



CITY OF MERCER ISLAND CITY COUNCIL REGULAR VIDEO MEETING

Tuesday, January 5, 2021 at 5:00 PM

COUNCIL MEMBERS:

Mayor Benson Wong, Deputy Mayor Wendy Weiker,
Councilmembers: Lisa Anderl, Jake Jacobson,
Salim Nice, Craig Reynolds, David Rosenbaum

LOCATION & CONTACT:

Mercer Island City Hall - Council Chambers
9611 SE 36th Street | Mercer Island, WA 98040
Phone: 206.275.7793 | www.mercerisland.gov

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 206.275.7793.

Virtual Meeting Notice

The virtual meeting will be broadcast live on [MITV Channel 21](#) and live streamed on the City Council's [YouTube Channel](#)

Registering to Speak: Individuals wishing to speak live during Appearances will need to register their request with the City Clerk at 206.275.7793 or email the [City Clerk](#) and leave a message before 4 PM on the day of the Council meeting. Please reference "Appearances" on your correspondence. Each speaker will be allowed three (3) minutes to speak. A timer will be visible online to speakers, City Council, and meeting participants. Please be advised that there is a time delay between the Zoom broadcast and the YouTube or Channel 21 broadcast.

Public Appearances: Notify the [City Clerk](#) in advance that you wish to speak on camera and staff will be prepared to permit temporary video access when you enter the live Council meeting. Please remember to activate the video option on your phone or computer, ensure your room is well lit, and kindly ensure that your background is appropriate for all audience ages. Screen sharing will not be permitted, but documents may be [Emailed to Council](#).

Join by Telephone at 6:30 PM: To listen to the meeting via telephone, please call 253.215.8782 and enter Webinar ID 811 6384 3017 and Password 462193 if prompted.

Join by Internet at 6:30 PM: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click [this link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **811 6384 3017**; Enter Password **462193**
- 4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak. Please confirm that your audio works prior to participating.

Submitting Written Comments: Written comments may be submitted at the Mercer Island [Let's Talk Council Connects](#) page. Written comments received by 3 PM on the day of the meeting will be forwarded to all Councilmembers and a brief summary of the comments will be included in the minutes of the meeting.

EXECUTIVE SESSION, 5:00 PM

To discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i) and receive and evaluate complaints or charges brought against a public officer or employee RCW 42.30.110(1)(f) for approximately 90 minutes.

CALL TO ORDER & ROLL CALL, 6:30 PM

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

STUDY SESSION

1. AB 5793: King County presentation on the Urban Growth Capacity Study and King County Planning Policies Growth Target Update Process.

Recommended Action: Receive the presentation from King County staff. No action is requested at this meeting.

CITY MANAGER REPORT, 7:30 PM

APPEARANCES

CONSENT CALENDAR

2. Approve Accounts Payable Reports for the periods ending:
 - A) December 4, 2020 in the amount of \$588,119.42
 - B) December 11, 2020 in the amount of \$148,734.18
 - C) December 18, 2020 in the amount of \$756,321.17
 - D) December 23, 2020 in the amount of \$280,935.94
 - E) December 30, 2020 in the amount of \$356,528.30
3. Certification of Payroll dated:
 - A) December 4, 2020 in the amount of \$737,980.34
 - B) December 18, 2020 in the amount of \$727,217.28
 - C) December 31, 2020 in the amount of \$740,543.28
4. Approve Minutes of the following meetings:
 - A) October 20, 2020 Regular Video Meeting
 - B) October 22, 2020 Special Joint MISD Video Meeting
 - C) October 26, 2020 Special Video Meeting
 - D) November 2, 2020 Special Video Meeting
 - E) November 17, 2020 Regular Video Meeting
 - F) December 1, 2020 Regular Video Meeting
5. AB 5794: Interlocal Agreement for Jail Services with King County.
Recommended Action: Authorize the City Manager to sign the updated Interlocal Agreement for Inmate Housing between the City of Mercer Island and King County.
6. AB 5790: Landscape Easement Modification – Xing-hua Project
Recommended Action: Authorize the City Manager to execute an amendment to the easement for planting recorded under King County recording number 8201220491, substantially in the form proposed in Exhibit 3.
7. AB 5792: Pump Station Generator and Pump Replacement Closeout
Recommended Action: Accept the completed Pump Station 18 Pump Replacement; Pump Stations 13, 17, and 24 Generator Replacement project and authorize staff to close out the contract.

REGULAR BUSINESS

8. AB 5795: Acceptance of Washington Department of Commerce Coronavirus Emergency Supplemental Fund Grant.
Recommended Action: Accept the Washington State Department of Commerce Coronavirus Emergency Supplemental Fund grant in the amount of \$243,129 to restore school-based and emergency assistance staffing to full time for the 2021-2022 biennium.
9. AB 5788: First Reading of Ordinance No. 21C-01 amending the Mercer Island City Code Title 17, Construction Codes to implement the 2018 Amendments to the State Building Code.
Recommended Action: Set Ordinance No. 21C-01 to January 19, 2021 for a second reading and adoption.
10. AB 5791: 2021 City Council Liaison Assignments
Recommended Action: Mayor Wong Appoints Councilmembers to City Boards and Commissions, Local Assignments, and Regional Assignments.

OTHER BUSINESS

11. Planning Schedule
12. Councilmember Absences & Reports

ADJOURNMENT



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5793
January 5, 2021
Study Session**

AGENDA BILL INFORMATION

TITLE:	AB 5793: King County presentation on the Urban Growth Capacity Study and King County Planning Policies Growth Target Update Process.	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	RECOMMENDED ACTION:	
	Receive the presentation from King County staff.	

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Interim CPD Director
COUNCIL LIAISON:	n/a
EXHIBITS:	n/a
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

King County staff will present an overview of the King County Urban Growth Capacity Study and the process to update the Countywide Planning Policies.

BACKGROUND

The Washington State Growth Management Act (GMA) requires all counties and incorporated jurisdictions within those counties to maintain a valid Comprehensive Plan to guide community building and future growth of a jurisdiction for a 20-year period. The GMA also requires periodic updates to the Comprehensive Plan and recent legislative amendments now require an update every 9-years for a rolling 20-year period.

The last periodic update to the Mercer Island Comprehensive Plan was completed in 2015, planning to 2035. Mercer Island, like King County and other incorporated jurisdictions within, is commencing preparations for the next periodic update scheduled to be completed by June 30, 2024, planning to 2044.

Essential preparation components for King County (and incorporated jurisdictions within) to complete their next Comprehensive Plan periodic update include:

- The adoption of Vision 2050 by the Puget Sound Regional Council – completed in October 2020;

- Completion of the King County Urban Growth Capacity Study (UGCS) – scheduled for completion in 2021; and,
- Updates to the Countywide Planning Policies, which includes the Growth Target update process, also scheduled for completion in 2021.

King County staff have accepted an invitation from Mercer Island staff to present to City Council an overview of the work items planned for 2021. This is an opportunity for the City Council to learn more about the Countywide Planning Policies update process, understand how information from the UGCS is used to inform the update process, how Mercer Island fits into Vision 2050 in the High-Capacity Transit regional geography category, and how the Growth Target process generally works.

COMMUNITYWIDE PLANNING POLICY PROCESS UPDATE

With the Urban Growth Capacity Study in the final phase of data reporting, King County has initiated the Countywide Planning Policy Growth Target update process. Mercer Island staff participated in an October 2020 introductory meeting with King County and other jurisdiction staff. At this meeting, King County staff provided an overview of the Countywide Planning Policies update process and oriented meeting participants to the methodology used by King County to allocate future growth targets based on population forecasts.

Additionally, the regional geography caucus discussions were initiated by sorting the entire group of King County cities into sub-groups based on Vision 2050 and other geographic attributes. The City of Mercer Island is assigned to the High-Capacity Transit regional geography category with 6 other cities – Des Moines, Kenmore, Lake Forest Park, Newcastle, Shoreline, and Woodinville, as well as 3 planned annexation areas – Federal Way, North Highline, and Renton.

Since this introductory meeting, there have been two additional High-Capacity Transit (HCT) regional geography caucus discussions. Preliminary results of the growth targets methodology for the HCT regional geography category were shared and general parameters related to achieving the cumulative HCT category growth targets, as well as methodology refinements, were discussed. Additional regional geography caucus discussions are anticipated in January and February.

Eventually, each regional geography category will need to collectively settle on how its respective allocation of future growth targets will be distributed amongst its assigned jurisdictions. This growth allocation will be discussed with the City Council at the meeting on Tuesday, January 19.

RECOMMENDATION

Receive the presentation from King County staff. No action is requested at this meeting.

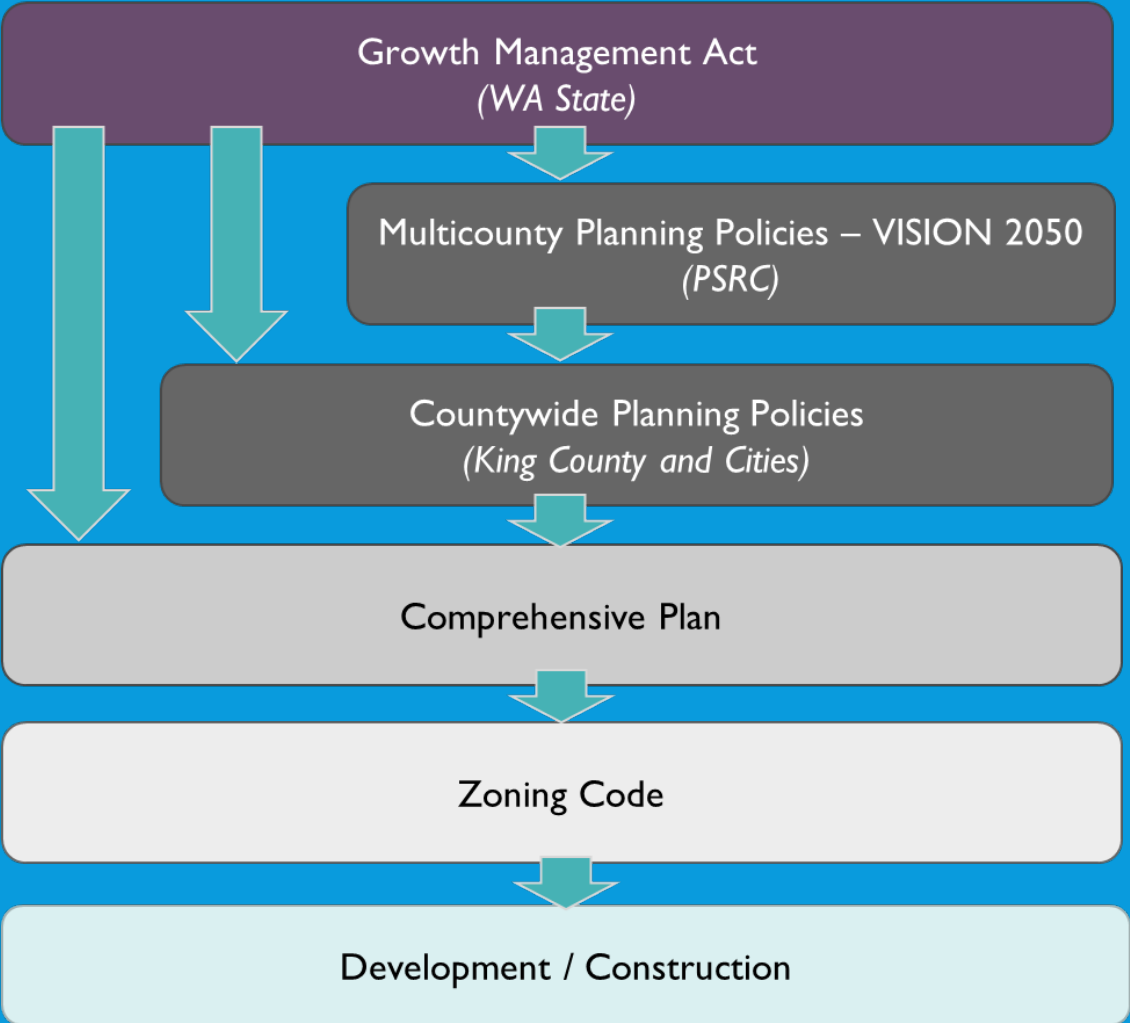
KING COUNTY COUNTYWIDE PLANNING POLICIES & GROWTH TARGETS 1/5/21

PRESENTATION FOR MERCER ISLAND CITY COUNCIL

TONIGHT'S AGENDA

- GMA Overview
- The Growth Management Planning Council (GMPC)
- The Countywide Planning Policies
- Growth Targets
- Schedule

IMPLEMENTING THE GROWTH MANAGEMENT ACT



GROWTH MANAGEMENT PLANNING COUNCIL (GMPC)

- Established in 1992 via Interlocal Agreement
- Convened by the King County Executive
- Members representing: King County, City of Seattle, Sound Cities Associations
- Ex-Officio members representing: Special Purpose Districts, School Districts, Port of Seattle
- Oversee the Countywide Planning Policies including: the UGA, Growth Targets, policies for topics of a countywide nature that cross jurisdictional lines
- Make recommendations to the King County Council
- Ratification: after approval and ratification by the King County Council, approval of amendments within 90 days by county & cities representing at least 70% of the population and 30% of those jurisdictions

ABOUT THE COUNTYWIDE PLANNING POLICIES

Countywide Planning Policies establish:

- Guidance for the comprehensive plans
- Urban growth area boundary
- Criteria for revising growth boundary
- Growth targets for each jurisdiction
- Criteria for defining urban centers and manufacturing/industrial centers
- Policies for issues of a countywide nature

WHY UPDATE COUNTYWIDE PLANNING POLICIES NOW?

VISION 2050 update + Regional Centers Framework

New growth targets for 2024 Comprehensive Plans

Policy guidance for 2024 Comprehensive Plans

Other policy and legislative changes since 2012

Policy recommendations from GMPC's Affordable Housing Committee

2021 COUNTYWIDE PLANNING POLICIES GUIDING PRINCIPLES: PURPOSE

- Create a statement of countywide agreement on how the Countywide Planning Policies will be updated to guide the development of 2024 comprehensive plans.
- Define the scope and context for the update
- Enable stakeholder engagement

2021 COUNTYWIDE PLANNING POLICIES GUIDING PRINCIPLES



Establish a focused scope for review based on the 2012 baseline



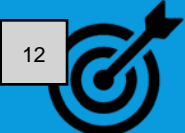
Center social equity & health

Integrate regional policy & legislative changes

- VISION 2050
- GMA amendments – e.g. for buildable lands
- ST3 and other regional transit investments
- King County 4:1 Program changes
- Policy recommendations from the GMPC’s Affordable Housing Committee



Provide clear, actionable direction for comprehensive plans



Implement RGS with 2044 growth targets that form the land use basis for periodic comprehensive plan updates

CHAPTER CONCEPTS

- Environment: *Access to healthy environment*
- Development Patterns: *Access to high opportunity areas for all; revise centers criteria*
- Housing: *Create affordable housing in areas with reliable and easy access to job centers*

CHAPTER CONCEPTS

- Economy: *Prioritize diversity of living-wage jobs*
- Transportation: *Emphasize creating an equitable transportation system that is safe for all users*
- Public Facilities + Services: *Broaden resilience and recovery policy to include an awareness of communications with these communities*

2044 GROWTH TARGETS

- Growth Targets Development Process
- Countywide and Regional Geography allocations
- Next Steps

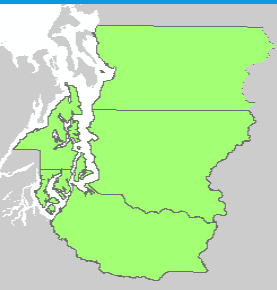
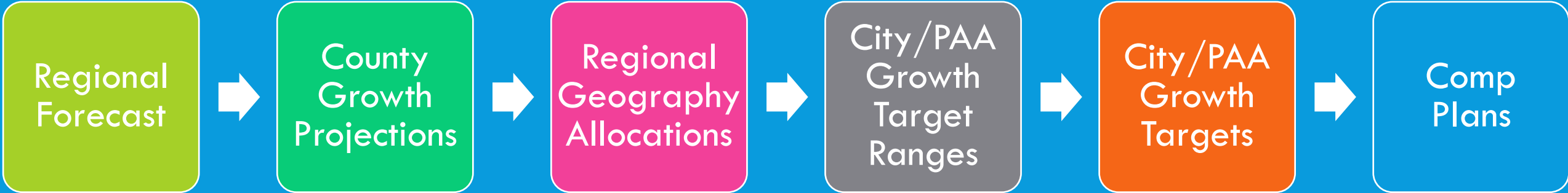
WHAT ARE GROWTH TARGETS?

- Growth targets are:
 - A policy statement about the amount of housing and jobs each jurisdiction will plan for in 2024 comprehensive plans
 - Part of the Countywide Planning Policies
 - For the urban area only
 - For at least a 20-year period
 - Created collaboratively by all cities and King County



GROWTH TARGET PROCESS

Process Steps



Data Sources

VISION 2050 Regional Growth Strategy

County/Local Factors

17 OFM

Pop → HU

GROWTH TARGETS KEY ASSUMPTIONS + PROCESS

Regional Population and Job Growth 2019-2044:

- Data Source: PSRC Regional Forecast
- Assumptions: Central Puget Sound counties have agreed to use this forecast for growth target setting

	Population Growth	Job Growth
Region	1,321,700	884,450

GROWTH TARGETS KEY ASSUMPTIONS + PROCESS

Countywide Population and Job Growth 2019-2044:

- Data Source: County growth share from VISION 2050 Regional Growth Strategy
- Assumptions: Apply growth share to regional forecasted growth 2019-2044

	Population Growth Share	Job Growth Share
King County	50%	59%
Kitsap County	5%	5%
Pierce County	21%	17%
Snohomish County	25%	19%

GROWTH TARGETS KEY ASSUMPTIONS + PROCESS

Regional Geography Housing Unit and Job Growth 2019-2044:

- Data Sources:
 - Regional Geography growth shares from VISION 2050 Regional Growth Strategy
 - Demographic data from OFM, Census Bureau
- Assumptions:
 - Apply RG growth share to countywide growth 2019-2044
 - Convert population to housing units with household assumptions for each Regional Geography

GROWTH TARGETS KEY ASSUMPTIONS + PROCESS

Regional Geography Housing Unit and Job Growth 2019-2044:

Regional Geography	Population Growth Share	Job Growth Share
Metro Cities	44%	46%
Core Cities	40%	45%
High Capacity Transit Communities	11%	6%
Cities and Towns	5%	3%
Urban Unincorporated	<1%	<1%
Rural	1%	<1%

More on Assumptions:

- Urban Unincorporated King County's largest potential annexation areas are in High Capacity Transit Communities
- Cities in the rural area include affiliated PAA
- Targets are not created for the rural area
- Household size, vacancy rate, and group quarters assumptions are unique to Regional Geographies, and reflect long-term and recent trends

COUNTYWIDE AND REGIONAL GEOGRAPHY ALLOCATIONS

County Growth Projections

Regional Geography Allocations

Item 1.

King County 2019-2044	
Population	660,850
Housing Units	296,800
Jobs	490,850

2019-2044 Growth	Metro	Core	HCT	Cities and Towns	Urban Unincorporated
Population	288,400	261,900	69,650	33,300	3,000
Housing Units	134,500	112,850	29,950	14,000	1,300
Jobs	223,500	222,800	28,750	12,950	700

*Regional Growth Strategy Rural area growth: 4,200 Housing Units, 2,150 Jobs

GROWTH TARGETS KEY ASSUMPTIONS + PROCESS

City and Potential Annexation Area Ranges of Housing Unit and Job Growth 2019-2044

- Data Sources:
 - Growth data from OFM, Census Bureau, PSRC
 - Capacity from the Urban Growth Capacity Report
- Assumptions:
 - Allocate housing units and jobs proportionately to cities within regional geographies, based on data factors

GROWTH TARGETS KEY ASSUMPTIONS + PROCESS



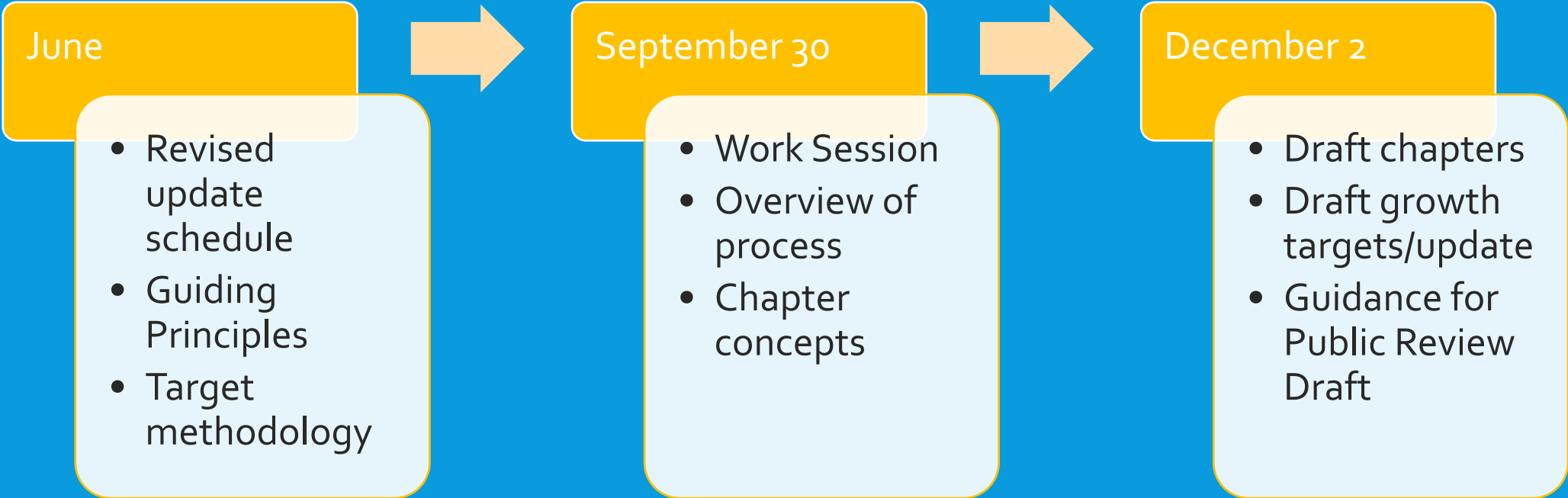
City and PAA Housing Unit and Job Growth 2019-2044:

- Data Sources:
 - Preliminary target ranges (previous step)
 - Countywide discussion and deliberation
- Assumptions:
 - Convene cities by Regional Geography
 - Review methods and city ranges
 - Collaboratively determine local growth targets

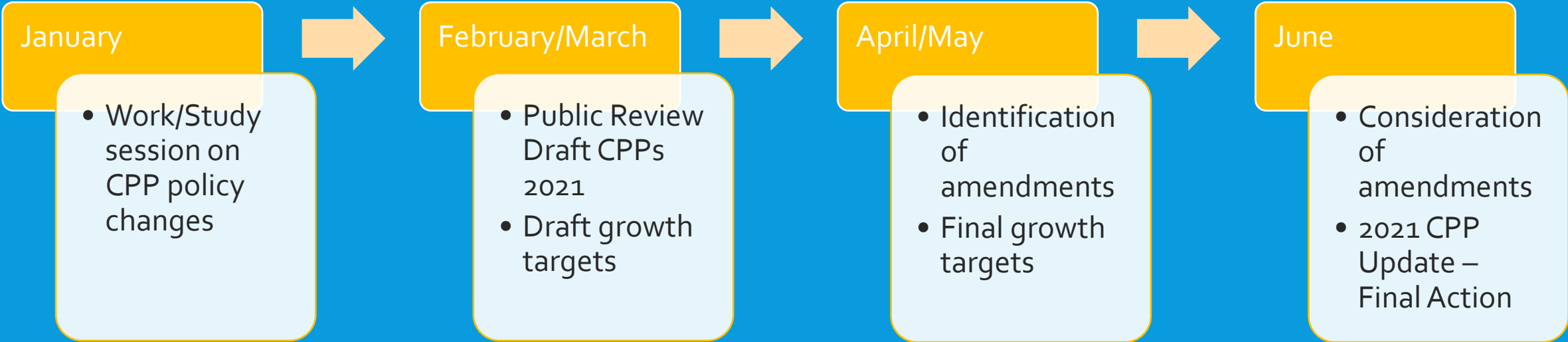
GROWTH TARGETS NEXT STEPS

- Continue convening Regional Geography meetings to deliberate targets (Jan-Feb 2021)
- Prepare draft targets for February and March 2021 GMPC meetings

GMPC PROGRESS TO DATE 2020



GMPC SCHEDULE 2021



FOR MORE INFORMATION

GMPC WEBSITE

The King County Interjurisdictional Team

Facilitator: Karen Wolf, FAICP: karen.wolf@kingcounty.gov

Growth Targets Lead: Rebeccah Maskin: rmaskin@kingcounty.gov

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	205679-205751	12/04/2020	\$ 588,119.42
			\$ 588,119.42

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0108924	00205734	Satpute, Prashant	Refund for drop-in sports memb	46.36
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0109483	00205725	MI Pacific Construction	REFUND WATER SERVICE DEPOSIT	6,058.35
P0109421	00205745	WALTER E NELSON CO	INVENTORY PURCHASES	2,211.01
P0109448	00205704	EXCEL SUPPLY COMPANY	INVENTORY PURCHASES	800.25
P0109468	00205710	H D FOWLER	INVENTORY PURCHASES	506.02
	00205715	Jacqueline & Matthew Leibsohn	REFUND OVERPAY 00640088302	341.56
	00205722	Marshall, Steven	REFUND OVERPAY 010804960	268.80
	00205727	Michael Walker & Grace Hamada	REFUND OVERPAY 00948820001	263.22
P0109443	00205709	GRAINGER	INVENTORY PURCHASES	247.54
P0109482	00205709	GRAINGER	INVENTORY PURCHASES	244.01
	00205684	Boden, Elisa	REFUND OVERPAY 00413091004	207.79
P0109434	00205709	GRAINGER	INVENTORY PURCHASES	110.74
P0109438	00205740	TRAFFIC SAFETY SUPPLY	INVENTORY PURCHASES	68.09
P0108287	00205709	GRAINGER	INVENTORY PURCHASES	24.39
P0109445	00205709	GRAINGER	INVENTORY PURCHASES	24.39
<i>Org Key: 814074 - Garnishments</i>				
	00205742	UNITED STATES TREASURY	Payroll Early Warrants	826.84
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00205724	MI EMPLOYEES ASSOC	Payroll Early Warrants	245.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P0109478	00205746	WAPRO	A. Spietz Membership Dues	25.00
<i>Org Key: CR1100 - Human Resources</i>				
	00205714	HONG, JESSICA	CONTINUING EDUCATION BOOKS/REG	210.90
P0109457	00205703	EQUIFAX INFORMATION SVCS LLC	Background Investigation - Inv	42.51
	00205714	HONG, JESSICA	WHITE OUT TAPE	6.03
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00205682	Belcher Swanson Law Firm PLCC	Refund Permit Withdrawn	1,514.45
	00205747	WASHINGTON ENERGY SRVS CO LLC	Refund Permit not needed	134.40
	00205682	Belcher Swanson Law Firm PLCC	Permit Withdrawn- wrong type	45.43
	00205747	WASHINGTON ENERGY SRVS CO LLC	Permit not needed	4.03
<i>Org Key: DS1100 - Administration (DS)</i>				
P0109506	00205743	VERIZON WIRELESS	FIRE - VERIZON WIRELESS OCT24-	366.56
<i>Org Key: FN1100 - Administration (FN)</i>				
P0109481	00205708	GOVERNMENT FINANCE OFFICERS	GFOA MEMBERSHIP MORNICK	150.00
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0109479	00205705	FCS GROUP	MI WATER,SEWER,STORMWATER	783.75
P0109433	00205689	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (CITY OF ME	8.78
P0109433	00205689	CLOUD 9 SPORTS LLC	HENLEY SHORT SLEEVE (NAVY/1-SM	7.32
P0109433	00205689	CLOUD 9 SPORTS LLC	TEE SHIRT LONG SLEEVE (NAVY/6-	6.39
P0109433	00205689	CLOUD 9 SPORTS LLC	LARGE CITY LOGO ON BACK OF CLA	3.95
P0109433	00205689	CLOUD 9 SPORTS LLC	TEE SHIRT (NAVY/1-SM,5-LG,7-XL	2.46
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0109479	00205705	FCS GROUP	MI WATER,SEWER,STORMWATER	783.75
P0109433	00205689	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (CITY OF ME	8.78
P0109433	00205689	CLOUD 9 SPORTS LLC	HENLEY SHORT SLEEVE (NAVY/1-SM	7.31
P0109433	00205689	CLOUD 9 SPORTS LLC	TEE SHIRT LONG SLEEVE (NAVY/6-	5.32
P0109433	00205689	CLOUD 9 SPORTS LLC	LARGE CITY LOGO ON BACK OF CLA	3.96
P0109433	00205689	CLOUD 9 SPORTS LLC	TEE SHIRT (NAVY/1-SM,5-LG,7-XL	2.46
Org Key: FR1100 - Administration (FR)				
P0106836	00205691	COMCAST	FIRE STATION 92 FIBER CIRCUIT	444.22
Org Key: FR2100 - Fire Operations				
P0109463	00205743	VERIZON WIRELESS	FIRE VERIZON WIRELESS OCT7-NOV	17.02
Org Key: FR2500 - Fire Emergency Medical Svcs				
P0109475	00205718	LIFE ASSIST INC	Stock Aid Supplies	652.30
P0109475	00205718	LIFE ASSIST INC	Stock Aid Supplies	414.24
P0109475	00205718	LIFE ASSIST INC	Stock Aid Supplies	277.20
Org Key: GGM001 - General Government-Misc				
P0109449	00205685	BRINKS INC	SEPTEMBER 2020 ARMORED TRUCK S	1,114.24
P0106836	00205691	COMCAST	CITY HALL BACKUP INTERNET	850.00
P0109449	00205685	BRINKS INC	OCTOBER 2020 ARMORED TRUCK SER	476.92
P0109449	00205685	BRINKS INC	JUNE 2020 ARMORED TRUCK SERVIC	473.49
P0109449	00205685	BRINKS INC	JULY 2020 ARMORED TRUCK SERVIC	465.51
P0109449	00205685	BRINKS INC	AUGUST 2020 ARMORED TRUCK SERV	182.55
P0109462	00205690	COMCAST	Comcast City Hall Nov 22 - Dec	111.44
Org Key: GGM004 - Gen Govt-Office Support				
	00205692	COMPLETE OFFICE	Office Supplies for October 20	648.62
P0109464	00205698	DEPT OF ENTERPRISE SERVICES	PRINT ORDER MER #9 -3504	207.20
	00205692	COMPLETE OFFICE	Office Supplies for Nov 2020	203.20
P0109452	00205693	CONFIDENTIAL DATA DISPOSAL	City Shredding Service - Novem	170.00
Org Key: GGM005 - Genera Govt-LI Retiree Costs				
P0109488	00205744	WALLACE, THOMAS	LEOFF 1 LTC Expenses	6,000.00
P0109487	00205735	SCHOENTRUP, WILLIAM	FRLEOFF1 Retiree Medical Expen	856.44
P0109484	00205699	DEVENY, JAN P	LEOFF1 Retiree Medical Expense	111.99
P0109485	00205701	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	24.41
Org Key: GGM100 - Emerg Incident Response				
P0109440	00205702	Emily Moon, Consultant	Recreation, MICEC, Arts Recove	30,000.00
P0109460	00205719	Lisi Wolf Photography	Photographing 10 Businesses	2,145.00
P0109436	00205743	VERIZON WIRELESS	VERIZON WIRELESS NOV '20	627.45
	00205721	MANRIQUEZ, CHERYL R	OFFICE CHAIR REIMBURSE	172.61
Org Key: IGVO11 - Chamber of Commerce				
P0106841	00205723	MI CHAMBER OF COMMERCE	MONTHLY CHAMBER OF COMMERCE	600.00
Org Key: IS2100 - IGS Network Administration				
	00205687	CENTURYLINK	Century Link Nov 2020	1,325.57
P0109480	00205720	MAGNAS LLC	MONTHLY LONG DISTANCE CALLS DE	120.09
Org Key: MT2100 - Roadway Maintenance				
	00205733	PUGET SOUND ENERGY	PSE November 2020	2,459.05

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0109012	00205728	NC MACHINERY CO	H80S HAMMER FOR BACKHOE	2,000.00
P0109476	00205686	CADMAN INC	5/8"-MINUS ROCK (64.65 TONS)	177.08
P0109469	00205726	MI UTILITY BILLS	NOV 2020 PAYMENT OF UTILITY BI	99.57
P0109438	00205740	TRAFFIC SAFETY SUPPLY	STREET SIGN	76.03
P0109473	00205751	ZEE MEDICAL	FIRST AID SUPPLIES	9.25
P0109438	00205740	TRAFFIC SAFETY SUPPLY	MOUNTING CAP/HARDWARE	6.27
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P0109473	00205751	ZEE MEDICAL	FIRST AID SUPPLIES	9.25
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0109469	00205726	MI UTILITY BILLS	NOV 2020 PAYMENT OF UTILITY BI	537.96
	00205733	PUGET SOUND ENERGY	PSE November 2020	14.70
P0109473	00205751	ZEE MEDICAL	FIRST AID SUPPLIES	7.93
<i>Org Key: MT2500 - ROW Administration</i>				
P0109471	00205739	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	235.54
P0109433	00205689	CLOUD 9 SPORTS LLC	TEE SHIRT (NAVY/1-SM,5-LG,7-XL	32.04
P0109433	00205689	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (CITY OF ME	29.25
P0109433	00205689	CLOUD 9 SPORTS LLC	TEE SHIRT LONG SLEEVE (NAVY/6-	23.42
P0109433	00205689	CLOUD 9 SPORTS LLC	LARGE CITY LOGO ON BACK OF CLA	8.42
<i>Org Key: MT3000 - Water Service Upsizes and New</i>				
P0109476	00205686	CADMAN INC	5/8"-MINUS ROCK (64.65 TONS)	796.84
<i>Org Key: MT3100 - Water Distribution</i>				
P0109012	00205728	NC MACHINERY CO	H80S HAMMER FOR BACKHOE	9,418.50
P0109469	00205726	MI UTILITY BILLS	NOV 2020 PAYMENT OF UTILITY BI	1,708.94
P0109476	00205686	CADMAN INC	5/8"-MINUS ROCK (64.65 TONS)	796.85
P0109467	00205710	H D FOWLER	FACC-9.30, CORP CAP	763.30
P0109431	00205706	FERGUSON ENTERPRISES LLC	TEST PLUGS	155.80
P0109473	00205751	ZEE MEDICAL	FIRST AID SUPPLIES	9.25
<i>Org Key: MT3200 - Water Pumps</i>				
	00205733	PUGET SOUND ENERGY	PSE November 2020	2,902.21
	00205687	CENTURYLINK	Century Link Nov 2020	59.69
P0109473	00205751	ZEE MEDICAL	FIRST AID SUPPLIES	7.93
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0109444	00205679	AMERICAN WATER WORKS ASSOC	PUBLIC WORKS REGISTRATION	2,172.00
P0109433	00205689	CLOUD 9 SPORTS LLC	HOODED SWEATSHIRT	175.56
P0109433	00205689	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (CITY OF ME	64.37
P0109433	00205689	CLOUD 9 SPORTS LLC	TEE SHIRT (NAVY/1-SM,5-LG,7-XL	41.89
<i>Org Key: MT3400 - Sewer Collection</i>				
P0109469	00205726	MI UTILITY BILLS	NOV 2020 PAYMENT OF UTILITY BI	921.60
P0109473	00205751	ZEE MEDICAL	FIRST AID SUPPLIES	9.25
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00205688	CenturyLink	Century Link 11/4/20	3,889.73
	00205733	PUGET SOUND ENERGY	PSE November 2020	2,973.24
P0109020	00205749	WHITNEY EQUIPMENT CO	PRESSURE TRANSMITTER 1100, RAN	2,200.00
P0109473	00205751	ZEE MEDICAL	FIRST AID SUPPLIES	9.25

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0109433	00205689	CLOUD 9 SPORTS LLC	TEE SHIRT LONG SLEEVE (NAVY/6-	59.60
P0109433	00205689	CLOUD 9 SPORTS LLC	HOODED SWEATSHIRT	43.89
P0109433	00205689	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (CITY OF ME	43.89
P0109433	00205689	CLOUD 9 SPORTS LLC	TEE SHIRT (NAVY/1-SM,5-LG,7-XL	12.32
P0109433	00205689	CLOUD 9 SPORTS LLC	TEE SHIRT (STEEL/1-XXLG)	9.36
P0109433	00205689	CLOUD 9 SPORTS LLC	LARGE CITY LOGO ON BACK OF CLA	8.42
<i>Org Key: MT3800 - Storm Drainage</i>				
P0109012	00205728	NC MACHINERY CO	H80S HAMMER FOR BACKHOE	6,000.00
P0109437	00205739	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	102.83
P0109469	00205726	MI UTILITY BILLS	NOV 2020 PAYMENT OF UTILITY BI	79.69
P0109473	00205751	ZEE MEDICAL	FIRST AID SUPPLIES	9.25
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0109424	00205748	WEATHERNET LLC	WEATHERNET FOR DECEMBER	490.00
P0106363	00205750	XEROX CORPORATION	2020 COPIER CHARGES	186.16
P0106363	00205750	XEROX CORPORATION	2020 COPIER CHARGES	131.49
P0109433	00205689	CLOUD 9 SPORTS LLC	TEE SHIRT (NAVY/1-SM,5-LG,7-XL	61.60
P0109433	00205689	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (CITY OF ME	43.89
<i>Org Key: MT4200 - Building Services</i>				
P0109469	00205726	MI UTILITY BILLS	NOV 2020 PAYMENT OF UTILITY BI	9,340.01
	00205733	PUGET SOUND ENERGY	PSE November 2020	9,292.04
P0109450	00205730	PACIFIC AIR CONTROL INC	REPAIR THERMOSTAT IN POLICE AR	6,621.12
P0109375	00205707	FIRE PROTECTION INC	FS91 SERVICE CALL - HARDWIRE S	945.45
P0109473	00205751	ZEE MEDICAL	FIRST AID SUPPLIES	7.93
<i>Org Key: MT4300 - Fleet Services</i>				
P0109456	00205736	SEATTLE BOAT COMPANY	Patrol 14 Fuel - 11/24/2020 -	618.02
P0109456	00205736	SEATTLE BOAT COMPANY	Patrol 11 Fuel - 11/25/2020 -	366.79
P0107063	00205732	PRAXAIR DISTRIBUTION INC	2020 ACETYLEN & OXYGEN TANK RE	56.63
P0109473	00205751	ZEE MEDICAL	FIRST AID SUPPLIES	7.93
<i>Org Key: MT4501 - Water Administration</i>				
	00205687	CENTURYLINK	Century Link Nov 2020	61.53
<i>Org Key: MT4502 - Sewer Administration</i>				
P0106421	00205717	KING COUNTY TREASURY	MONTHLY SEWER JAN-DEC 2020	398,994.66
<i>Org Key: PO1100 - Administration (PO)</i>				
P0109455	00205681	AT&T MOBILITY	Cell Service for PD - Nov 11,	730.48
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0109447	00205738	SKYLINE COMMUNICATIONS INC	EOC INTERNET	206.55
<i>Org Key: PO2100 - Patrol Division</i>				
P0109453	00205696	CURTIS BLUE LINE	Road Flares - Invoice # INV443	910.85
<i>Org Key: PO2201 - Dive Team</i>				
P0109454	00205741	UNDERWATER SPORTS INC.	Dive Team Equipment - Invoice	37.35
<i>Org Key: PR4100 - Community Center</i>				
P0109469	00205726	MI UTILITY BILLS	NOV 2020 PAYMENT OF UTILITY BI	3,943.62

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00205687	CENTURYLINK	Century Link Nov 2020	45.01
	00205733	PUGET SOUND ENERGY	PSE November 2020	36.10
<i>Org Key: PR6100 - Park Maintenance</i>				
	00205733	PUGET SOUND ENERGY	PSE November 2020	2,894.47
P0109466	00205726	MI UTILITY BILLS	NOV 2020 PAYMENT OF UTILITY BI	2,414.28
P0109433	00205689	CLOUD 9 SPORTS LLC	TEE SHIRT (NAVY/1-SM,5-LG,7-XL	56.67
P0109433	00205689	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (CITY OF ME	38.04
P0109473	00205751	ZEE MEDICAL	FIRST AID SUPPLIES	9.25
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0109466	00205726	MI UTILITY BILLS	NOV 2020 PAYMENT OF UTILITY BI	957.75
	00205687	CENTURYLINK	Century Link Nov 2020	91.28
P0109473	00205751	ZEE MEDICAL	FIRST AID SUPPLIES	9.25
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0109466	00205726	MI UTILITY BILLS	NOV 2020 PAYMENT OF UTILITY BI	2,167.62
	00205687	CENTURYLINK	Century Link Nov 2020	180.94
P0109433	00205689	CLOUD 9 SPORTS LLC	CLASS 3 SHORT SLEEVE TEE SHIRT	58.91
P0109433	00205689	CLOUD 9 SPORTS LLC	HOODED SWEATSHIRT-ZIPPERED	33.00
P0109433	00205689	CLOUD 9 SPORTS LLC	LARGE CITY LOGO ON BACK OF CLA	24.75
P0109433	00205689	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (CITY OF ME	20.48
P0109433	00205689	CLOUD 9 SPORTS LLC	TEE SHIRT LONG SLEEVE (NAVY/6-	11.70
P0109473	00205751	ZEE MEDICAL	FIRST AID SUPPLIES	9.25
<i>Org Key: PR6600 - Park Maint-School Related</i>				
	00205733	PUGET SOUND ENERGY	PSE November 2020	794.62
P0109473	00205751	ZEE MEDICAL	FIRST AID SUPPLIES	7.97
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0109466	00205726	MI UTILITY BILLS	NOV 2020 PAYMENT OF UTILITY BI	1,181.43
	00205733	PUGET SOUND ENERGY	PSE November 2020	232.31
P0109433	00205689	CLOUD 9 SPORTS LLC	TEE SHIRT (NAVY/1-SM,5-LG,7-XL	36.96
P0109433	00205689	CLOUD 9 SPORTS LLC	SILK SCREEN CHARGE (CITY OF ME	35.11
P0109433	00205689	CLOUD 9 SPORTS LLC	TEE SHIRT (STEEL/1-XXLG)	19.02
P0109473	00205751	ZEE MEDICAL	FIRST AID SUPPLIES	9.25
<i>Org Key: ST0020 - ST Long Term Parking</i>				
P0109469	00205726	MI UTILITY BILLS	NOV 2020 PAYMENT OF UTILITY BI	175.43
	00205733	PUGET SOUND ENERGY	PSE November 2020	138.33
<i>Org Key: WG550R - Fuel Clean Up</i>				
P0109432	00205713	HOME DEPOT CREDIT SERVICE	TRACKED SKID STEER RENTAL	822.50
P0109469	00205726	MI UTILITY BILLS	NOV 2020 PAYMENT OF UTILITY BI	318.59
<i>Org Key: WG920T - High Accuracy Orthophotos</i>				
P0109446	00205683	BELLEVUE, CITY OF	2020 AERIAL MAY SUPPLEMENTAL 2	471.50
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P0102736	00205700	EARTHCORPS INC	2019-2020 Forest Restoration	1,947.50
<i>Org Key: WP122R - Vegetation Management</i>				
P0102736	00205700	EARTHCORPS INC	2019-2020 Forest Restoration	4,007.50
P0108740	00205711	HABITAT RESTORATION SPEC LLC	Wildwood Park OS Restoration 2	310.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WP720R - Recurring Park Projects</i>				
P0109010	00205694	CONTRACT HARDWARE	DOOR FOR DEANES RESTROOM	1,130.80
P0109010	00205694	CONTRACT HARDWARE	DOOR FOR DEANES RESTROOM	159.50
<i>Org Key: WS713T - SCADA System Upgrade</i>				
P0109397	00205716	KAASM LLC	Annual Support Software	9,292.25
P0109442	00205680	CHIP GEORGE INC	Modems Boat Ramp First Hill	2,109.80
P0109461	00205680	CHIP GEORGE INC	PS20 CL DSIQ Circuit conversio	1,054.93
<i>Org Key: WW713T - SCADA System Upgrade</i>				
P0109397	00205716	KAASM LLC	Annual Software Support	9,292.25
<i>Org Key: YF1100 - YFS General Services</i>				
P0109489	00205697	DATAQUEST LLC	Pre-employment volunteer backg	94.50
<i>Org Key: YF1200 - Thrift Shop</i>				
	00205733	PUGET SOUND ENERGY	PSE November 2020	467.11
P0109469	00205726	MI UTILITY BILLS	NOV 2020 PAYMENT OF UTILITY BI	312.67
<i>Org Key: YF2600 - Family Assistance</i>				
P0109459	00205712	Han, Kyung	Rental assistance	2,000.00
P0106373	00205731	PEBBLE @ MIPC, THE	Preschool payments for Emergen	1,403.84
P0109441	00205737	Seattle Property Management	Rental assistance	775.00
P0106395	00205695	CREATIVE LEARNING CENTER	Preschool payments for Emergen	390.00
P0106395	00205695	CREATIVE LEARNING CENTER	Preschool payments for Emergen	390.00
P0109470	00205729	OVERLAKE HEATING & AIR CONDTN	Utility assistance	145.08
Total				588,119.42

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00205679	12/04/2020	AMERICAN WATER WORKS ASSOC PUBLIC WORKS REGISTRATION	P0109444	7001840779	08/27/2020	2,172.00
00205680	12/04/2020	CHIP GEORGE INC Modems Boat Ramp First Hill	P0109461	3648	12/01/2020	3,164.73
00205681	12/04/2020	AT&T MOBILITY Cell Service for PD - Nov 11,	P0109455	6X11192020	11/11/2020	730.48
00205682	12/04/2020	Belcher Swanson Law Firm PLLC Permit Withdrawn- wrong type		OH013976	11/25/2020	1,559.88
00205683	12/04/2020	BELLEVUE, CITY OF 2020 AERIAL MAY SUPPLEMENTAL 2	P0109446	37713	11/25/2020	471.50
00205684	12/04/2020	Boden, Elisa REFUND OVERPAY 00413091004		OH013981	11/20/2020	207.79
00205685	12/04/2020	BRINKS INC JUNE 2020 ARMORED TRUCK SERVIC	P0109449	3641660	10/31/2020	2,712.71
00205686	12/04/2020	CADMAN INC 5/8"-MINUS ROCK (64.65 TONS)	P0109476	5726236	11/19/2020	1,770.77
00205687	12/04/2020	CENTURYLINK Century Link Nov 2020		OH013996	12/01/2020	1,764.02
00205688	12/04/2020	CenturyLink Century Link 11/4/20		OH013998	11/04/2020	3,889.73
00205689	12/04/2020	CLOUD 9 SPORTS LLC HENLEY SHORT SLEEVE (NAVY/1-SM	P0109433	DMSH3056	11/23/2020	1,049.29
00205690	12/04/2020	COMCAST Comcast City Hall Nov 22 - Dec	P0109462	0060573-DEC21	12/21/2020	111.44
00205691	12/04/2020	COMCAST FIRE STATION 92 FIBER CIRCUIT	P0106836	111081919	11/01/2020	1,294.22
00205692	12/04/2020	COMPLETE OFFICE Office Supplies for Nov 2020		OH013995	11/01/2020	851.82
00205693	12/04/2020	CONFIDENTIAL DATA DISPOSAL City Shredding Service - Novem	P0109452	202881	11/25/2020	170.00
00205694	12/04/2020	CONTRACT HARDWARE DOOR FOR DEANES RESTROOM	P0109010	SPI-053673	11/09/2020	1,290.30
00205695	12/04/2020	CREATIVE LEARNING CENTER Preschool payments for Emergen	P0106395	8530	11/20/2020	780.00
00205696	12/04/2020	CURTIS BLUE LINE Road Flares - Invoice # INV443	P0109453	INV443480	11/25/2020	910.85
00205697	12/04/2020	DATAQUEST LLC Pre-employment volunteer backg	P0109489	13527	11/30/2020	94.50
00205698	12/04/2020	DEPT OF ENTERPRISE SERVICES PRINT ORDER MER #9 -3504	P0109464	731101485	10/09/2020	207.20
00205699	12/04/2020	DEVENY, JAN P LEOFF1 Retiree Medical Expense	P0109484	OH013993	12/02/2020	111.99
00205700	12/04/2020	EARTHCORPS INC 2019-2020 Forest Restoration	P0102736	7973	08/31/2020	5,955.00
00205701	12/04/2020	ELSOE, RONALD LEOFF1 Retiree Medical Expense	P0109485	OH013989	12/02/2020	24.41
00205702	12/04/2020	Emily Moon, Consultant Recreation, MICEC, Arts Recove	P0109440	1-NOVEMBER20	11/20/2020	30,000.00
00205703	12/04/2020	EQUIFAX INFORMATION SVCS LLC Background Investigation - Inv	P0109457	6105540	11/17/2020	42.51
00205704	12/04/2020	EXCEL SUPPLY COMPANY INVENTORY PURCHASES	P0109448	127187	11/04/2020	800.25

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00205705	12/04/2020	FCS GROUP MI WATER,SEWER,STORMWATER RATE	P0109479	3236-220011080	11/20/2020	1,567.50
00205706	12/04/2020	FERGUSON ENTERPRISES LLC TEST PLUGS	P0109431	0930175	11/30/2020	155.80
00205707	12/04/2020	FIRE PROTECTION INC FS91 SERVICE CALL - HARDWIRE S	P0109375	59224	11/10/2020	945.45
00205708	12/04/2020	GOVERNMENT FINANCE OFFICERS GFOA MEMBERSHIP MORNICK	P0109481	0253084	12/02/2020	150.00
00205709	12/04/2020	GRAINGER INVENTORY PURCHASES	P0109482	9726892202	11/23/2020	651.07
00205710	12/04/2020	H D FOWLER INVENTORY PURCHASES	P0109467	I5648106	11/23/2020	1,269.32
00205711	12/04/2020	HABITAT RESTORATION SPEC LLC Wildwood Park OS Restoration 2	P0108740	RET-118	11/05/2020	310.00
00205712	12/04/2020	Han, Kyung Rental assistance	P0109459	OH013972	11/25/2020	2,000.00
00205713	12/04/2020	HOME DEPOT CREDIT SERVICE TRACKED SKID STEER RENTAL	P0109432	3902228	12/01/2020	822.50
00205714	12/04/2020	HONG, JESSICA WHITE OUT TAPE		OH013986	12/02/2020	216.93
00205715	12/04/2020	Jacqueline & Matthew Leibsohn REFUND OVERPAY 00640088302		OH013984	11/23/2020	341.56
00205716	12/04/2020	KAASM LLC Annual Support Software	P0109397	13639	11/17/2020	18,584.50
00205717	12/04/2020	KING COUNTY TREASURY MONTHLY SEWER JAN-DEC 2020	P0106421	30030449	12/01/2020	398,994.66
00205718	12/04/2020	LIFE ASSIST INC Stock Aid Supplies	P0109475	1054570	12/01/2020	1,343.74
00205719	12/04/2020	Lisi Wolf Photography Photographing 10 Businesses	P0109460	1365	11/24/2020	2,145.00
00205720	12/04/2020	MAGNAS LLC MONTHLY LONG DISTANCE CALLS DE	P0109480	550510-DEC	11/30/2020	120.09
00205721	12/04/2020	MANRIQUEZ, CHERYL R OFFICE CHAIR REIMBURSE		OH013985	08/28/2020	172.61
00205722	12/04/2020	Marshall, Steven REFUND OVERPAY 010804960		OH013983	11/20/2020	268.80
00205723	12/04/2020	MI CHAMBER OF COMMERCE MONTHLY CHAMBER OF COMMERCE	P0106841	DECEMBER20	12/01/2020	600.00
00205724	12/04/2020	MI EMPLOYEES ASSOC Payroll Early Warrants		OH013988	12/04/2020	245.00
00205725	12/04/2020	MI Pacific Construction REFUND WATER SERVICE DEPOSIT	P0109483	1701-234	12/01/2020	6,058.35
00205726	12/04/2020	MI UTILITY BILLS NOV 2020 PAYMENT OF UTILITY BI	P0109469	OH013979	11/30/2020	24,159.16
00205727	12/04/2020	Michael Walker & Grace Hamada REFUND OVERPAY 00948820001		OH013982	11/20/2020	263.22
00205728	12/04/2020	NC MACHINERY CO H80S HAMMER FOR BACKHOE	P0109012	S3176201	11/18/2020	17,418.50
00205729	12/04/2020	OVERLAKE HEATING & AIR CONDTN Utility assistance	P0109470	15455R	11/13/2020	145.08
00205730	12/04/2020	PACIFIC AIR CONTROL INC REPAIR THERMOSTAT IN POLICE AR	P0109450	35550	11/19/2020	6,621.12

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00205731	12/04/2020	PEBBLE @ MIPC, THE Preschool payments for Emergen	P0106373	OH013975	11/01/2020	1,403.84
00205732	12/04/2020	PRAXAIR DISTRIBUTION INC 2020 ACETYLEN & OXYGEN TANK RE	P0107063	99908279	10/31/2020	56.63
00205733	12/04/2020	PUGET SOUND ENERGY PSE November 2020		OH013997	11/23/2020	22,204.18
00205734	12/04/2020	Satpute, Prashant Refund for drop-in sports memb	P0108924	32630A	10/16/2020	46.36
00205735	12/04/2020	SCHOENTRUP, WILLIAM FRLEOFF1 Retiree Medical Expen	P0109487	OH013991	12/02/2020	856.44
00205736	12/04/2020	SEATTLE BOAT COMPANY Patrol 11 Fuel - 11/25/2020 -	P0109456	993-19322-29641	11/24/2020	984.81
00205737	12/04/2020	Seattle Property Management Rental assistance	P0109441	OH013974	12/01/2020	775.00
00205738	12/04/2020	SKYLINE COMMUNICATIONS INC EOC INTERNET	P0109447	IN45872	12/01/2020	206.55
00205739	12/04/2020	SOUND SAFETY PRODUCTS MISC. WORK CLOTHES	P0109437	174806/3	11/24/2020	338.37
00205740	12/04/2020	TRAFFIC SAFETY SUPPLY INVENTORY PURCHASES	P0109438	INV032970	11/19/2020	150.39
00205741	12/04/2020	UNDERWATER SPORTS INC. Dive Team Equipment - Invoice	P0109454	200021693	11/20/2020	37.35
00205742	12/04/2020	UNITED STATES TREASURY Payroll Early Warrants		OH013987	12/04/2020	826.84
00205743	12/04/2020	VERIZON WIRELESS FIRE - VERIZON WIRELESS OCT24-	P0109436	9865537801	10/23/2020	1,011.03
00205744	12/04/2020	WALLACE, THOMAS LEOFF 1 LTC Expenses	P0109488	OH013992	12/02/2020	6,000.00
00205745	12/04/2020	WALTER E NELSON CO INVENTORY PURCHASES	P0109421	785607	11/23/2020	2,211.01
00205746	12/04/2020	WAPRO A. Spietz Membership Dues	P0109478	2172	12/02/2020	25.00
00205747	12/04/2020	WASHINGTON ENERGY SRVS CO LLC Refund Permit not needed		OH013973	11/25/2020	138.43
00205748	12/04/2020	WEATHERNET LLC WEATHERNET FOR DECEMBER	P0109424	2020-17466	11/23/2020	490.00
00205749	12/04/2020	WHITNEY EQUIPMENT CO PRESSURE TRANSMITTER 1100, RAN	P0109020	91519	10/31/2020	2,200.00
00205750	12/04/2020	XEROX CORPORATION 2020 COPIER CHARGES	P0106363	011918593	11/07/2020	317.65
00205751	12/04/2020	ZEE MEDICAL FIRST AID SUPPLIES	P0109473	68410124	12/01/2020	132.19
					Total	588,119.42

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	205752-205833	12/11/2020	\$ 148,734.18
			\$ 148,734.18

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: 001000 - General Fund-Admin Key				
P0102958	00205799	KING CO PROSECUTING ATTORNEY	2019 COURT REMITTANCE KC CRIME	303.62
	00205795	J.P. MORGAN SECURITIES LLC	REFUND OVERPAY YEAR END 2019	147.95
Org Key: 402000 - Water Fund-Admin Key				
P0109538	00205784	FERGUSON ENTERPRISES LLC	INVENTORY PURCHASES	11,645.28
P0109540	00205790	H D FOWLER	INVENTORY PURCHASES	2,216.52
	00205808	NELSON, KEVIN	REFUND OVERPAY 010838017	900.89
	00205789	GRIBBLE, AMBER & ISAAC	REFUND OVERPAY 00776585002	757.20
P0109507	00205788	GRAINGER	INVENTORY PURCHASES	483.31
P0109541	00205752	A.M. LEONARD INC	INVENTORY PURCHASES	452.78
P0109540	00205790	H D FOWLER	INVENTORY PURCHASES	320.99
	00205804	MARSHALL, STEVEN	REFUND OVERPAY 008856614	190.88
Org Key: CA1100 - Administration (CA)				
P0109544	00205831	VERIZON WIRELESS	CITY CELL PHONES, ANALISA, OLI	41.96
Org Key: CM1100 - Administration (CM)				
P0109585	00205830	VERIZON WIRELESS	VERIZON HOTSPOT OCT 24-NOV 23	40.01
Org Key: CM1200 - City Clerk				
P0109527	00205826	SOUND PUBLISHING INC	Ntc. 2540428 Ord 20C-24 11/11/	59.89
P0109527	00205826	SOUND PUBLISHING INC	Ntc. 2540894 Ord 20-25 11/25/2	57.30
P0109527	00205826	SOUND PUBLISHING INC	Ntc. 2540895 Ord 20-26 11/25/2	57.30
P0109527	00205826	SOUND PUBLISHING INC	Ntc. 2540896 Ord 20-22 11/25/2	57.30
P0109527	00205826	SOUND PUBLISHING INC	Ntc. 2540897 Ord 20-23 11/25/2	49.52
Org Key: CO6100 - City Council				
P0109603	00205781	CULTURES CONNECTING LLC	Dec 4 Cultural Comp Training f	3,000.00
Org Key: CT1100 - Municipal Court				
P0109572	00205793	INTERCOM LANGUAGE SERVICES INC	Intercom invoice #20-615 -12/1	130.00
P0109571	00205801	LANGUAGE LINE SERVICES	Language line invoice #4919604	7.89
Org Key: DS1100 - Administration (DS)				
P0109597	00205783	ESA	Peer review for 2005-175	1,026.40
P0109594	00205817	REID MIDDLETON INC	Peer review for 1902-077	573.75
Org Key: DS1200 - Bldg Plan Review & Inspection				
P0109593	00205809	Nikolov, Jordan	Jordan uniform reimbursement	459.00
P0109596	00205820	SAFEBUILT WASHINGTON LLC	On Call inspector services	432.00
Org Key: DS1300 - Land Use Planning Svc				
P0109598	00205786	Galt, John	Hearing Examiner for VAR18-003	2,177.50
Org Key: FN1100 - Administration (FN)				
P0109544	00205831	VERIZON WIRELESS	CITY CELL PHONES, ANALISA, OLI	84.71
P0109544	00205831	VERIZON WIRELESS	CITY CELL PHONES, ANALISA, OLI	41.96
Org Key: FN2100 - Data Processing				
P0109543	00205805	METROPRESORT	NOV 2020 E-SERVICE PORTAL ADMI	50.00
Org Key: FN4501 - Utility Billing (Water)				
P0109543	00205805	METROPRESORT	NOV 2020 PRINTING & MAILING OF	177.03

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0109543	00205805	METROPRESORT	NOV 2020 PRINTING & MAILING OF	162.18
P0109544	00205831	VERIZON WIRELESS	CITY CELL PHONES, ANALISA, OLI	46.96
P0109544	00205831	VERIZON WIRELESS	CITY CELL PHONES, ANALISA, OLI	41.96
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0109543	00205805	METROPRESORT	NOV 2020 PRINTING & MAILING OF	177.03
P0109543	00205805	METROPRESORT	NOV 2020 PRINTING & MAILING OF	162.17
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0109543	00205805	METROPRESORT	NOV 2020 PRINTING & MAILING OF	177.01
P0109543	00205805	METROPRESORT	NOV 2020 PRINTING & MAILING OF	162.20
<i>Org Key: FR1100 - Administration (FR)</i>				
	00205766	CENTURYLINK	CENTURY LINK DEC 20	996.57
P0109614	00205819	RICOH USA INC (FIRE)	Copier Rental (Nov/Dec)	571.80
P0109613	00205818	RICOH USA INC	Sept-Nov Cost Per Copy/Fire	565.66
P0109615	00205780	CULLIGAN SEATTLE WA	Water Service/Fire	370.17
	00205771	CENTURYLINK	CENTURYLINK DEC 2020	182.10
P0109610	00205757	ASPECT SOFTWARE INC	Telestaff Charges/Fire	165.00
P0109608	00205796	KAISER PERMANENTE	Med Testing/Campbell	134.00
P0109612	00205778	COMCAST	Internet Charges/Fire	120.20
P0109611	00205778	COMCAST	Internet Charges/Fire	100.25
<i>Org Key: FR2100 - Fire Operations</i>				
P0109621	00205782	EASTSIDE FIRE & RESCUE	Labor - 4603, 4604. 6603, 7607	5,612.75
P0109619	00205792	HUGHES FIRE EQUIPMENT INC	Windshield & Molding - 8613	2,169.45
P0109621	00205782	EASTSIDE FIRE & RESCUE	Parts - 4603, 4604. 6603, 7607	2,054.78
P0109583	00205830	VERIZON WIRELESS	VERIZON OCT 24-NOV23 FIRE	969.22
P0109618	00205822	SEA WESTERN INC	Reducing Regulator	423.50
P0109609	00205758	AT&T MOBILITY	Cell Charges/Fire	306.21
P0109618	00205822	SEA WESTERN INC	Service Charge	200.00
P0109621	00205782	EASTSIDE FIRE & RESCUE	Labor/Les Schwab	98.99
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0109410	00205802	LIFE ASSIST INC	BLS Core - Splint Vac	3,135.00
P0109410	00205802	LIFE ASSIST INC	BLS Core - 7 Pulse Ox	1,177.79
P0109410	00205802	LIFE ASSIST INC	BLS Core - Face Shields	569.25
P0109410	00205802	LIFE ASSIST INC	BLS Core - Anti-Fog Eyewear	396.00
P0109620	00205802	LIFE ASSIST INC	Aid Supplies	237.60
P0109410	00205802	LIFE ASSIST INC	BLS Core - Stuffed Comfort	69.30
P0109616	00205754	AIRGAS USA LLC	Oxygen/Fire	14.78
P0109616	00205754	AIRGAS USA LLC	Oxygen/Fire	9.86
P0109616	00205754	AIRGAS USA LLC	Oxygen/Fire	6.05
<i>Org Key: GGM001 - General Government-Misc</i>				
P0109625	00205810	PACIFICA LAW GROUP LLP	Ballot Measures 101 Presentati	1,908.00
P0109599	00205812	POT O' GOLD INC	Coffee & tea supplies	311.09
P0109599	00205812	POT O' GOLD INC	Water filter	68.31
P0109599	00205812	POT O' GOLD INC	Water Cooler November	27.50
P0109599	00205812	POT O' GOLD INC	Water Cooler October	27.50
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0109595	00205833	XEROX CORPORATION	Print & copy charges for CM co	645.88

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PO #	Check #	Vendor:	Transaction Description	Check Amount
P0109497	00205779	CONFIDENTIAL DATA DISPOSAL	City Shredding Services -	170.00
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
P0109624	00205803	LOISEAU, LERI M	LEOFF1 Retiree Medical Expense	279.39
P0109486	00205821	SCHOENTRUP, WILLIAM	LEOFF1 Retiree Medical Expense	179.00
P0109623	00205816	RAMSAY, JON	FRLEOFF1 Retiree Medical Expens	88.70
P0109622	00205825	SMITH, RICHARD	LEOFF1 Retiree Medical Expense	36.00
<i>Org Key: GGM100 - Emerg Incident Response</i>				
P0109178	00205811	PIPP MOBILE STORAGE SYS INC	Sales Order No 037755 In-store	3,117.76
P0109527	00205826	SOUND PUBLISHING INC	Ntc. 2536898 MINext Ad 11/18/2	327.25
P0109527	00205826	SOUND PUBLISHING INC	Ntc. 2536899 MINext Ad 11/25/2	327.25
P0109527	00205826	SOUND PUBLISHING INC	Ntc. 2536932 MINext Ad 11/18/2	324.00
P0109527	00205826	SOUND PUBLISHING INC	Ntc. 2536926 MINext Ad 11/20/2	314.00
<i>Org Key: GGM170 - MI Illuminate Town Center Ligh</i>				
P0109500	00205791	HOME DEPOT CREDIT SERVICE	GFCI RECEPTACLES FOR LED LIGHT	684.63
<i>Org Key: IGV012 - MW Pool Operation Subsidy</i>				
P0106607	00205806	MI SCHOOL DISTRICT #400	MI Pool Operation Subsidy	11,902.17
P0106607	00205806	MI SCHOOL DISTRICT #400	MI Pool Operation Subsidy	11,902.17
<i>Org Key: IS2100 - IGS Network Administration</i>				
	00205765	CENTURYLINK	CENTURY LINK DEC 20	663.34
P0109542	00205831	VERIZON WIRELESS	IGS LOANER (2), WIFI & ON CALL	162.01
	00205764	CENTURYLINK	CENTURY LINK DEC 20	95.96
P0109544	00205831	VERIZON WIRELESS	CITY CELL PHONES, ANALISA, OLI	40.01
	00205770	CENTURYLINK	CENTURYLINK DEC 2020	25.02
P0109502	00205756	CHIP GEORGE INC	SHIPPING CHARGES INV#3466	24.20
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00205814	PUGET SOUND ENERGY	PSE DEC 2020	176.35
<i>Org Key: MT3100 - Water Distribution</i>				
P0109539	00205763	CEDAR GROVE COMPOSTING INC	2-WAY TOPSOIL (15 YDS)	528.00
<i>Org Key: MT3200 - Water Pumps</i>				
	00205774	CENTURYLINK	CENTURYLINK DEC 2020	59.69
	00205775	CENTURYLINK	CENTURY LINK DEC 2020	59.69
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00205769	CENTURYLINK	CENTURYLINK DEC 20	212.21
	00205768	CENTURYLINK	CENTURYLINK DEC 20	168.48
	00205767	CENTURYLINK	CENTURYLINK DEC 20	124.32
	00205814	PUGET SOUND ENERGY	PSE DEC 2020	123.69
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0106367	00205830	VERIZON WIRELESS	2020 PW WIRELESS SERVICE	3,639.42
P0106362	00205776	CINTAS CORPORATION #460	2020 PW COVERALL SERVICE	1,913.49
<i>Org Key: MT4200 - Building Services</i>				
P0109505	00205815	RAINIER BUILDING SERVICES	NOV 2020 JANITORIAL SERVICE CI	3,675.90
P0109505	00205815	RAINIER BUILDING SERVICES	NOV 2020 JANITORIAL SERVICE CI	1,450.17
<i>Org Key: MT4300 - Fleet Services</i>				

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PO #	Check #	Vendor:	Transaction Description	Check Amount
P0109499	00205761	CALIBER - BELLEVUE	REPAIR 2019 KIA VEC.# 422 LICE	1,257.49
P0106772	00205755	AMERIGAS-1400	2020 PROPANE DELIVERY	426.00
P0105794	00205798	KIA MOTORS FINANCE	PW 2019 KIA NIRO PHEV LEASE	388.20
P0109525	00205807	NAPA AUTO PARTS	REPAIR PARTS	413.78
P0109524	00205759	AUTONATION INC	FLEET PARTS	183.04
P0106771	00205762	CARQUEST AUTO PARTS STORES	2020 MONTHLY FLEET PARTS	134.51
<i>Org Key: PO1100 - Administration (PO)</i>				
P0109372	00205813	PROFORCE LAW ENFORCEMENT	Replacement/updated optics and	11,942.67
P0109584	00205830	VERIZON WIRELESS	VERIZON OCT 24-NOV 23 POLICE	731.03
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0109495	00205832	WASHINGTON STATE PATROL	CPL Background - Invoice # I21	318.00
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0109498	00205794	ISSAQUAH JAIL, CITY OF	November Jail Housing Fees -	2,910.00
<i>Org Key: PO2200 - Marine Patrol</i>				
P0109496	00205785	FISHERIES SUPPLY	Maine Patrol Supplies - Invoice	591.51
<i>Org Key: PO2450 - Special Operations Team</i>				
P0109373	00205813	PROFORCE LAW ENFORCEMENT	Replacement/updated optics for	2,500.00
P0109373	00205813	PROFORCE LAW ENFORCEMENT	Replacement/updated optics for	2,382.05
P0109373	00205813	PROFORCE LAW ENFORCEMENT	Replacement/updated optics for	1,650.00
<i>Org Key: PO4100 - Firearms Training</i>				
P0109590	00205824	SKAGIT SHOOTING SPORTS INC	Training rounds	2,983.75
P0109373	00205813	PROFORCE LAW ENFORCEMENT	Replacement/updated optics for	994.76
<i>Org Key: PO4300 - Police Training</i>				
P0109578	00205777	CITY OF LAKE FOREST PARK	Police Training Simulator - Sh	1,500.00
P0109578	00205777	CITY OF LAKE FOREST PARK	Police Training Simulator - Sh	1,500.00
P0109591	00205753	AFTERMATH	Replacement PPE for officers	1,418.09
<i>Org Key: PR1100 - Administration (PR)</i>				
P0109422	00205787	George Lee Studio	IlluminateMI Light Installatio	6,000.00
P0109504	00205833	XEROX CORPORATION	Monthly lease charges for colo	142.97
<i>Org Key: PR4100 - Community Center</i>				
	00205814	PUGET SOUND ENERGY	PSE DEC 2020	3,198.50
P0109505	00205815	RAINIER BUILDING SERVICES	NOV 2020 JANITORIAL SERVICE CI	2,496.80
P0106545	00205778	COMCAST	MICEC High Speed Connection	278.22
P0109503	00205833	XEROX CORPORATION	Monthly lease charges for colo	267.20
<i>Org Key: PR6100 - Park Maintenance</i>				
P0106362	00205776	CINTAS CORPORATION #460	PARKS 2020 COVERALL SERVICE	117.36
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
	00205773	CENTURYLINK	CENTURYLINK DEC 2020	96.82
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
	00205814	PUGET SOUND ENERGY	PSE DEC 2020	1,046.00
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0106552	00205829	UNITED SITE SERVICES	Aubrey Davis & Lid Parking Are	645.07

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PO #	Check #	Vendor:	Transaction Description	Check Amount
P0106552	00205829	UNITED SITE SERVICES	Lid Parking Boat Launch - 2020	205.23
P0106552	00205829	UNITED SITE SERVICES	Lid Parking Boat Launch - 2020	151.66
P0109508	00205828	T2 SYSTEMS CANADA INC	Monthly boat launch machine se	77.00
P0109501	00205827	T-MOBILE	Monthly service for boat launc	20.00
<i>Org Key: WG920T - High Accuracy Orthophotos</i>				
P0109579	00205760	BELLEVUE, CITY OF	2020 AERIAL MAP SUPPLEMENTAL	471.50
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P0106552	00205829	UNITED SITE SERVICES	Pioneer Park - 2020 Portable T	151.66
<i>Org Key: YF1100 - YFS General Services</i>				
P0109504	00205833	XEROX CORPORATION	Monthly lease charges for colo	142.97
<i>Org Key: YF1200 - Thrift Shop</i>				
P0109505	00205815	RAINIER BUILDING SERVICES	NOV 2020 JANITORIAL SERVICE CI	439.91
	00205772	CENTURYLINK	CENTURYLINK DEC 2020	191.76
<i>Org Key: YF2600 - Family Assistance</i>				
P0106396	00205823	SHOREWOOD #14885	Rental assistance for Emergenc	739.39
P0106344	00205797	KC HOUSING AUTHORITY	Rental Assistance for Emergenc	468.00
<i>Org Key: YF2850 - Federal SPF Grant</i>				
P0109630	00205800	L+B Design	HYI brand identity development	3,850.00
Total				148,734.18

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00205752	12/11/2020	A.M. LEONARD INC INVENTORY PURCHASES	P0109541	C120123833	11/18/2020	452.78
00205753	12/11/2020	AFTERMATH Replacement PPE for officers	P0109591	PPE20-WA01	12/07/2020	1,418.09
00205754	12/11/2020	AIRGAS USA LLC Oxygen/Fire	P0109616	9107503297	11/24/2020	30.69
00205755	12/11/2020	AMERIGAS-1400 2020 PROPANE DELIVERY	P0106772	3114559086	11/26/2020	426.00
00205756	12/11/2020	CHIP GEORGE INC SHIPPING CHARGES INV#3466	P0109502	3466	10/12/2020	24.20
00205757	12/11/2020	ASPECT SOFTWARE INC Telestaff Charges/Fire	P0109610	ASI063178	12/05/2020	165.00
00205758	12/11/2020	AT&T MOBILITY Cell Charges/Fire	P0109609	287297477470X113	11/05/2020	306.21
00205759	12/11/2020	AUTONATION INC FLEET PARTS	P0109524	156361	11/05/2020	183.04
00205760	12/11/2020	BELLEVUE, CITY OF 2020 AERIAL MAP SUPPLEMENTAL	P0109579	37377	10/17/2020	471.50
00205761	12/11/2020	CALIBER - BELLEVUE REPAIR 2019 KIA VEC.# 422 LICE	P0109499	2901041880	10/27/2020	1,257.49
00205762	12/11/2020	CARQUEST AUTO PARTS STORES 2020 MONTHLY FLEET PARTS	P0106771	2417-475628	11/10/2020	134.51
00205763	12/11/2020	CEDAR GROVE COMPOSTING INC 2-WAY TOPSOIL (15 YDS)	P0109539	0000568679	11/30/2020	528.00
00205764	12/11/2020	CENTURYLINK CENTURY LINK DEC 20		T31-6646 DEC20	12/04/2020	95.96
00205765	12/11/2020	CENTURYLINK CENTURY LINK DEC 20		T31-5359 DEC20	12/04/2020	663.34
00205766	12/11/2020	CENTURYLINK CENTURY LINK DEC 20		T03-8993 DEC20	12/04/2020	996.57
00205767	12/11/2020	CENTURYLINK CENTURYLINK DEC 20		T31-6989 DEC20	12/04/2020	124.32
00205768	12/11/2020	CENTURYLINK CENTURYLINK DEC 20		T31-6988 DEC20	12/04/2020	168.48
00205769	12/11/2020	CENTURYLINK CENTURYLINK DEC 20		T31-6987 DEC20	12/04/2020	212.21
00205770	12/11/2020	CENTURYLINK CENTURYLINK DEC 2020		236-3249 DEC20	12/07/2020	25.02
00205771	12/11/2020	CENTURYLINK CENTURYLINK DEC 2020		275-0834 DEC20	12/07/2020	182.10
00205772	12/11/2020	CENTURYLINK CENTURYLINK DEC 2020		275-4207 DEC20	12/07/2020	191.76
00205773	12/11/2020	CENTURYLINK CENTURYLINK DEC 2020		275-0689 DEC20	12/07/2020	96.82
00205774	12/11/2020	CENTURYLINK CENTURYLINK DEC 2020		T61-4129 DEC20	12/07/2020	59.69
00205775	12/11/2020	CENTURYLINK CENTURY LINK DEC 2020		T61-4130 DEC20	12/07/2020	59.69
00205776	12/11/2020	CINTAS CORPORATION #460 2020 PW COVERALL SERVICE	P0106362	4INVOICES110520	11/05/2020	2,030.85
00205777	12/11/2020	CITY OF LAKE FOREST PARK Police Training Simulator - Sh	P0109578	2020-TS-MIPD	10/20/2020	3,000.00

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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00205778	12/11/2020	COMCAST Internet Charges/Fire	P0106545	0057728-DEC	11/11/2020	498.67
00205779	12/11/2020	CONFIDENTIAL DATA DISPOSAL City Shredding Services -	P0109497	202397	10/28/2020	170.00
00205780	12/11/2020	CULLIGAN SEATTLE WA Water Service/Fire	P0109615	202012672721	11/30/2020	370.17
00205781	12/11/2020	CULTURES CONNECTING LLC Dec 4 Cultural Comp Training f	P0109603	3230	12/09/2020	3,000.00
00205782	12/11/2020	EASTSIDE FIRE & RESCUE Parts - 4603, 4604. 6603, 7607	P0109621	3716/12/14/11/10	12/03/2020	7,766.52
00205783	12/11/2020	ESA Peer review for 2005-175	P0109597	158191	10/06/2020	1,026.40
00205784	12/11/2020	FERGUSON ENTERPRISES LLC INVENTORY PURCHASES	P0109538	0934144	11/04/2020	11,645.28
00205785	12/11/2020	FISHERIES SUPPLY Maine Patrol Supplies - Invoic	P0109496	5501281	12/01/2020	591.51
00205786	12/11/2020	Galt, John Hearing Examiner for VAR18-003	P0109598	3155	11/09/2020	2,177.50
00205787	12/11/2020	George Lee Studio IlluminateMI Light Installatio	P0109422	1048	11/10/2020	6,000.00
00205788	12/11/2020	GRAINGER INVENTORY PURCHASES	P0109507	9733780663	12/02/2020	483.31
00205789	12/11/2020	GRIBBLE, AMBER & ISAAC REFUND OVERPAY 00776585002		OH014001	12/03/2020	757.20
00205790	12/11/2020	H D FOWLER INVENTORY PURCHASES	P0109540	I5645925	11/19/2020	2,537.51
00205791	12/11/2020	HOME DEPOT CREDIT SERVICE GFCI RECEPTACLES FOR LED LIGHT	P0109500	1014323	12/02/2020	684.63
00205792	12/11/2020	HUGHES FIRE EQUIPMENT INC Windshield & Molding - 8613	P0109619	557737	12/04/2020	2,169.45
00205793	12/11/2020	INTERCOM LANGUAGE SERVICES INC Intercom invoice #20-615 -12/1	P0109572	20-615	12/04/2020	130.00
00205794	12/11/2020	ISSAQUAH JAIL, CITY OF November Jail Housing Fees -	P0109498	20000779	12/02/2020	2,910.00
00205795	12/11/2020	J.P. MORGAN SECURITIES LLC REFUND OVERPAY YEAR END 2019		OH014004	12/07/2020	147.95
00205796	12/11/2020	KAISER PERMANENTE Med Testing/Campbell	P0109608	69952361	12/01/2020	134.00
00205797	12/11/2020	KC HOUSING AUTHORITY Rental Assistance for Emergenc	P0106344	OH014005	12/09/2020	468.00
00205798	12/11/2020	KIA MOTORS FINANCE PW 2019 KIA NIRO PHEV LEASE	P0105794	1914423378-DEC	12/04/2020	388.20
00205799	12/11/2020	KING CO PROSECUTING ATTORNEY 2019 COURT REMITTANCE KC CRIME	P0102958	OH014006	10/31/2020	303.62
00205800	12/11/2020	L+B Design HYI brand identity development	P0109630	006117	12/06/2020	3,850.00
00205801	12/11/2020	LANGUAGE LINE SERVICES Language line invoice #4919604	P0109571	4919604	11/30/2020	7.89
00205802	12/11/2020	LIFE ASSIST INC Aid Supplies	P0109410	1053207	11/24/2020	5,584.94
00205803	12/11/2020	LOISEAU, LERI M LEOFF1 Retiree Medical Expense	P0109624	OH014008	12/09/2020	279.39

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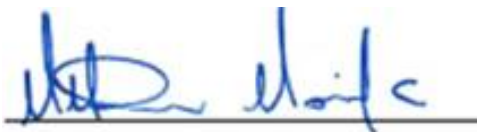
Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00205804	12/11/2020	MARSHALL, STEVEN REFUND OVERPAY 008856614		OH014002	12/03/2020	190.88
00205805	12/11/2020	METROPRESORT NOV 2020 E-SERVICE PORTAL ADMI	P0109543	IN628861	12/04/2020	1,067.62
00205806	12/11/2020	MI SCHOOL DISTRICT #400 MI Pool Operation Subsidy	P0106607	AUG20-SUBSIDY	08/01/2020	23,804.34
00205807	12/11/2020	NAPA AUTO PARTS REPAIR PARTS	P0109525	OH013999	11/10/2020	413.78
00205808	12/11/2020	NELSON, KEVIN REFUND OVERPAY 010838017		OH014003	12/03/2020	900.89
00205809	12/11/2020	Nikolov, Jordan Jordan uniform reimbursement	P0109593	NIKOLOV-UNI-RE	10/10/2020	459.00
00205810	12/11/2020	PACIFICA LAW GROUP LLP Ballot Measures 101 Presentati	P0109625	64399	12/09/2020	1,908.00
00205811	12/11/2020	PIPP MOBILE STORAGE SYS INC Sales Order No 037755 In-store	P0109178	037755	01/01/2020	3,117.76
00205812	12/11/2020	POT O' GOLD INC Water Cooler November	P0109599	0270935	10/05/2020	434.40
00205813	12/11/2020	PROFORCE LAW ENFORCEMENT Replacement/updated optics and	P0109373	525252	12/07/2020	19,469.48
00205814	12/11/2020	PUGET SOUND ENERGY PSE DEC 2020		OH014007	11/30/2020	4,544.54
00205815	12/11/2020	RAINIER BUILDING SERVICES NOV 2020 JANITORIAL SERVICE CI	P0109505	18-1422	11/30/2020	8,062.78
00205816	12/11/2020	RAMSAY, JON FRLEOFF1 Retiree Medical Expen	P0109623	OH014009	12/09/2020	88.70
00205817	12/11/2020	REID MIDDLETON INC Peer review for 1902-077	P0109594	2005091	05/27/2020	573.75
00205818	12/11/2020	RICOH USA INC Sept-Nov Cost Per Copy/Fire	P0109613	5060912376	12/01/2020	565.66
00205819	12/11/2020	RICOH USA INC (FIRE) Copier Rental (Nov/Dec)	P0109614	104259718	10/22/2020	571.80
00205820	12/11/2020	SAFEBUILT WASHINGTON LLC On Call inspector services	P0109596	0072613-IN	10/31/2020	432.00
00205821	12/11/2020	SCHOENTRUP, WILLIAM LEOFF1 Retiree Medical Expense	P0109486	OH014000	12/02/2020	179.00
00205822	12/11/2020	SEA WESTERN INC Reducing Regulator	P0109618	INV8557	12/07/2020	623.50
00205823	12/11/2020	SHOREWOOD #14885 Rental assistance for Emergenc	P0106396	OH014011	12/07/2020	739.39
00205824	12/11/2020	SKAGIT SHOOTING SPORTS INC Training rounds	P0109590	12002	10/07/2020	2,983.75
00205825	12/11/2020	SMITH, RICHARD LEOFF1 Retiree Medical Expense	P0109622	OH014010	12/09/2020	36.00
00205826	12/11/2020	SOUND PUBLISHING INC Ntc. 2540428 Ord 20C-24 11/11/	P0109527	8006189	11/30/2020	1,573.81
00205827	12/11/2020	T-MOBILE Monthly service for boat launc	P0109501	519850018-NOV	11/01/2020	20.00
00205828	12/11/2020	T2 SYSTEMS CANADA INC Monthly boat launch machine se	P0109508	IRIS0000079372	11/30/2020	77.00
00205829	12/11/2020	UNITED SITE SERVICES Aubrey Davis & Lid Parking Are	P0106552	114-11242148	11/16/2020	1,153.62

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00205830	12/11/2020	VERIZON WIRELESS VERIZON HOTSPOT OCT 24-NOV 23	P0109584	9867643500	11/23/2020	5,379.68
00205831	12/11/2020	VERIZON WIRELESS CITY CELL PHONES, ANALISA, OLI	P0109542	9867643504	11/23/2020	459.57
00205832	12/11/2020	WASHINGTON STATE PATROL CPL Background - Invoice # I21	P0109495	121002903	12/03/2020	318.00
00205833	12/11/2020	XEROX CORPORATION Print & copy charges for CM co	P0109504	011918590	11/07/2020	1,199.02
					Total	<u>148,734.18</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	205834-205986	12/18/2020	\$ 756,321.17
			\$ 756,321.17

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: 001000 - General Fund-Admin Key				
P0109668	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 NC Court Transm	3,551.46
P0109668	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 NC Court Transm	2,045.80
P0109667	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 MI Court Transm	1,946.43
P0109668	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 NC Court Transm	1,882.39
P0109667	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 MI Court Transm	951.71
P0109668	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 NC Court Transm	819.02
P0109667	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 MI Court Transm	696.49
P0109667	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 MI Court Transm	656.50
P0109668	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 NC Court Transm	409.00
P0109668	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 NC Court Transm	392.23
P0109667	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 MI Court Transm	277.26
P0109667	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 MI Court Transm	138.26
P0109667	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 MI Court Transm	114.84
P0109667	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 MI Court Transm	66.66
P0109667	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 MI Court Transm	66.66
P0109667	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 MI Court Transm	47.55
P0109667	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 MI Court Transm	41.87
P0109667	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 MI Court Transm	35.67
P0109668	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 NC Court Transm	13.77
P0109667	00205979	WA ST TREASURER'S OFFICE	Remit Nov 2020 MI Court Transm	8.35
Org Key: 402000 - Water Fund-Admin Key				
P0109538	00205866	FERGUSON ENTERPRISES LLC	INVENTORY PURCHASES	776.16
P0109573	00205938	PLATT ELECTRIC	INVENTORY PURCHASES	834.05
P0109538	00205866	FERGUSON ENTERPRISES LLC	INVENTORY PURCHASES	277.20
Org Key: 814074 - Garnishments				
	00205972	UNITED STATES TREASURY	PAYROLL EARLY WARRANTS	826.84
Org Key: 814075 - Mercer Island Emp Association				
	00205915	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	245.00
Org Key: 814076 - City & Counties Local 21M				
	00205984	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,417.10
Org Key: 814077 - Police Association				
	00205939	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,334.83
Org Key: CA1100 - Administration (CA)				
P0109641	00205905	Madrona Law Group, PLLC	Invoice No. 10512 Professional	12,217.00
P0109435	00205932	OGDEN MURPHY WALLACE	Invoice No. 845180 Professiona	1,320.00
P0109645	00205945	RELX INC DBA LEXISNEXIS	Invoice #3092983549 Library	348.70
P0109666	00205888	KEATING BUCKLIN & MCCORMACK	Professional Services INV #151	152.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	25.00
Org Key: CA1150 - Attorney-Litigation				
P0109644	00205909	McNaul Ebel Nawrot	Invoice #97572 Professional	50,024.82
P0109642	00205905	Madrona Law Group, PLLC	Invoice #10514 Professional	3,750.00
P0109648	00205963	The Fearey Group Inc.	Invoice 2020-798 Professional	863.63
Org Key: CA1200 - Prosecution & Criminal Mngmnt				
P0109646	00205925	MOBERLY AND ROBERTS	Professional Services - Invoice	6,800.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0109647	00205878	HONEYWELL, MATTHEW V	Invoice #1187 Professional Ser	350.00
P0109647	00205878	HONEYWELL, MATTHEW V	Invoice #1186 Professional Ser	300.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P0109637	00205977	VERIZON WIRELESS	VERIZON OCT 24 TO NOV 23	86.97
	00205974	US BANK CORP PAYMENT SYS	Webinar Registration - Spietz	70.00
<i>Org Key: CO6100 - City Council</i>				
P0109582	00205954	Sound Law Center	Code of Ethics HEX (Pirzio-Bir	2,187.50
P0109666	00205888	KEATING BUCKLIN & MCCORMACK	Code of Ethics Officer Service	364.80
<i>Org Key: CR1100 - Human Resources</i>				
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	493.75
	00205974	US BANK CORP PAYMENT SYS	Recruiting advertisement.	200.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	133.04
	00205974	US BANK CORP PAYMENT SYS	Recruiting advertisement	125.00
	00205974	US BANK CORP PAYMENT SYS	Recruiting advertisement.	125.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	109.99
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	109.99
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	102.58
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	87.99
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	76.99
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	75.97
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	57.71
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	54.99
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	52.92
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	48.44
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	48.16
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	48.09
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	41.82
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	41.78
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	41.51
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	41.28
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	41.25
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	41.02
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	39.76
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	39.72
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	39.69
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	39.69
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	37.35
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	35.67
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	35.63
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	32.95
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	28.61
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	25.94
	00205974	US BANK CORP PAYMENT SYS	Supplies-Awards / Recognition	25.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	16.49
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	15.39
<i>Org Key: DS0000 - Development Services-Revenue</i>				
P0109650	00205842	BELLEVUE, CITY OF	Q4 2020 MBP Fees	9,978.93

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: DS1100 - Administration (DS)</i>				
P0109631	00205977	VERIZON WIRELESS	VERIZON OCT 24 TO NOV 23 2020	490.40
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	120.30
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	95.00
	00205974	US BANK CORP PAYMENT SYS	Services - Financial	54.10
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	-414.58
<i>Org Key: FN1100 - Administration (FN)</i>				
P0109629	00205956	STATE AUDITOR'S OFFICE	2019 Annual Audit	12,284.57
	00205974	US BANK CORP PAYMENT SYS	Dues & Subscriptions	695.00
	00205974	US BANK CORP PAYMENT SYS	Office Supplies	179.25
	00205849	CARTWRIGHT, ANALISA	2 HIGH YIELD CART. TN660	122.18
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0109628	00205913	METROPRESORT	NOV 2020 PRINTING & MAILING OF	87.00
P0109628	00205913	METROPRESORT	NOV 2020 PRINTING & MAILING OF	79.95
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0109628	00205913	METROPRESORT	NOV 2020 PRINTING & MAILING OF	87.00
P0109628	00205913	METROPRESORT	NOV 2020 PRINTING & MAILING OF	79.95
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0109628	00205913	METROPRESORT	NOV 2020 PRINTING & MAILING OF	87.01
P0109628	00205913	METROPRESORT	NOV 2020 PRINTING & MAILING OF	79.96
<i>Org Key: FR1100 - Administration (FR)</i>				
P0109674	00205961	SYSTEMS DESIGN WEST LLC	11/2020 Transport Billing Fees	836.25
P0106836	00205854	COMCAST	FIRE STATION 92 FIBER CIRCUIT	529.08
P0109673	00205948	RICOH USA INC (FIRE)	Copier Rental/Fire	278.52
	00205974	US BANK CORP PAYMENT SYS	Station 91 Christmas Lights	246.09
P0109678	00205853	COMCAST	Internet Charges/Fire	72.39
	00205974	US BANK CORP PAYMENT SYS	Batteries	18.69
	00205974	US BANK CORP PAYMENT SYS	Monthly Membership Fee	14.29
	00205974	US BANK CORP PAYMENT SYS	Package Pickup	6.90
	00205974	US BANK CORP PAYMENT SYS	Return Christmas Lights Not Ne	-81.83
<i>Org Key: FR1200 - Fire Marshal</i>				
	00205974	US BANK CORP PAYMENT SYS	Membership Renewal	145.00
	00205974	US BANK CORP PAYMENT SYS	IFC Key Changes Class/Hicks	75.00
<i>Org Key: FR2100 - Fire Operations</i>				
P0109676	00205894	KROESENS UNIFORM COMPANY	Uniforms/Campbell	1,355.67
P0109675	00205930	NELSON PETROLEUM	DEF Fluid	709.26
	00205974	US BANK CORP PAYMENT SYS	Food for Fire Watch	112.99
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0109688	00205973	UNIVERSITY OF WASHINGTON	UVC N95 Decon Boxes	2,200.00
	00205974	US BANK CORP PAYMENT SYS	COVID Supplies - Reimbursable	2,099.98
P0109677	00205900	LIFE ASSIST INC	Station Aid Supplies	1,173.85
	00205974	US BANK CORP PAYMENT SYS	Reimbursable by King County B	572.43
P0109672	00205862	ESO SOLUTIONS INC	Health Data Exchange Module	495.00
	00205974	US BANK CORP PAYMENT SYS	N95 Mask Bags for UV	92.35
	00205974	US BANK CORP PAYMENT SYS	Containers for N95 Masks	91.74

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00205974	US BANK CORP PAYMENT SYS	Permanent Markers	15.38
<i>Org Key: FR4100 - Training</i>				
	00205974	US BANK CORP PAYMENT SYS	Fire Sim Lab	20.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P0108159	00205924	MILLIMAN INC	2020 Actuarial Study Firefight	29,350.00
P0106836	00205854	COMCAST	CITY HALL BACKUP INTERNET	765.14
<i>Org Key: GGM100 - Emerg Incident Response</i>				
P0109493	00205840	BARBAR J HOVSEPIAN	MI COVID Small Business Relief	5,000.00
P0109557	00205841	BARRE LEV LLC	MI COVID19 Small Business Reli	5,000.00
P0109522	00205844	BOYS & GIRLS CLUB OF KC (MI)	MI COVID19 Small Business Reli	5,000.00
P0109528	00205845	Brian Patton	MI COVID19 Small Business Reli	5,000.00
P0109550	00205846	BROW AND LASH CORP	MI COVID19 Small Business Reli	5,000.00
P0109564	00205847	CABERNET LLC	MI COVID19 Small Business Reli	5,000.00
P0109533	00205850	CHEEZY LIFE LLC	MI COVID10 Small Business Reli	5,000.00
P0109670	00205851	CLARKE, VIRGINIA	MI COVID19 Small Business Reli	5,000.00
P0109512	00205852	CLEANERS PLUS 1	MI COVID19 Small Business Reli	5,000.00
P0109511	00205856	CREATIVE LEARNING CENTER	MI COVID19 Small Business Reli	5,000.00
P0109549	00205859	CSYM CORPORATION	MI COVID19 Small Business Reli	5,000.00
P0109568	00205870	GILBERT, MARTIN	MI COVID19 Small Business Reli	5,000.00
P0109554	00205871	GINNY PIETILA	MI COVID19 Small Business Reli	5,000.00
P0109553	00205874	HAN SIK KIM	MI COVID19 Small Business Reli	5,000.00
P0109546	00205880	HZEPHYR LLC	MI COVID19 Small Business Reli	5,000.00
P0109515	00205881	ISLAND BOOKS	MI COVID19 Small Business Reli	5,000.00
P0109545	00205882	Island Treats NW LLC	MI COVID19 Small Business Reli	5,000.00
P0109555	00205883	JASON KALILOA	MI COVID19 Small Business Reli	5,000.00
P0109547	00205884	JENNIFER NGUYEN	MI COVID19 Small Business Reli	5,000.00
P0109556	00205890	KERRY DONNER ENTERPRISES	MI COVID19 Small Business Reli	5,000.00
P0109569	00205895	LA FETE LLC	MI COVID19 Small Business Reli	5,000.00
P0109561	00205896	LEGENDARY RESTAURANTS INC.	MI COVID19 Small Business Reli	5,000.00
P0109494	00205898	Leslie Cover Inc	MI COVID19 Small Business Reli	5,000.00
P0109521	00205901	LITTLE ACORN INC	MI COVID19 Small Business Reli	5,000.00
P0109570	00205902	LIVING FIT LLC	MI COVID19 Small Business Reli	5,000.00
P0109532	00205903	Long T Ly	MI COVID19 Small Business Reli	5,000.00
P0109530	00205906	MARIA BLISS	MI COVID19 Small Business Reli	5,000.00
P0109563	00205911	MERCER ISLAND MARTIAL ARTS	MI COVID19 Small Business Reli	5,000.00
P0109531	00205912	Mercer Nails & Spa	MI COVID19 Small Business Reli	5,000.00
P0109517	00205914	MI AUTO SPA	MI COVID19 Small Business Reli	5,000.00
P0109509	00205916	MI FARMERS MARKET	MI COVID19 Small Business Reli	5,000.00
P0109513	00205917	MI FLORIST	MI COVID19 Small Business Reli	5,000.00
P0109559	00205923	MICHAEL LUI	MI COVID19 Small Business Reli	5,000.00
P0109529	00205929	Nancy M Wennekers	MI COVID19 Small Business Reli	5,000.00
P0109519	00205933	OH CHOCOLATE	MI COVID19 Small Business Reli	5,000.00
P0109514	00205935	PATTI'S PLAY CENTER	MI COVID19 Small Business Reli	5,000.00
P0109523	00205937	PIXIE HILL PRESCHOOL	MI COVID19 Small Business Reli	5,000.00
P0109492	00205943	THU VAN LLC	MI COVID19 Small Business Reli	5,000.00
P0109565	00205944	REGINA M BOHR	MI COVID19 Small Business Reli	5,000.00
P0109534	00205947	RICHARDS CORPORATION	MI COVID19 Small Business Reli	5,000.00
P0109566	00205949	SALON 106	MI COVID19 Small Business Reli	5,000.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0109518	00205950	SANO BARS LLC	MI COVID19 Small Business Reli	5,000.00
P0109510	00205952	SJCC	MI COVID19 Small Business Reli	5,000.00
P0109526	00205953	SMEC CORP	MI COVID19 Small Business Reli	5,000.00
P0109558	00205958	STUDIO 904 INC	MI COVID19 Small Business Reli	5,000.00
P0109520	00205959	SUNNYBEAM SCHOOL	MI COVID19 Small Business Reli	5,000.00
P0109567	00205960	SUZANNE ZAHR	MI COVID19 Small Business Reli	5,000.00
P0109516	00205962	TFDC CORP	MI COVID19 Small Business Reli	5,000.00
P0109552	00205964	THE FRIENDSHIP CIRCLE OF WA	MI COVID19 Small Business Reli	5,000.00
P0109548	00205966	THUVIN VENTURES CORPORATION	MI COVID19 Small Business Reli	5,000.00
P0109551	00205968	TIGER ISLAND INC.	MI COVID19 Small Business Reli	5,000.00
P0109560	00205980	WARTINGER, THOMAS	MI COVID19 Small Business Reli	5,000.00
P0109562	00205983	WOEHLER, LORI	MI COVID19 Small Business Reli	5,000.00
P0109669	00205985	YOUTH THEATER NORTHWEST	MI COVID19 Small Business Reli	5,000.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	4,448.58
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	3,056.66
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	1,922.60
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	1,797.43
P0109649	00205855	CORT PARTY RENTAL	20x20x8 ft tent rental for	1,723.04
	00205974	US BANK CORP PAYMENT SYS	Computer Supplies	424.34
	00205974	US BANK CORP PAYMENT SYS	Computer Supplies	415.90
	00205974	US BANK CORP PAYMENT SYS	Computer Supplies	329.99
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	183.70
	00205974	US BANK CORP PAYMENT SYS	Computer Supplies	132.08
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	75.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	75.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	50.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	50.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	35.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	35.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	25.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	25.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	25.00

Org Key: GGM160 - King Co CRF Economic Developme

P0109658	00205868	Fuhr, Reid	MINext Video Production - Suza	800.00
P0109658	00205868	Fuhr, Reid	MINext Video Production -	800.00
P0109658	00205868	Fuhr, Reid	MINext Video Production - Bout	800.00

Org Key: GGM170 - MI Illuminate Town Center Ligh

P0109209	00205982	Wintergreen Corp.	LED LIGHTS - Business District	10,930.70
P0109589	00205982	Wintergreen Corp.	LED LIGHTS - BUSINESS DISTRICT	10,505.00
P0109651	00205877	HOME DEPOT CREDIT SERVICE	LED LIGHTS - BUSINESS DISTRICT	7,407.71
P0109575	00205971	UNITED RENTALS NORTH AMERICA	BOOM RENTAL 30-35' ARTICULATIN	1,705.66
P0109574	00205877	HOME DEPOT CREDIT SERVICE	ELECTRICAL PARTS FOR LED LIGHT	427.35
P0109600	00205919	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	136.58
P0109588	00205982	Wintergreen Corp.	ADAPTERS FOR LED LIGHTS FOR	36.85
P0109651	00205877	HOME DEPOT CREDIT SERVICE	CREDIT - RETURNED LED LIGHTS	-2,504.79

Org Key: GGM900 - 2020 Reduction Impacts

P0109695	00205957	STATE OF OREGON	UNEMPLOYMENT BENEFIT	9.38
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Org Key: IS2100 - IGS Network Administration

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0107116	00205891	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,122.00
	00205974	US BANK CORP PAYMENT SYS	Computer Supplies	356.53
	00205974	US BANK CORP PAYMENT SYS	Computer Supplies	123.18
	00205974	US BANK CORP PAYMENT SYS	Computer Supplies	88.07
	00205974	US BANK CORP PAYMENT SYS	Computer Supplies	42.90
	00205974	US BANK CORP PAYMENT SYS	Computer Supplies	26.39
	00205974	US BANK CORP PAYMENT SYS	Professional Services	23.44
	00205974	US BANK CORP PAYMENT SYS	Computer Supplies	15.90
	00205974	US BANK CORP PAYMENT SYS	Computer Supplies	10.94
	00205974	US BANK CORP PAYMENT SYS	Professional Services	6.29
Org Key: MT2100 - Roadway Maintenance				
	00205942	PUGET SOUND ENERGY	PSE DEC 2020	4,129.65
Org Key: MT3100 - Water Distribution				
P0109576	00205873	H D FOWLER	TRAFFIC REPAIR KIT FOR M&H 929	330.00
P0109601	00205920	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	41.51
Org Key: MT3150 - Water Quality Event				
P0107630	00205928	MURRAYSMITH INC	DOH SANITARY SURVEY RESERVOIR	6,765.00
P0107500	00205837	AM TEST INC	2020 WATER QUALITY SAMPLES	300.00
P0107500	00205837	AM TEST INC	2020 WATER QUALITY SAMPLES	30.00
P0107245	00205969	LINKO TECHNOLOGY INC	2020 CROSS CONNECTION WEB TEST	17.00
Org Key: MT3200 - Water Pumps				
P0109601	00205920	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	5.93
Org Key: MT3300 - Water Associated Costs				
	00205899	LEYDE, CASEY	WATER CERT. RENEWAL/ BAT CERT	84.00
	00205839	BAKER, DENNIS L	WATER CERT. RENEWAL	42.00
	00205865	FELIX, JIM	WATER DIST. LICENSE	42.00
	00205875	HARB, SAM	WATER CERT. RENEWAL	42.00
	00205879	HUNTER, ALLEN	WATER CERT. RENEWAL	42.00
	00205897	LESARGE, JAKE	CERTIFICATION RENEWAL	42.00
	00205907	MARTIN, ERIC	WATER CERT. RENEWAL	42.00
	00205926	MOLTZ, ERIC	WATER DISTRIBUTION LICENSE	42.00
Org Key: MT3400 - Sewer Collection				
P0109601	00205920	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	8.24
Org Key: MT3500 - Sewer Pumps				
P0108472	00205975	UTILITIES SERVICE CO INC	Rebuild pumps 1, 2 and 3 at ps	16,767.00
P0108472	00205975	UTILITIES SERVICE CO INC	Rebuild pumps 1, 2 and 3 at ps	1,676.70
P0109652	00205872	GRAINGER	BLOCK HEATER	160.17
Org Key: MT3600 - Sewer Associated Costs				
P0109655	00205931	OCCUPATIONAL HEALTH CTRS OF WA	DOT RECERT/PHYSICAL RECERTIFIC	109.00
Org Key: MT3800 - Storm Drainage				
P0109600	00205919	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	6.92
Org Key: MT4150 - Support Services - Clearing				
P0106697	00205858	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	67.45
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	60.24

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	35.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	-27.31
<i>Org Key: MT4200 - Building Services</i>				
P0109602	00205934	PACIFIC AIR CONTROL INC	CITY HALL HEAT PUMP REPAIR	612.70
P0109627	00205967	THYSSENKRUPP ELEVATOR CORP	FS#92 BRONZE - OIL & GREASE	236.45
<i>Org Key: MT4300 - Fleet Services</i>				
P0106928	00205921	MI SCHOOL DISTRICT #400	2020 MISD SCHOOL DISTRICT FUEL	5,458.34
P0109638	00205835	ALL BATTERY SALES & SERVICE	BATTERIES	573.99
P0109580	00205910	MERCER ISLAND CHEVRON	FUEL	273.59
	00205974	US BANK CORP PAYMENT SYS	Fuel - MI 100	38.00
	00205974	US BANK CORP PAYMENT SYS	Fuel - MI 100	32.17
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0107187	00205940	Power Engineers Inc.	PW ASSET MGMT UPDATE	1,000.00
	00205974	US BANK CORP PAYMENT SYS	Computer Supplies	499.15
<i>Org Key: MT4501 - Water Administration</i>				
P0107187	00205940	Power Engineers Inc.	PW ASSET MGMT UPDATE	8,508.00
P0109629	00205956	STATE AUDITOR'S OFFICE	2019 Annual Audit	4,094.86
<i>Org Key: MT4502 - Sewer Administration</i>				
P0109629	00205956	STATE AUDITOR'S OFFICE	2019 Annual Audit	4,094.86
P0107187	00205940	Power Engineers Inc.	PW ASSET MGMT UPDATE	1,000.00
<i>Org Key: MT4503 - Storm Water Administration</i>				
P0109629	00205956	STATE AUDITOR'S OFFICE	2019 Annual Audit	4,094.84
P0107187	00205940	Power Engineers Inc.	PW ASSET MGMT UPDATE	1,000.00
<i>Org Key: PO0000 - Police-Revenue</i>				
P0109654	00205860	DEPT OF LICENSING	Remit Licensing Fees	288.00
<i>Org Key: PO1100 - Administration (PO)</i>				
	00205974	US BANK CORP PAYMENT SYS	PERF renewal	220.00
	00205974	US BANK CORP PAYMENT SYS	IACP renewal	199.00
	00205974	US BANK CORP PAYMENT SYS	FBI-LEEDA renewal	50.00
	00205974	US BANK CORP PAYMENT SYS	Web Camera for Chief Holmes	43.99
<i>Org Key: PO1350 - Police Emergency Management</i>				
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	102.36
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	96.26
P0109679	00205946	REMOTE SATELLITE SYSTEMS INT'L	EMAC Sat Phone Service - Novem	54.00
<i>Org Key: PO1700 - Records and Property</i>				
P0109537	00205976	VERITONE	Redaction Services (PDR Servic	1,500.00
	00205974	US BANK CORP PAYMENT SYS	Property Room Supplies	835.67
	00205974	US BANK CORP PAYMENT SYS	Case law update event for reco	35.00
	00205974	US BANK CORP PAYMENT SYS	WAPRO renewal	25.00
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
	00205974	US BANK CORP PAYMENT SYS	Records CPL Card Printer	1,441.77
P0109537	00205976	VERITONE	Redaction Services (PDR Servic	900.00
	00205974	US BANK CORP PAYMENT SYS	Records CPL Card Printer	181.49

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PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0109683	00205951	SCORE	Inmate Housing Fees - Invoice	184.00
<i>Org Key: PO2100 - Patrol Division</i>				
	00205974	US BANK CORP PAYMENT SYS	2021 legal books (pocket guide	413.54
P0109680	00205904	MAC TOWING	Impound of vehicle for DUI	202.40
P0109682	00205986	ZEE MEDICAL	medical supplies - Invoice #	154.30
P0109635	00205955	SPOKANE, CITY OF	Destruction of property per la	99.44
	00205974	US BANK CORP PAYMENT SYS	replacement cuff pouch	28.30
	00205974	US BANK CORP PAYMENT SYS	snacks for EOC activation	13.99
P0109640	00205918	MI HARDWARE - POLICE	Patrol Supplies - Invoice # 14	10.88
<i>Org Key: PO2201 - Dive Team</i>				
P0109632	00205970	UNDERWATER SPORTS INC.	Dive Team Supplies and Equipme	4,477.94
P0109685	00205970	UNDERWATER SPORTS INC.	Dive Team Equipment - Invoice	37.35
<i>Org Key: PO3100 - Investigation Division</i>				
P0109636	00205965	THOMSON REUTERS - WEST	West Investigative Services -	442.51
<i>Org Key: PO4100 - Firearms Training</i>				
	00205974	US BANK CORP PAYMENT SYS	range training equipment	326.08
	00205974	US BANK CORP PAYMENT SYS	Replacement batteries for patr	219.66
	00205974	US BANK CORP PAYMENT SYS	Range training equipment	150.94
	00205974	US BANK CORP PAYMENT SYS	OTY award/commemoration	128.00
<i>Org Key: PO4300 - Police Training</i>				
P0109634	00205857	CRIMINAL JUSTICE TRAINING COMM	CJTC Basic Academy Fee - Barra	3,347.00
P0109633	00205941	PowerDMS	Power DMS Pro - Training and	1,772.37
	00205974	US BANK CORP PAYMENT SYS	Registration for NIBRS update/	964.98
<i>Org Key: PR1100 - Administration (PR)</i>				
P0109637	00205977	VERIZON WIRELESS	VERIZON OCT 24 TO NOV 23 2020	121.98
	00205974	US BANK CORP PAYMENT SYS	Replacement charger for lap to	87.99
<i>Org Key: PR1500 - Urban Forest Management</i>				
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	185.00
P0109637	00205977	VERIZON WIRELESS	VERIZON OCT 24 TO NOV 23 2020	46.96
<i>Org Key: PR6100 - Park Maintenance</i>				
P0109637	00205977	VERIZON WIRELESS	VERIZON OCT 24 TO NOV 23 2020	573.79
P0109626	00205981	WHISTLE WORKWEAR	MISC. WORK CLOTHES	389.45
	00205974	US BANK CORP PAYMENT SYS	New egress ladders for LB dock	296.99
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0109637	00205977	VERIZON WIRELESS	VERIZON OCT 24 TO NOV 24	97.69
	00205908	MARTINEZ, SAUL	COSTCO WORK CLOTHES	54.28
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
	00205974	US BANK CORP PAYMENT SYS	New egress ladders for LB dock	864.27
P0109637	00205977	VERIZON WIRELESS	VERION OCT 24 TO NOV 23 2020	111.48
P0109587	00205877	HOME DEPOT CREDIT SERVICE	MISC. HARDWARE	33.11
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0109637	00205977	VERIZON WIRELESS	VERIZON OCT 24 TO NOV 23	15.72

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PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PR6800 - Trails Maintenance</i>				
P0109637	00205977	VERIZON WIRELESS	VERIZON OCT 24 TO NOV 23	41.96
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0109637	00205977	VERIZON WIRELESS	VERIZON OCT 24 TO NOV 23	113.41
<i>Org Key: ST0001 - ST Traffic Safety Enhancements</i>				
P0109239	00205886	KAMINS CONSTRUCTION INC	West Mercer Way Pedestrian Cro	17,504.70
P0107155	00205893	KPG	TRANSPORTATION CAPITAL PROJECT	1,080.55
P0106921	00205978	WA ST DEPT OF TRANSPORTATION	WMW TRAIL CROSSING PROJECT JZO	79.79
<i>Org Key: ST0025 - ST Environmental</i>				
P0109643	00205861	DEPT OF TRANSPORTATION	Invoice No. RE 41 JZ0405 L011	79.78
<i>Org Key: WG102R - Maintenance Building Repairs</i>				
P0109404	00205836	ALL CITY FENCE CO	2020 MI MAINT. SHOP GATE	8,105.90
<i>Org Key: WG110T - Computer Equip Replacements</i>				
P0109605	00205889	KELLEY IMAGING SYSTEMS	VARIOUS INK COLORS AND ROLL OF	2,153.49
	00205974	US BANK CORP PAYMENT SYS	Capital-Computer Equipment	1,210.90
	00205974	US BANK CORP PAYMENT SYS	Capital-Computer Equipment	711.47
P0109604	00205889	KELLEY IMAGING SYSTEMS	BLACK INK FOR HP DESIGNJET	326.48
<i>Org Key: WG134E - Police Equipment</i>				
P0109681	00205867	FINANCIAL CONSULTANTS INT'L	ALPR Install Patrol vehicle #	980.10
P0109639	00205867	FINANCIAL CONSULTANTS INT'L	ALPR Install on Vehicle 509 -	980.10
<i>Org Key: WG550R - Fuel Clean Up</i>				
P0108678	00205864	FARALLON CONSULTING LLC	2020 Soil Remediation	35,935.62
P0109607	00205922	MI UTILITY BILLS	FINAL BILL FOR WATER USE ON	200.27
<i>Org Key: WP122R - Vegetation Management</i>				
P0108742	00205869	GARDEN CYCLES	North Mercerdale OS Restoratio	6,704.00
P0108930	00205927	MONARCH LANDSCAPING WA LLC	Clarke Beach Park Contract and	3,000.00
P0108930	00205927	MONARCH LANDSCAPING WA LLC	Clarke Beach Park Contract and	1,200.00
P0108931	00205927	MONARCH LANDSCAPING WA LLC	Groveland Beach Contract and	900.00
P0108930	00205927	MONARCH LANDSCAPING WA LLC	Clarke Beach Park Contract and	600.00
P0108931	00205927	MONARCH LANDSCAPING WA LLC	Groveland Beach Contract Retai	100.00
P0109637	00205977	VERIZON WIRELESS	VERIZON OCT 24 TO NOV 23	41.96
<i>Org Key: WP720R - Recurring Park Projects</i>				
P0108800	00205892	KPFF CONSULTING ENGINEERS	Luther Burbank Dock Short Term	3,860.00
P0108828	00205834	ADOLFSON ASSOCIATES INC	GROVELAND BEACH COASTAL	2,450.00
<i>Org Key: WP915P - LB Docks Pier Renovation</i>				
P0107597	00205892	KPFF CONSULTING ENGINEERS	Fixed Pier Luther Burbank Dock	860.00
<i>Org Key: WP915R - LB Docks New Floating Docks</i>				
P0107597	00205892	KPFF CONSULTING ENGINEERS	Floating Docs - Luther Burbank	5,348.50
<i>Org Key: WP915S - LB Docks Shoreline Access</i>				
P0107597	00205892	KPFF CONSULTING ENGINEERS	Access Improvements Luther Bur	1,100.00
<i>Org Key: WS713T - SCADA System Upgrade</i>				
P0109586	00205877	HOME DEPOT CREDIT SERVICE	MISC. HARDWARE	263.84

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PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WS906C - Swr PS Flow Monitor Install</i>				
P0108009	00205848	CAROLLO ENGINEERS INC	2020 WASTEWATER PUMP STATION	5,934.00
P0108009	00205848	CAROLLO ENGINEERS INC	2020 WASTEWATER PUMP STATION	3,530.00
P0108009	00205848	CAROLLO ENGINEERS INC	2020 WASTEWATER PUMP STATION	3,408.00
P0108009	00205848	CAROLLO ENGINEERS INC	2020 WASTEWATER PUMP STATION	2,622.70
<i>Org Key: WW102P - Water Model and Fire Flow Anal</i>				
P0107834	00205876	HDR ENGINEERING INC	2020 WATER MODELING	2,209.84
<i>Org Key: WW521C - Water Components Replacement</i>				
P0107630	00205928	MURRAYSMITH INC	DOH SANITARY SURVEY RESERVOIR	6,765.00
<i>Org Key: WW522R - Reservoir Generator</i>				
P0105058	00205928	MURRAYSMITH INC	RESERVOIR STANDBY DIESEL GENER	5,413.00
<i>Org Key: WW913R - 82nd Ave SE Watermain N of 24</i>				
P0108934	00205843	BLUELINE GROUP	2021 (81st & 82nd Ave SE) Wate	23,949.50
P0108934	00205843	BLUELINE GROUP	2021 (81st & 82nd Ave SE) Wate	18,800.00
P0108934	00205843	BLUELINE GROUP	2021 (81st & 82nd Ave SE) Wate	8,800.00
<i>Org Key: XD310C - Basins 10 & 32b Dissol Metal</i>				
P0100557	00205887	KC FINANCE	Oyster Shell Retrofit Effectiv	113.96
<i>Org Key: XP710R - Luther BB Minor Capital LEVY</i>				
P0109261	00205838	ANCHOR QEA LLC	Luther Burbank Shoreline Aquat	1,777.00
<i>Org Key: YF1100 - YFS General Services</i>				
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	637.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	101.75
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	68.75
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	55.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	46.31
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	46.31
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	-68.75
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	-148.22
<i>Org Key: YF1200 - Thrift Shop</i>				
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	351.72
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	338.13
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	72.48
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	52.75
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	29.64
<i>Org Key: YF2100 - School/City Partnership</i>				
	00205863	FALSGRAF NELSON, LAURA	TRAININGS: SELF CARE/ATTACHMEN	400.00
<i>Org Key: YF2500 - Family Counseling</i>				
	00205885	JOHNSON, KARLENE	TRAINING: TRAUMA PREVENT	396.00
	00205974	US BANK CORP PAYMENT SYS	Tuition & Registrations	199.00
<i>Org Key: YF2600 - Family Assistance</i>				
	00205974	US BANK CORP PAYMENT SYS	Food Pantry Purchases	1,000.00
P0109405	00205936	PHH Mortgage Services	Rental assistance	934.80
	00205974	US BANK CORP PAYMENT SYS	Food Pantry Purchases	930.00

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PO #	Check #	Vendor:	Transaction Description	Check Amount
	00205974	US BANK CORP PAYMENT SYS	Food Pantry Purchases	500.00
	00205974	US BANK CORP PAYMENT SYS	Misc-Emergency Assistance	272.45
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	237.60
	00205974	US BANK CORP PAYMENT SYS	Misc-Emergency Assistance	21.98
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	11.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	11.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	11.00
	00205974	US BANK CORP PAYMENT SYS	Operating Supplies	11.00
			Total	756,321.17

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00205834	12/18/2020	ADOLFSON ASSOCIATES INC GROVELAND BEACH COASTAL ENGINE	P0108828	159050	11/10/2020	2,450.00
00205835	12/18/2020	ALL BATTERY SALES & SERVICE BATTERIES	P0109638	675505/61253674	12/02/2020	573.99
00205836	12/18/2020	ALL CITY FENCE CO 2020 MI MAINT. SHOP GATE	P0109404	116277	11/19/2020	8,105.90
00205837	12/18/2020	AM TEST INC 2020 WATER QUALITY SAMPLES	P0107500	118540	11/17/2020	330.00
00205838	12/18/2020	ANCHOR QEA LLC Luther Burbank Shoreline Aquat	P0109261	70524	11/20/2020	1,777.00
00205839	12/18/2020	BAKER, DENNIS L WATER CERT. RENEWAL		OH014020	11/19/2020	42.00
00205840	12/18/2020	BARBAR J HOVSEPIAN MI COVID Small Business Relief	P0109493	OH014029	12/15/2020	5,000.00
00205841	12/18/2020	BARRE LEV LLC MI COVID19 Small Business Reli	P0109557	OH014063	12/15/2020	5,000.00
00205842	12/18/2020	BELLEVUE, CITY OF Q4 2020 MBP Fees	P0109650	37812	12/07/2020	9,978.93
00205843	12/18/2020	BLUELINE GROUP 2021 (81st & 82nd Ave SE) Wate	P0108934	CD50111130	10/31/2020	51,549.50
00205844	12/18/2020	BOYS & GIRLS CLUB OF KC (MI) MI COVID19 Small Business Reli	P0109522	OH014071	12/15/2020	5,000.00
00205845	12/18/2020	Brian Patton MI COVID19 Small Business Reli	P0109528	OH014032	12/15/2020	5,000.00
00205846	12/18/2020	BROW AND LASH CORP MI COVID19 Small Business Reli	P0109550	OH014051	12/15/2020	5,000.00
00205847	12/18/2020	CABERNET LLC MI COVID19 Small Business Reli	P0109564	OH014074	12/15/2020	5,000.00
00205848	12/18/2020	CAROLLO ENGINEERS INC 2020 WASTEWATER PUMP STATION	P0108009	0192114	11/04/2020	15,494.70
00205849	12/18/2020	CARTWRIGHT, ANALISA 2 HIGH YIELD CART. TN660		OH014027	11/23/2020	122.18
00205850	12/18/2020	CHEEZY LIFE LLC MI COVID10 Small Business Reli	P0109533	OH014040	12/15/2020	5,000.00
00205851	12/18/2020	CLARKE, VIRGINIA MI COVID19 Small Business Reli	P0109670	OH014075	12/15/2020	5,000.00
00205852	12/18/2020	CLEANERS PLUS 1 MI COVID19 Small Business Reli	P0109512	OH014042	12/15/2020	5,000.00
00205853	12/18/2020	COMCAST Internet Charges/Fire	P0109678	0005511-1220	12/16/2020	72.39
00205854	12/18/2020	COMCAST FIRE STATION 92 FIBER CIRCUIT	P0106836	112888212	12/01/2020	1,294.22
00205855	12/18/2020	CORT PARTY RENTAL 20x20x8 ft tent rental for	P0109649	121475-1	12/09/2020	1,723.04
00205856	12/18/2020	CREATIVE LEARNING CENTER MI COVID19 Small Business Reli	P0109511	OH014041	12/15/2020	5,000.00
00205857	12/18/2020	CRIMINAL JUSTICE TRAINING COMM CJTC Basic Academy Fee - Barra	P0109634	201134772	11/24/2020	3,347.00
00205858	12/18/2020	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0106697	14555831-112820	11/28/2020	67.45
00205859	12/18/2020	CSYM CORPORATION MI COVID19 Small Business Reli	P0109549	OH014048	12/15/2020	5,000.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00205860	12/18/2020	DEPT OF LICENSING Remit Licensing Fees	P0109654	LICFEES2020	12/12/2020	288.00
00205861	12/18/2020	DEPT OF TRANSPORTATION Invoice No. RE 41 JZ0405 L011	P0109643	RE41JZ0405L011	11/16/2020	79.78
00205862	12/18/2020	ESO SOLUTIONS INC Health Data Exchange Module	P0109672	Q-23796	11/17/2020	495.00
00205863	12/18/2020	FALSGRAF NELSON, LAURA TRAININGS: SELF CARE/ATTACHMEN		OH014087	12/16/2020	400.00
00205864	12/18/2020	FARALLON CONSULTING LLC 2020 Soil Remediation	P0108678	0037715	11/19/2020	35,935.62
00205865	12/18/2020	FELIX, JIM WATER DIST. LICENSE		OH014024	11/16/2020	42.00
00205866	12/18/2020	FERGUSON ENTERPRISES LLC INVENTORY PURCHASES	P0109538	0937548	11/20/2020	1,053.36
00205867	12/18/2020	FINANCIAL CONSULTANTS INT'L ALPR Install Patrol vehicle #	P0109639	17023	11/20/2020	1,960.20
00205868	12/18/2020	Fuhr, Reid MINext Video Production - Suza	P0109658	1008/09/10	12/06/2020	2,400.00
00205869	12/18/2020	GARDEN CYCLES North Mercerdale OS Restoratio	P0108742	428	11/24/2020	6,704.00
00205870	12/18/2020	GILBERT, MARTIN MI COVID19 Small Business Reli	P0109568	OH014076	12/15/2020	5,000.00
00205871	12/18/2020	GINNY PIETILA MI COVID19 Small Business Reli	P0109554	OH014059	12/15/2020	5,000.00
00205872	12/18/2020	GRAINGER BLOCK HEATER	P0109652	9743424427	12/10/2020	160.17
00205873	12/18/2020	H D FOWLER TRAFFIC REPAIR KIT FOR M&H 929	P0109576	I5646512/017/871	11/19/2020	330.00
00205874	12/18/2020	HAN SIK KIM MI COVID19 Small Business Reli	P0109553	OH014058	12/15/2020	5,000.00
00205875	12/18/2020	HARB, SAM WATER CERT. RENEWAL		OH014025	11/19/2020	42.00
00205876	12/18/2020	HDR ENGINEERING INC 2020 WATER MODELING	P0107834	1200312330	12/03/2020	2,209.84
00205877	12/18/2020	HOME DEPOT CREDIT SERVICE ELECTRICAL PARTS FOR LED LIGHT	P0109586	5080379	12/08/2020	5,627.22
00205878	12/18/2020	HONEYWELL, MATTHEW V Invoice #1186 Professional Ser	P0109647	1187	12/10/2020	650.00
00205879	12/18/2020	HUNTER, ALLEN WATER CERT. RENEWAL		OH014018	11/12/2020	42.00
00205880	12/18/2020	HZEPHYR LLC MI COVID19 Small Business Reli	P0109546	OH014045	12/15/2020	5,000.00
00205881	12/18/2020	ISLAND BOOKS MI COVID19 Small Business Reli	P0109515	OH014053	12/15/2020	5,000.00
00205882	12/18/2020	Island Treats NW LLC MI COVID19 Small Business Reli	P0109545	OH014044	12/15/2020	5,000.00
00205883	12/18/2020	JASON KALILOA MI COVID19 Small Business Reli	P0109555	OH014061	12/15/2020	5,000.00
00205884	12/18/2020	JENNIFER NGUYEN MI COVID19 Small Business Reli	P0109547	OH014046	12/15/2020	5,000.00
00205885	12/18/2020	JOHNSON, KARLENE TRAINING: TRAUMA PREVENT		121120	12/11/2020	396.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00205886	12/18/2020	KAMINS CONSTRUCTION INC West Mercer Way Pedestrian Cro	P0109239	PP#2	11/13/2020	17,504.70
00205887	12/18/2020	KC FINANCE Oyster Shell Retrofit Effectiv	P0100557	108203	10/21/2020	113.96
00205888	12/18/2020	KEATING BUCKLIN & MCCORMACK Professional Services INV #151	P0109666	15053	12/13/2020	516.80
00205889	12/18/2020	KELLEY IMAGING SYSTEMS VARIOUS INK COLORS AND ROLL OF	P0109604	IN756364	12/01/2020	2,479.97
00205890	12/18/2020	KERRY DONNER ENTERPRISES MI COVID19 Small Business Reli	P0109556	OH014062	12/15/2020	5,000.00
00205891	12/18/2020	KING COUNTY FINANCE I-NET MONTLY SERVICES FROM	P0107116	11009546	10/31/2020	1,122.00
00205892	12/18/2020	KPFF CONSULTING ENGINEERS Luther Burbank Dock Short Term	P0107597	349161	11/12/2020	11,168.50
00205893	12/18/2020	KPG TRANSPORTATION CAPITAL PROJECT	P0107155	11-16620	12/02/2020	1,080.55
00205894	12/18/2020	KROESENS UNIFORM COMPANY Uniforms/Campbell	P0109676	62107	12/10/2020	1,355.67
00205895	12/18/2020	LA FETE LLC MI COVID19 Small Business Reli	P0109569	OH014077	12/15/2020	5,000.00
00205896	12/18/2020	LEGENDARY RESTAURANTS INC. MI COVID19 Small Business Reli	P0109561	OH014069	12/15/2020	5,000.00
00205897	12/18/2020	LESARGE, JAKE CERTIFICATION RENEWAL		OH014023	11/09/2020	42.00
00205898	12/18/2020	Leslie Cover Inc MI COVID19 Small Business Reli	P0109494	OH014030	12/15/2020	5,000.00
00205899	12/18/2020	LEYDE, CASEY WATER CERT. RENEWAL/ BAT CERT		OH014019	11/09/2020	84.00
00205900	12/18/2020	LIFE ASSIST INC Station Aid Supplies	P0109677	1057878	12/11/2020	1,173.85
00205901	12/18/2020	LITTLE ACORN INC MI COVID19 Small Business Reli	P0109521	OH014067	12/15/2020	5,000.00
00205902	12/18/2020	LIVING FIT LLC MI COVID19 Small Business Reli	P0109570	OH014078	12/15/2020	5,000.00
00205903	12/18/2020	Long T Ly MI COVID19 Small Business Reli	P0109532	OH014039	12/15/2020	5,000.00
00205904	12/18/2020	MAC TOWING Impound of vehicle for DUI	P0109680	20-12-14892	12/10/2020	202.40
00205905	12/18/2020	Madrona Law Group, PLLC Invoice No. 10512 Professional	P0109642	10514	12/02/2020	15,967.00
00205906	12/18/2020	MARIA BLISS MI COVID19 Small Business Reli	P0109530	OH014035	12/15/2020	5,000.00
00205907	12/18/2020	MARTIN, ERIC WATER CERT. RENEWAL		OH014021	11/17/2020	42.00
00205908	12/18/2020	MARTINEZ, SAUL COSTCO WORK CLOTHES		OH014026	11/18/2020	54.28
00205909	12/18/2020	McNaul Ebel Nawrot Invoice #97572 Professional	P0109644	97572	11/23/2020	50,024.82
00205910	12/18/2020	MERCER ISLAND CHEVRON FUEL	P0109580	OH014016	12/07/2020	273.59
00205911	12/18/2020	MERCER ISLAND MARTIAL ARTS MI COVID19 Small Business Reli	P0109563	OH014073	12/15/2020	5,000.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00205912	12/18/2020	Mercer Nails & Spa MI COVID19 Small Business Reli	P0109531	OH014038	12/15/2020	5,000.00
00205913	12/18/2020	METROPRESORT NOV 2020 PRINTING & MAILING OF	P0109628	IN629063	12/10/2020	500.87
00205914	12/18/2020	MI AUTO SPA MI COVID19 Small Business Reli	P0109517	OH014056	12/15/2020	5,000.00
00205915	12/18/2020	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH014089	12/18/2020	245.00
00205916	12/18/2020	MI FARMERS MARKET MI COVID19 Small Business Reli	P0109509	OH014036	12/15/2020	5,000.00
00205917	12/18/2020	MI FLORIST MI COVID19 Small Business Reli	P0109513	OH014049	12/15/2020	5,000.00
00205918	12/18/2020	MI HARDWARE - POLICE Patrol Supplies - Invoice # 14	P0109640	OH014014	11/30/2020	10.88
00205919	12/18/2020	MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O	P0109600	560700-113020	12/09/2020	143.50
00205920	12/18/2020	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O	P0109601	560800-1120	11/30/2020	55.68
00205921	12/18/2020	MI SCHOOL DISTRICT #400 2020 MISD SCHOOL DISTRICT FUEL	P0106928	2020-11.30FUEL	11/30/2020	5,458.34
00205922	12/18/2020	MI UTILITY BILLS FINAL BILL FOR WATER USE ON	P0109607	OH014015	12/07/2020	200.27
00205923	12/18/2020	MICHAEL LUI MI COVID19 Small Business Reli	P0109559	OH014066	12/15/2020	5,000.00
00205924	12/18/2020	MILLIMAN INC 2020 Actuarial Study Firefight	P0108159	OH014013	07/20/2020	29,350.00
00205925	12/18/2020	MOBERLY AND ROBERTS Professional Services - Invoic	P0109646	932	12/01/2020	6,800.00
00205926	12/18/2020	MOLTZ, ERIC WATER DISTRIBUTION LICENSE		OH014022	11/16/2020	42.00
00205927	12/18/2020	MONARCH LANDSCAPING WA LLC Groveland Beach Contract Retai	P0108930	CD50111126	10/31/2020	5,800.00
00205928	12/18/2020	MURRAYSMITH INC DOH SANITARY SURVEY RESERVOIR	P0105058	19-2659.00-9	09/16/2020	18,943.00
00205929	12/18/2020	Nancy M Wenekers MI COVID19 Small Business Reli	P0109529	OH014033	12/15/2020	5,000.00
00205930	12/18/2020	NELSON PETROLEUM DEF Fluid	P0109675	0748995-IN	12/07/2020	709.26
00205931	12/18/2020	OCCUPATIONAL HEALTH CTRS OF WA DOT RECERT/PHYSICAL RECERTIFIC	P0109655	69614196	11/12/2020	109.00
00205932	12/18/2020	OGDEN MURPHY WALLACE Invoice No. 845180 Professiona	P0109435	845180	11/19/2020	1,320.00
00205933	12/18/2020	OH CHOCOLATE MI COVID19 Small Business Reli	P0109519	OH014060	12/15/2020	5,000.00
00205934	12/18/2020	PACIFIC AIR CONTROL INC CITY HALL HEAT PUMP REPAIR	P0109602	35850	12/03/2020	612.70
00205935	12/18/2020	PATTI'S PLAY CENTER MI COVID19 Small Business Reli	P0109514	OH014050	12/15/2020	5,000.00
00205936	12/18/2020	PHH Mortgage Services Rental assistance	P0109405	OH014083	12/01/2020	934.80
00205937	12/18/2020	PIXIE HILL PRESCHOOL MI COVID19 Small Business Reli	P0109523	OH014072	12/15/2020	5,000.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00205938	12/18/2020	PLATT ELECTRIC INVENTORY PURCHASES	P0109573	1B09676	11/25/2020	834.05
00205939	12/18/2020	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		OH014090	12/18/2020	2,334.83
00205940	12/18/2020	Power Engineers Inc. PW ASSET MGMT UPDATE	P0107187	383542	12/02/2020	11,508.00
00205941	12/18/2020	PowerDMS Power DMS Pro - Training and	P0109633	INV-1923	12/07/2020	1,772.37
00205942	12/18/2020	PUGET SOUND ENERGY PSE DEC 2020		OH014092	12/04/2020	4,129.65
00205943	12/18/2020	THU VAN LLC MI COVID19 Small Business Reli	P0109492	OH014028	12/15/2020	5,000.00
00205944	12/18/2020	REGINA M BOHR MI COVID19 Small Business Reli	P0109565	OH014079	12/15/2020	5,000.00
00205945	12/18/2020	RELX INC DBA LEXISNEXIS Invoice #3092983549 Library	P0109645	3092983549	11/30/2020	348.70
00205946	12/18/2020	REMOTE SATELLITE SYSTEMS INT'L EMAC Sat Phone Service - Novem	P0109679	00110311	12/10/2020	54.00
00205947	12/18/2020	RICHARDS CORPORATION MI COVID19 Small Business Reli	P0109534	OH014043	12/15/2020	5,000.00
00205948	12/18/2020	RICOH USA INC (FIRE) Copier Rental/Fire	P0109673	104375720	11/20/2020	278.52
00205949	12/18/2020	SALON 106 MI COVID19 Small Business Reli	P0109566	OH014081	12/15/2020	5,000.00
00205950	12/18/2020	SANO BARS LLC MI COVID19 Small Business Reli	P0109518	OH014057	12/15/2020	5,000.00
00205951	12/18/2020	SCORE Inmate Housing Fees - Invoice	P0109683	4939	12/01/2020	184.00
00205952	12/18/2020	SJCC MI COVID19 Small Business Reli	P0109510	OH014037	12/15/2020	5,000.00
00205953	12/18/2020	SMEC CORP MI COVID19 Small Business Reli	P0109526	OH014031	12/15/2020	5,000.00
00205954	12/18/2020	Sound Law Center Code of Ethics HEX (Pirzio-Bir	P0109582	2510	12/07/2020	2,187.50
00205955	12/18/2020	SPOKANE, CITY OF Destruction of property per la	P0109635	112820	11/28/2020	99.44
00205956	12/18/2020	STATE AUDITOR'S OFFICE 2019 Annual Audit	P0109629	L139149	11/10/2020	24,569.13
00205957	12/18/2020	STATE OF OREGON UNEMPLOYMENT BENEFIT	P0109695	0001750103	12/01/2020	9.38
00205958	12/18/2020	STUDIO 904 INC MI COVID19 Small Business Reli	P0109558	OH014064	12/15/2020	5,000.00
00205959	12/18/2020	SUNNYBEAM SCHOOL MI COVID19 Small Business Reli	P0109520	OH014065	12/15/2020	5,000.00
00205960	12/18/2020	SUZANNE ZAHR MI COVID19 Small Business Reli	P0109567	OH014080	12/15/2020	5,000.00
00205961	12/18/2020	SYSTEMS DESIGN WEST LLC 11/2020 Transport Billing Fees	P0109674	20202420	12/09/2020	836.25
00205962	12/18/2020	TFDC CORP MI COVID19 Small Business Reli	P0109516	OH014054	12/15/2020	5,000.00
00205963	12/18/2020	The Fearey Group Inc. Invoice 2020-798 Professional	P0109648	2020-798	11/30/2020	863.63

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00205964	12/18/2020	THE FRIENDSHIP CIRCLE OF WA MI COVID19 Small Business Reli	P0109552	OH014055	12/15/2020	5,000.00
00205965	12/18/2020	THOMSON REUTERS - WEST West Investigative Services -	P0109636	843449806	12/01/2020	442.51
00205966	12/18/2020	THUVIN VENTURES CORPORATION MI COVID19 Small Business Reli	P0109548	OH014047	12/15/2020	5,000.00
00205967	12/18/2020	THYSSENKRUPP ELEVATOR CORP FS#92 BRONZE - OIL & GREASE	P0109627	30056-40685	12/01/2020	236.45
00205968	12/18/2020	TIGER ISLAND INC. MI COVID19 Small Business Reli	P0109551	OH014052	12/15/2020	5,000.00
00205969	12/18/2020	LINKO TECHNOLOGY INC 2020 CROSS CONNECTION WEB TEST	P0107245	7800	12/02/2020	17.00
00205970	12/18/2020	UNDERWATER SPORTS INC. Dive Team Equipment - Invoice	P0109632	20021782	12/10/2020	4,515.29
00205971	12/18/2020	UNITED RENTALS NORTH AMERICA BOOM RENTAL 30-35' ARTICULATIN	P0109575	188116861-001	11/16/2020	1,705.66
00205972	12/18/2020	UNITED STATES TREASURY PAYROLL EARLY WARRANTS		OH014091	12/18/2020	826.84
00205973	12/18/2020	UNIVERSITY OF WASHINGTON UVC N95 Decon Boxes	P0109688	UBV012	11/06/2020	2,200.00
00205974	12/18/2020	US BANK CORP PAYMENT SYS Operating Supplies		5539DEC20	12/06/2020	34,921.96
00205975	12/18/2020	UTILITIES SERVICE CO INC Rebuild pumps 1, 2 and 3 at ps	P0108472	2321A	11/23/2020	18,443.70
00205976	12/18/2020	VERITONE Redaction Services (PDR Servic	P0109537	25506	12/07/2020	2,400.00
00205977	12/18/2020	VERIZON WIRELESS VERIZON OCT 24 TO NOV 23	P0109637	9867643499	11/23/2020	1,742.32
00205978	12/18/2020	WA ST DEPT OF TRANSPORTATION WMW TRAIL CROSSING PROJECT JZ0	P0106921	RE41JZ0644L009	12/15/2020	79.79
00205979	12/18/2020	WA ST TREASURER'S OFFICE Remit Nov 2020 NC Court Transm	P0109667	OH014086	12/16/2020	14,161.92
00205980	12/18/2020	WARTINGER, THOMAS MI COVID19 Small Business Reli	P0109560	OH014068	12/15/2020	5,000.00
00205981	12/18/2020	WHISTLE WORKWEAR MISC. WORK CLOTHES	P0109626	215486	12/02/2020	389.45
00205982	12/18/2020	Wintergreen Corp. ADAPTERS FOR LED LIGHTS FOR	P0109209	5293430/864/327	12/09/2020	21,472.55
00205983	12/18/2020	WOEHLER, LORI MI COVID19 Small Business Reli	P0109562	OH014070	12/15/2020	5,000.00
00205984	12/18/2020	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		OH014088	12/18/2020	2,417.10
00205985	12/18/2020	YOUTH THEATER NORTHWEST MI COVID19 Small Business Reli	P0109669	OH014082	12/15/2020	5,000.00
00205986	12/18/2020	ZEE MEDICAL medical supplies - Invoice #	P0109682	68410125	12/01/2020	154.30
					Total	756,321.17

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	205987-206024	12/23/2020	\$ 280,935.94
			\$ 280,935.94

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
	00206011	MASAKO OTANI & STEPHEN BAKER	REFUND OVERPAY 00521460007	549.39
	00206003	GRAHAM, TARRA	REFUND OVERPAY 00935001	513.95
	00206020	TAO, LILLIAN & XIAOBIN	REFUND OVERPAY 01083720001	354.03
	00206012	MCCARTHY, JODI & DAVID	REFUND OVERPAY 00951387104	344.86
	00205998	DOWHANIUK, BRAD	REFUND OVERPAY 01080400002	261.16
P0109656	00206004	GRAINGER	INVENTORY PURCHASES	261.30
	00206001	GEISHER, KEVIN	REFUND OVERPAY 00948520002	147.63
P0109664	00205987	A.M. LEONARD INC	INVENTORY PURCHASES	78.15
<i>Org Key: CO6100 - City Council</i>				
P0109657	00206013	MORGAN SOUND INC	1/8/2020 Service Call	248.00
<i>Org Key: DS1100 - Administration (DS)</i>				
P0109477	00205997	DELL MARKETING L.P.	Dell 17" XPS Laptop	2,308.04
<i>Org Key: GGM170 - MI Illuminate Town Center Ligh</i>				
P0109663	00206007	HOME DEPOT CREDIT SERVICE	ELECTRICAL PARTS FOR LED LIGHT	921.98
P0109671	00206007	HOME DEPOT CREDIT SERVICE	ELECTRICAL PARTS FOR LED LIGHT	787.34
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0109653	00206014	Northwest Barricade	MISC. SIGNS FOR TEMP. SIGNAL O	2,216.50
P0109706	00206008	IMS INFRASTRUCTURE MANGT SRVS	MOBILE ASSET DATA COLLECTION F	458.12
	00205990	BARNETT, JASON	WSDA LICENSE RENEWAL	33.00
<i>Org Key: MT3100 - Water Distribution</i>				
P0109684	00206018	Royal Restrooms of Washington	MONTHLY RESTROM TRAILER	2,125.00
<i>Org Key: MT3150 - Water Quality Event</i>				
P0107245	00206021	LINKO TECHNOLOGY INC	2020 CROSS CONNECTION WEB TEST	1,390.00
P0107500	00205988	AM TEST INC	2020 WATER QUALITY SAMPLES	325.00
<i>Org Key: MT3300 - Water Associated Costs</i>				
	00206005	HARB, SAM	8822 SE 59TH ST SR 4389	27.60
<i>Org Key: MT3400 - Sewer Collection</i>				
P0109684	00206018	Royal Restrooms of Washington	MONTHLY RESTROM TRAILER	2,125.00
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0109687	00206022	WA AUDIOLOGY SERVICES INC	EMPLOYEE AUDIOMETRIC TESTS	988.58
<i>Org Key: MT4300 - Fleet Services</i>				
P0106462	00206002	GOODYEAR TIRE & RUBBER CO, THE	2020 TIRE INVENTORY	534.14
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0102334	00206009	KPG	2019 ON CALL TRANPORATION	4,022.71
<i>Org Key: PO2100 - Patrol Division</i>				
P0109606	00205995	CDW GOVERNMENT INC	3 Ticket printers PD Patrol	1,323.76
<i>Org Key: PO2200 - Marine Patrol</i>				
P0109712	00206023	WEST MARINE PRO	PFD Re-Charge Kits - Invoice #	149.56
<i>Org Key: PR6100 - Park Maintenance</i>				
P0109458	00205996	DATEC INC.	2 MDC for Parks Ops	9,158.60

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0109474	00205996	DATEC INC.	MDC Antennas Parks Ops	264.00
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0109698	00205999	FIRE PROTECTION INC	LB FIRE ALARM MAINT INV#59698	148.50
P0109697	00206015	NW PLAYGROUND EQUIPMENT INC	PLAYGROUND REPAIR PARTS FOR LU	131.77
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0109687	00206022	WA AUDIOLOGY SERVICES INC	EMPLOYEE AUDIOMETRIC TESTS	465.22
<i>Org Key: PR6800 - Trails Maintenance</i>				
P0109665	00206024	WHISTLE WORKWEAR	SAFETY BOOTS	197.92
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0109491	00206017	PREMIER CABLING LLC	Network drops, various	784.74
<i>Org Key: ST0001 - ST Traffic Safety Enhancements</i>				
P0102334	00206009	KPG	2019 ON CALL TRANPORATION	973.36
<i>Org Key: WG110T - Computer Equip Replacements</i>				
P0109577	00205995	CDW GOVERNMENT INC	2020 Switch Replacements	17,600.00
P0108727	00206016	Pacific Office Automation	NEW REPLACEMENT PLOTTER IN IGS	8,934.37
<i>Org Key: WG922T - Mobile Asset Data Collection</i>				
P0109706	00206008	IMS INFRASTRUCTURE MANGT SRVS	MOBILE ASSET DATA COLLECTION F	9,320.00
<i>Org Key: WG934E - City Hall Security Cameras</i>				
P0109491	00206017	PREMIER CABLING LLC	Network drops, various	4,316.07
<i>Org Key: WPI22P - Open Space - Pioneer/Engstrom</i>				
P0108743	00206000	GARDEN CYCLES	Pioneer Park Os Restoration 20	19,555.20
P0108856	00206019	Storm Lake Growers Inc.	Natural Resources Native Plant	3,070.38
P0108737	00205989	APPLIED ECOLOGY LLC	MI Open Space Restoration 2020	1,450.00
<i>Org Key: WPI22R - Vegetation Management</i>				
P0108737	00205989	APPLIED ECOLOGY LLC	MI Open Space Restoration 2020	17,050.00
P0108742	00206000	GARDEN CYCLES	North Mercerdale OS Restoratio	1,500.00
P0108856	00206019	Storm Lake Growers Inc.	Natural Resources Native Plant	733.15
<i>Org Key: WR101R - Residential Street Improvement</i>				
P0108504	00206010	LAKESIDE INDUSTRIES	pp#1	2,780.00
P0108504	00206010	LAKESIDE INDUSTRIES	pp#1	2,540.00
<i>Org Key: WR918R - SE 40th St 76th to 78th</i>				
P0108504	00206010	LAKESIDE INDUSTRIES	pp#1	2,341.75
<i>Org Key: WS713T - SCADA System Upgrade</i>				
P0108956	00205993	Cabling & Technology Services	Reservoir Fiber Replacement	46,692.70
P0109387	00205997	DELL MARKETING L.P.	Host at MICEC SCADA Server Inf	13,154.15
P0109491	00206017	PREMIER CABLING LLC	Network drops, various	1,438.69
<i>Org Key: WW120S - Meter Replacement Residential</i>				
P0102980	00206006	HDR ENGINEERING INC	WATER METER REPLACEMENT	1,062.40
<i>Org Key: WW535D- Booster Chlorination Station</i>				
P0108114	00205994	CAROLLO ENGINEERS INC	BOOSTER CHLORINATION SYSTEM	39,844.25
P0108093	00205994	CAROLLO ENGINEERS INC	2020 Chlorination System	6,036.50

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WW713T - SCADA System Upgrade</i>				
P0103284	00205992	BROWN AND CALDWELL CONSULTANTS PH1	SCADA EQUIPMENT REPLACEMEN	22,947.92
<i>Org Key: WW913R - 82nd Ave SE Watermain N of 24</i>				
P0108934	00205991	BLUELINE GROUP	2021 (81st & 82nd Ave SE) Wate	23,949.50
Total				280,935.94

Accounts Payable Report by Check Number

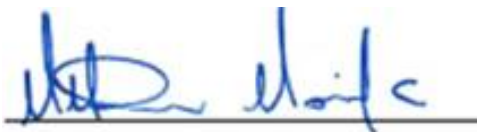
Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00205987	12/23/2020	A.M. LEONARD INC INVENTORY PURCHASES	P0109664	CI20129166/SQ202	12/08/2020	78.15
00205988	12/23/2020	AM TEST INC 2020 WATER QUALITY SAMPLES	P0107500	118991	12/10/2020	325.00
00205989	12/23/2020	APPLIED ECOLOGY LLC MI Open Space Restoration 2020	P0108737	1162	12/02/2020	18,500.00
00205990	12/23/2020	BARNETT, JASON WSDA LICENSE RENEWAL		OH014100	12/01/2020	33.00
00205991	12/23/2020	BLUELINE GROUP 2021 (81st & 82nd Ave SE) Wate	P0108934	20102A	12/02/2020	23,949.50
00205992	12/23/2020	BROWN AND CALDWELL CONSULTANTS PH1 SCADA EQUIPMENT REPLACEMENT	SP0103284	14387388	11/04/2020	22,947.92
00205993	12/23/2020	Cabling & Technology Services Reservoir Fiber Replacement	P0108956	10641	12/08/2020	46,692.70
00205994	12/23/2020	CAROLLO ENGINEERS INC 2020 Chlorination System	P0108114	0193270	12/08/2020	45,880.75
00205995	12/23/2020	CDW GOVERNMENT INC 3 Ticket printers PD Patrol	P0109577	5224686	12/09/2020	18,923.76
00205996	12/23/2020	DATEC INC. MDC Antennas Parks Ops	P0109458	34861	12/07/2020	9,422.60
00205997	12/23/2020	DELL MARKETING L.P. Dell 17" XPS Laptop	P0109387	10445609614	12/05/2020	15,462.19
00205998	12/23/2020	DOWHANIUK, BRAD REFUND OVERPAY 01080400002		OH014098	12/17/2020	261.16
00205999	12/23/2020	FIRE PROTECTION INC LB FIRE ALARM MAINT INV#59698	P0109698	59698	12/11/2020	148.50
00206000	12/23/2020	GARDEN CYCLES Pioneer Park Os Restoration 20	P0108742	431	12/03/2020	21,055.20
00206001	12/23/2020	GEISHER, KEVIN REFUND OVERPAY 00948520002		OH014097	12/17/2020	147.63
00206002	12/23/2020	GOODYEAR TIRE & RUBBER CO, THE 2020 TIRE INVENTORY	P0106462	195-1156544/582	12/11/2020	534.14
00206003	12/23/2020	GRAHAM, TARRA REFUND OVERPAY 00935001		OH014095	12/18/2020	513.95
00206004	12/23/2020	GRAINGER INVENTORY PURCHASES	P0109656	9743953292	12/11/2020	261.30
00206005	12/23/2020	HARB, SAM 8822 SE 59TH ST SR 4389		OH014099	12/10/2020	27.60
00206006	12/23/2020	HDR ENGINEERING INC WATER METER REPLACEMENT PROGRA	P0102980	1200312232	12/03/2020	1,062.40
00206007	12/23/2020	HOME DEPOT CREDIT SERVICE ELECTRICAL PARTS FOR LED LIGHT	P0109671	710361	12/16/2020	1,709.32
00206008	12/23/2020	IMS INFRASTRUCTURE MANGT SRVS MOBILE ASSET DATA COLLECTION F	P0109706	50031-9	12/15/2020	9,778.12
00206009	12/23/2020	KPG 2019 ON CALL TRANSPORTATION	P0102334	11-18720	12/09/2020	4,996.07
00206010	12/23/2020	LAKESIDE INDUSTRIES pp#1	P0108504	PP#4	11/13/2020	7,661.75
00206011	12/23/2020	MASAKO OTANI & STEPHEN BAKER REFUND OVERPAY 00521460007		OH014096	12/17/2020	549.39
00206012	12/23/2020	MCCARTHY, JODI & DAVID REFUND OVERPAY 00951387104		OH014094	12/17/2020	344.86

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206013	12/23/2020	MORGAN SOUND INC 1/8/2020 Service Call	P0109657	MS1102710	12/01/2020	248.00
00206014	12/23/2020	Northwest Barricade MISC. SIGNS FOR TEMP. SIGNAL O	P0109653	20-15507/15506	12/11/2020	2,216.50
00206015	12/23/2020	NW PLAYGROUND EQUIPMENT INC PLAYGROUND REPAIR PARTS FOR LU	P0109697	47487	12/02/2020	131.77
00206016	12/23/2020	Pacific Office Automation NEW REPLACEMENT PLOTTER IN IGS	P0108727	973378	12/15/2020	8,934.37
00206017	12/23/2020	PREMIER CABLING LLC Network drops, various	P0109491	1801	12/15/2020	6,539.50
00206018	12/23/2020	Royal Restrooms of Washington MONTHLY RESTROM TRAILER RENTAL	P0109684	2012002	12/02/2020	4,250.00
00206019	12/23/2020	Storm Lake Growers Inc. Natural Resources Native Plant	P0108856	20-716	10/14/2020	3,803.53
00206020	12/23/2020	TAO, LILLIAN & XIAOBIN REFUND OVERPAY 01083720001		OH014093	12/17/2020	354.03
00206021	12/23/2020	LINKO TECHNOLOGY INC 2020 CROSS CONNECTION WEB TEST	P0107245	7827	12/04/2020	1,390.00
00206022	12/23/2020	WA AUDIOLOGY SERVICES INC EMPLOYEE AUDIOMETRIC TESTS	P0109687	58211	11/19/2020	1,453.80
00206023	12/23/2020	WEST MARINE PRO PFD Re-Charge Kits - Invoice #	P0109712	4603	12/18/2020	149.56
00206024	12/23/2020	WHISTLE WORKWEAR SAFETY BOOTS	P0109665	215812	12/07/2020	197.92
					Total	<u>280,935.94</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	206025-206076	12/30/2020	\$ 356,528.30
			\$ 356,528.30

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0109728	00206047	GRAINGER	INVENTORY PURCHASES	340.57
P0109691	00206047	GRAINGER	INVENTORY PURCHASES	218.33
P0109690	00206047	GRAINGER	INVENTORY PURCHASES	193.93
P0109714	00206041	FERGUSON ENTERPRISES LLC	INVENTORY PURCHASES	110.88
P0109699	00206068	STAPLES ADVANTAGE	INVENTORY PURCHASES	68.06
<i>Org Key: 814074 - Garnishments</i>				
	00206071	UNITED STATES TREASURY	PAYROLL EARLY WARRANTS	826.84
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00206059	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	245.00
<i>Org Key: CA1100 - Administration (CA)</i>				
P0109741	00206065	OGDEN MURPHY WALLACE PLLC	Invoice 846110 Professional Se	96.00
<i>Org Key: CA1150 - Attorney-Litigation</i>				
P0109743	00206058	McNaul Ebel Nawrot	Invoice #97789 - Professional	30,820.53
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P0109742	00206050	HONEYWELL, MATTHEW V	Invoice #1188 - Professional	600.00
P0109742	00206050	HONEYWELL, MATTHEW V	Invoice #1189 Professional Ser	100.00
<i>Org Key: CO6100 - City Council</i>				
P0109744	00206037	DANIEL, KAMARIA	MITV 12/10 Council Mtg	390.00
P0109744	00206037	DANIEL, KAMARIA	Travel	40.00
<i>Org Key: FN2100 - Data Processing</i>				
P0109710	00206069	SUPERION LLC	ONESOLUTION ANNUAL MAINT	11,676.94
<i>Org Key: FR0000 - Fire-Revenue</i>				
	00206057	MCCORMICK, DAVID	OVERPAYMENT OF TRANSPORT FEE	73.76
<i>Org Key: FR1100 - Administration (FR)</i>				
P0109723	00206067	PUGET SOUND CLEAN AIR AGENCY	Gas Facilities Registration	140.00
P0109721	00206035	COMCAST	Internet Charges/Fire	11.43
<i>Org Key: FR2100 - Fire Operations</i>				
P0109748	00206051	KIRKLAND BUICK GMC	A192 Repairs (Service Engine S	3,742.02
P0109722	00206039	EASTSIDE FIRE & RESCUE	Labor - 8613	1,897.50
P0109722	00206039	EASTSIDE FIRE & RESCUE	Outside Labor - 8613	561.00
P0109724	00206075	WESTHILL ELECTRONICS	Radio Repair - B192	533.50
P0109722	00206039	EASTSIDE FIRE & RESCUE	Parts - 8613	215.51
<i>Org Key: FR2400 - Fire Suppression</i>				
P0109725	00206032	CERTIFIED LABORATORIES	Spill Guard	2,299.00
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0109726	00206054	LIFE ASSIST INC	2 FR3 Batts	414.24
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P0109736	00206073	WALLACE, THOMAS	LEOFF1 LTC Expenses	6,000.00
P0109729	00206056	LYONS, STEVEN	FRLEOFF1 Retiree Medical Expen	435.50
P0109733	00206062	MYERS, JAMES S	LEOFF1 Retiree Medical Expense	382.74
P0109734	00206073	WALLACE, THOMAS	LEOFF1 Retiree Medical Expense	311.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0109731	00206040	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	128.93
P0109732	00206042	FORSMAN, LOWELL	LEOFF1 Retiree Medical Expense	98.56
P0109730	00206038	DEEDS, EDWARD G	LEOFF1 Retiree Medical Expense	37.58
<i>Org Key: GGM100 - Emerg Incident Response</i>				
P0109745	00206053	L+B Design	MINext Campaign Marketing Cons	5,250.00
<i>Org Key: GGM160 - King Co CRF Economic Developme</i>				
P0109750	00206043	Fuhr, Reid	Videography services for MInex	9,600.00
P0109749	00206036	CONSOLIDATED PRESS	Postcard mailer for	1,592.22
P0109752	00206055	Lisi Wolf Photography	Photography services for MInex	429.00
<i>Org Key: GGM170 - MI Illuminate Town Center Ligh</i>				
P0109751	00206045	George Lee Studio	Outdoor Gallery Illuminate MI	500.00
<i>Org Key: MT2150 - Pavement Marking</i>				
P0109715	00206025	ALPINE PRODUCTS INC	ROAD MARKERS, HOT TAPE & TELES	3,042.58
<i>Org Key: MT3150 - Water Quality Event</i>				
P0107630	00206061	MURRAYSMITH INC	DOH SANITARY SURVEY RESERVOIR	4,131.00
P0107500	00206026	AM TEST INC	2020 WATER QUALITY SAMPLES	90.00
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0109704	00206076	WHISTLE WORKWEAR	MISC. WORK CLOTHES	59.27
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0106461	00206028	AT&T MOBILITY	2020 TELEMETRY	442.80
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0106497	00206034	COMCAST	2020 PW WIFI SERVICE	86.39
<i>Org Key: MT4200 - Building Services</i>				
P0109717	00206074	WAVE ELECTRICAL LLC	MAINT SHOP SHOE DRYER INV#2012	2,747.80
P0109718	00206074	WAVE ELECTRICAL LLC	FS91 APP BAY DOOR MOTOR INV#20	899.80
P0109720	00206033	CHEMAQUA	WATER TREATMENT PROGRAM	874.65
P0109719	00206074	WAVE ELECTRICAL LLC	MIPD HEAT PUMP INV#20145	624.80
<i>Org Key: MT4300 - Fleet Services</i>				
P0106364	00206063	NELSON PETROLEUM	2020 UNLEADED & DIESEL DELIVER	1,901.91
P0106462	00206046	GOODYEAR TIRE & RUBBER CO, THE	2020 TIRE INVENTORY	589.20
P0107063	00206066	PRAXAIR DISTRIBUTION INC	2020 ACETYLEN & OXYGEN TANK RE	58.08
<i>Org Key: PR4100 - Community Center</i>				
P0109716	00206074	WAVE ELECTRICAL LLC	MICE LIGHT REPAIR/PUNCH LIST	3,621.20
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0109747	00206070	T2 SYSTEMS CANADA INC	Monthly boat launch machine se	77.00
<i>Org Key: PY4619 - Flex Spending Admin 2019</i>				
	00206048	HEITMAN, STEVE	FLEX SPENDING REIMBURSEMENT	228.94
<i>Org Key: WPI22P - Open Space - Pioneer/Engstrom</i>				
P0108743	00206044	GARDEN CYCLES	Pioneer Park Os Restoration 20	41,315.40
P0108944	00206060	MONARCH LANDSCAPING WA LLC	Pioneer Park Open Space Restor	18,800.00
P0108743	00206044	GARDEN CYCLES	Pioneer Park Os Restoration 20	9,987.60

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0108944	00206060	MONARCH LANDSCAPING WA LLC	Pioneer Park Open Space Restor	8,800.00
<i>Org Key: WP122R - Vegetation Management</i>				
P0108741	00206044	GARDEN CYCLES	Mercerdale Hillside OS Restora	4,428.00
P0108744	00206044	GARDEN CYCLES	SE 53rd OS Restoration 2020	3,622.00
P0108930	00206060	MONARCH LANDSCAPING WA LLC	Clarke Beach Park Contract and	3,600.00
P0103001	00206044	GARDEN CYCLES	MI Open Space Restoration 2019	1,376.00
<i>Org Key: WP720R - Recurring Park Projects</i>				
P0108800	00206052	KPFF CONSULTING ENGINEERS	Luther Burbank Dock Short Term	2,880.00
<i>Org Key: WP915R - LB Docks New Floating Docks</i>				
P0107597	00206052	KPFF CONSULTING ENGINEERS	Floating Docs - Luther Burbank	558.00
<i>Org Key: WS713T - SCADA System Upgrade</i>				
P0109689	00206049	HOME DEPOT CREDIT SERVICE	MISC. HARDWARE	17.57
<i>Org Key: WS901G - Sewer System Generator Repl</i>				
P0106558	00206064	NORDVIND SEWER	PS 11 GENERATOR REPLACEMENT	68,939.64
<i>Org Key: WS906C - Swr PS Flow Monitor Install</i>				
P0108009	00206031	CAROLLO ENGINEERS INC	2020 WASTEWATER PUMP STATION	13,285.00
<i>Org Key: WW521C - Water Components Replacement</i>				
P0109713	00206072	UTILITIES SERVICE CO INC	LABOR & MATERIALS FOR PUMP 4 A	7,502.26
P0107630	00206061	MURRAYSMITH INC	DOH SANITARY SURVEY RESERVOIR	4,131.00
<i>Org Key: WW522R - Reservoir Generator</i>				
P0105058	00206061	MURRAYSMITH INC	RESERVOIR STANDBY DIESEL GENER	22,058.87
<i>Org Key: WW713T - SCADA System Upgrade</i>				
P0103284	00206030	BROWN AND CALDWELL CONSULTANTS	PH1 SCADA EQUIPMENT REPLACEMEN	26,626.87
<i>Org Key: XP710R - Luther BB Minor Capital LEVY</i>				
P0109261	00206027	ANCHOR QEA LLC	Luther Burbank Shoreline Aquat	17,463.00
P0107240	00206029	BERGER PARTNERSHIP PS, THE	On call Construction Support f	1,281.10
Total				356,528.30

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206025	12/30/2020	ALPINE PRODUCTS INC ROAD MARKERS, HOT TAPE & TELES	P0109715	TM-199091	12/08/2020	3,042.58
00206026	12/30/2020	AM TEST INC 2020 WATER QUALITY SAMPLES	P0107500	116951	08/11/2020	90.00
00206027	12/30/2020	ANCHOR QEA LLC Luther Burbank Shoreline Aquat	P0109261	71129	12/17/2020	17,463.00
00206028	12/30/2020	AT&T MOBILITY 2020 TELEMETRY	P0106461	437X132020	12/13/2020	442.80
00206029	12/30/2020	BERGER PARTNERSHIP PS, THE On call Construction Support f	P0107240	33001	12/15/2020	1,281.10
00206030	12/30/2020	BROWN AND CALDWELL CONSULTANTS PH1 SCADA EQUIPMENT REPLACEMEN	SP0103284	14390687	12/16/2020	26,626.87
00206031	12/30/2020	CAROLLO ENGINEERS INC 2020 WASTEWATER PUMP STATION	P0108009	0193232	12/07/2020	13,285.00
00206032	12/30/2020	CERTIFIED LABORATORIES Spill Guard	P0109725	7198027	12/11/2020	2,299.00
00206033	12/30/2020	CHEMAQUA WATER TREATMENT PROGRAM INV#72	P0109720	7207748	12/16/2020	874.65
00206034	12/30/2020	COMCAST 2020 PW WIFI SERVICE	P0106497	0365550-DEC07	12/07/2020	86.39
00206035	12/30/2020	COMCAST Internet Charges/Fire	P0109721	0081371-DEC11	12/11/2020	11.43
00206036	12/30/2020	CONSOLIDATED PRESS Postcard mailer for	P0109749	26520	12/28/2020	1,592.22
00206037	12/30/2020	DANIEL, KAMARIA MITV 12/10 Council Mtg	P0109744	44	12/01/2020	430.00
00206038	12/30/2020	DEEDS, EDWARD G LEOFF1 Retiree Medical Expense	P0109730	OH014109	12/28/2020	37.58
00206039	12/30/2020	EASTSIDE FIRE & RESCUE Parts - 8613	P0109722	3760	12/17/2020	2,674.01
00206040	12/30/2020	ELSOE, RONALD LEOFF1 Retiree Medical Expense	P0109731	OH014103	12/28/2020	128.93
00206041	12/30/2020	FERGUSON ENTERPRISES LLC INVENTORY PURCHASES	P0109714	0942981	12/03/2020	110.88
00206042	12/30/2020	FORSMAN, LOWELL LEOFF1 Retiree Medical Expense	P0109732	OH014104	12/28/2020	98.56
00206043	12/30/2020	Fuhr, Reid Videography services for MInex	P0109750	1016	12/25/2020	9,600.00
00206044	12/30/2020	GARDEN CYCLES Pioneer Park Os Restoration 20	P0108741	447	12/10/2020	60,729.00
00206045	12/30/2020	George Lee Studio Outdoor Gallery Illuminate MI	P0109751	1055	12/18/2020	500.00
00206046	12/30/2020	GOODYEAR TIRE & RUBBER CO, THE 2020 TIRE INVENTORY	P0106462	195-1156606	12/17/2020	589.20
00206047	12/30/2020	GRAINGER INVENTORY PURCHASES	P0109690	9746997106	12/14/2020	752.83
00206048	12/30/2020	HEITMAN, STEVE FLEX SPENDING REIMBURSEMENT		OH014102	12/28/2020	228.94
00206049	12/30/2020	HOME DEPOT CREDIT SERVICE MISC. HARDWARE	P0109689	6074330	12/17/2020	17.57
00206050	12/30/2020	HONEYWELL, MATTHEW V Invoice #1188 - Professional	P0109742	1189	12/23/2020	700.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206051	12/30/2020	KIRKLAND BUICK GMC A192 Repairs (Service Engine S	P0109748	GCC5305466	11/23/2020	3,742.02
00206052	12/30/2020	KPFF CONSULTING ENGINEERS Luther Burbank Dock Short Term	P0107597	353055	12/11/2020	3,438.00
00206053	12/30/2020	L+B Design MINext Campaign Marketing Cons	P0109745	006116	11/22/2020	5,250.00
00206054	12/30/2020	LIFE ASSIST INC 2 FR3 Batts	P0109726	1059244	12/16/2020	414.24
00206055	12/30/2020	Lisi Wolf Photography Photography services for MInex	P0109752	1367	12/26/2020	429.00
00206056	12/30/2020	LYONS, STEVEN FRLEOFF1 Retiree Medical Expen	P0109729	OH014105	12/28/2020	435.50
00206057	12/30/2020	MCCORMICK, DAVID OVERPAYMENT OF TRANSPORT FEE		OH014110	12/23/2020	73.76
00206058	12/30/2020	McNaul Ebel Nawrot Invoice #97789 - Professional	P0109743	97789	12/21/2020	30,820.53
00206059	12/30/2020	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH014114	12/31/2020	245.00
00206060	12/30/2020	MONARCH LANDSCAPING WA LLC Pioneer Park Open Space Restor	P0108930	CD50115633	11/30/2020	31,200.00
00206061	12/30/2020	MURRAYSMITH INC DOH SANITARY SURVEY RESERVOIR	P0105058	19-2659.00-12	12/11/2020	30,320.87
00206062	12/30/2020	MYERS, JAMES S LEOFF1 Retiree Medical Expense	P0109733	OH014106	12/28/2020	382.74
00206063	12/30/2020	NELSON PETROLEUM 2020 UNLEADED & DIESEL DELIVER	P0106364	0750138-IN	12/21/2020	1,901.91
00206064	12/30/2020	NORDVIND SEWER PS 11 GENERATOR REPLACEMENT	P0106558	3393	11/11/2020	68,939.64
00206065	12/30/2020	OGDEN MURPHY WALLACE PLLC Invoice 846110 Professional Se	P0109741	846110	12/09/2020	96.00
00206066	12/30/2020	PRAXAIR DISTRIBUTION INC 2020 ACETYLEN & OXYGEN TANK RE	P0107063	60451835	12/01/2020	58.08
00206067	12/30/2020	PUGET SOUND CLEAN AIR AGENCY Gas Facilities Registration	P0109723	20212478	11/20/2020	140.00
00206068	12/30/2020	STAPLES ADVANTAGE INVENTORY PURCHASES	P0109699	3461684247	11/11/2020	68.06
00206069	12/30/2020	SUPERION LLC ONESOLUTION ANNUAL MAINT	P0109710	301244	12/10/2020	11,676.94
00206070	12/30/2020	T2 SYSTEMS CANADA INC Monthly boat launch machine se	P0109747	IRIS0000080242	12/18/2020	77.00
00206071	12/30/2020	UNITED STATES TREASURY PAYROLL EARLY WARRANTS		OH014115	12/31/2020	826.84
00206072	12/30/2020	UTILITIES SERVICE CO INC LABOR & MATERIALS FOR PUMP 4 A	P0109713	2521	12/16/2020	7,502.26
00206073	12/30/2020	WALLACE, THOMAS LEOFF1 Retiree Medical Expense	P0109736	OH014108	12/28/2020	6,311.00
00206074	12/30/2020	WAVE ELECTRICAL LLC MIPD HEAT PUMP INV#20145	P0109716	20117	12/14/2020	7,893.60
00206075	12/30/2020	WESTHILL ELECTRONICS Radio Repair - B192	P0109724	2758	12/15/2020	533.50
00206076	12/30/2020	WHISTLE WORKWEAR MISC. WORK CLOTHES	P0109704	544461	11/30/2020	59.27

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
						Total <u>356,528.30</u>



CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

Item 3.


PAYROLL PERIOD ENDING 11.27.2020
PAYROLL DATED 12.4.2020

Net Cash	\$	493,649.45
Net Voids/Manuals	\$	-
Net Total	\$	493,649.45

Federal Tax Deposit - Key Bank	\$	80,407.73
Social Security and Medicare Taxes	\$	35,485.82
Medicare Taxes Only (Fire Fighter Employees)	\$	2,824.96
State Tax (Massachusetts)	\$	-
Public Employees Retirement System 2 (PERS 2)	\$	24,870.25
Public Employees Retirement System 3 (PERS 3)	\$	5,386.49
Public Employees Retirement System (PERSJM)	\$	870.75
Public Safety Employees Retirement System (PSERS)	\$	214.08
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	28,272.51
Regence & LEOFF Trust - Medical Insurance	\$	10,358.82
Domestic Partner/Overage Dependand - Insurance	\$	(628.13)
Group Health Medical Insurance	\$	671.06
Health Care - Flexible Spending Accounts	\$	1,965.45
Dependent Care - Flexible Spending Accounts	\$	867.31
ICMA Deferred Compensation	\$	31,882.50
Fire 457 Nationwide	\$	5,812.45
Roth - ICMA	\$	475.00
Roth - Nationwide	\$	1,440.00
Tax Levy	\$	826.84
Child Support	\$	599.99
Mercer Island Employee Association	\$	245.00
Cities & Towns/AFSCME Union Dues	\$	-
Police Union Dues	\$	-
Fire Union Dues	\$	2,155.12
Fire Union - Supplemental Dues	\$	160.00
Standard - Supplemental Life Insurance	\$	-
Unum - Long Term Care Insurance	\$	196.45
AFLAC - Supplemental Insurance Plans	\$	388.71
Coffee Fund	\$	116.00
Transportation	\$	56.67
HRA - VEBA	\$	5,742.40
Nationwide Extra	\$	2,666.66
Tax & Benefit Obligations Total	\$	244,330.89

TOTAL GROSS PAYROLL \$ 737,980.34

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor Date



CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

Item 3.

PAYROLL PERIOD ENDING 12.11.2020
PAYROLL DATED 12.18.2020

Net Cash	\$	476,204.79
Net Voids/Manuals	\$	-
Net Total	\$	476,204.79

Federal Tax Deposit - Key Bank	\$	82,205.72
Social Security and Medicare Taxes	\$	36,023.38
Medicare Taxes Only (Fire Fighter Employees)	\$	2,272.28
Public Employees Retirement System 2 (PERS 2)	\$	26,266.17
Public Employees Retirement System 3 (PERS 3)	\$	5,971.35
Public Employees Retirement System (PERSJM)	\$	870.75
Public Safety Employees Retirement System (PSERS)	\$	214.08
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	24,985.34
Regence & LEOFF Trust - Medical Insurance	\$	10,456.50
Domestic Partner/Overage Dependant - Insurance	\$	251.01
Group Health Medical Insurance	\$	671.06
Health Care - Flexible Spending Accounts	\$	2,013.60
Dependent Care - Flexible Spending Accounts	\$	828.92
ICMA Deferred Compensation	\$	32,995.47
Fire 457 Nationwide	\$	5,157.67
Roth - ICMA	\$	475.00
Roth - Nationwide	\$	1,440.00
Tax Levy	\$	826.84
Child Support	\$	599.99
Mercer Island Employee Association	\$	245.00
Cities & Towns/AFSCME Union Dues	\$	2,417.10
Police Union Dues	\$	2,334.83
Fire Union Dues	\$	2,081.84
Fire Union - Supplemental Dues	\$	154.00
Standard - Supplemental Life Insurance	\$	317.90
Unum - Long Term Care Insurance	\$	196.45
AFLAC - Supplemental Insurance Plans	\$	388.71
Coffee Fund	\$	116.00
Transportation	\$	56.67
HRA - VEBA	\$	5,512.20
Nationwide Extra	\$	2,666.66
Tax & Benefit Obligations Total	\$	251,012.49

TOTAL GROSS PAYROLL \$ 727,217.28

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor Date



CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

Item 3.


PAYROLL PERIOD ENDING	12.25.2020
PAYROLL DATED	12.31.2020

Net Cash	\$ 503,210.52
Net Voids/Manuals	\$ -
Net Total	\$ 503,210.52

Federal Tax Deposit - Key Bank	\$ 87,663.14
Social Security and Medicare Taxes	\$ 37,334.35
Medicare Taxes Only (Fire Fighter Employees)	\$ 2,633.55
State Tax (Massachusetts)	\$ 38.34
Public Employees Retirement System 2 (PERS 2)	\$ 25,544.38
Public Employees Retirement System 3 (PERS 3)	\$ 5,870.85
Public Employees Retirement System (PERSJM)	\$ 870.75
Public Safety Employees Retirement System (PSERS)	\$ 204.94
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$ 26,980.42
Regence & LEOFF Trust - Medical Insurance	\$ -
Domestic Partner/Overage Dependand - Insurance	\$ -
Group Health Medical Insurance	\$ -
Health Care - Flexible Spending Accounts	\$ -
Dependent Care - Flexible Spending Accounts	\$ -
ICMA Deferred Compensation	\$ 32,427.80
Fire 457 Nationwide	\$ 3,791.45
Roth - ICMA	\$ 475.00
Roth - Nationwide	\$ 1,440.00
Tax Levy	\$ 826.84
Child Support	\$ 599.99
Mercer Island Employee Association	\$ 245.00
Cities & Towns/AFSCME Union Dues	\$ -
Police Union Dues	\$ -
Fire Union Dues	\$ 2,081.84
Fire Union - Supplemental Dues	\$ 154.00
Standard - Supplemental Life Insurance	\$ -
Unum - Long Term Care Insurance	\$ -
AFLAC - Supplemental Insurance Plans	\$ -
Coffee Fund	\$ -
Transportation	\$ -
HRA - VEBA	\$ 5,583.46
Nationwide Extra	\$ 2,566.66
Tax & Benefit Obligations Total	\$ 237,332.76

TOTAL GROSS PAYROLL	\$ 740,543.28
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



 Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

 Mayor Date



CITY COUNCIL MINUTES REGULAR VIDEO MEETING OCTOBER 20, 2020

EXECUTIVE SESSION

At 5:01 pm, Deputy Mayor Weiker convened an Executive Session for approximately 60 minutes to discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(I)

Deputy Mayor Wendy Weiker and Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum participated remotely using a teleconferencing platform provided by Microsoft Teams.

Mayor Benson Wong was absent.

City Manager Jessi Bon participated from City Hall and City Attorney Bio Park participated in the executive session from a remote location.

At 5:50 pm, Deputy Mayor Weiker adjourned the Executive Session.

After a brief break and resolving several technology problems, Council went into open session at 6:13 pm.

CALL TO ORDER & ROLL CALL

Deputy Mayor Weiker called the meeting to order at 6:13 pm from a remote location.

Deputy Mayor Wendy Weiker and Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum participated remotely using a video teleconferencing platform by Zoom.

Mayor Benson Wong was absent.

City Manager Bon and City Clerk Deborah Estrada participated remotely from separate rooms at City Hall, 9611 SE 36th Street, Mercer Island, Washington. The Mercer Island City Leadership Team participated from remote locations.

PLEDGE OF ALLEGIANCE

Councilmember Jacobson led the Council in the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Jacobson; seconded by Anderl to:

Approve the agenda as presented.

A roll call vote was conducted, and the results were as follows:

Passed 6-0

FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, and Weiker)

Absent: 1 (Wong)

CITY MANAGER REPORT

City Manager Bon reported on the following:

- Remembering MIYFS Foundation Board Member Maitreyi Krishnaswamy
- COVID-19 Update

- Council and Boards & Commissions Updates
 - Virtual Meeting Schedule
 - Parks & Recreation Commission Back to Work Virtually
 - 2021-2022 Biennial Budget Schedule
- City Services Updates
 - Monday's House Fire
 - Reminder: Docket Proposal Period Extended
 - Thrift Shop Update, Donations Update, & Volunteers Needed
 - Med Takeback Event – October 24
 - Luther Burbank Docks Open House
 - Fall Recycling Event & YFS Fundraiser – October 17
 - Arbor Day
 - Mask Giveaway Events
 - MIFD Assists Residents with Flood Yard
 - Expanding Staff Certifications – Casey Leyde (WDM3)
- Other Updates
 - Winter Storm Information Page
 - Upcoming Election Information
 - Safety Reminders from MIFD
 - October is Cybersecurity Awareness Month
 - Holiday Lights at Mercerdale Update

APPEARANCES

Addie Smith, Mercer Island – reported that she and her daughter are hate crime survivors and have experienced racism on the Island several times. She spoke in opposition to Automatic License Readers, noting that they were too expensive.

Meg Lippert, Mercer Island – Lippert spoke in opposition to expanding the Thrift Store/Recycling Center footprint at Mercerdale Park and encouraged Council to put all parkland into a conservancy. She also suggested that the Recycling Center could be in the back of City Hall, on city land, adjacent to available parking.

Ira Appelman, Mercer Island – Appelman expressed concern that the City did not notice the Mercerdale Park neighbors about the proposed Thrift Store expansion. He also spoke in opposition to the expansion of the Thrift Store.

CONSENT CALENDAR

Approve Accounts Payable Reports for the periods ending:

A. October 2, 2020 in the amount of \$841,480.16

B. October 9, 2020 in the amount of \$606,901.46

Recommendation: Certify that the materials or services herein before specified have been received and that all warrant numbers listed are approved for payment.

Certification of Payroll dated October 9, 2020 in the amount of \$712,809.60

Recommendation: Certify that the materials or services herein before specified have been received and that all warrant numbers listed are approved for payment.

Approve Minutes of the following meetings:

A. September 15, 2020 Regular Video Meeting

B. September 22, 2020 Special Video Meeting

AB 5763: One-Year Extension to the 2018-2020 Police & Police Support Collective Bargaining Agreements

Recommended Action: Authorize the City Manager to sign the Extension Agreements for the 2018-2020 Police and Police Support Collective Bargaining Agreements with the Mercer Island Police Association for the period of January 1, 2021 through December 31, 2021, in substantially the form attached hereto as Exhibit 1 and Exhibit 2.

It was moved by Reynolds; seconded by Anderl to:

Approve the Consent Calendar as presented.

Passed 6-0

FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, and Weiker

Absent: 1 (Wong)

REGULAR BUSINESS

AB 5768: Public Hearing - 2021-2022 Biennial Budget

Deputy Mayor Weiker opened the public hearing at 7:04 pm.

Ira Appelman, Mercer Island – Reported that his was the twelfth Biennial Budget presentation that he has participated and expressed his support for the police budget with the addition of two police officers, as presented by Chief Holmes. He went on to outline how long it takes to onboard a new police officer and reiterated prioritizing police safety.

There being no additional comments by the public, Deputy Mayor Weiker closed the public hearing at 7:08 pm.

AB 5764: Cultural Competency Trainings and Community Listening Sessions Appropriation

Chief of Administration Ali Spietz reviewed with City Council its previous direction regarding Cultural Competency Training. Three virtual trainings, “Understanding Implicit Bias and the Impact of Racial Stereotyping” are scheduled for November 12 and 16, and December 4. Community Listening Sessions will be scheduled in the first quarter of 2021 at a cost of \$10,000. Staff will schedule City Councilmembers and board and commission members in the trainings and dates for community listening session will be publicized once established.

It was moved by Reynolds; seconded by Rosenbaum to:

Appropriate \$20,000 from the available fund balance in the General Fund for (1) cultural competency trainings for City Councilmembers and boards and commissions members and (2) community listening session on race and social justice.

Passed 6-0

FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, and Weiker

Absent: 1 (Wong)

AB 5767: Additional Coronavirus Relief Funds Allocation for EOC Costs & Small Business Grant Program

Sarah Bluvus, EOC Small Business Liaison, explained that the purpose of the agenda bill was to accept the additional award of \$367,050 through Washington State’s Coronavirus Relief Funds, made available by the Coronavirus Aid, Relief, and Economic Security Act, and to seek approval to allocate \$270,000 of the funding to a COVID-19 relief grant program for Mercer Island businesses.

She went on to explain that the lottery system, which included:

- City staff evaluate applications based on the established eligibility criteria.
- All eligible applicants were sorted into one of three pools according to priorities outlined in the program scope.
- Funds would be allocated based on the pool priorities, with awardees selected by lottery from Pool 1, then Pool 2, then Pool 3.
- Once the lottery selection is completed, a committee comprised of City staff and City Council liaisons will conduct a final review of the awards to ensure eligibility.
- The internal committee would then present the outcome of the lottery process to the City Council for review and approval on November 2, 2020.

It was moved by Jacobson; seconded by Anderl to:

Authorize the City Manager to accept CARES Act Coronavirus Relief Funds from Washington State in the amount of \$367,050.

Passed 6-0

FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, and Weiker)

Absent: 1 (Wong)

It was moved by Nice; seconded by Jacobson to:

Appropriate \$270,000 to fund the Mercer Island COVID-19 Relief for Small Businesses Grant Program.

Passed 6-0

FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, and Weiker)

Absent: 1 (Wong)

It was moved by Reynolds; seconded by Rosenbaum to:

Appropriate \$97,050 to support the City's emergency operation in response to the Pandemic.

Passed 6-0

FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, and Weiker)

Absent: 1 (Wong)

AB 5768: Receive the 2021-2022 Preliminary Budget

Matt Mornick, Interim Finance Director, provided a brief budget recap explaining that the City Council received the 2021-2022 Preliminary Budget on September 30 and began its review of the preliminary budget on October 13, 2020.

Mornick went on to outline the following:

- 2021-2022 Expenditure Budget is \$142.4 million
- Funding for Staff Positions (New/Restored Positions, Unemployment Costs)
- General Fund Surplus
- Department Overviews:
 - Public Works/Operations
 - Recreation Transition Team
 - Youth and Family Services
 - Capital Improvement Program
 - Financing Strategy
 - Proposed Expenditures & Revenues
 - Capital Funds
 - REET
 - I-976 Update
 - Utility Rates Update
 - Overview of Capital Projects:
 - Public Buildings
 - Vehicles & Equipment
 - Technology
 - Parks & Recreation
 - Streets, Pedestrians, & Bikes
 - Sewer, Storm Water, Water Utilities

Mornick concluded his presentation and reviewed the next steps in the 2021-2022 Biennial Budget Process:

- November 2
 - Address follow-up questions.
 - Prioritize budget proposals for potential use of Unassigned General Fund Balance.
- November 17
 - Address follow-up questions.
 - Adopt Property Tax Levy, NORCOM rates, and Water, Sewer, and Storm Water Utility rate increases per Utility Board recommendations.
- December 1
 - Return with final 2021-2022 Biennial Budget for City Council adoption.

City Manager Bon recommended that Council bring back the children's program first as part of the Recreation Transition Plan. She also explained that staff intend to review cost recovery for off Islander rentals.

Council asked questions and discussed the preliminary budget at length.

Council Consensus to add the following items to the 2021-2022 Biennial Budget:

- Direct staff to add \$400K per year for one-time start-up to restore recreational programming for consideration as part of the 2021-2022 Biennial Budget
- Commit \$50K to create Micro police station in the Tully's building.

City Manager Bon reported that staff would return on November 2 to discuss items that came out of the last two meetings and discuss appropriation of the General Fund surplus and one-time funds. She further reported that staff are developing an Excel spreadsheet (calculator) that will allow Council to turn the budget proposals on and off and see how they impact the various funds.

OTHER BUSINESS

Planning Schedule

City Manager Bon reviewed the upcoming Council meeting schedule:

- Monday, November 2 is a Special Video Meeting that will include a Study Session with the City's Bond Counsel
- November 17 - Final Public Hearing on the 2021-2022 Biennial Budget
- December 1 - Budget Adoption is scheduled
- December 19 – may be canceled

Councilmember Absences

Mayor Wong's absence was excused.

Councilmember Reports

Councilmember Anderl provided an update on the previous two Utility Board meetings and the Open Space Conservancy Trust Board meeting.

Councilmember Jacobson reported that the Parks & Recreation Meeting is meeting on November 5 and the Eastside Transportation Partnership will meet on October 21.

ADJOURNMENT

There being no additional business, the Regular Video Meeting adjourned at 10:02 pm.

Attest:

Wendy Weiker, Deputy Mayor

Deborah A. Estrada, City Clerk



**CITY COUNCIL MINUTES
SPECIAL JOINT MEETING WITH MISD BOARD
OCTOBER 22, 2020**

Item 4.

CALL TO ORDER & ROLL CALL

Mayor Benson Wong and MISD President Deborah Lurie called the meeting to order at 5:02 pm via a teleconferencing platform provided by Zoom.

Mayor Benson Wong, Deputy Mayor Wendy Weiker, Councilmembers Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum were present.

MISD President Deborah Lurie, and Directors Deborah Lurie, Maggie Tai Tucker, Brian Giannini Upton, David D'Souza, and Tam Dinh. Also present were Superintendent Donna Colosky, Assistant Superintendent Fred Rundle, Executive Directors Erin Battersby and Tyrell Bergstrom, and Director Andreeves Ronser.

SPECIAL BUSINESS

The City Council and MISD Board conducted a joint meeting to discuss:

- COVID-19 Impacts:
 - Budget
 - Enrollment
 - Reopening Plan
- Interlocal Agreements: Fields Maintenance and Use
- Equity/Diversity Efforts

The City Council and School Board discussed topics of mutual interest, including the COVID-19 impacts on respective budgets and operations, the continuing partnership between the City and the District through interlocal agreements, and efforts related to social justice, equity and inclusion.

ADJOURNMENT

Mayor Wong and President Lurie adjourned the Special Joint Meeting at 5:48 p.m.

Benson Wong, Mayor

Attest:

Deborah A. Estrada, City Clerk



CITY COUNCIL MINUTES SPECIAL VIDEO MEETING (EXECUTIVE SESSION) OCTOBER 26, 2020

EXECUTIVE SESSION

At 9:01 am, Mayor Wong convened an Executive Session for approximately 60 minutes to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i).

Mayor Benson Wong, Deputy Mayor Wendy Weiker and Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum participated remotely using the teleconferencing platform Microsoft Teams.

City Manager Jessi Bon and City Attorney Bio Park participated in the executive session from a remote location using Microsoft Teams.

At 9:53 am, Mayor Wong adjourned the Executive Session noting that no action was taken.

CALL TO ORDER & ROLL CALL

Mayor Benson Wong called the Special Meeting to order from a remote location at 10:00 am using a teleconferencing platform provided by Zoom.

The full Council, City Manager Jessi Bon, City Attorney Bio Park, and Communications/Sustainability Manager Ross Freeman participated in the executive session from a remote location using Zoom.

SPECIAL BUSINESS

City Manager Jessi Bon explained that the City received Sound Transit's Right-of-Way permit application for the construction of the Mercer Island Transit Interchange on 77th Avenue and N. Mercer Way. The permit application included curb cuts along N. Mercer Way intended for bus layovers and violates the City's Settlement Agreement with Sound Transit. While the City has complied with dispute resolution requirements as outlined in the agreement; Sound Transit has refused the City's repeated requests to engage in mediation.

City Manager Bon requested authorization to proceed with litigation, as discussed in Executive Session, to enforce the Settlement Agreement with Sound Transit.

It was moved by Anderl; seconded by Weiker to:

Authorize the City Manager to commence litigation with Sound Transit to enforce Settlement Agreement with Sound Transit

A roll call vote was conducted, and the results were as follows:

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Wong)

Communications/Sustainability Manager Ross Freeman read a draft letter to the Community from the City Council.

It was moved by Jacobson; seconded by Reynolds to:

Authorization to publish a communication from the City Council to the community in substantially the form discussed in the Executive Session.

A roll call vote was conducted, and the results were as follows:

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Wong)

The Special Meeting adjourned at 10:12 am.

Benson Wong, Mayor

Attest:

Deborah Estrada, City Clerk



CITY COUNCIL MINUTES SPECIAL VIDEO MEETING NOVEMBER 2, 2020

EXECUTIVE SESSION

At 5:01 pm, Mayor Wong convened an Executive Session for approximately 30 minutes to discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i)

Mayor Benson Wong, Deputy Mayor Wendy Weiker, and Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum participated remotely using a teleconferencing platform provided by Microsoft Teams.

City Manager Jessi Bon participated from City Hall and City Attorney Bio Park participated in the executive session from a remote location.

At 5:26 pm, Mayor Wong adjourned the Executive Session. No action was taken.

CALL TO ORDER & ROLL CALL

Mayor Wong called the meeting to order at 5:30 pm from a remote location.

Mayor Wong, Deputy Mayor Wendy Weiker, and Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum participated remotely using a video teleconferencing platform by Zoom.

City Manager Bon and City Clerk Deborah Estrada participated remotely from separate rooms at City Hall, 9611 SE 36th Street, Mercer Island, Washington. The City Attorney and Mercer Island City Leadership Team participated from remote locations.

PLEDGE OF ALLEGIANCE

Councilmember Nice led the Council in the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Jacobson; seconded by Rosenbaum to:

Approve the agenda as presented.

A roll call vote was conducted, and the results were as follows:

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

STUDY SESSION

AB 5771: Ballot Measures 101

City Manager Bon introduced Deanna Gregory, with Pacifica Law Group, explaining that she had served as bond counsel to the City of Mercer Island for the past 15 years.

Gregory outlined the revenue options that comprises a majority of City General Fund Revenue:

- Regular Property Tax for General Purposes
- Levy Lid Lift
- Excess Property Taxes for Operations and Maintenance

- 1% Based Sales and Use Tax for General Purposes
- Other Sales and Use Tax Options

She detailed property tax rate limitations, annual increase limitations, and “lifting” the 101% Levy Lid (one time increase or multiple year). Gregory also outlined ballot measure requirements: the process, election dates, Public Disclosure Commission rules and guidelines, and that the use of public facilities to support or oppose a ballot proposition is prohibited.

CITY MANAGER REPORT

City Manager Bon reported on the following:

- COVID 19 Update
- Council and Boards & Commissions Updates
- 2021-2022 Biennial Budget Schedule
- City Service Updates:
 - Election Day & MIPD Election Security
 - Successful Med Takeback Event – October 24
 - Pedestrian Safety Reminder
 - Tips for Keeping Your Vehicle Safe from Prowlers
 - Old East Seattle School Demolition
 - New Look for the MI Weekly Newsletter
 - PSE Green Director Clean Energy Program
- Good News Items:
 - Centennial Birthday Celebration – Dorothy Hollingsworth
 - Local Boy Helps Prevent Possible Fire
 - Thrift Shop Donation Restart
 - New Thrift Shop Donation Protocols & Volunteers Needed
 - Illuminate MI
 - Veterans Day – November 11

APPEARANCES

Peter Struck, Mercer Island – addressed Agenda Bill 5766 regarding the Thrift Shop expansion and urged further study to address several issues. While staff’s Option B appears to be the most financially viable, there is no ROI provided for the Status Quo option, explaining that the analysis needs to be more robust with an enhanced risk assessment.

Meg Lippert, Mercer Island – continued to express her concerns regarding the expansion of the Thrift Shop and Recycling Center and shared several questions with the Council for consideration. She also encouraged City Council to consider Peter Struck’s financial analysis and his concerns regarding Thrift Shop compliance with regulations.

Joel Wachs, Mercer Island – on behalf of the Mercer Island Historical Society, spoke in support of maintaining the Lightfoot House as a part of Mercer Island past.

Ray Austin, Mercer Island – introduced himself as a Mercer Island Fire Department Lieutenant and President of the Firefighters Union and spoke in support of maintaining fire services on the Island. He addressed misconceptions surrounding the staffing model and reported that fire department personnel are not burnt out or require a work-life adjustment.

Carol Heltzel, Mercer Island – spoke in support of the Mercer Island Fire Department and encouraged the Council to not outsource fire services.

Dr. David Beatty, Mercer Island – spoke in support of maintaining Fire and Ambulance Services on the Island.

Robin Russell, Mercer Island – spoke in opposition to the expansion of the Thrift Shop and encouraged the Council to put Mercerdale Park in a protected trust similar to Pioneer Park.

Ira Appelman, Mercer Island – expressed his objection to the expansion of the Thrift Shop into Mercerdale Park and encouraged City Council to consider other public properties to address the expansion.

Dr. John Harrington, Mercer Island – spoke in support of a full-time environmental sustainability position for the 2021-2022 biennial budget and reminded City Council of Mercer Island’s participation and commitment to the K4C and the environment.

CONSENT CALENDAR

Approve Accounts Payable Reports for the periods ending:

- A. October 16, 2020 in the amount of \$747,431.96
- B. October 23, 2020 in the amount of \$499,783.32

Recommendation: Certify that the materials or services herein before specified have been received and that all warrant numbers listed are approved for payment.

Claims Reporting for Electronic Funds Transfers for the month ending September 30, 2020 in the amount of \$1,788,323.56

Recommendation: Certify that the materials or services herein before specified have been received and that all warrant numbers listed are approved for payment.

Certification of Payroll dated October 23, 2020 in the amount of \$ \$732,845.68

Recommendation: Certify that the materials or services herein before specified have been received and that all warrant numbers listed are approved for payment.

Approve Minutes of the following meetings:

- A. October 1, 2020 Special Meeting
- B. October 6, 2020 Regular Meeting
- C. October 13, 2020 Special Meeting

It was moved by Jacobson; seconded by Anderl to:

Approve the Consent Calendar as presented.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

SPECIAL BUSINESS

AB 5769: Public Hearing on Extension of Docketing Deadline to Submit Proposals for Comprehensive Plan and Code Amendments

Mayor Wong opened the public hearing at 7:21 pm.

There being no comments by the public, Mayor Wong closed the public hearing at 7:22 pm.

There were no additional findings or conclusions regarding Ordinance No. 20-15 and the extension of the Docketing Deadline to submit proposals for Comprehensive Plan and Code Amendments.

AB 5770: Updating School Impact Fees

Community Planning and Development Deputy Director Alison Van Gorp explained that the school impact fees are imposed on certain residential developments pursuant to City Code. She further explained that the impact fees are collected by the City on behalf of the District, and the amount of the impact fees is calculated and determined annually by the District in its Six-Year Capital Facilities Plan.

Tyrell Bergstrom, MISD Executive Director of Finance and Operations, responded to Council questions regarding how the numbers are arrived at and the District’s ability to assess impact fees on development.

It was moved by Anderl; seconded by Weiker to:

Suspend City Council Rules of Procedure 6.3 requiring a second reading of an ordinance.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Weiker; seconded by Nice to:

Adopt Ordinance No. 20C-24 amending MICC Chapter 19.17 and updating the school impact fees.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5774: COVID-19 Relief Grant Program Awards

Sarah Bluvas, EOC Small Business Liaison, reported that 107 applications were received, and that City staff and Council liaisons met on October 30 to review each applicant's eligibility and conduct the lottery selection process. Bluvas summarized the eligibility criteria and the lottery selection process, noting that each eligible application was sorted into one of three pools according to the established priorities. She further explained that most eligible applicants (64) qualified for Pool 1 and that the remaining eligible applicants qualified for Pool 2. Awardees were selected using a random number generator in Excel. A total of 54 applicants were selected to receive \$5,000 each and the 11 remaining applicants were sorted into a waiting list if other awardees were not able to fulfill the grant obligations.

Council inquired about the grant timeline, to which Bluvas responded explaining that once Council approves the awards, staff will begin the contracting process to submit for reimbursement to the Washington State Department of Commerce and begin disbursing funds in December 2020.

It was moved by Nice; seconded by Jacobson to:

Approve the 54 selected recipients for the Mercer Island COVID-19 Relief for Small Businesses and Nonprofits Grant Program and authorize the City Manager to utilize the alternate list should any of the selected recipients not be able to meet the grant program requirements

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Jacobson; seconded by Nice to:

Authorize the City Manager to enter into subrecipient agreements with each grant recipient for grant disbursement and financial reimbursement via Washington State CARES Coronavirus Relief Funding.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5766: Update on Thrift Shop Facility Study – Financial Model and ROI

Sr. Project Manager Gareth Reece summarized the project's history, the purpose and approach of analysis, the analysis results and how to use that information, and other considerations. Reece went on to provide an analysis on the anticipated return on investment.

Council expressed concern regarding whether the project would exceed the current impervious area, to which staff responded, explaining that the plan all along was to stay within the current surface. If that scenario should change, staff will bring it before Council before moving forward.

It was moved by Jacobson; seconded by Nice to:

Appropriate \$773,045 from the 2019-2020 CIP for Option B of the Thrift Shop and Recycling Center Remodel Project and direct the City Manager to add the project to the 2021-2022 CIP for construction.

It was moved by Weiker; seconded by Reynolds to:

Amend the motion to look at other public land locations for the building.

Failed 5-2

AGAINST: 5 (Anderl, Jacobson, Nice, Rosenbaum, and Wong)

FOR: 2 (Reynolds and Weiker)

Passed 5-2
 FOR: 5 (Anderl, Jacobson, Nice, Rosenbaum, and Wong)
 AGAINST: 2 (Reynolds and Weiker)

AB 5775: 2021-2022 Biennial Budget: Budget Proposals Discussion

Matt Mornick, Interim Finance Director, briefly summarized the budget process thus far, explaining that the purpose of tonight's discussion was to evaluate each budget proposal and determine which, if any, should be prioritized for funding in Fiscal Year 2021 and 2022 and included in the Final budget document for adoption on December 1. Mornick further explained that total revenues exceed expenditures, creating an operating surplus of \$0.8 million in 2021, and \$1.07 million in 2022. Furthermore, savings from prior years that carry-forward into 2021 amount to \$3.6 million. The total unassigned General Fund balance in fiscal year 2021 is \$4.4 million.

City Manager Bon led Council through a budget proposal prioritization exercise, which utilized a consensus-based process that required a super majority (5+).

It was moved by Nice; seconded by Anderl to:

Authorize the following budget proposals be included in the 2021-2022 biennium as read by the Chief of Administration:

**\$400,000 for the LEOFF 1 Reserve,
 \$200,000 for the Firefighters Pension Fund, and
 Budget Proposals:**

- (1) **Classification & Compensation Study**
- (2) **Biennial Public Opinion Survey**
- (3) **Municipal Court Services Study**
- (5) **Cultural Competency Training**
- (6) **Town Center Retail Analysis & Code Update**
- (7) **Transportation, Parks, & Fire Impact Fee Study**
- (9) **Enterprise Resource Planning Software Acquisition**
- (10) **ADA Transition Plan (using assets in Cityworks system)**
- (11) **Soil Remediation & Site Characterization**
- (12) **Appropriation: Youth & Family Services Funding**
- (13) **Town Center Parking Study**
- (16) **Funding for a Special Election**
- (17) **Recreation Recovery Plan Startup Funding**
- (18) **Thrift Shop Startup Funding**
- (19) **Economic Development Coordinator (1.0 LTE) (Changed from FTE to LTE position)**
- (20) **Senior Policy Analyst (1.0 FTE) starting in July 2021 to the final budget.**
- (21) **Financial Analyst (1.0 FTE)**
- (22) **Mobile Integrated Health (MIH) Program**
- (23) **Patrol Officers (2.0 FTE)**
- (24) **Sustainability Program Analyst (1.0 FTE) (This includes a title change from "Manager" to "Analyst" and the City Manager will ensure there is a detailed work plan with performance measures)**
- (25) **Reinstate Park Maintenance Casual Labor**
- (26) **Town Center Beautification**
- (27) **YFS Diversity, Equity, & Inclusion Training**
- (28) **Public Camping & Shelter Support**
- (29) **Contract Utility Locate Services**
- (30) **Recreation Programming Operating Subsidy**
- (New) \$20,000 per year for Farmers Market support**

It was moved by Anderl; seconded by Jacobson to:

Amend the main motion to include Budget Proposal #15 – Fire Services Request for Proposals

Failed 4-3

AGAINST: 4 (Reynolds, Rosenbaum, Weiker and Wong)

FOR: 3 (Anderl, Jacobson, and Nice)

It was moved by Anderl; seconded by Rosenbaum to:

Amend the main motion to include Budget Proposal #20 Sr. Policy Analyst (1.0 FTE), starting July 2021

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Wong)

The main motion as amended,

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker and Wong)

Council expressed a desire to add Item 14 – “Consultant to Create the City’s Housing Action Plan (\$150,000 in 2021).” It was agreed that this decision would be postponed until such time that Jeff Thomas, Interim Community Planning & Development Director, met with ARCH.

OTHER BUSINESS

Planning Schedule

City Manager Bon reported that the next City Council is on November 17.

Councilmember Absences

There were no absences reported.

Councilmember Reports

Councilmember Reynolds thanked the City Manager for bringing forward the \$400,000 for the LEOFF 1 Reserve; however, even if \$400,000 were budgeted every year the account would not reach fully funded status until 2034.

Councilmember Rosenbaum – Reported that the Superintendent’s Advisory Council met last week and discussed when students might return to the classroom and the number of enrollments that are down.

Councilmember Jacobson – attended the Superintendent’s Advisory Council, as well.

Mayor Wong – He and Deputy Mayor Weiker attended the PRSC General Assembly on October 29, wherein the Vision 2050 was adopted as amended.

ADJOURNMENT

There being no additional business, the Special Video Meeting adjourned at 11:37 pm.

Attest:

Benson Wong, Mayor

Deborah A. Estrada, City Clerk



CITY COUNCIL MINUTES REGULAR VIDEO MEETING NOVEMBER 17, 2020

Item 4.

EXECUTIVE SESSION

At 5:01 pm, Mayor Wong convened an Executive Session for approximately 60 minutes to discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i) and to discuss planning or adopting a strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b).

Mayor Benson Wong, Deputy Mayor Wendy Weiker, and Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum participated remotely using a teleconferencing platform provided by Microsoft Teams.

City Manager Jessi Bon participated from City Hall and City Attorney Bio Park participated in the executive session from a remote location.

At 6:00 pm, City Clerk Estrada announced that the Executive Session was extended to 6:15 pm.

At 6:13 pm, City Clerk Estrada announced that the Executive Session was extended to 6:30 pm.

At 6:30 pm, Mayor Wong adjourned the Executive Session.

CALL TO ORDER & ROLL CALL

Mayor Wong called the meeting to order at 6:30 pm from a remote location.

Mayor Wong, Deputy Mayor Wendy Weiker, and Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum participated remotely using a video teleconferencing platform by Zoom.

City Manager Bon and City Clerk Deborah Estrada participated remotely from separate rooms at City Hall, 9611 SE 36th Street, Mercer Island, Washington. The City Attorney and Mercer Island City Leadership Team participated from remote locations.

PLEDGE OF ALLEGIANCE

Councilmember Jacobson delivered the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Jacobson; seconded by Reynolds to:

Approve the agenda as presented.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

CITY MANAGER REPORT

City Manager Jessi Bon reported on the following items:

- Council and Boards & Commissions Updates
- 2021-2022 Biennial Budget Schedule
- City Service Updates (YFS):

- YFS Staffing Update
- Thrift Shop Donation Restart Update
- Mental Health Resources for MI Youth
- Supporting Local Families During the Holidays
- YFS Foundation Tree Lot
- City Service Updates (Parks & Recreation):
 - Pickleball – thank you volunteers
 - Friends of the Mercer Island Library – Pop-Up Location
 - Harvest Market at the Mercer Island Farmers Market
 - Illuminate MI
- COVID-19 Update:
 - 4-Week Tighter COVID-19 Restrictions
 - Washington Travel Advisory
- Introducing MInext
- Mask-Giving

APPEARANCES

Tim O'Connell, Utility Board Chair, explained that the costs reflected in the proposed changes to utility rate were based on costs that the City is incurring. He noted that the City's sewage is treated by King County and that the County is increasing its rates by 2.5%. The recommendation to increase the rates was a unanimous recommendation from the Utility Board.

Ira Appelman, Mercer Island, spoke in opposition to the Thrift Shop expansion and encouraged hiring practices that protect the parks and open spaces.

Meg Lippert, Mercer Island, spoke in support of protecting public parkland. She encouraged Council to pause work on the expansion of the Thrift Shop until such time that public input can be considered, and alternative locations are considered.

Robin Russell, Mercer Island, spoke in opposition to the Thrift Shop expansion and reminded Council of past community opposition to build on community parkland.

Bonnie Godfred, Mercer Island, is a volunteer at the Thrift Shop and spoke in support of protecting Mercerdale Park and encouraged Council to not place another building in the park.

There being no additional public comments, Mayor Wong closed Appearances.

CONSENT CALENDAR

Payables: \$582,147.69 (10/30/2020) & \$689,934.39 (11/06/2020)

Recommended Action: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Payroll: \$700,561.49 (11/06/2020)

Recommended Action: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

AB 5773: 2021 Legislative Priorities

Recommended Action: Adopt the 2021 State Legislative Priorities.

AB 5783: Native American Heritage Month Proclamation No. 259

Recommended Action: Proclaim the month of November as Native American Heritage Awareness Month in the City of Mercer Island.

It was moved by Nice; seconded by Weiker to:

Approve the Consent Calendar and the recommendations contained therein.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

REGULAR BUSINESS**AB 5779: Public Hearing: Town Center Moratorium Renewal (Legal Notice – 10/14/2020)**

Mayor Wong opened the public hearing for the Town Center Moratorium Renewal at 7:37 pm.

There being no additional public comments, Mayor Wong closed the public hearing at 7:38 pm.

There were no additional findings, conclusions, of Council comments submitted for the record.

It was moved by Nice; seconded by Rosenbaum to:

Suspend the City Council Rules of Procedure 6.3, requiring a second reading of an ordinance.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Nice; seconded by Rosenbaum to:

Adopt Ordinance 20-26 as presented extending the Town Center moratorium for another 6-months.

Passed 6-0

FOR: 6 (Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

ABSTAINED: 1 (Anderl)

AB 5777: Public Hearing: 2021 Property Tax Levy and Rates for the Water Utility, Sewer Utility, Stormwater Utility, and EMS Utility (Legal Notice – 10/28/2020 & 11/04/2020)

Mayor Wong opened the public hearing for the 2021 Property Tax Levy and Rates for the Water Utility, Sewer Utility, Stormwater Utility, and EMS Utility at 7:40 pm.

There being no additional public comments, Mayor Wong closed the public hearing at 7:41 pm.

AB 5777: Public Hearing: 2nd and Final Public Hearing: 2021-2022 Biennial Budget

Mayor Wong opened the second and final public hearing for the 2021-2022 Biennial Budget at 7:41 pm.

There being no additional public comments, Mayor Wong closed the public hearing at 7:42 pm.

AB 5780: ARCH 2021 Work Plan and Budget Approval

Alison Van Gorp, Deputy Director for Community Planning and Development reviewed the ARCH 2021 Administrative Budget totaling \$1,155,261, explaining that the City Council needs to determine the City's contribution to the Housing Trust Fund for 2021-2022, which would be adopted as a part of the biennial budget on December 1, 2020. Van Gorp noted that member city contributions were held flat at the 2020 levels with Mercer Island's share accounting for \$50,222. 2022 costs are projected to be similar at \$51,729. She went on to explain that the Housing Trust Fund enables member cities to pool resources to directly fund affordable housing development and preservation. The 2021-2022 Preliminary Budget allocates the following:

- \$33k/year of Sales Tax revenue from HB 1406 to the YFS Emergency Assistance Fund
- \$100k/year to YFS Emergency Assistance (an increase from \$50k/year prior to the Pandemic)
- \$50k/year to the ARCH Housing Trust Fund

It was moved by Weiker; seconded by Reynolds to:

Approve the ARCH 2021 Work Plan, allocate \$50,222 for the 2021 ARCH Administrative Budget, and allocate \$51,729 as a placeholder for the 2022 ARCH Administrative Budget.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Weiker; seconded by Reynolds to:

Allocate \$50,000 annually to the ARCH Housing Trust Fund for 2021 and 2022 as amended:

It was moved by Jacobson; seconded by Anderl to:

Amend the motion to allocate \$20,000 in 2021 and \$25,000 in 2022 to the ARCH Housing Trust Fund.

Failed: 4-3

AGAINST: 4 (Reynolds, Rosenbaum, Weiker, and Wong)

FOR: 3 (Anderl, Jacobson, Nice)

It was moved by Anderl; seconded by Jacobson to:

Amend the main motion to allocate \$35,000 annually in 2021 and 2022 to the ARCH Housing Trust Fund and \$30,000 for the biennium to the YFS Emergency Assistance Fund

Passed: 5-2

FOR: 5 (Anderl, Jacobson, Nice, Rosenbaum, and Wong)

AGAINST: 2 (Reynolds and Weiker)

Main motion was approved as amended.

Passed: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5776: Q3 2020 Financial Status Update and Budget Amending Ordinance No. 20-25

Interim Finance Director Matt Mornick, summarized the third quarter financials accordingly:

- General Fund Revenues:
 - Collected \$19.9 M, 65% of amended revenue budget
 - Revenues are \$1.8 M less than the third quarter in 2019, due to the pandemic
 - Losses from MICEC operations and recreation programming
 - Declines in licensing, permitting, and zoning revenues
- General Fund Expenses:
 - Spent \$21.3 M, 70% of the amended expenditure budget
 - Expenditures are \$2.4 M less than the third quarter in 2019
 - Reflects phased-in cost saving measure that began March 2020
- Budget Amending Ordinance No. 20-25:
 - Formalize receipt of CARES Act Relief Funds
 - Affirm interfund loan to enforce 2017 ST settlement agreement
 - Transfer turf replacement funds to MISD
 - Cultural competency training and community listening workshops

It was moved by Jacobson; seconded by Reynolds to:

Suspend the City Council Rules of Procedure 6.3, requiring a second reading of an ordinance.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Reynolds; seconded by Jacobson to:

Adopt Ordinance No. 20-25, amending the 2019-2020 Biennial Budget.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5777: Resolution of Substantial Need; NORCOM and Utility Rate Resolutions; 2021 Property Tax Ordinances; and Second Public Hearing: 2021-2022 Biennial Budget.

Interim Finance Director Matt Mornick, provided an overview of the 2021-2022 Preliminary Budget changes resulting from the City Council's budget proposal decisions at the November 2, 2020 City Council meeting:

- One-time contributions to pay down the City's unfunded long-term liabilities tied to the Firefighter's Pension Fund and LEOFF 1 retiree long-term care.
- Funding for 15 one-time proposals including projects, purchases, a limited-term position, and one-time resources to restart recreation services and the Thrift Shop.

- Funding for 13 proposals with ongoing costs ranging from new positions, park and Town Center maintenance, diversity training, health initiatives, and an annual operating subsidy for the Farmer's Market.

Mornick continued, explaining that property tax revenues are divided among five different funds

1. ≈ 92% goes to the General Fund
2. 4% goes to the Bond Redemption Fund
3. 2% goes to the Capital Improvement Fund
4. 2% goes to the Equipment Rental Fund
5. ≈ 0.2% goes to the Firefighter's Pension Fund

Mornick also explained that the property tax consists of several different elements:

- Regular levy
- 2008 levy lid lift (Parks maintenance and operations)
- 2012 levy lid lift (Fire Station 92 debt service and apparatus replacement)
- 1.0% optional annual increase
- New construction
- Re-levy from prior year refunds

State law permits Cities to increase property tax annually by 1% or the Implicit Price Deflator (IPD), whichever is lower, plus new construction. Mornick explained that while the IPD for 2021 is 0.602%, the City Council can choose to levy 1.0% when a substantial need is declared by resolution. He explained further what constitutes substantial need and property tax levy alternatives, which included:

- Declare a substantial need and bank capacity.
- Adopt 0.602% IPD rate, forego \$55,661, and lower property tax base
- Do not adopt 1% 2021 property tax levy increase, forego \$238,000.

After reviewing the 2021 property tax levy, Mornick outlined the proposed rate changes, explaining that the Utility Board unanimously recommended the following utility rate increases:

Rate	% Increase 2021 & 2022	2021 Increase per Month	2022 Increase per Month
Water	5.25%	\$2.89	\$3.05
Sewer (local)	4.00%	\$1.81	\$1.88
Storm Water	5.50%	\$0.98	\$1.04
EMS	1.78%	\$0.09	\$0.09

Mornick also explained that cities that participate in NORCOM (Northeast King County Regional Public Safety Communication Agency) must adopt a resolution before NORCOM approves its 2021 budget. When comparing 2020 to 2021, NORCOM's budget allocation to Mercer Island decreased \$29,557, or by 4.0%, as shown in the table below.

NORCOM Budget Allocations				
Department	2020	2021	\$ Change	% Change
Police	569,569	539,114	(30,455)	-5.3%
Fire	165,022	165,920	898	0.5%
Total	\$734,591	\$705,034	\$ (29,557)	-4.0%

Council debated at length the merits of pursuing a “substantial need” declaration

It was moved by Reynolds; seconded by Rosenbaum to:

Approve Resolution No. 1587, declaring a finding of “substantial need” and setting the 2021 Property Tax levy limit at 101%

It was moved by Anderl; seconded by Jacobson to:

Amend Resolution No. 1587 to condition the finding of substantial need on budgeting \$50,000 for a Fire Services RFP in 2021

Failed: 4-3 (Super majority (5) required)

AGAINST: 4 (Reynolds, Rosenbaum, Weiker, and Wong)
FOR: 3 (Anderl, Jacobson, and Nice)

Main Motion Failed: 4-3 (Super majority (5) required)
FOR: 4 (Reynolds, Rosenbaum, Weiker, and Wong)
AGAINST: 3 (Anderl, Jacobson, and Nice)

It was moved by Rosenbaum; seconded by Weiker to:
Suspend the City Council Rules of Procedure 6.3, requiring a second reading for an ordinance, for both Ordinance No. 20-22 and Ordinance No. 20-23.
Passed 7-0
FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Weiker; seconded by Reynolds to:
Adopt Ordinance No. 20-22, as presented, appropriating funds and establishing the amount of Property Taxes to be levied for fiscal year 2021.
Passed 4-3
FOR: 4 (Reynolds, Rosenbaum, Weiker, and Wong)
AGAINST: 3 (Jacobson, Anderl, Nice)

It was moved by Reynolds; seconded by Rosenbaum to:
Adopt Ordinance No. 20-23, as presented, establishing the dollar amount and percentage increases of the regular Property Tax levy and the levy lid lifts for fiscal year 2021.
Passed 4-3
FOR: 4 (Reynolds, Rosenbaum, Weiker, and Wong)
AGAINST: 3 (Anderl, Jacobson, Nice)

It was moved by Reynolds; seconded by Jacobson to:
Allocate \$30,000 of unassigned General Fund Balance to complete the Housing Needs Assessment as part of the 2021-2022 budget.
Passed 7-0
FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Reynolds; seconded by Jacobson to:
Approve Resolution No. 1588, establishing classifications of water users and a schedule of charges for water usage, a schedule of rates for fire service, a schedule of special service charges, meter and service installation charges, and connection charges effective January 1, 2021 and thereafter.

Approve Resolution No. 1589, establishing rates and connection charges for sewage disposal services provided by the City of Mercer Island effective January 1, 2021 and thereafter.

Approve Resolution No. 1590, establishing the bi-monthly service charge for storm and surface water services provided by the City of Mercer Island effective January 1, 2021 and thereafter.

Approve Resolution No. 1591, establishing the bi-monthly utility fee for the emergency medical and ambulance services supplied by the City of Mercer Island effective January 1, 2021 and thereafter.

Passed 7-0
FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Reynolds; seconded by Weiker to:
Approve Resolution No. 1592, approving NORCOM's 2021 budget allocation to the City of Mercer Island.
Passed 7-0
FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Wong; seconded by Rosenbaum to:
Reduce the fund balance in the self-insurance claim reserve by \$50,000 and transfer it to the General Fund Balance for 2021.
Passed: 7-0

FOR: (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5781: Adjusting Development & Construction Permit Fees - Resolution No. 1593

Interim Community Planning and Development Director Jeff Thomas and Deputy Director Alison Van Gorp explained that since 2016, the City studied and attempted to align cost recovery targets for development permits and services with desired policy and budgetary objectives, relying on fee studies to estimate cost recovery but were no based on actual data. To achieve cost recovery targets, Thomas and Van Gorp proposed the following changes:

- Annual cost of services increases – 2.3%
- Single hourly rate - \$145.23
- Cost recovery targets – maintain at 95%/90%
- Begin project- and permit-specific time tracking
- Planning fees moving to deposit and hourly billing
- Residential Building Valuation factors – additional classifications

They further explained that if approved, the proposed development and construction permit fee schedule would take effect January 1, 2021

It was moved by Jacobson; seconded by Nice to:

Approve Resolution No. 1593 adopting new development and construction permit fees effective January 1, 2021.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5778: Thrift Shop and Recycling Center Remodel Project

Pursuant to City Council Rules of Procedure 4.2, Mayor Wong requested that the Thrift Shop and Recycling Center Remodel Project be added to the agenda to review the Council's decision regarding the project, which was previously considered at the November 2 meeting. Specifically, the request is to discuss and consider a public process to solicit ideas from the community about possible alternative locations to conduct Thrift Shop donations processing.

City Manager Bon reported that she requested that staff suspend work on the project and asked Council to consider allowing staff additional time to research alternative sites for the Thrift Shop and Recycling Center expansion. At that point, staff would evaluate the list of ideas and return to Council in January.

It was moved by Jacobson; seconded by Reynolds to:

Direct the City Manager to suspend work on the Thrift Shop and Recycling Center remodel project and direct the City Manager to conduct a public process to solicit ideas from the community about possible alternative locations to conduct Thrift Shop donations processing and to report back in Q1, 2021.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

Additionally, there was **Council Consensus** that staff would reach out to the Mercer Island School District and ask if the District has suggestions for alternate sites.

OTHER BUSINESS

Councilmember Absences

Councilmember Jacobson reported that he will not be out of state on December 1, but still planned to participate.

Planning Schedule

City Manager Bon reviewed items scheduled for the December 1 Council meeting:

- Budget Adoption

- Comprehensive Plan/Code Amendment Docket
- Public Hearing on Small Cell Facilities
- Recommendation that Council continue meeting at 5 pm through December 2021

It was moved by Weiker; seconded by Jacobson to:

Cancel the December 15 City Council Meeting

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

There was **unanimous City Council support** to defer the January Planning Session to a later date, to be determined.

Councilmember Reports

Councilmember Weiker thanked Chief of Administration Ali Spietz and others for Diversity Inclusion Training and thanked the Mercer Island Farmers Market for developing the Harvest Market.

Councilmember Reynolds noted that there were another 150,000 COVID-19 and encouraged people to wear masks.

Mayor Wong reported that the City of Mercer Island's adopted 2021 legislative priorities would be forwarded to Sound Cities Association.

ADJOURNMENT

The regular Council Meeting adjourned at 11:02 pm.

Benson Wong, Mayor

Attest:

Deborah A. Estrada, City Clerk



CITY COUNCIL MINUTES REGULAR VIDEO MEETING DECEMBER 1, 2020

Item 4.

EXECUTIVE SESSION

At 5:01 pm, Mayor Wong convened an Executive Session for approximately 60 minutes to discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i) and to receive and evaluate complaints or charges brought against a public officer or employee RCW 42.30.110(1)(f).

Mayor Benson Wong, Deputy Mayor Wendy Weiker, and Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum participated remotely using a teleconferencing platform provided by Microsoft Teams.

City Manager Jessi Bon participated from City Hall and City Attorney Bio Park participated in the executive session from a remote location.

At 5:58 pm, City Clerk Estrada announced that the Executive Session was extended to 6:10 pm.

At 6:06 pm, City Clerk Estrada announced that the Executive Session was extended to 6:15 pm.

At 6:15 pm, Mayor Wong adjourned the Executive Session.

CALL TO ORDER & ROLL CALL

Mayor Wong called the meeting to order at 6:19 pm from a remote location.

Mayor Wong, Deputy Mayor Wendy Weiker, and Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum participated remotely using a video teleconferencing platform by Zoom.

City Manager Bon participated remotely from City Hall, 9611 SE 36th Street, Mercer Island, Washington. The City Attorney and Mercer Island City Leadership Team participated from remote locations.

PLEDGE OF ALLEGIANCE

Mayor Wong delivered the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Jacobson; seconded by Nice to:

Move to amend the agenda to add a new item: Action on King County Superior Court matter, Morgan v. City of Mercer Island

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Jacobson; seconded by Reynolds to:

Approve the agenda as amended.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

CITY MANAGER REPORT

City Manager Jessi Bon reported on the following items:

- COVID-19 Update & WA Notify App'
- Council and Boards & Commissions Updates - Virtual Schedule

- City Service Updates:
 - Landslide near 5600 Block of E. Mercer Way
 - House Fire on 3800 Block of W. Mercer Way
 - City Art Vandalized
 - Recycling Cardboard
 - Thrift Shop Remodel Project
 - Thrift Shop Donations Protocols
 - YFS Program Updates
 - YFS Winter Holiday Gift Program
 - YFS Foundation Tree Lot
- Some Good News:
 - Thank you for supporting YFS
 - MIFD Food Drive
 - Illuminate MI Installation and Donations Update
 - MI Holiday Lights Driving Route
 - Letters to Santa
 - Thanksgiving Thank You

APPEARANCES

Addie Smith, Mercer Island, addressed the Council, explaining that she and her daughter are victims of hate crimes. She went on to explain that crime exists on the Island and that accountability is lacking at the city among Council and its staff.

Meg Lippert, Mercer Island, suggested that the City consider locating the Recycling Center behind City Hall to preserve public parkland. She also asked several questions regarding the public process discussed at the November 17 meeting and requested that Council direct the City Manager to locate a site for the Thrift Shop Recycling Center that will preserve public parkland. Ms. Lippert ended her comments by wishing Nathan Rosenbaum a happy one-month birthday.

Robin Russell, Mercer Island, addressed the article on “New Bargains and Old Cloths” and expressed concern for the City’s decision to expand the Thrift Shop when so many retailers are selling used clothing, thereby creating competition for the Thrift Shop.

Ira Appelman, Mercer Island, expressed appreciation that the City Council paused the Thrift Shop and Recycling Center expansion project to allow an opportunity to find an alternate location. He went on to explain that while Islanders consider parks to be one of the most important reasons for moving to the Island, senior staff do not share the same value.

There being no additional public comments, Mayor Wong closed Appearances.

CONSENT CALENDAR

Payables: \$134,788.08 (11/13/2020), \$478,021.71 (11/20/2020) & \$369,230.48 (11/25/2020)

Recommended Action: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Payroll: \$747,193 (11/20/2020)

Recommended Action: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

AB 5782: Interagency Agreement for Inmate Housing with the City of Issaquah.

Recommended Action: Authorize the City Manager to sign the updated Interagency Agreement for Inmate Housing between the City of Mercer Island and the City of Issaquah.

It was moved by Nice seconded by Anderl to:

Approve the Consent Calendar and the recommendations contained therein.

Passed 7-0
FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

REGULAR BUSINESS

AB 5787: Public Hearing: Interim Ordinance Design and Concealment Standards for Small Cell Facilities Deployment (Legal Notice – 10/28/2020)

Mayor Wong opened the public hearing at 7:12 pm.

There being no additional public comments, Mayor Wong closed the public hearing at 7:13 pm.

It was moved by Reynolds; seconded by Jacobson to:
Suspend the City Council Rules of Procedure 6.3, requiring a second reading of an ordinance.
Passed 7-0
FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Nice; seconded by Reynolds to:
Adopt Ordinance No. 20-28, extending the Interim Design and Concealment Standards for Small Cell Facilities deployment established under Ordinance No. 19C-02
Passed 7-0
FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5785: Comprehensive Plan and Code Amendment Docket

Interim Community Planning and Development Director Jeff Thomas and Deputy Director Alison Van Gorp reviewed the proposed Comprehensive Plan and code amendments for 2021 with City Council. It was explained that the public notice for the docketing period was issued in the City's permit bulletin and in the newspaper on August 19, 2020. However, the term "code amendment" was inadvertently omitted, indicating that only comprehensive plan amendments, not code amendments, were being invited. Staff were alerted to this omission toward the end of September and extended the deadline for submitting proposals to November 2, 2020.

Thomas and Van Gorp further explained that staff recommended that the Planning Commission docket the 5 staff generated amendments to the Comprehensive Plan and the development code. They continued, explaining that staff also recommended to forgo further amendments to the Comprehensive Plan in 2020 and that staffing reductions in June 2020 reduced capacity for policy and legislative work.

Council discussed the 2021 Preliminary Comprehensive Plan and Code Amendment Docket at length. City Manager Bon recommended that staff return to the City Council at the second meeting in January with more information and determine what City Council would like to see as part of the RDS scoping process.

There was **Council consensus** to put the Residential Development Standards study on the docket and discuss the sequence of staff work at the January meeting.

It was moved by Reynolds; seconded by Rosenbaum to:
Approve Resolution No. 1594, as amended, to include Docket items 1 through 9 and number 15, adopting the final docket of Comprehensive Plan and code amendments for 2021.
Passed 7-0
FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5784: Extend Temporary Change to City Council Regular Meeting Start Time

City Clerk Deborah Estrada explained that due to the COVID-19 Pandemic, the City Council had been holding meetings remotely and had agreed to change the start time from 6:30 pm to 5:00 pm. Estrada further explained that it was likely that meetings would need to continue remotely for much of 2021 and therefore it was recommended that Council extend the temporary change to the start time until the end of December 2021.

It was moved by Nice; seconded by Weiker to:

Suspend City Council Rules of Procedure 6.3, requiring a second reading for an ordinance.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Jacobson; seconded by Nice to:

Adopt Ordinance No. 20C-27 amending MICC 2.06.010 to extend until December 31, 2021 the temporary change to the start time of Regular Meetings of the City Council.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5786: 2021-2022 Biennial Budget Adoption

Interim Finance Director Matt Mornick summarized the 2021-2022 Biennial Budget process, which included 9 public meetings and 3 public hearings. Mornick continued, explained that the budget reflects the collective decisions made by the City Council over the past several months with \$147 million in expenditures across all funds. Staffing was reduced by 25.5 FTE's in 2021 compared to the 2020 adopted budget. Mornick further noted that of the proposals brought by staff and Councilmembers, the City Council approved 30 different investments:

- One-time contributions to paydown City's long-term liabilities.
- One-time startup resources for Thrift Shop, MICEC, and recreation programs.
- Restore Town Center and Park maintenance service levels.
- Fund required projects, special projects, and one-time investments.
- Phase-in new positions that keep pace with evolving community needs.

It was moved by Nice; seconded by Anderl to:

Suspend the City Council Rules of Procedure 6.3, requiring a second reading for an ordinance.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Reynolds; seconded by Rosenbaum to

Amend the city budget to include an allocation of \$14,400 from the unallocated fund balance to subsidize the Mercer Island Chamber of Commerce operations for calendar year 2021, subject to approval by the city manager of an appropriate 2021 work plan for the Chamber, together with a required set of deliverables and to include a City Council liaison to the Chamber.

Passed 4-3

FOR: 4 (Reynolds, Rosenbaum, Weiker, and Wong)

AGAINST: 3 (Anderl, Jacobson, and Nice)

It was moved by Reynolds; seconded by Weiker to:

Adopt Ordinance No. 20-29, as amended, which encompasses the biennial budget for the City of Mercer Island, Washington, for fiscal years 2021-2022.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

The agenda was previously amended to add the following agenda item:

No AB Available: Action on King County Superior Court matter, Morgan v. City of Mercer Island (Item added to the agenda after Executive Session)

There was no discussion by Council.

It was moved by Jacobson; seconded by Anderl to:

Authorize the City Attorney and WCIA to settle the lawsuit entitled Morgan v. City of Mercer Island, King County Cause No. 20-2-10225-1, per the terms discussed during Executive Session.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

OTHER BUSINESS**Councilmember Absences**

There were no absences.

Planning Schedule

City Manager Bon reminded Council that the December 15 meeting was canceled and wished everyone a happy holiday.

Councilmember Reports

Councilmember Rosenbaum reported that the Farmer’s Market was successful and that the Mercer Island PTA met last week.

Councilmember Jacobson wished everyone good holiday wishes.

Councilmember Nice wished everyone the best of holidays and thanked staff for all their hard work.

Mayor Wong wished everyone a happy holiday and urged everyone to be careful during the months ahead.

ADJOURNMENT

The regular Council Meeting adjourned at 10:22 pm.

Benson Wong, Mayor

Attest:

Deborah A. Estrada, City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5794
January 5, 2021
Consent Calendar**

AGENDA BILL INFORMATION

TITLE: RECOMMENDED ACTION:	AB 5794: Interlocal Agreement for Jail Services with King County.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	Authorize the City Manager to sign the updated Interlocal Agreement for Jail Services with King County.	

DEPARTMENT:	Police
STAFF:	Jeff Magnan, Police Services Commander
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Interlocal Agreement for Jail Services between City of Mercer Island and King County.
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ 4,000
AMOUNT BUDGETED	\$ 4,000
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

EXECUTIVE SUMMARY

This authorization is for the renewal of an Interlocal Agreement (“Agreement”) with King County for housing incarcerated individuals. The previous Agreement was authorized in 2011 and expired on December 31, 2020. The new Agreement (see Exhibit 1) covers fiscal year 2021 and 2022 and it is likely that this Agreement will be renewed on a two-year cycle going forward.

For 2021, the Agreement maintains the 2020 Daily Housing Rate and Booking Fees paid by the City. Beginning in 2022, the Agreement will be adjusted according to the inflationary formula described in section 5, page 23, of Exhibit 1. The City currently has \$4,000 budgeted in 2021 and 2022 for these services, which should be sufficient based on historical use.

There are no other substantive changes to this Agreement, only program name changes, RCW updates, additional pandemic language, and updates to the medical fee schedule.

BACKGROUND

Under State law, the City of Mercer Island is responsible for paying all jail costs associated with housing individuals for violations of misdemeanor level crimes occurring within the City. The City maintains contracts

with the South Correctional Entity (SCORE) and the Issaquah City Jail for misdemeanor bookings and jail sentences. For individuals with medical or psychological conditions that preclude them from being accepted at SCORE or Issaquah, the City utilizes the King County Jail (KCJ) and pays a booking fee and daily rate. The City also uses KCJ for all felony bookings and the State is responsible for the costs associated with housing individuals for felony crimes.

RECOMMENDATION

Authorize the City Manager to sign the updated Interlocal Agreement for Inmate Housing between the City of Mercer Island and King County.

Interlocal Agreement Between King County and The City of Mercer Island for Jail Services

THIS AGREEMENT is effective as of January 1, 2021 ("Effective Date"). The Parties to this Agreement are King County, a Washington municipal corporation and legal subdivision of the State of Washington (the "County") and The City of Mercer Island, a Washington municipal corporation (the "City").

WHEREAS, this Agreement is made in accordance with the Interlocal Cooperation Act (RCW Chapter 39.34) and the City and County Jails Act (RCW Chapter 70.48);

NOW THEREFORE, in consideration of the promises, payments, covenants and agreements contained in this Agreement, the parties agree as follows:

1. Definitions: Unless the context clearly shows another usage is intended, the following terms shall have these meanings in this Agreement:
 - 1.1 "Agreement" means this Interlocal Agreement by and between King County and the City for Jail Services and any amendments to this Agreement.
 - 1.2 "Booking" means registering, screening and examining persons for confinement in the Jail or assignment to a King County Community Corrections Division (CCD) program; inventorying and safekeeping personal property of such persons; maintaining all computerized records of arrest; performing warrant checks; Jail Health Services (JHS) health screening; and all other activities associated with processing a person for confinement in Jail or assignment to a CCD program.
 - 1.3 "Booking Fee" means the fee incurred for booking City Inmates, as further described in Exhibit III, Section 2.
 - 1.4 "Business Day" means Monday through Friday, 8:00 a.m. until 5:00 p.m., except emergency facility closures, holidays and County-designated furlough days.
 - 1.5 "City Detainee" means a person booked into or housed in a Secure Detention facility such as the Jail but also including any other Secure Detention facility not operated by or on behalf of the County, which individual would, if housed in the Jail, qualify as a City Inmate.
 - 1.6 "City Inmate" means a person booked into or housed in the Jail when a City charge is the principal basis for booking or confining that person.
 - A. A City charge is the principal basis for booking or confining a person where one or more of the following applies, whether pre-trial or post-trial. (See Exhibit I for further billable charge rules.):
 - 1.6.1 The person is booked or confined by reason of committing or allegedly committing a misdemeanor or gross misdemeanor offense within the City's jurisdiction, and:

- 1.6.1.1 The case is referred to the City, through its City Attorney or contracted attorney, for a filing decision; or
 - 1.6.1.2 The case is referred to the City, through its City Attorney or contracted attorney, who then refers the case to the County Prosecutor for a filing decision per section 1.6.2; or
 - 1.6.1.3 The case is filed by the City, through its City Attorney or contracted attorney, whether filed under state law or city ordinance.
- 1.6.2 The person is booked or confined by reason of committing or allegedly committing a misdemeanor or gross misdemeanor offense, whether filed under state law or city ordinance, within the City's jurisdiction and the case is referred by the City, through its City attorney or contracted attorney, to the County prosecutor and filed by the County prosecutor as a misdemeanor in district court due to a conflict or other reason but excluding a case filed in a regionally-funded mental health court as described in Section 1.6.10.
- 1.6.3 The person is booked or confined by reason of a Court warrant issued either by the City's Municipal Court or other court when acting as the City's Municipal Court;
- 1.6.4 The person is booked or confined by reason of a Court order issued either by the City's Municipal Court or other court when acting as the City's Municipal Court; or,
- 1.6.5 The person is booked or confined by reason of subsections 1.6.1 through 1.6.4 above in combination with charges, investigation of charges, and/or warrants of other governments, and the booking or confinement by reason of subsections 1.6.1 through 1.6.4 above is determined to be the most serious charge in accordance with Exhibit I.
- 1.6.6 The person has been booked or confined for reasons other than subsections 1.6.1 through 1.6.5 and would be released or transferred but for the City having requested that the County continue to confine the person.
- B. A City charge is not the principal basis for confining a person where:
- 1.6.7 The person is booked or confined exclusively or in combination with other charges by reason of a felony charge or felony investigation.
 - 1.6.8 The person is confined exclusively or in combination with other charges by reason of a felony charge or felony investigation that has been reduced to a State misdemeanor or gross misdemeanor.
 - 1.6.9 The City has requested the transfer of the person to another jail facility not operated by King County and the County denies the request, unless one or more of the transfer exception criteria listed in Attachment I-2 are met, in which case the person remains a City Inmate. The billing status of the person will change to no longer be the City's responsibility effective the calendar day following the day that the County denies the transfer request. If the County thereafter determines that it no longer needs to detain the person and the person would as a result become a City Inmate, then the County will provide notice to the City that it will become billable for the Inmate. For details on notice and billing, see Attachment I-2.
 - 1.6.10 The person is booked or confined by reason of committing a misdemeanor or gross misdemeanor offense, whether filed under state law or city ordinance, within the

City's jurisdiction and the case is referred by the City attorney or contracted attorney to the County prosecutor and filed by the County prosecutor as a misdemeanor in the mental health court (or successor) for so long as the operations of such court are substantially funded by special regional funds (for example, Mental Illness and Drug Dependency sales tax levy) or other regional funding as the County may determine. The County shall provide the City thirty (30) days Notification before changing the status of a regionally-funded mental health court to local funding status. The City is not billed for cases filed by the County prosecutor into mental health court prior to changing to local funding status.

- 1.7 “Community Corrections Programs” means programs designed as alternatives to, or as rehabilitation or treatment in lieu of, Secure Detention, operated by or on behalf of the King County Department of Adult and Juvenile Detention (DAJD) Community Corrections Division, or its successor. Upon the date of the execution of this Agreement, Community Corrections Programs include Electronic Home Detention and Community Center for Alternative Programs (CCAP).
- 1.8 “Continuity of Care Records” means an Inmate’s diagnosis, list of current medications, treatments, PPD (tuberculosis screening test) results and scheduled appointments or follow-ups.
- 1.9 “Contract Cities” mean cities that are signatory to an agreement in substantially similar form to this Agreement. Contract Cities do not include cities who are a party to the 2012-2030 Agreement.
- 1.10 “Contract Cities Inmates” means all Contract Cities' City Inmates.
- 1.11 “County Inmate” means any Inmate that is not a City Inmate.
- 1.12 “DAJD” means the King County Department of Adult and Juvenile Detention or its successor agency.
- 1.13 “Fees and Charges” are the Fees and Charges imposed as described in Section 4 and Exhibit III.
- 1.14 “Force Majeure” means war, civil unrest, and any natural event outside of the party’s reasonable control, including pandemic, fire, storm, flood, earthquake or other act of nature.
- 1.15 “Inmate” means a person booked into or housed in the Jail.
- 1.16 The first "Inmate Day" means confinement for more than six (6) hours measured from the time such Inmate is first presented to and accepted by the Jail for housing in the Jail until the person is released, provided that an arrival on or after six (6) o'clock p.m. and continuing into the succeeding day shall be considered one day. The second and each subsequent Inmate Day means confinement for any portion of a calendar day after the first Inmate Day. For persons confined to the Jail for the purpose of mandatory Driving Under the Influence (DUI) sentences, "Inmate Day" means confinement in accordance with Exhibit II.

- 1.17 “Jail” means a place owned or operated by or under contract to the County primarily designed, staffed, and used for the housing, in full confinement, of adults charged or convicted of a criminal offense; for the punishment, correction, and rehabilitation of offenders charged or convicted of a criminal offense; for confinement during a criminal investigation or for civil detention to enforce a court order, all where such place is structured and operated to ensure such individuals remain on the premises 24-hours a day (excluding time for court appearances, court approved off-premises trips, or medical treatment). Inmates housed in the Jail are considered to be in Secure Detention as defined in Section 1.26. Upon the date of the execution of the Agreement, Jail includes the King County Correctional Facility and the detention facility at the Maleng Regional Justice Center.
- 1.18 “Maintenance Charge” is the daily housing charge incurred for City Inmates housed in Jail as further described in Exhibit III, Section 1.
- 1.19 “Medical Inmate” means an Inmate clinically determined by the Seattle-King County Department of Public Health, or its successor charged with the same duties, as needing the level of services provided in the Jail’s infirmary. If an Inmate is moved to the general population then the Inmate is no longer considered a Medical Inmate.
- 1.20 “Notification” means provision of written alert, confirmation of information or request meeting the requirements of Section 11.11. In contrast, a “notice” means providing alert or confirmation of information or request in writing to the individuals identified in Section 11.11, or their designee (as may be specified through a formal Notification) through means less formal than required by Section 11.11, including but not limited to electronic mail or facsimile.
- 1.21 “Official Daily Population Count” is an official count of Inmates in the custody of the Jail made at a point in time in a 24-hour period for, among other purposes, security and population management. It is not used for billing purposes.
- 1.22 “Offsite Medical Care Charges” means those pass-through charges for treatment of a City Inmate where that Inmate is clinically determined by the Seattle-King County Department of Public Health, or its successor charged with the same duties, as needing services provided from offsite medical institutions, as further defined in Exhibit III Section 4. An Inmate may receive Offsite Medical Care that triggers an Offsite Medical Care Charge without being otherwise classified as a Medical Inmate or Psychiatric Inmate (e.g., some Inmates held in the general population receive offsite medical care that will result in Offsite Medical Care Charges being incurred).
- 1.23 “Psychiatric Inmate” means either an Acute Psychiatric Inmate or a Non-Acute Psychiatric Inmate, as defined below.
- 1.23.1 A “Non-Acute Psychiatric Inmate” is an Inmate clinically determined by the Seattle-King County Department of Public Health, or its successor charged with the same duties, as needing Psychiatric Care Services (as further described in Exhibit III and Attachment III-1) and housed outside the Jail’s acute psychiatric housing units.
- 1.23.2 An “Acute Psychiatric Inmate” is an inmate clinically determined by the Seattle-King County Department of Public Health, or its successor charged with the same duties,

as needing the level of services provided in the Jail's acute psychiatric housing units (as further described in Exhibit III and Attachment III-1). If an Inmate is moved to housing outside the Jail's acute psychiatric housing units then the Inmate is no longer considered an Acute Psychiatric Inmate.

- 1.24 "Parties" mean the City and County, as parties to this Agreement.
- 1.25 "Secure Bed Cap for Contract Cities" means the maximum total number of beds in Secure Detention in the Jail available on a daily basis to house Contract Cities Inmates in the aggregate. The Secure Bed Cap for Contract Cities is based on the Official Daily Population Count, and is established in Section 6.
- 1.26 "Secure Detention" refers to a facility structured and operated for the full confinement of City Detainees to ensure such individuals remain on the premises 24-hours a day (excluding time for court appearances, court approved off-premises trips, or medical treatment), such as the Jail but also including other similar facilities that the City may elect to house City Detainees. Secure Detention excludes City Inmates enrolled in Community Corrections Programs.
- 1.27 "Surcharge" means any of the following special charges, defined in Exhibit III, Section 3 and further described in Attachment III-1: Infirmity Care Surcharge; Non-Acute Psychiatric Care Surcharge; Acute Psychiatric Care Surcharge; and 1:1 Guarding Surcharge.
- 1.28 "2012-2030 Agreement" means the agreement executed by the County and the City of Seattle effective on January 1, 2012 together with any other interlocal agreement in substantially the same form of said agreement executed by the County and another city.
- 1.29 "Base Year" refers to the year in which the base fees, charges and surcharges are set.
2. Term. This Agreement shall commence on the Effective Date and shall extend through December 31, 2022. This Agreement shall supersede all previous contracts and agreements between the Parties relating to the Jail and any other jail services, except that any obligations contained in these previous contracts or agreements which expressly survived termination or expiration of these previous contracts or agreements shall remain in effect.
3. Jail and Health Services. The County shall accept City Inmates for confinement in the Jail, except as provided in Sections 5.4, and 6 of this Agreement. The County shall also furnish the City with Jail facilities; booking; transportation among facilities, as determined necessary in the County's sole discretion, including the various Jail facilities, Harborview Medical Center and Western State Hospital; custodial services; and personnel for the confinement of City Inmates at least equal to those the County provides for confinement of County Inmates. However, the County reserves the right to operate specific programs and/or facilities exclusively for County Inmates or persons sentenced or assigned to Community Corrections Programs. The County shall furnish to City Inmates in Secure Detention all medical, dental and other health care services required to be provided pursuant to federal or state law. Also, the County shall make every reasonable effort to release a City Inmate as expeditiously as possible after the County has received notice of a court order to release. Nothing in this section shall be deemed to limit the County's right to refuse to accept City Detainees for confinement in Jail when they are deemed by the County to be in need of urgent medical or psychological care, nor to return custody of such inmates back to the City if the City Detainee is admitted to the hospital or psychiatric facility.

4. City Compensation. The City will pay the County a Booking Fee, Maintenance Charge, Surcharges, and Offsite Medical Charges as follows (together with such other charges as may be applicable in accordance with this Agreement):
- 4.1 Booking Fee. The Booking Fee shall be assessed for the booking of City Inmates by or on behalf of the City into the Jail as further described in Exhibit III, Section 2. The Booking Fee will be inflated effective January 1, 2022.
- 4.2 Maintenance Charge. The Maintenance Charge shall be assessed for a City Inmate for each Inmate Day as provided in Exhibit III, Subsection 1. The Maintenance Charge will be inflated effective January 1, 2022.
- 4.2.1 The County will provide notice to the City after booking a City Inmate in order to give notice that the City Inmate has been booked and to provide the opportunity for release to the City if the City so desires. Such action will take place as soon as reasonably possible but no later than the next business day after booking. A City Inmate released within six hours of booking will result in no Maintenance Charges.
- 4.2.2 The County will provide notice to the City of the billing status of its Inmates for the prior calendar day in cases where confinement is the result of multiple warrants or sentences from two or more jurisdictions. As of the date of this Agreement, this notice is provided to the City once each business day when applicable. The intent of this program is to allow the City to take custody of a City Inmate if they so desire after the other jurisdictional warrants are resolved and thereby prevent unnecessary Maintenance Charges.
- 4.2.3 The Parties may amend the notice requirements of Sections 4.2.1 and 4.2.2 by administrative agreement signed by both the Chief Executive Officer of the City and the King County Executive.
- 4.3 Access to and Charges for City Inmate Use of Community Corrections Programs. The Parties agree to discuss in good faith the ability for the City to access Community Corrections Programs, and to negotiate charges for such access. Any agreement between the Parties with respect to access and charges for Community Corrections Programs shall be enacted through an amendment to this Agreement.
- 4.4 Surcharges and Offsite Medical Charges. In addition to the Booking Fee, Maintenance Charge, and any other charges agreed to per Section 4.3, the City will be charged for Offsite Medical Charges and Surcharges as detailed in Exhibit III, Section 3 and 4.
- 4.4.1 Proposed Notice of Certain Surcharges. The County intends to provide or make available to the City timely notice of occurrences when a City Inmate is transported to Harborview Medical Center or other offsite medical institution, or is receiving infirmary care or psychiatric care that will subject a City to Surcharges. Notice provided or made available will be based on information known to DAJD at the time (since billing status of an Inmate may be changed retroactively based on new information or other factors). The County intends to provide or make available this notice within two (2) business days following the day in which the chargeable event occurs and will make good faith efforts to provide notice sooner if practicable. The County will make good faith efforts to try to institute a means to

provide notice to the City within twenty-four (24) hours of the admittance of a City Inmate to Harborview Medical Center or other offsite medical institution. The County's failure to provide or make available notice or develop quicker means to provide notice to the City as detailed above shall not excuse the City from financial responsibility for related Offsite Medical Charges or Surcharges, and shall not be a basis for imposing financial responsibility for related Offsite Medical Charges or Surcharges on the County.

5. Billing and Billing Dispute Resolution Procedures.

5.1 The County shall transmit billings to the City monthly. Within forty-five (45) days after receipt, the City shall pay the full amount billed or withhold a portion thereof and provide the County written notice meeting the requirements of Section 5.2.1, specifying the total amount withheld and the grounds for withholding such amount, together with payment of the remainder of the amount billed (if any amount remains). Notwithstanding the foregoing, the County shall bill the City for Offsite Medical Charges as such charges are periodically received by the County from third party medical institutions or other offsite medical providers. Offsite Medical Charges shall be due within such time and subject to such withholding and dispute resolution procedures as otherwise provided in this Section 5.

5.2 Withholding of any amount billed or alleging a violation related to billing provisions of this Agreement shall constitute a dispute, which shall be resolved as follows:

5.2.1 The County shall respond in writing to billing disputes within sixty (60) days of receipt of such disputes by the DAJD billing offices. To ensure the soonest start to the sixty (60)-day timeline, the City should electronically mail scanned billing disputes directly to the DAJD billing office, or by fax, or U.S. mail rather than to any other County office or officer. The DAJD billing office contact information as of the date of this Amendment is:

KC DAJD
DAJD-AP@kingcounty.gov
Attn: Finance – Inmate Billing
500 Fifth Avenue
Seattle, WA 98104 FAX Number: 206-296-3435

5.2.2 In the event the parties are unable to resolve the dispute, either Party may pursue the dispute resolution mechanisms outlined in Section 9.

5.3 Any amount withheld from a billing, which is determined to be owed to the County pursuant to the dispute resolution procedure described herein, shall be paid by the City within thirty (30) days of the date of the resolution.

5.4 If the City fails to pay a billing within forty-five (45) days of receipt, the County will provide the City with a notice of its failure to pay and the City shall have ten (10) days from receipt of such notice to cure nonpayment. Any undisputed billing amount not paid by the City within sixty (60) days of receipt of the billing, and any amounts found to be owing to the County as a result of the billing dispute resolution procedure that are not paid within thirty (30) days of resolution, shall be conclusively established as a lawful debt owed to the County by the City, shall be binding on the Parties, and shall not be subject to

legal question either directly or collaterally. In the event the City fails to cure its nonpayment, the City shall be deemed to have voluntarily waived its right to house City Inmates in the Jail and, at the County's request, will remove City Inmates already housed in the Jail within thirty (30) days. Thereafter, the County, at its sole discretion, may accept no further City Inmates until all outstanding bills are paid. This provision shall not limit the City's ability to challenge or dispute any billings that have been paid by the City.

- 5.5 The County may charge an interest rate equal to the interest rate on the monthly County investment earnings on any undisputed billing amount not paid by the City within forty-five (45) days of receipt of the billing, and any amounts found to be owing to the County as a result of the billing dispute resolution procedure. Interest on amounts owed begin accruing on the forty-sixth (46) day after payment was due.
- 5.6 Each Party may examine the other's financial records to verify charges. If an examination reveals an improper charge, the next billing statement will be adjusted appropriately. Disputes on matters related to this Agreement which are revealed by an audit shall be resolved pursuant to Section 5.2.

6. Jail Capacity.

- 6.1 The Contract Cities may house Contract Cities Inmates in the Jail at an aggregate number, calculated based on the Jail's Official Daily Population Count, equal to or less than the Secure Bed Cap for Contract Cities established in Sections 6.1.1.
- 6.1.1 Through December 31, 2022, the Secure Bed Cap for Contract Cities in the aggregate is fifty (50) beds. These fifty (50) beds shall be available on a first-come, first-served basis measured at the time of the Jail's Official Daily Population Count.
- 6.2 In the event the number of Contract Cities Inmates exceeds the Secure Bed Cap for Contract Cities described in Section 6.1, the County will notify the Contract Cities by phone or electronic mail. The County may then decide to continue to house Contract Cities Inmates in excess of the Secure Bed Cap for Contract Cities. Alternatively, the County may refuse to accept bookings from the City until such time as the aggregate number of Contract Cities Inmates is reduced below the Secure Bed Cap for Contract Cities. If the aggregate number of Contract Cities Inmates is reduced below the Secure Bed Cap for Contract Cities through removal of Contract Cities Inmates from the Jail, then the County will be obligated to accept new City bookings. The notice required by the first sentence of this Section 6.2, will be made to the person designated in Section 11.11 of this Agreement, and will inform the City whether the County intends to continue to house Contract Cities Inmates in excess of the Secure Bed Cap for Contract Cities described in Section 6.1, or whether the County will refuse to accept bookings from the City until such time as the aggregate number of Contract Cities Inmates is reduced below the Secure Bed Cap for Contract Cities described in Section 6.1.
- 6.3 At the end of the last day of this Agreement, the Contract City agrees to reduce the number of Contract City Inmates in the Jail to zero (0), with the exception that Inmates whose status has changed to Contract City Inmate, will not be included in the calculation of the number of Contract City Inmates, if such individuals are removed from the Jail within seventy-two (72) hours of such change in status.

For the purpose of determining the number of Contract Cities Inmates only, and not for billing purposes, Inmates held on multiple warrants or sentences by the County which include one or more city warrants or sentences in addition to a County and/or state warrant or sentence, and Contract Cities Inmates that have been booked into the Jail and the Contract City has not been notified of such booking shall not be considered a Contract Cities Inmate . Also, Contract Cities Inmates housed in the Jail will not be considered Contract Cities Inmates for the purpose of determining the number of City Inmates.

- 6.4 The Jail’s capacity limit for Contract City Medical Inmates is thirty (30). The Jail’s capacity limit for Contract City Psychiatric Inmates is one-hundred-fifty-one (151). For the purpose of this Section the Medical and Psychiatric Inmate population will be determined following the definitions in Sections 1.21 and 1.25 at the time of the Jail’s Official Daily Population Count.
- 6.5 When the Jail has reached its capacity limit for either Medical or Psychiatric Inmates as set forth in Section 6.4, the County will provide notice to the City by phone or electronic mail. Such notification will be made to the person designated in Section 11.11 of this Agreement. At the time this notification is made the County may request that the City take custody of a sufficient number of its Medical or Psychiatric Inmates to reduce the number of Medical or Psychiatric Inmates to the capacity limits detailed in Section 6.4, or the County may inform the City that the County is willing to continue to house these Inmates.
- 6.6 County requests under Section 6.5 will be made as follows. The billable city (under this Agreement or other jail service agreements between the County and cities that have identical provisions as this Section) with the Inmate most recently admitted as Medical or Psychiatric Inmate will be asked to take custody of that inmate. This process will be repeated until such time as the Medical and Psychiatric populations are reduced below capacity limits, or the Jail is willing to house these Inmates.
- 6.7 If the County, pursuant to Sections 6.5 and 6.6, requests that the City take custody of Medical or Psychiatric Inmates, the City shall comply with the County’s request. The City shall take custody of its¹ Medical or Psychiatric Inmates by picking them up no later than twenty-four (24) hours after the County’s request. If the City has not picked-up the Medical or Psychiatric Inmate within twenty-four (24) hours of the County’s request, the County shall deliver the Medical or Psychiatric Inmate to the City’s designated drop-off location or backup location. In either case, the City’s designee must accept the Medical or Psychiatric Inmate from the County, and must be available to do so seven (7) days a week, twenty-four (24) hours a day. In all cases, the County shall provide the receiving entity with Continuity of Care Records, in a sealed envelope, at the time custody is transferred. The City will ensure that the City and the receiving entity comply with all applicable confidentiality laws and rules. Similarly, the City will ensure that Continuity of Care

¹ Within eight (8)-hours of the County’s request, the City may provide the County with the names of other Medical Inmates to substitute for the Medical Inmates identified for pick-up by the County. In the event the City identifies substitute Medical Inmates that are City Inmates, the provisions of Section 6 will continue to apply. In the event the City identifies substitute Medical Inmates that are the responsibility of a different city (Substitute City) that is party to this Agreement or a jail services agreement with the King County containing these same provisions, the Substitute City will be responsible for picking-up the substitute Medical Inmates within 24-hours of the initial request for pick-up. In the event the Substitute City fails to pick-up its Medical Inmates within 24-hours of initial notification to the City, the County may deliver the Medical Inmates named in the original notification to the City’s designated drop-off location or backup location. The procedures outlined in this footnote will also apply to Psychiatric Inmates.

Records are provided to the County at the time custody of a City Inmate receiving the level of care consistent with a Medical or Psychiatric Inmate is transferred to the County.

- 6.8 If the County, in its sole discretion, decides to transport Medical or Psychiatric Inmates to the City's designated drop-off location or backup location within King County, Washington, the County will do so without charge. Should the County agree to a drop-off location or backup location outside of King County, Washington, the City will pay all transportation costs for Medical or Psychiatric Inmates taken to the designated drop off location or backup location. In no case will the County be obligated to transport a Medical or Psychiatric Inmate out-of-state.

7. Jail Planning.

- 7.1 Jail Planning. The County and the City recognize the value of sharing information about their respective inmate populations and anticipated use of Secure Detention and alternative means of detention. The Parties agree to make good-faith efforts to share this information regularly. Furthermore, should the County begin planning for potential changes in jail space or models, the County will make good-faith efforts to provide notice to the City that such planning is underway, so that the City has an opportunity to participate in planning efforts.

8. Indemnification.

- 8.1 The County shall indemnify and hold harmless the City and its officers, agents, and employees, or any of them, from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by reason of or arising out of any negligent action or omission of the County, its officers, agents, and employees, or any of them. In the event that any suit based upon such a claim, action, loss, or damage is brought against the City, the County shall defend the same at its sole cost and expense; provided, that, the City retains the right to participate in said suit if any principle of governmental or public law is involved; and if final judgment be rendered against the City and its officers, agents, and employees, or any of them, or jointly against the City and the County and their respective officers, agents, and employees, or any of them, the County shall satisfy the same.
- 8.2 The City shall indemnify and hold harmless the County and its officers, agents, and employees, or any of them, from any and all claims, actions, suits, liability, loss, costs, expenses, and damages of any nature whatsoever, by reason of or arising out of any negligent act or omission of the City, its officers, agents, and employees, or any of them. In the event that any suit based upon such a claim, action, loss, or damage is brought against the County, the City shall defend the same at its sole cost and expense; provided that the County retains the right to participate in said suit if any principle of governmental or public laws is involved; and if final judgment be rendered against the County, and its officers, agents, and employees, or any of them, or jointly against the County and the City and their respective officers, agents, and employees, or any of them, the City shall satisfy the same.
- 8.3 In executing this agreement, the County does not assume liability or responsibility for or in any way release the City from any liability or responsibility, which arises in whole or in part from the existence or effect of City ordinances, rules, or regulations. If any cause, claim, suit, action or administrative proceeding is commenced in which the enforceability and/or validity of any such City ordinance, rule or regulation is at issue, the City shall

defend the same at its sole expense and if judgment is entered or damages are awarded against the City, the County, or both, the City shall satisfy the same, including all chargeable costs and attorney's fees.

8.4 The terms of this Section 8 "Indemnification" shall survive the termination or expiration of this Agreement.

9. Dispute Resolution. In the event the Parties are unable to resolve a dispute, then either Party may pursue the dispute resolution provisions of this Section 9.

9.1. Either Party may give Notification to the other in writing of a dispute involving the interpretation or execution of the Agreement. Within thirty (30) days of this Notification, the King County Executive and the Chief Executive Officer of the City, or their designees, shall meet to resolve the dispute. If the dispute is not resolved, then at the request of either Party it shall be referred to non-binding mediation. The mediator will be selected in the following manner: The City shall propose a mediator and the County shall propose a mediator; in the event the mediators are not the same person, the two proposed mediators shall select a third mediator who shall mediate the dispute. Alternately, the Parties may agree to select a mediator through a mediation service mutually acceptable to both Parties. The Parties shall share equally in the costs charged by the mediator or mediation service.

9.2. Each party reserves the right to litigate any disputed issue in court, *de novo*.

10. Termination. Either Party may initiate a process to terminate this Agreement as follows:

10.1. Ten (10)-Day Notification of Intent to Terminate. Any Party wishing to terminate this Agreement shall issue a written Notification of intent to terminate, not less than ten (10) days prior to issuing a ninety (90) day termination Notification under Section 10.2 of this Agreement. Upon receipt of the written Notification of intent to terminate, the parties will meet to confer on whether there are steps that the non-terminating party can take in order to avoid a ninety (90) day termination Notification notice under Section 10.2 of this Agreement.

10.2. Ninety (90)-Day Termination Notification. After the ten (10) day period has run under Section 10.1 of this Agreement, the party desiring to terminate this Agreement may provide the other party ninety (90) days written termination Notification, as provided in RCW 70.48.090.

11. General Provisions.

11.1. Other Facilities. This Agreement reserves in each party the power to establish a temporary holding facility during a pandemic, riot, civil disobedience or natural disaster, to establish group homes or other care or rehabilitation facilities in furtherance of a social service program, to temporarily transfer Inmates to alternative detention facilities in order to respond to Jail overcrowding, a public health directive, or to comply with a final order of a federal court or a state court of record for the care and treatment of Inmates.

11.2. Grants. Both Parties shall cooperate and assist each other toward procuring grants or financial assistance from the United States, the State of Washington, and private benefactors for the Jail, the care and rehabilitation of Inmates, and the reduction of costs of operating and maintaining Jail facilities.

- 11.3. Law Enforcement Intake Portal. The County will offer the use of a web-based Subject Intake Portal when its Jail Management System goes live in 2021. The tool will allow law enforcement officers to log onto the system and enter all arrest, case/charge, victim, probable cause, and drug crime certificate information. This method is the County’s preferred method of intake and booking. Cities that take advantage of this intake method will be able to print out or receive an electronic version of the intake information, including the ability to integrate with the JMS via web services or API integration if desired.
- 11.4. Severability. If any provision of this Agreement shall be held invalid, the remainder of this Agreement shall not be affected thereby.
- 11.5. Remedies. No waiver of any right under this Agreement shall be effective unless made in writing by the authorized representative of the party to be bound thereby. Failure to insist upon full performance on any one or several occasions does not constitute consent to or waiver of any later non-performance nor does payment of a billing or continued performance after Notification of a deficiency in performance constitute an acquiescence thereto. The Parties are entitled to all remedies in law or equity.
- 11.6. Exhibits. This Agreement consists of several pages plus the following attached exhibits, which are incorporated herein by reference as fully set forth:
 - Exhibit I Method of Determining Billable Charge and Agency
 - Exhibit II Exception to Billing Procedure
 - Exhibit III Calculation of Fees, Charges and Surcharges
- 11.7. Not Binding on Future Agreements. This Agreement does not bind the Parties as to the terms, fees, or rate formulas to be included in any future jail services agreements.
- 11.8. Entire Agreement. This Agreement, including all exhibits and attachments hereto, represents the entire understanding of the Parties and supersedes any oral representations that are inconsistent with or modify its terms and conditions.
- 11.9. Modifications. The provisions of this Agreement may only be modified and amended with the mutual written consent of the King County Executive and the Chief Executive Officer of the City and the approval of their respective legislative bodies, excepting that certain modifications to the notice requirements in Sections 4.2.2, 4.2.3 and Attachment I-2 may be approved administratively by signature of both the Chief Executive Officer of the City and King County Executive as specified herein.
- 11.10. Force Majeure. In the event either party’s performance of any of the provisions of this Agreement become impossible due to Force Majeure, that party will be excused from performing such obligations until such time as the Force Majeure event has ended and all facilities and operations have been repaired and/or restored.
- 11.11. Notifications. Except as otherwise provided in this Agreement, any Notification required to be provided under the terms of this Agreement, shall be delivered by certified mail, return receipt requested or by personal service to the following person:

For the City of Mercer Island:

Commander Jeff Magnan

9611 SE 36th Street

Mercer Island, WA 98040

Or their successor, as may be designated by written Notification from the City to the County.

For the County:

Chief of Administration
Dept. of Adult and Juvenile Detention
500 Fifth Avenue
Seattle, WA 98104

Or his/her successor, as may be designated by written Notification from the County to the City.

- 11.12. Council Approval. The Parties' obligations under this Agreement are subject to official City and County Council approval.
- 11.13. Filing. As provided by RCW 39.34.040, this Agreement shall be filed with the King County Department of Records and Elections.
- 11.14. Assignment/Subcontracting. The City may not assign or subcontract any portion of this Agreement or transfer or assign any claim arising pursuant to this Agreement.
- 11.15. No-Third Party Beneficiaries. Except as expressly provided herein, there are no third-party beneficiaries to this Agreement. No person or entity other than a party to this Agreement shall have any rights hereunder or any authority to enforce its provisions, and any such rights or enforcement must be consistent with and subject to the terms of this Agreement.
- 11.16. Execution in Counterparts. This Agreement and any amendments thereto, shall be executed on behalf of each party by its duly authorized representative and pursuant to an appropriate motion, resolution or ordinance. The Agreement may be executed in any number of counterparts, each of which shall be an original, but those counterparts will constitute one and the same instrument.

King County

The City of Mercer Island

King County Executive

Jessi Bon, *City Manager*

Date

Date

Approved as to Form:

Approved as to Form:

King County
Deputy Prosecuting Attorney

/s/ Bio Park
Bio Park, City Attorney

Date

December 26, 2020
Date

EXHIBIT I
Method of Determining Billable Charge and Agency

Process Overview

The application of all billing rules in conjunction with Section 1.6 of this Agreement comprises the method for determining the principal basis for booking or confining a person. The County's billing system examines all open and active charges and holds for each calendar day and applies the billing priority rules and tie breaker rules as set forth below. Then the billable agency is determined from the billable charge(s) or hold(s) and the application of exception rules, for example, the special DUI sentencing rule or the special six-hour rule.

Billing Priority Rules

The Billing Priority Group is determined in the following order:

1. Local felony charge(s)	A local felony charge is filed by the King County Prosecuting Attorney into a King County court.
2. Investigation holds from King County agencies or pursuant to a contract	An investigation hold is one that has been referred to the King County Prosecutor and includes King County investigation holds.
3. Department of Corrections (DOC) charge(s) pursuant to contract with DOC	Felony and misdemeanor charges adjudicated by DOC hearing examiner. Cases heard by a local court are considered local misdemeanors even if DOC is the originating agency.
4. Local misdemeanor charge(s) and city court appearance orders	Includes King County misdemeanors.
5. Other holds (contract and non-contract)	

Tie Breaker Rules

Tie breaker rules are applied in the following order to the Local Misdemeanor Priority Group (Number 4 above) when there are charges with multiple billable agencies. The first rule that applies determines the billable charge(s). The billable agency for the selected charge(s) is the billable agency.

1. Longest or only sentenced charge rule	This rule selects the charge(s) with an active sentenced charge or, if there is more than one active sentenced charge, the rule selects the charge with the longest imposed sentence length.
2. Earliest sentence rule	This rule selects the charge(s) with the earliest sentence start date.
3. Lowest sentence charge number rule	This rule selects the sentenced charge(s) with the lowest charge number as given in the DAJD booking system.
4. Arresting agency rule	This rule selects the charge(s) or hold(s) with a charge billable agency that matches the arresting agency for the booking.
5. Accumulated bail rule	This rule selects the agency with the highest total bail summed for all of the charge(s) and hold(s) for which the agency is the billable agency.
6. Lowest charge number rule	This rule selects the charge or hold with the lowest charge number as given in the DAJD booking system.

Attachment I-1: City and County Jail Charges Clarification

This document contains several examples consistent with Section 1.6 of this Agreement.

#	Situation	Jail Costs associated with these cases are:
1	Inmate booked by a city on a felony investigation, whose case is filed by the Prosecutor initially as a felony in Superior Court but subsequently amended to a misdemeanor charge (for evidentiary reasons, or entry into mental health court, or for other reasons)	County responsibility
2	Inmate booked by a city on a felony investigation and whose case is initially filed by the Prosecutor as a felony in District Court as part of a plea bargain effort (so called “expedited cases”)	County responsibility (including the expedited cases to be filed under the new Prosecutor Filing Standards).
3	Inmate booked by a city on a felony investigation whose case is initially filed by the County Prosecutor as a misdemeanor in district court (i.e., mental health, domestic violence <u>or</u> in regular district court)	County responsibility
4	Inmate booked by a city on a felony investigation. The County prosecutor declines to file the case and refers it to a city prosecutor or law enforcement for any further action.	County responsibility prior to release of felony investigation by County prosecutor; City responsibility from and after release of felony investigation
5	Misdemeanor or felony cases originated by state agencies (i.e., WSP)	County responsibility
6	Inmates booked by a city on a juvenile charge who are held in adult detention or become adults during the pendency of their charge or sentence.	County responsibility

Attachment I-2**Inmate Transfers: Transfer Request Exemption Criteria, Notice and Billing
(Relating to Section 1.6.9)**

- A. In the event of one or more of the following transfer exception criteria are met, a transfer may be denied by the County, in which case the person for whom the City has sought a transfer remains a City Inmate:
- (1) Inmate has medical/health conditions/ treatments preventing transfer.
 - (2) Transfer location refuses Inmate.
 - (3) Inmate refuses to be transported and poses a security risk.
 - (4) Inmate misses transport due to being at court or other location.
 - (5) City refuses to sign transfer paperwork requiring the City to arrange transportation for Inmate back to King County, if needed, when City sentence ends.
- B. If the County has refused a transfer request and thereafter determines that it no longer needs to detain the person and the person would as a result become a City Inmate, then the County will provide notice to the City that it will become billable for the Inmate. The City will not incur a Maintenance Charge on the day of notice. If the City transfers the Inmate during the six calendar days immediately following the day of notice, it will not incur a Maintenance Charge for the first calendar day following notice, but will incur a Maintenance Charge for each subsequent calendar day until the Inmate is transferred. If the City does not transfer the Inmate from the Jail during this six-day period, the City is billable beginning the calendar day following the day of notice from the County.
- C. The terms of this Attachment I-2 may be amended by administrative agreement evidenced by execution in writing by the Chief Executive Officer of the City and King County Executive.

EXHIBIT II
Exception to Billing Procedure

For persons serving the one- and two-day commitments pursuant to the mandatory DUI sentence grid who report directly from the community to the Jail for incarceration, Inmate day shall not be defined according to Section 1.16 of the Agreement. Instead, Inmate day shall be defined as a twenty-four-hour period beginning at the time of booking. Any portion of a twenty-four-hour period shall be counted as a full Inmate day. The number of days billed for each sentence shall not exceed the sentence lengths specified on the court commitment.

Two examples are provided for illustration:

Two-day sentence served on consecutive days:

John Doe	Booked 7/1/21 0700	Released 7/3/21 0700
	Number of Inmate days = 2	

Two-day sentence served on non-consecutive days:

John Doe	Booked 7/1/21 0700	Temporary Release 7/2/21 0700
	Return to Jail 7/8/21 0700 Number of Inmate days = 2	Released 7/9/21 0700

The Department of Adult and Juvenile Detention will apply this definition of Inmate day to the City's direct DUI one and two-day Inmates by adjusting the City's monthly bill before it is sent to the City. If the changes are not made for some reason, the City will notify the Department of Adult and Juvenile Detention, which will make the necessary adjustments.

EXHIBIT III
Calculation of Fees, Charges and Surcharges

Starting on the Effective Date of this Agreement, the City shall pay the fees, charges, and surcharges with such annual adjustments for inflation as described below. Starting on the Effective Date of this Agreement, the City shall also pay offsite medical care charges as detailed below

2021 is the Base Year for fees, charges, and surcharges and is the basis from which the fees, charges, and surcharges are to be annually adjusted by applying the inflators set forth in Subsection 5.a. of this Exhibit III.

1. MAINTENANCE CHARGE AND CAPITAL EXPENDITURE CHARGE

The Maintenance Charge shall be calculated as described below.

- a. The **Maintenance Charge** starting **January 1, 2021**, and for the remainder of the calendar year 2021, **excluding** any adjustments for Capital Expenditure Charges, will be **\$204.30**. When combined with the Capital Expenditure Charges, the Maintenance Charge for calendar year 2021 is **\$210.19**. The Maintenance Charge shall be inflated in 2022 as described in Section 5. The City will not be charged a Maintenance Charge for a City Inmate where the Inmate has been offsite (e.g. housed outside of the Jail) for all twenty-four (24) hours of a Surcharge Day and subject to 1:1 Guarding Surcharge for the entirety of such twenty-four (24)-hour period.
- b. In addition to the annual adjustment to the Maintenance Charge described above, King County will increase the Maintenance Charge to capture the cost of **Capital Expenditures**. Capital Expenditures are defined as the cost of repairing and renovating current jail capacity and facilities and support and administrative facilities that benefit Jail operations. Additional Capital Expenditures will be included in the Maintenance Charge if such expenditures benefit City Inmates. Any Capital Expenditure that solely benefits County Inmates will not be charged to the City. Capital Expenditures do not include Jail Bed Expansion Projects. Capital Expenditures do not include Major Maintenance.
 - i. Capital Expenditures will be calculated in proportion to the square footage that benefits adult detention. Cities will be billed their proportionate share based on the total number of Inmate Days (as defined in Section 1.16). By August 15 of 2021, DAJD will estimate the total number of Inmate Days for 2022, and provide notice to the City of the Capital Expenditure Charge to be included in the Maintenance Charge for 2022.
 - ii. Upon request of the City, the County shall provide its six (6)-year CIP and its six (6)-year major maintenance plan to the City. The County will provide a detailed line item budget of each Capital Expenditure. If the City disputes that the Capital Expenditure benefits City Inmates or otherwise disputes the inclusion of the Capital Expenditure or any portion of the Capital Expenditures' budget in the maintenance fee, the matter will be resolved under the dispute resolution processes described herein. Capital Expenditures will not be charged to the City to the extent such Capital Expenditures are covered by federal grants, state grants, insurance proceeds, capital maintenance reserves or voter approved capital funding for jail related improvements.
 - iii. Capital Expenditures, if debt financed, shall begin being charged when debt service payments begin for the permanent financing of the Capital Expenditure and shall

continue until the end of the debt amortization unless the debt amortization is less than fifteen (15) years, in which case the charges to the City will be amortized over fifteen (15) years. If the Capital Expenditure is not debt financed, Capital Expenditure charges shall be based on actual expenditures. The County will make available documentation evidencing such expenditures.

- iv. Beginning January 1, 2021, and continuing through calendar year 2021, the Capital Expenditure Charge for ISP for the City is \$4.90 and the Capital Expenditure Charge for the CSSP is \$0.99, for a combined total Capital Expenditure Charge of \$5.89 to be added to the Maintenance Charge set forth in subparagraphs a and b above.

2. BOOKING FEE

- a. The booking fee shall be based on whether or not the City is using the County's Personal Recognizance (PR) screeners for individuals it brings to a County jail facility to be booked. The two booking fees starting January 1, 2021 and for the remainder of the calendar year 2021 will be initially set as follows:
 - i. The **Base Booking Fee** shall be **\$149.31**. This is the booking fee payable by Contract Cities that are **not** using the County's PR screeners. This Booking Fee shall include **40.86%** of the total Budgeted Jail Costs associated with booking (including Jail Health Intake Services); this percentage of booking costs to be included in the Booking Fee shall remain fixed through the term of this Agreement.
 - ii. The **Standard Booking Fee** shall be **\$219.16**. This is the booking fee payable by Contract Cities using the County's PR screeners. This booking fee is composed of the Base Booking Fee plus the fee associated with the County's PR screeners.
- b. If the City has a court order on file as of the Effective Date, confirming that the City and not the County will have authorization to provide PR screening for City Inmates, then the City will be qualified for the Base Booking Fee as of the Effective Date. To qualify for the Base Booking Fee in 2022, the City must either provide a court order not later than July 1, 2021 confirming that the City and not the County will have authorization to provide PR screening for City Inmates, or a previously issued court order must remain in effect. If an authorizing court order is revoked or expires and is not renewed, the City will no longer qualify for the Base Booking Fee.

The Booking Fee shall be inflated in 2022 as described in section 5 below.

3. SURCHARGES

In addition to payment of the Maintenance Charge and the Booking Fees, the City shall pay Surcharges associated with services provided to City Inmates as described below. The types of services provided to an Inmate associated with each Surcharge, and a general description of each Surcharge, is set forth in Attachment III-1.

The initial Surcharge amounts described in paragraphs (a) – (d) below shall apply from the January 1, 2021, through December 31, 2021, and shall be inflated for 2022 as described in Section 5 below.

- a. **Infirmiry Care.** For Medical Inmates, the City shall pay an Infirmiry Care Surcharge of **\$316.35** for each Surcharge Day.

- b. **Non-Acute Psychiatric Care.** For Non-Acute Psychiatric Inmates, the City shall pay a Psychiatric Care Surcharge of **\$96.99** for each Surcharge Day.
- c. **Acute Psychiatric Care.** For Acute Psychiatric Inmates, the City shall pay an Acute Psychiatric Care Surcharge of **\$254.48** for each Surcharge Day.
- i. The **Acute Psychiatric Surcharge** for each Surcharge Day shall be **\$351.47**.
 - ii. The **Psychiatric Care Surcharge** for each Surcharge Day of **\$96.99** is added to the Acute Psychiatric Housing surcharge for a total Acute Psychiatric Care Surcharge of **\$351.47**.
- d. **1:1 Guarding Surcharge.** The 1:1 Guarding Surcharge is the charge imposed when the County dedicates an individual officer to guard a City Inmate. The Surcharge shall be **\$72.94** per guard *for each hour* or portion thereof, and as further described in Attachment III-1.
- e. A **Surcharge Day** is defined as a 24-hour period from midnight to midnight, or any portion thereof, in which an Inmate receives any of the services within the Surcharges listed in subparagraphs (a) – (c) above; *provided that* with respect to the Infirmary Care Surcharge, Psychiatric Care Surcharge and Acute Psychiatric Surcharge, a maximum of one (1) charge may be imposed within the twenty-four (24)-hour period for a single inmate, and the charge imposed shall be the highest applicable charge. For example, if an inmate is placed in Acute Psychiatric Care, released to the general population, and then again placed in Acute Psychiatric Care all within the same twenty-four (24)-hour period (midnight to midnight), a single Acute Psychiatric Care Surcharge will be imposed. Similarly, if an Inmate is placed in Acute Psychiatric Care and then in Non-Acute Psychiatric Care within the twenty-four (24)-hour midnight to midnight period, then a single Acute Psychiatric Care charge will be imposed.

4. OFFSITE MEDICAL CARE CHARGES

In addition to the Maintenance Charge, the Booking Fee, and the Surcharges detailed above, the City shall be responsible for payment of all Offsite Medical Care Charges incurred by a City Inmate.

5. INFLATORS AND RE-SETS OF FEES CHARGES, AND SURCHARGES

- a. **Inflators.** Effective January 1, 2022, all fees, charges, and surcharges, excluding: (1) Offsite Medical Care Charges and, (2) the Capital Expenditure Charge components of the Maintenance Charge, shall be inflated by the percentage rates described below.

Non-Medical Charges: the following fees and charges are subject to an annual inflator of the Seattle-Tacoma-Bremerton CPI-W (covering the 12-month period ending in June) plus 1.5%, but shall in no event be lower than 1.5%.::

- i. Maintenance Charge
- ii. Booking Fee
- iii. Acute Psychiatric Housing Surcharge
- iv. 1:1 Guarding

Medical Charges: The following fees and charges are subject to an annual inflator of the Seattle-Tacoma-Bremerton CPI-W (covering the twelve (12)-month period ending in June) plus three (3) percent, but shall in no event be lower than three (3) percent:

- i. Infirmatory Care Surcharge
 - ii. Psychiatric Care Surcharge
- b. Final Fee, Charge and Surcharge Notice for Following Calendar Year. No later than August 15, the County will provide notice to the City of the final fees, charges and surcharges listed in this Subsection 5.a. reflecting the application of the June-June CPI index in the manner prescribed in Subsection 5.a above.
- c. Inflation Re-sets. Notwithstanding the terms of Subsections 5.a and 5.b to the contrary, in the event the Seattle-Tacoma-Bremerton CPI-W (June-June) exceeds eight (8) percent then, as part of the August 15, final fee and charge notice, the County will include information demonstrating whether, based on factors affecting the DAJD Budgeted Jail Costs including but not limited to personnel costs, food, utilities and pharmaceuticals, the County's reasonably expected inflation experience for the DAJD Budgeted Jail Costs in the next calendar year (the "Expected Inflation Rate") is *less than or greater than* said CPI-W (June-June) rate. If the Expected Inflation Rate is lower than the CPI-W (June-June) rate, the County will apply the lower of the two rates to the fees and charges listed in this Subsection 5.c for the following calendar year.

**Attachment III-1
Summary Description of Medical Cost Model Surcharges and Pass-Through Charges**

	Surcharge	Description
1.	1:1 Guarding	Cost to guard an inmate in a 1:1 situation. Most common occurrence is at hospital or at off-site medical appointments. If more than one guard is required, then the rate would be the multiple of guards.
2.	Acute Psychiatric Care (two components) – billed by location	
	a. Psychiatric Care Surcharge	Costs for Jail Health Services (JHS) treatment team for services listed below for Psychiatric Care.
	b. Acute Psychiatric Surcharge	Costs for additional officer staffing for: 15-minute checks, assistance with feeding, emergency responses, escorts, and other necessary services to provide for an inmate who poses a potential danger to him or herself.
3.	Non-Acute Psychiatric Care (one component)	
	a. Psychiatric Care Surcharge	Costs for JHS Psychiatric treatment team for services listed below for Psychiatric Care.
4.	Infirmary Care	Costs for JHS Infirmary care, services listed on reverse.

	Pass-Through Charge	Description
5.	Off-Site Medical Charges	Costs for inmates to receive services from outside medical providers (services not available from JHS). Examples include: <ul style="list-style-type: none"> ❖ Hospital care ❖ Dialysis ❖ Cancer treatment (chemotherapy, radiation) ❖ Specialized transport to medical appointments (wheelchair bound inmates)

JHS Psychiatric Care

Services Provided:	Criteria:
<ul style="list-style-type: none"> ❖ Psychiatric Treatment & Management ❖ Psychiatric Treatment Team Monitoring ❖ Medication Administration ❖ Mental Health Crisis Counseling ❖ Psychiatric Therapy Groups 	<p><i>Inmates with severe or unstable mental health conditions are placed in psychiatric housing units and receive a level of monitoring and care based on the acuity of their mental illness. Inmates in psychiatric housing are evaluated upon admission and then re-evaluated on a regular basis by a multi-disciplinary treatment team.</i></p>

JHS Infirmary Care

Services Provided:	Criteria:
<ul style="list-style-type: none"> ❖ 24-hour Skilled Nursing Care ❖ Daily Provider Rounds ❖ Treatment and Management of Complex Disease States ❖ Medication Administration ❖ Activities of Daily Living Assistance ❖ Alcohol Detoxification 	<p><i>Inmates who meet diagnostic criteria that require 24-hour skilled nursing care are housed in the KCCF Infirmary. Examples include but are not limited to:</i></p> <ul style="list-style-type: none"> ❖ <i>Patients requiring medical detoxification/withdrawal management</i> ❖ <i>Individuals with non-stable medical conditions such as: need for kidney dialysis, wired jaws, newly started on blood thinning medication;</i> ❖ <i>Individuals who are mobility impaired and/or not independent in activities of daily living;</i> ❖ <i>Individuals requiring IV therapy or with central lines in place;</i> ❖ <i>Individuals who are acutely ill, post-surgical, who require convalescent care, and those with conditions requiring extensive treatment and frequent monitoring; and</i> ❖ <i>Individuals with severe respiratory problems requiring nebulizer treatments, oxygen and close observation.</i> <p><i>Inmates are formally admitted to infirmary care following assessment by a physician or nurse practitioner and then monitored daily by provider and nursing staff. Discharge from the infirmary occurs either at the time of release from jail or as the patient's condition improves and can be safely managed in general population housing. Some individuals remain in infirmary care for the duration of their incarceration.</i></p>



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5790
January 5, 2021
Consent Calendar**

AGENDA BILL INFORMATION

TITLE: RECOMMENDED ACTION:	AB 5790: Landscape Easement Modification – Xing-hua Project	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	Approve modification of the existing landscaping easement.	

DEPARTMENT:	Community Planning and Development
STAFF:	Robin Proebsting, Senior Planner
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Vicinity map 2. Landscaping Easement Recording No. 8201220491 3. Draft Proposed Easement
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

This is an authorization to approve a modification to an existing landscaping easement (recording number 8201220491) adjacent to the 78th Ave SE right-of-way. Per State law, the City Council must authorize changes to property interests for all public property.

BACKGROUND

An application for Design Commission Design Review approval of a new four-story mixed-use building has been submitted for the properties at 2885 78th Ave SE and 2750 77th Ave SE (DSR20-001), also known as the Xing-hua project. One of the properties is encumbered with a landscaping easement granted to the City (recording number 8201220491). This easement was originally executed in 1981 and requires landscaping within a 2.5-foot strip along the eastern edge of the property, adjacent to the 78th Ave SE right-of-way, less areas currently used for driveways (Exhibits 1 and 2). The property is currently developed with a one-story commercial building and surface parking and the landscaping easement contains a hedge and street trees.

The development proposal includes a building design that will include commercial spaces adjacent to 78th Ave SE. The proposed building entrances for the new development conflict with the existing landscaping easement.

To resolve this conflict, the property owner is proposing a modification to the landscaping easement that will:

1. Maintain landscaping within the 2.5-foot strip; and,
2. Modify the location of the access to the commercial property (Exhibit 3).

The change in the location of the driveways necessitates an amendment to the original landscaping easement. This proposed change will result in approximately 100 sq ft of additional landscaping compared to the existing condition. This landscaping will continue to be maintained by the City.

Per State law, the City Council must authorize changes to property interests for all public property.

RECOMMENDATION

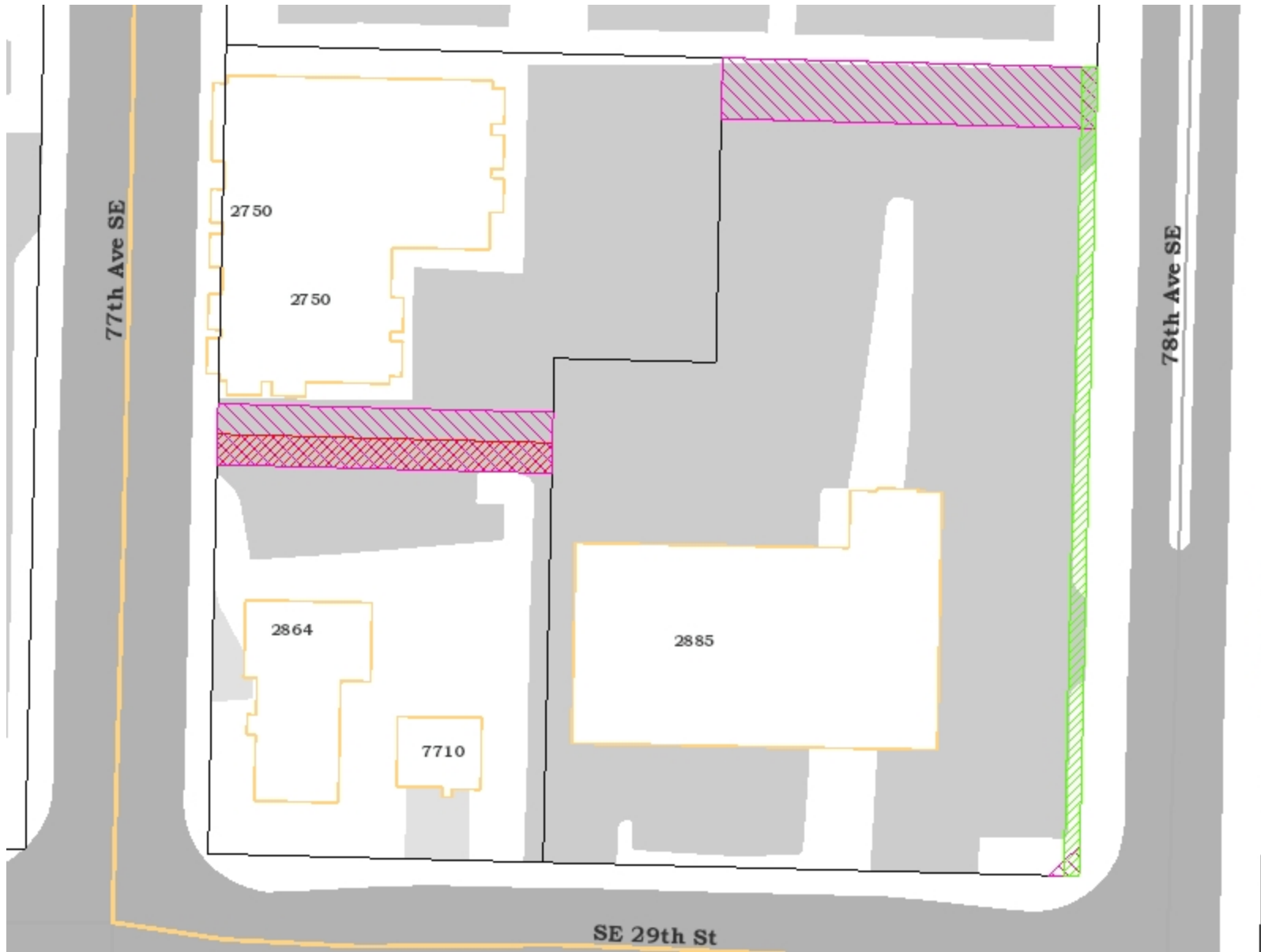
Authorize the City Manager to execute an amendment to the easement for planting recorded under King County recording number 8201220491, substantially in the form proposed in Exhibit 3.

Vicinity Map

2885 78th Ave SE & 2750 77th Ave SE



Item 6.



Legend

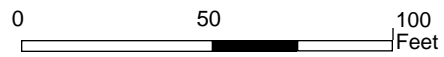
Streets & Utilities Projects

Easements

- WATER EASEMENT
- SEWER EASEMENT
- STORM EASEMENT
- ACCESS EASEMENT
- GENERAL UTILITY EASEMENT
- MULTIPLE USE EASEMENT
- VEGETATION EASEMENT
- OTHER EASEMENT

Address

- Parcels
- Buildings
- Docks
- Shoreline
- Major Roads
- Street Centerline
- Paved Road
- Paved Driveway
- Paved Parking Area
- Parks



1 inch = 99.5780605 feet



Disclaimer: These maps were developed by the City of Mercer Island and are intended to be a general purpose digital reference tool. These maps are not an accepted legal instrument for describing, establishing, recording or maintaining descriptions for property concerns or boundaries. The City makes no representation or warranty with respect to the accuracy or currency of these data sets, especially in regard to labeling of surveyed dimensions, or agreement with official sources such as records of survey, or mapped locations of features.

EASEMENT FOR PLANTING

The undersigned, Grantors, for and in consideration of \$ 1.00 and other valuable consideration, the receipt of which is hereby acknowledged, by these presents, bargain, sell, transfer and convey unto the City of Mercer Island, a municipal corporation of the State of Washington, Grantee, an easement for planting, over, across, along, and under the following described property situated in King County, State of Washington, to-wit:

The easterly 2.5 feet of Lots 5 and 6, Block 16 in the plat of McGilvras Island Addition as recorded in Volume 16 of plats Page 58, Records - King Co. Washington.

1% EXCISE TAX NOT REQUIRED
King Co. Records Division

By D. Resnik Deputy

Said easement being for the purpose of planting and landscaping a strip of property, two and one-half feet in width, adjacent to City ROW excluding existing points of access and egress and existing planter areas. The planting materials will be identified on the construction documents for the project. The City agrees to purchase, plant and maintain planting materials within the easement. The Grantors may perform routine maintenance in conjunction with the easement, however, the Grantors agree not to prune or remove plantings without written approval of the City of Mercer Island. The Grantors agree to allow city crews to perform such tasks as are necessary from time to time pertaining to removal of asphalt, relocation of curbing, planting and maintenance of the easement area from the Grantors' property adjacent to the easement.

DATED at Mercer Island, Washington, this 7th day of DECEMBER, 1986.

Garfield A. Dum

STATE OF WASHINGTON)
COUNTY OF KING) ss

On this 7th day of DEC., 1986, before me, the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared _____

Garfield A. Dum
to me known to be the individuals described in and who executed the foregoing instrument, and acknowledged to me that HE signed and sealed the said instrument as his free and voluntary act and deed for the uses and purposes therein mentioned.

WITNESS my hand and official seal hereto affixed on the day and year in this certificate first above written.

Garfield A. Dum
Notary Public in and for the State of

8201220491

Return Address:
 THOMAS M. HANSEN
 Oseran Hahn, P.S.
 929 108th Ave Ne, Ste 1200
 Bellevue, WA 98004

KING COUNTY AUDITOR/RECORDER'S INDEXING FORM

DOCUMENT TITLE(S): AMENDED AND RESTATED EASEMENT FOR PLANTING
REFERENCE NUMBER(S) OF DOCUMENTS ASSIGNED OR RELEASED: 8201220491
GRANTOR(S): XING HUA GROUP LTD., a Washington corporation
GRANTEE(S): CITY OF MERCER ISLAND, a municipal corporation
LEGAL DESCRIPTION: (abbreviated i.e. lot, block, plat, section, township, and range) Parcel 1 of Mercer Island SP No. 77-9-040 and Ptn. of Lot 5 Block 16, P. 58 Full legal description is on Exhibit A of document.
ASSESSOR'S PROPERTY TAX PARCEL/ACCOUNT NUMBER: 531510-1326 531510-1316
The Auditor/Recorder will rely on information provided on the form. The staff will not read the document to verify the accuracy or completeness of the indexing information provided herein.

AMENDED AND RESTATED EASEMENT FOR PLANTING

THIS AMENDED AND RESTATED EASEMENT FOR PLANTING ("Agreement") is entered into this ____ day of November 2020, by and between XING HUA GROUP LTD., a Washington corporation ("Grantor"), and CITY OF MERCER ISLAND, a municipal corporation ("Grantee").

RECITALS

F:\BCH\Clients\Lu\Mercer Island Property\Shoring Easements & Easements\Planting Easement\Landscape Easement Agreement CLN2 (tmh).docx 11/2/2020

A. Grantor is the owner of two parcels of real estate commonly known as 2750 77th AVE SE and 2885 78th AVE SE, located in Mercer Island, and legally described on Exhibit A attached hereto (“Grantor’s Property”).

B. Grantee is the City of Mercer Island and the dominant owner under the existing Easement for Planting recorded under King County recording No. 8201220491 (“Existing Easement”).

C. Grantor and Grantee now desire to Amend and Restate the Existing Easement by redefining the planting easement area without material change to the total planting area to be contained in the Planting Easement Area, and Grantor desires to convey to Grantee a permanent planting easement for planting, landscape and maintenance (“Planting Easement”).

D. The Planting Easement shall also allocate the responsibility for maintenance of the Planting Easement between Grantor and Grantee and their respective heirs, successors and assigns.

NOW, THEREFORE, for and in consideration of the parties mutual agreement to amend and re-state the Easement for Planting, the parties agree as follows:

AGREEMENT

1. GRANT OF EASEMENT. The undersigned Grantor, grants, bargains, transfers, and conveys to the City of Mercer Island a Planting Easement for planting and maintenance over, across, along, and under that portion of Grantor’s Property legally described on Exhibit B and graphically depicted on Exhibit C attached hereto (the “Planting Easement Area”).

2. PURPOSE. The Planting Easement is granted and conveyed for the purpose of planting and landscaping a strip of property adjacent to City ROW defined herein above as the Planting Easement Area. The City agrees to purchase, plant and maintain planting materials within the Planting Easement Area. The Grantor may perform routine maintenance in conjunction with the Planting Easement, however, the Grantor agrees not to materially or aggressively prune or remove planting without written approval of the City of Mercer Island. The Grantor agrees to allow city crews to perform such tasks as are necessary from time to time pertaining to removal of asphalt, relocation of curbing, planting and maintenance of the Planting Easement Area from the Grantor’s property adjacent to the Planting Easement Area.

3. TERMINATION. Upon recording of this Amended and Restated Easement for Planting Grantor and Grantee hereby terminate and release the Existing Easement., and

such Existing Easement shall be of no further force or effect, and shall no longer bind or burden the Grantor's Property.

4. BINDING EFFECT. This Agreement shall be binding upon and inure to the benefit of the parties and their successors, heirs, assigns, and personal representatives and all persons claiming by, through or under the parties hereto.

5. APPLICABLE LAW. This Agreement shall be governed by and construed in accordance with the laws of the State of Washington. Jurisdiction over and venue of any suit arising out of or related to this Agreement shall be exclusively in the state and federal courts of King County, Washington.

6. ENTIRE AGREEMENT. This Agreement contains the entire agreement between the parties with respect to this matter. It may not be modified except in writing signed by the party against whom enforcement of the modification is sought.

7. SEVERABILITY. If for any reason, any portion of this Agreement shall be held to be invalid or unenforceable, the holding of invalidity or unenforceability of that portion shall not affect any other portion of this Agreement and the remaining portions of this Agreement shall remain in full force and effect.

DATED the date first set forth above.

GRANTOR:
XING HUA GROUP LTD.,
a Washington corporation

GRANTEE:
CITY OF MERCER ISLAND,
a Washington municipal corporation

By: _____
Guo Bin Lu
Its: President

By: _____
Name: _____
Its: _____

By: _____
ROBERTA DOWNEY
Its: Member

STATE OF WASHINGTON)
) ss.
COUNTY OF KING)

On this ____ day of November, 2020, before the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared Guo Bin Lu, to me known to be the individual described in and who executed the within and foregoing instrument, and said person acknowledged that she signed this instrument, and on oath stated that she was authorized to execute this instrument and acknowledged it as the President of XING HUA GROUP LTD, a Washington corporation, to be the free and voluntary act for the uses and purposes mentioned in this instrument.

GIVEN under my hand and official seal hereto affixed the day and year first above written.

Print Name: _____
NOTARY PUBLIC in and for the state of
Washington residing in _____
My appointment expires _____

STATE OF WASHINGTON)
) ss.
COUNTY OF KING)

On this ____ day of November, 2020, before the undersigned, a Notary Public in and for the State of Washington, duly commissioned and sworn, personally appeared _____, to me known to be the individuals described in and who executed the within and foregoing instrument, and said persons acknowledged that they signed this instrument, and on oath stated that they were authorized to execute this instrument and acknowledged it as the _____ of the City of Mercer Island, to be the free and voluntary act for the uses and purposes mentioned in this instrument.

GIVEN under my hand and official seal hereto affixed the day and year first above written.

Print Name: _____
NOTARY PUBLIC in and for the state of
Washington residing in _____
My appointment expires _____

EXHIBIT A

LEGAL DESCRIPTION OF THE GRANTOR PROPERTY

Lot 1:

PARCEL 1 OF MERCER ISLAND SHORT PLAT NUMBER 77-9-040, RECORDED OCTOBER 25, 1977 UNDER RECORDING NUMBER [7710250620](#), IN KING COUNTY, WASHINGTON.

Lot 2:

THAT PORTION OF LOT 5, BLOCK 16, MCGILVRA'S ISLAND ADDITION, ACCORDING TO THE PLAT THEREOF, RECORDED IN VOLUME 16 OF PLATS, PAGE 58, IN KING COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:
BEGINNING AT THE SOUTHWEST CORNER OF SAID LOT 5;
THENCE NORTHERLY ALONG THE WEST LINE OF SAID LOT 5 A DISTANCE OF 137.75 FEET TO THE NORTHWEST CORNER OF SAID LOT 5;
THENCE EASTERLY ALONG THE NORTH LINE OF SAID LOT 5 A DISTANCE OF 173.00 FEET;
THENCE SOUTHERLY PARALLEL TO THE WEST LINE, 100.00 FEET;.
THENCE WESTERLY PARALLEL TO THE NORTH LINE 63.00 FEET;
THENCE SOUTHERLY PARALLEL TO THE WEST LINE 37.75 FEET TO THE SOUTH LINE OF SAID LOT 5;
THENCE WESTERLY ALONG THE SOUTH LINE 110.00 FEET TO THE TRUE POINT OF BEGINNING; EXCEPT THE WEST 10 FEET THEREOF AS CONVEYED TO KING COUNTY BY DEED RECORDED UNDER RECORDING NUMBER 4955634;
(ALSO KNOWN AS PARCEL 2 OF CITY OF MERCER ISLAND SHORT PLAT NUMBER MI-77-9-040, RECORDED UNDER RECORDING NUMBER 7710250620);
TOGETHER WITH AN EASEMENT FOR INGRESS AND EGRESS FOR MOTOR VEHICLES AND PEDESTRIANS OVER THE NORTH 20 FEET OF PARCEL 1 OF CITY OF MERCER ISLAND SHORT PLAT NUMBER HI-77-9-040, RECORDED UNDER RECORDING NUMBER 7710250620;
TOGETHER WITH THE RIGHT TO USE THE COMMON PARKING AREA ACROSS A NORTHWESTERLY PORTION OF PARCEL 1 OF CITY OF MERCER ISLAND SHORT PLAT NUMBER MI-77-9-040, RECORDED UNDER RECORDING NUMBER 7710250323, AS SET FORTH IN AGREEMENT RECORDED UNDER RECORDING NUMBER 7710250324.

SITUATE IN THE CITY OF MERCER ISLAND, COUNTY OF KING, STATE OF WASHINGTON

EXHIBIT B

LEGAL DESCRIPTION OF THE EASEMENT AREA

(Attached)

PLANTER EASEMENT DESCRIPTION

THE EAST 2.50 FEET OF PARCEL 1 OF MERCER ISLAND SHORT PLAT NUMBER 77-9-040, RECORDED UNDER INSTRUMENT NUMBER 7710250620 IN RECORDS OF KING COUNTY, WASHINGTON.

EXCEPT THAT PORTION DESCRIBED AS FOLLOWS:

COMMENCING AT THE MONUMENTED CENTERLINE INTERSECTION OF SE 29TH STREET AND 78TH AVENUE SOUTHEAST (ALSO KNOWN AS GILPIN STREET), BEING A FOUND 1-1/2" BRASS DISC WITH A PUNCH, 0.9 FEET DOWN IN A MONUMENT CASE, FROM WHICH A FOUND 1-3/4" BRASS DISC WITH A PUNCH, 0.6 FEET DOWN IN A MONUMENT CASE AT THE CENTERLINE INTERSECTION OF SAID 78TH AVENUE SOUTHEAST AND SOUTHEAST 27TH STREET BEARS NORTH 01°18'51" EAST, 866.58 FEET;
 THENCE NORTH 01°18'51" EAST, ALONG THE CENTERLINE OF SAID 78TH AVENUE SOUTHEAST, A DISTANCE OF 30.09 FEET;
 THENCE NORTH 88°41'09" WEST, DEPARTING SAID CENTERLINE AT A RIGHT ANGLE, A DISTANCE OF 30.00 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL 1, AND THE **POINT OF BEGINNING**, NAMED "**POINT A**" FOR PURPOSES OF THIS DESCRIPTION;
 THENCE NORTH 01°18'51" EAST, ALONG THE EAST LINE OF SAID PARCEL 1, A DISTANCE OF 3.38 FEET;
 THENCE NORTH 88°41'09" WEST, DEPARTING SAID EAST LINE, A DISTANCE OF 2.50 FEET;
 THENCE SOUTH 01°18'51" WEST, PARALLEL WITH AND 2.50 FEET WEST OF SAID EAST LINE, A DISTANCE OF 3.37 FEET TO THE SOUTH LINE OF SAID PARCEL 1;
 THENCE SOUTH 88°30'53" EAST, ALONG SAID SOUTH LINE, A DISTANCE OF 2.50 FEET TO THE **POINT OF BEGINNING**.

EXCEPT THAT PORTION DESCRIBED AS FOLLOWS:

COMMENCING AT SAID MONUMENTED CENTERLINE INTERSECTION OF SE 29TH STREET AND 78TH AVENUE SOUTHEAST;
 THENCE NORTH 01°18'51" EAST, ALONG THE CENTERLINE OF SAID 78TH AVENUE SOUTHEAST, A DISTANCE OF 30.09 FEET;
 THENCE NORTH 88°41'09" WEST, DEPARTING SAID CENTERLINE AT A RIGHT ANGLE, A DISTANCE OF 30.00 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL 1;
 THENCE NORTH 01°18'51" EAST, ALONG THE EAST LINE OF SAID PARCEL 1, A DISTANCE OF 7.88 FEET TO THE **POINT OF BEGINNING**, NAMED "**POINT B**" FOR PURPOSES OF THIS DESCRIPTION;
 THENCE NORTH 01°18'51" EAST, ALONG SAID EAST LINE, A DISTANCE OF 10.00 FEET;
 THENCE NORTH 88°41'09" WEST, DEPARTING SAID EAST LINE, A DISTANCE OF 2.50 FEET;
 THENCE SOUTH 01°18'51" WEST, PARALLEL WITH AND 2.50 FEET WEST OF SAID EAST LINE, A DISTANCE OF 10.00 FEET;
 THENCE SOUTH 88°41'09" EAST, DEPARTING SAID PARALLEL LINE, A DISTANCE OF 2.50 FEET TO THE **POINT OF BEGINNING**.

EXCEPT THAT PORTION DESCRIBED AS FOLLOWS:

COMMENCING AT SAID MONUMENTED CENTERLINE INTERSECTION OF SE 29TH STREET AND 78TH AVENUE SOUTHEAST;
 THENCE NORTH 01°18'51" EAST, ALONG THE CENTERLINE OF SAID 78TH AVENUE SOUTHEAST, A DISTANCE OF 30.09 FEET;
 THENCE NORTH 88°41'09" WEST, DEPARTING SAID CENTERLINE AT A RIGHT ANGLE, A DISTANCE OF 30.00 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL 1;
 THENCE NORTH 01°18'51" EAST, ALONG THE EAST LINE OF SAID PARCEL 1, A DISTANCE OF 44.89 FEET TO THE **POINT OF BEGINNING**, NAMED "**POINT C**" FOR PURPOSES OF THIS DESCRIPTION;
 THENCE NORTH 01°18'51" EAST, ALONG SAID EAST LINE, A DISTANCE OF 5.51 FEET;
 THENCE NORTH 77°10'13" WEST, DEPARTING SAID EAST LINE, A DISTANCE OF 2.55 FEET;
 THENCE SOUTH 01°18'51" WEST, PARALLEL WITH AND 2.50 FEET WEST OF SAID EAST LINE, A DISTANCE OF 6.02 FEET;

THENCE SOUTH 88°41'09'' EAST, DEPARTING SAID PARALLEL LINE, A DISTANCE OF 2.50 FEET TO THE **POINT OF BEGINNING**.

EXCEPT THAT PORTION DESCRIBED AS FOLLOWS:

COMMENCING AT SAID MONUMENTED CENTERLINE INTERSECTION OF SE 29TH STREET AND 78TH AVENUE SOUTHEAST;
 THENCE NORTH 01°18'51'' EAST, ALONG THE CENTERLINE OF SAID 78TH AVENUE SOUTHEAST, A DISTANCE OF 30.09 FEET;
 THENCE NORTH 88°41'09'' WEST, DEPARTING SAID CENTERLINE AT A RIGHT ANGLE, A DISTANCE OF 30.00 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL 1;
 THENCE NORTH 01°18'51'' EAST, ALONG THE EAST LINE OF SAID PARCEL 1, A DISTANCE OF 66.11 FEET TO THE **POINT OF BEGINNING**, NAMED **''POINT D''** FOR PURPOSES OF THIS DESCRIPTION;
 THENCE NORTH 01°18'51'' EAST, ALONG SAID EAST LINE, A DISTANCE OF 6.29 FEET;
 THENCE NORTH 77°10'13'' WEST, DEPARTING SAID EAST LINE, A DISTANCE OF 2.55 FEET;
 THENCE SOUTH 01°18'51'' WEST, PARALLEL WITH AND 2.50 FEET WEST OF SAID EAST LINE, A DISTANCE OF 6.80 FEET;
 THENCE SOUTH 88°41'09'' EAST, DEPARTING SAID PARALLEL LINE, A DISTANCE OF 2.50 FEET TO THE **POINT OF BEGINNING**.

EXCEPT THAT PORTION DESCRIBED AS FOLLOWS:

COMMENCING AT SAID MONUMENTED CENTERLINE INTERSECTION OF SE 29TH STREET AND 78TH AVENUE SOUTHEAST;
 THENCE NORTH 01°18'51'' EAST, ALONG THE CENTERLINE OF SAID 78TH AVENUE SOUTHEAST, A DISTANCE OF 30.09 FEET;
 THENCE NORTH 88°41'09'' WEST, DEPARTING SAID CENTERLINE AT A RIGHT ANGLE, A DISTANCE OF 30.00 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL 1;
 THENCE NORTH 01°18'51'' EAST, ALONG THE EAST LINE OF SAID PARCEL 1, A DISTANCE OF 138.81 FEET TO THE **POINT OF BEGINNING**, NAMED **''POINT E''** FOR PURPOSES OF THIS DESCRIPTION;
 THENCE NORTH 01°18'51'' EAST, ALONG SAID EAST LINE, A DISTANCE OF 6.20 FEET;
 THENCE NORTH 88°41'09'' WEST, DEPARTING SAID EAST LINE, A DISTANCE OF 2.50 FEET;
 THENCE SOUTH 01°18'51'' WEST, PARALLEL WITH AND 2.50 FEET WEST OF SAID EAST LINE, A DISTANCE OF 6.20 FEET;
 THENCE SOUTH 88°41'09'' EAST, DEPARTING SAID PARALLEL LINE, A DISTANCE OF 2.50 FEET TO THE **POINT OF BEGINNING**.

EXCEPT THAT PORTION DESCRIBED AS FOLLOWS:

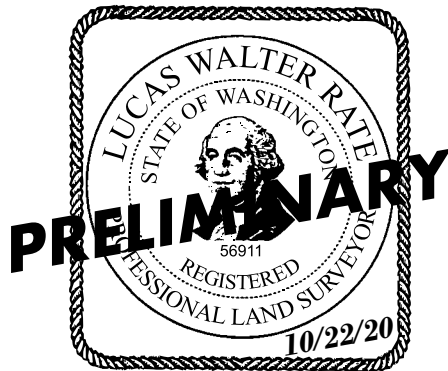
COMMENCING AT SAID MONUMENTED CENTERLINE INTERSECTION OF SE 29TH STREET AND 78TH AVENUE SOUTHEAST;
 THENCE NORTH 01°18'51'' EAST, ALONG THE CENTERLINE OF SAID 78TH AVENUE SOUTHEAST, A DISTANCE OF 30.09 FEET;
 THENCE NORTH 88°41'09'' WEST, DEPARTING SAID CENTERLINE AT A RIGHT ANGLE, A DISTANCE OF 30.00 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL 1;
 THENCE NORTH 01°18'51'' EAST, ALONG THE EAST LINE OF SAID PARCEL 1, A DISTANCE OF 163.01 FEET TO THE **POINT OF BEGINNING**, NAMED **''POINT F''** FOR PURPOSES OF THIS DESCRIPTION;
 THENCE NORTH 01°18'51'' EAST, ALONG SAID EAST LINE, A DISTANCE OF 11.77 FEET;
 THENCE NORTH 77°10'13'' WEST, DEPARTING SAID EAST LINE, A DISTANCE OF 2.55 FEET;
 THENCE SOUTH 01°18'51'' WEST, PARALLEL WITH AND 2.50 FEET WEST OF SAID EAST LINE, A DISTANCE OF 12.28 FEET;
 THENCE SOUTH 88°41'09'' EAST, DEPARTING SAID PARALLEL LINE, A DISTANCE OF 2.50 FEET TO THE **POINT OF BEGINNING**.

EXCEPT THAT PORTION DESCRIBED AS FOLLOWS:

COMMENCING AT SAID MONUMENTED CENTERLINE INTERSECTION OF SE 29TH STREET AND 78TH AVENUE SOUTHEAST;
 THENCE NORTH 01°18'51'' EAST, ALONG THE CENTERLINE OF SAID 78TH AVENUE SOUTHEAST, A DISTANCE OF 30.09 FEET;
 THENCE NORTH 88°41'09'' WEST, DEPARTING SAID CENTERLINE AT A RIGHT ANGLE, A DISTANCE OF 30.00 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL 1;
 THENCE NORTH 01°18'51'' EAST, ALONG THE EAST LINE OF SAID PARCEL 1, A DISTANCE OF 197.44 FEET TO THE **POINT OF BEGINNING**, NAMED **''POINT G''** FOR PURPOSES OF THIS DESCRIPTION;
 THENCE NORTH 01°18'51'' EAST, ALONG SAID EAST LINE, A DISTANCE OF 4.95 FEET;
 THENCE NORTH 77°10'13'' WEST, DEPARTING SAID EAST LINE, A DISTANCE OF 2.55 FEET;
 THENCE SOUTH 01°18'51'' WEST, PARALLEL WITH AND 2.50 FEET WEST OF SAID EAST LINE, A DISTANCE OF 5.46 FEET;
 THENCE SOUTH 88°41'09'' EAST, DEPARTING SAID PARALLEL LINE, A DISTANCE OF 2.50 FEET TO THE **POINT OF BEGINNING**.

EXCEPT THAT PORTION DESCRIBED AS FOLLOWS:

COMMENCING AT SAID MONUMENTED CENTERLINE INTERSECTION OF SE 29TH STREET AND 78TH AVENUE SOUTHEAST;
 THENCE NORTH 01°18'51'' EAST, ALONG THE CENTERLINE OF SAID 78TH AVENUE SOUTHEAST, A DISTANCE OF 30.09 FEET;
 THENCE NORTH 88°41'09'' WEST, DEPARTING SAID CENTERLINE AT A RIGHT ANGLE, A DISTANCE OF 30.00 FEET TO THE SOUTHEAST CORNER OF SAID PARCEL 1;
 THENCE NORTH 01°18'51'' EAST, ALONG THE EAST LINE OF SAID PARCEL 1, A DISTANCE OF 245.98 FEET TO THE **POINT OF BEGINNING**, NAMED **''POINT H''** FOR PURPOSES OF THIS DESCRIPTION;
 THENCE NORTH 01°18'51'' EAST, ALONG SAID EAST LINE, A DISTANCE OF 15.69 FEET;
 THENCE NORTH 88°41'09'' WEST, DEPARTING SAID EAST LINE, A DISTANCE OF 2.50 FEET;
 THENCE SOUTH 01°18'51'' WEST, PARALLEL WITH AND 2.50 FEET WEST OF SAID EAST LINE, A DISTANCE OF 15.69 FEET;
 THENCE SOUTH 88°41'09'' EAST, DEPARTING SAID PARALLEL LINE, A DISTANCE OF 2.50 FEET TO THE **POINT OF BEGINNING**.



XING HUA GROUP
 2885 78TH AVE SE
 LUCAS W. RATE, P.L.S.
 BRH JOB NO. 2013130.08
 OCTOBER 22, 2020

BUSH, ROED & HITCHINGS, INC.
 2009 MINOR AVENUE EAST
 SEATTLE, WA 98102
 (206) 323-4144

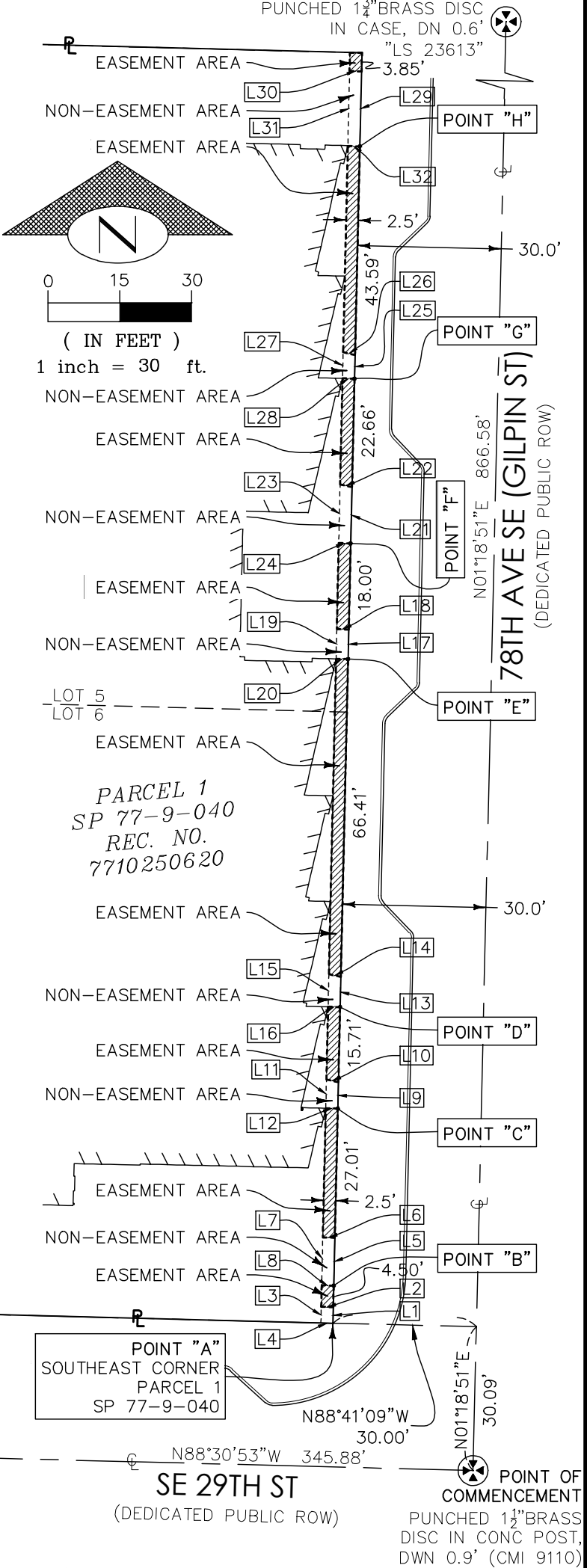
EXHIBIT C

DEPICTION OF EASEMENT AREA

(Attached)

NORTHEAST 1/4 SECTION 12, TOWNSHIP 24 NORTH, RANGE 4 EAST, WILLAMETTE MERIDIAN

LINE TABLE		
LINE NO.	LENGTH	DIRECTION
L1	3.38	N01°18'51"E
L2	2.50	N88°41'09"W
L3	3.37	S01°18'51"W
L4	2.50	S88°30'53"E
L5	10.00	N01°18'51"E
L6	2.50	N88°41'09"W
L7	10.00	S01°18'51"W
L8	2.50	S88°41'09"E
L9	5.51	N01°18'51"E
L10	2.55	N77°10'13"W
L11	6.02	S01°18'51"W
L12	2.50	S88°41'09"E
L13	6.29	N01°18'51"E
L14	2.55	N77°10'13"W
L15	6.80	S01°18'51"W
L16	2.50	S88°41'09"E
L17	6.20	N01°18'51"E
L18	2.50	N88°41'09"W
L19	6.20	S01°18'51"W
L20	2.50	S88°41'09"E
L21	11.77	N01°18'51"E
L22	2.55	N77°10'13"W
L23	12.28	S01°18'51"W
L24	2.50	S88°41'09"E
L25	4.95	N01°18'51"E
L26	2.55	N77°10'13"W
L27	5.46	S01°18'51"W
L28	2.50	S88°41'09"E
L29	15.69	N01°18'51"E
L30	2.50	N88°41'09"W
L31	15.69	S01°18'51"W
L32	2.50	S88°41'09"E



PLANTER EASEMENT
2885 78TH AVE SE
XING HUA GROUP, LTD
MERCER ISLAND WASHINGTON

BUSH, ROED & HITCHINGS, INC.
LAND SURVEYORS & CIVIL ENGINEERS
2009 MINOR AVE. EAST (206) 323-4144
SEATTLE, Washington DATE: 10/22/20
98102-3513 JOB NO.: 2013130.08



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5792
January 5, 2021
Consent Calendar**

AGENDA BILL INFORMATION

TITLE:	AB 5792: Pump Station Generator and Pump Replacement Closeout	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Accept the completed project and authorize staff to close out the contract.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, PW Director & Allen Hunter, Utilities Operations Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	n/a
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ 643,207.18
AMOUNT BUDGETED	\$ 665,371.00
APPROPRIATION REQUIRED	\$ 0.00

SUMMARY

The purpose of the agenda bill is to accept the completed sewer utility project, Pump Station 18 Pump Replacement, Pump Stations 13, 17, and 24 Generator Replacement, and authorize staff to close out the construction contract.

BACKGROUND

In February 2019, the City Council authorized the award of the construction project for a Pump Replacement at Pump Station 18 and Generator Replacement at Pump Stations 13, 17, and 24 (See [AB5532](#)). Completed work included the replacement of three sewer pumps at Pump Station 18, as well as the replacement of emergency backup generators at Pump Stations 13, 17, and 24. Additional work included bringing the generator vaults into compliance with new standards and replacing outdated plumbing and electrical fixtures.

Construction began in September 2019 and was substantially completed on August 31, 2020. The release of lien from the contractor was submitted to the City in September 2020, at which time, the City requested the required releases from the State Agencies. The final release was received on November 19, 2020, and the project is now ready to close out.

Construction duration was expected to be significantly shorter. Due to project complexity, including limited access, back ordered supplies for the three pumps, implementation of a sewer bypass at Pump Station 18 due

to spatial restraints, as well as obtaining temporary power that served the sewer stations, this resulted in necessary change orders and additional project costs. The completed project had a total of seven change orders, resulting in an additional \$55,518.18 that was used from the 15% project construction contingency. Table 1 below summarizes these change orders.

Table 1 - Change Order Summary		
Pump Station 18 Pump Replacement; Pump Stations 13, 17, and 24 Generator Replacement Project		
CHANGE ORDER	DESCRIPTION	INCREASE (includes tax)
1	Oldcastle Infrastructure (installed two new solid vaults at PS #24 to accommodate traffic weight.	\$411.40
2	Temporary electrical service to PS #13, 17, and 24, to remain operational while emergency generators were being replaced.	\$6,555.29
3	Remove vault lid at PS #24 that was embedded into slab.	\$2,167.80
4	Power configuration at PS #24 including furnish and installation 300 ft of electrical cable.	\$6,804.74
5	Modify and adjust concrete grade in a small section (47 sq yds) at PS #13 near the generator vault to better fit the lid vault lid.	\$12,992.60
6	Fabricate, furnish, and install vent pipes generators at PS #13, #17, and #24.	\$3,926.11
7	Needed to implement a sewer bypass system at PS# 18 due to wet well size limitations. Work involved disassembling and reassembling each independent section of piping and pumps without interrupting pump station service.	\$22,660.24
Total Change Order Increases		\$55,518.18

The final construction cost for the entire project was \$643,207.18, coming in under budget by \$22,163.82. The unspent budget from the project will remain in the sewer fund. Table 2, at the top of page 3, summarizes the actual expenditures compared to the project budget.

Table 2 – Project Costs		
Pump Station 18 Pump Replacement; Pump Stations 13, 17, and 24 Generator Replacement Project		
DESCRIPTION	APPROVED PROJECT BUDGET	ACTUAL EXPENDITURES
Construction Contract with tax (Gary Harper Construction, Inc.)	\$517,880.00	\$517,880.00
Construction Contingency @ 15% (Used for Change Orders 1-7)	\$77,682.00	\$55,518.18
Design and Contract Management	\$45,980.00	\$45,980.00
Generator Purchase (completed in 2018)	\$23,829.00	\$23,829.00
Total Project Cost	\$665,371.00	\$643,207.18

RECOMMENDATION

Accept the completed Pump Station 18 Pump Replacement; Pump Stations 13, 17, and 24 Generator Replacement project and authorize staff to close out the contract.



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5795
January 5, 2021
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 5795: Acceptance of Washington Department of Commerce Coronavirus Emergency Supplemental Fund Grant.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	RECOMMENDED ACTION:	
	Accept funds from Washington State Department of Commerce to restore school counseling and emergency assistance staffing to full time for the Youth and Family Services Department for the 2021-2022 biennium.	

DEPARTMENT:	Youth and Family Services
STAFF:	Tambi Cork, YFS Administrator
COUNCIL LIAISON:	n/a
EXHIBITS:	n/a
CITY COUNCIL PRIORITY:	4. Provide emergency response services related to the COVID-19 Pandemic.

AMOUNT OF EXPENDITURE	\$ 243,129
AMOUNT BUDGETED	\$ 0
APPROPRIATION REQUIRED	\$ 243,129

SUMMARY

The purpose of this agenda bill is to accept funds from the Washington State Department of Commerce Coronavirus Emergency Supplemental Fund grant in the amount of \$243,129 to restore seven school-based counselors and one Emergency Assistance Coordinator to full-time for the 2021-2022 biennium.

BACKGROUND

The COVID-19 pandemic response caused unprecedented shortfalls in the City of Mercer Island’s budget, resulting in staff layoffs and furloughs in the Youth and Family Services Department (YFS). These reductions included a 20% furlough for all seven school-based counselors and the Emergency Family Assistance Coordinator. The City applied for and was awarded a grant from the Washington State Department of Commerce Coronavirus Emergency Supplemental Fund to cover 20% of salaries and benefits to restore these eight positions back to full time for the 2021-2022 biennium.

PANDEMIC IMPACTS

Accepting the grant award and restoring the seven school-based counselors and one Emergency Assistance Coordinator to full time will help mitigate some of the most challenging aspects of the pandemic facing the Mercer Island community as follows:

- **Remote Student Learning.** School-based counselors support students challenged by remote learning by providing 1:1 support, parent consultation/coaching, and resources and referrals. The social and emotional learning curricula provided in the schools supports students building the resiliency needed to maintain connection to remote learning without the typical motivation, consistency, and structure that comes from in-person learning environments.
- **Parenting Support.** School-based counselors consult with parents, provide coaching and trainings, problem solve difficult situations, and refer for specialized services in cases of domestic or family violence.
- **Provide Social Connections.** The pandemic has isolated most students and families. School-based counselors provide lunch groups, support high school clubs, and offer friendships groups remotely to mitigate the isolation of students who developmentally need healthy peer connections. Facilitating connections help youth and families navigate isolation.
- **Maintaining Employment.** Emergency Assistance services include employment support for community members unemployed due to the pandemic. In addition, many residents work locally in businesses struggling due to the pandemic.
- **Keeping a Roof Overhead.** The housing and rental costs on Mercer Island are some of the highest in the State. Emergency Assistance services help residents unfamiliar with social support services coordinate available local, state, and federal support services to avoid eviction and maintain independence.

When the pandemic threat levels stabilize, students and communities will need additional support to transition back to school and in-person relationships and jobs. The Mercer Island School District recently announced that Kindergarteners and 1st Grade students are expected to return to the classroom in January. The remaining elementary grades are likely to return in phases. Full time school-based counselors will be critical for overcoming the trauma, loss, and ongoing health concerns that can serve as barriers to school re-entry. Similarly, the financial impact of the pandemic will multiply the longer the high threat levels exist, and a full time Emergency Assistance Coordinator will be crucial for families struggling to regain economic stability.

By strengthening resiliency among those members significantly impacted by the pandemic, the Mercer Island community will increase its protective factors and decrease risk factors associated with the pandemic accordingly:

- **Increase protective factors:**
 - Student engagement in remote learning
 - Youth learn appropriate Social/Emotional skills
 - Increased family management skills and parent support
 - Residential and food security
 - Employment stability
 - Increased sense of hope and resiliency
- **Decrease risk factors:**
 - Mental health symptoms/suicidality
 - Substance use and abuse

- Family conflict
- Interpersonal abuse/violence/aggression

GRANT AWARD

This opportunity was made possible via the CARES Act, which provided funding for the Coronavirus Emergency Supplemental Funding (CESF) grant program. The provisions of the CESF grant program allowed for a wide range of applications provided they were focused on preventing, preparing for, or responding to the pandemic. CESF funds were allocated to each State by the U.S. Department of Justice, Office for Justice Programs using Justice Assistance Grant Allocation procedures. City staff submitted a grant application in November and the Washington State Department of Commerce notified the City on December 17, 2020 that the City’s application was selected for a CESF grant award.

The grant award covers 20% of salaries and benefits for all seven school-based counselors and one Emergency Family Assistance Coordinator, thereby restoring the positions to full time for the biennium. The award was based on cost estimates for the award period January 1, 2021 through December 31, 2022. Given the timing of the City Council meeting, the implementation date for the grant will be January 11, 2021. The grant breakdown is outlined below:

	Year 1 - 2021	Year 2 - 2022	Total
Salaries	\$104,671	\$106,745	\$211,426
Benefits*	\$15,701	\$16,012	\$37,713
Total	\$120,372	\$122,757	\$243,129

**Benefit impacts due to furlough reductions reflect only those benefit costs that are variable based on gross earnings (payroll taxes & retirement).*

The grant allows for a shift of up to 10% of the total award between the expense categories and between the fiscal years within the grant term. In addition, the City will save on unemployment costs for these positions as they will no longer be furloughed.

Upon City Council acceptance of the CESF grant award, all seven school-based counselors and the Emergency Family Assistance Coordinator will be restored to full time. This authorization is effective from January 11, 2021 through December 31, 2022.

RECOMMENDATION

Accept the Washington State Department of Commerce Coronavirus Emergency Supplemental Fund grant in the amount of \$243,129 to restore school-based and emergency assistance staffing to full time for the 2021-2022 biennium.



Acceptance of the CESF (Coronavirus Emergency Supplemental Fund) Grant

AB 5795 | January 5, 2021

CESF Program Background

- **Source of Funds**

- Federal CARES Act funding allocated to each State by the U.S. Department of Justice, Office for Justice Programs
- Administered by the Department of Commerce



- **Grant Details**

- Restricted to local government, tribes and non-profit organizations
- Commerce's Allocation Plan included funding for up to ten project proposals
- Requests up to \$250,000; no match requirement
- Applications limited to future projects or services that would not otherwise be budgeted or feasible during the period of January 1, 2021 – December 31, 2022



CESF Grant Application

- Eligible services and projects included mental health and case management supports
- Due to pandemic related reduction of Thrift Shop revenues, all seven school-based counseling staff and one Emergency Assistance staff budgeted at 20% furlough for 2021-2022 biennium
- Commerce confirmed that restoring positions reduced due to pandemic budget impacts not considered supplanting
- Community need for mental health remain high and increasing; emergency assistance and food pantry requests for assistance at unprecedented levels
- Received notification on December 17, 2020 that the City's application was selected for a CESF grant award



CESF Grant Award

Award covers 20% of salary and benefits, restoring positions to full time for the biennium.

	Year 1 2021	Year 2 2022	Total
Salaries	\$104,671	\$106,745	\$211,426
Benefits	\$15,701	\$16,012	\$37,713
Total	\$120,372	\$122,757	\$243,129

Implementation date if accepted: January 11, 2021



Recommendation

Accept the Washington State Department of Commerce Coronavirus Emergency Supplemental Fund grant in the amount of \$243,129 to restore school-based and emergency assistance staffing to full time for the 2021-2022 biennium.





BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5788
January 5, 2021
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 5788: First Reading of Ordinance No. 21C-01 amending the Mercer Island City Code Title 17, Construction Codes to implement the 2018 Amendments to the State Building Code.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Set Ordinance No. 21C-01 for second reading and adoption on January 19, 2021.	

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Interim CPD Director Don Cole, Building Official Jeromy Hicks, Fire Marshal
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 21C-01 and Exhibit A 2. 2018 Construction Codes Required Amendments Summary 3. 2018 Fire Code Recommended Amendments Summary
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

The purpose of this Agenda Bill is to review draft Ordinance No. 21C-01 (Exhibit 1) and the State-mandated updates to the City’s construction codes - Mercer Island City Code, Title 17 Construction Codes.

REQUIRED STATE MANDATED AMENDMENTS

Effective February 1, 2021, Washington statutes require all jurisdictions in the State to implement the following updated Construction Code editions as they were adopted and amended by the State of Washington:

- 2018 International Building Code (IBC)
- 2018 International Residential Code (IRC)
- 2018 International Mechanical Code (IMC)
- 2018 International Fuel Gas Code (IFGC)
- 2018 Uniform Plumbing Code (UPC)
- 2018 International Fire Code (IFC)
- 2018 International Existing Building Code

- 2018 International Swimming Pool and Spa Code
- Washington State Energy Code (WSEC)
- Washington Cities Electrical Code (WCEC)

State updates to the construction codes occur on a three-year cycle. However, due to the COVID-19 pandemic, the deadline for adoption of the 2018 Construction Codes updates was deferred incrementally from July 1, 2020 ultimately to February 1, 2021. General information on the 2018 Construction Codes update is available on the City's website at <https://www.mercerisland.gov/cpd/page/2018-building-code-updates>.

Proposed Ordinance No. 21C-01 updates Mercer Island City Code (MICC) Title 17 to implement the updated State Construction Codes. These mandated code updates include hundreds of changes related to safety, energy efficiency, construction costs, etc. For example, the updates include changes to seismic design requirements to improve building resiliency in an earthquake. The updates also include more stringent commercial energy code requirements. A summary of the required significant amendments is provided in Exhibit 2.

ADDITIONAL RECOMMENDED AMENDMENTS

In addition to the State-mandated code amendments, staff also recommends the City adopt the following code amendments to better align with best practices in the region:

1. **Update the Administrative Provisions to remain consistent with the Regional Model Code (MyBuildingPermit.com).** The proposed code revisions include minor amendments to the administrative provisions within the existing MICC Title 17, Construction Codes ensuring the Mercer Island Administrative Code is consistent with the regional model administrative code for cities participating within MyBuildingPermit.com. Examples include designating the authority for interpretations and enforcement, setting expiration criteria for permit applications and permits, and similar administrative provisions.
2. **Update the Fire Code as recommended by the King County Zone 1 Fire Marshals.** The Fire Marshals in Zone 1 have been collaborating on a number of code amendments to improve code consistency across the region. A detailed summary of the proposed code amendments is included in Exhibit 3.

OUTREACH

A public outreach plan was established to ease the transition to the new codes for stakeholders including architects, engineers, builders, and contractors, as they move towards the implementation date of the updated codes. The City has contributed to the development of training seminars targeted towards contractors and design professionals through its participation and membership in MyBuildingPermit.com and the Washington Association of Building Officials (WABO). Additionally, the City is providing information regarding the significant code amendments on the City's website as well as answering specific questions from customers related to the updates.

NEXT STEPS

Upon adoption of Ordinance No. 21C-01 on January 19, 2021, the updated Construction Codes will take effect on February 1, 2021.

RECOMMENDATION

Set Ordinance No. 21C-01 to January 19, 2021 for a second reading and adoption.

**CITY OF MERCER ISLAND
ORDINANCE NO. 21C-01**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON
AMENDING TITLE 17 OF THE MERCER ISLAND CITY CODE TO ADOPT THE
2018 AMENDMENTS TO THE STATE BUILDING CODE, PROVIDING FOR
SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, Washington statutes require all jurisdictions in the state to adopt by reference and enforce the updated versions of the Construction Codes; and

WHEREAS, the City Council of the City of Mercer Island has adopted by reference numerous Construction Codes for the health, safety and welfare of the public as set forth in Title 17 of the Mercer Island City Code (MICC); and

WHEREAS, in 2018, the Washington State Building Code Council adopted the 2018 editions of the International Codes, and all jurisdictions in the state are required to adopt and enforce the 2018 International Codes effective February 1, 2021; and

WHEREAS, RCW 19.27.040 permits a city to amend the International Codes as they apply to that city, so long as the minimum performance standards of the Codes and the objectives enumerated in RCW 19.27.020 are not diminished; and

WHEREAS, the Mercer Island Construction Codes were previously adopted and amended to be consistent with the regional model code established by jurisdictions participating within MyBuildingPermit.com;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND,
WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1: **Title 17 MICC “Construction Codes” Amended.** The amendments to Title 17 MICC set forth in Exhibit A to this ordinance shall become effective on February 1, 2021, but not sooner than the effective date of this ordinance.

Section 2: **Scrivener’s Errors.** The City Council authorizes the Building Official, Fire Marshal, and the City Clerk to correct any scrivener’s errors in Exhibit A.

Section 3: **Severability.** If any section, sentence, clause or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

Section 4: **Effective Date.** This ordinance shall take effect and be in force on 5 days after its passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the ____ day of January 2021 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Benson Wong, Mayor

Approved as to Form:

ATTEST:

Bio Park, City Attorney

Deborah Estrada, City Clerk

Date of Publication: _____

Amendments to Title 17 MICC, Construction Codes.

MICC Title 17 "CONSTRUCTION CODES" is hereby amended as follows:

Chapters:

[17.17 International Existing Building Code](#)

[17.18 International Swimming Pool and Spa Code](#)

Amendments to Chapter 17.01 MICC, International Building Code.

MICC 17.01 "INTERNATIONAL BUILDING CODE" is hereby amended as follows

17.01.010 Adoption.

The ~~2015~~-[2018](#) Edition of the International Building Code (IBC) including the adoption of ICC/ANSI A117.1-2009, Requirements for Accessible and Useable Buildings and Facilities, as adopted and amended by the State Building Code Council in Chapter [51-50](#) WAC, as published by the International Code Council, excluding Chapter 1, Administration, is adopted by reference, together with the following amendments and additions. The Construction Administrative Code, as set forth in Chapter [17.14](#) MICC, shall be used in place of IBC Chapter 1, Administration. The codes, appendices, and standards set forth in this chapter shall be filed with the city clerk and a copy made available for use and examination by the public, pursuant to RCW [35A.12.140](#). Exceptions. The provisions of this code do not apply to temporary growing structures used solely for the commercial production of horticultural plants including ornamental plants, flowers, vegetables, and fruits. "Temporary growing structure" means a structure that has the sides and roof covered with polyethylene, polyvinyl, or similar flexible synthetic material and is used to provide plants with either frost protection or increased heat retention. A temporary growing structure is not considered a building for purposes of this code.

The provisions of this code do not apply to the construction, alteration, or repair of temporary worker housing except as provided by rule adopted under Chapter [70.114A](#) RCW or Chapter 37, Laws of 1998 (SB 6168). "Temporary worker housing" means a place, area, or piece of land where sleeping places or housing sites are provided by an employer for his or her employees or by another person, including a temporary worker housing operator, who is providing such accommodations for employees, for temporary, seasonal occupancy, and includes "labor camps" under RCW [70.54.110](#).

A. The following appendices of the ~~2015~~-[2018](#) Edition of the International Building Code are also adopted by reference: Appendix E – Supplementary Accessibility Requirements, and Appendix H – Signs.

~~B. The 2015 International Existing Building Code (IEBC) is included in the adoption of the International Building Code as provided by IBC Section 101.4.7 and amended in WAC [51-50-480000](#), including Appendix A, Guidelines for the Seismic Retrofit of Existing Buildings, excluding Chapter 1, Part 2—Administration. The Construction Administrative Code, as set forth in Chapter [17.14](#) MICC, shall be used in place of IEBC Chapter 1, Part 2—Administration.~~

~~C. The 2015 International Swimming Pool and Spa Code (ISPSC) is included in the adoption of the International Building Code as provided by IBC Section 3109.1 and amended in WAC [51-50-3109](#), excluding Chapter 1, Part 2—Administration. The Construction Administrative Code, as set forth in Chapter [17.14](#) MICC, shall be used in place of ISPSC Chapter 1, Part 2—Administration. The design and construction of swimming pools, spas and other aquatic recreation facilities shall comply with the ISPSC, where the facility is one of the following, except that public swimming pool barriers are regulated by WAC [246-260-031\(4\)](#):~~

- ~~1. For the sole use of residents and invited guests at a single-family dwelling;~~
- ~~2. For the sole use of residents and invited guests of a duplex owned by the residents; or~~
- ~~3. Operated exclusively for physical therapy or rehabilitation and under the supervision of a licensed medical practitioner.~~

~~All other "water recreation facilities" as defined in RCW 70.90.110 are regulated under Chapters 246-260 and 246-262 WAC.~~

~~G. The 2015 International Swimming Pool and Spa Code (ISPSC) is included in the adoption of the International Building Code as provided by IBC Section 3109.1 and amended in WAC 51-50-3109, excluding Chapter 1, Part 2—Administration. The Construction Administrative Code, as set forth in Chapter 17.14 MICG, shall be used in place of ISPSC Chapter 1, Part 2—Administration. The design and construction of swimming pools, spas and other aquatic recreation facilities shall comply with the ISPSC, where the facility is one of the following, except that public swimming pool barriers are regulated by WAC 246-260-031(4):~~

- ~~1. For the sole use of residents and invited guests at a single-family dwelling;~~
- ~~2. For the sole use of residents and invited guests of a duplex owned by the residents; or~~
- ~~3. Operated exclusively for physical therapy or rehabilitation and under the supervision of a licensed medical practitioner.~~

~~All other "water recreation facilities" as defined in RCW 70.90.110 are regulated under Chapters 246-260 and 246-262 WAC.~~

BD. *Miscellaneous.*

1. *Recyclable Materials, Compost, and Solid Waste Storage.*
 - a. For the purposes of this section, the following definitions shall apply:
 - i. "Compost" means biodegradable solid wastes that are separated for composting such as food waste, food soiled paper and yard waste.
 - ii. "Recycled materials" means those solid wastes that are separated for recycling or reuse, such as papers, metals and glass.
 - b. All local jurisdictions shall require that space be provided for the storage of recycled materials, compost, and solid waste for all new buildings.
 - c. The storage area shall be designed to meet the needs of the occupancy, efficiency of pickup, and shall be available to occupants and haulers.

Exception. Group R-3 and Group U occupancies.

17.01.020 Amendments and additions.

A. *IBC Section 202 Amended – Definitions, High-Rise Building.* Section 202 of the International Building Code is hereby amended to read as follows:

HIGH-RISE BUILDING. A building with an occupied floor or rooftop located more than 75 feet (22 860 mm) above the lowest level of fire department vehicle access.

B. *IBC Section 312.1 Amended – Utility and Miscellaneous Group U, General.* Section 312.1 of the International Building Code is hereby amended to read as follows:

Section 312.1 – General. Buildings and structures of an accessory character and miscellaneous structures not classified in any specific occupancy shall be constructed, equipped and maintained to conform to the requirements of this code commensurate

with the fire and life hazard incidental to their occupancy. Group U shall include, but not be limited to, the following:

Agricultural buildings

Aircraft hangars, accessory to a one- or two-family residence (see Section 412.5)

Barns

Carports

[Communication equipment structures with a gross floor area of less than 1500 square feet \(139 square meters\)](#)

Fences more than 6 feet (1,829 mm) high

Grain silos, accessory to a residential occupancy

~~Greenhouses~~

Livestock shelters

Private garages

Retaining walls

Sheds

Stables

Tanks

Towers

Waterfront structures

C. IBC Section 405.8 Amended – Underground Buildings, Standby Power. Section 405.8 of the International Building Code is hereby amended to read as follows:

Section 405.8 – Standby power. A standby power system complying with Section 2702 shall be provided for standby power loads specified in Section 405.8.1. An emergency power system complying with Section 2702 shall be provided for the emergency power loads specified in Section 405.8.1. Fuel-fired emergency generator sets and associated fuel storage, including optional generator sets, located more than 30 feet below the lowest level of exit discharge requires the approval of the Fire Code Official.

D. IBC Section ~~504.2~~[502.1](#) Amended – General Building Heights and Areas, General, Address Identification. Section ~~504.2~~[502.1](#) of the International Building Code is hereby amended to read as follows:

Section ~~504.2~~[502.1](#) – New and existing buildings shall be provided with approved address identification. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property. Address identification characters shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall not be spelled out. Each character shall be not less than six (6) inches high with a minimum stroke width of 1/2 inch. Where required by the fire code official, address identification shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building cannot be viewed from the public way, a monument, pole or other sign or means shall be used to identify the structure. Address identification shall be maintained.

E. IBC Section 903.2 Amended – Fire Protection Systems, Automatic Sprinkler Systems, Where Required. Section 903.2 of the International Building Code is hereby amended to read as follows:

903.2 Where required. Approved automatic sprinkler systems shall be installed in all newly constructed buildings and structures with a gross floor area of 5,000 square feet or greater and shall be provided in the locations described in Sections 903.2.1 through 903.2.12.

F. IBC Section 903.3.1.2 Amended – NFPA 13R Sprinkler Systems. Section 903.3.1.2 of the International Building Code is hereby amended to read as follows:

Section 903.3.1.2 NFPA 13R sprinkler systems. Automatic sprinkler systems in one and two family dwellings shall be permitted to be installed throughout in accordance with NFPA 13R. One and two family dwellings 10,000 square feet and larger shall be installed in accordance with NFPA 13R or 13. Systems in accordance with NFPA 13R shall not be installed in R-1 or R-2 Occupancies.

G. IBC Section 903.4.3 Amended – Sprinkler System Monitoring and Alarms, Floor Control Valves. Section 903.4.3 of the International Building Code is hereby amended to read as follows:

Section 903.4.3 Floor control valves. Approved supervised indicating control valves shall be provided at the point of connection to the riser on each floor.

Exception: When approved by the Fire Code Official in NFPA 13D and NFPA 13R Systems.

H. IBC Section 907.2 Amended – Where Required – New Buildings and Structures. Section 907.2 of the International Fire Code is hereby added to read as follows:

907.2 Where required – new buildings and structures. An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.23. For all newly constructed buildings with a gross floor area of 3,000 or greater square feet an approved manual and automatic fire alarm system shall be installed.

Exceptions:

1. One- and two-family dwellings, Group R-3, Group R-4, and Group U Occupancies having adequate fire flow and approved access. Dwelling units shall have interconnected single station smoke detectors in accordance with RCW 48.48.140 and WAC 212-10.
2. Buildings under 10,000 square feet that are protected throughout by an approved and monitored automatic sprinkler system installed in accordance with section 903.3.1.1 unless required by other sections of this code.

The system shall provide occupant notification in accordance with Section 907.5, unless other requirements are provided by another section of this code.

A minimum of one manual fire alarm box shall be provided in an approved location to initiate a fire alarm signal for fire alarm systems employing automatic fire detectors or water-flow detection devices. Where other sections of this code allow elimination of fire alarm boxes due to sprinklers, a single fire alarm box shall be installed.

Exceptions:

1. The manual fire alarm box is not required for fire alarm systems dedicated to elevator recall control and supervisory service.
2. The manual fire alarm box is not required for Group R-2 occupancies unless required by the fire code official to provide a means for fire watch personnel to initiate an alarm during a sprinkler system impairment event. Where provided, the manual fire alarm box shall not be located in an area that is accessible to the public.

Remodels and tenant improvements. When undergoing remodel and tenant improvements, existing occupancies equipped with smoke detectors that are 10 or more years old shall have all such detectors replaced with modern units. Those occupancies without the protection of smoke detection shall add a manual and automatic fire alarm system in

accordance with the applicable requirements in this section and other sections that may apply.

Additions. Additions to existing buildings shall meet the requirements of, Remodels and Tenant improvements, for the whole building and additionally provide the same coverage level to the addition as the rest of the building unless authorized by the Fire Code Official.

I. IBC Section 1608.1 Amended – Snow Loads – General. Section 1608.1 of the International Building Code is hereby amended to read as follows:

1608.1 Snow Loads – General. Design snow loads shall be determined in accordance with Chapter 7 of ASCE 7, but the design roof load shall not be less than that determined by Section 1607. Furthermore, the design roof snow load shall not be less than 25 pounds per square feet. When using this design roof snow load it will be left to the engineer’s judgment whether to consider drift or sliding snow. However, the engineer shall consider a rain on snow surcharge of at least 5 pounds per square feet for roof slopes less than 5 degrees.

I.J. IBC Section 3112 Revised – Waterfront Structures. Section 3112 of the International Building Code is hereby added to read as follows:

SECTION 3112 – WATERFRONT STRUCTURES

Section 3112.1 General. In addition to other requirements of this code, all waterfront structures including but not limited to docks, piers, wharves, floats, mooring piles, anchor buoys, bulkheads, submerged or overhead wires, pipes, and cables, and any object passing beneath, through or over the water beyond the line of ordinary high water shall comply with the regulations of this section.

Section 3112.2 Approvals required. Before any permit for a new waterfront structure or revisions to an existing waterfront structure is issued by the building official, the applicant shall obtain prior approval from all applicable state and federal agencies.

Section 3112.3 Definitions. For the purposes of this section, certain terms are defined as follows:

BULKHEAD. A retaining wall or erosion-control structure along a waterfront.

COVERED WATERFRONT STRUCTURE. Any waterfront structure covered in whole or in part by a roof.

COVERED WATERFRONT STRUCTURE BUILDING AREA. The area lying directly beneath the portion of a structure covered by a roof.

SUBSTRUCTURE. That portion of the construction of a dock, pier, wharf or other similar waterfront structure below and including the deck.

SUPERSTRUCTURE. That portion of the construction of a dock, pier, wharf or other similar waterfront structure above the deck.

Section 3112.4 Construction Requirements. Waterfront structures shall comply with Sections 3112.4.1 through 3112.4.3.

Section 3112.4.1 Substructure. The substructure may be constructed of any materials allowed by this code. All decks shall sustain, within the limitations of this code, all dead loads plus a live load of not less than 100 pounds per square foot, assumed to act vertically. In addition to the live load requirement, all structures and every portion thereof shall be designed and constructed to resist a horizontal force of not less than 100 pounds per lineal foot acting at the deck line, in any direction.

Exception: For waterfront structures serving only a single dwelling, a live load of 40 psf may be used and a horizontal force need only be considered where applicable.

Section 3112.4.2 Superstructure. The superstructure shall be designed and constructed to sustain all dead loads, live loads, and wind loads required by this code, and shall be constructed of any materials allowed by this code, except when the building area of a covered waterfront structure exceeds 1,000 square feet the entire superstructure and deck shall be constructed of noncombustible materials or as required for Type IV-HT Construction per IBC Section 602.4.

Section 3112.4.3 Hardware. All hardware used structurally shall be of a corrosive-resistant metal such as aluminum, brass, copper, and stainless steel, or be completely protected by an approved corrosion-resistant metal, such as zinc.

J.K. IBC Appendix H, Section H101.3 Added – Signs, General, Conflict with Mercer Island City Code. Appendix H, Section H101.3 of the International Building Code is hereby added to read as follows:

Section H101.3, Conflict with Mercer Island City Code. If any provisions of IBC Appendix H are in conflict with any provisions of the Mercer Island City Code, the applicable provisions of the Mercer Island City Code shall govern.

Amendments to Chapter 17.02 MICC, International Residential Code.

MICC 17.02 “INTERNATIONAL RESIDENTIAL CODE” is hereby amended as follows

17.02.010 Adoption.

The ~~2015-2018~~ Edition of the International Residential Code (IRC), as adopted and amended by the State Building Code Council in Chapter ~~51-51~~ WAC, as published by the International Code Council, is adopted by reference with the following additions, deletions and exceptions: Provided, that Chapter 1, ~~Part 2 – Administration and Enforcement~~, is not adopted and the Construction Administrative Code, as set forth in Chapter ~~17.14~~ MICC, shall be used in place of IRC Chapter 1, ~~Part 2 - Administration and Enforcement~~. Provided, that Chapters 11 and 25 through 43 of the International Residential Code are not adopted. Provided, that the energy code is regulated by Chapter ~~51-11R~~ WAC; the plumbing code is regulated by Chapter ~~51-56~~ WAC; the electrical code is regulated as adopted by MICC ~~17.13.020~~. Provided, that the standards for liquefied petroleum gas installations shall be ~~2014-2017~~ NFPA 58 (Liquefied Petroleum Gas Code) and ~~2014-2018~~ NFPA 54 (National Fuel Gas Code). Provided, that all other fuel gas installations shall be regulated by the International Mechanical Code and International Fuel Gas Code. Provided, that Appendix F – Radon Control Methods, Appendix Q – ~~Tiny Homes, and Appendix U - Dwelling Unit Fire Sprinkler Systems~~, and Appendix V – Fire Sprinklers are adopted. The codes, appendices, and standards set forth in this chapter shall be filed with the city clerk and a copy made available for use and examination by the public, pursuant to RCW ~~35A.12.140~~.

Exceptions. The provisions of this code do not apply to temporary growing structures used solely for the commercial production of horticultural plants including ornamental plants, flowers, vegetables, and fruits. "Temporary growing structure" means a structure that has the sides and roof covered with polyethylene, polyvinyl, or similar flexible synthetic material and is used to provide plants with either frost protection or increased heat retention. A temporary growing structure is not considered a building for purposes of this code.

The provisions of this code do not apply to the construction, alteration, or repair of temporary worker housing except as provided by rule adopted under Chapter 70.114A RCW or Chapter 37, Laws of 1998 (SB 6168). "Temporary worker housing" means a place, area, or piece of land where sleeping places or housing sites are provided by an employer for his or her employees or by another person, including a temporary worker housing operator, who is providing such accommodations for employees, for temporary, seasonal occupancy, and includes "labor camps" under RCW 70.54.110.

~~A. The 2015 International Swimming Pool and Spa Code (ISPSC) is included in the adoption of the International Residential Code as provided by IRC Section R329 and amended in WAC 51-51-0329, excluding Chapter 1, Part 2— Administration. The Construction Administrative Code, as set forth in Chapter 17.14 MICG, shall be used in place of ISPSC Chapter 1, Part 2— Administration. The design and construction of swimming pools, spas and other aquatic recreation facilities shall comply with the ISPSC, where the facility is one of the following, except that public swimming pool barriers are regulated by WAC 246-260-031(4):~~

- ~~1. For the sole use of residents and invited guests at a single-family dwelling;~~
- ~~2. For the sole use of residents and invited guests of a duplex owned by the residents; or~~
- ~~3. Operated exclusively for physical therapy or rehabilitation and under the supervision of a licensed medical practitioner.~~

~~All other "water recreation facilities" as defined in RCW 70.90.110 are regulated under Chapters 246-260 and 246-262 WAC. (Ord. 17C-01 § 2; Ord. 16C-04 § 2; Ord. 13C-06 § 2; Ord. 10C-03 § 2; Ord. 07C-04 § 3; Ord. 04C-12 § 4).~~

17.02.020 Amendments and additions.

A. IRC Table R301.2(1) Amended. International Residential Code Table R301.2(1) is hereby amended to read as follows:

TABLE R301.2(1)
CLIMATIC AND GEOGRAPHIC DESIGN
CRITERIA

ROOF SNOW LOAD ^a (psf)	WIND DESIGN				SEISMIC DESIGN CATEGORY	SUBJECT TO DAMAGE FROM			OUTDOOR DESIGN TEMP (F) - Heat/Cool	ICE BARRIER UNDERLAYMENT REQUIRED	FLOOD HAZARD ^e	AIR FREEZING INDEX	MEAN ANNUAL TEMP
	Speed ^b (mph)	Topographic effects ^c	Special wind region	Windborne debris zone		Weathering ^d	Frost line depth	Termite					
25	110	Yes	No	No	D2	Moderate	12"	Slight to Moderate	83/24	No	N.A.	113	53
MANUAL J DESIGN CRITERIA													
Elevation			Latitude	Winter heating	Summer cooling	Altitude correction factor		Indoor design temperature	Design temperature cooling		Heating temperature difference		
338 feet			47°34'39"	72°F max	75°F min	0.99		72°F	75°F		48°F		
Cooling temperature difference			Wind velocity heating	Wind velocity cooling	Coincident wet bulb	Daily range		Winter humidity	Summer humidity				
8°F			N.A.	N.A.	66	Medium		75%	68%				

- a. This is the minimum roof snow load. When using this snow load it will be left to the engineer's judgment whether to consider drift or sliding snow. However, rain on snow surcharge of 5 psf must be considered for roof slopes less than 5 degrees.
- b. The 110 mph Ultimate Design Wind Speed (3-second gust) as adopted by the 2018 IRC/ASCE 7-10 (or if using the IBC for structural design, the 98 mph Basic Design Wind Speed as adopted by the 2018 IBC/ASCE 7-16 may be used).
- c. Wind exposure category and Topographic effects (Wind Speed-up Kzt factor) shall be determined on a site-specific basis by the Engineer of Record (components and cladding need not consider topographic effects unless otherwise determined by the engineer of record).
- d. Weathering may require a higher strength concrete or grade of masonry than necessary to satisfy the structural requirements of this code. The grade of masonry units shall be determined from ASTM C 34, C 55, C 62, C 73, C 90, C 129, C 145, C 216 or C 652.
- e. The City of Mercer Island participates in the National Flood Insurance Program (NFIP); Regular Program (No Special Flood Hazard Area). Further NFIP participation information: CID 530083, Initial FHBM Identified 06/28/74, Initial FIRM Identified 05/16/95, Current Effective Map Date (NSFHA), Reg-Emer Date 06/30/97, 53033C0654G effective 8/19/2020.

IRC Table R301.2(1)

Climatic and Geographic Design Criteria

Roof Snow Load ^a	Wind Design ^b		Seismic Design Category ^c	Subject to Damage From:			Outside Design Temp - Heat/Cool	Ice Barrier Underlayment Required	Flood Hazards ^e	Air Freezing Index	Mean Annual Temp
	Speed	Topographic Effects		Weathering ^d	Frost Line Depth	Termite Decay					
25-psf	110-mph	See footnote ^b	D2	Moderate	12"	Slight to Moderate	24°F/83°F	No	N/A	113	53°F

- ^a—When using this roof snow load it will be left to the engineer's judgment whether to consider drift or sliding snow. However, rain on snow surcharge of 5 psf must be considered for roof slopes less than 5 degrees.
- ^b—Wind exposure category and Topographic effects (Wind Speed-up Kzt factor) shall be determined on a site-specific basis by the Engineer of Record (components and cladding need not consider topographic effects unless otherwise determined by the engineer of record).
- ^c—From IRC Table 301.2(1).
- ^d—Weathering may require a higher strength concrete or grade of masonry than necessary to satisfy the structural requirements of this code. The grade of masonry units shall be determined from ASTM C 34, C 55, C 62, C 73, C 90, C 129, C 145, C 216 or C 652.
- ^e—The City of Mercer Island participates in the National Flood Insurance Program (NFIP); Regular Program (No Special Flood Hazard Area). Further NFIP participation information: CID-

~~530083, Initial FHBM Identified 06/28/74, Initial FIRM Identified 05/16/95, Current Effective Map Date (NSFHA), Reg-Emer Date 06/30/97.~~

B. IRC AV107.2 Added. International Residential Code Appendix V Section AV107.2 is hereby added as follows:

AV107.2 Fire sprinklers in Existing Buildings. An approved automatic fire sprinkler system shall be installed throughout the residence in existing one-family and two-family dwellings (and townhouses) in accordance with Appendix ~~Q-U~~ when undergoing a remodel or addition when the construction value of all additions, alterations or repairs performed within a sixty-month period exceeds 50% of the value of the residence. Value shall be determined by a method approved by the fire code official.

C. IRC AV107.3 Added. International Residential Code Appendix V Section AV107.3 is hereby added as follows:

AV107.3 Household Fire Alarm System. An approved Household Fire Alarm System shall be installed throughout the residence in existing one-family and two-family dwellings (and townhouses) that have deficiencies in Fire Flow, hydrants or access. This system shall be installed in accordance with NFPA 72 chapter 29 when undergoing a remodel or addition when the construction value of all additions, alterations or repairs performed within a sixty-month period is within 10% to 50% of the value of the residence. Value shall be determined by a method approved by the fire code official.

Amendments to Chapter 17.03 MICC, International Mechanical Code.

MICC 17.03 "INTERNATIONAL MECHANICAL CODE" is hereby amended as follows:

17.03.010 Adoption.

The ~~2015-2018~~ Edition of the International Mechanical Code (IMC), as adopted and amended by the State Building Code Council in Chapter ~~51-52~~ WAC, as published by the International Code Council, is adopted by reference with the following additions, deletions and exceptions: Provided, that Chapter 1, Part 2 – Administration and Enforcement, is not adopted and the Construction Administrative Code, as set forth in Chapter ~~17.14~~ MICC, shall be used in place of IMC Chapter 1, Part 2 – Administration and Enforcement. Provided, that the installation of fuel gas distribution piping and equipment, fuel gas-fired appliances and fuel gas-fired appliance venting systems shall be regulated by the International Fuel Gas Code. Provided, that detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories high with separate means of egress and their accessory structures shall comply with the International Residential Code. Provided, that the standards for liquefied petroleum gas installations shall be the ~~2014-2017~~ Edition of NFPA 58 (Liquefied Petroleum Gas Code) and the ~~2015-2018~~ Edition of ANSI Z223.1/NFPA 54 (National Fuel Gas Code). References in this code to Group R shall include Group I-1, Condition 2 assisted living facilities licensed by Washington state under chapter 388-78A WAC and Group I-1, Condition 2 residential treatment facilities licensed by Washington state under chapter 246-337 WAC. The codes, appendices, and standards set forth in this chapter shall be filed with the city clerk and a copy made available for use and examination by the public, pursuant to RCW ~~35A.12.140~~.

Exceptions. The provisions of this code do not apply to temporary growing structures used solely for the commercial production of horticultural plants including ornamental plants, flowers, vegetables, and fruits. "Temporary growing structure" means a structure that has the sides and

roof covered with polyethylene, polyvinyl, or similar flexible synthetic material and is used to provide plants with either frost protection or increased heat retention. A temporary growing structure is not considered a building for purposes of this code.

Conflicts. In the case of conflict between the duct sealing or insulation requirements of Section 603 or Section 604 of this code and the duct sealing or insulation requirements of Chapter 51-11C/R WAC, the Washington State Energy Code, the provisions of the energy codes shall govern.

Amendments to Chapter 17.04 MICC, National Fuel Gas Code (NFPA 54).

MICC 17.04 “NATIONAL FUEL GAS CODE” is hereby amended as follows:

17.04.010 Adoption.

The ~~2015~~-2018 Edition of the National Fuel Gas Code (ANSI Z223.1/NFPA 54), as adopted by the State Building Code Council in Chapter ~~51-52~~ WAC, as published by NFPA, is adopted by reference. The Construction Administrative Code, as set forth in Chapter ~~17.14~~ MICC, shall be applied for the administration of this code. The codes, appendices, and standards set forth in this chapter shall be filed with the city clerk and a copy made available for use and examination by the public, pursuant to RCW ~~35A.12.140~~.

Amendments to Chapter 17.05 MICC, Liquefied Petroleum Gas Code (NFPA 58).

MICC 17.05 “LIQUEFIED PETROLEUM GAS CODE” is hereby amended as follows:

17.05.010 Adoption.

The ~~2014~~-2017 Edition of the Liquefied Petroleum Gas Code (NFPA 58), as adopted by the State Building Code Council in Chapter ~~51-52~~ WAC, as published by NFPA, is adopted by reference. The Construction Administrative Code, as set forth in Chapter ~~17.14~~ MICC, shall be applied for the administration of this code. The codes, appendices, and standards set forth in this chapter shall be filed with the city clerk and a copy made available for use and examination by the public, pursuant to RCW ~~35A.12.140~~.

Amendments to Chapter 17.06 MICC, International Fuel Gas Code.

MICC 17.06 “INTERNATIONAL FUEL GAS CODE” is hereby amended as follows:

17.06.010 Adoption.

The ~~2015~~-2018 Edition of the International Fuel Gas Code (IFGC), as adopted by the State Building Code Council in Chapter ~~51-52~~ WAC, as published by the International Code Council, excluding Chapter 1, Part 2 – Administration and Enforcement, is adopted by reference. The Construction Administrative Code, as set forth in Chapter ~~17.14~~ MICC, shall be used in place of IFGC Chapter 1, Part 2 – Administration. Provided, that detached and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories high with separate means of egress and their accessory structures shall comply with the International Residential Code. Provided, that the standards for liquefied petroleum gas installations shall be the ~~2014~~-2017 Edition of NFPA 58 (Liquefied Petroleum Gas Code) and the ~~2015~~-2018 Edition of ANSI Z223.1/NFPA 54 (National Fuel Gas Code). The codes, appendices, and standards set forth in this chapter shall be filed with the city clerk and a copy made available for use and examination by the public, pursuant to RCW ~~35A.12.140~~.

~~17.06.020 — Amendments and additions.~~~~A. IFGC Section 614.4 Amended — Clothes Dryer Exhaust, Exhaust Installation. Section 614.4 of the International Fuel Gas Code is hereby amended to read as follows:~~~~614.4 Exhaust installation. Exhaust ducts for clothes dryers shall terminate on the outside of the building and shall be equipped with a back-draft damper. Dryer exhaust ducts may terminate at approved exterior louvers with not less than 1/2" openings in any direction. Screens shall not be installed at the duct termination. Ducts shall not be connected or installed with sheet metal screws or other fasteners that will obstruct the flow. Clothes dryer exhaust ducts shall not be connected to a vent connector, vent or chimney. Clothes dryer exhaust ducts shall not extend into or through ducts or plenums.~~**Amendments to Chapter 17.07 MICC, International Fire Code.**

MICC 17.07 "INTERNATIONAL FIRE CODE" is hereby amended as follows:

17.07.010 Adoption.

The ~~2015~~2018 Edition of the International Fire Code (IFC), as adopted and amended by the State Building Code Council in Chapter ~~51-54~~ WAC, as published by the International Code Council, is adopted by reference, together with the amendments and additions set forth below. The codes, appendices, and standards set forth in this chapter shall be filed with the city clerk and a copy made available for use and examination by the public, pursuant to RCW 35A.12.140.

The following appendices of the ~~2015-2018~~ Edition of the International Fire Code are also adopted by reference: Appendix B – Fire-Flow Requirements for Buildings; Appendix C – Fire Hydrant Locations and Distribution; Appendix D – Fire Apparatus Access Roads; and Appendix J – Building Information Sign.

The geographic limits referred to in certain sections of the ~~2015-2018~~ International Fire Code are hereby established as follows:

Section 6104.2 (geographic limits in which the storage of liquefied petroleum gas is restricted for the protection of heavily populated or congested areas): Zones TC, MF-2, MF-3 and PI as defined in MICC Title 19, Unified Land Development Code.

The ~~2015-2018~~ International Wildland Urban Interface Code is included in this code as Section ~~8100-8200~~ with amendments found in Appendix Chapter ~~KN~~.

Exceptions. The provisions of this code do not apply to temporary growing structures used solely for the commercial production of horticultural plants including ornamental plants, flowers, vegetables, and fruits. "Temporary growing structure" means a structure that has the sides and roof covered with polyethylene, polyvinyl, or similar flexible synthetic material and is used to provide plants with either frost protection or increased heat retention. A temporary growing structure is not considered a building for purposes of this code.

The provisions of this code do not apply to the construction, alteration, or repair of temporary worker housing except as provided by rule adopted under Chapter 70.114A RCW or Chapter 37, Laws of 1998 (2SSB 6168). "Temporary worker housing" means a place, area, or piece of land where sleeping places or housing sites are provided by an employer for his or her employees or by another person, including a temporary worker housing operator, who is

providing such accommodations for employees, for temporary, seasonal occupancy, and includes “labor camps” under RCW [70.54.110](#). The manufacture, storage, handling, sale and use of fireworks shall be governed by Chapter [70.77](#) RCW and by Chapter [212-17](#) WAC and local ordinances consistent with Chapter [212-17](#) WAC.

17.07.020 Amendments and additions.

A. IFC Section 102.7 Amended – Referenced Codes and Standards. Section 102.7 of the International Fire Code is hereby amended to read as follows:

Section 102.7 Referenced codes and standards. The codes and standards referenced in this code shall be those that are listed in Chapter 80. Such codes and standards shall be considered part of the requirements of this code to the prescribed extent of each such reference as determined or modified by the fire code official. Where differences occur between the provisions of this code and the referenced standards, the provisions of this code shall apply.

B. IFC Section 104.1.2 Added - Indigent Housing Guidelines.

104.1.2 Indigent Housing Guidelines. The fire code official is hereby authorized to develop a policy regarding application and exemption of construction codes for temporary homeless shelters in accordance with WAC 51-16-030 Exemptions for indigent housing guidelines, now or as hereafter amended.

~~BC~~—IFC Section 104.10.1 Amended – General Authority and Responsibilities, Assistance from Other Agencies. Section 104.10.1 of the International Fire Code is hereby amended to read as follows:

Section 104.10.1 Assistance from other agencies. Police and other enforcement agencies shall have authority to render necessary assistance in the investigation of fires or the enforcement of this code when requested to do so by the fire code official.

~~CD~~—IFC Section 104.11.2 Amended – General Authority and Responsibilities, Obstructing Operations. Section 104.11.2 of the International Fire Code is hereby amended to read as follows:

Section 104.11.2 Obstructing operations. No person shall obstruct the operations of the fire department in connection with extinguishment, control, or investigation of any fire, or actions relative to other emergencies, or disobey any lawful command of the fire chief or officer of the fire department in charge of the emergency, or any part thereof, or any lawful order of a police officer assisting the fire department.

~~DE~~—IFC Section 105.1.4 Added – Permits, Construction Permit Fees. Section 105.1.4 of the International Fire Code is hereby added to read as follows:

Section 105.1.4 Construction permit fees. Fees will be assessed for each construction permit issued under this Code. Fees shall be established by resolution of the city council.

~~EF~~—IFC Section 105.1.5 Added – Permits, Operational Permit Fees. Section 105.1.5 of the International Fire Code is hereby added to read as follows:

Section 105.1.5 Operational permit fees. Fees may be charged annually for each type of operational permit. Fees shall be established by resolution of the city council.

~~FG~~—IFC Section 105.6.49 Added – Food Trucks. Section 105.6.49 of the International Fire Code is hereby added to read as follows:

Section 105.6.49 An operational permit is required to operate a food truck.

H. IFC Section 105.6.30 Amended – Mobile Food Preparation Vehicles. Section 105.6.30 of the International Fire Code is hereby amended to read as follows:

Mobile Food Preparation Vehicle. Mobile food preparation vehicles that are equipped with appliances that produce smoke or grease-laden vapors or utilize LP-gas systems or CNG systems for the purpose of preparing and serving food to the public. Vehicles intended for private recreation shall not be considered mobile food preparation vehicles.

104.6.30.1 Valid operational permits issued by any other Municipality, County, or Authority Having Jurisdiction may be considered upon approval of the Fire Marshal and are maintained in accordance with the conditions of the original permit.

G. IFC Section 105.7.13 Added – Emergency Power Supply Systems. Section 105.7.13 of the International Fire Code is hereby added to read as follows:

Section 105.7.~~26~~¹³ Emergency Power Supply Systems. A construction permit is required for the installation of a required emergency power supply system that provides emergency power for any life safety device or system. Examples as follows but not limited to elevators, escalators, systems to prevent explosions or detonations, life maintaining medical systems, etc.

J. IFC 106.8 Amended – Overcrowding. Section 108.6 of the International Fire Code is hereby amended to read as follows:

Section 108.6 Overcrowding. Overcrowding or admittance of any person beyond the approved capacity of a building or portion thereof shall not be allowed. The fire code official, upon finding any overcrowding conditions or obstruction in aisles, passageways or other means of egress, or upon finding any condition which constitutes a life safety hazard, shall be authorized to direct actions to reduce the overcrowding or to cause the event to be stopped until such condition or obstruction is corrected.

K. IFC 108.7 Amended - Unauthorized Tampering. Section 108.7 of the International Fire Code is hereby amended to read as follows:

Section 108.7 Unauthorized Tampering. Signs, tags, or seals posted or affixed by the fire code official or their designee shall not be mutilated, destroyed, or tampered with or removed without authorization from the fire code official.

L.H. IFC Section ~~108.1~~^{109.1} Amended – Board of Appeals, Board of Appeals Established. Section 108.1 of the International Fire Code is hereby amended to read as follows:

Section ~~108.1~~^{109.1} General. The hearing examiner shall hear and decide appeals of orders, decisions or determinations made by the fire code official relative to the application and interpretation of the International Fire Code. Appeals shall follow the process described in MICC 17.14.020 and 19.15.130.

M.I. IFC Section ~~108.2~~^{109.2} Amended – Board of Appeals, Limitations on Authority. Section 108.2 of the International Fire Code is hereby amended to read as follows:

Section ~~108.2~~^{109.2} Limitations on authority. An application for appeal shall be based on a claim that the true intent of the International Fire Code or the rules legally adopted thereunder have been incorrectly interpreted, the provisions of the International Fire Code do not fully apply or an equally good or better form of construction is proposed.

The hearing examiner shall have no authority relative to interpretation of the administrative provisions of the International Fire Code nor shall the hearing examiner have the authority to waive requirements of either this code or of other codes, appendices and referenced code standards adopted by or through this code.

~~N.J.~~—*IFC Section 202 Amended – Definitions, High-Rise Building.* Section 202 of the International Fire Code is hereby amended to read as follows:

HIGH-RISE BUILDING. A building with an occupied floor or rooftop located more than 75 feet (22 860 mm) above the lowest level of fire department vehicle access.

~~OK.~~—*IFC Section 307 Amended – Open Burning, Recreational Fires, and Portable Outdoor Fireplaces.* Section 307 of the International Fire Code is hereby amended to read as follows:

307.1 General. A person shall not kindle or maintain or authorize to be kindled or maintained any open burning unless conducted and approved in accordance with Sections 307.1.1 through 307.5

307.1.1 Prohibited open burning. Open burning shall be prohibited at all times in compliance with a permanent ban on open burning established by the Puget Sound Clean Air Agency in September of 1992.

Exceptions:

1. Bonfires
2. Recreational Fires
3. Portable outdoor fireplaces
4. Fire Department Training Fires

307.2 Permit Required.

A permit shall be obtained from the fire code official in accordance with Section 105.6 prior to conducting a bonfire, recreational fire or portable outdoor fireplace fire. Application for such approval shall only be presented by and permits issues to the owner of the land in which the fire is to be kindled.

307.2.1 Bans on fires due to air quality or fire danger.

If the Puget Sound Clean Air Agency issues a ban due to air quality, or if a fire and life safety burn ban is issued by the City of Mercer Island and/or the King County Fire Marshal's Office all fires are prohibited. In it is the responsibility of the property owner where the fire is to be constructed to ensure no such ban exists prior to starting any fire.

307.3 Extinguishment authority. When any fire cerates or adds to a hazardous situation, permit conditions are not adhered to, or a required permit has not been obtained, the fire code official is authorized to order the extinguishment of the fire.

307.4 Location. The location for the fires shall be as follows:

307.4 Location. The location for the fires shall be as follows:

307.4.1 Bonfires

A bonfire shall not be constructed within 50 feet (15240 mm) of a structure or combustible material unless the fire is contained in a barbeque pit. Conditions which could cause a fire to spread within 50 feet (15244 mm) of a structure shall be eliminated prior to ignition.

307.4.2 Recreational Fires

Recreational fires shall not be constructed within 25 feet (7620 mm) of a structure or combustible material. Conditions that could cause a

fire to spread within 25 feet (7620 mm) of a structure shall be eliminated prior to ignition.

307.4.3 Portable Outdoor Fireplaces

Portable outdoor fireplaces shall be used in accordance with the manufacturer's instructions and shall not be operated within 15 feet (3048 mm) of a structure of combustible material.

307.5 Attendance.

Bonfires, recreational fires and use of portable fireplaces shall be constantly attended until the fire is extinguished. Not fewer than one portable fire extinguisher complying with Section 906 with a minimum of 4-A rating or other approved on-site fire -extinguishing equipment, such as dirt, sand, water barrel, garden hose or water truck, shall be available for immediate utilization.

PK. IFC Section 308.3 Amended – Open Flames, Group A Occupancies. Section 308.3 of the International Fire Code is hereby amended to read as follows:

Section 308.3 Group A occupancies. Open-flame devices shall not be used in a Group A occupancy.

Exceptions:

1. Open-flame devices are allowed to be used in the following situations, provided approved precautions are taken to prevent ignition of a combustible material or injury to occupants:
 - 1.1. Where necessary for ceremonial or religious purposes in accordance with Section 308.1.7.
 - 1.2. On stages and platforms as a necessary part of a performance in accordance with Section 308.3.2.
 - 1.3. Where candles on tables are securely supported on substantial noncombustible bases and the candle flames are protected.
2. Heat-producing equipment complying with Chapter 6 and the International Mechanical Code.
3. Gas lights are allowed to be used provided adequate precautions satisfactory to the fire code official are taken to prevent ignition of combustible materials.
4. Where approved by the fire code official.

QL. IFC Section 314.4 Added – Indoor Displays, Vehicles. Section 314.4 of the International Fire Code is hereby amended to read as follows:

Section 314.4 Vehicles. Liquid- or gas-fueled vehicles, fueled equipment, boats or other motorcraft shall not be located indoors except as follows:

1. Batteries are disconnected.
2. Fuel in fuel tanks does not exceed one-quarter tank or 5 gallons (19 L) (whichever is least).
3. Fuel tanks and fill openings are closed and sealed to prevent tampering.
4. Vehicles, fueled equipment, boats or other motorcraft are not fueled or defueled within the building.

R. IFC Section 401 – Amended Evacuation Required. Section 401.9 of the International Fire Code is hereby amended to read as follows:

Section 401.9 Evacuation required. In the event of activation of a fire, emergency alarm, or at the direction of the fire code official, occupants of the building or portion of the building in which the alarm is activated shall make a safe and orderly evacuation

out of the building, or as provided in the building's fire safety and evacuation or high-rise operations plan.

Exceptions:

1. Where the occupant's physical or other disability make the occupant unable to evacuate without assistance and no assistance is immediately available, or;
2. Where the presence of smoke, fire, structural collapse or other hazard or obstruction in the occupant's means of egress make evacuation unsafe.

SM.—IFC Section 501.1 Amended – General, Scope. Section 501.1 of the International Fire Code is hereby amended to read as follows:

Section 501.1 Scope. Fire service features for buildings, structures and premises shall comply with this chapter. The requirements in this chapter may be modified by the fire code official if other approved fire-protection features are provided.

TN.—IFC Section 503 Amended – Fire Apparatus Access Roads. Section 503 of the International Fire Code is hereby adopted and amended to read as follows:

Section 503.1 Where required. Fire apparatus access roads shall be provided and maintained in accordance with Sections 503.1.1 through 503.1.3 and/or local street, road and access standards as determined by the fire code official.

503.1.1 Buildings and facilities.

Approved fire apparatus access roads shall be provided for every facility, building or portion of a building hereafter constructed or moved into or within the jurisdiction. The fire apparatus access road shall comply with the requirements of this section and shall extend to within 150 feet (45 720 mm) of all portions of the facility and all portions of the exterior walls of the first story of the building as measured by an approved route around the exterior of the building or facility.

Exception: The fire code official is authorized to increase the dimension of 150 feet (45 720 mm) where:

1. The building is equipped throughout with an approved automatic sprinkler system installed in accordance with Sections 903.3.1.2 or 903.3.1.3 for 1 and 2 family dwellings or Section 903.3.1.1 for all other buildings.
2. Fire apparatus access roads cannot be installed because of location on property, topography, waterways, nonnegotiable grades or other similar conditions, and an approved alternative means of fire protection is provided.

503.1.2 Additional access.

The fire code official is authorized to require more than one fire apparatus access road based on the potential for impairment of a single road by vehicle congestion, condition of terrain, climatic conditions or other factors that could limit access.

503.1.3 High-piled storage.

Fire department vehicle access to buildings used for high-piled combustible storage shall comply with the applicable provisions of Chapter 32.

503.2 Specifications.

Fire apparatus access roads shall be installed and arranged in accordance with Sections 503.2.1 through 503.2.2.

503.2.1 Dimensions.

Fire apparatus access roads shall have an unobstructed width of not less than 20 feet (6096 mm), exclusive of shoulders, except for approved security gates in accordance with Appendix D Section D103.5, and an unobstructed vertical clearance of not less than 13 feet 6 inches (4115 mm).

503.2.2 Authority.

The fire code official shall have the authority to require an increase in the minimum access widths where they are inadequate for fire or rescue operations.

503.4 Obstruction of fire apparatus access roads.

Fire apparatus access roads shall not be obstructed in any manner, including the parking of vehicles. The minimum widths and clearances established in Section 503.2.1 shall be maintained at all times.

503.4.1. Traffic calming devices.

Traffic calming devices shall be prohibited unless approved by the fire code official.

EU—IFC Section 505.1 Amended – Address Identification. Section 505.1 of the International Fire Code is hereby amended to read as follows:

Section 505.1 – Address identification. New and existing buildings shall be provided with approved address identification. The address identification shall be legible and placed in a position that is visible from the street or road fronting the property. Address identification characters shall contrast with their background. Address numbers shall be Arabic numbers or alphabetical letters. Numbers shall not be spelled out. Each character shall be not less than six (6) inches high with a minimum stroke width of 1/2 inch. Where required by the fire code official, address identification shall be provided in additional approved locations to facilitate emergency response. Where access is by means of a private road and the building cannot be viewed from the public way, a monument, pole or other sign or means shall be used to identify the structure. Address identification shall be maintained.

PV—IFC Section 507.3 Amended – Fire Protection Water Supplies, Fire-Flow. Section 507.3 of the International Fire Code is hereby amended to read as follows:

Section 507.3 Fire-flow. Fire-flow requirements for buildings or portions of buildings and facilities shall be determined by an approved method and Appendix B.

EXCEPTIONS:

1. Fire-flow is not required for structures under 500 square feet with a B, U or R-1 occupancy where structures are at least 30 feet from any other structure and are used only for recreation.
2. In rural and suburban areas in which adequate and reliable water supply systems do not exist, the fire code official is authorized to utilize NFPA 1142 or the International Wildland-Urban Interface Code.

QW—IFC Section 507.5.1 Amended – Fire Hydrant Systems, Where Required. Section 507.5.1 of the International Fire Code is hereby amended to read as follows:

Section 507.5.1 Where required. Where a portion of the facility or building hereafter constructed or moved into or within the jurisdiction is more than 150 feet from a hydrant on a fire apparatus access road, as measured by an approved route around the exterior of the facility or building, on-site fire hydrants and mains shall be provided where required by the fire code official.

Exception:

For buildings, one- and two-family dwellings and Group R-3 and Group U occupancies equipped throughout with an approved automatic sprinkler system installed in accordance with Section 903.3.1.1, 903.3.1.2, or 903.3.1.3, the distance requirement shall be 600 feet (183 m).

~~RX~~—IFC Section 507.5.1.1 Amended – Hydrant for Standpipe Systems. Section 507.5.1.1 of the International Fire Code is hereby amended to read as follows:

507.5.1.1 Hydrant for standpipe and fire sprinkler systems.

Buildings equipped with a standpipe System installed in accordance with Section 905 or a fire sprinkler system installed in accordance with Section 903 shall have a fire hydrant within 15 feet of the fire department connections.

Exception: The distance shall be permitted to exceed 15 feet where approved by the fire code official.

~~YS~~. IFC Section 510 Amended – Emergency Responder Radio Coverage. Section 510 of the International Fire Code is hereby amended to read as follows:

510.1 Emergency responder radio coverage in new buildings. ~~All new buildings shall have~~ Approved radio coverage for emergency responders within the building meeting any of the following conditions: ~~based upon the existing coverage levels of the public safety communication systems of the jurisdiction at the exterior of the building. This section shall not require improvement of the existing public safety communication system.~~

1. High rise buildings;

2. The total building area is 50,000 square feet or more;

3. The total basement area is 10,000 square feet or more; or

4. Buildings or structures where the Fire or Police Chief determined that in-building radio coverage is critical because of its unique design, location, or occupancy.

The radio coverage system shall be installed in accordance with Sections 501.4 through 510.5.5 of this code and within the provision of NDPA 1221 (2019). This section shall not required the improvement of the existing public safety communication systems.

When determining if the minimum signal strength referenced 510.4.1.1 exists at a subject building, the signal strength shall be measured at any point on the exterior of the building up to the highest point of the roof.

Exceptions:

~~1. Where approved by the building official and the fire code official, a wired communication system in accordance with Section 907.2.13.2 shall be permitted to be installed or maintained instead of an approved radio coverage system.~~

~~2. Where it is determined by the fire code official that the radio coverage system is not needed.~~ Buildings and areas of buildings that have a minimum radio coverage signal strength of the King County Regional 800mhz Radio System within the building in accordance with Section 510.4.1 without the use of a radio coverage system.

~~3.~~ In facilities where emergency responder radio coverage is required and such systems, components or equipment required could have a negative impact on the normal operations of that facility, the fire code official shall have the authority to accept an automatically activated emergency responder radio coverage system.

3. One- and two-family dwellings and townhouses.

4. Subject to the approval of the fire code official, and upon adoption of the local jurisdiction, buildings other than high-rise buildings, colleges, universities and buildings used primarily occupied by Group E or I occupancies that have completed a Mobile Emergency Radio Coverage application and submitted payment as outlined in the application.

~~4. Buildings constructed primarily of wood frame that do not have storage or parking areas that extend below grade.~~

~~5. Buildings thirty-five (35) feet high (As defined by International Building Code Section 502) or less that do not have below grade storage or parking areas.~~

~~6. One and two family dwellings and townhouses.~~

510.4.1 Emergency responder communication enhancement system signal strength. The building shall be considered to have acceptable emergency responder communications enhancement system coverage when signal strength measurements in 95 percent of all areas on each floor of the building meet the signal strength requirements in Sections 510.4.1.1 through 510.4.1.3.

Exception: Critical areas, such as the fire command center(s), the fire pump room(s), interior exit stairways, exit passageways, elevator lobbies, standpipe cabinets, sprinkler sectional valve locations, and other areas required by the fire code official, shall be provided with 99 percent floor area radio coverage.

510.4.1.1 Minimum signal strength into the building. The minimum inbound signal strength shall be sufficient to provide usable voice communications throughout the coverage area as specified by the fire code official. The inbound signal level shall be a minimum of -95dBm in 95% of the coverage area and 99% in critical areas and sufficient to provide not less than a Delivered Audio Quality (DAQ) of 3.0 or an equivalent Signal-to-Interference-Plus-Noise Ratio (SINR) applicable to the technology for either analog or digital signals.

510.4.1.2 Minimum signal strength out of the building. The minimum outbound signal strength shall be sufficient to provide usable voice communications throughout the coverage area as specified by the fire code official. The outbound signal level shall be sufficient to provide not less than a DAQ of 3.0 or an equivalent SINR applicable to the technology for either analog or digital signals. A minimum signal strength of -95 dBm shall be received by the King County Regional 800 MHz Radio System when transmitted from within the building.

510.4.2 System design. The emergency responder radio coverage system shall be designed in accordance with Sections 510.4.2.1 through 510.4.2.8 and NFPA 1221 (2019).

510.4.2.1 Amplification systems and components. Buildings and structures that cannot support the required level of radio coverage shall be equipped with systems and components to enhance the public safety radio signals and achieve the required level of radio coverage specified in Sections 510.4.1 through 510.4.1.3. Public safety communications enhancement systems utilizing radio-frequency-emitting devices and cabling shall be allowed by the Public Safety Radio System Operator. Prior to installation, all RF-emitting devices shall have the certification of the radio licensing authority and be suitable for public safety use.

510.4.2.2 Technical criteria. The Public Safety Radio System Operator shall provide the various frequencies required, the location of radio sites, the effective radiated power of radio sites, the maximum propagation delay in microseconds, the applications being used and other supporting technical information necessary for system design upon request by the building owner or owner's representative.

510.4.2.3 Power supply sources. Emergency responder radio coverage systems shall be provided with dedicated standby batteries or provided with 2-hour standby batteries and connected to the facility generator power system in accordance with Section 1203. The standby power supply shall be capable of operating the emergency responder radio coverage system at 100-percent system capacity for a duration of not less than 12 hours.

510.4.2.4 Signal booster requirements. If used, signal boosters shall meet the following requirements:

1. All signal booster components shall be contained in a National Electrical Manufacturer's Association (NEMA) 4, IP66-type waterproof cabinet or equivalent.

Exception: Listed battery systems that are contained in integrated battery cabinets.

2. Battery systems used for the emergency power source shall be contained in a NEMA 3R or higher-rated cabinet, IP65-type waterproof cabinet or equivalent.

3. Equipment shall have FCC or other radio licensing authority certification and be suitable for public safety use prior to installation.

4. Where a donor antenna exists, isolation shall be maintained between the donor antenna and all inside antennas to not less than 20dB greater than the system gain under all operating conditions.

5. Bi-Directional Amplifiers (BDAs) used in emergency responder radio coverage systems shall be fitted with anti-oscillation circuitry and per-channel AGC .

6. The installation of amplification systems or systems that operate on or provide the means to cause interference on any emergency responder radio coverage networks shall be coordinated and approved by the Public Safety Radio System Operator.

7. Unless otherwise approved by the Public Safety Radio System Operator, only channelized signal boosters shall be permitted.

Exception: Broadband BDA's may be utilized when specifically authorized in writing by the Public Safety Radio System Operator.

510.4.2.5 System monitoring. The emergency responder radio enhancement system shall include automatic supervisory and trouble signals that are monitored by a supervisory service and are annunciated by the fire alarm system in accordance with NFPA 72. The following conditions shall be separately annunciated by the fire alarm system, or, if the status of each of the following conditions is individually displayed on a dedicated panel on the radio enhancement system, a single automatic supervisory signal may be annunciated on the fire alarm system indicating deficiencies of the radio enhancement system:

1. Loss of normal AC power supply.
2. System battery charger(s) failure.
3. Malfunction of the donor antenna(s).
4. Failure of active RF-emitting device(s).
5. Low-battery capacity at 70-percent reduction of operating capacity.
6. Active system component malfunction.

7. Malfunction of the communications link between the fire alarm system and the emergency responder radio enhancement system.

510.5 Installation requirements. The installation of the public safety radio coverage system shall be in accordance with NFPA 1221 and Sections 510.5.1 through 510.5.7.

510.5.1 Approval prior to installation. Amplification systems capable of operating on frequencies licensed to any public safety agency by the FCC or other radio licensing authority shall not be installed without prior coordination and approval of the Public Safety Radio System Operator.

510.5.2 Minimum qualifications of personnel. The minimum qualifications of the system designer and lead installation personnel shall include both of the following:

1. A valid FCC-issued general radio telephone operators' license.
2. Certification of in-building system training issued by an approved organization or approved school, or a certificate issued by the manufacturer of the equipment being installed.

~~510.5.3 Acceptance Test procedure. Acceptance testing for Emergency responder radio amplification system is required, upon completion of installation. It is the building owner's responsibility to have the radio system tested by qualified personnel to ensure a minimum of 95% two-way coverage on each floor of the building.~~

~~A report shall be submitted to the Mercer Island Fire Department at the conclusion of acceptance testing containing a floor plan and the signal strengths at each location tested and other relevant information. A representative of the Mercer Island Fire Department may oversee the acceptance test. Acceptance testing is also required whenever changes occur to the building that would materially change the original field performance test. The test procedure shall be conducted as follows:~~

- ~~1. Each floor of the building shall be divided into a grid of approximately forty (40) equal areas.~~
- ~~2. Testing shall use a two (2) watt, portable transceiver with speaker/microphone and flexible antenna (or any calibrated device which will produce signal levels useable by the prescribed portable radio). Field strength testing instruments must have been calibrated within one (1) year of the date of the acceptance test. Field strength testing instruments must be of the frequency selective type incorporating a flexible antenna similar to the ones used on the hand held transceivers. City Radio System Manager may designate alternate methods of measuring the signal level, which satisfy appropriate levels of public safety coverage.~~
- ~~3. A maximum of two (2) nonadjacent areas will be allowed to fail the test.~~
- ~~4. In the event that three (3) of the areas fail the test, the floor may be divided into eighty (80) equal areas in order to be more statistically accurate. In such event, a maximum of four (4) nonadjacent areas will be allowed to fail the test. After the eighty (80) area tests, if the system continues to fail, the building owner shall have the system altered to meet the 95% coverage requirement.~~
- ~~5. A spot located approximately in the center of a grid area will be selected for the test, then the radio will be keyed to verify two-way communication to and from the outside of the building through the Regional 800 MHz Radio System. Once the spot has been selected, prospecting for a better spot within the grid area is not permitted. The gain values of all amplifiers shall be measured and the results kept on file with the building owner so that the measurements can be verified each year during the annual tests. In~~

~~the event that the measurement results become lost, the building owner will be required to rerun the acceptance test to reestablish the gain values.~~

~~6. The gain values of all amplifiers shall be measured and the test measurement results shall be kept on file with the building owner so that the measurements can be verified during annual tests. In the event that the measurement results become lost, the building owner shall be required to rerun the acceptance test to reestablish the gain values.~~

~~7. As part of the installation a spectrum analyzer or other suitable test equipment shall be utilized to ensure spurious oscillations are not being generated by the subject signal booster. This test shall be conducted at time of installation and subsequent annual inspections.~~

510.5.3 Acceptance test procedure. Where an emergency responder radio coverage system is required, and upon completion of installation, the building owner shall have the radio system tested to verify that two-way coverage on each floor of the building is in accordance with Section 510.4.1. The test procedure shall be conducted as follows:

1. Each floor of the building shall be divided into a grid of 20 approximately equal test areas, with a maximum test area size of 6,400 square feet. Where the floor area exceeds 128,000 square feet, the floor shall be divided into as many approximately equal test areas as needed, such that no test area exceeds the maximum square footage allowed for a test area.

2. Coverage testing of signal strength shall be conducted using a calibrated spectrum analyzer for each of the test grids. A diagram of this testing shall be created for each floor where coverage is provided, indicating the testing grid used for the test in Section 510.5.3(1), and including signal strengths and frequencies for each test area. Indicate all critical areas.

3. Functional talk-back testing shall be conducted using two calibrated portable radios of the latest brand and model used by the agency's radio communications system or other equipment approved by the fire code official. Testing shall use Digital Audible Quality (DAQ) metrics, where a passing result is a DAQ of 3 or higher. Communications between handsets shall be tested and recorded in the grid square diagram required by section 510.5.3(2): each grid square on each floor; between each critical area and a radio outside the building; between each critical area and the fire command center or fire alarm control panel; between each landing in each stairwell and the fire command center or fire alarm control panel.

4. Failure of more than 5% of the test areas on any floor shall result in failure of the test.

Exception:

1. Critical areas shall be provided with 99 percent floor area coverage.

5. In the event that two of the test areas fail the test, in order to be more statistically accurate, the floor shall be permitted to be divided into 40 equal test areas. Failure of not more than two nonadjacent test areas shall not result in failure of the test. If the system fails the 40-area test, the system shall be altered to meet the 95-percent coverage requirement.

6. A test location approximately in the center of each test area shall be selected for the test, with the radio enabled to verify two-way communications to and from the outside of the building through the public agency's radio communications system. Once the test location has been selected, that location shall represent

the entire test area. Failure in the selected test location shall be considered to be a failure of that test area. Additional test locations shall not be permitted.

7. The gain values of all amplifiers shall be measured, and the test measurement results shall be kept on file with the building owner so that the measurements can be verified during annual tests. In the event that the measurement results become lost, the building owner shall be required to rerun the acceptance test to reestablish the gain values.

8. As part of the installation, a spectrum analyzer or other suitable test equipment shall be utilized to ensure spurious oscillations are not being generated by the subject signal booster. This test shall be conducted at the time of installation and at subsequent annual inspections.

9. Systems incorporating Class B signal booster devices or Class B broadband fiber remote devices shall be tested using two portable radios simultaneously conducting subjective voice quality checks. One portable radio shall be positioned not greater than 10 feet (3048 mm) from the indoor antenna. The second portable radio shall be positioned at a distance that represents the farthest distance from any indoor antenna. With both portable radios simultaneously keyed up on different frequencies within the same band, subjective audio testing shall be conducted and comply with DAQ levels as specified in Sections 510.4.1.1 and 510.4.1.2.

10. Documentation maintained on premises. At the conclusion of the testing, and prior to issuance of the building Certificate of Occupancy, the building owner or owner's representative shall place a copy of the following records in the DAS enclosure or the building engineer's office. The records shall be available to the fire code official and maintained by the building owner for the life of the system:

a. A certification letter stating that the emergency responder radio coverage system has been installed and tested in accordance with this code, and that the system is complete and fully functional.

b. The grid square diagram created as part of testing in Sections 510.5.3(2) and 510.5.3(3).

c. Data sheets and/or manufacturer specifications for the emergency responder radio coverage system equipment; back up battery; and charging system (if utilized).

d. A diagram showing device locations and wiring schematic.

e. A copy of the electrical permit.

11. Acceptance test reporting to fire code official. At the conclusion of the testing, and prior to issuance of the building Certificate of Occupancy, the building owner or owner's representative shall submit to the fire code official a report of the acceptance test by way of the department's approved fire records management procedure.

~~510.6.3 Field-Testing. Police and Fire Personnel shall at any time have the right to enter onto the property to conduct its own field-testing to be certain that the required level of radio coverage is present.~~

510.6.4 Identification. Radio Coverage system shall be identified by a sign located on or near the Fire Alarm Control Panel stating "This building is equipped with an Emergency Responder Radio Coverage System."

~~FZ~~—IFC Section 602 Is Amended – Building Services and Systems, Definitions. Section 602.1 – Definitions of the International Fire Code is hereby amended to read as follows:

POWER TAP is a listed device for indoor use consisting of an attachment plug on one end of a flexible cord and two or more receptacles on the opposite end, and has overcurrent protection.

~~UAA~~—IFC Section 901.4 Amended – Installation. Section 901.4.7 of the International Fire Code is hereby added to read as follows:

901.4.7 Additions, change of use, alterations and repairs to buildings.

901.4.7.1 Additions or changes of use. Additions or changes of use to existing buildings which would result in a nonconforming building shall cause the building to be brought up to current code requirements for fire protection systems. Subject to the approval of the fire code official, a phasing plan of up to five years is permitted on sprinkler systems only.

901.4.7.2 Alterations and repairs. When the value of all alterations or repairs performed within a sixty-month period exceeds 50 percent of the value of the building, the fire extinguishing systems and fire detection systems shall be installed throughout as for new construction. For the purposes of this section, the value of the building shall be determined by an approved method by the fire code official.

~~VBB~~—IFC Section 903.2 Amended – Automatic Sprinkler Systems, Where Required. Section 903.2 of the International Fire Code is hereby amended to read as follows:

Section 903.2 Where required. Approved automatic sprinkler systems shall be installed in all newly constructed buildings and structures with a gross floor area of 5,000 square feet or greater and in the locations described in Sections 903.2.1 through 903.2.12.

[L. IFC Section 903.2.9 \(6\) Amended – Group S-1. Section 903.2.9 \(6\) of the International Fire Code is hereby amended to read as follows:](#)

[903.2.9 \(6\)](#)

[6. A Group S-1 occupancy used for self-storage where the fire area exceeds 2,500 square feet.](#)

~~WCC~~—IFC Section 903.3.1.2 Amended – NFPA 13R Sprinkler Systems. Section 903.3.1.2 of the International Fire Code is hereby amended to read as follows:

Section 903.3.1.2 NFPA 13R sprinkler systems.

Automatic sprinkler systems in one and two family dwellings shall be permitted to be installed throughout in accordance with NFPA 13R. One and two family dwellings 10,000 square feet and larger shall be installed in accordance with NFPA 13R or 13. Systems in accordance with NFPA 13R shall not be installed in R-1 or R-2 Occupancies.

~~XDD~~—IFC Section 903.4.3 Amended – Sprinkler System Monitoring and Alarms, Floor Control Valves. Section 903.4.3 of the International Fire Code is hereby amended to read as follows:

Section 903.4.3 Floor control valves. Approved supervised indicating control valves shall be provided at the point of connection to the riser on each floor.

Exception: When approved by the Fire Code Official in NFPA 13D and NFPA 13R Systems.

~~YEE~~—IFC Section 905.8 Added – Standpipe Systems, Dry Standpipes. Section 905.8 of the International Fire Code is hereby added to read as follows:

Section 905.8 Dry standpipes. Dry standpipes shall not be installed.

Exception: Where subject to freezing and in accordance with NFPA 14 when approved by the Fire Code Official.

ZFF.—IFC Section 907.2 Added – Where Required – New Buildings and Structures. Section 907.2 of the International Fire Code is hereby added to read as follows:

907.2 Where required – new buildings and structures.

An approved fire alarm system installed in accordance with the provisions of this code and NFPA 72 shall be provided in new buildings and structures in accordance with Sections 907.2.1 through 907.2.23. For all newly constructed buildings with a gross floor area of 3,000 or greater square feet an approved manual and automatic fire alarm system shall be installed.

Exceptions:

1. One- and two-family dwellings, Group R-3, Group R-4, and Group U Occupancies having adequate fire-flow and approved access. Dwelling units shall have interconnected single station smoke detectors in accordance with RCW [48.48.140](#) and chapter [212-10](#) WAC.

2. Buildings under 10,000 square feet that are protected throughout by an approved and monitored automatic sprinkler system installed in accordance with section 903.3.1.1 unless required by other sections of this code.

The system shall provide occupant notification in accordance with Section 907.5, unless other requirements are provided by another section of this code.

A minimum of one manual fire alarm box shall be provided in an approved location to initiate a fire alarm signal for fire alarm systems employing automatic fire detectors or water-flow detection devices. Where other sections of this code allow elimination of fire alarm boxes due to sprinklers, a single fire alarm box shall be installed.

Exceptions:

1. The manual fire alarm box is not required for fire alarm systems dedicated to elevator recall control and supervisory service.

2. The manual fire alarm box is not required for Group R-2 occupancies unless required by the fire code official to provide a means for fire watch personnel to initiate an alarm during a sprinkler system impairment event. Where provided, the manual fire alarm box shall not be located in an area that is accessible to the public.

Remodels and tenant improvements. When undergoing remodel and tenant improvements, existing occupancies equipped with smoke detectors that are 10 or more years old shall have all such detectors replaced with modern units. Those occupancies without the protection of smoke detection shall add a manual and automatic fire alarm system in accordance with the applicable requirements in this section and other sections that may apply.

Additions. Additions to existing buildings shall meet the requirements of, Remodels and Tenant improvements, for the whole building and additionally provide the same coverage level to the addition as the rest of the building unless authorized by the Fire Code Official.

AAGG.—IFC Section 1103.2 Amended – Emergency Responder Radio Coverage in Existing Buildings. Section 1103.2 of the International Fire Code is hereby amended to read as follows:

1103.2 Emergency responder radio coverage in existing buildings.

Buildings constructed prior to the implementation of this code shall not be required to comply with the emergency responder radio coverage provisions except as follows:

1. Whenever an existing wired communication system cannot be repaired or is being replaced.

2. Buildings identified in Section 510.1 undergoing substantial alteration as determined by the Fire Code Official.

3. When buildings, classes of buildings or specific occupancies do not have minimum radio coverage signal strength as identified in Section 510.4.1 and the Fire or Police Chief determines that lack of minimum signal strength poses an undue risk to emergency responders or occupants that cannot be reasonably mitigated by other means.

HH. IFC Section 901.9 Amended Termination of monitoring service. Section 901.9 of the International Fire Code is hereby amended to read as follows:

901.9 Termination of monitoring service. For fire alarm systems required to be monitored by this code, notice shall be required to be made to the fire code official whenever alarm monitoring services are terminated. Notice shall be made in writing ~~by the provider of the monitoring service being terminated~~ to the fire code official 30 days prior to the service being terminated.

II. IFC Section 1103.11 Amended- Building Information Card. Section 1103.11 of the International Fire Code is hereby amended to read as follows:

1103.11 Building Information Card. An approved Building Information Card shall be located in each fire command center, high-rise buildings, hospitals, multiple buildings on common platforms, or other target hazard building as determined by the fire code official including, but is not limited to, all of the following information:

1103.11.1 General Building Information

General building information that includes: property name, address, the number of floors in the building above and below grade, use and occupancy classification (for mixed uses, identify the different types of occupancies on each floor) and the estimated building population during the day, night and weekend;

1103.11.2 Building Emergency Contact Information

Building emergency contact information that includes: a list of the building's emergency contacts including but not limited to the building manager, building engineer and tier respective work phone number, cell phone number and email addresses.

1103.11.3 Building Construction Information

Building construction information that includes: the type of the building construction including but not limited to the floors, walls, columns and roof assembly.

1103.11.4 Exit Stairway Information

Exit access stairway and exit stairway information that includes: number of the exit access stairways and exit stairways in building; each exit access stairway and exit stairway designation and floors served; location where each exit access stairway and exit stairway discharges; interior exit stairways that are pressurized; exit stairways provided with emergency lighting; each exit stairway that allows reentry; exit stairways providing roof access; elevator car numbers and respective floors that are served; location of elevator machine room, control rooms and control spaces; location of sky lobby; and location of freight elevator banks;

1103.11.5 Building Services and System Information

Building services and system information that includes location of the mechanical rooms, location of the building management system, location and capacity of all

fuel and oil tanks, location of emergency generator and location of natural gas services.

1103.11.6 Fire Protection Information

Fire protection system information that includes location of standpipes, location of the fire pump room, location of fire department connections, floors protected by automatic sprinklers, and location of different types of automatic sprinkler systems installed including but not limited to dry, wet and pre-action.

1103.11.7 Hazardous Material Information

Hazardous material information that includes: location and quantity of hazardous material.

JJ. IFC Section 3308.9 Amended- Job Shacks and other temporary structures. Section 3308.9 of the International Fire Code is hereby amended to read as follows:

3308.9 Job shacks and other temporary structures. Job shacks and other temporary structures located within or less than 20' from the permanent building shall be:

1. Constructed of non-combustible materials or 1-hour fire-restive construction.
2. Shall not be equipped with fuel fired heaters.
3. Shall be equipped with monitored fire alarm system when located below grade.
4. Shall not function as non-associated construction offices unless protected with automatic sprinkler systems.

KK. IFC Section 3308.10 Added- Additional requirements. Section 3308.10 or the International Fire Code is hereby amended to read as follows:

3308.10 Additional Requirements for wood-frame buildings more than 50,000 square feet in area.

3308.10.1 Job Site Security

The job site shall be secured with controlled access once above grade combustible construction has begun together with off hours guard service, motion-controlled surveillance or both.

~~**BBLL.**~~—IFC Section 5003.9 Amended – General Requirements, General Safety Precautions. Section 5003.9 of the International Fire Code is hereby amended to read as follows:

Section 5003.9 General safety precautions. General precautions for the safe storage, handling or care of hazardous materials shall be in accordance with Sections 5003.9.1 through 5003.9.11.

~~**CCMM.**~~—IFC Section 5003.9.11 Added – Manufacturer's Limitations. Section 5003.9.11 of the International Fire Code is hereby added to read as follows:

5003.9.11 Manufacturer's Limitations. The storage and use of hazardous materials shall not exceed the manufacturer's limitations on shelf life and any other restrictions on use.

NN. IFC Section 5307.5.2 Deleted – Carbon Dioxide (CO2) Systems Used in Beverage Dispensing Applications. Emergency Alarm Systems. Section 5307.5.2 of the International Fire Code is hereby deleted.

~~DD.— IFC Section 5307.5.2 Amended — Carbon Dioxide (CO²) Systems Used in Beverage-Dispensing Applications. Emergency Alarm Systems. Section 5307.5.2 of the International Fire Code is hereby added to read as follows:~~

~~5307.5.2 Emergency alarm system:~~

~~An emergency alarm system shall comply with all of the following:~~

~~1. Continuous gas detection shall be provided to monitor areas where carbon dioxide can accumulate.~~

~~2. The threshold for activation of an alarm shall not exceed 5,000 parts per million (9,000 mg/m³).~~

~~3. Activation of the emergency alarm system shall initiate a local alarm at the entrance to room(s) and inside the room(s) where CO² systems are installed.~~

~~4. A warning sign is required at the entrance: “Carbon Dioxide Alarm. Do not enter. Call 911”~~

~~EEOO.—IFC Appendix B, Section B104.2 Deleted – Fire-Flow Calculation Area, Area Separation. Appendix B, Section B104.2 of the International Fire Code is hereby deleted.~~

~~FFPP.~~ IFC Appendix B, Table B105.2 Amended – Required Fire-Flow for Buildings Other Than One- and Two-Family Dwellings, Group R-3 and R-4 Buildings and Townhouses is hereby added to read as follows:

TABLE B105.2 REQUIRED FIRE-FLOW FOR BUILDINGS OTHER THAN ONE- AND TWO-FAMILY DWELLINGS, GROUP R-3 AND R-4 BUILDINGS AND TOWNHOUSES

AUTOMATIC SPRINKLER SYSTEM (Design Standard)	MINIMUM FIRE-FLOW (gallons per minute)	FLOW DURATION (hours)
No automatic sprinkler system	Value in Table B105.1(2)	Duration in Table B105.1(2)
Section 903.3.1.1 of the International Fire Code	50% of the value in Table B105.1(2) ^a	Duration in Table B105.1(2) at the reduced flow rate
Section 903.3.1.2 of the International Fire Code	50% of the value in Table B105.1(2) ^a	Duration in Table B105.1(2) at the reduced flow rate

For SI: 1 gallon per minute = 3.785 L/m.

a. The reduced fire-flow shall be not less than 1,500 gallons per minute.

~~GGQQ.—IFC Appendix C, Section C102 Amended – Number of Fire Hydrants. Appendix C, Section C102.2 of the International Fire Code is hereby added to read as follows:~~

~~Section C102.2 Sprinkler support hydrants. One or more fire hydrants shall be designated as sprinkler support hydrants and are not included in the required fire hydrant calculations as determined by fire-flow.~~

~~HHRR.—IFC Appendix D, Section D101.1 Amended – General, Scope. Appendix D, Section D101.1 of the International Fire Code is hereby amended to read as follows:~~

~~Section D101.1 Scope. Fire apparatus access roads shall be in accordance with this appendix and all other applicable requirements of the International Fire Code. The requirements in this appendix may be modified by the fire code official if the building is provided with an approved automatic fire sprinkler system and/or other approved fire-protection features.~~

~~§.SS~~—IFC Appendix D, Section D105.1 Amended – Where Required. Appendix D, Section D105.1 of the International Fire Code is hereby amended to read as follows:

D105.1 Where required.

Where the vertical distance between the grade plane and the highest roof surface exceeds 30 feet (9,144 mm), approved aerial fire apparatus access roads shall be provided. For purposes of this section, the highest roof surface shall be determined by measurement to the eave of a pitched roof, the intersection of the roof to the exterior wall, or the top of parapet walls, whichever is greater.

Exception: One- and two-family dwellings, Group R-3, and Group U Occupancies.

Amendments to Chapter 17.08 MICC, Uniform Plumbing Code.

MICC 17.08 “UNIFORM PLUMBING CODE” is hereby amended as follows:

Sections:

17.08.010 Adoption.

The ~~2015-2018~~ Edition of the Uniform Plumbing Code (UPC), as adopted and amended by the State Building Code Council in Chapter ~~51-56~~ WAC, as published by the International Association of Plumbing and Mechanical Officials, is adopted by reference with the following additions, deletions and exceptions: Provided, that Chapter 1, Administration, is not adopted and the Construction Administrative Code, as set forth in Chapter ~~17.14~~ MICC, shall be used in place of UPC Chapter 1, Administration. Provided, that Chapters 12 and 14 of the Uniform Plumbing Code are not adopted. Provided, that those requirements of the Uniform Plumbing Code relating to venting and combustion air of fuel-fired appliances as found in Chapter 5 and those portions of the code addressing building sewers are not adopted. The codes, appendices, and standards set forth in this chapter shall be filed with the city clerk and a copy made available for use and examination by the public, pursuant to RCW ~~35A.12.140~~.

The following appendices of the ~~2015-2018~~ Edition of the Uniform Plumbing Code as adopted and amended by the State Building Code Council in Chapter ~~51-57~~ WAC, as published by the International Association of Plumbing and Mechanical Officials, are also adopted by reference: Appendix A – Recommended Rules for Sizing the Water Supply System; Appendix B – Explanatory Notes on Combination Waste and Vent Systems; Appendix I – Installation Standards. In addition, Appendix C – Alternate Plumbing Systems, excluding Sections C303.3, C304.0 through C601.9, is adopted by reference.

Conflicts. Where a conflict exists between the provisions of Appendix I and the manufacturer’s installation instructions, the conditions of the listing and the manufacturer’s installation instructions shall apply.

Amendments to Chapter 17.09 MICC, Washington State Energy Code.

MICC 17.09 “WASHINGTON STATE ENERGY CODE” is hereby amended as follows:

17.09.010 Adoption.

The Washington State Energy Code (WSEC), as adopted by the State Building Code Council in Chapter ~~51-11~~~~51-11C and 51-11R~~ WAC, is adopted by reference with the following additions, deletions and exceptions: Provided, that Administration Sections ~~C106~~~~C107~~ through C111 and ~~R106~~~~R107~~ through R111 are not adopted and the Construction Administrative Code, as set forth in Chapter ~~17.14~~ MICC, shall be used in their place. The codes, appendices, and standards set forth in this chapter shall be filed with the city clerk and a copy made available for use and examination by the public, pursuant to RCW ~~35A.12.140~~.

Exception: The provisions of this code do not apply to temporary growing structures used solely for the commercial production of horticultural plants including ornamental plants, flowers, vegetables, and fruits. A temporary growing structure is not considered a building for the purposes of this code. However, the installation of other than listed, portable mechanical equipment or listed, portable lighting fixtures is not allowed.

Amendments to Chapter 17.13 MICC, Washington Cities Electrical Code.

MICC 17.13 "WASHINGTON CITIES ELECTRICAL CODE" is hereby amended as follows:

17.13.010 Short title.

This chapter shall be known as the electrical code of the city of Mercer Island, which is hereinafter referred to as the "city of Mercer Island electrical code," "electrical code" or as "this chapter."

17.13.020 Adoption.

The ~~2014~~ 2020 Edition of the Washington Cities Electrical Code (WCEC) Part 1 and Part 3, excluding Part 2 - Administration, is adopted by reference, together with the following amendments, additions and exceptions. The Construction Administrative Code, as set forth in Chapter 17.14 MICC, shall be used in place of WCEC Part 2 - Administration. but excluding Part 2, Administration, as published by the Washington Association of Building Officials, is adopted and shall be applicable within the city, as amended, added to, and excepted in this chapter. This includes Annexes A, B and C of the National Electrical Code; Commercial Building Telecommunications Cabling Standard (ANSI/TIA-568-C Series, February 2009); Commercial Building Standard for Telecommunications Pathway and Spaces (TIA-569-B, October 2004); Commercial Building Grounding and Bonding Requirements for Telecommunications (ANSI/TIA-607-B, August 2011); Residential Telecommunications Cable Standard (ANSI/TIA/EIA 570-B-2004); and the National Electrical Safety Code (NESC C2-2012 excluding Appendixes A and B). The codes, appendices, and standards set forth in this chapter shall be filed with the city clerk and a copy made available for use and examination by the public, pursuant to RCW 35A.12.140.

17.13.030 Conflicts.

A. The requirements of this chapter will be observed where there is any conflict between this chapter and the National Electrical Code (NFPA 70), centrifugal fire pumps (NFPA 20), the emergency and standby power systems (NFPA 110), ANSI/TIA/EIA 568-B, ANSI/TIA/EIA 569-A, ANSI/TIA/EIA 607, or ANSI/TIA/EIA 570.

B. The National Electrical Code will be followed where there is any conflict between the standard for installation of stationary pumps for fire protection (NFPA 20), the standard for emergency and standby power systems (NFPA 110), ANSI/TIA/EIA 568-B, ANSI/TIA/EIA 569-A, ANSI/TIA/EIA 607, ANSI/TIA/EIA 570-B, and the National Electrical Code (NFPA 70).

C. In accordance with RCW 19.28.010(3), where the State of Washington, Department of Labor and Industries adopts a more current edition of the National Electrical Code (NFPA 70) the building official may supplement use of this code with newly adopted editions of the National Electrical Code. Provisions in the annex chapters of the National Electrical Code shall not apply unless specifically referenced in the adopting ordinance. (Ord. 10C-03 § 10).

Amendments to Chapter 17.14 MICC, Construction Administrative Code.

MICC 17.14 "CONSTRUCTION ADMINISTRATIVE CODE" is hereby amended as follows:

Sections:

17.14.010 Adoption.

17.14.020 Appeals.

17.14.010 Adoption.

The Construction Administrative Code is hereby adopted as follows:

SECTION 101

GENERAL

101.1 Title. These regulations shall be known as the Construction Administrative Code of the city of Mercer Island, hereinafter referred to as “this code”.

101.2 Purpose. The purpose of this chapter is to provide for the administration, organization and enforcement of the construction codes adopted by the city.

101.3 Scope. The provisions of this Construction Administrative Code shall apply to grading, building, plumbing, and mechanical permits and the following “Construction Codes”:

~~2015-2018~~ International Building Code – Chapter 51-50 WAC

~~2015-2018~~ International Residential Code – Chapter 51-51R WAC

~~2015-2018~~ International Mechanical Code – Chapter 51-52 WAC

~~2015-2018~~ National Fuel Gas Code (ANSI Z223.1/NFPA 54) – Chapter 51-52 WAC

~~2014-2017~~ Liquefied Petroleum Gas Code (NFPA 58) – Chapter 51-52 WAC

~~2015-2018~~ International Fuel Gas Code – Chapter 51-52 WAC

~~2015-2018~~ Uniform Plumbing Code – Chapter 51-56 and 51-57 WAC

2018 Washington State Energy Code – Chapters 51-11C and 51-11R

~~2014-2020~~ National Electrical Code as adopted and amended by the Washington Cities Electrical Code

~~2015-2018~~ International Existing Building Code – WAC 51-50-48000

~~2015-2018~~ International Swimming Pool and Spa Code – WAC 51-50-3109 and WAC 51-51-0329

101.4 Definitions. For the purpose of this chapter, certain terms, phrases, words and their derivatives shall have the meanings set forth in this section. Where terms are not defined, they shall have their ordinary accepted meanings within the context with which they are used. Webster’s Third New International Dictionary of the English Language, Unabridged, latest edition, shall be considered as providing ordinary accepted meanings. Words used in the singular include the plural and the plural the singular. Words used in the masculine gender include the feminine and the feminine the masculine.

1. “Action” means a specific response complying fully with a specific request by the jurisdiction.

2. “Building service equipment” means and refers to the plumbing, mechanical and electrical equipment including piping, wiring, fixtures, and other accessories which provide sanitation, lighting, heating, ventilation, cooling, refrigeration, firefighting, and transportation facilities essential to the occupancy of the building or structure for its designated use.

3. “Complete response” means an adequate response to all requests from city staff in sufficient detail to allow the application to be processed.

4. “Occupancy” means the purpose for which a building, or part thereof, is used or intended to be used.

5. “Shall,” as used in this chapter, is mandatory.

6. “Valuation” or “value” as applied to a building or portion thereof, or building service equipment, means and shall be the estimated cost to replace the building and its building service equipment in kind, based on current replacement costs. It shall also include the contractor’s overhead and profit. “Valuation” or “value” as applied to a

specific scope of work associated with a permit shall be the fair market value of that scope of work including time and materials and the contractor's overhead and profit.

101.5 Appendices. Provisions in the appendices shall not apply unless specifically adopted.

101.6 Intent. The purpose of the construction codes and the Construction Administrative Code is to establish the minimum requirements to provide a reasonable level of safety, public health and general welfare through affordability, structural strength, means of egress facilities, stability, sanitation, adequate light and ventilation, energy conservation, and safety to life and property from fire, explosion and other hazards ~~attributed to the built environment~~ and to provide a reasonable level of safety to fire fighters and emergency responders during emergency operations.

101.7 Referenced Codes. The codes listed in Sections 101.8 through ~~401.5-6~~101.20 and referenced elsewhere in the construction codes and the Construction Administrative Code shall be considered part of the requirements of the construction codes and the Construction Administrative Code to the prescribed extent of each such reference.

101.8 International Building Code – Scope. The provisions of the International Building Code (IBC) shall apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, maintenance, removal, and demolition of every building or structure or any appurtenances connected or attached to such buildings or structures.

Exception: Detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories above grade plane in height with separate means of egress and their accessory structures not more than three stories above grade plane in height, shall comply with this code or the International Residential Code.

101.9 International Residential Code – Scope. The provisions of the International Residential Code for One- and Two-Family Dwellings (IRC) shall apply to the construction, alteration, movement, enlargement, replacement, repair, equipment, use and occupancy, location, removal and demolition of detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories above grade plane in height with a separate means of egress and their accessory structures not more than three stories above grade plane in height, including adult family homes, foster family care homes and family day care homes licensed by the Washington state department of social and health services.

Exceptions:

1. Live/work units located in townhouses complying with the requirements of Section ~~419~~419.5 of the International Building Code shall be permitted to be constructed in accordance with the International Residential Code for One- and Two- Family Dwellings. Fire suppression required by Section 419 of the International Building Code where constructed under the International Residential Code for One- and Two-~~family-~~Family Dwellings shall conform to Appendix ~~QU~~U.
2. Owner-occupied lodging houses with one or two guestrooms shall be permitted to be constructed in accordance with the International Residential Code for One- and Two-~~family-~~Family Dwellings.
3. Owner-occupied lodging houses with three to five guestrooms shall be permitted to be constructed in accordance with the International Residential Code for One- and Two-~~family-~~Family Dwellings where equipped with a fire sprinkler system in accordance with Appendix ~~QU~~U.

101.10 Electrical Code – Scope. The provisions of the Mercer Island [Electrical](#) Code apply to the installation of electric conductors, electric equipment, alterations, modifications or repairs to existing electrical installations for the following:

1. Electrical conductors, electrical equipment, and electrical raceways installed within or on public and private buildings, property or other structures.
2. Signaling and communications conductors and equipment, telecommunications conductors and equipment, fiber optic cables, and raceways installed within or on public and private buildings, property or other structures.
3. Yards, lots, parking lots, and industrial substations.
4. Temporary electrical installations for use during the construction of buildings.
5. Temporary electrical installations for carnivals, conventions, festivals, fairs, traveling shows, the holding of religious services, temporary lighting of streets, or other approved uses.
6. Installations of conductors and equipment that connect to a supply of electricity.
7. All other outside electrical conductors on the premises.
8. Optional standby systems derived from portable generators.

Exception: Installations under the exclusive control of electric utilities for the purpose of communication, transmission, and distribution of electric energy located in buildings used exclusively by utilities for such purposes or located outdoors on property owned or leased by the utilities or on public highways, streets, roads, etc., or outdoors by established rights on private property.

It is the intent of this section that this code covers all premises' wiring or wiring other than utility owned metering equipment, on the load side of the service point of buildings, structures, or any other premises not owned or leased by the utility. Also, it is the intent that this code covers installations in buildings used by the utility for purposes other than listed above, such as office buildings, warehouses, garages, machine shops, and recreational buildings which are not an integral part of a generating plant, substation, or control center.

101.11 Gas Code – Scope. The provisions of the International Fuel Gas Code (IFGC) shall apply to the installation of fuel gas piping systems, fuel gas utilization equipment, gaseous hydrogen systems and related accessories in accordance with Sections 101.2.1 through 101.2.5, except those regulated by the International Residential Code (IRC) and those utilizing LPG.

101.12 Mechanical Code – Scope. The provisions of the International Mechanical Code (IMC) shall apply to the design, installation, maintenance, alteration and inspection of mechanical systems that are permanently installed and utilized to provide control of environmental conditions and related processes within buildings. The IMC shall also regulate those mechanical systems, system components, equipment and appliances specifically addressed herein. The installation of fuel gas distribution piping and equipment, fuel gas-fired appliances and fuel gas-fired appliance venting systems shall be regulated by the International Fuel Gas Code. [References in this code to Group R shall include Group I-1, Condition 2 assisted living facilities licensed by Washington state under chapter 388-78A WAC and Group I-1, Condition 2 residential treatment facilities licensed by Washington state under chapter 246-337 WAC.](#)

Exceptions:

1. Detached one- and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories high with separate means of egress and their accessory structures shall comply with the International Residential Code.
2. The standards for liquefied petroleum gas (LPG) installations shall be NFPA 58 (Liquefied Petroleum Gas Code) and ANSI Z223.1/NFPA 54 (National Fuel Gas Code).

101.12.1 Other authorities. In addition to the IMC, provisions of Chapter [480-93](#) WAC regarding gas pipeline safety may also apply to single meter installations serving more than one building. The provisions of Chapter [480-93](#) WAC are enforced by the Washington Utilities and Transportation Commission.

101.13 Plumbing Code – Scope. The provisions of the Uniform Plumbing Code (UPC) shall apply to the erection, installation, alteration, repair, relocation, replacement, addition to, use, or maintenance of plumbing systems, including equipment, appliances, fixtures, fittings and appurtenances, and where connected to a water or sewage system and all aspects of a medical gas system.

101.14 Property maintenance. The provisions of the Uniform Housing Code (UHC) shall apply to existing structures to provide minimum standards to safeguard life or limb, health, property, and public welfare by regulating and controlling the use and occupancy, location, and maintenance of all residential buildings and other structures within this jurisdiction.

101.15 Dangerous buildings. The provisions of the Uniform Code for the Abatement of Dangerous Buildings (UCADB) shall apply to all dangerous buildings, as defined in the UCADB, which are now in existence or which may hereafter become dangerous in this jurisdiction. The purpose of the UCADB is to provide a just, equitable and practicable method, to be cumulative with and in addition to any other remedy provided by the International Building Code, International Residential Code, Uniform Housing Code or otherwise available by law, whereby buildings or structures which from any cause endanger the life, limb, health, morals, property, safety or welfare of the general public or their occupants and may be required to be repaired, vacated, abated or demolished.

101.16 Fire prevention. The provisions of the International Fire Code (IFC) shall apply to matters affecting or relating to structures, processes, premises and safeguards from the hazard of fire and explosion arising from the storage, handling or use of structures, materials or devices; from conditions hazardous to life, property or public welfare in the occupancy or operation of structures or premises; from matters related to the construction, extension, repair, alteration or removal of fire suppression and alarm systems or fire hazards in the structure or on the premises from occupancy or operation; and from conditions affecting the safety of fire fighters and emergency responders during emergency procedures.

101.17 Energy Code – Scope. The provisions of the Washington State Energy Code (WSEC) shall apply to all matters governing the design and construction of buildings for energy efficiency. [The WSEC Residential](#) Chapter 51-11R WAC applies to residential buildings, building sites, associated systems and equipment, and [the WSEC Commercial](#) Chapter 51-11C WAC applies to commercial buildings, building sites, associated systems and equipment. [References in the commercial energy code to Group R shall include Group I-1, Condition 2 assisted living facilities licensed by Washington state under chapter 388-78A WAC and Group I-1, Condition 2 residential treatment facilities licensed by Washington state under chapter 246-337 WAC. Building areas that contain Group R sleeping units, regardless of the number of stories in height, are required to comply with the commercial sections of the energy code.](#)

101.18 Ventilation. The provisions of the mechanical code shall apply to all occupancies to govern minimum requirements for ventilation.

101.19 International Existing Building Code – Scope. [The provisions of the International Existing Building Code shall apply to the repair, alteration, change of occupancy, addition to and relocation of existing buildings.](#)
[Exception: Detached one-and two-family dwellings and multiple single-family dwellings \(townhouses\) not more than three stories above grade plane in height with a separate](#)

means of egress, and their accessory structures not more than three stories above grade plane in height, shall comply with this code or the International Residential Code.
~~The provisions of the International Existing Building Code shall apply to matters governing the repair, alteration, change of occupancy, addition to and relocation of existing buildings.~~

101.20 International Swimming Pool and Spa Code (ISPSC) – Scope. The provisions of this code shall apply to the construction, alteration, movement, renovation, replacement, repair and maintenance of aquatic recreation facilities, pools and spas. The pools and spas covered by this code are either permanent or temporary, and shall be only those that are designed and manufactured to be connected to a circulation system and that are intended for swimming, bathing or wading. Swimming pools, spas and other aquatic recreation facilities shall comply with the ISPSC, where the facility is one of the following, except that public swimming pool barriers are regulated by WAC [246-260-031\(4\)](#):

1. For the sole use of residents and invited guests at a single-family dwelling;
 2. For the sole use of residents and invited guests of a duplex owned by the residents;
- or
3. Operated exclusively for physical therapy or rehabilitation and under the supervision of a licensed medical practitioner.

All other “water recreation facilities” as defined in RCW [70.90.110](#) are regulated under chapters [246-260](#) and [246-262](#) WAC.

SECTION 102 APPLICABILITY

102.1 General.

1. Where there is a conflict between a general requirement and a specific requirement, the specific requirement shall be applicable. Where, in any specific case, different sections of the construction codes specify different materials, methods of construction or other requirements, the most restrictive shall govern except that the hierarchy of the codes named in RCW [19.27](#) shall govern. If there is a conflict between an adopted code and a referenced standard, the adopted code shall apply.
2. New Installations. The adopted construction codes apply to new installations. Exception: If an electrical, plumbing or mechanical permit application is received after the adopted construction codes have taken ~~effect, but~~ effect but is identified with a building permit application received prior to the effective date of the ordinance codified in this chapter, all applicable codes adopted and in force at the time of a complete building permit application will apply.
3. Existing installations. Lawfully installed existing installations that do not comply with the provisions of the adopted construction codes shall be permitted to be continued without change, except as is specifically covered in this chapter, the International Existing Building Code, the Uniform Housing Code, the International Fire Code or as is deemed necessary by the building official for the general safety and welfare of the occupants and the public. Where changes are required for correction of hazards, a reasonable amount of time shall be given for compliance, depending on the degree of the hazard.
4. Maintenance. Buildings and structures, including their electrical, plumbing and mechanical systems, equipment, materials and appurtenances, both existing and new, and parts thereof shall be maintained in proper operating condition in accordance with the original design and in a safe, hazard-free condition. Devices or safeguards that are required by the adopted construction codes shall be maintained in compliance with the code edition under which installed. The owner or the owner’s designated agent shall be responsible for the maintenance of the systems and equipment. To determine

compliance with this provision, the code official shall have the authority to require that the systems and equipment be re-inspected.

5. Additions, alterations, modifications or repairs. Additions, alterations, modifications or repairs to a building or structure or to the electrical, plumbing or mechanical system(s) of any building, structure, or premises shall conform to the requirements of the adopted construction codes, without requiring those portions of the existing building or system not being altered or modified to comply with all the requirements of the adopted construction codes, except as is specifically covered in this chapter, the International Existing Building Code, the Uniform Housing Code, the International Fire Code or as is deemed necessary by the building official for the general safety and welfare of the occupants and the public. Installations, additions, alterations, modifications, or repairs shall not cause an existing building to become unsafe or to adversely affect the performance of the building as determined by the building official or designated representative. Electrical wiring added to an existing service, feeder, or branch circuit shall not result in an installation that violates the provisions of the code in force at the time the additions were made.

EXCEPTIONS: Exceptions for IRC buildings or structures include:

1. Additions with less than 500 square feet of conditioned floor area are exempt from the requirements for Whole House Ventilation Systems, Section M1505.

2. Additions or alterations to existing buildings which do not require the construction of foundations, crawlspaces, slabs or basements shall not be required to meet the requirements for radon protection in Section R332.1 and Appendix F.

102.2 Other laws. The provisions of the construction codes and the Construction Administrative Code shall not be deemed to nullify any provisions of local, state or federal law.

102.3 Application of references. References to chapter or section numbers, or to provisions not specifically identified by number, shall be construed to refer to such chapter, section or provision of the construction codes.

102.4 Existing structures and installations. The legal occupancy of any structure existing on the date of adoption of the construction codes shall be permitted to continue without change, except as is specifically covered in this chapter, the International Existing Building Code, the Uniform Housing Code, the International Fire Code or as is deemed necessary by the building official for the general safety and welfare of the occupants and the public.

102.5 Determination of substantially improved or substantially damaged existing buildings and structures in flood hazard areas. For applications for reconstruction, rehabilitation, repair, alteration, addition or other improvement of existing buildings or structures located in flood hazard areas, the building official shall determine where the proposed work constitutes substantial improvement or repair of substantial damage. Where the building official determines that the proposed work constitutes substantial improvement or repair of substantial damage, and where required by the International Existing Building Code, the building official shall require the building to meet the requirements of Section 1612 of the International Building Code.

102.6 Preliminary meeting. When requested by the permit applicant or the building official, the building official shall meet with the permit applicant prior to the application for a construction permit to discuss plans for the proposed work or change of occupancy in order to establish the specific applicability of the provisions of this code. Exception: Repairs and Level 1 alterations.

102.7 Building evaluation. The building official is authorized to require an existing building to be investigated and evaluated by a registered design professional based on the circumstances agreed upon at the preliminary meeting. The design professional

shall notify the code official if any potential nonconformance with the provisions of this code is identified.

~~102.8 Maintenance. Structures and installations, both existing and new, and parts thereof shall be maintained in proper operating condition in accordance with the original design and in a safe condition. Devices or safeguards which are required by this code shall be maintained in compliance with the code edition under which they were constructed or installed. The owner or the owner's designated agent shall be responsible for maintenance of structures and installations. To determine compliance with this provision, the building official shall have the authority to require an installation to be reinspected.~~

~~102.9 Added electrical wiring. Electrical wiring added to an existing service, feeder, or branch circuit shall not result in an installation that violates the provisions of this chapter in force at the time the additions were made.~~

102.10 Moved buildings. Buildings or structures moved into or within a jurisdiction shall comply with the provisions of this Code, the International Existing Building Code when applicable, the International Residential Code (Chapter [51-51](#) WAC), the International Building Code (Chapter [51-50](#) WAC), the International Mechanical Code (Chapter [51-52](#) WAC), the International Fire Code (Chapter [51-54](#) WAC), the Uniform Plumbing Code and Standards (Chapters [51-56](#) and [51-57](#) WAC), and the Washington State Energy Code (Chapter [51-11](#) WAC).

Exception: Group R-3 buildings or structures are not required to comply if:

1. The original occupancy classification is not changed; and
2. The original building is not substantially remodeled or rehabilitated.

For the purposes of this section a building shall be considered substantially remodeled when the costs of remodeling exceed 60 percent of the value of the building exclusive of the costs relating to preparation, construction, demolition or renovation of foundations.

~~For the purposes of this section a building shall be considered to be substantially remodeled when the costs of remodeling exceed 60 percent of the value of the building exclusive of the costs relating to preparation, construction, demolition or renovation of foundations.~~

See MICC [19.09.080](#), Moving of buildings, for additional requirements.

SECTION 103

ENFORCEMENT AUTHORITY

103.1 ~~Development Services Group~~ Community Planning and Development (CPD). ~~The Development Services Group of the City of Mercer Island~~ CPD shall be responsible for enforcement of the construction codes, under the administrative and operational control of the building official, who shall be designated by the code official (as defined by MICC [19.16.010](#)); provided, the fire marshal or his or her designee shall be responsible for enforcement of the International Fire Code.

103.2 Building official. The building official is responsible for administration and interpretation of the Construction Administrative Code and the Construction Codes, except that the fire marshal or his or her designee shall be responsible for administration and interpretation of the International Fire Code.

103.3 Deputies. The building official may delegate authority to a deputy building official, related technical officers, code enforcement officers, inspectors, plan examiners or other City employees. Such employees shall have powers as delegated by the building official.

SECTION 104

DUTIES AND POWERS OF BUILDING OFFICIAL

104.4 Inspections. The building official shall make ~~all of~~ the required inspections, or the building official shall have the authority to accept reports of inspection by approved agencies or individuals. Reports of such inspections shall be in writing and be certified by a responsible officer of such approved agency or by the responsible individual. The building official is authorized to engage such expert opinion as deemed necessary to report upon unusual technical issues that arise at the applicant's expense.

104.10 Alternative materials, design and methods of construction and equipment. The provisions of the construction codes are not intended to prevent the installation of any material or to prohibit any design or method of construction not specifically prescribed by the construction codes, provided that any such alternative has been approved by the building official. The building official shall have the authority to approve an ~~An~~ alternative material, design or method of construction upon application of the owner(s) or the owner(s) authorized agent(s). The building official shall first find ~~shall be approved where the building official finds~~ that the proposed design is satisfactory and complies with the intent of the provisions of the construction codes, and that the material, method or work offered is, for the purpose intended, at least not less than the equivalent of that prescribed in the construction codes in quality, strength, effectiveness, fire resistance, durability and safety. Compliance with the specific performance-based provisions of the construction codes shall be an alternative to the specific requirements of the construction codes. Where the alternative material, design or method of construction is not approved, the building official shall respond in writing, stating the reasons why the alternative was not approved. The building official is authorized to charge an additional fee to evaluate any proposed alternate material, design and/or method of construction and equipment under the provisions of this section.

SECTION 105
PERMITS

105.2 Work exempt from permit. The following permit exemptions shall not apply to Areas of Flood Hazard and City Land Use Critical Areas unless the work is entirely within or on the exterior envelope of a legally established existing building. For example, exempt repairs to mechanical, electrical, and plumbing equipment, exempt re-roofing, exempt wall finishes and similar exempt work, which is located entirely within or on the exterior envelope of a legally established existing building remains exempt from permit when located within Areas of Flood Hazard and City Land Use Critical Areas. Exemptions from permit requirements related to the construction codes shall not be deemed to grant authorization for any work to be done in any manner in violation of the provisions of the construction codes or any other laws or ordinances of this jurisdiction. ~~Permit exemptions shall not apply to Areas of Flood Hazard and City Land Use Critical Areas. Permits shall not be required for the following:~~ Permits shall not be required for the following:
~~Public service agencies or Work in the Public Way.~~
~~1. A permit shall not be required for the installation, alteration or repair of generation, transmission, distribution or metering or other related equipment that is under the ownership and control of public service agencies established by right.~~

~~2. A permit shall not be required for work located primarily in a public way, public utility towers and poles (but not exempting wireless communications facilities not located in a public way) and hydraulic flood control structures.~~

Grading.

1. An excavation below existing finished grade for basements and footings of an existing building, retaining wall or other structure authorized by a valid building permit. This shall not exempt any excavation having an unsupported height greater than 5 feet.
2. An excavation of less than 50 cubic yards of materials which:
 - a. ~~is~~ is less than 2 feet in depth and/or
 - b. ~~which does~~ Does not create a cut slope of a ratio steeper than two horizontal to one vertical.
3. A fill of less than 50 cubic yards of material which is less than 1 foot in depth and placed on natural terrain with a slope flatter than five horizontal to one vertical.

Building.

1. One-story detached accessory structures constructed under the provisions of the IRC used as tool and storage sheds, tree supported play structures, playhouses and similar uses, provided the floor area does not exceed 200 square feet (18.58 m²).
2. Fences not over 6 feet (1,829 mm) high.
3. Oil derricks.
4. Retaining walls and rockeries which are not over 4 feet (1,219 mm) in height measured from the bottom of the footing to the top of the wall, unless supporting a surcharge or impounding Class I, II or III-A liquids.
5. Water tanks supported directly on grade if the capacity does not exceed 5,000 gallons (18,925 L) and the ratio of height to diameter or width does not exceed 2 to 1.
6. Sidewalks, decks and driveways constructed under the provisions of the IRC, which are not more than 30 inches (762 mm) above grade and not over any basement or story below, ~~and which are not part of an accessible route.~~
7. In-kind re-roofing of one- and two-family dwellings provided the roof sheathing is not removed or replaced.
8. Painting, non-structural wood and vinyl siding, papering, tiling, carpeting, cabinets, counter tops and similar finish work, provided that existing, required accessible features are not altered. This exemption shall not apply to veneer, stucco or exterior finish and insulation systems (EFIS). This exemption shall not apply to structures regulated under RCW 64.55.
9. Temporary motion picture, television and theater stage sets and scenery.
10. Prefabricated swimming pools accessory to one- and two-family dwellings or Group R-3 occupancy which are less than 24 inches (610 mm) deep, do not exceed 5,000 gallons (18,925 L) and are installed entirely above ground.
11. Shade cloth structures constructed for garden nursery or agricultural purposes and not including service systems.
12. Swings, slides and other similar playground equipment.
13. Window awnings supported by an exterior wall which do not project more than 54 inches (1,372 mm) from the exterior wall and do not require additional support of a one- and two-family dwelling or a Group R-3 or U occupancy.
14. Movable cases, counters and partitions not over 5 feet 9 inches (1,753 mm) in height.
15. Satellite earth station antennas 6-1/2 feet (2 m) or less in diameter in zones other than residential zones.
16. Satellite earth station antennas 3-1/4 feet (1 m) or less in diameter in residential zones.

17. Video programming service antennas 3-1/4 feet (1 m) or less in diameter or diagonal dimension, regardless of zone.

18. Decking replacement on decks without changing or adding any other structural members or removing guardrails.

~~18. Replacement of nonstructural siding on IRC structures except for veneer, stucco or exterior finish and insulation systems (EFIS).~~

19. In-kind window replacement for IRC structures where no alteration of structural members is required, safety glazing is provided where required, window fall protection is provided where required, emergency egress requirements are provided and when the window U-values meet the prescriptive requirements within the Washington State Energy Code.

20. Job shacks that are placed at a permitted job site during construction may be allowed on a temporary basis and shall be removed upon final approval of construction. A job shack is a portable structure for which the primary purpose is to house equipment and supplies, and which may serve as a temporary office during construction for the purposes of the construction activity.

21. Flag and light poles that do not exceed 20 feet in height. (An electrical permit may still be required.)

22. Photovoltaic (PV) panels meeting all of the following criteria:

a. PV system is designed and proposed for a detached 1- or 2-family dwelling or townhouse not more than 3 stories above grade or detached accessory structure.

b. PV system is being installed by a licensed contractor.

c. Mounting system is engineered and designed for PV.

d. Rooftop is made from lightweight material such as a single layer of composition shingles, metal roofing, or cedar shingles.

e. Panels are mounted no higher than 18 inches above the surface of the roofing to which they are affixed. Except for flat roofs, no portion of the system may exceed the highest point of the roof (or ridge).

f. Total dead load of panels, supports, mountings, raceways, and all other appurtenances weigh no more than 3.5 pounds per square foot.

g. Supports for solar panels are installed to spread the dead load across as many roof-framing members as needed to ensure that at no point loads in excess of 50 pounds are created.

h. The installation will comply with the manufacturer's instructions.

i. Roof and wall penetrations will be flashed and sealed to prevent entry of water, rodents, and insects.

j. Home is code compliant to setbacks and height, or code allows expansion of nonconformity for solar panels.

k. System complies with International Residential Code Chapter 23 for solar thermal energy systems.

l. Roof-mounted collectors and supporting structure are constructed of noncombustible materials or fire-retardant-treated wood equivalent to that required for the roof construction.

m. Roof access points and pathways for firefighters will be provided per IFC 605.11.

n. The PV system has an approved and issued electrical permit

Mechanical.

1. Portable heating, cooking, or clothes drying appliances.
2. Portable ventilation equipment.
3. Portable cooling unit.

4. Steam, hot or chilled water piping within any heating or cooling equipment regulated by the construction codes.
5. Replacement of any part which does not alter its approval or make it unsafe.
6. Portable evaporative cooler.
7. Self-contained refrigeration system containing 10 pounds (4.54 kg) or less of refrigerant and actuated by motors of 1 horsepower (746 W) or less.
8. Portable fuel cell appliances that are not connected to a fixed piping system and are not interconnected.

Plumbing.

1. The stopping and/or repairing of leaks in drains, water, soil, waste or vent pipe provided, however, that should any concealed trap, drain pipe, water, soil, waste or vent pipe become defective and it becomes necessary to remove and replace the same with new material, the same shall be considered as new work and a permit shall be obtained and inspection made as provided in the construction codes.
2. The clearing of stoppages or the repairing of leaks in pipes, valves or fixtures and the removal and reinstallation of water closets, provided such repairs do not involve or require replacement or rearrangement of valves, pipes or fixtures.
3. Reinstallation or replacement of pre-fabricated fixtures that do not involve or require the replacement or rearrangement of valves or pipes.

105.2.1 Emergency repairs. Where equipment replacements and equipment repairs must be performed in an emergency situation, the permit application shall be submitted within the next working business day to the building official.

~~105.2.2 Repairs. Application or notice to the building official is not required for ordinary repairs to structures. Such repairs shall not include the cutting away of any wall, partition or portion thereof, the removal or cutting of any structural beam or load-bearing support, or the removal or change of any required means of egress, or rearrangement of parts of a structure affecting the egress requirements; nor shall ordinary repairs include an addition to, alteration of, replacement or relocation of any standpipe, water supply, sewer, drainage, drain leader, gas, soil, waste, vent or similar piping, electric wiring or mechanical or other work affecting public health or general safety.~~

105.2.2 Public service agencies or Work in the Public Way.

1. A permit shall not be required for the installation, alteration or repair of generation, transmission, distribution or metering or other related equipment that is under the ownership and control of public service agencies established by right.
2. A permit shall not be required for work located primarily in a public way, public utility towers and poles (but not exempting wireless communications facilities not located in a public way) and hydraulic flood control structures.

105.3 Application for permit.

To obtain a permit, the applicant shall first file a complete application in writing on a form furnished by the building department for that purpose or on-line by an electronic application furnished by the building department for that purpose. Such application shall:

1. Identify and describe the work to be covered by the permit for which application is made.
2. Describe the land on which the proposed work is to be done by legal description, street address or similar description that will readily identify and definitely locate the proposed building or work.
3. Indicate the use and occupancy for which the proposed work is intended.

4. Be accompanied by [complete](#) construction documents and other information as required in Section 107.

5. State the valuation of the proposed work.

6. Be signed by the applicant or the applicant's authorized agent.

7. Give such other data and information as required by the building official.

105.3.1 Action on application. The building official shall examine or cause to be examined applications for permits and amendments thereto within a reasonable time after filing. If the application or the construction documents do not conform to the requirements of pertinent laws, the building official shall reject such application in writing, stating the reasons therefor. If the building official is satisfied that the proposed work conforms to the requirements of the construction codes and the Construction Administrative Code and laws and ordinances applicable thereto, the building official shall issue a permit therefor as soon as practicable.

105.3.2 Time limitation of application.

1. Applications for which no permit is issued within 18 months following the date of application shall expire by limitation and plans and other data submitted for review may thereafter be returned to the applicant or destroyed in accordance with state law.

2. Applications may be canceled for inactivity, if an applicant fails to respond to the department's written request for revisions, corrections, actions or additional information within 90 days of the date of request. The building official may extend the response period beyond 90 days if within the original 90 day time period the applicant provides and subsequently adheres to an approved schedule with specific target dates for submitting the full revisions, corrections or other information needed by the department.

3. The building official may extend the life of an application if any of the following conditions exist:

a. Compliance with the State Environmental Policy Act is in progress; or

b. Any other city review is in progress; provided the applicant has submitted a complete response to city requests or the building official determines that unique or unusual circumstances exist that warrant additional time for such response, and the building official determines that the review is proceeding in a timely manner toward final city decision; or

c. Litigation against the city or applicant is in progress, the outcome of which may affect the validity or the provisions of any permit issued pursuant to such application.

105.3.3 Verification of contractor registration. Prior to issuance of a permit for work which is to be done by a contractor required to be registered pursuant to RCW [18.27](#), the applicant shall provide the City with the contractor's registration number and Mercer Island business license number and any other information determined necessary by the City to allow verification that such contractor is currently registered as required by law.

[105.3.4 Vesting of Construction Codes. The construction codes and construction administrative code that are in effect when the building permit application is deemed complete by the building official shall apply. The City has the authority to establish policies and procedures for establishing the requirements of a complete application. For mechanical, electrical, plumbing or fire permit applications submitted after the ordinance codified in this title has taken effect, but related to the scope of work identified in a building permit application that was complete prior to the effective date of the ordinance codified in this chapter, all applicable construction codes adopted and in force at the time of filing of the complete building permit application will apply.](#)

105.4 Validity of permit. The issuance or granting of a permit shall not be construed to be a permit for, or an approval of, any violation of any of the provisions of the

construction codes and the Construction Administrative Code or of any other ordinance of the jurisdiction. Permits presuming to give authority to violate or cancel the provisions of the construction codes and the Construction Administrative Code or other ordinances of the jurisdiction shall not be valid. The issuance of a permit based on construction documents and other data shall not prevent the building official from requiring the correction of errors in the construction documents and other data. The building official is also authorized to prevent occupancy or use of a structure where in violation of the construction codes and the Construction Administrative Code or of any other ordinances of this jurisdiction.

105.5 Expiration.

1. Every permit issued shall expire two years from the date of issuance. For non-residential or ~~mixed-use~~mixed-use construction, the building official may approve a request for an extended expiration date where a construction schedule is provided by the applicant and approved prior to permit issuance.
2. The building official may approve a request to renew a permit if an additional fee has been paid, a construction schedule and management plan is provided and approved, and no changes ~~have been made~~are proposed to the ~~originally~~-approved plans by the applicant. Requests for permit renewals shall be submitted prior to or not more than 90-days after permit expiration. When determining whether to approve a building permit renewal, the building official may consider whether a previously approved construction schedule for the building permit has been adhered to by the applicant. In cases where a construction schedule has not been adhered to, due to reasonably unforeseeable delays, the building official may authorize renewal of the permit. Renewed permits shall expire 3 years from the date of issuance of the original permit. The building official shall not authorize a permit renewal if the construction schedule supplied with the renewal request will not result in the completion of work within the time period authorized under the permit renewal. For permits that have expired, a new permit must be obtained and new fees paid. No permit shall be renewed more than once.
3. Electrical, mechanical and plumbing permits shall expire at the same time as the associated building permit except that if no associated building permit is issued, the electrical, mechanical and/or plumbing permit shall expire 180 days from issuance.
4. If a permit expired without final inspection and no further work was performed during the expiration period, the ~~The~~ building official may authorize a 30-day extension to an expired permit for the purpose of performing a final inspection and closing out the permit as long as not more than 180 days has passed since the permit expired. The 30-day extension would commence on the date of written approval. If work required under a final inspection is not completed within the 30-day extension period, the permit shall expire. However, the building official may authorize an additional 30-day extension if conditions outside of the applicant's control exist and the applicant is making a good faith effort to complete the permitted work.

SECTION 106

FLOOR AND ROOF DESIGN LOADS

106.1 Live Loads Posted. Where the live load for which each floor or portion thereof of a commercial or industrial building is or has been designed to exceed 50 psf (2.40kN/m²), such design live load shall be conspicuously posted by the owner or the owner's authorized agent in that part of each story in which they apply, using durable signs. It shall be unlawful to remove or deface such notices.

106.2 Issuance of certificate of occupancy. A certificate of occupancy required by Section 111 shall not be issued until the floor load signs required by Section 106.1 have been installed.

106.3 Restrictions on loading. It shall be unlawful to place, cause or permit to be placed, on any floor or ~~room-roof~~ of a building, structure or portion thereof, a load greater than is permitted by this code.

SECTION 107

SUBMITTAL DOCUMENTS

107.1 Submittal documents. Submittal documents consisting of construction documents, statement of special inspection and structural observation programs, engineering reports and calculations, diagrams and other data shall be submitted with each permit application for a permit. The construction documents shall be prepared by a registered design professional where required by the State of Washington. Where special conditions exist, the building official is authorized to require additional construction documents to be prepared by a registered design professional.

Exception: The building official is authorized to waive the requirement for submission of construction documents and other data if it is found that the nature of the work applied for is such that review of construction documents is not necessary to obtain compliance with the construction codes.

107.2 Construction documents. Construction documents shall be in accordance with sections 107.2.1 through 107.2.5.

107.2.1 Information on construction documents. Construction documents shall be dimensioned and drawn upon suitable material. Electronic media documents are permitted to be submitted when approved by the building official. Construction documents shall be of sufficient clarity to indicate the location, nature and extent of the work proposed in the proper orientation and layout as it is to be constructed and show in detail that it will conform to the provisions of the construction codes and the Construction Administrative Code and relevant laws, ordinances, rules and regulations, as determined by the building official. The plans must include the relevant items listed in this section and any other information or documents as deemed necessary by the building official.

107.2.1.1 Structural information. Structures or portions thereof, constructed under the IBC shall have construction documents include the information specified in section 1603 of the IBC.

107.2.2 Fire protection system shop drawings. Shop drawings for the fire protection system(s) shall be submitted to indicate conformance with the construction codes, the Construction Administrative Code, and the construction documents and shall be approved prior to the start of system installation. Shop drawings shall contain all information as required by the referenced installation standards in Chapter 9 of the IBC. Shop drawings shall be prepared by a certified individual as required by the State of Washington.

107.2.3 Means of egress. The construction documents shall show in sufficient detail the location, construction, size and character of all portions of the means of egress in compliance with the provisions of the construction codes. In other than one- and two-family dwellings and ~~in Groups R-2, R-3, and I-1 occupancies~~ their accessory structures, the construction documents shall designate the number of occupants to be accommodated on every floor and in all rooms and spaces.

107.2.4 Exterior ~~wall~~-envelope. Construction documents for all buildings shall describe the exterior wall envelope in sufficient detail to determine compliance with the construction codes. The construction documents shall provide details of the exterior

wall envelope as required, including flashing; intersections with dissimilar materials; corners; end details; control joints; intersections at roof eaves or parapets; means of drainage; water-resistive membranes; and details around openings. The construction documents shall include manufacturer's installation instructions that provide supporting documentation that the proposed penetration and opening details described in the construction documents maintain the weather resistance of the exterior wall envelope. The supporting documentation shall fully describe the exterior wall system which was tested, where applicable, as well as the test procedure used.

Exception: Subject to the approval of the building official, one- and two-family dwellings and Group R-3 and U occupancies may be exempt from the detailing requirements of this section.

107.2.4.1 Building enclosure design requirements of [multiunit residential buildings or rehabilitative construction subject to the regulations of Revised Code of Washington \(RCW\) 64.55](#) ~~(otherwise known as Engrossed House Bill (EHB) 1848)~~.

1. Any person applying for a building permit for construction of a multiunit residential building or rehabilitative construction shall submit building enclosure design documents to the building official prior to the start of construction or rehabilitative construction of the building enclosure. If construction work on a building enclosure is not rehabilitative construction because the cost thereof is not more than five percent of the assessed value of the building, then the person applying for a building permit shall submit to the building official a letter so certifying. Any changes to the building enclosure design documents that alter the manner in which the building or its components is waterproofed, weatherproofed, and otherwise protected from water or moisture intrusion shall be stamped by the architect or engineer and shall be provided to the building official and to the person conducting the course of construction inspection in a timely manner to permit such person to inspect for compliance therewith, and may be provided through individual updates, cumulative updates, or as-built updates.

2. The building official shall not issue a building permit for construction of the building enclosure of a multiunit residential building or for rehabilitative construction unless the building enclosure design documents contain a stamped statement by the person stamping the building enclosure design documents in substantially the following form: "The undersigned has provided building enclosure documents that in my professional judgment are appropriate to satisfy the requirements of RCW 64.55.005 through 64.55.090."

3. The building official is not charged with determining whether the building enclosure design documents are adequate or appropriate to satisfy the requirements of RCW 64.55.005 through 64.55.090. Nothing in RCW 64.55.005 through RCW 64.55.090 requires a building official to review, approve, or disapprove enclosure design documents.

~~Building enclosure design documents of new or rehabilitated multifamily buildings that are subject to regulations of Engrossed House Bill 1848 must be submitted at the time of permit application. All applications for building construction or rehabilitation shall include design documents prepared and stamped by an architect or engineer that identify the building enclosure (building enclosure documents), including but not limited to waterproofing, weather proofing and/or otherwise protected from water or moisture intrusion, unless a recorded irrevocable sale prohibition covenant is submitted to the City.~~

~~The city is prohibited from issuing a permit for construction or rehabilitative construction unless the building enclosure documents contain a stamped statement by the person stamping the building enclosure design documents in substantially the following form, "The undersigned has provided building enclosure documents that in my professional judgment are appropriate to satisfy the requirements of sections 1 through 10 of EHB-~~

~~1848". The city is not responsible for determining whether the building enclosure design documents or the inspections performed are adequate or appropriate to satisfy the requirements of the act.~~

See MICC [19.08.060](#), Condominium conversions, for additional requirements.

[107.2.4.2 Exterior balconies and elevated walking surfaces. Where balconies or other elevated walking surfaces are exposed to water from direct or blowing rain, snow, or irrigation, and the structural framing is protected by an impervious moisture barrier, the construction documents shall include details for all elements of the impervious moisture barrier system. The construction documents shall include manufacturer's installation instructions.](#)

[107.2.9 Relocatable Buildings. Construction documents for relocatable buildings shall comply with Section 3112.](#)

107.3 Examination of documents. The building official shall examine or cause to be examined the accompanying submittal documents and shall ascertain by such examinations whether the construction indicated and described is in accordance with the requirements of the construction codes, the Construction Administrative Code, and other pertinent laws or ordinances.

107.3.1 Use of consultants. Whenever review of a building permit application requires retention by the jurisdiction for professional consulting services, the applicant shall reimburse to the jurisdiction the cost of such professional consulting services. This fee shall be in addition to the normal plan review and building permit fees. The jurisdiction may require the applicant to deposit an amount with the jurisdiction estimated in the discretion of the building official to be sufficient to cover anticipated costs to retaining professional consultant services and to ensure reimbursement for such costs.

107.3.2 Approval of construction documents. When the building official issues a permit, the construction documents shall be approved, in writing or by stamp, as "Reviewed for Code Compliance." One set of construction documents so reviewed shall be retained by the building official [either as a paper or electronic set](#). ~~The other~~ Another set shall be returned to the applicant, [either as a paper or electronic set, and](#) shall be kept at the site of work and shall be open to inspection by the building official or a duly authorized representative.

107.3.3 Phased approval. The building official is authorized to issue a permit for the construction of foundations or any other part of a building or structure before the construction documents for the whole building or structure have been submitted, provided that adequate information and detailed [statements have been filed complying with pertinent requirements of the construction codes and the Construction Administrative Code. The holder of such permit for the foundation or other parts of a building or structure shall proceed at the holder's own risk with the building operation and without assurance that a permit for the entire structure will be granted.](#) ~~state~~ ~~ments have been filed complying with pertinent requirements of the construction codes and the Construction Administrative Code. The holder of such permit for the foundation or other parts of a building or structure shall proceed at the holder's own risk with the building operation and without assurance that a permit for the entire structure will be granted.~~

107.4 Design professional in responsible charge.

107.4.1 General. When it is required that documents be prepared by a qualified registered design professional, the building official shall be authorized to require the owner to engage and designate on the building permit application a registered design professional who shall act as the registered design professional in responsible charge. If the circumstances require, the owner shall designate a substitute registered design professional in responsible charge who shall perform the duties required of the original registered design professional in responsible charge. The building official shall be notified in writing by the owner if the registered design professional in responsible charge is changed or is unable to continue to perform the duties. The registered design professional in responsible charge shall be responsible for reviewing and coordinating submittal documents prepared by others, including phased and deferred submittal items, for compatibility with the design of the building. Where structural observation is required by Section ~~4740~~ [1704.6](#) of the IBC, the inspection program shall name the individual or firms who are to perform structural observations and describe the stages of construction at which structural observation is to occur (see also other duties specified in Chapter 17 of the IBC).

SECTION 110 INSPECTIONS

110.4.6 IMC/UPC/Gas/NEC rough-in inspection. Rough-in mechanical, gas piping, plumbing and electrical systems shall be inspected after the roof, framing, fire-blocking and bracing are in place and all components to be concealed are complete, and if required, under test prior to covering or concealment, before fixtures or appliances are set or installed, and prior to framing inspection. No connections to primary utilities shall be made until the rough-in work is inspected and approved. Joints and connections in the plumbing system shall be gastight and watertight for the pressures required by the test.

[Exception: Backfilling of ground-source heat pump loop systems tested in accordance with section M2105.28 prior to inspection shall be permitted.](#)

No test or inspection shall be required where a plumbing system, or part thereof, is set up for exhibition purposes and has no connection with a water or drainage system. The requirements of this section shall not be considered to prohibit the operation of any heating equipment or appliances installed to replace existing heating equipment or appliances serving an occupied portion of a structure provided that a request for inspection of such heating equipment or appliances has been filed with the department not more than 48 hours after such replacement work is completed, and before any portion of such equipment or appliances is concealed by any permanent portion of the structure.

110.4.7 Frame inspection. Framing inspections shall be made after the roof deck or sheathing, all framing, fire blocking, [draftstopping](#) and bracing are in place and pipes, chimneys and vents to be concealed are complete and the rough electrical, plumbing, fire-suppression piping, heating wires, pipes and ducts are approved and the building is substantially dry.

110.4.8 [Weather Resistance.](#)

[110.4.8.1](#) Exterior Finish and Insulation Systems (EFIS), Lath and gypsum board inspection. EFIS, Lath and gypsum board inspections shall be made after backing, lathing or gypsum board, interior and exterior, is in place, but before any plastering is applied or gypsum board joints and fasteners are taped and finished.

Exception: Interior gypsum board that is not part of a fire-resistance-rated assembly or a shear assembly does not require inspection.

110.4.8.2 Weather-exposed balcony and walking surface waterproofing. Where balconies or other elevated walking surfaces are exposed to water from direct or blowing rain, snow or irrigation, and their structural framing is protected by an impervious moisture barrier, all elements of the impervious moisture barrier system shall not be concealed until inspected and approved.

Exception: Where special inspections are provided in accordance with Section 1705.1.1, Item 3.

110.4.9 Fire-resistance-rated construction inspections. Where fire-resistance-rated construction is required, an inspection of such construction shall be made after lathing or gypsum board or gypsum panel products are in place, but before any plaster is applied, or before board or panel joints and fasteners are taped and finished. Protection of joints and penetrations in fire-resistance-rated assemblies, smoke barriers and smoke partitions shall not be concealed from view until inspected and approved.

110.4.10 Energy efficiency inspections per the requirements of WSEC C104 and R104.

110.4.10.1 Envelope. In addition to the inspections required in WAC ~~51-1151-11C~~ and 51-11R, the following inspections are also required:

1. Wall insulation. The wall insulation inspection is to be made after exterior wall weather protection and all wall insulation and air vapor retarder sheets or film materials are in place, but before any wall covering is placed.
2. Glazing. The glazing inspection is to be made after glazing materials are installed in the building.
3. Exterior roofing insulation. The exterior roofing insulation inspection is to be made after the installation of the roofing and roof insulation, but before concealment.
4. Slab/floor insulation. The slab/floor insulation inspection is to be made after the installation of the slab/floor insulation, but before concealment.

Also, see section 110.4.15 for Building enclosure special inspection requirements of RCW 64.55.

110.4.15 Building enclosure special inspection requirements of RCW 64.55 ~~(otherwise known as Engrossed House Bill (EHB) 1848). EHB 1848 RCW 64.55~~ requires affected multiunit residential buildings to provide a building enclosure inspection performed by a third party, independent, and qualified inspector during the course of initial construction and during rehabilitative construction. The city does not verify the qualifications of the inspector or determine whether the building enclosure inspection is adequate or appropriate. However, the City is prohibited from issuing a certificate of occupancy for the building until the inspector prepares a report and submits to the building department a signed letter certifying that the building enclosure has been inspected during the course of construction or rehabilitative construction and that the construction is in substantial compliance with the building enclosure design documents.

See Section 107.2.4.1 Building enclosure design requirements of RCW 64.55 ~~(EHB-1848)~~ for additional requirements.

SECTION 111

CERTIFICATE OF OCCUPANCY

111.1 ~~Use and~~ Change of occupancy. ~~No~~ A building or structure shall not be used or occupied, and ~~no~~ a change ~~in the existing of~~ occupancy ~~classification~~ of a building or structure or portion thereof shall not be made, until the building official has issued a certificate of occupancy as provided herein. Issuance of a certificate of occupancy shall

not be construed as an approval of a violation of the provisions of the construction codes, the Construction Administrative Code, or of other ordinances of the jurisdiction.

Exceptions:

1. Work exempt from permits per section 105.2.
2. For single family dwellings and their accessory structures, the City issued building permit inspection record may serve as the certificate of occupancy when the final inspection has been approved by the building official or the building official's designee.
- 111.2 Certificate issued. After the building official inspects the building or structure and finds no violations of the provisions of the construction codes, the Construction Administrative Code, or other laws or ordinances that are enforced by this jurisdiction, the building official shall issue a certificate of occupancy that contains the following:
 1. The building permit number.
 2. The address of the structure.
 3. The name and address of the owner.
 4. A description of that portion of the structure for which the certificate is issued.
 5. A statement that the described portion of the structure has been inspected for compliance with the requirements of the construction codes and the Construction Administrative Code for the occupancy and division of occupancy and the use for which the proposed occupancy is classified.
 6. The name of the building official.
 7. The edition of the code under which the permit was issued.
 8. The use and occupancy.
 9. The type of construction.
 10. The design occupant load.
 11. If an automatic sprinkler system is provided, whether the sprinkler system is required.
 12. Any special stipulations and conditions of the building permit.

SECTION 114

VIOLATIONS

114.1 Unlawful acts. It shall be unlawful for any person, firm or corporation to erect, construct, alter, extend, repair, move, remove, demolish or occupy any building, structure or equipment regulated by the construction codes and the Construction Administrative Code, or cause same to be done, in conflict with or in violation of any of the provisions of the construction codes or the Construction Administrative Code.

114.2 Enforcement. Enforcement of the construction codes and the Construction Administrative Code shall be in conformance with the procedures set forth in Chapter [6.10](#) MICC; provided, that references to the development code shall be deemed to refer to the Construction Administrative Code and the Construction Codes.

114.3 Enforcement Authority.

1. ~~Development Services Group~~ [Community Planning and Development \(CPD\)](#). ~~The development services group of the city of Mercer Island~~ [CPD](#) shall be responsible for enforcement of the construction codes, under the administrative and operational control of the building official, who shall be designated by the code official (as defined by MICC [19.16.010](#)); provided, the fire code official or his or her designee shall be responsible for enforcement of the International Fire Code, IBC Chapter 9 – Fire Protection Systems and IRC Appendix ~~Q-V~~ related to residential fire sprinklers.
2. Building Official. The building official is responsible for administration and interpretation of the Construction Administrative Code and the construction codes;

provided, the fire code official or his or her designee shall be responsible for administration and interpretation of the fire code, IBC Chapter 9 – Fire Protection Systems and IRC Appendix Q-V related to residential fire sprinklers. Whenever the term or title “administrative authority,” “responsible official,” “building official,” “chief inspector,” “code enforcement officer” or other similar designation is used in this title or in any of the construction codes, it shall be construed to mean the building official designated by the code official; provided, with regard to the International Fire Code, it shall mean the fire code official or his or her designee.

SECTION 119

APPLICABILITY OF CODES

~~119.1 Applicability of codes. For mechanical, electrical or plumbing permit applications submitted after the ordinance codified in this title has taken effect, but related to the scope of work identified in a building permit application that was complete prior to the effective date of the ordinance codified in this chapter, all applicable construction codes adopted and in force at the time of filing of the complete building permit application will apply.~~

~~(Ord. 18C-06 § 1 (Att. A); Ord. 17C-15 § 1 (Att. A); Ord. 17C-12 § 4; Ord. 16C-04 § 11; Ord. 15C-14 § 2; Ord. 13C-06 § 10; Ord. 10C-03 § 11; Ord. 07C-04 § 12; Ord. 04C-12 § 4).~~

Amendments to Chapter 17 Construction Codes.

MICC 17.17 “INTERNATIONAL EXISTING BUILDING CODE” is hereby adopted as follows:

Chapter 17.17

INTERNATIONAL EXISTING BUILDING CODE

Sections:

17.17.010 Adoption.

17.17.010 Adoption.

The 2018 International Existing Building Code (IEBC) is included in the adoption of the International Building Code as provided by IBC Section 101.4.7 and amended in WAC 51-50-480000, including Appendix A, Guidelines for the Seismic Retrofit of Existing Buildings, excluding Chapter 1, Part 2 – Administration. The Construction Administrative Code, as set forth in Chapter 17.14 MICC, shall be used in place of IEBC Chapter 1, Part 2 – Administration. Provided that detached one-and two-family dwellings and multiple single-family dwellings (townhouses) not more than three stories above grade plane in height with a separate means of egress, and their accessory structures not more than three stories above grade plane in height, shall comply with this code or the International Residential Code.

Amendments to Title 17 MICC, Construction Codes.

MICC 17.18 “INTERNATIONAL SWIMMING POOL AND SPA CODE” is hereby adopted as follows:

Chapter 17.18

INTERNATIONAL SWIMMING POOL AND SPA CODE

Sections:

17.18.010 Adoption.

17.18.010 Adoption.

The 2018 International Swimming Pool and Spa Code (ISPSC) is included in the adoption of the International Building Code as provided by IBC Section 3109.1 and amended in WAC 51-50-3109, and as provided by IRC Section R329 and amended in WAC 51-51-0329, excluding Chapter 1, Part 2 – Administration. The Construction Administrative Code, as set forth in Chapter 17.14 MICC, shall be used in place of ISPSC Chapter 1, Part 2 – Administration. The design and construction of swimming pools, spas and other aquatic recreation facilities shall comply with the ISPSC, where the facility is one of the following, except that public swimming pool barriers are regulated by WAC 246-260-031(4):

1. For the sole use of residents and invited guests at a single-family dwelling;
2. For the sole use of residents and invited guests of a duplex owned by the residents; or
3. Operated exclusively for physical therapy or rehabilitation and under the supervision of a licensed medical practitioner.

All other “water recreation facilities” as defined in RCW 70.90.110 are regulated under Chapters 246-260 and 246-262 WAC.

Significant changes in the 2018 Construction Codes

The 2018 Construction Codes will be effective on February 1, 2021. The following list highlights some of the significant changes to the various construction codes.

2018 International Residential Code for One- and Two-Family Dwellings (IRC)

- State amended the section for decks with new tables (60 psf live load) for deck joists, footings, posts and beams. WS R507
- When a dwelling unit undergoes an alteration requiring a permit, smoke alarms must be updated in all dwelling units in the structure per revised state amendment. R314.2.2
- Smoke and CO alarms in existing areas must be interconnected when undergoing alterations and may use wireless technology. R314.4
- State added requirements for heat detectors or heat alarms in new garage with interconnection to certain dwelling alarm. R314.2.3
- Revised Whole-house ventilation system requirements (testing, certificate, controls, design, etc. WS M1507.3.3.1
- Mechanical and gravity outdoor air intake openings shall be located a minimum of 10 feet (3048 mm) from any hazardous or noxious contaminant, such as vents, chimneys, plumbing vents, streets, alleys, parking lots and loading docks. R303.5.1
- An emergency escape and rescue opening is no longer required in basement sleeping rooms where the dwelling has an automatic fire sprinkler system and the basement has a second means of egress or an emergency escape opening. R310.1
- State added new definition and section for sleeping lofts (ceiling height less than 6'8", etc.). R202, R327
- State added alternative footing size tables for light-frame construction. R403.1.1
- State amended foundation anchorage language to allow wet-setting in some conditions. R403.1.6
- State adopted new Appendix Chapter Q – Tiny Houses with amendments. These provisions apply to a dwelling unit that is 400 sf or less in floor area excluding sleeping lofts.
- Energy storage system requirements include listed electrical equipment, ventilation, commissioning, protection from vehicle impact, etc. WS R327
- New state-amended definition of egress roof access window. R202
- New IRC definition of habitable attic (finished or unfinished habitable space) which is no longer modified by the state. R202
- State added new section for habitable attics which are to not be treated as a story when no larger than half the area of the story below and the structure is fully sprinklered. R326.3
- New tables address alternative wood stud heights and the required number of full height studs in high wind areas.
- Townhouse definition and separation provisions:
 - Must have yard or public way on two sides that extends at least 50% of the length on each of the two sides. (R202)
 - Now include options for using two separate fire-resistant-rated walls or a common wall. R302.2
 - State struck existing statewide amendment regarding structural independence in favor of the model code language. R302.2.4
- State modified townhouse continuity requirements at building overhangs. R302.2.3 & Figure R302.2(2)
- Fire sprinkler requirements have been added by the state for townhouses with 5 or more attached units. R313

Washington State Energy Code - Residential (WSEC-R)

- Negative points added for ‘fuel normalization’ and must be factored to achieve total sum of energy credits required in 406.3 which were previously found in Table 406.2 R406.2
- New options and values added for energy credits. Energy efficiency requirements increased for additions and new construction. Also added different requirements for R2 occupancies. R406.3
- Results from whole-house ventilation system flow test rate must be documented on compliance certificate. R401.3

2020 Washington Cities Electrical Code (WCEC/2020 NEC)

- Emergency Disconnects. 230.85
 - New requirement added requiring an emergency disconnect
 - disconnecting means during an emergency such as a fire, gas leak, structural damage, flooding, etc.
 - at a readily accessible outdoor location for dwelling units
- Islands and Peninsulas. 210.52(C)(2)
 - At least one receptacle outlet shall be provided for the first 9 sf, or fraction thereof, of the countertop or work surface
 - A receptacle outlet shall be provided for every additional 18 sf, or fraction thereof, of the countertop or work surface
 - At least one receptacle outlet shall be located within 2 ft of the outer end of a peninsular countertop or work surface
- Surge Protection. 230.67
 - New requirement added for surge protection on all services at dwelling units
 - The surge protection device (SPD) must be an integral part of the service equipment or located immediately adjacent to the service equipment
 - Exception permits alternate location provided an SPD is located at each next level distribution equipment downstream toward the load
 - This SPD required to be either a Type 1 or Type 2 SPD
- For service disconnecting means where two or more service disconnect enclosures are installed with combined ampere rating is 1200 amperes or more and over 1.8 m (6 ft) wide, the “Large Equipment” rules will now apply. 110.26.C.2
- Requirements added to prevent open equipment doors from impeding the entry to or egress from the working space of large equipment.

2018 Uniform Plumbing Code (UPC)

- Backflow protection now required for chemical dispensers. UPC 603.5.2.1
- Provisions are now made to allow the acceptance of engineered storm drainage systems. UPC 1106
- Various material and classification changes made to bring Medical Gas and Vacuum Systems into compliance with the latest edition of NFPA 99 - Health Care Facilities Code. UPC Chapter 13
- New materials standards for sanitary drainage piping, including marking the country of origin on C.I. soil pipe and fittings. UPC Chapter 7
- New sound transmission provisions as per the Building Code for residential structures. UPC 309.5
- New standards for trap primers and electronic trap primers (ASSE 1018 and ASSE 1014). UPC 1007.2

2018 International Fuel Gas Code (IFGC)

- The clearances between direct-vent appliance vent terminals and openings in the building exterior that could allow combustion products to enter the building have been revised. IFGC 503.8

- A new Section was added to recognize arc-resistant CSST products. IFGC 310.2, 310.3
- The code now allows Schedule 10 steel pipe to be used, whereas previously, Schedule 40 was the lightest steel pipe material allowed. Schedule 10 steel pipe joints are allowed to be welded, brazed, flanged or assembled with press-connect fittings. Schedule 10 pipe cannot be threaded. IFGC 403.4.2, 403.10.1
- The code clarifies that appliance shutoff valves located behind movable appliances, such as ranges and clothes dryers, are considered to be provided with the required access. IFGC 409.5.1
- The code now calls for the plastic vent pipe material to be labeled as complying with the standards for the specific pipe material as called out by the manufacturer. IFGC 503.4.1, 503.4.2

2018 International Building Code (IBC)

- Increased Seismic Load in ASCE 7-16
 - ASCE 7-16, referenced by the 2018 IBC
 - Seismic design loads increased due to research findings in seismology & earthquake engineering
 - Site soil coefficients now correspond to the newest generation of ground motion attenuation equations (seismic values).
 - Incorporation of Basin Effects (WS)
- Wind speed maps updated and terminology describing wind speeds has changed with ultimate design wind speeds now called basic design wind speeds.
- Live loads on decks and balconies increase the deck live load to one and one-half times the live load of the area served.
- Metal Plate Connected Wood Trusses. Five-foot tall wood trusses requiring permanent bracing now require a periodic special inspection to verify that the required bracing has been installed. IBC 1705.2.2
- Emergency escape and rescue. The occupancies where emergency openings are required have been clarified and the minimum number of required openings in a residential basement has been revised. IBC 1030.1
- Concentrated business use areas. The method of calculating occupant load in business areas has been revised which will typically result in reduced design occupant loads. The occupant load factor for business uses has been revised to one occupant per 150 square feet. IBC 1004.5, 1004.8
- OK to Lock Doors Serving Outdoor Areas, with Conditions. 1010.1
- Locking arrangements in educational occupancies. Guidance has been provided to allow for enhanced security measures on educational classroom egress doors and yet still continue to comply with applicable means of egress requirements. IBC 1010.1.4.4
- Fire partition continuity, fire blocks and draft stops requirements have been reformatted to provide for increased clarity of their construction requirements. IBC 708
- Use of fire walls to create separate buildings is now limited to only the determination of permissible types of construction based on allowable building area and height.
- Rated corridors. Elevator hoist way doors shall be protected. Where an elevator hoistway door opens into a fire-resistance-rated corridor, the opening must be protected in a manner to address smoke intrusion into the hoistway. IBC 3006.2.1
- Gender-neutral toilet facilities are established. IBC 2902.2.2
- Changes to Definitions: Chapter 2
 - Change of Occupancy – includes: Any change in use within a group for which there is a change in application of the requirements of this code.

- Sleeping Unit. A single unit providing rooms or spaces for one or more persons that includes permanent provisions for sleeping, and can include provisions for living, eating, and either sanitation or kitchen facilities but not both. Such rooms and spaces that are also part of a dwelling unit are not sleeping units.
- Occupancy classification. Clarified that occupied roofs are to be assigned one or more occupancy classifications in a manner consistent with the classification of uses inside the building. IBC 302.1
- Occupied roofs. New criteria is now provided establishing the appropriate methodology in the regulation of building height in stories above grade plane where one or more occupancies is located on the roof. IBC 503.1.4
- Accessory storage spaces of any size are now permitted to be classified as part of the occupancy to which they are accessory.
- The minimum lateral load that fire walls are required to resist is five pounds per square foot.
- New alternative fastener schedule for construction of mechanically laminated decking is added giving equivalent power-driven fasteners for the 20-penny nail.
- Solid sawn lumber header and girder spans for the exterior bearing walls reduce span lengths to allow #2 Southern Pine design values.
- Classification of Congregate Living Facilities. Dormitories and similar non-transient uses now are to be considered as Group R-3 occupancies where the occupant load is 16 or less. In addition, transient lodging houses, such as bed-and-breakfast establishments, can only be considered as Group R-3 occupancies where their total occupant load is 10 or less. IBC 310.3; 310.4
- Medical Gas Systems. IFC medical gas system requirements related directly to building construction have now been replicated in the IBC. New code sections have been introduced addressing medical gas systems and higher education laboratories. IBC 427
- Higher education laboratories. Higher education laboratories using hazardous materials can now be considered Group B occupancies provided such laboratories comply with new Section 428 which provides an alternative approach to the existing control area provisions. IBC 428
- Allowable Height and Area for Tall Wood Buildings. IBC 506
- Construction Documents. The construction document requirements for environmental and special loads have been updated for rain, snow and wind forces and their components. IBC 1603.1
- Structural Observation. Section 1704.6.1 has been added requiring structural observation of buildings that are considered a high-rise or assigned to Risk Category IV. IBC 1704.6
- Mass timber construction - special inspections required of Mass Timber Construction. IBC 1705.5.3

2018 International Existing Building Code (IEBC)

- When a work area includes more than half the building in an alteration, wall anchors must be installed at the roof line along reinforced concrete and masonry walls. IEBC 503.7.
- Anchorage of interior unreinforced masonry partitions in IEBC 906.7.
- Structural components damaged by snow events must be repaired based on snow loads for new buildings. IEBC 405.2.1.1.
- Buildings undergoing a change of occupancy shall have live, snow, wind and seismic loads checked. Design loads are based on IBC-level forces.
- When a change of occupancy occurs placing a building in a higher risk category, the seismic loads on the building must be evaluated using IBC-level forces. Access to the building must be maintained when passing through or near other buildings and structures.
- A new exception is added for loading of existing structural elements next to an addition in buildings designed using the IRC.

- Carbon Monoxide provisions have been added in the Prescriptive Method Additions, Alterations Level 2 Additions, and in Additions for I-1, I-2, I-4 and R Occupancies.
- Emergency Escape and Rescue Opening provisions related to being operational have been added to Prescriptive Compliance Method and Alterations Level 1.

2018 International Fire Code (IFC)

- Addition of “accessible” definitions to meet ADA requirements. IFC 102
- Change of Occupancy Definition- includes changes to occupancy classification, change of group, and change of use within a group. IFC 102
- Fuel-fired Appliance storage tanks. IFC 603.3
- Separation from fuel storage rooms and other internal building sections. IFC 603.3.2.5
- Lower Flammability Refrigerants Classifications. IFC 605.17
- Addition of Non-metallic Cooking Oil Storage Tanks. UL Listed 2152, <200gallons each IFC 608.3.
- Type I Hood Systems for cooking unless exemptions of <5m mg/m³ of grease, Group R-2 with <16 residents, Assisted Living Facilities <16 residents, Residential Treatment Facilities <16 residents, or appliances with integral down draft exhaust systems. 607.2
- Decrease to 10% of total wall surface/ ceiling surface for decorative materials. 807.2
- Artificial Decorative Vegetation must contain flame retardant or allowed in I-1, I-2 Condition 2, R-2, R-3 if <3 in any dimension, <50% of door, <30 of the wall. 807.4
- Fire pump and riser rooms must contain signs on the door, lighting, and be maintained at >40 degrees F. 901-4.6
- Integrated Fire Protection Testing for all building systems at 10 years. 901.6.2
- Fire pump rooms shall be accessed from the exterior or enclosed in a corridor that is equivalent to the rating of the fire pump room (2hr High-rise, 1hr non-High-rise, both if sprinkled). IFC 901.4.6.1-WA
- Fire Sprinklers required on Group A-1 through A-4 individual floors (according to use) and for the exit discharge serving the Group A. 903.2.1
- Sprinklers for S-1 Occupancies if; Fire area exceeds 12,00 sq/ft, or Fire area is >3 stories above grade plane, or Aggregate fire areas >24,000 sq/ft, or the Fire area used for commercial motor vehicles >5,000 sq/ft or used for storage of upholstered furniture of mattresses > 2,500 sq/ft, or self-storage facility with a fire area >2,500 sq/ft. 903.2.9
- Fire areas separated by 3hr fire resistive construction and only one story may not contain fire sprinklers. 903.2.9
- Sprinklers in bathrooms in Group R are not required if <55 sq/ft, located within sleeping units, and walls have 15-minute ratings. 903.3.1.1.2
- Non-rated construction is allowed if fire sprinkled on balconies. 903.3.1.2.1
- Attics that exceed 55’ from the lowest level of fire department access must provide sprinklers, fill the attic with non-combustible insulation, or have non-combustible construction. IFC 903.3.1.2.3
- Obstruction delating sprinkler activation or affecting water spray must comply per standard. IFC 903.3.3
- Certification of Service Personnel working on commercial cooking and extinguishing systems shall meet ICC/NAFED standards. 904.1.1
- Domestic cooking appliances are allowed in I-1, I-2 Condition 1 and Group R-2 college dorm if protected by 300A or provided with ignition prevention. 904.13
- Aerosol Fire-extinguishing systems are allowed is NFPA 2010 compliant. Single use devices with 6-month inspections. Replace is >5% loss. 904.14
- Fire Standpipes required for stairwells over 30’ in height or four stories. IFC 905.3.1

- Locking Standpipe caps are permitted to be used. IFC 905.11
- Group E can move fire extinguishers into the classrooms and eliminate in common areas if they are installed in each classroom. Extinguishers still need to be installed <30 from domestic cooking equipment as listed in 904.13. 906.1
- Fire Alarm Construction Documents removed from Fire Code and referenced in NFPA 72. IFC 907.1.2
- Manual fire alarm required in Group A with a occupancy load >300, or >100 above/below the floor of exit discharge. 907.2.1
- Group E is required to provide an Emergency voice/alarm communication system or emergency response system unless the occupancy load is <1000. Manual Fire Alarm is not required for occupant load <50. 907.2.3
- Smoke alarms shall be replaced when they fail to respond to operability tests or exceed 10yrs of life unless the manufacture recommends differently. 907.10
- Fire Alarm service and designers must meet NICET and/or ESA-NTS certifications. 907.11
- Smoke and heat vents shall be inspected annually and tested every five years. Mechanical smoke removal devices shall be inspected annually and testing annually. IFC 910.5
- Gas Detection Systems added. IFC 916
- Mass Notification to comply with NFPA 72. IFC 917
- Business Occupant load changed from 1 person per 100 sq/ft to 1 person per 150sq/ft. IFC 1004.5
- Lobbies are considered “pass through” for exiting. IFC 1006.2.1 Ex. 1.
- Paths of egress to an exit shall not pass through more than 1 story (except R). IFC 1006.3
- Exterior areas of assisted rescue must be sprinklered or protected with 1hr restive rating. IFC 1009.7.2
- Educational Occupancies Locking arrangements modified. IFC 1010.1.4.4, 1031.2.2
- Delayed egress clarified. IFC 1010.1.9.8
- Locks on Stairway doors must be unlocked to all egress pathways but can be locked from stairs to individual floors. IFC 1010.1.9.12
- Luminous Egress Path Markings required in Group I and High-rise. IFC 1025.1
- Minimum aisle width clarified. IFC 1029.9.1
- Emergency escape and rescue opening decreased to one in basements if sprinklered in R-2 and R-3. IFC 1030.1
- Emergency Egress Lighting shall be inspected monthly for 30 seconds and annually for 90 minutes. IFC 1031.10
- Existing Group A-2 required to retrofit if occupant load is >300 AND serves alcoholic beverages. IFC 1103.5.1
- Fire protection-rated doors which are held open shall close upon activation of the fire alarm, sprinklers within the zone. IFC 1105.6.2
- Energy Systems Chapter Added. IFC Chapter 12
- Solar systems required to provide rapid shutdown switches. IFC 1204.5
- Stationary Battery Systems modified. IFC 1206.2
- Combustible dust operations require “Dust Hazard Analysis” to determine the fire protection systems required. IFC Chapter 22 and NFPA 652
- Repair of Motor Vehicles with “lighter-than-air” fuels protection systems enhanced or separated. IFC 2311.8.4
- Spray room referred to IBC and Spray Booth regulated by IFC. Defines protection requirements. IFC 2402.2

- Outdoor Pallet Storage at manufacturing and recycling sites. Security and fire plans, stack height, and fire flow requirements. IFC 2710
- Umbrellas classified as “tents”. IFC Chapter 31
- Tents shall be sprinklered if used as a Special Amusement Buildings if >1000 sq/ft or travel distance is > 50’.
- Temporary Special Event Structure defined and required a special inspection under IBC. IFC 3105
- Outdoor Assembly Events over 1000 occupants required a Public Safety Plan, Fire Access, Crowd Managers, Weather Monitor, Cooking requirements, medical systems. IFC
- Tents are assessed as “structures” with regards to placement of LPG tanks in chapter 6104.3. IFC 3107.13
- High-pile storage layout required to be maintained and re-evaluated. Must be posted. IFC 321.3.2.
- Clarification given to Commodities. IFC Table 3203.8
- Limited Group A Plastics clarified. IFC 3203.9
- High-piled Storage Areas clarified for separation areas. IFC 3211
- Fire Watch is required for building being constructed over 40’ after outside construction times. Does not exempt hot work. IFC 3304.5
- Construction of Type IV requirements for fire protection during construction. IFC 3308.9
- Laboratory Suites defined for number of control areas and fire protection systems. IFC 3804.1.1.
- Processing and extraction Facilities modified and clarified. IFC Chapter 39
- Fireworks has been defined as “fireworks” not explosives for 1.3g and 1.4g and storage increase removed even with fire sprinkler systems. IFC 5003.1.1
- Oxidizers have been clarified and defined for storage. IFC 5003.1.1
- Hazardous Materials Piping Systems need valves at the source and specific leak protection. IFC 5005.1.12
- Aerosols in plastic containers defined for quantities. IFC 5103.2
- Maximum aerosol cooking products in A, B, E, F, and R is limited to <1000lbs. <2500 allowed in other occupancy groups. IFC 5104.2.2
- Medical Gases expanded to include health care and veterinary care. When quantities exceed “permit” threshold then they must be stored properly. IFC 2306.1
- Medical gas storage defined and clarified exterior and interior. IFC 5306.2.1- 5306.2.2
- Liquid Co2 Systems >100lbs required permit and mechanical ventilation or gas detection.
- Permit required for Co2 Systems if they have a remote fill. IFC 5307.4
- On-demand Mobile Fueling required a permit, NFPA 385 compliant vehicle, safety and emergency response plan, and training records for operators. IFC 5707
- On-Demand Fueling shall be >25 from buildings, property lines, combustible storage, storm drains and ignition sources. Shall not occur on public streets and only provide a maximum of 30 gallons.
- LPG <2000 may be located within 5’ of roadways. IFC 6104.3
- Appendix N added for “Trade Shows and Exhibits”. IFC Appendix N

Washington State Energy Code - Commercial (WSEC-C)

- Added new section C411 for Solar Readiness and included in prescriptive and outcome-based paths.
- Fenestration U-Factors and SHGC revised. Table C402.4
- Allowable air leakage rate was reduced from .40 to .25 CFM per square foot and buildings are now required to meet criteria.
- Corrective action required for failed building leakage test which exceeds 0.4 CFM/FT². C402.5.1.2

- Where DOAS is provided, increased fenestration above 30% is no longer permitted as an option. C402.4.1.1.4
- HVAC total system performance ration added for buildings required to comply with DOAS section. C403.1.1
- New limits on heated or cooled vestibules. C403.4.1.4
- Balanced ventilation with minimum 60% heat recovery with outdoor air required for R-2 dwelling units. System must allow testing for each habitable space. C403.3.6
- Several changes to thermostatic system controls in section C403.4.1. Includes requirements for switches to disable HVAC systems where doors to outside are left open. C403.4.1 & C403.4.2
- Economizer performance ratings and control requirements added or amended for several different economizer system types. C403.5
- Lighting controls amended and luminaire level lighting control concept added as an option. C405.1 & C405.2
- Efficiency requirements increased for exterior building grounds lighting. C405.5
- Commissioning requirements have been streamlined and clarity added that regardless of design methodology, system commissioning is required. C408
- The Energy Rating Index compliance alternative index values have been increased slightly however, the method for determining an index is now required to be in accordance with standard ICC/RESNET 301.
- Minimum amount of required high-efficiency lamps increased from 75% to 90%. R404.1
- Compressive strength requirements added for insulation required beneath electric water heaters. R403.5.5
- Certified passive house options have been added. R407
- The ICC/RESNET 380 standard has been included as one of standards that can be used for determining the air leakage rate of a building or dwelling unit.
- Electric readiness (power supply and space) for gas water heaters and dryers. R404.2
- The maximum allowable fenestration U-factors in Table R402.1.2 (for the prescriptive compliance path) for climates zones 3 through 8 have been reduced from the values in the 2015 edition.

2018 International Mechanical Code (ISPSC)

- Dryer ducts installed within framing cavities of walls or ceilings shall be installed without deforming the duct. IMC 504.8.2
- Return air shall not be taken from indoor pool enclosures and associated deck areas. IMC 601.5
- Minimum smoke and flame requirements for pipe and duct insulation in within plenums. IMC 602.1.8
- Factory-built chimneys/vents require steel insulation shields separating the vent and insulation and extending not less than 2 inches above insulation and secured from displacement. IMC 805.7

2018 International Swimming Pool and Spa Code (ISPSC)


- It was clarified that flotation tank systems for sensory deprivation therapy are not within the scope of the ISPSC.
- Hot water storage tanks are now required to be listed and labeled to a standard.
- New sections were introduced into the code to cover solar thermal water heating systems. Installation requirements refer to the IMC.

2018 Fire Code Amendment Summary

The items listed below are proposed amendments to the State and International model code. These amendments are aimed to provide clarity and direction for local, jurisdictional specific instances. All Fire Marshals from King County Zone 1 have been meeting for months in an effort to close the gap between individual jurisdiction requirements and model code. The effort, if successful, will provide uniform guidance to contractors, architects, and citizens throughout the region without major differences. For this code cycle, the Mercer Island Fire Marshal's Office is requesting the following amendments:

1. **104.1.2** Added Indigent Housing Guidelines. This clarifies definitions related to housing that local jurisdictions are facing that have not been adopted or defined by model code.
2. **105.6.30** Added Mobile Food Preparation Vehicle definition and the ability to use other jurisdictions operational permits as approved by the Fire Marshal. This defines, more specifically, the intended use and hazard of vehicles which carry LPG/CNG and cooking appliances that produce grease laden vapors, while exempting less hazardous preparation type vehicles.
3. **106.8** Amended Overcrowding to allow the Fire Marshal to “direct actions” to reduce overcrowding instead of solely stopping the function. The added word “direct actions” allows the Fire Marshal to work with the organizer to provide immediate actions to reduce overcrowding in lieu of evacuation.
4. **108.7** Added Unauthorized Tampering language. Provides code language to reiterate the need to not remove, destroy, or manipulate any tags, signs, or postings required by adopted code.
5. **307** Amended Open Burning language to align with regional guidelines and provide clarification to residents. This language provides alignment with the King County Fire Marshals groups, Puget sound Clean Air Agency, and other local jurisdictions. Items that do not apply to our area are removed and definitions are more clearly articulated in an effort to provide better guidance to our citizens.
6. **401** Added Evacuation language to align with expectations of fire alarm activation. Additionally, provided exceptions for not evacuating. Currently there is not language that states one shall evacuate during an emergency, fire drill, or alarm activation. This amendment provides clear language and code authority.
7. **510** Amended to closely align with jurisdictional requirements for the Public Safety Emergency Radio Network (formally King County Radio/NORCOM). This provides business owners, building owners, and contractors with specific guidelines for the installation, maintenance, and operation of in building radio systems to ensure capability with PSERN while not damaging the network. Items added are specific to our jurisdiction.
8. **901.9** Amended to provide the AHJ with 30 days' notice prior to termination of required fire alarm monitoring. This requires any service provider within our jurisdiction to provide 30 days' notice to the Fire Marshal to allow for our jurisdiction to work directly with the building owner in an effort to find resolve prior to the required fire protection system monitoring being terminated.

9. **903.2.9** Added the requirement for sprinkler in self-storage occupancies greater than 2500 square feet. This aligns with the requirement of upholstered furniture storage since the typical contents of a storage unit is upholstered furniture. These occupancies present a large fire growth and spread hazard. By providing this additional requirement, occupancies would align with intended code sections of commercial operations.
10. **1103.11** Added the requirement for certain existing “high risk” buildings to provide building information cards- This aligns with new construction and provides emergency responders with key information during an emergency. (very few in our jurisdiction would qualify). Building owners or perspective designers/builders would be required to provide a pre-determined list of hazards and building information for responding crews. This specific section is retroactive and would apply to buildings such as Hospitals, Highrise, target hazard buildings, and multiple building on one platform. Initial survey shows that this has been requested and provided within our jurisdiction for several years.
11. **3308.9** Added requirements for “job shacks” during construction to provide clarity to installation requirements. This section regulates the location and type of construction of job shacks on a construction site. Typically, job shacks are undefined by the model code and contribute to fires that spread to adjacent building under construction. Providing language will assist contractors with clear expectations of where the job shack may be placed and the materials in which it is constructed. This further aligns with other jurisdictions in our area.
12. **3308.10** Added Job Site Security for “under construction” buildings to prevent vandalism or fires. Many fires are started on construction sites by vandals. These fires are almost always catastrophic in nature and provide 100% destruction to the building under construction due to the lack of functioning fire protection systems. This provides direction to mitigate the risk of fire by providing security precautions.
13. **5307.5.2** Removed Carbon Dioxide (CO₂) Systems. This was adopted by model code.



AB 5788
2018 Construction Codes
Adoption
First Ordinance Reading
January 5, 2021

2018 CONSTRUCTION CODES ADOPTION

- Regulates how buildings are constructed.
- Updates mandated by State of Washington.
- Limited local control.
- Updates are consistent with:
 - Suite of base model codes from ICC and WA amendments to model codes.
 - Optional changes regionally and locally (ie. MBP and Zone 1 Fire Marshalls).
- Deadline to complete update is February 1, 2021.
- Construction codes are generally updated every 3 years.
- Mercer Island is currently using 2015 construction codes.



2018 CONSTRUCTION CODES ADOPTION

- 2018 International Building Code (IBC)
- 2018 International Residential Code (IRC)
- 2018 International Mechanical Code (IMC)
- 2018 International Fuel Gas Code (IFGC)
- 2018 Uniform Plumbing Code (UPC) and Standards.
- Washington State Energy Code (WSEC)
- 2018 International Fire Code (IFC)
- Washington Cities Electrical Code
- 2018 International Existing Building Code



2018 CONSTRUCTION CODES ADOPTION

A public outreach plan has been established at various levels:

State = WABO

<https://www.wabo.org/education-a-events>

Regional = MBP

<https://www.mybuildingpermit.com/training>

Local = City

<https://www.mercerisland.gov/cpd/page/2018-building-code-updates>



2018 CONSTRUCTION CODES ADOPTION

Recommended Action:

Set Ordinance No. 21C-01 to January 19, 2021 for a second reading and adoption.





Background on Model Administrative Provisions

- ❑ **Adopted Single Model Administrative Provisions regionally in 2003 as a “fix” when the State switched to the International Codes**
 - Uniform Codes had a single Administrative Code
 - I-Codes did not include a single and comprehensive Administrative Code

- ❑ **Single Administrative Code is preferred**
 - Resolves conflicts of administrative provisions within various adopted codes – IBC, UPC, NFPA, NEC, etc.
 - Resolves conflicts, aligns and provides administrative provisions consistent with MICC administrative provisions (fees, violations, appeals, etc.)
 - Single reference to the administrative provisions of all the construction codes (instead of perusing through nine different codes by multiple organizations).
 - Simplifies the addition of administrative provisions that are not addressed within the differing construction codes (fees, violations, penalties, appeals, etc.).
 - Creates less work when adopting and amending administrative provisions. Specifically, there is only one code to amend instead of amending nine codes.
 - Provides permit applicants consistent administration and enforcement when working in the region (MyBuildingPermit.com jurisdictions).



ADOPTION OF THE 2018 CONSTRUCTION CODES

- Optional changes to the International Fire Code:
 - To provide clarity to the adopted code as related to jurisdictional specific requirements.
 - To align code with our regional jurisdictional partners to provide consistency for our citizens, business owners, and contractors.
 - A summary with commentary has been provided as an attachment to this agenda bill (Exhibit 3).





**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5791
January 5, 2021
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 5791: 2021 City Council Liaison Assignments	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Mayor Wong Appoints Councilmembers to City Boards and Commissions, Local Assignments, and Regional Assignments.	

DEPARTMENT:	City Council
STAFF:	Deborah Estrada, City Clerk, on behalf of Mayor Benson Wong
COUNCIL LIAISON:	n/a
EXHIBITS:	1. 2020-2021 City Council Liaison Assignments
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

The purpose of this agenda bill is to appoint 2021 City Council Liaisons to advisory boards and commissions, local committees, and certain regional committees.

BACKGROUND

It has been the City Council's customary practice to assign City Council Liaisons at the first meeting of the new year. During the December 7, 2020 City Council leadership meeting, City Manager Bon suggested that Councilmembers remain in their current assignments through 2021 to ensure continuity for staff during what will continue to be a time of great transition. Additionally, many boards and commissions met only a few times during 2020 due to the COVID-19 pandemic and consequently some Councilmembers only recently started serving in their liaison roles.

CITY COUNCIL RULES OF PROCEDURE

Section 2.3C(6) of the City Council [Rules of Procedure](#) states that the Mayor, in consultation with the Deputy Mayor, appoints Councilmembers to serve as liaisons to advisory boards and commissions and to serve on standing City Council committees, ad hoc committees, local committees, and certain regional committees. After conferring with all City Councilmembers, Mayor Wong and Deputy Mayor Weiker propose that Councilmembers remain in their current assignments for 2021, with one exception. Councilmember

Rosenbaum will serve as the representative to the Sound Cities Association Public Issues Committee and Mayor Wong will now serve as the alternate.

A City Council liaison to the Chamber of Commerce will be appointed once an agreement is executed between the two parties, which is anticipated in early Q1 2021.

RECOMMENDATION

Mayor Wong Appoints Councilmembers to City Boards and Commissions, Local Assignments, and Regional Assignments.

2020-2021 City Council Liaison Assignments

	Anderl	Jacobson	Nice	Reynolds	Rosenbaum	Weiker	Wong
City Boards and Commissions							
Arts Council (1) 2nd Wed 6:30 pm MICEC							
Disability Board (2) 3rd Mon of EO Month* 8:00 am Police Library							
Open Space Conservancy Trust (1) 3rd Thu of EO Month* 6:00 pm City Hall							
Parks & Recreation Commission (1) 1st Thu 6:30 pm MICEC							
Utility Board (1) 2nd Tue (as needed) 7:00 pm City Hall							
Committees							
Sustainability Committee (3) 3rd Thu 9-10:30 am Farside Room							
Local Assignments							
MISD Superintendent's Advisory Council (1)							
MISD Superintendent Equity Advisory Council (SEAC) (1) Quarterly Meetings							
Mercer Island PTA Advocacy Committee (1)							
Regional Assignments (appointed by Mayor & Deputy Mayor)							
Eastside Transportation Partnership (2) 2nd Fri 7:30-9 am Bellevue							
King County-Cities Climate Collaboration (K4C)							
Renton Airport Advisory Committee (RAAC) Varies							
SCA Public Issues Committee (2) 2nd Wed 7-9 pm Renton City Hall							Alternate
WRIA 8 Salmon Recovery Council 3rd Thu of EO Month 3-5 pm Bellevue							
Safe Energy Leadership Alliance (Unknown)							
Regional Assignments (appointed by SCA)							
King County Growth Management Planning Council (GMPC)			Alternate				
King County Regional Transit Committee (RTC)							
King County Regional Water Quality Committee (RWQC)							Member
Puget Sound Regional Council Transportation Policy Board (TPB)						Alternate	
Sound Cities Association Board of Directors							
Regional Assignments (elected by AWC members)							
Association of Washington Cities Board of Directors						District 7	



2021 PLANNING SCHEDULE

Item 11.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

NOTE - Regular Meetings begin at 5:00 pm from June 16, 2020 through December 31, 2021. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

JANUARY 5		DD	FN	CA	Clerk	CM
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		
EXECUTIVE SESSION, 5:00 PM						
90	To discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i) To receive and evaluate complaints or charges brought against a public officer or employee RCW 42.30.110(1)(f).					
STUDY SESSION, 6:30 PM						
60	AB 5793: King County presentation on the Urban Growth Capacity Study and King County Planning Policies Growth Target Update Process.				Jeff Thomas	
CONSENT CALENDAR						
--	AB 5794: Interlocal Agreement for Jail Services with King County				Jeff Magnan	
--	AB 5790: Landscaping Easement Modification – Xing-hua Project				Robin Proebsting	
--	AB 5792: Pump Station Generator and Pump Replacement Closeout				Jason Kintner/Jim Moe	
REGULAR BUSINESS						
15	AB 5795: Acceptance of Washington Department of Commerce Coronavirus Emergency Supplemental Fund Grant				Tambi Cork	
60	AB 5788: Construction Code Adoption (Ord. No. 21C-01 First Reading)				Jeff Thomas/Don Cole/ Jeromy Hicks	
15	AB 5791: 2021 City Council Liaison Appointments				Benson Wong/Deb Estrada	

JANUARY 19		DD	FN	CA	Clerk	CM
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
90	AB xxxx: Joint Meeting with the P&R Commission: PROS Plan Kick-Off				Jason Kintner/Jessi Bon	
SPECIAL BUSINESS						
CONSENT CALENDAR						
--	AB 5789: EPSCA Interlocal Agreement				Steve Heitman	
--	AB 5796: Extinguish obsolete sewer easement and widen/realign sewer easement				Patrick Yamashita	
REGULAR BUSINESS						
30	AB xxxx: Prohibited Uses on Public Property Ordinance (First Reading)				Ed Holmes/Mike Seifert	
30	AB xxxx: Construction Code Adoption (Ord. No. 21C-01 Second Reading & Adoption)				Jeff Thomas/Don Cole/ Jeromy Hicks	
30	AB: xxxx: Discussion on Countywide Planning Polices Update/Growth Targets				Jeff Thomas	
EXECUTIVE SESSION						
	If Needed					

FEBRUARY 2		DD	FN	CA	Clerk	CM
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
60	AB xxxx: Healthy Youth Initiative Program Update			Tambi Cork/Derek Franklin		
SPECIAL BUSINESS						
5	AB xxxx: Black History Month Proclamation No. XX					
CONSENT CALENDAR						
--	AB: xxxx: Bid Acceptance: SCADA Project (Water)			Jason Kintner		
REGULAR BUSINESS						
30	AB xxxx: Potentially Dangerous Dog Ordinance (Ord. No. 21X-XX First Reading)			Bio Park		
30	AB xxxx: Thrift Shop Operations Update			Jason Kintner/Gareth Reece		
30	AB xxxx: Booster Station & Water Vulnerability/Risk Assessment Project Update			Jason Kintner/Rona Lin		
EXECUTIVE SESSION						
	If Needed					

FEBRUARY 16		DD	FN	CA	Clerk	CM
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
30	AB xxxx: Mobile Integrated Health (MIH) Services			Steve Heitman/Mike Mandella		
60	AB xxxx: Update on MICEC/Recreation Restart Plan			Ryan Daly/Merrill Thomas-Schadt		
SPECIAL BUSINESS						
CONSENT CALENDAR						
REGULAR BUSINESS						
15	AB xxxx: Interlocal Agreement with the Mercer Island School District for School Resource Officer Services (<i>tentative</i>)			Ed Holmes		
30	AB xxxx: Prohibited Uses on Public Property Ordinance (Second Reading)			Ed Holmes/Mike Seifert		
EXECUTIVE SESSION						
	If Needed					