



DESIGN COMMISSION HYBRID MEETING MINUTES

Wednesday, July 3, 2024

CALL TO ORDER

In the absence of a chair and vice chair, Deputy City Clerk Deborah Estrada called the virtual meeting to order at 6:00 PM from a remote location.

ROLL CALL

Commissioners Megan Atkinson, Traci Granbois, Catherin Lategan, Laura Uskevich, and John Xu were present.

Absent: Commissioners Suzanne Zahr, and Christopher Patano were absent.

STAFF PRESENT

Ryan Harriman, Planning Manager

Molly McGuire, Senior Planner

Deb Estrada, Deputy City Clerk

APPEARANCES – There were no public appearances.

REGULAR BUSINESS

1. Design Commission Meeting Minutes for May 16, 2024

A motion was made by Lategan; seconded by Atkinson to:

Approve the May 16, 2024, minutes.

Approved 3-0-2

2. Election of Chair and Vice Chair

a) Election of Chair

Deputy City Clerk Estrada opened the floor for nominations for Chair.

Commissioner Granbois nominated herself.

Commissioners Atkinson and Lategan nominated Commissioner Suzanne Zahr.

There being no other nominations. Deputy City Clerk Estrada conducted an election by roll call vote.

Traci Granbois 1-2-2

Suzanne Zahr 2-1-2

Neither nomination received a majority vote of the Design Commission. The Design Commission was given the option to conduct a second election or postpone the nomination of a chair to the next meeting. The Commission opted to wait until the next meeting to elect a chair.

b) Election of Vice Chair

Deputy City Clerk Estrada opened the floor for nominations for Vice Chair.

Commissioner Lategan nominated Commissioner John Xu.

There being no other nominations. Deputy City Clerk Estrada requested a motion.

A motion was made by Lategan; seconded by Atkinson to:

Elect John Zu as Vice Chair

Approved 4-0-1

3. Public Hearing - Design Standard Review (DSR) 24-013 – Island Square Apartments

Vice Chair Xu opened the Public Hearing at 6:23 PM

There were no requests to address the Commission.

The Public Hearing was closed at 6:23 PM

Molly McGuire, Senior Planner, opened the discussion on Design Standard Review 24-013 and introduced Jonah Zeidler and Elly Krutz with MFID Interiors to present.

Motion by Lategan; seconded by Atkinson to

Adopt the staff findings and conclusions contained within the staff report and approve the proposed development subject to the recommended conditions of approval also contained within the staff report.

Approved: 5-0

4. Design Standard Review (DSR) 24-012 Study Session - Covenant Living

Ryan Harriman, Planning Manager, introduced the applicants, Randy Gross with Covenant Living and Dustin Warmus with THW Design.

Warmus provided a presentation, outlining the project and responded to questions from Commissioners.

OTHER BUSINESS

Planning Manager Ryan Harriman, provided an update on current developments, staffing changes, and state mandates.

ADJOURNED

The meeting adjourned at 7:17 pm



Deborah Estrada, MMC, Deputy City Clerk