



# CITY OF MERCER ISLAND CITY COUNCIL MEETING AGENDA

Friday & Saturday  
January 24-25, 2020

**Mayor Benson Wong**  
**Deputy Mayor Wendy Weiker**  
**Councilmembers Lisa Anderl, Jake Jacobson, Salim Nice,**  
**Craig Reynolds and Dave Rosenbaum**

This meeting will be held at the  
Mercer Island Community & Event Center  
at 8236 SE 24<sup>th</sup> Street, Mercer Island, WA.

## 2020 CITY COUNCIL PLANNING SESSION

Objectives for the 2020 City Council Planning Session are to:

- Get to know each other, enjoy a few laughs and have fun
- Identify and confirm areas of focus for budget and long-term fiscal policy development
- Confirm the City Council goals for 2020-21 and work towards an achievable work plan

### FRIDAY, JANUARY 24, 2020

- 12:00 to 12:15 pm      **Lunch and Welcome - Dave Uhler, Facilitator (Attachments)**
- Review agenda and Planning Session objectives
  - Review and confirm meeting norms
- 12:15 to 1:00 pm      **Introductions and 3 Things Exercise:**
- Please introduce yourself and (briefly) answer the following questions as it relates to your work with the City of Mercer Island:
    - *What accomplishment are you most proud of from 2019?*
    - *What major lesson or takeaways do you have from 2019?*
    - *What is one thing that you would really like to accomplish in 2020?*
- 1:00 to 2:00 pm      **City Council Goal Setting (Part I)**
- *What does success look like?*
  - *What really needs doing?*
  - *What tradeoffs are we making by choosing one goal over another?*
  - *Is it a SMART goal? Smart, Measurable, Applicable, Reasonable and Time Bound*
  - *Is this goal something I will be proud of? And the community will be proud of?*
- 2:00 to 2:15 pm      **BREAK**
- 2:15 to 3:30 pm      **Council Rules of Procedure (Attachment)**
- *Do you need clarification on a specific rule or procedure?*
  - *Are there rules or procedures you would like to change?*
  - Brainstorm the proposed changes and work to establish consensus.
    - *Do you have consensus on the revisions you would like staff to draft?*
- 3:30 to 4:00 pm      **Small Group Discussion**
- *What is one word or phrase that describes how you want the City leadership group (City Council and Leadership Team) to work this year?*
  - Each group presents their suggestion.
  - *Are any of these worth including in our goals?*

4:00 to 4:15

### **Wrap-up/Adjourn**

- Please think about your long-term vision for Mercer Island and be prepared to share one “big dream” you have tomorrow morning.

## **SATURDAY, JANUARY 25, 2020**

8:30 to 8:35 am

### **Welcome & Review Agenda**

8:35 to 9:15 am

### **“Big Dreams” Exercise**

- *What is your one BIG dream for the Mercer Island community over the next 50 years?*

9:15 to 9:45 am

### **City Council Goal Setting (Part II)**

- *Did you have any new ideas for our goals after thinking about the 50-year vision for Mercer Island?*
- *Do you agree with the goals we drafted yesterday? Are there changes you would like the group to consider?*
- *Have you reached consensus on the final list of goals?*

9:45 to 10:45 am

### **Fiscal Sustainability and Long-Term Finance Discussion - Mike Bailey, Finance Consultant (Attachments)**

- Presentation and Discussion: Roles and responsibilities in budget and fiscal management
- Updated Long-Term Forecast & Policy Assumptions
- 2021-2022 Draft Budget Calendar

10:45 to 11:00 am

### **BREAK**

11:00 to 12:00 pm

### **Fiscal Sustainability (cont.)**

- *What questions do you have regarding the long-term forecast?*
- *Are we at the appropriate funding level for the Contingency Fund reserve? What does “right” look like for you?*
- *What budget policies and/or long-term financial policies are you most interested in developing or updating this coming year?*
- *Do you have questions on the budget calendar? Are you supportive of a budget and long-term finance-focused Mid-Year Planning Session?*

12:00 to 12:30 pm

### **LUNCH/BREAK**

12:30 to 1:30 pm

### **Decision Card Process**

- *Do you have questions or need clarification on any of the decision card items?*
- Council completes exercise and ranks decision card items.  
Note: Staff will rearrange the decision cards in order of priority during the break.

1:30 to 1:45 pm

### **BREAK**

1:45 to 2:45 pm

### **Decision Card Process (cont.)**

- *Do you agree on the ranking? Would anyone like to make a case for an item to be reconsidered?*
- *Of the top priorities, what is a reasonable number of items we should ask staff to scope for 2020? This will include evaluating staff time and other resources needed to complete the work and the expected timeline for completion.*
- *Of the top priorities, what items should we ask staff to scope for consideration as part of the 2021-22 budget process?*

2:45 to 3:45 pm

### **2020-21 Work Plan Preview (Attachments)**

- Review Department work plans:
  - Youth and Family Services

- Public Works
- Parks and Recreation
- Fire
- Police
- *Does the City Council have any questions or feedback on the Department work plans?*
- *Are there work items the City Council or staff would recommend for reconsideration?*

3:45 to 4:00 pm

**BREAK**

4:00 to 5:00 pm

**2020-21 Work Plan Preview (cont.)**

- Community Planning & Development
- Administrative Services (IGS, HR, Facilities & more)
- City Attorney
- Finance
- City Manager
- *Does the City Council have any questions or feedback on the Department work plans?*
- *Are there work items the City Council or staff would recommend for reconsideration?*

5:00 to 5:10 pm

**Planning Session Debrief**

- *Is there any feedback you would like to provide about this year's Planning Session?  
Things that worked well? Areas for improvement?*

5:10 to 5:30 pm

**Citizen of the Year - Nominations and Selection ([Attachments](#))**

- Review the Selection Process
- Identify the Citizen of the Year

5:30 pm

**Wrap-up/Adjourn**