



# MEDINA, WASHINGTON

## PARKS AND RECREATION BOARD MEETING

Virtual/Online

Monday, November 15, 2021 – 5:00 PM

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### AGENDA

**BOARD CHAIR** | Sarah Gray

**BOARD VICE-CHAIR** | Collette McMullen

**BOARD MEMBERS** | Huan Bui, Rebecca Johnston, Barbara Moe, Gretchen Stengel, Katie Surbeck

**EMERITUS MEMBER** | Penny Martin

**YOUTH ADVISORY MEMBER** | Ben Johnston

**STAFF LIAISON** | Ryan Osada

#### Virtual Meeting Participation

With the passage of the City's Proclamation of Local Emergency, City Hall is closed to the public. Park Board participation in this meeting will be by teleconference/online only. Members of the public may also participate by phone/online. Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email [dnations@medina-wa.gov](mailto:dnations@medina-wa.gov) and leave a message before 2PM on the day of the November 15 Park Board meeting. Please reference Public Comments for November 15 Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

Join Zoom Meeting

<https://us06web.zoom.us/j/89782686570?pwd=b3BFdmZzMUg0L0wvQVFxVXhSR25Hdz09>

Meeting ID: 897 8268 6570

Passcode: 335902

Dial by your location

+1 253 215 8782 US (Tacoma)

1. **CALL TO ORDER / ROLL CALL**
2. **ANNOUNCEMENTS**
3. **APPROVAL OF PARK BOARD MINUTES**
  - 3.1 [Park Board Meeting Minutes of October 18, 2021](#)  
**Recommendation:** Adopt minutes.  
**Staff Contact:** Dawn Nations, Deputy City Clerk
4. **PUBLIC COMMENT**

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**5. PARK BOARD BUSINESS**

5.1 Christmas Ships Event Planning

5.2 Fall Bulb Planting Recap

5.3 Playground Update

**6. OTHER BUSINESS**

6.1 Fairweather - Fallen Trees

**7. PARK REPORTS**

Fairweather & Lid  
Indian Trail  
Lake Lane  
Medina Beach Park  
Medina Park  
Viewpoint Park

**8. ADJOURNMENT**

Next Park Board Meeting: January 17, 2022 at 5:00PM.

**ADDITIONAL INFORMATION**

Parks and Recreation Board meetings are held on the 3rd Monday of the month at 4 PM, unless otherwise specified. The agenda items are accessible on the City's website at [www.medina-wa.gov](http://www.medina-wa.gov) on Fridays prior to the Regular Parks and Recreation Board Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

**UPCOMING MEETINGS**

***December, 2021 - No Regular Meeting***

Monday, January 17, 2022 - Regular Meeting (5:00 PM)

Tuesday, February 22, 2022 - Regular Meeting (5:00 PM)

Monday, March 21, 2022 - Regular Meeting (5:00 PM)

Monday, April 18, 2022 - Regular Meeting (5:00 PM)

Monday, May 16, 2022 - Regular Meeting (5:00 PM)

Monday, June 20, 2022 - Regular Meeting (5:00 PM)

***July, 2021 - No Regular Meeting***

Monday, August 15, 2022 - Regular Meeting (5:00 PM)

Monday, September 19, 2022 - Regular Meeting (5:00 PM)

Monday, October 17, 2022 - Regular Meeting (5:00 PM)

Monday, November 21, 2022 - Regular Meeting (5:00 PM)

***December, 2022 - No Regular Meeting***



# MEDINA, WASHINGTON

## PARK BOARD MEETING MINUTES

Virtual/Online

Monday, October 18, 2021 – 5:00 PM

### MINUTES

#### **1. CALL TO ORDER / ROLL CALL**

Chair Sarah Gray called the meeting to order at 5:00 PM.

#### **PRESENT**

Sarah Gray  
Collette McMullen  
Barbara Moe  
Huan Bui  
Rebecca Johnston  
Katie Surbeck  
Emeritus Member, Penny Martin  
Youth Advisor, Ben Johnston

#### **ABSENT**

Gretchen Stengel

#### **STAFF PRESENT**

Michael Sauerwein, Ryan Osada, Pat Crickmore, Jeff Sass, Dawn Nations

#### **2. ANNOUNCEMENTS**

Collette McMullen announced Northpoint residents organized a park cleanup day at Fairweather Park.

#### **3. APPROVAL OF PARK BOARD MINUTES**

3.1 Park Board Meeting Minutes of September 20, 2021

**Recommendation:** Adopt minutes.

**Staff Contact:** Dawn Nations, Deputy City Clerk

**ACTION:** Motion made by McMullen, Seconded by Stengel carried 6-0

#### **4. PUBLIC COMMENT**

None.

#### **5. PARK BOARD BUSINESS**

5.1 Fairweather Park Fall Cleanup and Planting

Board member McMullen gave update on the October 4th cleanup day. Board member Surbeck gave update that she purchased plants to replace the plants that died. The board discussed the fall planting event and changed the date to November 2 at 10 AM. Meeting at Medina Park.

5.2 Argosy Christmas Ship Event Planning - December 22, 2021 at 5:35 PM

The board discussed the details of the event; due to COVID restrictions and social distancing guidelines they will not serve hot chocolate and cookies. Wrapped candy canes will be handed out. Board Member Johnston will be the lead for this event. The board is working on getting a fire pit. The public works department will be putting up signage to promote the event. Board member Moe will assist with signage.

5.3 Youth Advisor Position Outreach

The board discussed better promoting the youth advisor position to local youth residents. Youth advisor Ben Johnston will report to the board in January 2022 with his suggestions.

**6. OTHER BUSINESS**

Ryan Osada gave brief update on the shipping status of the Medina Park playground equipment. Install date is schedule for Spring 2022.

Board member Johnston asked Captain Sass about homelessness status in the community. Captain Sass gave a brief update.

**7. PARK REPORTS**

Fairweather & Lid - Gray reported looks great.

Indian Trail - Bui reported looks great.

Lake Lane - Martin reported looks great. Public works department reported they are starting the fall cleanup.

Medina Beach Park - Moe reported looks great.

Medina Park - Gray reported looks lovely and grass looks great. Moe reported a cracked post and asked to have puddles filled in. Public works will take care of these issues and reported the swings have been ordered.

Viewpoint Park - Gray and Moe reported looks good.

**8. ADJOURNMENT**

Meeting adjourned at 5:33 PM.