



PARKS & RECREATION COMMISSION

REGULAR MEETING MINUTES

December 3, 2020

CALL TO ORDER

Chair Westberg called the meeting to order at 5:30 pm via Zoom Online meeting.

ROLL CALL

Commissioners Don Cohen, Jodi McCarthy, Rory Westberg, Lyn Gualtieri, Sara Berkenwald, Amy Richter and Peter Struck were present.

City Council Liaison Jake Jacobson was present.

Staff present were Ryan Daly, EOC Operations Chief, Paul West, Capital Projects and Planning Manager, Ross Freeman, Sustainability & Communications Manager and Tammy Bodmer HR Assistant.

APPROVAL OF MINUTES

Minutes from the November 5, 2020 meeting was presented.

MOTION:

Commissioner Cohen motioned to accept the minutes from the November 5, 2020 meeting.

Commissioner Struck seconded the motion.

Motion passed unanimously.

APPEARANCES

- Meg Lippert – Spoke to the Commissions regarding her opposition to the widening of the trail.
- Dan Thompson – Spoke to the Commission regarding his opposition to the proposal of widening the path by 4 feet.

REGULAR BUSINESS

1. ADMP Trail Safety Improvements Scope of Work

West presented staff report for Aubrey Davis Park Trail Safety Improvements. The scope of work from the last meeting has been amended. West gave his presentation utilizing parts of the master plan document. West explained the background for the two-foot standard clear zone on either side of the trail and that this zone is not a paved area. Commissioners asked questions and gave feedback.

Struck suggested changing wording to – “Clear zone as needed on either side of the trail.”

Cohen suggested specifying that there shall be no asphalt paving or bare gravel in the Clear Zone.

MOTION -

Commissioner Cohen made a motion to approve the scope of work presented in the staff report subject to the following: with respect to the clear zone that it be no more than 2 feet on each side beyond the paved surface and that not be impervious paving or bare gravel. Also, to authorize the Chair and the Vice Chair to finalize the language.

Commissioner Richter seconded the motion

Motion passed unanimously.

Chair Westberg suggested Commissioners send any additional language to West.

2. Luther Burbank Dock Reconfigure/Repair

West introduced Ross Freeman, Sustainability and Communication Manager. Freeman gave a recap of the outreach and engagement that took place regarding the Luther Burbank Docks open house.

Westberg spoke to the timeline that needs to be followed in order to get a plan together in a timely manner.

Westberg stated that the Commission should choose to either

- Continue to work on the plan as the whole Commission; or
- Set up a subcommittee that would be comprised of three commissioners and an undetermined number of the public. This committee would work to bring recommendations back to the commission.

Commissioners discussed the evaluation criteria and how the commissioners would give input. Commissioners chose to have West rework the list and provide clear prioritization instructions with review and input from Vice Chair McCarthy and Chair Westberg. It will be resent to Commissioners prior to the January meeting.

Goal for next meeting would be to have a compiled list of all input from Commissioners.

3. Director's Report & Update

In the essence of time, Daly will send his PowerPoint to all Commissioners with written info included.

4. Commissioner Reports/Work Plan Updates

Westberg introduced this new section for future P&R Commission meetings. Every commissioner would have the opportunity to share feedback from the community during this time.

Other Business:

NEXT MEETING

MOTION -

Commissioner McCarthy made a motion to adjust all future Zoom meetings to a start time to 5:30 pm. Seconded by Commissioner Berkenwald.

Motion passed unanimously.

The next meeting is scheduled for 1/7/2021 at 5:30 pm via Zoom technology.

Adjournment: 7:31 pm