



PARKS & RECREATION COMMISSION REGULAR HYBRID MEETING MINUTES September 4, 2025

CALL TO ORDER

The Parks & Recreation Commission was called to order by Commissioner Struck at 5:02 pm.

ROLL CALL

Commissioners Peter Struck, Don Cohen, Rory Westberg, Sara Marxen, Ashley Hay, and Mar Brettmann were present and in-person for the Parks & Recreation Commission. Commissioner Jodi McCarthy attended remotely. City Council Liaison Craig Reynolds was present.

Recreation Manager Ryan Daly, Capital Parks Manager Shelby Perrault, and Recreation Specialist Raven Gillis were present.

APPEARANCES

No Public Appearances

Commissioner Marxen attended the meeting at 5:08pm

STAFF LIAISON REPORT

1. Staff Liaison Report & Planning Schedule Update

Recreation Manager Ryan Daly reported on the following:

- Project Updates
 - Roanoke Playground is Ready for Play!
 - Luther Burbank Park Sport courts are OPEN!
 - WSDOT I-90 Expansion Joint Replacement
- Summer Recap
 - Summer Camp Success
 - Summer Celebration Recap
 - Mostly Music in the Park
 - Summer Events: Shakespeare in the Park, Juneteenth, Pride in the Park
- Upcoming Events
 - Art Uncorked
 - Community Photography Show
 - Autumn Programs & Events
- Parks and Recreation Commission Planning Schedule

REGULAR BUSINESS

2. Approval of Minutes

Minutes from June 5, 2025, Regular Hybrid Meeting were presented.

It was moved by Westberg; seconded by Hay to:

Approve the minutes from June 5, 2025, Regular Hybrid Meeting.

Passed: 7 – 0

3. PRC25-07: Commission Officer Elections

Westberg nominated Hay for Chair. There were no further nominations.

It was moved by Struck; seconded by McCarthy to:

Instruct the Staff Liaison to cast a unanimous vote for the nomination of Commissioner Hay for Chair.

Passed: 7 – 0

Commissioner Hay was elected Chair.

Upon election, Chair Hay took the chair.

Struck nominated Westberg for Vice Chair. There were no further nominations.

It was moved by Struck; seconded by Marxen to:

Instruct the Staff Liaison to cast a unanimous vote for the nomination of Commissioner Westberg for Vice Chair.

Passed: 7 – 0

Commissioner Westberg was elected Vice Chair.

4. PRC25-10: Deane's Children's Park Site Plan Update

Capital Projects Manager Shelby Perrault presented and led Commissioners and Staff on a tour of Deane's Children's Park. Commissioners asked questions during the site walk and upon return provided input to help staff refine the concepts into a single preferred plan.

Park Tour from 5:30pm to 7:14pm

Commissioner McCarthy left the meeting at 5:30PM.

OTHER BUSINESS

5. Absences and Commissioner Reports

Depending on the date of the October meeting, Cohen reported he may not be able to attend.

Marxen attended the most recent Bat Night event and found it to be well attended and really fun!

Westberg recommended that the Commission send a letter to recently retired Senior CIP Project Manager Paul West, recognizing his contributions to the Parks & Recreation Commission and extending best wishes for his retirement. Chair Hay suggested this be included as an agenda item at the next meeting for the Commission's consideration.

Cohen recognized Struck for his years of dedicated service as Chair. The Commission applauded his service.

Chair Hay asked for a motion to adjourn the meeting.

It was moved by Struck; seconded by Westberg to:
Adjourn the meeting.

Passed: 6 – 0

ADJOURNMENT at 7:41pm