



CITY OF MERCER ISLAND

CITY COUNCIL REGULAR VIDEO MEETING

Tuesday, February 2, 2021 at 5:00 PM

COUNCIL MEMBERS:

Mayor Benson Wong, Deputy Mayor Wendy Weiker,
Councilmembers: Lisa Anderl, Jake Jacobson,
Salim Nice, Craig Reynolds, David Rosenbaum

LOCATION & CONTACT:

Mercer Island City Hall - Council Chambers
9611 SE 36th Street | Mercer Island, WA 98040
Phone: 206.275.7793 | www.mercerisland.gov

In compliance with the Americans with Disabilities Act, those requiring accommodation for Council meetings should notify the City Clerk's Office at least 24 hours prior to the meeting at 206.275.7793.

Virtual Meeting Notice

The virtual meeting will be broadcast live on MITV Channel 21 and live streamed on the City Council's [YouTube Channel](#)

Registering to Speak: Individuals wishing to speak live during Appearances will need to register their request with the City Clerk at **206.275.7793** or email the [City Clerk](#) and leave a message before 4 PM on the day of the Council meeting. Please reference "Appearances" on your correspondence. **Each speaker will be allowed three (3) minutes to speak. A timer will be visible online to speakers, City Council, and meeting participants. Please be advised that there is a time delay between the Zoom broadcast and the YouTube or Channel 21 broadcast.**

Public Appearances: Notify the [City Clerk](#) in advance that you wish to speak on camera and staff will be prepared to permit temporary video access when you enter the live Council meeting. Please remember to activate the video option on your phone or computer, ensure your room is well lit, and kindly ensure that your background is appropriate for all audience ages. Screen sharing will not be permitted, but documents may be [Emailed to Council](#).

Join by Telephone at 5:00 PM: To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **832 1546 3126** and Password **076261** if prompted.

Join by Internet at 5:00 PM: To watch the meeting over the internet via your computer, follow these steps:

- 1) Click [this link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **832 1546 3126**; Enter Password **076261**
- 4) The City Clerk will call on you by name or refer to your email address when it is your turn to speak. Please confirm that your audio works prior to participating.

Submitting Written Comments: Written comments may be submitted at the Mercer Island [Let's Talk Council Connects](#) page. Written comments received by 3 PM on the day of the meeting will be forwarded to all Councilmembers and a brief summary of the comments will be included in the minutes of the meeting.

CALL TO ORDER & ROLL CALL, 5:00 PM

PLEDGE OF ALLEGIANCE

AGENDA APPROVAL

STUDY SESSION

1. AB 5809: YFS Levy Discussion
Recommended Action: Provide direction, if any, regarding a YFS levy.

SPECIAL BUSINESS, 6:00 PM

2. King County Updates by Council Chair Claudia Balducci (No Agenda Bill)

CITY MANAGER REPORT

APPEARANCES

CONSENT CALENDAR

3. Approve Accounts Payable Reports for the periods ending:
A) January 15, 2021 in the amount of \$865,312.94
B) January 22, 2021 in the amount of \$1,070,765.41
4. Certification of Payroll dated January 29, 2021 in the amount of \$761,757.23
5. Approve minutes of the January 19, 2021 Regular Meeting
6. AB 5803: Black History Month Proclamation No. 260
Recommended Action: Mayor Wong proclaims February 2021 as Black History Month in the City of Mercer Island.
7. AB 5804: MIYFS Foundation Day Proclamation No. 261
Recommended Action: Mayor Wong proclaims February 2, 2021 as MIYFS Foundation Day in the City of Mercer Island.
8. AB 5805: Bid Acceptance: SCADA-Water Equipment Replacement Project
Recommended Action: Award the SCADA-Water Equipment Replacement project to Bainbridge Island Electric in the amount of \$367,609 and direct the City Manager to execute the construction contract.
9. AB 5796: Public Sewer Easement Extinguishments and Replacement
Recommended Action: Authorize the City Manager to terminate sewer easements AFN 4635647, 4655749, and 4709245 as depicted in Exhibit 3 in exchange for a new 15-foot-wide realigned easement by executing instruments to be approved by the City Attorney.

REGULAR BUSINESS

10. AB 5808: Healthy Youth Initiative Program Update
Recommended Action: Receive report. No action necessary.
11. AB 5807: King County Planning Policies Growth Targets.
Recommended Action: Authorize the City Manager to direct staff to continue advocating with King County and the High-Capacity Transit regional geography caucus for the lowest possible growth targets related to employment and housing for the County-Wide Planning Policies Growth Target Update Process and to bring the matter back to the City Council for further consideration and direction once the results of the Urban Growth Capacity Study are available.
12. AB 5806: Thrift Shop Operations Update
Recommended Action:

 - 1) Suspend the Thrift Shop and Recycling Center Project and direct the City Manager to begin a Thrift Shop Restart Plan, which includes identifying short-term solution for successful and sustainable donation processing during the Pandemic.

Or alternatively,

 - 2) Direct staff to move forward with Option B of the Thrift Shop and Recycling Center Remodel Project as a 2021-2022 Capital Improvement Project, complete the design, and prepare for construction.
13. AB 5810: City Council Sustainability Committee Discussion
Recommended Action: Reinstate the City Council Sustainability Committee and discuss its role and operating procedures.

OTHER BUSINESS

14. Planning Schedule
15. Councilmember Absences & Reports

EXECUTIVE SESSION (If Needed)

ADJOURNMENT



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5809
February 2, 2021
Study Session**

AGENDA BILL INFORMATION

TITLE:	AB 5809: YFS Levy Discussion	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Provide direction, if any, regarding a YFS levy.	

DEPARTMENT:	City Manager
STAFF:	Jessi Bon, City Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Levy Information PowerPoint Presentation
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

The purpose of this agenda bill is to provide the City Council an opportunity to discuss voter-approved funding measures available to support programs and services provided by the Youth and Family Services (“YFS”) Department. This is an informational presentation supported by Deanna Gregory of the Pacifica Law Group who has served as bond counsel to the City of Mercer Island for the past 15 years.

BACKGROUND

On May 5, 2020, the City Council established the YFS Working Group, comprised of representatives from the MIYFS Foundation Board, the City Council, and staff. The purpose of the YFS Working Group was to evaluate short-term and long-term funding options to stabilize the YFS Department, which had been impacted by the closure of the Thrift Shop due to the COVID-19 Pandemic. Thrift Shop operations have resumed on a limited scale and revenue impacts are expected to extend through the 2021-2022 biennium due to Pandemic-related operating restrictions.

The YFS Working Group initially focused on short-term solutions to restore some of the YFS services for the 2020-2021 school year. This included a MIYFS Foundation contribution of \$102,600 in 2020, and a pledge of \$712,400 for the 2021 fiscal year. This is in addition to the \$300,000 in ongoing support provided by the Foundation in both 2021 and 2022. The City remains grateful for the long-term partnership with the MIYFS

Foundation and for the generosity of the community in helping to sustain critical community services during this unprecedented time.

LONG-TERM FUNDING DISCUSSIONS

Following the Ballot Measures 101 presentation ([AB 5771](#)) to the City Council on November 2, 2020, Ms. Gregory prepared a presentation on levy lid lift options for the YFS Working Group. The December 8, 2020 presentation included the following four levy scenarios:

	2021 Cost	2022 Cost
Scenario #1		
School Counseling Program (7 Counselors)	\$667,836	\$685,628
Scenario #2		
School Counseling Program	667,836	685,628
Clinical Supervision	71,924	73,883
Total	\$739,760	\$759,511
Scenario #3		
School Counseling Program	667,836	685,628
Clinical Supervision	71,924	73,883
Add 0.50 FTE Geriatric Counselor	53,780	55,179
Add 1.0 FTE Geriatric Counselor	107,561	110,359
Total	\$901,101	\$ 925,050
Scenario #4		
School Counseling Program	667,836	685,628
Add 0.50 FTE Geriatric Counselor	53,780	55,179
Add 1.0 FTE Geriatric Counselor	107,561	110,359
Total	\$ 829,177	\$851,167

On Tuesday evening, Ms. Gregory will present information regarding the voter considerations and the financial impact of a measure for the scenarios above. She will also review decision points and levy lid lift considerations based upon lift options of (1) a one-time increase above 1% limit and (2) a multiple year increase above 1% limit for up to six years. A copy of the PowerPoint presentation is attached as Exhibit 1.

RECOMMENDATION

Provide direction, if any, regarding a YFS levy.



City of Mercer Island

Considerations for Funding Youth and Family Services

February 2, 2021

Deanna Gregory
Pacifica Law Group LLP



Considerations for Funding Youth and Family Services

Determine programs to be funded and amount of funding gap

		2021	2022
Scenario #1			
	School Counseling Program (7 Counselors)	\$667,836	\$685,628
Scenario #2			
	School Counseling Program	667,836	685,628
	Clinical Supervision	71,924	73,883
	Total	\$739,760	\$759,511
Scenario #3			
	School Counseling Program	667,836	685,628
	Clinical Supervision	71,924	73,883
	Add 0.50 FTE Geriatric Counselor	53,780	55,179
	Add 1.0 FTE Geriatric Counselor	107,561	110,359
	Total	\$901,101	\$ 925,050
Scenario #4			
	School Counseling Program	667,836	685,628
	Add 0.50 FTE Geriatric Counselor	53,780	55,179
	Add 1.0 FTE Geriatric Counselor	107,561	110,359
	Total	\$ 829,177	\$851,167



Considerations for Funding Youth and Family Services



Voter considerations

Financial impact of measure*

- Assumptions:
 - 2021 City Assessed Value of \$15,291,040,335
 - Scenario #1 (\$685,628)
 - Approximately \$5.17/month based on a median home value of \$1,393,000
 - Scenario #3 (\$925,050)
 - Approximately \$7.00/month based on a median home value of \$1,393,000

* Preliminary, subject to change. Actual results will vary depending on a variety of factors including assessed value and value of median home.



Considerations for Funding Youth and Family Services

Decision point	Levy lid lift considerations	Lift Option #1 (one time increase above 1% limit)	Lift Option #2 (multiple year increase above 1% limit for up to six years)
Are existing funds available for proposed purposes?	Supplanting restrictions	N/A	Apply to jurisdictions located in King County
Are needs immediate or progressive (increase over time?)	How many years to “lift” the 1% levy limit	<p>Levy lid is exceeded in first year only; subsequent levies may increase at 1% each year</p> <p>Depending on funding needs, may require a bigger “ask” in the first year</p>	<p>Levy lid is exceed for up to six successive years; after last “lift,” subsequent levies may increase at 1% each year</p> <p>Regular levy is increased by an index that allows increase to step up over time</p> <p>Triggers supplanting considerations</p>
Exempt certain qualifying seniors and persons with disabilities from paying incremental increase?	If yes, must be included in ballot title and approved by voters	Same treatment	Same treatment
After the levy lid is exceeded for either one year (Option #1) or multi-years (Option #2), how long does the City need revenue from the levy lid lift?	Benefit to the City can be permanent or temporary	Same treatment	Same treatment





Background: Annual Increase Limitations

Regular property taxes are limited by how much (the total amount to be collected) the taxing district can levy one year to the next

- Taxing district with a population of over 10,000 may increase its total regular property tax amount by
 - 101% of the amount levied in the prior year or the rate of inflation, whichever is lower, plus
 - new construction and limited other additions
 - Eyman limit (Initiative 747 established a “101% levy limit”; Supreme Court struck down the initiative in 2007; State Legislature reinstated it)
- Impact is to restrict revenue growth year over year
- Limit is on the levy *amount* (total dollar amount levied); not levy *rate* (rate/\$1,000 of assessed value)
- 101% cap is referred to as the “levy lid”



Background: “Lifting” the 101% Levy Lid

A city can increase its regular property tax levy by drawing on banked regular levy capacity or seeking voter approval for a “levy lid lift”

If approved by the voters, a levy lid lift “lifts” or removes the 101% limit for either one year or up to six years, depending on the type of levy lid lift approved by the voters

- Authorized in RCW 84.55.050 (see also WAC 458-19-045)
- Requires simple majority voter approval (50% plus one); no validation requirements
- Authorizes an increase in the city’s regular property tax (not an excess property tax levy)
 - Amount collected continues to be part of the city’s regular property tax levy and collections
 - Subject to constitutional and statutory rate limitations
 - Can be authorized for any city purpose or a specific purpose

Levy Lid Lift Option 1: Single Year Lift



Option 1 permits a city to increase its regular property tax levy above the 101% limit for one year

“One-Bump” increase

Regular property tax levy is increased above 101% in the first year only

- Revenue can be used for any lawful governmental purpose
- Not required to state a purpose in the ballot
- Ballot measure must state the total regular property tax rate in the first year
- No supplanting restrictions
- Can be temporary or permanent



Levy Lid Lift Option 2: Multiple Year Lift

Option 2 permits a city to exceed the 101% limit in each year for up to six years

“Multi-year bump” increase

Regular property tax levy is increased above the 101% limit each year for up to six years

- Can be used for any lawful governmental purpose
- Ballot measure must state the purpose
- Ballot measure must state the total regular property tax rate in the first year, and limit factor or index that will be used for subsequent years
- Supplanting restrictions apply to jurisdictions in King County
- Can be temporary or permanent



Levy Lid Lift Process and Election Dates

City Council adopts an election ordinance

- Ordinance includes background and reason/need for increase above levy limit
- Contains proposed ballot measure
- States which election the proposition will be considered by the voters
- Ordinance submitted to County before filing deadline

Single-year lid lifts (temporary or permanent) may be submitted to voters at any special, primary, or general election

Multi-year lid lifts (temporary or permanent) may only be submitted at the primary or general election

Ballot measure may be submitted no more than 12 months before the tax will be imposed

Election Date	Ordinance/Resolution Filing Deadline
April 27, 2021 (special)	February 26, 2021
August 3, 2021 (primary)	May 14, 2021
November 2, 2021 (general)	August 3, 2021
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Ballot Measure Requirements

Ballot title for levy lid lift follows format requirements applicable to local measures

- Main sections
 - o Identification of the enacting legislative body;
 - o A statement of the subject matter (no more than 10 words long);
 - o A concise description of the measure (no more than 75 words long); and
 - o A question (essentially, whether or not the proposition should be approved).

Other general ballot requirements to keep in mind

- For instance, single subject requirement

Questions?





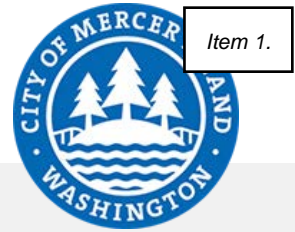
City of Mercer Island

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Considerations for Funding Youth and Family Services



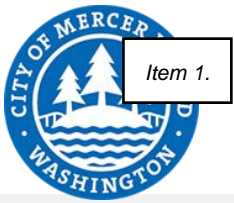
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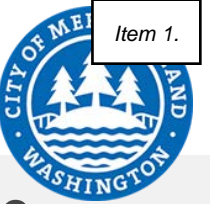
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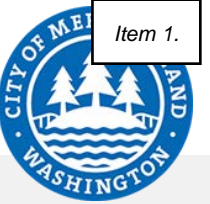
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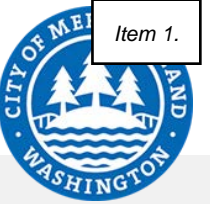


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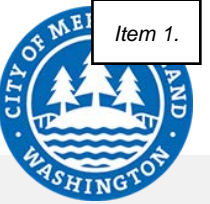
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Levy Lid Lift Option 2: Multiple Year Lift



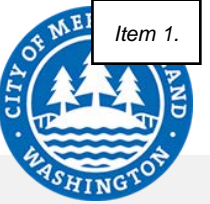
Option 2 permits a city to exceed the 101% limit in each year for up to six years

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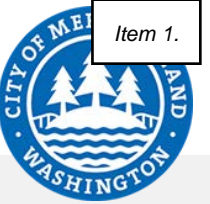
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King County Council Chair Claudia Balducci
District 6



2020 Accomplishments

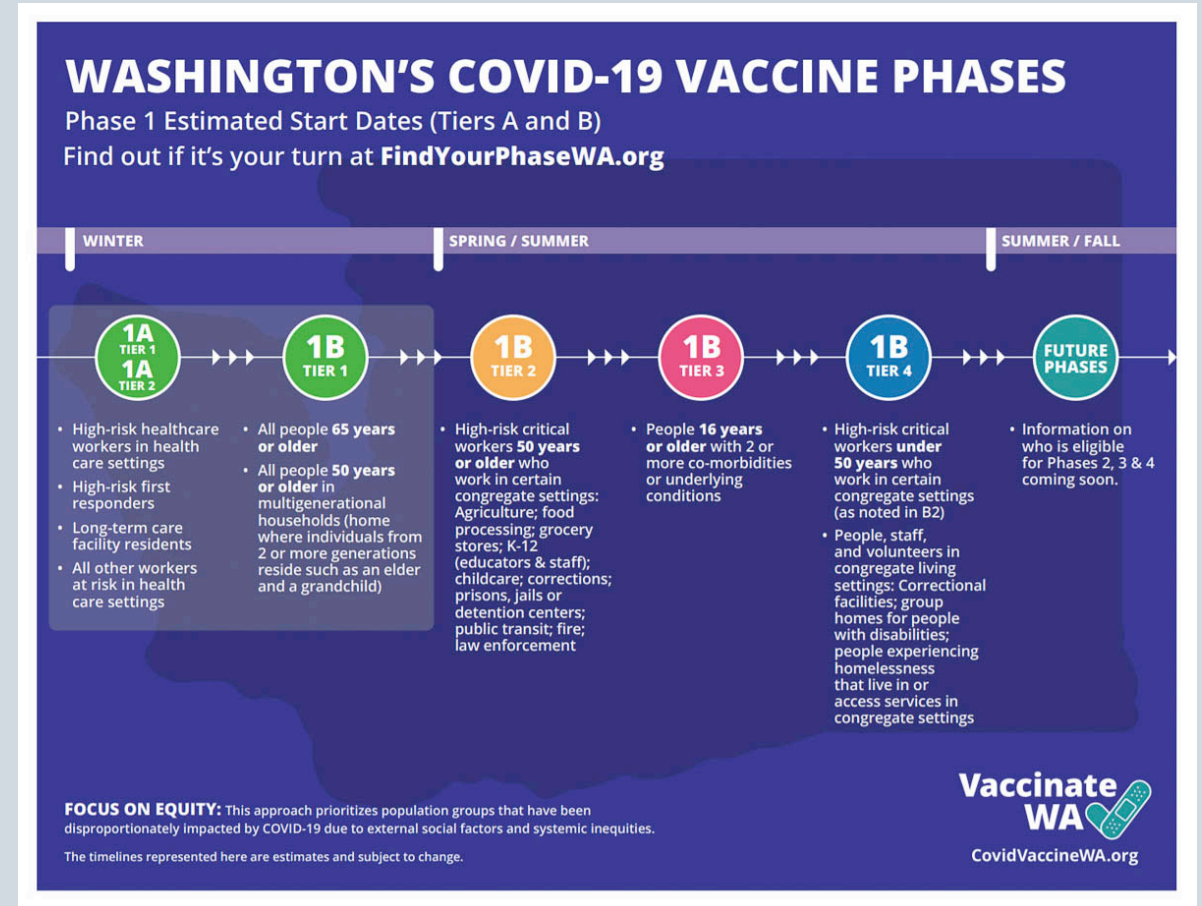
Item 2.

- COVID Response and Recovery
 - Childcare
 - Shelters
 - Arts, culture, and science organizations
 - Small businesses
 - Community organizations
- King County Budget
 - Criminal legal system reform
 - Transit
 - Behavioral health
 - Eastrail
 - Kokanee
 - Housing stability
- Puget Sound Taxpayer Accountability Account
- Climate Action Toolkit



Looking Ahead to 2021

- Vaccine Distribution and COVID-19 Recovery
- Best Starts for Kids Levy Renewal
- Strategic Climate Action Plan
- Health through Housing
- Affordable Housing
- Redistricting
- Law Enforcement Reform
- Transportation
 - Sound Transit capital projects



Questions?

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	206166-206278	1/15/2021	\$ 865,312.94
			\$ 865,312.94

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 001000 - General Fund-Admin Key</i>				
P0109753	00206255	Northwest Parkinson Foundation	Refunding event FA-4063 on 5/9	20.00
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0109857	00206236	H D FOWLER	INVENTORY PURCHASES	8,543.50
P0109863	00206238	HORIZON	INVENTORY PURCHASES	4,141.50
P0109848	00206271	VERITIV OPERATING COMPANY	INVENTORY PURCHASES	1,465.99
P0109850	00206236	H D FOWLER	INVENTORY PURCHASES	1,119.58
<i>Org Key: 814074 - Garnishments</i>				
	00206269	UNITED STATES TREASURY	PAYROLL EARLY WARRANTS	847.65
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00206252	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	245.00
<i>Org Key: AS1100 - Administrative Services</i>				
P0109896	00206273	WCMA	Spietz 2021 Membership Dues	315.00
<i>Org Key: CM1100 - Administration (CM)</i>				
P0109837	00206215	VERIZON WIRELESS	VERIZON CITY HALL DEC 2020	86.97
P0109867	00206251	MERCER ISLAND REPORTER	2021 Subscription CMO	60.00
P0109846	00206272	VERIZON WIRELESS	VERIZON WIRELESS HOTSPOT DEC 2	40.01
<i>Org Key: CM1200 - City Clerk</i>				
P0109865	00206253	MUNICODE	2021 Munidocs Subscription	850.00
<i>Org Key: CO6100 - City Council</i>				
P0109855	00206244	KEATING BUCKLIN & MCCORMACK	Code of Ethics Officer Service	1,976.00
<i>Org Key: CO6500 - Sister City Program</i>				
P0109813	00206212	SISTER CITIES INTERNATIONAL	2021 Membership Fee	440.00
<i>Org Key: CR1100 - Human Resources</i>				
P0109860	00206257	PUBLIC SAFETY TESTING INC	Q4 Police Testing	462.00
P0109821	00206193	EQUIFAX INFORMATION SVCS LLC	Police Entry Level Background	190.62
P0109902	00206241	JOHNSON ROBERTS & ASSOCIATES	PHQ service for PD candidates	135.00
<i>Org Key: CT1100 - Municipal Court</i>				
P0109797	00206219	WA ST BAR ASSN	2021 wa state bar dues (#13652	468.00
P0109854	00206247	LANGUAGE LINE SERVICES	language line -invoice #492977	6.31
<i>Org Key: DS1100 - Administration (DS)</i>				
P0109834	00206215	VERIZON WIRELESS	VERIZON CPD DEC 2020	538.82
P0109845	00206272	VERIZON WIRELESS	VERIZON WIRELESS CM DEC 2020	466.56
<i>Org Key: FN2100 - Data Processing</i>				
P0109842	00206201	METROPRESORT	DEC 2020 MONTHLY E-SERVICE CHA	50.00
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0109842	00206201	METROPRESORT	DEC 2020 PRINTING & MAILING UT	68.27
P0109842	00206201	METROPRESORT	DEC 2020 PRINTING & MAILING UT	62.58
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0109842	00206201	METROPRESORT	DEC 2020 PRINTING & MAILING UT	68.27
P0109842	00206201	METROPRESORT	DEC 2020 PRINTING & MAILING UT	62.58

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0109842	00206201	METROPRESORT	DEC 2020 PRINTING & MAILING UT	68.27
P0109842	00206201	METROPRESORT	DEC 2020 PRINTING & MAILING UT	62.58
<i>Org Key: FR1100 - Administration (FR)</i>				
	00206185	CENTURYLINK	CENTURYLINK DEC 20	996.57
	00206256	NOVAK, JOHN	TOWELS AND FRY PANS	695.17
P0109898	00206229	COMCAST	2021 Comcast Business - Fire	429.37
	00206194	HICKS, JEROMY	UNIFORM PANTS/HICKS	213.62
<i>Org Key: FR2100 - Fire Operations</i>				
P0106709	00206232	EPSCA	MONTHLY RADIO ACCESS FEES 49 R	1,111.00
P0109836	00206215	VERIZON WIRELESS	VERIZON FIRE DEC 2020	969.30
P0109693	00206215	VERIZON WIRELESS	VERIZON DEC FIRE	15.86
P0106709	00206232	EPSCA	QTLY ACCESS FEE REBATE FIRE	-194.04
<i>Org Key: GGI001 - General Government-Insurance</i>				
P0109893	00206250	Marsh USA, Inc.	UST/AST Insurance Renewal	3,640.68
<i>Org Key: GGM001 - General Government-Misc</i>				
P0109864	00206227	CHARGEPOINT INC	2021 EV Chargers (CH & MICEC)	5,621.74
P0109841	00206203	PACIFICA LAW GROUP LLP	Ballot Measures Discussion wit	936.00
P0109898	00206229	COMCAST	2021 Comcast Business - City h	884.89
P0109833	00206188	COMCAST	COMCAST DEC 2020	111.44
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0109877	00206259	QUENCH USA INC	D079074 2021 Water Service	950.40
P0109875	00206278	Xerox Financial Services	January Lease Payment INV #244	949.07
P0109709	00206277	XEROX CORPORATION	CM Copier December 2020	480.01
P0109709	00206277	XEROX CORPORATION	LB Copier August 2020	315.04
P0109709	00206277	XEROX CORPORATION	LB Copier September 2020	291.85
P0109818	00206189	CONFIDENTIAL DATA DISPOSAL	City Shredding Service - Invoi	170.00
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
P0109861	00206274	WEGNER, KEN	LEOFF1 Retiree Medical Expense	531.00
P0109892	00206248	LOISEAU, LERI M	LEOFF1 Retiree Medical Expense	457.88
P0109825	00206167	BOOTH, GLENDON D	LEOFF1 Retiree Medical Expense	77.67
P0109891	00206230	DEVENY, JAN P	LEOFF1 Retiree Medical Expense	48.57
P0109826	00206192	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	21.24
P0109827	00206198	JOHNSON, CURTIS	FRLEOFF1 Retiree Medical Expem	13.64
<i>Org Key: GGM100 - Emerg Incident Response</i>				
P0109692	00206215	VERIZON WIRELESS	VERIZON COVID EXP	527.45
P0109838	00206215	VERIZON WIRELESS	YFS VERIZON DEC 2020	485.49
<i>Org Key: GGM160 - King Co CRF Economic Developme</i>				
P0109824	00206199	L+B Design	MINext Campaign Consulting ser	3,500.00
<i>Org Key: GGM170 - MI Illuminate Town Center Ligh</i>				
P0109859	00206268	UNITED RENTALS NORTH AMERICA	BOOM RENTAL 76-85' ARTICULATIN	1,196.76
P0109786	00206191	Eden Voss Design	Artist design + fabrication of	661.00
<i>Org Key: IGVO08 - Suburban Cities Association</i>				
P0109815	00206209	SCA	2021 SCA Membership Dues	16,305.60

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0109811	00206213	Smarsh Inc.	2021 Fee-Backup for City Cell	11,158.00
	00206184	CENTURYLINK	CENTURYLINK DEC 20	663.34
	00206177	CENTURYLINK	CENTURYLINK DEC 2020	648.39
P0109871	00206249	MAGNAS LLC	LONG DISTANCE CALLS JULY/DEC '	336.33
	00206173	CENTURYLINK	CENTURYLINK DEC 2020	189.17
	00206175	CENTURYLINK	CENTURYLINK DEC 2020	135.02
	00206171	CENTURYLINK	CENTURYLINK DEC 2020	66.66
	00206170	CENTURYLINK	CENTURYLINK DEC 2020	63.08
	00206169	CENTURYLINK	CENTURYLINK DEC 2020	62.65
	00206172	CENTURYLINK	CENTURYLINK DEC 2020	60.67
	00206180	CENTURYLINK	CENTURYLINK DEC 2020	56.83
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0109535	00206254	Northwest Barricade	PAIR TEMPORARY TRAFFIC SIGNAL	5,401.00
	00206258	PUGET SOUND ENERGY	PSE DEC 2020	2,886.53
	00206206	PUGET SOUND ENERGY	PSE DEC 2020	2,842.58
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
	00206258	PUGET SOUND ENERGY	PSE DEC 2020	14.88
<i>Org Key: MT3100 - Water Distribution</i>				
P0106533	00206224	BOLLES CONSTRUCTION INC	EXCAVATION ON CALL	14,074.57
P0109686	00206208	Royal Restrooms of Washington	MONTHLY TRAILER RENTALS	2,625.00
P0109686	00206208	Royal Restrooms of Washington	MONTHLY TRAILER RENTALS	2,625.00
P0106533	00206224	BOLLES CONSTRUCTION INC	EXCAVATION ON CALL	740.77
P0109858	00206235	FERGUSON ENTERPRISES LLC	METER WRENCHES	156.26
<i>Org Key: MT3150 - Water Quality Event</i>				
P0107500	00206220	AM TEST INC	2020 WATER QUALITY SAMPLES	300.00
<i>Org Key: MT3200 - Water Pumps</i>				
	00206258	PUGET SOUND ENERGY	PSE DEC 2020	133.94
	00206186	CENTURYLINK	CENTURYLINK DEC 20	59.69
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0107892	00206233	EVOQUA WATER TECHNOLOGIES LLC	ANNUAL BIOXIDE	4,990.71
	00206226	CenturyLink	century link acct # 87313406	3,889.73
	00206226	CenturyLink	century link acct # 87313406	3,889.73
	00206258	PUGET SOUND ENERGY	PSE DEC 2020	3,495.43
	00206183	CENTURYLINK	CENTURYLINK DEC 2020	212.21
	00206182	CENTURYLINK	CENTURYLINK DEC 2020	168.48
P0109862	00206239	IBS INC	3/4" BRASS FLAT WASHERS (36)	139.43
	00206181	CENTURYLINK	CENTURYLINK DEC 2020	124.32
<i>Org Key: MT3800 - Storm Drainage</i>				
P0109868	00206205	PRO-VAC	CATCH BASIN/CCTV/TRUCK OPERATO	9,851.03
P0109869	00206205	PRO-VAC	VACTOR/JET TRUCK W/OPERATOR	3,058.52
P0109847	00206275	WHISTLE WORKWEAR	MISC. WORK CLOTHES	313.09
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0106367	00206215	VERIZON WIRELESS	2020 PW WIRELESS SERVICE	3,739.52

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PO #	Check #	Vendor:	Transaction Description	Check Amount
P0106362	00206187	CINTAS CORPORATION #460	2020 PW COVERALL SERVICE	2,961.77
P0106555	00206270	UTILITIES UNDERGROUND LOCATION	2020 UTILITY LOCATES	197.37
P0109822	00206190	DATAQUEST LLC	Pre-employment Background Chec	26.50
P0106709	00206232	EPSCA	MONTHLY RADIO ACCESS FEES 1 RA	25.25
P0106709	00206232	EPSCA	QTLY ACCESS FEE REBATE PUBLIC	-4.41
<i>Org Key: MT4200 - Building Services</i>				
	00206258	PUGET SOUND ENERGY	PSE DEC 2020	8,594.78
P0109832	00206207	RAINIER BUILDING SERVICES	DEC 2020 CITY HALL JANITORIAL	3,675.91
P0109832	00206207	RAINIER BUILDING SERVICES	DEC 2020 PW JANITORIAL SERVICE	1,450.20
P0109849	00206265	SOREANO'S PLUMBING INC	REPLACED FLUSHOMETER ON TOILET	742.50
<i>Org Key: MT4300 - Fleet Services</i>				
P0109810	00206223	AUTO SPA	100 CAR WASH TICKETS	1,211.10
P0109829	00206200	MERCER ISLAND CHEVRON	FUEL	536.41
P0109870	00206245	KIA MOTORS FINANCE	2021 KIA LEASE [2019 KIA NURO]	388.55
P0106771	00206168	CARQUEST AUTO PARTS STORES	2020 MONTHLY FLEET PARTS	188.24
P0109008	00206202	NAPA AUTO PARTS	REPAIR PARTS	144.84
<i>Org Key: MT4501 - Water Administration</i>				
P0109843	00206211	SEATTLE PUBLIC UTILITIES	NOV 2020 WATER PURCHASE	99,997.26
P0109843	00206211	SEATTLE PUBLIC UTILITIES	DEC 2020 WATER PURCHASE	93,585.25
	00206178	CENTURYLINK	CENTURYLINK DEC 2020	59.17
<i>Org Key: MT4502 - Sewer Administration</i>				
P0109806	00206246	KING COUNTY TREASURY	JAN-DEC 2021 MONTHLY SEWER CHA	413,208.51
<i>Org Key: PO1100 - Administration (PO)</i>				
P0109835	00206215	VERIZON WIRELESS	POLICE VERIZON DEC 2020	731.03
P0109820	00206222	AT&T MOBILITY	Police Cell Service - Invoice	730.48
P0109852	00206242	KC CHIEFS OF POLICE ASSN	King County Chief's Associatio	50.00
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0106709	00206232	EPSCA	MONTHLY RADIO ACCESS FEES 13 R	328.25
P0109775	00206264	SKYLINE COMMUNICATIONS INC	EOC INTERNET	206.55
P0109856	00206260	REMOTE SATELLITE SYSTEMS INT'L	EMAC Sat Phone Service - Invoi	54.00
P0106709	00206232	EPSCA	QTLY ACCESS FEE REBATE EMAC	-57.33
<i>Org Key: PO1650 - Regional Radio Operations</i>				
P0106709	00206232	EPSCA	MONTHLY RADIO ACCESS FEES 59 R	1,515.00
P0106709	00206232	EPSCA	QTLY ACCESS FEE REFUND POLICE	-264.60
<i>Org Key: PO1700 - Records and Property</i>				
P0109823	00206216	WASHINGTON STATE PATROL	CPL Background Investigations	397.50
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0109828	00206197	ISSAQUAH JAIL, CITY OF	December Jail Housing - Invoic	3,007.00
<i>Org Key: PO2100 - Patrol Division</i>				
P0109901	00206237	HISTORICAL MILITARY SALES	Uniform shoulder patches	329.70
P0109853	00206240	IBSEN TOWING CO BELLEVUE	Vehicle Impound - Invoice #	253.00
	00206261	RUTTER, ALEX	Reimbursement	49.00
	00206262	SCHMALHOFER, GEORGE F	Reimbursement	49.00
	00206276	White, Max	Reimbursement	49.00

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PO #	Check #	Vendor:	Transaction Description	Check Amount
P0109851	00206266	SUE'S TAILOR & ALTERATION	Sgt. Kramp Uniform	19.80
<i>Org Key: PO2200 - Marine Patrol</i>				
P0109816	00206217	WEST MARINE PRO	PFD Recharge Kits - Invoice #	146.69
<i>Org Key: PO2201 - Dive Team</i>				
P0109819	00206214	UNDERWATER SPORTS INC.	Dive Team Repair Team Equipmen	106.70
P0109817	00206214	UNDERWATER SPORTS INC.	Replacement Dive Equipment -	27.45
<i>Org Key: PR1100 - Administration (PR)</i>				
P0109837	00206215	VERIZON WIRELESS	VERIZON CITY HALL DEC 2020	121.98
P0106898	00206259	QUENCH USA INC	Parks and Rec LB Office portio	39.60
P0106898	00206259	QUENCH USA INC	Parks and Rec LB Office portio	39.60
<i>Org Key: PR1500 - Urban Forest Management</i>				
P0109837	00206215	VERIZON WIRELESS	VERIZON CITY HALL DEC 2020	46.96
<i>Org Key: PR4100 - Community Center</i>				
	00206206	PUGET SOUND ENERGY	PSE DEC 2020	3,403.10
P0109832	00206207	RAINIER BUILDING SERVICES	DEC 2020 CCMV JANITORIAL SERIV	2,496.77
P0109832	00206207	RAINIER BUILDING SERVICES	3 ADD DAYS CCMV JANITORIAL SER	288.09
P0106545	00206228	COMCAST	MICEC High Speed Connection	278.22
	00206179	CENTURYLINK	CENTURYLINK DEC 2020	56.83
	00206258	PUGET SOUND ENERGY	PSE DEC 2020	36.10
<i>Org Key: PR6100 - Park Maintenance</i>				
	00206258	PUGET SOUND ENERGY	PSE DEC 2020	2,771.71
P0109837	00206215	VERIZON WIRELESS	VERIZON CITY HALL DEC 2020	573.79
P0106362	00206187	CINTAS CORPORATION #460	PARKS 2020 COVERALL SERVICE	146.70
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				
P0109837	00206215	VERIZON WIRELESS	VERIZON CITY HALL DEC 2020	97.69
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
	00206206	PUGET SOUND ENERGY	PSE DEC 2020	1,280.45
P0109832	00206207	RAINIER BUILDING SERVICES	LB JANITORIAL SERVICE DEC	719.36
P0109832	00206207	RAINIER BUILDING SERVICES	DEC 2020 CARETAKER BLDG JANITO	173.00
	00206174	CENTURYLINK	CENTURYLINK DEC 2020	120.62
P0109837	00206215	VERIZON WIRELESS	VERIZON CITY HALL DEC 2020	111.48
	00206176	CENTURYLINK	CENTURYLINK DEC 2020	28.89
<i>Org Key: PR6600 - Park Maint-School Related</i>				
	00206258	PUGET SOUND ENERGY	PSE DEC 2020	994.02
P0109837	00206215	VERIZON WIRELESS	VERIZON CITY HALL DEC 2020	15.72
<i>Org Key: PR6800 - Trails Maintenance</i>				
P0109837	00206215	VERIZON WIRELESS	VERIZON CITY HALL DEC 2020	41.96
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
	00206258	PUGET SOUND ENERGY	PSE DEC 2020	585.50
P0109837	00206215	VERIZON WIRELESS	VERIZON CITY HALL DEC 2020	113.41
P0109881	00206267	T-MOBILE	Monthly Statement 11/9/20-12/8	40.00
<i>Org Key: PY4620 - Flex Spending Admin 2020</i>				
	00206196	HORSCHMAN, BRENT	FLEX SPENDING REIMB.	264.40

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: ST0020 - ST Long Term Parking</i>				
	00206258	PUGET SOUND ENERGY	PSE DEC 2020	252.11
<i>Org Key: WD908R - Basin #23.2 Improvements</i>				
P0108677	00206225	CARDNO INC	Sub Basin 23.2 Watercourse	6,267.21
<i>Org Key: WG101R - City Hall Building Repairs</i>				
P0109141	00206195	HOLADAY-PARKS INC	MI Water Heater - Final Billin	9,916.08
<i>Org Key: WG550R - Fuel Clean Up</i>				
P0108678	00206234	FARALLON CONSULTING LLC	2020 Soil Remediation	35,758.52
<i>Org Key: WPI22P - Open Space - Pioneer/Engstrom</i>				
P0109696	00206231	EARTHCORPS INC	PIONEER PARK FOREST HEALTH SUR	3,840.00
P0108738	00206221	APPLIED ECOLOGY LLC	Engstrom & Upper Luther 2020	2,000.00
P0108737	00206166	APPLIED ECOLOGY LLC	MI Open Space Restoration 2020	1,850.00
<i>Org Key: WPI22R - Vegetation Management</i>				
P0108738	00206221	APPLIED ECOLOGY LLC	Engstrom & Upper Luther 2020	6,000.00
P0109837	00206215	VERIZON WIRELESS	VERIZON CITY HALL DEC 2020	41.96
<i>Org Key: WS713T - SCADA System Upgrade</i>				
P0109830	00206204	PLATT ELECTRIC	ELECTRICAL FITTINGS	49.37
<i>Org Key: YF1100 - YFS General Services</i>				
P0109822	00206190	DATAQUEST LLC	Pre-employment Background Chec	41.50
P0106898	00206259	QUENCH USA INC	YFS LB Office portion of Quench	39.60
P0106898	00206259	QUENCH USA INC	YFS LB Office portion of Quench	39.60
<i>Org Key: YF1200 - Thrift Shop</i>				
	00206258	PUGET SOUND ENERGY	PSE DEC 2020	568.01
P0109832	00206207	RAINIER BUILDING SERVICES	1X PER WEEK (MON) THRIFT STORE	351.92
P0106898	00206259	QUENCH USA INC	Thrift Shop Portion of Quench	158.40
P0106898	00206259	QUENCH USA INC	Thrift Shop Portion of Quench	158.40
<i>Org Key: YF2600 - Family Assistance</i>				
P0109490	00206218	David Hoy	Rental assistance	2,000.00
P0109839	00206210	Seattle Property Management	Rental assistance for EA clien	850.00
P0109895	00206263	SHOREWOOD #14885	Rental assistance for Emergenc	611.00
P0109894	00206243	KC HOUSING AUTHORITY	Rental Assistance for Emergenc	468.00
Total				865,312.94

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206166	01/12/2021	APPLIED ECOLOGY LLC MI Open Space Restoration 2020	P0108737	RET-1162	12/02/2020	1,850.00
00206167	01/12/2021	BOOTH, GLENDON D LEOFF1 Retiree Medical Expense	P0109825	010621	01/06/2021	77.67
00206168	01/12/2021	CARQUEST AUTO PARTS STORES 2020 MONTHLY FLEET PARTS	P0106771	OH014138	12/31/2020	188.24
00206169	01/12/2021	CENTURYLINK CENTURYLINK DEC 2020		9598-DEC20	12/20/2020	62.65
00206170	01/12/2021	CENTURYLINK CENTURYLINK DEC 2020		0818-DEC20	12/20/2020	63.08
00206171	01/12/2021	CENTURYLINK CENTURYLINK DEC 2020		8350-DEC20	12/20/2020	66.66
00206172	01/12/2021	CENTURYLINK CENTURYLINK DEC 2020		2988-DEC20	12/20/2020	60.67
00206173	01/12/2021	CENTURYLINK CENTURYLINK DEC 2020		2782-DEC20	12/20/2020	189.17
00206174	01/12/2021	CENTURYLINK CENTURYLINK DEC 2020		1366-DEC20	12/20/2020	120.62
00206175	01/12/2021	CENTURYLINK CENTURYLINK DEC 2020		0994-DEC20	12/20/2020	135.02
00206176	01/12/2021	CENTURYLINK CENTURYLINK DEC 2020		0920-DEC20	12/20/2020	28.89
00206177	01/12/2021	CENTURYLINK CENTURYLINK DEC 2020		2071-DEC20	12/20/2020	648.39
00206178	01/12/2021	CENTURYLINK CENTURYLINK DEC 2020		8462-DEC20	12/20/2020	59.17
00206179	01/12/2021	CENTURYLINK CENTURYLINK DEC 2020		8035-DEC20	12/20/2020	56.83
00206180	01/12/2021	CENTURYLINK CENTURYLINK DEC 2020		3500-DEC20	12/20/2020	56.83
00206181	01/12/2021	CENTURYLINK CENTURYLINK DEC 2020		6989-DEC20	12/20/2020	124.32
00206182	01/12/2021	CENTURYLINK CENTURYLINK DEC 2020		6988-DEC20	12/20/2020	168.48
00206183	01/12/2021	CENTURYLINK CENTURYLINK DEC 2020		6987-DEC20	12/23/2020	212.21
00206184	01/12/2021	CENTURYLINK CENTURYLINK DEC 20		5359-DEC20	12/20/2020	663.34
00206185	01/12/2021	CENTURYLINK CENTURYLINK DEC 20		8993-DEC20	12/20/2020	996.57
00206186	01/12/2021	CENTURYLINK CENTURYLINK DEC 20		2633-DEC20	12/20/2020	59.69
00206187	01/12/2021	CINTAS CORPORATION #460 2020 PW COVERALL SERVICE	P0106362	OH014139	12/31/2020	3,108.47
00206188	01/12/2021	COMCAST COMCAST DEC 2020	P0109833	0060573-DEC20	12/12/2020	111.44
00206189	01/12/2021	CONFIDENTIAL DATA DISPOSAL City Shredding Service - Invoi	P0109818	203321	12/29/2020	170.00
00206190	01/12/2021	DATAQUEST LLC Pre-employment Background Chec	P0109822	13760	12/31/2020	68.00
00206191	01/12/2021	Eden Voss Design Artist design + fabrication of	P0109786	OH014133	12/31/2020	661.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206192	01/12/2021	ELSOE, RONALD LEOFF1 Retiree Medical Expense	P0109826	010621	01/06/2021	21.24
00206193	01/12/2021	EQUIFAX INFORMATION SVCS LLC Police Entry Level Background	P0109821	6146468	12/17/2020	190.62
00206194	01/12/2021	HICKS, JEROMY UNIFORM PANTS/HICKS		010721	01/07/2021	213.62
00206195	01/12/2021	HOLADAY-PARKS INC MI Water Heater - Final Billin	P0109141	54558-2007-RE	12/31/2020	9,916.08
00206196	01/12/2021	HORSCHMAN, BRENT FLEX SPENDING REIMB.		OH014131	01/06/2021	264.40
00206197	01/12/2021	ISSAQUAH JAIL, CITY OF December Jail Housing - Invoic	P0109828	21000021	01/06/2021	3,007.00
00206198	01/12/2021	JOHNSON, CURTIS FRLEOFF1 Retiree Medical Expen	P0109827	010621	01/06/2021	13.64
00206199	01/12/2021	L+B Design MINext Campaign Consulting ser	P0109824	006118	12/22/2020	3,500.00
00206200	01/12/2021	MERCER ISLAND CHEVRON FUEL	P0109829	OH014136	12/31/2020	536.41
00206201	01/12/2021	METROPRESORT DEC 2020 MONTHLY E-SERVICE CHA	P0109842	IN629755	12/31/2020	442.55
00206202	01/12/2021	NAPA AUTO PARTS REPAIR PARTS	P0109008	OH014137	12/31/2020	144.84
00206203	01/12/2021	PACIFICA LAW GROUP LLP Ballot Measures Discussion wit	P0109841	65197	12/08/2020	936.00
00206204	01/12/2021	PLATT ELECTRIC ELECTRICAL FITTINGS	P0109830	1CI9486	12/18/2020	49.37
00206205	01/12/2021	PRO-VAC CATCH BASIN/CCTV/TRUCK OPERATO	P0109869	36787731	12/01/2020	12,909.55
00206206	01/12/2021	PUGET SOUND ENERGY PSE DEC 2020		JANUARY10	12/31/2020	7,526.13
00206207	01/12/2021	RAINIER BUILDING SERVICES DEC 2020 CITY HALL JANITORIAL	P0109832	18-1442	12/31/2020	9,155.25
00206208	01/12/2021	Royal Restrooms of Washington MONTHLY TRAILER RENTALS	P0109686	2011001	12/10/2020	5,250.00
00206209	01/12/2021	SCA 2021 SCA Membership Dues	P0109815	3545	01/01/2021	16,305.60
00206210	01/12/2021	Seattle Property Management Rental assistance for EA clien	P0109839	OH014132	01/01/2021	850.00
00206211	01/12/2021	SEATTLE PUBLIC UTILITIES NOV 2020 WATER PURCHASE	P0109843	OH014135	12/31/2020	193,582.51
00206212	01/12/2021	SISTER CITIES INTERNATIONAL 2021 Membership Fee	P0109813	21MEMBERSHIPFEE	01/01/2021	440.00
00206213	01/12/2021	Smarsh Inc. 2021 Fee-Backup for City Cell	P0109811	INV00639463	01/01/2021	11,158.00
00206214	01/12/2021	UNDERWATER SPORTS INC. Replacement Dive Equipment -	P0109819	20021843	12/23/2020	134.15
00206215	01/12/2021	VERIZON WIRELESS VERIZON CITY HALL DEC 2020	P0109837	9869764925	12/23/2020	8,259.39
00206216	01/12/2021	WASHINGTON STATE PATROL CPL Background Investigations	P0109823	I21003478	12/31/2020	397.50
00206217	01/12/2021	WEST MARINE PRO PFD Recharge Kits - Invoice #	P0109816	7299	01/04/2021	146.69

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206218	01/14/2021	David Hoy Rental assistance	P0109490	OH014141	12/15/2020	2,000.00
00206219	01/14/2021	WA ST BAR ASSN 2021 wa state bar dues (#13652)	P0109797	OH014142	01/01/2021	468.00
00206220	01/15/2021	AM TEST INC 2020 WATER QUALITY SAMPLES	P0107500	119335	12/29/2020	300.00
00206221	01/15/2021	APPLIED ECOLOGY LLC Engstrom & Upper Luther 2020	P0108738	1163	12/02/2020	8,000.00
00206222	01/15/2021	AT&T MOBILITY Police Cell Service - Invoice	P0109820	486X12192020	12/11/2020	730.48
00206223	01/15/2021	AUTO SPA 100 CAR WASH TICKETS	P0109810	4829	01/04/2021	1,211.10
00206224	01/15/2021	BOLLES CONSTRUCTION INC EXCAVATION ON CALL	P0106533	RET-3105	12/10/2020	14,815.34
00206225	01/15/2021	CARDNO INC Sub Basin 23.2 Watercourse	P0108677	304354	12/16/2020	6,267.21
00206226	01/15/2021	CenturyLink century link acct # 87313406		190402694.01	12/01/2020	7,779.46
00206227	01/15/2021	CHARGEPOINT INC 2021 EV Chargers (CH & MICEC)	P0109864	IN91264	01/04/2021	5,621.74
00206228	01/15/2021	COMCAST MICEC High Speed Connection	P0106545	0057728-DEC20	12/11/2020	278.22
00206229	01/15/2021	COMCAST 2021 Comcast Business - Fire	P0109898	114713550	01/01/2021	1,314.26
00206230	01/15/2021	DEVENY, JAN P LEOFF1 Retiree Medical Expense	P0109891	OH014154	01/14/2021	48.57
00206231	01/15/2021	EARTHCORPS INC PIONEER PARK FOREST HEALTH SUR	P0109696	8116	11/30/2020	3,840.00
00206232	01/15/2021	EPSCA MONTHLY RADIO ACCESS FEES 49 R	P0106709	10257	12/30/2020	2,459.12
00206233	01/15/2021	EVOQUA WATER TECHNOLOGIES LLC ANNUAL BIOXIDE	P0107892	0904678320	11/09/2020	4,990.71
00206234	01/15/2021	FARALLON CONSULTING LLC 2020 Soil Remediation	P0108678	0038037	12/21/2020	35,758.52
00206235	01/15/2021	FERGUSON ENTERPRISES LLC METER WRENCHES	P0109858	0946394	12/15/2020	156.26
00206236	01/15/2021	H D FOWLER INVENTORY PURCHASES	P0109850	I5665008	12/17/2020	9,663.08
00206237	01/15/2021	HISTORICAL MILITARY SALES Uniform shoulder patches	P0109901	923239	01/08/2021	329.70
00206238	01/15/2021	HORIZON INVENTORY PURCHASES	P0109863	3S153586/S153642	12/23/2020	4,141.50
00206239	01/15/2021	IBS INC 3/4" BRASS FLAT WASHERS (36)	P0109862	734865-2	12/18/2020	139.43
00206240	01/15/2021	IBSEN TOWING CO BELLEVUE Vehicle Impound - Invoice #	P0109853	21-01-4171	01/08/2021	253.00
00206241	01/15/2021	JOHNSON ROBERTS & ASSOCIATES PHQ service for PD candidates	P0109902	144502	12/23/2020	135.00
00206242	01/15/2021	KC CHIEFS OF POLICE ASSN King County Chief's Associatio	P0109852	21-025	01/01/2021	50.00
00206243	01/15/2021	KC HOUSING AUTHORITY Rental Assistance for Emergenc	P0109894	OH014155	01/01/2021	468.00

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206244	01/15/2021	KEATING BUCKLIN & MCCORMACK Code of Ethics Officer Service	P0109855	15151	12/22/2020	1,976.00
00206245	01/15/2021	KIA MOTORS FINANCE 2021 KIA LEASE [2019 KIA NURO]	P0109870	1914423378JAN21	01/04/2021	388.55
00206246	01/15/2021	KING COUNTY TREASURY JAN-DEC 2021 MONTHLY SEWER CHA	P0109806	30030991	01/01/2021	413,208.51
00206247	01/15/2021	LANGUAGE LINE SERVICES language line -invoice #492977	P0109854	4929771	12/31/2020	6.31
00206248	01/15/2021	LOISEAU, LERI M LEOFF1 Retiree Medical Expense	P0109892	OH014152	01/14/2021	457.88
00206249	01/15/2021	MAGNAS LLC LONG DISTANCE CALLS JULY/DEC '	P0109871	550510-JULY/DEC	12/31/2020	336.33
00206250	01/15/2021	Marsh USA, Inc. UST/AST Insurance Renewal	P0109893	920050516937	01/14/2021	3,640.68
00206251	01/15/2021	MERCER ISLAND REPORTER 2021 Subscription CMO	P0109867	MI-1671192021	01/01/2021	60.00
00206252	01/15/2021	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		OH014149	01/15/2021	245.00
00206253	01/15/2021	MUNICODE 2021 Munidocs Subscription	P0109865	00353314	01/08/2021	850.00
00206254	01/15/2021	Northwest Barricade PAIR TEMPORARY TRAFFIC SIGNAL	P0109535	20-15750	12/30/2020	5,401.00
00206255	01/15/2021	Northwest Parkinson Foundation Refunding event FA-4063 on 5/9	P0109753	OH014151	12/30/2020	20.00
00206256	01/15/2021	NOVAK, JOHN TOWELS AND FRY PANS		OH014143	01/11/2021	695.17
00206257	01/15/2021	PUBLIC SAFETY TESTING INC Q4 Police Testing	P0109860	2020-0831	12/28/2020	462.00
00206258	01/15/2021	PUGET SOUND ENERGY PSE DEC 2020		OH014147	12/23/2020	20,333.01
00206259	01/15/2021	QUENCH USA INC D079074 2021 Water Service	P0106898	INV02800922	12/01/2020	1,425.60
00206260	01/15/2021	REMOTE SATELLITE SYSTEMS INT'L EMAC Sat Phone Service - Invoi	P0109856	00110762	01/09/2021	54.00
00206261	01/15/2021	RUTTER, ALEX Reimbursement		OH014146	12/30/2020	49.00
00206262	01/15/2021	SCHMALHOFER, GEORGE F Reimbursement		OH014145	12/30/2020	49.00
00206263	01/15/2021	SHOREWOOD #14885 Rental assistance for Emergenc	P0109895	OH014156	01/01/2021	611.00
00206264	01/15/2021	SKYLINE COMMUNICATIONS INC EOC INTERNET	P0109775	IN45923	01/01/2021	206.55
00206265	01/15/2021	SOREANO'S PLUMBING INC REPLACED FLUSHOMETER ON TOILET	P0109849	43724	12/30/2020	742.50
00206266	01/15/2021	SUE'S TAILOR & ALTERATION Sgt. Kramp Uniform	P0109851	KRAMPUNIFORM	12/16/2020	19.80
00206267	01/15/2021	T-MOBILE Monthly Statement 11/9/20-12/8	P0109881	519850019	12/08/2020	40.00
00206268	01/15/2021	UNITED RENTALS NORTH AMERICA BOOM RENTAL 76-85' ARTICULATIN	P0109859	188718616-001	12/09/2020	1,196.76
00206269	01/15/2021	UNITED STATES TREASURY PAYROLL EARLY WARRANTS		OH014148	01/15/2021	847.65

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206270	01/15/2021	UTILITIES UNDERGROUND LOCATION 2020 UTILITY LOCATES	P0106555	0120176	12/31/2020	197.37
00206271	01/15/2021	VERITIV OPERATING COMPANY INVENTORY PURCHASES	P0109848	655-22617885	12/11/2020	1,465.99
00206272	01/15/2021	VERIZON WIRELESS VERIZON WIRELESS HOTSPOT DEC 2	P0109845	9869761709	12/23/2020	506.57
00206273	01/15/2021	WCMA Spietz 2021 Membership Dues	P0109896	21-92752	01/01/2021	315.00
00206274	01/15/2021	WEGNER, KEN LEOFF1 Retiree Medical Expense	P0109861	OH014153	01/14/2021	531.00
00206275	01/15/2021	WHISTLE WORKWEAR MISC. WORK CLOTHES	P0109847	217052	12/22/2020	313.09
00206276	01/15/2021	White, Max Reimbursement		OH014144	12/30/2020	49.00
00206277	01/15/2021	XEROX CORPORATION LB Copier September 2020	P0109709	012061773	12/01/2020	1,086.90
00206278	01/15/2021	Xerox Financial Services January Lease Payment INV #244	P0109875	2447059	01/11/2021	949.07
					Total	<u>865,312.94</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	206279-206352	1/22/2021	\$ 1,070,765.41 \$ 1,070,765.41

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
	00206279	AERO CONSTRUCTION	HYDRANT RENTAL REF 003000109	2,900.00
	00206282	APPLIED ECOLOGY LLC	HYDRANT RENTAL REF 0030001014	2,900.00
	00206338	Schilder, Auden	HYDRANT RENTAL REF 00300781292	2,900.00
	00206320	Mike Birkmeyer	Hydrant Rental Ref 003000108	2,604.00
	00206319	MICHAEL & CHRISTINE RUPP	REFUND OVERPAY 00673859202	393.02
P0109903	00206348	USABlueBook	INVENTORY PURCHASES	183.35
	00206317	MARX, JOHN	CLOSED ACT PMT 004130560	100.00
<i>Org Key: CA1100 - Administration (CA)</i>				
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	464.15
	00206346	US BANK CORP PAYMENT SYS	Tuition & Registrations	35.00
	00206346	US BANK CORP PAYMENT SYS	Tuition & Registrations	35.00
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	25.00
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	11.60
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	11.00
<i>Org Key: CA1300 - Public Records</i>				
	00206346	US BANK CORP PAYMENT SYS	Tuition & Registrations	35.00
<i>Org Key: CM1100 - Administration (CM)</i>				
	00206346	US BANK CORP PAYMENT SYS	City Action Days Registration-	75.00
	00206346	US BANK CORP PAYMENT SYS	Staff supplies	60.49
	00206346	US BANK CORP PAYMENT SYS	Supplies	39.59
<i>Org Key: CM1200 - City Clerk</i>				
	00206346	US BANK CORP PAYMENT SYS	Supplies	19.81
<i>Org Key: CR1100 - Human Resources</i>				
	00206346	US BANK CORP PAYMENT SYS	YFS EE Recognition	425.00
	00206346	US BANK CORP PAYMENT SYS	Job recruitment advertising	325.00
	00206346	US BANK CORP PAYMENT SYS	Supplies-Employee Recognition	270.00
	00206346	US BANK CORP PAYMENT SYS	Job recruitment advertising	250.00
	00206346	US BANK CORP PAYMENT SYS	Payroll office supplies	130.92
	00206346	US BANK CORP PAYMENT SYS	Job recruitment advertising	125.00
	00206346	US BANK CORP PAYMENT SYS	Job recruitment advertising	125.00
	00206346	US BANK CORP PAYMENT SYS	Oral board lunches	91.40
	00206346	US BANK CORP PAYMENT SYS	Oral board lunches	90.85
	00206346	US BANK CORP PAYMENT SYS	Oral board lunches	89.75
	00206346	US BANK CORP PAYMENT SYS	Supplies-Employee Recognition	75.00
	00206346	US BANK CORP PAYMENT SYS	Refreshments for oral boards	59.77
	00206346	US BANK CORP PAYMENT SYS	Supplies-Employee Recognition	25.00
	00206346	US BANK CORP PAYMENT SYS	Supplies-Employee Recognition	25.00
	00206346	US BANK CORP PAYMENT SYS	Supplies-Employee Recognition	25.00
	00206346	US BANK CORP PAYMENT SYS	Supplies-Employee Recognition	25.00
<i>Org Key: CT1100 - Municipal Court</i>				
P0109937	00206308	INTERCOM LANGUAGE SERVICES INC	Intercom invoice #21-021	390.00
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00206316	MARVIN NEWTON III	DUPLICATE PERMIT PULLED	615.80
	00206297	EKB LLC	COMBO PERMIT PAID SEP MEP PERM	246.06

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00206316	MARVIN NEWTON III	DUPLICATE PERMIT PULLED	18.47
	00206297	EKB LLC	COMBO PERMIT PAID SEP MEP PERM	7.38
<i>Org Key: DS1100 - Administration (DS)</i>				
P0109947	00206299	ESA	Peer review for SHL19-001, thr	1,956.75
	00206346	US BANK CORP PAYMENT SYS	Small Tools & Equipment	1,483.52
P0109947	00206299	ESA	Peer review for CAO20-002, thr	1,102.50
P0109947	00206299	ESA	Peer review for CAO20-003, thr	828.00
P0109924	00206306	HUTCHINSON, LISA K	CART Services for 11/4/2020 PC	698.72
P0109950	00206313	Judge, Tom	Printer Ink for Tom	95.76
	00206346	US BANK CORP PAYMENT SYS	Services - Technology Fee	32.98
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	-120.30
<i>Org Key: DS1200 - Bldg Plan Review & Inspection</i>				
P0109921	00206350	WABO	Code books for building/ fire	6,395.25
P0109920	00206337	SAFEBUILT WASHINGTON LLC	On call inspection services	696.00
	00206346	US BANK CORP PAYMENT SYS	Small Tools & Equipment	659.80
P0109945	00206309	INTERNATIONAL CODE COUNCIL	ICC Trainings for Tom	360.00
P0109945	00206309	INTERNATIONAL CODE COUNCIL	ICC Trainings for David	360.00
P0109949	00206350	WABO	Code Books	141.13
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
P0109946	00206300	Galt, John	Hearing Examiner Services Dec	140.00
P0109925	00206300	Galt, John	Hearing Examiner services for	105.00
<i>Org Key: FN1100 - Administration (FN)</i>				
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	244.08
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	96.89
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	54.10
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0109031	00206315	MALLORY SAFETY SUPPLY	CLASS III JACKET (1-SM, 1-XLG)	32.31
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0109031	00206315	MALLORY SAFETY SUPPLY	CLASS III JACKET (1-SM, 1-XLG)	32.31
<i>Org Key: FR1100 - Administration (FR)</i>				
P0109912	00206352	WASHINGTON FIRE CHIEFS	2021 Dues	3,000.00
P0109911	00206343	SYSTEMS DESIGN WEST LLC	Transport Billing Fees	1,083.85
P0109916	00206351	WALTER E NELSON CO	Station Supplies - Paper Towel	805.38
P0109916	00206351	WALTER E NELSON CO	Station Supplies - Paper Towel	483.23
P0109914	00206293	CULLIGAN SEATTLE WA	Water Service/Fire	284.76
P0109907	00206284	ASPECT SOFTWARE INC	Monthly Telestaff Charges	165.15
P0109913	00206296	EASTSIDE FIRE & RESCUE	Labor - 7608	63.25
	00206346	US BANK CORP PAYMENT SYS	Towel Sample	19.79
	00206346	US BANK CORP PAYMENT SYS	Monthly Membership Fee	14.29
<i>Org Key: FR2100 - Fire Operations</i>				
P0109910	00206340	SEA WESTERN INC	Leather Gloves (all sizes/stoc	2,428.69
P0109906	00206285	AT&T MOBILITY	Cell Charges/Fire	198.84
	00206346	US BANK CORP PAYMENT SYS	Hook Assembly for DEF Fluid No	44.33
<i>Org Key: FR2400 - Fire Suppression</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0109915	00206330	POLAND & SONS LLC	Novacool Foam	1,115.13
<i>Org Key: FR2500 - Fire Emergency Medical Svcs</i>				
P0109908	00206341	STERICYCLE INC	On-Call Charges	10.36
P0109909	00206280	AIRGAS USA LLC	Oxygen/Fire	6.05
<i>Org Key: FR4100 - Training</i>				
	00206346	US BANK CORP PAYMENT SYS	Training Video	20.00
<i>Org Key: GGM001 - General Government-Misc</i>				
P0109918	00206331	POT O' GOLD INC	Water Cooler	27.50
P0109948	00206331	POT O' GOLD INC	Water Cooler	27.50
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0109923	00206334	RESERVE ACCOUNT	Postage refill	5,000.00
P0109919	00206328	PITNEY BOWES	Q4 lease charges for folder/ s	957.09
P0109919	00206328	PITNEY BOWES	Q4 lease charges for postage m	904.47
P0109905	00206335	RICOH USA INC (FIRE)	01/21 Copier Rental/Fire	281.05
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
P0109970	00206339	SCHOENTRUP, WILLIAM	FRLEOFF1 Retiree Medical Expen	531.52
P0109972	00206298	ELSOE, RONALD	LEOFF1 Retiree Medical Expense	462.97
P0109971	00206311	JOHNSON, CURTIS	FRLEOFF1 Retiree Medical Expen	225.00
<i>Org Key: GGM160 - King Co CRF Economic Developme</i>				
	00206346	US BANK CORP PAYMENT SYS	MInext street pole banners	822.93
	00206346	US BANK CORP PAYMENT SYS	Social media advertising for M	175.00
	00206346	US BANK CORP PAYMENT SYS	Social media advertising for M	125.45
	00206346	US BANK CORP PAYMENT SYS	Social media advertising for M	85.90
	00206346	US BANK CORP PAYMENT SYS	Social media advertising for M	1.57
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	-154.84
<i>Org Key: GGM170 - MI Illuminate Town Center Ligh</i>				
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	2,296.91
	00206346	US BANK CORP PAYMENT SYS	Paint supplies for Boyd Collec	162.72
<i>Org Key: IGMA01 - Air Pollution Control/Assess</i>				
P0109878	00206333	PUGET SOUND CLEAN AIR AGENCY	2021 Clean Air Assessment	37,899.00
<i>Org Key: IGVO02 - ARCH</i>				
P0109922	00206286	BELLEVUE, CITY OF	Q4 Arch Contributions	12,555.50
<i>Org Key: IS2100 - IGS Network Administration</i>				
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	1,165.80
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	769.99
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	327.80
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	274.90
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	209.15
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	175.99
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	145.19
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	109.96
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	85.79
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	49.47
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	35.18

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	26.62
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	23.51
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	18.58
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	17.59
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	15.41
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	15.40
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	14.51
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	10.99
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	6.50
Org Key: MT2100 - Roadway Maintenance				
P0109890	00206302	GEOTECH CONSULTANTS INC	5638 CONSULTATION	1,365.00
Org Key: MT2255 - Urban Forest Management (ROW)				
P0109889	00206294	DTG ENTERPRISES INC	LIVE LOAD 160 YARDS 12/18	3,150.00
P0109888	00206294	DTG ENTERPRISES INC	LIVE LOAD - 40 YARDS	787.50
Org Key: MT2500 - ROW Administration				
P0109031	00206315	MALLORY SAFETY SUPPLY	CLASS III JACKET (1-SM, 1-XLG)	64.60
	00206307	HUYNH, JASON	METER SHUTOFF/STORM RESPONSE	36.80
Org Key: MT3100 - Water Distribution				
P0106533	00206289	BOLLES CONSTRUCTION INC	EXCAVATION ON CALL	22,071.45
P0106533	00206289	BOLLES CONSTRUCTION INC	EXCAVATION ON CALL	10,248.00
P0109933	00206336	Royal Restrooms of Washington	2 UNIT MONTHLY RENTAL&PUMPOUT	1,300.00
P0106556	00206347	US Bank Redmond	RETAINAGE FOR P0106533	1,161.66
P0109933	00206336	Royal Restrooms of Washington	2 UNIT MONTHLY RENTAL& PUMPOUT	825.00
P0106556	00206347	US Bank Redmond	RETAINAGE FOR P0106533	488.00
Org Key: MT3150 - Water Quality Event				
P0109903	00206348	USABlueBook	HOUSE INSPECTION PRESSURE AND	407.93
Org Key: MT3300 - Water Associated Costs				
	00206312	JONES, MARK	CERTIFICATION RENEWAL WATER	95.00
	00206321	MOE, JIM	BAT RENEWAL/ WATERCERT	84.00
Org Key: MT3400 - Sewer Collection				
P0109933	00206336	Royal Restrooms of Washington	2 UNIT MONTHLY RENTAL &PUMPOUT	1,300.00
P0109933	00206336	Royal Restrooms of Washington	2 UNIT MONTHLY RENTAL & PUMPOU	825.00
Org Key: MT3800 - Storm Drainage				
P0109887	00206281	AM TEST INC	SHOP DECANT PROJECT SCAN	285.00
P0109886	00206281	AM TEST INC	SHOP DECANT PROJECT OIL & ANAL	95.00
Org Key: MT3810 - NPDES Phase 2 Prog Developmt				
P0109931	00206344	THE WATERSHED COMPANY	MI CATCH BASIN INVENTORY	3,075.75
Org Key: MT4150 - Support Services - Clearing				
P0109904	00206349	WA AUDIOLOGY SERVICES INC	EMPLOYEE AUDIOMETRIC TEST	57.00
P0106697	00206292	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	21.32
Org Key: MT4200 - Building Services				
	00206346	US BANK CORP PAYMENT SYS	Repair & Maintenance Services	500.00
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	372.83

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00206346	US BANK CORP PAYMENT SYS	Repair & Maintenance Services	365.53
	00206346	US BANK CORP PAYMENT SYS	Repair & Maintenance Services	246.33
<i>Org Key: MT4300 - Fleet Services</i>				
P0107063	00206332	PRAXAIR DISTRIBUTION INC	2020 ACETYLEN & OXYGEN TANK RE	62.13
	00206346	US BANK CORP PAYMENT SYS	Fuel for Commander Vehicle	51.26
	00206346	US BANK CORP PAYMENT SYS	Fuel - MI 101	33.59
	00206346	US BANK CORP PAYMENT SYS	Fuel - MI 101	33.39
	00206346	US BANK CORP PAYMENT SYS	Fuel - MI 100	31.57
	00206346	US BANK CORP PAYMENT SYS	Fuel - MI 100	29.13
<i>Org Key: MT4403 - Customer Response - Water</i>				
	00206305	HEATH, SCOTT C	MAIN BREAK/PSE EMERG	66.24
<i>Org Key: PO1100 - Administration (PO)</i>				
	00206346	US BANK CORP PAYMENT SYS	lunches for supervisor/evaluat	107.66
	00206346	US BANK CORP PAYMENT SYS	Banker boxes	63.38
	00206346	US BANK CORP PAYMENT SYS	laminating sheets	30.30
	00206346	US BANK CORP PAYMENT SYS	refreshments for supervisor/ev	26.33
	00206346	US BANK CORP PAYMENT SYS	refreshments for supervisor/ev	22.08
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	21.95
<i>Org Key: PO1350 - Police Emergency Management</i>				
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	381.50
<i>Org Key: PO1700 - Records and Property</i>				
	00206346	US BANK CORP PAYMENT SYS	Toner for Records Fax machine	82.49
<i>Org Key: PO2100 - Patrol Division</i>				
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	297.26
	00206346	US BANK CORP PAYMENT SYS	Web camera's for Patrol Sergea	188.87
<i>Org Key: PO3350 - School Resource Officer</i>				
	00206346	US BANK CORP PAYMENT SYS	NASRO training for new SRO	445.00
	00206346	US BANK CORP PAYMENT SYS	NASRO training for new SRO	345.00
	00206346	US BANK CORP PAYMENT SYS	NASRO registration	40.00
<i>Org Key: PO4300 - Police Training</i>				
	00206346	US BANK CORP PAYMENT SYS	bike mechanic training registr	950.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P0109963	00206326	PERFECTMIND INC	Year Five Subscription (from D	30,250.00
<i>Org Key: PR1500 - Urban Forest Management</i>				
	00206346	US BANK CORP PAYMENT SYS	Sommargren ISA membership rene	185.00
<i>Org Key: PR6100 - Park Maintenance</i>				
	00206346	US BANK CORP PAYMENT SYS	Hansen shrub pruning classes	105.00
	00206346	US BANK CORP PAYMENT SYS	Troy pruning classes	105.00
	00206346	US BANK CORP PAYMENT SYS	Troy NALP certification	100.00
	00206346	US BANK CORP PAYMENT SYS	Jacobs tree pruning classes	70.00
	00206346	US BANK CORP PAYMENT SYS	Wall calendars for Parks offic	54.34
	00206346	US BANK CORP PAYMENT SYS	Phone chargers and cables	51.25
<i>Org Key: PR6200 - Athletic Field Maintenance</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00206346	US BANK CORP PAYMENT SYS	Phone charging cables	15.39
<i>Org Key: PR6500 - Luther Burbank Park Maint.</i>				
	00206346	US BANK CORP PAYMENT SYS	Phone chargers and cables	40.00
	00206346	US BANK CORP PAYMENT SYS	Sherman tree pruning class	35.00
<i>Org Key: PR6600 - Park Maint-School Related</i>				
	00206346	US BANK CORP PAYMENT SYS	Phone chargers and cables	41.34
<i>Org Key: PR6900 - Aubrey Davis Park Maintenance</i>				
P0106552	00206345	UNITED SITE SERVICES	Lid Parking Boat Launch - 2020	645.07
P0106552	00206345	UNITED SITE SERVICES	Lid Parking Boat Launch - 2020	205.23
P0106552	00206345	UNITED SITE SERVICES	Lid Parking Boat Launch - 2020	151.66
	00206346	US BANK CORP PAYMENT SYS	Guinn pruning classes	105.00
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	66.11
	00206346	US BANK CORP PAYMENT SYS	Phone car chargers and cables	20.89
<i>Org Key: PRAT40 - Ongoing Art Programs</i>				
P0109944	00206283	ARTSITELTD LLC	Fire Flower review of conditio	3,264.80
<i>Org Key: WD907R - Basin #42.1 and 42.1a Impvt</i>				
P0106532	00206324	NATURAL SYSTEMS DESIGN	SUB BASIN 42 WATERCOURSE	22,850.00
P0106532	00206324	NATURAL SYSTEMS DESIGN	SUB BASIN 42 WATERCOURSE	3,843.00
P0106532	00206324	NATURAL SYSTEMS DESIGN	SUB BASIN 42 WATERCOURSE	1,485.00
<i>Org Key: WG104R - Thrift Shop Repairs</i>				
P0108199	00206325	Osborn Architects Inc.	Thrift Shop and Recycling Cent	32,114.40
<i>Org Key: WP107S - ICP School Dist Projects</i>				
P0109930	00206318	MI SCHOOL DISTRICT #400	Remit IMS All Weather Field	573,264.36
<i>Org Key: WP122P - Open Space - Pioneer/Engstrom</i>				
P0108944	00206322	MONARCH LANDSCAPING WA LLC	Pioneer Park Open Space Restor	6,400.00
P0108944	00206322	MONARCH LANDSCAPING WA LLC	Pioneer Park Open Space Restor	5,600.00
P0102736	00206295	EARTHCORPS INC	2019-2020 Forest Restoration	1,905.00
P0108944	00206322	MONARCH LANDSCAPING WA LLC	Pioneer Park Open Space Restor	1,200.00
P0106552	00206345	UNITED SITE SERVICES	Pioneer Park - 2020 Portable T	151.66
<i>Org Key: WP122R - Vegetation Management</i>				
P0108710	00206342	Stumpy Tree Service	Luther Burbank Park OS Restora	27,363.64
P0108741	00206301	GARDEN CYCLES	Mercerdale Hillside OS Restora	2,540.80
P0108744	00206301	GARDEN CYCLES	SE 53rd OS Restoration 2020	1,187.80
P0108739	00206301	GARDEN CYCLES	Gallagher hill OS Restoration	1,082.40
P0108930	00206322	MONARCH LANDSCAPING WA LLC	Clarke Beach Park Contract	924.00
P0108742	00206301	GARDEN CYCLES	North Mercerdale OS Restoratio	820.40
P0108758	00206301	GARDEN CYCLES	Island Crest Park OS Restorati	137.60
P0108930	00206322	MONARCH LANDSCAPING WA LLC	Clarke Beach Park Contract and	-84.00
<i>Org Key: WP710C - Street End - Lincoln Landing</i>				
P0095391	00206329	PND ENGINEERS INC	Lincoln Landing Design Enginee	3,910.00
P0095391	00206329	PND ENGINEERS INC	Lincoln Landing Design Enginee	2,855.00
P0095391	00206329	PND ENGINEERS INC	Lincoln Landing Design Enginee	380.00
<i>Org Key: WP720R - Recurring Park Projects</i>				

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0109403	00206287	Bellingham Lock & Safe	2020 Parks Facility Access Con	51,797.55
<i>Org Key: WS713T - SCADA System Upgrade</i>				
P0109451	00206310	ISSQUARED INC.	SCADA Firewalls	5,796.49
<i>Org Key: WW102P - Water Model and Fire Flow Anal</i>				
P0107834	00206304	HDR ENGINEERING INC	2020 WATER MODELING	3,035.04
<i>Org Key: WW120S - Meter Replacement Residential</i>				
P0102980	00206304	HDR ENGINEERING INC	WATER METER REPLACEMENT	609.28
<i>Org Key: WW535D - Booster Chlorination Station</i>				
P0108114	00206291	CAROLLO ENGINEERS INC	BOOSTER CHLORINATION SYSTEM	56,170.00
<i>Org Key: WW713T - SCADA System Upgrade</i>				
P0103284	00206290	BROWN AND CALDWELL CONSULTANTS	PH1 SCADA EQUIPMENT REPLACEMEN	42,443.97
<i>Org Key: WW913R - 82nd Ave SE Watermain N of 24</i>				
P0108934	00206288	BLUELINE GROUP	2021 (81st & 82nd Ave SE) Wate	12,217.08
<i>Org Key: YF1100 - YFS General Services</i>				
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	1,200.00
	00206346	US BANK CORP PAYMENT SYS	Telehealth platform for YFS	637.00
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	124.79
	00206346	US BANK CORP PAYMENT SYS	Firefighter fundraising apprec	83.42
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	55.05
	00206346	US BANK CORP PAYMENT SYS	Add clinician to telehealth	18.77
	00206346	US BANK CORP PAYMENT SYS	HDMI adapter	16.04
<i>Org Key: YF1200 - Thrift Shop</i>				
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	1,097.34
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	29.64
<i>Org Key: YF2600 - Family Assistance</i>				
	00206346	US BANK CORP PAYMENT SYS	Food Pantry	1,000.00
P0109938	00206327	PHH Mortgage Services	Rental assistance for EA clien	919.92
	00206346	US BANK CORP PAYMENT SYS	Food Pantry	675.00
P0109897	00206303	Grace's Place	Rental assistance for Emergenc	426.00
	00206346	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	395.47
	00206346	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	360.37
	00206346	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	260.25
	00206346	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	225.05
	00206346	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	178.31
	00206346	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	141.73
	00206346	US BANK CORP PAYMENT SYS	Amazon GC for EA client holid	100.00
	00206346	US BANK CORP PAYMENT SYS	Staff Training Tuition	59.99
	00206346	US BANK CORP PAYMENT SYS	Operating Supplies	11.01
<i>Org Key: YF2850 - Federal SPF Grant</i>				
P0109939	00206323	MONTANA STATE UNIVERSITY	One year of PCF guide services	4,000.00
P0109940	00206314	L+B Design	HYI brand identity development	1,450.00
Total				1,070,765.41

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206279	01/22/2021	AERO CONSTRUCTION HYDRANT RENTAL REF 003000109		OH014174	12/31/2020	2,900.00
00206280	01/22/2021	AIRGAS USA LLC Oxygen/Fire	P0109909	9976651229	01/01/2021	6.05
00206281	01/22/2021	AM TEST INC SHOP DECANT PROJECT OIL & ANAL	P0109887	119138	12/18/2020	380.00
00206282	01/22/2021	APPLIED ECOLOGY LLC HYDRANT RENTAL REF 0030001014		OH014173	12/31/2020	2,900.00
00206283	01/22/2021	ARTSITELTD LLC Fire Flower review of conditio	P0109944	1851	01/01/2021	3,264.80
00206284	01/22/2021	ASPECT SOFTWARE INC Monthly Telestaff Charges	P0109907	ASI063860	01/05/2021	165.15
00206285	01/22/2021	AT&T MOBILITY Cell Charges/Fire	P0109906	70X01132021	01/02/2021	198.84
00206286	01/22/2021	BELLEVUE, CITY OF Q4 Arch Contributions	P0109922	37899	12/01/2020	12,555.50
00206287	01/22/2021	Bellingham Lock & Safe 2020 Parks Facility Access Con	P0109403	291840	11/30/2020	51,797.55
00206288	01/22/2021	BLUELINE GROUP 2021 (81st & 82nd Ave SE) Wate	P0108934	20292	12/31/2020	12,217.08
00206289	01/22/2021	BOLLES CONSTRUCTION INC EXCAVATION ON CALL	P0106533	3107	12/17/2020	32,319.45
00206290	01/22/2021	BROWN AND CALDWELL CONSULTANTS PH1 SCADA EQUIPMENT REPLACEMENT	P0103284	14391865	12/31/2020	42,443.97
00206291	01/22/2021	CAROLLO ENGINEERS INC BOOSTER CHLORINATION SYSTEM	P0108114	0194154	12/31/2020	56,170.00
00206292	01/22/2021	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0106697	14555831122620	12/26/2020	21.32
00206293	01/22/2021	CULLIGAN SEATTLE WA Water Service/Fire	P0109914	202101672721	01/01/2021	284.76
00206294	01/22/2021	DTG ENTERPRISES INC LIVE LOAD - 40 YARDS	P0109889	139065	12/18/2020	3,937.50
00206295	01/22/2021	EARTHCORPS INC 2019-2020 Forest Restoration	P0102736	8128	12/31/2020	1,905.00
00206296	01/22/2021	EASTSIDE FIRE & RESCUE Labor - 7608	P0109913	R01117	12/23/2020	63.25
00206297	01/22/2021	EKB LLC COMBO PERMIT PAID SEP MEP PERM		OH014159	10/23/2020	253.44
00206298	01/22/2021	ELSOE, RONALD LEOFF1 Retiree Medical Expense	P0109972	OH014170	01/21/2021	462.97
00206299	01/22/2021	ESA Peer review for CAO20-003, thr	P0109947	159271	12/30/2020	3,887.25
00206300	01/22/2021	Galt, John Hearing Examiner Services Dec	P0109925	3159	12/06/2020	245.00
00206301	01/22/2021	GARDEN CYCLES North Mercerdale OS Restoratio	P0108739	RET-402	12/01/2020	5,769.00
00206302	01/22/2021	GEOTECH CONSULTANTS INC 5638 CONSULTATION	P0109890	54134	12/14/2020	1,365.00
00206303	01/22/2021	Grace's Place Rental assistance for Emergenc	P0109897	OH014160	01/14/2021	426.00
00206304	01/22/2021	HDR ENGINEERING INC 2020 WATER MODELING	P0102980	1200320110	12/31/2020	3,644.32

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206305	01/22/2021	HEATH, SCOTT C MAIN BREAK/PSE EMERG		OH014176	12/31/2020	66.24
00206306	01/22/2021	HUTCHINSON, LISA K CART Services for 11/4/2020 PC	P0109924	3864	11/04/2020	698.72
00206307	01/22/2021	HUYNH, JASON METER SHUTOFF/STORM RESPONSE		OH014175	12/31/2020	36.80
00206308	01/22/2021	INTERCOM LANGUAGE SERVICES INC Intercom invoice #21-021	P0109937	21-021	01/15/2021	390.00
00206309	01/22/2021	INTERNATIONAL CODE COUNCIL ICC Trainings for Tom	P0109945	7293	01/01/2021	720.00
00206310	01/22/2021	ISSQUARED INC. SCADA Firewalls	P0109451	002405	12/31/2020	5,796.49
00206311	01/22/2021	JOHNSON, CURTIS FRLEOFF1 Retiree Medical Expen	P0109971	OH014168	01/21/2021	225.00
00206312	01/22/2021	JONES, MARK CERTIFICATION RENEWAL WATER		OH014162	01/01/2021	95.00
00206313	01/22/2021	Judge, Tom Printer Ink for Tom	P0109950	OH014163	12/23/2020	95.76
00206314	01/22/2021	L+B Design HYI brand identity development	P0109940	006119	12/22/2020	1,450.00
00206315	01/22/2021	MALLORY SAFETY SUPPLY CLASS III JACKET (1-SM, 1-XLG)	P0109031	4939046	10/15/2020	129.22
00206316	01/22/2021	MARVIN NEWTON III DUPLICATE PERMIT PULLED		OH014167	12/21/2020	634.27
00206317	01/22/2021	MARX, JOHN CLOSED ACT PMT 004130560		OH014166	01/14/2021	100.00
00206318	01/22/2021	MI SCHOOL DISTRICT #400 Remit IMS All Weather Field	P0109930	2971900031	06/18/2020	573,264.36
00206319	01/22/2021	MICHAEL & CHRISTINE RUPP REFUND OVERPAY 00673859202		OH014165	12/31/2020	393.02
00206320	01/22/2021	Mike Birkmeyer Hydrant Rental Ref 003000108		OH014171	12/31/2020	2,604.00
00206321	01/22/2021	MOE, JIM BAT RENEWAL/ WATERCERT RENEWAL		OH014161	01/01/2021	84.00
00206322	01/22/2021	MONARCH LANDSCAPING WA LLC Clarke Beach Park Contract and	P0108944	CD50120431	12/31/2020	14,040.00
00206323	01/22/2021	MONTANA STATE UNIVERSITY One year of PCF guide services	P0109939	CHSC764	01/12/2021	4,000.00
00206324	01/22/2021	NATURAL SYSTEMS DESIGN SUB BASIN 42 WATERCOURSE	P0106532	2020-817	12/09/2020	28,178.00
00206325	01/22/2021	Osborn Architects Inc. Thrift Shop and Recycling Cent	P0108199	871	12/31/2020	32,114.40
00206326	01/22/2021	PERFECTMIND INC Year Five Subscription (from D	P0109963	MER20201231	01/01/2021	30,250.00
00206327	01/22/2021	PHH Mortgage Services Rental assistance for EA clien	P0109938	OH014164	01/01/2021	919.92
00206328	01/22/2021	PITNEY BOWES Q4 lease charges for postage m	P0109919	3312552193	12/08/2020	1,861.56
00206329	01/22/2021	PND ENGINEERS INC Lincoln Landing Design Enginee	P0095391	2010234	10/23/2020	7,145.00
00206330	01/22/2021	POLAND & SONS LLC Novacool Foam	P0109915	RPS1220LC	12/14/2020	1,115.13

Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00206331	01/22/2021	POT O' GOLD INC Water Cooler	P0109948	0282104	01/06/2021	55.00
00206332	01/22/2021	PRAXAIR DISTRIBUTION INC 2020 ACETYLEN & OXYGEN TANK RE	P0107063	61056551	12/31/2020	62.13
00206333	01/22/2021	PUGET SOUND CLEAN AIR AGENCY 2021 Clean Air Assessment	P0109878	21-057	01/11/2021	37,899.00
00206334	01/22/2021	RESERVE ACCOUNT Postage refill	P0109923	OH014157	12/30/2020	5,000.00
00206335	01/22/2021	RICOH USA INC (FIRE) 01/21 Copier Rental/Fire	P0109905	104483878	01/01/2021	281.05
00206336	01/22/2021	Royal Restrooms of Washington 2 UNIT MONTHLY RENTAL& PUMPOUT	P0109933	2012033-2021	01/01/2021	4,250.00
00206337	01/22/2021	SAFEBUILT WASHINGTON LLC On call inspection services	P0109920	0072053-IN	09/30/2020	696.00
00206338	01/22/2021	Schilder, Auden HYDRANT RENTAL REF 00300781292		OH014172	12/31/2020	2,900.00
00206339	01/22/2021	SCHOENTRUP, WILLIAM FRLEOFF1 Retiree Medical Expen	P0109970	OH014169	01/21/2021	531.52
00206340	01/22/2021	SEA WESTERN INC Leather Gloves (all sizes/stoc	P0109910	INV8957	01/12/2021	2,428.69
00206341	01/22/2021	STERICYCLE INC On-Call Charges	P0109908	3005389096	01/01/2021	10.36
00206342	01/22/2021	Stumpy Tree Service Luther Burbank Park OS Restora	P0108710	1258	12/28/2020	27,363.64
00206343	01/22/2021	SYSTEMS DESIGN WEST LLC Transport Billing Fees	P0109911	20210016	12/31/2020	1,083.85
00206344	01/22/2021	THE WATERSHED COMPANY MI CATCH BASIN INVENTORY	P0109931	2020-1785	12/11/2020	3,075.75
00206345	01/22/2021	UNITED SITE SERVICES Lid Parking Boat Launch - 2020	P0106552	114-11378180	12/16/2020	1,153.62
00206346	01/22/2021	US BANK CORP PAYMENT SYS Operating Supplies		5539JAN2021	01/06/2021	24,861.78
00206347	01/22/2021	US Bank Redmond RETAINAGE FOR P0106533	P0106556	RET-3107	12/17/2020	1,649.66
00206348	01/22/2021	USABlueBook INVENTORY PURCHASES	P0109903	452760/455560	12/24/2020	591.28
00206349	01/22/2021	WA AUDIOLOGY SERVICES INC EMPLOYEE AUDIOMETRIC TEST	P0109904	58370	12/31/2020	57.00
00206350	01/22/2021	WABO Code Books	P0109921	1902	12/21/2020	6,536.38
00206351	01/22/2021	WALTER E NELSON CO Station Supplies - Paper Towel	P0109916	790343	12/30/2020	1,288.61
00206352	01/22/2021	WASHINGTON FIRE CHIEFS 2021 Dues	P0109912	16664	01/01/2021	3,000.00
					Total	1,070,765.41



CITY OF MERCER ISLAND CERTIFICATION OF PAYROLL

PAYROLL PERIOD ENDING **1.22.2021**
PAYROLL DATED **1.29.2021**

Net Cash	\$	486,786.41
Net Voids/Manuals	\$	(3,255.82)
Net Total	\$	483,530.59

Federal Tax Deposit - Key Bank	\$	79,543.90
Social Security and Medicare Taxes	\$	42,875.13
Medicare Taxes Only (Fire Fighter Employees)	\$	2,665.17
State Tax (Massachusetts)	\$	7.07
Public Employees Retirement System 2 (PERS 2)	\$	26,252.35
Public Employees Retirement System 3 (PERS 3)	\$	6,027.05
Public Employees Retirement System (PERSJM)	\$	885.68
Public Safety Employees Retirement System (PSERS)	\$	218.00
Law Enforc. & Fire fighters System 2 (LEOFF 2)	\$	27,150.44
Regence & LEOFF Trust - Medical Insurance	\$	11,097.88
Domestic Partner/Overage Dependant - Insurance	\$	263.02
Group Health Medical Insurance	\$	722.60
Health Care - Flexible Spending Accounts	\$	1,619.62
Dependent Care - Flexible Spending Accounts	\$	430.76
ROTH - IRA	\$	1,050.00
ICMA Deferred Compensation	\$	42,627.00
Fire 457 Nationwide	\$	18,671.40
Roth - ICMA	\$	(525.00)
Roth - Nationwide	\$	1,050.00
Tax Levy	\$	864.30
Child Support	\$	599.99
Mercer Island Employee Association	\$	245.00
Cities & Towns/AFSCME Union Dues	\$	2,330.00
Police Union Dues	\$	2,498.06
Fire Union Dues	\$	2,262.30
Fire Union - Supplemental Dues	\$	166.00
Standard - Supplemental Life Insurance	\$	339.05
Unum - Long Term Care Insurance	\$	196.45
AFLAC - Supplemental Insurance Plans	\$	388.71
Coffee Fund	\$	120.00
Transportation	\$	62.50
HRA - VEBA	\$	5,522.21
Tax & Benefit Obligations Total	\$	278,226.64

TOTAL GROSS PAYROLL		\$ 761,757.23
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

Mayor

Date



CITY COUNCIL MINUTES REGULAR VIDEO MEETING JANUARY 19, 2021

Item 5.

CALL TO ORDER & ROLL CALL

Mayor Wong called the meeting to order at 5:00 pm from a remote location.

Mayor Wong, Deputy Mayor Wendy Weiker, and Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice, Craig Reynolds, and David Rosenbaum participated remotely using a video teleconferencing platform by Zoom.

City Manager Bon participated remotely from City Hall, 9611 SE 36th Street, Mercer Island, Washington. The City Attorney and Mercer Island City Leadership Team participated from remote locations.

PLEDGE OF ALLEGIANCE

Councilmember Rosenbaum delivered the Pledge of Allegiance.

AGENDA APPROVAL

Mayor Wong explained that the agenda was revised to address a change to the January 5, 2021 minutes and to pull AB 5799 off the Consent Calendar and moved it under Regular Business.

It was moved by Reynolds; seconded by Rosenbaum to:

Approve the agenda as amended.

Passed 7-0

FOR:

AGAINST:

STUDY SESSION

Parks & Recreation Commissioners in attendance included: Don Cohen, Jodi McCarthy, Rory Westberg, Amy Richter, Lyn Gualtieri, and Peter Struck. Commissioner Sara Berkenwald was absent.

AB 5797: Joint City Council and Parks & Recreation Commission Study Session regarding the re-start of the planning process for the Parks, Recreation and Open Space (PROS) Plan

Consultant Steve Duh with Conservation Technix provided an update on the PROS Plan, explaining that it was initiated in late 2019, but suspended in April 2020 due to the COVID-19 Pandemic. He briefly summarized the PROS Plan, explain that it is a 6-year guide and strategic plan for managing and enhancing parks, open space, trails and recreation opportunities for the Mercer Island community.

Duh continued and explained the PROS Plan steps:

- Community Engagement
- Inventory Site Assessments
- Goals & Policies Review
- System-wide Needs Assessment
- Capital Project Planning
- Implementation & Funding Strategies
- Plan Review & Approval

Duh further explained the community engagement process and the highlights of the PROS Plan survey.

CITY MANAGER REPORT

City Manager Jessi Bon reported on the following items:

- January 13 Windstorm and being prepared for the next power outage
- COVID-19 Update
 - Washington Vaccine Phases
 - New King County Vaccination Dashboard
- MISD Update and Hybrid Learning Schedule
- Council Boards & Commissions Updates
- City Service Updates
 - Rebuilding Parks & Recreation Department
 - YFS Healthy Youth Initiative
 - Alternate Parenting Series
 - MIYFS Foundation Fundraising Breakfast – February 10
 - Thrift Shop Donations & Retail
- Good News
 - Rob Root, City Mechanic Extraordinaire
 - Steve Heitman, Fire Chief

Councilmembers took a moment to thank Fire Chief Steve Heitman for his service and commitment to Mercer Island.

APPEARANCES

Tom Acker, Mercer Island, thanked Chief Steve Heitman for his service to Mercer Island, City Manager Bon for her leadership, and the City Council. He also addressed the City's Code of Ethics and encouraged Council to work together in their efforts to develop the Code of Ethics.

Callie Ridolfi, Mercer Island, addressed the Council and thanked them for including Sustainability on its 2021 Planning Schedule. She provided an update on the local league of voter's climate change agenda. Its goal is to provide Mercer Island with its climate and greenhouse gas emissions goals.

There being no additional public comments, Mayor Wong closed Appearances.

CONSENT CALENDAR

Approve Accounts Payable Report for the period ending January 8, 2021 in the amount of \$1,457,507.73

Recommended Action: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Approve Claims Reporting for Electronic Funds Transfers for the month ending:

October 2020 in the amount of \$2,346,818.23

November 2020 in the amount of \$1,900,292.54

December 2020 in the amount of \$4,194,179.51

Recommended Action: Certify that the materials or services hereinbefore specified have been received and that all warrant numbers listed are approved for payment.

Certification of Payroll dated January 15, 2021 in the amount of \$770,917.86.

Recommended Action: Certify that the materials or services specified have been received and that all fund warrants are approved for payment.

Approve Minutes of the January 5, 2021 Regular Video Meeting as amended.

Recommended Action: Approve the minutes as written.

AB 5789: Second Amended and Restated EPSCA ILA

Recommended Action: Authorize the City Manager to execute the Second Amended and Restated EPSCA ILA substantially in the form attached as Exhibit 1 to AB 5789.

~~**AB 5799: Second Reading of Ordinance No. 21C-01 amending the Mercer Island City Code Title 17, Construction Codes to implement the 2018 Amendments to the State Building Code.**~~

~~**Recommended Action:** Adopt Ordinance No. 21C-01 amending the Mercer Island City Code Title 17, Construction Codes to implement the 2018 Amendments to the State Building Code.~~

~~**AB 5801: Code of Ethics Violation Complaint Disposition**~~

~~**Hearing Examiner's Recommendation:** Dismiss the August 3, 2020 Code of Ethics violation complaint against Planning Commission Member Pirzio-Biroli without penalties.~~

Councilmember Jacobson requested that AB 5801 be removed from the Consent Calendar.

It was moved by Nice; seconded by Jacobson to:

Approve the Consent Calendar and the recommendations contained therein as presented and amended.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

REGULAR BUSINESS

AB 5799: Second Reading of Ordinance No. 21C-01 amending the Mercer Island City Code Title 17, Construction Codes to implement the 2018 Amendments to the State Building Code.

Interim Community Planning & Development Director Jeff Thomas explained the changes to the ordinance, noting that Governor Inslee vetoed an extension of the 2018 Building Code Updates requiring that all jurisdictions in the state adopt and enforce the 2018 editions of the International Codes by July 1, 2021. The new effective date was set for February 1, 2021.

It was moved by Reynolds; seconded by Nice to:

Adopt Ordinance No. 21C-01 amending the Mercer Island City Code Title 17, Construction Codes to implement the 2018 Amendments to the State Building Code.

Passed 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5801: Code of Ethics Violation Complaint Disposition

City Attorney Bio Park introduced the agenda bill and outlined the Code of Ethics complaint history.

It was moved by Jacobson; seconded by Anderl to:

Admonish Commission Member Pirzio-Biroli pursuant to MICC2.60.070(D)(4)

FAILED 4-3

AGAINST: 4 (Reynolds, Rosenbaum, Weiker, and Wong)

FOR: 3 (Anderl, Jacobson, and Nice)

Councilmembers expressed their difference of opinion on the issue.

It was moved by Reynolds; seconded by Weiker to:

Dismiss the August 3, 2020 Code of Ethics violation complaint against Planning Commission Member Pirzio-Biroli without penalties.

PASSED: 4-3

FOR: 4 (Reynolds, Rosenbaum, Weiker, and Wong)

AGAINST: 3 (Anderl, Jacobson & Nice)

AB 5802: Code of Ethics Amendments Discussion

Council discussed their different perspectives regarding the Code of Ethics at length. Some expressed a desire to address Code of Ethics violations by Board and Commission members through the City Council rather than a Hearing Examiner.

It was moved by Jacobson; seconded by Anderl to:

Direct the City Manager to prepare an ordinance amending MICC 2.60.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Jacobson; seconded by Nice to:

Direct the City Manager to provide code of ethics training to all Board and Commissioners as soon as possible, but no later than April 2021.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

It was moved by Jacobson; seconded by Nice to:

Direct the City Manager to send an email notification with confirmation of receipt within seven days to all Board and Commission members regarding the availability of informal opinions from the City Attorney per MICC 2.60.060 and to include this as an item on the next agenda of each board or commission.

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Wong)

AB 5798: First Reading of Ordinance No. 21C-02 - Use of Mercer Island Public Property

Sergeant Mike Seifert and Contract Attorney Eileen Keiffer outlined Ordinance No. 21C-02, which would prohibit camping on all public property. Seifert went on to explain that the City Council authorized funding to support the Human Services Funding Collaborative and Eastside shelters to provide assistance and shelter for those in need.

After considerable discussion, there was **Council Consensus** to:

- Expand the definition of public property to include all property owned by governmental entities (WSDOT, Sound Transit, the school district, etc.)
- Review previously deleted conflicts section.
- Add boats and boats on trailers to “vehicle” definition
- Correct typos and consistency in Whereas clause with the use of the term “public property”

It was moved by Jacobson; seconded by Anderl to:

Set Ordinance No. 21C-02 for second reading and adoption on February 02, 2021.

PASSED: 6-1

FOR: 6 (Anderl, Jacobson, Nice, Rosenbaum, Weiker, and Wong)

AGAINST: 1 (Reynolds)

AB 5800: A discussion related to King County Planning Policies Growth Target Update Process.

Interim Community Planning & Development Director Jeff Thomas provided an overview of the County-Wide Planning Policies Growth Target Update process, explaining that to complete the growth target updates, jurisdictions in King County were assigned to regional geography caucuses based on Vision 2050 and other geographic attributes. The City of Mercer Island was assigned to the High-Capacity Transit (HCT) regional geography caucus with six other cities. He further explained that the HCT caucus is responsible for providing a recommendation as to how the proportioned regional geographic share of housing and employment will be assigned amongst its members. To date, the Mercer Island staff position with the HCT caucus has been to advocate for the lowest possible assignment of both housing units and jobs.

Council provided direction to staff to advocate with King County and the High-Capacity Transit regional geography caucus for the low end of the growth target ranges related to housing and employment and that the new number would be subtracted from 2,320 to produce the result

OTHER BUSINESS

Councilmember Absences

There were no absences reported

Planning Schedule

City Manager Bon briefly outlined the February 2 meeting schedule, noting that a YFS Levy discussion will take place at the beginning of the meeting.

Councilmember Reports

Councilmember Anderl reported on the upcoming OSCT meeting on January 21, 2021.

Councilmember Jacobson reported that he sent an email to the Council summarizing the Parks and Recreation Commission’s activities. He also reported that he intends to send out Eastside Transportation Partnerships reports as soon as he receives them.

Mayor Wong attended the East King County Chamber’s coalition breakfast on January 6, which addressed its legislative priorities.

ADJOURNMENT

The regular Council Meeting adjourned at 10:06 pm.

Benson Wong, Mayor

Attest:

Deborah A. Estrada, City Clerk



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5803
February 2, 2021
Consent Calendar**

AGENDA BILL INFORMATION

TITLE:	AB 5803: Black History Month Proclamation No. 260	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	RECOMMENDED ACTION:	
	Mayor Wong proclaims February 2021 as Black History Month in the City of Mercer Island.	

DEPARTMENT:	City Manager
STAFF:	Deborah Estrada, City Clerk
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Proclamation No. 260 2. ASLAH’s 2021 theme: “The Black Family: Representation, Identity, and Diversity”
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

In February each year, the nation celebrates Black History Month and the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development.

This proclamation serves as a reminder of the need for meaningful dialogue and shared commitment to collective action that uplifts and empowers, as well as of the strength, ingenuity, and perseverance required in years to come.

It includes the 2021 theme from the Association for the Study of African American Life and History (ASLAH) of “The Black Family: Representation, Identity, and Diversity” which emphasizes the history, literature, the visual arts and film studies, sociology, anthropology, and social policy. The black family offers a rich tapestry of images for exploring the African American past and present.

RECOMMENDATION

Mayor Wong proclaims February 2021 as Black History Month in the City of Mercer Island.



City of Mercer Island, Washington

Proclamation

WHEREAS, during Black History Month, we celebrate the many achievements and contributions made by African Americans to our economic, cultural, spiritual, and political development; and

WHEREAS, in 1915, Dr. Carter G. Woodson, noted Black scholar and son of former slaves, founded the Association for the Study of African American Life and History (ASALH) and initiated Negro History Week in 1926; and

WHEREAS, in 1976, Black History Month was formally adopted to honor and affirm the importance of Black History throughout our American experience, and is full of individuals who took a stance against prejudice, advanced the cause of civil rights, strengthened families, communities, and our nation; and

WHEREAS, ASALH’s 2021 theme, “The Black Family: Representation, Identity, and Diversity,” emphasizes the foundation of African American life and history and how the black family offers a rich tapestry of images for exploring the African American past and present.

WHEREAS, as a result of their determination, hard work, and perseverance, African Americans have made valuable and lasting contributions to our community and our state, achieving exceptional success in all aspects of society including business, education, politics, science, and the arts.

NOW, THEREFORE, I, Benson Wong, Mayor of the City of Mercer Island, do hereby proclaim February 2021 as

BLACK HISTORY MONTH

in the City of Mercer Island and urge all citizens to recognize the continued need to battle racism and to build a society that is more just, peaceful, and prosperous for all.

APPROVED, this 2nd day of February 2021.

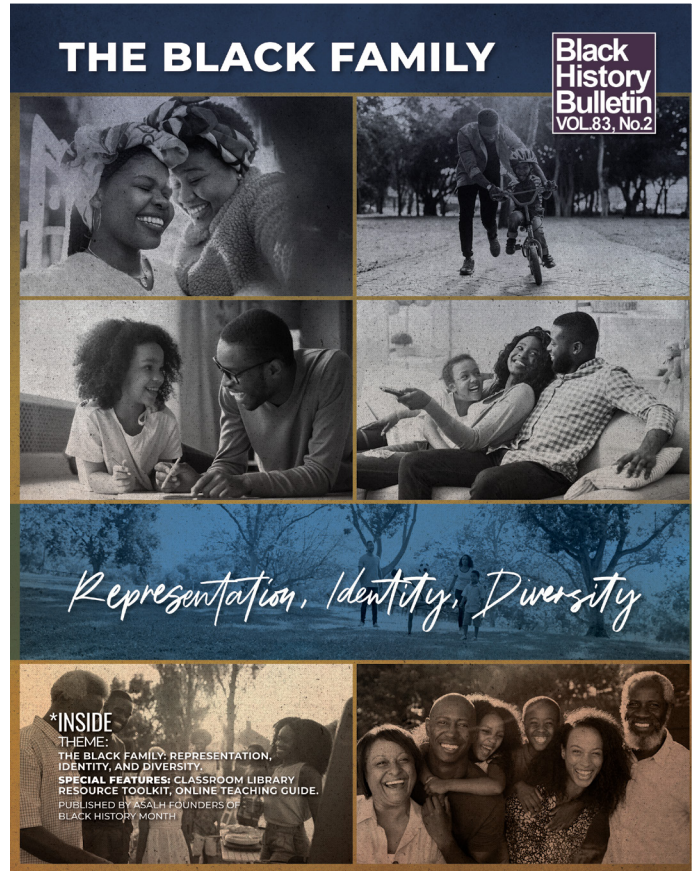
Mayor Benson Wong



2021 BLACK HISTORY THEME: THE BLACK FAMILY: Representation, Identity, and Diversity

The black family has been a topic of study in many disciplines—history, literature, the visual arts and film studies, sociology, anthropology, and social policy. Its representation, identity, and diversity have been revered, stereotyped, and vilified from the days of slavery to our own time. The black family knows no single location, since family reunions and genetic-ancestry searches testify to the spread of family members across states, nations, and continents. Not only are individual black families diasporic, but Africa and the diaspora itself have been long portrayed as the black family at large. While the role of the black family has been described by some as a microcosm of the

entire race, its complexity as the “foundation” of African American life and history can be seen in numerous debates over how to represent its meaning and typicality from a historical perspective—as slave or free, as patriarchal or matriarchal/matrifocal, as single-headed or dual-headed household, as extended or nuclear, as fictive kin or blood lineage, as legal or common law, and as black or interracial, etc. Variation appears, as well, in discussions on the nature and impact of parenting, childhood, marriage, gender norms, sexuality, and incarceration. The family offers a rich tapestry of images for exploring the African American past and present.



ASSOCIATION FOR THE STUDY OF AFRICAN AMERICAN LIFE AND HISTORY

THE FOUNDERS OF BLACK HISTORY MONTH

WWW.ASALH.ORG | 202-238-5910 | #ASALH

AB 5803 | Exhibit 2 | Page 3



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5804
February 2, 2021
Consent Calendar**

AGENDA BILL INFORMATION

TITLE:	AB 5804: MIYFS Foundation Day Proclamation No. 261	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Mayor Wong proclaims February 2, 2021 as MIYFS Foundation Day in the City of Mercer Island.	

DEPARTMENT:	City Manager
STAFF:	Jessi Bon, City Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Proclamation No. 261
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

The Mercer Island Youth and Family Services Foundation’s (MIYFS Foundation) has served the community of Mercer Island since 1989, raising funds through community donations for the Mercer Island Youth and Family Services Department. The MIYFS Foundation has, as their mission states, expanded the positive impact of MIYFS in the community.

In 2020, the Foundation went above and beyond, by making significant additional contributions to help offset the effects of the COVID-19 Pandemic. This proclamation serves to honor the Foundation for their incredible work and support of the Youth and Family Services Department in 2020.

RECOMMENDATION

Mayor Wong proclaims February 2, 2021 as MIYFS Foundation Day in the City of Mercer Island.



City of Mercer Island, Washington

Proclamation

WHEREAS, the Mercer Island Youth and Family Services Foundation's (Foundation) mission is to raise funds through community donations and expand the positive impact of the Foundation on the island; and

WHEREAS, since its founding in 1989, the Foundation has served as a connecting force, inspiring the community to continued service and support by mobilizing residents to help fund essential programs for family counseling, school counselors, and senior services; and

WHEREAS, the Foundation contributed over \$600,000 to support Youth and Family Services (YFS) programs last year, which is a significant increase over prior years; and

WHEREAS, the Foundation pledged \$712,400 in addition to their \$300,000 annual contribution to bridge the gap in the YFS budget resulting from the loss of revenues in the 2021-2022 biennium due to the pandemic; and

WHEREAS, in 2020 the Foundation joined forces with the City Council and the staff to form a short-term "YFS Working Group" to discuss short-term and long-term financial strategies to sustain YFS services; and

WHEREAS, in addition to financial contributions, the Foundation also provides pass-through funds to the Food Pantry as well as the Emergency Assistance and Holiday Programs, and

WHEREAS, many individuals and families struggled under the weight of business closures, job loss, isolation, managing remote learning and remote work, and the need for YFS services increased dramatically including a 77% increase in visits to the Food Pantry and 21 new households who had not previously requested YFS assistance; and

WHEREAS, the Pandemic recovery efforts from a mental health and emergency assistance perspective will require months, if not years, of additional community support by Mercer Island Youth and Family Services;

NOW, THEREFORE, I, Mayor Benson Wong, do hereby proclaim February 2, 2021 as

MIYFS FOUNDATION DAY

in Mercer Island and I encourage all residents to join me in thanking the MIYFS Foundation for three decades of dedicated service to the community of Mercer Island.

APPROVED, this 2nd day of February 2021.

Benson Wong, Mayor





**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5805
February 2, 2021
Consent Calendar**

AGENDA BILL INFORMATION

TITLE:	AB 5805: Bid Acceptance: SCADA-Water Equipment Replacement Project	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Award the SCADA-Water Equipment Replacement project to Bainbridge Island Electric in the amount of \$367,609 and direct the City Manager to execute the construction contract.	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Public Works Director Allen Hunter, Utilities Operations Manager
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Map of Five SCADA Water Sites
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ 367,609
AMOUNT BUDGETED	\$ 533,769
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

Water distribution and sewer collection for the City are monitored and controlled remotely by two separate systems: 1) Supervisory Control and Data Acquisition (“SCADA”) for water; and 2) Telemetry for sewer; collectively referred to as SCADA. Due to the varied age and condition of both systems the technology has become obsolete, causing the systems to be unreliable and incapable of meeting the City’s needs.

This agenda bill provides an overview of the SCADA project, the design process, upgrades to the water system, information about the bid results, and staff’s recommendation for awarding the project.

BACKGROUND

In 2017, the City was informed that critical components of the SCADA system were obsolete and no longer available by the manufactures. In addition, frequent alarms, fragmented SCADA components, and loss of reliability within the system prompted an internal evaluation and planning process for replacement of the SCADA system.

The City hired Brown and Caldwell, an engineering firm specializing in SCADA system planning for sewer and water utilities, to help reduce risk, improve redundancies, and design a new SCADA system. These planning

efforts laid the framework for expanding and upgrading the entire SCADA system, which standardizes on the Siemens WinCC OA platform. This platform will provide a consistent, fully integrated, secure monitoring system for water and sewer that improves reliability and operations.

Design and programming work for the SCADA system replacement began in March 2019 with the original intent to bid the water and sewer platforms as one construction package. However, during the design process, it became apparent that the sewer utility was more complex (due to permitting requirements and National Fire Protection Agency 820 Standards).

As a result, the City decided to split the construction advertisement for the SCADA replacement between the two utilities. The SCADA project for the Water Utility was advertised on December 21, 2020 and is ready for construction award. Design and programming for the sewer sites is underway and is expected to be advertised in fall 2021.

PROJECT DESCRIPTION

This project will replace the existing SCADA equipment at five water sites (see Exhibit 1), with equipment programming supplied by Brown and Caldwell under their current contract. Work will involve replacing the programmable logic control panels, field testing and commissioning services for the new control system equipment, associated electrical work, and training operators on the new technology platform.

The project has a single bid schedule based on the type of work performed at each site, such as electrical. Replacing the equipment will occur in phases, starting and finishing a single location before moving to the next. Temporary power will be provided as part of cutover times so that minimal disruption to customers is achieved.

Final plans, specifications, and cost estimates were completed for the SCADA Water Equipment Replacement in fall of 2020 and the project was advertised in mid-December. Bids were received in mid-January and staff is ready to award the construction contract for the water utility.

BID RESULTS AND AWARD RECOMMENDATION

Three construction bids were received and opened on January 14, 2021. The apparent lowest bid was from Bainbridge Island Electric in the amount of \$367,609, which includes Washington State sales tax. A summary of the bid results is provided below:

TABLE 1: BID RESULTS	
Company Name	Total Bid Amount
Bainbridge Island Electric	\$367,609
Technical Systems, Inc. (TSI)	\$387,387
Automated Building Controls Specialist, LLC DBA Albireo Energy, LLC	\$475,390
Engineer’s Estimate Cost (range)	\$329,000 to \$465,000

Bainbridge Island Electric is an experienced electrical company doing business since 1975. They have worked with many other public agencies installing electrical equipment and controls for utilities. Bainbridge Island Electric also worked for the City last year as an electrical subcontractor on a successful Utilities project (Replacing 5 Variable Frequency Drives at the Reservoir). The system’s integrator subcontractor that will be

used on this project will be Quality Controls Corporation; they are experienced in the water and wastewater industry with work on other control system projects.

A review of the Labor and Industries (L&I) website confirms both Bainbridge Island Electric and Quality Controls Corporation is a contractor in good standing, with no license violations, outstanding lawsuits, or L&I debt. Based on staff’s review of the bid submittals and reference checks, Bainbridge Island Electric is the lowest responsive and responsible bidder for the project.

PROJECT BUDGET

Table 2 summarizes the overall project costs and available budget. **No funding appropriation is required.**

TABLE 2: PROJECT BUDGET	
Description	Project Budget
Construction Contract	\$367,609
Construction Contingency (10%)	\$36,761
Project Management	\$72,787
Inspection Services	\$56,612
Total Project Cost	\$533,769

The complete project schedule is within the approved funding of \$675,000 set in the 2021-2022 Budget.

Construction activities for the SCADA-Water Equipment Replacement are scheduled to begin in March and be completed by October 2021. Water distribution repair is deemed an essential activity to provide for public health, amid the COVID-19 Pandemic, as authorized under the Stay Home, Stay Healthy Order.

RECOMMENDATION

Award the SCADA-Water Equipment Replacement project to Bainbridge Island Electric in the amount of \$367,609 and direct the City Manager to execute the construction contract.

**NORTH FIRE
STATION**

**SPU STATION
171**

**FIRST HILL
PUMP STATION**

**RESERVOIR
PUMP STATION**

**SOUTH FIRE
STATION**

AB5805x1
Map of 5
SCADA
Water Sites





**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5796
February 2, 2021
Consent Calendar**

AGENDA BILL INFORMATION

TITLE: RECOMMENDED ACTION:	AB 5796: Public Sewer Easement Extinguishments and Replacement	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	Approve termination of sewer easements in exchange for new, wider realigned easement.	

DEPARTMENT:	Public Works
STAFF:	Patrick Yamashita, City Engineer/Deputy PW Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Vicinity Map 2. Depiction of Existing Easements 3. Legal Descriptions (AFN 4635647, 4655749, and 4709245)
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

This is an authorization to extinguish three public sewer easements in exchange for a new, wider easement. Per State law, the City Council must authorize changes to property interests for all public property.

BACKGROUND

King County (“County”) is nearing the end of the design phase for its North Mercer Island/Enatai Sewer Upgrade project. The purpose of the project is to improve reliability and increase the capacity of the wastewater conveyance system that flows from North Mercer Island to the eastside interceptor in Bellevue. Part of the capacity improvements include upgrades to the County’s pump station facility on property owned by King County, on the north end of Mercer Island (see Exhibit 1). The improvements will increase capacity to meet projected wastewater flows to serve Mercer Island through the year 2060.

The City has three existing public sewer easements on the site as shown in Exhibit 2. They were obtained in the 1950s by the Mercer Island Sewer District to support future residential development south and west of the site. A sewer main was constructed in 1956 across the site in a north-south direction through a portion of the easements to serve properties to the south. The sewer infrastructure and easements were later taken over by the City of Mercer Island when the Sewer District was dissolved. The land west of the site developed

over the years and is served by City sewers in SE 22nd Street to the north, leaving the east-west portions of the easements unneeded.

During the County's pump station upgrade design process, County and City staff identified issues with the existing sewer easements:

1. The City's existing sewer was found to be largely outside of the designated easements. Apparently when the pump station was constructed in 1968, the sewer was relocated around the station, but the easement was not modified to account for the relocation.
2. Portions of all three easements prevent the County from constructing site improvements associated with the pump station upgrade as City Code (see [MICC 19.02.020\(H\)](#)) requires utility easements to be unobstructed. These portions do not have sewers because the surrounding properties are already served by sewers in other locations. Therefore, we do not anticipate a future need for these portions.

County staff and the City Engineer discussed the situation and identified a mutually beneficial solution to the problem; the City would terminate the existing easements. In exchange, the County agreed to provide a new easement for the City sewer main. The new easement will be aligned over the sewer and be 15 feet wide rather than 10 feet wide. Securing a wider easement that is aligned over the sewer is beneficial for long-term access for City Public Works crews to operate, maintain, and repair the sewer.

NEXT STEPS

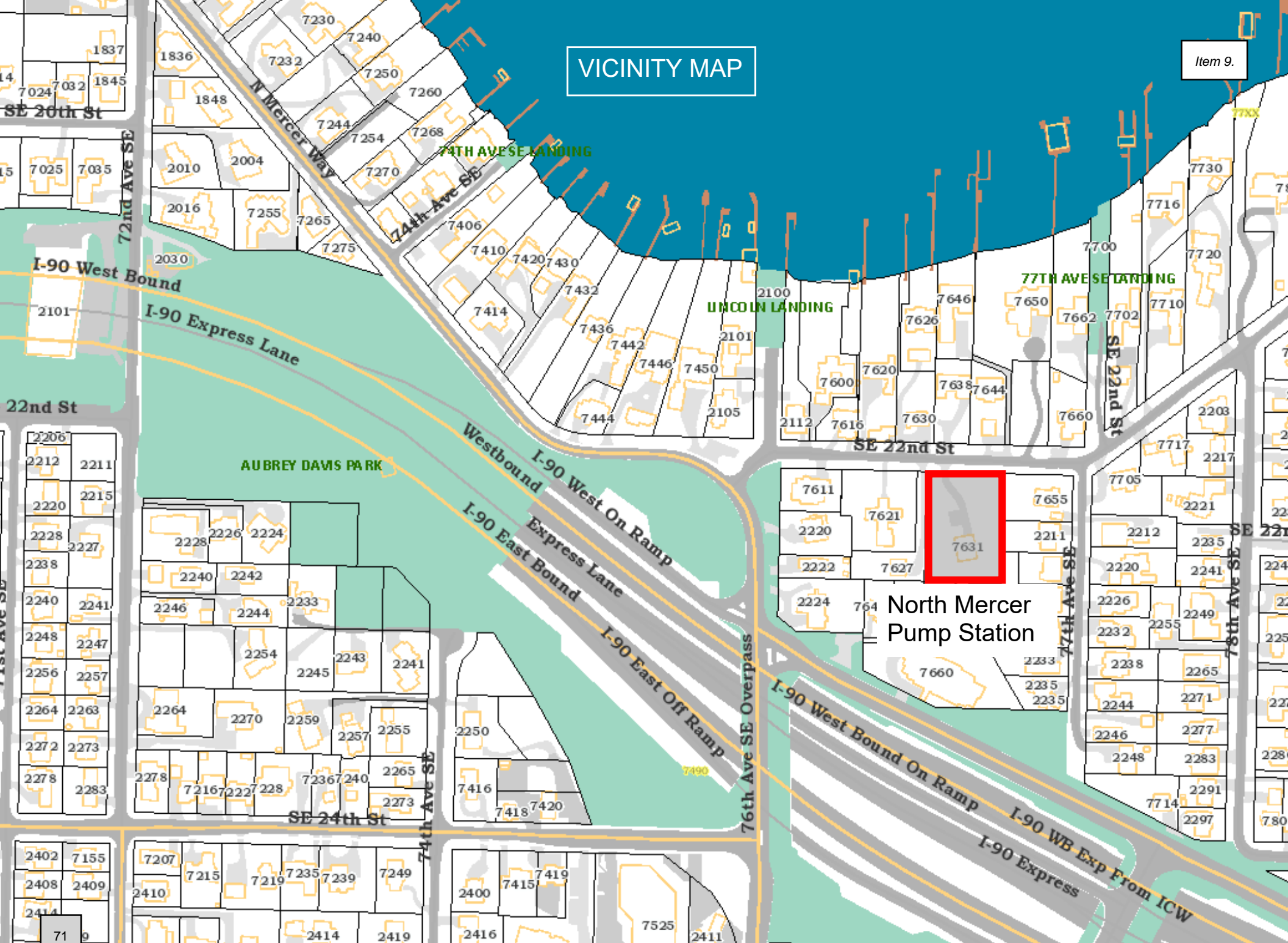
King County requests the extinguishment of the three easements. In return, the County will grant a new 15-foot-wide easement aligned over the existing City sewer main to replace the former 10-foot-wide easement that did not cover the sewer. Exhibit 3 provides legal descriptions of the existing property, proposed easement, and existing easements.

RECOMMENDATION

Authorize the City Manager to terminate sewer easements AFN 4635647, 4655749, and 4709245 as depicted in Exhibit 3 in exchange for a new 15-foot-wide realigned easement by executing instruments to be approved by the City Attorney.

VICINITY MAP

Item 9.



SE 22ND ST. (SHERMAN AVE)

678.68' (C) (679.11' R3)

S 88°22'28" E

625.05'

ON IN CASE, TACK SET
E FILLED WITH CONC,
LOW RIM, 8/15/16,
D POSITION

307.20'
(306.97' R1)

EASEMENT AFN 4655749
10' Sewer easement to Sewer District in 1955, currently in use. Actual pipeline was installed outside of easement. We will also increase width to 15', complying with current City Code to cover alignment with new easement. This entire easement is being requested to be extinguished.

King County relocated City sewer main in 1968 when pump station was constructed but the existing 10' wide easements (AFN 4655749 & 4635647) were not updated to reflect the change. Propose new wider 15' easement to follow sewer alignment.

EASEMENT AFN 4709245
10' Sewer easement to Sewer District in 1956, which is no longer being used by the adjacent property owner, has direct sewer connection to sewer main in SE 22nd. Non-use has been verified. This is the easement being requested to be extinguished.

EASEMENT AFN 4635647
10' Sewer easement to Sewer District in 1955, currently in use. Actual pipeline was installed outside of the easement alignment. We will also increase easement width to 15', to comply with current City Code to cover alignment with new easement. Entire easement is requested to be extinguished.

MCCILVRA'S ISLAND ADDITION
BLOCK 24

SEWER EASEMENT
AFN: 4655749

SEWER EASEMENT
AFN: 4655749

SEWER EASEMENT
AFN: 6300959

SEWER EASEMENT
AFN: 4635647

SEWER EASEMENT
AFN: 4709245

SEWER EASEMENT
AFN: 6300959

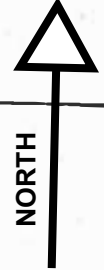
SEWER EASEMENT
AFN: 4635647

ORIGINAL PARCEL A
531510-1945

ORIGINAL PARCEL E
531510-1946

75' TYPE 1
STREAM BUFFER

75' TYPE 1
STREAM BUFFER



Unofficial Copy

EXHIBIT "A"
Legal Description of Entire Property

OWNER: King County Waste-Water Division

PARCEL NO. 5315101945

PARCEL A, MERCER ISLAND LOT LINE REVISION NO. SUB18-004, RECORDED
UNDER RECORDING NO. 20190417900009, RECORDS OF KING COUNTY,
WASHINGTON.

EXHIBIT "B"
Legal Description of Easement

(Proposed)

THAT PORTION OF PARCEL A, MERCER ISLAND LOT LINE REVISION NO. SUB18-004, RECORDED UNDER RECORDING NO. 20190417900009, RECORDS OF KING COUNTY, WASHINGTON, DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHWEST CORNER OF SAID LOT A;

THENCE S 88°24'43" E, ALONG THE SOUTH LINE OF SAID LOT A, A DISTANCE OF 75.19 FEET TO THE POINT OF BEGINNING;

THENCE N 37°39'13" E, A DISTANCE OF 57.61 FEET;

THENCE N 02°48'04" W, A DISTANCE OF 5.07 FEET TO THE SOUTHERLY FACE OF AN EXISTING BUILDING;

THENCE N 80°21'23" E, ALONG SAID BUILDING FACE, A DISTANCE OF 0.42 FEET;

THENCE N 09°31'24" W, ALONG SAID BUILDING FACE, A DISTANCE OF 3.53 FEET;

THENCE N 02°48'04" W, A DISTANCE OF 175.00 FEET TO THE SOUTHERLY MARGIN OF SOUTHEAST 22ND STREET;

THENCE S 88°22'28" E, ALONG SAID SOUTHERLY MARGIN, A DISTANCE OF 15.04 FEET;

THENCE S 02°48'04" E, A DISTANCE OF 187.99 FEET;

THENCE S 37°39'13" W, A DISTANCE OF 52.21 FEET TO THE SOUTH LINE OF SAID LOT A;

THENCE N 88°24'43" W, ALONG SAID SOUTH LINE, A DISTANCE OF 18.56 FEET TO THE POINT OF BEGINNING.

CONTAINING 3,610 SQUARE FEET, MORE OR LESS.

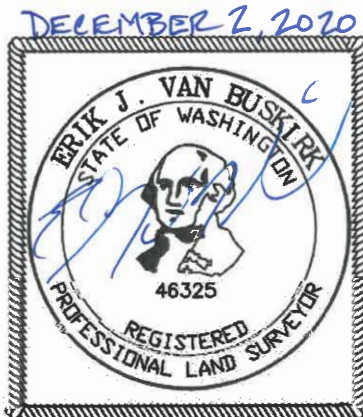
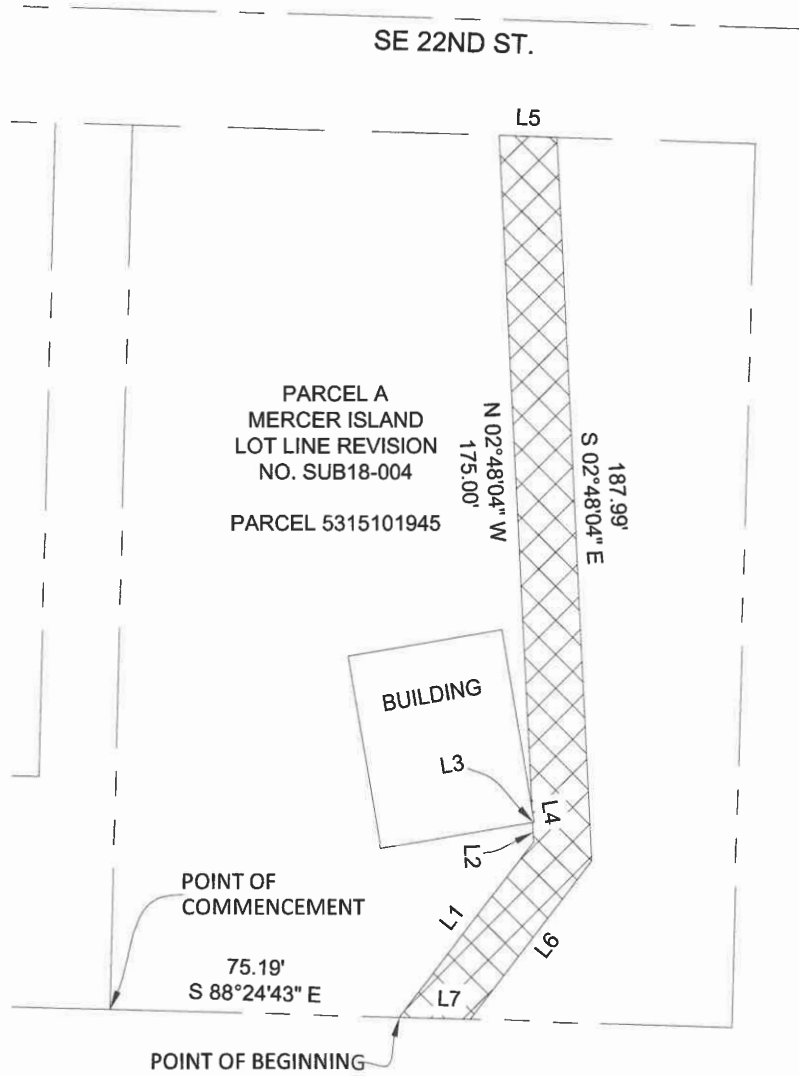


EXHIBIT "B-1"

DEPICTION OF
EASEMENT

LINE	BEARING	DISTANCE
L1	N 37°39'13" E	57.61'
L2	N 02°48'04" W	5.07'
L3	N 80°21'23" E	0.42'
L4	N 09°31'24" W	3.53'
L5	S 88°22'28" E	15.04'
L6	S 37°39'13" W	52.21'
L7	N 88°24'43" W	18.56'

EASEMENT AREA
(3,610 SQ FT)



**NORTH MERCER ISLAND INTERCEPTOR/ENATAI
UPGRADE PROJECT**

KING COUNTY WTD
SW 1/4, SE 1/4, SEC. 1, T. 24 N., R. 4 E., W.M.

DRAWN BY: EJV

DATE: 12-1-2020



1 ALLIANCE
GEOMATICS
SURVEYING & MAPPING

1261A 120TH Ave NE
BELLEVUE, WA 98005 OFFICE: 425-598-2200

AFN4635647

Emt Nov 9-55

Dt (ack Oct 1-55) \$1 & ovd

David T. Davis and Jean C. Davis

To Mercer Island Sewer District, a Mun Corp

fp t, s, t, and oy to sp---an as in 4635642---

Lot 10, less W 66 ft. and lot 11 blk 24 McGillvra's Island
add---15 ft W---15 ft E and S---

(a) 217 ft Wly of and plt the Ely mgn of ad lots 10 and 11

(b) als the Wly 90 ft of the Ely mgn ad lot 11-----5 ft
W---5 ft E and S---

xon ok

M1 to sp

R&S

semt (swr) nov 9-55
(not dtd) (ack dtd Oct 6-55) \$1.00 & ovc

4635642

Darrell Looff and Melissa L Looff,
to Mercer Island Sewer District, a municipal corp

to her by b s cy and transfer to ap an esmt over across
alg and under following desc pty in KCW

Lot 2 S 1/2 less S 60 ft of W 100 ft Blk 10 McGillvra's
Island--

which is included within following desc strip 10 ft
W of the c/l and 15 ft E of a c/l located on sd pty as follows:

Alg a line 200 ft E of and plw the W mgn of sd lot 2

for purpose of installing constructing maintaining operating
repairing and replacing sewer pipe line or lines and all
necessary ~~at~~ connection and appurtenances herto to g
right of ingress and egress to from and across sd desc
pty for foregoing purposes provided that upon completion
of the construction and installation of sd sewer pipe line
or lines sd esmt shall cease and determine except as to a
strip 5 ft w of sd c/l and 5 ft ~~of~~ of sd c/l and provided
contd

6635642--2

further that in original installation of such pipe line or
line sp shall immediately after such installation restore ad
pty to original condition as near as may be.

XCNOK

.M1 to sp

K

Sewer Estmt Jan 18-56
add _ aokd Dec 12-55 \$1 & evc
ackd Aug 12-55

AFN4655749

Item 9.

E. Kind Sr. & Lilly Kind
to Mercer Island Sewer District, a munic corp of Wn

The fp --same as 4655627 --

Lot 12 blk 24, McGilvra's Island Add
which is -- 15 ft W and N -- 15 ft E of a cntr ln--
(a) 90 ft Ely of and plt the Wly mrgn sd lot 12
(b) Alig the Wly 90ft of the Sly mrgn sd lot 12
for purp --- 5 ft W and N -- 5 ft E of sd cntr ln--

xen "The flg is the result of a telephone conversation
with the Carey & Kramer Engineering Office.
It is was agreed tht they would be responsible for removing
the two large cottonwood trees adj to creek on the line, 90
ft Ely of and plt the Wly mrgn sd lot 12, where sewer line
and creek must be loc. After sewer installation sd creek
bed must be adequately lined with rock to prevent erosion of
soil at any future date."

xen ok

Swr Esmt Jan 18-50
Ack dt Nov 28-55

4655627

Item 9.

Robert M Leslie & Josephine B Leslie
to Mercer Island Sewer District, municipal corp of Wash

fp brgn sell, transfer and cy to sp esmt over, across along
and under the flg desc prop in kw:

lt 1, Ely 100 ft Less Nly 75 ft blk 19, McGilvra's
Island Add

whch is incl within flg desc strip 15 ft Ely of a ctr
ln and --- ft of a ctr ln loc on prop as fol:
At the Wly marg of abv desc prop

for prps of installing, constructing, maintaining, operating,
repairing and replacing swr pipe in or lns and all nec connec-
tions and appurtenances hereto, tgw right of ingress and egress
to, from and across sd desc prop for foregoing prps, prvd
that upon completion of constr, and instn, of sd swr pipe
in ors lns sd esmt shall cease and determine exc as to a
strip 5 ft Ely of sd ctrln and --- ft -- of d ctr ln
and prvd further that in orig instn of such pipe in or
lns, grantee shall immed after such instn restore sd pres
to their orig condition as near as may be

xon bk ml to Meter Roberts & Shefelan

GH

sewer permit JUL 6-56
JUL 12 56 11:00 AM

4709245

David T. Davis & Jean C. Davis

To Mayor Island Sewer District, a municipal corp
of the state of Washington.

the City hereby has granted & consents to an easement over, across
along and under the following located property situated
in King County, to wit:

Lot 11, blk 24, Muller's Island Addition which is in-
cluded within the following described strip 15 ft wide of a
center line and 15 ft wide of a center line located on said
property as follows: along the westerly 90' more or less
of a line which is 15' more or less wide and parallel with
the City's main sewer line for the purpose of installing,
constructing, maintaining, operating, repairing and re-
placing the sewer pipe lines and lines and all necessary
connections and appurtenances etc, together with the right
of ingress and egress to, from and across said described property
for the foregoing purpose, provided that upon completion of the
construction and installation of said sewer pipe line and
said appurtenances and determine except as to a strip 5 ft
wide of center line and 5 ft wide of center line and pro-
vided further that in the original installation of such pipe

(p. 1)

(cont)

In of 1941, grantee shall immediately after such install-
tion restore and maintain to their original condition as
near as may be.

xen ck

Mitsubushi Electric Co. Ltd., 1812 Northern Blvd, New York
City

531510 - 1946

A-3

No. 315

EASEMENT FOR SEWER

The undersigned, Grantors, for and in consideration of One Dollar (\$1.00) and other valuable consideration, the receipt of which is hereby acknowledged, by these presents bargain, sell, ~~transfer and convey unto MERCER ISLAND SEWER DISTRICT,~~ a municipal corporation of the State of Washington, Grantee, an easement over, across, along and under the following described property situated in King County, State of Washington, to-wit:

Lot 11, Block 24, McGilvra's Island Addition

which is included within the following described strip fifteen (15) feet Southerly of a center line and fifteen (15) feet Northerly of a center line located on said property as follows:

Along the Westerly 90' more or less of a line which is 15' more or less Southerly and parallel with the Northerly margin said Lot 11

for the purpose of installing, constructing, maintaining, operating, repairing and replacing the sewer pipe line or lines and all necessary connections and appurtenances hereto, together with the right of ingress and egress to, from and across said described property for the foregoing purposes, provided that upon completion of the construction and installation of said sewer pipe line or lines, said easement shall cease and determine except as to a strip ~~five (5) feet Southerly of said center line and five (5) feet~~ Northerly of said center line and provided further that in the original installation of such pipe line or lines, Grantee shall

immediately after such installation restore said premises to their original condition as near as may be.

David T. Davis 6/18/56

Jean C. Davis

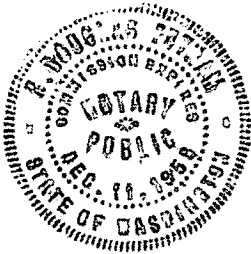
STATE OF WASHINGTON)
COUNTY OF KING) SS.

On this 18th day of June 1956, before me, the undersigned, a NOTARY PUBLIC in and for the State of Washington, duly commissioned and sworn, personally appeared _____

David T. Davis & Jean C. Davis

to me known to be the individuals described in and who executed the foregoing instrument, and acknowledged to me that they signed and sealed the said instrument as their free and voluntary act and deed for the uses and purposes therein mentioned.

WITNESS my hand and official seal hereto affixed the day and year in this certificate above written.



R. Douglas Putnam
Notary Public in and for the State of Washington, residing at Seattle



**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5808
February 2, 2021
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 5808: Healthy Youth Initiative Program Update	<input checked="" type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	RECOMMENDED ACTION:	

DEPARTMENT:	Youth and Family Services
STAFF:	Tambi Cork, YFS Administrator
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Healthy Youth Initiative Guide
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

The purpose of this agenda bill is to update the City Council on the grant-funded Healthy Youth Initiative program. In November 2019, the City Council authorized the City Manager to accept two grant awards from the federal Substance Abuse and Mental Health Services Administration (“SAMHSA”) to enhance substance abuse prevention and mental health promotion efforts for the Mercer Island community (see [AB 5615](#)). Since the authorization of grant funds, the MIYFS Healthy Youth Initiative has expanded grant-funded services while adapting to new challenges presented by the COVID-19 pandemic.

HISTORY

The Healthy Youth Initiative (HYI) program is a grant-funded initiative staffed by the Department of Youth and Family Services (YFS) that uses a community mobilization model (Strategic Prevention Framework) to reduce youth and young adult substance use and promote mental health. HYI focuses on long term *prevention*, which complements existing YFS programs that provide *intervention* and *treatment* for youth facing more imminent risks from substance use and mental health challenges.

The Healthy Youth Initiative is the evolution and expansion of the grant-funded Communities that Care Coalition (CTC), which was launched in 2005 to address youth alcohol use on Mercer Island after the tragic death of a youth in a substance-use related automobile crash. This initial coalition was funded by a King County grant award from 2005-2007. From 2007-2017, CTC efforts were expanded to include tobacco and

marijuana use prevention with funding from a SAMHSA Drug Free Communities (DFC) grant. When DFC funding expired in 2017, a full-time staff position was eliminated and YFS scaled back the program to maintain it at a nominal level leveraging existing staff time with a small operating budget. The Healthy Youth Initiative project continued prevention work from 2017-2019 while continually looking for new funding opportunities to scale back up to meet demand.

2019 SAMHSA GRANT AWARDS

In 2019, YFS was awarded two federal SAMHSA grants to continue and expand the prevention efforts by the Healthy Youth Initiative. The Sober Truth on Preventing Underage Drinking Act (“STOP”) grant award is \$48,600 annually for four years (\$194,400 total) and is aimed specifically at preventing and reducing underage drinking. The Partnership for Success, Strategic Prevention Framework (“PFS”) grant award is \$300,000 annually for five years (\$1.5 million total) and is for broader drug and alcohol prevention and mental health promotion efforts. The scale and scope of the PFS grant award is larger because, in addition to providing additional capacity for underage alcohol prevention, it also funds prevention of vaping, marijuana, opiates, prescription drug, nicotine/vape use, as well as direct mental health services and strategies for youth as well as young adults.

Grant-related substance use prevention outcomes include:

- Reduce rates of drug and alcohol use among youth and young adults,
- Increase perception of risk/harm of substance use, and
- Increase perception of parent and peer disapproval of substance use.

Mental health outcomes include:

- Reduce help-seeking stigma.
- Decrease rates of anxiety and depression indicators among youth and young adults, and
- Increase identification and linkages for youth with mental health precursors.

HEALTHY YOUTH INITIATIVE IMPACT 2020-2021

The Healthy Youth Initiative fills a gap in the YFS services portfolio by targeting community-level health risk factors. Focusing data-driven substance use prevention and mental health promotion efforts “upstream,” reduces the frequency and severity of problems that would otherwise involve more costly and intensive “downstream” intervention by YFS mental health counselors and social workers. Substance use prevention and mental health promotion continue to be important under the COVID-19 pandemic as public health projections include significantly elevated risks in these areas for the next two years and beyond.

YFS staff worked with federal funders to modify the HYI strategic plan to adapt to pandemic realities, including using non-traditional data sources, adopting new virtual messaging strategies, and expanding the scope of targeted risk behaviors to align with COVID-19 health indicators. For example, by conducting key informant interviews and extrapolating from county and state data, the HYI modified education and awareness efforts to better focus on building connection and resiliency among youth and parents—a strategy specific to mental health disaster recovery.

Current HYI efforts include working partnerships with:

- Jewish Family Service Seattle
- University of Washington’s Department of Psychiatry and Behavioral Science
- University of Washington’s Center for Child and Family Well-Being

- Mercer Island PTA's Parent EDGE
- Northwest Prevention Technology Transfer Center.

HYI outcome data is reported to SAMHSA annually based on a strategic plan and in grant-funded consultation with epidemiologists and public health strategists at the Montana State University Center for Health and Safety Culture.

RECOMMENDATION

Receive report. No action necessary.



Mercer Island Healthy Youth Initiative Community Coalition Guide

2021-22



Who We Are





Welcome to the Mercer Island Healthy Youth Initiative Coalition

The Mercer Island Healthy Youth Initiative (HYI) grew out of the recognition that most Mercer Island youth are healthy and thriving, and yet significant improvements can still be made to trends in mental and physical health and well-being. Mercer Island Youth and Family Services utilizes the HYI to support every Islander youth to experience their inherent value, as well as develop the necessary skills and resiliency to avoid the risks of substance use and unsupported mental health concerns.

We share the mission:

To successfully launch every Mercer Island youth into adulthood with a foundation of physical and mental health, well-prepared to cope with the academic, social, and emotional challenges of college and adulthood.

Accomplishing the goals of the Healthy Youth Initiative involves bringing together members of the community, local partners and stakeholders to strategically mobilize community care and support. The HYI Community Coalition is an effective organizing force for coordinating efforts to increase positive outcomes for local youth on Mercer Island.

Guiding Principles

- Focus on **growing the healthy, positive, protective factors** that already exist on Mercer Island.
- Make **informed decisions based** on accurate, reliable and relevant science and data.
- Apply **the principles of ethics** to our decision making and professional conduct.
- Utilize strategies with **demonstrated effectiveness** to achieve sustainable results.

Service Area

The HYI Community Coalition serves all residents on Mercer Island. Mercer Island is a residential suburb of Seattle located in Lake Washington. The City of Mercer Island and the Mercer Island School District share the same boundary, which is the entirety of the 98040 zip code. With an estimated population of 24,500, the community has a substantial Asian minority of 19% while the majority of residents identify as Caucasian at 72%, with 2% African American and 3% Hispanic or Latino, 4% with two or more races, and .1% Native Hawaiian/Pacific Island. Median household income is \$128,484 (2016 estimates).



History of Prevention on Mercer Island

Since 2005, Mercer Island Healthy Youth Initiative (HYI) has led efforts to prevent local youth from using alcohol & other substances that impact healthy development. The HYI was conceptualized in 2013, as a progression of the Mercer Island's Communities That Care Coalition (MICTC, 2005-2013). MICTC was based on Hawkins and Catalano's Communities That Care model, a coalition-based operating system from the University of Washington.

From 2007-2017, MICTC earned ten continuous years of federal Drug Free Community (DFC) funding. During this time, MICTC, and later the HYI, employed the Positive Community Norms model and Strategic Prevention Framework to strengthen healthy norms and behaviors on Mercer Island. After completing the DFC program in 2017, the HYI sustained funding through Mercer Island's Youth and Families Services with support from WA Traffic Safety Commission, King County Health Department of Health, and the Youth & Family Services Foundation.

In 2019, the HYI was awarded two new grant opportunities from the Substance Abuse and Mental Health Services Administration (SAMHSA) to build upon and expand existing strategies. The four-year Sober Truth on Prevention Underage Drinking (STOP Act) grant to address community norms regarding alcohol use by youth, reduce opportunities for underage drinking and create change in underage drinking enforcement efforts. In addition to a five-year Partnership for Success (SPF-PFS) grant to continue prevention activities to address youth substance use and enhance local capacity and infrastructure.

Notable Accomplishment ★

In 2011, MICTC unified the community and passes the Mercer Island Underage Drinking Ordinance, the first social host ordinance in Washington State that expanded on existing the state's ordinance to include owners of the residence where underage gatherings involving alcohol.

Item 10.

2005

Creation of **Mercer Island's Communities that Care (MICTC)** a community coalition to protect local youth from underage alcohol and other substance use.

2007

MICTC Coalition is awarded a five-year **Drug Free Communities (DFC)** grant from the federal Drug-Free Communities Support Program.

★ 2011

MICTC unified the community and passes **Mercer Island Underage Drinking Ordinance**, the first social host ordinance in Washington State.

2012

MICTC Coalition is awarded a five-year continuation of **Drug Free Communities (DFC)** funding.

2019

HYI is awarded **Partnership for Success (PFS)** and **Sober Truth on Preventing Underage Drinking (STOP Act)** grants from the Substance Abuse and Mental Health Services Administration.



Community Coalition

The HYI Coalition is a voluntary partnership within the Mercer Island community that works collaboratively to promote a safe and healthy culture for local youth to succeed. The efforts of the Healthy Youth Initiative are directed by residents: parents, teachers, youth, health care professionals, public safety officers, faith communities, business and civic leaders, and others - motivated to respond to underage substance use and engage the community in collaborative problem solving. The Coalition's leadership structure is comprised of Coalition Members, Stakeholder Members, and Key Leaders. The HYI Coalition is also staffed by the City of Mercer Island's Youth and Family Services. Staff support the Coalition to coordinate implementation, provide institutional knowledge, and leverage services.

Coalition Member

HYI members represent a variety of expertise and experience dedicated to supporting local youth to achieve mental, physical and emotional well-being. Members are dedicated to the mission and guiding principles of the Healthy Youth Initiative. Together members reflect the various cultures and groups on Mercer Island. Membership is action-oriented and includes attending monthly meetings, volunteering with short-term events and activities as well as advocating for the Initiative.

Stakeholder Member

Represent sectors of Mercer Island such as: the Mercer Island School District, Mercer Island Law Enforcement, public health and healthcare professionals, faith-based community, business and commerce community, treatment and mental health providers, youth mentors and coaches, parents and youth, as well as various community groups and organizations.

Stakeholder members lead efforts to strengthen diversity, equity and inclusion, as well as cultural relevancy to ensure the Initiative meet the unique needs of Mercer Island. In addition to attending regularly scheduled monthly meeting, these members also attend monthly action meetings to review strategic planning and program deliverables.

Key Leaders

Influential members of the community dedicated to building local capacity and infrastructure to support local youth to be successful. These key leaders enhance the HYI's ability to participate-in and access local decision-making systems and build collaborative partnerships.





Coalition Operational Guidelines

The Healthy Youth Initiative fiscal and staffing agent is the City of Mercer Island's Department of Youth and Family Services. Youth and Family Services staff work closely with technical contractors, Coalition Members, Stakeholder Members, and Key Leaders throughout the decision-making process.

I. Membership

a. Coalition Members have an active interest and commitment to promote the HYI Coalition. Coalition participants are eligible for membership after participating in coalition meetings for three consecutive months. All members must complete a member profile to determine sector placement.

b. Stakeholder Members are active coalition members that represent a specific sector within the HYI Coalition. There are twelve sectors that represent the variety of groups and communities on Mercer Island and regionally. They include youth, parent, school, business/commerce, healthcare professionals, mental health services, religious and faith-based organizations, media, law enforcement, local government, mental health and other youth-serving organizations. Members are selected based on active member participation and willingness to engage. Stakeholder Members participate in monthly action meetings and attend regularly scheduled coalition meetings.

c. Key Leaders are not required to be active coalition members or sector representatives. Key Leaders are consulted by YFS staff for additional guidance in financial and strategic decision making.

d. Technical consultants and contractors serve as a resource to the HYI Coalition.

II. Decision Making

To ensure effective coordination of the HYI Coalition activities, Youth and Family Services staff are responsible for making collaborative financial, strategic and development decisions. Coalition and Stakeholder Members do not initiate or execute HYI Coalition activities without obtaining approval and direction from the HYI Staff. All the HYI communications, and distribution materials is reviewed by the HYI Coalition and maintained by YFS staff.



- a. A Coalition Member is action-oriented and supports the implementation of the annual HYI Strategic Plan. Coalition Members meet monthly during regularly scheduled meetings to participate in the execution of the HYI Strategic Plan.
- b. A Stakeholder Member works closely with YFS staff, technical consultants and key leaders to determine and execute the annual HYI Strategic Plan. Stakeholder Members meet bi-monthly during regularly scheduled coalition and stakeholder meetings.

III. Financial Operations

The HYI Coalition is financially supported by Substance Abuse and Mental Health Services Administration (SAMHSA). Financial operations are overseen by YFS staff and reviewed annually by the HYI Stakeholder Members.

Mercer Island Youth Leaders

Mercer Island High School students engage their peers and the larger community to explore emerging science around stress management and substance use including how they are associated with academic outcomes and mental health.

SAFE (Super, Awesome, Fun, Events) Club at Mercer Island High School is a group of like-minded students committed to promoting healthy lifestyle choices. The Club sponsors events and activities to inform and advocate for alternatives to destructive behaviors to decrease binge-drinking and other substance use among their peers.

Mercer Island High School's Minds Matter is a club dedicated to raising mental health awareness and decreasing the stigma of mental health culture. Throughout the year this group of students host discussions on various forms of mental health, provide resources to utilize, in addition to organizing events at the high school to improve mental health on Mercer Island.



Science & Application





Promoting Health & Safety on Mercer Island

Mercer Island Healthy Youth Initiative utilizes science and data that is accurate, relevant, and localized to overcome existing misperceptions and achieve positive outcomes for Mercer Island youth. The HYI Coalition's approach to community change is based on emerging and important behavioral health frameworks and evidence-based strategies.

What is Promotion?

The Institute of Medicine's continuum of care is a classification system that we use within the Healthy Youth Initiative to define the scope of our work. The HYI follows that promotion is a part of an overall continuum of care that targets a whole population. Our services support efforts across the continuum with added emphasis on promotion. Promotion interventions are designed to support a community to cultivate conditions that enhance an individual's ability to realize and actualize their full potential.

In addition, promotion-based strategies optimize an individual's well-being to build resiliency to cope with stress, and make meaningful contributions to their social environment. Since childhood experience can have a lasting impact on a person's life, the Healthy Youth Initiative focuses on promotional activities that foster positive childhood development from infancy through young adulthood.

What is Prevention?

Prevention strategies are intended to prevent substance use disorder and reduce the risks and consequences associated with underage substance use.

These strategies are designed to address (1) universal interventions for the general public, (2) selective interventions to focus on individuals at higher than average risk of underage substance use, and finally (3) indicated measures to support individuals that are actively experiencing early indications of underage substance abuse disorder.

In all cases, prevention is intended to build individual and community strengths and assets.

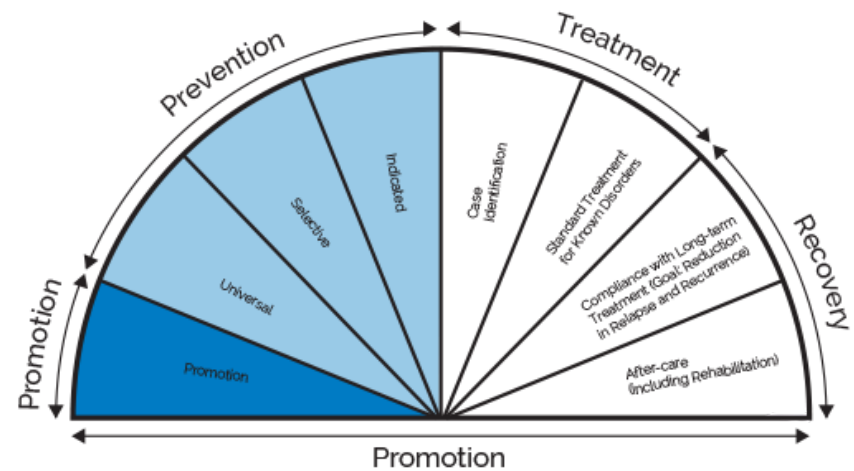


Figure 1: Institute of Medicine. (2009). Preventing Mental, Emotional, and Behavioral Disorders Among Young People: Progress and Possibilities. Washington, DC: The National Academies Press. Available at: <https://doi.org/10.17226/12480> (Accessed 10 March 2020).



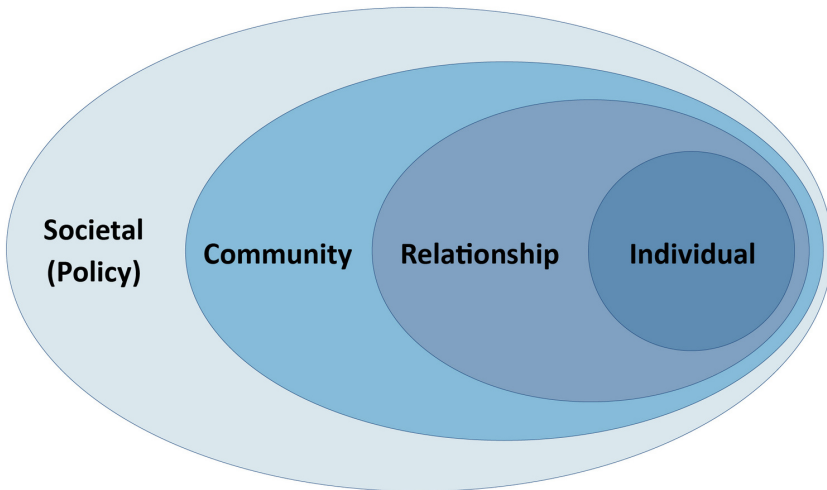
Power of Positive Community Norms

The momentum for positive approaches to community health is growing into a larger national initiative. Since 2009, the HYI has utilized the Positive Community Norms (PCN) model to challenge community misperceptions that influence healthy behaviors among Mercer Island youth. The PCN model has shown itself to be extremely effective in creating meaningful social change by focusing on community strengths and protective factors.

Following the PCN Logic Model developed by Dr. Jeff Linkenbach at Montana State University, the Healthy Youth Initiative works from the basis that positive norms already exist on Mercer Island. In other words, the community values, beliefs, attitudes, and behaviors shared by Islanders already support healthy youth. Utilizing a range of quantitative and qualitative data, the HYI is able to assess the actual and perceived norms that exist within the community. Misperceived norms reflect a gap in a community’s culture. By addressing the gap, the HYI can embed positive norms across the social ecology.

Social Ecology Model

The social ecology model illustrates the complex interrelated nature in which individual youth in Mercer Island develop. Alongside existing youth and family programming, the HYI is designed to achieve outcomes among multiple contexts: individuals, families and peers; workplaces, schools, community partners; local and state government agencies.



Strategic Prevention Framework

The HYI uses the PCN model to integrate normative behavioral change across the social ecology under the Strategic Prevention Framework (SPF). The SPF planning and community change framework was developed by the Substance Abuse and Mental Health Services Administration (SAMHSA). The model includes a five-step process with two guiding principles to facilitate a coordinated effort to understand and address complex underlying conditions that create outcome disparities.

Figure 2: Allchin A, Chaplin V, Horwitz . (2019). Limiting access to lethal means: applying the social ecological model for firearm suicide prevention. Injury Prevention. Available at: https://injuryprevention.bmj.com/content/25/Suppl_1/i44 (Accessed: 15 March 2020).



Substance Abuse and Mental Health Services Administration (SAMHSA) Strategic Prevention Framework

The Strategic Prevention Framework involves (1) explaining the nature and extent of the concerns, (2) addressing the local factors that influence across the social ecology, and (3) reviewing existing resources and consensus to determine the level of readiness that exists to work towards addressing the concerns. The effectiveness of this planning process begins with a clear understanding of local needs and involves members of the community in all stages of the process. To ensure adequate capacity to follow this framework, the HYI focuses first and foremost on building effective relationships with stakeholder and partners.

When applying the steps of SPF to the HYI, sustainability and cultural competence are central. These guiding principles ensure that all HYI related activities are respectful and responsive to the cultural portfolio of Mercer Island. Cultural competency or humility is not just about being respectful of the beliefs, practices, cultural and linguistic needs of the diverse people and groups in our area. In practice, the HYI Coalition customizes prevention and promotion in a way that reflects and fits with the cultures and groups on Mercer Island, and offers inclusive language and messaging including the use of translation services.

Proven Effectiveness and Data Collection

The HYI uses a broad range of quantitative and qualitative data to inform its strategic and action plans. Strategies and programming are selected for their cultural compatibility on the basis that they build community support, enhance organizational capacity and ensure effectiveness in reducing underage substance use and mental health concerns on Mercer Island.

Evidence of Effectiveness

The HYI utilizes the Continuum of Evidence of Effectiveness created by Center for Disease Control and Prevention to select programs for the Mercer Island community. According to best available research the HYI selects strategies that are well supported, supported, and promising.



Figure 3: Substance Abuse Mental Health Services Administration – A Guide to SAMHSA’s Strategic Prevention Framework. (2011). <https://www.samhsa.gov/sites/default/files/20190620-samhsa-strategic-prevention-framework-guide.pdf> (Accessed 15 March 2020).



These strategies have proven to achieve the outcomes it aims to with demonstrated effectiveness based on experiential expertise and contextual evidence. Experimental evidence is based on the accumulation of professional insight and expertise. Contextual evidence is determined based on whether a strategy is feasible and appropriate for a community's unique needs.

Data Collection & Performance Measures

The HYI utilizes a variety of data sources approved by the Government Performance and Results Act (GPRA) and consults with Lead Epidemiologist Jay Otto from the Center for Health and Safety Culture, in addition to input from the Center for the Study of Health and Risk Behaviors at the University of Washington. These two institutions provide technical assistance in collecting normative data for Mercer Island. HYI also relies on the following data sources:

- WA Healthy Youth Survey
- 40 Developmental Assets Survey
- Dr. Suniya Luthar's Affluent Student Assessment
- Center for Health and Safety Culture Social Norms Survey
- King County Youth Adult Survey
- Mercer Island Police Arrest Data
- Local focus groups
- Key informant interviews

For evidence-based programs, survey tools are used to collect baseline and outcome measures. The HYI annually conducts an Evaluation Phase as part of the Strategic Prevention Framework to review annual performance.

Innovation & Action





Innovation and Action

Mercer Island Healthy Youth Initiative utilizes local, regional and federal resources to enhance the natural strengths that already exist to support youth to reach their potential. To increase positive outcomes for Mercer Island youth HYI uses the Strategic Prevention Framework and Positive Community Norms models to address risk and protective factors as well as strengthen local conditions on Mercer Island that support healthy youth development. Our shared efforts place emphasis on substance use prevention, family support services, mental health promotion and youth engagement.

Summary of Key Data

Mercer Island Healthy Youth Initiative utilized the most recent data on underage consumption rates of substances based on anonymous self-reporting in the MOST of Us Student Survey (2017) and Washington State Healthy Youth Survey (2018).

Long Term Consequences: Youth Substance Use & High Risk Behaviors

- **Underage Alcohol Use** - 79.1% of Island Middle School students anonymously self-reported "never" using alcohol. Of Mercer Island High School students 53.7% reported "never" using alcohol (MOST of Us, 2017).
- **Underage Heavy/Binge Drinking** - 31% of Mercer Island High School senior students anonymously self-reported having drunk 5 or more drinks in a row in the past 2 weeks (HYS 2018).
- **Underage Marijuana Use** - 99% of Islander Middle School students anonymously self-reported "never" using marijuana, however only 79.7% of Mercer Island High School students report "never" using marijuana (MOST of Us, 2017). 15% of 10th graders, and 24% of 12th graders reported using marijuana in the past 30 days (HYS 2018).
- **Underage Vape Use** - 96.6% of Islander Middle School students anonymously self-reported "never" using vape, however only 74.7% of Mercer Island High School students report "never" using vape (MOST of Us, 2017). 18% of 10th graders and 23% of 12th graders reported using e-cigarette smoking or vaping in the past 30 days (HYS, 2018).



Risk and Protective Factors

After analyzing local data, assessing stakeholder opinions and shared experiences, the Healthy Youth Initiative has identified specific intervening variables to address in the 2021 fiscal year. These variables are the characteristics within a community that influence the likelihood of underage substance use to occur. Protective factors (P) we aim to increase in our service area include: community engagement around prevention efforts; promote existing healthy beliefs and clear standards; and increase knowledge of evidence-based family management practices. Risk factors (R) to decrease include favorable attitudes and involvement in underage substance use among peers and adults; low perceived risk of harm associated with underage substance use; and perceived availability of alcohol.

(P) Community Organization & Advocacy – Collective engagement to mobilize resources and influence systems, relationships among community members, and serve as catalysts for changing policies, programs, and practices, with the associated implications for inclusiveness to ensure consideration is made of the diversity that exists within the community.

(P) Healthy Beliefs and Clear Standards – Communicate healthy beliefs and clear standards for youth and young adults at home, at school and in the community, specifically existing positive community norms and behaviors that discourage that high risk behaviors such as underage binge drinking and substance use. Provide youth and young adults with opportunities, skills and recognition to exhibit healthy behaviors that promote healthy outcomes for local youth.

(P) Family Management Practices – Promote healthy and developmentally appropriate family management practices (including monitoring, punishment, discipline, limit setting) and knowledge of preventative parenting techniques.

(R) Favorable Attitudes and Involvement in Problem Behaviors – Parental and peer attitudes and behavior influence the attitude and behavior of youth. Decrease parent and peer attitudes that are favorable to underage substance use and other high risk behaviors. Approval of youth risk behavior increases the likelihood of youth engaging in that behavior.

(R) Perceived Risk of Harm – Increase awareness and knowledge of physiological impact of underage substance use on mental health, social and academic outcomes.

(R) Perceived Availability of Alcohol – Decrease physical availability of alcoholic beverages for underage youth refers to the ease or convenience of obtaining alcohol for drinking purposes.



Addressing Local Conditions

Upon a thorough review of local indicator data as well as state and national trends, the Healthy Youth Initiative Coalition has defined specific, identifiable, and actionable local conditions on Mercer Island that contribute to youth development outcomes. The HYI has also received guidance from technical and local experts that has been critical to the creation of the HYI Action Plan. The local conditions that have been identified for instance include:

"Work hard- Play hard"– The majority of Mercer Island youth do not use substances. Most Mercer Island youth participate in healthy, and developmentally appropriate “work hard – play hard” behaviors. However, there still exists a minority “play hard” youth and parent culture on Mercer Island that supports high risk behaviors such as binge drinking. The HYI aims to promote a culture that models healthy behaviors for Mercer Island youth. In addition, the HYI will work to build resistance and restraint skills among youth as well as increased accountability and adoption of prevention and intervention services.

Help Seeking Behaviors – Focused on promoting utilization of mental health services. There already exists a culture within Mercer Island that those seeking help are advocating for their own wellbeing, and there is still potential to increase and expand this awareness. Affluence and external measure of success are not predictors of positive mental health. The HYI’s aim is to educate Islanders about the benefits of seeking help for mental health concerns, just like we do for physical health concerns.

Family Management Practices – Mercer Island is one of the best cities in Washington State to live and raise a family. The HYI follows that a child’s relationship with their parent or caregiver is the foundation for all academic, social and emotional learning and life success. Through evidence-based programming we can promote existing parenting practices that reduce risk behaviors, specifically underage alcohol and marijuana use.

Definition of Success –Within Mercer Island there exists an over-emphasis on external indicators of youth success. The Healthy Youth Initiative aims to promote a broader definition of youth success. By promoting a broader definition, the goal of the HYI is to increase in parents, youth and youth serving organizations an understanding in the importance of diverse and internal indicators of success. The HYI uses whole child development and Adverse Childhood Experiences to increase exposure to a wider range of options for a successful adulthood with emphasis on mental health, developmental assets, and positive youth development.



Our Shared Goals and Objectives

Upon a thorough review of local indicator data as well as state and national trends, the Healthy Youth Initiative Coalition has defined specific, identifiable, and actionable local conditions on Mercer Island that contribute to youth development outcomes. The HYI has also received guidance from local experts and technical assistance has been critical to the creation of the HYI Action Plan. The local conditions that have been identified include:

Goal One – Decrease past 30-day alcohol and binge use among youth in grades 6-12 on Mercer Island by 8%.

Objective 1.1: Increase accurate perceptions of underage alcohol and binge use on Mercer Island.

Objective 1.2: Increase perception for risk of harm of underage alcohol and binge use on Mercer Island.

Objective 1.3: Increase parental disapproval of underage alcohol and binge use among Mercer Island families.

Objective 1.4: Maintain zero social host ordinance on Mercer Island.

Goal Two– Decrease past 30-day marijuana use among youth in grades 6-12 on Mercer Island by 5%.

Objective 2.1: Increase accurate perceptions of underage marijuana use on Mercer Island.

Objective 2.2: Increase perception of risk and harm of underage marijuana use on Mercer Island.

Objective 2.3: Increase parental disapproval of underage marijuana use among Mercer Island families.

Objective 2.4: Add marijuana to social host ordinance and achieve 60% positive awareness of ordinance.

Goal Three – Decrease past 30-day vape use among youth in grades 6-12 on Mercer Island by 10%.

Objective 3.1: Increase accurate perceptions of underage vape use on Mercer Island.

Objective 3.2: Increase perception of risk and harm of underage vape use on Mercer Island.

Objective 3.3: Increase parental disapproval of underage vape use among Mercer Island families.

Goal Four – Decrease frequency of Mercer Island youth in grades 8-12 reporting riding with a drinking driver.

Objective 4.1: Increase accurate perceptions of underage substance use and driving behaviors.



Training Opportunities

Training opportunities are an excellent way to build local capacity, and create a common language around community health and youth development. The HYI team and Coalition Members attend annual virtual and in-person training opportunities for strategy and program implementation, and capacity development. For 2021-22, we have anticipated the following trainings:

Program Implementation

- **The Incredible Years:** Certification in group-based BASIC Parenting programs, which are designed to promote positive parenting strategies for healthy development and assist parents in managing children's behavior.
- **Guiding Good Choices:** Certification in family competency training for parents of children in middle school designed to coach parents through family management and positive child involvement in the transition into adolescence.
- **Positive Culture Framework Training:** With the Montana Center for Health and Safety Culture develop a foundation for efforts to improve health and safety that address a wide variety of complex social issues with positive community norms and social norms marketing.
- **Positive Community Norms Training:** With The Montana Institute develop an approach that promotes protective factors, increases healthy norms, and changes community cultures on issues including substance use.

Capacity Development

- **Washington State Prevention Summit:** Prevention professional across Washington State have relied on this conference to foster engagement and connection throughout the fields of prevention, public health and social work.
- **Washington Substance Abuse Prevention Skills Training:** Train in implementing the Strategic Prevention Framework (SPF) to address behavioral health concerns in a local or regionally setting.
- **Community Anti-Drug Coalitions of America National Leadership Forum:** Conference with nationally-known experts and policymakers held in the Washington, DC area to build community and youth coalition's capacity to reduce underage substance use.
- **Washington State Spring Youth Forum:** Recognize and reward youth prevention teams that have implemented a successful prevention project within their communities.



Strategy Portfolio

Youth and Family Services staff and the Healthy Youth Initiative Coalition utilize online resources including Blueprint for Healthy Youth Development, Prevention Technology Transfer Center Network, and regional technical experts to select programs and strategies to achieve our shared goals. All strategies are universal prevention and promotion in the Institute of Medicine (IOM) Continuum of Care Model, and categorized by The Center for Substance Abuse Prevention (CSAP) prevention strategies to describe the type of service.

Community-based Process

Includes activities that organize, plan, and enhance the efficiency and effectiveness of program implementation, collaboration, coalition building and networking.

Information Dissemination

Events, campaigns and training opportunities that provides awareness and knowledge of underage substance use, mental health, social and academic outcomes, and awareness of available programs and services.

Education

Evidence-based strategies that seek to improve critical life and social skills and abilities that enhance positive outcomes.

Environmental

Involves the creation, modification, and/or passage of ordinances, policies and regulations, thereby influencing incidence and prevalence of substance misuse among youth.

Social norms strategies to impact perception of community norms and values. Most Mercer Island youth do not use substances or participate in high risk behaviors, this strategy informs members of the community of actual norms and behaviors.

I. Community-based Process

Community Coalition: A comprehensive public health approach to build local capacity that is effective, sustainable, and culturally relevant. The Healthy Youth Initiative Coalition connect multiple sectors of the community to collaborate to develop and implements plans to address needs identified in the community. This includes language translation services.

- o Source: Substance Abuse and Mental Health Services Administration
- o Social Ecology & Target Population: Community of Mercer Island



Strategy Portfolio

Training Programs: A comprehensive list of program and capacity building training opportunities to increase sustainable infrastructure and local resources to address underage substance use and mental health promotion. This include Mental Health First Aid Training, and Youth Prevention Skills Training.

- o Source: Substance Abuse and Mental Health Services Administration
- o Social Ecology & Target Population: Community of Mercer Island

II. Information Dissemination

Be Kind to Your Mind: An annual campaign every May to raise awareness of those living with mental or behavioral health issues and to help reduce the stigma of help-seeking behaviors.

- o Source: Mental Health America
- o Social Ecology & Target Population: Community of Mercer Island

Every Day is Med Take Back: A bi-annual campaign to promote the U.S. Drug Enforcement Administration (DEA) Med Take Back Day. Mercer Island's Healthy Youth Initiative promotes that "every day" residents can properly dispose of unused and expired prescription medications.

- o Source: U.S. Drug Enforcement Administration
- o Social Ecology & Target Population: Community of Mercer Island

Minds Matter Club: Student Club at Mercer Island High School is dedicated to raising awareness about mental health and decreasing the stigma of mental health culture. This group of students hosts promotional events to engage students on mental health topics and provide resources.

- o Social Ecology & Target Population: Mercer Island School District

Parenting Mercer Island: An online user-friendly resource data for parents of Mercer Island, specific emphasis on developmentally appropriate parenting practices.

- o Source: Center for Health and Safety Culture at Montana State University
- o Social Ecology & Target Population: Community of Mercer Island



Strategy Portfolio

II. Information Dissemination (con't)

Preparing for Life Beyond and During High School: An annual series with University of Washington's Dr. Jason Kilmer to explore emerging and important science around stress management and substance use including how they are associated with academic outcomes and mental health.

- o Source: University of Washington's Department of Psychiatry & Behavioral Sciences
- o Social Ecology & Target Population: Community of Mercer Island

S.A.F.E. Club: The Mercer Island High School S.A.F.E. (Super, Awesome, Fun, Events) Club prides itself on celebrating healthy lifestyle choices and dissuading students from destructive behaviors like alcohol use. Includes annual school-based campaigns.

- o Social Ecology & Target Population: Mercer Island School District

Safe Hosting Promotion: A bi-annual campaign promoted during Prom and Homecoming events to encouraging enforcement of the Social Host Ordinance and prevent underage alcohol use.

- o Source: Substance Abuse and Mental Health Services Administration
- o Social Ecology & Target Population: Community of Mercer Island; Mercer Island School District

Town Hall Meetings: Public forums held four times a year for local and regional officials to hear the community's views on public issues specifically related to underage substance use and mental health concerns.

- o Source: Substance Abuse and Mental Health Services Administration
- o Social Ecology & Target Population: Community of Mercer Island

III. Education

Be REAL - Resilient Attitudes and Living - A six-week program to support young adults transitioning into a secondary-education. Be REAL aims to promote well-being among college students. It provides students with opportunities to learn stress management skills, improve attention and focus, and discuss how these skills apply to daily life in a group setting.

- o Program Type: Classroom Education; Social Emotional Learning
- o Source: University of Washington's Center for Child and Family Well-Being (CCFW)
- o Age(s): Middle School Grades 4-8 (ages 9-14), Parents of Middle School Grades 4-8



Strategy Portfolio

III. Education

Guiding Good Choices – GGC is a multimedia family-competency training program. The program is delivered in five weekly sessions specifically designed to strengthen parents' family management skills, parent-child bonding, and children's peer-resistance skills.

- o Program Type: Classroom Education; Social Emotional Learning
- o Source: Blueprints
- o Age(s): Middle School Grades 4-8 (ages 9-14), Parents of Middle School Grades 4-8

Second Step – A classroom-based social-skills program that teaches socio-emotional skills aimed at reducing impulsive and aggressive behavior while increasing social competence. The program teaches children to identify and understand their own and others' emotions, reduce impulsiveness and choose positive goals, and manage their emotional reactions and decision-making process.

- o Program Type: Classroom Education; Social Emotional Learning
- o Source: Blueprints
- o Age(s): Early Adolescence (12-14) - Middle School

The Incredible Years - A group-based parenting program delivered in weekly sessions that strengthens parent competencies to promote young children's social, emotional, and academic competence and prevent the development of conduct problems.

- o Program Type: Social Emotional Learning
- o Source: The Incredible Years Inc., University of Washington; Blueprints
- o Age(s): Early Childhood (2-4) – Preschool and Late Childhood (5-6) - K/Elementary



Strategy Portfolio

IV. Environmental

Social Host Ordinance – A local law that holds individuals (social hosts) criminally responsible for hosting or allowing an event on private or public property where persons under age 21 possess or consume alcohol, regardless of who supplies the alcohol to the minors.

- o Program Type: Environmental – Policy & Enforcement
- o Age(s): All

Positive Community Norms - An approach largely based on social norms marketing focused on developing media campaigns to address normative misperceptions across layers of a community. Positive Community Norms focused on several audiences surrounding a specific issue.

- o Program Type: Environmental – Norms
- o Source: Center for Health and Safety Culture at Montana State University
- o Age(s): All

Funding Acknowledgments





Funding Prevention on Mercer Island

In 2020, the HYI was awarded two new grant opportunities from the Substance Abuse and Mental Health Services Administration to build upon and expand existing strategies. Our four-year Sober Truth on Prevention Underage Drinking (STOP Act) grant is specifically to address community norms regarding alcohol use by youth, reduce opportunities for underage drinking and create change in underage drinking enforcement efforts. The five-year Partnership for Success (SPF-PFS) grant to continue prevention activities to address youth substance use and enhance local capacity and infrastructure.

Sobering Truth on Preventing Underage Drinking (STOP Act)

The Healthy Youth Initiative was awarded the Sobering Truth on Preventing Underage Drinking (STOP Act) grant. The STOP Act community coalition enhancement program authorizes funding for current and past Drug-Free Communities (DFC) grantees to enhance underage drinking prevention efforts. The award was granted by Substance Abuse and Mental Health Services Administration, Center for Substance Abuse Prevention (CSAP).

Award Dates: September 30, 2019 - September 30 2023

Service Area: City of Mercer Island

- Increase capacity at the Mercer Island middle and high schools to educate students about high risk behaviors that contribute to youth alcohol use.
- Increase the accurate perceptions among parents of high school aged youth of the harms associated with underage alcohol use.
- Increase accurate perceptions among peers of high school aged youth of that harms associated with underage alcohol use.
- Increase community awareness of underage substance abuse, local prevention issues, and to increase accurate perception of underage alcohol norms.
- Decrease underage alcohol use among grades 6-12.
- Decrease frequency of underage binge and heavy alcohol rates among 10th and 12th graders.
- Decrease high risk drinking behaviors among 10th and 12th graders.



STOP Act Program Areas

Community Dissemination & Environmental

- Implement Positive Community Norms (PCN) campaign to address perceptions of youth alcohol use among community members.
- Co-implement PCN campaign MOST Steer Clear.
- Disseminate risk/harm materials regarding underage alcohol use.
- Enhance awareness of Mercer Island Underage Drinking Ordinance.
- Facilitate (1-2) community-based meeting or “Town Hall” meetings to review data and host a panel of experts on underage drinking.

Youth-led Dissemination & Environmental

- SAFE Club student members will present annually to City Council on prevention efforts (broadcast community-wide on public TV Ch.21).
- SAFE Club members will present local data and efforts at the annual WA Youth Prevention Forum.
- Conduct informational prevention interviews on MIHS radio.

School Dissemination & Environmental

- Implement PCN campaign to address perceptions of youth alcohol use among youth.
- Implement PCN campaign specifically targeting underage binge drinking.

- Implement PCN campaign to address perceptions of peer disapproval among youth.
- Update all YFS school counselors on current norms and statistical data for classroom presentations on the risks/harms of underage alcohol use.
- Disseminate classroom-based messaging on school underage ATOD use.
- Disseminate information on social host ordinances to all high school students and parents at Prom and Homecoming events.
- Disseminate information on “Safe Hosting” practices to all high school students and parents at Prom and Homecoming events.

Parent Dissemination & Environmental

- Implement PCN campaign to address perceptions of youth alcohol use among parents.
- Implement PCN campaign to address perceptions of parental disapproval among parents regarding underage alcohol use.
- Update prevention education materials to existing parent support groups by YFS school counselors.

Coalition-led Dissemination

- Targeted outreach to underserved populations (Chinese, Korean and LBTGQ+)
- Serve as a catalyst for increased citizen participation and greater collaboration around underage alcohol use.



STOP Act Partnerships

Mercer Island Partner Dissemination

- Disseminate information on alcohol use among youth to enhance intergovernmental cooperation and coordination, specifically, City of Mercer Island Government.
- Report to Mercer Island City Council on data from Underage Drinking Ordinance.
- HYI Coalition will participate in information sharing in Mercer Island via the PTA Council, presentations to the City Manager/City Council, the Northwest PTTC to share outcomes from local PCN social norms efforts and survey data about prevention in at-risk affluent communities, specifically youth alcohol use.
- Conduct SPF-driven focus groups for community feedback to inform root causes and local conditions for underage alcohol use and identify localized implementation strategies.
- HYI staff will attend SAFE Club meetings.

Partners in Prevention Dissemination

- HYI Coalition will co-sponsor the WA State Prevention Policy Day.
- HYI staff will serve on and attend meetings led by WA State Healthy Youth Coalition, the WA Coalition of DFC Coalitions, and the WA Association Substance Abuse and Violence Prevention to coordinate prevention strategies at the state level.
- HYI staff will participate on the state's Strategic Prevention Enhancement work group will allow for participation in enhanced communications between community level STOP Act funded prevention efforts on Mercer Island and state entities including DOH, DSHS, tribal reps, schools and law enforcement.
- HYI staff will enroll HYI Coalition as an affiliate of the Northwest PTTC. Collaboration with the NWPTTC will take place via coalition staff meeting quarterly and prevention events will be shared regionally via the newsletter from the University of Washington's Alcohol and Drug Abuse Institute (ADAI).



Partnership for Success - Strategic Prevention Framework (PFS-SPF)

The Healthy Youth Initiative was awarded the Partnership for Success Strategic Prevention Framework grant (PFS-SPF) from the federal Substance Abuse and Mental Health Services Administration (SAMHSA).

Award Dates: October 1, 2019 to October 1, 2024

- Decrease underage ATOD use among grades 6-12, and young adults 18-20 with specific emphasis on alcohol, marijuana and vape use.
- Decrease underage alcohol binge rates among grades 6-12, and young adults 18-20.
- Decrease number of underage gathering involving alcohol or marijuana.
- Decrease on-campus ATOD use among grades 6-12, and young adults 18-20.
- Decrease frequency of 10th and 12th graders riding with a drinking driver.

Service Area: City of Mercer Island

- Increase peer perception of risk regarding alcohol use in grades 10th and 12th.
- Increase percentage of resistance skills among 9-12 graders.
- Increase accurate perceptions of peer ATOD rates with specific
- emphasis on alcohol, marijuana and vape.
- Increase prevention efforts to Chinese, Korean and LGBTQ+ youth and young adults.



PFS-SPF Program Areas

Youth ATOD Prevention and Promotion

- Enforcement of Mercer Island Underage Drinking Ordinance.
- Expand social host ordinance to include marijuana.
- Disseminate messaging for marijuana social host ordinance.
- Modify school code policy to prevent underage ATOD use over the summer months.
- Implement PCN campaign to address underage ATOD use and associated risk behaviors.
- Disseminate risk/harm materials regarding underage ATOD use.

Mental Health Promotion

- Implement PCN campaign to address stigma around help seeking behaviors.
- Disseminate health promotion media campaign.

Mental Health Direct Services

- Maintain YFS mental health counselors in the Mercer Island School District.
- Utilize Screening, Brief Intervention and Referral to Treatment (SBRIT) screening tool to provide intervention services to youth.

Parent Education

- Implement evidence-based parenting curriculum.
- Implement PCN campaign to support healthy parenting norms.

Classroom-based education

- Expand Second Step curricula.
- Transition to Botvin LifeSkills Training curricula.
- Disseminate classroom-based messaging on school underage ATOD use.
- Disseminate classroom-based messaging on risk/harm on underage ATOD use.

Community Coalition Building

- Develop HYI brand and brand strategy.
- Volunteer recruitment and management.
- Enhance sector members.
- Collect and report community level data to determine progress towards SPF-PFS priorities.
- Enhance partnerships with academic institutes and formal health organizations.

HYI Coalition Diversity & Inclusion

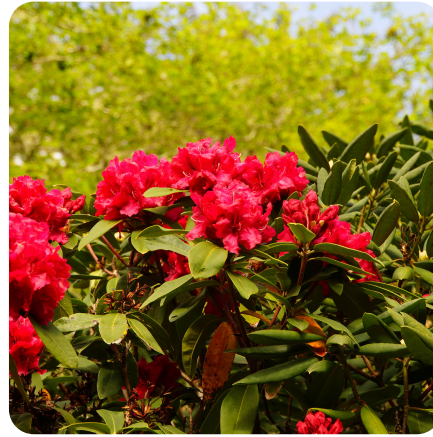
- Targeted outreach to underserved populations (Chinese, Korean and LBTGQ+).
- Translate printed materials into dialects of Chinese and Korean residents.

Youth Engagement

- Enact policies supportive to healthy youth.
- Increase community engagement opportunities.
- Involve youth in HYI specifically SPF process.



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this together.



Prevention
Works



Islander
Health



February 2, 2021 City Council Meeting | AB 5808



MERCER ISLAND

Healthy Youth Initiative

To successfully launch every Mercer Island youth into adulthood.

Overview

- History of Prevention on Mercer Island
- Prevention Science & Mercer Island Data
- Strategic Prevention Framework-Partnerships for Success (PFS19) and Sober Truth on Prevention Underage Drinking Act (STOP) Grants
- COVID-19 – Prevention in a Pandemic
- Current Healthy Youth Initiative Projects



History

- Funding
- Strategy Portfolio Growth
- Accomplishments
- 2013 Transition to Healthy Youth Initiative

2005

Creation of **Mercer Island's Communities that Care (MICTC)** a community coalition to protect local youth from underage alcohol and other substance use.

Item 10.

2007

MICTC Coalition is awarded a five-year **Drug Free Communities (DFC)** grant from the federal Drug-Free Communities Support Program.

★ 2011

MICTC unified the community and passes **Mercer Island Underage Drinking Ordinance**, the first social host ordinance in Washington State.

2012

MICTC Coalition is awarded a five-year continuation of **Drug Free Communities (DFC)** funding.

2019

HYI is awarded **Partnership for Success (PFS)** and **Sober Truth on Preventing Underage Drinking (STOP Act)** grants from the Substance Abuse and Mental Health Services Administration.

Healthy Youth Initiative Task Force

Eight Indicators of Thriving Youth

- Experience school success
- Exhibit leadership
- Help others informally
- Resist danger
- Value diversity
- Control impulsive behavior
- Maintain good personal health
- Overcome adversity



Healthy Youth Initiative Task Force

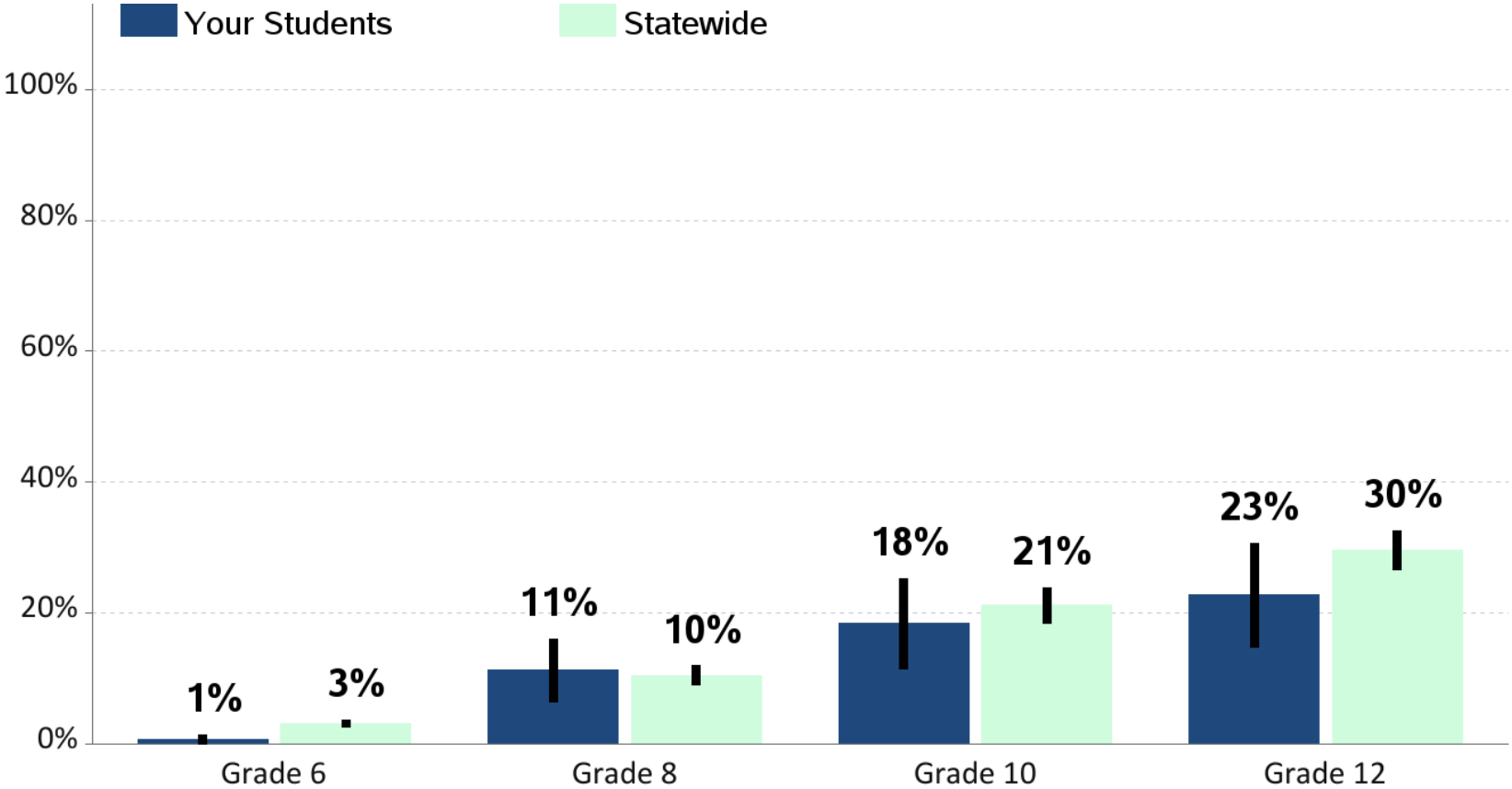
Root Causes and Local Conditions Contributing to Distress

- Family Functioning
- Help-Seeking Stigma
- Definition of “success”
- “Work hard, play hard” Attitude
- Institutionalization and Internalization of Norms



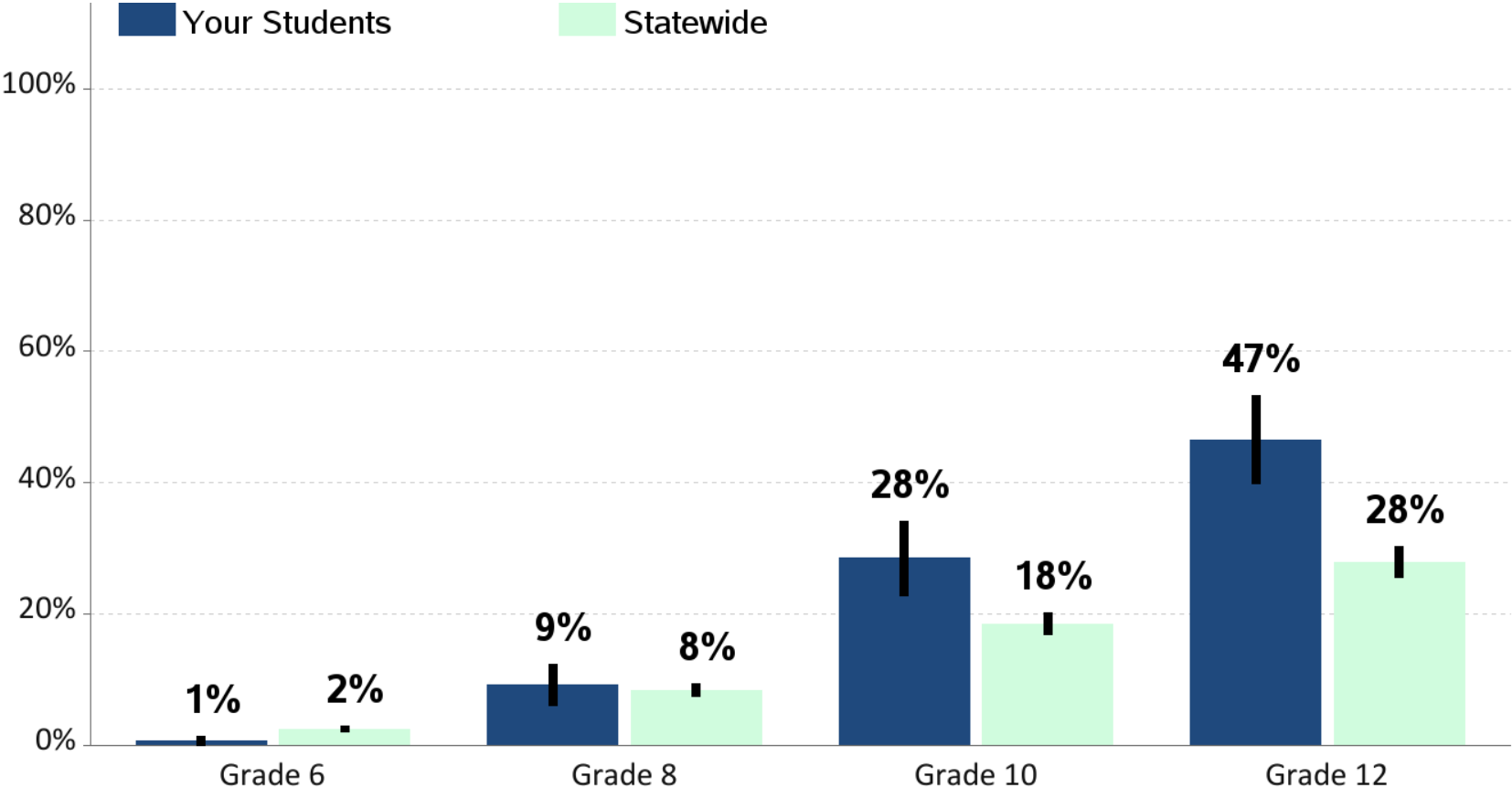
Current E-Cigarette Smoking or Vaping

Percent of students who report using an electronic cigarette, e-cig, or vape pen in the past 30 days



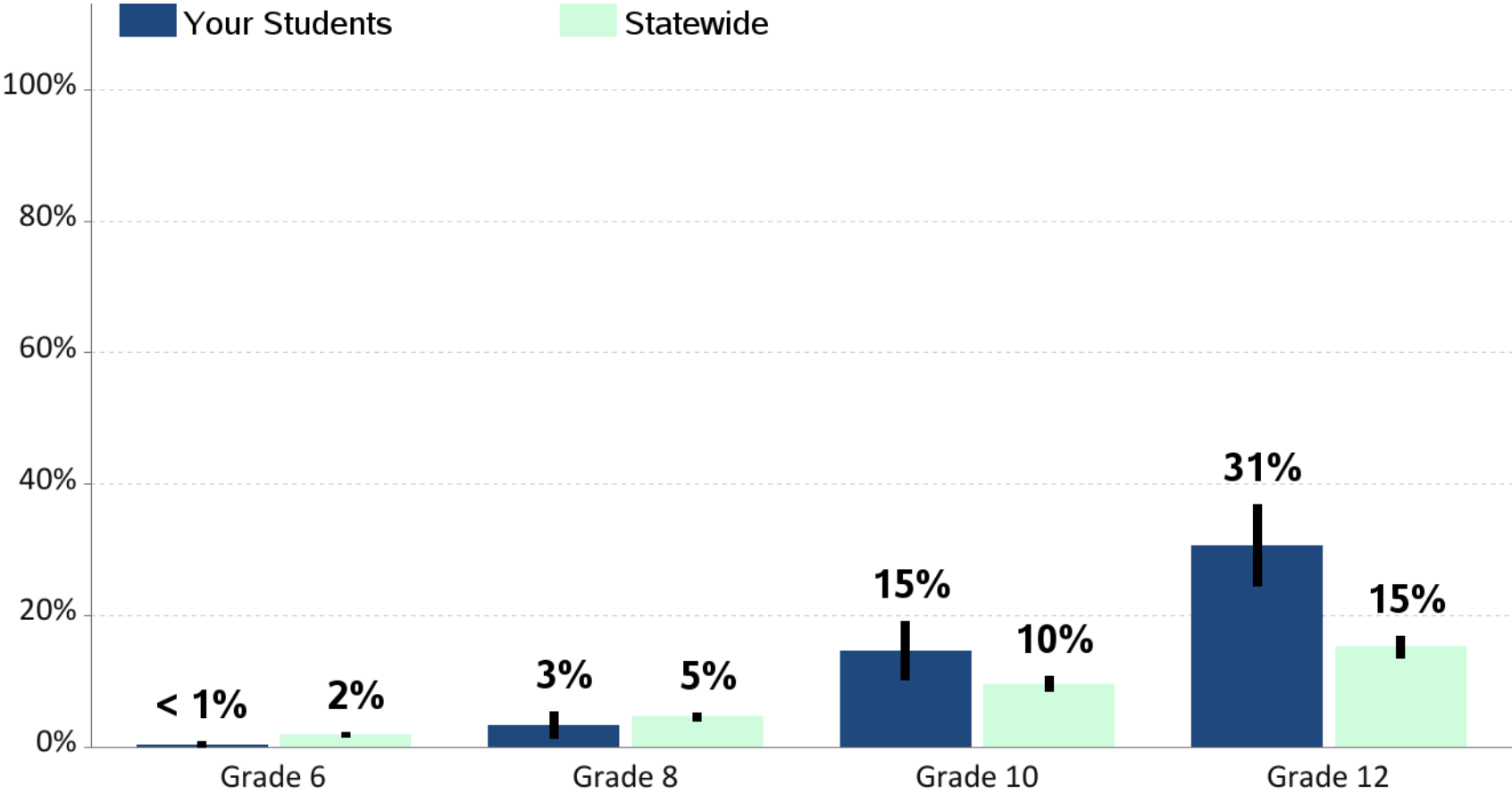
Current Alcohol Use

Percent of students who report having drunk a glass, can or bottle of alcohol (beer, wine, wine coolers, hard liquor) in the past 30 days



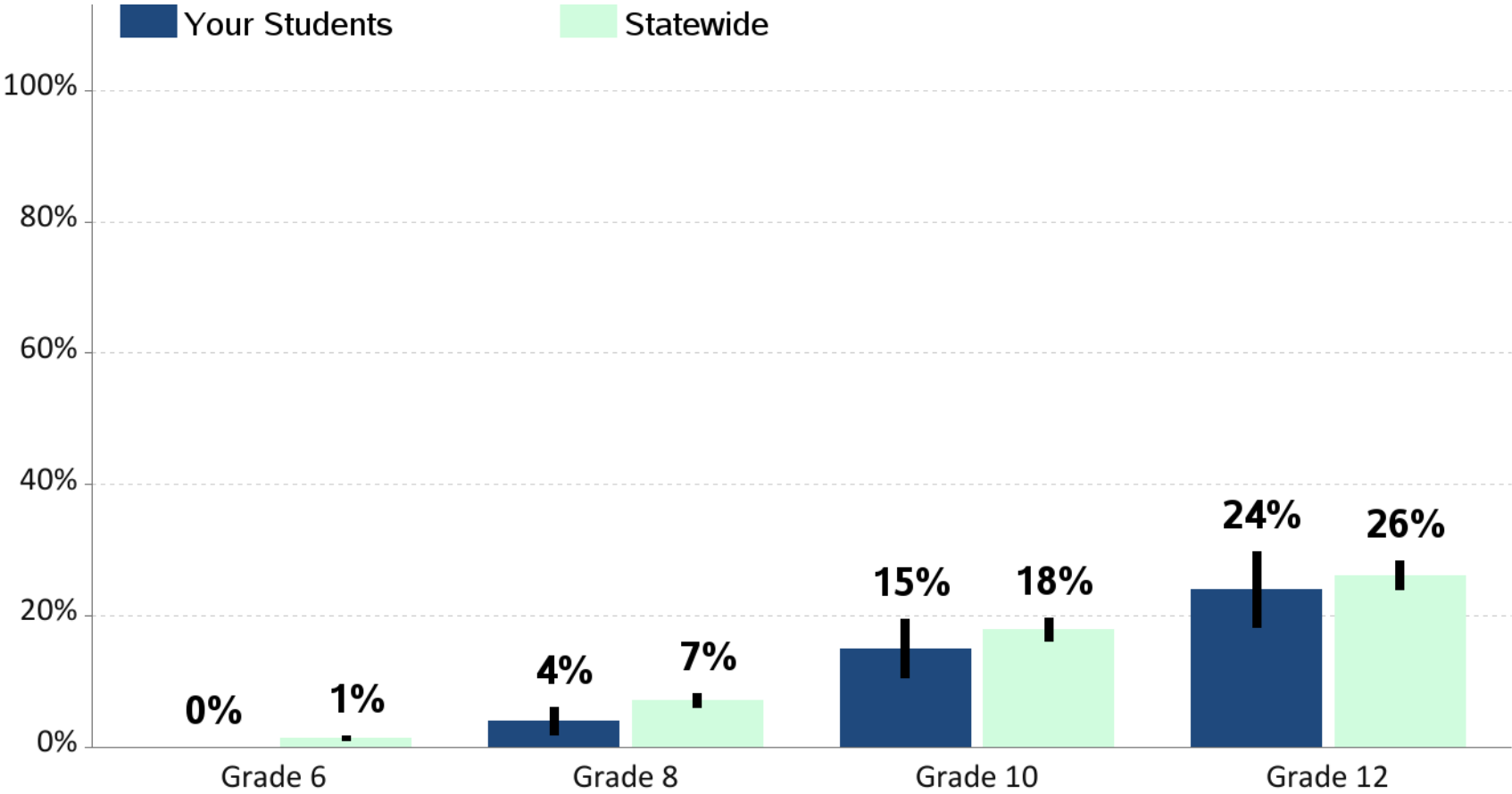
Current Binge Drinking

Percent of students who report having drunk 5 or more drinks in a row in the past 2 weeks



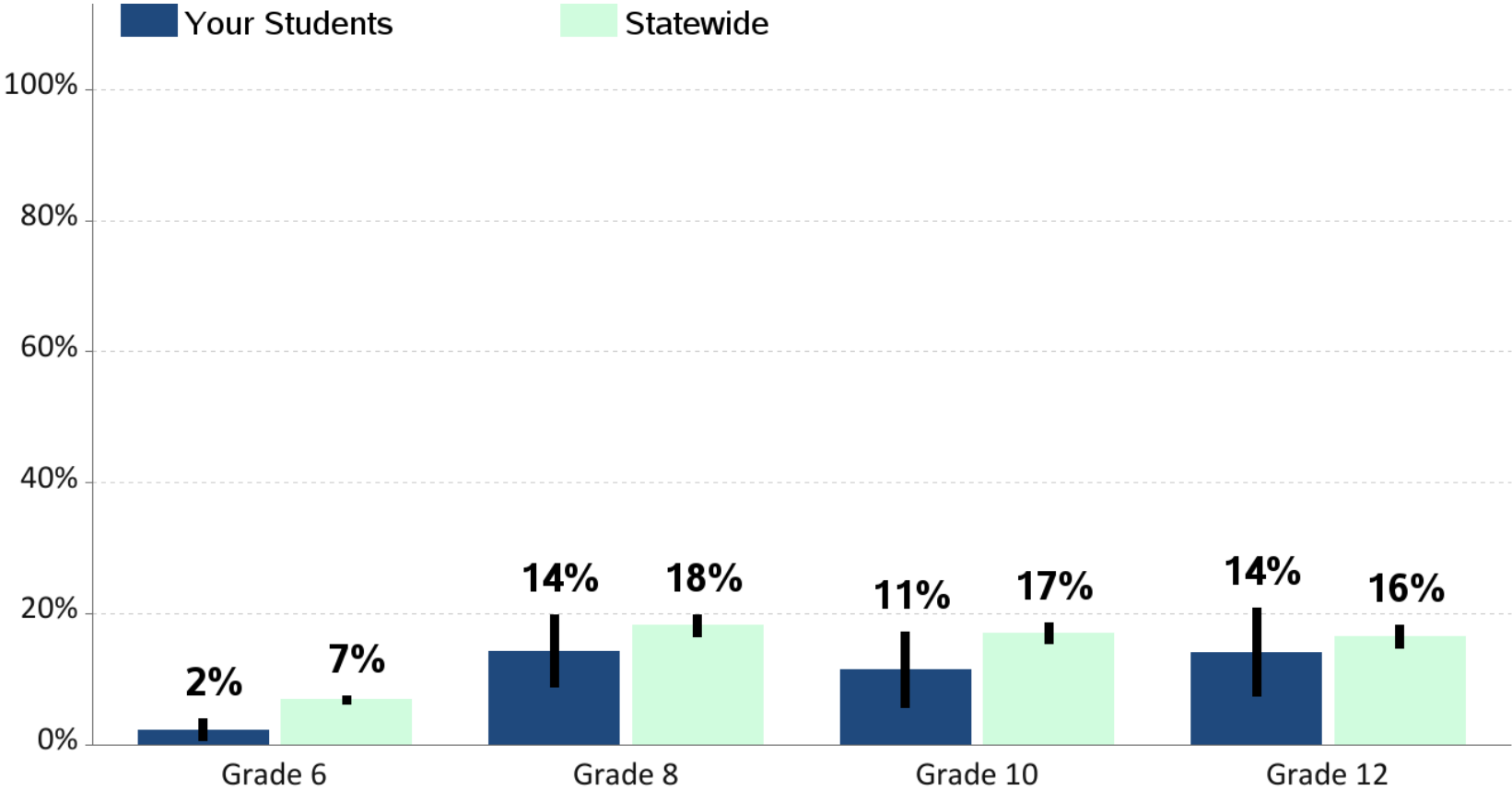
Current Marijuana Use

Percent of students who report using marijuana in the past 30 days



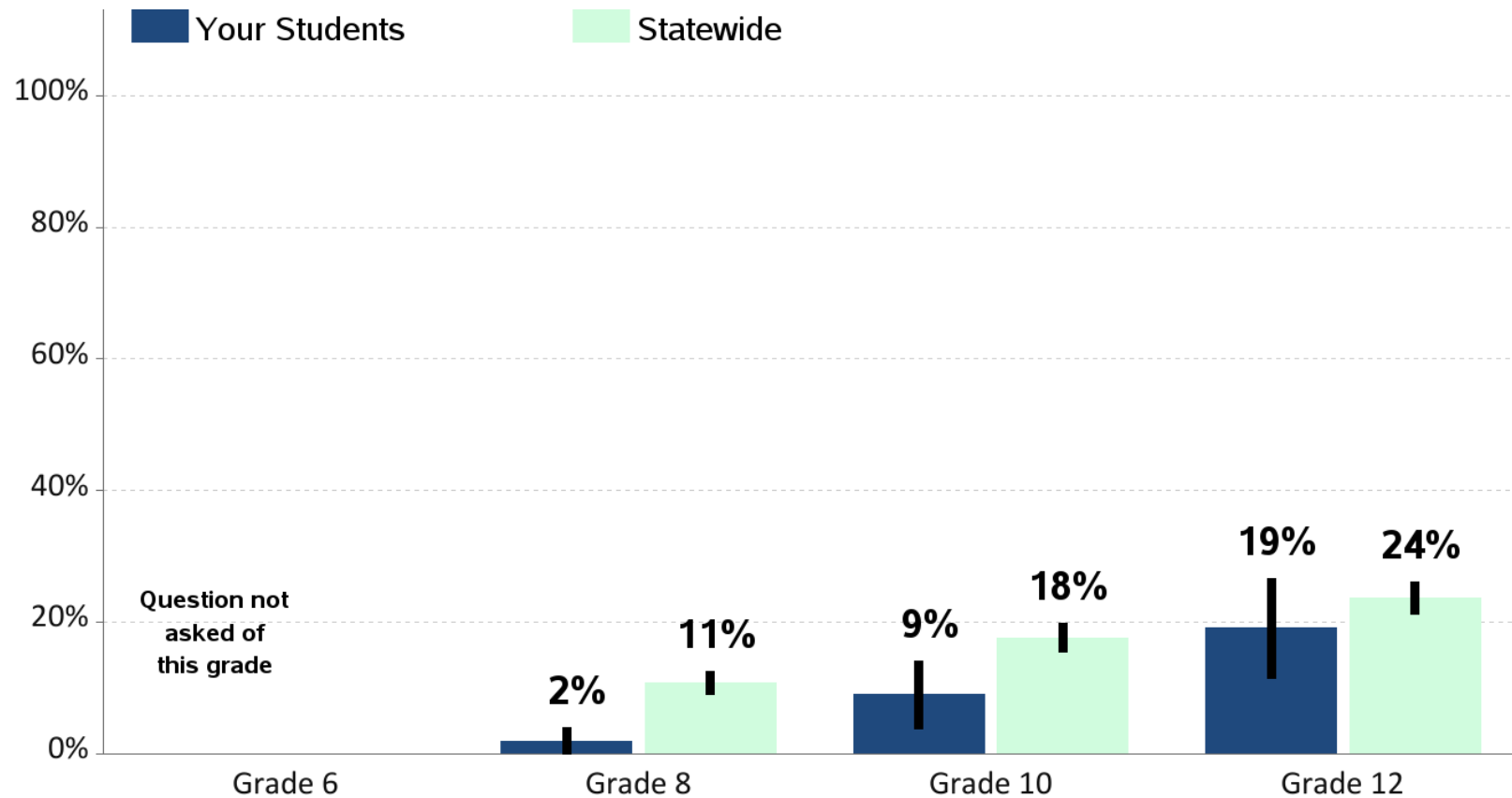
Riding with a Drinking Driver

Percent of students who report having ridden in the past 30 days with a driver who had been drinking alcohol



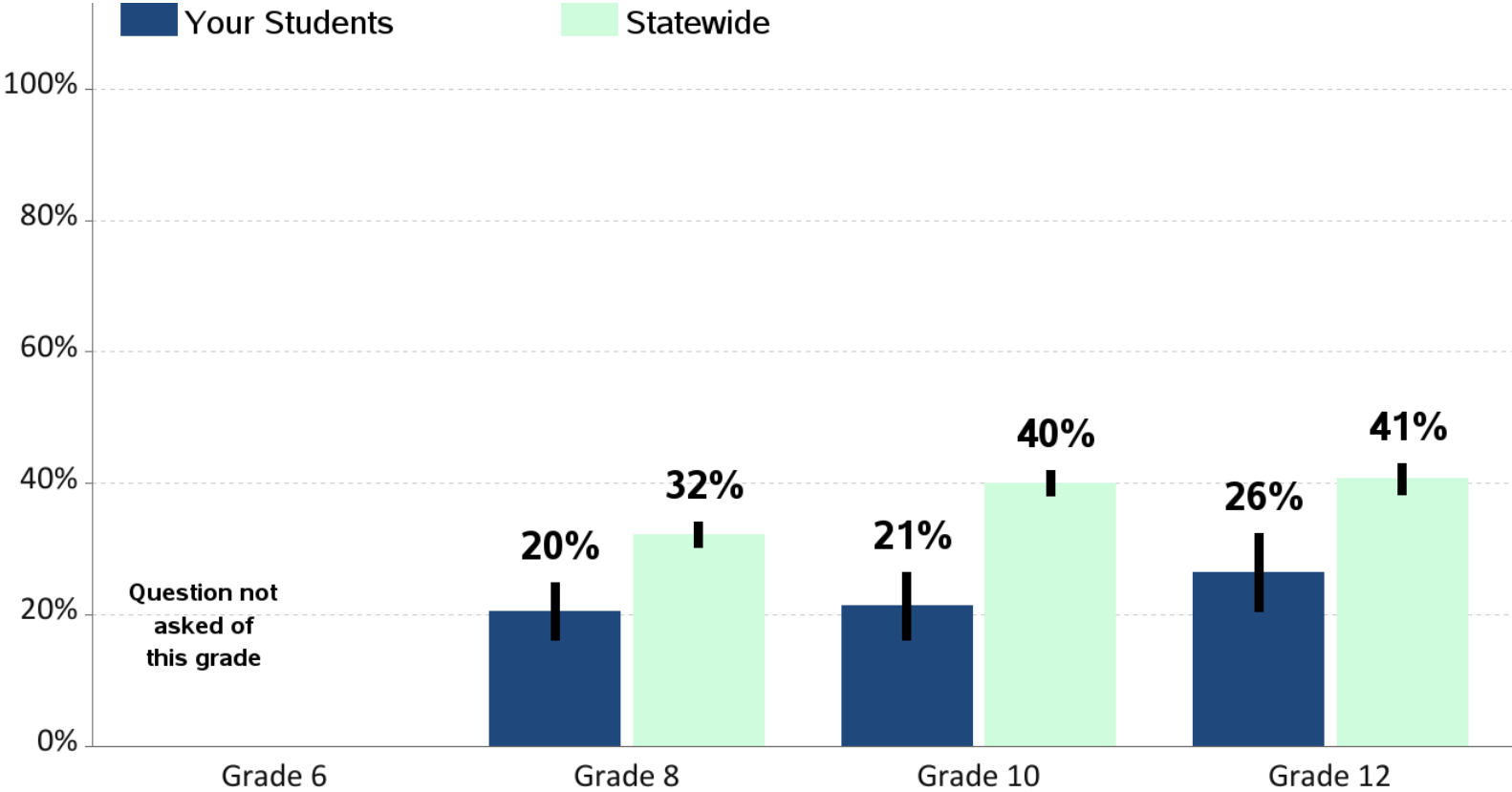
Riding with a Recent Marijuana User

Percent of students who report having ridden in the past 30 days with a driver who had been using marijuana



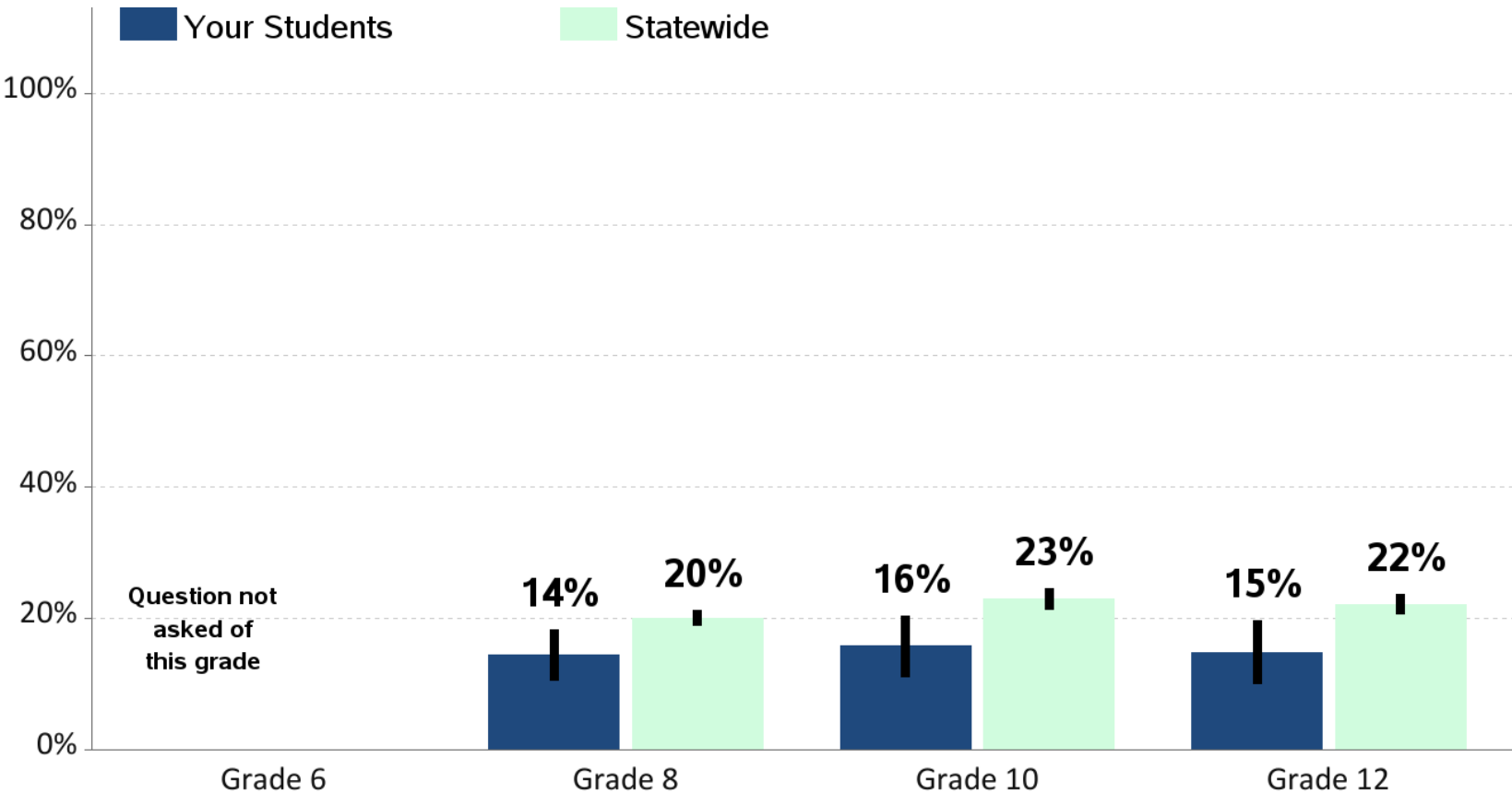
Depression

Percent of students who report feeling so sad or hopeless almost every day for two weeks or more in a row that they stopped doing some usual activities in the past year.



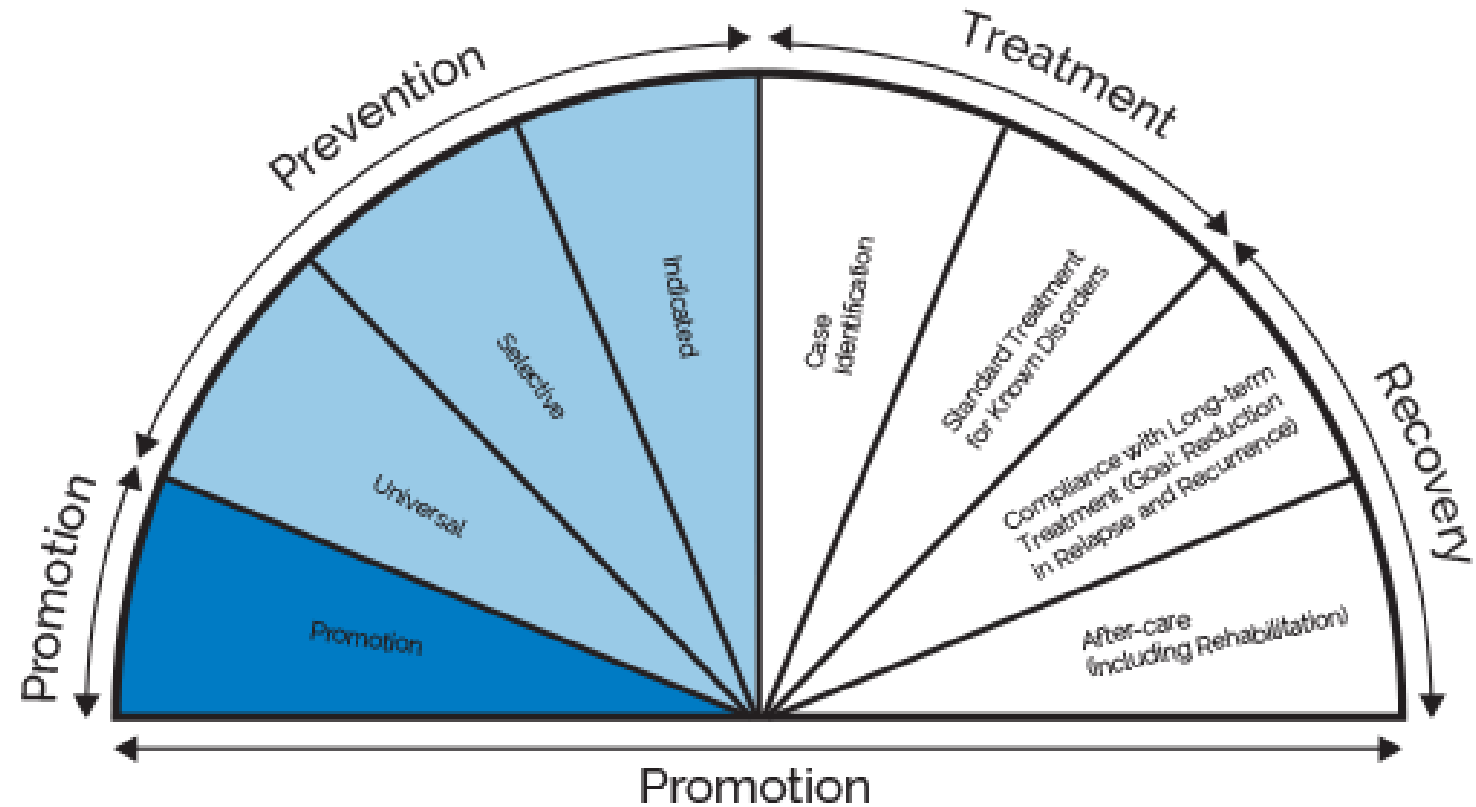
Contemplation of Suicide

Percent of students who report having seriously considered suicide in the past year



YFS Integrated Human Services Overview

- YFS services based upon the *Continuum of Care* model
- HYI addresses alcohol/drug & mental health promotion and prevention (blue)
- Compliments and leverages mental health and case management services
- C19 has required adjustment in approach; no change in model



PFS & STOP Act Grants

Goal One:

Decrease past 30-day alcohol and binge use among youth in grades 6-12 on Mercer Island by 8%.

Goal Two:

Decrease past 30-day marijuana use among youth in grades 6-12 on Mercer Island by 5%.

Goal Three:

Decrease past 30-day vape use among youth in grades 6-12 on Mercer Island by 10%.

Goal Four:

Decrease frequency of Mercer Island youth in grades 8-12 reporting riding with a drinking driver.



Prevention & Health Promotion Strategies

(P) Community Organization & Advocacy – Collective engagement to mobilize resources and influence systems, relationships among community members, and serve as catalysts for changing policies, programs, and practices, with the associated implications for inclusiveness to ensure consideration is made of the diversity that exists within the community.

(P) Healthy Beliefs and Clear Standards – Communicate healthy beliefs and clear standards for youth and young adults at home, at school and in the community, specifically existing positive community norms and behaviors that discourage that high risk behaviors such as underage binge drinking and substance use. Provide youth and young adults with opportunities, skills and recognition to exhibit healthy behaviors that promote healthy outcomes for local youth.

(P) Family Management Practices – Promote healthy and developmentally appropriate family management practices (including monitoring, punishment, discipline, limit setting) and knowledge of preventative parenting techniques.

(R) Favorable Attitudes and Involvement in Problem Behaviors – Parental and peer attitudes and behavior influence the attitude and behavior of youth. Decrease parent and peer attitudes that are favorable to underage substance use and other high risk behaviors. Approval of youth risk behavior increases the likelihood of youth engaging in that behavior.

(R) Perceived Risk of Harm – Increase awareness and knowledge of physiological impact of underage substance use on mental health, social and academic outcomes.

(R) Perceived Availability of Alcohol – Decrease physical availability of alcoholic beverages for underage youth refers to the ease or convenience of obtaining alcohol for drinking purposes.

COVID-19: Prevention in a Pandemic

- YFS Transitions
- Coalition Building
- Strategy Selection
- Evaluation



Expanding Our Virtual Reach

Website, Programming and Partnerships

www.mihealthyyouth.com

- News & Headlines
- Resources & Services
- Overview of Services



Who We Are

What We Do

Resources

Connect



Get Involved



The Incredible Years

- In partnership with University of Washington's School of Social Work.
- Evidence-based curriculum that offers new skills to promote children's reading and school readiness, problem solving, social competence and emotional self-regulation.
- Initial pilot Spring 2020.
- 2021 Winter series and Spring series fully enrolled.



Mental Health First Aid

- In partnership with Jewish Family Service in Seattle.
- MHFA provides adults with the skills to help someone else (adult or youth) who is developing a mental health problem or experiencing a mental health crisis.
- Adult Mental Health Curriculum: February 26 and April 23
- Youth Mental Health Curriculum: March 20 and May 8



For more information on this free training for Mercer Island residents, visit: mihealthyyouth.com/news-headlines/mhfa



Check-In With Yourself for Young Adults

- In partnership with the Department of Psychiatry and Behavioral Sciences at the University of Washington.
- Offers new strategies to young adults (18-29) for stress management, increasing social support, and addressing alcohol use during the pandemic that may lead to additional risks.
- Resources tailored to Mercer Island.
- uwstudy.com/COVID_MI



S.A.F.E. Club & Minds Matter

- In partnership with the Mercer Island School District.
- Students are supported to promote the health and safety of their peers.
- Mind Matter's Islander Hour on mental health.
- S.A.F.E. Club video to promote connection, community and resiliency during COVID-19.



Thank you!

www.mihealthyyouth.com





**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5807
February 2, 2021
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 5807: King County Planning Policies Growth Targets.	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
	RECOMMENDED ACTION:	

DEPARTMENT:	Community Planning and Development
STAFF:	Jeff Thomas, Interim CPD Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Vision 2050 Comment Letter 09-16-2019
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

This is a follow-up to the January 19, 2021 City Council discussion related to the County-Wide Planning Policies Growth Target Update Process. Staff is seeking direction from the City Council as to the City’s position on the ensuing update process.

BACKGROUND

The Washington State Growth Management Act (GMA) requires all counties and incorporated jurisdictions within those counties to maintain a valid Comprehensive Plan to guide community building and future jurisdiction growth for a 20-year period. The GMA also requires periodic updates to the Comprehensive Plan and recent legislative amendments now require an update every 9 years for a rolling 20-year period.

The last periodic update to the Mercer Island Comprehensive Plan was completed in 2015, planning to 2035. Mercer Island, like King County and other incorporated jurisdictions within, is commencing preparations for the next periodic update scheduled to be completed by June 30, 2024, planning to 2044.

Essential preparation components for King County (and incorporated jurisdictions within) to complete their next Comprehensive Plan periodic update include:

- The adoption of Vision 2050 by the Puget Sound Regional Council – completed in October 2020;

- Completion of the King County Urban Growth Capacity Study (UGCS) – scheduled for completion in 2021; and,
- Updates to the Countywide Planning Policies, which includes the Growth Target update process, also scheduled for completion in 2021.

At the January 5, 2021 City Council meeting, King County staff presented an overview of the work items planned for 2021, as detailed in [AB 5793](#). This presentation included information about the Countywide Planning Policies update process, how information from the UGCS is used to inform the update process, how Mercer Island fits into Vision 2050 in the High-Capacity Transit regional geography category, and how the Growth Target process generally works.

At the January 19, 2021 City Council meeting, City staff provided an overview of the County-Wide Planning Policies Growth Target Update Process (see [AB 5800](#)). City Council discussion generally focused on advocating for Mercer Island to be at or near the low end of the growth target ranges related to employment and housing. There was also discussion to advocate for a housing growth target no higher than the remainder of the current housing growth target from the 2015 Comprehensive Plan Periodic update.

COUNTYWIDE PLANNING POLICY GROWTH TARGET UPDATE PROCESS

The Countywide Planning Policy Growth Target update process is scheduled to be completed by 2021. In addition to having updated Countywide Planning Policies, King County, and incorporated jurisdictions within, will each have updated growth targets for employment and housing. These updated growth targets will serve as a foundation for the next periodic Comprehensive Plan update, planning to 2044.

To complete the growth target updates, jurisdictions in King County were assigned to regional geography caucuses based on Vision 2050 and other geographic attributes. The City of Mercer Island is assigned to the High-Capacity Transit (HCT) regional geography caucus with 6 other cities – Des Moines, Kenmore, Lake Forest Park, Newcastle, Shoreline, and Woodinville, as well as 3 planned annexation areas – Federal Way, North Highline, and Renton.

The HCT caucus is responsible for providing a recommendation as to how the proportioned regional geographic share of housing and employment will be assigned amongst its members. A total of 29,950 housing units and 28,750 jobs must be proportioned among the HCT caucus members. King County noted at the City Council's January 5 meeting its preference is to have the recommendation reached by consensus, but has yet to outline any alternate methodologies (i.e. a weighted vote).

A follow up dialogue with King County staff after the January 19, 2021 meeting did confirm any regional geography caucus not reaching consensus on growth target allocations may have a majority decision / minority report delivered to the Growth Management Planning Council (GMPC) by June. The King County Council will consider the matter in summer 2021 and ratification of the growth target allocations will be sent to individual cities in fall 2021.

King County has applied numerous methodologies to determine possible proportions of housing units and jobs for HCT caucus members. For Mercer Island, these methodologies have thus far produced results ranging from 1,255 to 3,414 housing units and 1,257 to 3,278 jobs. King County continues to refine methodologies and issue updated results and this work is expected to continue through early 2021.

To date, the Mercer Island staff position with the HCT caucus has been to advocate for the lowest possible assignment of both employment and housing growth targets. This position is generally consistent with the City's comments dated September 16, 2019 on the draft VISION 2050 as detailed in Exhibit 1.

An unknown variable at the City Council January 19, 2021 meeting was how many housing units has the City of Mercer Island permitted as part of its current 2,320 housing target. City staff confirmed 1,116 net housing units are permitted through December 31, 2020 towards the current housing target. Therefore, there are 1,204 housing units remaining towards the current housing target.

A second unknown variable at the City Council January 19, 2021 meeting, and still unknown, is what are the determined capacities for employment and housing on Mercer Island. The results of the UGCS are due to be made available in March. There were mandated methodology changes since the last UGCS (Buildable Lands) in 2014, which may impact the capacities for employment and housing on Mercer Island.

Based on the January 19, 2021 discussion with City Council, as well as an understanding of known and unknown information – specifically the results of the UGCS – at this juncture, it is recommended City Council provide staff broad direction now and consider the matter further once the UGCS results are available.

RECOMMENDATION

Authorize the City Manager to direct staff to continue advocating with King County and the High-Capacity Transit regional geography caucus for the lowest possible growth targets related to employment and housing for the County-Wide Planning Policies Growth Target Update Process and to bring the matter back to the City Council for further consideration and direction once the results of the Urban Growth Capacity Study are available.



CITY OF MERCER ISLAND, WASHINGTON

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September 16, 2019

Puget Sound Regional Council
Paul Inghram, AICP, Director of Growth Management
Erika Harris, Senior Planner

Via Email

RE: Mercer Island Comment on Draft VISION 2050

Dear Puget Sound Regional Council, Mr. Inghram, and Ms. Harris:

The City of Mercer Island City Council, Planning Commission, and staff have reviewed the Draft VISION 2050 plan; the City Council and Planning Commission held a joint study session to review the Draft VISION 2050 plan and its implications for Mercer Island on August 20, 2019. Mercer Island City Councilmembers are actively engaged with the King County Growth Management Planning Council and Sound Cities Association. The purpose of this letter is to provide specific comments from the City of Mercer Island, as informed by the August 20, 2019 Mercer Island study session.

The City of Mercer Island supports the overall goals and policy direction established in the Draft VISION 2050 plan. The purpose of this letter is to provide specific comments from the City of Mercer Island on the Draft VISION 2050 plan.

Local Implementation

VISION 2050 establishes a regional growth strategy to accommodate forecasted growth in the four-county region. Consistent with the Growth Management Act¹, the City of Mercer Island supports the creation of additional countywide tools that consider local circumstances in establishing local growth targets and implementation strategies. In particular, the City recommends that VISION 2050:

- Include the creation of countywide process to set locally tailored growth targets that are consistent with the Regional Growth Strategy;
- Include policies that support cities in exercising discretion in making choices about accommodating growth; conversely, avoid regional growth policies that represent a “one-size-fits-all” solution to accommodating growth.

Financial Constraints

VISION 2050 should directly address the financial challenges faced by counties and cities and associated with the implementation of the regional growth strategy. Current revenue sources (for Mercer Island and similarly situated cities) to implement VISION 2050 are insufficient to support necessary planning efforts to implement the regional growth strategy. Similarly, current revenue sources are insufficient to support the infrastructure improvements that would be necessary for the extent of development called for by the VISION 2050 regional

¹ RCW 36.70A.110(2)

growth strategy and are insufficient to support ongoing maintenance and operations of existing infrastructure designed to accommodate the last 30 years of growth.

Mercer Island recognizes that this challenge cannot be directly addressed by the Puget Sound Regional Council. The City recommends that VISION 2050 incorporate policies that support regional and local efforts to develop state legislation to provide new fiscal tools for implementation of Growth Management Act related actions (i.e. state revenues to support unfunded planning and infrastructure expenditures). Without such state legislation, implementation of the regional growth strategy VISION 2050 plan is in jeopardy.

Mercer Island's Unique Constraints

The draft VISION 2050 plan reflects a regional growth strategy that seeks to leverage the region's investment in a regional transportation system, by focusing population and job growth near regionally funded transit centers. As noted above, the City of Mercer Island supports the regional growth strategy in concept however Mercer Island also faces significant hurdles in accommodating additional population and job growth.

Mercer Island is bounded entirely by Lake Washington, with no additional "undeveloped land" and is encumbered with substantial critical areas including steep slopes, wetlands, watercourses and shorelines. In addition, Mercer Island faces significant costs to upgrade infrastructure to support significant additional redevelopment on the island. Furthermore, Mercer Island's proximity to two high growth metropolitan cities, which have accommodated a high proportion of job growth that in turn drives housing demand, make affordable housing solutions on Mercer Island challenging to implement. Finally, to accommodate the Sound Transit station, Mercer Island has lost one of its few freeway access points; which, in combination with forecasted growth for high capacity transit cities may result in significant transportation congestion and delays. In a review of other high capacity transit cities, Mercer Island appears to have unique and significant challenges in implementing the multi-county planning policies contained in VISION 2050.

Consequently, the City recommends that VISION 2050 regional growth strategy acknowledge that the City of Mercer Island, while a high capacity transit community, is effectively built out and cannot accept further significant population or job growth.

In closing, the City of Mercer Island recommends that the draft VISION 2050 plan address the: A) local implementation; B) financial constraints; and C) Mercer Island constraints on accommodating additional growth.

If you have questions or comments regarding the contents of this letter, please contact me at 206.275.7732.

Regards,



Evan Maxim
Director of Community Planning and Development
City of Mercer Island

Copy: Mercer Island City Council
Mercer Island Planning Commission
Interim City Manager Jessi Bon



AB 5807
King County Planning Policies
Growth Targets

City Council Regular Meeting
February 2, 2021

KING COUNTY PLANNING POLICIES GROWTH TARGETS

Background:

- First phase of next Comprehensive Plan periodic update.
- Components include:
 - ✓ Vision 2050 adoption
 - Urban Growth Capacity Study completion
 - County-Wide Planning Policies updates including Growth Targets
- Growth Targets – employment and housing – serve as foundation for Comprehensive Plan periodic update.

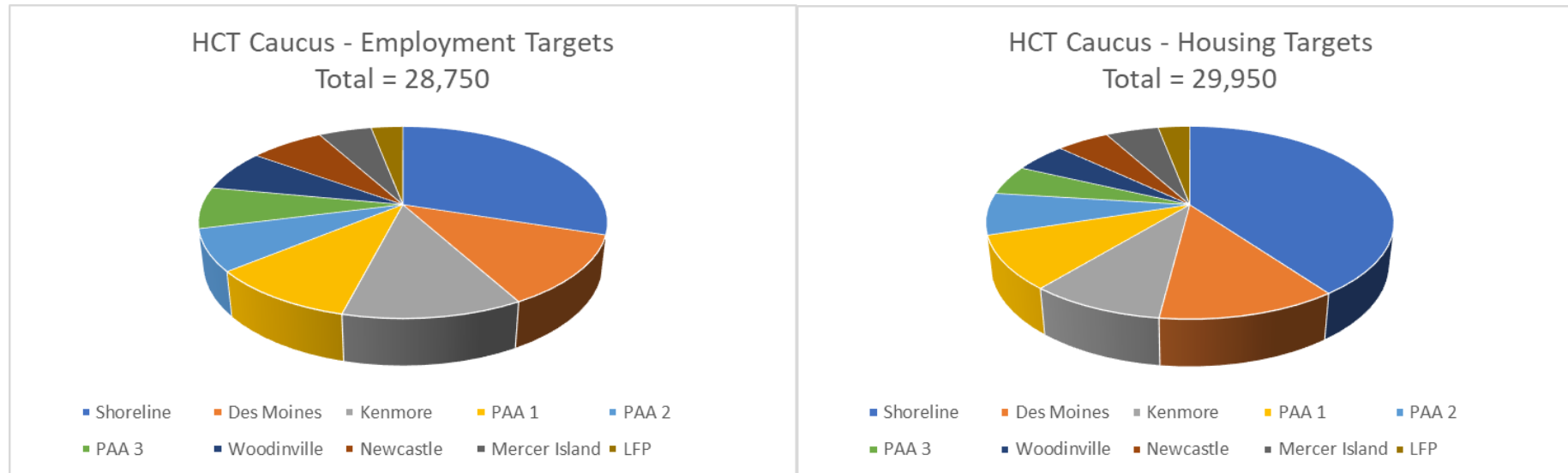


KING COUNTY PLANNING POLICIES

GROWTH TARGETS

Background Continued:

- To determine Growth Targets, regional geography caucuses have been established with cumulative fixed outcomes.



KING COUNTY PLANNING POLICIES GROWTH TARGETS

Update Since January 19:

- Generally, the schedule to complete the County-Wide Planning Policies and Growth Targets update process is:
 - Urban Growth Capacity Study: March
 - Regional Geography Caucus Meetings: March
 - Growth Management Planning Council: June
 - King County Council: Summer
 - Cities Ratification: Fall



KING COUNTY PLANNING POLICIES GROWTH TARGETS

Update Since January 19:

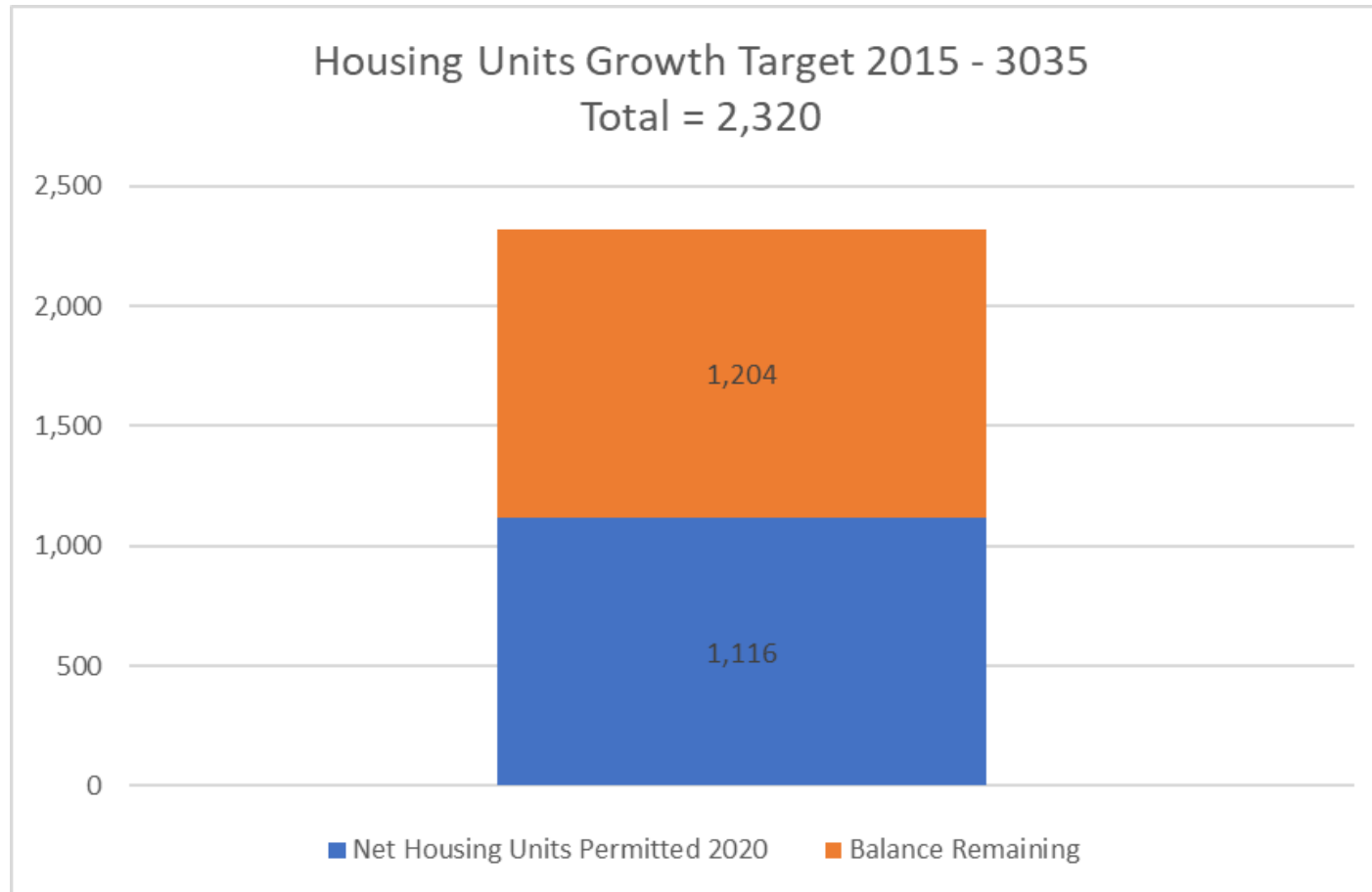
- A range placement exercise with HCT caucus members using high-mid-low indicators combined the last Growth Target range refinements from King County show:
 - Employment Growth Target = (5,357)
 - Housing Growth Target = (1,623)

- Conclusion...there is more HCT caucus work to do.



KING COUNTY PLANNING POLICIES GROWTH TARGETS

Update Since January 19:



Mercer Island has permitted a total of 1,116 net housing units towards its current Growth Target through 2020.



KING COUNTY PLANNING POLICIES

GROWTH TARGETS

Item 11.

Clarification Since January 19:

- A desired “zero” Housing Growth Target for the next planning period 2024 - 2044 equals the balance of the current Housing Growth Target.
- Balance through 2020 = 1,204 housing units

Is this possible?



KING COUNTY PLANNING POLICIES

GROWTH TARGETS

Still Unknown Since January 19:

- The results of the Urban Growth Capacity Study are expected to be made available by King County in March.
- Due to mandated methodology changes since the last study in 2014, the former capacities for employment and housing on Mercer Island may be impacted.
- Conclusion...dialogue regarding specific growth targets should be informed by this study, therefore wait for the results.



KING COUNTY PLANNING POLICIES GROWTH TARGETS

Recommended Motion:

Authorize the City Manger to direct staff to continue advocating with King County and the High-Capacity Transit regional geography caucus for the lowest possible growth targets related to employment and housing for the County-Wide Planning Policies Growth Target Update Process and to bring the matter back to the City Council for further consideration and direction once the results of the Urban Growth Capacity Study are available.





**BUSINESS OF THE CITY COUNCIL
CITY OF MERCER ISLAND**

**AB 5806
February 2, 2021
Regular Business**

AGENDA BILL INFORMATION

TITLE:	AB 5806: Thrift Shop Operations Update	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
RECOMMENDED ACTION:	Receive report and provide direction on next steps.	

DEPARTMENT:	Public Works
STAFF:	Jason Kintner, Chief of Operations/Public Works Director
COUNCIL LIAISON:	n/a
EXHIBITS:	1. Thrift Shop Renovation Project - Project Report
CITY COUNCIL PRIORITY:	n/a

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

The purpose of this agenda bill is to provide the City Council with an update on the input received from the community about possible alternative locations to conduct Thrift Shop donations processing.

BACKGROUND

At the June 16, 2020 City Council meeting (see [AB 5711](#)), the City Council discussed funding for a capital project to remodel the Thrift Shop and the former Recycling Center. The proposed project included a minor remodel of the Thrift Shop, resulting in an expanded retail floor space, relocation of restrooms, and addressed other facility needs. The project also included a remodel and activation of the former Recycling Center (northwest corner of Mercerdale Park) to support donation processing. The City Council authorized staff to retain architectural services and begin the preliminary design for these two facilities.

At the September 22, 2020 City Council meeting, two options for remodeling the Thrift Shop were provided for City Council consideration. Both options included relocating the existing production spaces (donation processing areas) from the Thrift Shop to the Recycling Center. A summary of the options developed for further analysis can be found in [AB 5753](#).

At the November 17, 2020 (see [AB 5778](#)) City Council Meeting, the Council requested a public process be completed to solicit ideas from the community about alternative locations to conduct Thrift Shop donations

processing. In early December 2020, the City launched the [Thrift Shop Page on Let's Talk](#) to solicit input and ideas from the community. Public input was accepted thru January 26, 2021 and the City received seven comments on the proposed location and 26 contributions to location ideas (see Exhibit 1).

CITY HALL PARKING LOT

Many public comments received included a recommendation to consider building the donations processing facility in the City Hall Parking Lot. While the footprint of the proposed processing facility will fit within this location and the space is temporarily underutilized due to COVID-19 Pandemic operations, it presents many challenges logistically when City Hall returns to normal business operations.

This facility has approximately 110 parking spaces for City operations, including public parking for City Hall, Municipal Court ("Court"), and Maintenance building operations. Prior to the Pandemic, the parking lot was often near capacity (Monday thru Friday) when used by City staff and visitors. On Court days, this parking lot exceeded capacity, with cars parking in driveways and along curb lines. Residents that attended City Council meetings in-person were challenged to find an available parking space when public meetings overlapped with City Hall business hours. In addition to the parking needs associated with City operations, this lot is designated as overflow parking for the nearby Mercer Island Boat Launch during weekend hours.

To accommodate the processing center footprint as proposed in [AB 5753](#) in the City Hall parking lot, at least 25 parking spaces would need to be converted to allow for the necessary turning radius for traffic flows and the building itself.

Just south of the City Hall parking lot, the lower yard of the Maintenance Facility is used by the Public Works Teams as material storage for sweeper debris, vegetation, utility, and road projects. Heavy equipment rolls in and out of this lower yard throughout the day and is closed to the public for safety reasons. Expanding the footprint of the processing center into this space is not recommended.

Although space and operational limitations present significant challenges at this location, some minor modifications in accepting donations (such as utilizing shipping containers as temporary collection and storage facilities during the Pandemic) may be an option at the City Hall site or at other City facilities. Further analysis is needed to determine the volume, size, and operational requirements (such as acceptance days and appropriate resource levels).

In addition to the public input received, staff also inquired about available space on Mercer Island School District properties and other commercial properties. Unfortunately, no additional spaces or viable options were identified.

NEXT STEPS

With the Recreation Reset process underway and the Mercer Island Community and Event Center ("MICEC") reopening anticipated later this year (end of June is likely), direction on this project is needed. While the MICEC remains a temporary solution for accepting and processing Thrift Shop donations in alignment with pandemic safety requirements, donation processing will need to change once MICEC reopens.

If the City Council desires to move forward with a remodel project for the Thrift Shop, Option B as presented in [AB 5753](#) on September 22, 2020 is a viable option for Council conversation. A summary of the Option B project description is included for reference at the top of page 3:

“Option B includes a slightly smaller interior remodel of the Thrift Shop. Identified structural walls will remain unchanged and will not require a structural or seismic upgrade or energy upgrade. Given the smaller remodel, a shorter permit and construction window is anticipated. Option B includes slightly smaller retail space, expanding to approximately 6,370 square feet (an estimated 1,790 sq. ft. increase).

Option B also includes the proposed addition of a pre-manufactured building to be installed adjacent to the City’s Recycling Center. This structure, confined to the existing asphalt and recycle center facility, includes additional space for processing donated goods while keeping the existing Recycle Center building intact, preserving the character of the building.

The estimated cost of Option B is \$1,200,000, which includes a smaller (15%) contingency. Construction for Option B is less complicated for this type of project.”

RECOMMENDATION

Suspend the Thrift Shop and Recycling Center Project and direct the City Manager to begin a Thrift Shop Restart Plan, which includes identifying short-term solution for successful and sustainable donation processing during the Pandemic.

Or alternatively,

Direct staff to move forward with Option B of the Thrift Shop and Recycling Center Remodel Project as a 2021-2022 Capital Improvement Project, complete the design, and prepare for construction.

Project Report

03 August 2018 - 25 January 2021

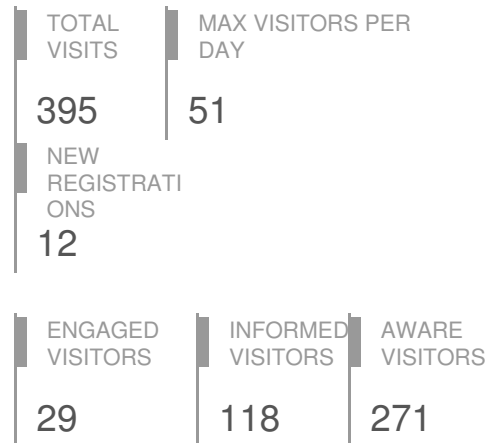
Let's Talk Mercer Island Thrift Shop Renovation Project



Visitors Summary



Highlights



Aware Participants	271	Engaged Participants	29		
Aware Actions Performed	Participants	Engaged Actions Performed	Registered	Unverified	Anonymous
Visited a Project or Tool Page	271				
Informed Participants	118	Contributed on Forums	0	0	0
Informed Actions Performed	Participants	Participated in Surveys	0	0	0
Viewed a video	5	Contributed to Newsfeeds	0	0	0
Viewed a photo	0	Participated in Quick Polls	0	0	0
Downloaded a document	13	Posted on Guestbooks	7	0	0
Visited the Key Dates page	0	Contributed to Stories	0	0	0
Visited an FAQ list Page	2	Asked Questions	2	0	0
Visited Instagram Page	0	Placed Pins on Places	0	0	0
Visited Multiple Project Pages	84	Contributed to Ideas	26	0	0
Contributed to a tool (engaged)	29				

GUEST BOOK

General Feedback

Visitors 42	Contributors 7	CONTRIBUTIONS 7
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08 December 20 Aq 1	Please NOT on any of our PRECIOUS PARKLAND. How about behind City Hall?						
<table border="1"> <tr> <td>AGREES</td> <td>DISAGRE ES</td> <td>REPLIES</td> </tr> <tr> <td>0</td> <td>0</td> <td>0</td> </tr> </table>	AGREES	DISAGRE ES	REPLIES	0	0	0	
AGREES	DISAGRE ES	REPLIES					
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09 December 20 LivedHereSince1986	Stop Messing With Mercerdale. Last year some special-interest group wanted to carve off a chunk for their theatre. Now a different group thinks the park needs a new thrift store intake center. It's time to say for now and forever, Mercerdale Park is off-limits to development. If you can repurpose the existing building next to Bicentennial Park then go for it. Maybe someone can figure out a way to use the existing building that sits unused 90% of the time. If using the existing building isn't possible then put a tent on the back lot by the police station. If restaurants have to seat their customers outside in a tent then we should be able to drive up to a tent to drop off a donation. Henry Hughes						
<table border="1"> <tr> <td>AGREES</td> <td>DISAGRE ES</td> <td>REPLIES</td> </tr> <tr> <td>0</td> <td>0</td> <td>0</td> </tr> </table>	AGREES	DISAGRE ES	REPLIES	0	0	0	
AGREES	DISAGRE ES	REPLIES					
0	0	0					

16 December 20 PDaugherty	I'm a huge fan of the thrift store but oppose using public parkland as part of its expansion. If you must expand (questionable), find another location that is not public parkland perhaps behind City Hall or on school property. After all, the City is funding 90% of the school counselors costs so the least the school district could do is provide a space for a donation center. Which begs the question, why aren't schools funding the counselors? Why is our small thrift store tasked with this? We are in the midst of a pandemic that is altering the way we shop and the types of products we buy. This is not the time to be moving forward on a redesign of the thrift store when post pandemic thrift shopping may look very different. Why not put this on pause until we have a better idea about what the post-pandemic future holds.						
<table border="1"> <tr> <td>AGREES</td> <td>DISAGRE ES</td> <td>REPLIES</td> </tr> <tr> <td>0</td> <td>0</td> <td>0</td> </tr> </table>	AGREES	DISAGRE ES	REPLIES	0	0	0	
AGREES	DISAGRE ES	REPLIES					
0	0	0					

28 December 20 Rodrigo	Please do NOT build in Mercerdale or any other park. There is a very large lot behind City Hall. A relatively small part of that lot could be used for the Thrift Shop intake center. Due to COVID and our new future, more than ever we need additional parks for the Mercer Island residents to enjoy the outside.						
<table border="1"> <tr> <td>AGREES</td> <td>DISAGRE ES</td> <td>REPLIES</td> </tr> <tr> <td>0</td> <td>0</td> <td>0</td> </tr> </table>	AGREES	DISAGRE ES	REPLIES	0	0	0	
AGREES	DISAGRE ES	REPLIES					
0	0	0					

GUEST BOOK

General Feedback

06 January 21			<p>Please, do not build a donation drop-off facility in beautiful Mercerdale park! Keep our parks green and full of opportunities to play, walk, run, cycle, skate, climb and gather. Modular buildings, dumpsters and a constant circulation of cars lining up to drop off their unwanted goods, is not how I would like to picture Mercerdale Park in 5 or 20 years. Let's keep our parks beautiful and fun for residents and visitors. It seems that the large parking lot of City Hall would be a better location for collecting Thrift Shop donations. Please, preserve our wonderful parks!</p>
AshleyHay			
AGREES	DISAGREES	REPLIES	
0	0	0	
07 January 21			<p>One of the selling points that brought us to MI was the wonderful parks. I'd hate to see park space used in a way that is better suited to a commercial or industrial zone. Our focus should be on how to make parks more accessible and enjoyable for residents, not using the space for non-recreation purposes. I have to believe that there are better, non-park, locations for a new building to handle donation drop offs and off-season storage. If the idea is to collect larger items, such as furniture, then those items will need to be trucked to the store, making proximity to the store a moot point.</p>
LMalakoti			
AGREES	DISAGREES	REPLIES	
0	0	0	
18 January 21			<p>Either 1) leave the Thrift store as-is or 2) use the Mercerdale recycling building. It's an old building and a parking lot that's off-limits to cars. If you separate the two functions and move intake to City Hall as some have suggested, you will lose donation and/or retail traffic because few will make 2 separate stops.</p>
SEM			
AGREES	DISAGREES	REPLIES	
0	0	0	

IDEAS

We Need Your Help Identifying an Alternate Donation & Processing Site

Visitors 71	Contributors 26	CONTRIBUTIONS 70
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04 December 20		<p>The property where City Hall and the City Garage are located has a lot of extra space, parking and access for trucks.</p>
mjislandinfo		
VOTES 1	UNVOTES 0	

05 December 20		<p>Behind City Hall. Lots of parking, easy access from major street, away from bikers & pedestrians. MOST IMPORTANT: NOT ON PUBLIC PARKLAND</p>
meg.lippert		
VOTES 4	UNVOTES 0	

06 December 20		<p>Where the school buses are (next to Crest). It seems that this location is perfect because it doesn't cause traffic problems and there seems to be lots of available space. As MIYFS benefits the schools - it makes sense to have the schools provide some space for the donations. This seems like a perfect win/win.</p>
Island Resident		
VOTES 3	UNVOTES 0	

06 December 20		<p>In the parking area near city hall The maintenance buildings are already behind city hall. Adding an intake and processing area for the Thrift Shop would be out of the way yet easily accessible by cars.</p>
rmoore		
VOTES 3	UNVOTES 0	

06 December 20		<p>Perhaps add a 2nd donation area on the southend: near the FireStation on SE 68th. That way, folks could donate in two places (north end and south end).</p>
Island Resident		
VOTES 3	UNVOTES 0	

IDEAS

We Need Your Help Identifying an Alternate Donation & Processing Site

07 December 20		<p>Bruce Levy</p> <p>The Thrift Shop Intake Center should NOT BE LOCATED IN MERCERDALE PARK. My preferred location is behind City Hall.</p> <p>Parks should be saved for our Mercer Islanders to enjoy forever.</p>
VOTES	UNVOTES	
3	0	
07 December 20		<p>Bonnie</p> <p>Anywhere but Parkland please. Several good suggestions so far but also I see a lot of for lease signs on commercial space around the island.</p> <p>Not parkland.</p>
VOTES	UNVOTES	
3	0	
08 December 20		<p>briank</p> <p>Where it is now</p> <p>For clothing and other small items the current location is perfect. Just get rid of the berm in the parking lot to make for continuous traffic flow. For furniture and other large items, City Hall or Crest/Bus area seem fine. Under no circumstances should parts of Mercerdale Park be swallowed up. That would be sacrilege.</p>
VOTES	UNVOTES	
4	0	
08 December 20		<p>PatrickAllcorn</p> <p>Old Tully's Building</p> <p>The old Tully's location might be a good option for a donation center, though I understand it doesn't meet the 2000 sq ft desired. Easy turnaround on Sunset Hwy, plus parking on the other side for larger items. The space isn't huge, but large enough to house at least day's worth of donations, I imagine. Perhaps worth opening for Saturdays only, just to get things rolling?</p>
VOTES	UNVOTES	
3	0	
09 December 20		<p>RLewandowski</p> <p>Generally it's a bad idea to separate the donation center from the retail center. Combining functions reduces trips and idling.</p>
VOTES	UNVOTES	
3	0	
09 December 20		<p>LivedHereSince198</p> <p>Stop Messing With Mercerdale</p> <p>If you can repurpose the existing building next to Bicentennial Park then go for it. Maybe someone can figure out a way to use the existing building that sits unused 90% of the time. If using the existing building isn't possible then put a tent on the back lot by the police station. If restaurants have to seat their customers outside in a tent then we should be able to drive up to a tent to drop off a donation.</p>
VOTES	UNVOTES	
6 1	0	

IDEAS

We Need Your Help Identifying an Alternate Donation & Processing Site

<p>09 December 20</p> <p>Susan Winslow</p> <table border="1"> <tr> <td>VOTES</td> <td>UNVOTES</td> </tr> <tr> <td>1</td> <td>0</td> </tr> </table>	VOTES	UNVOTES	1	0	<p>As a Mercerdale resident, I ask that you not eliminate any green space in the park, nor increase any type of traffic. Thank you!</p>
VOTES	UNVOTES				
1	0				
<p>09 December 20</p> <p>Randolph</p> <table border="1"> <tr> <td>VOTES</td> <td>UNVOTES</td> </tr> <tr> <td>1</td> <td>0</td> </tr> </table>	VOTES	UNVOTES	1	0	<p>Once a green space is gone, it's gone. We often forget that it takes decades for trees and fauna to grow so wildlife can flourish.</p> <p>Keep green space green. Plenty of space will be created from struggling businesses post covid.</p>
VOTES	UNVOTES				
1	0				
<p>10 December 20</p> <p>Michelle Williams</p> <table border="1"> <tr> <td>VOTES</td> <td>UNVOTES</td> </tr> <tr> <td>3</td> <td>0</td> </tr> </table>	VOTES	UNVOTES	3	0	<p>What about shrinking the amount of parking and expanding the building into the parking lot?</p> <p>I've rarely seen the lot full.</p>
VOTES	UNVOTES				
3	0				
<p>14 December 20</p> <p>KittyO</p> <table border="1"> <tr> <td>VOTES</td> <td>UNVOTES</td> </tr> <tr> <td>0</td> <td>0</td> </tr> </table>	VOTES	UNVOTES	0	0	<p>Thrift Shop Donation Center should NOT BE LOCATED IN MERCERDALE PARK. My preferred drop-off location is behind City Hall.</p>
VOTES	UNVOTES				
0	0				
<p>15 December 20</p> <p>EastSeattle</p> <table border="1"> <tr> <td>VOTES</td> <td>UNVOTES</td> </tr> <tr> <td>1</td> <td>0</td> </tr> </table>	VOTES	UNVOTES	1	0	<p>Running two locations will be difficult and require more staff and handling of goods. Security will have to be provided in two locations</p> <p>Has there been an estimate on increase in operating costs? I am not in favor of investing in the existing very old building and not in favor of operating two sites as I believe the increased operating costs will exceed the increased revenue. It will take much more management time to manage more employees and two sites. I would think sales are more based on the number of customers-and there may be fewer customers if the drop-off is located elsewhere. I know the only time I "shop" is when I "drop".</p>
VOTES	UNVOTES				
1	0				
<p>17 December 20</p> <p>Frank Schott</p> <table border="1"> <tr> <td>VOTES</td> <td>UNVOTES</td> </tr> <tr> <td>1</td> <td>0</td> </tr> </table>	VOTES	UNVOTES	1	0	<p>CBD May Make The Most Sense</p> <p>Consider moving all of the Thrift Store to a location in the CBD where it can co-exist with other businesses. This will address the issues with the current location and those that advocate for the Park. My sense is that the CBD will have some vacancies very shortly. Why not put out an RFP to see what kind of offers you get? And then if the City can do anything to sweeten the deal for a developer/owner that would be a bonus. Several lightly used, large retail spaces with parking and loading/receiving areas exist today. Who knows how much longer those tenants will stay in those locations?</p>
VOTES	UNVOTES				
1	0				

IDEAS

We Need Your Help Identifying an Alternate Donation & Processing Site

19 December 20		<h3>Modern Thrift Shop/Commuter Parking and Public Safety Thru Environmental Design at the Tully's Site</h3> <p>Please consider Traci G. idea posted on ND -the Tully's site. I think there is an opportunity to meet what seems to be a number of community goals. 1. Using ST dollars for commuter parking 2. continued support of MIYFS by operating a Thrift shop that generates revenue for services 3. having a sustainable community by recycling our stuff 4. increasing retail and foot traffic in the town center 5. increasing public safety through environmental design. Using design principles to ensure a safe and welcoming environment in open spaces and parks: the four elements are natural surveillance and visibility: lighting; territorial reinforcement and space delineation, and natural access control. And the site can go through a rigorous public input, design and build process while the existing Thrift shop is generating money!</p>
EastSeattle		
VOTES 1	UNVOTES 0	

20 December 20		<h3>Keep donation and retail center at the same location</h3> <p>Separating the retail and donation processing spaces will cost more for staffing and building maintenance, and the cost to truck goods to the store from the processing site will further cut into the store's margins. While I do think that the retail space in the store should be expanded, I am unsure whether a larger retail space will necessarily translate into significantly higher store revenue. Requiring trucks to shuttle goods from an offsite donation processing center to the thrift store is unwise from an environmental standpoint. It will increase traffic along with noise and air pollution around Mercerdale Park, especially if the recycling center is used as the processing center. Currently some customers only go shopping at the thrift store after having just donated an item. By separating out the donation from the retail space, there is a risk that these potential customers will be lost since they would have to go out of their way to check out the retail space. I think the old recycling center would however be a good location to store large seasonal items.</p>
Alex B.		
VOTES 1	UNVOTES 0	

28 December 20		<h3>Since it is so expensive to build, why not remove the playground area and add on to the thrift store. Build new playground where recycling</h3> <p>new playground where recycling center was</p>
seattlebarb		
VOTES 0	UNVOTES 0	

28 December 20		<h3>The one site that has consistently graded out the best is located behind City Hall.</h3> <p>It has ample space and parking, mitigates traffic congestion, is tucked away from other activities, and allows for future expansion.</p>
struckmi		
VOTES 0	UNVOTES 0	

31 December 20		<h3>Should NOT BE LOCATED IN MERCERDALE PARK. There are many other locations suggested by others that meet the requirements.</h3> <p>Preserve and expand Mercerdale Park - not diminish it.</p>
swedenchong		
VOTES 0	UNVOTES 0	

IDEAS

We Need Your Help Identifying an Alternate Donation & Processing Site

06 January 21		<h4>Behind City Hall</h4> <p>The City Hall parking lot is enormous and rarely full - it is ideally situated in a convenient North end location, and with 2 driveways, vehicles dropping off donations can easily pass through without impeding traffic. Please do not build in our beautiful parks! Thank you.</p>
AshleyHay		
VOTES 0	UNVOTES 0	
18 January 21		<h4>Mercerdale recycling shelter or expand Thrift store footprint.</h4>
SEM		
VOTES 0	UNVOTES 0	
18 January 21		<h4>Put the receiving and sorting center behind City Hall where there is ample room and better traffic flow.</h4> <p>It's tempting to see the old recycling center as an ideal location because of its proximity to the Thrift Shop. However, anyone who used the old recycling center when it was open nows that the traffic flow was awkward at best, the area was generally messy. We don't need that function in our only downtown park.</p>
Rory Westberg		
VOTES 0	UNVOTES 0	



Thrift Shop Operations Update

AB5806

February 2, 2021

Presentation Overview

- Background of the Project
- Public Engagement Results
- Next Steps & Council Direction



Background

- Thrift Shop Operations support the Youth and Family Services Budget
 - Covid-19 constraints on operations significantly reduced revenue for 2020
 - Thrift Shop closure provided opportunity to explore improved alternatives
- June 16, 2020 – AB5711
 - An early concept was developed with the goal of increasing retail floor space at the Thrift Shop and relocating processing and donations operations to the former Recycling Center site.
- September 22, 2020 – AB5753
 - Staff returned to Council and presented two conceptual options that achieved the goals of the project.
- November 2, 2020 – AB5776
 - Staff presented the Return-on-Investment analysis for both options which indicated Option B was the preferred starting point from a financial reinvestment perspective.
- November 17, 2020 – AB5778
 - Council requested a public process be completed to solicit ideas from the community about alternative locations to conduct Thrift Shop donations processing.



Public Engagement

LET'S TALK
— Mercer Island —



- Launched in early December 2020 and input was accepted thru January 26, 2021
 - 7 comments were received on the proposed location
 - 26 contributions to location ideas
 - Full Report and comments are attached in Exhibit 1
- **In addition to the public input received, staff also inquired about available space on Mercer Island School District properties and other commercial properties. Unfortunately – no other spaces were identified.**



Public Input Results

City Hall Parking Lot - 110 parking spaces for City operations, including public parking for City Hall, Municipal Court ("Court"), and Maintenance building operations



Public Input Results

City Hall Parking Lot

- Prior to the Pandemic, the parking lot was often near capacity (Monday thru Friday).
 - On Court days, this parking lot exceeded capacity, with cars parking in driveways and along curb lines.
 - This parking lot is designated as overflow parking for the nearby Mercer Island Boat Launch during weekend hours.
 - To accommodate the processing center footprint – at least 25 spaces would be needed for traffic flows and building.
-
- Some minor modifications in accepting donations (such as utilizing shipping containers as temporary collection and storage facilities during the Pandemic) may be an option at the City Hall site or at other City facilities.
 - Further analysis is needed to determine the volume, size, and operational requirements (such as acceptance days and appropriate resource levels).



Next Steps & Council Direction

- Operations due to Pandemic continue to be challenging; refinements to operational procedures remain ongoing
- Current operations will need to be modified as the Recreation Reset process is underway
 - MICEC will likely be back online in some capacity by the **end of June 2021**
 - A Thrift Shop Restart Plan, including identifying short-term solutions for sustainable donation processing will be needed.

Council direction is needed to either:

1) Suspend the Thrift Shop and Recycling Center Project and direct the City Manager to begin a Thrift Shop Restart Plan, which includes identifying short-term solution for successful and sustainable donation processing during the Pandemic.

Or alternatively,

2) Direct staff to move forward with Option B of the Thrift Shop and Recycling Center Remodel Project as a 2021-2022 Capital Improvement Project, complete the design, and prepare for construction.



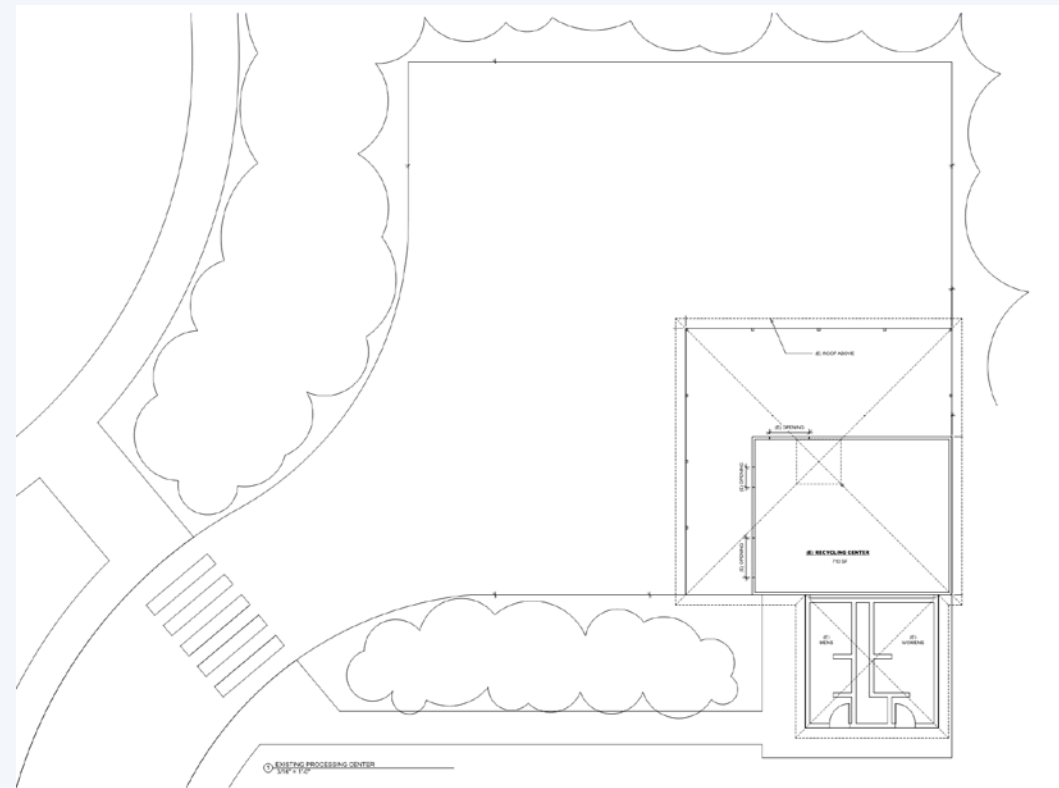
Questions?



Review of Existing Facilities

Existing Thrift Shop

Existing Recycling Center



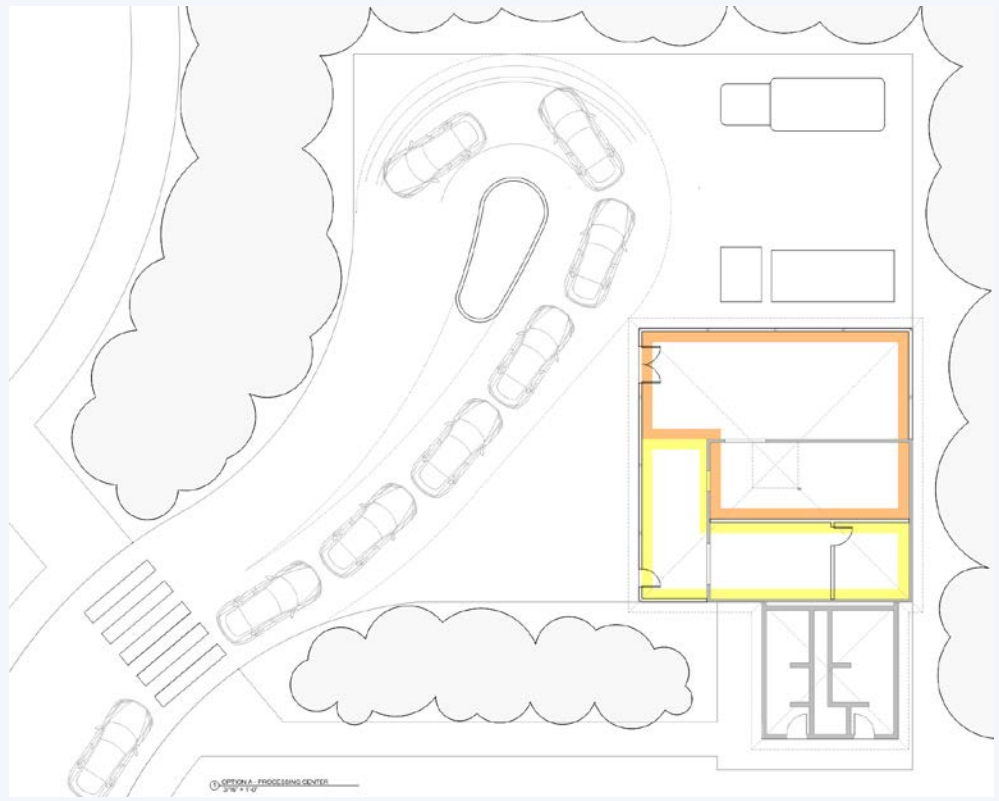
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Review of Option A

Thrift Shop

Donations Center



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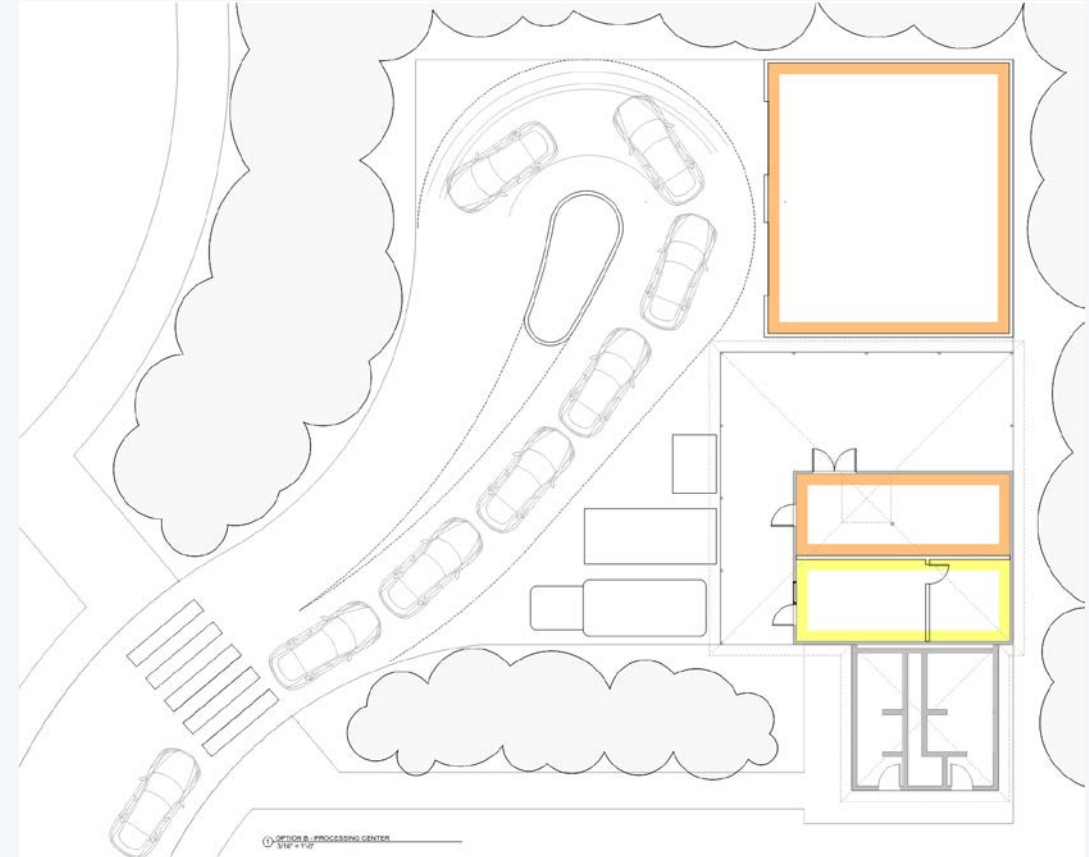


Review of Option B

Thrift Shop



Donations Center



	RETAIL		PROCESSING		MISC BOH
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BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

AB 5810
February 2, 2021
Regular Business

AGENDA BILL INFORMATION

TITLE:	AB 5810: City Council Sustainability Committee Discussion	<input type="checkbox"/> Discussion Only
RECOMMENDED ACTION:	Reinstate the City Council Sustainability Committee and discuss its role and operating procedures.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

DEPARTMENT:	City Council	
STAFF:	Benson Wong, Mayor	
COUNCIL LIAISON:	Salim Nice	Craig Reynolds
EXHIBITS:	n/a	
CITY COUNCIL PRIORITY:	1. Prepare for the impacts of growth and change with a continued consideration on environmental sustainability.	

AMOUNT OF EXPENDITURE	\$ n/a
AMOUNT BUDGETED	\$ n/a
APPROPRIATION REQUIRED	\$ n/a

SUMMARY

The purpose of this agenda bill is to discuss reinstatement of the City Council Sustainability Committee.

BACKGROUND

The City Council Sustainability Committee was formed in 2008 to help the City enact the greenhouse gas reduction goals contained in [Resolution No. 1389](#) (adopted May 2007) - namely to cut emissions by 80% below current levels (i.e. 2007) by 2050, in alignment with King County targets. The Committee informed the full City Council on policies, programs, grants, and advocacy opportunities that promote sustainability, and also helped refine items for a sustainability work plan. Meetings were usually once per month, though were often less frequent depending on the topics queued up for discussion. Starting in 2013, the Committee was also supported by a 0.4 FTE sustainability staff position as time and workload allowed. Following internal Council debate on whether to continue the Committee, it was temporarily suspended in early 2020 pending full discussion in a public session. That suspension has continued until now due to the ongoing impacts of the COVID-19 pandemic.

At its November 2, 2020 meeting, and as part of the 2021-2022 Biennial Budget process, the City Council funded a full time Sustainability Program Analyst (see [AB 5775](#) and the title change adopted in the corresponding [minutes](#)) as part of the Public Works Department to design and oversee on-the-ground

implementation of sustainability programs, measures, and outreach as well as to improve energy efficiency measures and reduce the City's own carbon footprint and waste generation.

The City Council also directed the City Manager to schedule a meeting to discuss and confirm the work plan for this new position. This work plan discussion is anticipated to come before the City Council at the March 2, 2021 meeting.

CITY COUNCIL SUSTAINABILITY COMMITTEE ROLE & OPERATING PROCEDURES

The City Council Rules of Procedures Section 9, states that City Council committees:

- Operate as policy review and discussion arms of the City Council.
- Enable City staff to obtain early feedback from representative members of the City Council on issues affecting public policy prior to their presentation to the full City Council.
- Are expected to anticipate the full range of considerations and concerns related to various policy questions.
- Do not replace the City Council as final decision makers on behalf of the full City Council.
- Do not give staff direction on administrative matters, specific assignments, or work tasks.

The following is a description of the City Council Sustainability Committee's suggested role:

- Providing recommendations on the Sustainability Work Plan with final approval by the full City Council.
- Reviewing King County – Cities Climate Collaboration (K4C) Outreach activities and that of similar groups and deciding collectively the political advocacy (if any) that should be considered by the full City Council.
- Reviewing and making recommendations regarding the signing of support letters that are circulated for signature by mayors of K4C member cities, or by mayors of SCA member cities, involving issues or positions that are consistent with K4C's Updated Joint Climate Commitments that Mercer Island signed in 2019 ([available here](#)).
- Staying informed of pending legislation that might be of particular interest to Mercer Island and providing reports to the full City Council so it can determine in a timely manner whether it wants to take a particular position relative to certain legislation.

NEXT STEPS

If the City Council Sustainability Committee is reinstated, the City Council will need to confirm the Committee's policy role, operating procedures, and membership. This may be done at the February 2, 2021 meeting or a future meeting.

RECOMMENDATION

Reinstate the City Council Sustainability Committee and discuss its role and operating procedures.



2021 PLANNING SCHEDULE

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

NOTE - Regular Meetings begin at 5:00 pm from June 16, 2020 through December 31, 2021.
Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

FEBRUARY 16		DD	FN	CA	Clerk	CM
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		
EXECUTIVE SESSION						
60	Executive Session to discuss pending or potential litigation with legal counsel pursuant to RCW 42.30.110(1)(i) for approximately 60 minutes.					
SPECIAL BUSINESS						
CONSENT CALENDAR						
REGULAR BUSINESS						
30	AB xxxx: Exit Conference for the 2019 Financial & Accountability Audits			LaJuan Tuttle/SAO Staff		
60	AB xxxx: Update on MICEC/Recreation Restart Plan (tentative)			Ryan Daly/Merrill Thomas-Schadt		
60	AB xxxx: G. Rich Hill Code Amendment			Jeff Thomas		
30	AB xxxx: Prohibited Uses on Public Property Ordinance No. 21C-02 (Second Reading & Adoption)			Ed Holmes/Mike Seifert		
30	AB xxxx: Potentially Dangerous Dog Ordinance (Ord. No. 21C-xx First Reading)			Bio Park		

MARCH 2		DD	FN	CA	Clerk	CM
ABSENCES:						
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT CALENDAR						
REGULAR BUSINESS						
30	AB xxxx: Approve Aubrey Davis Park Trail Improvement Scope of Work/P&R Commission Recommendation			Paul West/Jason Kintner		
30	AB xxxx: ARCH Housing Trust Fund Project Approval			Alison Van Gorp		
30	AB xxxx: Sustainability Report & Sustainability Work Plan Discussion			TBD		
30	AB xxxx: Amending MICC 2.60 to Revise the Code of Ethics for Officials (Ord No. 21C-xx; First Reading) (tentative)			Jessi Bon/Bio Park		
30	AB xxxx: Approve 2021 Chamber of Commerce Partnership Agreement			Sarah Bluvas		
EXECUTIVE SESSION						

MARCH 16 ABSENCES:		DD	FN	CA	Clerk	CM
ITEM TYPE TIME TOPIC				STAFF		
STUDY SESSION						
90	Joint Council/UB Session – Risk & Resiliency/EFP Plan Update and SCADA Project Update				Jason Kintner	
SPECIAL BUSINESS						
CONSENT CALENDAR						
	AB xxxx: Open Space Conservancy Trust Board Annual Report				Alaine Sommargren	
REGULAR BUSINESS						
15	AB xxxx: Interlocal Agreement with the Mercer Island School District for School Resource Officer Services (tentative)				Ed Holmes	
30	AB xxxx: Update on MICEC/Recreation Restart Plan				Ryan Daly/Merrill Thomas-Schadt	
60	AB xxxx: Scoping Session on Town Center Parking Study (tentative)				Jason Kintner/Sarah Bluvas	
60	AB xxxx: Town Center Discussion (tentative)				Jeff Thomas	
30	AB xxxx: Amending Chapter 2.60 of the MICC to revise the Code of Ethics for Officials (ORD No. 21C-xx; Second Reading & Adoption) (tentative)				Jessi Bon/Bio Park	
EXECUTIVE SESSION						