



# ARTS COUNCIL VIDEO MEETING AGENDA

**Wednesday, March 10, 2021**

Zoom Virtual Platform  
8236 SE 24th St | Mercer Island, WA 98040  
**Phone: 206.275.7706 | [www.mercerisland.gov](http://www.mercerisland.gov)**

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## BOARD MEMBERS:

Chair Erin Vivion  
Vice Chair Amy Barnes  
Board Members: Anumeha, Erik Gordon,  
Xixi Shakes, Suzanne Skone, Gaylene Vaden  
City Council Liaison: Salim Nice

## LOCATION & CONTACT

Mercer Island City Hall – Zoom Meeting  
9611 SE 36<sup>th</sup> Street | Mercer Island, WA 98040  
Phone: 206.275.7706 | [www.mercerisland.gov](http://www.mercerisland.gov)

*In compliance with the Americans with Disabilities Act, those requiring accommodation for meetings should notify the Staff Liaison at least 24 hours prior to the meeting at 206.275.7706.*

## Virtual Meeting Notice

The virtual meeting will be broadcast live on Zoom and recorded and saved on the City's [YouTube Channel](#)

**Join by Telephone at 6:30 PM:** To listen to the meeting via telephone, please call **253.215.8782** and enter Webinar ID **838 8755 6605** and Password **370163** when prompted.

**Join by Internet at 6:30 PM:** To watch the meeting over the internet via your computer, follow these steps:

- 1) Click this [link](#)
- 2) If the Zoom app is not installed on your computer, you will be prompted to download it.
- 3) If prompted for Webinar ID, enter **838 8755 6605**; Enter Password **370163**

**For the safety and wellbeing of the public and staff,** the City strongly recommends that community members attend the meeting by viewing the live feed on Zoom or watching the recording of the video conference on the City's [YouTube Channel](#), which will be available approximately 24 hours after the meeting.

## CALL TO ORDER & ROLL CALL

## APPROVAL OF MINUTES

1. February 10, 2021 Minutes
2. February 23, 2021 Minutes

## APPEARANCES

## STAFF UPDATE

## REGULAR BUSINESS

3. Arts Reset Planning – Immediate Action Plan and Resourcing Needs

## RECOMMENDED ACTION:

Review and provide feedback on the Immediate Action Plan recommendations presented by staff and the consultant.

Schedule the next reset workshop (tentatively planned for late March 2021).

4. Update on City Projects and Related Public Art Elements
5. 2021 Officer Position Extension

**OTHER BUSINESS**

6. Submit Volunteer Hours for [January 2021](#) and [February 2021](#)

**ADJOURN**



# ARTS COUNCIL MINUTES

## REGULAR VIDEO MEETING

February 10, 2021

Item 1.

### CALL TO ORDER & ROLL CALL

Chair Erin Vivion called the meeting to order at 6:34pm.

Anumeha, Vice Chair Amy Barnes, Erik Gordon, Suzanne Skone, and Chair Erin Vivion participated remotely using Zoom (video conferencing platform).

Staff members Sarah Bluvas, Ryan Daly, and Ali Spietz also participated remotely via Zoom.

### PUBLIC APPEARANCES

*No public appearances.*

### STAFF REPORT

Sarah Bluvas, Economic Development Coordinator, provided an update on the Island Lanterns community art project in Town Center and highlighted a food art project by local business owner and resident Lisa Carrucio.

### REGULAR BUSINESS

#### 1. Code of Ethics – Informal Opinion

Ali Spietz, Chief of Administration, updated the Board on the City's Code of Ethics, including informing members of City Boards and Commissions have the option to seek an informal opinion from the City Attorney on the applicability of the code of ethics to hypothetical situations.

#### 2. Approval of Minutes: December 9, 2020, Regular Video Meeting Minutes, and January 28, 2021, Special Video Minutes

It was moved by Barnes, seconded by Skone to:

**Approve the December 9, 2020, and January 28, 2021, Minutes as presented.**

Passed 5-0-2

FOR: Anumeha, Barnes, Gordon, Skone, and Vivion

ABSENT: Shakes and Vaden

#### 3. Arts Reset Planning Check-in

Bluvas and Ryan Daly, Recreation & Operations Manager, represented the overview of the purpose of the Recreation, MICEC, and Arts Reset Plan Process and updated the Board on how the project is progressing with the Parks & Recreation Commission. Bluvas, Daly, and consultant Emily Moon will return on February 23, 2021, for the second Arts Reset Planning workshop, which will focus on the Arts Council member survey and ideas for the Immediate Action Plan.

#### 4. Community Mural Project Ideal – MIHS Student Groups on Race Relations (SGORR)

MIHS Seniors Jacob Grosof, Gracie Galvin, and Elsa Lanctot presented an idea for a community mural project to inspire unity on Mercer Island and asked for feedback and suggestions from the Board. Boardmembers Skone and Anumeha volunteered to continue working with the students to

#### 5. MIVAL Public Art Donation Status

It was moved by Skone, seconded by Gordon to:

**Accept the donation of the photograph *The Raven* by Ron Reeder from the Mercer Island Visual Arts League (MIVAL).**

Passed 5-0-2

FOR: Anumeha, Barnes, Gordon, Skone, and Vivion

ABSENT: Shakes and Vaden

#### 6. Other Public Art Updates and Needs

Bluvas updated the Board on other public art matters, including the theft of *Counterpoint* by Louise McDowell and plans to inventory 3D works of art in the public art collection. Boardmember Gordon also volunteered to meet with Bluvas and the Xing Hua architect team to discuss including an art element in the design as directed by the Arts Council at the December 2020 regular meeting. Bluvas and Gordon will report the results of that conversation at the next Arts Council meeting.

#### OTHER BUSINESS

Chair Vivion reminded Board members to report their January 2021 volunteer hours.

#### ADJOURNMENT

The Regular Video Meeting adjourned at 8:18pm.



# ARTS COUNCIL MINUTES

## SPECIAL VIDEO MEETING

February 23, 2021

Item 2.

### CALL TO ORDER & ROLL CALL

Chair Erin Vivion called the meeting to order at 6:35pm.

Anumeha, Erik Gordon, Suzanne Skone, Gaylene Vaden, and Chair Erin Vivion participated remotely using Zoom (video teleconferencing platform).

Consultant Emily Moon, and staff members Sarah Bluvas and Ryan Daly also participated remotely via Zoom.

### PUBLIC APPEARANCES

*No public appearances.*

### SPECIAL BUSINESS

#### 1. Arts Reset Planning

City staff member Sarah Bluvas and consultant Emily Moon led the second Art Reset Planning Workshop as part of the Recreation/MICEC/Arts Reset Planning effort. The Board reviewed the responses to the Arts Council Member Survey and discussed ideas for the Immediate Action Plan. Moon and Bluvas will return at the March 10 Regular Meeting to present recommended Immediate Action Plan items and begin discussing resourcing needs.

### OTHER BUSINESS

#### 2. Update on Art Element for Xing Hua Development

Following direction from the Arts Council on December 9, 2020, Bluvas and Erik Gordon met with the architect team for the proposed mixed-used development at 2750 77<sup>th</sup> Ave SE and 288578<sup>th</sup> Ave SE ("Xing Hua Development") to discuss an art element for the project. Bluvas and Gordon recommended that the Arts Council endorse moving forward with re-siting the sculpture *Fire Flower* by Gisel Berman to the completed site. The Board approved moving forward with this concept and directed staff to request that the developer fund the repair of the sculpture as part of the re-siting agreement. Staff will return with an update and next steps at the April 2021 Regular Meeting

### ADJOURNMENT

The Special Video Meeting adjourned at 9:03pm.



# ARTS COUNCIL STAFF REPORT

**Item 1**  
**March 10, 2021**  
**Regular Business**

## AGENDA ITEM INFORMATION

<b>TITLE:</b>	Arts Reset Planning – Immediate Action Plan and Resourcing Needs	<input checked="" type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Discuss and provide input on planning process	<input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>STAFF:</b>	Sarah Bluvas, Economic Development Coordinator; Emily Moon, consultant	
<b>COUNCIL LIAISON:</b>	Salim Nice	
<b>EXHIBITS:</b>	<ol style="list-style-type: none"> <li>1. Memo from Consultant Emily Moon</li> <li>2. Draft of Recreation Reset Plan and Timeline</li> <li>3. Reset Planning Project Timeline</li> </ol>	

## SUMMARY

The Arts Council held its second Special Meeting workshop on February 23, 2021, to continue discussing the Arts Reset Planning process and goals. The Reset Plan will be responsive to two different timeframes and contexts:

- An Immediate Action Plan will describe a few actions the Arts Council wishes to take in 2021 that are feasible, consider the uncertainties and limits of the pandemic, are consistent with existing Arts Council goals, and are responsive to current needs.
- A longer-term action plan will describe the prioritized goals and efforts the Arts Council wishes to advance (post-pandemic) and what resources will be needed to implement these actions in the next few years.

In the second reset workshop, the board reviewed the responses of the Arts Council member survey and discussed ideas for the Immediate Action Plan. A few overarching themes to focus on in 2021 emerged during this discussion, including:

- Engaging the community in Arts Council work and the public art collection
- Learning more about the programs and services the community wants going forward
- Collaborating with and amplifying the work of other Mercer Island arts organizations and artists
- Identifying specific policy needs and updating/developing those policies (e.g. coordinating with capital projects, art in private development, etc.)
- Coordinating a community arts project that responds to and remembers the COVID-19 pandemic
- Cultivating buy-in from City Council and creating better lines of communication and collaboration with other City boards/commissions

During tonight's meeting, staff and the consultant will present recommendations for how to further synthesize these themes and the action plan ideas into a phased reset plan for resuming arts programs and services.

Staff and the consultant are conducting a parallel process with the Parks & Recreation Commission to develop a reset strategy for the Mercer Island Community & Event Center (MICEC) and Recreation Programs. This process began in October and will result in a Strategy Report presented to City Council in May 2021 (see Exhibit 2 for a draft of the recreation reset plan and timeline). The Arts Reset Plan may be presented with this report or may be presented as a stand-alone plan later (see Exhibit 3 for the reset plan project timeline).

## RECOMMENDATION

1. Review and provide feedback on the Immediate Action Plan recommendations presented by staff and the consultant.
2. Schedule the next reset workshop (tentatively planned for late March 2021).

# CITY OF MERCER ISLAND

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## Arts Council March 10, 2021 Arts Reset

To: Arts Council

From: Sarah Bluvas, Economic Development Coordinator; Emily Moon, consultant

Date: March 10, 2021

At tonight's meeting Emily Moon will share a summary of the draft Recreation and Mercer Island Community and Event Center reset phasing plan.

The Arts Council meeting will also include reviewing a proposed Immediate Action Plan, which was predicated on Arts Councilmembers' comments during the February 23<sup>rd</sup> workshop. This draft framework is being provided simply to help the Arts Council focus its discussion. If the Arts Council wishes to implement any actions this summer or fall, it should communicate a plan to and request any needed resources from City Council this spring.

During the February 23<sup>rd</sup> workshop, Arts Councilmembers voiced interest in pursuing actions in three realms:

1. Community Engagement and Collaboration
2. Policy Development and Updating
3. Long-term Phased Approach to Services

While members shared many different ideas regarding how to implement these focus areas, the following is an alternative that seems feasible and responsive to the Immediate Action Plan parameters and would advance the Arts Council's goals.

1. Community Engagement and Collaboration:
  - Action: Convene a listening opportunity with Mercer Island arts organizations and artists to discuss impacts of the pandemic on the arts community.
  - Purpose: Use the listening opportunity to:



- Gather ideas and identify partners for a possible public art project to commemorate the pandemic.
  - Gain an understanding of how the Arts Council may be able to assist the arts community.
  - Timing: Design the event in April and invite attendees; conduct event in May.
  - Anticipated Resources: X hours of staff time; X hours of Arts Councilmembers' time; \$X (to host the listening forum).
2. Policy Development and Updating:
- Action: Identify policies that need attention and begin work on improving those policies.
  - Purpose: Enhance the Arts Council's ability to perform its essential functions and to manage the municipality's arts assets.
  - Timing: Begin this work in April and continue through the end of 2021.
  - Anticipated Resources: X hours of staff time; X hours of Arts Councilmembers' time; \$X.
3. Long-term Phased Approach to Services
- Action: Continue discussion on the Arts Council's priorities. Evaluate needs and resources. Develop an approach to carrying out those priorities.
  - Purpose: Focus upcoming efforts and the use of resources to achieve Arts Council outcome goals.
  - Timing: Begin this work in June (following the community engagement event where helpful input may be received) and continue through the end of 2021.
  - Anticipated Resources: X hours of staff time; X hours of Arts Councilmembers' time; \$X.

## Reset Roadmap and Implementation Timeline

*Phases are cumulative (i.e., programs and services offered in earlier phases are likely to be offered in subsequent phases).*

### Immediate Action Plan

JANUARY 2021 - SEPTEMBER 2021

- Contractor-led summer camps
- Long-term reset planning
- Policy/procedure development

Note: The Recreation Division has been and will continue to provide field rentals, boat launch permits, private lease of the Annex, P-Patch use and approvals for special use of parks.

### Longer-term Action Plan

PHASE 1: APRIL 2021 – DECEMBER 2021

- Maintenance/custodial services
- Administrative services
  - Policies/procedures development (see Policies, Procedures and Program Development “To Do” List)
  - Marketing
  - Front desk and Phase 1 services’ support
  - Resourcing plans for next phases
  - Evaluation of contractor-led summer camps and recommendation for 2022 delivery method
- Gym rentals
- Community and Event Center facility rentals (exclusive use; partial scale)
- Inclusion services
- Scholarship program

Note: Vending and other types of sales and equipment rentals may be offered during this phase.

PHASE 2: JANUARY 2022 – DECEMBER 2022

- Community and Event Center facility rentals (exclusive use; full scale)
- Fitness center and drop-in/self-directed sports
- Youth camps, before and after school and school break programming
- Preschool-aged programming

- Adult beginner/intermediate programs for seniors that are social service-focused (fewer resource needs)
- Park shelter rentals
- Volunteer program
- Community-wide special events or open special programs (no pre-registration)
- Administrative services
  - Policies/procedures development (see Policies, Procedures and Program Development “To Do” List)
  - Phase 2 services’ support
  - Developing biennial budget and resourcing plans for next phase

Note:

Drop-in during Phase 2 should be offered only when the facility’s other planned uses allow for shared and efficient use of staff.

### PHASE 3: JANUARY 2023 – DECEMBER 2023

- Administrative services
  - Policies/procedures development (see Policies, Procedures and Program Development “To Do” List)
  - Phase 3 services’ support
- Therapeutic/adaptive/specialized recreation services
- Work study/internship/community service
- Adult beginner/intermediate programs, possibly including programs for seniors that are human service-focused (more resource needs)
- Youth beginner/intermediate programs
- Senior transportation
- Mixed age/family programs
- Adult advanced/competitive programs
- Youth advanced/competitive programs
- Tournaments
- Trips
- Private/semi-private lessons, taught by City instructors/contractors
- Special events (not City-sponsored/external party; substantial)

Note:

The programs and services listed above represent past and potential offerings. The City will decide which to allocate resources to and offer in the future, and in what order and in what quantity to deliver each. However, the City will consider adding “Therapeutic, adaptive, specialized recreation services,” a Cost Recovery Tier 2 program, in Phase 3 before adding Tier 3 and 4 programs.

# Rec/MICEC/Arts Reset Project Timeline

As of February 23, 2021

Date	Body - Event	Purpose – “Ask”
<b>2/23</b>	Arts Council Special Meeting Workshop	Review member survey results; generate Immediate Action Plan ideas
<b>2/25</b>	Parks & Rec Commission Special Meeting Workshop	Review Let’s Talk survey results and share thoughts on the community input; learn about pricing strategy and fee study and share any feedback/ask questions; hear how Team is thinking about beginning service/program offerings and share thoughts.
<b>3/4</b>	Parks & Rec Commission Regular Meeting	Review Reset phases’ list of potential program/service offerings and share any feedback/ask questions; provide feedback on Phase 1 resourcing plan; review list of policies that need attention
<b>3/10</b>	Arts Council - Regular Meeting	Review Immediate Action Plan ideas; select ideas and discuss resourcing needs
<b>3/18</b>	Parks & Rec Commission Special Meeting Workshop	Receive fee schedule and any feedback/ask questions; provide input on differential pricing policy and classifications of beneficiaries; provide input on draft comprehensive Reset strategy (which will incorporate the cost recovery and resource allocation philosophy, the pricing strategy and the Reset roadmap’s phasing plan and list of policies/procedures that need attention)
<b>March X ?</b>	Arts Council Special Meeting Workshop	TBD – Finalize recommendations to City Council on Immediate Action Plan; possibly work on longer-term Reset plan
<b>4/1</b>	Parks & Rec Commission Regular Meeting	Approve comprehensive Reset strategy and request for Phase 1 resources for forwarding to City Council
<b>4/14</b>	Arts Council Regular Meeting	TBD - Possibly work on longer-term Reset plan
<b>4/20</b>	City Council Special Meeting, joint with PRC and AC (?)	Present the comprehensive Reset strategy for Recreation and MICEC and the Phase 1 resources request. Discuss and seek City Council’s input. Possibly present the Arts Council’s Immediate Action Plan and resources request (may do this at a regular meeting of the City Council).

<b>5/6</b>	Parks & Rec Commission Regular Meeting	Discuss City Council's input on the Reset strategy and the Phase 1 plan. Staff will make any needed adjustments to the strategy and Phase 1 plan following this meeting and prior to the City Council's May 18 meeting.
<b>5/12</b>	Arts Council Regular Meeting	TBD - Possibly discuss City Council's input on the Immediate Action Plan
<b>5/18</b>	City Council Regular Meeting	Present comprehensive Reset strategy for Recreation and MICEC and Phase 1 request for Council approval. (This action may take place at the June 1 meeting, if delayed.)