



MEDINA, WASHINGTON

PARK BOARD MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, March 18, 2024 – 5:00 PM

AGENDA

BOARD CHAIR | Barbara Moe

BOARD VICE-CHAIR | Katie Surbeck

BOARD MEMBERS | Rebecca Johnston, India Fitting-Koh, Collette McMullen, Gretchen Stengel

EMERITUS MEMBER | Penny Martin

YOUTH ADVISORY MEMBER | Hayool Park

STAFF LIAISON | Ryan Osada, Public Works Director

Virtual Meeting Participation

The Medina Park Board has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 2PM on the day of the Park Board meeting. Please reference Public Comments for Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

Join Zoom Meeting

<https://medina-wa.zoom.us/j/84611714627?pwd=7hh9EjY97pIH7n7eAN3ihB2auUjTlo.1>

Meeting ID: 846 1171 4627

Passcode: 481477

Dial by your location

1 253 215 8782 US (Tacoma)

1. **CALL TO ORDER / ROLL CALL**

2. **ANNOUNCEMENTS**

3. APPROVAL OF PARK BOARD MINUTES

3.1 Meeting Minutes of January 16, 2024

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

4. PUBLIC COMMENT

Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 2PM on the day of the Park Board meeting. Please reference Public Comments for Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

5. PARK BOARD BUSINESS

5.1 Spring Event Planning - Arbor Day - April 26, 2024

a) Contact Medina Elementary

b) Event Details - Medina Park at 10 AM

Recommendation: Discussion and direction.

Staff Contact: Ryan Osada, Public Works Director and Pat Crickmore, Public Works Supervisor

5.2 Community Event Planning

6. OTHER BUSINESS

6.1 Medina Park Storm Water Pond Improvement Project

Recommendation: Discussion and direction.

Staff Contact: Ryan Osada, Public Works Director

7. PARK REPORTS

Fairweather & Lid
Points Loop Trail
Lake Lane
Medina Beach Park
Medina Park
Viewpoint Park

8. ADJOURNMENT

Next Park Board Meeting: May 20, 2024 at 5:00 PM.

ADDITIONAL INFORMATION

Parks and Recreation Board meetings are held on the 3rd Monday of the following months (January , March, May, July, September, November) at 5 PM, unless otherwise specified. The

agenda items are accessible on the City's website at www.medina-wa.gov on Fridays prior to the Regular Parks and Recreation Board Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

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April 2024 - No Regular Meeting April 26, 2024 - Arbor Day Event at Medina Park (10:00 AM)

Monday, May 20, 2024 - Regular Meeting (5:00 PM)

June 2024 - No Regular Meeting

Monday, July 15, 2024 - Regular Meeting (5:00 PM)

August 2024 - No Regular Meeting

Monday, September 16, 2024 - Regular Meeting (5:00 PM)

October 2024 - No Regular Meeting

Monday, November 18, 2024 - Regular Meeting (5:00 PM)

December, 2024 - No Regular Meeting



MEDINA, WASHINGTON

PARK BOARD MEETING

Hybrid - Virtual/In-Person
Tuesday, January 16, 2024 – 5:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

Meeting called to order at 5:00 PM by Deputy City Clerk Dawn Nations

PRESENT

- Board Member Collette McMullen
- Board Member Barbara Moe
- Board Member India Fitting-Koh
- Board Member Gretchen Stengel
- Board Member Rebecca Johnston
- Board Member Katie Surbeck
- Emeritus Member Penny Martin

ABSENT

Youth Advisor Hayool Park

STAFF

Osada, Crickmore, Burns, Sass, Nations

2. ELECTIONS

2.1 Elections of Officers:

- a) Chair
- b) Vice Chair

The Deputy City Clerk opened the nominations for the Chair position.

Action: Board member Surbeck nominated Barbara Moe, Second Stengel. Barbara Moe spoke to her nomination and is excited to lead the Park Board. There were no other nominations for the chair position. Deputy City Clerk Nations called for the vote. Vote carried 6-0 to elect Barbara Moe as the Chair.

Nations congratulated Moe and turned the meeting over to her.

Chair Moe opened the nominations for the Vice Chair position.

Action: Board member Johnston nominated Katie Surbeck, Second McMullen. There were no other nominations. Chair Moe called for a vote; vote carried 6-0 to elect Katie Surbeck as Vice Chair.

3. ANNOUNCEMENTS

Dawn Nations gave a brief update on the open position and announced we have a possible new board member.

4. APPROVAL OF PARK BOARD MINUTES

4.1 Meeting Minutes of November 20, 2023

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

Action: Motion McMullen Second Surbeck vote carried 6-0.

5. PUBLIC COMMENT

None.

6. PARK BOARD BUSINESS

6.1 Christmas Ships Event Recap by Barbara Moe

Chair Barbara Moe gave a brief recap of the event. She reported it was a great event and there was a large attendance. The lighted necklaces were much appreciated by attendees. It was suggested to order more necklaces next year. Medina Kitchen and Market provided refreshments. St. Thomas choir performed after the Christmas ships passed by. The fire pit was a nice addition. Thank you to all who volunteered for this event.

6.2 2024 Meeting Calendar and Event Planning

The board discussed the spring events and provided ideas for future community events. The Easter Egg hunt was discussed, and feedback was provided by board members from previous years' experiences. After this discussion the board decided to take a year off from the Easter Egg Hunt. The scope of the egg hunt and attendance level was a concern to the Park Board members. There were safety concerns due to the large attendance. Chief Sass gave a brief update regarding the safety issues that were witnessed. Chief Sass reported that participants were coming from all directions and were in the street. The purpose of this annual event is to celebrate the season and provide a fun event for the Medina residents. The event was attended by many non-residents, safety concerns, how to manage the large numbers and provide enough eggs for the kids were all discussed by the board members. This discussion led to the board deciding not to hold the event this year and focus on another community event. The board will reevaluate the logistics of the egg hunt event and how to improve it for future years.

6.3 Spring Event Planning

The Board discussed past Spring Events and brainstormed ideas for future events.

7. OTHER BUSINESS

7.1 Medina Park Pond Dredging Project

Ryan Osada, Public Works director gave an overview of this project. He showed the areas that would be impacted. The project window would be July 1 through October 1, 2024. Osada asked the Park Board to assist with community outreach and information for this project. The project is going out for bid and Osada will provide the board with an update at the March 18, 2024, meeting.

8. PARK REPORTS

Fairweather & Lid – McMullen reported looks good. The salal shrubs were planted and looks great.

Points Loop Trail – Surbeck reported looks good. Public Works reported the new signage has been ordered.

Lake Lane – Public Works reported looks good. New signage out for parking rules.

Medina Beach Park – Looks great.

Medina Park – Public Works reported the beaver is back and they are working on taking care of this issue.

Viewpoint Park – Public works reported the homeowner trimmed the hedge and looks good.

9. ADJOURNMENT

The meeting was adjourned at 5:50 PM

Meeting Minutes taken by Dawn Nations, Deputy City Clerk