



# OPEN SPACE CONSERVANCY TRUST BOARD MEETING MINUTES October 20<sup>th</sup>, 2022

## CALL TO ORDER AND ROLL CALL

Vice Chair Poor called the meeting to order at 5:05 PM

Vice Chair Geraldine Poor, Secretary Hillary Ethe, and Trustees Tom Hildebrandt, Marie Bender, Craig Olson and Council Liaison Anderl participated remotely using a video teleconferencing platform by Zoom.

Chair Berseth was absent.

Staff participating remotely included: Deputy Public Works Director Alaine Sommargren. Parks Operations Manager Sam Harb, and Natural Resources Project Manager Lizzy Stone

## PUBLIC APPEARANCES:

No public appearances

## REGULAR BUSINESS:

### 1. Approve Minutes of the July 21<sup>st</sup>, 2022 Meetings

Corrections: Two scrivener's errors were corrected.

Motion by Olson, seconded by Hildebrandt to:  
Approve the Minutes of the July 21<sup>st</sup> meeting.  
PASSED: 6-0

### 2. Annual Herbicide Application Report

Lizzy Stone, Natural Resources Project Manager presented on the annual herbicide application report.

### 3. Herbicide Use Protocol Amendments

Lizzy Stone, Natural Resources Project Manager, presented on the proposed Herbicide Use Protocol amendments. The Trust requested additional background information from staff, to be presented at the January 2023 meeting, at which time the Trust will revisit the approval of the amendments.

### 4. 84<sup>th</sup> Ave Parking Decommission Project Update

Lizzy Stone, Natural Resources Project Manager, gave an update on the staff's work installing parking barriers along 84<sup>th</sup> Ave SE, and installing and incorporating mulch. The next step will be for the City crew to finish installing permanent reflective barriers and install native plants in the area.

### 5. Special Events Policy Revisions

Sam Harb, Parks Operations Manager, brought back the Special Events Policy for Engstrom and Pioneer Park. The Trust discussed the proposed changes, including specifying off trail use, updating staff job

titles, increasing staff hourly rates, and removing language related to 2013 restoration costs.

Motion by Hildebrandt, seconded by Anderl to:  
Increase the fees by 50% in the fee table  
FAILED: 2-4

Motion by Bender, seconded by Olson to:  
Approve the changes to the Special Events Policy  
PASSED 6-0

## **6. Bike Rack location**

Sam Harb, Park Operations Manager, brought forward the topic for discussion. The Trust gave guidance to staff to place a bike rack either by the portable toilets or the picnic table in the Northwest quadrant, with the final location left to the staff's discretion.

## **7. Engstrom Title Transfer Update**

Alaine Sommargren, Deputy Public Works Director, gave an update on the Engstrom Open Space property title transfer process. The City Council approved the title transfer at their September 20, 2022 meeting. City staff will finalize the transfer in early 2023.

## **8. 2023 Work plan draft**

Sam Harb presented the draft of the 2023 OSCT Work Plan. The plan will be finalized at the January 2023 meeting.

## **OTHER BUSINESS**

### **Department Report**

Sam Harb, Parks Operations Manager gave an update on staffing changes as well as volunteer numbers from 2022.

### **Quadrant Reports**

Northwest quadrant – Tree roots are marked for visibility. Paths have been leveled out.

Northeast quadrant – Some of the plantings by the bridge have not survived the dry weather. Pavement cuts on asphalt trail awaiting completion. New paving on 68<sup>th</sup> is quite nice, reflective coatings on stop signs and crosswalk signs. Ivy work impressive, Ravine Trail in good shape despite downed trees.

Southeast quadrant – A lot of cleanup and piles of brush

### **Topics for future discussion**

Off leash dog feedback can be brought back in later meeting.

### **Next Meeting**

The next meeting is scheduled for January 19<sup>th</sup>, 2023, at 5:00 PM.

## **ADJOURNMENT**

There being no further business to come before the Open Space Conservancy Trust, the meeting was adjourned at 7:19 PM

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Carol Lynn Berseth, OSCT Chair

Attest:

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Andrea Larson, City Clerk