



# PLANNING COMMISSION HYBRID MEETING MINUTES

Wednesday, January 25, 2023

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## CALL TO ORDER

The Planning Commission was called to order by Chair Hubbell at 6:04 pm.

## PRESENT

Chair Daniel Hubbell, Commissioners Kate Akyuz, Carolyn Boatsman, Victor Raisys, and Adam Ragheb were present in the Council Chambers.

Vice Chair Michael Murphy and Commissioner Michael Curry participated remotely.

## STAFF PRESENT

Council Chambers: Adam Zack, Senior Planner and Deborah Estrada, Deputy City Clerk

**PUBLIC APPEARANCES** – There were no public appearances.

## REGULAR BUSINESS

### 1. Approve the November 9 and December 14, 2022, Meeting Minutes

A motion was made by Raisys; seconded by Akyuz to:

**Approve the minutes of the November 9, 2022, meeting.**

Approved 7-0

A motion was made by Raisys; seconded by Boatsman to:

**Approve the minutes of the December 14, 2022, meeting.**

Approved 7-0

### 2. Capital Facilities Element and Utilities Element (Second Reading)

Senior Planner Adam Zack reviewed the Capital Facilities Element and Utilities Element with the commissioners and requested feedback. The commission provided policy feedback.

A motion was made by Boatsman; seconded by Akyuz to:

**Propose a new policy 4.3 – consider implementation of programs and project to reduce nonpoint source pollution from existing development.**

Approved 6-1, with Curry voting against.

Capital Facilities Element, Policy 4.2 Amended as follows:

The City should provide affordable and equitable access to public services to all communities, especially the historically underserved.

Capital Facilities Element, Page 2, Paragraph 2 (see staff memo):

The Planning Commission considered whether to delete this paragraph. The Commission agreed by consensus to keep this paragraph in the draft as presented.

Utilities Element, New Policy 4.2:

The City should collaborate with King County to support implementation of regional water quality planning strategies, such as the Clean Water, Healthy Habitat strategic plan.

Utilities Element, New Policy 4.3 (note: this was decided by motion/vote):

Consider Implementation of programs and projects to reduce nonpoint source pollution from existing development.

Utilities Element, Proposed Policy 5.10:

Proposed by Commissioner Boatsman in her January 13, 2023 comment letter. Commissioner Boatsman withdrew the proposal after discussion.

Utilities Element, Amended Policy 8.8:

Establish WCF regulations to minimize noise and visual impacts and ~~or~~ mitigate aesthetic or off-site impacts.

Utilities Element, Amended Policy 3.3:

Require ~~Any~~ septic system serving a site being re-developed ~~must~~ be decommissioned according to county and state regulations, and that the site must be connected to the sewer system.

Utilities Element, New Policy 1.6:

Consider natural asset management as a part of utilities management.

### **3. Docketing Process Discussion (7:45 PM)**

Commissioners discussed the proposed docketing process at length. While there was consensus that improvements were needed, there was no consensus on what should be included at this time.

## **OTHER BUSINESS**

### **Planned Absences for Future Meetings**

There were no planned absences.

### **Next Scheduled Meeting**

The next scheduled meeting of the Planning Commission is a February 22, 2023, at 6:00pm.

## **ADJOURNED**

The meeting adjourned at 8:45 pm