



PARKS & RECREATION COMMISSION REGULAR HYBRID MEETING MINUTES March 5, 2026

CALL TO ORDER

The Parks & Recreation Commission was called to order by Chair Hay at 5:01 pm.

ROLL CALL

Chair Ashley Hay, and Commissioners Peter Struck, Jodi McCarthy, Sara Marxen, Don Cohen, and Mar Brettmann were present. City Council Liaison Craig Reynolds was present.

Vice Chair Rory Westberg was absent.

Deputy Director of Public Works Kellye Hilde, Parks Operations Manager Sam Harb, Parks Maintenance Team Member Jane Frazee Dowd, Recreation Manager Ryan Daly, and Recreation Specialist Raven Gillis were present.

APPEARANCES

John Hamer, MI Resident, addressed the PRC regarding Deane's Children's Park
Olivia Lippens, MI Resident, addressed the PRC regarding Deane's Children's Park
Julie Day, MI Resident, addressed the PRC regarding Deane's Children's Park
Courtney Hampson, MI Resident, addressed the PRC regarding Deane's Children's Park
Eve Hampton, MI Resident, addressed the PRC regarding Deane's Children's Park

STAFF LIAISON REPORT

1. Staff Liaison Report & Planning Schedule Update

Recreation Manager Ryan Daly reported on the following:

- Project Updates
 - Clarke & Groveland Joint Infrastructure Plan
 - Spring Maintenance
- Programs/Events
 - Senior Resource Fair
 - MICEC Gallery Art Show
 - MIVAL Art Workshop
- Parks and Recreation Commission Planning Schedule

REGULAR BUSINESS

2. Approval of Minutes

Minutes from February 5, 2026, Regular Hybrid Meeting were presented.

It was moved by Struck; seconded by McCarthy to:

Approve the minutes from February 5, 2026, Regular Hybrid Meeting.

Passed: 6 – 0

4. PRC 26-05: Parks Minor Capital Update: Asphalt & Concrete Repairs

Parks Operations Manager Sam Harb and Parks Maintenance Team Member Jane Frazee Dowd presented. Commissioners received the report and asked questions.

5. PRC 26-06: Deane’s Children’s Park Site Plan: Hand-off Memo

Deputy Director Public Works Kellye Hilde presented. Chair Hay led the review of the Hand-off Memo. Commissioners engaged in discussion, asked questions and offered input.

Recess 7:41pm – 7:48pm

It was moved by Struck; seconded by McCarthy to:

Approve the hand-off memo and authorize the Chair of the Parks and Recreation Commission to present the recommendation to the City Council.

Passed: 6 – 0

OTHER BUSINESS

7. Absences and Commissioner Reports

Chair Hay asked for a motion to excuse Vice Chair Westberg’s absence.

It was moved by McCarthy; seconded by Struck to:

Excuse Vice Chair Westberg’s absence from the meeting

Passed: 6 – 0

ADJOURNMENT at 9:32 pm