



# **PARKS & RECREATION COMMISSION**

## **REGULAR MEETING MINUTES**

### **January 4, 2024**

#### **CALL TO ORDER**

Chair Struck called the meeting to order at 5:00pm via Zoom Online meeting.

#### **ROLL CALL**

Chair Peter Struck, Vice Chair Paul Burstein, and Commissioners Jodi McCarthy, Rory Westberg, Don Cohen, Ashley Hay, and Sarah Marxen were present for the Parks & Recreation Commission. Council Liaison Craig Reynolds was present.

Chief of Operations Jason Kintner, Recreation Manager Ryan Daly, Recreation Supervisor Katie Herzog, Community Planning & Development Deputy Director Alison Van Gorp, Community Planning and Development Senior Planner Adam Zack, and Recreation Specialist Raven Gillis were present.

#### **APPEARANCES**

*No public Appearances*

#### **DEPARTMENT REPORT**

##### **1. Recreation Manager Ryan Daly reported on the following items:**

- Park Maintenance Updates
- MICEC Winter Maintenance
- Roanoke Park Playground Replacement
- Island Lanterns
- Watch Party & Family Movie Night
- That's a Wrap for Illuminate MI 2023
- Happy New Year!

#### **REGULAR BUSINESS**

##### **2. Approval of Minutes**

Minutes from the December 4, 2023 Special Meeting were presented.

It was moved by McCarthy; seconded by Westberg to:

**Approve the minutes from the December 4, 2023 Special Meeting**

Passed: 7 – 0

##### **3. 2024 Comprehensive Plan Periodic Update Draft Parks Zone Regulations**

Senior Planner Adam Zack presented. Commissioners received the report and provided the following input to the Planning Commission's questions:

Q1. Are there modifications suggested for the purpose statement of the Parks Zone?

- Consider strengthening the statements regarding recreation to include active and passive recreation.
- The Parks Zone should be differentiated from other zones by an emphasis on recreation and
- Consider separating recreation from the other concepts in #3.

Q2. Are there permitted land uses for the Parks Zone that should be added, removed, or modified?

- Consider adding conditions to recreational uses/facilities to clarify what constitutes that use. Possibly drop 'private' from the definition of recreational facilities.
- Consider narrowing government offices and services to only 'park-related'.
- Consider revising public parking to simply state "public parking" and linking parking with recreational uses.
- The PRC is concerned about transit stops in public parks. Consider limiting transit stops to only temporary stops.
- Consider limiting allowed signs to only those related to recreational uses.
- The PRC was concerned about allowing large wireless communications facilities (WCFs). Consider only allowing the WCFs required by law.
- Consider adding "Natural systems improvements, habitat restoration, open space, and passive recreation" to the list of allowed uses.

Q3. Are there development standards for the Parks Zone that should be added, removed, or modified?

- Consider reducing the maximum building height.
- Find a process to add flexibility to the maximum impervious surfaces standard while maintaining a high bar for increasing total impervious surfaces. Possibly require Council approval for any increase to impervious surfaces.
- Consider ways to reduce the impact of lighting on site.
- Consider adding design standards to the Parks zone.
- Consider establishing a maximum amount of development allowed such as a maximum developable area per lot/park.
- Consider how this zone relates to the Open Space Conservancy Trust.

**Recess from 7:26pm to 7:36pm**

#### **4. Review of Recreation Sponsorship Policy**

Recreation Manager Ryan Daly and Recreation Supervisor Katie Herzog presented. Commissioners engaged in discussion and asked questions.

It was moved by Westberg; seconded by Hay to:

**Recommend the draft Recreation Sponsorship Policy to the City Council for consideration**

Passed: 7 – 0

#### **OTHER BUSINESS**

#### **5. 2023 Planning Schedule Update**

Recreation Manager Ryan Daly provided an update.

**6. Commissioner Reports / Work Plan Update**

**ADJOURNMENT at 7:54 PM**