



## **PARKS & RECREATION COMMISSION REGULAR MEETING MINUTES December 9, 2021**

### **CALL TO ORDER**

Chair McCarthy called the meeting to order at 5:30 pm via Zoom Online meeting.

### **ROLL CALL**

Commissioners Don Cohen, Jodi McCarthy, Rory Westberg, Sara Marxen, Sara Berkenwald, Paul Burstein and Peter Struck were present.

Councilmember Jake Jacobson was present.

Open Space Trustee Marie Bender was present.

Arts Council Member Elizabeth Mitchell was present

Steve Duh, Consultant, was present.

Emily Moon, Consultant, was present.

Staff present were Jason Kintner, Paul West, Ryan Daly, Merrill Thomas-Schadt and Raven Gillis.

Absent: Jessi Bon

### **APPEARANCES**

1. Rita Moore shared concerns related to the Upper Luther Burbank Bike Skills Area.
2. Bharat Shyam shared concerns related to the Upper Luther Burbank Bike Skills Area.
3. Sue Stewart shared concerns related to the Upper Luther Burbank Bike Skills Area.
4. Amanda Clark shared concerns related to the Upper Luther Burbank Bike Skills Area.

### **REGULAR BUSINESS**

#### **1. Approval of Minutes**

Minutes from the meetings were presented.

#### **MOTION:**

Westberg motioned to accept the minutes from the November 4th meeting as presented.

Berkenwald seconded the motion.

**Motion passed unanimously.**

#### **2. PROS Plan: Review Preliminary Draft of the 2022 PROS Plan and the draft Parks and Recreation Commission Hand-off Memo**

Commissioners engaged in discussion on items marked 'no' in column 4 of the matrix titled "PROS Plan Preliminary Draft Suggested Changes/Edits Updated 12-08-21", followed by a discussion on each item marked 'yes'. Changes made were reflected in the matrix.

McCarthy formed a subcommittee to draft the Hand-off Memo and solicited interest from the commission to be members of the subcommittee. Comments with input toward the Memo should be directed to Merrill. The deadline for getting comments to Merrill is no later than 12/15. Merrill

will compile and send to the subcommittee once established. McCarthy recommends subcommittee have the draft ready by 12/24. Memo needs to be completed by Dec 30<sup>th</sup> for the Jan 6<sup>th</sup> meeting.

**3. MICEC Facility Allocation and Use Policy**

Daly and Moon presented updated policy.

Cohen asked for clarification on language Level 5 groups. Moon provided clarification on various potential types of rental groups.

Struck requested the staff report in 6-9 months on the status of the reset strategy. Staff agreed.

Struck moved to endorse the policy; Westberg seconded.

**Motion passed unanimously.**

## **OTHER BUSINESS**

**4. Planning & Meeting Schedule Update**

Daly invited questions or comments. Westberg noted that in May 2022 elections will be held and some commissioners' terms will end.

**5. 2022 Fee Schedule**

Daly invited questions or comments.

**6. Department Report & Update**

Daly provided update.

**7. Commissioner Reports / Work Plan Update**

Struck recognized the Mercer Island Reporter for including a word search puzzle of all MI parks. Kudos to them for putting that together!

Cohen complimented city staff for their prompt responsiveness and professionalism to his communications.

**ADJOURNMENT at 7:52 PM**