



# UTILITY BOARD MINUTES REGULAR VIDEO MEETING April 12, 2022

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## CALL TO ORDER & ROLL CALL

Chair Tim O'Connell called the meeting to order at 5:02 pm from a remote location.

Board Members Tim O'Connell, Brian Thomas, Steve Milton, Will Quantz, and George Marshall participated remotely using a video teleconferencing platform by Zoom. Council Liaison Lisa Anderl was also present.

Board Members, Stephen Majewski and William Pokorny was absent.

Jason Kintner, and other staff members participated remotely.

## Welcome & Introductions

Introduction of new board member Will Quantz

## PUBLIC APPEARANCES

There were no public appearances.

## REGULAR BUSINESS

### Approval of Minutes for the following meetings:

February 8, 2022 Minutes

It was moved by Thomas; seconded by Milton to:  
Approve the minutes as presented.  
Passed 5-0

## Meter Replacement Project Update

Allen Hunter, Utilities Operations Manager and Jeff Hansen, HDR Engineering gave a presentation and provided updates. The Board received the presentation and asked questions.

## SCADA Sewer Project Update

Maya Giddings, CIP Project Manager gave a presentation and provided updates. The Board received the presentation and asked questions.

## Utility Board Workplan

Board reviewed the workplan, No meeting in May. The next meeting is June 14<sup>th</sup>.  
Daytime field trip scheduled for July 12<sup>th</sup> to see some of the City's utility projects.

## OTHER BUSINESS

Staffing positions Utilities Engineer retiring within the next year, Stormwater .5 FTE position currently vacant, proposing a 1.0 FTE position going to Council on the 19<sup>th</sup>.

## ADJOURNMENT

There being no additional business, the meeting adjourned at 5:55 pm.

Attest:

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Tim O'Connell, Chair

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Jen Matsuda, CIP Administrative Assistant