



OPEN SPACE CONSERVANCY TRUST HYBRID MEETING MINUTES January 16, 2025

CALL TO ORDER

The Open Space Conservancy Trust meeting was called to order by Chair Poor at 5:03pm.

ROLL CALL

Chair Geraldine Poor, Vice Chair Hillary Ethe, Secretary Marie Bender, Council Liaison and Trustee Jake Jacobson, and Trustees Thomas Hildebrandt, and Carol Lynn Berseth were present.

Trustee Brian Gaspar was absent

Chief of Administration Ali Spietz, City Clerk Andrea Larson, Parks Operations Manager Sam Harb, Natural Resources Program Manager Lizzy Stone, and Recreation Specialist Raven Gillis were present.

APPEARANCES

No public appearances

REGULAR BUSINESS

1. Approval of Minutes

Minutes from the October 17, 2024, Regular Meeting

It was moved by Hildebrandt; seconded by Jacobson to:
Approve the minutes from the October 17, 2024, meeting.

Passed: 6 – 0

2. Open Space Conservancy Trust Bylaws Update

City Clerk Andrea Larson presented. Trustees asked questions, engaged in discussion, and provided input.

It was moved by Berseth; seconded by Jacobson to:
Adopt the revised Bylaws.

Passed: 6 – 0

3. 2024 Annual Report to Council and 2025 Work Plan

Natural Resources Program Manager Lizzy Stone presented on the 2024 Annual Report. Chair Poor presented on the 2025 Work Plan. Trustees asked questions, engaged in discussion, and provided feedback.

It was moved by Hildebrandt; seconded by Jacobson to:
Approve the 2025 Work Plan.

Passed: 6 – 0

4. Engstrom Transfer Acceptance

It was moved by Ethe; seconded by Berseth to:

Accept the Engstrom Transfer from the City and for the Chair to sign for all associated documents

Passed: 6 – 0

5. STQRY update

Vice Chair Ethe provided an update.

6. Trust Recognition of Staff for November 2024 Storm Response

It was moved by Jacobson; seconded by Berseth to:

Recognize Staff for their dedication to our parks when the Open Space Conservancy Trust Board observed the difficult conditions under which the City Staff worked to quickly restore Pioneer Park, its trails and trail system after the cyclone bomb storm on November 19th, 2024, as well as later storms this winter.

Passed: 6 – 0

OTHER BUSINESS

7. Department Report

Parks Operations Manager Sam Harb presented. Trustees received the report.

8. Quadrant Reports

Northwest quadrant – Bender & Hildebrandt reported.

Northeast quadrant – Berseth reported.

Southeast quadrant – Ethe & Poor reported.

9. Topics for future discussion

There were no additional items noted aside from what was included in the 2025 Work Plan.

10. Next Meeting

The next regular meeting is scheduled for April 17, 2025, at 5:00 PM.

ADJOURNMENT at 6:18 PM