



CITY OF MERCER ISLAND

UTILITY BOARD HYBRID MEETING

Tuesday, February 11, 2025, at 5:00 PM

BOARD MEMBERS:

Tim O’Connell, Chair
Will Quantz, Vice Chair
George Marshall, Meredith Lehr,
Stephen Milton, Craig Olson, and Todd White

LOCATION & CONTACT

Mercer Island Community & Event Center – Zoom Meeting
8236 SE 24th Street | Mercer Island, WA 98040
Phone: 206.275.7793 | www.mercerisland.gov

We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the City Clerk’s Office 3 days prior to the meeting at 206.275.7793 or by emailing cityclerk@mercerisland.gov.

The virtual meeting will be broadcast live on Zoom and recorded and saved on the City Council’s YouTube Channel

Individuals wishing to speak live during Appearances will need to register their request with the City Clerk at 206.275.7793 or email the City Clerk and leave a message before 4 PM on the day of the Utility Board meeting. Each speaker will be allowed three (3) minutes to speak.

Join the meeting at 5:00 PM by: Join the meeting at 5:00 PM by:

- **Telephone:** Call 253.215.8782 and enter Webinar ID 870 1652 3640 and Password 260333
 - **Zoom:** Click this [link](#) (Webinar ID 870 1652 3640; Password 260333)
 - **In Person:** Mercer Island Community & Event Center (8236 SE 24th Street, Mercer Island, WA 98040)
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MEETING AGENDA

CALL TO ORDER & ROLL CALL

PUBLIC APPEARANCES

REGULAR BUSINESS

1. Utility Board Regular Hybrid Meeting Minutes February 11, 2025

Recommended Action: Approve the Utility Board Regular Hybrid Meeting Minutes February 11, 2025.

2. Stormwater Operations & NPDES Update

Recommended Action: Receive report.

3. Water Supply Line Update

Recommended Action: Receive Report. No Action Necessary.

OTHER BUSINESS

4. 2025 Work Plan

ADJOURNMENT



UTILITY BOARD MINUTES REGULAR HYBRID MEETING FEBRUARY 11, 2025

CALL TO ORDER & ROLL CALL

The meeting was called to order at approximately 5:07 pm from a remote location. Chief of Operations Jason Kintner conducted roll call.

Chair Tim O'Connell, Board Members Meredith Lehr, Steve Milton, Craig Olson, George Marshall and Council Liaison Jake Jacobson participated remotely using a video teleconferencing platform by Zoom. Vice Chair Will Quantz and Board Member Todd White were absent.

PUBLIC APPEARANCES

There were no public appearances.

REGULAR BUSINESS

Utility Board Regular Hybrid Meeting Minutes of October 8, 2024 and January 14, 2025

Motion was made to:

Approve the Utility Board Regular Hybrid Meeting Minutes of October 8, 2024 & January 14, 2025 minutes

Motion Passed 5-0

Confluence Engineering Presentation

Chief of Operations Jason Kintner introduced Confluence staff, Chris McMeen, Senior Project Manager and Engineer and Melinda Friedman, President and Engineer, who presented the Reliability Action Plan Update Report.

The Board discussed the presentation and asked questions.

OTHER BUSINESS

Chief of Operations Jason Kintner discussed the 2025 planning schedule and work plan.

The next Utility Board meeting is scheduled for March 11, 2025.

ADJOURNMENT

The meeting adjourned at 6:07pm



UTILITY BOARD STAFF REPORT

Item 2
March 11, 2025
Regular Business

AGENDA ITEM INFORMATION

TITLE:	Stormwater Operations & NPDES Update	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive report.	

STAFF:	Brian Hartvigson, ROW & Stormwater Manager Deeqa Roble, Stormwater Quality Technician	
COUNCIL LIAISON:	Jake Jacobson	
EXHIBITS:	n/a	

SUMMARY

At Tuesday’s meeting, Stormwater operations staff will update the Utility Board regarding the current stormwater maintenance program and provide an overview of the NPDES Phase II Stormwater Permit.

BACKGROUND

The City’s Stormwater Utility is responsible for managing, maintaining, and improving the stormwater conveyance systems on Mercer Island. The result of this work is improved stormwater quality at outfalls entering Lake Washington and reduced localized flooding and erosion on the island.

Mercer Island’s conveyance system is comprised of 5,565 stormwater catch basins, 83 miles of piped conveyance, and 357 outfalls to Lake Washington. The Stormwater Utility team is made up of five full-time staff members, several of whom also support Right-of-Way (ROW) operations: ROW/Stormwater Operations Manager, ROW/Stormwater Foreman, Stormwater Crew Lead, Stormwater Team Member, and Stormwater Quality Technician.

DISCUSSION

Much of the maintenance and operations work performed by the Stormwater team is guided by regulatory requirements from the City’s National Pollution Discharge Elimination Permit (NPDES) Phase II Stormwater permit. NPDES is an ongoing program to protect and improve stormwater quality, which the City has been operating under since 2007.

The permit requires cities to implement several minimum control measures, including stormwater planning, public education and involvement, controlling runoff from new development and redevelopment, mapping and documentation, municipal maintenance operations, illicit discharge detection and elimination, stormwater management for existing development, and the source control program enforcing Best Management Practices at local businesses.

Staff will present information on the current operations work program and plans for new program elements in the coming year.

RECOMMENDED ACTION

Receive report.



Utility Board
2025 Draft Work Plan
2nd Tuesday

Meeting Date	Agenda Item
January 14	2024 Recology Annual Report
February 11	Water System Reliability Action Plan Update
	2024 Utility Board Work Plan Preview
March 11	Stormwater/NPDES Update
	Water Supply Line Update
April 8	Recess- Spring break
May 13	SPU Wholesale Contract Amendment
June 10	Board Elections
	PSE Franchise Agreement Update
July 8	Field Trip (date/time to be scheduled- wednesday)
	Utility Site Tours (no meeting)
August 12	Recess
September 9	Sewer/Water Rate Discussion
	EMS/ Stormwater Rate Discussion
October 14	Rate Discussion Continuation
	SPU Wholesale Contract Amendment
November 11	Rate Discussion Continuation - if needed
	Water System Reliability Action Plan Update
December 9	Recess
To Be Scheduled:	

2/6/2025