



# CITY OF MERCER ISLAND

## CITY COUNCIL REGULAR HYBRID MEETING

Tuesday, April 02, 2024 at 5:00 PM

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### MERCER ISLAND CITY COUNCIL:

Mayor Salim Nice, Deputy Mayor David Rosenbaum,  
Councilmembers: Lisa Anderl, Jake Jacobson,  
Craig Reynolds, Wendy Weiker, and Ted Weinberg

### LOCATION & CONTACT:

MICEC – Slater Room Council Chambers and via Zoom  
8236 SE 24th Street | Mercer Island, WA 98040  
206.275.7793 | [www.mercerisland.gov](http://www.mercerisland.gov)

We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the City Clerk's Office 3 days prior to the meeting at 206.275.7793 or by emailing [cityclerk@mercerisland.gov](mailto:cityclerk@mercerisland.gov).

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The hybrid meeting will be live streamed on the City Council's [YouTube Channel](#).

Individuals wishing to speak live during Appearances (public comment period) must register with the City Clerk at 206.275.7793 or [cityclerk@mercerisland.gov](mailto:cityclerk@mercerisland.gov) before 4 PM on the day of the Council meeting. Each speaker will be allowed three (3) minutes to speak. A timer will be visible to online to speakers, City Council, and meeting participants.

Written comments may be sent to the City Council at [council@mercerisland.gov](mailto:council@mercerisland.gov).

Join the meeting at 5:00 PM (Appearances will start sometime after 5:00 PM) by:

- **Telephone:** Call 253.215.8782 and enter Webinar ID 868 4374 2812 and Password 730224
- **Zoom:** Click this [link](#) (Webinar ID 868 4374 2812; Password 730224)
- **In Person:** Mercer Island Community & Event Center – Slater Room Council Chambers (8236 SE 24th Street, Mercer Island, WA 98040)

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## MEETING AGENDA

### CALL TO ORDER & ROLL CALL, 5:00 PM

### PLEDGE OF ALLEGIANCE

### AGENDA APPROVAL

### CITY MANAGER REPORT

### APPEARANCES

(This is the opportunity for anyone to speak to the City Council on any item, except items before the City Council requiring a public hearing, any quasi-judicial matters, or campaign-related matters)

### CONSENT AGENDA

#### 1. AB 6437: March 22, 2024 Payroll Certification

**Recommended Action:** Approve the March 22, 2024 Payroll Certification in the amount of \$849,488.42 and authorize the Mayor to sign the certification on behalf of the entire City Council.

#### 2. Certification of Claims:

A. Check Register | 218990-219134 | 3/15/24 | \$2,915,483.68

B. Check Register | 219135-219194 | 3/22/24 | \$738,774.53

**C. EFT Payments | January 2024 | \$3,099,490.38**

**D. EFT Payments | February 2024 | \$2,464,152.91**

**Recommended Action:** Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

**3. City Council Regular Hybrid Meeting Minutes of March 19, 2024**

**Recommended Action:** Approve the City Council Regular Hybrid Meeting Minutes of March 19, 2024.

**4. AB 6438: Autism Acceptance Month, Proclamation No. 324**

**Recommended Action:** Proclaim April 2024 as Autism Acceptance Month in the City of Mercer Island.

**5. AB 6439: Sexual Assault Awareness Month, Proclamation No. 325**

**Recommended Action:** Proclaim April 2024 as Sexual Assault Awareness Month in the City of Mercer Island.

**6. AB 6440: Johnson & Johnson Opioid Settlement**

**Recommended Action:** Authorize the City Manager to execute and submit the Participation Form for the Johnson & Johnson Settlement, substantially in the form attached as Exhibit 1 to AB 6440.

**REGULAR BUSINESS**

**7. AB 6443: Disposition of Code of Ethics Complaint Against Councilmember Jacobson**

**Recommended Action:** Consider Ethics Hearing Examiner's recommendation and take action in disposition of ethics complaint against Councilmember Jacobson.

**8. AB 6444: Interim Regulations in MICC 19.16.010 Related to Emergency Shelters and Housing, Transitional Housing, and Permanent Supportive Housing (Ordinance No. 24C-03)**

**Recommended Action:**

1. Adopt Ordinance No. 24C-03 for interim regulations to comply with emergency and permanent supportive housing requirements in HB 1220.

2. Schedule a Public Hearing on Ordinance No. 24C-03 within 60 days.

**9. AB 6441: City Council Planning Session Follow Up Regarding Land Use Work Plan**

**Recommended Action:** Provide direction to staff on both a reconstitution of the Planning Commission as well as draft consolidated interim development regulations.

**OTHER BUSINESS**

**10. Planning Schedule**

**11. Councilmember Absences & Reports**

**EXECUTIVE SESSION - Approximately 60 Minutes**

**12. Pending or Potential Litigation**

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i)

**Real Estate Acquisition**

Executive Session to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110(1)(b)

**ADJOURNMENT**



# City Manager's Report

Tuesday, April 2, 2024







# Council Board and Commission Updates





# Hybrid Meetings

- Upcoming Hybrid City Council Meeting
  - Tuesday, April 16 at 5:00 PM
- Hybrid Boards and Commissions Meetings (All Meetings on Zoom)
  - Design Commission – April 3 at 6:00 PM
  - Parks & Recreation Commission with Open Space Conservancy Trust – April 4 at 5:00 PM
- Visit [www.mercerisland.gov/meetings](http://www.mercerisland.gov/meetings) for more information.



# City Updates

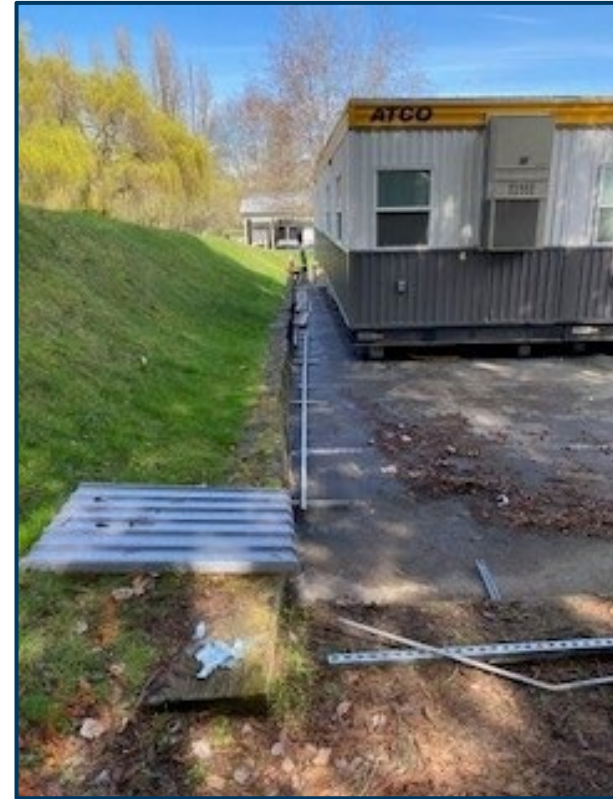




# Police Modular Buildings

- Work continues on the City Hall campus to operationalize the two new modular buildings, which will be used to temporarily house the Police Department due to the permanent closure of City Hall.
- The City's Public Works crews completed the installation of water and sewer utility lines over the past two weeks, including infrastructure for the third modular building, which is scheduled for delivery in the next three months.
- Meanwhile, work is underway to connect the modular buildings to electrical and data services, one of the final steps in the process. Staff expect to have the buildings energized by the end of the month.
- Staff are also working on final details for key cards, furniture move-in, etc.

Item 1.



# Public Safety & Maintenance Building

Item 1.

- At the Planning Session on March 1, the City Council provided direction to commence design work on a new Public Safety and Maintenance Building.
- The new building will address critical facility needs for the Police Department, all maintenance teams, Public Works, and IT/GIS.
- Planning work is underway for this new facility and the staff anticipate several touch points with the City Council on the progress throughout the year.
- Currently, consultants are completing survey and critical area assessment work for the property. This early step in the pre-design process is necessary to inform decisions related to building and yard siting.
- Planning workshops are being held with staff teams to better understand operations and space needs. This pre-design work will continue through April and into May.
- Staff currently anticipate having a facility concept and early cost estimates to share with the City Council at the end of June.





# Luther Burbank Boiler Building

- Phase 1 construction is well underway. Work entails seismic retrofits for the Boiler Building, chimney reinforcement, and renovation of the restrooms.
- Contractors continued grading inside the building to prepare for a new floor slab, and rough-in plumbing is underway for the restrooms and concession area.
- The top 10 feet of chimney has been removed and all fire brick inside has been removed. Crews will begin installing reinforcing steel in the chimney later in April.
- Completion of Phase 1 is anticipated this summer. A second phase of project work on the docks and waterfront is anticipated to begin in 2025.



# Water Meter Replacement Project

- The City is replacing all 7,800 water meters in its system. As they age, meters underreport the actual amount of water used, and almost two-thirds of the island's water meters are over 20 years old.
- This project began in early March, and to date, 951 new water meters have been installed – which accounts for approximately 13% of all meters in service.
- These new meters will allow the City to identify leaks almost immediately and will provide hourly water use data to customers through a customer portal.
- Installations are scheduled to be completed in the third quarter of the year. You can follow project updates on Let's Talk!





# New Bike Skills Signage

- Last week, Parks Operations staff installed signage at four Island Crest Park trailheads along 84<sup>th</sup> Ave SE.
- These signs will enhance rider and driver safety, providing additional awareness to cyclists that they are approaching a roadway while biking these trails.
- Parks staff also adjusted sign placement within the Bike Skills Area to better identify where jump lines start, signal where lines merge, and improve other wayfinding in the park.
- Future BSA updates can be found at [mercerisland.gov/bikeskillsarea](https://mercerisland.gov/bikeskillsarea).

Item 1.



# First Hill Park Playground Replacement

- Staff launched an online community survey for First Hill Park to collect input on playground equipment, play style preferences, and more.
- **Responses will be collected through April 14.**
- Results will inform site concepts that will be shared via a pre-recorded presentation on Let's Talk, scheduled to launch around April 30. Community members can watch the presentation at their convenience and then respond to concepts through a second online survey.
- Staff are working with Mercer Island Preschool Association, the School District, and other community partners to promote survey participation.
- More details about this project and the survey are available at [mercerisland.gov/firsthillplayground](https://mercerisland.gov/firsthillplayground).

Item 1.





# Upcoming Events



# Leap for Green - Earth Day Fair

Item 1.

- Join us for the annual Leap for Green Earth Day Fair on April 20, 2024, from 10:00 AM to 2:00 PM!
- This free event promotes environmental practices and activities for kids and adults, and to raise general awareness of local sustainability resources.
- The event features entertainment, food vendors, numerous summer camp sign-ups, and more.
- Thank you to our sponsors: Cedar Grove and The Mercer Island Community Fund!





# Some Good News



# All-Staff Meeting

- Last week, City employees came together for a semi-annual All-Staff meeting.
- We had over 100 staff members from different departments gathered at the MICEC to discuss City updates and work plan items in the year ahead.
- The time together was excellent for connecting our workforce, and serving as a reminder that even though we lost our home base when City Hall closed, we are resilient and continue to move forward!





# Thank you!





## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6437**  
**April 2, 2024**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6437: March 22, 2024 Payroll Certification	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Approve the March 22, 2024 Payroll Certification in the amount of \$849,488.42.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	Administrative Services
<b>STAFF:</b>	Ali Spietz, Chief of Administration Nicole Vannatter, Human Resources Manager
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. March 22, 2024 Payroll Certification 2. FTE/LTE Counts
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from March 2, 2024 through March 15, 2024 in the amount of \$849,488.42 (see Exhibit 1).

### BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments every other Friday.



## ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variants that are outlined below.

### Additional payments:

Description	Amount
Leave cash outs for current employees	\$9,937.70
Leave cash outs for terminated employees	\$9,984.49
Service and recognition awards	\$1,000.00
Overtime earnings (see chart for overtime hours by department).	\$33,650.24
<b>Total</b>	<b>\$54,572.43</b>

### Overtime hours by department:

Department	Hours
Administrative Services	
City Attorney's Office	
City Manager's Office	
Community Planning & Development	4.00
Finance	5.00
Municipal Court	
Police	223.00
Public Works	147.75
Thrift Shop	1.00
Youth & Family Services	
<b>Total Overtime Hours</b>	<b>380.75</b>

## NEXT STEPS

### FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

### Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City's regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Store.

## RECOMMENDED ACTION

Approve the March 22, 2024 Payroll Certification in the amount of \$849,488.42 and authorize the Mayor to sign the certification on behalf of the entire City Council.

# CITY OF MERCER ISLAND PAYROLL CERTIFICATION

Item 2.

**PAYROLL PERIOD ENDING** **03.15.2024**  
**PAYROLL DATED** **03.22.2024**

Net Cash	\$	569,916.48
Net Voids/Manuals	\$	(727.77)
<b>Net Total</b>	<b>\$</b>	<b>569,188.71</b>

Federal Tax Deposit	\$	94,969.24
Social Security and Medicare Taxes	\$	63,722.48
State Tax (California)	\$	9.36
Family/Medical Leave Tax (California)	\$	-
Public Employees' Retirement System (PERS Plan 2)	\$	33,121.70
Public Employees' Retirement System (PERS Plan 3)	\$	8,014.84
Public Employees' Retirement System (PERSJM)	\$	622.45
Public Safety Employees' Retirement System (PSERS)	\$	256.76
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$	16,770.93
Regence & LEOFF Trust Medical Insurance Deductions	\$	12,829.33
Domestic Partner Medical Insurance Deductions	\$	1,840.77
Kaiser Medical Insurance Deductions	\$	1,331.14
Health Care - Flexible Spending Account Contributions	\$	1,722.65
Dependent Care - Flexible Spending Account Contributions	\$	1,057.70
ICMA Roth IRA Contributions	\$	397.77
ICMA 457 Deferred Compensation Contributions	\$	33,307.97
ICMA 401K Deferred Compensation Contributions	\$	-
Garnishments (Chapter 13)	\$	572.00
Child Support Wage Garnishment	\$	706.03
Mercer Island Employee Association Dues	\$	235.00
AFSCME Union Dues	\$	3,069.60
Police Union Dues	\$	2,170.20
Standard - Supplemental Life Insurance	\$	378.70
Unum - Long Term Care Insurance	\$	365.40
AFLAC - Supplemental Insurance Plans	\$	238.52
Transportation - Flexible Spending Account Contributions	\$	-
Miscellaneous	\$	-
Washington Long Term Care	\$	2,589.17
<b>Tax &amp; Benefit Obligations Total</b>	<b>\$</b>	<b>280,299.71</b>

<b>TOTAL GROSS PAYROLL</b>	<b>\$</b>	<b>849,488.42</b>
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.

Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.



## FTE AND LTE COUNTS AS OF 3/15/2024

Full Time Equivalents (FTEs)	2024 Budgeted	2024 Actual
Administrative Services	15.00	15.00
City Attorney's Office	2.00	2.00
City Manager's Office	3.00	3.00
Community Planning & Development	18.00	17.00
Finance	9.00	7.50
Municipal Court	3.10	3.10
Police	37.50	38.50
Public Works	64.80	62.80
Recreation	10.25	10.25
Youth & Family Services	11.43	11.43
Thrift Shop	2.00	2.00
<b>Total FTEs</b>	<b>176.08</b>	<b>172.58</b>
Limited Term Equivalents (LTEs)	2024 Budgeted	2024 Actual
City Manager's Office <sup>1</sup>	1.00	3.00
Community Planning & Development <sup>2</sup>	1.00	1.00
Finance	1.00	0.50
Public Works <sup>3</sup>	4.00	5.75
Youth & Family Services	3.03	3.01
Thrift Shop	7.50	6.90
<b>Total LTEs</b>	<b>17.53</b>	<b>20.16</b>
<b>Total FTEs &amp; LTEs</b>	<b>193.61</b>	<b>192.74</b>

**FTE Vacancies:**

- 1.0 CIP Project Manager
- 1.0 Development Engineer
- 1.0 Financial Analyst
- 1.0 Planner
- 0.5 Utility Billing Admin Assistant

**Footnotes:**

- <sup>1</sup> 5/23/2023: Extend 1.0 LTE Management Analyst [AB 6255](#)
- <sup>2</sup> 5/23/2023: New 1.0 LTE Assistant Planner [AB 6255](#)
- <sup>3</sup> 5/23/2023: New 1.0 LTE Support Services Foreman [AB 6255](#)

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Report	Warrants	Date	Amount
Check Register	218990-219134	3/15/24	\$2,915,483.68 <b>\$2,915,483.68</b>



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: 402000 - Water Fund-Admin Key</b>				
P0120784	00219013	H D FOWLER	INVENTORY PURCHASES	5,541.15
P0120824	00219044	SEATTLE PUBLIC UTILITIES	FEB 2024 SPU CHARGE FOR RETAIL	4,825.00
	00219095	HOLLENBECK, SARAH	PERMIT CANCELLED	4,374.00
P0120752	00219044	SEATTLE PUBLIC UTILITIES	JAN 2024 SPU CHARGE FOR RETAIL	3,744.00
P0120901	00219093	H D FOWLER	INVENTORY PURCHASES	3,837.26
	00219095	HOLLENBECK, SARAH	PERMIT CANCELLED	2,750.00
P0120902	00219093	H D FOWLER	INVENTORY PURCHASES	1,434.74
P0120861	00219091	GRAINGER	INVENTORY PURCHASES	869.16
P0120793	00218990	A.M. LEONARD INC	INVENTORY PURCHASES	846.44
P0120766	00219016	IBS INC	INVENTORY PURCHASES	727.23
P0120882	00219091	GRAINGER	INVENTORY PURCHASES	596.08
P0120773	00219006	EXCEL SUPPLY COMPANY	INVENTORY PURCHASES	365.18
P0120795	00218991	ALPINE PRODUCTS INC	INVENTORY PURCHASES	325.09
<b>Org Key: 814074 - Garnishments</b>				
	00218998	CHAPTER 13 TRUSTEE	PAYROLL EARLY WARRANTS	572.00
<b>Org Key: 814075 - Mercer Island Emp Association</b>				
	00219025	MI EMPLOYEES ASSOC	PAYROLL EARLY WARRANTS	237.50
<b>Org Key: CA1100 - Administration (CA)</b>				
P0120920	00219102	Madrona Law Group, PLLC	Invoice #12500 Professional	6,647.00
P0120920	00219102	Madrona Law Group, PLLC	Invoice #12499 Professional	4,677.00
P0120919	00219080	DESAUTEL COMMUNICATIONS	Invoice #005539 Professional	3,739.50
P0120920	00219102	Madrona Law Group, PLLC	Invoice #12506 Professional	2,590.28
P0120780	00219023	MARTEN LAW	Invoice #44095935 Professional	1,354.41
P0120920	00219102	Madrona Law Group, PLLC	Invoice #12505 Professional	969.00
P0120920	00219102	Madrona Law Group, PLLC	Invoice #12501 Professional	826.50
P0120852	00219114	OGDEN MURPHY WALLACE	Invoice #887275 Professional	780.00
P0120522	00219040	RELX INC DBA LEXISNEXIS	Invoice #3094922068 Legal	378.74
P0120871	00219117	RELX INC DBA LEXISNEXIS	Invoice #3094973245 Legal	378.74
P0120920	00219102	Madrona Law Group, PLLC	Invoice #12503 Professional	228.00
P0120852	00219114	OGDEN MURPHY WALLACE	Invoice #886080 Professional	180.00
P0120920	00219102	Madrona Law Group, PLLC	Invoice #12504 Professional	171.00
P0120920	00219102	Madrona Law Group, PLLC	Invoice #12498 Professional	171.00
P0120920	00219102	Madrona Law Group, PLLC	Invoice #12507 Professional	142.50
P0120920	00219102	Madrona Law Group, PLLC	Invoice #12497 Professional	142.50
P0120521	00219023	MARTEN LAW	Invoice #44095918 Professional	95.00
<b>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</b>				
P0120918	00219101	Kiviat, Aaron	Invoice #1642 Professional Ser	9,500.00
P0120524	00219030	MOBERLY AND ROBERTS	Invoice #1147 Professional Ser	7,904.69
P0120921	00219107	MOBERLY AND ROBERTS	Invoice #1155 Professional Ser	7,904.69
<b>Org Key: CM1100 - Administration (CM)</b>				
	00218993	Amazon Capital Services Inc	7000546-9410618	32.48
P0120792	00219078	DATAQUEST LLC	Background Check # 22752	26.50
	00218993	Amazon Capital Services Inc	4195915-2498619	22.87
<b>Org Key: CM1200 - City Clerk</b>				
P0120870	00219123	SOUND PUBLISHING INC	NTC 2768329 ORD 24C-01	61.84

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120870	00219123	SOUND PUBLISHING INC	NTC 2758331 ORD 24C-02	61.84
<i>Org Key: CO6100 - City Council</i>				
	00218993	Amazon Capital Services Inc	0134834-0447446	306.08
	00219033	NICE, SALIM	PARKING TO AWC/YFS/MEET W/ LEG	284.30
	00219033	NICE, SALIM	MILEAGE REIMBURSEMENT	244.55
	00219033	NICE, SALIM	BAKERY, FOOD, PARKING	99.62
	00218993	Amazon Capital Services Inc	2170214-1857819	41.78
<i>Org Key: CR1100 - Human Resources</i>				
P0120792	00219078	DATAQUEST LLC	Background Check # 22752	26.50
<i>Org Key: CT1100 - Municipal Court</i>				
P0120802	00218995	Bradley Public Safety	Ct Security BPSS invoice #0229	1,170.00
P0120803	00219018	INTERCOM LANGUAGE SERVICES INC	Intercom invoice #24-075	787.88
P0120829	00219054	WOO, RISA	Pro Tem Judge 3/5/24 - 2 hrs	100.00
P0120790	00219133	WALLS, RENEE	Pro Tem Judge 2/29/24 2 hrs	100.00
P0120788	00219070	CINTAS	Cintas invoice# 5199420282	88.19
	00218993	Amazon Capital Services Inc	9944615-7098604	57.67
	00218993	Amazon Capital Services Inc	1427237-6241837	51.90
	00218993	Amazon Capital Services Inc	8189282-3718630	35.19
P0120801	00219022	LANGUAGE LINE SERVICES	Language Line Invoice 90205435	30.48
	00219072	COMPLETE OFFICE	OFFICE SUPPLIES	18.48
	00218993	Amazon Capital Services Inc	2172466-0318642	16.50
	00219072	COMPLETE OFFICE	OFFICE SUPPLIES	7.15
	00218993	Amazon Capital Services Inc	2172466-0318642	5.49
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00219095	HOLLENBECK, SARAH	PERMIT CANCELLED	1,108.00
	00219103	MALONE, JAMES	PERMIT CANCELLED	188.02
<i>Org Key: DS1100 - Administration (DS)</i>				
P0120885	00219063	BELLEVUE, CITY OF	Q1 2024 MBP Subscription	11,805.61
P0120863	00219085	ESA	Peer Review 2305-015	1,532.00
P0120638	00219079	DELL MARKETING L.P.	Dell Laptop	1,475.00
P0120422	00219074	CONSOLIDATED PRESS	Comm Dev Survey Postcards	1,329.58
	00218993	Amazon Capital Services Inc	4558088-8377819	110.29
<i>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</i>				
P0120864	00219069	CEG ELECTRIC	Electrical Inspection	4,054.50
P0120862	00219132	WABO	G Reece WABO Training	495.00
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
P0120914	00219089	Galt, John	SUB19-002 OB Mercer Island	3,051.25
<i>Org Key: FN1100 - Administration (FN)</i>				
	00218993	Amazon Capital Services Inc	5868172-7794628	158.50
	00219056	ZAGER, FRANCESCA	FOOD/CAP IMPROV PROG KICK	106.78
P0120808	00219050	VERIZON WIRELESS	JAN 24-FEB 23,24 FINANCE & YFS	53.15
P0120808	00219050	VERIZON WIRELESS	JAN 24-FEB 23,24 FINANCE & YFS	47.25
P0120808	00219050	VERIZON WIRELESS	JAN 24-FEB 23,24 FINANCE & YFS	42.25
P0120808	00219050	VERIZON WIRELESS	JAN 24-FEB 23,24 FINANCE & YFS	42.25

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FN2100 - Data Processing</i>				
P0120874	00219105	METROPRESORT	FEB 2024 E-SERVCE PORTAL ADMI	100.00
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0120804	00219024	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	179.75
P0120804	00219024	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	133.64
P0120805	00219024	METROPRESORT	JAN 2024 PRNT & MAILING OF UTI	105.89
P0120794	00219024	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	80.71
P0120874	00219105	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	79.63
P0120805	00219024	METROPRESORT	JAN 2024 PRNT & MAILING OF UTI	78.77
P0120794	00219024	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	60.07
P0120874	00219105	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	59.25
P0120808	00219050	VERIZON WIRELESS	JAN 24-FEB 23,24 FINANCE & YFS	47.25
P0120808	00219050	VERIZON WIRELESS	JAN 24-FEB 23,24 FINANCE & YFS	42.25
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0120804	00219024	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	179.78
P0120804	00219024	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	133.64
P0120805	00219024	METROPRESORT	JAN 2024 PRNT & MAILING OF UTI	105.89
P0120794	00219024	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	80.71
P0120874	00219105	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	79.63
P0120805	00219024	METROPRESORT	JAN 2024 PRNT & MAILING OF UTI	78.77
P0120794	00219024	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	60.07
P0120874	00219105	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	59.25
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0120804	00219024	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	179.78
P0120804	00219024	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	133.66
P0120805	00219024	METROPRESORT	JAN 2024 PRNT & MAILING OF UTI	105.89
P0120794	00219024	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	80.72
P0120874	00219105	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	79.63
P0120805	00219024	METROPRESORT	JAN 2024 PRNT & MAILING OF UTI	78.78
P0120794	00219024	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	60.07
P0120874	00219105	METROPRESORT	FEB 2024 PRNT & MAILING OF UTI	59.25
<i>Org Key: FR1100 - Administration (FR)</i>				
P0120775	00219004	EASTSIDE FIRE & RESCUE	Installment 1 - Vacation and s	369,871.54
<i>Org Key: FR2100 - Fire Operations</i>				
P0120754	00219004	EASTSIDE FIRE & RESCUE	MARCH 2024 Contract Fees	656,228.83
P0120753	00219004	EASTSIDE FIRE & RESCUE	Inv 5821 Maintenance App 7610	763.78
P0120753	00219004	EASTSIDE FIRE & RESCUE	Inv 5822 Maintenance App 7610	460.00
P0120753	00219004	EASTSIDE FIRE & RESCUE	Inv 5820 Maintenance App 7609	139.69
<i>Org Key: GB0100 - Building Repairs</i>				
P0120893	00219062	Baklinski Group	Billing - Labor and Material	12,085.44
P0120894	00219062	Baklinski Group	Exit Sign - Electrical work	1,444.68
<i>Org Key: GB0107 - Honeywell Site Remediation</i>				
P0117370	00219007	FARALLON CONSULTING LLC	2022 PROJECT MANAGEMENT AND	25,615.65
<i>Org Key: GE0101 - Fire Tools &amp; Equipment</i>				
P0120774	00219004	EASTSIDE FIRE & RESCUE	Fire SCBA Regulators and Mask	57,919.21



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: GGM001 - General Government-Misc</i>				
P0120875	00219066	BRINKS INC	FEB 2024 ARMORED TRUCK	1,068.37
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0120828	00219036	PITNEY BOWES INC	1/9/24-4/8/24 POSTAGE MACHINE	1,053.76
P0120890	00219134	Xerox Financial Services	Copier Lease Fees Mar 2024 INV	1,031.64
P0120917	00219100	KELLEY IMAGING SYSTEMS	Copiers Services Fees Feb 2024	962.88
P0120800	00219055	Xerox Financial Services	Copier Lease Fees Mar 2024 INV	857.69
P0120791	00219042	RICOH USA INC (FIRE)	Copier Lease Fees Feb 2024 INV	499.47
P0120800	00219055	Xerox Financial Services	Copier Lease Fees Mar 2024 INV	284.06
P0120858	00219073	CONFIDENTIAL DATA DISPOSAL	City Shredding Service 2/29/2	275.00
	00219072	COMPLETE OFFICE	OFFICE SUPPLIES	143.33
	00219072	COMPLETE OFFICE	OFFICE SUPPLIES	128.44
	00218993	Amazon Capital Services Inc	3115919-8918653	110.32
P0120916	00219073	CONFIDENTIAL DATA DISPOSAL	Shredding Service - Court - In	35.00
<i>Org Key: GGM007 - ARPA-PPE &amp; Pandemic Response</i>				
P0120773	00219006	EXCEL SUPPLY COMPANY	NITRILE EXAM GLOVES	1,348.72
<i>Org Key: GGM100 - Emerg Incident Response</i>				
P0120523	00219014	HEARTLAND LLC	Invoice #1352Dec2023	2,671.25
<i>Org Key: GGX620 - Custodial Disbursements</i>				
P0120782	00219020	KING CO PROSECUTING ATTORNEY	CRIME VICTIMS FEB 2024	176.09
<i>Org Key: GT0170 - ARPA-Slater Rm Public Meetings</i>				
P0120648	00219109	MORGAN SOUND INC	Slater TV Relocate	2,246.04
	00218993	Amazon Capital Services Inc	7021753-6415448	76.32
	00218993	Amazon Capital Services Inc	7021753-6415448	76.32
	00218993	Amazon Capital Services Inc	1092402-1888257	38.67
	00218993	Amazon Capital Services Inc	9443821-0351404	22.04
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0120745	00219001	CivicPlus	SeeClickFix Annual Subscriptio	14,479.60
P0120680	00218997	CDW GOVERNMENT INC	VMWare vSphere Main Renewal	11,502.54
P0120596	00219057	ZOHO CORP	Manage Engine Renewal 2024	6,473.88
P0120431	00218997	CDW GOVERNMENT INC	Spotlight on SQL Annual Mainte	1,105.19
P0120807	00219050	VERIZON WIRELESS	JAN 24-FEB 23,24 IGS/IT CITY C	231.25
	00218993	Amazon Capital Services Inc	4610519-7946614	168.33
P0120856	00219071	CivicPlus	SeeClickFix API	151.20
	00218993	Amazon Capital Services Inc	5987767-3791456	118.50
P0120826	00219043	Ringsquared Telecom LLC	LONG DISTANCE CALLING FEB 2024	73.35
	00218993	Amazon Capital Services Inc	5704281-2991443	64.95
	00218993	Amazon Capital Services Inc	8211360-1165837	61.56
	00218993	Amazon Capital Services Inc	8211360-1165837	55.00
	00218993	Amazon Capital Services Inc	5418632-8575413	41.83
	00218993	Amazon Capital Services Inc	1523470-2713861	19.69
	00218993	Amazon Capital Services Inc	0810833-8566653	17.60
	00218993	Amazon Capital Services Inc	4060167-5639422	13.22
	00218993	Amazon Capital Services Inc	4060167-5639422	8.37
<i>Org Key: MT2100 - Roadway Maintenance</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120821	00219098	KC FINANCE	AWARD # 102538 RSD MI DSCR	3,462.97
P0120783	00219010	GRAINGER	10' X 10' CANOPIE AND WEIGHT	483.48
P0120898	00219113	NW MOBILE FLAGGING ACADEMY	Flagger Certification	360.00
P0117843	00219037	PLANTSCAPES INC	ROW Landscaping Vegetation Tri	234.50
P0120766	00219016	IBS INC	MISC. HARDWARE (WAREHOUSE)	70.32
P0120777	00219047	TRAFFIC SAFETY SUPPLY	"SE 48TH ST" STREET SIGN	80.43
P0120808	00219050	VERIZON WIRELESS	JAN 24-FEB 23,24 FINANCE & YFS	40.01
P0120819	00219028	MI HARDWARE - ROW	MISC. HARDWARE FOR THE MONTH O	42.92
<i>Org Key: MT2150 - Pavement Marking</i>				
P0120766	00219016	IBS INC	MISC. HARDWARE (WAREHOUSE)	70.32
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0120876	00219106	MI UTILITY BILLS	FEB 2024 PMT OF UTILITY BILLS	300.93
<i>Org Key: MT2500 - ROW Administration</i>				
	00218993	Amazon Capital Services Inc	0886603-1145829	38.52
	00218993	Amazon Capital Services Inc	0886603-1145829	24.08
	00218993	Amazon Capital Services Inc	9061435-5680257	8.80
<i>Org Key: MT3000 - Water Service Upsizes and New</i>				
P0120787	00219013	H D FOWLER	17" X 30" DI METER BOX LIDS	2,571.33
<i>Org Key: MT3100 - Water Distribution</i>				
P0120881	00219076	CORE & MAIN LP	HYDRANT MUELLER A423 5-1/4" 3'	5,922.29
P0120879	00219116	PACIFIC INDUSTRIAL SUPPLY CO	2" HOLE CUTTERS, ARBOR & PILOT	692.81
P0120901	00219093	H D FOWLER	CRL REPAIR KITS & STIFFENERS	588.80
	00218993	Amazon Capital Services Inc	2283758-0824211	187.11
P0120766	00219016	IBS INC	MISC. HARDWARE (WAREHOUSE)	80.37
P0120817	00219029	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	5.89
P0120784	00219013	H D FOWLER	CREDIT- RETURNED PARTS	-684.09
<i>Org Key: MT3150 - Water Quality Event</i>				
P0120888	00219119	S&B INC	FREE CHLORINE SENSOR WITH VARI	1,456.91
P0120888	00219119	S&B INC	GENERAL PURPOSE PH SENSOR WITH	526.28
P0120674	00219058	AM TEST INC	2024 WATER QUALITY SAMPLES	360.00
P0120820	00219000	CITY OF SEATTLE	LAB SVCS DRINKING WATER ANALYS	265.00
P0120866	00219059	AQUATIC INFORMATICS INC.	2024 CROSS CONNECTION WEB TEST	33.00
<i>Org Key: MT3300 - Water Associated Costs</i>				
P0120768	00219012	GREEN RIVER COMM COLLEGE/WETRC	WOW CONFERENCE FOR ALBERT	350.00
<i>Org Key: MT3400 - Sewer Collection</i>				
P0120766	00219016	IBS INC	MISC. HARDWARE (WAREHOUSE)	70.32
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0120809	00219005	EVOQUA WATER TECHNOLOGIES LLC	ANNUAL BIOXIDE	6,471.40
	00218993	Amazon Capital Services Inc	3368564-8371458	66.03
P0120766	00219016	IBS INC	MISC. HARDWARE (WAREHOUSE)	70.32
P0120876	00219106	MI UTILITY BILLS	FEB 2024 PMT OF UTILITY BILLS	50.15
	00218993	Amazon Capital Services Inc	9932737-1201031	42.48
P0120817	00219029	MI HARDWARE - UTILITY	MISC. HARDWARE FOR THE MONTH O	5.24
<i>Org Key: MT3600 - Sewer Associated Costs</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120768	00219012	GREEN RIVER COMM COLLEGE/WETRC	WOW CONFERENCE FOR ALBERT	350.00
<i>Org Key: MT3800 - Storm Drainage</i>				
P0120767	00219048	Truck Builders LLC	TOOL BOX, BED SLIDER TOTES FOR	3,461.78
P0120822	00219094	HERRERA ENVIRONMENTAL CONSULT	Professional Services from	1,227.17
P0120823	00219009	GEOTECH CONSULTANTS INC	Consultation 12/7	468.75
P0120783	00219010	GRAINGER	10' X 10' CANOPIE AND WEIGHT	483.48
P0120834	00218992	AM TEST INC	FOG, SOLIDS COPPER, LEAD	135.00
P0120766	00219016	IBS INC	MISC. HARDWARE (WAREHOUSE)	80.37
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0120778	00219002	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	364.25
P0120832	00219131	UTILITIES UNDERGROUND LOCATION	2024 UTILITY LOCATES	264.00
P0120836	00219051	WA AUDIOLOGY SERVICES INC	Services Rendered for Occupati	127.00
	00218993	Amazon Capital Services Inc	7190201-8345056	98.98
P0120792	00219078	DATAQUEST LLC	Background Check # 22752	26.50
<i>Org Key: MT4200 - Building Services</i>				
P0120876	00219106	MI UTILITY BILLS	FEB 2024 PMT OF UTILITY BILLS	753.21
P0120843	00219052	WA L&I	Invoice ID: 303886 MERCER ISLA	457.00
	00218993	Amazon Capital Services Inc	8703688-3512225	362.64
P0120840	00219003	EASTSIDE EXTERMINATORS	BI-MONTHLY MI CITY HALL	298.33
P0120849	00219052	WA L&I	Invoice ID: 318522 \$285.40 civ	285.40
P0120844	00219052	WA L&I	ANNUAL MI CITY HALL/FIRE STATI	260.30
	00218993	Amazon Capital Services Inc	0298647-7163445	255.30
P0120848	00219052	WA L&I	DUMBBWAIT	241.45
P0120806	00219015	HOME DEPOT CREDIT SERVICE	EXTENSION CORD & DRILL BITS	164.23
P0120842	00219052	WA L&I	MERCER ISLAND FIRE STATION 92	114.10
P0120851	00219052	WA L&I	MERCER ISLAND FIRE STATION #91	114.10
	00218993	Amazon Capital Services Inc	9026771-8139413	99.06
	00218993	Amazon Capital Services Inc	0298647-7163445	90.88
P0120850	00219052	WA L&I	WHEELCHAI	86.45
P0120772	00219047	TRAFFIC SAFETY SUPPLY	"PARKING FOR CITY AUTHORIZED	95.29
P0120766	00219016	IBS INC	MISC. HARDWARE (WAREHOUSE)	70.32
P0120771	00219015	HOME DEPOT CREDIT SERVICE	ANGLE VALVES	59.26
P0120861	00219091	GRAINGER	ZIPLOCK HARDWARE BAGS (100 PK)	54.72
	00218993	Amazon Capital Services Inc	0298647-7163445	38.50
	00218993	Amazon Capital Services Inc	3509033-7985053	36.04
	00218993	Amazon Capital Services Inc	0298647-7163445	34.25
	00218993	Amazon Capital Services Inc	0298647-7163445	34.25
	00218993	Amazon Capital Services Inc	5072959-2601853	29.61
P0120816	00219026	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	28.49
P0120812	00219039	QUENCH USA INC	02/29/2024-06/30/2024	17.58
<i>Org Key: MT4270 - ARPA-Asbestos Response</i>				
P0120841	00219060	ATCO	G.1 Lease large Feb 20, 2024-	3,742.30
P0120838	00219011	GREEN LATRINE	Site: S8212, 9601 SE 36th St,	500.00
P0120837	00219011	GREEN LATRINE	Site: S8212, 9601 SE 36th St,	500.00
<i>Org Key: MT4271 - ARPA-Records Analyst</i>				
P0120915	00219108	MODUS TECHNOLOGY INC	Records Scanning (Payroll & HR	18,969.35



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: MT4272 - ARPA-Police Iterim Site</b>				
	00218993	Amazon Capital Services Inc	0556066-2443453	419.68
P0120785	00219092	GREEN LATRINE	CH PD wash station 3/1/24-3/28	350.00
<b>Org Key: MT4274 - ARPA-Municipal Court Site Leas</b>				
P0120681	00219038	PREMIER CABLING LLC	Network Drops 5 in Court Offic	4,728.80
P0120799	00218999	CITY OF NEWCASTLE	Court Office Rent Mar 2024 INV	4,110.50
P0120378	00219079	DELL MARKETING L.P.	Dell Precision 3580	1,618.47
	00218993	Amazon Capital Services Inc	0005075-4181030	543.80
	00218993	Amazon Capital Services Inc	8320898-3245040	58.96
	00218993	Amazon Capital Services Inc	9264943-3455434	25.28
<b>Org Key: MT4300 - Fleet Services</b>				
P0120926	00219104	MERCER ISLAND CHEVRON	MI CHEVRON GAS EXP FEB 2024	12,743.70
P0120878	00219111	NELSON REISNER	2024 DIESEL DELIVERY	2,176.37
P0120769	00218994	AMERIGAS-1400	2024 PROPANE DELIVERY	824.60
P0120859	00219120	SEATTLE BOAT COMPANY	Patrol 14 Fuel - 12/22/2023 -	808.97
P0120857	00219125	TACOMA FUEL DOCK INC	Patrol Boat Fuel - Patrol 14 i	684.19
P0120880	00219087	FINANCIAL CONSULTANTS INT'L	D&R MAP LIGHTS FOR POLICE VEC.	719.40
P0120786	00219032	NC MACHINERY CO	HOSES FOR VEC. #478	625.54
P0120770	00219045	SIX ROBBLEES INC	RECEIVER HITCH & T-CONNECTOR	348.39
P0120766	00219016	IBS INC	MISC. HARDWARE (VEHICLE MAINT.	197.21
P0120810	00219031	NAPA AUTO PARTS	REPAIR PARTS	178.62
P0120766	00219016	IBS INC	MISC. HARDWARE (WAREHOUSE)	70.32
<b>Org Key: MT4420 - Transportation Planner Eng</b>				
P0118253	00219017	IDAX DATA SOULTIONS	IDAX On-Call Traffic Data	2,565.00
P0120795	00218991	ALPINE PRODUCTS INC	TELESPAR POSTS, BASES & RIVETS	927.88
P0120905	00219084	ENNIS-FLIT INC	2 RUMBLE BAR KITS	534.27
P0120877	00219082	DUNN LUMBER COMPANY	PRESSURE TREATED 6 X 6 X 14' H	111.29
<b>Org Key: MT4502 - Sewer Administration</b>				
P0120214	00219021	KING COUNTY TREASURY	2024 JAN-DEC MONTHLY SEWER CHA	479,346.78
<b>Org Key: MT4900 - Solid Waste &amp; Sustainability</b>				
P0120815	00219115	OLYMPIC ENVIRONMENTAL RES	2024OER2 for Mercer Island 202	2,280.00
<b>Org Key: MT6100 - Park Maintenance</b>				
P0120873	00219106	MI UTILITY BILLS	FEB 2024 PMT OF UTILITY BILLS	1,892.40
P0120891	00219096	HORIZON	I 40 HUNTER IRRIGATION HEADS	1,085.36
P0120854	00219070	CINTAS	FIRST AID SUPPLIES	1,056.83
P0120892	00219067	BULGER SAFE & LOCK	REPLACED IC MORT HOUSING WITH	380.36
P0120889	00219090	GCP WW HOLDCO LLC	SAFETY BOOTS	248.05
P0120779	00219008	GCP WW HOLDCO LLC	SAFETY BOOTS & RAINGEAR	215.10
P0120827	00219096	HORIZON	IRRIGATION NOZZLES & HEADS	152.22
P0120884	00219093	H D FOWLER	RISER EXTENSIONS	128.05
	00218993	Amazon Capital Services Inc	2872901-9195422	101.24
	00218993	Amazon Capital Services Inc	2921075-4903434	99.06
	00218993	Amazon Capital Services Inc	8520335-3846628	73.71
	00218993	Amazon Capital Services Inc	8941690-2962666	66.00
P0120766	00219016	IBS INC	MISC. HARDWARE (WAREHOUSE)	70.32
	00218993	Amazon Capital Services Inc	0133601-2472246	35.22

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120779	00219008	GCP WW HOLDCO LLC	SAFETY BOOTS & RAINGEAR	25.00
	00218993	Amazon Capital Services Inc	3830463-5435409	14.29
Org Key: MT6200 - Athletic Field Maintenance				
P0120873	00219106	MI UTILITY BILLS	FEB 2024 PMT OF UTILITY BILLS	1,220.67
P0120891	00219096	HORIZON	TURFACE	799.33
P0120899	00219064	Bellingham Lock & Safe	TE2-GS: Trip Charge Electronic	522.98
P0120766	00219016	IBS INC	MISC. HARDWARE (WAREHOUSE)	70.32
Org Key: MT6500 - Luther Burbank Park Maint				
P0120873	00219106	MI UTILITY BILLS	FEB 2024 PMT OF UTILITY BILLS	2,455.64
P0120839	00219003	EASTSIDE EXTERMINATORS	Commercial Pest service recurr	159.65
P0120883	00219091	GRAINGER	FROST PROOF YARD HYDRANT	117.19
P0120766	00219016	IBS INC	MISC. HARDWARE (WAREHOUSE)	70.32
Org Key: MT6600 - Park Maint School Fields				
P0120766	00219016	IBS INC	MISC. HARDWARE (WAREHOUSE)	70.32
Org Key: MT6800 - Trails Maintenance				
P0120766	00219016	IBS INC	MISC. HARDWARE (WAREHOUSE)	70.32
Org Key: MT6900 - Aubrey Davis Park Maint				
P0120835	00219092	GREEN LATRINE	SITE: AUBREY DAVIS PARK, 2223	790.00
P0120873	00219106	MI UTILITY BILLS	FEB 2024 PMT OF UTILITY BILLS	665.41
P0120827	00219096	HORIZON	IRRIGATION NOZZLES & HEADS	455.04
P0120766	00219016	IBS INC	MISC. HARDWARE (WAREHOUSE)	70.31
Org Key: PA0101 - Recurring Parks Minor Capital				
P0120846	00219110	MORUP SIGNS INC	CEDAR 3" THICK CUSTOM CUT 19.5	3,303.00
P0119456	00219127	THOMAS J TREE	MI UNIT PRICED ABORIST	1,601.60
P0120846	00219110	MORUP SIGNS INC	4 X 4 8' REPLACEMENT POSTS FOR	1,568.93
P0120903	00219068	CAPITAL ONE TRADE CREDIT	10) GARBAGE CANS	418.39
Org Key: PA0109 - Aubrey Davis Park Trail Safety				
P0110899	00219053	WA ST DEPT OF TRANSPORTATION	JZ AUBREY DAVIS PARK SAFETY	799.82
Org Key: PA0117 - Island Crest Park North Infiel				
P0120303	00219019	KCDA PURCHASING COOPERATIVE	Island Crest Park Infield and	368,726.06
Org Key: PA0124 - Luther Burbank Boiler Bldg Roo				
P0120831	00219130	UNITED REPROGRAPHICS	PROJECT AWARENESS SIGNS	80.47
	00218993	Amazon Capital Services Inc	4785641-4933067	40.53
	00218993	Amazon Capital Services Inc	4785641-4933067	31.32
Org Key: PA0129 - Pioneer Park/Engstrom OS Fores				
P0120835	00219092	GREEN LATRINE	SITE: AUBREY DAVIS PARK, 2223	200.00
Org Key: PO1100 - Administration (PO)				
	00219121	SEIFERT, MIKE	NW LEADERSHIP SEMINAR 1	224.50
P0120914	00219089	Galt, John	APL24-001 Buster Judd Dangerou	83.75
Org Key: PO1350 - Police Emergency Management				
P0120830	00219049	UNITED REPROGRAPHICS	EMAC Outreach Materials (inv	240.33
P0120789	00219046	SKYLINE COMMUNICATIONS INC	MARCH 2024 EOC INTERNET	220.55
P0120869	00219118	REMOTE SATELLITE SYSTEMS INT'L	EMAC Satellite Phone Service (	74.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: PO1700 - Records and Property</b>				
	00218993	Amazon Capital Services Inc	6361679-8326657	7.10
<b>Org Key: PO1800 - Contract Dispatch Police</b>				
P0120207	00219034	NORCOM 911	2024 Q2	140,084.08
P0120776	00219034	NORCOM 911	Annual iBase shared cost	4,944.00
<b>Org Key: PO2100 - Patrol Division</b>				
	00218993	Amazon Capital Services Inc	8826874-4006603	858.72
	00218993	Amazon Capital Services Inc	4033884-8842656	615.60
	00218993	Amazon Capital Services Inc	5575408-2719460	389.19
	00218993	Amazon Capital Services Inc	1202374-1875466	337.11
	00218993	Amazon Capital Services Inc	5575408-2719460	284.60
	00218993	Amazon Capital Services Inc	7050153-0476254	185.25
	00218993	Amazon Capital Services Inc	1242071-6735425	159.63
	00218993	Amazon Capital Services Inc	7050153-0476254	106.47
	00218993	Amazon Capital Services Inc	3388890-0021057	105.54
	00218993	Amazon Capital Services Inc	6060259-4879432	88.06
	00218993	Amazon Capital Services Inc	9638630-5166668	41.83
	00218993	Amazon Capital Services Inc	7514659-4236254	31.37
	00218993	Amazon Capital Services Inc	7514659-4236254	31.37
	00218993	Amazon Capital Services Inc	7514659-4236254	31.37
	00218993	Amazon Capital Services Inc	7514659-4236254	31.37
	00218993	Amazon Capital Services Inc	7514659-4236254	31.37
	00218993	Amazon Capital Services Inc	7097379-4055403	26.84
	00218993	Amazon Capital Services Inc	7514659-4236254	15.09
	00219097	JIRA, ROBERT	OTG CQB TRAINING	11.86
<b>Org Key: PO2200 - Marine Patrol</b>				
	00218993	Amazon Capital Services Inc	1631872-2335450	178.50
	00218993	Amazon Capital Services Inc	1631872-2335450	119.00
<b>Org Key: PO2450 - Special Operations Team</b>				
P0120798	00219086	Ferro Concepts USA Inc.	SOT Uniform Supplies - Invoice	1,756.15
<b>Org Key: PO3100 - Investigation Division</b>				
	00218993	Amazon Capital Services Inc	2301833-5726629	19.70
<b>Org Key: PO4100 - Firearms Training</b>				
P0120860	00219081	DOOLEY ENTERPRISES INC	Ammunition order 2/29/2024 -	7,857.64
P0120730	00219126	The Exodus Companies	Firearms Targets - Invoice # 1	5,814.59
<b>Org Key: PO4300 - Police Training</b>				
	00219128	Tortorelli, Lee	OTG CQB TRAINING	224.00
	00219128	Tortorelli, Lee	OTG CQB TRAINING	172.61
<b>Org Key: PR1100 - Administration (PR)</b>				
	00218993	Amazon Capital Services Inc	8171952-0724259	701.33
	00218993	Amazon Capital Services Inc	1873125-4813838	226.88
	00218993	Amazon Capital Services Inc	1873125-4813838	226.88
	00218993	Amazon Capital Services Inc	1873125-4813838	226.88
	00218993	Amazon Capital Services Inc	1873125-4813838	226.88



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00218993	Amazon Capital Services Inc	1873125-4813838	226.88
	00218993	Amazon Capital Services Inc	1873125-4813838	226.88
	00218993	Amazon Capital Services Inc	4336310-4989801	206.57
	00218993	Amazon Capital Services Inc	1873125-4813838	193.76
P0120816	00219026	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	111.19
	00218993	Amazon Capital Services Inc	7672538-2674664	99.86
	00218993	Amazon Capital Services Inc	4336310-4989801	97.38
	00218993	Amazon Capital Services Inc	9546547-5595423	62.75
	00218993	Amazon Capital Services Inc	1215965-1264205	58.01
	00218993	Amazon Capital Services Inc	7611922-3405049	56.13
	00218993	Amazon Capital Services Inc	8114247-5462664	55.82
	00218993	Amazon Capital Services Inc	9546547-5595423	48.43
	00218993	Amazon Capital Services Inc	4336310-4989801	6.00
	00218993	Amazon Capital Services Inc	5409320-1203454	3.27
<b>Org Key: PR2104 - Special Events</b>				
P0120818	00219027	MI HARDWARE - P&R	MISC. HARDWARE FOR THE MONTH O	78.35
<b>Org Key: PR4100 - Community Center</b>				
P0120814	00219003	EASTSIDE EXTERMINATORS	Commercial Pest service recurr	292.50
P0120847	00219052	WA L&I	ANNUAL: PASSENGER	161.65
	00218993	Amazon Capital Services Inc	3782948-7327463	55.92
	00218993	Amazon Capital Services Inc	9727344-7919454	49.53
	00218993	Amazon Capital Services Inc	3547979-2452259	49.14
	00218993	Amazon Capital Services Inc	9727344-7919454	44.03
	00218993	Amazon Capital Services Inc	3547979-2452259	40.30
	00218993	Amazon Capital Services Inc	3782948-7327463	37.09
	00218993	Amazon Capital Services Inc	3782948-7327463	32.18
<b>Org Key: SU0113 - SCADA System Replacement-Sewer</b>				
P0103284	00218996	BROWN AND CALDWELL CONSULTANTS PH1	SCADA EQUIPMENT REPLACEMENT	4,098.82
<b>Org Key: SW0111 - Sub Basin 46a.3 Watercourse</b>				
P0120250	00219112	NW Hydraulic Consultants Inc.	Sub Basin 46a.3 Watercourse	7,835.00
<b>Org Key: WU0103 - Water Reservoir Improvements</b>				
P0117582	00219035	PASO ROBLES TANK INC	NORTH AND SOUTH RESERVOIR	363,644.32
P0117106	00219041	RH2 ENGINEERING INC	RESERVOIR IMPROVEMENTS - SERVI	19,228.40
<b>Org Key: WU0130 - 2023 Water Sys Improvements</b>				
P0120896	00219077	DAILY JOURNAL OF COMMERCE	BC:PH 1 PRV STATION REPLA	566.10
P0120861	00219091	GRAINGER	EAR PLUGS	74.03
<b>Org Key: WU0131 - 2024 Water System Improvements</b>				
P0119884	00219061	Atwell LLC	2024 Water System Improvements	16,954.98
<b>Org Key: WU0135 - 2024 AC Main Replacement</b>				
P0119885	00219075	CONSOR NORTH AMERICA INC	2024 AC Water Main Replacement	70,073.25
<b>Org Key: YF1100 - YFS General Services</b>				
	00218993	Amazon Capital Services Inc	9935439-8525862	21.28
<b>Org Key: YF1175 - ARPA-YFS Community Needs Asses</b>				
P0120868	00219065	BERK CONSULTING	Human needs assessment update	5,757.50

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PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: YF1200 - Thrift Shop</i>				
P0120897	00219088	FIRE PROTECTION INC	Smoke Detector Sensitivity Tes	1,927.00
P0120813	00219088	FIRE PROTECTION INC	Mercer Island Fire	605.55
	00218993	Amazon Capital Services Inc	6840744-0176250	566.50
	00218993	Amazon Capital Services Inc	4365434-2856253	430.47
P0120811	00219039	QUENCH USA INC	03/01/2024-05/31/2024	287.74
P0120886	00219124	Sterling Volunteers	Background Checks INV 9755803	252.00
P0120900	00219083	EMPYREAN ELEVATOR LLC	Maintenance Services for March	247.73
P0120900	00219083	EMPYREAN ELEVATOR LLC	Maintenance Services for March	247.73
P0120844	00219052	WA L&I	ANNUAL MI CITY HALL/FIRE STATI	217.30
P0120848	00219052	WA L&I	DUMBWAIT	201.55
	00218993	Amazon Capital Services Inc	6618916-9604265	74.09
P0120808	00219050	VERIZON WIRELESS	JAN 24-FEB 23,24 FINANCE & YFS	47.25
P0120808	00219050	VERIZON WIRELESS	JAN 24-FEB 23,24 FINANCE & YFS	42.25
P0120808	00219050	VERIZON WIRELESS	JAN 24-FEB 23,24 FINANCE & YFS	42.25
	00218993	Amazon Capital Services Inc	6972326-6056250	40.51
	00218993	Amazon Capital Services Inc	5743470-5877860	38.52
	00218993	Amazon Capital Services Inc	4059846-1977061	36.32
	00218993	Amazon Capital Services Inc	9634866-9492260	31.32
P0120792	00219078	DATAQUEST LLC	Background Check # 22753	26.50
	00218993	Amazon Capital Services Inc	9988050-1667451	18.06
<i>Org Key: YF2600 - Family Assistance</i>				
P0120867	00219129	Tyjo Management	Rental assistance for EA clien	1,725.00
P0120909	00219122	SHOREWOOD #14885	Utility assistance for EA clie	318.31
P0120909	00219122	SHOREWOOD #14885	Rental assistance for EA clien	298.00
P0120867	00219129	Tyjo Management	Utility assistance for EA clie	90.00
P0120910	00219099	KC HOUSING AUTHORITY	Rental assistance for EA clien	83.00
P0120797	00219022	LANGUAGE LINE SERVICES	Translation Services INV 11238	6.86
Total				<u>2,915,483.68</u>

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00218990	03/11/2024	A.M. LEONARD INC INVENTORY PURCHASES	P0120793	SO24010851	02/27/2024	846.44
00218991	03/11/2024	ALPINE PRODUCTS INC INVENTORY PURCHASES	P0120795	TM-221795	01/19/2024	1,252.97
00218992	03/11/2024	AM TEST INC FOG, SOLIDS COPPER, LEAD	P0120834	138313	02/09/2024	135.00
00218993	03/11/2024	Amazon Capital Services Inc 7000546-9410618		17CV-HQ7Q-94QY	01/31/2024	12,898.02
00218994	03/11/2024	AMERIGAS-1400 2024 PROPANE DELIVERY	P0120769	3161232197	02/21/2024	824.60
00218995	03/11/2024	Bradley Public Safety Ct Security BPSS invoice #0229	P0120802	022907P-24	03/01/2024	1,170.00
00218996	03/11/2024	BROWN AND CALDWELL CONSULTANTS PH1 SCADA EQUIPMENT REPLACEMENT	SP0103284	14509713	02/24/2024	4,098.82
00218997	03/11/2024	CDW GOVERNMENT INC Spotlight on SQL Annual Maintenance	P0120680	PT20151	02/22/2024	12,607.73
00218998	03/11/2024	CHAPTER 13 TRUSTEE PAYROLL EARLY WARRANTS		03.08.2024	03/08/2024	572.00
00218999	03/11/2024	CITY OF NEWCASTLE Court Office Rent Mar 2024 INV	P0120799	1031	03/01/2024	4,110.50
00219000	03/11/2024	CITY OF SEATTLE LAB SVCS DRINKING WATER ANALYSIS	P0120820	I00005617	02/13/2024	265.00
00219001	03/11/2024	CivicPlus SeeClickFix Annual Subscription	P0120745	293688	03/09/2024	14,479.60
00219002	03/11/2024	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0120778	14555831 021724	02/17/2024	364.25
00219003	03/11/2024	EASTSIDE EXTERMINATORS BI-MONTHLY MI CITY HALL	P0120814	804719	02/24/2024	750.48
00219004	03/11/2024	EASTSIDE FIRE & RESCUE Installment 1 - Vacation and s	P0120774	6032	02/27/2024	1,085,383.05
00219005	03/11/2024	EVOQUA WATER TECHNOLOGIES LLC ANNUAL BIOXIDE	P0120809	906316933	02/08/2024	6,471.40
00219006	03/11/2024	EXCEL SUPPLY COMPANY INVENTORY PURCHASES	P0120773	145899/145985	02/15/2024	1,713.90
00219007	03/11/2024	FARALLON CONSULTING LLC 2022 PROJECT MANAGEMENT AND	P0117370	0051166	02/14/2024	25,615.65
00219008	03/11/2024	GCP WW HOLDCO LLC SAFETY BOOTS & RAINGEAR	P0120779	INV2050003296	02/27/2024	240.10
00219009	03/11/2024	GEOTECH CONSULTANTS INC Consultation 12/7	P0120823	60434	01/09/2024	468.75
00219010	03/11/2024	GRAINGER 10' X 10' CANOPIE AND WEIGHT	P0120783	3878-8004	02/02/2024	966.96
00219011	03/11/2024	GREEN LATRINE Site: S8212, 9601 SE 36th St,	P0120837	I40511	01/16/2024	1,000.00
00219012	03/11/2024	GREEN RIVER COMM COLLEGE/WETRC WOW CONFERENCE FOR ALBERT HAVI	P0120768	228026/228024	02/28/2024	700.00
00219013	03/11/2024	H D FOWLER INVENTORY PURCHASES	P0120784	3789-3791-C2266	02/29/2024	7,428.39
00219014	03/11/2024	HEARTLAND LLC Invoice #1352Dec2023	P0120523	1352DEC2023	01/01/2024	2,671.25
00219015	03/11/2024	HOME DEPOT CREDIT SERVICE ANGLE VALVES	P0120806	2623359	03/05/2024	223.49



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00219016	03/11/2024	IBS INC INVENTORY PURCHASES	P0120766	245-242-245-2	02/01/2024	1,929.01
00219017	03/11/2024	IDAX DATA SOULTIONS IDAX On-Call Traffic Data	P0118253	INV-0004322	02/29/2024	2,565.00
00219018	03/11/2024	INTERCOM LANGUAGE SERVICES INC Intercom invoice #24-075	P0120803	24-075	02/29/2024	787.88
00219019	03/11/2024	KCDA PURCHASING COOPERATIVE Island Crest Park Infield and	P0120303	300771258	02/28/2024	368,726.06
00219020	03/11/2024	KING CO PROSECUTING ATTORNEY CRIME VICTIMS FEB 2024	P0120782	FEB 2024	02/29/2024	176.09
00219021	03/11/2024	KING COUNTY TREASURY 2024 JAN-DEC MONTHLY SEWER CHA	P0120214	30038387	03/01/2024	479,346.78
00219022	03/11/2024	LANGUAGE LINE SERVICES Language Line Invoice 90205435	P0120797	11238970	02/29/2024	37.34
00219023	03/11/2024	MARTEN LAW Invoice #44095935 Professional	P0120521	44095918	01/16/2024	1,449.41
00219024	03/11/2024	METROPRESORT FEB 2024 PRNT & MAILING OF UTI	P0120805	IN663156	02/16/2024	1,916.59
00219025	03/11/2024	MI EMPLOYEES ASSOC PAYROLL EARLY WARRANTS		03.08.2024	03/08/2024	237.50
00219026	03/11/2024	MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH O	P0120816	555000-022924	02/29/2024	139.68
00219027	03/11/2024	MI HARDWARE - P&R MISC. HARDWARE FOR THE MONTH O	P0120818	560300-022924	02/29/2024	78.35
00219028	03/11/2024	MI HARDWARE - ROW MISC. HARDWARE FOR THE MONTH O	P0120819	560700-022924	02/29/2024	42.92
00219029	03/11/2024	MI HARDWARE - UTILITY MISC. HARDWARE FOR THE MONTH O	P0120817	560800-022924	02/29/2024	11.13
00219030	03/11/2024	MOBERLY AND ROBERTS Invoice #1147 Professional Ser	P0120524	1147	02/05/2024	7,904.69
00219031	03/11/2024	NAPA AUTO PARTS REPAIR PARTS	P0120810	16715156-022924	02/29/2024	178.62
00219032	03/11/2024	NC MACHINERY CO HOSES FOR VEC. #478	P0120786	6831-6832	02/23/2024	625.54
00219033	03/11/2024	NICE, SALIM MILEAGE REIMBURSEMENT		022924B	02/29/2024	628.47
00219034	03/11/2024	NORCOM 911 Annual iBase shared cost	P0120207	0001671	03/01/2024	145,028.08
00219035	03/11/2024	PASO ROBLES TANK INC NORTH AND SOUTH RESERVOIR	P0117582	PP NO.8	02/29/2024	363,644.32
00219036	03/11/2024	PITNEY BOWES INC 1/9/24-4/8/24 POSTAGE MACHINE	P0120828	3318754553	02/29/2024	1,053.76
00219037	03/11/2024	PLANTSCAPES INC ROW Landscaping Vegetation Tri	P0117843	59286ER	01/31/2024	234.50
00219038	03/11/2024	PREMIER CABLING LLC Network Drops 5 in Court Offic	P0120681	2030	02/25/2024	4,728.80
00219039	03/11/2024	QUENCH USA INC 02/29/2024-06/30/2024	P0120811	INV07059227	03/01/2024	305.32
00219040	03/11/2024	RELX INC DBA LEXISNEXIS Invoice #3094922068 Legal	P0120522	3094922068	01/31/2024	378.74
00219041	03/11/2024	RH2 ENGINEERING INC RESERVOIR IMPROVEMENTS - SERVI	P0117106	94641	02/23/2024	19,228.40

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00219042	03/11/2024	RICOH USA INC (FIRE) Copier Lease Fees Feb 2024 INV	P0120791	5069046702	03/01/2024	499.47
00219043	03/11/2024	Ringsquared Telecom LLC LONG DISTANCE CALLING FEB 2024	P0120826	IN186268	03/04/2024	73.35
00219044	03/11/2024	SEATTLE PUBLIC UTILITIES FEB 2024 SPU CHARGE FOR RETAIL	P0120752	JAN-24	01/01/2024	8,569.00
00219045	03/11/2024	SIX ROBBLEES INC RECEIVER HITCH & T-CONNECTOR	P0120770	01P50671	02/28/2024	348.39
00219046	03/11/2024	SKYLINE COMMUNICATIONS INC MARCH 2024 EOC INTERNET	P0120789	IN47700	03/01/2024	220.55
00219047	03/11/2024	TRAFFIC SAFETY SUPPLY "SE 48TH ST" STREET SIGN	P0120772	INV067601	02/23/2024	175.72
00219048	03/11/2024	Truck Builders LLC TOOL BOX, BED SLIDER TOTES FOR	P0120767	45813	02/27/2024	3,461.78
00219049	03/11/2024	UNITED REPROGRAPHICS EMAC Outreach Materials (inv	P0120830	9119400-IN	02/29/2024	240.33
00219050	03/11/2024	VERIZON WIRELESS JAN 24-FEB 23,24 FINANCE & YFS	P0120808	9957396552	02/23/2024	677.41
00219051	03/11/2024	WA AUDIOLOGY SERVICES INC Services Rendered for Occupati	P0120836	62839	01/01/2024	127.00
00219052	03/11/2024	WA L&I ANNUAL MI CITY HALL/FIRE STATI	P0120848	324961	01/01/2024	2,139.30
00219053	03/11/2024	WA ST DEPT OF TRANSPORTATION JZ AUBREY DAVIS PARK SAFETY	P0110899	RE41 JZ1035 L015	02/14/2024	799.82
00219054	03/11/2024	WOO, RISA Pro Tem Judge 3/5/24 - 2 hrs	P0120829	030524	03/05/2024	100.00
00219055	03/11/2024	Xerox Financial Services Copier Lease Fees Mar 2024 INV	P0120800	5477305	03/01/2024	1,141.75
00219056	03/11/2024	ZAGER, FRANCESCA FOOD/CAP IMPROV PROG KICK		021524	02/15/2024	106.78
00219057	03/11/2024	ZOHO CORP Manage Engine Renewal 2024	P0120596	2396509	02/22/2024	6,473.88
00219058	03/15/2024	AM TEST INC 2024 WATER QUALITY SAMPLES	P0120674	138844	03/06/2024	360.00
00219059	03/15/2024	AQUATIC INFORMATICS INC. 2024 CROSS CONNECTION WEB TEST	P0120866	107934/107972	03/06/2024	33.00
00219060	03/15/2024	ATCO G.1 Lease large Feb 20, 2024-	P0120841	243015	02/20/2024	3,742.30
00219061	03/15/2024	Atwell LLC 2024 Water System Improvements	P0119884	0334860	02/28/2024	16,954.98
00219062	03/15/2024	Baklinski Group Billing - Labor and Material	P0120894	3068-03	03/04/2024	13,530.12
00219063	03/15/2024	BELLEVUE, CITY OF Q1 2024 MBP Subscription	P0120885	48685	02/29/2024	11,805.61
00219064	03/15/2024	Bellingham Lock & Safe TE2-GS: Trip Charge Electronic	P0120899	355693	02/29/2024	522.98
00219065	03/15/2024	BERK CONSULTING Human needs assessment update	P0120868	10884-02-24	03/05/2024	5,757.50
00219066	03/15/2024	BRINKS INC FEB 2024 ARMORED TRUCK	P0120875	6371232	02/29/2024	1,068.37
00219067	03/15/2024	BULGER SAFE & LOCK REPLACED IC MORT HOUSING WITH	P0120892	WO-227332	02/21/2024	380.36

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00219068	03/15/2024	CAPITAL ONE TRADE CREDIT 10) GARBAGE CANS	P0120903	/2	02/09/2024	418.39
00219069	03/15/2024	CEG ELECTRIC Electrical Inspection	P0120864	7773	02/25/2024	4,054.50
00219070	03/15/2024	CINTAS Cintas invoice# 5199420282	P0120854	5200940389	03/06/2024	1,145.02
00219071	03/15/2024	CivicPlus SeeClickFix API	P0120856	293072	02/14/2024	151.20
00219072	03/15/2024	COMPLETE OFFICE OFFICE SUPPLIES		2268675-0	02/15/2024	297.40
00219073	03/15/2024	CONFIDENTIAL DATA DISPOSAL City Shredding Service 2/29/2	P0120916	224135	02/21/2024	310.00
00219074	03/15/2024	CONSOLIDATED PRESS Comm Dev Survey Postcards	P0120422	32015	02/05/2024	1,329.58
00219075	03/15/2024	CONSOR NORTH AMERICA INC 2024 AC Water Main Replacement	P0119885	W232728WA.00 - 4	02/26/2024	70,073.25
00219076	03/15/2024	CORE & MAIN LP HYDRANT MUELLER A423 5-1/4" 3'	P0120881	U106470	01/10/2024	5,922.29
00219077	03/15/2024	DAILY JOURNAL OF COMMERCE BC:PH 1 PRV STATION REPLA	P0120896	3397115	03/01/2024	566.10
00219078	03/15/2024	DATAQUEST LLC Background Check # 22752	P0120792	22753	02/29/2024	106.00
00219079	03/15/2024	DELL MARKETING L.P. Dell Laptop	P0120378	10728478491	02/01/2024	3,093.47
00219080	03/15/2024	DESAUTEL COMMUNICATIONS Invoice #005539 Professional	P0120919	005539	02/29/2024	3,739.50
00219081	03/15/2024	DOOLEY ENTERPRISES INC Ammunition order 2/29/2024 -	P0120860	67410	02/29/2024	7,857.64
00219082	03/15/2024	DUNN LUMBER COMPANY PRESSURE TREATED 6 X 6 X 14' H	P0120877	9871322	03/09/2024	111.29
00219083	03/15/2024	EMPYREAN ELEVATOR LLC Maintenance Services for March	P0120900	11022	03/05/2024	495.46
00219084	03/15/2024	ENNIS-FLIT INC 2 RUMBLE BAR KITS	P0120905	281099	03/05/2024	534.27
00219085	03/15/2024	ESA Peer Review 2305-015	P0120863	193428	02/26/2024	1,532.00
00219086	03/15/2024	Ferro Concepts USA Inc. SOT Uniform Supplies - Invoice	P0120798	SI-303087	02/28/2024	1,756.15
00219087	03/15/2024	FINANCIAL CONSULTANTS INT'L D&R MAP LIGHTS FOR POLICE VEC.	P0120880	18115	01/30/2024	719.40
00219088	03/15/2024	FIRE PROTECTION INC Mercer Island Fire	P0120897	88148	03/04/2024	2,532.55
00219089	03/15/2024	Galt, John SUB19-002 OB Mercer Island	P0120914	3317	03/09/2024	3,135.00
00219090	03/15/2024	GCP WW HOLDCO LLC SAFETY BOOTS	P0120889	INV2050003363	03/11/2024	248.05
00219091	03/15/2024	GRAINGER INVENTORY PURCHASES	P0120861	23306/53789	03/06/2024	1,711.18
00219092	03/15/2024	GREEN LATRINE CH PD wash station 3/1/24-3/28	P0120835	I41634	02/23/2024	1,340.00
00219093	03/15/2024	H D FOWLER INVENTORY PURCHASES	P0120884	I6638286	03/07/2024	5,988.85



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Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219094	03/15/2024	HERRERA ENVIRONMENTAL CONSULT Professional Services from	P0120822	54997	01/01/2024	1,227.17
00219095	03/15/2024	HOLLENBECK, SARAH PERMIT CANCELLED		2211-203	03/12/2024	8,232.00
00219096	03/15/2024	HORIZON IRRIGATION NOZZLES & HEADS	P0120827	3M503533	03/04/2024	2,491.95
00219097	03/15/2024	JIRA, ROBERT OTG CQB TRAINING		022924	02/29/2024	11.86
00219098	03/15/2024	KC FINANCE AWARD # 102538 RSD MI DSCR	P0120821	131747-131749	01/31/2024	3,462.97
00219099	03/15/2024	KC HOUSING AUTHORITY Rental assistance for EA clien	P0120910	030824	03/08/2024	83.00
00219100	03/15/2024	KELLEY IMAGING SYSTEMS Copiers Services Fees Feb 2024	P0120917	IN1577298	03/11/2024	962.88
00219101	03/15/2024	Kiviat, Aaron Invoice #1642 Professional Ser	P0120918	1642	02/29/2024	9,500.00
00219102	03/15/2024	Madrona Law Group, PPLC Invoice #12498 Professional	P0120920	19504	03/07/2024	16,564.78
00219103	03/15/2024	MALONE, JAMES PERMIT CANCELLED		2311-185	03/11/2024	188.02
00219104	03/15/2024	MERCER ISLAND CHEVRON MI CHEVRON GAS EXP FEB 2024	P0120926	FEB-2024	02/29/2024	12,743.70
00219105	03/15/2024	METROPRESORT FEB 2024 E-SERVCE PORTAL ADMI	P0120874	IN663855	03/07/2024	516.64
00219106	03/15/2024	MI UTILITY BILLS FEB 2024 PMT OF UTILITY BILLS	P0120873	FEB 2024	02/29/2024	7,338.41
00219107	03/15/2024	MOBERLY AND ROBERTS Invoice #1155 Professional Ser	P0120921	1155	03/01/2024	7,904.69
00219108	03/15/2024	MODUS TECHNOLOGY INC Records Scanning (Payroll & HR	P0120915	11490	02/07/2024	18,969.35
00219109	03/15/2024	MORGAN SOUND INC Slater TV Relocate	P0120648	MSI116672	02/14/2024	2,246.04
00219110	03/15/2024	MORUP SIGNS INC CEDAR 3" THICK CUSTOM CUT 19.5	P0120846	46774	02/21/2024	4,871.93
00219111	03/15/2024	NELSON REISNER 2024 DIESEL DELIVERY	P0120878	0858225-IN	03/07/2024	2,176.37
00219112	03/15/2024	NW Hydraulic Consultants Inc. Sub Basin 46a.3 Watercourse	P0120250	30856	01/31/2024	7,835.00
00219113	03/15/2024	NW MOBILE FLAGGING ACADEMY Flagger Certification	P0120898	3531	02/12/2024	360.00
00219114	03/15/2024	OGDEN MURPHY WALLACE Invoice #887275 Professional	P0120852	886080	01/24/2024	960.00
00219115	03/15/2024	OLYMPIC ENVIRONMENTAL RES 2024OER2 for Mercer Island 202	P0120815	2024OER2	02/29/2024	2,280.00
00219116	03/15/2024	PACIFIC INDUSTRIAL SUPPLY CO 2" HOLE CUTTERS, ARBOR & PILOT	P0120879	1460164/1461069	02/15/2024	692.81
00219117	03/15/2024	RELX INC DBA LEXISNEXIS Invoice #3094973245 Legal	P0120871	3094973245	02/29/2024	378.74
00219118	03/15/2024	REMOTE SATELLITE SYSTEMS INT'L EMAC Satellite Phone Service (	P0120869	00127076	03/06/2024	74.00
00219119	03/15/2024	S&B INC FREE CHLORINE SENSOR WITH VARI	P0120888	26721A	03/11/2024	1,983.19

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219120	03/15/2024	SEATTLE BOAT COMPANY Patrol 14 Fuel - 12/22/2023 -	P0120859	993-20445-48200	01/01/2024	808.97
00219121	03/15/2024	SEIFERT, MIKE NW LEADERSHIP SEMINAR 1		031124	03/11/2024	224.50
00219122	03/15/2024	SHOREWOOD #14885 Utility assistance for EA clie	P0120909	031224	03/12/2024	616.31
00219123	03/15/2024	SOUND PUBLISHING INC NTC 2768329 ORD 24C-01	P0120870	8128971	02/29/2024	123.68
00219124	03/15/2024	Sterling Volunteers Background Checks INV 9755803	P0120886	9755803	02/29/2024	252.00
00219125	03/15/2024	TACOMA FUEL DOCK INC Patrol Boat Fuel - Patrol 14 i	P0120857	2608	03/06/2024	684.19
00219126	03/15/2024	The Exodus Companies Firearms Targets - Invoice # 1	P0120730	16599	02/26/2024	5,814.59
00219127	03/15/2024	THOMAS J TREE MI UNIT PRICED ABORIST	P0119456	03952-I	02/28/2024	1,601.60
00219128	03/15/2024	Tortorelli, Lee OTG CQB TRAINING		031124	03/11/2024	396.61
00219129	03/15/2024	Tyjo Management Utility assistance for EA clie	P0120867	030724	03/07/2024	1,815.00
00219130	03/15/2024	UNITED REPROGRAPHICS PROJECT AWARENESS SIGNS	P0120831	9119356-IN	02/29/2024	80.47
00219131	03/15/2024	UTILITIES UNDERGROUND LOCATION 2024 UTILITY LOCATES	P0120832	4020184	02/29/2024	264.00
00219132	03/15/2024	WABO G Reece WABO Training	P0120862	16513	03/07/2024	495.00
00219133	03/15/2024	WALLS, RENEE Pro Tem Judge 2/29/24 2 hrs	P0120790	022924	02/29/2024	100.00
00219134	03/15/2024	Xerox Financial Services Copier Lease Fees Mar 2024 INV	P0120890	5509774	03/12/2024	1,031.64
					Total	<u>2,915,483.68</u>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Report	Warrants	Date	Amount
Check Register	219135-219194	3/22/24	\$738,774.53 <b>\$738,774.53</b>



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: 402000 - Water Fund-Admin Key</b>				
P0120935	00219160	LAKESIDE INDUSTRIES	INVENTORY PURCHASES	2,357.24
P0120933	00219192	WALTER E NELSON CO	INVENTORY PURCHASES	2,182.47
P0120939	00219179	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	1,795.69
P0120934	00219151	H D FOWLER	INVENTORY PURCHASES	524.19
P0120929	00219149	GRAINGER	INVENTORY PURCHASES	199.27
<b>Org Key: AS1100 - Administrative Services</b>				
P0120985	00219187	VERIZON WIRELESS	VERIZON JAN 24 - FEB 23 ANGIE/	214.01
<b>Org Key: CA1100 - Administration (CA)</b>				
P0120983	00219187	VERIZON WIRELESS	VERIZON JAN 24 - FEB 23 JESSI	93.16
	00219186	US BANK CORP PAYMENT SYS	ST SUBSCRIPTIONS	19.96
<b>Org Key: CM1100 - Administration (CM)</b>				
P0120984	00219187	VERIZON WIRELESS	VERIZON JAN 24 - FEN 23	179.00
<b>Org Key: CM1200 - City Clerk</b>				
	00219186	US BANK CORP PAYMENT SYS	IIMC	225.00
	00219186	US BANK CORP PAYMENT SYS	ALASKA ASSOCIATION OF MUN	40.00
<b>Org Key: CM1400 - Communications</b>				
P0120951	00219146	ETC INSTITUTE	2024 Community Survey INV 3213	4,410.00
	00219186	US BANK CORP PAYMENT SYS	ST SUBSCRIPTIONS	15.96
	00219186	US BANK CORP PAYMENT SYS	SOUND PUBLISHING	5.95
<b>Org Key: CO6100 - City Council</b>				
	00219186	US BANK CORP PAYMENT SYS	HOMEGROWN MOTO	300.00
	00219186	US BANK CORP PAYMENT SYS	SQ *VALHALLA SANDWICHES M	210.05
	00219186	US BANK CORP PAYMENT SYS	LA QUINTA MOTOR INNS	141.40
	00219186	US BANK CORP PAYMENT SYS	PAGLIACCI MERCER ISLAND	138.22
	00219186	US BANK CORP PAYMENT SYS	COSTCO WHSE #1029	69.07
	00219186	US BANK CORP PAYMENT SYS	QFC #5839	63.77
	00219186	US BANK CORP PAYMENT SYS	EINSTEIN BROS BAGELS3410	55.93
	00219186	US BANK CORP PAYMENT SYS	METROPOLITAN MARKET	35.78
	00219186	US BANK CORP PAYMENT SYS	METROPOLITAN MARKET	32.79
	00219186	US BANK CORP PAYMENT SYS	TST* HOMEGROWN - MERCER I	29.90
<b>Org Key: CR1100 - Human Resources</b>				
P0120952	00219177	SUMMIT LAW GROUP	HR Support Professional Servic	385.00
	00219186	US BANK CORP PAYMENT SYS	SOCIETYFORHUMANRESOURCE	264.00
<b>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</b>				
	00219186	US BANK CORP PAYMENT SYS	WABO	880.00
P0120959	00219175	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	400.78
	00219186	US BANK CORP PAYMENT SYS	INT'L CODE COUNCIL INC	160.00
	00219186	US BANK CORP PAYMENT SYS	WABO	-220.00
<b>Org Key: FN1100 - Administration (FN)</b>				
P0120930	00219176	STATE AUDITOR'S OFFICE	FY2022 Financial and Accountab	10,418.05
	00219186	US BANK CORP PAYMENT SYS	MRSC.ORG	140.00
	00219186	US BANK CORP PAYMENT SYS	PAYFLOW/PAYPAL	54.10
	00219186	US BANK CORP PAYMENT SYS	TRACK1099.COM	2.84

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<b>Org Key: FN2100 - Data Processing</b>				
	00219186	US BANK CORP PAYMENT SYS	AMZN MKTP US*RB4Z03CO1	46.28
	00219186	US BANK CORP PAYMENT SYS	AMZN MKTP US*RW35E86B0	42.88
	00219186	US BANK CORP PAYMENT SYS	AMZN MKTP US*RI5QT2CR0	20.89
	00219186	US BANK CORP PAYMENT SYS	AMZN MKTP US	-17.63
	00219186	US BANK CORP PAYMENT SYS	AMZN MKTP US	-20.89
<b>Org Key: FN4501 - Utility Billing (Water)</b>				
P0120932	00219178	SUMMIT SAFETY SHOES	SAFETY BOOTS	234.98
<b>Org Key: FN4502 - Utility Billing (Sewer)</b>				
P0120932	00219178	SUMMIT SAFETY SHOES	SAFETY BOOTS	234.98
<b>Org Key: FR1100 - Administration (FR)</b>				
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	3,340.30
<b>Org Key: GB0116 - Facility Access Control-Secure</b>				
P0120972	00219137	Bellingham Lock & Safe	FRTSERVICE: FREIGHT	13.45
<b>Org Key: GDI503 - Interest-Equip Rental</b>				
P0120981	00219148	GOV'T LEASING & FINANCE INC	Fire Truck Lease Purchase	12,611.95
<b>Org Key: GDP503 - Principal - Equip Rental</b>				
P0120981	00219148	GOV'T LEASING & FINANCE INC	Principal Fire Apparatus	83,975.39
<b>Org Key: GGM004 - Gen Govt-Office Support</b>				
P0120944	00219170	PITNEY BOWES	Folding Machine Lease INV 1024	442.72
P0120942	00219171	RICOH USA INC (FIRE)	Late Payment Fee INV 110004377	5.00
<b>Org Key: GT0101 - City Information via Web GIS</b>				
P0120948	00219188	VERTIGIS NORTH AMERICA LTD	GCX SERVICES GESP (ARCGIS)	15,300.00
<b>Org Key: GT0106 - Enterprise Resource Planning S</b>				
P0116068	00219183	TYLER TECHNOLOGIES INC	License Fees Tyler Munis Finan	1,600.00
P0116068	00219183	TYLER TECHNOLOGIES INC	License Fees Tyler Munis Finan	286.26
<b>Org Key: IGV012 - MW Pool Operation Subsidy</b>				
P0116895	00219162	MI SCHOOL DISTRICT #400	2024 MI SCHOOL DISTRICT FOR PO	14,601.27
<b>Org Key: IS2100 - IGS Network Administration</b>				
P0120872	00219181	Tech Heads Inc.	Watchguard Annual Renewal and	15,626.92
	00219186	US BANK CORP PAYMENT SYS	STARLINK INTERNET	2,807.55
P0120665	00219157	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,492.00
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	648.99
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	589.46
	00219186	US BANK CORP PAYMENT SYS	ACTIVE911 INC	277.45
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	152.02
	00219186	US BANK CORP PAYMENT SYS	SITEGROUND HOSTING	99.09
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	96.05
	00219186	US BANK CORP PAYMENT SYS	MICROSOFT G038970348	87.84
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	76.00
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	72.48
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	72.48
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	72.31

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00219186	US BANK CORP PAYMENT SYS	BACKBLAZE.COM	70.13
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	69.13
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	69.11
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	69.11
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	64.48
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	59.74
	00219186	US BANK CORP PAYMENT SYS	ENCRYPTOMATIC LLC	35.00
	00219186	US BANK CORP PAYMENT SYS	HOLOGRAM	30.00
	00219186	US BANK CORP PAYMENT SYS	AMAZON WEB SERVICES	26.91
<b>Org Key: MT1400 - Development Engineering</b>				
P0120932	00219178	SUMMIT SAFETY SHOES	SAFETY BOOTS	128.76
<b>Org Key: MT1500 - Urban Forest Mangement</b>				
P0120911	00219190	WA STATE DEPT OF NATURAL RES	TREE SEEDLING ORDER	947.41
<b>Org Key: MT2100 - Roadway Maintenance</b>				
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	3,195.30
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1,776.21
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	784.30
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	631.51
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	510.08
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	266.11
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	241.78
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	181.03
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	85.66
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	85.46
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	84.78
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	76.01
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	75.12
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	58.35
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	45.99
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	40.33
P0120946	00219153	HOME DEPOT CREDIT SERVICE	2 GAL. SPRAYER	44.01
P0120938	00219155	IBS INC	MISC. HARDWARE (WAREHOUSE)	33.06
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	12.95
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	12.93
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	12.62
<b>Org Key: MT2150 - Pavement Marking</b>				
P0120938	00219155	IBS INC	MISC. HARDWARE (WAREHOUSE)	33.06
<b>Org Key: MT2255 - Urban Forest Management (ROW)</b>				
P0120570	00219142	DCG/WATERSHED INC	Town Center Urban Forest Manag	1,268.00
<b>Org Key: MT2300 - Planter Bed Maintenance</b>				
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	13.67
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1.97
<b>Org Key: MT2500 - ROW Administration</b>				
P0120956	00219175	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	550.00
<b>Org Key: MT3000 - Water Service Upsizes and New</b>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120940	00219152	H2 Pre-Cast Inc.	B-9 ALUMINUM WATER BOX LID	661.50
<i>Org Key: MT3100 - Water Distribution</i>				
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	4,361.83
P0120924	00219180	TACOMA SCREW PRODUCTS INC	SCREW EXTRACTORS, TAPS & DIES	607.98
	00219186	US BANK CORP PAYMENT SYS	Drill press for fabrication of	440.39
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	264.83
P0120938	00219155	IBS INC	TOOL COOL AEROSOL	233.15
P0120938	00219155	IBS INC	MISC. HARDWARE (WAREHOUSE)	37.79
<i>Org Key: MT3150 - Water Quality Event</i>				
P0120950	00219147	EUROFINS EATON ANALYTICAL, LLC	UCMR5 EPA CDX INVENTORY SAMPLE	675.00
P0120674	00219135	AM TEST INC	2024 WATER QUALITY SAMPLES	20.00
P0120929	00219149	GRAINGER	CREDIT - RETURNED PARTS	-185.33
<i>Org Key: MT3200 - Water Pumps</i>				
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	59.74
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	59.74
<i>Org Key: MT3400 - Sewer Collection</i>				
P0120938	00219155	IBS INC	MISC. HARDWARE (WAREHOUSE)	33.06
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1,342.86
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	351.90
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	345.55
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	333.63
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	294.15
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	261.90
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	226.61
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	221.65
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	219.37
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	217.10
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	212.40
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	207.38
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	185.88
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	168.64
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	167.31
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	156.79
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	154.00
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	136.85
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	96.99
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	96.75
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	35.81
P0120938	00219155	IBS INC	MISC. HARDWARE (WAREHOUSE)	33.06
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
P0120932	00219178	SUMMIT SAFETY SHOES	SAFETY BOOTS	2.00
<i>Org Key: MT3800 - Storm Drainage</i>				
P0117844	00219166	Olson Brother's Pro-Vac LLC	STORMWATER VACTOR, JETTING, CC	984.00
P0120946	00219153	HOME DEPOT CREDIT SERVICE	48" LASER LEVEL	164.05
P0120938	00219155	IBS INC	MISC. HARDWARE (WAREHOUSE)	37.79



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120956	00219175	SOUND SAFETY PRODUCTS	MISC. WORK CLOTHES	1.46
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0120927	00219141	CINTAS CORPORATION #460	2024 PW COVERALL SERVICES	3,337.42
P0120932	00219178	SUMMIT SAFETY SHOES	SAFETY BOOTS	140.82
	00219186	US BANK CORP PAYMENT SYS	AMZN MKTP US*RW5MT8RJ2	41.32
	00219186	US BANK CORP PAYMENT SYS	AMZN MKTP US*RZ0KX0CO2	35.99
	00219186	US BANK CORP PAYMENT SYS	PY *DILETTANTE MOCHA CAFE	4.95
<i>Org Key: MT4200 - Building Services</i>				
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	4,469.16
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	2,967.61
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	2,780.84
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1,813.54
	00219186	US BANK CORP PAYMENT SYS	L&I INVOICEPAY SALE	667.60
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	258.10
	00219186	US BANK CORP PAYMENT SYS	Operating Supplies	153.50
	00219186	US BANK CORP PAYMENT SYS	SOCIETY FOR ECOLOGICAL	95.00
	00219186	US BANK CORP PAYMENT SYS	STARBUCKS STORE 03330	93.08
	00219186	US BANK CORP PAYMENT SYS	KC SOLID WASTE 01A	90.00
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	74.91
P0120946	00219153	HOME DEPOT CREDIT SERVICE	MISC. HARDWARE	80.44
P0120938	00219155	IBS INC	MISC. HARDWARE (WAREHOUSE)	33.06
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	17.42
	00219186	US BANK CORP PAYMENT SYS	L&I INVOICEPAY OPAY FEE	16.69
	00219186	US BANK CORP PAYMENT SYS	METROPOLITAN MARKET	5.45
	00219186	US BANK CORP PAYMENT SYS	QFC #5839	3.84
<i>Org Key: MT4270 - ARPA-Asbestos Response</i>				
P0120974	00219150	GREEN LATRINE	Site: S8212, 9601 SE 36th St,	500.00
<i>Org Key: MT4272 - ARPA-Police Iterim Site</i>				
P0120945	00219139	BIG TREES INC	13) 9'-10' EMERALD GREEN ARBOR	4,238.85
P0120931	00219184	UNITED RENTALS NORTH AMERICA	MINI EXCAVATOR RENTAL	2,367.15
P0120957	00219153	HOME DEPOT CREDIT SERVICE	ROTARY LASER KIT	692.53
<i>Org Key: MT4274 - ARPA-Municipal Court Site Leas</i>				
P0120964	00219164	NEWCASTLE, CITY OF	Court Office Rent Apr 2024 INV	4,110.50
P0120993	00219144	DEPT OF ENTERPRISE SERVICES	#10 CUSTOM WINDOW COURT	209.70
P0120992	00219144	DEPT OF ENTERPRISE SERVICES	#10 CUSTOM PLAIN MINI	200.43
<i>Org Key: MT4300 - Fleet Services</i>				
	00219186	US BANK CORP PAYMENT SYS	Break-in service on new engine	1,768.70
P0120938	00219155	IBS INC	MISC. HARDWARE (VEHICLE MAINT.	104.65
	00219186	US BANK CORP PAYMENT SYS	Fuel for vehicle #505, mileage	80.81
	00219186	US BANK CORP PAYMENT SYS	Fuel Vehicle 508	67.55
	00219186	US BANK CORP PAYMENT SYS	WA DOL LIC & REG 59348	63.50
	00219186	US BANK CORP PAYMENT SYS	Fuel for Vehicle 508	62.04
	00219186	US BANK CORP PAYMENT SYS	Fuel for vehicle #505, mileage	32.31
P0120938	00219155	IBS INC	MISC. HARDWARE (WAREHOUSE)	33.06
	00219186	US BANK CORP PAYMENT SYS	WA DOL LIC & REG 25344	21.50
<i>Org Key: MT4450 - Cust Resp - Clearing Acct</i>				

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120932	00219178	SUMMIT SAFETY SHOES	SAFETY BOOTS	126.56
<i>Org Key: MT4501 - Water Administration</i>				
P0120960	00219172	SEATTLE PUBLIC UTILITIES	FEB 2024 WATER PURCHASE	111,459.57
P0120930	00219176	STATE AUDITOR'S OFFICE	FY2022 Financial and Accountab	3,472.69
<i>Org Key: MT4502 - Sewer Administration</i>				
P0120930	00219176	STATE AUDITOR'S OFFICE	FY2022 Financial and Accountab	3,472.68
<i>Org Key: MT4503 - Storm Water Administration</i>				
P0120930	00219176	STATE AUDITOR'S OFFICE	FY2022 Financial and Accountab	3,472.68
<i>Org Key: MT4900 - Solid Waste &amp; Sustainability</i>				
	00219186	US BANK CORP PAYMENT SYS	MILL INDUSTRIES INC.	989.80
<i>Org Key: MT6100 - Park Maintenance</i>				
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1,446.50
P0120922	00219161	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	478.76
P0120936	00219174	SIGNS OF SEATTLE	Karlene Johnson plaque	330.75
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	302.74
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	248.42
P0120927	00219141	CINTAS CORPORATION #460	PARKS 2024 COVERALL SERVICE	145.84
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	123.23
	00219186	US BANK CORP PAYMENT SYS	Food for Parks and Rec retreat	114.51
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	87.56
P0120938	00219155	IBS INC	MISC. HARDWARE (WAREHOUSE)	33.06
P0120923	00219154	HORIZON	WIRE STRIPPER & CRIMPER	23.68
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	15.97
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	10.89
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0120938	00219155	IBS INC	MISC. HARDWARE (WAREHOUSE)	33.06
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	704.11
P0120975	00219145	EASTSIDE EXTERMINATORS	Commercial Pest service recurr	159.65
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	152.02
P0120963	00219149	GRAINGER	FROST PROOF YARD HYDRANT	117.19
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	105.99
P0120938	00219155	IBS INC	MISC. HARDWARE (WAREHOUSE)	33.06
<i>Org Key: MT6600 - Park Maint School Fields</i>				
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	1,246.13
P0120937	00219165	NW PLAYGROUND EQUIPMENT INC	SEAT-EXTRA TOUGH TOT	699.75
P0120938	00219155	IBS INC	MISC. HARDWARE (WAREHOUSE)	33.06
P0120958	00219168	PART WORKS INC., THE	IN-LINE STRAINER	26.83
<i>Org Key: MT6800 - Trails Maintenance</i>				
P0120938	00219155	IBS INC	MISC. HARDWARE (WAREHOUSE)	33.06
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0120979	00219169	PAYBYPHONE TECHNOLOGIES INC	Billing Period: Feb 2024	253.15
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	203.21
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	100.13

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	67.26
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	41.53
P0120938	00219155	IBS INC	MISC. HARDWARE (WAREHOUSE)	33.06
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	24.46
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	5.28
<i>Org Key: PA0100 - Open Space Management</i>				
P0120906	00219136	APPLIED ECOLOGY LLC	23-14A Work Request 1	11,536.93
P0120216	00219143	DEPT OF ECOLOGY	Open Space	2,286.95
P0120970	00219191	WACD PLANT MATERIAL CENTER	Brokered - Madrone (Arbutus	123.75
<i>Org Key: PA0101 - Recurring Parks Minor Capital</i>				
P0120937	00219165	NW PLAYGROUND EQUIPMENT INC	SHEET-SPIN RACER CAR	204.52
<i>Org Key: PA0109 - Aubrey Davis Park Trail Safety</i>				
P0112473	00219158	KPG	Aubrey Davis Park Trail Safety	13,424.00
<i>Org Key: PA0122 - Luther Burbank Dock Repair &amp; R</i>				
P0120736	00219142	DCG/WATERSHED INC	Luther Burbank Park Permitting	343.75
<i>Org Key: PA0123 - Luther Burbank Minor Capital L</i>				
P0120697	00219173	Seattle Tree Care	19336-E New Proposal for Luthe	1,803.99
<i>Org Key: PA0126 - Mercerdale Park Master Plan</i>				
P0120255	00219138	BERGER PARTNERSHIP PS, THE	Mercerdale Park Master Plan	843.75
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
P0120216	00219143	DEPT OF ECOLOGY	PIONEER PARK	16,000.00
<i>Org Key: PA0130 - Roanoke Playground Replacement</i>				
P0120255	00219138	BERGER PARTNERSHIP PS, THE	Roanoke Park Playground Replac	4,295.00
<i>Org Key: PA0145 - Deanes Pk Playground Repl</i>				
P0120255	00219138	BERGER PARTNERSHIP PS, THE	Deane's Children's Park Pl	3,247.50
<i>Org Key: PA0157 - Master PlanClarke &amp; Groveland</i>				
P0120255	00219138	BERGER PARTNERSHIP PS, THE	Clarke & Groveland Joint Maste	24,658.58
<i>Org Key: PA122B - LB Shoreline Access Improvemen</i>				
P0120736	00219142	DCG/WATERSHED INC	Luther Burbank Park Permitting	343.75
<i>Org Key: PO1100 - Administration (PO)</i>				
P0120965	00219193	WASPC	WASPC Accreditation Annual Due	2,500.00
P0120986	00219187	VERIZON WIRELESS	VERIZON JAN 24 - FEB 23 POLICE	282.31
	00219186	US BANK CORP PAYMENT SYS	THE UPS STORE 1081	234.94
	00219186	US BANK CORP PAYMENT SYS	International Association of C	190.00
	00219186	US BANK CORP PAYMENT SYS	Annual Dues - Commander Magnan	50.00
	00219186	US BANK CORP PAYMENT SYS	FBI-LEEDA dues	50.00
	00219186	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND ROTARY	25.00
	00219186	US BANK CORP PAYMENT SYS	SQ *MERCER ISLAND ROTARY	25.00
<i>Org Key: PO1350 - Police Emergency Management</i>				
	00219186	US BANK CORP PAYMENT SYS	Outreach Supplies	98.22
	00219186	US BANK CORP PAYMENT SYS	Supplies for Emergency Well Si	55.36
	00219186	US BANK CORP PAYMENT SYS	Supplies for Emergency Well Si	40.65

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00219186	US BANK CORP PAYMENT SYS	Supplies for Emergency Well Si	27.40
	00219186	US BANK CORP PAYMENT SYS	HOMEDEPOT.COM	25.00
	00219186	US BANK CORP PAYMENT SYS	Supplies for Emergency Well Si	24.73
	00219186	US BANK CORP PAYMENT SYS	Supplies for Q1 Volunteer Meet	20.54
	00219186	US BANK CORP PAYMENT SYS	AMZN MKTP US*RW4781RR1	15.41
<b>Org Key: PO1700 - Records and Property</b>				
	00219186	US BANK CORP PAYMENT SYS	records/evidence business meet	119.76
<b>Org Key: PO2100 - Patrol Division</b>				
	00219186	US BANK CORP PAYMENT SYS	SQ *NATIONAL TACTICAL OFF	922.00
	00219186	US BANK CORP PAYMENT SYS	Uniform shirts	342.32
	00219186	US BANK CORP PAYMENT SYS	C AND H PRECISION	317.66
	00219186	US BANK CORP PAYMENT SYS	badge boxes, display frames	37.15
	00219186	US BANK CORP PAYMENT SYS	badge boxes	26.25
	00219186	US BANK CORP PAYMENT SYS	Car wash for vehicle #505 for	22.00
	00219186	US BANK CORP PAYMENT SYS	badge boxes, display frames	8.75
<b>Org Key: PO2200 - Marine Patrol</b>				
P0120987	00219182	Travelers	3925B2138 Marine Vessel Insura	37,823.00
	00219186	US BANK CORP PAYMENT SYS	Seattle Boat Show to talk to v	21.50
<b>Org Key: PO3100 - Investigation Division</b>				
	00219186	US BANK CORP PAYMENT SYS	Clear Monthly Dues - Q1 2024	1,646.91
<b>Org Key: PO4300 - Police Training</b>				
	00219186	US BANK CORP PAYMENT SYS	Caliber Press Training - Const	1,393.00
<b>Org Key: PR1100 - Administration (PR)</b>				
	00219186	US BANK CORP PAYMENT SYS	fans for ICP turf field	757.18
	00219186	US BANK CORP PAYMENT SYS	Division advertising	254.06
	00219186	US BANK CORP PAYMENT SYS	Movie Night supplies	190.22
	00219186	US BANK CORP PAYMENT SYS	Fitness Instructor payment	100.00
	00219186	US BANK CORP PAYMENT SYS	Fitness Instructor payment	100.00
	00219186	US BANK CORP PAYMENT SYS	Fitness Instructor payment	100.00
	00219186	US BANK CORP PAYMENT SYS	Fitness Instructor payment	100.00
	00219186	US BANK CORP PAYMENT SYS	Fitness Instructor payment	100.00
	00219186	US BANK CORP PAYMENT SYS	Fitness Instructor payment	100.00
	00219186	US BANK CORP PAYMENT SYS	Seattle Times	59.95
	00219186	US BANK CORP PAYMENT SYS	trash dump	56.06
	00219186	US BANK CORP PAYMENT SYS	Marketing/Advertising	11.12
<b>Org Key: PR2100 - Recreation Programs</b>				
	00219186	US BANK CORP PAYMENT SYS	Storage fees for public art st	256.42
	00219186	US BANK CORP PAYMENT SYS	IN *ART WORK FINE ART SER	256.42
<b>Org Key: PR2104 - Special Events</b>				
	00219186	US BANK CORP PAYMENT SYS	Special event supplies - givea	1,575.42
P0119515	00219194	Wintergreen Corp.	COOL WHITE SNOWFLAKE - 36"	1,158.25
P0119515	00219194	Wintergreen Corp.	COOL WHITE 5MM LED ICICLE LIGH	918.23
P0119515	00219194	Wintergreen Corp.	5MM WIDE ANGLE COOL WHITE LED	390.86
	00219186	US BANK CORP PAYMENT SYS	Resource Fair supplies	310.59
P0119515	00219194	Wintergreen Corp.	40 POINT SNOWFLAKE, COOL WHITE	326.78



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0119515	00219194	Wintergreen Corp.	SNOWFLAKE, COOL WHITE LIGHTS -	324.13
	00219186	US BANK CORP PAYMENT SYS	Resource Fair Supplies	234.55
P0119515	00219194	Wintergreen Corp.	COMMERCIAL LED POWER ADAPTER,	44.59
	00219186	US BANK CORP PAYMENT SYS	Event marketing	35.00
P0119515	00219194	Wintergreen Corp.	T POWER TAP FOR COMMERCIAL LED	678.02
P0119515	00219194	Wintergreen Corp.	Y POWER TAP FOR COMMERCIAL LED	13.65
<b>Org Key: PR4100 - Community Center</b>				
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	8,005.32
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	5,626.90
	00219186	US BANK CORP PAYMENT SYS	WSU PROF ED	1,400.00
	00219186	US BANK CORP PAYMENT SYS	Advertising pages on the knot	696.80
	00219186	US BANK CORP PAYMENT SYS	Rec and Parks Maintenance team	452.14
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	72.48
	00219186	US BANK CORP PAYMENT SYS	Supplies for Family Movie Nigh	70.90
	00219186	US BANK CORP PAYMENT SYS	ping pong table parts	29.14
<b>Org Key: SP0100 - Residential Street Resurfacing</b>				
P0117844	00219166	Olson Brother's Pro-Vac LLC	STORMWATER VACTOR, JETTING, CC	45,100.50
<b>Org Key: SP0114 - WMW P3 Shoulder Improvements</b>				
P0120685	00219163	NEW X INC	WMW Roadside Shoulder Improvem	20,120.62
<b>Org Key: SP0135 - ICW Corridor Improvements</b>				
	00219166	Olson Brother's Pro-Vac LLC	Professional Services	2,799.80
<b>Org Key: SU0108 - Comprehensive Pipeline R&amp;R Pro</b>				
P0119149	00219156	INSTA-PIPE INC	Basin 40 CIPP Sewer Lining Pro	137,811.02
<b>Org Key: VCP343 - CIP Parks Salaries</b>				
	00219186	US BANK CORP PAYMENT SYS	AMZN MKTP US*RZ7TR24F0	275.60
	00219186	US BANK CORP PAYMENT SYS	AMZN MKTP US*RI8LV5EC2	16.35
<b>Org Key: VCP402 - CIP Water Salaries</b>				
P0120941	00219185	UNITED REPROGRAPHICS	REPORTS PRINTED & BINDING	120.28
<b>Org Key: VCP426 - CIP Sewer Salaries</b>				
	00219186	US BANK CORP PAYMENT SYS	SP PROSTAMPS.COM	24.26
<b>Org Key: VCP432 - CIP Storm Drainage Salaries</b>				
	00219186	US BANK CORP PAYMENT SYS	SP PROSTAMPS.COM	48.54
<b>Org Key: WU0101 - Booster Chlorination Station</b>				
P0108114	00219140	CAROLLO ENGINEERS INC	BOOSTER CHLORINATION SYSTEM	2,504.50
<b>Org Key: WU0117 - Meter Replacement Implementati</b>				
	00219186	US BANK CORP PAYMENT SYS	ZAPCO	391.68
	00219186	US BANK CORP PAYMENT SYS	ZAPCO	391.68
<b>Org Key: WU0130 - 2023 Water Sys Improvements</b>				
P0119457	00219159	KRAZAN & ASSOCIATES INC	Materials testing	1,863.80
P0120925	00219135	AM TEST INC	BACTERIOLOGICAL 24 HOUR SAMPLE	210.00
<b>Org Key: YF1100 - YFS General Services</b>				
	00219186	US BANK CORP PAYMENT SYS	teletherapy/EHR platform subsc	1,148.34

Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00219186	US BANK CORP PAYMENT SYS	intern appreciation	150.00
	00219186	US BANK CORP PAYMENT SYS	Policy binder materials	86.37
	00219186	US BANK CORP PAYMENT SYS	postage	17.79
	00219186	US BANK CORP PAYMENT SYS	office supplies	11.53
	00219186	US BANK CORP PAYMENT SYS	MI reporter	5.95
	00219186	US BANK CORP PAYMENT SYS	MI reporter	5.95
	00219186	US BANK CORP PAYMENT SYS	therapy resource	5.35
	00219186	US BANK CORP PAYMENT SYS	CANVA US INC.	1.00
	00219186	US BANK CORP PAYMENT SYS	CANVA US INC.	-1.00
Org Key: YF1200 - Thrift Shop				
	00219186	US BANK CORP PAYMENT SYS	PUGET SOUND ENERGY INC	800.56
	00219186	US BANK CORP PAYMENT SYS	COSTCO *BUS DELIV 115	478.35
P0120994	00219189	WA L&I	Notification of 270-day Penalt	457.00
	00219186	US BANK CORP PAYMENT SYS	CENTURYLINK LUMEN	228.03
	00219186	US BANK CORP PAYMENT SYS	PANDORA FOR BUSINESS B	31.87
	00219186	US BANK CORP PAYMENT SYS	SQUARESPACE INC.	20.91
	00219186	US BANK CORP PAYMENT SYS	SQUARESPACE INC.	12.06
	00219186	US BANK CORP PAYMENT SYS	RIDWELL	12.00
	00219186	US BANK CORP PAYMENT SYS	SQUARESPACE INC.	10.93
	00219186	US BANK CORP PAYMENT SYS	RIDWELL	10.00
	00219186	US BANK CORP PAYMENT SYS	SQUARESPACE INC.	6.72
	00219186	US BANK CORP PAYMENT SYS	SQUARESPACE INC.	6.68
	00219186	US BANK CORP PAYMENT SYS	SQUARESPACE INC.	6.65
Org Key: YF2600 - Family Assistance				
	00219186	US BANK CORP PAYMENT SYS	Food pantry cards	2,500.00
	00219186	US BANK CORP PAYMENT SYS	Food pantry cards	1,495.00
P0120978	00219167	Overlake Medical Center	Medical bill assistance for EA	274.71
	00219186	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	260.00
	00219186	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	251.06
	00219186	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	50.00
Total				738,774.53

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219135	03/22/2024	AM TEST INC 2024 WATER QUALITY SAMPLES	P0120925	138633	02/27/2024	230.00
00219136	03/22/2024	APPLIED ECOLOGY LLC 23-14A Work Request 1	P0120906	1646	03/05/2024	11,536.93
00219137	03/22/2024	Bellingham Lock & Safe FRTSERVICE: FREIGHT	P0120972	355850	03/07/2024	13.45
00219138	03/22/2024	BERGER PARTNERSHIP PS, THE Deane's Children's Park Pl	P0120255	36508	03/13/2024	33,044.83
00219139	03/22/2024	BIG TREES INC 13) 9'-10' EMERALD GREEN ARBOR	P0120945	24700	03/12/2024	4,238.85
00219140	03/22/2024	CAROLLO ENGINEERS INC BOOSTER CHLORINATION SYSTEM	P0108114	FB47062	02/08/2024	2,504.50
00219141	03/22/2024	CINTAS CORPORATION #460 2024 PW COVERALL SERVICES	P0120927	12701643-022924	02/29/2024	3,483.26
00219142	03/22/2024	DCG/WATERSHED INC Town Center Urban Forest Manag	P0120736	0053389	03/14/2024	1,955.50
00219143	03/22/2024	DEPT OF ECOLOGY Open Space	P0120216	WC000001788	09/30/2024	18,286.95
00219144	03/22/2024	DEPT OF ENTERPRISE SERVICES #10 CUSTOM PLAIN MINI	P0120993	731131789	02/29/2024	410.13
00219145	03/22/2024	EASTSIDE EXTERMINATORS Commercial Pest service recurr	P0120975	809499	03/11/2024	159.65
00219146	03/22/2024	ETC INSTITUTE 2024 Community Survey INV 3213	P0120951	32130	03/18/2024	4,410.00
00219147	03/22/2024	EUROFINS EATON ANALYTICAL, LLC UCMR5 EPA CDX INVENTORY SAMPLE	P0120950	3800047205	03/18/2024	675.00
00219148	03/22/2024	GOV'T LEASING & FINANCE INC Fire Truck Lease Purchase	P0120981	523262681	04/09/2024	96,587.34
00219149	03/22/2024	GRAINGER INVENTORY PURCHASES	P0120963	9058114456	03/19/2024	131.13
00219150	03/22/2024	GREEN LATRINE Site: S8212, 9601 SE 36th St,	P0120974	I42176	03/12/2024	500.00
00219151	03/22/2024	H D FOWLER INVENTORY PURCHASES	P0120934	I6644991	03/15/2024	524.19
00219152	03/22/2024	H2 Pre-Cast Inc. B-9 ALUMINUM WATER BOX LID	P0120940	171830	03/13/2024	661.50
00219153	03/22/2024	HOME DEPOT CREDIT SERVICE 2 GAL. SPRAYER	P0120957	8514281	03/19/2024	981.03
00219154	03/22/2024	HORIZON WIRE STRIPPER & CRIMPER	P0120923	3M503534	03/04/2024	23.68
00219155	03/22/2024	IBS INC MISC. HARDWARE (WAREHOUSE)	P0120938	1002891	02/28/2024	810.10
00219156	03/22/2024	INSTA-PIPE INC Basin 40 CIPP Sewer Lining Pro	P0119149	PP#6	02/29/2024	137,811.02
00219157	03/22/2024	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P0120665	11014466	02/29/2024	1,492.00
00219158	03/22/2024	KPG Aubrey Davis Park Trail Safety	P0112473	205709	02/27/2024	13,424.00
00219159	03/22/2024	KRAZAN & ASSOCIATES INC Materials testing	P0119457	INV I623393-5832	02/29/2024	1,863.80
00219160	03/22/2024	LAKESIDE INDUSTRIES INVENTORY PURCHASES	P0120935	262543	03/15/2024	2,357.24

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00219161	03/22/2024	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P0120922	022924-560400	02/29/2024	478.76
00219162	03/22/2024	MI SCHOOL DISTRICT #400 2024 MI SCHOOL DISTRICT FOR PO	P0116895	MARCH 2024	03/01/2024	14,601.27
00219163	03/22/2024	NEW X INC WMW Roadside Shoulder Improvem	P0120685	PP#1	02/29/2024	20,120.62
00219164	03/22/2024	NEWCASTLE, CITY OF Court Office Rent Apr 2024 INV	P0120964	1035	04/01/2024	4,110.50
00219165	03/22/2024	NW PLAYGROUND EQUIPMENT INC SEAT-EXTRA TOUGH TOT	P0120937	53088	03/14/2024	904.27
00219166	03/22/2024	Olson Brother's Pro-Vac LLC STORMWATER VACTOR, JETTING, CC		140243092	01/01/2024	48,884.30
00219167	03/22/2024	Overlake Medical Center Medical bill assistance for EA	P0120978	031924	03/19/2024	274.71
00219168	03/22/2024	PART WORKS INC., THE IN-LINE STRAINER	P0120958	INV104229	03/19/2024	26.83
00219169	03/22/2024	PAYBYPHONE TECHNOLOGIES INC Billing Period: Feb 2024	P0120979	INVPBP-US645	02/29/2024	253.15
00219170	03/22/2024	PITNEY BOWES Folding Machine Lease INV 1024	P0120944	1024911682	03/16/2024	442.72
00219171	03/22/2024	RICOH USA INC (FIRE) Late Payment Fee INV 110004377	P0120942	1100043778	03/18/2024	5.00
00219172	03/22/2024	SEATTLE PUBLIC UTILITIES FEB 2024 WATER PURCHASE	P0120960	FEBRUARY 2024	02/01/2024	111,459.57
00219173	03/22/2024	Seattle Tree Care 19336-E New Proposal for Luthe	P0120697	19336-I	03/11/2024	1,803.99
00219174	03/22/2024	SIGNS OF SEATTLE Karlene Johnson plaque	P0120936	9656	02/14/2024	330.75
00219175	03/22/2024	SOUND SAFETY PRODUCTS MISC. WORK CLOTHES	P0120956	284776/3	03/08/2024	952.24
00219176	03/22/2024	STATE AUDITOR'S OFFICE FY2022 Financial and Accountab	P0120930	L159837	03/11/2024	20,836.10
00219177	03/22/2024	SUMMIT LAW GROUP HR Support Professional Servic	P0120952	152333	03/19/2024	385.00
00219178	03/22/2024	SUMMIT SAFETY SHOES SAFETY BOOTS	P0120932	107642/9026347	02/27/2024	868.10
00219179	03/22/2024	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0120939	2408796	03/12/2024	1,795.69
00219180	03/22/2024	TACOMA SCREW PRODUCTS INC SCREW EXTRACTORS, TAPS & DIES	P0120924	160090356-00	02/08/2024	607.98
00219181	03/22/2024	Tech Heads Inc. Watchguard Annual Renewal and	P0120872	INV-8076	03/15/2024	15,626.92
00219182	03/22/2024	Travelers 3925B2138 Marine Vessel Insura	P0120987	3925B2138-030424	03/01/2023	37,823.00
00219183	03/22/2024	TYLER TECHNOLOGIES INC License Fees Tyler Munis Finan	P0116068	045-457741	02/23/2024	1,886.26
00219184	03/22/2024	UNITED RENTALS NORTH AMERICA MINI EXCAVATOR RENTAL	P0120931	229866862-002	03/16/2024	2,367.15
00219185	03/22/2024	UNITED REPROGRAPHICS REPORTS PRINTED & BINDING	P0120941	9119607-IN	03/13/2024	120.28
00219186	03/22/2024	US BANK CORP PAYMENT SYS HOLOGRAM		5539MAR24	02/23/2024	87,559.67



Accounts Payable Report by Check Number

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219187	03/22/2024	VERIZON WIRELESS	P0120986	9957396545	02/23/2024	768.48
		VERIZON JAN 24 - FEB 23 ANGIE/				
00219188	03/22/2024	VERTIGIS NORTH AMERICA LTD	P0120948	IN-SO-VGNA-00006	03/12/2024	15,300.00
		GCX SERVICES GESP (ARCGIS)				
00219189	03/22/2024	WA L&I	P0120994	300355	01/01/2024	457.00
		Notification of 270-day Penalt				
00219190	03/22/2024	WA STATE DEPT OF NATURAL RES	P0120911	15636SP	03/11/2024	947.41
		TREE SEEDLING ORDER				
00219191	03/22/2024	WACD PLANT MATERIAL CENTER	P0120970	24-229 FINAL	03/04/2024	123.75
		Brokered - Madrone (Arbutus				
00219192	03/22/2024	WALTER E NELSON CO	P0120933	974975/976505	03/06/2024	2,182.47
		INVENTORY PURCHASES				
00219193	03/22/2024	WASPC	P0120965	INV031721	01/05/2024	2,500.00
		WASPC Accreditation Annual Due				
00219194	03/22/2024	Wintergreen Corp.	P0119515	7821401	01/01/2024	3,854.51
		T POWER TAP FOR COMMERCIAL LED				
					Total	738,774.53

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Date</u>	<u>Amount</u>
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EFT Payments	January 2024	<b>\$3,099,490.38</b>
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## Accounts Payable EFT Report

Item 3.

Date	Description		Dollar Amount
1/2/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE INVESTMENT CAYAN GLOBAL PAYGLOBAL	Employee Withholding - Payroll	\$ 39,817.75
1/2/2024 Preauthorized ACH Debit	STL930553411164783	Merchant Fees - Thrift Shop	10,609.36
1/2/2024 Preauthorized ACH Debit	DIRECT DEPOSIT BANKCARD 948908660000035	Merchant Fees - Utility Billing	10,440.82
1/2/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340	Merchant Fees-Recreation	3,669.41
1/2/2024 Preauthorized ACH Debit	MERCHANT SVCS MERCH FEE 00000000259217	Merchant Fee MBP.com	1,457.62
1/2/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340	Refund-Recreation	1,326.50
1/2/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WASHINGTON-DSHS WA	Employee Withholding - Payroll	706.03
1/2/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE INVESTMENT	Employee Withholding - Payroll	666.23
1/2/2024 Preauthorized ACH Debit	MERCHANT SVCS MERCH FEE 8037460410	Merchant Fee Parking	115.45
1/2/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fees - Utility Billing	64.00
1/2/2024 Preauthorized ACH Debit	MERCHANT SERVICECR CD DEP 930553411164783	Refund - Thrift Shop	8.80
1/2/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fees - Utility Billing	6.09
1/3/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL FISERV MERCHANT FEE	Merchant Fees - Permit	588.57
1/3/2024 Deposited Item Returned	CHARGEBACK	NSF Parking	20.00
1/3/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA MONTH END	Merchant Fees - Utility Billing	10.00
1/3/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fees - Utility Billing	8.00
1/3/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fees - Utility Billing	6.00
1/3/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fees - Utility Billing	3.00
1/3/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fees - Utility Billing	2.00
1/3/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fees - Utility Billing	1.35
1/3/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fees - Utility Billing	0.29
1/3/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fees - Utility Billing	0.15
1/3/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fees - Utility Billing	0.15
1/4/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B	Employee Withholding - Payroll	3,600.47

## Accounts Payable EFT Report

Item 3.

Date	Description		Dollar Amount
1/4/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	TRX FEES	Billing	71.00
1/4/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	DISC FEES	Billing	4.02
1/5/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL	Employee Withholding -	
	UNUMGROUP955 INSURANCE	Payroll	1,050.60
1/5/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA		
	REJECTS	NSF Utility Billing	319.52
1/5/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL	Employee Withholding -	
	UNUMGROUP955 INSURANCE	Payroll	231.50
1/5/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	REJECT FEE	Billing	15.00
1/5/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	TRX FEES	Billing	13.00
1/5/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	DISC FEES	Billing	2.18
1/8/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA		
	REJECTS	NSF Permit	318.00
1/8/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL INVOICE	Merchant Fees - Utility	
	CLOUD INVOICE CL	Billing	118.70
1/8/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	REJECT FEE	Billing	15.00
1/8/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	TRX FEES	Billing	10.00
1/8/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	DISC FEES	Billing	1.18
1/9/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA	Employee Withholding -	
	BENEFIT SOFLEXIBLE B	Payroll	141.10
1/9/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	TRX FEES	Billing	49.00
1/9/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	TRX FEES	Billing	6.00
1/9/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	TRX FEES	Billing	5.00
1/9/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	DISC FEES	Billing	2.09
1/9/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	DISC FEES	Billing	1.60
1/9/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	DISC FEES	Billing	0.55
1/10/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	TRX FEES	Billing	3.00
1/10/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	DISC FEES	Billing	0.14
1/11/2024 Outgoing Money Transfer	PAYROLL	Net Payroll	690,016.17
1/11/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP Tax		
	ADP Tax	Payroll Tax	245,407.61
	Employee (payroll withholding)	\$ 179,671.09	



## Accounts Payable EFT Report

Item 3.

Date	Description		Dollar Amount
	<i>Employer Portion</i>	\$	65,736.52
1/11/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL Vimly Benefit		
	SoAWC	Employee Benefit	221,657.87
	<i>Employee (payroll withholding)</i>	\$	28,980.91
	<i>Employer Portion</i>	\$	192,676.96
1/11/2024 Outgoing Money Transfer	KROGER	Food Pantry	9,600.00
1/11/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA	Employee Withholding -	
	BENEFIT SOFLEXIBLE B	Payroll	1,292.92
1/11/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA	Employee Withholding -	
	BENEFIT SOFLEXIBLE B	Payroll	30.55
1/11/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	TRX FEES	Billing	4.00
1/11/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	DISC FEES	Billing	0.15
1/12/2024 Outgoing Money Transfer	VEBA Contributions	Employee Withholding -	
	DIRECT WITHDRAWAL PAYA	Payroll	4,771.27
1/12/2024 Preauthorized ACH Debit	TRX FEES	Merchant Fees - Utility	
	DIRECT WITHDRAWAL PAYA	Billing	9.00
1/12/2024 Preauthorized ACH Debit	DISC FEES	Merchant Fees - Utility	
	DIRECT WITHDRAWAL	Billing	0.29
1/16/2024 Preauthorized ACH Debit	MISSIONSQUARE INVESTMENT	Employee Withholding -	
	DIRECT WITHDRAWAL	Payroll	35,637.76
1/16/2024 Preauthorized ACH Debit	WASHINGTON-DSHS WA	Employee Withholding -	
	DIRECT WITHDRAWAL	Payroll	706.03
1/16/2024 Preauthorized ACH Debit	MISSIONSQUARE INVESTMENT	Employee Withholding -	
	DIRECT WITHDRAWAL CAYAN	Payroll	377.77
1/16/2024 Preauthorized ACH Debit	HOLDINGS LPAYMENT	Merchant Fees - Thrift Shop	101.68
1/16/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	TRX FEES	Billing	55.00
1/16/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	DISC FEES	Billing	10.34
1/17/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT RET		
	SYS DRS EPAY	Remit Retirement	474,144.81
	<i>Employee (payroll withholding)</i>	\$	228,228.58
	<i>Employer Portion</i>	\$	245,916.23
1/17/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA		
	REJECTS	NSF Utility Billing	216.57
1/17/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	REJECT FEE	Billing	15.00
1/17/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	TRX FEES	Billing	6.00
1/17/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	TRX FEES	Billing	5.00
1/17/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	TRX FEES	Billing	4.00
1/17/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA	Merchant Fees - Utility	
	TRX FEES	Billing	2.00

## Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
1/17/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility DISC FEES Billing	0.80
1/17/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility DISC FEES Billing	0.43
1/17/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility DISC FEES Billing	0.22
1/17/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility DISC FEES Billing	0.19
1/18/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA Employee Withholding - BENEFIT SOFLEXIBLE B Payroll	6,005.81
1/18/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA Employee Withholding - BENEFIT SOFLEXIBLE B Payroll	689.58
1/18/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA Employee Withholding - BENEFIT SOFLEXIBLE B Payroll	88.77
1/18/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility TRX FEES Billing	6.00
1/18/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility DISC FEES Billing	1.65
1/19/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP PAYROLL FEESADP FEES ADP Fee	6,673.25
1/19/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP PAYROLL FEESADP FEES ADP Fee	2,170.08
1/19/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility TRX FEES Billing	7.00
1/19/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility DISC FEES Billing	0.34
1/22/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP Tax Employee Withholding - ADP Tax Payroll	22,242.26
1/22/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility TRX FEES Billing	67.00
1/22/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER Driver Abstrace Fee	45.00
1/22/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER Driver Abstrace Fee	15.00
1/22/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility DISC FEES Billing	4.60
1/23/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL Cayan LLC EDI PYMNTS Merchant Fees - Thrift Shop	8.10
1/23/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility TRX FEES Billing	4.00
1/23/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility TRX FEES Billing	3.00
1/23/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility TRX FEES Billing	1.00
1/23/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility DISC FEES Billing	0.20
1/23/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility DISC FEES Billing	0.13

## Accounts Payable EFT Report

Item 3.

Date	Description		Dollar Amount
1/23/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fees - Utility Billing	0.03
1/24/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fees - Utility Billing	4.00
1/24/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fees - Utility Billing	0.17
1/25/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP WAGE PAY WAGE PAY	Net Payroll	595,949.66
1/25/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP Tax ADP Tax	Payroll Tax	241,439.20
	Employee (payroll withholding)	\$ 174,393.66	
	Employer Portion	\$ 67,045.54	
1/25/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT REVENUE TAX PYMT	Remit Exise Taxes	8,302.99
1/25/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B	Employee Withholding - Payroll	949.75
1/25/2024 Deposited Item Returned	CHARGEBACK	NSF Utility Billing	478.57
1/25/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fees - Utility Billing	10.00
1/25/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fees - Utility Billing	0.52
1/26/2024 Outgoing Money Transfer	SOUND TRANSIT	Settlement Agreement	125,000.00
1/26/2024 Outgoing Money Transfer	HRA VEBA DIRECT WITHDRAWAL WA DEPT	Employee Benefit	70,977.35
1/26/2024 Preauthorized ACH Debit	REVENUE TAX PYMT	Remit Excise Taxes	59,466.88
	Water Fund	\$ 24,801.27	
	Sewer Fund	\$ 15,596.53	
	Stormwater Fund	\$ 3,041.68	
	Thrift Shop	\$ 14,518.87	
	General Government	\$ 1,508.53	
1/26/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL AFLAC COLUMBUS ACHPMT	Employee Withholding - Payroll	477.02
1/26/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fees - Utility Billing	8.00
1/26/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fees - Utility Billing	0.50
1/29/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE INVESTMENT	Employee Withholding - Payroll	34,283.63
1/29/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT REVENUE TAX PYMT	Remit Leasehold Excise Tax	5,320.30
1/29/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WASHINGTON-DSHS WA	Employee Withholding - Payroll	706.03
1/29/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE INVESTMENT	Employee Withholding - Payroll	377.77
1/29/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER	Driver Abstrace Fee	15.00

## Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
1/29/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility TRX FEES Billing	3.00
1/29/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility DISC FEES Billing	0.27
1/30/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340 Refund-Recreation	1,000.00
1/30/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility TRX FEES Billing	67.00
1/30/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility TRX FEES Billing	10.00
1/30/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility DISC FEES Billing	7.73
1/30/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility TRX FEES Billing	1.00
1/30/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility DISC FEES Billing	0.48
1/30/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility DISC FEES Billing	0.05
1/31/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL LABOR&INDUSTRIESL&I ELF Payroll Tax	157,019.76
1/31/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility TRX FEES Billing	1.00
1/31/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA Merchant Fees - Utility DISC FEES Billing	0.30
<b>Total</b>		<b>\$ 3,099,490.38</b>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Date</u>	<u>Amount</u>
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EFT Payments	February 2024	<b>\$2,464,152.91</b>
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## Accounts Payable EFT Report

Item 3.

Date	Description		Dollar Amount
2/1/2024	Outgoing Money Transfer	HRA VEBA Employee Benefit	\$ 112,802.23
2/1/2024	Preauthorized ACH Debit	MERCHANT SVCS MERCH FEE 000000000259217 Merchant Fee-MBP.com	1,700.42
2/1/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA Employee Withholding -	
2/1/2024	Preauthorized ACH Debit	BENEFIT SOFLEXIBLE B Payroll	596.46
2/1/2024	Preauthorized ACH Debit	MERCHANT SVCS MERCH FEE 8037460410 Merchant Fee-Parking	116.29
2/1/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee-Utility Billing	5.00
2/1/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee-Utility Billing	0.18
2/2/2024	Preauthorized ACH Debit	DIRECT DEPOSIT BANKCARD 948908660000035 Merchant Fee-Utility Billing	9,409.29
2/2/2024	Preauthorized ACH Debit	CAYAN GLOBAL PAYGLOBAL STL930553411164783 Merchant Fee-Thrift Shop	8,542.84
2/2/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340 Merchant Fee-Recreation	4,043.28
2/2/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS NSF Utility	353.88
2/2/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE Merchant Fee-Utility Billing	15.00
2/2/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA MONTH END Merchant Fee-Utility Billing	10.00
2/2/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee-Utility Billing	7.00
2/2/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee-Utility Billing	0.64
2/5/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL UNUMGROUP955 INSURANCE Payroll	868.80
2/5/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL FISERV MERCHANT FEE Merchant Fee-Permit	349.88
2/5/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL UNUMGROUP955 INSURANCE Payroll	231.50
2/5/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee-Utility Billing	9.00
2/5/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee-Utility Billing	0.47
2/6/2024	Deposited Item Returned	CHARGEBACK NSF Permit	369.00
2/6/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL INVOICE CLOUD INVOICE CL Merchant Fee-Utility Billing	104.45
2/6/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee-Utility Billing	89.00
2/6/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee-Utility Billing	13.82

## Accounts Payable EFT Report

Item 3.

Date	Description		Dollar Amount
	DIRECT WITHDRAWAL PAYA		
2/6/2024 Preauthorized ACH Debit	TRX FEES	Merchant Fee-Utility Billing	7.00
	DIRECT WITHDRAWAL PAYA		
2/6/2024 Preauthorized ACH Debit	TRX FEES	Merchant Fee-Utility Billing	5.00
	DIRECT WITHDRAWAL PAYA		
2/6/2024 Preauthorized ACH Debit	DISC FEES	Merchant Fee-Utility Billing	0.96
	DIRECT WITHDRAWAL PAYA		
2/6/2024 Preauthorized ACH Debit	DISC FEES	Merchant Fee-Utility Billing	0.40
2/7/2024 Outgoing Money Transfer	KROGER	Food Pantry	9,600.00
	DIRECT WITHDRAWAL PAYA		
2/7/2024 Preauthorized ACH Debit	REJECTS	NSF Permit	1,115.51
	DIRECT WITHDRAWAL PAYA		
2/7/2024 Preauthorized ACH Debit	REJECT FEE	Merchant Fee-Utility Billing	15.00
	DIRECT WITHDRAWAL PAYA		
2/7/2024 Preauthorized ACH Debit	TRX FEES	Merchant Fee-Utility Billing	3.00
	DIRECT WITHDRAWAL PAYA		
2/7/2024 Preauthorized ACH Debit	DISC FEES	Merchant Fee-Utility Billing	0.09
	DIRECT WITHDRAWAL ADP WAGE		
2/8/2024 Preauthorized ACH Debit	PAY WAGE PAY	Net Payroll	554,663.39
	DIRECT WITHDRAWAL ADP Tax		
2/8/2024 Preauthorized ACH Debit	ADP Tax	Payroll Tax	212,150.95
	Employee (payroll withholding)	\$ 150,916.24	
	Employer Portion	\$ 61,234.71	
	DIRECT WITHDRAWAL PAYA		
2/8/2024 Preauthorized ACH Debit	REJECTS	NSF Utility & Permit	8,634.44
	DIRECT WITHDRAWAL NAVIA	Employee Withholding -	
2/8/2024 Preauthorized ACH Debit	BENEFIT SOFLEXIBLE B	Payroll	819.63
	DIRECT WITHDRAWAL NAVIA	Employee Withholding -	
2/8/2024 Preauthorized ACH Debit	BENEFIT SOFLEXIBLE B	Payroll	133.30
	DIRECT WITHDRAWAL NAVIA	Employee Withholding -	
2/8/2024 Preauthorized ACH Debit	BENEFIT SOFLEXIBLE B	Payroll	65.97
	DIRECT WITHDRAWAL PAYA		
2/8/2024 Preauthorized ACH Debit	REJECT FEE	Merchant Fee-Utility Billing	30.00
	DIRECT WITHDRAWAL PAYA		
2/8/2024 Preauthorized ACH Debit	TRX FEES	Merchant Fee-Utility Billing	16.00
	DIRECT WITHDRAWAL WA STATE		
2/8/2024 Preauthorized ACH Debit	DOL WA DRIVER	Driver Abstract	15.00
	DIRECT WITHDRAWAL PAYA		
2/8/2024 Preauthorized ACH Debit	DISC FEES	Merchant Fee-Utility Billing	2.44
	DIRECT WITHDRAWAL PAYA		
2/9/2024 Preauthorized ACH Debit	TRX FEES	Merchant Fee-Utility Billing	12.00
	DIRECT WITHDRAWAL PAYA		
2/9/2024 Preauthorized ACH Debit	DISC FEES	Merchant Fee-Utility Billing	0.87
	DIRECT WITHDRAWAL Vimly		
2/2024 Preauthorized ACH Debit	Benefit SoAWC	Employee Benefit	218,420.91

## Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
	Employee (payroll withholding)	\$ 28,161.68
	Employer Portion	\$ 190,259.23
2/12/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE INVESTMENT	Employee Withholding - Payroll 34,409.23
2/12/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340	Refund - Recreation 974.00
2/12/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WASHINGTON-DSHS WA	Employee Withholding - Payroll 706.03
2/12/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS	NSF Utility 431.08
2/12/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE INVESTMENT	Employee Withholding - Payroll 397.77
2/12/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee-Utility Billing 71.00
2/12/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE	Merchant Fee-Utility Billing 15.00
2/12/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP Tax	Payroll Tax 13.11
2/12/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee-Utility Billing 8.81
2/12/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340	Refund - Recreation 75.00
2/13/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee-Utility Billing 19.00
2/13/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee-Utility Billing 10.00
2/13/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee-Utility Billing 3.00
2/13/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee-Utility Billing 2.51
2/13/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee-Utility Billing 1.29
2/13/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee-Utility Billing 1.10
2/13/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee-Utility Billing 1.00
2/14/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee-Utility Billing 0.04
2/15/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS	NSF Permit 1,671.78
2/15/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B	Employee Withholding - Payroll 1,138.19
2/15/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE	Merchant Fee-Utility Billing 15.00
2/15/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee-Utility Billing 4.00

## Accounts Payable EFT Report

Item 3.

Date	Description		Dollar Amount
	DIRECT WITHDRAWAL PAYA		
2/15/2024 Preauthorized ACH Debit	DISC FEES	Merchant Fee-Utility Billing	0.33
	DIRECT WITHDRAWAL WA DEPT		
2/16/2024 Preauthorized ACH Debit	RET SYS DRS EPAY	Remit Retirement	145,244.79
	Employee (payroll withholding)	\$ 71,565.12	
	Employer Portion	\$ 73,679.67	
	DIRECT WITHDRAWAL ADP		
2/16/2024 Preauthorized ACH Debit	PAYROLL FEESADP FEES	ADP Fee	6,579.60
	DIRECT WITHDRAWAL ADP		
2/16/2024 Preauthorized ACH Debit	PAYROLL FEESADP FEES	ADP Fee	1,830.92
	CHARGEBACK	NSF B&O Tax	209.39
	DIRECT WITHDRAWAL CAYAN		
2/16/2024 Preauthorized ACH Debit	HOLDINGS LPAYMENT	Merchant Fee-Thrift Shop	101.68
	DIRECT WITHDRAWAL PAYA		
2/16/2024 Preauthorized ACH Debit	TRX FEES	Merchant Fee-Utility Billing	15.00
	DIRECT WITHDRAWAL PAYA		
2/16/2024 Preauthorized ACH Debit	DISC FEES	Merchant Fee-Utility Billing	4.68
	DIRECT WITHDRAWAL CITY OF		
2/20/2024 Preauthorized ACH Debit	MERCER IRETURN	NSF Utility	434.34
	DIRECT WITHDRAWAL PAYA		
2/20/2024 Preauthorized ACH Debit	TRX FEES	Merchant Fee-Utility Billing	84.00
	DIRECT WITHDRAWAL PAYA		
2/20/2024 Preauthorized ACH Debit	DISC FEES	Merchant Fee-Utility Billing	6.03
	DIRECT WITHDRAWAL WA DEPT		
2/21/2024 Preauthorized ACH Debit	RET SYS DRS EPAY	Remit Retirement	134,561.31
	Employee (payroll withholding)	\$ 64,217.95	
	Employer Portion	\$ 70,343.36	
	DIRECT WITHDRAWAL ADP		
2/21/2024 Preauthorized ACH Debit	PAYROLL FEESADP FEES	ADP Fee	1,886.40
	DIRECT WITHDRAWAL PAYA		
2/21/2024 Preauthorized ACH Debit	TRX FEES	Merchant Fee-Utility Billing	9.00
	DIRECT WITHDRAWAL PAYA		
2/21/2024 Preauthorized ACH Debit	TRX FEES	Merchant Fee-Utility Billing	6.00
	DIRECT WITHDRAWAL PAYA		
2/21/2024 Preauthorized ACH Debit	TRX FEES	Merchant Fee-Utility Billing	5.00
	DIRECT WITHDRAWAL PAYA		
2/21/2024 Preauthorized ACH Debit	DISC FEES	Merchant Fee-Utility Billing	1.19
	DIRECT WITHDRAWAL PAYA		
2/21/2024 Preauthorized ACH Debit	TRX FEES	Merchant Fee-Utility Billing	1.00
	DIRECT WITHDRAWAL PAYA		
2/21/2024 Preauthorized ACH Debit	DISC FEES	Merchant Fee-Utility Billing	0.23
	DIRECT WITHDRAWAL PAYA		
2/21/2024 Preauthorized ACH Debit	DISC FEES	Merchant Fee-Utility Billing	0.18

## Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
	DIRECT WITHDRAWAL PAYA	
2/21/2024 Preauthorized ACH Debit	DISC FEES Merchant Fee-Utility Billing	0.04
	DIRECT WITHDRAWAL ADP WAGE	
2/22/2024 Preauthorized ACH Debit	PAY WAGE PAY Net Payroll	556,121.74
	DIRECT WITHDRAWAL ADP Tax	
2/22/2024 Preauthorized ACH Debit	ADP Tax Payroll Tax	216,275.72
	Employee (payroll withholding) \$ 154,128.61	
	Employer Portion \$ 62,147.11	
	DIRECT WITHDRAWAL NAVIA Employee Withholding -	
2/22/2024 Preauthorized ACH Debit	BENEFIT SOFLEXIBLE B Payroll	1,009.03
	DIRECT WITHDRAWAL PAYA	
2/22/2024 Preauthorized ACH Debit	TRX FEES Merchant Fee-Utility Billing	75.00
	DIRECT WITHDRAWAL Cayan LLC	
2/22/2024 Preauthorized ACH Debit	EDI PYMNTS Merchant Fee-Thrift Shop	7.30
	DIRECT WITHDRAWAL PAYA	
2/22/2024 Preauthorized ACH Debit	DISC FEES Merchant Fee-Utility Billing	3.79
2/23/2024 Outgoing Money Transfer	HRA VEBA Employee Benefit	76,015.64
2/23/2024 Outgoing Money Transfer	KROGER Food Pantry	9,600.00
	DIRECT WITHDRAWAL Employee Withholding -	
2/23/2024 Preauthorized ACH Debit	WASHINGTON-DSHS WA Payroll	706.03
2/23/2024 Deposited Item Returned	CHARGEBACK NSF Utility	409.91
	DIRECT WITHDRAWAL PAYA	
2/23/2024 Preauthorized ACH Debit	TRX FEES Merchant Fee-Utility Billing	7.00
	DIRECT WITHDRAWAL PAYA	
2/23/2024 Preauthorized ACH Debit	DISC FEES Merchant Fee-Utility Billing	0.96
	DIRECT WITHDRAWAL Employee Withholding -	
2/26/2024 Preauthorized ACH Debit	MISSIONSQUARE INVESTMENT Payroll	34,817.92
	DIRECT WITHDRAWAL PAYA	
2/26/2024 Preauthorized ACH Debit	REJECTS NSF Utility	1,863.79
	DIRECT WITHDRAWAL Employee Withholding -	
2/26/2024 Preauthorized ACH Debit	MISSIONSQUARE INVESTMENT Payroll	397.77
	DIRECT WITHDRAWAL PAYA	
2/26/2024 Preauthorized ACH Debit	REJECT FEE Merchant Fee-Utility Billing	45.00
	DIRECT WITHDRAWAL PAYA	
2/26/2024 Preauthorized ACH Debit	TRX FEES Merchant Fee-Utility Billing	10.00
	DIRECT WITHDRAWAL PAYA	
2/26/2024 Preauthorized ACH Debit	DISC FEES Merchant Fee-Utility Billing	0.47
	DIRECT WITHDRAWAL WA DEPT	
2/27/2024 Preauthorized ACH Debit	REVENUE TAX PYMT Remit Excise Tax	86,982.02
	Water Fund \$ 41,513.91	
	Sewer Fund \$ 26,156.40	
	Stormwater Fund \$ 4,933.48	

## Accounts Payable EFT Report

Item 3.

Date	Description	Dollar Amount
	Thrift Shop	\$ 11,532.50
	General Government	\$ 2,845.73
	DIRECT WITHDRAWAL CHECKFREE	
2/27/2024 Preauthorized ACH Debit	REVERSIBLE NSF Utility	1,000.00
	DIRECT WITHDRAWAL PAYA	
2/27/2024 Preauthorized ACH Debit	TRX FEES Merchant Fee-Utility Billing	10.00
	DIRECT WITHDRAWAL PAYA	
2/27/2024 Preauthorized ACH Debit	TRX FEES Merchant Fee-Utility Billing	6.00
	DIRECT WITHDRAWAL PAYA	
2/27/2024 Preauthorized ACH Debit	DISC FEES Merchant Fee-Utility Billing	5.15
	DIRECT WITHDRAWAL PAYA	
2/27/2024 Preauthorized ACH Debit	TRX FEES Merchant Fee-Utility Billing	2.00
	DIRECT WITHDRAWAL PAYA	
2/27/2024 Preauthorized ACH Debit	DISC FEES Merchant Fee-Utility Billing	0.89
	DIRECT WITHDRAWAL PAYA	
2/27/2024 Preauthorized ACH Debit	DISC FEES Merchant Fee-Utility Billing	0.28
	DIRECT WITHDRAWAL AFLAC Employee Withholding -	
2/28/2024 Preauthorized ACH Debit	COLUMBUS ACHPMT Payroll	477.02
	DIRECT WITHDRAWAL PAYA	
2/28/2024 Preauthorized ACH Debit	TRX FEES Merchant Fee-Utility Billing	4.00
	DIRECT WITHDRAWAL PAYA	
2/28/2024 Preauthorized ACH Debit	DISC FEES Merchant Fee-Utility Billing	0.41
	DIRECT WITHDRAWAL NAVIA Employee Withholding -	
2/29/2024 Preauthorized ACH Debit	BENEFIT SOFLEXIBLE B Payroll	1,900.35
	DIRECT WITHDRAWAL FISERV	
2/29/2024 Preauthorized ACH Debit	MERCHANT DEPOSIT Refund-Permit	29.00
	DIRECT WITHDRAWAL NAVIA Employee Withholding -	
2/29/2024 Preauthorized ACH Debit	BENEFIT SOFLEXIBLE B Payroll	23.17
	DIRECT WITHDRAWAL PAYA	
2/29/2024 Preauthorized ACH Debit	TRX FEES Merchant Fee-Utility Billing	15.00
	DIRECT WITHDRAWAL WA STATE	
2/29/2024 Preauthorized ACH Debit	DOL WA DRIVER Driver Abstract	15.00
	DIRECT WITHDRAWAL WA STATE	
2/29/2024 Preauthorized ACH Debit	DOL WA DRIVER Driver Abstract	15.00
	DIRECT WITHDRAWAL PAYA	
2/29/2024 Preauthorized ACH Debit	DISC FEES Merchant Fee-Utility Billing	1.21
<b>Total</b>		<b>\$ 2,464,152.91</b>





# CITY COUNCIL MINUTES REGULAR HYBRID MEETING MARCH 19, 2024

Item 4.

## EXECUTIVE SESSION

At 5:02 pm, Mayor Nice convened an Executive Session in Room 104 at the Mercer Island Community & Event Center, 8236 SE 24th Street, Mercer Island, WA and via Microsoft Teams. The Executive Session was to discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i).

Mayor Salim Nice, Deputy Mayor Rosenbaum, and Councilmembers Jake Jacobson Craig Reynolds, Wendy Weiker, and Ted Weinberg participated in person in Room 104. Councilmember Lisa Anderl joined via Microsoft Teams.

Mayor Nice adjourned the Executive Session at 5:56 pm.

## CALL TO ORDER & ROLL CALL

Mayor Salim Nice called the Regular Hybrid Meeting to order at 6:01 pm in the Slater Room Council Chambers at the Mercer Island Community & Event Center, 8236 SE 24<sup>th</sup> Street, Mercer Island, Washington.

Mayor Salim Nice (departed 7:20 pm), Deputy Mayor Dave Rosenbaum, and Councilmembers Jake Jacobson, Craig Reynolds, Wendy Weiker, and Ted Weinberg participated in person in the Slater Room Council Chambers. Councilmember Lisa Anderl (arrived 6:02 pm) joined via Zoom.

## PLEDGE OF ALLEGIANCE

The City Council delivered the Pledge of Allegiance.

## AGENDA APPROVAL

It was moved by Jacobson; seconded by Weiker to:

**Approve the agenda as presented.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

## CITY MANAGER REPORT

City Manager Jessi Bon reported on the following items:

- **Council, Boards & Commission Meetings:** Next City Council Meeting – April 2 at 5:00 PM, City Council/MISD Joint Meeting – March 21 at 5:00PM, Planning Commission Special Meeting – March 20 at 6:00 PM, Parks & Recreation Commission with Open Space Conservancy Trust Board – March 21 at 5:00 PM, and Planning Commission – March 27 at 6:00 PM
- **Update on City Hall Transitions:** work began on connecting the two modular buildings to utilities, electrical and data connections will begin next week, a third building will be delivered later this spring. Emergency management supplies were moved from the storage under City Hall to a storage container at the Community Center.
- **City Services Updates:** Luther Burbank Boiler Building project update, New Wayfinding Resources, Island Crest Park North Infield Turf Replacement project completion
- **Upcoming Events:** Spring Recycling Event – March 30, 9am-3pm at Islander Middle School parking lot, Comprehensive Plan Update Open House – May 1, 6pm-8pm at Mercer Island Community & Event Center.
- **News:** Booster Chlorination Project Completion

## APPEARANCES

Addie Smith, spoke about being a hate crime survivor.

Paul Quinn, Sammamish, spoke about recommended actions to improve city diversion rates for garbage.

Jay Greer, Mercer Island, thanked the City for the new bike skills area at Deane's Childrens' Park and voiced support for the Island Crest Way Corridor Improvements Project.

Jonathan Harrington, Mercer Island, thanked the Council for its work on the Climate Action Plan. He also spoke about the Sustainability Work Plan and the new greenhouse gas dashboard.

Carolyn Boatsman, Mercer Island, spoke about the Sustainability Work Plan, suggesting that it should be renamed the Climate Action Work Plan.

Trevor Reed, Mercer Island, commented on the consultant report for the Island Crest Way Corridor Improvements Project, including the proposed lane width being too wide.

Jim Stanton, Mercer Island, spoke about the Neighbors in Motion group and the Island Crest Way Corridor Improvements Project.

## CONSENT AGENDA

### AB 6429: March 8, 2024 Payroll Certification

**Recommended Action:** Approve the March 8, 2024 Payroll Certification in the amount of \$868,041.15 and authorize the Mayor to sign the certification on behalf of the entire City Council.

#### Certification of Claims:

**A. Check Register | 218911-218989 | 3/1/24 | \$415,851.34**

**Recommended Action:** Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

### City Council Special Hybrid Meeting Minutes of March 1, 2024 and City Council Regular Hybrid Meeting Minutes of March 5, 2024

**Recommended Action:** Approve the City Council Special Hybrid Meeting Minutes of March 1, 2024 and the City Council Regular Hybrid Meeting Minutes of March 5, 2024.

### AB 6430: Reservoir Booster Pump Station Upgrades Bid Award

#### Recommended Action:

1. Award the Reservoir Booster Pump Station Upgrades project to Strider Construction Co., a Washington-based company, in the amount of \$1,726,011, authorize the City Manager to execute a contract with Strider Construction Co. for the construction of the Reservoir Booster Pump Station Upgrades project, and set the project's total budget at \$2,155,000.
2. Authorize a \$1,075,000 appropriation from the Water Fund balance for the additional project costs over the existing 2023-2024 budget of \$1,080,000.

### AB 6407: ARCH Housing Trust Fund Project Approvals

**Recommended Action:** Approve the use of \$48,600 from the City's contributions to the ARCH Housing Trust Fund as recommended by the ARCH Executive Board and authorize execution of any related agreements and documents.

## **AB 6436: Interlocal Agreement with Eastside Fire & Rescue for Mobile Integrated Health (MIH) Services**

**Recommended Action:** Authorize the City Manager to execute the interlocal agreement with Eastside Fire & Rescue to provide Mobile Integrated Health (MIH) Services on Mercer Island.

Councilmember Jacobson requested that AB 6431: Vietnam Veterans Day Proclamation be pulled from the Consent Agenda. Mayor Nice moved it to the first item of Regular Business.

It was moved by Reynolds; seconded by Rosenbaum to:

**Approve the Consent Agenda as presented, and the recommended actions contained therein.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

## **REGULAR BUSINESS**

### **AB 6431: Vietnam Veterans Day Proclamation**

Councilmember Jacobson spoke about acknowledging and remembering those that served in the Vietnam War, including those who reside on Mercer Island.

It was moved by Jacobson; seconded by Reynolds to:

**Approve Proclamation No. 323 Proclaiming March 29, 2024 Vietnam Veterans Day in Mercer Island.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

### **AB 6435: 2025-2026 City Council Priorities**

City Manager Jessi Bon introduce the 2025-2026 City Council priorities including the preamble from the 2023-2024 priorities.

It was moved by Weiker; seconded by Reynolds to:

**Adopt the 2025-2026 City Council Priorities.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

### **AB 6432: City Council Rules of Procedure Amendments (Resolution No. 1658)**

Chief of Administration Ali Spietz presented the proposed amendments to the City Council Rules of Procedure.

It was moved by Reynolds; seconded by Jacobson to:

**Approve Resolution No. 1658 amending the City Council Rules of Procedure as set forth in Exhibit A.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

### **AB 6434: Sustainability Work Plan Update**

Public Works Deputy Director Alaine Sommargren introduced Sustainability Program Analyst Alanna DeRogatis who presented an overview of the Sustainability Work Plan. She spoke about the Climate Action Plan, the progress of implementing 2023-2024 action items and the priority work plan items for 205-2026.

### **AB 6433: 2024 City Council Committee and Liaison Assignments**

Mayor Nice spoke about the 2024 City Council liaison assignments beginning April 1, 2024.

City Manager Jessi Bon discussed the transition of the City Council Sustainability Committee to an Ad Hoc Sustainability Committee to support future policy related work items as needed.

It was moved by Anderl; seconded by Weiker to:

**Transition the City Council Sustainability Committee to an Ad Hoc Sustainability Committee to provide support for future policy related work items as needed.**

PASSED: 6-1

FOR: 6 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, and Weiker)

AGAINST: 1 (Weinberg)

It was moved by Weinberg; seconded by Reynolds to:

**Amend the previous motion to: Allow members of the committee and staff to call a meeting.**

MOTION TO AMEND FAILED: 2-5

FOR: 2 (Anderl, Jacobson, Nice, Rosenbaum, and Weiker)

AGAINST: 2 (Reynolds and Weinberg)

Mayor Nice read a statement to recuse himself from the presentation, discussion, and debate regarding AB 6434 as he has a conflict of interest due to property he owns in the location of the project. He left the meeting at 7:20 pm.

### **AB 6421: Island Crest Way Corridor Improvement Project**

Chief of Operations Jason Kintner and City Engineer/Deputy Public Works Director Patrick Yamashita introduced the Island Crest Way Corridor Improvements Project and consultant Bryce Corrigan from PSOMAS. Mr. Corrigan presented the draft shared use path alternatives for the Island Crest Way Corridor including separated bike lanes, east side shared use path, and west side shared use path.

City Council asked questions of staff and discussed the alternatives, funding challenges, and seeking feedback from the community. Staff will return at a future meeting with additional information based on City Council feedback.

### **OTHER BUSINESS**

#### **Planning Schedule**

City Manager Jessi Bon spoke about the Joint Meeting with the Mercer Island School Board on March 21 and the 2023 year-end and first quarter 2024 financial reports at meeting this spring.

#### **Councilmember Absences and Reports**

Councilmember Reynolds spoke about the Parks & Recreation Commission's work on the Parks Zone.

Councilmember Jacobson spoke about the stormwater work plan presented at the Utility Board meeting and the priorities discussed at the Eastside Transportation Partnership meeting.

### **ADJOURNMENT**

The Regular Hybrid Council Meeting adjourned at 8:36 pm.

\_\_\_\_\_  
Salim Nice, Mayor

Attest:

\_\_\_\_\_  
Andrea Larson, City Clerk



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6438**  
**April 2, 2024**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6438: Autism Acceptance Month, Proclamation No. 324	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Proclaim April 2024 as Autism Acceptance Month in the City of Mercer Island.	

<b>DEPARTMENT:</b>	City Council
<b>STAFF:</b>	Salim Nice, Mayor Andrea Larson, City Clerk
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Proclamation No. 324
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

This agenda bill is to proclaim April as Autism Acceptance Month to recognize all individuals around the world who live on the Autism spectrum and to celebrate the numerous ways autistic individuals enhance the quality of our communities and enrich our world.

### BACKGROUND

Autism spectrum disorder (ASD) is a complex, lifelong disability that typically manifests itself during early childhood. It is one of the fastest growing developmental disabilities in the world affecting approximately one in 44 children in the U.S. It is characterized by difficulties with social, emotional, and communication skills. People with ASD have a different way of learning and reacting to stimuli. ASD occurs in all racial, ethnic, and socioeconomic groups, and it is four times more prevalent in boys than in girls.

There is currently no cure for ASD, however early intervention treatment can have a positive impact on childhood development. Treatment plans can include therapies and counseling that meet the specific needs of the individual. Research continues into better understanding the factors that lead to ASD and the associated treatment options.

**ISSUE/DISCUSSION**

As many individuals and families living with autism know, acceptance is often one of the biggest barriers to finding and developing a strong support system. The Mercer Island community understands the importance of fostering acceptance to lead to improved support and to achieve equity in education, employment, housing, health care, and comprehensive long-term services.

Proclaiming April 2024 as Autism Awareness Month is continuing Mercer Island's commitment to be a supportive community for those families dealing with the challenge of supporting family members who are on the autism spectrum, and to extending kindness and compassion to those who struggle with disabilities.

**RECOMMENDED ACTION**

Proclaim April 2024 as Autism Acceptance Month in the City of Mercer Island.





# City of Mercer Island, Washington

## *Proclamation*

**WHEREAS,** in the United States, 1 in 44 children are diagnosed with autism spectrum disorder, totaling over 7 million young people and adults. Mercer Island families face challenges associated with family members who are on the autism spectrum.

People with autism are able to achieve independence and live purposeful lives when afforded the support system and opportunities that each and every one of us deserves.

With proper education, training and community living options, individuals with autism can lead distinguished, productive lives in their communities and strive to reach their fullest potential.

Our community supports an increased awareness of this challenging disability.

This month honors self-advocates, family members, caregivers, professionals, and all who work every day to create more opportunities for those with autism within the Mercer Island community.

Together, we can spread awareness, foster acceptance, and empower everyone in the autism community with the resources needed to live fully.

**NOW, THEREFORE,** I, Salim Nice, Mayor of the City of Mercer Island, do hereby proclaim APRIL 2024 as

## **AUTISM ACCEPTANCE MONTH**

**APPROVED,** this 2nd day of APRIL 2024

\_\_\_\_\_  
Mayor Salim Nice



Proclamation No. 324



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6439**  
**April 2, 2024**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6439: Sexual Assault Awareness Month, Proclamation No. 325	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Proclaim April 2024 as Sexual Assault Awareness Month in the City of Mercer Island.	

<b>DEPARTMENT:</b>	City Council
<b>STAFF:</b>	Salim Nice, Mayor Andrea Larson, City Clerk
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Proclamation No. 325
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

This agenda bill is to proclaim April as Sexual Assault Awareness month and join other King County cities as a part of a regional and national effort to educate communities about ways to recognize, respond to, and help end sexual violence.

### ISSUE/DISCUSSION

Every April, Sexual Assault Awareness Month (SAAM) calls attention to the fact that sexual harassment, assault, and abuse are widespread and impact every person in the community. SAAM aims to raise public awareness about sexual violence and educate communities on how to prevent it.

The National Sexual Violence Resource Center's theme for SAAM 2024 is "Building Connected Communities." The campaign calls on all individuals, communities, organizations, and institutions to strive to create strong, connected communities that care of one another and that make decisions to ensure the safety and well-being of all members to end sexual violence worldwide.

Systems of oppression such as racism, sexism, classism, heterosexism, ageism, and ableism contribute to higher sexual harassment, assault, and abuse rates. Stopping sexual abuse, assault, and harassment before they happen through working together to support healthy, safe, and respectful behaviors and environments

within the community. Building a connected community can help to address the social and structural determinants of health such as education, income, employment, community safety, and social support is crucial to improving the conditions in which we live, learn, work, and play.

#### **KING COUNTY SEXUAL ASSAULT RESOURCE CENTER**

King County Sexual Assault Resource Center (KCSARC) provides sexual assault-related services for people of all ages in King County, WA, while working toward the ultimate goal of eliminating sexual violence and abuse from local communities. They are on the frontline with victims and their families, ensuring that all people affected by sexual assault get the treatment they need and advocacy they deserve. They are also at the forefront of change, guiding public policy development, and delivering best practice education to create safer environments for everyone. To talk with someone, email <https://www.kcsarc.org/gethelp> or call 888.99.VOICE.

#### **RECOMMENDED ACTION**

Proclaim April 2024 as Sexual Assault Awareness Month in the City of Mercer Island.



# City of Mercer Island, Washington

## *Proclamation*

**WHEREAS**, in Washington State, 45% of women and 22% of men report having experienced sexual violence in their lifetime. Black, Indigenous, and other people of color, people living in poverty, LGBTQ+ people, elders, people with disabilities and others who have been historically oppressed are disproportionately affected by sexual violence in significant and complex ways.

Sexual assault is among the most underreported crimes for many reasons, but survivors who are already most marginalized face additional barriers to reporting, such as language, immigration status or disability. Ending sexual violence requires us to address racism, sexism, and all forms of oppression that contribute to the perpetration of sexual assault.

Sexual violence exists on a continuum of behavior that includes racist, sexist, transphobic, homophobic, ableist or other hate speech. This ranges from rape jokes to verbal harassment to physical assaults.

**NOW, THEREFORE**, I, Salim Nice, Mayor of the City of Mercer Island, do hereby proclaim APRIL 2024 as

## **SEXUAL ASSAULT AWARENESS MONTH**

And encourage the Mercer Island community to work together to alleviate the trauma of sexual violence by ensuring supportive resources are available to all survivors, while standing up to and actively disrupting harmful attitudes and behaviors that contribute to sexual violence.

**APPROVED**, this 2nd day of APRIL 2024

\_\_\_\_\_  
Mayor Salim Nice





## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6440**  
**April 2, 2024**  
**Consent Agenda**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6440: Johnson & Johnson Opioid Settlement	<input type="checkbox"/> Discussion Only
<b>RECOMMENDED ACTION:</b>	Authorize the City Manager to execute and submit the Participation Form for the Johnson & Johnson Settlement.	<input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution

<b>DEPARTMENT:</b>	City Manager
<b>STAFF:</b>	Jessi Bon, City Manager Bio Park, City Attorney
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Participation Form
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to present the Participation Form (Exhibit 1) for the opioid settlement with Johnson & Johnson ("Johnson & Johnson Settlement") for claims related to the opioid epidemic.

- Under the Johnson & Johnson Settlement, the state of Washington and its local governments will receive a lump sum payment of up to \$123.3 million, if all eligible local governments participate.
- The funds will be split 50/50 - \$61.67 million being allocated to the state and \$61.67 million to local governments.
- Settlement funds allocated to local governments will be further allocated to each participating jurisdiction under the terms of the One Washington MOU Between WA Municipalities (MOU), which has already been signed by the City for previous opioid settlements.
- The City's share of settlement funds is estimated to be around \$108,000 assuming all eligible local governments participate, and the maximum settlement amount is collected.
- Settlement funds must be spent on approved purposes to abate and mitigate impacts from the opioid epidemic.

### BACKGROUND

The Washington State Attorney General's Office has reached a state-wide legal [settlement](#) with Johnson & Johnson (referred to as *Janssen* in legal documents) for claims related to the opioid epidemic. Under the

settlement, Johnson & Johnson will make a lump sum payment of up to \$123.3 million this year to the state and local governments. Washington cities and counties with a population over 10,000 can join this settlement. If enough join, local governments will receive up to \$61.67 million that must be spent on efforts to combat the opioid epidemic. The state will also receive \$61.67 million to be spent throughout Washington on combatting the opioid epidemic.

Local governments must spend the settlement money on approved uses, keep records of its spending, file reports with the settlement administrator, and comply with all terms of the national settlements. A local government can either spend the money itself or elect to pool its money with other local governments on a regional basis.

## ISSUE/DISCUSSION

The deadline for local governments to join the Johnson & Johnson Settlement is May 11, 2024. If every eligible local government does not join, the settlement amount will be reduced. The Johnson & Johnson Settlement may even be voided if not enough local governments join. For the City of Mercer Island to join the Johnson & Johnson Settlement, the City must execute and timely submit the Participation Form (Exhibit 1) releasing all of the City's claims related to the opioid epidemic against Johnson & Johnson.

Settlement funds will be allocated between the state and local governments, and amongst local governments, per the terms of (1) the Allocation Agreement and (2) the One Washington MOU, both of which have already been signed by the City for previous opioid settlements. See [AB 6241](#). Under the Allocation Agreement the settlement funds will be split evenly with the state receiving 50% (\$61.67 million) and eligible local governments as a group receiving 50% (\$61.67 million).

Terms of the One Washington MOU will be used to split the local government portion of the settlement funds among eligible local governments participating in the Johnson & Johnson Settlement. Under the MOU, settlement funds are allocated based on the formula used in prior opioid litigations in other states. The formula as applied to the City of Mercer Island is described and explained in [AB 6070](#), and it is estimated that the City's share of settlement funds will be around \$108,000 paid this year as a lump sum, if all eligible jurisdictions participate and the maximum settlement amount is collected from Johnson & Johnson.

Settlement funds may only be used for approved purposes. Approved purposes relate to abating and mitigating impacts of the opioid epidemic. Examples include programs to treat and prevent opioid use disorder and impacts therefrom (similar to programs offered by YFS); programs to support those in recovery; assistance to criminal justice system in dealing with opioid related crimes; training first responders and law enforcement officers on responding to opioid emergencies; and purchase of medication and supplies to combat overdose.

## NEXT STEPS

Once participation in the Johnson & Johnson Settlement is authorized by the City Council, the Participation Form signed by the City Manager will be submitted to the Washington State Attorney General's Office by the May 11, 2024 deadline.

## RECOMMENDED ACTION

Authorize the City Manager to execute and submit the Participation Form for the Johnson & Johnson Settlement, substantially in the form attached as Exhibit 1 to AB 6440.



**EXHIBIT B****Settlement Participation Form**

Governmental Entity:	State:
Authorized Official:	
Address 1:	
Address 2:	
City, State, Zip:	
Phone:	
Email:	

The governmental entity identified above (“Governmental Entity”), in order to obtain and in consideration for the benefits provided to the Governmental Entity pursuant to the Janssen Washington State-Wide Opioid Settlement Agreement dated January 22, 2024 (“Janssen Settlement”), and acting through the undersigned authorized official, hereby elects to participate in the Janssen Settlement, release all Released Claims against all Released Entities, and agrees as follows.

1. The Governmental Entity is aware of and has reviewed the Janssen Settlement, understands that all terms in this Election and Release have the meanings defined therein, and agrees that by this Election, the Governmental Entity elects to participate in the Janssen Settlement and become a Participating Subdivision as provided therein.
2. The Governmental Entity shall, within 30 days of the filing of the Consent Judgment, secure the dismissal with prejudice of any Released Claims that it has filed.
3. The Governmental Entity agrees to the terms of the Janssen Settlement pertaining to Subdivisions as defined therein.
4. By agreeing to the terms of the Janssen Settlement and becoming a Releasor, the Governmental Entity is entitled to the benefits provided therein, including, if applicable, monetary payments beginning after the Effective Date.
5. The Governmental Entity agrees to use any monies it receives through the Janssen Settlement solely for the purposes provided therein.
6. The Governmental Entity submits to the jurisdiction of the court where the Consent Judgment is filed for purposes limited to that court’s role as provided in, and for resolving disputes to the extent provided in, the Janssen Settlement.
7. The Governmental Entity, as a Participating Subdivision, hereby becomes a Releasor for all purposes in the Janssen Settlement, including but not limited to all provisions of Section IV (Release), and along with all departments, agencies, divisions, boards, commissions, districts, instrumentalities of any kind and attorneys, and any person in their official capacity

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elected or appointed to serve any of the foregoing and any agency, person, or other entity claiming by or through any of the foregoing, and any other entity identified in the definition of Releasor, provides for a release to the fullest extent of its authority. As a Releasor, the Governmental Entity hereby absolutely, unconditionally, and irrevocably covenants not to bring, file, or claim, or to cause, assist or permit to be brought, filed, or claimed, or to otherwise seek to establish liability for any Released Claims against any Released Entity in any forum whatsoever. The releases provided for in the Janssen Settlement are intended by the Parties to be broad and shall be interpreted so as to give the Released Entities the broadest possible bar against any liability relating in any way to Released Claims and extend to the full extent of the power of the Governmental Entity to release claims. The Janssen Settlement shall be a complete bar to any Released Claim.

8. In connection with the releases provided for in the Janssen Settlement, each Governmental Entity expressly waives, releases, and forever discharges any and all provisions, rights, and benefits conferred by any law of any state or territory of the United States or other jurisdiction, or principle of common law, which is similar, comparable, or equivalent to § 1542 of the California Civil Code, which reads:

**General Release; extent.** A general release does not extend to claims that the creditor or releasing party does not know or suspect to exist in his or her favor at the time of executing the release that, if known by him or her, would have materially affected his or her settlement with the debtor or released party.

A Releasor may hereafter discover facts other than or different from those which it knows, believes, or assumes to be true with respect to the Released Claims, but each Governmental Entity hereby expressly waives and fully, finally, and forever settles, releases and discharges, upon the Effective Date, any and all Released Claims that may exist as of such date but which Releasors do not know or suspect to exist, whether through ignorance, oversight, error, negligence or through no fault whatsoever, and which, if known, would materially affect the Governmental Entities' decision to participate in the Janssen Settlement.

9. This Settlement Participation Form shall be deemed effective as of the Effective Date of the Janssen Settlement.
10. Nothing herein is intended to modify in any way the terms of the Janssen Settlement, to which Governmental Entity hereby agrees. To the extent this Election and Release is interpreted differently from the Janssen Settlement in any respect, the Janssen Settlement controls.

I have all necessary power and authorization to execute this Election and Release on behalf of the Governmental Entity.

Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

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## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6443**  
**April 2, 2024**  
**Regular Business**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6443: Disposition of Code of Ethics Complaint Against Councilmember Jacobson	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Consider Ethics Hearing Examiner's recommendation and take action in disposition of ethics complaint against Councilmember Jacobson.	

<b>DEPARTMENT:</b>	City Council
<b>STAFF:</b>	Jessi Bon, City Manager Andrea Larson, City Clerk Bio Park, City Attorney
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Code of Ethics Complaint Against Councilmember Jacobson 2. Ethics Officer's Determination of Sufficiency 3. Ethics Hearing Examiner's Findings, Conclusions, Decision, and Recommendation
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is the disposition of the Code of Ethics complaint against Councilmember Jacobson.

- A code of ethics complaint was filed by Richard Erwin against Councilmember Jake Jacobson. (See Exhibit 1).
- The complaint was found to be sufficient by the Ethics Officer on December 14, 2023. (See Exhibit 2).
- A hearing was conducted by the Ethics Hearing Examiner on January 30, 2024.
- Following the hearing, the Hearing Examiner issued their Findings, Conclusions, Decision, and Recommendation, deciding that violations of the ethics code were committed, and recommending to the City Council no sanctions or penalties pursuant to MICC 2.60.070(E)(1) in disposition of the complaint. (See Exhibit 3.)
- Pursuant to MICC 2.60.070(D) and (E), the City Council must afford deference to the Hearing Examiner's recommendation and take action in disposition of the complaint.
- Councilmember Jacobson requested pursuant to RCW 42.30.110(1)(f) that deliberations by the City Council be conducted in a meeting open to the public.

## BACKGROUND

A code of ethics complaint dated December 7, 2023 was filed by Richard Erwin with the City Clerk against Councilmember Jake Jacobson. The alleged violation is set forth in Exhibit 1.

Pursuant to MICC 2.60.070 (A)(2), the City Clerk forwarded the complaint to the Ethics Officer for a Determination of Sufficiency. The complaint was determined to be sufficient by the Ethics Officer as set forth in Exhibit 2.

Because the complaint was determined to be sufficient by the Ethics Officer, a hearing was scheduled and conducted by the Ethics Hearing Examiner to determine whether, pursuant to MICC 2.60.070(B) and (C), any violation of MICC 2.60.030, including chapter 42.23 RCW, was committed. The hearing was held on January 30, 2024, and both the complainant, Richard Erwin, and the official complained against, Councilmember Jacobson – who was represented by attorney John Riper, were present and participated at the hearing.

The full record of the hearing, including exhibits, orders, motions, briefs, and recordings, is [available here](#).

Subsequent to the hearing, the Ethics Hearing Examiner issued their Findings, Conclusions, Decision, and Recommendation, deciding that violations of the ethics code were committed, and recommending no sanctions or penalties pursuant to MICC 2.60.070(E)(1) in disposition of the complaint by the City Council. The Hearing Examiner's decision and recommendation is set forth in Exhibit 3.

## ISSUE/DISCUSSION

Affording deference to the Hearing Examiner's recommendation, the City Council must, pursuant to MICC 2.60.070(D), deliberate and determine what, if any, of the Hearing Examiner's recommended remedial actions or sanctions to adopt.

As the official against whom the complaint was brought, Councilmember Jacobson requested pursuant to RCW 42.30.110(1)(f) that deliberations by the City Council be conducted in a meeting open to the public, rather than in Executive Session.

## NEXT STEPS

Pursuant to MICC 2.60.070(E), final City Council action to decide the Hearing Examiner's recommended remedial actions or sanctions must be by majority vote in a public meeting. The member of the City Council against whom the complaint was made cannot vote in open session on any matter involving themselves.

The City Council may take one or more of the actions set forth in MICC 2.60.070(E) in disposition of the complaint. However, because a violation was found by the Hearing Examiner, the City Council's action must afford deference to the Hearing Examiner's recommended remedial actions or sanctions, which was "no sanctions or penalties" under MICC 2.60.070(E)(1).

## RECOMMENDED ACTION

Move to adopt the Ethics Hearing Examiner's recommendation, which is MICC 2.60.070(E)(1) - no sanctions or penalties, as the City Council's final action in disposition of the Code of Ethics complaint against Councilmember Jacobson.

### OR

Move to impose one or more of following remedial sanctions or penalties set forth in MICC 2.60.070(E)(2) thru (9) in disposition of the Code of Ethics complaint against Councilmember Jacobson:

1. *Referral.* A complaint may be referred to another agency with jurisdiction over the violation, such as the public disclosure commission. Final action on the complaint may be stayed pending resolution of the matter by the agency to which it was referred.
2. *Admonition.* An admonition shall be an oral non-public statement made by the mayor, or his/her designee, or if the complaint is against the mayor, the deputy mayor, or his/her designee, to the official.
3. *Reprimand.* A reprimand shall be administered to the official by a letter of reprimand by the city council. The letter shall be prepared by the city council and shall be signed by the mayor or, if the complaint is against the mayor, the deputy mayor.
4. *Censure.* A letter of censure shall be a letter read to the official in public. The letter shall be prepared by the city council and shall be signed by the mayor, or if the complaint is against the mayor, the deputy mayor. The official shall appear at a city council meeting at a time and place directed by the city council to receive the letter of censure. Notice shall be given at least 20 calendar days before the scheduled appearance at which time a copy of the proposed letter of censure shall be provided to the official. The letter of censure shall be read publicly, and the official shall not, at the time of reading, make any statement in support of, or in opposition thereto, or in mitigation thereof. The letter of censure shall be read at the time it is scheduled whether or not the official appears as required.
5. *Removal—Member of board or commission or other appointed task group or committee.* If the official against whom the complaint was made is currently a member of a city board or commission or other city task group or committee, the city council may, in addition to other possible penalties set forth in this section, and notwithstanding any other provision of the Mercer Island City Code, by a majority vote remove the official from such board or commission effective immediately. Nothing in this subsection limits the city council's removal authority under title 3 of the MICC.
6. *Removal—Councilmember appointments.* In addition to taking any actions above, if the official against whom the complaint was made is a member of the city council who serves on any city board or commission, other city task group or committee, regional or multijurisdictional body as a representative of the city, whether appointed by the mayor, mayor and deputy mayor, council, or regional body, in addition to other possible penalties set forth in this section, and notwithstanding any other provision of the Mercer Island City Code, by a majority vote the city council may remove the official from such body effective immediately.
7. *Removal—Mayor or deputy mayor appointment.* In addition to taking any actions above, if the official against whom the complaint was made serves as mayor or deputy mayor, the city council may remove said appointment.
8. *Civil penalties.* In addition to taking any actions above, the city council may also assess a civil penalty of up to \$1,000.00. Any monetary penalty assessed civilly shall be placed in the city's general fund.



7 December 2023

Jeremy Culumber  
City Attorney's Office  
9611 SE 36th Street  
Mercer Island, WA 98040

Dear Mr. Culumber,

Details of my ethics complaint regarding Jake Jacobson of the Mercer Island City Council are hereby submitted for your investigation.

This complaint documents a violation of the Mercer Island ethics code section 2.60.030 paragraph D which merits your attention. Specifically, Mr. Jacobson misused city resources by using his official city email account to further his political campaign.

On April 10<sup>th</sup>, 2023, Mr. Jacobson filed with the PDC to be a candidate for his seat in the November 2023 general election. After that filing, Mr. Jacobson used an email signature in his city email account "jake.jacobson@mercergov.org" to direct citizens to his [www.jake4mi.com](http://www.jake4mi.com) campaign website. Three example emails are included, but all composed emails had either signature block:

Jake Jacobson  
MI City Council/7  
206-280-5303 (Cell Preferred)  
[jake.jacobson@mercergov.org](mailto:jake.jacobson@mercergov.org)  
[www.jakeformi.com](http://www.jakeformi.com)

Jake Jacobson  
MI City Council/7  
206-280-5303 (Cell Preferred)  
206-275-7995 (City Voice Mail)  
[jake.jacobson@mercergov.org](mailto:jake.jacobson@mercergov.org)  
[www.jakeformi.com](http://www.jakeformi.com)

Per the ethics code, "Except for infrequent use at little or no cost to the city, officials shall not use resources that are not available to the general public..." The fact that this wasn't a single-use mistake but installed as a permanent feature of his signature block negates the exception for infrequent use, and this was not available to all candidates or the general public. Confusingly, Mr. Jacobson substituted "for" instead of "4" in the URL but the intent was the same.

I am particularly troubled that Mr. Jacobson is an attorney and had an active role in drafting the very revised 2021 version of the code of ethics that I believe he has violated.

Further, if this complaint is found to be sufficient, I request that final adjudication shall be made by the Hearing Examiner and not by the City Council, since Mr. Jacobson is a sitting member of the council and neither a fair determination, nor a quorum, would be possible. Mr. Jacobson was endorsed by Councilmembers Anderl, Nice, Rosenbaum and Weiker who would all need to recuse themselves.

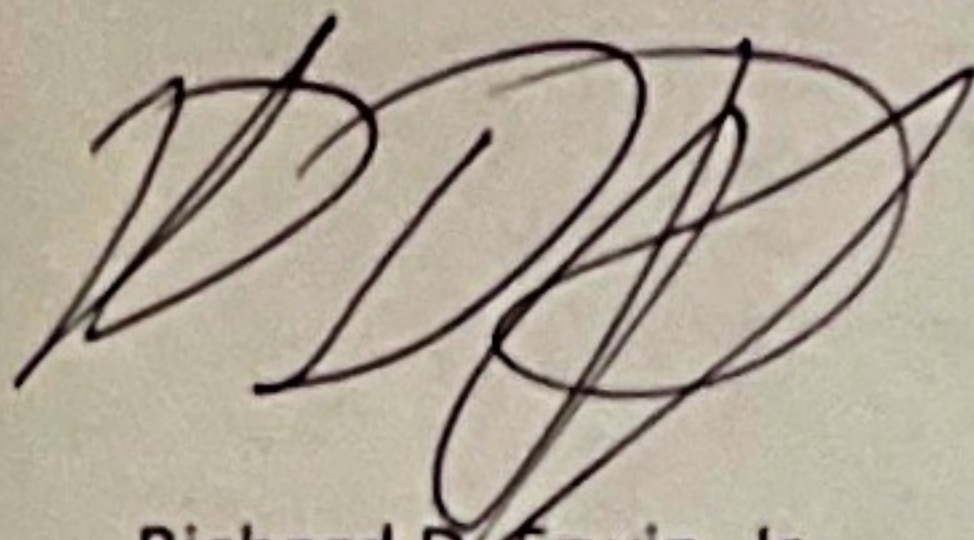


Finally, given the attention that has been given to ethics in the last several years, I am disappointed that Mayor Nice and City Manager Bonn failed to detect and correct this ongoing and open violation.

Thank you for your efforts in thoroughly investigating this serious charge.

I declare this under penalty of perjury under the law of Washington that the foregoing is true and correct.

Signed on the 7th day of December 2023  
at Mercer Island, Washington

A handwritten signature in black ink, appearing to be "RDE", written in a cursive, stylized script.

Richard D. Erwin, Jr.



**BEFORE THE MERCER ISLAND ETHICS OFFICER**

*In the Matter of*

December 7, 2023 Ethics Complaint  
Against Councilmember Jake  
Jacobson

**DETERMINATION OF SUFFICIENCY**

**I. INTRODUCTION – AUTHORITY**

Chapter 2.60 of the Mercer Island City Code (“MICC”) constitutes the “Code of Ethics” enacted to “strengthen the quality of government through ethical principles that shall govern the conduct of all officials.” *MICC 2.60.010.A*. The Code of Ethics applies to “all members of the city council, the city’s boards and commissions, and other council-appointed task groups or committees of the City of Mercer Island who are currently serving their positions.” *MICC 2.60.020*. The Code’s purpose is to ensure a “fair, ethical and accountable local government that has earned the public’s full confidence.” *Id.* To that purpose, the Code of Ethics contains a listing of prohibited conduct for city officials (*2.60.030*), creates the position of “ethics officer... responsible for the prompt and fair enforcement of this code of ethics when called upon to do so” (*2.60.050*), and generally outlines the manner in which the ethical rules are to be implemented and enforced (*2.60.060-.070*).

DETERMINATION OF SUFFICIENCY  
(Dec. 2023 - Jacobson) - 1

The Code establishes that “[a]ny person may submit a written complaint to the ethics officer alleging one or more violations of this code of ethics by an official.” *MICC 2.60.070.A.1*. When such a complaint is received, the City Code requires it be submitted to the ethics officer, who “shall make a determination of sufficiency within 30 days of receipt of the complaint.” *MICC 2.60.070.A.2*. To be sufficient, the ethics officer must determine the complaint “alleges and reasonably describes acts that constitute a prima facie showing of a violation of *MICC 2.60.030*, including *RCW Chapter 4.23*.” *Id.* In making a determination of sufficiency under the City Code, the ethics officer “shall consider the purpose and intent section contained in *MICC 2.60.010* and the declaration of purpose in *RCW 42.23.010*.” *Id.*

## II. CURRENT COMPLAINT

On November 21, 2023, the undersigned ethics officer received a complaint filed by Mercer Island resident Richard D. Erwin, Jr. *See Exh. 1*.<sup>1</sup> The complaint alleges that (1) Mr. Erwin received a series of emails from City Councilmember Jake Jacobson’s city-issued email address ([jake.jacobson@mercergov.org](mailto:jake.jacobson@mercergov.org)), and (2) the signature line of these emails include a link to Councilmember Jacobson’s campaign website, “[www.jakeformi.com](http://www.jakeformi.com)” *Id.*

Mr. Erwin alleges that inclusion of the link to Jacobson’s campaign website in emails from Jacobson’s city-issued email address violates *MICC 2.60.030(D)*. Mr. Erwin further alleges that inclusion of the link in Jacobson’s signature block “wasn’t a single-use mistake but installed as a permanent feature of his signature block.” *Id.* Finally, Mr. Erwin’s complaint refers to “the attention that has been given to ethics in the last several years,” and

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<sup>1</sup> The undersigned found that Mr. Erwin’s original complaint was not signed “under penalty of perjury” as required by *MICC 2.60.070*. City staff contact Mr. Erwin and informed him the complaint could only be accepted if it included that language. On December 7, 2023, Mr. Erwin resubmitted his complaint with the required language. The resubmission appears to be identical to the original in all other respects. Exhibit 1 is December 7, 2023 version.

1 submits what appears to be a printout of a September 19, 2019 newspaper article detailing an  
 2 ethics complaint against then-Mayor Bertlin “for using city email to conduct her personal  
 3 campaign business.” *See Exh. 2.*

### 4 **III. APPLICABLE LAW: MICC 2.60.030 and RCW 42.17A.555**

5  
 6 MICC 2.60.030 broadly prohibits seven types of action by city officials: conflicts of  
 7 interest (§A), appearance of conflicts (§B), interest in contract (§C), misuse of public position  
 8 or resources, (§D), representation of third parties (§E), gifts and favors (§F), and misuse of  
 9 confidential information (§G). Subsection D, “misuse of public position or resources,” is the  
 10 only section alleged to have been violated here, and appears to be the only section of MICC  
 11 2.60.030 that applies to the facts alleged. It read as follows:

12  
 13 Misuse of public position or resources. Except for infrequent use at little or  
 14 no cost to the city, officials shall not use public resources that are not  
 15 available to the public in general, such as city staff time, equipment,  
 16 supplies or facilities, for other than a city purpose.

17 *MICC 2.60.030(D).*

18 In addition to the explicit prohibitions listed in MICC 2.60.030, the City’s Code of  
 19 Ethics incorporates “Washington State law... pertaining to conflicts of interests and elections  
 20 campaigns, and city ordinances.” *MICC 2.60.010.C*. Based on that language, two additional  
 21 statute/code sections appear to apply. First, RCW 42.17A.555 (“Use of public office or  
 22 agency facilities in campaigns – Prohibition – Exceptions”) states as follows:

23 No elective official nor any employee of his or her office nor any person  
 24 appointed to or employed by any public office or agency may use or  
 25 authorize the use of any of the facilities of a public office or agency, directly  
 26 or indirectly, for the purpose of assisting a campaign for election of any  
 27 person to any office or for the promotion of or opposition to any ballot  
 proposition. Facilities of a public office or agency include, but are not  
 limited to, use of stationery, postage, machines, and equipment, use of  
 employees of the office or agency during working hours, vehicles, office

space, publications of the office or agency, and clientele lists of persons served by the office or agency.

(*applicable portions emphasized*).<sup>2</sup> Second, MICC 2.20.120, titled “Use of public office facilities in campaign prohibited,” contains identical language:

No elective official, nor any employee of his office nor any person appointed to or employed by any public office or agency may use or authorize the use of any of the facilities of his public office or agency, directly or indirectly, for the purpose of assisting a campaign for election of any person to any office or for the promotion or opposition to any ballot proposition. Facilities of public office or agency include but are not limited to use of stationery, postage, machines and equipment, use of employees of the office or agency during working hours, vehicles, office space, publications of the office or agency and clientele lists of persons served by the office or agency[.]

(*applicable portions emphasized*).<sup>3</sup>

#### IV. ANALYSIS

##### A. RCW 42.17A.555 and MICC 2.20.120

Addressing RCW 42.17A.555 and MICC 2.20.120 first, Councilmember Jacobson is clearly an “elective official” for purposes of both sections, and the website [www.jakeformi.com](http://www.jakeformi.com)<sup>4</sup> appears to be maintained “for the purpose of assisting a campaign for election.” For example, it includes the words “Re-Elect Jake for Mercer Island City Council” on the main page, as well as a “Volunteer” tab that instructs readers on “adding your endorsement to the list, making a donation, and of course volunteering to help or with a campaign task.” Given those facts, the only remaining question appears to be whether Councilmember Jacobson’s inclusion of a link to his campaign website in the signature line

<sup>2</sup> This RCW contains a list of activities to which the prohibition “does not apply.” For purposes of this Determination of Sufficiency, those exceptions are not analyzed here.

<sup>3</sup> Again, the exceptions listed in the code are not analyzed for purposes of this Determination of Sufficiency.

<sup>4</sup> To be clear, the web address “www.jakeformi.com” redirects the user to [www.jake4mi.com](http://www.jake4mi.com). *I.e.*, the “for/4” appear to be interchangeable, and both lead to the same web address.

1 of his official city email constitutes a *prima facie* “use of any of the facilities of his public  
2 office or agency, directly or indirectly, for the purpose of assisting a campaign for election.”

3 Based on my review of relevant case law, it appears the answer is to that question is “YES.”  
4

5 For example, in *Herbert v. Washington State Pub. Disclosure Comm’n*, 136 Wash.  
6 App. 249 (2006), the State Supreme Court concluded that a public school teacher’s district-  
7 issued email address qualified as a “facilit[y] of his public office,” and that use of the email  
8 to transmit political materials was therefore prohibited under RCW 42.17A.555. Under  
9 *Herbert*, Councilmember Jacobson’s city-issued email address therefore appears to qualify  
10 as a facility of his public office, and inclusion of a link to his campaign website appears to  
11 constitute a *prima facie* use of that facility for purpose of assisting his campaign for election.  
12

13 Based on this analysis, I have determined that the complaint against Councilmember  
14 Jacobson **IS SUFFICIENT** to allege a violation of RCW 42.17A.555 and MICC 2.20.120,  
15 each of which are incorporated into the City’s Code of Ethics by MICC 2.60.010.C.

16 **B. MICC 2.60.030.D**

17 My conclusion regarding the prohibition against the misuse of public resources found  
18 in MICC 2.60.030(D) is the same: (1) Councilmember Jacobson undoubtedly holds a “public  
19 position,” (2) his city-issued email address is among the “public resources that are not  
20 available to the public in general,” and (3) directing email recipients to a personal campaign  
21 website is something “other than a public purpose.” As a result, I have determined that the  
22 complaint against Councilmember Jacobson **IS SUFFICIENT** to allege a *prime facie*  
23 violation of MICC 2.60.030.D.  
24

25 **C. NOTE AND CAUTION**  
26  
27



1 Finally, I would like to emphasize two points regarding my determination of  
2 sufficiency in this matter. First, the City Code requires that my decision be based solely on  
3 the allegations in the complaint, without regard to whether those allegations are accurate,  
4 complete, or true. For purposes of this determination, I have presumed that (1) Mr. Erwin  
5 did actually receive emails from Councilmember Jacobson's city-issued email account, and  
6 (2) those emails did actually include a link to Mr. Jacobson's campaign website. Any dispute  
7 regarding the accuracy, completeness, or truth of those and any other relevant facts must be  
8 resolved by the Hearing Examiner in any subsequent proceeding under MICC 2.60.070.B.  
9

10 Similarly, my determination of sufficiency makes no conclusion or suggestion as to  
11 whether any violation of the above-listed statutes/codes *actually* occurred, or to what extent  
12 any such violation might be material. For example, MICC 2.60.030.D contemplates that  
13 "infrequent use at little or no cost to the city" is allowed. Similarly, both RCW 42.17A.555  
14 and MICC 2.20.120 contain various exceptions that could potentially encompass the facts  
15 and circumstances at issue here. Whether Councilmember Jacobson's actions actually  
16 constitute the type of "infrequent use" allowed by the City Code, whether any other exception  
17 or mitigating circumstance apply, or whether a violation is material to any legitimate ethical  
18 concerns in the first place, are again questions left to the Hearing Examiner in any subsequent  
19 proceeding under MICC 2.60.070.B.  
20  
21

## 22 V. CONCLUSION

23 Based on the foregoing, and pursuant to my authority as Ethics Officer for the City of  
24 Mercer Island, I conclude as follows:  
25  
26  
27

1           The December 7, 2023 complaint against Councilmember Jake Jacobson IS  
2 SUFFICIENT to allege a *prime facie* violation of the following sections of the Mercer

3 **Island Code of Ethics:**

- 4  
5           - MICC 2.60.030.D  
6           - MICC 2.20.120 (incorporated via MICC 2.60.010.C); and  
7           - RCW 42.17A.555 (incorporated via MICC 2.60.010.C)

8 **DATED this 14th day of December, 2023.**

9  
10 By: 

11           Jeremy W. Culumber, WSBA #35423  
12           Mercer Island Ethics Officer  
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# EXHIBIT 1



7 December 2023

Jeremy Culumber  
City Attorney's Office  
9611 SE 36th Street  
Mercer Island, WA 98040

Dear Mr. Culumber,

Details of my ethics complaint regarding Jake Jacobson of the Mercer Island City Council are hereby submitted for your investigation.

This complaint documents a violation of the Mercer Island ethics code section 2.60.030 paragraph D which merits your attention. Specifically, Mr. Jacobson misused city resources by using his official city email account to further his political campaign.

On April 10<sup>th</sup>, 2023, Mr. Jacobson filed with the PDC to be a candidate for his seat in the November 2023 general election. After that filing, Mr. Jacobson used an email signature in his city email account "jake.jacobson@mercergov.org" to direct citizens to his [www.jake4mi.com](http://www.jake4mi.com) campaign website. Three example emails are included, but all composed emails had either signature block:

Jake Jacobson  
MI City Council/7  
206-280-5303 (Cell Preferred)  
[jake.jacobson@mercergov.org](mailto:jake.jacobson@mercergov.org)  
[www.jakeformi.com](http://www.jakeformi.com)

Jake Jacobson  
MI City Council/7  
206-280-5303 (Cell Preferred)  
206-275-7995 (City Voice Mail)  
[jake.jacobson@mercergov.org](mailto:jake.jacobson@mercergov.org)  
[www.jakeformi.com](http://www.jakeformi.com)

Per the ethics code, "Except for infrequent use at little or no cost to the city, officials shall not use resources that are not available to the general public..." The fact that this wasn't a single-use mistake but installed as a permanent feature of his signature block negates the exception for infrequent use, and this was not available to all candidates or the general public. Confusingly, Mr. Jacobson substituted "for" instead of "4" in the URL but the intent was the same.

I am particularly troubled that Mr. Jacobson is an attorney and had an active role in drafting the very revised 2021 version of the code of ethics that I believe he has violated.

Further, if this complaint is found to be sufficient, I request that final adjudication shall be made by the Hearing Examiner and not by the City Council, since Mr. Jacobson is a sitting member of the council and neither a fair determination, nor a quorum, would be possible. Mr. Jacobson was endorsed by Councilmembers Anderl, Nice, Rosenbaum and Weiker who would all need to recuse themselves.

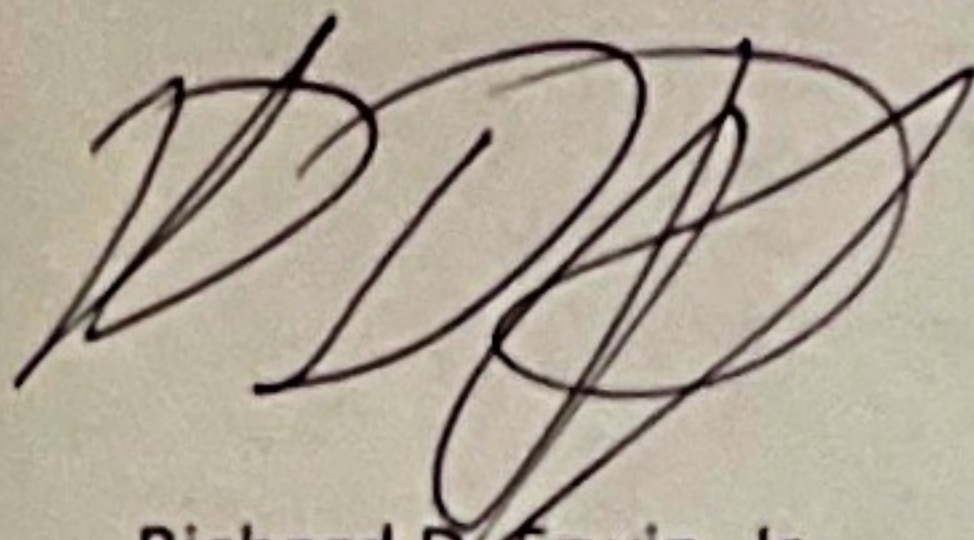


Finally, given the attention that has been given to ethics in the last several years, I am disappointed that Mayor Nice and City Manager Bonn failed to detect and correct this ongoing and open violation.

Thank you for your efforts in thoroughly investigating this serious charge.

I declare this under penalty of perjury under the law of Washington that the foregoing is true and correct.

Signed on the 7th day of December 2023  
at Mercer Island, Washington

A handwritten signature in black ink, appearing to be "RDE", written in a cursive, stylized script.

Richard D. Erwin, Jr.



**BEFORE THE HEARING EXAMINER  
FOR THE CITY OF MERCER ISLAND**

In the Matter of the	)	No. HEA-001
	)	
<b>December 7, 2023, Ethics Complaint</b>	)	
<b>Against Councilmember Jake Jacobson</b>	)	
	)	FINDINGS, CONCLUSIONS,
	)	DECISION, AND RECOMMENDATION

---

**SUMMARY OF DECISION AND RECOMMENDATION**

A preponderance of evidence supports a determination that Councilmember Jake Jacobson (Respondent) violated RCW 42.17A.555, MICC 2.20.120, and MICC 2.60.030.D by including a link within the signature block of his City-issued email address that redirected users to his election campaign website. Because the Respondent has removed the offending website link from his City-issued email address, and due to other facts and circumstances leading to the violations as addressed in this decision, the Hearing Examiner recommends that the City Council dispose of the complaint without imposing any sanctions or penalties on the Respondent.

**SUMMARY OF PROCEEDINGS**

Hearing Date:

The Hearing Examiner convened a hearing on the ethics complaint on January 30, 2024.

Testimony:

The following individuals presented testimony under oath at the ethics complaint hearing:

Jake Jacobson, Respondent

Attorney John S. Riper represented the Respondent at the hearing.

Complainant Richard D. Erwin Jr. represented himself at the hearing.

Exhibits:

The following documents were admitted as exhibits in this matter:

1. Determination of Sufficiency, dated December 14, 2023
2. Ethics Complaint, dated December 7, 2023
3. Email from Ali Spietz to Salim Nice, dated August 1, 2023, with email string
4. Email from Jake Jacobson to Salim Nice, Jessi Bon, and David Rosembaum, dated September 12, 2023, with email string
5. Email from Jake Jacobson to Christina Riffle, dated September 26, 2023, with email string

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6. “Council voted to find Mayor in violation of code of ethics” *Mercer Island Reporter*, dated September 18, 2019

*Respondent’s Exhibits*

- R-1. “Rich Erwin elected chair of King County Democrats” *Bothell-Kenmore Reporter*, dated December 8, 2014
- R-2. Public Disclosure Commission Report – Richard Erwin Ethics Complaint against Lisa Anderl (Case No. 96486), dated July 29, 2021
- R-3. Richard Erwin Ethics Complaint against Seth Landau, dated October 25, 2021
- R-4. Richard Erwin Ethics Complaint against Elle Nguyen, dated July 6, 2022
- R-5. Website Screenshot – jake4.mi.com
- R-6. Archive Website Screenshot – www.jakeformi.com
- R-7. Email from City Attorney Bio Park to Patrick Allcorn, dated February 27, 2021, with email string

Orders, Motions, and Briefs

- Hearing Examiner’s Prehearing Order, dated January 2, 2024
- Hearing Examiner’s Revised Prehearing Order, dated January 3, 2024
- Respondent’s Answer to Complaint, dated January 18, 2024
- Respondent’s Witness and Exhibit List, dated January 23, 2024
- Brief of Respondent, dated January 23, 2024

The Hearing Examiner enters the following findings and conclusions based on the testimony and exhibits admitted at the hearing:

**FINDINGS**

Background

1. Jake Jacobson (Respondent) is a member of the City of Mercer Island City Council. He was first elected to the position in November 2019 and began serving in his position in January 2020. *Testimony of Mr. Jacobson.*
2. Shortly after taking office in January 2020, the City of Mercer Island (City) assigned to the Respondent an official councilmember email address (jake.jacobson@mercergov.org). The Respondent thereafter requested that the City Clerk include in the signature block to his City-issued email address a link to www.jakeformi.com. *Exhibit 1; Exhibits 3 through 5; Exhibit R-7; Testimony of Mr. Jacobson.*
3. As discussed further in the findings below, the www.jakeformi.com website is no longer active. An internet archive screenshot of the www.jakeformi.com website shows that, prior to its inactive status, the website contained information about why the Respondent moved to Mercer Island; why he was serving on the City Council; background information on his

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education, work, military, and volunteer experience; and key issues that he wanted to address in his role as a councilmember. The website also contained contact information and information on how to support local businesses in Mercer Island. *Exhibit R-6; Testimony of Mr. Jacobson.*

4. In February 2021, a member of the public emailed the City Council and City Attorney to inquire about whether the inclusion of the link to [www.jakeformi.com](http://www.jakeformi.com) in the Respondent's signature block to his City-issued email address was a potential ethics violation. City Attorney Bio Park provided a response on February 27, 2021, which stated in relevant part:  
 Thank you for the opportunity to address the link referenced in your email below. Because the link does not direct people to an active election campaign, the City does not consider it to be a misuse of facilities of a public office or a violation of any other provision of RCW 42.17A.555. I hope I've answered your question and addressed your concern.  
*Exhibit R-7; Testimony of Mr. Jacobson.*
5. In April 2023, the Respondent began using a website to promote his election campaign, [www.jake4mi.com](http://www.jake4mi.com). The Respondent was reelected to his councilmember position in November 2023. *Exhibit R-5; Testimony of Mr. Jacobson.*

#### Complaint

6. On December 7, 2023, Richard D. Erwin Jr. (Complainant) filed an ethics complaint alleging that the Respondent's inclusion of a link to [www.jakeformi.com](http://www.jakeformi.com) in the signature block of his City-issued email address constituted a violation of the City's ethics code. Specifically, the Complainant alleged that the Respondent's conduct violated Mercer Island City Code (MICC) 2.60.030.D, which provides:  
*Misuse of public position or resources.* Except for infrequent use at little or no cost to the city, officials shall not use public resources that are not available to the public in general, such as city staff time, equipment, supplies or facilities, for other than a city purpose.

The City ethics code notes that City officials are also subject to the Washington State and local laws pertaining to elections campaigns. *MICC 2.60.010.C*. As relevant to the complaint, Revised Code of Washington (RCW) 42.17A.555 provides:

No elective official, nor any employee of his or her office nor any person appointed to or employed by any public office or agency may use or authorize the use of any of the facilities of a public office or agency, directly or indirectly, for the purpose of assisting a campaign for election of any person to any office or for the promotion of or opposition to any ballot proposition. Facilities of a public office or agency include, but are not limited to, use of stationary, postage, machines, and equipment, use of employees of the office or agency during working hours, vehicles, office

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space, publications of the office or agency, and clientele lists of persons served by the office or agency. However, this does not apply to the following activities:

...

(3) Activities which are part of the normal and regular conduct of the office or agency.

MICC 2.20.120 contains nearly identical language as RCW 42.17A.555. *Exhibit 1; Exhibit 2.*

7. The Complainant submitted with his complaint three sets of email communications from the Respondent's City-issued email address, which showed that his signature block contained the link to [www.jakeformi.com](http://www.jakeformi.com) in July, August, and September 2023. *Exhibits 3 through 5.*

#### Determination of Sufficiency

8. The City ethics code provides that the City Ethics Officer must review ethics complaints to make an initial determination of whether the complaint "precisely alleges and reasonably describes acts that constitute a prima facie showing of a violation of MICC 2.60.030, including RCW Chapter 42.23." *MICC 2.60.070.A.2. Exhibit 1.*
9. The City Ethics Officer reviewed the complaint and issued a determination of sufficiency on December 14, 2023, which concluded that the complaint was sufficient to show prima facie violations of RCW 42.17A.555, MICC 2.20.120, and MICC 2.60.030.D. The City Ethics Officer's determination of sufficiency contains a footnote, which states that the [www.jakeformi.com](http://www.jakeformi.com) website link redirected users to the Respondent's election campaign website, [www.jake4mi.com](http://www.jake4mi.com). *See Exhibit 1, page 4, fn. 4.*

In determining that the complaint was sufficient to show a prima facie violation of RCW 42.17A.555 and MICC 2.20.120, the City Ethics Officer reasoned that a City-issued email address qualified as a "facility of a public office" under applicable case law<sup>1</sup> and that the Respondent's use of his City-issued email address to provide a link to his election campaign website, as alleged in the complaint, would constitute use of the facility for the purpose of assisting his campaign for election.

In determining that the complaint was sufficient to show a prima facie violation of MICC 2.60.030.D, the City Ethics Officer reasoned that a City-issued email address is among the "public resources that are not available to the public in general" and that directing email recipients to an election campaign website constitutes something "other than a public purpose." *Exhibit 1.*

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<sup>1</sup> See *Herbert v. Washington State Pub. Disclosure Comm'n*, 136 Wn. App. 249, 148 P.3d 1102 (2006).

Ethics Complaint Hearing

10. The matter was referred to the Hearing Examiner to conduct a hearing on the ethics complaint under MICC 2.60.070.B. The Hearing Examiner issued a prehearing order on January 2, 2024, which provided instructions for the submission of documentary evidence and witness lists, set a briefing schedule, and scheduled the ethics complaint hearing for January 30, 2024. *Hearing Examiner's Prehearing Order, dated January 2, 2024.* The next day, the Respondent submitted a request to extend the deadline for filing an answer to the complaint, which the Hearing Examiner granted in a revised prehearing order. *Revised Prehearing Order, dated January 3, 2024.*
  
11. On January 18, 2024, Attorney John S. Riper filed an answer to the complaint on behalf of the Respondent in accordance with the revised prehearing order. The Respondent's answer to the complaint states:
  1. The Complaint asserts that in violation of Mercer Island's ethic code Councilmember Jacobson included in his signature block for government emails a url link to his reelection campaign website.
  2. The Complaint's assertion is false. Council man Jacobson denies it, and looks forward to further addressing at the Hearing scheduled for January 30, 2024.

*Respondent's Answer to Complaint, dated January 18, 2024.*
  
12. Attorney Riper also filed a witness list that identified Mr. Jacobson as the sole witness for the Respondent and submitted several proposed exhibits that included a newspaper article about the Complainant, multiple ethics complaints filed by the Complainant against other individuals, a screenshot from the [www.jake4mi.com](http://www.jake4mi.com) website, and an internet archive screenshot of the [www.jakeformi.com](http://www.jakeformi.com) website. The Complainant did not submit a witness list or any proposed exhibits. *Respondent's Witness and Exhibit List, dated January 23, 2024; Exhibits R-1 through R-7.*
  
13. On January 23, 2024, Attorney Riper filed a hearing brief, which asserts:
  - The Complainant is a political activist with a history of filing ethics complaints against perceived political opponents.
  - Several years before deciding to run for reelection, Councilmember Jacobson asked the City to include in the signature block to his City email account a URL link to his non-political website, [www.jakeformi.com](http://www.jakeformi.com).
  - The [www.jakeformi.com](http://www.jakeformi.com) website contained generic biographical information about Councilmember Jacobson and about information of general interest to Mercer Island residents.
  - Two years prior to Mr. Erwin's complaint, the City Attorney reviewed the [www.jakeformi.com](http://www.jakeformi.com) URL link and approved it as part of Councilmember Jacobson's signature block.

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- In 2023, Councilmember Jacobson successfully campaigned for reelection to the City Council. As part of his campaign, he maintained a campaign website, [www.jake4mi.com](http://www.jake4mi.com). The signature block to Councilmember Jacobson's City-issued email address did not contain a link to the [www.jake4mi.com](http://www.jake4mi.com) website.
- Including a URL link to a non-political website in a City official's government emails does not represent any violation of applicable law and, therefore, the complaint should be dismissed.

*Brief of Respondent, dated January 23, 2024.*

#### Argument and Testimony<sup>2</sup>

14. Attorney Riper presented a brief opening statement in which he asserted that the Respondent had maintained two different websites, [www.jakeformi.com](http://www.jakeformi.com), which was a nonpolitical website, and [www.jake4mi.com](http://www.jake4mi.com), which was the Respondent's election campaign website. He argued that, because the signature block within the Respondent's City-issued email address contained a link only to the nonpolitical website and not to the election campaign website, the facts underlying the complaint did not support a determination that the Respondent had violated the City ethics code by misusing governmental resources.  
*Argument of Attorney Riper.*
15. Councilmember Jake Jacobson testified that he was first elected to the City Council in November 2019 and took office in January 2020. He stated that he created the [www.jakeformi.com](http://www.jakeformi.com) website at that time, which provided an explanation of who he was and what his priorities were while serving as councilmember. Mr. Jacobson noted that he would periodically update the [www.jakeformi.com](http://www.jakeformi.com) website to support Mercer Island businesses. He explained that the City provided him with an official councilmember email address shortly after taking office and that he asked the City Clerk to include within his signature block a link to the [www.jakeformi.com](http://www.jakeformi.com) website. He further explained that, following an inquiry about the appropriateness of the link within his City-issued email signature block, the City Attorney reviewed the matter and determined that there were no ethics concerns. Mr. Jacobson stated that he decided to seek reelection in April 2023, at which time he created the [www.jake4mi.com](http://www.jake4mi.com) campaign website, which he stressed was unrelated to and did not provide a link to his nonpolitical website. He testified that the nonpolitical website did not fulfill its purpose of providing him with a communication link with Mercer Island residents and that he therefore decided to let the website expire by not paying the fee required to maintain it. Mr. Jacobson stated that he was unsure of when the website ultimately stopped functioning but that he attempted to remove the link to the website from his signature block in early 2023. He stated that, when he was unable to remove the link himself, he requested

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<sup>2</sup> The Hearing Examiner noted at the outset of the hearing that the Complainant's participation would be limited to presenting argument and cross-examining the Respondent's witness because the Complainant did not submit a witness list prior to the hearing in accordance with the Hearing Examiner's prehearing order. *Hearing Examiner's Prehearing Order, dated January 2, 2024; Hearing Examiner's Revised Prehearing Order, dated January 3, 2024.*

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assistance from the City Clerk and from the City IT Manager. Mr. Jacobson testified that the link was eventually removed from his signature block in early December of 2023, shortly before he received a copy of the ethics complaint and the determination of sufficiency.

In response to questioning from the Complainant on cross-examination, Mr. Jacobson testified that, to his knowledge, the [www.jakeformi.com](http://www.jakeformi.com) website never redirected users to his [www.jake4mi.com](http://www.jake4mi.com) election campaign website. He stated that, if after becoming defunct, the [www.jakeformi.com](http://www.jakeformi.com) website redirected users to his election campaign website, he had not designed it to do so.

In response to questioning from the Hearing Examiner, Mr. Jacobson testified that, apart from adding information about how to support Mercer Island businesses during the COVID-19 pandemic and perhaps about Mercer Island Youth and Family Services, the information contained on the [www.jakeformi.com](http://www.jakeformi.com) website remained the same and that the information depicted in the internet archive screenshot of the website as shown in Exhibit R-6 was an accurate representation of its content while the website was functional. When asked about a footnote in the City Ethics Officer's determination of sufficiency, which indicated that the now defunct [www.jakeformi.com](http://www.jakeformi.com) website redirected users to the [www.jake4mi.com](http://www.jake4mi.com) website, Mr. Jacobson responded that he had no knowledge that this had occurred and that he did not design the defunct website to redirect users to his campaign website. He stated that, after receiving the determination of sufficiency on December 14 or 15, 2023, he attempted to access the [www.jakeformi.com](http://www.jakeformi.com) website and that it did not redirect him to the election campaign website. Mr. Jacobson did note, however, that his internet browser asked him if he had meant to access the [www.jake4mi.com](http://www.jake4mi.com) website, as well as other similarly sounding websites. *Testimony of Mr. Jacobson.*

## CONCLUSIONS

### Jurisdiction

The Hearing Examiner has jurisdiction to conduct hearings on ethics complaints that have been found to be sufficient by the Ethics Officer. *MICC 2.60.070.*

### Review Criteria

The purpose of the City ethics code is to ensure that Mercer Island residents and businesses have a “fair, ethical and accountable local government that has earned the public’s full confidence.” *MICC 2.60.010.A.* To further this purpose, the City ethics code “shall be liberally construed to effectuate its purpose and policy and to supplement existing laws that relate to the same subject.” *MICC 2.60.010.B.*

The stated purpose of the Washington State Code of Ethics for Municipal Officers is as follows:

It is the purpose and intent of this chapter to revise and make uniform the laws of this state concerning the transaction of business by municipal officers, as defined in

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chapter 268, Laws of 1961, in conflict with the proper performance of their duties in the public interest; and to promote the efficiency of local government by prohibiting certain instances and areas of conflict while at the same time sanctioning, under sufficient controls, certain other instances and areas of conflict wherein the private interest of the municipal officer is deemed to be only remote, to the end that, without sacrificing necessary public responsibility and enforceability in areas of significant and clearly conflicting interests, the selection of municipal officers may be made from a wider group of responsible citizens of the communities which they are called upon to serve.

Following a hearing on an ethics complaint, the Hearing Examiner “shall, based upon a preponderance of the evidence, issue a final decision in writing, including findings of fact, conclusions of law, and determination of whether any violation of MICC 2.60.030, including RCW Chapter 42.23, has been established.” *MICC 2.60.070.C.*

In rendering a final decision, the hearing examiner shall consider the purpose and intent section contained in MICC 2.60.010 and the declaration of purpose in RCW 42.23.010. If the hearing examiner determines that the alleged code of ethics violation(s) have not been proven, the hearing examiner shall dismiss the complaint with prejudice and no further action shall be taken. If the hearing examiner determines that one or more code of ethics violation(s) are proven, the final decision shall also contain any recommendation of the hearing examiner to the city council for any remedial action or sanction as further described below in subsection (E): No sanctions or penalties, referral, admonition, reprimand, censure, removal, and/or civil penalties.

*MICC 2.60.070.C.*

If the Hearing Examiner determines that one or more violations of the City ethics code have been proven by a preponderance of the evidence, the city council “must afford deference to . . . the hearing examiner’s recommended remedial actions or sanctions.” *MICC 2.60.070.E.*

“Either the complaining party or the official complained against may, within 30 days of the city council’s action on . . . the hearing examiner’s final decision, appeal to the King County superior court by writ of certiorari pursuant to RCW Chapter 7.16.” *MICC 2.60.070.F.*

#### Conclusions Based on Findings

1. **A preponderance of the evidence establishes that the Respondent violated RCW 42.17A.555 and MICC 2.20.120 by including a link within the signature block of his City-issued email address that redirected users to his election campaign website.** RCW 42.17A.555 and MICC 2.20.120, which are incorporated into the City ethics code under MICC 2.60.010.C, similarly prohibit City officials from “directly or indirectly” using or authorizing the use of any of the facilities of their public office for the purpose

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of assisting an election campaign. It is well established, and the Respondent does not appear to contest, that his City-issued email address qualifies as a facility of public office under the statute and code provision. *See e.g., Herbert v. Washington State Pub. Disclosure Comm'n*, 136 Wn. App. 249, 148 P.3d 1102 (2006) (affirming Public Disclosure Commission's order determining that public school teachers violated prohibition against the use of public resources for political advocacy by using district-issued email address to promote a ballot measure campaign). The Respondent also does not contest that he is an "elective official" subject to the requirements of RCW 42.17A.555 and MICC 2.20.120.

Here, the Respondent concedes that his [www.jake4mi.com](http://www.jake4mi.com) website was created for the purpose of assisting in his election campaign. He argues, however, that he did not include a link to this election campaign website within his City-issued email address and, instead, included a link only to his [www.jakeformi.com](http://www.jakeformi.com) website, which the City Attorney previously reviewed and determined was not in violation of RCW 42.17A.555. Although the Hearing Examiner determines that the evidence at the hearing establishes that the Respondent did not intentionally or directly provide a link to his election campaign website from his City-issued email address, the Hearing Examiner further determines that, sometime after the [www.jakeformi.com](http://www.jakeformi.com) website was no longer active, the link to that website within the Respondent's City-issued email address redirected users to his [www.jake4mi.com](http://www.jake4mi.com) election campaign website.

A preponderance of the evidence at the hearing demonstrates that the Respondent: (1) allowed the [www.jakeformi.com](http://www.jakeformi.com) website to expire by no longer paying the fees required to maintain the website; (2) attempted to remove a link to the website from his City-issued email address in early 2023, (3) and was unable to remove the link to that website from his City-issued email address until December 2023. Although the Respondent testified that he was unsure about when the [www.jakeformi.com](http://www.jakeformi.com) website ultimately stopped functioning, it is reasonable to infer that it was no longer functional at some point between the time in early 2023 that the Respondent attempted to remove the link to the website from his email address and December 2023. The Hearing Examiner determines that, during this period, users clicking on the [www.jakeformi.com](http://www.jakeformi.com) link included in the signature block of Respondent's email were redirected to his campaign website and that this constituted a violation of RCW 42.17A.555 and MICC 2.20.120.

The Hearing Examiner finds credible the Respondent's testimony that he did not design his expired [www.jakeformi.com](http://www.jakeformi.com) website link to redirect users to his [www.jake4mi.com](http://www.jake4mi.com) election campaign website or that he was aware that this may have occurred. The ethics provisions under RCW 42.17A.555 and MICC 2.20.120, however, explicitly prohibit City officials from "directly or indirectly" using the facilities of their public office for the purpose of assisting in an election campaign. Moreover, the City ethics code directs the Hearing Examiner to liberally construe its provisions to effectuate its purpose. In this

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regard, the Hearing Examiner notes that the purpose of the City ethics code is not only to require compliance with “all laws and policies affecting the operations of government,” but also to “avoid conduct creating an appearance of impropriety.” *MICC 2.60.010.A.1 and .6*. The inclusion of a website link within a City-issued email address that redirects users to an election campaign website creates an appearance of impropriety, regardless of whether the website link was designed for this purpose.

In short, a City official utilizing a public facility to provide a link to a website address bears the continuing responsibility of ensuring that the website’s content complies with all requirements of the City ethics code. And, as related to the violations here, the City official further assumes the responsibility of ensuring that a no longer functioning website link disseminated from a public facility of office does not redirect users to content prohibited under the ethics code. Accordingly, the Hearing Examiner determines that a preponderance of evidence establishes that the Respondent violated RCW 42.17A.555 and *MICC 2.20.120. Findings 1 – 15*.

2. **A preponderance of the evidence establishes that the Respondent’s conduct was also in violation of *MICC 2.60.030.D*.** *MICC 2.60.030.D* provides, “Except for infrequent use at little or no cost to the city, officials shall not use public resources that are not available to the public in general, such as city staff time, equipment, supplies or facilities, for other than a city purpose.” As discussed above in Conclusion 1, a preponderance of the evidence at the hearing establishes that, at some point after the [www.jakeformi.com](http://www.jakeformi.com) website became inactive, the link to that website included within the Respondent’s City-issued email address until December 2023 redirected users to his election campaign website. A City-issued email address is a public resource that is not available to the public in general, and the inclusion of a website link that redirects users to an election campaign website is not a “public purpose.” In addition, the Hearing Examiner determines that this prohibited conduct was not “infrequent” because the link was included in every communication transmitted from the Respondent’s City-issued email address during that period. Accordingly, the Hearing Examiner determines that a preponderance of evidence establishes that the Respondent violated *MICC 2.60.030.D*.
3. **In light of the facts and circumstances surrounding the proven violations described above, the Hearing Examiner recommends that the City Council dispose of the complaint without imposing sanctions or penalties on the Respondent.** As discussed in Conclusion 1 above, the Hearing Examiner finds credible the Respondent’s testimony that he did not design the website link included in his City-issued email address to redirect users to his active election campaign website. After reviewing the evidence in this matter, the Hearing Examiner finds it likely that users were redirected to the Respondent’s campaign website due to a technological effect of the [www.jakeformi.com](http://www.jakeformi.com) website becoming inactive. In light of these facts and circumstances, and because the Respondent has removed the website link from the signature block of his City-issued

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email address, the Hearing Examiner recommends that the City Council not impose any sanctions or penalties on the Respondent.

### **DECISION AND RECOMMENDATION**

A preponderance of evidence supports the determination that the Respondent violated RCW 42.17A.555, MICC 2.20.120, and MICC 2.60.030.D by including a link within the signature block of his City-issued email address that redirected users to his election campaign website. Because the Respondent has removed the offending website link from his City-issued email address, and due to other facts and circumstances leading to the proven violations, the Hearing Examiner recommends that the City Council dispose of the complaint without imposing any sanctions or penalties on the Respondent.

So ordered this 27<sup>th</sup> day of February 2024.



PEREGRIN K. SORTER  
Hearing Examiner  
On behalf of Sound Law Center

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## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6444**  
**April 2, 2024**  
**Regular Business**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6444: Interim Regulations in MICC 19.16.010 Related to Emergency Shelters and Housing, Transitional Housing, and Permanent Supportive Housing (Ordinance No. 24C-03)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	1. Adopt Ordinance No. 24C-03 for interim regulations to comply with emergency and permanent supportive housing requirements in HB 1220. 2. Schedule a Public Hearing on Ordinance No. 24C-03 within 60 days.	

<b>DEPARTMENT:</b>	Community Planning and Development
<b>STAFF:</b>	Jeff Thomas, Community Planning and Development Director Alison Van Gorp, Community Planning and Development Deputy Director
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Ordinance No. 24C-03
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to adopt Ordinance No. 24C-03 (Exhibit 1) to reinstate interim regulations previously adopted in Mercer Island City Code (MICC) [19.16.010](#) related to emergency shelters and housing, transitional housing, and permanent supportive housing in response to HB 1220.

- During the 2021 state legislative session, the legislature passed [HB 1220](#), requiring amendment of MICC Title 19. The timeline imposed by this legislation required the City to comply with the new requirements by September 30, 2021.
- Interim regulations were adopted by Ordinance No. 21C-23 at the September 21, 2021, City Council meeting. Ordinance Nos. 22C-14, 23C-02 and 23C-11 renewed the interim regulations for concurrent six-month periods.
- The current interim regulations expired on March 21, 2024, leaving the City out of compliance with state law. The City must adopt new interim or permanent regulations to come back into compliance.

- The proposed interim regulations are the same as the previously adopted version and allow the City to comply with state law while awaiting completion of the City's periodic update to the Comprehensive Plan.
- The City anticipates developing permanent regulations for adoption concurrent with the Comprehensive Plan (or shortly thereafter).

## BACKGROUND

### HB 1220: Emergency Shelters and Housing

[HB 1220](#) addresses transitional housing, emergency shelters, and permanent supportive housing. The bill contains new requirements for Comprehensive Plan housing element updates and creates new requirements for cities' zoning/development regulations regarding indoor shelters and housing for the homeless, summarized below:

- The bill forbids cities from prohibiting transitional or permanent supportive housing in residential zones or zones where hotels are allowed.
- The bill also forbids cities from prohibiting indoor emergency shelters and indoor emergency housing in any zones in which hotels are allowed (except for cities that authorize indoor emergency shelters/housing in a majority of zones within a one-mile proximity to transit).
- Any regulations regarding occupancy, spacing, and intensity of use requirements regarding the four types of housing listed above must be reasonable and designed to protect public health and safety.
- Finally, such restrictions cannot be used to prevent the siting of a sufficient number of housing units necessary to meet Mercer Island's projected need for such housing and shelter as determined by the WA Department of Commerce (Commerce) and King County.

The City's development code currently includes some spacing restrictions; staff recommends retaining these restrictions for now and will further evaluate them for compliance with HB 1220 when developing a permanent code amendment.

### Projected Housing Need

HB 1220 amended the Growth Management Act (GMA) to require cities to include in the housing element of their comprehensive plans "an inventory and analysis of existing and projected housing needs that identifies the number of housing units necessary to manage projected growth, as provided by the department of commerce, including: (i) Units for moderate, low, very low, and extremely low-income households; and (ii) Emergency housing, emergency shelters, and permanent supportive housing" ([RCW 36.70A.070\(2\)\(a\)](#)). In addition to including this inventory and analysis, the City will be required to identify sufficient land capacity to accommodate the projected need ([RCW 36.70A.070\(2\)\(c\)](#)).

The City received its allocation of affordable housing needs from King County in 2023. The City proceeded to analyze options for providing adequate capacity to accommodate these housing needs and to address racially disparate impacts in housing through the adoption of a new Housing Element in the Comprehensive Plan. In addition, the City will need to adopt code amendments to provide additional capacity for multi-family housing along with the adoption of the periodic update of the Comprehensive Plan before the end of 2024. City Staff plan to incorporate additional amendments to the development code related to emergency and permanent supportive housing as a part of this effort. This action should bring the City into full compliance with the provisions of HB 1220.

## ISSUE/DISCUSSION

Interim regulations were adopted in 2021 to comply with the emergency and permanent supportive housing provisions in HB 1220. The interim regulations were subsequently renewed for 3 successive 6-month periods thereafter. The last of these interim ordinances expired on March 21, 2024, leaving the City out of compliance with state law.

The City must adopt new interim or permanent regulations to come back into compliance. The proposed interim regulations are the same as the previously adopted version and allow the City to comply with state law while awaiting completion of the City's periodic update to the Comprehensive Plan. The City anticipates developing permanent regulations for adoption concurrent with the Comprehensive Plan (or shortly thereafter) that align with the policy direction now in development in the Housing Element.

Because the City is out of compliance with state law due to the expiration of the previous interim regulations, this creates an emergency that could impact the health, safety, and welfare of the community. The City must act quickly to adopt new interim regulations. State law allows emergency interim ordinances to become effective immediately upon adoption, provided the ordinance is approved by a majority plus one vote of the City Council and a public hearing is held within sixty days of such action.

### Ordinance No. 24C-03

HB 1220 Section 4 requires the City to allow the following:

- Transitional housing and permanent supportive housing in any zones in which residential dwelling units or hotels are allowed, and
- Indoor emergency shelters and indoor emergency housing in any zones in which hotels are allowed.

The City currently allows social service transitional housing and special needs group housing as defined in [MICC 19.16.010](#) in residential zones. The definitions for these uses include many uses similar to those required by HB 1220 Section 4 and only require minor clarifying amendments to be consistent (Exhibit 1). Ordinance No. 24C-03 will enact these provisions for a period of up to one year.

## NEXT STEPS

Ordinance No. 24C-03 will become effective immediately upon adoption. The City will schedule a public hearing within 60 days of adoption. City staff will work to develop permanent regulations to address the requirements of HB 1220 for adoption with adoption of the Periodic Update to the Comprehensive Plan (or shortly thereafter).

## RECOMMENDED ACTION

1. Adopt Ordinance No. 24C-03 for interim regulations to comply with emergency and permanent supportive housing requirements in HB 1220.
2. Schedule a Public Hearing on Ordinance No. 24C-03 within 60 days.



**CITY OF MERCER ISLAND  
ORDINANCE NO. 24C-03**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON, ADOPTING INTERIM REGULATIONS ON DEFINITIONS RELATING TO EMERGENCY SHELTERS AND HOUSING, TRANSITIONAL HOUSING, AND PERMANENT SUPPORTIVE HOUSING; DECLARING AN EMERGENCY; PROVIDING FOR SEVERABILITY; AND ESTABLISHING AN IMMEDIATE EFFECTIVE DATE.**

**WHEREAS**, the adoption of land use and zoning regulations is a valid exercise of the City's police power and is specifically authorized by RCW 35A.63.100; and

**WHEREAS**, within the express terms of the Growth Management Act, the Washington State Legislature has specifically conferred upon the governing bodies of Washington cities the right to establish and adopt interim development regulations; and

**WHEREAS**, in 2021, the Washington State legislature passed E2SHB 1220, which, among other things, requires cities to allow indoor emergency shelters and housing, transitional housing, and permanent supportive housing in certain zones; and

**WHEREAS**, E2SHB 1220 provides, in part, that a city shall not prohibit transitional housing or permanent supportive housing in any zones in which residential dwelling units or hotels are allowed, and

**WHEREAS**, E2SHB 1220 further provides, in part, that a city shall not prohibit indoor emergency shelters and indoor emergency housing in any zones in which hotels are allowed, except if the city has adopted an ordinance authorizing indoor emergency shelters and indoor emergency housing in a majority of zones within a one-mile proximity to transit; and

**WHEREAS**, E2SHB 1220 allows cities to adopt reasonable occupancy, spacing, and intensity of use requirements on permanent supportive housing, transitional housing, indoor emergency housing, and indoor emergency shelters to protect public health and safety so long as those reasonable restrictions do not prohibit the number of units assigned to the city by the Washington State Department of Commerce ("Commerce"); and

**WHEREAS**, E2SHB 1220 included a September 30, 2021, deadline for cities to comply, and the City Council determined that to comply with the deadline and thoroughly analyze permanent regulations, interim development regulations adopted under the provisions of RCW 36.70A.390 are necessary to allow adequate time for the City to adopt permanent development regulations in compliance with E2SHB 1220; and

**WHEREAS**, on September 21, 2021, the City Council adopted Ordinance 21C-23 that established interim regulations relating to emergency shelters and housing, transitional housing, and permanent supportive housing; and

**WHEREAS**, the City Council has adopted ordinance 22C-14 on September 21 2022, Ordinance 23C-02 on March 21, 2023 and Ordinance 23C-11 on September 5, 2023 to renew the interim regulations established by Ordinance 21C-23 for additional six-month periods; and

**WHEREAS**, the interim regulations renewed by Ordinance 23C-11 expired on March 21, 2024; and

**WHEREAS**, the City is authorized under RCW 35A.63.220 and 36.70A.390 to pass an interim zoning and official control ordinance, provided it holds a public hearing on the same within sixty days after passage; and

**WHEREAS**, to be compliant with E2SHB 1220 and prevent the potential harm to public health, safety, property, and welfare resulting from the expiration of the interim regulations renewed by Ordinance 23C-11, the City Council finds that immediate action is necessary to readopt the interim regulations that expired;

**WHEREAS**, an interim zoning and official control ordinance may be effective for up to one year if a work plan is developed for related studies providing for such a longer period; and

**WHEREAS**, City Staff have developed a work plan for related studies for compliance with E2SHB1220 and such work plan is attached to this Ordinance as Exhibit A; and

**WHEREAS**, this Ordinance, as an interim zoning and official control ordinance, is not subject to referendum;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:

**Section 1. Findings.** The findings adopted for Ordinances No. 21C-23, 22C-14, 23C-02, and 23C-11 and the “Whereas Clauses” set forth in the recitals of this Ordinance are hereby adopted as the preliminary findings of fact of the City Council for passing this Ordinance.

**Section 2. Section 19.16.010 MICC, Definitions, Amended.** MICC Section 19.16.010, Definitions, is hereby amended as follows. All other definitions not herein amended shall remain as currently written.

Social Service Transitional Housing: Noninstitutional group housing facilities for unrelated persons, other than special needs group housing or rooming houses, that are privately or publicly operated, including those facilities required to be licensed by the state or federal governments as well as those that may not be required to be licensed, that provide temporary and transitional housing to meet community social service needs including, but not limited to, work-release facilities and other housing facilities serving as an alternative to incarceration, halfway houses, emergency shelters, homeless shelters, domestic violence shelters and other such crisis intervention facilities. ~~Social service transitional housing excludes institutional facilities that typically cannot be accommodated in a single-family residential structure.~~ Further, the term shall include “emergency housing,” and “transitional housing” as defined within RCW 84.36.043(2)(c) or as hereafter amended. The term shall further include “emergency shelter” as defined within RCW 36.70A.030 or as hereafter amended.

Special Needs Group Housing: Noninstitutional group housing that primarily supports unrelated persons with handicaps or persons protected by familial status within the meaning of the FHAA, but not including individuals whose tenancy would

constitute a direct threat to the health and safety of other individuals or whose tenancy would result in substantial physical damage to the property of others. Special needs group housing includes, but is not limited to, foster family homes, adult family homes and residential care facilities as provided in Chapter 70.128 RCW, but excludes facilities ~~that typically cannot be accommodated in a single family residential structure~~ such as hospitals, nursing homes, assisted living facilities and detention centers. Further, the term shall include "permanent supportive housing" as defined in RCW 36.70A.030 or as hereafter amended.

- Section 3. Duration of Interim Zoning and Official Controls.** The interim zoning and official controls approved by this Ordinance shall be effective for a period of one year, unless repealed, extended, or modified by the City Council.
- Section 4. Adoption of Work Plan.** The work plan attached to this Ordinance as Exhibit A is hereby adopted.
- Section 5. Declaration of Emergency.** As set forth in the "Whereas Clauses" adopted in Section 1 of this Ordinance, the City Council declares that an emergency exists necessitating that this Ordinance take effect immediately upon passage by a majority plus one of the whole membership of the City Council.
- Section 6. Severability.** If any section, sentence, clause or phrase of this Ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.
- Section 7. Effective Date.** This ordinance shall become effective immediately upon proper passage. The City Clerk is directed to publish a summary of this ordinance at the earliest possible publication date.

PASSED BY AT LEAST A MAJORITY PLUS ONE OF THE WHOLE MEMBERSHIP OF THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON AT ITS MEETING ON APRIL 2, 2023.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Salim Nice, Mayor

Approved as to Form:

ATTEST:

\_\_\_\_\_  
Bio Park, City Attorney

\_\_\_\_\_  
Andrea Larson, City Clerk



Date of Publication: April 10, 2024

## Exhibit A

## E2SHB 1220 Code Amendments Work Plan

1. Await Department of Commerce data and King County allocation of Mercer Island's "share" of the need for emergency/permanent supportive housing and the amount of such housing the City should plan to accommodate	Q1-Q3 2023 (completed)
2. Technical analysis of Mercer Island's housing needs, land capacity and racially disparate impacts.	Q2-Q4 2023 (completed)
3. Development of draft Housing Element, including policy direction in relation to planning for Emergency/Permanent Supportive Housing	Q1-Q2 2024
4. Technical analysis and staff recommendation on code amendments necessary to accommodate Emergency/Permanent Supportive Housing needs <ul style="list-style-type: none"> <li>a. Review peer city approaches</li> <li>b. Analyze existing code criteria and spacing requirements for siting transitional and supportive housing facilities to understand existing capacity for potential housing sites</li> <li>c. Prepare staff recommendations and begin drafting a code amendment based on the above information</li> <li>d. Prepare a SEPA checklist and determination on the proposed code amendment, provide notification to state agencies and tribes</li> </ul>	Q2-Q3 2024
5. Planning Commission review and recommendation on a draft code amendment <ul style="list-style-type: none"> <li>e. Public outreach, including public hearing</li> <li>f. Approximately 3 points of review by the commission – study session, public hearing, and recommendation</li> </ul>	Q3 2024
6. City Council review and approval of code amendment <ul style="list-style-type: none"> <li>g. First and second reading of the ordinance</li> </ul>	Q3-Q4 2024



## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6441**  
**April 2, 2024**  
**Regular Business**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6441: City Council Planning Session Follow Up Regarding Land Use Work Plan	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Provide direction to staff on both a reconstitution of the Planning Commission as well as draft consolidated interim development regulations.	

<b>DEPARTMENT:</b>	City Manager
<b>STAFF:</b>	Jessi Bon, City Manager Jeff Thomas, CPD Director
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. MICC Chapter 3.46 DRAFT Amendments
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

### EXECUTIVE SUMMARY

The purpose of this agenda bill is to present to City Council the directed follow up from the March 1, 2024 Planning Session regarding the land use work plan ([AB 6428](#)). Specifically, there are two matters requiring follow up:

- Options for City Council consideration related to the reconstitution of the Planning Commission.
- A timeline for bringing interim regulations for temporary uses and structures related to docket item 23-15 to City Council for consideration.

### BACKGROUND

The City Council conducted a Planning Session on March 1, 2024. An overview of the Community Planning and Development Department's land use work plan was presented as part of the agenda. To increase land use planning capacity and efficiency as well as provide additional direction to work program priorities, the City Council made several motions including the following:



### **Planning Commission Reconstitution**

**Approved Motion:** Direct the City Manager to bring a proposal to City Council at its regular meeting on April 2, aiming to reconstitute the Planning Commission. The new composition shall include four (4) land use professionals not affiliated with Mercer Island entities or interests, to be compensated for their dedicated time, and three (3) laypersons who are Mercer Island residents. The proposal must specify the effective date, detail the range of the number of meetings that will occur annually, outline the annual cost, and describe any necessary amendments to the Mercer Island Municipal Code (MICC).

### **Interim Regulations – Temporary Uses and Structures**

**Approved Motion:** Direct the City Manager to prepare interim regulations regarding docket item 23-15 - temporary use or structure permits, as soon as reasonably possible.

## **ISSUE/DISCUSSION**

Discussion points for City Council direction on both motions are included below.

### **Planning Commission Reconstitution**

The following are options for the City Council to consider and provide guidance on should it wish to proceed with reconstituting the Planning Commission. Exhibit 1 provides a draft track change of MICC 3.46 to illustrate the nature of the necessary code amendments related to this item. Please note, there are more items listed here than in the initial motion as additional matters have surfaced as part of the staff analysis.

#### **1. Effective Date Options:**

- A. July 15, 2024
- B. September 15, 2024
- C. January 15, 2025

**Discussion:** A mid-month start for all options will allow the City Council to make the new Planning Commission appointments at its first regular business meeting of the respective months listed.

From a practical perspective, having an effective date prior to July 15, 2024, doesn't make sense as the current Planning Commission will be wrapping up a two plus year review of the Comprehensive Plan in June. Both July and September 2024 effective dates will create compressed timelines for recruitment. January 2025 provides adequate recruitment runway and aligns with the 2025-2026 Biennial Budget to allow for proper financial planning.

#### **2. Member Composition Options:**

- A. 4/3 Paid Practitioner – Non-Resident / Lay Person – Resident
- B. 3/4 Paid Practitioner – Non-Resident / Lay Person – Resident
- C. 3/3/1 Paid Practitioner – Non-Resident / Lay Person – Resident / Paid Practitioner – Resident

**Discussion:** The 4/3 Paid Practitioner – Non-Resident / Lay Person – Resident reflects the motion from City Council. However, providing a 3/3/1 Paid Practitioner – Non-Resident / Lay Person – Resident / Paid Practitioner – Resident option allows for a Planning Commission composition to contain both four paid practitioners and four residents.

#### **3. Paid Practitioner – Non-Resident Definition:**

An individual not affiliated with Mercer Island entities or interests with a minimum of five years of paid professional experience in land use planning as well as five years of such experience in the State

of Washington. Examples of qualifying positions for paid professional experience include land use / municipal attorney, hearing examiner, or urban planner. Demonstrated experience in public service, working with the Growth Management Act (GMA), Shoreline Management Act (SMA), and State Environmental Policy Act (SEPA) as well as the drafting of land use policies and codes preferred. This position will be compensated.

**4. Lay Person – Resident Definition:**

An individual with general interest in land use planning, environmental affairs, and/or economic development. Demonstrated experience in public service and land use planning preferred. Proof of Mercer Island residency required. This position will not be compensated.

**5. Paid Practitioner – Resident Definition:**

An individual with a minimum of five years of paid professional experience in land use planning as well as five years of such experience in the State of Washington. Examples of qualifying positions for paid professional experience include land use / municipal attorney, hearing examiner, or urban planner. Demonstrated experience in public service, working with the Growth Management Act (GMA), Shoreline Management Act (SMA), and State Environmental Policy Act (SEPA) as well as the drafting of land use policies and codes preferred. Proof of Mercer Island residency required. This position will be compensated.

**6. Annual Meeting Frequency Options:**

- A. 21 (11 Regular Meetings + Up To 10 Special Meetings)
- B. 16 (11 Regular Meetings + Up To 5 Special Meetings)
- C. 11 (11 Regular Meetings)

**Discussion:** Until 2022, the Planning Commission had 22 regular meetings per year (2 per month less August) and cancelled as necessary. Since then, there are 11 regular meetings per year (1 per month less August) and special meetings scheduled as necessary.

While the Planning Commission has entered a three-to-four-month intensive period of meetings to complete their work on the 2024 Comprehensive Plan Periodic Update in a timely fashion, the total 2024 meeting count is projected to be approximately 18 total meetings. Moving forward, the need for more than 16 total meetings per year (11 regular meetings less August + up to 5 special meetings) is unlikely.

**7. Paid Practitioner Compensation Options:**

- A. Flat Rate Per Year
- B. Flat Rate Per Meeting Completed
- C. Base Rate For Regular Meetings + Flat Rate Per Special Meeting Completed

**Discussion:** Options “B” and “C” are similar, but option “C” provides a base rate for the 11 regular meetings meaning that in the unlikely event a Planning Commission didn’t meet at least this number of times, the entire base rate would be paid anyways. While this option may prove to be more attractive to potential candidates, option “B” avoids having to pay for undelivered service and is the only option providing a Paid Practitioner Annual Compensation Minimum Amount of \$0 should the Planning Commission not meet at all or be dissolved at some point during a calendar year.

**8. Paid Practitioner Annual Compensation Maximum Amount Options:**

- A. Not to Exceed \$12,000 (\$750 per meeting)
- B. Not to Exceed \$8,000 (\$500 per meeting)
- C. Not to Exceed \$4,000 (\$250 per meeting)

**Discussion:** These numbers were derived by assuming middle of the road option “B” direction for both item numbers 6 and 7 above.

With a total of four paid practitioners serving in Planning Commission roles, the total maximum cost to the City based on the options above is \$48,000 per year. While it should be assumed support for this effort – both short and long term – is from the General Fund, staff will look at other alternatives including grant funding.

The value derived in moving to a paid practitioner approach for populating a portion of the Planning Commission is realized in efficiency and effectiveness of the assigned body of work. While the annual meeting frequency may not measurably change year over year, the volume of work accomplished at these meetings will, specifically work that is becoming more and more prescriptive from the State legislature. Paid practitioners can bring additional levels of support to the City through academic training as well as professional experience.

Any direction from City Council for item numbers 6 and 7, different than the staff recommendations, will require recalculation of the options for this item.

**9. Paid Practitioner Poor Performance – Termination Authority:**

- A. Either the City Council OR City Manager can terminate.
- B. Only the City Council can terminate.
- C. Only the City Manager can terminate.

**Discussion:** Current code provides for the City Council to remove uncompensated Planning Commission members. The question is whether compensating a Planning Commission member warrants changing the termination authority.

**10. Ethics Code Applicability:**

- A. Apply to all Planning Commission members.
- B. Apply only to Lay Person – Resident members.

**Discussion:** The current code provides that the Code of Ethics ([MICC 2.60](#)) applies to all Planning Commission members. The question here is whether compensating a Planning Commission member changes the applicability of the Code of Ethics.

**11. Planning Commission Seats – Short / Long Term Options:**

- A. Maintain the Planning Commission at 7 seats by filling the 2 seats expiring on May 31, 2024 temporarily.
- B. Maintain the Planning Commission at 7 seats by leaving the 2 seats expiring on May 31, 2024 temporarily vacant.
- C. Permanently reduce the Planning Commission to 5 seats on June 1, 2024.

**Discussion:** Options “A” and “B” are consistent with the City Council motion from March 1 by having 7 seats long-term. These options simply address the question of how to handle the short-term with 2 seats expiring May 31, 2024. Option “C” presents a short and long-term option of reducing the Planning Commission to 5 seats on June 1, 2024.



### **Interim Regulations – Temporary Uses and Structures**

There are three current land use work plan items related to temporary uses and structures – docket items 23-10 “temporary use regulations” and 23-15 “temporary use or structure permits” as well as interim regulations for outdoor dining. While the City Council motion from March 1 regarding this subject was specific to preparing interim regulations for docket item 23-15, the staff recommendation is to consolidate these three work items and bring back interim regulations for all three. This work is anticipated to return to the City Council on June 4, 2024. The required Public Hearing will also be noticed to occur on this date.

If adopted by City Council, the consolidated interim regulations will become effective immediately for a period of up to 12 months and staff will seek opportunities to complete the required process for these consolidated interim regulations to become permanent regulations prior to the end of that period.

### **NEXT STEPS**

Should the City Council provide direction to continue with efforts to reconstitute the Planning Commission, staff will prepare the necessary MICC Chapter 3.46 amendments for City Council consideration on May 7, 2024.

Should the City Council provide direction to draft consolidated interim regulations for temporary uses and structures, staff will prepare the necessary ordinance with MICC Chapter 19 amendments for City Council public hearing and consideration on June 4, 2024.

### **RECOMMENDED ACTION**

Provide direction to staff on both a reconstitution of the Planning Commission as well as draft consolidated interim development regulations.

## Chapter 3.46 - PLANNING COMMISSION

### 3.46.010 - Established.

There is established pursuant to chapter 35A.63 RCW a commission to be known as the "planning commission."

### 3.46.020 - Purpose—Function and jurisdiction.

The planning commission shall serve in an advisory capacity to the city council and have the following duties and responsibilities:

- A. Review and make recommendations on amendments to the comprehensive plan;
- B. Review and make recommendations on amendments to development regulations;
- C. Hold public hearings in the exercise of its duties and responsibilities;
- D. Such other duties as may be assigned by the city council or established by local ordinance or state statute; and

E. When applicable, complete tasks in subsections A through D within the timeframe established by city council.

### 3.46.030 - Membership.

#### A. Qualifications.

1. Paid Practitioner Non-Resident: An individual not affiliated with Mercer Island entities or interests with a minimum of five years of paid professional experience in land use planning as well as five years of such experience in the State of Washington. Examples of qualifying positions for paid professional experience include land use / municipal attorney, hearing examiner or urban planner. Demonstrated experience in public service, working with the Growth Management Act (GMA), Shoreline Management Act (SMA) and State Environmental Policy Act (SEPA) as well as the drafting of land use policies and codes preferred. This position will be compensated.
2. Lay Person Resident: An individual with general interest in land use planning, environmental affairs, and/or economic development. Demonstrated experience in public service and land use planning preferred. Proof of Mercer Island residency required. This position will not be compensated.
3. Paid Practitioner Resident: An individual with a minimum of five years of paid professional experience in land use planning as well as five years of such experience in the State of Washington. Examples of qualifying positions for paid professional experience include land use / municipal attorney, hearing examiner or urban planner. Demonstrated experience in public service, working with the Growth Management Act (GMA), Shoreline Management Act (SMA) and State Environmental Policy Act (SEPA) as well as the drafting of land use policies and codes preferred. Proof of Mercer Island residency required. This position will be compensated.

- ~~1. Applicants who have an interest in environmental affairs, planning, land use, property development, and/or economic development as evidenced by training, experience, or actions will be given preference for appointment; however, a broad mix of occupational backgrounds is desired.~~
- ~~2. An intent of the appointment process shall be to evenly represent the areas of interest as stated above and reflect the city's diverse community. Appointed members shall represent the public interest and not specific interest groups.~~

**B. Members.**

1. *Number.* The planning commission shall consist of ~~seven~~[INSERT NUMBER] members, serving in nonpartisan positions ~~as follows:~~
  - a. [INSERT NUMBER] Paid Practitioner Non-Resident
  - b. [INSERT NUMBER] Lay Person Resident
  - c. [INSERT NUMBER] Paid Practitioner Resident
- ~~2. Residency. City residency is required.~~
- ~~3. Terms.~~ The term of each member is four years and expires on May 31 of the last year of the term or until the member's successor is appointed. The year of expiration of the terms of the positions shall be staggered with the following groups of positions expiring in successive years: [INSERT POSITIONS]~~positions 1 and 2; positions 3 and 4; position 5; positions 6 and 7.~~
- ~~4. Term limits.~~ No member shall serve more than two consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit.
- ~~5. Staff liaison.~~ The city manager shall appoint a staff liaison to assist with support services for the planning commission. Such staff support shall include, but not be limited to, the development of work plans and schedules, guidelines and procedures, correspondence, and agenda preparation and distribution.

**C. Appointment.** Appointments to the planning commission will be made by a vote of the city council during a regularly scheduled meeting. ~~Members shall serve without compensation.~~

**D. Removal.** Members may be removed by ~~the mayor and deputy mayor, with the concurrence of the city council,~~ [INSERT AUTHORITY] for neglect of duty, conflict of interest, malfeasance in office, or other just cause, or for unexcused absences from more than three consecutive regular meetings. The decision of ~~the city council~~[INSERT AUTHORITY] shall be final and there shall be no appeal therefrom.



Members ~~who are finding themselves~~ unable to regularly attend meetings are expected to resign and notify the chair and staff liaison.

E. *Compensation.* Paid practitioners shall be compensated [INSERT METHOD OF COMPENSATION] in a total amount not to exceed [INSERT AMOUNT] per calendar year.

### **3.46.040 - Meetings—Organization.**

The planning commission shall not meet more than a total of [INSERT NUMBER] times each calendar year. The time and place of meetings and other rules and regulations shall be determined by the planning commission, which shall be on file with the City Clerk.  
~~The planning commission shall determine the time and place of its meetings and other rules and regulations, which shall be on file with the city clerk.~~

### **3.46.050 - Reserved.**

**Editor's note—** Ord. 19C-01 repealed § 3.46.050 which pertained to the instruction of members.

### **3.46.060 - Reserved.**

**Editor's note—** Ord. 19C-01 repealed § 3.46.060 which pertained to vacancy filling for unexpired terms.

### **3.46.070 - Reserved.**

**Editor's note—** Ord. 19C-01 repealed § 3.46.070 which pertained to removal and vacancies on the planning commission.

### **3.46.080 - Reserved.**

**Editor's note—** Ord. 19C-01 repealed § 3.46.080 which pertained to comprehensive plan responsibilities.



# **AB 6441:** City Council Planning Session Follow Up Regarding Land Use Work Plan

City Council Regular Meeting  
April 2, 2024



# City Council Planning Session CPD Related Motions

## March 1, 2024

Item 10.

### **1. Interim Regulations – Temporary Uses and Structures Approved Motion:**

Direct the City Manager to prepare interim regulations regarding docket item 23-15 - temporary use or structure permits, as soon as reasonably possible.

### **2. Planning Commission Reconstitution Approved Motion:**

Direct the City Manager to bring a proposal to City Council at its regular meeting on April 2, aiming to reconstitute the Planning Commission. The new composition shall include four (4) land use professionals not affiliated with Mercer Island entities or interests, to be compensated for their dedicated time, and three (3) laypersons who are Mercer Island residents. The proposal must specify the effective date, detail the range of the number of meetings that will occur annually, outline the annual cost, and describe any necessary amendments to the Mercer Island Municipal Code (MICC).



# Interim Regulations – Temporary Uses and Structures

- Seeking direction to present proposed interim regulations to City Council on June 4, 2024 for public hearing and consideration.
- Interim regulations would be in effect for a period of up to 12 months.
- A total of three outstanding CPD work items – docket items 23-10 “temporary use regulations” and 23-15 “temporary use or structure permits” as well as interim regulations for outdoor dining will be consolidated into a single set of interim regulations.

# Planning Commission Reconstitution

- Seeking direction on details to continue with efforts to reconstitute the Planning Commission.
- Select from the menu of options for items which will be incorporated into amendments to MICC Chapter 3.46 for presentation to City Council on May 7, 2024 for consideration.
- Exhibit 1 illustrates the nature of the amendments to MICC Chapter 3.46 necessary to complete this effort.
- MRSC has informed the City it is aware of 3 other WA cities that compensate Planning Commission members – Bonney Lake, Duvall and Monroe.

# Planning Commission Reconstitution – Item #'s 1–2

Item 10.

## **1. Effective Date Options:**

- A. July 15, 2024
- B. September 15, 2024
- C. January 1, 2025

## **2. Member Composition Options:**

- A. 4/3 Paid Practitioner – Non-Resident / Lay Person – Resident
- B. 3/4 Paid Practitioner – Non-Resident / Lay Person – Resident
- C. 3/3/1 Paid Practitioner – Non-Resident / Lay Person – Resident / Paid Practitioner – Resident



# Planning Commission Reconstitution – Item #'s 3–5

Definitions:

## **3. Paid Practitioner – Non-Resident**

- Not affiliated with Mercer Island entities or interests.
- 5 years professional experience in land use planning and in WA.
- Compensated.

## **4. Lay Person – Resident**

- General interest in land use planning etc.
- Residency required.
- Not Compensated.

## **5. Paid Practitioner – Resident**

- 5 years professional experience in land use planning and in WA.
- Residency required.
- Compensated.

# Planning Commission Reconstitution – Item #'s 6–8

Item 10.

## **6. Annual Meeting Frequency Options:**

- A. 21 (11 Regular + Up To 10 Special)
- B. 16 (11 Regular + Up To 5 Special)
- C. 11 (11 Regular)

## **7. Paid Practitioner Compensation Options:**

- A. Flat Rate Per Year
- B. Flat Rate Per Meeting Completed
- C. Base Rate For Regular Meetings + Flat Rate Per Special Meeting Completed

## **8. Paid Practitioner Annual Compensation Maximum Amount Options:**

- A. Not to Exceed \$12,000 (\$750 per meeting)
- B. Not to Exceed \$8,000 (\$500 per meeting)
- C. Not to Exceed \$4,000 (\$250 per meeting)

# Planning Commission Reconstitution – Item #'s 9–11

Item 10.

## **9. Paid Practitioner Poor Performance – Termination Authority:**

- A. Either the City Council OR City Manager.
- B. City Council only.
- C. City Manager only.

## **10. Ethics Code Applicability:**

- A. Apply to all Planning Commission members.
- B. Apply only to Lay Person – Resident Members.

## **11. Planning Commission Seats – Short / Long Term Options:**

- A. Maintain 7 seats by filling 2 seats expiring May 31, 2024.
- B. Maintain 7 seats by leaving 2 seats temporarily vacant expiring May 31, 2024.
- C. Permanently reduce the Planning Commission to 5 seats on June 1, 2024.

## AB 6441: City Council Planning Session Follow Up Regarding Land Use Work Plan

Text of final motion including amendments:

“Reconstitute the Planning Commission as follows:

1. **Effective Date:** January 15, 2025
2. **Member Composition:** 2/2/1 Paid Practitioner – Non-Resident / Lay Person – Resident / Paid Practitioner – Resident; Any vacancy may be filled by a resident lay person if unable to find a qualified paid practitioner. If two resident paid practitioners apply, the council should give preference to appointing resident paid practitioner applicants for any open non-resident practitioner positions.
3. **Paid Practitioner – Non-Resident Definition:**  
An individual not affiliated with Mercer Island entities or interests with a minimum of five years of ~~paid professional~~ experience in land use planning as well as five years of such experience in the State of Washington. Examples of qualifying positions for ~~paid professional~~ experience include land use / municipal attorney, hearing examiner, ~~or~~ urban planner, or architect, engineer, or builder with land use experience. Demonstrated experience in public service, working with the Growth Management Act (GMA), Shoreline Management Act (SMA), and State Environmental Policy Act (SEPA) as well as the drafting of land use policies and codes preferred. This position will be compensated.
4. **Lay Person – Resident Definition:**  
An individual with general interest in land use planning, environmental affairs, and/or economic development. Demonstrated experience in public service and land use planning preferred. Proof of Mercer Island residency required. This position will not be compensated.
5. **Paid Practitioner – Resident Definition:**  
An individual with a minimum of ~~five~~ three years of ~~paid professional~~ experience in land use planning as well as ~~five~~ three years of such experience in the State of Washington. Examples of qualifying positions for ~~paid professional~~ experience include land use / municipal attorney, hearing examiner, or urban planner, or architect, engineer, or builder with land use experience. Demonstrated experience in public service, working with the Growth Management Act (GMA), Shoreline Management Act (SMA), and State Environmental Policy Act (SEPA) as well as the drafting of land use policies and codes preferred. Proof of Mercer Island residency required. This position will be compensated.
6. **Annual Meeting Frequency:** 21 (11 Regular Meetings + Up To 10 Special Meetings).
7. **Paid Practitioner Compensation:** Flat Rate Per Meeting Completed
8. **Paid Practitioner Annual Compensation Maximum Amount:** Not to Exceed \$10,500 per paid practitioner (\$500 per meeting)
9. **Paid Practitioner Poor Performance – Termination Authority:** Only the City Council can terminate.
10. **Ethics Code:** Applies to all Planning Commission members.
11. **Planning Commission Seats** Permanently reduce the Planning Commission to 5 seats on June 1, 2024.”





# 2024 PLANNING SCHEDULE

Item 11.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

APRIL 16, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		4/5	4/8	4/8	4/9	4/9
ITEM TYPE   TIME   TOPIC				STAFF		
STUDY SESSION						
30	AB xxxx: Wildland Fire Preparedness			Ben Lane/Amanda Keverkamp		
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: April 5, 2024 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Earth Day Proclamation No. xxx			Jason Kintner/Alanna DeRogatis		
	AB xxxx: Pressure Reducing Valve Replacements Phase 1 Bid Award			Jason Kintner/ Clint Morris/ George Fletcher		
30	AB xxxx: 2024 Legislative Session Recap			Jessi Bon/Robbie Cunningham Adams/Merrill Thomas-Schadt		
	AB xxxx: Fourth Extension to the Interlocal Agreement with Mercer Island School District for Mary Wayte Pool			Ali Spietz/Matt Mornick		
REGULAR BUSINESS						
30	AB xxxx: FY 2023 Year-End Financial Status Update and Budget Amending Ordinance			Matt Mornick		
30	AB 6442: Hiring Incentives for Lateral Police Officers			Ed Holmes/Ali Spietz		
EXECUTIVE SESSION						

MAY 7, 2024 ABSENCES:		DD 4/26	FN 4/29	CA 4/29	Clerk 4/30	CM 4/30
ITEM TYPE   TIME   TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: April 19, 2024 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Affordable Housing Week, Proclamation No. xxx			Mayor Nice/Andrea Larson/Alison Van Gorp		
--	AB xxxx: 2024 AC Water Main Replacement Bid Award			Jason Kintner/ Clint Morris/ George Fletcher		

--	AB xxxx: 1% for Art in Public Places – Public Art Conservation	Sarah Bluvas	Item 11.
--	AB xxxx: Island Crest Way Crosswalk Improvements Bid Award	Jason Kintner/ Clint Morris/ Rebecca O’Sullivan	
--	AB xxxx: Washington Cities Electrical Code Update	Jeff Thibault/Dan Cole	
<b>REGULAR BUSINESS</b>			
10	AB xxxx: PRSC General Assembly Voting Delegate	Mayor Nice/Andrea Larson	
20	AB xxxx: First Reading of a Bond Ordinance for the Water Utility	Jason Kintner/ Matt Mornick/ Deanna Gregory/ Justin Monwai	
<b>EXECUTIVE SESSION</b>			

MAY 21, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		5/10	5/13	5/13	5/14	5/14
ITEM TYPE   TIME   TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: May 3, 2024 Payroll Certification			Ali Spietz/Nicole Vannatter		
	AB xxxx: 80 <sup>th</sup> Avenue Sidewalk Improvements Bid Award			Jason Kintner/ Clint Morris/ Ian Powell		
	AB xxxx: Second Reading of a Bond Ordinance for the Water Utility			Jason Kintner/ Matt Mornick		
REGULAR BUSINESS						
15	AB xxxx: Financial Status Update for the First Quarter 2024 and Budget Amending Ordinance			Ben Schumacher/ Matt Mornick		
15	AB xxxx: 2024 Update to the City’s Cost Allocation Plan			Matt Mornick		
EXECUTIVE SESSION						

JUNE 4, 2024 ABSENCES:	DD 5/24	FN 5/24	CA 5/24	Clerk 5/28	CM 5/28
ITEM TYPE   TIME   TOPIC			STAFF		
STUDY SESSION					

60	AB xxxx: Draft Water System Reliability Action Plan Discussion	Jason Kintner/Alaine Sommargren	Item 11.
<b>SPECIAL BUSINESS</b>			
10	AB xxxx: 2023 Community Member of the Year	Mayor Nice/Andrea Larson	
<b>CONSENT AGENDA</b>			
--	AB xxxx: May 17, 2024 Payroll Certification	Ali Spietz/Nicole Vannatter	
--	AB xxxx: Pride Month Proclamation No. xxx	Mayor Nice/Merrill Thomas-Schadt	
--	AB xxxx: Juneteenth Proclamation No. xxx	Mayor Nice/Merrill Thomas-Schadt	
--	AB xxxx: Aubrey Davis Park Trail Safety Improvements Bid Award	Jason Kintner/Clint Morris/Paul West	
--	AB xxxx: 2024 Arterial and Residential Street Overlays Bid Award	Jason Kintner/ Clint Morris/ Ian Powell	
<b>REGULAR BUSINESS</b>			
30	AB xxxx: 2024 Board & Commission Annual Appointments (Res. No. xxxx)	Mayor Nice/Andrea Larson	
10	AB xxxx: AWC Annual Meeting Voting Delegate	Mayor Nice/Andrea Larson	
30	AB xxxx: TIP 2025-2030 Preview and Public Hearing	Jason Kintner/Matt Mornick/Patrick Yamashita/Rebecca O'Sullivan/Ian Powell	
<b>EXECUTIVE SESSION</b>			

JUNE 18, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		6/7	6/10	6/10	6/11	6/11
ITEM TYPE   TIME   TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
10	AB xxxx: 2023 Community Member of the Year			Mayor Nice/Andrea Larson		
CONSENT AGENDA						
--	AB xxxx: 2024 Water System Improvements Bid Award			Jason Kintner/ Clint Morris/ George Fletcher		
REGULAR BUSINESS						

30	AB xxxx TIP 2025-2030 Adoption	Jason Kintner/ Matt Mo /Patrick Yamashita/Rebecca O'Sullivan
20	AB xxxx MICC 10.74 Update, First Reading	Amelia Tjaden / Robbie Cunningham Adams
<b>EXECUTIVE SESSION</b>		

Item 11.

JULY 2, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		6/21	6/24	6/24	6/25	6/25
ITEM TYPE   TIME   TOPIC				STAFF		
STUDY SESSION						
SPECIAL BUSINESS						
CONSENT AGENDA						
--	AB xxxx: Parks and Recreation Month Proclamation No. xxx			Mayor Nice/Ryan Daly		
	AB xxxx MICC 10.74 Update, Second Reading			Amelia Tjaden / Robbie Cunningham Adams		
REGULAR BUSINESS						
30	AB xxxx: Emergency Assistance Program Update			Ali Spietz/Derek Franklin		
EXECUTIVE SESSION						

JULY 16, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		7/8	7/8	7/8	7/9	7/9
ITEM TYPE   TIME   TOPIC				STAFF		
STUDY SESSION						
60	AB xxxx: 2024 Comprehensive Plan Periodic Update – Presentation of Planning Commission Recommended Draft			Jeff Thomas/Adam Zack		
SPECIAL BUSINESS						
CONSENT AGENDA						



## REGULAR BUSINESS

## EXECUTIVE SESSION

AUGUST 6, 2024

ABSENCES:

DD  
7/26FN  
7/29CA  
7/29Clerk  
7/30CM  
7/30

ITEM TYPE | TIME | TOPIC

STAFF

## STUDY SESSION

## SPECIAL BUSINESS

## CONSENT AGENDA

## REGULAR BUSINESS

## EXECUTIVE SESSION

AUGUST 20, 2024

ABSENCES:

DD  
8/9FN  
8/12CA  
8/12Clerk  
8/13CM  
8/13

ITEM TYPE | TIME | TOPIC

STAFF

## STUDY SESSION

## SPECIAL BUSINESS

**CONSENT AGENDA**


**REGULAR BUSINESS**


**EXECUTIVE SESSION**

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