



MEDINA, WASHINGTON

PARK BOARD MEETING

Virtual/Online

Monday, August 16, 2021 – 4:00 PM

AGENDA

BOARD CHAIR | Sarah Gray

BOARD VICE-CHAIR | Collette McMullen

BOARD MEMBERS | Huan Bui, Rebecca Johnston, Barbara Moe, Gretchen Stengel, Katie Surbeck

EMERITUS MEMBER | Penny Martin

YOUTH ADVISORY MEMBER | Ben Johnston

STAFF LIAISON | Ryan Osada

Virtual Meeting Participation

With the passage of the City's Proclamation of Local Emergency, City Hall is closed to the public. Park Board participation in this meeting will be by teleconference/online only. Members of the public may also participate by phone/online. Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 2PM on the day of the August 16th Park Board meeting. Please reference Public Comments for August 16th Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

Join Zoom Meeting

<https://us06web.zoom.us/j/86569883634?pwd=YWxUUHhzLzRIY0ltbWRGUmJseUx6UT09>

Meeting ID: 865 6988 3634

Passcode: 666212

Dial by your location

+1 253 215 8782 US (Tacoma)

1. **CALL TO ORDER / ROLL CALL**

Huan Bui, Sarah Gray, Rebecca Johnston, Collette McMullen, Barbara Moe, Gretchen Stengel, Katie Surbeck, Emeritus Member: Penny Martin, Youth Advisory Member: Ben Johnston

2. **ANNOUNCEMENTS**

3. **APPROVAL OF PARK BOARD MINUTES**

3.1 Park Board Meeting Minutes of June 21, 2021

Recommendation: Adopt Minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

4. **PUBLIC COMMENT**

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5. **PARK BOARD BUSINESS**

5.1 Introduce New Park Board Members

a) Katie Surbeck - Park Board Member (Position 4)

b) Ben Johnston - Youth Advisor

5.2 Medina Park Playground Install Update

Recommendation: Update.

Staff Contact: Ryan Osada, Director Public Works

5.3 Medina Park - 12th Street Parking Lot Update

Recommendation: Update.

Staff Contact: Pat Crickmore, Public Works Supervisor

5.4 Medina Park Playground Resurface Update

Recommendation: Update.

Staff Contact: Ryan Osada, Director Public Works

5.5 Park Board Upcoming Meetings Discussion

Recommendation: Discussion and direction.

Staff Contact: Ryan Osada, Director Public Works

5.6 Park Board Fall Planting Event

6. **OTHER BUSINESS**

7. **PARK REPORTS**

Fairweather & Lid

Indian Trail

Lake Lane

Medina Beach Park

Medina Park

Viewpoint Park

8. **ADJOURNMENT**

Next Park Board (online) Meeting: September 20, 2021 at **5:00 PM. Note time change.**

ADDITIONAL INFORMATION

Parks and Recreation Board meetings are held on the 3rd Monday of the month at 5 PM, unless otherwise specified. The agenda items are accessible on the City's website at www.mediawa.gov on Fridays prior to the Regular Parks and Recreation Board Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

Monday, September 20, 2021 - Regular Meeting (5:00 PM)

Monday, October 18, 2021 - Regular Meeting (5:00 PM)

Monday, November 15, 2021 - Regular Meeting (5:00 PM)

December, 2021 - No Regular Meeting



MEDINA, WASHINGTON

PARK BOARD MEETING

Virtual/Online

Monday, June 21, 2021 – 4:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

Chair Sarah Gray called the meeting to order at 4:00 PM.

PRESENT

- Sarah Gray
- Barbara Moe
- Huan Bui (online at 4:50pm)
- Rebecca Johnston
- Gabrielle Dickmann
- Penny Martin, Emeritus Member
- Shawn Schubring, Youth Advisor

ABSENT

- Collette McMullen
- Gretchen Stengel

STAFF PRESENT

Michael Sauerwein, Ryan Osada, Jeff Sass, Dawn Nations

2. ANNOUNCEMENTS

None.

3. APPROVAL OF PARK BOARD MINUTES

3.1 Park Board Meeting Minutes of May 17, 2021

Recommendation: Adopt Minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

ACTION: Motion made by Johnston, Seconded by Dickmann carried 4-0 (Bui, McMullen, Stengel absent)

4. PUBLIC COMMENT

None.

5. PARK BOARD BUSINESS

5.1 Playground Replacement Project Update

Recommendation: Update.

Staff Contact: Michael Sauerwein, City Manager and Ryan Osada, Public Works Director

Ryan Osada gave a brief update and reported that the project was unanimously approved by the City Council at the June 14, 2021 council meeting.

5.2 Celebration for Playground Completion

Recommendation: Discussion item only.

Staff Contact: Ryan Osada, Public Works Direction

Ryan Osada discussed a ribbon cutting ceremony after the playground project is completed. There will be additional discussion at the August 16th Park Board meeting.

5.3 Playground Ground Surface Discussion 2022

Recommendation: Discussion item only.

Staff Contact: Ryan Osada, Public Works Director

Ryan Osada reported the playground ground surface project will be added to the 2022 preliminary budget for approval by council later this year.

5.4 12th Street Parking Lot Changes

Recommendation: Update.

Staff Contact: Ryan Osada, Public Works Director

Ryan Osada gave a brief update regarding changes to the parking lot. Osada reported the entrance to the parking lot will be narrowed. The large rocks will be removed from one section and parking bumpers will be added by the planter area.

5.5 Weeding Projects Update and Future Events

Recommendation: Update and schedule next event.

Staff Contact: Ryan Osada, Public Works Director

Chair Sarah Gray gave a brief update. The board discussed and scheduled the next weeding project for July 8 at 10 AM. The board members asked to have mulch added to Medina Elementary planter strips.

5.6 Farewell to outgoing Park Board Members:

- a) Park Board Member, Gabriele Dickmann
- b) Youth Advisory Member, Shawn Schubring

Chair Sarah Gray recognized and thanked outgoing Park Board Member, Gabriele Dickmann for her long-standing support to the park board and outgoing Youth Advisor, Shawn Schubring for his participation and input this past year.

6. OTHER BUSINESS

Ryan Osada announced that the Public Works department has a new staff member and two seasonal employees. Osada gave a brief budget update regarding projects for 2022.

7. PARK REPORTS

Fairweather & Lid – Gray and Moe reported looks good.

Indian Trail – Moe reported looks good.

Lake Lane – Moe reported looks good.

Medina Beach Park – Dickmann reported looks good and the weeding as been started. Osada reported 3 more trees will be added. Public Works will put the umbrellas up at the picnic tables.

Medina Park – Gray reported the grass looks great. Captain Sass gave brief update regarding patrols at the park. Johnston asked to have the Yelp page updated with new dog leash rules.

Viewpoint Park – Gray reported seeing lots of patrons swimming.

8. ADJOURNMENT

Meeting adjourned at 4:51 PM.

Meeting Minutes taken by:

Dawn Nations