



# OPEN SPACE CONSERVANCY TRUST BOARD MEETING MINUTES July 21st, 2022

## CALL TO ORDER AND ROLL CALL

Chair Hildebrandt called the meeting to order at 5:02 PM

Chair Thomas Hildebrandt, Vice Chair Carol Lynn Berseth, Secretary Geraldine Poor, and Trustees, Marie Bender and Craig Olson participated remotely using a video teleconferencing platform by Zoom.

Trustees Anderl and Ethe were absent.

Staff participating remotely included: Deputy Public Works Director Alaine Sommargren and Parks Operations Manager Sam Harb

## PUBLIC APPEARANCES:

No public appearances

## REGULAR BUSINESS:

### 1. Approve Minutes of the April 21st, 2022 Meetings

Corrections: none

Motion by Hildebrandt; moved by Berseth and seconded by Olson to:  
Approve the Minutes of the November 18th meeting.  
PASSED: 5-0

### 2. Election of Officers

Sam Harb, Parks Operations Manager explained the process for election of officers.

Chair

Hildebrandt nominated Berseth  
There were no further nominations.  
VOTE:  
Passed: 5-0  
Berseth was elected Chair.

Vice Chair

Hildebrandt nominated Poor.  
There were no further nominations.  
VOTE:  
Passed: 5-0  
Poor was elected Vice Chair

Secretary

Hildebrandt nominated Ethe

There were no further nominations.  
VOTE:  
Passed: 5-0  
Ethe was elected Secretary.

Tom Hildebrandt continued to run the meeting as the new chair was unable to conduct it.

### **3. Engstrom Title Transfer Update**

Alaine Sommargren, Deputy Public Works Director reported that the title for Engstrom Open Space was still in the city's name. Found that title should have been transferred and plan to bring a new resolution to council in early fall. Will update at October meeting.

### **4. Permanent Restroom Facility**

Sam Harb, Parks Operations Manager gave a presentation about the current portable toilet situation and what it would take to get a permanent restroom built. Trustee Bender requested discussion of adding a bicycle rack there.

### **5. Special Events Policy Revisions**

Sam Harb, Parks Operations Manager made the requested changes to the Special Events Policy. The Board discussed and requested that staff make some more changes and bring it back next time.

### **6. Off-Leash Dog Update**

Sam Harb, Park Operations Manager updated the board that there hadn't been any law enforcement issues related to Pioneer park and there were not any requests that came up.

## **OTHER BUSINESS**

### **Quadrant Reports**

Northwest quadrant – Trails less muddy and some work had been done by crews. Well used by users

Northeast quadrant – Looked great and maintained, dead trees had fallen over were cleared, roots were painted

Southeast quadrant – Everything looks great and dry, nothing dying. Lot of decayed trees falling apart. Saddle club has new form on their website to report horse manure. No manure piles

New quadrant assignments, Bender and Olson assigned to NE quadrant, Poor and Berseth in SE quadrant and Hildebrandt and Ethe for NW quadrant.

Board expressed interest in being included in future volunteer events

### **Topics for future discussion**

Bike rack facility in Southeast corner of Northwest quadrant. Possible in person or hybrid meeting

**Next Meeting**

The next meeting is scheduled for October 20<sup>th</sup>, 2022, at 5:00 PM.

**ADJOURNMENT**

There being no further business to come before the Open Space Conservancy Trust, the meeting was adjourned at 5:50 PM

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Carol Lynn Berseth, OSCT Chair

Attest:

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Andrea Larson, City Clerk