



CITY OF MERCER ISLAND CITY COUNCIL REGULAR VIDEO MEETING

Tuesday, May 4, 2021 at 5:00 PM

COUNCIL MEMBERS:

Mayor Benson Wong, Deputy Mayor Wendy Weiker,
Councilmembers: Lisa Anderl, Jake Jacobson,
Salim Nice, Craig Reynolds, David Rosenbaum

LOCATION & CONTACT:

Mercer Island City Hall - Council Chambers
9611 SE 36th Street | Mercer Island, WA 98040
Phone: 206.275.7793 | www.mercerisland.gov

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 206.275.7793.

Virtual Meeting Notice

The virtual meeting will be broadcast live on MITV Channel 21 and live streamed on the City Council's [YouTube Channel](#)

Registering to Speak: Individuals wishing to speak live during Appearances will need to register their request with the City Clerk at **206.275.7793** or email the [City Clerk](#) and leave a message before 4 PM on the day of the Council meeting. Please reference "Appearances" on your correspondence. Each speaker will be allowed three (3) minutes to speak. A timer will be visible online to speakers, City Council, and meeting participants. Please be advised that there is a time delay between the Zoom broadcast and the YouTube or Channel 21 broadcast.

Public Appearances: Notify the [City Clerk](#) in advance that you wish to speak on camera and staff will be prepared to permit temporary video access when you enter the live Council meeting. Please remember to activate the video option on your phone or computer, ensure your room is well lit, and kindly ensure that your background is appropriate for all audience ages. Screen sharing will not be permitted, but documents may be [Emailed to Council](#).

Join by Telephone at 5 PM for the Study Session and 6:00 PM for Appearances: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **881 6095 1881** and Password **790784** if prompted.

Join by Internet at 5 PM for the Study Session and 6:00 PM for Appearances: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **881 6095 1881**; Enter Password **790784**
- 4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak. Please confirm that your audio works prior to participating.

Submitting Written Comments: Written comments may be submitted at the Mercer Island [Let's Talk Council Connects](#) page. Written comments received by 3 PM on the day of the meeting will be forwarded to all Councilmembers and a brief summary of the comments will be included in the minutes of the meeting.

EXECUTIVE SESSION, 4 PM

To discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(i) for approximately 60 minutes.

CALL TO ORDER & ROLL CALL, 5 PM

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

STUDY SESSION

- 1.** AB 5862: King County County-Wide Planning Policies Growth Targets and Urban Growth Capacity Study Updates.
Recommended Action: Receive update.
- 2.** AB 5854: Geographic Information Systems (GIS) Services in the City
Recommended Action: Receive report. No action necessary.

SPECIAL BUSINESS, 6 PM

3. AB 5860: City of Mercer Island Staff Appreciation, Proclamation No. 270
Recommended Action: Mercer Island City Council proclaim Staff Appreciation in Mercer Island.

CITY MANAGER REPORT

APPEARANCES

CONSENT CALENDAR

4. Approve **Accounts Payable** Reports for the periods ending:
A) April 15, 2021 in the amount of \$291,535.51
B) April 23, 2021 in the amount of \$750,776.88
5. Approve **Certification of Payroll** dated April 23, 2021 in the amount of \$777,261.87
6. Approve **Minutes** of the April 20, 2021 Regular Video Meeting
7. AB 5859: Mental Health Awareness Month, Proclamation No. 269
Recommended Action: Mayor Wong proclaims May 2021 as Mental Health Awareness Month in Mercer Island.
8. AB 5866: Development Code Amendment ZTR21-001 Comprehensive Plan Implementation (Ord. No. 21C-05 Second Reading & Adoption)
Recommended Action: Adopt Ordinance No. 21C-05 repealing 19.15.230(I).
9. AB 5867: Development Code Amendment ZTR21-002 Conditional Use Permit Applicability (Ord. No. 21C-06 Second Reading & Adoption)
Recommended Action: Adopt Ordinance No. 21C-06 amending MICC 19.06.110(A)(5).
10. AB 5861: 2021 Port of Seattle Economic Development Partnership Grant Award
Recommended Action: Authorize the City Manager to accept the 2021 Port of Seattle Economic Development Partnership Program grant and:
1) Appropriate \$24,690 in program expenditures using grant funds for 2021;
2) Appropriate \$6,345 in program expenditures using General Fund available fund balance (2020 prior-year surplus) as cash match; and,
3) Support the in-kind staff match, which is to be provided by the Economic Development Coordinator.

REGULAR BUSINESS

11. AB 5855: Interim Design and Concealment Standards for Small Cell Facilities Deployment
Recommended Actions:
1) Conduct **public hearing** and consider public testimony.
2) Suspend the City Council Rules of Procedure 6.3, requiring a second reading of an ordinance.
3) Adopt Ordinance No. 21-08, extending the interim design and concealment standards for small cell facilities deployment established under Ordinance No. 19C-02.
12. AB 5856: Town Center Moratorium
Recommended Actions:
1) Conduct a **Public Hearing** and consider public testimony on Ordinance No. 21-09.
2) Suspend the City Council Rules of Procedure 6.3, requiring a second reading of an ordinance.
3) Adopt Ordinance No. 21-09 extending the Town Center moratorium for an additional six-month period.
13. AB 5853: **Public Hearing:** 2022-2027 Six-Year Transportation Improvement Program (TIP) Review
Recommended Action: Receive comments from the public hearing.
14. AB 5849: Code of Ethics Revisions (Ordinance No. 21C-10, First Reading)
Recommended Action: Move to set Ordinance No. 21C-10 for a second reading and possible adoption on May 18, 2021.
15. AB 5853: 2022-2027 Six-Year Transportation Improvement Program (TIP) Public Hearing & Review
Recommended Action: Receive comments from the public hearing and provide feedback to staff.

[16.](#) AB 5850: Capital Improvement Program 2020 Year-End Progress Report

Recommended Action: Receive report, discuss material, and provide input to staff.

OTHER BUSINESS

[17.](#) Planning Schedule

18. Councilmember Absences & Reports

ADJOURNMENT



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5862
May 4, 2021
Study Session

AGENDA BILL INFORMATION

TITLE:	AB 5862: King County County-Wide Planning Policies Growth Targets and Urban Growth Capacity Study Updates.	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed:
RECOMMENDED ACTION:	n/a	<input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Interim Director
COUNCIL LIAISON:	n/a
EXHIBITS:	n/a
CITY COUNCIL PRIORITY:	1. Prepare for the impacts of growth and change with a continued consideration on environmental sustainability.

SUMMARY

This study session is intended to provide an update on the efforts of King County, and incorporated jurisdictions within, related to the County-Wide Planning Policies update, including Growth Targets as well as the Urban Growth Capacity Study. City Council has held previous discussions on these subjects during its January 5, 2021, January 19, 2021, and February 2, 2021 meetings.

BACKGROUND

The Washington State Growth Management Act (GMA) requires all counties and incorporated jurisdictions within those counties to maintain a valid Comprehensive Plan to guide community building and future jurisdiction growth for a 20-year period. The GMA also requires periodic updates to the Comprehensive Plan and recent legislative amendments now require an update every 9 years for a rolling 20-year period.

The last periodic update to the Mercer Island Comprehensive Plan was completed in 2015, planning to 2035. Mercer Island, like King County and other incorporated jurisdictions within, is commencing preparations for the next periodic update scheduled to be completed by June 30, 2024, planning to 2044.

Essential preparation components for King County and incorporated jurisdictions within to complete their next Comprehensive Plan periodic update include:

- The adoption of Vision 2050 by the Puget Sound Regional Council – completed in October 2020;
- Updates to the County-Wide Planning Policies (CPPs), including Growth Targets – scheduled for completion in 2021; and
- Completion of the King County Urban Growth Capacity Study (UGCS) – also scheduled for completion in 2021.

At the January 5, 2021 City Council meeting, King County staff presented an overview of the work items planned for 2021 (see [AB 5793](#)). This presentation included information about the CPPs update process, how information from the UGCS is used to inform the update process, how Mercer Island fits into Vision 2050 in the High-Capacity Transit (HCT) caucus, and how the Growth Target updates process generally works.

Growth Target Updates

At the January 19, 2021 City Council meeting, City staff provided an overview of the Growth Target updates (see [AB 5800](#)). City Council discussion generally focused on advocating for Mercer Island to be at or near the low end of the growth target ranges related to housing and jobs. There was also discussion to advocate for a housing growth target no higher than the remainder of the current housing growth target from the 2015 Comprehensive Plan Periodic update.

At the February 2, 2021 City Council meeting, the discussion from the previous meeting continued and culminated with a motion to direct staff to advocate within the HCT caucus for a housing growth target no higher than 1,204 and the lowest jobs growth target possible (see [AB 5807](#)). The 1,204 housing units represents the difference between the 2015 Comprehensive Plan target of 2,320 housing units and the net number of housing units permitted between 2006 and 2020 of 1,116.

On February 24, 2021, a follow-up email was sent to City Council clarifying that staff had learned that the Growth Targets update will actually cover a 25-year time period from 2019 to 2044. Therefore, the desired housing growth target needs to back date itself by 2 years and 35 housing units to properly align with the 2019 to 2044 time period. The direction provided to staff on February 2 would generally change as follows:

Mercer Island growth targets to be as low as possible with the desired housing growth target not to exceed ~~1,204~~ 1,239 units - the delta between the 2015 Comprehensive Plan of 2,320 housing units and the net number of housing units permitted between 2006 and ~~2020~~ 2018 of ~~1,116~~ 1,081.

Finally, on March 16, 2021 a second follow-up email was sent to City Council informing them that the HCT caucus had concluded the previous week and successfully allocated 100% of the 29,933 housing growth target and approximately 88% or 25,396 of the 28,747 jobs growth target amongst its 8 jurisdictions and 10 geographical areas. The City's share of these growth target totals through 2044 are 1,239 housing units and 1,300 jobs.

Urban Growth Capacity Study

After months of data collection and fulfilling technical information requests, the City was made aware at the end of March of the King County staff recommendations contained in the draft UGCS for Mercer Island. These recommendations were consistent with the inputs of the City. Through 2035, the draft UGCS indicates Mercer Island has a capacity of 1,607 housing units and 961 jobs.

The [draft UGCS](#) demonstrates Mercer Island already has sufficient capacity of 1,607 housing units to accommodate the 2044 housing units growth target, which is 1,239 housing units.

Unlike housing units, the draft UGCS indicates the jobs capacity of 961 is insufficient to accommodate the 2044 jobs growth target of 1,300. The draft UGCS, however, only contemplates job capacity to 2035. When the average annual assumed job capacity of 56 jobs per year is straight line projected for the additional 9-year period (2036 to 2044), there is a sufficient assumed job capacity of 1,465 jobs to satisfy the 2044 jobs growth target of 1,300.

Upcoming Process / Key Dates


The remaining process for both the CPPs updates, including Growth Targets and the UGCS are scheduled to be completed in 2021. The updated growth targets for housing and jobs will serve as a foundation for the next periodic Comprehensive Plan update, planning to 2044.

The conclusions of the regional geography caucuses on Growth Targets and King County's work on the UGCS was presented to the King County Growth Management Planning Council (GMPC) on March 31, 2021. Following this meeting, drafts of both the CPPs updates, including Growth Targets and the UGCS were released. Public outreach is ongoing through mid-May. The GMPC will convene on May 26, 2021 to review public comments and consider further. On June 23, 2021, the GMPC is scheduled to take final action on both the CPPs, including Growth Targets and the UGCS.

The King County Council will consider the CPPs updates, including Growth Targets this summer. Cities are scheduled to ratify this fall with the deadline of December 31, 2021 for King County submittal of the 2021 CPPs Update to the Puget Sound Regional Council (PSRC) for certification.

RECOMMENDATION

Receive update.



AB 5862
**King County Planning Policies / Urban
Growth Capacity Study Updates**
City Council Study Session
May 4, 2021

KING COUNTY PLANNING POLICIES GROWTH TARGETS / UGCS UPDATES

Background:

- First phase of next Comprehensive Plan periodic update.

- Components include:
 - ✓ Vision 2050 adoption
 - Urban Growth Capacity Study completion
 - County Planning Policies updates including Growth Targets

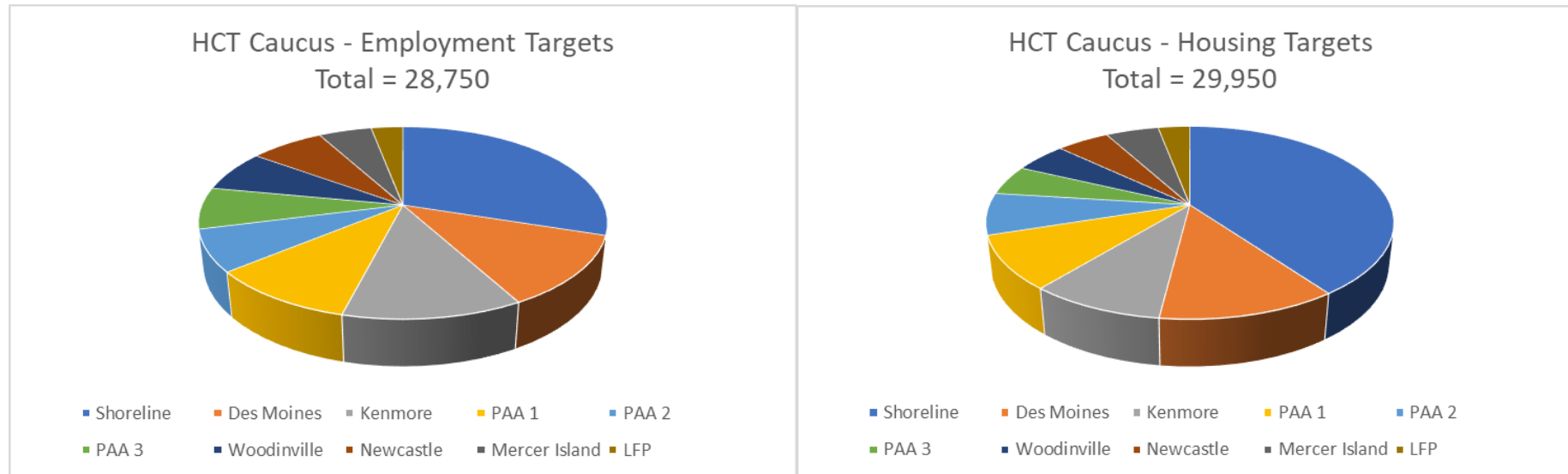
- Growth Targets – housing units and jobs – serve as foundation for Comprehensive Plan periodic update.



KING COUNTY PLANNING POLICIES GROWTH TARGETS / UGCS UPDATES

Background Continued:

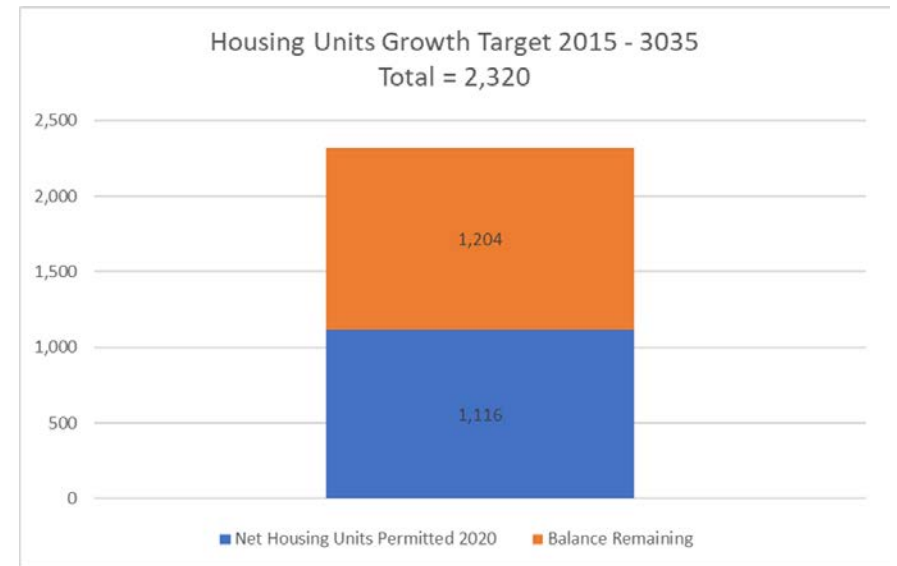
- To determine Growth Targets, regional geography caucuses were established with cumulative fixed outcomes.



KING COUNTY PLANNING POLICIES GROWTH TARGETS / UGCS UPDATES

Background Continued:

- City Council discussed Growth Targets on January 5, 19 and February 2.
- The February 2 discussion culminated with a motion directing staff to advocate for housing unit growth target no greater than 1,204 and the lowest jobs target possible.
- On February 24, a subsequent clarification was made due to the applicable timeline amending the housing unit growth target to 1,239.
- KC continued work on UGCS aiming for early March draft release.



KING COUNTY PLANNING POLICIES GROWTH TARGETS / UGCS UPDATES

Updates Since February 24:

- On March 31, CPPs including Growth Targets and UGCS presented to GMPC.

- Mercer Island Growth Targets to 2044:

Housing Units = 1,239

HCT Range Placement = 1,623

Jobs = 1,300

HCT Range Placement = 5,357

- Mercer Island Capacity to 2035

Housing Units = 1,607

Jobs = 961

- Delta in Jobs 2044 Growth Target to 2035 Capacity = (339)



KING COUNTY PLANNING POLICIES GROWTH TARGETS / UGCS UPDATES

Item 1.

Updates Since February 24:

- Assumption of square foot / job for UGCS adjusted down from 340 sq ft to 200 sq ft.
- 200 sq ft represents lowest range value available from KC consultant study.
- More reflective of predominant Mercer Island commercial retail and office uses.
- Assumed average annual straight-line projection of capacity from 2036 to 2044 surpasses 2044 jobs target.
- Can be achieved through current zoning – no need to “up zone”.



KING COUNTY PLANNING POLICIES GROWTH TARGETS / UGCS UPDATES

Item 1.

Schedule:

- May 26: GMPC review public comments / review further
- June 23: GMPC Final action on CPPs including Growth Targets and UGCS
- Summer: King County review and action
- Fall: Cities ratification
- December 31: Deadline for submittal to PSRC for Certification
- 2022: Begin Comprehensive Plan periodic update





BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5854
May 4, 2021
Study Session

AGENDA BILL INFORMATION

TITLE:	AB 5854: Geographic Information Systems (GIS) Services in the City	<input checked="" type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Receive report.	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Information and Geographic Services
STAFF:	Ali Spietz, Chief of Administration Leah Llamas, GIS Coordinator
COUNCIL LIAISON:	n/a
EXHIBITS:	1. GIS PowerPoint Presentation
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

The purpose of this Study Session is to present an overview of GIS (Geographic Information Systems) services at the City of Mercer Island and share the various ways GIS is applied to support department activities and core business systems in the City.

BACKGROUND

A geographic information system (GIS) is a system designed to capture, store, manipulate, analyze, manage, and present all types of geographical data. The key to this technology is the science of geography – so a large part of the data is spatial. This means that the data is referenced to locations on the earth.

Coupled with this data is tabular data known as attribute data. Attribute data is defined as additional information about each of the spatial features. Using parks as an example, the location of the park is the spatial data. The park name, park size, and park type (developed v. open space) make up the attribute data.

Combining these two data types enables GIS to be an effective problem-solving tool through spatial analysis. GIS is more than just software. People and methods are combined with spatial software and tools, to enable analysis, and manage large datasets which is then presented in a visual form such as maps or graphics.

MERCER ISLAND GIS

Nearly everything the City of Mercer Island owns, maintains, does, responds to, and plans for happens at a location. Crime, Fire or EMS incidents, land use applications, potholes, water or sewer mains, watercourses, recreation opportunities, and Town Center design requirements, are just a few of the City services that are based in GIS.

The City of Mercer Island is fortunate to have a robust GIS program to support strategic decision making as well as everyday City operations. In addition, having the support of the City Council and City leadership ensures that the GIS program has the most innovative tools and technologies integrated into all City services.

GIS technology is critical to successful public infrastructure management and planning efforts. The GIS team works with an internal steering committee known as the GIS Think Tank to educate and interact with City staff to ensure GIS is configured and utilized to its full potential throughout the organization. The GIS team provides a variety of services including maps, spatial analysis, applications, reports, data, documents, file archive review, and research to ensure high map confidence.

RECOMMENDATION

Receive report. No action necessary.



GIS SERVICES IN THE CITY

May 4, 2021
Council Study Session

Leah Llamas
GIS Coordinator

1




AGENDA



- GIS: What & Why
- Role Of GIS
- History Of GIS
- Layers and Core Business Systems
- GIS Software Platform
- **GIS Services**
- GIS Governance
- Key To Success
- What Is Next For GIS?
- Questions


2



WHAT IS GEOGRAPHIC INFORMATION SYSTEM?

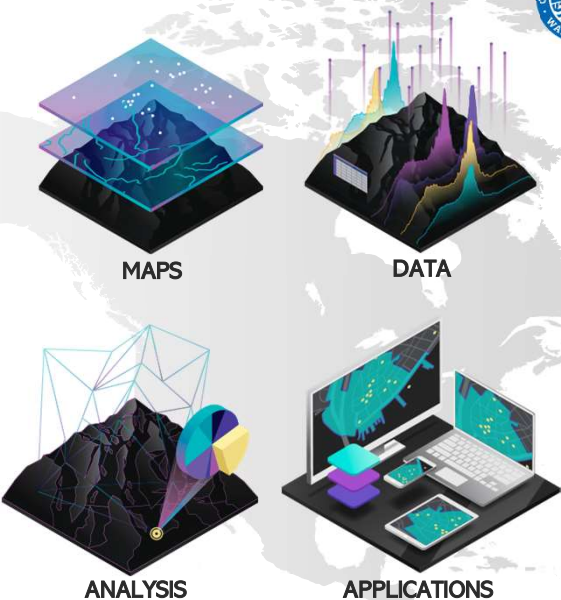
- Geographic Information Systems Technology**
- GEOGRAPHIC DATA**
Location, Address, GPS
- USED FOR**
Capture, Storing, Viewing, Processing & Analyzing
- TOOL FOR**
Citizens, Government Agencies, Private Entities
- APPLIED TO**
Emergency, Asset Management, Planning, Transportation, Environmental monitoring

3



WHY USE GIS?

- Inventory of assets (in one place)
- Location based problem-solving tool
- Location data + tabular data = powerful analysis for decision making
- Manage and respond to events
- Identify problems




MAPS DATA


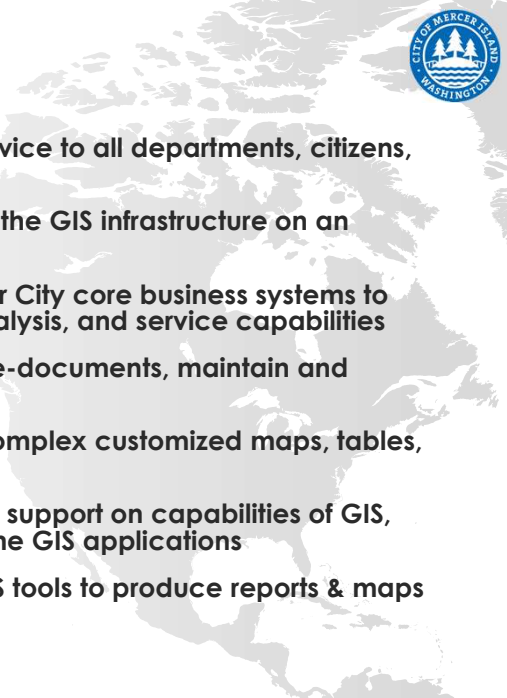
ANALYSIS APPLICATIONS

4


ROLE OF GIS




- Provide GIS related service to all departments, citizens, and professionals
- Develop and maintain the GIS infrastructure on an enterprise level
- Integrate GIS with other City core business systems to enhance workflow, analysis, and service capabilities
- Through verified source-documents, maintain and update City GIS layers
- Develop simple and complex customized maps, tables, and presentations
- Provide instruction and support on capabilities of GIS, and the use of the online GIS applications
- Analyze data using GIS tools to produce reports & maps








5

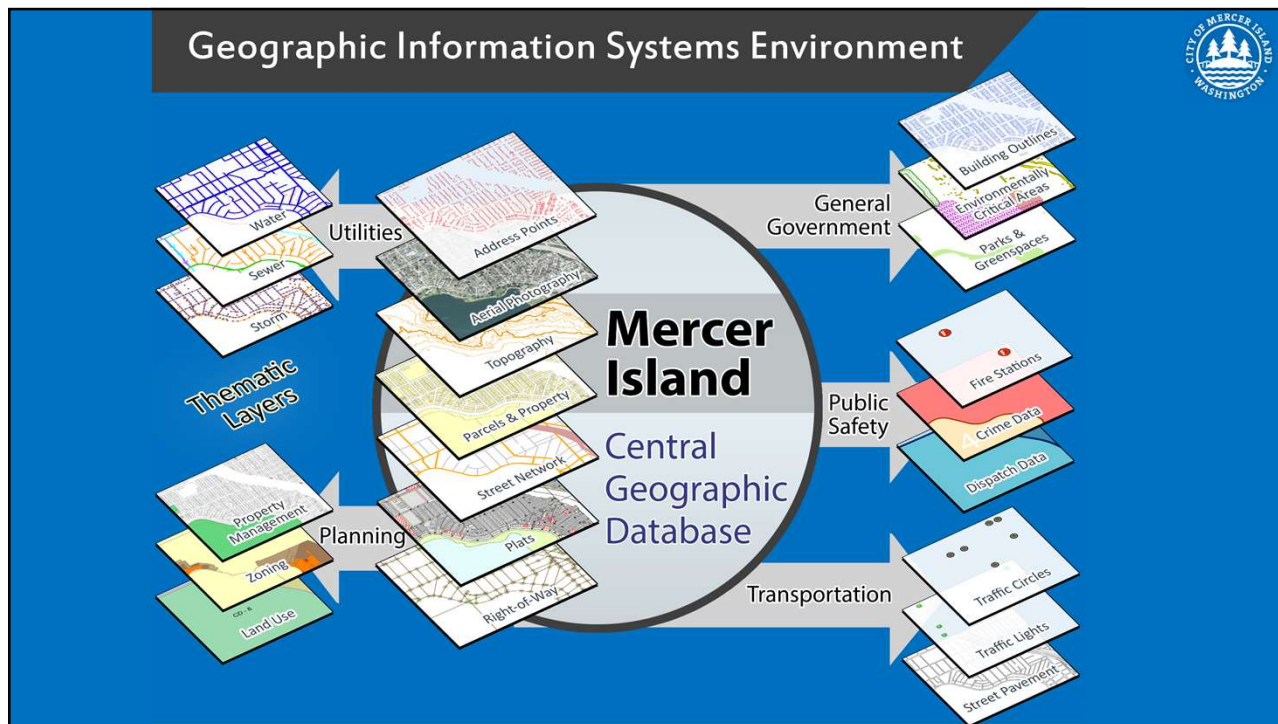


GIS HISTORY



<div style="background-color: #0070C0; color: white; padding: 5px; display: flex; align-items: center; justify-content: center;"> Pre 1990  </div>	<div style="background-color: #0070C0; color: white; padding: 5px; display: flex; align-items: center; justify-content: center;"> 1990's  </div>	<div style="background-color: #0070C0; color: white; padding: 5px; display: flex; align-items: center; justify-content: center;"> 2000-2010  </div>	<div style="background-color: #0070C0; color: white; padding: 5px; display: flex; align-items: center; justify-content: center;"> 2011-present  </div>
<p>No dedicated GIS staff</p> <p>No central location for storing (spatial) data</p> <p>Maps: Hand drawn map sheets Blue line maps Auto CAD</p> <p>Infrequent updates</p> <p>Hundreds of map sheets manually maintained and updated</p>	<p>1st full-time staff hired <i>(GIS Coordinator)</i></p> <p>Base layers from 1992 aerial <i>Building outlines Road edges Contours Any assets visible in the aerial map</i></p> <p>Development of initial GIS Strategic Plan to continue data collection/inventory</p> <p>Governance in the form of a GIS Steering committee formed</p>	<p>Growing day-to day workload: <i>GIS requests, map updates, asset collection, analysis, field work</i></p> <p>2nd GIS staff hired <i>(GIS Utility Analyst)</i></p> <p>Central database designed to store City's GIS layers</p> <p>Information and Geographic Services (IGS) team created to focus on more City-wide approach for GIS Services</p> <p>WebGIS launched <i>Internal and Public</i></p>	<p>GIS projects & requests continue to expand</p> <p>Enterprise License Agreement</p> <p>Power Users <i>(Parks & Public Works)</i></p> <p>Aerial Acquisition</p> <p>Value-added layers</p> <p>Core business system & field integrations</p> <p>Online Maps</p> <p>GIS Think Tank</p> <p>Regional Partnerships</p> <p>Transition to Administrative Services</p>

6



7

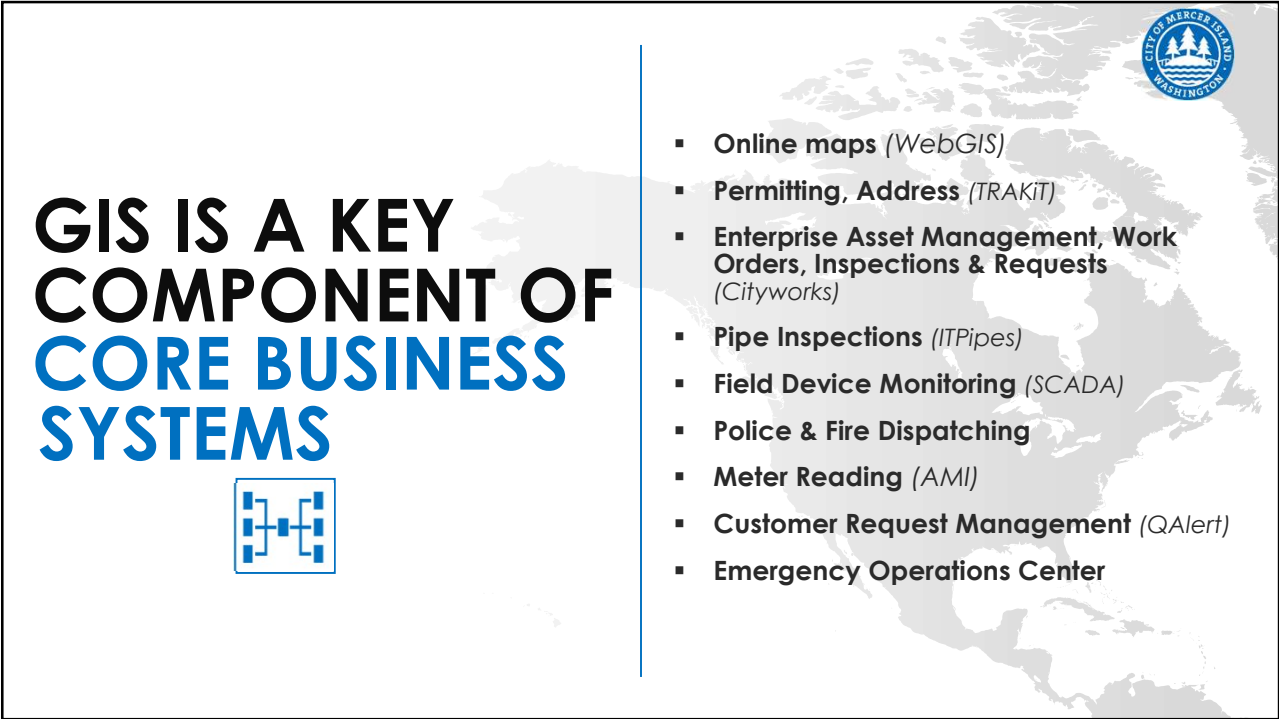
HUNDREDS OF LAYERS & DATA




- **Base map** (address, building, streets)
- **Property** (parcels, easements, legal rights of way)
- **Utility** (water, sewer, storm)
- **Public Safety** (crimes, aid calls, Emergency Operation Management)
- **Planning** (zoning, land use, environmental areas, impervious surfaces, cell towers)
- **Parks** (trails, trees, invasive species, natural resources, park assets)
- **Imagery** (3D terrain, aerial photos)
- ...and anything with an address, GPS location or asset ID



8



GIS IS A KEY COMPONENT OF CORE BUSINESS SYSTEMS



- Online maps (*WebGIS*)
- Permitting, Address (*TRAKIT*)
- Enterprise Asset Management, Work Orders, Inspections & Requests (*Cityworks*)
- Pipe Inspections (*ITPipes*)
- Field Device Monitoring (*SCADA*)
- Police & Fire Dispatching
- Meter Reading (*AMI*)
- Customer Request Management (*QAlert*)
- Emergency Operations Center

9



ESRI SOFTWARE PLATFORM



- Environmental Systems Research Institute
- City's main GIS software
- Unlimited licensing (2015)
- Industry standard
- Easy data sharing (especially in emergency)
- Integrates with core business systems

10

GIS SERVICES

- MAPS**
- DATA**
- SPATIAL ANALYSIS**
- PROJECTS**
- TOOLS & APPLICATIONS**
- TRAINING**
- INTEGRATION**
- USER SUPPORT**


11

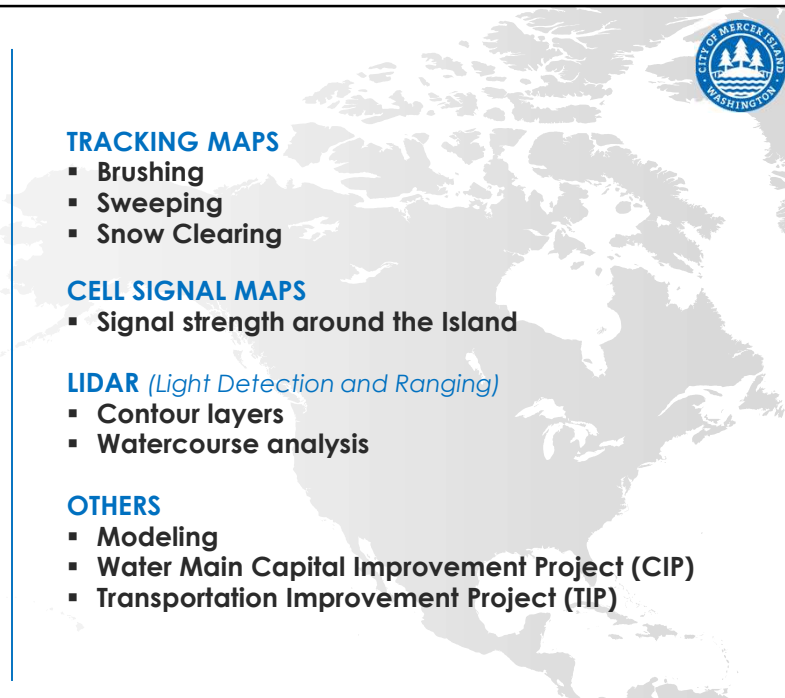
GIS MAPS

- MAP GALLERY**
 - Hazard Maps - Landslide, Geology, Erosion
 - Snow & Ice Maps
 - Zoning
- STREET MAPS**
 - Transportation Improvement Plan (TIP)
 - Pavement Condition Index (PCI)
- PUBLIC SAFETY**
 - Marine Patrol
 - Fire Wall Map
- ATLAS**
 - Water, Sewer, Storm
 - Fire
- OTHER MAPS**
 - Agenda Bills
 - Vicinity Maps

12

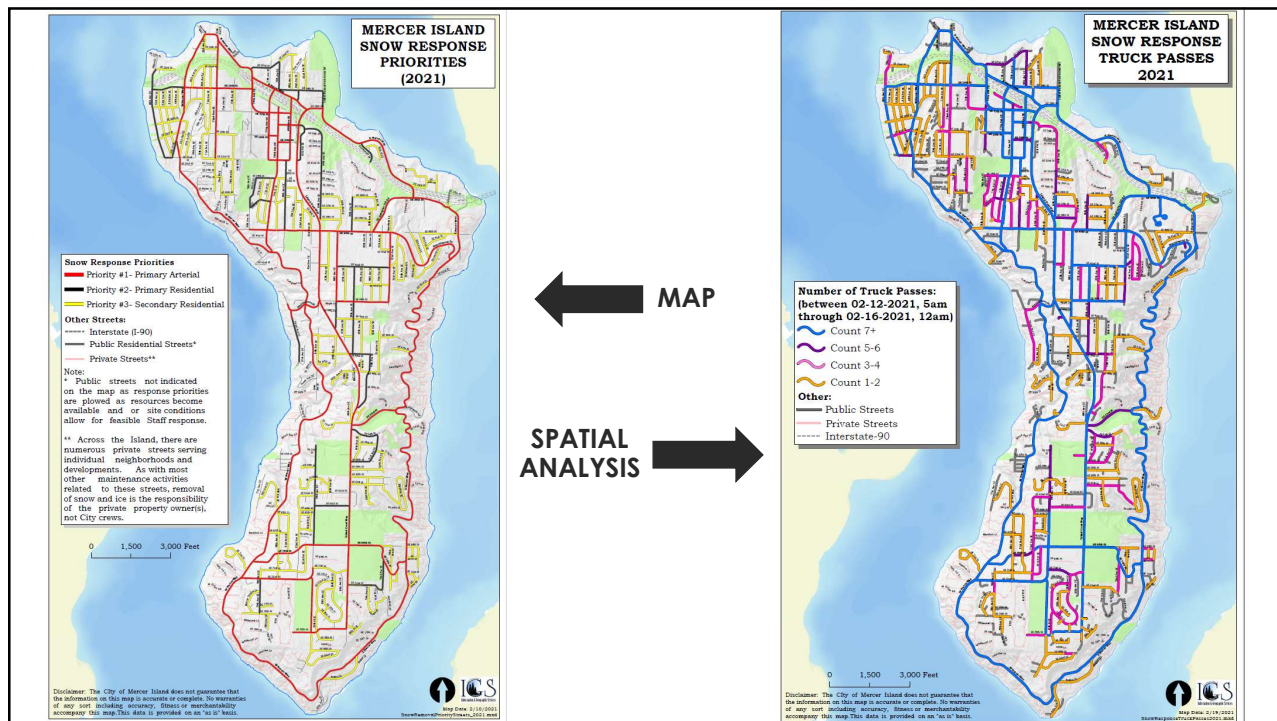
GIS SPATIAL ANALYSIS



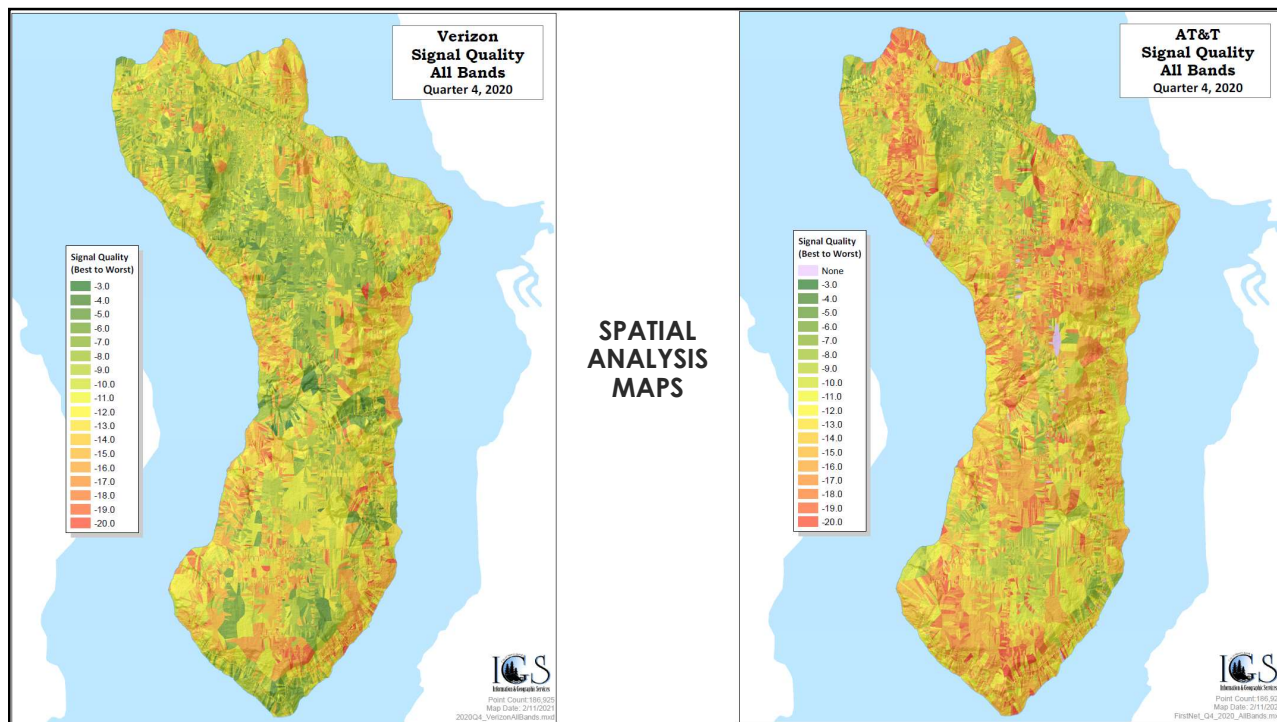


- TRACKING MAPS**
 - Brushing
 - Sweeping
 - Snow Clearing
- CELL SIGNAL MAPS**
 - Signal strength around the Island
- LIDAR** (*Light Detection and Ranging*)
 - Contour layers
 - Watercourse analysis
- OTHERS**
 - Modeling
 - Water Main Capital Improvement Project (CIP)
 - Transportation Improvement Project (TIP)

13



14



15

GIS TOOLS & APPLICATIONS





WEB MAPS

- WebGIS (*Internal & External*)
- Crime Map
- Art Story Map
- Donated Benches
- Tree Assessment

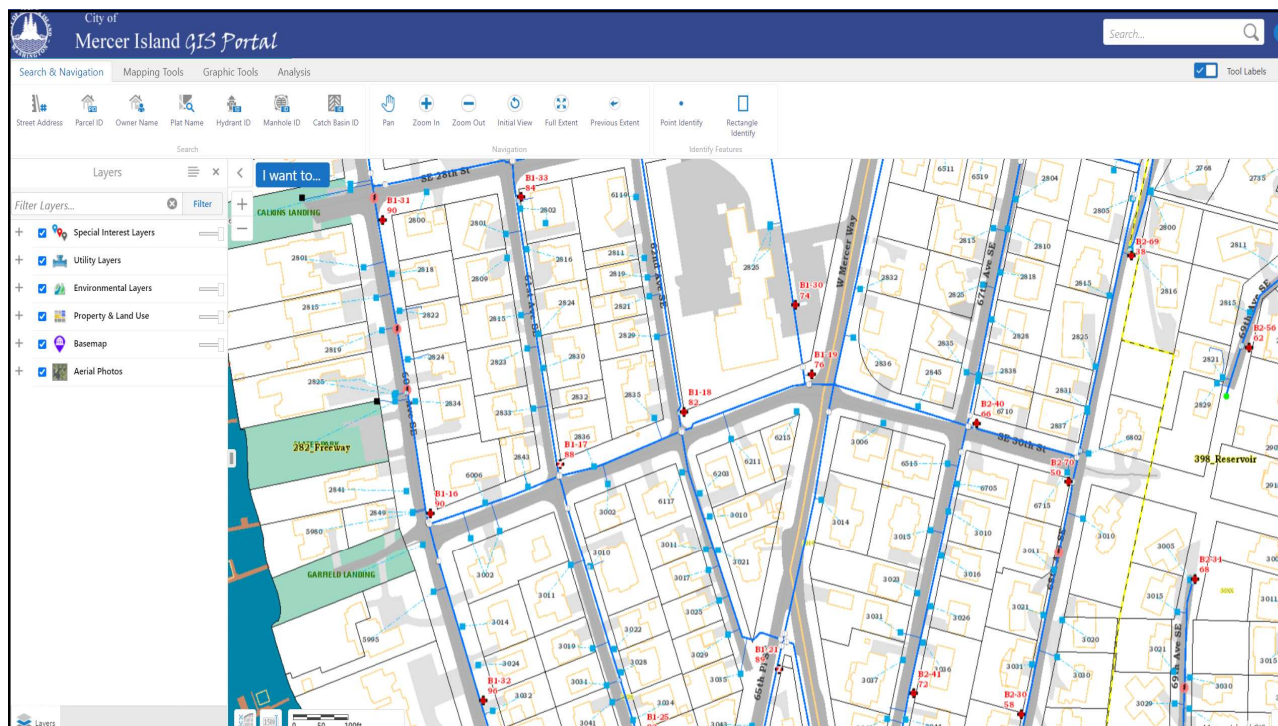
FIELD COLLECTION

- Invasive Species
- Manhole Inspection
- Sewer Jetting
- Park Signs
- HISTORICAL: Benches, park assets, 1-90 hydrants catch-basins, sign-verification

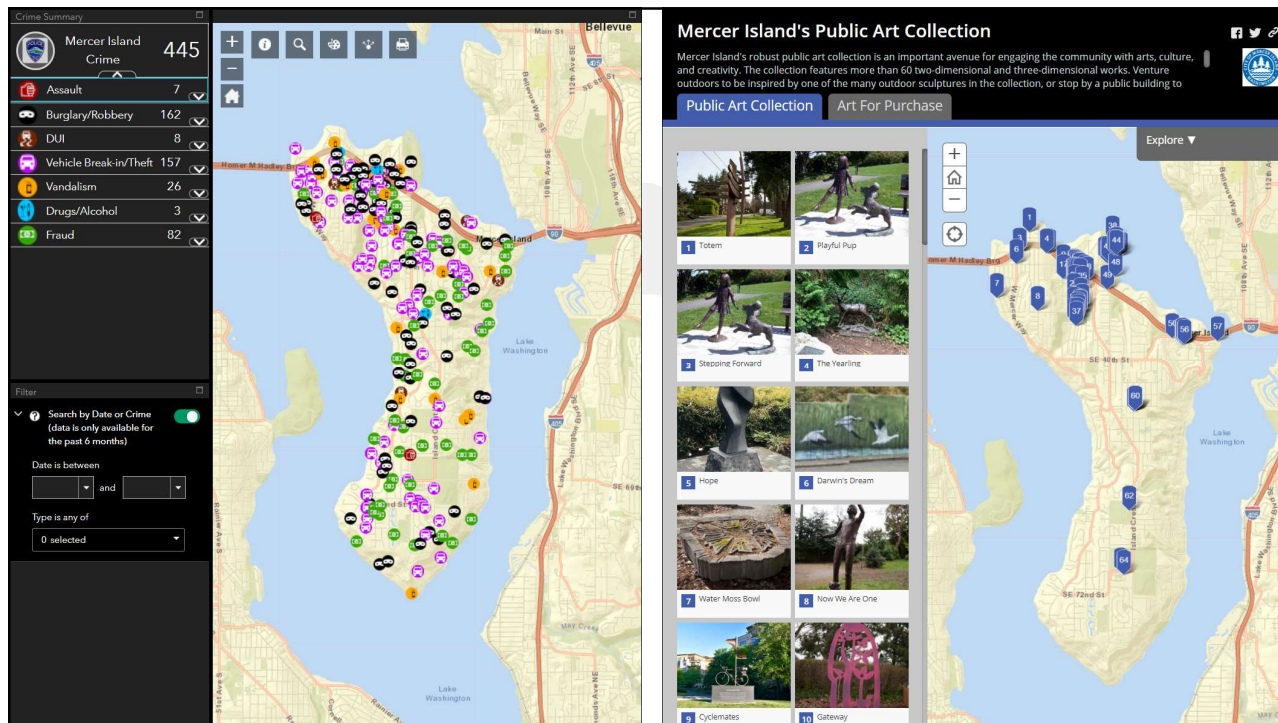
MORE TO COME!

- Dashboards
- Live Tracking
- Data Hub


16




17




18





ASSET MANAGEMENT SYSTEM *(Cityworks)*

- GIS-centric asset management to track & analyze infrastructure assets
- “Main Hub” for City utility asset lifecycle




PIPE INSPECTION *(ITPipes)*

- CCTV *(Closed-circuit television)*
- Pipe inspection program

SIEMENS


SCADA *(Supervisory Control and Data Acquisition)*


- Future integration
- GIS provides spatial view of the network while SCADA gives real time parameters of the utility network



AUTOMATIC METER INFRASTRUCTURE (AMI)

- Future integration
- Accurate meter inventory and locations
- Creates a smart grid for meter reading






GIS INTEGRATION

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GIS DATA





PERMIT DATA *(TRAKIT)*

- Active Permits
- Land Use Projects
- Code Enforcement
- Permit History




DOCUMENT MANAGEMENT *(OnBase)*

- Document retrieval through WebGIS
- Document uploads into OnBase



SPECIAL LAYERS *(Various Reports)*

- Traffic Studies
- Streets & Utility Projects
- Geo-Technical Reports
- Landslide Reports



GIS DATA LAYER UPDATE & MANAGEMENT

- Work Orders *(Cityworks)*
- Addressing
- As-builts from new constructions projects/remodels

20

GIS PROJECTS







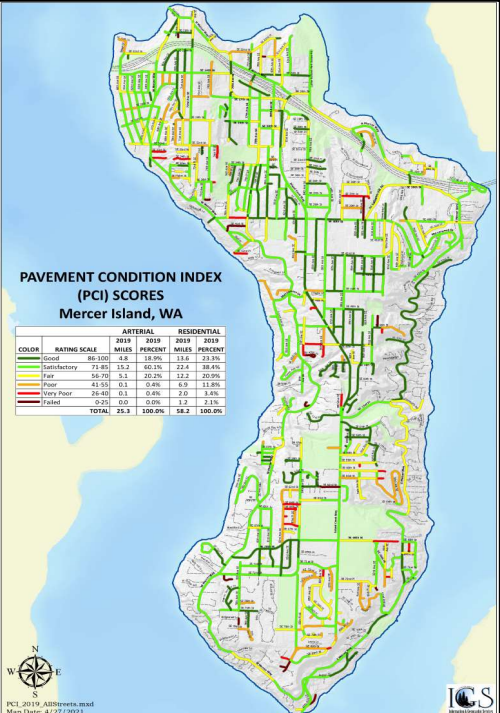
- HIGH ACCURACY AERIAL PHOTOS (2020)**
 - 2 or 3- year program
 - 14 individual aerial captures (1946 to 2021)
 - Building, roads, topography, tree canopy
 - Construction history (code enforcement)
 - Sensitive area analysis (watercourse, wetlands)
- WATERCOURSE & WETLAND ANALYSIS (2020)**
 - Updated watercourse ordinance
 - Accurate flow analysis
 - Wetland probability
- MOBILE ASSET DATA COLLECTION (2019)**
 - 3-year program to collect "street health"
 - Data integrated with City's TIP process
 - Collection of other City assets (signs, utility features)

21

MOBILE ASSET DATA COLLECTION

- Vans equipped with cameras and sensors
- Measures Pavement distresses
- **PAVEMENT CONDITION INDEX (PCI)**
 - A numerical (0-100) indicator that rates the surface condition of the pavement based on visual distresses
 - Indicator of structural integrity
 - Applied for determining maintenance & repair needs & priorities
- 2019 PCI Score: **74** (Satisfactory)
- % of Good Streets **24%** (85 & above)
- Backlog: **3%** (Poor & Very Poor that fall below 40)

COLOR	RATING SCALE	ARTERIAL		RESIDENTIAL	
		2019 MILES	2019 PERCENT	2019 MILES	2019 PERCENT
Good	86-100	4.8	18.9%	13.6	23.3%
Satisfactory	71-85	15.2	60.1%	22.4	38.4%
Fair	56-70	5.1	20.2%	12.2	20.9%
Poor	41-55	0.1	0.4%	6.9	11.8%
Very Poor	26-40	0.1	0.4%	2.0	3.4%
Failed	0-25	0.0	0.0%	1.2	2.1%
TOTAL		25.3	100.0%	58.2	100.0%



22



GIS TRAINING & SUPPORT




- SOFTWARE**
 - WebGIS (*GeoCortex*)
 - ESRI Products
 - Enterprise Asset Management Software (*Cityworks*)
 - Document Management (*OnBase*)
 - Data Sharing
- FIELD SUPPORT**
 - Inventory efforts
- EDUCATION**
 - Asking the right question
 - What can GIS
 - Do
 - Answer
 - Model

23

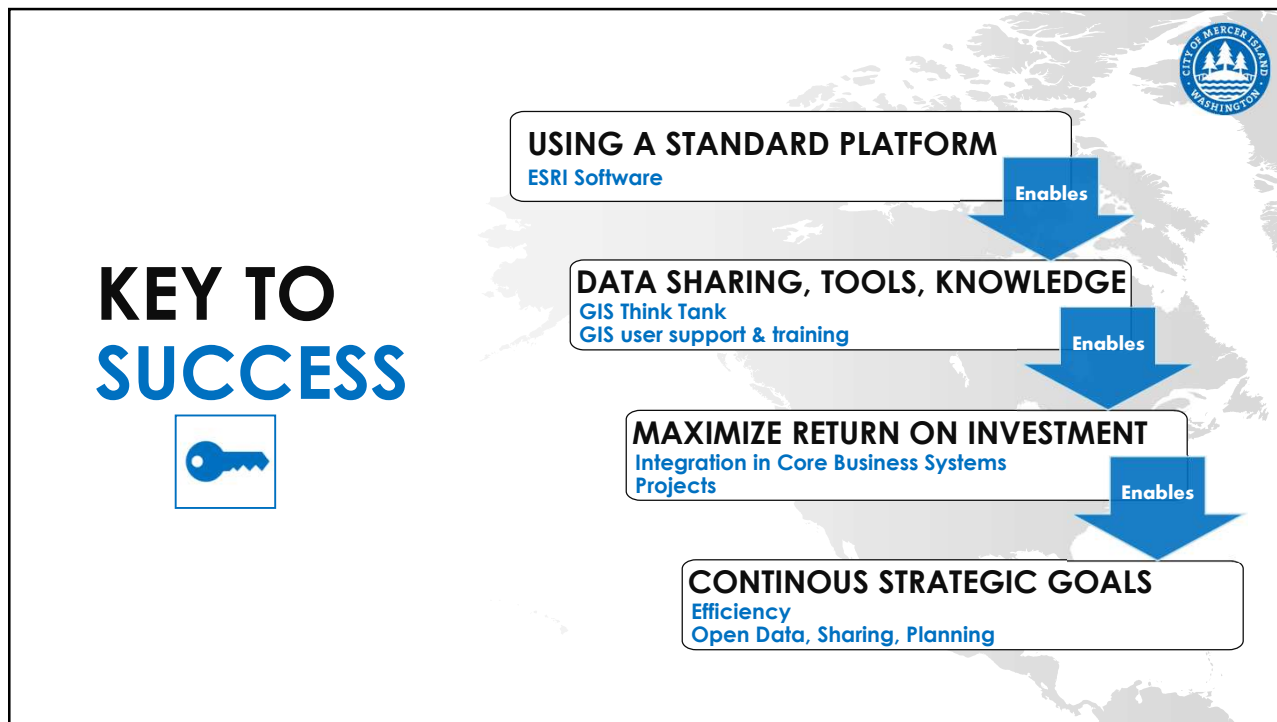


GIS THINK TANK



- GOVERNANCE**
 - An open forum to discuss GIS-related projects, ideas and initiatives with representatives from each department
- GOALS**
 - Identify and prioritize citywide GIS goals and objectives
 - Create opportunities for departments to cooperate in meeting those goals and objectives
- GIS TEAM:**
 - Listens, provides solutions & recommendations
 - Shares new innovative ideas
 - Assists in GIS-related projects
 - Recommends best practices

24



25



26



QUESTIONS

?

Leah Llamas
GIS Coordinator

Mike Helten
GIS Utility Analyst

THANK YOU!

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GIS SERVICES IN THE CITY

May 4, 2021
Council Study Session

Leah Llamas
GIS Coordinator

AGENDA



- GIS: What & Why
- Role Of GIS
- History Of GIS
- Layers and Core Business Systems
- GIS Software Platform
- GIS Services
- GIS Governance
- Key To Success
- What Is Next For GIS?
- Questions

WHAT IS GEOGRAPHIC INFORMATION SYSTEM?



Geographic Information Systems
Technology



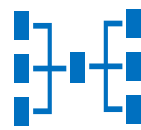
GEOGRAPHIC DATA
Location, Address, GPS



USED FOR
Capture, Storing, Viewing, Processing &
Analyzing



TOOL FOR
Citizens, Government Agencies,
Private Entities



APPLIED TO
Emergency, Asset Management, Planning,
Transportation, Environmental monitoring



GIS HISTORY



Pre 1990

1990's

2000-2010

2011-present

No dedicated GIS staff

No central location for storing (spatial) data

Maps:
Hand drawn map sheets
Blue line maps
Auto CAD

Infrequent updates

Hundreds of map sheets manually maintained and updated

1st full-time staff hired
(GIS Coordinator)

GIS Software acquisition

Base layers from 1992 aerial
Building outlines
Road edges
Contours
Any assets visible in the aerial map

Development of initial GIS Strategic Plan

Governance in the form of a GIS Steering committee formed

Growing day-to day workload:
GIS requests, map updates, asset collection, analysis, field work

2nd GIS staff hired
(GIS Utility Analyst)

Central database designed to store City's GIS layers

Information and Geographic Services (IGS) Department created to focus on more City-wide approach for GIS & IT Services

WebGIS launched
Internal and Public

GIS projects & requests continue to expand

Enterprise License Agreement

Power Users *(Parks & Public Works)*

Value-added layers

Core business system & field integrations

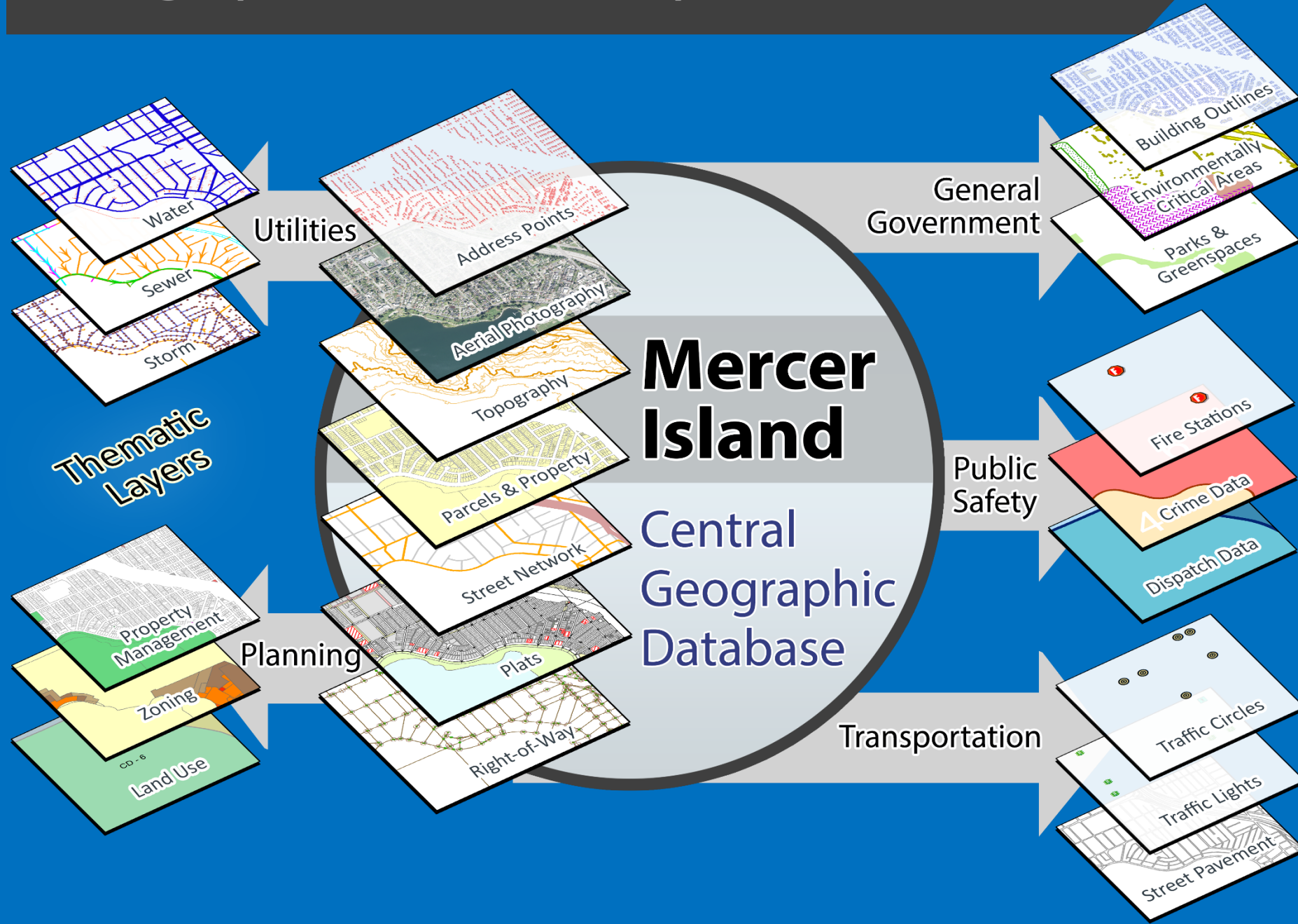
Online Maps

GIS Think Tank

Regional Partnerships

Transition to Administrative Services Department

Geographic Information Systems Environment

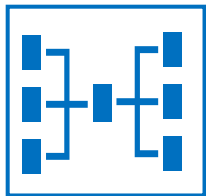


HUNDREDS OF LAYERS & DATA



- **Base map** (address, building, streets)
- **Property** (parcels, easements, legal rights of way)
- **Utility** (water, sewer, storm)
- **Public Safety** (crimes, aid calls, Emergency Operation Management)
- **Planning** (zoning, land use, environmental areas, impervious surfaces, cell towers)
- **Parks** (trails, trees, invasive species, natural resources, park assets)
- **Imagery** (3D terrain, aerial photos)
- ...and anything with an address, GPS location or asset ID

GIS IS A KEY COMPONENT OF CORE BUSINESS SYSTEMS



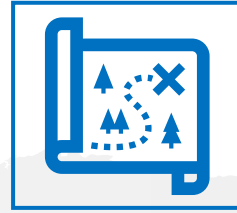
- Online maps (*WebGIS*)
- Permitting, Address (*TRAKIT*)
- Enterprise Asset Management, Work Orders, Inspections & Requests (*Cityworks*)
- Pipe Inspections (*ITPipes*)
- Field Device Monitoring (*SCADA*)
- Police & Fire Dispatching
- Meter Reading (*AMI*)
- Customer Request Management (*QAlert*)
- Emergency Operations Center

ESRI SOFTWARE PLATFORM

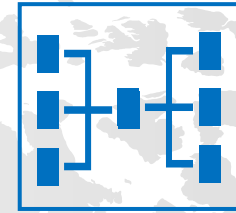


- Environmental Systems Research Institute
- City's main GIS software
- Unlimited licensing (2015)
- Industry standard
- Easy data sharing (especially in emergency)
- Integrates with core business systems

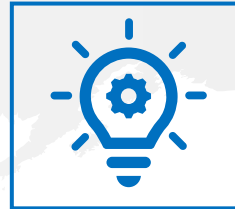
GIS SERVICES



MAPS



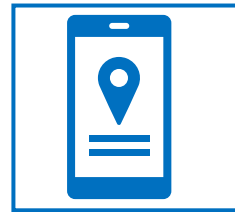
INTEGRATION



SPATIAL ANALYSIS



PROJECTS



TOOLS & APPLICATIONS



TRAINING



DATA



USER SUPPORT

GIS MAPS



MAP GALLERY

- Hazard Maps - Landslide, Geology, Erosion
- Snow & Ice Maps
- Zoning

STREET MAPS

- Transportation Improvement Plan (TIP)
- Pavement Condition Index (PCI)

PUBLIC SAFETY

- Marine Patrol
- Fire Wall Map

ATLAS

- Water, Sewer, Storm
- Fire

OTHER MAPS

- Agenda Bills
- Vicinity Maps

GIS SPATIAL ANALYSIS



TRACKING MAPS

- Brushing
- Sweeping
- Snow Clearing

CELL SIGNAL MAPS

- Signal strength around the Island

LIDAR (*Light Detection and Ranging*)

- Contour layers
- Watercourse analysis

OTHERS

- Modeling
- Water Main Capital Improvement Project (CIP)
- Transportation Improvement Project (TIP)

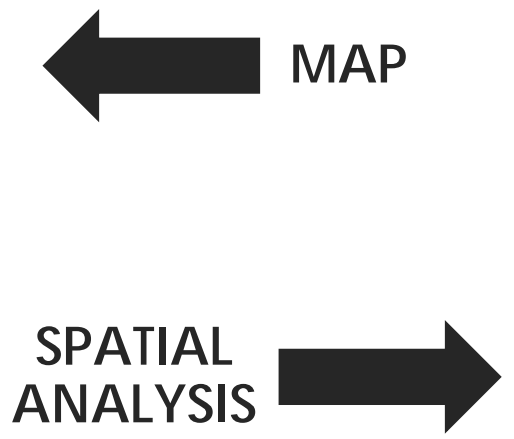
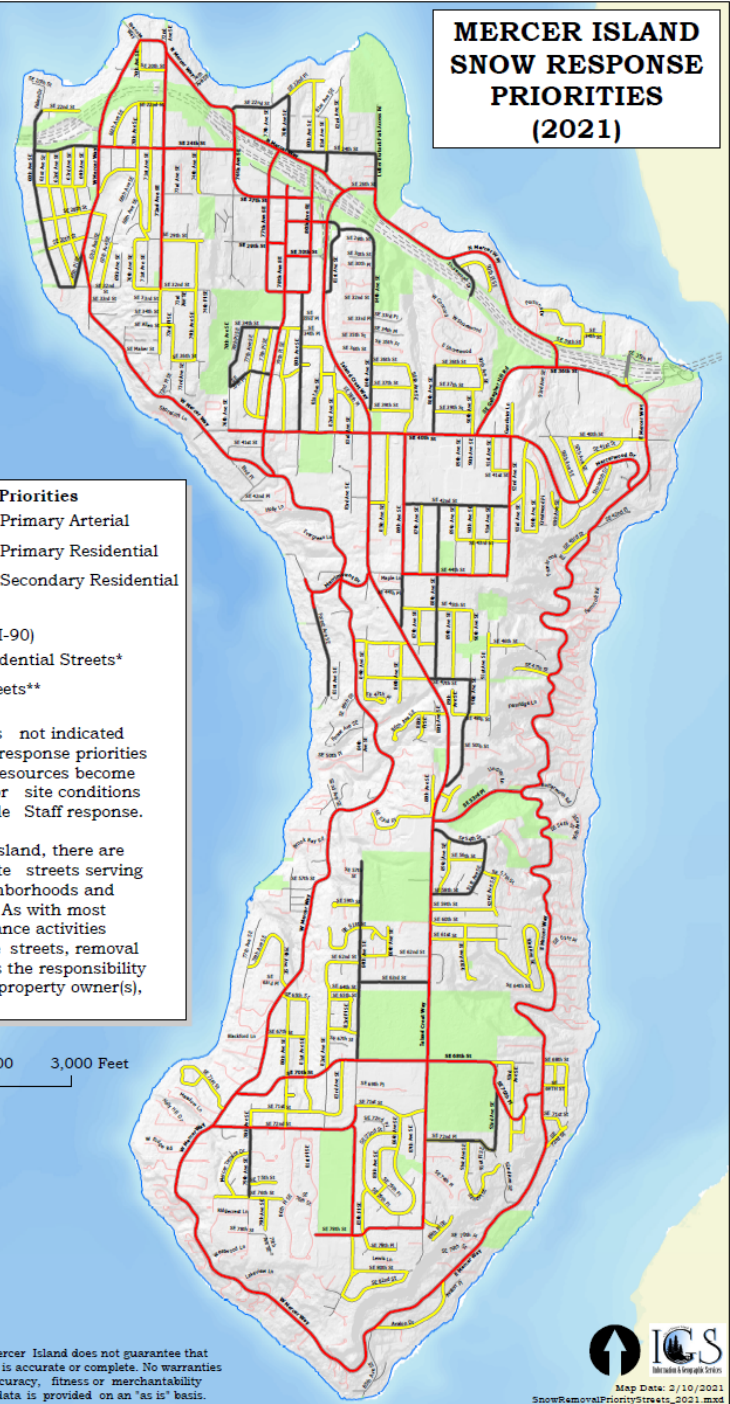
**MERCER ISLAND
SNOW RESPONSE
PRIORITIES
(2021)**

Snow Response Priorities
Priority #1- Primary Arterial
Priority #2- Primary Residential
Priority #3- Secondary Residential

Other Streets:
 ----- Interstate (I-90)
 ——— Public Residential Streets*
 - - - Private Streets**

Note:
 * Public streets not indicated on the map as response priorities are plowed as resources become available and if site conditions allow for feasible Staff response.
 ** Across the Island, there are numerous private streets serving individual neighborhoods and developments. As with most other maintenance activities related to these streets, removal of snow and ice is the responsibility of the private property owner(s), not City crews.

0 1,500 3,000 Feet



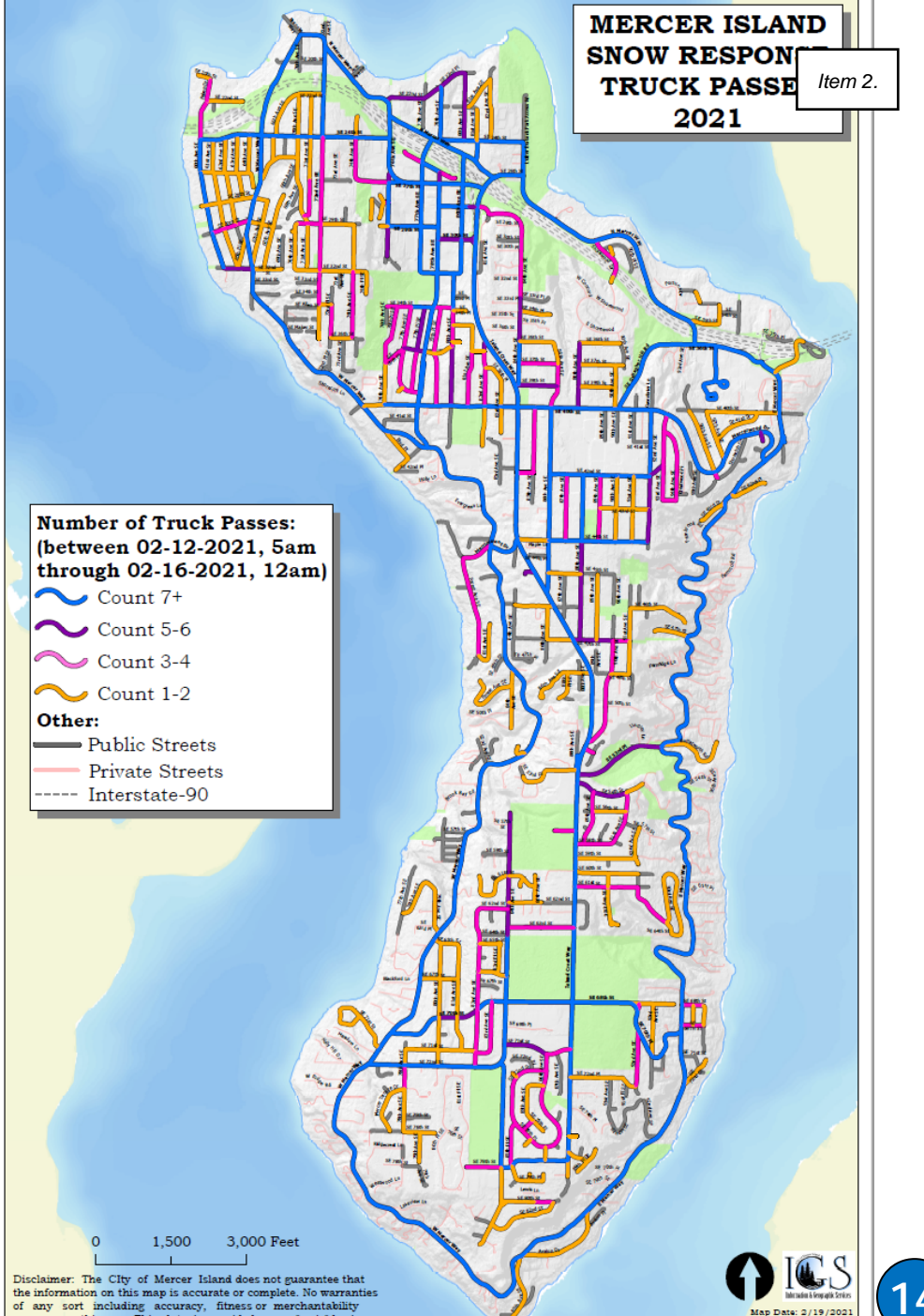
**MERCER ISLAND
SNOW RESPONSE
TRUCK PASSES
2021** Item 2.

**Number of Truck Passes:
(between 02-12-2021, 5am
through 02-16-2021, 12am)**

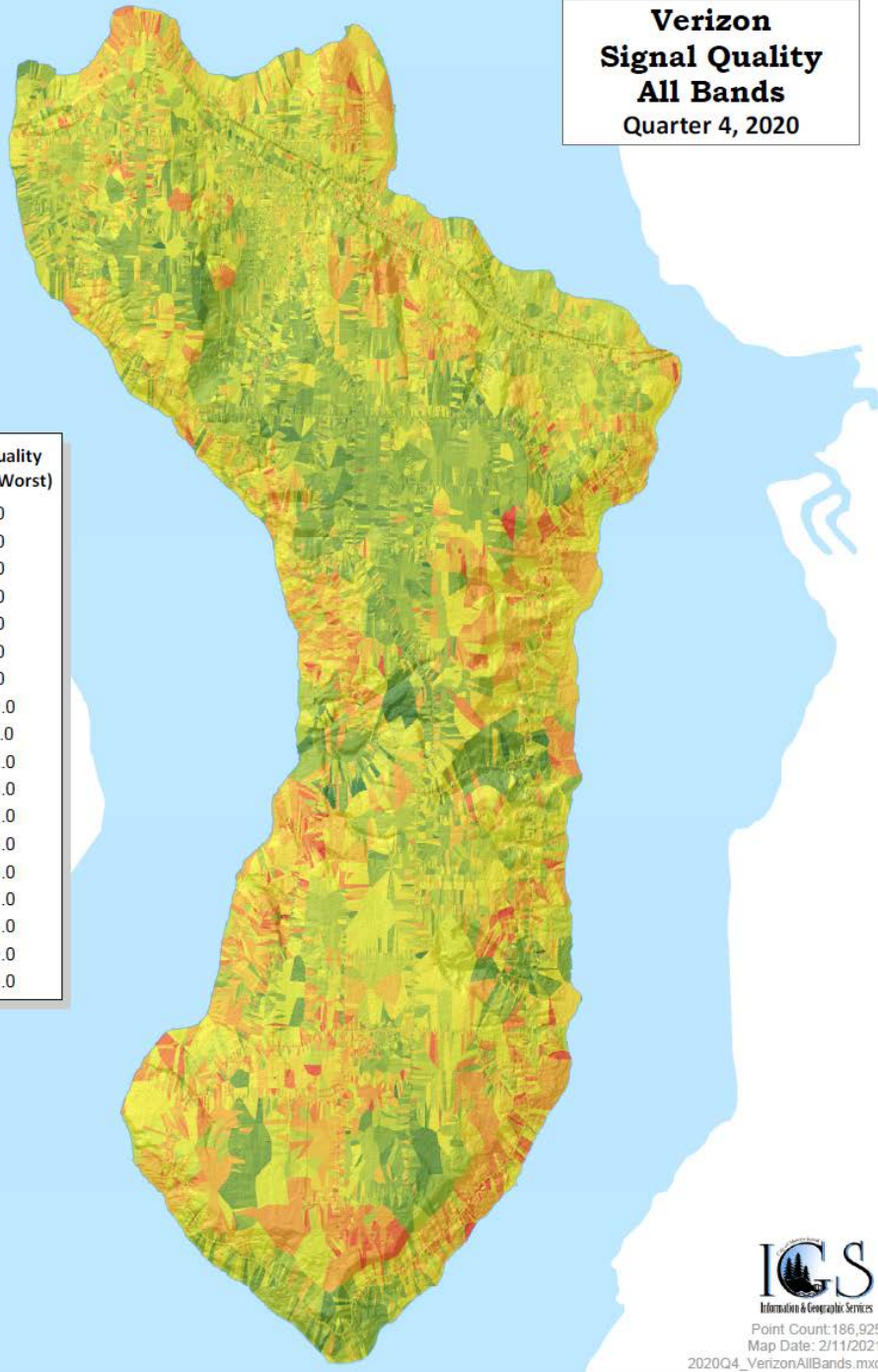
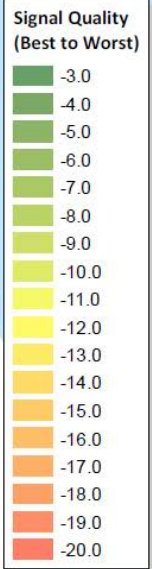
Count 7+
 Count 5-6
 Count 3-4
 Count 1-2

Other:
 — Public Streets
 - - Private Streets
 - - - Interstate-90

0 1,500 3,000 Feet

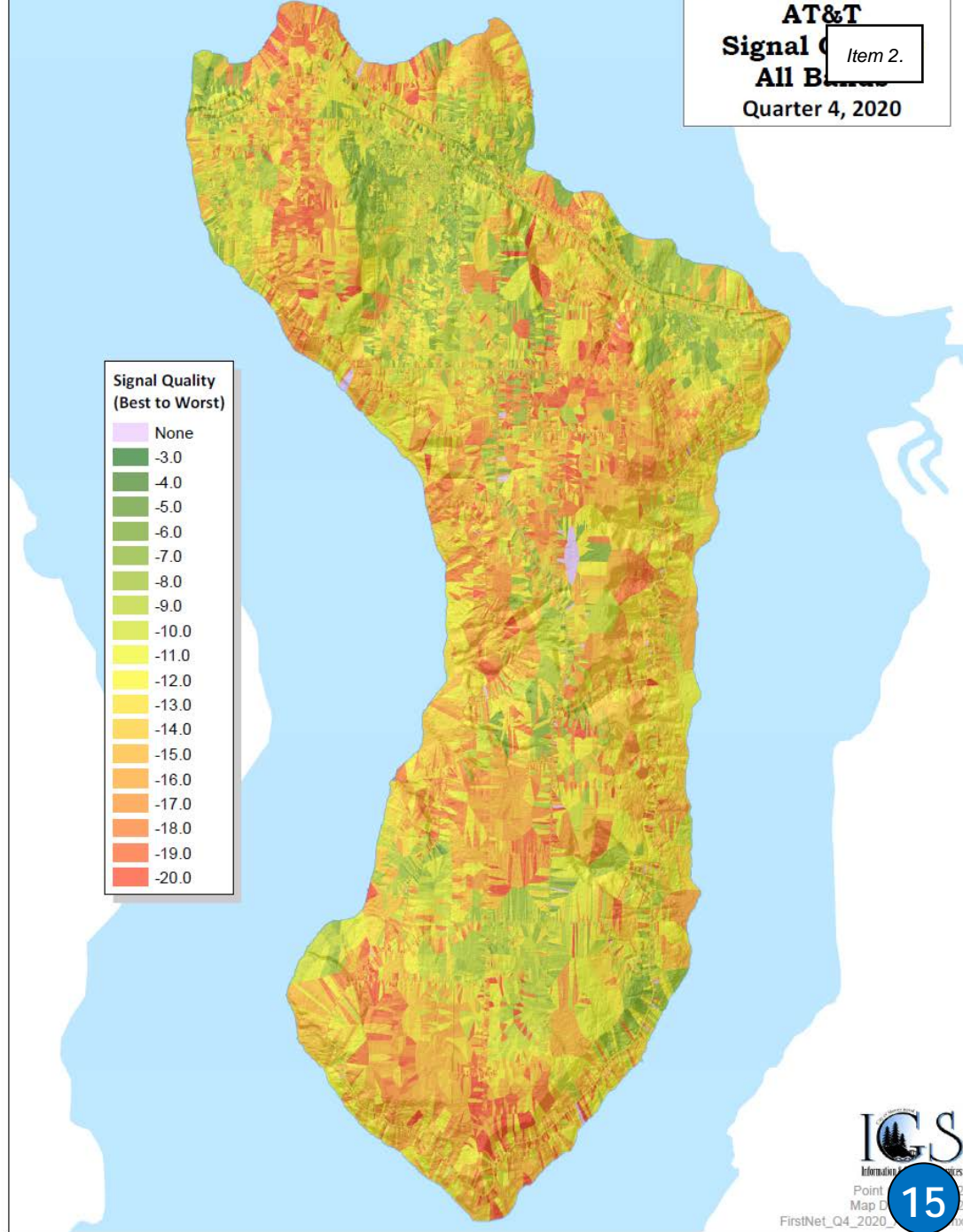
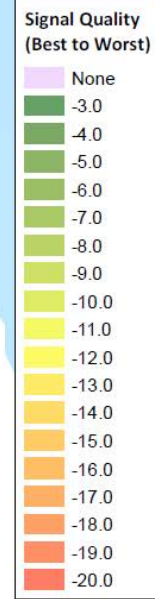


**Verizon
Signal Quality
All Bands
Quarter 4, 2020**



**SPATIAL
ANALYSIS
MAPS**

**AT&T
Signal Quality
All Bands
Quarter 4, 2020**



GIS TOOLS & APPLICATIONS



WEB MAPS

- WebGIS ([Internal](#) & [External](#))
- Crime Map
- Art Story Map
- Donated Benches
- Tree Assessment

FIELD COLLECTION

- Invasive Species
- Manhole Inspection
- Sewer Jetting
- Park Signs
- HISTORICAL: Benches, park assets, I-90 hydrants catch-basins, sign-verification

MORE TO COME!

- Dashboards
- Live Tracking
- Data Hub



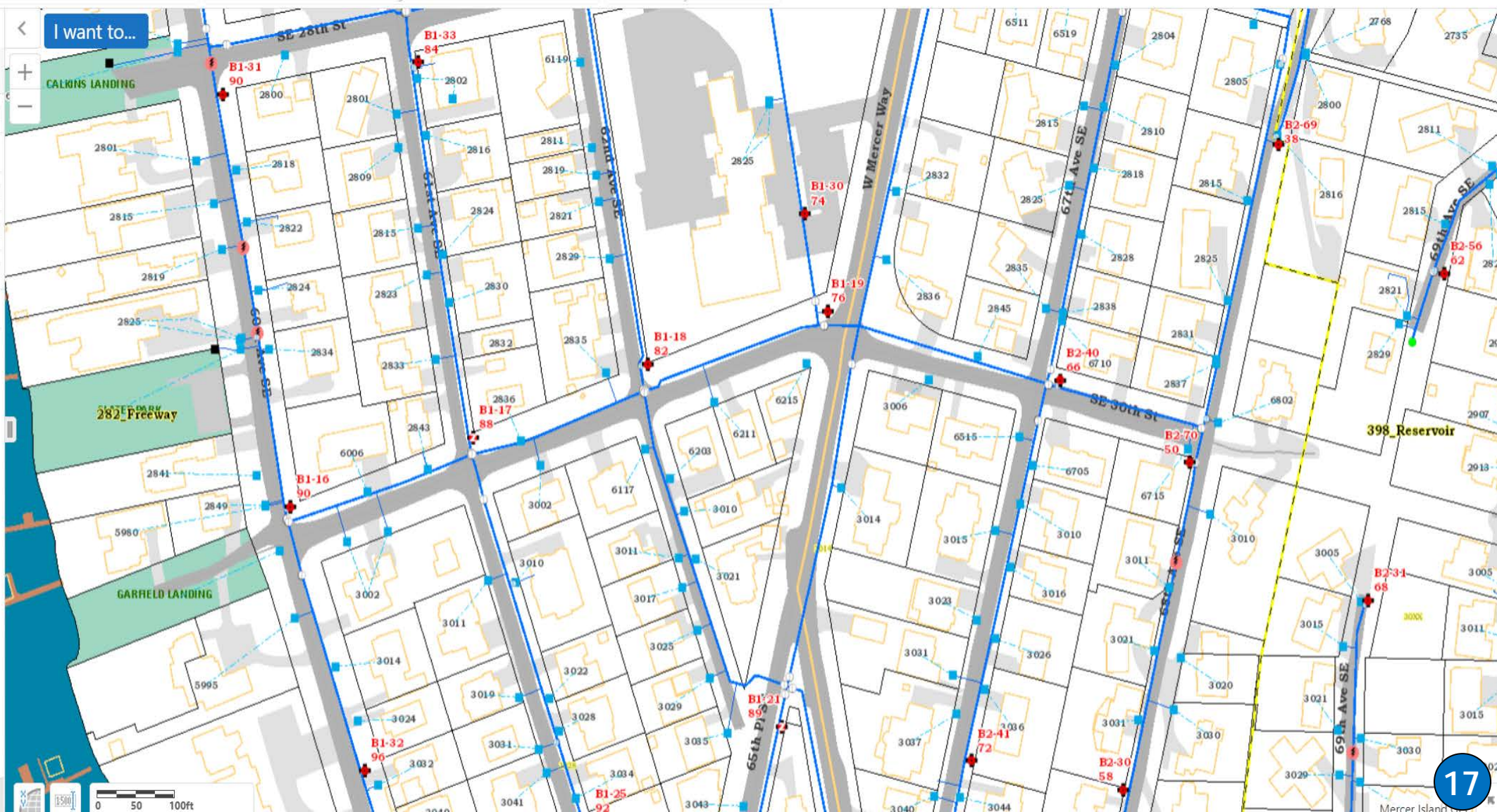
Street Address Parcel ID Owner Name Plat Name Hydrant ID Manhole ID Catch Basin ID

Pan Zoom In Zoom Out Initial View Full Extent Previous Extent Point Identify Rectangle Identify

Layers

Filter Layers... Filter

- Special Interest Layers
- Utility Layers
- Environmental Layers
- Property & Land Use
- Basemap
- Aerial Photos



Crime Summary

445

Mercer Island Crime

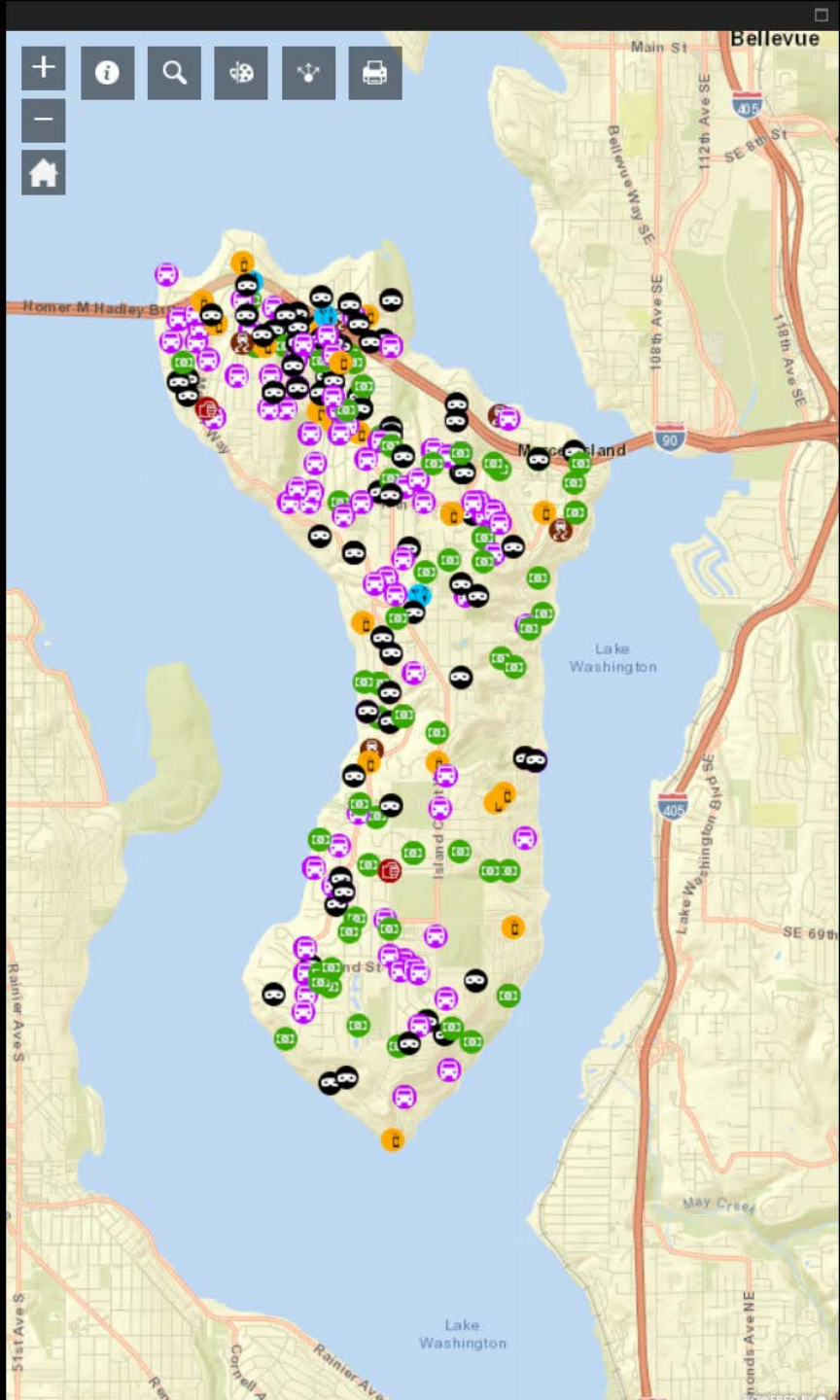
- Assault 7
- Burglary/Robbery 162
- DUI 8
- Vehicle Break-in/Theft 157
- Vandalism 26
- Drugs/Alcohol 3
- Fraud 82

Filter

Search by Date or Crime (data is only available for the past 6 months)

Date is between [] and []

Type is any of [0 selected]



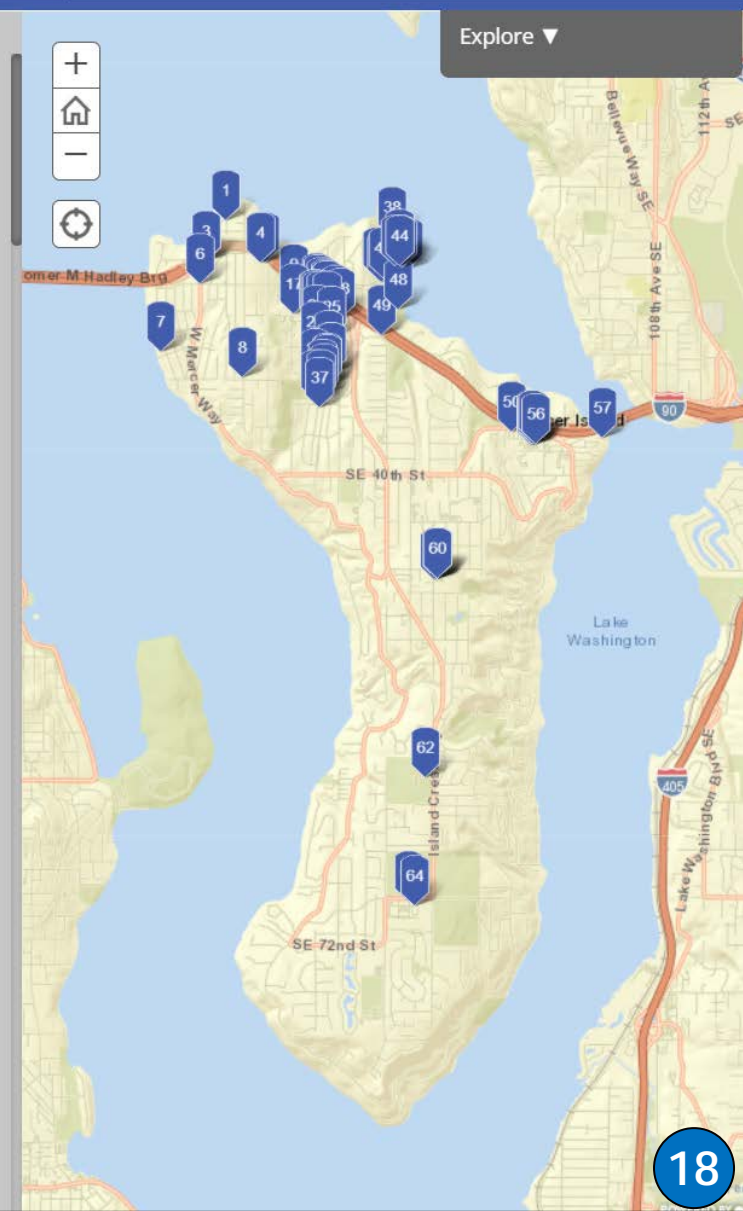
Mercer Island's Public Art Collection

Mercer Island's robust public art collection is an important avenue for engaging the community with arts, culture, and creativity. The collection features more than 60 two-dimensional and three-dimensional works. Venture outdoors to be inspired by one of the many outdoor sculptures in the collection, or stop by a public building to

Item 2.

- Public Art Collection
- Art For Purchase

- Totem
- Playful Pup
- Stepping Forward
- The Yearling
- Hope
- Darwin's Dream
- Water Moss Bowl
- Now We Are One
- Cyclomates
- Gateway



GIS DATA



PERMIT DATA (*TRAKiT*)

- Active Permits
- Land Use Projects
- Code Enforcement
- Permit History



DOCUMENT MANAGEMENT (*OnBase*)

- Document retrieval through WebGIS
- Document uploads into OnBase



SPECIAL LAYERS (*Various Reports*)

- Traffic Studies
- Streets & Utility Projects
- Geo-Technical Reports
- Landslide Reports



GIS DATA LAYER UPDATE & MANAGEMENT

- Work Orders (*Cityworks*)
- Addressing
- As-builts from new constructions projects/remodels



ASSET MANAGEMENT SYSTEM (*Cityworks*)

- GIS-centric asset management to track & analyze infrastructure assets
- “Main Hub” for City utility asset lifecycle



PIPE INSPECTION (*ITPipes*)

- CCTV (*Closed-circuit television*)
- Pipe inspection program



CITIZEN REQUEST MANAGEMENT (*QAlert*)

- Manage non-emergency requests, work orders and other complaints

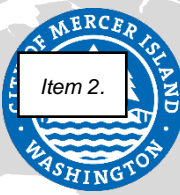
SCADA

(*Supervisory Control and Data Acquisition*)

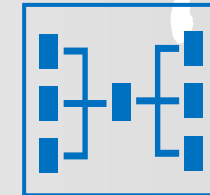
- Future integration
- GIS provides spatial view of the network while SCADA gives real time parameters of the utility network

AUTOMATIC METER INFRASTRUCTURE (*AMI*)

- Future integration
- Accurate meter inventory and locations
- Creates a smart grid for meter reading



GIS INTEGRATION



GIS PROJECTS



HIGH ACCURACY AERIAL PHOTOS (2020)

- 2 or 3- year program
- 14 individual aerial captures (1946 to 2021)
- Building, roads, topography, tree canopy
- Construction history (code enforcement)
- Sensitive area analysis (watercourse, wetlands)

WATERCOURSE & WETLAND ANALYSIS (2020)







- Updated watercourse ordinance
- Accurate flow analysis
- Wetland probability

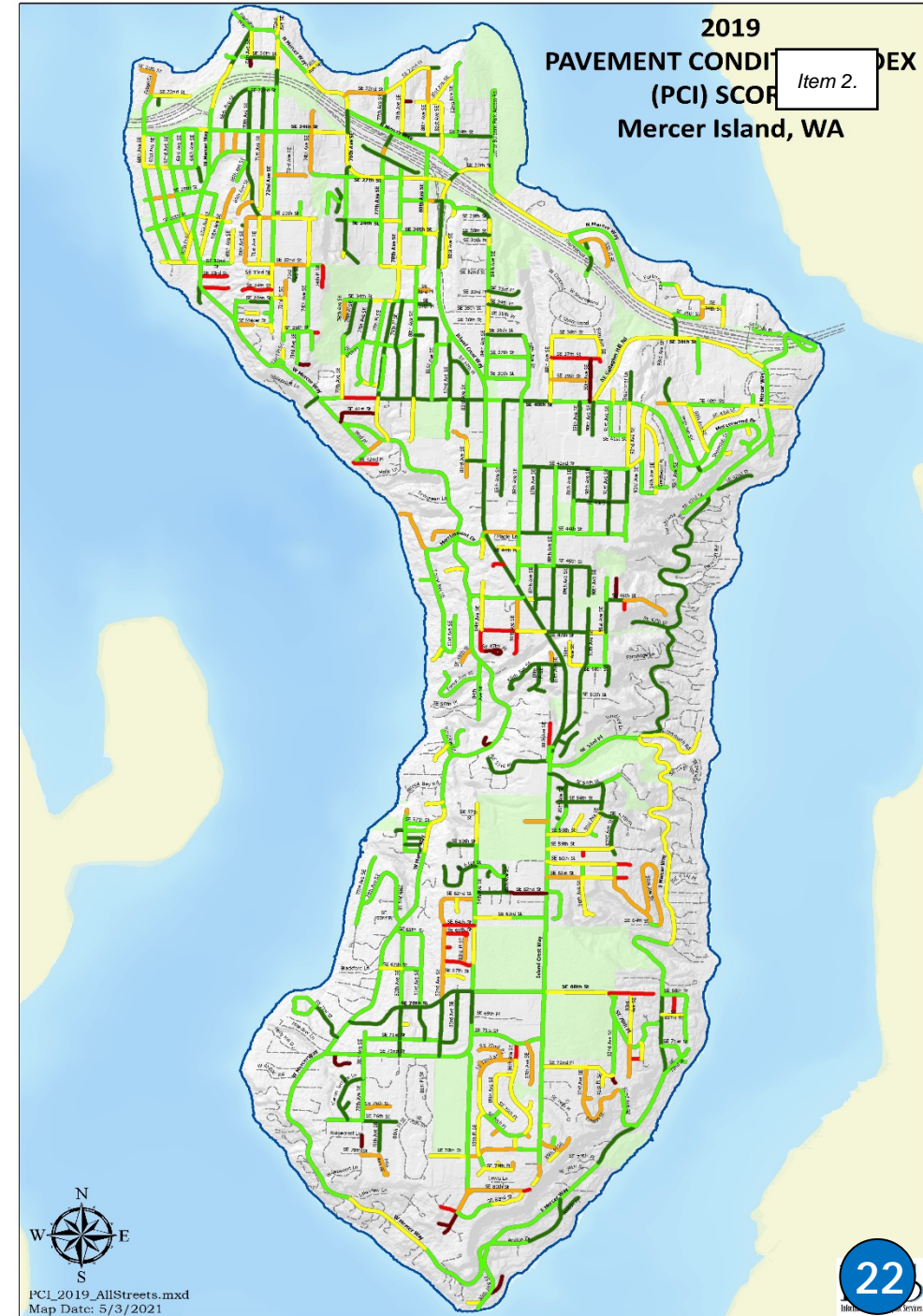
MOBILE ASSET DATA COLLECTION (2019)

- 3-year program to collect “street health”
- Data integrated with City’s TIP process
- Collection of other City assets (signs, utility features)

MOBILE ASSET DATA COLLECTION

- Vans equipped with cameras and sensors
- Measures Pavement distresses
- PAVEMENT CONDITION INDEX (PCI)
 - A numerical (0-100) indicator that rates the surface condition of the pavement based on visual distresses
 - Indicator of structural integrity
 - Applied for determining maintenance & repair needs & priorities
- 2019 PCI Score: **74** (Satisfactory)
- % of Good Streets **24%** (85 & above)
- Backlog: **3%** (Fall below 40)

COLOR	RATING SCALE	ARTERIAL		RESIDENTIAL	
		2019 MILES	2019 PERCENT	2019 MILES	2019 PERCENT
	Good 86-100	4.8	18.9%	13.6	23.3%
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	Fair 56-70	5.1	20.2%	12.2	20.9%
	Poor 41-55	0.1	0.4%	6.9	11.8%
	Very Poor 26-40	0.1	0.4%	2.0	3.4%
	Failed 0-25	0.0	0.0%	1.2	2.1%
	TOTAL	25.3	100.0%	58.2	100.0%



GIS TRAINING & SUPPORT



SOFTWARE

- WebGIS (*GeoCortex*)
- ESRI Products
- Enterprise Asset Management Software (*Cityworks*)
- Document Management (*OnBase*)
- Data Sharing

FIELD SUPPORT

- Inventory efforts

EDUCATION

- Asking the right question
- What can GIS
 - Do
 - Answer
 - Model

GIS THINK TANK



GOVERNANCE

- An open forum to discuss GIS-related projects, ideas and initiatives with representatives from each department
- GOALS
 - Identify and prioritize citywide GIS goals and objectives
 - Create opportunities for departments to cooperate in meeting those goals and objectives
- GIS TEAM:
 - Listens, provides solutions & recommendations
 - Shares new innovative ideas
 - Assists in GIS-related projects
 - Recommends best practices

KEY TO SUCCESS



USING A STANDARD PLATFORM

ESRI Software

Enables

DATA SHARING, TOOLS, KNOWLEDGE

GIS Think Tank

GIS user support & training

Enables

MAXIMIZE RETURN ON INVESTMENT

Integration in Core Business Systems

Projects

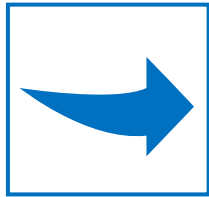
Enables

CONTINUOUS STRATEGIC GOALS

Efficiency

Open Data, Sharing, Planning

WHAT IS NEXT FOR GIS?



PUBLIC GIS DATA HUB

- One-stop location to find, download, and use GIS data

WebGIS UPGRADE

- Web-based maps

REAL-TIME STREAMING DATA

- Track moving assets
- Monitor stationary sensors
- Display real-time data

DASHBOARDS

- Snapshot of current activity
- Put data into context

CORE BUSINESS SYSTEM INTEGRATIONS

- SCADA
- Automatic Meter Infrastructure (AMI)

QUESTIONS



Leah Llamas
GIS Coordinator

Mike Helten
GIS Utility Analyst

THANK YOU!



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5860
May 4, 2021
Special Business**

AGENDA BILL INFORMATION

<p>TITLE:</p> <p>RECOMMENDED ACTION:</p>	<p>AB 5860: City of Mercer Island Staff Appreciation, Proclamation No. 270</p> <p>Mercer Island City Council proclaim Staff Appreciation in Mercer Island.</p>	<p><input type="checkbox"/> Discussion Only</p> <p><input checked="" type="checkbox"/> Action Needed:</p> <p style="padding-left: 20px;"><input checked="" type="checkbox"/> Motion</p> <p style="padding-left: 20px;"><input type="checkbox"/> Ordinance</p> <p style="padding-left: 20px;"><input type="checkbox"/> Resolution</p>
--------------------------------------------------------	----------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------

<p>DEPARTMENT:</p> <p>STAFF:</p> <p>COUNCIL LIAISON:</p> <p>EXHIBITS:</p> <p>CITY COUNCIL PRIORITY:</p>	<p>City Council</p> <p>Jessi Bon, City Manager Deborah Estrada, City Clerk</p> <p>n/a</p> <p>1. Proclamation No. 270</p> <p>n/a</p>
--------------------------------------------------------------------------------------------------------------------------------------------	-----------------------------------------------------------------------------------------------------------------------------------------

SUMMARY

City Council desires to recognize Mercer Island municipal employees for their heroism, dedication, adaptability, sacrifice, and resourcefulness during the Pandemic. The sustained effort at all levels of the organization the past year has been incredible.

RECOMMENDATION

Mercer Island City Council proclaim Staff Appreciation in Mercer Island.



City of Mercer Island, Washington

Proclamation

STAFF APPRECIATION

WHEREAS, Washington State identified and treated the first case of COVID-19 in the United States in Snohomish County in February of 2020, marking the beginning of the United States COVID-19 Coronavirus Pandemic, and

WHEREAS, the United States has allocated unprecedented resources and suffered incalculable losses in the battle against COVID-19, and

WHEREAS, Municipal workers all across the United States, and particularly Mercer Island, have risen to the call to duty to protect its residents and provide continuity of government, and

WHEREAS, Municipal workers in Mercer Island are responsible for providing island residents' essential services through the city's current Public Works, Police, Fire, Youth & Family Services, City Attorney, Municipal Court, Finance, Community Planning & Development, and Administrative Services departments, and

WHEREAS, prior to the city's reorganization because of the Pandemic, municipal workers provided island residents' essential services through former departments such as the city's Parks and Recreation, Human Resources, and IGS, and

WHEREAS, Municipal workers in Mercer Island have shown remarkable individual resiliency and the ability to adjust to a changing and challenging work environment, and

WHEREAS, Municipal workers in Mercer Island have provided and continue to provide such essential services during this Pandemic for the benefit of the entire community, and

WHEREAS, the Pandemic-caused financial hardship to the City of Mercer led to the laying off of many municipal workers and to the reduction or elimination of certain services previously enjoyed by the community, and

WHEREAS, Municipal workers in Mercer Island, in addition to the Pandemic, responded to multiple landslides, structure fires, windstorms, and resulting power outages, and several snow events, and

WHEREAS, more than a year into the Pandemic, the City of Mercer Island is beginning the process of building back and restarting facilities and programs and restoring levels of services that were eliminated or reduced because of the Pandemic,

NOW, THEREFORE, we, the City Council of Mercer Island, recognize the service and sacrifices of all Mercer Island municipal workers that have been with us during the Pandemic, and those who are no longer employed with us, and express appreciation for all of their dedicated service to this City. We encourage residents to express their gratitude to our municipal workers wherever and whenever they see them.

APPROVED this 4th day of May 2021.

Mayor Benson Wong

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Warrants	Date	Amount
Check Register	207317-207403	4/15/2021	\$291,535.51
			\$291,535.51

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0110779	00207399	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees MAR	2,998.92
P0110780	00207399	WA ST TREASURER'S OFFICE	Remit MI Court fees March 2021	2,577.37
P0110779	00207399	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees MAR	1,782.16
P0110779	00207399	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees MAR	1,733.38
P0110780	00207399	WA ST TREASURER'S OFFICE	Remit MI Court fees March 2021	1,446.08
P0110780	00207399	WA ST TREASURER'S OFFICE	Remit MI Court fees March 2021	831.90
P0110779	00207399	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees MAR	779.55
P0110780	00207399	WA ST TREASURER'S OFFICE	Remit MI Court fees March 2021	643.21
P0110779	00207399	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees MAR	389.21
P0110779	00207399	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees MAR	382.11
P0110780	00207399	WA ST TREASURER'S OFFICE	Remit MI Court fees March 2021	276.24
P0110779	00207399	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees MAR	144.43
P0110779	00207399	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees MAR	144.43
P0110780	00207399	WA ST TREASURER'S OFFICE	Remit MI Court fees March 2021	137.78
P0110780	00207399	WA ST TREASURER'S OFFICE	Remit MI Court fees March 2021	122.05
P0110780	00207399	WA ST TREASURER'S OFFICE	Remit MI Court fees March 2021	115.11
P0110779	00207399	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees MAR	99.26
P0110780	00207399	WA ST TREASURER'S OFFICE	Remit MI Court fees March 2021	92.49
P0110780	00207399	WA ST TREASURER'S OFFICE	Remit MI Court fees March 2021	82.57
P0110780	00207399	WA ST TREASURER'S OFFICE	Remit MI Court fees March 2021	20.27
P0110779	00207399	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees MAR	8.05
P0110779	00207399	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees MAR	6.74
P0110779	00207399	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees MAR	2.78
P0110779	00207399	WA ST TREASURER'S OFFICE	Remit Newcastle Court Fees MAR	1.41
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0110740	00207396	TROY WERELIUS/ADDABADDA LLC	REFUND WATER SERVICE DEPOSIT	5,391.26
	00207376	LEVY, JODIE	REFUND ACCT 00835720003	517.68
P0110725	00207319	ALPINE PRODUCTS INC	INVENTORY PURCHASES	208.09
P0110728	00207362	H D FOWLER	INVENTORY PURCHASES	79.11
	00207391	STEWART TITLE	REFUND ACCT 00838111004	27.31
<i>Org Key: AS1100 - Administrative Services</i>				
P0110739	00207398	VERIZON WIRELESS	VERIZON ANGIE HOT SPOT FEB 24-	95.52
P0110793	00207398	VERIZON WIRELESS	VERIZON FEB 12-FEB23 CUSTOMER	55.51
<i>Org Key: CM1100 - Administration (CM)</i>				
P0110677	00207398	VERIZON WIRELESS	HR HOTSPOT VERIZON FEB 24- MAR	40.01
<i>Org Key: CO6100 - City Council</i>				
P0110742	00207393	The Fearey Group Inc.	Professional Services for 3/20	987.00
<i>Org Key: CT1100 - Municipal Court</i>				
P0110750	00207361	GREER, J SCOTT	Judge Pro Tem 4/12/2021 - 4 hr	200.00
P0110795	00207354	DEPT OF ENTERPRISE SERVICES	#10 CUSTOM PLAIN COURT ENVELOP	66.91
P0110744	00207375	LANGUAGE LINE SERVICES	Language Line: invoice 4953412	9.46
<i>Org Key: DS0000 - Development Services-Revenue</i>				
P0110775	00207373	KC RECORDS	Recording fees escrow account	1,931.00
<i>Org Key: DS1100 - Administration (DS)</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0110774	00207348	COMMUNITY ATTRIBUTES INC.	Town Center economic analysis	16,427.50
P0110676	00207398	VERIZON WIRELESS	VERIZON CPD/CM FEB 24- MAR 23	350.41
P0110676	00207398	VERIZON WIRELESS	VERIZON CPD/CM FEB 24-MAR 23 2	116.81
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
	00207369	Judge, Tom	MASTER ELECTRICIAN RENEWAL	137.90
P0110782	00207400	WABO	Code Books	9.21
<i>Org Key: FN1100 - Administration (FN)</i>				
P0110769	00207390	STATE AUDITOR'S OFFICE	FYE2019 Audit Costs	3,277.00
<i>Org Key: FN2100 - Data Processing</i>				
P0110765	00207380	METROPRESORT	MARCH 2021 E-SERVICES PORTAL A	50.01
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0110765	00207380	METROPRESORT	MARCH 2021 PRINTING & MAILING	87.68
P0110765	00207380	METROPRESORT	MARCH 2021 PRINTING & MAILING	86.96
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0110765	00207380	METROPRESORT	MARCH 2021 PRINTING & MAILING	87.68
P0110765	00207380	METROPRESORT	MARCH 2021 PRINTING & MAILING	86.96
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0110765	00207380	METROPRESORT	MARCH 2021 PRINTING & MAILING	87.67
P0110765	00207380	METROPRESORT	MARCH 2021 PRINTING & MAILING	86.97
<i>Org Key: FR1100 - Administration (FR)</i>				
	00207329	CENTURYLINK	CENTURYLINK FIRE STATION 92	1,579.95
	00207343	CENTURYLINK	MAIN FIRE STATION FD#7	195.40
<i>Org Key: FR2100 - Fire Operations</i>				
P0109899	00207358	EPSCA	44 RADIOS FOR FIRE 2021	1,111.00
P0109898	00207347	COMCAST	2021 Comcast Business - Fire	429.37
P0110796	00207398	VERIZON WIRELESS	VERIZON FIRE MAR 07- APR 06	15.88
P0109899	00207358	EPSCA	ACCESS FEE REBATE FIRE	-73.04
<i>Org Key: GB0108 - FS91 Site Characterization & F</i>				
P0110672	00207378	MARTEN LAW	NORTH FIRE STATION PROF SVCS F	332.50
<i>Org Key: GDI503 - Interest-Equip Rental</i>				
	00207317	GOV'T LEASING & FINANCE INC	Interest Fire App Lease	20,977.92
<i>Org Key: GDP503 - Principal - Equip Rental</i>				
	00207317	GOV'T LEASING & FINANCE INC	Principal Fire App Lease	75,609.42
<i>Org Key: GGM001 - General Government-Misc</i>				
P0110731	00207374	KC TREASURY	2021 KING COUNTY REAL ESTATE T	2,065.48
P0110770	00207327	BRINKS INC	Armored Car Services	1,890.17
P0110773	00207324	BRINKS INC	Armored car service	1,788.42
P0110771	00207326	BRINKS INC	Armored Car Service	1,773.71
P0110772	00207325	BRINKS INC	Armored car service	1,664.50
P0109898	00207347	COMCAST	2021 Comcast Business - City h	884.89
P0110778	00207323	BRINKS INC	Armored car service	446.43
P0110776	00207385	POT O' GOLD INC	Coffee supplies	317.70
P0110776	00207385	POT O' GOLD INC	Water filter for water cooler	66.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0110776	00207385	POT O' GOLD INC	Water cooler	27.50
P0110766	00207374	KC TREASURY	082405910306 Remit Tax Due	11.64
P0110772	00207325	BRINKS INC	Case 01687016 disputed charges	-1,244.00
P0110771	00207326	BRINKS INC	Case 01687008 Disputed charges	-1,244.00
P0110770	00207327	BRINKS INC	Case 01686997 disputed charges	-1,244.00
P0110773	00207324	BRINKS INC	Case 01687072 disputed charges	-1,272.35
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0110763	00207402	XEROX CORPORATION	Copier Rental Fees March 2021	1,841.74
P0110743	00207403	Xerox Financial Services	Copier Rental Fees April 2021	1,031.64
P0110777	00207354	DEPT OF ENTERPRISE SERVICES	# 9 ENVELOPES	207.39
P0110762	00207318	ADOCs	Coper Rental Fees March 2021	55.05
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P0110756	00207356	DEVENY, JAN P	LEOFF1 Retiree Medical Expense	2,191.14
P0110755	00207356	DEVENY, JAN P	LEOFF1 Retiree Medical Expense	432.38
P0110758	00207360	FORSMAN, LOWELL	LEOFF1 Retiree Medical Expense	158.15
<i>Org Key: IGMA02 - Alcoholism Program</i>				
P0110768	00207371	KC FINANCE	Remit Liquor Profits	1,772.88
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0110691	00207353	DELL MARKETING L.P.	Dell Server Warranty Extension	1,383.91
	00207330	CENTURYLINK	CENTURYLINK COMMUNITY CENTER	663.94
	00207342	CENTURYLINK	CENTURYLINK TRUNKS & BILLING P	584.85
	00207334	CENTURYLINK	CENTURYLINK FIRE 91 BACKUP	134.93
	00207341	CENTURYLINK	CENTURYLINK OPX LINES	73.10
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0110732	00207383	Northwest Barricade	PAIR TEMPORARY TRAFFIC SIGNAL	5,075.61
	00207387	PUGET SOUND ENERGY	PSE APRIL 21	4,344.78
<i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P0110741	00207370	JUNCTION TRUE VALUE	LB AP FERTILIZER	25.73
<i>Org Key: MT2500 - ROW Administration</i>				
	00207364	HARB, SAM	SNOW REMOVAL	26.88
<i>Org Key: MT3000 - Water Service Upsizes and New</i>				
P0110317	00207401	WOLFSKILL CONSTRUCTION LLC	2021 UNIT PRICED EXCAVATION	2,730.48
<i>Org Key: MT3100 - Water Distribution</i>				
P0110727	00207362	H D FOWLER	CORP CAP 1" FOR FC/CTS/CTS-Q	429.21
<i>Org Key: MT3200 - Water Pumps</i>				
	00207335	CENTURYLINK	CENTURYLINK MAIN FIRE STATION	59.74
	00207336	CENTURYLINK	CENTURYLINK SOUTH END FIRE	59.74
	00207337	CENTURYLINK	CENTURYLINK MAIN WATER RESV	59.74
	00207338	CENTURYLINK	CENTURYLINK BOOSTER PUMP STATI	59.74
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0110724	00207363	HACH COMPANY	CHLORINE ANALYSIS CLASS	484.44
P0110753	00207384	OCCUPATIONAL HEALTH CTRS OF WA	DOT PHYSICAL RECERTIFICATION	109.00
	00207364	HARB, SAM	WATER MAIN BREAK	26.88

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0110694	00207392	T M G SERVICES INC	BIOXIDE PUMP FOR PUMP STATION	5,075.61
	00207344	CenturyLink	centurylink april 2021	3,715.08
	00207331	CENTURYLINK	CENTURYLINK UTILITIES DEPT	212.40
	00207332	CENTURYLINK	CENTURYLINK UTILITIES DEPT	168.64
	00207333	CENTURYLINK	CENTURYLINK UTILITES DEPT	124.41
P0110694	00207392	T M G SERVICES INC	CREDIT- RETURNED UNUSED PUMP	-721.16
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0110670	00207384	OCCUPATIONAL HEALTH CTRS OF WA	LOVELL RECERTIFICATION DOT	109.00
<i>Org Key: MT3800 - Storm Drainage</i>				
P0109931	00207394	THE WATERSHED COMPANY	MI CATCH BASIN INVENTORY	1,036.19
<i>Org Key: MT3810 - NPDES Phase 2 Prog Developmt</i>				
P0109931	00207394	THE WATERSHED COMPANY	MI CATCH BASIN INVENTORY	16,523.17
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0110757	00207352	DATAQUEST LLC	Pre-employment background chec	371.00
P0109899	00207358	EPSCA	1 RADIO FOR MAINTENANCE	25.25
P0109899	00207358	EPSCA	ACCESS FEE REBATE MAINT	-1.66
<i>Org Key: MT4200 - Building Services</i>				
P0110666	00207389	RAINIER BUILDING SERVICES	FEB 2021 CITY HALL JANITORIAL	3,675.91
P0110666	00207389	RAINIER BUILDING SERVICES	FEB 2021 PW JANITORIAL SERVICE	1,450.20
P0110761	00207345	CHEMAQUA	Water treatment program	892.96
P0110695	00207359	FIRE PROTECTION INC	FIRE ALARM MONITORING CITY BLD	777.84
P0110748	00207388	QUENCH USA INC	Quench 755-U for 3/1/21 - 2/28	475.63
P0110746	00207357	EASTSIDE EXTERMINATORS	Bi-monthly service	246.56
P0110747	00207388	QUENCH USA INC	Work Order flat fee	148.64
P0110695	00207359	FIRE PROTECTION INC	FIRE ALARM MONITORING CITY BLD	129.65
<i>Org Key: MT4300 - Fleet Services</i>				
P0110730	00207382	NELSON PETROLEUM	2021 DIESEL DELIVERY	1,987.28
P0110726	00207366	HORIZON	PARTS FOR EXMARK MOWERS	747.51
P0110722	00207379	MERCER ISLAND CHEVRON	FUEL	506.06
<i>Org Key: MT4420 - Transportation Planner Eng</i>				
P0107187	00207386	Power Engineers Inc.	PW ASSET MGMT UPDATE	100.00
<i>Org Key: MT4501 - Water Administration</i>				
P0107187	00207386	Power Engineers Inc.	PW ASSET MGMT UPDATE	2,158.09
<i>Org Key: MT4502 - Sewer Administration</i>				
P0107187	00207386	Power Engineers Inc.	PW ASSET MGMT UPDATE	100.00
<i>Org Key: MT4503 - Storm Water Administration</i>				
P0107187	00207386	Power Engineers Inc.	PW ASSET MGMT UPDATE	100.00
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0110723	00207328	BSN SPORT INC	TENNIS NETS (42')	145.40
	00207339	CENTURYLINK	CENTURYLINK BATTING CAGE DSL	84.36
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00207387	PUGET SOUND ENERGY	PSE APRIL 21	1,434.50
P0110695	00207359	FIRE PROTECTION INC	FIRE ALARM MONITORING CITY BLD	388.95
P0110723	00207328	BSN SPORT INC	TENNIS NETS (42')	141.13
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0110723	00207328	BSN SPORT INC	TENNIS NETS (42')	141.13
<i>Org Key: PO0000 - Police-Revenue</i>				
P0110767	00207355	DEPT OF LICENSING	Remit License Fees	405.00
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0109899	00207358	EPSCA	13 RADIOS FOR EMERGENCY MGMT	328.25
P0109899	00207358	EPSCA	ACCESS FEE REBATE EMERGENCY	-21.58
<i>Org Key: PO1650 - Regional Radio Operations</i>				
P0109899	00207358	EPSCA	60 RADIOS FOR POLICE DEPARTMEN	1,515.00
P0109899	00207358	EPSCA	ACCESS FEE REBATE POLICE	-99.60
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0110735	00207367	ISSAQUAH JAIL, CITY OF	Jail Housing fees - March 2021	3,410.00
<i>Org Key: PO2100 - Patrol Division</i>				
P0110733	00207350	CROSSROADS TOWING	Impound Fees - Stolen vehicle	468.20
P0110737	00207377	LIFE ASSIST INC	Patrol Supplies - AED Battery	186.07
<i>Org Key: PO2200 - Marine Patrol</i>				
P0110738	00207395	Travelers	Marine Patrol Vessel and Hull	28,655.00
P0110736	00207381	MI HARDWARE - POLICE	Marine Patrol Supplies - invoice	3.95
<i>Org Key: PO2201 - Dive Team</i>				
P0110734	00207397	UNDERWATER SPORTS INC.	Repair and maintenance of dive	281.86
<i>Org Key: PR4100 - Community Center</i>				
	00207387	PUGET SOUND ENERGY	PSE APRIL 21	3,394.41
P0110666	00207389	RAINIER BUILDING SERVICES	FEB 2021 CCMV JANITORIAL SERVI	2,496.77
P0110800	00207346	COMCAST	COMCAST COMMUNITY CENTER	1,412.93
P0110695	00207359	FIRE PROTECTION INC	FIRE ALARM MONITORING CITY BLD	259.29
<i>Org Key: PRAT40 - Ongoing Art Programs</i>				
P0110781	00207320	ARTSITELTD LLC	Public art inventory assessmen	2,750.00
<i>Org Key: WU0102 - SCADA System Replacement-Water</i>				
P0110385	00207321	BAINBRIDGE ISLAND ELECTRIC	21-01 SCADA WATER EQUIP REPLAC	12,612.00
<i>Org Key: WU0103 - Water Reservoir Improvements</i>				
P0110671	00207351	DAILY JOURNAL OF COMMERCE	RESERVOIR IMPROV	163.40
P0110754	00207351	DAILY JOURNAL OF COMMERCE	RESERVOIR TANKS	95.55
<i>Org Key: WU0110 - 82 Ave SE, N of SE 24 St Water</i>				
P0108934	00207322	BLUELINE GROUP	2021 (81st & 82nd Ave SE) Wate	9,576.57
<i>Org Key: WW120S - Meter Replacement Residential</i>				
P0102980	00207365	HDR ENGINEERING INC	WATER METER REPLACEMENT	905.44
<i>Org Key: YF1100 - YFS General Services</i>				
P0110794	00207398	VERIZON WIRELESS	VERIZON FEB 24-MAR 23	591.27

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PO #	Check #	Vendor:	Transaction Description	Check Amount
P0110757	00207352	DATAQUEST LLC	Pre-employment background chec	106.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P0110666	00207389	RAINIER BUILDING SERVICES	FEB 2021 THRIFT STORE JANITORI	351.92
P0110695	00207359	FIRE PROTECTION INC	FIRE ALARM MONITORING CITY BLD	259.27
	00207340	CENTURYLINK	CENTURYLINK THRIFT SHOP ALARMS	207.13
<i>Org Key: YF2500 - Family Counseling</i>				
	00207368	JOHNSON, KARLENE	ETHICS TRAINING REIMBUR	199.00
<i>Org Key: YF2600 - Family Assistance</i>				
	00207349	CORK, TAMBI A	FOOD PANTRY GIFT CARDS	3,000.00
P0109894	00207372	KC HOUSING AUTHORITY	Rental Assistance for Emergenc	100.00
Total				291,535.51

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00207317	04/13/2021	GOV'T LEASING & FINANCE INC Interest Fire App Lease		436863930	04/09/2021	96,587.34
00207318	04/15/2021	ADOCS Coper Rental Fees March 2021	P0110762	AR11587	04/02/2021	55.05
00207319	04/15/2021	ALPINE PRODUCTS INC INVENTORY PURCHASES	P0110725	TM-200683	03/30/2021	208.09
00207320	04/15/2021	ARTSITELTD LLC Public art inventory assessmen	P0110781	1886	04/02/2021	2,750.00
00207321	04/15/2021	BAINBRIDGE ISLAND ELECTRIC 21-01 SCADA WATER EQUIP REPLAC	P0110385	1	03/29/2021	12,612.00
00207322	04/15/2021	BLUELINE GROUP 2021 (81st & 82nd Ave SE) Wate	P0108934	20647	03/03/2021	9,576.57
00207323	04/15/2021	BRINKS INC Armored car service	P0110778	3880764	02/28/2021	446.43
00207324	04/15/2021	BRINKS INC Armored car service	P0110773	3941061	03/31/2021	516.07
00207325	04/15/2021	BRINKS INC Armored car service	P0110772	3820786	01/31/2021	420.50
00207326	04/15/2021	BRINKS INC Armored Car Service	P0110771	3760736	01/01/2021	529.71
00207327	04/15/2021	BRINKS INC Armored Car Services	P0110770	3700698	01/01/2021	646.17
00207328	04/15/2021	BSN SPORT INC TENNIS NETS (42')	P0110723	912109727	04/24/2021	427.66
00207329	04/15/2021	CENTURYLINK CENTURYLINK FIRE STATION 92		8993-APR21	03/23/2021	1,579.95
00207330	04/15/2021	CENTURYLINK CENTURYLINK COMMUNITY CENTER		5359-APR21	03/23/2021	663.94
00207331	04/15/2021	CENTURYLINK CENTURYLINK UTILITIES DEPT		6987-APR21	03/23/2021	212.40
00207332	04/15/2021	CENTURYLINK CENTURYLINK UTILITIES DEPT		6988-APR21	03/23/2021	168.64
00207333	04/15/2021	CENTURYLINK CENTURYLINK UTILITES DEPT		6989-APR21	03/23/2021	124.41
00207334	04/15/2021	CENTURYLINK CENTURYLINK FIRE 91 BACKUP		6081-APR21	03/23/2021	134.93
00207335	04/15/2021	CENTURYLINK CENTURYLINK MAIN FIRE STATION		4129-APR21	03/23/2021	59.74
00207336	04/15/2021	CENTURYLINK CENTURYLINK SOUTH END FIRE		4130-APR21	03/23/2021	59.74
00207337	04/15/2021	CENTURYLINK CENTURYLINK MAIN WATER RESV		4212-APR21	03/23/2021	59.74
00207338	04/15/2021	CENTURYLINK CENTURYLINK BOOSTER PUMP STATI		9073-APR21	03/23/2021	59.74
00207339	04/15/2021	CENTURYLINK CENTURYLINK BATTING CAGE DSL		0689-APR21	03/23/2021	84.36
00207340	04/15/2021	CENTURYLINK CENTURYLINK THRIFT SHOP ALARMS		4207-APR21	03/23/2021	207.13
00207341	04/15/2021	CENTURYLINK CENTURYLINK OPX LINES		3249-APR21	03/23/2021	73.10
00207342	04/15/2021	CENTURYLINK CENTURYLINK TRUNKS & BILLING P		3600-APR21	03/23/2021	584.85

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00207343	04/15/2021	CENTURYLINK MAIN FIRE STATION FD#7		0834-APR21	03/23/2021	195.40
00207344	04/15/2021	CenturyLink centurylink april 2021		OH014456	04/01/2021	3,715.08
00207345	04/15/2021	CHEMAQUA Water treatment program	P0110761	7298659	03/16/2021	892.96
00207346	04/15/2021	COMCAST COMCAST COMMUNITY CENTER	P0110800	0057728-APR32	03/11/2021	1,412.93
00207347	04/15/2021	COMCAST 2021 Comcast Business - Fire	P0109898	120254116	04/01/2021	1,314.26
00207348	04/15/2021	COMMUNITY ATTRIBUTES INC. Town Center economic analysis	P0110774	3067	03/31/2021	16,427.50
00207349	04/15/2021	CORK, TAMBI A FOOD PANTRY GIFT CARDS		OH014454	03/29/2021	3,000.00
00207350	04/15/2021	CROSSROADS TOWING Impound Fees - Stolen vehicle	P0110733	100240	04/08/2021	468.20
00207351	04/15/2021	DAILY JOURNAL OF COMMERCE RESERVOIR TANKS	P0110671	3365251	02/16/2021	258.95
00207352	04/15/2021	DATAQUEST LLC Pre-employment background chec	P0110757	14221/14451	02/28/2021	477.00
00207353	04/15/2021	DELL MARKETING L.P. Dell Server Warranty Extension	P0110691	10478169075	04/06/2021	1,383.91
00207354	04/15/2021	DEPT OF ENTERPRISE SERVICES # 9 ENVELOPES	P0110795	731105145	03/08/2021	274.30
00207355	04/15/2021	DEPT OF LICENSING Remit License Fees	P0110767	OH014441	04/13/2021	405.00
00207356	04/15/2021	DEVENY, JAN P LEOFF1 Retiree Medical Expense	P0110756	OH014450	04/13/2021	2,623.52
00207357	04/15/2021	EASTSIDE EXTERMINATORS Bi-monthly service	P0110746	565226	04/09/2021	246.56
00207358	04/15/2021	EPSCA 44 RADIOS FOR FIRE 2021	P0109899	10385	04/02/2021	2,783.62
00207359	04/15/2021	FIRE PROTECTION INC FIRE ALARM MONITORING CITY BLD	P0110695	61685	04/01/2021	1,815.00
00207360	04/15/2021	FORSMAN, LOWELL LEOFF1 Retiree Medical Expense	P0110758	OH014443	04/13/2021	158.15
00207361	04/15/2021	GREER, J SCOTT Judge Pro Tem 4/12/2021 - 4 hr	P0110750	041221	04/12/2021	200.00
00207362	04/15/2021	H D FOWLER INVENTORY PURCHASES	P0110727	I5734969	04/01/2021	508.32
00207363	04/15/2021	HACH COMPANY CHLORINE ANALYSIS CLASS	P0110724	12383089	03/25/2021	484.44
00207364	04/15/2021	HARB, SAM SNOW REMOVAL		OH014447	02/18/2021	53.76
00207365	04/15/2021	HDR ENGINEERING INC WATER METER REPLACEMENT PROGRA	P0102980	1200339039	04/07/2021	905.44
00207366	04/15/2021	HORIZON PARTS FOR EXMARK MOWERS	P0110726	3M381625	03/26/2021	747.51
00207367	04/15/2021	ISSAQUAH JAIL, CITY OF Jail Housing fees - March 2021	P0110735	21000136	04/02/2021	3,410.00
00207368	04/15/2021	JOHNSON, KARLENE ETHICS TRAINING REIMBUR		OH014449	04/14/2021	199.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00207369	04/15/2021	Judge, Tom MASTER ELECTRICIAN RENEWAL		OH014445	04/09/2021	137.90
00207370	04/15/2021	JUNCTION TRUE VALUE LB AP FERTILIZER	P0110741	OH014438	03/31/2021	25.73
00207371	04/15/2021	KC FINANCE Remit Liquor Profits	P0110768	2132685	03/19/2021	1,772.88
00207372	04/15/2021	KC HOUSING AUTHORITY Rental Assistance for Emergenc	P0109894	OH014448	01/14/2021	100.00
00207373	04/15/2021	KC RECORDS Recording fees escrow account	P0110775	ESCROW742-041321	04/13/2021	1,931.00
00207374	04/15/2021	KC TREASURY 2021 KING COUNTY REAL ESTATE T	P0110766	OH014434	04/13/2021	2,077.12
00207375	04/15/2021	LANGUAGE LINE SERVICES Language Line: invoice 4953412	P0110744	4953412	03/31/2021	9.46
00207376	04/15/2021	LEVY, JODIE REFUND ACCT 00835720003		OH014439	04/07/2021	517.68
00207377	04/15/2021	LIFE ASSIST INC Patrol Supplies - AED Battery	P0110737	1087801	03/30/2021	186.07
00207378	04/15/2021	MARTEN LAW NORTH FIRE STATION PROF SVCS F	P0110672	44091409	03/15/2021	332.50
00207379	04/15/2021	MERCER ISLAND CHEVRON FUEL	P0110722	OH014437	04/08/2021	506.06
00207380	04/15/2021	METROPRESORT MARCH 2021 E-SERVICES PORTAL A	P0110765	IN632229	04/08/2021	573.93
00207381	04/15/2021	MI HARDWARE - POLICE Marine Patrol Supplies - invoi	P0110736	143343	03/31/2021	3.95
00207382	04/15/2021	NELSON PETROLEUM 2021 DIESEL DELIVERY	P0110730	0759486-IN	04/06/2021	1,987.28
00207383	04/15/2021	Northwest Barricade PAIR TEMPORARY TRAFFIC SIGNAL	P0110732	21-16608	04/08/2021	5,075.61
00207384	04/15/2021	OCCUPATIONAL HEALTH CTRS OF WA DOT PHYSICAL RECERTIFICATION	P0110670	70751542	03/15/2021	218.00
00207385	04/15/2021	POT O' GOLD INC Water cooler	P0110776	0294997	04/09/2021	411.20
00207386	04/15/2021	Power Engineers Inc. PW ASSET MGMT UPDATE	P0107187	401102	03/30/2021	2,458.09
00207387	04/15/2021	PUGET SOUND ENERGY PSE APRIL 21		OH014453	03/26/2021	9,173.69
00207388	04/15/2021	QUENCH USA INC Work Order flat fee	P0110748	INV02968237	03/01/2021	624.27
00207389	04/15/2021	RAINIER BUILDING SERVICES FEB 2021 CITY HALL JANITORIAL	P0110666	18-1481	03/01/2021	7,974.80
00207390	04/15/2021	STATE AUDITOR'S OFFICE FYE2019 Audit Costs	P0110769	L141102	03/09/2021	3,277.00
00207391	04/15/2021	STEWART TITLE REFUND ACCT 00838111004		OH014440	04/08/2021	27.31
00207392	04/15/2021	T M G SERVICES INC BIOXIDE PUMP FOR PUMP STATION	P0110694	0046282-IN/CM280	02/24/2021	4,354.45
00207393	04/15/2021	The Fearey Group Inc. Professional Services for 3/20	P0110742	MARCH2021-008MI	04/09/2021	987.00
00207394	04/15/2021	THE WATERSHED COMPANY MI CATCH BASIN INVENTORY	P0109931	2021-0229	02/09/2021	17,559.36

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00207395	04/15/2021	Travelers Marine Patrol Vessel and Hull	P0110738	OH014444	02/26/2021	28,655.00
00207396	04/15/2021	TROY WERELIUS/ADDABADDA LLC REFUND WATER SERVICE DEPOSIT	P0110740	1908-015	04/08/2021	5,391.26
00207397	04/15/2021	UNDERWATER SPORTS INC. Repair and maintenance of dive	P0110734	20022294	04/07/2021	281.86
00207398	04/15/2021	VERIZON WIRELESS VERIZON FEB 12-FEB23 CUSTOMER	P0110794	9876133141	03/23/2021	1,265.41
00207399	04/15/2021	WA ST TREASURER'S OFFICE Remit MI Court fees March 2021	P0110780	OH014435	04/13/2021	14,817.50
00207400	04/15/2021	WABO Code Books	P0110782	40289	01/01/2021	9.21
00207401	04/15/2021	WOLFSKILL CONSTRUCTION LLC 2021 UNIT PRICED EXCAVATION	P0110317	1210	03/18/2021	2,730.48
00207402	04/15/2021	XEROX CORPORATION Copier Rental Fees March 2021	P0110763	702475321	03/26/2021	1,841.74
00207403	04/15/2021	Xerox Financial Services Copier Rental Fees April 2021	P0110743	2572471	04/11/2021	1,031.64
					Total	<u>291,535.51</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	207404-207483	4/23/2021	\$750,776.88
			\$750,776.88

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0110785	00207471	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	820.50
	00207465	SANDRA & ALAN KIPUST	REFUND OVERPAY 00294011003	513.37
	00207428	JONES, THOMAS	REFUND OVERPAY 007764400	395.92
	00207437	MARCY & KYLE NAISMITH	REFUND OVERPAY 00353640003	378.68
	00207456	PARKINSON, ROBYNNE	REFUND OVERPAY 00311875003	359.87
P0110790	00207423	GRAINGER	INVENTORY PURCHASES	280.77
	00207416	DUFFY, ROBERT	REFUND OVERPAY 00688648002	18.00
<i>Org Key: 814074 - Garnishments</i>				
	00207477	UNITED STATES TREASURY	PAYROLL EARLY WARRANTS	864.32
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00207441	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	240.00
<i>Org Key: 814076 - City & Counties Local 21M</i>				
	00207483	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,388.25
<i>Org Key: 814077 - Police Association</i>				
	00207458	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,450.97
<i>Org Key: CA1100 - Administration (CA)</i>				
P0110822	00207455	PACIFICA LAW GROUP LLP	Professional Services: Code of	15,984.00
P0110824	00207450	OGDEN MURPHY WALLACE PLLC	Invoice #849008 Professional	6,630.00
P0110843	00207429	KEATING BUCKLIN & MCCORMACK	Invoice #15625 Professional	5,472.00
P0110818	00207463	RELX INC DBA LEXISNEXIS	Invoice #3093175992	349.02
P0110849	00207449	OGDEN MURPHY WALLACE	Invoice #850086 Professional	210.00
P0110820	00207438	MARTEN LAW	Invoice #44091522 Professional	47.50
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P0110817	00207444	MOBERLY AND ROBERTS	Invoice #958 Professional Serv	7,095.46
P0110847	00207427	HONEYWELL, MATTHEW V	Invoice #1209 Professional Ser	1,000.00
P0110816	00207434	LOTZKAR, STEPHEN A	Invoice #3278 Professional	375.00
P0110823	00207427	HONEYWELL, MATTHEW V	Invoice #1205 Public Defender	300.00
P0110815	00207427	HONEYWELL, MATTHEW V	Invoice #1207 Professional Ser	300.00
P0110815	00207427	HONEYWELL, MATTHEW V	Invoice #1208 Professional Ser	300.00
<i>Org Key: CA1300 - Public Records</i>				
P0110821	00207479	WAPRO	Invoice #2672	60.00
<i>Org Key: CR1100 - Human Resources</i>				
P0110840	00207439	MATZKE, NORMAN	Polygraph(s) for Entry Level P	900.00
P0110807	00207460	PUBLIC SAFETY TESTING INC	2nd Qtr. Fire Subscription	300.00
<i>Org Key: CT1100 - Municipal Court</i>				
	00207412	COMPLETE OFFICE	OFFICE SUPPLIES - FEB 2021	132.76
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00207467	SEABORN PILE DRIVING CO	WITHDRAWN	3,587.43
	00207435	LUMPKIN, TOMOKO	OVER PAYMENT	579.00
	00207461	PUGET SOUND ENERGY	DOUBLE PAYMENT RECEIVED	213.00
	00207447	NORTHWEST ELECTRIC & SOLAR LLC	JOB NO LONGER BEING DONE	141.60
	00207467	SEABORN PILE DRIVING CO	WITHDRAWN	110.00
	00207415	DRAGHICI, ADELINA	JOB NO LONGER BEING DONE	77.60

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00207415	DRAGHICI, ADELINA	JOB NO LONGER BEING DONE	64.00
<i>Org Key: FN2100 - Data Processing</i>				
P0110814	00207440	METROPRESORT	1ST QTR 2021 B&O STATEMENTS	140.48
P0110814	00207440	METROPRESORT	1ST QTR 2021 B&O STATEMENTS	79.82
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0110814	00207440	METROPRESORT	APRIL 2021 PRINTING & MAILING	76.12
P0110814	00207440	METROPRESORT	APRIL 2021 PRINTING & MAILING	72.27
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0110814	00207440	METROPRESORT	APRIL 2021 PRINTING & MAILING	76.12
P0110814	00207440	METROPRESORT	APRIL 2021 PRINTING & MAILING	72.27
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0110814	00207440	METROPRESORT	APRIL 2021 PRINTING & MAILING	76.12
P0110814	00207440	METROPRESORT	APRIL 2021 PRINTING & MAILING	72.28
<i>Org Key: FR0000 - Fire-Revenue</i>				
	00207470	STONER, ROBERT	PAID BY INSURANCE	185.30
<i>Org Key: FR2100 - Fire Operations</i>				
P0110806	00207411	COMCAST	Internet Charges/Fire	62.41
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0110808	00207404	AIRGAS USA LLC	Oxygen/Fire	25.78
P0110809	00207469	STERICYCLE INC	On-Call Charges/Fire	10.36
<i>Org Key: GB0101 - Public Works Building Repairs</i>				
P0110810	00207454	OVERHEAD DOOR COMPANY	REPAIR ROLLUP DOOR	2,985.42
<i>Org Key: GE0107 - Fleet Replacements</i>				
P0109439	00207452	One 7 Inc.	GapVax Combination Sewer Clean	463,889.54
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
	00207412	COMPLETE OFFICE	OFFICE SUPPLIES - FEB 2021	272.79
	00207412	COMPLETE OFFICE	OFFICE SUPPLIES - FEB 2021	95.33
<i>Org Key: GT0102 - ArcGIS Enterprise Deployment G</i>				
P0110792	00207420	GLSINC	MARCH 2021 JUMPSTART & GEOEVEN	7,483.06
P0110495	00207420	GLSINC	FEB 2021 GIS SERVICES	6,365.73
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0110791	00207430	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,122.00
P0110791	00207430	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,122.00
P0110791	00207430	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,122.00
P0110783	00207436	MAGNAS LLC	LONG DISTANCE CALLS 3/31/21	113.37
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0110846	00207432	KING COUNTY TREASURY	PROJECT 1135624 ISLAND CREST W	453.99
P0110805	00207475	UNITED RENTALS NORTH AMERICA	AERATOR RENTAL	258.74
P0110804	00207426	HOME DEPOT CREDIT SERVICE	FERTILIZER	26.95
P0110803	00207426	HOME DEPOT CREDIT SERVICE	FIRE EXTINGUISHER	10.98
<i>Org Key: MT3000 - Water Service Upsizes and New</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0110801	00207407	CADMAN INC	5/8"-MINUS ROCK (163.5 TONS)	627.53
<i>Org Key: MT3100 - Water Distribution</i>				
P0110801	00207407	CADMAN INC	5/8"-MINUS ROCK (163.5 TONS)	627.52
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0110759	00207482	WHISTLE WORKWEAR	MISC. WORK CLOTHES	105.94
<i>Org Key: MT3400 - Sewer Collection</i>				
P0110788	00207446	NATIONAL SAFETY INC	GAS DETECTORS & SENSOR	774.73
P0110788	00207446	NATIONAL SAFETY INC	REPAIR GAS DETECTOR	158.15
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0110826	00207418	EVOQUA WATER TECHNOLOGIES LLC	ANNUAL BIOXIDE	5,267.43
P0110751	00207472	T M G SERVICES INC	BIOXIDE PUMP FOR PUMP STATION	5,316.77
P0110745	00207423	GRAINGER	CORDLESS IMPACT WRENCH	494.36
<i>Org Key: MT3800 - Storm Drainage</i>				
P0108760	00207451	Olson Brother's Pro-Vac LLC	2020-22 On-Call Stormwater CCT	24,030.00
P0108760	00207451	Olson Brother's Pro-Vac LLC	2020-22 On-Call Stormwater CCT	7,498.50
P0108760	00207451	Olson Brother's Pro-Vac LLC	2020-22 On-Call Stormwater CCT	2,116.00
P0108760	00207451	Olson Brother's Pro-Vac LLC	2020-22 On-Call Stormwater CCT	910.00
P0110788	00207446	NATIONAL SAFETY INC	GAS DETECTORS & SENSOR	561.01
P0110760	00207424	H D FOWLER	12" CONC X ADS COUPLING FERNCO	244.44
P0110801	00207407	CADMAN INC	5/8"-MINUS ROCK (163.5 TONS)	224.12
P0110788	00207446	NATIONAL SAFETY INC	REPAIR GAS DETECTOR	114.50
P0110802	00207426	HOME DEPOT CREDIT SERVICE	LOCTITE SEALANT	8.02
<i>Org Key: MT4101 - Support Services - General Fd</i>				
	00207412	COMPLETE OFFICE	OFFICE SUPPLIES - FEB 2021	93.81
<i>Org Key: MT4150 - Support Services - Clearing</i>				
	00207412	COMPLETE OFFICE	OFFICE SUPPLIES - FEB 2021	4.39
<i>Org Key: MT4200 - Building Services</i>				
P0110797	00207478	WA ST DEPT OF LABOR & INDUST	2021 FS92 ELEVATOR LICENSE	71.80
P0110789	00207442	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	2.96
<i>Org Key: MT4300 - Fleet Services</i>				
P0110813	00207421	GOODYEAR TIRE & RUBBER CO, THE	2021 TIRE INVENTORY	1,522.36
P0110839	00207468	SEATTLE BOAT COMPANY	MP Boat Fuel - Patrol 11 - Inv	276.82
P0110764	00207417	EMERALD SERVICES INC	OIL RECYCLING	102.34
P0110787	00207459	PRAXAIR DISTRIBUTION INC	2021 ACETYLEN & OXYGEN TANK RE	59.24
<i>Org Key: MT6100 - Park Maintenance</i>				
P0110749	00207457	PART WORKS INC., THE	REGAL REPAIR KITS	708.43
P0109957	00207409	CESSCO INC	SHARPEN MOWER BLADES	205.61
P0110844	00207448	OCCUPATIONAL HEALTH CTRS OF WA	DOT RECERT	109.00
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0110786	00207462	PUGET SOUND SPECIALTIES INC.	12 SOIL TESTS	267.63
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0110799	00207419	FIRE PROTECTION INC	APRIL 2021 LB FIRE ALARM	1,034.90

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT6600 - Park Maint School Fields</i>				
P0110786	00207462	PUGET SOUND SPECIALTIES INC.	12 SOIL TESTS	202.76
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0110786	00207462	PUGET SOUND SPECIALTIES INC.	12 SOIL TESTS	340.63
<i>Org Key: PA0122 - Luther Burbank Dock Repair & R</i>				
P0107597	00207433	KPFF CONSULTING ENGINEERS	Floating Docs - Luther Burbank	6,653.00
P0107597	00207433	KPFF CONSULTING ENGINEERS	Floating Docs - Luther Burbank	1,730.00
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
P0110801	00207407	CADMAN INC	5/8"-MINUS ROCK (163.5 TONS)	3,003.17
P0110801	00207407	CADMAN INC	5/8"-MINUS ROCK (16.46 TONS)	584.71
P0110863	00207476	UNITED SITE SERVICES	PIONEER PARK STANDARD	151.66
<i>Org Key: PA122A - LB North Pier Renovation</i>				
P0107597	00207433	KPFF CONSULTING ENGINEERS	Fixed Pier Luther Burbank Dock	200.00
<i>Org Key: PA122B - LB Shoreline Access Improvemen</i>				
P0107597	00207433	KPFF CONSULTING ENGINEERS	Access Improvements Luther Bur	1,600.00
<i>Org Key: PO1100 - Administration (PO)</i>				
	00207412	COMPLETE OFFICE	OFFICE SUPPLIES - FEB 2021	208.33
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0110837	00207464	REMOTE SATELLITE SYSTEMS INT'L	EMAC Sat Phone service - Invoi	54.00
<i>Org Key: PO1700 - Records and Property</i>				
P0110838	00207481	WASHINGTON STATE PATROL	CPL Backgrounds - Invoice #	159.00
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0110842	00207466	SCORE	SCORE Jail Inmate Services -	7,091.00
P0110841	00207431	KING COUNTY FINANCE	King County Jail Bookings - Ma	1,489.27
<i>Org Key: PO2100 - Patrol Division</i>				
P0110836	00207480	Washington Bio Services Inc.	Holding Cell Decon - Invoice #	165.30
P0110835	00207410	CLEANERS PLUS 1	Uniform Cleaning - April 2021	136.08
	00207453	ORMSBY, ANNA	FUEL FOR PATROL VEH 520	27.86
<i>Org Key: PO2201 - Dive Team</i>				
P0110834	00207474	UNDERWATER SPORTS INC.	Dive Team Equipment Repair/Mai	1,770.41
<i>Org Key: PO3100 - Investigation Division</i>				
P0110833	00207473	THOMSON REUTERS - WEST	West investigative service - M	442.91
<i>Org Key: PR4100 - Community Center</i>				
P0110798	00207419	FIRE PROTECTION INC	HARDWIRE SMOKE DETECTORS & FIR	302.78
P0110798	00207419	FIRE PROTECTION INC	HARDWIRE SMOKE DETECTORS & FIR	148.64
<i>Org Key: ST0020 - ST Long Term Parking</i>				
P0110819	00207414	DEPT OF TRANSPORTATION	Invoice #JZ0592 L007 Plan Revi	1,498.79
<i>Org Key: SU0113 - SCADA System Replacement-Sewer</i>				
P0110752	00207426	HOME DEPOT CREDIT SERVICE	CONDUIT & FITTINGS	263.09
P0110825	00207423	GRAINGER	U-BOLT, CUSHIONED, ELECTRO	73.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WS906C - Swr PS Flow Monitor Install</i>				
P0108009	00207408	CAROLLO ENGINEERS INC	2020 WASTEWATER PUMP STATION	7,313.00
<i>Org Key: WU0100 - Emergency Water System Repairs</i>				
P0110845	00207413	DAILY JOURNAL OF COMMERCE	RESERVOIR PUMP STATION	100.45
<i>Org Key: WU0101 - Booster Chlorination Station</i>				
P0108114	00207408	CAROLLO ENGINEERS INC	BOOSTER CHLORINATION SYSTEM	43,408.50
<i>Org Key: WU0102 - SCADA System Replacement-Water</i>				
P0103284	00207406	BROWN AND CALDWELL CONSULTANTS	PHI SCADA EQUIPMENT REPLACEMENT	25,464.04
<i>Org Key: WU0103 - Water Reservoir Improvements</i>				
P0110227	00207445	MURRAYSMITH INC	DOH SANITARY SURVEY	4,942.50
P0110227	00207445	MURRAYSMITH INC	DOH SANITARY SURVEY	1,012.50
<i>Org Key: WU0110 - 82 Ave SE, N of SE 24 St Water</i>				
P0108934	00207405	BLUELINE GROUP	2021 (81st & 82nd Ave SE) Water	2,946.35
<i>Org Key: WU0115 - Water Model Updates/Fire Flow</i>				
P0107834	00207425	HDR ENGINEERING INC	2020 WATER MODELING	6,985.44
<i>Org Key: WU0116 - RRA/ ERP Updates & Water System</i>				
P0109465	00207408	CAROLLO ENGINEERS INC	Risk & Resilience Assessment (34,650.77
<i>Org Key: WW522R - Reservoir Generator</i>				
P0110228	00207445	MURRAYSMITH INC	GENERATOR REPLACEMENT AT THE	2,232.38
<i>Org Key: YF2600 - Family Assistance</i>				
P0110811	00207422	Grace's Place	Rental assistance for EA client	426.00
<i>Org Key: YF2850 - Federal SPF Grant</i>				
P0110812	00207443	MI PTA COUNCIL	ADL program speaker fees 1/2	250.00
Total				750,776.88

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00207404	04/23/2021	AIRGAS USA LLC Oxygen/Fire	P0110808	117/118/504/825	04/06/2021	25.78
00207405	04/23/2021	BLUELINE GROUP 2021 (81st & 82nd Ave SE) Wate	P0108934	20836	03/31/2021	2,946.35
00207406	04/23/2021	BROWN AND CALDWELL CONSULTANTS PH1 SCADA EQUIPMENT REPLACEMENT	SP0103284	14403774	04/12/2021	25,464.04
00207407	04/23/2021	CADMAN INC 5/8"-MINUS ROCK (163.5 TONS)	P0110801	790/392/679/968	04/13/2021	5,067.05
00207408	04/23/2021	CAROLLO ENGINEERS INC BOOSTER CHLORINATION SYSTEM	P0108009	0196902	04/02/2021	85,372.27
00207409	04/23/2021	CESSCO INC SHARPEN MOWER BLADES	P0109957	14586	02/05/2021	205.61
00207410	04/23/2021	CLEANERS PLUS 1 Uniform Cleaning - April 2021	P0110835	73155	04/01/2021	136.08
00207411	04/23/2021	COMCAST Internet Charges/Fire	P0110806	0005511-APRIL21	04/04/2021	62.41
00207412	04/23/2021	COMPLETE OFFICE OFFICE SUPPLIES - FEB 2021		OH014477	03/15/2021	807.41
00207413	04/23/2021	DAILY JOURNAL OF COMMERCE RESERVOIR PUMP STATION	P0110845	3367088	04/14/2021	100.45
00207414	04/23/2021	DEPT OF TRANSPORTATION Invoice #JZ0592 L007 Plan Revi	P0110819	RE41JZ0592L007	03/15/2021	1,498.79
00207415	04/23/2021	DRAGHICI, ADELINA JOB NO LONGER BEING DONE		OH014475	04/14/2021	141.60
00207416	04/23/2021	DUFFY, ROBERT REFUND OVERPAY 00688648002		OH014469	04/16/2021	18.00
00207417	04/23/2021	EMERALD SERVICES INC OIL RECYCLING	P0110764	85853861	04/02/2021	102.34
00207418	04/23/2021	EVOQUA WATER TECHNOLOGIES LLC ANNUAL BIOXIDE	P0110826	904866437	04/09/2021	5,267.43
00207419	04/23/2021	FIRE PROTECTION INC APRIL 2021 LB FIRE ALARM	P0110798	61881	04/02/2021	1,486.32
00207420	04/23/2021	GLSINC MARCH 2021 JUMPSTART & GEOEVEN	P0110495	GIS-14320	03/15/2021	13,848.79
00207421	04/23/2021	GOODYEAR TIRE & RUBBER CO, THE 2021 TIRE INVENTORY	P0110813	195-1157794	04/13/2021	1,522.36
00207422	04/23/2021	Grace's Place Rental assistance for EA clien	P0110811	OH014464	04/12/2021	426.00
00207423	04/23/2021	GRAINGER INVENTORY PURCHASES	P0110825	708013/37058	04/09/2021	848.13
00207424	04/23/2021	H D FOWLER 12" CONC X ADS COUPLING FERNCO	P0110760	I5736094	04/02/2021	244.44
00207425	04/23/2021	HDR ENGINEERING INC 2020 WATER MODELING	P0107834	1200338954	04/07/2021	6,985.44
00207426	04/23/2021	HOME DEPOT CREDIT SERVICE FIRE EXTINGUISHER	P0110752	9114766	04/13/2021	309.04
00207427	04/23/2021	HONEYWELL, MATTHEW V Invoice #1209 Professional Ser	P0110815	1208	04/14/2021	1,900.00
00207428	04/23/2021	JONES, THOMAS REFUND OVERPAY 007764400		OH014470	04/16/2021	395.92
00207429	04/23/2021	KEATING BUCKLIN & MCCORMACK Invoice #15625 Professional	P0110843	15625	04/05/2021	5,472.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00207430	04/23/2021	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P0110791	11010029	03/01/2021	3,366.00
00207431	04/23/2021	KING COUNTY FINANCE King County Jail Bookings - Ma	P0110841	3003295/3003205	03/01/2021	1,489.27
00207432	04/23/2021	KING COUNTY TREASURY PROJECT 1135624 ISLAND CREST W	P0110846	111349-111350	03/31/2021	453.99
00207433	04/23/2021	KPFF CONSULTING ENGINEERS Floating Docs - Luther Burbank	P0107597	364967	03/11/2021	10,183.00
00207434	04/23/2021	LOTZKAR, STEPHEN A Invoice #3278 Professional	P0110816	3278	04/02/2021	375.00
00207435	04/23/2021	LUMPKIN, TOMOKO OVER PAYMENT		OH014473	04/14/2021	579.00
00207436	04/23/2021	MAGNAS LLC LONG DISTANCE CALLS 3/31/21	P0110783	550510-033121	03/31/2021	113.37
00207437	04/23/2021	MARCY & KYLE NAISMITH REFUND OVERPAY 00353640003		OH014468	04/16/2021	378.68
00207438	04/23/2021	MARTEN LAW Invoice #44091522 Professional	P0110820	44091522	04/12/2021	47.50
00207439	04/23/2021	MATZKE, NORMAN Polygraph(s) for Entry Level P	P0110840	41921	04/19/2021	900.00
00207440	04/23/2021	METROPRESORT 1ST QTR 2021 B&O STATEMENTS	P0110814	IN632665	04/15/2021	665.48
00207441	04/23/2021	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH014460	04/23/2021	240.00
00207442	04/23/2021	MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O	P0110789	OH014457	03/31/2021	2.96
00207443	04/23/2021	MI PTA COUNCIL ADL program speaker fees 1/2	P0110812	OH014463	04/15/2021	250.00
00207444	04/23/2021	MOBERLY AND ROBERTS Invoice #958 Professional Serv	P0110817	958	04/01/2021	7,095.46
00207445	04/23/2021	MURRAYSMITH INC DOH SANITARY SURVEY IMPROVEMEN	P0110228	19-2659.00-16	04/09/2021	8,187.38
00207446	04/23/2021	NATIONAL SAFETY INC GAS DETECTORS & SENSOR	P0110788	0612765-0610320	03/12/2021	1,608.39
00207447	04/23/2021	NORTHWEST ELECTRIC & SOLAR LLC JOB NO LONGER BEING DONE		OH014472	04/14/2021	141.60
00207448	04/23/2021	OCCUPATIONAL HEALTH CTRS OF WA DOT RECERT	P0110844	70893587	03/24/2021	109.00
00207449	04/23/2021	OGDEN MURPHY WALLACE Invoice #850086 Professional	P0110849	850086	04/16/2021	210.00
00207450	04/23/2021	OGDEN MURPHY WALLACE PLLC Invoice #849008 Professional	P0110824	849008	03/19/2021	6,630.00
00207451	04/23/2021	Olson Brother's Pro-Vac LLC 2020-22 On-Call Stormwater CCT	P0108760	68469924	03/12/2021	34,554.50
00207452	04/23/2021	One 7 Inc. GapVax Combination Sewer Clean	P0109439	2007062607	04/01/2021	463,889.54
00207453	04/23/2021	ORMSBY, ANNA FUEL FOR PATROL VEH 520		OH014476	04/02/2021	27.86
00207454	04/23/2021	OVERHEAD DOOR COMPANY REPAIR ROLLUP DOOR	P0110810	118414	04/07/2021	2,985.42
00207455	04/23/2021	PACIFICA LAW GROUP LLP Professional Services: Code of	P0110822	67153	04/14/2021	15,984.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00207456	04/23/2021	PARKINSON, ROBYNNE REFUND OVERPAY 00311875003		OH014467	04/16/2021	359.87
00207457	04/23/2021	PART WORKS INC., THE REGAL REPAIR KITS	P0110749	INV65700/66347	04/12/2021	708.43
00207458	04/23/2021	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		OH014461	04/23/2021	2,450.97
00207459	04/23/2021	PRAXAIR DISTRIBUTION INC 2021 ACETYLEN & OXYGEN TANK RE	P0110787	62778968	03/31/2021	59.24
00207460	04/23/2021	PUBLIC SAFETY TESTING INC 2nd Qtr. Fire Subscription	P0110807	2021-198	04/14/2021	300.00
00207461	04/23/2021	PUGET SOUND ENERGY DOUBLE PAYMENT RECEIVED		OH014474	03/30/2021	213.00
00207462	04/23/2021	PUGET SOUND SPECIALTIES INC. 12 SOIL TESTS	P0110786	27177	04/07/2021	811.02
00207463	04/23/2021	RELX INC DBA LEXISNEXIS Invoice #3093175992	P0110818	3093175992	03/31/2021	349.02
00207464	04/23/2021	REMOTE SATELLITE SYSTEMS INT'L EMAC Sat Phone service - Invoi	P0110837	00112076	04/09/2021	54.00
00207465	04/23/2021	SANDRA & ALAN KIPUST REFUND OVERPAY 00294011003		OH014466	04/16/2021	513.37
00207466	04/23/2021	SCORE SCORE Jail Inmate Services -	P0110842	5186	04/09/2021	7,091.00
00207467	04/23/2021	SEABORN PILE DRIVING CO WITHDRAWN		OH014465	04/14/2021	3,697.43
00207468	04/23/2021	SEATTLE BOAT COMPANY MP Boat Fuel - Patrol 11 - Inv	P0110839	993-19422-29890	03/04/2021	276.82
00207469	04/23/2021	STERICYCLE INC On-Call Charges/Fire	P0110809	3005502121	03/31/2021	10.36
00207470	04/23/2021	STONER, ROBERT PAID BY INSURANCE		OH014471	04/15/2021	185.30
00207471	04/23/2021	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0110785	2100892	04/02/2021	820.50
00207472	04/23/2021	T M G SERVICES INC BIOXIDE PUMP FOR PUMP STATION	P0110751	0046483-IN	04/01/2021	5,316.77
00207473	04/23/2021	THOMSON REUTERS - WEST West investigative service - M	P0110833	844112780	03/31/2021	442.91
00207474	04/23/2021	UNDERWATER SPORTS INC. Dive Team Equipment Repair/Mai	P0110834	20022270	04/01/2021	1,770.41
00207475	04/23/2021	UNITED RENTALS NORTH AMERICA AERATOR RENTAL	P0110805	192675576-001	04/15/2021	258.74
00207476	04/23/2021	UNITED SITE SERVICES PIONEER PARK STANDARD RESTROOM	P0110863	114-11802295	03/31/2021	151.66
00207477	04/23/2021	UNITED STATES TREASURY PAYROLL EARLY WARRANTS		OH014462	04/23/2021	864.32
00207478	04/23/2021	WA ST DEPT OF LABOR & INDUST 2021 FS92 ELEVATOR LICENSE	P0110797	272712	02/14/2021	71.80
00207479	04/23/2021	WAPRO Invoice #2672	P0110821	2672	04/14/2021	60.00
00207480	04/23/2021	Washington Bio Services Inc. Holding Cell Decon - Invoice #	P0110836	1089	04/08/2021	165.30
00207481	04/23/2021	WASHINGTON STATE PATROL CPL Backgrounds - Invoice #	P0110838	121005365	04/07/2021	159.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00207482	04/23/2021	WHISTLE WORKWEAR MISC. WORK CLOTHES	P0110759	562574	03/08/2021	105.94
00207483	04/23/2021	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		OH014459	04/23/2021	2,388.25
					Total	<u>750,776.88</u>



CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

PAYROLL PERIOD ENDING 4.16.2021
PAYROLL DATED 4.23.2021

Net Cash	\$	501,787.70
Net Voids/Manuals	\$	-
Net Total	\$	501,787.70

Federal Tax Deposit - Key Bank	\$	82,130.38
Social Security and Medicare Taxes	\$	43,813.00
Medicare Taxes Only (Fire Fighter Employees)	\$	2,711.60
State Tax (Massachusetts)	\$	17.98
Public Employees Retirement System 2 (PERS 2)	\$	26,826.86
Public Employees Retirement System 3 (PERS 3)	\$	5,934.86
Public Employees Retirement System (PERSJM)	\$	885.68
Public Safety Employees Retirement System (PSERS)	\$	218.00
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	28,380.42
Regence & LEOFF Trust - Medical Insurance	\$	10,693.12
Domestic Partner/Overage Dependant - Insurance	\$	237.79
Group Health Medical Insurance	\$	722.60
Health Care - Flexible Spending Accounts	\$	1,619.62
Dependent Care - Flexible Spending Accounts	\$	430.76
ROTH - IRA	\$	525.00
ICMA Deferred Compensation	\$	34,987.42
Fire 457 Nationwide	\$	17,850.99
Roth - Nationwide	\$	1,050.00
401K Deferred Comp	\$	472.60
Tax Levy	\$	864.32
Child Support	\$	599.99
Mercer Island Employee Association	\$	240.00
Cities & Towns/AFSCME Union Dues	\$	2,388.25
Police Union Dues	\$	2,450.97
Fire Union Dues	\$	2,172.89
Fire Union - Supplemental Dues	\$	160.00
Standard - Supplemental Life Insurance	\$	339.05
Unum - Long Term Care Insurance	\$	196.45
AFLAC - Supplemental Insurance Plans	\$	388.71
Coffee Fund	\$	124.00
Transportation	\$	62.50
HRA - VEBA	\$	5,978.36
Tax & Benefit Obligations Total	\$	275,474.17

TOTAL GROSS PAYROLL \$ 777,261.87

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.



CITY COUNCIL MINUTES REGULAR VIDEO MEETING April 20, 2021

Item 6.

CALL TO ORDER & ROLL CALL

Mayor Wong called the meeting to order at 5:00 pm from a remote location.

Mayor Wong, Deputy Mayor Wendy Weiker (5:37 pm), and Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum participated remotely using a video teleconferencing platform by Zoom.

City Manager Bon participated remotely from City Hall, 9611 SE 36th Street, Mercer Island, Washington. The City Attorney and Mercer Island City Leadership Team participated from remote locations.

PLEDGE OF ALLEGIANCE

Councilmember Rosenbaum delivered the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Reynolds; seconded by Jacobson to:

Approve the agenda.

Passed 6-0

FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, and Wong)

STUDY SESSION

AB 5847: Mercer Island Community and Event Center & Recreation Programs and Services Strategy Implementation

Jason Kintner, Chief of Operations & Public Works Director, and Ryan Daly, Operations & Transition Team Manager, shared the Reset Strategy for Recreation and the Mercer Island Community and Event Center, explaining that it was a philosophy and a plan to guide the selection, delivery, and support of future programs and services. They went on to explain that creating and applying a cost recovery and resource allocation philosophy was a key component to:

- Maintaining an agency's financial control
- Equitably pricing offerings
- Helping to identify core services including programs and facilities

Rory Westberg, Parks & Recreation Commission Chair, outlined the Parks & Recreation Commission's proposed cost recovery plan, the immediate action plan, and proposed Phase 1 accelerated potential programs and services. Staff also reviewed the potential barriers to success, which included:

- Failure to recognize the lead-time and staff resources needed,
- Not building in enough flexibility to roll with the Pandemic,
- Inability to implement the strategy,
- Lack of consistent application of the strategy, and
- Failure to measure and hold accountable to the strategy.

Staff further noted that there was an Immediate Action Proposal for the Arts Council, which included a funding appropriation for arts services and program for the remainder of 2021.

It was noted that under Regular Business, staff intended to seek City Council approval of the appropriation of the remaining Recreation Recovery Plan Startup Funding reserve needed to begin implementation of the "Accelerated Phase 1 – Foundational Phase" of the Reset Plan.

CITY MANAGER REPORT

City Manager Bon reported on the following items:

- COVID-19 Update
 - Local Business Support (\$28.6B in federal grants)
- City Council and Boards and Commissions Updates:
 - Virtual Meetings
 - 2021 Mid-Year Planning Session
 - Boards & Commissions Openings
- City Service Updates:
 - March Recycling Event Results
 - Annual Transportation Improvement Program Kickoff
 - Mental Health First Aid
 - Med Take Back Day
 - Celebrating Earth Day
 - Keeping the Island Beautiful
 - Staffing Vacancies
- Some Good News:
 - Record CERT Class Turnout
 - Celebrating Life's Milestones

APPEARANCES

There were no public appearances.

CONSENT CALENDAR

Approve Accounts Payable Reports for the periods ending:

- A) April 2, 2021 in the amount of \$409,292.50
- B) April 9, 2021 in the amount of \$664,652.80

Recommended Action: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Approve Claims Reporting for Electronic Funds Transfers for the months ending:

- A) January 31, 2021 in the amount of \$1,988,126.84
- B) February 28, 2021 in the amount of \$2,156,430.22
- C) March 31, 2021 in the amount of \$2,410,087.26

Recommended Action: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Certification of Payroll dated April 9, 2021 in the amount of \$798,410.70

Recommended Action: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

Approve the Minutes of the April 6, 2021 Regular Meeting.

Recommended Action: Approve the minutes as written.

AB 5838: Earth Day Proclamation No. 267

Recommended Action: Mayor proclaims April 22, 2021 as Earth Day in the City of Mercer Island.

AB 5845: National Infertility Awareness Week Proclamation No. 268

Recommended Action: Mayor proclaims April 18-24 2021 as National Infertility Awareness Week in the City of Mercer Island.

AB 5842: Cayson Fields Long Plat – Final Plat Approval (SUB16-007)

Recommended Action: Approve Resolution No. 1596 authorizing the Mayor to sign the final plat for the Cayson Fields long plat.

It was moved by Reynolds; seconded by Anderl to:

Approve the Consent Calendar and the recommendations contained therein as amended.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

REGULAR BUSINESS

AB 5851: Development Code Amendment ZTR21-001 Comprehensive Plan Implementation

Alison Van Gorp, CPD Deputy Director, explained that the amendment provides guidance on the implementation of Comprehensive Plan amendments, noting that previously the Growth Management Hearings Board found that adoption of current code provisions was legal, but *could* result in a GMA violation. She further noted that City staff believe that state statute and regulations provide sufficient guidance to properly implement Comprehensive Plan amendments and to adopt consistent development regulations. Consequently, there is no need to keep MICC 19.15.230(I) in the city code in light of the Board's caution. Van Gorp noted that on February 17, 2021, the Planning Commission held a public hearing on the proposed amendment and recommended the City Council approve the proposed amendment by a unanimous vote.

It was moved by Jacobson; seconded by Rosenbaum to:

Set the second reading and adoption of Ordinance No. 21C-05 on May 4, 2021.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5852: Development Code Amendment ZTR21-002 Conditional Use Permit (CUP) Applicability

Alison Van Gorp, CPD Deputy Director, explained that the amendment relates to changes to CUPs after they are granted noting that the proposed amendment adds a subsection (c), clarifying that a CUP is only applicable to the property for which it is granted and can only be expanded through a new CUP application.

Van Gorp further explained that on January 20, 2021, the Planning Commission reviewed the proposed code amendment during a public meeting. Based on the staff recommendation, the Commission requested further revisions to the amendment to provide additional clarity and to remove ambiguity in the implementation of the amendment. On February 17, 2021, the Planning Commission held a public hearing on the revised amendment. Following the hearing, the Planning Commission requested further revisions to the proposed amendment and asked to schedule another review of the amendment. The Planning Commission held their final review of the proposed amendment on March 17, 2021 and by a unanimous vote recommended the City Council approve the proposed amendment.

It was moved by Reynolds; seconded by Rosenbaum to:

Set the second reading and adoption of Ordinance No. 21C-06 on May 4, 2021.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5848: Mercer Island Community and Event Center & Recreation Programs and Services Strategy Implementation

Jason Kintner, Chief of Operations, referenced the earlier Study Session discussion explaining that staff was seeking an appropriation of \$328,000 to begin implementation of the Mercer Island Community and Event Center and Recreation Programs and Services Strategy (also known as the Reset Strategy) Accelerated Phase 1- Foundational Phase. A total of \$400,000 was included as part of the 2021-2022 Adopted Budget as "2021 Recreation Recovery Plan Startup Funding," but the funds were not appropriated. If City Council approves the appropriation, next steps would include:

- Begin work to assess current and anticipated pandemic conditions and assign resources to develop and begin implementation of "Accelerated- Phase 1" recreation and arts services.
- Communicate to the community what services would be offered and when. Establish service intentions and timelines for delivery.
- Staff would return in Q3 / Q4 with a revised budget recommendation for the 2022 fiscal year which would include a long-term staffing strategy.

It was moved by Nice; seconded by Jacobson to:

Appropriate the remaining \$328,000 of the 2021 Recreation Recovery Plan Startup Funding to begin implementation of the “Accelerated Phase 1- Foundational Phase” of the Recreation Reset Strategy and the Arts Council Immediate Action Plan.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5837: Financial Status Update: FY 2020 Year-End and Budget Carryover Requests

Matt Mornick, Finance Director, reviewed the 2020 Year-End and outlined the following:

- Budget v. Actuals at Year End (General Fund and Utility Funds)
- Fund Balance Overview
- Basis for Fiscal Year 2020 Surplus:
 - General Sales Tax and B&O Tax revenues outperformed projections.
 - New Ground Emergency Medical Transport program revenues.
 - Departments generated significant expenditures savings.

Staff recommendations included:

- Immediate One-time Requests
- Total FY 2020 year-end General Fund surplus is \$2.24M
- Staff recommends using \$295,000 on mediate one-time needs:
 - Public Right-of-Way Clean-up/Replanting
 - Paid Family Medical Leave
 - Professional Services
- 2021-2022 Budget Amendments:
 - Carryovers relate to uncompleted work authorized but unspent in FY 2020.
 - Both funding and expenditure authority need to be “carried over” to the new biennium to complete the work items.

It was moved by Nice; seconded by Reynolds to:

Suspend the City Council Rules of Procedure 6.3, requiring a second reading for an ordinance.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Nice; seconded by Jacobson to:

Adopt Ordinance No. 21-07, amending the 2021-2022 Biennial Budget.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Nice; seconded by Anderl to:

Appropriate a portion of the FY 2020 budget surplus to the following:

- a) **\$100,000 for public right-of-way clean-up and replanting.**
- b) **\$45,000 to switch to the state-run Paid Family and Medical Leave plan.**
- c) **\$150,000 to hire professional services/contracts, as needed to support 2021-2022 work plan goals.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5844: Town Center Moratorium - Commercial Feasibility Analysis Discussion Continued

Jeff Thomas, Interim CPD Director, reviewed the history of the Town Center Moratorium and explained that staff was seeking direction on any additional analysis desired. Thomas outlined the following for Council considerations:

Adjust Pro Forma Inputs:

- Future Population Growth
- Per Capita Spending
- Capitalization Rate Range

No Net Loss Requirement:

- A “no net loss” code requirement is a potential path forward to preserve existing TC retail space
- Could be accomplished on a parcel-by-parcel basis through one of the following options

- a) Retain the equivalent total retail square footage at a project site through vertical mixed-use redevelopment;
- b) Retain the existing total retail footprint and square footage at a project site through the addition of multi-family residential units, creating a horizontal mixed-use development; or
- c) Some proportional combination of (a) and (b).

Thomas also outlined the Town Center Retail Frontage Requirements:

- Per code, new development north of SE 29th Street must provide ground floor street frontage commercial space for retail, restaurant, or personal services.
- 40-60% of ground floor must be designed for retail, restaurant, or personal services (40% required for developments that include public parking; 60% required for those that do not provide public parking).
- Commercial space is allowed, but not required, south of SE 29th Street in the TC.

Council asked several questions and provided the following direction to staff:

- Research former TC code requirements in moratorium area – specifically whether ground floor commercial / retail was required in areas of 39' height limit.
- Complete supplemental analysis to the April 6 CAI draft report considering changes in future population, capitalization rates and per capita spending.
- Complete a code analysis for the addition of a “no net loss” of existing commercial / retail space.

OTHER BUSINESS

Councilmember Absences

There were no absences reported.

Planning Schedule

City Manager Bon reported on the upcoming April 27 Planning and May City Council meetings.

Councilmember Reports

There were no reports provided.

ADJOURNMENT

The regular Council Meeting adjourned at 9:24 pm.

Benson Wong, Mayor

Attest:

Deborah A. Estrada, City Clerk



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5859
May 4, 2021
Consent Calendar

Item 7.

AGENDA BILL INFORMATION

TITLE:	AB 5859: Mental Health Awareness Month Proclamation No. 269	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Mayor Wong proclaims May 2021 as Mental Health Awareness Month in Mercer Island.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Youth and Family Services
STAFF:	Ali Spietz, Chief of Administration Tambi Cork, YFS Administrator
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Proclamation No. 269
CITY COUNCIL PRIORITY:	n/a

SUMMARY

May is Mental Health Awareness Month, and the City of Mercer Island Youth and Family Services (MIYFS) Department is highlighting the #BeKindtoYourMind annual campaign. Initiated in 2017 by the MIYFS Healthy Youth Initiative, the messaging effort reminds all Islanders of daily strategies for prioritizing mental health and building resiliency.

From a mental health perspective, the recovery from the pandemic is far from over. It will take an estimated 12 to 18 months for individuals and communities to return to pre-pandemic levels of mental health and well-being after more than a year of trauma. Washington State Department of Health disaster recovery projections find that most Washington residents will have diagnosable mental health conditions as a result of the pandemic. In fact, of the almost half a million individuals that took the anxiety screening at MHAscreening.org, 79% showed symptoms of moderate to severe anxiety. However, there are practical tools that can help improve mental health, manage anger and frustration, recognize when trauma may be affecting you, challenge negative thinking patterns, and make time to take care of yourself. MIYFS offers community and school based mental health counseling, consultation, and referral via the confidential Intake Line at 206-275-7657.

Formal recognition of Mental Health Awareness Month helps reduce the stigma around seeking support when needed and sends the message that mental illnesses are real, and recovery is possible. The City of Mercer Island and the Youth and Family Services Department support the *Be Kind to Your Mind* effort and encourage all Islanders to join in the recognition of Mental Health Awareness Month.

For more information, visit www.mhanational.org/may or www.mercerisland.gov/yfs.

RECOMMENDATION

Mayor Wong proclaims May 2021 as Mental Health Awareness Month in Mercer Island.



The City of Mercer Island, Washington

Proclamation

MENTAL HEALTH AWARENESS MONTH 2021

WHEREAS, mental health is essential to everyone's overall health and well-being; and

WHEREAS, all Americans face challenges in life that can impact their mental health, especially during a pandemic; and

WHEREAS, prevention is an effective way to reduce the burden of mental health conditions; and

WHEREAS, there are practical tools that all people can use to improve their mental health and increase resiliency; and

WHEREAS, mental health conditions are real and prevalent in our nation; and

WHEREAS, with effective treatment, those individuals with mental health conditions can recover and lead full, productive lives; and

WHEREAS, each business, school, government agency, health care provider, organization and citizen share the burden of mental health problems and has a responsibility to promote mental wellness and support prevention, health promotion and treatment efforts.

NOW, THEREFORE, I Benson Wong, do hereby proclaim May 2021 as

MENTAL HEALTH AWARENESS MONTH

in Mercer Island and call upon the citizens, government agencies, public and private institutions, businesses, and schools in Mercer Island to commit our community to increasing awareness and understanding of mental health, the steps our residents can take to protect their mental health, and the need for appropriate and accessible services for all people with mental health conditions.

APPROVED, this 4th day of May 2021

Benson Wong, Mayor

Proclamation No. 269





**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5866
May 4, 2021
Consent Calendar**

AGENDA BILL INFORMATION

TITLE:	AB 5866: Development Code Amendment ZTR21-001 Comprehensive Plan Implementation (Ord. No. 21C-05 Second Reading)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	RECOMMENDED ACTION:	

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Interim Director and Alison Van Gorp, Deputy Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 21C-05
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

This code amendment was suggested by an interested person as a part of the annual docket submittal process in the fall of 2020, and the City Council later added it to the final docket. The proposed code amendment (Ordinance No. 21C-05, Exhibit 1) repeals MICC 19.15.230(I), removing from the city code direction on how Comprehensive Plan amendments are to be implemented. If approved, implementation of Comprehensive Plan amendments will instead be governed by state statute and comprehensive plan amendments will need to be adopted concurrently with implementing development regulations.

The City Council conducted a first reading of Ordinance No. 21C-05 on April 20, 2021. No revisions to the ordinance were requested.

RECOMMENDATION

Adopt Ordinance No. 21C-05 repealing 19.15.230(I).

CITY OF MERCER ISLAND
ORDINANCE NO. 21C-05

AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON
AMENDING SECTION 19.15.230 OF THE MERCER ISLAND CITY CODE TO
REPEAL SUBSECTION I, PROVIDING FOR SEVERABILITY, AND
ESTABLISHING AN EFFECTIVE DATE

WHEREAS, the Growth Management Hearings Board (Board) heard an appeal of the City Council of Mercer Island’s adoption of MICC 19.15.230(I) related to implementation of Comprehensive Plan amendments and adoption of consistent development regulations; and

WHEREAS, the Board held that the adoption of MICC 19.15.230(I) was legal under the Growth Management Act (GMA), but cautioned that its implementation in certain circumstances could result in a GMA violation; and

WHEREAS, an interested person suggested a code amendment repealing MICC 19.15.230(I) in light of the Board’s caution; and

WHEREAS, the Planning Commission on February 17, 2021 unanimously recommended that the City Council adopt a code amendment repealing MICC 19.15.230(I); and

WHEREAS, the City Council finds that state statute and regulations provide sufficient guidance to properly implement Comprehensive Plan amendments and to adopt consistent development regulations; and

WHEREAS, the City Council further finds that consequently, MICC 19.15.230(I) should be repealed;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1: Repealed. Subsection (I) of MICC 19.15.230 is hereby repealed.

Section 2: Severability. If any section, sentence, clause or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

Section 3: Effective Date. This ordinance shall take effect and be in force 5 days after its passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the 4th day of May 2021 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Benson Wong, Mayor

Approved as to Form:

ATTEST:

/s/ Bio Park, City Attorney 4/9/2021

Bio Park, City Attorney

Deborah Estrada, City Clerk

Date of Publication: _____



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5867
May 4, 2021
Consent Calendar

AGENDA BILL INFORMATION

TITLE:	AB 5867: Development Code Amendment ZTR21-002 Conditional Use Permit Applicability (Ord. No. 21C-06 Second Reading & Adoption)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed:
RECOMMENDED ACTION:	Adopt Ordinance No. 21C-06 amending MICC 19.06.110(A)(5)	<input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Interim Director Alison Van Gorp, Deputy Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 21C-06
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

This code amendment was suggested by an interested person as a part of the annual docket submittal process in the fall of 2020, and the City Council later added it to the final docket. The proposed code amendment amends [MICC 19.06.110\(A\)\(5\)](#), creating a new subsection (c) and adding clarity on the applicability of Conditional Use Permits (CUPs). The amendment provides that a CUP is only applicable to the property for which it is granted. The uses permitted under a CUP cannot be extended beyond the property for which the CUP was granted unless the conditionally approved uses are already allowed on the adjoining or added property, or a new CUP is granted for the adjoining or added property.

The City Council conducted a first reading of Ordinance No. 21C-06 on April 20, 2021. No revisions to the ordinance were requested.

RECOMMENDATION

Adopt Ordinance No. 21C-06 amending MICC 19.06.110(A)(5).

**CITY OF MERCER ISLAND
ORDINANCE NO. 21C-06**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON
AMENDING SECTION 19.06.110 OF THE MERCER ISLAND CITY CODE TO
ADD CLARITY ON CONDITIONAL USE PERMIT APPLICABILITY, PROVIDING
FOR SEVERABILITY, AND ESTABLISHING AN EFFECTIVE DATE**

WHEREAS, an interested person suggested a code amendment to add a new Subsection (c) to MICC 19.06.110(A)(5) for clarity on the applicability of Conditional Use Permits (CUPs); and

WHEREAS, the City Council added the suggested amendment to its code amendment docket in December 2020; and

WHEREAS, the Planning Commission of the City of Mercer Island held a public hearing on the suggested code amendment on February 17, 2021; and

WHEREAS, the Planning Commission unanimously recommended that the City Council adopt the suggested code amendment as revised by the Planning Commission on March 17, 2021; and

WHEREAS, the City Council finds that the proposed amendment provides additional clarity to property owners and residents of Mercer Island on the applicability of the approval of conditional uses and the process for extending the approval of these uses to added or adjacent properties;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1: **Amended.** Section 19.06.110(A)(5) is amended to add a new subsection (c) as follows:

c. *Applicability.* A conditional use permit shall be applicable only to the property for which it was granted, as defined by the legal description of the property boundaries submitted with the conditional use permit application (“Permitted Property”). The use(s) permitted under a conditional use permit shall not extend beyond the Permitted Property to adjoining property or property added to the Permitted Property unless the conditionally approved use(s) are already allowed on the adjoining or added property or a new conditional use permit is granted for the adjoining or added property.

Section 2: **Severability.** If any section, sentence, clause or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

Section 3: **Effective Date.** This ordinance shall take effect and be in force 5 days after its passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the 4th day of May 2021 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Benson Wong, Mayor

Approved as to Form:

/s/ Bio Park, City Attorney 4/9/2021

Bio Park, City Attorney

ATTEST:

Deborah Estrada, City Clerk

Date of Publication: _____



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5861
May 4, 2021
Consent Calendar**

AGENDA BILL INFORMATION

TITLE:	AB 5861: 2021 Port of Seattle Economic Development Partnership Grant Award	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed:
RECOMMENDED ACTION:	Authorize the City Manager to accept Port of Seattle Economic Development Partnership Program grant funds and appropriate expenditures.	<input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Community Planning and Development	
STAFF:	Jeff Thomas, Interim Director Sarah Bluvas, Economic Development Coordinator	
COUNCIL LIAISON:	Jake Jacobson	Craig Reynolds
EXHIBITS:	1. 2021 Port of Seattle Economic Development Partnership Grant Program Scope 2. 2021 COMI Project Proposal	
CITY COUNCIL PRIORITY:	3. Implement an economic development program.	

AMOUNT OF EXPENDITURE	\$ 37,035
AMOUNT BUDGETED	\$ 6,000
APPROPRIATION REQUIRED	\$ 31,035

SUMMARY

The City has been awarded a grant from the Port of Seattle Economic Development Partnership program to provide COVID-19 relief to the local business community this year. City Council approval is required to accept the grant award (\$24,690), authorize the required monetary and in-kind matches (\$12,345), and appropriate the full amount to support a project focused on outdoor dining and experience in Mercer Island’s business districts.

BACKGROUND

In 2021, the Port of Seattle (Port) is focusing the Economic Development Partnership program on providing COVID-19 relief and recovery support to local businesses (see Exhibit 1). Mercer Island was awarded \$24,690 and is required to provide an additional match of \$12,345. Approximately half of this match (\$6,000) will come from in-kind staff support, and the other half (\$6,345) will be provided as a cash match. The City’s estimated financial investment will be \$6-12k to yield approximately \$37k in support for the local business community.

PROPOSED PROJECT

With this grant award, staff intend to build off existing mechanisms to support the local business community, including the interim development regulations that enable outdoor dining expansion and marketing efforts to connect residents with their local businesses. The primary project goals are to:

- Partner with local businesses to design attractive outdoor seating areas to expand dining capacity and create “destinations” in the Island’s central business districts to encourage residents to stay local for food & drink; and
- Design and implement a summer “buy local” marketing campaign to promote outdoor experiences, such as outdoor dining, visiting the Farmers Market, attending socially distanced community events, etc., happening in and around Mercer Island’s central business districts.

(See Exhibit 2 for the full project proposal that was awarded funding.)

Grant funds will be redirected to support the local Mercer Island economy as much as possible using local contractors and services to complete project needs. Staff anticipate the grant and matching funds will be used for the following types of expenses:

- Contracting services (Mercer Island consultants in branding / marketing; public space design; and other local professional service providers as identified and/or needed)
- Technical assistance and outreach to local businesses (Connecting businesses with resources and with each other to encourage collaboration; redistributing outdoor furniture for local business use; surveying businesses and customers to track usage)
- Outreach and marketing collateral (Print and digital advertising; environmental elements such as signage, banners, etc.; social media content; and other pieces as identified to promote the local business community)

The \$37,035 appropriation request is for the 2021 budget, and the grant project scope is expected to be executed June-October 2021. Final grant reporting and evaluation will be delivered to the Port no later than November 2, 2021.

RECOMMENDATION

Authorize the City Manager to accept the 2021 Port of Seattle Economic Development Partnership Program grant and:

1. Appropriate \$24,690 in program expenditures using grant funds for 2021;
2. Appropriate \$6,345 in program expenditures using General Fund available fund balance (2020 prior-year surplus) as cash match; and,
3. Support the in-kind staff match, which is to be provided by the Economic Development Coordinator.

Program Guidelines

- The awards are available to 38 cities in King County, based on a \$1 per capita formula.
- Awards are capped at \$60,000 with a minimum of \$5,000 for small cities.
- A 50% local match, with up to 25% in-kind resources, of the total Port grant award is required.
- Cities may contract with local non-profits to deliver projects or manage initiatives.
- Cities may collaborate or aggregate regionally to enhance impact or outcomes.

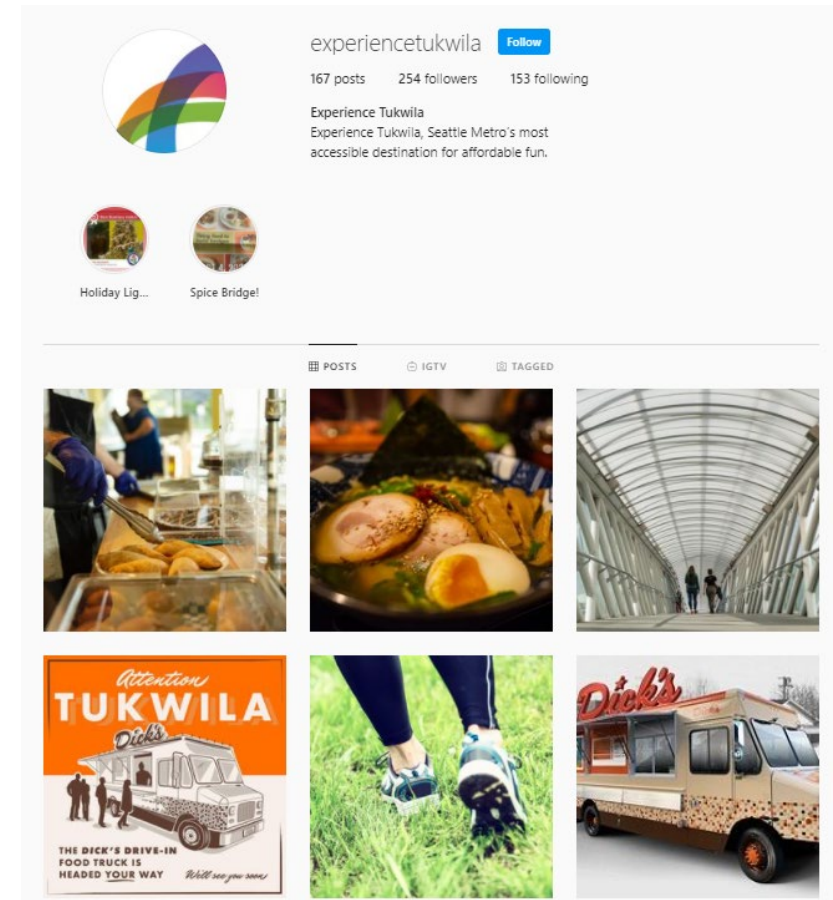


Green River Small Business Development Centers
working with businesses in Covington
(virtual advising since March)

Program Guidelines (Continued)

Item 10.

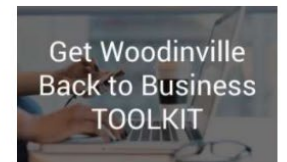
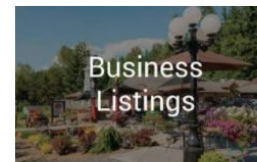
- Projects should align with city's economic development strategy, **support COVID-19 recovery**, AND Port's Century Agenda or business interests.
- Specific deliverables and costs must be identified and documented.
- Port funds will be released on a cost reimbursement basis with documentation.
- Cities are strongly encouraged to discuss proposed projects/uses of funds with Port of Seattle staff early in concept.



Experience Tukwila Instagram

Eligible Activities

- Focus on projects that respond to COVID-19 relief and recovery
- New application format
- Prioritized project categories:
 - Small business (and key industry) assistance
 - Buy local and placemaking (merchant driven)
 - Local tourism promotion
 - Workforce retention/ development
- Focus on supporting impacted businesses, communities, and workers



“Woodinville Strong” website with COVID-19 resources for businesses and the community

Ineligible Activities

- General feasibility studies and economic development planning not related to COVID-19 recovery
- Business recruitment
- Direct cash grants or loans made to businesses or organizations
- Capital projects (new or existing facilities)
- Expenses for projects already underway
- Underwriting general or capital expenses associated with an event or program already in progress
- Can't violates laws and must be permitted Port activity

Program Calendar

- March 3, 2021 Application Office Hours from 10:00 – 10:50 pm
- March 12 Application Office Hours from 10:00 – 10:50 pm
- **March 31** **Application deadline**
- April - May Applications reviewed POS, agreements negotiated, and agreements approved with participating cities
- May – September Project implementation
- November 1, 2021 2021 EDP program projects final reports deadline



Port of Seattle Century Agenda

2021 Economic Development Partnership Program City Application

City: City of Mercer Island

Federal Tax Number: 91-6017561

Contact Name: Sarah Bluvas

Title: Economic Development Coordinator

Telephone: 206.549.1032

Email: sarah.bluvas@mercerisland.gov

Address: 9611 SE 36th Street

City, State, Zip: Mercer Island, WA 98040

Alternate Contact: Jeff Thomas, Interim Community Planning & Development Director

Alternate Telephone: 206.275.7732

Alternate Email: jeff.thomas@mercerisland.gov

Declaration: I HEREBY CERTIFY THAT THE INFORMATION GIVEN IN THIS APPLICATION TO THE PORT OF SEATTLE IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE.

Signature of Responsible Official:

Print or Type Name and Title: Sarah Bluvas, Economic Development Coordinator

Date: March 30, 2021

Project Description and Budget

1. **Project Description:** Summarize the project(s) you plan to implement and explain how project(s) address COVID-19 economic issues in your city. Include a brief description of the project goal(s) and summary of COVID-19 economic impacts being addressed.

We are designing a project to encourage Mercer Island residents to safely get outside and support local businesses this summer. The project includes two primary components:

- **Technical assistance:** Assist existing eating & drinking establishments with creating outdoor dining areas in public ROW or private parking (made possible under interim development regulations passed to assist these businesses during the pandemic)
- **Marketing assistance:** Promote outdoor experiences (dining, parks, Farmers Market, public art, community events, etc.) in MI Town Center and the South End business district under the MInext buy local marketing campaign (e.g. MInext Outdoor Experience...)

2. **Brief Description Bullets:** Summarize the complete scope of work and goals briefly using 2 - 4 bullets. Please keep each bullet to 1 or 2 sentences. These bullets are meant to be a very brief synopsis the project(s) the Port of Seattle is funding in each city and may be used to describe each city's project(s) to the Port of Seattle Commission, to the public, and with local media.

- Partner with local businesses to design attractive outdoor seating areas to expand dining capacity and create "destinations" in the Island's central business districts to encourage residents to stay local for food & drink
- Design and implement a summer campaign under the MInext buy local marketing program to promote outdoor experiences, such as dining al fresco, visiting the Farmers Market, attending socially distanced community events, etc., happening in and around Mercer Island's central business districts

3. **Project Scope of Work:** Outline project title or components, economic impacts of COVID-19 the project is addressing, project goals, project deliverables, and metrics (measurable outcomes) using the table below. View Appendix B for sample metrics, measures of success, and data sources. The table is used in the agreement between the Port of Seattle and each city.

Project title or component:	COVID-19 Economic Impacts:	Project goal(s):	Project deliverable(s) and estimated completion:	Metrics (measurable outcomes):
<p>Technical Assistance to Create Outdoor Dining Areas</p>	<ul style="list-style-type: none"> Local eating & drinking establishments continue to be impacted by indoor dining capacity restrictions. As of March 24, 2021, 10% of Mercer Island eating & drinking establishments have struggled to reopen or closed permanently. 	<ul style="list-style-type: none"> Ensure all eating & drinking establishments understand the process for creating outdoor dining spaces under Ordinance No. 21C-03, which enables use of public ROW and private parking for outdoor dining Encourage collaboration and innovation by connecting businesses with each other and facilitating outdoor dining partnerships Strengthen relationships with local eating & drinking establishments as well as property owners/managers 	<p>Outreach to businesses and property owners/managers</p> <ul style="list-style-type: none"> Complete by 05.31.21 Connect businesses with resources for creating their outdoor dining spaces, ideas for business partnerships, etc. Deliverables: spreadsheet tracking outreach touchpoints and follow-up <p>Established summer dining areas in Town Center and South End business district</p> <ul style="list-style-type: none"> Complete by 06.30.21 Collaborate with businesses to design attractive and safe outdoor dining areas Redistribute MInext branded tables and chairs and/or provide other equipment to create the dining areas Deliverables: documentation of established outdoor dining areas (photographs, maps, etc.) <p>Survey of residents and businesses to identify if outdoor dining areas were successful and to inform future planning efforts</p> <ul style="list-style-type: none"> Complete by 09.30.21 Develop brief survey and deploy via QR 	<ul style="list-style-type: none"> Number of outdoor dining areas created Number of business partnerships / collaborations formed Number of survey responses from outdoor dining users Number of survey responses from participating businesses

			<p>code at each dining area to capture community use</p> <ul style="list-style-type: none"> • Develop brief survey for businesses and deploy via e-mail at the end of outdoor dining campaign • Deliverables: survey report 	
<p>Promote Outdoor Experiences & Opportunities Under “MInext” Buy Local Campaign</p>	<ul style="list-style-type: none"> • Local businesses continue to be impacted by indoor capacity restrictions. • As more people become vaccinated and restrictions relax, we anticipate residents will start leaving the Island again more frequently for shopping, services, etc., which would create additional challenges for Mercer Island businesses. 	<ul style="list-style-type: none"> • Continue to build awareness of and buy-in for the “MInext” buy local campaign by promoting outdoor experiences (e.g. “MInext Outdoor Experience...”) • Assist businesses with creating and promoting outdoor activities or opportunities to target Mercer Island residents and keep them on-Island for services • Inspire community connection by partnering with businesses, community organizations, etc. 	<p>Outreach to businesses and community groups</p> <ul style="list-style-type: none"> • Complete by 06.30.21 • Deliverables: spreadsheet tracking outreach, outdoor opportunities being offered, and follow-up; updated MInext website with complete listing of Island organizations and their outdoor offerings <p>Design and launch summer campaign promoting outdoor experience</p> <ul style="list-style-type: none"> • Launch by 06.30.21 • Deliverables: updated website, marketing and advertising collateral, environmental advertising (banners, signage, etc.), etc. 	<ul style="list-style-type: none"> • Number of businesses and community organizations that participate in campaign • Number of outdoor offerings promoted • Social media engagement metrics (Facebook likes, • Number of business partnerships / collaborations formed • Number of survey responses from outdoor dining users • Number of survey responses from participating businesses

4. **Connection to Port of Seattle interests:** Explain how your project benefits the Port of Seattle and ties to the Port’s business interests?

Our project aims to continue preserving small businesses and stimulate economic recovery for the City of Mercer Island, a regional patron of the Port of Seattle that relies on SeaTac International airport as a gateway for tourism and commerce. Maintaining the local Mercer Island economy is good for the region, which ultimately benefits the Port of Seattle and its goal of promoting economic development in King County.

5. **Project Budget:** Identify each project budget category, total funds (including the monetary value of in-kind resources), Port of Seattle funds and City monetary and in-kind matching funds. Include the total funds from each column in the second to last row. Include the percentage contributions to the Port of Seattle's contribution in the last row. This table is used in the agreement between the Port of Seattle and each city.

Project:	Project Category (Please select one of the categories provided)	Port of Seattle Funds Awarded:	City Monetary Matching Funds:	City In-kind Matching Funds:	Total Funds (Including In-Kind):
Project: Assist businesses in creating outdoor dining attractions	Buy Local/ Placemaking	\$12,690	\$3,345	\$3,000	\$19,035
Project: Promote outdoor dining through summer marketing campaign	Buy Local/ Placemaking	\$12,000	\$3,000	\$3,000	\$18,000
Total Funds:		\$24,690	\$6,345	\$6,000	\$37,035
Percentage contribution to Port Funds*:		100%	25.7%	24.3%	

*City monetary and in-kind matching funds must add up to at least 50% of the Port of Seattle funds awarded. In-kind resources can only be used for up to 25 percent of the grant award amount. See program guidelines for more details.

6. **Collaboration with partners:** Please identify any community organizations (chamber of commerce, neighborhood associations, Small Business Development Centers, SCORE, Greater Seattle Partners, etc.) you plan to work with to complete all or part of your project(s)?
- Mercer Island Chamber of Commerce
 - Mercer Island Reporter + other local media outlets
 - Local businesses and property owners/managers
7. **Use of consultants or contractors:** If you plan to use consultants or contractors to complete all or part of the project, please identify the firm or type of firm you plan to hire for this project.
- L+B Design – Mercer Island-based branding and marketing consultant
 - Exterior space/outdoor dining designer – TBC but prioritizing Mercer Island-based contractor

Appendix A: 2021 Maximum Grant Award Amounts by City

City	2021 Award Amounts
Algona	\$5,000
Auburn (part)	\$60,000
Beaux Arts Village	\$5,000
Bellevue	\$60,000
Black Diamond	\$5,205
Bothell (part)	\$29,730
Burien	\$52,300
Carnation	\$5,000
Clyde Hill	\$5,000
Covington	\$20,530
Des Moines	\$32,260
Duvall	\$7,950
Enumclaw (part)	\$12,610
Federal Way	\$60,000
Hunts Point	\$5,000
Issaquah	\$38,690
Kenmore	\$23,450
Kent	\$60,000
Kirkland	\$60,000

Lake Forest Park	\$13,280
Maple Valley	\$26,630
Medina	\$5,000
Mercer Island	\$24,690
Milton (part)	\$5,000
Newcastle	\$12,870
Normandy Park	\$6,625
North Bend	\$7,455
Pacific (part)	\$6,895
Redmond	\$60,000
Renton	\$60,000
Sammamish	\$60,000
SeaTac	\$29,180
Shoreline	\$56,980
Skykomish	\$5,000
Snoqualmie	\$13,680
Tukwila	\$21,360
Woodinville	\$12,790
Yarrow Point	\$5,000
Total Eligible Funding	\$980,160

Appendix B: Sample Metrics, Measures of Success, and Data Sources by Project Type

The following list of sample metrics and measures of success can be used as a guide when considering different types of projects.

Project Type	Sample Metrics
Business and investment attraction	<ul style="list-style-type: none"> • Number and type of businesses contracted at an event or as part of a campaign • Number and type of leads from marketing or sales activity • Businesses attracted and number of jobs created
Business creation and entrepreneurship	<ul style="list-style-type: none"> • Number of individuals trained in entrepreneurial training programs including demographic information or survey information • Number and types of businesses served and types of services provided • Number of contacts made to small businesses • Number and types of trainings provided • Number of new business starts/ businesses created
Business retention and expansion	<ul style="list-style-type: none"> • Number and type of businesses contacted, expanded, or retained • Number of businesses assisted (the type of assistance, the value of assistance provided, etc.) • Ratings of the business climate in the community • Activities that are done to support a “Buy Local” campaign and that quantify the campaign engagement
Marketing	<ul style="list-style-type: none"> • Website metrics like impressions, new users, top acquisitions channels, most visited pages, etc. • Email list size/ growth, open rate, and click rates • Number of articles written, social media generated, or reporters or influencers reached from public relations activities • The changes (before and after) of a revised or newly created website that may address user-friendliness and/ or mobile responsiveness • Amount of impressions, reach, or audience demographics of a specific ad in print, radio or online media
Reports, feasibility studies, or market research	<ul style="list-style-type: none"> • Report finding and next steps on the specific results of research conducted
Events and marketplace	<ul style="list-style-type: none"> • The number of visitors, vendors, exhibits, etc. • Value of visitors gathered by vendor survey • Publicity stemming from the event

Client satisfaction and engagement	<ul style="list-style-type: none"> • Community/client satisfaction rating (via a survey) • Clients follow-up visits and continued engagement • Client retention
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For a more detailed list of sample metrics by type of economic development activity and discussion of metrics, please see "[Making it Count: Metrics for High Performing EDOs](#)" by the International Economic Development Council.

Search city level economic development and community data at:

- [Greater Seattle Partners](#);
- [Port of Seattle Equity Atlas](#);
- [Workforce Development Council of Seattle-King County](#) talent pipeline tool;
- [Headwater Economics](#) "economic profiles system," "populations at risk," and "neighborhoods at risk" reports;
- [Data USA](#); and
- [U.S. Census Bureau's Regional Analyst tool](#).



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5855
May 4, 2021
Public Hearing

AGENDA BILL INFORMATION

TITLE:	AB 5855: Interim Design and Concealment Standards for Small Cell Facilities Deployment	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed:
RECOMMENDED ACTION:	Conduct public hearing and adopt Ordinance No. 21-08 extending the interim design and concealment standards for small cell facilities deployment established under Ordinance No. 19C-02.	<input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Interim Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 21-08 2. Ordinance No. 19C-02
CITY COUNCIL PRIORITY:	3. Support the Leadership Team's Work Plan

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

Ordinance No. 21-08 (Exhibit 1) will extend the interim design and concealment standards for small cell facilities deployment established under emergency Ordinance No. 19C-02 (Exhibit 2), which expires on July 11, 2021 unless action is taken by the City Council following the public hearing. Until permanent design and concealment standards are adopted, staff recommends the effective period of the interim design and concealment standards for deployment of small cell facilities be extended for another six-month period. Development of permanent regulations are included in the Community Planning and Development (CPD) Department's 2021 work plan and are currently under review and consideration by the Planning Commission.

BACKGROUND

On January 15, 2019, the City Council unanimously passed emergency Ordinance No. 19C-02, establishing interim design and concealment standards for small cell facilities deployments. The emergency ordinance was adopted in response to the Federal Communications Commission's (FCC) issuance of a "Declaratory Ruling and Third Report and Order" ("New Rules") related to the deployment of small cell facilities, which became effective January 14, 2019. The New Rules resulted in significant changes to the approach the City must use to regulate small cell deployment, which were described in [AB 5526](#).

On March 5, 2019, the City Council (see [AB 5538](#)) conducted a public hearing in compliance with RCW 35A.63.220 and 36.70A.390. Public testimony included verbal comments from representatives of Crown Castle and Verizon, and written comments from members of the Mercer Island community.

Interim regulations expire six months after adoption, unless extended by the City Council following an additional public hearing. The following is a summary of subsequent actions taken by the City Council:

- On June 18, 2019, the City Council (see [AB 5565](#)) held a public hearing and passed Ordinance No. 19-10, which extended Ordinance No. 19C-02 through January 14, 2020.
- On December 3, 2019, the City Council (see [AB 5637](#)) held a public hearing and passed Ordinance No. 19-22, which extended Ordinance No. 19C-02 through July 13, 2020.
- On June 16, 2020, the City Council (see [AB 5707](#)) held a public hearing and adopted Ordinance No. 20-11, which extended Ordinance No. 19C-02 through January 12, 2021.
- On December 1, 2020, the City Council (see [AB 5787](#)) held a public hearing and adopted Ordinance No. 20-28, which extended Ordinance No. 19C-02 through July 11, 2021.

Ordinance No. 19C-02 will expire on July 11, 2021 unless extended by the City Council, following a public hearing.

NEXT STEPS

At the end of 2019, the Planning Commission developed a recommended scope for the proposed update to the small cells facilities development regulations, which was reviewed and approved by the City Council on January 21, 2020 (see [AB 5652](#)). This work was suspended in response to the COVID-19 pandemic and is scheduled to commence as part of the 2021 CPD work program. The Planning Commission has been reviewing and considering proposed permanent regulations since March 2021. It is anticipated City Council will receive the recommendation of the Planning Commission in June 2021.

RECOMMENDATION

1. Conduct public hearing and consider public testimony.
2. Suspend the City Council Rules of Procedure 6.3, requiring a second reading of an ordinance.
3. Adopt Ordinance No. 21-08, extending the interim design and concealment standards for small cell facilities deployment established under Ordinance No. 19C-02.

**CITY OF MERCER ISLAND
ORDINANCE NO. 21-08**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,
RENEWING FOR SIX MONTHS INTERIM DESIGN AND CONCEALMENT
STANDARDS FOR DEPLOYMENT OF SMALL CELL FACILITIES ADOPTED IN
ORDINANCE 19C-02; PROVIDING FOR SEVERABILITY AND ESTABLISHING
AN EFFECTIVE DATE.**

WHEREAS, the City Council unanimously passed Emergency Ordinance 19C-02 (“Ord. 19C-02”) on January 15, 2019, and held a public hearing on March 5, 2019, in response to the Federal Communications Commission’s Declaratory Ruling and Third Report and Order (“New Rules”) relating to small cell facilities, which became effective January 15, 2019; and

WHEREAS, the New Rules significantly preempt the City’s ability to regulate the installation of small cell facilities on City-owned public rights-of-way; and

WHEREAS, aesthetic requirements imposed by the City under the New Rules on installation of small cell facilities should be published in advance and they must be reasonable; and

WHEREAS, Ord. 19C-02 adopted interim design and concealment standards for deployment of small cell facilities; and

WHEREAS, the design and concealment standards for small cell facilities in Ord. 19C-02 are effective for an initial period of six months, unless repealed, extended or modified by the City Council after subsequent public hearing(s) and entry of appropriate findings of fact; and

WHEREAS, the City Council extended the effective period of Ord. 19C-02 several times following additional public hearings; and

WHEREAS, the City Council considered and approved a recommended scope of work on January 21, 2020 and directed the Planning Commission to proceed in developing permanent design and concealment standards for deployment of small cell facilities; and

WHEREAS, the City Council finds that the onset of the COVID-19 pandemic has contributed significantly to the delay in the Planning Commission’s review of permanent design and concealment standards for deployment of small cell facilities; and

WHEREAS, the City has not yet adopted permanent design and concealment standards for deployment of small cell facilities; and

WHEREAS, the interim design and concealment standards adopted under Ord. 19C-02 will expire on or about July 11, 2021, unless further extended following a public hearing; and

WHEREAS, the conditions that existed when Ord. 19C-02 was adopted requiring the need for the City to have interim design and concealment standards for deployment of small cell facilities continue to exist today; and

WHEREAS, the City Council finds that deployment of small cell facilities with unregulated design and concealment standards may result in uncoordinated installations, visual blight, interference with public facilities and equipment, and traffic dangers that pose harm to public health, safety, property, and welfare; and

WHEREAS, to prevent the potential harm to public health, safety, property, and welfare, the City Council concludes that the City needs to extend the interim design and concealment standards for deployment of small cell facilities until permanent standards can be adopted following the process and procedures for adopting development regulations; and

WHEREAS, the City is authorized under RCW 35A.63.220, 36.70A.390 to renew an interim zoning and official control ordinance for one or more six-month periods, provided it holds a public hearing on the same prior to each renewal; and

WHEREAS, consistent with the provisions of RCW 35A.63.220 and RCW 36.70A.390, the City Council held a public hearing prior to passing this Ordinance; NOW, THEREFORE,

THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

- Section 1. Whereas Clauses Adopted.** The “Whereas Clauses” set forth in the recital of this Ordinance are adopted as the findings and conclusions of the City Council for passing this Ordinance. Furthermore, the “Whereas Clauses” set forth in the recital of Ord. 19C-02 are also adopted by reference as supplemental findings and conclusions of the City Council for passing this Ordinance.
- Section 2. Interim Standards Renewed.** On July 10, 2021 prior to the expiration of the current effective period, the effective period of Ord. 19C-02 and the Interim Design and Concealment Standards for Deployment of Small Cell Facilities, as set forth in Exhibit A of Ord. 19C-02 and adopted thereunder, shall be renewed under RCW 35A.63.220 and RCW 36.70A.390 for another six-months until January 10, 2022, unless repealed, extended or modified by the City Council.
- Section 3. Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this Ordinance or its application to any other person, property or circumstance.
- Section 4. Publication and Effective Date.** A summary of this Ordinance consisting of its title shall be published in the official newspaper of the City. This Ordinance shall take effect and be in full force five days after the date of publication.

Passed by the City Council of the City of Mercer Island, Washington, at its regular meeting on the 4th of May 2021 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Benson Wong, Mayor

APPROVED AS TO FORM:

ATTEST:

/s/ Bio Park, 04/28/2021

Bio Park, City Attorney

Deborah A. Estrada, City Clerk

Date of Publication: _____

**CITY OF MERCER ISLAND
ORDINANCE NO. 19C-02**

AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON, DECLARING AN EMERGENCY; ADOPTING INTERIM DESIGN AND CONCEALMENT STANDARDS FOR SMALL CELL FACILITIES DEPLOYMENT; PROVIDING FOR A PUBLIC HEARING; AND ESTABLISHING AN IMMEDIATE EFFECTIVE DATE.

WHEREAS, the Federal Communications Commission issued a Declaratory Ruling and Third Report and Order (“New Rules”) relating to small cell facilities, which became effective January 14, 2019; and

WHEREAS, the New Rules significantly preempt the City’s ability to regulate the installation of small cell facilities on City-owned public rights-of-way; and

WHEREAS, aesthetic requirements imposed by the City under the New Rules on installation of small cell facilities must be published in advance and must also be reasonable, no more burdensome than those applied to other types of infrastructure deployments, and objective; and

WHEREAS, the City does not have design and concealment standards adopted for deployment of small cell facilities currently; and

WHEREAS, without adopted standards, the City may not impose design and concealment standards on applications for the deployment of small cell facilities under the New Rules; and

WHEREAS, the City Council finds that deployment of small cell facilities with unregulated design and concealment standards may result in uncoordinated installations, visual blight, interference with public facilities and equipment, and traffic dangers that pose harm to public health, safety, property, and welfare; and

WHEREAS, to prevent the potential harm to public health, safety, property, and welfare, the City Council concludes that the City immediately needs interim design and concealment standards for deployment of small cell facilities until permanent standards can be adopted following the process and procedures for adopting development regulations; and

WHEREAS, the City is authorized under RCW 35A.63.220, 36.70A.390 to pass an interim zoning and official control ordinance for up to six months, provided it holds a public hearing on the same within sixty days after passage; and

WHEREAS, consistent with the provisions of RCW 35A.63.220 and RCW 36.70A.390, it is appropriate for the City Council to hold a public hearing and adopt findings of fact supporting and justifying the interim zoning and official control ordinance within at least sixty days of its passage; **NOW, THEREFORE,**

THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

- Section 1. Whereas Clauses Adopted.** The “Whereas Clauses” set forth in the recital of this Ordinance are hereby adopted as the preliminary findings and conclusions of the City Council for passing this Ordinance.
- Section 2. Declaration of Emergency.** As set forth in the “Whereas Clauses” adopted in Section 1 of this Ordinance, the City Council hereby declares that an emergency exists necessitating that this Ordinance take effect immediately upon unanimous passage by the whole membership of the City Council, and that the same is not subject to a referendum (RCW 35A.11.090(2)) and is exempt from SEPA review (WAC 197-11-880 and MICC 19.07.120(D)).
- Section 3. Interim Standards Adopted.** Interim Design and Concealment Standards for Deployment of Small Cell Facilities are hereby adopted as set forth in Exhibit A to this Ordinance.
- Section 4. Public Hearing.** Pursuant to RCW 35A.63.220 and RCW 36.70A.390, a public hearing shall be scheduled for 7:00 p.m. on March 5, 2019, which is within 60 days of this Ordinance passage, at Mercer Island City Hall, 9611 SE 36th Street, during the City Council’s regular meeting, or as soon thereafter as the business of the City Council shall permit, in order to hear and consider the comments and testimony of those wishing to speak at such public hearing regarding the interim standards imposed by this Ordinance and to consider adopting further findings of fact if needed.
- Section 5. Duration of Interim Standards.** The Interim Design and Concealment Standards for Deployment of Small Cell Facilities approved by this Ordinance shall become effective immediately, on the date hereof, and shall continue in effect for an initial period of six months, unless repealed, extended or modified by the City Council after subsequent public hearing(s), entry of appropriate findings of fact, and or development of a work plan for related studies pursuant to RCW 35A.63.220 and RCW 36.70A.390.
- Section 6. Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property, or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this Ordinance or its application to any other person, property or circumstance.
- Section 7. Effective Date.** This Ordinance, as a public emergency ordinance necessary for the protection of the public health, safety, property, and welfare, shall take effect and be in full force and effect immediately upon its unanimous passage by the entire membership of the City Council as required by RCW 35A.11.090(2) and 35A.13.190.

Passed unanimously by the City Council of the City of Mercer Island, Washington, at its regular meeting on the 15th day of January 2019 and signed in authentication of its passage.

CITY OF MERCER ISLAND



Debbie Bertlin, Mayor

Approved as to Form:



Kari L. Sand, City Attorney

ATTEST:



Deborah A. Estrada, City Clerk

Date of Publication: 1/23/2019

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DRAFT
Code Amendments
Small Cell Facilities Design and Concealment Interim Standards

GENERAL REGULATIONS
19.06.070 Small Cell Deployment.
19.06.075 Small Cell Deployments – Design and Concealment Standards.

DEFINITIONS
19.15.030 Land Use Review Types.

DEFINITIONS
19.16.010 Definitions.

“Normal Text” is existing code language
“~~Strikethrough Text~~” is existing code language that will be deleted
“Underline Text” is new code language that will be added
“...” represents that existing code language is omitted and will not be amended

1 **19.06.070 ~~Bonding and insurance~~ Small cell facilities deployment.**

2 The following provisions establish standards for small cell facilities deployments; provided, however,
 3 that any small cell or small cell network component which is not exempt from SEPA review shall also
 4 comply with chapter 19.07 MICC:

5 (1) Small Cell Facility Approval Required. Small cell facilities are permitted in all zoning
 6 designations subject to a Type II land use review process pursuant to chapter 19.15 MICC. In
 7 addition to the small cell approval, one or more right-of-way use permits may also be required
 8 for small cell deployment.

9 (2) Previously Approved Small Cells on Existing or Replacement Utility Poles. Eligible small cell
 10 facilities permitted under the provisions of a franchise approval prior to the adoption of these
 11 standards shall be considered to have satisfied the design and concealment standards when
 12 installed and maintained in accordance with the franchise agreement.

13 (3) Replacement Utility Pole – Street Lighting. With the express permission of the City, a
 14 replacement utility pole or a new utility pole may be permitted in the form of a new street light
 15 standard. The design of the street light standard shall be in accordance with the City lighting
 16 requirements in effect at the time of application. Wherever technologically feasible, all
 17 equipment and cabling shall be internal to the replacement street lighting standard, or
 18 concealed through the design and implementation of a concealment plan.

19 (4) Undergrounded Utility Areas. A service provider or infrastructure company desiring to locate
 20 any aboveground infrastructure in an undergrounded utility area shall provide a separate,
 21 standalone pole. Pole design to be approved by the City pursuant to MICC 19.06.075(6)(d).

22
 23 **19.06.075 Small Cell Deployments – Design and concealment standards.**

24 Small cell deployments, whether permitted on the right-of-way pursuant to a franchise or in accordance
 25 with this chapter, shall conform to the design standards set forth in this section.

26 (1) Small Cell Deployment Design Standards - General Requirements. All small cell deployments
 27 shall comply with the following provisions:

28 (a) Ground-mounted equipment in the rights-of-way is prohibited unless such facilities
 29 are placed underground or the applicant can demonstrate that pole-mounted or
 30 undergrounded equipment is technically infeasible. If ground-mounted equipment is
 31 necessary, then the applicant shall submit a concealment plan pursuant to subsection
 32 (7). Generators located in the rights-of-way are prohibited.

33 (b) No equipment shall be operated so as to produce noise in violation of chapter 8.24
 34 MICC.

35 (c) Small cell facilities are not permitted on traffic signal poles.

1 (d) Replacement poles and new poles shall comply with the Americans with Disabilities
 2 Act (ADA), City construction and sidewalk clearance standards, and state and federal
 3 regulations in order to provide a clear and safe passage within the rights-of-way.

4 (e) Replacement poles shall be located as near as possible subject to approval by the
 5 City Engineer to the existing pole with the requirement to remove the abandoned pole.

6 (f) No signage, message or identification other than the manufacturer's identification or
 7 identification required by governing law is allowed to be portrayed on any antenna, and
 8 any such signage on equipment enclosures shall be of the minimum amount possible to
 9 achieve the intended purpose; provided, that signs are permitted as concealment
 10 element techniques where appropriate.

11 (g) Antennas and related equipment shall not be illuminated except for security reasons,
 12 required by a federal or state authority, or unless approved as part of a concealment
 13 plan.

14 (h) Side arm mounts for antennas or equipment are prohibited.

15 (i) The preferred location of a small cell facility on a pole is the location with the least
 16 visible impact.

17 (j) Antennas, equipment enclosures, and ancillary equipment, conduit and cable shall be
 18 located within the building or pole to the maximum extent feasible.

19 (k) Antennas, equipment enclosures and ancillary equipment, conduit and cable shall
 20 not adversely affect the aesthetic appearance or visual character of the building or pole
 21 upon which they are attached.

22 (l) The City may consider the cumulative visual effects of small cells mounted on poles,
 23 together with existing utility equipment, within the rights-of-way when assessing
 24 proposed siting locations so as to not adversely affect the visual character of the City.
 25 This provision shall not be applied to limit the number of permits issued when no
 26 alternative sites are reasonably available nor to impose a technological requirement on
 27 the service provider.

28 (m) The design criteria as applicable to small cell facilities described herein shall be
 29 considered concealment elements and such small cell facilities may only be expanded
 30 upon an eligible facilities request described in chapter 19.06 MICC, when the
 31 modification does not defeat the concealment elements of the facility.

32 (2) Small Cell Facilities Attached to Nonwooden Poles. Small cell facilities attached to existing or
 33 replacement nonwooden light poles and other nonwooden poles in the right-of-way or poles
 34 outside of the right-of-way shall conform to the following design criteria in addition to the
 35 General Requirements set forth in subsection (1) above:

36 (a) Antennas and the associated equipment enclosures shall be sited and installed in a
 37 manner which minimizes the visual impact on the streetscape either by either:

1 i. Fully concealing the antennas and associated equipment fully within the pole;
2 or,

3 ii. Through a concealment plan which provides an equivalent or greater impact
4 reduction pursuant to subsection (7), below.

5 (b) All conduit, cables, wires and fiber must be routed internally in the light pole.
6 Conduit, cables, wires and fiber extending outside the pole to connect with externally
7 mounted antennas or equipment shall be located within shrouds, canisters, or sleeves.

8 (c) An antenna on top of an existing pole may not extend more than six feet above the
9 height of the existing pole and the diameter may not exceed 16 inches, measured at the
10 top of the pole, unless the applicant can demonstrate that more space is needed. The
11 antennas shall be integrated into the pole design so that they appear as a continuation
12 of the original pole, including colored, powder coated, or other permanent coloration,
13 to match the pole, and shall be shrouded or screened to blend with the pole. All cabling
14 and mounting hardware/brackets from the bottom of the antenna to the top of the pole
15 shall be fully concealed and integrated with the pole.

16 (d) In addition to the increased antenna height allowed in subsection (c) above, the
17 height of any replacement pole may not extend more than 10 feet above the height of
18 the existing pole or the minimum additional height necessary for adequate clearance
19 from electrical wires, whichever is greater.

20 (e) Any replacement nonwooden pole shall substantially conform to the design of the
21 pole it is replacing, or the applicable City pole design standards.

22 (f) The diameter of a replacement pole shall comply with applicable setback and
23 sidewalk clearance requirements, ADA requirements, and if a replacement light
24 standard then with the City's lighting requirements.

25 (g) The use of the pole for the siting of a small cell facility shall be considered secondary
26 to the primary function of the pole. If the primary function of a pole serving as the host
27 site for a small cell facility becomes unnecessary, the pole shall not be retained for the
28 sole purpose of accommodating the small cell facility and the small cell facility and all
29 associated equipment shall be removed.

30 (3) Wooden Pole Design Standards. Small cell facilities located on wooden poles shall conform to
31 the following design criteria in addition to the General Requirements set forth in subsection (1)
32 above:

33 (a) The wooden pole at the proposed location may be replaced with a taller pole for the
34 purpose of accommodating a small cell facility; provided, that the replacement pole
35 shall not exceed a height that is a maximum of 10 feet taller than the existing pole,
36 unless a further height increase is required and confirmed in writing by the pole owner
37 and that such height extension is the minimum extension possible to provide sufficient
38 separation and/or clearance from electrical and wireline facilities.

1 (b) A pole extender may be used instead of replacing an existing pole but may not
2 increase the height of the existing pole by more than 10 feet unless a further height
3 increase is required and confirmed in writing by the pole owner and such height
4 increase is the minimum extension possible to provide sufficient separation and/or
5 clearance from electrical and wireline facilities. The pole extender shall be painted to
6 approximately match the color of the pole and shall substantially match the diameter of
7 the pole measured at the top of the pole.

8 (c) Replacement wooden poles may either match the approximate color and materials
9 of the replaced pole or shall be the standard new wooden pole used by the pole owner
10 in the City.

11 (d) Antennas, equipment enclosures, and all ancillary equipment, boxes and conduit
12 shall be colored, powder coated, or other permanent coloration, to match the
13 approximate color of the surface of the wooden pole on which they are attached.

14 (e) Panel antennas shall not be mounted on the side of a pole more than 12 inches from
15 the surface of the wooden pole, measured from the exterior surface of the pole to the
16 furthest extent of the panel antenna.

17 (f) Antennas should be placed in an effort to minimize visual clutter and obtrusiveness.
18 Multiple antennas are permitted on a wooden pole; provided, that each antenna
19 enclosure shall not be more than three cubic feet in volume, with a cumulative total
20 antenna volume not to exceed 12 cubic feet.

21 (g) In addition to the increased antenna height allowed in subsection (b) above, a
22 canister antenna may be mounted on top of an existing wooden pole, which may not
23 exceed the height requirements described in subsection (3)(a) of this section. A canister
24 antenna mounted on the top of a wooden pole shall not exceed 16 inches, measured at
25 the top of the pole, and shall be colored or painted to match the pole. The canister
26 antenna must be placed to look as if it is an extension of the pole. In the alternative, the
27 applicant may propose a side-mounted canister antenna, so long as the inside edge of
28 the antenna is no more than 12 inches from the surface of the wooden pole. All cables
29 shall be concealed either within the canister antenna or within a sleeve between the
30 antenna and the wooden pole.

31 (h) In addition to the increased antenna height allowed in subsection (b) above, an
32 omni-directional antenna may be mounted on the top of an existing wooden pole,
33 provided such antenna is no more than four feet in height and is mounted directly on
34 the top of a pole or attached to a sleeve made to look like the exterior of the pole as
35 close to the top of the pole as technically feasible. All cables shall be concealed within
36 the sleeve between the bottom of the antenna and the mounting bracket.

37 (i) All related equipment including but not limited to ancillary equipment, radios, cables,
38 associated shrouding, microwaves, and conduit which are mounted on wooden poles
39 shall not be mounted more than six inches from the surface of the pole, unless a further
40 distance is technically required, and is confirmed in writing by the pole owner.

1 (j) Equipment for small cell facilities must be attached to the wooden pole, unless
 2 otherwise permitted to be ground-mounted pursuant to subsection (1) of this section.
 3 The equipment must be placed in the smallest enclosure possible for the intended
 4 purpose. The equipment enclosure may not exceed 17 cubic feet. Multiple equipment
 5 enclosures may be acceptable if designed to more closely integrate with the pole design
 6 and do not cumulatively exceed 17 cubic feet. The applicant is encouraged to place the
 7 equipment enclosure behind any banners or road signs that may be on the pole if such
 8 banners or road signs are allowed by the pole owner.

9 (k) The visual effect of the small cell facility on all other aspects of the appearance of the
 10 wooden pole shall be minimized to the greatest extent reasonably possible.

11 (l) The use of the wooden pole for the siting of a small cell facility shall be considered
 12 secondary to the primary function of the pole. If the primary function of a pole serving
 13 as the host site for a small cell facility becomes unnecessary, the pole shall not be
 14 retained for the sole purpose of accommodating the small cell facility and the small cell
 15 facility and all associated equipment shall be removed.

16 (m) All cables and wires shall be routed through conduit along the outside of the pole.
 17 The outside conduit shall be colored, powder coated, or other permanent coloration, to
 18 match the pole. The number and size of conduits shall be minimized to the number
 19 technically necessary to accommodate the small cell.

20 (4) Small Cell Facilities Attached to Existing Buildings. Small cell facilities attached to existing
 21 buildings shall conform to the following design criteria:

22 (a) Small cell facilities may be mounted to the sides of a building if the antennas do not
 23 interrupt the building's architectural theme.

24 (b) The interruption of architectural lines or horizontal or vertical reveals is discouraged.

25 (c) New architectural features such as columns, pilasters, corbels, or other
 26 ornamentation that conceal antennas may be used if they complement the architecture
 27 of the existing building.

28 (d) Small cells shall utilize the smallest mounting brackets necessary in order to provide
 29 the smallest offset from the building.

30 (e) Skirts or shrouds shall be utilized on the sides and bottoms of antennas in order to
 31 conceal mounting hardware, create a cleaner appearance, and minimize the visual
 32 impact of the antennas. Exposed cabling/wiring is prohibited.

33 (f) Small cell facilities shall be painted and textured to match the adjacent building
 34 surfaces.

35 (5) Small cell facilities mounted on cables strung between utility poles shall conform to the
 36 following standards:

37 (a) Each strand-mounted facility shall not exceed three cubic feet in volume;

1 (b) Only one strand-mounted facility is permitted per cable between any two existing
2 poles;

3 (c) The strand-mounted devices shall be placed as close as possible to the nearest utility
4 pole, in no event more than six feet from the pole unless a greater distance is technically
5 necessary or required by the pole owner for safety clearance;

6 (d) No strand-mounted device shall be located in or above the portion of the roadway
7 open to vehicular traffic;

8 (e) Ground-mounted equipment to accommodate such strand-mounted facilities is not
9 permitted, except when placed in preexisting equipment cabinets;

10 (f) Pole-mounted equipment for strand-mounted facilities shall meet the requirements
11 for pole-mounted small cells; and

12 (g) Such strand-mounted devices must be installed to cause the least visual impact and
13 with the minimum exterior cabling or wires (other than the original strand) necessary to
14 meet the technological needs of the facility.

15 (6) New Poles in the Rights-of-Way for Small Cell Facilities.

16 (a) New poles within the rights-of-way are only permitted if the applicant can establish
17 that:

18 (i) The proposed small cell facility cannot be located on an existing utility pole or
19 light pole, electrical transmission tower or on a site outside of the public rights-
20 of-way such as a public park, public property, building, transmission tower or in
21 or on a nonresidential use in a Residential Zone whether by roof or panel-mount
22 or separate structure;

23 (ii) The proposed wireless communications facility receives approval for a
24 concealment plan, as described in subsection (7) of this section;

25 (iii) The proposed wireless communications facility also complies with the
26 Shoreline Master Program and SEPA, if applicable; and

27 (iv) No new poles shall be located in a critical area or associated buffer required
28 by the City's critical areas ordinance, except when determined to be exempt
29 pursuant to said ordinance.

30 (7) The concealment plan shall include the design of the screening, fencing or other
31 concealment technology for a pole or equipment structure, and all related transmission
32 equipment or facilities associated with the proposed wireless communications facility, including
33 but not limited to fiber and power connections.

34 (a) The concealment plan shall seek to minimize the visual obtrusiveness of wireless
35 communications facility installations. The proposed pole or structure shall have similar
36 designs to existing neighboring poles in the rights-of-way, including to the extent
37 technically feasible similar height. Other concealment methods include, but are not

1 limited to, integrating the installation with architectural features or building design
2 components, utilization of coverings or concealment devices of similar material, color
3 and texture – or the appearance thereof – as the surface against which the installation
4 will be seen or on which it will be installed, landscape design, or other camouflage
5 strategies appropriate for the type of installation. Applicants are required to utilize
6 designs in which all conduit and wirelines are installed internally in the structure or
7 otherwise integrated into the design of the structure. Use of a unified enclosure equal
8 to or less than four cubic feet in volume may be permitted in meeting these criteria. This
9 requirement shall be applied in a manner which does not dictate the technology
10 employed by the service provider nor unreasonably impair the technological
11 performance of the equipment chosen by the service provider.

12 (b) If the code official has already approved a concealment plan either for the applicant
13 or another wireless communications facility along the same public right-of-way or for
14 the same pole type, then the applicant shall utilize a substantially similar concealment
15 plan, unless it can show that such concealment plan is not physically or technologically
16 feasible, or that such deployment would undermine the generally applicable design
17 standards.

18 (8) These design standards are intended to be used solely for the purpose of concealment and
19 siting. Nothing herein shall be interpreted or applied in a manner which dictates the use of a
20 particular technology. When strict application of these requirements would unreasonably impair
21 the function of the technology chosen by the applicant, alternative forms of concealment or
22 deployment may be permitted which provide similar or greater protections from negative visual
23 impacts to the streetscape.

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19.15.030 Land use review types.

There are four categories of land use review that occur under the provisions of the development code.

A. *Type I.* Type I reviews are based on clear, objective and nondiscretionary standards or standards that require the application of professional expertise on technical issues.

B. *Type II.* Type II reviews are based on clear, objective and nondiscretionary standards or standards that require the application of professional expertise on technical issues. The difference between Type I and Type II review is that public notification shall be issued for Type II decisions.

C. *Type III.* Type III reviews require the exercise of discretion about nontechnical issues.

D. *Type IV.* Type IV reviews require discretion and may be actions of broad public interest. Decisions on Type IV reviews are only taken after an open record hearing.

E. The types of land use approvals are listed in Table A of this section. The required public process for each type of land use approval are listed in Table B of this section.

...

Table A. Land Use Review Type

Type I	Type II	Type III	Type IV
<ul style="list-style-type: none"> • Home business • Seasonal development limitation waiver • Nonmajor single-family dwelling building permits • Tree removal permit • Right-of-way permit • Special needs group housing safety determination 	<ul style="list-style-type: none"> • Modified wireless communication facilities (6409 per <u>47 CFR 1.40001</u>) • Lot line revision • Setback deviations • Final plat^{2, 3} • Code official design review • Accessory dwelling unit 	<ul style="list-style-type: none"> • New and modified wireless (non-6409) eligible facility • SEPA threshold determination • Critical areas determination (wetland/watercourse buffer averaging/reduction) • Temporary encampment⁴ 	<ul style="list-style-type: none"> • Preliminary long plat approval • Conditional use permit • Variance • Critical areas reasonable use exception • Long plat alteration and vacations • Parking variances (reviewed by design commission)

Type I	Type II	Type III	Type IV
<ul style="list-style-type: none"> • Tenant improvement/change of use • Shoreline exemption¹ • Critical areas determination (steep slope alteration) • Final short plat • Temporary commerce on public property • Site development permits • Transportation concurrency certificate 	<ul style="list-style-type: none"> • Parking variances (reviewed by city engineer) • <u>Small cell deployment</u> 	<ul style="list-style-type: none"> • Short plat alteration and vacations • Preliminary short plat • Development code interpretations • Major single-family dwelling building permit • Shoreline substantial development permit¹ • Shoreline revision (substantial development)¹ 	<ul style="list-style-type: none"> • Variance from short plat acreage limitation • Wireless communication facility height variance • Planned unit development • Design commission design review • Permanent commerce on public property • Shoreline conditional use permit (SCUP)⁵ • Shoreline variance⁵ • Shoreline revision (variance and SCUP)

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...

1 **19.16.010 Definitions.**

2 Words used in the singular include the plural and the plural the singular.

3 ...

4 Pole Extender: An object affixed between a utility pole and pole top mounted equipment (e.g. a small
5 cell antenna) for the purpose of increasing the height of the pole top mounted equipment above the
6 pole.

7 ...

8 Regulated Improvements: Any development of any property within the city, except:

9 1. Property owned or controlled by the city; or

10 2. Single-family dwellings and the buildings, structures and uses accessory thereto; or

11 3. Wireless communications structures, including associated support structures and equipment
12 cabinets; or

13 4. Small cell facilities or small cell networks.

14 ...

15 Small cell deployment: The construction and installation of either small cell facilities, small cell networks,
16 or both small cell facilities and small cell networks, together with the installation of the fiber network
17 supporting the small cell facility and small cell network.

18 ...

19 "Small cell facility" and "small cell network" are defined in accordance with RCW 80.36.375.

20 ...

21 "Small cell" shall mean "small cell facility".

22 ...

23 Undergrounded Utility Areas: A geographic area where utilities that are commonly located aboveground
24 (e.g. electrical power, cable and telephone lines, etc.) have been placed entirely underground, and
25 associated support structures (e.g. wooden utility poles or guy poles) have been removed.

26 ...

1 Utilities: Facilities providing infrastructure services by a public utility or private utility regulated by the
2 state through fixed wires, pipes, or lines. Such facilities may include water, sewer, storm water facilities
3 (lines, ditches, swales and outfalls) and private utilities such as natural gas lines, telecommunication
4 lines, cable communication lines, electrical lines and other appurtenances associated with these utilities.
5 "Utilities" does not include wireless communication facilities, but do include small cell facilities.

6 ...

7 **Wireless Communications:**

- 8 1. Attached Wireless Communications Facility (Attached WCF): An antenna array that is attached
9 to an existing building or structure, including utility poles, with any accompanying attachment
10 structure, transmission cables, and an equipment cabinet which may be located either inside or
11 outside of the attachment building or structure.
- 12 2. Wireless Communications Antenna Array (Antenna Array): One or more rods, panels, discs or
13 similar devices used for the transmission or reception of radio frequency signals, which may include
14 omni-directional antenna (whip), directional antenna (panel), and parabolic antenna (dish).
- 15 3. Wireless Communications Facility (WCF): Any unstaffed facility for the transmission and/or
16 reception of radio frequency signals usually consisting of antennas, an equipment cabinet,
17 transmission cables, and a support structure to achieve the necessary elevation.
- 18 4. Wireless Communications Support Structure (Support Structure): A structure designed and
19 constructed specifically to support an antenna array, and may include a monopole tower, lattice
20 tower, guy-wire support tower or other similar structures. Any structure which is used to attach an
21 attached WCF to an existing building or structure (hereinafter "attachment structure") shall be
22 excluded from the definition of and regulations applicable to support structures.
- 23 5. Wireless Communications do not include small cells for the purposes of Title 19 MICC.



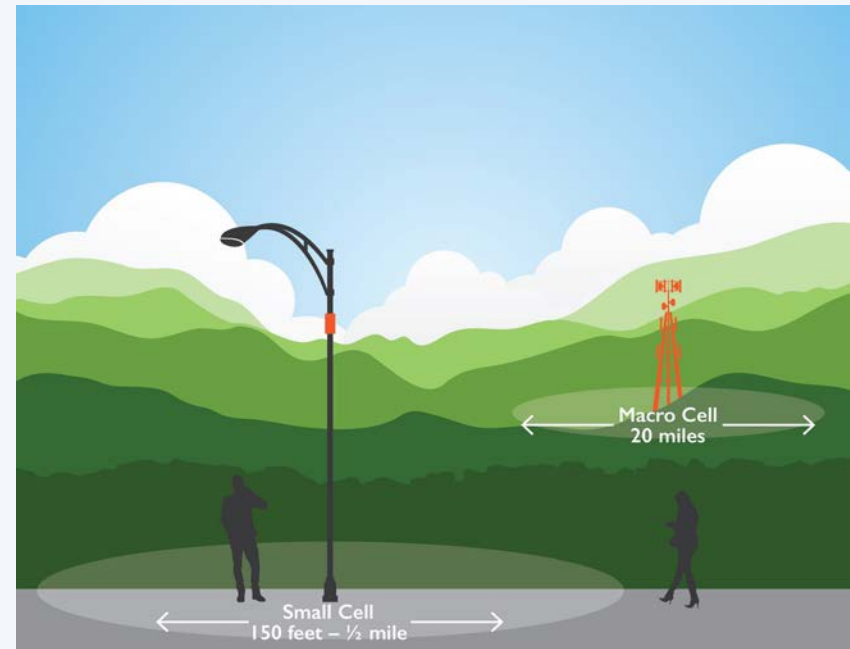
Small Cell Interim Standards Renewal

Public Hearing & Ordinance

May 4, 2021
AB 5855

Background

- January 15, 2019: Ord. No. 19C-02 establishing interim standards
- Extended interim standards 4 times since
- PC actively working on permanent standards
- Current moratorium expires July 11, 2021



Next Steps / Recommendation

Next Steps:

1. May 2021: Planning Commission recommendation
2. Summer 2021: City Council consideration / action

Recommendation:

1. Conduct PH / consider testimony on Ord No. 21-08
2. Suspend CC ROP 6.3 requiring second reading
3. Adopt Ord No. 21-08





BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5856
May 4, 2021
Public Hearing

AGENDA BILL INFORMATION

TITLE:	AB 5856: Town Center Moratorium	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Conduct Public Hearing and adopt Ordinance No. 21-09 extending the Town Center moratorium for an additional six-month period.	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Interim Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 21-09 2. Articulate, confirm, and communicate a vision for effective and efficient city services. Stabilize the organization, optimize resources, and develop a long-term plan for fiscal sustainability.
CITY COUNCIL PRIORITY:	

SUMMARY

Ordinance No. 21-09 (Exhibit 1) will extend the current moratorium for another six-month period on major new construction south of SE 29th Street in the Town Center (TC) zoning designation established under emergency Ordinance No. 20-12, modified by Ordinance No. 20-18, and extended for an additional six-month period by Ordinance No. 20-26.

This current moratorium expires on June 2, 2021 unless extended by the City Council following a Public Hearing. Until any legislative action deemed necessary is completed, staff recommends that the effective period of the moratorium, in its current geographic configuration, be renewed for another six-month period.

The City is currently completing a commercial analysis for the Town Center and considering legislative options to amend the Town Center development regulations related to the preservation and establishment of commercial / retail space. The City Council is scheduled to continue this discussion on June 1, 2021.

BACKGROUND

The current Town Center development regulations were established in June 2016 (see [Ordinance No. 16C-06](#)). Per the current code, major new development located north of SE 29th Street in the Town Center must provide ground floor street frontage commercial space for use by retail, restaurant, or personal service (e.g. barber shop, nail salon, fitness center, etc.) Between 40 and 60 percent of the ground floor street frontage north of SE 29th Street must be designed for retail, restaurant, or personal services; 40 percent is required for those major new developments that provide public parking, while 60 percent is required for those developments that do not provide public parking. Commercial retail space is allowed, but not required, south of SE 29th Street in the Town Center zoning designation.

Previous City Council actions related to this moratorium include:

- June 2, 2020: The City Council passed [Ordinance No. 20-12](#) which established a 6-month moratorium on major new construction south of SE 29th Street in the Town Center (TC) zoning designation. The City Council indicated that the City desires to update and possibly amend development regulations within the Mercer Island Town Center, including requirements for various types of commercial retail space.
- July 21, 2020: The City Council completed the required Public Hearing for Ordinance No. 20-12 on the Town Center Moratorium and directed staff to prepare an amended interim Ordinance reducing the size of the geographic area subject to moratorium and include additional findings of fact.
- September 1, 2020: The City Council adopted [Ordinance No. 20-18](#) with a reduced size of the geographic area subject to moratorium and included additional findings of fact. Additionally, the City Council provided direction to staff to prepare a scope of work for a Town Center retail analysis to inform options for resolving the moratorium and a corresponding budget appropriation request.
- November 17, 2020: The City Council adopted [Ordinance No. 20-26](#) to extend the moratorium for an additional six-month period.
- December 1, 2020: The City Council adopted [Ordinance No. 20-29](#) the 2021-2022 Biennial Budget which included a one-time budget appropriation request in the amount of \$50,000 to fund a Town Center commercial analysis to inform options for resolving the moratorium.
- December 1, 2020: The City Council approved [Resolution 1594](#) to set the 2021 docket of potential amendments to the Comprehensive Plan and development code which included a “placeholder” for potential necessary amendments to the Comprehensive Plan, Town Center Sub-Area Plan, and/or development code in response to resolving the moratorium.
- April 6, 2021: The City Council received and discussed the draft Town Center commercial analysis.
- April 20, 2021: The City Council continued to discuss the draft Town Center commercial analysis and provided direction to staff to complete additional analysis as well as draft a framework for available legislative options to resolve the moratorium.

PROPOSED NEXT STEPS

The staff will return to the City Council on June 1, 2021 to discuss legislative options to resolve the moratorium.

RECOMMENDATION

1. Conduct a Public Hearing and consider public testimony on Ordinance No. 21-09.
2. Suspend the City Council Rules of Procedure 6.3, requiring a second reading of an ordinance.
3. Adopt Ordinance No. 21-09 extending the Town Center moratorium for an additional six-month period.

**CITY OF MERCER ISLAND
ORDINANCE NO. 21-09**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON;
RENEWING THE MORATORIUM ADOPTED BY ORDINANCE NO. 20-12
AS AMENDED BY ORDINANCE NO. 20-18; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the City Council may adopt an immediate moratorium for a period of up to six months on the acceptance of building and development permit applications for major new construction as long as the City Council holds a public hearing on the proposed moratorium within sixty days after adoption, pursuant to RCW 35A.63.220 and RCW 36.70A.390; and

WHEREAS, the City adopted Ordinance No. 20-12 on June 2, 2020, implementing a six-month moratorium pursuant to RCW 35A.63.220 and RCW 36.70A.390 on the submission of applications for any building permits or any other land use approvals for Major New Construction as defined in MICC 19.16.010 for properties located within the Town Center (TC) zone at Mercer Island south of SE 29th Street; and

WHEREAS, after the public hearing on the above referenced moratorium, the City adopted Ordinance No. 20-18 on September 1, 2020, amending Ordinance No. 20-12 to reduce the size of the geographic area subject to moratorium to the Town Center (TC) zone at Mercer Island south of SE 29th Street, east of 77th Avenue SE, and west of 80th Avenue SE, and to include additional findings of fact; and

WHEREAS, the City Council extended the effective period of Ordinance No. 20-12 following an additional public hearing; and

WHEREAS, the moratorium is set to expire on June 2, 2021, unless otherwise repealed, extended or modified by the City Council; and

WHEREAS, consistent with RCW 35A.63.220 and RCW 36.70A.390, the City Council held a public hearing on May 4, 2021 to adopt findings of fact supporting and justifying the renewal of the moratorium for another 6-months, and to implement a work plan to consider the preparation and adoption of changes to the Town Center development regulations; and

WHEREAS, because implementation of a work plan to consider the preparation and adoption of changes to the Town Center development regulations will require additional time to complete, the City Council finds that the moratorium should be renewed pursuant to RCW 35A.63.220 and 36.70A.390 for an additional six months to avoid the risk that one or more applicants could vest to the existing development code if the current moratorium expires;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO ORDAIN AS FOLLOWS:

- Section 1. Whereas Clauses Adopted.** The “Whereas Clauses” set forth in the recital section above are hereby adopted as the findings of the City Council for passing this ordinance.
- Section 2. Moratorium Renewed.** The moratorium imposed by Ordinance No. 20-12, as amended by Ordinance No. 20-18, shall be renewed on June 1, 2021 for a period of six months, unless earlier repealed, extended or modified by the City.
- Section 3. Public Hearing.** A public hearing was noticed and completed on May 4, 2021 to hear and consider the comments and testimony of those wishing to speak regarding the renewal of the moratorium enacted by this ordinance.
- Section 4. Severability.** If any section, sentence, clause or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, or its application held inapplicable to any person, property or circumstance, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or its application to any other person, property or circumstance.
- Section 5. Publication and Effective Date.** A summary of this ordinance consisting of its title shall be published in the official newspaper of the City. This ordinance shall take effect and be in full force five days after the date of publication.

Passed by the City Council of the City of Mercer Island, Washington, at its regular meeting on May 4, 2021 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Benson Wong, Mayor

Approved as to Form:

ATTEST:

/s/ Bio Park, City Attorney 4/28/2021

Bio Park, City Attorney

Andrea Larson, Acting City Clerk

Date of Publication: _____



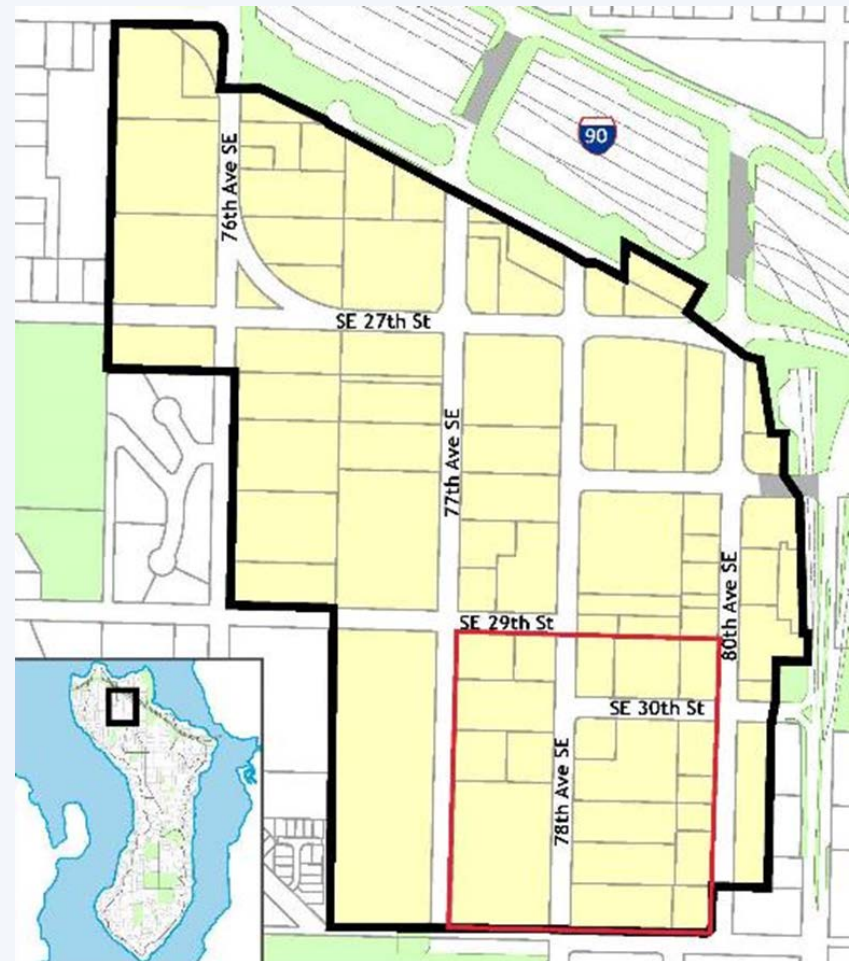
Town Center Moratorium Renewal

Public Hearing & Ordinance

May 4, 2021
AB 5856

Background

- June 2, 2020: Ord. No. 20-12 enacted a moratorium south of SE 29th St
- Sept. 1, 2020: Ord. No. 20-18 amended the geographic area of the moratorium
- Nov. 17, 2020: Ord. No. 20-26 renewing the moratorium for 6 months
- Current moratorium expires June 2, 2021.



Next Steps / Recommendation

Next Steps:

1. June 1, 2021: Continue Options Discussion

Recommendation:

1. Conduct PH / consider testimony on Ord No. 21-09
2. Suspend CC ROP 6.3 requiring second reading
3. Adopt Ord No. 21-09





BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5853
May 4, 2021
Public Hearing

AGENDA BILL INFORMATION

TITLE:	AB 5853: 2022-2027 Six-Year Transportation Improvement Program (TIP) Public Hearing & Review	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive comments from public hearing and provide feedback to staff	

DEPARTMENT:	Public Works
STAFF:	Matt Mornick, Finance Director Patrick Yamashita, City Engineer/Deputy Public Works Director
COUNCIL LIAISON:	n/a
EXHIBITS:	<ol style="list-style-type: none"> Summary of Public Comments Received by April 16 Detail of Proposed Expenditures 2022-2027 Street Fund Balance, as of April 2021 Project Descriptions Map of Proposed Six-Year TIP Roadway and PBF Improvements Map of PBF on the Mercer Ways
CITY COUNCIL PRIORITY:	1. Prepare for the impacts of growth and change with a continued consideration on environmental sustainability.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

The purpose of this agenda bill is to conduct a public hearing on the 2022-2027 Transportation Improvement Program (TIP) and for the City Council to provide staff with feedback. Adoption of the TIP is scheduled for June 1.

BACKGROUND

The Six-Year TIP is a planning tool used to identify specific projects that serve to maintain, preserve, and maximize use of the existing roadway and trail systems. The TIP balances revenues and expenditures within the Street Fund through programming and phasing construction of projects.

RCW 35.77.010 requires cities to formally adopt a TIP annually and submit it to WSDOT and the Puget Sound Regional Council ("PSRC") by July 1. A public hearing on the draft TIP is a requirement of State law and is incorporated as part of the City Council meeting. Once the TIP is adopted, projects are budgeted and funded through the City's Capital Improvement Program ("CIP") during the biennial budget process.

The TIP is also used to coordinate future transportation projects with needed underground utility improvements so that utility work is budgeted and programmed to occur prior to or in conjunction with roadway projects. All arterial street and pedestrian and bicycle facility (“PBF”) projects must be included in the TIP to be eligible for State and Federal funding.

The draft TIP is an update of the 2021-2026 version adopted by the City Council in June 2020. Individual projects/programs are combined, where feasible, to create economies of scale for construction. The draft TIP includes transportation improvement projects and programs in the following categories:

1. Residential Street Resurfacing
2. Arterial Street Improvements
3. Pedestrian and Bicycle Facilities (PBF) – New
4. East link Traffic/Safety Mitigation projects
5. Other

At the May 4, 2021 meeting, the City Council will conduct a public hearing on the draft 2022-2027 TIP and provide feedback to staff to guide development of the final TIP. A final version of the 2022-2027 TIP will be presented for review and adoption at the June 1, 2021 City Council meeting.

PUBLIC COMMENTS

The public comment period runs for ten weeks from March 24 to June 1 when the City Council adopts the TIP. Notices advertising the opportunity for public comment were posted on the City’s website, in the Mercer Island Weekly (March 24 and April 14), in the Mercer Island Reporter (March 24 and March 31), and on [Let’s Talk](#). Additional information was available on the City’s TIP webpage (www.mercergov.org/TIP). Let’s Talk and the City’s TIP webpage provide users with access to TIP maps, FAQ’s, and related information to learn more about the TIP process and to submit comments online. Staff met with representatives from the Mercer Island School District prior to and during the public comment period to solicit their feedback. This resulted in prioritizing a sidewalk and bike lane improvement project (SP116) on SE 40th Street as a safe route to school and deferring a lower priority sidewalk improvement on 92nd Ave. SE.

Prior to the public hearing, a total of 34 public comments were received.

- Pedestrian and bicycle facilities project (26 comments),
- Arterial & residential street resurfacing (4 comments),
- Other transportation projects (2 comments),
- Transportation related but non-TIP project requests (2 comments)

These comments are summarized in Exhibit 1. Public comment will also be taken during the public hearing. Legal notice for the public hearing was published in the Mercer Island Reporter on March 31 and April 21, 2021.

STREET FUNDING

Street Fund revenues for the six-year planning period (2022-2027) include:

- 55% from Real Estate Excise Taxes (REET) revenues
- 12% from State-shared Motor Vehicle Fuel Taxes (MVFT)
- 1% from Multimodal Transportation Fees
- 11% from Vehicle License Fees

- 2% from Transportation Impact Fees
- 19% from Sound Transit in association with Eastlink mitigation projects.
- Grant opportunities (when available)

Except for REET funding, all other revenues are dedicated solely to the Street Fund. One hundred percent of REET-1 revenues go to the Capital Improvement Fund to fund capital improvements including parks, open space, public building maintenance projects, and to pay debt service on construction of the Community Center. REET-2 revenues are split differently. Ten percent of REET-2 revenues are directed to the Capital Improvement Fund. The remaining 90 percent is committed to the Street Fund for construction and maintenance of streets and pedestrian and bicycle facilities.

MVFT is a fixed tax, currently making up 44.5 cents of the per gallon price of gasoline, diesel, and other fuels. It is not based on the dollar amount of the fuel, but rather on the volume of fuel sold. Hence, there is no revenue benefit from higher gas prices. The state shared revenue is distributed based on population and other set allocation methods.

MVFT is to be spent on salaries and wages, material, supplies, equipment, purchase or condemnation of right-of-way, engineering or any other proper highway or street purpose in connection with the construction, alteration, repair, improvement, or maintenance of any city street, bridge, viaduct, or under passage along, upon, or across such streets. The share of the motor vehicle fuel tax distributed to the City of Mercer Island is projected to decline overtime.

Like MVFT, Multimodal Transportation funds are a state shared revenue. Distributions are shared equally between cities and counties. The city portion is made on a per capita basis. In general, Mercer Island's population grows at a slower rate than surrounding cities, so this revenue will remain flat if not slightly decline over time.

City Council adopted Ordinance 14C-11 directs vehicle license fees collected under the Transportation Benefit District (TBD) to the operation, preservation, and maintenance of principal arterials of regional significance, high-capacity transportation, and/or public transportation. Street Right of Way Maintenance and Operations, and portions of arterial street improvements are the kind of projects typically funded with vehicle license fees.

Washington State law (RCW 82.02.050) specifies that Transportation Impact Fees are to be spent on "system improvements." System improvements can include physical or operational changes to existing roadways, as well as new roadway connections. These are generally projects that add capacity (new streets, additional lanes, widening, signalization, etc.), but can also include bicycle, pedestrian, and transit-supportive projects that provide capacity for future growth and are within the right of way of 'streets and roads' as defined by the Growth Management Act.

Past practice with funding transportation infrastructure improvements has been to utilize the more restrictive resources in the Street Fund – such as funds in the TIF reserve – before using the less restrictive resources (such as REET-2 or revenues from the State's Motor Vehicle Fuel Tax). This practice will continue, as outlined in the 2022-2027 TIP.

PROGRAM ELEMENTS

The following describes the TIP categories and follows the same order as the Detail of Expenditures in Exhibit 2. The proposed TIP projects fall under two main categories – “Preservation & Maintenance Projects” and “New Construction Projects”. The Capital Improvement Program includes a budget policy that prioritizes capital reinvestment projects (preservation & maintenance) over capital facilities projects (new facilities). Staff utilizes this policy as a guideline when prioritizing projects in the TIP to maintain a positive Street Fund balance. For specific project descriptions, refer to Exhibit 4. For a map of these projects, refer to Exhibit 5.

Section A - Preservation & Maintenance Projects

Residential Street Resurfacing

This program restores and resurfaces the City's 58 miles of public residential streets on an approximate 35-year cycle. Over the last 12 years, approximately 12.7 miles of residential streets have been resurfaced with a Hot Mix Asphalt (“HMA”) overlay and 2.8 miles have been resurfaced with a chip seal. This combined mileage accounts for almost 27% of the residential street network. HMA overlay construction for residential streets currently costs between \$350,000 and \$450,000 per road mile. Chip sealing, which was added to the program in 2012, currently costs approximately \$150,000 per road mile. The residential program also improves substandard streets in public right-of-way at the rate of roughly one per biennium, as the need arises. Selection and timing of residential resurfacing work is based upon Pavement Condition Index (“PCI”) ratings performed every three years as well as planned water, sewer, and storm drainage utility work. The most recent PCI ratings were completed in 2019.

Arterial Street Improvements

This category provides preservation and improvement of the City's 25.5 miles of arterial streets on an approximate 25-year cycle. This includes the 2.6 miles of Town Center arterial streets. Project priorities are based on PCI, the need for underground utility improvements, condition of pedestrian and bicycle facilities, and timing of other large projects. These projects incorporate reinvestment in existing pedestrian and bicycle facilities. Residential street overlays are linked when feasible to arterial street projects to create an economy of scale. In the next six years, resurfacing projects are planned on portions of all three Mercer Ways, SE 68th Street, SE 70th Place, Gallagher Hill Road, SE 36th Street, SE 40th Street, and SE 27th Street.

Section B - New Construction Projects

Pedestrian and Bicycle Facilities (“PBF”)

This category improves and adds to the pedestrian and bicycle facilities network. Specific projects are based primarily on those identified in the 2010 PBF Plan, with input from the community and the School District. PBF “reinvestment” projects, such as asphalt overlays of existing pedestrian paths adjacent to arterial street improvements, are not included in this category. Rather, they are included in the scopes of their associated arterial street improvement projects. This category also includes ongoing program funding to implement smaller scale Americans with Disabilities Act (ADA) compliance improvements and PBF improvements.

The Roadside Shoulder Development Program was established in 2002 to create new paved shoulders suitable for pedestrian and bicycle use on the Mercer Ways. Since that time, numerous phases of work have been completed. While most of these have been on East Mercer Way, improvements have also been made on North and West Mercer Ways. Exhibit 6 shows the status of the Roadside Shoulder Development Program. Since 2003, the City has constructed at least one shoulder project per biennium, for a total investment of over \$3.5 million. Projects within the proposed 2022-2027 TIP will complete the Roadside Shoulder Development Program for a lifetime program cost of approximately \$5.1 million.

East Link Traffic/Safety Mitigation Projects

This category was added in 2018 to reflect projects identified to mitigate traffic/safety concerns due to the I-90 center roadway closure and the opening of the East Link Light Rail station. Staff developed these projects based on the community's feedback, analysis of traffic patterns and anticipated needs for pedestrian/bicycle safety improvements on routes to the light rail station. The projects are funded through the Sound Transit settlement funds.

NEW PROJECTS AND CHANGES TO CONSIDER FROM THE PREVIOUS TIP

The following is a summary of the noteworthy changes incorporated into the draft 2022-2027 TIP. Refer to Exhibit 4 for a description of the projects in the draft 2022-2027 TIP.

1. Arterial Street Improvements

Arterial projects can vary in scope from substantial reconstruction (as seen on SE 40th Street in 2018), to hot mix asphalt overlays (East Mercer Way in 2019), to chip seals (East Mercer Way in 2018). Staff utilizes PCI data to help determine the scope, resurfacing method, and timing of arterial street projects. Arterial work for the next six years continues to focus on preserving existing facilities through HMA overlays and chip sealing.

While the City's primary roadway pavement preservation method is hot mix asphalt paving, the City has also performed several chip sealing projects in recent years:

- 2011: Residential streets only.
- 2013: Residential streets and an arterial (Mercerwood Drive).
- 2018: Residential streets and three arterials - East Mercer Way (SE 68th to the south tip), SE 53rd Place (Island Crest Way to East Mercer Way), and 78th Avenue (SE 34th to SE 39th Streets).

Cost comparison of the City's recently completed 2018 East Mercer Way Chip Seal and the 2019 East Mercer Way Asphalt Overlay projects shows that chip sealing is less than one-third the cost of hot mix asphalt paving. Chip seal (formally called Bituminous Surface Treatment, or BST) is a very economical tool for preserving asphalt roadways that are in fair to good condition and have adequate pavement strength. It consists of one or more layers of fine rock chips spread over a coating of liquid asphalt. The chips are then rolled to press them into the liquid asphalt. The process seals the underlying pavement from water intrusion, oxidation, and weathering, and provides a new wearing surface. While chip sealing is initially rougher than HMA and will shed some of its rocks, traffic will further smooth the surface over the first couple of years of its life. Most of the rock shedding stops after the first winter.

Comparatively, a typical HMA overlay is 2-inches thick and is compacted into place. The finished HMA paving is very smooth when first installed, but its surface slowly gets rougher as it ages and traffic wears on it. Given the lighter traffic loads and volumes that Mercer Island streets see compared to other eastside cities, staff believes the arterial chip seals placed in recent years will have service lives of 15 years or more. The City used chip sealing extensively in the 1980's and several miles of the City's residential streets still have those chip seals as their wearing surfaces today. In comparison, hot mix asphalt paving (at triple the price), has a service life of 25 to 35 years on Mercer Island streets.

- **SP105: West Mercer Way (SE 56th St – East Mercer Way)** - This project proposes chip sealing on West Mercer Way in 2023 while it is in good enough condition for a chip seal to preserve it. If a hot mix asphalt overlay of West Mercer (alternative project **SP105A**) is desired, then

that overlay should not be performed until the roadway's condition has degraded to the point of needing the hot mix overlay. Based on current PCI data and roadway use, staff estimates that West Mercer will not need an overlay until 2027 at the earliest.

City Council direction is needed to determine which option to pursue: the proposed chip seal preservation project now (\$511,000) or the future overlay project (\$1,810,000 including inflation). If the City Council prefers the overlay project, West Mercer's pavement condition will be allowed to degrade further before it is repaved. One option for handling the additional expense of the HMA overlay would be to break the project into two shorter segments, which is what was done for the 2019 and 2021 East Mercer Way overlays.

- East Mercer Way (SE 36th St – SE 40th St) - One new project is proposed for 2027: HMA paving of East Mercer Way from SE 36th Street to SE 40th Street. This section of roadway was last repaved in the mid 1980's by WSDOT and it is anticipated the roadway will be near the end of its life by 2027.

2. Pedestrian and Bicycle Facilities (PBF)

- SE 32nd Street Sidewalk Replacement (77th to 78th Ave SE) – This is a new project. Replacement of existing sidewalk adjacent to Mercerdale Park in 2025 to address sidewalk damage and uplift caused by street trees. This sidewalk provides access to the park and is used by patrons of the Farmer's Market.
- West Mercer Way Roadside Shoulders Phase 4 (8100 WMW to 8400 EMW) – An error in the described project limits has been corrected and project costs updated to reflect an increase of \$92,701 for a total of \$610,926.
- East Mercer Way Roadside Shoulders – Phase 11 (SE 79th St to 8400 block) is programmed for 2026 to continue the every other year rhythm of improving the Mercer Way shoulders. This phase will complete the Mercer Way loop around the island.

3. East Link Traffic/Safety Mitigation Projects

- North–South Bike Route, Island Crest Way (90th Ave SE – SE 63rd St) – The project phasing has been refined to consolidate activities. Phase 1 combines identification of alternatives, feasibility, public engagement, and City Council selection of the preferred alternative. Consultant selection will begin in Q4 of 2022. Phase 1 is expected to run through 2024 due to the complexity and impacts of project alternatives and an extensive public outreach process. Phase 2 is shown in 2025 for design with a placeholder of \$213,000 until the scope has been determined. Staff will pursue available grant opportunities following selection of the preferred design alternative. Phase 3 will be reflected in the TIP once the preferred alternative has been selected and cost estimates are developed for design and construction.

4. Other

- Pedestrian and Bicycle Facilities (PBF) Plan Update – This is a new project proposed for the 2026-2027 biennium. The project cost is estimated at \$385,000. The original PBF Plan was created in 1996 with a modest, low-cost update in 2010. Over time, standards have changed, and new facilities (Northwood Elementary and the Sound Transit Link Light Rail Station) are being built. While the current Plan identifies deficiencies in the pedestrian and bicycle network, it does not consider feasibility, provide detailed project information, refined costs, or priorities of work. Updates to the Plan will incorporate the results of several City planning efforts (the ADA Transition Plan, the Parks, Recreation and Open Space (PROS) Plan, the Town

Center Parking Study, and others). The updated PBF Plan will also evaluate the use of urban street design guidelines such as NACTO, and evaluate projects and priorities to provide a functional roadmap and foundation to plan for future improvements.

LOOKING AHEAD – UNFUNDED PEDESTRIAN AND BICYCLE FACILITIES (“PBF”) PROJECTS BEYOND 2027

Several PBF projects are unfunded pending further evaluation of scope, confirmation of need, and availability of funding. They include:

- (Construction phase) North-South Bike Route, Island Crest Way (90th Ave SE – SE 63rd Street) – Complete gap in North-South Bike route. Phase 2 Design costs will be updated and phase 3 Construction will be proposed for funding in future years, following the outcome of Phase 1 decision on preferred alternative.
- 84th Ave SE Sidewalk Improvement (SE 33rd to 36th Streets) – Enhance existing gravel path with curb, gutter, and sidewalk to provide a “safe walk route” for Northwood Elementary and the High School.
- 86th Ave SE Sidewalk Improvement (SE 42nd Street to Island Crest Way) – Install curb, gutter, and sidewalk along east side of 86th Avenue where no walkway currently exists. This project would fill in a gap in the PBF network.
- Merrimount Drive (Island Crest Way to West Mercer Way) – Sidewalk improvements on both sides of roadway, requested by the community. Supports Safe Routes to School. The estimated cost is approximately \$960,000.
- 78th Ave SE (SE 40th-SE 41st Streets) – Install curb, gutter, and sidewalk on west side of roadway where no walkway currently exists. Project is a gap completion in the PBF network. This may require right of way acquisition.
- 92nd Ave SE Sidewalk Improvements (SE 40th Street to SE 41st Street) - Build concrete curb, gutter, and sidewalk along the west side of 92nd Ave SE to provide a “safe walk route” for Northwood Elementary and the High School, as well as a bus stop location for Islander Middle School. The estimated cost is \$610,000. This project will complete a missing link on 92nd Avenue by connecting with sidewalks along the High School frontage, creating a continuous sidewalk from SE 40th to SE 42nd Streets. This project may be eligible for TIB or SRTS Grant funding. This is a low/moderate priority for the School District. City and District staff will monitor the need and propose in a future TIP if warranted.

MOBILE ASSET DATA COLLECTION & PAVEMENT CONDITION RATINGS

As part of the ongoing effort to cost-effectively maintain the City’s street network, staff has contracted for pavement condition assessment of City roadways at regular intervals (completed in 2009, 2013, 2016, and 2019). The data collected produces a Pavement Condition Index (PCI) value for each of the over 700 segments of pavement within the City’s 83.5-mile public road network. This rating process is based on collecting visual pavement distress information and computing it into numerical deduction values which are subtracted from a highest possible score of 100, resulting in a PCI score between 0 and 100. These numerical scores are bracketed into six condition ranges: Good (PCI 100-86), Satisfactory (85-71), Fair (70-56), Poor (55-41), Very Poor (40-26), and Failed (25-0).

The overall health of Mercer Island’s road network can be determined by three general indicators: the average network PCI, the amount of network backlog (defined as a PCI below 40), and the amount of network in Good condition (PCI of 100-86).

Data in 2013 gave the City’s road network an average PCI of 77. This was considered an above-average grade in the pavement rating industry. The backlog of 7.8% was considered low (below 15% is desirable) and the

amount of Good condition streets at 32% was considered high (should be at least 15%). In 2016, the City's road network condition dropped slightly, to an average PCI score of 75. The backlog dropped to 4.0% and the amount of Good condition streets dropped to 25%.

PCI data from 2019 showed the City's road network condition was relatively unchanged. The average PCI score dropped one point, to 74. Backlog remained steady at 4.0%, and the amount of Good condition streets dropped one point, to 24%. Over the last six years, City road projects have repaved numerous streets in the Poor and Failed categories, which has significantly lowered the backlog. While pavement data appears to show a slight downward trend in the "Good condition" value, staff does not anticipate a large change in these three indicators in the next PCI data set.

Staff uses PCI information as the primary basis for prioritizing street resurfacing projects within the TIP. Other factors that are considered when scheduling roads for repaving are pending utility projects (storm drainage, water mains, natural gas work) and coupling with PBF improvements. Because pavement conditions change over time, data collection needs to be an ongoing process. Staff plans to collect PCI data again in the summer of 2022.

SUMMARY

Staff is seeking general feedback on the draft 2022-2027 TIP, in addition to conducting the public hearing. The TIP is scheduled for adoption on June 1.

RECOMMENDATION

Receive comments from the public hearing and provide feedback to staff.

Summary of Public Comments 2022-2027 TIP

(All comments received by April 16)

Submission No.	Category	Location	Comment/Suggestion	Date Submitted
1	Other Transportation Project	92nd Ave SE between SE 40th St and SE 42nd St	Speed Humps on 92nd Ave SE between SE 40th Street and SE 42nd Street: We understand installation is planned for summer of '21; thank you. We absolutely support this work and believe it will make a significant difference for the residents in the area and will close the loop around this oversized block. 86 th Ave SE, SE 42 nd Street both have speed humps or raised crosswalks that have calmed traffic significantly.	3/30/2021
2	Pedestrian and Bicycle Project	SE 40th St between 92nd Ave SE and 93rd Ave SE	Sidewalk Construction on SE 40th Street between 92nd Ave SE and 93rd Ave SE: This is a project the District has lobbied for the past few years. Currently the District's transportation group runs a bus from the neighborhood east of 92 nd Ave SE to Northwood Elementary (which should be in the walk zone) since there is not a safe walk path or ability for pedestrians to cross SE 40 th from the south. This improvement would tie into other improvements on SE 40 th and allow expansion of the walk zone for Northwood.	3/30/2021
3	Pedestrian and Bicycle Project	92nd Ave SE between SE 40th St and SE 41st St	Sidewalk Improvements on 92 nd Avenue SE between SE 40 th Street and SE 41 st Street: Given the addition of the speed humps, we agree with the City that this should be monitored to determine if sidewalk improvements continue to be warranted. Students do have the ability to move from 92 nd AVE SE to SE 41 st Street, to 91 st Avenue SE, to SE 40 th Street.	3/30/2021
4	Pedestrian and Bicycle Project	77th, SE 32nd - SE 27th	Regarding the proposed work on 77th, do you have any engineering to show the proposed street cross-section? Modify channelization to on-street parking (SE 32nd - SE 27th), shared bike (sharrows) facility to be consistent with Town Center Development and Design Standards (MICC 19.11), connect to MTS/I-90 trail	3/31/2021
5	Pedestrian and Bicycle Project	77th, SE 32nd - SE 27th	I am writing to ask that the bike lane on 77th be maintained in any improvement project to this street. This is the only designate bike access to town center and is used daily by adults and kids. Removing it would be irresponsible and unsafe as the walks are too crowded to ride on and the street is a busy one, and people don't always share the road.	3/31/2021
6	Arterial Street	WMW	Chip Seal on West Mercer Way (SP 105). Thank you for the wonderful HMA paving project completed on East Mercer Way. I also applaud all of the other specific Arterial Improvement projects on the TIP calling for resurfacing with HMA. The poor orphan in this otherwise outstanding list is West Mercer Way from 56 th -EMW. Another euphemism is that you will "restore" the pavement with chip seal. Chip seal does not restore pavement; it fundamentally degrades it. Anyone who disagrees can ride with me over the HMA on East Mercer, then continue down to where it becomes chip seal and you will feel the distinction. I have previously communicated with Council on the problems with chip seal. Among the problems: rough surface, both for driving, riding and if on a bike, landing on it; more susceptible to tire grooves as car tires depress parts of the lanes; lane edges where there are pre-existing shoulders not covered; months of loose top coat, which creates additional sliding out danger for bikes; and increased friction which almost certainly increases tire wear and sends more tire dust into the environment. When the City staff initially proposed chip seal on some roads, it was to be limited to neighborhood streets, with arterials receiving HMA. In the current TIP, with the exception of the WMW segment, the City is adhering to that policy. I understand that chip seal is significantly cheaper than HMA is. But you get what you pay for. HMA is a superior product, with superior utility and service to residents. I would rather drive and ride on this arterial the existing HMA surface until the City can afford to replace it with HMA than to have new chip seal in 2023. We are not an impoverished community with roads that are crumbling and no resources for new asphalt. We should acknowledge that the chip seal at the south end of East Mercer Way was a mistake for an arterial, and we should not repeat it. The current surface is in better condition than it will be with a chip seal overlay. The City staff initially proposed chip seal on some roads, it was to be limited to neighborhood streets, with arterials receiving HMA. Let's stick to that plan. No chip seal on arterial roads.	3/31/2021

Submission No.	Category	Location	Comment/Suggestion	Date Submitted
7	Pedestrian and Bicycle Project	WMW-EMW 8000 WMW- 8500 EMW	<p>I am writing in regard to the proposed bike lane paving, SP 113, WMW-EMW 8000 WMW- 8500 EMW. I am a 27 year resident of Mercer Island and reside on Avalon Dri. I bike the WMW-EMW loop around MI approximately 200-250 times per year. In addition, I walk multiple days per week with my wife and dog along WMW and EMW on the south end. I want to congratulate the city for its commitment to continuously adding additional pedestrian / bike lanes along EMW and WMW.</p> <p>In my experience the single most dangerous piece of roadway for pedestrians and bikers is the section between Clark Beach on EMW and 8400 WMW. SP 113 states that the biker lane project is from 8000 WMW - 8500 EMW. Is this accurate? I believe that the road from 8400 WMW around the south end to 8000 EMW and Clark Beach is noted for having a blind corner, plus there is little shoulder with a deep drainage ditch for portions of this section all the way to Clark Beach Park.</p> <p>One of the outcomes of the Covid experience is that I have observed a significant increase in pedestrians and bikers on this section of roadway. Also, we often walk the loop along East and West Mercer, up the Flurry steps and back down the trail by Clark Beach Park. This is a popular loop that takes more pedestrians to the stretch of roadway we are talking about. Yesterday I saw an elderly man walking with a walker, facing traffic, at the point where EMW meets WMW. If a car came at that time there would be no place for this walker to go.</p> <p>I strongly encourage the city to put the highest priority on creating a bike lane between 8400 WMW to Clark Beach Park on EMW. Please feel free to reach out to me if I can provide any additional observations.</p> <p>Thank you for all the work you do for the residents of MI.</p>	4/4/2021
8	Pedestrian and Bicycle Project	77th Ave SE in City Center	<p>I am writing to ask that the bike lane on 77th be maintained in any improvement project to this street.</p> <p>This is the only designate bike access to town center and is used daily by adults and kids. Removing it would be irresponsible and unsafe as the walks are too crowded to ride on and the street is a busy one, and people don't always share the road.</p>	3/31/2021
9	Pedestrian and Bicycle Project	ICW from 53rd-68th St	<p>https://nextdoor.com/p/5ZkrLHFbWdBx?view=detail(External link) This is a link to my 2021 post on Nextdoor on the 2021 TIP.</p> <p>https://nextdoor.com/news_feed/?post=148567555r(External link) This is a link to my 2020 post on ND I submitted as a public comment for 2020's TIP.</p> <p>It doesn't look like there are any new projects for 2021. I still oppose removing the mature trees along the east side of 80th, and my advice is be careful on the north-south bike path. I agree with Patrick Yamashita's comments last year that every time the council tries to fund completing the bike gap out of the TIP and the citizens realize it means removing the mature trees along one side of ICW from 53rd to 68th they object strenuously, and the city abandons the project. I still don't understand how a bike path on the far south end of Mercer Island qualifies for the \$5.1 million in ST mitigation funds for East Link.</p> <p>My advice is there is a big difference between selecting a TIP project and funding it vs. the citizens supporting it. 2022 is a levy year, and that generally means avoiding controversial projects, certainly TIP projects.</p> <p>I do think the crossing at West Mercer Way for the bike trail turned out well, better than I first thought.</p>	3/29/2021
10	Other Transportation Project	800 NMW	Add commuter parking space. There was not much room for parking pre-pandemic, and the Light Rail only stands to increase demand as it is restored.	3/28/2021
11	Other Transportation Project	W Shorewood Dr via ULB to 84th Ave SE	complete/recover trail connection from Shorewood via ULB to 84th Ave SE	3/26/2021
12	Pedestrian and Bicycle Project	SE 40th St and 36th St (9703 SE 40th St)	Mercerwood Connector - add trail through city property to provide ped/bike connection between SE 40th St and 36th St	3/26/2021
13	Pedestrian and Bicycle Project	3906 East Mercer Way	paved shoulder on only one side is a safety issues; tendency of cars to park on it, and peds to use it both north and south bound, leading to many conflicts with oncoming traffic	3/26/2021
14	Pedestrian and Bicycle Project	SE 44th Pl	lack of eastbound wayfinding for trail down to EMW	3/26/2021
15	Pedestrian and Bicycle Project	4248 Crestwood Place	lack of eastbound wayfinding	3/26/2021
16	Pedestrian and Bicycle Project	9301 Southeast 43rd Street	lack of westbound wayfinding for connection to 92nd Ave SE	3/26/2021
17	Pedestrian and Bicycle Project	SE 68th St	I see many folks cross 68th street to and from the shopping center to Pioneer Park, may consider a lighted ped crosswalk. Thx	4/14/2021

Submission No.	Category	Location	Comment/Suggestion	Date Submitted
18	Pedestrian and Bicycle Project	62nd and ICW/40th and 86th;90th/72nd st/78th Ave SE	Miscellaneous projects. <ul style="list-style-type: none"> Add a flashing crosswalk at 62nd & ICW. City signage instructs cyclists and pedestrians to cross Island Crest Way at this point, but there is no crosswalk or other safety element marked. We recommend a flashing crosswalk light be installed. Use green paint and NACTO standards to mark bike routes at 40th & ICW; 40th & 86th; 90th just northeast of ICW (near ICW mailbox). It is not clear to drivers or cyclists how these busy intersections should be crossed. Add warning signage or street marking to 72nd Street in front of IMS to warn cyclists that the northside shoulder ends abruptly. Add sharrows on 78th AVE SE near Mercerdale park. Adopt NACTO standards at least in town center and at other busy intersections. 	4/15/2021
19	Pedestrian and Bicycle Project	77th Ave SE in City Center	Bike lanes in city center <ul style="list-style-type: none"> Last year residents unanimously opposed removing the bike lanes along 77th Ave SE in the city center, yet city code and the TIP still call for removing them via project SP126. Change city code if necessary to protect these important lanes. 	4/15/2021
20	Residential Street	Gallagher Hill	Chip seal <ul style="list-style-type: none"> Use chip seal on SP115 instead of project SP105. Gallagher Hill is very steep and seldom used by cyclists. It would benefit from the extra traction that chip seal would provide. SP115 See previous comment. If the city moves ahead on chip seal for this project, consider using HMA for the shoulders to reduce negative impact on cyclists. 	4/15/2021
21	Other Transportation Project	ST Station Park and Ride	Safety improvements in front of the Park and Ride. <ul style="list-style-type: none"> After then ST station opens, the risk of injuries from conflicts between bicycles and the increased numbers of disembarking transit passengers will also increase. This area needs wider, more clearly marked traffic lanes or similar improvements. Are the bus shelters still needed for disembarking passengers? The absence of information due to litigation makes specific suggestions difficult at this point. 	4/15/2021
22	Pedestrian and Bicycle Project	EMW and WMW	East and West Mercer Way Shoulders <ul style="list-style-type: none"> Please do not delay these projects. 	4/15/2021
23	Pedestrian and Bicycle Project	ICW from 90th Ave-63rd St	Island Crest Way missing link. <ul style="list-style-type: none"> Please to no delay this project. 	4/15/2021
24	Arterial Street	WMW	I saw that chip seal on West Mercer Way is in the current TIP. Given the heavy use of WMW by cyclists and pedestrians, I would encourage the City to look at alternative cost-effective approaches for preventative maintenance. This could be using a finer aggregate (like 1/4 inch), microsurfacing, slurry seal, or cape seal. These tend to give a smoother surface and fewer flying rock chips (which is good for cyclists, pedestrians, and drivers!). Some resources I have seen on these methods: http://sdotblog.seattle.gov/2013/12/23/microsurfacing-sdots-new-method-to-preserve-residential-streets/ http://www.wyopath.org/bicycle-friendly-chip-seal/ http://www.wyopath.org/wp-content/uploads/2013/08/Tour_de_Chip_Seal_Report.pdf http://www.ucprc.ucdavis.edu/PDF/UCPRC-RR-2016-02.pdf https://www.elevationoutdoors.com/chip-sealing-more/ https://www.elevationoutdoors.com/chip-sealing-an-answer-from-the-county/ And how other local jurisdictions have been adopting these approaches: https://www.seattle.gov/transportation/projects-and-programs/programs/maintenance-and-paving/preventative-maintenance/microsurfacing#background https://www.seattle.gov/transportation/projects-and-programs/programs/maintenance-and-paving/preventative-maintenance/slurry-seal https://www.kirklandwa.gov/files/sharedassets/public/public-works/slurry-seal-2019-folio.pdf	4/15/2021
25	Non TIP	SE 40th and ICW	I have noticed that the signal on SE 40th Street eastbound at Island Crest Way does not change for cyclists; the City may want to address this.	4/15/2021
26	Pedestrian and Bicycle Project	SE 68th and ICW	I walk daily throughout Pioneer Park. Cars turning right heading westbound onto SE 68th St from southbound Island Crest Way rarely look for pedestrians as it is a yielding right turn. This corner already has poor visibility for the crosswalk coming out of the park. Eventually this could become a tragic accident at this intersection. Typically drivers are looking left for other cars without looking for pedestrians, and they are typically moving quickly through the intersection. Although I am plainly visible at the start of the crosswalk, I often have to wait for several cars to pass before one stops. I am almost hit by cars several times each week. I don't want to see a full stop put in place, but rather a flashing cross light at that right turn alerting drivers to a pedestrian crossing. It need not extend across the street but a simple flashing light on demand at a signpost perhaps 20-30 feet before the turn.	4/15/2021

Submission No.	Category	Location	Comment/Suggestion	Date Submitted
27	Pedestrian and Bicycle Project	EMW/WMW	I would love to see flexible delineation posts installed on the blind turns on EMW/WMW to keep cars out of the shoulder area where pedestrians walk.	4/15/2021
28	Pedestrian and Bicycle Project	77th Ave SE in City Center	I am emailing to express my support for the NIM recommendations in general, but particularly on TIP 126, the 77th re-channelisation to add parking. I know that several years ago citizens were adamantly opposed to additional parking there, and I don't really see the point given the lack of storefronts on 77th, but I am expressly opposed to any design that eliminates designated bike lanes if parking must be added. A sharrow is not a bike lane, it is some paint in a general traffic lane. Kids won't ride bikes in a sharrow because they don't feel safe (because they're not) If you must, change the design standards and protect this resource.	4/16/2021
29	Residential Street	86th Ave SE (46th - 47th)	This neighborhood is in need of resurfacing. 86th Ave SE and 84th Ave SE (between SE 46th St and SE 47th St) and SE 47th Street (between 86th Ave Se and 84th Ave SE) are in great need of resurfacing. It has been scheduled and delayed, scheduled and delayed for many many years. The edges are decaying, there are potholes that continue to reappear and the road is "spidering" all over the place. This is unsafe for bikers, drivers, cars, etc.	4/16/2021
30	Pedestrian and Bicycle Project	ICW from 90th Ave-63rd St	Thank you for encouraging comments on the TIP before the final is presented to Council. As a group promoting sustainability, Island Vision encourages further development of the pedestrian and bicycle system throughout Mercer Island, to reduce the need for motorized vehicles. This means making the system safer, as well as more attractive. High priorities that we think should be emphasized in the TIP update: Complete the missing bike/pedestrian links on the Mercer Ways and Island Crest Way. These items are already on the existing TIP, but should be completed as soon as possible. Perhaps the new federal emphasis on infrastructure will provide additional funds. (See additional comments 31-34) Again, thank for inviting comment, and for all the pedestrian and bicycle improvements that have been made recently.	4/16/2021
31	Pedestrian and Bicycle Project	Islandwide	Update the existing Bicycle and Pedestrian Facilities Plan to emphasize NACTO safety and design standards, and to specifically address trouble spots, such as the slip lanes on 78th to 32nd, and the slip lane near the City Center Starbucks Lodge.	4/16/2021
32	Pedestrian and Bicycle Project	86th Ave SE (ICW to SE 42th St)	Upgrade the pedestrian route on 86th, from ICW to 42th, making it ADA accessible and more safely walkable. This is a Metro and school bus route. The Metro busses will be used increasingly when the light rail on Mercer Island opens, providing frequent fast service to two major employment centers.	4/16/2021
33	Pedestrian and Bicycle Project	SE 40th St & ICW	Improve crosswalk and bike lane markings on 40th and ICW, to alert drivers as well as bikers and pedestrians as to how to handle that intersection. The eastbound bike lane on 40th just disappears as it approaches ICW, which is confusing to drivers as to what to expect re cyclists.	4/16/2021
34	Pedestrian and Bicycle Project	77th Ave SE in City Center	Retain the bicycle lanes on 77th. This will take a plan change, but perhaps that can be done in conjunction with any action on the retail study, or the updated Bicycle and Pedestrian Facility Plan.	4/16/2021

SIX-YEAR TRANSPORTATION PROGRAM

Detail of Proposed Expenditures for 2022 - 2027

PROJECTS	PROJECT ID	STATUS	COMMENTS	Project Costs with Inflation Factor						TOTAL
				2022	2023	2024	2025	2026	2027	
PRESERVATION AND MAINTENANCE PROJECTS										
A. Residential Streets Preservation Program										
Residential Street Resurfacing	SPI00		Annual program to resurface residential streets.	900,000	919,943	939,886	959,829	979,772	999,714	5,699,143
A. Subtotal Residential Streets Preservation Program				\$900,000	\$919,943	\$939,886	\$959,829	\$979,772	\$999,714	\$5,699,143
B. Arterial Streets Improvements										
Arterial Preservation Program	SPI01		Annual program to extend life of arterial streets through targeted repairs and patching.	75,000	76,662	78,324	79,986	81,648	83,310	474,929
SE 68th Street and SE 70th Place (ICW - EMW) (from 2020)	SPI03		Resurface pavement with HMA overlay.	680,000	-	-	-	-	-	680,000
North Mercer Way (7500 to Roanoke)	SPI04		Resurface pavement with HMA overlay.		569,342	-	-	-	-	569,342
West Mercer Way (SE 56th - EMW)	SPI05		Restore pavement with chip seal. If pursuing HMA, delay at least to 2027.		511,079	-	-	-	-	511,079
West Mercer Way (SE 56th - EMW)	SPI05A	Modified	Alternative to SPI05 - Resurface pavement with HMA. Wait until pavement condition warrants overlay. Project estimate for reference, <u>not included in subtotals.</u>		-	-	-	-	1,810,594	1,810,594
Gallagher Hill Road (SE 36th - SE 40th)	SPI06		Resurface pavement with HMA overlay.		-	78,324	489,513	-	-	567,836
SE 40th (88th Ave SE - 93rd Ave SE)	SPI07		Resurface pavement with HMA overlay. \$50K in 2024 for design. Tied to SPI 16		51,108	365,511	-	-	-	416,619
SE 36th St (Gallagher Hill Rd - EMW)	SPI08		Resurface pavement with HMA overlay. Minor sidewalk repairs included.		-	-	584,429	-	-	584,429
North Mercer Way (8400 - SE 35th)	SPI09		Resurface pavement with HMA overlay. Includes SE 26th Street (ICW - 84th Ave SE)		-	-	-	844,781	-	844,781
SE 27th St (76th Ave SE - 80th Ave SE)	SPI10		Resurface pavement with HMA overlay (Town Center).		-	572,286	-	-	-	572,286
East Mercer Way (SE 36th St. - SE 40th St.)		New	Resurface pavement with HMA overlay.		-	-	-	-	211,051	211,051
B. Subtotal Arterial Street Improvements				\$755,000	\$1,208,192	\$1,094,445	\$1,153,927	\$926,428	294,360	\$5,432,353
NEW CONSTRUCTION PROJECTS										
C. Pedestrian and Bicycle Facilities (PBF) - New Facilities										
80th Avenue Sidewalk (SE 28th - SE 32nd)	SPI11		Replace existing curb, sidewalk & ADA ramps. Replace street trees and street lighting.	100,000	1,001,716	-	-	-	-	1,101,716
78th Avenue Sidewalk (SE 32nd - SE 34th)	SPI12		Replace existing curb, sidewalk & ADA ramps. Replace street trees and street lighting.		-	78,324	735,869	-	-	814,192
West Mercer Way Roadside Shoulders - Ph 4 (8100 WMMW - 8400 EMW)	SPI13		Paved shoulder along inside lane, gap completion. Updated description to correct an error from 2020 and updated cost.		-	610,926	-	-	-	610,926
West Mercer Way Roadside Shoulders - Ph 3 (SE 70th - SE 65th)	SPI14		Paved shoulder along northbound side, gap completion.	485,000	-	-	-	-	-	485,000
Gallagher Hill Sidewalk Impr (SE 36th - SE 40th)	SPI15		New sidewalk, gap completion. In conjunction with resurfacing project. TIB grant eligible.		-	78,324	425,524	-	-	503,848
SE 40th Sidewalk Impr (Gallagher Hill - 93rd Ave SE)	SPI16		Replace/improve existing sidewalk, construct bike lanes supporting SRTS. TIB or SRTS grant eligible. Highest priority for MISD.		81,773	877,227	-	-	-	958,999
ADA Compliance Plan Implementation	SPI18		Planning and constructing pedestrian facility improvements to comply with the ADA. Planning will completed by FY 2022.	100,000	-	104,432	-	108,864	-	313,295
PBF Plan Implementation	SPI25		Annual program to identify, prioritize, design and construct small spot improvements and gap completion projects to pedestrian and bicycle facilities citywide, as identified in the PBF Plan.	50,000	51,108	52,216	53,324	54,432	55,540	316,619
77th Ave SE channelization (SE 32nd - North Mercer Way)	SPI26		[Modify existing roadway channelization to comply with street design standards in MICC 19.11.120 (remove bike lanes, create on-street parking and add sharrows).]		-	-	-	57,875	-	57,875

B. Subtotal Arterial Street Improvements				\$755,000	\$1,208,192	\$1,094,445	\$1,153,927	\$926,428	294,360	\$5,432,353
NEW CONSTRUCTION PROJECTS										
SE 32nd St. (77th to 78th Ave. SE) sidewalk replacement		New	Replace wide sidewalk area adjacent to Mercerdale Park due to tree damage. Includes replacement of street trees and ADA improvements. Combine project with SPI 12 for economy of scale.		-	31,330	159,971	-	-	191,301
East Mercer Way Roadside Shoulders - Ph I I (SE 79th St. to 8400 block)		New	Final phase of Mercer Ways Roadside Shoulders project.		-	-	-	489,886	-	489,886
C. Subtotal Pedestrian and Bicycle Facilities (PBF) - New Facilities				\$735,000	\$1,134,596	\$1,832,777	\$1,374,688	\$711,056	\$55,540	\$5,843,657
D. East Link Traffic Safety/ Mitigation Projects										
N-S Bike Route Completion ICW (90th Ave SE - SE 63rd)	SPI 19	Modified	Ph I refined to combine alternatives identification, feasibility, public engagement, and project selection. Consultant selection will begin by Q4 2022. Ph I extends through 2024 and uses ST funds. Cost estimates for future phases (Ph 2 - design and Ph. 3 - construction) will be determined based on the selected project scope following Ph I completion in 2024. 2025 reflects placeholder for Phase 2 (design).	50,000	127,770	130,540	213,295	-	-	521,605
Sunset Hwy/77th Ave SE Improvements	SPI 20		Intersection improvements to facilitate ped/bike/vehicle thru the intersection. The intersection is in WSDOT ROW and requires WSDOT review and approval prior to construction.	600,000	-	-	-	-	-	600,000
Mid-block crosswalk 76th Ave SE between SE 24th and SE 27th	SPI 21		New crosswalk with center island and RRFB.	203,704	-	-	-	-	-	203,704
North Mercer Way - MI P&R Frontage Improvements	SPI 23		Remove bus bay on north side of NMW, widen trail to meet current std for multi-use facility, provide mixing zone at 80th Ave SE crossing, improve sight lines at western driveway access. Relocate street lighting, add landscape area.		-	1,229,162	-	-	-	1,229,162
					-	-	-	-	-	
D. Subtotal East Link Traffic Safety/ Mitigation Projects				\$853,704	\$127,770	\$1,359,701	\$213,295	\$0	\$0	\$2,554,471
E. Other										
Minor Capital - Traffic Operations Improvements	SPI 22		Minor transportation improvements to address traffic operation issues and concerns.		102,216	-	106,648	-	-	208,864
Pedestrian & Bicycle Facilities Plan Update		New	Current 2010 PBF Plan is out of date and was a modest update to the original 1996 plan. Comprehensive update will incorporate ADA Transition Plan, evaluate projects and priorities based on current standards, and provide a roadmap and foundation for future improvements. Staff will pursue grant opportunities where possible.		-	-	-	190,511	194,389	384,900
E. Subtotal Other				\$0	\$102,216	\$0	\$106,648	\$190,511	\$194,389	\$593,764
F. Non-TIP Related Operations				465,000	476,625	488,541	500,754	513,273	526,105	2,970,298
F. Subtotal Non-TIP Related Operations				\$465,000	\$476,625	\$488,541	\$500,754	\$513,273	\$526,105	\$2,970,298
TOTAL PROJECT COSTS				\$3,708,704	\$3,969,342	\$5,715,350	\$4,309,141	\$3,321,040	\$2,070,108	\$23,093,684

SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM

Street Fund Balance - as of April 2021*

2022 - 2027

RESOURCES	COMMENTS	2021	2022	2023	2024	2025	2026	2027
Beginning Fund Balance		\$ 5,114,155	\$ 6,660,482	\$ 6,408,400	\$ 5,227,118	\$ 3,587,270	\$ 2,296,469	\$ 1,849,862
Revenues								
Real Estate Excise Tax	<i>RCW 82.46.010</i>	1,700,017	1,742,518	1,767,340	1,833,300	1,933,470	2,010,809	2,071,133
Fuel Tax	<i>RCW 47.24.040</i>	440,800	429,400	418,950	408,500	397,575	389,624	389,624
MI Transportation Benefit District (TBD)	<i>MI Ordinance 14C-11 (Oct 2014)</i>	375,000	375,000	375,000	375,000	375,000	375,000	375,000
Transportation Impact Fees	<i>MI Ordinance 16C-01 (Jan 2016)</i>	402,000	22,000	65,000	65,000	65,000	65,000	65,000
State Shared - Multimodal Transportation	<i>ESSB 5987 (July 2015)</i>	34,000	34,000	34,000	34,000	34,000	34,000	34,000
Mitigation - Sound Transit	<i>Ends December 2025</i>	245,000	853,704	127,770	1,359,701	213,295	-	-
Total Revenues		\$ 3,196,817	\$ 3,456,622	\$ 2,788,060	\$ 4,075,501	\$ 3,018,340	\$ 2,874,433	\$ 2,934,757
Total Street Fund Resources		\$ 8,310,972	\$ 10,117,104	\$ 9,196,460	\$ 9,302,620	\$ 6,605,610	\$ 5,170,902	\$ 4,784,619

EXPENDITURES	COMMENTS	2021	2022	2023	2024	2025	2026	2027
A. Residential Streets Preservation Program		900,000	900,000	919,943	939,886	959,829	979,772	999,714
B. Arterial Street Improvements		75,000	755,000	1,208,192	1,094,445	1,153,927	926,428	294,360
C. Pedestrian & Bicycle Facilities - New		50,000	735,000	1,134,596	1,832,777	1,374,688	711,056	55,540
D. East Link Traffic/Safety Mitigation Projects		245,000	853,704	127,770	1,359,701	213,295	-	-
E. TIP Other		380,490	-	102,216	-	106,648	190,511	194,389
F. Operations Other	<i>Non-TIP Related Work</i>	531,041	465,000	476,625	488,541	500,754	513,273	526,105
Total Expenditures		\$ 1,650,490	\$ 3,708,704	\$ 3,969,342	\$ 5,715,350	\$ 4,309,141	\$ 3,321,040	\$ 2,070,108
Ending Fund Balance (including reserves)		\$ 6,660,482	\$ 6,408,400	\$ 5,227,118	\$ 3,587,270	\$ 2,296,469	\$ 1,849,862	\$ 2,714,511

FUND RESERVES AND DESIGNATIONS	COMMENTS	2021	2022	2023	2024	2025	2026	2027
Working Capital Reserve	<i>Restricted ending fund balance</i>	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Impact Fees Collected	<i>Applied to eligible projects</i>	746,013	709,162	759,545	611,243	432,084	416,253	453,761
Expenditure Carry-over to 2021 Budget		-	-	-	-	-	-	-
Designated - TC Streets North (Project B3 in 2022)		99,684	-	-	-	-	-	-
Ending Fund Balance (available after reserves)		\$ 5,614,785	\$ 5,499,238	\$ 4,267,573	\$ 2,776,026	\$ 1,664,385	\$ 1,233,609	\$ 2,060,750

*Pending further analysis

SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM

Project Descriptions (2022-2027)

[SP100] - Residential Street Resurfacing

Historically, this program consists of hot mix asphalt (HMA) overlays on an average of 1.0 mile of residential streets annually. Several years ago, the City added chip sealing as another tool for street pavement preservation. To date, chip seal projects have been performed in 2011, 2013, and 2018. The Residential Street Preservation Program also improves about one substandard street per biennium, as the need arises.

The City's pavement condition data is an integral part of determining the locations and schedule of future residential street asphalt overlays and chip seal work. Pavement Condition Index (PCI) data was collected in 2013, 2016, and 2019. When PCI falls below a score of 70, staff considers a roadway for resurfacing. For roadways with resurfacing needs that also have pending utility work (storm drainage, new water main, etc.), these roadways are typically scheduled for paving in the years following completion of that major utility work. The timing and limits of residential street resurfacing work in future TIPs may change, as determined by updated pavement condition information.

Some of the residential roadways planned for future HMA repaving are listed below. Other roadways may be added or the timing of these streets below may change based on when and where water main construction, storm drainage construction, franchise utility work, and major housing projects occur.

- For 2022, three neighborhood areas are planned for repaving. First, SE 68th Street and 93rd and 94th Avenues are planned for HMA paving in conjunction with the arterial repaving of SE 68th Street and SE 70th Place. These roads have PCI's in the Fair, Poor, and Very Poor ranges. Secondly, the plat of Parkwest (bounded by 82nd Avenue, 83rd Place, SE 65th, and SE 70th Street) will receive HMA paving. These roadways also have PCI ratings in the Fair, Poor, and Very Poor ranges. Third, the Madrona Crest West area (SE 36th, SE 37th, and SE 39th Streets, 86th Avenue) is planned for an HMA overlay. These roadways were significantly impacted by a City watermain project in 2016. Staff has been delaying repaving here due to a large number of housing redevelopment projects in the neighborhood and the utility cuts and driveway work that is associated with new home construction.
- In 2023, roadways in the south end neighborhood of Island Point (84th Avenue, SE 80th and SE 82nd Streets) will be resurfaced, as well as SE 78th Street in front of Lakeridge Elementary School. These roadways have PCI's ranging from Fair to Very Poor to Failed.
- For 2024, the Madrona Crest East neighborhood (bounded by 88th and 90th Avenues, and SE 36th and SE 40th Streets) will received HMA paving following a large watermain replacement project in that same neighborhood, scheduled for construction in 2022. Current PCI's for this area range from Fair to Very Poor to Failed. Paving of these streets is planned to coincide with the arterial repaving of SE 40th Street from 88th to 93rd Avenues.

- In 2025, the neighborhood streets comprised of SE 60th and SE 61st Streets and 90th, 92nd, 93rd, and 94th Avenues (east of Island Crest Way) are planned for repaving. PCI's of these roads are in the Fair, Poor, and Very Poor ranges. Additionally, portions of SE 47th Street, 84th Avenue, and 86th Avenue, lying west of Island Crest Way will be repaved. These roadway PCI ratings range from Fair to Very Poor to Failed.
- Potential roadways to resurface in 2026 and 2027 include SE 58th and SE 59th Streets and 91st Avenue (lying east of Island Crest Way) and several streets in the First Hill neighborhood, including portions of 70th, 71st, and 74th Avenues.

Arterial Street Improvements

- **[SP101] Arterial Preservation Program** work continues annually. The purpose of this program is to extend the life of arterial streets proactively, by repairing isolated pavement failure areas through crack sealing, square cut patching, and grinding and repaving of full-lane-width segments. Crack sealing extends the life of existing pavements by sealing out water intrusion.
- **[SP103] SE 68th Street and SE 70th Place (Island Crest Way to East Mercer Way)** was added to the TIP in 2013 as an HMA resurfacing project. The pavement on SE 68th Street dates to about 1985 and SE 70th Place was last resurfaced in 2001. Pavement condition ratings are in the Fair and low Satisfactory ranges. SE 70th Place was crack sealed in 2011 and again in 2016. This project had originally been budgeted for construction in 2020; but was rescheduled to 2022. This overlay will be coupled with HMA repaving of nearby residential streets, also planned for 2022.
- **[SP104] North Mercer Way (7500 block to Roanoke Way)**. This project will resurface North Mercer Way with an HMA overlay in 2023. The roadway was last repaved in 1994 and its current PCI ratings are in the Fair and low Satisfactory ranges. Work scope will include repaving the roadway and the adjacent eastbound pedestrian shoulder.
- **[SP105] West Mercer Way (SE 56th Street to East Mercer Way)** is planned for resurfacing in 2023 with a chip seal. This roadway was last repaved in 1995 with an HMA overlay. Its current PCI's are in the low Satisfactory range and its condition will continue to slowly decline. Patching and crack sealing have both been performed in recent years. Chip seal resurfacing is a cost-effective way improve the condition of this 2.3-mile long segment of West Mercer. An alternative preservation scenario for this area of West Mercer Way is an HMA overlay at a later date, when its pavement condition has worsened. This would be no sooner than 2027.
- **[SP110] SE 27th Street (76th Ave SE to 80th Ave SE)** will resurface SE 27th Street from 76th Avenue to 80th Avenue in the Town Center with a grind and HMA overlay of the existing roadway in 2024, after construction of the light rail station is complete. This roadway was last resurfaced in 1994 and its current PCI is in the Fair range.
- **[SP107] SE 40th Street (88th Avenue SE to 93rd Avenue SE)**. This project will resurface SE 40th Street with a grind and HMA overlay process. It is planned for 2024, after completion of a large water main construction project in the Madrona Crest East neighborhood (to the north) and sidewalk improvements from Gallagher Hill Road to 93rd Avenue SE. This overlay will be coupled with hot mix asphalt repaving of the residential

streets in Madrona Crest East, also planned for 2024. Sidewalks and bike lanes between 88th Avenue SE and Gallagher Hill Road were constructed in 2018.

- **[SP106] Gallagher Hill Road (SE 36th Street to SE 40th Street)** is proposed for resurfacing with an HMA overlay in 2025. Last repaved in 1988, Gallagher Hill Road's current PCI rating is in the Fair range and staff believes that by 2025 its rating could decline to Poor.
- **[SP108] SE 36th Street (Gallagher Hill Road to East Mercer Way)**. This project will resurface SE 36th Street with an HMA overlay in 2025. This roadway was rebuilt in the mid 1980's by WSDOT as part of the I-90 freeway improvements. Its current PCI rating is Fair; but is expected to decline further in the coming years. This pavement has performed well, but will be nearly 40 years old in 2025, and will need resurfacing. Project elements will also include sidewalk repairs for ADA compliance.
- **[SP109] North Mercer Way (8400 to SE 35th Street)**. This project will resurface North Mercer Way with an HMA overlay in 2026. Work will also include sidewalk repairs for ADA compliance and resurfacing of nearby SE 26th Street (Island Crest Way to 84th Avenue). This portion of North Mercer was last repaved in 1994 by WSDOT at the end of the I-90 freeway construction. While its PCI ratings are in the Satisfactory and Fair ranges, staff believes PCI's will drop into the Poor range by 2025, after completion of the upcoming King County North Mercer Interceptor Sewer pipe project.
- **[SPXXX] East Mercer Way (SE 36th Street to SE 40th Street)**. This is a newly proposed project to resurface this portion of East Mercer Way with a HMA overlay in 2027. Last repaved in the mid-1980's by WSDOT, this roadway's current PCI is in the low Satisfactory range and staff believes it will drop to Fair by 2027.

Pedestrian and Bicycle Facilities – New

- **[SP111] 80th Avenue SE Sidewalk Improvements (SE 28th Street to SE 32nd Street)**. This project will reconstruct curbs, sidewalks, and ADA ramps, primarily along the east side of 80th Avenue, and replace street trees with a new design that will allow space for trees to mature without sidewalk damage. Work along 80th Avenue will also include replacement of the outdated street lighting fixtures. This section of 80th Avenue was not rebuilt during the 1994-1996 Town Center Streets reconstruction effort and suffers from significant sidewalk damage from tree roots, poor ADA accessibility, and poor sidewalk lighting. Design work on this project began in 2019, with construction originally anticipated in 2020; however, work scope has increased significantly and construction is now reprogrammed for 2023.
- **[SP112] 78th Avenue SE Sidewalk Improvements (SE 32nd Street to SE 34th Street)**. This project proposes to replace curbs, sidewalks, and street trees along the east side of the roadway with a new design that will allow space for new street trees to mature without sidewalk damage. In addition, ADA accessibility and street lighting would be improved on both sides of the roadway. This section of 78th Avenue was not rebuilt during the 1994-1996 Town Center Streets reconstruction effort and suffers from significant sidewalk damage from tree roots. Design work is planned to start in 2024 and construction is planned for 2025.
- **[SP114] West Mercer Way Roadside Shoulders - Phase 3 (SE 70th - SE 65th)**. The Roadside Shoulder Development Program was established in 2002 to construct new paved shoulders along the Mercer Ways for pedestrian and bicycle use (constructed independently

from roadway improvement projects). Shoulders have been under construction in phases since 2004. This project, planned for construction in 2022, will complete a gap in paved shoulders along the northbound side of West Mercer Way between SE 65th and SE 70th Streets. Currently, paved shoulder exists along 77% of West Mercer Way's 6.0-mile length.

- **[SP113] West Mercer Way Roadside Shoulders – Phase 4 (8100 WMW - 8400 EMW).** This project will build a new paved shoulder from the 8100 block of West Mercer Way around the south tip of the Island to the 8400 block of East Mercer Way. Construction is planned for 2024.
- **[SP115] Gallagher Hill Road Sidewalk Improvement (SE 36th Street to 40th Street).** This project will complete the gap in the sidewalk infrastructure on Gallagher Hill Road connecting SE 40th Street to the SE 36th Street/North Mercer Way intersection at the bottom of Gallagher Hill. The project, proposed for construction in 2025, will build concrete curb, gutter, and sidewalk along the east side of the roadway in conjunction with the planned resurfacing of Gallagher Hill Road.
- **[SP116] SE 40th Street Sidewalk Improvements (Gallagher Hill Road to 93rd Avenue SE).** Proposed for construction in 2024, this project will build concrete curb, gutter, sidewalk, and bike lane along the south side of SE 40th from Gallagher Hill Road to 93rd Avenue SE, and along the north side from Gallagher Hill Road to Greenbrier Lane. This project will complete the PBF infrastructure along SE 40th Street between Island Crest Way and Mercerwood Drive by providing continuous, uniform sidewalk and bike routing along both sides of the street. This project is a high priority request of the School District staff and supports “Safe Routes to School” principles for the schools and facilities within the School District campus and a bus stop location for Islander Middle School. The adjacent roadway will be repaved after completion of this work through an arterial street overlay (SP107).
- **[SP118] ADA Compliance Plan Implementation** is a biennial program to identify, inventory, prioritize, design, and construct spot improvements to pedestrian facilities citywide to meet compliance standards established by the Americans with Disabilities Act (ADA).
- **[SP125] PBF Plan Implementation** is an annual program to identify, prioritize, design and construct small spot improvements and gap completion projects to pedestrian and bicycle facilities citywide as identified in the PBF Plan. Specific projects for this program have not yet been identified or prioritized for construction. Proposed focus is on implementation of signage and pavement markings to support sharing of the road by all users and completion of missing links in sidewalk or trails to fill gaps in the PBF system.
- **[SP126] 77th Avenue SE Channelization (SE 32nd to North Mercer Way).** This project will modify existing channelization to provide on-street parking from SE 32nd to SE 27th Streets in the Town Center and provide sharrows in the northbound and southbound travel lanes to connect to the I-90 Mountains to Sound trail in accordance with Town Center street standards described in MICC 19.11.120.
- **[SPXXX] SE 32nd Street Sidewalk Replacement (77th to 78th Avenues).** This newly proposed project in 2024-2025 will replace the sidewalk and street trees on the south side of the roadway to address damage and uplift caused by existing street trees. This wide sidewalk provides access to Mercerdale Park and is used by the Farmer’s Market.

- **[SPXXX] East Mercer Way Roadside Shoulders - Ph 11 (SE 79th St. to 8400 block).** This project will create a new paved shoulder from SE 79th St to the 8400 block. This is the final phase of the Mercer Way Roadside Shoulder projects and will remove the last gap in pedestrian and bicycle facilities along East Mercer Way's entire 4.8-mile length. Construction is planned for 2026.

East Link Traffic/Safety Mitigation Projects

- **[SP119] North – South Bike Route, Island Crest Way (90th Avenue SE to SE 63rd Street).** The intent of this project is to complete the missing section of north-south bicycle route along Island Crest Way between 90th Ave SE and SE 63rd St. Recognizing the complexity and challenges in this corridor, the proposed project will be phased over several years. The project currently includes two pre-construction phases. Phase 1 includes identification of alternatives, feasibility, and public engagement. This phase will begin in Q4 2022 with consultant selection and conclude in 2024 with selection of the preferred project alternative by the City Council. Phase 2 includes preliminary and final design starting in 2025. These phases will be funded with Sound Transit Mitigation funds. The scope and cost of design (Phase 2) will not be known until the conclusion of Phase 1 but \$200,000 is reflected in the TIP as a placeholder. Phase 3 (construction) cost and timeframe will not be reflected in the TIP until after the project scope is approved and cost estimates are developed. Staff will pursue grant funding opportunities for construction if available.
- **[SP120] Sunset Highway/77th Avenue SE Intersection Improvement.** This intersection is directly adjacent to the East Link station access and is expected to experience an increase in pedestrian and bicycle traffic, as well as vehicle traffic once the station opens. A long-term solution could be to install a rectangular rapid flashing beacon (RRFB) system or other urban design type intersection to improve pedestrian and bicycle crossings and vehicular circulation. Further evaluation and design are needed. The project will be funded with Sound Transit Mitigation funds. The project location is within WSDOT limited access and will require WSDOT review and approvals. Consultant design will begin in 2021 with construction in 2022.
- **[SP121] Mid-block Crosswalk on 76th Avenue (between SE 24 and SE 27th Streets).** This project will construct a mid-block crosswalk in the 2400 block of 76th Ave SE to include a pedestrian activated rectangular rapid flashing beacon (RRFB) signal, center median, ADA curb ramps, and crosswalk markings. Consultant design will begin in 2021 with construction in 2022.
- **[SP123] North Mercer Way Park and Ride Frontage Improvements.** This project will modify the frontage of the North Mercer Way Park and Ride by removing the bus bay on the north side of the roadway, widening the I-90 Mountains to Sound trail to meet current standard for a multi-use facility, providing a mixing zone at 80th Ave SE crossing, improving sight lines at the western driveway access, relocating street lighting, and providing a new landscape area to match existing landscape. This project is planned for construction after the East Link Station is open and bus drop off/pick up is no longer needed on the north side of the road.

Other

- **[SP122] Minor Capital – Traffic Operations Improvements** is a biennial program to provide minor capital transportation improvements city wide to address traffic operations issues and concerns. Typical projects include upgrading signs to new mandated standards, channelization modifications or improvements, roadway safety improvements, upgrading traffic signals for increased efficiency and safety, and new or revised street lighting.
- **[SPXXX] Pedestrian and Bicycle Facilities Plan (PBF Plan) Update** is proposed for the 2026-2027 biennium to provide a comprehensive update to the current PBF Plan, last updated in 2010 from the original 1996 plan. Over time standards have changed and new facilities have been built. Updates to the Plan will incorporate the results of the ADA Transition Plan, evaluate the use of urban street design guidelines such as NACTO, and identify/evaluate projects, provide a preliminary scope of work, and establish priorities of work with the intention of providing a roadmap, foundation, and timeline for future improvements.

Unfunded PBF Projects – Beyond 2027

- **North – South Bike Route, Island Crest Way (90th Avenue SE to SE 63rd Street) Construction.** Phase 3 of this project is the construction phase. It will construct the missing link in the North-South Bike Route on Island Crest Way. Project SP119 reflects the phases leading up to construction. The cost and timeframe for construction will be determined after the project scope is approved and preliminary design is underway (Phases 1 & 2). Staff will pursue grant funding opportunities for construction if available.
- **84th Avenue SE Sidewalk Improvements (SE 33rd Place to SE 36th Street).** This project proposes to install concrete curb, gutter, and sidewalk along the east side of 84th Avenue SE to provide a “safe walk route” for Northwood Elementary and the High School. It is a medium priority request of the School District.
- **86th Avenue SE Sidewalk Improvements (SE 42nd Street to Island Crest Way).** This project proposes to install concrete curb, gutter, and sidewalk along the east side of 86th Ave SE to provide a walking facility where none currently exists. The project will complete a missing link in the sidewalk network and connect Island Crest Way and adjacent neighborhoods to the High School, Northwood Elementary School, the Mary Wayte Pool, and PEAK. Drainage work will be required, and road widening to provide shared space for bicycles is a potential element.
- **Merrimount Drive Sidewalk Improvements (Island Crest Way to West Mercer Way).** The project proposes to install concrete curb, gutter, and sidewalk along both sides of Merrimount Drive. The project improves walkability by providing a defined route and place for school kids to walk and wait for the school bus or walk to West Mercer Elementary. The project was requested by several property owners living adjacent to Merrimount Drive. The estimated cost is approximately \$960,000.
- **78th Ave SE Sidewalk Improvements (SE 40th – SE 41st).** This project proposes to install concrete curb, gutter and sidewalk along the west side of 78th Ave SE to provide a walking facility where none currently exists. The project will create a connection from the adjacent

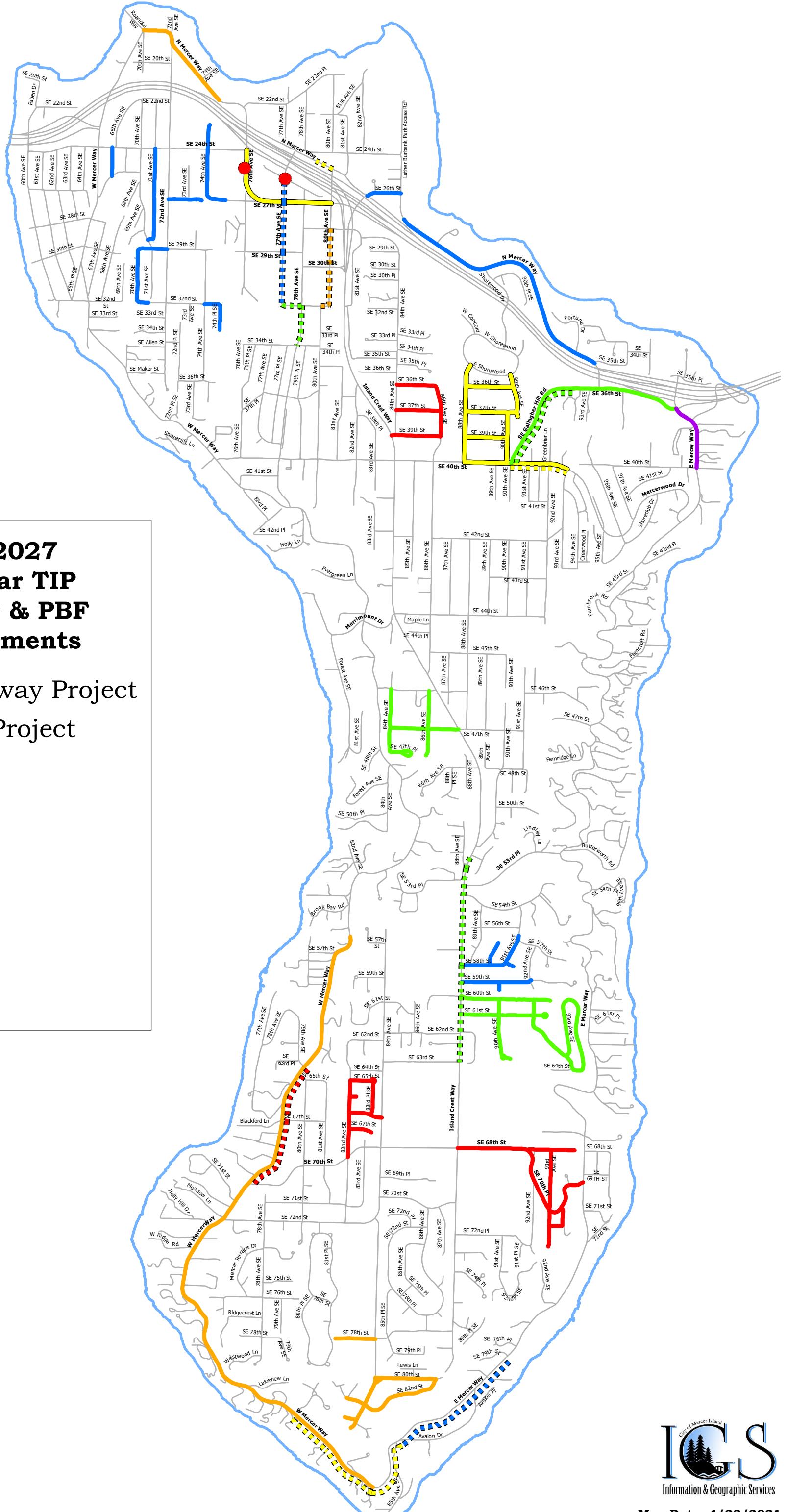
neighborhood to SE 40th Street, providing access to the Town Center and West Mercer Elementary School.

- **92nd Avenue SE Sidewalk Improvements (SE 40th Street to SE 41st Street).** This project will build concrete curb, gutter, and sidewalk along the west side of 92nd Avenue to provide a “safe walk route” for Northwood Elementary and the High School, as well as a bus stop location for Islander Middle School. The estimated cost is \$610,000. This project will complete a missing link on 92nd Avenue by connecting with sidewalks the School District constructed in 2015 along the High School frontage, creating a continuous sidewalk from SE 40th to SE 42nd Streets. This project may be eligible for TIB or SRTS Grant funding. This is a low/moderate need for the School District. City and District staff will monitor the need and propose in a future TIP if warranted.

2022-2027 Six - Year TIP Roadway & PBF Improvements

- Roadway Project
- - - PBF Project
- 2022
- 2023
- 2024
- 2025
- 2026
- 2027

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Map Date: 4/22/2021

Current Pedestrian & Bicycle Facilities (PBF) on the Mercer Ways

- Paved Roadside Shoulder
- Sidewalks or Paths
- No Facility

May 2021

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WMW Phase 3
Proposed for 2022

WMW Phase 2
Completed March 2020

EMW Phase 11
Proposed for 2026

WMW Phase 4
Proposed for 2024





DRAFT 2022-2027 TRANSPORTATION IMPROVEMENT PROGRAM

May 4, 2021
AB5853

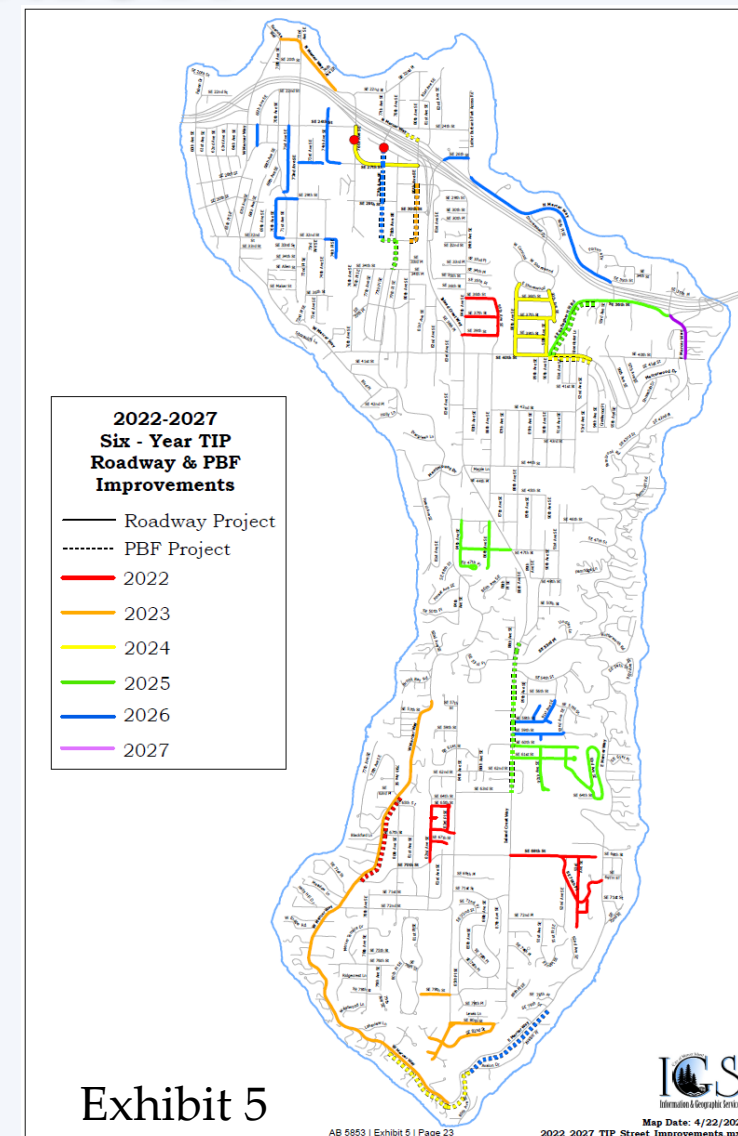
TIP Background

- RCW 35.77 requires annual update by July 1
- Goals include
 - Reinvesting in existing infrastructure
 - Adding new facilities to increase safety/capacity
 - Maintaining positive Street Fund balance
- TIP is dynamic. Needs and issues change. Updated annually.



Roadmap for Presentation

- Public Engagement & TIP Schedule
- Program elements
- Street Maintenance Overview (Street Engineer)
- Funding (Finance Director)
- Focus on New (4) and modified (2) projects
- Refer to agenda bill for details
 - Ex. 1 – Public Comments
 - Ex. 2 – Project list **Refer to status column** (new/modified/delayed). Mostly unchanged.
 - Ex. 3 – Street Fund Balance
 - Ex. 4 – Project descriptions
 - Ex. 5 – Project map
 - Ex. 6 – Mercer Way shoulders map



Public Engagement

- Public Comment Period: March 24 to June 1 (10 week period)
- Can comment on previously adopted TIP, draft preliminary TIP, Council direction to staff, or suggest new projects.
- Advertisement
 - City Website
 - MI Weekly (March 24, April 14)
 - MI Reporter (March 24, March 31)
 - Let's Talk
- Comments received by April 16 are included in AB. (34 comments)
- Public comments can be submitted up to June 1.



TIP Schedule



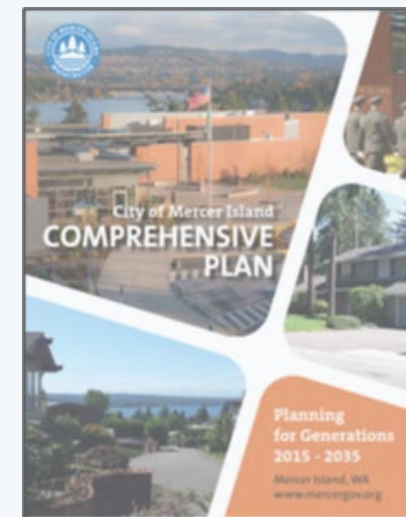
Program Elements & Priorities

Preservation & Maintenance (maintain what we have)

- Residential streets (58 miles, ~35 yr. cycle)
- Arterial streets (25.5 miles, ~25 yr. cycle)

New Construction (build what we need)

- Pedestrian & bicycle facilities (PBF)
- East Link traffic/safety mitigation projects (from ST settlement funds)
- Other improvements – e.g. signals, road capacity.



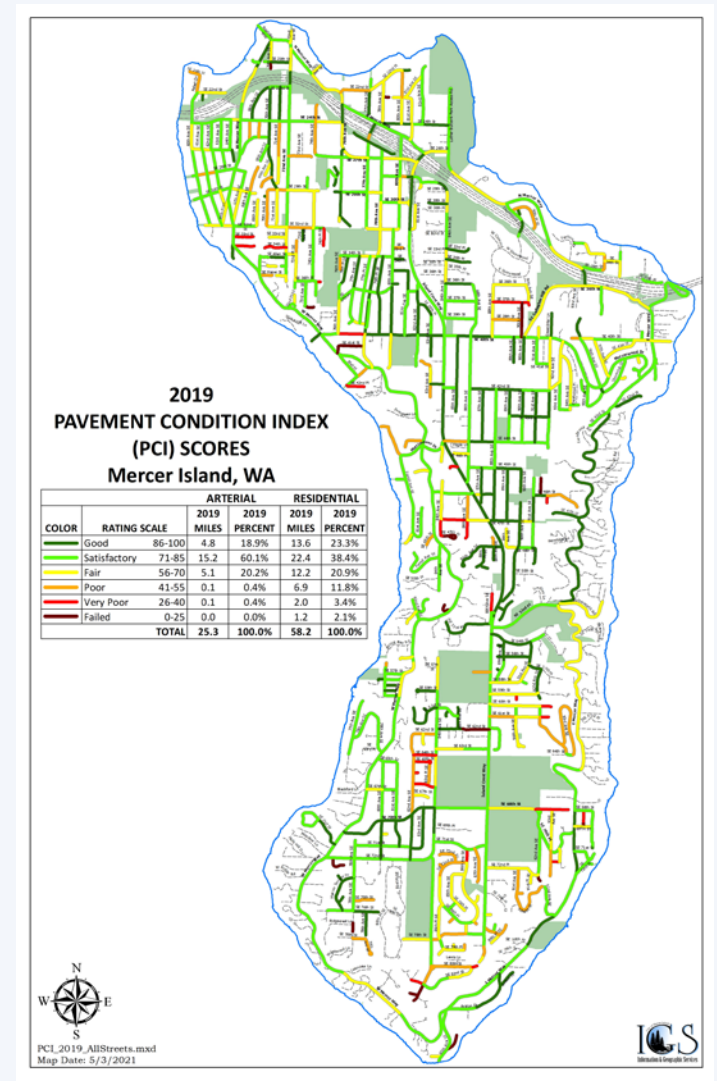
Comprehensive Plan & CIP Budget Policies

-Prioritize maintaining existing facilities over constructing new facilities.



Mercer Island Streets Overview

- 83.5 miles of City-maintained roads
- Split of 1/3 arterials, 2/3 residential
- 99% of network is asphalt pavement
- 1980's – Chip seal and slurry seal programs
- 1989 – City begins HMA overlay program
- 2011, 2013, 2018 – Chip seal projects
- Network segments are different ages, and therefore at different points in their life cycle
- Use Pavement Condition Index (PCI) to help manage pavement network



What is Pavement Management?

Pavement Management can be defined as:

- Planning the maintenance and repair of a roadway network to **optimize pavement conditions of the overall network.**
- Applying the **proper repairs**, at the **proper time**, for the least cost.

Some planning tools:

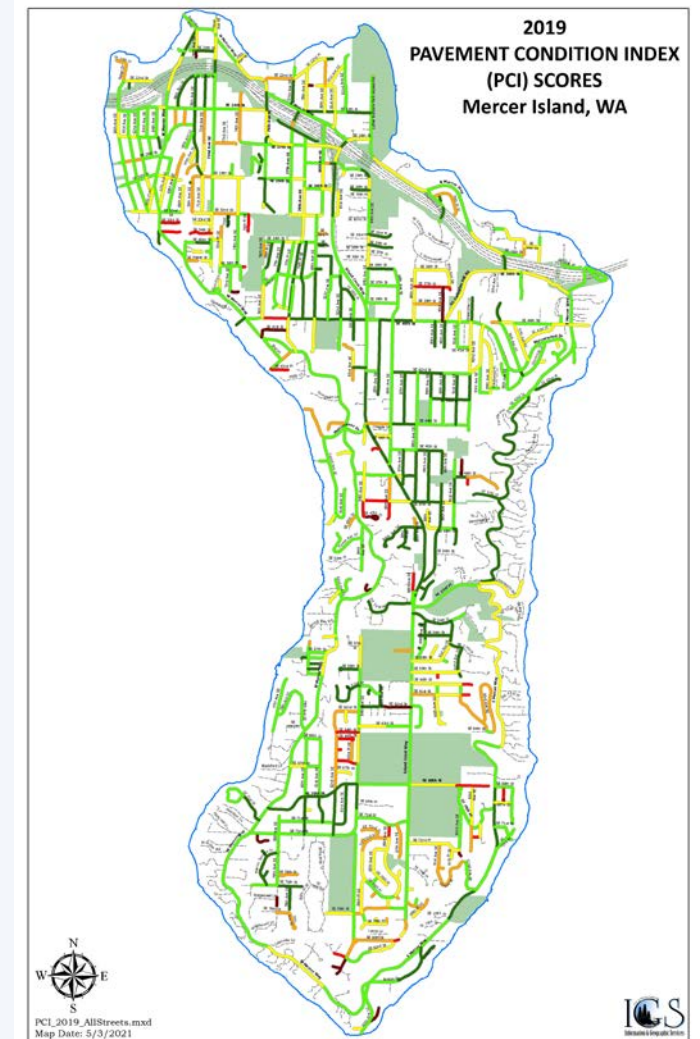
- Network inventory
- Construction history
- Pavement condition surveys
- 6-year plans (TIP, utilities)
- CIP Budget

Some repair tools:

- Patching
- Crack sealing
- Chip sealing
- Asphalt overlay
- Reconstruction



COSTS INCREASE



2019 Network PCI = 74



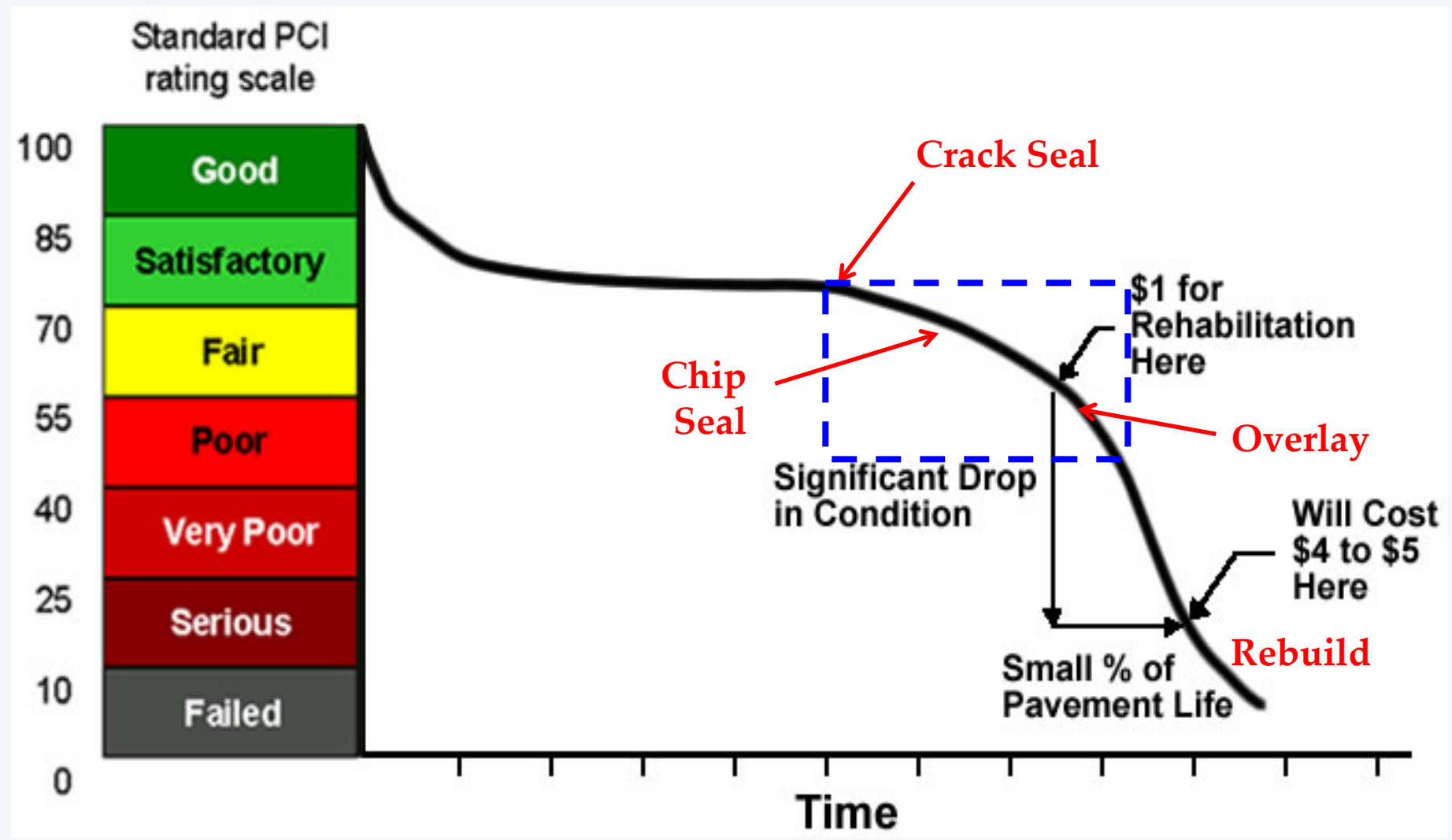
Why Do Pavement Management?

- It is much less expensive to keep a road in good condition than to rebuild it after its condition has become poor.

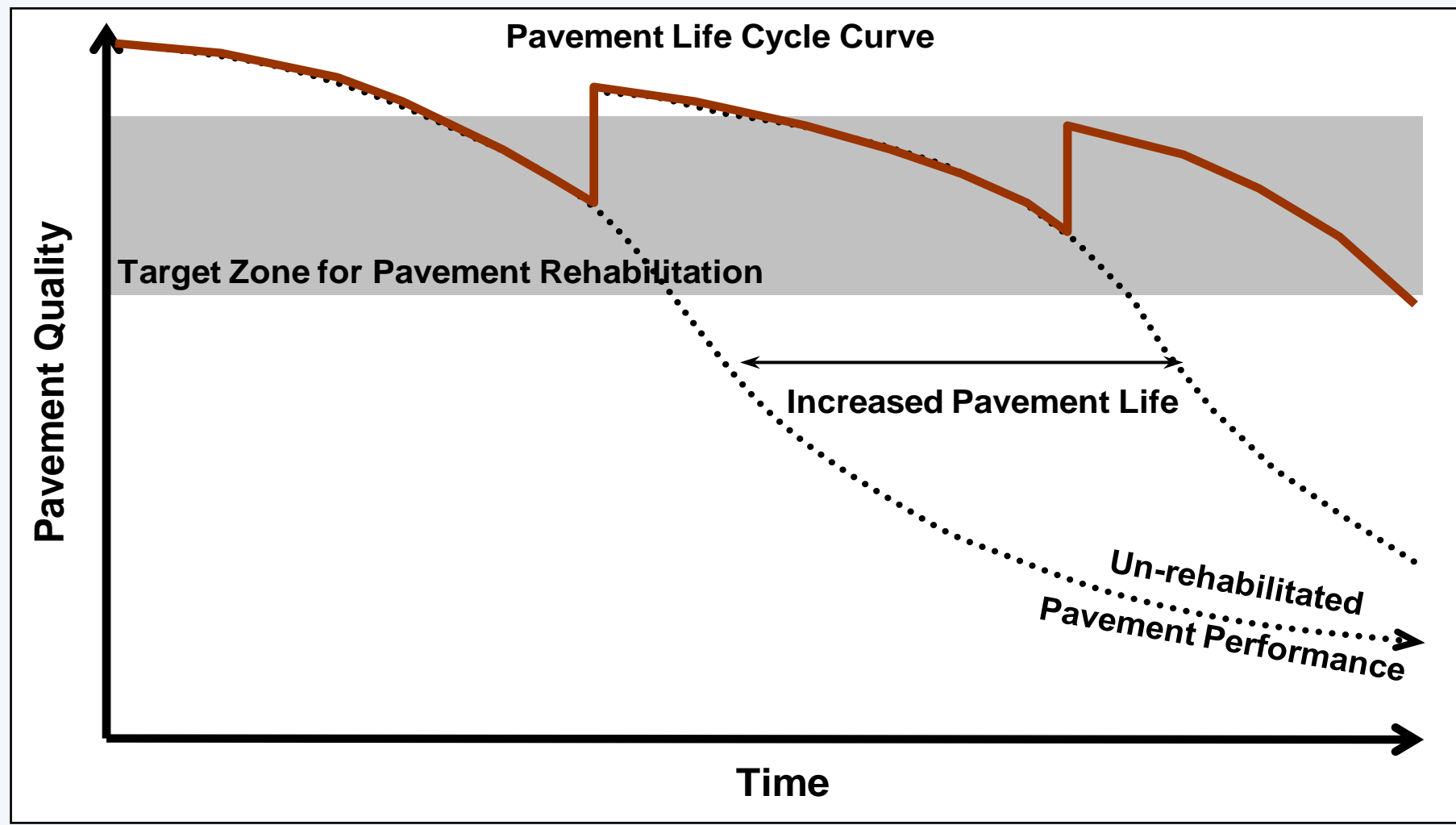


- Pavement Management's PCI data helps staff identify changes in roadway conditions and plan future work.

Pavement Life Cycle Curve

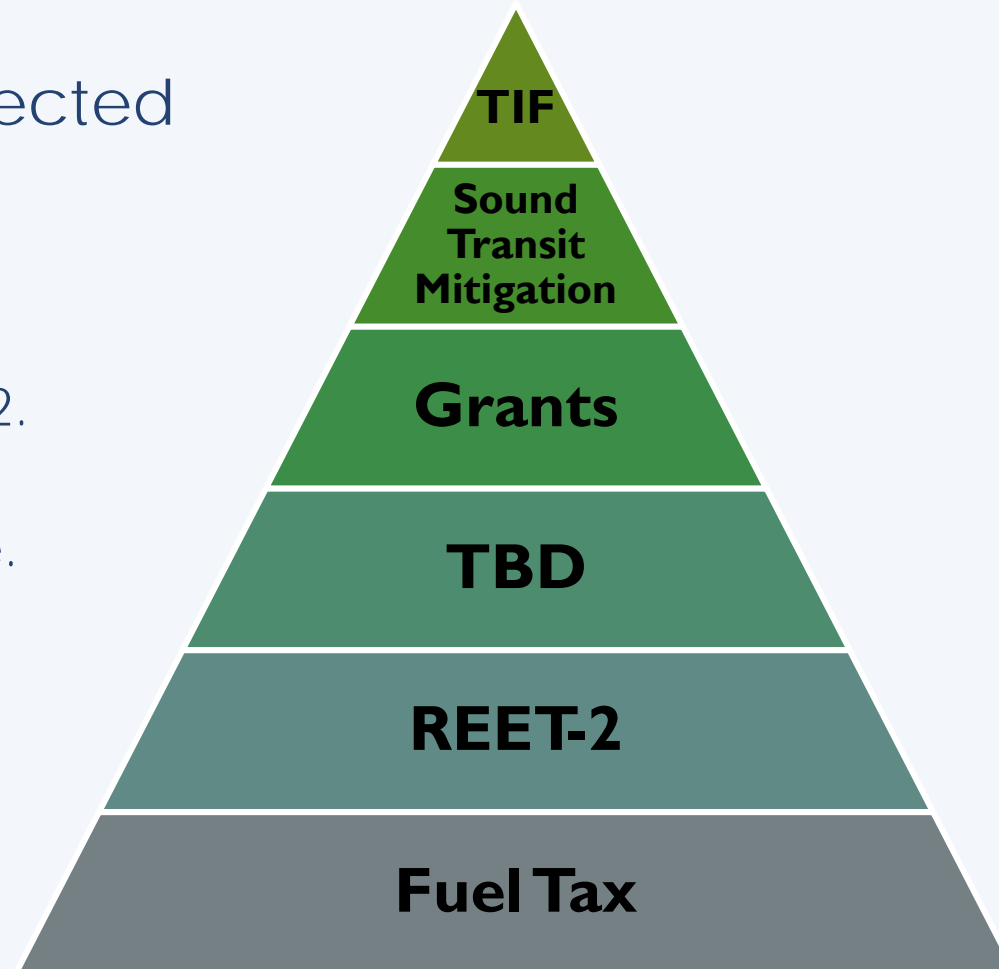


Life Cycle Curve w/ Rehab



TIP Funding

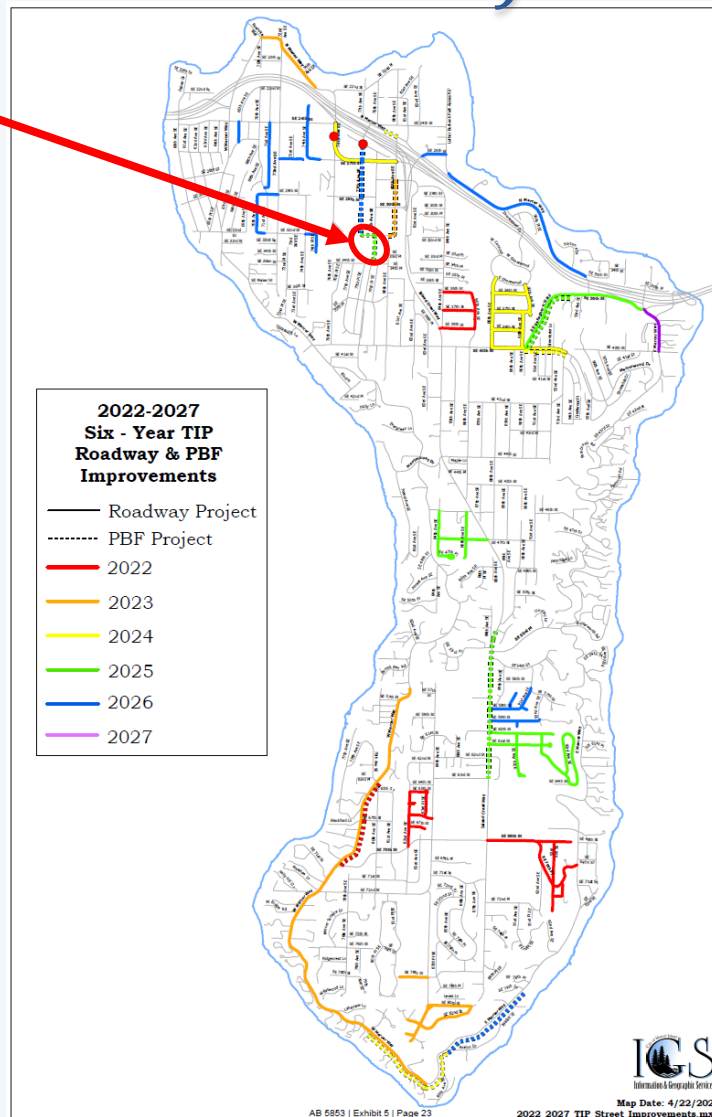
- ❑ TIP is funded via the Street Fund, with a projected healthy Fund balance.
 - Forecast a \$6.7 M beginning Fund balance in 2022.
 - 2027 year-end, estimate a \$2.1 M ending balance.
- ❑ Apply most restrictive revenues first.
- ❑ Refer to Exhibit 3 – 104 Fund Forecast.



New Projects

SE 32nd St. (77th to 78th Ave SE) [2024-2025]

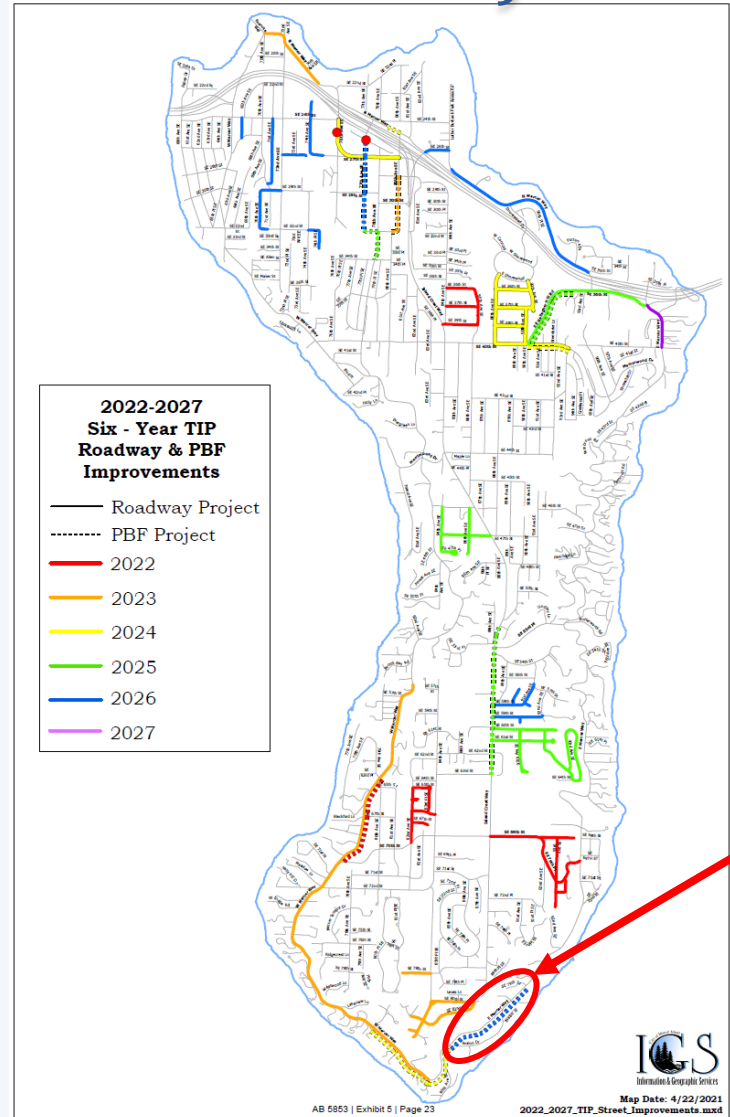
- Sidewalk Replacement to address sidewalk damage and uplift caused by trees
- Sidewalk provides access to Mercerdale Park, used by patrons of the Farmer's Market.
- \$191K



AB 5853 | Exhibit 5 | Page 23

Map Date: 4/22/2021
2022_2027_TIP_Street_Improvements.mxd

New Projects



East Mercer Way Shoulders – Ph.11 (SE 79th St. to 8400 bock) [2026]

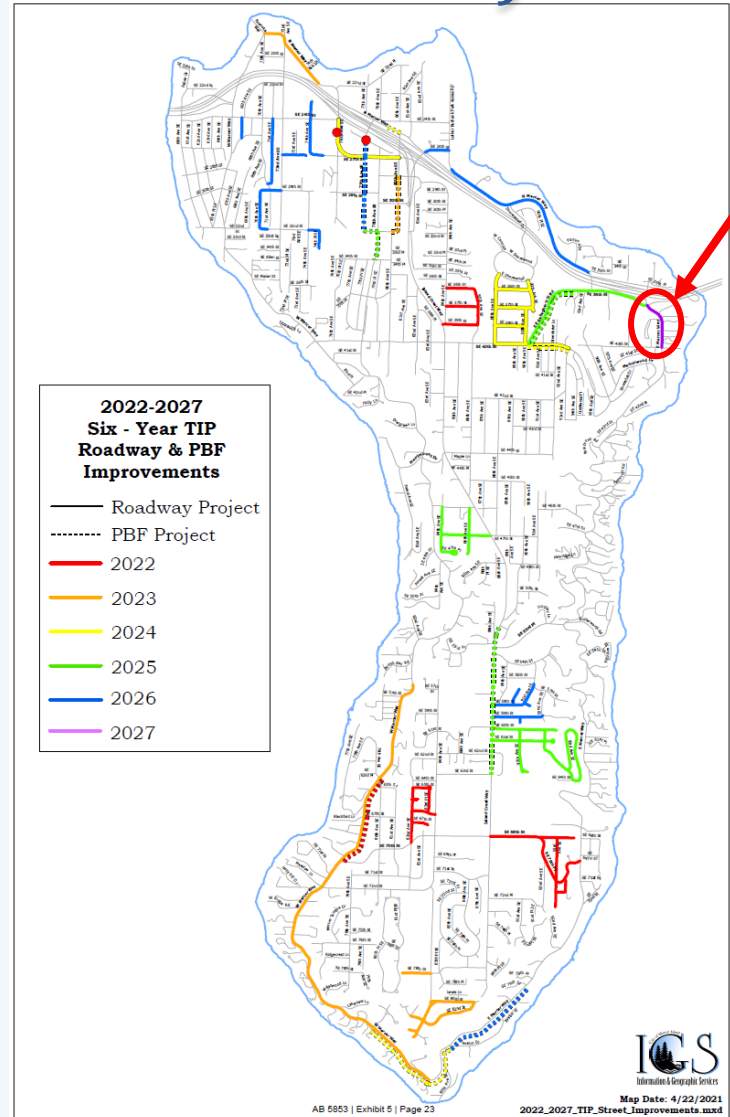
- Final phase of roadside shoulders to complete the Mercer Way loop
- \$490K



New Projects

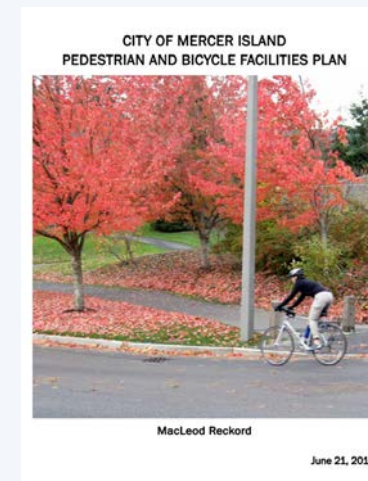
East Mercer Way (SE 36th St – SE 40th St) [2027]

- Resurface pavement w/ HMA overlay
- \$211K



New Projects

- Pedestrian & Bicycle Facilities Plan Update [2026-2027]
 - Current PBF Plan is out of date. Developed in 1996. Modest update in 2010.
 - Lacks detailed project information, refined costs, clear priorities.
 - Standards/guidelines change over time.
 - Incorporate other plans/studies – ADA Transition, PROS Plan, TC Parking Study, etc.
 - \$385K

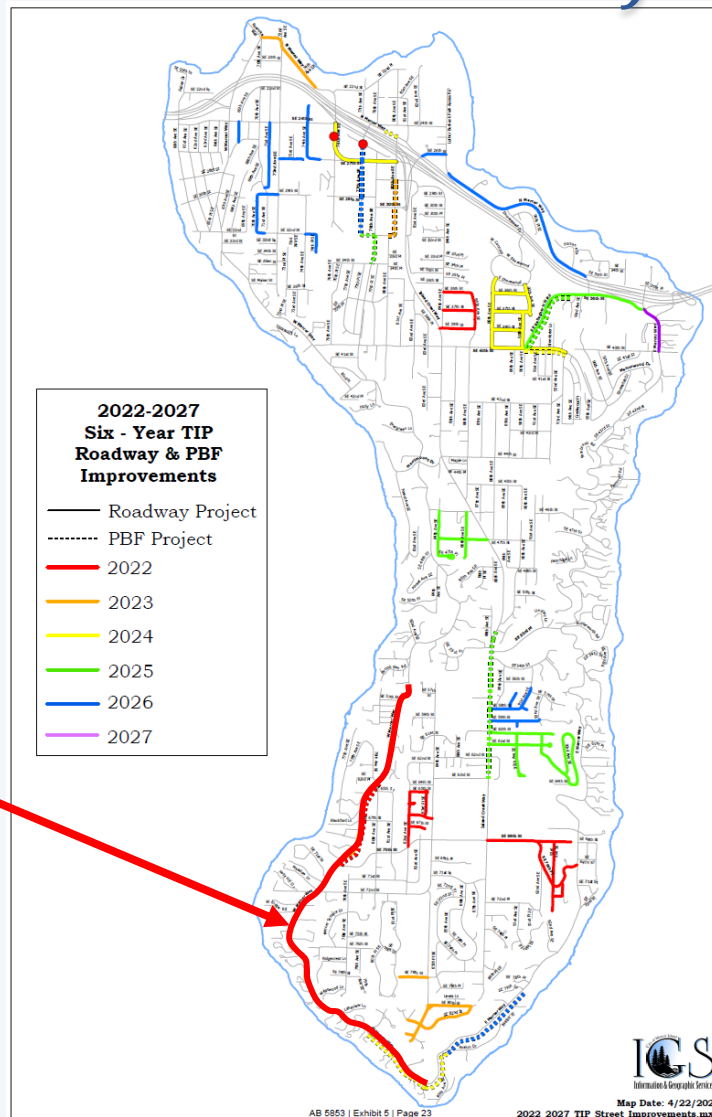


Modified Projects

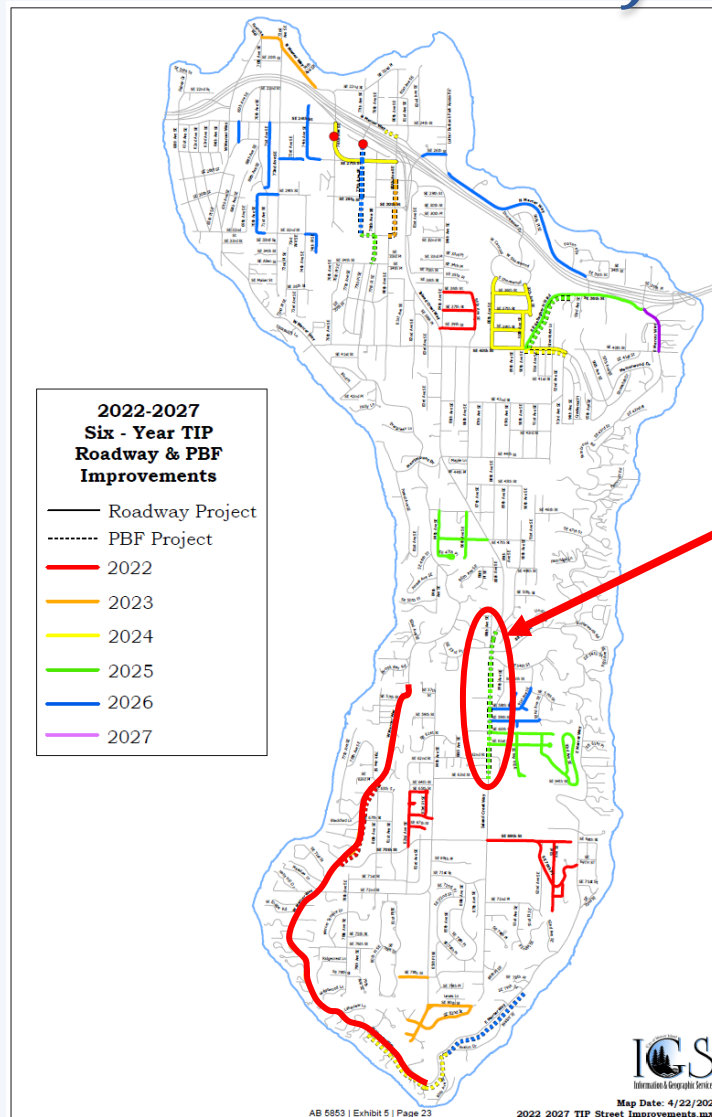
SP105A:

West Mercer Way (SE 56th St – East Mercer Way) [2027]

- HMA alternative to SP105 (chip seal) for Council consideration
- Recommend delay until pavement condition warrants overlay
- Estimated cost of \$1,810,000
(Note: SP105 – Chip seal in 2023, \$511K)



Modified Projects



SP119: N-S Bike Route Completion ICW (90th Ave SE – SE 63rd St) [2022-2025]

- Project phasing refined to consolidate activities.
- Ph. 1 – Alternatives, feasibility, public engagement, project selection (Q4 2022-2024).
- Ph. 2 – Design (~\$200K placeholder in 2025)
- Uses ST mitigation funds
- Ph. 3 – Construction cost & timing TBD based on scope of design

SP126 - 77th Ave. SE Channelization

- Added to TIP last year for 2026. Received requests in 2021 to keep the bike lanes.
- 77th Ave. SE in TC
 - Current configuration – Bike lanes, one lane each direction, center turn lane.
 - Future configuration – On street parking and sharrows (shared lane) through restriping roadway.
- Why do this?
 - Requirement in TC Street Standards (MICC 19.11.120)
 - Having project in TIP allows us to accept fee in lieu of piecemeal improvements by private developments.
 - Gives Council time to evaluate results of TC Parking Study and then consider changing TC street standards if warranted.



Figure 14 (MICC 19.11.120)

TIP Next Steps

- Public hearing tonight
- Receive feedback from Council and update TIP
- Adoption scheduled for June 1

Things to remember

- The TIP is a “plan”.
- Things change. It’s updated annually based on the best information available at the time.



Questions and Discussion





BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5849
May 4, 2021
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 5849: Code of Ethics Revisions (Ordinance No. 21C-10, First Reading)	<input checked="" type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Set Ordinance No. 21C-10 for second reading and possible adoption on May 18, 2021.	<input type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	City Council
STAFF:	Jessi Bon, City Manager Ali Spietz, Chief of Administration Bio Park, City Attorney
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Ordinance No. 21C-10, including Exhibit A (revisions to Code of Ethics)
CITY COUNCIL PRIORITY:	n/a

SUMMARY

At the January 19, 2021 Council Meeting, the City Council directed the City Manager to prepare an ordinance amending chapter 2.60 MICC – the City’s Code of Ethics. Matthew Segal and Sarah Washburn of Pacifica Law Group were hired to assist the City and evaluate and recommend revisions to the current Code of Ethics. A draft ordinance with Pacifica’s potential revisions (see Exhibit 1) is presented to City Council for a first reading and discussion.

BACKGROUND

In 2018, the City Council adopted for the first time its own Code of Ethics (see [Ordinance No. 18C-15](#)) providing direction for members of the City Council and the City’s boards and commissions (“Officials”) in their roles with the City.

In November 2019, the City Council requested amendments to the Code of Ethics, after the filing of complaints earlier that year led to issues with the process for reviewing and investigating complaints and determining disposition of violations. The code revisions included improving the process for responding to a complaint, removing references to State law, and adding guidance on the acceptance of gifts, conflict of interest, representation of third parties, and misuse of public position and resources. As a result, the current Ethics Code was adopted on December 10, 2019 (see [AB 5643](#) | [Ordinance No. 19C-20](#)).

In January 2021, the City Council requested an opportunity to discuss additional revisions to the Code of Ethics, and in response, Matthew Segal and Sarah Washburn of Pacifica Law Group were hired to assist the City evaluate the current Code of Ethics and recommend revisions to it.

EVALUATION OF CURRENT CODE OF ETHICS

Pacifica has reviewed current and prior versions of the Code of Ethics as well as relevant background information and documents, including examples of recent complaints filed under the Code. In March, Pacifica interviewed each member of the City Council to gain insight into procedural and substantive issues that have arisen in applying the Code of Ethics. Pacifica is also analyzing and comparing (1) relevant State law and persuasive authority addressing several themes raised in the interviews, such as conflicts of interest, appearance of fairness, recusal, and enforceability of particular provisions; and (2) other Washington jurisdictions' approaches to ethics codes both substantively and procedurally as they relate to the issues identified in the background and interviews. The results of that analysis, as well as the Councilmembers' input, has guided the Pacifica's work and informed the recommendations regarding the Code of Ethics.

REVISIONS TO CURRENT CODE PROPOSED

At the April 6 City Council meeting, Pacifica provided a status update and initial observations (see [AB 5827](#)). Pacifica has drafted proposed revisions to the Code of Ethics in line with its legal and jurisdictional research.

The proposed revisions fall into six main categories:

1. The Code's **policy section** (2.60.010 MICC) will be amended to incorporate key values from the Code of Ethics Statement (Resolution 1572) and to clarify that those values represent encouraged behaviors and an interpretive aid informing the adoption of the remainder of the Code, but not independently actionable provisions of the Code. In keeping with this framing, 2.60.070 MICC will be amended to require the ethics officer and hearing examiner to consider the policy section in rendering sufficiency determinations and final decisions on ethics violations, respectively. Under these proposed revisions, there will no longer be a separate Code of Ethics Statement; rather, officials will sign a general acknowledgment that they have read the Code and agree to be bound by it.
2. The **prohibited conduct** section (2.60.030 MICC) will be amended to include two new provisions. A proposed "appearance of conflict" provision is intended to capture circumstances that do not amount to a conflict of interest, but that nevertheless could appear to impair an official's judgment. Disclosure will be the remedy in such circumstances. A proposed "interest in contracts" provision tracks State law (and related exceptions) prohibiting officials from having any beneficial interest in contracts. This provision also incorporates State law on remote interests, under which certain limited interests are deemed not to constitute beneficial interests in contracts so long as the interest is disclosed and noted in the City's official minutes prior to contract formation, and the contract is approved without counting the vote of the official having the remote interest. These changes are recommended to provide additional guidance to officials on prohibited conduct, as well as to provide remedies short of recusal in specific circumstances.
3. The **advisory opinion** section (2.60.060 MICC) will be amended to remove the informal city attorney opinion process. Under this proposed revision, advisory opinions will be rendered solely by the ethics officer. This change is recommended to streamline, simplify, and ensure neutrality of the advisory opinion procedure.
4. Several changes are proposed to the **complaint, hearing, and enforcement procedures** section (2.60.070 MICC). A slightly higher bar is proposed for complaint sufficiency to facilitate meritorious complaints while discouraging unfounded ones. The hearing process will be amended to allow either party to request the issuance of subpoenas upon a showing of reasonable necessity, and to clarify

that such issuance is at the discretion of the hearing examiner. The decision process will be amended in several key areas, including (1) requiring the hearing examiner to dismiss complaints if he or she determines no violations were proven, (2) authorizing the hearing examiner to recommend particular sanctions if he or she determines violations were proven, and (3) authorizing the City Council to take several actions in disposition of a complaint, but requiring that the City Council afford deference to the hearing examiner's recommendations in doing so. Under the proposed revisions, either the official or the complaining party may, following final City Council action, appeal to State superior court under the writ procedure provided by State law. These changes are proposed to promote fairness and neutrality in the investigation and adjudication of ethics violations.

5. The Code's **fees and costs** provision (2.60.070(G)) will be amended to allow for recovery of reasonable attorney fees incurred by an official where the complaint is dismissed by the hearing examiner. This change will remove the current \$5,000 cap on such fees and is consistent with the common municipal practice of providing for defense and indemnity of officials against whom claims are brought in the course of performing their official duties and particularly where no violation is found.
6. The proposed revisions include **confidentiality provisions** applicable to the initial sufficiency determination phase and to unsubstantiated allegations, to the extent allowed under the state Public Records Act. These changes are recommended to discourage the filing of frivolous or otherwise unfounded complaints. A third-party notice provision will apply in the event members of the public request records of the ethics officer and/or hearing examiner, requiring the complaining party and/or the official complained against to obtain a court order precluding disclosure.

The ordinance with the revisions proposed by Pacifica is attached as Exhibit 1.

NEXT STEPS

At Tuesday's meeting, Pacifica will present the proposed revisions. The City Council will then have an opportunity to ask questions and discuss the revisions as part of the first reading of Ordinance No. 21C-10. A majority of the City Council may direct the City Manager to prepare amendments to the ordinance for consideration during second reading which is scheduled for May 18, 2021.

RECOMMENDATION

Move to set Ordinance No. 21C-10 for a second reading and possible adoption on May 18, 2021.

**CITY OF MERCER ISLAND
ORDINANCE NO. 21C-10**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON
AMENDING CHAPTER 2.60 OF THE MERCER ISLAND CITY CODE TO
REVISE THE CODE OF ETHICS FOR OFFICIALS; PROVIDING FOR
SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, the residents and businesses of Mercer Island are entitled to have fair, ethical and accountable local government that has earned the public's full confidence for integrity; and

WHEREAS, a Code of Ethics strengthens the quality of government through ethical principles that shall govern the conduct of the City's elected and appointed officials; and

WHEREAS, a Code of Ethics has been adopted and codified in chapter 2.60 of the Mercer Island City Code (MICC) since 2018; and

WHEREAS, the Code of Ethics in chapter 2.60 MICC was amended in 2019; and

WHEREAS, the amendments to the Code of Ethics currently proposed further strengthen and clarify prohibited conduct regarding conflicts of interest, appearance of conflict, misuse of public position or resources, representation of third parties, gifts and favors, and confidential information; and

WHEREAS, the proposed amendments provide a process that is improved for complaints, investigations, hearings and enforcement related to violations of the Code of Ethics.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. **Chapter 2.60 MICC, Code of Ethics, Amended.** Chapter 2.60 MICC, Code of Ethics, is hereby amended as set forth in Exhibit A attached to this ordinance, and herein incorporated by this reference.

Section 2. **Severability.** If any section, sentence, clause or phrase of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality does not affect the validity of any other section, sentence, clause or phrase of this ordinance.

Section 3. **Corrections.** The City Clerk and the codifiers of this ordinance are authorized to make necessary clerical corrections to this ordinance including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers and any references thereto.

Section 4. Effective Date. This ordinance shall take effect and be in force 5 days after its passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the (DAY) day of (MONTH) 2021 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Benson Wong, Mayor

Approved as to Form:

ATTEST:

Bio Park, City Attorney

Deborah A. Estrada, City Clerk

Date of Publication: _____

CHAPTER 2.60 CODE OF ETHICS

SECTION:

- 2.60.010 Policy
- 2.60.020 Definitions
- 2.60.030 Prohibited Conduct
- 2.60.040 ~~Code of Ethics Statement~~ Signed Acknowledgment
- 2.60.050 Ethics Officer
- 2.60.060 Advisory Opinions
- 2.60.070 Complaints, Investigations, Hearings and Enforcement
- 2.60.080 Limitation Period

2.60.010 Policy

A. Purpose and Intent. ~~The purpose of the city of Mercer Island code of ethics is to strengthen the quality of government through ethical principles which shall govern the conduct of members of the city council, the city's boards and commissions, and council-appointed task groups or committees.~~

~~B. Intent.~~ The city of Mercer Island's residents and businesses ~~of Mercer Island~~ are entitled to have fair, ethical and accountable local government that has earned the public's full confidence. To that end, it is the policy of the city to encourage city officials to: In keeping with the city of Mercer Island's commitment to excellence, the effective functioning of democratic government therefore requires that:

1. Honor and respect the principles and spirit of representative democracy and Officials comply with ~~the all~~ laws and policies affecting the operations of government;

2. Conduct their official and personal affairs in such a manner as to maintain public confidence in city government and give the clear impression that they cannot be improperly influenced in the performance of their official duties;

~~23.~~ Officials ~~be~~ independent, impartial and fair in their judgment and actions;

~~34.~~ Use the power and resources of Public office ~~be used for~~ only to advance the public good, not for personal gain; ~~and~~

~~45.~~ Conduct Public deliberations and processes ~~be conducted~~ openly, unless legally confidential, in an atmosphere of respect and civility; ~~and-~~

6. Be honest, fair, caring, and respectful and avoid conduct creating an appearance of impropriety.

In recognition of these goals, the city of Mercer Island has adopted this code of ethics to strengthen the quality of government through ethical principles which shall govern the conduct of members of the city council, the city's boards and commissions, and council-appointed task groups or committees.

~~C.B.~~ Liberal Construction. This code of ethics shall be liberally construed to effectuate its purpose and policy and to supplement existing laws that relate to the same subject.

C. Supplemental to Existing Law. This chapter is intended to supplement Washington State law, including but not limited to chapter 42.23 RCW, the United States and Washington State Constitutions, laws pertaining to conflicts of interests and elections campaigns, and city ordinances.

2.60.020 Definitions

For the purpose of this Chapter:

OFFICIAL means all members of the city council, the city's boards and commissions, and other council-appointed task groups or committees of the city of Mercer Island who are currently serving their positions.

2.60.030 Prohibited conduct

In addition to the ~~code of ethics set forth in~~ requirements applicable under chapter 42.23 RCW, which establishes the minimum standards for officials, officials shall be subject to the following:

A. Conflicts of Interest. In order to ensure their independence and impartiality, officials shall not participate in government deliberations or decisions where they have a conflict of interest. A conflict of interest exists when any of the following has a financial interest that relates to a government decision: (1) the official, (2) the official's spouse, (3) an individual with whom the official resides, or (4) an entity that the official serves as an employee, officer, director, trustee, partner or owner. An "owner" for purposes of this subsection is an individual who owns 1% or more of the entity. ~~Officials shall abstain from participating in deliberations and decision-making where conflicts of interest exist.~~ Financial interests broadly held by Mercer Island residents shall not be deemed to be conflicts. A financial interest shall be deemed to exist when the individual or entity stands to incur material financial gain or loss as a result of a decision under consideration by the City. Officials shall disqualify themselves from participating in deliberations and decision-making where conflicts of interest exist.

B. Appearance of Conflict. If it could appear to a reasonable person, having knowledge of the relevant circumstances, that the official's judgment could be impaired because of either (1) a personal or business relationship not covered under the foregoing subsection, or (2) a transaction or activity engaged in by the official, the official shall make a public, written disclosure of the facts giving rise to the appearance of a conflict before participating in the matter.

~~A.C.~~ Interest in Contracts. Officials shall not be beneficially interested, directly or indirectly, in any contract which may be made by, through or under the supervision of such person, in whole or in part, or which may be made for the benefit of his or her office, or accept, directly or indirectly, any compensation, gratuity, or reward in

connection with such contract from any other person beneficially interested therein. The foregoing shall not apply to the exceptions specified in RCW 42.23.030 which are incorporated herein as if fully set forth. RCW 42.23.040 shall apply to conflicts or potential conflicts with respect to remote interests in city decisions involving the awarding of a contract.

B.D. Misuse of Public Position or Resources. Except for infrequent use at little or no cost to the city, officials shall not use public resources that are not available to the public in general, such as city staff time, equipment, supplies or facilities, for other than a city purpose.

C.E. Representation of Third Parties. Except in the course of official duties, officials shall not appear on behalf of the financial interests of third parties before the bodies on which the officials serve or in interaction with assigned staff. Furthermore, the members of the city council shall not appear on behalf of the financial interest of third parties before the council or any board, commission or proceeding of the city, or in interaction with staff.

D.F. Gifts and Favors.

1. Officials shall not take any special advantage of services or opportunities for personal gain, by virtue of their public office, which are not available to the public in general. They may not solicit or receive any thing of monetary value from any person or entity where the thing of monetary value has been solicited, or received or given or, to a reasonable person, would appear to have been solicited, received or given with intent to give or obtain special consideration or influence as to any action by the official in their official capacity; provided, that nothing shall prohibit campaign contributions which are solicited or received and reported in accordance with applicable law. ~~They~~ Officials shall not accept or solicit any gifts, favors or promises of future benefits except as allowed by subsection (2).

2. For the purposes of this code of ethics, ~~t~~The following items are presumed not to influence the vote, action, or judgment of the official, or be considered as part of a reward for action or inaction, and may be accepted:

- a. Unsolicited flowers, plants, and floral arrangements;
- b. Unsolicited advertising or promotional items of nominal value, such as pens and note pads;
- c. Unsolicited tokens or awards of appreciation in the form of a plaque, trophy, desk item, wall memento, or similar item;
- d. Unsolicited items received by an official for the purpose of evaluation or review, if the official has no personal beneficial interest in the eventual use or acquisition of the item;
- e. Informational material, publications, or subscriptions related to the recipient's performance of official duties;
- f. Food and beverages consumed at hosted receptions where attendance is related to the official's official duties;

g. Admission to, and the cost of food and beverages consumed at, events sponsored by or in conjunction with a civic, charitable, governmental, or community organization;

h. Unsolicited gifts from dignitaries from another city, state or a foreign country which are intended to be personal in nature; ~~and~~

i. Food and beverages on infrequent occasions in the ordinary course of meals where attendance by the official is related to the performance of official duties; ~~and~~

i.j. ~~Items from family members or friends where it is clear beyond a reasonable doubt that the gift was not made as part of any design to gain or maintain influence in the city or with the recipient in connection with city matters.~~

3. The presumption in subsection (2) of this section is rebuttable and may be overcome based on the circumstances surrounding the giving and acceptance of the item.

~~E.G.~~ Confidential Information. Officials shall not disclose or use any confidential information gained by reason of their official position for other than a city purpose. “Confidential information” means (1) specific information, rather than generalized knowledge, that is not available to a person who files a public records request, and (2) information made confidential by law. Information obtained during properly convened executive sessions and information subject to the attorney-client and/or work product privilege is deemed confidential.

2.60.040 ~~Code of ethics statement~~ Signed Acknowledgment.

~~A. The city council shall adopt a code of ethics statement regarding conduct for officials. The statement shall be set by resolution by the city council, from time to time, and shall be on file with the city clerk.~~

~~B. All officials, upon taking office or being appointed, shall sign the code of ethics a statement acknowledging having read and understood the contents thereof~~ of this code of ethics and agreeing to be bound thereby.

2.60.050 Ethics Officer.

A. The city council creates the position of ethics officer. The city manager will contract with one or more agencies to fill this position. The ethics officer shall be responsible for the prompt and fair enforcement of this code of ethics when necessary.

B. The ethics officer, in addition to other duties, may recommend changes or additions to this code of ethics to the city council. The ethics officer shall provide input into and review the training materials and program developed for this code of ethics if requested by the city manager or city council.

2.60.060 Advisory opinions.

~~An official may request an informal opinion from the city attorney concerning the applicability of MICG 2.60.030, including chapter 42.23 RCW, to hypothetical circumstances and/or situations solely related to the official making the request. The city~~

~~attorney may, instead of providing an informal opinion, refer the official to the ethics officer for an advisory opinion as follows:~~

A. At the request of any official, ~~t~~The ethics officer shall render written advisory opinions concerning the applicability of MICC 2.60.030, ~~including chapter 42.23 RCW,~~ to hypothetical circumstances and/or situations solely related to the official making the request. The ethics officer will not render opinions on matters that are the purview of other government agencies or officials, e.g., the public disclosure commission, the city's public records officer, etc.

B. The ethics officer will endeavor to respond to requests for advisory opinions within forty-five days of submission of the request, or more rapidly if the requester expresses urgency in the request.

C. An official's conduct based in reasonable reliance on an advisory opinion rendered by the ethics officer to said official shall not be found to violate this code of ethics to the extent that this code is enforced by the City as a civil matter, as long as all material facts have been fully, completely, accurately presented in a written request for an advisory opinion, the ethics officer issues an advisory opinion that the described conduct would not violate the code of ethics, and the official's conduct is consistent with the advisory opinion. The ethics officer reserves the right to reconsider the questions and issues raised in an advisory opinion and, where the public interest requires, rescind, modify, or terminate the opinion, but a modified or terminated advisory opinion will not form the basis of a retroactive enforcement action against the original requestor. Advisory opinions will contain severability clauses indicating that should portions of the opinion be found to be unenforceable or not within the ethics officer's authority, the remainder of the opinion shall remain intact.

2.60.070 Complaints, investigations, hearings and enforcement.

A. Complaint Process.

1. Complaint Requirements—Service. Any person may submit a written complaint to the ethics officer alleging one or more violations of this code of ethics by an official, by filing it with the city clerk. The complaint must set forth specific facts with enough precision and detail for the ethics officer to make a determination of sufficiency and must set forth the specific subsection(s) of MICC 2.60.030 that the complaining party believes have been violated. ~~It~~The complaint must be signed under penalty of perjury by the person(s) submitting it in a manner consistent with Chapter 9A.72 RCW.

2. Finding of Sufficiency. Based on the contents of the written complaint, the ethics officer shall make a determination of sufficiency within thirty days of receipt of the complaint. A complaint shall be sufficient if it precisely alleges and reasonably describes acts that constitute a prima facie showing of a violation of the allegations, if established, would violate MICC 2.60.030, including chapter 42.23 RCW. ~~The ethics officer's determination is final, and no reconsideration or appeal is available through the ethics officer or the City.~~In rendering sufficiency determinations under this subsection, the

ethics officer shall consider the policy section contained in MICC 2.60.010 and the declaration of purpose in RCW 42.23.010. The purpose of requiring that the ethics officer make a determination of sufficiency of the complaint is to ensure that the complaint is supported by identifiable facts, and to ensure that the complaint is not based on frivolous, speculative, or vague allegations.

3. Confidentiality. Except as otherwise provided by law, the fact that a complaint has been filed, the contents of the complaint, the identity of the person making the complaint, and the identity of the official complained against shall remain confidential during the open and active investigation conducted by the ethics officer until such time as the ethics officer has made a determination of sufficiency.

4. Dismissal. The complaint shall be dismissed if the ethics officer determines that (1) the complaint is not sufficient, (2) the complaint provided too little detail for the ethics officer to reach a determination, or (3) a violation has or may have occurred, but appropriate actions have been taken to fully address the allegedly unethical conduct. In the event of dismissal, the officer who was the subject of the complaint shall receive the protections under the Public Records Act afforded to a “not sustained” determination of alleged misconduct.

45. Notice. Notice of action by the ethics officer shall be provided as follows:

a. Within seven days of the ethics officer rendering a finding of insufficiency or dismissal of a complaint, the city clerk shall send notice to the person who made the complaint and the official complained against of the ethics officer’s determination. ~~A finding of insufficiency or dismissal of a complaint by the ethics officer is final, and n~~No reconsideration or appeal of a finding of insufficiency or dismissal of a complaint is available through the ethics officer or the cCity.

b. Within seven days of the ethics officer rendering a finding of sufficiency, the city clerk shall send notice to the person who made the complaint and the official complained against of the ethics officer’s determination. ~~A finding of sufficiency of a complaint by the ethics officer is final and n~~No reconsideration or appeal of a finding of sufficiency of a complaint is available through the ethics officer or the cCity. Following the initial notice, the city clerk shall schedule and give notice of the hearing which will be held to determine if a violation has occurred. Notice shall be provided at least thirty days prior to the date set for the hearing. The official complained against shall have the right to file a written answer to the charge and to appear at the hearing with or without legal counsel, submit testimony, be fully heard, and to examine and cross examine witnesses.

56. Stipulations. Prior to, and in-lieu-of the hearing, the ethics officer and the official complained against may upon agreement jointly submit a recommended stipulation to the city council. The recommended stipulation will include the nature of the complaint, relevant facts, the reasons the ethics officer thinks a stipulation is appropriate, an admission of the violation by the official complained against, a promise

by the official complained against not to repeat the violation, and if appropriate, a recommended remedy or penalty. The recommended stipulation shall be sent to the person who made the complaint and forwarded to the city council for action.

B. Conduct of Hearings.

4.—All hearings on complaints found to be sufficient by the ethics officer shall be conducted by the hearing examiner. The hearing shall be informal, meaning that the hearing examiner shall not be bound by the strict rules of evidence prevailing in courts of law or equity. The official complained against may be represented by legal counsel and may present and cross examine witnesses and give evidence before the hearing examiner. The hearing examiner may call witnesses on his or her own motion and compel the production of books, records, papers, or other evidence as needed. To that end, upon a showing of reasonable necessity, the hearing examiner ~~shall~~ may issue subpoenas and subpoenas duces tecum at the request of the complaining party, the official complained against, or on his or her own initiative. All testimony shall be under oath administered by the hearing examiner. The hearing examiner may adjourn the hearing from time to time to allow for the orderly presentation of evidence. The hearing examiner shall prepare an official record of the hearing, including all testimony, which shall be recorded by electronic device, and exhibits; provided, that the hearing examiner shall not be required to transcribe such records unless presented with a request accompanied by payment of the cost of transcription.

C. Final Decision and Recommendations.

2.—Within thirty days after the conclusion of the hearing, the hearing examiner shall, based upon a preponderance of the evidence, issue a ~~final decision with~~ final decision in writing, including findings of fact, conclusions of law, and ~~recommended disposition~~ a determination of whether any violation of MICC 2.60.030, including chapter 42.23 RCW, has been established. The final written decision shall be signed and dated by the hearing examiner. In rendering a final decision, the hearing examiner shall consider the policy section contained in MICC 2.60.010 and the declaration of purpose in RCW 42.23.010. If the hearing examiner determines that the alleged code of ethics violation(s) have not been proven, the hearing examiner shall dismiss the complaint. If the hearing examiner determines that one or more code of ethics violation(s) are proven, the final decision shall also contain any recommendations of the hearing examiner to the city council for any remedial action or sanction that the council may find appropriate and lawful. The hearing examiner may recommend any one or more of the following remedial actions or sanctions as further described below in subsection (F): Dismissal, referral, admonition, reprimand, censure, removal, and/or civil penalties. -A copy of ~~the findings, conclusions, and recommended disposition~~ the final decision shall be sent to the person who made the complaint and to the official complained against. Additional copies of the ~~findings, conclusions, and recommendations~~ final decision shall be forwarded to the ethics officer and city council.

CD. City Council Action. The council in consultation with the city attorney shall, within forty-five days of the date of the hearing examiner's final decision, determine what, if any, of the hearing examiner's recommended remedial actions or sanctions to adopt. Final city council action to decide upon the ethics officer's recommended stipulation ~~from the ethics officer or findings, conclusions, and recommendations from~~ the hearing examiner's recommended remedial actions or sanctions shall be by majority vote in a public meeting. However, if the proceeding involves a member of the city council, deliberations by the ~~city~~ council may be in executive session pursuant to RCW 42.30.110(1)(f). The member of the city council against whom the complaint was made will not attend or participate in any executive session and shall not vote in open session on any matter involving themselves.

DE. Disposition. The city council may take any one or more of the following actions in disposition of the complaint. The city council's action must afford deference to based on the ethics officer's recommended stipulation ~~from the ethics officer or, in the event a violation is found by the hearing examiner, the hearing examiner's findings, conclusions, and recommendations~~ recommended remedial actions or sanctions from the hearing examiner, as appropriate. ~~The action of the city council shall be final and not subject to further review or appeal except as may be otherwise provided by law or as provided below in subsection (E).~~

1. Dismissal. Dismissal of the complaint without penalties.
2. Referral. A complaint may be referred to another agency with jurisdiction over the violation, such as the Public Disclosure Commission. Final action on the complaint may be stayed pending resolution of the matter by the agency to which it was referred.
3. Admonition. An admonition shall be an oral non-public statement made by the mayor, or his/her designee, or if the complaint is against the mayor, the deputy mayor or his/her designee, to the official.
4. Reprimand. A reprimand shall be administered to the official by a letter of reprimand by the city council. The letter shall be prepared by the city council and shall be signed by the mayor or, if the complaint is against the mayor, the deputy mayor.
5. Censure. A letter of censure shall be a letter read to the official in public. The letter shall be prepared by the city council and shall be signed by the mayor, or if the complaint is against the mayor, the deputy mayor. The official shall appear at a city council meeting at a time and place directed by the city council to receive the letter of censure. Notice shall be given at least twenty calendar days before the scheduled appearance at which time a copy of the proposed letter of censure shall be provided to the official. The letter of censure shall be read publicly, and the official shall not, at the time of reading, make any statement in support of, or in opposition thereto, or in

mitigation thereof. The letter of censure shall be read at the time it is scheduled whether or not the official appears as required.

6. Removal—Member of Board or Commission or Other Appointed Task Group or Committee. If the official against whom the complaint was made is currently a member of a city board or commission or other city task group or committee, may, in addition to other possible penalties set forth in this section, and notwithstanding any other provision of the Mercer Island City Code, by a majority vote remove the official from such board or commission effective immediately. Nothing in this subsection limits the city council's removal authority under title 3 of the MICC.

7. Removal—Councilmember Appointments. In addition to taking any actions above, if the official against whom the complaint was made is a member of the city council who serves on any city board or commission, other city task group or committee, regional or multijurisdictional body as a representative of the city, whether appointed by the mayor, mayor and deputy mayor, council, or regional body, in addition to other possible penalties set forth in this section, and notwithstanding any other provision of the Mercer Island City Code, by a majority vote remove the official from such body effective immediately.

8. Removal—Mayor or Deputy Mayor Appointment. In addition to taking any actions above, if the official against whom the complaint was made serves as mayor or deputy mayor, the city council may remove said appointment.

9. Civil Penalties. In addition to taking any actions above, the city council may also assess a civil penalty of up to one thousand dollars. Any monetary penalty assessed civilly shall be placed in the city's general fund.

~~EF.~~ Appeal. Either the complaining party or the official complained against may, within thirty days of the city council's action on (1) the ethics officer's recommended stipulation or (2) the hearing examiner's final decision, appeal to the King County superior court by writ of certiorari pursuant to Chapter 7.16 RCW.

~~Review of Civil Penalty Amount. If the city council orders an official to pay a civil penalty, the official may seek a reconsideration from the city council of the amount assessed within thirty days of the city council's order.~~

~~FG.~~ Protection Against Retaliation. Neither the city nor any official may take or threaten to take, directly or indirectly, any action that constitutes personal attack, harassment, or intimidation, against any person because that person files a complaint with the ethics officer.

~~H.~~ Public Records. Records filed with the ethics officer and/or hearing examiner, and written decisions or recommendations of the ethics officer and/or hearing examiner, become public records that may be subject to inspection and copying by members of the public, unless an exemption in law exists. If the city receives a request under the Public Records Act, RCW 42.56, to inspect or copy such information and reasonably

determines that such information may be exempt from disclosure, including upon the grounds stated in MICC 2.60.070(A)(4), it will notify the complaining party and the official complained against of the request and of the date that such information will be released to the requester unless any party obtains a court order to enjoin that disclosure pursuant to RCW 42.56.540. The city will provide such notice at least ten days prior to the date that the information will be released. If no party timely obtains a court order enjoining disclosure, the city may release the requested information on the date specified.

G. Recovery of Fees or Costs. No attorney's fees or other costs related to matters covered by this chapter incurred by any official or complainant shall be recoverable from the **C**city, except as follows: The **C**city shall reimburse reasonable legal fees incurred by the official, ~~up to \$5,000,~~ relating to or arising out of the defense of an ethics complaint that results in a dismissal of the complaint by the ~~city council without penalties subsequent to a hearing by the~~ hearing examiner.

2.60.080 Limitations

Complaints based on this code of ethics may only be brought against current officials and must be submitted within two years from the date of the alleged violation. If the official against whom the complaint was brought resigns or their term ends before the disposition of the complaint, no further action pursuant to MICC 2.60.080 shall be taken. This section shall only apply for purposes of enforcement of this code of ethics pursuant to MICC 2.60.080.

City of Mercer Island

Proposed Ethics Code Revisions

First Reading – May 4, 2021

Matt Segal
Pacifica Law Group LLP

Sarah Washburn
Pacifica Law Group LLP

Six main categories of proposed revisions:

- **Policy/intent statement**
- **Prohibited conduct**
- **Advisory opinions**
- **Complaint, hearing, and enforcement procedures**
- **Fees and costs**
- **Confidentiality**

Policy/Intent Statement

Legal/Jurisdictional Points

- In general, preambles and policy statements are generally not independently enforceable, but can inform application and interpretation of other sections.
- Most jurisdictions' ethics codes do not contain the type of aspirational/policy language included in Mercer Island's Code of Ethics Statement.
- Exceptions are Bellevue (code lists several "ethical standards" with which officials are "encouraged" to comply) and Bainbridge Island (code contains a separate "code of conduct" not subject to the types of sanctions available for "code of ethics" violations).

Proposed Revisions

- Incorporate aspirational/value statements within policy statement, with clarification that these are “encouraged” behaviors and an interpretive aid informing the application of the remainder of the Code, but not independently actionable provisions.
- In procedures section (discussed later in presentation), require ethics officer and hearing examiner to consider policy statement in rendering sufficiency determinations and final decisions.
- Clarify that Code is intended to supplement existing law, including chapter 42.23 RCW (state ethics code for municipalities).

Prohibited Conduct

Legal/Jurisdictional Points

- **Current Code’s substantive provisions generally are consistent with state ethics code, other jurisdictions’ approaches, and legal authority on conflicts.**
- **Kirkland’s code includes an “appearance of conflict” provision requiring disclosure (but not recusal) when circumstances not rising to the level of a conflict nevertheless could appear to impair an official’s judgment.**
- **State law prohibits beneficial interest in contracts, and several jurisdictions expressly adopt that prohibition.**
- **The state gift prohibition statute broadly prohibits gifts without specifying exceptions, and some jurisdictions adopt that approach. Of the jurisdictions that specify carve-outs to gift prohibitions, several include an exception for gifts from friends/family.**

Proposed Revisions

- Add “appearance of conflict” provision requiring disclosure when certain relationships or activities could appear to impair an official’s judgment.
- Add “interest in contracts” provision and incorporate state-law exceptions to same.
- Incorporate state-law remote interests provision, under which certain limited interests are deemed not to constitute beneficial interests in contracts so long as disclosure and other requirements are met.
- Add friend/family exception to gift prohibition.
- Clarify executive session/privileged materials are confidential.

Advisory Opinions

Legal/Jurisdictional Points

- **Most jurisdictions provide for advisory opinions by their ethics officers or ethics boards.**
- **None of the jurisdictions we studied provide the additional informal opinion process like that in Mercer Island's current Code.**
- **Jurisdictions differ on whether officials may rely on advisory opinions.**
- **Advisory opinions of less value on state law.**

Proposed Revisions

- **Amend Code to remove informal city attorney opinion process.**
- **Under this revision, advisory opinions would be rendered solely by the ethics officer.**
- **This change would streamline, simplify, and ensure neutrality of the advisory opinion procedure.**

Complaint, Hearing, and Enforcement Procedures

Legal/Jurisdictional Points

- Several jurisdictions use the same sufficiency standard as Mercer Island, but others apply a higher “prima facie” standard for complaints.
- The vast majority of jurisdictions delegate the investigation and determination of ethics violations to ethics officers, ethics boards, and/or hearing examiners.
- The vast majority of jurisdictions allow further council action only if the ethics officer, ethics board, or hearing examiner determines the ethics code was violated. If the ethics officer, ethics board, or hearing examiner finds no violation, the complaint must be dismissed.
- Several jurisdictions provide that the official, the complainant, or both may seek a writ of review (type of appeal) from a state superior court following a final determination on an ethics violation.

Proposed Revisions

- Amend sufficiency standard to require slightly higher bar, with purpose to discourage unfounded complaints.
- Require ethics officer and hearing examiner to consider policy section of Code in making sufficiency determinations and final decisions on violations.
- Specify rights of accused officials at hearings, including right to legal counsel.
- Amend subpoena procedure to allow either party to request issuance of subpoena on showing of reasonable necessity, and to clarify that issuance is discretionary with hearing examiner.

Proposed Revisions (cont.)

- **Require that hearing examiner dismiss complaints if he or she determines no violations were proven.**
- **Authorize hearing examiner to recommend particular sanctions if he or she determines violations were proven.**
- **Authorize City Council to take several actions in disposition of a complaint following hearing examiner's finding of a violation, with deference to hearing examiner's recommended sanctions.**
- **Provide for appeal procedure in state superior court following final City Council action.**

Fees and Costs

Legal/Jurisdictional Points

- Under state law, a municipal official may request, and the municipality may authorize, indemnity/defense of claims brought against the official arising from performance of official duties. RCW 4.96.041. Similar provisions apply with respect to recall sufficiency proceedings. RCW 35.21.203.
- It is common for municipal codes to provide generally for indemnity/defense of public officials against whom claims are brought. Mercer Island does so at chapter 3.04 MICC.
- Most indemnity/defense provisions do not expressly reference ethics claims, but at least one jurisdiction (Bellevue) expressly provides for indemnity/defense of such claims; courts have also ordered such defenses.

Proposed Revisions

- **Amend Code to allow for recovery of reasonable attorney fees incurred by an official where the ethics complaint is dismissed by the hearing examiner.**
- **This change would remove the current \$5,000 cap on such fees.**
- **Under this change, fees would be recoverable only where the hearing examiner finds no violation of the Code was proven.**

Confidentiality

Legal/Jurisdictional Points

- **As a general matter, records of the ethics officer and/or hearing examiner are public records subject to disclosure under the Public Records Act.**
- **Exemptions may protect information in specific circumstances, including unsubstantiated allegations or matters implicating privacy interests.**
- **Some jurisdictions provide for confidentiality of ethics complaints until initial review is complete, and others address confidentiality in setting forth public records requirements.**
- **Confidentiality provisions can help discourage frivolous complaints.**

Proposed Revisions

- **Add confidentiality provisions applicable to initial sufficiency determination proceedings and unsubstantiated allegations, to extent permitted under Public Records Act.**
- **Add third-party notice provision that requires City to give notice of any public records request, and complaining party and/or official complained against to obtain court order precluding disclosure.**

City of Mercer Island

Proposed Ethics Code Revisions

First Reading – May 4, 2021

Matt Segal
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**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5853
May 4, 2021
Public Hearing**

AGENDA BILL INFORMATION

TITLE:	AB 5853: 2022-2027 Six-Year Transportation Improvement Program (TIP) Public Hearing & Review	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive comments from public hearing and provide feedback to staff	

DEPARTMENT:	Public Works
STAFF:	Matt Mornick, Finance Director Patrick Yamashita, City Engineer/Deputy Public Works Director
COUNCIL LIAISON:	n/a
EXHIBITS:	<ol style="list-style-type: none"> 1. Summary of Public Comments Received by April 16 2. Detail of Proposed Expenditures 2022-2027 3. Street Fund Balance, as of April 2021 4. Project Descriptions 5. Map of Proposed Six-Year TIP Roadway and PBF Improvements 6. Map of PBF on the Mercer Ways
CITY COUNCIL PRIORITY:	1. Prepare for the impacts of growth and change with a continued consideration on environmental sustainability.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

The purpose of this agenda bill is to conduct a public hearing on the 2022-2027 Transportation Improvement Program (TIP) and for the City Council to provide staff with feedback. Adoption of the TIP is scheduled for June 1.

BACKGROUND

The Six-Year TIP is a planning tool used to identify specific projects that serve to maintain, preserve, and maximize use of the existing roadway and trail systems. The TIP balances revenues and expenditures within the Street Fund through programming and phasing construction of projects.

RCW 35.77.010 requires cities to formally adopt a TIP annually and submit it to WSDOT and the Puget Sound Regional Council ("PSRC") by July 1. A public hearing on the draft TIP is a requirement of State law and is incorporated as part of the City Council meeting. Once the TIP is adopted, projects are budgeted and funded through the City's Capital Improvement Program ("CIP") during the biennial budget process.

The TIP is also used to coordinate future transportation projects with needed underground utility improvements so that utility work is budgeted and programmed to occur prior to or in conjunction with roadway projects. All arterial street and pedestrian and bicycle facility (“PBF”) projects must be included in the TIP to be eligible for State and Federal funding.

The draft TIP is an update of the 2021-2026 version adopted by the City Council in June 2020. Individual projects/programs are combined, where feasible, to create economies of scale for construction. The draft TIP includes transportation improvement projects and programs in the following categories:

1. Residential Street Resurfacing
2. Arterial Street Improvements
3. Pedestrian and Bicycle Facilities (PBF) – New
4. East link Traffic/Safety Mitigation projects
5. Other

At the May 4, 2021 meeting, the City Council will conduct a public hearing on the draft 2022-2027 TIP and provide feedback to staff to guide development of the final TIP. A final version of the 2022-2027 TIP will be presented for review and adoption at the June 1, 2021 City Council meeting.

PUBLIC COMMENTS

The public comment period runs for ten weeks from March 24 to June 1 when the City Council adopts the TIP. Notices advertising the opportunity for public comment were posted on the City’s website, in the Mercer Island Weekly (March 24 and April 14), in the Mercer Island Reporter (March 24 and March 31), and on [Let’s Talk](#). Additional information was available on the City’s TIP webpage (www.mercergov.org/TIP). Let’s Talk and the City’s TIP webpage provide users with access to TIP maps, FAQ’s, and related information to learn more about the TIP process and to submit comments online. Staff met with representatives from the Mercer Island School District prior to and during the public comment period to solicit their feedback. This resulted in prioritizing a sidewalk and bike lane improvement project (SP116) on SE 40th Street as a safe route to school and deferring a lower priority sidewalk improvement on 92nd Ave. SE.

Prior to the public hearing, a total of 34 public comments were received.

- Pedestrian and bicycle facilities project (26 comments),
- Arterial & residential street resurfacing (4 comments),
- Other transportation projects (2 comments),
- Transportation related but non-TIP project requests (2 comments)

These comments are summarized in Exhibit 1. Public comment will also be taken during the public hearing. Legal notice for the public hearing was published in the Mercer Island Reporter on March 31 and April 21, 2021.

STREET FUNDING

Street Fund revenues for the six-year planning period (2022-2027) include:

- 59% from Real Estate Excise Taxes (REET) revenues
- 13% from State-shared Motor Vehicle Fuel Taxes (MVFT)
- 1% from Multimodal Transportation Fees
- 12% from Vehicle License Fees (Transportation Benefit District)

- 2% from Transportation Impact Fees
- 13% from Sound Transit in association with Eastlink mitigation projects.
- Grant opportunities (when available)

Except for REET funding, all other revenues are dedicated solely to the Street Fund. One hundred percent of REET-1 revenues go to the Capital Improvement Fund to fund capital improvements including parks, open space, public building maintenance projects, and to pay debt service on construction of the Community Center. REET-2 revenues are split differently. Ten percent of REET-2 revenues are directed to the Capital Improvement Fund. The remaining 90 percent is committed to the Street Fund for construction and maintenance of streets and pedestrian and bicycle facilities.

MVFT is a fixed tax, currently making up 44.5 cents of the per gallon price of gasoline, diesel, and other fuels. It is not based on the dollar amount of the fuel, but rather on the volume of fuel sold. Hence, there is no revenue benefit from higher gas prices. The state shared revenue is distributed based on population and other set allocation methods.

MVFT is to be spent on salaries and wages, material, supplies, equipment, purchase or condemnation of right-of-way, engineering or any other proper highway or street purpose in connection with the construction, alteration, repair, improvement, or maintenance of any city street, bridge, viaduct, or under passage along, upon, or across such streets. The share of the motor vehicle fuel tax distributed to the City of Mercer Island is projected to decline overtime.

Like MVFT, Multimodal Transportation funds are a state shared revenue. Distributions are shared equally between cities and counties. The city portion is made on a per capita basis. In general, Mercer Island's population grows at a slower rate than surrounding cities, so this revenue will remain flat if not slightly decline over time.

City Council adopted Ordinance 14C-11 directs vehicle license fees collected under the Transportation Benefit District (TBD) to the operation, preservation, and maintenance of principal arterials of regional significance, high-capacity transportation, and/or public transportation. Street Right of Way Maintenance and Operations, and portions of arterial street improvements are the kind of projects typically funded with vehicle license fees.

Washington State law (RCW 82.02.050) specifies that Transportation Impact Fees are to be spent on "system improvements." System improvements can include physical or operational changes to existing roadways, as well as new roadway connections. These are generally projects that add capacity (new streets, additional lanes, widening, signalization, etc.), but can also include bicycle, pedestrian, and transit-supportive projects that provide capacity for future growth and are within the right of way of 'streets and roads' as defined by the Growth Management Act.

Past practice with funding transportation infrastructure improvements has been to utilize the more restrictive resources in the Street Fund – such as funds in the TIF reserve – before using the less restrictive resources (such as REET-2 or revenues from the State's Motor Vehicle Fuel Tax). This practice will continue, as outlined in the 2022-2027 TIP.

PROGRAM ELEMENTS

The following describes the TIP categories and follows the same order as the Detail of Expenditures in Exhibit 2. The proposed TIP projects fall under two main categories – “Preservation & Maintenance Projects” and “New Construction Projects”. The Capital Improvement Program includes a budget policy that prioritizes capital reinvestment projects (preservation & maintenance) over capital facilities projects (new facilities). Staff utilizes this policy as a guideline when prioritizing projects in the TIP to maintain a positive Street Fund balance. For specific project descriptions, refer to Exhibit 4. For a map of these projects, refer to Exhibit 5.

Section A - Preservation & Maintenance Projects

Residential Street Resurfacing

This program restores and resurfaces the City's 58 miles of public residential streets on an approximate 35-year cycle. Over the last 12 years, approximately 12.7 miles of residential streets have been resurfaced with a Hot Mix Asphalt (“HMA”) overlay and 2.8 miles have been resurfaced with a chip seal. This combined mileage accounts for almost 27% of the residential street network. HMA overlay construction for residential streets currently costs between \$350,000 and \$450,000 per road mile. Chip sealing, which was added to the program in 2012, currently costs approximately \$150,000 per road mile. The residential program also improves substandard streets in public right-of-way at the rate of roughly one per biennium, as the need arises. Selection and timing of residential resurfacing work is based upon Pavement Condition Index (“PCI”) ratings performed every three years as well as planned water, sewer, and storm drainage utility work. The most recent PCI ratings were completed in 2019.

Arterial Street Improvements

This category provides preservation and improvement of the City's 25.5 miles of arterial streets on an approximate 25-year cycle. This includes the 2.6 miles of Town Center arterial streets. Project priorities are based on PCI, the need for underground utility improvements, condition of pedestrian and bicycle facilities, and timing of other large projects. These projects incorporate reinvestment in existing pedestrian and bicycle facilities. Residential street overlays are linked when feasible to arterial street projects to create an economy of scale. In the next six years, resurfacing projects are planned on portions of all three Mercer Ways, SE 68th Street, SE 70th Place, Gallagher Hill Road, SE 36th Street, SE 40th Street, and SE 27th Street.

Section B - New Construction Projects

Pedestrian and Bicycle Facilities (“PBF”)

This category improves and adds to the pedestrian and bicycle facilities network. Specific projects are based primarily on those identified in the 2010 PBF Plan, with input from the community and the School District. PBF “reinvestment” projects, such as asphalt overlays of existing pedestrian paths adjacent to arterial street improvements, are not included in this category. Rather, they are included in the scopes of their associated arterial street improvement projects. This category also includes ongoing program funding to implement smaller scale Americans with Disabilities Act (ADA) compliance improvements and PBF improvements.

The Roadside Shoulder Development Program was established in 2002 to create new paved shoulders suitable for pedestrian and bicycle use on the Mercer Ways. Since that time, numerous phases of work have been completed. While most of these have been on East Mercer Way, improvements have also been made on North and West Mercer Ways. Exhibit 6 shows the status of the Roadside Shoulder Development Program. Since 2003, the City has constructed at least one shoulder project per biennium, for a total investment of over \$3.5 million. Projects within the proposed 2022-2027 TIP will complete the Roadside Shoulder Development Program for a lifetime program cost of approximately \$5.1 million.

East Link Traffic/Safety Mitigation Projects

This category was added in 2018 to reflect projects identified to mitigate traffic/safety concerns due to the I-90 center roadway closure and the opening of the East Link Light Rail station. Staff developed these projects based on the community's feedback, analysis of traffic patterns and anticipated needs for pedestrian/bicycle safety improvements on routes to the light rail station. The projects are funded through the Sound Transit settlement funds.

NEW PROJECTS AND CHANGES TO CONSIDER FROM THE PREVIOUS TIP

The following is a summary of the noteworthy changes incorporated into the draft 2022-2027 TIP. Refer to Exhibit 4 for a description of the projects in the draft 2022-2027 TIP.

1. Arterial Street Improvements

Arterial projects can vary in scope from substantial reconstruction (as seen on SE 40th Street in 2018), to hot mix asphalt overlays (East Mercer Way in 2019), to chip seals (East Mercer Way in 2018). Staff utilizes PCI data to help determine the scope, resurfacing method, and timing of arterial street projects. Arterial work for the next six years continues to focus on preserving existing facilities through HMA overlays and chip sealing.

While the City's primary roadway pavement preservation method is hot mix asphalt paving, the City has also performed several chip sealing projects in recent years:

- 2011: Residential streets only.
- 2013: Residential streets and an arterial (Mercerwood Drive).
- 2018: Residential streets and three arterials - East Mercer Way (SE 68th to the south tip), SE 53rd Place (Island Crest Way to East Mercer Way), and 78th Avenue (SE 34th to SE 39th Streets).

Cost comparison of the City's recently completed 2018 East Mercer Way Chip Seal and the 2019 East Mercer Way Asphalt Overlay projects shows that chip sealing is less than one-third the cost of hot mix asphalt paving. Chip seal (formally called Bituminous Surface Treatment, or BST) is a very economical tool for preserving asphalt roadways that are in fair to good condition and have adequate pavement strength. It consists of one or more layers of fine rock chips spread over a coating of liquid asphalt. The chips are then rolled to press them into the liquid asphalt. The process seals the underlying pavement from water intrusion, oxidation, and weathering, and provides a new wearing surface. While chip sealing is initially rougher than HMA and will shed some of its rocks, traffic will further smooth the surface over the first couple of years of its life. Most of the rock shedding stops after the first winter.

Comparatively, a typical HMA overlay is 2-inches thick and is compacted into place. The finished HMA paving is very smooth when first installed, but its surface slowly gets rougher as it ages and traffic wears on it. Given the lighter traffic loads and volumes that Mercer Island streets see compared to other eastside cities, staff believes the arterial chip seals placed in recent years will have service lives of 15 years or more. The City used chip sealing extensively in the 1980's and several miles of the City's residential streets still have those chip seals as their wearing surfaces today. In comparison, hot mix asphalt paving (at triple the price), has a service life of 25 to 35 years on Mercer Island streets.

- **SP105: West Mercer Way (SE 56th St – East Mercer Way)** - This project proposes chip sealing on West Mercer Way in 2023 while it is in good enough condition for a chip seal to preserve it. If a hot mix asphalt overlay of West Mercer (alternative project **SP105A**) is desired, then

that overlay should not be performed until the roadway's condition has degraded to the point of needing the hot mix overlay. Based on current PCI data and roadway use, staff estimates that West Mercer will not need an overlay until 2027 at the earliest.

City Council direction is needed to determine which option to pursue: the proposed chip seal preservation project now (\$511,000) or the future overlay project (\$1,810,000 including inflation). If the City Council prefers the overlay project, West Mercer's pavement condition will be allowed to degrade further before it is repaved. One option for handling the additional expense of the HMA overlay would be to break the project into two shorter segments, which is what was done for the 2019 and 2021 East Mercer Way overlays.

- East Mercer Way (SE 36th St – SE 40th St) - One new project is proposed for 2027: HMA paving of East Mercer Way from SE 36th Street to SE 40th Street. This section of roadway was last repaved in the mid 1980's by WSDOT and it is anticipated the roadway will be near the end of its life by 2027.

2. Pedestrian and Bicycle Facilities (PBF)

- SE 32nd Street Sidewalk Replacement (77th to 78th Ave SE) – This is a new project. Replacement of existing sidewalk adjacent to Mercerdale Park in 2025 to address sidewalk damage and uplift caused by street trees. This sidewalk provides access to the park and is used by patrons of the Farmer's Market.
- West Mercer Way Roadside Shoulders Phase 4 (8100 WMW to 8400 EMW) – An error in the described project limits has been corrected and project costs updated to reflect an increase of \$92,701 for a total of \$610,926.
- East Mercer Way Roadside Shoulders – Phase 11 (SE 79th St to 8400 block) is programmed for 2026 to continue the every other year rhythm of improving the Mercer Way shoulders. This phase will complete the Mercer Way loop around the island.

3. East Link Traffic/Safety Mitigation Projects

- North–South Bike Route, Island Crest Way (90th Ave SE – SE 63rd St) – The project phasing has been refined to consolidate activities. Phase 1 combines identification of alternatives, feasibility, public engagement, and City Council selection of the preferred alternative. Consultant selection will begin in Q4 of 2022. Phase 1 is expected to run through 2024 due to the complexity and impacts of project alternatives and an extensive public outreach process. Phase 2 is shown in 2025 for design with a placeholder of \$213,000 until the scope has been determined. Staff will pursue available grant opportunities following selection of the preferred design alternative. Phase 3 will be reflected in the TIP once the preferred alternative has been selected and cost estimates are developed for design and construction.

4. Other

- Pedestrian and Bicycle Facilities (PBF) Plan Update – This is a new project proposed for the 2026-2027 biennium. The project cost is estimated at \$385,000. The original PBF Plan was created in 1996 with a modest, low-cost update in 2010. Over time, standards have changed, and new facilities (Northwood Elementary and the Sound Transit Link Light Rail Station) are being built. While the current Plan identifies deficiencies in the pedestrian and bicycle network, it does not consider feasibility, provide detailed project information, refined costs, or priorities of work. Updates to the Plan will incorporate the results of several City planning efforts (the ADA Transition Plan, the Parks, Recreation and Open Space (PROS) Plan, the Town

Center Parking Study, and others). The updated PBF Plan will also evaluate the use of urban street design guidelines such as NACTO, and evaluate projects and priorities to provide a functional roadmap and foundation to plan for future improvements.

LOOKING AHEAD – UNFUNDED PEDESTRIAN AND BICYCLE FACILITIES (“PBF”) PROJECTS BEYOND 2027

Several PBF projects are unfunded pending further evaluation of scope, confirmation of need, and availability of funding. They include:

- (Construction phase) North-South Bike Route, Island Crest Way (90th Ave SE – SE 63rd Street) – Complete gap in North-South Bike route. Phase 2 Design costs will be updated and phase 3 Construction will be proposed for funding in future years, following the outcome of Phase 1 decision on preferred alternative.
- 84th Ave SE Sidewalk Improvement (SE 33rd to 36th Streets) – Enhance existing gravel path with curb, gutter, and sidewalk to provide a “safe walk route” for Northwood Elementary and the High School.
- 86th Ave SE Sidewalk Improvement (SE 42nd Street to Island Crest Way) – Install curb, gutter, and sidewalk along east side of 86th Avenue where no walkway currently exists. This project would fill in a gap in the PBF network.
- Merrimount Drive (Island Crest Way to West Mercer Way) – Sidewalk improvements on both sides of roadway, requested by the community. Supports Safe Routes to School. The estimated cost is approximately \$960,000.
- 78th Ave SE (SE 40th-SE 41st Streets) – Install curb, gutter, and sidewalk on west side of roadway where no walkway currently exists. Project is a gap completion in the PBF network. This may require right of way acquisition.
- 92nd Ave SE Sidewalk Improvements (SE 40th Street to SE 41st Street) - Build concrete curb, gutter, and sidewalk along the west side of 92nd Ave SE to provide a “safe walk route” for Northwood Elementary and the High School, as well as a bus stop location for Islander Middle School. The estimated cost is \$610,000. This project will complete a missing link on 92nd Avenue by connecting with sidewalks along the High School frontage, creating a continuous sidewalk from SE 40th to SE 42nd Streets. This project may be eligible for TIB or SRTS Grant funding. This is a low/moderate priority for the School District. City and District staff will monitor the need and propose in a future TIP if warranted.

MOBILE ASSET DATA COLLECTION & PAVEMENT CONDITION RATINGS

As part of the ongoing effort to cost-effectively maintain the City’s street network, staff has contracted for pavement condition assessment of City roadways at regular intervals (completed in 2009, 2013, 2016, and 2019). The data collected produces a Pavement Condition Index (PCI) value for each of the over 700 segments of pavement within the City’s 83.5-mile public road network. This rating process is based on collecting visual pavement distress information and computing it into numerical deduction values which are subtracted from a highest possible score of 100, resulting in a PCI score between 0 and 100. These numerical scores are bracketed into six condition ranges: Good (PCI 100-86), Satisfactory (85-71), Fair (70-56), Poor (55-41), Very Poor (40-26), and Failed (25-0).

The overall health of Mercer Island’s road network can be determined by three general indicators: the average network PCI, the amount of network backlog (defined as a PCI below 40), and the amount of network in Good condition (PCI of 100-86).

Data in 2013 gave the City’s road network an average PCI of 77. This was considered an above-average grade in the pavement rating industry. The backlog of 7.8% was considered low (below 15% is desirable) and the

amount of Good condition streets at 32% was considered high (should be at least 15%). In 2016, the City's road network condition dropped slightly, to an average PCI score of 75. The backlog dropped to 4.0% and the amount of Good condition streets dropped to 25%.

PCI data from 2019 showed the City's road network condition was relatively unchanged. The average PCI score dropped one point, to 74. Backlog remained steady at 4.0%, and the amount of Good condition streets dropped one point, to 24%. Over the last six years, City road projects have repaved numerous streets in the Poor and Failed categories, which has significantly lowered the backlog. While pavement data appears to show a slight downward trend in the "Good condition" value, staff does not anticipate a large change in these three indicators in the next PCI data set.

Staff uses PCI information as the primary basis for prioritizing street resurfacing projects within the TIP. Other factors that are considered when scheduling roads for repaving are pending utility projects (storm drainage, water mains, natural gas work) and coupling with PBF improvements. Because pavement conditions change over time, data collection needs to be an ongoing process. Staff plans to collect PCI data again in the summer of 2022.

SUMMARY

Staff is seeking general feedback on the draft 2022-2027 TIP, in addition to conducting the public hearing. The TIP is scheduled for adoption on June 1.

RECOMMENDATION

Receive comments from the public hearing and provide feedback to staff.

Summary of Public Comments 2022-2027 TIP

(All comments received by April 16)

Submission No.	Category	Location	Comment/Suggestion	Date Submitted
1	Other Transportation Project	92nd Ave SE between SE 40th St and SE 42nd St	Speed Humps on 92nd Ave SE between SE 40th Street and SE 42nd Street: We understand installation is planned for summer of '21; thank you. We absolutely support this work and believe it will make a significant difference for the residents in the area and will close the loop around this oversized block. 86 th Ave SE, SE 42 nd Street both have speed humps or raised crosswalks that have calmed traffic significantly.	3/30/2021
2	Pedestrian and Bicycle Project	SE 40th St between 92nd Ave SE and 93rd Ave SE	Sidewalk Construction on SE 40th Street between 92nd Ave SE and 93rd Ave SE: This is a project the District has lobbied for the past few years. Currently the District's transportation group runs a bus from the neighborhood east of 92 nd Ave SE to Northwood Elementary (which should be in the walk zone) since there is not a safe walk path or ability for pedestrians to cross SE 40 th from the south. This improvement would tie into other improvements on SE 40 th and allow expansion of the walk zone for Northwood.	3/30/2021
3	Pedestrian and Bicycle Project	92nd Ave SE between SE 40th St and SE 41st St	Sidewalk Improvements on 92 nd Avenue SE between SE 40 th Street and SE 41 st Street: Given the addition of the speed humps, we agree with the City that this should be monitored to determine if sidewalk improvements continue to be warranted. Students do have the ability to move from 92 nd AVE SE to SE 41 st Street, to 91 st Avenue SE, to SE 40 th Street.	3/30/2021
4	Pedestrian and Bicycle Project	77th, SE 32nd - SE 27th	Regarding the proposed work on 77th, do you have any engineering to show the proposed street cross-section? Modify channelization to on-street parking (SE 32nd - SE 27th), shared bike (sharrows) facility to be consistent with Town Center Development and Design Standards (MICC 19.11), connect to MTS/I-90 trail	3/31/2021
5	Pedestrian and Bicycle Project	77th, SE 32nd - SE 27th	I am writing to ask that the bike lane on 77th be maintained in any improvement project to this street. This is the only designate bike access to town center and is used daily by adults and kids. Removing it would be irresponsible and unsafe as the walks are too crowded to ride on and the street is a busy one, and people don't always share the road.	3/31/2021
6	Arterial Street	WMW	Chip Seal on West Mercer Way (SP 105). Thank you for the wonderful HMA paving project completed on East Mercer Way. I also applaud all of the other specific Arterial Improvement projects on the TIP calling for resurfacing with HMA. The poor orphan in this otherwise outstanding list is West Mercer Way from 56 th -EMW. Another euphemism is that you will "restore" the pavement with chip seal. Chip seal does not restore pavement; it fundamentally degrades it. Anyone who disagrees can ride with me over the HMA on East Mercer, then continue down to where it becomes chip seal and you will feel the distinction. I have previously communicated with Council on the problems with chip seal. Among the problems: rough surface, both for driving, riding and if on a bike, landing on it; more susceptible to tire grooves as car tires depress parts of the lanes; lane edges where there are pre-existing shoulders not covered; months of loose top coat, which creates additional sliding out danger for bikes; and increased friction which almost certainly increases tire wear and sends more tire dust into the environment. When the City staff initially proposed chip seal on some roads, it was to be limited to neighborhood streets, with arterials receiving HMA. In the current TIP, with the exception of the WMW segment, the City is adhering to that policy. I understand that chip seal is significantly cheaper than HMA is. But you get what you pay for. HMA is a superior product, with superior utility and service to residents. I would rather drive and ride on this arterial the existing HMA surface until the City can afford to replace it with HMA than to have new chip seal in 2023. We are not an impoverished community with roads that are crumbling and no resources for new asphalt. We should acknowledge that the chip seal at the south end of East Mercer Way was a mistake for an arterial, and we should not repeat it. The current surface is in better condition than it will be with a chip seal overlay. The City staff initially proposed chip seal on some roads, it was to be limited to neighborhood streets, with arterials receiving HMA. Let's stick to that plan. No chip seal on arterial roads.	3/31/2021

Submission No.	Category	Location	Comment/Suggestion	Date Submitted
7	Pedestrian and Bicycle Project	WMW-EMW 8000 WMW- 8500 EMW	<p>I am writing in regard to the proposed bike lane paving, SP 113, WMW-EMW 8000 WMW- 8500 EMW. I am a 27 year resident of Mercer Island and reside on Avalon Dri. I bike the WMW-EMW loop around MI approximately 200-250 times per year. In addition, I walk multiple days per week with my wife and dog along WMW and EMW on the south end. I want to congratulate the city for its commitment to continuously adding additional pedestrian / bike lanes along EMW and WMW.</p> <p>In my experience the single most dangerous piece of roadway for pedestrians and bikers is the section between Clark Beach on EMW and 8400 WMW. SP 113 states that the biker lane project is from 8000 WMW - 8500 EMW. Is this accurate? I believe that the road from 8400 WMW around the south end to 8000 EMW and Clark Beach is noted for having a blind corner, plus there is little shoulder with a deep drainage ditch for portions of this section all the way to Clark Beach Park.</p> <p>One of the outcomes of the Covid experience is that I have observed a significant increase in pedestrians and bikers on this section of roadway. Also, we often walk the loop along East and West Mercer, up the Flurry steps and back down the trail by Clark Beach Park. This is a popular loop that takes more pedestrians to the stretch of roadway we are talking about. Yesterday I saw an elderly man walking with a walker, facing traffic, at the point where EMW meets WMW. If a car came at that time there would be no place for this walker to go.</p> <p>I strongly encourage the city to put the highest priority on creating a bike lane between 8400 WMW to Clark Beach Park on EMW. Please feel free to reach out to me if I can provide any additional observations.</p> <p>Thank you for all the work you do for the residents of MI.</p>	4/4/2021
8	Pedestrian and Bicycle Project	77th Ave SE in City Center	<p>I am writing to ask that the bike lane on 77th be maintained in any improvement project to this street.</p> <p>This is the only designate bike access to town center and is used daily by adults and kids. Removing it would be irresponsible and unsafe as the walks are too crowded to ride on and the street is a busy one, and people don't always share the road.</p>	3/31/2021
9	Pedestrian and Bicycle Project	ICW from 53rd-68th St	<p>https://nextdoor.com/p/5ZkrLHFbWdBx?view=detail(External link) This is a link to my 2021 post on Nextdoor on the 2021 TIP.</p> <p>https://nextdoor.com/news_feed/?post=148567555r(External link) This is a link to my 2020 post on ND I submitted as a public comment for 2020's TIP.</p> <p>It doesn't look like there are any new projects for 2021. I still oppose removing the mature trees along the east side of 80th, and my advice is be careful on the north-south bike path. I agree with Patrick Yamashita's comments last year that every time the council tries to fund completing the bike gap out of the TIP and the citizens realize it means removing the mature trees along one side of ICW from 53rd to 68th they object strenuously, and the city abandons the project. I still don't understand how a bike path on the far south end of Mercer Island qualifies for the \$5.1 million in ST mitigation funds for East Link.</p> <p>My advice is there is a big difference between selecting a TIP project and funding it vs. the citizens supporting it. 2022 is a levy year, and that generally means avoiding controversial projects, certainly TIP projects.</p> <p>I do think the crossing at West Mercer Way for the bike trail turned out well, better than I first thought.</p>	3/29/2021
10	Other Transportation Project	800 NMW	Add commuter parking space. There was not much room for parking pre-pandemic, and the Light Rail only stands to increase demand as it is restored.	3/28/2021
11	Other Transportation Project	W Shorewood Dr via ULB to 84th Ave SE	complete/recover trail connection from Shorewood via ULB to 84th Ave SE	3/26/2021
12	Pedestrian and Bicycle Project	SE 40th St and 36th St (9703 SE 40th St)	Mercerwood Connector - add trail through city property to provide ped/bike connection between SE 40th St and 36th St	3/26/2021
13	Pedestrian and Bicycle Project	3906 East Mercer Way	paved shoulder on only one side is a safety issues; tendency of cars to park on it, and peds to use it both north and south bound, leading to many conflicts with oncoming traffic	3/26/2021
14	Pedestrian and Bicycle Project	SE 44th Pl	lack of eastbound wayfinding for trail down to EMW	3/26/2021
15	Pedestrian and Bicycle Project	4248 Crestwood Place	lack of eastbound wayfinding	3/26/2021
16	Pedestrian and Bicycle Project	9301 Southeast 43rd Street	lack of westbound wayfinding for connection to 92nd Ave SE	3/26/2021
17	Pedestrian and Bicycle Project	SE 68th St	I see many folks cross 68th street to and from the shopping center to Pioneer Park, may consider a lighted ped crosswalk. Thx	4/14/2021

Submission No.	Category	Location	Comment/Suggestion	Date Submitted
18	Pedestrian and Bicycle Project	62nd and ICW/40th and 86th;90th/72nd st/78th Ave SE	Miscellaneous projects. <ul style="list-style-type: none"> Add a flashing crosswalk at 62nd & ICW. City signage instructs cyclists and pedestrians to cross Island Crest Way at this point, but there is no crosswalk or other safety element marked. We recommend a flashing crosswalk light be installed. Use green paint and NACTO standards to mark bike routes at 40th & ICW; 40th & 86th; 90th just northeast of ICW (near ICW mailbox). It is not clear to drivers or cyclists how these busy intersections should be crossed. Add warning signage or street marking to 72nd Street in front of IMS to warn cyclists that the northside shoulder ends abruptly. Add sharrows on 78th AVE SE near Mercerdale park. Adopt NACTO standards at least in town center and at other busy intersections. 	4/15/2021
19	Pedestrian and Bicycle Project	77th Ave SE in City Center	Bike lanes in city center <ul style="list-style-type: none"> Last year residents unanimously opposed removing the bike lanes along 77th Ave SE in the city center, yet city code and the TIP still call for removing them via project SP126. Change city code if necessary to protect these important lanes. 	4/15/2021
20	Residential Street	Gallagher Hill	Chip seal <ul style="list-style-type: none"> Use chip seal on SP115 instead of project SP105. Gallagher Hill is very steep and seldom used by cyclists. It would benefit from the extra traction that chip seal would provide. SP115 See previous comment. If the city moves ahead on chip seal for this project, consider using HMA for the shoulders to reduce negative impact on cyclists. 	4/15/2021
21	Other Transportation Project	ST Station Park and Ride	Safety improvements in front of the Park and Ride. <ul style="list-style-type: none"> After then ST station opens, the risk of injuries from conflicts between bicycles and the increased numbers of disembarking transit passengers will also increase. This area needs wider, more clearly marked traffic lanes or similar improvements. Are the bus shelters still needed for disembarking passengers? The absence of information due to litigation makes specific suggestions difficult at this point. 	4/15/2021
22	Pedestrian and Bicycle Project	EMW and WMW	East and West Mercer Way Shoulders <ul style="list-style-type: none"> Please do not delay these projects. 	4/15/2021
23	Pedestrian and Bicycle Project	ICW from 90th Ave-63rd St	Island Crest Way missing link. <ul style="list-style-type: none"> Please to no delay this project. 	4/15/2021
24	Arterial Street	WMW	I saw that chip seal on West Mercer Way is in the current TIP. Given the heavy use of WMW by cyclists and pedestrians, I would encourage the City to look at alternative cost-effective approaches for preventative maintenance. This could be using a finer aggregate (like 1/4 inch), microsurfacing, slurry seal, or cape seal. These tend to give a smoother surface and fewer flying rock chips (which is good for cyclists, pedestrians, and drivers!). Some resources I have seen on these methods: http://sdotblog.seattle.gov/2013/12/23/microsurfacing-sdots-new-method-to-preserve-residential-streets/ http://www.wyopath.org/bicycle-friendly-chip-seal/ http://www.wyopath.org/wp-content/uploads/2013/08/Tour_de_Chip_Seal_Report.pdf http://www.ucprc.ucdavis.edu/PDF/UCPRC-RR-2016-02.pdf https://www.elevationoutdoors.com/chip-sealing-more/ https://www.elevationoutdoors.com/chip-sealing-an-answer-from-the-county/ And how other local jurisdictions have been adopting these approaches: https://www.seattle.gov/transportation/projects-and-programs/programs/maintenance-and-paving/preventative-maintenance/microsurfacing#background https://www.seattle.gov/transportation/projects-and-programs/programs/maintenance-and-paving/preventative-maintenance/slurry-seal https://www.kirklandwa.gov/files/sharedassets/public/public-works/slurry-seal-2019-folio.pdf	4/15/2021
25	Non TIP	SE 40th and ICW	I have noticed that the signal on SE 40th Street eastbound at Island Crest Way does not change for cyclists; the City may want to address this.	4/15/2021
26	Pedestrian and Bicycle Project	SE 68th and ICW	I walk daily throughout Pioneer Park. Cars turning right heading westbound onto SE 68th St from southbound Island Crest Way rarely look for pedestrians as it is a yielding right turn. This corner already has poor visibility for the crosswalk coming out of the park. Eventually this could become a tragic accident at this intersection. Typically drivers are looking left for other cars without looking for pedestrians, and they are typically moving quickly through the intersection. Although I am plainly visible at the start of the crosswalk, I often have to wait for several cars to pass before one stops. I am almost hit by cars several times each week. I don't want to see a full stop put in place, but rather a flashing cross light at that right turn alerting drivers to a pedestrian crossing. It need not extend across the street but a simple flashing light on demand at a signpost perhaps 20-30 feet before the turn.	4/15/2021

Submission No.	Category	Location	Comment/Suggestion	Date Submitted
27	Pedestrian and Bicycle Project	EMW/WMW	I would love to see flexible delineation posts installed on the blind turns on EMW/WMW to keep cars out of the shoulder area where pedestrians walk.	4/15/2021
28	Pedestrian and Bicycle Project	77th Ave SE in City Center	I am emailing to express my support for the NIM recommendations in general, but particularly on TIP 126, the 77th re-channelisation to add parking. I know that several years ago citizens were adamantly opposed to additional parking there, and I don't really see the point given the lack of storefronts on 77th, but I am expressly opposed to any design that eliminates designated bike lanes if parking must be added. A sharrow is not a bike lane, it is some paint in a general traffic lane. Kids won't ride bikes in a sharrow because they don't feel safe (because they're not) If you must, change the design standards and protect this resource.	4/16/2021
29	Residential Street	86th Ave SE (46th - 47th)	This neighborhood is in need of resurfacing. 86th Ave SE and 84th Ave SE (between SE 46th St and SE 47th St) and SE 47th Street (between 86th Ave Se and 84th Ave SE) are in great need of resurfacing. It has been scheduled and delayed, scheduled and delayed for many many years. The edges are decaying, there are potholes that continue to reappear and the road is "spidering" all over the place. This is unsafe for bikers, drivers, cars, etc.	4/16/2021
30	Pedestrian and Bicycle Project	ICW from 90th Ave-63rd St	Thank you for encouraging comments on the TIP before the final is presented to Council. As a group promoting sustainability, Island Vision encourages further development of the pedestrian and bicycle system throughout Mercer Island, to reduce the need for motorized vehicles. This means making the system safer, as well as more attractive. High priorities that we think should be emphasized in the TIP update: Complete the missing bike/pedestrian links on the Mercer Ways and Island Crest Way. These items are already on the existing TIP, but should be completed as soon as possible. Perhaps the new federal emphasis on infrastructure will provide additional funds. (See additional comments 31-34) Again, thank for inviting comment, and for all the pedestrian and bicycle improvements that have been made recently.	4/16/2021
31	Pedestrian and Bicycle Project	Islandwide	Update the existing Bicycle and Pedestrian Facilities Plan to emphasize NACTO safety and design standards, and to specifically address trouble spots, such as the slip lanes on 78th to 32nd, and the slip lane near the City Center Starbucks Lodge.	4/16/2021
32	Pedestrian and Bicycle Project	86th Ave SE (ICW to SE 42th St)	Upgrade the pedestrian route on 86th, from ICW to 42th, making it ADA accessible and more safely walkable. This is a Metro and school bus route. The Metro busses will be used increasingly when the light rail on Mercer Island opens, providing frequent fast service to two major employment centers.	4/16/2021
33	Pedestrian and Bicycle Project	SE 40th St & ICW	Improve crosswalk and bike lane markings on 40th and ICW, to alert drivers as well as bikers and pedestrians as to how to handle that intersection. The eastbound bike lane on 40th just disappears as it approaches ICW, which is confusing to drivers as to what to expect re cyclists.	4/16/2021
34	Pedestrian and Bicycle Project	77th Ave SE in City Center	Retain the bicycle lanes on 77th. This will take a plan change, but perhaps that can be done in conjunction with any action on the retail study, or the updated Bicycle and Pedestrian Facility Plan.	4/16/2021

SIX-YEAR TRANSPORTATION PROGRAM

Detail of Proposed Expenditures for 2022 - 2027

PROJECTS	PROJECT ID	STATUS	COMMENTS	Project Costs with Inflation Factor						TOTAL
				2022	2023	2024	2025	2026	2027	
PRESERVATION AND MAINTENANCE PROJECTS										
A. Residential Streets Preservation Program										
Residential Street Resurfacing	SPI00		Annual program to resurface residential streets.	900,000	919,943	939,886	959,829	979,772	999,714	5,699,143
A. Subtotal Residential Streets Preservation Program				\$900,000	\$919,943	\$939,886	\$959,829	\$979,772	\$999,714	\$5,699,143
B. Arterial Streets Improvements										
Arterial Preservation Program	SPI01		Annual program to extend life of arterial streets through targeted repairs and patching.	75,000	76,662	78,324	79,986	81,648	83,310	474,929
SE 68th Street and SE 70th Place (ICW - EMW) (from 2020)	SPI03		Resurface pavement with HMA overlay.	680,000	-	-	-	-	-	680,000
North Mercer Way (7500 to Roanoke)	SPI04		Resurface pavement with HMA overlay.		569,342	-	-	-	-	569,342
West Mercer Way (SE 56th - EMW)	SPI05		Restore pavement with chip seal. If pursuing HMA, delay at least to 2027.		511,079	-	-	-	-	511,079
West Mercer Way (SE 56th - EMW)	SPI05A	Modified	Alternative to SPI05 - Resurface pavement with HMA. Wait until pavement condition warrants overlay. Project estimate for reference, <u>not included in subtotals.</u>		-	-	-	-	1,810,594	1,810,594
Gallagher Hill Road (SE 36th - SE 40th)	SPI06		Resurface pavement with HMA overlay.		-	78,324	489,513	-	-	567,836
SE 40th (88th Ave SE - 93rd Ave SE)	SPI07		Resurface pavement with HMA overlay. \$50K in 2024 for design. Tied to SPI 16		51,108	365,511	-	-	-	416,619
SE 36th St (Gallagher Hill Rd - EMW)	SPI08		Resurface pavement with HMA overlay. Minor sidewalk repairs included.		-	-	584,429	-	-	584,429
North Mercer Way (8400 - SE 35th)	SPI09		Resurface pavement with HMA overlay. Includes SE 26th Street (ICW - 84th Ave SE)		-	-	-	844,781	-	844,781
SE 27th St (76th Ave SE - 80th Ave SE)	SPI10		Resurface pavement with HMA overlay (Town Center).		-	572,286	-	-	-	572,286
East Mercer Way (SE 36th St. - SE 40th St.)		New	Resurface pavement with HMA overlay.		-	-	-	-	211,051	211,051
B. Subtotal Arterial Street Improvements				\$755,000	\$1,208,192	\$1,094,445	\$1,153,927	\$926,428	294,360	\$5,432,353
NEW CONSTRUCTION PROJECTS										
C. Pedestrian and Bicycle Facilities (PBF) - New Facilities										
80th Avenue Sidewalk (SE 28th - SE 32nd)	SPI11		Replace existing curb, sidewalk & ADA ramps. Replace street trees and street lighting.	100,000	1,001,716	-	-	-	-	1,101,716
78th Avenue Sidewalk (SE 32nd - SE 34th)	SPI12		Replace existing curb, sidewalk & ADA ramps. Replace street trees and street lighting.		-	78,324	735,869	-	-	814,192
West Mercer Way Roadside Shoulders - Ph 4 (8100 WMMW - 8400 EMW)	SPI13		Paved shoulder along inside lane, gap completion. Updated description to correct an error from 2020 and updated cost.		-	610,926	-	-	-	610,926
West Mercer Way Roadside Shoulders - Ph 3 (SE 70th - SE 65th)	SPI14		Paved shoulder along northbound side, gap completion.	485,000	-	-	-	-	-	485,000
Gallagher Hill Sidewalk Impr (SE 36th - SE 40th)	SPI15		New sidewalk, gap completion. In conjunction with resurfacing project. TIB grant eligible.		-	78,324	425,524	-	-	503,848
SE 40th Sidewalk Impr (Gallagher Hill - 93rd Ave SE)	SPI16		Replace/improve existing sidewalk, construct bike lanes supporting SRTS. TIB or SRTS grant eligible. Highest priority for MISD.		81,773	877,227	-	-	-	958,999
ADA Compliance Plan Implementation	SPI18		Planning and constructing pedestrian facility improvements to comply with the ADA. Planning will completed by FY 2022.	100,000	-	104,432	-	108,864	-	313,295
PBF Plan Implementation	SPI25		Annual program to identify, prioritize, design and construct small spot improvements and gap completion projects to pedestrian and bicycle facilities citywide, as identified in the PBF Plan.	50,000	51,108	52,216	53,324	54,432	55,540	316,619
77th Ave SE channelization (SE 32nd - North Mercer Way)	SPI26		[Modify existing roadway channelization to comply with street design standards in MICC 19.11.120 (remove bike lanes, create on-street parking and add sharrows).]		-	-	-	57,875	-	57,875

B. Subtotal Arterial Street Improvements				\$755,000	\$1,208,192	\$1,094,445	\$1,153,927	\$926,428	294,360	\$5,432,353
NEW CONSTRUCTION PROJECTS										
SE 32nd St. (77th to 78th Ave. SE) sidewalk replacement		New	Replace wide sidewalk area adjacent to Mercerdale Park due to tree damage. Includes replacement of street trees and ADA improvements. Combine project with SPI 12 for economy of scale.		-	31,330	159,971	-	-	191,301
East Mercer Way Roadside Shoulders - Ph I I (SE 79th St. to 8400 block)		New	Final phase of Mercer Ways Roadside Shoulders project.		-	-	-	489,886	-	489,886
C. Subtotal Pedestrian and Bicycle Facilities (PBF) - New Facilities				\$735,000	\$1,134,596	\$1,832,777	\$1,374,688	\$711,056	\$55,540	\$5,843,657
D. East Link Traffic Safety/ Mitigation Projects										
N-S Bike Route Completion ICW (90th Ave SE - SE 63rd)	SPI 19	Modified	Ph I refined to combine alternatives identification, feasibility, public engagement, and project selection. Consultant selection will begin by Q4 2022. Ph I extends through 2024 and uses ST funds. Cost estimates for future phases (Ph 2 - design and Ph. 3 - construction) will be determined based on the selected project scope following Ph I completion in 2024. 2025 reflects placeholder for Phase 2 (design).	50,000	127,770	130,540	213,295	-	-	521,605
Sunset Hwy/77th Ave SE Improvements	SPI 20		Intersection improvements to facilitate ped/bike/vehicle thru the intersection. The intersection is in WSDOT ROW and requires WSDOT review and approval prior to construction.	600,000	-	-	-	-	-	600,000
Mid-block crosswalk 76th Ave SE between SE 24th and SE 27th	SPI 21		New crosswalk with center island and RRFB.	203,704	-	-	-	-	-	203,704
North Mercer Way - MI P&R Frontage Improvements	SPI 23		Remove bus bay on north side of NMW, widen trail to meet current std for multi-use facility, provide mixing zone at 80th Ave SE crossing, improve sight lines at western driveway access. Relocate street lighting, add landscape area.		-	1,229,162	-	-	-	1,229,162
					-	-	-	-	-	
D. Subtotal East Link Traffic Safety/ Mitigation Projects				\$853,704	\$127,770	\$1,359,701	\$213,295	\$0	\$0	\$2,554,471
E. Other										
Minor Capital - Traffic Operations Improvements	SPI 22		Minor transportation improvements to address traffic operation issues and concerns.		102,216	-	106,648	-	-	208,864
Pedestrian & Bicycle Facilities Plan Update		New	Current 2010 PBF Plan is out of date and was a modest update to the original 1996 plan. Comprehensive update will incorporate ADA Transition Plan, evaluate projects and priorities based on current standards, and provide a roadmap and foundation for future improvements. Staff will pursue grant opportunities where possible.		-	-	-	190,511	194,389	384,900
E. Subtotal Other				\$0	\$102,216	\$0	\$106,648	\$190,511	\$194,389	\$593,764
F. Non-TIP Related Operations				465,000	476,625	488,541	500,754	513,273	526,105	2,970,298
F. Subtotal Non-TIP Related Operations				\$465,000	\$476,625	\$488,541	\$500,754	\$513,273	\$526,105	\$2,970,298
TOTAL PROJECT COSTS				\$3,708,704	\$3,969,342	\$5,715,350	\$4,309,141	\$3,321,040	\$2,070,108	\$23,093,684

SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM

Street Fund Balance - as of April 2021*

2022 - 2027

RESOURCES	COMMENTS	2021	2022	2023	2024	2025	2026	2027
Beginning Fund Balance		\$ 5,114,155	\$ 6,660,482	\$ 6,408,400	\$ 5,227,118	\$ 3,587,270	\$ 2,296,469	\$ 1,849,862
Revenues								
Real Estate Excise Tax	<i>RCW 82.46.010</i>	1,700,017	1,742,518	1,767,340	1,833,300	1,933,470	2,010,809	2,071,133
Fuel Tax	<i>RCW 47.24.040</i>	440,800	429,400	418,950	408,500	397,575	389,624	389,624
MI Transportation Benefit District (TBD)	<i>MI Ordinance 14C-11 (Oct 2014)</i>	375,000	375,000	375,000	375,000	375,000	375,000	375,000
Transportation Impact Fees	<i>MI Ordinance 16C-01 (Jan 2016)</i>	402,000	22,000	65,000	65,000	65,000	65,000	65,000
State Shared - Multimodal Transportation	<i>ESSB 5987 (July 2015)</i>	34,000	34,000	34,000	34,000	34,000	34,000	34,000
Mitigation - Sound Transit	<i>Ends December 2025</i>	245,000	853,704	127,770	1,359,701	213,295	-	-
Total Revenues		\$ 3,196,817	\$ 3,456,622	\$ 2,788,060	\$ 4,075,501	\$ 3,018,340	\$ 2,874,433	\$ 2,934,757
Total Street Fund Resources		\$ 8,310,972	\$ 10,117,104	\$ 9,196,460	\$ 9,302,620	\$ 6,605,610	\$ 5,170,902	\$ 4,784,619

EXPENDITURES	COMMENTS	2021	2022	2023	2024	2025	2026	2027
A. Residential Streets Preservation Program		900,000	900,000	919,943	939,886	959,829	979,772	999,714
B. Arterial Street Improvements		75,000	755,000	1,208,192	1,094,445	1,153,927	926,428	294,360
C. Pedestrian & Bicycle Facilities - New		50,000	735,000	1,134,596	1,832,777	1,374,688	711,056	55,540
D. East Link Traffic/Safety Mitigation Projects		245,000	853,704	127,770	1,359,701	213,295	-	-
E. TIP Other		380,490	-	102,216	-	106,648	190,511	194,389
F. Operations Other	<i>Non-TIP Related Work</i>	531,041	465,000	476,625	488,541	500,754	513,273	526,105
Total Expenditures		\$ 1,650,490	\$ 3,708,704	\$ 3,969,342	\$ 5,715,350	\$ 4,309,141	\$ 3,321,040	\$ 2,070,108
Ending Fund Balance (including reserves)		\$ 6,660,482	\$ 6,408,400	\$ 5,227,118	\$ 3,587,270	\$ 2,296,469	\$ 1,849,862	\$ 2,714,511

FUND RESERVES AND DESIGNATIONS	COMMENTS	2021	2022	2023	2024	2025	2026	2027
Working Capital Reserve	<i>Restricted ending fund balance</i>	200,000	200,000	200,000	200,000	200,000	200,000	200,000
Impact Fees Collected	<i>Applied to eligible projects</i>	746,013	709,162	759,545	611,243	432,084	416,253	453,761
Expenditure Carry-over to 2021 Budget		-	-	-	-	-	-	-
Designated - TC Streets North (Project B3 in 2022)		99,684	-	-	-	-	-	-
Ending Fund Balance (available after reserves)		\$ 5,614,785	\$ 5,499,238	\$ 4,267,573	\$ 2,776,026	\$ 1,664,385	\$ 1,233,609	\$ 2,060,750

*Pending further analysis

SIX-YEAR TRANSPORTATION IMPROVEMENT PROGRAM

Project Descriptions (2022-2027)

[SP100] - Residential Street Resurfacing

Historically, this program consists of hot mix asphalt (HMA) overlays on an average of 1.0 mile of residential streets annually. Several years ago, the City added chip sealing as another tool for street pavement preservation. To date, chip seal projects have been performed in 2011, 2013, and 2018. The Residential Street Preservation Program also improves about one substandard street per biennium, as the need arises.

The City's pavement condition data is an integral part of determining the locations and schedule of future residential street asphalt overlays and chip seal work. Pavement Condition Index (PCI) data was collected in 2013, 2016, and 2019. When PCI falls below a score of 70, staff considers a roadway for resurfacing. For roadways with resurfacing needs that also have pending utility work (storm drainage, new water main, etc.), these roadways are typically scheduled for paving in the years following completion of that major utility work. The timing and limits of residential street resurfacing work in future TIPs may change, as determined by updated pavement condition information.

Some of the residential roadways planned for future HMA repaving are listed below. Other roadways may be added or the timing of these streets below may change based on when and where water main construction, storm drainage construction, franchise utility work, and major housing projects occur.

- For 2022, three neighborhood areas are planned for repaving. First, SE 68th Street and 93rd and 94th Avenues are planned for HMA paving in conjunction with the arterial repaving of SE 68th Street and SE 70th Place. These roads have PCI's in the Fair, Poor, and Very Poor ranges. Secondly, the plat of Parkwest (bounded by 82nd Avenue, 83rd Place, SE 65th, and SE 70th Street) will receive HMA paving. These roadways also have PCI ratings in the Fair, Poor, and Very Poor ranges. Third, the Madrona Crest West area (SE 36th, SE 37th, and SE 39th Streets, 86th Avenue) is planned for an HMA overlay. These roadways were significantly impacted by a City watermain project in 2016. Staff has been delaying repaving here due to a large number of housing redevelopment projects in the neighborhood and the utility cuts and driveway work that is associated with new home construction.
- In 2023, roadways in the south end neighborhood of Island Point (84th Avenue, SE 80th and SE 82nd Streets) will be resurfaced, as well as SE 78th Street in front of Lakeridge Elementary School. These roadways have PCI's ranging from Fair to Very Poor to Failed.
- For 2024, the Madrona Crest East neighborhood (bounded by 88th and 90th Avenues, and SE 36th and SE 40th Streets) will received HMA paving following a large watermain replacement project in that same neighborhood, scheduled for construction in 2022. Current PCI's for this area range from Fair to Very Poor to Failed. Paving of these streets is planned to coincide with the arterial repaving of SE 40th Street from 88th to 93rd Avenues.

- In 2025, the neighborhood streets comprised of SE 60th and SE 61st Streets and 90th, 92nd, 93rd, and 94th Avenues (east of Island Crest Way) are planned for repaving. PCI's of these roads are in the Fair, Poor, and Very Poor ranges. Additionally, portions of SE 47th Street, 84th Avenue, and 86th Avenue, lying west of Island Crest Way will be repaved. These roadway PCI ratings range from Fair to Very Poor to Failed.
- Potential roadways to resurface in 2026 and 2027 include SE 58th and SE 59th Streets and 91st Avenue (lying east of Island Crest Way) and several streets in the First Hill neighborhood, including portions of 70th, 71st, and 74th Avenues.

Arterial Street Improvements

- **[SP101] Arterial Preservation Program** work continues annually. The purpose of this program is to extend the life of arterial streets proactively, by repairing isolated pavement failure areas through crack sealing, square cut patching, and grinding and repaving of full-lane-width segments. Crack sealing extends the life of existing pavements by sealing out water intrusion.
- **[SP103] SE 68th Street and SE 70th Place (Island Crest Way to East Mercer Way)** was added to the TIP in 2013 as an HMA resurfacing project. The pavement on SE 68th Street dates to about 1985 and SE 70th Place was last resurfaced in 2001. Pavement condition ratings are in the Fair and low Satisfactory ranges. SE 70th Place was crack sealed in 2011 and again in 2016. This project had originally been budgeted for construction in 2020; but was rescheduled to 2022. This overlay will be coupled with HMA repaving of nearby residential streets, also planned for 2022.
- **[SP104] North Mercer Way (7500 block to Roanoke Way)**. This project will resurface North Mercer Way with an HMA overlay in 2023. The roadway was last repaved in 1994 and its current PCI ratings are in the Fair and low Satisfactory ranges. Work scope will include repaving the roadway and the adjacent eastbound pedestrian shoulder.
- **[SP105] West Mercer Way (SE 56th Street to East Mercer Way)** is planned for resurfacing in 2023 with a chip seal. This roadway was last repaved in 1995 with an HMA overlay. Its current PCI's are in the low Satisfactory range and its condition will continue to slowly decline. Patching and crack sealing have both been performed in recent years. Chip seal resurfacing is a cost-effective way improve the condition of this 2.3-mile long segment of West Mercer. An alternative preservation scenario for this area of West Mercer Way is an HMA overlay at a later date, when its pavement condition has worsened. This would be no sooner than 2027.
- **[SP110] SE 27th Street (76th Ave SE to 80th Ave SE)** will resurface SE 27th Street from 76th Avenue to 80th Avenue in the Town Center with a grind and HMA overlay of the existing roadway in 2024, after construction of the light rail station is complete. This roadway was last resurfaced in 1994 and its current PCI is in the Fair range.
- **[SP107] SE 40th Street (88th Avenue SE to 93rd Avenue SE)**. This project will resurface SE 40th Street with a grind and HMA overlay process. It is planned for 2024, after completion of a large water main construction project in the Madrona Crest East neighborhood (to the north) and sidewalk improvements from Gallagher Hill Road to 93rd Avenue SE. This overlay will be coupled with hot mix asphalt repaving of the residential

streets in Madrona Crest East, also planned for 2024. Sidewalks and bike lanes between 88th Avenue SE and Gallagher Hill Road were constructed in 2018.

- **[SP106] Gallagher Hill Road (SE 36th Street to SE 40th Street)** is proposed for resurfacing with an HMA overlay in 2025. Last repaved in 1988, Gallagher Hill Road's current PCI rating is in the Fair range and staff believes that by 2025 its rating could decline to Poor.
- **[SP108] SE 36th Street (Gallagher Hill Road to East Mercer Way)**. This project will resurface SE 36th Street with an HMA overlay in 2025. This roadway was rebuilt in the mid 1980's by WSDOT as part of the I-90 freeway improvements. Its current PCI rating is Fair; but is expected to decline further in the coming years. This pavement has performed well, but will be nearly 40 years old in 2025, and will need resurfacing. Project elements will also include sidewalk repairs for ADA compliance.
- **[SP109] North Mercer Way (8400 to SE 35th Street)**. This project will resurface North Mercer Way with an HMA overlay in 2026. Work will also include sidewalk repairs for ADA compliance and resurfacing of nearby SE 26th Street (Island Crest Way to 84th Avenue). This portion of North Mercer was last repaved in 1994 by WSDOT at the end of the I-90 freeway construction. While its PCI ratings are in the Satisfactory and Fair ranges, staff believes PCI's will drop into the Poor range by 2025, after completion of the upcoming King County North Mercer Interceptor Sewer pipe project.
- **[SPXXX] East Mercer Way (SE 36th Street to SE 40th Street)**. This is a newly proposed project to resurface this portion of East Mercer Way with a HMA overlay in 2027. Last repaved in the mid-1980's by WSDOT, this roadway's current PCI is in the low Satisfactory range and staff believes it will drop to Fair by 2027.

Pedestrian and Bicycle Facilities – New

- **[SP111] 80th Avenue SE Sidewalk Improvements (SE 28th Street to SE 32nd Street)**. This project will reconstruct curbs, sidewalks, and ADA ramps, primarily along the east side of 80th Avenue, and replace street trees with a new design that will allow space for trees to mature without sidewalk damage. Work along 80th Avenue will also include replacement of the outdated street lighting fixtures. This section of 80th Avenue was not rebuilt during the 1994-1996 Town Center Streets reconstruction effort and suffers from significant sidewalk damage from tree roots, poor ADA accessibility, and poor sidewalk lighting. Design work on this project began in 2019, with construction originally anticipated in 2020; however, work scope has increased significantly and construction is now reprogrammed for 2023.
- **[SP112] 78th Avenue SE Sidewalk Improvements (SE 32nd Street to SE 34th Street)**. This project proposes to replace curbs, sidewalks, and street trees along the east side of the roadway with a new design that will allow space for new street trees to mature without sidewalk damage. In addition, ADA accessibility and street lighting would be improved on both sides of the roadway. This section of 78th Avenue was not rebuilt during the 1994-1996 Town Center Streets reconstruction effort and suffers from significant sidewalk damage from tree roots. Design work is planned to start in 2024 and construction is planned for 2025.
- **[SP114] West Mercer Way Roadside Shoulders - Phase 3 (SE 70th - SE 65th)**. The Roadside Shoulder Development Program was established in 2002 to construct new paved shoulders along the Mercer Ways for pedestrian and bicycle use (constructed independently

from roadway improvement projects). Shoulders have been under construction in phases since 2004. This project, planned for construction in 2022, will complete a gap in paved shoulders along the northbound side of West Mercer Way between SE 65th and SE 70th Streets. Currently, paved shoulder exists along 77% of West Mercer Way's 6.0-mile length.

- **[SP113] West Mercer Way Roadside Shoulders – Phase 4 (8100 WMW - 8400 EMW).** This project will build a new paved shoulder from the 8100 block of West Mercer Way around the south tip of the Island to the 8400 block of East Mercer Way. Construction is planned for 2024.
- **[SP115] Gallagher Hill Road Sidewalk Improvement (SE 36th Street to 40th Street).** This project will complete the gap in the sidewalk infrastructure on Gallagher Hill Road connecting SE 40th Street to the SE 36th Street/North Mercer Way intersection at the bottom of Gallagher Hill. The project, proposed for construction in 2025, will build concrete curb, gutter, and sidewalk along the east side of the roadway in conjunction with the planned resurfacing of Gallagher Hill Road.
- **[SP116] SE 40th Street Sidewalk Improvements (Gallagher Hill Road to 93rd Avenue SE).** Proposed for construction in 2024, this project will build concrete curb, gutter, sidewalk, and bike lane along the south side of SE 40th from Gallagher Hill Road to 93rd Avenue SE, and along the north side from Gallagher Hill Road to Greenbrier Lane. This project will complete the PBF infrastructure along SE 40th Street between Island Crest Way and Mercerwood Drive by providing continuous, uniform sidewalk and bike routing along both sides of the street. This project is a high priority request of the School District staff and supports “Safe Routes to School” principles for the schools and facilities within the School District campus and a bus stop location for Islander Middle School. The adjacent roadway will be repaved after completion of this work through an arterial street overlay (SP107).
- **[SP118] ADA Compliance Plan Implementation** is a biennial program to identify, inventory, prioritize, design, and construct spot improvements to pedestrian facilities citywide to meet compliance standards established by the Americans with Disabilities Act (ADA).
- **[SP125] PBF Plan Implementation** is an annual program to identify, prioritize, design and construct small spot improvements and gap completion projects to pedestrian and bicycle facilities citywide as identified in the PBF Plan. Specific projects for this program have not yet been identified or prioritized for construction. Proposed focus is on implementation of signage and pavement markings to support sharing of the road by all users and completion of missing links in sidewalk or trails to fill gaps in the PBF system.
- **[SP126] 77th Avenue SE Channelization (SE 32nd to North Mercer Way).** This project will modify existing channelization to provide on-street parking from SE 32nd to SE 27th Streets in the Town Center and provide sharrows in the northbound and southbound travel lanes to connect to the I-90 Mountains to Sound trail in accordance with Town Center street standards described in MICC 19.11.120.
- **[SPXXX] SE 32nd Street Sidewalk Replacement (77th to 78th Avenues).** This newly proposed project in 2024-2025 will replace the sidewalk and street trees on the south side of the roadway to address damage and uplift caused by existing street trees. This wide sidewalk provides access to Mercerdale Park and is used by the Farmer’s Market.

- **[SPXXX] East Mercer Way Roadside Shoulders - Ph 11 (SE 79th St. to 8400 block).** This project will create a new paved shoulder from SE 79th St to the 8400 block. This is the final phase of the Mercer Way Roadside Shoulder projects and will remove the last gap in pedestrian and bicycle facilities along East Mercer Way's entire 4.8-mile length. Construction is planned for 2026.

East Link Traffic/Safety Mitigation Projects

- **[SP119] North – South Bike Route, Island Crest Way (90th Avenue SE to SE 63rd Street).** The intent of this project is to complete the missing section of north-south bicycle route along Island Crest Way between 90th Ave SE and SE 63rd St. Recognizing the complexity and challenges in this corridor, the proposed project will be phased over several years. The project currently includes two pre-construction phases. Phase 1 includes identification of alternatives, feasibility, and public engagement. This phase will begin in Q4 2022 with consultant selection and conclude in 2024 with selection of the preferred project alternative by the City Council. Phase 2 includes preliminary and final design starting in 2025. These phases will be funded with Sound Transit Mitigation funds. The scope and cost of design (Phase 2) will not be known until the conclusion of Phase 1 but \$200,000 is reflected in the TIP as a placeholder. Phase 3 (construction) cost and timeframe will not be reflected in the TIP until after the project scope is approved and cost estimates are developed. Staff will pursue grant funding opportunities for construction if available.
- **[SP120] Sunset Highway/77th Avenue SE Intersection Improvement.** This intersection is directly adjacent to the East Link station access and is expected to experience an increase in pedestrian and bicycle traffic, as well as vehicle traffic once the station opens. A long-term solution could be to install a rectangular rapid flashing beacon (RRFB) system or other urban design type intersection to improve pedestrian and bicycle crossings and vehicular circulation. Further evaluation and design are needed. The project will be funded with Sound Transit Mitigation funds. The project location is within WSDOT limited access and will require WSDOT review and approvals. Consultant design will begin in 2021 with construction in 2022.
- **[SP121] Mid-block Crosswalk on 76th Avenue (between SE 24 and SE 27th Streets).** This project will construct a mid-block crosswalk in the 2400 block of 76th Ave SE to include a pedestrian activated rectangular rapid flashing beacon (RRFB) signal, center median, ADA curb ramps, and crosswalk markings. Consultant design will begin in 2021 with construction in 2022.
- **[SP123] North Mercer Way Park and Ride Frontage Improvements.** This project will modify the frontage of the North Mercer Way Park and Ride by removing the bus bay on the north side of the roadway, widening the I-90 Mountains to Sound trail to meet current standard for a multi-use facility, providing a mixing zone at 80th Ave SE crossing, improving sight lines at the western driveway access, relocating street lighting, and providing a new landscape area to match existing landscape. This project is planned for construction after the East Link Station is open and bus drop off/pick up is no longer needed on the north side of the road.

Other

- **[SP122] Minor Capital – Traffic Operations Improvements** is a biennial program to provide minor capital transportation improvements city wide to address traffic operations issues and concerns. Typical projects include upgrading signs to new mandated standards, channelization modifications or improvements, roadway safety improvements, upgrading traffic signals for increased efficiency and safety, and new or revised street lighting.
- **[SPXXX] Pedestrian and Bicycle Facilities Plan (PBF Plan) Update** is proposed for the 2026-2027 biennium to provide a comprehensive update to the current PBF Plan, last updated in 2010 from the original 1996 plan. Over time standards have changed and new facilities have been built. Updates to the Plan will incorporate the results of the ADA Transition Plan, evaluate the use of urban street design guidelines such as NACTO, and identify/evaluate projects, provide a preliminary scope of work, and establish priorities of work with the intention of providing a roadmap, foundation, and timeline for future improvements.

Unfunded PBF Projects – Beyond 2027

- **North – South Bike Route, Island Crest Way (90th Avenue SE to SE 63rd Street) Construction.** Phase 3 of this project is the construction phase. It will construct the missing link in the North-South Bike Route on Island Crest Way. Project SP119 reflects the phases leading up to construction. The cost and timeframe for construction will be determined after the project scope is approved and preliminary design is underway (Phases 1 & 2). Staff will pursue grant funding opportunities for construction if available.
- **84th Avenue SE Sidewalk Improvements (SE 33rd Place to SE 36th Street).** This project proposes to install concrete curb, gutter, and sidewalk along the east side of 84th Avenue SE to provide a “safe walk route” for Northwood Elementary and the High School. It is a medium priority request of the School District.
- **86th Avenue SE Sidewalk Improvements (SE 42nd Street to Island Crest Way).** This project proposes to install concrete curb, gutter, and sidewalk along the east side of 86th Ave SE to provide a walking facility where none currently exists. The project will complete a missing link in the sidewalk network and connect Island Crest Way and adjacent neighborhoods to the High School, Northwood Elementary School, the Mary Wayte Pool, and PEAK. Drainage work will be required, and road widening to provide shared space for bicycles is a potential element.
- **Merrimount Drive Sidewalk Improvements (Island Crest Way to West Mercer Way).** The project proposes to install concrete curb, gutter, and sidewalk along both sides of Merrimount Drive. The project improves walkability by providing a defined route and place for school kids to walk and wait for the school bus or walk to West Mercer Elementary. The project was requested by several property owners living adjacent to Merrimount Drive. The estimated cost is approximately \$960,000.
- **78th Ave SE Sidewalk Improvements (SE 40th – SE 41st).** This project proposes to install concrete curb, gutter and sidewalk along the west side of 78th Ave SE to provide a walking facility where none currently exists. The project will create a connection from the adjacent

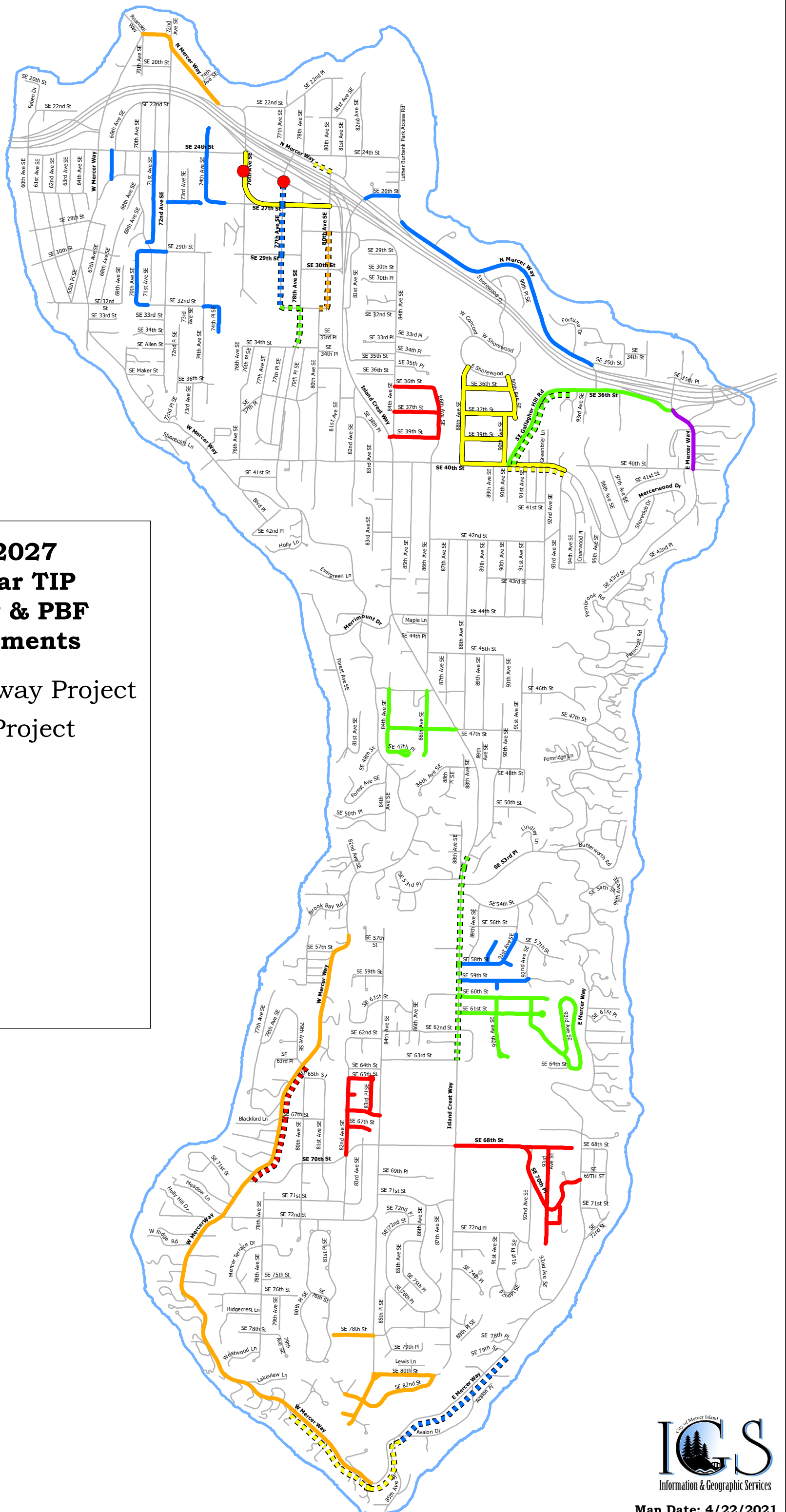
neighborhood to SE 40th Street, providing access to the Town Center and West Mercer Elementary School.

- **92nd Avenue SE Sidewalk Improvements (SE 40th Street to SE 41st Street).** This project will build concrete curb, gutter, and sidewalk along the west side of 92nd Avenue to provide a “safe walk route” for Northwood Elementary and the High School, as well as a bus stop location for Islander Middle School. The estimated cost is \$610,000. This project will complete a missing link on 92nd Avenue by connecting with sidewalks the School District constructed in 2015 along the High School frontage, creating a continuous sidewalk from SE 40th to SE 42nd Streets. This project may be eligible for TIB or SRTS Grant funding. This is a low/moderate need for the School District. City and District staff will monitor the need and propose in a future TIP if warranted.

2022-2027 Six - Year TIP Roadway & PBF Improvements

- Roadway Project
- - - PBF Project
- 2022
- 2023
- 2024
- 2025
- 2026
- 2027

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Map Date: 4/22/2021

Current Pedestrian & Bicycle Facilities (PBF) on the Mercer Ways

- Paved Roadside Shoulder
- Sidewalks or Paths
- No Facility

May 2021

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WMW Phase 3
Proposed for 2022

WMW Phase 2
Completed March 2020

EMW Phase 11
Proposed for 2026

WMW Phase 4
Proposed for 2024





DRAFT 2022-2027 TRANSPORTATION IMPROVEMENT PROGRAM

May 4, 2021
AB5853

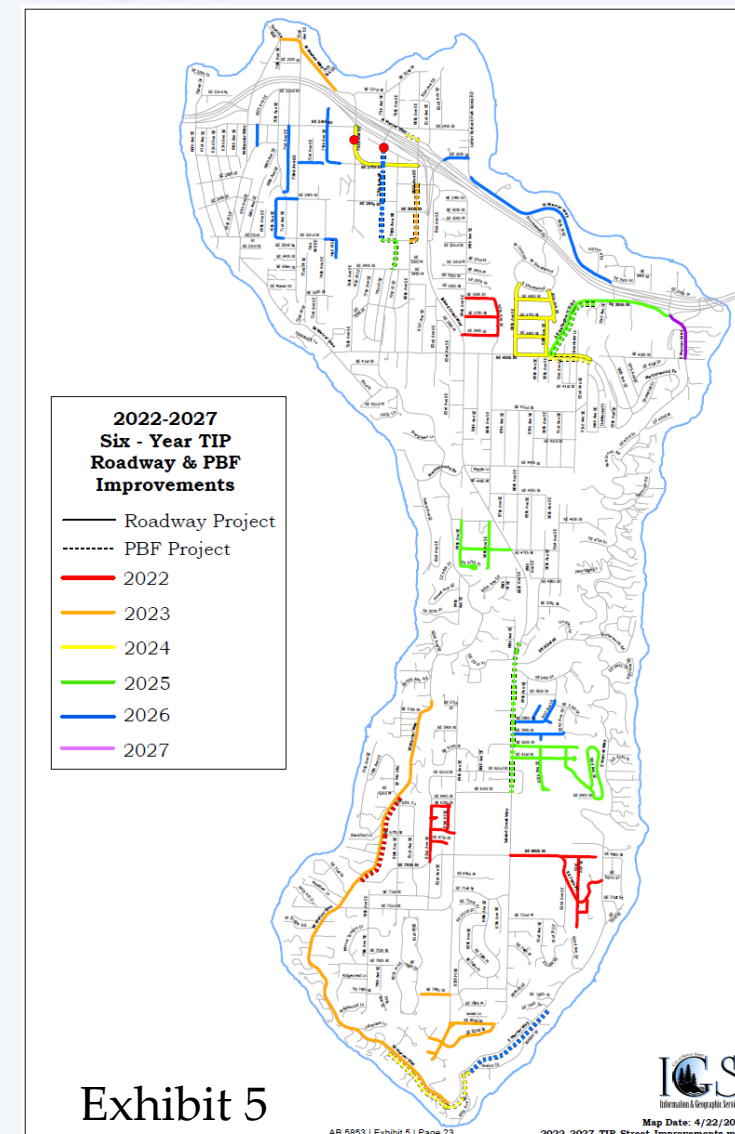
TIP Background

- RCW 35.77 requires annual update by July 1
- Goals include
 - Reinvesting in existing infrastructure
 - Adding new facilities to increase safety/capacity
 - Maintaining positive Street Fund balance
- TIP is dynamic. Needs and issues change. Updated annually.



Roadmap for Presentation

- Public Engagement & TIP Schedule
- Program elements
- Street Maintenance Overview (Street Engineer)
- Funding (Finance Director)
- Focus on New (4) and modified (2) projects
- Refer to agenda bill for details
 - Ex. 1 – Public Comments
 - Ex. 2 – Project list **Refer to status column** (new/modified/delayed). Mostly unchanged.
 - Ex. 3 – Street Fund Balance
 - Ex. 4 – Project descriptions
 - Ex. 5 – Project map
 - Ex. 6 – Mercer Way shoulders map



Public Engagement

- Public Comment Period: March 24 to June 1 (10 week period)
- Can comment on previously adopted TIP, draft preliminary TIP, Council direction to staff, or suggest new projects.
- Advertisement
 - City Website
 - MI Weekly (March 24, April 14)
 - MI Reporter (March 24, March 31)
 - Let's Talk
- Comments received by April 16 are included in AB. (34 comments)
- Public comments can be submitted up to June 1.



TIP Schedule



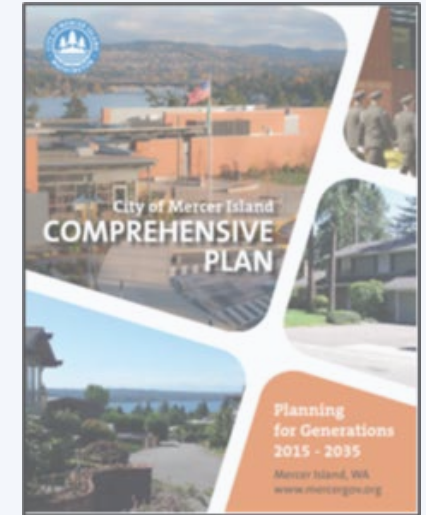
Program Elements & Priorities

Preservation & Maintenance (maintain what we have)

- Residential streets (58 miles, ~35 yr. cycle)
- Arterial streets (25.5 miles, ~25 yr. cycle)

New Construction (build what we need)

- Pedestrian & bicycle facilities (PBF)
- East Link traffic/safety mitigation projects (from ST settlement funds)
- Other improvements – e.g. signals, road capacity.



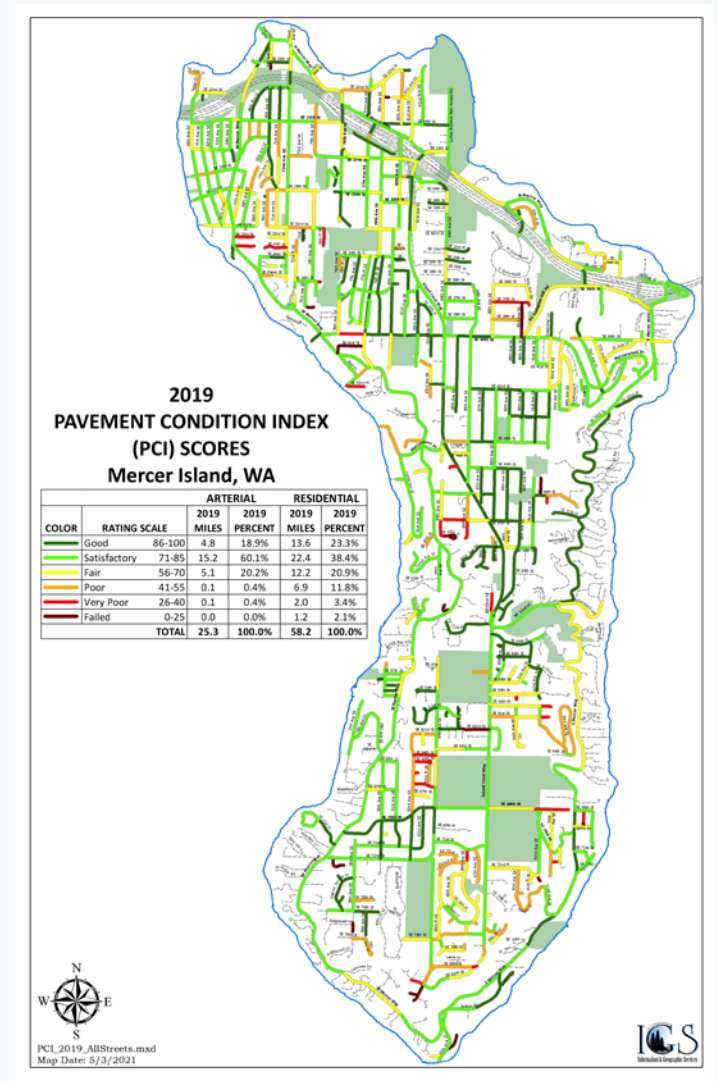
Comprehensive Plan & CIP Budget Policies

-Prioritize maintaining existing facilities over constructing new facilities.



Mercer Island Streets Overview

- 83.5 miles of City-maintained roads
- Split of 1/3 arterials, 2/3 residential
- 99% of network is asphalt pavement
- 1980's – Chip seal and slurry seal programs
- 1989 – City begins HMA overlay program
- 2011, 2013, 2018 – Chip seal projects
- Network segments are different ages, and therefore at different points in their life cycle
- Use Pavement Condition Index (PCI) to help manage pavement network



What is Pavement Management?

Pavement Management can be defined as:

- Planning the maintenance and repair of a roadway network to **optimize pavement conditions of the overall network**.
- Applying the **proper repairs**, at the **proper time**, for the least cost.

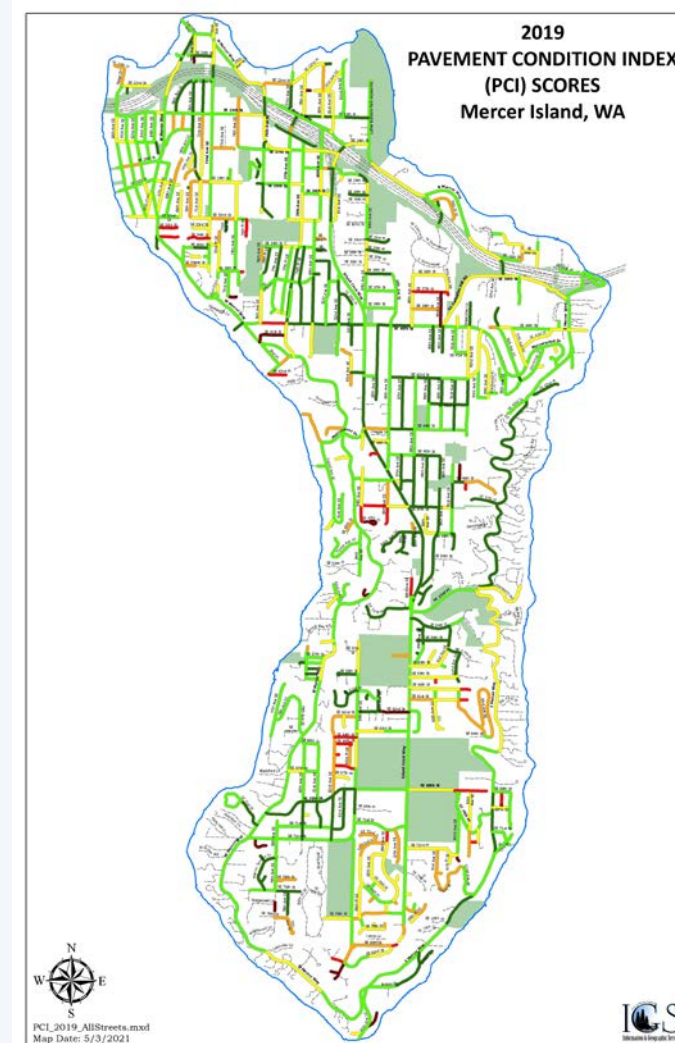
Some planning tools:

- Network inventory
- Construction history
- Pavement condition surveys
- 6-year plans (TIP, utilities)
- CIP Budget

Some repair tools:

- Patching
- Crack sealing
- Chip sealing
- Asphalt overlay
- Reconstruction

**COSTS
INCREASE**



2019 Network PCI = 74



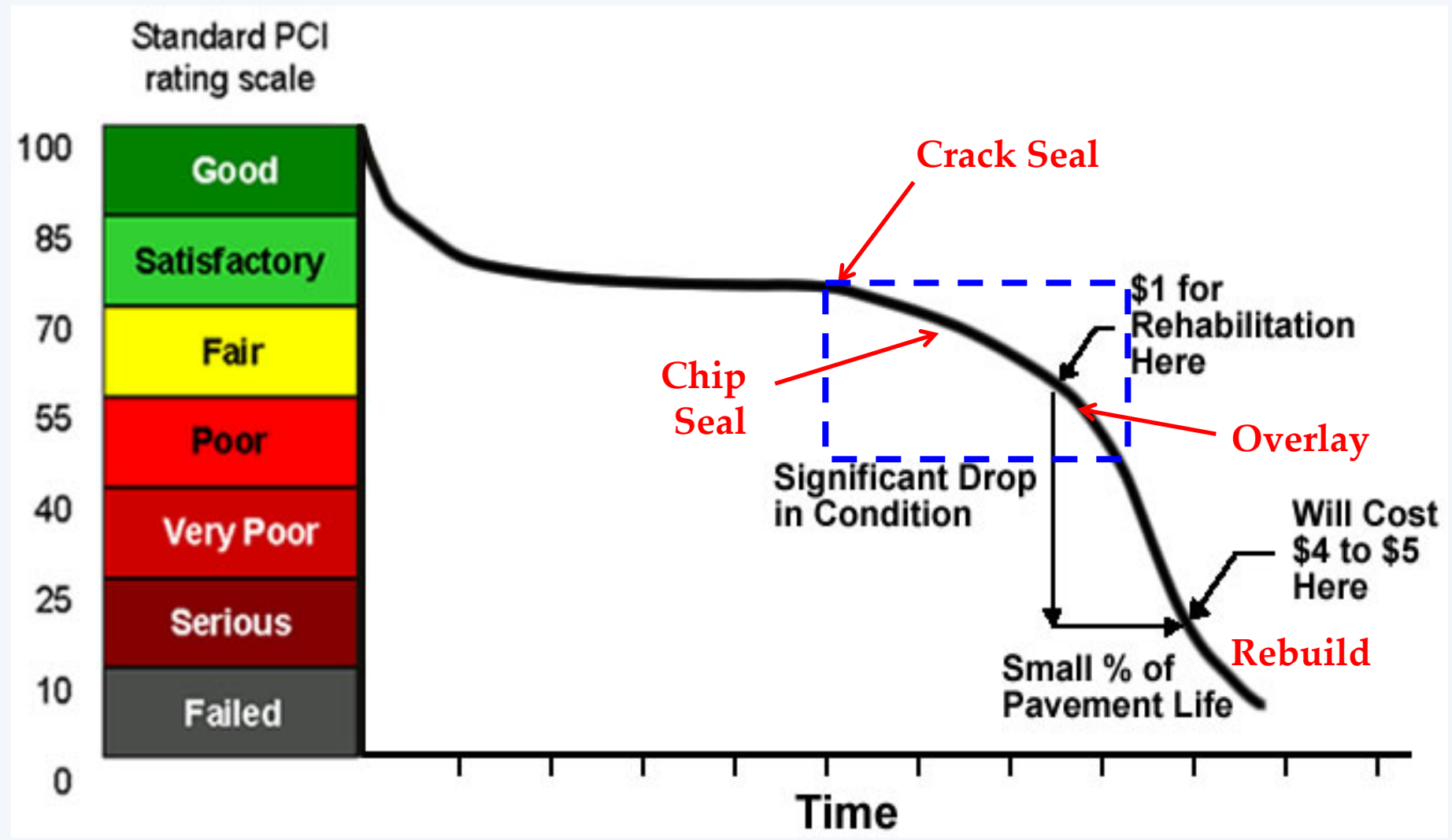
Why Do Pavement Management?

- It is much less expensive to keep a road in good condition than to rebuild it after its condition has become poor.

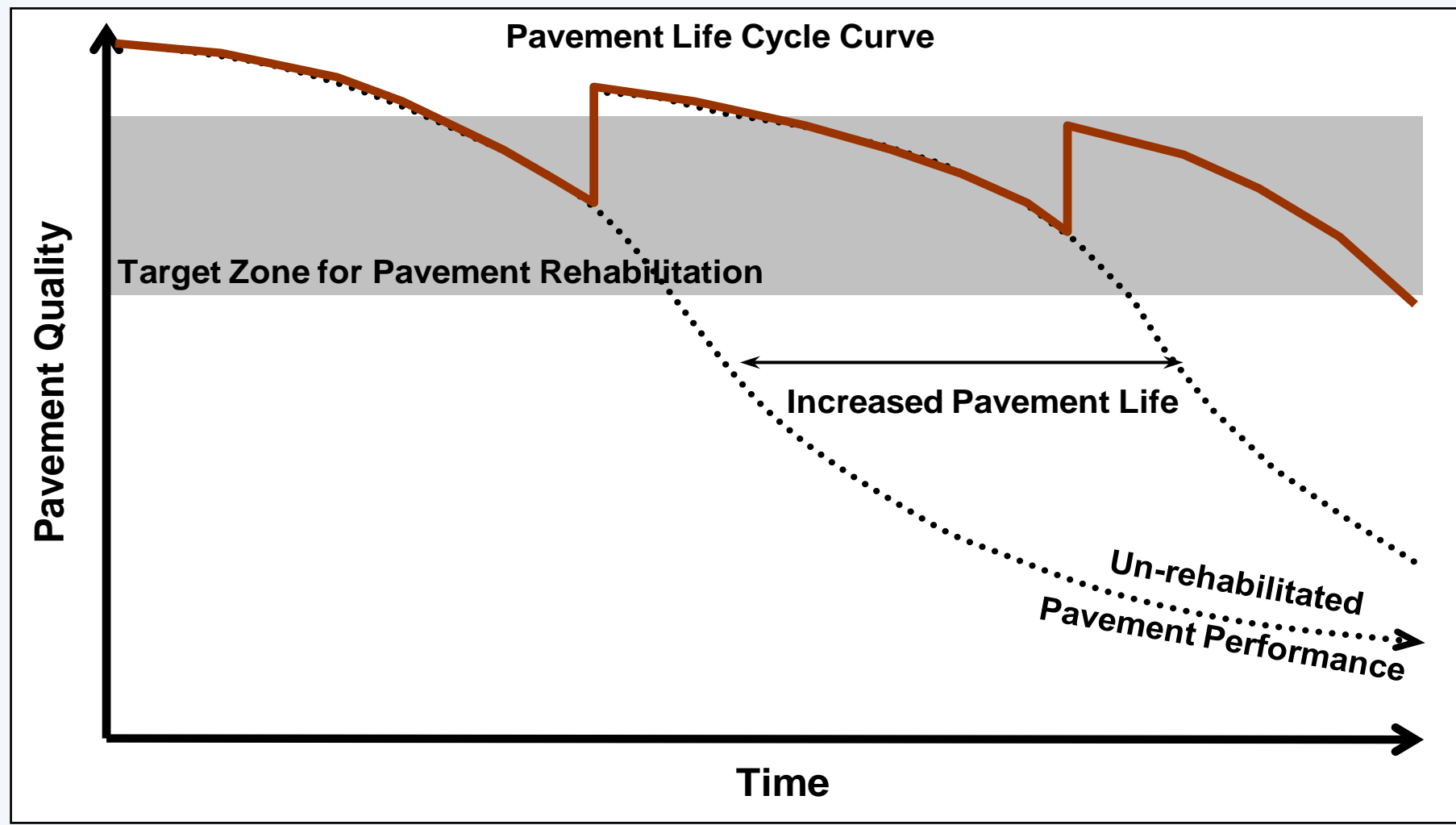


- Pavement Management's PCI data helps staff identify changes in roadway conditions and plan future work.

Pavement Life Cycle Curve

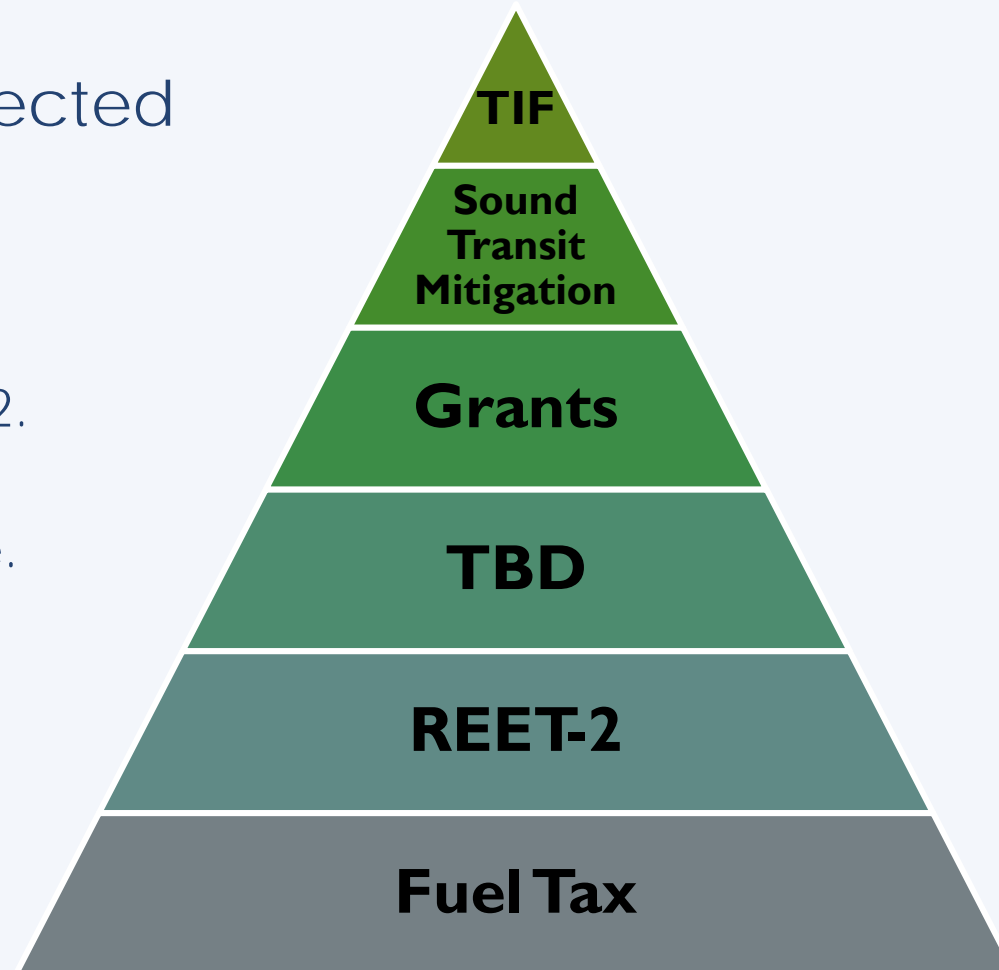


Life Cycle Curve w/ Rehab



TIP Funding

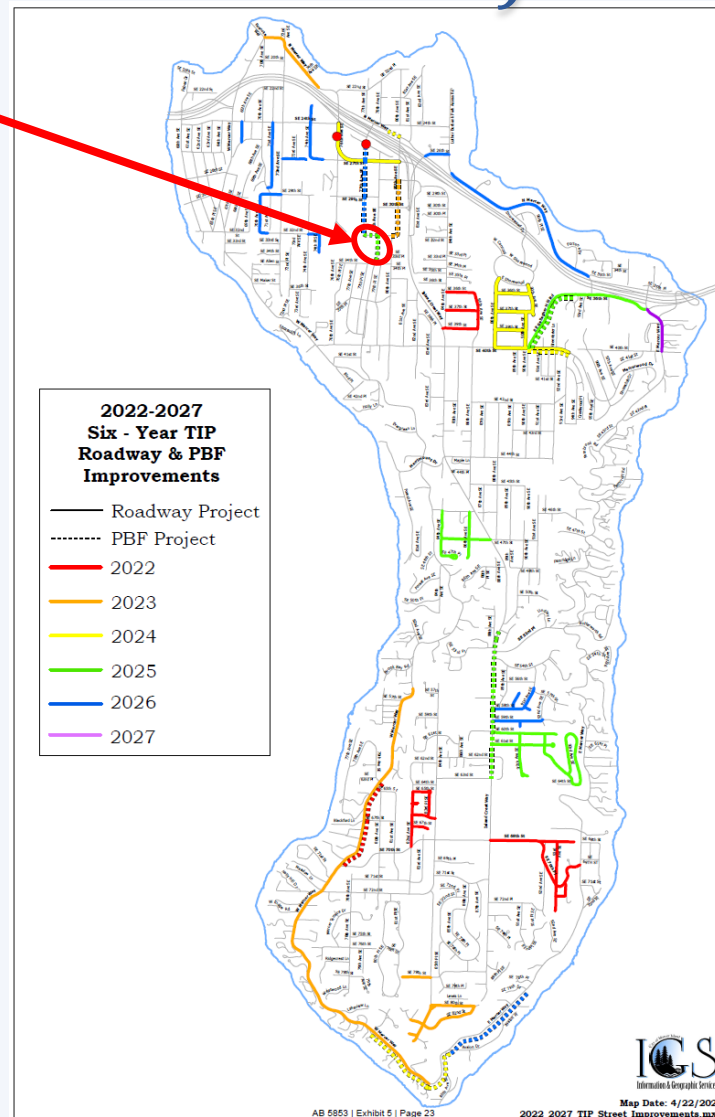
- ❑ TIP is funded via the Street Fund, with a projected healthy Fund balance.
 - Forecast a \$6.7 M beginning Fund balance in 2022.
 - 2027 year-end, estimate a \$2.1 M ending balance.
- ❑ Apply most restrictive revenues first.
- ❑ Refer to Exhibit 3 – 104 Fund Forecast.



New Projects

SE 32nd St. (77th to 78th Ave SE) [2024-2025]

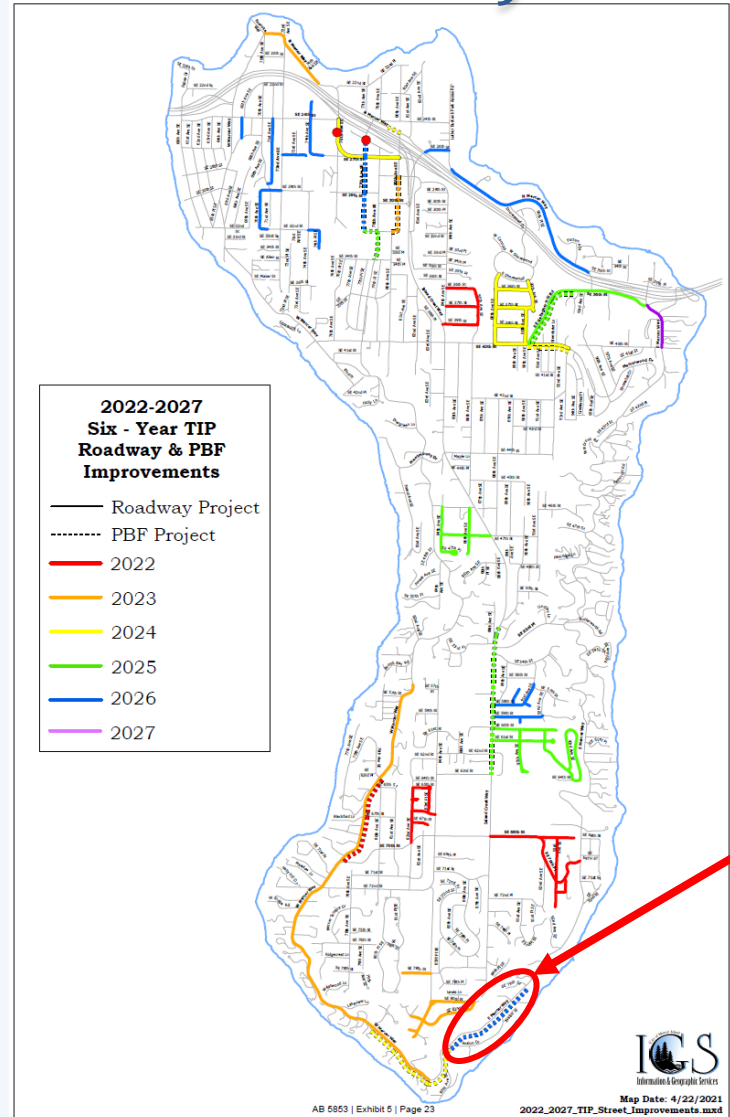
- Sidewalk Replacement to address sidewalk damage and uplift caused by trees
- Sidewalk provides access to Mercerdale Park, used by patrons of the Farmer's Market.
- \$191K



AB 5853 | Exhibit 5 | Page 23

Map Date: 4/22/2021
2022_2027_TIP_Street_Improvements.mxd

New Projects



East Mercer Way Shoulders – Ph.11 (SE 79th St. to 8400 bock) [2026]

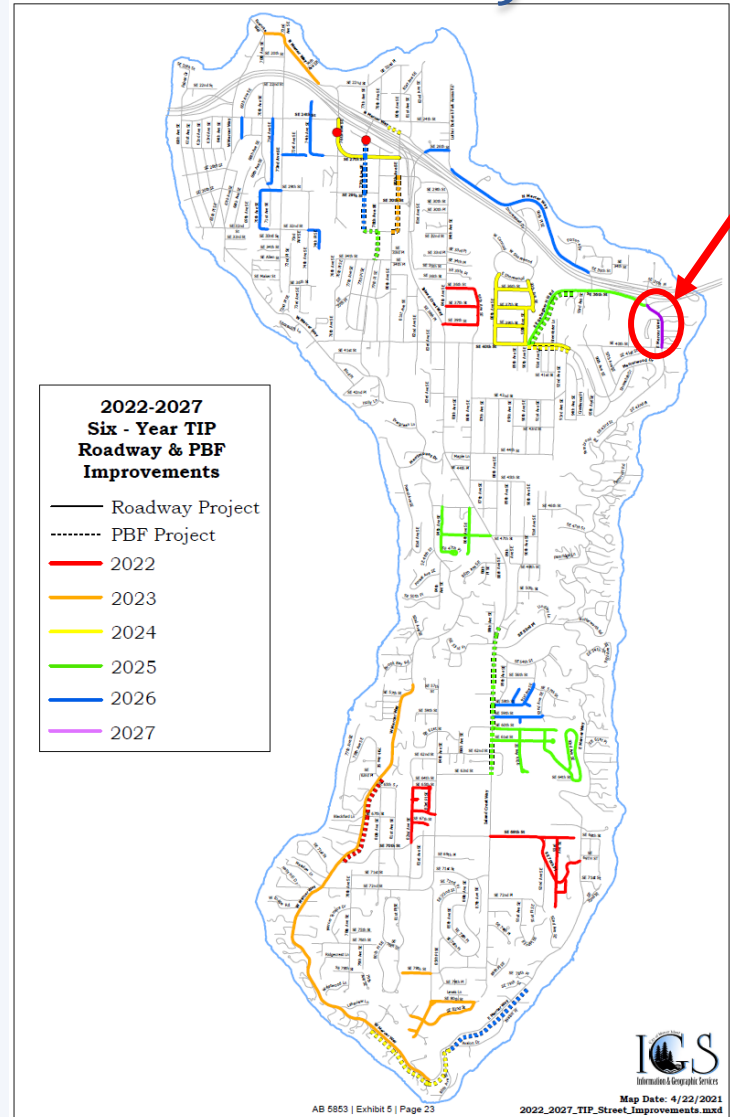
- Final phase of roadside shoulders to complete the Mercer Way loop
- \$490K



New Projects

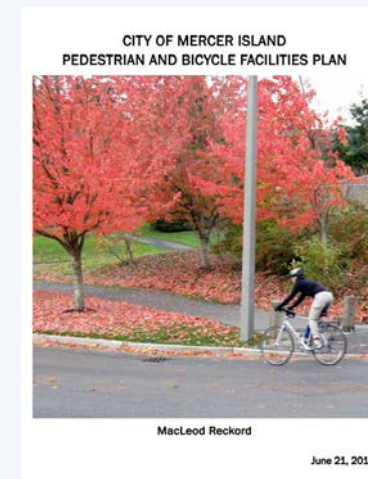
East Mercer Way
(SE 36th St – SE 40th St) [2027]

- Resurface pavement w/ HMA overlay
- \$211K



New Projects

- Pedestrian & Bicycle Facilities Plan Update [2026-2027]
 - Current PBF Plan is out of date. Developed in 1996. Modest update in 2010.
 - Lacks detailed project information, refined costs, clear priorities.
 - Standards/guidelines change over time.
 - Incorporate other plans/studies – ADA Transition, PROS Plan, TC Parking Study, etc.
 - \$385K

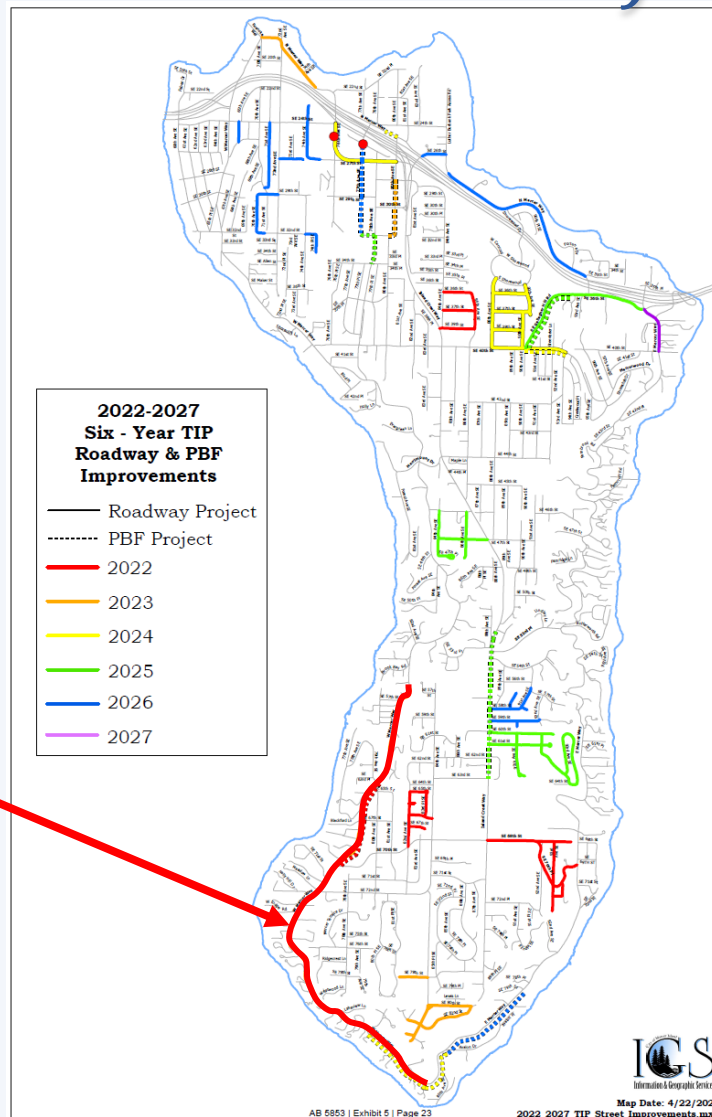


Modified Projects

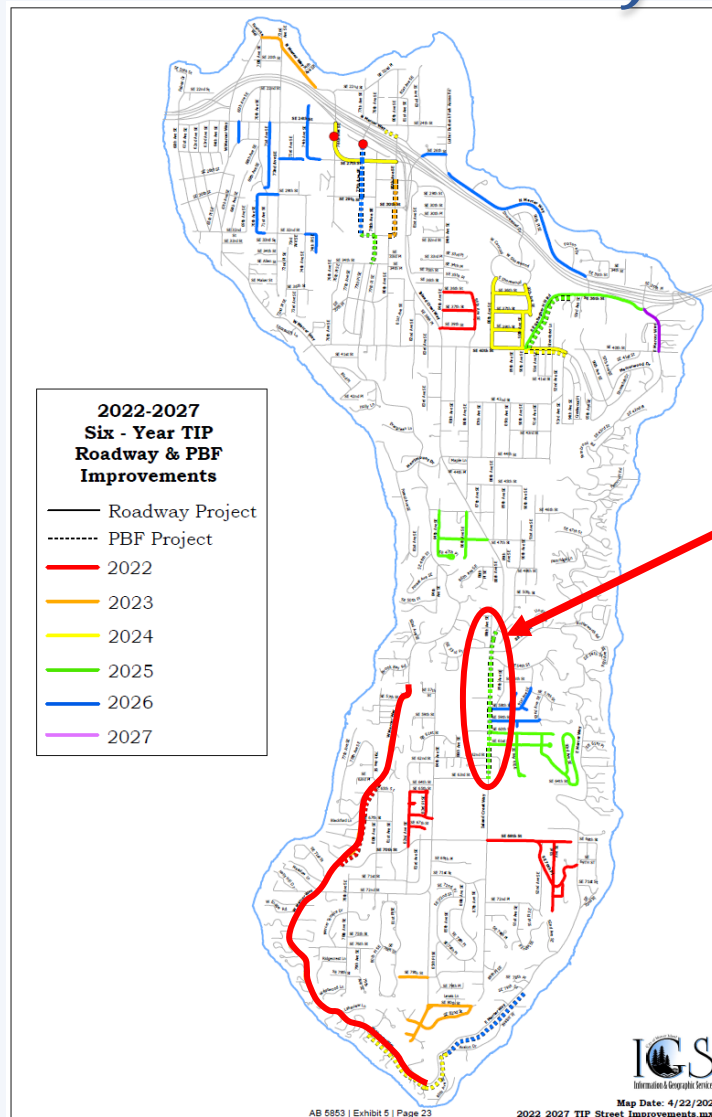
SP105A:

West Mercer Way (SE 56th St – East Mercer Way) [2027]

- HMA alternative to SP105 (chip seal) for Council consideration
- Recommend delay until pavement condition warrants overlay
- Estimated cost of \$1,810,000
(Note: SP105 – Chip seal in 2023, \$511K)



Modified Projects



SP119: N-S Bike Route Completion ICW (90th Ave SE – SE 63rd St) [2022-2025]

- Project phasing refined to consolidate activities.
- Ph. 1 – Alternatives, feasibility, public engagement, project selection (Q4 2022-2024).
- Ph. 2 – Design (~\$200K placeholder in 2025)
- Uses ST mitigation funds
- Ph. 3 – Construction cost & timing TBD based on scope of design



SP126 - 77th Ave. SE Channelization

- Added to TIP last year for 2026. Received requests in 2021 to keep the bike lanes.
- 77th Ave. SE in TC
 - Current configuration – Bike lanes, one lane each direction, center turn lane.
 - Future configuration – On street parking and sharrows (shared lane) through restriping roadway.
- Why do this?
 - Requirement in TC Street Standards (MICC 19.11.120)
 - Having project in TIP allows us to accept fee in lieu of piecemeal improvements by private developments.
 - Gives Council time to evaluate results of TC Parking Study and then consider changing TC street standards if warranted.



Figure 14 (MICC 19.11.120)



TIP Next Steps

- Public hearing tonight
- Receive feedback from Council and update TIP
- Adoption scheduled for June 1

Things to remember

- The TIP is a “plan”.
- Things change. It’s updated annually based on the best information available at the time.



Questions and Discussion





BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5850
May 4, 2021
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 5850: Capital Improvement Program 2020 Year-End Progress Report	<input checked="" type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Receive FY 2020 CIP Progress Report.	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations/Public Works Director Matthew Mornick, Finance Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. FY 2020 CIP Progress Report
CITY COUNCIL PRIORITY:	n/a

SUMMARY

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

A core component of the biennial budget is development of a six-year Capital Improvement Program (CIP). The CIP outlines the City's strategic financial plan to acquire, expand, or rehabilitate public infrastructure. Each year capital managers from different City departments oversee over 100 capital projects.

After each fiscal year, staff provide the City Council, the administration, and the public with a status update on progress made for funded capital projects. Exhibit 1 is the Capital Improvement Program Year-End Progress Report which details infrastructure improvements during fiscal year (FY) 2020.

Capital projects are classified as part of the Capital Reinvestment Plan (CRP) or the Capital Facilities Plan (CFP). The CRP includes all maintenance projects that preserve the City's existing infrastructure. The CFP consists of newly proposed capital assets. To maintain and improve existing assets before acquiring new assets, CRP projects take priority over CFP projects.

All street, pedestrian, and bicycle facilities maintenance and construction projects from the CIP are also organized in the City's Transportation Improvement Program (TIP). The TIP is reviewed and approved by the City Council in tandem with the CIP before it is submitted each year to the State Department of Transportation.

Taken collectively, all capital projects fall into four programmatic areas:

1. Parks, Recreation and Open Space
2. Streets, Pedestrian and Bicycle Facilities
3. General Government (Equipment, Public Buildings, and Technology)
4. Utilities (Sewer, Stormwater, and Water)

Although the planning document spans six years, funds for the first two fiscal years are appropriated as part of the biennial budget process.

FY 2020 PROGRESS REPORT

The year-end progress report (see Exhibit 1) summarizes activity in the second funded year of the City's 2019-2024 CIP. In general, projects range in size from small improvements and routine maintenance projects to large one-time investments costing millions of dollars.

The progress report includes projects adopted in the 2019-2024 CIP as well as multiyear, carryover projects still underway from prior CIP adoptions. This retrospective report does not include projects for which funding was not provided in FY 2020.

Summary of Progress

In FY 2020, the approved CIP budget was \$16.3 million. As of December 31, 2020, approximately \$7.9 million was spent. Given the multi-year nature of capital projects, unspent capital funds in FY 2019 were available for use in FY 2020 to cover any outstanding obligations. Unspent funds not approved as budget carryover in [AB 5837 \(Ordinance No. 21-07\)](#) were returned to corresponding fund balances to be appropriated for future projects with City Council's approval.

There were 110 budgeted projects in FY 2020; 37 are ongoing capital infrastructure maintenance projects that receive funding allocations each year and are recurring by nature. This includes projects to maintain the safety and integrity of City facilities; replace technology, vehicles, and equipment that have reached the end of their useful life; sustain parks, open space, and trail networks on public lands; maintain pedestrian and bicycle amenities; repair and resurface streets and sidewalks; and, maintain and improve the underground public water, sewer, and stormwater utilities.

Work was completed on 46 different capital projects during the fiscal year, releasing any remaining funds when projects were closed out (highlighted in gray in the progress report).

Exhibit 1 outlines capital projects organized by asset category: Parks, Recreation and Open Space; Streets, Pedestrian and Bicycle Facilities; General Government Equipment, Public Buildings, and Technology; Sewer, Stormwater, and Water Utilities.

NEXT STEPS

While staff made progress on the capital program in FY 2020, many projects were postponed due to the ongoing COVID-19 Pandemic. Many of the projects that were not completed were reprogrammed, approved, and adopted as new projects in the 2021-2026 CIP. Staff will report to the City Council next year with a fiscal year 2021 capital program progress summary.

RECOMMENDATION

Receive report, discuss material, and provide input to staff.

CAPITAL IMPROVEMENT PROGRAM

FY 2020 PROGRESS REPORT

Project Title - Number - Capital Plan Type - Target Completion Date - Description	Approved 2020 Budget	As of 12/31/2020 Actual Expenditures	Funds Available	FY 2020 Progress	Comments
<i>- Completed projects highlighted in gray -</i>					
1 Parks, Recreation, and Open Space Projects					
1.1 Small Parks, Street Ends, and Other Improvements (WP100R) CPR - Q4 2021					
Replace playground equipment at the end of its useful life at Roanoke Park; plan and install trail lighting along NE Quadrant trail of Pioneer Park, and install permanent fencing at the adventure playground at Deanes Children's Park.	\$171,000	\$0	\$171,000	Playground replacement at Roanoke Park is deferred to prioritize other playground work. Donation/grant funding for trail lighting and playground fencing not pursued.	Project funds reprogrammed to support a different project.
1.2 Open Space Management (WP122R/ WP122P) CRP - N/A					
Ongoing project to provide vegetation management and minor trail improvements in existing open space areas consistent with the 2004 Open Space Vegetation Plan and Pioneer Park Forest Management Plan (updated in 2015).	\$770,685	\$480,299	\$290,386	Contracted projects with professional restoration companies were delayed and reduced due to resource impacts of the COVID pandemic. Restoration tasks were completed in 16 natural areas/open spaces. Annual noxious weed mapping, monitoring, and management was completed. Mountains to Sound Greenway and Earth Corps held 8 community events, including a small event for the City's 3rd annual Arbor Day Celebration. Conducted boundary tree risk assessments, pruning, and removals as necessary.	Project work partially completed, adopted as a new project in the FY 2021-2026 CIP.
1.3 Groveland Beach Repairs and Renovations (WP506R) CRP - Q4 2024					
Replace fixtures at the restroom facilities at Groveland Beach park to reduce repairs and save water.	\$64,026	\$0	\$64,026	Not pursued due to resource impacts of the COVID-19 Pandemic.	Project funds carried forward and will be completed in FY 2021.
1.4 Clarke Beach Shoreline Restoration (WP506S) CRP - Q4 2024					
Remove antiquated swim enclosure and replace restroom fixtures at Clarke Beach. Design and plan for long-term shoreline restoration and park community visioning process, pending funding.	\$68,907	\$0	\$68,907	Swim enclosure removal deferred based on further evaluation of conditions.	Project cancelled.
1.5 Aubrey Davis Park Regional Master Plan (WP700P) CRP - Q4 2019					
Develop a master plan for the Aubrey Davis Park/I-90 Regional Trail in coordination with WSDOT. Engage Sound Transit and King County on major project coordination.	\$160,388	\$0	\$0		Project completed.
1.6 Lincoln Landing Stormwater & Park Improvements (WP710C) CRP - Q4 2019					
Improve recreation, shoreline habitat, and water quality by making improvements to deteriorating street end park at Lincoln Landing.	\$650,351	\$37,841	\$612,510	Final design and permitting nearly complete at the end of 2020. Construction planned for 2021. Fully grant funded.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.
1.7 Minor Park Repairs (WP720R) CRP - Q4 2022					
Ongoing project to replace or refurbish signage, perform emergency repairs, purchase park furnishings, repave pathways, and other small projects to maintain basic City park infrastructure.	\$155,770	\$155,199	\$571	Completed roof repairs and cleaning on several park restroom buildings. New automatic locking system installed on restrooms in six parks. Large asphalt repair project completed in Island Crest Park. Worked with consultant to design short-term repairs for large dock at Luther Burbank Park.	Project completed.
1.8 Luther Burbank Shoreline Improvements (WP914R) CRP - Q4 2021					
Complete the multi-phase six-year Luther Burbank Park shoreline restoration project. Phase III construction preserves the shoreline and park property and constructs a new accessible shoreline trail north of the swim beach. Planning and construction for Phase IV of the swim beach is scheduled for 2021.	\$55,000	\$0	\$55,000	Project postponed due to COVID-19 Pandemic. New project in 2021-2026 CIP has design/permitting in Phase III with construction in 2022 and 2023. ADA access to swim beach is pushed out in later years. Completion of ADA transition plan expected in 2022, full renovation of the swim beach is shown in current adopted CIP for 2024-2026.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.

CAPITAL IMPROVEMENT PROGRAM

FY 2020 PROGRESS REPORT

Project Title - Number - Capital Plan Type - Target Completion Date - Description	Approved 2020 Budget	As of 12/31/2020 Actual Expenditures	Funds Available	FY 2020 Progress	Comments
<i>- Completed projects highlighted in gray -</i>					
1.9 Luther Burbank Docks Repair and Reconfiguration (WP915P/R/S) CRP - Q4 2021					
Three-year project to replace sections of the fixed pier with floating docks and reconfigure the current facility to better serve community use consistent with the 2006 Luther Burbank Park Master Plan.	\$282,195	\$125,643	\$156,552	Scoping, contracting, and site assessments completed in 2020. Public involvement and concept design continuing thru the end of 2020.	Project work partially completed, adopted as a new project in the FY 2021-2026 CIP.
1.10 Recreational Trail Connections (XP520R) CFP - Q4 2022					
Acquire easements where needed, construct, and renovate trails to improve connectivity among the island's 29 miles of open trails and 35 miles of sidewalks and walkways. Potential 2019 projects include Upper Luther Ravine trail design and SE 47th trail, among others.	\$51,034	\$13,980	\$37,054	Property acquisition explored at one site; property issues with the I-90 trail were evaluated. Staff continued trail design and permit process for South Shoreline trail in Luther Burbank Park.	Project work partially completed, adopted as a new project in the FY 2021-2026 CIP.
1.11 Luther Burbank Park Operations and Maintenance Levy (XP710R) CFP - Q4 2023					
Complete repairs and minor improvements to Luther Burbank Park infrastructure, equipment, and amenities consistent with the 2006 Luther Burbank Park Master Plan and 2008 Parks Levy.	\$138,648	\$116,595	\$22,053	Waterfront Plaza masonry repaired around Handsome Bollards; pursued permits for South Shoreline Aquatic Restoration; evaluated capital projects for the CIP budget; submitted permits for raw water irrigation and swim beach buoys.	Project funds carried forward and will be completed in FY 2021.
1.12 South Mercer Playfield Ballfield Backstop Safety Upgrades (XP910C) CFP - Q4 2020					
Replace three existing backstops on baseball fields with taller backstops to reduce foul ball contact with spectators.	\$108,173	\$5,221	\$102,952	Preliminary scoping and ROM cost estimate by D. A. Hogan; project put on hold due to ILA discussions with MISD.	Project canceled.
1.13 S Mercer PF School District Projects (WP107S) CRP - Q4 2020					
2020 Budget amendment to send MISD City-collected revenues for the all-weather field replacement at South Mercer; sinking fund transfer to MISD for field replacement project.	\$573,265	\$573,265	\$0	Sinking funds transferred for field replacement.	Project completed.
2 Streets, Pedestrian, and Bicycle Facilities Projects					
2.1 Residential Overlay - 77th Ave SE (WR101E) CRP - Q2 2019					
Repave a residential street as part of a new watermain installation.	\$27,946	\$0	\$27,946	77th Ave in the 2200 block was repaved in 2019.	Project completed.
2.2 Residential Street Improvements (WR101R) CRP - N/A					
Annual ongoing project to repair and resurface public residential streets, based upon conditional assessments. The City owns and maintains 58 miles of residential streets.	\$358,470	\$340,041	\$18,429	Contract awarded in June 2020. Two asphalt roads were repaired and resurfaced: SE 41st from 97th Ave to E. Mercer Way, and SE 78th Street at 85th Ave. Construction occurred July through September 2020.	Project completed.
2.3 Arterial Street Preservation (WR110R) CRP - N/A					
Ongoing project to repair distressed and failing pavement segments on arterial streets to extend their useful life. Repairs include square cut patching and crack sealing.	\$27,816	\$19,385	\$8,431	Large patch on N. Mercer Way in the 7500 block was completed in July 2020 in conjunction with Project 2.2.	Project completed.
2.4 Pedestrian & Bicycle Facilities Implementation Plan (WR140C) CRP - N/A					
Ongoing project to plan, design, and construct new pedestrian and bicycle amenities in areas identified in the Pedestrian and Bicycle Facilities (PBF) Plan with inadequate facilities for non-motorized users.	\$69,362	\$20,402	\$48,960	Completed crosswalk improvements at SE 36th St./NMW.	Project completed.
2.5 PBF ST-I-90 Trail Xing at Sunset Hwy/77th Ave SE (WR147X) CRP - Q4 2022					
Plan, design, and construct intersection amenities to improve pedestrian and bicycle crossings and vehicular circulation at the Sunset Highway/77th Ave SE intersection. This intersection is directly adjacent to the East Link station and is expected to experience an increase in pedestrian and bicycle traffic.	\$100,000	\$0	\$100,000	No work performed in 2020.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.
267 80th Ave Sidewalk Repair at SE 28th to SE 32nd (WR152R) CRP - Q4 2020					
Project to reconstruct curbs, sidewalks, ADA ramps, and replace street trees along the east side of 80th Avenue from SE 28th to SE 32nd Street.	\$395,660	\$1,111	\$394,549	Preliminary design work completed in spring of 2020. Further design and construction postponed until 2023 per TIP.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.

CAPITAL IMPROVEMENT PROGRAM

FY 2020 PROGRESS REPORT

Project Title - Number - Capital Plan Type - Target Completion Date - Description	Approved 2020 Budget	As of 12/31/2020 Actual Expenditures	Funds Available	FY 2020 Progress	Comments
<i>- Completed projects highlighted in gray -</i>					
2.7 SE 40th (A) Corridor Improvement (WR517R) CRP - Q4 2018					
Add curbs, sidewalks, and bike lanes from Island Crest Way to Gallagher Hill Road.	\$25,000	\$0	\$25,000	Project completed in spring of 2019.	Project completed.
2.8 Street Improvements at SE 68th and SE 70th Place (WR916R) CRP - Q4 2020					
Repair and resurface the existing asphalt roadway from Island Crest Way to East Mercer Way.	\$525,000	\$24,617	\$500,383	Preliminary design work completed in 2020. Project postponed until 2022.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.
2.9 Preservation - North Mercer Way (WR917R) CRP - 2019					
Resurface North Mercer Way with pavement grinding and a hot mix asphalt overlay.	\$155,000	\$155,000	\$0	Project was postponed and funds reallocated to the 2019 E. Mercer Way overlay project.	Project funds reprogrammed to support a different project.
2.10 Street Improvements at SE 40th St from 76th Ave to 78th Ave (WR918R) CRP - Q4 2019					
Reconstruct SE 40th Street from 76th to 78th Avenues with new asphalt pavement, new curbs on north side, and minor sidewalk replacements.	\$328,000	\$243,965	\$84,035	Construction contract awarded in June 2020. Roadway rebuilt in July and August 2020, in conjunction with Project 2.2.	Project completed.
2.11 Street Improvements at EMW from 4300 Block to SE 53rd Pl (WR919R) CRP - Q4 2021					
Resurface East Mercer Way from 4300 block to SE 70th Place with a hot mix asphalt overlay in two phases in 2019 and 2021.	\$73,891	\$728	\$73,163	E. Mercer Way from 4300 block to SE 53rd Place was repaired and repaved in July through September 2019.	Project completed.
2.12 North-South Bike Route (XR140D) CFP - Q4 2020					
Conduct project scoping, alternative selection, public engagement, and final design to complete the gap in North/South bike route on Island Crest Way between 90th Ave SE and SE 63rd Street.	\$300,000	\$0	\$300,000	Project reprogrammed in TIP and 2021-2022 budget due to lack of staff resources. Project will start in 2022.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.
2.13 West Mercer Way Roadside Shoulders, (Ph 2-3) (XR543C) CFP - Q2 2024					
Construct new paved shoulder along the northbound side of West Mercer Way from the 7400 block north to SE 65th Street, in 2020 and 2024.	\$305,415	\$225,033	\$80,382	Contract awarded in January 2020. Construction of the 0.35 mile Phase 2 project from 7400 block to SE 70th Street started in February and was completed in May 2020.	Project completed.
2.14 SE 36th and NMW Crosswalk (XR810R) CFP - Q4 2019					
Construct a pedestrian crosswalk with a pedestrian island, roadway re-channelization, ADA improvements, and a Rapid Flashing Beacon.	\$43,799	\$58,261	(\$14,462)	Construction contract awarded in December 2019. Work began in February 2020 and was completed at the end of March 2020.	Project completed.
2.15 ADA Compliance Plan Implementation (XR901C) CFP - N/A					
Ongoing project to identify, prioritize, design, and construct improvements to pedestrian facilities citywide to meet compliance standards established by the Americans with Disabilities Act (ADA).	\$75,000	\$64,239	\$10,761	Construction of ADA compliant crosswalk improvements at SE 36th St/Gallagher Hill Road/NMW.	Project completed.
2.16 Light Rail Station Planning (XG722P) CFP - Q4 2017					
Planning for new gateway area that is visually beautiful, maintains G. Hackett sculpture gallery and I-90 trail, and provides strong functional access between MI Station and Town Center.	\$50,000	\$0	\$50,000	No work completed in 2020.	Project canceled.
2.17 East Link Traffic/Safety Mitigation (ST0001) CFP - Q4 2024					
Construct traffic and safety improvements with center roadway closure resulting from the opening of East Link Rail Station (2023). Projects for 2019/20 include I-90 Trail crossing and speed feedback signage at W Mercer Elementary. Other improvements may include traffic signals, signal coordination, signage, crosswalks, pavement markings, and traffic calming.	\$425,493	\$280,534	\$144,959	Design and construction of I-90 trail crosswalk improvements at WMW near Aubrey Davis Park. Work complete except for procurement and installation of illumination.	Project funds carried forward and will be completed in FY 2021.
2.18 Commuter Parking Parcel 12 / Parkway Management Group (ST0020/ST0025) CFP - Q4 2023					
Construct 100 or more parking spaces for Island commuters within a mixed project.	\$358,875	\$121,226	\$237,649	No work completed in 2020.	Project ended.

CAPITAL IMPROVEMENT PROGRAM

FY 2020 PROGRESS REPORT

Project Title - Number - Capital Plan Type - Target Completion Date - Description	Approved 2020 Budget	As of 12/31/2020 Actual Expenditures	Funds Available	FY 2020 Progress	Comments
<i>- Completed projects highlighted in gray -</i>					
3 General Government - Vehicle and Equipment Projects					
3.1 Fuel Clean Up - Soil Remediation (WG550R) CRP - Q4 2022					
Project to monitor and remediate soil at the Honeywell property site following clean-up of a fuel release from underground tanks until the property is cleared by the Department of Ecology.	\$514,340	\$225,839	\$288,501	Completed two additional PerfSulOx injection wells to reduce concentrations of petroleum hydrocarbons (including gasoline and benzene). Continuing site monitoring in 2021 & 2022 with a possible additional PerfSulOx injection to remediate site.	Project funds carried forward and will be completed in FY 2021.
3.2 Equipment Rental/Fleet Replacements (WG130E) CRP - N/A					
Ongoing project to replace equipment and vehicles at the end of their useful life in a timely and cost-effective manner to minimize fuel use, reduce emissions, and provide the desired community services.	\$687,917	\$410,509	\$277,408	Five of 11 pieces of equipment replaced including Marine Patrol boat engines and the Water Utility Jetter truck. Some equipment replacement delayed due to the COVID-19 Pandemic and replacement years added due to temporary decline in use.	Project funds carried forward and will be completed in FY 2021.
3.3 Firefighting Equipment (WG131E) CRP - N/A					
Ongoing project to replace firefighting equipment that has reached the end of its useful life, for example, antiquated thermal imaging cameras.	\$42,365	\$5,972	\$36,393		Project completed.
3.4 MICEC Technology & Equipment Replacement (WG141E) CRP - N/A					
Ongoing project to replace technology and equipment at the Mercer Island Community and Event Center that has reached the end of its useful life.	\$75,159	\$5,362	\$69,797	Replaced A/V hardware within Mercer Room and several security cameras that integrate with building access control system. Purchased additional carpet square carts for large events in gymnasium and for emergency shelter use.	Project work partially completed, adopted as a new project in the FY 2021-2026 CIP.
3.5 Self Contained Breathing Apparatus (WG730E) CRP - Q4 2018					
Replacement of Self Contained Breathing Apparatus (SCBA) including air tanks, packs, and masks that are beyond their useful life.	\$46,335	\$0	\$46,335	Project carried over from previous biennium. The "new" facemasks were still not at a design standard that satisfy wireless communication needs while wearing a breathing facemask.	Project canceled.
3.6 Auto License Plate Readers Pilot Project (WG134E) CRP - Q4 2020					
Project approved July 21, 2020 to improve parking enforcement capabilities and enhance staff capacity for identifying stolen vehicles.	\$86,907	\$83,984	\$2,923		Project completed.

CAPITAL IMPROVEMENT PROGRAM

FY 2020 PROGRESS REPORT

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<i>- Completed projects highlighted in gray -</i>					
4 General Government - Building Reinvestment Projects					
4.1 City Hall Building Improvements (WG101T) CRP - 2020					
Project to refurbish City Hall council chambers, the court room, and City Hall kitchen facility as well as replace worn cubicle tiles, as required.	\$222,000	\$0	\$222,000	Due to COVID-19 project work postponed.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.
4.2 City Hall Building Repairs (WG101R) CRP - N/A					
Ongoing capital investments to maintain the safety and integrity of City Hall.	\$489,135	\$57,099	\$432,036	Asphalt sealcoating completed. Water heater replaced.	Project work partially completed, adopted as a new project in the FY 2021-2026 CIP.
4.3 Public Works Building Repairs (WG102R) CRP - N/A					
Ongoing capital investments to maintain the safety and integrity of the Public Work's Maintenance Building.	\$114,220	\$101,355	\$12,865	Public Works washer/dryer installed. Chain link fence installed for added site security. Shop gate motor also replaced.	Project work partially completed, adopted as a new project in the FY 2021-2026 CIP.
4.4 South Fire Station Repairs (WG103R) CRP - N/A					
Ongoing capital investments to maintain the safety and integrity of the South Fire Station.	\$29,000	\$2,760	\$26,240	Replaced aging furniture.	Project work partially completed, adopted as a new project in the FY 2021-2026 CIP.
4.5 Thrift Store Repairs (WG104R) CRP - N/A					
Ongoing capital investments to maintain the safety and integrity of the Thrift Store.	\$144,088	\$55,911	\$88,177	Osborn Architects hired to look into land-use/code issues as well as design potential Thrift Shop remodel. Purchased storage containers for better organization.	Project work partially completed, adopted as a new project in the FY 2021-2026 CIP.
4.6 MI Community and Event Center Building Repairs (WG105R) CRP - N/A					
Ongoing capital investments to maintain the safety and integrity of the Mercer Island Community and Event Center.	\$346,681	\$51,815	\$294,866	Art Panel refurbishment completed. Plumbing, HVAC software, front entry door, and hood in catering kitchen repairs. Asphalt sealcoating completed.	Project work partially completed, adopted as a new project in the FY 2021-2026 CIP.
4.7 North Fire Station Repairs (WG106R) CRP - N/A					
Ongoing capital investments to maintain the safety and integrity of the North Fire Station.	\$40,000	\$5,235	\$34,765	Pass through window project completed.	Project work partially completed, adopted as a new project in the FY 2021-2026 CIP.
4.8 Luther Burbank Administration Building Repairs (WG107R) CRP - N/A					
Ongoing capital investments to maintain the safety and integrity of the buildings at Luther Burbank Park.	\$86,350	\$1,749	\$84,601	Due to COVID-19 project work postponed.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.
4.9 Building Access Control (WG101B) CRP - Q1 2021					
Project established via a 2020 budget amendment to reprogram costs from other projects to complete the keyless entry and provide contact tracing abilities at City facilities. Partially reimbursed by CARES Act.	\$199,827	\$190,223	\$9,604	Project completed at City Hall, MICEC, and the Maintenance Building.	Project completed.

CAPITAL IMPROVEMENT PROGRAM

FY 2020 PROGRESS REPORT

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<i>- Completed projects highlighted in gray -</i>					
5 General Government - Technology Projects					
5.1 Computer Equipment Replacements (WG110T) CRP - N/A					
Ongoing project to complete scheduled replacement of outdated desktop computers, printers, and associated equipment.	\$292,317	\$256,157	\$36,160	Staff replaced 1 Fire mobile data computer (MDC), 5 PW MDCs, 35 laptops, 16 desktops, 2 workstations, and 2 plotters.	Project completed.
5.2 Financial System Upgrades (WG113T) CRP - Q4 2019					
Upgrade the City's financial software system to the current version to facilitate budget development and streamline financial accounting and reporting capabilities.	\$5,000	\$0	\$5,000		Project postponed, adopted as a new project in the FY 2021-2026 CIP.
5.3 Permitting System Upgrades (WG314T) CRP - Q4 2024					
Update the City's permitting system to the most current and secure version to ensure streamlined permit processing that aligns with best practices established by the eCityGov Alliance and regional constituents.	\$30,429	\$0	\$30,429		Project postponed, adopted as a new project in the FY 2021-2026 CIP.
5.4 Police In-Car Video System Replacement (WG317T) CRP - Q4 2023					
Replace in-patrol-car video equipment that has reached the end of its useful life to ensure officer and public safety as well as meet prosecution	\$63,000	\$63,000	\$0	Equipment replaced.	Project completed.
5.5 Website Redesign (WG711T) CRP - Q1 2020					
Update the City's website to improve user experience, communication with the public, and access to City services.	\$38,435	\$27,590	\$10,845		Project completed.
5.6 Thrift Store Point of Sale Replacement (WG716T) CRP - Q4 2020					
Replace point of sale system at Thrift Store with modern technology.	\$26,500	\$26,500	\$0	Enhancements to the POS system were made instead of replacement.	Project completed.
5.7 Watercourse GIS Layer Update (WG717T) CRP - Q4 2019					
Update watercourse data to help enforce permitting requirements and analyze storm water drainage. Watercourses change over time and the existing data is decades old. Project will update watercourse and wetland information using best available science and technology.	\$4,102	\$2,024	\$2,078		Project completed.
5.8 High Accuracy Orthophotos (WG920T) CRP - Q4 2018					
Regional orthophotography flight to share costs with neighboring jurisdictions for high resolution aerial photographs of above ground features and infrastructure from which accurate measurements and analysis can occur.	\$32,000	\$12,143	\$19,857		Project completed.
5.9 Mobile Asset Data Collection (WG922T) CRP - Q4 2022					
Capture and utilize video images of city street and utility infrastructure visible from the public right of way to evaluate and plan infrastructure maintenance	\$40,521	\$10,373	\$30,148		Project completed.
5.10 Emergency Operations Center Technology (WG923T) CRP - Q4 2020					
Simplify access and use of emergency operations center technology for use in the wake of a major emergency event.	\$15,000	\$0	\$15,000	Due to the COVID-19 pandemic, no work was completed in 2020.	Project canceled.
5.11 Human Resources/Personnel Management System (WG940T) CRP - Q4 2020					
Update antiquated paper processes with new human resources software that includes applicant processing, onboarding, and ongoing performance management capabilities.	\$65,000	\$69,930	(\$4,930)	The Payroll portal will be live by end of Q3 2021. The HR and Benefits Portal should be implemented by Q4 2021. Annual cost for ongoing software subscription covered by the current Operating Budget.	Project completed.
5.12 Maintenance Management System (XG118T) CFP - Q2 2020					
Place manual processes to manage parks and recreation assets with a software system for the maintenance and management of park facilities.	\$37,654	\$50	\$37,604		Project completed.

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CAPITAL IMPROVEMENT PROGRAM

FY 2020 PROGRESS REPORT

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<i>- Completed projects highlighted in gray -</i>					
5.13 Small Technology/Equipment Items (XG150T) CFP - N/A					
Ongoing project to purchase small items, office equipment, and new technology that increase staff efficiency and/or replace depleted materials.	\$88,445	\$11,552	\$76,893	Funds spent were used for a software system that archives City data.	Project work partially completed, adopted as a new project in the FY 2021-2026 CIP.
5.14 Sustainability Projects (XG152C) CFP - N/A					
Ongoing project that identifies and completes projects that further City sustainability policies, and generate operation and maintenance savings (i.e. reduced energy costs) from previous sustainability projects.	\$25,000	\$0	\$25,000	Due to the COVID-19 pandemic, this work was not completed in 2020.	Project canceled.
5.15 City Facility Security Cameras (WG934E) CRP - Q4 2020					
Replace out of date security cameras to prevent loss of merchandise and revenue at the Thrift Store and secure the City's water reservoir facilities.	\$24,569	\$21,321	\$3,248	Camera installation paused at Thrift Shop due to possibility of remodel. Camera installations will continue. No new purchases planned.	Project completed.
5.16 Network Communications Infrastructure (XG918T) CFP - Q4 2020					
Partner with King County and Sound Transit construction projects to install City-owned fiber optics for network communications in anticipation of large upcoming projects (SCADA, AMI, and PSERN).	\$114,402	\$17,450	\$96,952	Conduit laid across I-90 by Sound Transit. Payment for design work sent to King County. Fiber replaced between City Hall and Public Works.	Project completed.
6 Sewer Utility Projects					
6.1 Backyard Sewer System Improvements (WS101U) CRP - N/A					
Ongoing program to respond to 'backyard' sewers where access is difficult or non-existent. Work may include installation of new access points or clean-outs, the repair or rehabilitation of pipe, and securing access for future maintenance activities.	\$232,000	\$0	\$232,000	Due to staff limitations and the COVID-19 pandemic, this project was not completed.	Project canceled.
6.2 Comprehensive Hydraulic Model Development (WS104D) CRP - Q4 2019					
Develop a system-wide hydraulic model to aid in identifying capacity issues and future reinvestment needs for the City's sewer system.	\$180,000	\$0	\$180,000	Project deferred until the SCADA system is in place. Staff determined modeling is best suited with SCADA fully-functional.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.
6.3 Comprehensive Inflow and Infiltration Evaluation (WS105P) CRP - Q4 2020					
Conduct comprehensive Inflow and Infiltration investigation of sewer basins to identify areas of concern for future reinvestment.	\$140,000	\$0	\$140,000	Project deferred until the SCADA system is in place. Staff determined capacity evaluations are best suited with SCADA fully-functional.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.
6.4 Street Related Sewer CIP Projects (WS160R) CRP - N/A					
Ongoing project to complete sewer system improvements prior to or in conjunction with repaving city streets.	\$38,729	\$11,094	\$27,635	Project funds used to replace sewer system castings in conjunction with roadway paving projects.	Project completed.
6.5 Comprehensive Pipeline Repair and Replacement (WS710R) CRP - N/A					
Ongoing project to improve the sewer system via manhole rehabilitation and replacement, pipe and pipe lining rehabilitation and replacement, and smoke testing for inflow and infiltration.	\$350,000	\$0	\$350,000	Due to staff limitations and the COVID-19 pandemic, this project was not completed.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.
6.6 Lake Line Access (WS711C) CRP - N/A					
Evaluate feasibility of and confirm locations for access points into the Lake Line for cleaning and other routine maintenance.	\$185,000	\$0	\$185,000	Due to staff limitations and the COVID-19 pandemic, no work was performed in 2020.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.
6.7 Pump Station Accessibility Improvements (WS712P) CRP - N/A					
Address priority pump station accessibility issues to support pump station repair, rehabilitation, and capacity improvements. Evaluate access at all stations, identify conditions/concerns and needs, and prioritize future work.	\$173,529	\$0	\$173,529	Due to staff limitations and the COVID-19 pandemic, no work was performed in 2020.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.

CAPITAL IMPROVEMENT PROGRAM

FY 2020 PROGRESS REPORT

Project Title - Number - Capital Plan Type - Target Completion Date - Description	Approved 2020 Budget	As of 12/31/2020 Actual Expenditures	Funds Available	FY 2020 Progress	Comments
<i>- Completed projects highlighted in gray -</i>					
6.8 SCADA System Replacement - Sewer (WS713T) CRP - Q4 2022					
Design and replace supervisory control and data acquisition (SCADA) systems including obsolete Remote Terminal Units (RTU's) at pump stations and reservoir and replace the Human-Machine Interface (HMI) at the maintenance building to provide the ability to monitor and control critical water and sewer	\$1,619,762	\$421,157	\$1,198,605	Consultant worked on graphics and programming. Draft report for the sewer pump stations ventilation study was completed. Design and operational control and communication strategies will continue into 2021.	Project work partially completed, adopted as a new project in the FY 2021-2026 CIP.
6.9 Lincoln Landing Pipe Improvements (WS714C) CRP - Q4 2019					
Replace sewer pipe system during the Lincoln Landing Stormwater and Park Improvement project.	\$201,614	\$0	\$201,614	Project is part of Lincoln Landing Stormwater and Park Improvements (WP710C). Project delayed. Bidding anticipated in Q3 2021. Appropriation will be requested at bid award.	Project canceled.
6.10 Sewer System Emergency Repairs (WS901E) CRP - N/A					
Ongoing program to repair or replace sewer system infrastructure on an emergency basis.	\$56,537	\$27,852	\$28,685	Replaced 40 feet of broken sewer pipe at 5045 WMW. Retained a consultant to complete the design to rehabilitate the remaining City owned portion of the pipe and install a manhole upstream of the pipe.	Project funds carried forward and will be completed in FY 2021.
6.11 Pump Station Generator and Pump Replacements (WS901F) CRP - Q1 2020					
Ongoing program to replace sewer pump station generators that provide emergency power.	\$302,123	\$234,574	\$67,549	Completed construction for generator replacements at Pump Stations 13, 17, and 24, and the pump replacement at Pump Station 18.	Project completed.
6.12 Sewer System Generator Replacement (WS901G) CRP - Q4 2022					
Ongoing program to replace sewer pump station generators that provide emergency power.	\$129,350	\$117,419	\$11,931	Completed generator replacement at Pump Station 11 and design for decommissioning the old generator.	Project completed.
6.13 Pump Station Flow Monitoring (WS906C) CRP - Q4 2024					
Install flow monitoring capabilities at pump stations to evaluate pump station capacity compared with flow during storm events.	\$31,415	\$64,814	(\$33,399)	Working in conjunction with SCADA project. Completed site visits at Pump Stations and finished the draft assessment report. This portion of the project will be complete in Q2 2021 with recommended improvements to meet National Fire Protection Agency 820 compliance standards for wastewater systems. Unspent funds from WS907C used to complete remaining work.	Project completed.
6.14 Pipe Flow Monitoring (WS907C) CRP - N/A					
Ongoing project to conduct flow monitoring in the sewer pipe network to understand system capacity and support prioritization and future system reinvestment needs.	\$105,000	\$15,673	\$89,327	Purchased flow monitoring equipment in 2019. Remaining project budget used to support completion of WS906C.	Project funds reprogrammed to support a different project.
6.15 Pump Station 23,24,25 Capacity Improvements (WS908R) CRP - Q4 2022					
Evaluate capacity levels and infiltration rates of the tributary basins at pump stations 23, 24, and 25, which experience high wet well levels during storm events.	\$111,000	\$0	\$111,000	Project deferred until the SCADA system is in place. Staff determined capacity evaluations are best suited with SCADA fully-functional.	Project canceled.
6.16 Reach 4 Lake Line Replacement - Feasibility & Assessment (WS950C) CRP - Q4 2022					
Assess pipe condition, identify preferred options, and estimate cost and feasibility of replacing/rehabilitating the Reach 4 Asbestos Cement Lake Line.	\$185,000	\$0	\$185,000	Due to staff limitations and the COVID-19 pandemic, no work was performed in 2020.	Project canceled.
7 Storm Water Utility Projects					
7.1 Watercourse Condition Assessments (WD104D) CRP - N/A					
Ongoing project to investigate and assess the physical condition and erosion rate of watercourses to prioritize restoration projects in the 2019-2020 CIP	\$44,000	\$28,997	\$15,003	Assessment and priority update completed in 2020.	Project completed.
7.2 Watercourse Minor Repairs and Maintenance (WD105R) CRP - N/A					
Ongoing project to complete minor repairs or removal of invasive vegetation in ditches, streams, and artificially constructed water channels identified through watercourse assessment efforts.	\$39,744	\$14,469	\$25,275	Minor repair made in Sub Basin 27.	Project completed.

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CAPITAL IMPROVEMENT PROGRAM

FY 2020 PROGRESS REPORT

Project Title - Number - Capital Plan Type - Target Completion Date - Description	Approved 2020 Budget	As of 12/31/2020 Actual Expenditures	Funds Available	FY 2020 Progress	Comments
<i>- Completed projects highlighted in gray -</i>					
7.3 Street Related Drainage Improvements (WD130R) CRP - N/A					
Annual ongoing project that provides drainage improvements prior to or in conjunction with repaving city streets.	\$114,183	\$24,215	\$89,968	Preliminary design work for 2021-2022 improvements performed in December 2020.	Project completed.
7.4 Drainage System Replacements (WD140R) CRP - N/A					
Ongoing project to replace aging and poorly functioning conveyance systems including areas of East Seattle, video inspection of East Mercer Way cross culverts, and new catch basins to collect sediment upstream of pipe outfalls.	\$259,940	\$81,832	\$178,108	The roadway drainage system on 97th Ave was in poor condition and was replaced in conjunction with the 2020 Water System Improvements (projects 8.12 and 8.14). Construction occurred in September 2020.	Project completed.
7.5 Neighborhood Spot Drainage Improvements (WD301S) CRP - N/A					
Annual ongoing project to improve the public stormwater system by correcting neighborhood drainage problems through repairs, extensions, and additions to the stormwater system.	\$188,256	\$82,629	\$105,627	Stormwater improvements related to the West Mercer Way Roadside Shoulders Phase 2 project were constructed in February and March 2020 in conjunction with Project 2.13.	Project completed.
7.6 Storm Emergency Repairs (WD320R) CRP - N/A					
Ongoing project to provide timely stormwater infrastructure repairs or replacements on an emergency basis as defective components are identified or localized failures occur.	\$40,000	\$49,797	(\$9,797)	Repairs completed February, 2020 due to landslide at 4700 EMW. Stabilized slope, cleared stormwater mainline inlet and EMW culvert crossing. Project at WMM 3700 block completed temporary conveyance repairs and replacement is incorporated into 2021-2022 Watercourse Stabilization project scope.	Project completed.
7.7 Sub Basin 49b (WD533C) CRP - Q4 2017					
Restore the highly eroded outfall with 8-foot high head cut, followed by channel incision of about 100-feet in length.	\$112,084	\$83	\$112,001	Project completed Fall 2019. Approximately 100 LF of watercourse has been stabilized. The outfall is now restored to historic level. The downstream reach has also been stabilized with stream cobbles and logs.	Project completed.
7.8 Sub Basin 51a (WD534C) CRP - Q4 2017					
Restore outlet erosion at 18-inch culvert off East Mercer Way, and two small head cuts downstream.	\$118,576	\$74	\$118,502	Project completed Fall 2019. Installed approximately 40 LF of outfall protection, and repaired two small head cuts downstream.	Project completed.
7.9 Watercourse Stabilization Project - Sub Basin 3b.4 (WD722R) CRP - Q4 2019					
Stabilize and restore the highly erodible, steep watercourse utilizing HDPE pipe if permitting agencies allow or through the use of large woody debris, log weirs, and other natural practices, where feasible, to prevent risk to adjacent	\$85,088	\$77,421	\$7,667	Project completed Fall 2020. Approximately 80 LF of the incised channel stabilized with stream rocks, large woody debris, and ecology blocks.	Project completed.
7.10 Drainage System Extension - Sub Basin 6, Madrona Crest W (WD723R) CRP - Q3 2019					
Construct drainage system improvements in the Madrona Crest West neighborhood (SE 36th, SE 37th, SE 39th, 86th Ave) prior to roadway repaving work.	\$220,000	\$13,060	\$206,940	Project postponed to 2021-2022. Preliminary design work performed in December 2020.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.
7.11 Watercourse Stabilization Project - Sub Basin 29.2 Watercourse (WD724R) CRP - Q4 2019					
Install a 12-inch HDPE bypass pipeline from West Mercer Way to the ravine bottom junction structures, pipe anchors, and energy dissipation measures to stabilize and repair current area erosion.	\$104,915	\$117,596	(\$12,681)	Project completed Fall 2020. Approximately 100 LF of steep and incised channel stabilized with ripraps and large woody debris.	Project completed.
7.12 Watercourse Stabilization Project - Basin #42.1 and 42.1a Impvt (WD907R) CRP - Q3 2020					
Install bank protection and stream restoration measures along approx. 1000 linear feet of stream bank.	\$472,521	\$108,030	\$364,491	Design completed December 2020. Permitting and easement acquisitions continue. Depending on timing of when all these approvals are obtained, construction may take place in 2021 or 2022.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.
7.13 Watercourse Stabilization Project - Basin #23.2 Improvements (WD908R) CRP - Q3 2021					
Stabilize the water channel, install a boulder cascade at the head cut, and plant disturbed areas with native vegetation.	\$35,000	\$36,207	(\$1,207)	This funding was for initial design only. At 2020 year-end, 30% of design was achieved. Design development, permitting, and easements requests continue in 2021.	Project completed.

CAPITAL IMPROVEMENT PROGRAM

FY 2020 PROGRESS REPORT

Project Title - Number - Capital Plan Type - Target Completion Date - Description	Approved 2020 Budget	As of 12/31/2020 Actual Expenditures	Funds Available	FY 2020 Progress	Comments
<i>- Completed projects highlighted in gray -</i>					
7.14 Sub-Basin 10 Dissolved Metals Pilot Project (XD310C) CFP - Q4 2024					
Pilot project with King County to retrofit two catch basins in sub-basin 10 with crushed oyster shells as filter media, assess the effectiveness of the media to reduce levels of dissolved copper and zinc, and determine ease of application on a broader scale.	\$33,961	\$114	\$33,847	This project began in 2018 and was mostly grant funded. Initial monitoring results showed oyster shell filter media did not effectively filter dissolved metals from roadway runoff.	Project canceled.
7.15 Water Quality Treatment Improvements (XD311C) CFP - N/A					
Ongoing project to install water quality treatment devices (i.e., trash racks, debris cages) to reduce pollutant load in runoff before entering watercourses and Lake Washington.	\$75,000	\$0	\$75,000	No capital work performed in 2020. M&O work provided stormwater conveyance water quality improvements identified within EMW 4200-7900 block corridor.	Project cancelled.
7.16 Drainage System Extensions (XD900E) CFP - Q4 2024					
Construct storm drainage extensions in areas lacking adequate drainage systems. Project areas include SE 32nd/West Mercer Way and 84th Ave/SE 47th Street.	\$260,000	\$414	\$259,586	No work performed in 2020.	Project funds reprogrammed to support a different project.
8 Water Utility Projects					
8.1 Water System Plan Update (WW101P) CRP - Q4 2022					
Update the Water System Plan every 6 years as required by WAC-246-490. The next update is scheduled in 2021.	\$75,000	\$28,661	\$46,339	To meet the new federal 2018 AWIA requirements, a consultant was retained to begin Risk & Resilience Assessment (RRA) and ERP update project. Project teams began data/info collection Q4 2020. The RRA workshops will take place in Q2 2021. The upcoming Water System Plan	Project funds carried forward and will be completed in FY 2021.
8.2 Water Model Update and Fire Flow Analysis (WW102P) CRP - Q4 2024					
Biennial updates to the water system hydraulic model to incorporate improvements and changes to the water system resulting from capital improvements, maintenance activities, and private development.	\$30,228	\$28,765	\$1,463	Water modeling tasks completed in 2020 include modeling for two Water CIP projects, an Extended-Period Simulation (EPS) model update for the Booster Chlorination System project, and a water modeling for SPU's water main shutdown on the supply line to Mercer Island. One remaining modeling task will be completed in Q2 2021.	Project funds reprogrammed to support a different project.
8.3 Street Related Water System Improvements (WW117R) CRP - N/A					
Ongoing project to replace water main, fire hydrants, water service lines, and system components prior to or in conjunction with street repaving.	\$64,537	\$9,182	\$55,355	Water system infrastructure replaced in conjunction with street paving.	Project completed.
8.4 Meter Replacement Program (WW120S) CRP - Q4 2021					
Ongoing project to replace water meters outlined by the meter replacement program.	\$2,569,910	\$27,077	\$2,542,833	Identified preferred vendor from RFP, Ferguson-Sensus. Contract negotiations continued through 2020. Preferred vendor is expected to start work in Q3 2021.	Project work partially completed, adopted as a new project in the FY 2021-2022 CIP.
8.5 Hydrant Replacements (WW520C) CRP - N/A					
Ongoing biennial project to replace aging and undersized fire hydrants in various locations throughout the Island.	\$300,000	\$0	\$300,000	Due to other Water CIP project workloads, this project was pushed out to next biennium. No work completed in 2020.	Project postponed, adopted as a new project in the FY 2021-2026 CIP.

CAPITAL IMPROVEMENT PROGRAM

FY 2020 PROGRESS REPORT

Project Title - Number - Capital Plan Type - Target Completion Date - Description	Approved 2020 Budget	As of 12/31/2020 Actual Expenditures	Funds Available	FY 2020 Progress	Comments
<i>- Completed projects highlighted in gray -</i>					
8.6 Water Component Replacements (WW521C) CRP - N/A					
Ongoing project to replace water system components including air-vacuum release valves, blow-offs, in-line valves, and pressure reducing valves as needed.	\$51,588	\$35,760	\$15,828	Retained a consultant to help prepare bid-ready documents to address improvements needed from the Fall 2019 Department of Health sanitary sewer inspection. Entire project, through construction, must be complete by	Project postponed, adopted as a new project in the FY 2021-2026 CIP.
8.7 Reservoir Generator (WW522R) CRP - Q4 2019					
Replace the back-up power generator for the reservoir booster pump station, the emergency well at Rotary Park, and booster chlorination station.	\$176,919	\$88,473	\$88,446	Design work continued through 2020. Added additional items to design for relocating the diesel tank replacing the automatic transfer switch. Design will be complete Q2 2021 with the project going out to bid for construction later in 2021.	Project funds carried forward and will be completed in FY 2021.
8.8 Booster Chlorination Station (WW535D) CRP - Q4 2019					
Construct a booster disinfection system to reduce the risk of future water system contaminations, a project identified by the 2014 Boil Water Advisory long-term action plan.	\$1,080,769	\$188,701	\$892,068	Entered agreement with consultant for design in July 2020, with 50% design submitted to City in November. Design will continue thru Q2 2021 with optimization strategies, including hydraulic modeling to assist the design of the booster chlorination station.	Project funds reprogrammed to support a different project.
8.9 SCADA System Upgrade (WW713T) CRP - Q4 2024					
Design and replace Supervisory control and data acquisition (SCADA) systems including obsolete Remote Terminal Units (RTU's) at pump stations and reservoir and replace the Human-Machine Interface (HMI) at the maintenance building to provide the ability to monitor and control critical water and sewer utilities.	\$1,819,075	\$371,542	\$1,447,533	Project to upgrade the 5 variable frequency drives at the Reservoir Booster Pump Station was completed. Consultant worked on design and programming for the water sites and coordinated SCADA with the Booster CL2 design. Design specs and bid-ready documents were prepared and the project was bid in December 2020. Construction of the water sites are anticipated to finish in Q3 2021. Programming, design, operational control and communication strategies will continue into 2021.	Project work partially completed, adopted as a new project in the FY 2021-2026 CIP.
8.10 Water System Improvements at Main 82nd and Forest Ave (WW716R) CRP - Q3 2021					
Replace 4-inch and 6-inch cast iron water mains with 8-inch ductile iron water mains, along with fire hydrants, water service lines, and other water system components at 82nd Avenue and Forest Avenue.	\$122,000	\$0	\$122,000	Same as the Hydrant Replacement project (WW520C), this project was pushed out to the 2023-2024 biennium due workload priorities in 2020.	Project canceled.
8.11 Water System Improvements at Main SE 22nd Street (WW717R) CRP - Q3 2019					
Replace 6-inch cast iron and 1.5-inch galvanized iron water mains with 8-inch ductile iron water main, along with fire hydrants, water service lines, and other system components.	\$212,392	\$612	\$211,780	Construction completed in 2019.	Project completed.
8.12 Water System Improvement at Main 87th and 88th Ave SE (WW718R) CRP - Q3 2020					
Replace 6-inch cast iron with 8-inch ductile iron water mains, along with fire hydrants, water service lines, and other water system components.	\$1,136,689	\$421,319	\$715,370	Combined with water main project WW914R, the 2020 Water System Improvements completed in October include replacement and installation of 1,390 linear feet of water main, 8 fire hydrants, and 33 water services.	Project completed.
8.13 Water System Improvement at 82nd Ave SE Watermain N of 24 (WW913R) CRP - Q3 2021					
Replace the 6-inch cast iron with 8-inch ductile iron water mains, along with fire hydrants, water service lines, and other water system components.	\$110,000	\$94,330	\$15,670	Survey and design work began September 2020 with 75% of design submitted in November 2020. Scope of work includes replacing and installing water mains, water services, and fire hydrants on 82nd Ave SE, 81st Ave SE, and SE 24th St between 80th and 82nd Ave SE. Final design anticipated in Q2 2021 with construction planned for Q3 2021.	Project funds reprogrammed to support a different project.

CAPITAL IMPROVEMENT PROGRAM

FY 2020 PROGRESS REPORT

Project Title - Number - Capital Plan Type - Target Completion Date - Description	Approved 2020 Budget	As of 12/31/2020 Actual Expenditures	Funds Available	FY 2020 Progress	Comments
<i>- Completed projects highlighted in gray -</i>					
8.14 96th 97th Ave and SE 34th Main (WW914R) CRP - Q3 2019					
Replace 4-inch and 6-inch Cast Iron (CI) with 8-inch Ductile Iron (DI) mains, along with fire hydrants and other water system components. Abandon a section of 6-inch CI main and transfer water service lines to a second parallel water main.	\$333,464	\$257,362	\$76,102	Combined with water main project WW718R, the 2020 Water System Improvements completed in October 2020 include replacing and installing 1,390 linear feet of water main, 8 fire hydrants, and 33 water services.	Project completed.
8.15 Abandon Watermain at First Hill (WW915X) CRP - Q4 2020					
Abandon a 12-inch cast iron (installed 1955) redundant water main between the water reservoir and First Hill and transfer water service to an existing 16-inch water main that runs parallel to it.	\$200,000	\$0	\$200,000	Abandonment of this water main involves a complicated water main abandonment/replacement near reservoir. Due to scale of the project, staff determined a larger planning effort was needed. Upcoming water modeling in Q2 2021 will provide direction for future planning.	Project canceled.
8.16 Abandon Watermain to East Mercer Way (WW916X) CRP - Q2 2019					
Abandon a redundant 16-inch/12-inch water main parallel to a 16-inch supply line from East Mercer Way, through the "canyon", to east of the reservoir site.	\$75,000	\$0	\$75,000	This work was included in the scope of work in the Booster Chlorination System project (WW535D) which design/survey started in July 2020. The approved budget of \$75,000 for this project was not used.	Project funds reprogrammed to support a different project.



AB 5850

Capital Improvement Program

FY 2020 Year-end
Progress Report

May 4, 2021

Agenda

- ❑ Brief Overview
 - ❑ Capital Program
 - ❑ Funding Strategy
- ❑ Progress in FY 2020
- ❑ Questions



CIP Overview

- ❑ Strategic financial plan to acquire, expand, or rehabilitate public infrastructure.
- ❑ Core component of the biennial budget.
- ❑ Capital budget set for two years, with six-year perspective.
- ❑ Element of CIP is the TIP – reviewed and approved annually.



Overview – existing vs. new?

Capital Reinvestment Plan

(CRP)



Preserve existing infrastructure.

Capital Facilities Plan

(CFP)



New capital assets.



Overview – capital project categories

Project Categories (\$ in millions)	2020 Approved Projects	Completed in 2020	2020 Approved Budget	2020 Actual Expenditures
Parks, Recreation, and Open Space	13	3	\$1.35	\$1.51
Streets, Pedestrian, and Bicycle Facilities	18	11	2.40	1.55
General Government				
Vehicles & Equipment	6	2	0.90	0.73
Buildings Reinvestment	9	1	0.87	0.47
Technology	16	11	0.57	0.52
Sewer Utility	16	4	3.39	0.89
Storm Water Utility	16	11	1.03	0.63
Water Utility	16	4	5.81	1.55
TOTAL	110	47	\$16.32	\$7.86



CIP Funding Strategy

Supporting Funds	Revenue Sources	Types of Projects
Capital Improvement Fund	REET, grants, contributions, property tax, debt service.	Open space vegetation management, public parks and buildings.
Street Fund	REET, fuel taxes, vehicle license fees, state funds.	Arterial & residential street maintenance, pedestrian and bicycle facilities.
Technology & Equipment Fund	General funds , utility funds, sinking funds.	Management software, security technology, GIS data collection.
Water Fund	Water rates, connection charges, earned interest.	New meters, water system maintenance and enhancements.
Sewer Fund	Sewer rates, connection charges, earned interest.	Pump station improvements, software system enhancements.
Stormwater Fund	Storm water rates, earned interest.	Storm water capture, repair and maintenance of storm water infrastructure.



I-976 Unconstitutional

- ❑ Restored Mercer Island Transportation Benefit District (est. 2014)
 - ❑ \$20 vehicle license fee supports transportation infrastructure.
 - ❑ Amounts to \$375,000 per year.

- ❑ Restored State's multimodal transportation shared revenues
 - ❑ Supports pedestrian and bicycle facilities infrastructure.
 - ❑ Amounts to \$34,000 per year.



FY 2020 Progress Summary

- ❑ Approved FY 2020 CIP budget is \$16.3 M.
- ❑ As of year-end, \$7.9 M spent.
- ❑ 110 active projects.
 - ❑ 37 on-going infrastructure maintenance projects.
 - ❑ 47 projects completed.



Questions

Prepared by

Matt Mornick, Finance Director

Jason Kintner, Chief of Operations/ Public Works Director





2021 PLANNING SCHEDULE

Item 17.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

NOTE - Regular Meetings begin at 5:00 pm from June 16, 2020 through December 31, 2021. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

MAY 18		DD	FN	CA	Clerk	CM
ABSENCES:		5/7	5/7	5/7	5/10	5/11
ITEM TYPE TIME TOPIC					STAFF	
STUDY SESSION						
60	AB 5872: Scoping Session on Town Center Parking Study				Jason Kintner/Sarah Bluvas	
SPECIAL BUSINESS						
CONSENT CALENDAR						
--	AB 5871: East Mercer Way Landslide Repair Bid Award				Clint Morris/Patrick Yamashita	
--	AB 5869: City Facility Security Upgrades				Jason Kintner/Zach Houvener	
REGULAR BUSINESS						
30	AB 5873: Code of Ethics Revisions (Ordinance No. 21C-10, Second Reading)				Jessi Bon/Bio Park	
30	AB 5870: City Council Rules of Procedure Amendment, Resolution No. 1597				Deb Estrada	
60	AB 5874: First Quarter 2021 Financial Status Report & 2021-2022 Budget Amendments (Ord. No. 21-10)				Matt Mornick	
60	AB 5868: Luther Burbank Dock and Waterfront Concept Design Recommendation from PRC				Ryan Daly Paul West	
30	AB 5876: Mercerdale Park Playground Appropriation Request				Jason Kintner	
EXECUTIVE SESSION						
to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i)						

JUNE 1		DD	FN	CA	Clerk	CM
ABSENCES:		5/21	5/21	5/21	5/24	5/25
Legal Notice:						
ITEM TYPE TIME TOPIC					STAFF	
STUDY SESSION						
30	AB xxxx: Town Center Discussion HOLD				Jeff Thomas/Sarah Bluvas	
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: King County Sewer North Mercer Enatai Interceptor Interagency Agreement				Jason Kintner	
	AB xxxx: Bid Award: 2021 Arterial and Residential Street Overlays				Clint Morris Jason Kintner	
REGULAR BUSINESS						
60	AB xxxx: Public Hearing Continued from May 4: Adoption of 2022-2027 Six-Year Transportation Improvement Program (TIP)				Matt Mornick Patrick Yamashita	
30	AB 5875: Potentially Dangerous Dog Ordinance (Ord. No. 21C-04 First Reading)				Bio Park	

60	AB xxxx: Board & Commission Annual Appointments	Deb Estrada
60	AB xxxx: Development Code Amendment ZTR19-004 Small Cell / Wireless Facilities (Ord. No. 21C-xx First Reading)	Jeff Thomas/Alison Van Gorp
	AB xxxx: Mercer Island School District Easement Encroachment	Patrick Yamashita
	AB xxxx: Hold for YFS Levy Discussion	Jessi Bon
EXECUTIVE SESSION		
to review the performance of a public employee pursuant to RCW 42.30.110(1)(g)		

JUNE 15		DD	FN	CA	Clerk	CM
ABSENCES:		6/4	6/4	6/4	6/7	6/8
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
	AB xxxx: Hold for discussion of American Rescue Plan Funds					
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: Potentially Dangerous Dog Ordinance (Ord. No. 21C-04 Second Reading)				Bio Park	
REGULAR BUSINESS						
30	AB xxxx: Development Code Amendment ZTR19-004 Small Cell / Wireless Facilities (Ord. No. 21C-xx Second Reading)				Jeff Thomas/Alison Van Gorp	
5	AB xxxx: City Council Voting Delegates for the 2021 AWC Business Meeting				Benson Wong	
30	AB xxxx: Emergency Medical Transport Policy Update				Matt Mornick/ Jeff Clark	
EXECUTIVE SESSION						
to review the performance of a public employee pursuant to RCW 42.30.110(1)(g)						