



CITY OF MERCER ISLAND

REVISED CITY COUNCIL MEETING - SPECIAL

Monday, November 4, 2019 at 5:30 PM

CITY COUNCIL:

Mayor Debbie Bertlin, Deputy Mayor Salim Nice,
Councilmembers: Lisa Anderl, Bruce Bassett,
Wendy Weiker, David Wisenteiner, and Benson Wong

LOCATION & CONTACT:

Mercer Island City Hall - Council Chambers
9611 SE 36th Street | Mercer Island, WA 98040
Phone: 206.275.7793 | www.mercergov.org

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 206.275.7793.

CALL TO ORDER & ROLL CALL, 5:30 PM

AGENDA APPROVAL

STUDY SESSION

1. AB 5622: Draft Aubrey Davis Park Master Plan Review and Discussion

Recommended Action:

No formal action required. Receive report and provide direction to staff for final plan development.

CITY MANAGER REPORT, 7:00 PM

APPEARANCES

CONSENT CALENDAR

2. Approve Accounts Payable Reports:

- A. Report for the period ending October 10, 2019 in the amount of \$354,296.48
- B. Report for the period ending October 17, 2019 in the amount of \$982,764.49
- C. Report for the period ending October 24, 2019 in the amount of \$408,929.23

3. Approve Certification of Payroll dated October 25, 2019 in the amount of \$817,157.33

4. Approve Minutes:

- A. Minutes of the September 17, 2019 Regular Meeting
- B. Minutes of the October 7, 2019 Special Meeting
- C. Minutes of the October 15, 2019 Regular Meeting
- D. Minutes of the October 25, 2019 Special Meeting

5. AB 5625: Due Diligence Costs for the City's Proposed Commuter Parking & Mixed-Use Project

Recommended Action:

- A. Authorize the City Manager to (a) Amend the professional services agreement with Aspect Consulting to provide additional site delineation work at the former BP/ARCO property; (b) Transfer \$56,855 from the Contingency Fund to the Town Center Parking Facilities Fund; and (c) Appropriate \$56,855 for additional due diligence and negotiation costs related to the environmental cleanup of the City's proposed commuter parking project, which will be reimbursed by known contaminator BP/ARCO.
- B. Authorize the City Manager to (a) Transfer \$6,200 from the Contingency Fund to the Town Center Parking Facilities Fund; and (b) Appropriate \$6,200 for additional property rental costs related to the City's proposed commuter parking project, which will be reimbursed by Sound Transit when the project is constructed.

REGULAR BUSINESS

6. AB 5615: SAMHSA Grants for Youth and Family Services Prevention Work

Recommended Action:

Authorize City Manager to accept the SAMHSA STOP and SPF grants and appropriate \$435,750 in grant funds for the 2019-2020 biennium.

7. ~~AB 5623: Sustainability Update – K4C Commitments~~ **Moved to November 19 Regular City Council Meeting**

8. AB 5621: Sales and Use Tax for Affordable and Supportive Housing

Recommended Action:

Suspend the City Council Rules of Procedures Section 6.3 requiring a second reading or an ordinance and adopt Ordinance No. 19C-16 enacting a sales and use tax for affordable and supportive housing and amending Section 4.15 MICC.

9. AB 5620: Update Business and Occupation Tax Municipal Code Language

Recommended Action:

Suspend the City Council Rules of Procedures Section 6.3 requiring a second reading of an ordinance and adopt Ordinance No. 19C-18, amending Chapter 4.10 of the Mercer Island City Code related to business and occupation tax.

10. AB 5624: 2020 Comprehensive Plan Amendment Docket

Recommended Action:

The Planning Commission recommends that the City Council:

- A. Adopt Resolution No. 1569 establishing the 2020 Comprehensive Plan amendment final docket; and
- B. Direct Community Planning and Development staff to delay the “review and report back on the 2017 Residential Development Standards code amendment” until 2021.

OTHER BUSINESS

11. Planning Schedule

12. Councilmember Absences & Reports

EXECUTIVE SESSION (90 Minutes)

- A. To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 60 minutes.
No action will be taken.
- B. For planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b) for approximately 30 minutes.
No action will be taken.

ADJOURNMENT



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5622
November 4, 2019
Study Session

AGENDA BILL INFORMATION

TITLE:	AB 5622: Draft Aubrey Davis Park Master Plan Review and Discussion	<input checked="" type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Discuss revisions presented and provide staff direction for a final version of the master plan	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT OF:	Parks and Recreation	Ryan Daly, Interim Parks & Recreation Director
COUNCIL LIAISON:	n/a	
EXHIBITS:	<ol style="list-style-type: none"> 1. City Council Consolidated List of Questions and Comments 2. Summary of Plan Development 3. Trail Width Survey 2019 4. Map of Average Trail Width 	
CITY COUNCIL PRIORITY:	2. Prepare for Light Rail and Improve Mobility	

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

This agenda bill is a continuation of the discussion on the draft Aubrey Davis Master Plan (“ADMP”) that took place at the October 15, 2019 Study Session (see [AB 5613](#)). It provides responses to Council questions (Exhibit 1) and reiterates recommended revisions to the ADMP for Council’s consideration. Adjustments or modifications proposed by the City Council will be incorporated into a revised draft ADMP that the City Council will consider for adoption on November 19.

PLAN EVOLUTION

At the October 15 Study Session, Council inquired about how and when certain elements of the plan came to be included. Staff have assembled a table (Exhibit 2) to show the development of the four main elements of the draft ADMP. It should be noted that there has only been one complete version of the plan to date. It is available in the notebooks provided to Council on October 8 and as Exhibit 1 in AB 5613 (www.mercergov.org/files/AB5613.pdf) from the October 15, 2019 Study Session.

The draft ADMP was developed with significant input from the community. Planning for the ADMP began in the fall of 2018 with project **scoping** based on input received from an initial community survey (launched August 1 and completed October 9, 2018) and four public forums (9/25/2018, 10/25/2018, and 11/8/2018, and 11/29/2018). The planning team (which includes staff from multiple City departments, members from

the Washington State Department of Transportation (“WSDOT”), and the project consultant team HBB) developed draft products to characterize how people currently utilize the park and what park amenities or uses could be included in the final plan.

Products received through initial community engagement opportunities were presented in a second phase of **vision and goals** at Open House #1 on February 28, 2019 and in a concurrent online survey. City Council previewed these products at its January 15, 2019 Study Session. The planning team then developed a set of **concept alternatives** for ideas that had been gathered. Most of these concepts were not supported based on the public feedback received through Open House #2 on April 23, 2019 and in the concurrent online survey. Staff reported this to City Council at its July 16, 2019 Study Session.

During the Study Session Council provided the planning team input on several critical questions that led to **preferred alternatives** for the plan. The planning team incorporated the preferred alternatives into the **draft master plan** that is currently under consideration.

TRAIL WIDTHS

The current width of the Mountains to Sound trail varies through different sections of the park. Some early diagrams showed the existing width as ten feet, which was questioned in public comment. To confirm the existing trail widths, staff measured the width of the paved trail in July and August 2019 (see Exhibit 3) in 100’ increments.

The average width of the existing Mountains to Sound Trail is approximately 12’ wide west of Mercer Island Town Center and is approximately 11’ wide east of Town Center to SE 35th Street and North Mercer Way. The trail eastward to the East Channel Bridge averages less than 10’ wide because of various physical constraints. Town Center was omitted from the survey because of transportation planning efforts that are studying multi-modal integration there. Exhibit 4 illustrates the width of the trail for the sections of trail listed below.

Section of Trail (west to east sequence)	Number of measurements	Average pavement width
Eastern High Rise to West Mercer Way	13	12’7”
West Mercer Way to Restroom	16	12’4”
Restroom to 76 th Ave SE	15	12’7”
Island Crest Way to Shorewood Drive	29	11’0”
Shorewood Drive to North Mercer Way	20	10’11”
North Mercer Way to East Mercer Way	14	9’10”
East Mercer Way to East Channel Bridge	7	9’8”

ADA REQUIREMENTS

The draft ADMP proposes several new trails that would comply with the Americans with Disabilities Act (ADA) through the Architectural Barriers Act (ABA) standards which have been adopted for outdoor recreation facilities. Neither the City nor WSDOT is required to bring existing facilities up to these standards as they currently exist. Normal maintenance and minor repairs do not trigger ADA compliance.

However, repair or replacement work that requires City building permits or WSDOT review will prompt ADA review. At that time, the extent of the work will determine the requirement for ADA accommodations. For example, a project that continues to keep the facility for the same use at the same location, will likely result in ADA improvements limited to that facility only (e.g. changing restroom fixtures with any upgrades to the

existing restroom structure or installing an ADA ramp with ADA accessible playground elements when the playground equipment needs to be replaced). A project that changes the use of the facility or results in a substantially new facility could generate a more comprehensive set of ADA accommodations (i.e. including accessible routes from designated ADA parking stalls with a redesign of the tennis court or basketball court areas). These types of improvements have been included in the ADMP but does not constitute a comprehensive ADA analysis of accessibility needs in the park (this will be completed as part of the City's ADA Transition Plan scheduled for 2020).

RECOMMENDED REVISIONS TO THE DRAFT ADMP

The following sections include specific elements of the draft ADMP that have been revised and recommended for Council consideration as part of the draft plan. The following remain identical to AB 5613 which was presented on October 15, 2019.

Planting Character

The draft ADMP includes three plant palettes as options for park areas that are to be replanted: Northwest feel, Ornamental and Sensory. Public input was sought to help identify a preferred plant palette. Input received included the following:

- The natural character of the park remains a strong community value.
- Open House #3 input was varied regarding the three plant palettes presented. No particular palette was identified as a clear preferred option.

Staff recommends specifying the "Northwest feel" palette as primary for the park and that ornamental and sensory plant palettes can be incorporated into specific project designs (e.g. playground accent plantings) or in conjunction with arts/placemaking initiatives.

Water Conservation

The draft ADMP includes two recommended options for conserving water in passive use lawn areas (non-athletic fields): 1) letting grass "brown out" in late summer and 2) converting lawn to a meadow plant mix and watering infrequently. Input received included:

- Lower maintenance meadows: almost half of Open House #3 survey respondents (21) identified lower maintenance meadows as preferred. Some comments questioned whether this would work long-term.
- Brown out lawns: Thirteen (13) Open House #3 survey respondents preferred simply shutting off water and letting lawns go brown during the summer. However, some comments received did not favor this approach.

A third option is to continue watering existing lawn areas (current practice) at current service levels. Ten (10) Open House #3 survey respondents preferred to be maintained to the current levels. **Staff's recommendation is to include all strategies in the ADMP.** Operationally, a brown out lawn strategy is recommended to be implemented on a trial basis in one or two of the water conservation areas identified in the plan. This will consist of turning off specific zones and/or sprinklers mid-summer. Following the trial, staff will evaluate results and solicit public input. This method will be implemented in 2020 following adoption of the plan.

The draft Plan also recommends the installation of lower maintenance meadows in one or two of the water conservation areas. Implementation of this recommendation will require capital funding. Water conservation trials will include temporary signage explaining the project and request public input regarding the results.

Trail Width (Revision of Label Only)

The draft ADMP has placeholders for two schematic trail cross sections which specify the width of the paved trail and the adjacent shoulders. The sketches used in earlier plan versions will be replaced by photographic representations in the revised version of the ADMP. The following input was incorporated into the draft Plan recommendation:

- Public opinion is split on preferred trail width of the Mountains to Sound Trail. Many comments in Open House #3 expressed support for a 14-foot trail width in anticipation of potential changes to AASHTO (American Association of State Highway Transportation Officials) standards. This balances input received at previous open houses in support of keeping the trail at its current width through the Lid Park.
- The trail east of Island Crest Way would be widened by one foot to a 12-foot width (where possible) as proposed in the King County Sewer project to incorporate WSDOT's recommended trail width standards. The trail through the Lid Park is currently 12 feet wide and would remain this width going forward. Early in the planning process, this trail section was incorrectly identified as 10 feet wide. A Parks and Recreation Department survey confirmed that the trail is 12 feet wide through the entire Lid Park, varying only by inches.
- In both cross sections, the plan calls for two-foot clear zones or shoulders to be constructed or reestablished. The area of the trail rebuilt by the King County Sewer project will include two-foot-wide crushed rock shoulders on both sides of the trail. These shoulders will be allowed to grow grass, moss, or groundcovers to create a transitional edge on the sides of the trail that is walkable, does not impact necessary sight lines, and is free of overhanging vegetation.
- The majority of the trail is a WSDOT facility. If it is ever rebuilt, the trail will need to adhere to WSDOT standards at the time of design. WSDOT retains final approval authority over any trail reconstruction on its property.

Staff recommends maintaining the current trail cross sections as presented in the preliminary draft ADMP. In addition, change the width label for the Lid Park from "existing width" to "12 feet" to be factually correct and consistent with the width on the eastern section of trail.

Trail Ballfield Conflict Zone

The area directly east of 72nd Avenue SE near the restroom was identified repeatedly as a congestion area for trail and ballfield users. The draft ADMP proposes two solutions: 1) a multimodal plaza and 2) a cycling bypass trail behind the restroom.

- The trail behind the restroom received overwhelming support. This new trail option would channel cyclists behind the restroom. Twenty-six (26) respondents voted in favor through the Open House #3 survey.
- The multimodal plaza received limited support. This option would separate trails but provide a mixing zone in a plaza near the restroom. Six (6) respondents favored this through the Open House #3 survey.
- It is important to note that a trail behind the restroom would displace the maintenance facility currently used for the park. The feasibility, cost, and operational impact of relocating that facility have not been evaluated. Loss of this facility would significantly impact operational efficiency.

Staff's recommendation is to keep both options in the final draft plan as further analysis of the two options, including updated costs, and impacts to park maintenance operations are needed.

Soft Surface Trails (No Revision)

Separating cyclists and pedestrians is a consistent request of the ADMP. Two sections of soft surface trail will tie together the proposed ADA access routes and create an accessible pedestrian through-route in the center of the Lid Park. These trails will provide an alternate ADA accessible walking route in high-speed sections of the trail and increase separation of walkers and cyclists. Input regarding these soft surface trails include:

- The pedestrian path to tennis courts (from the basketball courts) was supported by seventeen (17) Open House #3 survey respondents.
- The pedestrian path along the trail (from ballfield area to underneath 72nd) was strongly supported by twenty-five (25) Open House #3 survey respondents.
- Six (6) Open House #3 survey respondents chose “neither” as their preference.

Staff’s recommendation is to retain the Soft Surface Trails in the ADMP.

New Restroom

The draft ADMP includes a restroom at the playground off West Mercer Way. It was sited in this location because utilities needs are more challenging to acquire near the Lid C field. Input regarding the new restroom includes:

- The new restroom location near West Mercer Way received support and no opposition at the Open House.
- Some commenters prefer a restroom location at the Lid C soccer/lacrosse field across West Mercer Way.
- While more people use the Lid C area in general, water and sewer utilities are particularly challenging in this area. A restroom in the Lid C location may require pumping of sewage to connect with the sewer utility infrastructure in this area.

Staff recommends amending the ADMP to consider the feasibility of both locations in early design. Staff proposes that the final location of the restroom be developed concurrently or subsequent to a new West Mercer Way crosswalk between the field and the playground.

Dog Off-Leash Area

The draft ADMP includes a fenced off-leash area at “The Stacks” east of the tennis courts. Currently off-leash dogs run at “The Stacks” regularly. This activity in the vicinity of a multi-use trail presents a safety concern that needs to be addressed. Appropriate fencing along this area of the trail would help restrict dogs from wandering onto the trail and allow dogs who don’t respond to the owners’ voice control the opportunity to use this area of the Park while off leash. Input received regarding this project include several comments from the Open House that were critical of a fenced off-leash area, while other dog owners have previously expressed a desire to have a fenced area for dogs.

As proposed, the recommendation is to retain this project in the final draft plan. This project would include extensive public input in early design phase.

COST ESTIMATING AND PRIORITIZATION

At the October 15 Study Session, the draft ADMP included prioritization of projects. Criteria for prioritization of these projects essentially mirrors the criteria used in the City’s Capital Improvement Program (CIP). Based on feedback from Council on October 15, staff has added safety as a first priority criterion. The prioritization is as follows:

- (1) Highest Priority – Projects that are **critical** to be done right away in order to maintain existing infrastructure and projects that address urgent safety issues. Postponing this project would require a higher level of effort and would be at an overall greater cost to the City in future years.
- (2) Second Level of Priority – If funding is available, it is recommended that this project be done in the biennium. However, it is not critical and, if need be, could be postponed to a later year.
- (3) Third Level of Priority – Projects for which there is strong support from the City Council or a group of citizens. However, the project is not critical to the maintenance of the City’s infrastructure.

During the City’s biennial budget process, projects in the ADMP will be considered by City Council alongside any other capital needs that staff may identify for the available funding. Inclusion in the ADMP does not imply that a project will be funded.

In addition, the City expects to receive a Washington State Department of Commerce grant in 2019-2020 for Aubrey Davis Park trail safety and accessibility improvements. The ADMP will be used to propose the use of that funding as well as for the development of future CIP budgets. The allocation of those funds will be considered by City Council in conjunction with the budget adjustment needed to expend the grant.

LOOKING AHEAD - ADOPTION OF THE PLAN

With City Council’s direction, staff will revise the preliminary draft ADMP. If revisions do not result in new impacts, no additional environmental reviews should be needed. The planning team will return on November 19 with a revised draft ADMP and a resolution for adoption.

Meanwhile, the planning team will be in conversation with WSDOT Northwest Region about that agency’s process for approval of the ADMP. The adopted plan will become a key tool for renegotiating the City’s maintenance agreements with WSDOT. WSDOT staff have indicated their interest in starting this process in early 2020.

RECOMMENDATION

No formal action required. Receive report and provide direction to staff for final plan development.

**Draft Aubrey Davis Park Master Plan
City Council Consolidated List of Questions & Comments**

Updated: October 29, 2019, 10am

#	Section	City Council Question or Comment	Response/Revision
1	General	What does ADA require for the projects proposed in the plan? It might be useful to include a discussion of this in the plan.	The ADMP proposes several new trails that would comply with the Americans with Disabilities Act (ADA) through the Architectural Barriers Act (ABA) standards that have been adopted for outdoor recreation facilities. Neither the City nor WSDOT is required to bring existing facilities up to these standards as they currently exist. Normal maintenance and minor repairs do not prompt ADA compliance. However, work that generates City building permits or WSDOT review will necessitate ADA review. At that time, the extent of the work will determine the requirement for ADA accommodations. For example, a project that continues to keep the facility for the same use at the same location will likely result in ADA improvements limited to that facility only (e.g. changing restroom fixtures with any upgrades to the existing restroom structure, or installing an ADA ramp with ADA accessible playground elements when the playground equipment needs to be replaced). A project that changes the use of the facility or results in a substantially new facility could trigger a more comprehensive set of ADA accommodations, like including accessible routes from designated ADA parking stalls with a redesign of the tennis court or basketball court areas. These types of improvements have been included in the ADMP, but the ADMP does not constitute a comprehensive ADA analysis of accessibility needs in the park.
2	Public Engagement Pages 32-33	There has been minimal public involvement in this phase of the plan development.	Since the planning process kicked off in 2018, community input has been solicited through four (4) public forums, three (3) open houses, four (4) surveys, four (4) City Council study sessions, various park pop-ups, and numerous meetings with a variety of community groups. In addition, the online component of Let’s Talk and email correspondence to staff throughout the process has provided significant opportunities for community input on the Plan.”

			<p>PRIOR COUNCIL REVIEW</p> <ul style="list-style-type: none"> • November 21, 2017: Discussed the scope and process of the ADMP (see AB 5357). • October 23, 2018: Reviewed preliminary trail sections for the portion of the Mountains to Sound Trail affected by the King County North Mercer Sewer Interceptor Project (see AB 5489). • January 15, 2019: Previewed the preliminary site analysis, draft planning goals, and a summary of community input, which involved the first Online Survey, prior to Open House #1 (see AB 5525). • July 16, 2019: Provided staff direction on preferred alternatives to be included in the draft ADMP (See AB 5563). <p>DRAFT ADMP SUBMITTED</p> <ul style="list-style-type: none"> • The preliminary draft master plan was first available to the public on 9/9/19 when it was posted for SEPA review and linked on the City’s Let’s Talk webpage. • The draft plan was presented to the public at Open House #3 on 9/23/19. Over 50 people attended and 41 survey cards were received. The same plan and information were made available in an online survey format from 9/23/19-10/1/19. Thirty-one people responded to the survey. • The complete draft plan has been available on Let’s Talk since 10/9/19. Two City Council study sessions are providing additional opportunity for review of the details of the draft plan prior to Council adopting the plan.
3	Vegetation Page 37	<p>The three characters/styles are shown on page 37 – (i) <i>Northwest Feel</i>, (ii) <i>Ornamental</i> and (iii) <i>Sensory</i>. When does a decision on which character to adopt need to be made? Who is the ultimate decision-maker on which character?</p>	<p>In the current agenda bill staff is proposing that the <i>Northwest Feel</i> character be primary for the park and that the other palettes be included for specific purposes such as accent plantings and art/placemaking opportunities.</p> <p>Using <i>Northwest Feel</i> palette would not require any additional input. Using the other palettes would likely be part of an individual project that would be subject to public input, and feedback on the landscaping would be solicited prior to implementation.</p>

4	Vegetation Page 37	<p>Three options are laid out on page 37, but in the Agenda Bill it says that there are only two recommended options. Which of the three options that are laid out is <u>not</u> recommended and why not?</p> <p>Did the community voice a preference for one option over others?</p> <p>When does a decision on which option to adopt need to be made?</p> <p>Can the final Plan have one or more options to be selected later?</p>	<p>This discrepancy is an error. The plan offers three options for managing “non-active recreational” grass. The agenda bill also refers to two water conservation options.</p> <p>All three options for managing “non-active recreational” grasses are recommended for the plan. The meadow option was the strong preference in the feedback we received. It should be noted that this is also a higher cost option.</p> <p>Regarding the two water conservation options, staff’s recommendation is to include both options in the final plan and solicit feedback from the public before these options are deployed more widely. Council would be informed of the results and outcomes of the pilot projects before a larger implementation. Larger implementation would likely impact the level of service for the park and would be a policy decision for the Council.</p>
5	Vegetation Page 37	<p>Of the Non-active Recreational Areas that might be used on a trial basis for water conservation, i.e., brown out, what criteria will the staff used for selecting one or more Non-active Recreational Areas? Visibility by users? Usage?</p>	<p>For a trial basis, smaller areas (approx. ¼ acre) that were accessible and conducive to public engagement would be selected. High usage areas (such as places where people run their dogs) would likely not be impacted for the trial/pilot project areas.</p>
6	Trail Page 39	<p>What happens if the current width of the trails on MI do not meet the WSDOT standards, e.g. east corridor? Do the WSDOT standards provide exceptions that cover the east corridor and the physical constraints?</p>	<p>WSDOT is able to provide exceptions to its standards. The agency is not obligated to upgrade trails that met trail standards at the time of their construction until the trail is rebuilt in some way. The King County sewer project will be restoring the trail to existing widths in some areas due to site constraints, as approved by WSDOT.</p>
7	Trail Page 39	<p>What happens if WSDOT adopts the AASHTO width requirements in the future? Will the Plan have to be amended upon that adoption? Or, should the Plan state that the trail widths will be the width required by WSDOT, as amended?</p>	<p>The draft plan states: <i>Master Plan projects that involve WSDOT property and/or facilities shall be designed to WSDOT standards that are current at the time of the project’s design.</i> Pages 39, 42-44. No further amendments are needed.</p>
8	Trail Page 39	<p>What is a 2’ clear zone (Lid Park section versus a 2’ shoulder (East Corridor section)?</p>	<p>The edges of the multi-use trail must have 2’ clear zones on either side per WSDOT standards. The edge surface material must provide structural support for the trail edge as well as be clear of overhanging vegetation.</p>

			<p>In the East Corridor, the clear zone is specified as a gravel shoulder. In this section, there is no viable alternative pedestrian route to the trail. The gravel shoulder provides a walkable surface as a refuge for foot traffic. In the Lid Park section, the plan is less specific about the surfacing of the clear zone. Pedestrians have options for other places to walk. The clear zone in these areas can be constructed to support the growth of grass or other low walkable groundcover vegetation.</p> <p>In practice, the gravel shoulders in the East Corridor would eventually accumulate organic debris and support low groundcover vegetation.</p>
8	Trail	What part of the trail is <u>not</u> a WSDOT facility? (see last bullet on page 4 of the AB).	Most of the trail from 76 th Ave SE to Island Crest Way is in City-owned right-of-way.
9	Trail	Are there ADA considerations that can only be addressed with a trail that is wider than the WSDOT requirements?	Not to staff's knowledge. It is unknown at this time where it would exceed WSDOT's requirement for multi-use trails.
10	Trail	To address the concern about the speed of some cyclists on the Lid, what kind of additional signage and calming designs are being considered?	Appendix F, the 2016 Toole Design Group report on bollards outlines some examples of traffic control at intersections. Staff have discussed texture or paint surfaces, icons on the pavement, etc. These are design questions that are not addressed currently at this level of planning, but will be included as projects move forward with design.
11	Trail Page 40	Is the intent that the adopted final Plan only have one of the two options, or can the final Plan have both options? After the final Plan is adopted, is there a requirement that one of the options will be adopted?	Staff have proposed that both options advance to the pre-design/pre-conceptual stage for further analysis. Questions about cost and relocating the maintenance facility need to be fully vetted before a decision on the final option is made.
12	Trail Page 40	What happens if it the cost of moving the Maintenance Facility and the loss of operational efficiency is determined to be too high? Does that mean that the multimodal plaza is adopted, or does the community go back to the drawing board? Does the multimodal plaza currently require cyclists to dismount? If dismounting is not required, should it be?	If the cost of moving the maintenance facility is too high, it is likely the multimodal plaza will move forward to design as the most feasible option. There has been no talk of requiring cyclists to dismount. That could be considered. It is generally considered wise to only implement regulations that have a chance of being enforced. Requiring cyclists to dismount could be a challenge for compliance and enforcement which could create more confusion and conflict.
13	Trails Page 41	Soft Surface Trails. Does the ADA require one or both of these soft trail proposals if improvements to the ADP tennis courts are made?	There is no foreseeable requirement scenario for either of these trails. These are proposed to create a continuous pedestrian route through the central Lid Park. They make use of an ADA route that likely would be required for basketball court reconstruction. The primary purpose of

			these trails is to provide walkers an alternative to the main multi-use trail. The likely ADA accommodation from tennis court reconstruction would be an ADA path to parking on SE 22 nd Street.
14	Trail Page 44	I would like to understand the trail lighting concept more.	The section of the Mountains to Sound Trail between the Luther Lid and Shorewood Drive is shaded by high retaining walls to the south. It is dark in the winter. Pedestrians use this trail as the most direct route between Shorewood and Town Center. Staff have had requests for lighting that section of trail to improve visibility for both pedestrians and cyclists. There have been no design concepts discussed for this improvement. The most likely solution would be overhead lights on poles. Bollard lighting is usually used for wayfinding in the dark. It does not provide adequate illumination of trail users.
15	Park Improvements Page 45	New Restroom. There are always safety concerns related to public restrooms. Are there any safety concerns particular to this proposed restroom?	Yes, public restrooms always have security and safety issues. Visibility is the primary factor to consider. We propose to employ CPTED (crime prevention through environmental design) principles and work with the Mercer Island Police Department to reduce this risk.
16	Arts Pages 48-49	How does the Arts and Culture Vision reconcile with the taking of part of Gretta Hackett Sculpture Gallery for the Tully's development?	The draft plan states: <i>"The master plan has not analyzed recreational needs and opportunities in the Town Center portion of the park. This area is currently subject to transportation planning efforts initiated by light rail. The result of this process shall be that the Town Center portion of the park provides equal or greater environmental, cultural and recreational functions as compared to what currently exists."</i> Pages 42 & 46.
17	Project Implementation Page 52	Project Implementation section (starting on page 52) should provide more information and clarity, e.g. projected costs are a snapshot that will be updated periodically and none of these projects are "mandatory."	Staff is not committing to updating all costs on an ongoing basis (annual), just the costs for projects that make it into the CIP six-year plan. Staff will clarify that in the plan revision. Staff will also clarify that including a project in the plan does not imply that the City will fund that project or give it special priority. Capital projects in the plan will be considered for funding as part of the biennial budget process. The exception to this would be opportunities for external funding that would be dedicated specifically to the park or a specific project in the master plan. Donations or grants could be received outside of the biennial budget process with City Council approval.
18	Project Implementation	I don't recall if there is language currently in the Plan that discusses the process by which parts of	There is not language in the plan that discusses what kind of project engagement there will be moving forward. We propose some here for

	Page 52	the Plan will be implemented and how many "touches" the public will have from the final Plan to actual implementation/installation of some of the Projects to weigh in. Again, there seems to be some misconception that once the Plan is adopted the Projects are approved. If there isn't a process section in the Plan then one should be considered.	<p>addition to the revised plan for November 19. Our recommendation is threefold:</p> <ol style="list-style-type: none"> 1. Projects that generally keep the existing character and function of the park do not need additional public input and decisions would be made at the director level once Council has approved the budget for them (e.g. landscape renovation, field drainage projects). 2. Projects that are minor modifications to maintain or enhance existing functions (e.g intersection improvements, improved shoreline access, water conservation) would have one round of outreach and input in early design with updates posted on social media and Let's Talk. Decisions would be made at the City Manager level after Council approves the budget for them. 3. Projects that are major modifications involving extensive design or are new facilities (e.g. dog off-leash area, restroom conflict zone trail reconfiguration) would provide the public multiple chances for input with a Let's Talk page and full social media coverage. City Manager would advise Council of project progress and ask for input at critical stages. <p>These criteria can be added to the revised plan for November 19.</p>
19	Project Implementation Page 52	Add safety to the prioritization criteria.	A revision to the criteria is proposed in AB 5622. It adds the sentence: <u>"This includes projects that address urgent safety issues"</u> to the highest priority criteria.
20	SEPA checklist	In the supplemental sheet of the City's SEPA application (page 14 of the AB) in response to question 1 at the top of the page it says that if "all projects in the proposal are developed, a 0.8% increase in impervious surfaces will result." If the trails are widened to 14', do you know what the percentage increase might be?	There are a lot of variables behind this question that make answering it very difficult. Per your question, we used the trail width survey and calculated a rough additional square footage for all sections of trail to increase to 14' width (excluding 76 th to ICW). That number was 31,225 square feet. That represents an additional 0.8% increase in impervious surface, creating a total increase of 1.6% over current conditions.

ADMP Summary of Plan Development

Planning Product Phase of Work	Date Material Presented	Vegetation and Soils	Trails	Park Amenities	Arts and Culture
Scoping	Pop-up survey; Public Forums, fall 2018; Council Study Session 10/23/18 (on King County Sewer Project re: trail)	Existing landscape conditions were discussed, desires and preferences discussed. Existing natural character was most important.	Existing conditions analysis presented, a 14' trail cross-section introduced. Safety and bike-ped separation were identified as primary concerns.	Sports and boating facilities were discussed, desires and preferences for future park opportunities discussed. Synthetic turf and lights were discussed.	Existing art and cultural events were discussed.
Vision and Goals	Council Study Session 1/15/19; Open House #1 2/28/19 and concurrent survey	<i>Retain the parks natural character</i> goal was introduced. Public feedback generated in support of preserving the natural character.	<i>Allow for variety of trail experiences</i> goal was introduced; 14' typ. trail sections shown. Comments for narrower trail width were received as well as support for proposed width and separated pedestrian path.	<i>Provide for a variety of uses and activities</i> goal was introduced. Interactions with trails was a primary concern. Generated many site-specific comments.	<i>Enhance arts and cultural heritage</i> goal was introduced. "Greater variety", "more interactive art" and "keep it natural" were common opinions expressed.
Concept Alternatives	Open House #2 4/23/19 and concurrent survey	Landscape concepts such as sensory gardens were introduced.	Narrower trail sections introduced. North and South bypass routes introduced. Trail crossing improvement locations introduced. Luther Burbank Lid trail connections introduced.	Several new or expanded recreational facilities were introduced (e.g. bouldering wall, expanded play areas). Fencing for ballfields, synthetic turf on Lid C was proposed. Open House survey indicates most new	Several arts/placemaking locations and opportunities were introduced.

				amenities do not have significant community support.	
Preferred Alternatives	Council Study Session 7/16/19	Vegetation and soils presented as key component of the plan. Soil amendments, water conservation and plant palette strategies introduced.	Lid Park trails proposed to remain at current width. Eastern trails proposed to be 12' wide. Council was not supportive of proposed Lid bypass routes.	Most concepts removed from further discussion. One restroom, Off-leash area and boat launch shoreline access improvements remain. ADA components remain.	Arts Council introduced visioning process to plan.
Draft Plan	SEPA review; Open House #3 and concurrent survey; Council Study Session 10/15/19	Vegetation and soil strategy mapped. First visual representation of the extent of the need.	Preferred alternatives incorporated into the draft plan.	Preferred alternatives incorporated into the draft plan.	Draft Arts Council vision and tenets incorporated into plan.

Aubrey Davis Park Master Plan
Trail width Survey 2019

Summary

The average width of the Mountains to Sound Trail is approximately 12' wide west of Mercer Island Town Center and is approximately 11' wide east of Town Center to SE 35th Street and North Mercer Way. The trail eastward to the East Channel Bridge averages less than 10' wide because of various physical constraints. Town Center was omitted from the survey because of transportation planning efforts that will study multi-modal integration there.

Average trail widths

Section of Trail	Number of measurements	Average pavement width
Eastern High Rise to West Mercer Way	13	12'7"
West Mercer Way to Restroom	16	12'4"
Restroom to 76 th Ave SE	15	12'7"
Island Crest Way to Shorewood Drive	29	11'0"
Shorewood Drive to North Mercer Way	20	10'11"
North Mercer Way to East Mercer Way	14	9'10"
East Mercer Way to East Channel Bridge	7	9'8"

Details

City of Mercer Island Parks and Recreation staff measured the width of the Mountains to Sound Trail. This took place during the week of July 29, 2019. The survey started at the eastern high rise of the floating bridge and progressed eastward.

Measurements were taken every 100 feet using a Rollotape measuring wheel and a 12' wooden stick marked in 3" increments. A tape measure was also used to refine measurements to the nearest inch. A soil knife was used to expose the pavement edge where it was covered with vegetation. Where the edge was covered with vegetation, that distance of the coverage was also measured. The type of edge material was also noted for each location. Each location was photodocumented with a point-and-shoot camera.

Pavement edges are typically not constructed vertically. They generally taper from the finished surface outward to match the subgrade. At a few locations the edge is not defined by a sharp angle between the finished surface and the outslope. This condition was found infrequently, perhaps 10% or less of the stations. Where that situation occurred, the edge was determined to be located where the trail surface was less than or equal to ¼" below the plane of the finished surface. See Figure 1.

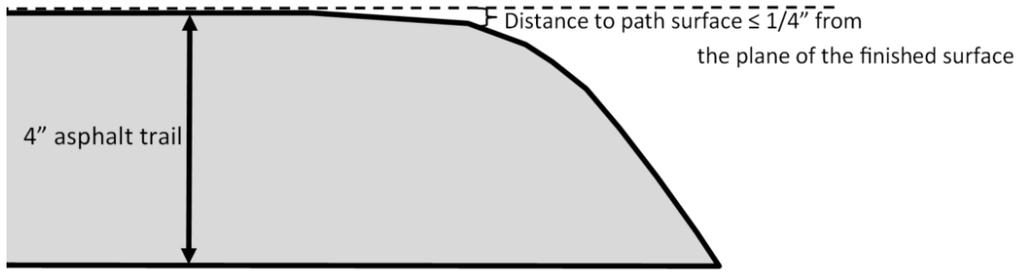


Figure 1: Schematic cross-section showing how the location of the path edge was determined at a poorly defined edge

Item 1.

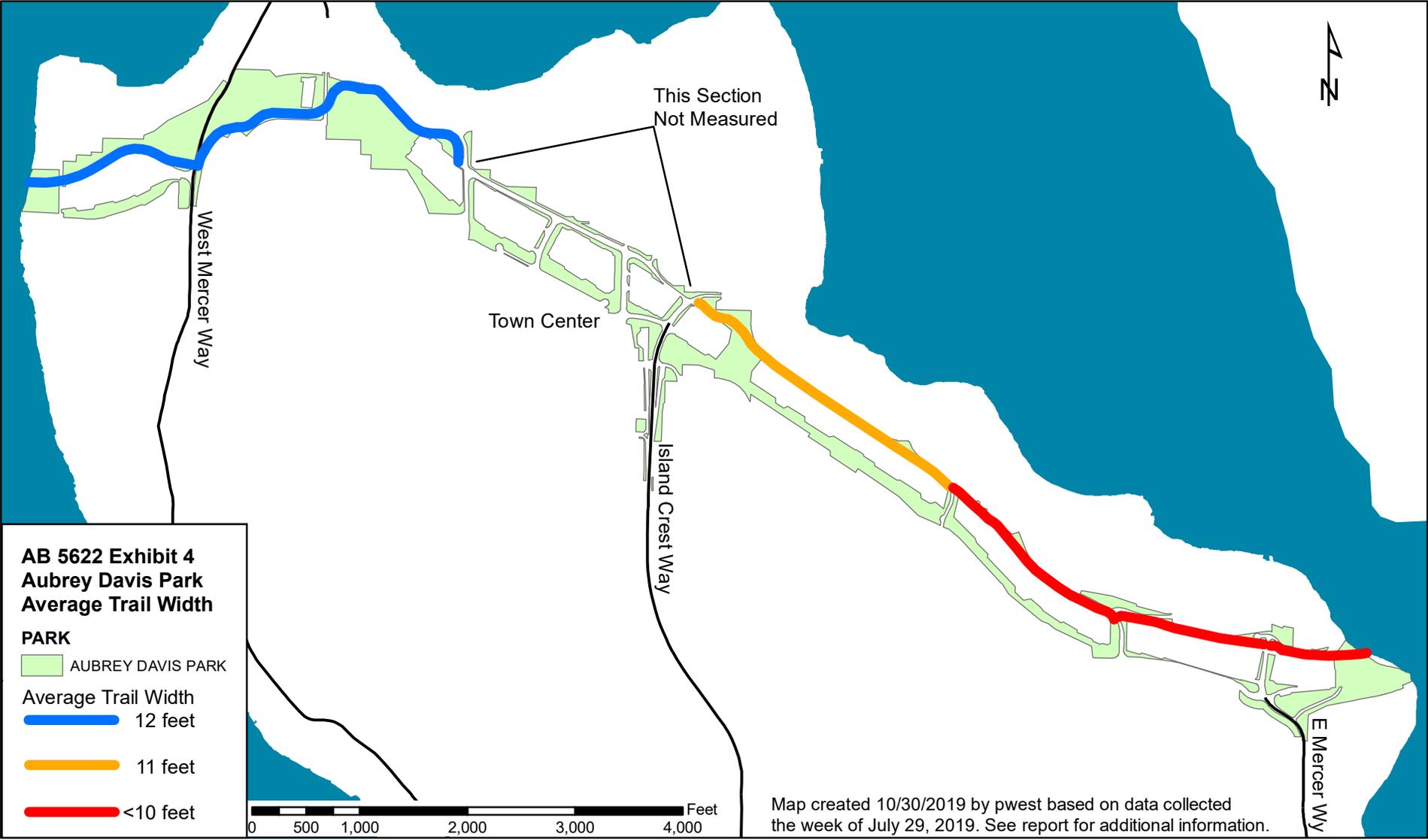
Section	Station	Landmark	N Shoulder	N edge veg cover	Trail width		S edge veg cover	S shoulder	Date Collected	Width Inches	Av Width feet	residual inches
					total whole feet width	additional inches width						
EHR to WMW	0	gate to bridge	fine gravel	0	10	1	0	wall	7/29/2019	121		
EHR to WMW	108	E of cutoff trail	fine gravel	0	14	11	0	wall	7/29/2019	179		
EHR to WMW	200	W of end of shrub bed	fine gravel	0	17	2	0	wall	7/29/2019	206		
EHR to WMW	300	bike yield sign	coarse grav	0	12	6	0	coarse grav	7/29/2019	150		
EHR to WMW	400	tree alley	coarse grav	0	12	1	0	coarse grav	7/29/2019	145		
EHR to WMW	500	tree alley	coarse grav	0	11	11	0	coarse grav	7/29/2019	143		
EHR to WMW	600	tree alley	coarse grav	0	12	2	0	coarse grav	7/29/2019	146		
EHR to WMW	700	east of crack in trail	coarse grav	0	12	2	0	coarse grav	7/29/2019	146		
EHR to WMW	800	S of retaining wall	ivy bed	0	12	0	4	ivy bed	7/29/2019	144		
EHR to WMW	900	entrance to Lid	ivy bed	0	12	1	0	ivy bed	7/29/2019	145		
EHR to WMW	1000	W of bench	grass	0	12	1	12	ivy bed	7/29/2019	145		
EHR to WMW	1100	parking lot	fine gravel	0	12	3	1	grass	7/29/2019	147		
EHR to WMW	1200	40' west of bollards	grass	3	12	3	2	grass	7/29/2019	147	12.58974	7.07688
WMW to RR	0	bollards	coarse grav	0	12	0	0	ivy bed	7/29/2019	144		
WMW to RR	100	euonymus	coarse grav	0	12	2	0	ivy bed	7/29/2019	146		
WMW to RR	200	rugosa rose	grass	0	12	0	1	ivy bed	7/29/2019	144		
WMW to RR	300	playground	grass	0	12	0	0	coarse grav	7/29/2019	144		
WMW to RR	400	railing	curb	0	17	0	2	ivy bed	7/29/2019	204		
WMW to RR	530	E of trail to bb court	coarse grav	0	12	3	2	ivy bed	7/29/2019	147		
WMW to RR	600		coarse grav	0	11	10	2	ivy bed	7/29/2019	142		
WMW to RR	700	W of 70th	coarse grav	0	12	0	0	ivy bed	7/29/2019	144		
WMW to RR	800	tennis courts	grass	0	11	10	0	coarse grav	7/29/2019	142		
WMW to RR	930	stacks	grass	0	11	10	0	coarse grav	7/29/2019	142		
WMW to RR	1000	ADP sign	grass	3	11	10	0	coarse grav	7/29/2019	142		
WMW to RR	1100	retaining wall	coarse grav	0	12	0	0	dirt	7/29/2019	144		
WMW to RR	1200	W of Town Ctr sign	coarse grav	0	12	2	0	coarse grav	7/29/2019	146		
WMW to RR	1305	To Town Ctr sign	ivy bed	0	11	9	0	ivy bed	7/29/2019	141		
WMW to RR	1400	S of Feraglia sign	grass	0	12	2	0	grass	7/29/2019	146		
WMW to RR	1505	peace pole	dirt	0	11	10	0	grass	7/29/2019	142	12.29167	3.50004
RR to 76th	0	I90 trail sign	ivy bed	2	11	9	1	grass	7/30/2019	141		
RR to 76th	100	W of trail intersection	ivy bed	0	11	10	2	grass	7/30/2019	142		
RR to 76th	200	E of trail intersection	coarse grav	0	12	2	0	coarse grav	7/30/2019	146		
RR to 76th	300	ivy covered railing	coarse grav	0	12	0	0	moss	7/30/2019	144		
RR to 76th	400	E of curve	coarse grav	0	12	2	0	ivy bed	7/30/2019	146		
RR to 76th	500	bare retaining wall	coarse grav	0	12	1	0	ivy bed	7/30/2019	145		
RR to 76th	600	ivy covered ret. Wall	coarse grav	0	12	3	2	ivy bed	7/30/2019	147		
RR to 76th	700	ivy covered ret. Wall	coarse grav	0	12	2	0	ivy bed	7/30/2019	146		
RR to 76th	800	between 2 walls	coarse grav	0	12	0	0	dirt	7/30/2019	144		
RR to 76th	900	vault	ivy bed	0	12	3	0	coarse grav	7/30/2019	147		
RR to 76th	1000	end of ret. Wall	dirt	0	12	0	2	ivy bed	7/30/2019	144		

Item 1.

Section	Station	Landmark	N Shoulder	N edge veg cover	total whole feet width	additional inches width	S edge veg cover	S shoulder	Date Collected	Width Inches	Av Width feet	residual inches
RR to 76th	1100	bike yield sign	coarse grav	0	12	0	0	coarse grav	7/30/2019	144		
RR to 76th	1200	76th and NMW sidewk	coarse grav	0	12	2	0	ivy bed	7/30/2019	146		
RR to 76th	1300	I90 sign	moss	0	12	2	0	ivy bed	7/30/2019	146		
RR to 76th	1400	10' W of ST new trail	fine gravel	0	11	11	0	fine gravel	7/30/2019	143	12.06111	0.73332
ICW to Shorw Dr	0	bollards	dirt	0	10	3	0	dirt	7/30/2019	123		
ICW to Shorw Dr	100	WSDOT vault	dirt	0	10	3	0	ivy bed	7/30/2019	123		
ICW to Shorw Dr	200	low spot	dirt	0	10	3	0	dirt	7/30/2019	123		
ICW to Shorw Dr	300	I90 trail sign	grass	6	10	11	0	grass	7/30/2019	131		
ICW to Shorw Dr	400	lid connector trail	grass	0	11	7	1	grass	7/30/2019	139		
ICW to Shorw Dr	500	NMW and 84th	coarse grav	0	11	10	0	shrubs	7/30/2019	142		
ICW to Shorw Dr	600	overlook	coarse grav	0	11	8	0	coarse grav	7/30/2019	140		
ICW to Shorw Dr	700	retaining wall/katsuras	coarse grav	0	11	0	0	wall	7/30/2019	132		
ICW to Shorw Dr	800	ret wall at NMW	coarse grav	0	10	6	0	dirt	7/30/2019	126		
ICW to Shorw Dr	915	E of crosswalk	dirt	0	10	2	0	dirt	7/30/2019	122		
ICW to Shorw Dr	1000	8438	dirt	0	10	2	0	dirt	7/30/2019	122		
ICW to Shorw Dr	1100	arborvitae	dirt	0	10	2	0	leaves	7/30/2019	122		
ICW to Shorw Dr	1200	8448	dirt	0	10	1	0	leaves	7/30/2019	121		
ICW to Shorw Dr	1300	power pole and vault	shrubs	0	10	2	0	leaves	7/30/2019	122		
ICW to Shorw Dr	1420	E of paved cutthru	shrubs	16	10	7	0	ivy bed	7/30/2019	127		
ICW to Shorw Dr	1500	serviceberry	leaves	3	10	4	4	ivy bed	7/30/2019	124		
ICW to Shorw Dr	1600	8602	shrubs	2	10	7	0	grass	7/30/2019	127		
ICW to Shorw Dr	1700	8618	shrubs	4	10	1	0	leaves	7/30/2019	121		
ICW to Shorw Dr	1800	8620	weeds	1	10	2	0	ivy bed	7/30/2019	122		
ICW to Shorw Dr	1900	8630	shrubs	6	10	1	0	leaves	7/30/2019	121		
ICW to Shorw Dr	2000	8646	coarse grav	0	10	3	0	leaves	7/30/2019	123		
ICW to Shorw Dr	2100	beige mailbox	coarse grav	0	12	0	4	dirt	7/30/2019	144		
ICW to Shorw Dr	2200	sidewalk cutoff	fine gravel	0	12	4	0	dirt	7/30/2019	148		
ICW to Shorw Dr	2300	bus stop	fine gravel	0	12	1	10	leaves	7/30/2019	145		
ICW to Shorw Dr	2400	slope	fine gravel	0	12	1	0	leaves	7/30/2019	145		
ICW to Shorw Dr	2500	hydrant	fine gravel	0	12	3	3	shrubs	7/30/2019	147		
ICW to Shorw Dr	2600	89th PI SE	fine gravel	0	12	0	0	dirt	7/30/2019	144		
ICW to Shorw Dr	2700	ped sign	fine gravel	0	12	1	0	dirt	7/30/2019	145		
ICW to Shorw Dr	2800	vault	fine gravel	0	12	1	0	fine gravel	7/30/2019	145	10.96552	11.58624
Shorw Dr to NMW	0	water post	fine gravel	0	12	6	0	fine gravel	8/2/2019	150		
Shorw Dr to NMW	100	pears	fine gravel	0	12	10	0	fine gravel	8/2/2019	154		
Shorw Dr to NMW	200	old path	fine gravel	0	10	8	0	fine gravel	8/2/2019	128		
Shorw Dr to NMW	300	firs	grass	1	10	2	1	grass	8/2/2019	122		
Shorw Dr to NMW	400	katsura	grass	0	11	0	0	grass	8/2/2019	132		
Shorw Dr to NMW	500	corner of ret wall	fine gravel	0	11	10	0	grass	8/2/2019	142		
Shorw Dr to NMW	600	vaults	grass	4	11	7	0	grass	8/2/2019	139		
Shorw Dr to NMW	700	house	grass	1	11	8	1	grass	8/2/2019	140		

Item 1.

Section	Station	Landmark	N Shoulder	N edge veg cover	total whole feet width	additional inches width	S edge veg cover	S shoulder	Date Collected	Width Inches	Av Width feet	residual inches
Shorw Dr to NMW	800	slope	grass	1	11	8	2	leaves	8/2/2019	140		
Shorw Dr to NMW	900	pole	grass	3	11	9	0	leaves	8/2/2019	141		
Shorw Dr to NMW	1000	firs both sides	leaves	2	10	1	0	leaves	8/2/2019	121		
Shorw Dr to NMW	1100	Cov. Shores W	shrubs	3	9	9	2	ivy	8/2/2019	117		
Shorw Dr to NMW	1200	Cov. Shores	shrubs	0	10	4	0	ivy	8/2/2019	124		
Shorw Dr to NMW	1300	Cov. Shores	shrubs	0	9	11	0	ivy	8/2/2019	119		
Shorw Dr to NMW	1400	Cov. Shores	shrubs	0	9	6	0	ivy	8/2/2019	114		
Shorw Dr to NMW	1500	Cov Shores sign	shrubs	0	10	8	0	ivy	8/2/2019	128		
Shorw Dr to NMW	1600	bus stop	ivy	1	10	5	0	ivy	8/2/2019	125		
Shorw Dr to NMW	1700	w end guard rail	moss	1	10	4	0	shrubs	8/2/2019	124		
Shorw Dr to NMW	1800	near 35th	ivy	0	10	5	0	shrubs	8/2/2019	125		
Shorw Dr to NMW	1900	35th	curb	0	12	1	0	shrubs	8/2/2019	145	10.95833	11.49996
NMW to EMW	0	35th	grass	1	10	1	0	grass	8/2/2019	121		
NMW to EMW	100	no parking sign	grass	1	10	3	0	moss	8/2/2019	123		
NMW to EMW	200	gap in trees	grass	0	10	3	0	dirt	8/2/2019	123		
NMW to EMW	300	10 mph sign	grass	2	10	4	0	dirt	8/2/2019	124		
NMW to EMW	400	lawn	grass	1	10	2	4	ivy	8/2/2019	122		
NMW to EMW	526	bollards	shrubs	12	9	2	0	wall	8/2/2019	110		
NMW to EMW	618	house 3508, E of pullout	grass	3	9	9	0	wall	8/2/2019	117		
NMW to EMW	700	madrona	leaves	0	9	9	0	wall	8/2/2019	117		
NMW to EMW	800	fence	grass	1	9	10	0	wall	8/2/2019	118		
NMW to EMW	904	utility box	grass	2	10	1	0	wall	8/2/2019	121		
NMW to EMW	1000	hedge	shrubs	3	9	5	0	wall	8/2/2019	113		
NMW to EMW	1100	hedge	shrubs	2	9	9	0	wall	8/2/2019	117		
NMW to EMW	1200	carpool sign on ramp	dirt	0	9	5	0	ivy	8/2/2019	113		
NMW to EMW	1300	parking area	leaves	2	9	7	0	grass	8/2/2019	115	9.845238	10.14286
EMW to Bridge	0	bollards	grass	0	11	1	6	grass	8/2/2019	133		
EMW to Bridge	100	curve at ret wall	curb	0	11	3	3	ivy	8/2/2019	135		
EMW to Bridge	200		wall	0	9	4	0	wall	8/2/2019	112		
EMW to Bridge	300	catch basin	wall	0	9	3	0	wall	8/2/2019	111		
EMW to Bridge	400	light vault	wall	0	9	3	0	wall	8/2/2019	111		
EMW to Bridge	500		wall	0	9	4	0	wall	8/2/2019	112		
EMW to Bridge	600	gap	wall	0	8	0	0	wall	8/2/2019	96	9.642857	7.714284



CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	200413 -200506	10/10/2019	\$ 354,296.48 \$ 354,296.48

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0105336	00200475	NELSON, JANICE	Refunding 25 punch pass	51.24
P0105337	00200488	SCHAUER, BRIDGET	Returning credit on account	37.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0105295	00200502	WALTER E NELSON CO	INVENTORY PURCHASES	1,789.78
P0105369	00200492	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	1,506.68
P0105307	00200494	TRAFFIC SAFETY SUPPLY	INVENTORY PURCHASES	839.76
P0105296	00200447	GRAINGER	INVENTORY PURCHASES	222.97
P0105284	00200447	GRAINGER	INVENTORY PURCHASES	32.60
<i>Org Key: 814072 - United Way</i>				
	00200497	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	80.00
<i>Org Key: 814074 - Garnishments</i>				
	00200496	UNITED STATES TREASURY	PAYROLL EARLY WARRANT	780.29
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00200467	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	300.00
<i>Org Key: 814085 - GET Program Deductions</i>				
	00200445	GET Washington	PAYROLL EARLY WARRANTS	250.00
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P0105329	00200454	HONEYWELL, MATTHEW V	Professional Services - Public	1,430.00
P0105329	00200454	HONEYWELL, MATTHEW V	Professional Services - Public	660.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P0105382	00200500	VERIZON WIRELESS	CM Hot Spot and Phone	98.29
<i>Org Key: CO6100 - City Council</i>				
P0105349	00200432	DANIEL, KAMARIA	MITV 9/3 City Council Mtg	420.00
P0105349	00200432	DANIEL, KAMARIA	MITV 9/12 MISD Mtg	360.00
P0105349	00200432	DANIEL, KAMARIA	MITV 9/17 City Council Mtg	330.00
P0105349	00200432	DANIEL, KAMARIA	MITV 9/26 MISD Mtg	300.00
P0105349	00200432	DANIEL, KAMARIA	Transportation Fee	80.00
<i>Org Key: CR1100 - Human Resources</i>				
P0105411	00200506	ZEE MEDICAL	Safety supplies - City Hall	117.96
P0105382	00200500	VERIZON WIRELESS	HR Hot Spot	40.01
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00200449	GUARDIAN SECURITY SYSTEMS	PERMIT REFUND	21.03
<i>Org Key: DS1100 - Administration (DS)</i>				
	00200463	MAXIM, EVAN	MILEAGE EXPENSE	200.68
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
	00200444	GARDNER, BRENT	ELECTRICAL ADMIN RENEWAL AD-01	137.90
	00200444	GARDNER, BRENT	WORK SHIRTS REIMB	48.40
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
	00200460	LEON, ANDREW	PARKING EXPENSE	28.00
<i>Org Key: FN1100 - Administration (FN)</i>				

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0105372	00200446	GOVERNMENT FINANCE OFFICERS	GFOA-GAAP Update	135.00
P0105372	00200446	GOVERNMENT FINANCE OFFICERS	GFOA-Strategy for Process	35.00
<i>Org Key: FN2100 - Data Processing</i>				
P0102377	00200466	MI CHAMBER OF COMMERCE	MONTHLY BILLING FOR SERVICES	1,200.00
P0105138	00200465	METROPRESORT	2019 2ND QUARTER B&O TAX STATE	207.14
P0105343	00200438	FEDEX	ENVELOPES FOR MAILING OUT BUSI	98.63
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0103098	00200465	METROPRESORT	JULY 2019 PRINTING AND MAILING	424.00
P0103098	00200465	METROPRESORT	JULY 2019 PRINTING AND MAILING	347.47
P0103098	00200465	METROPRESORT	AUG 2019 PRINTING AND MAILING	150.59
P0103098	00200465	METROPRESORT	AUG 2019 PRINTING AND MAILING	143.08
P0105344	00200501	VERIZON WIRELESS	CITYWORKS IPAD FOR JEEP	40.01
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0103098	00200465	METROPRESORT	JULY 2019 PRINTING AND MAILING	424.00
P0103098	00200465	METROPRESORT	JULY 2019 PRINTING AND MAILING	347.46
P0103098	00200465	METROPRESORT	AUG 2019 PRINTING AND MAILING	150.59
P0103098	00200465	METROPRESORT	AUG 2019 PRINTING AND MAILING	143.08
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0103098	00200465	METROPRESORT	JULY 2019 PRINTING AND MAILING	423.99
P0103098	00200465	METROPRESORT	JULY 2019 PRINTING AND MAILING	347.46
P0103098	00200465	METROPRESORT	AUG 2019 PRINTING AND MAILING	150.59
P0103098	00200465	METROPRESORT	AUG 2019 PRINTING AND MAILING	143.09
<i>Org Key: FR0000 - Fire-Revenue</i>				
	00200449	GUARDIAN SECURITY SYSTEMS	PERMIT REFUND	701.06
<i>Org Key: FR1100 - Administration (FR)</i>				
	00200424	CENTURYLINK	PHONE USE SEPT2019	822.57
P0105351	00200484	RICOH USA INC (FIRE)	Copier Rental/Fire	278.52
	00200424	CENTURYLINK	PHONE USE OCT2019	177.80
P0105354	00200427	COMCAST	Internet Charges/Fire	118.55
P0105355	00200427	COMCAST	Internet Charges/Fire	98.60
<i>Org Key: FR2100 - Fire Operations</i>				
P0105357	00200423	CASCADE FIRE EQUIPMENT	Innotex Gray Hoods (15)	1,362.40
P0105361	00200501	VERIZON WIRELESS	MDC Charges/Fire	1,140.77
P0105362	00200459	KROESENS UNIFORM COMPANY	150 Black/Gold Shoulder Patche	536.25
P0105356	00200441	FIRST RESPONSE EMERGENCY EQUPT	5 Gear Bags	359.70
<i>Org Key: GGM001 - General Government-Misc</i>				
P0105328	00200480	PROJECT A INC	Website Hosting 10/1 - 12/31	900.00
P0105328	00200480	PROJECT A INC	SiteSearch360	297.00
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P0105413	00200437	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	67.70
<i>Org Key: IGV012 - MW Pool Operation Subsidy</i>				
P0102579	00200471	MI SCHOOL DISTRICT #400	MI Pool Operation Subsidy	11,611.88
<i>Org Key: IS2100 - IGS Network Administration</i>				

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00200424	CENTURYLINK	PHONE USE SEPT2019	2,119.73
	00200424	CENTURYLINK	PHONE USE OCT2019	681.65
P0105345	00200501	VERIZON WIRELESS	IGS WIFI/LOANER/MODEM	120.03
<i>Org Key: MT2100 - Roadway Maintenance</i>				
	00200481	PUGET SOUND ENERGY	ENERGY USE SEPT2019	2,116.82
	00200481	PUGET SOUND ENERGY	ENERGY USE AUG2019	189.39
P0105307	00200494	TRAFFIC SAFETY SUPPLY	STREET SIGNS	240.68
P0105322	00200506	ZEE MEDICAL	FIRST AID SUPPLIES	17.60
<i>Org Key: MT2200 - Vegetation Maintenance</i>				
P0105322	00200506	ZEE MEDICAL	FIRST AID SUPPLIES	15.08
<i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P0104891	00200485	RON'S STUMP REMOVAL &	MI Summer 2019 Tree Work	17,521.00
P0105330	00200486	ROOT CAUSE LLC	4900 EMW TREE REMOVAL	3,505.00
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0105322	00200506	ZEE MEDICAL	FIRST AID SUPPLIES	17.60
	00200481	PUGET SOUND ENERGY	ENERGY USE SEPT2019	14.00
<i>Org Key: MT3000 - Water Service Upsizes and New</i>				
P0104881	00200479	PAVEMENT MAINTENANCE OF WA LLC	ASPHALT ON-CALL UTILITIIES	13,863.15
<i>Org Key: MT3100 - Water Distribution</i>				
P0105332	00200436	DITCH WITCH WEST	TOOL ASSY, 3"(75MM) CAT JN DF	6,674.29
P0105346	00200450	H D FOWLER	1" ANGLE KEY METER VALVE	56.50
P0105322	00200506	ZEE MEDICAL	FIRST AID SUPPLIES	17.60
<i>Org Key: MT3150 - Water Quality Event</i>				
	00200434	DEPT OF REVENUE	RETAINAGE	4,620.00
<i>Org Key: MT3200 - Water Pumps</i>				
	00200481	PUGET SOUND ENERGY	ENERGY USE SEPT2019	3,083.43
	00200424	CENTURYLINK	PHONE USE OCT2019	238.76
	00200424	CENTURYLINK	PHONE USE SEPT2019	59.69
P0105322	00200506	ZEE MEDICAL	FIRST AID SUPPLIES	15.08
<i>Org Key: MT3400 - Sewer Collection</i>				
P0104881	00200479	PAVEMENT MAINTENANCE OF WA LLC	ASPHALT ON CALL	2,738.14
P0105319	00200450	H D FOWLER	FAST PATCH	712.80
P0105276	00200447	GRAINGER	ORANGE CHEMICAL RESISTANT GLOV	74.91
P0105322	00200506	ZEE MEDICAL	FIRST AID SUPPLIES	17.60
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00200481	PUGET SOUND ENERGY	ENERGY USE SEPT2019	2,361.84
	00200424	CENTURYLINK	PHONE USE SEPT2019	505.01
P0105322	00200506	ZEE MEDICAL	FIRST AID SUPPLIES	17.60
<i>Org Key: MT3800 - Storm Drainage</i>				
P0103999	00200442	FRUHLING INC	DEBRIS HAULING AND DISPOSAL 20	10,253.78
P0105322	00200506	ZEE MEDICAL	FIRST AID SUPPLIES	17.60
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0102717	00200500	VERIZON WIRELESS	2019 VERIZON WIRELESS	2,754.39

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0102911	00200426	CINTAS CORPORATION #460	2019 COVERALL SERVICES	1,558.07
P0102658	00200499	UTILITIES UNDERGROUND LOCATION	2019 UTILITY LOCATE SERVICES	261.87
<i>Org Key: MT4200 - Building Services</i>				
	00200481	PUGET SOUND ENERGY	ENERGY USE SEPT2019	4,112.18
	00200481	PUGET SOUND ENERGY	ENERGY USE SEPT2019	2,305.03
P0105373	00200461	LONG BUILDING TECHNOLOGIES INC	F592 HVAC SOFTWARE MAINT	1,026.50
P0105371	00200425	CHEMAQUA	WATER TREATMENT PROGRAM	849.18
P0105375	00200418	AT YOUR SERVICE	F592 MICROWAVE REPAIR	396.00
P0105366	00200440	FIRE PROTECTION INC	SHOP SMOKE DETECTOR SECURING	148.50
P0105350	00200413	ALLIED PRODUCTS	POW/MIA FLAG 3' X 5' NYLON	25.00
P0105322	00200506	ZEE MEDICAL	FIRST AID SUPPLIES	15.08
<i>Org Key: MT4300 - Fleet Services</i>				
P0105302	00200489	SEATTLE BOAT COMPANY	FUEL AUGUST	6,288.96
P0102624	00200474	NAPA AUTO PARTS	2019 REPAIR PARTS/INVENTORY	268.03
P0105322	00200506	ZEE MEDICAL	FIRST AID SUPPLIES	15.08
<i>Org Key: MT4501 - Water Administration</i>				
	00200424	CENTURYLINK	PHONE USE SEPT2019	58.21
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0105317	00200482	REMOTE SATELLITE SYSTEMS INT'L	EMAC Sat Phone	54.00
<i>Org Key: PO2100 - Patrol Division</i>				
P0105318	00200505	WESCOM	LIDAR calibration	99.00
<i>Org Key: PO3100 - Investigation Division</i>				
P0105326	00200457	KC PROSECUTING ATTY'S OFFICE	Registration for training	100.00
<i>Org Key: PO4300 - Police Training</i>				
P0105314	00200429	CRIMINAL JUSTICE TRAINING COMM	BLEA fees for Paz and Erickson	6,694.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P0104694	00200433	DEMARCHE CONSULTING GROUP INC	Parks Maintenance Organization	2,400.00
<i>Org Key: PR2100 - Recreation Programs</i>				
P0105320	00200439	FEDEX OFFICE	Letterboxing booklets 2019	599.36
P0105313	00200498	URBANIAK, ROGER	Instructor Payment for Let's G	498.00
P0105312	00200458	KOJIMA, KENTARO	Instructor payment for Soapsto	165.00
<i>Org Key: PR2108 - Health and Fitness</i>				
P0105335	00200453	HOBBS, TRACY	Instructor payment for Sept	1,830.16
P0105340	00200487	ROSENSTEIN, SUSIE	Personal training for Kristian	510.00
<i>Org Key: PR4100 - Community Center</i>				
	00200481	PUGET SOUND ENERGY	ENERGY USE OCT2019	4,542.72
P0105368	00200476	PACIFIC AIR CONTROL INC	T STAT REPLACEMENT ANNEX BLDG	609.84
P0105291	00200431	CUMMINS SALES & SERVICE	GENERATOR BATTERY	600.92
P0105365	00200440	FIRE PROTECTION INC	REPLACE BATTERIES TROUBLE SHOO	342.10
P0105446	00200469	MI HARDWARE - P&R	Misc MICEC Supplies	239.07
	00200481	PUGET SOUND ENERGY	ENERGY USE SEPT2019	193.91
P0105364	00200440	FIRE PROTECTION INC	TROUBLE ON FIRE ALARM PANEL	148.50
P0105338	00200503	WASHINGTON FITNESS SERV INC	Service call 9/18/19 for tread	118.75

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00200424	CENTURYLINK	PHONE USE SEPT2019	55.84
P0103613	00200483	REPUBLIC SERVICES #172	Pickup Service for 2019	34.46
P0105277	00200447	GRAINGER	DISPOSABLE GLOVES LATEX LG	22.20
<i>Org Key: PR5400 - Gallery Program</i>				
P0105300	00200464	MERCER ISLAND HIGH SCHOOL	Produced and aired weekly prom	750.00
P0105437	00200451	HANKES, LOUISE	Gretta Hackett Outdoor Sculptu	400.00
<i>Org Key: PR6100 - Park Maintenance</i>				
P0104988	00200422	CALPORTLAND COMPANY	trail resurfacing in Pioneer P	3,940.72
P0105347	00200472	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	2,821.45
P0105155	00200478	PACIFIC RIM EQUIPMENT RENTAL	Trail resurfacing work in Pion	1,670.99
	00200481	PUGET SOUND ENERGY	ENERGY USE SEPT2019	1,239.05
P0105436	00200414	AMERICAN FOREST MANAGEMENT	Tree Assessments - ICP	340.00
P0105370	00200468	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	308.73
P0102911	00200426	CINTAS CORPORATION #460	PARKS COVERALLS	113.60
P0105287	00200493	TACOMA SCREW PRODUCTS INC	MISC. HARDWARE	98.51
P0105322	00200506	ZEE MEDICAL	FIRST AID SUPPLIES	17.60
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0105347	00200472	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	6,383.84
	00200424	CENTURYLINK	PHONE USE SEPT2019	92.12
	00200424	CENTURYLINK	PHONE USE OCT2019	86.34
P0105322	00200506	ZEE MEDICAL	FIRST AID SUPPLIES	17.60
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0105347	00200472	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	3,116.56
P0104891	00200485	RON'S STUMP REMOVAL &	MI Summer 2019 Tree Work	2,545.00
	00200481	PUGET SOUND ENERGY	ENERGY USE SEPT2019	704.54
	00200424	CENTURYLINK	PHONE USE SEPT2019	176.38
P0102521	00200426	CINTAS CORPORATION #460	Weekly floor mat cleaning at L	125.50
P0105322	00200506	ZEE MEDICAL	FIRST AID SUPPLIES	17.60
<i>Org Key: PR6600 - Park Maint-School Related</i>				
	00200481	PUGET SOUND ENERGY	ENERGY USE SEPT2019	348.57
P0105363	00200421	BSN SPORT INC	PR OF SOCCER NETS (6.5'H X 18.	204.59
P0105322	00200506	ZEE MEDICAL	FIRST AID SUPPLIES	15.08
P0105370	00200468	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	5.94
<i>Org Key: PR6800 - Trails Maintenance</i>				
P0104891	00200485	RON'S STUMP REMOVAL &	MI Summer 2019 Tree Work	2,020.00
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0105347	00200472	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	16,779.89
P0104891	00200485	RON'S STUMP REMOVAL &	MI Summer 2019 Tree Work	1,800.00
P0102825	00200495	UNITED SITE SERVICES	Aubrey Davis & Lid	456.09
P0102825	00200495	UNITED SITE SERVICES	Lid Park Boat Launch -	235.14
	00200481	PUGET SOUND ENERGY	ENERGY USE SEPT2019	162.00
P0105287	00200493	TACOMA SCREW PRODUCTS INC	MISC. HARDWARE	21.69
P0105322	00200506	ZEE MEDICAL	FIRST AID SUPPLIES	17.55
<i>Org Key: ST0020 - ST Long Term Parking</i>				
P0105376	00200416	ASPECT CONSULTING LLC	ST Long Term Parking - BP/Arco	31,629.53

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0105311	00200462	MARTEN LAW	Professional Services - Invoice	6,045.75
P0105254	00200435	DEPT OF TRANSPORTATION	ST Long Term Parking - BP/Arco	149.17
<i>Org Key: VCP105 - Transit Funding Placeholder</i>				
P0105333	00200428	CONGREGATIONAL CHURCH OF MI	2019 Park and Ride lot lease Q	504.00
<i>Org Key: WD130R - Street Related Storm Projects</i>				
P0103999	00200442	FRUHLING INC	DEBRIS HAULING	3,417.96
<i>Org Key: WD533C - Sub Basin 49b</i>				
	00200448	GREENE, RICHARD B.	MILEAGE EXPENSE	73.66
<i>Org Key: WG103R - South Fire Station Repairs</i>				
P0105290	00200431	CUMMINS SALES & SERVICE	F592 TROUBLE SHOOT GEN ENGINE	2,622.34
<i>Org Key: WG717T - Watercourse GIS Layer</i>				
P0104079	00200452	HERRERA ENVIRONMENTAL CONSULT	PROFESSIONAL SERVICES FOR MERC	9,305.94
<i>Org Key: WPI22P - Open Space - Pioneer/Engstrom</i>				
P0103565	00200415	APPLIED ECOLOGY LLC	Pioneer Park Open Space Restor	36,223.65
P0103566	00200473	MONARCH LANDSCAPING WA LLC	Pioneer Park Open Space Restor	4,095.00
P0104891	00200485	RON'S STUMP REMOVAL &	MI Summer 2019 Tree Work	3,853.00
P0102825	00200495	UNITED SITE SERVICES	Pioneer Park - 2019 Portable T	95.04
<i>Org Key: WPI22R - Vegetation Management</i>				
P0104891	00200485	RON'S STUMP REMOVAL &	MI Summer 2019 Tree Work	7,538.00
P0103001	00200443	GARDEN CYCLES	MI Open Space Restoration 2019	2,435.00
P0103216	00200415	APPLIED ECOLOGY LLC	Mercerdale Hillside Park Open	1,254.40
P0105444	00200477	PACIFIC PLANTS INC	Plants	220.00
<i>Org Key: WP700P - Aubrey Davis Multiuse Corridor</i>				
P0100545	00200455	HOUGH BECK & BAIRD	Professional Services for Aubr	25,141.92
<i>Org Key: WR140C - Pedestrian & Bicycle Facility</i>				
P0105309	00200481	PUGET SOUND ENERGY	EMW STREET LIGHTS	16,438.09
<i>Org Key: WS713T - SCADA System Upgrade</i>				
P0105074	00200417	ASTRAL COMMUNICATIONS INC	PS18, 24, 25 additional Carrie	2,875.40
<i>Org Key: YF1100 - YFS General Services</i>				
P0105348	00200420	BERK CONSULTING	September Invoice for work on	1,247.50
P0102232	00200470	MI HARDWARE - YFS	Operating supplies for Tshop a	63.45
P0102229	00200501	VERIZON WIRELESS	Mobile device service for clie	40.01
P0105381	00200504	WASHINGTON STATE PATROL	Background Checks	11.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P0102249	00200491	STRANGER, THE	Thrift Shop Advertising for 20	800.00
	00200481	PUGET SOUND ENERGY	ENERGY USE SEPT2019	589.77
	00200424	CENTURYLINK	PHONE USE OCT2019	187.98
<i>Org Key: YF2600 - Family Assistance</i>				
P0105377	00200419	ESSEX PORTFOLIO L.P.	Partial rent payment for EA cl	1,000.00
P0102246	00200490	SHOREWOOD #14885	Rental assistance for Emergenc	653.42
<i>Org Key: YF2900 - Trauma Informed Approach Grant</i>				

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0105186	00200430	CTRI INC	TIA Training "Building a Cultu	3,050.00
	00200456	JOHNSON, KARLENE	TRAINING EXPENSE	329.99
			Total	<u>354,296.48</u>

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00200413	10/10/2019	ALLIED PRODUCTS POW/MIA FLAG 3' X 5' NYLON	P0105350	0567310IN	09/17/2019	25.00
00200414	10/10/2019	AMERICAN FOREST MANAGEMENT Tree Assessments - ICP	P0105436	122227	09/18/2019	340.00
00200415	10/10/2019	APPLIED ECOLOGY LLC Pioneer Park Open Space Restor	P0103216	1028	08/05/2019	37,478.05
00200416	10/10/2019	ASPECT CONSULTING LLC ST Long Term Parking - BP/Arco	P0105376	34517	09/24/2019	31,629.53
00200417	10/10/2019	ASTRAL COMMUNICATIONS INC PS18, 24, 25 additional carrie	P0105074	174887	09/13/2019	2,875.40
00200418	10/10/2019	AT YOUR SERVICE F592 MICROWAVE REPAIR	P0105375	30178	09/19/2019	396.00
00200419	10/10/2019	ESSEX PORTFOLIO L.P. Partial rent payment for EA cl	P0105377	OH012436	10/03/2019	1,000.00
00200420	10/10/2019	BERK CONSULTING September Invoice for work on	P0105348	103570919	10/02/2019	1,247.50
00200421	10/10/2019	BSN SPORT INC PR OF SOCCER NETS (6.5'H X 18.	P0105363	906180631	09/17/2019	204.59
00200422	10/10/2019	CALPORTLAND COMPANY trail resurfacing in Pioneer P	P0104988	94330002/9432839	09/18/2019	3,940.72
00200423	10/10/2019	CASCADE FIRE EQUIPMENT Innotex Gray Hoods (15)	P0105357	102993	09/17/2019	1,362.40
00200424	10/10/2019	CENTURYLINK PHONE USE OCT2019		OH012424	10/01/2019	5,262.08
00200425	10/10/2019	CHEMAQUA WATER TREATMENT PROGRAM	P0105371	3685814	09/16/2019	849.18
00200426	10/10/2019	CINTAS CORPORATION #460 2019 COVERALL SERVICES	P0102521	4029257392/40297	09/03/2019	1,797.17
00200427	10/10/2019	COMCAST Internet Charges/Fire	P0105354	OH012447	09/18/2019	217.15
00200428	10/10/2019	CONGREGATIONAL CHURCH OF MI 2019 Park and Ride lot lease Q	P0105333	OH012441	10/02/2019	504.00
00200429	10/10/2019	CRIMINAL JUSTICE TRAINING COMM BLEA fees for Paz and Erickson	P0105314	201133156	09/20/2019	6,694.00
00200430	10/10/2019	CTRI INC TIA Training "Building a Cultu	P0105186	6070	08/28/2019	3,050.00
00200431	10/10/2019	CUMMINS SALES & SERVICE GENERATOR BATTERY REPLACEMENT	P0105290	0151223	09/24/2019	3,223.26
00200432	10/10/2019	DANIEL, KAMARIA MITV 9/3 City Council Mtg	P0105349	30	09/03/2019	1,490.00
00200433	10/10/2019	DEMARCHE CONSULTING GROUP INC Parks Maintenance Organization	P0104694	19MER05	10/01/2019	2,400.00
00200434	10/10/2019	DEPT OF REVENUE RETAINAGE		OH012413	10/09/2019	4,620.00
00200435	10/10/2019	DEPT OF TRANSPORTATION ST Long Term Parking - BP/Arco	P0105254	RE41JZ0405L003	09/16/2019	149.17
00200436	10/10/2019	DITCH WITCH WEST TOOL ASSY, 3"(75MM) CAT JN DF	P0105332	BM19038S	09/25/2019	6,674.29
00200437	10/10/2019	ELSOE, RONALD LEOFF1 Retiree Medical Expense	P0105413	OH012432	10/04/2019	67.70
00200438	10/10/2019	FEDEX ENVELOPES FOR MAILING OUT BUSI	P0105343	673737042	09/13/2019	98.63

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00200439	10/10/2019	FEDEX OFFICE Letterboxing booklets 2019	P0105320	513500032409	09/01/2019	599.36
00200440	10/10/2019	FIRE PROTECTION INC SHOP SMOKE DETECTOR SECURING	P0105364	52583	09/23/2019	639.10
00200441	10/10/2019	FIRST RESPONSE EMERGENCY EQUPT 5 Gear Bags	P0105356	5807	08/29/2019	359.70
00200442	10/10/2019	FRUHLING INC DEBRIS HAULING AND DISPOSAL 20	P0103999	30923	09/18/2019	13,671.74
00200443	10/10/2019	GARDEN CYCLES MI Open Space Restoration 2019	P0103001	122/173	07/15/2019	2,435.00
00200444	10/10/2019	GARDNER, BRENT WORK SHIRTS REIMB		OH012418	09/12/2019	186.30
00200445	10/10/2019	GET Washington PAYROLL EARLY WARRANTS		OH012417	10/11/2019	250.00
00200446	10/10/2019	GOVERNMENT FINANCE OFFICERS GFOA-Strategy for Process	P0105372	2934728/2934698	09/23/2019	170.00
00200447	10/10/2019	GRAINGER ORANGE CHEMICAL RESISTANT GLOV	P0105296	9305090657	09/25/2019	352.68
00200448	10/10/2019	GREENE, RICHARD B. MILEAGE EXPENSE		OH012423	10/02/2019	73.66
00200449	10/10/2019	GUARDIAN SECURITY SYSTEMS PERMIT REFUND		1812151	10/03/2019	722.09
00200450	10/10/2019	H D FOWLER 1" ANGLE KEY METER VALVE	P0105319	I5284800	09/20/2019	769.30
00200451	10/10/2019	HANKES, LOUISE Gretta Hackett Outdoor Sculptu	P0105437	OH012443	10/08/2019	400.00
00200452	10/10/2019	HERRERA ENVIRONMENTAL CONSULT PROFESSIONAL SERVICES FOR MERC	P0104079	45098	09/11/2019	9,305.94
00200453	10/10/2019	HOBBS, TRACY Instructor payment for Sept	P0105335	OH012435	10/02/2019	1,830.16
00200454	10/10/2019	HONEYWELL, MATTHEW V Professional Services - Public	P0105329	1114/1128	07/23/2019	2,090.00
00200455	10/10/2019	HOUGH BECK & BAIRD Professional Services for Aubr	P0100545	12804/12900	08/01/2019	25,141.92
00200456	10/10/2019	JOHNSON, KARLENE TRAINING EXPENSE		OH012422	10/02/2019	329.99
00200457	10/10/2019	KC PROSECUTING ATTY'S OFFICE Registration for training	P0105326	OH012430	09/25/2019	100.00
00200458	10/10/2019	KOJIMA, KENTARO Instructor payment for Soapsto	P0105312	9617	09/30/2019	165.00
00200459	10/10/2019	KROESENS UNIFORM COMPANY 150 Black/Gold Shoulder Patche	P0105362	57395	09/17/2019	536.25
00200460	10/10/2019	LEON, ANDREW PARKING EXPENSE		OH012421	09/20/2019	28.00
00200461	10/10/2019	LONG BUILDING TECHNOLOGIES INC F592 HVAC SOFTWARE MAINT	P0105373	SCPAY0045446	09/10/2019	1,026.50
00200462	10/10/2019	MARTEN LAW Professional Services - Invoic	P0105311	44089385	09/17/2019	6,045.75
00200463	10/10/2019	MAXIM, EVAN MILEAGE EXPENSE		OH012420	09/16/2019	200.68
00200464	10/10/2019	MERCER ISLAND HIGH SCHOOL Produced and aired weekly prom	P0105300	MIPR092319	09/23/2019	750.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00200465	10/10/2019	METROPRESORT 2019 2ND QUARTER B&O TAX STATE	P0103098	IN614347	09/24/2019	3,402.54
00200466	10/10/2019	MI CHAMBER OF COMMERCE MONTHLY BILLING FOR SERVICES	P0102377	OH012445	09/30/2019	1,200.00
00200467	10/10/2019	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH012414	10/11/2019	300.00
00200468	10/10/2019	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P0105370	OH012439	09/30/2019	314.67
00200469	10/10/2019	MI HARDWARE - P&R Misc MICEC Supplies	P0105446	OH012442	09/30/2019	239.07
00200470	10/10/2019	MI HARDWARE - YFS Operating supplies for Tshop a	P0102232	OH012438	09/30/2019	63.45
00200471	10/10/2019	MI SCHOOL DISTRICT #400 MI Pool Operation Subsidy	P0102579	OH012444	10/01/2019	11,611.88
00200472	10/10/2019	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P0105347	OH012429	09/30/2019	29,101.74
00200473	10/10/2019	MONARCH LANDSCAPING WA LLC Pioneer Park Open Space Restor	P0103566	CD50039788	08/29/2019	4,095.00
00200474	10/10/2019	NAPA AUTO PARTS 2019 REAPIR PARTS/INVENTORY	P0102624	0900672338/09006	09/04/2019	268.03
00200475	10/10/2019	NELSON, JANICE Refunding 25 punch pass	P0105336	OH012434	10/02/2019	51.24
00200476	10/10/2019	PACIFIC AIR CONTROL INC T STAT REPLACEMENT ANNEX BLDG	P0105368	23683	09/13/2019	609.84
00200477	10/10/2019	PACIFIC PLANTS INC Plants	P0105444	87624	10/08/2019	220.00
00200478	10/10/2019	PACIFIC RIM EQUIPMENT RENTAL Trail resurfacing work in Pion	P0105155	28501	09/27/2019	1,670.99
00200479	10/10/2019	PAVEMENT MAINTENANCE OF WA LLC ASPHALT ON-CALL UTILITIIES	P0104881	8208/8207	09/12/2019	16,601.29
00200480	10/10/2019	PROJECT A INC Website Hosting 10/1 - 12/31	P0105328	191865	10/01/2019	1,197.00
00200481	10/10/2019	PUGET SOUND ENERGY ENERGY USE AUG2019		OH012428	09/24/2019	38,401.34
00200482	10/10/2019	REMOTE SATELLITE SYSTEMS INT'L EMAC Sat Phone	P0105317	00102679	09/11/2019	54.00
00200483	10/10/2019	REPUBLIC SERVICES #172 Pickup Service for 2019	P0103613	0172007992253	09/30/2019	34.46
00200484	10/10/2019	RICOH USA INC (FIRE) Copier Rental/Fire	P0105351	102725049	09/20/2019	278.52
00200485	10/10/2019	RON'S STUMP REMOVAL & MI Summer 2019 Tree Work	P0104891	9670/9676	09/25/2019	35,277.00
00200486	10/10/2019	ROOT CAUSE LLC 4900 EMW TREE REMOVAL	P0105330	622	09/16/2019	3,505.00
00200487	10/10/2019	ROSENSTEIN, SUSIE Personal training for Kristian	P0105340	OH012437	10/01/2019	510.00
00200488	10/10/2019	SCHAUER, BRIDGET Returning credit on account	P0105337	OH012433	10/02/2019	37.00
00200489	10/10/2019	SEATTLE BOAT COMPANY FUEL AUGUST	P0105302	75812/70784/4315	07/06/2019	6,288.96
00200490	10/10/2019	SHOREWOOD #14885 Rental assistance for Emergenc	P0102246	OH012440	10/02/2019	653.42

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00200491	10/10/2019	STRANGER, THE Thrift Shop Advertising for 20	P0102249	919C7527	09/26/2019	800.00
00200492	10/10/2019	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0105369	1904154	09/30/2019	1,506.68
00200493	10/10/2019	TACOMA SCREW PRODUCTS INC MISC. HARDWARE	P0105287	16297044	09/24/2019	120.20
00200494	10/10/2019	TRAFFIC SAFETY SUPPLY INVENTORY PURCHASES	P0105307	INV018754	09/18/2019	1,080.44
00200495	10/10/2019	UNITED SITE SERVICES Lid Park Boat Launch -	P0102825	1149175500/11491	09/20/2019	786.27
00200496	10/10/2019	UNITED STATES TREASURY PAYROLL EARLY WARRANT		OH012416	10/11/2019	780.29
00200497	10/10/2019	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		OH012415	10/11/2019	80.00
00200498	10/10/2019	URBANIAK, ROGER Instructor Payment for Let's G	P0105313	6387	09/30/2019	498.00
00200499	10/10/2019	UTILITIES UNDERGROUND LOCATION 2019 UTILITY LOCATE SERVICES	P0102658	9090188	09/30/2019	261.87
00200500	10/10/2019	VERIZON WIRELESS CM Hot Spot and Phone	P0102717	9838683129	09/23/2019	2,892.69
00200501	10/10/2019	VERIZON WIRELESS CITYWORKS IPAD FOR JEEP	P0102229	9838683134	09/23/2019	1,340.82
00200502	10/10/2019	WALTER E NELSON CO INVENTORY PURCHASES	P0105295	724792	09/25/2019	1,789.78
00200503	10/10/2019	WASHINGTON FITNESS SERV INC Service call 9/18/19 for tread	P0105338	W17535	09/28/2019	118.75
00200504	10/10/2019	WASHINGTON STATE PATROL Background Checks	P0105381	I20001633	10/02/2019	11.00
00200505	10/10/2019	WESCOM LIDAR calibration	P0105318	23309	09/10/2019	99.00
00200506	10/10/2019	ZEE MEDICAL Safety supplies - City Hall	P0105322	68385351	10/01/2019	369.31
					Total	<u>354,296.48</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	200507 -200624	10/17/2019	\$ 982,764.49 \$ 982,764.49

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0105407	00200615	WA ST TREASURER'S OFFICE	SEPT19 Remit MI Court Transmit	3,959.82
P0105409	00200571	MI SCHOOL DISTRICT #400	Remit Q3 Bust Paddle Revenue	2,304.00
P0105407	00200615	WA ST TREASURER'S OFFICE	SEPT19 Remit MI Court Transmit	2,276.24
P0105407	00200615	WA ST TREASURER'S OFFICE	SEPT19 Remit MI Court Transmit	2,002.80
P0105408	00200614	WA ST TREASURER'S OFFICE	SEPT19 Remit NC Court Transmit	1,904.51
P0105408	00200614	WA ST TREASURER'S OFFICE	SEPT19 Remit NC Court Transmit	1,100.61
P0105408	00200614	WA ST TREASURER'S OFFICE	SEPT19 Remit NC Court Transmit	956.22
P0105407	00200615	WA ST TREASURER'S OFFICE	SEPT19 Remit MI Court Transmit	753.48
P0105450	00200562	MANY LIGHTS FOUNDATION	Rental FA-2675 completed. Retu	729.00
P0105407	00200615	WA ST TREASURER'S OFFICE	SEPT19 Remit MI Court Transmit	503.57
P0105408	00200614	WA ST TREASURER'S OFFICE	SEPT19 Remit NC Court Transmit	417.56
P0105407	00200615	WA ST TREASURER'S OFFICE	SEPT19 Remit MI Court Transmit	376.28
P0105407	00200615	WA ST TREASURER'S OFFICE	SEPT19 Remit MI Court Transmit	299.97
P0105407	00200615	WA ST TREASURER'S OFFICE	SEPT19 Remit MI Court Transmit	299.97
P0105407	00200615	WA ST TREASURER'S OFFICE	SEPT19 Remit MI Court Transmit	241.72
P0105408	00200614	WA ST TREASURER'S OFFICE	SEPT19 Remit NC Court Transmit	208.41
P0105408	00200614	WA ST TREASURER'S OFFICE	SEPT19 Remit NC Court Transmit	166.14
P0105408	00200614	WA ST TREASURER'S OFFICE	SEPT19 Remit NC Court Transmit	133.05
P0105407	00200615	WA ST TREASURER'S OFFICE	SEPT19 Remit MI Court Transmit	127.96
P0105407	00200615	WA ST TREASURER'S OFFICE	SEPT19 Remit MI Court Transmit	99.09
P0105407	00200615	WA ST TREASURER'S OFFICE	SEPT19 Remit MI Court Transmit	58.25
P0105408	00200614	WA ST TREASURER'S OFFICE	SEPT19 Remit NC Court Transmit	44.35
P0105407	00200615	WA ST TREASURER'S OFFICE	SEPT19 Remit MI Court Transmit	22.55
P0105408	00200614	WA ST TREASURER'S OFFICE	SEPT19 Remit NC Court Transmit	19.74
P0105408	00200614	WA ST TREASURER'S OFFICE	SEPT19 Remit NC Court Transmit	7.81
P0105408	00200614	WA ST TREASURER'S OFFICE	SEPT19 Remit NC Court Transmit	4.82
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0105324	00200565	METRON-FARNIER LLC	INVENTORY PURCHASES	6,523.22
P0105399	00200544	H D FOWLER	INVENTORY PURCHASES	1,001.00
P0105393	00200544	H D FOWLER	INVENTORY PURCHASES	847.09
P0105395	00200535	EXCEL SUPPLY COMPANY	INVENTORY PURCHASES	485.08
P0105405	00200513	ALPINE PRODUCTS INC	INVENTORY PURCHASES	194.70
P0105341	00200541	GRAINGER	INVENTORY PURCHASES	138.76
P0105334	00200541	GRAINGER	INVENTORY PURCHASES	138.39
P0105394	00200516	BLUETARP CREDIT SERVICES	INVENTORY PURCHASES	65.46
<i>Org Key: 814006 - Regular Checks Re-Issued</i>				
P0105410	00200563	MARZANO, GALLIO	Replace stale dated payroll ch	353.35
<i>Org Key: CA1100 - Administration (CA)</i>				
P0105434	00200596	RELX INC DBA LEXISNEXIS	Library Subscriptions - Invoice	348.70
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
P0105433	00200573	MOBERLY AND ROBERTS	Professional Services - Prosec	6,800.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P0105449	00200612	VERIZON WIRELESS	Parks & Rec wireless cell phon	69.87
	00200524	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2019	43.69
<i>Org Key: CM1200 - City Clerk</i>				

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0105415	00200523	CODE PUBLISHING CO	Web Update: Ord. 19C-11, 19-12	171.10
<i>Org Key: CM1300 - Sustainability</i>				
P0105466	00200520	CEDAR GROVE COMPOSTING INC	Organic Waste Service - City H	57.40
P0105466	00200520	CEDAR GROVE COMPOSTING INC	Organic Waste Service - LB Bui	28.70
<i>Org Key: CR1100 - Human Resources</i>				
P0105470	00200613	WA FITNESS SERVICES INC	QTRLY Fitness Equip Service	187.00
	00200540	GERHEIM, LARA	TOLL FEES AND MILEAGE	161.32
<i>Org Key: CT1100 - Municipal Court</i>				
P0105422	00200583	OFFICE OF THE CODE REVISER	2019 RCW print	253.00
P0105428	00200623	XEROX CORPORATION	Xerox - invoice #719447971	159.94
P0105481	00200576	MOSES, AUGUSTIN	Telugu interpreter: 10/14/19 -	130.00
P0105482	00200543	GREER, J SCOTT	Judge Pro Tem 10/14/19 - 2.25	112.50
P0105427	00200558	LANGUAGE LINE SERVICES	language line - invoice #46583	14.99
<i>Org Key: DS1100 - Administration (DS)</i>				
P0105486	00200594	REID MIDDLETON INC	Structural Peer review for 190	3,063.75
P0105204	00200529	DELL MARKETING L.P.	Dell Precision Laptop	1,654.95
P0105490	00200534	ESA	Peer Review for CAO19-008	1,219.58
P0105492	00200548	HUTCHINSON, LISA K	CART Services for August 2019	829.50
P0105494	00200618	WCMA	Women's Leadership Academy	450.00
P0105493	00200611	VERIZON WIRELESS	Phone & data charges	439.26
P0105502	00200611	VERIZON WIRELESS	Phone & Data charges	439.24
P0105490	00200534	ESA	Peer review for 1803-256	229.50
P0105492	00200548	HUTCHINSON, LISA K	CART Services for September 20	200.00
P0105493	00200611	VERIZON WIRELESS	Mobil hot spots	160.04
P0105502	00200611	VERIZON WIRELESS	Mobil hot spots	160.04
P0105483	00200514	ARC DOCUMENT SOLUTIONS	Document printing	74.33
P0105487	00200531	DEPT OF LICENSING	Notary Application for Angie	30.00
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
P0105387	00200512	COOPER ZIETZ ENGINEERS INC	On-Call electrical inspector	15,328.66
P0105488	00200602	SAFEBUILT WASHINGTON LLC	Plan review and inspection ser	3,614.03
<i>Org Key: FN1100 - Administration (FN)</i>				
	00200524	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2019	335.83
<i>Org Key: FN2100 - Data Processing</i>				
P0105431	00200607	SUPERION LLC	ONESOLUTION ANNUAL	11,152.76
P0104984	00200566	METROPRESORT	MAILING OF 4200 (EST) BUSINESS	1,776.73
P0104984	00200566	METROPRESORT	MAILING OF 4200 (EST) BUSINESS	1,054.04
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0103098	00200566	METROPRESORT	AUGUST 2019 PRINTING AND MAILI	133.26
P0103098	00200566	METROPRESORT	AUGUST 2019 PRINTING AND MAILI	126.43
P0104931	00200566	METROPRESORT	5000 RED REMINDER NOTICES	105.40
P0103098	00200566	METROPRESORT	AUG 2019 PRINTING AND MAILING	65.24
P0103098	00200566	METROPRESORT	AUG 2019 PRINTING AND MAILING	61.99
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0103098	00200566	METROPRESORT	AUGUST 2019 PRINTING AND MAILI	133.26

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0103098	00200566	METROPRESORT	AUGUST 2019 PRINTING AND MAILI	126.43
P0104931	00200566	METROPRESORT	5000 RED REMINDER NOTICES	102.30
P0103098	00200566	METROPRESORT	AUG 2019 PRINTING AND MAILING	65.24
P0103098	00200566	METROPRESORT	AUG 2019 PRINTING AND MAILING	61.99
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0103098	00200566	METROPRESORT	AUGUST 2019 PRINTING AND MAILI	133.27
P0103098	00200566	METROPRESORT	AUGUST 2019 PRINTING AND MAILI	126.42
P0104931	00200566	METROPRESORT	5000 RED REMINDER NOTICES	102.30
P0103098	00200566	METROPRESORT	AUG 2019 PRINTING AND MAILING	65.23
P0103098	00200566	METROPRESORT	AUG 2019 PRINTING AND MAILING	61.98
<i>Org Key: FR1100 - Administration (FR)</i>				
P0105359	00200608	SYSTEMS DESIGN WEST LLC	August 2019 Transport Billing	1,377.35
P0105429	00200575	MORGAN SOUND INC	FINANCE CHARGE FROM 5/31/2019	5.00
<i>Org Key: FR2100 - Fire Operations</i>				
P0102405	00200533	EPSCA	MONTHLY RADIO ACCESS FEES 49 R	1,111.00
P0105358	00200599	ROMAINE ELECTRIC CORP	4 Batteries	1,084.95
P0105352	00200577	MUNICIPAL EMERGENCY SERVICES	SCBA Flow Test	77.00
P0102405	00200533	EPSCA	QTLY ACCESS FEE REBATE FIRE	-194.04
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0105360	00200532	EMSAR INC	Stretcher Maintenance	716.61
P0105353	00200606	STERICYCLE INC	Hazardous Waste Disposal	12.67
<i>Org Key: GGM001 - General Government-Misc</i>				
P0105495	00200525	SAHANDY, SHEIDA REBECCA	CPD Continuous Improvement Pro	6,250.00
P0105452	00200624	ZEE MEDICAL	MICEC AED battery replacement	1,150.53
P0105485	00200591	POT O' GOLD INC	Coffee supplies for October	636.55
P0105485	00200591	POT O' GOLD INC	Coffee supplies for September	575.49
P0105452	00200624	ZEE MEDICAL	MICEC Medical supplies refill	435.39
P0105452	00200624	ZEE MEDICAL	MICEC AED replacement parts	308.66
P0105452	00200624	ZEE MEDICAL	Luther Burbank medical supply	197.55
P0105485	00200591	POT O' GOLD INC	Water filter for water cooler	68.31
P0105485	00200591	POT O' GOLD INC	Water cooler	27.50
P0105485	00200591	POT O' GOLD INC	Coco for coffee station	23.43
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0105491	00200588	PITNEY BOWES	Q3 lease charges for postage m	904.47
P0105484	00200589	PITNEY BOWES PURCHASE POWER	Supplies for Postage machine	889.81
P0105501	00200623	XEROX CORPORATION	Print & copy charges for CM co	780.66
P0105489	00200623	XEROX CORPORATION	Print & Copy charges for CM co	642.74
P0105489	00200623	XEROX CORPORATION	Print & copy charges for Mail	522.92
P0105501	00200623	XEROX CORPORATION	Print & Copy charges for Mail	482.30
	00200524	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2019	285.71
P0105501	00200623	XEROX CORPORATION	Print & Copy charges for DSG c	179.79
P0105489	00200623	XEROX CORPORATION	Print & Copy charges for CPD c	172.36
	00200524	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2019	50.57
	00200524	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2019	50.16
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
P0105469	00200510	ADAMS, RONALD E	LEOFF1 Retiree Medical Expense	147.28

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: IS1100 - IGS Mapping</i>				
P0105439	00200530	DEPT OF ENTERPRISE SERVICES	GIS TRAINING CLASS ARGIS PRO	215.00
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0102965	00200553	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,122.00
P0102376	00200561	MAGNAS LLC	MONTHLY LONG DISTANCE JAN-DEC	221.12
P0105504	00200509	ACCESS	BLK BOX PU & DEL, STORAGE, & D	119.63
P0105429	00200575	MORGAN SOUND INC	FINANCE CHARGE FROM 9/30/2019	5.00
<i>Org Key: IS3101 - GIS Analyst Water Fund</i>				
P0105439	00200530	DEPT OF ENTERPRISE SERVICES	GIS TRAINING CLASS ARGIS PRO	215.00
<i>Org Key: IS3102 - GIS Analyst Sewer Fund</i>				
P0105439	00200530	DEPT OF ENTERPRISE SERVICES	GIS TRAINING CLASS ARGIS PRO	215.00
<i>Org Key: IS3103 - GIS Analyst Storm Fund</i>				
P0105439	00200530	DEPT OF ENTERPRISE SERVICES	GIS TRAINING CLASS ARGIS PRO	215.00
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0105419	00200511	AG ENTERPRISE SUPPLY INC	STORAGE TANK & FITTINGS	1,385.78
	00200592	PUGET SOUND ENERGY	ENERGY USE OCT 2019	759.34
P0105325	00200585	PACIFIC NW PROFESSIONAL	N. MORALES CDL DOL TRAINING	500.00
P0105448	00200572	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	91.19
P0105420	00200569	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	84.99
P0105301	00200621	WSDOT	SIGNAL MAINTENANCE	62.83
P0105334	00200541	GRAINGER	PAINT GRID, GREEN	3.31
<i>Org Key: MT2150 - Pavement Marking</i>				
P0105405	00200513	ALPINE PRODUCTS INC	WHITE MARKERS, MARKER PADS &	1,764.18
<i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P0105420	00200569	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	20.77
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0104993	00200590	PLANTSCAPES INC	2019 ROW HEDGE TRIMMING	3,000.00
P0105448	00200572	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	492.43
<i>Org Key: MT2500 - ROW Administration</i>				
P0102455	00200597	REPUBLIC SERVICES #172	2019 PW SWEEPER HAUL AWAY	3,602.36
P0102455	00200597	REPUBLIC SERVICES #172	2019 PW SWEEPER HAUL AWAY	369.20
<i>Org Key: MT3100 - Water Distribution</i>				
P0105448	00200572	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	1,532.00
P0105401	00200603	SEATTLE PUMP	REPAIR KIT FOR #10 RIPS AW	275.00
P0105341	00200541	GRAINGER	TAG KEY CABINET	237.31
P0105341	00200541	GRAINGER	CREDIT-RETURN CABINET	-237.08
<i>Org Key: MT3200 - Water Pumps</i>				
P0105430	00200601	S&B INC	FIRST HILL PUMP	321.20
<i>Org Key: MT3400 - Sewer Collection</i>				
P0105448	00200572	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	437.72
P0105341	00200541	GRAINGER	TAG KEY CABINET	237.29
P0105400	00200603	SEATTLE PUMP	2" X 36" TIGER TAIL HOSE	109.89

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0105421	00200570	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	36.61
P0105341	00200541	GRAINGER	CREDIT-RETURN CABINET	-237.09
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0105379	00200542	GRAYBAR ELECTRIC CO	SMOKE DETECTOR	145.11
<i>Org Key: MT3800 - Storm Drainage</i>				
P0100808	00200581	NORDVIND SEWER	3639 WMW DRAINAGE REPAIRS	4,494.00
P0105448	00200572	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	72.95
<i>Org Key: MT4101 - Support Services - General Fd</i>				
	00200524	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2019	101.29
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0102711	00200622	XEROX CORPORATION	2019 BASE AND METER COPIER SER	482.13
	00200524	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2019	96.82
P0105323	00200564	MERCER ISLAND REPORTER	SUBSCRIPTION RENEWAL	45.00
P0102405	00200533	EPSCA	MONTHLY RADIO ACCESS FEES 1 RA	25.25
P0102405	00200533	EPSCA	QTLY ACCESS FEE REBATE PUBLIC	-4.41
<i>Org Key: MT4200 - Building Services</i>				
P0105448	00200572	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	13,437.71
P0105380	00200593	RAINIER BUILDING SERVICES	JANITORIAL SERVICE	5,126.11
P0105374	00200584	PACIFIC AIR CONTROL INC	CITY HALL HVAC MAINT	2,370.78
P0105498	00200549	INTERIOR FOLIAGE CO, THE	CITY HALL LANDSCAPING COLOR	375.65
P0105497	00200549	INTERIOR FOLIAGE CO, THE	CITY HALL INTERIOR LANDSCAPING	282.70
P0105367	00200526	CONTRACT HARDWARE	LOCK CORES & KEYS	128.37
P0105455	00200567	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	18.46
<i>Org Key: MT4300 - Fleet Services</i>				
P0104992	00200620	DOBBS HEAVY DUTY HOLDINGS LLC	FL-0480 REPAIRS	5,047.59
	00200507	KIRKLAND TRANSMISSION	TRANSMISSION REPAIR FL-0420	4,126.60
P0105479	00200580	NELSON PETROLEUM	UNLEADED DELIVERY	3,176.33
P0105443	00200518	CARQUEST AUTO PARTS STORES	FLEET REPAIR PARTS	325.15
P0105440	00200619	WESTERN EQUIPMENT	FL-0514 REPAIRS	96.62
<i>Org Key: MT4501 - Water Administration</i>				
P0105471	00200604	SEATTLE, CITY OF	WATER PURCHASES FOR SEPTEMBER	243,029.19
<i>Org Key: MT4502 - Sewer Administration</i>				
P0102378	00200552	KING COUNTY FINANCE	MONTHLY SEWER JAN-DEC 2019	399,175.98
<i>Org Key: PO1100 - Administration (PO)</i>				
P0105464	00200611	VERIZON WIRELESS	Police Cell Service - Invoice	649.27
	00200524	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2019	173.99
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0102405	00200533	EPSCA	MONTHLY RADIO ACCESS FEES 13 R	328.25
P0104356	00200539	G W INC	Firearm Equipment Order - EM	300.00
P0105451	00200605	SKYLINE COMMUNICATIONS INC	EOC INTERNET	206.55
	00200538	FRANKLIN, JENNIFER D	EOC TRAINING SUPPLIES	167.98
P0102405	00200533	EPSCA	QTLY ACCESS FEE REBATE EMAC	-57.33
<i>Org Key: PO1650 - Regional Radio Operations</i>				

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0102405	00200533	EPSCA	MONTHLY RADIO ACCESS FEES 59 R	1,515.00
P0102405	00200533	EPSCA	QTLY ACCESS FEE REFUND POLICE	-264.60
<i>Org Key: PO1700 - Records and Property</i>				
P0105461	00200623	XEROX CORPORATION	Police Records Copier - Invoic	206.16
<i>Org Key: PO1800 - Contract Dispatch Police</i>				
P0105462	00200617	WASHINGTON STATE PATROL	CPL Background - Invoice #:	225.25
<i>Org Key: PO2100 - Patrol Division</i>				
P0105321	00200556	KROESENS UNIFORM COMPANY	New officers uniforms and equi	2,503.35
P0105460	00200522	CLEANERS PLUS 1	Uniform Cleaning - Invoice # 7	274.82
P0105456	00200556	KROESENS UNIFORM COMPANY	Uniform Supplies - Invoice # 5	10.95
<i>Org Key: PO2200 - Marine Patrol</i>				
P0105459	00200587	PIERCE COUNTY BUDGET & FINANCE	Phlebotomy Services for Seafia	1,853.84
P0104356	00200539	G W INC	Firearm Equipment Order - MP	600.00
P0105457	00200557	LAKEWOOD, CITY OF	Phlebotomy Services for Seafai	556.96
P0105458	00200568	MI HARDWARE - POLICE	MP Supplies - September Billin	184.85
<i>Org Key: PO2350 - Bike Patrol</i>				
P0104356	00200539	G W INC	Firearm Equipment Order - Bike	3,800.00
<i>Org Key: PO3100 - Investigation Division</i>				
P0104356	00200539	G W INC	Firearm Equipment order - CIS	1,800.00
	00200598	ROBARGE, JAMES H	TRAINING EXPENSES	600.57
	00200598	ROBARGE, JAMES H	PER DIEM REIMB	172.50
	00200578	MUNOZ, ARTURO	PARKING FEE	22.00
<i>Org Key: PO3350 - School Resource Officer</i>				
P0104356	00200539	G W INC	Firearm equipment order - SRO	358.45
<i>Org Key: PO4100 - Firearms Training</i>				
P0104356	00200539	G W INC	Firearm Equipment Order - Fire	6,000.00
<i>Org Key: PR0000 - Parks & Recreation-Revenue</i>				
	00200546	HOLLINGSWORTH, ANNELLE	REPLACE WARRANT 199625	1,143.75
<i>Org Key: PR1100 - Administration (PR)</i>				
P0105480	00200582	NRPA	Annual dues - premier package	675.00
	00200524	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2019	40.44
P0105449	00200612	VERIZON WIRELESS	Parks & Rec wireless cell phon	40.00
<i>Org Key: PR2108 - Health and Fitness</i>				
P0105468	00200586	PAULETTO, MAUDE	Instructor payment for Yoga fo	418.60
<i>Org Key: PR3500 - Senior Services</i>				
P0105449	00200612	VERIZON WIRELESS	Parks & Rec wireless cell phon	54.35
<i>Org Key: PR4100 - Community Center</i>				
P0105448	00200572	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	9,570.55
P0103422	00200515	ATWORK COMMERCIAL ENTRP LLC	MICEC - 2019 Facilities Landsc	4,165.70
P0105380	00200593	RAINIER BUILDING SERVICES	JANITORIAL SERVICE	2,496.77
P0102473	00200622	XEROX CORPORATION	Monthly lease charges for colo	267.30
P0102473	00200622	XEROX CORPORATION	Use fee for 8-21-19 to 9-21-19	144.22

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0105438	00200527	CORRECTIONAL INDUSTRIES ACCTG	MICEC - union clothing	142.12
P0105339	00200559	LERN	2019 Writing Course Descriptio	89.00
P0105467	00200564	MERCER ISLAND REPORTER	Mercer Island Reporter renewal	85.00
P0105449	00200612	VERIZON WIRELESS	Parks & Rec wireless cell phon	33.44
P0105429	00200575	MORGAN SOUND INC	FINANCE CHARGE FROM 7/31/2019	25.08
P0105429	00200575	MORGAN SOUND INC	FINANCE CHARGE FROM 7/1/2019	25.00
P0105429	00200575	MORGAN SOUND INC	FINANCE CHARGE FROM 4/30/2019	5.00
P0105429	00200575	MORGAN SOUND INC	FINANCE CHARGE FROM 8/30/2019	5.00
<i>Org Key: PR6100 - Park Maintenance</i>				
P0104124	00200508	AABCO BARRICADE COMPANY INC	Cones & barricades for Seafair	676.50
P0105449	00200612	VERIZON WIRELESS	Parks & Rec wireless cell phon	179.61
P0105342	00200541	GRAINGER	HOOK STYLE DOOR HOLDERS	92.37
<i>Org Key: PR6120 - Landscape Maint - Buildings</i>				
P0103422	00200515	ATWORK COMMERCIAL ENTRP LLC	CH, MTC, FSS - 2019 Facilities	7,920.00
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0105449	00200612	VERIZON WIRELESS	Parks & Rec wireless cell phon	115.36
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0105380	00200593	RAINIER BUILDING SERVICES	JANITORIAL SERVICE	2,151.25
P0105499	00200600	ROXY GLASS LLC	REPLACE BROKEN GLASS IN CARETA	478.50
P0105449	00200612	VERIZON WIRELESS	Parks & Rec wireless cell phon	130.83
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0105449	00200612	VERIZON WIRELESS	Parks & Rec wireless cell phon	15.48
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0102825	00200610	UNITED SITE SERVICES	Aubrey Davis & Lid	523.91
P0102825	00200610	UNITED SITE SERVICES	Lid Park Boat Launch -	235.14
P0105449	00200612	VERIZON WIRELESS	Parks & Rec wireless cell phon	130.83
P0102520	00200609	T2 SYSTEMS CANADA INC	Monthly charges for services t	77.00
<i>Org Key: ST0001 - ST Traffic Safety Enhancements</i>				
P0105475	00200550	K&L GATES LLP	Professional Services - Invoice	1,777.00
<i>Org Key: ST0020 - ST Long Term Parking</i>				
P0105476	00200545	HEARTLAND LLC	September 2019 Long-Term Parki	6,650.00
P0105432	00200560	LIGHTHOUSE LAW GROUP PLLC	Professional Services - Invoice	4,440.00
<i>Org Key: WG101R - City Hall Building Repairs</i>				
P0105414	00200517	BUILDERS HARDWARE & SUPPLY CO.	SECURITY LOCKS FOR COURT	2,302.34
<i>Org Key: WG105R - Community Center Bldg Repairs</i>				
P0105378	00200584	PACIFIC AIR CONTROL INC	REPLACE EXPANSION TANK HVAC LO	10,161.80
<i>Org Key: WG110T - Computer Equip Replacements</i>				
P0104660	00200529	DELL MARKETING L.P.	Dell Switch	2,831.56
P0105289	00200519	CDW GOVERNMENT INC	Patrol 14 Printer	357.20
<i>Org Key: WG131E - Fire Equipment</i>				
P0105429	00200575	MORGAN SOUND INC	FINANCE CHARGE FROM 2/28/2019	62.51
<i>Org Key: WG711T - Website Redesign</i>				

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0105453	00200595	REID, JEFFREY	Website Photoshoot & Edits	800.00
<i>Org Key: WG716T - Thrift Shop Pt of Sale</i>				
P0105441	00200579	NATIONAL BUSINESS SYSTEMS	POS Tablet	2,337.50
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P0105445	00200616	WABASH FARMS	Plants	146.30
P0102964	00200610	UNITED SITE SERVICES	Volunteer Event Portable Restr	127.37
P0102825	00200610	UNITED SITE SERVICES	Pioneer Park - 2019 Portable T	95.04
<i>Org Key: WP122R - Vegetation Management</i>				
P0105445	00200616	WABASH FARMS	Plants	370.70
<i>Org Key: WR101R - Residential Street Improvement</i>				
P0105435	00200555	KRAZAN & ASSOCIATES INC	2019 ARTERIAL & RESIDENTIAL	4,950.00
<i>Org Key: WR152R - 80th Ave Sidewalk (28th-32nd)</i>				
P0104658	00200554	KPG	80TH AVE SE PEDESTIAN IMPROVEM	34,302.26
<i>Org Key: WR919R - EMW Resurface 4300 to SE 53rd</i>				
P0105435	00200555	KRAZAN & ASSOCIATES INC	2019 ARTERIAL & RESIDENTIAL	6,525.00
P0105303	00200541	GRAINGER	PRY BAR	104.06
<i>Org Key: WS901G - Sewer System Generator Repl</i>				
P0102393	00200521	CHS ENGINEERS LLC	GENERATOR 13/17/24 AND PS 18	498.70
<i>Org Key: WS906C - Swr PS Flow Monitor Install</i>				
P0105447	00200547	HOME DEPOT CREDIT SERVICE	DYNAFLEX ULTRA & DIABLO 12" CR	560.16
<i>Org Key: XD310C - Basins 10 & 32b Dissol Metal</i>				
P0100557	00200551	KC FINANCE	Oyster Shell Retrofit Effectiv	24,516.63
<i>Org Key: XG918T - Network Infrastructure Extend</i>				
P0105454	00200552	KING COUNTY FINANCE	Sewer Main Fiber Design	10,481.06
<i>Org Key: XP710R - Luther BB Minor Capital LEVY</i>				
P0103564	00200574	MONARCH LANDSCAPING WA LLC	Luther Burbank Park Open Space	5,712.00
<i>Org Key: YF1100 - YFS General Services</i>				
	00200524	COMPLETE OFFICE	OFFICE SUPPLIES SEPT 2019	139.99
P0105412	00200528	DATAQUEST LLC	Background checks	73.00
<i>Org Key: YF1200 - Thrift Shop</i>				
P0105380	00200593	RAINIER BUILDING SERVICES	JANITORIAL SERVICE	2,184.74
P0103422	00200515	ATWORK COMMERCIAL ENTRP LLC	Thrift shop - 2019 Facilities	947.10
P0105448	00200572	MI UTILITY BILLS	PAYMENT OF UTILITY BILLS FOR W	805.42
P0104310	00200537	FASTSIGNS SEATTLE	agency brand in thrift store	285.07
<i>Org Key: YF2900 - Trauma Informed Approach Grant</i>				
	00200536	FALSGRAF NELSON, LAURA	TRAUMA INFORMED OPR SUPPLIES	4,566.83
Total				982,764.49

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00200507	10/15/2019	KIRKLAND TRANSMISSION TRANSMISSION REPAIR FL-0420		0008373	10/11/2019	4,126.60
00200508	10/17/2019	AABCO BARRICADE COMPANY INC Cones & barricades for Seafair	P0104124	4597	09/27/2019	676.50
00200509	10/17/2019	ACCESS BLK BOX PU & DEL, STORAGE, & D	P0105504	7722781	09/30/2019	119.63
00200510	10/17/2019	ADAMS, RONALD E LEOFF1 Retiree Medical Expense	P0105469	OH012448	10/10/2019	147.28
00200511	10/17/2019	AG ENTERPRISE SUPPLY INC STORAGE TANK & FITTINGS	P0105419	INV037325	09/29/2019	1,385.78
00200512	10/17/2019	COOPER ZIETZ ENGINEERS INC On-Call electrical inspector	P0105387	19032001	08/08/2019	15,328.66
00200513	10/17/2019	ALPINE PRODUCTS INC INVENTORY PURCHASES	P0105405	TM189970	10/01/2019	1,958.88
00200514	10/17/2019	ARC DOCUMENT SOLUTIONS Document printing	P0105483	2200666/2196419	09/04/2019	74.33
00200515	10/17/2019	ATWORK COMMERCIAL ENTRP LLC MICEC - 2019 Facilities Landsc	P0103422	1078/1073	08/31/2019	13,032.80
00200516	10/17/2019	BLUETARP CREDIT SERVICES INVENTORY PURCHASES	P0105394	D85712	09/11/2019	65.46
00200517	10/17/2019	BUILDERS HARDWARE & SUPPLY CO. SECURITY LOCKS FOR COURT	P0105414	S3723783001	09/18/2019	2,302.34
00200518	10/17/2019	CARQUEST AUTO PARTS STORES FLEET REPAIR PARTS	P0105443	OH012449	09/30/2019	325.15
00200519	10/17/2019	CDW GOVERNMENT INC Patrol 14 Printer	P0105289	VCC8524	09/25/2019	357.20
00200520	10/17/2019	CEDAR GROVE COMPOSTING INC Organic Waste Service - City H	P0105466	0000482888	09/30/2019	86.10
00200521	10/17/2019	CHS ENGINEERS LLC GENERATOR 13/17/24 AND PS 18	P0102393	8017031909	09/27/2019	498.70
00200522	10/17/2019	CLEANERS PLUS 1 Uniform Cleaning - Invoice # 7	P0105460	76909	10/01/2019	274.82
00200523	10/17/2019	CODE PUBLISHING CO Web Update: Ord. 19C-11, 19-12	P0105415	64775	09/24/2019	171.10
00200524	10/17/2019	COMPLETE OFFICE OFFICE SUPPLIES SEPT 2019		OH012393	09/30/2019	1,318.49
00200525	10/17/2019	SAHANDY, SHEIDA REBECCA CPD Continuous Improvement Pro	P0105495	019	10/11/2019	6,250.00
00200526	10/17/2019	CONTRACT HARDWARE LOCK CORES & KEYS	P0105367	SPI049374	09/26/2019	128.37
00200527	10/17/2019	CORRECTIONAL INDUSTRIES ACCTG MICEC - union clothing	P0105438	T073577	09/25/2019	142.12
00200528	10/17/2019	DATAQUEST LLC Background checks	P0105412	10127	09/30/2019	73.00
00200529	10/17/2019	DELL MARKETING L.P. Dell Precision Laptop	P0104660	10336462420	08/26/2019	4,486.51
00200530	10/17/2019	DEPT OF ENTERPRISE SERVICES GIS TRAINING CLASS ARGIS PRO	P0105439	71129288	09/30/2019	860.00
00200531	10/17/2019	DEPT OF LICENSING Notary Application for Angie	P0105487	OH012450	10/15/2019	30.00
00200532	10/17/2019	EMSAR INC Stretcher Maintenance	P0105360	82998	09/25/2019	716.61

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00200533	10/17/2019	EPSCA MONTHLY RADIO ACCESS FEES 49 R	P0102405	9829	10/01/2019	2,459.12
00200534	10/17/2019	ESA Peer review for 1803-256	P0105490	149031/148175	08/19/2019	1,449.08
00200535	10/17/2019	EXCEL SUPPLY COMPANY INVENTORY PURCHASES	P0105395	109483	09/23/2019	485.08
00200536	10/17/2019	FALSGRAF NELSON, LAURA TRAUMA INFORMED OPR SUPPLIES		OH012474	10/07/2019	4,566.83
00200537	10/17/2019	FASTSIGNS SEATTLE agency brand in thrift store	P0104310	20676346B	07/01/2019	285.07
00200538	10/17/2019	FRANKLIN, JENNIFER D EOC TRAINING SUPPLIES		OH012477	10/03/2019	167.98
00200539	10/17/2019	G W INC Firearm Equipment Order - EM	P0104356	994636/995790/99	07/25/2019	12,858.45
00200540	10/17/2019	GERHEIM, LARA TOLL FEES AND MILEAGE		OH012475	10/10/2019	161.32
00200541	10/17/2019	GRAINGER INVENTORY PURCHASES	P0105303	9305791254	09/26/2019	477.32
00200542	10/17/2019	GRAYBAR ELECTRIC CO SMOKE DETECTOR	P0105379	9312355857	09/25/2019	145.11
00200543	10/17/2019	GREER, J SCOTT Judge Pro Tem 10/14/19 - 2.25	P0105482	OH012451	10/14/2019	112.50
00200544	10/17/2019	H D FOWLER INVENTORY PURCHASES	P0105399	I5293050	09/30/2019	1,848.09
00200545	10/17/2019	HEARTLAND LLC September 2019 Long-Term Parki	P0105476	009603	10/08/2019	6,650.00
00200546	10/17/2019	HOLLINGSWORTH, ANNELLE REPLACE WARRANT 199625		OH012470	10/16/2019	1,143.75
00200547	10/17/2019	HOME DEPOT CREDIT SERVICE DYNAFLEX ULTRA & DIABLO 12" CR	P0105447	0085732024927	10/08/2019	560.16
00200548	10/17/2019	HUTCHINSON, LISA K CART Services for August 2019	P0105492	3769/3781	09/07/2019	1,029.50
00200549	10/17/2019	INTERIOR FOLIAGE CO, THE CITY HALL LANDSCAPING COLOR	P0105497	42129	10/01/2019	658.35
00200550	10/17/2019	K&L GATES LLP Professional Services - Invoic	P0105475	3705488	10/07/2019	1,777.00
00200551	10/17/2019	KC FINANCE Oyster Shell Retrofit Effectiv	P0100557	100373	08/14/2019	24,516.63
00200552	10/17/2019	KING COUNTY FINANCE MONTHLY SEWER JAN-DEC 2019	P0105454	30027884	09/06/2019	409,657.04
00200553	10/17/2019	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P0102965	11008412	09/30/2019	1,122.00
00200554	10/17/2019	KPG 80TH AVE SE PEDESTIAN IMPROVEM	P0104658	916619	10/03/2019	34,302.26
00200555	10/17/2019	KRAZAN & ASSOCIATES INC 2019 ARTERIAL & RESIDENTIAL	P0105435	INVI6155775832/I	08/31/2019	11,475.00
00200556	10/17/2019	KROESENS UNIFORM COMPANY New officers uniforms and equi	P0105456	57592	10/01/2019	2,514.30
00200557	10/17/2019	LAKESWOOD, CITY OF Phlebotomy Services for Seafai	P0105457	PD01331	10/16/2019	556.96
00200558	10/17/2019	LANGUAGE LINE SERVICES language line - invoice #46583	P0105427	4658381	09/30/2019	14.99

Accounts Payable Report by Check Number

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00200559	10/17/2019	LERN 2019 Writing Course Descriptio	P0105339	10316	09/26/2019	89.00
00200560	10/17/2019	LIGHTHOUSE LAW GROUP PLLC Professional Services - Invoic	P0105432	20422	10/01/2019	4,440.00
00200561	10/17/2019	MAGNAS LLC MONTHLY LONG DISTANCE JAN-DEC	P0102376	OH012452	09/30/2019	221.12
00200562	10/17/2019	MANY LIGHTS FOUNDATION Rental FA-2675 completed. Retu	P0105450	FA2675	10/09/2019	729.00
00200563	10/17/2019	MARZANO, GALLIO Replace stale dated payroll ch	P0105410	OH012460	10/07/2019	353.35
00200564	10/17/2019	MERCER ISLAND REPORTER SUBSCRIPTION RENEWAL	P0105467	OH012456	10/10/2019	130.00
00200565	10/17/2019	METRON-FARNIER LLC INVENTORY PURCHASES	P0105324	29937	09/26/2019	6,523.22
00200566	10/17/2019	METROPRESORT MAILING OF 4200 (EST) BUSINESS	P0103098	IN614509	10/02/2019	4,301.51
00200567	10/17/2019	MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH O	P0105455	OH012455	09/30/2019	18.46
00200568	10/17/2019	MI HARDWARE - POLICE MP Supplies - September Billin	P0105458	OH012453	09/30/2019	184.85
00200569	10/17/2019	MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O	P0105420	OH012461	09/30/2019	105.76
00200570	10/17/2019	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O	P0105421	OH012462	09/30/2019	36.61
00200571	10/17/2019	MI SCHOOL DISTRICT #400 Remit Q3 Bust Paddle Revenue	P0105409	OH012459	10/07/2019	2,304.00
00200572	10/17/2019	MI UTILITY BILLS PAYMENT OF UTILITY BILLS FOR W	P0105448	OH012457	09/30/2019	26,439.97
00200573	10/17/2019	MOBERLY AND ROBERTS Professional Services - Prosec	P0105433	848	10/01/2019	6,800.00
00200574	10/17/2019	MONARCH LANDSCAPING WA LLC Luther Burbank Park Open Space	P0103564	CD50039789	08/29/2019	5,712.00
00200575	10/17/2019	MORGAN SOUND INC FINANCE CHARGE FROM 5/31/2019	P0105429	OH012458	10/07/2019	132.59
00200576	10/17/2019	MOSES, AUGUSTIN Telugu interpreter: 10/14/19 -	P0105481	OH012454	10/14/2019	130.00
00200577	10/17/2019	MUNICIPAL EMERGENCY SERVICES SCBA Flow Test	P0105352	IN1379081	09/19/2019	77.00
00200578	10/17/2019	MUNOZ, ARTURO PARKING FEE		OH012476	10/08/2019	22.00
00200579	10/17/2019	NATIONAL BUSINESS SYSTEMS POS Tablet	P0105441	95130	10/10/2019	2,337.50
00200580	10/17/2019	NELSON PETROLEUM UNLEADED DELIVERY	P0105479	0711606IN	10/07/2019	3,176.33
00200581	10/17/2019	NORDVIND SEWER 3639 WMW DRAINAGE REPAIRS	P0100808	2379RET	09/25/2019	4,494.00
00200582	10/17/2019	NRPA Annual dues - premier package	P0105480	OH012464	10/31/2019	675.00
00200583	10/17/2019	OFFICE OF THE CODE REVISER 2019 RCW print	P0105422	OH012466	10/07/2019	253.00
00200584	10/17/2019	PACIFIC AIR CONTROL INC CITY HALL HVAC MAINT	P0105378	23760	09/20/2019	12,532.58

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00200585	10/17/2019	PACIFIC NW PROFESSIONAL N. MORALES CDL DOL TRAINING	P0105325	3179	09/24/2019	500.00
00200586	10/17/2019	PAULETTO, MAUDE Instructor payment for Yoga fo	P0105468	9979	10/10/2019	418.60
00200587	10/17/2019	PIERCE COUNTY BUDGET & FINANCE Phlebotomy Services for Seafia	P0105459	CI275220	09/12/2019	1,853.84
00200588	10/17/2019	PITNEY BOWES Q3 lease charges for postage m	P0105491	3309612041	09/07/2019	904.47
00200589	10/17/2019	PITNEY BOWES PURCHASE POWER Supplies for Postage machine	P0105484	OH012465	10/01/2019	889.81
00200590	10/17/2019	PLANTSCAPES INC 2019 ROW HEDGE TRIMMING	P0104993	49551E	09/23/2019	3,000.00
00200591	10/17/2019	POT O' GOLD INC Coco for coffee station	P0105485	0220724/0230665/	07/25/2019	1,331.28
00200592	10/17/2019	PUGET SOUND ENERGY ENERGY USE OCT 2019		OH012471	10/04/2019	759.34
00200593	10/17/2019	RAINIER BUILDING SERVICES JANITORIAL SERVICE	P0105380	18960	09/30/2019	11,958.87
00200594	10/17/2019	REID MIDDLETON INC Structural Peer review for 190	P0105486	1909043	09/20/2019	3,063.75
00200595	10/17/2019	REID, JEFFREY Website Photoshoot & Edits	P0105453	100	09/27/2019	800.00
00200596	10/17/2019	RELX INC DBA LEXISNEXIS Library Subscriptions - Invoic	P0105434	3092221428	10/08/2019	348.70
00200597	10/17/2019	REPUBLIC SERVICES #172 2019 PW SWEEPER HAUL AWAY	P0102455	0172007993672	09/30/2019	3,971.56
00200598	10/17/2019	ROBARGE, JAMES H TRAINING EXPENSES		OH012473	10/09/2019	773.07
00200599	10/17/2019	ROMAINE ELECTRIC CORP 4 Batteries	P0105358	1195662	09/27/2019	1,084.95
00200600	10/17/2019	ROXY GLASS LLC REPLACE BROKEN GLASS IN CARETA	P0105499	51354	10/15/2019	478.50
00200601	10/17/2019	S&B INC FIRST HILL PUMP	P0105430	25314A	09/30/2019	321.20
00200602	10/17/2019	SAFEBUILT WASHINGTON LLC Plan review and inspection ser	P0105488	0059651IN	08/31/2019	3,614.03
00200603	10/17/2019	SEATTLE PUMP REPAIR KIT FOR #10 RIPSAW	P0105400	2079091	10/01/2019	384.89
00200604	10/17/2019	SEATTLE, CITY OF WATER PURCHASES FOR SEPTEMBER	P0105471	OH012467	09/27/2019	243,029.19
00200605	10/17/2019	SKYLINE COMMUNICATIONS INC EOC INTERNET	P0105451	IN45068	10/01/2019	206.55
00200606	10/17/2019	STERICYCLE INC Hazardous Waste Disposal	P0105353	3004834984	09/23/2019	12.67
00200607	10/17/2019	SUPERION LLC ONESOLUTION ANNUAL MAINTENANCE	P0105431	252261	09/25/2019	11,152.76
00200608	10/17/2019	SYSTEMS DESIGN WEST LLC August 2019 Transport Billing	P0105359	20191161	09/26/2019	1,377.35
00200609	10/17/2019	T2 SYSTEMS CANADA INC Monthly charges for services t	P0102520	IRIS0000061030	09/26/2019	77.00
00200610	10/17/2019	UNITED SITE SERVICES Lid Park Boat Launch -	P0102964	1149149295	09/18/2019	981.46

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00200611	10/17/2019	VERIZON WIRELESS Mobil hot spots	P0105464	9838683128	09/23/2019	1,847.85
00200612	10/17/2019	VERIZON WIRELESS Parks & Rec wireless cell phon	P0105449	9838683127	09/23/2019	769.77
00200613	10/17/2019	WA FITNESS SERVICES INC QTRLY Fitness Equip Service	P0105470	W17545	10/06/2019	187.00
00200614	10/17/2019	WA ST TREASURER'S OFFICE SEPT19 Remit NC Court Transmit	P0105408	OH012468	09/30/2019	4,963.22
00200615	10/17/2019	WA ST TREASURER'S OFFICE SEPT19 Remit MI Court Transmit	P0105407	OH012469	09/30/2019	11,021.70
00200616	10/17/2019	WABASH FARMS Plants	P0105445	2787	09/26/2019	517.00
00200617	10/17/2019	WASHINGTON STATE PATROL CPL Background - Invoice #:	P0105462	I20002077	10/02/2019	225.25
00200618	10/17/2019	WCMA Women's Leadership Academy	P0105494	1004	08/29/2019	450.00
00200619	10/17/2019	WESTERN EQUIPMENT FL-0514 REPAIRS	P0105440	708744200	09/23/2019	96.62
00200620	10/17/2019	DOBBS HEAVY DUTY HOLDINGS LLC FL-0480 REPAIRS	P0104992	021R213822	09/27/2019	5,047.59
00200621	10/17/2019	WSDOT SIGNAL MAINTENANCE	P0105301	RE313ATB90916050	09/16/2019	62.83
00200622	10/17/2019	XEROX CORPORATION 2019 BASE AND METER COPIER SER	P0102473	098290420	10/01/2019	893.65
00200623	10/17/2019	XEROX CORPORATION Xerox - invoice #719447971	P0105461	098290418	10/01/2019	3,146.87
00200624	10/17/2019	ZEE MEDICAL MICEC Medical supplies refill	P0105452	68385357/6838536	10/02/2019	2,092.13
					Total	982,764.49

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	200625 -200741	10/17/2019	\$ 408,929.23 \$ 408,929.23

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0102957	00200683	KC PET LICENSES	2019 KC PET LICENSE FEES COLLE	210.00
P0102958	00200684	KING CO PROSECUTING ATTORNEY	2019 COURT REMITTANCE KC CRIME	206.59
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0105555	00200717	SEATTLE PUBLIC UTILITIES	AUGUST 2019 SPU CHARGE FOR RET	9,650.00
P0105555	00200717	SEATTLE PUBLIC UTILITIES	SEPTEMBER 2019 SPU CHARGE FOR	7,488.00
	00200631	APPLIED ECOLOGY LLC	HYDRANT METER REFUND	2,900.00
P0105512	00200674	HAYDEN, ROBERT	HYDRANT METER RENTAL DEPOSIT	2,900.00
	00200691	LAKESIDE INDUSTRIES	HYDRANT METER REFUND	2,900.00
	00200703	O'LEARY, MARK	HYDRANT METER REFUND	2,900.00
P0105397	00200672	H D FOWLER	INVENTORY PURCHASES	2,095.47
	00200695	MANHEIM, PAUL	OVERPAYMENT REFUND	1,358.59
P0105426	00200671	GRAINGER	INVENTORY PURCHASES	409.23
P0105425	00200649	COMMERCIAL LANDSC SUPPLY INC	INVENTORY PURCHASES	385.83
P0105474	00200671	GRAINGER	INVENTORY PURCHASES	341.82
P0105541	00200714	RKK CONSTRUCTION	REFUND WATER SERVICE DEPOSIT	159.10
	00200637	BOYLE, LEE	SEWER CHARGE ERROR REFUND	140.53
P0105473	00200671	GRAINGER	INVENTORY PURCHASES	144.16
P0105478	00200667	GEMPLER'S INC	INVENTORY PURCHASES	123.13
	00200724	SULLIVAN & ANNA ZEBZDA, MIKE	OVERPAYMENT REFUND	55.67
<i>Org Key: 814072 - United Way</i>				
	00200729	UNITED WAY OF KING CO	PAYROLL EARLY WARRANTS	80.00
<i>Org Key: 814074 - Garnishments</i>				
	00200728	UNITED STATES TREASURY	PAYROLL EARLY WARRANTS	780.28
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00200697	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	300.00
<i>Org Key: 814076 - City & Counties Local 21M</i>				
	00200740	WSCCCE AFSCME AFL-CIO	PAYROLL EARLY WARRANTS	2,556.34
<i>Org Key: 814077 - Police Association</i>				
	00200709	POLICE ASSOCIATION	PAYROLL EARLY WARRANTS	2,507.04
<i>Org Key: 814085 - GET Program Deductions</i>				
	00200668	GET Washington	PAYROLL EARLY WARRANTS	250.00
<i>Org Key: CA1100 - Administration (CA)</i>				
P0105514	00200705	OGDEN MURPHY WALLACE PLLC	Professional Services - Invoice	2,828.35
	00200730	US BANK CORP PAYMENT SYS	Travel Expense	556.28
<i>Org Key: CA1200 - Prosecution & Criminal Mngmnt</i>				
	00200681	JOKINEN, DAVID R	WITNESS FEE	36.80
<i>Org Key: CM1100 - Administration (CM)</i>				
	00200725	TARASEWICZ, JANELLE	REPLACE WARRANT 200314	1,500.00
	00200730	US BANK CORP PAYMENT SYS	Correction: 12-Month Digital S	115.00
P0105583	00200696	MI CHAMBER OF COMMERCE	11/7 Luncheon Registration for	45.00
	00200730	US BANK CORP PAYMENT SYS	Webinar Registration: Spietz	35.00
	00200730	US BANK CORP PAYMENT SYS	CM office supplies	4.69

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: CM1300 - Sustainability</i>				
	00200730	US BANK CORP PAYMENT SYS	2019 Built Green Conference Re	190.00
	00200730	US BANK CORP PAYMENT SYS	Prius Fuel	12.31
<i>Org Key: CO6100 - City Council</i>				
	00200730	US BANK CORP PAYMENT SYS	9/17 Council Meeting Meal	248.58
	00200730	US BANK CORP PAYMENT SYS	9/3 Council Meeting Meal	137.18
	00200730	US BANK CORP PAYMENT SYS	9/25 SCA Event Registration: B	45.00
<i>Org Key: CO6500 - Sister City Program</i>				
P0105549	00200655	DATAQUEST LLC	Volunteer Background Checks	106.00
<i>Org Key: CR1100 - Human Resources</i>				
	00200730	US BANK CORP PAYMENT SYS	2019 WAPELRA Conference.	452.46
P0105517	00200710	PUBLIC SAFETY TESTING INC	Q3 Fees/Fire	300.00
	00200730	US BANK CORP PAYMENT SYS	Recruitment advertising.	200.00
	00200730	US BANK CORP PAYMENT SYS	City Hall gym equipment.	107.78
	00200730	US BANK CORP PAYMENT SYS	Appreciation gifts (gift cards	100.00
	00200730	US BANK CORP PAYMENT SYS	Recruitment advertising.	45.00
	00200730	US BANK CORP PAYMENT SYS	Recruitment advertising.	45.00
	00200730	US BANK CORP PAYMENT SYS	Recruitment advertising.	45.00
	00200730	US BANK CORP PAYMENT SYS	Recruitment advertising.	45.00
	00200730	US BANK CORP PAYMENT SYS	Recruitment advertising.	45.00
	00200730	US BANK CORP PAYMENT SYS	Recruitment advertising.	45.00
	00200730	US BANK CORP PAYMENT SYS	Recruitment advertising.	45.00
<i>Org Key: DS0000 - Development Services-Revenue</i>				
P0105599	00200698	MI SCHOOL DISTRICT #400	School Impact Fees for Q1-Q3 2	62,109.20
<i>Org Key: DS1100 - Administration (DS)</i>				
	00200730	US BANK CORP PAYMENT SYS	Travel Expense	507.06
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	131.99
	00200700	MYERS, ANTHONY	MILEAGE EXPENSE	125.28
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	114.64
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	68.94
P0105549	00200655	DATAQUEST LLC	Background Checks	68.00
	00200730	US BANK CORP PAYMENT SYS	Tuition & Registrations	65.00
	00200730	US BANK CORP PAYMENT SYS	Tuition & Registrations	65.00
	00200730	US BANK CORP PAYMENT SYS	Services - Technology Fee	53.89
	00200713	REECE, GARETH	CODE VIOLATION ABATEMENT	36.98
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	15.38
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	15.16
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	12.08
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
	00200730	US BANK CORP PAYMENT SYS	Small Tools & Equipment	43.10
	00200730	US BANK CORP PAYMENT SYS	Small Tools & Equipment	30.96
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
	00200730	US BANK CORP PAYMENT SYS	Dues & Subscriptions	448.00
	00200730	US BANK CORP PAYMENT SYS	Tuition & Registrations	380.00
	00200730	US BANK CORP PAYMENT SYS	Tuition & Registrations	305.00
	00200730	US BANK CORP PAYMENT SYS	Tuition & Registrations	210.00

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00200730	US BANK CORP PAYMENT SYS	Tuition & Registrations	35.00
<i>Org Key: FN1100 - Administration (FN)</i>				
	00200730	US BANK CORP PAYMENT SYS	service award.	140.00
	00200730	US BANK CORP PAYMENT SYS	MBP.COM Merchant	54.10
	00200657	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING SEPT 19	48.40
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
	00200730	US BANK CORP PAYMENT SYS	WaterWorks Registration	450.00
<i>Org Key: FR1100 - Administration (FR)</i>				
P0102380	00200648	COMCAST	FIRE STATION 92 FIBER CIRCUIT	862.66
P0105529	00200654	CULLIGAN SEATTLE WA	Water Service/Fire	311.99
	00200730	US BANK CORP PAYMENT SYS	2019 Leadership Summit/Heitman	286.38
P0105518	00200735	WASHINGTON FIRE CHIEFS	Labor/Mgmt. Symposium - Heitma	250.00
P0105525	00200632	ASPECT SOFTWARE INC	Monthly Telestaff Maintenance	165.00
P0105524	00200687	KROESEENS UNIFORM COMPANY	Uniforms/Hicks	128.65
	00200730	US BANK CORP PAYMENT SYS	Microwave/Station 92	79.62
P0105533	00200647	COMCAST	Internet Charges/Fire	62.39
	00200730	US BANK CORP PAYMENT SYS	Uniform Cleaning/Mandella	28.72
	00200730	US BANK CORP PAYMENT SYS	Shipment to LN Curtis	28.28
	00200730	US BANK CORP PAYMENT SYS	Uniform Cleaning/Mandella	21.33
	00200730	US BANK CORP PAYMENT SYS	Amazon Prime Membership/Fire	14.29
	00200730	US BANK CORP PAYMENT SYS	Shipment to LN Curtis	6.90
<i>Org Key: FR1200 - Fire Marshal</i>				
P0105532	00200739	WSAFM	FPI Conference - Hicks	450.00
	00200677	HICKS, JEROMY	FIRE CODES AND STANDARDS TEST	197.41
	00200730	US BANK CORP PAYMENT SYS	iPhone Holder/FM Car	54.44
<i>Org Key: FR2100 - Fire Operations</i>				
P0105535	00200687	KROESEENS UNIFORM COMPANY	Uniforms (Cook, White, Mair)	904.52
P0105530	00200645	CLOTH TATTOO	T-Shirts	538.78
	00200730	US BANK CORP PAYMENT SYS	Duty Pocket Knives	493.14
	00200730	US BANK CORP PAYMENT SYS	Duty Boots/Garrett	271.48
P0105531	00200687	KROESEENS UNIFORM COMPANY	Uniforms/Edwards	169.27
P0105515	00200704	O'REILLY AUTOMOTIVE INC	Parts - 7609 & Finance Charge	80.35
P0105523	00200726	TEC EQUIPMENT INC	Misc. Parts/Finance Charge	52.64
	00200730	US BANK CORP PAYMENT SYS	Aid Car Decon Supplies	27.90
P0105516	00200638	BRAKE AND CLUTCH SUPPLY NORTH	Finance Charges	20.23
P0105522	00200732	VERIZON WIRELESS	Cell Charges/Fire	15.89
	00200730	US BANK CORP PAYMENT SYS	Ship Class A Jackets to Kroese	13.46
	00200730	US BANK CORP PAYMENT SYS	Ship Class A Jackets to Kroese	6.90
<i>Org Key: FR2400 - Fire Suppression</i>				
	00200730	US BANK CORP PAYMENT SYS	Gapseal Plugging Compound	105.75
	00200730	US BANK CORP PAYMENT SYS	Truefuel 50:1	94.45
	00200730	US BANK CORP PAYMENT SYS	Hazwoper Training/Gruger	53.57
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0105528	00200723	STERICYCLE INC	Hazardous Waste Pickup	33.90
P0105527	00200627	AIRGAS USA LLC	Oxygen/Fire	20.06

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FR4100 - Training</i>				
P0105519	00200635	BELLEVUE, CITY OF	2019 EMTG Fees	4,249.00
P0105534	00200688	KRONOS	Telestaff Training/Peters	2,160.00
P0105521	00200720	SNYDER, BRIAN WADE	CBT Instructor (9/30, 10/14, 1	787.50
<i>Org Key: FR5100 - Community Risk Reduction</i>				
	00200730	US BANK CORP PAYMENT SYS	CPR Class Cards	414.00
	00200730	US BANK CORP PAYMENT SYS	CPR Cards - 9/4	36.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P0102380	00200648	COMCAST	CITY HALL BACKUP INTERNET	425.76
P0105539	00200706	OMWBE FINANCIAL OFFICE	POLITICAL SUBDIVISION FEE	200.00
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
	00200657	DEPT OF ENTERPRISES SERVICES	#9 ENVELOPE PRINTING	184.85
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
	00200678	HILTNER, PETER	LEOFF1 Medicare Reimb	556.00
	00200716	SCHOENTRUP, WILLIAM	LEOFF1 Medicare Reimb	483.60
	00200650	COOPER, ROBERT	QTLY LEOFF1 RETIRE MEDI REIMB	406.50
	00200719	SMITH, RICHARD	LEOFF1 Medicare Reimb	223.10
	00200673	HAGSTROM, JAMES	LEOFF1 Medicare Reimb	216.50
	00200634	BARNES, WILLIAM	LEOFF1 Medicare Reimb	211.50
	00200656	DEEDS, EDWARD G	LEOFF1 Medicare Reimb	211.50
	00200669	GOODMAN, J C	LEOFF1 Medicare Reimb	194.20
	00200738	WHEELER, DENNIS	LEOFF1 Medicare Reimb	181.70
	00200734	WALLACE, THOMAS	LEOFF1 Medicare Reimb	170.10
	00200662	ELSOE, RONALD	LEOFF1 Medicare Reimb	169.50
	00200626	ADAMS, RONALD E	LEOFF1 Medicare Reimb	169.30
	00200633	AUGUSTSON, THOR	LEOFF1 Medicare Reimb	168.00
	00200636	BOOTH, GLENDON D	LEOFF1 Medicare Reimb	168.00
	00200658	DEVENY, JAN P	LEOFF1 Medicare Reimb	168.00
	00200689	KUHN, DAVID	LEOFF1 Medicare Reimb	168.00
	00200640	CALLAGHAN, MICHAEL	LEOFF1 Medicare Reimb	164.40
	00200680	JOHNSON, CURTIS	LEOFF1 Medicare Reimb	163.70
	00200692	LOISEAU, LERI M	LEOFF1 Medicare Reimb	162.10
	00200715	RUCKER, MANORD J	LEOFF1 Medicare Reimb	162.10
	00200659	DOWD, PAUL	LEOFF1 Medicare Reimb	159.40
	00200625	ABBOTT, RICHARD	LEOFF1 Medicare Reimb	151.60
	00200736	WEGNER, KEN	LEOFF1 Medicare Reimb	146.60
	00200701	MYERS, JAMES S	LEOFF1 Medicare Reimb	137.40
	00200712	RAMSAY, JON	LEOFF1 Medicare Reimb	136.20
	00200666	FORSMAN, LOWELL	LEOFF1 Medicare Reimb	135.50
	00200694	LYONS, STEVEN	LEOFF1 Medicare Reimb	134.30
	00200727	THOMPSON, JAMES	LEOFF1 Medicare Reimb	123.30
<i>Org Key: GGM606 - Excess Retirement-Fire</i>				
	00200634	BARNES, WILLIAM	LEOFF1 Excess Benefit	1,604.31
	00200650	COOPER, ROBERT	LEOFF1 Excess Benefit	1,566.16
	00200680	JOHNSON, CURTIS	LEOFF1 Excess Benefit	837.28
	00200716	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	824.19
	00200712	RAMSAY, JON	LEOFF1 Excess Benefit	448.41

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: IS1100 - IGS Mapping</i>				
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	20.00
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	16.00
<i>Org Key: IS2100 - IGS Network Administration</i>				
	00200730	US BANK CORP PAYMENT SYS	Computer Supplies	193.56
	00200730	US BANK CORP PAYMENT SYS	Computer Supplies	174.24
	00200730	US BANK CORP PAYMENT SYS	Computer Supplies	160.20
	00200730	US BANK CORP PAYMENT SYS	Professional Services	22.55
	00200730	US BANK CORP PAYMENT SYS	Computer Supplies	15.38
	00200730	US BANK CORP PAYMENT SYS	Professional Services	13.20
	00200730	US BANK CORP PAYMENT SYS	Professional Services	13.20
	00200730	US BANK CORP PAYMENT SYS	Professional Services	12.10
	00200730	US BANK CORP PAYMENT SYS	Professional Services	6.50
	00200730	US BANK CORP PAYMENT SYS	Computer Supplies	4.40
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0104845	00200711	RAINIER ASPHALT & CONCRETE	RIGHT OF WAY ASPHALT & CONCRET	35,092.10
<i>Org Key: MT2150 - Pavement Marking</i>				
P0105508	00200628	ALPINE PRODUCTS INC	LINE DRIVER, H.D. 200 CC HONDA	6,330.50
<i>Org Key: MT2500 - ROW Administration</i>				
P0105424	00200722	SOUND SAFETY PRODUCTS	SAFETY BOOTS & MISC. WORK CLOT	257.85
	00200676	HEATH, SCOTT C	MILEAGE EXPENSE	66.82
<i>Org Key: MT3100 - Water Distribution</i>				
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	80.00
P0105423	00200671	GRAINGER	3/8" BRASS PLUGS	29.04
P0105512	00200674	HAYDEN, ROBERT	HYDRANT METER WAS RETURNED	-17.87
<i>Org Key: MT3150 - Water Quality Event</i>				
P0105472	00200671	GRAINGER	2" REDUCED PRESSURE BACKFLOW	750.15
<i>Org Key: MT3200 - Water Pumps</i>				
	00200642	CENTURYLINK	PHONE USE OCT 2019	59.69
<i>Org Key: MT3400 - Sewer Collection</i>				
P0104939	00200660	DRAIN-PRO INC	CATCH BASIN CLEANING	6,590.10
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0105506	00200731	UTILITIES SERVICE CO INC	PS # 4 LABOR & EQUIPMENT	3,968.80
	00200643	CENTURYLINK BUSINESS SERVICES	PHONE USE OCT 2019	3,740.28
<i>Org Key: MT3800 - Storm Drainage</i>				
P0104845	00200711	RAINIER ASPHALT & CONCRETE	RIGHT OF WAY ASPHALT & CONCRET	17,684.70
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0105536	00200665	FIRE PROTECTION INC	FIRE & SECURITY MONITORING CIT	129.65
P0103275	00200653	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	102.08
P0102657	00200646	COMCAST	2019 PW WIFI CONNECTION	86.39
	00200730	US BANK CORP PAYMENT SYS	Hazardous Waste Fee	54.00
	00200730	US BANK CORP PAYMENT SYS	Sound Transit Meeting- Seattle	15.00
	00200730	US BANK CORP PAYMENT SYS	Office Supplies	6.91

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT4200 - Building Services</i>				
P0104845	00200711	RAINIER ASPHALT & CONCRETE	ASPHALT REPAIR	20,000.00
P0105536	00200665	FIRE PROTECTION INC	FIRE & SECURITY MONITORING CIT	777.86
P0105552	00200652	CRAWFORD DOOR COMPANY	REPAIR DOOR SPRING ON MIDDLE A	641.31
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	231.03
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	137.39
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	59.40
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	21.65
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	19.95
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	19.95
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	19.95
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	19.95
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	19.95
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	19.95
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	19.95
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	19.95
<i>Org Key: MT4300 - Fleet Services</i>				
P0105505	00200702	NELSON PETROLEUM	SHOP DIESEL DELIVERY	1,093.34
P0102654	00200630	AMERIGAS-1400	2019 PROPANE DELIVERY	755.05
P0105477	00200670	GOODYEAR TIRE & RUBBER CO, THE	TIRE INVENTORY	504.06
	00200730	US BANK CORP PAYMENT SYS	FLEET PARTS	76.94
	00200730	US BANK CORP PAYMENT SYS	VEHICLE REGISTRATION	63.50
	00200730	US BANK CORP PAYMENT SYS	Hazardous Waste Fee	2.27
<i>Org Key: MT4403 - Customer Response - Water</i>				
	00200730	US BANK CORP PAYMENT SYS	STAFF CERTIFICATION	51.00
	00200730	US BANK CORP PAYMENT SYS	STAFF CERTIFICATION	1.02
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
	00200730	US BANK CORP PAYMENT SYS	Staff Training	475.00
<i>Org Key: MT4503 - Storm Water Administration</i>				
P0105273	00200629	AMERICAN WATER WORKS ASSOC	MEMBERSHIP RENEWAL 12/1/19 TO	2,139.00
<i>Org Key: PO1100 - Administration (PO)</i>				
	00200730	US BANK CORP PAYMENT SYS	Magnan - Tyler Conference Hote	562.74
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	432.87
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	350.00
P0105465	00200690	LAKE FOREST PARK, CITY OF	CSPA Dues - Invoice # MIPD2019	300.00
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	196.04
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	89.01
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	65.33
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	50.00
	00200730	US BANK CORP PAYMENT SYS	Supplies for Supervisor Meetin	44.93
	00200730	US BANK CORP PAYMENT SYS	Supplies for Supervisor Meetin	41.69
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	28.82
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	15.00
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	15.00
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	10.00
<i>Org Key: PO1700 - Records and Property</i>				
	00200657	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING SEPT 19	96.80

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00200657	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING SEPT 19	24.20
	00200730	US BANK CORP PAYMENT SYS	CD/R Markers for Evidence	11.43
<i>Org Key: PO2100 - Patrol Division</i>				
	00200730	US BANK CORP PAYMENT SYS	Nitrile Gloves for Patrol	225.40
<i>Org Key: PO2201 - Dive Team</i>				
	00200730	US BANK CORP PAYMENT SYS	Med-dive training	2,100.00
<i>Org Key: PO4100 - Firearms Training</i>				
	00200730	US BANK CORP PAYMENT SYS	NLEFIA annual fee for #142	50.00
	00200730	US BANK CORP PAYMENT SYS	Range supplies	4.31
<i>Org Key: PO4300 - Police Training</i>				
	00200730	US BANK CORP PAYMENT SYS	Sims training	359.46
<i>Org Key: PR1100 - Administration (PR)</i>				
P0105547	00200733	WA ST DEPT OF TRANS/T2	AA-1-10221 Annual Lease	4,399.26
P0105547	00200733	WA ST DEPT OF TRANS/T2	AA-1-10265 Annual Lease	1,703.65
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	335.45
P0102331	00200741	XEROX CORPORATION	Lease and print/copy charges f	226.33
	00200730	US BANK CORP PAYMENT SYS	Donation plaque	203.50
	00200657	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING SEPT 19	145.20
	00200730	US BANK CORP PAYMENT SYS	Online marketing	68.76
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	61.59
	00200730	US BANK CORP PAYMENT SYS	Online survey	38.51
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	31.24
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	23.47
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	21.18
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	17.62
	00200730	US BANK CORP PAYMENT SYS	Chamber lunch	15.00
<i>Org Key: PR1500 - Urban Forest Management</i>				
	00200730	US BANK CORP PAYMENT SYS	Training: IPM Strategies for W	53.49
<i>Org Key: PR2100 - Recreation Programs</i>				
P0105503	00200644	CHRISTIANSEN, ANNE	Instructor payment for Dream T	561.60
	00200730	US BANK CORP PAYMENT SYS	Advertising	119.40
	00200730	US BANK CORP PAYMENT SYS	Rec storage supplies	43.91
	00200730	US BANK CORP PAYMENT SYS	Outing& Adventure staff lunch	28.22
	00200730	US BANK CORP PAYMENT SYS	Supplies for Lets Go Fishing c	26.38
	00200730	US BANK CORP PAYMENT SYS	Booth supplies MISD open house	7.99
	00200730	US BANK CORP PAYMENT SYS	Senior Outing & Adventures Cre	-69.00
<i>Org Key: PR2108 - Health and Fitness</i>				
	00200730	US BANK CORP PAYMENT SYS	Senior golf	37.89
	00200730	US BANK CORP PAYMENT SYS	Senior golf	32.84
	00200730	US BANK CORP PAYMENT SYS	Senior golf	29.00
	00200730	US BANK CORP PAYMENT SYS	Senior golf	21.48
<i>Org Key: PR3500 - Senior Services</i>				
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	138.95
	00200730	US BANK CORP PAYMENT SYS	Doo wop event prizes	111.16

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00200730	US BANK CORP PAYMENT SYS	Senior Appreciation day suppli	87.89
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	72.00
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	46.93
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	45.21
P0105549	00200655	DATAQUEST LLC	Volunteer Background Checks	38.00
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	9.77
Org Key: PR4100 - Community Center				
	00200730	US BANK CORP PAYMENT SYS	ParentMap camp sponsor	1,500.00
P0105551	00200707	PACIFIC AIR CONTROL INC	BOILER ACTIVATION	333.30
P0105536	00200665	FIRE PROTECTION INC	FIRE & SECURITY MONITORING CIT	259.28
P0105496	00200661	EASTSIDE EXTERMINATORS	EXTERMINATION SERVICE	241.52
	00200730	US BANK CORP PAYMENT SYS	bio bags	202.92
	00200730	US BANK CORP PAYMENT SYS	community coffee	127.96
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	106.95
	00200730	US BANK CORP PAYMENT SYS	aubrey davis master plan snack	97.29
P0105549	00200655	DATAQUEST LLC	Background Checks	79.50
	00200730	US BANK CORP PAYMENT SYS	terry towels	76.72
	00200657	DEPT OF ENTERPRISES SERVICES	BUSINESS CARD PRINTING SEPT 19	72.60
	00200730	US BANK CORP PAYMENT SYS	fitness room equipment	72.33
	00200730	US BANK CORP PAYMENT SYS	fitness room supplies	66.13
	00200730	US BANK CORP PAYMENT SYS	media equipment	60.49
	00200730	US BANK CORP PAYMENT SYS	media equipment	54.98
	00200730	US BANK CORP PAYMENT SYS	back office supplies	51.67
	00200730	US BANK CORP PAYMENT SYS	Advertising	41.25
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	41.13
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	40.43
	00200730	US BANK CORP PAYMENT SYS	back office supplies	37.34
	00200730	US BANK CORP PAYMENT SYS	back office supplies	37.27
	00200730	US BANK CORP PAYMENT SYS	microfiber cloths	31.65
	00200730	US BANK CORP PAYMENT SYS	markers	25.74
	00200730	US BANK CORP PAYMENT SYS	back office supplies	24.16
	00200730	US BANK CORP PAYMENT SYS	projector screen cleaner	22.00
	00200730	US BANK CORP PAYMENT SYS	back office supplies	21.98
	00200730	US BANK CORP PAYMENT SYS	First Friday supplies	20.97
	00200730	US BANK CORP PAYMENT SYS	oven cleaner	20.93
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	19.79
	00200730	US BANK CORP PAYMENT SYS	community coffee supplies	17.49
	00200730	US BANK CORP PAYMENT SYS	community coffee supplies	14.52
	00200730	US BANK CORP PAYMENT SYS	return shipping costs	12.98
	00200730	US BANK CORP PAYMENT SYS	Supplies - Concessions	11.97
	00200730	US BANK CORP PAYMENT SYS	Online irrigation controls	9.65
Org Key: PR5400 - Gallery Program				
	00200730	US BANK CORP PAYMENT SYS	MI Gallery Reception on 09.12.	75.37
	00200730	US BANK CORP PAYMENT SYS	Arts & Culture vision display	19.80
	00200730	US BANK CORP PAYMENT SYS	MI Gallery Reception on 09.12	19.73
Org Key: PR5700 - Special Programs				
	00200730	US BANK CORP PAYMENT SYS	Americans for the Arts members	75.00
Org Key: PR6100 - Park Maintenance				

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00200730	US BANK CORP PAYMENT SYS	Shelving for mud room	571.26
	00200730	US BANK CORP PAYMENT SYS	Flagger Certification class fo	77.00
	00200730	US BANK CORP PAYMENT SYS	Online irrigation controls	19.30
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0105507	00200699	MID-AMERICA SPORTS ADVANTAGE	SOCCER GOAL NETS	174.20
	00200730	US BANK CORP PAYMENT SYS	Online irrigation controls	16.07
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
P0104845	00200711	RAINIER ASPHALT & CONCRETE	ASPHALT REPAIR	1,364.50
P0105536	00200665	FIRE PROTECTION INC	FIRE & SECURITY MONITORING CIT	388.93
	00200730	US BANK CORP PAYMENT SYS	Repair & Maintenance Services	75.09
P0105509	00200708	PART WORKS INC., THE	VALVE & FITTINGS	10.68
<i>Org Key: PR6600 - Park Maint-School Related</i>				
P0105500	00200737	WESTERN EQUIPMENT	TINE-SIDE EJECT (64)	497.56
P0105507	00200699	MID-AMERICA SPORTS ADVANTAGE	SOCCER GOAL NETS	174.18
	00200730	US BANK CORP PAYMENT SYS	Online irrigation controls	9.65
P0105500	00200737	WESTERN EQUIPMENT	CREDIT- RETURNED TINES	-205.20
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0104845	00200711	RAINIER ASPHALT & CONCRETE	ASPHALT REPAIR	2,168.50
	00200730	US BANK CORP PAYMENT SYS	Online irrigation controls	151.17
P0105389	00200672	H D FOWLER	2" BRASS BALL VALVE THREADED	59.55
	00200730	US BANK CORP PAYMENT SYS	Parking for emergency room vis	5.00
<i>Org Key: PY4618 - Flex Spending Admin 2018</i>				
	00200693	LUM, KRISTINA	FLEX SPEND REIMB	391.96
<i>Org Key: PY4619 - Flex Spending Admin 2019</i>				
	00200663	ESTRADA, DEBORAH	FLEX SPEND REIMB	530.18
	00200721	SOLOMON, MEARA	FLEX SPEND REIMB	461.80
	00200651	CORDER, CHARLES	FLEX SPEND REIMB	334.00
	00200679	HORSCHMAN, BRENT	FLEX SPEND REIMB	246.60
	00200693	LUM, KRISTINA	FLEX SPEND REIMB	33.33
<i>Org Key: ST0001 - ST Traffic Safety Enhancements</i>				
P0103076	00200686	KPG	W MERCER WAY ELEMENTRY SPEED	7,685.45
<i>Org Key: ST0020 - ST Long Term Parking</i>				
P0105514	00200705	OGDEN MURPHY WALLACE PLLC	Professional Services - Invoice	2,580.00
P0105514	00200705	OGDEN MURPHY WALLACE PLLC	Professional Services - Invoice	510.00
<i>Org Key: VCP105 - Transit Funding Placeholder</i>				
P0105544	00200685	KING COUNTY FINANCE	ALTERNATIVE TRANSIT SERVICE FU	19,346.00
<i>Org Key: WG102R - Maintenance Building Repairs</i>				
P0105553	00200707	PACIFIC AIR CONTROL INC	REPLACE MECHANIC SHOP REZNOR	4,055.70
<i>Org Key: WG105R - Community Center Bldg Repairs</i>				
P0105554	00200707	PACIFIC AIR CONTROL INC	ANNEX ROOM #4 REPLACED LEAKING	1,460.72
<i>Org Key: WG141E - MICEC Equipment Replacement</i>				
P0105177	00200718	SIGNAL PERFECTION LTD	3 DTP Transmitter, HDMI decora	1,145.30

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WG550R - Fuel Clean Up</i>				
P0099477	00200664	FARALLON CONSULTING LLC	PHASE 3 TECHNICAL SERVICES FOR	12,930.74
<i>Org Key: WG716T - Thrift Shop Pt of Sale</i>				
P0105442	00200641	CDW GOVERNMENT INC	Register 1 ELO Replacement	1,832.27
	00200730	US BANK CORP PAYMENT SYS	Computer Supplies	85.75
	00200730	US BANK CORP PAYMENT SYS	Computer Supplies	33.92
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P0105402	00200631	APPLIED ECOLOGY LLC	Erosion Control Installation	330.00
<i>Org Key: WP122R - Vegetation Management</i>				
P0105402	00200631	APPLIED ECOLOGY LLC	Erosion Control Installation	2,005.30
	00200730	US BANK CORP PAYMENT SYS	Youth gloves for restoration v	280.20
<i>Org Key: WP720R - Recurring Park Projects</i>				
P0105478	00200667	GEMPLER'S INC	TOOL RACKS	126.66
<i>Org Key: WS713T - SCADA System Upgrade</i>				
P0103284	00200639	BROWN AND CALDWELL CONSULTANTS	PH1 SCADA EQUIPMENT REPLACEMENT	69,117.57
P0104206	00200682	KBA INC	SCADA SYSTEM CONSTRUCTION	3,430.09
<i>Org Key: WW120S - Meter Replacement Residential</i>				
P0097695	00200675	HDR ENGINEERING INC	WATER METER MASTER	3,961.59
P0104206	00200682	KBA INC	METER REPLACEMENT	3,430.09
<i>Org Key: WW535D- Booster Chlorination Station</i>				
P0104206	00200682	KBA INC	BOOSTER CL2 STATION CONSRUCTIO	3,430.09
<i>Org Key: XP520R - Recreational Trail Connections</i>				
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	84.81
<i>Org Key: YF1100 - YFS General Services</i>				
P0102331	00200741	XEROX CORPORATION	Lease and print/copy charges f	320.11
	00200730	US BANK CORP PAYMENT SYS	Staff training for Cindy Goodw	301.74
	00200730	US BANK CORP PAYMENT SYS	Scholarship for senior social	220.00
	00200730	US BANK CORP PAYMENT SYS	Office supplies (YF1100). Reso	100.72
	00200730	US BANK CORP PAYMENT SYS	Office Supplies	43.95
	00200730	US BANK CORP PAYMENT SYS	Replacement keyboard and mouse	40.69
	00200730	US BANK CORP PAYMENT SYS	Office Supplies	16.25
	00200730	US BANK CORP PAYMENT SYS	Chamber of Commerce luncheon	15.00
<i>Org Key: YF1200 - Thrift Shop</i>				
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	285.56
P0105536	00200665	FIRE PROTECTION INC	FIRE & SECURITY MONITORING CIT	259.28
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	173.06
	00200730	US BANK CORP PAYMENT SYS	Advertising	53.91
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	29.64
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	8.99
<i>Org Key: YF2100 - School/City Partnership</i>				
	00200730	US BANK CORP PAYMENT SYS	Supplies for MIHS club, facili	37.49
<i>Org Key: YF2300 - VOICE Program</i>				

Accounts Payable Report by GL Key

Item 2.

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	495.00
	00200730	US BANK CORP PAYMENT SYS	Wash and vacuum on VOICE vehic	304.00
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	250.00
	00200730	US BANK CORP PAYMENT SYS	Operating Supplies	223.80
<i>Org Key: YF2500 - Family Counseling</i>				
	00200730	US BANK CORP PAYMENT SYS	Clinical training for Derek F.	219.99
<i>Org Key: YF2600 - Family Assistance</i>				
	00200730	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	48.15
	00200730	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	43.84
	00200730	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	36.00
	00200730	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	27.30
	00200730	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	25.62
	00200730	US BANK CORP PAYMENT SYS	Refund of Parks charge made in	-404.00
<i>Org Key: YF2800 - Fed Drug Free Communities Gran</i>				
	00200730	US BANK CORP PAYMENT SYS	Online marketing	68.75
<i>Org Key: YF2900 - Trauma Informed Approach Grant</i>				
	00200730	US BANK CORP PAYMENT SYS	TIA Confernce for Cheryl Manr	400.00
	00200730	US BANK CORP PAYMENT SYS	TIA clinical training for Dere	219.99
	00200730	US BANK CORP PAYMENT SYS	Office supplies (YF1100). Reso	52.88
Total				408,929.23

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00200625	10/24/2019	ABBOTT, RICHARD LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	151.60
00200626	10/24/2019	ADAMS, RONALD E LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	169.30
00200627	10/24/2019	AIRGAS USA LLC Oxygen/Fire	P0105527	9965468272/90939	09/30/2019	20.06
00200628	10/24/2019	ALPINE PRODUCTS INC LINE DRIVER, H.D. 200 CC HONDA	P0105508	TM190164	10/08/2019	6,330.50
00200629	10/24/2019	AMERICAN WATER WORKS ASSOC MEMBERSHIP RENEWAL 12/1/19 TO	P0105273	7001713549	08/22/2019	2,139.00
00200630	10/24/2019	AMERIGAS-1400 2019 PROPANE DELIVERY	P0102654	3097384418	10/08/2019	755.05
00200631	10/24/2019	APPLIED ECOLOGY LLC Erosion Control Installation		OH012500	10/10/2019	5,235.30
00200632	10/24/2019	ASPECT SOFTWARE INC Monthly Telestaff Maintenance	P0105525	ASI054264	10/17/2019	165.00
00200633	10/24/2019	AUGUSTSON, THOR LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	168.00
00200634	10/24/2019	BARNES, WILLIAM LEOFF1 Medicare Reimb		NOV2019A	10/22/2019	1,815.81
00200635	10/24/2019	BELLEVUE, CITY OF 2019 EMTG Fees	P0105519	35328	09/10/2019	4,249.00
00200636	10/24/2019	BOOTH, GLENDON D LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	168.00
00200637	10/24/2019	BOYLE, LEE SEWER CHARGE ERROR REFUND		OH012501	10/17/2019	140.53
00200638	10/24/2019	BRAKE AND CLUTCH SUPPLY NORTH Finance Charges	P0105516	OH012478	07/31/2019	20.23
00200639	10/24/2019	BROWN AND CALDWELL CONSULTANTS PH1 SCADA EQUIPMENT REPLACEMENT	SP0103284	14354837	10/09/2019	69,117.57
00200640	10/24/2019	CALLAGHAN, MICHAEL LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	164.40
00200641	10/24/2019	CDW GOVERNMENT INC Register 1 ELO Replacement	P0105442	VHD5595	10/09/2019	1,832.27
00200642	10/24/2019	CENTURYLINK PHONE USE OCT 2019		OH012491	10/16/2019	59.69
00200643	10/24/2019	CENTURYLINK BUSINESS SERVICES PHONE USE OCT 2019		OH012492	10/03/2019	3,740.28
00200644	10/24/2019	CHRISTIANSEN, ANNE Instructor payment for Dream T	P0105503	9708	10/15/2019	561.60
00200645	10/24/2019	CLOTH TATTOO T-Shirts	P0105530	452340	10/08/2019	538.78
00200646	10/24/2019	COMCAST 2019 PW WIFI CONNECTION	P0102657	OH012480	10/07/2019	86.39
00200647	10/24/2019	COMCAST Internet Charges/Fire	P0105533	OH012479	10/04/2019	62.39
00200648	10/24/2019	COMCAST FIRE STATION 92 FIBER CIRCUIT	P0102380	89268197	10/01/2019	1,288.42
00200649	10/24/2019	COMMERCIAL LANDSC SUPPLY INC INVENTORY PURCHASES	P0105425	207478	10/07/2019	385.83
00200650	10/24/2019	COOPER, ROBERT QTLY LEOFF1 RETIRE MEDI REIMB		NOV2019A	10/22/2019	1,972.66

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00200651	10/24/2019	CORDER, CHARLES FLEX SPEND REIMB		25OCT19	10/25/2019	334.00
00200652	10/24/2019	CRAWFORD DOOR COMPANY REPAIR DOOR SPRING ON MIDDLE A	P0105552	2836	10/09/2019	641.31
00200653	10/24/2019	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0103275	14555831100519	10/05/2019	102.08
00200654	10/24/2019	CULLIGAN SEATTLE WA Water Service/Fire	P0105529	201910672721	09/30/2019	311.99
00200655	10/24/2019	DATAQUEST LLC Volunteer Background Checks	P0105549	10126	09/30/2019	291.50
00200656	10/24/2019	DEEDS, EDWARD G LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	211.50
00200657	10/24/2019	DEPT OF ENTERPRISES SERVICES BUSINESS CARD PRINTING SEPT 19		73192396	10/08/2019	572.05
00200658	10/24/2019	DEVENY, JAN P LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	168.00
00200659	10/24/2019	DOWD, PAUL LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	159.40
00200660	10/24/2019	DRAIN-PRO INC CATCH BASIN CLEANING	P0104939	82621	09/05/2019	6,590.10
00200661	10/24/2019	EASTSIDE EXTERMINATORS EXTERMINATION SERVICE	P0105496	466454	10/05/2019	241.52
00200662	10/24/2019	ELSOE, RONALD LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	169.50
00200663	10/24/2019	ESTRADA, DEBORAH FLEX SPEND REIMB		25OCT19	10/25/2019	530.18
00200664	10/24/2019	FARALLON CONSULTING LLC PHASE 3 TECHNICAL SERVICES FOR	P0099477	0033923	10/09/2019	12,930.74
00200665	10/24/2019	FIRE PROTECTION INC FIRE & SECURITY MONITORING CIT	P0105536	52686	10/01/2019	1,815.00
00200666	10/24/2019	FORSMAN, LOWELL LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	135.50
00200667	10/24/2019	GEMPLER'S INC INVENTORY PURCHASES	P0105478	INV0004420068	10/08/2019	249.79
00200668	10/24/2019	GET Washington PAYROLL EARLY WARRANTS		25OCT2019	09/25/2019	250.00
00200669	10/24/2019	GOODMAN, J C LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	194.20
00200670	10/24/2019	GOODYEAR TIRE & RUBBER CO, THE TIRE INVENTORY	P0105477	1951151591	10/07/2019	504.06
00200671	10/24/2019	GRAINGER INVENTORY PURCHASES	P0105472	9319737343	10/10/2019	1,674.40
00200672	10/24/2019	H D FOWLER INVENTORY PURCHASES	P0105389	I5296114	10/02/2019	2,155.02
00200673	10/24/2019	HAGSTROM, JAMES LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	216.50
00200674	10/24/2019	HAYDEN, ROBERT HYDRANT METER RENTAL DEPOSIT	P0105512	OH012481	10/10/2019	2,882.13
00200675	10/24/2019	HDR ENGINEERING INC WATER METER MASTER REPLACEMENT	P0097695	1200222567	10/11/2019	3,961.59
00200676	10/24/2019	HEATH, SCOTT C MILEAGE EXPENSE		OH012496	10/18/2019	66.82

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00200677	10/24/2019	HICKS, JEROMY FIRE CODES AND STANDARDS TEST		OH012503	10/16/2019	197.41
00200678	10/24/2019	HILTNER, PETER LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	556.00
00200679	10/24/2019	HORSCHMAN, BRENT FLEX SPEND REIMB		25OCT19	10/25/2019	246.60
00200680	10/24/2019	JOHNSON, CURTIS LEOFF1 Medicare Reimb		NOV2019A	10/22/2019	1,000.98
00200681	10/24/2019	JOKINEN, DAVID R WITNESS FEE		OH012507	10/15/2019	36.80
00200682	10/24/2019	KBA INC SCADA SYSTEM CONSTRUCTION	P0104206	3004731	09/20/2019	10,290.27
00200683	10/24/2019	KC PET LICENSES 2019 KC PET LICENSE FEES COLLE	P0102957	OH012483	09/30/2019	210.00
00200684	10/24/2019	KING CO PROSECUTING ATTORNEY 2019 COURT REMITTANCE KC CRIME	P0102958	OH012484	09/30/2019	206.59
00200685	10/24/2019	KING COUNTY FINANCE ALTERNATIVE TRANSIT SERVICE FU	P0105544	2119553	10/15/2019	19,346.00
00200686	10/24/2019	KPG W MERCER WAY ELEMENTRY SPEED	P0103076	92719	10/11/2019	7,685.45
00200687	10/24/2019	KROESENS UNIFORM COMPANY Uniforms/Hicks	P0105535	57779/57757/5775	10/15/2019	1,202.44
00200688	10/24/2019	KRONOS Telestaff Training/Peters	P0105534	11508054	09/27/2019	2,160.00
00200689	10/24/2019	KUHN, DAVID LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	168.00
00200690	10/24/2019	LAKE FOREST PARK, CITY OF CSPA Dues - Invoice # MIPD2019	P0105465	MIPD2019	10/15/2019	300.00
00200691	10/24/2019	LAKESIDE INDUSTRIES HYDRANT METER REFUND		OH012502	10/10/2019	2,900.00
00200692	10/24/2019	LOISEAU, LERI M LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	162.10
00200693	10/24/2019	LUM, KRISTINA FLEX SPEND REIMB		25OCT19	10/25/2019	425.29
00200694	10/24/2019	LYONS, STEVEN LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	134.30
00200695	10/24/2019	MANHEIM, PAUL OVERPAYMENT REFUND		OH012505	10/14/2019	1,358.59
00200696	10/24/2019	MI CHAMBER OF COMMERCE 11/7 Luncheon Registration for	P0105583	3448A	10/22/2019	45.00
00200697	10/24/2019	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		25OCT2019	10/25/2019	300.00
00200698	10/24/2019	MI SCHOOL DISTRICT #400 School Impact Fees for Q1-Q3 2	P0105599	OH012482	10/23/2019	62,109.20
00200699	10/24/2019	MID-AMERICA SPORTS ADVANTAGE SOCCER GOAL NETS	P0105507	40965400	10/07/2019	348.38
00200700	10/24/2019	MYERS, ANTHONY MILEAGE EXPENSE		OH012499	09/23/2019	125.28
00200701	10/24/2019	MYERS, JAMES S LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	137.40
00200702	10/24/2019	NELSON PETROLEUM SHOP DIESEL DELIVERY	P0105505	0712087IN	10/11/2019	1,093.34

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00200703	10/24/2019	O'LEARY, MARK HYDRANT METER REFUND		OH012506	10/10/2019	2,900.00
00200704	10/24/2019	O'REILLY AUTOMOTIVE INC Parts - 7609 & Finance Charge	P0105515	OH012485	09/28/2019	80.35
00200705	10/24/2019	OGDEN MURPHY WALLACE PLLC Professional Services - Invoic	P0105514	829358	09/12/2019	5,918.35
00200706	10/24/2019	OMWBE FINANCIAL OFFICE POLITICAL SUBDIVISION FEE	P0105539	30313518	10/11/2019	200.00
00200707	10/24/2019	PACIFIC AIR CONTROL INC BOILER ACTIVATION	P0105554	23898	09/30/2019	5,849.72
00200708	10/24/2019	PART WORKS INC., THE VALVE & FITTINGS	P0105509	INV48185	10/10/2019	10.68
00200709	10/24/2019	POLICE ASSOCIATION PAYROLL EARLY WARRANTS		25OCT2019	10/25/2019	2,507.04
00200710	10/24/2019	PUBLIC SAFETY TESTING INC Q3 Fees/Fire	P0105517	20190690	10/08/2019	300.00
00200711	10/24/2019	RAINIER ASPHALT & CONCRETE RIGHT OF WAY ASPHALT & CONCRET	P0104845	11808	09/11/2019	76,309.80
00200712	10/24/2019	RAMSAY, JON LEOFF1 Medicare Reimb		NOV2019A	10/22/2019	584.61
00200713	10/24/2019	REECE, GARETH CODE VIOLATION ABATEMENT MATER		OH012497	10/16/2019	36.98
00200714	10/24/2019	RKK CONSTRUCTION REFUND WATER SERVICE DEPOSIT	P0105541	OH012486	10/11/2019	159.10
00200715	10/24/2019	RUCKER, MANORD J LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	162.10
00200716	10/24/2019	SCHOENTRUP, WILLIAM LEOFF1 Medicare Reimb		NOV2019A	10/22/2019	1,307.79
00200717	10/24/2019	SEATTLE PUBLIC UTILITIES AUGUST 2019 SPU CHARGE FOR RET	P0105555	OH012487	08/31/2019	17,138.00
00200718	10/24/2019	SIGNAL PERFECTION LTD 3 DTP Transmitter, HDMI decora	P0105177	P455648B	10/02/2019	1,145.30
00200719	10/24/2019	SMITH, RICHARD LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	223.10
00200720	10/24/2019	SNYDER, BRIAN WADE CBT Instructor (9/30, 10/14, 1	P0105521	OH012488	10/16/2019	787.50
00200721	10/24/2019	SOLOMON, MEARA FLEX SPEND REIMB		25OCT19	10/25/2019	461.80
00200722	10/24/2019	SOUND SAFETY PRODUCTS SAFETY BOOTS & MISC. WORK CLOT	P0105424	1370973	10/07/2019	257.85
00200723	10/24/2019	STERICYCLE INC Hazardous Waste Pickup	P0105528	3004843463	09/30/2019	33.90
00200724	10/24/2019	SULLIVAN & ANNA ZEBZDA, MIKE OVERPAYMENT REFUND		OH012504	10/11/2019	55.67
00200725	10/24/2019	TARASEWICZ, JANELLE REPLACE WARRANT 200314		OH012494	10/22/2019	1,500.00
00200726	10/24/2019	TEC EQUIPMENT INC Misc. Parts/Finance Charge	P0105523	322217S	09/26/2019	52.64
00200727	10/24/2019	THOMPSON, JAMES LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	123.30
00200728	10/24/2019	UNITED STATES TREASURY PAYROLL EARLY WARRANTS		25OCT2019	10/25/2019	780.28

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00200729	10/24/2019	UNITED WAY OF KING CO PAYROLL EARLY WARRANTS		25OCT2019	10/25/2019	80.00
00200730	10/24/2019	US BANK CORP PAYMENT SYS Travel Expense		5539OCTOBER	10/07/2019	23,840.27
00200731	10/24/2019	UTILITIES SERVICE CO INC PS # 4 LABOR & EQUIPMENT	P0105506	2123	10/07/2019	3,968.80
00200732	10/24/2019	VERIZON WIRELESS Cell Charges/Fire	P0105522	9839555177	10/06/2019	15.89
00200733	10/24/2019	WA ST DEPT OF TRANS/T2 AA-1-10221 Annual Lease	P0105547	OH012490	09/30/2019	6,102.91
00200734	10/24/2019	WALLACE, THOMAS LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	170.10
00200735	10/24/2019	WASHINGTON FIRE CHIEFS Labor/Mgmt. Symposium - Heitma	P0105518	OH012489	10/17/2019	250.00
00200736	10/24/2019	WEGNER, KEN LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	146.60
00200737	10/24/2019	WESTERN EQUIPMENT TINE-SIDE EJECT (64)	P0105500	707605900/805460	07/18/2019	292.36
00200738	10/24/2019	WHEELER, DENNIS LEOFF1 Medicare Reimb		NOV2019B	10/22/2019	181.70
00200739	10/24/2019	WSAFM FPI Conference - Hicks	P0105532	3231	10/08/2019	450.00
00200740	10/24/2019	WSCCCE AFSCME AFL-CIO PAYROLL EARLY WARRANTS		25OCT2019	10/25/2019	2,556.34
00200741	10/24/2019	XEROX CORPORATION Lease and print/copy charges f	P0102331	098290419	10/01/2019	546.44
					Total	<u>408,929.23</u>



CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

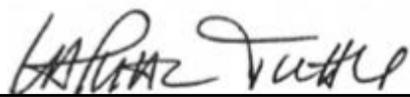
Item 3.

PAYROLL PERIOD ENDING	10.18.2019
PAYROLL DATED	10.25.2019

Net Cash	\$	530,735.66
Net Voids/Manuals	\$	12,583.22
Net Total	\$	543,318.88
Federal Tax Deposit - Key Bank	\$	86,928.00
Social Security and Medicare Taxes	\$	43,074.23
Medicare Taxes Only (Fire Fighter Employees)	\$	2,501.47
Public Employees Retirement System 2 (PERS 2)	\$	29,229.41
Public Employees Retirement System 3 (PERS 3)	\$	6,340.82
Public Employees Retirement System (PERSJM)	\$	737.83
Public Safety Employees Retirement System (PSERS)	\$	209.64
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	27,043.21
Regence & LEOFF Trust - Medical Insurance	\$	13,041.27
Domestic Partner/Overage Dependant - Insurance	\$	2,159.74
Group Health Medical Insurance	\$	1,026.24
Health Care - Flexible Spending Accounts	\$	2,136.78
Dependent Care - Flexible Spending Accounts	\$	1,531.09
United Way	\$	80.00
ICMA Deferred Compensation	\$	30,519.21
Fire 457 Nationwide	\$	7,652.94
Roth - ICMA	\$	510.00
Roth - Nationwide	\$	680.91
Tax Levy	\$	780.28
Child Support	\$	599.99
Mercer Island Employee Association	\$	300.00
Cities & Towns/AFSCME Union Dues	\$	2,556.34
Police Union Dues	\$	2,507.04
Fire Union Dues	\$	2,111.33
Fire Union - Supplemental Dues	\$	160.00
Standard - Supplemental Life Insurance	\$	458.10
Unum - Long Term Care Insurance	\$	521.90
AFLAC - Supplemental Insurance Plans	\$	470.79
Coffee Fund	\$	152.00
Transportation	\$	62.08
HRA - VEBA	\$	5,339.15
Nationwide Extra	\$	2,166.66
GET	\$	250.00
Tax & Benefit Obligations Total	\$	273,838.45

TOTAL GROSS PAYROLL	\$ 817,157.33
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



 Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.



CITY COUNCIL MINUTES (REVISED) REGULAR MEETING SEPTEMBER 17, 2019

Item 4.

CALL TO ORDER & ROLL CALL

Mayor Debbie Bertlin called the Special Meeting to order at 5:00 pm at City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice and Councilmembers Lisa Anderl, Bruce Bassett, Wendy Weiker, and Benson Wong (arrived 5:10 pm) were present. Councilmember Dave Wisenteiner was absent.

AGENDA APPROVAL

It was moved by Bassett; seconded by Nice to:

Approve the agenda as presented.

Passed: 5-0

FOR: 5 (Anderl, Bassett, Bertlin, Nice, and Weiker)

ABSENT: 2 (Wisenteiner and Wong)

EXECUTIVE SESSION

At 5:02 pm, Mayor Bertlin convened the Executive Session for approximately 60 minutes:

- A. To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i);
- B. For planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b); and
- C. To consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110(1)(b) and to consider the maximum price at which real estate will be offered for sale or lease when public knowledge regarding such consideration would cause a likelihood of decreased price pursuant to RCW 42.30.110(1)(c).

At 6:02 Mayor Bertlin adjourned the Executive Session and called the Regular Meeting to order.

STUDY SESSION

AB 5608: HB 1406 and HB 1923 Briefing and ARCH Update

Assistant to the City Manager Ali Spietz presented a briefing and recommended action steps related to affordable housing legislation passed by the state legislature in 2019, including HB 1406 and HB 1923.

Deputy Director of Community Planning and Development Alison Van Gorp's provided an update on ARCH's consultant work. Evaluation of the program operations and stewardship of the Homeownership Program was moved to a future meeting due to timing.

SPECIAL BUSINESS

AB 5592: Peace Day Proclamation

Community Engagement Manager Diane Mortenson introduced Mercer Island Rotary members to receive a proclamation to commemorate International Day of Peace on September 21, 2019 and announce the Mercer Island inaugural Peace Walk. She also spoke about the partnership between Mercer Island Rotary and the Parks & Recreation Department to place twenty 6-foot high solid cedar poles, dedicated to Peace in the community, that are connected along a walkable path on the Island.

Mayor Debbie Bertlin proclaimed September 21, 2019 as Peace Day on Mercer Island and encouraged all citizens to join the Mercer Island Walk for Peace on Saturday, September 21, beginning at 10:00 am at Rotary Park.

CITY MANAGER REPORT

Interim City Manager Jessi Bon reported on the following:

- International Day of Peace and Mercer Island Rotary Peace Walk, Saturday, September 21, at 10:00 AM, Rotary Park
- Hidden in Plain Sight Event, Wednesday, September 25 at 6:30 PM at Mercer Island High School
- Recology Update: New Cart Delivery, Cart Pick-up, Service Level Change Requests, Commercial & Multi-Family Sites, Private Road Waivers
- Streamlining City Business Licenses, October 10 business will renew MI licenses through the State's Business Licensing system.
- Aubrey Davis Park Master Plan Process Update
 - September 23: Community Open House #3, 6-8 PM at MICEC.
 - September 23 - 30: Online Open House Survey
 - October 15: City Council reviews draft master plan and provides additional feedback.
 - November 19: Final Plan brought to City Council for proposed adoption.
- New Fire Engine
- New Website Sneak Peek
- National Preparedness Month Events
- Thank You to Summer Event Sponsors
- Thank you to Finance Director Chip Corder for 14 years of dedicated service!

APPEARANCES

Alex Zimmerman, President of Standup America, spoke to the Council about being trespassed from King County cities and fascism.

Ashely Hay asked the Council what they plan to do about the bus intercept issue. She noted that most of the Island does not want to become a regional bus hub for the entire eastside.

Ian Goodhew spoke in opposition to the bus intercept. He asked the Council to make each of their positions known on the bus intercept.

Olivia Lippens urged the Council to hear the Moms for Safe Mercer Island pleas to stop the bus intercept. She noted that there were over 200 families in the group.

Jake Jacobson stated that it is time to say no to the bus intercept and use the provision in the Settlement Agreement to do so.

CONSENT CALENDAR

Payables: \$233,178.42 (08/29/2019) & \$364,750.59 (09/05/2019)

Recommendation: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Payroll: \$826,238.98 (09/03/2019)

Recommendation: Certify that the materials or services specified have been received and that all fund

warrants are approved for payment.

Minutes of the September 3, 2019 Regular City Council Meeting.

Recommendation: Approve the September 3, 2019 Special Meeting minutes as written.

It was moved by Bassett; seconded by Nice to:

Approve the Consent Calendar as presented.

Passed: 6-0

FOR: 6 (Anderl, Bassett, Bertlin, Nice, Weiker, and Wong)

ABSENT: 1 (Wisenteiner)

REGULAR BUSINESS

AB 5609: King County Regional 2020 Hazard Mitigation Plan Update

Emergency Manager Jennifer Franklin presented the 2020 Update to the City's Hazard Mitigation Plan. She noted that in January 2013, a partnership of King County cities and special purpose districts formed a partnership to pool resources and to create a uniform hazard mitigation strategy that can be consistently applied to the defined planning area and used to ensure eligibility for specified grant funding success.

She further noted that with an approved Hazard Mitigation Plan, the City can compete for both mitigation project funding, specified grants, and reimbursement following a declared disaster. She explained that the Draft Mercer Island Annex to the Regional Hazard Mitigation Plan will be submitted to King County. Following King County's review, the entire regional plan is submitted to FEMA in December 2019. FEMA will then approve the plan by spring of 2020 at which time King County and local jurisdictions will adopt the final approved plan.

AB 5607: State Initiative 976, Limits on Motor Vehicle Taxes and Fees Measures

Assistant to the City Manager Ali Spietz presented information about Initiative Measure No. 976 (I-976) to repeal, reduce, or remove authority to impose certain vehicle taxes and fees; limit annual motor-vehicle-license fees to \$30, except voter-approved charges; and base vehicle taxes on Kelley Blue Book value. She reviewed state and local funding and state multimodal accounts impacts. She noted that Mercer Island's Transportation Benefit District would be repealed if I-976 passes reducing the Street Fund revenue by \$375,880 and the reduction of \$34,00 in revenue from the State's Multimodal Transportation Account for pedestrian and bicycle facility maintenance and construction projects.

Ms. Spietz reviewed the process and state law regarding Council's option for taking a position on a state initiative.

It was moved by Bassett; seconded by Wong to:

Direct staff to generate a resolution stating its opposition to Initiative I-976 and schedule a public hearing for October 7 to consider opposing views.

Failed: 3-3

FOR: 3 (Bassett, Bertlin, and Wong)

AGAINST: 3 (Anderl, Nice, and Weiker)

ABSENT: 1 (Wisenteiner)

Discussion continued and Council decided to not take a position on I-976.

OTHER BUSINESS

Planning Schedule

City Manager Jessi Bon reminded the Council that the October 7 meeting has been rescheduled to October 1 and she reviewed the revised agenda. She also spoke about the Joint meeting with the School Board on October 24 and noted that the November 5 meeting was moved to November 4 due to the General Election.

Councilmember Absences & Reports

Councilmember Wisenteiner's absence was excused.

Mayor Bertlin noted that applications for the vacancies for the Open Space Trust Board and Design Commission are due September 18

Councilmember Wong spoke about the proposed Regional Homeless Authority and commenting to the Sound Cities Association.

Councilmember Anderl spoke about the September Utility Board meeting and the utility rate setting for 2020.

Mayor Bertlin congratulates and thanked staff for the successful Doo Wop event. She reminded all about the Peace Walk on Saturday. She spoke about the recent Parks & Recreation Commission meeting. She also thanked the Mercer Island Chamber of Commerce for the ArtUncorked Event.

EXECUTIVE SESSION CONTINUED

At 8:36 pm, Mayor Bertlin convened an Executive Session to discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) approximately 60 minutes.

At 9:25 pm, Mayor Bertlin adjourned the Executive Session.

ADJOURNMENT

The Regular Meeting adjourned at 9:25 pm.

Debbie Bertlin, Mayor

Attest:

Deborah Estrada, City Clerk



CITY COUNCIL MINUTES SPECIAL MEETING OCTOBER 7, 2019

Item 4.

CALL TO ORDER & ROLL CALL

Mayor Debbie Bertlin called the Special Meeting to order at 5:00 pm at City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice and Councilmembers Lisa Anderl, Bruce Bassett, Wendy Weiker (by phone at 5:03 PM; in person at 7 PM), Dave Wisenteiner (arrived at 6:58 PM), and Benson Wong were present.

AGENDA APPROVAL

It was moved by Wong; seconded by Bassett to:

Approve the agenda as presented.

Passed: 5-0

FOR: 5 (Anderl, Bassett, Bertlin, Nice and Wong)

ABSENT: 2 (Weiker & Wisenteiner)

EXECUTIVE SESSION

At 5:01 pm, Mayor Bertlin convened the Executive Session to discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 2 hours.

At 6:59 pm, Mayor Bertlin adjourned the Executive Session and called the Regular Meeting to order.

SPECIAL RECOGNITION

Fire Chief Steve Heitman and Police Chief Ed Holmes recognized Mercer Island resident and Bothell Fire Fighter Kirk Robinson who passed away on October 4. They spoke about his accomplishments, his involvement, and what made him such a special member of the Mercer Island community.

Following the presentation, the Mayor asked for a moment of silence to honor Mr. Robinson. Councilmembers spoke about him, his impact on all he met, and his involvement in so many activities.

APPEARANCES

Daniel Thompson expressed concern regarding the timing of packets and suggested that packets be received a week earlier. He also encouraged Council to control its agendas and develop an annual docket.

Olivia Lippens, Victor Raisys, Ashley Hay, and Beth (last name unknown) expressed opposition for the Mercer Island Bus Intercept.

Ira Appleman expressed concern that Sound Transit and King County Metro are running the Council and staff and asked that the Council represent Mercer Island residents.

CONSENT CALENDAR

Payables: \$229,379.34 (09/12/2019), \$1,731,272.02 (09/26/2019), & \$242,870.78 (10/03/2019)

Recommendation: Certify that the materials or services hereinbefore specified have been received and all warrant numbers listed are approved for payment.

Payroll: \$837,014.37 (09/27/2019)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

AB 5587: Fire Apparatus and Equipment Service Interlocal Agreement with Eastside Fire & Rescue

Recommendation: Authorize the City Manager to sign an Interlocal Agreement with Eastside Fire & Rescue for Fire Apparatus and Equipment Service.

AB 5610: Arbor Day Proclamation No. 246

Recommendation: Proclaim the third Saturday in October as Arbor Day in the City of Mercer Island and encourage Islanders to participate in tree planting events in Mercer Island parks.

It was moved by Bassett; seconded by Nice to:

Approve the Consent Calendar as presented.

Passed: 7-0

FOR: 7 (Anderl, Bassett, Bertlin, Nice, Weiker, Wisenteiner and Wong)

REGULAR BUSINESS

AB 5611: Pilot Project for Short Term Commuter Parking

Interim Recreation Manager Zach Houvener outlined the progress made since the last presentation to Council, which included the following:

- BP/ARCO Property is no longer part of the pilot parking study
- Sunset Highway project was expanded to include both the west and east end cul-de-sacs
- Ordinance amendments are required to address the "Time-Limited Parking" on the east end of the Sunset Highway cul-de-sac and the four-hour restrictions on the west end.
- A breakdown of anticipated revenues and expenditures required for each portion of the project.

After discussing the project costs and staff time required, Council directed staff to abandon the BP/ARCO and Sunset Highway portions of the project and proceed with implementing paid parking technology at the Boat Launch in 2020.

OTHER BUSINESS

Planning Schedule

Interim City Manager Bon reviewed the agendas for the October 15 and November 4 meetings. She also noted that the 2020 Council Planning Session will be January 24 and 25, 2020.

Councilmember Absences & Reports

Councilmember Wong spoke about attending the installation of the new Mason Lodge officer with Mayor Bertlin. Mayor Bertlin spoke about the Congregational Church's installation of solar panels. Councilmember Bassett requested that staff work to get old garbage cans picked up.

EXECUTIVE SESSION CONTINUED

At 8:09 pm, Mayor Bertlin convened an Executive Session to discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately two hours.

At 10:02 pm, Mayor Bertlin adjourned the Executive Session.

ADJOURNMENT

The Special Meeting adjourned at 10:03 pm.

Debbie Bertlin, Mayor

Attest:

Deborah Estrada, City Clerk



CITY COUNCIL MINUTES REGULAR MEETING OCTOBER 15, 2019

Item 4.

CALL TO ORDER & ROLL CALL, 5:30 PM

Mayor Debbie Bertlin called the Special Meeting to order at 5:30 pm at City Hall, 9611 SE 36th Street, Mercer Island, Washington.

Mayor Debbie Bertlin and Councilmembers Lisa Anderl, Bruce Bassett, Wendy Weiker, and Benson Wong were present. Deputy Mayor Salim Nice and Councilmember David Wisenteiner were absent.

AGENDA APPROVAL

It was moved by Wong; seconded by Bassett to:

Approve the agenda as presented.

Passed: 5-0

FOR: 5 (Anderl, Bassett, Bertlin, Weiker, and Wong)

ABSENT: 2 (Nice and Wisenteiner)

STUDY SESSION

5613: Aubrey Davis Park Master Plan Review

Interim Parks & Recreation Director Ryan Daly, Capital Projects and Planning Manager Paul West, Public Works Director Jason Kintner, and Arts & Culture Recreation Coordinator Sarah Bluvas discussed the content of the draft Aubrey Davis Park Master Plan (“ADMP”) and outlined recommended revisions based on public input and additional analysis made by the planning team.

Staff reviewed the recommended revisions to the Draft ADMP, addressing the following:

- Planting Character
- Water Conservation
- Trail Width
- Trail Ballfield Conflict Zone
- Soft Surface Trails
- New Restroom
- Dog Off-Leash Area

Staff further explained that the Draft ADMP includes cost estimates and three levels of prioritization. After discussing staff recommendations at length, Council directed staff to add one more meeting to the planning schedule for more discussion prior to the ADMP’s final adoption.

SPECIAL BUSINESS

AB 5618: Domestic Violence Action Month Proclamation No. 247

Youth and Family Services Senior Programs Manager and Clinical Supervisor Derek Franklin introduced Ms. Rachel Krinsky, Executive Director from Lifewire, a partner agency that provides specific service including victim advocacy, safety planning, 24-hour crisis response, and technical consultation.

Mayor Bertlin presented the proclamation and proclaimed October 2019 as Domestic Violence Action Month and urged all residents to speak out against domestic violence and support efforts to prevent and end domestic abuse and the indifference that sustains it

CITY MANAGER REPORT

Public Works Director and Acting City Manager Jason Kintner reported on the following:

- Unoccupied Tent in Aubrey Davis Park
- Parks, Recreation and Open Space Plan (PROS) Kickoff
- Caspar Babypants Event at the Mercer Island Community & Events Center
- Construction on the East Seattle Partners Office Building
- Arbor Day Celebration and Volunteer Event on Saturday, October 19 in Homestead Park
- Holiday Lights were strung on the sequoia tree and hedges at Mercerdale Park for the holiday season.

APPEARANCES

Sue Stewart thanked the City Council for inviting comments and agreed with concerns regarding the bike and pedestrian pathway.

Victor Raisys addressed the Comprehensive Plan amendments and expressed concern regarding the six pages on sustainability versus the one page on community development. He asked that Council strike the word "continued" from Goal 14.

Dan Thompson expressed disappointment in the length of the City Council agendas explaining that it works against transparency. He further noted that he never saw a Councilmember present at the ADMP open house events.

Jackie Dunbar reported that she attended each of the ADMP open house events noting that the ADMP was misleading. She agreed with Mr. Thompson that four days was not sufficient time to review a 400-page agenda bill.

Callie Ridolfi thanked Council for adopting a goal to reduce green house emissions and encouraged Council to continue evaluating and measuring the City's greenhouse emission levels and encouraging community participation.

Jeff Lippens spoke in opposition to the bus intercept and expressed that the Council was moving in the wrong direction on economic development. He further noted that he thought it was critical that Islanders understand the intent of Councilmembers as the election draws near.

Ira Appleman expressed his displeasure with how the City is negotiating with Sound Transit, referencing the 2004 amendment to the 1976 agreement and explaining that the problem is more expensive than what Sound Transit agreed to pay.

CONSENT CALENDAR

Payroll: \$852,778.37 (10/11/2019)

Recommendation: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

AB 5614: HB 1406 Resolution No. 1568 - Shared Revenue for Affordable Housing

Recommendation: Approve Resolution No. 1568 declaring the intent of the Council to adopt legislation to authorize a sales and use tax for affordable housing and supportive services.

It was moved by Bassett; seconded by Wong to:

Approve the Consent Calendar as presented.

Passed: 5-0

FOR: 5 (Anderl, Bassett, Bertlin, Weiker, and Wong)

ABSENT: 2 (Nice and Wisenteiner)

REGULAR BUSINESS

AB 5617: 2019 Comprehensive Plan Amendments (1st Reading)

Community Planning & Development Director Evan Maxim outlined the Comprehensive Plan Amendment review process, proposed amendments, and the four amendments docketed in November 2018, which included:

1. Town Center subarea designations
2. Climate change
3. Economic development
4. Multi-modal transportation

City Council discussed the Planning Commission's recommendations at length, made several changes to the proposed amendments, and directed staff to consult with the Planning Commission's leadership on revised amendments as appropriate and bring the amendments back to Council for consideration.

AB 5619: Draft 2020 Legislative Priorities

Assistant to the City Manager Ali Spietz presented the draft 2020 City of Mercer Island State Legislative Priorities for the Council's review. She noted that the 2020 priorities are based off last year's priorities, but have been updated to reflect current conditions, interests, and goals of the City Council:

- Transportation Funding
- Sustainable Local Funding
- Maintaining Local Control
- Protecting Our Health
- Preserving and Protecting the Environment

It was moved by Weiker; seconded by Wong to:

Adopt the 2020 City of Mercer Island State Legislative Priorities as amended.

Passed: 5-0

FOR: 5 (Anderl, Bassett, Bertlin, Weiker, and Wong)

ABSENT: 2 (Nice and Wisenteiner)

AB 5586: Code Amendments Related to Business Licenses

Assistant to the City Manager Ali Spietz presented amendments to the code regulating business licenses to bring the City in alignment with Washington State's Business License System (BLS). She explained that legislation passed in 2017 requires all jurisdictions administering business licenses to use the State's system or FileLocal. Since BLS is free, the City moved to the system on October 10.

It was moved by Wong; seconded by Anderl to:

Suspend the City Council Rules of Procedures Section 6.3 requiring a second reading of an ordinance.

Passed: 5-0

FOR: 5 (Anderl, Bassett, Bertlin, Weiker, and Wong)

ABSENT: 2 (Nice and Wisenteiner)

It was moved by Wong; seconded by Anderl to:

Adopt Ordinance No. 19C-13, amending Chapter 5 of the Mercer Island City Code related to business licenses.

Passed: 5-0

FOR: 5 (Anderl, Bassett, Bertlin, Weiker, and Wong)

ABSENT: 2 (Nice and Wisenteiner)

OTHER BUSINESS

Planning Schedule

Assistant to the City Manager Ali Spietz reviewed the agendas for the October 24 special joint meeting and the November 4 regular meeting.

Councilmember Absences & Reports

Deputy Mayor Nice and Councilmember Wisenteiner’s absences were excused.

Councilmember Bassett reported on the K4C Elected Officials Summit at the Community Center on October 23 and the SCA’s Networking Dinner on October 30.

Councilmember Wong reported on Mr. Bryan Cairns Celebration of Life held on October 12.

Councilmember Anderl reported on Mr. Kirk Robinson’s Memorial Service scheduled for October 24.

Mayor Bertlin reported on Ms. Meredythe Glass’ Celebration of Life

EXECUTIVE SESSION

At 10:01 pm, Mayor Bertlin convened an Executive Session to discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) approximately 30 minutes.

At 10:33 pm, Mayor Bertlin came out of Executive Session and reported that Council would continue in closed session for approximately 10 minutes.

At 10:43 pm, Mayor Bertlin adjourned the Executive Session.

It was moved by Bertlin; seconded by Anderl to:

Authorize the City Manager to prepare and delivery the City’s response to Metro’s March 10, 2019 letter to Sound Transit, consistent with discussions in Executive Session.

Passed: 5-0

FOR: 5 (Anderl, Bassett, Bertlin, Weiker, and Wong)

ABSENT: 2 (Nice and Wisenteiner)

ADJOURNMENT

The Regular Meeting adjourned at 10:44 pm.

Debbie Bertlin, Mayor

Attest:

Deborah Estrada, City Clerk



**CITY COUNCIL MINUTES
SPECIAL MEETING
OCTOBER 25, 2019**

Item 4.

CALL TO ORDER & ROLL CALL

Mayor Debbie Bertlin called the Special Meeting to order at 2:00 pm at City Hall, 9611 SE 36th Street, Mercer Island, Washington in the Council Chambers.

Mayor Debbie Bertlin, Deputy Mayor Salim Nice (by phone) and Councilmembers Lisa Anderl, Bruce Bassett, Wendy Weiker (by phone at 2:21), Dave Wisenteiner (by phone at 2:07), and Benson Wong were present.

SPECIAL BUSINESS

At 2:01 pm, Mayor Bertlin convened an Executive Session to discuss with legal counsel litigation or potential litigation to which the City is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the City for approximately 60 minutes.

At 2:30 pm, Councilmember Wisenteiner left the meeting by phone.

At 2:55 pm, Councilmember Weiker left the meeting by phone.

At 2:59 pm, Mayor Bertlin extended the Executive Session for an additional 15 minutes.

At 3:14 pm, Mayor Bertlin extended the Executive Session for an additional 5 minutes.

At 3:19 pm, Mayor Bertlin adjourned the Executive Session and reconvened the City Council Meeting in open session.

It was moved by Bertlin; seconded by Bassett to:

Authorize the Interim City Manager to execute the 4th amendment to the Purchase and Sale Agreement, in substantially the form attached hereto.

Passed: 5-0

FOR: 5 (Anderl, Bassett, Bertlin, Nice (by phone) and Wong)

ABSENT: 2 (Weiker & Wisenteiner)

ADJOURNMENT

The Special Meeting adjourned at 3:20 pm.

Attest:

Debbie Bertlin, Mayor

Deborah Estrada, City Clerk



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5625
November 4, 2019
Consent Calendar

AGENDA BILL INFORMATION

TITLE:	AB 5625: Due Diligence Costs for the City’s Proposed Commuter Parking & Mixed-Use Project	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Appropriate funds for continued due diligence costs related to providing long-term transit commuter parking.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	City Manager
STAFF:	Kirsten Taylor, Senior Project Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	n/a
CITY COUNCIL PRIORITY:	2. Prepare for Light Rail and Improve Mobility

AMOUNT OF EXPENDITURE	\$ 1,029,046
AMOUNT BUDGETED	\$ 965,991
APPROPRIATION REQUIRED	\$ 63,055

SUMMARY

The purpose of this agenda bill is to appropriate funds for due diligence work related to the Purchase and Sale Agreement (“PSA”) of the property located at 7810 SE 27th Street, also known as the BP/ARCO (f/k/a Tully’s) property. This includes:

- Environmental work, specifically an amendment to the site delineation study approved on July 16, 2019 to resolve data gaps based on the results of prior environmental studies to determine the extent of the BP/ARCO contamination, and
- Property rental with Parkway Center Management Group for the BP/ARCO property through the extended due diligence period ending November 22, 2019.

BACKGROUND

As part of the PSA between the City of Mercer Island and the Parkway Management Group approved by the City Council on June 5, 2018 (see [AB 5434](#)), a due diligence period was set to expire on December 18, 2018. During the due diligence period, the City’s environmental consultants conducted a second phase of environmental site investigation to determine the vertical and horizontal extent of the site contamination from known polluter BP/ARCO. City staff and outside legal counsel have been engaging in negotiations with the prior owner/operator known to have contaminated the site, BP/ARCO, in efforts to obtain recovery of site remediation costs.

On December 18, 2018, the due diligence period was extended to April 30, 2019 with an optional two month extension through July 1, 2019 (see [AB 5518](#)). On June 18, 2019, the due diligence period was extended by Council through November 1, 2019 (see [AB 5581](#)), and on October 25, 2019, the due diligence period was further extended by Council through November 22, 2019 (action was taken following an Executive Session at a Special Council Meeting) due to site investigation and negotiations taking longer than anticipated.

ENVIRONMENTAL WORK

Aspect Consulting has provided phased site delineation work to provide the data needed to inform negotiations for reimbursement of cleanup costs from the known, prior polluter of the site, BP/ARCO.

To date, Aspect Consulting has provided the following:

- Phase II Environmental Site Assessment Work Plan (“Work Plan”) for the BP/ARCO Property and the adjacent portion of Sunset Highway to the north (collectively, “Site”) which provided information regarding the Site background, geology, hydrogeology, and the nature and extent of documented contamination at the Site to facilitate a better understanding of the potential cleanup costs.
- Further site delineation work to characterize the contamination, determine limits to contamination, and provide cost estimates for remediation of the contamination.

The cleanup objective for the Site is to obtain a No Further Action (“NFA”) opinion from the Washington State Department of Ecology. In order to achieve an NFA, contamination levels may not exceed the requirements set forth in state law, specifically the Model Toxics Control Act.

Additional Site Delineation Study Scope of Work and Fee Estimate

Aspect Consulting proposes to install three supplemental groundwater monitoring wells at the I-90 offramp to Exit 7B to delineate the lateral and vertical extent of potential petroleum contamination in soil and groundwater beneath I-90 that originated from the former BP Arco Property. This work is sited in an area not previously tested.

Aspect Consulting has prepared this additional scope of work and fee estimate for amending the Site Delineation Study to address data gaps north of the BP Arco Property and strengthen the City’s position in negotiations with BP/ARCO.

Staff is requesting an appropriation of \$56,855 for the amended contract for Site Delineation Study. The costs for the Site Delineation Study will be recovered from the BP/ARCO settlement and/or Sound Transit Settlement Agreement funds.

BP/ARCO (F/K/A TULLY’S) PROPERTY RENT

On October 25, 2019, Council approved the Fourth Amendment to the Purchase and Sale Agreement of the BP/ARCO property with the Parkway Management Group to extend the due diligence period through November 22, 2019, requiring appropriation of \$6,200 for rent for this period.

DUE DILIGENCE COSTS

A detailed breakdown of the actual costs incurred in 2018 through the third quarter of 2019, the estimated costs in the fourth quarter of 2019, the total estimated costs in 2018-2019, the current project budget, and the appropriation needed is provided in the table below.

Detailed Breakdown of Due Diligence & Negotiation Costs	Actual Costs (2018 thru Q3 2019)	Plus Estimated Costs (Q4 2019)	Total Estimated Costs (2018-2019)	Less Current Project Budget	Appropriation Needed
Environmental Work (assumes no litigation)	\$323,946	\$205,697	\$529,643	\$472,788	\$56,855
Professional Services (appraisal, survey, etc.)	12,361	11,739	24,100	24,100	
Legal (MOU & Development Agreement)	62,610	50,180	112,790	112,790	
Rent to Parkway Management per PSA	116,733	6,200	122,933	116,733	6,200
Negotiations	100,995	81,885	182,880	182,880	
City Project Management/Direct Expenses	31,929	24,771	56,700	56,700	
Total	\$648,573	\$380,472	\$1,029,046	\$965,991	\$63,055

To fund the additional work in the fourth quarter of 2019, an additional \$63,055 needs to be appropriated. Staff recommends funding the \$63,055 from the Contingency Fund, which has surplus funding available (i.e., above the 12.5 percent target balance) as a result of the Council-approved deficit spending reductions to the 2019-2020 General Fund budget. Ultimately, all environmental due diligence and negotiation costs will be reimbursed by the BP/ARCO settlement and all other costs will be reimbursed by Sound Transit once the long-term commuter parking project is constructed (per the ST Settlement Agreement).

RECOMMENDATION

1. Authorize the City Manager to (a) Amend the professional services agreement with Aspect Consulting to provide additional site delineation work at the former BP/ARCO property; (b) Transfer \$56,855 from the Contingency Fund to the Town Center Parking Facilities Fund; and (c) Appropriate \$56,855 for additional due diligence and negotiation costs related to the environmental cleanup of the City’s proposed commuter parking project, which will be reimbursed by known contaminator BP/ARCO.
2. Authorize the City Manager to (a) Transfer \$6,200 from the Contingency Fund to the Town Center Parking Facilities Fund; and (b) Appropriate \$6,200 for additional property rental costs related to the City’s proposed commuter parking project, which will be reimbursed by Sound Transit when the project is constructed.



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5615
November 4, 2019
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 5615: SAMHSA Grants for Youth and Family Services Prevention Work	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Accept SAMHSA grant funds.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Youth and Family Services
STAFF:	Cynthia Goodwin, YFS Director
COUNCIL LIAISON:	n/a
EXHIBITS:	n/a
CITY COUNCIL PRIORITY:	1. Implement a Fiscal Sustainability Plan

AMOUNT OF EXPENDITURE	\$ 435,750
AMOUNT BUDGETED	\$ 0
APPROPRIATION REQUIRED	\$ 435,750

SUMMARY

In August 2019, Youth and Family Services (“YFS”) received notification of two grant awards from the federal Substance Abuse and Mental Health Services Administration (“SAMHSA”). These funding opportunities are new as this grant was previously only available to Single State Agencies and tribal organizations.

The combined total of both grants is \$1,694,400 with zero match required from the City. The first is a *Sober Truth on Preventing Underage Drinking Act* (“STOP”) grant of \$48,600 annually for four years (\$194,400 total) aimed specifically at preventing and reducing underage drinking. The second is a *Partnership for Success, Strategic Prevention Framework* (“SPF”) grant of \$300,000 annually for five years for broader drug and alcohol prevention and mental health promotion efforts (\$1.5 million total).

The two grants complement each other as both use a SAMHSA-specific prevention methodology and framework. The scale and scope of the SPF grant is larger than the STOP grant because, in addition to providing additional capacity for underage alcohol prevention, it also funds prevention of underage vaping, marijuana, opiates, prescription drug, nicotine/vape use, as well as direct mental health services and strategies. SPF mental health promotion funding includes parent education, youth mental health screening, campaigns to reduce mental health stigma, and suicide prevention.

The STOP and the SPF prevention grants will replace lost capacity for youth prevention and health promotion after the sunseting of the 2007-2017 Drug Free Communities (DFC) grant (also SAMHSA). At the end of the last DFC grant a full-time staff position was eliminated that was tied to grant funding. YFS scaled back the program and maintained it at a nominal level leveraging existing staff time with a small operating budget. The “Healthy Youth Initiative” project continued prevention work for the next two years while continually looking for new funding opportunities to scale back up.

These two grants will be coordinated under the YFS *Mercer Island Healthy Youth Initiative* (HYI) coalition project, the evolution of the Communities That Care coalition that previously coordinated DFC grant funds. Together, funds from both the STOP and SPF grants will restore current YFS community-wide substance abuse prevention and mental health promotion back to, and beyond, previous DFC funding levels. The majority of grant funds require application to new efforts, including public health messaging/education, social norms marketing, social-emotional and prevention curriculum for parents/students, and YFS staffing to coordinate and manage the effort. There will be 1.0 FTE to replace that which was lost when DFC funds ended and an additional 0.5 - 0.75 FTE to cover the expanded scale/scope of this project. Staff will work out of the Luther Burbank Admin building and all associated expenses (salary, benefits, training, computer, etc.) are paid for with grant funds. A small portion (\$24k/per year) will supplant the current department work of the school-based mental health counselors.

Grant-related substance use prevention outcomes include:

- reduce current drug and alcohol use among youth,
- increase perception of risk/harm, and
- increase perception of parent and peer disapproval.

Mental health outcomes include:

- reduce help-seeking stigma,
- decrease anxiety and depression indicators in youth, and
- increase identification and linkages for youth with mental health precursors.

The SPF grant includes collaborations with partners in prevention science and mutual learning opportunities. YFS will use grant resources to expand existing partnerships with academic institutions (i.e. U.W.) and work more closely with formal health organizations that impact Islanders (i.e. DOH, Health Care Authority). The grant scope of work includes close collaboration with a “Lead Epidemiologist” from the Center for Health and Safety Culture via contract to assist with evaluation and data interpretation. The activities and budgets for these grants will be coordinated to avoid overlap and maximize collective impact. Given the grant timelines, budgets will be finalized by October 31.

The \$435,750 grant funded appropriation request is for the remainder of the 2019-2020 biennium. Funds will restore the Healthy Youth Initiative programs and services to previous levels and expand relationships with community partners for prevention efforts. The remainder of the grant funds (\$1,258,650) will be budgeted in the 2021-2022 and 2023-2024 biennia as appropriate. Both grants run on a federal fiscal year of October 1 to September 30; STOP ending in September 2023 and SPF ending in September 2024.

RECOMMENDATION

Authorize City Manager to accept the SAMHSA STOP and SPF grants and appropriate \$435,750 in grant funds for the 2019-2020 biennium.



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5621
November 4, 2019
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 5621: Sales and Use Tax for Affordable and Supportive Housing	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Adopt Ordinance No. 19C-16 enacting a sales and use tax for affordable and supportive housing and amending Section 4.15 MICC.	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Community Planning and Development	Alison Van Gorp, Deputy Director
COUNCIL LIAISON:	n/a	
EXHIBITS:	1. Sound Cities Association letter 2. Ordinance No. 19C-16	
CITY COUNCIL PRIORITY:	1. Implement a Fiscal Sustainability Plan	

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

Approved in the 2019 legislative session, HB 1406 provides new resources for cities and counties for affordable housing and supportive services through a credit against the state share of local sales taxes. Staff presented information on the legislation to the Council on September 17 (see [AB 5608](#)) and the Council passed a resolution of intent to enact the sales and use tax authorized by HB 1406 on October 15 (see [AB 5614](#)).

TIMELINE

To secure the ability to access these funds, cities are required to adopt an ordinance to enact the sales and use tax by July 28, 2020. However, the sooner the ordinance is adopted, the earlier the City can begin collecting the new tax revenue. Once the City adopts an ordinance implementing the tax, there will be a 30-day noticing period before the tax can go into effect. The tax will take effect on the first day of the month after the 30-day noticing period. Thus, if the implementing ordinance is adopted at the November 4, 2019 meeting, the tax would go into effect on January 1, 2020. Sales tax revenue from January 2020 will be remitted by retailers to the state Department of Revenue by February 25, 2020 and would be disbursed to the City at the end of March 2020.

ELIGIBLE EXPENDITURES

Cities may use funds collected from the tax credit for:

- Acquiring, rehabilitating, or constructing affordable housing;
- Operations and maintenance of new affordable or supportive housing facilities; and,
- For cities with populations below 100,000, funds may also be used for rental assistance.

The funding must be spent on projects or services that serve persons whose income is at or below 60% of the City’s median income. Revenues from the tax may be pooled with other local governments or a public housing authority via interlocal agreements and may also be used to repay bonds issued to carry out projects authorized under the law. The City is not required to designate how the funds generated by the tax will be used as a part of the adopting ordinance.

On October 4, 2019, the City received a letter from the Sound Cities Association (Exhibit 1) sharing the recommendations of the King County Affordable Housing Committee, urging cities to pool funds via existing sub-regional collaborations to quickly deploy funds and maximize impact, and to use this revenue as an additive source of funding to existing allocations for housing.

ENACTING THE TAX

Ordinance No. 19C-16 (Exhibit 2) amends Chapter 4.15 of the Mercer Island City Code (MICC), enacting 0.0073 percent sales and use tax for the purposes of providing affordable and supportive housing. Staff recommends that Council vote to suspend the City Council Rules of Procedure requiring a second reading of the ordinance (per Section 6.3(C)(3)) so that the code amendment can take effect in November, enabling the tax to go into effect on January 1, 2020.

NEXT STEPS

If the tax goes into effect on January 1, 2020, it is expected to generate approximately \$36,000 in revenue to the City in 2020. Staff will bring a budget amendment to the City Council related to use of the new tax revenue in the first quarter of 2020. As described in [AB 5614](#), the City Council has the option of directing the revenues to the ARCH Housing Trust Fund, the Emergency Assistance program administered by Youth and Family Services, or constructing affordable housing.

RECOMMENDATION

1. Suspend the City Council rules of procedure requiring second reading.
2. Adopt Ordinance No. 19C-16 enacting a sales and use tax for affordable and supportive housing and amending Section 4.15 MICC.

From: Brian Parry <Brian@SoundCities.org>
Sent: Friday, October 4, 2019 4:07 PM
To: SCA
Subject: Affordable Housing Committee HB 1406 Recommendations

Dear SCA Mayors, City Managers, and City Administrators:
SCA has been asked to share with you the recommendations of the King County Affordable Housing Committee (AHC) related to implementation of the state sales tax credit for affordable housing created by [HB 1406](#).

The full text of the AHC's recommendations can be found in the [adopted position statement linked here](#).

Recommendations of the committee for consideration by jurisdictions implementing the tax credit include:

- Pool funds with existing sub-regional collaborations or new partners to deploy funds as quickly as possible to maximize the impact of this revenue tool;
- Prioritize construction and preservation of affordable homes for households earning at or below 30% area median income (AMI) to the greatest extent possible;
- Advance preservation efforts and equitable development in partnership with communities of color, immigrant and refugees, and low-income communities at risk of displacement in gentrifying areas.

The [AHC](#) is a committee of the Growth Management Planning Council (GMPC) and serves as a regional advisory body to recommend action and assess progress toward implementing the Regional Affordable Housing Task Force (RAHTF) [Five Year Action Plan](#). Members include representatives of SCA, King County, the City of Seattle, housing providers, private sector partners, housing advocates, and philanthropy.

Please feel free to contact me if you have any questions about the AHC's recommendations.

Thanks,
Brian

Brian Parry
Policy Director

Sound Cities Association
6300 Southcenter Blvd. #206
Tukwila, WA 98188
c. 206-499-4159
brian@soundcities.org
www.soundcities.org

Affordable Housing Committee recommendations for

Implementation of House Bill 1406 in King County

The newly-established Affordable Housing Committee (or Committee) was created to support greater coordination among cities, sub-regional housing collaborations, and King County in their collective efforts to meet the affordable housing crisis in our region. The creation of the Committee was a key recommendation of the Regional Affordable Housing Task Force, which estimated that King County needed 156,000 additional affordable homes in 2018, and a total of 244,000 new or subsidized affordable homes by 2040 to ensure low-income households have a safe and affordable place to call home.

The Regional Affordable Housing Task Force's Five-Year Action Plan calls for the Committee to identify new resources to build or preserve 44,000 units of affordable housing in the next five years and track progress towards that goal. More homes need to be built or preserved that are affordable to those earning at or below 30% area median income (AMI) than any other income range. The Action Plan also acknowledges a need to support community-led preservation strategies that enable communities of color and low-income residents to remain in their communities and benefit from growth and redevelopment.

Earlier this year, the Washington State Legislature adopted House Bill 1406, which creates a funding tool for cities and counties to accelerate investments in affordable and supportive housing through local retention of a portion of the state sales and use taxes already paid by taxpayers. The Committee believes that this is the most significant new funding tool available to local jurisdictions in King County to increase the number of affordable homes available to those who need them.

Recommendations

The annual amount to individual cities may not seem large, but if looked at cumulatively, House Bill 1406 creates a significant new revenue source for affordable housing. Over the next 20 years, the sales tax credit will generate \$230-\$240 million countywide. Given the relatively small amount of money the tax will generate for individual jurisdictions annually, the Affordable Housing Committee recommends pooling funds for rapid investment to maximize the impact of this revenue source and prioritizing serving those residents with the greatest need. Specifically, the Committee recommends local jurisdictions consider the following policies:

Pool funds with existing sub-regional collaborations or new partners and deploy funds as quickly as possible to maximize the impact of this revenue tool.

- Cities and the County are encouraged to pool resources and consider other tools such as bonding against future revenue to more quickly address the region's housing crisis.
 - For most jurisdictions, acting alone means waiting multiple years for House Bill 1406 funds to accumulate to a level sufficient to provide a meaningful contribution to a capital project or preservation effort. Pooling allows jurisdictions to more quickly address the region's housing crisis, leverage this resource with other investments, and deploy funds within the first two years. This approach lets jurisdictions collaboratively address regional or sub-regional pipelines of capital or preservation projects.
 - Bonding allows jurisdictions to address the urgent need for affordable housing by making future revenues available up front for capital investments.
- Cities that are members of A Regional Coalition for Housing (ARCH) or South King Housing and Homelessness Partners (SKHHP) should take advantage of existing Interlocal Agreements (ILAs) to pool their resources to create fund sources large enough to have an impact in the realm of capital funding.
- Due to the need to increase the amount of funds available for affordable housing, jurisdictions should use this new resource as an additive source of funding to their existing allocations for housing.
- Seattle and King County should closely coordinate with ARCH and SKHHP on investment of funds.

- Cities not part of a regional collaboration should consider exploring a partnership with a regional collaboration, King County, or the King County Housing Authority.

Prioritize construction and preservation of affordable homes for households earning at or below 30% area median income (AMI) to the greatest extent possible.

- Because the need for new affordable homes is greatest for households earning at or below 30% AMI and the capital for development and ongoing operating needs are more scarce for this housing type, King County should offer incentives to encourage jurisdictions to contribute local resources like House Bill 1406 proceeds toward the construction or preservation of housing serving those earning at or below 30% AMI.
- If other limitations prevent cities and the County from deploying the funds for affordable housing or supportive housing efforts that serve those earning at or below 30% AMI, prioritize those households at or below 50% AMI.

Advance preservation efforts and equitable development in partnership with communities of color, immigrant and refugees, and low-income communities at risk of displacement in gentrifying areas.

- Cities and the County should prioritize preserving existing affordable housing if the project is shown to prevent displacement of households earning at or below 50% AMI.
- Cities and the County should look to successful models like the City of Seattle's Equitable Development Initiative (EDI) when designing implementation strategies for new capital projects. New development may increase displacement risk if not developed in collaboration with existing community residents. The EDI model seeks to mitigate this impact by supporting community-driven projects that address displacement and lack of access to opportunity for historically marginalized communities in Seattle.

For more information, please visit: <https://www.seattle.gov/opcd/ongoing-initiatives/equitable-development-initiative>.

Approved September 20, 2019 by the Affordable Housing Committee of the King County Growth Management Planning Council.

Committee Membership:

Claudia Balducci, King County Councilmember, Committee Chair
 Nicole Vallesterro Keenan-Lai, Puget Sound Sage, Committee Vice Chair
 Emily Alvarado, on behalf of Seattle Mayor, Jenny Durkan
 David Baker, Kenmore Mayor
 Debbie Bertlin, Mercer Island Mayor
 Don Billen, Sound Transit
 Susan Boyd, Bellwether Housing
 Jane Broom, Microsoft Philanthropies
 Kelly Coughlin, SnoValley Chamber of Commerce
 Claude DaCorsi, Auburn Councilmember
 Larry Gossett, King County Councilmember
 Chelsea Hicks, Northwest Justice Project
 Jeanne Kohl-Welles, King County Councilmember
 Stephen Norman, King County Housing Authority
 Mike O'Brien, Seattle Councilmember
 Nancy Tosta, Burien Councilmember
 Brett Waller, Washington Multi-Family Housing Association
 Bryce Yadon, Futurewise

CITY OF MERCER ISLAND
ORDINANCE NO. 19C-16

AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON, ADOPTING A NEW CHAPTER 4.15 MICC TO AUTHORIZE A SALES AND USE TAX FOR AFFORDABLE AND SUPPORTIVE HOUSING PURSUANT TO SUBSTITUTE HOUSE BILL 1406 (CHAPTER 338, LAWS OF 2019); PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Goal 3 of Mercer Island's Comprehensive Plan is to support the adequate preservation, improvement and development of housing for the diverse economic and social segments of the community; and

WHEREAS, the Mercer Island City Council, in accordance with Washington State Legislature Chapter 338, Laws of 2019, has adopted a resolution of intent to adopt legislation to authorize the maximum capacity of a sales and use tax within six months of the effective date of Chapter 338, Laws of 2019; and

WHEREAS, the City of Mercer Island intends to impose the maximum local sales and use tax authorized under Chapter 338, Laws of 2019 within one year of the date on which said law takes effect; and

WHEREAS, the Department of Revenue requires 30 days' notice of adoption of sales tax credits and the credit will then take effect on the first day of the month following the 30-day period; and

WHEREAS, the local sales and use tax will be credited against the state sales and use tax so that the total tax paid by the consumer will not increase; and

WHEREAS, the credit against state retail sales or use taxes can be in place for a maximum of twenty years and will represent an additional source of funding to address housing needs; and

WHEREAS, the local sales and use tax revenue shall be spent on acquiring, rehabilitating, constructing affordable housing or supportive housing, or rental assistance and other related expenditures as authorized by Chapter 338, Laws of 2019; and

WHEREAS, the tax must be used on projects that serve persons whose income is at or below sixty percent of the City's median income; and

WHEREAS, the tax is considered restricted revenue subject to reporting requirements and audit review for compliance;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. Chapter 4.15 of the Mercer Island City Code Adopted. A new chapter 4.15 of the Mercer Island City Code entitled "Sales and Use Tax for Affordable and Supportive Housing" is hereby adopted as follows:

CHAPTER 4.15

SALES AND USE TAX FOR AFFORDABLE AND SUPPORTIVE HOUSING

Sections:

- 4.15.010 Imposition of Sales and Use Tax for Affordable and Supportive Housing
- 4.15.020 Purpose of Tax
- 4.15.030 Administration and Collection of Tax

4.15.010 Imposition of sales and use tax for affordable and supportive housing.

A. There is imposed a sales and use tax, as the case may be, as authorized by Washington State Legislature Chapter 338, Laws of 2019, which shall be codified in chapter 82.14 RCW, upon every taxable event, as defined in chapter 82.14 RCW, occurring within the City of Mercer Island. The tax shall be imposed upon and collected from those persons from whom the state sales tax or use tax is collected pursuant to chapters 82.08 and 82.12 RCW.

B. The rate of the tax imposed by MICC 4.15.010 shall be the maximum rate authorized under Chapter 338, Laws of 2019, which shall be 0.0073 percent, except that in the event the City of Mercer Island levies a “qualifying local tax” as defined by and before the deadline imposed by Chapter 338, Laws of 2019, the rate shall be 0.0146 percent.

C. The tax imposed under MICC 4.15.010 shall be deducted from the amount of tax otherwise required to be collected or paid to the Department of Revenue under chapter 82.08 or 82.12 RCW. The Department of Revenue will perform the collection of such taxes on behalf of the City of Mercer Island at no cost to the City.

D. The Department of Revenue will calculate the maximum amount of tax distributions for the City of Mercer Island based on the taxable retail sales in the City in state fiscal year 2019, and the tax imposed under MICC 4.15.010 will cease to be distributed to the City of Mercer Island for the remainder of any state fiscal year in which the amount of tax exceeds the maximum amount of tax distributions for the City as properly calculated by the Department of Revenue. Distributions to the City of Mercer Island that have ceased during a state fiscal year shall resume at the beginning of the next state fiscal year.

4.15.020 Purposes of tax.

A. The City may use the funds collected by the tax imposed under MICC 4.15.010 or bonds issued under Chapter 338, Laws of 2019 only for the following purposes and in accordance with Chapter 338, Laws of 2019:

- 1. Acquiring, rehabilitating, or constructing affordable housing, which may include new units of affordable housing within an existing structure or facilities providing supportive housing services under RCW 71.24.385; or
- 2. Funding the operations and maintenance costs of new units of affordable or supportive housing; or
- 3. Providing rental assistance to tenants.

B. The housing and services provided under MICC 4.15.020 may only be provided to persons whose income is at or below 60 percent of the median income of the City.

C. In determining the use of funds under MICC 4.15.020, the City must consider the income of the individuals and families to be served, the leveraging of the resources made available under MICC 4.15.010, and the housing needs within the City.

D. The City of Mercer Island must report annually to the Washington State Department of Commerce, in accordance with the Department’s rules, on the collection and use of the revenue from the tax imposed under Section 4.15.010.

E. The tax imposed by the City under MICC 4.15.010 will expire 20 years after the date on which the tax is first imposed.

4.15.030 Administration and collection of tax.

The administration and collection of the tax imposed by chapter 4.15 MICC shall be in accordance with the provisions of RCW 82.14.050 and Chapter 338, Laws of 2019.

Section 2. Implementation. The Finance Director is authorized to provide any necessary notice to the Department of Revenue to effectuate the tax enacted by this ordinance and to execute, for and on behalf of The City of Mercer Island, any necessary agreement with the Department of Revenue for the collection and administration of the tax enacted by this ordinance.

Section 3. Corrections by City Clerk or Code Reviser. Upon approval of the City Attorney, the City Clerk and the code reviser are authorized to make necessary corrections to this ordinance, including the correction of clerical errors; references to other local, state or federal laws, codes, rules, or regulations; or ordinance numbering and section/ subsection numbering.

Section 4. Severability. If any section, subsection, paragraph, sentence, clause or phrase of this ordinance or its application to any person or situation should be held to be invalid or unconstitutional for any reason by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of the remaining portions of this ordinance or its application to any other person or situation.

Section 5. Effective Date. This ordinance shall take effect five days after passage and publication in the official newspaper of the City.

ADOPTED BY THE CITY COUNCIL OF MERCER ISLAND, WASHINGTON AT ITS REGULAR MEETING ON THE 4TH DAY OF NOVEMBER 2019.

CITY OF MERCER ISLAND

Debbie Bertlin, Mayor

ATTEST:

APPROVED AS TO FORM:

Deborah A. Estrada, City Clerk

Bio Park, Interim City Attorney

Date of Publication: _____



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5620
November 4, 2019
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 5620: Update Business and Occupation Tax Municipal Code Language	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Set Ordinance No. 19C-18, amending Chapter 4.10 MICC related to business and occupation tax, for second reading and adoption on the November 19, 2019 Consent Calendar.	<input checked="" type="checkbox"/> Action Needed:
		<input checked="" type="checkbox"/> Motion
		<input type="checkbox"/> Ordinance
		<input type="checkbox"/> Resolution

DEPARTMENT:	City Manager	Matthew Mornick, Special Projects Consultant
COUNCIL LIAISON:	n/a	
EXHIBITS:	Ordinance No. 19C-18	
CITY COUNCIL PRIORITY:	n/a	

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

BACKGROUND

In 2019, the Washington state legislature passed two bills that impact cities with a business and occupation (“B&O”) tax: [HB 1403](#) relates to service income apportionment and [HB 1059](#) involves annual tax filing deadlines. These two bills are the result of recent State efforts to improve the business climate and simplify administration of business licenses and B&O tax with [House Bill 2005](#).

MODEL ORDINANCE AMENDMENTS

Passage of HB 2005 in 2017 established a Task Force whose charge, among others, was to examine different B&O tax allocation and apportionment methods. The Task Force met monthly between August 2017 – September 2018. Members included Department of Revenue staff, representatives from Cities with local B&O taxes, and business representatives. They researched B&O tax collection practices in other states and alternatives to how tax service was being divided across multiple cities.

Through the Association of Washington Cities (“AWC”), a city workgroup – including Bellevue, Burien, Kent, Seattle, Shoreline, Snoqualmie, and Tacoma – reviewed changes resulting from this legislation and proposed model language to effectuate the new law uniformly across taxing jurisdictions.

Updates to Chapter 4.10 of the Mercer Island City Code align with changes set forth by the AWC workgroup and are reflected in Exhibit 1. These updates must be approved with a January 1, 2020 effective date.

MERCER ISLAND B&O TAX

The City of Mercer Island charges a 0.10% B&O tax on gross income earned from local business activities each calendar year. Businesses who earn \$150,000 or less on an annual basis are exempt from the tax. Businesses who earn greater than \$150,001 of gross income, also known as service income, are required to file an annual B&O tax return at the end of each calendar year. Over 4,000 private companies do business in Mercer Island. Just over 750 license holders paid B&O taxes generating approximately \$679,000 of revenue in 2018.

HB 1403 AND HB 1059

House Bill 1403 updates how businesses apportion, or divide, their taxable income between taxing jurisdictions when business is taking place in more than one jurisdiction. Service income apportionment is now based on a hierarchy of factors, allowing businesses to portion out B&O tax payments to relevant jurisdictions based on the type of customer and the customer’s location, information found in typical commercial transaction receipts. Service income is the gross amount invoiced by a business for performing a licensed service. HB 1403 also includes a new burden of proof for a taxpayer seeking alternative apportionment.

House Bill 1059 changes the filing deadline for B&O tax annual filers to April 15, thus aligning the tax filing process with Federal tax reporting deadlines. Before passage of HB 1059, annual B&O tax returns were due to the City end of January – 30 days after the end of each calendar year. In accordance with generally accepted accounting procedures (“GAAP”), the City would accrue B&O revenue to the year in which it was earned, typically finalizing B&O revenue totals end of February when most annual returns were received. With the new law, Finance staff will evaluate the impacts to financial reporting deadlines and decide whether to hold year-end revenue accruals open through April.

The Finance Department will notify local B&O taxpayers of the updated ordinance. The new filing deadlines will go into effect in 2021 when 2020 taxes are filed. Staff will monitor B&O tax revenues over the next few years. The amendments outlined in Exhibit 1 ensure compliance with HB 1403 and HB 1059, making the tax easier to administer, more understandable, and more consistent for B&O taxpayers.

The City Council Rules of Procedure require a second reading of ordinances. Since the proposed code amendments are simple and straightforward, the City Council could suspend the Rules and adopt the Ordinance at Monday’s meeting. Otherwise, it should be set for second reading and adoption on the November 19, 2019 Consent Calendar.

RECOMMENDATION

Set Ordinance No. 19C-18, amending Chapter 4.10 MICC related to service income apportionment and annual filing deadlines for business and occupation tax, for second reading and adoption on the November 19, 2019 Consent Calendar.

Or, alternatively:

1. Suspend the City Council Rules of Procedures Section 6.3 requiring a second reading of an ordinance.
2. Adopt Ordinance No. 19C-18, amending Chapter 4.10 of the Mercer Island City Code related to business and occupation tax.

**ORDINANCE NO. 19C-18
CITY OF MERCER ISLAND**

AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON, RELATING TO BUSINESS AND OCCUPATION TAX, AMENDING CHAPTER 4.10 OF THE MERCER ISLAND CITY CODE IN ACCORDANCE WITH WASHINGTON STATE LAWS ON BUSINESS AND OCCUPATION TAX REQUIREMENTS.

WHEREAS, the Chapter 4.10 of the Mercer Island City Code contains the regulations for the City of Mercer Island to levy upon and collect from every person a tax for the act or privilege of engaging in business activities within the City (business and occupation tax – B&O tax).

WHEREAS, passage of HB 2005 in 2017 established a Simplification Task Force whose charge, among others, was to examine different B&O tax allocation and apportionment methods; and

WHEREAS, in 2019, the Washington state legislature passed two bills that impact cities with a business and occupation (B&O) tax: HB 1403 which relating to service income apportionment and HB 1059 involving annual tax filing deadlines; and

WHEREAS, House Bill 1403 requires changes to the service income apportionment tests, definition of business activity tax, customer, and customer location, and alternative apportionment process effective January 1, 2020; and

WHEREAS, House Bill 1059 requires changes to the filing deadline for B&O tax annual filers to April 15, aligning the tax filing process with Federal tax reporting deadlines.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

Section 1. **Code Amended.** The following sections of Chapter 4.10 of the Mercer Island City Code are hereby amended as set forth in Exhibit A attached to this ordinance and herein incorporated by this reference:

Sections:

- 4.10.020 Definitions.
- 4.10.065 Allocation and apportionment of income when activities take place in more than one jurisdiction.
- 4.10.070 Exemptions.
- 4.10.110 When due and payable – Reporting periods – Monthly, quarterly, and annual returns – Threshold provisions or relief from filing requirements – Computing time periods – Failure to file returns.

Section2. **Effective Date of Amendments.** Notwithstanding the effective date of this Ordinance as set forth below in Section 4, the code amendments set forth above in Section 1 shall take effect no earlier than January 1, 2020.

Section 3. Severability. If any section, sentence, clause, or phrase of this ordinance or any city code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance or the amended code section.

Section 4. Effective Date of Ordinance. This Ordinance shall take effect and be in full force five days after its passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its regular meeting on the 4th day of November 2019 and signed in authentication of its passage.

CITY OF MERCER ISLAND

Debbie Bertlin, Mayor

APPROVED AS TO FORM:

ATTEST:

Bio Park, Interim City Attorney

Deborah A. Estrada, City Clerk

Date of Publication: _____

EXHIBIT A**Sections:****4.10.020 Definitions**

In construing the provisions of this chapter, the following definitions shall be applied. Words in the singular number shall include the plural, and the plural shall include the singular.

Agricultural Product, Farmer.

1. "Agricultural product" means any product of plant cultivation or animal husbandry including, but not limited to: a product of horticulture, grain cultivation, vermiculture, viticulture, or aquaculture as defined in RCW 15.85.020; plantation Christmas trees; turf; or any animal including but not limited to an animal that is a private sector cultured aquatic product as defined in RCW 15.85.020, or a bird, or insect, or the substances obtained from such an animal. "Agricultural product" does not include animals intended to be pets.
2. "Farmer" means any person engaged in the business of growing or producing, upon the person's own lands or upon the lands in which the person has a present right of possession, any agricultural product whatsoever for sale. "Farmer" does not include a person using such products as ingredients in a manufacturing process, or a person growing or producing such products for the person's own consumption. "Farmer" does not include a person selling any animal or substance obtained therefrom in connection with the person's business of operating a stockyard or a slaughter or packing house. "Farmer" does not include any person in respect to the business of taking, cultivating, or raising timber.

"Business" includes all activities engaged in with the object of gain, benefit, or advantage to the taxpayer or to another person or class, directly or indirectly.

"Business and occupation tax" or "gross receipts tax" means a tax imposed on or measured by the value of products, the gross income of the business, or the gross proceeds of sales, as the case may be, and that is the legal liability of the business.

Chapter 82.32 RCW. Where provisions of Chapter 82.32 RCW are incorporated in MICC 4.10.160, "department" as used in the RCW shall refer to the "director" as defined in this section and "warrant" as used in the RCW shall mean "citation or criminal complaint."

"City" means the city of Mercer Island.

"Commercial or industrial use" means the following uses of products, including by-products, by the extractor or manufacturer thereof:

1. Any use as a consumer; and
2. The manufacturing of articles, substances or commodities.

"Competitive telephone service" means the providing by any person of telecommunications equipment or apparatus, or service related to that equipment or apparatus such as repair or maintenance service, if the equipment or apparatus is of a type which can be provided by

persons that are not subject to regulation as telephone companies under RCW Title 80 and for which a separate charge is made.

“Consumer” means the following:

1. Any person who purchases, acquires, owns, holds, or uses any tangible or intangible personal property irrespective of the nature of the person’s business and including, among others, without limiting the scope hereof, persons who install, repair, clean, alter, improve, construct, or decorate real or personal property of or for a consumer other than for the purpose of:
 - a. Resale as tangible or intangible personal property in the regular course of business;
 - b. Incorporating such property as an ingredient or component of real or personal property when installing, repairing, cleaning, altering, imprinting, improving, constructing, or decorating such real or personal property of or for consumers;
 - c. Incorporating such property as an ingredient or component of a new product or as a chemical used in processing a new product when the primary purpose of such chemical is to create a chemical reaction directly through contact with an ingredient of a new product; or
 - d. Consuming the property in producing ferrosilicon which is subsequently used in producing magnesium for sale, if the primary purpose of such property is to create a chemical reaction directly through contact with an ingredient of ferrosilicon;
2. Any person engaged in any business activity taxable under MICC 4.10.030(A)(7);
3. Any person who purchases, acquires, or uses any competitive telephone service as herein defined, other than for resale in the regular course of business;
4. Any person who purchases, acquires, or uses any personal, business, or professional service defined as a retail sale or retail service in this section, other than for resale in the regular course of business;
5. Any person who is an end user of software;
6. Any person engaged in the business of “public road construction” in respect to tangible personal property when that person incorporates the tangible personal property as an ingredient or component of a publicly owned street, place, road, highway, easement, right-of-way, mass public transportation terminal or parking facility, bridge, tunnel, or trestle by installing, placing or spreading the property in or upon the right-of-way of a publicly owned street, place, road, highway, easement, bridge, tunnel, or trestle or in or upon the site of a publicly owned mass public transportation terminal or parking facility;
7. Any person who is an owner, lessee or has the right of possession to or an easement in real property which is being constructed, repaired, decorated, improved, or otherwise altered by a person engaged in business;
8. Any person who is an owner, lessee, or has the right of possession to personal property which is being constructed, repaired, improved, cleaned, imprinted, or otherwise altered by a person engaged in business;

9. Any person engaged in “government contracting.” Any such person shall be a consumer within the meaning of this subsection in respect to tangible personal property incorporated into, installed in, or attached to such building or other structure by such person.

Nothing contained in this or any other subsection of this section shall be construed to modify any other definition of “consumer.”

“Delivery” means the transfer of possession of tangible personal property between the seller and the buyer or the buyer’s representative. Delivery to an employee of a buyer is considered delivery to the buyer. Transfer of possession of tangible personal property occurs when the buyer or the buyer’s representative first takes physical control of the property or exercises dominion and control over the property. “Dominion and control” means the buyer has the ability to put the property to the buyer’s own purposes. It means the buyer or the buyer’s representative has made the final decision to accept or reject the property, and the seller has no further right to possession of the property and the buyer has no right to return the property to the seller, other than under a warranty contract. A buyer does not exercise dominion and control over tangible personal property merely by arranging for shipment of the property from the seller to itself. A buyer’s representative is a person, other than an employee of the buyer, who is authorized in writing by the buyer to receive tangible personal property and take dominion and control by making the final decision to accept or reject the property. Neither a shipping company nor a seller can serve as a buyer’s representative. It is immaterial where the contract of sale is negotiated or where the buyer obtains title to the property. Delivery terms and other provisions of the Uniform Commercial Code (RCW Title 62A) do not determine when or where delivery of tangible personal property occurs for purposes of taxation.

“Digital automated service,” “digital code,” and “digital goods” have the same meaning as RCW 82.04.192.

“Digital products” means digital goods, digital codes, digital automated services, and the services described in RCW 82.04.050(2)(g) and (6)(b).

“Director” means the finance director of the city or any officer, agent or employee of the city designated to act on the director’s behalf.

“Eligible gross receipts tax” means a tax which:

1. Is imposed on the act or privilege of engaging in business activities within MICC 4.10.030; and
2. Is measured by the gross volume of business, in terms of gross receipts, and is not an income tax or value added tax; and
3. Is not, pursuant to law or custom, separately stated from the sales price; and
4. Is not a sales or use tax, business license fee, franchise fee, royalty or severance tax measured by volume or weight, or concession charge, or payment for the use and enjoyment of property, property right or a privilege; and
5. Is a tax imposed by a local jurisdiction, whether within or without the state of Washington, and not by a country, state, province, or any other non-local jurisdiction above the county level.

Engaging in Business.

1. The term “engaging in business” means commencing, conducting, or continuing in business, and also the exercise of corporate or franchise powers, as well as liquidating a business when the liquidators thereof hold themselves out to the public as conducting such business.
2. This section sets forth examples of activities that constitute engaging in business in the city, and establishes safe harbors for certain of those activities so that a person who meets the criteria may engage in de ~~minimus~~-minimis business activities in the city without having to register and obtain a business license or pay city business and occupation taxes. The activities listed in this section are illustrative only and are not intended to narrow the definition of “engaging in business” in subsection 1 of this definition. If an activity is not listed, whether it constitutes engaging in business in the city shall be determined by considering all the facts and circumstances and applicable law.
3. Without being all inclusive, any one of the following activities conducted within the city by a person, or its employee, agent, representative, independent contractor, broker or another acting on its behalf, constitutes engaging in business and requires a person to register and obtain a business license:
 - a. Owning, renting, leasing, maintaining, or having the right to use, or using, tangible personal property, intangible personal property, or real property permanently or temporarily located in the city.
 - b. Owning, renting, leasing, using, or maintaining an office, place of business, or other establishment in the city.
 - c. Soliciting sales.
 - d. Making repairs or providing maintenance or service to real or tangible personal property, including warranty work and property maintenance.
 - e. Providing technical assistance or service, including quality control, product inspections, warranty work, or similar services on or in connection with tangible personal property sold by the person or on its behalf.
 - f. Installing, constructing, or supervising installation or construction of real or tangible personal property.
 - g. Soliciting, negotiating, or approving franchise, license, or other similar agreements.
 - h. Collecting current or delinquent accounts.
 - i. Picking up and transporting tangible personal property, solid waste, construction debris, or excavated materials.
 - j. Providing disinfecting and pest control services, employment and labor pool services, home nursing care, janitorial services, appraising, landscape architectural services, security system services, surveying, and real estate services including the listing of homes and managing real property.
 - k. Rendering professional services such as those provided by accountants, architects, attorneys, auctioneers, consultants, engineers, professional athletes, barbers, baseball clubs and other sports organizations, chemists, consultants, psychologists, court

reporters, dentists, doctors, detectives, laboratory operators, teachers, and veterinarians.

l. Meeting with customers or potential customers, even when no sales or orders are solicited at the meetings.

m. Training or recruiting agents, representatives, independent contractors, brokers or others, domiciled or operating on a job in the city, acting on its behalf, or for customers or potential customers.

n. Investigating, resolving, or otherwise assisting in resolving customer complaints.

o. In-store stocking or manipulating products or goods, sold to and owned by a customer, regardless of where sale and delivery of the goods took place.

p. Delivering goods in vehicles owned, rented, leased, used, or maintained by the person or another acting on its behalf.

~~q. Accepting or executing a contract with the city, irrespective of whether goods or services are delivered within or without the city, or whether the person's office or place of business is within or without the city.~~

4. If a person, or its employee, agent, representative, independent contractor, broker or another acting on the person's behalf, engages in no other activities in or with the city but the following, it need not register and obtain a business license and pay tax:

a. Meeting with suppliers of goods and services as a customer.

b. Meeting with government representatives in their official capacity, other than those performing contracting or purchasing functions.

c. Attending meetings, such as board meetings, retreats, seminars, and conferences, or other meetings wherein the person does not provide training in connection with tangible personal property sold by the person or on its behalf. This provision does not apply to any board of directors member or attendee engaging in business such as a member of a board of directors who attends a board meeting.

d. Renting tangible or intangible property as a customer when the property is not used in the city.

e. Attending, but not participating in, a "trade show" or "multiple vendor events." Persons participating at a trade show shall review the city's trade show or multiple vendor event ordinances.

f. Conducting advertising through the mail.

g. Soliciting sales by phone from a location outside the city.

5. A seller located outside the city merely delivering goods into the city by means of common carrier is not required to register and obtain a business license; provided, that it engages in no other business activities in the city. Such activities do not include those in subsection 4 of this definition.

The city expressly intends that engaging in business include any activity sufficient to establish nexus for purposes of applying the tax under the law and the constitutions of the United States and the state of Washington. Nexus is presumed to continue as long as the taxpayer benefits from the activity that constituted the original nexus generating contact or subsequent contacts.

“Extracting” is the activity engaged in by an extractor and is reportable under the extracting classification.

“Extractor” means every person who from the person’s own land or from the land of another under a right or license granted by lease or contract, either directly or by contracting with others for the necessary labor or mechanical services, for sale or for commercial or industrial use, mines, quarries, takes or produces coal, oil, natural gas, ore, stone, sand, gravel, clay, mineral or other natural resource product; or fells, cuts or takes timber, Christmas trees, other than plantation Christmas trees, or other natural products; or takes fish, or takes, cultivates, or raises shellfish, or other sea or inland water foods or products. “Extractor” does not include persons performing under contract the necessary labor or mechanical services for others; or persons meeting the definition of “farmer.”

“Extractor for hire” means a person who performs under contract necessary labor or mechanical services for an extractor.

“Gross income of the business” means the value proceeding or accruing by reason of the transaction of the business engaged in and includes gross proceeds of sales, compensation for the rendition of services, gains realized from trading in stocks, bonds, or other evidences of indebtedness, interest, discount, rents, royalties, fees, commissions, dividends, and other emoluments however designated, all without any deduction on account of the cost of tangible property sold, the cost of materials used, labor costs, interest, discount, delivery costs, taxes, or any other expense whatsoever paid or accrued and without any deduction on account of losses.

“Gross proceeds of sales” means the value proceeding or accruing from the sale of tangible personal property, digital goods, digital codes, digital automated services or for other services rendered, without any deduction on account of the cost of property sold, the cost of materials used, labor costs, interest, discount paid, delivery costs, taxes, or any other expense whatsoever paid or accrued and without any deduction on account of losses.

Manufacturer, To Manufacture.

1. “Manufacturer” means every person who, either directly or by contracting with others for the necessary labor or mechanical services, manufactures for sale or for commercial or industrial use from the person’s own materials or ingredients any products. When the owner of equipment or facilities furnishes, or sells to the customer prior to manufacture, materials or ingredients equal to less than 20 percent of the total value of all materials or ingredients that become a part of the finished product, the owner of the equipment or facilities will be deemed to be a processor for hire, and not a manufacturer. A business not located in this city that is the owner of materials or ingredients processed for it in this city by a processor for hire shall be deemed to be engaged in business as a manufacturer in this city.
2. “To manufacture” means all activities of a commercial or industrial nature wherein labor or skill is applied, by hand or machinery, to materials or ingredients so that as a result thereof a new, different or useful product is produced for sale or commercial or industrial use, and shall include:

- a. The production of special-made or custom-made articles;
- b. The production of dental appliances, devices, restorations, substitutes, or other dental laboratory products by a dental laboratory or dental technician;
- c. Crushing and/or blending of rock, sand, stone, gravel, or ore; and
- d. The producing of articles for sale or for commercial or industrial use from raw materials or prepared materials by giving such materials, articles, and substances of trade or commerce new forms, qualities, properties or combinations including, but not limited to, such activities as making, fabricating, processing, refining, mixing, slaughtering, packing, aging, curing, mild curing, preserving, canning, and the preparing and freezing of fresh fruits and vegetables.

“To manufacture” shall not include the production of digital goods or the production of computer software if the computer software is delivered from the seller to the purchaser by means other than tangible storage media, including the delivery by use of a tangible storage media where the tangible storage media is not physically transferred to the purchaser.

“Manufacturing” means the activity conducted by a manufacturer and is reported under the manufacturing classification.

“Nonprofit corporation or nonprofit organization” means a corporation or organization in which no part of the income can be distributed to its members, directors, or officers and that holds a current tax exempt status as provided under Section 501(c)(3) of the Internal Revenue Code, as hereafter amended, or is specifically exempted from the requirement to apply for its tax exempt status under Section 501(c)(3) of the Internal Revenue Code, as hereafter amended. Where the term “nonprofit organization” is used, it is meant to include a nonprofit corporation.

“Office” or “place of business” means a fixed location or permanent facility where the regular business of the person is conducted and which is either owned by the person or over which the person exercises legal dominion and control. The regular business of the person is presumed conducted at a location:

1. Whose address the person uses as its business mailing address;
2. Where the place of primary use is shown on a telephone billing or a location containing a telephone line listed in a public telephone directory or other similar publication under the business name;
3. Where the person holds itself out to the general public as conducting its regular business through signage or other means; and
4. Where the person is required to obtain any appropriate state and local business license or registration unless they are exempted by law from such requirement.

A vehicle such as a pick-up, van, truck, boat or other motor vehicle is not an office or place of business. A post office box is not an office or place of business. If a person has an office or place of business, the person’s home is not an office or place of business unless it meets the criteria for office or place of business above. If a person has no office or place of business, the person’s home or apartment within the city will be deemed the place of business.

“Person” means any individual, receiver, administrator, executor, assignee, trustee in bankruptcy, trust, estate, firm, co-partnership, joint venture, club, company, joint stock company, business trust, municipal corporation, political subdivision of the state of Washington, corporation, limited liability company, association, society, or any group of individuals acting as a unit, whether mutual, cooperative, fraternal, nonprofit, or otherwise and the United States or any instrumentality thereof.

“Processing for hire” means the performance of labor and mechanical services upon materials or ingredients belonging to others so that as a result a new, different or useful product is produced for sale, or commercial or industrial use. A processor for hire is any person who would be a manufacturer if that person were performing the labor and mechanical services upon that person’s own materials or ingredients. If a person furnishes, or sells to the customer prior to manufacture, materials or ingredients equal to 20 percent or more of the total value of all materials or ingredients that become a part of the finished product, the person will be deemed to be a manufacturer and not a processor for hire.

Product, By-Product.

“Product” means tangible personal property, including articles, substances, or commodities created, brought forth, extracted, or manufactured by human or mechanical effort.

“By-product” means any additional product, other than the principal or intended product, which results from extracting or manufacturing activities and which has a market value, without regard to whether or not such additional product was an expected or intended result of the extracting or manufacturing activities.

“Reporting period” means:

1. A three-month period beginning the first day of January, April, July or October of each year (quarterly); or
2. A 12-month period beginning the first day of January of each year (annual).

“Retail service” means the sale of or charge made for personal, business, or professional services including amounts designated as interest, rents, fees, admission, and other service emoluments however designated, received by persons engaging in the following business activities:

1. Amusement and recreation services including but not limited to golf, pool, billiards, skating, bowling, swimming, bungee jumping, ski lifts and tows, basketball, racquet ball, handball, squash, tennis, batting cages, day trips for sightseeing purposes, and others, when provided to consumers. “Amusement and recreation services” also includes the provision of related facilities such as basketball courts, tennis courts, handball courts, swimming pools, and charges made for providing the opportunity to dance. The term “amusement and recreation services” does not include instructional lessons to learn a particular activity such as tennis lessons, swimming lessons, or archery lessons;
2. Abstract, title insurance, and escrow services;
3. Credit bureau services;
4. Automobile parking and storage garage services;

5. Landscape maintenance and horticultural services but excluding (a) horticultural services provided to farmers and (b) pruning, trimming, repairing, removing, and clearing of trees and brush near electric transmission or distribution lines or equipment, if performed by or at the direction of an electric utility;
6. Service charges associated with tickets to professional sporting events; and
7. The following personal services: physical fitness services, tanning salon services, tattoo parlor services, steam bath services, Turkish bath services, escort services, and dating services;
8. The term shall also include the renting or leasing of tangible personal property to consumers and the rental of equipment with an operator.

“Retailing” means the activity of engaging in making sales at retail and is reported under the retailing classification.

“Return” means any document a person is required by the city to file to satisfy or establish a tax or fee obligation that is administered or collected by the city and that has a statutorily defined due date.

“Royalties” means compensation for the use of intangible property, such as copyrights, patents, licenses, franchises, trademarks, tradenames, and similar items.

Sale, Casual or Isolated Sale.

1. “Sale” means any transfer of the ownership of, title to, or possession of property for a valuable consideration and includes any activity classified as a “sale at retail,” “retail sale,” or “retail service.” It includes renting or leasing, conditional sale contracts, leases with option to purchase, and any contract under which possession of the property is given to the purchaser but title is retained by the vendor as security for the payment of the purchase price. It also includes the furnishing of food, drink, or meals for compensation whether consumed upon the premises or not.
2. “Casual or isolated sale” means a sale made by a person who is not engaged in the business of selling the type of property involved on a routine or continuous basis.

Sale at Retail, Retail Sale.

1. “Sale at retail” or “retail sale” means every sale of tangible personal property (including articles produced, fabricated, or imprinted) to all persons irrespective of the nature of their business and including, among others, without limiting the scope hereof, persons who install, repair, clean, alter, improve, construct, or decorate real or personal property of or for consumers, other than a sale to a person who presents a resale certificate under RCW 82.04.470 and who:
 - a. Purchases for the purpose of resale as tangible personal property in the regular course of business without intervening use by such person; or
 - b. Installs, repairs, cleans, alters, imprints, improves, constructs, or decorates real or personal property of or for consumers, if such tangible personal property becomes an ingredient or component of such real or personal property without intervening use by such person; or

- c. Purchases for the purpose of consuming the property purchased in producing for sale a new article of tangible personal property or substance, of which such property becomes an ingredient or component or is a chemical used in processing, when the primary purpose of such chemical is to create a chemical reaction directly through contact with an ingredient of a new article being produced for sale; or
 - d. Purchases for the purpose of consuming the property purchased in producing ferrosilicon which is subsequently used in producing magnesium for sale, if the primary purpose of such property is to create a chemical reaction directly through contact with an ingredient of ferrosilicon; or
 - e. Purchases for the purpose of providing the property to consumers as part of competitive telephone service, as defined in RCW 82.04.065. The term shall include every sale of tangible personal property which is used or consumed or to be used or consumed in the performance of any activity classified as a "sale at retail" or "retail sale" even though such property is resold or utilized as provided in subsection (1)(a), (b), (c), (d), or (e) of this definition following such use; or
 - f. Purchases for the purpose of satisfying the person's obligations under an extended warranty as defined in subsection 7 of this definition, if such tangible personal property replaces or becomes an ingredient or component of property covered by the extended warranty without intervening use by such person.
2. "Sale at retail" or "retail sale" also means every sale of tangible personal property to persons engaged in any business activity which is taxable under MICC 4.10.030(A)(7).
3. "Sale at retail" or "retail sale" shall include the sale of or charge made for tangible personal property consumed and/or for labor and services rendered in respect to the following:
- a. The installing, repairing, cleaning, altering, imprinting, or improving of tangible personal property of or for consumers, including charges made for the mere use of facilities in respect thereto, but excluding charges made for the use of coin-operated laundry facilities when such facilities are situated in an apartment house, rooming house, or mobile home park for the exclusive use of the tenants thereof, and also excluding sales of laundry service to nonprofit health care facilities, and excluding services rendered in respect to live animals, birds and insects;
 - b. The constructing, repairing, decorating, or improving of new or existing buildings or other structures under, upon, or above real property of or for consumers, including the installing or attaching of any article of tangible personal property therein or thereto, whether or not such personal property becomes a part of the realty by virtue of installation, and shall also include the sale of services or charges made for the clearing of land and the moving of earth excepting the mere leveling of land used in commercial farming or agriculture;
 - c. The charge for labor and services rendered in respect to constructing, repairing, or improving any structure upon, above, or under any real property owned by an owner who conveys the property by title, possession, or any other means to the person performing such construction, repair, or improvement for the purpose of performing such construction, repair, or improvement and the property is then reconveyed by title, possession, or any other means to the original owner;

d. The sale of or charge made for labor and services rendered in respect to the cleaning, fumigating, razing or moving of existing buildings or structures, but shall not include the charge made for janitorial services; and for purposes of this section, the term "janitorial services" shall mean those cleaning and caretaking services ordinarily performed by commercial janitor service businesses including, but not limited to, wall and window washing, floor cleaning and waxing, and the cleaning in place of rugs, drapes and upholstery. The term "janitorial services" does not include painting, papering, repairing, furnace or septic tank cleaning, snow removal or sandblasting;

e. The sale of or charge made for labor and services rendered in respect to automobile towing and similar automotive transportation services, but not in respect to those required to report and pay taxes under Chapter 82.16 RCW;

f. The sale of and charge made for the furnishing of lodging and all other services, except telephone business and cable service, by a hotel, rooming house, tourist court, motel, trailer camp, and the granting of any similar license to use real property, as distinguished from the renting or leasing of real property, and it shall be presumed that the occupancy of real property for a continuous period of one month or more constitutes a rental or lease of real property and not a mere license to use or enjoy the same;

g. The installing, repairing, altering, or improving of digital goods for consumers;

h. The sale of or charge made for tangible personal property, labor and services to persons taxable under subsections (3)(a), (b), (c), (d), (e), (f), and (g) of this definition when such sales or charges are for property, labor and services which are used or consumed in whole or in part by such persons in the performance of any activity defined as a "sale at retail" or "retail sale" even though such property, labor and services may be resold after such use or consumption. Nothing contained in this subsection shall be construed to modify subsection 1 of this definition and nothing contained in subsection 1 of this definition shall be construed to modify this subsection.

4. "Sale at retail" or "retail sale" shall also include the providing of competitive telephone service to consumers.

5. "Sale at retail" or "retail sale" shall also include the sale of prewritten software other than a sale to a person who presents a resale certificate under RCW 82.04.470, regardless of the method of delivery to the end user.

a. For purposes of this subsection the sale of prewritten computer software includes the sale of or charge made for a key or an enabling or activation code, where the key or code is required to activate prewritten computer software and put the software into use. There is no separate sale of the key or code from the prewritten computer software, regardless of how the sale may be characterized by the vendor or by the purchaser.

b. The term "sale at retail" or "retail sale" does not include the sale of or charge made for custom software or the customization of prewritten software.

c. The term also includes the charge made to consumers for the right to access and use prewritten computer software, where possession of the software is maintained by the seller or a third party, regardless of whether the charge for the service is on a per use, per user, per license, subscription, or some other basis. Provided that such

service includes the right to access and use prewritten software to perform data processing, and further provided that “data processing” means the systematic performance of operations on data to extract the required information in an appropriate form or to convert the data to usable information including check processing, image processing, form processing, survey processing, payroll processing, claim processing, and similar activities.

6. “Sale at retail” or “retail sale” shall also include the sale of or charge made for labor and services rendered in respect to the building, repairing, or improving of any street, place, road, highway, easement, right-of-way, mass public transportation terminal or parking facility, bridge, tunnel, or trestle which is owned by a municipal corporation or political subdivision of the state, the state of Washington, or by the United States and which is used or to be used primarily for foot or vehicular traffic including mass transportation vehicles of any kind (public road construction).

7. “Sale at retail” or “retail sale” shall also include the sale of or charge made for an extended warranty to a consumer. For purposes of this subsection, “extended warranty” means an agreement for a specified duration to perform the replacement or repair of tangible personal property at no additional charge or a reduced charge for tangible personal property, labor, or both, or to provide indemnification for the replacement or repair of tangible personal property, based on the occurrence of specified events. The term “extended warranty” does not include an agreement, otherwise meeting the definition of “extended warranty” in this subsection, if no separate charge is made for the agreement and the value of the agreement is included in the sales price of the tangible personal property covered by the agreement.

8. “Sale at retail” or “retail sale” shall also include the sale of or charge made for labor and services rendered in respect to the constructing, repairing, decorating, or improving of new or existing buildings or other structures under, upon, or above real property of or for the United States, any instrumentality thereof, or a county or city housing authority created pursuant to Chapter 35.82 RCW, including the installing or attaching of any article of tangible personal property therein or thereto, whether or not such personal property becomes a part of the realty by virtue of installation (government contracting).

9. “Sale at retail” or “retail sale” shall not include the sale of services or charges made for the clearing of land and the moving of earth of or for the United States, any instrumentality thereof, or a county or city housing authority. Nor shall the term include the sale of services or charges made for cleaning up for the United States, or its instrumentalities, radioactive waste and other by-products of weapons production and nuclear research and development. (This should be reported under the service and other classification.)

10. “Sale at retail” or “retail sale” shall not include the sale of or charge made for labor and services rendered for environmental remedial action. (This should be reported under the service and other classification.)

11. “Sale at retail” or “retail sale” shall also include the following sales to consumers of digital goods, digital codes, and digital automated services:

- a. Sales in which the seller has granted the purchaser the right of permanent use;
- b. Sales in which the seller has granted the purchaser a right of use that is less than permanent;

- c. Sales in which the purchaser is not obligated to make continued payment as a condition of the sale; and
- d. Sales in which the purchaser is obligated to make continued payment as a condition of the sale.

A retail sale of digital goods, digital codes, or digital automated services under this subsection includes any services provided by the seller exclusively in connection with the digital goods, digital codes, or digital automated services, whether or not a separate charge is made for such services.

For purposes of this subsection, “permanent” means perpetual or for an indefinite or unspecified length of time. A right of permanent use is presumed to have been granted unless the agreement between the seller and the purchaser specifies or the circumstances surrounding the transaction suggest or indicate that the right to use terminates on the occurrence of a condition subsequent.

12. “Sale at retail” or “retail sale” shall also include the installing, repairing, altering, or improving of digital goods for consumers.

“Sale at wholesale” or “wholesale sale” means any sale of tangible personal property, digital goods, digital codes, digital automated services, prewritten computer software, or services described in subsection (5)(b) of the definition of “sale at retail,” which is not a retail sale, and any charge made for labor and services rendered for persons who are not consumers, in respect to real or personal property and retail services, if such charge is expressly defined as a retail sale or retail service when rendered to or for consumers. Sale at wholesale also includes the sale of telephone business to another telecommunications company as defined in RCW 80.04.010 for the purpose of resale, as contemplated by RCW 35.21.715.

Services. The term “services” excludes retail or wholesale services.

Software, Prewritten Software, Custom Software, Customization of Canned Software, Master Copies, Retained Rights.

1. “Prewritten software” or “canned software” means computer software, including prewritten upgrades, that is not designed and developed by the author or other creator to the specifications of a specific purchaser. The combining of two or more prewritten computer software programs or prewritten portions thereof does not cause the combination to be other than prewritten computer software. Prewritten computer software includes software designed and developed by the author or other creator to the specifications of a specific purchaser when it is sold to a person other than such purchaser. Where a person modifies or enhances computer software of which such person is not the author or creator, the person shall be deemed to be the author or creator only of the person’s modifications or enhancements. Prewritten computer software or a prewritten portion thereof that is modified or enhanced to any degree, where such modification or enhancement is designed and developed to the specifications of a specific purchaser, remains prewritten computer software; however, where there is a reasonable, separately stated charge or an invoice or other statement of the price given to the purchaser for the modification or enhancement, the modification or enhancement shall not constitute prewritten computer software.

2. “Custom software” means software created for a single person.

3. "Customization of canned software" means any alteration, modification, or development of applications using or incorporating canned software to specific individualized requirements of a single person. Customization of canned software includes individualized configuration of software to work with other software and computer hardware but does not include routine installation. Customization of canned software does not change the underlying character or taxability of the original canned software.

4. "Master copies" of software means copies of software from which a software developer, author, inventor, publisher, licensor, sublicensor, or distributor makes copies for sale or license. The software encoded on a master copy and the media upon which the software resides are both ingredients of the master copy.

5. "Retained rights" means any and all rights, including intellectual property rights such as those rights arising from copyrights, patents, and trade secret laws, that are owned or are held under contract or license by a software developer, author, inventor, publisher, licensor, sublicensor, or distributor.

6. "Software" means any information, program, or routine, or any set of one or more programs, routines, or collections of information, used, or intended for use, to convey information that causes one or more computers or pieces of computer-related peripheral equipment, or any combination thereof, to perform a task or set of tasks. "Software" includes the associated documentation, materials, or ingredients regardless of the media upon which that documentation is provided, that describes the code and its use, operation, and maintenance and that typically is delivered with the code to the consumer. All software is classified as either canned or custom.

"Successor" means any person to whom a taxpayer quitting, selling out, exchanging, or disposing of a business sells or otherwise conveys, directly or indirectly, in bulk and not in the ordinary course of the taxpayer's business, any part of the materials, supplies, merchandise, inventory, fixtures, or equipment of the taxpayer. Any person obligated to fulfill the terms of a contract shall be deemed a successor to any contractor defaulting in the performance of any contract as to which such person is a surety or guarantor.

"Tax year" or "taxable year" means the calendar year.

"Taxpayer" means any "person," as herein defined, required to have a business license under this chapter or liable for the collection of any tax or fee under this chapter, or who engages in any business or who performs any act for which a tax or fee is imposed by this chapter.

Value of Products.

1. The value of products, including by-products, extracted or manufactured, shall be determined by the gross proceeds derived from the sale thereof whether such sale is at wholesale or at retail, to which shall be added all subsidies and bonuses received from the purchaser or from any other person with respect to the extraction, manufacture, or sale of such products or by-products by the seller.

2. Where such products, including by-products, are extracted or manufactured for commercial or industrial use; and where such products, including by-products, are shipped, transported or transferred out of the city, or to another person, without prior sale or are sold under circumstances such that the gross proceeds from the sale are not indicative of the true value of the subject matter of the sale; the value shall correspond as nearly as possible

to the gross proceeds from sales in this state of similar products of like quality and character, and in similar quantities by other taxpayers, plus the amount of subsidies or bonuses ordinarily payable by the purchaser or by any third person with respect to the extraction, manufacture, or sale of such products. In the absence of sales of similar products as a guide to value, such value may be determined upon a cost basis. In such cases, there shall be included every item of cost attributable to the particular article or article extracted or manufactured, including direct and indirect overhead costs. The director may prescribe rules for the purpose of ascertaining such values.

3. Notwithstanding subsection 2 of this definition, the value of a product manufactured or produced for purposes of serving as a prototype for the development of a new or improved product shall correspond to:

- a. The retail selling price of such new or improved product when first offered for sale; or
- b. The value of materials incorporated into the prototype in cases in which the new or improved product is not offered for sale.

“Value proceeding or accruing” means the consideration, whether money, credits, rights, or other property expressed in terms of money, a person is entitled to receive or which is actually received or accrued. The term shall be applied, in each case, on a cash receipts or accrual basis according to which method of accounting is regularly employed in keeping the books of the taxpayer.

“Wholesaling” means engaging in the activity of making sales at wholesale, and is reported under the wholesaling classification.

4.10.065 Allocation and apportionment of income when activities take place in more than one jurisdiction.

Effective January 1, 2008, gross income, other than persons subject to the provisions of Chapter 82.14A RCW, shall be allocated and apportioned as follows:

- A. Gross income derived from all activities other than those taxed as service or royalties under MICC 4.10.030(A)(7) shall be allocated to the location where the activity takes place.
- B. In the case of sales of tangible personal property, the activity takes place where delivery to the buyer occurs.
- C. In the case of sales of digital products, the activity takes place where delivery to the buyer occurs. The delivery of digital products will be deemed to occur at:
 1. The seller’s place of business if the purchaser receives the digital product at the seller’s place of business;
 2. If not received at the seller’s place of business, the location where the purchaser or the purchaser’s donee, designated as such by the purchaser, receives the digital product, including the location indicated by instructions for delivery to the purchaser or donee, known to the seller;

3. If the location where the purchaser or the purchaser's donee receives the digital product is not known, the purchaser's address maintained in the ordinary course of the seller's business when use of this address does not constitute bad faith;

4. If no address for the purchaser is maintained in the ordinary course of the seller's business, the purchaser's address obtained during the consummation of the sale, including the address of a purchaser's payment instrument, if no other address is available, when use of this address does not constitute bad faith; and

5. If no address for the purchaser is obtained during the consummation of the sale, the address where the digital good or digital code is first made available for transmission by the seller or the address from which the digital automated service or service described in RCW 82.04.050(2)(g) or (6)(b) was provided, disregarding for these purposes any location that merely provided the digital transfer of the product sold.

D. If none of the methods in subsection C of this section for determining where the delivery of digital products occurs are available after a good faith effort by the taxpayer to apply the methods provided in subsections (C)(1) through (5) of this section, then the city and the taxpayer may mutually agree to employ any other method to effectuate an equitable allocation of income from the sale of digital products. The taxpayer will be responsible for petitioning the city to use an alternative method under this subsection. The city may employ an alternative method for allocating the income from the sale of digital products if the methods provided in subsections (C)(1) through (5) of this section are not available and the taxpayer and the city are unable to mutually agree on an alternative method to effectuate an equitable allocation of income from the sale of digital products.

E. For purposes of subsections (C)(1) through (5) of this section, the following definitions apply:

1. "Digital automated services," "digital codes," and "digital goods" have the same meaning as in RCW 82.04.192;
2. "Digital products" means digital goods, digital codes, digital automated services, and the services described in RCW 82.04.050 (2)(g) and (6)(c); and
- 4.3. "receive" has the same meaning as in RCW [82.32.730](#).

F. Effective January 1, 2020, Gross income derived from activities taxed as services and other activities taxed under MICC 4.10.030(A)(7) shall be apportioned to the city by multiplying apportionable income by a fraction, the numerator of which is the payroll factor plus the service-income factor and the denominator of which is two.

1. The payroll factor is a fraction, the numerator of which is the total amount paid in the city during the tax period by the taxpayer for compensation and the denominator of which is the total compensation paid everywhere during the tax period. Compensation is paid in the city if:

- a. The individual is primarily assigned within the city;
- b. The individual is not primarily assigned to any place of business for the tax period and the employee performs 50 percent or more of his or her service for the tax period in the city; or
- c. The individual is not primarily assigned to any place of business for the tax period, the individual does not perform 50 percent or more of his or her service in any city and the employee resides in the city.

2. The service-income factor is a fraction, the numerator of which is the total service income of the taxpayer in the city during the tax period, and the denominator of which is the total service income of the taxpayer everywhere during the tax period. Service income is in the city if: the customer location is in the city.

- a. ~~The customer location is in the city; or~~
- b. ~~The income-producing activity is performed in more than one location and a greater proportion of the service-income-producing activity is performed in the city than in any other location, based on costs of performance, and the taxpayer is not taxable at the customer location; or~~
- c. ~~The service-income-producing activity is performed within the city, and the taxpayer is not taxable in the customer location.~~

3. Gross income of the business from engaging in an apportionable activity must be excluded from the denominator of the service income factor if, in respect to such activity, at least some of the activity is performed in the city, and the gross income is attributable under (2) of this subsection (F) to a city or unincorporated area of a county within the United States or to a foreign country in which the taxpayer is not taxable. For purposes of this subsection (F)(3), "not taxable" means that the taxpayer is not subject to a business activities tax by that city or county within the United States or by that foreign country, except that a taxpayer is taxable in a city or county within the United States or in a foreign country in which it would be deemed to have a substantial nexus with the city or county within the United States or with the foreign country under the standards in RCW 35.102.050 regardless of whether that city or county within the United States or that foreign country imposes such a tax.

4. ~~If the allocation and apportionment provisions of this subsection do not fairly represent the extent of the taxpayer's business activity in the city or cities in which the taxpayer does business, the taxpayer may petition for or the tax administrators may jointly require, in respect to all or any part of the taxpayer's business activity, that one of the following methods be used jointly by the cities to allocate or apportion gross income, if reasonable:~~

- a. Separate accounting;
- b. ~~The use of a single factor~~The exclusion of any one or more of the factors;
- c. The inclusion of one or more additional factors that will fairly represent the taxpayer's business activity in the city; or
- d. The employment of any other method to effectuate an equitable allocation and apportionment of the taxpayer's income.

5. The party petitioning for, or the tax administrator requiring, the use of any method to effectuate an equitable allocation and apportionment of the taxpayer's income pursuant to subsection (4) of this subsection must prove by a preponderance of the evidence:

- a. That the allocation and apportionment provisions of this subsection do not fairly represent the extent of the taxpayer's business activity in the city; and
- b. That the alternative to such provisions is reasonable. The same burden of proof shall apply whether the taxpayer is petitioning for, or the tax administrator is requiring, the use of an alternative, reasonable method to effectuate an equitable allocation and apportionment of the taxpayer's income.

6. If the tax administrator requires any method to effectuate an equitable allocation and apportionment of the taxpayer's income, the tax administrator cannot impose any civil or criminal penalty with reference to the tax due that is attributable to the taxpayer's

reasonable reliance solely on the allocation and apportionment provisions of this subsection.

7. A taxpayer that has received written permission from the tax administrator to use a reasonable method to effectuate an equitable allocation and apportionment of the taxpayer's income shall not have that permission revoked with respect to transactions and activities that have already occurred unless there has been a material change in, or a material misrepresentation of, the facts provided by the taxpayer upon which the tax administrator reasonably relied in approving a reasonable alternative method.

G. The definitions in this subsection apply throughout this section.

1. "Apportionable income" means the gross income of the business taxable under the service classifications of a city's gross receipts tax, including income received from activities outside the city if the income would be taxable under the service classification if received from activities within the city, less any exemptions or deductions available.

2. "Business activities tax" means a tax measured by the amount of, or economic results of, business activity conducted in a city or county within the United States or within a foreign country. The term includes taxes measured in whole or in part on net income or gross income or receipts. "Business activities tax" does not include a sales tax, use tax, or a similar transaction tax, imposed on the sale or acquisition of goods or services, whether or not denominated a gross receipts tax or a tax imposed on the privilege of doing business.

3. "Compensation" means wages, salaries, commissions, and any other form of remuneration paid to individuals for personal services that are or would be included in the individual's gross income under the federal Internal Revenue Code.

4. "Individual" means any individual who, under the usual common law rules applicable in determining the employer-employee relationship, has the status of an employee of that taxpayer.

5. "Customer" means a person or entity to whom the taxpayer makes a sale or renders services or from whom the taxpayer otherwise receives gross income of the business.

6. "Customer location" means the following: the city or unincorporated area of a county where the majority of the contacts between the taxpayer and the customer take place.

a. For a customer not engaged in business, if the service requires the customer to be physically present, where the service is performed.

b. For a customer not engaged in business, if the service does not require the customer to be physically present:

i. The customer's residence; or

ii. If the customer's residence is not known, the customer's billing/ mailing address.

c. For a customer engaged in business:

i. Where the services are ordered from;

ii. At the customer's billing/ mailing address if the location from which the services are ordered is not known; or

iii. At the customer's commercial domicile if none of the above are known.

57. "Primarily assigned" means the business location of the taxpayer where the individual performs his or her duties.

68. "Service-taxable income" or "service income" means gross income of the business subject to tax under either the service or royalty classification.

79. "Tax period" means the calendar year during which tax liability is accrued. If taxes are reported by a taxpayer on a basis more frequent than once per year, taxpayers shall calculate the factors for the previous calendar year for reporting in the current calendar year and correct the reporting for the previous year when the factors are calculated for that year, but not later than the end of the first quarter of the following year.

~~8. "Taxable in the customer location" means either that a taxpayer is subject to a gross receipts tax in the customer location for the privilege of doing business, or that the government where the customer is located has the authority to subject the taxpayer to gross receipts tax regardless of whether, in fact, the government does so.~~

H. Assignment or apportionment of revenue under this section shall be made in accordance with and in full compliance with the provisions of the interstate commerce clause of the United States Constitution where applicable.

4.10.070 Exemptions.

A. *Public Utilities.* This chapter shall not apply to any person in respect to a business activity with respect to which tax liability is specifically imposed under the provisions of Chapter 4.12 MICC.

B. *Investments – Dividends from Subsidiary Corporations.* This chapter shall not apply to amounts derived by persons, other than those engaging in banking, loan, security, or other financial businesses, from investments or the use of money as such, and also amounts derived as dividends by a parent from its subsidiary corporations.

C. *Employees.*

1. This chapter shall not apply to any person in respect to the person's employment in the capacity as an employee or servant as distinguished from that of an independent contractor. For the purposes of this subsection, the definition of "employee" shall include those persons that are defined in the Internal Revenue Code, as hereafter amended.

2. A "booth renter," as defined by RCW 18.16.020, is an independent contractor for purposes of this chapter.

D. *Amounts Derived from Sale of Real Estate.* This chapter shall not apply to gross proceeds derived from the sale of real estate. This, however, shall not be construed to allow an exemption of amounts received as commissions from the sale of real estate, nor as fees, handling charges, discounts, interest or similar financial charges resulting from, or relating to, real estate transactions. This chapter shall also not apply to amounts received for the rental of real estate if the rental income is derived from a contract to rent for a continuous period of 30 days or longer.

E. *Mortgage Brokers' Third-Party Provider Services Trust Accounts.* This chapter shall not apply to amounts received from trust accounts to mortgage brokers for the payment of third-

party costs if the accounts are operated in a manner consistent with RCW 19.146.050 and any rules adopted by the director of financial institutions.

F. *Amounts Derived from Manufacturing, Selling or Distributing Motor Vehicle Fuel.* This chapter shall not apply to the manufacturing, selling, or distributing motor vehicle fuel, as the term “motor vehicle fuel” is defined in RCW ~~82.36.040~~ 82.38.020 and exempt under RCW ~~82.36.440~~ 82.38.280; provided, that any fuel not subjected to the state fuel excise tax, or any other applicable deduction or exemption, will be taxable under this chapter.

G. *Amounts Derived from Liquor, and the Sale or Distribution of Liquor.* This chapter shall not apply to liquor as defined in RCW 66.04.010 and exempt in RCW 66.08.120.

H. *Casual and Isolated Sales.* This chapter shall not apply to the gross proceeds derived from casual or isolated sales.

I. *Accommodation Sales.* This chapter shall not apply to sales for resale by persons regularly engaged in the business of making retail sales of the type of property so sold to other persons similarly engaged in the business of selling such property where (1) the amount paid by the buyer does not exceed the amount paid by the seller to the vendor in the acquisition of the article and (2) the sale is made as an accommodation to the buyer to enable the buyer to fill a bona fide existing order of a customer or is made within 14 days to reimburse in kind a previous accommodation sale by the buyer to the seller.

J. *Taxes Collected as Trust Funds.* This chapter shall not apply to amounts collected by the taxpayer from third parties to satisfy third-party obligations to pay taxes such as the retail sales tax, use tax, and admission tax.

K. *Nonprofit Corporations or Nonprofit Organizations.* This chapter shall not apply to nonprofit organizations exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code, as hereafter amended, except with respect to retail sales of such persons.

L. *Insurance Business.* This chapter shall not apply to amounts received by any person or agent who is an insurer or their appointed insurance provider upon which a tax based on gross premiums is paid to the state pursuant to RCW 48.14.020; and provided further, that the provisions of this subsection shall not exempt any bonding company from tax with respect to gross income derived from the completion of any contract as to which it is a surety, or as to any liability as successor to the liability of the defaulting contractor.

M. *Farmers – Agriculture.* This chapter shall not apply to any farmer in respect to amounts received from selling fruits, vegetables, berries, butter, eggs, fish, milk, poultry, meats or any other agricultural product that is raised, caught, produced, or manufactured by such persons.

N. *Athletic Exhibitions.* This chapter shall not apply to any person in respect to the business of conducting boxing contests and sparring or wrestling matches and exhibitions for the conduct of which a license must be secured from the State Boxing Commission.

O. *Health Maintenance Organization, Health Care Service Contractor, Certified Health Plan.* This chapter does not apply to any health maintenance organization, health care service contractor, or certified health plan in respect to premiums or prepayments that are taxable under RCW 48.14.0201.

P. *International Banking Facilities.* This chapter shall not apply to the gross receipts of an international banking facility. As used in this subsection, an “international banking facility” means a facility represented by a set of asset and liability accounts segregated on the books and records of a commercial bank, the principal office of which is located in this state, and which is incorporated and doing business under the laws of the United States or of this state, a United States branch or agency of a foreign bank, an Edge corporation organized under Section 25(a) of the Federal Reserve Act, 12 United States Code 611-631, or an Agreement corporation having an agreement or undertaking with the Board of Governors of the Federal Reserve System under Section 25 of the Federal Reserve Act, 12 United States Code 601-604(a), that includes only international banking facility time deposits (as defined in subsection (a)(2) of Section 204.8 of Regulation D (12 CFR Part 204), as promulgated by the Board of Governors of the Federal Reserve System), and international banking facility extensions of credit (as defined in subsection (a)(3) of Section 204.8 of Regulation D).

Q. *Ride Sharing.* This chapter does not apply to any funds received in the course of commuter ride sharing or ride sharing for persons with special transportation needs in accordance with RCW 46.74.010.

4.10.110 When due and payable – Reporting periods – Monthly, quarterly, and annual returns – Threshold provisions or relief from filing requirements – Computing time periods – Failure to file returns.

A. Businesses that earn gross receipts of at least \$250,000 a quarter will report and pay the city B&O tax quarterly. All other businesses will report and pay annually the tax imposed by this chapter. Until December 31, 2020, tax payments are due on or before the last day of the next month following the end of the assigned reporting period covered by the return. Effective January 1, 2021, tax payments are due on or before the time as provided in RCW 82.32.045 (1), (2), and (3).

B. Taxes shall be paid as provided in this chapter and accompanied by a return on forms as prescribed by the director. The return shall be signed by the taxpayer personally or by a responsible officer or agent of the taxpayer. The individual signing the return shall swear or affirm that the information in the return is complete and true.

C. Tax returns must be filed and returned by the due date whether or not any tax is owed.

D. For purposes of the tax imposed by this chapter, any person whose value of products, gross proceeds of sales, or gross income of the business, subject to tax after all allowable deductions, is equal to or less than \$150,000 in the current calendar year or \$37,500 in the current quarter shall file a return, declare no tax due on their return, and submit the return to the director. The gross receipts and deduction amounts shall be entered on the tax return even though no tax may be due.

E. A taxpayer that commences to engage in business activity shall file a return and pay the tax or fee for the portion of the reporting period during which the taxpayer is engaged in business activity.

F. Except as otherwise specifically provided by any other provision of this chapter, in computing any period of days prescribed by this chapter the day of the act or event from which the designated period of time runs shall not be included. The last day of the period shall be included unless it is a Saturday, Sunday, or city or federal legal holiday, in which case the last day of

such period shall be the next succeeding day which is neither a Saturday, Sunday, or city or federal legal holiday.

G. If any taxpayer fails, neglects or refuses to make a return as and when required in this chapter, the director is authorized to determine the amount of the tax or fees payable by obtaining facts and information upon which to base the director's estimate of the tax or fees due. Such assessment shall be deemed prima facie correct and shall be the amount of tax owed to the city by the taxpayer. The director shall notify the taxpayer by mail of the amount of tax so determined, together with any penalty, interest, and fees due; the total of such amounts shall thereupon become immediately due and payable.



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5624
November 4, 2019
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 5624: 2020 Comprehensive Plan Amendment Docket	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Receive Planning Commission’s recommended 2020 Comprehensive Plan Docket.	<input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input checked="" type="checkbox"/> Resolution

DEPARTMENT OF:	Community Planning and Development	Evan Maxim, Director
COUNCIL LIAISON:	n/a	
EXHIBITS:	Resolution No. 1569	
CITY COUNCIL PRIORITY:	n/a	

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

BACKGROUND

Mercer Island City Code (“MICC”) Section 19.15.230(D) establishes a docketing process for the development of a Comprehensive Plan amendment “work program” for the following year. The docketing process requires that the Planning Commission review the preliminary docket of proposed Comprehensive Plan amendments and make a recommendation to the City Council as to which proposed amendments should be further analyzed and acted upon in 2020.

2020 DOCKETING PROCESS

Public notice was provided on August 21, 2019 and August 28, 2019 in the MI Reporter and the Weekly Bulletin. The City did not receive any proposed comprehensive plan amendments from the public. Comprehensive plan amendments should only be placed on the docket if the amendment will meet the following criteria:

- “E. Docketing Criteria. The following criteria shall be used to determine whether a proposed amendment is added to the final docket in subsection D of this section:
 1. The request has been filed in a timely manner, and either:
 - a. State law requires, or a decision of a court or administrative agency has directed, such a change; or
 - b. All of the following criteria are met:

- i. *The proposed amendment presents a matter appropriately addressed through the comprehensive plan;*
- ii. *The city can provide the resources, including staff and budget, necessary to review the proposal, or resources can be provided by an applicant for an amendment;*
- iii. *The proposal does not raise policy or land use issues that are more appropriately addressed by an ongoing work program item approved by the city council;*
- iv. *The proposal will serve the public interest by implementing specifically identified goals of the comprehensive plan or a new approach supporting the city’s vision; and*
- v. *The essential elements of the proposal and proposed outcome have not been considered by the city council in the last three years. This time limit may be waived by the city council if the proponent establishes that there exists a change in circumstances that justifies the need for the amendment.”*

STAFF RECOMMENDATION TO THE PLANNING COMMISSION

CPD staff recommended to the Planning Commission to forgo amendments to the Comprehensive Plan in 2020 based on criterion “ii” of the docketing criteria. The current 2020 work plan for Community Planning and Development (CPD) and the Planning Commission is robust, with the following scheduled items:

- Community Facility code amendments;
- Sign code amendments;
- Small cell code amendments;
- Transportation Impact Fee code amendments;
- Ongoing regional growth strategy and growth target review;
- Review / report on the 2017 Residential Development Standards code amendments; and,
- Regular minor code amendment review.

In addition, there is non-Planning Commission-related work planned for 2020, that will require a significant amount of staff time, such as the departmental organizational assessment and upcoming commercial development projects. Following a review of the current 2020 work plan, CPD staff concluded that there is insufficient staff resource to accommodate review of the Planning Commission’s proposed comprehensive plan amendments.

PLANNING COMMISSION REVIEW & RECOMMENDATION

On October 16, 2019, the Planning Commission reviewed the staff recommendation to forgo amendments in 2020 and discussed Planning Commission-identified amendments to the Comprehensive Plan. After deliberation, the Planning Commission made the following recommendations:

1. The City Council delay the “review and report back on the 2017 Residential Development Standards code amendments” until 2021.
2. Place two subjects on the Comprehensive Plan amendment docket: 1) economic development, and 2) authorizing the planting of trees in the public right-of-way and pass Resolution No. 1569 (see Exhibit 1), establishing a final docket of Comprehensive Plan amendments for 2020.

CITY COUNCIL ACTION

The City Council's role in the docketing process is described as follows:

"The city council shall review the preliminary docket at a public meeting. By December 31, the city council shall establish the final docket based on the criteria in subsection E of this section. Once approved, the final docket defines the work plan and resource needs for the following year's comprehensive plan amendments. (MICC 19.15.230(D)(1)(d))."

The threshold question for the City Council is whether the items on the preliminary docket should be further analyzed and considered by the Planning Commission, City Council, and community in 2020. The City Council is under no obligation to approve a proposed amendment just because it is on the final docket.

The decision to amend the Comprehensive Plan will come later in 2020 after SEPA environmental review, consideration of each item by the Planning Commission and City Council, and public hearing(s).

RECOMMENDATION

The Planning Commission recommends that the City Council:

1. Adopt Resolution No. 1569 establishing the 2020 Comprehensive Plan amendment final docket; and
2. Direct Community Planning and Development staff to delay the "review and report back on the 2017 Residential Development Standards code amendment" until 2021.

**CITY OF MERCER ISLAND
RESOLUTION NO. 1569**

**A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON,
ESTABLISHING THE CITY'S 2020 COMPREHENSIVE PLAN AMENDMENT
DOCKET**

WHEREAS, the City of Mercer Island is required to plan under the Growth Management Act of 1990, as amended, including adopting and regularly updating and amending its Comprehensive Plan; and

WHEREAS, the Growth Management Act allows the City to amend the Comprehensive Plan on an annual basis; and

WHEREAS, public notice of the opportunity to apply for Comprehensive Plan amendments for 2020 was provided on August 21, 2019 and August 28, 2019; and

WHEREAS, on October 16, 2019, the City of Mercer Island Planning Commission held a public meeting and made a recommendation to the Mercer Island City Council on a preliminary docket of Comprehensive Plan amendments to be considered in 2020; and

WHEREAS, on November 4, 2019, the Mercer Island City Council held a public meeting to consider the Planning Commission's recommended final docket of amendments to be considered in 2020;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON AS FOLLOWS:

The City Council directs the Planning Commission to analyze, study, and make recommendations to the City Council on the proposed Comprehensive Plan amendments listed on the final docket attached hereto as Exhibit A.

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS REGULAR MEETING ON THE 4th DAY OF NOVEMBER 2019.

CITY OF MERCER ISLAND

Debbie Bertlin, Mayor

ATTEST:

Deborah A. Estrada, City Clerk

**RESOLUTION NO. 1569
EXHIBIT A**

2020 Preliminary Comprehensive Plan Docket

Item No.	Proposed By	Potentially Affected Section, Goal or Policy	Summary of Proposal
1	Planning Commission	Land Use Element	Establish economic development policies and goals that establish a policy direction around the development of an economic development plan and related priorities, values, and strategies.
2	Planning Commission	Land Use Element	Establish goals and policies supporting the planting of trees in the public right-of-way for the purposes of carbon sequestration, shade to reduce urban heat-island effect, and wildlife habitat.



PLANNING SCHEDULE

Item 10.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Special Meetings and Study Sessions begin at 6:00 pm. Regular Meetings begin at 7:00 pm. Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

NOVEMBER 4 (MONDAY)		DUE TO:	10/25 D/P	10/28 FN	10/28 CA	10/29 Clerk
ITEM TYPE TIME TOPIC		STAFF				
Legal Notice: published 10/30						
ABSENCES:						
STUDY SESSION (5:30-7:00 pm)						
90	AB 5622: Aubrey Davis Park Master Plan Review & Discussion				Ryan Daly & Paul West	
CONSENT CALENDAR (7:00 pm)						
--	AB 5625: Due Diligence Costs for the City's Proposed Commuter Parking & Mixed-Use Project				Kirsten Taylor	
REGULAR BUSINESS						
20	AB 5615: Accept SAMSHA Federal Grants for YFS				Cindy Goodwin	
20	AB 5623: Sustainability Update – K4C Commitments				Ross Freeman	
20	AB 5621: Sales and Use Tax for Affordable and Supportive Housing Ordinance No. 19C-16 (1 st Reading and Adoption)				Alison VanGorp	
20	AB 5620: Update Business and Occupation Tax Municipal Code Language				Matt Mornick	
30	AB 5624: 2020 Comprehensive Plan Amendment Docket				Evan Maxim	
EXECUTIVE SESSION						
90	To discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 90 minutes.					
30	For planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b) for approximately 45 minutes.					

NOVEMBER 5	
Legal Notice: published 10/30	
CANCELED (Election Day)	

NOVEMBER 19		DUE TO:	11/8 D/P	11/11 FN	11/11 CA	11/12 Clerk
ITEM TYPE TIME TOPIC		STAFF				
Legal Notice: published 10/30						
ABSENCES:						
STUDY SESSION (5:00-7:00 pm) (Time change TBD)						
60	AB xxxx: Aubrey Davis Park Master Plan Review (Tentative/If Needed)				Ryan Daly & Paul Daly	
60	AB xxxx: ARCH Update and 2020 Work Plan and Budget				Alison Van Gorp	
SPECIAL BUSINESS (7:00 pm)						
10	City Stewardship Award Presentation				Ali Spietz	
CONSENT CALENDAR						
--	AB xxxx: City B&O Tax Model Ordinance (2nd Reading & Adoption)				Matt Mornick	
--	AB 5612: Groveland Park Repair & Shoreline Improvements Project Closeout				Paul West	
	AB xxxx: Approve 2020 ARCH Work Plan and Budget				Alison VanGorp	

REGULAR BUSINESS		Item 10.
90	PUBLIC HEARING (Legal Notice: 11/6 & 11/13) - AB xxxx: Public Hearing: 2019-2020 Mid-Biennial Budget Review (Third Quarter 2019 Financial Status Report & 2019-2020 Budget Adjustments; NORCOM 2020 budget resolution; 2020 utility rate resolutions; and 2020 property tax ordinances.	LaJuan Tuttle
30	AB xxxx: Minor Code Amendments (1 st Reading)	Evan Maxim
30	AB xxxx: 2019 Comprehensive Plan Amendments (2 nd Reading & Adoption)	Evan Maxim
30	AB xxxx: Public Institution Code Amendment (1 st Reading & Adoption)	Evan Maxim
EXECUTIVE SESSION		
30	For planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b)	

DECEMBER 3		DUE	11/22	11/25	11/25	11/26
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
30	Special Recognitions			Mayor Bertlin		
CONSENT CALENDAR						
--	AB xxxx: Minor Code Amendments (2 nd Reading & Adoption)			Evan Maxim		
--	AB xxxx: CPD Development and Construction Permit Fees Update Resolution			Alison VanGorp		
--	AB xxxx: Public Institution Code Amendment (2nd Reading & Adoption)			Evan Maxim		
REGULAR BUSINESS						
30	PUBLIC HEARING (Legal Notice: 10/30) - AB xxxx: Public Hearing: Interim Design and Concealment Standards for Small Cell Facilities Deployment Ordinance (Extension and Adoption)			Evan Maxim		
60	AB xxxx: Aubrey Davis Park Master Plan Adoption			Ryan Daly & Paul West		
EXECUTIVE SESSION						
30	For planning or adopting the strategy or position to be taken by the City Council during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress pursuant to RCW 42.30.140(4)(b)					

DECEMBER 10						
IF NEEDED						

DECEMBER 17						
POTENTIALLY CANCELED						

OTHER ITEMS TO BE SCHEDULED:

- Open Space Vegetation Management Report – A. Sommargren
- Comprehensive Mobility Plan (ST Settlement) – K. Taylor
- Utility Projects Update – J. Kintner

2020 Agenda Items:

- Process to Appoint Permanent City Manager – K. Segle
- Pavement 101 (Q1)
- Stormwater Dissolved Metals Testing Report (Q2)
- Joint Meeting with Parks & Recreation Commission (Mar)
- Code Compliance and Short-Term Rentals Discussion – A. Van Gorp
- Zayo Franchise – B. Park
- Puget Sound Emergency Radio Network (PSERN) Operator Interlocal Agreement – D. Jokinen

MISD BOARD JOINT MEETING DATES:

- Thursday, October 24, 2019, 4:45-6:00 pm
- Thursday, April 23, 2020, 4:45-6:00 pm

2020

JANUARY 7		DUE TO:	12/27 D/P	12/30 FN	12/30 CA	12/31 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		
SPECIAL BUSINESS (7:00 pm)						
15	AB xxxx: Councilmember Oaths of Office and Mayor and Deputy Mayor Elections				Deb Estrada	
CONSENT CALENDAR						
--	AB xxxx: Rooftop Railings Code Amendment (2 nd Reading & Adoption)				Evan Maxim	
REGULAR BUSINESS						
20	AB xxxx: Roadside Shoulder Improvements, WMW Phase 2, Contract Award				Clint Morris	
60	AB xxxx: CIP Projects Update and Project Management Report				LaJuan Tuttle	
30	AB xxxx: Rooftop Railings Code Amendment (1 st Reading)				Evan Maxim	
EXECUTIVE SESSION						

JANUARY 21		DUE TO:	1/10 D/P	1/13 FN	1/13 CA	1/14 Clerk
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION (5:00-7:00 pm)						
60	AB xxxx: Community Needs Assessment & Human Services Funding				Cindy Goodwin	
60	AB xxxx: MIFYS Foundation Strategic Plan Report				Cindy Goodwin	
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
127	AR BUSINESS					

AB xxxx: Community Facility – Planning Commission Report	Evan Maxim	<i>Item 10.</i>
EXECUTIVE SESSION		

JANUARY 24 (FRIDAY) - PLANNING SESSION
LEGAL NOTICE

JANUARY 25 (SATURDAY) - PLANNING SESSION
LEGAL NOTICE

FEBRUARY 4		DUE	1/24	1/27	1/27	1/28
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF	
STUDY SESSION (5:30-7:00 pm)						
90	Regional Growth Update - Joint Study Session with Planning Commission				Evan Maxim	
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

FEBRUARY 18		DUE	2/7	2/10	2/10	2/11
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF	
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
--	AB xxxx: Rooftop Railings Code Amendment (2 nd Reading & Adoption)				Evan Maxim	
REGULAR BUSINESS						
EXECUTIVE SESSION						

Item 10.

MARCH 3		DUE	2/21	2/24	2/24	
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF	
STUDY SESSION (5:30-7:00 pm)						
90	PROS Plan Kick-Off Meeting – Joint Study Session with Parks and Recreation Commission			Ryan Daly		
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

MARCH 17		DUE	3/6	3/2	3/2	3/3
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF	
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						
EXECUTIVE SESSION						

APRIL 7		DUE	3/27	3/30	3/30	3/31
ABSENCES:		TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF	
STUDY SESSION (6:00-7:00 pm)						
SPECIAL BUSINESS (7:00 pm)						
CONSENT CALENDAR						
REGULAR BUSINESS						

129

EXECUTIVE SESSION	<i>Item 10.</i>
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APRIL 21 ABSENCES:	DUE TO:	4/10 D/P	4/13 FN	4/13 CA	4/14 Clerk
ITEM TYPE TIME TOPIC	STAFF				
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
REGULAR BUSINESS					
EXECUTIVE SESSION					

MAY 5 ABSENCES:	DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC	STAFF				
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					
REGULAR BUSINESS					
EXECUTIVE SESSION					

MAY 19 ABSENCES:	DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC	STAFF				
STUDY SESSION (6:00-7:00 pm)					
SPECIAL BUSINESS (7:00 pm)					
CONSENT CALENDAR					

REGULAR BUSINESS					Item 10.
EXECUTIVE SESSION					

JUNE 2 ABSENCES:					DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC							STAFF		
STUDY SESSION (6:00-7:00 pm)									
SPECIAL BUSINESS (7:00 pm)									
CONSENT CALENDAR									
REGULAR BUSINESS									
EXECUTIVE SESSION									

JUNE 16 ABSENCES:					DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC							STAFF		
STUDY SESSION (6:00-7:00 pm)									
SPECIAL BUSINESS (7:00 pm)									
CONSENT CALENDAR									
REGULAR BUSINESS									
EXECUTIVE SESSION									

JULY 7 ABSENCES:					DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC							STAFF		
STUDY SESSION (6:00-7:00 pm)									
SPECIAL BUSINESS (7:00 pm)									

131

CONSENT CALENDAR					<i>Item 10.</i>
REGULAR BUSINESS					
EXECUTIVE SESSION					

JULY 21					DUE TO:	D/P	FN	CA	Clerk
ABSENCES:									
ITEM TYPE TIME TOPIC							STAFF		
STUDY SESSION (6:00-7:00 pm)									
SPECIAL BUSINESS (7:00 pm)									
CONSENT CALENDAR									
REGULAR BUSINESS									
EXECUTIVE SESSION									

AUGUST 4									
POTENTIALLY CANCELED									

AUGUST 18									
POTENTIALLY CANCELED									

SEPTEMBER 1					DUE TO:	D/P	FN	CA	Clerk
ABSENCES:									
ITEM TYPE TIME TOPIC							STAFF		
STUDY SESSION (6:00-7:00 pm)									
SPECIAL BUSINESS (7:00 pm)									
CONSENT CALENDAR									
REGULAR BUSINESS									
EXECUTIVE SESSION									

SEPTEMBER 15 ABSENCES:			DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							
REGULAR BUSINESS							
EXECUTIVE SESSION							

OCTOBER 6 ABSENCES:			DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							
REGULAR BUSINESS							
EXECUTIVE SESSION							

OCTOBER 20 ABSENCES:			DUE TO:	D/P	FN	CA	Clerk
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION (6:00-7:00 pm)							
SPECIAL BUSINESS (7:00 pm)							
CONSENT CALENDAR							
REGULAR BUSINESS							
EXECUTIVE SESSION							
133	REGULAR BUSINESS						

EXECUTIVE SESSION

NOVEMBER 3

ABSENCES:

DUE TO:

D/P

FN

CA

Clerk

ITEM TYPE | TIME | TOPIC

STAFF

STUDY SESSION (6:00-7:00 pm)

SPECIAL BUSINESS (7:00 pm)

CONSENT CALENDAR

REGULAR BUSINESS

EXECUTIVE SESSION

NOVEMBER 17

ABSENCES:

DUE TO:

D/P

FN

CA

Clerk

ITEM TYPE | TIME | TOPIC

STAFF

STUDY SESSION (6:00-7:00 pm)

SPECIAL BUSINESS (7:00 pm)

CONSENT CALENDAR

REGULAR BUSINESS

EXECUTIVE SESSION

DECEMBER 1

ABSENCES:

DUE TO:

D/P

FN

CA

Clerk

ITEM TYPE | TIME | TOPIC

STAFF

STUDY SESSION (6:00-7:00 pm)

SPECIAL BUSINESS (7:00 pm)

134 CONSENT CALENDAR

Item 10.

REGULAR BUSINESS

EXECUTIVE SESSION

DECEMBER 15

ABSENCES:

DUE TO:

D/P

FN

CA

Clerk

ITEM TYPE | TIME | TOPIC

STAFF

STUDY SESSION (6:00-7:00 pm)

SPECIAL BUSINESS (7:00 pm)

CONSENT CALENDAR

REGULAR BUSINESS

EXECUTIVE SESSION

ANNUAL (ROUTINE) ITEMS:**Council/City Manager:**

- Legislative Agenda (Q3 & Q4)
- City Council Annual Planning Session (Q1)
- Adoption of City Council Priorities (Q2)
- City Council Mid-Year Planning Session (Q2)
- Sustainability Update (Q1 & Q3)
- Boards & Commissions Annual Appointments (Q2)

Community Planning and Development:

- ARCH Budget and Work Program (Q1)
- ARCH Trust Fund Recommendations (Q1)
- Code Amendment to Update School Impact Fees (Q3)
- Comprehensive Plan Amendments (Q4)
- Comprehensive Plan Docket (Q4)

Finance/Budget:

- Every Year:
 - General Fund & REET Surplus Disposition (Q2)
 - 4th Quarter Financial Status Report & Budget Adjustments (Q2)
 - 1st Quarter Financial Status Report & Budget Adjustments (Q2)
 - 2nd Quarter Financial Status Report & Budget Adjustments (Q3)
 - 3rd Quarter Financial Status Report & Budget Adjustments (Q4)
- Odd Years:
 - Mid-Biennial Budget Review (3rd Quarter Financial Status Report & Budget Adjustments, Utility Rates, and Property Tax Levy) (Nov Mtg)
- Even Years:
 - Capital Improvement Program (CIP) Budget Kick-Off (2nd Mar Mtg)
 - Operating Budget Kick-Off (Mid-Year PS)
 - Proposed Budget: Presentation & Distribution (1st Oct Mtg)
 - Proposed Budget: Operating Budget Review (2nd Oct Mtg)
 - Proposed Budget: Capital Improvement Program Review (1st Nov Mtg)
 - Proposed Budget: Finalize Changes & Adopt Tax Ordinances and Fee Resolutions (2nd Nov Mtg)
 - Final Budget Adoption (1st Dec Mtg)

Fire Department:**Human Resources:**

- Police & Police Support Collective Bargaining Agreements
- Fire Collective Bargaining Agreement
- AFSCME Collective Bargaining Agreement

Parks & Recreation:

- Open Space Conservancy Trust Board Annual Report and Work Plan (Q2)
- Open Space Vegetation Management Report (Q2, every other year)

Public Works:

- Bid Awards & Project Close-Outs
- Public Hearing: Preview of 6-Year Transportation Improvement Program (Q2)
- Adoption of 6-Year Transportation Improvement Program (Q2)

Youth & Family Services:

- Interlocal Agreement with MISD for School Mental Health Counselors (Q3)

Proclamations:

- Sexual Assault Awareness Month (1st Apr)
- Safe Boating and Paddling Week (2nd May)
- Parks and Recreation Month (1st Jul)
- National Recovery Month (1st Sep)
- National Preparedness Month (1st Sep)
- Mayor’s Day of Concern for the Hungry (1st Sep)
- Peace Day on Mercer Island (September 18)
- Domestic Violence Action Month (1st Oct)