



# CITY OF MERCER ISLAND

## CITY COUNCIL REGULAR HYBRID MEETING

Tuesday, May 07, 2024 at 5:00 PM

Mayor Salim Nice, Deputy Mayor David Rosenbaum,  
Councilmembers: Lisa Anderl, Jake Jacobson,  
Craig Reynolds, Wendy Weiker, and Ted Weinberg

MICEC – Slater Room Council Chambers and via Zoom  
8236 SE 24th Street | Mercer Island, WA 98040  
206.275.7793 | [www.mercerisland.gov](http://www.mercerisland.gov)

We strive to create an inclusive and accessible experience. Those requiring accommodation for meetings should notify the City Clerk's Office 3 days prior to the meeting at 206.275.7793 or by emailing [cityclerk@mercerisland.gov](mailto:cityclerk@mercerisland.gov).

The hybrid meeting will be live streamed on the City Council's [YouTube Channel](#).

Individuals wishing to speak live during Appearances (public comment period) must register with the City Clerk at 206.275.7793 or [cityclerk@mercerisland.gov](mailto:cityclerk@mercerisland.gov) before 4 PM on the day of the Council meeting. Each speaker will be allowed three (3) minutes to speak. A timer will be visible to online to speakers, City Council, and meeting participants.

Written comments may be sent to the City Council at [council@mercerisland.gov](mailto:council@mercerisland.gov).

Join the meeting at 5:00 PM (Appearances will start sometime after 5:00 PM) by:

- **Telephone:** Call 253.215.8782 and enter Webinar ID 835 9462 2169 and Password 730224
- **Zoom:** Click this [link](#) (Webinar ID 835 9462 2169; Password 730224)
- **In Person:** Mercer Island Community & Event Center – Slater Room Council Chambers (8236 SE 24th Street, Mercer Island, WA 98040)

## MEETING AGENDA

### CALL TO ORDER & ROLL CALL, 5:00 PM

### PLEDGE OF ALLEGIANCE

### AGENDA APPROVAL

### SPECIAL BUSINESS

#### 1. City Manager's Award

### CITY MANAGER REPORT

### APPEARANCES

(This is the opportunity for anyone to speak to the City Council on any item, except items before the City Council requiring a public hearing, any quasi-judicial matters, or campaign-related matters)

### CONSENT AGENDA

#### 2. **AB 6457: April 19, 2024 Payroll Certification**

**Recommended Action:** Approve the April 19, 2024 Payroll Certification in the amount of \$842,066.77 and authorize the Mayor to sign the certification on behalf of the entire City Council.

**3. Certification of Claims:**

- A. Check Register | 219348-219412 | 4/11/24 | \$171,088.32
- B. Check Register | 219413-219479 | 4/19/24 | \$682,158.90
- C. Check Register | 219480-219547 | 4/26/24 | \$836,209.83
- D. EFT Payments | March 2024 | \$2,315,825.71

**Recommended Action:** Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

**4. City Council Regular Hybrid Meeting Minutes of April 16, 2024**

**Recommended Action:** Approve the City Council Regular Hybrid Meeting Minutes of April 16, 2024.

**5. AB 6456: Island Crest Way Crosswalk Improvements Bid Award**

**Recommended Action:** Award the Island Crest Way Crosswalk Improvements construction contract to Active Construction Inc.

**6. AB 6458: Affordable Housing Week (Proclamation No. 328)**

**Recommended Action:** Approve Proclamation No. 328 proclaiming the week of May 13 to 17, 2024 as Affordable Housing Week.

**7. AB 6459: 1% for Art in Public Places – Public Art Restorations**

**Recommended Action:** Appropriate \$20,000 from the 1% for Art in Public Places Fund to restore *Totem* by Bernard Hosey and the Luther Burbank Park Mosaic Murals by Sandy Glass and José Orantes.

**8. AB 6461: Utility Rate Modeling Appropriation**

**Recommended Action:** Appropriate \$18,360 from the Water Fund, \$18,360 from the Sewer Fund, and \$4,080 from the Storm Water Fund (total of \$40,800) for the Utility Rate Model Update.

**9. AB 6465: Luther Burbank Sport Courts Renovation Appropriation Request and Update on Lighting Design**

**Recommended Action:** Appropriate \$240,000 from the Capital Improvement Fund and \$136,190 in ARPA funds to construct the Luther Burbank Park Sport Courts Renovation.

**10. AB 6466: Ratification of Local Emergency Orders Issued by the City Manager**

**Recommended Action:** Ratify and confirm the Local Emergency Orders issued by the City Manager on April 3, 2024 in Proclamation No. 327 for the emergency declaration to remain in effect until the SPU water main repair can be completed.

**REGULAR BUSINESS**

**11. AB 6462: 2024 Board & Commission Appointments (Resolution No. 1659)**

**Recommended Action:**

1. Vote on applicants to fill open board and commission positions.
2. Approve Resolution No. 1659, appointing those voted on to fill the vacancies on the Arts Council, Design Commission, Open Space Conservancy Trust, Parks & Recreation Commission, and Utility Board.

**12. AB 6463: Puget Sound Regional Council (PSRC) General Assembly Voting Delegate**

**Recommended Action:** Appoint Councilmember \_\_\_\_\_ as the voting delegate at the PSRC General Assembly on May 30, 2024.

**13. AB 6460: Reconstitution of the Planning Commission – Consideration of Amendments to MICC, Chapter 3.46 (Ordinance No. 24C-06, Second Reading and Adoption)**

**Recommended Action:** Move to adopt Ordinance No. 24C-06 amending MICC Chapter 3.46 to reconstitute the Planning Commission.

**14. AB 6467: Permanent Fireworks Ban (Ordinance No. 24C-10 First Reading)**

**Recommended Action:** Schedule Ordinance No. 24C-10 for second reading and adopted on May 21, 2024.

**15. AB 6451: Fiscal Year 2023 Year-End Financial Status Update and Budget Amending Ordinance**

**Recommended Action:**

1. Adopt Ordinance No. 24-04, amending the 2023-2024 Biennial Budget.
2. Appropriate unassigned General Fund balance and direct the City Manager to include in a subsequent budget amending ordinance that includes:
  - a. \$150,000 to the YFS Operating Fund Balance.
  - b. \$2,400,000 to the Municipal Facility Replacement Fund.
  - c. \$150,000 to long-term support for facility-related work.

**OTHER BUSINESS**

**16. Planning Schedule**

**17. Councilmember Absences & Reports**

**EXECUTIVE SESSION - Approximately 60 Minutes**

**18. Pending or Potential Litigation**

Executive Session to discuss with legal counsel pending or potential litigation pursuant to RCW 42.30.110(1)(i)

**ADJOURNMENT**



# BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6457**  
**May 7, 2024**  
**Consent Agenda**

## AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6457: April 19, 2024 Payroll Certification	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Approve the April 19, 2024 Payroll Certification in the amount of \$842,066.77.	

<b>DEPARTMENT:</b>	Administrative Services
<b>STAFF:</b>	Ali Spietz, Chief of Administration Nicole Vannatter, Human Resources Manager
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. April 19, 2024 Payroll Certification 2. FTE/LTE Counts
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

## EXECUTIVE SUMMARY

This agenda bill is to approve the payroll certification for the City of Mercer Island for the period from March 30, 2024 through April 12, 2024 in the amount of \$842,066.77 (see Exhibit 1).

## BACKGROUND

[RCW 42.24.080](#) requires that all claims presented against the City by performing labor must be certified by the appropriate official to ensure that the labor was performed as described, and that the claims are just, due, and unpaid obligations against the City, before payment can be made. [RCW 42.24.180](#) allows the payment of claims to occur prior to City Council approval to expedite processing of the payment of claims, provided, however, that review and approval of the claims' documentation occurs at the next regularly scheduled public meeting. The Payroll Certification details the total payment to employees for labor performed and benefits payments made for each payroll. The City is on a bi-weekly payroll schedule with payments every other Friday.

## ISSUE/DISCUSSION

Each payroll varies depending on several factors (i.e., number of employees, pay changes, leave cash outs, overtime, etc.). In addition to regular pay for employees, this payroll has variants that are outlined below.

### Additional payments:

Description	Amount
Leave cash outs for current employees	\$5,404.00
Service and recognition awards	\$750.00
Overtime earnings (see chart for overtime hours by department).	\$20,156.60
<b>Total</b>	<b>\$26,310.60</b>

### Overtime hours by department:

Department	Hours
Administrative Services	
City Attorney's Office	
City Manager's Office	
Community Planning & Development	8.00
Finance	3.00
Municipal Court	
Police	104.50
Public Works	129.50
Thrift Shop	
Youth & Family Services	
<b>Total Overtime Hours</b>	<b>245.00</b>

## NEXT STEPS

### FTE/LTE COUNTS

The table in Exhibit 2 shows the budgeted versus actual counts for Full Time Equivalents (FTEs) and Limited Term Equivalents (LTEs) for the current payroll. Casual labor employees (temporary and seasonal) are not included in the counts.

### Casual Labor

In addition to FTE and LTE employees, the City utilizes casual labor to address workload needs that exceed the capacity or expertise of the City's regular staff and that are time limited or seasonal. Casual labor is used primarily to address seasonal workload needs and short-term workload issues created by special projects or position vacancies. Compared to an LTE position, a casual labor position has limited benefits and is filled for a shorter period of time (1-3 months, 6 months, or 9 months). The departments/divisions that utilize casual labor the most are Parks Maintenance, Recreation, Public Works, and the Thrift Store.

## RECOMMENDED ACTION

Approve the April 19, 2024 Payroll Certification in the amount of \$842,066.77 and authorize the Mayor to sign the certification on behalf of the entire City Council.

# CITY OF MERCER ISLAND PAYROLL CERTIFICATION


Item 2.

**PAYROLL PERIOD ENDING** **04.12.2024**  
**PAYROLL DATED** **04.19.2024**

Net Cash	\$	565,701.14
Net Voids/Manuals		
<b>Net Total</b>	<b>\$</b>	<b>565,701.14</b>
<hr/>		
Federal Tax Deposit	\$	92,091.64
Social Security and Medicare Taxes	\$	63,164.21
State Tax (California)	\$	3.19
Family/Medical Leave Tax (California)		
Public Employees' Retirement System (PERS Plan 2)	\$	33,074.61
Public Employees' Retirement System (PERS Plan 3)	\$	8,030.70
Public Employees' Retirement System (PERSJM)	\$	622.45
Public Safety Employees' Retirement System (PSERS)	\$	256.76
Law Enforcement Officers' & Fire Fighters' Retirement System (LEOFF Plan2)	\$	16,223.40
Regence & LEOFF Trust Medical Insurance Deductions	\$	12,701.86
Domestic Partner Medical Insurance Deductions	\$	1,840.77
Kaiser Medical Insurance Deductions	\$	1,336.14
Health Care - Flexible Spending Account Contributions	\$	1,722.65
Dependent Care - Flexible Spending Account Contributions	\$	1,057.70
ICMA Roth IRA Contributions	\$	397.77
ICMA 457 Deferred Compensation Contributions	\$	33,474.24
ICMA 401K Deferred Compensation Contributions		
Garnishments (Chapter 13)	\$	572.00
Child Support Wage Garnishment	\$	706.03
Mercer Island Employee Association Dues	\$	245.00
AFSCME Union Dues	\$	3,069.60
Police Union Dues	\$	2,170.20
Standard - Supplemental Life Insurance	\$	378.70
Unum - Long Term Care Insurance	\$	365.40
AFLAC - Supplemental Insurance Plans	\$	238.52
Transportation - Flexible Spending Account Contributions		
Miscellaneous		
Washington Long Term Care	\$	2,622.09
<b>Tax &amp; Benefit Obligations Total</b>	<b>\$</b>	<b>276,365.63</b>

<b>TOTAL GROSS PAYROLL</b>	<b>\$</b>	<b>842,066.77</b>
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I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



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Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

## FTE AND LTE COUNTS AS OF 4/12/2024

Full Time Equivalents (FTEs)	2024 Budgeted	2024 Actual
Administrative Services	15.00	15.00
City Attorney's Office	2.00	2.00
City Manager's Office	3.00	3.00
Community Planning & Development	18.00	17.00
Finance	9.00	7.50
Municipal Court	3.10	3.10
Police	37.50	38.50
Public Works	64.80	62.80
Recreation	10.25	10.25
Youth & Family Services	11.43	11.43
Thrift Shop	2.00	2.00
<b>Total FTEs</b>	<b>176.08</b>	<b>172.58</b>
Limited Term Equivalents (LTEs)	2024 Budgeted	2024 Actual
City Manager's Office <sup>1</sup>	1.00	3.00
Community Planning & Development <sup>2</sup>	1.00	1.00
Finance	1.00	1.50
Public Works <sup>3</sup>	4.00	5.75
Youth & Family Services	2.03	2.01
Thrift Shop	7.50	7.20
<b>Total LTEs</b>	<b>16.53</b>	<b>20.46</b>
<b>Total FTEs &amp; LTEs</b>	<b>192.61</b>	<b>193.04</b>

FTE Vacancies:	
1.0	CIP Project Manager
1.0	Development Engineer
1.0	Financial Analyst
1.0	Planner
0.5	Utility Billing Admin Assistant

Footnotes:	
<sup>1</sup>	5/23/2023: Extend 1.0 LTE Management Analyst <a href="#">AB 6255</a>
<sup>2</sup>	5/23/2023: New 1.0 LTE Assistant Planner <a href="#">AB 6255</a>
<sup>3</sup>	5/23/2023: New 1.0 LTE Support Services Foreman <a href="#">AB 6255</a>

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Report	Warrants	Date	Amount
Check Register	219348-219412	4/11/24	\$171,088.32 <b>\$171,088.32</b>



**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0121155	00219404	SUPPLY SOURCE INC,THE	INVENTORY PURCHASES	1,622.28
P0121147	00219367	GRAINGER	INVENTORY PURCHASES	1,610.05
P0121103	00219367	GRAINGER	INVENTORY PURCHASES	244.04
P0121148	00219348	A.M. LEONARD INC	INVENTORY PURCHASES	238.32
<i>Org Key: CA1100 - Administration (CA)</i>				
P0121137	00219409	VERIZON WIRELESS	VERIZON MAY 24 - JUN 23 2023	341.55
P0121138	00219409	VERIZON WIRELESS	AUG 24 - SEP 23 VERIZON MUNICI	93.09
<i>Org Key: CM1100 - Administration (CM)</i>				
P0121173	00219361	DESAUTEL COMMUNICATIONS	Comms Professional Services IN	2,187.00
P0121133	00219409	VERIZON WIRELESS	VERIZON MAY 24 - JUN 23 CM	178.40
	00219354	BON, JESSI	ALL STAFF MEETING SUPPLIES	157.21
<i>Org Key: CR1100 - Human Resources</i>				
P0121154	00219399	PUBLIC SAFETY TESTING INC	Q1 2024 Police Fees INV 2024-3	508.00
P0121087	00219357	CINTAS	FIRST AID SUPPLIES	164.74
	00219385	Lew, Vanessa	MILEAGE	62.98
<i>Org Key: CT1100 - Municipal Court</i>				
P0121163	00219359	CRUZ, JENNIFER	Judge Pro Tem 4/8/24 - 2 hrs	100.00
P0121162	00219384	LANGUAGE LINE SERVICES	Language Line invoice #1125515	59.00
P0120982	00219409	VERIZON WIRELESS	VERIZON JAN 24- FEB 23 MUNICIP	42.25
P0121136	00219409	VERIZON WIRELESS	VERIZON MAY 24 - JUN 23 JEFF	42.10
<i>Org Key: DS1100 - Administration (DS)</i>				
P0121129	00219409	VERIZON WIRELESS	VERIZON MAY 24 - JUN 23	826.85
P0121127	00219409	VERIZON WIRELESS	VERIZON APR 24 - MAY 23 ANDREA	660.27
P0121132	00219409	VERIZON WIRELESS	VERIZON MAY 24 - JUN 23 CPD	660.25
P0121129	00219409	VERIZON WIRELESS	VERIZON MAY 24 - JUN 23 ANDREA	275.62
<i>Org Key: DS1200 - Bldg Plan Review &amp; Inspection</i>				
	00219400	REECE, GARETH	2021 WA PDF Codes	594.25
<i>Org Key: FN2100 - Data Processing</i>				
P0121140	00219388	METROPRESORT	MARCH 2024 E-SERVICE CHARGES P	100.00
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0121140	00219388	METROPRESORT	MARCH 2024 PRNT & MAILING OF	211.72
P0121140	00219388	METROPRESORT	MARCH 2024 PRNT & MAILING OF	156.85
P0121141	00219372	HARVEY, OLIVIA	AFSCME Uniform Reimbursement	101.28
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0121140	00219388	METROPRESORT	MARCH 2024 PRNT & MAILING OF	211.75
P0121140	00219388	METROPRESORT	MARCH 2024 PRNT & MAILING OF	156.85
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0121140	00219388	METROPRESORT	MARCH 2024 PRNT & MAILING OF	211.75
P0121140	00219388	METROPRESORT	MARCH 2024 PRNT & MAILING OF	156.87
<i>Org Key: FR2100 - Fire Operations</i>				
P0121128	00219409	VERIZON WIRELESS	VERIZON APR 24 - MAY 23 2023 F	727.27
P0121134	00219409	VERIZON WIRELESS	VERIZON MAY 24 - JUN 23 FIRE	727.27

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0121135	00219409	VERIZON WIRELESS	VERIZON MAY - JUN 23 CM	213.41
<i>Org Key: GB0100 - Building Repairs</i>				
P0121172	00219364	EMPYREAN ELEVATOR LLC	Replaced the aux light battery	4,149.12
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0121165	00219382	KELLEY IMAGING SYSTEMS	Copier Service Fees Mar 2024	1,133.98
P0121143	00219412	Xerox Financial Services	Copier Lease Fees Apr 2024 INV	857.69
P0121143	00219412	Xerox Financial Services	Copier Lease Fees Apr 2024 INV	284.06
<i>Org Key: GT0112 - ArcGIS Image Server</i>				
P0121101	00219366	GIS INC A CONTINENTAL MAPPING	SUPPORT INSTALLING IMAGE SERVE	9,000.00
<i>Org Key: IGVO11 - Chamber of Commerce</i>				
P0121146	00219389	MI CHAMBER OF COMMERCE	2024 Q1 Chamber Contract	3,600.00
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0121170	00219401	Ringsquared Telecom LLC	LONG DISTANCE CALLING MARCH 20	94.03
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0117843	00219397	PLANTSCAPES INC	ROW Landscaping Vegetation Tri	6,473.88
P0121111	00219380	KC FINANCE	RSD SGNL 40 AND ISLCRST	615.02
P0121117	00219392	MI UTILITY BILLS	MARCH 2024 PMT OF UTILITY BILL	125.39
P0121169	00219411	WSDOT	PURCHASE OF SAND & SALT	57.77
P0121168	00219411	WSDOT	Project Costs for FeB 2024	43.05
P0121088	00219377	IBS INC	MISC. HARDWARE (WAREHOUSE)	17.66
<i>Org Key: MT2150 - Pavement Marking</i>				
P0121088	00219377	IBS INC	MISC. HARDWARE (WAREHOUSE)	17.66
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
P0121117	00219392	MI UTILITY BILLS	MARCH 2024 PMT OF UTILITY BILL	677.10
<i>Org Key: MT2500 - ROW Administration</i>				
	00219376	HUYNH, JASON	MILEAGE	41.92
	00219376	HUYNH, JASON	MILEAGE	21.44
<i>Org Key: MT3000 - Water Service Upsizes and New</i>				
P0121067	00219396	PACIFIC TOPSOIL INC.	DUMPING FEES	216.75
<i>Org Key: MT3100 - Water Distribution</i>				
P0121117	00219392	MI UTILITY BILLS	MARCH 2024 PMT OF UTILITY BILL	1,727.22
P0121088	00219377	IBS INC	MISC. HARDWARE (WAREHOUSE)	20.17
<i>Org Key: MT3150 - Water Quality Event</i>				
P0121122	00219369	H D FOWLER	BACKFLOW ASSEMBLY & FIRE HOSE	1,244.94
P0121151	00219351	AQUATIC INFORMATICS INC.	2024 CROSS CONNECTION WEB TEST	454.00
P0120674	00219349	AM TEST INC	2024 WATER QUALITY SAMPLES	60.00
<i>Org Key: MT3300 - Water Associated Costs</i>				
	00219352	AUCKLAND, JOSH	PER DIEM - WOW CONF	241.75
	00219373	HAVILI, ALBERT	WATER CERT RENEWAL	42.00
<i>Org Key: MT3400 - Sewer Collection</i>				
P0121117	00219392	MI UTILITY BILLS	MARCH 2024 PMT OF UTILITY BILL	1,178.65

## Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0121059	00219402	SOLID WASTE SYSTEMS INC	REPAIR WORK ON CAMERA FOR VEC.	1,232.08
P0121088	00219377	IBS INC	MISC. HARDWARE (WAREHOUSE)	17.66
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0121145	00219355	CAPITAL ONE TRADE CREDIT	FLOJET 12 VOLT SELF-PRIMING WA	308.26
P0121121	00219375	HOME DEPOT CREDIT SERVICE	MISC. HARDWARE & FITTINGS	226.78
P0121088	00219377	IBS INC	MISC. HARDWARE (WAREHOUSE)	17.66
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
	00219387	MARTIN, ERIC	Per Diem - WOW Conference	241.75
	00219379	JONES, MARK	CDI LICENSE RENEWAL	136.00
	00219387	MARTIN, ERIC	MILEAGE	7.17
<i>Org Key: MT3800 - Storm Drainage</i>				
P0121171	00219398	Problem Solved Trapping Svc	1 beaver caught	600.00
P0121067	00219396	PACIFIC TOPSOIL INC.	DUMPING FEES	204.30
P0121117	00219392	MI UTILITY BILLS	MARCH 2024 PMT OF UTILITY BILL	100.31
P0121088	00219377	IBS INC	MISC. HARDWARE (WAREHOUSE)	20.17
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0121070	00219408	UTILITIES UNDERGROUND LOCATION	2024 UTILITY LOCATES	249.48
<i>Org Key: MT4200 - Building Services</i>				
P0121117	00219392	MI UTILITY BILLS	MARCH 2024 PMT OF UTILITY BILL	10,253.57
P0121117	00219392	MI UTILITY BILLS	MARCH 2024 PMT OF UTILITY BILL	220.12
P0121066	00219375	HOME DEPOT CREDIT SERVICE	PAINTING SUPPLIES	76.53
P0121119	00219390	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	63.34
P0121088	00219377	IBS INC	MISC. HARDWARE (WAREHOUSE)	17.66
<i>Org Key: MT4272 - ARPA-Police Iterim Site</i>				
P0121123	00219369	H D FOWLER	PIPE & FITTINGS FOR UTILITY HO	11,929.79
P0120966	00219360	DARKTRACE HOLDINGS LIMITED	Cybersecurity alteration due t	4,954.50
P0121065	00219405	UNITED RENTALS NORTH AMERICA	MINI EXCAVATOR RENTAL	4,932.49
P0121061	00219374	HEIDELBERG MATERIALS	5/8"-MINUS ROCK (31.8 TONS)	1,010.10
P0121067	00219396	PACIFIC TOPSOIL INC.	DUMPING FEES	113.50
P0121123	00219369	H D FOWLER	CREDIT - RETURNED PARTS	-431.13
<i>Org Key: MT4274 - ARPA-Municipal Court Site Leas</i>				
	00219386	LUCERO, CHERYL	MILEAGE	39.50
P0121119	00219390	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	5.85
<i>Org Key: MT4300 - Fleet Services</i>				
P0121060	00219362	DON SMALL & SONS OIL DIST CO	OIL DELIVERY	3,965.36
P0121149	00219395	OWEN EQUIPMENT COMPANY	WATER PUMP FOR VEC. #0480	2,353.19
P0121152	00219394	NAPA AUTO PARTS	REPAIR PARTS	707.38
P0121156	00219363	EMERALD SERVICES INC	OIL RECYCLING	452.54
P0121071	00219353	AUTONATION INC	FLEET PARTS	365.75
P0121088	00219377	IBS INC	MISC. HARDWARE (WAREHOUSE)	17.66
<i>Org Key: MT4900 - Solid Waste &amp; Sustainability</i>				
P0121114	00219356	CASCADIA CONSULTING GROUP	MercerIslandCAP2022 Profession	3,588.50
<i>Org Key: MT6100 - Park Maintenance</i>				
P0121102	00219375	HOME DEPOT CREDIT SERVICE	PROTONE PROBE' WORK APRON & KN	134.49

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0121088	00219377	IBS INC	MISC. HARDWARE (WAREHOUSE)	17.66
P0121120	00219391	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	6.23
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0121088	00219377	IBS INC	MISC. HARDWARE (WAREHOUSE)	17.66
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
P0121120	00219391	MI HARDWARE - MAINT	MISC. HARDWARE FOR THE MONTH O	22.36
P0121088	00219377	IBS INC	MISC. HARDWARE (WAREHOUSE)	17.66
<i>Org Key: MT6600 - Park Maint School Fields</i>				
P0121088	00219377	IBS INC	MISC. HARDWARE (WAREHOUSE)	17.66
<i>Org Key: MT6800 - Trails Maintenance</i>				
P0121088	00219377	IBS INC	MISC. HARDWARE (WAREHOUSE)	17.66
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0121112	00219368	GREEN LATRINE	Island Crest Way & SE 68th St	790.00
P0121167	00219368	GREEN LATRINE	Site: MI Boat Launch, Frontage	395.00
P0121088	00219377	IBS INC	MISC. HARDWARE (WAREHOUSE)	17.54
<i>Org Key: PA0103 - Trail Renovation &amp; Property Ma</i>				
P0121053	00219378	Innovation Welding	Trail railing replacement in	12,232.11
<i>Org Key: PA0117 - Island Crest Park North Infiel</i>				
P0120303	00219381	KCDA PURCHASING COOPERATIVE	Island Crest Park Infield and	41,230.82
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
P0121112	00219368	GREEN LATRINE	Island Crest Way & SE 68th St	200.00
<i>Org Key: PO1100 - Administration (PO)</i>				
P0121130	00219409	VERIZON WIRELESS	VERIZON MAY 24 - JUN 23 POLICE	282.16
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0121176	00219406	UNITED REPROGRAPHICS	DV Booklets (inv 9117777-IN)	424.45
	00219410	Volk, Vadim	MIRO BATTERY REPLACEMENT	115.59
<i>Org Key: PO3100 - Investigation Division</i>				
	00219350	AMICI, DOMINIC	PER DIEM	276.00
	00219407	USSELMAN, ZACHARY	Per Diem - WOW Conference	276.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P0121157	00219357	CINTAS	MICEC medical supplies restock	229.82
P0121119	00219390	MI HARDWARE - BLDG	MISC. HARDWARE FOR THE MONTH O	45.85
<i>Org Key: PR4100 - Community Center</i>				
P0121117	00219392	MI UTILITY BILLS	MARCH 2024 PMT OF UTILITY BILL	5,022.50
<i>Org Key: SP0100 - Residential Street Resurfacing</i>				
P0121067	00219396	PACIFIC TOPSOIL INC.	DUMPING FEES	173.40
<i>Org Key: SU0108 - Comprehensive Pipeline R&amp;R Pro</i>				
P0121067	00219396	PACIFIC TOPSOIL INC.	DUMPING FEES	771.80
<i>Org Key: WU0100 - Emergency Water System Repairs</i>				
P0118703	00219358	CONFLUENCE ENGINEERING GRP LLC	Water System Reliability Actio	10,332.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: WU0101 - Booster Chlorination Station</i>				
	00219393	MOREAU, ANGELINA	COFFEE - CHLOR BOOSTER TOUR	22.02
<i>Org Key: WU0112 - Water System Components Repl</i>				
P0121118	00219370	H2 Pre-Cast Inc.	B-9.5 ALUMINUM LID "WATER METE	162.60
<i>Org Key: YF1100 - YFS General Services</i>				
P0121142	00219384	LANGUAGE LINE SERVICES	Phone Translation Services	87.22
<i>Org Key: YF1200 - Thrift Shop</i>				
P0121117	00219392	MI UTILITY BILLS	MARCH 2024 PMT OF UTILITY BILL	1,646.72
P0121153	00219403	Sterling Volunteers	Volunteer Background Checks IN	92.00
<i>Org Key: YF2100 - School/City Partnership</i>				
	00219365	Fenster, Anna	NCE EXAM FEE	275.00
	00219371	HARNISH, CHRISTOPHER JAMES	Cannabis Prevention Conf Fee	200.00
<i>Org Key: YF2850 - Federal SPF Grant</i>				
P0121095	00219383	KMIH 889 THE BRIDGE	MI HYI audio and video project	1,500.00
Total				171,088.32

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219348	04/11/2024	A.M. LEONARD INC INVENTORY PURCHASES	P0121148	CI24014513/SO240	04/01/2024	238.32
00219349	04/11/2024	AM TEST INC 2024 WATER QUALITY SAMPLES	P0120674	139276	03/31/2024	60.00
00219350	04/11/2024	AMICI, DOMINIC PER DIEM		03252024	03/25/2024	276.00
00219351	04/11/2024	AQUATIC INFORMATICS INC. 2024 CROSS CONNECTION WEB TEST	P0121151	108137	04/08/2024	454.00
00219352	04/11/2024	AUCKLAND, JOSH PER DIEM - WOW CONF		04042024	04/04/2024	241.75
00219353	04/11/2024	AUTONATION INC FLEET PARTS	P0121071	209536/209383	03/06/2024	365.75
00219354	04/11/2024	BON, JESSI ALL STAFF MEETING SUPPLIES		03292024	03/29/2024	157.21
00219355	04/11/2024	CAPITAL ONE TRADE CREDIT FLOJET 12 VOLT SELF-PRIMING WA	P0121145	53456788	03/29/2024	308.26
00219356	04/11/2024	CASCADIA CONSULTING GROUP MercerIslandCAP2022 Profession	P0121114	9848.01	05/17/2023	3,588.50
00219357	04/11/2024	CINTAS FIRST AID SUPPLIES	P0121157	5204849876	04/02/2024	394.56
00219358	04/11/2024	CONFLUENCE ENGINEERING GRP LLC Water System Reliability Actio	P0118703	08-0224MIWSRAP	02/29/2024	10,332.00
00219359	04/11/2024	CRUZ, JENNIFER Judge Pro Tem 4/8/24 - 2 hrs	P0121163	04082024	04/08/2024	100.00
00219360	04/11/2024	DARKTRACE HOLDINGS LIMITED Cybersecurity alteration due t	P0120966	DTGBR01_10005784	03/26/2024	4,954.50
00219361	04/11/2024	DESAUTEL COMMUNICATIONS Comms Professional Services IN	P0121173	005678	03/31/2024	2,187.00
00219362	04/11/2024	DON SMALL & SONS OIL DIST CO OIL DELIVERY	P0121060	S253193	03/11/2024	3,965.36
00219363	04/11/2024	EMERALD SERVICES INC OIL RECYCLING	P0121156	94088066	03/22/2024	452.54
00219364	04/11/2024	EMPYREAN ELEVATOR LLC Replaced the aux light battery	P0121172	11103	03/08/2024	4,149.12
00219365	04/11/2024	Fenster, Anna NCE EXAM FEE		032824	03/28/2024	275.00
00219366	04/11/2024	GIS INC A CONTINENTAL MAPPING SUPPORT INSTALLING IMAGE SERVE	P0121101	15154	03/25/2024	9,000.00
00219367	04/11/2024	GRAINGER INVENTORY PURCHASES	P0121147	1501/0634/8966	04/01/2024	1,854.09
00219368	04/11/2024	GREEN LATRINE Site: MI Boat Launch, Frontage	P0121112	I42482	03/22/2024	1,385.00
00219369	04/11/2024	H D FOWLER BACKFLOW ASSEMBLY & FIRE HOSE	P0121123	70/49/16/33/56/4	03/19/2024	12,743.60
00219370	04/11/2024	H2 Pre-Cast Inc. B-9.5 ALUMINUM LID "WATER METE	P0121118	172063	03/29/2024	162.60
00219371	04/11/2024	HARNISH, CHRISTOPHER JAMES Cannabis Prevention Conf Fee		032824	03/28/2024	200.00
00219372	04/11/2024	HARVEY, OLIVIA AFSCME Uniform Reimbursement	P0121141	04012024	04/01/2024	101.28
00219373	04/11/2024	HAVILI, ALBERT WATER CERT RENEWAL		02292024	02/29/2024	42.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219374	04/11/2024	HEIDELBERG MATERIALS 5/8"-MINUS ROCK (31.8 TONS)	P0121061	5964976	03/29/2024	1,010.10
00219375	04/11/2024	HOME DEPOT CREDIT SERVICE MISC. HARDWARE & FITTINGS	P0121102	47040682674	04/04/2024	437.80
00219376	04/11/2024	HUYNH, JASON MILEAGE		03082024	03/08/2024	63.36
00219377	04/11/2024	IBS INC MISC. HARDWARE (WAREHOUSE)	P0121088	842576-1	03/28/2024	252.14
00219378	04/11/2024	Innovation Welding Trail railing replacement in	P0121053	3608	03/28/2024	12,232.11
00219379	04/11/2024	JONES, MARK CDI LICENSE RENEWAL		03212024	03/21/2024	136.00
00219380	04/11/2024	KC FINANCE RSD SGNL 40 AND ISLCRST	P0121111	132358-132359	02/29/2024	615.02
00219381	04/11/2024	KCDA PURCHASING COOPERATIVE Island Crest Park Infield and	P0120303	300777370	04/03/2024	41,230.82
00219382	04/11/2024	KELLEY IMAGING SYSTEMS Copier Service Fees Mar 2024	P0121165	IN1603738	04/09/2024	1,133.98
00219383	04/11/2024	KMIH 889 THE BRIDGE MI HYI audio and video project	P0121095	04042024	04/04/2024	1,500.00
00219384	04/11/2024	LANGUAGE LINE SERVICES Language Line invoice #1125515	P0121142	11260591	03/31/2024	146.22
00219385	04/11/2024	Lew, Vanessa MILEAGE		03152024	03/15/2024	62.98
00219386	04/11/2024	LUCERO, CHERYL MILEAGE		03062024	03/06/2024	39.50
00219387	04/11/2024	MARTIN, ERIC MILEAGE		04042024	04/04/2024	248.92
00219388	04/11/2024	METROPRESORT MARCH 2024 E-SERVICE CHARGES P	P0121140	IN664525	04/03/2024	1,205.79
00219389	04/11/2024	MI CHAMBER OF COMMERCE 2024 Q1 Chamber Contract	P0121146	1436	03/31/2024	3,600.00
00219390	04/11/2024	MI HARDWARE - BLDG MISC. HARDWARE FOR THE MONTH O	P0121119	555000-03/31/24	03/31/2024	115.04
00219391	04/11/2024	MI HARDWARE - MAINT MISC. HARDWARE FOR THE MONTH O	P0121120	560400-03/31/24	03/31/2024	28.59
00219392	04/11/2024	MI UTILITY BILLS MARCH 2024 PMT OF UTILITY BILL	P0121117	MARCH2024B	03/31/2024	20,951.58
00219393	04/11/2024	MOREAU, ANGELINA COFFEE - CHLOR BOOSTER TOUR		03182024	03/18/2024	22.02
00219394	04/11/2024	NAPA AUTO PARTS REPAIR PARTS	P0121152	16715156 033124	03/31/2024	707.38
00219395	04/11/2024	OWEN EQUIPMENT COMPANY WATER PUMP FOR VEC. #0480	P0121149	00114501	04/03/2024	2,353.19
00219396	04/11/2024	PACIFIC TOPSOIL INC. DUMPING FEES	P0121067	28/33/44/59/73/8	03/25/2024	1,479.75
00219397	04/11/2024	PLANTSCAPES INC ROW Landscaping Vegetation Tri	P0117843	59520E	03/29/2024	6,473.88
00219398	04/11/2024	Problem Solved Trapping Svc 1 beaver caught	P0121171	0001	02/15/2024	600.00
00219399	04/11/2024	PUBLIC SAFETY TESTING INC Q1 2024 Police Fees INV 2024-3	P0121154	2024-312	04/08/2024	508.00

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219400	04/11/2024	REECE, GARETH 2021 WA PDF Codes		032724	03/27/2024	594.25
00219401	04/11/2024	Ringsquared Telecom LLC LONG DISTANCE CALLING MARCH 20	P0121170	IN194933	04/04/2024	94.03
00219402	04/11/2024	SOLID WASTE SYSTEMS INC REPAIR WORK ON CAMERA FOR VEC.	P0121059	0167465-IN	03/27/2024	1,232.08
00219403	04/11/2024	Sterling Volunteers Volunteer Background Checks IN	P0121153	9788939	03/31/2024	92.00
00219404	04/11/2024	SUPPLY SOURCE INC,THE INVENTORY PURCHASES	P0121155	2409049	04/17/2024	1,622.28
00219405	04/11/2024	UNITED RENTALS NORTH AMERICA MINI EXCAVATOR RENTAL	P0121065	231506821-001	03/31/2024	4,932.49
00219406	04/11/2024	UNITED REPROGRAPHICS DV Booklets (inv 9117777-IN)	P0121176	9117777-IN	11/14/2023	424.45
00219407	04/11/2024	USSELMAN, ZACHARY Per Diem - WOW Conference		03252024	03/25/2024	276.00
00219408	04/11/2024	UTILITIES UNDERGROUND LOCATION 2024 UTILITY LOCATES	P0121070	4030184	03/31/2024	249.48
00219409	04/11/2024	VERIZON WIRELESS VERIZON MAY 24 - JUN 23 2023	P0121130	9937948267	01/01/2024	5,070.49
00219410	04/11/2024	Volk, Vadim MIRO BATTERY REPLACEMENT		03062024	03/06/2024	115.59
00219411	04/11/2024	WSDOT PURCHASE OF SAND & SALT	P0121168	RE41JZ2138L002	03/18/2024	100.82
00219412	04/11/2024	Xerox Financial Services Copier Lease Fees Apr 2024 INV	P0121143	0087/1775	04/03/2024	1,141.75
					Total	<u>171,088.32</u>



CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

Report	Warrants	Date	Amount
Check Register	219413-219479	4/19/24	\$682,158.90 <b>\$682,158.90</b>

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0121218	00219439	GRAINGER	INVENTORY PURCHASES	603.10
	00219430	DEFLIESE, LENORE & PHILIP	REFUND: OVERPAYMENT ON ACCT	425.75
P0121183	00219431	DUNN LUMBER COMPANY	INVENTORY PURCHASES	401.68
P0121200	00219443	HOME DEPOT CREDIT SERVICE	INVENTORY PURCHASES	302.86
	00219475	VANNATTER, SUZANNE & CHARLES	REFUND: OVERPAYMENT ON ACCT	194.18
	00219476	WANG, DAOYUAN	REFUND: OVERPAYMENT ON ACCT	114.05
	00219465	STADDON-SMITH, LEIGH ANN&ALEX	REFUND: OVERPAYMENT ON ACCT	60.85
	00219417	AYLEN PROPERTIES	REFUND: OVERPAYMENT ON ACCT	26.70
<i>Org Key: 814074 - Garnishments</i>				
	00219426	CHAPTER 13 TRUSTEE	PR EARLY WARRANTS 04.19.2024	572.00
<i>Org Key: 814075 - Mercer Island Emp Association</i>				
	00219451	MI EMPLOYEES ASSOC	PR EARLY WARRANTS 04.19.2024	245.00
<i>Org Key: 814076 - City &amp; Counties Local 21M</i>				
	00219478	WSCCCE AFSCME AFL-CIO	PR EARLY WARRANTS 04.19.2024	3,069.60
<i>Org Key: 814077 - Police Association</i>				
	00219458	POLICE ASSOCIATION	PR EARLY WARRANTS 04.19.2024	2,170.20
<i>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</i>				
P0121216	00219452	MOBERLY AND ROBERTS	Invoice #1162 Professional Ser	7,904.69
<i>Org Key: CM1100 - Administration (CM)</i>				
P0121211	00219432	ESSER, LUKE	LOBBYING SERVICES	2,500.00
P0121211	00219432	ESSER, LUKE	LOBBYING SERVICES	2,500.00
P0121211	00219432	ESSER, LUKE	LOBBYING SERVICES	2,500.00
P0119247	00219432	ESSER, LUKE	July Legislative Services INV	2,000.00
P0121210	00219432	ESSER, LUKE	August 2023 Lobbying Services	2,000.00
P0121212	00219454	Nick Federici	JANUARY LOBBYING SERVICES	2,000.00
P0121213	00219454	Nick Federici	FEBRUARY LOBBYING SERVICES	2,000.00
P0121214	00219454	Nick Federici	MARCH LOBBYING SERVICES	2,000.00
<i>Org Key: CO6100 - City Council</i>				
P0121240	00219464	Sound Law Center	Ethics Hearing Examiner Servic	2,082.50
P0121015	00219449	MCNAMARA SIGNS	board and commission aboard si	1,062.47
<i>Org Key: CR1100 - Human Resources</i>				
P0121225	00219467	SUMMIT LAW GROUP	HR Support Professional Servic	2,127.00
P0121192	00219459	PUBLIC SAFETY TESTING INC	Police MAR 2024 Add Ons INV 20	429.00
<i>Org Key: FN1100 - Administration (FN)</i>				
P0121193	00219466	STATE AUDITOR'S OFFICE	FY 2022 Financial and	5,796.30
<i>Org Key: FN2100 - Data Processing</i>				
P0121224	00219450	METROPRESORT	1ST QTR 2024 B&O TAX STATEMENT	288.93
P0121224	00219450	METROPRESORT	1ST QTR 2024 B&O TAX STATEMENT	141.56
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0121224	00219450	METROPRESORT	MARCH 2024 PRNT & MAILING OF	105.90
P0121224	00219450	METROPRESORT	MARCH 2024 PRNT & MAILING OF	78.41

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0121224	00219450	METROPRESORT	MARCH 2024 PRNT & MAILING OF	105.91
P0121224	00219450	METROPRESORT	MARCH 2024 PRNT & MAILING OF	78.41
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0121224	00219450	METROPRESORT	MARCH 2024 PRNT & MAILING OF	105.90
P0121224	00219450	METROPRESORT	MARCH 2024 PRNT & MAILING OF	78.42
<i>Org Key: GE0107 - Fleet Replacements</i>				
P0113396	00219422	BUD CLARY FORD HYUNDAI	2023 F150 FORD ELECTRIC TRUCK	51,947.45
<i>Org Key: GGM001 - General Government-Misc</i>				
P0121223	00219421	BRINKS INC	ARMORED TRUCK 3/1/24-3/31/24	889.94
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0121219	00219457	PITNEY BOWES INC	POSTAGE MACHINE LEASE MAR 03 2	1,349.17
P0121174	00219479	Xerox Financial Services	Copier Lease Fees Apr 2024 INV	1,031.64
P0121220	00219457	PITNEY BOWES INC	COURT MAIL MACHINE LEASE (INCL	551.70
P0121182	00219461	RICOH USA INC	Copier Lease Return Acct	279.02
<i>Org Key: GGM005 - Genera Govt-LI Retiree Costs</i>				
P0121105	00219419	BOOTH, GLENDON D	LEOFF 1 Retiree Medical Expens	566.82
P0121178	00219437	FORSMAN, LOWELL	LEOFF 1 Retiree Medical Expens	200.00
P0121177	00219437	FORSMAN, LOWELL	LEOFF 1 RETIREE Medical Expens	141.00
<i>Org Key: GT0106 - Enterprise Resource Planning S</i>				
P0121238	00219472	TYLER TECHNOLOGIES INC	John Wiggins Services	800.00
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0121195	00219469	T-MOBILE	984234766 Test Modem Acct	61.90
<i>Org Key: MT2100 - Roadway Maintenance</i>				
P0121226	00219468	T&L NURSERY INC	PETUNIAS (720)	2,003.00
P0121227	00219471	TRAFFIC SAFETY SUPPLY	"SE 24TH ST" STREET SIGN	149.50
P0121227	00219471	TRAFFIC SAFETY SUPPLY	"80TH AVE SE" STREET SIGN	68.81
P0121227	00219471	TRAFFIC SAFETY SUPPLY	"81ST AVE SE" STREET SIGN	68.81
	00219438	GEORGE, STUART	ON CALL PERSONAL VEHICLE	33.10
<i>Org Key: MT3000 - Water Service Upsizes and New</i>				
P0121199	00219442	HEIDELBERG MATERIALS	5/8"-MINUS ROCK (32.75 TONS)	407.26
<i>Org Key: MT3100 - Water Distribution</i>				
P0121199	00219442	HEIDELBERG MATERIALS	5/8"-MINUS ROCK (32.75 TONS)	407.26
<i>Org Key: MT3150 - Water Quality Event</i>				
P0121235	00219420	BRANOM OPERATING COMPANY LLC	TEST KIT CALIBRATION - RAYMOND	125.48
P0121186	00219414	AQUATIC INFORMATICS INC.	2024 CROSS CONNECTION WEB TEST	31.00
<i>Org Key: MT3500 - Sewer Pumps</i>				
P0121230	00219415	AT&T MOBILITY	PW APRIL AT&T	1,479.30
P0121190	00219415	AT&T MOBILITY	PW AT&T March 2024 (partial) I	197.73
P0121201	00219443	HOME DEPOT CREDIT SERVICE	3/4" MIP X 1/2" FIP BUSHING	17.06
<i>Org Key: MT3800 - Storm Drainage</i>				
P0121205	00219418	BAINBRIDGE ASSOCIATES LLC	STORM WATER MANHOLE LID &	3,376.25

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0121201	00219443	HOME DEPOT CREDIT SERVICE	18V CORDLESS ROTO HAMMER DRILL	605.02
P0121200	00219443	HOME DEPOT CREDIT SERVICE	CONCRETE & TOOLS	241.50
P0121199	00219442	HEIDELBERG MATERIALS	2" X 4" ROCK (32 TONS)	221.69
<i>Org Key: MT4200 - Building Services</i>				
P0121200	00219443	HOME DEPOT CREDIT SERVICE	SAWZALL BLADES	58.29
<i>Org Key: MT4270 - ARPA-Asbestos Response</i>				
P0121221	00219456	PACIFIC MOBILE STRUCTURES INC	SECURITY RENTAL EQUIPMENT	1,464.58
P0121222	00219456	PACIFIC MOBILE STRUCTURES INC	CONTAINER RENTAL	168.88
<i>Org Key: MT4272 - ARPA-Police Iterim Site</i>				
P0121185	00219447	LAKESIDE INDUSTRIES	EZ STREET ASPHALT (25.14 TONS)	4,493.25
P0121209	00219473	UNITED RENTALS NORTH AMERICA	MINI EXCAVATOR RENTAL	2,369.30
P0121199	00219442	HEIDELBERG MATERIALS	2" X 4" ROCK (32 TONS)	394.11
<i>Org Key: MT4300 - Fleet Services</i>				
P0121187	00219435	FINANCIAL CONSULTANTS INT'L	SWAP EQUIPMENT FROM VEC.#367 T	3,782.30
P0121179	00219439	GRAINGER	BACKUP CAMERA FOR VEC. # 0503	147.48
P0121237	00219439	GRAINGER	1" BALL VALVE FOR VEC. #518	140.60
P0121236	00219439	GRAINGER	FLANGE BEARING	23.53
<i>Org Key: MT4501 - Water Administration</i>				
P0121193	00219466	STATE AUDITOR'S OFFICE	FY 2022 Financial and	1,932.10
<i>Org Key: MT4502 - Sewer Administration</i>				
P0121193	00219466	STATE AUDITOR'S OFFICE	FY 2022 Financial and	1,932.10
<i>Org Key: MT4503 - Storm Water Administration</i>				
P0121193	00219466	STATE AUDITOR'S OFFICE	FY 2022 Financial and	1,932.10
<i>Org Key: MT6100 - Park Maintenance</i>				
P0121180	00219444	HORIZON	DOUBLE CHECK VALVE & IRRIGATIO	1,075.80
P0121199	00219442	HEIDELBERG MATERIALS	5/8"-MINUS ROCK (32.75 TONS)	203.63
P0121007	00219425	CESSCO INC	SERVICE & REPAIR HEDGETRIMMERS	53.95
<i>Org Key: MT6200 - Athletic Field Maintenance</i>				
P0121160	00219443	HOME DEPOT CREDIT SERVICE	SPRAY GUN, NOZZLES & TIPS	368.09
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
P0121204	00219448	LLOYD ENTERPRISES INC	SAND COMPOST MIX (24 YDS)	1,557.57
<i>Org Key: PA0101 - Recurring Parks Minor Capital</i>				
P0121166	00219440	H D FOWLER	2" 3100, NORMALLY OPEN, GLOBE	353.86
<i>Org Key: PA0122 - Luther Burbank Dock Repair &amp; R</i>				
P0114806	00219445	KPFF CONSULTING ENGINEERS	Professional Services	1,212.50
<i>Org Key: PA0123 - Luther Burbank Minor Capital L</i>				
P0121198	00219470	TOURNESOL SITEWORKS	STEEL BENCH W/BACK & ARMS, SUR	12,408.27
P0121180	00219444	HORIZON	DOUBLE CHECK VALVE & IRRIGATIO	645.45
<i>Org Key: PA0124 - Luther Burbank Boiler Bldg Roo</i>				
P0121161	00219434	Ferguson Construction Inc.	Scope: 23-30 Luther Burbank Pa	246,699.73
P0121164	00219423	CARDINAL ARCHITECTURE PC	Scope: Luther Burbank Park Boi	6,334.57

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0121164	00219423	CARDINAL ARCHITECTURE PC	Scope: Luther Burbank Park Boi	3,606.20
<i>Org Key: PA0143 - LB Park Tennis Court Resurface</i>				
P0118506	00219429	DA HOGAN	Luther Burbank Park Sport Cour	2,235.00
P0118506	00219429	DA HOGAN	Luther Burbank Park Sport Cour	1,341.00
<i>Org Key: PA122A - LB North Pier Renovation</i>				
P0114806	00219445	KPFF CONSULTING ENGINEERS	Luther Burbank Park Final Desi	620.00
<i>Org Key: PA122B - LB Shoreline Access Improvemen</i>				
P0121161	00219434	Ferguson Construction Inc.	Scope: 23-30 Luther Burbank Pa	87,865.65
P0114806	00219445	KPFF CONSULTING ENGINEERS	Luther Burbank Park Final Desi	4,448.00
P0121164	00219423	CARDINAL ARCHITECTURE PC	Scope: Luther Burbank Park Boi	2,256.15
P0121164	00219423	CARDINAL ARCHITECTURE PC	Scope: Luther Burbank Park Boi	1,284.40
<i>Org Key: PA122D - LB Storm Drainage KC Flood Con</i>				
P0114806	00219445	KPFF CONSULTING ENGINEERS	Luther Burbank Park Final Desi	13,367.80
<i>Org Key: PA122F - LB Art Design Docks-Waterfront</i>				
P0114806	00219445	KPFF CONSULTING ENGINEERS	Luther Burbank Park Final Desi	232.50
<i>Org Key: PA124B - LB Boiler Bldg City Portion</i>				
P0121161	00219434	Ferguson Construction Inc.	Scope: 23-30 Luther Burbank Pa	3,379.45
P0121164	00219423	CARDINAL ARCHITECTURE PC	Scope: Luther Burbank Park Boi	86.78
P0121164	00219423	CARDINAL ARCHITECTURE PC	Scope: Luther Burbank Park Boi	49.40
<i>Org Key: PO2100 - Patrol Division</i>				
P0121189	00219446	KROESENS UNIFORM COMPANY	Patrol uniforms and equipment	6,009.96
P0121228	00219446	KROESENS UNIFORM COMPANY	Patrol uniforms and equipment	4,907.90
P0121206	00219455	PACE SYSTEMS INC.	Patrol Scheduling Software - A	3,200.00
P0121203	00219446	KROESENS UNIFORM COMPANY	Patrol uniform items/equipment	1,101.54
P0121215	00219436	FIRST RESPONDER OUTFITTERS INC	Patrol Uniform - Jumpsuit	594.32
P0121202	00219427	CLEANERS PLUS 1	Patrol uniform cleaning - Janu	161.30
<i>Org Key: PO3100 - Investigation Division</i>				
	00219477	WHITE, MAX	PER DIEM	276.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P0121197	00219474	USPS	Summer Camps post cards	1,037.39
<i>Org Key: PR2104 - Special Events</i>				
P0121196	00219424	CAREY, ANGELA	Leap 4 Green 2024 performance	600.00
<i>Org Key: PR4100 - Community Center</i>				
P0121175	00219463	SIEMENS INDUSTRY INC	HVAC/Siemens troubleshooting	1,593.92
<i>Org Key: SP0118 - ADA Compliance Plan Implementa</i>				
P0119275	00219445	KPFF CONSULTING ENGINEERS	ADA Transition Plan Implementa	11,120.01
<i>Org Key: SU0100 - Emergency Sewer Repairs</i>				
P0121229	00219433	F. A. BARTLETT TREE EXPERT CO	2024 CIP Arborist Services	1,691.00
<i>Org Key: SU0109 - Sewer System Generator Replace</i>				
P0121229	00219433	F. A. BARTLETT TREE EXPERT CO	2024 CIP Arborist Services	585.20
<i>Org Key: SU0113 - SCADA System Replacement-Sewer</i>				

## Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
P0120943	00219413	CHIP GEORGE INC	2 Small Footprint Cellular Ant	526.76
<i>Org Key: WU0100 - Emergency Water System Repairs</i>				
P0111663	00219460	RH2 ENGINEERING INC	RESERVOIR PUMP-MOTOR	49,487.60
P0118703	00219428	CONFLUENCE ENGINEERING GRP LLC	Water System Reliability Actio	6,420.00
P0121199	00219442	HEIDELBERG MATERIALS	2" X 4" ROCK (32 TONS)	615.80
<i>Org Key: WU0103 - Water Reservoir Improvements</i>				
P0117106	00219460	RH2 ENGINEERING INC	RESERVOIR IMPROVEMENTS - SERVI	10,476.80
<i>Org Key: WU0117 - Meter Replacement Implementati</i>				
P0121184	00219440	H D FOWLER	METER BOXES & LIDS	790.24
P0121188	00219441	H2 Pre-Cast Inc.	B-10 ALUMINUM METER BOX LID	440.80
P0121188	00219441	H2 Pre-Cast Inc.	B-9 ALUMINUM WATER BOX LID	132.24
<i>Org Key: YF2600 - Family Assistance</i>				
P0121232	00219416	ESSEX PORTFOLIO L.P.	Rental assistance for EA clien	2,615.00
P0121231	00219462	SHOREWOOD #14885	Utility assistance for EA clie	316.56
P0121231	00219462	SHOREWOOD #14885	Rental assistance for EA clien	277.00
P0121232	00219416	ESSEX PORTFOLIO L.P.	Utility assistance for EA clie	90.41
<i>Org Key: YF2850 - Federal SPF Grant</i>				
P0121234	00219453	Montana State University	Developing parenting MI websit	53,244.00
Total				682,158.90

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219413	04/19/2024	CHIP GEORGE INC 2 Small Footprint Cellular Ant	P0120943	8121	04/02/2024	526.76
00219414	04/19/2024	AQUATIC INFORMATICS INC. 2024 CROSS CONNECTION WEB TEST	P0121186	107972	03/07/2024	31.00
00219415	04/19/2024	AT&T MOBILITY PW AT&T March 2024 (partial) I	P0121230	3437X04052024	04/05/2024	1,677.03
00219416	04/19/2024	ESSEX PORTFOLIO L.P. Utility assistance for EA clie	P0121232	04092024	04/09/2024	2,705.41
00219417	04/19/2024	AYLEN PROPERTIES REFUND: OVERPAYMENT ON ACCT		REF-00572320003	04/04/2024	26.70
00219418	04/19/2024	BAINBRIDGE ASSOCIATES LLC STORM WATER MANHOLE LID & FRAM	P0121205	1108	04/12/2024	3,376.25
00219419	04/19/2024	BOOTH, GLENDON D LEOFF 1 Retiree Medical Expens	P0121105	04112024	04/11/2024	566.82
00219420	04/19/2024	BRANOM OPERATING COMPANY LLC TEST KIT CALIBRATION - RAYMOND	P0121235	INV/2024/01402	02/09/2024	125.48
00219421	04/19/2024	BRINKS INC ARMORED TRUCK 3/1/24-3/31/24	P0121223	6447148	03/31/2024	889.94
00219422	04/19/2024	BUD CLARY FORD HYUNDAI 2023 F150 FORD ELECTRIC TRUCK	P0113396	3PT547	04/17/2024	51,947.45
00219423	04/19/2024	CARDINAL ARCHITECTURE PC Scope: Luther Burbank Park Boi	P0121164	2140-21	03/31/2024	13,617.50
00219424	04/19/2024	CAREY, ANGELA Leap 4 Green 2024 performance	P0121196	04152024	04/15/2024	600.00
00219425	04/19/2024	CESSCO INC SERVICE & REPAIR HEDGETRIMMERS	P0121007	22250/22251	03/08/2024	53.95
00219426	04/19/2024	CHAPTER 13 TRUSTEE PR EARLY WARRANTS 04.19.2024		PR 04.19.2024	04/19/2024	572.00
00219427	04/19/2024	CLEANERS PLUS 1 Patrol uniform cleaning - Janu	P0121202	73954	01/24/2024	161.30
00219428	04/19/2024	CONFLUENCE ENGINEERING GRP LLC Water System Reliability Actio	P0118703	09-0324MIWSRAP	03/31/2024	6,420.00
00219429	04/19/2024	DA HOGAN Luther Burbank Park Sport Cour	P0118506	23-8294	09/30/2023	3,576.00
00219430	04/19/2024	DEFLIESE, LENORE & PHILIP REFUND: OVERPAYMENT ON ACCT		REF-00672795003	04/04/2024	425.75
00219431	04/19/2024	DUNN LUMBER COMPANY INVENTORY PURCHASES	P0121183	9928469	04/12/2024	401.68
00219432	04/19/2024	ESSER, LUKE July Legislative Services INV	P0121211	04032024	04/03/2024	11,500.00
00219433	04/19/2024	F. A. BARTLETT TREE EXPERT CO 2024 CIP Arborist Services	P0121229	2024-1331	03/29/2024	2,276.20
00219434	04/19/2024	Ferguson Construction Inc. Scope: 23-30 Luther Burbank Pa	P0121161	04112024	04/11/2024	337,944.83
00219435	04/19/2024	FINANCIAL CONSULTANTS INT'L SWAP EQUIPMENT FROM VEC.#367 T	P0121187	18152	03/15/2024	3,782.30
00219436	04/19/2024	FIRST RESPONDER OUTFITTERS INC Patrol Uniform - Jumpsuit	P0121215	3302-3	03/29/2024	594.32
00219437	04/19/2024	FORSMAN, LOWELL LEOFF 1 RETIREE Medical Expens	P0121178	04112024.01	04/11/2024	341.00
00219438	04/19/2024	GEORGE, STUART ON CALL PERSONAL VEHICLE		03282024	03/28/2024	33.10

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219439	04/19/2024	GRAINGER INVENTORY PURCHASES	P0121237	9087524147	04/16/2024	914.71
00219440	04/19/2024	H D FOWLER 2" 3100, NORMALLY OPEN, GLOBE	P0121184	I6666537	04/10/2024	1,144.10
00219441	04/19/2024	H2 Pre-Cast Inc. B-10 ALUMINUM METER BOX LID	P0121188	172254	04/09/2024	573.04
00219442	04/19/2024	HEIDELBERG MATERIALS 5/8"-MINUS ROCK (32.75 TONS)	P0121199	5967059	04/10/2024	2,249.75
00219443	04/19/2024	HOME DEPOT CREDIT SERVICE INVENTORY PURCHASES	P0121160	47043820289	04/10/2024	1,592.82
00219444	04/19/2024	HORIZON DOUBLE CHECK VALVE & IRRIGATIO	P0121180	3M508165	04/11/2024	1,721.25
00219445	04/19/2024	KPFF CONSULTING ENGINEERS Professional Services	P0119275	513329	04/08/2024	31,000.81
00219446	04/19/2024	KROESENS UNIFORM COMPANY Patrol uniforms and equipment	P0121228	05/01/43/47/48	04/16/2024	12,019.40
00219447	04/19/2024	LAKESIDE INDUSTRIES EZ STREET ASPHALT (25.14 TONS)	P0121185	16/64/00/01	03/23/2024	4,493.25
00219448	04/19/2024	LLOYD ENTERPRISES INC SAND COMPOST MIX (24 YDS)	P0121204	3334339	04/01/2024	1,557.57
00219449	04/19/2024	MCNAMARA SIGNS board and commission aboard si	P0121015	42376	04/04/2024	1,062.47
00219450	04/19/2024	METROPRESORT 1ST QTR 2024 B&O TAX STATEMENT	P0121224	IN664721	04/12/2024	983.44
00219451	04/19/2024	MI EMPLOYEES ASSOC PR EARLY WARRANTS 04.19.2024		PR 04.19.2024	04/19/2024	245.00
00219452	04/19/2024	MOBERLY AND ROBERTS Invoice #1162 Professional Ser	P0121216	1162	04/01/2024	7,904.69
00219453	04/19/2024	Montana State University Developing parenting MI websit	P0121234	W9712-5	04/12/2024	53,244.00
00219454	04/19/2024	Nick Federici JANUARY LOBBYING SERVICES	P0121214	000733	04/01/2024	6,000.00
00219455	04/19/2024	PACE SYSTEMS INC. Patrol Scheduling Software - A	P0121206	IN00057206	03/14/2024	3,200.00
00219456	04/19/2024	PACIFIC MOBILE STRUCTURES INC SECURITY RENTAL EQUIPMENT	P0121222	INV-00370065	05/01/2024	1,633.46
00219457	04/19/2024	PITNEY BOWES INC POSTAGE MACHINE LEASE MAR 03 2	P0121220	3318987750	04/02/2024	1,900.87
00219458	04/19/2024	POLICE ASSOCIATION PR EARLY WARRANTS 04.19.2024		PR 04.19.2024	04/19/2024	2,170.20
00219459	04/19/2024	PUBLIC SAFETY TESTING INC Police MAR 2024 Add Ons INV 20	P0121192	2024-450	04/15/2024	429.00
00219460	04/19/2024	RH2 ENGINEERING INC RESERVOIR PUMP-MOTOR ASSESMENT	P0117106	95547	04/16/2024	59,964.40
00219461	04/19/2024	RICOH USA INC Copier Lease Return Acct	P0121182	5799-04082024	04/08/2024	279.02
00219462	04/19/2024	SHOREWOOD #14885 Utility assistance for EA clie	P0121231	04112024	04/11/2024	593.56
00219463	04/19/2024	SIEMENS INDUSTRY INC HVAC/Siemens troubleshooting	P0121175	5331357100	03/28/2024	1,593.92
00219464	04/19/2024	Sound Law Center Ethics Hearing Examiner Servic	P0121240	2019	04/18/2024	2,082.50



**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219465	04/19/2024	STADDON-SMITH, LEIGH ANN&ALEX REFUND: OVERPAYMENT ON ACCT		REF-002016651	04/04/2024	60.85
00219466	04/19/2024	STATE AUDITOR'S OFFICE FY 2022 Financial and	P0121193	L160514	04/09/2024	11,592.60
00219467	04/19/2024	SUMMIT LAW GROUP HR Support Professional Servic	P0121225	153214	04/17/2024	2,127.00
00219468	04/19/2024	T&L NURSERY INC PETUNIAS (720)	P0121226	621733	04/17/2024	2,003.00
00219469	04/19/2024	T-MOBILE 984234766 Test Modem Acct	P0121195	4766X02212024	02/21/2024	61.90
00219470	04/19/2024	TOURNESOL SITEWORKS STEEL BENCH W/BACK & ARMS, SUR	P0121198	125423	03/20/2024	12,408.27
00219471	04/19/2024	TRAFFIC SAFETY SUPPLY "SE 24TH ST" STREET SIGN	P0121227	INV069009	04/12/2024	287.12
00219472	04/19/2024	TYLER TECHNOLOGIES INC John Wiggins Services	P0121238	045-461126	03/26/2024	800.00
00219473	04/19/2024	UNITED RENTALS NORTH AMERICA MINI EXCAVATOR RENTAL	P0121209	229866862-003	04/13/2024	2,369.30
00219474	04/19/2024	USPS Summer Camps post cards	P0121197	32366	04/22/2024	1,037.39
00219475	04/19/2024	VANNATTER, SUZANNE & CHARLES REFUND: OVERPAYMENT ON ACCT		REF-00672585002	04/04/2024	194.18
00219476	04/19/2024	WANG, DAOYUAN REFUND: OVERPAYMENT ON ACCT		REF-0035337002	04/04/2024	114.05
00219477	04/19/2024	WHITE, MAX PER DIEM		03252024	03/25/2024	276.00
00219478	04/19/2024	WSCCCE AFSCME AFL-CIO PR EARLY WARRANTS 04.19.2024		PR 04.19.2024	04/19/2024	3,069.60
00219479	04/19/2024	Xerox Financial Services Copier Lease Fees Apr 2024 INV	P0121174	5631153	04/11/2024	1,031.64
					Total	682,158.90

CERTIFICATION OF CLAIMS

I, the undersigned, do hereby certify under penalty of perjury that the materials have been furnished, the services rendered, or the labor performed as described herein, that any advance payment is due and payable pursuant to a contract or is available as an option for full or partial fulfillment of a contractual obligation, and that the claim is a just, due and unpaid obligation against the City of Mercer Island, and that I am authorized to authenticate and certify to said claim.



\_\_\_\_\_  
Finance Director

I, the undersigned, do hereby certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Date

<u>Report</u>	<u>Warrants</u>	<u>Date</u>	<u>Amount</u>
Check Register	219480-219547	4/26/24	\$836,209.83 <b>\$836,209.83</b>

## Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: 402000 - Water Fund-Admin Key</i>				
P0110181	00219535	PFLEEGER, DAVID	REISSUE: REFUND WATER DEPOSIT	10,835.64
P0121243	00219507	H D FOWLER	INVENTORY PURCHASES	11,693.85
P0121251	00219546	WALTER E NELSON CO	INVENTORY PURCHASES	3,152.97
<i>Org Key: CA1100 - Administration (CA)</i>				
P0121248	00219524	Madrona Law Group, PPLC	Invoice #12546 Professional	7,622.00
P0121248	00219524	Madrona Law Group, PPLC	Invoice #12548 Professional	4,644.78
P0121248	00219524	Madrona Law Group, PPLC	Invoice #12551 Professional	1,425.00
P0121246	00219516	KEATING BUCKLIN & MCCORMACK	Invoice #22221 Professional	1,368.00
P0121248	00219524	Madrona Law Group, PPLC	Invoice #12552 Professional	1,111.50
P0121248	00219524	Madrona Law Group, PPLC	Invoice #12545 Professional	837.50
P0121248	00219524	Madrona Law Group, PPLC	Invoice #12544 Professional	663.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	19.96
<i>Org Key: CA1200 - Prosecution &amp; Criminal Mngmnt</i>				
P0121290	00219518	Kiviat, Aaron	Invoice #1646 Professional Ser	9,600.00
<i>Org Key: CM1100 - Administration (CM)</i>				
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	451.92
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	300.02
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	211.64
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	130.50
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	107.61
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	51.75
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	41.98
<i>Org Key: CM1200 - City Clerk</i>				
P0121256	00219539	SOUND PUBLISHING INC	NTC 2762516 CMI 6 YEAR TIP	124.70
P0121256	00219539	SOUND PUBLISHING INC	NTC 2757517 BOARDS &	122.25
	00219547	US BANK CORP PAYMENT SYS	Tuition & Registrations	-625.00
<i>Org Key: CM1400 - Communications</i>				
	00219547	US BANK CORP PAYMENT SYS	Dues & Subscriptions	15.96
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	6.66
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	6.05
	00219547	US BANK CORP PAYMENT SYS	Dues & Subscriptions	5.95
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	5.53
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	5.50
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	5.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	4.83
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	4.39
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	3.99
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	3.63
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	3.30
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	3.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	2.93
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	2.66
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	2.42
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	2.20
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	2.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	2.00

## Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	2.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	2.00
<i>Org Key: CO6100 - City Council</i>				
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	234.40
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	188.90
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	9.77
<i>Org Key: CR1100 - Human Resources</i>				
	00219547	US BANK CORP PAYMENT SYS	Tuition & Registrations	445.00
	00219540	SPIETZ, ALLISON	REISSUE: YAKIMA AWC LABOR INST	274.88
	00219540	SPIETZ, ALLISON	REISSUE: YAKIMA AWC MILEAGE	159.12
	00219547	US BANK CORP PAYMENT SYS	Office Supplies	25.00
<i>Org Key: DS0000 - Development Services-Revenue</i>				
	00219523	LOTT, JORDAN	REISSUE: REFUND PERMIT OVERPAY	653.38
	00219527	MICHAEL T SHINN CONSTRUCTION	REISSUE: OVERPAYMENT REFUND	284.00
	00219536	POWELL BUILDERS INC	REISSUE: REFUND RECORDING FEE	206.50
<i>Org Key: DS1100 - Administration (DS)</i>				
	00219547	US BANK CORP PAYMENT SYS	WMCA Annual Membership D Estra	100.00
	00219547	US BANK CORP PAYMENT SYS	IIMC Registration Reimbursemen	-130.00
<i>Org Key: DS1300 - Land Use Planning Svc</i>				
	00219547	US BANK CORP PAYMENT SYS	PAW Registration R Harriman	405.00
	00219547	US BANK CORP PAYMENT SYS	PAW Registration T Newton	405.00
<i>Org Key: FN1100 - Administration (FN)</i>				
	00219547	US BANK CORP PAYMENT SYS	Office Supplies	80.11
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	54.10
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	-1,750.00
<i>Org Key: FN4501 - Utility Billing (Water)</i>				
P0121304	00219526	METROPRESORT	APRIL 2024 PRNT & MAILING OF	165.22
P0121304	00219526	METROPRESORT	APRIL 2024 PRNT & MAILING OF	121.00
P0121291	00219526	METROPRESORT	APRIL 2024 PRNT & MAILING OF	88.12
	00219510	HARVEY, OLIVIA	REISSUE: MISC WORK CLOTHES	87.63
P0121291	00219526	METROPRESORT	APRIL 2024 PRNT & MAILING OF	65.50
<i>Org Key: FN4502 - Utility Billing (Sewer)</i>				
P0121304	00219526	METROPRESORT	APRIL 2024 PRNT & MAILING OF	165.22
P0121304	00219526	METROPRESORT	APRIL 2024 PRNT & MAILING OF	121.01
P0121291	00219526	METROPRESORT	APRIL 2024 PRNT & MAILING OF	88.12
	00219510	HARVEY, OLIVIA	REISSUE: MISC WORK CLOTHES	87.63
P0121291	00219526	METROPRESORT	APRIL 2024 PRNT & MAILING OF	65.50
<i>Org Key: FN4503 - Utility Billing (Storm)</i>				
P0121304	00219526	METROPRESORT	APRIL 2024 PRNT & MAILING OF	165.22
P0121304	00219526	METROPRESORT	APRIL 2024 PRNT & MAILING OF	121.01
P0121291	00219526	METROPRESORT	APRIL 2024 PRNT & MAILING OF	88.13
P0121291	00219526	METROPRESORT	APRIL 2024 PRNT & MAILING OF	65.51
<i>Org Key: FR0000 - Fire-Revenue</i>				
	00219512	HOME BITES	REISSUE: REFUND OVERPAYMENT	50.00

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: FR1100 - Administration (FR)</i>				
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	4,789.06
<i>Org Key: GB0100 - Building Repairs</i>				
P0112427	00219483	Ankrom Moisan Architects Inc.	Architectural Design and Space	9,521.50
<i>Org Key: GB0107 - Honeywell Site Remediation</i>				
P0117370	00219503	FARALLON CONSULTING LLC	2022 PROJECT MANAGEMENT AND	51,841.08
P0117370	00219503	FARALLON CONSULTING LLC	2022 PROJECT MANAGEMENT AND	15,478.58
P0117370	00219503	FARALLON CONSULTING LLC	2022 PROJECT MANAGEMENT AND	10,481.88
<i>Org Key: GGM001 - General Government-Misc</i>				
P0117114	00219497	COMCAST	CITY OF MERCER ISLAND	-88.39
<i>Org Key: GGM004 - Gen Govt-Office Support</i>				
P0121244	00219538	RESERVE ACCOUNT	APRIL 18, 2024 MI COURT POSTAG	500.00
<i>Org Key: GGM005 - Genera Govt-L1 Retiree Costs</i>				
	00219520	LEOFF HEALTH & WELFARE TRUST	POLICE RETIREES	9,487.35
	00219520	LEOFF HEALTH & WELFARE TRUST	POLICE RETIREES	9,487.35
P0121294	00219481	ABBOTT, RICHARD	LEOFF 1 Retiree Medical Expens	91.00
<i>Org Key: GGM100 - Emerg Incident Response</i>				
	00219547	US BANK CORP PAYMENT SYS	snacks and drinks for the publ	117.80
	00219547	US BANK CORP PAYMENT SYS	EOC Staff Meals for 4/4/2024	90.18
	00219547	US BANK CORP PAYMENT SYS	coffee service for EOC	44.08
	00219547	US BANK CORP PAYMENT SYS	EOC Staff Meals 4/4/2024	17.20
<i>Org Key: GT0106 - Enterprise Resource Planning S</i>				
	00219522	LIU, GRACIE	REISSUE: MEALS-TYLER CONNECT	304.00
	00219522	LIU, GRACIE	REISSUE: TRANSPORTATION	32.97
<i>Org Key: GT0170 - ARPA-Slater Rm Public Meetings</i>				
P0121247	00219528	MORGAN SOUND INC	Microphone Repair	218.27
<i>Org Key: GX9996 - Employee Benefits-Police</i>				
	00219520	LEOFF HEALTH & WELFARE TRUST	POLICE	65,557.29
	00219520	LEOFF HEALTH & WELFARE TRUST	POLICE	65,557.29
	00219520	LEOFF HEALTH & WELFARE TRUST	POLICE SUPPORT	3,552.99
	00219520	LEOFF HEALTH & WELFARE TRUST	POLICE SUPPORT	3,552.99
<i>Org Key: IGVO02 - ARCH</i>				
P0121284	00219489	BELLEVUE, CITY OF	2024 Housing Trust Fund Genera	35,000.00
P0121285	00219489	BELLEVUE, CITY OF	ARCH Contribution Q1 2024	19,152.75
P0121285	00219489	BELLEVUE, CITY OF	ARCH Contribution Q2 2024	19,152.75
<i>Org Key: IS2100 - IGS Network Administration</i>				
P0120665	00219517	KING COUNTY FINANCE	I-NET MONTHLY SERVICES FROM	1,492.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	1,321.20
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	1,135.88
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	900.00
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	648.99
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	629.94
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	589.46

## Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	525.18
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	480.04
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	228.65
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	225.00
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	207.38
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	152.02
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	140.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	119.40
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	119.40
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	96.05
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	82.16
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	77.04
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	76.00
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	72.48
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	72.48
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	72.31
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	69.13
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	69.11
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	69.11
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	68.97
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	26.15

*Org Key: MT1500 - Urban Forest Mangement*

P0119456	00219544	THOMAS J TREE	Mercer Island Unit Priced Arbo	1,941.94
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*Org Key: MT2100 - Roadway Maintenance*

P0121255	00219513	HOME DEPOT CREDIT SERVICE	18V HEDGE TRIMMER, PRUNING SAW	1,462.76
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	1,064.40
	00219547	US BANK CORP PAYMENT SYS	300000006878	1,020.96
	00219547	US BANK CORP PAYMENT SYS	200022465773	615.49
	00219547	US BANK CORP PAYMENT SYS	220016357026	513.47
	00219547	US BANK CORP PAYMENT SYS	200006956136	412.62
	00219547	US BANK CORP PAYMENT SYS	200019129036	238.25
	00219547	US BANK CORP PAYMENT SYS	220016357000	192.85
	00219547	US BANK CORP PAYMENT SYS	220016389789	181.03
	00219547	US BANK CORP PAYMENT SYS	220016390258	85.46
	00219547	US BANK CORP PAYMENT SYS	200003232127	75.53
	00219547	US BANK CORP PAYMENT SYS	200003230832	74.35
	00219547	US BANK CORP PAYMENT SYS	200003230659	69.93
P0121257	00219514	HORIZON	IRRIGATION FITTINGS	74.50
	00219547	US BANK CORP PAYMENT SYS	200003231798	67.19
	00219547	US BANK CORP PAYMENT SYS	200003231962	53.17
	00219547	US BANK CORP PAYMENT SYS	220016390530	45.99
	00219547	US BANK CORP PAYMENT SYS	200003232945	35.47
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	23.84
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	23.68
	00219547	US BANK CORP PAYMENT SYS	220016390506	12.95
	00219547	US BANK CORP PAYMENT SYS	220016389888	12.93
	00219547	US BANK CORP PAYMENT SYS	200003231459	11.32

*Org Key: MT2255 - Urban Forest Management (ROW)*

## Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	165.89
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	147.94
<i>Org Key: MT2300 - Planter Bed Maintenance</i>				
	00219547	US BANK CORP PAYMENT SYS	200012582025	13.49
	00219547	US BANK CORP PAYMENT SYS	200021354309	1.77
<i>Org Key: MT3000 - Water Service Upsizes and New</i>				
	00219547	US BANK CORP PAYMENT SYS	Poly line supply for water ser	571.36
	00219547	US BANK CORP PAYMENT SYS	PRV on water service for PD po	389.07
	00219547	US BANK CORP PAYMENT SYS	Frame material to form cement	23.58
<i>Org Key: MT3100 - Water Distribution</i>				
	00219547	US BANK CORP PAYMENT SYS	200018199550	4,096.19
P0121253	00219507	H D FOWLER	6" DR18 C900 GASKETED PVC PIPE	375.79
	00219547	US BANK CORP PAYMENT SYS	200003231616	229.11
<i>Org Key: MT3150 - Water Quality Event</i>				
P0120674	00219482	AM TEST INC	2024 WATER QUALITY SAMPLES	360.00
	00219547	US BANK CORP PAYMENT SYS	Foam board for mounting maps f	21.79
<i>Org Key: MT3200 - Water Pumps</i>				
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	64.48
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	59.74
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	59.74
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	59.74
<i>Org Key: MT3300 - Water Associated Costs</i>				
	00219547	US BANK CORP PAYMENT SYS	Logging during Water & Wastewa	373.32
<i>Org Key: MT3500 - Sewer Pumps</i>				
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	2,417.00
	00219547	US BANK CORP PAYMENT SYS	200003231228	1,182.49
	00219547	US BANK CORP PAYMENT SYS	200006775056	312.36
	00219547	US BANK CORP PAYMENT SYS	200001481403	308.99
	00219547	US BANK CORP PAYMENT SYS	200008399293	263.05
	00219547	US BANK CORP PAYMENT SYS	200017441250	262.68
	00219547	US BANK CORP PAYMENT SYS	200023780014	235.11
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	212.40
	00219547	US BANK CORP PAYMENT SYS	200016858421	196.60
	00219547	US BANK CORP PAYMENT SYS	200011502198	195.31
	00219547	US BANK CORP PAYMENT SYS	200023313667	194.01
	00219547	US BANK CORP PAYMENT SYS	200018914990	190.26
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	168.64
	00219547	US BANK CORP PAYMENT SYS	200022272948	166.85
	00219547	US BANK CORP PAYMENT SYS	200016078202	148.62
	00219547	US BANK CORP PAYMENT SYS	200017385077	129.38
	00219547	US BANK CORP PAYMENT SYS	200016294650	124.82
	00219547	US BANK CORP PAYMENT SYS	200009146313	121.33
P0121302	00219484	AT&T MOBILITY	PW TABLETS	90.66
	00219547	US BANK CORP PAYMENT SYS	200013294083	86.46
	00219547	US BANK CORP PAYMENT SYS	200024564268	83.47
	00219547	US BANK CORP PAYMENT SYS	200014437541	34.59

**Accounts Payable Report by GL Key**

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT3600 - Sewer Associated Costs</i>				
	00219547	US BANK CORP PAYMENT SYS	Logging during Water & Wastewa	373.32
<i>Org Key: MT3800 - Storm Drainage</i>				
P0121250	00219505	GRAINGER	TRUCK RACK (PR)	328.61
P0121255	00219513	HOME DEPOT CREDIT SERVICE	GARDEN HOSE	139.24
<i>Org Key: MT4150 - Support Services - Clearing</i>				
P0120853	00219488	AZTECA SYSTEMS LLC	Cityworks Annual Subscription	47,335.95
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	1,500.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	747.36
P0121252	00219499	CRYSTAL AND SIERRA SPRINGS	PW WATER DELIVERY	258.34
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	216.00
P0117114	00219497	COMCAST	CITY OF MERCER ISLAND	86.42
P0117114	00219497	COMCAST	CITY OF MERCER ISLAND	86.41
<i>Org Key: MT4200 - Building Services</i>				
	00219547	US BANK CORP PAYMENT SYS	200018624110	3,730.77
	00219547	US BANK CORP PAYMENT SYS	200024511178	2,673.56
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	1,816.64
P0121255	00219513	HOME DEPOT CREDIT SERVICE	18V HAMMER DRILL KIT & GARDEN	515.27
	00219547	US BANK CORP PAYMENT SYS	200020772048	425.62
P0121280	00219490	BULGER SAFE & LOCK	ADJUSTED CVR EXIT DEVICES ON C	396.36
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	225.00
	00219547	US BANK CORP PAYMENT SYS	200003232788	94.14
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	48.71
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	31.97
	00219547	US BANK CORP PAYMENT SYS	220022088755	16.88
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	6.59
<i>Org Key: MT4270 - ARPA-Asbestos Response</i>				
P0121269	00219532	PACIFIC MOBILE STRUCTURES INC	2024 SECURITY KIT, OFFICE, MOD	1,463.24
P0121269	00219532	PACIFIC MOBILE STRUCTURES INC	2024 SECURITY KIT, OFFICE, MOD	1,463.24
P0121268	00219532	PACIFIC MOBILE STRUCTURES INC	DEC 2023 RENTAL: MODULAR	1,463.24
P0121269	00219532	PACIFIC MOBILE STRUCTURES INC	2024 SECURITY KIT, OFFICE, MOD	1,463.24
P0121269	00219532	PACIFIC MOBILE STRUCTURES INC	2024 SECURITY KIT, OFFICE, MOD	1,463.24
P0121269	00219532	PACIFIC MOBILE STRUCTURES INC	JANUARY 2024 LEASE RELOCATION	467.93
P0121258	00219506	GREEN LATRINE	Site: City of Mercer Island Ci	350.00
P0121269	00219532	PACIFIC MOBILE STRUCTURES INC	2024 CONTAINER RENTAL	168.73
P0121269	00219532	PACIFIC MOBILE STRUCTURES INC	2024 CONTAINER RENTAL	168.73
P0121268	00219532	PACIFIC MOBILE STRUCTURES INC	DEC 2023 RENTAL: CONTAINER	168.73
P0121269	00219532	PACIFIC MOBILE STRUCTURES INC	2024 CONTAINER RENTAL	168.73
P0121269	00219532	PACIFIC MOBILE STRUCTURES INC	2024 CONTAINER RENTAL	168.73
<i>Org Key: MT4272 - ARPA-Police Iterim Site</i>				
P0119634	00219485	ATCO	PD Deployment and Processing	10,166.74
P0121301	00219543	Tech Heads Inc.	Police Portable Network Switch	7,446.04
P0121256	00219539	SOUND PUBLISHING INC	NTC 2762624 CITY HALL UTILITY	50.95
<i>Org Key: MT4274 - ARPA-Municipal Court Site Leas</i>				
P0121261	00219530	NEWCASTLE, CITY OF	Court Office Rent 5/2024 INV 1	4,110.50



## Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: MT4300 - Fleet Services</i>				
P0121298	00219525	MERCER ISLAND CHEVRON	MI CHEVRON MARCH 2023 GAS RECE	14,210.93
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	630.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	243.90
	00219547	US BANK CORP PAYMENT SYS	Fuel for vehicle #505, mileage	77.52
	00219547	US BANK CORP PAYMENT SYS	Fuel for vehicle #505, mileage	75.01
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	64.00
	00219547	US BANK CORP PAYMENT SYS	Fuel for vehicle #505, mileage	57.10
<i>Org Key: MT6100 - Park Maintenance</i>				
	00219547	US BANK CORP PAYMENT SYS	200022012237	461.45
	00219547	US BANK CORP PAYMENT SYS	200001903414	320.91
	00219547	US BANK CORP PAYMENT SYS	200013246570	123.13
	00219547	US BANK CORP PAYMENT SYS	200011252836	22.09
	00219547	US BANK CORP PAYMENT SYS	200002742720	16.47
	00219547	US BANK CORP PAYMENT SYS	200014674135	15.31
	00219547	US BANK CORP PAYMENT SYS	220011011628	10.89
<i>Org Key: MT6500 - Luther Burbank Park Maint</i>				
	00219547	US BANK CORP PAYMENT SYS	300000002208	1,871.67
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	152.02
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	105.99
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	72.48
<i>Org Key: MT6600 - Park Maint School Fields</i>				
	00219547	US BANK CORP PAYMENT SYS	200021258294	1,278.71
<i>Org Key: MT6900 - Aubrey Davis Park Maint</i>				
	00219547	US BANK CORP PAYMENT SYS	200020691628	371.76
P0121274	00219533	PAYBYPHONE TECHNOLOGIES INC	Transaction Fee - SMS Confirma	254.35
	00219547	US BANK CORP PAYMENT SYS	200012972259	115.85
	00219547	US BANK CORP PAYMENT SYS	200022792333	44.19
	00219547	US BANK CORP PAYMENT SYS	220029407743	25.59
	00219547	US BANK CORP PAYMENT SYS	200019827654	21.94
	00219547	US BANK CORP PAYMENT SYS	200020839847	4.74
<i>Org Key: PA0100 - Open Space Management</i>				
	00219547	US BANK CORP PAYMENT SYS	volunteer program supplies	62.43
	00219547	US BANK CORP PAYMENT SYS	Rentals-Machines/Equipment	30.35
	00219547	US BANK CORP PAYMENT SYS	volunteer program supplies	8.99
<i>Org Key: PA0101 - Recurring Parks Minor Capital</i>				
P0121249	00219480	AARDVARK BARK BLOWING	ENGINEERED WOOD FIBER BLOWN IN	4,624.20
P0121254	00219495	Chinook Building Env Services	REPAIR ROOF AT SOUTH MERCER	3,449.26
<i>Org Key: PA0104 - Lake Water Irrigation Develop</i>				
P0121299	00219500	DEPT OF ECOLOGY	Water Rights Extension Request	50.00
<i>Org Key: PA0111 - Aubrey Davis Park Vegetation M</i>				
P0116262	00219519	KPG	PSOMAS DBA KPG PSOMAS INC	900.00
<i>Org Key: PA0122 - Luther Burbank Dock Repair &amp; R</i>				
P0120736	00219502	FACET	Luther Burbank Park Permitting	250.00

## Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PA0129 - Pioneer Park/Engstrom OS Fores</i>				
P0120907	00219509	HANSON TREE SERVICE LLC	23-14B Work Request 1	34,627.63
<i>Org Key: PA0165 - Bike Skills Area</i>				
P0121275	00219491	BUSH ROED & HITCHINGS INC	DEANE'S CHILDREN'S PARK - ISLA	7,290.10
<i>Org Key: PA122B - LB Shoreline Access Improvemen</i>				
P0120912	00219504	GEOENGINEERS INC	Luther Burbank Boiler Building	5,032.25
P0120736	00219502	FACET	Luther Burbank Park Permitting	250.00
<i>Org Key: PO1100 - Administration (PO)</i>				
	00219547	US BANK CORP PAYMENT SYS	Hotel for Northwest Leadership	622.92
	00219547	US BANK CORP PAYMENT SYS	FBINAA Spring Training registr	100.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	97.79
	00219547	US BANK CORP PAYMENT SYS	NTOA subscription dues	50.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	25.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	25.00
<i>Org Key: PO1350 - Police Emergency Management</i>				
P0121181	00219537	REMOTE SATELLITE SYSTEMS INT'L	EMAC Satellite Service (inv.	74.00
<i>Org Key: PO1900 - Jail/Home Monitoring</i>				
P0112649	00219515	ISSAQUAH JAIL, CITY OF	REISSUE: Issaquah Housing Fees	3,410.00
<i>Org Key: PO2100 - Patrol Division</i>				
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	2,310.94
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	548.99
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	520.95
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	510.21
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	425.00
	00219547	US BANK CORP PAYMENT SYS	Return of firearms through UPS	362.75
	00219547	US BANK CORP PAYMENT SYS	Patrol uniforms	340.73
	00219547	US BANK CORP PAYMENT SYS	Patrol uniforms/equipment - gl	275.31
	00219547	US BANK CORP PAYMENT SYS	Return of firearms through UPS	254.44
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	184.90
	00219547	US BANK CORP PAYMENT SYS	Leadership/supervisor training	162.95
	00219547	US BANK CORP PAYMENT SYS	Return of firearms through UPS	147.67
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	92.04
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	69.43
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	65.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	61.22
	00219547	US BANK CORP PAYMENT SYS	Tailoring for Cpl Tortorelli	44.04
	00219547	US BANK CORP PAYMENT SYS	Leadership/supervisor training	32.78
	00219547	US BANK CORP PAYMENT SYS	Leadership/supervisor training	11.05
	00219547	US BANK CORP PAYMENT SYS	Return of firearms through UPS	-55.51
	00219547	US BANK CORP PAYMENT SYS	Return of firearms through UPS	-362.75
<i>Org Key: PO2200 - Marine Patrol</i>				
	00219547	US BANK CORP PAYMENT SYS	Hotel for BOSAR Training in Ta	862.05
	00219547	US BANK CORP PAYMENT SYS	Hotel for BOSAR Training in Ta	757.25
	00219534	PAZ, LUIS	PER DIEM	310.50
	00219547	US BANK CORP PAYMENT SYS	Fuel for Staff Vehicle while a	66.92

## Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
<i>Org Key: PO3100 - Investigation Division</i>				
	00219547	US BANK CORP PAYMENT SYS	Travel Expense	77.40
	00219547	US BANK CORP PAYMENT SYS	Travel Expense	44.37
<i>Org Key: PO4300 - Police Training</i>				
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	622.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	425.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	425.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	425.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	311.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	-311.00
<i>Org Key: PR1100 - Administration (PR)</i>				
P0121279	00219496	CINTAS	COMMUNITY CENTER AT	189.80
P0121278	00219496	CINTAS	COMMUNITY CENTER AT	188.06
	00219547	US BANK CORP PAYMENT SYS	NW Event Show Parking	24.00
	00219547	US BANK CORP PAYMENT SYS	NW Event Show Parking	24.00
	00219547	US BANK CORP PAYMENT SYS	NW Event Show Parking	11.00
<i>Org Key: PR2100 - Recreation Programs</i>				
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	254.06
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	182.22
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	161.85
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	100.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	100.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	100.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	40.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	13.80
<i>Org Key: PR2104 - Special Events</i>				
	00219547	US BANK CORP PAYMENT SYS	Leap for Green Event	52.25
<i>Org Key: PR2108 - Health and Fitness</i>				
P0107296	00219494	CASCADE KENDO-KAI	REISSUE: Prog pymt Kendo #973	5,241.78
<i>Org Key: PR4100 - Community Center</i>				
	00219547	US BANK CORP PAYMENT SYS	200003232325	5,197.21
P0121282	00219487	AUBURN MECHANICAL	Scope Detail: Leak in boiler r	3,860.33
P0121281	00219487	AUBURN MECHANICAL	Service Location:Mercer Island	1,391.83
	00219547	US BANK CORP PAYMENT SYS	200008243947	1,260.80
P0121287	00219487	AUBURN MECHANICAL	Scope Detail: FC-05 Actuator	1,188.87
P0121283	00219487	AUBURN MECHANICAL	Scope Detail: Hydronic Boiler	945.71
P0121273	00219501	EMPYREAN ELEVATOR LLC	Maintenance Services for Q2 Ap	743.18
	00219547	US BANK CORP PAYMENT SYS	Wedding Wire / Knot Advertisin	696.80
P0121286	00219487	AUBURN MECHANICAL	Scope Detail: Chiller not cool	584.64
P0117114	00219497	COMCAST	MERCER ISLAND COMMUNITY	329.95
P0117114	00219497	COMCAST	MERCER ISLAND COMMUNITY	329.85
	00219547	US BANK CORP PAYMENT SYS	supporting baseball field reop	281.33
	00219547	US BANK CORP PAYMENT SYS	Community Coffee - March Madne	171.24
	00219547	US BANK CORP PAYMENT SYS	Leap for Green - signage	159.65
	00219547	US BANK CORP PAYMENT SYS	Community Coffee Concessions -	139.76
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	99.23

## Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00219547	US BANK CORP PAYMENT SYS	Leap for Green give aways	99.07
	00219547	US BANK CORP PAYMENT SYS	ICP North Re-Opening	81.83
	00219547	US BANK CORP PAYMENT SYS	Seattle Times subscription for	59.95
	00219547	US BANK CORP PAYMENT SYS	Community Coffee - March Madne	53.94
	00219547	US BANK CORP PAYMENT SYS	Concessions - Spring Celebrati	48.15
	00219547	US BANK CORP PAYMENT SYS	March Madness food stuffs	27.98
	00219547	US BANK CORP PAYMENT SYS	concessions	21.31
	00219547	US BANK CORP PAYMENT SYS	Community Coffee / March Madne	20.92
 <i>Org Key: PR5400 - Gallery Program</i>				
	00219547	US BANK CORP PAYMENT SYS	MIVAL - Artist Reception	84.07
 <i>Org Key: PRAT40 - Ongoing Art Programs</i>				
	00219547	US BANK CORP PAYMENT SYS	Monthly public art storage fee	256.42
 <i>Org Key: SP0114 - WMW P3 Shoulder Improvements</i>				
P0120685	00219529	NEW X INC	WMW Roadside Shoulder Improvem	43,427.29
P0120685	00219529	NEW X INC	WMW Roadside Shoulder Improvem	26,771.25
 <i>Org Key: SU0108 - Comprehensive Pipeline R&amp;R Pro</i>				
P0119153	00219541	STACHELI TRENCHLESS CONSULTANTS	Basin 40 CIPP Sewer Lining Pro	27,737.70
 <i>Org Key: SW0111 - Sub Basin 46a.3 Watercourse</i>				
P0120250	00219531	NW Hydraulic Consultants Inc.	Sub Basin 46a.3 Watercourse	15,346.25
 <i>Org Key: WU0115 - Water Model Updates/Fire Flow</i>				
P0120244	00219511	HDR ENGINEERING INC	2023-2024 Water Modeling & Fir	714.63
 <i>Org Key: WU0117 - Meter Replacement Implementati</i>				
P0121242	00219507	H D FOWLER	400) 5/8" X 3/4" METER ADAPTER	7,139.06
P0121239	00219508	H2 Pre-Cast Inc.	B-9 ALUMINUM WATER BOX LID	1,300.80
 <i>Org Key: WU0130 - 2023 Water Sys Improvements</i>				
P0119531	00219486	Atwell LLC	2023 Water System Improvements	1,515.00
 <i>Org Key: WU0131 - 2024 Water System Improvements</i>				
P0119884	00219486	Atwell LLC	2024 Water System Improvements	12,953.25
 <i>Org Key: WU0135 - 2024 AC Main Replacement</i>				
P0119885	00219498	CONSOR NORTH AMERICA INC	2024 AC Water Main Replacement	58,543.20
 <i>Org Key: WU0175 - ARPA-PRV Replacement Design</i>				
P0114151	00219493	CAROLLO ENGINEERS INC	Risk and Resilience Assessment	4,758.29
 <i>Org Key: YF1100 - YFS General Services</i>				
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	1,079.27
P0121305	00219545	VERIZON WIRELESS	MARCH PHONE SERVICES	562.01
	00219547	US BANK CORP PAYMENT SYS	Dues & Subscriptions	419.62
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	220.19
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	199.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	120.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	90.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	88.08
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	88.08
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	80.31

## Accounts Payable Report by GL Key

PO #	Check #	Vendor:	Transaction Description	Check Amount
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	75.00
	00219492	CAIN, JOY	LMFTA RENEWAL	66.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	45.96
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	44.04
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	5.95
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	5.95
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	5.36
 <i>Org Key: YF1200 - Thrift Shop</i>				
P0121272	00219501	EMPYREAN ELEVATOR LLC	Maintenance Services for Q2 Ap	743.18
	00219547	US BANK CORP PAYMENT SYS	200011979297	579.73
	00219547	US BANK CORP PAYMENT SYS	TELECOM SVC/CRED CRD CALL	228.03
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	157.79
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	60.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	31.87
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	25.24
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	15.88
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	10.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	8.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	6.68
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	4.68
 <i>Org Key: YF2100 - School/City Partnership</i>				
P0121305	00219545	VERIZON WIRELESS	MARCH PHONE SERVICES	211.25
 <i>Org Key: YF2500 - Family Counseling</i>				
P0121305	00219545	VERIZON WIRELESS	MARCH PHONE SERVICES	174.00
 <i>Org Key: YF2600 - Family Assistance</i>				
P0121296	00219521	Li, Qian	Rental Assistance for EA clien	3,000.00
P0121297	00219542	Steiner, Virginia	Rental assistance for EA clien	3,000.00
	00219547	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	423.06
	00219547	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	326.18
	00219547	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	207.00
	00219547	US BANK CORP PAYMENT SYS	For Emergency Assistance clien	115.00
P0121305	00219545	VERIZON WIRELESS	MARCH PHONE SERVICES	42.25
 <i>Org Key: YF2850 - Federal SPF Grant</i>				
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	639.70
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	545.00
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	419.61
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	119.99
	00219547	US BANK CORP PAYMENT SYS	Operating Supplies	119.40

Total 836,209.83

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219480	04/26/2024	AARDVARK BARK BLOWING ENGINEERED WOOD FIBER BLOWN IN	P0121249	18115	04/22/2024	4,624.20
00219481	04/26/2024	ABBOTT, RICHARD LEOFF 1 Retiree Medical Exps	P0121294	04222024	04/22/2024	91.00
00219482	04/26/2024	AM TEST INC 2024 WATER QUALITY SAMPLES	P0120674	139543	04/19/2024	360.00
00219483	04/26/2024	Ankrom Moisan Architects Inc. Architectural Design and Space	P0112427	90090	03/18/2024	9,521.50
00219484	04/26/2024	AT&T MOBILITY PW TABLETS	P0121302	5128X04132024	04/13/2024	90.66
00219485	04/26/2024	ATCO PD Deployment and Processing	P0119634	3220019	03/14/2024	10,166.74
00219486	04/26/2024	Atwell LLC 2023 Water System Improvements	P0119884	0338206	03/26/2024	14,468.25
00219487	04/26/2024	AUBURN MECHANICAL Scope Detail: Chiller not cool	P0121281	42182	04/08/2024	7,971.38
00219488	04/26/2024	AZTECA SYSTEMS LLC Cityworks Annual Subscription	P0120853	INV8202	03/13/2024	47,335.95
00219489	04/26/2024	BELLEVUE, CITY OF ARCH Contribution Q1 2024	P0121284	49176	04/15/2024	73,305.50
00219490	04/26/2024	BULGER SAFE & LOCK ADJUSTED CVR EXIT DEVICES ON C	P0121280	WO-228186	03/29/2024	396.36
00219491	04/26/2024	BUSH ROED & HITCHINGS INC DEANE'S CHILDREN'S PARK - ISLA	P0121275	371840	03/31/2024	7,290.10
00219492	04/26/2024	CAIN, JOY LMFTA RENEWAL		04252024	04/25/2024	66.00
00219493	04/26/2024	CAROLLO ENGINEERS INC Risk and Resilience Assessment	P0114151	FB49328	04/05/2024	4,758.29
00219494	04/26/2024	CASCADE KENDO-KAI REISSUE: Prog pymt Kendo #973	P0107296	9735/9731.01	04/26/2024	5,241.78
00219495	04/26/2024	Chinook Building Env Services REPAIR ROOF AT SOUTH MERCER	P0121254	757/758	04/16/2024	3,449.26
00219496	04/26/2024	CINTAS COMMUNITY CENTER AT MERCERVIEW	P0121279	5196740174	02/07/2024	377.86
00219497	04/26/2024	COMCAST CITY OF MERCER ISLAND	P0117114	2599X04202024	04/20/2024	744.24
00219498	04/26/2024	CONSOR NORTH AMERICA INC 2024 AC Water Main Replacement	P0119885	W232728WA.00-6	04/05/2024	58,543.20
00219499	04/26/2024	CRYSTAL AND SIERRA SPRINGS PW WATER DELIVERY	P0121252	14555831 041324	04/13/2024	258.34
00219500	04/26/2024	DEPT OF ECOLOGY Water Rights Extension Request	P0121299	CG1-158498CL@32	04/03/2024	50.00
00219501	04/26/2024	EMPYREAN ELEVATOR LLC Maintenance Services for Q2 Ap	P0121272	11123	03/21/2024	1,486.36
00219502	04/26/2024	FACET Luther Burbank Park Permitting	P0120736	0054077	04/09/2024	500.00
00219503	04/26/2024	FARALLON CONSULTING LLC 2022 PROJECT MANAGEMENT AND	P0117370	0050869	01/12/2024	77,801.54
00219504	04/26/2024	GEOENGINEERS INC Luther Burbank Boiler Building	P0120912	0196786	04/05/2024	5,032.25
00219505	04/26/2024	GRAINGER TRUCK RACK (PR)	P0121250	9089552641	04/17/2024	328.61

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219506	04/26/2024	GREEN LATRINE Site: City of Mercer Island Ci	P0121258	I42729	03/29/2024	350.00
00219507	04/26/2024	H D FOWLER INVENTORY PURCHASES	P0121242	21/97/61/07/76/5	03/25/2024	19,208.70
00219508	04/26/2024	H2 Pre-Cast Inc. B-9 ALUMINUM WATER BOX LID	P0121239	172306	04/11/2024	1,300.80
00219509	04/26/2024	HANSON TREE SERVICE LLC 23-14B Work Request 1	P0120907	195023	04/09/2024	34,627.63
00219510	04/26/2024	HARVEY, OLIVIA REISSUE: MISC WORK CLOTHES		052223.01	04/26/2024	175.26
00219511	04/26/2024	HDR ENGINEERING INC 2023-2024 Water Modeling & Fir	P0120244	1200610680	04/10/2024	714.63
00219512	04/26/2024	HOME BITES REISSUE: REFUND OVERPAYMENT		081922.01	04/26/2024	50.00
00219513	04/26/2024	HOME DEPOT CREDIT SERVICE 18V HEDGE TRIMMER, PRUNING SAW	P0121255	62/31/66/40/72/6	03/27/2024	2,117.27
00219514	04/26/2024	HORIZON IRRIGATION FITTINGS	P0121257	3M509949	04/23/2024	74.50
00219515	04/26/2024	ISSAQUAH JAIL, CITY OF REISSUE: Issaquah Housing Fees	P0112649	21000382.01	04/26/2024	3,410.00
00219516	04/26/2024	KEATING BUCKLIN & MCCORMACK Invoice #22221 Professional	P0121246	22221	04/05/2024	1,368.00
00219517	04/26/2024	KING COUNTY FINANCE I-NET MONTHLY SERVICES FROM	P0120665	11014551	03/31/2024	1,492.00
00219518	04/26/2024	Kiviat, Aaron Invoice #1646 Professional Ser	P0121290	1646	03/26/2024	9,600.00
00219519	04/26/2024	KPG PSOMAS DBA KPG PSOMAS INC	P0116262	206450	03/19/2024	900.00
00219520	04/26/2024	LEOFF HEALTH & WELFARE TRUST POLICE RETIREES		LEOFF APRIL-24	04/25/2024	157,195.26
00219521	04/26/2024	Li, Qian Rental Assistance for EA clien	P0121296	04222024	04/22/2024	3,000.00
00219522	04/26/2024	LIU, GRACIE REISSUE: MEALS-TYLER CONNECT		06272023.01	04/26/2024	336.97
00219523	04/26/2024	LOTT, JORDAN REISSUE: REFUND PERMIT OVERPAY		PRE21-030.01	04/26/2024	653.38
00219524	04/26/2024	Madrona Law Group, PPLC Invoice #12544 Professional	P0121248	44/45/46/48/51/5	04/11/2024	16,303.78
00219525	04/26/2024	MERCER ISLAND CHEVRON MI CHEVRON MARCH 2023 GAS RECE	P0121298	MARCH 2024	03/31/2024	14,210.93
00219526	04/26/2024	METROPRESORT APRIL 2024 PRNT & MAILING OF	P0121304	IN665185	04/25/2024	1,319.56
00219527	04/26/2024	MICHAEL T SHINN CONSTRUCTION REISSUE: OVERPAYMENT REFUND		2212-081.01	04/26/2024	284.00
00219528	04/26/2024	MORGAN SOUND INC Microphone Repair	P0121247	MSI117432	04/17/2024	218.27
00219529	04/26/2024	NEW X INC WMW Roadside Shoulder Improvem	P0120685	03312024	04/08/2024	70,198.54
00219530	04/26/2024	NEWCASTLE, CITY OF Court Office Rent 5/2024 INV 1	P0121261	1039	05/01/2024	4,110.50
00219531	04/26/2024	NW Hydraulic Consultants Inc. Sub Basin 46a.3 Watercourse	P0120250	31103	04/10/2024	15,346.25

**Accounts Payable Report by Check Number**

Check No	Check Date	Vendor Name/Description	PO #	Invoice #	Invoice Date	Check Amount
00219532	04/26/2024	PACIFIC MOBILE STRUCTURES INC DEC 2023 RENTAL: MODULAR	P0121269	7575/7576	01/01/2024	8,627.78
00219533	04/26/2024	PAYBYPHONE TECHNOLOGIES INC Transaction Fee - SMS Confirma	P0121274	INVPBP-US719	03/31/2024	254.35
00219534	04/26/2024	PAZ, LUIS PER DIEM		03132024	03/13/2024	310.50
00219535	04/26/2024	PFLEEGER, DAVID REISSUE: REFUND WATER DEPOSIT	P0110181	1911-199.01	04/26/2024	10,835.64
00219536	04/26/2024	POWELL BUILDERS INC REISSUE: REFUND RECORDING FEE		2207-184.01	04/26/2024	206.50
00219537	04/26/2024	REMOTE SATELLITE SYSTEMS INT'L EMAC Satellite Service (inv.	P0121181	00127474	04/10/2024	74.00
00219538	04/26/2024	RESERVE ACCOUNT APRIL 18, 2024 MI COURT POSTAG	P0121244	2225-04182024	04/18/2024	500.00
00219539	04/26/2024	SOUND PUBLISHING INC NTC 2757517 BOARDS &	P0121256	8131527	03/31/2024	297.90
00219540	04/26/2024	SPIETZ, ALLISON REISSUE: YAKIMA AWC LABOR INST		051322.01	04/26/2024	434.00
00219541	04/26/2024	STAHELI TRENCHLESS CONSULTANTS Basin 40 CIPP Sewer Lining Pro	P0119153	24-060	03/21/2024	27,737.70
00219542	04/26/2024	Steiner, Virginia Rental assistance for EA clien	P0121297	04182024	04/18/2024	3,000.00
00219543	04/26/2024	Tech Heads Inc. Police Portable Network Switch	P0121301	INV-8975	04/22/2024	7,446.04
00219544	04/26/2024	THOMAS J TREE Mercer Island Unit Priced Arbo	P0119456	04110-I	04/02/2024	1,941.94
00219545	04/26/2024	VERIZON WIRELESS MARCH PHONE SERVICES	P0121305	9959883471	03/23/2024	989.51
00219546	04/26/2024	WALTER E NELSON CO INVENTORY PURCHASES	P0121251	983615	04/22/2024	3,152.97
00219547	04/26/2024	US BANK CORP PAYMENT SYS Operating Supplies		5539APR24	03/29/2024	77,575.40
					Total	<u>836,209.83</u>





**Accounts Payable EFT Report**

Item 3.

Date	Description	Dollar Amount
3/1/2024 Preauthorized ACH Debit	CAYAN GLOBAL PAYGLOBAL STL930553411164783 MERCHANT SVCS MERCH FEE	Merchant Fee - Thrift Shop \$ <b>9,982.78</b>
3/1/2024 Preauthorized ACH Debit	00000000259217 MERCHANT SVCS MERCH FEE	Merchant Fee - MPB.com <b>1,583.25</b>
3/1/2024 Preauthorized ACH Debit	8037460410 DIRECT WITHDRAWAL PAYA	Merchant Fee - Parking <b>113.90</b>
3/1/2024 Preauthorized ACH Debit	TRX FEES DIRECT WITHDRAWAL PAYA	Billing <b>9.00</b>
3/1/2024 Preauthorized ACH Debit	DISC FEES DIRECT DEPOSIT BANKCARD	Merchant Fee - Utility <b>3.47</b>
3/4/2024 Preauthorized ACH Debit	948908660000035 DIRECT WITHDRAWAL MERCHANT S	Billing <b>9,694.99</b>
3/4/2024 Preauthorized ACH Debit	8039720340 DIRECT WITHDRAWAL FISERV	Merchant Fee - Recreation <b>6,209.22</b>
3/4/2024 Preauthorized ACH Debit	MERCHANT FEE DIRECT WITHDRAWAL PAYA	Merchant Fee <b>416.39</b>
3/4/2024 Preauthorized ACH Debit	TRX FEES DIRECT WITHDRAWAL PAYA	Billing <b>67.00</b>
3/4/2024 Preauthorized ACH Debit	MONTH END DIRECT WITHDRAWAL PAYA	Merchant Fee - Utility <b>10.00</b>
3/4/2024 Preauthorized ACH Debit	DISC FEES DIRECT WITHDRAWAL FISERV	Billing <b>3.45</b>
3/4/2024 Preauthorized ACH Debit	MERCHANT FINCL ADJ DIRECT WITHDRAWAL	Merchant Fee <b>1.00</b>
3/5/2024 Preauthorized ACH Debit	UNUMGROUP955 INSURANCE DIRECT WITHDRAWAL PAYA	Employee Withholding - Payroll <b>959.70</b>
3/5/2024 Preauthorized ACH Debit	TRX FEES DIRECT WITHDRAWAL PAYA	Merchant Fee - Utility <b>11.00</b>
3/5/2024 Preauthorized ACH Debit	TRX FEES DIRECT WITHDRAWAL PAYA	Billing <b>11.00</b>
3/5/2024 Preauthorized ACH Debit	DISC FEES DIRECT WITHDRAWAL PAYA	Merchant Fee - Utility <b>1.12</b>
3/5/2024 Preauthorized ACH Debit	TRX FEES DIRECT WITHDRAWAL PAYA	Billing <b>1.00</b>
3/5/2024 Preauthorized ACH Debit	DISC FEES DIRECT WITHDRAWAL PAYA	Merchant Fee - Utility <b>0.82</b>
3/5/2024 Preauthorized ACH Debit	DISC FEES	Billing <b>0.03</b>
3/6/2024 Outgoing Money Transfer	KROGER DIRECT WITHDRAWAL PAYA	Food Pantry <b>9,600.00</b>
3/6/2024 Preauthorized ACH Debit	TRX FEES DIRECT WITHDRAWAL PAYA	Merchant Fee - Utility <b>2.00</b>
3/6/2024 Preauthorized ACH Debit	DISC FEES	Billing <b>0.08</b>

**Accounts Payable EFT Report**

Item 3.

Date	Description	Dollar Amount
3/7/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP WAGE PAY WAGE PAY Net Payroll	<b>587,147.38</b>
3/7/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP Tax ADP Tax Payroll Tax <i>Employee (payroll withholding)</i> \$ 162,989.78 <i>Employer Portion</i> \$ 65,131.94	<b>228,121.72</b>
3/7/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B Employee Withholding - Payroll	<b>3,597.21</b>
3/7/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B Employee Withholding - Payroll	<b>577.74</b>
3/7/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL INVOICE CLOUD INVOICE CL Merchant Fee - Utility Billing	<b>118.70</b>
3/7/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	<b>73.00</b>
3/7/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	<b>5.87</b>
3/8/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA CR OFFSET Refund - Permitting	<b>2,835.14</b>
3/8/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS NSF Return	<b>1,162.06</b>
3/8/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B Employee Withholding - Payroll	<b>133.30</b>
3/8/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE Merchant Fee - Utility Billing	<b>45.00</b>
3/8/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER Driver Abstract	<b>15.00</b>
3/8/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	<b>10.00</b>
3/8/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	<b>1.46</b>
3/11/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE INVESTMENT Employee Withholding - Payroll	<b>36,392.04</b>
3/11/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340 Recreation Refund	<b>1,428.50</b>
3/11/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WASHINGTON-DSHS WA Employee Withholding - Payroll	<b>706.03</b>
3/11/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE INVESTMENT Employee Withholding - Payroll	<b>397.77</b>
3/11/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	<b>10.00</b>
3/11/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Merchant Fee - Utility Billing	<b>5.57</b>
3/12/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Merchant Fee - Utility Billing	<b>10.00</b>

**Accounts Payable EFT Report**

Item 3.

Date	Description		Dollar Amount
3/12/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing <b>9.00</b>
3/12/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee - Utility Billing <b>3.11</b>
3/12/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee - Utility Billing <b>2.51</b>
3/12/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing <b>2.00</b>
3/12/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee - Utility Billing <b>0.29</b>
3/13/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL Vimly Benefit SoAWC	Employee Benefit <b>222,622.38</b>
		<i>Employee (payroll withholding)</i>	\$ 28,450.50
		<i>Employer Portion</i>	\$ 194,171.88
3/13/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing <b>3.00</b>
3/13/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee - Utility Billing <b>0.12</b>
3/14/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B	Employee Withholding - Payroll <b>933.76</b>
3/14/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS	NSF Return <b>900.00</b>
3/14/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B	Employee Withholding - Payroll <b>200.00</b>
3/14/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing <b>60.00</b>
3/14/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE	Merchant Fee - Utility Billing <b>15.00</b>
3/14/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee - Utility Billing <b>4.83</b>
3/15/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS	NSF Return <b>847.00</b>
3/15/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE	Merchant Fee - Utility Billing <b>15.00</b>
3/15/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing <b>9.00</b>
3/15/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee - Utility Billing <b>1.10</b>
3/18/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT RET SYS DRS EPAY	Remit Retirement <b>124,213.54</b>
		<i>Employee (payroll withholding)</i>	\$ 55,682.27
		<i>Employer Portion</i>	\$ 68,531.27
3/18/2024	Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECTS	NSF Return <b>7,716.53</b>

**Accounts Payable EFT Report**

Item 3.

Date	Description	Dollar Amount
3/18/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340 Recreation Refund	<b>381.00</b>
3/18/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL CITY OF MERCER IRETURN NSF Return	<b>328.16</b>
3/18/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL CAYAN HOLDINGS LPAYMENT Merchant Fee - Thrift Shop	<b>101.68</b>
3/18/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA REJECT FEE Billing	<b>30.00</b>
3/18/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Billing	<b>12.00</b>
3/18/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Billing	<b>2.14</b>
3/19/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT RET SYS DRS EPAY Remit Retirement	<b>127,499.92</b>
	<i>Employee (payroll withholding)</i> \$ 56,835.05	
	<i>Employer Portion</i> \$ 70,664.87	
3/19/2024 Preauthorized ACH Debit	MERCHANT SVCS MERCH CHBK000000000259217 NSF Return	<b>105.00</b>
3/19/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Billing	<b>59.00</b>
3/19/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Billing	<b>20.00</b>
3/19/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL Cayan LLC EDI PYMNTS Merchant Fee - Thrift Shop	<b>6.20</b>
3/19/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Billing	<b>6.18</b>
3/19/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Billing	<b>5.00</b>
3/19/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Billing	<b>3.69</b>
3/19/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Billing	<b>0.38</b>
3/20/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES Billing	<b>3.00</b>
3/20/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES Billing	<b>0.11</b>
3/21/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP WAGE PAY WAGE PAY Net Payroll	<b>571,442.74</b>
3/21/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP Tax ADP Tax Payroll Tax	<b>225,003.46</b>
	<i>Employee (payroll withholding)</i> \$ 161,280.89	
	<i>Employer Portion</i> \$ 63,722.57	
3/21/2024 Outgoing Money Transfer	KROGER Food Pantry	<b>4,800.00</b>

**Accounts Payable EFT Report**

Item 3.

Date	Description	Dollar Amount
3/21/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL NAVIA BENEFIT SOFLEXIBLE B	Employee Withholding - Payroll <b>1,116.56</b>
3/21/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER	Driver Abstract <b>15.00</b>
3/21/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER	Driver Abstract <b>15.00</b>
3/21/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing <b>12.00</b>
3/21/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee - Utility Billing <b>1.85</b>
3/22/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP PAYROLL FEESADP FEES	ADP Fee <b>6,095.61</b>
3/22/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL ADP PAYROLL FEESADP FEES	ADP Fee <b>1,866.44</b>
3/22/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing <b>67.00</b>
3/22/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER	Driver Abstract <b>15.00</b>
3/22/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee - Utility Billing <b>5.65</b>
3/25/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE INVESTMENT	Employee Withholding - Payroll <b>33,307.97</b>
3/25/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WASHINGTON-DSHS WA53000000	Employee Withholding - Payroll <b>706.03</b>
3/25/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MISSIONSQUARE INVESTMENT	Employee Withholding - Payroll <b>397.77</b>
3/25/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL MERCHANT S 8039720340	Merchant Fee - Utility Recreation Refund <b>321.00</b>
3/25/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing <b>6.00</b>
3/25/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA DISC FEES	Merchant Fee - Utility Billing <b>0.82</b>
3/26/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA DEPT REVENUE TAX PYMT	Remit Excise Tax <b>66,513.93</b>
	<i>Water Fund</i>	\$ 30,156.77
	<i>Sewer Fund</i>	\$ 16,374.49
	<i>Stormwater Fund</i>	\$ 3,387.80
	<i>Thrift Shop</i>	\$ 14,071.20
	<i>General Government</i>	\$ 2,523.67
3/26/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing <b>18.00</b>
3/26/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL WA STATE DOL WA DRIVER	Driver Abstract <b>15.00</b>
3/26/2024 Preauthorized ACH Debit	DIRECT WITHDRAWAL PAYA TRX FEES	Merchant Fee - Utility Billing <b>8.00</b>

**Accounts Payable EFT Report**

Item 3.

Date	Description	Dollar Amount
3/26/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL PAYA MERCHANT FEE - UTILITY BILLING	4.35
3/26/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL PAYA MERCHANT FEE - UTILITY BILLING	2.00
3/26/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL PAYA MERCHANT FEE - UTILITY BILLING	1.54
3/26/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL PAYA MERCHANT FEE - UTILITY BILLING	0.08
3/27/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL AFLAC EMPLOYEE WITHHOLDING - PAYROLL	477.02
3/27/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL PAYA MERCHANT FEE - UTILITY BILLING	4.00
3/27/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL PAYA MERCHANT FEE - UTILITY BILLING	0.49
3/28/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL PAYA REJECTS NSF RETURN	9,522.96
3/28/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL NAVIA EMPLOYEE WITHHOLDING - PAYROLL	5,055.41
3/28/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL NAVIA EMPLOYEE WITHHOLDING - PAYROLL	1,269.84
3/28/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL PAYA MERCHANT FEE - UTILITY BILLING	30.00
3/28/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL PAYA MERCHANT FEE - UTILITY BILLING	4.00
3/28/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL PAYA MERCHANT FEE - UTILITY BILLING	0.50
3/29/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL EMPLOYEE WITHHOLDING - PAYROLL	94.50
3/29/2024	Preauthorized ACH Debit UNUMGROUP955 INSURANCE PAYROLL	94.50
3/29/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL PAYA MERCHANT FEE - UTILITY BILLING	10.00
3/29/2024	Preauthorized ACH Debit DIRECT WITHDRAWAL PAYA MERCHANT FEE - UTILITY BILLING	1.87
<b>Total</b>		<b>\$ 2,315,825.71</b>



# CITY COUNCIL MINUTES REGULAR HYBRID MEETING APRIL 16, 2024

Item 4.

## EXECUTIVE SESSION

At 5:02 pm, Mayor Nice convened an Executive Session in Room 104 at the Mercer Island Community & Event Center, 8236 SE 24th Street, Mercer Island, WA and via Microsoft Teams. The Executive Session was to consider the selection of a site or the acquisition of real estate by lease or purchase when public knowledge regarding such consideration would cause a likelihood of increased price pursuant to RCW 42.30.110(1)(b).

Mayor Salim Nice, Deputy Mayor Rosenbaum, and Councilmembers Jake Jacobson, Craig Reynolds, Wendy Weiker, and Ted Weinberg participated in person in Room 104. Councilmember Lisa Anderl attended via Microsoft Teams.

Mayor Nice adjourned the Executive Session at 5:38 pm.

## CALL TO ORDER & ROLL CALL

Mayor Salim Nice called the Regular Hybrid Meeting to order at 5:45 pm in the Slater Room Council Chambers at the Mercer Island Community & Event Center, 8236 SE 24<sup>th</sup> Street, Mercer Island, Washington.

Mayor Salim Nice, Deputy Mayor Dave Rosenbaum, and Councilmembers Jake Jacobson, Craig Reynolds, Wendy Weiker, and Ted Weinberg participated in person in the Slater Room Council Chambers. Councilmember Lisa Anderl attended via MZoom.

## PLEDGE OF ALLEGIANCE

The City Council delivered the Pledge of Allegiance.

## AGENDA APPROVAL

It was moved by Jacobson; seconded by Reynolds to:

**Approve the agenda as presented.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

## STUDY SESSION

Emergency Manager Amanda Keverkamp introduced Eastside Fire & Rescue (EFR) Emergency Manager Greg Badwin, Deputy Chief Will Aho, and Fire Marshall Jeromy Hicks. Deputy Chief Aho spoke about wildfire preparedness, and response capabilities. He spoke about how all EFR firefighters have wildfire training, the water supplies that EFR have in their fleet including three water tenders, about the hydrants on the island, and that EFR also has the ability to draw water from Lake Washington if needed. Deputy Chief Aho spoke about EFR's state and regional mobilizations to wildfires and how these deployments allow the firefighters to continue to learn how other agencies fight wildfires.

EFR Emergency Manager Baldwin spoke about how Mercer Island has a lower wildfire risk than other recent high-profile fires, the culminative wildfire risk over the next 30 years, and about how the westside of the state wildfire risk has historically been lower. He discussed ways to reduce wildfire risk, including partnership with King Conservation District for assessments on Mercer Island. He spoke about wildfire urban interface maps and how home hardening can help mitigate risks to houses during wildfires.



## CITY MANAGER REPORT

City Manager Jessi Bon reported on the following items:

- **Council, Boards & Commission Meetings:** Next City Council Meeting – May 7 at 5:00 PM, Arts Council – April 17, Planning Commission – April 17, Parks & Recreation Commission with Open Space Conservancy Trust Board – April 18 and May 2 at 5:00 PM. Board and Commission annual recruitment is open through April 26.
- **Update on Water Landslide Risk Emergency:** On April 3, 2024 the Emergency Operations Center was activated due to a leak in the underground Seattle Public Utilities (SPU) water main that supplies water to the island. The City and SPU are evaluating plans for the repair work. Updates will be posted to Let's Talk.
- **Update on City Hall Transitions:** Police modular buildings have been energized and connected to the City's data infrastructure. The final plumbing connections are being made this week, with access card readers, cameras, and security monitoring installations next week.
- **City Services Updates:** Luther Burbank Boiler Building Phase 1 construction is underway. Sewer upgrades at Mercerdale Park are planned for later in 2024 and crews will be conducting geotechnical boring this week to prepare. The City was awarded a grant from WSDOT for traffic signal safety improvements to improve signal visibility and safety at several intersections. 4004 Island Crest Way has landscaping improvements ongoing and will be open to the public soon. SCADA Sewer Equipment Replacement Project is beginning to replace outdated equipment.
- **Upcoming Events:** Registration for summer camps is now open. Comprehensive Plan Community Open House on May 1 from 6pm – 8pm at MICEC.
- **News:** YFS's Healthy Youth Initiative launched ParentingMercerIsland.org in March, this tool has been developed with long-time YFS partner the Center for Health and Safety Culture. MI Thrift Shop has seen 26% increase in donations in 2024!

## APPEARANCES

Chris Goelz (Mercer Island) spoke about the proposal to reconstitute the Planning Commission

Carolyn Boatsman (Mercer Island) spoke about the proposal to reconstitute the Planning Commission.

Marie Bender (Mercer Island) spoke about the proposal to reconstitute the Planning Commission.

Dan Thompson (Mercer Island) spoke about the proposal to reconstitute the Planning Commission.

Meg Lippert (Mercer Island) spoke about the proposal to reconstitute the Planning Commission.

## CONSENT AGENDA

### AB 6447: April 5, 2024 Payroll Certification

**Recommended Action:** Approve the April 5, 2024 Payroll Certification in the amount of \$851,786.11 and authorize the Mayor to sign the certification on behalf of the entire City Council.

### Certification of Claims:

**A. Check Register | 219195-219269 | 03/29/24 | \$620,806.87**

**B. Check Register | 219270-219347 | 04/05/24 | \$1,550,754.58**

**Recommended Action:** Certify that the City Council has reviewed the documentation supporting claims paid and approved all checks or warrants issued in payment of claims.

### City Council Regular Hybrid Meeting Minutes of April 2, 2024

**Recommended Action:** Approve the City Council Regular Hybrid Meeting Minutes of April 2, 2024.

**AB 6448: Earth Day Proclamation (No. 326)**

**Recommended Action:** Proclaim April 20, 2024 as Earth Day in the City of Mercer Island, to encourage community action in the protection of the environment.

**AB 6446: Phase 1 PRV Station Replacement-Bid Award**

**Recommended Action:** Award the Phase 1 PRV Station Replacement Project to Fury Site Works Inc, a Washington-based company, and authorize the City Manager to execute a contract with Fury Site Works Inc. in an amount not to exceed \$1,350,406 and set the total project budget at \$1,928,787.

**AB 6449: 2024 Legislative Session Recap**

**Recommended Action:** Receive report. No action necessary.

**AB 6450: Fourth Extension Agreement to Interlocal Agreement with the Mercer Island School District for the Mary Wayte Pool (2025-2034)**

**Recommended Action:** Authorize the City Manager to sign the Fourth Extension Agreement to the Interlocal Agreement with the Mercer Island School District for the operation of the Mary Wayte Pool from January 1, 2025 through December 31, 2034, substantially in the form attached as Exhibit 2 to AB 6450.

It was moved by Rosenbaum; seconded by Weinberg to:

**Approve the Consent Agenda as amended, and the recommended actions contained therein.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

**REGULAR BUSINESS****AB 6442: Hiring Incentives for Lateral Police Officers**

It was moved by Rosenbaum; seconded by Weinberg to:

**Approve the Lateral Police Officer Hiring Incentives Program for a 12-month trial period substantially in the form attached as Exhibit 1 with the following changes: increase the total Lateral Hiring Incentive from \$20,000 to \$40,000 and increase the total Referral Incentive from \$5,000 to \$10,000**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Rosenbaum, Weiker, and Weinberg)

**AB 6453: Alternative Public Works Contracting Methods Discussion**

Management Analyst Robbie Cunningham-Adams introduced consultant Diana Brown from who spoke about alternative Public Works contracting methods, explained that project delivery methodology is the structure of the relationship which defines the process in which a project is designed and delivered, and explained how alternate delivery is an adjustment in the relationship which defines the process that a project is designed and delivered. She discussed the traditional method of Design-Bid-Build, how it works, and why it is the primary way public agencies procure construction. Ms. Brown presented General Contractor/Construction Manager (GC/CM), how it works, how it is different than Design-Bid-Build, and the differences in control, owner risk, cost certainty, and speed. She also presented Progressive Design Build, discussed how it works, how it is different than Design-Bid-Build, and the differences in control, owner risk, cost certainty, and speed. Lastly, she presented Design Build, how it works, how it is different than Design-Bid-Build, and the differences in control, owner risk, cost certainty, and speed. She spoke about how an alternate delivery method could be selected, discussed the RCW requirements for GC/CM, Progressive Design-Build and Design-Build.

City Manager Jessi Bon spoke about where in the process the City currently is for the Public Safety and Maintenance Facility, and discussed how alternate delivery methods for this facility may want to be considered by the City Council.

Council discussed the presentation and asked questions of staff and the consultant.

**AB 6452: 2023 Washington Cities Electrical Code (Ordinance No. 24C-05, First Reading and Adoption)**

CPD Director Jeff Thomas presented the state mandated updates to the Washington Cities electrical code.

Council discussed the amendments and asked questions.

It was moved by Jacobson; seconded by Reynolds to:

**Adopt, at first reading under City Council Rules of Procedures 6.3(C)(3), Ordinance No. 24C-05, amending Chapter 17 MICC with the updated editions of the Construction Codes.**

PASSED: 7-0

FOR: 7 (Anderl, Jacobson, Nice, Reynolds, Weiker, and Weinberg)

ABSENT: 1 (Rosenbaum)

**AB 6455: Project Update on 80th Avenue Sidewalk Improvements**

Deputy Public Works Director Patrick Yamashita introduced 80<sup>th</sup> Avenue sidewalk improvements. Capital Division Manager Clint Morris discussed location of the project, the background on the infrastructure on the eastside of the 80<sup>th</sup> Avenue sidewalk, and how this is a replacement project for sidewalks, trees, and lights will replace very old infrastructure on the eastside of 80<sup>th</sup> Avenue.

Street Engineer Ian Powell presented the existing sidewalk conditions that include heaving from tree roots, grading differences between the sidewalk and the street, and the sidewalk does not meet ADA grade or width requirements. He discussed existing trees that are in poor health due to limited growing area, poor ADA access at driveways, and uneven sidewalk panels with high root masses. Street Engineer Powell presented the proposed new tree layout highlighting existing trees that will remain, which trees will be replaced with new tree plantings that will be planted in a modular planting cell that promotes tree health and helps protect the sidewalk by building a barrier between the roots and the sidewalk.

Capital Division Manager Morris discussed how the trees selected for replanting that have generally smaller root masses when the trees are mature. He discussed the street lighting on 80 Avenue and how it will utilize existing conduits that were installed along the westside in 1996. Capital Division Manager Morris presented the estimated project costs and budget, the current budget for this project, and the project timeline.

City Council discussed the improvements and asked questions of staff.

**AB 6454: Reconstitution of the Planning Commission – consideration of amendments to MICC, Chapter 3.46 (Ordinance No. 24C-06, First Reading)**

CPD Director Jeff Thomas presented the proposed amendments on the reconstitution of the Planning Commission. He spoke about some clean-up items to be included in the second reading of Ordinance No. 24C-06 including:

- Amend Ordinance Section 1 to clarify that all existing Planning Commission terms will expire on 12/31/2024.
- Amend Exhibit A MICC 3.46.030(A)(1) to strike “as well as five years of such experience” from that section.
- Amend Exhibit A MICC 3.46.030(A)(3) to strike “as well as five years of such experience” from that section.
- Amend Exhibit A, MICC 3.46.030 (B)(1) to add “any vacancy may be filled by a resident lay person if unable to find a qualified paid practitioner.

City Council discussed the amendments and asked questions.

It was moved by Weinberg; seconded by Reynolds to:

**Direct the City Manager to add a clause to the appropriate part of the ordinance establishing a quarterly meeting between the Mayor, the Chair of the Planning Commission, and staff. The purpose of the meetings is to identify the elements of the Planning Commission’s work plan which the commission can realistically address in the forthcoming quarters. Any proposed updates to the work plan shall be presented to the full Council for approval or adjustment at the next regularly**

**scheduled meeting.**

FAILED: 2-5  
FOR: 2 (Reynolds and Weinberg)  
AGAINST: 5 (Anderl, Jacobson, Nice, Rosenbaum, and Weiker)

It was moved by Rosenbaum; seconded by Jacobson to:  
**Move to schedule second reading and adoption of Ordinance No. 24C-06 as amended for May 7, 2024.**

PASSED: 5-2  
FOR: 5 (Anderl, Jacobson, Nice, Rosenbaum, and Weiker)  
AGAINST: 2 (Reynolds and Weinberg)

**OTHER BUSINESS**

**Planning Schedule**

City Manager Jessi Bon spoke about the May 7 meeting and the July 2 meeting.

**Councilmember Absences and Reports**

Councilmember Weiker will be absent from the July 2 meeting.

Deputy Mayor Rosenbaum noted that there was an SCA PIC meeting last week.

Councilmember Weinberg noted that MISD held the second meeting of the artificial intelligence policy workgroup in April.

Councilmembers Reynolds noted that the Parks & Recreation Commission and Open Space Conservancy Trust are continuing to meet about the Parks Zone. Visited MICEC on Sunday to meet with Friendship Circle and encouraged the rest of the Council to attend as well.

Councilmember Jacobson noted that the Parks & Recreation Commission and Open Space Conservancy Trust are continuing to meet about the Parks Zone and that there was a King County Metro Solid Waste Advisory committee meeting.

City Council was in recess from 8:21 pm – 8:32 pm.

**EXECUTIVE SESSION**

At 8:32 pm, Mayor Nice convened an Executive Session in Room 103 at the Mercer Island Community & Event Center, 8236 SE 24th Street, Mercer Island, WA and via Microsoft Teams. The Executive Session was to discuss with legal counsel litigation or potential litigation pursuant to RCW 42.30.110(1)(i).

Mayor Salim Nice, Deputy Mayor Rosenbaum, and Councilmembers Jake Jacobson Craig Reynolds, Wendy Weiker, and Ted Weinberg participated in person in Room 104. Councilmember Lisa Anderl attended via Microsoft Teams.

Mayor Nice adjourned the Executive Session at 10:14 pm.

**ADJOURNMENT**

The Regular Hybrid Council Meeting adjourned at 10:14 pm.

\_\_\_\_\_  
Salim Nice, Mayor

Attest:

\_\_\_\_\_  
Andrea Larson, City Clerk



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND**

**AB 6456  
May 7, 2024  
Consent Agenda**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB 6456: Island Crest Way Crosswalk Improvements Bid Award	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Award the Island Crest Way Crosswalk Improvements construction contract to Active Construction Inc.	

<b>DEPARTMENT:</b>	Public Works
<b>STAFF:</b>	Jason Kintner, Chief of Operations Clint Morris, Capital Division Manager Rebecca O’Sullivan, Transportation Engineer
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Project Location Map 2. Intersection Design Concepts
<b>CITY COUNCIL PRIORITY:</b>	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

<b>AMOUNT OF EXPENDITURE</b>	\$ 1,567,469
<b>AMOUNT BUDGETED</b>	\$ 966,348
<b>APPROPRIATION REQUIRED</b>	\$ 601,121

**EXECUTIVE SUMMARY**

The purpose of this agenda bill is to award a public works contract for the construction of the Island Crest Way Crosswalk Improvements project.

- This project will install rectangular rapid-flashing beacons (RRFBs) on Island Crest Way at the SE 62<sup>nd</sup> and SE 63<sup>rd</sup> Street intersections and construct a pedestrian signal at the Island Park Elementary School driveway.
- Six bids were received, and the lowest bid is \$1,127,127.
- This project is a sub-task of the Island Crest Way Corridor Improvements (SP0135) project included in the 2023-2024 Biennial Budget and Capital Improvement Program (CIP) with a total budget of \$1,522,035, funded from Sound Transit Mitigation funds.
- Estimated project expenditures are higher than the project budget. An appropriation of \$601,121 is requested from Sound Transit Mitigation funds.
- Construction is scheduled to begin in June with estimated completion in fall/winter 2024.

## BACKGROUND

The Island Crest Way Crosswalk Improvements are a sub-task of the Island Crest Way Corridor Improvements (90<sup>th</sup> Avenue SE to SE 68<sup>th</sup> Street) project. The Corridor Improvements project was added to the Six-Year Transportation Improvement Program (TIP) in 2022 as a package of several recommendations from the Island Crest Way Corridor Safety Analysis completed in 2022.

The Island Crest Way Crosswalk Improvements (SP0135) are located at the intersections of Island Crest Way with SE 62<sup>nd</sup> Street and SE 63<sup>rd</sup> Street, and at the Island Park Elementary driveway, as shown in Exhibit 1. These project locations were identified to improve pedestrian safety through enhancing the visibility of pedestrians crossing Island Crest Way.

Rectangular rapid-flashing beacons (RRFBs) bring attention to pedestrian crossings and increase driver awareness. Pedestrian signals provide similar visibility as RRFBs, but with the added benefit that drivers are legally required to stop. A pedestrian signal also provides gaps in pedestrian traffic to reduce motor vehicle delays during heavy pedestrian times of the day, such as arrival and dismissal times at schools. The City currently operates several RRFB installations on the northern part of the Island and three pedestrian signals along Island Crest Way between Town Center and SE 47<sup>th</sup> Street.

The Island Crest Way Crosswalk Improvements design began in summer 2023. Final plans, specifications, and cost estimates were completed in early March 2024 and the project was advertised for bids in late March 2024. Six bids were received, and the construction contract is ready for award.

## ISSUE/DISCUSSION

The Island Crest Way Crosswalk Improvements project will construct new RRFB enhanced crosswalks at the SE 62<sup>nd</sup> and SE 63<sup>rd</sup> Street intersections and a new pedestrian signal at the Island Park Elementary driveway. The scope of work includes new concrete curbs and Americans with Disabilities Act (ADA) compliant sidewalks and ramps, new RRFBs, and a pedestrian signal with a center median island. Other work includes crosswalk-related signage, pavement markings, and illumination. The intersection design concepts are shown in Exhibit 2. At the completion of design, the estimated construction cost was \$1,200,097.50.

## BID RESULTS

Six construction bids were received and opened on April 11, 2024. The lowest responsive bid was from Active Construction, Inc. for \$1,127,127.00, which is approximately \$73,000 below the engineer's estimate. The following table shows the bid results.

ISLAND CREST WAY CROSSWALK IMPROVEMENTS BID SUMMARY	
COMPANY NAME	BID AMOUNT
Active Construction, Inc.	\$1,127,127.00
Northwest Cascade, Inc.	\$1,241,847.00
Kamins Construction, Inc.	\$1,268,342.10
NPM Construction Co.	\$1,278,555.50
Road Construction Northwest, Inc.	\$1,407,830.00
Westwater Construction	\$1,456,150.00
<b>Engineer's Estimate:</b>	<b>\$1,200,097.50</b>

The apparent low bidder, Active Construction, Inc. from Tacoma, has successfully completed numerous pedestrian and roadway improvement projects for the cities of Federal Way, Kent, and Mercer Island in recent years. Active Construction, Inc. completed the Sunset Highway and 77<sup>th</sup> Ave SE Intersection Improvements in 2023 for the City of Mercer Island which included similar project elements (concrete curbs, ADA-compliant sidewalks and ramps, RRFBs, pedestrian median, and signage).

A review of the Labor and Industries (L&I) website confirms Active Construction, Inc is a contractor in good standing with no license violations, outstanding lawsuits, or L&I tax debt. Based on review of Active Construction, Inc’s bid submittal and reference checks, staff has determined that Active Construction is the lowest responsive bidder for this project and staff recommends awarding the Island Crest Way Crosswalk Improvements construction contract to Active Construction, Inc.

**PROJECT BUDGET**

The Island Crest Way Corridor project has a total budget of \$1,522,035 to complete several sub-tasks. The costs to perform the corridor tree assessment, corridor illumination assessment, intersection feasibility study, shared use path study, and community engagement sub-tasks are estimated to total \$585,687. This leaves the Island Crest Way Crosswalk Improvements sub-task with \$966,348 available project budget.

The Island Crest Way Crosswalk Improvements construction bid price is \$1,127,127. Adding amounts for design, construction contingency, construction services and inspection, project management, and 1% for the arts brings the total project cost to \$1,567,469, which is \$601,121 more than the available remaining budget. These costs are summarized in the following table.

ISLAND CREST WAY CROSSWALK IMPROVEMENTS PROJECT BUDGET	
DESCRIPTION	TOTAL
Design	\$130,000
Construction Contract Award to Active Const	\$1,127,127
Construction Contingency @ 15%	\$169,070
Construction Services and Inspection	\$100,000
Project Management/In-House Staff Support	\$30,000
1% for the Arts	\$11,272
<b>Total Island Crest Way Crosswalk Improvements Cost</b>	<b>\$1,567,469</b>
<b>Total Available Project Budget</b>	<b>\$966,348</b>
<b>Budget Remaining</b>	<b>-\$601,121</b>
<b>Budget Appropriation Required</b>	<b>\$601,121</b>

The Island Crest Way Corridor project is wholly funded from Sound Transit Mitigation funds. To complete the Crosswalk Improvements project sub-task as described above, a budget appropriation of \$601,121 from Sound Transit Mitigation funds is needed. This will increase the total Island Crest Way Corridor project budget to \$2,123,156.

Since the creation of the original scope and cost estimate for this project, the construction industry has continued to experience significant changes. Contractors around the Puget Sound region continue to see

escalation in material costs, labor shortages, and volatility in both material pricing and material availability. This has resulted in a continued upward trend for construction costs.

## **NEXT STEPS**

Staff recommends authorizing the City Manager to execute a contract with Active Construction, Inc. a Washington-based company, for the construction of the Island Crest Way Crosswalk Improvements project, appropriating \$601,121 from Sound Transit Mitigation fund balance, and setting the Crosswalk Improvements project budget at \$1,567,469 and the total Island Crest Way Corridor project budget at \$2,123,156.

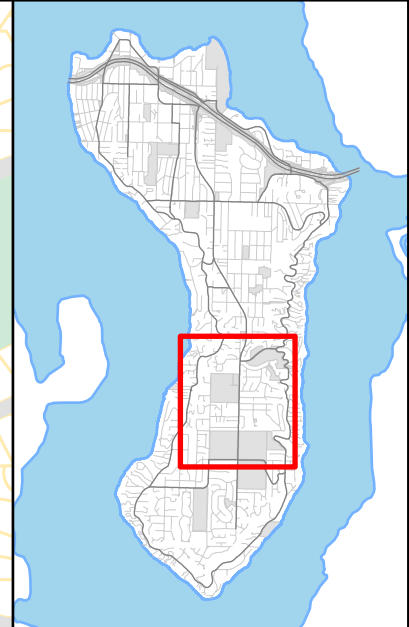
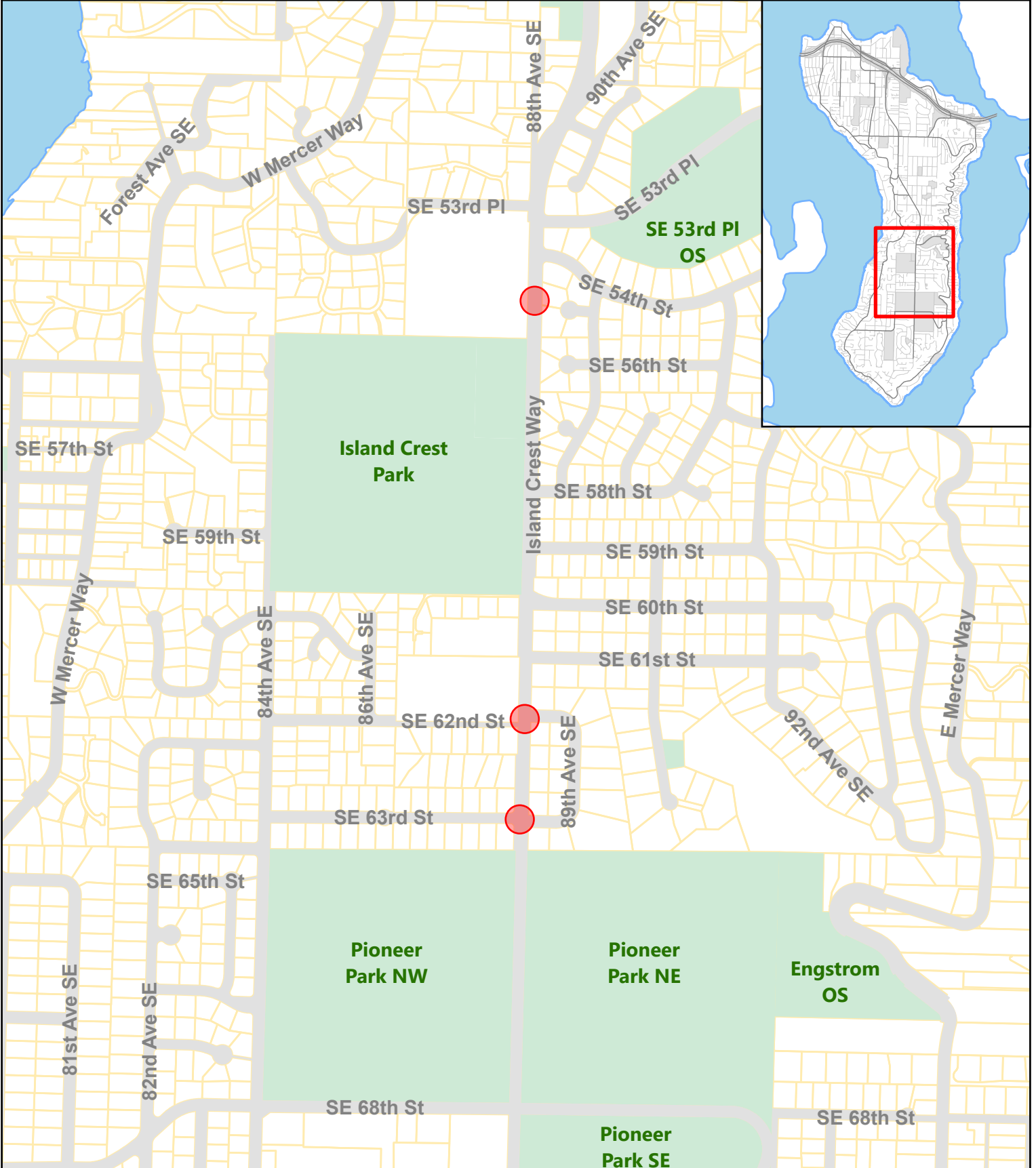
Construction activities on the Island Crest Way Crosswalk Improvements project are scheduled to begin in June 2024 when school is out. Most of the construction will be complete by the end of August before school is back in session; however, due to long procurement times for traffic signal equipment, installation of the new RRFBs and pedestrian signal will likely occur later in the fall/winter, after those components become available. The existing RRFB at the Island Park Elementary driveway will remain operational until the new pedestrian signal is operational.

## **RECOMMENDED ACTION**

Award the Island Crest Way Crosswalk Improvements project to Active Construction, Inc., a Washington-based company; authorize the City Manager to execute a contract with Active Construction, Inc. in an amount not to exceed \$1,127,127; appropriate \$601,121 from Sound Transit Mitigation funds for the Island Crest Way Crosswalk Improvements project; and set the total Island Crest Way Corridor project budget to \$2,123,156.



# Island Crest Way Crosswalk Improvements

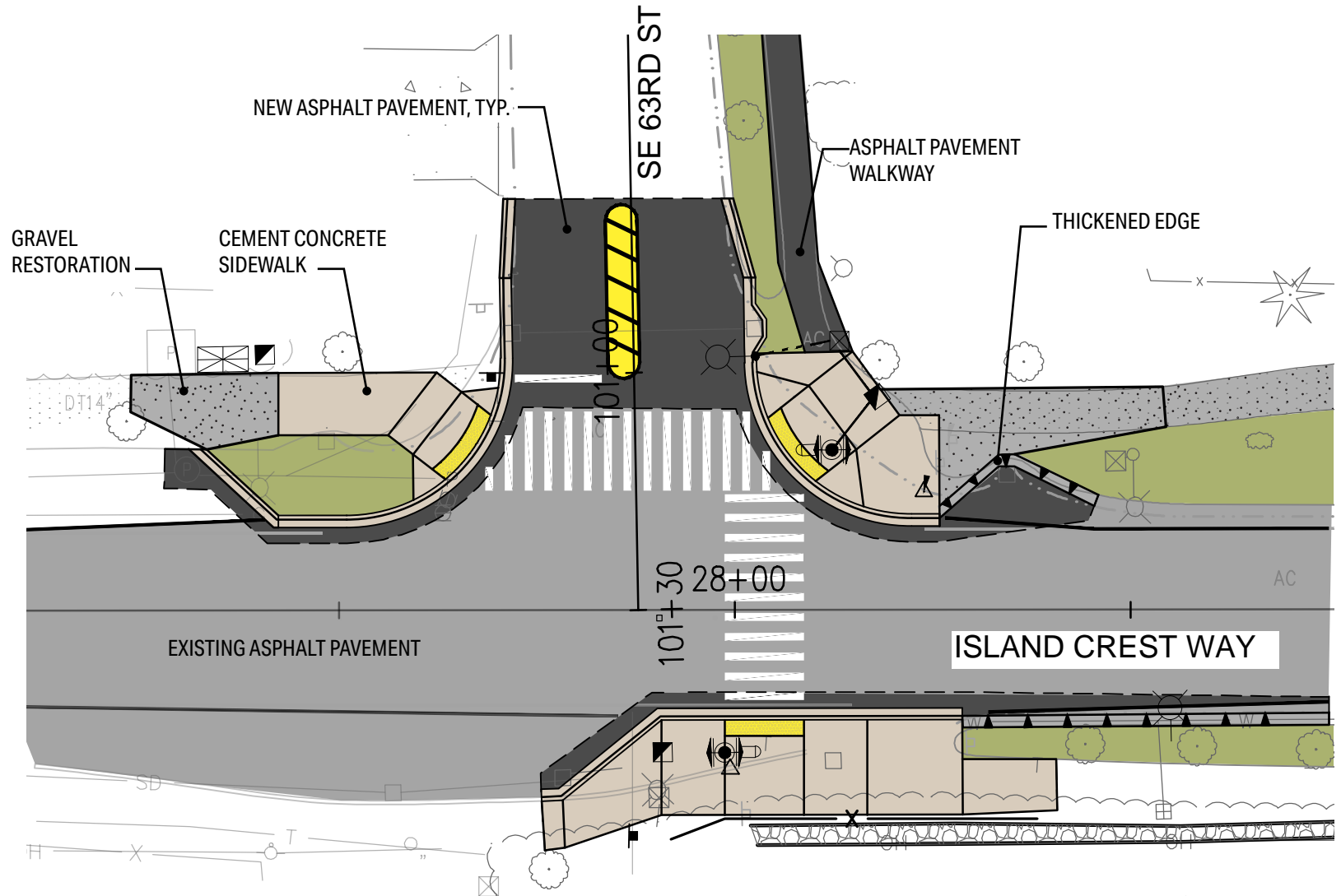
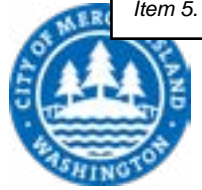


● Project Location  
  Roads  
  Parks  
  Parcels



Disclaimer: No warranties of any sort including accuracy, fitness or merchantability accompany this map.

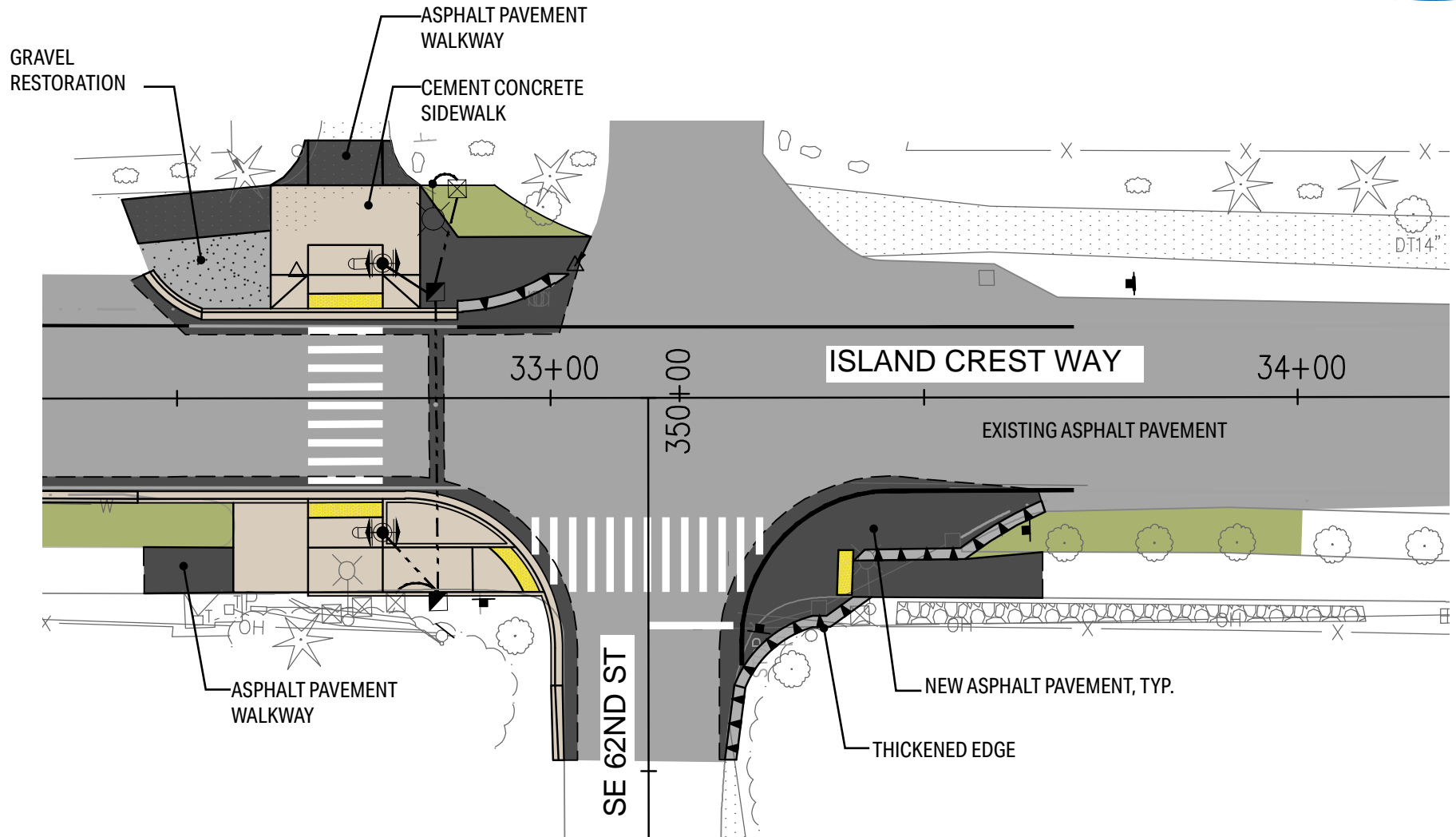
# ISLAND CREST WAY CORRIDOR ANALYSIS | CROSSWALK IMPROVEMENTS



# ISLAND CREST WAY CORRIDOR ANALYSIS | CROSSWALK IMPROVEMENTS



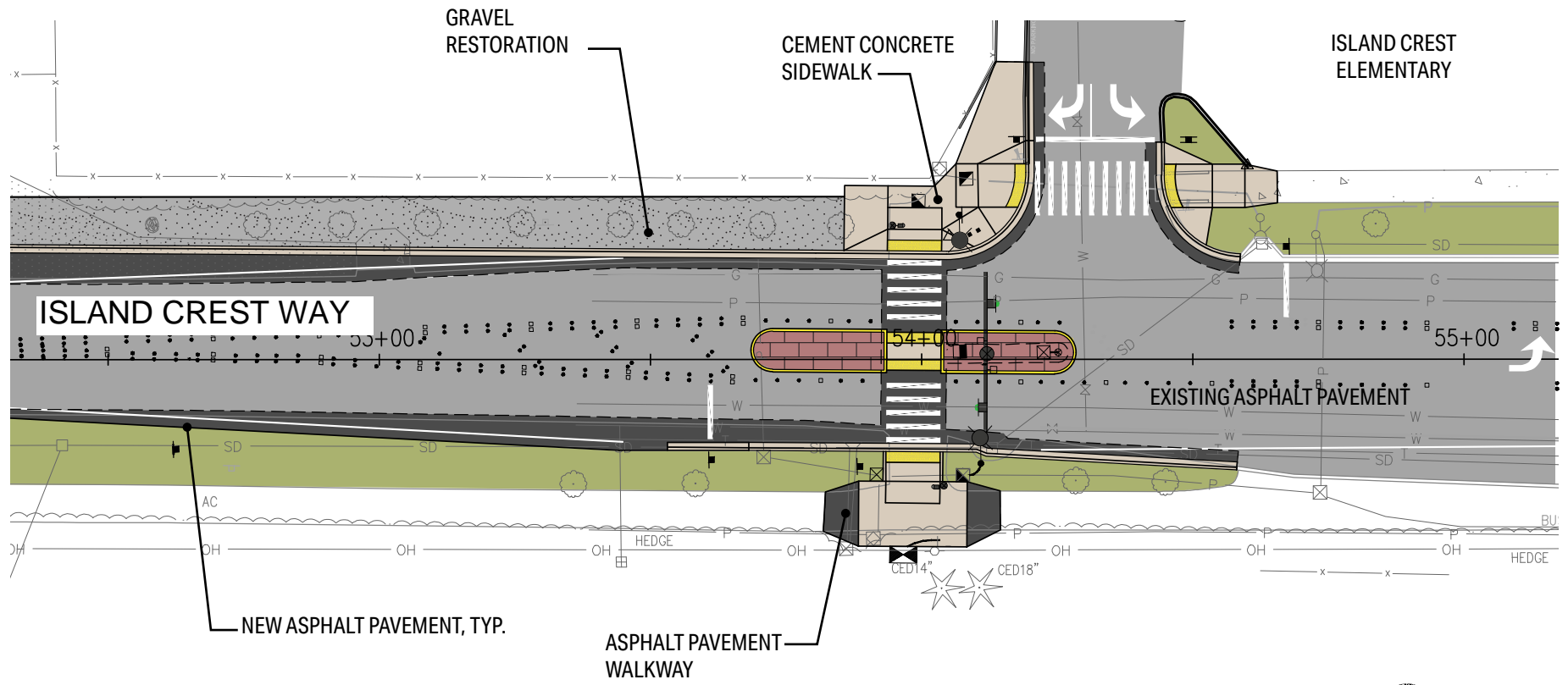
Item 5.



# ISLAND CREST WAY CORRIDOR ANALYSIS | CROSSWALK IMPROVEMENTS



Item 5.





**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND**

**AB 6458  
May 7, 2024  
Consent Agenda**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB 6458: Affordable Housing Week (Proclamation No. 328)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Approve Proclamation No. 328 proclaiming the week of May 13 to 17, 2024 as Affordable Housing Week.	

<b>DEPARTMENT:</b>	Community Planning and Development
<b>STAFF:</b>	Salim Nice, Mayor Alison Van Gorp, Deputy CPD Director
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Proclamation No. 328
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

**EXECUTIVE SUMMARY**

The purpose of this agenda bill is to proclaim May 13-17, 2024 as Affordable Housing Week on Mercer Island.

- Homelessness remains a major challenge in King County and current economic conditions continue to put pressure on low- and middle-income households in our region.
- Significant investments in building, preserving, and subsidizing new affordable homes are needed.
- The Growth Management Act now requires cities like Mercer Island to plan to accommodate projected housing needs as a part of the 2024 periodic update of comprehensive plans.
- In addition to planning for housing, the City also contributes to affordable housing development and preservation as a member of ARCH (A Regional Coalition for Housing).

**BACKGROUND**

Homelessness remains one of the most difficult and complex issues facing King County. The King County Regional Homelessness Authority estimates that more than 53,000 people experienced homelessness in King County in 2022, up from 40,000 people in 2020. The impacts of the COVID-19 Pandemic and rising housing costs continue to exacerbate the challenges low- and middle- income people face in the region. Continuing high rates of inflation and increasing costs of goods and services mean that family budgets are stretched.

King County currently faces a shortfall of 149,000 affordable homes. That number is expected to grow to 212,000 homes by 2044.

In 2022, the City completed a Housing Needs Assessment to understand Mercer Island's existing and future housing needs and to inform the 2024 periodic update to the Comprehensive Plan. A Supplement to this assessment was completed in early 2024, analyzing the City's housing capacity across income segments. City staff continue to coordinate with other East King County jurisdictions to address affordable housing needs through ARCH, including annual investments in the ARCH Housing Trust Fund, which has helped create over 7,000 units of affordable housing in East King County.

## ISSUE/DISCUSSION

Since 2016, the [Housing Development Consortium](#) (HDC) of Seattle-King County has partnered with its diverse membership body to coordinate Affordable Housing Week, aimed at recognizing the need to preserve and increase affordable housing in King County communities. HDC's members encompass all major nonprofit housing developers in King County as well as financial institutions, consultants, architects, building contractors, attorneys, accountants, service providers, local housing authorities, and government agencies.

Each year, Affordable Housing Week brings together residents from across King County to focus attention on affordable housing and to promote thriving communities where everyone has an opportunity to live with dignity in safe, healthy, and affordable homes. Affordable Housing Week activities are attended and led by cities, organizations, advocates, and residents.

Proclaiming May 13-17 as Affordable Housing Week in Mercer Island shines a light on both the need for more affordable housing in King County, as well as the important work already underway to understand and address that need. For more information on affordable housing in King County and to learn about the events and activities planned for May 13-17, visit the [Affordable Housing Week webpage](#).

## RECOMMENDED ACTION

Approve Proclamation No. 328 proclaiming May 13-17, 2024, as Affordable Housing Week on Mercer Island.



# City of Mercer Island, Washington *Affordable Housing Week Proclamation*

**WHEREAS,** all people should have access to safe, healthy, and affordable homes within communities that provide opportunity. The U.S. Department of Housing and Urban Development defines affordable housing as “housing on which the occupant is paying no more than 30 percent of gross income for housing costs, including utilities”. The state Department of Commerce projects that by 2044, King County needs nearly 200,000 net new housing units for households at or below 80 percent of area median income.

Studies have found that each \$100 increase in median rent results in a 15 percent increase in homelessness in metro areas and a 39 percent increase in homelessness in nearby suburbs and rural areas. The COVID-19 pandemic has exacerbated many existing financial constraints for low- and moderate-income households. The Centers for Disease Control and Prevention recognize safe, healthy, and affordable housing within communities of opportunity as key social determinants of health.

Everyone benefits from affordable housing, including the people who reside in these properties, their neighbors, businesses, employers, and the community as a whole.

United to raise public awareness, people, organizations, and communities throughout King County are participating in local Affordable Housing Week activities to elevate the critical need to create healthy communities with ample affordable housing.

**NOW, THEREFORE,** I, Salim Nice, Mayor of the City of Mercer Island, do hereby proclaim May 13-17, 2024, as

## **Affordable Housing Week**

**APPROVED,** this 7th day of May 2024

\_\_\_\_\_  
Mayor Salim Nice

Proclamation No. 328





# BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6459**  
**May 7, 2024**  
**Consent Agenda**

## AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6459: 1% for Art in Public Places – Public Art Restorations	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Appropriate \$20,000 from the 1% for Art in Public Places Fund to restore <i>Totem</i> by Bernard Hosey and the Luther Burbank Park Mosaic Murals by Sandy Glass and José Orantes.	

<b>DEPARTMENT:</b>	Public Works
<b>STAFF:</b>	Jason Kintner, Chief of Operations Clint Morris, Capital Division Manager Sarah Bluvas, CIP Project Manager
<b>COUNCIL LIAISON:</b>	Ted Weinberg
<b>EXHIBITS:</b>	1. Public Art Photos
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ 20,000
<b>AMOUNT BUDGETED</b>	\$ 0
<b>APPROPRIATION REQUIRED</b>	\$ 20,000

## EXECUTIVE SUMMARY

The purpose of this agenda bill is to seek an appropriation of \$20,000 from the 1% for Art in Public Places Fund (1% Fund) to restore two installations in the Mercer Island public art collection.

- The 1% Fund is established by MICC 4.40.200 and provides funding for public art acquisition and collection care for Mercer Island’s public art collection.
- Routine maintenance of the collection, such as annual cleaning and waxing, is funded through a public art maintenance appropriation (PRAT40) from the 1% Fund. Occasionally, significant restoration needs arise that require an additional 1% Fund appropriation.
- On April 17, 2024, staff presented restoration needs for *Totem* by Bernard Hosey and the Luther Burbank Park Mosaic Murals by Sandy Glass and José Orantes to the Mercer Island Arts Council (Exhibit 1). The Arts Council voted to transmit a recommendation to the City Council to appropriate \$20,000 from the 1% Fund unassigned fund balance to support these needs.
- At the end of 2023, the 1% Fund balance was \$153,309.



## BACKGROUND

The Mercer Island public art collection includes nearly 70 works of two- and three-dimensional art installed in City parks, buildings, and other public locations around the Island. Much of the collection was partially or fully acquired using the 1% for Art in Public Places Fund (1% Fund).

The 1% Fund is established by [MICC 4.40.200](#) and funded by 1% of total project costs for qualifying capital improvement projects, which include City-funded construction and repair of public buildings and parks as well as new construction of public streets, sidewalks, and parking facilities. More information about the City's public art collection can be found at [www.mercerisland.gov/publicart](http://www.mercerisland.gov/publicart).

Maintenance of the public art collection is supported using an annual public art maintenance appropriation from the 1% Fund (PRAT40). Routine maintenance typically focuses on outdoor sculptures and includes cleaning, waxing, sealing, repainting, and other activities to preserve the life and longevity of the collection. The City also mounts major restorations of individual pieces as those needs arise. Recent public art restorations include *Handsome Bollards* by Tom Jay (2019), *Fire Flower* by Gizel Berman (2022), *Now We Are One* by Philip Levine (2023), and *Island Poles* by Steve Jensen (2023). Images of these works are provided in Exhibit 1.

### 2024 PUBLIC ART RESTORATION NEEDS

At the Regular Arts Council Meeting on April 17, 2024, staff presented two major restoration needs for 2024 ([Agenda Item #3](#) | [Video Recording](#) – Item begins at 10:00). A summary of each project is provided below. Images of the artwork are provided in Exhibit 1.

#### ***Totem* by Bernard Hosey**

This abstract steel sculpture was donated to the City in 1984 by the Mercer Island Visual Arts League (MIVAL) and is currently installed at Roanoke Park. A July 2023 condition assessment conducted by Alloy Arts, the City's contract public art conservator, found significant corrosion and paint loss as well as rust in visible spots. Alloy Arts proposes cleaning, sanding, treating/sealing rust spots, and repainting *Totem* as well as cleaning the concrete base. The 2024 cost estimate for this work is \$8,018, and staff recommend completing the restoration before the new play area at Roanoke Park opens to the public. Staff will also install a new public art sign and add *Totem* to STQRY, the City's digital public art engagement platform, after the restoration is complete.

#### **Mosaic Murals at Luther Burbank Park**

The Mosaic Murals installation at Luther Burbank Park is an Art in Public Places (AIPP) project completed in 2016 as part of the Luther Burbank playground renovation. The installation was created by local artists Sandy Glass and José Orantes in collaboration with Mercer Island students and community volunteers. It features four glass tile mosaics installed near the sport courts and within the play area. Staff and Glass have been tracking maintenance needs for the mosaics since 2019. In March 2024, Glass submitted an updated restoration plan that includes repairing the expansion joints and a damaged section of the large mosaic *Birds in Flight* as well as damage caused by potential vandalism to the mosaics installed in the play area. The estimated cost for these repairs, which will be completed by Glass and Orantes, is \$9,859. The restoration plan also suggested other area improvements, including new signage for the play area pieces and plaza surface improvements near *Birds in Flight*. Staff from the City's Recreation, Capital, and Parks Operations divisions evaluated these suggestions and are scheduling associated work to be completed before/during the mosaic repairs.

## ISSUE/DISCUSSION

At the end of 2023, the 1% Fund balance was \$153,309. The following expenditures have been appropriated or are expected to be appropriated in 2024:

- Annual Public Art Maintenance (PRAT40): \$15,000 – Most of this funding is committed to other projects, including routine maintenance of nine sculptures, on-call services for small maintenance needs, and storage of *Fire Flower* and *Now We Are One*, which are awaiting reinstallation.
- Luther Burbank Park Dock and Waterfront Improvements AIPP (*Mercer Island Medallions*): \$89,390 – This project was developed in collaboration with the Arts Council, the community, and the capital project design team in 2022-2023. The fabrication/installation scope was accepted by the Arts Council in October 2023, and that recommendation will be transmitted to the City Council for approval at bid award for the Luther Burbank Park Dock and Waterfront Improvements project (PA0122).

On April 17, the Arts Council recommended that the City Council appropriate \$20,000 from the 1% Fund to complete the proposed restorations of *Totem* and the Mosaic Murals. This appropriation will cover the estimated costs for both projects, which total \$17,877, as well as provide a small contingency to support unknowns during the restoration process. Any leftover dollars at project completion will be returned to the 1% Fund balance for future use contingent on City Council budget approval.

## NEXT STEPS

Upon approval of the appropriation request to restore *Totem* and the Mosaic Murals, staff will contract with Alloy Arts and Sandy Glass to complete these projects. Updates on restoration progress will be shared with the City Council via the City Manager's Report at future meetings.

## RECOMMENDED ACTION

Appropriate \$20,000 from the 1% for Art in Public Places Fund to restore *Totem* by Bernard Hosey and the Luther Burbank Park Mosaic Murals by Sandy Glass and José Orantes.

## Artwork Proposed for Restoration in 2024

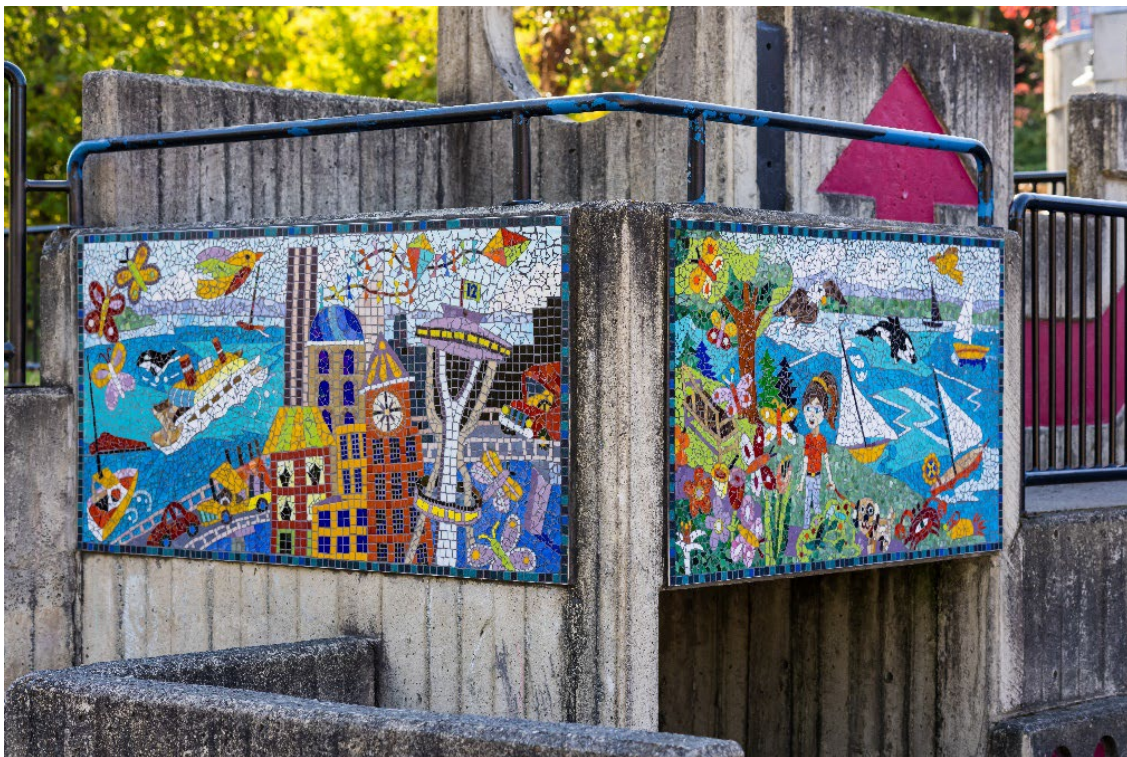
Image 1: *Totem* by Bernard Hosey



**Images 2-4: Mosaic Murals by Sandy Glass and José Orantes – Proposed for restoration in 2024**



*Birds in Flight* – Installed on concrete wall next to Luther Burbank Park sport courts



*Flight of the Butterflies* – Installed in Luther Burbank Park play area



*Soaring* – Installed in Luther Burbank Park play area

## Previously Restored Artworks

**Image 1: Detail of *Handsome Bollards* by Tom Jay – Restored in 2019**  
(Photo Credit: Lisi Wolf)



**Image 2: *Fire Flower* by Gizel Berman – Restored in 2022; currently in storage awaiting reinstalation in Town Center**



**Images 3 and 4: *Now We Are One* by Philip Levine – Base repaired in 2023; currently awaiting reinstallation at First Hill Park**



**Image 5: Before and after of *Island Poles* by Steve Jensen – Restored in 2023**





**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND**

**AB 6461  
May 7, 2024  
Consent Agenda**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB 6461: Utility Rate Modeling Appropriation	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Appropriate \$40,800 from the Water, Sewer, and Storm Water fund balances to complete utility rate model updates with FCS Group, Inc.	

<b>DEPARTMENT:</b>	Finance
<b>STAFF:</b>	Matt Mornick, Finance Director Ben Schumacher, Financial Analyst
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	n/a
<b>CITY COUNCIL PRIORITY:</b>	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

<b>AMOUNT OF EXPENDITURE</b>	\$ 40,800
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ 40,800

**EXECUTIVE SUMMARY**

The purpose of this agenda bill is to provide the City Council with background information about the utility rate models and request a budget appropriation of \$40,800 to support updating the Water, Sewer, and Storm Water utility rate models with the City’s selected consultant FCS Group, Inc. Funds will come from existing balances from the utility funds.

**BACKGROUND**

Every biennial budget cycle staff work with the Utility Board to review and as needed, update the utility rates for water, sewer, and storm water services. This body of work is seasonal yet complex and requires outside support to develop rate models for all three of the City’s utility funds.

These rate models serve multiple purposes. They establish the rates utility customers pay to meet year-to-year operational needs. The rate models also incorporate the fund balance targets to ensure each utility has adequate resources to endure unexpected operational and capital needs. They provide the financial resources to support near and long-term reinvestment needs to ensure each utility system is fully operational via the City’s Capital Improvement Program (CIP).



Rates are influenced by many inputs ranging from budgetary needs, fiscal policy objectives, inflationary pressures, resource pricing set by regional utility providers, typical service life of infrastructure components, weather variability, and capital reinvestment requirements, among others. To account for the diversity of these inputs, City staff utilize extensive rate models to appropriately capture these inputs, work with the utility board, and set year-over-year utility rates. Ultimately, the rates determined in these rate models are vetted with the City's Utility Board before being presented to the City Council each fall for final budgetary approval.

Historically City staff have worked with an outside consultant to complete the necessary updates for each utility's rate model. Most recently City staff contracted with the local consulting firm FCS Group, Inc. in 2022 to complete the rate model update process. With FCS Group, Inc.'s help, staff and the Utility Board developed annual rate adjustments that prioritized smooth year-over-year rate changes so not to overburden current utility customers while also utilizing debt financing to spread the costs incurred in a relatively short period over the useful life of updated infrastructure.

## **ISSUE/DISCUSSION**

From fiscal year 2020 and onward, the Finance department has typically budgeted for a professional service cost specific to the process of updating customer rates for the water, sewer, and storm water utility systems. Consistent review and update of the rate models safeguard the efficient and effective long-term maintenance and operation of each utility system.

Professional service resources needed to update rate models in anticipation of the 2025-2026 budget process were incidentally not included in the 2023-2024 biennial budget. Staff seek to contract with FCS Group, Inc. to build upon this body of work for the upcoming 2025-2026 biennial budget process given their familiarity with the City's utilities alongside their professional working relationship between staff and the Utility Board.

The total project cost of \$40,800 includes updates to all three utilities as well as assistance working with the City's Utility Board and as needed, the City Council. Staff is requesting an appropriation of \$40,800 from the Water, Sewer, and Stormwater Funds for the utility rate model update. Staff will negotiate a professional services agreement with FCS Group, Inc for this work.

## **NEXT STEPS**

Upon approval of the appropriation for the Utility Rate Model Update project, staff will begin work with FCS Group, Inc. to complete the rate model updates. Project work is anticipated to be complete at end of summer in anticipation of the 2025-2026 biennial budget workshops.

## **RECOMMENDED ACTION**

Appropriate \$18,360 from the Water Fund, \$18,360 from the Sewer Fund, and \$4,080 from the Storm Water Fund (total of \$40,800) for the Utility Rate Model Update.



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND**

**AB 6465  
May 7, 2024  
Consent Agenda**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB 6465: Luther Burbank Sport Courts Renovation Appropriation Request and Update on Lighting Design	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Appropriate \$376,190 to construct the Luther Burbank Park Sport Courts Renovation.	

<b>DEPARTMENT:</b>	Public Works
<b>STAFF:</b>	Jason Kintner, Chief of Operations Clint Morris, Capital Division Manager Sarah Bluvas, CIP Project Manager
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	n/a
<b>CITY COUNCIL PRIORITY:</b>	3. Make once-in-a-generation investments to update and modernize aging infrastructure, capital facilities, and parks.

<b>AMOUNT OF EXPENDITURE</b>	\$ 921,190
<b>AMOUNT BUDGETED</b>	\$ 545,000
<b>APPROPRIATION REQUIRED</b>	\$ 376,190

**EXECUTIVE SUMMARY**

The purpose of this agenda bill is to appropriate \$376,190 from the Capital Improvement Fund and available American Rescue Plan Act (ARPA) funds to construct the Luther Burbank Park Sport Courts Renovation and to provide an update on the lighting design.

- The Luther Burbank Park Sport Courts Renovation project (PA0143) is included in the 2023-2024 Biennial Budget and Capital Improvement Program for \$545,000 for design and construction.
- The project received a \$193,000 grant from the King County Parks Capital and Open Space grant program.
- On July 18, 2023, the City Council accepted the Parks & Recreation Commission’s recommendation ([AB 6309](#)) to permanently stripe the courts for pickleball only and approved the preferred court configuration for eight pickleball courts. The Council also directed staff to explore adding court lights to the project scope.
- Permits to construct the project were approved in April 2024, and staff anticipate commencing construction in June 2024.

## BACKGROUND

Luther Burbank Park features three asphalt sport courts that were constructed in 1972, below grade and on top of dense soil. Over the last 50 years, the subgrade has settled, tree roots have intruded under the pavement, and the courts have become cracked and wavy, affecting recreational play and general useability.

The 2022 Parks, Recreation, and Open Space Plan (PROS Plan) identifies the Luther Burbank sport courts as a preferred site for converting some tennis courts to pickleball. To address the court repair needs and the strong community interest in creating dedicated pickleball courts, the City Council approved the Luther Burbank Park Sport Courts Renovation capital project (PA0143) with the 2023-2024 Biennial Budget and Capital Improvement Program (CIP). The original project scope included repairing and resurfacing the existing courts, installing new nets, and restriping to provide playable courts for tennis and pickleball. However, through discussions with peer organizations, community engagement, and deliberation with the Parks & Recreation Commission (PRC), converting the courts to pickleball as the primary use was proposed.

On July 18, 2023, the City Council accepted the Parks & Recreation Commission's recommendation to stripe the courts for pickleball only and approved the court configuration for eight pickleball courts. Additionally, the Council directed staff to explore the feasibility of installing electrical conduit and junction boxes to support future court lighting ([AB 6309](#)). Staff worked with DA Hogan, a leading provider of design and engineering services for sport courts and athletic fields, to finalize the design and secure permits for construction, which includes renovating and resurfacing the asphalt courts and installing electrical conduit and junction boxes. Permits have been approved, and staff anticipate commencing construction in June.

This project will be constructed using the King County Directors Association (KCDA) purchasing cooperative. Historically, the City has used KCDA to purchase commodities and allied services for products ranging from garbage cans to synthetic turf. Recent parks projects constructed through a purchasing cooperative include the Bike Skills Area at Deane's Children's Park (completed November 2023) and the north infield turf replacement at Island Crest Park (completed March 2024).

Since the competitive bidding process is already completed through KCDA, using KCDA is a faster process than the phased design/bid/construct process typical with other types of public works projects. Staff and the consultant reviewed KCDA's vendor list for sport/athletic court projects and selected Beynon Sports, a subsidiary of Tarkett Sports/FieldTurf, designers and builders of tennis and pickleball facilities throughout the Northwest.

## ISSUE/DISCUSSION

### ADDITIONAL APPROPRIATION REQUEST

A significant design question for this project was how to provide construction access to the site, as the project requires delivering heavy equipment and hot mix asphalt (HMA) onto the courts. To overcome the site's access challenges, the design team proposed cutting a construction road into the hill at the south end of the facility. This construction road would then be formalized into a path from the Luther Burbank north parking lot to the courts' existing southern gate. Designing the construction access required geotechnical assessment and civil engineering work that was not originally scoped for the project, which increased design time and expense. Building the access also requires significant grading, and the route will be formalized as an ADA accessible concrete walkway after court construction is complete. These complexities were not accounted for in the construction estimate developed by DA Hogan during project scoping.

The approved 2023-2024 Biennial Budget includes \$545,000 for design and construction of the Luther Burbank sport courts renovation. Approximately 35% of this project budget comes from a \$193,000 grant received from the King County Parks Capital and Open Space grant program, \$150,000 from the King County Parks Levy, and the remaining \$202,000 is funded by the Capital Improvement Fund.

The design and construction complexities of the sport courts renovation have increased the overall cost to complete the project. The original contract with DA Hogan was executed in April 2023 for \$40,000. Added services for lighting development, civil engineering, permitting facilitation, construction management, and subconsultant coordination raised the contract amount to \$87,000. Tarkett Sports/FieldTurf submitted a proposal of \$634,384 to complete construction, which includes renovating and resurfacing the asphalt courts and installing electrical conduit and junction boxes. Additional soft costs, including design, geotechnical assessment, permitting, project management, construction management/inspection, and Washington State Sales Tax, brings the total estimated project cost to \$921,190. The updated project budget is shown in the table below.

<b>PA0143 LUTHER BURBANK PARK SPORT COURTS RENOVATION (PICKLEBALL)</b>	
<b>PROJECT BUDGET</b>	
<b>Description</b>	<b>TOTAL</b>
Construction (Expanded Project Scope)	\$634,384
Washington State Sales Tax @ 10.2% (rounded to nearest \$1)	\$64,708
<b>Total Construction Contract with KCDA/Tarkett</b>	<b>\$699,092</b>
Construction Contingency (10%)	\$63,439
Professional Services – Design + Construction Management	\$87,000
Professional Services – Geotechnical Assessment (COMPLETED)	\$10,815
Permitting (COMPLETED)	\$4,500
Project & Construction Management – City staff/outside support	\$50,000
1% for Art in Public Places Fund transfer	\$6,344
<b>Total Estimated Project Cost</b>	<b>\$921,190</b>
<b>Total 2023-2024 Budget Available for Project PA0143</b>	<b>\$545,000</b>
<b>Budget Appropriation Needed</b>	<b>\$376,190</b>

To construct the sport courts renovation, an appropriation of \$376,190 is requested. A combination of savings in the Capital Improvement Fund from delayed capital project work (\$240,000) and available American Rescue Plan Act (ARPA) funds (\$136,190) is proposed to support the requested appropriation.

**UPDATE ON LIGHTING DESIGN**

In November 2023, consultants from Stantec Engineering evaluated opportunities to install lighting at the courts and developed a base electrical plan that includes conduit and junction boxes for a future lighting system. This base plan was included in the permit submittal approved earlier this month and will be installed as part of the sport courts construction planned for this summer. Stantec is currently finalizing a full lighting design that could be constructed as a future second phase of court improvements. Staff anticipate returning to Council later this year for direction on lighting the new pickleball courts.

**NEXT STEPS**

Upon approval of the additional appropriation for the Luther Burbank Park Sport Courts Renovation project, staff will contract with Tarkett Sports/FieldTurf through KCDA. The construction timeline and additional details will be added to Let's Talk ([www.mercerisland.gov/lbpcourts](http://www.mercerisland.gov/lbpcourts)), and project awareness signage will be installed on-site. Construction is planned to begin in June, and staff are planning for a two-month construction period, barring any major unforeseen issues or delays.

For City Council awareness, the City received a special event permit application from the Rotary Club of Mercer Island to host a pickleball tournament at the sport courts August 23-25, 2024. Current project status has been communicated to the Rotary Club, and staff from the Recreation and Capital divisions will continue to coordinate messaging about construction timing and progress.

## **RECOMMENDED ACTION**

Appropriate \$240,000 from the Capital Improvement Fund and \$136,190 in ARPA funds to construct the Luther Burbank Park Sport Courts Renovation.



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND**

**AB 6466  
May 7, 2024  
Consent Agenda**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB 6466: Ratification of Local Emergency Orders Issued by the City Manager	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Ratify and confirm the Local Emergency Orders issued by the City Manager in April 2024.	

<b>DEPARTMENT:</b>	City Attorney
<b>STAFF:</b>	Bio Park, City Attorney Amanda Keverkamp, Emergency Manager
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Proclamation No. 327
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

**EXECUTIVE SUMMARY**

On April 3, the City issued [Proclamation No. 327](#) (Exhibit 1) Declaring a Local Emergency in response to the Seattle Public Utilities leaking water main. The City Council will ratify the Proclamation to continue the emergency for the duration until the repair can be completed.

**BACKGROUND**

On April 3, 2024, the City of Mercer Island learned of a leaking underground Seattle Public Utilities (SPU) water main. The leak created unstable soil conditions, which could have resulted in dangerous flooding if the soil were to move substantially and break the water main, putting homes at risk. After a geotechnical engineer reviewed the soil conditions, the City of Mercer Island notified residents in approximately 20 homes near 95<sup>th</sup> Court SE to evacuate their property.

As of April 4, all affected residents were allowed back in their homes after City and SPU crews were able to reduce or eliminate flows in the two water mains adjacent to the unstable slope, mitigating the risk of property damage if either water main were to break.

## ISSUE/DISCUSSION

In response to the situation, on April 3, the City declared an emergency and activated its Emergency Operations Center (EOC) while plans for a repair are developed.

The declaration of local emergency authorizes the City to commit all available resources to preserve public health, safety, and welfare, and provide relief to those impacted. The declaration invokes all emergency powers and authority set forth in RCW 38.52.070 including limitation to the right to enter into contract, employ temporary workers, and incur obligations without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements).

City Manager Jessi Bon conferred with the City Council about the emergency and the declaration on April 3, which shall be ratified and confirmed by the City Council until the emergency has been declared over.

## NEXT STEPS

Staff will continue to work with SPU on a resolution for repairing the water main and ending the emergency.

## RECOMMENDED ACTION

Ratify and confirm the Local Emergency Orders issued by the City Manager on April 3, 2024 in Proclamation No. 327 for the emergency declaration to remain in effect until the SPU water main repair can be completed.



# City of Mercer Island, Washington

## EMERGENCY PROCLAMATION 327

### DECLARING A LOCAL EMERGENCY

**WHEREAS**, the City of Mercer Island (City) is a non-charter code city organized under title 35A RCW;

**WHEREAS**, RCW 38.52.070 has authorized the creation of local organizations for emergency management within the City;

**WHEREAS**, pursuant to Ordinance 95C-007, the City established an Emergency Management Organization and designated the Police Chief (or Emergency Manager as designee) to administer the Emergency Management Organization;

**WHEREAS**, the City Manager and Emergency Manager have reported to the City Council that a state of emergency exists within the city of Mercer Island (Mercer Island) based upon potential landslides at Mercer Island caused by water leaks of certain supply lines owned by Seattle Public Utilities (SPU);

**WHEREAS**, the City will need to commit all available local resources to preserve public health, safety and welfare, and to provide relief to those impacted by this emergency, but the severity of this emergency may be beyond the capability of local resources; and

**WHEREAS**, this proclamation declaring a local emergency is necessary to preserve the public health, safety and welfare of Mercer Island.

#### **NOW, THEREFORE, IT IS HEREBY PROCLAIMED AS FOLLOWS:**

1. **Emergency Declaration.** A state of emergency, specifically under Chapter 38.52 RCW, exists within the city of Mercer Island, Washington, as a result of potential landslides caused by water leaks of certain supply lines owned by SPU. This emergency impacts public health, safety and welfare of those living and working at Mercer Island.
2. **Emergency Powers.** All emergency powers and authority set forth in RCW 38.52.070 are hereby invoked, including without limitation to the right to enter into contract, employ temporary workers and incur obligations without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements).
3. **Limitations.** This emergency proclamation is not intended as a “proclamation of civil emergency” under MICC 9.40.010 or as a finding of “public danger” under RCW 35A.13.030.

DATED this 3<sup>rd</sup> day of April, 2024

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Jessi Bon  
City Manager





**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND**

**AB 6462  
May 7, 2024  
Regular Business**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB 6462: 2024 Board & Commission Appointments (Resolution No. 1659)	<input type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Appointment members to vacant and expiring advisory board and commission positions.	

<b>DEPARTMENT:</b>	City Council
<b>STAFF:</b>	Salim Nice, Mayor Andrea Larson, City Clerk
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. 2024-2025 Board and Commission Vacancies 2. City Council Rules of Procedure, Section 8 3. Resolution No. 1659
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

**EXECUTIVE SUMMARY**

The purpose of this agenda bill is to appoint members to vacant and expiring positions on the Arts Council, Design Commission, Parks & Recreation Commission, Open Space Conservancy Trust, and Utility Board.

**BACKGROUND**

Each spring, the City conducts the annual recruitment process to fill positions expiring and/or vacant on the City’s advisory boards and commissions. The following board and commission positions were advertised in March-April:

- [Arts Council](#) (2 positions; terms expire May 31, 2028)
- [Design Commission](#) (2 positions; terms expire May 31, 2028)
- [Open Space Conservancy Trust](#) (2 positions; terms expire May 31, 2028)
- [Parks & Recreation Commission](#) (1 position; term expires May 31, 2028)
- [Planning Commission](#) (2 positions; terms expire May 31, 2028)
- [Utility Board](#) (2 positions; terms expire May 31, 2028)

**Please Note:** The Planning Commission is being reconstituted per direction given at the City Council Planning Session on March 1, 2024 ([AB 6428](#)) and at the City Council Meeting on April 2, 2024 ([AB 6441](#)). At the City

Council meeting on April 16, 2024 City Council completed a first reading of Ordinance No. 24C-06 ([AB 6454](#)) and scheduled a second reading and adoption on May 7, 2024. Upon adoption of Ordinance No. 24C-06 the Planning Commission membership will be reduced to five members effective June 1, 2024. Due to the reconstitution of the Planning Commission the two seats with positions expiring will not be filled.

## ISSUE/DISCUSSION

### RECRUITMENT PROCESS

Position vacancies (see Exhibit 1) were advertised across several platforms, including a website news release, City Manager Reports, the MI Weekly newsletter, social media, and City Council and boards and commission meetings.

Emails were also sent to board and commission members whose terms are expiring to reapply if they were interested. In addition, all board and commission members were encouraged to reach out to community members that might be willing to volunteer to apply for a position.

In response to outreach efforts, 17 applications were received by the April 26, 2024 deadline: three for the Arts Council, two for the Design Commission, six for the Open Space Conservancy Trust, seven for the Parks & Recreation Commission, three for the Planning Commission<sup>1</sup>, and four for the Utility Board.

Four applications for reappointment were received for positions on the Arts Council, Open Space Conservancy Trust, and Parks & Recreation Commission. One Design Commissioner and one Planning Commissioner met the term limit as defined in [MICC 3.34.030\(B\)\(4\)](#) and [MICC 3.46.030\(B\)\(4\)](#). One Design Commissioner, one Planning Commissioner<sup>2</sup>, and one Utility Board member did not apply for reappointment.

The application materials were forwarded to the City Council for review on April 29, 2024.

### APPOINTMENT PROCESS

The board and commission appointment process as detailed in Section 8.12 of the City Council Rules of Procedure (see Exhibit 2) provides that all appointments are made by a vote of the City Council during a regularly scheduled meeting. Each Councilmember will complete a written ballot, casting a vote for the identified open seat on a board or commission. If there is more than one open seat on a board or commission, then each position will be voted on separately (the position with the longest term will be voted on first). Ballots will be submitted to the City Clerk via email for Councilmembers attending the meeting virtually to comply with the Rules of Procedure and [RCW 42.30.060\(2\)](#). The City Clerk will read aloud the votes by each Councilmember.

The applicant(s) that receive the most votes, provided they have received a minimum of four votes, will be appointed to the open seats on the Arts Council, Design Commission, Open Space Conservancy Trust, Parks & Recreation Commission, and Utility Board. The names of the applicants selected will be added to a resolution (see Exhibit 3), with final approval required by a vote of the City Council.

<sup>1</sup> Staff will contact the Planning Commission applicants and inform them of the reconstitution.

<sup>2</sup> One current Planning Commissioner did submit an application, but that application was withdrawn on April 10, 2024.

### Design Commission Appointments

Under [MICC 3.34.030](#), the membership in the Design Commission must include at least one specialist from each of the following categories: architecture, landscape architecture, urban planning, and civil engineering. Additionally, it must include at least two lay persons (one of whom must own property or business within the City's business or commercial areas). If no certified specialist seeks or is available for appointment, persons who are knowledgeable in matters of design and aesthetic judgment by training, education, and/or experience may then be appointed in their place.

The current Design Commission membership has two architects, one civil engineer, one landscape architect, and three lay persons (one of whom owns property/business within the City's business or commercial areas) as noted in the table below. Upon expiration of the current term, there will be two positions open for appointment and, the Design Commission membership will be missing an urban planner. Consequently, to comply with the membership requirement in [MICC 3.34.030](#), if an urban planner applies and qualifies for appointment, they must be considered and appointed to one of the open positions before other applicants.

Design Commission			
Position No.	Specialty	Term	Seeking Reappointment
1	Landscape Architect	2027	--
2	Lay Person – Property/Business Owner	2027	--
3	Lay Person	2024	No
4	Architect	2024	No
5	Civil Engineer/Architect	2025	--
6	Lay Person	2025	--
7	Architect	2027	--

### **RECOMMENDED ACTION**

1. Vote on applicants to fill open board and commission positions.
2. Approve Resolution No. 1659, appointing those voted on to fill the vacancies on the Arts Council, Design Commission, Open Space Conservancy Trust, Parks & Recreation Commission, and Utility Board.

## 2024-2025 Boards and Commissions Appointments

BOARD OR COMMISSION	POS #	TERM EXP	CURRENT MEMBER	DATE APPOINTED	HOW LONG SERVED?	SEEKING RE-APPOINTMENT ?	RECOMMENDATION
2	Arts Council	5	2024	Daniel Becker	3/1/2022	2 yrs 3 months	Yes
		6	2024	Rosemary Moore	8/31/2021	2 yrs 9 months	No
2	Design Commission	3	2024	Claire McPherson, Lay Person	9/4/2018	5 yrs 9 months	No
		4	2024	Anthony Perez, Architect	6/1/2016	8 yrs	<i>Term limit met</i>
2	Open Space Trust	1	2024	Craig Olson	6/1/2016	8 yrs	Yes
		6	2024	Hilary Ethe	6/2/2020	4 yrs	Yes
1	Parks & Recreation Commission	7	2024	Peter Struck	6/2/2020	4 yrs	Yes
0	Planning Commission*	3	2024	Chris Goelz	6/7/2023	1 yr	No, application withdrawn
		4	2024	Carolyn Boatsman	6/5/2017	7 yrs	<i>Term limit met</i>
2	Utility Board	1	2024	<i>Vacant</i>	--	--	<i>n/a</i>
		2	2024	Stephen Majewski	6/2/2020	4 yrs	No

\*The Planning Commission is being reconstituted per direction given at the City Council Planning Session on March 1, 2024 (AB 6428) and at the City Council Meeting on April 2, 2024 (AB 6441). At the City Council meeting on April 16, 2024 City Council completed a first reading of Ordinance No. 24C-06 (AB 6454) and scheduled a second reading and adoption on May 7, 2024. Upon adoption of the Ordinance No. 24C-06 the Planning Commission membership will be reduced to five members effective June 1, 2024. Due to the reconstitution of the Planning Commission the two seats with positions expiring will not be filled.

### Term Limits as defined in MICC

<b>Arts Council</b> MICC 3.55.030(B)(4)	Term limits. Preference shall be given to applicants who have served fewer than two full consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit. In the event there are two or more applicants for a position, and an applicant has previously served two full consecutive terms, preference shall be given to the applicant(s) who has not previously served two full consecutive terms.
<b>Design Commission</b> MICC 3.34.030(B)(4)	Term limits. No member shall serve more than two consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit.
<b>Open Space Conservancy Trust Board</b> Ordinance No. 96-002	n/a
<b>Parks &amp; Recreation Commission</b> MICC 3.53.030(B)(4)	Term limits. No member shall serve more than two consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit.
<b>Planning Commission</b> MICC 3.46.030(B)(4)	Term limits. No member shall serve more than two consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit.
<b>Utility Board</b> MICC 3.52.030(B)(4)	Term limits. Preference shall be given to applicants who have served fewer than two full consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit. In the event there are two or more applicants for a position, and an applicant has previously served two full consecutive terms, preference shall be given to the applicant(s) who has not previously served two full consecutive terms.

## SECTION 8. CITY ADVISORY BOARDS AND COMMISSIONS

- 8.1** Mercer Island's advisory boards and commissions provide an invaluable service to the City. Their advice on a wide variety of subjects aids the City Council in the decision-making process. Effective resident participation is an invaluable tool for representative government.
- 8.2** These advisory bodies originate from different sources. Some are established by [Title 3](#) of the Mercer Island City Code while others are established by motion or ordinance of the City Council. It is at the discretion of the City Council as to whether any advisory body should be established by ordinance. The following advisory boards and commissions are established:
- A.** Design Commission
  - B.** Planning Commission
  - C.** Utility Board
  - D.** Mercer Island Arts Council
  - E.** Open Space Conservancy Trust Board
  - F.** Parks & Recreation Commission
- 8.3** Each board and commission shall adopt rules of procedure (or bylaws) to guide governance of its board or commission, including the number of meetings unless set forth in a resolution or ordinance or unless the number of meetings adversely impacts City staff resources, as determined by the City Manager.
- 8.4** The City Council may dissolve any advisory body that, in its opinion, has completed its working function or for any other reason.
- 8.5** Lengths of terms vary from one advisory body to another, but in all cases overlapping terms are intended.
- 8.6** All meetings of advisory bodies are open to the public in accordance with Chapter 42.30 RCW, [Open Public Meetings Act](#), and require a minimum 24-hour advance written notice.
- 8.7** Members may be removed from any advisory board or commission prior to the expiration of their terms of office, in accordance with the provisions of the ordinance or resolution establishing such advisory board or commission.
- 8.8** All members of advisory boards and commissions shall sign a statement acknowledging they have received, read, and agree to be bound by the City's Code of Ethics, MICC Chapter 2.60 and RCW Chapter 42.23. The City shall provide new members with a presentation on the Code of Ethics. If the required Code of Ethics presentation has not

been completed within **45** days of appointment, the member will be referred to City Council Leadership for potential removal.

- 8.9** The City Council transmits referrals for information or action through the City Manager and the City Council liaison to the advisory boards and commissions. Staff liaisons, on behalf of advisory boards and commissions, transmit findings, recommendations, reports, etc., to the full City Council as part of the City Council Agenda Packet.
- 8.10** The City Manager shall appoint City staff to assist advisory boards and commissions. City staff are not employees of such bodies and take direction only from the Department Director or the City Manager. Boards and commissions shall not direct City staff to perform research, gather information, or otherwise engage in activities involving projects or matters that are not listed on the work plan unless approved by the City Council or City Manager.
- 8.11** As part of the biennial budget process, the City Council shall adopt a citywide work plan. Staff liaisons shall present the work plan to the boards and commissions and set the appropriate meeting schedule to achieve the deliverables in the work plan.
- 8.12 Appointment Process.** Annually, the City Clerk will advertise for applicants to fill expiring positions on the boards and commissions as follows, unless otherwise provided by law:
- A.** Available positions are advertised.
  - B.** Once the application deadline has passed, all applications received by the deadline will be forwarded to the City Council for review.
  - C.** The City Clerk will include the appointment process on the agenda for the next regularly scheduled City Council meeting.
  - D.** The City Clerk will prepare a ballot for each board or commission, listing applicants alphabetically by last name.
  - E.** The voting process for appointment to each board and commission shall be as follows:
    1. Each City Councilmember completes a written ballot, casting a vote for the identified open seat on the board or commission. If there is more than one open seat on a board or commission, then each position will be voted on separately. If there are multiple positions open for a given board or commission, the position(s) with the longest term shall be voted on first.
    2. The City Clerk will collect the ballots, tally the votes, and read aloud the votes and outcome of the voting process.
    3. The applicant that receives the most votes, provided they have received a minimum of four votes, will be appointed to the open seat on the board or commission. In the event of a tie or if no applicant receives four votes, the procedures in Section 8.12(E)(4) and (5) shall be followed.

4. If no applicant receives a minimum of four votes, a second round of voting will take place utilizing the following process:
    - a. Applicants receiving one or no votes in the first round will be dropped from the ballot and Councilmembers will re-vote on the remaining applicants. If more than one candidate has only one vote, the Mayor will recommend an appropriate procedure for breaking the tie, subject to approval by the Council.
    - b. Voting will continue until an applicant receives the four-vote minimum.
  5. If a tie exists after the first vote or in a subsequent round of voting, and a tiebreaker is necessary to make an appointment, a tiebreaker vote will be conducted utilizing the following process:
    - a. Councilmembers will vote on the applicants that are tied and all other applicants will be eliminated from the voting process.
    - b. If after three successive votes a tie still exists, the names of all the applicants that are tied will be put into a hat and the City Clerk will draw out one of the names. The name that is drawn will be appointed to the open seat.
  6. The Mayor may call for a recess at any time during the voting process to allow Councilmembers to caucus. Caution should be exercised during a caucus to avoid “serial meetings” as these types of discussions are not allowed under the Open Public Meetings Act.
  7. The names of the applicant(s) selected will be added to a Resolution, with final approval required by a vote of the City Council.
- F.** Letters will be sent to all applicants informing them of their appointment or thanking them for applying. Staff liaisons will contact new appointees in advance of the first board or commission meeting.

### **8.13 Vacancies.**

- A.** When vacancies occur, they are filled for the unexpired terms in the same manner as described in Section 8.12. If there is more than one vacancy to fill on a board or commission, the position with the longest term will be voted on first. The City Council will be notified of vacancies so they may encourage residents to apply.
- B.** In the event a vacancy occurs mid-term, the City Council shall appoint a person to fill the unexpired term within 60 days, or as soon as reasonably practicable.
- C.** If the mid-term vacancy occurs for a position with six months or less remaining in the term, the City Council may elect to fill the unexpired term and the next four-year term concurrently.

**8.14 Open Government Training Requirement.** Within 45 days of the appointment to a board or commission, all new members must complete the Open Government Trainings Act requirements, which includes training on the Open Public Meetings Act, the Public Records Act, and public records retention. Members will provide proof of completion of

these trainings to the City Clerk. If the required Open Government Trainings have not been completed within 45 days of appointment, the member will be referred to City Council Leadership for potential removal.

**8.15 City Council Liaison Roles & Duties.** The Mayor (in consultation with the Deputy Mayor) may appoint a City Council liaison for certain boards or commissions. The City Council liaison shall report objectively on the activities of both the City Council and the advisory group. The specific duties of a City Council liaison are as follows:

- A.** Attend meetings of the board or commission and report back to the City Council on the business that is being discussed.
- B.** May participate in the discussion of the board or commission to represent the position of the majority of the City Council (if known) and will be cognizant not to unduly influence the discussion of the board or commission. Liaisons will not vote on any matter (except for the Open Space Conservancy Trust as the City Council Liaison is a voting member).
- C.** Represent the majority City Council position, if known.
- D.** Participate in a manner that will not intimidate, unduly influence, or inhibit the members, meetings or the operations of the board or commission. Make comments in a positive manner to promote positive interaction between the City Council and the board or commission.
- E.** Provide regular and timely reports to the City Council at regular City Council meetings. Take the lead on discussion items before the City Council which pertain to the assigned board or commission.
- F.** Provide input to the City Council regarding potential candidates for appointment to the board or commission.



CITY OF MERCER ISLAND, WASHINGTON  
RESOLUTION NO. 1659

A RESOLUTION OF THE CITY OF MERCER ISLAND, WASHINGTON  
APPOINTING MEMBERS TO THE MERCER ISLAND BOARDS AND  
COMMISSIONS

WHEREAS, Mercer Island's advisory boards and commissions provide an invaluable service to the City and their advice on a wide variety of subjects aids the City Council in the decision-making process; and

WHEREAS, there are currently eleven vacancies on the City Council Boards and Commissions; and

WHEREAS, the City Clerk solicited applications for said positions; and

WHEREAS, the appointment for each board and commission is established by ordinance and is to be made by a vote of the City Council during a regularly scheduled meeting.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AS FOLLOWS:**

**Section 1. Appointment of Arts Council.** Pursuant to MICC 3.55.030(C), the City Council hereby appoints the following individual to the Mercer Island Arts Council for the designated term hereafter set forth:

\_\_\_\_\_ Position #5 Term Expires May 31, **2028**

\_\_\_\_\_ Position #6 Term Expires May 31, **2028**

**Section 2. Appointment of Design Commission.** Pursuant to MICC 3.34.030(C), the City Council hereby appoints the following individual to the Mercer Island Design Commission for the designated term hereafter set forth:

\_\_\_\_\_ Position #3 Term Expires May 31, **2028**

\_\_\_\_\_ Position #4 Term Expires May 31, **2028**

**Section 3. Appointment of Open Space Conservancy Trust.** Pursuant to Open Space Conservancy Trust bylaws, the City Council hereby appoints the following individuals to the Mercer Island Open Space Conservancy Trust for the designated terms hereafter set forth:

\_\_\_\_\_ Position #1 Term Expires May 31, **2028**

\_\_\_\_\_ Position #6 Term Expires May 31, **2028**

**Section 4. Appointment of Parks and Recreation Commission.** Pursuant to MICC 3.53.030(C), the City Council hereby appoints the following individuals to the Mercer Island Parks and Recreation Commission for the designated terms hereafter set forth:

\_\_\_\_\_ Position #7 Term Expires May 31, **2028**

**Section 5. Appointment of Utility Board.** Pursuant to MICC 3.52.030(C), the City Council hereby appoints the following individuals to the Mercer Island Utility Board for the designated terms hereafter set forth:

\_\_\_\_\_ Position #1 Term Expires May 31, **2028**

\_\_\_\_\_ Position #2 Term Expires May 31, **2028**

PASSED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON MAY 7, 2024.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Salim Nice, Mayor

ATTEST:

\_\_\_\_\_  
Andrea Larson, City Clerk



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND**

**AB 6463  
May 7, 2024  
Regular Business**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB 6463: Puget Sound Regional Council (PSRC) General Assembly Voting Delegate	<input type="checkbox"/> Discussion Only <input type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Appoint a voting delegate for the PSRC General Assembly.	

<b>DEPARTMENT:</b>	City Council
<b>STAFF:</b>	Salim Nice, Mayor Andrea Larson, City Clerk
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	n/a
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

**EXECUTIVE SUMMARY**

The purpose of this agenda bill is to appoint a voting delegate for the Puget Sound Regional Council (PSRC) General Assembly meeting on May 30, 2024.

**ISSUE/DISCUSSION**

The [Puget Sound Regional Council](#) (PSRC) develops policies and coordinates decisions about regional growth, transportation and economic development planning within King, Pierce, Snohomish, and Kitsap counties. The City of Mercer Island is a member of PSRC along with over 100 other members, including the four counties, cities and towns, ports, state and local transportation agencies and Tribal governments within the region.

PSRC’s General Assembly will meet on May 30, 2024 to vote on major decisions, establish the budget, and elect new officers. All mayors, county executives, commissioners, and councilmembers of PSRC member jurisdictions and tribes have votes at the assembly and are encouraged to participate. PSRC needs at least one City of Mercer Island Councilmember to participate and be counted towards the quorum and vote on behalf of Mercer Island.

**RECOMMENDED ACTION**

Appoint Councilmember \_\_\_\_\_ as the voting delegate at the PSRC General Assembly on May 30, 2024.



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND**

**AB 6460  
May 7, 2024  
Regular Business**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB 6460: Reconstitution of the Planning Commission – Consideration of Amendments to MICC, Chapter 3.46 (Ordinance No. 24C-06, Second Reading and Adoption)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input checked="" type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Complete second reading and adoption of Ordinance No. 24C-06.	

<b>DEPARTMENT:</b>	City Manager
<b>STAFF:</b>	Jessi Bon, City Manager Jeff Thomas, CPD Director
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Ordinance No. 24C-06 – MICC, Chapter 3.46 Amendments
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ 31,500
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

**EXECUTIVE SUMMARY**

The purpose of this agenda bill is to present to City Council Ordinance No. 24C-06 (Exhibit 1) containing the directed amendments from the April 16, 2024 Council meeting to Mercer Island Municipal Code (MICC) [Chapter 3.46](#) for the reconstitution of the Planning Commission.

- After discussing the Community Planning and Development Department’s land use work plan on March 1, 2024 the City Manager was directed to bring a proposal to City Council on April 2, 2024, aiming to reconstitute the Planning Commission.
- On April 2, 2024 the City Manager presented various options for reconstitution of the Planning Commission to the City Council for consideration.
- The City Council discussed and selected various options and further directed staff to bring back an ordinance on April 16, 2024 for first reading containing these selected options to amend MICC, Chapter 3.46 to reconstitute the Planning Commission.
- City Council completed first reading of Ordinance No. 24C-06 on April 16, 2024 and moved to schedule second reading of this Ordinance as amended for May 7, 2024.

## BACKGROUND

The City Council conducted a Planning Session on March 1, 2024, which included an overview of the Community Planning and Development Department's land use work plan ([AB 6428](#)). To increase land use planning capacity and efficiency as well as provide additional direction to work program priorities, the City Council made several motions including the following:

### Planning Commission Reconstitution

**Approved Motion:** Direct the City Manager to bring a proposal to City Council at its regular meeting on April 2, aiming to reconstitute the Planning Commission. The new composition shall include four (4) land use professionals not affiliated with Mercer Island entities or interests, to be compensated for their dedicated time, and three (3) laypersons who are Mercer Island residents. The proposal must specify the effective date, detail the range of the number of meetings that will occur annually, outline the annual cost, and describe any necessary amendments to the Mercer Island Municipal Code (MICC).

On April 2, 2024, the City Manager and Community Planning and Development Director presented various options for reconstitution of the Planning Commission to the City Council for consideration ([AB 6441](#)). The City Council discussed and selected various options and further directed staff to bring back an ordinance on April 16, 2024, for first reading containing these selected options to amend MICC, Chapter 3.46 to reconstitute the Planning Commission.

On April 16, the City Council completed first reading of Ordinance No. 24C-06 and moved to schedule second reading of this Ordinance as amended for May 7, 2024 ([AB 6454](#)).

## ISSUE/DISCUSSION

The following amendments have been made to Ordinance No. 24C-06 (Exhibit 1) from either City Council direction at first reading or final City Attorney review since first reading on April 16, 2024. These amendments are highlighted in the ordinance in yellow for ease of reference:

### Ordinance Amendments

1. Third whereas statement typo corrected to read, "chapter 3.46~~5~~ MICC".
2. Section (1.) language struck in MICC 3.46.030(B)(3) to read, "*The term of each member is four years and expires on May 31 of the last year of the term or until the member's successor is appointed.*"
3. Section (2.) effective date amended to "January ~~15~~<sup>1</sup>, 2025".
4. A new Section (3.) "End of Terms. Terms of members serving on the Planning Commission between June 1, 2024 and December 31, 2024 shall expire on December 31, 2024."
5. Original sections (3.) and (4.) renumbered to (4.) and (5.).

### Ordinance, Exhibit A Amendments

6. MICC 3.46.030(A)(1) language struck to read, "An individual not affiliated with Mercer Island entities or interests with a minimum of five years of experience in land use planning ~~as well as five years of such experience~~ in the State of Washington."
7. MICC 3.46.030(A)(3) language struck to read, "An individual with a minimum of three years of experience in land use planning ~~as well as three years of such experience~~ in the State of Washington."

8. A new MICC 3.46.030(A)(4) "Any vacancy may be filled by a resident lay person if unable to find a qualified paid practitioner. If two resident paid practitioners apply, the council should give preference to appointing resident paid practitioner applicants for any open non-resident practitioner positions."
9. MICC 3.46.030(E) amended to read, "Paid practitioners shall be compensated five hundred dollars (\$500) per meeting of the planning commission attended (Regular or Special).

## RECOMMENDED ACTION

Move to adopt Ordinance No. 24C-06 amending MICC Chapter 3.46 to reconstitute the Planning Commission.

CITY OF MERCER ISLAND  
ORDINANCE NO. 24C-06

AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,  
AMENDING CHAPTER 3.46 OF THE MERCER ISLAND CITY CODE ON  
PLANNING COMMISSION; PROVIDING FOR SEVERABILITY; AND  
ESTABLISHING AN EFFECTIVE DATE.

**WHEREAS**, chapter 3.46 of the Mercer Island City Code (MICC) establishes a Planning Commission, and describes its purpose and membership; and

**WHEREAS**, the City may, under chapter 35A.63 RCW, provide by ordinance for the Planning Commission’s membership, organization, and expenses; and

**WHEREAS**, the City Council finds it is in the best interest of the City to amend the membership, organization, and expenses of the Planning Commission in chapter 3.46 MICC;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:

**Section 1. Amended.** Effective June 1, 2024, MICC 3.46.030(B)(1) and (3) shall be amended as follows:

*MICC 3.46.030(B)(1):*

***Number.** The planning commission shall consist of ~~seven~~ five members, serving in nonpartisan positions.*

*MICC 3.46.030(B)(3):*

***Terms.** The term of each member is four years and expires on May 31 of the last year of the term ~~or until the member's successor is appointed~~. The year of expiration of the terms of the positions shall be staggered with the following groups of positions expiring in successive years: positions 1 and 2; ~~positions 3 and 4~~; position 5; positions 6 and 7.*

**Section 2. Further Amended.** Effective January 1, 2025, chapter 3.46 MICC shall be amended as set forth in Exhibit A of this ordinance.

**Section 3. End of Terms.** Terms of members serving on the Planning Commission between June 1, 2024 and December 31, 2024 shall expire on December 31, 2024.

**Section 4. Severability.** If any section, sentence, clause or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

**Section 5. Effective Date.** This ordinance shall take effect and be in force 5 days after its passage and publication.

PASSED by the City Council of the City of Mercer Island, Washington at its meeting on the \_\_\_\_ day of \_\_\_\_\_ 2024 and signed in authentication of its passage.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Salim Nice, Mayor

Approved as to Form:

ATTEST:

\_\_\_\_\_  
Bio Park, City Attorney

\_\_\_\_\_  
Andrea Larson, City Clerk

Date of Publication: \_\_\_\_\_



**Exhibit A**  
**(AB6454x1a)**

## Chapter 3.46 - PLANNING COMMISSION

### 3.46.010 - Established.

There is established pursuant to chapter 35A.63 RCW a commission to be known as the "planning commission."

### 3.46.020 - Purpose—Function and jurisdiction.

The planning commission shall serve in an advisory capacity to the city council and have the following duties and responsibilities:

- A. Review and make recommendations on amendments to the comprehensive plan;
- B. Review and make recommendations on amendments to development regulations;
- C. Hold public hearings in the exercise of its duties and responsibilities;
- D. Such other duties as may be assigned by the city council or established by local ordinance or state statute; and
- E. When applicable, complete tasks in subsections A through D within the timeframe established by city council.

### 3.46.030 - Membership.

#### A. *Qualifications.*

1. Paid Practitioner Non-Resident: An individual not affiliated with Mercer Island entities or interests with a minimum of five years of experience in land use planning in the State of Washington. Examples of qualifying positions include land use / municipal attorney, hearing examiner, urban planner, or architect, engineer or builder with land use experience. Demonstrated experience in public service, working with the Growth Management Act (GMA), Shoreline Management Act (SMA) and State Environmental Policy Act (SEPA) as well as the drafting of land use policies and codes preferred. This position will be compensated.
2. Lay Person Resident: An individual with general interest in land use planning, environmental affairs, and/or economic development. Demonstrated experience in public service and land use planning preferred. Proof of Mercer Island residency required. This position will not be compensated.
3. Paid Practitioner Resident: An individual with a minimum of three years of experience in land use planning in the State of Washington. Examples of qualifying positions include land use / municipal attorney, hearing examiner, urban planner, or architect, engineer or builder with land use experience. Demonstrated experience in public service, working with the Growth Management Act (GMA), Shoreline Management Act (SMA) and State Environmental Policy Act (SEPA) as well as the drafting of land use policies and codes preferred. Proof of Mercer Island residency required. This position will be compensated.

4. Any vacancy may be filled by a resident lay person if unable to find a qualified paid practitioner. If two resident paid practitioners apply, the council should give preference to appointing resident paid practitioner applicants for any open non-resident practitioner positions.

1. Applicants who have an interest in environmental affairs, planning, land use, property development, and/or economic development as evidenced by training, experience, or actions will be given preference for appointment; however, a broad mix of occupational backgrounds is desired.
2. An intent of the appointment process shall be to evenly represent the areas of interest as stated above and reflect the city's diverse community. Appointed members shall represent the public interest and not specific interest groups.

B. *Members.*

1. *Number.* The planning commission shall consist of five members, serving in nonpartisan positions: as follows:
  - a. Two Paid Practitioner Non-Resident.
  - b. Two Lay Person Resident.
  - c. One Paid Practitioner Resident.
2. *Residency.* ~~City residency is required.~~
3. *Terms.* The term of each member is four years and expires on May 31 of the last year of the term or until the member's successor is appointed. The year of expiration of the terms of the positions shall be staggered with the following groups of positions expiring in successive years: positions 1 and 2; positions 3 and 4-5; positions ~~5-6 and 7.~~ Except, to stagger the expiration of the terms, the initial term for position 5 shall be two years, and for positions 3 and 4 they shall be three years – all expiring on May 31 after the second and third anniversaries of their initial appointments, respectively.
4. *Term limits.* No member shall serve more than two consecutive terms. If a member is appointed to a vacancy with two or more years remaining on the term, that term will be deemed a full term. If a member is appointed to a vacancy with less than two years remaining in the term, that term will not count toward the two-consecutive-term limit.
5. *Staff liaison.* The city manager shall appoint a staff liaison to assist with support services for the planning commission. Such staff support shall include, but not be limited to, the development of work plans and schedules, guidelines and procedures, correspondence, and agenda preparation and distribution.

- C. *Appointment.* Appointments to the planning commission will be made by a vote of the city council during a ~~regularly~~ scheduled open meeting. ~~Members shall serve without compensation.~~

D. *Removal.* Members may be removed by the mayor and deputy mayor, with the concurrence of the city council, for neglect of duty, conflict of interest, malfeasance in office, or other just cause, or for unexcused absences from more than three consecutive regular meetings. The decision of the city council shall be final and there shall be no appeal therefrom. Members finding themselves unable to regularly attend meetings are expected to resign and notify the chair and staff liaison.

E. *Compensation.* Paid practitioners shall be compensated five hundred dollars (\$500) per meeting of the planning commission **attended** (Regular or Special).

#### **3.46.040 - Meetings—Organization.**

The planning commission shall not meet more than a total of 11 Regular meetings and up to 10 Special meetings each calendar year. The time and place of meetings and other rules and regulations shall be determined by the planning commission, which shall be on file with the City Clerk.  
~~The planning commission shall determine the time and place of its meetings and other rules and regulations, which shall be on file with the city clerk.~~

#### **3.46.050 - Reserved.**

**Editor's note—** Ord. 19C-01 repealed § 3.46.050 which pertained to the instruction of members.

#### **3.46.060 - Reserved.**

**Editor's note—** Ord. 19C-01 repealed § 3.46.060 which pertained to vacancy filling for unexpired terms.

#### **3.46.070 - Reserved.**

**Editor's note—** Ord. 19C-01 repealed § 3.46.070 which pertained to removal and vacancies on the planning commission.

#### **3.46.080 - Reserved.**

**Editor's note—** Ord. 19C-01 repealed § 3.46.080 which pertained to comprehensive plan responsibilities.



**BUSINESS OF THE CITY COUNCIL  
CITY OF MERCER ISLAND**

**AB 6467  
May 7, 2024  
Regular Business**

**AGENDA BILL INFORMATION**

<b>TITLE:</b>	AB 6467: Permanent Fireworks Ban (Ordinance No. 24C-10 First Reading)	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Schedule Ordinance No. 24C-10 for second reading and adopted on May 21, 2024.	

<b>DEPARTMENT:</b>	City Manager
<b>STAFF:</b>	Jessi Bon, City Manager Ben Lane, Eastside Fire & Rescue Fire Chief Ed Holmes, Police Chief Robbie Cunningham Adams, Management Analyst Amelia Tjaden, Project Coordinator
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. Ordinance No. 24C-10 2. 2024 Order Prohibiting Discharge of Fireworks Due to Extreme Fire Danger 3. Emergency Proclamation Related to Potable Water Supply, Proclamation No. 329
<b>CITY COUNCIL PRIORITY:</b>	n/a

<b>AMOUNT OF EXPENDITURE</b>	\$ n/a
<b>AMOUNT BUDGETED</b>	\$ n/a
<b>APPROPRIATION REQUIRED</b>	\$ n/a

**EXECUTIVE SUMMARY**

The purpose of this agenda bill is to conduct a first reading of Ordinance No. 24C-10, instituting a permanent ban on the discharge and sale of fireworks.

- Mercer Island City Code currently allows for the sale and discharge of consumer fireworks within the City during specified days.
- A draft ordinance has been prepared that prohibits the sale and discharge of fireworks within the City (see Exhibit 1) and is being brought forward at the recommendation of the City Manager.
- The proposed ordinance is more restrictive than state law, thus it cannot take effect for one year after adoption. The City will continue to permit appropriate public fireworks displays that meet City code requirements, such as the annual Summer Celebration fireworks display.
- Due to the May 1, 2024 fireworks use ban (Exhibit 2), it will be illegal to discharge fireworks on Mercer Island this year, including on July 4. However, it will remain legal to sell fireworks on Mercer

Island June 28, 2024, from noon to 9:00 p.m., and from June 29, 2024 through July 4, 2024 from 9:00 a.m. to 9:00 p.m.

## BACKGROUND

State law (chapter [70.77 RCW](#)) governs the regulation of fireworks, including which fireworks are legal, licensing for public fireworks displays and for fireworks sellers, and when fireworks may be discharged. Any local ordinance restricting when consumer fireworks may be sold or discharged, or prohibiting their sale and discharge, may not take effect until at least one year after adoption, per [RCW 70.77.250\(4\)](#).

Mercer Island City Code [chapter 8.35 Explosives and Fireworks](#) sets the regulations for the sale and discharge of consumer fireworks on the Island. Currently, the sale and purchase of consumer fireworks are allowed on June 28, from noon to 9:00 p.m. and from June 29 through July 4, from 9:00 a.m. to 9:00 p.m. The discharge of fireworks is allowed within the City on July 4 of each year between 11:00 a.m. and 11:00 p.m. Chapter 8.35 MICC also regulates public displays of fireworks.

Due to concerns about public safety and illegal use, most cities in King County have implemented bans on the sale and discharge of consumer fireworks within their jurisdictions.

## ISSUE/DISCUSSION

### Proposed Ordinance No. 24C-10

At the recommendation of the City Manager, with the support of the Fire Chief and the Police Chief, Ordinance No. 24C-10 (Exhibit 1) has been prepared to institute a permanent ban on the sale and discharge of unpermitted fireworks. The ordinance prohibits the sale and discharge of fireworks within the City, details the minimum standards for public displays of fireworks, and explains the application process to receive a permit for a public display. As the ordinance is more restrictive than state law, it cannot take effect until one year after adoption. Any person who violates any provision of this ordinance shall be liable for the payment of a civil penalty in the amount of \$500 for each violation.

The proposal to ban fireworks comes at a time when risks associated with fireworks – significant increases in the chances of the ignition of fires, depletion of water resources, and major fire spread – have grown greatly. The [Climate Action Plan](#), adopted on April 4, 2023, states that hotter, drier summers are making wildfire increasingly likely, increasing the public safety risk that fireworks pose to the City. City Council recently received a presentation from Eastside Fire & Rescue on increased wildfire risk in the region and strategies the community can take to mitigate the risk of wildfire on the island ([AB 6445](#)).

Most cities in the region have banned the use and sale of fireworks, and the City last year was featured in a regional news story and identified as a local outlier on fireworks regulations. This puts the City at risk of being a regional destination for the use and sale of fireworks, putting further strain on public safety and water resources.

The City will continue to permit appropriate public fireworks displays that meet City code requirements, such as the annual Summer Celebration fireworks display. Under the city code requirements, these professionally managed public fireworks displays have significantly lower impact to City public safety and water resources.

Since a local ordinance restricting when consumer fireworks may be sold or discharged, or prohibiting their sale and discharge, may not take effect until at least one year after adoption, the changes made by this ordinance will not come into effect until 2025.

### **2024 Emergency Fireworks Ban**

MICC 8.35.040 permits the local fire official to prohibit the discharge of all fireworks during periods of extreme fire danger on Mercer Island. On May 1, 2024, the Fire Chief issued an order prohibiting the discharge of fireworks due to extreme fire danger (see Exhibit 2). This order comes alongside Emergency Proclamation No. 329, declared on May 1, 2024 (see Exhibit 3), in response to the reduction in the supply of incoming potable water to Mercer Island caused by SPU's primary water supply pipeline to Mercer Island being down.

The SPU water supply pipeline which provides most of the water to Mercer Island is out of service indeterminately. A smaller backup pipeline is currently providing water in place of the main pipeline; however, this backup pipeline will not maintain summer water demand and it is likely water conservation efforts will need to be enacted to manage daily demands. Water conservation will ensure the Island's water demand does not exceed the supply provided by the backup pipeline and that City reservoirs will continue to meet resident needs while sustaining water quality, safety, and fire-fighting requirements. The use of consumer fireworks greatly heightens the risk of fire ignition and threatens to diminish the City's water supply below levels necessary to support critical fire suppression operations.

Due to the May 1, 2024 fireworks use ban, it will be illegal to discharge consumer fireworks in Mercer Island this year on July 4<sup>th</sup>; however, it will remain legal to sell consumer fireworks on Mercer Island on June 28, 2024, from noon to 9:00 p.m. and from June 29, 2024 through July 4, 2024 from 9:00 a.m. to 9:00 p.m. The Fire Chief's authority to prohibit discharge of fireworks during periods of extreme fire danger does not extend to prohibiting sale of fireworks.

### **NEXT STEPS**

Staff are requesting the Council conduct a first reading of Ordinance No. 24C-10 updating the Fireworks Code. Schedule second reading and adoption for May 21, 2024. Should the Council adopt the ordinance on May 21, staff will develop an education campaign to inform the community and region about the upcoming permanent ban on consumer fireworks on Mercer Island in 2025.

Staff will also continue to share information about the 2024 emergency fireworks use ban through the City's regular communications channels.

### **RECOMMENDED ACTION**

Schedule second reading and adoption of Ordinance No. 24C-10 for May 21, 2024

CITY OF MERCER ISLAND  
ORDINANCE NO. 24C-10

AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,  
AMENDING CHAPTER 8.35 OF THE MERCER ISLAND CITY CODE ON  
EXPLOSIVES AND FIREWORKS; PROVIDING FOR SEVERABILITY; AND  
ESTABLISHING AN EFFECTIVE DATE.

**WHEREAS**, chapter 8.35 MICC, adopted in accordance with chapter 70.77 RCW, regulates fireworks on Mercer Island; and

**WHEREAS**, the City of Mercer Island is authorized under RCW 70.77.395 to adopt ordinances regulating sale or discharge of fireworks within its boundaries that are more restrictive than state laws, provided that such ordinances have an effective date no sooner than one year after their adoption, as provided in RCW 70.77.250(4); and

**WHEREAS**, the City Council finds that it is in the best interest of Mercer Island to prohibit retail sale of consumer fireworks and discharge of the same year round;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON DO HEREBY ORDAIN AS FOLLOWS:

**Section 1. Amended.** Chapter 8.35 MICC shall be amended as set forth in Exhibit A of this ordinance.

**Section 2. Severability.** If any section, sentence, clause or phrase of this ordinance or any municipal code section amended hereby should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause or phrase of this ordinance or the amended code section.

**Section 3. Effective Date.** This ordinance shall take effect and be in force on May 22, 2025, but not sooner than one year after its adoption, as provided in RCW 70.77.250(4).

PASSED by the City Council of the City of Mercer Island, Washington at its meeting on the \_\_\_\_ day of \_\_\_\_\_ 2024 and signed in authentication of its passage.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Salim Nice, Mayor

Approved as to Form:

ATTEST:

\_\_\_\_\_  
Bio Park, City Attorney

\_\_\_\_\_  
Andrea Larson, City Clerk

Date of Publication: \_\_\_\_\_



## EXHIBIT A TO ORDINANCE NO. 24C-10

CHAPTER 8.35 EXPLOSIVES AND FIREWORKS**8.35.010 Explosives and fireworks prohibited.**

- A. It is unlawful for any person, firm, corporation, or organization to make, sell, or use explosives or fireworks within the corporate limits of the city.

**Exception:**

- ~~1.~~ When no other alternative means is available, the fire chief may approve the use of explosives for construction or demolition purposes.
  - ~~2.~~ ~~Fireworks considered safe and sane and approved by the state fire marshal may be sold and used as described in MICC 8.35.020.~~
- B. In the event the fire chief shall decide to approve the use of explosives as noted in the exception above, permits therefor shall be obtained and procedures adhered to as enumerated in Article 77 of the Uniform Fire Code.
- C. Exception 7 to Section 77.102(a) of the Uniform Fire Code is deleted.

**8.35.020 Fireworks—Permit requirements.**

- A. *State law adopted by reference.* The Washington State Fireworks Law, RCW Chapter 70.77, as it presently exists and as it may be amended from time to time, is hereby adopted and incorporated herein by this reference as if set forth in full. A copy of the same shall be kept on file in the office of the city clerk for public use and inspection.
- B. *Acts prohibited without a permit.* No person shall do any of the following acts in the city of Mercer Island without having first obtained and having in full force and effect a valid permit issued by the city:
1. Manufacture, import, possess or sell any fireworks at wholesale ~~or retail~~ for any use; provided, however, no permit is required for the possession ~~or use~~ of consumer fireworks lawfully purchased at retail;
  2. Make a public display of fireworks; or
  3. Transport fireworks, except as a public carrier delivering to a permittee.
- C. *Permit for public display of fireworks.* Any person desiring to put on a public display of fireworks shall apply in writing to the local fire official for a permit. For purposes of this chapter, the local fire official shall be the chief of the Mercer Island fire department or his/her designee, consistent with RCW 70.77.177. The application shall be made at least 45 days in advance of the proposed display. The local fire official shall conduct an investigation and submit a report of findings and recommendation for or against the issuance of the permit to the city council. The city council shall have the power in its discretion to grant or deny the application, subject to such reasonable conditions, if any, as it shall prescribe.

- D. *All other permits.* Any person desiring to manufacture, import, possess, or sell any fireworks at wholesale ~~or retail~~ for any use; or transport fireworks, except as a licensee or as a public carrier delivering to a licensee, shall apply in writing to the local fire official for a permit. The local fire official shall have the power in his/her discretion to grant or deny the application, subject to such reasonable conditions, if any, as he/she shall prescribe.
- E. *Application for permit.* Any person applying for a permit for an activity listed in subsection C or D of this section shall first make written application for a permit to the local fire official. The application for a permit shall be signed by the applicant. If the application is made by a partnership, it shall be signed by each partner of the partnership; if the application is made by a limited liability company, it shall be signed by a manager or member of the limited liability company; and if the application is made by a corporation, it shall be signed by an officer of the corporation and bear the seal of the corporation. The application shall be in such form as the local fire official shall require and shall include, at a minimum, the following information:
1. The true name, address and telephone number of the applicant ~~and, for any retail operation, the person in charge and responsible;~~
  2. A statement by the applicant that he or she is over the age of 18 years;
  3. A valid and current license issued by the chief of the Washington State Patrol, through the director of fire protection, pursuant to RCW Chapter 70.77 authorizing the applicant thereto to engage in the requested activity;
  4. The proposed location at which the applicant intends to perform the act for which the permit is sought, ~~and, for retail sales, a diagram showing the proposed site plan of the stand location which includes distances from property lines, distances from structures, distances from other fireworks stands and vehicular traffic routes;~~
  5. A certificate of insurance demonstrating compliance with the insurance requirements set forth in subsection F of this section;
- ~~6. For retail sales, a valid and current city of Mercer Island business license.~~
- F. *Insurance requirements.* The applicant shall have in effect for the life of the permit a public liability and property damage insurance policy with minimum coverage in the amount of \$500,000.00, and \$2,000,000.00 for bodily injury liability for each person and event, respectively, and not less than \$500,000.00 for property damage liability for each event. The applicant shall furnish to the city a copy of the insurance policy or a certificate evidencing the existence of such a policy. Such general liability policy shall name the city as an additional insured, must be in full force and effect for the duration of the permit, and shall include a provision prohibiting cancellation of the policy without 30 days' written notice to the city. Such policy and certificate shall be in a form approved by the city attorney.
- ~~G. Temporary fireworks stands. Retail sales of fireworks shall be permitted only from within a temporary fireworks stand and the sale from any other building or structure is prohibited. Temporary stands shall be subject to the following conditions:~~
- ~~1. Temporary fireworks stands shall be erected under the supervision of the fire department and need not comply with the building code of the city.~~

2. ~~Temporary fireworks stands shall not be located within 50 feet of any gasoline stations, oil storage tanks, or premises where flammable liquids are kept or stored; shall not be located closer than 20 feet to buildings, combustibles, parking, storage, public roads, motor vehicle traffic, or generators; shall not be located within 25 feet of any property line; shall not be located within 100 feet of tents, other fireworks stands, fuel dispensing devices, retail propane dispensing stations, flammable liquid storage, and combustible storage; and shall not be located within 300 feet of bulk fuel storage.~~
3. ~~Each temporary fireworks stand shall have at least two exits which shall be unobstructed at all times and located as far from each other as possible.~~
4. ~~Each temporary fireworks stand shall have in a readily accessible place fire extinguishers approved by the fire department as to location within the stand, number and type. No smoking shall be permitted in or near a fireworks stand, and "no smoking within 25 feet" signs shall be prominently displayed on the fireworks stand.~~
5. ~~Each stand shall be operated by adults only. No fireworks shall be left unattended in a stand.~~
6. ~~All weeds and combustible materials shall be cleared from the location of the stand to at least a distance of 20 feet.~~
7. ~~All unsold fireworks, cartons and other rubbish shall be removed from the location and from the city by noon on July 6 each year. The fireworks stand shall be dismantled and removed from the location by noon on July 10 each year.~~
8. ~~Fireworks shall not be discharged within 300 feet of a fireworks stand. Signs reading "NO FIREWORKS DISCHARGE WITHIN 300 FEET" shall be in letters at least two inches high, with a principal stroke of not less than one-half inch on contrasting background, and shall conspicuously post such signs on all four sides of the stand.~~
9. ~~Fireworks retailers shall:~~
  - a. ~~Not knowingly sell fireworks to persons under the age of 16;~~
  - b. ~~Have a sign reading "No sale of fireworks to persons under the age of sixteen years. PHOTO ID REQUIRED" in letters at least two inches high, with a principal stroke of not less than one-half inch on contrasting background, and shall conspicuously post such signs on the front of each fireworks stand; and~~
  - c. ~~Require proof of age by means of display of a driver's license or photo identification card showing date of birth issued by a public or private school, state, federal or foreign government. No other forms of identification shall be accepted.~~

**8.35.030 ~~Dates and times consumer fireworks may be sold or discharged and enforcement. Discharge and sale of consumer fireworks prohibited – Enforcement.~~**

- A. The use, firing, exploding and discharge of consumer fireworks, as defined in RCW 70.77.136, is prohibited within the city of Mercer Island ~~except on July 4 of each year between the hours of 11:00 a.m. and 11:00 p.m.~~
- B. The sales and discharge of consumer fireworks within the city of Mercer Island are more limited than state law, as set forth in RCW 70.77.395, and are prohibited ~~from December 27 through~~

~~December 31 of each year and on January 1 of the subsequent year and on July 5 of each year. It is legal to sell and purchase consumer fireworks consistent with this RCW chapter within the city of Mercer Island each year on the following days and times: June 28, from noon to 9:00 p.m.; June 29 through July 4, from 9:00 a.m. to 9:00 p.m.~~

- C. Any person who violates any provision of this section shall be liable for the payment of a civil penalty in the amount of \$500.00 for each violation. A violation of this section is designated as a civil infraction and is not classified as a criminal offense.
- D. Whenever any person is arrested for any violation of this section, the arresting officer may serve upon him/her a citation and notice to appear in the court. The arrested person, in order to secure release, and when permitted by the arresting officer, must give his written promise to appear in court, as required by the citation and notice by signing in the appropriate place on the written citation and notice served by the arresting officer. Upon the arrested person's failing or refusing to sign such written promise to appear in court, he/she may be taken into the custody of such arresting officer and so remain or be placed in confinement. The failure to sign a written promise to appear shall constitute a criminal offense under the provisions of the Mercer Island City Code.
- E. Any person violating his/her written promise to appear in court or his/her written and signed promise to respond to a notice of infraction issued as provided in this title is guilty of a misdemeanor regardless of the disposition of the charge upon which he/she was originally cited or arrested or the disposition of a notice of infraction; provided, that a written promise to appear in court or a written promise to respond to a notice of infraction may be complied with by an appearance of counsel representing the person charged.

#### **8.35.040 Prohibition due to extreme fire danger.**

During periods of extreme fire danger, the local fire official may prohibit the discharge of all fireworks.



# City of Mercer Island, Washington

## ORDER PROHIBITING DISCHARGE OF FIREWORKS DUE TO EXTREME FIRE DANGER

**WHEREAS**, the City Council granted, through MICC 8.35.040, the local fire official the discretion and authority to prohibit the discharge of all fireworks during periods of extreme fire danger at Mercer Island; and

**WHEREAS**, MICC 8.35.040 was adopted in accordance with chapter 70.77 RCW; and

**WHEREAS**, a decrease in the supply of incoming potable water to Mercer Island has caused the City of Mercer Island to declare a local emergency and issue Emergency Proclamation 329; and

**WHEREAS**, the average daily demand for potable water on Mercer Island during summer months is higher than Seattle Public Utilities’ (SPU) current capacity to supply potable water to Mercer Island; and

**WHEREAS**, SPU’s capacity to supply potable water to Mercer Island has been impacted by its primary water supply pipeline requiring repairs – repairs that will be ongoing throughout this summer; and

**WHEREAS**, City reservoirs need to be maintained above 61.4% capacity to meet firefighting requirements; and

**WHEREAS**, the shortage of water supply to meet firefighting requirements during the aforementioned local emergency poses an imminent and severe threat to the safety and well-being of the Mercer Island community; and

**WHEREAS**, discharge of consumer fireworks heightens the risk of multiple fire ignitions that could further diminish the City's water supply to levels below what is necessary to support critical fire suppression operations;

**NOW, THEREFORE**, the undersigned local fire official of the City of Mercer Island, in consultation with and with the agreement of the City Manager, orders as follows:

Pursuant to MICC 8.35.040, discharge of consumer fireworks at Mercer Island on July 4, 2024, shall be prohibited, because of the conditions for extreme fire danger at Mercer Island described above in the “whereas” clause.

**SIGNED**, this 1<sup>st</sup> of May 2024

Ben Lane  
Eastside Fire & Rescue Fire Chief

**SIGNED**, in agreement with local fire official, this 1<sup>st</sup> of May 2024



\_\_\_\_\_  
Jessi Bon  
City Manager



## City of Mercer Island, Washington

### EMERGENCY PROCLAMATION DECLARING A LOCAL EMERGENCY

**WHEREAS**, the City of Mercer Island (City) is a non-charter code city organized under title 35A RCW; and

**WHEREAS**, RCW 38.52.070 has authorized the creation of local organizations for emergency management within the City; and

**WHEREAS**, pursuant to Ordinance 95C-007, the City established an Emergency Management Organization and designated the Police Chief (or Emergency Manager as designee) to administer the Emergency Management Organization; and

**WHEREAS**, the City Manager and Emergency Manager have reported to the City Council that a state of emergency exists within the city of Mercer Island based on certain impairments to Seattle Public Utilities' (SPU) primary water supply pipeline to Mercer Island that has reduced the supply of incoming potable water to Mercer Island; and

**WHEREAS**, SPU is the sole supplier of potable water to Mercer Island; and

**WHEREAS**, SPU has taken its primary water supply pipeline to Mercer Island offline until repairs thereto can be safely completed; and

**WHEREAS**, it is reasonably expected that repairs to SPU's primary water supply pipeline will be ongoing throughout this summer; and

**WHEREAS**, meanwhile, a smaller backup water supply pipeline is being used to supply potable water to Mercer Island; and

**WHEREAS**, the smaller backup water supply pipeline's capacity to supply potable water to Mercer Island is lower than SPU's primary supply pipeline's capacity; and

**WHEREAS**, the smaller backup water supply pipeline's capacity to reliably supply potable water to Mercer Island is 2.73 million gallons per day; and

**WHEREAS**, Mercer Island's daily potable water demand during summer months averages 2.83 million gallons (3.11 million gallons in July); and

**WHEREAS**, City reservoirs need to be maintained above 61.4% capacity to meet firefighting requirements; and

**WHEREAS**, water conservation and other measures may be needed to ensure that (1) Mercer Island's water demand does not exceed the supply provided by the backup pipeline; and (2) City reservoirs can continue to meet resident needs while sustaining water quality, safety, and firefighting requirements; and

**WHEREAS**, this proclamation declaring a local emergency is necessary to preserve the public health, safety and welfare of Mercer Island;

**NOW, THEREFORE, IT IS HEREBY PROCLAIMED AS FOLLOWS:**

1. **Emergency Declaration.** A state of emergency, specifically under Chapter 38.52 RCW, exists within the city of Mercer Island, Washington, because of reduction in the supply of incoming potable water to Mercer Island caused by certain impairments to SPU's primary water supply pipeline to Mercer Island. This emergency impacts public health, safety and welfare of those living and working at Mercer Island, as well as continuity of government operations.
2. **Emergency Powers.** All pertinent emergency powers and authority set forth in RCW 38.52.070 are hereby invoked, including without limitation to the right to enter into contract, employ temporary workers and incur obligations without regard to time-consuming procedures and formalities prescribed by law (except mandatory constitutional requirements).
3. **Limitations.** This emergency proclamation is not intended as a "proclamation of civil emergency" under MICC 9.40.010 or as a finding of "public danger" under RCW 35A.13.030.

DATED this 1st day of May 2024



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Jessi Bon  
City Manager





## BUSINESS OF THE CITY COUNCIL CITY OF MERCER ISLAND

**AB 6451**  
**May 7, 2024**  
**Regular Business**

### AGENDA BILL INFORMATION

<b>TITLE:</b>	AB 6451: Fiscal Year 2023 Year-End Financial Status Update and Budget Amending Ordinance	<input type="checkbox"/> Discussion Only <input checked="" type="checkbox"/> Action Needed: <input type="checkbox"/> Motion <input checked="" type="checkbox"/> Ordinance <input type="checkbox"/> Resolution
<b>RECOMMENDED ACTION:</b>	Receive the Fiscal Year 2023 Year-end Financial Status Update and Adopt Ordinance No. 24-04, Amending the 2023-2024 Biennial Budget.	

<b>DEPARTMENT:</b>	Finance
<b>STAFF:</b>	Matt Mornick, Finance Director LaJuan Tuttle, Deputy Finance Director Ben Schumacher, Financial Analyst
<b>COUNCIL LIAISON:</b>	n/a
<b>EXHIBITS:</b>	1. FY 2023 Year-End Financial Status Update 2. Ordinance No. 24-04 2023-2024 Budget Amendments
<b>CITY COUNCIL PRIORITY:</b>	4. Focus efforts and actions to be an environmentally and fiscally sustainable, connected, and diverse community.

### EXECUTIVE SUMMARY

This agenda bill summarizes the City's financial position at the end of fiscal year 2023.

- The City's General Fund balance at year-end is \$15.7 million (M). Of this amount, \$11.5 M is committed to prior City Council actions, including restricted uses and appropriations based on established financial policies.
- The remaining \$4.2 M represents the available unassigned fund balance in the General Fund. This revenue surplus is the result of better than anticipated sales tax revenues, interest earnings, and strategic use of the American Rescue Plan Act (ARPA) funds.
- General Fund expenditures were 97.5% of the amended budget. After carrying over 2023 resources to complete work in 2024, 99% of the 2023 expenditure budget was used.
- For 2023, total REET revenues were \$3.51 M, \$0.9 M below budget expectations and down from \$4.04 M in 2022. The drop in REET revenues in 2022 and 2023 below budget expectations comes during a time of significant capital investment within the Mercer Island community.
- Detailed analysis across all funds is provided in the FY 2023 year-end Financial Status Update (Exhibit 1). This includes revenue and expenditure actuals along with budget amendments adopted by the City Council from January 1 through December 31, 2023.
- Ordinance No. 24-04 (Exhibit 2) formalizes budget adjustments previously approved by the City Council.
- Staff recommends the City Council appropriate \$2.7 M of the unassigned fund balance to support emerging needs in the current biennium.

## ISSUE/DISCUSSION

During the 2023-2024 mid-biennial budget workshops last fall, the City Council received a revenue forecast ([AB 6357](#)) as well as the third quarter financial status update for FY 2023 ([AB 6377](#)). At the time, General Fund expenditures were tracking within budget expectations. Revenues were forecasted to exceed budget estimates and continue along healthy trendlines. This proved to be the case through year-end.

### General Fund Revenues

At the end of 2023, the General Fund posted \$39.0 M in revenues, roughly \$4.9 M more than the amended budget due to better than anticipated revenues from sales tax, license, permit, and zoning fees, and interest earnings (see Exhibit 1).

The City received \$6.4 M in general sales tax revenues, a record high for Mercer Island, previously set in 2022. The increase in 2023 sales tax activity is due to higher-than-expected returns largely in the construction sector. Overall, general sales tax revenues were \$689,000 more than in 2022.

License, permit, and zoning fees outperformed budget expectations due to high permit activity and revenues collected from three high valuation projects. Overall, net operating revenue tied to development services amounted to just over \$420,000. This surplus is restricted fund balance in the General Fund, set aside strictly for permit-related services.

Increased earnings in the City's investments reached a historic high in 2023, amounting to \$1.8 M, which is \$1.7 M more than the prior year. In 2022, the City earned an average 1.33% earnings rate with the Washington State Local Government Investment Pool (LGIP). The average earnings rate in 2023 was 5.02%. This exponential increase corresponded with changes to the Federal Reserve's federal funds target rates.

For context, changes in the federal funds target rates are the Federal Reserve's primary tool to implement monetary policy. While increases to the federal funds target rates helped slow the pace of inflation, it also increased the LGIP's earnings rate.

### General Fund Expenditures

At the end of 2023, General Fund expenditures were 97.5% of the amended budget, ending the year \$0.9 M under budget. Most of this unspent budget was tied to professional and contractual services. Of this amount, \$602,408 is being carried over from 2023 into 2024. This includes resources funding work on the Climate Action Plan and completing scheduled updates to the City's comprehensive plan, among other work items. Including budget carryovers from 2023 into 2024, General Fund expenditures amount to \$36.9 M, or 99% of the \$37.2 M expenditure budget.

Budget carryovers relate to incomplete projects, programs, contracts, or purchases that were authorized in the 2023 budget, but not spent by the end of the fiscal year. Within a biennium, funding and the expenditure authority are automatically "carried over" to the second year of the budget. These include resources such as cash and grants that were obligated but unspent. A list of the operating carryover requests in the General Fund is included in figure 1.

GENERAL FUND	TOTAL
<b>CARRYOVERS FROM 2023 TO 2024</b>	
Election expenses	\$ 141,000
Municipal Court audio-visual grant	34,991
Comprehensive Plan update	129,000
Financial Software implementation	35,000
Mobile Integrated Health resources for EFR	213,517
Climate Action Plan funding	48,900
<b>TOTAL</b>	<b>\$ 602,408</b>

Figure 1

Fund Balance

Per the City’s financial management policies, the five categories of fund balance in the General Fund include:

1. **Non-spendable** fund balance which cannot be spent, such as the principle of an endowment or inventories.
2. **Restricted** fund balance, which has externally enforceable limitations on the use imposed by creditors, grantors, laws, or regulations from other governments.
3. **Committed** fund balance that encompasses long-term limitations imposed by the City Council. For example, the City Council has committed a portion of fund balance to offset the long-term liability from the Washington Law Enforcement Officers' and Firefighters' System (LEOFF I) retirement plan.
4. **Assigned** fund balance, which the City Council earmarks for an intended use that may be temporary or short-term in nature.
5. **Unassigned** fund balance comprises what is left after considering the other four categories. The use is least constrained.

The fund balance in the General Fund at the end of fiscal year 2023 is \$15.7 M. Of this, \$11.5 M is reserved based on prior City Council actions. The remaining \$4.2 M unassigned fund balance represents the year-end surplus in the General Fund. Figure 2 outlines in detail by category the General Fund balance.

<b>GENERAL FUND BALANCE FOR 2023</b> <i>(\$ in thousands)</i>	<b>TOTAL</b>
<b>RESERVED</b>	
<b>NON-SPENDABLE</b>	
Petty cash	\$1
Inventory of supplies	121
<b>RESTRICTED</b>	
Law enforcement restricted	82
Development services technology reserve	8
Development services customer deposits	58
Deferred development fee revenue	554
Permit fee revenue surplus	723
<b>COMMITTED</b>	
LEOFF I long-term care reserve	2,536
Compensated absences reserve	675
WSDOT lease deposit	711
Emerging innovations reserve	0
Unearned recreation revenue	385
<b>ASSIGNED</b>	
Sound Transit settlement agreement	1,525
Expenditure carryovers to 2024 budget	602
Budgeted fund balance 2024 budget	3,531
Expenditure control budgeting reserve	35
<b>RESERVED SUBTOTAL</b>	<b>\$11,548</b>
<b>UNASSIGNED - AVAILABLE BALANCE</b>	<b>\$4,201</b>
<b>TOTAL FUND BALANCE</b>	<b>\$15,749</b>

Figure 2

### REET Revenues

Real Estate Excise Tax (REET) is the primary revenue source for both the Steet Fund and Capital Improvement Fund. It is currently split into two revenue streams – REET-1 and REET-2 – each with restricted uses per State law.

The slowing of real estate activity on the Island in the latter part of 2022 and through 2023 mirrored the Federal Reserve's increases to the federal funds rate. Although the increased federal funds rate slowed the pace of inflation, it simultaneously increased borrowing costs and reduced the number of property transactions on the island.

For 2023, total REET revenues were \$3.51 M, \$0.9 M below budget expectations and down from \$4.04 M in 2022. By comparison, REET revenues in 2021 were \$7.7 M, the highest on record. The lower-than-expected returns are due to 290 property sales in 2023, a markedly low number compared to 303 in 2022, let alone 530 in 2021.

The drop in REET revenues in 2022 and 2023 below budget expectations comes during a time of significant capital investment within the Mercer Island community. Staff is closely tracking cash flow needs to support ongoing capital project work. Should a funding gap in the Capital Improvement Fund or the Street Fund result in a substantial impact on planned construction projects, staff will return to City Council to discuss funding alternatives including using unassigned year end surplus, project delays, or adjustments to project scopes.

Emerging Needs and Disposition of Fund Balance

The \$4.2 M General Fund year-end surplus represents one-time savings in-line with recent prior year-end financial outcomes. Adequate fund balance is a key element of the City's long-term fiscal management strategy. In times when economic health yields a year-end surplus, the City's financial policies ([Resolution No. 1602](#)) provide guidance on how to use unassigned fund balance. Examples include replenishing operating reserves to target levels and investing in one-time work items.

Per Council's direction, the City has created and maintains different reserves and fund balances, which provide the City with options to proactively manage cash flow based on specific needs, respond to unexpected issues, or buffer services and operations against different forms of risk. At the end of 2023, two fund balances are not at target funding levels – the Youth and Family Services Operating Fund Balance and the Municipal Facility Replacement Fund.

Staff recommends the following one-time investments to contribute towards meeting target funding levels and to address emerging needs related to the closure of City Hall, as outlined in figure three.

PROPOSED USES OF GENERAL FUND BALANCE	TOTAL
<b>2023 UNASSIGNED BALANCE</b>	<b>\$ 4,201,273</b>
1. YFS Operating Fund Balance contribution	150,000
2. Municipal Facility Replacement Fund	2,400,000
3. Long-term Facility Support	150,000
<b>SUBTOTAL</b>	<b>\$ 2,700,000</b>
<b>REMAINING UNASSIGNED FUND BALANCE</b>	<b>\$ 1,501,273</b>

Figure 3

1. The **YFS Operating Fund balance** was established with the adoption of the financial management policies in 2021. By design, the fund balance is meant to address temporary revenue losses and ensure adequate reserves given the asynchronous nature between the City's biennial budget and the school district's academic year. The target funding level is six-months of average YFS monthly expenditures. At the end of 2023, the YFS operating fund balance is \$903,114, below the \$1.4 M target funding level.

Staff recommends the City Council appropriate \$150,000 of unassigned General Fund balance, which follows in-line with prior City Council actions of making incremental contributions each biennium to reach the target funding level.

2. In November 2023, the City Council established the **Municipal Facility Replacement Fund** to set aside critical resources to help fund short and long-term needs following the closure of City Hall. The City Council appropriated interest earnings tied to the General and Contingency Funds for the third quarter of 2023, amounting to \$579,808. Between the two funds, fourth quarter 2023 interest earnings amounted to

\$631,980. Staff recommends the City Council appropriate an additional \$2,400,000 of unassigned General Fund balance to further efforts towards reaching the established funding target of \$10 M.

3. **Long-term Facility Support.** In partnership with outside consulting firms, the City has been exploring opportunities to relocate city staff in temporary workspaces in response to the closure of City Hall, while working closely with the City Council on a longer-term solution. Staff is requesting an additional \$150,000 appropriation to support this work.

## NEXT STEPS

During the 2025-2026 biennial budget workshops this fall, staff will preview the departmental work plans for the next two years along with the resources required to see them through. Staff will also review policies related to the disposition of year-end surplus and project economic conditions in the near term to inform the City Council of potential uses – both within the operating and capital budgets – of the remaining \$1.5 M of General Fund unassigned fund balance.

## RECOMMENDED ACTION

1. Adopt Ordinance No. 24-04, amending the 2023-2024 Biennial Budget.
2. Appropriate unassigned General Fund balance and direct the City Manager to include in a subsequent budget amending ordinance that includes:
  - a. \$150,000 to the YFS Operating Fund Balance.
  - b. \$2,400,000 to the Municipal Facility Replacement Fund.
  - c. \$150,000 to long-term support for facility-related work.

## INTRODUCTION

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The Financial Status Update provides a budget to actual comparison of revenues and expenditures for the General Fund and all other Funds from January through December 2023.

This report is comprised of the following four sections:

- General Fund
- Utility Funds
- All Other Funds
- Budget Adjustment Summary

Where significant, revenues are recognized when earned regardless of when cash is received except for business and occupation (B&O) tax revenues. Expenditures are recognized when a liability has been incurred or when resources have been transferred to another Fund. Beginning Fund Balance represents net excess resources from a prior year that have been appropriated to fund budgeted expenditures in fiscal year 2023.

**MAY 7, 2024**

## FINANCIAL STATUS UPDATE

**DECEMBER 31, 2023**

### **2023 General Fund**

**Adopted Revenue Budget**  
\$34.8 million

**Amended Revenue Budget**  
\$37.2 million

**Revenue Actuals  
as of December 31,**  
\$39.0 million  
(106.3% of amended budget)

**Adopted Expenditure Budget**  
\$34.8 million

**Amended Expenditure Budget**  
\$37.2 million

**Expenditure Actuals  
as of December 31,**  
\$36.2 million  
(97.5% of amended budget)

**Contingency Fund Balance**  
\$4.8 million

## GENERAL FUND

### Revenues

Overall, General Fund revenues exceeded budget expectations throughout the year. The 2023 amended revenue budget is included in the table below along with year-to-date (YTD) actuals, and YTD actuals as a percentage of the amended budget. Prior YTD actuals are presented for comparative purposes.

The budget and actual amounts are for all twelve months of the year, January 1 through the end of December. Additional detail regarding primary General Fund revenues and material variances from the original budget is discussed in the narrative below.

### GENERAL FUND: Revenues

As of December 31, 2023

Revenue Category	2023 Adopted Budget	2023 Amended Budget	Prior YTD 12/31/2022	YTD 12/31/2023	YTD Revenue as % of Amended Budget
Property Tax	\$ 13,509,262	\$ 13,509,262	\$ 13,170,921	\$ 13,429,844	99.4%
Sales Tax - General	4,847,450	4,847,450	5,706,693	6,395,651	131.9%
Sales Tax - Criminal Justice	752,419	752,419	927,350	941,734	125.2%
Utility Taxes	4,447,601	4,447,601	5,033,342	4,807,546	108.1%
B&O Taxes	706,483	706,483	468,826	935,727	132.4%
Shared Revenues	1,570,068	1,802,083	1,735,616	1,937,854	107.5%
Cost Allocation-Overhead	1,055,857	1,055,857	866,628	1,013,823	96.0%
EMS Revenues	1,777,907	1,993,416	1,613,372	1,894,687	95.0%
Parks & Recreation	1,338,503	1,338,503	823,063	1,159,581	86.6%
License, Permit & Zoning	2,967,731	3,039,731	3,973,662	3,986,657	131.2%
Municipal Court	175,359	175,359	183,356	220,647	125.8%
Miscellaneous Revenue	251,433	293,880	424,930	474,277	161.4%
Interest Earnings	10,764	590,572	73,551	1,843,214	312.1%
Interfund Transfers	0	0	0	0	N/A
<b>Total Revenues</b>	<b>\$ 33,410,837</b>	<b>\$ 34,552,616</b>	<b>\$ 35,001,308</b>	<b>\$ 39,041,243</b>	<b>113.0%</b>
Beginning Fund Balance	1,385,470	2,628,691	0	0	0.0%
<b>Total Resources</b>	<b>\$ 34,796,307</b>	<b>\$ 37,181,307</b>	<b>\$ 35,001,308</b>	<b>\$ 39,041,243</b>	<b>105.0%</b>

**Property Tax** is at 99.4 percent of the budget at the end of December. This reflects the annual timing of property tax payments to the City which typically occur in April and October.

**General Sales Tax** is 131.9 percent of the adopted budget throughout the year. Because of the delay in receiving Sales Tax from the State, tax revenue is recognized one month later than it is collected (i.e., December Sales Tax revenue numbers represent November sales). Sales Tax revenue is performing above budget expectations primarily due to higher-than-expected returns over the prior year across a handful of business sectors as well as an increase in revenues related to construction.



Construction has historically been the largest component of Sales Tax revenue and has outperformed the Retail & Wholesale Trade sector in both 2022 and 2023. Both sectors are performing higher than the prior year. The following table compares Sales Tax revenue by business sector through December for 2022 and 2023.

2022-2023 General Sales Tax Revenue by Business Sector (\$ in thousands)						
Business Sector	Year to Date 12/31/2022	Year to Date 12/31/2023	Increase / (Decrease)	% of Total		
				2022	2023	Sector Totals Change
Construction	\$2,066	\$2,595	\$529	36.2%	40.6%	4.4%
Retail & Wholesale Trade	\$1,800	\$1,903	\$103	31.5%	29.8%	-1.8%
All Other Sectors	\$503	\$551	\$48	8.8%	8.6%	-0.2%
Admin & Support Services	\$497	\$499	\$2	8.7%	7.8%	-0.9%
Food Services	\$269	\$296	\$27	4.7%	4.6%	-0.1%
Professional, Scientific & Tech	\$218	\$209	(\$10)	3.8%	3.3%	-0.6%
Finance/Insurance/Real Estate	\$201	\$196	(\$4)	3.5%	3.1%	-0.4%
Telecommunications	\$153	\$147	(\$6)	2.7%	2.3%	-0.4%
<b>Total</b>	<b>\$5,707</b>	<b>\$6,396</b>	<b>\$689</b>	<b>100.0%</b>	<b>100.0%</b>	

**Criminal Justice Sales Tax** is 125.2 percent of the adopted budget at the end of December. This revenue consists of a 0.1 percent sales tax imposed by King County that is shared amongst cities in the county on a per capita (population) basis. It is closely tied to county wide taxable sales numbers. According to King County's Office of Economic and Financial Analysis, taxable sales showed consistent growth through 2022 and into 2023, although the rate of growth has slowed in 2023 as higher interest rates impacted consumer behavior.

**Business & Occupation (B&O) Tax** is 132.8 percent of budget at the end of the fourth quarter. This revenue exceeded budget expectations at year end reflecting the timing of annual B&O tax payments received. Most of the City's registered businesses file an annual B&O tax return where the deadline for remitting annual taxes is April 15<sup>th</sup> of the following year. With the extended timeline for remitting annual taxes, finance staff elected to transition this revenue to cash-basis whereby revenues are recognized as received. This one-time change in accounting procedure impacts the timing of revenue recognition only, which resulted in lower year-end revenues in 2022 and equally higher revenues in 2023.

**Shared Revenues** are 107.5 percent of the budget through the end of the year. Major revenue sources include State shared taxes; hazardous waste grants; the I-90 corridor landscape maintenance revenue from the Washington State Department of Transportation; vessel registration fees received from the state through King County; the marine patrol services contract revenue from multiple contract cities; and financial support for the School Resource Officer received from the Mercer Island School District. The higher than anticipated returns can be attributed in part to high returns on state shared taxes such as Liquor Control Board profits, which came in \$23 thousand above budget estimates.

**EMS Revenues** are 95 percent of budget at the end of December. Revenues in this line are behind budget expectations due to the Mobile Integrated Health (MIH) program not having yet been fully implemented. The dollars associated with the MIH program will roll-forward meaning, because the City has not yet spent the dollars to date, levy dollars will be available to invoice once the program is fully online.

**Parks and Recreation** revenues are 86.6 percent of budget at the end of December. Revenue sources include field rentals, boat launch fees, program fees, and rent payments from the annex building outside the Mercer Island Community and Event Center (MICEC). Recreation program revenues are above prior year totals primarily due to Community Center rentals and field rentals which are up \$275 thousand and \$65 thousand respectively.

**License, Permit, and Zoning Fees** are 131.2 percent of budget at the end of the year. This revenue category consists of fees related to development services, business licenses, and a cable franchise. Revenues are performing well in part due to improved administration of development services and permit revenues. Permit revenues are also trending higher than the previous year due to work on the Riot Games building in Town Center along with the King County Pump Station and North Mercer Sewer Upgrades that continued throughout 2023. Permits relating to another high valuation project, the City's Reservoir Improvements, were issued in the latter half of the fiscal year and contributed to the higher than anticipated revenues.

**Municipal Court** revenues are 125.8 percent of budget through the end of December. Revenues in this category have increased compared to the prior year due to case filings exceeding levels present during the Pandemic.

**Miscellaneous Revenues** are 161.4 percent of the budget at the end of the year. Included in this revenue category are electric vehicle charging fees, national opioid settlement proceeds, and disability reimbursements. Disability reimbursements received from the Washington State Department of Labor and Industries exceeded budget expectations. These reimbursements are unpredictable and a result of the buy-back policy the City has with active employees that qualify for time-loss compensation through the Department of Labor and Industries.

**Interest Earnings** are budgeted in the General Fund as an estimate of earnings tied to the balance of the reserve for LEOFF-1 long-term care. The City's idle cash resources are invested in the State Treasury Local Government Investment Pool (LGIP). Per current budget policy, interest earnings are distributed to the various Funds based on their relative cash balances at the end of each quarter.

Revenues are higher than anticipated in this category due to LGIP yields continuing to rise throughout the year, from 4.14 percent in January to 5.45 percent at the end of December. The Contingency Fund achieved and maintained its funding target at 12.5 percent of budgeted General Fund expenditures, as defined in the Council adopted financial management policies.

All other revenues are within expectations through the end of December.

## Expenditures

Overall, General Fund expenditures are within budget estimates at the end of the fiscal year. The table below lists the 2023 amended expenditure budget, year-to-date actuals, and year-to-date actuals as a percentage of the amended budget. Prior year actuals are presented for comparative purposes.

The budget and actual amounts are for all twelve months of the year, through the end of December. Additional details of material variances from the adopted budget are discussed in the narrative below.

### GENERAL FUND: Expenditures

As of December 31, 2023

General Fund Department	2023 Adopted Budget	2023 Amended Budget	Prior YTD 12/31/2022	YTD 12/31/2023	YTD Expense as % of Amended Budget
Administrative Services	\$ 526,124	\$ 526,124	\$ 472,526	\$ 614,657	116.8%
City Attorney's Office	931,671	931,671	1,468,223	955,977	102.6%
City Council	54,727	54,727	192,857	45,251	82.7%
City Manager's Office	1,121,286	1,121,286	1,226,747	938,139	83.7%
Community Planning & Development	3,229,273	3,431,198	3,126,920	3,068,462	89.4%
Finance	1,333,731	1,333,731	1,005,699	1,145,211	85.9%
Fire	7,526,847	8,229,277	7,611,872	8,503,196	103.3%
Human Resources	822,303	822,303	736,856	842,327	102.4%
Information & Geographic Services	184,841	184,841	162,153	178,641	96.6%
Municipal Court	519,208	561,423	439,359	451,430	80.4%
Non-Departmental	2,212,039	2,858,624	1,661,500	2,473,934	86.5%
Parks & Recreation	2,127,581	2,127,581	1,244,087	1,950,325	91.7%
Police	8,459,228	8,478,668	7,975,677	8,484,630	100.1%
Public Works	5,120,270	5,182,895	4,918,599	5,357,607	103.4%
<b>Total Expenditures</b>	<b>\$ 34,169,129</b>	<b>\$ 35,844,349</b>	<b>\$ 32,243,075</b>	<b>\$ 35,009,786</b>	<b>97.7%</b>
Interfund Transfers	627,178	1,336,958	1,683,831	1,240,465	92.8%
<b>Total Expenditures + Interfund Transfers</b>	<b>\$ 34,796,307</b>	<b>\$ 37,181,307</b>	<b>\$ 33,926,906</b>	<b>\$ 36,250,251</b>	<b>97.5%</b>

In reviewing expenditures by department, the following are noteworthy:

**Administrative Services** has expended 116.8 percent of the budget at the end of the year. This is the result of higher than anticipated costs for limited-term employees as staff recruited for vacant positions. Regular operating expenditures in Administrative Services are within expectations at the end of the year.

**City Attorney's Office** expended 102.6 percent of budget at the end of December. This slight overage can be attributed to higher than anticipated costs involving professional services for public defense counsel. Regular operating expenditures in the City Attorney's office are within expectations at the end of the year.

**City Council** expenditures ended December at 82.7 percent of budget. Budget savings were recognized for both operating supplies and professional services.

**Community Planning & Development** has expended 89.4 percent of budget at the end of the year. This is the result of lower than anticipated spending in Comprehensive Plan Update budget line in addition to salary savings.

**Finance** expenditures ended the year at 85.9 percent of budget. This can be attributed to savings in professional services.

**Fire** department expenditures are 103.3 percent of budget at the end of the year. This reflects payment of transition costs to represented Fire staff, while other expenditures are within budget.

**Human Resources** expended 102.4 percent of budget at the end of December. This is the result of higher than anticipated professional service expenditures relating to legal support, of which the majority was tied to Fire impact bargaining related to the transition to Eastside Fire & Rescue.

**Municipal Court** expended 80.4 percent of budget at the end of the year. With the relocation to Newcastle and the closure of City Hall in April, professional services associated with Court security were no longer required.

**Non-Departmental** expenditures ended December at 86.5 percent of budget. This is a result of unspent budget tied to professional services.

**Parks and Recreation** expended 91.7 percent of budget at the end of the year. This expenditure shortfall is due to budget savings for repair and maintenance services relating to the Mercer Island Community and Event Center.

**Public Works** expended 103.4 percent of budget at the end of December. Expenses exceeded budget expectations due to higher than anticipated operating supply costs in a handful of divisions. In addition, an unseasonably dry summer led to higher costs associated with the watering of public spaces in order to maintain healthy greenspace.

All other expenditures are meeting expectations through the end of December.

## Fund Balance

The General Fund's 2023 year-end balance amounts to \$4.2 million. It represents the working capital (i.e., current assets less current liabilities) in the fund and consists of the following restricted and unrestricted amounts.

### General Fund

<b>Working Capital 12/31/2023</b>	<b>Amount</b>
Budgeted fund balance 2024 budget	3,530,980
LEOFF I long-term care reserve	2,536,484
Sound Transit settlement agreement	1,525,000
Compensated absences reserve	675,299
WSDOT site lease deposit	710,687
Deferred development fee revenue	553,913
Restricted - Permit fee revenue surplus	723,438
Unearned Recreation revenue	385,071
Inventory of supplies	120,857
Law Enforcement and Criminal Justice restricted	81,793
Expenditure budget carryovers to 2024 budget	602,408
Expenditure Control Budgeting reserve	34,588
Emerging Innovations reserve (EIR)	0
DSG technology fee reserve	8,327
Customer deposits	57,710
Petty cash	1,088
<b>Subtotal (restricted)</b>	<b>11,547,643</b>
Available balance	4,201,273
<b>Total</b>	<b>15,748,916</b>

The 2023 available fund balance surplus in the General Fund can be attributed to:

- Historic highs in general sales tax revenues.
- Higher-than-expected revenues from license, permit, and zoning fees.
- Interest earnings far exceeding budget expectations.

## UTILITY FUNDS

At the end of December, all three Utility Funds are within expectations for operating revenues and expenditures.

### Revenues

The table below lists the 2023 adopted and amended revenue budget, January through December actuals, and a percentage of budget received. Prior year actuals are presented for comparative purposes. The budget and actual amounts are through all twelve months of the year. Additional detail regarding major variances is discussed in the narrative following the table.

#### UTILITY FUNDS: Revenues

As of December 31, 2023

Revenue Category	2023 Adopted Budget	2023 Amended Budget	Prior YTD 12/31/22	YTD 12/31/23	YTD Revenue as % of Amended Budget
<b>Operating Revenues</b>					
Water Utility	\$ 10,829,978	\$ 10,829,978	\$ 10,221,143	\$ 11,214,401	103.5%
Sewer Utility	11,438,627	11,438,627	11,048,096	11,329,932	99.0%
Storm Water Utility	2,472,764	2,472,764	2,329,131	2,563,724	103.7%
<b>Interest Earnings</b>					
Water Utility	86,860	86,860	322,223	910,259	1048.0%
Sewer Utility	38,496	38,496	154,495	508,522	1321.0%
Storm Water Utility	21,200	21,200	76,708	237,976	1122.5%
<b>Proceeds of Debt Issuance</b>					
Water Utility	19,259,798	19,259,798	-	-	0.0%
Sewer Utility	-	-	-	-	N/A
Storm Water Utility	-	-	-	-	N/A
<b>Total Revenues</b>	<b>\$ 44,147,723</b>	<b>\$ 44,147,723</b>	<b>\$ 24,151,796</b>	<b>\$ 26,764,814</b>	<b>60.6%</b>

Water, Sewer, and Storm Water Utility operating revenues are within budget expectations and reflect the seasonality of utility revenues. Adopted rate increases that became effective January 1, 2023, result in dollar increases as compared to fiscal year 2022 revenues over the same period.

Interest earnings for the Water, Sewer, and Storm Water Utility Funds have continued to exceed revenue expectations. The Local Government Investment Pool saw a consistent increase in yields throughout fiscal year 2023.

It should be noted that no debt was issued within 2023 for the Water Utility fund. Finance and Public Works staff are currently working to prepare for a bond issuance in June 2024.

## Expenditures

The table below lists the 2023 adopted and amended expenditure budget by Utility Fund and category, January through December actuals, and a percentage of budget spent. Prior year actuals are presented for comparative purposes. The budget and actual amounts are through the end of the year. Additional details of major variances are discussed following the table.

### UTILITY FUNDS: Expenditures

As of December 31, 2023

Category	2023 Adopted Budget	2023 Amended Budget	Prior YTD 12/31/22	YTD 12/31/23	YTD Expense as % of Amended Budget
<b>Operating Expenditures</b>					
Water Utility	\$ 6,786,814	\$ 6,786,814	\$ 6,653,700	\$ 6,051,153	89.2%
Sewer Utility	7,966,290	8,532,934	8,573,308	8,098,540	94.9%
Storm Water Utility	2,110,445	2,110,445	2,187,668	2,081,012	98.6%
<b>Capital Projects</b>					
Water Utility	13,685,599	24,099,121	4,676,149	8,641,969	35.9%
Sewer Utility	5,119,475	6,896,144	1,018,215	3,112,012	45.1%
Storm Water Utility	1,082,504	1,250,870	607,867	629,815	50.4%
<b>Debt Service</b>					
Water Utility	1,579,873	1,579,873	107,023	107,070	6.8%
Sewer Utility	1,034,242	1,034,242	1,033,216	1,020,762	98.7%
Storm Water Utility	-	-	-	-	N/A
<b>Total Expenditures</b>	<b>\$ 39,365,242</b>	<b>\$ 52,290,443</b>	<b>\$ 24,857,147</b>	<b>\$ 29,742,335</b>	<b>57%</b>

Due to the seasonal nature of utility operations, expenditures in the Sewer and Storm Water Utility Funds are within expectations at the end of the year. The Water Utility is slightly below budget expectations due to not paying principal and interest on debt that was originally budgeted for 2023 as the City is now positioned for a bond issuance in 2024. At the end of 2023, multiple large capital improvement projects are either in the design phase or in early stages of construction.

The **Water Reservoir Improvements** project will replace the interior coatings of both the City's water reservoirs, repaint the exteriors of both tanks, and install numerous safety improvements such as stairways and hand railings. Council awarded this contract in 2023 ([AB 6211](#)). Work on this \$7M investment began in Q4 2023 following material procurement and permitting. Work included installation of roof railings, rain gutters, and stairways on the outside of the two reservoirs to improve safety and access. Sand blasting and spot welding of the interior of the north tank began and continued through the end of the year. Because only one reservoir can be under construction at a time due to water system operational constraints, this project will take until Q2 2025 to be completed.

The **Meter Replacement Implementation** project will replace approximately 7,900 aging water meters throughout the City with a new Advanced Metering Infrastructure (AMI) system. City Council awarded the bid in July 2022 ([AB 6112](#)). Deployment began Q1 2024, with meter replacement scheduled for completion the end of Q3 2024. Work on data collector stations is ongoing, with two currently in the permitting process. When the AMI system is fully operational, the new meters will send water usage data directly to

the City's utility billing system and will allow customers to access information about water use, leak notifications, and alerts via an online portal.

The **2023 Water System Improvements** project consists of installing over 6,500 linear feet of new 8-inch ductile iron water mains at six different locations on the northern portion of Mercer Island. Water services and fire hydrants in these areas will also be replaced. The contract was awarded to Kar-Vel Construction in July 2023 ([AB 6300](#)). Construction began in October, with project completion planned for Q3 2024.

Design work for the **Sewer SCADA System Replacement** was completed in Q3 2022 and a construction contract was awarded in Q4 2022 ([AB 6190](#)). With persistent supply chain delays, construction is scheduled to begin in late Q3 2024.

The current **Comprehensive Pipeline Replacement Rehabilitation & Replacement Program** involves relining existing sewer mains using a cured-in-place pipe process in the Sewer Basin 40 area (the Mercerwood neighborhood). The project occurred in two phases. Phase 1 was awarded in December 2022 ([AB 6191](#)) and construction is complete. Phase 2 was awarded in July 2023 ([AB 6295](#)) and construction is nearly complete, with 10,600 of the 12,000 feet of sewer mains lined by the end of 2023. Project completion is anticipated in Q2 2024. Phase 1 and 2 projects will reline approximately 3.0 miles of City sewer mains.



## Fund Balance

Fund balances, excluding fixed assets, as of December 31, 2023, for the Utility funds are detailed below.

### Water Utility Fund

Working Capital 12/31/2023	Amount
Available fund balance*	(9,385,827)
Budgeted fund balance (2024 budget)	8,955,729
Expenditure budget carryovers to 2023 budget	15,765,232
Operating Fund Balance minimum	1,420,000
Capital reserve	471,754
<b>Total</b>	<b>17,226,888</b>

\*Capital budget assumes cash available from bond issuance

### Sewer Utility Fund

Working Capital 12/31/2023	Amount
Available fund balance	310,733
Budgeted fund balance (2024 budget)	1,617,264
Sewer lake line reserve	1,500,000
Operating Fund Balance minimum	1,240,000
Capital reserve	1,096,515
Expenditure budget carryovers to 2023 budget	4,134,689
<b>Total</b>	<b>9,899,201</b>

### Storm Water Utility Fund

Working Capital 12/31/2023	Amount
Available fund balance	2,916,550
Budgeted fund balance (2024 budget)	938,014
Operating Fund Balance minimum	224,000
Expenditure budget carryovers to 2024 budget	649,945
Basin improvement reserve	24,694
<b>Total</b>	<b>4,753,203</b>

## ALL OTHER FUNDS

### Revenues

The table below lists the 2023 amended revenue budget, end of the year actuals, and a percentage of budget received. Prior year actuals are presented for comparative purposes. The budget and actual amounts are through the end of December. Additional details of major variances is discussed in the narrative following the table.

#### ALL OTHER FUNDS: Revenues

As of December 31, 2023

Fund Name	2023 Adopted Budget	2023 Amended Budget	Prior YTD 12/31/2022	YTD 12/31/2023	YTD Revenue as % of Amended Budget
Self Insurance Claim	\$ 10,000	\$ 10,000	\$ -	\$ 5,250	N/A
Street	5,170,584	5,170,584	3,944,885	4,656,974	90.1%
Contingency	150,900	150,900	685,104	58,327	38.7%
1% for the Arts	25,000	25,000	28,229	30,915	123.7%
Youth & Family Services	3,275,282	3,284,172	3,295,602	3,665,938	111.6%
ARPA	-	1,509,672	805,658	1,269,695	84.1%
Bond Redemption (Voted)	-	-	-	-	N/A
Bond Redemption (Non-Voted)	142,800	142,800	234,100	142,800	100.0%
Town Center Parking Facilities	-	-	-	-	N/A
Capital Improvement	7,659,505	6,899,505	3,832,246	3,769,437	54.6%
Technology & Equipment	268,000	268,000	1,030,055	280,000	104.5%
Capital Reserve	-	-	-	579,808	N/A
Equipment Rental	1,503,754	1,503,754	1,487,440	1,412,275	93.9%
Computer Equipment	1,264,611	1,264,611	1,163,148	1,270,644	100.5%
Firefighter's Pension	68,210	68,210	179,749	118,630	173.9%

**Street Fund** revenues are 90.1 percent of budget at the end of September. The primary revenue sources in the Street Fund for fiscal year 2023 are Real Estate Excise Tax (REET) and expected reimbursements from Sound Transit Mitigation monies. A total of \$1.9 million of Sound Transit Mitigation reimbursements were received at the end of December.

As for REET, revenues ended the year at more than \$277 thousand below prior year totals. There were 13 less property sales recorded in 2023 and the average sale price fell nearly \$140 thousand when compared to 2022. In addition, the property sales recorded for both 2022 and 2023 are well below the 10-year historical average.

Revenues in the **Contingency Fund** are made up of interest earnings. The Contingency Fund achieved its desired cash balance, dictated by the City's financial management policies, of at least 12.5 percent of the General Fund expenditures budget at the end of fiscal year 2023. Interest earnings that would typically be transferred to this fund at the end of each quarter remain in the General Fund and will only be transferred as needed to maintain the fiscal policy target.

**1% for the Arts** revenues ended December at 123.7 percent of budget. This higher than anticipated revenue is a result of actual contract awards related to qualifying projects. The largest contributing project was the 2023 Sunset Highway/77 Ave SE Improvements with a total of \$11 thousand.

**Youth & Family Services** revenues ended December at 111.6 percent of the amended budget. Revenues have exceeded budget expectations due to higher than anticipated donations. Thrift shop revenues are up \$217 thousand in fiscal year 2023 relative to the prior year. Other revenues are within budget expectations through the end of the year.

**Capital Improvement Fund** revenues are 54.6 percent of budget at the end of the year. Similar to the Street Fund, the Capital Improvement Fund's primary revenue source is REET. Total REET revenues for this fund through December are 79.0 percent of budget expectations. Staff will continue to monitor factors relating to REET to better inform the revenue forecast coming in the fall of this year as part of the biennial budget process. In addition, the budget for revenues in 2023 includes \$1.2 million in State Grant funding of which 32.2 percent has been collected to date.

**Firefighter's Pension Fund** revenues are 173.9 percent of budget at the end of the year. Investment interest earnings are up \$35 thousand when compared to 2022. This increase in interest earnings comes as local government investment pool yields saw consistent growth throughout 2023.

All other revenues are within expected norms through the end of December.

## Expenditures

The table below lists the 2023 amended expenditures budget by Fund, end of December actuals, and a percentage of budget spent. Prior year actuals are presented for comparative purposes. The budget and actual amounts are through the end of the year. Additional details of major variances are discussed in the narrative following the table.

### ALL OTHER FUNDS: Expenditures

As of December 31, 2023

Fund Name	2023 Adopted Budget	2023 Amended Budget	Prior YTD 12/31/2022	YTD 12/31/2023	YTD Expense as % of Amended Budget
Self Insurance Claim	\$ 10,000	\$ 10,000	\$ -	\$ -	N/A
Youth Services Endowment	-	-	289,469	-	N/A
Street	5,136,091	6,891,571	4,049,875	4,532,541	65.8%
Contingency	-	217,725	-	217,725	N/A
1% for the Arts	15,000	65,000	11,249	53,521	82.3%
Youth & Family Services	3,325,282	3,390,145	3,269,964	3,234,791	95.4%
ARPA	1,983,672	2,366,890	1,070,885	1,269,695	53.6%
Bond Redemption (Voted)	-	-	-	-	N/A
Bond Redemption (Non-Voted)	142,800	142,800	234,100	142,758	100.0%
Town Center Parking Facilities	-	-	6,123	-	N/A
Capital Improvement	10,664,404	10,476,309	4,990,861	3,337,179	31.9%
Technology & Equipment	495,186	1,203,326	233,399	598,201	49.7%
Capital Reserve	-	-	169,999	-	N/A
Equipment Rental	1,610,914	2,380,977	1,555,182	1,379,115	57.9%
Computer Equipment	1,155,078	1,155,078	1,116,714	1,140,546	98.7%
Firefighter's Pension	100,000	100,000	89,729	111,833	111.8%

**Street Fund:** Total expenditures are 65.8 percent of budget at end of December. Operating expenditures are within budget expectations. This level of expenditure at the midpoint of a biennium is commonplace given many capital projects are underway, resulting in notable expenditures in 2024. Capital project updates include the following:

**Residential Street Overlays for 2023** resurfaced 1.5 miles of roadways within the Madrona Crest West and Madrona Crest East neighborhoods (lying north of SE 40<sup>th</sup> Street). Construction bids were received in May with the construction contract awarded to Lakeside Industries, Inc. in June ([AB 6276](#)). Construction began in July and was completed November 2023.

The **80<sup>th</sup> Avenue Sidewalk Improvements** will consist of replacing sidewalks along the east side of 80<sup>th</sup> Avenue from SE 27<sup>th</sup> Street to SE 32<sup>nd</sup> Street. Much of the sidewalk removal is the result of street tree roots raising sidewalk panels. Many of the trees will be replaced or removed based on declining health and impact on sidewalks. New trees will be planted utilizing planting cells underneath the new sidewalks. In addition, street lighting will be replaced on both sides of 80<sup>th</sup> Avenue and a small area of sidewalk in the 3000 block of 78<sup>th</sup> Avenue will be rebuilt. Design work was 90 percent complete in December 2023, with construction expected to begin in late summer 2024.

**ARPA Fund:** Total expenditures are 53.6 percent of budget at the end of the year. These expenditures consist of projects that qualify for ARPA funding. The largest expenditure lines for 2023 have been those directly related to the closure of City Hall in April and the subsequent rehousing of multiple departments including Police and the Municipal Court, along with necessary City functions such as equipping the Slater Room at the MICEC as a functional Council meeting chamber.

**Capital Improvement Fund** expenditures ended the year at 31.9 percent of budget. Notable project updates include the following:

The **Luther Burbank Boiler Building Improvements Phase 1** project was advertised for bids in October with bid award in January 2024 ([AB 6380](#)). This project will reinforce the building's structure against earthquake damage and install a new roof. Construction began in Q1 2024. Staff estimate project completion in Q3 2024, which may overlap with the start of the dock and waterfront improvements.

The **Luther Burbank South Shoreline Restoration** contract was awarded in January 2023 ([AB 6209](#)) and construction of the new trail and shoreline improvements began in the spring. The trail was reopened to the public in September 2023. Arbor Day was celebrated with a ceremonial tree planting by Mayor Nice and other City Council Members. Volunteers planted 600 native plants to restore riparian habitat along the lake.

**Technology & Equipment Fund:** Total expenditures are 49.7 percent of budget at the end of December. Low spending levels are partly attributed to a Municipal Court Technology project that had zero expenditures in 2023 due to the April closure of City Hall and the Municipal Court. Expenditures, however, are up \$364 thousand when compared to 2022 due to the ongoing financial management software implementation project.

**Equipment Rental Fund** expenditures ended December at 57.9 percent of budget. Expenditures in this fund include Honeywell Site Remediation and fleet services. Funds are encumbered for fleet replacements but, due to supply chain issues and delivery dates for new vehicles being pushed back if not canceled, staff are holding onto current fleet assets for longer, resulting in lower-than-expected expenditures to date. In addition, new vehicles and equipment prices are 15-70% higher than anticipated.

With these current market pressures, staff is carefully managing current fleet assets and adjusting replacement schedules as required. An appropriation request in 2024 may be required to use additional replacement reserves depending on how market conditions evolve over the next 6-12 months.

**Firefighter's Pension Fund** expenditures are 111.8 percent of budget at the end of December. The Firefighter's excess pension benefit for pre-LEOFF 1 Firefighters is tied to cost-of-living adjustments (COLAs) given to current active fire positions. Due to the COLA and impact bargaining with the transition to Eastside Fire & Rescue, the resulting COLA for pre-LEOFF 1 benefits was higher than budget expectations. Staff will seek a budget appropriation to address the increased expenditure cost as part of the Q1 2024 Financial Status Update scheduled later this May.

All other variances meet budget expectations through the end of December.

## Fund Balance

The composition of the fund balance as of December 31, 2023, in each of these other funds is detailed below.

### All Other Funds (Excluding Utilities)

Fund / Working Capital Composition, 12/31/23	Amount
<b>Self Insurance</b>	
Available fund balance	60,000
Budgeted fund balance (2024 budget)	-
<b>Total</b>	<b>60,000</b>
<b>Street</b>	
Available fund balance	0
Budgeted fund balance (2024 budget)	3,471,441
Expenditure budget carryovers to 2024 budget	2,343,048
Transportation impact fee reserve	232,607
Operating Fund Balance minimum	87,000
Town Center street (north) reserve	99,684
<b>Total</b>	<b>6,233,780</b>
<b>Contingency</b>	
Contingency reserve	4,871,961
<b>Total</b>	<b>4,871,961</b>
<b>1% for the Arts</b>	
Expenditure budget carryovers to 2024 budget	10,600
Available fund balance	142,709
<b>Total</b>	<b>153,309</b>
<b>Youth &amp; Family Services</b>	
Operating Fund Balance	903,114
Emergency & Rental Assistance	118,228
Opioid Settlement funds	42,447
Expenditure budget carryovers to 2024 budget	0
Budgeted fund balance (2024 budget)	0
<b>Total</b>	<b>1,063,789</b>
<b>Bond Redemption--Voted</b>	
Available fund balance	18,943

Fund / Working Capital Composition, 12/31/23	Amount
<b>Bond Redemption--Non Voted</b>	
Debt service reserve	5,080
<b>Long Term Parking - Capital</b>	
Available Fund Balance	708,593
Expenditure budget carryovers to 2024 budget	0
<b>Total</b>	<b>708,593</b>
<b>Capital Improvement</b>	
Available Fund Balance*	(1,240,031)
Budgeted fund balance (2024 budget)	222,453
King County Parks Expansion Levy	569,790
Expenditure budget carryovers to 2024 budget	7,026,909
Turf Fields Replacement Sinking Fund	755,162
Reserve - Freeman Landing	329,891
Operating Fund Balance minimum	114,000
Impact Fees	36,793
Reserve - RCO property	28,400
<b>Total</b>	<b>7,843,367</b>
<b>Technology &amp; Equipment</b>	
Available fund balance	405,513
Expenditure budget carryovers to 2024 budget	600,400
Budgeted fund balance (2024 budget)	0
MICEC equipment replacement sinking fund	81,154
Operating Fund Balance minimum	50,000
Police car camera replacement sinking fund	61,710
State seizure funds (criminal justice)	41,345
<b>Total</b>	<b>1,240,122</b>
<b>Firemen's Pension</b>	
Pension reserve	1,038,947
<b>Total</b>	<b>1,038,947</b>

\*Capital budget assumes cash available from grants

Fund / Working Capital Composition, 12/31/23	Amount
<b>Equipment Rental</b>	
Vehicle replacement reserve	1,970,316
2024 vehicle replacements	430,211
Expenditure budget carryovers to 2024 budget	850,764
Fire apparatus replacement sinking fund	658,645
800 MHz radio replacement reserve	373,610
<b>Total</b>	<b>4,283,546</b>
<b>Facility Capital Replacement</b>	
Available Fund Balance	579,808
<b>Total</b>	<b>579,808</b>

Fund / Working Capital Composition, 12/31/23	Amount
<b>Computer Equipment</b>	
2024 computer replacements	253,200
Expenditure budget carryovers to 2024 budget	0
Computer replacement reserve	707,040
<b>Total</b>	<b>960,240</b>
<b>ARPA Projects fund</b>	
Available fund balance	1,339,064
Budgeted fund balance (2024 budget)	2,403,517
Expenditure budget carryovers to 2024 budget	1,025,885
<b>Total</b>	<b>4,768,466</b>

Two summary listings of the originally adopted 2023-2024 Budget (expenditures only), broken down by year, and amendments adopted by Ordinance through December 5, 2023, are presented below.

Fund Type / Fund Name	Original 2023 Budget	2023 Budget Adjustments					Amended 2023 Budget	
		Administrative Biennial Corrections	ORD 23-05 22 to 23 Carry forward	ORD 23-06 Q1 FSU	ORD 23-12 Q2 FSU	ORD 23-20 Q3 FSU		
<b>General Purpose Funds:</b>								
General	34,796,307		440,209	676,090	159,525	1,109,176	37,181,307	
Self-Insurance	10,000						10,000	
Youth Services Endowment	-						-	
<b>Special Revenue Funds:</b>								
Street*	5,136,091		1,505,480		250,000		6,891,571	
Contingency	-				217,725		217,725	
1% for the Arts	15,000				50,000		65,000	
Youth & Family Services	3,325,282		64,863				3,390,145	
ARPA Funds	1,983,672		857,218		291,000	(765,000)	2,366,890	
<b>Debt Service Funds:</b>								
Bond Redemption (Voted)	-						-	
Bond Redemption (Non-Voted)	142,800						142,800	
<b>Capital Projects Funds:</b>								
Town Center Parking Facilities*	-						-	
Capital Improvement*	10,664,404		571,905			(760,000)	10,476,309	
Technology & Equipment*	495,186		708,140				1,203,326	
Capital Reserve*	-						-	
<b>Enterprise Funds:</b>								
Water*	22,052,286		9,168,243	1,245,279			32,465,808	
Sewer*	14,120,007		809,688	1,533,625			16,463,320	
Stormwater*	3,192,949		168,366				3,361,315	
<b>Internal Service Funds:</b>								
Equipment Rental*	1,610,914	27,452	596,861		145,750		2,380,977	
Computer Equipment*	1,155,078						1,155,078	
<b>Trust Funds:</b>								
Firefighter's Pension	100,000						100,000	
<b>Total</b>	<b>98,799,975</b>	<b>27,452</b>	<b>14,890,973</b>	<b>3,454,994</b>	<b>1,114,000</b>	<b>(415,824)</b>	<b>-</b>	<b>117,871,570</b>

\* Capital Improvement Program (CIP) projects are accounted for in these funds.

Fund Type / Fund Name	Original 2024 Budget	2024 Budget Adjustments							Amended 2024 Budget
		Administrative Biennial Corrections	ORD 23-06 Q1 FSU	ORD 23-12 Q2 FSU	ORD 23-20 Q3 FSU				
<b>General Purpose Funds:</b>									
General	36,220,358		1,587,500	132,000	1,035,831				38,975,689
Self-Insurance	10,000								10,000
Youth Services Endowment	-								-
<b>Special Revenue Funds:</b>									
Street*	9,658,917			55,000					9,713,917
Contingency	-								-
1% for the Arts	15,000								15,000
Youth & Family Services	3,368,606				142,447				3,511,053
ARPA Funds	1,259,017			594,500	550,000				2,403,517
<b>Debt Service Funds:</b>									
Bond Redemption (Voted)	-								-
Bond Redemption (Non-Voted)	-								-
<b>Capital Projects Funds:</b>									
Town Center Parking Facilities*	-								-
Capital Improvement*	11,121,741				180,000				11,301,741
Technology & Equipment*	145,250								145,250
Capital Reserve*	-								-
<b>Enterprise Funds:</b>									
Water*	20,738,920								20,738,920
Sewer*	13,678,876								13,678,876
Stormwater*	3,676,021								3,676,021
<b>Internal Service Funds:</b>									
Equipment Rental*	1,377,116	(27,452)							1,349,664
Computer Equipment*	1,316,488								1,316,488
<b>Trust Funds:</b>									
Firefighter's Pension	103,000								103,000
<b>Total</b>	<b>102,689,310</b>	<b>(27,452)</b>	<b>1,587,500</b>	<b>781,500</b>	<b>1,908,278</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>106,939,136</b>

\* Capital Improvement Program (CIP) projects are accounted for in these funds.



**CITY OF MERCER ISLAND  
ORDINANCE NO. 24-04**

**AN ORDINANCE OF THE CITY OF MERCER ISLAND, WASHINGTON,  
INCORPORATING CERTAIN BUDGET REVISIONS TO THE 2023-2024  
BIENNIAL BUDGET AND AMENDING ORDINANCE NO 22-23, 23-05, 23-06, 23-  
12 AND 23-20**

**(BUDGET AMENDMENT NO. 5)**

WHEREAS, the City Council adopted the 2023-2024 Budget by Ordinance No. 22-23 on December 6, 2022, representing the total for the biennium of estimated resources and expenditures for each of the separate funds of the City; and

WHEREAS, budget adjustments are needed that have been previously approved by the City Council, as noted in the following table;

Fund	Department	Description	Agenda Bill	Budget Year	Expenditure Adjustment	Revenue Adj / Funding Source
<b>General</b>	Community, Planning & Development	Department of Commerce Middle Housing Grant for HB1110 Compliance	AB 6406	2024	\$ 75,000	Commerce Grant
<b>Capital Improvement</b>	Public Works	Island Crest Park Athletic Fields Phase 1	AB 6398	2024	\$ 152,561	Unappropriated fund balance
<b>Water</b>	Public Works	Reservoir Booster Pump Station Upgrades	AB 6430	2024	\$ 1,075,000	Unappropriated fund balance

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, DO ORDAIN AS FOLLOWS:

**Section 1. Amending the 2023-2024 Budget**

The 2023-2024 Budget for the City of Mercer Island, as adopted in Ordinance No. 22-23 and amended by Ordinances 23-05, 23-06, 23-12 and 23-20 is hereby amended to incorporate increases in resources and expenditures in the following funds for the 2023-2024 biennium:

Fund	Fund Name	Resources	Expenditures
001	General Fund	\$ 75,000	\$ 75,000
343	Capital Improvement	\$ 152,561	\$ 152,561
402	Water Fund	\$ 1,075,000	\$ 1,075,000
<b>Total</b>		<b>\$ 1,302,561</b>	<b>\$ 1,302,561</b>

**Section 2. Amending Previously Adopted Budget Ordinances**

City Ordinance 22-23, 23-05, 23-06, 23-12 and 23-20, as previously adopted and as hereby amended, is hereby ratified, confirmed, and continued in full force and effect.

**Section 3. Effective Date**

This Ordinance shall take effect and be in force 5 days after passage and publication.

ADOPTED BY THE CITY COUNCIL OF THE CITY OF MERCER ISLAND, WASHINGTON, AT ITS MEETING ON THE 7th DAY OF MAY 2024.

CITY OF MERCER ISLAND

\_\_\_\_\_  
Salim Nice, Mayor

ATTEST:

\_\_\_\_\_  
Andrea Larson, City Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Bio Park, City Attorney

Date of Publication: \_\_\_\_\_



# 2024 PLANNING SCHEDULE

Item 16.

Please email the City Manager & City Clerk when an agenda item is added, moved, or removed.

Items are not listed in any particular order. Agenda items & meeting dates are subject to change.

MAY 21, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		5/10	5/13	5/13	5/14	5/14
ITEM TYPE   TIME   TOPIC				STAFF		
<b>STUDY SESSION</b>						
<b>SPECIAL BUSINESS</b>						
20	AB xxxx: 2022 Financial and Accountability Audit Exit Conference			LaJuan Tuttle/Matt Mornick		
<b>CONSENT AGENDA</b>						
--	AB xxxx: May 3, 2024 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Second Reading of a Bond Ordinance for the Water Utility			Jason Kintner/ Matt Mornick		
--	AB xxxx: Permanent Fireworks Ban (Second Reading Ord. No. 24C-xx)			Jessi Bon		
<b>REGULAR BUSINESS</b>						
10	AB xxxx: Public Hearing- Interim Regulations in MICC 19.16.010 Related to Emergency Shelters and Housing, Transitional Housing, and Permanent Supportive Housing (Ord. No. 24C-03)			Jeff Thomas/Alison Van Gorp		
15	AB xxxx: Financial Status Update for the First Quarter 2024 and Budget Amending Ordinance			Ben Schumacher/ Matt Mornick		
15	AB xxxx: 2024 Update to the City's Cost Allocation Plan			Matt Mornick		
20	AB 6464: First Reading of a Bond Ordinance for the Water Utility (Ord. No. 24-09)			Jason Kintner/ Matt Mornick/ Deanna Gregory/ Justin Monwai		
<b>EXECUTIVE SESSION</b>						

JUNE 4, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		5/24	5/24	5/24	5/28	5/28
ITEM TYPE   TIME   TOPIC				STAFF		
<b>STUDY SESSION</b>						
60	AB xxxx: Draft Water System Reliability Action Plan Discussion			Jason Kintner/Alaine Sommargren		
30	AB xxxx: 2024 Community Survey Results Summary			Mason Luvera/Ali Spietz		
<b>SPECIAL BUSINESS</b>						
10	AB xxxx: 2023 Community Member of the Year			Mayor Nice/Andrea Larson		
<b>CONSENT AGENDA</b>						
--	AB xxxx: May 17, 2024 Payroll Certification			Ali Spietz/Nicole Vannatter		
--	AB xxxx: Pride Month Proclamation No. xxx			Mayor Nice/Merrill Thomas-Schadt		

--	AB xxxx: Juneteenth Proclamation No. xxx	Mayor Nice/Merrill Tho Schadt
--	AB xxxx: Aubrey Davis Park Trail Safety Improvements Bid Award	Jason Kintner/Clint Morris/Paul West
--	AB xxxx: 2024 Arterial and Residential Street Overlays Bid Award	Jason Kintner/ Clint Morris/ Ian Powell
--	AB xxxx: Public Display of Fireworks Permit Issuance – Summer Celebration	Ben Lane/Jeromy Hicks
<b>REGULAR BUSINESS</b>		
20	AB xxxx: <b>Public Hearing</b> - Interim regulations in MICC 19 for temporary uses and structures (First reading; Ord. No. 24C-07)	Jeff Thomas/Molly McGuire
20	AB xxxx: <b>Public Hearing</b> – Interim regulations in MICC 19 for residential parking configurations (SB 6015) (First reading; Emergency Ord No. 24C-08)	Jeff Thomas/Ryan Harriman
60	AB 6468: TIP 2025-2030 <b>Public Hearing</b> and Preview	Jason Kintner/Matt Mornick/Patrick Yamashita/Rebecca O’Sullivan/Ian Powell
10	AB xxxx: AWC Annual Meeting Voting Delegate	Mayor Nice/Andrea Larson
<b>EXECUTIVE SESSION</b>		

<b>JUNE 18, 2024</b>		<b>DD</b>	<b>FN</b>	<b>CA</b>	<b>Clerk</b>	<b>CM</b>
ABSENCES:		6/7	6/10	6/10	6/11	6/11
<b>ITEM TYPE   TIME   TOPIC</b>				<b>STAFF</b>		
<b>STUDY SESSION</b>						
<b>SPECIAL BUSINESS</b>						
10	AB xxxx: 2023 Community Member of the Year	Mayor Nice/Andrea Larson				
<b>CONSENT AGENDA</b>						
--	AB xxxx: May 31, 2024 Payroll Certification	Ali Spietz/Nicole Vannatter				
--	AB xxxx: Safe Streets and Roads for All (SS4A) FY23 Grant Agreement	Jason Kintner /Patrick Yamashita/Rebecca O’Sullivan				
--	AB xxxx: 80 <sup>th</sup> Avenue Sidewalk Improvements Bid Award	Jason Kintner/ Clint Morris/ Ian Powell				
--	AB xxxx: Interim regulations in MICC 19 for temporary uses and structures (Second reading; Ord. No. 24C-07)	Jeff Thomas/Molly McGuire				
<b>REGULAR BUSINESS</b>						
30	AB xxxx TIP 2025-2030 Adoption	Jason Kintner/ Matt Mornick /Patrick Yamashita/Rebecca O’Sullivan				
45	AB xxxx Commuter Parking Project Update	Jessi Bon/Robbie Cunningham Adams				
10	AB xxxx Recreation Sponsorship Policy- Anti-Discrimination Language	Jason Kintner/ Ryan Daly				
<b>EXECUTIVE SESSION</b>						

JULY 2, 2024		DD	FN	CA	Clerk	
ABSENCES:		6/21	6/24	6/24	6/25	6/25
ITEM TYPE   TIME   TOPIC					STAFF	
<b>STUDY SESSION</b>						
<b>SPECIAL BUSINESS</b>						
<b>CONSENT AGENDA</b>						
--	AB xxxx: June 14, 2024 Payroll Certification				Ali Spietz/Nicole Vannatter	
--	AB xxxx: Parks and Recreation Month Proclamation No. xxx				Mayor Nice/Ryan Daly	
<b>REGULAR BUSINESS</b>						
30	AB xxxx: Emergency Assistance Program Update				Ali Spietz/Derek Franklin	
10	AB xxxx: Public Hearing and Adoption of Ord. No. 24C-XX on Interim Regulations Related to Permit Processing in Chapters 19.15 and 19.16 MICC (Adopt Ord. No. 24C-XX)				Alison Van Gorp	
30	AB xxxx: Mercer Island Municipal Court Report				Judge Gregory	
<b>EXECUTIVE SESSION</b>						

JULY 16, 2024		DD	FN	CA	Clerk	CM
ABSENCES:		7/8	7/8	7/8	7/9	7/9
ITEM TYPE   TIME   TOPIC					STAFF	
<b>STUDY SESSION</b>						
60	AB xxxx: 2024 Comprehensive Plan Periodic Update – Presentation of Planning Commission Recommended Draft				Jeff Thomas/Adam Zack	
<b>SPECIAL BUSINESS</b>						
<b>CONSENT AGENDA</b>						
--	AB xxxx: June 28, 2024 Payroll Certification				Ali Spietz/Nicole Vannatter	
--	AB xxxx: 2024 AC Water Main Replacement Bid Award				Jason Kintner/ Clint Morris/ George Fletcher	
<b>REGULAR BUSINESS</b>						

<b>EXECUTIVE SESSION</b>					

<b>AUGUST 6, 2024</b>			<b>DD</b>	<b>FN</b>	<b>CA</b>	<b>Clerk</b>	<b>CM</b>
ABSENCES:			7/26	7/29	7/29	7/30	7/30
<b>ITEM TYPE   TIME   TOPIC</b>						<b>STAFF</b>	
<b>STUDY SESSION</b>							
<b>SPECIAL BUSINESS</b>							
<b>CONSENT AGENDA</b>							
<b>REGULAR BUSINESS</b>							
<b>EXECUTIVE SESSION</b>							

<b>AUGUST 20, 2024</b>			<b>DD</b>	<b>FN</b>	<b>CA</b>	<b>Clerk</b>	<b>CM</b>
ABSENCES:			8/9	8/12	8/12	8/13	8/13
<b>ITEM TYPE   TIME   TOPIC</b>						<b>STAFF</b>	
<b>STUDY SESSION</b>							
<b>SPECIAL BUSINESS</b>							
<b>CONSENT AGENDA</b>							
<b>REGULAR BUSINESS</b>							

