MEDINA, WASHINGTON

CIVIL SERVICE COMMISSION

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Wednesday, November 04, 2026 – 8:30 AM

AGENDA

COMMISSION CHAIR | Lou Hillenbrand
COMMISSION VICE-CHAIR | Allison Frey
COMMISSIONER | Betsy Johnson
CIVIL SERVICE SECRETARY | Dawn Nations

Hybrid Meeting Participation

The Medina Civil Service Commission has moved to hybrid meetings, offering both in-person and online meeting participation. Medina Civil Service Commission welcomes and encourages in-person public comments. Individuals wishing to speak live during a Medina Civil Service Commission meeting will need to register their request at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 7 AM on the day of the Medina Civil Service Commission meeting. Please reference Public Comments for Medina Civil Service Commission Meeting on your correspondence. The Civil Service Secretary will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

Join Zoom Meeting
https://medina-wa.zoom.us/j/84886521493?pwd=Wi6DVjoVsvl8B6bo1oFpy6H2Kkt9KB.1

Meeting ID: 848 8652 1493
Passcode: 615795

One tap mobile
+12532158782,,84886521493#,,,,*615795# US (Tacoma)
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1. CALL TO ORDER / ROLL CALL

2. ANNOUNCEMENTS

3. PUBLIC COMMENT

If residents or the public have questions, concerns or comments of Civil Service Commission business or issues, or the following Civil Service Commission agenda, kindly

submit comments via email to dnations@medina-wa.gov by 7:00 AM on day of meeting to be read aloud by the Civil Service Secretary and included in the record.

4. NEW BUSINESS

4.1 Civil Service Meeting Minutes of August 20, 2026
Recommendation: Adopt minutes.
Staff Contact: Dawn Nations, Civil Service Secretary

4.2 Approval of Police Officer Eligibility Register
Recommendation: Approve Eligibility Register.
Staff Contact: Dawn Nations, Civil Service Secretary

5. ADJOURNMENT

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Thursday, August 20, 2026 – 1:00 PM

MINUTES

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1. CALL TO ORDER / ROLL CALL

The Medina Civil Service Commission was called to order by Chair Lou Hillenbrand at 1:07 PM.

PRESENT
Commission Chair Lou Hillenbrand
Commissioner Vice-Chair Allison Frey
Commissioner Betsy Johnson

STAFF
Swanson, Gidlof, Nations

2. ANNOUNCEMENTS

Civil Service Secretary Dawn Nations thanked previous Commissioner Steven Wells for his time serving on the Civil Service Committee and welcomed new commissioner Betsy Johnson.

3. PUBLIC COMMENT

None.

4. NEW BUSINESS

4.1 Civil Service Meeting Minutes of October 3, 2025
Recommendation: Adopt minutes.
Staff Contact: Dawn Nations, Civil Service Secretary

ACTION: Motion to adopt the minutes by Hillenbrand, Second Frey carried by 2-0 vote.

4.2 Approval of Civil Service Commission Annual Report for 2025
Recommendation: Approve.
Staff Contact: Dawn Nations, Civil Service Secretary

Civil Service Secretary Dawn Nations gave a brief overview of the annual report for 2025 of the meetings held by the civil service commission and the commissioners approved the report.

ACTION: Motion to approve the 2025 annual report by Hillenbrand, Second Frey. Vote carried by 2-0 vote.

4.3 Approval of Police Officer Eligibility Register
Recommendation: Approve Eligibility Register.
Staff Contact: Dawn Nations, Civil Service Secretary

Civil Service Secretary Dawn Nations gave an overview of the open police position that was created by ESHB 2015 Public Safety funding program grant. She gave a brief overview of the recruitment process timeline, criteria, and scoring. Captain Gidlof gave a summary of the grant program criteria and a department overview. Commissioners asked questions regarding the process and staff responded.

ACTION: Motion to approve the Police eligibility register by Frey , Second Johnson. Vote carried by 3-0 vote.

5. ADJOURNMENT

Meeting adjourned at 1:24 PM.

Meeting minutes taken by:

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Dawn Nations, Civil Service Secretary

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