



## **PARKS & RECREATION COMMISSION SPECIAL VIDEO MEETING MINUTES January 21, 2021**

### **CALL TO ORDER**

Chair Westberg called the meeting to order at 5:30 pm via Zoom Online meeting.

### **ROLL CALL**

Commissioners Rory Westberg, Don Cohen, Jodi McCarthy, Lyn Gualtieri, Amy Richter and Peter Struck were present. Commissioner Sara Berkenwald was absent.

City Council Liaison Jake Jacobson and Emily Moon, Consultant was present.

Staff present were Ryan Daly, Operations Transition Team Manager, Tammy Bodmer Interim HR Coordinator, Jason Kintner, Chief of Operations, Katie Herzog, Recreation & Operations Coordinator and Merrill Thomas-Schadt, Recreation & Operations Coordinator.

### **APPEARANCES**

1. Sue Stewart – Spoke about activity of mountain bikers in Upper Luther Burbank Park. Concerned about activity outside of established boundaries. Requested a ‘time-out’ of use of this area and a review of the use.

Chair Westberg will work with staff on including an agenda item for Upper LBP BMX Course to a future PRC meeting. Ryan Daly stated that staff will review current conditions at the BMX area in the meantime.

Chair Westberg announced members of LBP Dock project subcommittee- Commissioners Struck (subcommittee Chair), Westberg and Gualtieri.

### **SPECIAL BUSINESS**

#### **1. Recreation Recovery/Reset Plan**

Consultant Emily Moon shared her presentation for the reset workshop. Moon confirmed that this project focuses on operational costs associated with programs and services and that cost recovery regarding capital costs would not be a part of the current cost recovery model, and could be taken up at a later date. Moon further helped to define “core services” and stated that this work should occur throughout the process as we evaluate programs and services. Commissioners discussed how to establish and identify “core services” Daly clarified that our higher-than-national-average overall cost recovery on the recreation side may, in part, be due to the existence of the MICEC, as a top-tier rental facility.

### **Break – Time: 6:25-6:35pm**

#### **1. Continued. Recreation Recovery/Reset Plan**

Commission discussed and clarified their individual categorization of programs and services within the cost recovery pyramid model worksheet. The Commission worked to find consensus on

programs/services to be sorted into a draft Cost Recovery Pyramid which would be presented at the Feb. 4 regular meeting.

Gualtieri asked if fee study would be shared with Commission or if Commission would be involved in the process. Moon stated that staff would put fee study together but involve the Commission for input.

The next regular scheduled meeting is 2/4/2021 at 5:30 pm via Zoom technology.

**ADJOURNMENT at 7:42pm**