



# CITY OF MERCER ISLAND UTILITY BOARD HYBRID MEETING

Tuesday, January 9, 2024, at 5:00 PM

## BOARD MEMBERS:

Tim O'Connell, Chair  
Will Quantz, Vice Chair  
Stephen Majewski, George Marshall,  
Meredith Lehr, and Stephen Milton

## LOCATION & CONTACT

Mercer Island Community & Event Center – Zoom Meeting  
8236 SE 24th Street | Mercer Island, WA 98040  
Phone: 206.275.7793 | [www.mercerisland.gov](http://www.mercerisland.gov)

*We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the City Clerk's Office 3 days prior to the meeting at 206.275.7793 or by emailing [cityclerk@mercerisland.gov](mailto:cityclerk@mercerisland.gov).*

The virtual meeting will be broadcast live on Zoom and recorded and saved on the City Council's [YouTube Channel](#)

**Registering to Speak:** Individuals wishing to speak live during Appearances will need to register their request with the City Clerk at **206.275.7793** or email the [City Clerk](#) and leave a message before 4 PM on the day of the Utility Board meeting. Please reference "Appearances" on your correspondence and state if you would like to speak either in person at Mercer Island Community & Event Center or remotely using Zoom. Each speaker will be allowed three (3) minutes to speak.

**Join by Telephone at 5:00 PM:** To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **869 0002 8763** and Password **363425** if prompted.

**Join by Internet at 5:00 PM:** To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **869 0002 8763**; Enter Password **363425**
- 4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak. Please confirm that your audio works prior to participating.

**Join in person at Mercer Island Community & Event Center at 5:00 PM:** — 8236 SE 24<sup>th</sup> Street, Mercer Island, WA 98040

## CALL TO ORDER & ROLL CALL, 5:00 PM

## PUBLIC APPEARANCES

### REGULAR BUSINESS

1. Approval of Minutes for the October 10, 2023, Regular Video Meeting  
**Recommended Action:** Approve minutes.
2. 2023 Recology Annual Report  
**Recommended Action:** Discuss and provide feedback.

### OTHER BUSINESS

3. 2024 Draft Workplan
4. Next Meeting – February 13, 2024

### ADJOURNMENT



# UTILITY BOARD MINUTES REGULAR HYBRID MEETING October 10, 2023

## CALL TO ORDER & ROLL CALL

Chair Tim O'Connell called the meeting to order at 5:03 pm from a remote location.

Chair Tim O'Connell, Board Members Stephen Majewski, Meredith Lehr, and Steve Milton, and Council Liaison Jake Jacobson participated remotely using a video teleconferencing platform by Zoom.

Vice Chair Will Quantz, and Board Members George Marshall and William Pokorny were absent.

Chief of Operations Jason Kintner, Deputy Public Works Director Alaine Sommargren, and other staff members participated remotely.

## PUBLIC APPEARANCES

There were no public appearances.

## REGULAR BUSINESS

### Approval of Minutes for the following meetings:

September 12, 2023, Minutes

It was moved by Lehr; seconded by Milton to:  
Approve the minutes as presented.  
Passed 4-0

### 2024 Water Rate and Bond Issuance Discussion/Recommendation

Finance Analyst Ben Schumacher and Justin Monwai from Piper Sandler presented the Water Rate and Bond Issuance Updates.

The board received the presentation and asked questions of staff.

It was moved by Milton; seconded by Lehr to:  
Recommend the City Council staff recommendations for an 8% increase in the Water rate.  
Passed 4-0

### 2024 Sewer Rate Discussion/ Recommendation

Finance Analyst Ben Schumacher presented the Sewer Rate Updates.

The board received the presentation and asked questions of staff.

It was moved by Milton; seconded by Lehr to:  
Recommend the City Council staff recommendations for a 4.5% increase in the Sewer rate.  
Passed 4-0

### AMI Data Collector Installation Outreach

Deputy Public Works Director Alaine Sommargren presented the AMI Data Collection Installation Outreach Updates.

The board received the presentation and asked questions of staff.

## OTHER BUSINESS

Next meeting December 12, 2023.

City Clerk Reminder: October 18<sup>th</sup> training reminder for Parliamentary procedures invitation, participation is encouraged.

Chief of Operations Jason Kintner gave a brief update on the Water Main break at the 4600 Block of West Mercer Way.

Council Member Jacobson expressed appreciation for the Utility Board.

**ADJOURNMENT**

The meeting adjourned at 6:23 pm.

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Tim O'Connell, Chair

Attest:

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Jen Matsuda, CIP Administrative Assistant



# Utility Board

## 2024 Draft Work Plan

2nd Tuesday

Meeting Date	Agenda Item
<b>January 9</b>	2023 Recology Annual Report
<b>February 13</b>	Bylaws Update
	2024 Utility Board Work Plan Preview
<b>March 12</b>	Recess
<b>April 9</b>	Water System Reliability Action Plan Update
	Stormwater/NPDES Update
<b>May 14</b>	Recess
<b>June 11</b>	Board Elections
	Water Meter Replacement Project Update
<b>July 9</b>	2025-2026 Utility CIP Preview
	Field Trip (date/time to be scheduled)
<b>August 13</b>	Recess
<b>September 10</b>	EMS/ Stormwater Rate Discussion
<b>October 8</b>	Sewer/Water Rate Discussion
<b>November 12</b>	Recess
<b>December 10</b>	2024 Recology Annual Report
<b>To Be Scheduled:</b>	SPU Wholesale Contract Amendment