



MEDINA, WASHINGTON

CIVIL SERVICE COMMISSION

Virtual/Online

Tuesday, May 30, 2023 – 10:00 AM

AGENDA

COMMISSION CHAIR | John Bell
COMMISSION VICE-CHAIR | Lou Hillenbrand
COMMISSIONER | Dan Becker

Virtual Meeting Participation

Civil Service Commission participation in this meeting will be by teleconference/online only. Members of the public may also participate by phone/online. Individuals wishing to speak live during the Virtual Civil Service meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 9 AM on the day of the May 30th Civil Service meeting. Please reference Public Comments for May 30th Civil Service Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

Join Zoom Meeting

<https://us06web.zoom.us/j/85031150763?pwd=a1hEZkk3OHMxaDBueVhQZ0xGWXVldz09>

Meeting ID: 850 3115 0763

Passcode: 620958

Dial by your location

+1 253 215 8782 US (Tacoma)

1. **CALL TO ORDER / ROLL CALL**
2. **ANNOUNCEMENTS**
3. **PUBLIC COMMENT**

Due to remote conferencing there will be no contemporaneous public comments at the Civil Service Commission meeting.

If residents or the public have questions, concerns or comments of Civil Service Commission business or issues, or the following Civil Service Commission agenda, kindly submit comments via email to dnations@medina-wa.gov by 9:00 AM on Tuesday, May 30, 2023 to be read aloud by the Civil Service Secretary and included in the record.

4. **NEW BUSINESS**

[4.1](#) Approval of Civil Service Meeting Minutes of August 22, 2022
Recommendation: Adopt minutes.
Staff Contact: Dawn Nations, Civil Service Secretary

[4.2](#) Approval of Lateral Officer Eligibility Register
Recommendation: Approve.
Staff Contact: Dawn Nations, Civil Service Secretary

5. **ADJOURNMENT**



MEDINA, WASHINGTON

CIVIL SERVICE COMMISSION

Virtual/Online

Wednesday, August 03, 2022 – 8:00 AM

MINUTES

1. **CALL TO ORDER / ROLL CALL**

Meeting called to order by Commission Chair John Bell and roll call was taken by Civil Service Secretary Dawn Nations.

Commissioners Present: John Bell, Dan Becker, Lou Hillenbrand

Staff Present: Jeff Sass, Dawn Nations

2. **ANNOUNCEMENTS**

None.

3. **PUBLIC COMMENT**

None.

4. **NEW BUSINESS**

4.1 Approval of Civil Service Commission Meeting Minutes of June 29, 2022

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Civil Service Secretary

Action: Motion to approve by Becker, Second Hillenbrand. Approved. 3-0

4.2 Approval of Police Sergeant Eligibility Register

Recommendation: Approve.

Staff Contact: Dawn Nations, Civil Service Secretary

Commissioners reviewed the Eligibility Register and asked questions. Chief Sass and Civil Service Secretary Nations explained the testing process, scoring criteria and how applicants were ranked. Commissioners approved the Eligibility Roster for the applicants to move onto the Chief's interviews. Chief Sass addressed the Commissioner and explained the next steps.

Action: Motion to approve by Becker, Second Hillenbrand. Approved. 3-0

5. **ADJOURNMENT**

By consensus the meeting was adjourned at 8:07 AM.

Minutes taken by:

Dawn Nations, Civil Service Secretary

The Lateral Police Eligibility Register will be emailed to the commissioners on May 30, 2023.