



UTILITY BOARD MINUTES SPECIAL VIDEO MEETING DECEMBER 8, 2020

CALL TO ORDER & ROLL CALL

Chair O'Connell called the meeting to order at 5:02 pm from a remote location.

Vice Chair DeBoer and Board Members Stephen Majewski, George Marshall, Stephen Milton, and Brian Thomas participated remotely using a video teleconferencing platform by Zoom.

Board Member William Pokorny was absent.

Council Liaison Lisa Anderl was present.

Public Works Director Jason Kintner and several staff members participated remotely.

REGULAR BUSINESS

Review and consider approving the November 10, 2020 Minutes

It was moved by Thomas; seconded by Milton to:

Approve the minutes as presented.

A roll call vote was conducted, and the results were as follows:

Passed 6-0

FOR: 6 (DeBoer, Majewski, Marshall, Milton, O'Connell, and Thomas)

Booster Station & Water Vulnerability/Risk Assessment Project Updates

Director Kintner discussed both projects and provided an overview of the following:

Booster Chlorination Station Project:

In response to the 2014 Water Advisory Event, which detected E. coli and Coliform bacteria and impacted various locations in the City's water distribution system, a long-term Action Plan to reduce the risk of future contamination was required by the Department of Health. Subsequently, the City consulted with HDR Engineering in 2016 to design a new Booster Chlorination Station design, which was completed at the end of 2018. HDR's model did not provide adequate chlorine levels to the entire City and in 2019, the City partnered with Carollo Engineers to review and analyze the design and operations of HDR's proposed system. The project's updated timeline was outlined as follows:

- Project included in 2021-2022 CIP Budget
- Finished 50% design
- Final design: March 2021
- Bid project: Spring 2021
- Construction begins: Summer 2021

Risk & Resiliency Assessment & Emergency Response Plan Project

In October 2018, Congress signed the America's Water Infrastructure Act (AWIA), which builds on the 2002 Safe Drink Water Act, and required that cities conduct a Risk and Resilience Assessment (RRA) on community water systems and prepare an Emergency Response Plan (ERP) accordingly. Additionally, the Risk and Resilience Assessment must be updated every five years. To address the new requirements, the City solicited an RFQ in the summer of 2020 requiring the following:

- Risk & Resiliency Assessment:
 - Assess City's water system infrastructure and overall system operations, including hazards
 - Characterize assets and threats

- Analyze consequences, vulnerability, threats, and risk/resilience
- Manage risk and resilience
- Deadline for RRA: June 30, 2021
- Emergency Response Plan:
 - Develop strategies, recommendations, and other actions the City can implement to improve water system resiliency, reduce risks, and mitigate impacts from hazards
 - Deadline for ERP: December 31, 2021

Review 2021 Utility Board Workplan

Director Kintner discussed the 2021 Utility Board Work Plan and previewed items scheduled for next year:

- Water Meter Replacement Contract & Project Update
- SCADA Project Update
- NPDES Annual Report & Sustainability Work Plan
- Risk & Resiliency & ERP Report
- Board Elections
- Booster CL2 Project Update & Authorization
- 2021 CIP Updates
- Stormwater & EMS Rate Discussion
- Recology Solid Waste Annual Report
- Sewer & Water Rate Discussion

OTHER BUSINESS

Director Kintner will coordinate with the City Clerk and confirm the Utility Board's next meeting date, which will be January 12.

Board Member Thomas suggested that the Board have a conversation about which items were pushed out because of the Pandemic.

ADJOURNMENT

There being no additional business, the meeting adjourned at 5:46 pm.

Attest:

Tim O'Connell, Chair

Deborah A. Estrada, City Clerk