



# **PARKS & RECREATION COMMISSION**

## **REGULAR MEETING MINUTES**

### **February 6, 2020**

#### **Call to Order:**

Chair Westberg called the meeting to order at 6:30 pm at the Mercer Island Community and Event Center, 8236 SE 24<sup>th</sup> St., Mercer Island, WA 98040.

#### **Roll Call:**

Commissioners Don Cohen, Amy Richter, Jodi McCarthy, Rory Westberg and Lyn Gualtieri were present. City Council Liaison Jake Jacobson was present.

Commissioner Sara Berkenwald was absent

Staff present were Ryan Daly, Parks and Recreation Interim Director, Paul West, Capital Projects and Planning Manager, Zach Houvener, Interim Recreation Manager and Tammy Bodmer Senior Administrative Assistant.

#### **Minutes**

Minutes from the following meetings were presented:

- December 5, 2019 Regular Meeting
- December 17, 2019 Special Meeting
- January 8, 2020 Special Meeting

Commissioner Cohen motioned to accept the minutes and Commissioner McCarthy seconded the motion. Motion passed 5-0.

#### **Appearances:**

No appearances.

#### **Regular Business:**

##### **1. Director's Report –**

- Director Daly introduced and welcomed Commissioner Jake Jacobson.
- Daly gave the Director's report. See Powerpoint presentation attached to agenda packet.

##### **2. Capital Project Overview**

West presented to the Commission an overview of Parks & Recreation Capital Projects. See handouts and Powerpoint presentation attached to agenda packet.

- 2020 PROS Plan
- Aubrey Davis Park Trail Safety Improvements
- Luther Burbank Dock Repair and Reconfiguration Design
- South Mercer Playfield Backstop Upgrades
- Lincoln Landing Improvements Design
- Luther Burbank Irrigation Intake Design
- Luther Burbank Waterfront Plaza Repairs

- Luther Burbank South Shoreline Trail Reroute

3. ADMP Trail Safety Improvements—Continued

West presented staff report for Aubrey Davis Park Trail Safety Improvements. He discussed how the Commission would be assisting in the development of a scope of work for the project, and information regarding the Department of Commerce grant which will serve as the funding source. Commissioners provided feedback and ideas focused on the area of trail between 60<sup>th</sup> Ave SE and 76<sup>th</sup> Ave SE. which included a combination of low impact approaches. West will compile the Commission's suggestions in to a draft scope of work to be presented at the March meeting for Commissioners to review.

4. Next Meetings:

- Thursday, March 5, 2020—6:30-8:30pm —Regular Meeting at the Mercer Island Community and Event Center.
- Tuesday, March 17, 2020, 5:30—7pm —Joint Study Session with City Council at Council Chambers at City Hall. Time will be confirmed

**Other Business:**

1. Commission Workplan/Planning – Daly reviewed the 2019/2020 workplan. He also presented the meeting planning schedule and shared how Parks & Rec staff utilize this document.
2. Department Workplan – Daly shared the document that was presented at the City Council Planning Session.
3. Questions arose regarding when we will fill the vacant P&R Commission

**Adjournment:** 8:15 pm