



MEDINA, WASHINGTON

PARK BOARD MEETING

Virtual/Online

Monday, May 15, 2023 – 5:00 PM

AGENDA

BOARD CHAIR | Sarah Gray

BOARD VICE-CHAIR | Barbara Moe

BOARD MEMBERS | Rebecca Johnston, India Fitting-Koh, Collette McMullen,
Gretchen Stengel, Katie Surbeck

EMERITUS MEMBER | Penny Martin

YOUTH ADVISORY MEMBER | Will Reeves

STAFF LIAISON | Ryan Osada, Public Works Director

Virtual Meeting Participation

Park Board participation in this meeting will be by teleconference/online only. Members of the public may also participate by phone/online. Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 2PM on the day of the May 15th Park Board meeting. Please reference Public Comments for May 15th Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

Join Zoom Meeting

<https://us06web.zoom.us/j/83816901038?pwd=enFZUGIYTjRTRERFRmZ4NnFQY0xHUT09>

Meeting ID: 838 1690 1038

Passcode: 308229

Dial by your location

+1 253 215 8782 US (Tacoma)

1. **CALL TO ORDER / ROLL CALL**
2. **ANNOUNCEMENTS**
3. **APPROVAL OF PARK BOARD MINUTES**
 - 3.1 Park Board Meeting Minutes of March 20, 2023
Recommendation: Adopt minutes.
Staff Contact: Dawn Nations, Deputy City Clerk
4. **PUBLIC COMMENT**

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5. PARK BOARD BUSINESS

5.1 Easter Egg Hunt Recap

5.2 Arbor Day Recap

6. OTHER BUSINESS

6.1 Capital Projects Update

a) Fairweather Park Ivy Removal

b) Requests for future project ideas

Recommendation: Discussion.

Staff Contact: Ryan Osada, Public Works Director

7. PARK REPORTS

Fairweather & Lid
Indian Trail
Lake Lane
Medina Beach Park
Medina Park
Viewpoint Park

8. ADJOURNMENT

Next Park Board Meeting: July 17, 2023 at 5:00 PM.

ADDITIONAL INFORMATION

Parks and Recreation Board meetings are held on the 3rd Monday of the following months (January , March, May, July, September, November) at 5 PM, unless otherwise specified. The agenda items are accessible on the City's website at www.medina-wa.gov on Fridays prior to the Regular Parks and Recreation Board Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

June 2023 - No Regular Meeting

Monday, July 17, 2023 - Regular Meeting (5:00 PM)

August 2023 - No Regular Meeting

Monday, September 18, 2023 - Regular Meeting (5:00 PM)

October 2023 - No Regular Meeting

Monday, November 20, 2023 - Regular Meeting (5:00 PM)

December, 2022 - No Regular Meeting



MEDINA, WASHINGTON

PARK BOARD MEETING

Hybrid - Virtual/In-Person
Monday, March 20, 2023 – 5:00 PM

MINUTES

1. **CALL TO ORDER / ROLL CALL**

Board Vice Chair Barbara Moe called the Parks and Recreation Board meeting to order in the Medina Council Chambers at 5:00 p.m.

PRESENT

- Vice Chair Barbara Moe
- Board Member Gretchen Stengel
- Board Member Rebecca Johnston
- Board Member Collette McMullen (in at 5:07 p.m.)
- Board Member Katie Surbeck
- Board Member India Fitting-Koh (online)
- Emeritus Member Penny Martin

ABSENT

- Chair Sarah Gray
- Youth Advisor Will Reeves

STAFF

Osada, Burns (online), Crickmore, Sass, Kellerman

2. **ANNOUNCEMENTS**

2.1 City Council Approval of Park Board Meeting Changes

Park Board Vice Chair Barbara Moe announced that the City Council approved the Park Board meeting date changes at their February 13, 2023 City Council meeting.

2.2 Youth Advisor Recruitment Update

Park Board Vice Chair Barbara Moe reported that the recruitment flyer for the youth advisor was published in the March edition of the Greet West Bellevue magazine.

3. **APPROVAL OF PARK BOARD MINUTES**

ACTION: Motion Surbeck second Johnston and without objections; Park Board approved the January 17, 2023, meeting Minutes.

- 3.1 January 17, 2023 Meeting Minutes
Recommendation: Adopt Minutes.
Staff Contact: Dawn Nations, Deputy City Clerk

4. PUBLIC COMMENT

Vice Chair Barbara Moe opened the public comment period. There were no speakers. Subsequently, the public comment was closed.

5. PARK BOARD BUSINESS

5.1 Fairweather Park Ivy Removal Update by Public Works Department

Public Works Director Ryan Osada gave an update on Fairweather Park ivy removal. He noted one company was unavailable and is waiting for confirmation of availability and cost from a second company. He will report back to the Park Board with additional information once received.

5.2 Easter Egg Hunt Finalize Details

- a) Reminder - Egg Stuffing Date- March 27, 2023 - City Hall at 10 AM
- b) Reminder - Candy Needed
- c) Saturday, April 1, 2023 - Medina Park at 10 AM (set- up at 9 AM)
- d) Public Works - signage

Vice Chair Barbara Moe reminded the board that the easter egg stuffing event is scheduled for Monday, March 27 here at city hall at 10:00 a.m. She also reported that there are a couple of high school students interested in volunteering to help fill easter eggs and Deputy City Clerk Dawn Nations is coordinating with them.

Board members will meet in the Medina Park parking lot at 9:00 a.m. on Saturday, April 1st to distribute the eggs around the park.

Board members discussed staggering start times for the different age groups to allow the younger children a head start and limiting the number of eggs per basket. Public Works will put out flags and signs the day of the event.

5.3 Arbor Day Event Discussion

- a) Friday, April 28, 2023 at 10 AM
- b) Contact Medina Elementary for class participation
- c) Public Works to get Tree and order seedlings

Vice Chair Barbara Moe reported that Arbor Day is scheduled for Friday, April 28 at 10:00 a.m. in Medina Park.

Board member Rebecca Johnston reported she contacted Medina Elementary about class participation and will report back when she hears back from them.

Public Works Maintenance Supervisor Pat Crickmore reported that they're waiting to see what types of trees comes into the nursery. The tree they pick out will dictate where it goes in the park.

Public Works Director Ryan Osada will order about 100 seedings and asked for volunteers to help wrap them. Board member Katie Surbeck volunteered to help.

- 5.4 Spring Weeding Event Discussion
 - a) Decide on date

Board members discussed areas and dates for the spring weeding events. Areas under consideration for weeding is the Medina Kitchen and Market up to and around Medina Elementary.

ACTION: By consensus, the Park Board scheduled the spring weeding for Monday, April 24, 2023, meeting at 10:00 am in front of Medina Kitchen and Market.

6. OTHER BUSINESS

Park Board member Gretchen Stengel asked about the removal of the two parking spots at View Point Park. Chief Sass reported that the same person that reported to Park Board gave the same report to Council and it is being handled at the Council and Director level. Chief Sass will report back to the Park Board if and when any direction or decisions are made by the Council.

7. PARK REPORTS

Park Board members reported back on conditions of their assigned parks. Chief Sass reported that Officer Connor Bell is working on different laws and action that Council can take regarding e-bikes at Medina Park.

8. ADJOURNMENT

By consensus the Park Board adjourned the regular meeting at 5:35 p.m.

Minutes taken by:

Aimee Kellerman, CMC, City Clerk