



CITY OF MERCER ISLAND

CITY COUNCIL REGULAR HYBRID MEETING

Tuesday, January 16, 2024 at 5:00 PM

MERCER ISLAND CITY COUNCIL:

Mayor Salim Nice, Deputy Mayor David Rosenbaum,
Councilmembers: Lisa Anderl, Jake Jacobson,
Craig Reynolds, Wendy Weiker, and Ted Weinberg

LOCATION & CONTACT:

MICEC – Slater Room Council Chambers and via Zoom
8236 SE 24th Street | Mercer Island, WA 98040
206.275.7793 | www.mercerisland.gov

We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the City Clerk's Office 3 days prior to the meeting at 206.275.7793 or by emailing cityclerk@mercerisland.gov.

The hybrid meeting will be live streamed on the City Council's [YouTube Channel](#)

Registering to Speak for Appearances: Individuals wishing to speak live during Appearances (public comment period) must register with the City Clerk at **206.275.7793** or cityclerk@mercerisland.gov before 4 PM on the day of the Council meeting.

Please reference "Appearances" on your correspondence and state if you would like to speak either in person at the Mercer Island Community & Event Center – Slater Room Council Chambers or remotely using Zoom. If providing your comments using Zoom, staff will be prepared to permit temporary video access when you enter the live Council meeting. Please remember to activate the video option on your phone or computer, ensure your room is well lit, and kindly ensure that your background is appropriate for all audience ages. Screen sharing will not be permitted, but documents may be emailed to council@mercerisland.gov.

Each speaker will be allowed three (3) minutes to speak. A timer will be visible to online to speakers, City Council, and meeting participants. Please be advised that there is a time delay between the Zoom broadcast and the YouTube or Channel 21 broadcast.

Join by Telephone at 5:00 PM (Appearances will start sometime after 5:00 PM): To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **876 3155 1848** and Password **730224** if prompted.

Join by Internet at 5:00 PM (Appearances will start sometime after 5:00 PM): To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **876 3155 1848**; Enter Password **730224**
- 4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak. Please confirm that your audio works prior to participating.

Join in person at Mercer Island Community & Event Center – Slater Room Council Chambers at 5:00 PM (Appearances will start sometime after 5:00 PM): 8236 SE 24th Street, Mercer Island, WA 98040

Submitting Written Comments: Email written comments to the City Council at council@mercerisland.gov.

MEETING AGENDA - Amended

CALL TO ORDER & ROLL CALL, 5:00PM

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

CITY MANAGER REPORT

APPEARANCES

(This is the opportunity for anyone to speak to the City Council on any item, except items before the City Council requiring a public hearing, any quasi-judicial matters, or campaign-related matters)

CONSENT AGENDA

1. AB 6392: December 29, 2023 Payroll Certification

Recommended Action: Approve the December 29, 2023 Payroll Certification in the amount of \$1,023,644.27 and authorize the Mayor to sign the certification on behalf of the entire City Council.

2. Certification of Claims:

A. Check Register | 218225-218288 | 12/29/2023 | \$562,219.83

B. Check Register | 218289-218369 | 01/05/2024 | \$772,727.17

C. EFT Payments | November 2023 | \$4,717,641.53

D. EFT Payments | December 2023 | \$2,772,370.69

Recommended Action: Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

3. City Council Meeting Minutes of January 2, 2024 Regular Hybrid Meeting

Recommended Action: Approve the minutes of the January 2, 2024 Regular Hybrid Meeting.

4. AB 6394: West Mercer Way Roadside Shoulders, Phase 4 Bid Award

Recommended Action: Award the West Mercer Way Roadside Shoulders, Phase 4 contract to New X, Inc. – a Washington-based company – and authorize the City Manager to execute a contract with New X in an amount not to exceed \$437,416.87 for the construction of the West Mercer Way Roadside Shoulders, Phase 4 project and set the total project budget at \$677,751.

5. AB 6396: Amendment to the Puget Sound Emergency Radio Network Operator Interlocal Cooperation Agreement

Recommended Action: Authorize the City Manager to sign the amendment to the Puget Sound Emergency Radio Network (PSERN) Operator Interlocal Cooperation Agreement (ILA) substantially in the form set forth in Exhibit 1 of this AB, and to execute for the best interest of the City any future amendments to the same ILA that are de minimis or non-substantive.

6. AB 6398: Island Crest North Infield Appropriation Request

Recommended Action: Appropriate an additional \$152,561 to complete Phase 1 of the Island Crest Park Athletic Fields Upgrade project. Additional funding will come from the Capital Improvement Fund available balance.

REGULAR BUSINESS

7. AB 6393: 2024 Comprehensive Plan Periodic Update, Housing Element – Housing Capacity Direction

Recommended Action: Direct staff on the preferred option(s) for addressing the housing capacity deficit identified in the Land Capacity Analysis Supplement.

8. AB 6391: 2023-2024 Capital Project Update – *Revised 1/11/24*

Recommended Action: Receive report. No action necessary.

9. AB 6395: Parks Levy Annual Progress Report

Recommended Action: Receive report. No action necessary.

OTHER BUSINESS

10. Planning Schedule

11. Councilmember Absences & Reports

EXECUTIVE SESSION - Approximately 90 Minutes

12. Pending or Potential Litigation

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i); and

Real Estate Acquisition

Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110(1)(b).

ADJOURNMENT

City Manager's Report

Tuesday, January 16, 2024



How do you access City services?

Customer Service Team

(206) 275-7600

CustomerService@mercerisland.gov

(staffed Mon-Fri 8:30a-5:00p, except holidays)

- For the quickest and fastest service, community members should contact the City of Mercer Island Customer Service Team.
- The City's Customer Service Team can help answer your questions about services, such as service requests, pet licensing, business licenses, or parking permits during the closure of City Hall.
- The Customer Service Team can also assist you in getting connected to other City department teams as needed.





Council Board and Commission Updates



Hybrid Meetings

- Upcoming Hybrid City Council Meeting
 - Tuesday, February 6 at 5:00 PM
- Hybrid Boards and Commissions Meetings (All Meetings on Zoom)
 - Arts Council – January 17 at 5:30 PM
 - Planning Commission – January 24 at 6:00 PM
 - Parks & Recreation Commission – February 1 at 5:00 PM
- Visit www.mercerisland.gov/meetings for more information.



City Updates



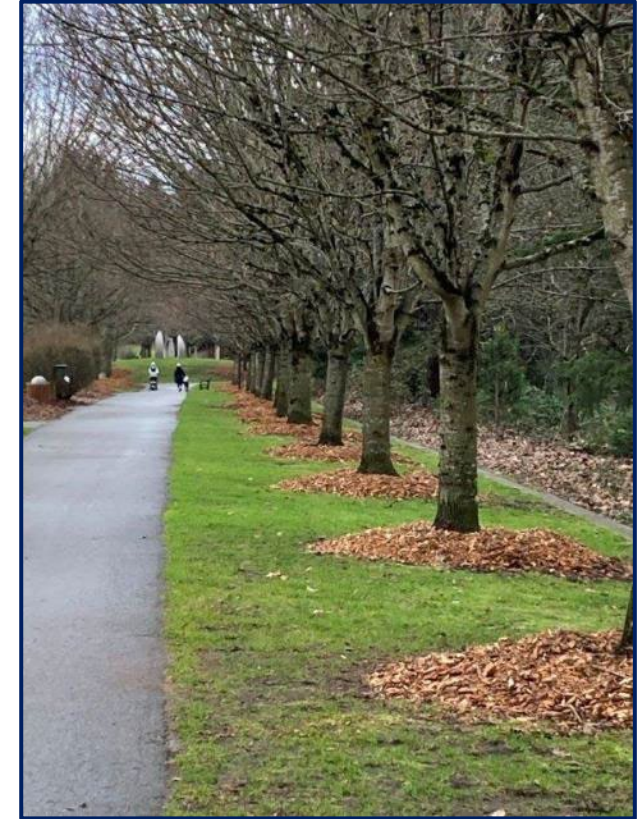
City Hall Transitions

- The relocation of our Court services to Newcastle City Hall is almost complete. Technology work has been completed, carpeting is in, and movers are scheduled for this week!
- A site visit is scheduled this week to bring together the engineers, vendor, and City staff to manage the installation and connection of the Police Department modular buildings, in preparation for their delivery early next month.
- Staff are working through modifications requested after our inaugural City Council session on Jan 2. We've installed a monitor on the back wall, adjusted lighting over the Council dais, and will be installing exterior light fixtures as soon as they're delivered.



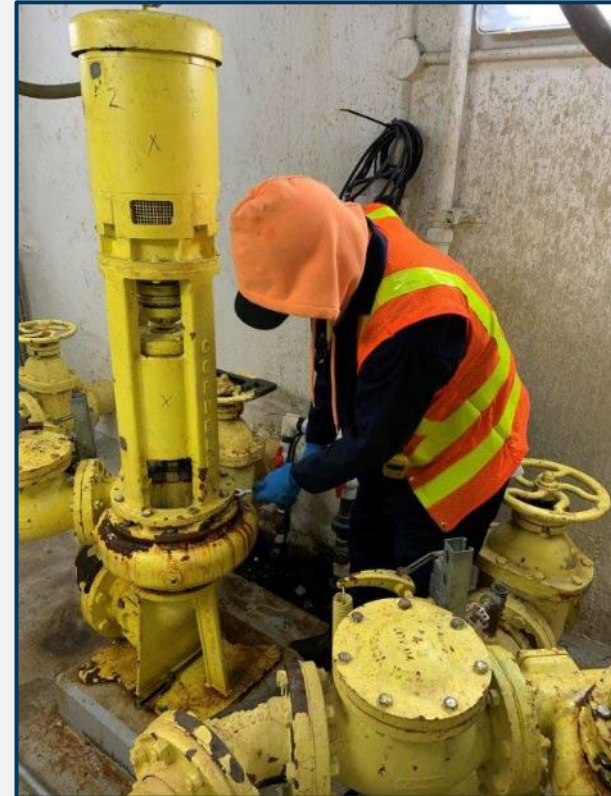
Parks Maintenance Updates

- Parks Maintenance staff have completed some tree chipping in the Greta Hackett Outdoor Sculpture Gallery recently. This not only looks nice, but it also provides benefits to tree roots.
- Parks Maintenance teams repainted the interior of the restroom at Deane's Childrens Park last week.



Utility Team Updates

- The Utility Team pulled the pumps to clear grit from the impellers at sewer pump station #24. This is done as preventive maintenance to keep sewage flowing through the station and to avoid backups.
- In other preventative maintenance news, the Utility Team completed video inspections on over 94,000 feet of sewer main, and jetted and cleaned an additional 199,000 feet of main over the course of 2023. This maintenance keeps our systems running and helps us stay on top of any issues in the sewer system.



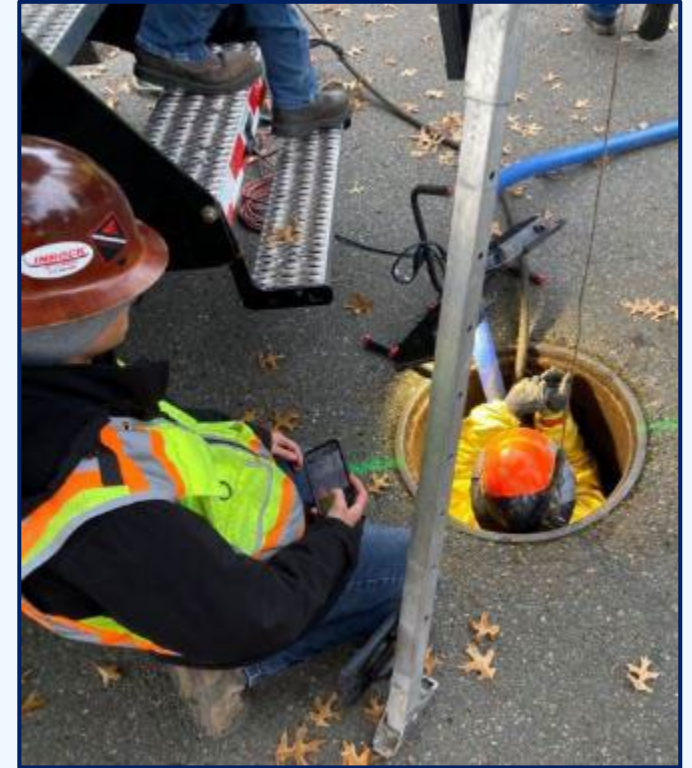
Sewer Basin 40 Project Updates

- This sewer project in the Mercerdale neighborhood is making great progress. Teams are installing 12,000 feet of cured-in-place-pipe (CIPP) into existing sewer mains to prevent groundwater seepage and stormwater runoff inflow into our sewer network.
- By the end of 2023, Insta-Pipe had lined over 10,600 of the roughly 12,000 feet of sewer mains identified in the Sewer Basin 40 project.



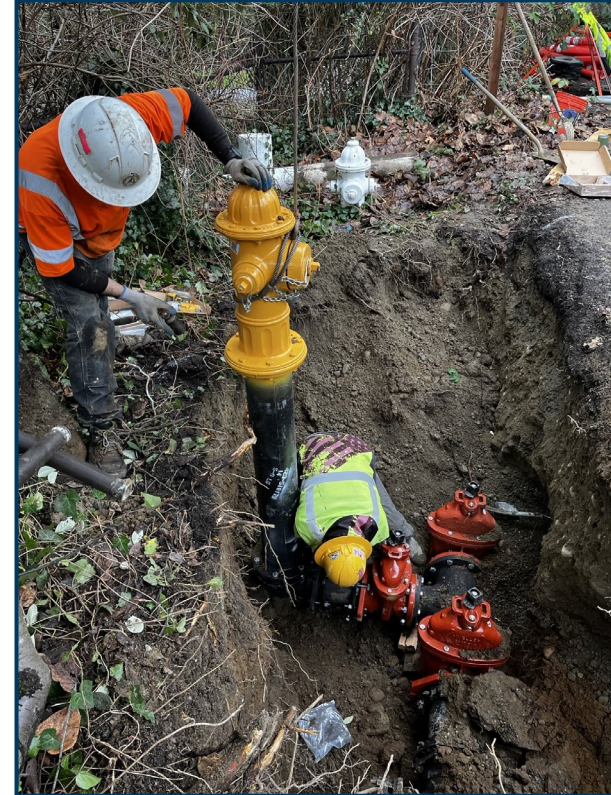
Sewer Basin 40 Project Updates

- This week, crews continued working in the backyards of lakefront homes in the 4000-4100 blocks of East Mercer Way, where they raised several manhole covers to grade.
- This work is expected to continue into next week, then the contractor will switch their efforts back to installing approximately 80 service connection seals.



Water System Improvements

- Over the last two weeks, crews have pressure-tested the new water main on 60th Ave SE in the East Seattle neighborhood. Numerous connections to link the new main into the City's existing water main system have been completed as well.
- Throughout January, crews are making additional connections and hope to have most of the old water main disconnected by mid-February. Water main installation is also occurring on 74th Ave SE near SE 24th St.
- Homes in the area will be swapped to the new main beginning this week.



Roanoke Park Playground Replacement

- A survey to collect community input for the Roanoke Park playground replacement has been completed on Let's Talk!
- It included questions about age ranges, specific types of playground equipment, and early potential concepts for the replacement at Roanoke.
- Feedback from the survey will inform concepts that will be discussed with the community at the virtual public meeting on January 30, 2024.
- More information about the Roanoke Park playground replacement is available on the City website, as well as registration link for the January 30 meeting!

www.mercerisland.gov/roanokeplayground

Item 1.



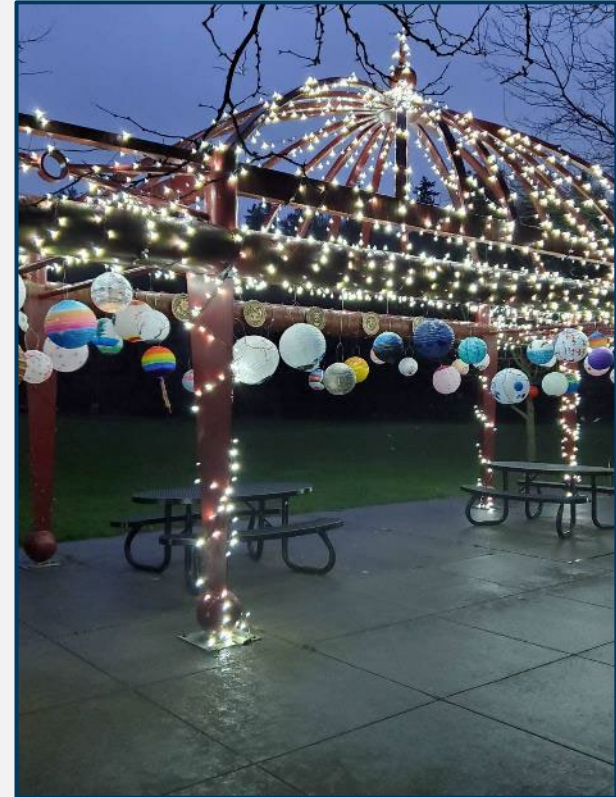
Upcoming Events



Island Lanterns Return

- The community is invited to paint solar lanterns for installation at Mercedale Park and the MICEC.
- Pick up a lantern from the MICEC, starting January 8, and return your painted lantern by January 30 for display through February and March.
- The MICEC is hosting a painting day on Saturday, January 20 from 1-5 PM. Come and join us!

mercerisland.gov/IslandLanterns



Summer Celebration 2024

- Looking ahead to warmer weather and community fun, Summer Celebration is right around the corner.
- Mark your calendars for July 13, 2024 and be on the lookout for more information in the coming months.



Some Good News



Our Thanks to YFS Volunteer

- Long time YFS Food Pantry volunteer, Mary Duray, won the Alliance of Eastside Agencies “Volunteer of the Year” award and will receive her award at a ceremony at the Together Center in Redmond on January 18.
- Congratulations, Mary, for all your hard work giving back to the community and doing your part to fight food insecurity!



Blood Drive Success

- The Bloodworks Northwest's blood drive hosted at the MICEC last week was another success, providing 40 units of blood!
- Bloodworks Northwest, the primary supplier to over 90 hospitals throughout Washington and Oregon, extends their gratitude to all those who participated in the blood drives at the MICEC.
- The impact we made in 2023 was HUGE: 100 units of blood collected, and 200 lives impacted. 2024 is off to a great start as well thanks to last week's donors!



Reflecting On A Recent Loss



In Memoriam

Item 1.

We are saddened to share that our co-worker, Karlene Johnson, passed away on December 21, 2023.

Karlene was an Individual and Family Therapist with Youth and Family Services for the past eleven years. Since she joined YFS in July of 2012, Karlene has exemplified the kind of warmth, wisdom, and compassion that made her both an exceptional therapist, as well as a guiding light for the team.

We were very lucky to have Karlene on the Mercer Island team for the time that we did.

The City of Mercer Island extends our heartfelt condolences to Karlene's family, friends, coworkers and the many clients she served. She will be greatly missed.



Thank you!





BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6392
January 16, 2024
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6392: December 29, 2023 Payroll Certification	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Approve the December 29, 2023 Payroll Certification in the amount of \$1,023,644.27.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	Administrative Services
STAFF:	Ali Spietz, Chief of Administration Nicole Vannatter, Human Resources Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. December 29, 2023 Payroll Certification 2. FTE/LTE Counts
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from December 9, 2023 through December 22, 2023 in the amount of \$1,023,644.27 (see Exhibit 1).

BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments every other Friday.

ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variants that are outlined below.

Additional payments:

Description	Amount
Leave cash outs per Fire MOU	\$12,993.29
Leave cash outs for current employees	\$6,596.49
Leave cash outs for terminated employees	\$295.44
Service and recognition awards	\$28,904.20
Overtime earnings (see chart for overtime hours by department).	\$60,574.87
Total	\$109,364.29

Overtime hours by department:

Department	Hours
Administrative Services	
City Attorney's Office	
City Manager's Office	
Community Planning & Development	
Finance	2.00
Fire	364.75
Municipal Court	
Police	222.00
Public Works	133.25
Thrift Shop	8.00
Youth & Family Services	
Total Overtime Hours	730.00

NEXT STEPS

FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City's regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Store.

RECOMMENDED ACTION

Approve the December 29, 2023 Payroll Certification in the amount of \$1,023,644.27 and authorize the Mayor to sign the certification on behalf of the entire City Council.

CITY OF MERCER ISLAND PAYROLL CERTIFICATION

Item 2.

PAYROLL PERIOD ENDING 12.22.2023

PAYROLL DATED 12.29.2023

Net Cash	\$	711,667.62
Net Voids/Manuals	\$	659.72
Net Total	\$	712,327.34
Federal Tax Deposit	\$	116,544.46
Social Security and Medicare Taxes	\$	56,703.73
Medicare Taxes Only (Fire Fighter Employees)	\$	2,980.99
State Tax (Oregon, Massachusetts and North Carolina)	\$	52.84
Family/Medical Leave Tax (Massachusetts)	\$	4.36
Public Employees' Retirement System (PERS Plan 2)	\$	32,217.45
Public Employees' Retirement System (PERS Plan 3)	\$	8,275.03
Public Employees' Retirement System (PERSJM)	\$	587.22
Public Safety Employees' Retirement System (PSERS)	\$	241.10
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$	31,409.32
Regence & LEOFF Trust Medical Insurance Deductions		
Domestic Partner Medical Insurance Deductions		
Kaiser Medical Insurance Deductions		
Health Care - Flexible Spending Account Contributions	\$	1,818.09
Dependent Care - Flexible Spending Account Contributions	\$	1,153.86
ICMA Roth IRA Contributions	\$	666.23
ICMA 457 Deferred Compensation Contributions	\$	39,817.75
Fire Nationwide 457 Deferred Compensation Contributions	\$	4,692.91
Fire Nationwide Roth IRA Contributions	\$	630.00
ICMA 401K Deferred Compensation Contributions		
Garnishments (Chapter 13)	\$	572.00
Child Support Wage Garnishment	\$	706.03
Mercer Island Employee Association Dues	\$	245.00
AFSCME Union Dues		
Police Union Dues		
Fire Union Dues	\$	2,060.91
Fire Union Supplemental Dues	\$	162.00
Standard - Supplemental Life Insurance		
Unum - Long Term Care Insurance		
AFLAC - Supplemental Insurance Plans		
Coffee Club Dues		
Transportation - Flexible Spending Account Contributions		
Fire HRA-VEBA Contributions	\$	6,990.50
Miscellaneous	\$	-
GET		
Oregon Transit Tax and Oregon Benefit Tax	\$	-
Washington Long Term Care	\$	2,785.15
Tax & Benefit Obligations Total	\$	311,316.93

TOTAL GROSS PAYROLL	\$ 1,023,644.27
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

FTE AND LTE COUNTS AS OF 12/22/2023

Full Time Equivalents (FTEs)	2023 Budgeted	2023 Actual
Administrative Services	15.00	14.00
City Attorney's Office	2.00	2.00
City Manager's Office	3.00	3.00
Community Planning & Development	18.00	18.00
Finance	9.00	7.50
Fire	31.50	29.50
Municipal Court	3.10	2.10
Police	37.50	37.50
Public Works	64.80	62.80
Recreation	10.25	10.25
Youth & Family Services	11.43	11.43
Thrift Shop	2.00	2.00
Total FTEs	207.58	200.08
Limited Term Equivalents (LTEs)	2023 Budgeted	2023 Actual
Administrative Services		1.00
City Manager's Office ¹	1.00	1.00
Community Planning & Development ²	1.00	1.00
Finance	1.00	1.50
Public Works ³	4.00	5.75
Youth & Family Services	3.03	3.83
Thrift Shop	7.50	6.50
Total LTEs	17.53	20.58
Total FTEs & LTEs	225.11	220.67

FTE Vacancies:


1.0	CIP Project Manager
1.0	Court Clerk
1.0	Deputy Fire Chief (contracted out)
1.0	Development Engineer
1.0	Financial Analyst
1.0	Fire Chief (contracted out)
1.0	HR Analyst
0.5	Utility Billing Admin Assistant

Footnotes:

- ¹ 5/23/2023: Extend 1.0 LTE Management Analyst [AB 6255](#)
- ² 5/23/2023: New 1.0 LTE Assistant Planner [AB 6255](#)
- ³ 5/23/2023: New 1.0 LTE Support Services Foreman [AB 6255](#)

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	218225-218288	12/29/2023	\$562,219.83
			\$562,219.83

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0120099	00218285	WHITE, TODD	Cancelled FA-7566. Returning r	179.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0120048	00218274	SEATTLE PUBLIC UTILITIES	OCT 2023 SPU CHG FOR RETAIL SE	7,488.00
	00218225	ACTIVE CONSTRUCTION INC	REFUND: HYD DEP ON 00300002942	2,900.00
	00218243	FURY SITE WORKS INC	REFUND: HYD DEP ON 00300005228	2,900.00
	00218248	HARBOR PACIFIC CONT INC.	REFUND: HYD DEP ON 0010001018	2,900.00
	00218259	MERCER BUILDERS LLC	REFUND: HYD DEP ON 00300005229	2,900.00
P0120091	00218284	WALTER E NELSON CO	INVENTORY PURCHASES	2,578.28
P0120087	00218245	GRAINGER	INVENTORY PURCHASES	1,725.86
	00218276	STAGEMAN, GAIL	REFUND: OVERPMT ON 010398806	309.43
	00218239	DIERICKX, MARILYN	REFUND: OVERPMT ON 00367215001	303.72
P0120087	00218245	GRAINGER	INVENTORY PURCHASES	128.06
P0120087	00218245	GRAINGER	INVENTORY PURCHASES	56.08
<i>Org Key: 814074 - Garnishments</i>				
	00218232	CHAPTER 13 TRUSTEE	PR EARLY WARRANTS 12.29.2023	572.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00218261	MI EMPLOYEES ASSOC	PR EARLY WARRANTS 12.29.2023	245.00
<i>Org Key: CR1100 - Human Resources</i>				
P0120116	00218267	PUBLIC SAFETY TESTING INC	Police 2023 Q4 Subscription IN	508.00
<i>Org Key: CT1100 - Municipal Court</i>				
	00218231	CHANG, SABINA	REIMB: MILEAGE NOV 2023	71.40
	00218247	GREGORY, JEFF	REIMB: MILEAGE NOV 2023	71.40
	00218227	BAEZ, DAISY	REIMB: MILEAGE NOV 2023	57.12
	00218247	GREGORY, JEFF	REIMB: MILEAGE DEC 2023	57.12
	00218231	CHANG, SABINA	REIMB: MILEAGE DEC 2023	28.56
	00218227	BAEZ, DAISY	REIMB: MILEAGE DEC 2023	14.28
<i>Org Key: DS1100 - Administration (DS)</i>				
P0120110	00218263	MORGAN SOUND INC	TREE LIGHTING EVENT 12/1/23	1,153.84
P0120134	00218279	TIMELESS ENTERTAINMENT LLC	Friday, December 1, 2023 6:00	350.00
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0120112	00218260	METROPRESORT	DEC 2023 PRNT & MAILING OF UTI	178.62
P0120112	00218260	METROPRESORT	DEC 2023 PRNT & MAILING OF UTI	134.44
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0120112	00218260	METROPRESORT	DEC 2023 PRNT & MAILING OF UTI	178.62
P0120112	00218260	METROPRESORT	DEC 2023 PRNT & MAILING OF UTI	134.43
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0120112	00218260	METROPRESORT	DEC 2023 PRNT & MAILING OF UTI	178.61
P0120112	00218260	METROPRESORT	DEC 2023 PRNT & MAILING OF UTI	134.44
<i>Org Key: FR2100 - Fire Operations</i>				
P0116736	00218235	COMCAST	2023 Comcast Business - Fire	1,264.44
P0117114	00218234	COMCAST	MERCER ISLAND FIRE STATION	130.30
P0117114	00218234	COMCAST	MERCER ISLAND FIRE STATION	93.92
P0117114	00218234	COMCAST	MERCER ISLAND FIRE STATION	62.41

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: GE0107 - Fleet Replacements</i>				
P0116347	00218230	BUD CLARY FORD HYUNDAI	2023 FORD F550 4WD TRUCK FOR	79,569.56
<i>Org Key: GGM001 - General Government-Misc</i>				
P0116736	00218235	COMCAST	2023 Comcast Business - City h	2,605.90
P0117114	00218234	COMCAST	CITY OF MERCER ISLAND	111.46
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0120113	00218270	RESERVE ACCOUNT	12/22/2023 RESERVE FUND REFILL	2,500.00
<i>Org Key: GT0106 - Enterprise Resource Planning S</i>				
P0116068	00218283	TYLER TECHNOLOGIES INC	License Fees Tyler Munis Finan	1,600.00
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0119904	00218282	TREE SOLUTIONS INC	08/14/2023 - 08/20/2023 - Site	3,405.00
P0120118	00218244	GEOTECH CONSULTANTS INC	4649 Forest Dr. SE PRINCIPAL	715.00
<i>Org Key: MT2255 - Urban Forest Management (ROW)</i>				
P0119903	00218277	STORM LAKE GROWERS INC	ANDREW PRINCE	1,273.30
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0120094	00218287	WORKWEAR PLACE, THE	MISC. WORK CLOTHES	450.80
	00218273	Robinson, Cody	REIMB: CCS&WDM1-IT APP UPGRADE	52.02
	00218257	LESARGE, JAKE	REIMB: WATER CERT. RENEWAL	42.00
	00218262	MOLTZ, ERIC	REIMB: WATER CERT. RENEWAL	42.00
	00218268	PULU, ANDRU	REIMB: WATER CERT. RENEWAL	42.00
	00218262	MOLTZ, ERIC	REIMB: WWCPA LIC RENEWAL	35.00
	00218268	PULU, ANDRU	REIMB: WASTEWATER CERT. RENEW	25.00
<i>Org Key: MT3400 - Sewer Collection</i>				
P0120097	00218281	TRAFFIC SAFETY SUPPLY	DELINEATOR CARSONITE 62" WHITE	260.94
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00218254	KELLEY, CHRIS M	REIMB: MILEAGE WO#50068	21.88
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
	00218254	KELLEY, CHRIS M	REIMB: SAFETY BOOTS&WORK	475.05
	00218254	KELLEY, CHRIS M	REIMB: WATER OP CERT. RENEWAL	42.00
	00218273	Robinson, Cody	REIMB: WATER CERT. RENEWAL	42.00
	00218254	KELLEY, CHRIS M	REIMB: WASTEWATER OP CERT. REN	25.00
	00218257	LESARGE, JAKE	REIMB: SEWER CERT. RENEWAL	25.00
	00218273	Robinson, Cody	REIMB: SEWER CERT. RENEWAL	25.00
	00218258	MARTIN, ERIC	REIMB: MILEAGE WO#50068	13.76
	00218252	JONES, MARK	REIMB: MILEAGE WO#50068	10.74
<i>Org Key: MT3800 - Storm Drainage</i>				
P0119791	00218241	ENVIRO-CLEAN EQUIPMENT INC	ENVIRO-CLEAN EQUIPMENT - PROTE	8,106.66
P0120097	00218281	TRAFFIC SAFETY SUPPLY	DELINEATOR CARSONITE 62" WHITE	260.93
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0117114	00218234	COMCAST	CITY OF MERCER ISLAND	86.41
<i>Org Key: MT4210 - Building Landscaping</i>				
P0118700	00218229	BRIGHTHORIZON LAWN CARE	2023-2024 FACILITIES LANDSCAPE	6,465.71

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT4272 - ARPA-Police Iterim Site</i>				
P0118700	00218229	BRIGHTHORIZON LAWN CARE	2023-2024 FACILITIES & LANDSCA	7,773.06
P0119896	00218266	PREMIER CABLING LLC	LBP Police Door Access Network	2,312.10
P0120132	00218265	PACIFIC MOBILE STRUCTURES INC	Rental - Container 08x40 Sgl D	168.73
<i>Org Key: MT4274 - ARPA-Municipal Court Site Leas</i>				
P0119897	00218266	PREMIER CABLING LLC	Court Newcastle Network Cablin	4,624.20
<i>Org Key: MT4300 - Fleet Services</i>				
P0120073	00218264	NELSON PETROLEUM	2023 DIESEL DELIVERY	2,893.09
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				
	00218250	HARVEY, RICHARD ALEX	REIMB: WDM CEUS	100.00
	00218250	HARVEY, RICHARD ALEX	REIMB: WDM 1 RENEWAL	42.00
	00218251	HAWKINS, KYLE	REIMB: WASTE WATER CERT. RENEW	25.00
<i>Org Key: MT4501 - Water Administration</i>				
P0120017	00218275	SEATTLE PUBLIC UTILITIES	OCT 2023 WATER PURCHASE	115,559.65
P0120123	00218286	WILLIAMS KASTNER & GIBBS PLLC	Mountain Sound Transit Claim	261.24
<i>Org Key: MT6100 - Park Maintenance</i>				
P0120060	00218246	GRANGE SUPPLY INC	TREE STAKES - ANDREW PRINCE	714.55
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
	00218240	DORITY, ZACH	REIMB: PESTICIDE APP. FEE	52.00
	00218240	DORITY, ZACH	REIMB: OVERNIGHT USPS FEE	28.95
<i>Org Key: PA0101 - Recurring Parks Minor Capital</i>				
P0119456	00218278	THOMAS J TREE	Mercer Island Unit Priced Arbo	5,185.18
<i>Org Key: PA0143 - LB Park Tennis Court Resurface</i>				
P0118506	00218238	DA HOGAN	Luther Burbank Park Sport Cour	7,939.50
<i>Org Key: PA0148 - ADP Crossing Improvements</i>				
P0119273	00218280	TOOLE DESIGN GROUP LLC	Aubrey Davis Park Intersection	11,211.00
<i>Org Key: PO4100 - Firearms Training</i>				
P0120104	00218228	BELLEVUE GUN CLUB INC	Range fees for firearms traini	1,541.40
P0120103	00218269	RENTON FISH & GAME CLUB INC	Range use fees and registratio	373.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P0120125	00218288	WRPA	REGISTRATION KATIE H	363.00
<i>Org Key: PR2104 - Special Events</i>				
P0120130	00218237	CORT PARTY RENTAL	Deliver tent to Mercedale Par	2,913.66
P0120110	00218263	MORGAN SOUND INC	TREE LIGHTING EVENT 12/1/23	144.24
<i>Org Key: PR4100 - Community Center</i>				
P0118700	00218229	BRIGHTHORIZON LAWN CARE	2023-2024 FACILITIES LANDSCAPE	2,541.32
P0117114	00218234	COMCAST	MERCER ISLAND COMMUNITY	322.10
P0120115	00218263	MORGAN SOUND INC	Wireless mic battery pack repa	257.87
<i>Org Key: SP0118 - ADA Compliance Plan Implementa</i>				
P0119275	00218255	KPFF CONSULTING ENGINEERS	ADA Transition Plan Implementa	3,045.43

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: SP0129 - 4004 ICW Property				
P0120010	00218253	KAMINS CONSTRUCTION INC	4004 ICW PROPERTY TRANSPORTATI	84,660.16
Org Key: SP0137 - Traffic Signal Safety Improvem				
P0118271	00218256	KPG	Traffic Signal Safety Improvem	221.00
Org Key: SU0100 - Emergency Sewer Repairs				
P0120117	00218233	CHICAGO TITLE	Property Description (1):	385.88
P0120121	00218233	CHICAGO TITLE	Property Description (1):	385.88
Org Key: SU0109 - Sewer System Generator Replace				
P0112274	00218271	RH2 ENGINEERING INC	21-31 Sewer Pump Station Gener	3,379.02
P0112274	00218271	RH2 ENGINEERING INC	21-31 Sewer Pump Station Gener	856.90
Org Key: WU0103 - Water Reservoir Improvements				
P0117106	00218271	RH2 ENGINEERING INC	RESERVOIR IMPROVEMENTS - SERVI	27,877.79
Org Key: WU0131 - 2024 Water System Improvements				
P0119884	00218226	Atwell LLC	2024 Water System Improvements	28,033.14
Org Key: WU0135 - 2024 AC Main Replacement				
P0119885	00218236	CONSOR NORTH AMERICA INC	2024 AC Water Main Replacement	105,250.67
Org Key: YF1100 - YFS General Services				
	00218242	FRANKLIN, DEREK	REIMB: WA LMFT CLINICAL LICESE	196.00
	00218249	HARNISH, CHRISTOPHER JAMES	REIMB: PREV.SP. CERT. FEE	100.00
Org Key: YF1200 - Thrift Shop				
P0118700	00218229	BRIGHTHORIZON LAWN CARE	2023-2024 FACILITIES LANDSCAPE	1,556.54
Org Key: YF2850 - Federal SPF Grant				
	00218272	RITTER, MICHELLE	REIMB: PREVENTN SUMMIT-TRANS	607.08
Total				562,219.83

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00218225	12/29/2023	ACTIVE CONSTRUCTION INC REFUND: HYD DEP ON 00300002942		12072023	12/07/2023	2,900.00
00218226	12/29/2023	Atwell LLC 2024 Water System Improvements	P0119884	0328071	12/20/2023	28,033.14
00218227	12/29/2023	BAEZ, DAISY REIMB: MILEAGE DEC 2023		11292023	11/29/2023	71.40
00218228	12/29/2023	BELLEVUE GUN CLUB INC Range fees for firearms traini	P0120104	MIPD NOV2023	12/19/2023	1,541.40
00218229	12/29/2023	BRIGHTHORIZON LAWN CARE 2023-2024 FACILITIES LANDSCAPE	P0118700	0000799	12/04/2023	18,336.63
00218230	12/29/2023	BUD CLARY FORD HYUNDAI 2023 FORD F550 4WD TRUCK FOR	P0116347	3PX141	12/12/2023	79,569.56
00218231	12/29/2023	CHANG, SABINA REIMB: MILEAGE DEC 2023		12182023NOV	12/18/2023	99.96
00218232	12/29/2023	CHAPTER 13 TRUSTEE PR EARLY WARRANTS 12.29.2023		PR 12.29.2023	12/29/2023	572.00
00218233	12/29/2023	CHICAGO TITLE Property Description (1):	P0120121	233658-SC-1	12/15/2023	771.76
00218234	12/29/2023	COMCAST MERCER ISLAND FIRE STATION	P0117114	11202023	11/20/2023	806.60
00218235	12/29/2023	COMCAST 2023 Comcast Business - Fire	P0116736	188876913	12/01/2023	3,870.34
00218236	12/29/2023	CONSOR NORTH AMERICA INC 2024 AC Water Main Replacement	P0119885	W232728WA.00-2	12/19/2023	105,250.67
00218237	12/29/2023	CORT PARTY RENTAL Deliver tent to Mercerdale Par	P0120130	165687-1	12/19/2023	2,913.66
00218238	12/29/2023	DA HOGAN Luther Burbank Park Sport Cour	P0118506	23-8396	11/30/2023	7,939.50
00218239	12/29/2023	DIERICKX, MARILYN REFUND: OVERPMT ON 00367215001		12262023	12/26/2023	303.72
00218240	12/29/2023	DORITY, ZACH REIMB: PESTICIDE APP. FEE		12202023	12/20/2023	80.95
00218241	12/29/2023	ENVIRO-CLEAN EQUIPMENT INC ENVIRO-CLEAN EQUIPMENT - PROTE	P0119791	23-61875M	12/18/2023	8,106.66
00218242	12/29/2023	FRANKLIN, DEREK REIMB: WA LMFT CLINICAL LICESE		11272023	11/27/2023	196.00
00218243	12/29/2023	FURY SITE WORKS INC REFUND: HYD DEP ON 00300005228		12072023	12/07/2023	2,900.00
00218244	12/29/2023	GEOTECH CONSULTANTS INC 4649 Forest Dr. SE PRINCIPAL	P0120118	60285	12/08/2023	715.00
00218245	12/29/2023	GRAINGER INVENTORY PURCHASES	P0120087	9936254987	12/14/2023	1,910.00
00218246	12/29/2023	GRANGE SUPPLY INC TREE STAKES - ANDREW PRINCE	P0120060	749912	11/17/2023	714.55
00218247	12/29/2023	GREGORY, JEFF REIMB: MILEAGE DEC 2023		11292023	11/29/2023	128.52
00218248	12/29/2023	HARBOR PACIFIC CONT INC. REFUND: HYD DEP ON 0010001018		12072023	12/07/2023	2,900.00
00218249	12/29/2023	HARNISH, CHRISTOPHER JAMES REIMB: PREV.SP. CERT. FEE		11202023	11/20/2023	100.00
00218250	12/29/2023	HARVEY, RICHARD ALEX REIMB: WDM 1 RENEWAL		12202023	12/20/2023	142.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00218251	12/29/2023	HAWKINS, KYLE REIMB: WASTE WATER CERT. RENEW		12142023	12/14/2023	25.00
00218252	12/29/2023	JONES, MARK REIMB: MILEAGE WO#50068		12182023	12/18/2023	10.74
00218253	12/29/2023	KAMINS CONSTRUCTION INC 4004 ICW PROPERTY TRANSPORTATI	P0120010	NOV 2023	12/18/2023	84,660.16
00218254	12/29/2023	KELLEY, CHRIS M REIMB: MILEAGE WO#50068		12192023-1	12/19/2023	563.93
00218255	12/29/2023	KPFF CONSULTING ENGINEERS ADA Transition Plan Implementa	P0119275	498881	12/12/2023	3,045.43
00218256	12/29/2023	KPG Traffic Signal Safety Improvem	P0118271	202878	12/04/2023	221.00
00218257	12/29/2023	LESARGE, JAKE REIMB: WATER CERT. RENEWAL		12122023	12/12/2023	67.00
00218258	12/29/2023	MARTIN, ERIC REIMB: MILEAGE WO#50068		12182023	12/18/2023	13.76
00218259	12/29/2023	MERCER BUILDERS LLC REFUND: HYD DEP ON 00300005229		12072023	12/07/2023	2,900.00
00218260	12/29/2023	METROPRESORT DEC 2023 PRNT & MAILING OF UTI	P0120112	IN661746	12/20/2023	939.16
00218261	12/29/2023	MI EMPLOYEES ASSOC PR EARLY WARRANTS 12.29.2023		PR 12.29.2023	12/29/2023	245.00
00218262	12/29/2023	MOLTZ, ERIC REIMB: WWCPA LIC RENEWAL		12212023	12/21/2023	77.00
00218263	12/29/2023	MORGAN SOUND INC TREE LIGHTING EVENT 12/1/23	P0120115	MSI116009	12/13/2023	1,555.95
00218264	12/29/2023	NELSON PETROLEUM 2023 DIESEL DELIVERY	P0120073	0852152-IN	12/13/2023	2,893.09
00218265	12/29/2023	PACIFIC MOBILE STRUCTURES INC Rental - Container 08x40 Sgl D	P0120132	INV-00333357	11/01/2023	168.73
00218266	12/29/2023	PREMIER CABLING LLC LBP Police Door Access Network	P0119897	2019	12/17/2023	6,936.30
00218267	12/29/2023	PUBLIC SAFETY TESTING INC Police 2023 Q4 Subscription IN	P0120116	2023-1491	12/28/2023	508.00
00218268	12/29/2023	PULU, ANDRU REIMB: WATER CERT. RENEWAL		12182023	12/18/2023	67.00
00218269	12/29/2023	RENTON FISH & GAME CLUB INC Range use fees and registratio	P0120103	12-14-2023	12/14/2023	373.00
00218270	12/29/2023	RESERVE ACCOUNT 12/22/2023 RESERVE FUND REFILL	P0120113	DEC22 2023	12/22/2023	2,500.00
00218271	12/29/2023	RH2 ENGINEERING INC 21-31 Sewer Pump Station Gener	P0117106	94037	12/15/2023	32,113.71
00218272	12/29/2023	RITTER, MICHELLE REIMB: PREVENTN SUMMIT-TRANS		11162023	11/16/2023	607.08
00218273	12/29/2023	Robinson, Cody REIMB: CCS&WDM1-IT APP UPGRADE		12152023	12/15/2023	119.02
00218274	12/29/2023	SEATTLE PUBLIC UTILITIES OCT 2023 SPU CHG FOR RETAIL SE	P0120048	OCT-2023	12/01/2023	7,488.00
00218275	12/29/2023	SEATTLE PUBLIC UTILITIES OCT 2023 WATER PURCHASE	P0120017	OCT-2023B	12/01/2023	115,559.65
00218276	12/29/2023	STAGEMAN, GAIL REFUND: OVERPMT ON 010398806		12262023	12/26/2023	309.43

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00218277	12/29/2023	STORM LAKE GROWERS INC ANDREW PRINCE	P0119903	23-904	11/14/2023	1,273.30
00218278	12/29/2023	THOMAS J TREE Mercer Island Unit Priced Arbo	P0119456	1430	11/29/2023	5,185.18
00218279	12/29/2023	TIMELESS ENTERTAINMENT LLC Friday, December 1, 2023 6:00	P0120134	DC-23096A	11/06/2023	350.00
00218280	12/29/2023	TOOLE DESIGN GROUP LLC Aubrey Davis Park Intersection	P0119273	0SEA.00180_1	12/12/2023	11,211.00
00218281	12/29/2023	TRAFFIC SAFETY SUPPLY DELINEATOR CARSONITE 62" WHITE	P0120097	INV066099	12/19/2023	521.87
00218282	12/29/2023	TREE SOLUTIONS INC 08/14/2023 - 08/20/2023 - Site	P0119904	36499-REISSUE	10/06/2023	3,405.00
00218283	12/29/2023	TYLER TECHNOLOGIES INC License Fees Tyler Munis Finan	P0116068	045-448719	12/13/2023	1,600.00
00218284	12/29/2023	WALTER E NELSON CO INVENTORY PURCHASES	P0120091	960751	12/19/2023	2,578.28
00218285	12/29/2023	WHITE, TODD Cancelled FA-7566. Returning r	P0120099	INV-55686	12/20/2023	179.00
00218286	12/29/2023	WILLIAMS KASTNER & GIBBS PLLC Mountain Sound Transit Claim	P0120123	663767	11/30/2023	261.24
00218287	12/29/2023	WORKWEAR PLACE, THE MISC. WORK CLOTHES	P0120094	2596	12/19/2023	450.80
00218288	12/29/2023	WRPA REGISTRATION KATIE H	P0120125	9116	12/06/2023	363.00
					Total	562,219.83

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

Report	Warrants	Date	Amount
Check Register	218289-218369	1/05/24	\$772,727.17 \$772,727.17

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: 001000 - General Fund-Admin Key				
	00218362	US BANK CORP PAYMENT SYS	Credit Adjustment	-6.00
Org Key: CA1100 - Administration (CA)				
	00218362	US BANK CORP PAYMENT SYS	Dues & Subscriptions	19.96
	00218362	US BANK CORP PAYMENT SYS	Travel Expense	-260.00
Org Key: CM1100 - Administration (CM)				
P0120148	00218320	ESSER, LUKE	NOVEMBER 2023 LEGISLATIVE SERV	2,000.00
P0120148	00218320	ESSER, LUKE	OCTOBER 2023 LEGISLATIVE SERVI	2,000.00
P0120149	00218322	GALLAGHER, ANITA	DECEMBER 2023 LEGISLATIVE SERV	2,000.00
P0120150	00218347	Nick Federici	DECEMBER 2023 LEGISLATIVE SERV	2,000.00
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	36.09
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	11.96
Org Key: CM1200 - City Clerk				
P0119808	00218308	CivicPlus	Municode Meetings Subscription	5,654.74
P0119808	00218308	CivicPlus	MuniDocs Subscription INV 2811	935.85
P0120022	00218333	KCMCA	KCMCA Membership Dues (A Larso	35.00
Org Key: CM1400 - Communications				
	00218362	US BANK CORP PAYMENT SYS	Website QR Code Generator	35.00
	00218362	US BANK CORP PAYMENT SYS	Dues & Subscriptions	15.96
	00218362	US BANK CORP PAYMENT SYS	Dues & Subscriptions	15.96
	00218362	US BANK CORP PAYMENT SYS	Dues & Subscriptions	5.95
	00218362	US BANK CORP PAYMENT SYS	Dues & Subscriptions	5.95
Org Key: CO6100 - City Council				
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	158.91
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	72.96
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	23.36
Org Key: CR1100 - Human Resources				
P0120183	00218335	LANGUAGE LINE SERVICES	Document Translation INV 11187	2,039.09
	00218362	US BANK CORP PAYMENT SYS	Services-Testing/Recruitment	249.00
P0120144	00218346	National PELRA	Spietz Membership Dues INV 788	225.00
	00218362	US BANK CORP PAYMENT SYS	Advertising	125.00
	00218362	US BANK CORP PAYMENT SYS	Advertising	125.00
	00218362	US BANK CORP PAYMENT SYS	Supplies-Awards / Recognition	100.00
	00218362	US BANK CORP PAYMENT SYS	Advertising	90.00
	00218362	US BANK CORP PAYMENT SYS	Advertising	45.00
	00218362	US BANK CORP PAYMENT SYS	Supplies-Awards / Recognition	25.00
	00218362	US BANK CORP PAYMENT SYS	Supplies-Awards / Recognition	25.00
Org Key: CT1100 - Municipal Court				
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	54.17
	00218362	US BANK CORP PAYMENT SYS	Dues & Subscriptions	50.00
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	36.33
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	17.10
	00218362	US BANK CORP PAYMENT SYS	Dues & Subscriptions	1.25
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	-54.00
Org Key: DS1100 - Administration (DS)				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00218362	US BANK CORP PAYMENT SYS	Illuminate MI	2,140.34
P0120126	00218363	VERIZON WIRELESS	VERIZON OCT 23 - NOV 23 CMI	1,048.12
P0120127	00218363	VERIZON WIRELESS	VERIZON OCT 24 - NOV 23 CPD	704.55
	00218362	US BANK CORP PAYMENT SYS	Illuminate MI	438.20
P0120126	00218363	VERIZON WIRELESS	VERIZON OCT 23 - NOV 23 CMI	349.38
P0120022	00218333	KCMCA	KCMCA Membership Dues (D Estra	25.00
Org Key: DS1200 - Bldg Plan Review & Inspection				
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	462.33
	00218362	US BANK CORP PAYMENT SYS	Tuition & Registrations	450.00
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	116.71
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	81.31
Org Key: FN1100 - Administration (FN)				
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	54.10
P0120171	00218364	VERIZON WIRELESS	NOV 24-DEC 23, 23 FINANCE & YF	53.14
P0120171	00218364	VERIZON WIRELESS	NOV 24-DEC 23, 23 FINANCE & YF	47.24
P0120171	00218364	VERIZON WIRELESS	NOV 24-DEC 23, 23 FINANCE & YF	42.24
P0120171	00218364	VERIZON WIRELESS	NOV 24-DEC 23, 23 FINANCE & YF	42.23
Org Key: FN2100 - Data Processing				
P0120137	00218340	METROPRESORT	ANNUAL 2023 B&O TAX STATEMENTS	6,837.77
P0120137	00218340	METROPRESORT	ANNUAL 2023 B&O TAX STATEMENTS	4,636.15
P0119794	00218353	RYDIN DECAL	220 - 2024 TOWN CENTER PARKING	446.60
P0119794	00218353	RYDIN DECAL	100 - 2024 RESTRICTED PARKING	426.43
P0120137	00218340	METROPRESORT	4TH QTR 2023 B&O TAX STATEMENT	286.47
P0120137	00218340	METROPRESORT	4TH QTR 2023 B&O TAX STATEMENT	135.33
Org Key: FN4501 - Utility Billing (Water)				
P0120005	00218340	METROPRESORT	5000 - UPDATED RED NOTICES PER	383.05
P0120137	00218340	METROPRESORT	DEC 2023 PRNT & MAILING OF UTI	158.87
P0120137	00218340	METROPRESORT	DEC 2023 PRNT & MAILING OF UTI	122.28
P0120171	00218364	VERIZON WIRELESS	NOV 24-DEC 23, 23 FINANCE & YF	47.24
P0120171	00218364	VERIZON WIRELESS	NOV 24-DEC 23, 23 FINANCE & YF	42.24
Org Key: FN4502 - Utility Billing (Sewer)				
P0120005	00218340	METROPRESORT	5000 - UPDATED RED NOTICES PER	383.05
P0120137	00218340	METROPRESORT	DEC 2023 PRNT & MAILING OF UTI	158.87
P0120137	00218340	METROPRESORT	DEC 2023 PRNT & MAILING OF UTI	122.29
Org Key: FN4503 - Utility Billing (Storm)				
P0120005	00218340	METROPRESORT	5000 - UPDATED RED NOTICES PER	383.04
P0120137	00218340	METROPRESORT	DEC 2023 PRNT & MAILING OF UTI	158.88
P0120137	00218340	METROPRESORT	DEC 2023 PRNT & MAILING OF UTI	122.30
Org Key: FR1100 - Administration (FR)				
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	3,259.29
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	254.68
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	128.81
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	128.81
	00218362	US BANK CORP PAYMENT SYS	Promotional Pinning Ceremony C	107.98
	00218362	US BANK CORP PAYMENT SYS	Copy of lost registration for	31.25
	00218362	US BANK CORP PAYMENT SYS	Water for Pinning Ceremony	10.99

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FR2100 - Fire Operations</i>				
P0120128	00218363	VERIZON WIRELESS	VERIZON OCT 24 - NOV 23 FIRE	727.45
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0120142	00218291	AIRGAS USA LLC	Oxygen INV 5505034541	21.19
P0120135	00218291	AIRGAS USA LLC	Oxygen INV 9145436892	6.01
<i>Org Key: FR4100 - Training</i>				
	00218362	US BANK CORP PAYMENT SYS	Blue Card / Command Procedures	40.27
	00218362	US BANK CORP PAYMENT SYS	Blue Card / Command Procedures	40.27
	00218362	US BANK CORP PAYMENT SYS	Blue Card / Command Procedures	40.27
<i>Org Key: GB0100 - Building Repairs</i>				
P0112427	00218292	Ankrom Moisan Architects Inc.	Architectural Design and Space	387.50
P0112427	00218292	Ankrom Moisan Architects Inc.	Architectural Design and Space	77.50
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0120153	00218369	Xerox Financial Services	Copier Lease Fees Jan 2024 INV	857.69
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	425.90
P0120153	00218369	Xerox Financial Services	Copier Lease Fees Jan 2024 INV	284.06
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	171.43
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	171.43
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	160.26
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	134.05
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	127.00
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	120.78
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	113.68
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	60.33
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	57.14
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	37.50
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	21.91
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	15.44
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	-39.45
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	-114.28
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
	00218336	LEOFF HEALTH & WELFARE TRUST	LEOFF POLICE SRETIREES-JAN 24	7,524.45
	00218331	HILTNER, PETER	LEOFF1 Medicare Reimb	619.50
	00218303	CARLSON, LARRY	LEOFF RETIREES MEDICARE REIMB	577.10
	00218315	DEEDS, EDWARD G	LEOFF1 Medicare Reimb	273.10
	00218298	BARNES, WILLIAM	LEOFF1 Medicare Reimb	271.10
	00218321	FORSMAN, LOWELL	LEOFF1 Medicare Reimb	271.10
	00218360	THOMPSON, JAMES	LEOFF1 Medicare Reimb	245.90
	00218355	SCHOENTRUP, WILLIAM	LEOFF1 Medicare Reimb	240.60
	00218358	SMITH, RICHARD	LEOFF1 Medicare Reimb	239.90
	00218289	ABBOTT, RICHARD	LEOFF1 Medicare Reimb	239.10
	00218323	GOODMAN, J C	LEOFF1 Medicare Reimb	236.30
	00218290	ADAMS, RONALD E	LEOFF1 Medicare Reimb	214.40
	00218300	BOOTH, GLENDON D	LEOFF1 Medicare Reimb	214.20
	00218339	LYONS, STEVEN	LEOFF1 Medicare Reimb	211.80
	00218337	LOISEAU, LERI M	LEOFF1 Medicare Reimb	209.90

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00218317	ELSOE, RONALD	LEOFF1 Medicare Reimb	208.30
	00218316	DOWD, PAUL	LEOFF1 Medicare Reimb	202.90
	00218294	AUGUSTSON, THOR	LEOFF1 Medicare Reimb	195.50
	00218345	MYERS, JAMES S	LEOFF1 Medicare Reimb	179.80
	00218332	JOHNSON, CURTIS	LEOFF1 Medicare Reimb	175.50
	00218328	HAGSTROM, JAMES	LEOFF1 Medicare Reimb	174.70
	00218352	RUCKER, MANORD J	LEOFF1 Medicare Reimb	174.70
	00218366	WEGNER, KEN	LEOFF1 Medicare Reimb	170.10
	00218367	WHEELER, DENNIS	LEOFF1 Medicare Reimb	164.90
	00218350	RAMSAY, JON	LEOFF1 Medicare Reimb	136.20
Org Key: GGM606 - Excess Retirement-Fire				
	00218298	BARNES, WILLIAM	LEOFF1 Excess Benefit	3,133.75
	00218312	COOPER, ROBERT	LEOFF1 Excess Benefit	3,085.43
	00218332	JOHNSON, CURTIS	LEOFF1 Excess Benefit	1,978.49
	00218355	SCHOENTRUP, WILLIAM	LEOFF1 Excess Benefit	1,577.32
	00218350	RAMSAY, JON	LEOFF1 Excess Benefit	1,074.17
Org Key: GT0116 - Tech Emergency Needs				
P0119870	00218344	MORGAN SOUND INC	Tricaster Replacement	12,338.61
Org Key: GT0170 - ARPA-Slater Rm Public Meetings				
P0119282	00218344	MORGAN SOUND INC	Transition Slater to new Council	57,200.75
P0119755	00218359	STUDIO 3 SIGNS	2 watergrab logo mats for Slat	518.18
Org Key: GX9995 - Employee Benefits-General				
P0120170	00218295	AWC	2024 Retro Safety Alliance Due	42,985.16
Org Key: GX9996 - Employee Benefits-Police				
	00218336	LEOFF HEALTH & WELFARE TRUST	LEOFF POLICE -JAN 24	56,863.66
	00218336	LEOFF HEALTH & WELFARE TRUST	LEOFF POLICE SUPPORT-JAN 24	3,436.09
Org Key: GX9998 - Employee Benefits-Maintenance				
P0120170	00218295	AWC	2024 Drug & Alcohol Consortium	2,550.00
Org Key: IGVO01 - AWC Assessment				
P0120170	00218295	AWC	2024 City Membership Dues INV	20,841.00
Org Key: IGVO08 - Suburban Cities Association				
P0120059	00218354	SCA	2024 SCA Membership Dues	19,429.66
Org Key: IS1100 - IGS Mapping				
P0120111	00218319	ESRI	2023 GEOEVENT CONFIGURATION SU	1,837.50
Org Key: IS2100 - IGS Network Administration				
P0120151	00218324	GRANICUS	Let's Talk Subscription INV 17	10,084.28
P0120143	00218308	CivicPlus	Social Media Archive INV	4,368.51
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	648.46
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	589.46
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	530.34
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	330.30
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	276.50
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	203.00
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	191.28

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120088	00218304	CDW GOVERNMENT INC	7 additional meraki licenses	186.97
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	183.75
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	139.24
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	96.05
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	87.84
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	69.64
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	66.94
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	66.20
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	66.20
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	63.76
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	63.74
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	63.74
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	59.74
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	59.74
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	51.50
	00218362	US BANK CORP PAYMENT SYS	Office Supplies	13.53
Org Key: IS3101 - GIS Analyst Water Fund				
P0120111	00218319	ESRI	2023 GEOEVENT CONFIGURATION SU	1,837.50
Org Key: IS3102 - GIS Analyst Sewer Fund				
P0120111	00218319	ESRI	2023 GEOEVENT CONFIGURATION SU	1,837.50
Org Key: IS3103 - GIS Analyst Storm Fund				
P0120111	00218319	ESRI	2023 GEOEVENT CONFIGURATION SU	1,837.50
Org Key: MT2100 - Roadway Maintenance				
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	3,071.76
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1,704.71
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	555.77
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	464.56
	00218362	US BANK CORP PAYMENT SYS	Licenses/Certifications/Exams	360.00
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	351.19
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	219.11
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	210.82
	00218362	US BANK CORP PAYMENT SYS	Licenses/Certifications/Exams	200.00
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	162.06
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	77.97
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	72.27
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	69.53
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	64.89
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	52.30
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	41.93
P0120171	00218364	VERIZON WIRELESS	NOV 24-DEC 23, 23 FINANCE & YF	40.01
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	33.02
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	20.40
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	11.58
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	11.56
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	10.40
	00218362	US BANK CORP PAYMENT SYS	Licenses/Certifications/Exams	6.00

Org Key: MT2300 - Planter Bed Maintenance

Date: 01/06/24

Report Name: Accounts Payable Report by GL Key

CouncilAP5

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120145	00218341	MI UTILITY BILLS	DEC 2023 PMT OF UTILITY BILLS	278.69
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	13.41
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1.63
<i>Org Key: MT2500 - ROW Administration</i>				
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	3,511.86
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	1,184.29
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	519.23
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	25.38
<i>Org Key: MT3100 - Water Distribution</i>				
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	3,090.39
	00218362	US BANK CORP PAYMENT SYS	8" flange tube and trigger gun	547.75
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	125.33
<i>Org Key: MT3150 - Water Quality Event</i>				
	00218362	US BANK CORP PAYMENT SYS	Table used for chlorine sampli	328.10
P0120169	00218327	HACH COMPANY	SAMPLE CELL 1" ROUND GLASS 10M	236.34
	00218362	US BANK CORP PAYMENT SYS	Chlorine test kit and supplies	164.84
<i>Org Key: MT3200 - Water Pumps</i>				
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	59.74
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	59.74
<i>Org Key: MT3300 - Water Associated Costs</i>				
	00218362	US BANK CORP PAYMENT SYS	Hotel room charge for Casey Le	560.26
	00218362	US BANK CORP PAYMENT SYS	Hotel room for Allen Hunter at	560.26
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	495.02
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	188.25
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	41.83
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	2,633.43
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	493.92
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	234.88
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	231.90
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	212.40
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	190.99
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	188.62
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	168.64
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	159.22
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	156.50
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	156.26
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	152.91
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	143.48
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	127.11
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	118.08
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	113.09
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	103.68
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	91.67
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	74.66
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	68.84

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120145	00218342	MI UTILITY BILLS	DEC 2023 PMT OF UTILITY BILLS	46.45
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	32.56
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	16.89
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	311.44
<i>Org Key: MT4101 - Support Services - General Fd</i>				
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	151.38
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	47.65
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	47.37
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	38.20
<i>Org Key: MT4150 - Support Services - Clearing</i>				
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	104.84
P0120129	00218363	VERIZON WIRELESS	VERIZON OCT 24 - NOV 23 PARKS	84.22
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	81.31
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	20.42
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	-90.00
<i>Org Key: MT4200 - Building Services</i>				
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	2,442.01
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1,996.01
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1,328.08
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1,306.44
P0120145	00218341	MI UTILITY BILLS	DEC 2023 PMT OF UTILITY BILLS	682.92
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	395.42
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	88.28
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	85.48
<i>Org Key: MT4270 - ARPA-Asbestos Response</i>				
P0119899	00218349	PREMIER CABLING LLC	Public Works Additional Data R	5,389.40
P0120161	00218293	ATCO	G.1 Lease Large	3,619.94
P0120109	00218349	PREMIER CABLING LLC	Public Works data runs additio	1,084.49
P0120177	00218325	GREEN LATRINE	Site: S8212, 9601 SE 36th St,	500.00
P0120178	00218325	GREEN LATRINE	Site: S8212, 9601 SE 36th St,	500.00
P0120179	00218325	GREEN LATRINE	Site: S8212, 9601 SE 36th St,	500.00
P0120180	00218325	GREEN LATRINE	Site: S8212, 9601 SE 36th St,	500.00
P0120181	00218325	GREEN LATRINE	Site: City of Mercer Island Ci	500.00
<i>Org Key: MT4272 - ARPA-Police Iterim Site</i>				
P0120133	00218348	PACIFIC MOBILE STRUCTURES INC	Site Location:	1,463.24
<i>Org Key: MT4274 - ARPA-Municipal Court Site Leas</i>				
P0120159	00218344	MORGAN SOUND INC	Court Newcastle Audio Transiti	4,997.99
P0120163	00218307	CITY OF NEWCASTLE	Court Office Rent Jan 2024 INV	4,110.50
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	72.67
	00218326	GREGORY, JEFF	REIMB: MILEAGE NOV DEC 2023	70.22
	00218338	LUCERO, CHERYL	REIMB: MILEAGE NOV,DEC 2023	61.44
	00218305	CHANG, SABINA	REIMB: MILEAGE NOV 2023	8.78
<i>Org Key: MT4300 - Fleet Services</i>				
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	81.60

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT4501 - Water Administration</i>				
P0120136	00218356	SEATTLE PUBLIC UTILITIES	NOV 2023 WATER PURCHASE	102,721.26
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	59.16
<i>Org Key: MT6100 - Park Maintenance</i>				
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	2,077.71
P0120155	00218343	MI UTILITY BILLS	DEC 2023 PMT OF UTILITY BILLS	1,713.63
P0120119	00218296	BACKFLOWS NORTHWEST INC	Annual testing of backflow	550.00
P0120129	00218363	VERIZON WIRELESS	VERIZON OCT 24 - NOV 23 PARKS	446.85
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	52.77
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	35.39
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	22.06
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	21.24
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	15.06
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	10.89
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0120155	00218341	MI UTILITY BILLS	DEC 2023 PMT OF UTILITY BILLS	1,088.73
P0120129	00218363	VERIZON WIRELESS	VERIZON OCT 24 - NOV 23 PARKS	42.11
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0120155	00218341	MI UTILITY BILLS	DEC 2023 PMT OF UTILITY BILLS	2,391.50
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1,008.57
	00218362	US BANK CORP PAYMENT SYS	Backflow class	770.00
P0120119	00218296	BACKFLOWS NORTHWEST INC	Annual testing of backflow	385.00
	00218362	US BANK CORP PAYMENT SYS	Flynn backflow exam	225.00
P0120162	00218306	CINTAS	OFFICE LUNCHROOM SUPPLIES	177.19
	00218362	US BANK CORP PAYMENT SYS	Flynn and Dority ISA training	150.00
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	139.24
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	105.68
P0120129	00218363	VERIZON WIRELESS	VERIZON OCT 24 - NOV 23 PARKS	82.14
<i>Org Key: MT6600 - Park Maint School Fields</i>				
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	621.18
	00218362	US BANK CORP PAYMENT SYS	Flynn and Dority ISA training	150.00
<i>Org Key: MT6800 - Trails Maintenance</i>				
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	815.41
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	140.09
P0120129	00218363	VERIZON WIRELESS	VERIZON OCT 24 - NOV 23 PARKS	47.11
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0120119	00218296	BACKFLOWS NORTHWEST INC	Annual testing of backflow	1,210.00
P0120155	00218341	MI UTILITY BILLS	DEC 2023 PMT OF UTILITY BILLS	619.55
P0120176	00218325	GREEN LATRINE	Site: Aubrey Davis Park, 2223	395.00
	00218362	US BANK CORP PAYMENT SYS	Irrigation control board	275.94
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	64.18
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	60.23
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	43.60
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	24.75
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	21.59
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	4.35

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
Org Key: PA0100 - Open Space Management				
	00218362	US BANK CORP PAYMENT SYS	Bare root plants for restorati	1,097.70
	00218362	US BANK CORP PAYMENT SYS	Volunteer program supplies- fo	134.72
P0120129	00218363	VERIZON WIRELESS	VERIZON OCT 24 - NOV 23 PARKS	47.16
	00218362	US BANK CORP PAYMENT SYS	Volunteer program supplies	34.48
	00218362	US BANK CORP PAYMENT SYS	Food for volunteer events	14.99
	00218362	US BANK CORP PAYMENT SYS	Office supplies	6.59
Org Key: PA0101 - Recurring Parks Minor Capital				
P0120120	00218296	BACKFLOWS NORTHWEST INC	Labor - Repair of Febco 805Y 3	1,283.65
P0120122	00218318	EMERALD CITY FENCE RENTALS LLC	Job Site	971.08
	00218362	US BANK CORP PAYMENT SYS	Fencing supplies, BSA	408.43
	00218362	US BANK CORP PAYMENT SYS	Fencing supplies, BSA	-27.53
Org Key: PA0111 - Aubrey Davis Park Vegetation M				
P0116262	00218334	KPG	PSOMAS DBA KPG PSOMAS INC	1,906.00
Org Key: PA0126 - Mercerdale Park Master Plan				
P0120124	00218299	BERGER PARTNERSHIP PS, THE	MI PARKS PLANNING OCT 2023	1,155.00
Org Key: PA0129 - Pioneer Park/Engstrom OS Fores				
	00218362	US BANK CORP PAYMENT SYS	Bare root plants for restorati	1,097.69
	00218362	US BANK CORP PAYMENT SYS	Volunteer program supplies- fo	134.72
	00218362	US BANK CORP PAYMENT SYS	Food for volunteer events	14.99
Org Key: PA0130 - Roanoke Playground Replacement				
P0120124	00218299	BERGER PARTNERSHIP PS, THE	MI PARKS PLANNING OCT 2023	5,727.99
Org Key: PA0145 - Deanes Pk Playground Repl				
P0120124	00218299	BERGER PARTNERSHIP PS, THE	MI PARKS PLANNING OCT 2023	7,733.51
Org Key: PA0157 - Master PlanClarke & Groveland				
P0120124	00218299	BERGER PARTNERSHIP PS, THE	MI PARKS PLANNING OCT 2023	52,092.23
Org Key: PO1100 - Administration (PO)				
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	546.33
	00218362	US BANK CORP PAYMENT SYS	PERF membership fee	220.00
	00218362	US BANK CORP PAYMENT SYS	IACP membership fee	199.00
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	190.34
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	59.65
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	25.00
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	25.00
Org Key: PO1350 - Police Emergency Management				
P0120172	00218357	SKYLINE COMMUNICATIONS INC	JAN 2024 EOC INTERNET	220.55
	00218362	US BANK CORP PAYMENT SYS	Supplies-decorations and hando	173.54
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	96.74
	00218362	US BANK CORP PAYMENT SYS	Supplies-decorations and hando	91.96
	00218362	US BANK CORP PAYMENT SYS	Q4 Vol Meeting	40.86
	00218362	US BANK CORP PAYMENT SYS	Parking for TTX with Regional	6.25
Org Key: PO2100 - Patrol Division				
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	1,130.00
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	150.00

Date: 01/06/24

Report Name: Accounts Payable Report by GL Key

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PO #	Check #	Vendor:	Transaction Description	Check Amount
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	100.00
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	90.95
	00218362	US BANK CORP PAYMENT SYS	Lunch meeting with Patrol Squa	71.76
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	63.83
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	56.22
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	44.47
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	43.92
	00218362	US BANK CORP PAYMENT SYS	Supplies-Prevention	42.39
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	25.00
Org Key: PO4300 - Police Training				
	00218362	US BANK CORP PAYMENT SYS	Detective Training registratio	1,410.00
	00218362	US BANK CORP PAYMENT SYS	Fitness/Wellness equipment for	489.97
	00218362	US BANK CORP PAYMENT SYS	Fitness/Wellness equipment for	489.97
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	249.00
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	120.00
	00218362	US BANK CORP PAYMENT SYS	NA Leadership Training	80.00
Org Key: PR1100 - Administration (PR)				
P0120157	00218308	CivicPlus	2024 Civic Optimize annual fee	16,696.53
P0120141	00218368	WRPA	Jeremy Jasman 2024 WRPA confer	495.00
	00218362	US BANK CORP PAYMENT SYS	Dept. Marketing & Advertising	249.93
P0120147	00218361	ULINE	Totes	170.77
	00218362	US BANK CORP PAYMENT SYS	BSA Supplies	75.33
	00218362	US BANK CORP PAYMENT SYS	BSA Opening	66.06
	00218362	US BANK CORP PAYMENT SYS	Seattle Times	59.95
	00218362	US BANK CORP PAYMENT SYS	Movie Night Supplies	57.90
	00218362	US BANK CORP PAYMENT SYS	Greeting Cards	46.00
	00218362	US BANK CORP PAYMENT SYS	BSA opening supplies	45.78
P0120146	00218314	DATAQUEST LLC	Background Check INV 22427	26.50
Org Key: PR2100 - Recreation Programs				
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	440.31
Org Key: PR2104 - Special Events				
	00218362	US BANK CORP PAYMENT SYS	Firehouse Munch Supplies	268.74
	00218362	US BANK CORP PAYMENT SYS	Firehouse Munch Supplies	117.27
	00218362	US BANK CORP PAYMENT SYS	Movie Night Supplies	82.02
	00218362	US BANK CORP PAYMENT SYS	Marketing	30.63
Org Key: PR4100 - Community Center				
	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	5,706.28
P0120140	00218365	WAVE ELECTRICAL LLC	March and April electrical rep	3,839.19
P0120140	00218365	WAVE ELECTRICAL LLC	MICEC May and September electr	3,710.37
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	1,067.75
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	696.80
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	459.17
P0120140	00218365	WAVE ELECTRICAL LLC	November and December electric	333.60
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	264.79
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	264.17
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	141.48
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	66.20

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PO #	Check #	Vendor:	Transaction Description	Check Amount
	00218362	US BANK CORP PAYMENT SYS	Movie Night Concessions	58.99
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	44.03
	00218362	US BANK CORP PAYMENT SYS	Movie Night Concessions	10.97
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	10.00
<i>Org Key: PR5400 - Gallery Program</i>				
	00218362	US BANK CORP PAYMENT SYS	Subscription upgrade fees for	796.00
<i>Org Key: PR5900 - Summer Celebration</i>				
P0120131	00218313	CORT PARTY RENTAL	TENT MERCERDALE PARK 7/15/23	8,778.80
<i>Org Key: PRAT40 - Ongoing Art Programs</i>				
	00218362	US BANK CORP PAYMENT SYS	Monthly storage costs for Fire	246.50
	00218362	US BANK CORP PAYMENT SYS	Monthly storage costs for Fire	246.50
<i>Org Key: SU0113 - SCADA System Replacement-Sewer</i>				
P0103284	00218301	BROWN AND CALDWELL CONSULTANTS PH1	SCADA EQUIPMENT REPLACEMEN	11,522.41
<i>Org Key: SU0117 - Pump Station Rehab Assessment</i>				
P0114014	00218351	RH2 ENGINEERING INC	21-29 SEWER PUMP STATION CONDI	15,636.12
<i>Org Key: VCP402 - CIP Water Salaries</i>				
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	45.80
<i>Org Key: VCP432 - CIP Storm Drainage Salaries</i>				
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	57.20
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	26.45
<i>Org Key: WU0102 - SCADA System Replacement-Water</i>				
P0110385	00218297	BAINBRIDGE ISLAND ELECTRIC	21-01 SCADA WATER EQUIP REPLAC	49,144.96
P0103284	00218301	BROWN AND CALDWELL CONSULTANTS PH1	SCADA EQUIPMENT REPLACEMEN	696.63
<i>Org Key: WU0117 - Meter Replacement Implementati</i>				
P0102980	00218330	HDR ENGINEERING INC	WATER METER REPLACEMENT	14,571.89
P0120102	00218302	BUSH ROED & HITCHINGS INC	Surveying for AMI data equipme	8,400.00
P0120102	00218302	BUSH ROED & HITCHINGS INC	Surveying for AMI data equipme	6,550.00
P0120102	00218302	BUSH ROED & HITCHINGS INC	Surveying for AMI data equipme	5,650.00
P0120102	00218302	BUSH ROED & HITCHINGS INC	Surveying for AMI data equipme	5,650.00
P0120102	00218302	BUSH ROED & HITCHINGS INC	Surveying for AMI data equipme	5,650.00
P0120102	00218302	BUSH ROED & HITCHINGS INC	Surveying for AMI data equipme	5,650.00
P0120102	00218302	BUSH ROED & HITCHINGS INC	Surveying for AMI data equipme	5,650.00
P0120102	00218302	BUSH ROED & HITCHINGS INC	Surveying for AMI data equipme	5,650.00
P0120114	00218329	HARRIS COMPUTER SYSTEMS	SENSUS VFLEX SUPPORT	1,032.19
<i>Org Key: YF1100 - YFS General Services</i>				
	00218362	US BANK CORP PAYMENT SYS	Telehealth platform subscripti	1,213.31
	00218362	US BANK CORP PAYMENT SYS	Intern/Food pantry volunteer a	200.00
P0120146	00218314	DATAQUEST LLC	Background Check INV 22428	53.00
	00218362	US BANK CORP PAYMENT SYS	Volunteer appreciation for foo	47.97
	00218362	US BANK CORP PAYMENT SYS	flip books	33.49
	00218362	US BANK CORP PAYMENT SYS	therapy resource	5.35
	00218311	COMPLETE OFFICE	OFFICE SUPPLIES	-31.44
<i>Org Key: YF1200 - Thrift Shop</i>				

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	00218362	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	455.05
	00218362	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	210.32
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	128.80
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	126.27
P0120174	00218306	CINTAS	STOREROOM CABINET SUPPLIES	111.41
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	107.84
P0120171	00218364	VERIZON WIRELESS	NOV 24-DEC 23, 23 FINANCE & YF	47.24
P0120171	00218364	VERIZON WIRELESS	NOV 24-DEC 23, 23 FINANCE & YF	42.25
P0120171	00218364	VERIZON WIRELESS	NOV 24-DEC 23, 23 FINANCE & YF	42.24
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	38.96
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	31.87
P0120146	00218314	DATAQUEST LLC	Background Check INV 22428	26.50
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	23.11
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	10.03
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	8.00
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	8.00
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	7.96
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	7.96
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	6.78
Org Key: YF2500 - Family Counseling				
	00218362	US BANK CORP PAYMENT SYS	Laura training	330.29
Org Key: YF2600 - Family Assistance				
	00218362	US BANK CORP PAYMENT SYS	Holiday program gift cards	4,500.00
	00218362	US BANK CORP PAYMENT SYS	Holiday program gift cards	3,000.00
	00218362	US BANK CORP PAYMENT SYS	Holiday program gift cards	2,825.00
	00218362	US BANK CORP PAYMENT SYS	Assistance for EA client	499.00
	00218362	US BANK CORP PAYMENT SYS	Holiday program gift cards	200.00
	00218362	US BANK CORP PAYMENT SYS	Holiday program gift cards	150.00
	00218362	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	84.00
	00218362	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	50.00
	00218362	US BANK CORP PAYMENT SYS	Gas card for EA client	50.00
	00218362	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	45.99
	00218362	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	45.34
Org Key: YF2850 - Federal SPF Grant				
	00218362	US BANK CORP PAYMENT SYS	Operating Supplies	277.45
Total				<u>772,727.17</u>

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00218289	01/05/2024	ABBOTT, RICHARD LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	239.10
00218290	01/05/2024	ADAMS, RONALD E LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	214.40
00218291	01/05/2024	AIRGAS USA LLC Oxygen INV 5505034541	P0120135	9145436892	12/28/2023	27.20
00218292	01/05/2024	Ankrom Moisan Architects Inc. Architectural Design and Space	P0112427	89249	11/15/2023	465.00
00218293	01/05/2024	ATCO G.1 Lease Large	P0120161	3055010	11/20/2023	3,619.94
00218294	01/05/2024	AUGUSTSON, THOR LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	195.50
00218295	01/05/2024	AWC 2024 Retro Safety Alliance Due	P0120170	121330	01/01/2024	66,376.16
00218296	01/05/2024	BACKFLOWS NORTHWEST INC Annual testing of backflow	P0120120	197389	11/02/2023	3,428.65
00218297	01/05/2024	BAINBRIDGE ISLAND ELECTRIC 21-01 SCADA WATER EQUIP REPLAC	P0110385	14	11/28/2023	49,144.96
00218298	01/05/2024	BARNES, WILLIAM LEOFF1 Medicare Reimb		JAN2024A	01/01/2024	3,404.85
00218299	01/05/2024	BERGER PARTNERSHIP PS, THE MI PARKS PLANNING OCT 2023	P0120124	36195	11/15/2023	66,708.73
00218300	01/05/2024	BOOTH, GLENDON D LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	214.20
00218301	01/05/2024	BROWN AND CALDWELL CONSULTANTS PH1 SCADA EQUIPMENT REPLACEMENT	SP0103284	15500223	11/06/2023	12,219.04
00218302	01/05/2024	BUSH ROED & HITCHINGS INC Surveying for AMI data equipme	P0120102	371291	11/30/2023	48,850.00
00218303	01/05/2024	CARLSON, LARRY LEOFF RETIREES MEDICARE REIMB		LEOFF JAN-24	01/03/2024	577.10
00218304	01/05/2024	CDW GOVERNMENT INC 7 additional meraki licenses	P0120088	NR75449	12/20/2023	186.97
00218305	01/05/2024	CHANG, SABINA REIMB: MILEAGE NOV 2023		12282023	12/28/2023	8.78
00218306	01/05/2024	CINTAS OFFICE LUNCHROOM SUPPLIES	P0120174	5180383272	10/18/2023	288.60
00218307	01/05/2024	CITY OF NEWCASTLE Court Office Rent Jan 2024 INV	P0120163	1017	01/01/2024	4,110.50
00218308	01/05/2024	CivicPlus MuniDocs Subscription INV 2811	P0120157	281606	01/14/2024	27,655.63
00218311	01/05/2024	COMPLETE OFFICE OFFICE SUPPLIES		2226314-0	09/08/2023	8,946.51
00218312	01/05/2024	COOPER, ROBERT LEOFF1 Excess Benefit		JAN2024A	01/01/2024	3,085.43
00218313	01/05/2024	CORT PARTY RENTAL TENT MERCERDALE PARK 7/15/23	P0120131	157640-1	07/19/2023	8,778.80
00218314	01/05/2024	DATAQUEST LLC Background Check INV 22427	P0120146	22428	12/31/2023	106.00
00218315	01/05/2024	DEEDS, EDWARD G LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	273.10
00218316	01/05/2024	DOWD, PAUL LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	202.90

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00218317	01/05/2024	ELSOE, RONALD LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	208.30
00218318	01/05/2024	EMERALD CITY FENCE RENTALS LLC Job Site	P0120122	20431	12/06/2023	971.08
00218319	01/05/2024	ESRI 2023 GEOEVENT CONFIGURATION SU	P0120111	94628320	12/19/2023	7,350.00
00218320	01/05/2024	ESSER, LUKE NOVEMBER 2023 LEGISLATIVE SERV	P0120148	OCTOBER, 2023	12/18/2023	4,000.00
00218321	01/05/2024	FORSMAN, LOWELL LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	271.10
00218322	01/05/2024	GALLAGHER, ANITA DECEMBER 2023 LEGISLATIVE SERV	P0120149	1068	01/01/2024	2,000.00
00218323	01/05/2024	GOODMAN, J C LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	236.30
00218324	01/05/2024	GRANICUS Let's Talk Subscription INV 17	P0120151	177615	01/01/2024	10,084.28
00218325	01/05/2024	GREEN LATRINE Site: S8212, 9601 SE 36th St,	P0120176	I39848	12/22/2023	2,895.00
00218326	01/05/2024	GREGORY, JEFF REIMB: MILEAGE NOV DEC 2023		12282023	12/28/2023	70.22
00218327	01/05/2024	HACH COMPANY SAMPLE CELL 1" ROUND GLASS 10M	P0120169	13850164	12/13/2023	236.34
00218328	01/05/2024	HAGSTROM, JAMES LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	174.70
00218329	01/05/2024	HARRIS COMPUTER SYSTEMS SENSUS VFLEX SUPPORT	P0120114	INHMN0000213	12/31/2023	1,032.19
00218330	01/05/2024	HDR ENGINEERING INC WATER METER REPLACEMENT PROGRA	P0102980	1200580061	12/19/2023	14,571.89
00218331	01/05/2024	HILTNER, PETER LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	619.50
00218332	01/05/2024	JOHNSON, CURTIS LEOFF1 Medicare Reimb		JAN2024A	01/01/2024	2,153.99
00218333	01/05/2024	KCMCA KCMCA Membership Dues (A Larso	P0120022	2024 DUES	12/12/2023	60.00
00218334	01/05/2024	KPG PSOMAS DBA KPG PSOMAS INC	P0116262	203805	12/26/2023	1,906.00
00218335	01/05/2024	LANGUAGE LINE SERVICES Document Translation INV 11187	P0120183	11189754	12/31/2023	2,039.09
00218336	01/05/2024	LEOFF HEALTH & WELFARE TRUST LEOFF POLICE SRETIREES-JAN 24		LEOFF JAN-24	01/04/2024	67,824.20
00218337	01/05/2024	LOISEAU, LERI M LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	209.90
00218338	01/05/2024	LUCERO, CHERYL REIMB: MILEAGE NOV,DEC 2023		12282023	12/28/2023	61.44
00218339	01/05/2024	LYONS, STEVEN LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	211.80
00218340	01/05/2024	METROPRESORT 4TH QTR 2023 B&O TAX STATEMENT	P0120137	IN661966	12/28/2023	13,888.35
00218341	01/05/2024	MI UTILITY BILLS DEC 2023 PMT OF UTILITY BILLS	P0120155	DEC 2023-WATER 2	12/31/2023	5,061.39
00218342	01/05/2024	MI UTILITY BILLS DEC 2023 PMT OF UTILITY BILLS	P0120145	DEC 2023-WATER	12/31/2023	46.45

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00218343	01/05/2024	MI UTILITY BILLS DEC 2023 PMT OF UTILITY BILLS	P0120155	DEC 2023-WATER 2	12/31/2023	1,713.63
00218344	01/05/2024	MORGAN SOUND INC Tricaster Replacement	P0120159	MSI116141	12/29/2023	74,537.35
00218345	01/05/2024	MYERS, JAMES S LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	179.80
00218346	01/05/2024	National PELRA Spietz Membership Dues INV 788	P0120144	7880	01/01/2024	225.00
00218347	01/05/2024	Nick Federici DECEMBER 2023 LEGISLATIVE SERV	P0120150	000687	01/01/2024	2,000.00
00218348	01/05/2024	PACIFIC MOBILE STRUCTURES INC Site Location:	P0120133	INV-00333356	11/01/2023	1,463.24
00218349	01/05/2024	PREMIER CABLING LLC Public Works Additional Data R	P0120109	2022	12/17/2023	6,473.89
00218350	01/05/2024	RAMSAY, JON LEOFF1 Medicare Reimb		JAN2024A	01/01/2024	1,210.37
00218351	01/05/2024	RH2 ENGINEERING INC 21-29 SEWER PUMP STATION CONDI	P0114014	94050	12/19/2023	15,636.12
00218352	01/05/2024	RUCKER, MANORD J LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	174.70
00218353	01/05/2024	RYDIN DECAL 100 - 2024 RESTRICTED PARKING	P0119794	PS-INV114242	12/05/2023	873.03
00218354	01/05/2024	SCA 2024 SCA Membership Dues	P0120059	4576	12/12/2023	19,429.66
00218355	01/05/2024	SCHOENTRUP, WILLIAM LEOFF1 Medicare Reimb		JAN2024A	01/01/2024	1,817.92
00218356	01/05/2024	SEATTLE PUBLIC UTILITIES NOV 2023 WATER PURCHASE	P0120136	NOV 2023-WATER	12/29/2023	102,721.26
00218357	01/05/2024	SKYLINE COMMUNICATIONS INC JAN 2024 EOC INTERNET	P0120172	IN47623	01/01/2024	220.55
00218358	01/05/2024	SMITH, RICHARD LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	239.90
00218359	01/05/2024	STUDIO 3 SIGNS 2 watergrab logo mats for Slat	P0119755	27060	11/10/2023	518.18
00218360	01/05/2024	THOMPSON, JAMES LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	245.90
00218361	01/05/2024	ULINE Totes	P0120147	172352902	12/19/2023	170.77
00218362	01/05/2024	US BANK CORP PAYMENT SYS Credit Adjustment		5539DEC23	12/06/2023	81,484.27
00218363	01/05/2024	VERIZON WIRELESS VERIZON OCT 23 - NOV 23 CMI	P0120129	9949998337	11/23/2023	3,579.09
00218364	01/05/2024	VERIZON WIRELESS NOV 24-DEC 23, 23 FINANCE & YF	P0120171	9952467142	12/23/2023	446.07
00218365	01/05/2024	WAVE ELECTRICAL LLC March and April electrical rep	P0120140	23173-3	12/07/2023	7,883.16
00218366	01/05/2024	WEGNER, KEN LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	170.10
00218367	01/05/2024	WHEELER, DENNIS LEOFF1 Medicare Reimb		JAN2024B	01/01/2024	164.90
00218368	01/05/2024	WRPA Jeremy Jasman 2024 WRPA confer	P0120141	9153	12/29/2023	495.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00218369	01/05/2024	Xerox Financial Services	P0120153	5236726	01/04/2024	1,141.75
Copier Lease Fees Jan 2024 INV						
Total						772,727.17

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Date</u>	<u>Amount</u>
EFT Payments	November 2023	\$4,717,641.53

Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
11/1/2023 Outgoing Money Transfer	PAYROLL Net Payroll	\$ 690,451.74
11/1/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL	
11/1/2023 Preauthorized ACH Debit	LABOR&INDUSTRIESL&I ELF Payroll Tax	137,352.92
11/1/2023 Preauthorized ACH Debit	MERCHANT SVCS MERCH FEE	
11/1/2023 Preauthorized ACH Debit	00000000259217 Merchant Fee - MPB.com	1,818.19
11/1/2023 Preauthorized ACH Debit	MERCHANT SVCS MERCH FEE	
11/1/2023 Preauthorized ACH Debit	8037460410 Merchant Fee - Boat Launch	169.63
11/1/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX	
11/1/2023 Preauthorized ACH Debit	FEES Merchant Fee - Utility Billing	1.90
11/2/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP Tax	
11/2/2023 Preauthorized ACH Debit	ADP Tax Payroll Tax	238,986.07
	Employee (payroll withholding)	\$ 177,828.77
	Employer Portion	\$ 61,157.30
11/2/2023 Preauthorized ACH Debit	DIRECT DEPOSIT BANKCARD	
11/2/2023 Preauthorized ACH Debit	948908660000035 Merchant Fee - Utility Billing	14,405.17
11/2/2023 Outgoing Money Transfer	Kroger Food Bank	9,600.00
11/2/2023 Preauthorized ACH Debit	CAYAN GLOBAL PAYGLOBAL	
11/2/2023 Preauthorized ACH Debit	STL930553411164783 Merchant Fee - Thrift Shop	8,072.52
11/2/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOR	
11/2/2023 Preauthorized ACH Debit	UCPWA UCP PMT Remit Unclaimed Property	4,221.24
11/2/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S	
11/2/2023 Preauthorized ACH Debit	8039720340 Merchant Fee - Recreation	2,942.13
11/2/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT	
11/2/2023 Preauthorized ACH Debit	SOFLEXIBLE B Employee Withholding - Payroll	323.16
11/2/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	
11/2/2023 Preauthorized ACH Debit	MONTH END Merchant Fee - Utility Billing	10.00
11/2/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX	
11/2/2023 Preauthorized ACH Debit	FEES Merchant Fee - Utility Billing	9.00
11/2/2023 Miscellaneous Debit	DEBIT MEMO Bank Correction	1.59
11/2/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC	
11/2/2023 Preauthorized ACH Debit	FEES Merchant Fee - Utility Billing	0.91
11/3/2023 Outgoing Money Transfer	VEBA Contributions Payroll	116,557.88
	Employee (payroll withholding)	\$ 7,045.99
	Employer Portion	\$ 109,511.89
11/3/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE	
11/3/2023 Preauthorized ACH Debit	PAYMENTS Employee Withholding - Payroll	11,325.74
11/3/2023 Outgoing Money Transfer	IAFF DUES Payroll	2,222.91
11/3/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE	
11/3/2023 Preauthorized ACH Debit	PAYMENTS Employee Withholding - Payroll	956.49
11/3/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL FISERV	
11/3/2023 Preauthorized ACH Debit	MERCHANT FEE Merchant Fee	618.63

Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
11/3/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	14.00
11/3/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	1.57
11/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE Employee Withholding - INVESTMENT Payroll	41,730.91
11/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL UNUMGROUP955 INSURANCE Payroll	1,050.60
11/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WASHINGTON-DSHS WA53 Employee Withholding - Payroll	706.03
11/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE Employee Withholding - INVESTMENT Payroll	666.23
11/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL UNUMGROUP955 INSURANCE Payroll	231.50
11/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340 Recreation Refund	59.98
11/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	17.00
11/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	1.65
11/7/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL INVOICE CLOUD INVOICE CL Merchant Fee - Utility Billing	122.50
11/7/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	64.00
11/7/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	10.00
11/7/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	4.92
11/7/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	4.44
11/7/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	4.00
11/7/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	0.25
11/8/2023 Outgoing Money Transfer	Kroger Food Bank	9,600.00
11/8/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT Employee Withholding - SOFLEXIBLE B Payroll	141.10
11/8/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	4.00
11/8/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	0.20
11/9/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS NSF Return	3,178.49
11/9/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT Employee Withholding - SOFLEXIBLE B Payroll	1,018.43

Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
11/9/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	53.00
11/9/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE Merchant Fee - Utility Billing	15.00
11/9/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	2.76
11/10/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	13.00
11/10/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	6.83
11/13/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL Vimly Benefit SoAWC Employee Benefits	218,038.60
	Employee (payroll withholding) \$ 29,775.16	
	Employer Portion \$ 188,263.44	
11/13/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	11.00
11/13/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	0.87
11/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT RET SYS DRS EPAY Remit Retirement	149,727.36
	Employee (payroll withholding) \$ 72,495.26	
	Employer Portion \$ 77,232.10	
11/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340 Recreation Refund	300.00
11/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	7.00
11/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	4.00
11/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	1.00
11/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	0.97
11/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	0.29
11/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	0.04
11/15/2023 Outgoing Money Transfer	PAYROLL Net Payroll	661,071.00
11/15/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT RET SYS DRS EPAY Remit Retirement	156,120.03
	Employee (payroll withholding) \$ 74,487.07	
	Employer Portion \$ 81,632.96	
11/15/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	2.00
11/15/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	0.15

Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
11/16/2023	Preauthorized ACH Debit	
	DIRECT WITHDRAWAL ADP Tax	
	ADP Tax	227,559.13
	Payroll Tax	
	Employee (payroll withholding)	\$ 168,610.60
	Employer Portion	\$ 58,948.53
11/16/2023	Outgoing Money Transfer	
	Kroger	9,600.00
	DIRECT WITHDRAWAL MERCHANT S	
11/16/2023	Preauthorized ACH Debit	
	8039720340	800.00
	DIRECT WITHDRAWAL CAYAN	
11/16/2023	Preauthorized ACH Debit	
	HOLDINGS LPAYMENT	101.68
	Merchant Fee - Thrift Shop	
	DIRECT WITHDRAWAL PAYA TRX	
11/16/2023	Preauthorized ACH Debit	
	FEES	48.00
	Merchant Fee - Utility Billing	
	DIRECT WITHDRAWAL PAYA DISC	
11/16/2023	Preauthorized ACH Debit	
	FEES	2.62
	Merchant Fee - Utility Billing	
11/17/2023	Outgoing Money Transfer	
	US BANK SAFEKEEPING	802,880.63
	Debt Payments	
	Water Fund	\$ 94,765.63
	Sewer Fund	\$ 566,715.00
	General Government	\$ 141,400.00
	DIRECT WITHDRAWAL NATIONWIDE	
11/17/2023	Preauthorized ACH Debit	
	PAYMENTS	11,407.30
	Employee Withholding - Payroll	
	Employee Withholding - Payroll	
11/17/2023	Outgoing Money Transfer	
	VEBA Contributions	6,994.60
	DIRECT WITHDRAWAL ADP PAYROLL	
11/17/2023	Preauthorized ACH Debit	
	FEESADP FEES	6,688.88
	ADP Fee	
	Employee Withholding - Payroll	
11/17/2023	Outgoing Money Transfer	
	IAFF DUES	2,222.91
	DIRECT WITHDRAWAL ADP PAYROLL	
11/17/2023	Preauthorized ACH Debit	
	FEESADP FEES	2,094.72
	ADP Fee	
	DIRECT WITHDRAWAL NATIONWIDE	
11/17/2023	Preauthorized ACH Debit	
	PAYMENTS	956.49
	Employee Withholding - Payroll	
	DIRECT WITHDRAWAL NAVIA BENEFIT	
11/17/2023	Preauthorized ACH Debit	
	SOFLEXIBLE B	572.45
	Employee Withholding - Payroll	
	DIRECT WITHDRAWAL MERCHANT S	
11/17/2023	Preauthorized ACH Debit	
	8039720340	570.00
	DIRECT WITHDRAWAL PAYA TRX	
11/17/2023	Preauthorized ACH Debit	
	FEES	3.00
	Merchant Fee - Utility Billing	
	DIRECT WITHDRAWAL PAYA DISC	
11/17/2023	Preauthorized ACH Debit	
	FEES	0.19
	Merchant Fee - Utility Billing	
	DIRECT WITHDRAWAL MISSIONSQUARE	
11/20/2023	Preauthorized ACH Debit	
	INVESTMENT	42,298.53
	Employee Withholding - Payroll	
	DIRECT WITHDRAWAL WASHINGTON-	
11/20/2023	Preauthorized ACH Debit	
	DSHS WA53000000	706.03
	Employee Withholding - Payroll	
	DIRECT WITHDRAWAL MISSIONSQUARE	
11/20/2023	Preauthorized ACH Debit	
	INVESTMENT	666.23
	Employee Withholding - Payroll	
	DIRECT WITHDRAWAL PAYA TRX	
11/20/2023	Preauthorized ACH Debit	
	FEES	12.00
	Merchant Fee - Utility Billing	

Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
11/20/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	0.37
11/21/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS NSF Return	226.00
11/21/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE Merchant Fee - Utility Billing	15.00
11/21/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	15.00
11/21/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	8.00
11/21/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL Cayan LLC EDI PYMNTS Merchant Fee - Thrift Shop	7.85
11/21/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	1.01
11/21/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	0.90
11/22/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	57.00
11/22/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	3.74
11/24/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B Employee Withholding - Payroll	1,178.40
11/24/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	6.00
11/24/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	0.34
11/27/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	11.00
11/27/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	4.00
11/27/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	1.35
11/27/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	1.13
11/28/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT REVENUE TAX PYMT Remit Exise Tax	83,624.01
	Water Fund \$ 47,193.82	
	Sewer Fund \$ 15,767.10	
	Stormwater Fund \$ 2,995.58	
	Thrift Shop \$ 12,822.84	
	General Government \$ 4,844.67	
11/28/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS NSF Return	226.00
11/28/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE Merchant Fee - Utility Billing	15.00
11/28/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	2.00

Accounts Payable EFT Report

Item 3.

Date	Description			Dollar Amount
11/28/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL	PAYA	TRX	
	FEES		Merchant Fee - Utility Billing	1.00
11/28/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL	PAYA	DISC	
	FEES		Merchant Fee - Utility Billing	0.07
11/28/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL	PAYA	DISC	
	FEES		Merchant Fee - Utility Billing	0.07
11/29/2023 Outgoing Money Transfer	PAYROLL		Net Payroll	751,661.26
11/29/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL	MERCHANT S		
	8039720340		Recreation Refund	100.00
11/29/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL	MERCHANT S		
	8039720340		Recreation Refund	100.00
11/29/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL	PAYA	TRX	
	FEES		Merchant Fee - Utility Billing	60.00
11/29/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL	PAYA	DISC	
	FEES		Merchant Fee - Utility Billing	3.51
11/30/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL	ADP Tax		
	ADP Tax		Payroll Tax	256,832.57
	Employee (payroll withholding)		\$ 193,290.60	
	Employer Portion		\$ 63,541.97	
11/30/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL	NATIONWIDE	Employee Withholding -	
	PAYMENTS		Payroll	18,071.18
11/30/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL	NATIONWIDE	Employee Withholding -	
	PAYMENTS		Payroll	4,007.25
11/30/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL	NAVIA BENEFIT	Employee Withholding -	
	SOFLEXIBLE B		Payroll	672.64
11/30/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL	AFLAC	Employee Withholding -	
	COLUMBUS ACHPMT		Payroll	477.02
11/30/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL	PAYA	TRX	
	FEES		Merchant Fee - Utility Billing	10.00
11/30/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL	PAYA	DISC	
	FEES		Merchant Fee - Utility Billing	0.95
Total				\$ 4,717,641.53

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Date</u>	<u>Amount</u>
EFT Payments	December 2023	\$2,772,370.69

Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
12/1/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE Employee PAYMENTS Withholding - Payroll	\$ 9,867.76
12/1/2023 Outgoing Money Transfer	VEBA Contributions Employee Withholding - Payroll	7,002.00
12/1/2023 Outgoing Money Transfer	IAFF DUES Employee Withholding - Payroll	2,222.91
12/1/2023 Preauthorized ACH Debit	MERCHANT SVCS MERCH FEE Merchant Fee - 000000000259217 MBP.com	1,658.69
12/1/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE Employee PAYMENTS Withholding - Payroll	956.49
12/1/2023 Preauthorized ACH Debit	MERCHANT SVCS MERCH FEE Merchant Fee - Boat 8037460410 Launch	128.05
12/1/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	17.00
12/1/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	2.09
12/4/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL Employee MISSIONSQUARE INVESTMENT Withholding - Payroll	40,667.95
12/4/2023 Preauthorized ACH Debit	DIRECT DEPOSIT BANKCARD Merchant Fee - Utility 948908660000035 Billing	11,605.61
12/4/2023 Preauthorized ACH Debit	CAYAN GLOBAL PAYGLOBAL Merchant Fee - Thrift STL930553411164783 Shop	9,199.80
12/4/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S Merchant Fee - 8039720340 Recreation	3,315.34
12/4/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL Employee WASHINGTON-DSHS WA53 Withholding - Payroll	706.03
12/4/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL Employee MISSIONSQUARE INVESTMENT Withholding - Payroll	666.23
12/4/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340 Recreation Refund	450.00
12/4/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL FISERV MERCHANT FEE Merchant Fee	274.12
12/4/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	15.01
12/4/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	15.00
12/4/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility MONTH END Billing	10.00
12/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS NSF Return	1,153.12
12/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL Employee UNUMGROUP955 INSURANCE Withholding - Payroll	1,050.60
12/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL Employee UNUMGROUP955 INSURANCE Withholding - Payroll	231.50
12/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility REJECT FEE Billing	15.00
12/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	10.00

Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
12/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	6.00
12/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	4.61
12/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	3.00
12/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	1.56
12/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	1.00
12/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	0.41
12/5/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	0.15
12/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS NSF Return	954.00
12/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE Merchant Fee - Utility Billing	15.00
12/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL FISERV MERCHANT FEE Merchant Fee	6.45
12/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	3.00
12/6/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	0.11
12/7/2023 Outgoing Money Transfer	Kroger Food Bank	9,571.20
12/7/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA Employee	
12/7/2023 Preauthorized ACH Debit	BENEFIT SOFLEXIBLE B Withholding - Payroll	6,731.61
12/7/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL INVOICE Merchant Fee - Utility CLOUD INVOICE CL Billing	121.55
12/7/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	81.00
12/7/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	6.46
12/8/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA Employee	
12/8/2023 Preauthorized ACH Debit	BENEFIT SOFLEXIBLE B Withholding - Payroll	141.10
12/8/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS NSF Return	106.72
12/8/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE Merchant Fee - Utility Billing	15.00
12/8/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT REVENUE BLS PYMT Business License Fee	12.50
12/8/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	11.00
12/8/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	2.00

Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
12/8/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	1.48
12/8/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	0.79
12/11/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL Vimly Benefit SoAWC Employee Benefit	200,199.94
	Employee (payroll withholding) \$ 29,668.05	
	Employer Portion \$ 170,531.89	
12/11/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	14.00
12/11/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	1.26
12/12/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	62.00
12/12/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	15.00
12/12/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	10.00
12/12/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	6.41
12/12/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	1.78
12/12/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	0.38
12/13/2023 Outgoing Money Transfer	PAYROLL Net Payroll	751,026.66
12/13/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	4.00
12/13/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	0.32
12/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP Tax ADP Tax Payroll Tax	249,819.09
	Employee (payroll withholding) \$ 190,215.83	
	Employer Portion \$ 59,603.26	
12/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS NSF Return	5,430.14
12/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA Employee BENEFIT SOFLEXIBLE B Withholding - Payroll	35.50
12/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility REJECT FEE Billing	15.00
12/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	8.00
12/14/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	1.04
12/15/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT RET SYS DRS EPAY Remit Retirement	304,142.94
	Employee (payroll withholding) \$ 145,897.86	
	Employer Portion \$ 158,245.08	

Accounts Payable EFT Report

Item 3.

Date	Description		Dollar Amount
12/15/2023	Outgoing Money Transfer	Employee VEBA Contributions Withholding - Payroll	7,009.38
12/15/2023	Outgoing Money Transfer	Employee IAFF DUES Withholding - Payroll	2,222.91
12/15/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS NSF Return	650.00
12/15/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE Merchant Fee - Utility Billing	30.00
12/15/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	8.00
12/15/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	2.29
12/18/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL Employee MISSIONSQUARE INVESTMENT Withholding - Payroll	41,059.03
12/18/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE Employee PAYMENTS Withholding - Payroll	7,234.81
12/18/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE Employee PAYMENTS Withholding - Payroll	956.49
12/18/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL Employee WASHINGTON-DSHS WA53 Withholding - Payroll	706.03
12/18/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL Employee MISSIONSQUARE INVESTMENT Withholding - Payroll	666.23
12/18/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL CITY OF MERCER IRETURN NSF Return	422.14
12/18/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	13.00
12/18/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	2.23
12/19/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL CAYAN Merchant Fee - Thrift HOLDINGS LPAYMENT Shop	101.68
12/19/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	7.00
12/19/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	5.00
12/19/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	2.30
12/19/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	1.00
12/19/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	0.89
12/19/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility DISC FEES Billing	0.04
12/20/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility TRX FEES Billing	71.00
12/20/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL Cayan LLC Merchant Fee - Thrift EDI PYMNTS Shop	6.50

Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
12/20/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee - Utility Billing 4.66
12/21/2023 Outgoing Money Transfer	Kroger	Food Bank 9,600.00
12/21/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B	Employee Withholding - Payroll 709.47
12/21/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 14.00
12/21/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee - Utility Billing 0.88
12/22/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP PAYROLL FEESADP FEES	ADP Fees 6,610.82
12/22/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP PAYROLL FEESADP FEES	ADP Fees 3,270.56
12/22/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS	NSF Return 400.00
12/22/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE	Merchant Fee - Utility Billing 15.00
12/22/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 6.00
12/22/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee - Utility Billing 0.32
12/26/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS	NSF Return 678.00
12/26/2023 Deposited Item Returned	CHARGEBACK	NSF Return 616.98
12/26/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 77.00
12/26/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE	Merchant Fee - Utility Billing 15.00
12/26/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee - Utility Billing 5.27
12/27/2023 Outgoing Money Transfer	PAYROLL	Net Payroll 711,667.62
12/27/2023 Deposited Item Returned	CHARGEBACK	NSF Return 13,767.16
12/27/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 8.00
12/27/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing 6.00
12/27/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee - Utility Billing 0.58
12/27/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee - Utility Billing 0.39
12/28/2023 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP Tax ADP Tax	Payroll Tax 234,812.31
	Employee (payroll withholding)	\$ 176,286.38
	Employer Portion	\$ 58,525.93

Accounts Payable EFT Report

Item 3.

Date	Description		Dollar Amount
12/28/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA Employee BENEFIT SOFLEXIBLE B Withholding - Payroll	2,130.71
12/28/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fee - Utility REJECT FEE Billing	15.00
12/28/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS NSF Return	1.00
12/29/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT REVENUE TAX PYMT Remit Excise Tax	91,908.85
		<i>Water Fund</i> \$ 42,230.50	
		<i>Sewer Fund</i> \$ 24,415.00	
		<i>Stormwater Fund</i> \$ 4,564.33	
		<i>Thrift Shop</i> \$ 14,457.55	
		<i>General Government</i> \$ 6,241.21	
12/29/2023	Outgoing Money Transfer	VEBA Contributions Employee Withholding - Payroll	6,990.50
12/29/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE Employee PAYMENTS Withholding - Payroll	4,692.91
12/29/2023	Outgoing Money Transfer	IAFF DUES Employee Withholding - Payroll	2,222.91
12/29/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL NATIONWIDE Employee PAYMENTS Withholding - Payroll	630.00
12/29/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL AFLAC Employee COLUMBUS ACHPMT Withholding - Payroll	477.02
12/29/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	6.00
12/29/2023	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	0.36
Total			\$ 2,772,370.69



CITY COUNCIL MINUTES REGULAR HYBRID MEETING JANUARY 2, 2024

Item 4.

CALL TO ORDER & ROLL CALL

City Clerk Andrea Larson called the Regular Hybrid Meeting to order at 5:00 pm from the Slater Room Council Chambers at Mercer Island Community & Event Center, 8236 SE 24th Street, Mercer Island, Washington.

Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice, Dave Rosenbaum, Wendy Weiker, and Ted Weinberg participated in person in the Slater Room Council Chambers. Councilmember Craig Reynolds joined via Zoom.

PLEDGE OF ALLEGIANCE

The City Council delivered the Pledge of Allegiance.

AGENDA APPROVAL

It was moved by Weinberg; seconded by Jacobson to:

Approve the agenda as presented.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

APPEARANCES

Addie Smith, spoke about being a hate crime survivor.

Dan Nordale, Mercer Island, spoke in support of the Mercer Island Country Club docket item.

SPECIAL BUSINESS

AB 6386: Councilmember Oath of Office and Mayor and Deputy Mayor Elections

City Clerk Andrea Larson welcomed the audience and explained the process for administering the official oaths of office for the re-elected Councilmembers Rosenbaum, Weiker, Reynolds, and Jacobson with the Mayor and Deputy Mayor elections to follow.

City Clerk Larson administered the Oaths of Office to re-elected Councilmembers Dave Rosenbaum, Wendy Weiker, Craig Reynolds, and Jake Jacobson.

City Clerk Larson explained how the nomination and voting process would work for the Mayor and Deputy Mayor elections. She noted that to be successful a nominee must receive at least four votes from the full Council to be declared the successful candidate.

She then called for nomination from the floor for the Office of Mayor for 2024-2025. Councilmember Jacobson nominated Councilmember Nice. There were no further nominations.

It was moved by Jacobson; seconded by Anderl to:

Elect Salim Nice to serve as Mayor for 2024 and 2025.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

City Clerk Larson administered the Mayoral Oath of Office to Mayor Nice.

City Clerk Larson then called for nomination from the floor for the office of Deputy Mayor for 2023-2024. Councilmember Weiker nominated Councilmember Rosenbaum. There were no further nominations.

It was moved by Jacobson; seconded by Anderl to:

Elect Dave Rosenbaum to serve as Deputy Mayor for 2024 and 2025.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

City Clerk Larson administered the Deputy Mayoral Oath of Office to Deputy Mayor Rosenbaum.

City Clerk Larson then turned the meeting over to Mayor Nice.

City Council was in recess from 5:20 pm – 5:45 pm.

CITY MANAGER REPORT

City Manager Jessi Bon reported on the following items:

- **Accessing City Services:** Reminder how to access City Services through the Customer Service Team.
- **Council, Boards & Commission Meetings:** Next City Council meeting is January 16, 2024. Upcoming Board and Commission Meetings: Design Commission January 3, Parks & Recreation Commission January 4, and Utility Board January 9.
- **Update on City Hall Transitions:** New Slater Room Council Chambers in use tonight for the first time. Municipal Court move to Newcastle City Hall is progressing, the Courtroom space will be ready to go by next Monday, with the staff office space soon following. Progress is ongoing with the police modular buildings.
- **City Services Updates:** MICEC Winter Maintenance the last two weeks of 2023, Water Utility Team has been busy working on annual maintenance, Stormwater Team conducted hotspot drainage clearing and jettying, ROW Team continues to clean up fall blowdown debris and addressing streetlight outages, 4004 Island Crest Way Project is substantially complete with only minor touch up items remaining.
- **Upcoming Events:** Fire Station Open Houses on January 10 at Station 91 and January 13 at Station 92.
- **News:** Illuminate IM was a great success, thank you sponsors. Thank you YFS donors, YFS holiday programs supported many families in December. Go Dawgs!

CONSENT AGENDA

AB 6387: December 1, 2023 Payroll Certification

Recommended Action: Approve the December 1, 2023 Payroll Certification in the amount of \$1,109,66.34 and authorize the Mayor to sign the certification on behalf of the entire City Council.

AB 6388: December 15, 2023 Payroll Certification

Recommended Action: Approve the December 15, 2023 Payroll Certification in the amount of \$1,108,870.37 and authorize the Mayor to sign the certification on behalf of the entire City Council.

Certification of Claims:

- A. Check Register | 217881-218030 | 12/01/2023 | \$1,683,873.01
- B. Check Register | 218031-218072 | 12/08/2023 | \$540,417.55
- C. Check Register | 218073-218155 | 12/15/2023 | \$1,381,324.58
- D. Check Register | 218156-218224 | 12/22/2023 | \$532,499.86

Recommended Action: Certify that the City Council has reviewed the documentation supporting claims

paid and approved all checks or warrants issued in payment of claims.

City Council Meeting Minutes of December 5, 2023 Regular Hybrid Meeting

Recommended Action: Approve the City Council Meeting minutes of the December 5, 2023 Regular Hybrid Meeting.

AB 6380: Luther Burbank Boiler Building Phase LBB1 Bid Award

Recommended Action: Award the Luther Burbank Park Boiler Building Phase LBB1 (Bid No. 23-30) to Ferguson Construction and authorize the City Manager to execute a contract with Ferguson Construction, in an amount not to exceed \$1,891,377 for the construction of the Luther Burbank Park Boiler Building Phase LLBB1 and set the total project budget at \$2,521,566.

It was moved by Weinberg; seconded by Jacobson to:

Approve the Consent Agenda as presented, and the recommended actions contained therein.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

REGULAR BUSINESS

AB 6385: 2024 Comprehensive Plan Periodic Update, Housing Element – HB 1220 Implementation

CPD Director Jeff Thomas introduced the purpose of the presentation to provide an overview of two reports needed to implement the regulations from House Bill 1200 and to continue work on the Housing Element update of the 2024 Comprehensive Plan Periodic Update and provided an overview of the process for the evening.

Senior Planner Adam Zack presented an overview of the periodic review to the Comprehensive Plan, spoke about the process in the years following adoption of the Comprehensive Plan including annual reporting and monitoring progress, and a 5-year check in with the Department of Commerce. He spoke about the impacts of House Bill 1220 that was passed by the WA State Legislature in 2021, discussed the guidance that was received from the Department of Commerce that recommends two reports, one to evaluate data and policies to examine racially disparate impacts, displacement, and exclusion in housing policies and the second a land capacity analysis to determine if there is adequate capacity for housing needs. Senior Planner Zack presented the racially disparate impacts (RDI) report, discussed the review of the demographic data for Mercer Island to King County data, spoke about the displacement data, looked at the evaluation of housing policies in the Comprehensive Plan that will need to be reviewed and potentially amended to comply with HB1220, and discussed the next steps from the RDI evaluation.

City Council discussed the RDI report and asked questions of staff.

Senior Planner Zack presented the Land Capacity Analysis (LCA) supplement, discussed the housing need by income level, spoke about the housing capacity, reviewed the housing affordability without subsidy, and discussed housing capacity surplus or deficit by zone category and affordability.

CPD Director Thomas and Senior Planner Zack discussed the housing needs by income level and presented the three options for addressing the capacity deficit 1) Increasing height in Town Center, 2) Allow Multifamily in Commercial Office Zoning, and 3) Increase density in MF-3 zoning.

City Council discussed the proposals and provided feedback to staff.

OTHER BUSINESS

Planning Schedule

City Manager Jessi Bon spoke about the January 16 Meeting.

Councilmember Absences and Reports

Councilmember Jacobson attended the SCA North Caucus meeting on December 13.
 Deputy Mayor Rosenbaum thanked the Council for electing him for a second term as Deputy Mayor.
 Councilmember Weiker noted that AWC Action Days are on February 7 and 8.
 Councilmember Weinberg thanked staff for converting the Slater Room into Council Chambers.

EXECUTIVE SESSION

At 7:52 pm, Mayor Nice convened an Executive Session in the Board Room at the Mercer Island Community & Event Center, 8236 SE 24th Street, Mercer Island, WA and via Microsoft Teams. The Executive Session was to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i).

Mayor Salim Nice, Deputy Mayor Rosenbaum and Councilmembers Lisa Anderl, Jake Jacobson, Wendy Weiker, and Ted Weinberg participated in person in the Board Room. Councilmember Craig Reynolds joined via Microsoft Teams.

Mayor Nice adjourned the Executive Session at 8:19 pm.

ADJOURNMENT

The Regular Hybrid Council Meeting adjourned at 8:19 pm.

Attest:

 Salim Nice, Mayor

 Andrea Larson, City Clerk



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6394
January 16, 2024
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6394: West Mercer Way Roadside Shoulders, Phase 4 Bid Award	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Award the West Mercer Way Roadside Shoulders, Phase 4 construction contract to New X, Inc.	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Clint Morris, Capital Division Manager Ian Powell, Street Engineer
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Current Pedestrian and Bicycle Facilities (PBF) on the Mercer Ways 2. Project Location Map 3. Construction Bid Summary
CITY COUNCIL PRIORITY:	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

AMOUNT OF EXPENDITURE	\$ 677,751.00
AMOUNT BUDGETED	\$ 693,820.00
APPROPRIATION REQUIRED	\$ 0

EXECUTIVE SUMMARY

The purpose of this agenda bill is to award a public works construction contract to New X, Inc. – a Washington-based company – to construct the West Mercer Way Roadside Shoulders Phase 4 project.

- This project will build approximately 2,700 feet of new shoulder along West Mercer Way and East Mercer Way from 8100 West Mercer Way to 8400 East Mercer Way.
- Fifteen bids were received, and the lowest construction bid is \$437,416.87.
- This project (SP0114) is included in the 2023-2024 Biennial Budget and Capital Improvement Program (CIP) with a total budget of \$693,820, funded via the Street, Sewer, Water, and Storm Water Funds.
- Construction will occur in the spring of 2024.

BACKGROUND

The Roadside Shoulder Development Program was established in 2002 to create paved shoulders suitable for pedestrian and bicycle uses on the Mercer Ways. Since then, the City of Mercer Island has constructed numerous shoulder improvement projects along North, East, and West Mercer Ways. Recently completed projects include West Mercer Way Phase 2 (SE 70th St. to 7400 block) in spring of 2020 and West Mercer Way

Phase 3 (SE 65th St to SE 70th St) in spring of 2022. Currently, paved shoulders exist along 88% of East Mercer Way's 4.8-mile length and 83% of West Mercer Way's 6.0-mile length (see Exhibit 1). Since 2003, the City has constructed at least one new shoulder project per biennium, for a total investment of over \$4 million.

The West Mercer Way Phase 4 project was approved as part of the 2023-2024 Biennial Budget and CIP. Design work began in summer 2023. Final plans, specifications, and cost estimates were completed in early December when the project was advertised for public bids.

ISSUE/DISCUSSION

PROJECT DESCRIPTION

The West Mercer Way Roadside Shoulder Phase 4 project will construct a new asphalt paved shoulder from the 8100 block of West Mercer Way (near Seashore Drive) to the 8400 block of East Mercer Way (near Avalon Drive). Work includes construction of over 2,700 feet of new continuous 5-foot-wide asphalt paved shoulder, installation of over 650 feet of new storm drainage pipe, and relocation of several water meters and fire hydrants to be outside of the new shoulder.

A significant portion of the paved shoulder will be built over existing gravel shoulder areas and existing drainage pipes. The project will connect to the 2017 West Mercer Way Phase 1 improvements near Seashore Drive and to an existing paved shoulder near Avalon Drive (see Exhibit 2).

The project is divided into three schedules of work: Schedule A will construct the paved shoulder, Schedule B will construct the storm drainage improvements, and Schedule C will construct the water system improvements. At completion of design work, the estimated construction costs for the combined shoulder, drainage, and water improvements totaled \$537,735.50.

BID RESULTS AND AWARD RECOMMENDATION

Fifteen construction bids for the project were received and opened on December 19 at 2:00 PM (see Exhibit 3). Two bids were below the engineer's construction cost estimate. Staff believes low bid prices and numerous bidders reflect the slower winter construction period when more contractors are seeking work and fewer projects are available. The lowest bid was received from New X, Inc for \$437,416.87, which is \$100,318.63 (19%) below the engineer's construction cost estimate.

New X, Inc. has built comparable roadway and utility projects for other agencies in recent years, including City of Carnation, City of Covington, and the City of Black Diamond. Staff's review of the Labor and Industries (L&I) website confirms New X, Inc. is a contractor in good standing, with no license violations, outstanding lawsuits, or L&I tax debt. Based on review of New X's bid submittal and reference checks, staff has determined that New X is the lowest responsive bidder for this project and staff recommends awarding all schedules of the West Mercer Way Roadside Shoulders Phase 4 contract to New X, Inc.

Adding amounts for construction contingency, design, inspection services, project management, and 1% for the Arts, brings the total estimated cost of the West Mercer Way Phase 4 project to \$677,751. Historically, staff applies a 10% contingency to street/surface construction and a 20% contingency to underground utility construction work. The project's original budget included \$5,000 from the Sewer Fund for possible minor sewer-related improvements. Since no sewer-related improvements are needed for this project, the allocated funding will not be utilized and will remain in the Sewer Fund.

The following table summarizes the overall project costs and available budget amounts for the West Mercer Way Roadside Shoulder Phase 4 project.

WEST MERCER WAY ROADSIDE SHOULDERS, PHASE 4				
PROJECT BUDGET				
Description	Schedule A New Shoulders	Schedule B Storm Drainage	Schedule C Water	TOTAL
Construction Contract				Award to New X, Inc
Schedule A - New Shoulder	\$269,265			\$269,265
Schedule B - Storm Drainage		\$103,336		\$103,336
Schedule C - Water (w/ 10.1% WSST)			\$64,816	\$64,816
Total Construction Contract	\$269,265	\$103,336	\$64,816	\$437,417
Construction Contingency @ 10% for shoulders	\$26,927			\$26,927
Construction Contingency @ 20% for storm drainage		\$20,667		\$20,667
Construction Contingency @ 20% for water			\$12,963	\$12,963
Project Design - consultant	\$66,423			\$66,423
Storm Drain Cleaning and Inspection		\$9,661		\$9,661
Construction Inspection	\$30,000	\$15,000	\$3,000	\$48,000
Contract Admin/Project Management	\$35,000	\$15,000	\$3,000	\$53,000
1% for the Arts	\$2,693			\$2,693
Total Project Cost	\$430,308	\$163,664	\$83,779	\$677,751
2023-2024 Budget - Street Fund	\$438,820			\$438,820
2023-2024 Budget - Water Fund			\$85,000	\$85,000
2023-2024 Budget - Sewer Fund (will not be used on this project)				\$5,000
2023-2024 Budget - Storm Water Fund		\$165,000		\$165,000
Total Budget Available for Project				\$693,820

NEXT STEPS

Staff recommends awarding the bid to New X, Inc, authorizing the City Manager to execute a contract with New X for the construction of the West Mercer Way Roadside Shoulders Phase 4 project, and setting the total project budget at \$677,751.

Construction activities on the West Mercer Way Roadside Shoulders Phase 4 contract are tentatively scheduled to begin in late February and should be finished by Q2 2024. The completion of the Phase 4 improvements will bring the total distance of paved shoulders along West Mercer Way to 5.5 miles. The final phase of East Mercer Way shoulder improvements is planned for 2026.

RECOMMENDED ACTION

Award the West Mercer Way Roadside Shoulders, Phase 4 contract to New X, Inc. – a Washington-based company – and authorize the City Manager to execute a contract with New X in an amount not to exceed \$437,416.87 for the construction of the West Mercer Way Roadside Shoulders, Phase 4 project and set the total project budget at \$677,751.

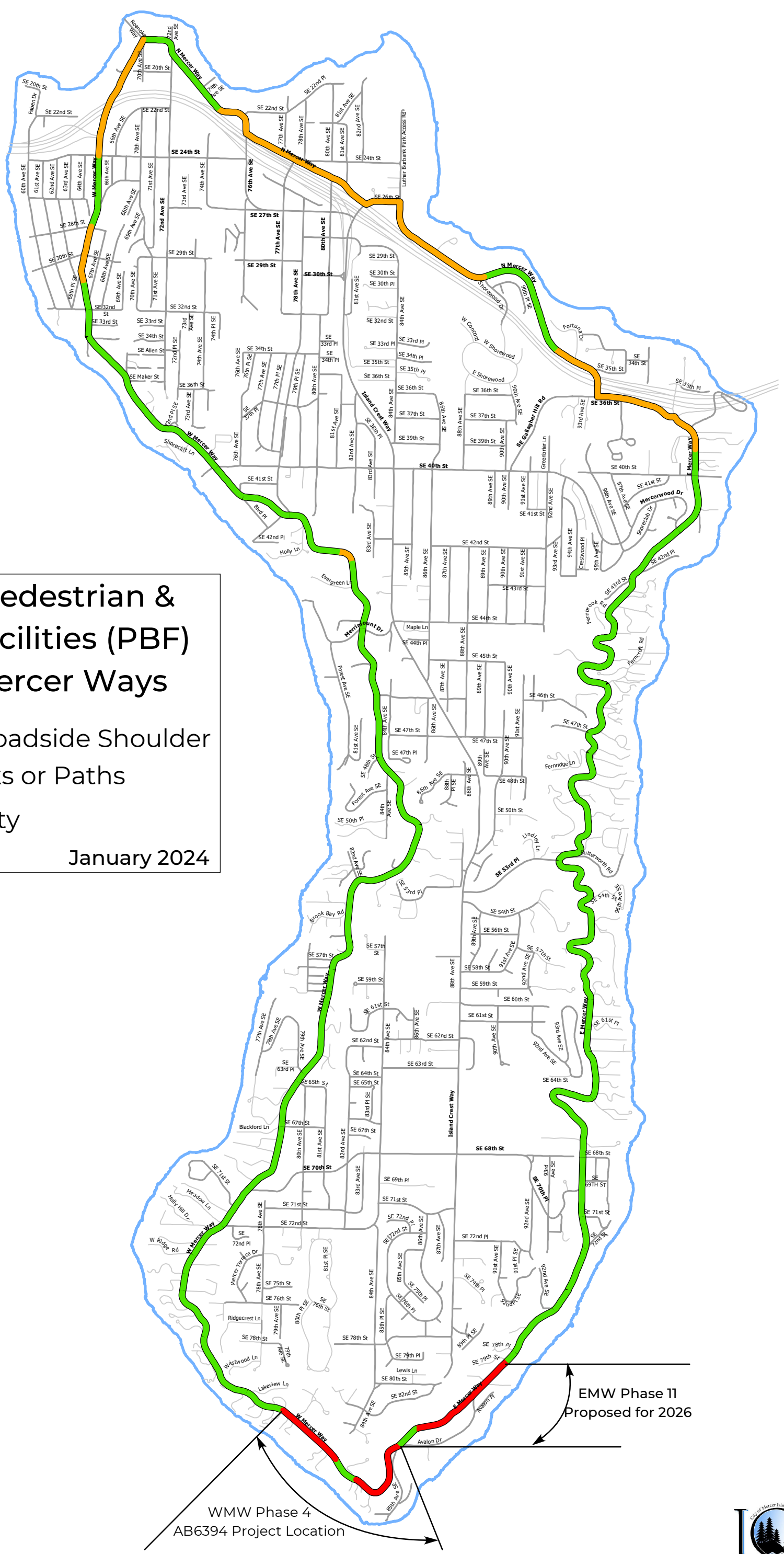
Current Pedestrian & Bicycle Facilities (PBF) on the Mercer Ways

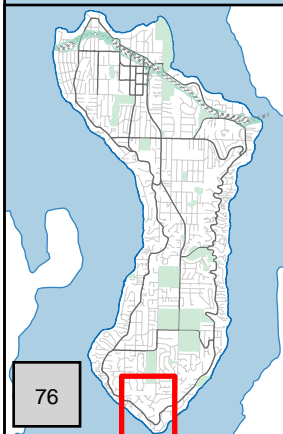
Paved Roadside Shoulder

Sidewalks or Paths

No Facility

January 2024



[illegible]

Project Areas

 Roads

■ ■ ■ ■ |-90

☐ Parcels

Parks



Disclaimer: No warranties of any sort including accuracy, fitness or merchantability accompany this map.

CITY OF MERCER ISLAND

West Mercer Way Roadside Shoulders - Phase 4 (8100 West Mercer Way to 8400 East Mercer Way)

Bid Summary

15 Bids Received

Bid Opening:

December 19, 2023 at 2:00 PM

Engineer's Estimate		Schedule A	Schedule B	Schedule C	Total Bid Amount
		\$296,447.50	\$160,530.00	\$80,758.00	\$537,735.50
Lowest	New X Inc.	\$269,265.00	\$103,336.00	\$64,815.87	\$437,416.87
2nd	Blue Mountain Construction Group, LLC	\$306,643.00	\$145,396.00	\$79,699.19	\$531,738.19
3rd	RRJ Company, LLC	\$338,981.92	\$129,705.62	\$90,600.88	\$559,288.42
4th	Road Construction Northwest, Inc.	\$335,667.00	\$163,618.00	\$80,428.05	\$579,713.05
5th	Kamins Construction, Inc.	\$347,795.26	\$149,190.84	\$83,037.42	\$580,023.52
6th	Mike McClung Construction Co.	\$347,689.00	\$162,199.00	\$85,933.05	\$595,821.05
7th	Sascon, LLC	\$421,410.00	\$131,615.00	\$59,613.65	\$612,638.65
8th	Active Construction Inc.	\$375,008.60	\$164,148.50	\$93,474.90	\$632,632.00
9th	Grade Werks Excavating, LLC	\$358,340.00	\$184,210.00	\$94,867.67	\$637,417.67
10th	Fury Site Works Inc.	\$342,759.29	\$212,749.00	\$85,722.76	\$641,231.05
11th	RW Scott Construction	\$418,086.00	\$177,472.34	\$93,144.48	\$688,702.82



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6396
January 16, 2024
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6396: Amendment to the Puget Sound Emergency Radio Network Operator Interlocal Cooperation Agreement	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Authorize the City Manager to sign the amendment to the Puget Sound Emergency Radio Network (PSERN) Operator Interlocal Cooperation Agreement (ILA).	

DEPARTMENT:	Police
STAFF:	Ed Holmes, Chief of Police Jeff Magnan, Police Commander
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Puget Sound Emergency Radio Network Operator Interlocal Cooperation Agreement 2. Amendment to the Puget Sound Emergency Radio Network Operator Interlocal Cooperation Agreement
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to authorize the City Manager to sign the amendment to the Puget Sound Emergency Radio Network (PSERN) Operator Interlocal Cooperation Agreement.

- In 2023, partner cities moved operations of the Eastside Public Safety Communications Agency (EPSCA) radio network to the newly formed Puget Sound Emergency Radio Network (PSERN).
- The PSERN Operator has suggested, through its member Operations Committee, a cleanup of language in the ILA.

BACKGROUND

The Puget Sound Emergency Radio Network ("PSERN") is the operator of the emergency operations radio system. The PSERN Agency is a nonprofit corporation whose members are local governments

(cities and King County). PSERN was approved by nearly two-thirds of King County voters in April 2015. The project cost was \$273 million, or 7 cents per \$1,000 in assessed property value over nine years.

The PSERN Agency was established under the PSERN Operator Interlocal Cooperation Agreement, which the City Council approved at their October 6, 2020 meeting (Exhibit 1 and [AB 5761](#)). With the establishment of the PSERN Operator, the dissolution of the legacy radio system (EPSCA) was required, which the City Council approved in their October 3, 2023 meeting ([AB 6353](#)).

ISSUE/DISCUSSION

In December of 2023, the PSERN Operator requested minor changes to the ILA and requested adoption by the member agencies (Exhibit 2). The PSERN Operator, in pertinent part, requested the following changes be authorized by its member agencies under Section 5.0 of the ILA (new language is underlined while removed language is shown with strike through notations):

The Board of Directors will create an Operating Board (also referred to as the “Operations Committee”) of PSERN System User Agencies, which will include at least one ~~fire commissioner as a member~~ representing fire services, to provide advice and perform other duties as deemed appropriate by the Board of Directors. The obligation to create and maintain an Operating Board shall be included in the PSERN Operator’s articles of incorporation or bylaws.

RECOMMENDED ACTION

Authorize the City Manager to sign the amendment to the Puget Sound Emergency Radio Network (PSERN) Operator Interlocal Cooperation Agreement (ILA) substantially in the form set forth in Exhibit 1 of this AB, and to execute for the best interest of the City any future amendments to the same ILA that are de minimis or non-substantive.

PUGET SOUND EMERGENCY RADIO NETWORK OPERATOR INTERLOCAL COOPERATION AGREEMENT

This Puget Sound Emergency Radio Network Operator Interlocal Cooperation Agreement ("Agreement") is entered into pursuant to chapter 39.34 RCW (the "Interlocal Cooperation Act") by and among King County and the cities of Auburn, Bellevue, Federal Way, Issaquah, Kent, Kirkland, Mercer Island, Redmond, Renton, Seattle, and Tukwila, each a political subdivision or municipal corporation of the State of Washington (individually, a "Party" and collectively, the "Parties").

RECITALS

A. The Parties, under various interlocal agreements, have been responsible for the ownership, operation and maintenance of various elements in the current King County Emergency Radio Communications System (KCERCS), a voice radio system that is nearly twenty years old and is increasingly unsupported by the supplier of the system's equipment, software and related repairs.

B. The Parties determined that it is in the public interest that a new public safety radio system be implemented that will provide public safety agencies and other user groups in the region with improved coverage and capacity, as well as uniformly high-quality emergency radio communications. Said new system is referred to herein as the "Puget Sound Emergency Radio Network System" or "PSERN System."

C. The costs of implementing the PSERN System are financed through a funding measure approved by voters at the April 2015 election.

D. The Parties executed a separate agreement ("Implementation Period ILA") that designates King County to act as the lead agency for planning, procurement, financing and implementation of the PSERN System with the oversight of a Joint Board established pursuant to the Implementation Period ILA.

E. The Implementation Period ILA contemplates that the Parties will create a new separate governmental agency under RCW 39.34.030(3)(b) that is organized as a non-profit corporation under Chapter 24.06 RCW as authorized by the Interlocal Cooperation Act to assume the ownership and control of the PSERN System following Full System Acceptance and be responsible for the ownership, operations, maintenance, management and on-going upgrading/replacing of the PSERN System during its useful life.

F. The purpose of this Agreement is to create the new governmental agency to be known as the "PSERN Operator" and establish the terms for governance of the PSERN Operator and the terms under which the PSERN Operator will undertake the ownership, operations, maintenance, management and on-going upgrading/replacing of the PSERN System. NOW, THEREFORE, in consideration of the mutual promises, benefits and covenants contained herein and other valuable consideration, the sufficiency of which is hereby acknowledged, the Parties agree to the above Recitals and the following:

1.0 RULES OF CONSTRUCTION AND DEFINITIONS

1.1 Rules of Construction

1.1.1 Unless the context requires otherwise, the singular form of a word shall also mean and include the plural (and vice versa), and the masculine gender shall also mean and include the feminine and neutral genders (and vice versa).

1.1.2 References to statutes or regulations include all current and future statutory or regulatory provisions consolidating, amending or replacing the statute or regulation referred to.

1.1.3 References to sections, exhibits, attachments or appendices to this Agreement and references to articles or sections followed by a number shall be deemed to include all subarticles, subsections, subclauses, subparagraphs and other divisions bearing the same number as a prefix.

1.1.4 The words “including,” “includes” and “include” shall be deemed to be followed by the words “without limitation.”

1.1.5 The words “shall” or “will” shall be deemed to require mandatory action.

1.1.6 Words such as “herein,” “hereof” and “hereunder” are not limited to the specific provision within which such words appear but shall refer to the entire Agreement taken as a whole.

1.1.7 Words such as “person” or “party” shall be deemed to include individuals, political subdivisions, governmental agencies, associations, firms, companies, corporations, partnerships, and joint ventures.

1.1.8 References to “days” shall mean calendar days unless expressly stated to be “Business Days.” If the due date for a task, payment, or any other requirement falls on a Saturday, Sunday or holiday observed by King County, the due date shall be deemed to be the next Business Day.

1.1.9 The headings and captions inserted into this Agreement are for convenience of reference only and in no way define, limit, or otherwise describe the scope or intent of this Agreement, or any provision hereof, or in any way affect the interpretation of this Agreement.

1.1.10 This Agreement was negotiated and prepared by the Parties and their respective attorneys. The Parties acknowledge and agree that the rule of construction that an ambiguous contract should be construed against the drafter shall not be applied in any construction or interpretation of this Agreement.

1.2 Definitions

Words and terms used in this Agreement and not otherwise defined herein (including in the recitals which are hereby incorporated into this Agreement by this reference) shall be given their ordinary and usual meanings or their well-known technical industry meanings except that the following terms are defined for this Agreement as follows:

1.2.1 Board of Directors or Board means the board described in Section 4.0 of this Agreement and shall be the governing body of the PSERN Operator.

1.2.2 Agreement means this Puget Sound Emergency Radio Network Operator Interlocal Cooperation Agreement, as it may hereafter be amended or modified from time to time, together with all exhibits and appendices hereto, as they may hereafter be amended or modified.

1.2.3 Consolidated Service Area means those geographic areas of King County, Pierce County and Snohomish County, Washington, previously served by the emergency radio networks of King County, the City of Seattle, EPSCA and Valley Com, and which areas are to be prospectively served by the PSERN System. The Consolidated Service Area shall also include those other geographic areas that are added to the area served by the PSERN System as expanded in accordance with action of the Board of Directors.

1.2.4 Director means a person designated as a member of the Board of Directors pursuant to Section 4.2 of this Agreement.

1.2.5 Dispatch Center means an organization that has entered into an agreement with King County or the PSERN Operator for console service on the PSERN System.

1.2.6 EPSCA means the Eastside Public Safety Communications Agency, formed pursuant to chapters 39.34 and 24.06 RCW, created by the cities of Bellevue, Issaquah, Kirkland, Mercer Island and Redmond, or its successor agency.

1.2.7 Executive Director means the chief executive officer for the PSERN Operator appointed by and serving at the pleasure of the Board of Directors.

1.2.8 Full System Acceptance or FSA means the determination issued to the PSERN System Contractor upon the Contractor satisfactorily completing the final system development phase milestone pursuant to King County Contract No. 5729347 (Contract for the Design, Development, Implementation, Testing and On-Going Support, Maintenance and Upgrade of the Puget Sound Emergency Radio System, executed on December 17, 2014).

1.2.9 KCERS means the King County Emergency Radio Communication System.

1.2.10 Operations Period means the period that commences with the first full month after FSA and continuing through the life of the PSERN System.

1.2.11 PSERN Transitional Employee means an individual: (1) who, at the time of FSA, is employed by King County, the City of Seattle, EPSCA, or ValleyCom in a management, administration, finance, operations, and/or maintenance position for a subregion of KCERCS; (2) whose employment with King County, the City of Seattle, EPSCA, or ValleyCom will be eliminated as a direct result of the PSERN project; and (3) who will not be hired by the PSERN Operator in a comparable capacity because the PSERN Operator has no or fewer comparable positions.

1.2.12 Puget Sound Emergency Radio Network Operator or PSERN Operator means the governmental agency formed under this Agreement and RCW 39.34.030(3)(b) that is organized as a nonprofit corporation under chapter 24.06 RCW as authorized by the Interlocal Cooperation Act for the purpose of owning, operating, maintaining, managing and ongoing upgrading/replacing of the PSERN System during the Operations Period.

1.2.13 Puget Sound Emergency Radio Network System or PSERN System means the land mobile radio system constructed under the Implementation Period ILA. It also means all equipment, software, and other work deployed during the Operations Period to provide public safety communication service(s) or an addition to an existing infrastructure during the Operations Period to provide new or additional public safety communication service(s).

1.2.14 System means an infrastructure that is deployed to provide public safety communication service(s) or an addition to an existing infrastructure to provide new or additional public safety communication service(s).

1.2.15 Service Rate means the rate or rates charged to User Agencies in accordance with the Rate Model at Exhibit A, or as it may be amended by action of the Board of Directors.

1.2.16 Services means voice, data, video, or other communication services provided to User Agencies and Dispatch Centers through an agreement with King County or the PSERN Operator.

1.2.17 User Agency means an entity that is authorized under an agreement with King County or the PSERN Operator to register and use a radio or other device on the PSERN System.

1.2.18 Valley Communications Center or Valley Com means the Governmental Administrative Agency formed by interlocal agreement under Chapter 39.34 RCW, created by the cities of Auburn, Federal Way, Kent, Renton, and Tukwila.

2.0 DURATION OF AGREEMENT

This Agreement shall be effective on the date it is last signed by an authorized representative of each the Parties and is filed and/or posted as provided in Section 15.2 ("Effective Date"). This Agreement shall remain in effect until terminated as provided in Section 12.0.

3.0 PURPOSE OF THE AGREEMENT; FINANCING; SERVICES

The purpose of this Agreement is to provide communication Services throughout the Operations Period to User Agencies and any other agencies permitted to be licensed in the 800 MHz Public Safety Radio Spectrum pursuant to 47 C.F.R. Part 90 that are within the boundaries of the Consolidated Service Area. To effectuate this purpose, the Parties hereby create a governmental administrative agency called the “Puget Sound Emergency Radio Network Operator”. The Parties each assign to the PSERN Operator the responsibility of owning, operating, maintaining, managing and ongoing upgrading/replacing of the PSERN System during the Operations Period as permitted by the Interlocal Cooperation Act. The PSERN Operator shall be formed pursuant to RCW 39.34.030(3)(b) and shall be organized as a nonprofit corporation under chapter 24.06 RCW.

The Parties hereto acknowledge and agree that each is executing this Agreement in order to facilitate the creation of the PSERN Operator as a separate governmental administrative agency pursuant to the Interlocal Cooperation Act and not a “joint board” within the meaning of RCW 39.34.030(4)(a). All debts, obligations and liabilities incurred by the PSERN Operator shall be satisfied exclusively from the assets and properties of the PSERN Operator and no creditor or other person shall have any right of action against the Parties hereto, the User Agencies or any other public or private entity or agency on account of any debts, obligations, or liabilities of the PSERN Operator unless explicitly agreed to in writing by the Party hereto, the User Agency, or such entity or agency.

The expenses of the PSERN Operator shall be financed through a funding measure approved by voters at the April 2015 election and with user fees (Service Rates) to be assessed against and paid by all User Agencies. It is the intent of the Parties that Service Rates be computed as provided in Exhibit A and be set to cover all operating expenses of the PSERN Operator, unless otherwise directed by the Board of Directors.

This Agreement shall not obligate the Parties to incur debt on behalf of the PSERN Operator. Each Party’s financial obligations to PSERN shall be limited to payment of Service Rates unless otherwise agreed upon in writing.

The PSERN Operator shall have the responsibility and authority for providing communication Services as provided in this Agreement, including but not limited to owning, operating, maintaining, managing and ongoing upgrading/replacing of the PSERN System during the Operations Period and all related incidental radio communications functions.

4.0 BOARD OF DIRECTORS

4.1 Creation of Board of Directors

The PSERN Operator shall be governed by a Board of Directors that is hereby created pursuant to the Interlocal Cooperation Act and chapter 24.06 RCW that shall act in the best interests of PSERN and in furtherance of the purpose of this Agreement. The

Board's composition, powers, responsibilities, quorum and meeting requirements shall be included in the PSERN Operator's articles of incorporation or bylaws.

4.2 Composition of the Board of Directors

4.2.1 The Board of Directors shall be composed of the four following voting members:

4.2.1.1 the King County executive, or a designee of the executive approved by the King County council;

4.2.1.2 the City of Seattle mayor, or his/her designee;

4.2.1.3 one mayor or city manager or his/her designee representing the Cities of Bellevue, Issaquah, Kirkland, Mercer Island and Redmond (the "EPSCA Cities"); and

4.2.1.4 one mayor or city manager or his/her designee representing the Cities of Auburn, Federal Way, Kent, Renton and Tukwila (the "Valley Com Cities").

4.2.2 The Board of Directors shall also include two nonvoting members to comment and participate in discussions but who are not entitled to vote on any matter. One nonvoting member shall be appointed by the King County Police Chiefs Association and one member selected jointly by the King County Fire Commissioners Association and the King County Fire Chiefs Association.

4.2.3 An authorized representative of King County, the City of Seattle, the Valley Com Cities and the EPSCA Cities shall provide written notice of its initial Board of Directors member and alternate member to the Chair of the Joint Board established under the Implementation Period ILA. Thereafter, notice of a change to a Party's Board of Directors member or alternate shall be effective upon delivery of written notice to the Chair of the Board of Directors. The notice shall include the name and contact information for the new member or alternate.

4.2.4 An authorized representative of King County, the City of Seattle, the Valley Com Cities and the EPSCA Cities shall promptly replace any vacancy in its Board of Directors member or alternate and may, at any time, replace its Board of Directors member or alternate by giving notice as provided in Section 4.2.3. If the County or the City of Seattle fails to fill a vacancy for its Board of Directors member and alternate, its chief executive officer or his/her designee shall attend all meetings until one of the vacancies is filled. If one of the groups of cities listed in Sections 4.2.1.3 or 4.2.1.4 fails to fill a vacancy for its Board of Directors member and alternate, then the chief executive officer or his/her designee of one of the cities in that group shall attend all meetings until one of the vacancies is filled.

4.2.5 The officers of the PSERN Operator shall consist of a Chair, Vice Chair, a Secretary, a Treasurer and such other officers and assistant officers as may be

deemed necessary and set forth in the bylaws. Any two or more offices may be held by the same person, except the offices of Chair and Secretary. The officers shall be elected from among the voting members of the Board. The Chair shall preside at the meetings of the Board of Directors. The Vice Chair shall serve in the absence of the Chair.

4.3 Quorum and Meeting Procedures

4.3.1 A quorum for a meeting of the Board of Directors shall be all four of the Board members who have voting authority. Action by the Board of Directors shall require the affirmative vote of all four voting Board members, except as provided otherwise in this Agreement.

4.3.2 Any Board of Directors member who has voting authority may request that a vote on a measure be deferred until the next meeting. The measure shall then be deferred for one meeting unless the other three voting members find either that there is an emergency requiring that the vote be taken at the originally scheduled meeting or that a delay would likely result in harm to the public, User Agencies or the PSERN Operator. A vote on the same measure shall not be deferred a second time without the concurrence of the majority of the Board of Directors' voting members.

4.3.3 The Board of Directors shall establish bylaws and procedures for its operations and meetings including setting a regular meeting schedule and location, providing for the scheduling of special and emergency meetings, and providing for attendance by telephone or other electronic voice communication.

4.3.4 The regular meeting schedule shall be established by the Board of Directors, with a minimum of two meetings being held each calendar year. Special or emergency meetings may be called by the Chair or by at least two voting members of the Board.

4.3.5 The first meeting of the Board of Directors will be held as soon as practicable and necessary to begin operations of the PSERN Operator. The members described in Section 4.2.3 shall attend the meeting and shall elect a Chair and Vice Chair to serve a term that will begin upon election and extend through the remainder of that calendar year and the calendar year immediately following. Thereafter, the Board of Directors shall elect a Chair and Vice Chair at the final meeting of each year to allow each to serve a two-year term that will begin on January 1 of the following year.

4.3.6 The Board of Directors shall hold an annual meeting to coincide with the first regular meeting each year. During the annual meeting, the Executive Director shall report on the state of the PSERN Operator.

4.3.7 The Board of Directors shall take actions by vote and each voting Board member shall be entitled to one vote. All votes shall have equal weight in the decision-making process. Any voting Board member may call for a vote on an issue. Meetings shall be conducted according to the most recent edition of

Robert's Revised Rules of Order unless otherwise directed by the Board of Directors.

4.3.8 Board members must be present at a meeting to vote and may not vote by proxy, provided that, if provided for in the bylaws, a member may participate in Board meetings and may vote on Board issues via telephone or other electronic voice communication.

4.3.9 The Board of Directors shall comply with applicable requirements of the Washington State Open Public Meetings Act, Chapter 42.30 RCW.

4.3.10 An alternate attending Board of Directors meetings on behalf of a regular member of the Board shall be considered to be a member for purposes of that meeting and entitled to exercise all rights of the member to participate in such meetings, including participating in discussion, making motions, and voting on matters coming before the Board.

4.3.11 Notwithstanding any other provision in this Agreement, the Board of Directors may take action by three affirmative votes when each of the following conditions is met: (1) a matter has been identified for action in the notice or proposed agenda for at least two meetings in a row, and (2) both meetings were regularly scheduled meetings or properly notified and scheduled special meetings in accordance with the bylaws and RCW 42.30, and (3) the same voting member failed to attend both meetings and failed to send an alternate. In this event, for this one action item only, a quorum of the Board of Directors will consist of three members.

4.4 Board of Directors Actions

The PSERN Operator, through its Board of Directors, shall have all powers allowed by law for interlocal agencies created under RCW 39.34.030 and chapter 24.06 RCW, as they now exist or may hereafter be amended, and as authorized, amended, or removed by the Board of Directors, as provided for in this Agreement, and including but not limited to the following:

- a. Amend this Agreement, subject to Section 15.13;
- b. Establish committees and advisory groups to perform activities related to the PSERN System;
- c. Adopt and amend budgets and approve expenditures;
- d. Adopt and amend policies and bylaws for the administration and regulation of the PSERN Operator;
- e. Adopt and amend purchasing and contracting policies consistent with state law;
- f. Direct and supervise the activities of the Operating Board;

- g. Direct the activities of the Executive Director;
- h. If the Board determines that the Executive Director will be directly hired as an employee of the PSERN Operator, then the Board shall hire, set the compensation for, and be authorized to terminate the employment of the Executive Director.
- i. If the Board determines that the Executive Director will be a contracted employee from another governmental agency, the Board will contract for an "at will" employee approved by the Board and who may be terminated from the position by a unanimous vote by the Board.
- j. Evaluate the Executive Director's performance and give the Executive Director a written evaluation of his or her performance at least annually;
- k. Establish a fund or special fund or funds as authorized by RCW 39.34.030;
- l. Establish Service Rates in accordance with Exhibit A or any amendments thereto;
- m. Review and amend terms of use for User Agencies, as necessary;
- n. Conduct regular and special meetings;
- o. Approve PSERN operation and maintenance standards;
- p. Determine the Services the PSERN Operator shall offer and the terms under which they will be offered;
- q. Approve agreements with third parties;
- r. Incur financial obligations in the name of the PSERN Operator to make purchases or contracts for Services to implement the purposes of this Agreement; provided, however, nothing in this Agreement shall authorize the PSERN Operator to issue bonds or incur indebtedness in the name of any Party hereto or that shall be considered a debt or a guarantee of any Party hereto without its express written consent;
- s. Purchase, take, receive, lease, take by gift, or otherwise acquire, own, hold, improve, use and otherwise deal in and with real or personal property, or any interest therein, in the name of the PSERN Operator;
- t. Sell, convey, mortgage, pledge, lease, exchange, transfer, and otherwise dispose of all of its real or personal property, or any interest therein, and assets;

- u. Sue and be sued, complain and defend, in all courts of competent jurisdiction;
- v. Hold licenses for radio frequencies;
- w. Recommend action to the legislative bodies of the Parties and User Agencies;
- w. Delegate the Board of Directors' authority under this Agreement subject to any applicable law and to such limitations and conditions as the Board of Directors may establish;
- x. Enter into agreements with other agencies to accomplish tasks for the PSERN Operator such as agreements for services such as procurement and property leasing;
- y. Contract for staff through agreements with other agencies that specify the employment policies, compensations amounts, and supervisory structure that will apply to such staff;
- z. Exercise any powers necessary to further the goals and purposes of this Agreement that are consistent with the powers of the Parties;
- aa. Add parties to this Agreement and concurrently amend the membership of the Board of Directors, subject to the limitations of Section 15.13;
- bb. Take necessary actions to prepare and plan for a public safety radio system(s) to succeed the PSERN System;
- cc. To the extent permitted by law, accept loans or grants of funds from any federal, state, local or private agencies and receive and distribute funds; and
- dd. The PSERN Operator shall have no power to levy taxes.

4.5 Impasse Resolution Procedure

4.5.1 If a matter requiring Board action is moved at a Board of Directors meeting but fails for lack of a unanimous vote by all four (4) Directors, a voting Director may submit written notice of an impasse to the other Directors and the Executive Director. The notice shall include a statement of the action being sought and the history of any Board deliberation or vote(s) on the matter.

4.5.2 Within seven (7) days of receipt of a notice of impasse, the Board Chair shall designate a mediator to assist the Board in resolving the impasse. The mediator shall be experienced in resolving disputes among public sector and/or nonprofit agencies and may not be an employee or consultant of any of the Parties, unless otherwise agreed to by the Parties.

4.5.3 The Parties agree that it is essential to the success of the PSERN System that any impasse be resolved as quickly as possible and accordingly agree to instruct their respective Directors to cooperate with the mediator in good faith,

including expediting responses to any mediator requests for information and discussion.

4.5.4 The mediator shall promptly investigate the impasse and the respective positions of the voting Directors. The mediator may recommend one or more non-binding alternatives for resolving the impasse. Regardless of the outcome of the mediation, the cost of the mediator's fees and expenses shall be divided into four equal parts to be paid by (1) the County, (2) the City, (3) the EPSCA Cities and the (4) Valley Com Cities. The EPSCA Cities and Valley Com Cities shall each be responsible for apportioning their one quarter share of the costs among their members and for informing the PSERN Operator of the apportionment. The PSERN Operator shall pay the mediator and invoice each Party for its share. Each Party shall pay the PSERN Operator within thirty (30) days of the Party's receipt of the invoice.

4.5.5 If the impasse is not resolved within ten (10) days of the mediator providing his/her recommendation(s), the Elected Executives Committee (EEC) shall meet with the Board of Directors to attempt to resolve the impasse. The EEC shall be composed of the King County Executive; the Mayor of the City of Seattle; one elected official designated by the EPSCA Cities; and one elected office designated by the Valley Com Cities. The Board of Directors and the EEC shall convene to consider the matter and attempt to reach a resolution, which may include re-submitting the matter for a Board of Directors vote, not later than twenty (20) days after the date the mediator provided his/her recommendation(s).

5.0 OPERATING BOARD

The Board of Directors will create an Operating Board of PSERN System User Agencies, which will include at least one fire commissioner as a member, to provide advice and perform other duties as deemed appropriate by the Board of Directors. The obligation to create and maintain an Operating Board shall be included in the PSERN Operator's articles of incorporation or bylaws.

6.0 EXECUTIVE DIRECTOR

If the Executive Director is directly hired as an employee of the PSERN Operator, the Board shall be responsible for the appointment and termination of the Executive Director. If the Board enters into an agreement with another governmental agency to contract for an Executive Director, the agreement shall give the Board the authority to appoint the Executive Director and to terminate the Executive Director from his/her position.

The Executive Director shall report to the Board of Directors and shall regularly advise the Board on matters related to the operation and functions of the PSERN System and the PSERN Operator, including proposed budgets, financial and liability issues, and all other appropriate matters related to the PSERN System and the PSERN Operator. The Executive Director may also request assistance from the Operating Board to address tasks calling for technical and user-related expertise.

The Executive Director shall:

- a. Manage the PSERN Operator's day-to-day activities consistent with applicable policies, procedures, and standards;
- b. Retain appropriate PSERN Operator staff either through the direct hire of such staff or through an agreement with an agency to provide such staff;
- c. Hire, evaluate, supervise, discipline, and terminate staff in compliance with applicable budget, policies, procedures, agreements and standards;
- d. Propose and administer Annual Budgets including a contingency;
- e. Consistent with applicable budget and procurement policies adopted by the Board, approve expenditures and sign contracts in amounts as established by the Board of Directors without additional approval of the Board of Directors;
- f. Track the performance of PSERN systems and Services;
- g. Provide support to the Board of Directors;
- h. Recommend policies, procedures, and standards, and changes thereto, including without limitation policies governing the procurement of goods, services, public works and improvements, staffing and emergency responses;
- i. Provide written monthly reports to the Board of Directors describing the PSERN Operator's budget status, PSERN System performance against targets, partial or full PSERN System outages, purchases equal to or greater than \$10,000, and usage statistics;
- j. Maintain and manage records in accordance with applicable state and federal laws and regulations;
- k. Prepare an annual report for the PSERN Operator as required by RCW 23.95.255; and
- l. Perform other duties as assigned by the Board of Directors.

6.2 Qualifications and Status of the Executive Director

The Executive Director shall have experience or comparable equivalent skills in the technical, financial and administrative fields of public safety radio and his or her appointment shall be on the basis of merit only. If the Executive Director is directly hired by the PSERN Operator, he/she will serve in an "at will" position that may not be modified by any PSERN Agency policy, rule, or regulation regarding discipline or

termination of PSERN Agency employees, and accordingly, the Executive Director may only be terminated from his or her position by the Board of Directors.

7.0 EMERGENCY PROCEDURES

In the case of an emergency, the Executive Director shall have the authority to issue a determination of emergency under applicable law. The Executive Director shall communicate to the Board of Directors each decision made pursuant to any emergency determination as soon as reasonably possible and shall issue a written finding of the existence of the emergency no later than two weeks following the award of any contract executed pursuant to the emergency determination.

8.0 PSERN OPERATOR EMPLOYMENT

8.1 Employees Generally

The Board of Directors shall require the PSERN Operator to comply with all applicable federal, state and local laws, ordinances and regulations pertaining to all current and future employees. In addition, the PSERN Operator shall be an equal opportunity employer and make reasonable efforts to maintain a diverse work force.

8.2. Employment of Current Regular Employees

8.2.1 Offer of Employment

8.2.1.1 As of the Effective Date of this Agreement, there are 3.0 FTE City of Seattle employees and 8.0 FTE King County employees who are employed to primarily work on KCERCS infrastructure and whose job duties will be assumed by the PSERN Operator after FSA ("Qualified Employees"). It is the intention of the Parties that each of those Qualified Employees have the option of working for the PSERN Operator and that the PSERN Operator and the County and City of Seattle will work cooperatively to transition the employees who accept such option to work for the PSERN Operator on a schedule that does not adversely impact public safety functions prior to FSA.

8.2.1.2 Directly Hired Employees

If the Board of Directors determines that PSERN Operator staff shall be directly hired by the PSERN Operator and to implement the intent of Section 8.2.1., then no later than the date to be set by the Board of Directors, the PSERN Operator will offer employment to each of the Qualified Employees for similar employment with the PSERN Operator. The offer shall remain open for no more than thirty (30) days unless otherwise determined by the Board of Directors. Each Qualified Employee who accepts the offer shall become a "Transferring Employee." The PSERN Executive Director shall use best efforts to ensure each Transferring Employee a smooth and prompt transition to employment with the PSERN Operator.

The Board of Directors shall require the PSERN Operator to use its best efforts to offer the Transferring Employees opportunities for professional advancement and a package of employee benefits that are similar to the opportunities and benefits available to the Transferring Employees at their current agency at the time of transition to PSERN employment.

8.2.1.3 Agency-Provided Employees

If the Board of Directors determines that PSERN Operator staff will be contracted for through an agreement with another governmental agency, then no later than the date set by the Board of Directors, the agency providing such staff will offer employment to each of the Qualified Employees for similar employment with the agency for PSERN Operator work. The offer shall remain open for no more than thirty (30) days unless otherwise determined by the agency providing the PSERN Operator staff. Each Qualified Employee who accepts the offer shall become an "Agency Employee." The agency providing PSERN Operator staff shall use best efforts to ensure each Agency Employee a smooth and prompt transition to employment with the agency and work for the PSERN Operator.

8.2.2 Retirement Benefits

If the Board of Directors determines that PSERN Operator staff shall be directly hired, then the PSERN Operator will participate in the Public Employees' Retirement System (PERS) and will offer PERS retirement benefits through the Washington State Department of Retirement Systems to Transferring Employees and Transitional Employees.

8.3 Temporary Employment of PSERN Transitional Employees

8.3.1 Any PSERN Transitional Employee who requests temporary employment with the PSERN Operator shall be employed as a temporary employee by the PSERN Operator or if the PSERN Operator does not directly hire its employees, then by the agency providing staff for the PSERN Operator.. The period of temporary employment shall not exceed eighteen (18) months from the time of transition to such employment or a shorter duration if requested by the PSERN Transitional Employee. The time of transition shall be within 60 days after FSA unless another date is agreed to by the PSERN Operator and the PSERN Transitional Employee.

8.3.2 While employed as temporary employees performing work for the PSERN Operator, PSERN Transitional Employees shall be entitled to a salary and package of benefits similar to what the Transitional Employee received prior to his or her transition to PSERN Operator work. The full cost of compensation, including salary and benefits, provided to PSERN Transitional Employees shall be paid by the PSERN Operator, either directly or pursuant to an agreement with another agency for the provision of staff.

8.3.3 While employed as temporary employees performing work for the PSERN Operator, PSERN Transitional Employees must meet all employment requirements applicable to permanent PSERN Operator employees or employees of the applicable employing agency. Nothing in this Agreement shall preclude the PSERN Operator's or applicable employing agency's ability to take employment action, up to and including termination of employment, regarding a PSERN Transitional Employee who fails to meet any requirement of his/her employment.

8.3.4 Nothing in this section shall preclude the PSERN Operator or an applicable employing agency from hiring a PSERN Transitional Employee serving as a temporary employee to a permanent position.

8.4 No Third-Party Beneficiaries.

Employees affected by this Agreement are not intended to be third-party beneficiaries to this Agreement and cannot sue to enforce its terms.

9.0 Service Level Requirements

9.1 Contractor Services

The PSERN Operator shall ensure the following services are provided by the Contractor throughout the expected service life of the PSERN System:

- (i) technical support;
- (ii) infrastructure repair;
- (iii) System updates; and
- (iv) System upgrades.

9.2 Minimum Performance

The PSERN Operator shall ensure the following minimum performance requirements for the PSERN System:

- (i) DAQ 3.4;
- (ii) 97% reliability;
- (iii) 97% portable on-street coverage in the Primary Bounded Area;
- (iv) 95% portable on-street coverage in the Highway Buffer Covered Areas;
- (v) grade of service of 1.0;
- (vi) 99.999% availability of backhaul;
- (vii) at least 17db added signal above the baseline PSERN design within the three (3) polygon coverage areas shown in Exhibit B; and
- (viii) provide 97% portable on-street coverage with 97% SAR (service area reliability) in the three (3) polygon coverage areas shown in Exhibit B.

10.0 RESERVED

11.0 WITHDRAWAL AND REMOVAL

11.1 Withdrawal of a Party

11.1.1 A Party may withdraw from this Agreement effective on the last day of a calendar year by giving written notice to the Board at least two years prior to the proposed effective date for withdrawal.

11.1.2 Any Party that has given notice of its intent to withdraw must meet with the Executive Director or his or her designee to develop a departure plan that is intended to ensure an orderly separation of the Party from the PSERN Operator in a manner that is consistent with this Agreement. The departure plan may include the transfer of funds and equipment or other assets and such plan must be approved by unanimous vote of the Board of Directors.

11.1.3 Costs of Withdrawal

11.1.3.1 A Party that withdraws shall remain responsible for any obligations that arose prior to the effective date of the withdrawal and for any that are specified under Section 15.17 as surviving a withdrawal.

11.1.3.2 As a condition of withdrawal, the withdrawing Party must pay any direct costs resulting from the withdrawal. The Board of Directors may also set a different withdrawal date as it deems appropriate; however, the withdrawal date shall not be later than one year after the withdrawing Party's proposed withdrawal date.

11.1.3.3 Any costs or other amounts owed by a withdrawing Party under this Agreement or any other agreement between the withdrawing Party and the PSERN Operator shall be paid prior to the effective date of the withdrawal or, if such amounts are not then known or established, then within thirty (30) days after the amount is known or established. However, the withdrawing Party shall not be responsible for amounts not known or established within one hundred (100) days of the date of withdrawal.

11.1.4 A member of the Board of Directors representing a Party that has given notice of withdrawal which is effective at a future date, shall be authorized to cast votes with the Board of Directors only on budgets and other items to be implemented prior to the withdrawal date unless permission to vote on a matter is granted by all remaining Board members.

11.1.5 A Party that has given its notice of withdrawal may revoke its notice of withdrawal by delivering a written notice of such revocation to the Board of Directors. The Board, in its sole discretion, may by unanimous vote of the remaining members of the Board, determine to accept or deny the revocation and under what conditions any acceptance shall be permitted.

11.1.6 If a Party withdraws from this Agreement, the withdrawing Party will forfeit any and all rights it may have to PSERN System real, personal, or intellectual

property and any rights to participate in the PSERN Operator, unless otherwise provided by the Board of Directors.

11.2 Removal of a Board Member.

The Board of Directors may, by majority vote and for cause, remove a Board member from the Board of Directors and terminate the Board member's right to participate in governance of the PSERN Operator. Immediately after the vote removing a Board member, the Party's alternate shall become its Board of Directors member. If the Party has not designated an alternate, the vacancy provisions in Section 4.2.4 shall apply. Cause for removal may include failure to act in good faith in participating in the Board of Directors and willful, arbitrary failure to perform the Board member's obligations as set forth in this Agreement.

12.0 DISSOLUTION AND TERMINATION

12.1 Three (3) or more Directors may, at any one time, call for a vote on the complete dissolution of the PSERN Operator and termination of this Agreement. Upon both: (a) the affirmative vote of a majority of the full Board for dissolution and termination; and (b) the affirmative vote of a majority of the Parties' legislative bodies for dissolution and termination, the Board shall establish a task force to determine how the PSERN System assets and liabilities will be divided upon such dissolution and termination. For purposes of this section, each Party shall determine what constitutes an affirmative vote of its legislative body.

12.2 Approval of the plan for disposition of the PSERN System assets and liabilities (the "Disposition Plan") shall require a unanimous affirmative vote of the full Board. If the Board fails to approve the Disposition Plan within one (1) year of the last legislative body vote under Section 12.1.b, the Parties shall proceed with the impasse resolution procedures in Section 4.5.

12.3 Following the approval of the Disposition Plan, the PSERN Operator shall wind up business in accordance with the Disposition Plan and any other terms set by the Board. The Board shall set the date for termination of this Agreement by affirmative majority vote of the full Board.

13.0 LEGAL RELATIONS

13.1 Employees and No Third Party Beneficiaries

13.1.1 Nothing in this Agreement shall make any employee of one Party an employee of another Party for any purpose, including, but not limited to, for withholding of taxes, payment of benefits, worker's compensation pursuant to Title 51 RCW, or any other rights or privileges accorded by virtue of their employment. No Party assumes any responsibility for the payment of any compensation, fees, wages, benefits or taxes to or on behalf of any other Party's employees. No employees or agents of one Party shall be deemed, or represent themselves to be, employees of another Party.

13.1.2 It is understood and agreed that this Agreement is solely for the benefit of the Parties and gives no right to any other person or entity.

13.2 Indemnification.

Each Party to this Agreement shall protect, defend, indemnify, and save harmless the other Parties and their respective officials and employees, from any and all claims, arising out of, or in any way resulting from, the indemnifying Party's willful or negligent acts or omissions arising out of this Agreement. No Party will be required to indemnify, defend, or save harmless any other Party if the claim, suit, or action for injuries, death, or damages is caused by the sole negligence of that other Party. Where such claims, suits, or actions result from concurrent negligence of two or more Parties, these indemnity provisions shall be valid and enforceable only to the extent of each Party's own negligence. Each of the Parties agrees that its obligations under this Section extend to any claim, demand, and/or cause of action brought by, or on behalf of, any of its employees or agents. For this purpose, each of the Parties, by mutual negotiation, hereby waives, with respect to each of the other Parties only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW. Any loss or liability resulting from the negligent acts, errors, or omissions of the Board of Directors, Operating Board, Executive Director and/or staff, while acting within the scope of their authority under this Agreement, shall be borne by the PSERN Operator exclusively.

13.3 Insurance

The Board of Directors, Executive Director, and PSERN Operator shall take such steps as are reasonably practicable to minimize the liability of the Parties, including but not limited to the utilization of sound business practices. The Board of Directors shall determine which, if any, insurance policies or self-insurance programs for governmental entities authorized in the State of Washington may be reasonably and practicably acquired to cover liability exposures and other potential losses arising from the operations of the PSERN Operator and the activities of the Parties pursuant to this Agreement (which may include Directors and Officers, Commercial General Liability, Auto, Workers' Compensation, Stop Gap/Employer's Liability, errors and omissions, crime/ fidelity insurance, CyberRisk, property damage or loss), and shall direct the acquisition of same.

14.0 PUBLIC RECORDS

14.1 The Executive Director shall keep records related to the PSERN System and PSERN Operator as required by law and in accordance with the policies, procedures and retention schedules as may be established by the Board of Directors.

14.2 Each Party shall keep records related to the PSERN System and PSERN Operator as required by law and in accordance with such the policies, procedures and retention schedules as may be established by the Party, and each Party shall be responsible for responding to public disclosure requests addressed to it in accordance with the Washington Public Records Act, Chapter 42.56 RCW, and such procedures as may be established by the Party.

14.3 The Executive Director shall be responsible for responding to public disclosure requests addressed to the PSERN Operator in accordance with the Washington Public Records Act, Chapter 42.56 RCW, and such procedures as may be established by the Board of Directors.

15.0 GENERAL

15.1 RESERVED

15.2 Filing of Agreement

Pursuant to RCW 39.34.040, prior to its entry into force, this Agreement shall be filed with the King County Recorder's Office or, alternatively, listed by subject on a Party's web site or other electronically retrievable public source.

15.3 Time of the Essence

The Parties recognize that time is of the essence in the performance of the provisions of this Agreement.

15.4 Compliance with Laws

During the term of this Agreement, the Parties hereto agree to comply with all federal, state, and local laws as necessary to carry out the terms of this Agreement. Further, to the extent that any emergency communication Services involve the retention, security, confidentiality or other handling of certain "protected" health information under the federal Health Insurance Portability and Accountability Act of 1996 ("HIPAA") and its implementing regulations thereunder by the U.S. Department of Health and Human Services and other applicable laws including chapter 70.02 RCW, the Washington Uniform Health Care Information Act, as amended, the Parties agree to comply with such laws and execute documents as necessary to implement the requirements under such laws.

15.5 Specific Performance

In the event a Party fails to perform an obligation under this Agreement, the other Parties or any one of them shall have the right to bring an action for specific performance, damages and any other remedies available under this Agreement, at law or in equity.

15.6 No Waiver

No term or provision of this Agreement shall be deemed waived and no breach excused unless such waiver, excuse, or consent shall be in writing and signed by the Party or Parties claimed to have waived or consented. If the waiving or consenting Party is the PSERN Operator, then the writing must be signed by all of the voting members of the Board of Directors. Waiver of any default of this Agreement shall not be deemed a waiver of any subsequent default. Waiver of breach of any provision of this Agreement

shall not be deemed to be a waiver of any other or subsequent breach. Waiver of such default and waiver of such breach shall not be construed to be a modification of the terms of this Agreement unless stated to be such through written approval of all Parties.

15.7 Parties Not Relieved of Statutory Obligation

Pursuant to RCW 39.34.030(5), this Agreement shall not relieve any Party of any obligation or responsibility imposed upon it by law except that, to the extent of actual and timely performance thereof by the Board of Directors, the performance may be offered in satisfaction of the obligation or responsibility.

15.8 Nondiscrimination

The Parties shall comply with the nondiscrimination requirements of applicable federal, state and local statutes and regulations.

15.9 No Assignment

No Party shall transfer or assign a portion or all of its responsibilities or rights under this Agreement, except with the prior authorization of the Board of Directors.

15.10 Merger, Consolidation or Sale of All or Substantially All Assets

Approval of the merger or consolidation of the PSERN Operator with another entity, or the sale of all or substantially all assets of the PSERN Operator, shall require a unanimous vote of the Board of Directors.

15.11 Dispute Resolution

If one or more Parties believe another Party has failed to comply with the terms of this Agreement, the affected Parties shall attempt to resolve the matter informally. If the Parties are unable to resolve the matter informally, any Party may submit the matter to mediation under Section 4.5. In any event, if the matter is not resolved, then any Party shall be entitled to pursue any legal remedy available.

15.12 Entire Agreement

The Parties agree that this Agreement, including any attached exhibits, constitutes a single, integrated, written contract expressing the entire understanding and agreement between the Parties. No other agreement, written or oral, expressed or implied, exists between the Parties with respect to the subject matter of this Agreement, and the Parties declare and represent that no promise, inducement, or other agreement not expressly contained in this Agreement has been made conferring any benefit upon them.

15.13 Amendments

15.13.1 Except as provided in this Section, the Agreement may be amended by the Board of Directors from time to time in order to carry out the corporate

purposes of the PSERN Operator. Any such modification shall be in writing and executed by the Chair of the Board of Directors after providing not less than thirty (30) days' advance written notice to all Parties of such proposed modification, and upon unanimous approval of the Board of Directors. However, the following terms of this Agreement may only be amended in writing after approval of each of the legislative bodies of Seattle, King County, EPSCA, and Valley Com; however, for purposes of this legislative determination, EPSCA and Valley Com will each be responsible to determine what constitutes legislative approval or disapproval from their member cities, before tendering their single vote on amendment:

- a. Expansion of the PSERN Operator's scope of services or Party funding obligations described in Section 3.0.
- b. The composition of the Board of Directors.
- c. Addition of new Parties.
- d. Voting rights of members of the Board of Directors.
- e. Powers of the Board of Directors.
- f. Hold harmless and indemnification requirements.
- g. Provisions regarding duration, dissolution, termination or withdrawal.
- h. The conditions of this Section.

15.13.2 Nothing in this Section 15.13 shall be construed to require legislative authority consent for the agreement to serve an additional User Agency.

15.14 Notices

15.14.1 Any notice under this Agreement shall be in writing and shall be addressed to the Parties as listed below. Any notice may be given by certified mail, courier delivery, or personal delivery. Notice is deemed given when delivered. Email, acknowledgement requested, may be used for notice that does not allege a breach or dispute under this Agreement. Email notice is deemed given when the recipient acknowledges receipt.

15.14.2 The names and contact information set forth in this Agreement shall apply until amended in writing by a Party providing new contact information to each other Party and the date the amendment is effective.

15.15 Conflicts

15.15.1 In the event that any conflict exists between this Agreement and any exhibits hereto, the Agreement shall control.

15.15.2 In the event of a conflict between any provision of this Agreement and a provision of the Implementation Period ILA, the Implementation Period ILA shall control unless otherwise determined by the Board of Directors pursuant to vote under Section 4.3.1.

15.16 Choice of Law; Venue

This Agreement and any rights, remedies, and/or obligations provided for in this Agreement shall be governed, construed, and enforced in accordance with the substantive and procedural laws of the State of Washington. The Parties agree that the Superior Court of King County, Washington shall have exclusive jurisdiction and venue over any legal action arising under this Agreement.

15.17 Severability

The provisions of this Agreement are severable. If any portion, provision, or part of this Agreement is held, determined, or adjudicated by a court of competent jurisdiction to be invalid, unenforceable, or void for any reason whatsoever, each such portion, provision, or part shall be severed from the remaining portions, provisions, or parts of this Agreement and the remaining provisions shall remain in full force and effect.

15.18 Survival Provisions

The following provisions shall survive and remain applicable to each of the Parties notwithstanding any termination or expiration of this Agreement and notwithstanding a Party's withdrawal or removal from this Agreement.

Section 13	Legal Relations
Section 14	Public Records
Section 15.16	Choice of Law; Venue

15.19 Counterparts

This Agreement shall be executed in counterparts, any one of which shall be deemed to be an original, and all of which together shall constitute one and the same instrument.

15.20 Execution

This Agreement shall be executed on behalf of each Party by its duly authorized representative, pursuant to an appropriate motion, resolution, or ordinance of such Party.

Exhibit A

Cost Allocation Model

For the first year of PSERN System operation, rates to be paid by each User Agency and Dispatch Center will be computed as provided in this Exhibit A. The PSERN System annual operating budget and the number of public safety radios, other radios, and consoles will be known quantities at the time the rates are computed.

Division of Budget Between Radios and Consoles

Percentage of annual budget to be paid with radio user fees = X.

Percentage of annual budget to be paid with console user fees = Y.

$X = [83\% \text{ of employee-related costs in the PSERN System annual operating budget} + \text{annual vendor costs for radio-related equipment}] / \text{PSERN System annual operating budget} \times 100.$

$Y = [17\% \text{ of employee-related costs in the PSERN System annual operating budget} + \text{annual vendor costs for console-related equipment}] / \text{PSERN System annual operating budget} \times 100.$

Public Safety and Other Radio Rates

X% of the PSERN System annual operating budget will be paid with public safety radio rates and other radio rates combined.

The other radio rate shall be 78% of the public safety radio rate.

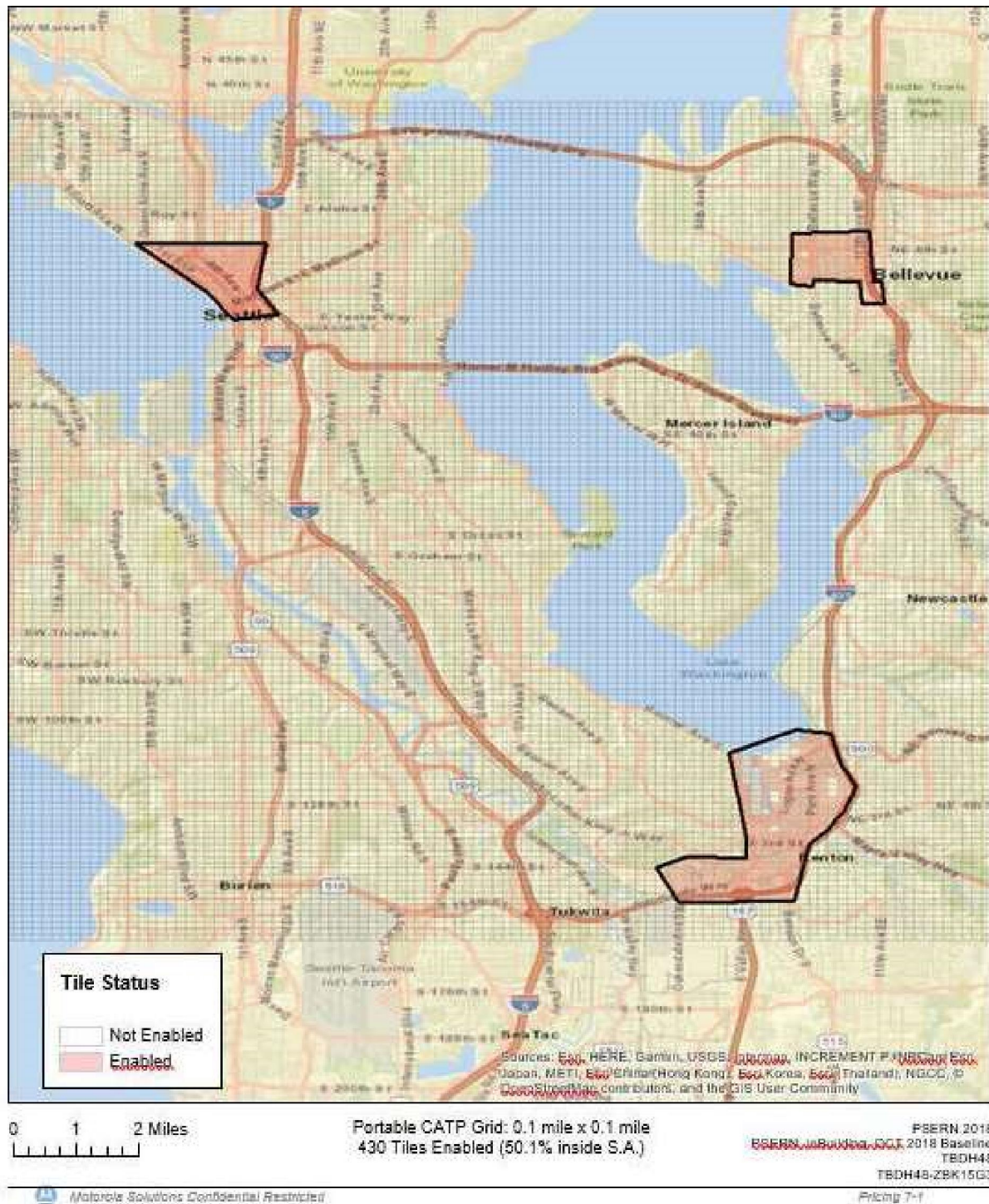
$X\% \text{ of PSERN System annual operating budget} = [12 \times \text{the monthly public safety radio rate} \times \text{the number of public safety radios}] + [12 \times \text{the monthly other radio rate} \times \text{the number of other radios}].$

Console Rates

Y% of the PSERN System annual operating budget will be paid with console rates.

$Y\% \text{ of PSERN System annual operating budget} = 12 \times \text{the monthly console rate} \times \text{the number of consoles}.$

END OF EXHIBIT A.



15.20 Execution

This Agreement shall be executed on behalf of each Party by its duly authorized representative, pursuant to an appropriate motion, resolution, or ordinance of such Party.

IN WITNESS WHEREOF, authorized representatives of the Parties have signed their names and indicated the date of signing in the spaces provided below.

KING COUNTY

 Name _____
 Title _____
 Date _____

 Approved as to Form:

 Deputy Prosecuting Attorney

CITY OF AUBURN

Nancy Backus
 Name NANCY BACKUS
 Title MAYOR
 Date 4.20.20

Attest:

[Signature]
 City Clerk

Approved as to Form:

[Signature]
 City Attorney

IN WITNESS WHEREOF, authorized representatives of the Parties have signed their names and indicated the date of signing in the spaces provided below.

KING COUNTY**CITY OF AUBURN**

Name _____
 Title _____
 Date _____

Name _____
 Title _____
 Date _____

Attest:

Approved as to Form:

Approved as to Form:

Deputy Prosecuting Attorney

City Attorney

CITY OF BELLEVUE**CITY OF FEDERAL WAY**

Nathan McLommon for Brad Hyslop
 Name Nathan McLommon
 Title Deputy City Manager
 Date December 4, 2020

Name _____
 Title _____
 Date _____

Attest:

Attest:

Hyle Q. Starnut
 City Clerk *for Chormaine Arredondo*

City Clerk

Approved as to Form:

Approved as to Form:

Mark ...
 City Attorney, *ASSISTANT CITY ATTORNEY*

City Attorney

CITY OF BELLEVUE

Name _____
 Title _____
 Date _____

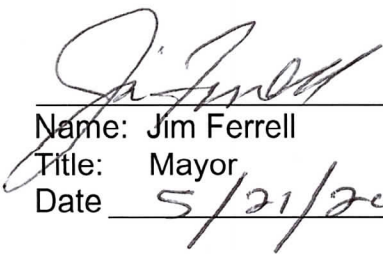
Attest:

 City Clerk

Approved as to Form:

 City Attorney

CITY OF FEDERAL WAY


 Name: Jim Ferrell
 Title: Mayor
 Date: 5/21/20

Attest:


 City Clerk, Stephanie Courtney, CMC

Approved as to Form:


 City Attorney, J. Ryan Call

CITY OF ISSAQUAH

 Name _____
 Title _____
 Date _____

Attest:

 City Clerk

Approved as to Form:

 City Attorney

CITY OF KENT

 Name _____
 Title _____
 Date _____

Attest:

 City Clerk

Approved as to Form:

 City Attorney

PSERN ILA

Page 26 of 31

Deputy Prosecuting Attorney_____
City Attorney**CITY OF BELLEVUE****CITY OF FEDERAL WAY**_____
Name __________
Name __________
Title __________
Title __________
Date __________
Date _____

Attest:

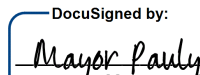
Attest:

City Clerk_____
City Clerk

Approved as to Form:

Approved as to Form:

City Attorney_____
City Attorney**CITY OF ISSAQUAH****CITY OF KENT**

DocuSigned by:

 Name Mayor Pauly
 Title Mayor
 Date 7/30/2020

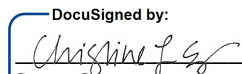
Name _____

Title _____

Date _____

Attest:

Attest:

DocuSigned by:

 City Clerk
 7/30/2020

City Clerk

Approved as to Form:

Approved as to Form:

DocuSigned by:
Natalie McNabb 7/30/2020
City Attorney
on behalf of city attorney

City Attorney

CITY OF KIRKLAND

CITY OF MERCER ISLAND

Name _____
Title _____
Date _____

Name _____
Title _____
Date _____

Attest:

Attest:

City Clerk

City Clerk

Approved as to Form:

Approved as to Form:

City Attorney

City Attorney

CITY OF REDMOND

CITY OF RENTON

Name _____
Title _____
Date _____

Name _____
Title _____
Date _____

Attest:

Attest:

City Clerk

City Clerk

Approved as to Form:

Approved as to Form:

CITY OF ISSAQUAH

 Name _____
 Title _____
 Date _____


Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF KENT


 Name Dana Ralph
 Title Mayor
 Date 5-11-20

Attest:

City Clerk

Approved as to Form:



City Attorney

CITY OF KIRKLAND

 Name _____
 Title _____
 Date _____

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF MERCER ISLAND

 Name _____
 Title _____
 Date _____

Attest:

City Clerk

Approved as to Form:

City Attorney

15.20 Execution

This Agreement shall be executed on behalf of each Party by its duly authorized representative, pursuant to an appropriate motion, resolution, or ordinance of such Party.

IN WITNESS WHEREOF, authorized representatives of the Parties have signed their names and indicated the date of signing in the spaces provided below.

KING COUNTY

Name Dow Constantine
 Title King County Executive
 Date 11/04/2020



Approved as to Form:

 Deputy Prosecuting Attorney

CITY OF AUBURN

Name _____
 Title _____
 Date _____


Attest:

 City Clerk

Approved as to Form:

 City Attorney

CITY OF KIRKLAND


 Name Tracey Dunlap
 Title Deputy City Manager
 Date 8/3/2020
 Attest:

 City Clerk

Approved as to Form:

 City Attorney

CITY OF MERCER ISLAND

 Name _____
 Title _____
 Date _____
 Attest:

 City Clerk

Approved as to Form:

 City Attorney

CITY OF REDMOND

 Name _____
 Title _____
 Date _____
 Attest:

 City Clerk

Approved as to Form:

 City Attorney

CITY OF RENTON

 Name _____
 Title _____
 Date _____
 Attest:

 City Clerk

Approved as to Form:

 City Attorney

CITY OF ISSAQUAH

 Name _____
 Title _____
 Date _____

Attest:

 City Clerk

Approved as to Form:

 City Attorney

CITY OF KENT

 Name _____
 Title _____
 Date _____

Attest:

 City Clerk

Approved as to Form:

 City Attorney

CITY OF KIRKLAND

 Name _____
 Title _____
 Date _____


Attest:

 City Clerk

Approved as to Form:

 City Attorney

CITY OF MERCER ISLAND


 Name Jessi Bon
 Title City Manager
 Date October 6, 2020

Attest:


 City Clerk

Approved as to Form:

/s/ Bio Park 9/28/2020

 City Attorney

Attest:

Attest:

City Clerk

City Clerk

Approved as to Form:

Approved as to Form:

City Attorney

City Attorney

CITY OF KIRKLAND

CITY OF MERCER ISLAND

Name _____
Title _____

Name _____
Title _____

Date _____

Date _____

Attest:

Attest:

City Clerk

City Clerk

Approved as to Form:

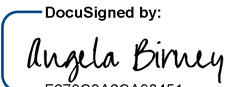
Approved as to Form:

City Attorney

City Attorney

CITY OF REDMOND

CITY OF RENTON

DocuSigned by:

F078C3A0CA90451

Name Angela Birney

Title Mayor

Name _____

Title _____

Date 8/24/2020

Attest:

DocuSigned by:
Cheryl Xanthos
E72FE589816E4E1...
City Clerk

Approved as to Form:

DocuSigned by:
Jim Haney
85394CE968994B5...
City Attorney

CITY OF SEATTLE

Name _____

Title _____

Date _____

Approved as to Form:

City Attorney

Date _____

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF TUKWILA

Name _____

Title _____

Date _____

Attest:

City Clerk

Approved as to Form:

City Attorney

Item 6.

Name _____
 Title _____

Date _____

Attest:

 City Clerk

Approved as to Form:

 City Attorney

CITY OF SEATTLE

Name _____
 Title _____

Date _____

Approved as to Form:

 City Attorney

Name Armondo Pavone
 Title Mayor

Date 5/22/2020

Attest:

 City Clerk

Approved as to Form:

Approved by Shane Moloney via 4/21/2020 email

 City Attorney



CITY OF TUKWILA

Name _____
 Title _____

Date _____

Attest:

 City Clerk

Approved as to Form:

 City Attorney

City Attorney

City Attorney

CITY OF SEATTLE

CITY OF TUKWILA


Saad Bashir (Oct 27, 2020 11:06 PDT)

Name Saad Bashir
Title Chief Technology Officer
Date 10/27/20

Name _____
Title _____
Date _____

Attest:

Approved as to Form:

City Clerk

Approved as to Form:

City Attorney

City Attorney

Name _____
Title _____

Date _____

Attest:

City Clerk

Approved as to Form:

City Attorney

CITY OF SEATTLE

Name _____
Title _____

Date _____

Approved as to Form:

City Attorney

Name Armondo Pavone
Title Mayor

Date 5/22/2020

Attest:

City Clerk

Approved as to Form:

Approved by Shane Moloney via 4/21/2020 email

City Attorney



CITY OF TUKWILA

eSigned via SeamlessDocs.com
Allan Ekberg
Key: 42970fca40d071e93641b06824c47390
Name Allan Ekberg
Title Mayor

Date 10/20/2020

Attest:

City Clerk

Approved as to Form:

City Attorney

eSigned via SeamlessDocs.com
Christy O'Haherty
Key: 28a2db8207583e946bc15482148bc565

eSigned via SeamlessDocs.com
Kari Sand
Key: b25103ee5be5741a88253fc444b3880d3

City of Mercer Island
City Clerk's Office
9611 SE 36th St
Mercer Island, WA 98040

December 21, 2023

RE: Amendment to the Puget Sound Emergency Radio Network (PSERN) Operator Interlocal Cooperation Agreement

Dear Andrea Larson,

Please be advised the PSERN Operator Board of Directors is planning to make a minor amendment to The Puget Sound Emergency Radio Network Operator Interlocal Cooperation Agreement, which your City is a party to. As defined in section 15.13 of the ILA, the Board of Directors may amend the Agreement after providing not less than 30 days' advance written notice to all Parties.

The proposed amendment and the associated resolution are attached to this letter. The Board of Directors is planning to approve this resolution at its regular meeting on January 25, 2024. This letter constitutes the required 30-day advanced notice.

Sincerely,



Mike Webb
Executive Director, PSERN Operator
19717 62nd Ave S, Suite E102
Kent, WA 98032

Encl.

AMENDMENT TO
PUGET SOUND EMERGENCY RADIO NETWORK
OPERATOR INTERLOCAL COOPERATION AGREEMENT

This AMENDMENT TO PUGET SOUND EMERGENCY RADIO NETWORK OPERATOR INTERLOCAL COOPERATION AGREEMENT (this "Amendment") dated this 14th day of December, 2023, amends that certain PUGET SOUND EMERGENCY RADIO NETWORK OPERATOR INTERLOCAL COOPERATION AGREEMENT, dated November 4, 2020, as previously amended (the "Interlocal Agreement").

WITNESSETH

WHEREAS, the Puget Sound Emergency Radio Network ("PSERN") Operator ("PSERN Operator") is a separate governmental agency formed under RCW 39.34.030(3)(b) that is organized as a non-profit corporation under chapter 24.06 RCW as authorized chapters 39.34 and 24.06 RCW and the Interlocal Agreement; and

WHEREAS, pursuant to Sections 4.0 and 15.13 of the Interlocal Agreement, the PSERN Operator Board of Directors (the "Board") by unanimous vote after providing proper written notice to the parties to the Interlocal Agreement, has authority to amend certain provisions of the Interlocal Agreement; and

WHEREAS, the Board now desires to amend the name of and references to the Operating Board (referred to herein as the "Operations Committee") and the composition of such Committee as provided herein; and

NOW, THEREFORE, in consideration of the foregoing premises the Interlocal Agreement is amended as follows:

AGREEMENTS

Section 1.01. Definitions. All words and phrases not otherwise defined herein shall have the meanings given to them in the Interlocal Agreement.

Section 1.02. Amendment to Interlocal Agreement. Section 5.0. (Operating Board) of the Interlocal Agreement is hereby amended as follows (additions are double underlined and deletions are ~~stricken~~):

5.0 OPERATING BOARD ("OPERATIONS COMMITTEE")

The Board of Directors will create an Operating Board (also referred to as the "Operations Committee") of PSERN System User Agencies, which will include at least one fire

~~commissioner as a member~~ representing fire services, to provide advice and perform other duties as deemed appropriate by the Board of Directors. The obligation to create and maintain an Operating Board shall be included in the PSERN Operator's articles of incorporation or bylaws.

Section 1.03. Ratification and Confirmation. All other terms and conditions of the Interlocal Agreement are hereby ratified and confirmed.

Section 1.04. Effective Date. The amendment set forth herein shall be effective after approved by an affirmative unanimous of the Board, as provided in the Interlocal Agreement.

Dated: December 14, 2023.

PUGET SOUND EMERGENCY RADIO
NETWORK OPERATOR

By: _____
Chair: _____

Resolution 24-01 – Draft Resolution Adopting an Amendment to the Puget Sound Emergency Radio Network Operator Interlocal Cooperation Agreement

Item 6.

Note: This resolution will be brought forward for approval at the January 2024 meeting.



(DRAFT) RESOLUTION NO. 24-01

RESOLUTION ADOPTING AN AMENDMENT TO THE PUGET SOUND EMERGENCY RADIO NETWORK OPERATOR INTERLOCAL COOPERATION AGREEMENT

WHEREAS, the Puget Sound Emergency Radio Network (“PSERN”) Operator Interlocal Cooperation Agreement (the “Interlocal Agreement”) provides that the PSERN Operator will be a governmental non-profit corporation under chapter 24.06 RCW; and

WHEREAS, pursuant to Sections 4.0 and 15.13 of the Interlocal Agreement, the PSERN Operator Board of Directors (the “Board”) by unanimous vote after providing proper written notice to the parties to the Interlocal Agreement, has authority to amend certain provisions of the Interlocal Agreement; and

WHEREAS, the Board now desires to amend certain provisions of the Interlocal Agreement pertaining to the Operating Board (to be known as the “Operations Committee”), as set forth herein;

NOW, THEREFORE, BE IT RESOLVED by the PSERN Operator Board of Directors as follows:

Section 1. The Amendment to Interlocal Agreement, as provided as Attachment A, is adopted. The Chair of the PSERN Operator Board is hereby authorized to execute such Amendment to Interlocal Agreement on behalf of the PSERN Operator Board.

Section 2. If any portion of this resolution is declared unconstitutional or invalid for any reason, such decision shall not affect the validity of the remaining portions of the resolution.

Section 3. This resolution shall take effect immediately upon its passage.

ADOPTED by unanimous vote at a meeting of the PSERN Operator Board of Directors,
held this 14th day of December, 2023.

Item 6.

**PSERN OPERATOR
KING COUNTY, WASHINGTON**

Harold Scoggins, Chair

Notice to Amend PSERN ILA - Mercer Island

Item 6.

Final Audit Report

2023-12-20

Created:	2023-12-20
By:	Tracey Doss (tracey.doss@psern.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAAlaGzugkp9EZjStCz4_wMviMc_UURrHam

"Notice to Amend PSERN ILA - Mercer Island" History

-  Document created by Tracey Doss (tracey.doss@psern.org)
2023-12-20 - 9:39:25 PM GMT
-  Document emailed to Mike Webb (mike.webb@psern.org) for signature
2023-12-20 - 9:39:29 PM GMT
-  Email viewed by Mike Webb (mike.webb@psern.org)
2023-12-20 - 10:19:28 PM GMT
-  Signer Mike Webb (mike.webb@psern.org) entered name at signing as Michael
2023-12-20 - 10:19:53 PM GMT
-  Document e-signed by Michael (mike.webb@psern.org)
Signature Date: 2023-12-20 - 10:19:55 PM GMT - Time Source: server
-  Agreement completed.
2023-12-20 - 10:19:55 PM GMT



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6398
January 16, 2024
Consent Agenda

AGENDA BILL INFORMATION

TITLE:	AB 6398: Island Crest North Infield Appropriation Request	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Appropriate \$152,561 to complete Phase 1 of the Island Crest Park Athletic Fields Upgrade project.	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations
COUNCIL LIAISON:	n/a
EXHIBITS:	n/a
CITY COUNCIL PRIORITY:	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

AMOUNT OF EXPENDITURE	\$ 552,561
AMOUNT BUDGETED	\$ 400,000
APPROPRIATION REQUIRED	\$ 152,561

EXECUTIVE SUMMARY

The purpose of this agenda bill is to:

- Provide the City Council with information about the Island Crest Athletic Fields Upgrade project.
- Request an appropriation of \$152,561 to support the completion of Phase 1 of the PA0117 Island Crest Park Athletic Fields Upgrade.

BACKGROUND

The north athletic field at Island Crest Park is the most-used athletic field in the City's park system, hosting recreational and league teams year-round. Due to its high use and high visitation by spectators, the backstop needs to be replaced with a taller structure, and the infield synthetic turf is due for a lifecycle replacement. In addition, the south field backstops are also worn and not functioning well. Field users have reported foul balls hitting spectators and vehicles in the parking lot. However, the existing poles cannot support more netting or additional height, according to the most recent engineer's assessment. The current backstop needs to be replaced with a taller structure designed to reduce foul ball conflicts with spectators. To address these infrastructure needs, the City Council approved ballfield upgrades in the 2023-2028 Capital Improvement Program, to be completed in phases by 2025.

The City contracted with DA Hogan in 2023 to design both the infield turf replacement and backstop upgrades, and work on the turf replacement began in July 2023. As part of the design, DA Hogan included an alternate item to replace the bullpen located in between the north and south fields, which currently consists of both turf surfaces and grass surfaces.

The turf replacement is scheduled to be constructed in early 2024 using the King County Directors Association (KCDA) purchasing cooperative. Historically, the City has used KCDA to purchase commodities and allied services for products ranging from garbage cans to the Island Crest Park synthetic turf outfield. Recent parks projects constructed through a purchasing cooperative include the Mercerdale Park Playground (2022) and the Bike Skills Area at Deane's Children's Park (2023).

Purchasing through KCDA is an efficient means of procurement when the majority of a project is made up of commodities with predictable installation needs. Since the competitive bidding process is already completed through KCDA, using KCDA is a faster process than the phased design/bid/construction process typical with other types of public works' projects. The north infield turf replacement will be constructed by FieldTurf, a KCDA vendor used for the north outfield (2017) turf and recently for the South Mercer Playfields turf project (2022).

ISSUE/DISCUSSION

The City Council approved \$400,000 for construction of the Island Crest Park North infield turf replacement (Phase 1) in the 2023-2024 budget. Project design was originally planned for 2022 but was delayed until 2023 due to staffing vacancies within the Capital & Engineering Team. The design contract with DA Hogan came out of the 2023-2024 appropriation of \$400,000.

At the time the project was scoped in late 2022, DA Hogan estimated the cost of Phase 1 to be \$364,455 + sales tax. The original scope **did not** include the alternate item to replace the bullpen with new synthetic turf, but staff recommends adding this alternate item to Phase 1 due to the condition of the current bullpen and the efficiencies that can be gained by completing both projects at once.

Staff received the following pricing from FieldTurf:

- Base price (Phase 1 only): \$375,695
- Alternate item (replace bullpen with new synthetic turf): \$53,379

The estimated construction total for Phase 1 plus the bullpen replacement is \$429,074. To construct Phase 1 before the 2024 baseball season begins, an additional appropriation of \$152,561 is requested to cover the cost to replace the bullpen as well as remaining design for Phase 2 (North and South field backstop upgrades) and Washington State Sales Tax. The updated project budget is provided in the table on the following page.

Island Crest Park Athletic Fields Upgrade ESTIMATED PROJECT BUDGET - UPDATED	
Project Elements	Estimate
Design Contract (Phases 1 + 2)	\$65,000
Construction Contract (Phase 1 + bullpen replacement)	\$429,074
Washington State Sales Tax (10.1%)	\$43,337
Project Management	\$15,000
Project Awareness Signs	\$150
Total Estimated Project Cost	\$552,561
Approved Budget (2023-2024)	\$400,000
Additional Appropriation Requested	\$152,561

NEXT STEPS

Upon approval of the additional appropriation for the Island Crest Park Athletic Fields Upgrade project, staff will send the notice to proceed for Phase 1 (including the bullpen) to Field Turf. Construction is anticipated to be complete by the end of February.

RECOMMENDED ACTION

Appropriate an additional \$152,561 to complete Phase 1 of the Island Crest Park Athletic Fields Upgrade project. Additional funding will come from the Capital Improvement Fund available balance.



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6393
January 16, 2024
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6393: 2024 Comprehensive Plan Periodic Update, Housing Element – Housing Capacity Direction	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Direct staff on the preferred option(s) for addressing the housing capacity deficit identified in the Land Capacity Analysis Supplement.	

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Community Planning and Development Director Adam Zack, Senior Planner
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Staff Presentation dated January 2, 2024 (AB 6385). 2. City Council Question/Comment Matrix Dated January 2, 2024 (AB 6385).
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

At the January 2, 2024, City Council Meeting staff presented analysis of three options as part of the Land Capacity Analysis (LCA) Supplement to address a land capacity shortfall of 143 multifamily or mixed-use dwelling units ([AB 6385](#)). At the January 16, Meeting staff is requesting City Council direction on the preferred option(s) to address the housing capacity deficit, allowing for the Housing Work Group to resume its work on the Housing Element update of the 2024 Comprehensive Plan periodic update.

- The WA Growth Management Act (GMA) obligates most cities and counties in Washington State to adopt a comprehensive plan, which must include a housing element that satisfies specific planning requirements for housing.
- In 2022, the WA State Legislature adopted HB 1220, which amended the Growth Management Act (GMA) to add new requirements for cities and counties to provide sufficient capacity of land to address housing needs across income segments and to identify and begin to undo racially disparate impacts, displacement, and exclusion in housing.
- In 2023, the WA Department of Commerce (Commerce) issued [guidance for complying with HB 1220](#).
- In August 2023, the King County Council adopted [Ordinance No. 19660](#), which amended the Countywide Planning Policies (CPPs) to establish the number of dwelling units needed to

accommodate moderate, low, very low, and extremely low-income households for cities throughout the county.

- Following the Commerce guidance, the LCA Supplement evaluated whether the City has sufficient land capacity to accommodate the assigned housing need. The analysis identified a small capacity deficit of 143 dwelling units in multifamily and mixed-use zones (AB 6385, Exhibit 1).
- To address this deficit, the City will need to increase mixed-use and/or multifamily development capacity during the Comprehensive Plan Periodic Review. Staff has prepared three possible alternatives, each of which can address this deficit, for the City Council to consider (AB 6385, Exhibit 1).

BACKGROUND

The City is in the process of conducting a periodic update of the Comprehensive Plan. The update is required by the Growth Management Act (GMA) and must be completed by December 31, 2024. As part of the periodic update, the City is required to update the Housing Element to incorporate the new requirements established by [HB 1220](#), including the following:

- Establish the number of dwelling units needed to accommodate moderate, low, very low, and extremely low-income households;
- Identify sufficient capacity of land for housing for moderate, low, very low, and extremely low-income households;
- Identify and implement policies and regulations to address and begin to undo racially disparate impacts, displacement, and exclusion in housing caused by local policies, plans, and actions; and
- Establish anti displacement policies.

At the January 2, 2024 City Council meeting, staff presented the Land Capacity Analysis (LCA) Supplement ([AB 6385, Exhibit 1](#)). That report, based on the guidance from Commerce, found a 143-unit land capacity shortfall. The LCA Supplement analyzed three options for addressing this capacity shortfall:

- A. Increase maximum height to permit one additional residential story in Town Center;
- B. Allow multifamily residential use in the Commercial Office Zone; and
- C. Increase maximum density from 26 to 30 dwellings per acre in the MF-3 Zone.

ISSUE/DISCUSSION

At the January 2, 2024, meeting, the City Council requested more information on four items to be brought back at the January 16, 2024 Meeting:

1. Area Median Income (AMI) and government transfer payments;
2. Additional accessory dwelling unit (ADU) data;
3. Planned Business Zone (PBZ) Residential Capacity Analysis; and
4. Racially Disparate Impacts (RDI) Evaluation Exhibit 22.

1. AMI and Government Transfer Payments

City Council requested staff to provide more information on whether AMI includes government transfer payments. The LCA Supplement evaluates the City's capacity to accommodate its housing needs at varying income segments relative to the AMI. The [Oxford Reference](#) defines government transfer payments as, "Payments of income by the government which are not made in return for current services rendered. This includes payment of state pensions and unemployment and other social security benefits, by the

government itself or the National Insurance Fund. While the state provides most transfer payments, some are also made by charities and individuals.”

The AMI is the midpoint of a specific area’s income distribution and is calculated on an annual basis by the Department of Housing and Urban Development (HUD). On [its website](#), HUD provides [documentation of how the AMI is calculated](#) for every county. To calculate the AMI, HUD uses the median household income for each area as estimated by the U.S. Census Bureau American Community Survey (ACS). The [ACS Subject Definitions](#) defines income as follows:

The data on income were derived from answers to Questions 43 and 44 in the 2021 American Community Survey (ACS), which were asked of the population 15 years old and over. “Total income” is the sum of the amounts reported separately for wage or salary income; net self-employment income; interest, dividends, or net rental or royalty income or income from estates and trusts; Social Security or Railroad Retirement income; Supplemental Security Income (SSI); public assistance or welfare payments; retirement, survivor, or disability pensions; and all other income.

Receipts from the following sources are not included as income: capital gains, money received from the sale of property (unless the recipient was engaged in the business of selling such property); the value of income “in kind” from food stamps, public housing subsidies, medical care, employer contributions for individuals, etc.; withdrawal of bank deposits; money borrowed; tax refunds; exchange of money between relatives living in the same household; gifts and lump-sum inheritances, insurance payments, and other types of lumpsum receipts.

In short, most government transfer payments are factored into AMI and “in kind” transfers (i.e., food stamps and housing subsidies) are not.

2. Additional ADU Data

Responsive to the City Council discussion regarding ADU’s, Table 1, at the top of Page 4, shows the permitted dwelling units by type from 2006 to 2022. There were 104 ADUs permitted in the years provided. Approximately 9 percent of the 1,150 new dwelling units permitted from 2006 to 2022 were ADUs.

Table 1. Permitted Dwelling Units by Type, 2006 – 2022.

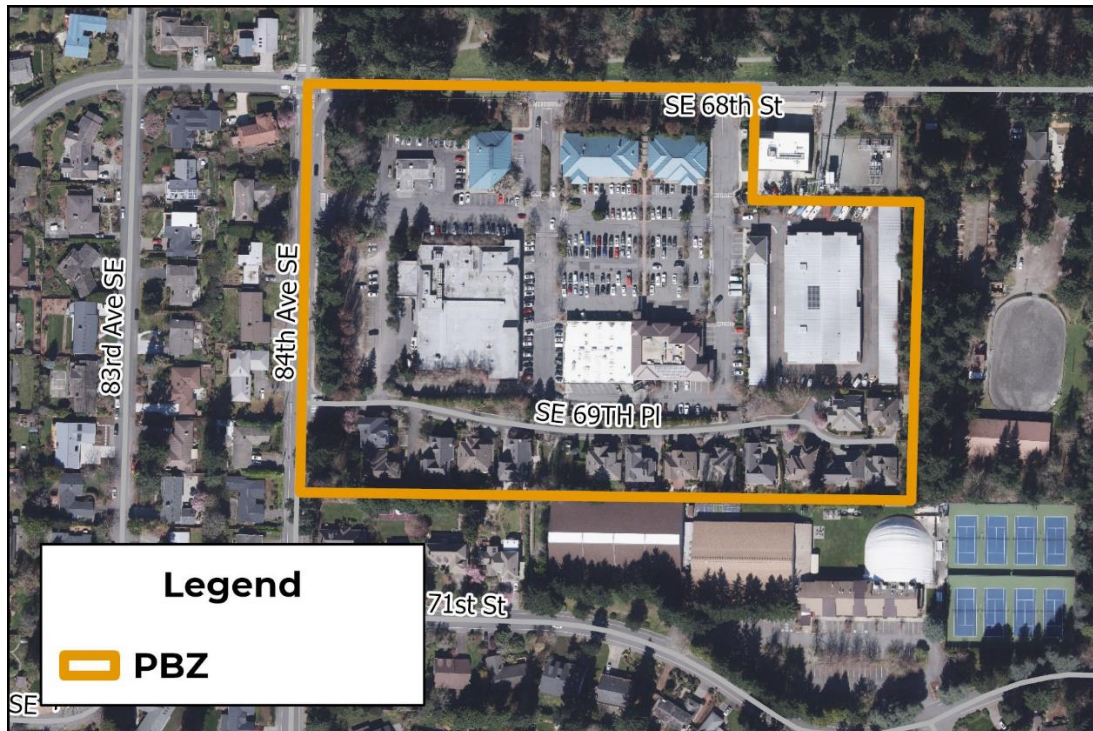
Year	New Single-Family	Single-Family Demo	Single-Family Net	New Multifamily	Multifamily Demo	Multifamily Net	Town Center Units	ADU	Total
2006	59	-46	13	0	0	0	112	4	129
2007	58	-50	8	0	0	0	194	7	209
2008	34	-25	9	3	-5	-2	0	4	11
2009	14	-13	1	0	0	0	0	4	5
2010	20	-21	-1	0	0	0	0	1	0
2011	25	-24	1	0	0	0	166	9	176
2012	25	-20	5	6	0	6	86	5	102
2013	57	-45	12	0	0	0	0	3	15
2014	61	-43	18	0	0	0	209	2	229
2015	60	-40	20	18	0	18	0	5	43
2016	73	-52	21	0	0	0	0	3	24
2017	81	-54	27	89	0	89	0	6	122
2018	47	-40	7	0	0	0	0	9	16
2019	35	-21	14	0	0	0	0	10	24
2020	18	-19	-1	0	0	0	0	12	11
2021	27	-14	13	0	0	0	0	12	25
2022	21	-20	1	0	0	0	0	8	9
TOTAL	715	-547	168	116	-5	111	767	104	1150

Source: Permit counts from 2006-2014 from Puget Sound Regional Council, permit counts 2014-2022 from the City of Mercer Island permit database TrakIt.

3. PBZ Residential Capacity Analysis

City Council requested staff to analyze how much residential capacity might be added if multifamily residential uses were allowed in the Planned Business Zone (PBZ). This zone is located south of SE 68th Street, west of Island Crest Way, and East of 84th Ave SE. At just less than 14 acres, the PBZ is the City's smallest commercial zone by area. Most of the zone is developed with commercial uses including retail, restaurants, and self-storage. Existing residential development in the zone is located along SE 69th Place and is primarily composed of single-family homes. Figure 1, at the top of Page 5, shows the boundary of the PBZ highlighted in orange.

Figure 1. Planned Business Zone Boundary.



Source: Mercer Island Zoning Map, current through Ordinance 18C-14, Mercer Island City Code (MICC) Appendix D.

The allowed land uses in the PBZ are established in [MICC 19.04.010](#). The only residential use currently allowed in the PBZ is “Single-family dwellings limited to single-family detached, single-family semi-detached, townhouses, and patio homes (MICC 19.04.010(B)14).” For reference, patio home is defined in [MICC 19.16.010](#) as “A single-family dwelling on a separate parcel with open spaces on three sides and with a court.” Multifamily and mixed-use development are currently not allowed in the PBZ.

Residential development standards in the PBZ are established in MICC 19.04.010(F). Two of these development standards, F(2) and (6), would need to be amended to allow multifamily and/or mixed-use development in the PBZ. To analyze the potential capacity increase allowing multifamily development in the PBZ, staff used the following steps consistent with that already used in the LCA Supplement to evaluate the effect of allowing multifamily residential development in the Commercial Office Zone:

1. Parcels were analyzed for whether they are vacant or redevelopable using the same method deployed in the Urban Growth Capacity (UGC) Report. In that report commercial and mixed-use parcels were considered redevelopable if the ratio of improvement value to land value was less than 0.5 ($\text{Improvement Value} \div \text{Land Value} < 0.5$). Then, all parcels with a ratio below 0.5 were combined to determine the **gross developable area**.
 - a. Note: one of the lots in the PBZ with a ratio below 0.5 is a platted open space tract. This parcel was subtracted from the gross developable area because existing development restrictions preclude residential development on that lot.
2. The gross redevelopable area was then reduced by two factors to arrive at the **net developable area**. The two factors were:
 - a. Public use and market factors: 13.5 percent. This is the market and public purpose factor used in the UGC Report.

- b. Critical areas and their buffers were removed.
3. The net developable area is then multiplied by the expected stories of residential development. The result of this step is the **gross residential building square footage**. This analysis assumes the following:
 - a. The maximum building height will allow four stories total, and
 - b. The first floor will be used for commercial uses, so three stories of residential development are expected.
4. The gross residential building square footage does not take into account the other development regulations that apply such as maximum lot coverage and building bulk requirements. A 0.75 assumed building coverage factor was applied to the gross building square footage to arrive at a **net building residential square footage**;
5. To convert the net residential building square footage to a number of dwelling units, the net residential building square footage was divided by an assumed unit size of 925 square feet. The result is the **gross dwelling unit capacity**;
6. The final step is subtracting the existing dwelling units on redevelopable lots from the gross dwelling unit capacity. The result is the **net dwelling unit capacity**.

Table 2. PBZ Land Capacity.

Gross Developable Area	Net Developable Area	Gross Residential Building Square Footage	Net Building Square Footage	Gross Dwelling Unit Capacity	Net Dwelling Unit Capacity
0.81 acres	0.701 acres	91,673.98 Square Feet	68,755.48 Square Feet	74 Dwelling Units	74 Dwelling Units

4. RDI Evaluation Exhibit 22

City Council requested staff to provide more information about Exhibit 22 from the RDI Evaluation (AB 6385, Exhibit 2). The exhibit shows the percentage of all Mercer Island households experiencing housing cost burden by race. An additional request was also made to see the same information displayed by count rather than percentage. Table 3 shows the count of Mercer Island households experiencing housing cost burden by race.

Table 3. Count of Mercer Island Households Experiencing Housing Cost Burden By Race.

	Asian	Black or African American	Hispanic or Latino (of any race)	Other Race	Persons of Color	White	Total
Not Cost Burdened	1,225	25	155	155	1,560	5,705	7,265
Cost-Burdened (30-50% income on housing)	160	0	15	25	200	1,180	1,380
Severely Cost-Burdened (>50% income on housing)	385	45	75	50	555	900	1,455
Not Calculated	30	0	0	0	30	80	110
Total	1,800	70	245	230	2,345	7,865	10,200

Source: US HUD, 2015-2019 Comprehensive Housing Affordability Strategy (CHAS) (Table 9); Washington Department of Commerce, 2023.

NEXT STEPS

Staff is requesting direction from City Council on the preferred option(s) for addressing the housing capacity deficit identified in the LCA Supplement (AB 6385, Exhibit 1). The three options for addressing this capacity shortfall presented are:

- A. Increase maximum height to permit one additional residential story in Town Center;
- B. Allow multifamily residential use in the Commercial Office Zone; and/or
- C. Increase maximum density from 26 to 30 dwellings per acre in the MF-3 Zone.

The options presented are not mutually exclusive and may be modified and/or combined if desired.

Following the receipt of direction from City Council, the Housing Work Group will resume its work on updating the Housing Element of the 2024 Comprehensive Plan periodic update.

RECOMMENDED ACTION

Direct staff on the preferred option(s) for addressing the housing capacity deficit identified in the Land Capacity Analysis Supplement.



1

Purpose

To provide an overview of two reports needed to implement House Bill 1220 (HB 1220):

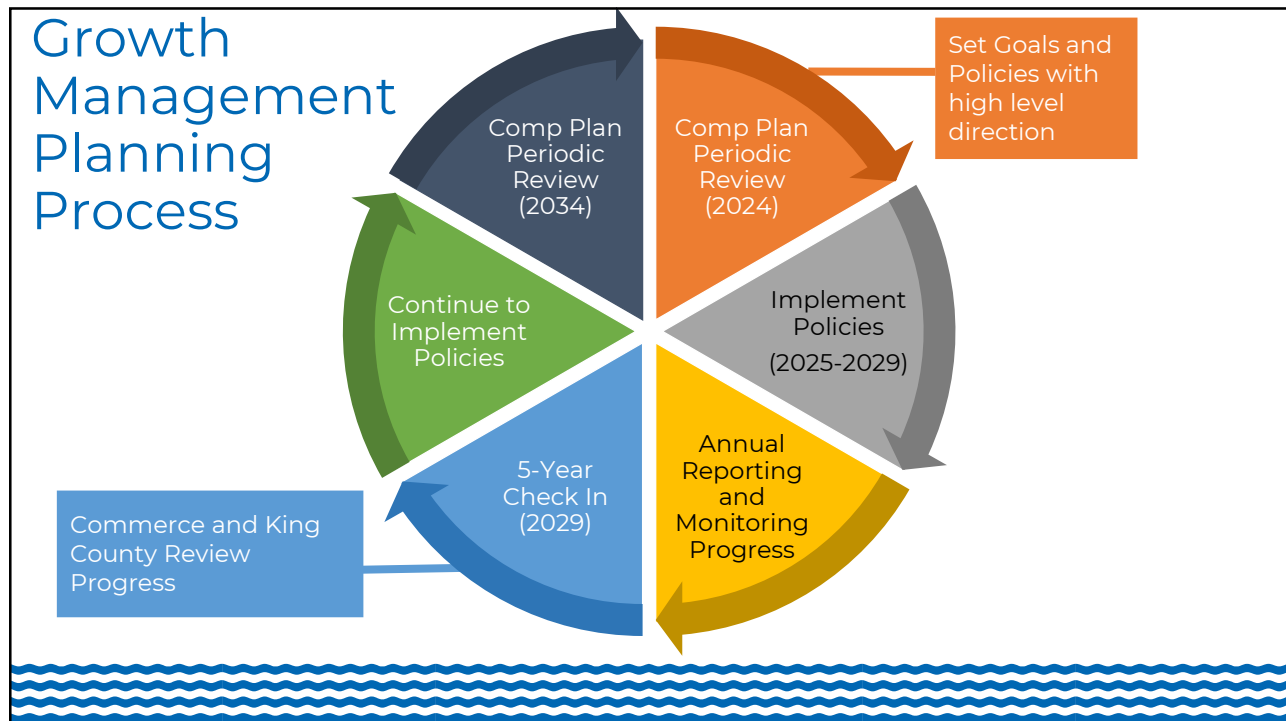
- Land Capacity Analysis Supplement (AB 6385 Ex. 1)
- Racially Disparate Impacts Evaluation (AB 6385 Ex. 2)

2

Agenda

- Background
- Racially Disparate Impacts (RDI) Evaluation
- Land Capacity Analysis (LCA) Supplement
- Overview of Options for Addressing Capacity Deficit
- Next Steps

3



4

House Bill 1220

- In 2021, the WA State Legislature enacted House Bill 1220 (HB 1220)
- HB 1220 amended the Growth Management Act (GMA) requirements for housing:
 - Must accommodate projected housing need at different income levels;
 - Housing policies must be reviewed for potential racially disparate impacts; and
 - New regulatory requirements for emergency housing and accessory dwelling units.

5

Commerce Guidance

- In 2023, Commerce issued guidance for addressing HB 1220;
- The guidance recommends two reports:
 - An evaluation of data and policies to examine racially disparate impacts, displacement, and exclusion in housing policies, and
 - A land capacity analysis to determine if there is adequate capacity for housing needs.

6

Scope of Work

- Comprehensive Plan Update scope of work set by Council in March 2022 ([Resolution No. 1621](#));
- Council approved supplemental scope of work July 2023 to include Housing Element work to account for new statewide requirements ([Resolution No. 1646](#)):
 - Evaluating racially disparate impacts (RDI), and
 - Supplemental Land Capacity Analysis (LCA) to evaluate capacity at different affordability levels.

7



8

What is a Racially Disparate Impact?

The WA Department of Commerce Guidance for complying with HB 1220 defines the “racially disparate impacts” as:

“When policies, practices, rules, or other systems result in a disproportionate impact on one or more racial groups.”

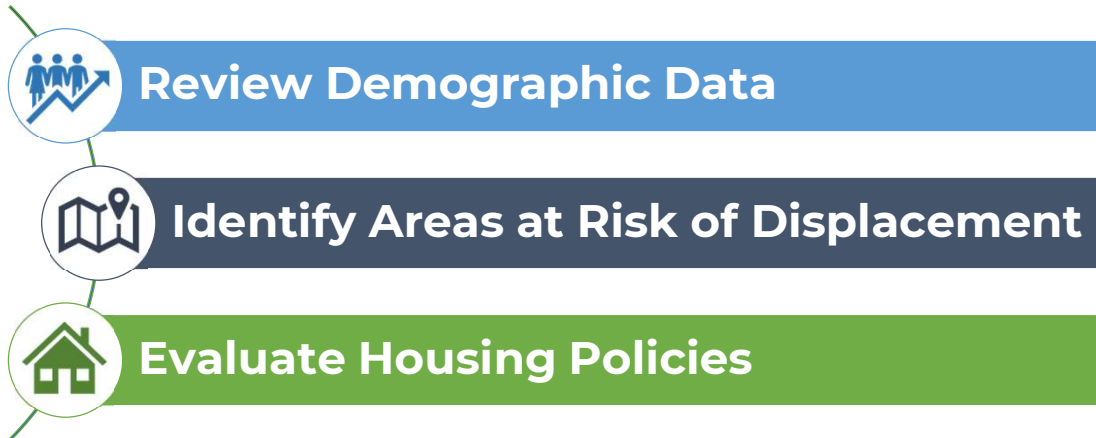
9

What is the Racially Disparate Impacts (RDI) Evaluation?

- Identifies policies that might have resulted in racially disparate impacts;
- Identifies potential policy amendments to address and begin to undo racially disparate impacts; and
- Identifies areas that may be at higher risk of displacement from market forces.

10

RDI Evaluation, 3 Steps:



11

Review Demographic Data

- The following racial groups are underrepresented by around one percentage point or more compared to King County:
 - Black or African American (6% in King County, 1% in Mercer Island);
 - Another race alone (5% in King County, 1% in Mercer Island); and
 - Two or more races (10.4% in King County, 9.6% in Mercer Island)(Exhibit 2.C).

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Review Demographic Data

- More renting households are cost-burdened than homeownership households by a margin of 20 percentage points (Exhibit 21);
- Households of color are eight percentage points more likely than White households to be housing cost-burdened (Exhibit 22); and
- Black or African American households in Mercer Island are severely housing cost-burdened at more than double the rate of any other racial group (Exhibit 22).

13



Identify Areas at Risk of Displacement

Displacement: When a household is forced or pressured to move from their community by factors outside of their control.

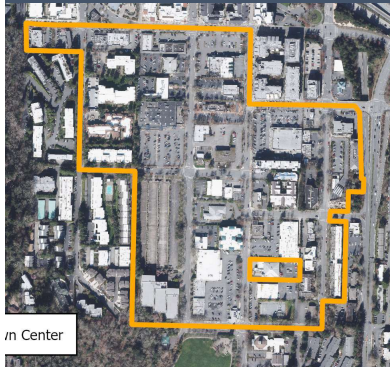
- Overall displacement risk is low (Exhibit 23).
- Characteristics of areas with displacement risk:
 - Higher proportion of renting households;
 - Greater share of older buildings; and
 - Multifamily and mixed-use zones.

14

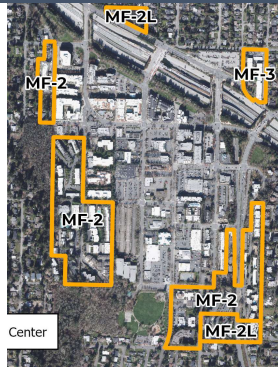


Identify Areas at Risk of Displacement

South End of Town Center



Multifamily Zones Surrounding Town Center



Multifamily Zones East of Town Center



15



Evaluate Housing Policies

Based on Appendix A, the following policies will need to be reviewed and potentially amended during the Comprehensive Plan update:

Housing Element – Policies 1.1, 1.2, 1.4, 2.5, 2.7

Land Use Element – Goal 15, Policies 15.1, 15.2, 15.3, 15.4, 16.5, 30.6

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RDI Evaluation – Next Steps

- Evaluation to be provided to Housing Work Group (HWG) for consideration as they work on the Housing Element.
- Public outreach:
 - Targeted survey of renting households;
 - Public can comment to PC throughout review of the draft Housing Element; and
 - Final draft Housing Element will be presented to the public during the Comprehensive Plan open house.

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18

What is the LCA Supplement?

- The **LCA Supplement evaluates housing capacity at different affordability levels** based on Commerce guidance.
- Supplements the land capacity analysis in the King County Urban Growth Capacity (UGC) Report to determine whether the City needs to create additional residential capacity to accommodate affordable housing targets as established by HB 1220.
- Documentation that the Comprehensive Plan satisfies the Growth Management Act (GMA) housing element requirements.

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Housing Need by Income Level

Table 1. Mercer Island Housing Need.

	Total	Income Level Relative To AMI							Emergency Housing ³
		<30% Non-PSH ¹	PSH ¹	>30 to >50%	>50 to <80%	>80 to <100%	>100 to >120%	>120%	
New Units Needed	1,239	339	178	202	488	4	5	23	237

Source: [King County Ordinance 19660](#).

Notes:

1. Permanent Supportive Housing (PSH)
2. There was no PSH or emergency housing supply in the City in 2019.
3. Emergency Housing need is its own metric separate from the other housing need.

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Housing Capacity: UGC Report

Table 2. Housing Capacity By Zone Category.

Zone Category	Density Range	Corresponding Zones	Net Residential Capacity
Very Low Density	2.6-3.3 dwellings/acre	R-15 and R-12	120
Low Density	4.6-6.1 dwellings/acre	R-9.6 and R-8.4	235
Medium-Low Density	22.7 dwellings/acre	MF-2L	10
Medium-High Density	26 dwellings/acre	MF-2 and MF-3	535
High Density	100.6-167 dwellings/acre	TC Zones	528
Total	-	-	1,428

Source: 2021 UGC Report.

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Housing Affordability Without Subsidy

Housing Type	2022 Average Sale Price (Table 4) ¹	Average Monthly Cost (Table 5) ²	Affordability Level As A Percent of AMI (Table 6) ³
Single-Family Home	\$2,620,986	\$15,867	433%
Townhomes and Condos	\$662,179	\$4,085	112%
Apartments	N/A	\$2,528	69%

Notes:

1. Average sale price is based on sales data from the Washington Center for Real Estate Research (WCER), see Table 4.
2. Average monthly cost for owner-occupied housing was calculated using the Fannie Mae mortgage calculator, see Appendix B for more details. The average rent as tracked by the WCER was used for the monthly costs of renter-occupied apartments.
3. Affordability level is based on the Area Median Income (AMI). The AMI used is the King County AMI which was \$146,500 in 2022 according to the U.S. Department of Housing and Urban Development (HUD).

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Housing Affordability Without Subsidy

- Households earning below 120% of the AMI can be accommodated in denser housing types:
 - Condominiums (112% AMI);
 - Townhomes (112% AMI); and
 - Apartments (69% AMI).
- Housing need below 120% of the AMI can be compared with capacity in zones where these denser housing types are allowed (Medium-Low-, Medium-High-, and High-Density zones).
- Planning for denser housing to accommodate lower income households is consistent with the Commerce guidance.

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Table 9. Capacity Surplus or Deficit by Zone Category and Affordability.

Zone Category	Income Level as a Percent of AMI	Capacity in Number of Dwellings	Housing Need at Income Level in Number of Households	Surplus/Deficit
Emergency Housing	N/A	N/A	237	N/A ⁵
Very-Low and Low Density	>120%	355	Total above 120% AMI 23	332
Medium-Low, Medium-High, and High Density	0-120%	1,073	Total below 120% AMI 1,216	(-) 143

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The Bottom Line

Mercer Island needs to add **143 more units** of residential capacity in **multifamily and mixed-use zones** to accommodate the housing need for households earning below 120% of the AMI.

25

Three Options for Addressing Capacity Deficit



26

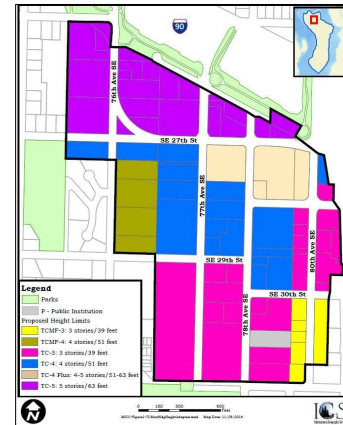


Increase Height in Town Center

Allowing **an additional story of height** in each Town Center subarea could **add 153 units of capacity**.

- TC-3 (pink) and TCMF-3 (yellow) from three to four stories;
- TCMF-4 (blue), and TC-4 (olive) from four to five stories; and
- TC-5 (purple) and TC-4 (tan) plus from five stories to six.
- Discussion of this option begins on page 23.

Figure 2. Town Center Subareas and Height Limit.



Source: Mercer Island City Code (MCC) 19.11.015 – Town Center Subareas.

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Allow Multifamily in C-O

Allowing **multifamily residential uses in Commercial-Office (C-O) zone** could **add between 143 and 895 units of capacity**.

- Development standards could modulate the total capacity increase.
- Standards could regulate how multifamily uses would interface with nearby single-family zones.
- Discussion of this option begins on page 28.

Figure 3. Commercial Office Zone.



Source: Mercer Island Zoning Map, current through Ordinance 18C-14, Mercer Island City Code (MCC) Appendix D.

28

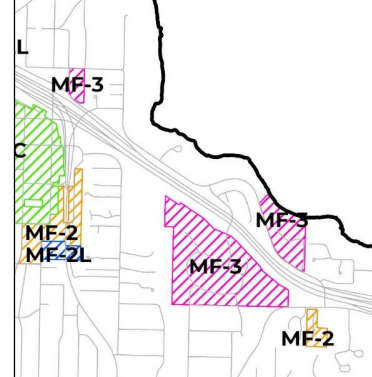


Increase Density in MF-3

Increasing **maximum density in the MF-3 zone from 26 to 30 units/acre** could **add 174 units of capacity**.

- Relatively simple code amendment.
- Small increase of maximum density.
- Would increase capacity in an area with some displacement risks.
- Discussion of this option begins on page 34.

Figure 1. Mercer Island Multifamily and Mixed-Use Zones.



Source: Mercer Island Zoning Map, current through Ordinance 18C-14, Mercer Island City Code (MICC) Appendix D.

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Next Steps

- Return for Council direction regarding capacity options on January 16.
- Housing Work Group to resume meeting the week of January 22.
- Housing Element draft to Planning Commission by March.

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Questions?



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Log #	Received From	Comment/Question	Staff Response
1	Ted Weinberg	I'm noticing that none of the 3 options for increasing housing talks about satisfying any portion of Mercer Island's affordable housing requirements through contributions to ARCH-funded housing projects located on more affordable land off-island. Did we determine that the number of dwelling units MI could be credited for its share of such projects would be so small as to be not worth calculating and pursuing?	<p>ARCH contributions will be considered as part of Mercer Island's overall response to affordable housing needs but do not count toward the City's capacity to accommodate its affordable housing needs.</p> <p>The need for additional capacity is a separate topic from the City's ARCH contributions. Under the Growth Management Act (GMA), the City is tasked with determining whether it has sufficient land capacity to accommodate its housing need (RCW 36.70A.070(2)(c)). This requires a 'Land Capacity Analysis'. From the Washington Administrative Code (WAC): "The Land Capacity Analysis is a comparison between the collective effects of all development regulations operating on development and the assumed densities established in the land use element. In order to achieve sufficiency, the development regulations must allow at least the low end of the range of assumed densities established in the land use element. This assures a city or county can meet its obligation to accommodate the growth allocated through the countywide population allocation process (WAC 365-196-325(2)(a))."</p> <p>The purpose of the Land Capacity Analysis Supplement (AB 6385 Ex. 1) is to complete the additional land capacity analysis steps required to satisfy the new requirements of HB 1220, based on the Commerce guidance. This means looking at whether the City's zoning allows for enough dwelling units of the appropriate housing type to accommodate its affordable housing needs. The Commerce guidance connects affordability with higher density housing, assuming that denser apartments will be more affordable than lower-density single-family homes.</p>
2	Ted Weinberg	Do I presume correctly that HB 1220 only requires that we *allow* the construction of affordable housing by 2044?	Yes, you are correct. The City is not obligated to construct affordable units.

Log #	Received From	Comment/Question	Staff Response
		That is, it does not require that we actually *achieve* the construction of affordable housing. Correct?	The GMA establishes more planning requirements for housing beyond capacity requirements. You can see the GMA requirements for the Housing Element in RCW 36.70A.070(2) .
3	Ted Weinberg	Do any zones on Mercer Island currently allow the construction of hotels?	Yes. Hotels are an allowed use in the MF-2, B, and Town Center zones.
4	Ted Weinberg	When we say in the 7th paragraph on page 9 of the Land Capacity Analysis Supplement that “Social service transitional housing is a land use that is allowed by conditional use permit in a majority of zones within one mile of transit”:	a. RCW 35.21.683 establishes this particular provision does not specify whether this means a bus stop or a larger facility. Prior to HB 1220, the City allowed “special needs group housing” and “social service transitional housing” in nearly every zone. As the City defines it in Chapter 19.16 Mercer Island City Code (MICC), special needs group housing includes permanent supportive housing and social service transitional housing includes emergency housing. Interim ordinances have amended the definition of each of these land uses to clarify that these definitions include special the special housing types as defined in state law.
		a. Does that mean within 1 mile of any metro bus stop on the island, or does it mean within 1 mile of a transit stop which receives service at or above a certain frequency (e.g. high enough to limit it to the North Mercer Park & Ride station)?	
		b. Has anyone ever applied for a CUP to develop social service transitional housing on the island?	b. Staff are unaware of any applications for a CUP to develop social service transitional housing on Mercer Island.

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5	Ted Weinberg	i. If so, what were some of the conditions placed on the use?	i. The development code requires specific conditions for social service transitional housing. Please see Mercer Island City Code (MICC) 19.06.080 – Siting of group housing for the required conditions.
		ii. Are the conditions defined on a case-by-case basis for each CUP application by the permitting official with some discretion involved, or are the conditions defined by a fixed set of rules with little room for discretion?	ii. Any conditional use permit can include case-by-case conditions of approval. All conditional use permits are reviewed by the Hearing Examiner who makes the decision to approve or deny the application. City staff makes a recommendation to the Hearing Examiner, which includes proposed conditions of approval. The Hearing Examiner may condition approval.
		Regarding Table 2. a. The second column of this table describes a “Density Range” measured in dwellings/acre. Do the numbers in this column reflect the state requirement assume the maximum usage of ADUs and DADUs per lot per HB 1110?	a. The density ranges in the second column of Table 2 come from the original UGC Report that King County prepared in 2021, prior to the adoption of House Bills 1110 and 1337, which were enacted in 2023. These density ranges do not include accessory dwelling units (ADUs).
		b. Is the formula for determining if a lot is “redevelopable” defined as:	b. The ratio is improvement value divided by land value. The underlying assumption is that when the land is more valuable than the improvements, the land is more likely to be redeveloped.

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		<p>[(improvement value / total property value) < 0.5]</p> <p>or is it:</p> <p>[(improvement value / land value) < 0.5]?</p>	
		c. Do you know where that 0.5 figure comes from? Is that a figure that land developers generally use when deciding whether a property can be redeveloped at a profit? For a decision as financially crucial as whether or not to redevelop, I found it a bit surprising that the factor is as simple as 0.5.	c. The source of the ratio used is the King County UGC Report. King County used that ratio in their guidance for cities to conduct their land capacity analyses.
		d. Does our analysis assume that those who choose to construct ADUs and DADUs in low and very low density zones would not rent them at rates affordable to renters below 100% of AMI?	d. The assumption is that ADUs would be offered at market rates when they are available for rent. The market rate for these units may or may not be affordable to households earning below 100% of the AMI. There is not data on average rents for ADUs in Mercer Island.
		e. Table 10. Why is TC subarea TCMF-4 showing as having no Redevelopable Area? Is the County's UGC Report essentially saying that the improvements on the Walgreens + Pogacha property is greater than 50%	e. According to the UGC Report, TCMF-4 does not have vacant or redevelopable land. Of note, the lots referenced in the question are in the TC-4 subarea, which does have 7.8 acres of redevelopable land per the UGC Report.

Log #	Received From	Comment/Question	Staff Response
		of the land value? Somehow that seems unlikely to me.	
6	Ted Weinberg	Regarding Table 10. a. Is footnote 5 essentially saying that if all the property in subarea TCMF-3 were torn down and redeveloped, the maximum number of dwellings that could be permitted there would be less than the 94 that currently exist there?	a. Yes.
		b. I presume the second factor in the formula in footnote 1 should be (1-E) rather than E. That is, you're multiplying the total square footage in column A times 0.865, not 0.135. Correct?	b. You are correct, the factor in the formula was (1-E).
7	Ted Weinberg	Regarding Table 12, the last bullet point above this table says: "The assumed density of commercial development will be a floor area ratio (FAR) or 0.50, the same assumed FAR used for TC-4 in the UGC Report." Do I presume correctly that the word "or" half-way through the sentence (bold & underline added) is a typo	Yes, this is a typo.

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		and that the word “of” was intended?	
8	Ted Weinberg	Is option B to add multi-family residential use to the existing C-O zone, or is it to rezone C-O to be TC-4? The latter seems to be a larger change than the former.	Option B is to allow multifamily in the C-O zone. To analyze the potential effect on capacity, the same set of assumptions used to analyze capacity in TC-4 was used. Before amending the code to allow multifamily in the C-O zone, the City would need to establish development standards like maximum building height, maximum lot coverage, etc. for the use in that zone. These development standards would likely modulate the capacity effects (i.e., allowing taller buildings could allow more dwelling units or a smaller maximum building coverage could reduce the number of dwelling units possible).

Log #	Received From	Comment/Question	Staff Response
9	Craig Reynolds	<p>1. I am puzzled by the basic goal of the 143 unit target. When we had discussed this issue earlier in 2023, as I recall the GMPC was considering three allocation methodologies, and I thought I remembered that ALL of them got us a lot more than 143 units. Is my memory flawed? What changed to get us to only 143?</p>	<p>The 143-unit figure is the shortfall between the City's current capacity in denser zones and the City's housing need for households earning below 120 percent of the AMI. The findings of the Land Capacity Analysis (LCA) Supplement suggest that the only housing types that will be affordable to households earning less than 120 percent of the AMI will be denser options like townhouses, condominiums, and apartments. These housing types are only allowed in multifamily and mixed-use zones.</p> <p>The City's housing need for households earning below 120 percent of the AMI is 1,216. This means the City needs to allow at least 1,216 units of denser housing (i.e., townhouses, condos, and apartments) to accommodate its housing need. The City currently has capacity in its multifamily and mixed-use zones for 1,073 more units of denser housing. The difference between need (1,216) and capacity (1,073) is the 143-unit deficit. This means the City needs to add capacity multifamily and mixed-use zones to, at minimum, cover the 143 additional units of denser housing needed to address its need.</p> <p>The King County Growth Management Planning Council (GMPC) did consider three different allocations of housing need. The alternatives they considered would have potentially changed the amount of need in the different income segments. When staff briefed the City Council on the potential allocations being considered by the GMPC, the analysis in the LCA Supplement had yet to be done so we did not know what kind of deficit would have resulted from each allocation. One of the allocation options the GMPC considered would have probably had a much larger deficit, but that options was ultimately not adopted. In the end, King County adopted the housing need allocation shown in Table 1 of the report and used throughout to arrive at the 143-unit capacity deficit.</p>

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10	Craig Reynolds	2. Do we have any zones that allow hotels? If so, where are they? I would have thought that allowing emergency housing there would be easier than the “within one mile of transit” option. No?	Hotels are an allowed use in the MF-2, B, and Town Center zones. This is fewer zones than the number of zones within one mile of transit because nearly every zone in the City is within one mile of transit. Prior to HB 1220, the City allowed “special needs group housing” and “social service transitional housing” in nearly every zone. As the City defines it in Chapter 19.16 Mercer Island City Code (MICC), special needs group housing includes permanent supportive housing and social service transitional housing includes emergency housing. Interim ordinances have amended the definition of each of these land uses to clarify that these definitions include special the special housing types as defined in state law.
11	Craig Reynolds	3. Does “one mile from transit” refer to light rail? Or to any bus stop?	The ‘one mile from transit’ phrase comes from RCW 35.21.683 , which states: A city shall not prohibit transitional housing or permanent supportive housing in any zones in which residential dwelling units or hotels are allowed. Effective September 30, 2021, a city shall not prohibit indoor emergency shelters and indoor emergency housing in any zones in which hotels are allowed, except in such cities that have adopted an ordinance authorizing indoor emergency shelters and indoor emergency housing in a majority of zones within a one-mile proximity to transit. [...] Chapter 35.21 RCW does not define transit.
12	Craig Reynolds	4. In paragraph I.B.4 you state three numbered assumptions, one is that PSH requires incentives and one is that PSH requires subsidy.	4. Yes, it is safe to assume that both a subsidy and incentive would be needed for any Permanent Supportive Housing (PSH) to be constructed. In theory, a subsidy or incentive could be large enough to reduce the need for the other, but that scenario seems unlikely given the cost of developing PSH.

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		<p>Is it your assumption that BOTH are required? Or could a sufficient incentive obviate the need for a subsidy? (And also, I guess a subsidy IS an incentive, right?)</p> <p>a. More generally, elsewhere in the paper you refer to height incentives as a subsidy. I think of all subsidies as a type of incentive, but it sounds like this is at least one type of incentive that is a subsidy. I guess I need an explanation of what defines a subsidy vs an incentive. I would have thought a subsidy was an actual cash transfer from the city to a builder or customer—but maybe not?</p>	<p>a. Subsidy is a term used in the Commerce guidance, which was the guiding document for the LCA Supplement. For the purposes of this report, subsidies should be read as including incentives though they are similar. Where “subsidy” appears in the LCA Supplement, it could be understood as “subsidies and/or incentives”.</p>
13	Craig Reynolds	<p>5. Do I correctly understand in table II.A that this is the capacity with current zoning? I am just amazed that there are that many R15 lots that are open? Where are they? In this table, are ADUs counted? If not, how much additional capacity do we have?</p>	<p>Yes, Table 2 shows capacity with current zoning as determined in the King County UGC Report. Keep in mind that developable land does not necessarily mean vacant lots. Per the UGC Report, there were 118 developable acres in the R-12 and R-15 zones after removing critical areas and subtracting market and public use factors. The developable acreage was multiplied by the assumed density in that zone and the existing dwellings on developable land were subtracted to arrive at the capacity in the zone. The number of ADUs permitted each year is relatively low (Citywide, roughly 5-10 ADUs are permitted each year), meaning there are not enough permitted each year to increase the assumed density in single-family zones.</p>

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			Because so few ADUs have been permitted and there is little data on how those ADUs are used, it is difficult to determine the affect of ADUs on capacity to accommodate affordable housing needs.
14	Craig Reynolds	6. How, if at all, are we considering the impact of duplexes in single family zones to create affordable housing. Isn't it possible that this would create some?	<p>Enacted in 2023, House Bill (HB) 1110 requires cities to allow middle housing types in all residential zones. HB 1110 also includes some requirements that cities allow a density bonus in exchange for affordable housing units and allow additional dwellings in proximity to major transit stops.</p> <p>It is possible that HB 1110 will create some amount of less-expensive housing, some of which will be affordable, but because this is new legislation it is difficult to determine what impact it might have on affordable housing at this time.</p>
15	Craig Reynolds	7. Why does it make sense to use median housing prices to determine affordability? For example, if there are some homes selling for 1.5 MM and some selling for 3.5, with a median of 2.5, why isn't affordability determined by the 1.5, since SOME houses are available at that price? (I realize we can't always go for the literal bottom, since only one house is typically available at that price, but is it possible to look at 25th percentile or something rather than median?)	The LCA Supplement (AB 6385 Ex. 1) was prepared based on the Commerce guidance, which recommended using the median home price for determining the affordability level of different housing types. Because the median home sale price is the point at which half of homes sold for more and half sold for less, it is the price at which the most homes are likely to be selling. If the 25 th percentile (or 75 th percentile for that matter) were used, it would not be a representative sample of the most common home sale price, instead looking at the lower quartile of the sale price distribution.

Log #	Received From	Comment/Question	Staff Response
16	Craig Reynolds	8. How is “redevelopable area” defined. Does the extra capacity we are creating with the proposed additional floor effectively assume that EVERY building in town center could have one floor added to it, even recently built housing?	Developable area was determined during the preparation of the UGC Report. In Town Center, parcels were considered developable if their ratio of improvement value to land value was less than 0.5 (meaning the land was more valuable than the improvements). More recent development is unlikely to be considered developable because the newer improvement values would be higher. The analysis in Section IV.A of the LCA Supplement analyzes the effect of allowing one additional story on developable lots.
17	Craig Reynolds	9. How would the proposed TC additional floor impact with the minimum % for retail defined in our last TC moratorium? Does adding more floors create more floor 2+ retail requirements?	The analysis assumed that the additional story allowed would be dwelling units. The ground floor commercial requirements in Town Center would not affect the additional stories (MICC 19.11.020(B)).
18	Craig Reynolds	10. Footnote 4 in table 10 refers to a factor of .865 in column E. I do not know what that factor is and do not see it in column E	The combined market factor and public purpose reduction for Town Center used in the UGC Report was 13.5 percent (10% market factor, 3.5% public purpose). Developable land was multiplied by 0.865 to represent a 13.5 percent reduction for market factor and public purpose factor (1 - 0.135).
19	Craig Reynolds	11. If we decide on a TC solution, what other options are available? For example, could we add two floors to TC-5, one to TC-4, and none to TC-3? Would this meet the need and with what implications?	Alternative scenarios in Town Center could be analyzed if the City Council provides direction to prepare an alternative. The direction needed on January 16 is about which specific approach is favored. The Council can direct the formulation of the described alternative for the Housing Work Group to consider if desired. If directed to consider alternatives, staff can analyze what the capacity implications of a defined alternative Town Center scenario might be and provide that analysis to the Housing Work Group.
20	Craig Reynolds	12. In the CO option, what specific properties / facilities	Figures 4 and 5 in the LCA Supplement show the developable area in the C-O zone. The Stroum Jewish Community Center (SJCC) and Herzl Ner Tamid Synagogue are not currently zoned

Log #	Received From	Comment/Question	Staff Response
		are impacted. City Hall? JCCC? Herzl?	C-O. The SJCC is currently split-zoned R-8.4 and R-9.6. Herzle Ner Tamid Synagogue is currently split-zoned Business (B) and R-9.6. The SJCC owns one parcel within the C-O zone, the site of the French American School. The City Hall property is zoned C-O and the Public Works maintenance facility is zoned R-8.4.
21	Craig Reynolds	13. I am not understanding at all how we are allowing for PSH?	<p>"Special needs group housing" is a permitted use in the R-8.4, R-9.6, R-12, R-15, MF-2L, MF-2, MF-3, PBZ, C-O, B, and all Town Center zones. Special needs group housing is subject to the development standards in MICC 19.06.080 – Siting of group housing. Special needs group housing is defined in MICC 19.16.010 as follows:</p> <p>Noninstitutional group housing that primarily supports unrelated persons with handicaps or persons protected by familial status within the meaning of the FHAA, but not including individuals whose tenancy would constitute a direct threat to the health and safety of other individuals or whose tenancy would result in substantial physical damage to the property of others. Special needs group housing includes, but is not limited to, foster family homes, adult family homes and residential care facilities as provided in RCW Chapter 70.128, but excludes facilities such as hospitals, nursing homes, assisted living facilities and detention centers. Further, the term shall include "permanent supportive housing" as defined in RCW 36.70A.030 or as hereafter amended. [Emphasis Added]</p>
22	Craig Reynolds	14. Once we pick an option, what is the process for planning to produce housing of the right affordability in the selected zone? For example, if we add a floor in TC, how do we know	The LCA Supplement is only analyzing capacity to make sure that there is enough <i>total</i> capacity to accommodate housing needs. The balance of market rate units and affordable units can be set by other housing policies, if desired. The City has some discretion setting these kinds of policies. This could include amending the affordable housing height bonus in Town Center once the 2024 Comprehensive Plan periodic update is

Log #	Received From	Comment/Question	Staff Response
		this will produce the right number of affordable units at each tier?	<p>completed. The Housing Work Group will work on the initial draft of housing policies in the next phase of the Comprehensive Plan periodic review.</p> <p><u>Next Steps</u> In addition to addressing the capacity needed to accommodate housing needs at various income levels, the City is also required by the GMA to make “adequate provisions” to accommodate its housing needs (RCW 36.70A.070(2)(d)). Making adequate provisions includes actions to address barriers to development. Determining which policies are needed to make adequate provisions for accommodating housing needs is the next step in updating the Housing Element. The Housing Work Group will work on the “adequate provisions” step as it works on updates the Housing Element. Commerce has provided guidance for making adequate provisions. Staff will brief the Housing Work Group on the Commerce guidance.</p>
23	Craig Reynolds	15. What is the rationale for assuming 5% mortgage interest? Isn't that about 2% low right now?	The 5% interest rate was the default rate in the Fannie Mae mortgage calculator. Many factors can influence a mortgage interest rate, so the default value used by the mortgage calculator was used in this analysis.
24	Craig Reynolds	16. Are there many neighborhoods on MI that actually have HOA fees?	Staff does not know how many home owners' associations (HOAs) collect fees on Mercer Island. The HOA fees used in the mortgage calculator are based on the 2021 average for the Seattle Metropolitan Area as determined by the U.S. Census Bureau's American Housing Survey (https://www.census.gov/programs-surveys/ahs/data/interactive/ahstablecreator.html?s_areas=42660&s_year=2021&s_tablename=TABLE10&s_bygroup1=2&s_bygroup2=1&s_filtergroup1=1&s_filtergroup2=1)
25	Craig Reynolds	[Begin Racially Disparate Impacts Evaluation questions]	

Log #	Received From	Comment/Question	Staff Response
		1. I was surprised to see (Exhibit 7) that there are 36 mobile homes on MI. I can only think of one I have ever seen. Are they allowed by code?	The number of mobile homes shown in Exhibit 7 comes from the U.S. Census Bureau 2021 American Community Survey (ACS). For the purpose of land use regulations, a single mobile or manufactured home is permitted the same as a stick-built single-family home.
26	Craig Reynolds	2. I am really confused by the analysis at the bottom of page 14. You are reporting racial distributions of income relative to 150K, and imputing a conclusion about what share are below the median. I don't think that works unless the median is 150. And it is not. Please explain.	This section needs to be corrected because the text is referring to an Exhibit that has since been removed. It appears that the text is from an earlier version of the Racially Disparate Impacts (RDI) Evaluation. This paragraph will be corrected to refer to the data in Exhibit 10.
27	Craig Reynolds	3. Please help me to reconcile the median home price in 2021 of 1.02 MM in Exhibit 16 to the 2.62 MM in table 4 of the capacity report. Part of the difference is that the latter is 2022 and the former is 2021, but that must be small and might even go the other way. Does the former include condos? It does not seem intuitive that these could explain the large gap.	Exhibit 16 in the RDI Evaluation shows the 2021 median home sale price, which includes condominiums and detached single-family homes. The source of this data was Redfin sales data. The 2022 median home sale price used in the LCA Supplement comes from the Washington Center for Real Estate Research (WCRER). The WCRER data differentiates the sale prices for condominiums and detached single-family homes. In 2022, according to the WCRER, the average home sale price for a detached single-family home was \$2,620,986 and the average sale price for a condo was \$662,179. The gap between single-family and condo sale prices combined with the later year and different data source are the reasons the average sale prices in each report are different.
28	Craig Reynolds	4. How are housing costs defined for homes sold many years ago in exhibit 18? Is it based on an assumed	The housing costs shown in Exhibit 18 come from the 2021 American Community Survey (ACS) conducted by the U.S. Census Bureau. The ACS provides estimates for a range of statistics based on survey data collected. On its website , the

Log #	Received From	Comment/Question	Staff Response
		mortgage payment reflective of the price and interest rates when sold?	<p>U.S. Census Bureau describes the survey questions about housing cost as follows:</p> <p>We ask questions about the use and cost of common utilities, any applicable condominium and mobile home fees, taxes, insurance, mortgages and home loans to produce statistics about selected monthly owner costs.</p> <p>The housing cost reflects how households have responded to these survey questions. Housing costs reflect what households are paying, regardless of time of purchase.</p>
29	Craig Reynolds	5. In exhibit 22, how is it possible that there are NO black households that are cost burdened but not severely cost burdened. This just does not seem plausible given what we see for other races.	This data comes from the Department of Housing and Urban Development (HUD) 2015-2019 Comprehensive Housing Affordability Strategy (CHAS) compiled and distributed by WA Department of Commerce.
30			



REVISED

Item 9.

**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 6391
January 16, 2024
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 6391: 2023-2024 Capital Project Update	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive report. No action necessary.	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Alaine Sommargren, Deputy Public Works Director Patrick Yamashita, Deputy Public Works Director/City Engineer
COUNCIL LIAISON:	n/a
EXHIBITS:	n/a
CITY COUNCIL PRIORITY:	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to provide the City Council with an update on the 2023-2024 Capital Program.

- As part of the biennial budget process, the City adopts a six-year Capital Improvement Program (CIP). The CIP outlines the City's strategic financial plan to acquire, expand, or rehabilitate public infrastructure. Work to build the six-year CIP begins every other spring, culminating with the adoption of the biennial budget.
- The City Council will hold a Planning Session on March 1, 2024 to begin planning for the 2025-2026 budget, which includes setting the next biennial work program and adoption of the next six-year CIP.
- The purpose of this presentation is to provide an update on capital projects that were completed in 2023, and a look ahead to the project work plan for 2024. This presentation also provides a foundation for the capital budget planning work anticipated later this year.
- The City is managing a significant capital program, perhaps one of the most significant in City history with critical investments being made in all areas of City infrastructure. In 2024, the City is managing more than 70 active capital projects.

- The unexpected closure of City Hall in 2023 (see [AB 6351](#)) has had an impact on the capital program, including redirecting staff resources and adding new work items and projects to the schedule. Some rebalancing of the work plan will be necessary to address these unexpected work items.
- One item for City Council consideration is to postpone the Mercedale Park Master Plan to a future year to free up staff capacity for other priorities, primarily planning for the City Hall closure.

This presentation is for discussion only, any feedback will be used to inform the City Council Planning Session discussion on March 1, 2024.

BACKGROUND

As part of the biennial budget process, staff develops a six-year Capital Improvement Program (CIP). The CIP outlines the City's strategic financial plan to acquire, expand, or rehabilitate public infrastructure. Work to build the six-year CIP begins every other spring, culminating with the adoption of the biennial budget. For the current biennium, the City is managing more than 70 active capital projects in 2024.

Taken collectively, all capital projects fall into four programmatic areas:

1. Parks, Recreation, and Open Space
2. Streets, Pedestrian, and Bicycle Facilities
3. General Government (Equipment, Public Buildings, and Technology)
4. Utilities (Sewer, Stormwater, and Water)

The Water System Plan, the General Sewer Plan, and the Comprehensive Basin Plan are the guiding planning documents used to develop and propose utility capital projects. The adopted 2022 Parks, Recreation and Open Space (PROS) Plan and the adopted Transportation Improvement Program (TIP) are the guiding planning documents used in developing park, street, bicycle, and pedestrian projects in the CIP.

In addition, staff utilizes information from the City's asset management system, water system hydraulic modeling, video inspections of sewer and drainage pipes, periodic assessment of changing conditions in storm basins/ravines, maintenance history (ex: main and pipe breaks), and other information from field operations to aid in capital project identification and development.

City Hall Closure

The unexpected closure of City Hall in 2023 (see [AB 6351](#)) has had an impact on the capital program, including redirecting staff resources and adding new work items and projects to the schedule. The history of closure below explains why rebalancing of the work plan will be necessary to address these unexpected work items.

In April 2023, staff visually identified broken floor tiles and flooring adhesive in the basement mechanical room at the Mercer Island City Hall. Immediate testing of the materials confirmed that both the tiles and the adhesive contained asbestos. This mechanical room houses one of the building's two primary air handling units, a key component of the HVAC system. To ensure the safety of City staff and visitors, City Hall was immediately closed while further testing was conducted to determine if asbestos fibers were present in other areas of the facility.

From April through July 2023, the City worked with PBS Engineering and Environmental to conduct comprehensive asbestos testing of the City Hall building, which included air sample, settled dust, and bulk material testing, with a focus on the HVAC system. Fortunately, no asbestos fibers were identified in any air samples, but settled dust tests did confirm asbestos is present above background levels (which requires

abatement) in several segments of the HVAC system. Based on these findings, the HVAC system was turned off and has been inoperable since mid-May 2023.

City staff and consultants provided a comprehensive report to the City Council on these findings at the July 18, 2023 City Council meeting, (see [AB 6308](#)).

The preliminary cost estimate to re-occupy City Hall was estimated to be in excess of \$10 million, with a timeline of nearly two years to complete the work. Staff and consultants evaluated alternatives to full building occupancy, such as re-occupancy of the police portion of the building only, and those costs were estimated to be in excess of \$4 million. While these costs alone likely exceed the anticipated return on investment, there are other factors that were considered in the decision to permanently close City Hall.

City Hall was built in 1957 and has been repaired and renovated over the years, with the last major renovation occurring in the late 1980s. Prior to the asbestos situation, the City Council recognized the need for a replacement strategy for this building, and in early 2023, the City began working on a Facilities Conditions Assessment to guide long-term decisions. The initial assessment work highlighted the many other matters of concern related to the long-term use of City Hall. The building suffers from structural and seismic deficiencies. Almost all the interior walls have been identified as lacking lateral bracing and, unless reinforced, are at risk of failure in the event of seismic activity, potentially rendering the building inoperable. Additionally, the building does not conform with current energy or building code requirements, and multiple building systems are failing or need to be substantially replaced.

Given this additional information and the anticipated investment needed to re-occupy City Hall and bring it up to current standards, the decision was made to permanently close the building and turn our attention to identifying a replacement strategy.

At the October 3, 2023 City Council meeting, the Council passed [Resolution No. 1650](#) voting to permanently close City Hall. The facility closure and the associated work items (both short-term and long-term) have had an impact on the capital program, including redirecting staff resources and adding new work items and projects to the schedule. Some adjustments to the work plan will be needed this year and in future years to ensure resources are available to address these new priorities. The City Manager is planning to discuss with the City Council the recommendations to re-balance the work program at the upcoming City Council Planning Session on March 1, 2024.

ISSUE/DISCUSSION

2023-2024 CAPITAL IMPROVEMENT PROGRAM UPDATE

The following list highlights notable projects completed in 2023 and other large projects planned for 2024 within the Water, Sewer, Storm Water, Transportation, and Parks project categories.

Water

A total of 15 water system improvement projects were identified in the 2023-2024 CIP, with a total funding allocation of \$25.3 million. Several large capital projects that began in 2023 are nearly complete or in the design phase, with construction anticipated in 2024. Major projects include:

- **2023 Water System Improvements (WU0130)** – Over 6,500 feet of older water mains are being replaced at multiple locations on the north end of the Island. Construction began in Q3 2023 and will continue into Q2 2024. Public agencies and contractors continue to experience long lead times to obtain materials such as ductile iron pipe and brass water service parts. These delays have affected

2023 work as well as the 2022 Water System Improvements project, which was completed in Q2 2023. The 2022 work replaced over 4,000 feet of old water mains in the Madrona Crest neighborhood.

- **Booster Chlorination System (WU0101)** – This project includes the design and installation of a chlorine monitoring and injection system, which will improve water quality for the entire water system. Work involved construction of a chlorine generation and injection system, installation of mixing equipment in the reservoir tanks, and multiple modifications to the large diameter piping entering and exiting the water reservoir site. While construction began in Q1 2022, numerous delays in obtaining equipment as well as minor design changes increased the duration of the project. As of January 2024, construction work is finished, system testing is complete, and only minor punch list work remains until startup (anticipated Q1 2024).
- **Water Meter Replacement Project (WU0117)** – All of the City's 7,800 residential and commercial water meters will be replaced with an advanced metering infrastructure (AMI) system. Meter replacement work will begin in Q2 2024 and is expected to be completed by the end of this year. Staff will present information on options for data collection base stations at the March 5, 2024 City Council meeting. Once base stations are installed, the new meters will automatically transmit data wirelessly through the AMI system, allowing customers to track and manage their water use in a new online portal. Features include trackable water usage, leak alerts, and other notifications.
- **Reservoir Improvements (WU0103)** – Replacement of the aging generator serving the reservoir booster pump station is projected to be complete in Q3. Construction on the north and south reservoir tanks, including interior and exterior coating replacements, safety improvements (new roof perimeter railings and exterior stairways to replace ladders), and improved access for maintenance, began in Q3 2023 and will be complete in Q2 2025. Design work for booster pump replacements (WU0128) is currently underway.
- **2024 AC Main Replacement (WU0135)** – This project initiates the first year of a six-year plan to remove the remaining five miles of asbestos-cement (AC) water main in the water distribution system. AC pipe is a material known for developing leaks and breaks as it nears the latter part of its expected life. The majority of AC pipe on Mercer Island was installed in the late 1950s to early 1960s. In 2024, over 5,000 feet of AC water main will be replaced with ductile iron pipe.
- **2024 Water System Improvements (WU0131)** – This project is a continuation of the City's annual program to systematically replace portions of the 113 miles of water distribution system. Work will occur in three neighborhoods to replace over 6,000 feet of cast iron water main.
- **Pressure Reducing Valve Station Replacements (WU0140)** – Three to four of the water system's 85 pressure reducing valve (PRV) stations will be replaced this year as the start of a long-term effort to replace aging PRV stations.

Sewer

Capital improvements planned for 2023-2024 include 10 projects totaling \$7.9 million. Several 2023 projects are nearly completed and multiple 2024 projects are currently in the design phase. Major projects include:

- **Basin 40 CIPP Sewer Lining Project – Phases 1 and 2 (SU0108)** – Construction of most of Mercer Island's sanitary sewer system occurred in the 1950s and 1960s. Given the sewer system's age, groundwater seepage (infiltration) and stormwater runoff (inflow), known collectively as inflow and infiltration (I/I), is prevalent in the sewer system. The trenchless technology of cured-in-place-pipe (CIPP) lining is an efficient and cost-effective way to reduce I/I from aging pipes by relining them. Phase 1 is complete and lined over 4,000 feet of sewer mains in the Basin 40 Mercerwood neighborhood. Phase 2 is underway and will line an additional 12,000 feet in the neighborhood. Construction began in Q3 2023 and will be complete in Q1 2024.

- **Sewer Pipe Replacements and Upsizing (SU0115)** – This project will replace and upsize aging and undersized sewer main adjacent to and across Mercerdale Park. Construction will be coordinated to reduce impacts to park users where possible and will not begin until later summer. Due to the projected footprint of the work, the asphalt trail through the park will be replaced, as well as other localized improvements such as irrigation, drainage, and electrical following the sewer pipe replacement. A new flagpole will also be installed in the Mercerdale Park plaza.
- **SCADA Sewer Equipment Replacement (SU0113)** – The sewer collection system is monitored and controlled remotely by equipment commonly referred to as Supervisory Control and Data Acquisition (SCADA). Upgrading SCADA will provide reliable, centralized monitoring of the sewer system. Although this project was awarded for construction in Q1, the contractor has not started to install equipment due to material supply shortages. Construction is estimated to start in Q3 2024 and continue through 2025.

Storm Water

Fifteen storm water projects totaling \$2.5 million are included in the 2023-2024 biennium. Several of these projects are in the design phase and several are in the permitting process. Storm water projects are frequently linked to other CIP work, such as street paving projects or park projects (e.g. the recently completed Lincoln Landing street-end park renovation). Major projects include:

- **Street Related Storm Drainage Improvements (SW0137)** – This project involved installing new storm drainage infrastructure and performing repairs to existing storm drainage ahead of the 2023 Residential Street Overlays project. This work occurred in Q2 and Q3 2023.
- **Watercourse Stabilization Projects (SW0101 and SW0132)** – Most of the watercourses on the island also convey stormwater runoff. Many have eroded over time due to high flows during and following heavy rains. These projects intend to stabilize watercourses to minimize future erosion.
 - Sub-basin 22.1 near the 4300 block of West Mercer Way is awaiting a permit from the Army Corps of Engineers and is expected to be constructed in summer 2024.
 - Sub-basin 23.2 near the 4800 block of West Mercer Way is expected to be constructed in summer 2024.
- **Sub-Basin 18C Drainage Improvement (SW0128)** – The piped drainage system along SE 32nd Street, east of 60th Avenue SE, will be modified to improve system efficiency and capacity. Construction is expected to be complete in Q3 2024.
- **Sub-Basin 32B SE 72nd Street Drainage Capacity Improvement (SW0130)** – Construction in this sub-basin will increase the capacity of the piped conveyance system on SE 72nd Street, east of West Mercer Way, to reduce the chance of roadway ponding during heavy rains. Construction will take place in Q3 2024.
- **Sub-Basin 25B Neighborhood Drainage Improvement (SW0129)** – Construction in this sub-basin will improve system efficiency and capacity along SE 47th Street and 84th Avenue SE and is expected to be completed in Q3 2024. This project has been timed in coordination with the 2024 Water System Improvements occurring in the same neighborhood.

Streets, Pedestrian, and Bicycle Facilities

There are 18 planned transportation projects in the CIP, with a total budget of \$9.3 million in the current biennium. These projects are focused on making improvements to roads, pedestrian, and bicycle facilities across Mercer Island. Several transportation projects were completed in 2023 and several are currently in the design phase and slated for construction in 2024. Projects include:

- **Sunset Highway/77th Avenue SE Improvements (SP0120)** – A major safety improvement project was completed in June 2023 at this intersection featuring a raised intersection for traffic calming, colored

concrete pavement and crosswalks, widened ADA-compliant sidewalk landings, Rapid Rectangular Flashing Beacons (RRFBs) to alert drivers to pedestrian activity, bike lanes extending to SE 27th Street, and landscaping. In addition, a new Mid-Block Crosswalk on 76th Avenue (SP0121) with RRFBs was installed in the 2400 block in fall of 2022. Both projects were funded with Sound Transit Mitigation Funds.

- **2023 Residential Street Overlays (SP0100)** – Madrona Crest, one of the oldest neighborhoods on the Island, was resurfaced with hot mix asphalt this summer. These roadways were last resurfaced in the late 1980s with a chip seal and were in poor condition. Prior to street repaving, water mains were replaced (in 2016 and 2023) and significant repairs were made to the storm drainage system (summer 2023). City staff strive to complete major underground utility work ahead of major street pavement reconstruction.
- **4004 Island Crest Way Parcel (SP0129)**– This parcel was purchased by the City for future transportation needs. In November, significant improvements were made to the parcel including a new sidewalk along Island Crest Way, pedestrian access into the lot, and new landscaping with an irrigation system. The project was completed at the end of December.
- **West Mercer Way Roadside Shoulder Improvements Phase 4 (SP0114)** – The roadside shoulder development program was established in 2002 to create paved shoulders suitable for pedestrian and bicycle uses on the Mercer Ways. Phase 4 is the last segment of West Mercer Way that remains without a paved shoulder. Construction will be complete in Q2 2024. The remaining segment of East Mercer Way that does not have a shoulder is programmed in the six-year TIP for 2026.
- **2024 Residential Street Overlays (SP0100)** – This annual program repairs and resurfaces residential streets through hot mix asphalt (HMA) overlays and chip sealing. Work in 2024 will focus on HMA overlays on roadways in the south end neighborhood of Island Point and SE 78th Street in front of Lakeridge Elementary School. Portions of SE 27th Street and 74th Avenue SE will be repaved following water main replacement work.
- **80th Avenue SE Pedestrian Improvements (SP0111)** – This project will reconstruct curbs, sidewalks, and ADA ramps along the east side of 80th Avenue from SE 27th to SE 32nd Streets. Work will also include lighting improvements and replacement of street trees with a design that will allow space for trees to mature without damaging the new sidewalk. Construction is expected to begin in Q2 and continue through 2024.
- **Island Crest Way Corridor Improvements (SP0135)** – The scope of this project was shaped by the results of the Island Crest Way Corridor Safety Analysis in 2022 and includes a feasibility assessment and preliminary design of a shared-use path for pedestrians and cyclists. The City Council will receive a project update and presentation of preliminary draft alternatives in Q1 2024. Design and construction activities for 2024 will focus on crosswalk improvements in three locations: Island Park Elementary School, SE 62nd Street, and SE 63rd Street. Feasibility evaluation and conceptual design will proceed on intersection modifications at SE 53rd Place and SE 68th Street.

Parks, Recreation, and Open Space

There are 23 active parks capital projects with a total budget of \$15.9 million planned in the 2023-2024 biennium. These projects are staggered throughout the biennium: several have already been completed, some are about to start construction, and a few are still in the design phase. Major projects include:

- **Luther Burbank South Shoreline Restoration (PA0136)** – This project constructed an accessible trail between the Luther Burbank Park swim beach, the fishing pier, and the Boiler Building. It also repaired eroding shoreline and enhanced nearshore fish habitat with the installation of spawning gravel and large woody debris. Work began in May and the project was substantially complete in September. In October, an Arbor Day volunteer planting event was held at the trail site. Construction

of this project was completely funded by the King County Parks and Recreation Proposition No. 1 Parks Levy, King Conservation District, King County Wastewater Treatment Division, and King County Flood Control District/WRIA 8.

- **Bike Skills Area (PA0165)** – This project created a new bike skill-building area within Deane’s Children’s Park to replace the informal facility that had existed in the Upper Luther Burbank Park open space. Public Works staff and contractors partnered to construct the project, which was designed to preserve the existing forested area and utilize the rolling terrain of the park. Construction began in Q3, and the Bike Skills Area was opened to the public on November 15, 2023, at a well-attended celebration. Volunteers, led by Parks staff, have replanted the site over several events and will continue to steward native plantings in the area.
- **Luther Burbank Sport Court Renovation (PA0143)** – This project will convert the existing tennis courts to pickleball courts. The existing surface, which has been extensively damaged by roots, will be repaved with asphalt. In addition, drainage issues on the court will be resolved, and new coatings, lines, and nets will be installed. Design is in the final stages and construction is expected to begin in Q2 2024.
- **Luther Burbank Docks and Adjacent Waterfront Renovation and Upgrade**
 - **Boiler Building Phase 1 (PA0124)** – The City Council awarded the low bid to Feguson Construction on January 2, 2024. Construction will start in Q1 and be complete by the end of Q3. Work includes seismic retrofits and a new roof for the Boiler Building, plus renovations of the restrooms and concession stand. The top ten feet of the brick chimney will be removed, and the remaining portion reinforced.
 - **Waterfront and Docks (PA0122)** – Design and permitting continues for the waterfront and dock improvements. The scope includes replacing the south piers with floating docks, renovating the north pier, expanding the cobble beach, and improving the plaza with permeable paving, landscaping, furnishings, and art. Construction is planned for completion in Q3 2025.
- **Island Crest Park Athletic Fields (PA0117)** – The update on this project is included in AB 6351.

MAJOR PLANNING PROJECTS

Facilities Conditions Assessment

In early 2023, the City of Mercer Island began working on Facilities Conditions Assessments to guide future investment decisions for City facilities and the development of a Long-Range Facilities Plan. These assessments included Mercer Island City Hall, the Public Works Building, the Mercer Island Community and Event Center Annex Building, the Luther Burbank Administrative Building, the Mercer Island Thrift Shop building, and the former Tully’s Building. A second phase of Facility Conditions Assessments is planned for Fire Station 91, Fire Station 92, and the Mercer Island Community and Event Center. The assessments will be used to develop a comprehensive plan to maintain, repair or replace these buildings to ensure City facilities can deliver municipal programs and services for the next 50 years.

As previously noted, the unexpected closure of City Hall in April 2023 impacted the facilities planning work and redirected staff and consultant resources. The top priority has been seeking alternative work areas for the Municipal Court and the Police Department, both transitions are underway. Work is still underway to address short-term accommodations for other displaced staff. The City has also been working on decommissioning the City Hall building including turning off water and securing the building.

In 2024, the work will continue on the Facilities Conditions Assessments, as initially planned in 2023 with a primary focus on the Public Works Building. Meanwhile, the City will likely undertake a planning exercise to

consider building replacement strategies for City Hall. The approach is to be confirmed with the City Council in early 2024.

Clarke and Groveland Beach Park Joint Master Plan (PA0157)

The docks and waterfront infrastructure are aging at Clarke and Groveland Beach Parks. If the docks deteriorate to unsafe conditions and must be removed, it will be difficult to replace them due to permitting requirements. Planning for beach sites and shoreline areas requires technical expertise, and efficiencies can be achieved in planning for these parks through a joint master plan.

In 2022, the City Council appropriated \$300,000 to complete this project. Preliminary work began in August 2023 with Berger Partnership to assess the overwater structures, restrooms, and other facilities as well as to survey the parks and identify challenges and opportunities for the joint master plan. Staff anticipate beginning the community engagement process for this project in summer 2024 when park usage is at its peak at both locations.

Mercerdale Park Master Plan

Master planning for Mercerdale Park was first completed in the late 1990s/early 2000s. Most of the projects identified in the early master plan have been completed, and the City needs a new Plan to set a vision for future park improvements. The original intent was to complete the master planning process for Mercerdale Park ahead of the sewer line replacement project. Unfortunately, the current capital workload and unexpected closure of City Hall have delayed a number of projects, including this master plan.

The City Manager's recommendation is to postpone the Mercerdale Park Master Plan and this recommendation will be presented at the City Council Planning Session on March 1, 2024 as part of the overall work plan update. In the meantime, the sewer project at Mercerdale Park, described previously (SU0115), will move forward and includes replacing and upsizing an undersized sewer main adjacent to and across Mercerdale Park. Due to the projected footprint of the work, the asphalt trail through the park will be replaced, as well as other localized improvements such as irrigation and drainage following the sewer pipe replacement.

NEXT STEPS

The City Council will hold a Planning Session on March 1, 2024 to begin planning for the 2025-2026 budget, which includes setting the next biennial work program and adoption of the six-year CIP. The information in this presentation will support that discussion.

RECOMMENDED ACTION

Receive report. No action necessary.



2023-2024 Capital Projects Update

AB6391 | January 16, 2024

Jason Kintner
Chief of Operations





Presentation Overview

1. Capital Improvement Program overview
2. City Hall Closure impacts
3. 2023-2024 CIP project highlights
4. Planning project updates
5. Next steps

Capital Improvement Program

All capital projects fall into these programmatic areas:

- Parks, Recreation, and Open Space
- Streets, Pedestrian, and Bicycle Facilities
- Utilities – Sewer, Water, and Stormwater
- General Government – Equipment, Public Buildings, and Technology

Several plans guide development of capital projects in each biennium

In 2024, the City is managing 70+ capital projects

City Hall Closure

- Unexpected closure in April 2023 after discovery of asbestos tile
- Permanent closure in October 2023
- Added significant new work items and projects: short- and long-term
- Redirecting staff resources
- Will require adjustments to work plans
- Council to discuss at Planning Session



2023-2024 CIP Project Highlights



Utilities: Water

- 15 water system improvement projects
- \$25.3 million funding allocation

2023 Projects:

- **Booster Chlorination System**
- 2023 Water System Improvements



Utilities: Water

2024 Projects:

- **Water Meter Replacement Project**
 - › March 5th Council Study Session
- Reservoir Improvements
- **2024 AC Main Replacement**
- 2024 Water System Improvements
- Pressure Reducing Valve Station Replacements



Utilities: Sewer

- 10 sewer system capital projects
- \$7.9 million funding allocation

2023-2024 Projects:

- Basin 40 CIPP Sewer Lining Project – Phases 1 & 2
- **Sewer Pipe Replacement & Upsizing**
- **SCADA Sewer Equipment Replacement**



Utilities: Stormwater

- 15 stormwater system projects
- \$2.5 million funding allocation

2023-2024 Projects:

- **Street Related Storm Drainage Improvements**
- Watercourse Stabilization Projects
- Sub-Basin 18C Drainage Improvement
- Sub-Basin 32B SE 72nd St Drainage Capacity Improvement
- Sub-Basin 25B Neighborhood Drainage Improvement



Street, Pedestrian & Bicycle Facilities

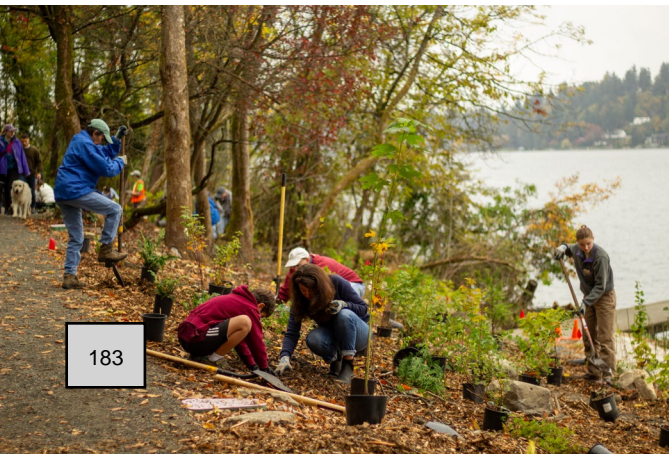
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- 18 transportation improvement projects
- \$9.3 million funding allocation

2023-2024 Projects:

- **Sunset Highway/77th Ave SE Improvements**
- 2023 & 2024 Residential Street Overlays
- **4004 Island Crest Way Parcel**
- WMW Roadside Shoulder Improvements, Phase 4
- 80th Ave SE Pedestrian Improvements
- Island Crest Way Corridor Improvements





Parks, Recreation & Open Space

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- 23 parks capital projects
- \$7.9 million funding allocation

2023-2024 Projects:

- Luther Burbank South Shoreline Restoration
- **Bike Skills Area**
- Luther Burbank Sport Court Renovation
- **Luther Burbank Docks & Waterfront Renovation**
- Island Crest Parks Athletic Fields

Major Planning Projects

- Facilities Conditions Assessment
- Clarke and Groveland Beach Park Joint Master Plan (PA0157)
- Mercedale Park Master Plan

Facilities Conditions Assessment

■ Phase 1 Assessments:

- Mercer Island City Hall
- Public Works Building
- Mercer Island Community and Event Center Annex
- Luther Burbank Administrative Building
- MI Thrift Shop
- Former Tully's Building



Facilities Conditions Assessment

- A second phase of FCA is planned for Fire Station 91, Fire Station 92, and the Mercer Island Community and Event Center
- Public Works Building Assessment & City Hall replacement strategies will be focus of 2024
 - Preliminary results scheduled for the February 6 City Council Meeting

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Clarke & Groveland Beach Park Joint Master Plan

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- Aged infrastructure at both facilities quickly nearing the end of expected useful life
- Planning process to include replacement strategy and long-term site needs for both parks
- Base survey and site evaluation completed in 2023
- Public engagement scheduled for summer 2024



Mercerdale Park Master Plan

- Originally scheduled to coincide with sewer main replacement project
- Due to delay in sewer project and other competing needs, project has been delayed
- City Manager's recommendation is to postpone the Plan
 - Scheduled for City Council Planning Session on March 1, 2024 as part of the overall work plan update
- In the meantime, the sewer project at Mercerdale Park, described previously (SU0115), will move forward - includes replacing and upsizing an undersized sewer main
- Due to the projected footprint of the work, the asphalt trail through the park will be replaced, as well as other localized improvements such as irrigation and drainage following the sewer pipe replacement

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Next Steps



- March 1, 2024 – City Council Planning Session
- Development of 2025-2026 Budget



BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 6395
January 16, 2024
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 6395: Parks Levy Annual Progress Report	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive report. No action necessary.	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations Robbie Cunningham Adams, Management Analyst
COUNCIL LIAISON:	n/a
EXHIBITS:	n/a
CITY COUNCIL PRIORITY:	2. Sustain and enhance our natural environment, especially parks and open spaces, to benefit this generation and others that follow.

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

EXECUTIVE SUMMARY

The purpose of this agenda bill is to present the Parks Levy Annual Report.

BACKGROUND

The 16-year renewal of the parks levy was on the November 8, 2022, General Election ballot for voter consideration, which passed by a 64.27% majority. The renewed parks levy continues funding for parks operations and maintenance while adding funding for playground replacements and Pioneer Park forest management. Annual parks levy funding increased from \$980,122 in 2022 to \$1,629,332 in 2023.

City staff committed to providing reports to the City Council annually on progress and impact of the parks levy.

ISSUE/DISCUSSION

The parks levy is split into three sections: the “base levy”, playground replacement, and forest management at Pioneer Park and Engstrom Open Space. Annual parks levy funding in 2023 was \$1,629,332.

Base Levy

The primary goal of renewing the parks levy was to maintain the existing funding to cover the full cost of operation and maintenance of Luther Burbank Park, and to maintain the existing levy funds that partially supported operations and capital projects in other developed parks, open spaces, and athletic fields. The levy includes \$989,923 for these purposes.

Luther Burbank Park

Luther Burbank park is a regional park destination and welcomes local users as well as those from neighboring areas. During the 2023 spring and summer peak seasons, Luther Burbank was staffed seven days a week to provide maintenance, safety, and sanitation services for park users. Daily tasks included emptying waste receptacles, cleaning the three restrooms, and removing litter throughout the park. Regular landscape maintenance included mowing, leaf blowing, line trimming, and hedge and tree trimming, as well as brushing trail edges and maintaining gravel trail surfaces.

The two playgrounds in Luther Burbank Park, which both receive very high use, were inspected regularly by certified staff playground inspectors. These inspections led to the installation of new engineered wood fiber chips around the playground structures and the replacement of hardware and a new slide.

Additionally, staff put extra work into maintaining the Luther Burbank Park swim beach, including swim lines and the seasonal restroom, and controlling an unusually high number of wasp nests throughout the park. Large rainstorms in the later part of the year necessitated additional maintenance of the stormwater system in the park, and the repair of several trails that were damaged during these rain events.

Open Space Vegetation Management

Funds from the levy, in combination with capital funding, were used to continue forest management across the City's twenty-three public open space properties. Collectively, these open spaces (excluding Pioneer Park and Engstrom Open Space) received significant restoration work in 2023: ivy removal from trees across 5 acres, 2,490 trees and shrubs planted, and maintenance of 1,100 previously installed native plants. These funds also supported the expansion of the City's volunteer program, which held 61 events across 13 of the City's open spaces.

Maintenance and Operations

The remainder of the base levy funding was used to continue the maintenance on more than 200 acres of park lands, including upkeep of sport courts, landscaping and lawns, restrooms, trails, and playgrounds in the Island's many developed parks. In addition, these funds, in conjunction with user fees, supported the maintenance of several athletic fields, including Island Crest Park and Homestead Field.

Playground Replacement

Manufactured play equipment has a typical useful service life of 15 to 20 years, depending on play equipment condition, wear, and usage. The Mercer Island parks system in 2023 included 18 playground structures, of which 15 of these structures require replacement through the life of the parks levy. The parks levy funds the replacement of all playground structures in need of replacement. \$414,355 was budgeted for this portion of the parks levy in 2023.

The playground at Roanoke Park is the first slated for replacement. In 2023, Berger Partnership, the City's consultant partner leading design and community engagement, began developing a concept that will include

site improvements for access and fencing in addition to play equipment replacement. A community survey to collect input on playground equipment options launched on December 20, 2023, and received more than 110 responses as of January 9, 2024. Survey results will inform a virtual public meeting scheduled for January 30, 2024. Depending on equipment lead times, the Roanoke Park playground replacement should be completed by summer 2024.

A partial playground replacement for Deane's Children's Park was planned for 2023 and included the climbing rock, swings, and castle structures. Deane's is a larger and more complex site than most playgrounds in Mercer Island's park system, particularly with the addition of the new Bike Skills Area. Due to the site characteristics, there is an opportunity to take a comprehensive approach to the overall design for this park, including significant ADA and access improvements as well as a more cohesive approach to the playground, restroom, and picnic shelter area. To meet these design standards, a larger public engagement platform is anticipated and will begin in 2024. Staff will look to incorporate additional site improvements into the project design and will include this project as part of the 2025-2026 Capital Improvement Plan.

Since the Deane's project was extended, staff accelerated other playground replacements in the levy schedule, beginning with First Hill Park, which was originally planned for design in 2025 and construction in 2026. Berger began evaluating the site in 2023, and staff anticipate that public engagement for this replacement will take place in early 2024. Similar to Roanoke, construction at First Hill will depend on equipment lead times; staff expect to complete construction by the end of 2024.

Forest Management at Pioneer Park and Engstrom Open Space

Pioneer Park and Engstrom Open Space provide 122 acres of forested park land, comprising 43% of the open space in the city. Management of these properties is guided by the Pioneer Park Forest Management Plan (Forest Management Plan) that was adopted in 2003 and updated in 2009. The Pioneer Park Forest Management Plan prescribes successive forest restoration tasks that, once completed, will result in a resilient, biodiverse native forest that provides innumerable social, economic, and ecological benefits for the Mercer Island community.

The parks levy will support the following tasks identified in the Forest Management Plan, with \$225,054 budgeted for this portion of the parks levy in 2023:

- Managing invasive tree species in the understory
- Removing ivy from the base of existing canopy trees, to promote the longevity of older forest trees
- Phase 1 of tree planting and maintenance
- Removing English ivy and other invasive plants from the forest understory

With the help of levy funding in 2023, the City was able to conduct first year comprehensive weed removal on 10.5 acres of Pioneer Park and Engstrom Open Space, second year comprehensive weed removal on 9.2 acres, and plant 617 native trees and shrubs in Pioneer Park. This is well above the 6.5 acres of first year removal that was predicted as an annual goal in the parks levy planning. First year comprehensive weed removal includes: removal of ivy from around trees (ivy rings), invasive tree removal and treatment, and ground ivy and herbaceous weed removal. This work was in addition to maintaining the parks' trail system with regular brushing, leaf blowing, and culvert maintenance, as well as re-gravelling muddy sections of trail to improve access.

This work was carried out by professional contractors, the City's seasonal Natural Resources crew, Washington Conservation Corps crews, and many volunteers. With the help of the Volunteer Coordinator and

Forest Stewards, the City hosted 22 events in Pioneer Park, working with 343 volunteers for over 717 total volunteer hours. This is close to double the number of volunteers and volunteer hours the City had in Pioneer Park in 2022. This year volunteers removed ivy from 84 trees and 15,528 square ft of the forest floor, planted 242 trees and shrubs, and repaired trails in the northwest quadrant.

In response to the increased funding from the Parks Levy, the Natural Resources team began to explore new avenues for accomplishing restoration work. Staff had discussions with restoration contractors that have successfully completed projects with the City in the past, to better understand challenges and barriers for bidding on these restoration projects. As a result, the City is piloting a new hourly-rate approach to restoration contracting, in addition to the previous lump-sum approach.

The City also won a contract with the Washington Conservation Corps (WCC) to hire a crew for 50 days in the fall and winter of 2023-2024. In November and December of 2023, these AmeriCorps crews worked to re-gravel muddy patches of trail, maintain ivy rings, decommission a small, redundant section of trail, plant 75 trees, and perform first year comprehensive weed removal on 1.9 acres in the southeast quadrant of Pioneer Park. Comprehensive weed removal was performed in areas where volunteers had started work to remove weeds, which allowed WCC to move more quickly through the site and complete a larger area.

NEXT STEPS

Staff will continue to complete public engagement regarding the design of Roanoke Park, Deane's Children's Park, and First Hill Park playgrounds. Additionally, staff are planning additional volunteer events for open space management and will add additional project development/design elements as a part of the upcoming capital improvement plan process.

RECOMMENDED ACTION

Receive report. No action necessary.



2023 Parks Levy Annual Progress Report

AB 6395 | January 16, 2024

Presentation Overview

- Park Levy Background
- 2023 Progress Report for:
 - Base Levy
 - Playground Replacement
 - Forest Management at Pioneer Park and Engstrom Open Space
- Next Steps in 2024



Parks Levy Background

- The 16-year renewal of the parks levy was on the November 8, 2022, General Election ballot for voter consideration, which passed by a 64.27% majority
- The renewed parks levy continues funding for parks operations and maintenance while adding funding for playground replacements and Pioneer Park forest management.

Park Levy Background

- Annual parks levy funding increased from \$980,122 in 2022 to \$1,629,332 in 2023.
- City staff committed to annual reports to the City Council on progress and impacts of the parks levy

2023 Parks Levy Funding			Item 10.
	2022 (Previous Levy)	2023 (Current Levy)	
Luther Burbank Park (O&M)	\$373,007	\$376,737	
Parks Maintenance (O&M)	\$355,115	\$358,666	
Luther Burbank Small Capital Projects (Capital)	\$110,000	\$111,100	
Pioneer Park Forest Management (Capital)	\$77,000	\$77,770	
Open Space/Vegetation Management (Capital)	\$65,000	\$65,650	
Fund 100% of Playground Replacement Costs	-	\$414,355	
Fund all Forest Management projects except for the second phase of tree planting	-	\$225,054	
Total	\$980,122	\$1,629,262	

Base Levy

- The base levy continued several funding priorities of the previous parks levy, including
 - Covering the full cost of operation and maintenance of Luther Burbank Park
 - Partially support operations and capital projects in other developed parks, open spaces, and athletic fields
- The 2023 levy includes \$989,923 for these purposes.

Luther Burbank Park



- Staffed daily during 2023 spring and summer peak season.
- Daily tasks included emptying waste receptacles, cleaning three restrooms, and removing litter throughout the park.
- Regular landscape maintenance included mowing, leaf blowing, line trimming, and hedge & tree trimming, as well as brushing trail edges and maintaining gravel trail surfaces.

Luther Burbank Park



- Two high-use playgrounds, inspected regularly by staff. New engineered wood fiber chips installed around the playground structures and a slide was replaced.
- In 2023, staff put extra work into maintaining the swim beach area, including installing swim lines and servicing seasonal restroom.
- Unusually high number of wasp nests throughout the park required additional staff intervention.
- Large rainstorms in the later part of the year necessitated additional maintenance of the stormwater system in the park, and the repair of several trails that were damaged during these rain events.



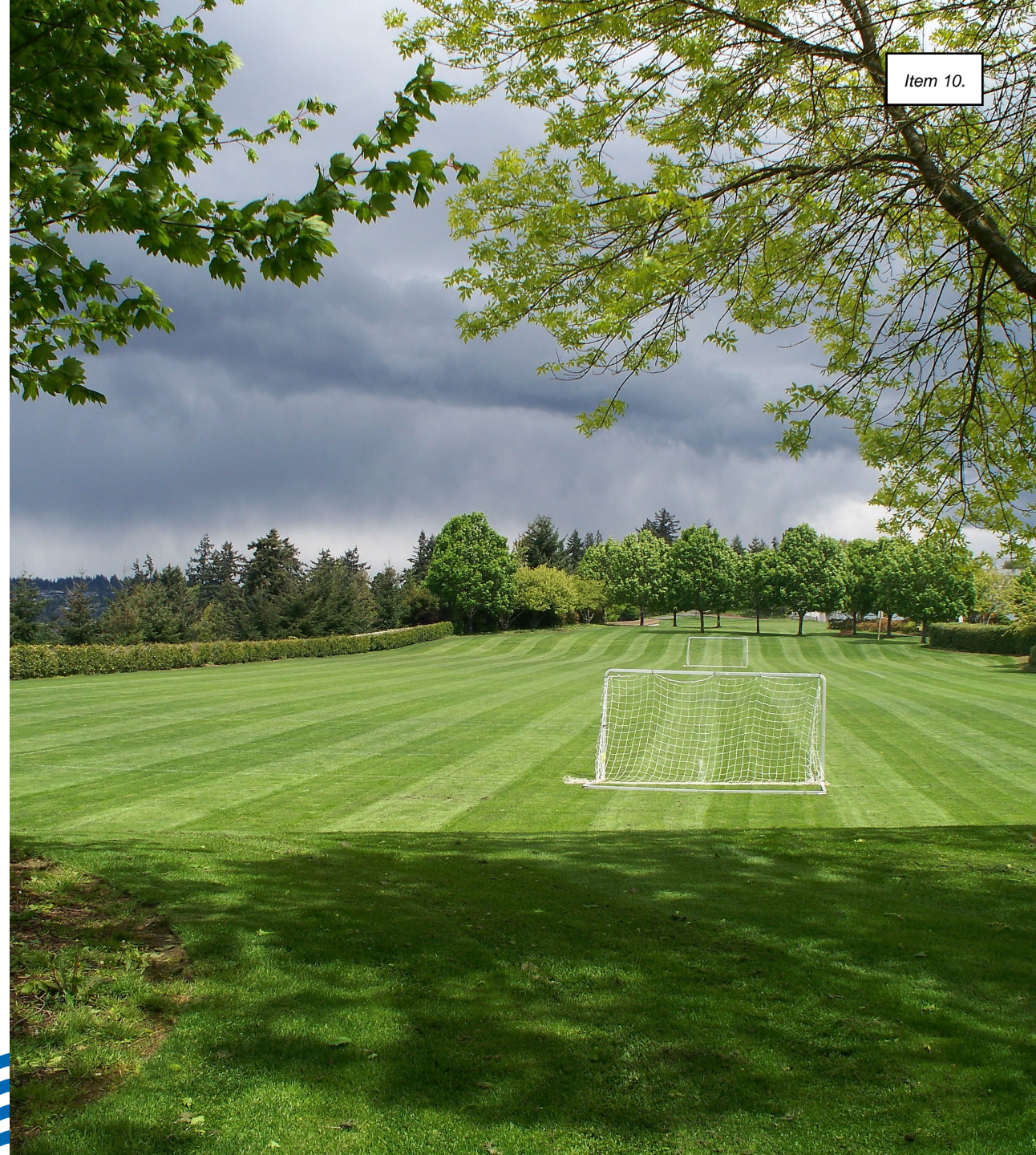
Open Space Vegetation Management



- Funds from the levy, in combination with capital funding, were used to continue forest management across the City's twenty-one public open space properties (separate from Pioneer Park and Engstrom Open Space)
- Ivy removal from trees across 5 acres
- 2,490 trees and shrubs planted
- Maintenance of 1,100 previously installed native plants
- Expansion of the City's volunteer program, which held 61 events across 13 of the City's open spaces

Park Maintenance and Operations

- Maintenance on more than 200 acres of park lands, including upkeep of sport courts, landscaping and lawns, restrooms, trails, and playgrounds in the Island's many developed parks.
- These funds, in conjunction with user fees, also supported the maintenance of several athletic fields, including Island Crest Park and Homestead Field.



Playground Replacement

- The Mercer Island parks system includes 18 playground structures
- 15 of these structures require replacement through the life of the parks levy.
- The parks levy funds the replacement of all playground structures in need of replacement.
- \$414,355 was budgeted for this portion of the parks levy in 2023.



Playground Replacement

- The 2023-2028 Parks Capital Improvement Plan identified five playground structures for replacement over the first six years.

Playground	2023	2024	2025	2026	2027	2028
Aubrey Davis						
Deane's Children's						
First Hill						
Roanoke						
Secret Park						

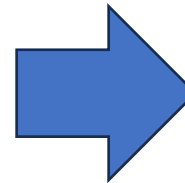


Public Engagement, Design & Permitting
Construction

Playground Replacement

- The addition of the Bike Skills Area in Deane's Children's Park led staff to take a more comprehensive approach to the playground re-design.
- Staff have implemented a revised timeline to allow for larger public engagement on Deane's Children's Park playground replacement.
- Accelerated the timeline for First Hill playground replacement.

Playground	2023	2024	2025	2026	2027	2028
Aubrey Davis						
Deane's Children's						
First Hill						
Roanoke						
Secret Park						



Playground	2023	2024	2025	2026	2027	2028
Aubrey Davis						
Deane's Children's						
First Hill						
Roanoke						
Secret Park						



Public Engagement, Design & Permitting
Construction

Roanoke Park Playground

- Playground at Roanoke Park is the first slated for replacement in 2024.
- In 2023, Berger Partnership began developing a concept that will include site improvements for access and fencing in addition to play equipment replacement.
- A community survey to collect input on playground equipment options launched on December 20, 2023, and received 158 responses.
- Survey results will inform a virtual public meeting scheduled for January 30, 2024 (register on Let's Talk!).



Deane's Children's Park Playground

- A portion of the playground was scheduled for replacement in 2023.
- With construction of Bike Skills Area in 2023, there is a need to evaluate the entire site in the re-design process.
- Opportunity for comprehensive approach to the playground design for this park, to include:
 - ADA and access improvements
 - Site layout and connectivity
 - Updated amenities
- Robust public engagement process will begin in 2024. Will inform 2025-2026 budget planning.



First Hill Park Playground

- The First Hill Park playground replacement was originally planned for design in 2025 and construction in 2026.
- Since the Deane's replacement has been pushed out, the replacement of First Hill playground is being accelerated.
- Berger began evaluating the site in 2023, and staff anticipate that public engagement for this replacement will take place in early 2024.
- Like Roanoke, construction at First Hill will depend on equipment lead times; staff expect to complete construction by the end of 2024.



Forest Management at Pioneer Park and Engstrom Open Space

- Pioneer Park and Engstrom Open Space provide 122 acres of forested park land, comprising 43% of the open space in the city.
- The parks levy supports the following tasks identified in the Forest Management Plan, with \$225,054 budgeted for this portion of the parks levy in 2023:
 - Managing invasive tree species in the understory
 - Removing ivy from the base of existing canopy trees, to promote the longevity of older forest trees
 - Phase 1 of tree planting and maintenance
 - Removing English ivy and other invasive plants from the forest understory



Forest Management

- In 2023 in Pioneer Park and Engstrom Open Space, the City conducted:
 - 1st year comprehensive weed removal on 10.5 acres
 - 2nd year comprehensive weed removal on 9.2 acres
 - Planted 617 native trees and shrubs.
- This exceeds the 6.5 acres of 1st year removal planned as an annual goal in the parks levy for 2023.



Forest Management

- Comprehensive weed removal includes:
 - removal of ivy from around trees (ivy rings)
 - invasive tree removal and treatment
 - ground ivy and herbaceous weed removal.
- This work was in addition to maintaining the parks' trail system with:
 - regular brushing
 - leaf blowing
 - culvert maintenance
 - re-gravelling muddy sections of trail to improve access.

Forest Management Volunteers

- In Pioneer Park, the City's Volunteer Coordinator and Forest Stewards hosted:
 - 22 events
 - 343 volunteers
 - 717 total volunteer hours
- Almost double the number of volunteers and volunteer hours in 2022.
- In 2023, volunteers:
 - removed ivy from 84 trees and 15,528 ft² of the forest floor
 - planted 242 trees and shrubs
 - repaired trails



New Strategies for Restoration Work

- Staff surveyed restoration contractors that have successfully completed past projects with the City, to better understand challenges and barriers for bidding on these restoration projects.
- The City is piloting a new hourly-rate approach to restoration contracting, in addition to the previous lump-sum approach.

Item 10.



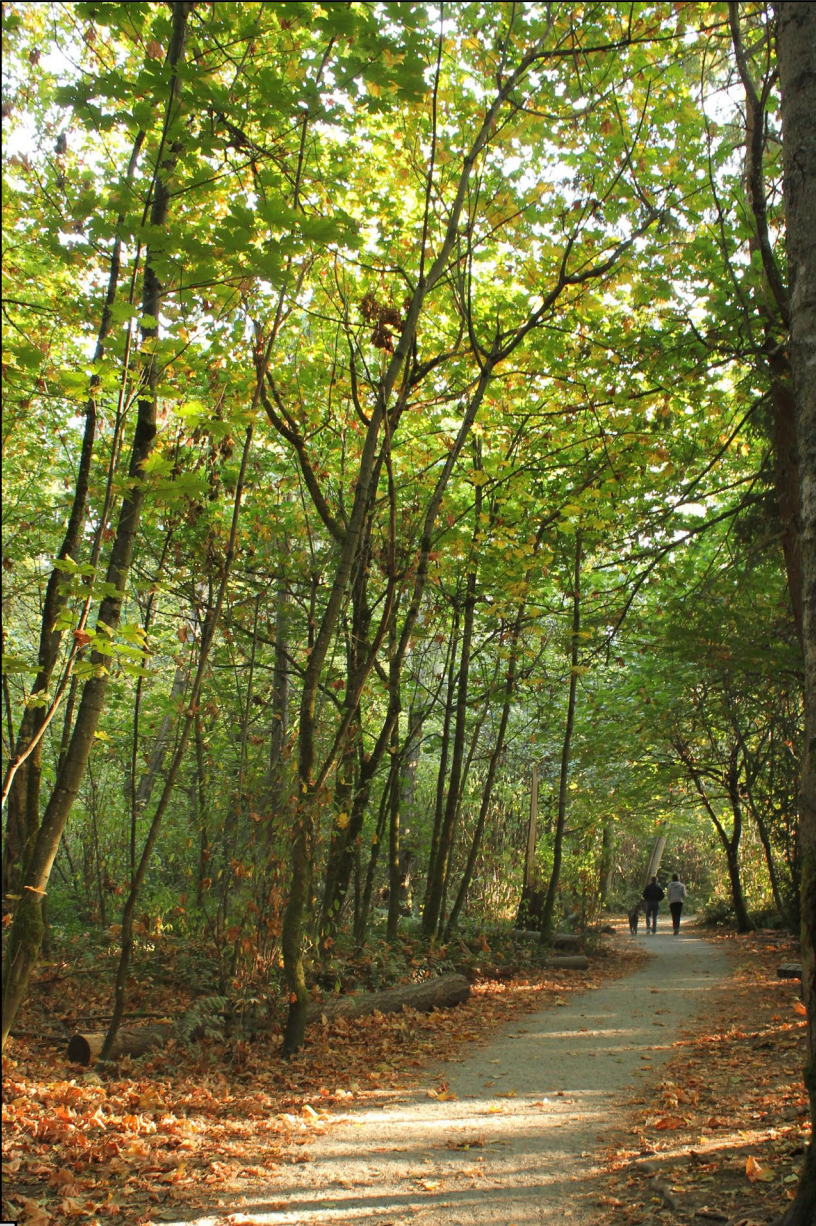
Washington Conservation Corps

- The City won a contract with the Washington Conservation Corps (WCC) to hire a crew for 50 days in the fall and winter of 2023-2024.
- In fall of 2023, WCC crews worked to
 - re-gravel muddy trails
 - maintain ivy rings
 - decommission a redundant section of trail
 - plant 75 trees
 - perform first year comprehensive weed removal on 1.9 acres in the Pioneer Park SE



Next Steps in 2024

- Public engagement regarding the design of Roanoke Park, First Hill Park, and Deane's Children's Park playgrounds.
- Staff are planning additional volunteer events for open space management
- Add additional project development/design elements as a part of the upcoming capital improvement plan process.





2024 PLANNING SCHEDULE

Item 11.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

FEBRUARY 6, 2024		DD	FN	CA	Clerk	CM
ABSENCES: Weiker		1/26	1/29	1/29	1/30	1/30
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: January 12, 2024 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: January 26, 2024 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Sunset Hwy/77th Ave SE Improvements Project Closeout			Jason Kintner/Clint Morris		
--	AB6397: Washington State Historical Society Grant Agreement for Luther Burbank Boiler Building Phase 1			Jason Kintner/Clint Morris/Paul West		
REGULAR BUSINESS						
45	AB xxxx: Tully’s Commuter Parking Project			Jessi Bon/Robbie Cunningham Adams		
	AB xxxx: Maintenance Building FCA Presentation			Jessi Bon/Jason Kintner		
EXECUTIVE SESSION						

FEBRUARY 20, 2024 ABSENCES:			DD 2/9	FN 2/12	CA 2/12	Clerk 2/13	CM 2/13
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION							
SPECIAL BUSINESS							
CONSENT AGENDA							
--	AB xxxx: February 9, 2024 Payroll Certification				Ali Spietz/Nicole Vannatter		
--	AB xxxx: Rare Disease Day Proclamation No. xxx				Mayor Nice/Andrea Larson		
REGULAR BUSINESS							

EXECUTIVE SESSION**MARCH 1, 2024 PLANNING SESSION 9 AM – 5 PM**

ABSENCES:

DD
2/21FN
2/22CA
2/22Clerk
2/23CM
2/23**ITEM TYPE | TIME | TOPIC****STAFF**

10 AB xxxx: 2023 Community Member of the Year

Ali Spietz/Andrea Larson

AB xxxx: 2023-2024 Work Plan Update

Casey Thompson/Jessi Bon

MARCH 5, 2024

ABSENCES:

DD
2/23FN
2/26CA
2/26Clerk
2/27CM
2/27**ITEM TYPE | TIME | TOPIC****STAFF****STUDY SESSION**

60 AB xxxx: AMI Data Collector Infrastructure

Jason Kintner/Alaine
Sommargren**SPECIAL BUSINESS****CONSENT AGENDA**

-- AB xxxx: February 23, 2024 Payroll Certification

Ali Spietz/Nicole Vannatter

AB xxxx Open Space Conservancy Trust 2023 Annual Report to City Council and 2024 Work Plan

Jason Kintner/Alaine
Sommargren/Sam Harb

AB xxxx: ARCH Housing Trust Fund Project Approvals

Jeff Thomas/Alison Van Gorp

REGULAR BUSINESS**EXECUTIVE SESSION****MARCH 19, 2024**

ABSENCES:

DD
3/8FN
3/11CA
3/11Clerk
3/12CM
3/12**ITEM TYPE | TIME | TOPIC****STAFF****STUDY SESSION**

60 AB xxxx: Draft Water System Reliability Action Plan Discussion

Jason Kintner/Alaine
Sommargren**SPECIAL BUSINESS**

MARCH 21, 2023 (SPECIAL MEETING) 5:00 PM				DD	FN	CA	Clerk	CM
ABSENCES:								
	JOINT MEETING WITH MERCER ISLAND SCHOOL BOARD							

APRIL 2, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		3/22	3/25	3/25	3/26	3/26
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: March 22, 2024 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Autism Acceptance Month, Proclamation No. xxx			Mayor Nice/Andrea Larson		
--	AB xxxx: Sexual Assault Awareness Month, Proclamation No. xxx			Mayor Nice/Andrea Larson		
REGULAR BUSINESS						
EXECUTIVE SESSION						

APRIL 16, 2024			DD	FN	CA	Clerk	CM
ABSENCES:			4/5	4/8	4/8	4/9	4/9
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION							
30	Wildland Fire Preparedness				Ben Lane/Amanda Keverkamp		
SPECIAL BUSINESS							
CONSENT AGENDA							
--	AB xxxx: April 5, 2024 Payroll Certification				Ali Spietz/Nicole Vannatter		
--	AB xxxx: Earth Day Proclamation No. xxx				Jason Kintner/Al		
--	AB xxxx: Lincoln Landing Watercourse Improvements Project Closeout				Jason Kintner/Clint Morris/Paul West		
REGULAR BUSINESS							
30	AB xxxx: Financial Status Update: FY 2023 Year-End and Budget Amending Ordinance				Matt Mornick		
30	AB xxxx: Water System Reliability Action Plan Adoption (Resolution No. xxx)				Jason Kintner/Alaine Sommargren		
EXECUTIVE SESSION							

MAY 7, 2024			DD	FN	CA	Clerk	CM
ABSENCES:			4/26	4/29	4/29	4/30	4/30
ITEM TYPE TIME TOPIC					STAFF		
STUDY SESSION							
SPECIAL BUSINESS							
CONSENT AGENDA							
--	AB xxxx: April 19, 2024 Payroll Certification				Ali Spietz/Nicole Vannatter		
--	AB xxxx: Affordable Housing Week, Proclamation No. xxx				Mayor Nice/Andrea Larson/Alison Van Gorp		

REGULAR BUSINESS**EXECUTIVE SESSION****MAY 21, 2024**

ABSENCES:

DD
5/10FN
5/13CA
5/13Clerk
5/14CM
5/14**ITEM TYPE | TIME | TOPIC****STAFF****STUDY SESSION****SPECIAL BUSINESS****CONSENT AGENDA**

--	AB xxxx: May 3, 2024 Payroll Certification	Ali Spietz/Nicole Vannatter
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REGULAR BUSINESS

15	AB xxxx: Financial Status Update for the First Quarter 2024 and Budget Amending Ordinance	Matt Mornick/ Ben Schumacher
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EXECUTIVE SESSION**JUNE 4, 2024**

ABSENCES:

DD
5/24FN
5/24CA
5/24Clerk
5/28CM
5/28**ITEM TYPE | TIME | TOPIC****STAFF****STUDY SESSION****SPECIAL BUSINESS**

10	AB xxxx: 2023 Community Member of the Year	Mayor Nice/Andrea Larson
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CONSENT AGENDA

--	AB xxxx: May 17, 2024 Payroll Certification	Ali Spietz/Nicole Vannatter
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--	AB xxxx: Pride Month Proclamation No. xxx	Mayor Nice/Merrill Thomas Schadt	Item 11.
--	AB xxxx: Juneteenth Proclamation No. xxx	Mayor Nice/Merrill Thomas Schadt	
REGULAR BUSINESS			
30	AB xxxx: 2024 Board & Commission Annual Appointments (Res. No. xxxx)	Mayor Nice/Andrea Larson	
30	AB xxxx: TIP 2025-2030 Preview and Public Hearing	Jason Kintner/Matt Mornick/Patrick Yamashita/Rebecca O'Sullivan/Ian Powell	
EXECUTIVE SESSION			