



PARKS & RECREATION COMMISSION SPECIAL MEETING MINUTES March 4, 2021

CALL TO ORDER

Chair Westberg called the meeting to order at 5:30 pm via Zoom Online meeting.

ROLL CALL

Commissioners Rory Westberg, Don Cohen, Jodi McCarthy, Lyn Gualtieri, Amy Richter, Sara Berkenwald and Peter Struck were present.

City Council Liaison Jake Jacobson and Emily Moon, Consultant was present.

Staff present Ryan Daly, Operations Transition Team Manager, Jason Kintner, Public Works Director, Paul West, CIP Projects Manager, Katie Herzog, Recreation & Operations Coordinator and Merrill Thomas-Schadt, Recreation & Operations Coordinator.

APPEARANCES

No appearances

REGULAR BUSINESS

1. Approve Meeting Minutes of the February 4, 2021

Recommended Action: Approve minutes.

Motion passed unanimously.

2. Luther Burbank Dock Repair/Reconfigure (LBDR) Project

Recommended Action: Receive LBDR Subcommittee status update and provide input.

Struck provided an update on the subcommittee's draft of the preferred draft concept of the LBP dock repair/reconfigure project. Struck explained various factors in the subcommittee's approach along with City staff Daly and West and project consultants.

West presented details on the Draft Concept Plan and Commissioners discussed design decisions, options, and potential alternatives. Richter asked for more information about the 'classroom' space. West clarified that it is not a structure, just a decking for instruction. Richter asked how trees would be replaced if taken down; West responded that the plan was to retain the original number of trees where possible and to evaluate tree impacts at 30% design.

BREAK 6:19-6:25PM

3. Recreation Reset Plan (Cont.)

Recommended Action: Receive presentation and provide input.

Moon presented a summary of the big picture of the project, the current stage, and the next steps. Daly presented the draft resource/staffing plan for Phase 1 services. Moon presented a list of tasks, policies and procedures included for review/improvement in Phase 1. Discussion

about existing services and programs in other communities. Cohen suggested developing alternate models for resource requests that could potentially speed up the implementation of services. Moon stated that staff could develop these alternatives if there is significant support from Commissioners and/or Council. Moon requested feedback from Commissioners on Phase 1 services/programs, the phases overall, and the list of policies to be evaluated in the meeting packet. The Commission supported staff providing an accelerated plan for Phase 1.

4. Commission Planning and Meeting Schedule Update

5. Department Report and Updated

Daly provided park updates and current news. Kintner provided a brief update of the Mercedale Playground design process.

6. Commissioner Report and Workplan Updates

Richter requested a copy of the Department report be emailed to Commissioners.

MEETING ADJOURNED 7:30PM