



DESIGN COMMISSION HYBRID MEETING MINUTES

Wednesday, March 5, 2025

The Design Commission held its last meeting on March 5, 2025. The City Council dissolved the Design Commission ([AB6713](#)) on June 17, 2025; therefore, the minutes were never approved and remain in draft form.

CALL TO ORDER

Vice Chair Xu called the virtual meeting to order at 6:03 PM from a remote location.

ROLL CALL

Commissioners Traci Granbois (remote), Laura Uskevich, John Xu, and Suzanne Zahr were present.

Absent: Commissioners Megan Atkinson, Christopher Patano, and Catherine Lategan were absent.

STAFF PRESENT

Ryan Harriman, Planning Manager
Grace Manahan, Code Compliance Planner (Remote)
Deb Estrada, Deputy City Clerk
Raven Gillis, Recreation Specialist

APPEARANCES – There were no public appearances.

REGULAR BUSINESS

1. Election of Chair and

Vice Chair Xu opened the floor for nominations for Chair.

Commissioner Zahr nominated herself. There were no other nominations.

A motion was made by Uskevich; seconded by Xu to:

Elect Suzanne Zahr as Chair

Approved 3-1-0

2. Design Commission Meeting Minutes for July 3, 2024

A motion was made by Zahr; seconded by Uskevich to:

Approve the July 3, 2024, minutes.

Approved 4-0

3. DCB25-02: Design Standard Review (DSR) 25-002 Study Session – Extra Mile

Grace Manahan, Code Compliance Planner, introduced the applicant's representative.

Nichole Evans, with Expedite the Diehl, provided a brief presentation, outlining the project. There were no questions from Commissioners.

4. DCB25-03: Design Standard Review (DSR) 25-003 Study Session – Encounter Church

Grace Manahan, Code Compliance Planner, introduced Urbal Architecture representatives for the applicant:

- Brenna Richart, Designer
- Chad Lorentz, Principal
- Brad Austin, Project Manager

Brad Austin, Project Manager with Urbal Architecture, provided a brief presentation outlining the project and responded to questions from Commissioners.

OTHER BUSINESS

Planning Manager Ryan Harriman provided a brief update on current projects and mandated code amendments.

ADJOURNED

The meeting adjourned at 6:43 pm

Deborah Estrada, MMC, Deputy City Clerk

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