



# **PARKS & RECREATION COMMISSION**

## **SPECIAL MEETING MINUTES**

### **December 4, 2023**

#### **CALL TO ORDER**

Chair Struck called the meeting to order at 5:00pm via Zoom Online meeting.

#### **ROLL CALL**

Chair Peter Struck, Vice Chair Paul Burstein, and Commissioners Jodi McCarthy, Rory Westberg, Don Cohen, Ashley Hay, and Sarah Marxen were present for the Parks & Recreation Commission.

Chief of Operations Jason Kintner, Recreation Manager Ryan Daly, Recreation Supervisor Katie Herzog, Recreation Facility Supervisor Alex Lee, Public Works Deputy Director Patrick Yamashita, Operations Manager Sam Harb, Senior CIP Project Manager Paul West, CIP Project Manager Sarah Bluvast, Natural Resources Project Manager Lizzy Stone, and Recreation Specialist Raven Gillis were present.

#### **APPEARANCES**

*No public Appearances*

#### **DEPARTMENT REPORT**

- 1. Recreation Manager Ryan Daly and Recreation Supervisor Katie Herzog reported on the following items:**
  - Illuminate MI
  - Dec 1 Tree Lighting & Firehouse Munch
  - Free Lunch & Senior Movie Screening
  - Island Lanterns
  - City Hall Closure
  - MICEC: Maintenance Closure December 18<sup>th</sup> – Jan 1<sup>st</sup>
  - Happy Holidays!

#### **REGULAR BUSINESS**

##### **2. Approval of Minutes**

Minutes from the November 2, 2023 Regular Meeting were presented.

It was moved by Hay; seconded by Burstein to:

**Approve the minutes from the November 2, 2023 meeting**

Passed: 7 – 0

##### **3. 2023-2024 Parks, Recreation, & Open Space Capital Projects Update**

Chief of Operations Jason Kintner presented. Commissioners engaged in discussion and asked questions.

##### **4. Recreation Division: 2023 Workplan Status Update**

Recreation Manager Ryan Daly presented. Commissioners engaged in discussion and asked questions.

**5. Recreation Division: Policy Implementation Update**

Recreation Manager Ryan Daly, Recreation Supervisor Katie Herzog, and Recreation Facilities Supervisor Alex Lee presented. Commissioners engaged in discussion and asked questions.

**OTHER BUSINESS**

**6. 2023 Planning Schedule Update**

Recreation Manager Ryan Daly provided an update.

**7. Commissioner Reports / Work Plan Update**

Vice Chair Burstein recognized Volunteer Coordinator Jordan Fischer's efforts leading an Owl Walk event at Pioneer Park last week, appreciated seeing all the MI youth enjoying the Bike Skills area every time he visits it, and when he stopped by the MICEC on Saturday for the Holiday Makers Market he found a full parking lot and a great event that was well attended!

Commissioner Cohen mentioned he had noticed bicyclists riding through Deane's Children Park to access the BSA and that he would continue to keep an eye on it.

Commissioner Hay wanted to share that she enjoyed attending the Tree Lighting and Firehouse Munch last Friday and appreciated the excellent job provided by the Parks & Rec team.

Chair Struck shared he also enjoyed attending the Tree Lighting event last Friday. He also expects there will be renewed enthusiasm for Deane's Children's Park after its renovation and anticipates there will be future discussion and focus on the interaction between Deane's Children's Park and the BSA.

**ADJOURNMENT at 6:18 PM**