



# MEDINA, WASHINGTON

## PARK BOARD MEETING

Virtual/Online

Monday, October 18, 2021 – 5:00 PM

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### AGENDA

**BOARD CHAIR** | Sarah Gray

**BOARD VICE-CHAIR** | Collette McMullen

**BOARD MEMBERS** | Huan Bui, Rebecca Johnston, Barbara Moe, Gretchen Stengel, Katie Surbeck

**EMERITUS MEMBER** | Penny Martin

**YOUTH ADVISORY MEMBER** | Ben Johnston

**STAFF LIAISON** | Ryan Osada

#### Virtual Meeting Participation

With the passage of the City's Proclamation of Local Emergency, City Hall is closed to the public. Park Board participation in this meeting will be by teleconference/online only. Members of the public may also participate by phone/online. Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email [dnations@medina-wa.gov](mailto:dnations@medina-wa.gov) and leave a message before 2PM on the day of the October 18 Park Board meeting. Please reference Public Comments for October 18 Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

Join Zoom Meeting

<https://us06web.zoom.us/j/82967334717?pwd=cDMrT1Y5RkdGSHpwUitYTEdCZkFQZz09>

Meeting ID: 829 6733 4717

Passcode: 078893

Dial by your location

+1 253 215 8782 US (Tacoma)

1. **CALL TO ORDER / ROLL CALL**

2. **ANNOUNCEMENTS**

3. **APPROVAL OF PARK BOARD MINUTES**

3.1 Park Board Meeting Minutes of September 20, 2021

**Recommendation:** Adopt minutes.

**Staff Contact:** Dawn Nations, Deputy City Clerk

#### **4. PUBLIC COMMENT**

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#### **5. PARK BOARD BUSINESS**

- 5.1 Fairweather Park Fall Cleanup and Planting - October 29, 2021 at 10 AM
- 5.2 Argosy Christmas Ship Event Planning - December 22, 2021 at 5:35 PM
- 5.3 Youth Advisor Position Outreach

#### **6. OTHER BUSINESS**

#### **7. PARK REPORTS**

Fairweather & Lid  
Indian Trail  
Lake Lane  
Medina Beach Park  
Medina Park  
Viewpoint Park

#### **8. ADJOURNMENT**

Next Park Board Meeting: November 15, 2021 at 5:00 PM.

#### **ADDITIONAL INFORMATION**

Parks and Recreation Board meetings are held on the 3rd Monday of the month at 5 PM, unless otherwise specified. The agenda items are accessible on the City's website at [www.medina-wa.gov](http://www.medina-wa.gov) on Fridays prior to the Regular Parks and Recreation Board Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

#### **UPCOMING MEETINGS**

Monday, November 15, 2021 - Regular Meeting (5:00 PM)

***December, 2021 - No Regular Meeting***



# MEDINA, WASHINGTON

## PARK BOARD MEETING

Virtual/Online

Monday, September 20, 2021 – 5:00 PM

### MINUTES

#### **1. CALL TO ORDER / ROLL CALL**

Chair Sarah Gray called the meeting to order at 4:00 PM.

##### PRESENT

Sarah Gray  
Collette McMullen  
Huan Bui  
Rebecca Johnston  
Gretchen Stengel  
Katie Surbeck  
Penny Martin, Emeritus Member

##### ABSENT

Barbara Moe  
Ben Johnston

##### STAFF PRESENT

Michael Sauerwein, Ryan Osada, Steve Burns, Pat Crickmore, Aimee Kellerman, Dawn Nations

#### **2. ANNOUNCEMENTS**

None.

#### **3. APPROVAL OF PARK BOARD MINUTES**

3.1 Park Board Meeting Minutes of August 16, 2021

**Recommendation:** Adopt Minutes.

**Staff Contact:** Dawn Nations, Deputy City Clerk

**ACTION:** Motion made by McMullen, Seconded by Stengel carried 6-0

#### **4. PUBLIC COMMENT**

None.

#### **5. PARK BOARD BUSINESS**

5.1 Medina Park Playground Install Update

**Recommendation:** Update.

**Staff Contact:** Ryan Osada, Public Works Director

Ryan Osada gave brief update on the install dates. The equipment shipping is delayed and tentatively scheduled for April/May 2022.

5.2 Fall Cleanup and Planting Update

Fall clean up and planting date scheduled for October 29<sup>th</sup> at 10am. Meeting at Fairweather Park. Katie Surbeck will be ordering the bulbs.

5.3 Argosy Christmas Ship Update

**Recommendation:** Update.

**Staff Contact:** Ryan Osada, Public Works Director

The board announced the date of the Christmas Ship Event – December 22, 2021 at 5:35 PM.

5.4 Park Special Event Permits

**Recommendation:** Discussion

**Staff Contact(s):** Michael Sauerwein, City Manager, Ryan Osada, Public Works Director

Michael Sauerwein gave a brief presentation regarding updating the Park Special event permit application process. He asked the Park board to give input on what potential changes could be made to the application process. The board discussed options and gave input. This will be a continued agenda topic.

**6. OTHER BUSINESS**

Park Board asked the public works department to replace the missing swings at Medina Park. Public works will add this to their work plan.

Ryan Osada announced that the parking lot at Medina Park would be closed on Saturday, September 25 from 7am to 2pm for restriping.

**7. PARK REPORTS**

Fairweather & Lid – Stengel reported looks good.

Indian Trail – McMullen reported looks great.

Lake Lane – Martin asked to have trees along the path to be removed.

Medina Beach Park – Chief Burns reported looks great. Geese problem was discussed.

Medina Park – Gray reported looks great.

Viewpoint Park – Gray reported looks great.

**8. ADJOURNMENT**

Meeting adjourned at 5:56 PM.