



MEDINA CITY COUNCIL

Monday, December 11, 2023

5:00 PM – REGULAR MEETING

AGENDA

VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person
Monday, December 11, 2023 – 5:00 PM

AGENDA

MAYOR | Jessica Rossman

DEPUTY MAYOR | Randy Reeves

COUNCIL MEMBERS | Cynthia F. Adkins, Jennifer Garone, Harini Gokul, Mac Johnston, Bob Zook

CITY MANAGER | Stephen R. Burns

CITY ATTORNEY | Scott Missall

CITY CLERK | Aimee Kellerman

Virtual Meeting Participation

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals who are participating online and wish to speak live can register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message before 2PM on the day of the December 11 Council meeting. Please reference Public Comments for December 11 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit. The city will also accept written comments. Any written comments must be submitted by 2 PM on the day of the December 11 Council meeting to the City Clerk at akellerman@medina-wa.gov.

Join Zoom Meeting

<https://medina-wa.zoom.us/j/81961696176?pwd=WjRuK3ErVy9jdmTtelAvek1VeHkzUT09>

Meeting ID: 819 6169 6176

Passcode: 689036

One tap mobile

+1 253 205 0468, 81961696176# US

1. **REGULAR MEETING - CALL TO ORDER / ROLL CALL**

Council Members Adkins, Garone, Gokul, Johnston, Reeves, Rossman and Zook

2. **APPROVAL OF MEETING AGENDA**

3. **PUBLIC COMMENT PERIOD**

Individuals wishing to speak live during the Virtual City Council meeting may register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message **before 2PM** on the day of the December 11 Council meeting. Please reference Public Comments for December 11 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

4. **PRESENTATIONS**

- 4.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Time Estimate: 10 minutes

5. **CITY MANAGER'S REPORT**

Time Estimate: 15 minutes

Police, Development Services, Finance, Central Services, Public Works, City Attorney

[5.1a](#) City Manager Monthly Report

[5.1b](#) Police Monthly Report

[5.1c](#) Development Services Monthly Report

[5.1d](#) Finance Monthly Report

[5.1e](#) Central Services Monthly Report

[5.1f](#) Public Works Monthly Report

6. **CONSENT AGENDA**

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

[6.1](#) November 2023, Check Register

Recommendation: Approve.

Staff Contact: Ryan Wagner, Finance and HR Director

[6.2](#) Park Board Minutes of September 18, 2023

Recommendation: Receive and file.

Staff Contact: Dawn Nations, Deputy City Clerk

[6.3](#) Draft City Council Meeting Minutes of:
a) November 11, 2023; and
b) November 27, 2023.
Recommendation: Adopt minutes.
Staff Contact: Aimee Kellerman, CMC, City Clerk

[6.4](#) Council Projects - Timeline and Protocols
Recommendation: Discussion and direction.
Staff Contact: Stephen R. Burns, City Manager

[6.5](#) Park Board Appointment Confirmation
Recommendation: Approve.
Staff Contact: Aimee Kellerman, CMC, City Clerk

[6.6](#) Upland Road Drainage Improvements - Change Order #002
Recommendation: Approve.
Staff Contact: Ryan Osada, Public Works Director

7. **LEGISLATIVE HEARING**

None.

8. **PUBLIC HEARING**

[8.1](#) Street Vacation ROW Moratorium
Recommendation: Discussion and direction.
Staff Contact(s): Stephen R. Burns, City Manager; Scott Missall, City Attorney

Time Estimate: 45 minutes

9. **CITY BUSINESS**

[9.1](#) NE 12th Street Sidewalk Project Update
Recommendation: Approve.
Staff Contact: Ryan Osada, Public Works Director

Time Estimate: 20 minutes

[9.2](#) City Recruitment Update
Recommendation: Discussion item only.
Staff Contact: Stephen R. Burns, City Manager

Time Estimate: 20 minutes

[9.3](#) 2023 Budget Amendment
Recommendation: Adopt Ordinance No. 1023.
Staff Contact: Ryan Wagner, Finance & HR Director

Time Estimate: 10 minutes

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

11. **PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

12. **EXECUTIVE SESSION**

Time Estimate: 60 minutes

RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

Council may take action following the Executive Session.

13. **ADJOURNMENT**

Next regular City Council Meeting: January 8, 2024 at 5 PM.

ADDITIONAL INFORMATION

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at www.medina-wa.gov on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS AND EVENTS

Tuesday, December 12, 2023 - Planning Commission Meeting (6 PM)

Wednesday, December 13, 2023 – Emergency Preparedness Meeting (4:00 PM)

Monday, December 25, 2023 - Christmas Day - City Hall Closed

Monday, January 8, 2023 - City Council Meeting (5:00PM)

CERTIFICATION OF POSTING AGENDA

The agenda for Monday, December 11, 2023 Regular Meeting of the Medina City Council was posted and available for review on Thursday, December 7, 2023 at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at www.medina-wa.gov.



CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144
TELEPHONE 425-233-6400 | www.medina-wa.gov

Date: December 11, 2023

To: Honorable Mayor and City Council

From: Stephen R. Burns, City Manager

Subject: City Manager Report

- The City Council has identified six goals and priorities for staff to work on in 2023. Below are the goals and status update.
- Create a clear timeline and protocols for Council projects to include no new code without an enforcement plan.
 - *The final draft is on the December 11, 2023, Medina Council Meeting Consent Calendar for final approval.*
 - Strategy for creative revenue sources, relook at fine structure and compare or calibrate with other cities.
 - *Development Services Director Steve Wilcox provided an update to the City Council on February 27 covering short-term and long-term budget outlook and stabilization for Development Services. Looking forward, one item we will continue to monitor is the fee schedule to ensure it accurately reflects cost recovery.*
 - Implement a full HR system that covers employee lifecycle.
 - *Finance/HR Director Ryan Wagner has implemented the first phase of a full-service Human Resources program that will standardize Medina employment requirements. The first phase was moving the city staff from paper timesheets to a fully automated payroll software solution through ADP. The city went live with solution on May 1, 2023. The Finance Department has been in the process of the buildout of phase 2 for the Human Resources piece that includes preparing a Human Resource Manual to ensure we are HR compliance. City staff is reviewing the initial draft and will be bringing the initial manual to Council in the beginning of 2024.*
 - Add each department's business lines and service levels on the website.
 - *In the first week of June, Central Services Director Aimee Kellerman, working with staff, has included business lines and service levels on the city website – under “Know Your*

Government” - [Check Out Your Local Government and the Services We Provide | Medina Washington \(medina-wa.gov\)](https://www.medina-wa.gov/Check-Out-Your-Local-Government-and-the-Services-We-Provide).

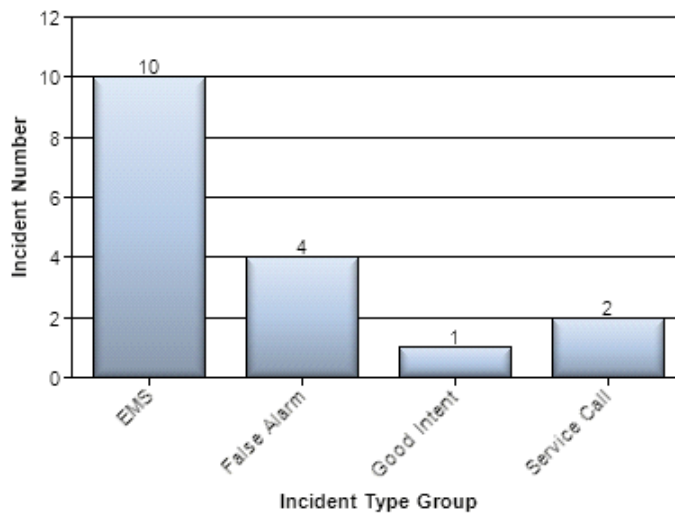
- Research and develop a plan for undergrounding utilities; and
 - *Public Works Director Ryan Osada provided an update to the Council at the April 24 City Council Meeting. Staff are finalizing a web page about undergrounding utilities with updated FAQ’s as directed by Council. This page is expected to be live by the end of the year.*
 - Research available options for reducing ghost homes.
 - *City Attorney Scott Missall presented a brief to the Council at the October 23, 2023, Council Meeting. Medina City Council members will continue to individually research ways to address this issue.*
- Bellevue Fire Report – See Attached.
- 2023/2024 City Council Calendar – See Attached.

20180807 - Contract Cities Incident Types

Date: Monday, December 4, 2023
Time: 11:51:49 AM

Incident Date between 2023-11-01 and 2023-11-30
City equal to Medina

Incident Type Group	Incident Count
EMS	10
False Alarm	4
Good Intent	1
Service Call	2





MEDINA CITY COUNCIL
 2023 AGENDA/ACTION CALENDAR
 Meetings scheduled for 5:00 pm, online (unless noticed otherwise).

JANUARY 9, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	SR520 Build It Faster by Carl Stixrood and John Hutchins - SR520 Working Group - 15 Minutes	Burns		Completed	
Consent Agenda	December 2022, Check Register			Approved	
Consent Agenda	DRAFT CC Minutes 12/12/2022			Adopted	
Consent Agenda	Resolution Supporting Mercer Island Marine Patrol Funding			Adopted Res. No. 429	
Legislative Hearing	Ordinance Approving New Solicitation and Permitting Regulations	Sass		Adopted Ord. No.1018	Legal Notice in Seattle Times 12/24/2022
Public Hearing					
City Business	Comp Plan Update	Keyser		Completed	
City Business	Gas-Powered Leaf Blower Education and Outreach Plan	Burns		Completed	
City Business	Park Use Permit Pilot Program	Burns/Kellerman		Approved	
JANUARY 23, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
Public Hearing					
City Business	City Arborist Presentation and Discussion	Wilcox	Discussion and direction	Completed	
City Business	Tree Management Code Amendments	Wilcox	Approve	Approved	

FEBRUARY 13, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation	Professional Excellence Award Presentations - Medina Police Department	Sass		completed	
Consent Agenda	January and 13th Month Check Register			approved	
Consent Agenda	PB Minutes 11/21/2022			received	
Consent Agenda	PC Minutes 11/15/2022			received	
Consent Agenda	CC Minutes 1/9/2023 , 1/23/2023			adopted	
Consent Agenda	Flock Contract for License Plate Reader Cameras - Tentative	Sass		approved	
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business	Comp Plan Public Participation Resolution	Keyser		adopted	
City Business	Comp Plan Update	Keyser		completed	
City Business	Ordinance Amending MMC Chapter 2.24 Parks and Recreation Board and MMC Chapter 2.28 Planning Commission to Allow for Hybrid Meetings and Clarify the Number of Parks and Recreation Board Meetings	Osada/Nations		adopted	
Executive Session	RCW 42.30.110(1)(i) Potential Litigation			completed	
FEBRUARY 27, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	None				
Consent Agenda	None				
Consent Agenda	None				
Legislative Hearing	None				
Public Hearing	None				
City Business	Development Services Enterprise Budget Discussion	Wilcox	Discussion/Direction	completed	
City Business	Pending Legislative Session Bills	Keyser	Discussion/Direction	completed	

MARCH 13, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	SR-520 Noise Abatement Project Update by University of Washington Professor of Mechanical Engineering, Per Reinhall - 30 Minutes	Burns		N/A	
Presentation	Professional Excellence Award Presentation - Medina Police Department	Sass		Moved to 5/8	
Consent Agenda	February Check Register			Approved	
Consent Agenda	PC Minutes			Approved	
Consent Agenda	DRAFT CC Minutes			Approved	
Legislative Hearing	None			N/A	
Public Hearing	None			N/A	
City Business	Comp Plan Update	Keyser		None	
City Business	OGCC Street Vacation Update	Keyser/Romanenko		Moved to 4/10	
City Business	Gas-Powered Leaf Blower Update	Burns		Moved to 4/10	

MARCH 27, City Council Regular Meeting, 5:00 pm - CANCELLED					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice

APRIL 10, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	None			None	
Consent Agenda	March Check Register		Approve	Approved	
Consent Agenda	PB Minutes - January 23			Approved	
Consent Agenda	PC Minutes		Approve	Approved	
Consent Agenda	DRAFT CC Minutes		Approve	Approved	
Consent Agenda	Proclamation in Recognition of Municipal Clerks Week - Apr 30 - May 6		Approve	Approved	
Consent Agenda	2023 ARCH Work Program and Budget	Burns	Approve	Approved	
Consent Agenda	Contract Approval with BVC, Inc., for city-wide crack seal project	Osada	Approve	Approved	
Legislative Hearing	None			None	
Public Hearing	None			None	

City Business	Comp Plan Update	Keyser	None	None	
City Business	Housing Action Plan	Keyser		None	
City Business	OGCC Street Vacation Update	Keyser/Romanenko		Legislative hearing scheduled for 6/12/2023	
City Business	Gas-Powered Leaf Blower Update	Burns		None	
City Business	Park Use Pilot Program	Burns/Kellerman	Approve	Moved to 5/8	
Executive Session	Potential Litigation 42.30.110(1)(i)				

APRIL 24, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	None			None	
Consent Agenda	None			None	
Legislative Hearing	None			None	
Public Hearing	None			None	
City Business	Undergrounding Utilities Presentation	Osada	Discussion/Direction	None	
City Business	Funding Stormwater Replacement Options	Wagner	Discussion/Direction	Moving Forward	
City Business	Resolution Setting Public Hearing - OGCC Street Vacation	Keyser/Missall	Adopt Resolution	Approved	

MAY 8, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda	April Check Register		Approve	Approved	
Consent Agenda	DRAFT CC Minutes of 4/10 & 4/24		Adopt	Adopted	
Consent Agenda	National Police Week and Peace Officer Day Proclamation		Approve	Approved	
Legislative Hearing	None				
Public Hearing	None				
City Business	Comp Plan Update	Keyser	Discussion only	Completed	
City Business	New Housing Legislation	Keyser	Discussion only	Completed	
City Business	Park Use Pilot Program	Burns/Kellerman	Approve	Moved to a later date	
City Business	Small Wireless Facility Permit Process	Romanenko	Discussion only	Completed	

MAY 22, Joint City Council and Planning Commission Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	None				
Consent Agenda	None				
Legislative Hearing	None				
Public Hearing	None				
City Business	Comprehensive Plan (Housing Element)	Keyser		Completed	
JUNE 12, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	Professional Excellence Award Presentation - Medina Police Department	Sass			
Presentation	Volunteer Certificates	Rossmann			
Consent Agenda	May 2023 Check Register		Approve		
Consent Agenda	Approved PB 3/20 Minutes		Receive and file		
Consent Agenda	Approved PC 3/28 & 5/2 Minutes		Receive and file		
Consent Agenda	DRAFT CC Minutes 5/8 & 5/22		Adopt		
Consent Agenda	PB and PC Appointment Confirmations	Kellerman	Approve	Approved	
Consent Agenda	King County Interlocal Cooperation Agreement Renewal for 2024-2026	Burns	Approve	Approved	
Consent Agenda	Medina Elementary Side Walk Phase 1 Contract	Osada	Approve	Approved	
Consent Agenda	Street Vacation Moratorium	Burns/Missall	Adopt	Approved	
Legislative Hearing	none		none		
Public Hearing	Housing Action Plan	Keyser	Approve	Approved	5/25/2023
Public Hearing	Six-Year CIP/TIP-Non-TIP	Osada	Discussion and direction	Approved	5/22/2023
City Business	Comp Plan Update	Keyser	Discussion item only; no action needed.	Complete	
City Business	OGCC Street Vacation Petition Update	Burns/Missall	Update only	Complete	5/22/2023
City Business	12th Street Sidewalk and Undergrounding Contract	Osada	Discussion and direction	Complete	
City Business	Electric Bike Park Restriction	Sass	Discussion and direction		
Executive Session	RCW 42.30.110 (1)(i) and RCW 42.30.110 (1) ©				

JUNE 26, City Council Regular Meeting, 5:00 pm - CANCELLED

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					

JULY 10, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	Recognition of Outgoing Volunteer Laurel Preston by Mayor Rossman				
Presentation					
Consent Agenda	June 2023, Check Register			Approved	
Consent Agenda	Draft CC 5/8 and 6/12 Minutes			Adopted	
Consent Agenda	PB Appointment Confirmation			Approved	
Consent Agenda	Peddler Ordinance Update	Sass/Missall			
Consent Agenda					
Legislative Hearing	None				
Public Hearing	None				
City Business	Comp Plan Update	Keyser		pulled	
City Business	DRAFT Tree Code Fines	Wilcox			
City Business	Gas-Powered Leaf Blowers Update	Burns			
City Business	Financial Policy Update	Wagner			
City Business	City Manager Review - TENTATIVE	Burns/Rossman		completed	
City Business					
Executive Session	RCW 42.30.110 (1)(c)				

JULY 24, City Council Regular Meeting, CANCELLED

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					

AUGUST 14, City Council DARK - CANCELLED					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
AUGUST 28, City Council DARK - CANCELLED					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
SEPTEMBER 11, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda	July/August Check Register	Wagner		Approved	
Consent Agenda	Approved PB 5/15 Minutes	Nations		Received	
Consent Agenda	Approved PC 5/24 & 6/27 Minutes	Keyser		Received	
Consent Agenda	Draft 6/12 & 7/10 CC Minutes	Kellerman		Adopted	
Consent Agenda	Civil Service Commission Annual Report 2022	Nations		Received	
Consent Agenda	Gas-Powered Leaf Blower Resolution	Burns		Adopted	
Consent Agenda	Contract Approving Upland Road Stormwater Improvements	Osada		Approved	
Consent Agenda	Contract Approving Upland Road Overlay	Osada			
Consent Agenda	PB Appointment Confirmation	Kellerman		Approved	

Consent Agenda	Financial Policies Update Resolution No. 436	Wagner		moved to 9/25/2023 meeting	
Consent Agenda	Ordinance Amending Section 8.04.160 of the Medina Municipal Code Regarding Work Hours for Professional Yard Maintenance and Landscaping	Burns		Adopted	
Legislative Hearing	None				
Public Hearing	2024 Preliminary Budget Proposal	Wagner		Completed	
City Business	Comp Plan Update	Keyser		Completed	
City Business	Existing Conditions Report	Keyser		Completed	
City Business	City Manager Review	Rossman		Completed	
City Business	Tree Code Violations Text	Wilcox	Discussion and direction	Completed	
City Business	E-Vehicle Helmet Law Discussion	sass	Discussion and direction	Completed	
Executive Session	RCW 42.30.110(1)(i)			No action	

SEPTEMBER 25, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda	Resolution No. 436 - Financial Policies	Wagner		Adopted	
Legislative Hearing					
Public Hearing					
City Business	Preliminary 2024 Budget Discussion	Wagner		Completed	
City Business					
City Business					

OCTOBER 9, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda	September 2023, Check Register	Wagner	approve	Approved	
Consent Agenda	Approved PB 7/17 Minutes	Nations	receive and file	Receive And Filed	
Consent Agenda	Approved PC 7/25 Minutes	Keyser	receive and file	Receive And Filed	
Consent Agenda	Draft 9/11 and 9/25 CC Minutes	Kellerman	adopt	Adopted	

Consent Agenda	Resolution Accepting Donation - FLIRs (Forward Looking Infrared) for PD Patrol Cars	Sass	adopt	Adopted	
Public Hearing	Preliminary 2024 Budget Proposal	Wagner	discussion and direction	Completed	published 9/18/23
City Business	Comp Plan Update	Keyser	discussion and direction	Moved to 10/25/2023 meeting	
City Business	12th Street Project Discussion	Osada		Completed	
City Business	Confirmation of City Manager Evaluation Process	Rossman/Missall	approve	Completed	
OCTOBER 23, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda	Emergency Street Vacation Moratorium	Burns/Missall		Adopted	
City Business	Planning Manager and Comp Plan Update	Burns/Wilcox		completed	
City Business	Ghost House/Short-term Rental Presentation and Discussion	Burns/Missall		completed	
Executive Session	RCW 42.30.110(1)(g) Evaluate Public Employee	Council/Missall		completed - no action taken	
NOVEMBER 13, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda	October 2023, Check Register	Wagner	Approve		
Consent Agenda	Approved 9/26 PC Minutes	Bennett	Receive and file.		
Consent Agenda	Draft 10/9 & 10/23 CC Minutes	Kellerman	adopt		
Consent Agenda	Resolution Accepting Donation - Adding Two Additional Speed Signs for the City	Sass	Adopt		
Consent Agenda	Contract Change Order No. 1 Approving Upland Road Storm Drainage Improvement	Osada	Approve		
Legislative Hearing	none				
Public Hearing	Final 2024 Budget and Salary Schedule	Wagner	Adopt		Published 10/24 and 11/6/2023
Public Hearing	2024 Property Tax Resolution	Wagner	adopt		Published 10/29/2023

City Business	Council Projects - Timeline and Protocols	Burns			
City Business	Planning Manager Recruitment Process	Burns	Discussion and direction		
City Business	City Attorney Request for Proposal (RFP)	Burns	Discussion item only		
City Business	Solid Waste Services Update	Burns	Discussion item only		
Executive Session	RCW 42.30.110(1)(i) Potential Litigation and RCW 42.30.110(1)(g) Evaluate Public Employee	Council/Missall			

NOVEMBER 27, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent	SR520 Interlocal Agreement for Joint Negotiations with WSDOT	Burns			
City Business	Housing and Community Design Comprehensive Plan Elements	Wilcox			
City Business					
Executive Session	RCW 42.30.110(1)(i) Potential Litigation				

DECEMBER 11, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda	November 2023, Check Register	Wagner			
Consent Agenda	PB 9/18 minutes	Nations			
Consent Agenda	Draft 11/13 & 11/27 CC Minutes	Kellerman			
Consent Agenda	Council Projects - Timeline and Protocols	Burns			
	PB Appointment Confirmation	Kellerman			
Consent Agenda	Upland Road Drainage Improvements - Change Order #002	Osada			
Public Hearing	Street Vacation Code Update	Burns/Missall	Discussion and direction 45 minutes		

City Business	City Attorney Services and Planning Manager Recruitment Update	Burns			
City Business	12th Street Sidewalk Project	Osada			
City Business	2023 Budget Amendment Items	Wagner			
Executive Session	RCW 42.30.110(1)(i) Potential Litigation				
DECEMBER 25, City Council Regular Meeting, 5:00 pm - CANCELLED					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					



MEDINA CITY COUNCIL
 2024 AGENDA/ACTION CALENDAR
 Meetings scheduled for 5:00 pm, online (unless noticed otherwise).

JANUARY 8, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	Oath of Office - New Councilmembers	Kellerman			
Presentation	Election of Mayor/Deputy Mayor	Kellerman			
Consent Agenda					
Consent Agenda	December 2023, Check Register				
Consent Agenda	DRAFT CC Minutes				
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business	Council Committee and Regional Meetings	Burns			
City Business	Fee Schedule Update	Wilcox/Kellerman			
City Business	Tree Code Violations Code Amendment - Tentative	Wilcox			
City Business	Housing and Community Design				
City Business	Comprehensive Plan Elements	Wilcox			
City Business	CAP Text Amendments Discussion	Wilcox			
Executive Session					
JANUARY 22, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					

City Business					
City Business					

FEBRUARY 12, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda	January and 13th Month Check Register				
Consent Agenda	Approved PC Minutes				
Consent Agenda	DRAFT CC Minutes				
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business	2021 WA State Building Code Update	Wilcox	Update/Discussion		
City Business					
City Business					
City Business					
Executive Session					

FEBRUARY 26, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					

MARCH 11, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda	February 2024, Check Register				
Consent Agenda					
Consent Agenda					
Consent Agenda	DRAFT CC Minutes				
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda	2021 WA State Building Code Update	Wilcox	Adopt		
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					
City Business					
City Business					
Executive Session					
MARCH 25, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					
APRIL 8, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda	March 2024, Check Register				
Consent Agenda					

Consent Agenda					
Consent Agenda	DRAFT CC Minutes				
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					
City Business					
City Business					
Executive Session					

APRIL 22, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					

MAY 13, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda	April 2024, Check Register				
Consent Agenda					
Consent Agenda					
Consent Agenda	DRAFT CC Minutes				
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					

Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					
City Business					
City Business					
Executive Session					

MAY 27, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					

JUNE 10, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda	May 2024, Check Register				
Consent Agenda					
Consent Agenda					
Consent Agenda	DRAFT CC Minutes				
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing	DRAFT Six-Year CIP/TIP/Non-TIP Plan	Osada			
City Business					
City Business					

City Business					
City Business					
City Business					
Executive Session					
JUNE 24, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					
JULY 8, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda	June 2024, Check Register				
Consent Agenda					
Consent Agenda					
Consent Agenda	DRAFT CC Minutes				
Consent Agenda	Six-Year CIP/TIP/Non-TIP Plan	Adopt			
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					
City Business					
City Business					
Executive Session					

July 22, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					
AUGUST 12, COUNCIL DARK - NO MEETING					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					
City Business					
City Business					
Executive Session					
August 26, COUNCIL DARK - NO MEETING					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					

Public Hearing					
City Business					
City Business					
City Business					

SEPTEMBER 9, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda	July/August 2024, Check Register				
Consent Agenda					
Consent Agenda					
Consent Agenda	DRAFT CC Minutes				
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing	Preliminary 2025 Budget	Wagner			
City Business					
City Business					
City Business					
City Business					
City Business					
Executive Session					

SEPTEMBER 23, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business	Preliminary 2025 Budget - Deep Dive	Wagner			
City Business					
City Business					

OCTOBER 14, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing	Preliminary 2025 Budget	Wagner			
City Business					
City Business					
City Business					
City Business					
City Business					
Executive Session					
OCTOBER 28, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					
NOVEMBER 12, (TUESDAY) City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					

Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing	Final 2025 Budget and Salary Schedule	Wagner	Adopt		
Public Hearing	2025 Property Tax Resolution	Wagner	Adopt		
City Business					
City Business					
City Business					
City Business					
Executive Session					

NOVEMBER 25, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					

DECEMBER 9, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda	November 2024, Check Register				
Consent Agenda					
Consent Agenda					
Consent Agenda	Draft CC Minutes				
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					

Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					
City Business					
City Business					
Executive Session					

DECEMBER 23, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					



MEDINA POLICE DEPARTMENT

DATE: December 11, 2023
TO: Stephen R. Burns, City Manager
FROM: Jeffrey R. Sass, Chief of Police
RE: Police Department Update – November 2023

The following is a summary highlighting some of the Medina Police Department activity in November 2023.

Follow up:

Nothing to report.

Thanksgiving:

There were no issues over Thanksgiving weekend.

Marine Patrol:

Marine Patrol Sergeant Chad Schumacher advised that there was nothing to report for the Marine Patrol. He did want to mention that the Argosy Christmas Cruises have started. He would like to remind boaters to be prepared for the cold weather and make sure their navigational lights are functioning if they head out to follow the cruise ships around the lake.



MEDINA POLICE DEPARTMENT
Jeffrey R. Sass, Chief of Police
MONTHLY SUMMARY
November 2023



FELONY CRIMES

Fraud **2023-00005411** **11/02/2023**
 The Police Department received a call for a report of fraud. The resident reported that an account had been fraudulently opened in their name. The approximate amount in fraudulent transactions is \$1800. No suspect information is available at this time.

Mail Theft **2023-00005526** **11/10/2023**
 A resident in the 2600 block of 80th Ave NE contacted the Police Department for a report of a mail theft. The resident advised that the packages were stolen from their mailbox. The mailbox did not have a lock on it. The approximate value of packages stolen is \$300. No suspect information is available at this time.

Motor Vehicle Theft **2023-00005867** **11/27/2023**
 A Police Officer was dispatched to the 7800 block of NE 28th St for a report of a vehicle theft from Bellevue Christian School. The vehicle was locked at the time of the theft. Under investigation.

Fraud **2023-00005879** **11/28/2023**
 A resident contacted the Police Department for a report of fraud. The resident stated that they had received a fraudulent email in which the resident scanned a copy of their driver's license. There was no monetary loss at this time. No suspect information is available at this time.

MISDEMEANOR CRIMES

Motor Vehicle Prowl **2023-00005422** **11/03/2023**
 A Police Officer was dispatched to the 8300 block of 12th Ave NE for a report of a vehicle prowl. The passenger side window of the vehicle was broken out and items taken from the vehicle. The approximate value of items stolen or damaged is \$1210. Under investigation.

Domestic Violence **2023-00005691** **11/19/2023**
 A Police Officer responded to a reported domestic violence call.

Trespass **2023-00005752** **11/21/2023**
 A Police Officer was dispatched to the 1800 block of 73rd Ave NE for a report of a subject trespassing on the property. The subject was contacted, and a Notice of Trespass letter was issued to the subject.

Assault **2023-00005773** **11/22/2023**
 A Police Officer was dispatched to the 800 block of 86th Ave NE for a report of an assault. Under investigation.



MEDINA POLICE DEPARTMENT

Jeffrey R. Sass, Chief of Police

City of Medina



November 2023 - Monthly Report

CRIMES	Current Month	YTD 2023	YTD 2022	Year-End 2022
Burglary	0	5	19	10
Vehicle Prowl	1	11	4	4
Vehicle Theft	1	4	7	7
Theft (mail & all other)	1	21	8	10
ID Theft/Fraud	2	20	16	16
Malicious Mischief (Vandalism)	0	13	5	5
Domestic Violence/Violation of No Contact Order	1	9	5	5
Disturbance, Harassment & Non-DV Assault	2	27	16	19
TOTAL CRIMES	8	110	71	76

COMMUNITY POLICING				
Drug Violations - Referrals to Treatment	0	0	1	1
Community Assists	27	180	130	139
House Watch Checks	97	899	475	595
School Zone	25	188	201	216
Mental Health	5	45	38	39
TOTAL ENFORCEMENT	154	1312	845	990

TRAFFIC				
Collisions				
Injury	0	2	2	2
Non-Injury	0	13	6	6
Non-Reportable	0	0	1	1
Traffic Stops				
Citations/Infractions/Parking	12	215	237	250
Warnings	197	1823	1224	1426
TOTAL TRAFFIC	209	2053	1470	1685

CALLS FOR SERVICE				
Animal Complaints	0	40	45	46
Residential Alarms	16	213	226	255
Missing Person	0	3	5	5
Suspicious Activity/Area Check	14	256	208	219
Medical Call/Assist Fire Department	1	12	27	29
Juvenile (underage party, substance use, etc.)	0	7	7	7
TOTAL SERVICE	31	531	518	561

*This report does not include all calls for service handled by Medina Police Officers. It is meant to be an overview of general calls for service within the specified reporting period.



MEDINA POLICE DEPARTMENT
Jeffrey R. Sass, Chief of Police
MONTHLY SUMMARY
November 2023

TOWN OF
HUNTS POINT
Washington

FELONY CRIMES

Burglary **2023-00005724** **11/21/2023**
A Police Officer was dispatched to the 8500 blk of NE 28th St for a report of an attempted burglary. A subject was observed on camera attempting to open the front door of the victim’s residence. An area check was conducted, and the officer was unable to locate the subject. No suspect information is available at this time.

MISDEMEANOR CRIMES

Nothing to report.

OTHER

Collision **2023-00005453** **11/06/2023**
A Police Officer was dispatched to a two-vehicle collision in the Hunts Point roundabout. There were no injuries and the officer assisted with the parties’ exchange of information.

Recovered Property **2023-00005499** **11/08/2023**
A Police Officer located a heavily damaged vehicle in the 8300 block of Hunts Point Circle. The vehicle was abandoned, and the vehicle return indicated it was a reported stolen vehicle out of Auburn. The vehicle was impounded, and the local police jurisdiction was notified.

MARINE PATROL

Nothing to report.



MEDINA POLICE DEPARTMENT

Jeffrey R. Sass, Chief of Police

Town of Hunts Point



November 2023 - Monthly Report

CRIMES	Current Month	YTD 2023	YTD 2022	Year-End 2022
Burglary	1	1	1	1
Vehicle Prowl	0	3	0	0
Vehicle Theft	0	0	0	0
Theft (mail & all other)	0	1	4	4
ID Theft/Fraud	0	3	2	2
Malicious Mischief (Vandalism)	0	1	2	2
Domestic Violence	0	2	1	1
Disturbance, Harassment & Non-DV Assault	0	3	4	5
TOTAL CRIMES	1	14	14	15

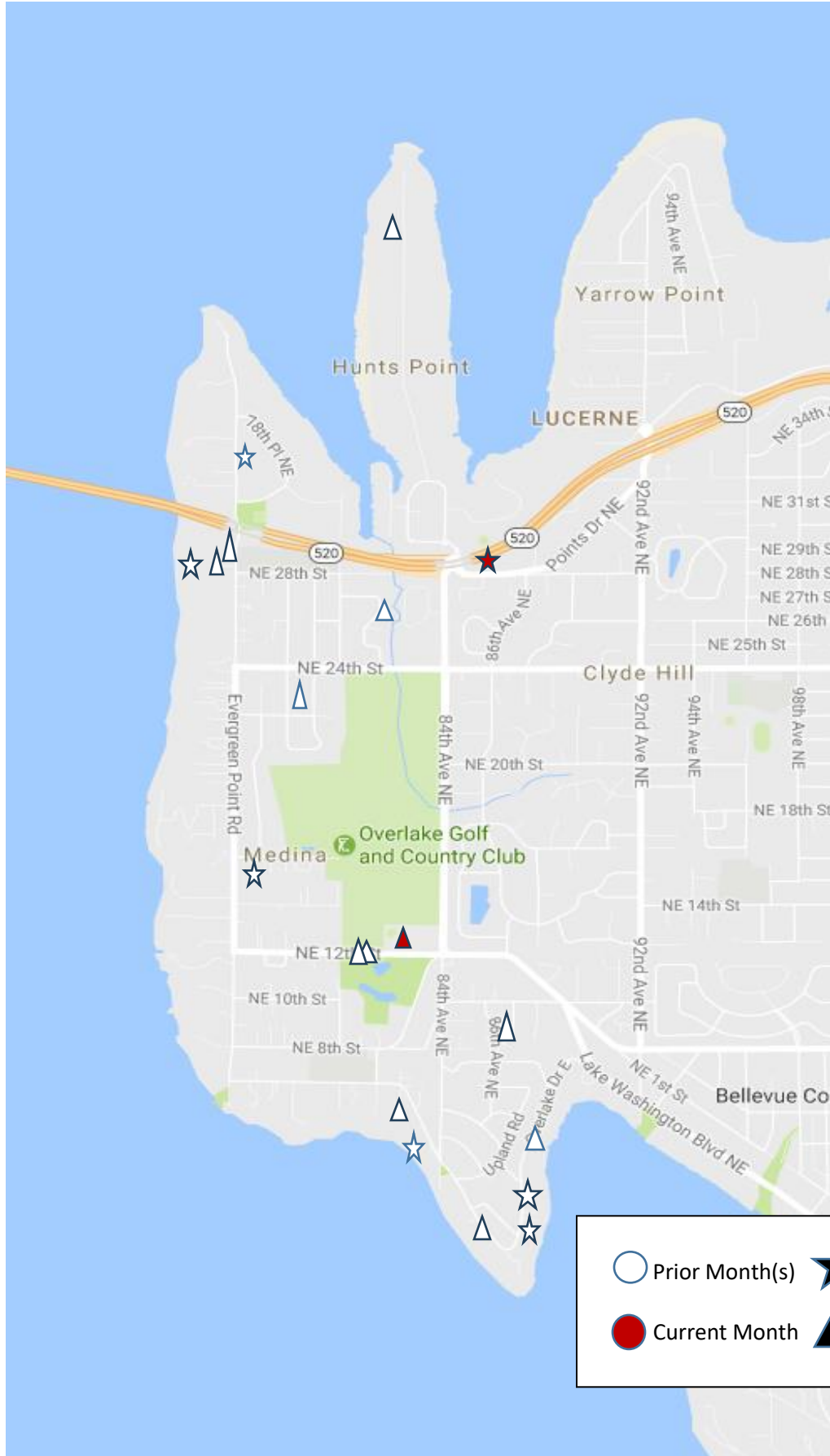
COMMUNITY POLICING	Current Month	YTD 2023	YTD 2022	Year-End 2022
Drug Violations - Referrals to Treatment	0	0	0	0
Community Assists	0	15	16	17
House Watch Checks	6	46	48	60
Mental Health	3	5	11	11
TOTAL ENFORCEMENT	9	66	75	88





TRAFFIC	Current Month	YTD 2023	YTD 2022	Year-End 2022
Collisions				
Injury	0	0	0	0
Non-Injury	1	1	1	1
Non-Reportable	0	0	1	1
				0
Traffic Stops				0
Citations/Infractions/Parking	3	51	79	82
Warnings	39	372	231	289
TOTAL TRAFFIC	43	424	312	373

CALLS FOR SERVICE	Current Month	YTD 2023	YTD 2022	Year-End 2022
Animal Complaints	0	3	4	4
Residential Alarms	2	26	29	32
Missing Person	0	1	0	0
Suspicious Activity/Area Check	2	15	20	23
Medical Call/Assist Fire Department	0	1	5	5
Juvenile (underage party, substance use, etc.)	0	1	0	1
TOTAL SERVICE	4	47	58	65

*This report does not include all calls for service handled by Medina Police Officers. It is meant to be an overview of general calls for service within the specified reporting period.

2023 Burglaries & Vehicle Prowls Medina & Hunts Point



 Prior Month(s)	 Burglaries
 Current Month	 Vehicle Prowls



CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144
TELEPHONE 425-233-6400 | www.medina-wa.gov

Date: December 11, 2023
To: Honorable Mayor and City Council
Via: Stephen R. Burns, City Manager
From: Steven R. Wilcox, Development Services Department Director
Subject: Development Services Department Monthly Report

Permit Activity and Budgeting

Please see the permits issued and permits received reports. The difference in total permit valuation between YTD 2022 and 2023 continues to increase. 2023 will not be a record high year for Development Services, but it is above average. We will produce a comparative graph for your review.

One interesting part of the issued permits data is that we performed nearly twice the number of inspections 2023 YTD vs. 2022 on roughly the same permit volume.

Construction Activity Permit open houses are associated with projects of \$500,000 and greater. The relevance of this information is that it shows the variations in monthly activity level and size of projects from a different perspective. Open houses more closely follow permit application dates as opposed to issuance timing.

2023 Construction Activity Permit Open Houses:

January – 0
February - 0
March – 5
April – 1
May – 4
June - 7
July – 2
August – 2
September - 2
October - 0
November – 3

Evaluating trends from different perspectives such as permit value and CAP open house volume allows for better understanding of our Development Services Fund and improves budget forecasting.

Tree Code Enforcement

A hearing has been scheduled regarding the proposed removal of a 50.2" Coast Redwood on private property. This is designated by our Municipal Code as a Landmark tree.

A non-administrative tree activity permit is required which involves public noticing and a public hearing. A decision regarding the tree removal will be made by the Hearing Examiner.

Removal of trees this size is unusual in Medina.

WSDOT 520 Bridge Maintenance Project

The Washington State Department of Transportation (WSDOT) notified us several months ago that they will be maintaining the 520 bridge and approaches in 2024. The work as described required an administrative noise variance due to the night work involved.

The administrative variance process was nearly completed with a decision pending. Prior to issuing the decision, WSDOT approached me to say that their plans had changed. The same maintenance work will occur, but I am told that the timing will be much different.

The noise variance is now on hold pending additional information from WSDOT. It is not yet known if WSDOT will need a new variance or not.

Associated with this maintenance work, but not a part of our permitting or the noise variance are outstanding questions about the application methods of a spray applied concrete sealant to be used by the WSDOT contractor. The WSDOT 520 bridge maintenance project in 2024 surrounds the application of concrete sealant in the driving surface and under soffits. The project "Silane" is designed to extend the life of concrete. While Medina does not have authority to tell WSDOT how to operate, I have questioned the application methods of Silane. WSDOT to date has not adequately explained how the sealant Silane will be applied such that it does not enter lake Washington, and does not pose any health concern for Medina residents.

2021 Washington State Building Code Implementation

The implementation of the 2021 State Building Code has been delayed twice. Issues involve the Energy Code and a debate about the use of natural gas in new construction. The issue is not resolved, but the State Building Code Council voted recently to implement the code anyways. The current date for implementation of the 2021 State Building Code is March 15, 2024. Medina will need to have the new code approved prior to implementation.

The State Building Code is a comprehensive set of documents regarding safety and occupant health while using all types of buildings and structures. The Energy Code is one part of the State Building Code, but usually the most controversial.

I would not at all be surprised if the 2021 edition of the State Building Code is implemented in Washington State on March 15, 2024 without the Energy Code, but we will have to wait and see.

Provided for your review is a Seattle Times article from November 30th which provides more insight.

2024 Comprehensive Plan Update

I am currently compiling notes taken at the November 30th Council meeting. The Comprehensive Plan Community Design Element was discussed with input recorded by staff and others. The compiled notes are being drafted into the 2015 version of our Comp Plan in track changes for easy comparison. The Planning Commission will be presented this compiled draft for discussion at their December 12th meeting.

Also at the December Planning Commission meeting will be a discussion on the Housing Element. The Planning Commission has seen the Housing Element three previous times so getting this to a point where it can be finalized is the goal.

Planning Commission Chair Laura Bustamante continues to place much time and effort into organization, and forwarding of the Comp Plan.

Planning Consultant

While the City is actively searching for a new Planning Manager to replace the loss of Stephanie Keyser this past October 16th, my focus has also been on finding new consulting support for our Development Services Department. We need both an FTE Planning Manager and a Planning Consultant.

Our current planning consultant has been with Medina for some time and provided excellent permit review support to Stephanie. We are now finding that with anticipation of a new Planning Manager, a broader level of consultant support will be needed.

The qualifications of our new Planning Manager will be a factor that helps decide the work given to the planning consultant. It is preferred that our FTE Planning Manager be assigned priority to long-range work such as the Comprehensive Plan Update and that the consultant perform the current day-to-day planning work involved with fee-based permits. However, flexibility is needed, so contracting with a new planning consultant with a full range of abilities is something we need.

An RFQ was issued for a planning consultant, and we have had several inquiries with at least three local firms that can provide the broad scope of abilities we need. The RFQ closes on December 22nd. I hope to have a planning consultant contract completed by mid-January.

Construction Activity Permit

It was recently brought to my attention that site postings associated with the required CAP public notice process could be improved.

CAP Ordinance 995 requires housekeeping amendments. From time-to-time ordinances can require updating. At the January regular Council meeting I will bring for discussion language related to the CAP posting process, other essential text amendments, and possibly additional suggestions for improvement.

November 2023 Permit Applications Received

Permit Type	Submitted Date	Permit Number	Total Valuation	Address
B-ADD/ALT	11/01/2023	B-23-077	\$850,000.00	1221 Evergreen Point Road
TOTAL B-ADD/ALT:	1		\$850,000.00	
B-FENCE	11/07/2023	B-23-079	\$45,000.00	2626 Evergreen Pt Rd
TOTAL B-FENCE:	1		\$45,000.00	
B-GATE	11/29/2023	B-23-081	\$66,000.00	7545 NE 28th Pl.
TOTAL B-GATE:	1		\$66,000.00	
B-MECHANICAL	11/01/2023	M-23-073		202 Overlake Dr E.
B-MECHANICAL	11/08/2023	M-23-074		2564 Medina Cir
B-MECHANICAL	11/09/2023	M-23-075		3450 Evergreen Point Road
B-MECHANICAL	11/28/2023	M-23-076		2025 77th Ave NE
B-MECHANICAL	11/29/2023	M-23-077		1031 Evergreen Pt Rd.
B-MECHANICAL	11/29/2023	M-23-078		2849 Evergreen Pt Rd.
TOTAL B-MECHANICAL:	6		\$0.00	
B-PIER	11/10/2023	B-23-080	\$91,346.00	8865 OVERLAKE DR W
TOTAL B-PIER:	1		\$91,346.00	
B-PLUMBING	11/03/2023	P-23-057		2403 79TH AVE NE

B-PLUMBING	11/03/2023	P-23-058		3450 EVERGREEN POINT RD
B-PLUMBING	11/06/2023	P-23-059		3223 Evergreen Point Road
B-PLUMBING	11/16/2023	P-23-061		2247 EVERGREEN POINT RD
B-PLUMBING	11/28/2023	P-23-063		8845 OVERLAKE DR W
B-PLUMBING	11/30/2023	P-23-064		2438 79TH AVE NE
TOTAL B-PLUMBING:	6		\$0.00	
B-ROOF	11/01/2023	B-23-078		2214 78TH AVE NE
TOTAL B-ROOF:	1		\$0.00	
CAP - CONSTRUCTION ACTIVITY PERMIT	11/01/2023	CAP-23-045		1221 Evergreen Point Road
TOTAL CAP - CONSTRUCTION ACTIVITY PERMIT:	1		\$0.00	
P-ADMIN VARIANCE	11/08/2023	P-23-060		8300 NE 24TH ST
TOTAL P-ADMIN VARIANCE:	1		\$0.00	
P-NON ADMIN SUBSTANTIAL DEV	11/17/2023	P-23-062		8315 Overlake Dr West
P-NON ADMIN SUBSTANTIAL DEV	11/30/2023	P-23-065		3263 EVERGREEN POINT RD
TOTAL P-NON ADMIN SUBSTANTIAL DEV:	2		\$0.00	
P-NON ADMIN VARIANCE	11/02/2023	P-23-056		7838 NE 8TH ST
TOTAL P-NON ADMIN VARIANCE:	1		\$0.00	

P-SEPA THRESHOLD	11/30/2023	P-23-066		3263 EVERGREEN POINT RD
TOTAL P-SEPA THRESHOLD:	1		\$0.00	
PW-RIGHT OF WAY	11/05/2023	PW-ROW-23-073		2030 77th Ave NE
PW-RIGHT OF WAY	11/01/2023	PW-ROW-23-072		619 84th Ave NE
PW-RIGHT OF WAY	11/17/2023	PW-ROW-23-074		8024 NE 8TH ST
PW-RIGHT OF WAY	11/20/2023	PW-ROW-23-075		633 81ST AVE NE
TOTAL PW-RIGHT OF WAY:	4		\$0.00	
TREE-HAZARD EVALUATION	11/08/2023	TREE-23-057		7777 OVERLAKE DR W
TOTAL TREE-HAZARD EVALUATION:	1		\$0.00	
TREE-PERFORMANCE	11/12/2023	TREE-23-058		3340 EVERGREEN POINT RD
TOTAL TREE-PERFORMANCE:	1		\$0.00	
TREE-WITH BUILDING/DEVELOPMENT	11/17/2023	TREE-23-059		3444 EVERGREEN POINT RD
TOTAL TREE-WITH BUILDING/DEVELOPMENT:	1		\$0.00	
Total # of Permits	30		\$1,052,346.00	



November 2023 Issued Permits

Construction Value:	November 2023	November 2022	2023 YTM	2022 YTM	Difference
Accessory Structure	-	-	-	\$70,000.00	(\$70,000.00)
Addition / Alteration	\$592,751.44	\$47,455.28	\$14,242,901.22	\$3,271,896.32	\$10,971,004.90
Fence / Wall	-	\$150,500.00	\$1,942,514.00	\$429,536.00	\$1,512,978.00
New Construction	\$4,500,000.00	-	\$54,761,790.00	\$27,948,828.40	\$26,812,961.60
Repair / Replace	-	-	-	-	\$0.00
Wireless Comm. Facility	-	-	-	\$70,000.00	(\$70,000.00)
Total Value:	\$5,092,751.44	\$197,955.28	\$70,947,205.22	\$31,790,260.72	\$39,156,944.50
Permits Issued:	November 2023	November 2022	2023 YTM	2022 YTM	Difference
New Construction	1	-	17	15	2
Permit Extension	4	3	45	47	(2)
Accessory Structure	-	-	-	1	(1)
Addition / Alteration	3	3	27	22	5
Construction Activity Permit	5	1	43	23	20
Demolition	1	-	17	11	6
Fence / Wall	-	3	12	18	(6)
Grading / Drainage	1	1	27	21	6
Mechanical	10	7	81	94	(13)
Other - Moving	-	-	-	-	0
Plumbing / Gas	7	5	53	69	(16)
Repair / Replace	-	-	-	-	0
Reroof	-	-	-	-	0
Right of Way Use	4	3	70	77	(7)
Tree Mitigation	2	5	49	58	(9)
Wireless Comm. Facility	-	-	-	1	(1)
Total Permits:	38	31	441	457	(16)
Inspections:	November 2023	November 2022	2023 YTM	2022 YTM	Difference
Building	105	66	905	960	(55)
Engineering/Other	43	9	231	227	4
	9	3	80	61	19
Tree	4	8	92	69	23
Total Inspections:	161	86	1,308	1,317	(9)



November Code Enforcement Report

Case Number	Case Type	Assigned To	Address	Case Text
CC-2023-159	SIGN VIOLATION	Rob Kilmer	4 Locations along 84th Ave NE	<p>Description: Observed commercial advertising signs (Holiday Lighting, Window Cleaning & More) displayed along right-of-way.</p> <p>Action Taken: Removed signs. Spoke with company about the sign rules in Medina.</p> <p>Estimated Penalty: None at this time.</p>
CC-2023-160	GENERAL	Rob Kilmer	3263 EVERGREEN POINT RD	<p>Description: Received concern regarding ongoing construction noise.</p> <p>Action Taken: Contacted project Agent and required that a sound test be performed and reviewed to demonstrate compliance with the Municipal Code.</p> <p>Estimated Penalty: Cost of sound testing and mitigation.</p>
CC-2023-161	GENERAL	Rob Kilmer	2438 78TH AVE NE	<p>Description: Received concern regarding construction visibility barrier fence in right-of-way.</p> <p>Action Taken: Investigated and determined that the fence had been blown out from the property over the weekend. Contacted project Agent and required that the fence be secured in place to prevent recurrence. No workers were on site so I moved the fence back onto the property so that it would not obstruct the right-of-way/sidewalk.</p> <p>Estimated Penalty: N/A</p>
CC-2023-162	GENERAL	Rob Kilmer	2837 76TH AVE NE	<p>Description: Received concern that a construction activity permit noticing sign was not located per the requirements Ordinance No 995.</p> <p>Action Taken: Investigated and determined the sign was located approximately 8 feet from the shared private driveway. Directed that the sign be moved to within 5 feet of the private driveway to comply with the intent of the ordinance. Confirmed that the sign was moved and meets the other requirements for placement.</p> <p>Estimated Penalty: None at this time.</p>
CC-2023-163	TREE INVESTIGATION	Rob Kilmer	3266 EVERGREEN POINT RD	<p>Description: Observed tree-work vehicles parked along right-of-way.</p> <p>Action Taken: Investigated and determined scope of work to be the pruning of hedges. No further action taken.</p> <p>Estimated Penalty: N/A</p>

Tree Permit Activity Report
November 2023
By Andy Crossett

Development Tree Permit Activity Table						
Picture #	Permit Type	Address	# Trees Removed	Removed Tree (Size)	Supplemental Required	Description
N/A	TREE-WITH BUILDING/DEVELOPMENT	2213 EVERGREEN POINT RD	12	9 (6 – 10") 3 (10 – 30")	4	Pre-con meeting
N/A	TREE-WITH BUILDING/DEVELOPMENT	7816 NE 12th St.	11	5 (6 – 10") 6 (10 – 30")	N/A	Exceeds minimum retention requirements.
1	TREE-WITH BUILDING/DEVELOPMENT	442 87TH AVE NE	13	4 (6 – 10") 9 (10 – 30")	N/A	Final inspection. No replacement required but 13 trees have been planted.
N/A	TREE-WITH BUILDING/DEVELOPMENT	116 OVERLAKE DR E	13	2 (6 – 10") 11 (10 – 30")	13	
N/A	TREE-WITH BUILDING/DEVELOPMENT	2012 77th Ave NE	0	N/A	1	Site below minimum tree unit requirements. Required 1 tree.
2	TREE-WITH BUILDING/DEVELOPMENT	2438 79th Ave NE	N/A	N/A	N/A	Tree protection inspection

Non-Development Tree Permit Activity Table						
Picture #	Permit Type	Address	# Trees Removed	Removed Tree (Size)	Supplemental Required	Description
3	Dead Tree	2616 79th Ave NE	1 Japanese Maple	10"	N/A	Confirmed tree is dead.
4	TREE-HAZARD EVALUATION	8005 NE 28 th Street	1 Douglas fir	N/A	N/A	Resident requested assessment of ROW tree. Tree looks okay.
5	TREE-HAZARD EVALUATION	2042 77th Ave NE	1 Western redcedar	N/A	N/A	Resident requested assessment of ROW tree. Tree looks okay.
6	TREE-HAZARD EVALUATION	1011 80th Ave NE	1 Incense Cedar	32"	1	Confirmed tree is high risk. Assisting resident with permitting.
7	TREE-HAZARD EVALUATION	1631 RAMBLING LN	1 White Pine	23"	1	Confirmed tree is high risk. Assisting resident with permitting.

Picture 1. 442 87TH AVE NE – Final tree inspection.



Picture 2. 2438 79th Ave NE – Tree protection inspection.



Picture 3. Dead Japanese Maple



Picture 4. ROW tree risk assessment. The tree looks good with no concern.



Picture 5. 2042 77th Ave NE – ROW tree removal request. Crown thinning but otherwise okay. Low risk.



Picture 6. 1011 80th Ave NE – High risk. Codominant, bark inclusion, unsustainable growth due to twisting trunks.



Picture 7. High risk. 20 degree lean. Soil cavity opposite of lean. Multiple potential targets.



Photo 8. Ivan the goat back to walking after a vet visit and proper hoof care.



Seahawks need Thursday night win over Cowboys **SPORTS > B1**

THURSDAY, NOVEMBER 30, 2023



RAIN LIKELY
High, 42. Low, 39. > A15
seattletimes.com/weather

The Seattle Times

WINNER OF 11 PULITZER PRIZES

INDEPENDENT AND LOCALLY OWNED FOR MORE THAN 127 YEARS

ST SEATTLETIMES.COM

\$2.00

State board OKs building code designed to curb gas appliances

By **ISABELLA BREDA**
Seattle Times staff reporter

It will soon become nearly impossible to install fossil-fueled appliances to heat new homes and businesses in Washington.

Under building code amendments adopted Tuesday, builders would need to match the energy

efficiency of heat pumps in order to install gas in new commercial and residential buildings. The new requirements could go into effect as soon as March 15, barring any additional legal challenges.

Washington pressed pause on its original heat pump mandate

earlier this year after a federal court overturned Berkeley, California's ban on gas in new buildings and opponents filed similar challenges in Washington.

This week the state Building Code Council approved a watered-down version of its original heat pump mandate.

Rather than outright requiring electric heat pumps, it would make it more cumbersome and expensive for builders to meet energy efficiency targets without installing heat pumps.

The codes will require new homes and buildings to meet

See > **HEAT PUMPS, A6**

Israel, Hamas agree to deal that extends Gaza truce

LAST MINUTE | Qatar announces Thursday morning agreement.

By **WAFAA SHURAFU, JACK JEFFERY AND MELANIE LIDMAN**
The Associated Press

JERUSALEM — Israel and Hamas on Thursday agreed to extend a temporary truce by another day minutes before it was set to expire, said Qatar, which has been mediating between the two sides.

Negotiations on extending it came down to the wire, with last-minute disagreements over the hostages to be freed by Hamas in exchange for another day of a halt in fighting.

The Qatari Foreign Ministry said the truce was being extended under the terms as in the past, under which Hamas

Giving sockeyes a lift

CEDAR RIVER | Tribal and state workers are testing a new method to help salmon reach their hatchery: trucking them past Lake Washington.



< Heat pumps

FROM A1

the same total energy performance as those built with electric heat pumps while allowing builders flexibility to choose appliances. Basically, if builders choose gas appliances, they will need to make up the efficiency losses elsewhere in the construction.

Heat pumps today can put out three to four times as much energy in the form of heat as the amount of energy they consume in electricity.

The Washington state Energy Strategy, published by the state Commerce Department, recommended that buildings, which account for 23% of the state's emissions, shift from fossil fuels to electric appliances, with a focus on efficiency.

State lawmakers adopted a target of slashing energy consumption in new construction by 70% by 2031. And by 2050, buildings should not be producing greenhouse gas emissions.

"We're encouraged by this news," a spokesperson for

the governor's office said. "The council did a good job working to comply with the court's decision. It still takes the necessary steps to improve energy efficiency and decarbonize one of our most emissions intensive sectors."

While the council believes the new amendment meets the letter of the law, gas utilities that filed previous legal challenges, such as Cascade Natural Gas, Northwest Natural, Avista and trade associations, argue the new rule is impossible to comply with and violates federal preemption rules.

"The Council has merely 'gamed' the energy efficiency crediting tables to impose a de facto ban on heating appliances fueled by natural gas or propane," Gregory Johnson, a senior electrical engineer for Avis-ta, wrote to the Building Code Council.

Similarly, the Building Industry Association of Washington, which challenged the earlier version of the codes, says the latest may not comply with the federal Energy Policy and Conservation Act.

"I appreciate that the gas

industry — their business model is under threat right now as we electrify everything," said Jonny Kocher, a manager of Rocky Mountain Institute's Carbon Free Buildings program who helped draft the amendment. "... This is kind of a saber-rattling approach."

A federal judge in July denied a request from the gas industry to ditch the new state building code requirements that called for the installation of heat pumps in new construction.

In a ruling from the bench, Chief Judge Stanley Bastian

of the U.S. District Court in Eastern Washington said he did not want to delay an update to statewide building codes and cause a "chilling effect" on other agencies trying to address climate change.

The state Building Code Council has 15 members appointed by the governor's office.

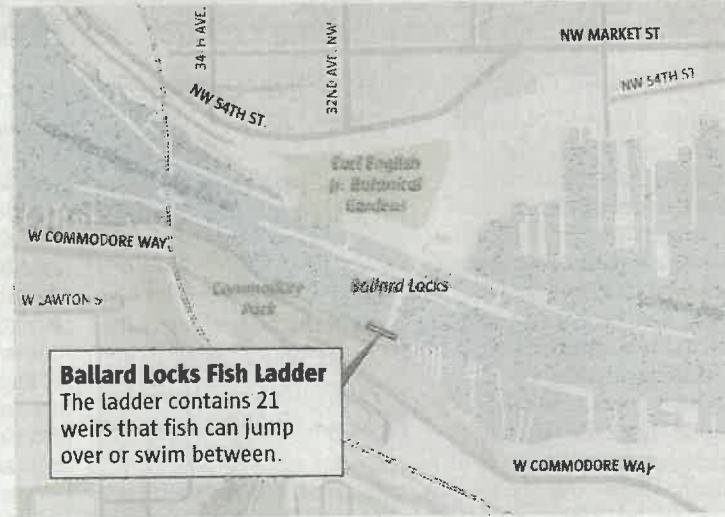
The council updates all building codes every three years.

Isabella Breda: 206-652-6536 or ibreda@seattletimes.com; on Twitter: @Bredaisabella.



Muckleshoot, state find success in trucking fish

Heat and disease are estimated to kill about half of the returning sockeye to Lake Washington. Another 30% to 50% of the diseased fish die in the river before spawning. Less than 10% of the trucked fish die before spawning.



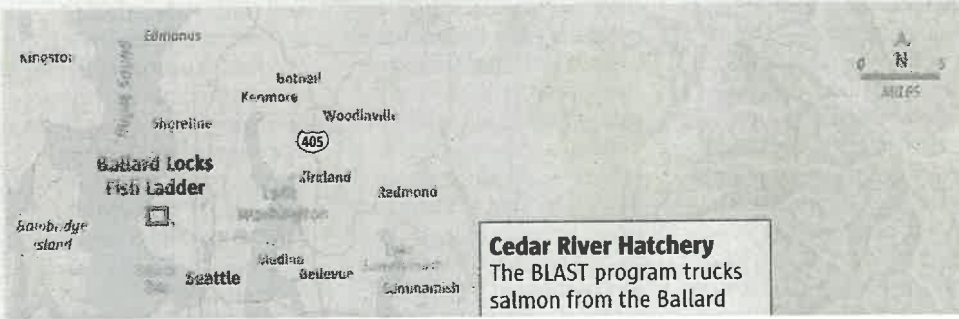
the Lake Washington water issues or deadly temperatures.

With the success of the last three years, the co-managers are now looking into all the avenues to grow the program from four ponds for trucked fish to 50 ponds, to build this run back to sustainable or harvestable levels as fast as possible so the tribes and sport fishers can get back on the water.

To the co-managers, and community, the rescue effort is personal.

Frank Urabeck, a lifelong Seattleite and sport fisherman, has long advocated for these experimental efforts to save the sockeye. He fought for the construction of SPU's hatchery. He advocated for the trucking experiment. Now he's advocating for a future with sockeye for his grandkids.

"How many years I... — I don't know," Urabeck said. "But if you can leave





CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144
 TELEPHONE 425-233-6400 | www.medina-wa.gov

Date: December 11, 2023
To: Honorable Mayor and City Council
Via: Stephen R. Burns, City Manager
From: Ryan Wagner, Finance & HR Director
Subject: November 2023 Financial Report

The November 2023 Reporting includes:

- November AP Check Register Activity Detail
 - Key Revenue and Expenditures in November 2023
 - Budget Amendment Items for 2023
 - Assistant Finance Director Job Opening
 - November 2023 Cash Position Report
 - November 2023 Financial Report
-

Key Revenue from November of 2023

- \$556K in Property Tax Revenue.
- \$146K in Sales and Use Tax Revenue.
- \$53K in Investment Earnings.
- \$11K in Nov REET (paid out in Dec) Please See Attached Report.

Key Expenditures from November of 2023

- \$202K Kamins Construction – Upland Rd Drainage.
- \$64K Bud Clancy Ford – Replacement Plow Truck.
- \$33K TIG – IT Services for October.
- \$32K Ogden Murphy Wallace – October Legal Services.
- \$20K Laserfische – Public Records and Retention Project.

Assistant Finance Director – Job Opening

I wanted to let you know that our Assistant Finance Director Tsz Yan Brady’s last day with the city will be January 15th. Tsz Yan has been invaluable to the Finance Department over her year and half with the city, and please join me in wishing her the best in her new role managing the Finance Department at the Port of Edmonds.

The position is currently being advertised and will be open until filled. For more information, please visit our website at the following link.

[Assistant Finance Director | Medina Washington \(medina-wa.gov\)](https://www.medicinawa.gov)

Budget Amendment Items (City Business Item 9.1)

- \$20K for WCIA 2023 bill, good faith estimate was understated by Finance Director.
- \$85K replacement plow and spray truck, approved during September Deep Dive.
- 500K transfer to the Levy Stabilization Fund – With a projected surplus at end of fiscal year 2023, staff will recommend to Council to allocate a large portion of this surplus in a one-time transfer to the Levy stabilization fund.

November 2023 Cash Position Report

<u>2023 Cash Balance, 10/31/2023</u>		<u>2023 Cash Balance, 11/30/2023</u>	
<u>TOTAL CASH & INVESTMENTS</u>		<u>TOTAL CASH & INVESTMENTS</u>	
Period Ending: 10/31/2023		Period Ending: 11/30/2023	
WA ST INV POOL	\$ 9,006,452	WA ST INV POOL	\$ 9,208,907
OTHER INVESTMENTS*	4,505,595	OTHER INVESTMENTS*	4,505,595
CHECKING	1,841,478	CHECKING	1,410,170
	<u>\$ 15,353,525</u>		<u>\$ 15,124,671</u>
		Outstanding Checks	<u>\$197,149.68</u>
			<u>\$ 14,927,522</u>

*Bond maturity dates:

New Bond 19 Month
4.75% annual yield →

\$1M bond (Aug 2020)	8/5/2024
\$1M bond (June 2023)	12/31/2024
\$500K bond (Mar 2020)	3/25/2025
\$500K bond (June 2022)	12/31/2025
\$1.15M bond (Jan 2023)	6/30/2026
\$500K bond (June 2023)	12/31/2027

New Bond 4 Year
5% annual yield →

0November 2023 Financial Summary

	NOVEMBER ACTUAL	NOVEMBER YTD ACTUAL	2023 ANNUAL BUDGET	% of Budget Total	REMAINING BUDGET
General Fund					
Property Tax	\$556,299	\$4,354,234	\$4,318,656	100.82%	(\$35,578)
Sales Tax	\$146,258	\$1,632,999	\$1,870,785	87.29%	\$237,786
Affordable & Sup. Housing	\$1,900	\$8,106	\$0	--	(\$8,106)
Criminal Justice	\$9,429	\$97,967	\$98,782	99.17%	\$815
B & O Tax: Utility & Franchise Fee	\$19,019	\$1,073,396	\$897,637	119.58%	(\$175,759)
Leasehold Excise Tax	\$0	(\$2,480)	\$6,589	-37.64%	\$9,069
General Government (includes Hunts Point)	\$0	\$309,586	\$441,401	70.14%	\$131,815
Passports, General Licenses & Permits	\$48	\$3,443	\$6,050	56.91%	\$2,607
Fines, Penalties, Traffic Infr.	\$3,711	\$15,420	\$18,000	85.67%	\$2,580
Misc. Invest. Facility Leases	\$28,939	\$366,834	\$160,869	228.03%	(\$205,965)
Disposition of Capital Assets	\$0	\$18,288	\$0	--	(\$18,288)
General Fund Total	\$765,602	\$7,877,793	\$7,818,769	100.75%	(\$59,024)
Development Services Fund Total	\$67,631	\$1,269,429	\$1,007,538	125.99%	(\$261,890.60)
Development Services Fund Transfers In from GF	\$0	\$0	\$0	--	\$0.00
Street Fund Total	\$4,157	\$126,821	\$135,166	93.83%	\$90,446
Street Fund Transfers In	\$42,917	\$472,101	\$515,000	91.67%	\$200,764
Tree Fund Total	\$0	\$950	\$3,075	30.89%	\$2,125
Capital Fund Total	\$238,489	\$1,752,320	\$1,253,264	139.82%	(\$499,056)
Levy Stabilization Fund Total	\$0	\$0	\$0	--	\$0
Levy Fund Transfers In GF	\$41,667	\$458,333	\$500,000	91.67%	\$41,667
NonRevenue Trust Funds Total	\$1,298	\$11,742	\$0	--	(\$11,742)
Master Investments Total	\$0	\$3,000,000	\$0	--	(\$3,000,000)
Total (All Funds)	\$1,077,178	\$11,039,054	\$10,217,812	108.04%	(\$821,242)
Total (All Funds) Transfers In	\$84,583	\$930,434	\$1,015,000	91.67%	\$84,566

	NOVEMBER ACTUAL	NOVEMBER YTD ACTUAL	2023 ANNUAL BUDGET	% of Budget Total	REMAINING BUDGET
EXPENDITURES:					
General Fund					
Legislative	\$82	\$43,490	\$70,500	61.69%	\$27,010
Municipal Court	\$5,862	\$49,761	\$62,000	80.26%	\$12,239
Executive	\$22,005	\$249,231	\$281,185	88.64%	\$31,954
Finance	\$26,622	\$530,845	\$568,879	93.31%	\$38,034
Legal	\$31,900	\$235,404	\$327,200	71.94%	\$91,796
Central Services	\$127,368	\$1,044,020	\$1,261,218	82.78%	\$217,198
Police Operations	\$221,817	\$2,230,221	\$2,669,889	83.53%	\$439,668
Fire & Medical Aid	\$16,898	\$814,686	\$827,788	98.42%	\$13,102
Public Housing, Environmental & Mental Health Fees	\$208	\$30,467	\$42,058	72.44%	\$11,591
Recreational Services	\$0	\$40,088	\$48,500	82.66%	\$8,412
Parks	\$83,587	\$596,879	\$605,610	98.56%	\$8,731
General Fund Subtotal	\$536,349	\$5,865,091	\$6,764,827	86.70%	\$899,736
General Fund Transfers Out	\$78,333	\$861,684	\$940,000	91.67%	\$78,316
General Fund Total	\$614,682	\$6,726,775	\$7,704,827	87.31%	\$978,052
Development Services Fund Total	\$58,865	\$958,191	\$1,013,297	94.56%	\$55,106
City Street Fund Total	\$71,954	\$566,192	\$629,167	89.99%	\$62,975
Tree Fund Total	\$4,563	\$24,543	\$40,000	61.36%	\$15,457
Capital Fund Total	\$206,171	\$631,141	\$1,090,000	57.90%	\$458,859
Capital Fund Transfers Out	\$6,250	\$68,750	\$75,000	91.67%	\$6,250
NonRevenue Trust Funds Total	\$3,693	\$30,995	\$0	0.00%	(\$30,995)
Master Investments Total	\$202,455	\$4,715,372	\$0	0.00%	(\$4,715,372)
Total (All Funds)	\$1,084,050	\$8,076,153	\$9,537,291	84.68%	\$1,461,138
Total (All Funds) Transfers Out	\$84,583	\$930,434	\$1,015,000	91.67%	\$84,566



King County Recorder's Office
 201 S. Jackson St., Ste 204
 Seattle, WA 98104
 (206) 477-6620

Monthly REET Distribut

AGENDA ITEM 5.1d

From 11/1/2023 to 11/30/2023
 Print Date: 12/1/2023 11:45 AM
 Jurisdiction: MEDINA

Excise Tax Number	Recorded Date	Conveyance Doc	Sale Date	Taxable Selling Price	Address	CIP 1	CIP 2	CIP 1 INT	CIP 2 INT	COUNTY	Total Local	Jurisdiction	Tax Amount	Tax Exempt
Jurisdiction: MEDINA														
3262432	11/30/2023	DEED	11/29/2023	2,300,000.00	2229 Evergreen Point Rd.	5,692.50	5,692.50	0.00	0.00	633.54	12,018.54	MEDINA	51,387.50	N
		Grantor: PUGET SOUND GUARDIANS,		Grantee: AXTMAN, MICHAEL J		Parcel ID: 9208900022			Instrument: 20231130000301					
MEDINA Subtotal:				2,300,000.00		5,692.50	5,692.50	0.00	0.00	633.54	12,018.54		51,387.50	
Count:	1	Report Totals:		2,300,000.00		5,692.50	5,692.50	0.00	0.00	633.54	12,018.54		51,387.50	



CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144
 TELEPHONE 425-233-6400 | www.medina-wa.gov

Date: December 11, 2023
To: Honorable Mayor and City Council
Via: Stephen R. Burns, City Manager
From: Aimee Kellerman, City Clerk
Subject: Central Services Department Monthly Report

DECEMBER AND JANUARY PUBLIC MEETINGS AND EVENTS

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Location</u>
City Council Meeting	Dec 11	5:00 pm	In-Person/Online
Planning Commission Special Meeting	Dec 12	6:00 pm	In-Person/Online
Argosy Cruise Christmas Ships	Dec 22	5:00 pm	Medina Beach Park
City Council Meeting – CANCELLED	Dec 25		
Christmas Day Holiday – City Hall Closed	Dec 25		
Planning Commission Meeting - CANCELLED	Dec 26		
New Year’s Day – City Hall Closed	Jan 1		
City Council Meeting	Jan 8	5:00 pm	In-Person/Online
Martin Luther King Jr. Holiday – City Hall Closed	Jan 15		
Park Board Meeting	Jan 16	5:00 pm	In-Person/Online
City Council Meeting	Jan 22	5:00 pm	In-Person/Online
Planning Commission Meeting	Jan 23	6:00 pm	In-Person/Online

Meetings are publicly noticed on the City’s three official notice boards, City website, and via GovDelivery. Occasionally notices require publication in the City’s official newspaper, The Seattle Times. Public meetings scheduled after publication of this report can be found on the City’s website.

COMMUNICATION TO OUR COMMUNITY

E-Notice Program: During the month of November, the City issued 18 bulletins amounting to a total of 122,638 bulletins delivered to subscribers; approximately 15.1% were opened. See **Attachment**.

As of November 30, the city had 16,367 subscribers (change in total subscribers **+154**), with a combined total of 148,233 subscriptions (change in total subscriptions **+1,365**).

RECORDS REQUESTS

During the month of November, 9 public records requests were received by Central Services. See **Attachment 2**.

LASERFICHE AND RECORDS MANAGEMENT PROJECT

While we have been working on this project all year, and we will be continuing to do so in 2024, we want to provide you with a more comprehensive look at the processes we are following, and the varied steps we are taking to ensure success.

This project, in partnership with MG Consulting Services LLC (MGC) and Cities Digital, Inc. (CDI), is multifaceted in its scope and objectives. It encompasses the implementation of industry-leading records management practices, the comprehensive organization of our existing records program, encompassing both print and electronic formats, and the establishment of a solid foundation for record access, storage, retention, and disposition.

As you know, the central element to this endeavor is the implementation of Laserfiche, a premier document management software that is widely recognized for its effectiveness in managing municipal government records. Therefore, the overarching project process is methodical and structured to guarantee success and scalability. Here's an overview of the steps we're taking for each department:

1. **Initial Discussions:** Meet with departments to assess the current status of records, both electronic and print.
2. **Organization:** MGC organizes all records, irrespective of their format.
3. **Optimization:** MGC suggests an intuitive folder structure and metadata/templates to enhance user experience in browsing and searching documents.
4. **Customization:** Collaboration with departments to finalize folder structures and metadata fields.
5. **Automation:** MGC and CDI develop automation tools to boost process efficiency.
6. **Integration:** Electronic file importation and metadata application by MGC/CDI.
7. **Accessibility:** MGC/CDI, in conjunction with Central Services, makes key documents publicly accessible, ensuring precise coding and formatting for accurate search results.
8. **Rollout:** Departments start using Laserfiche as their primary document repository.
9. **Future Enhancements:** Post-establishment of the infrastructure, we plan to introduce more automation, forms, and integrations to further streamline processes and enhance staff capacity.

Currently, Central Services is progressing through steps 6 and 7. Meanwhile, the Finance and HR Department is nearing the completion of step 5, and we have just begun step 1 with the Development Services Department. In addition to this work, MGC continues to

work on-site each week, helping to manage the retention and disposition of our physical records. This includes preparing some documents for scanning, archiving others at the state level, and appropriately disposing of non-essential records.

This initiative is a strategic step towards transforming our records management system and enhancing the efficiency, accessibility, and safety of our records. We are excited about the progress made thus far and are optimistic about transitioning all city records to on-site storage by the end of next year. Thank you for your continued support in this vital project.

ATTACHMENT 1

	Bulletins Developed	Total Recipients	Total Delivered	Unique Email Opens	Unique Email Open	Wireless Recipients
Comparisons:						
November, 2023	18	139,016	122,638	11,849	15.10%	53,171
October, 2023	18	136,961	121,422	13,953	17.70%	51,134
September, 2023	15	90,510	80,034	9,313	17.70%	33,166
August, 2023	15	149,675	133,378	16,453	19.70%	59,515
July, 2023	15	96,258	85,325	10,578	19.40%	36,793
June, 2023	10	76,477	68,422	8,528	19.40%	29,336
May, 2023	28	159,825	142,208	14,563	16.00%	61,919
April, 2023	32	213,523	191,506	20,444	16.60%	81,637
March, 2023	21	129,439	115,951	11,878	15.90%	49,669
January, 2023	30	192,287	172,943	23,109	19.90%	68,940
December, 2022	33	223,587	202,268	25,975	19.00%	78,584
November, 2022	24	128,822	116,286	14,221	17.90%	44,131
October, 2022	28	131,830	119,181	15,287	18.10%	41,173
September, 2022	18	71,635	64,845	8,554	18.20%	21,385
Date Sent	Top 10 Most Read Bulletins During November				Emails Opened	Email Open Rate
11/01/2023 09:00 AM PDT	Save the Date! - Christmas Ships Parade - Friday, Dec. 22nd 5:00 PM @ Medina Beach Park!				1,515	15%
11/01/2023 02:00 PM PDT	Save the Date! Reception Honoring Outgoing Council Members - November 16, 2023				1,424	16%
11/03/2023 09:03 AM PDT	Request for Proposal - City Attorney Services				1,648	16%
11/06/2023 08:00 AM PDT	Notice of Public Hearing - 2024 Proposed Annual Budget November 13, 2023				1,471	16%
11/08/2023 08:00 AM PDT	City Hall Closed In Observance of Veterans Day - Friday, November 10, 2023				1,318	15%
11/13/2023 08:00 AM PDT	Reminder - Reception Honoring Outgoing Council Members - November 16, 2023				1,426	16%
11/16/2023 03:04 PM PDT	TONIGHT! Reception Honoring Outgoing Council Members - November 16, 2023				1,342	15%
11/21/2023 08:00 AM PDT	Notice of Public Hearing - Emergency Street ROW Moratorium December 11, 2023				1,486	15%
11/27/2023 11:12 AM PDT	Annual Holiday Giving Program to Benefit Childhaven				1,426	15%
11/27/2023 11:14 AM PDT	Annual Holiday Giving Program to Benefit Childhaven				1,475	16%

**ATTACHMENT 2**

501 EVERGREEN POINT ROAD • P.O. BOX 144 • MEDINA, WA 98039-0144
TELEPHONE (425) 233-6400 • FAX (425) 451-8197 • www.medina-wa.gov

DATE: December 11, 2023
TO: Mayor and City Council
From: Aimee Kellerman, City Clerk
Subject: November 2023, Public Records Request Tracking

In November 2023, Central Services staff received **9** new public records requests. These requests required approximately **6 hours** of Central Services staff time and **0 hours** of consulting time with the City Attorney. The overall November cost, which includes staff hourly rate plus benefits and City Attorney fees is approximately **\$200**.

In addition, the police department receives public records requests specific to police business that require records research and information distribution. In November 2023, the Police Department received **5** new records requests. These requests required approximately **1 hour** of staff time and **0 hours** of consulting time with the City Attorney. The overall November cost, which includes staff hourly rate plus benefits, is approximately **\$100**. The requests are from outside law enforcement agencies, insurance carriers, the public and persons involved in the incidents.

November 2023 Monthly PRR Report

ATTACHMENT 2

Reference ID	Public Records Request	Requester Name	Request Date	Department	Assigned Staff
23-49	Hi Aimee Please provide all plans and documents related to the following building permits: D-23-016 B-sfr B-23-076 Cap-23-044 Eng-gf-23-024 Tree-23-055 Thank you! jen	Jennifer Garone	11/14/2023	Development Services	Dawn Nations
23-48	CAP-23-044 2837 Evergreen Pt. Rd - Building Plans	Palvi Mehta	11/10/2023	Development Services	Aimee Kellerman
23-47	Dear Aimee Kellerman or Custodian of Public Records, SmartProcure is submitting a public records request to the City of Medina for any and all purchasing records from 11/30/2022 to current. The request is limited to readily available records without physically copying, scanning, or printing paper documents. Any editable electronic document is acceptable. The specific information requested from your record-keeping system is: 1. Purchase order number. If purchase orders are not used a comparable substitute is acceptable, i.e., invoice, encumbrance, or check number 2. Purchase date 3. Line item details (Detailed description of the purchase) 4. Line item quantity 5. Line item price 6. Vendor ID number, name, address, contact person and their email address If you would like to let me know what type of financial software you use, I may have report samples that help to determine how, or if, you are able to respond. As an added security and privacy measure, there will be a unique upload link for any new requests moving forward, including this one. We appreciate your assistance towards this request. You may also attach the information to this email. https://upload.smartprocure.com/?id=c2RqPWEyYjZRMdAwMDA0TkpoU1FBVyZzdD1XQSZvcmc9Q2l0eU9mTWVkaW5h If this request was misrouted, please forward it to the correct contact person and reply to this communication with the appropriate contact information. If you have any questions, please feel free to respond to this email, or I can be reached at the phone number below in my signature. Regards, Brandi Williams Data Acquisition Specialist SmartProcure	Brandi Williams	11/10/2023	Finance	Aimee Kellerman
23-46	CAP-23-037	Don Jefferson	11/1/2023	Development Services	Dawn Nations

ATTACHMENT 2

23-44	Resignation letter submitted by Stephanie Keyser, planning manager in 2023	Ryan Packerr	11/8/2023	Human Resources	Aimee Kellerman
23-42	Sewer Permits, Joint Sewer Permits, Joint Use Permits, Easements, Dock Permits, and Shoreline Permits for Parcels 2425049166, 2425049078, 2425049167, and 2425049236.	Drew McDonald	11/2/2023		Dawn Nations
23-41	Hello, I am trying to track down existing permit records for the single family residential dwelling at 2227 Evergreen Point Rd. Medina, WA 98039. The house was built around 1954, and the King County assessor had no records on file for this property.	Joe	11/1/2023	Development Services	Dawn Nations
23-40	Meeting recording from 10/24/2023 Medina planning commission meeting. This request can be considered fulfilled if the recording is posted to the city's meetings website.	Ryan Packerr	11/1/2023		Aimee Kellerman
23-39	Meeting recording from 10/23/2023 Medina city council meeting. This request can be considered fulfilled if the recording is posted to the city's meetings website.	Ryan Packerr	11/1/2023	Central Services	Aimee Kellerman



CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144
TELEPHONE 425-233-6400 | www.medina-wa.gov

Date: December 11, 2023
To: Honorable Mayor and City Council
Via: Stephen R. Burns, City Manager
From: Ryan Osada, Public Works Director
Subject: Public Works Monthly Report

- 1. **TIB SMALL CITIES GRANT FUNDING** – Last August, Public Works submitted grant applications to TIB’s Small Cities Program. We recently received notification that two projects were selected for the 2024 funding cycle. The sidewalk project will update ADA accessibility along NE 24th Street and NE 16th Street. The asphalt project will grind and overlay 77th PL NE and a portion of NE 26th Street.



Washington State Transportation Improvement Board

TIB Members

Chair
Mayor Glenn Johnson
City of Pullman

Vice Chair
Councilmember Sam Low
Snohomish County

Amy Asher
Mason Transit Authority

Aaron Butters, PE
HW Lochner Inc.

Susan Carter
Hopelink

Kent Cash, PE
Port of Vancouver

Barbara Chamberlain
WSDOT

Elizabeth Chamberlain
City of Walla Walla

Dongho Chang, PE
WSDOT

December 1, 2023

Mr. Ryan Osada
Director of Public Works
City of Medina
PO Box 144
Medina, WA 98039-0144

Dear Mr. Osada:

Congratulations! We are pleased to announce the selection of your project, NE 24th Street ADA Upgrade, Evergreen Point Rd to 84th Ave, TIB project number P-P-109(P05)-1.

TIB is awarding 90.0000% of approved eligible project costs with a maximum grant of **\$270,270.**

Reference number is omitted in this email. Successful applicants need email the following:

Dear Mr. Osada:

Congratulations! We are pleased to announce the selection of your project, 2024 Overlay, Multiple Locations, TIB project number 2-P-109(007)-1.

TIB is awarding 90.0000% of approved eligible project costs with a maximum grant of **\$138,744.**

Reference number is omitted in this email. Successful applicants need email the following:

Kent Cash, PE
Port of Vancouver

Barbara Chamberlain
WSDOT

Elizabeth Chamberlain
City of Walla Walla

2. **2023 SIDEWALK TRIP HAZARD REMEDIATION** – The contractor was able to cut and grind 156 concrete sidewalk locations which had trip lips ranging from ¼” to ½”. This project will help the City of Medina comply with current ADA standards and avoid trip or fall accident liabilities. Trip hazard remediation will be budgeted and scheduled on a more regular basis to help keep the city sidewalks safer.



3. SNOWPLOW TRUCK – Last month, Public Works took delivery of a new plow truck. This is an essential piece of equipment to help with public safety. The compact design will allow the crew to plow more areas of the city during a snow event. Once the tank and sprayer are installed, Public Works will also have the ability to pre-treat and de-ice the roads prior to a forecasted freeze or snow.



4. **MAINTENANCE** – Over the last few weeks, Public Works has been dealing with Fall leaves and debris that eventually makes its way into the city’s stormwater system. This time of year, the crew will check catch basins and storm pipes to help mitigate flooding during heavy rain events. Identifying clogged storm pipes can be challenging and typically ends up being a triage situation once the November rains begin.



5. PROJECT UPDATES -

Upland Road Overlay – King County’s Overlay Program has been postponed until April 2024

86th Ave NE Overlay – same as the Upland Road contractor

2023 Crack Seal – complete

Medina Elementary Sidewalks_81st Ave NE – complete

Medina Park Trail Rehabilitation_West – complete

2023 Upland Road Stormwater Improvements – main contract complete, pending Change Orders

City Hall Carpet Replacement – deferred to 2024

Post Office Floor Replacement – complete

2023 Hazardous Tree Removal – 1 new removal request for November

Citywide Stormwater System Mapping & Evaluation – G&O has completed most of the mapping. Ongoing CCTV and assessment for future improvements

NE 12th Street Pedestrian Improvements – scheduled to bid February 2024

2023 City Hall Balcony Repairs – postponed until January 2024

77TH Ave NE Sidewalk & Curb Ramp Imp. – reevaluating scope of work

2017 Medina Beach Park Tree Replanting – Phase III tree planting.

2015 Medina Park Stormwater Pond Imp. – Dredging is tentatively planned for summer of 2024

November 2023 Check Register

Vendor	Invoice Number	Expense Notes	Invoice Amount	Check Number	Check Date	Account Number	Account Description
Hall, Chris	November 2023 Hall Advance Deposit Return for DEP00233	Advance Deposit Return for DEP00233	\$40.00	65235	11/3/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$40.00				
8X8, Inc.	4118462	CH Phones	\$914.99	65187	11/14/2023	001-000-000-518-80-41-50	Technical Services, Software Services
			\$914.99				
911 Supply Inc	INV-2-33686	Shirt Name Plate/Gregory	\$27.42	65188	11/14/2023	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-33639	PD Uniform/Gregory	\$104.58	65188	11/14/2023	001-000-000-521-20-22-00	Uniforms
			\$132.00				
ADP, Inc.	November 2023 ADP Processing Fees	September 2023 ADP Fees	\$2,654.72	EFT Payment 12/4/2023 12:22:17 PM -	11/30/2023	001-000-000-514-20-41-01	Professional Services
			\$2,654.72				
Alexander Gow Fire Equipment Co.	12471022	Fire Alarm Repair	\$2,367.15	65189	11/14/2023	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg
			\$2,367.15				
AT&T Mobility	287287975246X10272023	PD Patrol Cars	\$989.89	65190	11/14/2023	001-000-000-521-20-42-00	Communications (phone,Pager)
AT&T MOBILITY	287290584494X1132023	PW Cell Phones	\$381.90	65243	11/30/2023	001-000-000-576-80-42-00	Telephone/postage
			\$1,371.79				
AutoNation Chrysler, Jeep, Dodge Bellevue	328040	Vehicle Maintenance Car #28	\$249.96	65244	11/30/2023	001-000-000-521-20-48-10	Repairs & Maint-Automobiles
			\$249.96				
Au-Yeung, Joannie	November 2023 Au-Yeung Advance Deposit Return for DEP00167	Advance Deposit Return for DEP00167	\$212.51	65271	11/30/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$212.51				
Bellevue City Treasurer - Water	Service from 8/17 to 10/26/2023 (8401 Overlake Dr W)	View Pt Irrigation	\$408.26	65245	11/30/2023	001-000-000-576-80-47-00	Utilities
Bellevue City Treasurer - Water	Service from 7/24 to 9/25/2023 (506 Evergreen Point Rd)	Beach Park Irrigation	\$1,640.01	65245	11/30/2023	001-000-000-576-80-47-00	Utilities
Bellevue City Treasurer - Water	Service from 7/24 to 9/25/2023 (501 Evergreen Point Rd)	CH Water Beach	\$1,750.30	65245	11/30/2023	001-000-000-576-80-47-00	Utilities
Bellevue City Treasurer - Water	Service from 7/24 to 9/25/2023 (1000 80th Ave NE)	Medina Park Irrigation	\$5,416.04	65245	11/30/2023	001-000-000-576-80-47-00	Utilities
Bellevue City Treasurer - Water	1078 Lake Washington Blvd NE	Lake Washington Blvd	\$72.99	65245	11/30/2023	001-000-000-576-80-47-00	Utilities
Bellevue City Treasurer - Water	Service from 7/24 to 9/25/2023 (7801 NE 32nd St)	Fairweather Park	\$142.57	65245	11/30/2023	001-000-000-576-80-47-00	Utilities
Bellevue City Treasurer - Water	Service from 8/17/2023 to 10/26/2023 (100 84th Ave NE)	Irrigation - 100th/84th Ave NE	\$72.99	65236	11/3/2023	001-000-000-576-80-47-00	Utilities
			\$9,503.16				
Bellevue, City of	47113	Bellevue CARES	\$2,413.00	65191	11/14/2023	001-000-000-521-20-41-41	Bellevue CARE program
Bellevue, City of	47205	LEOFF 1 Payment, Bellevue Fire	\$16,898.00	65191	11/14/2023	001-000-000-522-20-41-00	Fire Control Services
			\$19,311.00				
Bluebeam Inc.	1769351	Annual Permit Review Software Subscription	\$2,576.34	65246	11/30/2023	401-000-000-594-60-64-00	DS- IT HW/SW >\$5K Capital Outlay
			\$2,576.34				
Brightly Software, Inc. (Formerly Dude Solutions, Inc.)	INV-228177	SmartGov Connector Renewal	\$1,467.11	65192	11/14/2023	001-000-000-518-80-41-50	Technical Services, Software Services
			\$1,467.11				
Bud Clary Ford Hyundai (Formerly Columbia Ford)	3PX504	Replacement Plow Truck	\$38,012.54	65193	11/14/2023	001-000-000-594-76-64-00	Parks Capital Outlay
Bud Clary Ford Hyundai (Formerly Columbia Ford)	3PX504	Replacement Plow Truck	\$25,341.70	65193	11/14/2023	101-000-000-594-42-64-00	Street Capital Equipment
			\$63,354.24				
Buenavista Services, Inc	11158	Janitorial Services at Post Office	\$2,037.75	65194	11/14/2023	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg
Buenavista Services, Inc	11157	Janitorial Services at Parks	\$1,158.62	65194	11/14/2023	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg
			\$3,196.37				
Camcal Inc.	52734	Vehicle & Lift Repair PW	\$2,743.37	65247	11/30/2023	101-000-000-542-30-48-00	Equipment Maintenance
			\$2,743.37				
Car Wash Enterprises	October 2023	PD Car Washes Oct 2023	\$12.00	65248	11/30/2023	001-000-000-521-20-32-00	Vehicle Expenses-Gas, Car Wash
			\$12.00				
Centurylink	Charges from Nov 7 to Dec 7, 2023	CH CC Terminal	\$184.06	65249	11/30/2023	001-000-000-518-10-42-00	Postage/Telephone
Centurylink	Charges from Nov 8 to Dec 8, 2023	PW Phone Lines	\$140.54	65249	11/30/2023	001-000-000-576-80-42-00	Telephone/postage
			\$324.60				
Comcast	Services from Nov 25 to Dec 24, 2023 (1000 80th Ave NE)	PW Internet Services	\$146.36	65250	11/30/2023	001-000-000-576-80-42-00	Telephone/postage
			\$146.36				
Core Infrastructure Services	1186	Retention Release	\$3,452.74	65237	11/3/2023	307-000-000-582-20-00-00	Refund of Retainage Deposits
			\$3,452.74				
Crickmore, Pat	November 2023 Crickmore Expense Reimbursement	Hot Plate Griddle	\$440.39	EFT Payment 12/4/2023 12:24:06 PM -	11/30/2023	001-000-000-576-80-31-00	Operating Supplies
			\$440.39	1			
Crystal And Sierra Springs-Admin	11037150 110423	CH Drinking Water	\$140.60	65195	11/14/2023	001-000-000-518-10-31-00	Office And Operating Supplies
			\$140.60				
Crystal And Sierra Springs-PW	5291929 110423	PW Drinking Water	\$59.23	65196	11/14/2023	001-000-000-576-80-31-00	Operating Supplies
			\$59.23				
Eastside Public Safety Communications	11319	November 2023 Radio Access Fees	\$530.25	65197	11/14/2023	001-000-000-521-20-41-00	Professional Services
			\$530.25				
FCI - Custom Police Vehicles	15359	Lease MPD Car #27	\$755.60	65251	11/30/2023	001-000-000-594-21-70-00	Police Vehicle Lease, Principal Cost
FCI - Custom Police Vehicles	15361	Lease MPD Car #29	\$1,068.20	65251	11/30/2023	001-000-000-594-21-70-00	Police Vehicle Lease, Principal Cost
FCI - Custom Police Vehicles	15363	Lease MPD Car #26	\$843.49	65251	11/30/2023	001-000-000-594-21-70-00	Police Vehicle Lease, Principal Cost
FCI - Custom Police Vehicles	15362	Lease MPD Car #30 and #31	\$1,911.89	65251	11/30/2023	001-000-000-594-21-70-00	Police Vehicle Lease, Principal Cost
FCI - Custom Police Vehicles	15360	Lease MPD Car #28	\$885.23	65251	11/30/2023	001-000-000-594-21-70-00	Police Vehicle Lease, Principal Cost
FCI - Custom Police Vehicles	15361	Interest PD Vehicle	\$300.76	65251	11/30/2023	001-000-000-594-21-80-00	Police Vehicle Lease, Interest Cost
FCI - Custom Police Vehicles	15360	Interest PD Vehicle	\$195.85	65251	11/30/2023	001-000-000-594-21-80-00	Police Vehicle Lease, Interest Cost
FCI - Custom Police Vehicles	15359	Interest PD Vehicle	\$183.52	65251	11/30/2023	001-000-000-594-21-80-00	Police Vehicle Lease, Interest Cost
FCI - Custom Police Vehicles	15363	Interest PD Vehicle	\$150.23	65251	11/30/2023	001-000-000-594-21-80-00	Police Vehicle Lease, Interest Cost

FCI - Custom Police Vehicles	15362	Interest PD Vehicle	\$792.91	65251	11/30/2023	001-000-000-594-21-80-00	Police Vehicle Lease, Interest Cost
			\$7,087.68				
Fernandes, Vincent	November 2023 Fernandes Advance Deposit Return for DEP00213	Advance Deposit Return for DEP00213	\$487.50	65230	11/14/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$487.50				
FileOnQ, Inc	11409	FileOnQ Annual Renewal	\$3,775.86	65252	11/30/2023	001-000-000-521-20-48-00	Repairs & Maint-Equip & Evidence SW
			\$3,775.86				
Freier, Renee	November 2023 Freir Advance Deposit Return for DEP00155	Advance Deposit Return for DEP00155	\$365.71	65272	11/30/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$365.71				
Granicus, LLC	174523	GovDelivery Renewal	\$5,698.38	65198	11/14/2023	001-000-000-518-80-41-50	Technical Services, Software Services
			\$5,698.38				
Gray & Osborne, Inc.	Project No: 21427.14/Invoice No: 14	Grading and Drainage Review & Inspections	\$467.98	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 23427.16/Invoice No: 1*	Grading and Drainage Review & Inspections	\$542.86	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 23427.00/Invoice No: 11	Grading and Drainage Review & Inspections	\$222.08	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 23427.04/Invoice No: 5	Grading and Drainage Review & Inspections	\$592.20	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 20425.26/Invoice No: 11	Grading and Drainage Review & Inspections	\$164.30	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 20425.06/Invoice No: 9	Grading and Drainage Review & Inspections	\$303.90	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 22427.26/Invoice No: 5	Grading and Drainage Review & Inspections	\$237.68	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 23427.08/Invoice No: 3	Grading and Drainage Review & Inspections	\$237.68	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 22427.20/Invoice No: 4	Grading and Drainage Review & Inspections	\$229.88	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 20425.10/Invoice No: 20	Grading and Drainage Review & Inspections	\$300.60	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 23427.19/Invoice No: 17	Grading and Drainage Review & Inspections	\$148.05	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 21427.11/Invoice No: 17	Grading and Drainage Review & Inspections	\$385.73	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 22427.11/Invoice No: 8	Grading and Drainage Review & Inspections	\$303.90	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 22427.05/Invoice No: 13	Grading and Drainage Review & Inspections	\$467.55	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 22427.29/Invoice No: 7	Grading and Drainage Review & Inspections	\$222.08	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 23427.14/Invoice No: 2	Grading and Drainage Review & Inspections	\$161.70	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 22427.24/Invoice No: 4	Grading and Drainage Review & Inspections	\$237.68	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 23427.21/Invoice No: 1	Grading and Drainage Review & Inspections	\$148.05	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 22427.17/Invoice No: 8	Grading and Drainage Review & Inspections	\$237.68	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
Gray & Osborne, Inc.	Project No: 23427.12/Invoice No: 4	Grading and Drainage Review & Inspections	\$74.03	65253	11/30/2023	401-000-000-558-60-41-07	Engineering Consultant
			\$5,685.61				
Hermanson Company, LLP	09344-2	HVAC Maintenance	\$2,150.10	65199	11/14/2023	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg
			\$2,150.10				
Horizon	3M497127	Holiday Lights	\$175.06	65254	11/30/2023	001-000-000-576-80-31-00	Operating Supplies
			\$175.06				
Hughes, Pat	November 2023 Hughes CAP-23-013 (Performance Guarantee)	Hughes CAP-23-013 (Performance Guarantee)	\$10,000.00	65176	11/6/2023	401-000-000-582-10-00-01	Refund of PGB/CMP Deposits (DS)
			\$10,000.00				
Integrity Networks, Inc.	14193-1	Speakers for radio dispatch	\$324.80	65255	11/30/2023	001-000-000-521-20-31-01	IT HW,SW Off Equip <\$5K
			\$324.80				
Johnson, Mark	November 2023 Johnson Advance Deposit Return for DEP00200	Johnson Advance Deposit Return for DEP00200	\$487.50	65177	11/6/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$487.50				
Jordan II, Rick	November 2023 Advance Deposit Return for DEP00170	Advance Deposit Return for DEP00170	\$496.00	65178	11/6/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
Jordan II, Rick	November 2023 Jordan Advance Deposit Return for DEP00161	Advance Deposit Return for DEP00161	\$1,541.63	65273	11/30/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$2,037.63				
Kamins Construction Inc	PE 1 (10/31/2023)	Upland Road Drainage Imp - PE1	\$202,718.58	65200	11/14/2023	307-000-000-595-30-63-02	Storm Sewer Improvements
			\$202,718.58				
KC Finance-DCHS, Behavioral Health & Recovery Division	2151560	King County Mental Health Q3 2023	\$207.66	65256	11/30/2023	001-000-000-564-60-40-00	Mental Health Services-KC Substance Abuse
			\$207.66				
KC Office of Finance	11014105	KC INET	\$375.00	65201	11/14/2023	001-000-000-518-80-41-50	Technical Services, Software Services
			\$375.00				
Kilmer, Rob	November 2023 Kilmer Expense Reimbursement	App for Stormwater Inspections for PW Dept	\$16.53	EFT Payment 12/4/2023 12:24:06 PM -	11/30/2023	401-000-000-558-60-49-00	Dues, Subscriptions, Memberships
			\$16.53				
Kirkland Municipal Court	OCT23MED	September 2023 Filing Fees	\$1,230.64	65202	11/14/2023	001-000-000-512-50-40-10	Municipal Court-Traffic/NonTrf
Kirkland Municipal Court	NOV23MED	October 2023 Filing Fees	\$631.61	65257	11/30/2023	001-000-000-512-50-40-10	Municipal Court-Traffic/NonTrf
			\$1,862.25				
Kirkland, City of	KPD2023-048	Inmate Housing	\$138.00	65203	11/14/2023	001-000-000-521-20-41-55	Jail Service-Prisoner Board
			\$138.00				
Konica Minolta Business Solutions	290198608	PW Printer	\$8.14	65204	11/14/2023	001-000-000-518-10-31-00	Office And Operating Supplies
			\$8.14				
Konica Minolta Premier Finance	81229162	PW Printer	\$96.36	EFT Payment 12/4/2023 12:23:12 PM -	11/30/2023	001-000-000-518-10-31-00	Office And Operating Supplies
			\$96.36				
Lam, Milton	November 2023 Lam Advance Deposit Return for DEP00148	Advance Deposit Return for DEP00148	\$530.05	65231	11/14/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$530.05				
Land Morphology	November 2023 Land Morphology Advance Deposit Return for DEP00158	Advance Deposit Return for DEP00158	\$745.76	65274	11/30/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$745.76				
Laserfiche	CD7783	Laserfiche Maintenance Renewal	\$20,293.93	65238	11/3/2023	001-000-000-518-80-41-50	Technical Services, Software Services
			\$20,293.93				
LexisNexis Risk Management - Account 1011660	1011660-20231031	Investigative Tool	\$123.92	65258	11/30/2023	001-000-000-521-20-41-00	Professional Services
			\$123.92				
Mamiya, Matt	November 2023 Mamiya Advance Deposit Return for DEP00165	Advance Deposit Return for DEP00165	\$985.56	65275	11/30/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$985.56				

MatPrint LP	US-1008914-S	Floor mats/PD	\$732.00	65205	11/14/2023	001-000-000-521-20-31-00	Office Supplies
			\$732.00				
McCrory, Laurin	November 2023 Advance Deposit Return for DEP00197	Advance Deposit Return for DEP00197	\$600.00	65179	11/6/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$600.00				
Message Watcher, LLC	54275	Email/Web/SM Archiving	\$243.10	65206	11/14/2023	001-000-000-518-80-41-50	Technical Services, Software Services
			\$243.10				
MG Consulting Services LLC	200-05	Laserfiche/RM Project	\$4,650.00	65207	11/14/2023	001-000-000-518-10-41-00	Professional Services
MG Consulting Services LLC	200-06	Laserfiche/RM Consulting	\$3,150.00	65259	11/30/2023	001-000-000-518-10-41-00	Professional Services
			\$7,800.00				
Michael's Fine Dry Cleaning	64*	PD Dry Cleaning	\$180.49	65260	11/30/2023	001-000-000-521-20-22-00	Uniforms
			\$180.49				
Mike's Tree Care, Inc	November 2023 Mike's Tree Care (538 ODE)	Clear Blackberries from Street Light	\$222.00	65239	11/3/2023	101-000-000-542-30-41-00	Professional Services
Mike's Tree Care, Inc	November 2023 Mike's Tree Care (2407 79th Ave NE)	Remove Pine Tree from Homeowners	\$888.00	65239	11/3/2023	103-000-000-558-60-41-50	Professional Services/Landscape Consultant
			\$1,110.00				
Moberly & Roberts, PLLC	1133	Prosecution Services	\$4,000.00	65208	11/14/2023	001-000-000-512-50-40-10	Municipal Court-Traffic/NonTrf
			\$4,000.00				
Navia Benefit Solutions	10784962	October 2023 Flex Fees	\$100.00	65209	11/14/2023	001-000-000-514-20-49-10	Miscellaneous
			\$100.00				
Nielsen, Steven	November 2023 Advance Deposit Return for DEP00171	Advance Deposit Return for DEP00171	\$600.00	65180	11/6/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$600.00				
Nussbaum Group	November 2023 Nussbaum Advance Deposit Return for DEP00168	Advance Deposit Return for DEP00168	\$142.25	65276	11/30/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$142.25				
Ogden Murphy Wallace	884327	Clerk	\$74.00	65210	11/14/2023	001-000-000-515-41-40-00	City Attorney
Ogden Murphy Wallace	884331	Finance	\$278.00	65210	11/14/2023	001-000-000-515-41-40-00	City Attorney
Ogden Murphy Wallace	884333	PD	\$444.00	65210	11/14/2023	001-000-000-515-41-40-00	City Attorney
Ogden Murphy Wallace	884332	Planning Commish	\$42.00	65210	11/14/2023	001-000-000-515-41-40-00	City Attorney
Ogden Murphy Wallace	884334	State Farm	\$148.00	65210	11/14/2023	001-000-000-515-41-40-00	City Attorney
Ogden Murphy Wallace	884330	Executive	\$3,073.00	65210	11/14/2023	001-000-000-515-41-40-00	City Attorney
Ogden Murphy Wallace	884326	ADV Tree Removal	\$4,617.00	65210	11/14/2023	001-000-000-515-41-40-00	City Attorney
Ogden Murphy Wallace	884328	Council	\$10,584.00	65210	11/14/2023	001-000-000-515-41-40-00	City Attorney
Ogden Murphy Wallace	884329	Dev Services	\$12,640.00	65210	11/14/2023	001-000-000-515-41-40-00	City Attorney
			\$31,900.00				
Overbrook Construction Inc.	November 2023 Overbrook Advance Deposit Return for DEP00153	Advance Deposit Return for DEP00153	\$449.16	65277	11/30/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$449.16				
Pacific Plants, Inc.	99146	Street Trees	\$2,958.94	65211	11/14/2023	103-000-000-558-60-49-10	Miscellaneous-Tree Replacement
Pacific Plants, Inc.	99625	Park Trees	\$715.65	65261	11/30/2023	103-000-000-558-60-49-10	Miscellaneous-Tree Replacement
			\$3,674.59				
Patton, Steve	November 2023 Advance Deposit Return for DEP00190	Advance Deposit Return for DEP00190	\$840.00	65181	11/6/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$840.00				
Pental, Ravinder	November 2023 Pental Performance Guarantee Release	Pental Performance Guarantee Release	\$7,681.55	65278	11/30/2023	001-000-000-582-10-00-01	Refund of Deposits - Dev. Svcs.
Pental, Ravinder	November 2023 Pental Right of Way Permit Release	Pental Right of Way Permit Release	\$10,000.00	65278	11/30/2023	001-000-000-582-10-00-01	Refund of Deposits - Dev. Svcs.
			\$17,681.55				
PowerDMS, Inc.	Q-198352	Software Renewal/Accreditation	\$550.00	65212	11/14/2023	001-000-000-521-20-49-41	Lexpol Manuals
			\$550.00				
Pratt, Kelly	November 2023 Pratt Advance Deposit Return for DEP00211	Advance Deposit Return for DEP00211	\$468.75	65182	11/6/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$468.75				
Pro-shred	67852	CH Shredding Services	\$110.66	65213	11/14/2023	001-000-000-518-80-41-50	Technical Services, Software Services
Pro-shred	68242	CH Shredding Services	\$55.66	65213	11/14/2023	001-000-000-518-80-41-50	Technical Services, Software Services
Pro-shred	68141	Community Shredder Day Event	\$900.00	65213	11/14/2023	001-000-000-521-20-49-60	Crime Prevention/Public Educ
			\$1,066.32				
Pro-Vac LLC	197231	Storm Maintenance	\$5,172.50	65240	11/3/2023	101-000-000-542-40-41-00	Storm Drain Maintenance
Pro-Vac LLC	197907	Street Sweeping	\$2,964.52	65262	11/30/2023	101-000-000-542-67-41-00	Street Cleaning
Pro-Vac LLC	197908	Street Sweeping	\$3,106.83	65262	11/30/2023	101-000-000-542-67-41-00	Street Cleaning
			\$11,243.85				
Puget Sound Emergency Radio Network	122	Public Safety Radios Quarterly Dues	\$3,101.28	65263	11/30/2023	001-000-000-521-20-41-20	Dispatch-EPSCA
			\$3,101.28				
Puget Sound Energy	For Service 9/21/2023-10/19/2023 (501 Evergreen Point Rd)	CH Utilities	\$1,391.24	65214	11/14/2023	001-000-000-518-10-47-00	Utility Serv-Elec,Water,Waste
Puget Sound Energy	November 2023 JE #2144 Bank Refund	Bank Refund	(\$1,495.06)	20100967-Nov 2023 US Bank Refund	11/30/2023	001-000-000-518-10-47-00	Utility Serv-Elec,Water,Waste
Puget Sound Energy	November 2023 JE #2144 Bank Refund	Bank Refund	(\$22.83)	20100967-Nov 2023 US Bank Refund	11/30/2023	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
Puget Sound Energy	For service 9/21-10/19/2023 (1000 80th Ave NE)	PW Shop Power	\$199.91	65264	11/30/2023	001-000-000-576-80-47-00	Utilities
Puget Sound Energy	For service 9/20-10/19/2023 (1050 82nd Ave NE)	Five Corners Power	\$33.15	65264	11/30/2023	001-000-000-576-80-47-00	Utilities
Puget Sound Energy	For Service 10/3/2023-10/31/2023 (TIB LED Conversion)	Street Light Power	\$1,630.03	65214	11/14/2023	101-000-000-542-63-41-00	Street Light Utilities
Puget Sound Energy	For Service 10/3/2023-10/31/2023 (80th Ave NE & NE 10th St)	Street Light Power - 80th/10th	\$13.05	65214	11/14/2023	101-000-000-542-63-41-00	Street Light Utilities
Puget Sound Energy	For Service 10/3/2023-10/31/2023 (515 Evergreen Point Rd)	Street Lights - 515 EPR	\$32.05	65214	11/14/2023	101-000-000-542-63-41-00	Street Light Utilities
Puget Sound Energy	For Service 10/3/2023-10/31/2023 (77th Ave NE & 79th Ave NE)	Street Lights - 77th/79th Ave NE	\$119.57	65214	11/14/2023	101-000-000-542-63-41-00	Street Light Utilities
Puget Sound Energy	For service 9/22-10/20/2023 (84th Ave NE)	Street Light Power	\$14.44	65264	11/30/2023	101-000-000-542-63-41-00	Street Light Utilities
Puget Sound Energy	November 2023 JE #2144 Bank Refund	Bank Refund	(\$26.66)	20100967-Nov 2023 US Bank Refund	11/30/2023	101-000-000-542-63-41-00	Street Light Utilities
Puget Sound Energy	For service 10/3/2023 - 10/31/2023 (88th Ave NE & LK WA Blvd)	Street Light Power	\$27.01	65241	11/3/2023	101-000-000-542-63-41-00	Street Light Utilities

Reider, Louise	November 2023 Advance Deposit Return for DEP00179	Advance Deposit Return for DEP00179	\$1,915.90	65183	11/6/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$340.00				
Republic Services, Inc. dba Rabanco, Ltd.	0172-009430634	PW Debris Disposal	\$20.41	65215	11/14/2023	001-000-000-576-80-41-04	Professional Services-Misc
			\$20.41				
Ricoh USA, Inc.	1098796541	Copier	\$11.09	65216	11/14/2023	001-000-000-518-10-48-00	Repairs & Maint-Equipment
			\$11.09				
Rose, Diane	November 2023 Rose Advance Deposit Return for DEP00191	Rose Advance Deposit Return for DEP00191	\$487.50	65184	11/6/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$487.50				
Russinovich, Mark and Carl Andrea	November 2023 Russinovich Advance Deposit Return for DEP00122	Advance Deposit Return for DEP00122	\$2,625.92	65232	11/14/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$2,625.92				
RW Anderson Homes	November 2023 Anderson Advance Deposit Return for DEP00203	Anderson Advance Deposit Return for DEP00203	\$320.00	65185	11/6/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$320.00				
Sanitary & Maintenance Supply	2307309	City Hall Janitorial Supplies	\$723.80	65217	11/14/2023	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg
Sanitary & Maintenance Supply	2307323	City Hall Janitorial Supplies	\$139.09	65217	11/14/2023	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg
			\$862.89				
SCORE	7368*	Inmate Housing	\$597.00	65265	11/30/2023	001-000-000-521-20-41-55	Jail Service-Prisoner Board
			\$597.00				
Seattle Times, The	46606	Legal Notice - Public Hearings for Budget/Job Postings - Planning and Police	\$5,751.99	65218	11/14/2023	001-000-000-518-10-44-00	Advertising
Seattle Times, The	46606	Legal Notice - Determination of Nonsignificance	\$115.96	65218	11/14/2023	401-000-000-558-60-42-00	Communications
			\$5,867.95				
Sheng, George	November 2023 Sheng Advance Deposit Return for DEP00166	Advance Deposit Return for DEP00166	\$176.00	65279	11/30/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$176.00				
SHI International Corp	B17509241	Azure Storage Overages	\$655.71	65219	11/14/2023	001-000-000-518-80-41-50	Technical Services, Software Services
SHI International Corp	B16729568	Azure Storage Overages	\$628.73	65219	11/14/2023	001-000-000-518-80-41-50	Technical Services, Software Services
SHI International Corp	B13829284	Azure Storage Overages	\$460.36	65219	11/14/2023	001-000-000-518-80-41-50	Technical Services, Software Services
SHI International Corp	B14686956	Azure Storage Overages	\$93.01	65219	11/14/2023	001-000-000-518-80-41-50	Technical Services, Software Services
			\$1,837.81				
Sidles, Alexander A.	Sidles-Medina-001	Hearing Examiner Services	\$4,598.00	65220	11/14/2023	401-000-000-558-60-41-02	Hearing Examiner
Sidles, Alexander A.	Sidles-Medina-001 (Reissue)	Hearing Examiner Services	\$4,598.00	65266	11/30/2023	401-000-000-558-60-41-02	Hearing Examiner
			\$9,196.00				
Sound View Strategies, LLC	3044	SR520 Noise Consultant	\$3,000.00	65221	11/14/2023	001-000-000-513-10-41-00	Professional Services
			\$3,000.00				
Staples Business Advantage	3552595647	Office Supplies - New Garbage Can	\$120.00	65267	11/30/2023	001-000-000-518-10-31-00	Office And Operating Supplies
Staples Business Advantage	3552595648	Office Supplies	\$190.28	65267	11/30/2023	001-000-000-518-10-31-00	Office And Operating Supplies
Staples Business Advantage	3551689465	PD Office Supplies	\$90.46	65222	11/14/2023	001-000-000-521-20-31-00	Office Supplies
Staples Business Advantage	3551689466	PD Office Supplies	\$84.74	65222	11/14/2023	001-000-000-521-20-31-00	Office Supplies
			\$485.48				
StopStick, Ltd	0031389-IN	Tire Deflating Device for PD Vehicle	\$2,830.67	65268	11/30/2023	001-000-000-521-20-31-40	Police Operating Supplies
			\$2,830.67				
The Legacy Trust	November 2023 Advance Deposit Return for DEP00189	(Reissue) Advance Deposit Return for DEP00189	\$240.00	65233	11/14/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$240.00				
			\$240.00				
ThuVan Pham and Long Tran	November 2023 Tran Advance Deposit Return for DEP00124	Advance Deposit Return for DEP00124	\$2,740.05	65234	11/14/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$2,740.05				
TIG Technology Integration Group	5536428	Mimecast Renewal	\$5,504.96	65223	11/14/2023	001-000-000-518-80-41-50	Technical Services, Software Services
TIG Technology Integration Group	64616	IT Services (Central Services)	\$11,810.86	65223	11/14/2023	001-000-000-518-80-41-50	Technical Services, Software Services
TIG Technology Integration Group	5540294	Backup Server Project CH	\$12,180.36	65269	11/30/2023	001-000-000-518-80-41-50	Technical Services, Software Services
TIG Technology Integration Group	5540360	Backup Server Project PD	\$7,191.73	65269	11/30/2023	001-000-000-518-80-41-50	Technical Services, Software Services
TIG Technology Integration Group	5539233	Duo Subscription	\$46.24	65269	11/30/2023	001-000-000-518-80-41-50	Technical Services, Software Services
TIG Technology Integration Group	64616	IT Services (DS)	\$2,176.41	65223	11/14/2023	401-000-000-518-80-41-50	Technical Services, Software Services
			\$38,910.86				
Treadwell, Lynn	September 2023 Codoban Advance Deposit Return for DEP00134	Advance Deposit Return for DEP00134	\$2,219.57	65186	11/6/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$2,219.57				
Tree Frog LLC	1787	Arborist Services	\$2,887.50	65224	11/14/2023	401-000-000-558-60-41-50	Landscape Consultant
			\$2,887.50				
Upper, Gary	November 2023 Upper Advance Deposit Return for DEP00147	Advance Deposit Return for DEP00147	\$199.53	65280	11/30/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
Upper, Gary	November 2023 Upper Advance Deposit Return for DEP00150	Advance Deposit Return for DEP00150	\$517.93	65280	11/30/2023	401-000-000-582-10-00-02	Refund of DS Adv Deposits
			\$717.46				
US Bank	November 2023 JE #2142 Bank Fees	Bank Fees	\$142.03	20100967-Nov 2023 Bank Fees	11/30/2023	001-000-000-514-20-49-10	Miscellaneous
US Bank	4053606	AUG-23 Bank Service	\$1,871.45	65242	11/3/2023	001-000-000-514-20-49-10	Miscellaneous
US Bank	November 2023 JE #2142 Bank Fees	Bank Fees	\$1,919.48	20100967-Nov 2023 Bank Fees	11/30/2023	001-000-000-558-60-49-10	Miscellaneous
US Bank	November 2023 Nations CC Statement	Drinks for Council Meeting	\$81.83	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-511-60-49-00	Miscellaneous
US Bank	November 2023 Nations CC Statement	Office Supplies - Mailing Labels for C.Fischer	\$27.29	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-518-10-31-00	Office And Operating Supplies
US Bank	November 2023 Wagner CC Statement	Planning Manager Job Posting	\$50.00	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-518-10-44-00	Advertising
US Bank	November 2023 Kellerman CC Statement	Public Storage	\$295.00	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-518-30-45-00	Facility Rental
US Bank	November 2023 Kellerman CC Statement	Zoom Storage	\$40.00	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-518-80-41-50	Technical Services, Software Services
US Bank	November 2023 Kellerman CC Statement	Web Services for Internet Logs	\$0.31	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-518-80-41-50	Technical Services, Software Services
US Bank	November 2023 Anderson CC Statement	Tactical Boots - Roman	\$339.02	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-22-00	Uniforms
US Bank	November 2023 Gidlof CC Statement	Duty Gear	\$142.09	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-22-00	Uniforms
US Bank	November 2023 Anderson CC Statement	Uniform Boots - Halverson	\$189.92	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-22-00	Uniforms

US Bank	November 2023 Anderson CC Statement	Uniform Shoes - Anderson	\$64.40	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-22-00	Uniforms
US Bank	November 2023 Anderson CC Statement	3V Batteries	\$3.18	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-31-00	Office Supplies
US Bank	November 2023 Gidlof CC Statement	Medina PD Pens	\$430.97	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-31-00	Office Supplies
US Bank	November 2023 Gidlof CC Statement	Laser Pointer	\$16.45	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-31-00	Office Supplies
US Bank	November 2023 Anderson CC Statement	Wireless Mouse	\$27.51	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-31-00	Office Supplies
US Bank	November 2023 Gidlof CC Statement	Trash Cans for PD	\$308.16	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-31-00	Office Supplies
US Bank	November 2023 Gidlof CC Statement	Cellular Shades	\$525.40	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-31-00	Office Supplies
US Bank	November 2023 Gidlof CC Statement	Refund of Return	(\$8.79)	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-31-00	Office Supplies
US Bank	November 2023 Gidlof CC Statement	Air Filters	\$330.27	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-31-00	Office Supplies
US Bank	November 2023 Gidlof CC Statement	Phone Holster	\$25.31	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-31-00	Office Supplies
US Bank	November 2023 Gidlof CC Statement	Refund of Return	(\$25.31)	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-31-00	Office Supplies
US Bank	November 2023 Gidlof CC Statement	Apple Iphone - Gidlof	\$912.73	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-31-01	IT HW, SW Off Equip <\$5K
US Bank	November 2023 Gidlof CC Statement	Credit for Apple Iphone	(\$638.58)	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-31-01	IT HW, SW Off Equip <\$5K
US Bank	November 2023 Gidlof CC Statement	Apple Iphone (Shipping Refund) * Both Apple items add up to \$922.64	\$9.91	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-31-01	IT HW, SW Off Equip <\$5K
US Bank	November 2023 Gidlof CC Statement	Fall Conference - Marxer	\$200.00	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-43-00	Travel & Training
US Bank	November 2023 Gidlof CC Statement	LEIRA Conferene - Marxer	\$710.43	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-43-00	Travel & Training
US Bank	November 2023 Sass CC Statement	IACP Conference	\$185.00	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-43-00	Travel & Training
US Bank	November 2023 Sass CC Statement	IACP Conference	\$25.24	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-43-00	Travel & Training
US Bank	November 2023 Sass CC Statement	IACP Conference	\$1,299.32	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-43-00	Travel & Training
US Bank	November 2023 Gidlof CC Statement	Adobe Subscription Renewal	\$264.11	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-521-20-49-40	Dues,Subscriptions,Memberships
US Bank	November 2023 Crickmore CC Statement	Gloves	\$136.58	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-576-80-31-01	Maintenance Supplies
US Bank	November 2023 Crickmore CC Statement	Plumbing Parts - Medina Park Bathroom	\$38.12	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-576-80-31-01	Maintenance Supplies
US Bank	November 2023 Crickmore CC Statement	20V Max Battery Charger	\$221.79	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-576-80-31-01	Maintenance Supplies
US Bank	November 2023 Gidlof CC Statement	Refund of Return	(\$99.08)	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-594-21-64-10	Police HW/SW Equipment >\$5K Capital Outlay
US Bank	November 2023 Gidlof CC Statement	Extender Splitter	\$270.71	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-594-21-64-10	Police HW/SW Equipment >\$5K Capital Outlay
US Bank	November 2023 Gidlof CC Statement	Wireless Keyboard	\$230.10	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-594-21-64-10	Police HW/SW Equipment >\$5K Capital Outlay
US Bank	November 2023 Gidlof CC Statement	Refund of Return	(\$10.89)	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-594-21-64-10	Police HW/SW Equipment >\$5K Capital Outlay
US Bank	November 2023 Gidlof CC Statement	Refund of Return	(\$107.26)	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-594-21-64-10	Police HW/SW Equipment >\$5K Capital Outlay
US Bank	November 2023 Gidlof CC Statement	Ethernet Splitter	\$107.26	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-594-21-64-10	Police HW/SW Equipment >\$5K Capital Outlay
US Bank	November 2023 Gidlof CC Statement	Otterbox	\$129.79	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	001-000-000-594-21-64-10	Police HW/SW Equipment >\$5K Capital Outlay
US Bank	November 2023 Crickmore CC Statement	Oil Absorbent	\$41.84	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	101-000-000-542-30-31-00	Operating & Maintenance Supplies
US Bank	November 2023 Crickmore CC Statement	20V Max 1/2" Impact Wrench	\$132.06	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	101-000-000-542-30-35-00	Small Tools/minor Equipment
US Bank	November 2023 Wilcox CC Statement	Regular and certified mail for code enforcement	\$8.56	EFT Payment 11/15/2023 12:25:15 PM -	11/30/2023	401-000-000-558-60-49-10	Miscellaneous
			\$10,863.71				
US Bank Voyager Fleet Sys.	November 2023 Voyager Fleet	Fuel for PD Vehicles	\$2,794.94	EFT Payment 12/4/2023 12:23:38 PM -	11/30/2023	001-000-000-521-20-32-00	Vehicle Expenses-Gas, Car Wash
			\$2,794.94				
Utilities Underground Location Ctr	3100184	Locate Services - October	\$55.47	65225	11/14/2023	101-000-000-542-30-47-00	Utility Services
			\$55.47				
WA ST Dept of Licensing	November 2023 CPL Receipt	November 2023 CPL Receipt	\$18.00	EFT Payment 12/4/2023 12:34:03 PM -	11/30/2023	631-000-000-589-30-01-00	Dept Of Lic-Gun Permitt
			\$18.00				
WA ST Dept of Transportation	FB91017004241	PW Fuel	\$364.53	65226	11/14/2023	001-000-000-576-80-32-00	Vehicle Fuel & Lube
WA ST Dept of Transportation	FB91017004241	Inspections Vehicle - DS	\$57.73	65226	11/14/2023	401-000-000-558-60-32-00	Vehicle Expenses - Gas, Oil, Maint.
			\$422.26				
WA ST Treasurer's Office	Q3 2023 State Shared Revenue	Q3 2023 Shared Rev	\$373.53	65227	11/14/2023	631-000-000-586-00-01-00	WA St-Auto Theft Protection
WA ST Treasurer's Office	Q3 2023 State Shared Revenue	Q3 2023 Shared Re	\$215.94	65227	11/14/2023	631-000-000-586-00-02-00	WA ST Traumatic Brain Injury
WA ST Treasurer's Office	Q3 2023 State Shared Revenue	Q3 2023 Shared Rev	\$77.59	65227	11/14/2023	631-000-000-586-83-08-00	WA St -Emer Med and Trauma
WA ST Treasurer's Office	Q3 2023 State Shared Revenue	Q3 2023 Shared Rev	\$16.58	65227	11/14/2023	631-000-000-586-90-02-00	WA State Gen Fund 54
WA ST Treasurer's Office	Q3 2023 State Shared Revenue	Q3 2023 Shared Rev	\$1,355.40	65227	11/14/2023	631-000-000-586-91-00-00	WA St-State Gen Fund 40
WA ST Treasurer's Office	Q3 2023 State Shared Revenue	Q3 2023 Shared Rev	\$795.60	65227	11/14/2023	631-000-000-586-92-00-00	WA St-State Gen Fund 50
WA ST Treasurer's Office	Q3 2023 State Shared Revenue	Q3 2023 Shared Rev	\$675.37	65227	11/14/2023	631-000-000-586-97-05-00	WA St-JIS
WA ST Treasurer's Office	Q3 2023 State Shared Revenue	Q3 2023 Shared Rev	\$162.50	65227	11/14/2023	631-000-000-589-30-03-00	WA St-Bldg Code Fee
			\$3,672.51				
WAPRO	8156	Membership Dues - CC	\$25.00	65270	11/30/2023	001-000-000-518-10-49-20	Dues, Subscriptions
			\$25.00				
Washington State Patrol	I2401929	Solicitor Background Check	\$11.00	65228	11/14/2023	001-000-000-521-20-41-50	Recruitment-Background
Washington State Patrol	I2402111	CPL Background Check	\$39.75	65228	11/14/2023	631-000-000-589-30-02-00	WA ST Patrol-Gun-Fbi
			\$50.75				
Willard's Pest Control	421118	City Hall Pest Services	\$214.79	65229	11/14/2023	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg
			\$214.79				
Grand Total			\$564,468.98	AP Total			
Payroll	November 2023 Payroll	Payroll	\$19,004.73	Total	11/30/2023	001-000-000-513-10-11-00	Salaries, Wages & Benefits
Payroll	November 2023 Payroll	Payroll	\$21,853.88	Total	11/30/2023	001-000-000-514-20-11-00	Salaries, Wages & Benefits
Payroll	November 2023 Payroll	Payroll	\$36,209.89	Total	11/30/2023	001-000-000-518-10-11-00	Salaries, Wages & Benefits
Payroll	November 2023 Payroll	Payroll	\$190,020.26	Total	11/30/2023	001-000-000-521-20-11-00	Salaries, Wages & Benefits
Payroll	November 2023 Payroll	Payroll	\$36,813.72	Total	11/30/2023	001-000-000-576-80-11-00	Salaries, Wages & Benefits
Payroll	November 2023 Payroll	Payroll	\$30,363.99	Total	11/30/2023	101-000-000-542-30-11-00	Salaries, Wages & Benefits
Payroll	November 2023 Payroll	Payroll	\$34,225.30	Total	11/30/2023	401-000-000-558-60-11-00	Salaries, Wages & Benefits
			\$368,491.77	Payroll Total			
			\$932,960.75	Grand Total			



MEDINA, WASHINGTON

PARK BOARD MEETING

Hybrid Meeting - In-Person/On-Line
Monday, September 18, 2023 – 5:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

Board Chair Barbara Moe called the Parks and Recreation Board meeting to order in the Medina Council Chambers at 5:00 PM.

PRESENT

Board Member Collette McMullen
Board Chair Barbara Moe
Board Member Gretchen Stengel
Board Member Rebecca Johnston (off-line at 5:41PM)
Board Vice Chair Katie Surbeck
Emeritus Member Penny Martin
Youth Advisor Hayool Park

ABSENT

Board Member India Fitting-Koh
Board Member Viji Raman

STAFF

Osada, Burns, Crickmore, Nations, Anderson

2. ANNOUNCEMENTS

2.1 Welcome New Park Board Youth Advisor

Chair Barbara Moe welcomed the new youth advisor Hayool Park. Hayool addressed the board and expressed his excitement to be joining the Park Board.

3. APPROVAL OF PARK BOARD MINUTES

3.1 Meeting Minutes of July 17, 2023

Recommendation: Adopt Minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

Action: Motion made by Board Member McMullen Second by Board Member Surbeck and with no objections; Park Board approved the July 17, 2023, meeting Minutes.

4. **PUBLIC COMMENT**

None.

5. **PARK BOARD BUSINESS**

- 5.1 Ivy Clean up at Fairweather Nature Preserve
 a) Recruit High School Students - Community Service Hours
 b) Coordinate date with Park Board Members
Recommendation: Discussion and direction.
Staff Contact: Ryan Osada, Public Works Director

Public Works Director asked for youth volunteers to help with the project. The board members discussed the project and decided on September 30, 2023, 10 AM to 12 PM for the cleanup at Fairweather Park. Youth advisor Park will ask his youth group for assistance with this project. Board member Johnston will post the information and ask for volunteers on social media pages. City Staff will send a notice via GovDelivery.

- 5.2 Fall Bulb Planting Event Discussion
 a) Tentative Dates - November 6th or 13th at 10:00 AM

Board members discussed the fall planting event and decided to plant Washington native plant - Salal at Fairweather Park instead of bulbs this year. Planting event will be on November 13, 2023 at 10 AM.

- 5.3 Christmas Ships Event Planning
 a) Event Date - December 22, 2023 (5:35 -5:55 PM)
 b) Discuss Logistics: food/beverages, music, fire pit, souvenir

The board discussed the event and decided to hand out lighted candy cane necklaces and cookies. Public Works will check on getting a fire pit and board chair Moe will check with local choirs about performing before the Christmas ships arrive.

- 5.4 Trail Signage Project Update

Public Works Supervisor Crickmore gave an update on the trail signage design and color brown is for recreational signage. It was discussed to put the QR code directing walkers to the park trail map. The design will be presented to the City Council at a future meeting. Public Works Director Osada will contact the surrounding cities to ask if they would like to contribute to updating the signage throughout the communities.

- 5.5 November Meeting Date Discussion

The board discussed and it was decided to keep the November 20, 2023 meeting date and confirmed there would be a quorum of board members present.

6. **OTHER BUSINESS**

Board Member Stengel asked about the SR 520 lid maintenance. City Manager Burns reported WSDOT is responsible for the maintenance. Board Vice Chair Surbeck asked about yard maintenance on private property that is not be maintained. City Manager

Burns addressed the issues and asked board members to email him with areas of concern.

7. PARK REPORTS

Park Board members reported back on conditions of their assigned parks.

Fairweather & Lid - Board members requested to do more work parties.

Points Loop Trail - Moe requested pathway gravel be added at 24th/Bellevue Christian School.

Lake Lane - Martin – looks great but reported pruning needed to be done and public works reported the removable bollard would be installed and gravel added to pathway.

Medina Beach Park - Reported looks great. Public Works reported the lights added to deter the geese.

Medina Park - Reported looks great. Public Works reported the pathway gravel was added and the fountain is being repaired.

Viewpoint Park - Public works reported removable bollard will be added to the parking spot will be for City use only and a sign will be added about the parking spots.

8. ADJOURNMENT

By consensus the Park Board adjourned the regular meeting at 6:07 PM.

Minutes taken by:

Dawn Nations



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person
Monday, November 13, 2023 – 5:00 PM

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 5:02 p.m.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Cynthia Adkins - Online
Councilmember Jennifer Garone
Councilmember Harini Gokul
Councilmember Mac Johnston
Councilmember Bob Zook

ABSENT

None

STAFF

Burns, Missall, Sass, Wagner, Osada, Wilcox, Nations and Kellerman

2. APPROVAL OF MEETING AGENDA

ACTION: By consensus, the meeting agenda was approved as presented.

3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, the public comment period was closed.

4. PRESENTATIONS

4.1 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Director of Public Works Ryan Osada reported that the Park Board met for their fall planting of Salal at Fairweather Park. The Argosy Christmas ships will be coming to Medina Beach Park on Friday, December 22nd at 5:35 p.m.

Planning Commission Chair Laura Bustamante commented that if the City Council meets and discusses the Comprehensive Plan Housing and Community Design elements at their November 27th meeting, then the Planning Commission will discuss and respond to it at their December meeting.

Emergency Preparedness Chair Rosalie Gann gave an update from the last Emergency Preparedness meeting.

5. **CITY MANAGER'S REPORT**

Director of Development Services Steve Wilcox thanked his staff for stepping up and helping with additional work with the recent departure of the Planning Manager.

Director of Public Works Ryan Osada gave a brief update on the deck replacement at city hall. The schedule will be amended due to weather conditions.

Police Chief Jeffrey Sass gave an update on the city's house watch program. He also reported that both donations to the city for FLIR's and two additional speed signs have been received and the city has moved forward with the purchases.

Director of Finance and HR Ryan Wagner gave a brief report on the city's finances.

City Manager Steve Burns reported that city received a level one credentialing from WCIA for risk management. He also reported that the four points communities selected John McCullough from McCullough Hill, PLLC to represent the communities in the WSDOT lid maintenance negotiations. Lastly, he reported that the City's volunteer and employee luncheon is tentatively scheduled for Thursday, December 7th. The city did not budget for this in 2023; however, it is budgeted for 2024. He requested for Council direction for this event.

ACTION: Motion Johnston second Garone to amend the budget to authorize expenditures from the Legislative Services in an amount not to exceed \$5,000.00 for the City's volunteer and employee appreciation lunch. Motion carried by a 7:0 vote.

6. **CONSENT AGENDA**

ACTION: Motion Reeves second Gokul and carried by a 7:0 vote; Council approved the Consent Agenda.

6.1 October 2023, Check Register

Recommendation: Approve.

Staff Contact: Ryan Wagner, Director of Finance and HR

6.2 Planning Commission Meeting Minutes of September 26, 2023

Recommendation: Receive and file.

Staff Contact: Rebecca Bennett, Development Services Coordinator

6.3 Draft City Council Meeting Minutes of:

a) October 9, 2023; and

b) October 23, 2023.

Recommendation: Adopt minutes.

Staff Contact: Aimee Kellerman, CMC, City Clerk

- 6.4 Resolution Accepting Donation – Adding Two Additional Digital Speed Signs for the City

Recommendation: Adopt Resolution No. 439.

Staff Contact: Jeffrey R. Sass, Chief of Police

- 6.5 Contract Change Order No. 1 – Approving Upland Road Drainage Improvements

Recommendation: Approve.

Staff Contact: Ryan Osada, Public Works Director

7. LEGISLATIVE HEARING

None.

8. PUBLIC HEARING

- 8.1 2024 Final Budget and Salary Schedule

Recommendation: Adopt 2024 Budget Ordinance No. 1022.

Staff Contact: Ryan Wagner, Finance Director

Director of Finance and HR Ryan Wagner gave a brief summary of the the proposed budget and changes since the last meeting. Council discussed, asked questions and staff responded.

Mayor Rossman opened the public hearing. There were no speakers. Subsequently, the public hearing was closed.

ACTION: Motion Reeves second Zook and carried by 7:0 vote; Council adopted Ordinance No. 1022 approving the 2024 Budget and setting the 2024 salary schedule.

- 8.2 2024 Property Tax Levy Resolution

Recommendation: Adopt Resolution No.440.

Staff Contact: Ryan Wagner, Finance Director

Director of Finance and HR Ryan Wagner gave a brief summary of the 2024 Property Tax Levy. Council discussed, asked questions and staff responded.

Mayor Rossman opened the public hearing. There were no speakers. Mayor Rossman closed the public hearing.

ACTION: Motion Johnston second Zook and carried by a 7:0 vote; Council adopted Resolution No. 440.

9. CITY BUSINESS

9.1 Council Projects - Timeline and Protocols

Recommendation: Discussion and direction.

Staff Contact: Stephen R. Burns, City Manager

City Manager Steve Burns gave a brief summary of the proposed updated Agenda Bill that provides more details on projects that are presented to Council at meetings.

ACTION: Council directed staff to update the Agenda Bill to include metrics of success and stakeholders and add to the December agenda under Consent for approval.

9.2 Planning Manager Recruitment Process

Recommendation: Discussion and direction.

Staff Contacts: Stephen R. Burns, City Manager, Mayor Jessica Rossman, Deputy Mayor Randy Reeves

Mayor Rossman gave an introduction and historical background on Council's involvement of the hiring process of staff.

Director of Development Services Steve Wilcox provided background on the Planning Manager's job description and how the original position was created. He noted that the current job posting is the same as it was five years ago when we hired the last Planning Manager. Council discussed, asked questions, and staff responded.

ACTION: Council directed staff to come back to Council at the December meeting with a recruitment update and potential options, in addition of hiring a planner, to include the cost savings or increase for use of a land use attorney and consultants.

9.3 City Attorney Request for Proposal (RFP)

Recommendation: Discussion item only; no action needed.

Staff Contact: Stephen R. Burns, City Manager

Mayor Rossman gave brief introduction of the Request for Proposal (RFP) and asked for feedback from Council on the proposal. Council discussed, asked questions and staff responded.

ACTION: Discussion only; no action taken.

9.4 Solid Waste Services Update

Recommendation: Discussion item only; no action needed.

Staff Contact: Stephen R. Burns, City Manager

City Manager Steve Burns gave an update on moving to weekly recycling, including composting. Staff will invite Wendy Weiker from Republic Services to give a presentation to Council as well as work on a survey to send out to the community the first quarter of 2024.

ACTION: Update only; no action taken.

10. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE

Councilmember Zook requested an update on 520 Bridge Noise.

11. PUBLIC COMMENT

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comments was closed.

Council took a brief break at 7:56 p.m. The full Council reconvened into the regular meeting at 8:06 p.m.

12. EXECUTIVE SESSION

Council moved into Executive Session for an estimated time of 40 minutes at 8:07 p.m. to discuss the following:

RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

RCW 42.30.110(1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW **42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

ACTION: Council extended the Executive Session at 8:47 p.m. for an additional 20 minutes.

ACTION: Motion Johnston to approve the City Manager's 2023 annual review as presented. This was seconded by Gokul and carried by 7:0 vote.

13. ADJOURNMENT

By consensus, Council adjourned the regular meeting at 9:07 p.m.



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Hybrid - Virtual/In-Person
Monday, November 27, 2023 – 5:00 PM

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order in the Medina Council Chambers at 5:00 p.m.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Cynthia Adkins
Councilmember Jennifer Garone
Councilmember Harini Gokul
Councilmember Mac Johnston
Councilmember Bob Zook

ABSENT

None

STAFF

Burns, Missall, Wilcox, Bennett and Kellerman

GUEST ATTENDEES

Planning Commission Chair Laura Bustamante
Planning Commissioner Mark Nelson

2. APPROVAL OF MEETING AGENDA

ACTION: Without objections, the meeting agenda was approved as presented.

3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comments was closed.

4. PRESENTATIONS

None.

5. **CITY MANAGER'S REPORT**

None.

6. **CONSENT AGENDA**

ACTION: Motion Zook second Reeves and carried by a 7:0 vote, Council approved the Consent Agenda.

6.1 Interlocal Agreement for Joint Negotiation with WSDOT Regarding the Maintenance of SR 520 Facilities

Recommendation: Approve.

Staff Contact: Stephen R. Burns, City Manager

7. **LEGISLATIVE HEARING**

None.

8. **PUBLIC HEARING**

None.

9. **CITY BUSINESS**

9.1 Housing and Community Design Comprehensive Plan Elements

Recommendation: Discussion and direction.

Staff Contacts: Steve Wilcox, Director of Development Services, Jessica Rossman, Mayor, Randy Reeves, Deputy Mayor

Mayor Rossman gave an introduction to the Comprehensive Plan discussion, specifically focusing on the Housing and Community Design elements, with the goal of providing Planning Commission with the first round of Council feedback while the city is recruiting for a new Planning Manager or consultant. Council discussed, asked questions, and staff with the help of Planning Commission Chair Laura Bustamante and Commissioner Mark Nelson responded.

ACTION: Council requested that the Planning Commission consider the following changes:

- Add aesthetic or landscaping as a concept under the Vehicular Surfaces and Parking section on page 1.
- Remove the italics on the word "clutter" under the Street Design section on page 1.
- Under the Medina Landscape Plan section, page 2, consider the following changes:
 - First paragraph, revise the last sentence to read "Clear cutting is not permitted.
 - Consider clarifying bullet point number two, the meaning of screen development from City streets and from neighboring properties and come back with a proposal along those lines.

- Review all bullet points and ensure they cover maintaining privacy between neighboring properties and consider appropriate language for what the streetscape should like come back to Council with a recommendation.
 - Add a bullet point regarding screening during development.
- On page 2, last paragraph, change the first sentence to read "In addition, special design and landscaping consideration should be given to the five vehicular entry points to the City".
- On page 2 and 3, Planning Commission is to consider what should be said about the bus stop and 520 trail as entrances to the City and potentially add the word "vehicular" as a modifier to the sentence "The five "vehicular" entry points are:"
- In the second to last paragraph, the last sentence remove "Arborist" and add a period after City.
- On page 5, the last sentence should be amended to read "Property owners are required to maintain the rights-of-way landscaping adjacent to their property including mowing, weeding, snow removal, and preserving safe sight lines and access. Additionally, Planning Commission is asked to look at where requirements to maintain functional storm drainage could be added.
- Clarify historic view corridors on Legend, page 6.
- School names should be consistent (Bellevue Christian or Three Points, etc.) throughout document.
- Look at Historic/Special/Public Uses and whether it is duplicated elsewhere in the Comprehensive Plan and if it contains important direction. Also, consider deleting Landscape Plan and Landscape Key after looking at legal implications.
- Look at Public Space vs Open Space:
 - Public spaces can be a zoning term, ensure public spaces section expands the identification and discussion of open spaces throughout the city to include parks and open spaces that are not identified within the current document, as well as unopened rights-of-way and anything else that may qualify as an open space. Lastly, ensure that the revised version includes language that is related to and supports the policies that follow.
- In the second paragraph of Public Space replace "maintain" with "preserve" for the sentence to read: It is the intent of the City to preserve this landmark.
- Consider whether there is an appropriate policy on specific design elements for mailboxes.
- Remove policy CD-P5 in lieu of and in reference to policy CD-P10.
- Review and consider if the following should be deleted or moved in Policy CD-P9: "The historic landscaping along the perimeter of the golf course is an iconic part of Medina's character and should be retained and/or replaced in the future with an appropriate selection of trees. Equally as important with this perimeter area is maintaining view corridors into the golf course which contributes a sense of added open space in the heart of the community."
- Add privacy reference to policy CD-P9.
- In policy CD-P12 add to the end of sentence: "which where feasible should be dark sky compliant and shielded from shining into nearby residential windows."
- Change policy CD-P16 to read: "Encourage community activities in public places, such as parks and public buildings. Support public art installations as appropriate."
- Review policies CD-P18 and CD-P19 for consistent language.
- Review policy CD-P24 and add language of "native biodiversity."
- Revisit policy CD-P26 and consider the following language: "Encourage vegetation and landscaping that screens the view and sightlines of houses from adjoining

residential properties, with an emphasis on preserving privacy of adjoining residential properties and reducing visual and sound impacts."

- Revisit policy CD-P27 and consider the following language: "Consider creating a voluntary program to inventory the city's trees in order to measure existing tree canopy and track any increase or decrease."
- Review policy CD-P28 and add "eradicate invasive species" where appropriate.
- Review and clarify Historic Preservation and consider adding another goal such as "Preserve Medina's public historic district to include the green store and post office."

At this point (7:15 PM) Council took a 15-minute recess. The full Council recovered into the regular meeting at 7:30 PM.

ACTION: Motion Garone to defer the Housing Element discussion to the January 2024 City Council meeting and defer the Executive Session discussion to the December 11, 2023 City Council meeting. This was seconded by Johnston and carried by a 7:0 vote.

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

Councilmember Garone asked for a defined process and timeline for the City Attorney recruitment. Garone also requested discussion for when the city puts up a permitting sign for houses, where it should be posted appropriately for a private lane.

Councilmember Gokul requested an update on the Planning Manager recruitment.

11. **PUBLIC COMMENT**

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comments was closed.

12. **EXECUTIVE SESSION**

RCW 42.30.110 (1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

ACTION: None. Council did not meet in Executive Session.

13. **ADJOURNMENT**

Motion Zook second Johnston, Council adjourned the regular meeting at 7:36 p.m.



MEDINA, WASHINGTON

AGENDA BILL

Monday, December 11, 2023

Subject: Council Projects - Timeline and Protocols

Category: City Business

Staff Contact: Stephen R. Burns, City Manager

Summary

At the November 13, 2023, Medina Council Meeting, staff presented Council with a draft of the "Protocols for Council Projects." This is intended to provide staff will the tools to present projects to the Council in a unified and consistent manner. Standardizing the protocols should assist staff to prepare the Council with the information necessary to confidently move on important City business. Below is the final document.

- Guidelines for Proposal and Projects:
 - Title and Purpose:
 - Project/proposal Title
 - Short summary of project/proposal
 - Outline of what will be covered in the presentation.
 - Anticipated timeline of project/proposal implementation.
 - Background:
 - How is the City currently addressing this issue (or is this a new issue).
 - Has the City attempted to address this in the past, if so a short outline of what was done.
 - Provide the Council with current laws, codes, or other methods that are relevant to this topic.
 - Content:
 - Outline the issue or problem we are trying to solve.
 - Justify the reason for the recommend change. Specific examples and how the change would correct the issue.
 - List all stakeholders.
 - Metrics of success - measurable data used to determine the achievements of the project's efforts.
 - Provide the recommended funding source, if applicable.
 - How will enforcement be handled and provide any additional costs.

- Include impacts of recommended changes on residents – both positive and negative.
 - If applicable, include alternatives considered and why they were rejected.
 - If it is not a Medina-specific issue, how is it handled by other communities, particularly those that are close and comparable like the other Points Communities?
- Supporting Documents:
 - List supporting information and where it was obtained.
 - Recommendation(s):
 - Provide a range of options for Council to consider, including detailed information on each option.
 - If one option is desired, please articulate your reasoning for that specific option.

Attachments:

Memo Discussing Protocols for Council Projects

Budget/Fiscal Impact: None

Recommendation: Discussion and direction.

City Manager Approval:



Proposed Council Motion: N/A



CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144
TELEPHONE 425-233-6400 | www.medina-wa.gov

Date: December 11, 2023

To: Honorable Mayor and City Council

From: Stephen R. Burns, City Manager

Subject: Protocols for Council Projects

Clear and detailed communication is vital to effective and efficient meetings. The below “Protocols for Council Projects” is intended to provide staff with the tools to present projects to the Council in a unified and consistent manner. Standardizing the protocols should assist staff to prepare the Council with the information necessary to confidently move on important City business.

- Guidelines for Proposal and Projects:
 - Title and Purpose:
 - Project/proposal Title
 - Short summary of project/proposal
 - Outline of what will be covered in the presentation.
 - Anticipated timeline of project/proposal implementation.
 - Background:
 - How is the City currently addressing this issue (or is this a new issue).
 - Has the City attempted to address this in the past, if so a short outline of what was done.
 - Provide the Council with current laws, codes, or other methods that are relevant to this topic.
 - Content:
 - Outline the issue or problem we are trying to solve.
 - Justify the reason for the recommended change. Specific examples and how the change would correct the issue.
 - List all stakeholders.
 - Metrics of success - measurable data used to determine the achievements of the project’s efforts.
 - Provide the recommended funding source, if applicable.
 - How will enforcement be handled and provide any additional costs.
 - Include impacts of recommended changes on residents – both positive and negative.
 - If applicable, include alternatives considered and why they were rejected.

- If it is not a Medina-specific issue, how is it handled by other communities, particularly those that are close and comparable like the other Points Communities?
- Supporting Documents:
 - List supporting information and where it was obtained.
- Recommendation(s):
 - Provide a range of options for Council to consider, including detailed information on each option.
 - If one option is desired, please articulate your reasoning for that specific option.



MEDINA, WASHINGTON

AGENDA BILL

Monday, December 11, 2023

Subject: Park Board Appointment Confirmation

Category: Consent

Staff Contact: Aimee Kellerman, CMC, City Clerk

Summary

On June 21st, Council Personnel Committee (Mac Johnston and Jessica Rossman) and Park Board leadership (Katie Surbeck, Vice Chair) interviewed Sulagna Das for an opening at Position 2 on the Park Board. Ms. Das was a strong runner-up for that position. In September, the member newly appointed to Position 2 resigned, and that seat on the Park Board once again became vacant. Ms. Das has confirmed her continued interest in serving on Park Board, so Personnel Committee and Park Board leadership ask Council to confirm her appointment to Position 2.

This meets and supports Council's priorities 3 and 5.

Council Priorities:

1. Financial Stability and Accountability
2. Quality Infrastructure
3. Efficient and Effective Government
4. Public Safety and Health
5. Neighborhood Character

Attachment

- Park Board Application - Das

Budget/Fiscal Impact: None.

Recommendation: Approve.

City Manager Approval:

Proposed Council Motion: "I move to confirm the appointment of Sulagna Das to the partial open term of Position 2 on the Medina Parks and Recreation Board"

From: [Medina Washington](#)
To: [Aimee Kellerman](#)
Subject: Form submission from: Volunteer Application
Date: Monday, April 24, 2023 8:41:29 AM

Submitted on Monday, April 24, 2023 - 8:23am

Submitted by anonymous user: [67.183.133.254](#)

Submitted values are:

CONTACT INFORMATION

First Name sulagna
Last Name das
Street Address [REDACTED]
City medina
Email sulagna.bharati@gmail.com
Phone [REDACTED]

APPLICANT INFORMATION

Please choose the Board/Committee you're applying for Parks & Recreation Board
Length of Residency 3 years
Appointment to a Board, Commission or Committee will require your consistent attendance at regularly scheduled meetings. Are you available for: Evening Meetings
Occupational Background engineer
Educational Background Masters degree in electrical engineering
Reason for Applying to add value / input to the park and rec.
Relevant Experience first time
Community Involvement
You are a current resident of the City of Medina Yes

The results of this submission may be viewed at:

<https://www.medina-wa.gov/node/16985/submission/773>



MEDINA, WASHINGTON

AGENDA BILL

Monday, December 11, 2023

Subject: Upland Road Drainage Improvements - Change Order #002

Category: Consent

Staff Contact: Ryan Osada, Public Works Director

Summary

This work consists of installing approx. 300 lineal feet of new 12" storm pipe from the intersection of Ridge Rd and Upland Rd and connect to the existing line at 309 Upland Rd. This connection will redirect 50% of the stormwater from Ridge Rd which has been experiencing moderate flooding.

Attachment(s)

Change Order Breakdown

Map

Budget/Fiscal Impact: \$91,784.50

Staff Recommendation: Approve.

City Manager Approval:

Proposed Council Motion: "I move to authorize the City Manager to negotiate and enter into an agreement with Kamins Construction for Change Order 002.?"



CHANGE ORDER NO. 002

Date:	December 11, 2023	Project #:	n/a
Contract Name:	2023 Upland Road Storm Drainage Improvements		
Contractor:	Kamins Construction		

CHANGE ORDER DESCRIPTION

Change Requested by:	<input checked="" type="checkbox"/> Engineer	<input type="checkbox"/> Contractor
Install 300 ft of new 12” storm pipe from Ridge Rd & Upland Type 2 CB to 309 Upland Rd connection.		

CONTRACT AMOUNT ADJUSTMENT

Bid Item # or Added Item	Description of changes – describe bid items, quantities, unit prices, etc. used to determine contract adjustment	Unit Price	Contract Adjustment Amount
4	Temporary Traffic Control	16,500.00	16,500.00
6	Removal of Structures & Obstructions	2,500.00	2,500.00
9	Commercial HMA – 45 tons	353.89 ton	15,925.05
11	Storm Pipe 12” Diam. (Incl. Bedding) – 300 lf	123.90 lf	37,170.00
12	Catch Basin, Type 1 – 4 ea	3,105.00 ea	12,420.00
7	Locate Existing Utilities	5,500.00	5,500.00
Total Contract Adjustment this Change Order			

Original Contract Amount	245,294.01
Total Previous Change Orders	98,538.00
Total this Change Order	90,015.05
Total Adjusted Contract Amount to Date	433,847.06

CONTRACT TIME ADJUSTMENT

Total Working Days this Change Order:	15	Working Days
---------------------------------------	----	--------------

The payment and/or additional time specified and agreed to in this Change Order constitutes full adjustment for and settlement of, all costs and time relating to the performance of the work described here. The work covered by the Change Order shall be performed under the same terms and conditions as those included in the original contract unless otherwise described here.

REQUIRED SIGNATURES:

City of Medina		
<i>Approved by City Manger</i>		
<i>Signature</i>	<i>(Print Name)</i>	<i>Date</i>
<i>Approved by Public Works Director</i>		
<i>Signature</i>	<i>(Print Name)</i>	<i>Date</i>
Contractor		
<i>Signature</i>	<i>(Print name & title)</i>	<i>Date</i>





MEDINA, WASHINGTON

AGENDA BILL

Monday, December 11, 2023

Subject: Street Vacation ROW Moratorium

Category: Public Hearing; Council Discussion

Staff Contact(s): Stephen R. Burns, City Manager; Scott Missall, City Attorney

Summary

The Council adopted Resolution No. 438 on 10.23.2023 (attached below) establishing a 6-month moratorium on ROW vacations to enable review and study of that issue, with the goal of adopting management policies and coordinated changes to the Medina Municipal Code.

This public hearing is required by RCW 35A.63.220 (copied below, with another pertinent statute) for the purpose of enabling public review and comment on the Resolution and its subject matter. Following the hearing, the Council should discuss the issues as they see them at this time, and direct staff to address those issues and prepare a work plan to facilitate a comprehensive analysis of Medina's treatment of its ROW. Additional iterative review may follow, provided that a final work plan is completed and presented to Council for adoption prior to 4.23.2024, which will enable a continuation of the moratorium for implementation of the final approved work plan elements.

Attachment(s)

Council Resolution No. 438

RCW 35A.63.220. Moratoria, interim zoning controls—Public hearing—Limitation on length. A legislative body that adopts a moratorium or interim zoning ordinance, without holding a public hearing on the proposed moratorium or interim zoning ordinance, shall hold a public hearing on the adopted moratorium or interim zoning ordinance within at least sixty days of its adoption, whether or not the legislative body received a recommendation on the matter from the planning agency. If the legislative body does not adopt findings of fact justifying its action before this hearing, then the legislative body shall do so immediately after this public hearing. A moratorium or interim zoning ordinance adopted under this section may be effective for not longer than six months, but may be effective for up to one year if a work plan is developed for related studies providing for such a longer period. A moratorium of [or] interim zoning ordinance may be renewed for one or more six-month periods if a subsequent public hearing is held and findings of fact are made prior to each renewal.

RCW 36.70A.390 Moratoria, interim zoning controls—Public hearing—Limitation on length—Exceptions. A county or city governing body that adopts a moratorium, interim zoning map, interim zoning ordinance, or interim official control without holding a public hearing on the proposed moratorium, interim zoning map, interim zoning ordinance, or interim official control, shall hold a public hearing on the adopted moratorium, interim zoning map, interim zoning ordinance, or interim official control within at least sixty days of its adoption, whether or not the

governing body received a recommendation on the matter from the planning commission or department. If the governing body does not adopt findings of fact justifying its action before this hearing, then the governing body shall do so immediately after this public hearing. A moratorium, interim zoning map, interim zoning ordinance, or interim official control adopted under this section may be effective for not longer than six months, but may be effective for up to one year if a work plan is developed for related studies providing for such a longer period. A moratorium, interim zoning map, interim zoning ordinance, or interim official control may be renewed for one or more six-month periods if a subsequent public hearing is held and findings of fact are made prior to each renewal.

This section does not apply to the designation of critical areas, agricultural lands, forestlands, and mineral resource lands, under RCW 36.70A.170, and the conservation of these lands and protection of these areas under RCW 36.70A.060, prior to such actions being taken in a comprehensive plan adopted under RCW 36.70A.070 and implementing development regulations adopted under RCW 36.70A.120, if a public hearing is held on such proposed actions. This section does not apply to ordinances or development regulations adopted by a city that prohibit building permit applications for or the construction of transitional housing or permanent supportive housing in any zones in which residential dwelling units or hotels are allowed or prohibit building permit applications for or the construction of indoor emergency shelters and indoor emergency housing in any zones in which hotels are allowed.

Budget/Fiscal Impact: To be determined

Recommendation:

Following public hearing and Council discussion, direct staff as follows:

- (1) Prepare a workplan as to issues and options for ROW management for further Council review, discussion and refinement.
- (2) Present a final work plan to Council for adoption prior to 4.23.24.

City Manager Approval:



Proposed Council Motion:

Time Estimate: 45 minutes



MEDINA, WASHINGTON

AGENDA BILL

Monday, December 11, 2023

Subject: NE 12th Street Sidewalk Project Update

Category: City Council Business

Staff Contact(s): Ryan Osada, Public Works Director

Summary

The NE 12th Street project originally started as an ADA Sidewalk project. In 2021, Council suggested undergrounding the overhead lines as part of the project. We finalized the plans and specifications early in 2023 and went out for bid. Unfortunately, the bids came in approximately 40% over budget. At the June council meeting, there was direction to throw-out all bids and revise the project to remove undergrounding.

*This is the second discussion to review the potential impacts of moving six (6) utility poles behind the new sidewalk. This update includes details regarding trees and landscaping that were previously unknown or not confirmed.

Attachment(s)

Power Point

Plans

Budget/Fiscal Impact: 2024 Budget \$700,000.00

Recommendation: Approve to bid

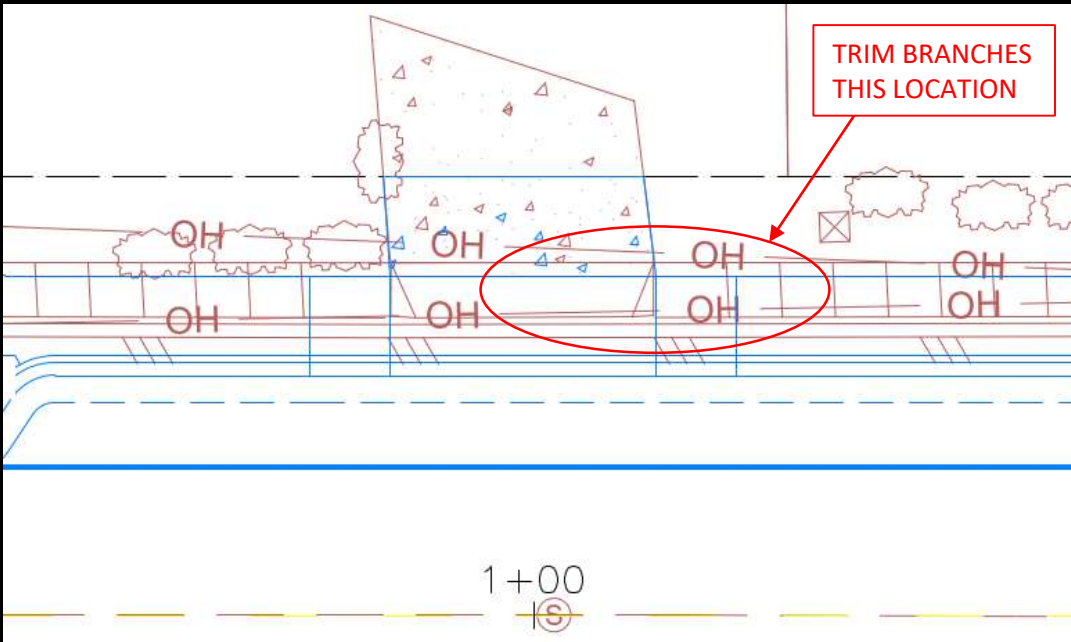
City Manager Approval:

Proposed Council Motion: I move to approve the final plans and authorize the Public Works Director to advertise for bids.

Time Estimate: 20 minutes

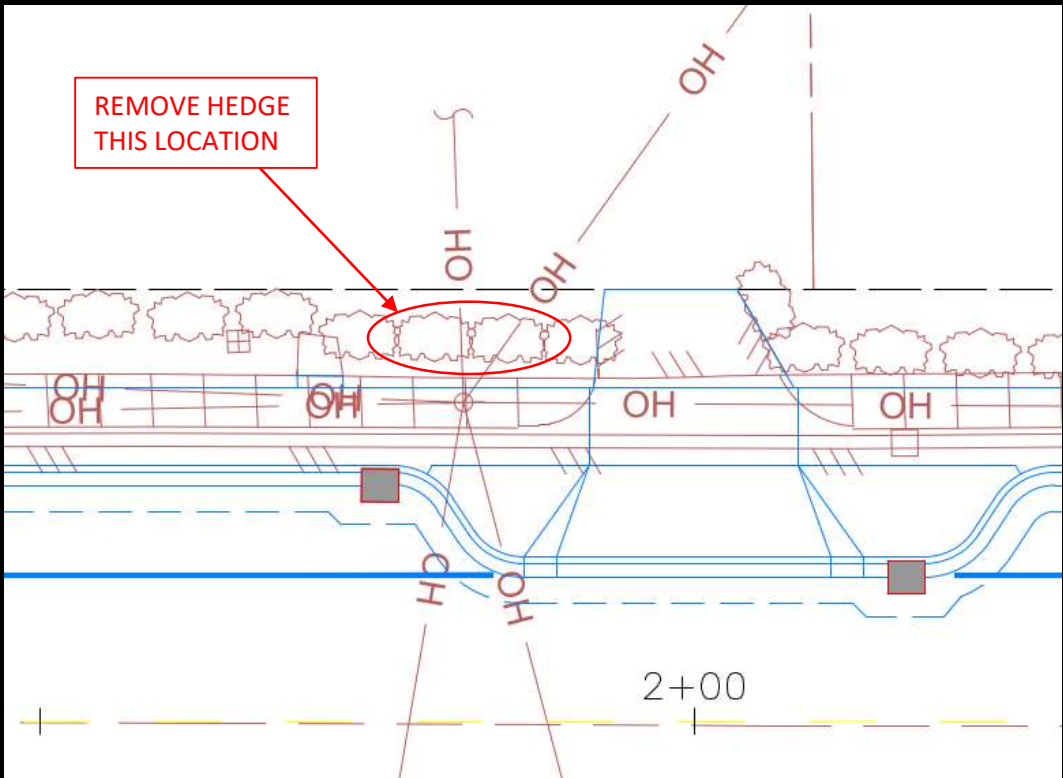
1200 Evergreen Pt Rd

Significantly trim Cherry
Tree



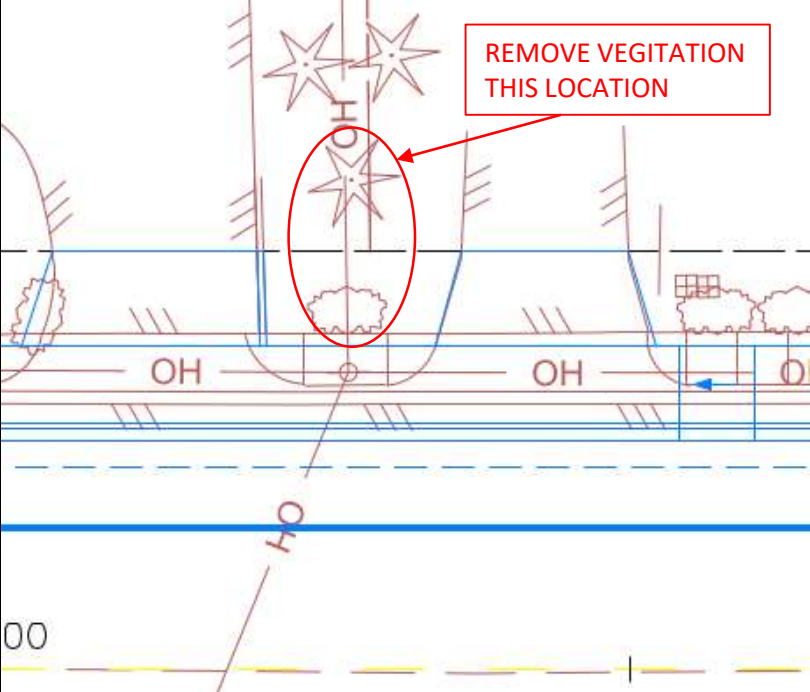
7608 NE 12th ST

Remove hedge



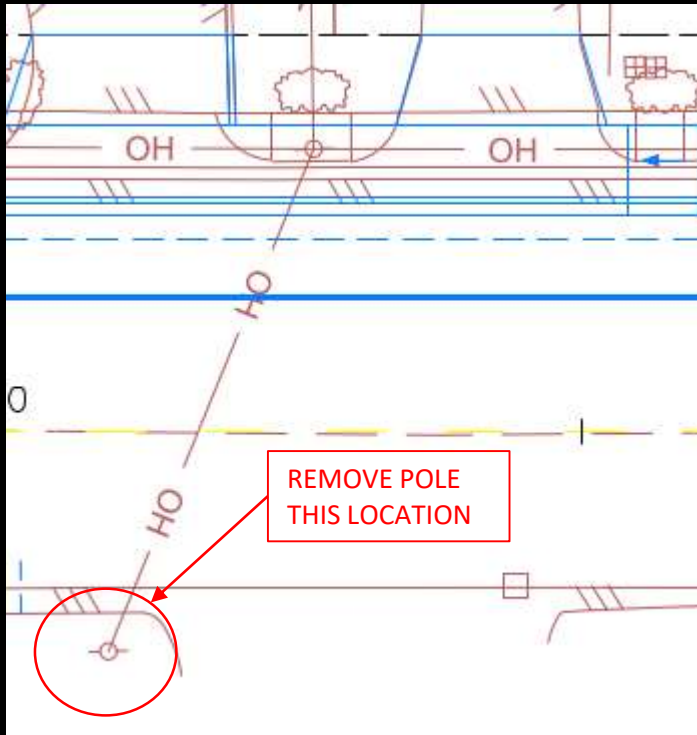
7620/7634 NE 12th ST

Remove blue spruce and
ground cover vegetation



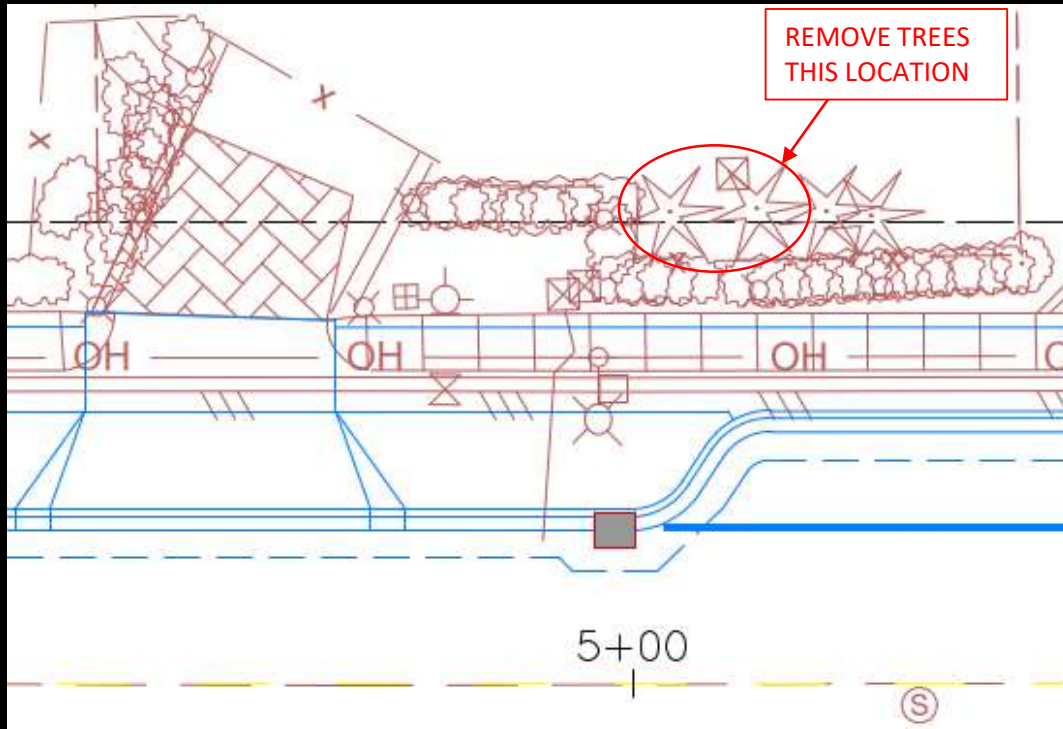
7615 NE 12th ST

Across the street from
7620/7634, delete tensioner
pole



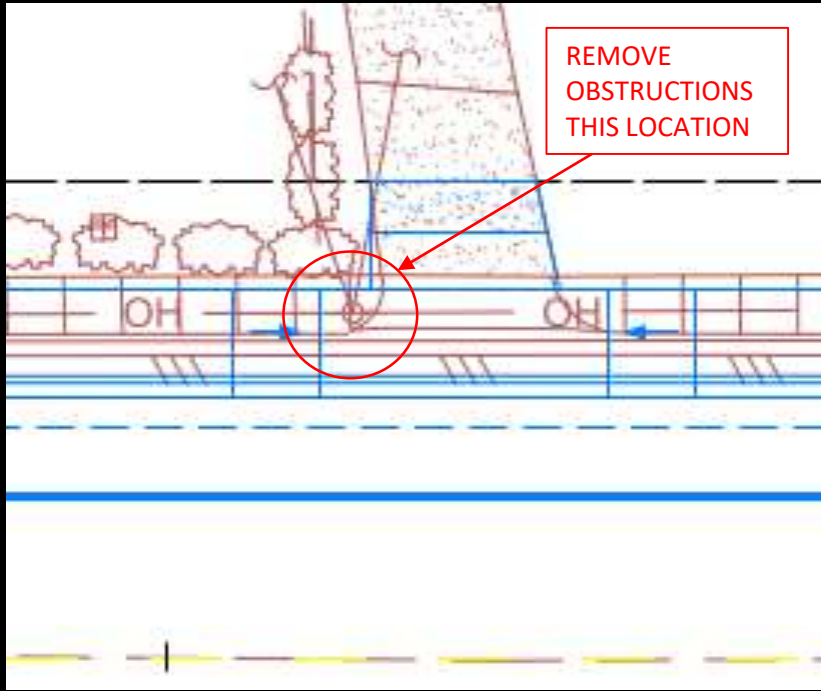
7648 NE 12th ST

- Remove one douglas fir and trim adjacent douglas Fir. Existing fence is in the ROW. Notice of violation has been sent.



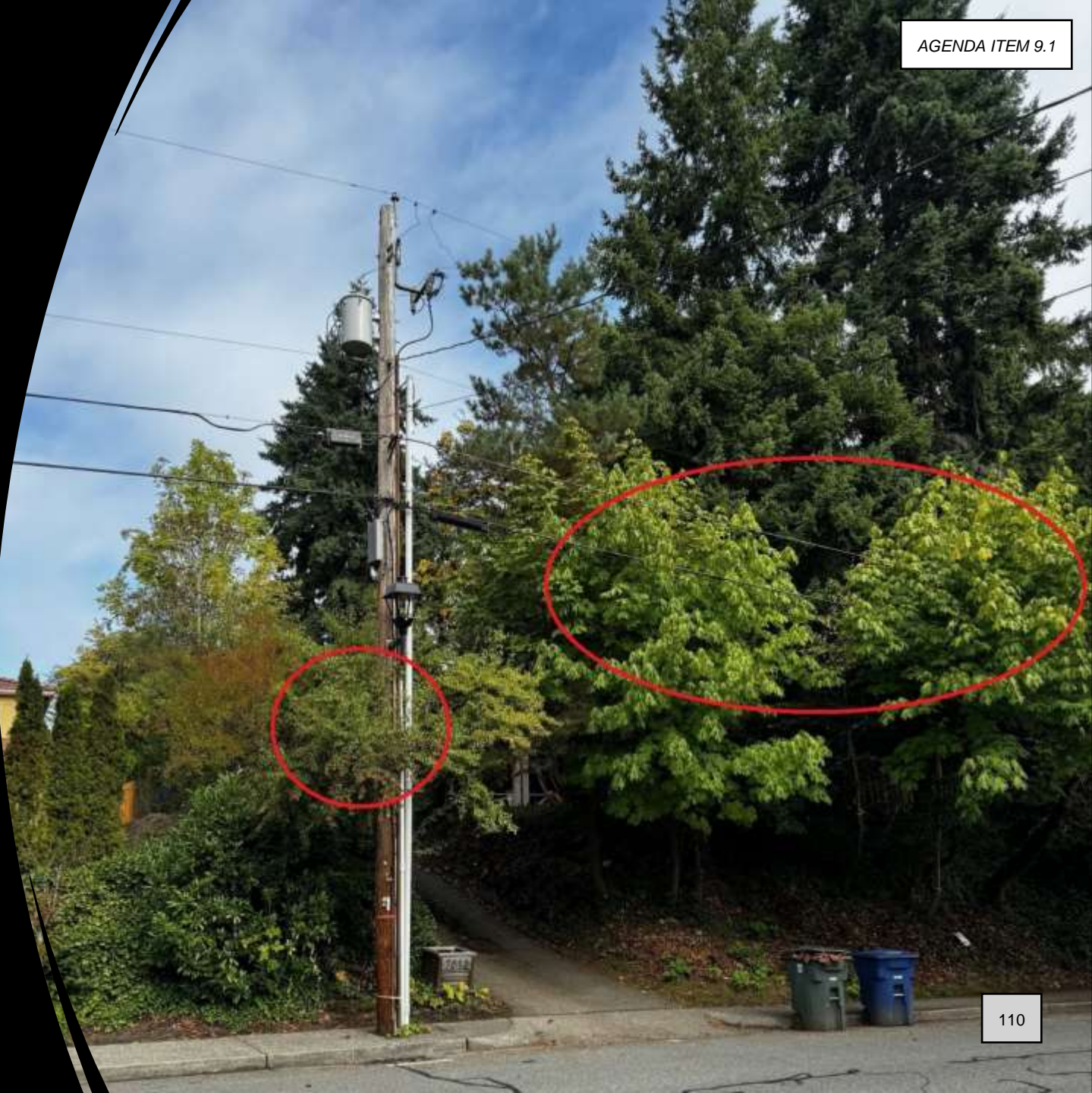
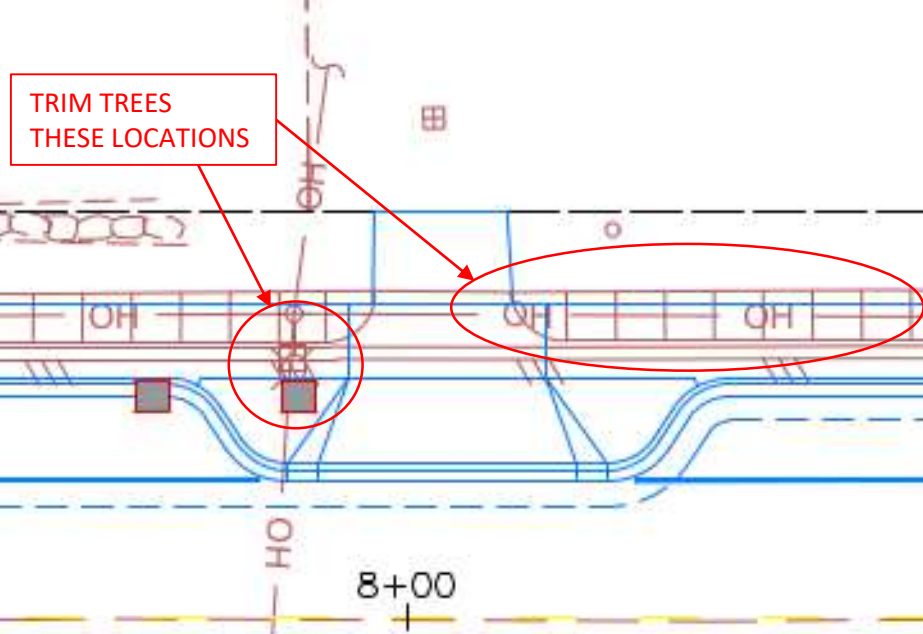
7658/7804 NE 12th ST

- Remove portion of hedge and section of white fence in the ROW



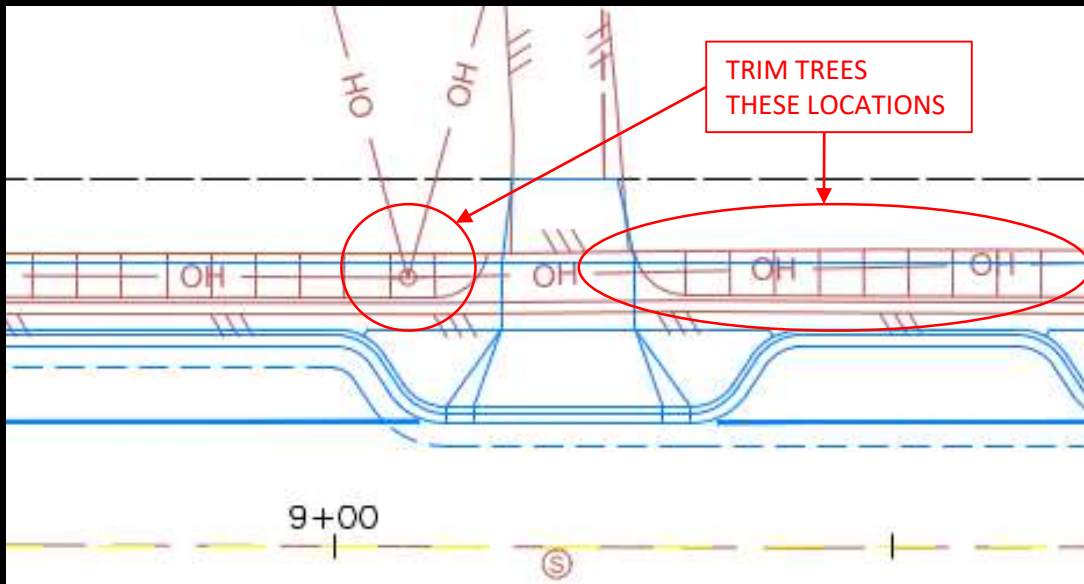
7808/7816 NE 12th ST

- Trim tree behind pole and along frontage
- 7816 is being redeveloped, possibly removing frontage trees.



7826/7830 NE 12th ST

- Trim maple behind pole and trim along frontage





PROJECT SUMMARY:

- Remove 6 trees
- Removal recommendation of 6 trees (nuisance or declining)
- Trim 15 trees
- 12 properties will be impacted (north side only)

BENEFITS:



Increased Safety



ADA Compliance



Traffic Calming



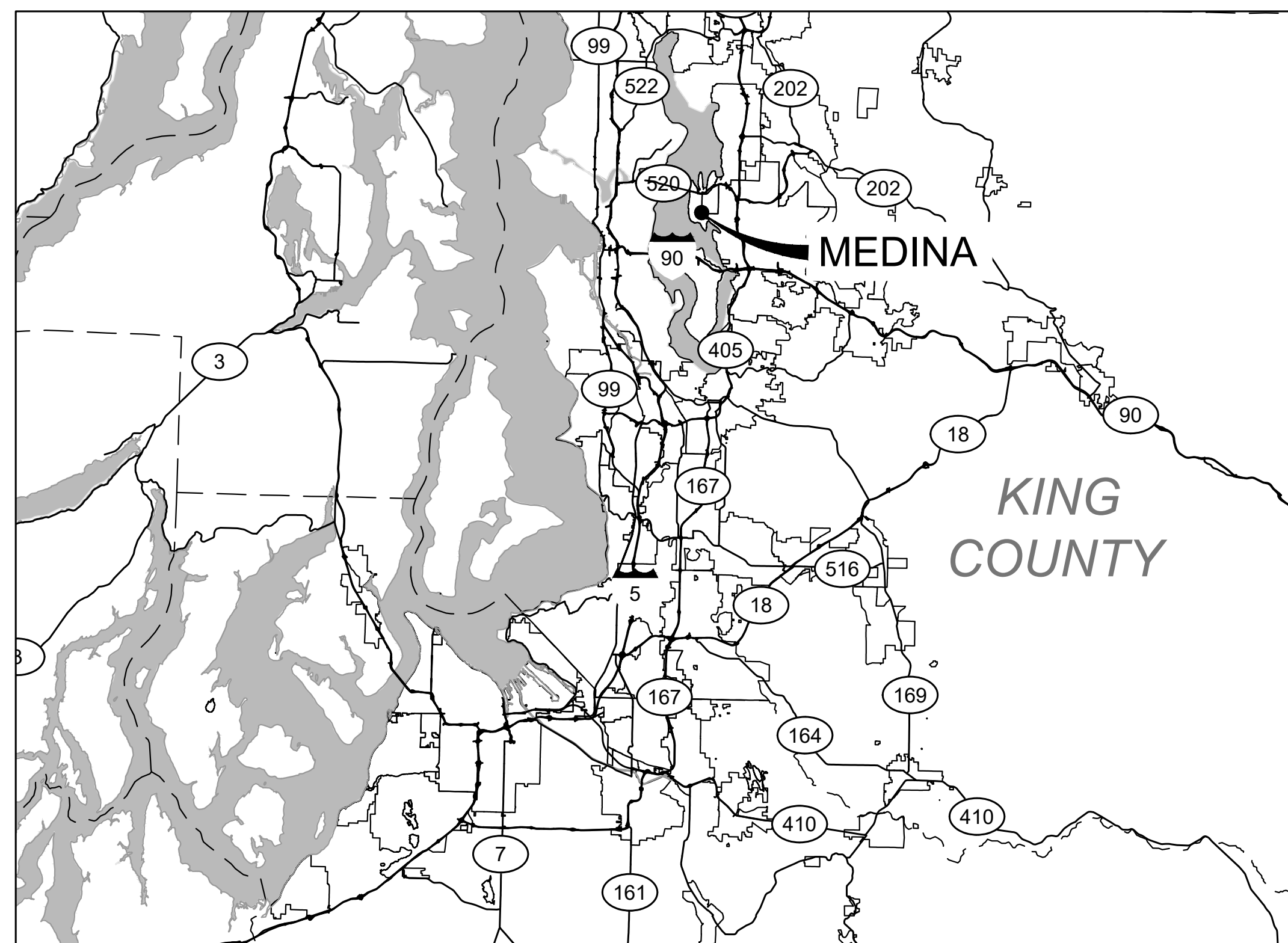
Aesthetics

CITY OF MEDINA

KING COUNTY

WASHINGTON

NE 12TH STREET PEDESTRIAN IMPROVEMENTS



VICINITY MAP
NOT TO SCALE



PROJECT LOCATION MAP
NOT TO SCALE

CITY OFFICIALS

JESSICA ROSSMAN
Mayor

CYNTHIA ATKINS
City Council

HARINI GOKUL

ROBERT ZOOK

JENNIFER GARONE

MAC JOHNSTON

City Council

STEVE BURNS
CITY MANAGER

RANDY REEVES
DEPUTY MAYOR

RYAN OSADA
PUBLIC WORKS DIRECTOR



JULY 2023
G&O #21441

ABBREVIATIONS

AC	ASBESTOS CEMENT PIPE
ADJ	ADJUST
ALT	ALTERNATE
ALUM	ALUMINUM
ANSI	AMERICAN NATIONAL STANDARDS INSTITUTE
AP	ANGLE POINT
ASPH	ASPHALT
ASSY	ASSEMBLY
ASTM	AMERICAN SOCIETY OF TESTING AND MATERIALS
AVE	AVENUE
BF	BLIND FLANGE
BLDG	BUILDING
BLK	BLOCK
BO	BLOW OFF
BOP	BEGINNING OF PROJECT
BVCE	BEGIN VERTICAL CURVE ELEVATION
BVCS	BEGIN VERTICAL CURVE STATION
C	CONDUIT
CAP	CORRUGATED ALUMINUM PIPE
CB	CATCH BASIN
CF	CUBIC FEET
CFS	CUBIC FEET PER SECOND
CICL	CAST IRON CLASS
CLR	CLEARANCE
CMP	CORRUGATED METAL PIPE
CO	CLEANOUT
CONC	CONCRETE
CONN	CONNECTION
CONT	CONTINUED/CONTINUOUS
CPEP	CORRUGATED POLYETHYLENE PIPE
CPLG	COUPLING
CTR	CENTER
CY	CUBIC YARD
+	CENTER LINE
D	DRAIN
DC	DEGREE OF CURVATURE
DI	DUCTILE IRON
DIA	DIAMETER
DIM	DIMENSION
DOT	DEPARTMENT OF TRANSPORTATION
DWGS	DRAWING(S)
E	EAST
EA	EACH
EL	ELEVATION
ELEC	ELECTRICAL
EOA	EDGE OF ASPHALT
EOP	END OF PROJECT
EVCE	END VERTICAL CURVE ELEVATION
EVCS	END VERTICAL CURVE STATION
EXIST	EXISTING
FIG	FIGURE
FIN	FINISHED
FL	FLANGE
FT	FEET
GA	GALVE
GALV	GALVANIZED
GI	GALVANIZED IRON
GV	GATE VALVE
HDPE	HIGH DENSITY POLYETHYLENE PIPE
ID	INSIDE DIAMETER
IE	INVERT ELEVATION
IN	INCH
INV	INVERT
L	LENGTH
LB	POUND
LF	LINEAR FEET
MAX	MAXIMUM
MFR	MANUFACTURER
MH	MANHOLE
MIN	MINIMUM
MISC	MISCELLANEOUS
MJ	MECHANICAL JOINT
N	NORTH
NO	NUMBER
NTS	NOT TO SCALE
OC	ON CENTER
OD	OUTSIDE DIAMETER
PC	POINT OF CURVATURE
PE	PLAIN END
PERF	PERFORATED
PI	POINT OF INTERSECTION
PP	POWER POLE
PT	POINT OF TANGENCY
PVC	POLYVINYL CHLORIDE
PVI	POINT OF VERTICAL INTERSECTION
PVMT	PAVEMENT
PVT	POINT OF VERTICAL TANGENT
QTY	QUANTITY
R	RADIUS
R/W	RIGHT-OF-WAY
RED	REDUCER
REINF	REINFORCE
REQD	REQUIRED
RET	RETAINING
RR	RAILROAD
S	SOUTH
SCH	SCHEDULE
SF	SQUARE FEET
SHT	SHEET
SL	SLOPE
SPECS	SPECIFICATIONS
SO	SQUARE
STA	STATION
STD	STANDARD
TB	THRUST BLOCK
TC	TOP OF CURB
TEL	TELEPHONE
TESC	TEMPORARY EROSION AND SEDIMENT CONTROL
THRD	THREADED
THRU	THROUGH
TYP	TYPICAL
VERT	VERTICAL
W	WEST
W/	WITH
W/O	WITHOUT
WSDOT	WASHINGTON STATE DEPARTMENT OF TRANSPORTATION

LINETYPES

EXISTING	PROPOSED	DESCRIPTION
SURFACE FEATURES		
		CURB (TYPE AS NOTED)
		CURB & GUTTER
		ASPHALT PAVEMENT
		GRAVEL SURFACING
		CONCRETE SURFACING
		CEMENT CONC. SIDEWALK
		FENCE/RAILING (TYPE AS NOTED)
		SHRUB/TREE/VEGETATION LINE
		EDGE OF LANDSCAPING/RESTORATION
		RIGHT-OF-WAY LINE
		CENTERLINE OF CONSTRUCTION
		PROPERTY LINE
		CONTOUR LINE
		SAWCUT LINE (APPROXIMATE LOCATION)
		OVERHEAD UTILITIES
		BURIED ELECTRICAL
		BURIED TELEPHONE/COMMUNICATIONS
		BURIED COMMUNICATIONS
		BURIED CABLE TELEVISION
		GAS MAIN (SIZE AS NOTED)
		WATER MAIN (SIZE AS NOTED)
		SANITARY SEWER MAIN (SIZE AS NOTED)
		STORM DRAIN (SIZE AS NOTED)
		CULVERT (SIZE & TYPE AS NOTED)
		DITCH CENTERLINE/THALWEG

SIGNALIZATION/ILLUMINATION SYMBOLS

EXISTING	PROPOSED	DESCRIPTION
		JUNCTION BOX (TYPE I, II, VIII)
		LIGHT/LUMINAIRE POLE W/WARM
		POLE MOUNTED LIGHT

WATER SYMBOLS

EXISTING	PROPOSED	DESCRIPTION
		GUARD POST / BOLLARD
		WATER METER
		WATER VAULT (SIZE VARIES)
		FIRE HYDRANT (3-NOZZLE)
		GATE VALVE

GAS/POWER/TELEPHONE SYMBOLS

EXISTING	PROPOSED	DESCRIPTION
		GAS VALVE
		PAD MOUNT TRANSFORMER
		POWER VAULT (SIZE VARIES)
		UTILITY POLE
		UTILITY POLE ANCHOR
		UTILITY PEDESTAL
		TELEPHONE VAULT (SIZE VARIES)
		TELEPHONE MANHOLE (SIZE VARIES)

SURVEY SYMBOLS

EXISTING	PROPOSED	DESCRIPTION
		CONTROL POINT
		MONUMENT (IN CASE)
		MONUMENT (SURFACE)
		BENCH MARK

SANITARY/STORM SEWER SYMBOLS

EXISTING	PROPOSED	DESCRIPTION
		STORM DRAIN MANHOLE/TYPE 2 CATCH BASIN (ACTUAL DIMENSION SHOWN FOR PROPOSED)
		STORM DRAIN CATCH BASIN, CONCRETE INLET, OR YARD/AREA DRAIN (ACTUAL DIMENSION SHOWN FOR PROPOSED)
		SANITARY SEWER MANHOLE (ACTUAL DIMENSION SHOWN FOR PROPOSED)
		CLEAN OUT (SAN. SEWER OR STORM)

SURFACE FEATURES/LANDSCAPING

EXISTING	PROPOSED	DESCRIPTION
		MAIL BOX (NOTED)
		SIGN
		ROCK WALL
		SHRUB
		TREE (CONIFER)
		TREE (DECIDUOUS)
		ROCK/BOULDER

CHANNELIZATION SYMBOLS

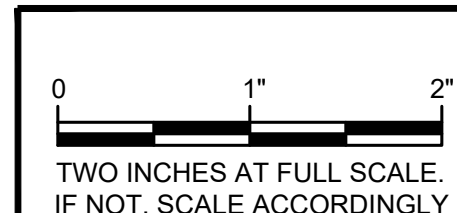
EXISTING	PROPOSED	DESCRIPTION
		CENTER LANE LINE
		CROSS WALK MARKING
		STOP BAR

GENERAL NOTES:

- ALL MATERIALS AND WORKMANSHIP SHALL BE FURNISHED AND SUPPLIED IN ACCORDANCE WITH THE 2023 WASHINGTON STATE DEPARTMENT OF TRANSPORTATION STANDARD SPECIFICATIONS FOR ROAD, BRIDGE AND MUNICIPAL CONSTRUCTION AND CITY OF MEDINA PUBLIC WORKS STANDARDS, AND THESE CONTRACT DOCUMENTS UNLESS OTHERWISE SPECIFICALLY NOTED.
- THE CONTRACTOR SHALL BE RESPONSIBLE TO CONTACT AND COORDINATE WITH ALL UTILITY COMPANIES IN ORDER TO ASSURE THAT ALL LINES, PIPES, POLES AND OTHER APPURTENANCES ARE PROPERLY LOCATED, SECURED, AND/OR PROTECTED. BURIED UTILITIES (WHERE KNOWN) ARE SHOWN IN THEIR APPROXIMATE LOCATION. THE CONTRACTOR SHALL HAVE UTILITIES VERIFIED ON THE GROUND PRIOR TO ANY CONSTRUCTION. NOTIFY THE UNDERGROUND UTILITIES LOCATE CENTER: CALL #811.
- THE CONTRACTOR SHALL HAVE A COPY OF THESE PLANS, ANY ADDENDA, CHANGE ORDERS AND THE CONTRACT SPECIFICATIONS ON THE JOB SITE WHENEVER CONSTRUCTION IS IN PROGRESS.
- THE CONTRACTOR SHALL PROMPTLY NOTIFY THE ENGINEER IN THE EVENT OF DISCOVERY OF UNSUITABLE SOILS OR HIGH GROUND WATER CONDITIONS OR DISCREPANCIES FROM THE PLANS.
- WHEREVER PLANS REFER TO "SAWCUT" OF ASPHALT CONCRETE PAVEMENT OR OIL MAT, OR CONCRETE SURFACE, THE CONTRACTOR SHALL PERFORM A "NEAT LINE CUT" PER SPECIFICATIONS.
- THE CONTRACTOR SHALL MAINTAIN A CLEAN LEGIBLE SET OF RECORD DRAWINGS AND PROVIDE A SET TO THE OWNER PRIOR TO DEMOBILIZATION OF THE SITE. SEE SPECIFICATIONS.
- THE CONTRACTOR SHALL BE RESPONSIBLE FOR ALL TRAFFIC CONTROL IN ACCORDANCE WITH MUTCD. PRIOR TO DISRUPTION OF ANY TRAFFIC, TRAFFIC CONTROL PLANS SHALL BE PREPARED AND SUBMITTED TO THE CITY FOR APPROVAL. NO WORK SHALL COMMENCE UNTIL ALL APPROVED TRAFFIC CONTROL IS IN PLACE.
- PROTECTION OF THE ENVIRONMENT:** NO CONSTRUCTION RELATED ACTIVITY SHALL CONTRIBUTE TO THE DEGRADATION OF THE ENVIRONMENT, ALLOW MATERIAL TO ENTER SURFACE OR GROUND WATERS, OR ALLOW PARTICULATE EMISSIONS TO THE ATMOSPHERE, WHICH EXCEED STATE OR FEDERAL STANDARDS. ANY ACTIONS THAT POTENTIALLY ALLOW A DISCHARGE TO STATE WATERS MUST HAVE PRIOR APPROVAL OF THE WASHINGTON STATE DEPARTMENT OF ECOLOGY.

SHEET INDEX

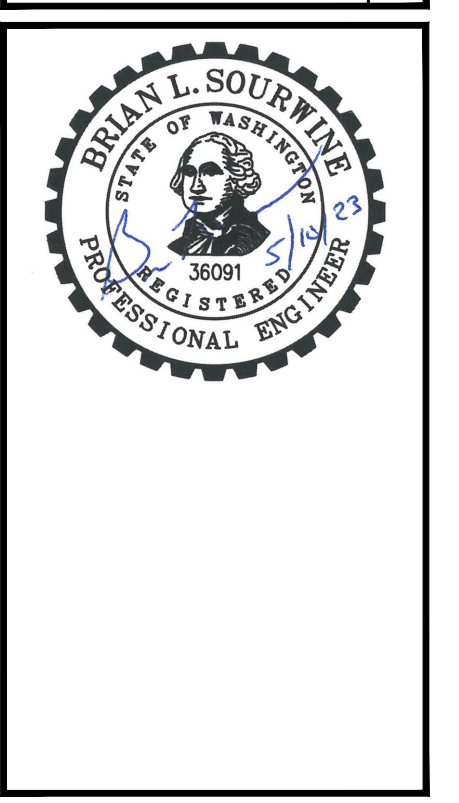
SHEET NO.	COVER	DESCRIPTION
		TITLE, VICINITY MAP, PROJECT LOCATION MAP AND CITY OFFICIALS
SHEET 1		ABBREVIATIONS, SYMBOL LEGEND AND GENERAL NOTES
SHEET 2		SURVEY AND ALIGNMENT CONTROL TABLES
SHEET 3 - 4		TEMPORARY EROSION AND SEDIMENT CONTROL DETAILS
SHEET 5 - 8		PLAN-PROFILE SHEETS
SHEET 9 - 14		RAMP AND CURB PLANS
SHEET 15 - 19		ROADWAY DETAILS
SHEET 20 - 23		STORM DETAILS
SHEET 24 - 25		CHANNELIZATION AND SIGNING DETAILS
SHEET 26 - 27		ELECTRICAL DETAILS
SHEET 28 - 29		TRAFFIC CONTROL DETAILS



Gray & Osborne, Inc.
CONSULTING ENGINEERS
1130 RANIER AVENUE SOUTH, SUITE 300
SEATTLE, WASHINGTON 98144 • (206) 924-0980

DATE: JULY 2023	DRAWN: MB	CHECKED: MB	APPROVED: BS
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DATE	APPD	REVISION



CITY OF MEDINA
KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
ABBREVIATIONS, SYMBOL LEGEND AND GENERAL NOTES

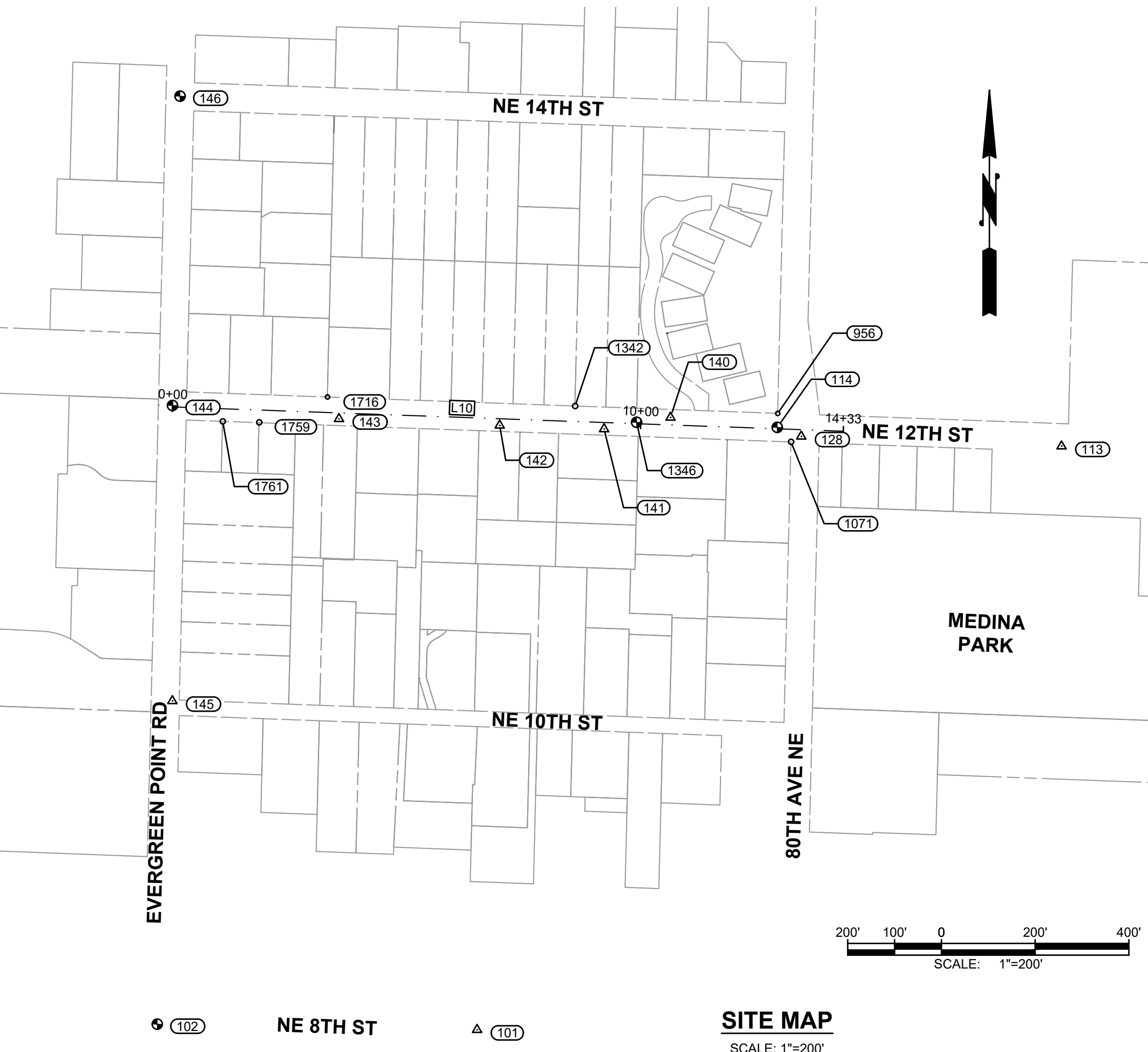
SHEET: 1
OF: 29
JOB NO.: 21441
DWG: LEGEND

m:\Medina\21441 ne 12th street ped improvements\01 design\Plans\Legend.dwg, 7/18/2023 3:50 PM, MICHAEL BALLARD

CITY OF MEDINA - NE 112TH STREET PED IMPROVEMENTS				
JOB NUMBER - #21441				
Horizontal Datum: NAD83/11				
WSPCS N. ZONE, GRID NORTH, HOLDING C.O.B. (BELNET) PUBLISHED CONTROL #0332/291, #0074/292, #2454/287, #0075				
SCALED TO GROUND AT 102 AVG CGF=0.9999801655				
Vertical Datum: NAVD88				
HOLDING C.O.B. 287, 291 & 292				
POINT	NORTHING	EASTING	ELEV.	DESCRIPTION
100	228356.03	1295247.22	58.96	SFMC=FOUND MONUMENT IN CASE, S EDGE OF ASPHALT NE 8TH ST, 75' E OF INTX W/ 80TH AVE NE, 3" DOMED BRASSY W/ PUNCH, DOWN 0.7" IN CASE. CITY OF BELLEVUE STA 0332
101	228413.56	1294494.25	79.29	SSN=SURVEY SET LG MAG NAIL, 1' S OF BACK OF SIDEWALK ON N SIDE OF NE 8TH ST, 25' E OF DRWY FOR #s 7728, 7724, 7720.
102	228425.30	1293811.75	77.50	SFMC, CENTER OF INTX EVERGREEN POINT RD & NE 8TH ST. CITY OF BELLEVUE #0074, 2" BRASS DISC WITH LARGE "X", DOWN 0.55" IN CASE.
113	229658.58	1295741.55	56.52	SSNT, S SIDE BACK OF WEDGE CURB ALONG NE 12TH ST.
114	229698.80	1295134.94	65.42	SFMC, CENTERLINE NE 12TH ST @ NW CORNER OF MEDINA PARK, 1 3/4" BRASSY W/ PUNCH "2334", DOWN 0.6" IN CASE.
128	229679.55	1295186.08	64.79	SSNT, 0.5' N OF S EDGE OF ASPHALT IN WEDGE CURB NE 12TH ST, JUST EAST OF TRAIL AT NW CORNER OF MEDINA PARK, -8' E OF SE CORNER OF CROSSWALK, -5.5' NE OF PED XING SIGN.
140	229719.96	1294907.11	81.01	SSNT, N SIDE NE 12TH ST, IN LINE W HYDRANT W OF DRIVEWAY TO "MEDINA PARK PLACE" HOMES, 12.5' S OF HYDRANT.
141	229695.37	1294765.38	93.51	SSNT, S SIDE NE 12TH ST ACROSS FROM DRIVEWAY TO #17826, 1' N OF S BACK OF WEDGE CURB.
142	229703.05	1294542.52	103.24	SSNT, S SIDE NE 12TH ST, 36' E OF CENTERLINE DRIVEWAY TO 7801 NE 12TH ST, 1' N OF BACK OF WEDGE CURB.
143	229717.07	1294199.63	112.77	SSNT, S SIDE NE 12TH ST, 15' E OF CENTERLINE DRIVEWAY TO 7635 NE 12TH ST, 0.5' N OF WEDGE CURB FLOW LINE.

144	229745.52	1293844.24	123.27	SFMC, CENTER OF INTX NE 12TH ST & EVERGREEN POINT RD, 2" BRASS DOME W/ PUNCH "E SPROUT 0696," DOWN 0.45" IN CASE.
145	229115.12	1293844.03	104.15	SSNT, NE CORNER INTX EVERGREEN POINT RD & NE 10TH ST, 5' W OF POWER POLE, 4.7' SE OF CB.
146	230405.54	1293860.46	146.19	SFMC, LEAD W/ SMALL TACK, DOWN 0.7" IN CASE. CENTER OF INTX NE 14TH ST & EVERGREEN POINT RD.
956	229728.57	1295135.81	65.39	SFP=FOUND PIPE, IRON PIPE, BENT.
1071	229667.81	1295164.30	64.87	SFRC=FOUND REBAR W/ CAP, 5/8" REBAR W/ YPC, ILLEGIBLE.
1342	229744.28	1294703.48	100.87	SFRC, 5/8" REBAR W/ YPC, "CRONES 29537."
1346	229709.60	1294834.75	87.30	SFMC, 1 3/4" DISC W/ PUNCH "2534," DOWN 0.8" IN CASE.
1716	229763.60	1294175.10	114.43	SFP, 2" O.D. IRON PIPE W/ YPC INSIDE, "K+A 11088."
1759	229709.44	1294029.31	118.78	SFRC, 5/8" REBAR W/ 2" ALUMINUM CAP, "PLUG CONSULTING LS 31976."
1761	229711.53	1293951.62	122.92	SFRC, 1/2" REBAR W/ YPC "C&C 38977."

NE 12TH ST CL - CONSTRUCTION CENTERLINE ALIGNMENT												
SEGMENT	BEGIN STATION	BEGIN NORTHING	BEGIN EASTING	END STATION	END NORTHING	END EASTING	DISTANCE	BEARING	RADIUS	TANGENT	CURVE LENGTH	DELTA
L10	0+00.00	229,742.49	1,293,844.24	14+32.52	229,690.69	1,295,275.82	1,432.52	S87°55'40"E				



SITE MAP
SCALE: 1"=200'

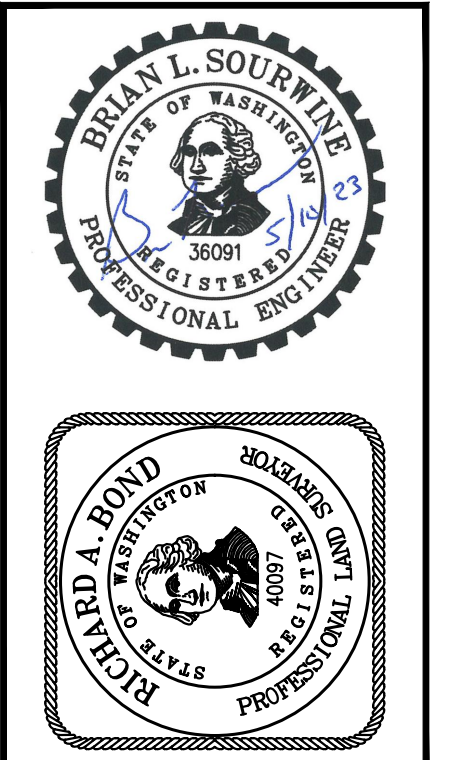
BURIED UTILITIES IN AREA CALL BEFORE YOU DIG 1-811
EXISTING UTILITIES SHOWN ARE FROM THE BEST AVAILABLE INFORMATION AND NO GUARANTEE IS MADE AS TO THE EXACT SIZE, TYPE, LOCATION OR DEPTH

RIGHT-OF-WAY DISCLAIMER
THE RIGHT-OF-WAY AND/OR PROPERTY LINES SHOWN HEREON ARE BASED ON AVAILABLE INFORMATION, NOT ON A SURVEYED LOCATION AND ARE ONLY APPROXIMATE.



DATE:	JULY 2023	MB	MB	BS
DRAWN:		MB	MB	
CHECKED:		MB	MB	
APPROVED:				

REVISION	DATE	APPD
No.		



CITY OF MEDINA
KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
SURVEY AND ALIGNMENT CONTROL TABLES

SHEET:	2
OF:	29
JOB NO.:	21441
DWG. SURVEY CONTROL	

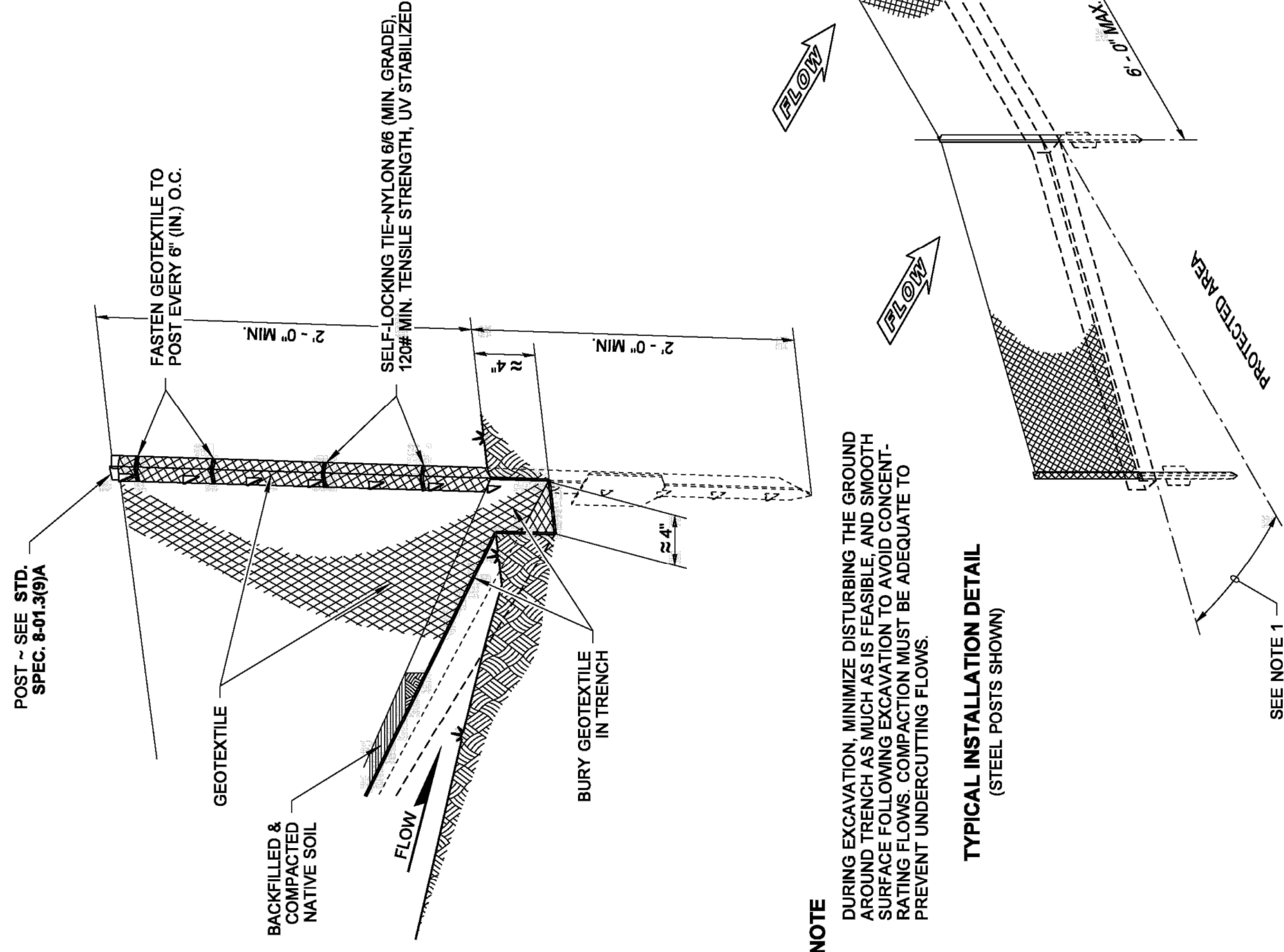
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STANDARD EROSION AND SEDIMENT CONTROL (TESC) NOTES

1. ALL REQUIRED SEDIMENTATION/EROSION CONTROL FACILITIES MUST BE IN OPERATION PRIOR TO LAND CLEARING AND/OR OTHER CONSTRUCTION TO ENSURE THAT SEDIMENT LADEN WATER DOES NOT ENTER THE NATURAL DRAINAGE SYSTEM. ALL EROSION AND SEDIMENT FACILITIES SHALL BE MAINTAINED IN A SATISFACTORY CONDITION UNTIL SUCH TIME THAT CLEARING AND/OR CONSTRUCTION IS COMPLETED AND THE POTENTIAL FOR ON-SITE EROSION HAS PASSED. THE IMPLEMENTATION, MAINTENANCE, REPLACEMENT AND ADDITIONS TO EROSION/SEDIMENTATION CONTROL SYSTEMS SHALL BE THE RESPONSIBILITY OF THE CONTRACTOR.
2. THE CONTRACTOR SHOULD ANTICIPATE THAT EROSION AND SEDIMENTATION CONTROL FACILITIES WILL BE NECESSARY TO ENSURE COMPLETE SILTATION CONTROL ON THE PROPOSED SITE. DURING THE COURSE OF CONSTRUCTION, IT SHALL BE THE OBLIGATION AND RESPONSIBILITY OF THE CONTRACTOR TO ADDRESS ANY NEW CONDITIONS THAT MAY BE CREATED BY HIS ACTIVITIES AND TO PROVIDE ADDITIONAL FACILITIES AS MAY BE NEEDED TO PROTECT ADJACENT PROPERTIES AND THE WATER QUALITY OF THE RECEIVING DRAINAGE SYSTEM.
3. AT NO TIME SHALL MORE THAN SIX INCHES OF SEDIMENT BE ALLOWED TO ACCUMULATE WITHIN A CATCH BASIN. THE CONTRACTOR SHALL BE RESPONSIBLE FOR REMOVING AND DISPOSING OF THE SEDIMENT. ALL CATCH BASINS, CONVEYANCE LINES AND DITCHES SHALL BE CLEANED PRIOR TO PAVING.
4. THE CONTRACTOR SHALL REMOVE AND WASTEHAUL MATERIAL DROPPED, WASHED OR TRACKED FROM VEHICLES ONTO THE TOWN RIGHT-OF-WAY OR INTO THE EXISTING STORM DRAINAGE SYSTEM. DEBRIS SHALL NOT BE WASHED INTO THE STORM DRAINAGE SYSTEM.
5. TEMPORARY EROSION CONTROL FACILITIES SHALL BE INSPECTED WEEKLY AND MAINTAINED WITHIN 24 HOURS FOLLOWING A STORM EVENT. SEDIMENT SHALL BE REMOVED TO INSURE THE FACILITIES WILL FUNCTION PROPERLY. THE FACILITIES SHALL BE SATISFACTORILY MAINTAINED UNTIL CONSTRUCTION IS COMPLETED AND THE POTENTIAL FOR ON-SITE EROSION HAS PASSED.
6. ALL STORM DRAIN INLETS MADE OPERABLE DURING CONSTRUCTION SHALL BE PROTECTED SO THAT STORMWATER RUNOFF SHALL NOT ENTER THE CONVEYANCE SYSTEM WITHOUT FIRST BEING FILTERED OR OTHERWISE TREATED TO REMOVE SEDIMENT.
7. NO DISTURBED SOIL SHALL REMAIN UNSTABILIZED FOR MORE THAN TWO DAYS.

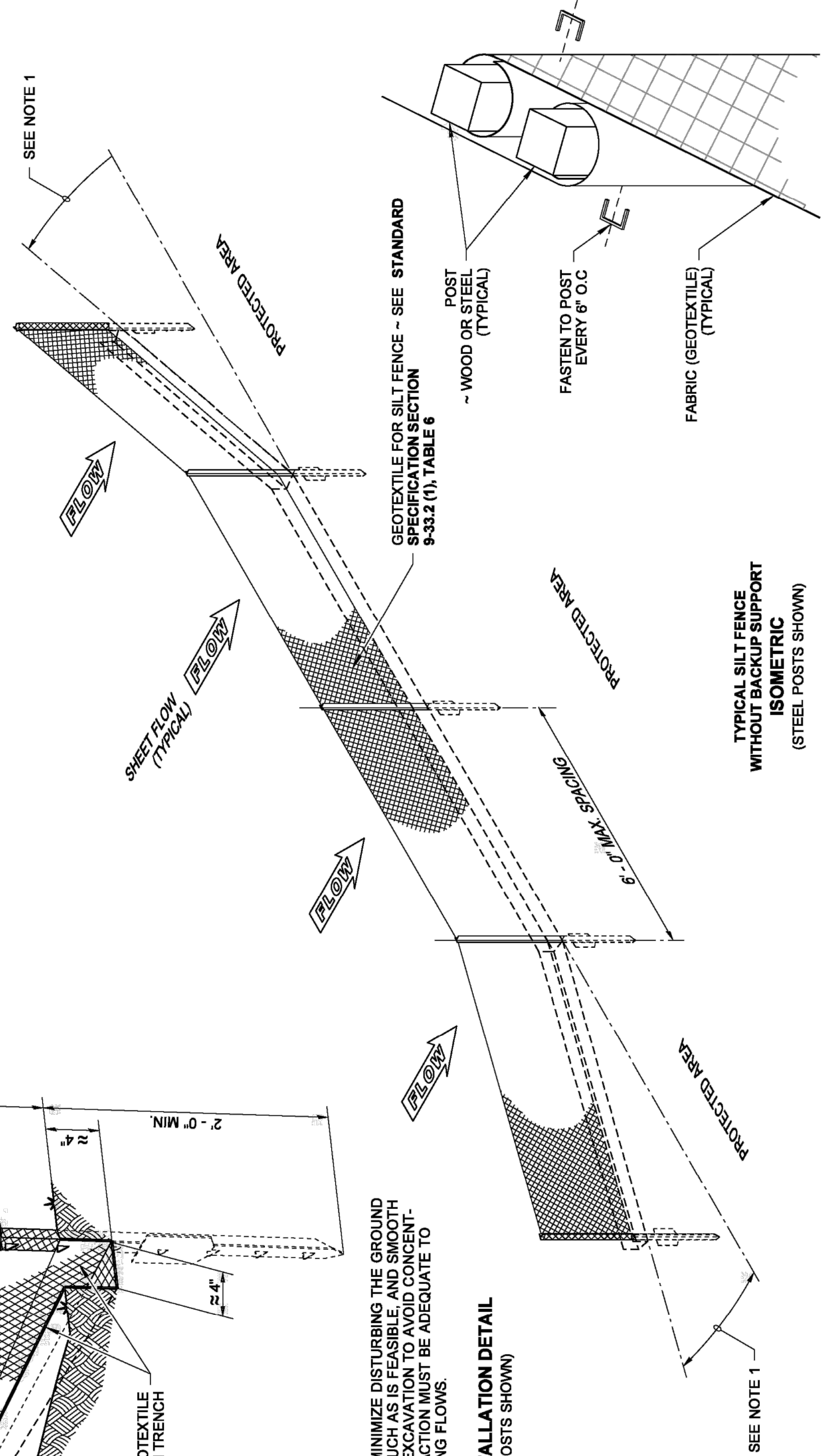
- NOTES**
1. Install the ends of the silt fence to point slightly upslope to prevent sediment from flowing around the ends of the fence.
 2. Perform maintenance in accordance with **Standard Specifications 8-01.3(9)A and 8-01.3(15)**.
 3. Splices shall never be placed in low spots or sump locations. If splices are located in low or sump areas, the fence may need to be reinstalled unless the Project Engineer approves the installation.
 4. Install silt fencing parallel to mapped contour lines.

DRAWN BY: BILL BERENS



NOTE
DURING EXCAVATION, MINIMIZE DISTURBING THE GROUND AROUND TRENCH AS MUCH AS IS FEASIBLE, AND SMOOTH SURFACE FOLLOWING EXCAVATION TO AVOID CONCENTRATING FLOWS. COMPACTION MUST BE ADEQUATE TO PREVENT UNDERCUTTING FLOWS.

TYPICAL INSTALLATION DETAIL
(STEEL POSTS SHOWN)



TYPICAL SILT FENCE WITHOUT BACKFILL SUPPORT ISOMETRIC
(STEEL POSTS SHOWN)

STATE OF WASHINGTON
REGISTERED
LANDSCAPE ARCHITECT

SANDRA L. SALISBURY
CERTIFICATE NO. 000860

NOTE: THIS PLAN IS NOT A LEGAL ENGINEERING DOCUMENT. IT IS NOT TO BE USED FOR ANY PURPOSES REQUIRING PROFESSIONAL ENGINEERING OR ARCHITECTURAL SERVICES. APPROVED FOR PUBLICATION AS SHOWN ON SHEET 3 OF 3. THE WASHINGTON STATE DEPARTMENT OF TRANSPORTATION. A COPY MAY BE OBTAINED UPON REQUEST.

SILT FENCE

STANDARD PLAN I-30.15-02
SHEET 1 OF 1 SHEET

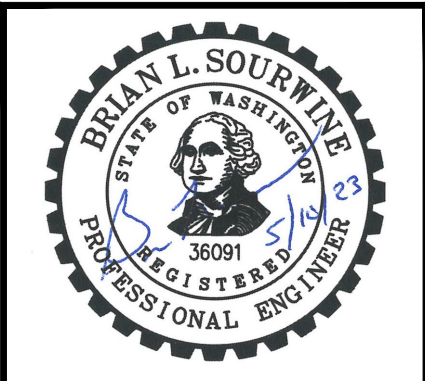
APPROVED FOR PUBLICATION
Pasco Bakotich III 3/22/13
STATE DESIGN ENGINEER DATE
Washington State Department of Transportation

SPLICED FENCE SECTIONS SHALL BE CLOSE ENOUGH TOGETHER TO PREVENT SILT LADEN WATER FROM ESCAPING THROUGH THE FENCE AT THE OVERLAP.

SPLICE DETAIL
(WOOD POSTS SHOWN)

CITY OF MEDINA
KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
TEMPORARY EROSION AND SEDIMENT CONTROL DETAILS

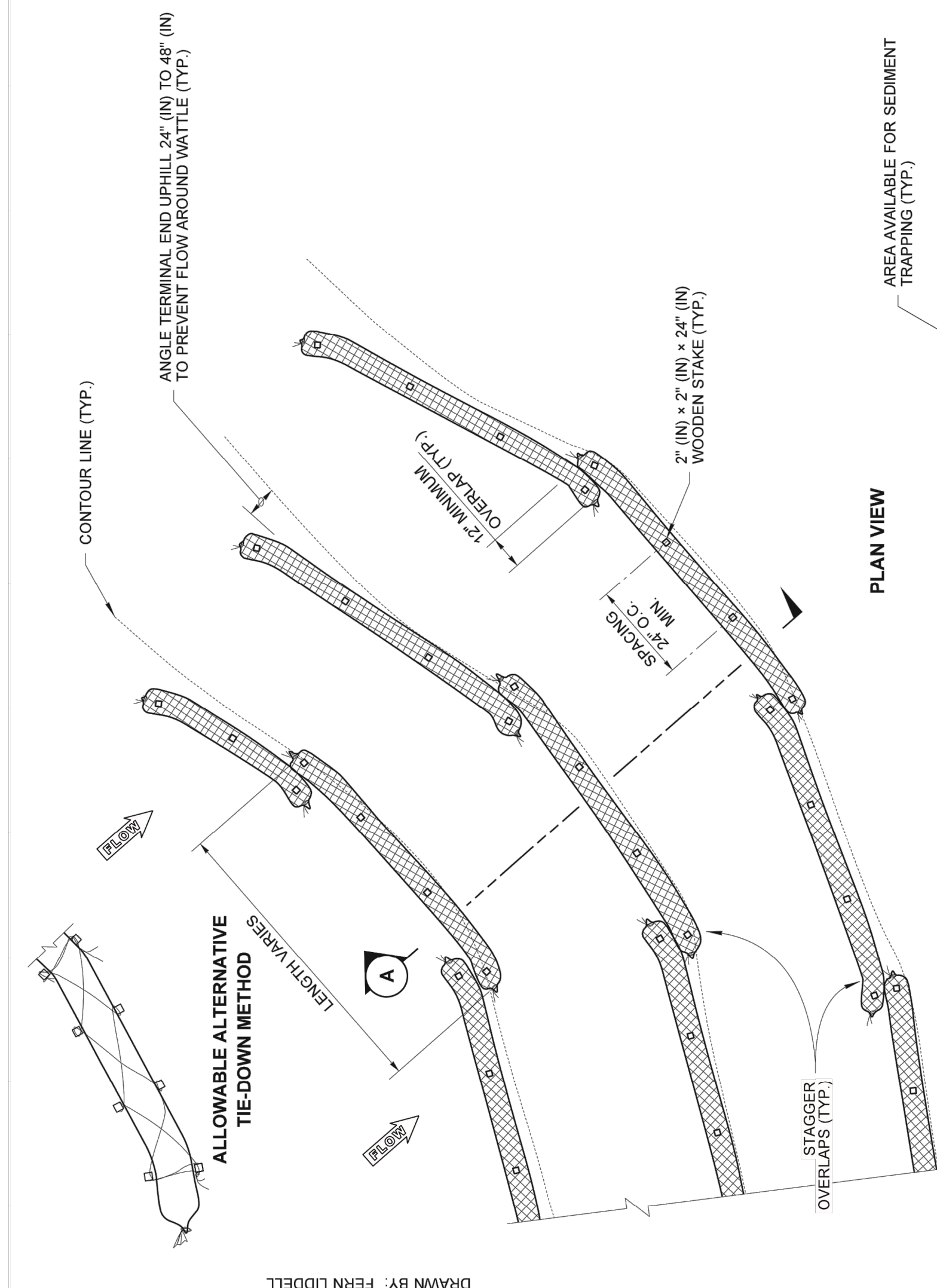
SHEET: **3**
OF: **29**
JOB NO.: 21441
DWGEROSION CONTROL



DATE:	JULY 2023
DRAWN:	MB
CHECKED:	MB
APPROVED:	BS

No.	REVISION	DATE	APPD

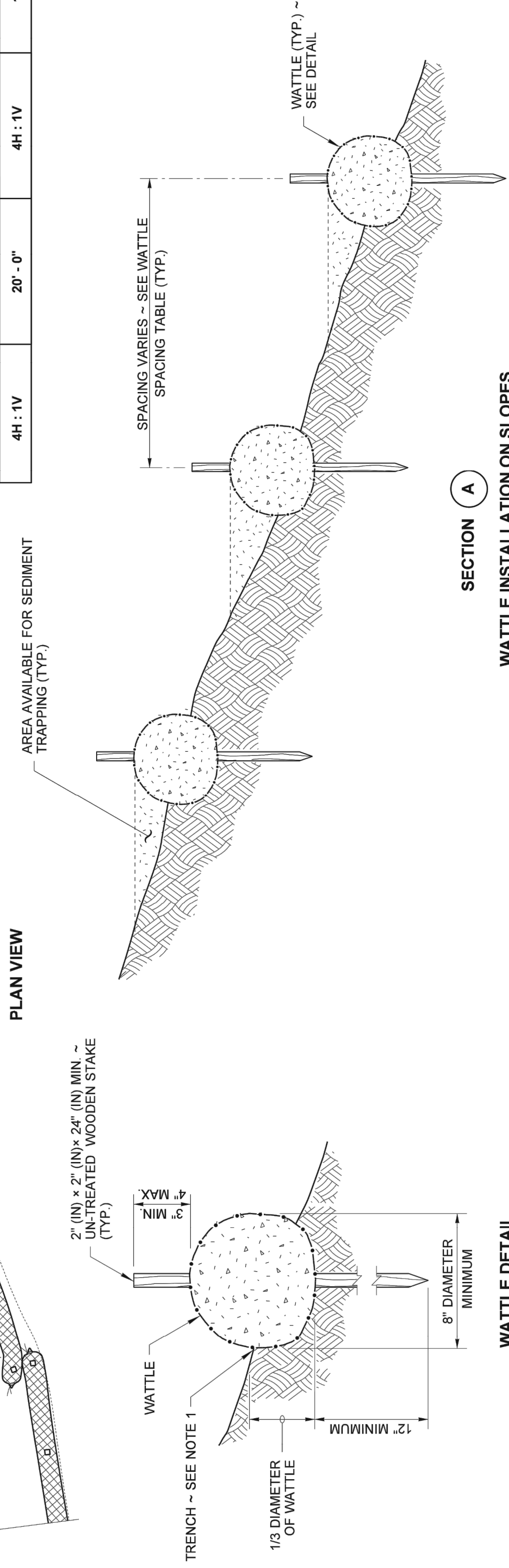
Gray & Osborne, Inc.
CONSULTING ENGINEERS
1130 RAINIER AVENUE SOUTH, SUITE 300
SEATTLE, WASHINGTON 98144 • (206) 994-0980



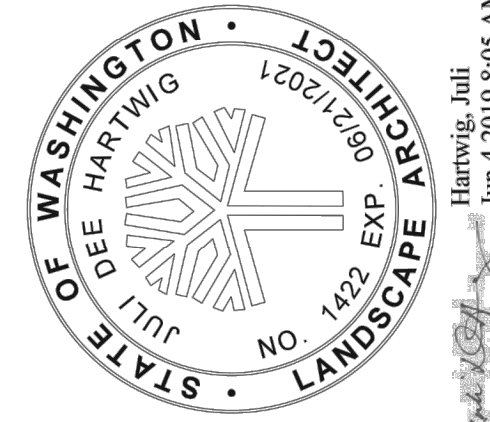
NOTES

1. Wattles shall be in accordance with **Standard Specification, Section 9-14.5(5)**. Install Wattles along contours. Installation shall be in accordance with **Standard Specification, Section 8-01.3(10)**.
2. Securely knot each end of Wattle. Overlap adjacent Wattle ends 12" (in) behind one another and securely tie together.
3. Compact excavated soil and trenches to prevent undercutting. Additional staking may be necessary to prevent undercutting.
4. Install Wattle perpendicular to flow along contours.
5. Wattles shall be inspected regularly, and immediately after a rainfall produces runoff, to ensure they remain thoroughly entrenched and in contact with the soil.
6. Perform maintenance in accordance with **Standard Specification, Section 8-01.3(15)**.
7. Refer to **Standard Specification, Section 8-01.3(16)** for removal.

TEMPORARY		PERMANENT	
8" - 10" OR 10" - 12" DIAM.		10" - 12" DIAM.	
SLOPE	MAX. SPACING	SLOPE	MAX. SPACING
1H : 1V	5' - 0"	-	-
2H : 1V	10' - 0"	2H : 1V	5' - 0"
3H : 1V	15' - 0"	3H : 1V	10' - 0"
4H : 1V	20' - 0"	4H : 1V	15' - 0"



SECTION A
WATTLE INSTALLATION ON SLOPES



Hartwig, Juli
Jun 4, 2019 8:05 AM
WATTLE INSTALLATION ON SLOPE

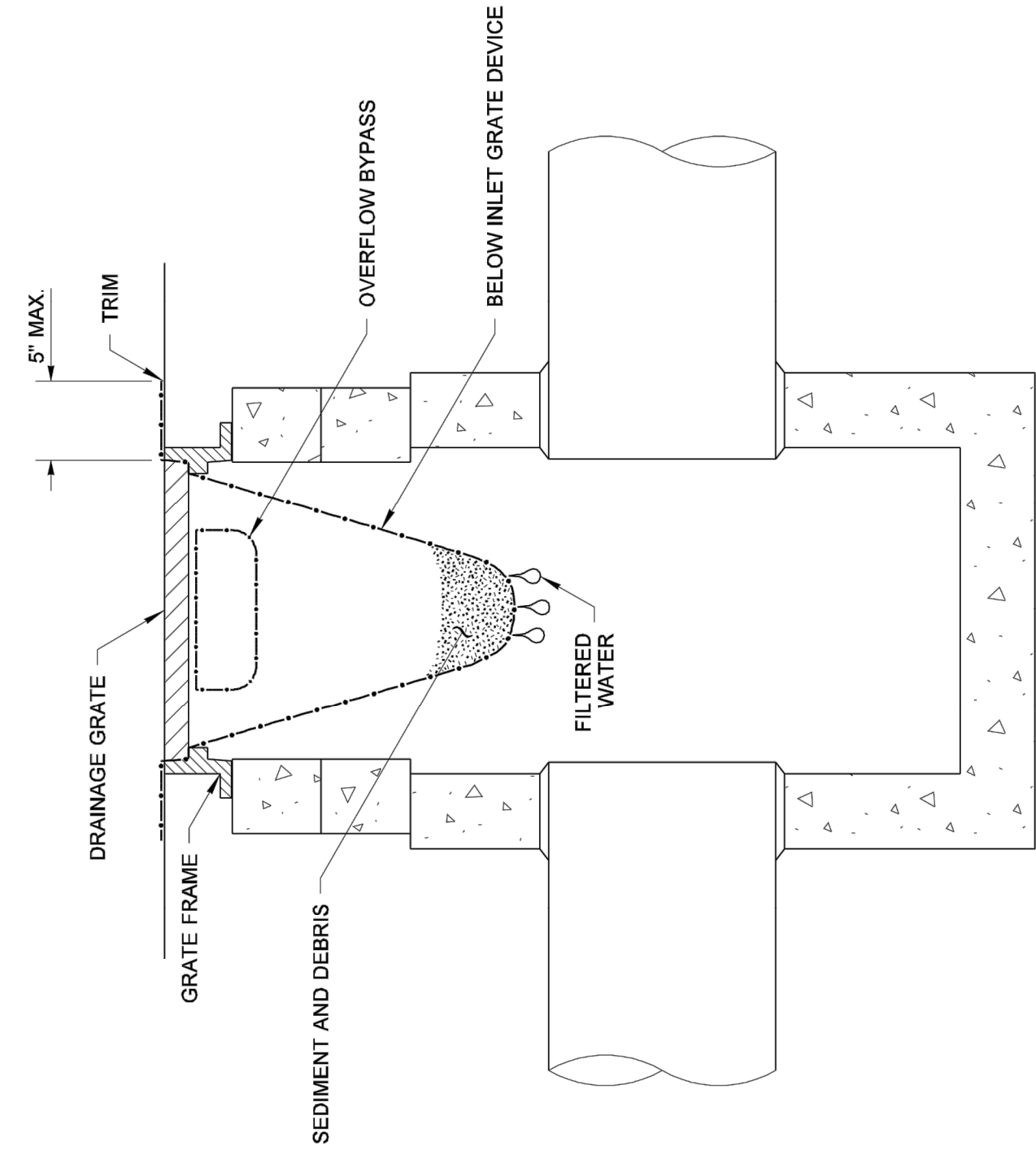
STANDARD PLAN I-30.30-02

SHEET 1 OF 1 SHEET
APPROVED FOR PUBLICATION
Randy Stone
Jun 12, 2019 9:41 AM
STATE DESIGN ENGINEER
Washington State Department of Transportation

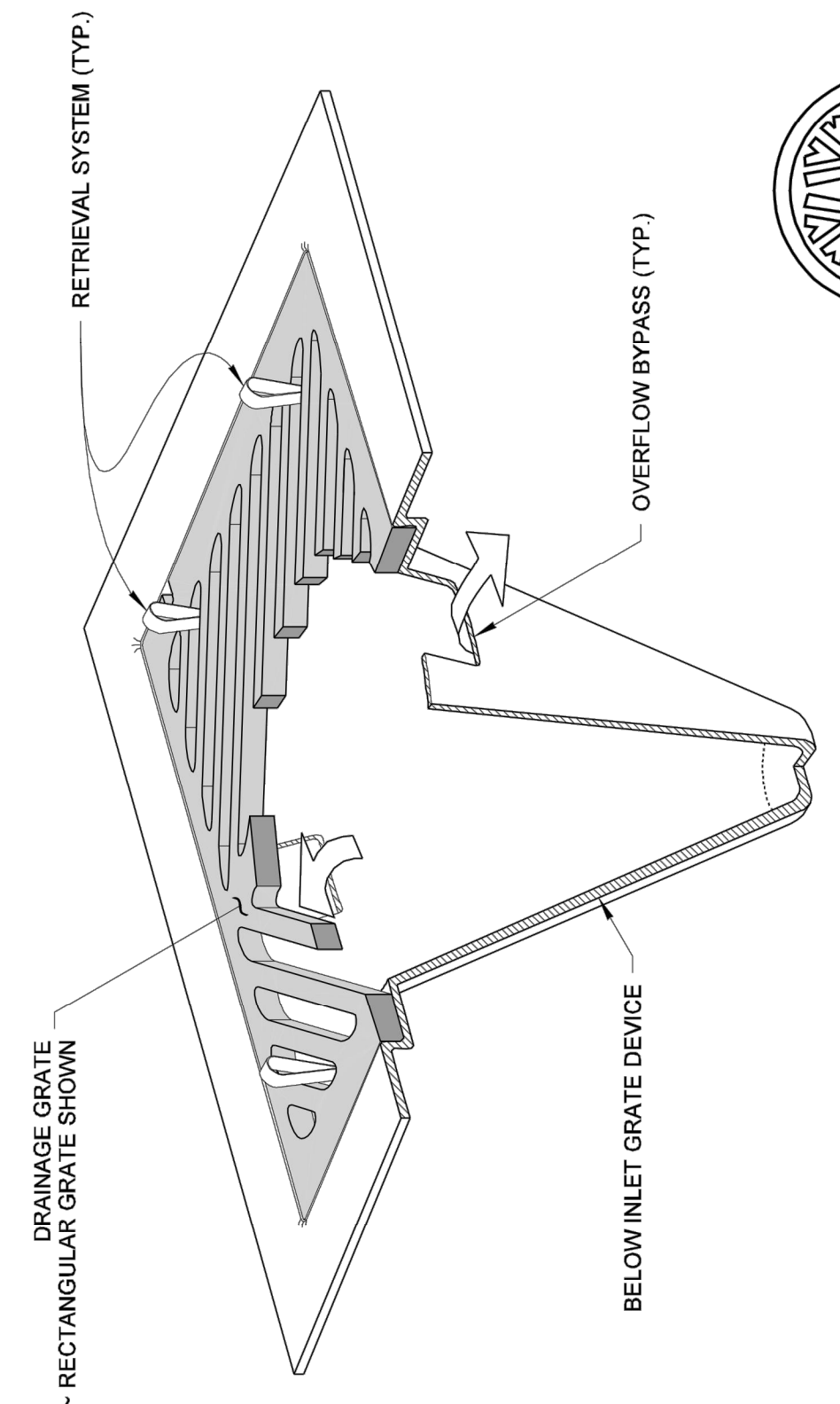
DRAWN BY: LISA CYFORD

NOTES

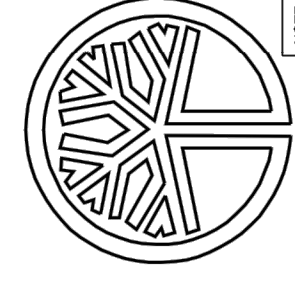
1. Size the Below Inlet Grate Device (BIGD) for the storm water structure it will service.
2. The BIGD shall have a built-in high-flow relief system (overflow bypass).
3. The retrieval system must allow removal of the BIGD without spilling the collected material.
4. Perform maintenance in accordance with Standard Specification 8-01.3(15).



SECTION VIEW
NOT TO SCALE



ISOMETRIC VIEW



MARK W. MALURER
CERTIFICATE NO. 000588
STATE DESIGN ENGINEER
Washington State Department of Transportation

STORM DRAIN INLET PROTECTION
STANDARD PLAN I-40.20-00

SHEET 1 OF 1 SHEET
APPROVED FOR PUBLICATION
Pasco Bakoticich III
STATE DESIGN ENGINEER
DATE: 09-20-07
Washington State Department of Transportation

SHEET: 4
OF: 29
JOB NO.: 21441
DWGEROSION CONTROL

CITY OF MEDINA
KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
TEMPORARY EROSION AND SEDIMENT CONTROL DETAILS

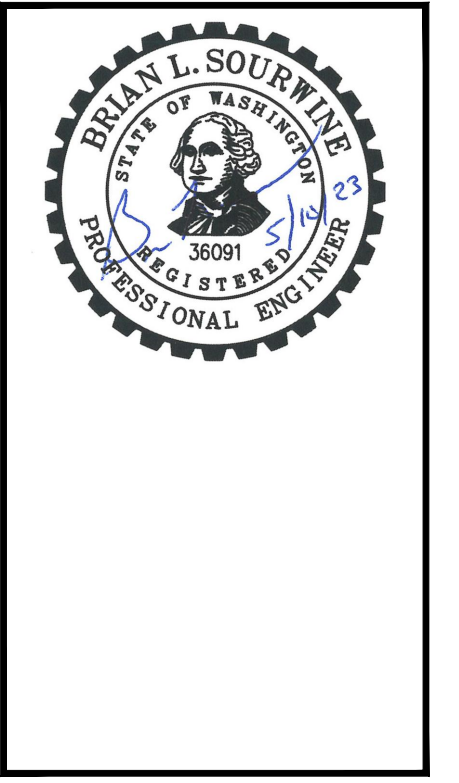


DATE:	JULY 2023	DRAWN:	MB	CHECKED:	MB	APPROVED:	BS
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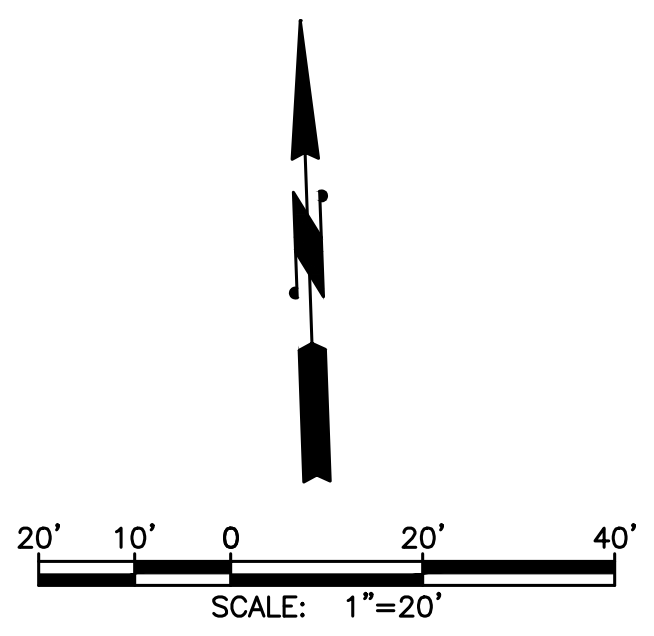
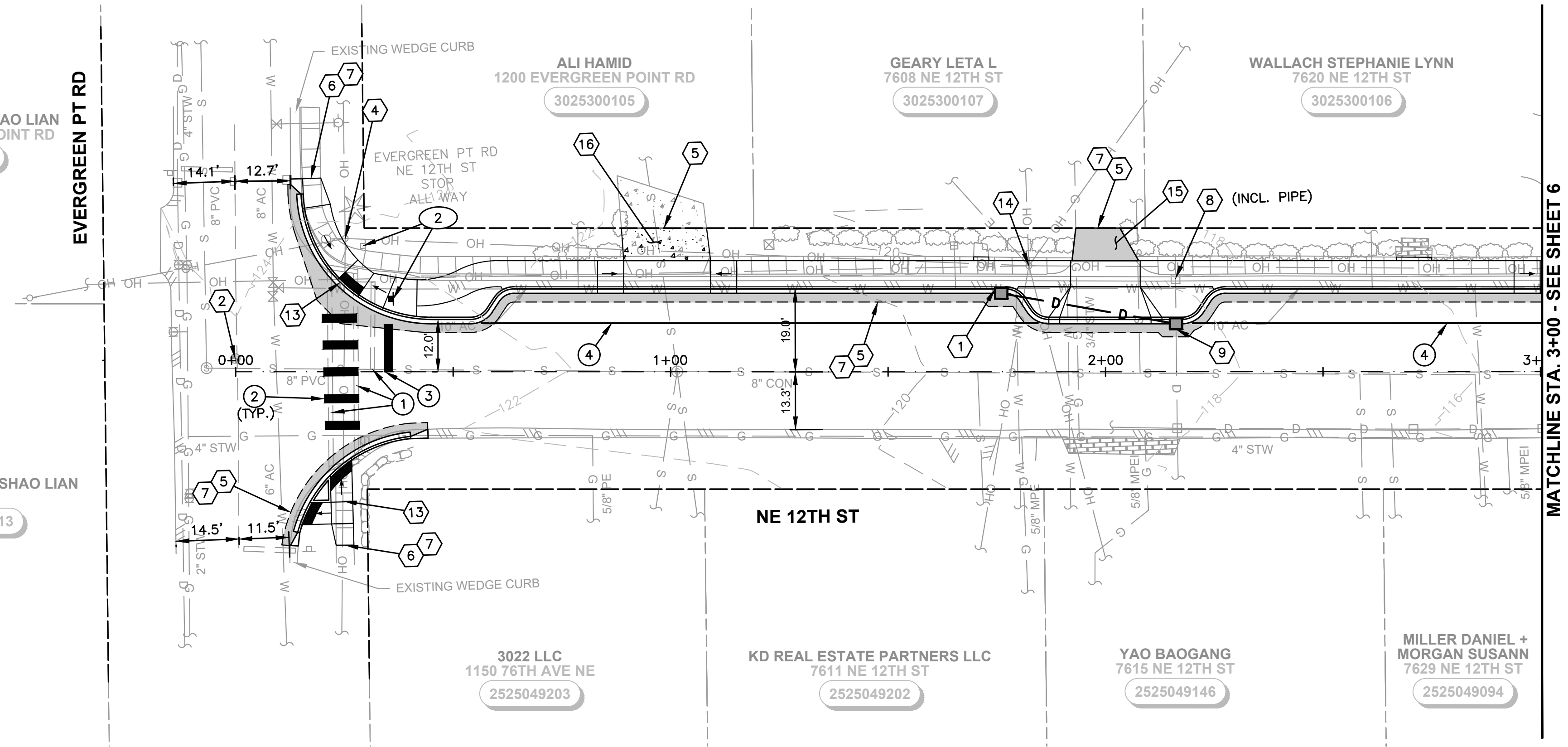


DATE:	JULY 2023	MB	MB	BS
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APPROVED:				
			DATE	APPD
			REVISION	
				No.



CITY OF MEDINA
 KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
 PLAN-PROFILE

SHEET: **5**
 OF: **29**
 JOB NO.: 21441
 DWG/PLAN-PROF



CONSTRUCTION NOTES

1. CAUTION: POTENTIAL UTILITY CONFLICT. VERIFY (POTHOLE) EXACT LOCATION AND DEPTH OF EXISTING UTILITY. SEE ORDER OF WORK.
2. PROTECT EXISTING MONUMENT.
3. CONSTRUCT CEMENT CONCRETE TRAFFIC CURB PER DETAIL SHEET 19
4. PROTECT EXISTING CURB, SIDEWALK, FENCE, POLE, LUMINAIRE, WALL, HYDRANT, BOLLARD, TREE, LANDSCAPING, IRRIGATION SYSTEM, DURING CONSTRUCTION.
5. SAWCUT EXISTING PAVEMENT AND SEAL JOINT (WHERE APPLICABLE) THEN APPLY SAND BLANKET TO THE SURFACE JOINT.
6. SAWCUT EXISTING CURB AND/OR SIDEWALK TO NEAREST FULL JOINT AND PROVIDE CLEAN EDGE.
7. REMOVE AND WASTEHAUL EXISTING CURB, GUTTER, SIDEWALK, PAVEMENT, BOLLARD, FENCE, PER THE SPECIFICATIONS. COORDINATE WITH PROPERTY OWNER(S) AS REQUIRED.
8. REMOVE AND WASTEHAUL EXISTING STORM DRAINAGE STRUCTURE(S)/PIPE.
9. CONNECT EXISTING STORM PIPE TO NEW CATCH BASIN.
10. ADJUST EXISTING CATCH BASIN TO GRADE AND INSTALL SOLID LID.
11. ADJUST EXISTING WATER VALVE BOX TO GRADE. COORDINATE WORK WITH UTILITY REPRESENTATIVE.
12. ADJUST EXISTING WATER METER BOX TO GRADE. COORDINATE WORK WITH UTILITY REPRESENTATIVE.
13. CONSTRUCT CURB RAMP PER DETAIL SHEET 15.
14. EXISTING UTILITY TO BE REMOVED/RELOCATED BY OTHERS. COORDINATE WORK WITH UTILITY REPRESENTATIVE. SEE GENERAL NOTE 2, SHEET 1.
15. CONSTRUCT HMA DRIVEWAY REPAIR.
16. CONSTRUCT CEMENT CONCRETE DRIVEWAY REPAIR.
17. CONSTRUCT CRUSHED ROCK DRIVEWAY REPAIR.
18. CONNECT NEW STORM PIPE TO EXISTING CATCH BASIN. CORE DRILL IF KNOCK OUT IS NOT PRESENT.

GENERAL NOTES

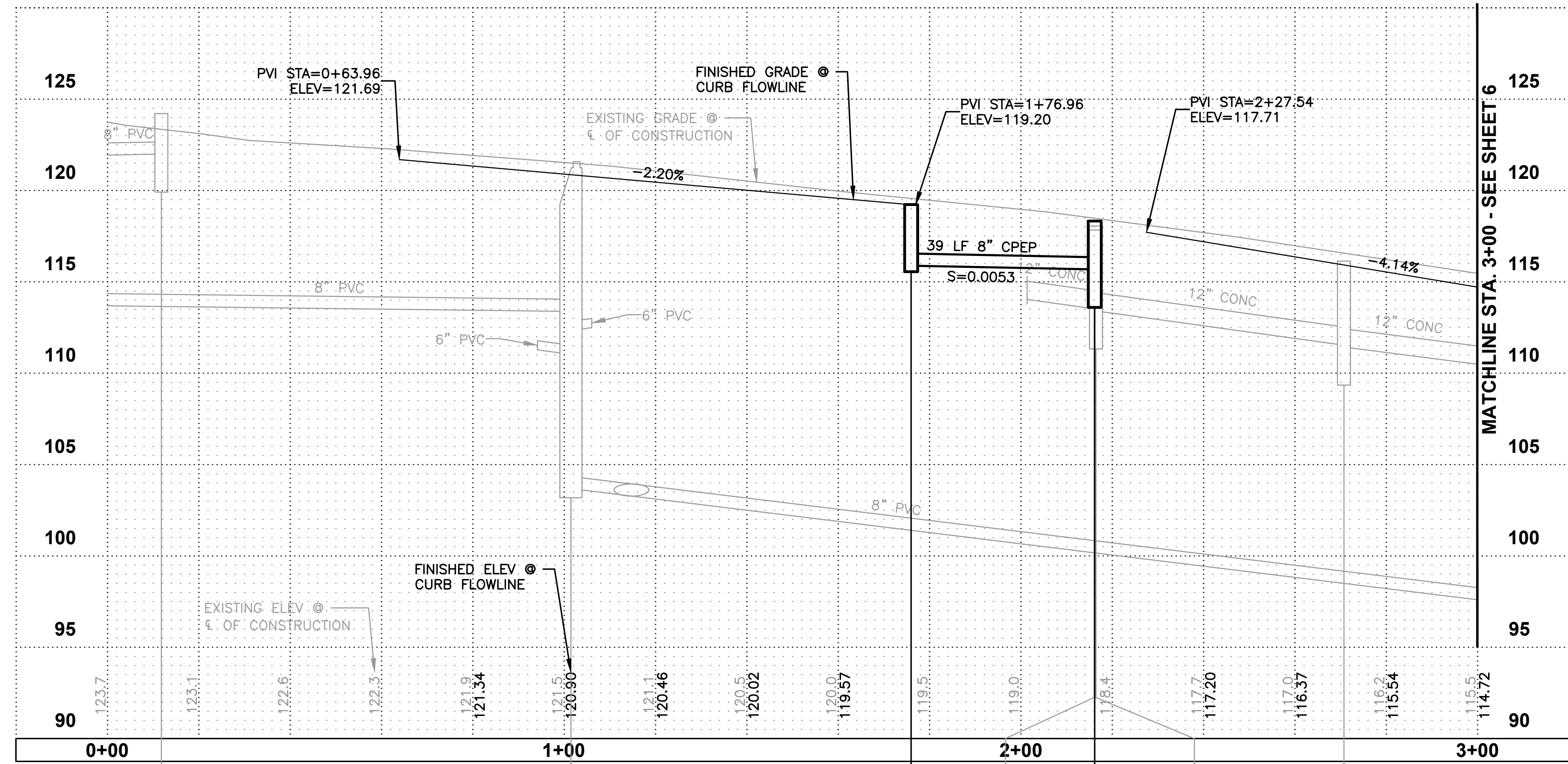
1. ALL SIGN TYPES, COLORS, AND DIMENSIONS ARE STANDARD PER THE MUTCD, UNLESS OTHERWISE INDICATED.
2. SIGNS SHALL BE CONSTRUCTED ENTIRELY OF TYPE III OR TYPE IV REFLECTIVE SHEETING PER WSDOT STANDARD SPECIFICATIONS SECTION 9-28.12.
3. SEE RRFB PLANS FOR SIGNS TO BE MOUNTED ON RRFB POLES.

CHANNELIZATION NOTES

1. REMOVE EXISTING PAVEMENT MARKINGS.
2. FURNISH AND INSTALL PLASTIC CROSSWALK MARKINGS, PER DETAIL, SHEET 25.
3. FURNISH AND INSTALL PLASTIC STOP LINE, PER DETAIL, SHEET 25.
4. FURNISH AND INSTALL PAINTED EDGE LINE, PER DETAIL, SHEET 25.

SIGNING NOTES

1. CONTRACTOR SHALL REMOVE EXISTING SIGN(S), POST AND FOUNDATION. SALVAGE SIGNS TO THE CONTRACTING AGENCY AND WASTEHAUL EXISTING POSTS AND FOUNDATION
2. RELOCATE EXISTING SIGN. FURNISH AND INSTALL NEW HARDWARE AND POST TYPE ST-2, PER DETAILS, SHEET 24. WASTE HAUL EXISTING POST AND FOUNDATION.



EX. CB TYPE 1
 STA. 0+11.8, 44.1' LT
 RIM=124.21
 IE=122.00 8" PVC W

EX. 48" Ø
 STA. 1+01.5, 0.1' LT
 RIM=121.58
 IE=113.38 8" PVC W
 IE=111.03 6" PVC N
 IE=112.33 6" PVC S
 IE=103.68 8" PVC E

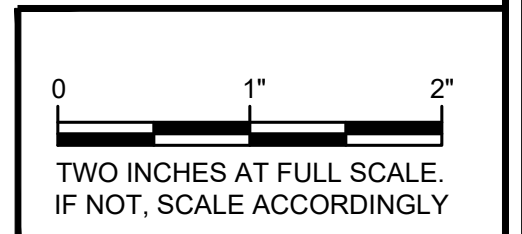
CONC. INLET, CB NO. 1
 STA. 1+76.0, 18.0' LT
 RIM=119.23
 IE=115.88 8" CPEP E

EX. CB TYPE 1
 STA. 2+16.1, 21.3' LT
 RIM=117.84
 IE=115.74 8" CONC S

CB TYPE 1, CB NO. 2
 STA. 2+16.2, 11.0' LT
 RIM=118.33
 IE=115.68 8" CPEP W
 IE=115.68 8" CONC S

EX. CB TYPE 1
 STA. 2+16.5, 13.0' RT
 RIM=118.06
 IE=115.56 8" CONC N
 IE=113.51 12" CONC W
 IE=113.41 6" PVC S
 IE=113.41 12" CONC E

EX. CB TYPE 1
 STA. 2+70.8, 13.2' RT
 RIM=116.13
 IE=111.53 12" CONC W
 IE=111.43 12" CONC E





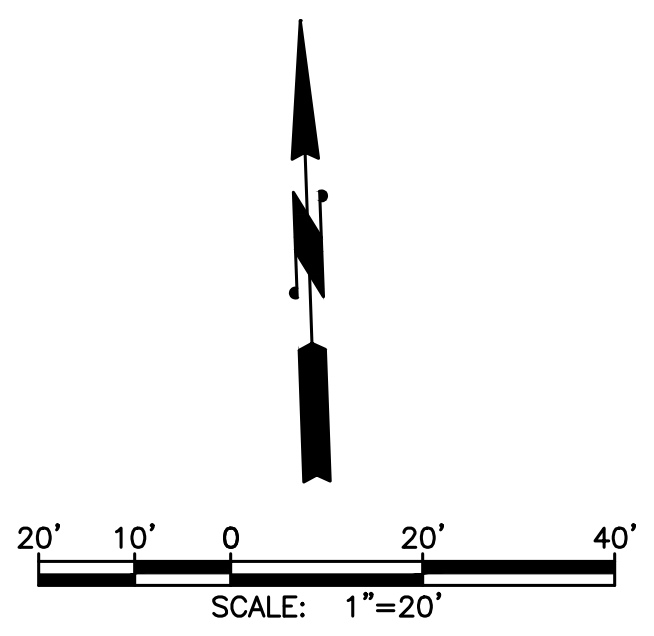
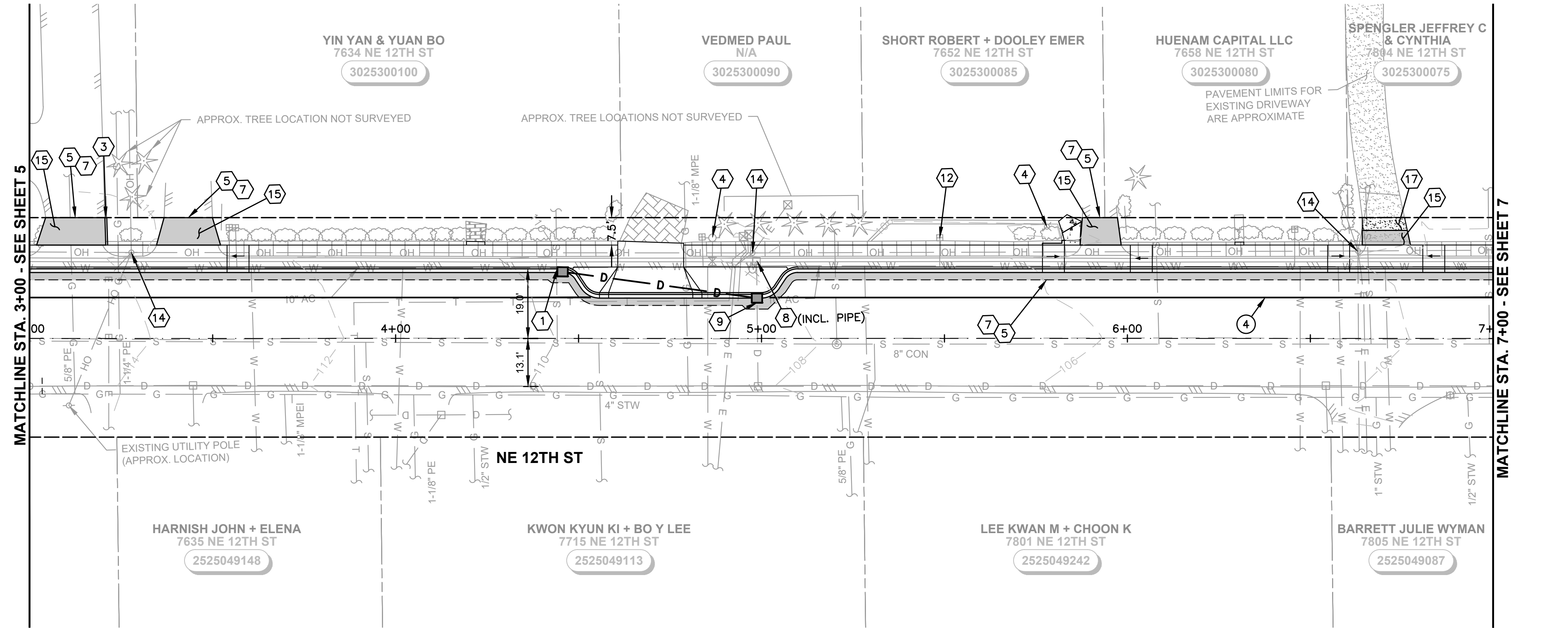
DATE:	JULY 2023	MB	BS
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APPROVED:			

NO.	REVISION	DATE	APPD



CITY OF MEDINA
 KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
 PLAN-PROFILE

SHEET:	6
OF:	29
JOB NO.:	21441
DWG/PLAN-PROF	



CONSTRUCTION NOTES

- CAUTION: POTENTIAL UTILITY CONFLICT. VERIFY (POTHOLE) EXACT LOCATION AND DEPTH OF EXISTING UTILITY. SEE ORDER OF WORK.
- PROTECT EXISTING MONUMENT.
- CONSTRUCT CEMENT CONCRETE TRAFFIC CURB PER DETAIL SHEET 19
- PROTECT EXISTING CURB, SIDEWALK, FENCE, POLE, LUMINAIRE, WALL, HYDRANT, BOLLARD, TREE, LANDSCAPING, IRRIGATION SYSTEM, DURING CONSTRUCTION.
- SAWCUT EXISTING PAVEMENT AND SEAL JOINT (WHERE APPLICABLE) THEN APPLY SAND BLANKET TO THE SURFACE JOINT.
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- CONNECT EXISTING STORM PIPE TO NEW CATCH BASIN.
- ADJUST EXISTING CATCH BASIN TO GRADE AND FURNISH AND INSTALL SOLID LID.
- ADJUST EXISTING WATER VALVE BOX TO GRADE. COORDINATE WORK WITH UTILITY REPRESENTATIVE.
- ADJUST EXISTING WATER METER BOX TO GRADE. COORDINATE WORK WITH UTILITY REPRESENTATIVE.
- CONSTRUCT CURB RAMP PER DETAIL SHEET 15.
- EXISTING UTILITY TO BE REMOVED/RELOCATED BY OTHERS. COORDINATE WORK WITH UTILITY REPRESENTATIVE. SEE GENERAL NOTE 2, SHEET 1.
- CONSTRUCT HMA DRIVEWAY REPAIR.
- CONSTRUCT CEMENT CONCRETE DRIVEWAY REPAIR.
- CONSTRUCT CRUSHED ROCK DRIVEWAY REPAIR.
- CONNECT NEW STORM PIPE TO EXISTING CATCH BASIN. CORE DRILL IF KNOCK OUT IS NOT PRESENT.

GENERAL NOTES

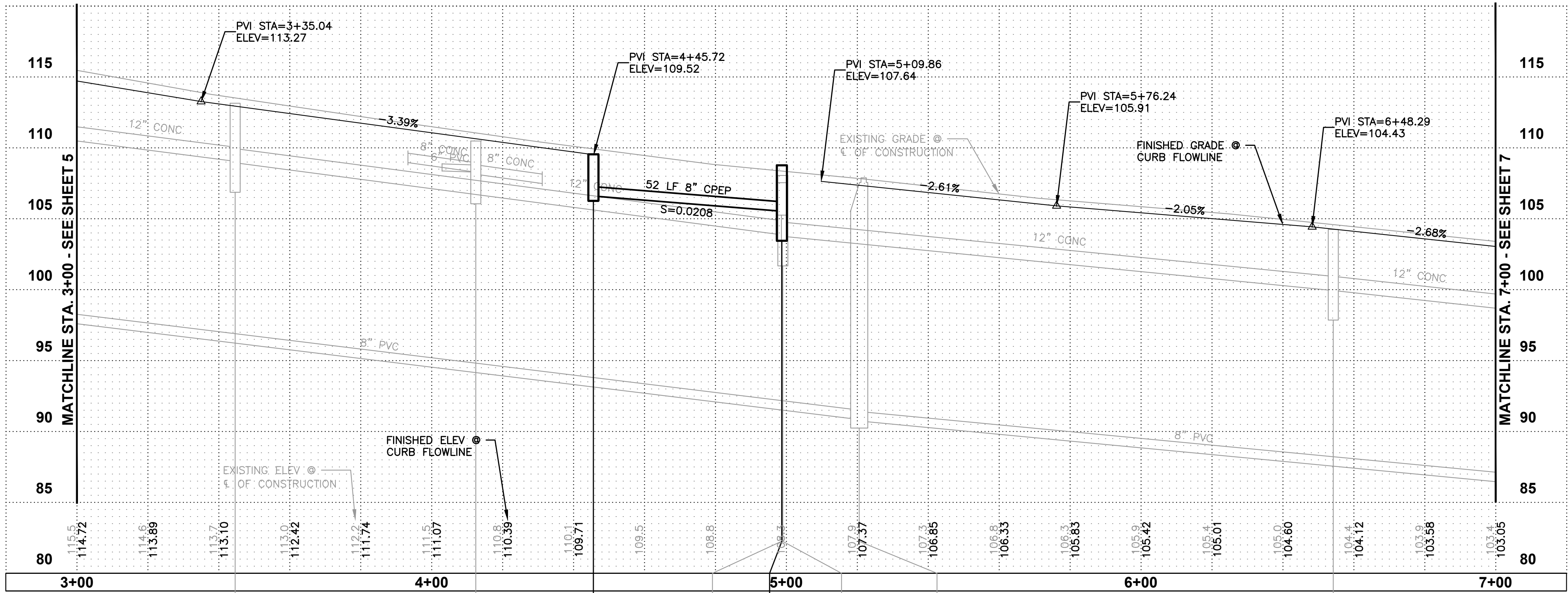
- ALL SIGN TYPES, COLORS, AND DIMENSIONS ARE STANDARD PER THE MUTCD, UNLESS OTHERWISE INDICATED.
- SIGNS SHALL BE CONSTRUCTED ENTIRELY OF TYPE III OR TYPE IV REFLECTIVE SHEETING PER WSDOT STANDARD SPECIFICATIONS SECTION 9-28.12.
- SEE RRFB PLANS FOR SIGNS TO BE MOUNTED ON RRFB POLES.

CHANNELIZATION NOTES

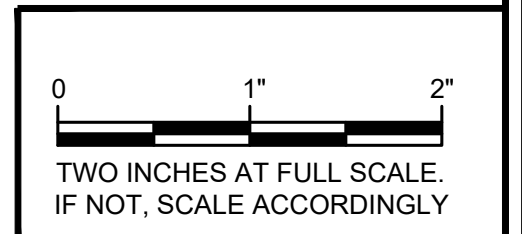
- REMOVE EXISTING PAVEMENT MARKINGS.
- FURNISH AND INSTALL PLASTIC CROSSWALK MARKINGS, PER DETAIL, SHEET 25.
- FURNISH AND INSTALL PLASTIC STOP LINE, PER DETAIL, SHEET 25.
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SIGNING NOTES

- CONTRACTOR SHALL REMOVE EXISTING SIGN(S), POST AND FOUNDATION. SALVAGE SIGNS TO THE CONTRACTING AGENCY AND WASTEHAUL EXISTING POSTS AND FOUNDATION
- RELOCATE EXISTING SIGN. FURNISH AND INSTALL NEW HARDWARE AND POST TYPE ST-2, PER DETAILS, SHEET 24. WASTE HAUL EXISTING POST AND FOUNDATION.



EX. CB TYPE 1 STA. 3+44.6, 12.8' RT RIM=113.15 IE=109.05 12" CONC W IE=109.60 8" CONC S IE=106.95 12" CONC E	EX. CB TYPE 1 RIM=110.49 IE=108.29 6" PVC SW IE=108.29 8" CONC W IE=108.14 8" CONC E	CONC. INLET, CB NO. 3 STA. 4+45.6, 18.2' LT RIM=109.55 IE=106.60 8" CPEP E	EX. CB TYPE 1 STA. 4+98.7, 21.1' LT RIM=107.54 IE=105.59 8" CONC S	CB TYPE 1, CB NO. 4 STA. 4+98.8, 11.0' LT RIM=108.77 IE=105.33 8" CONC S IE=105.33 8" CONC S	EX. CB TYPE 1 STA. 4+99.1, 13.1' RT RIM=108.06 IE=103.86 12" CONC W IE=105.42 8" CONC N IE=103.76 12" CONC E	EX. 48" Ø STA. 5+20.6, 1.6' RT RIM=107.89 IE=90.84 8" PVC W IE=90.74 8" PVC E	EX. CB TYPE 1 STA. 6+54.2, 12.8' RT RIM=104.24 IE=99.94 12" CONC W IE=101.64 8" PVC S IE=99.94 12" CONC E
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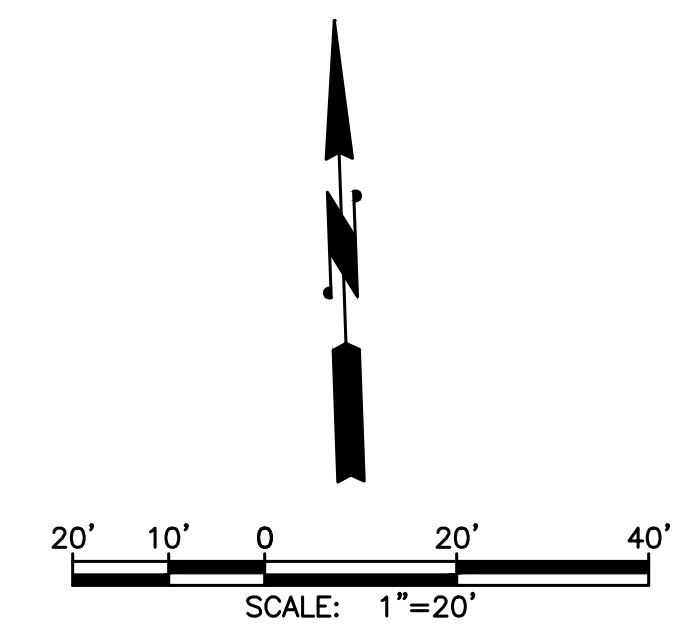
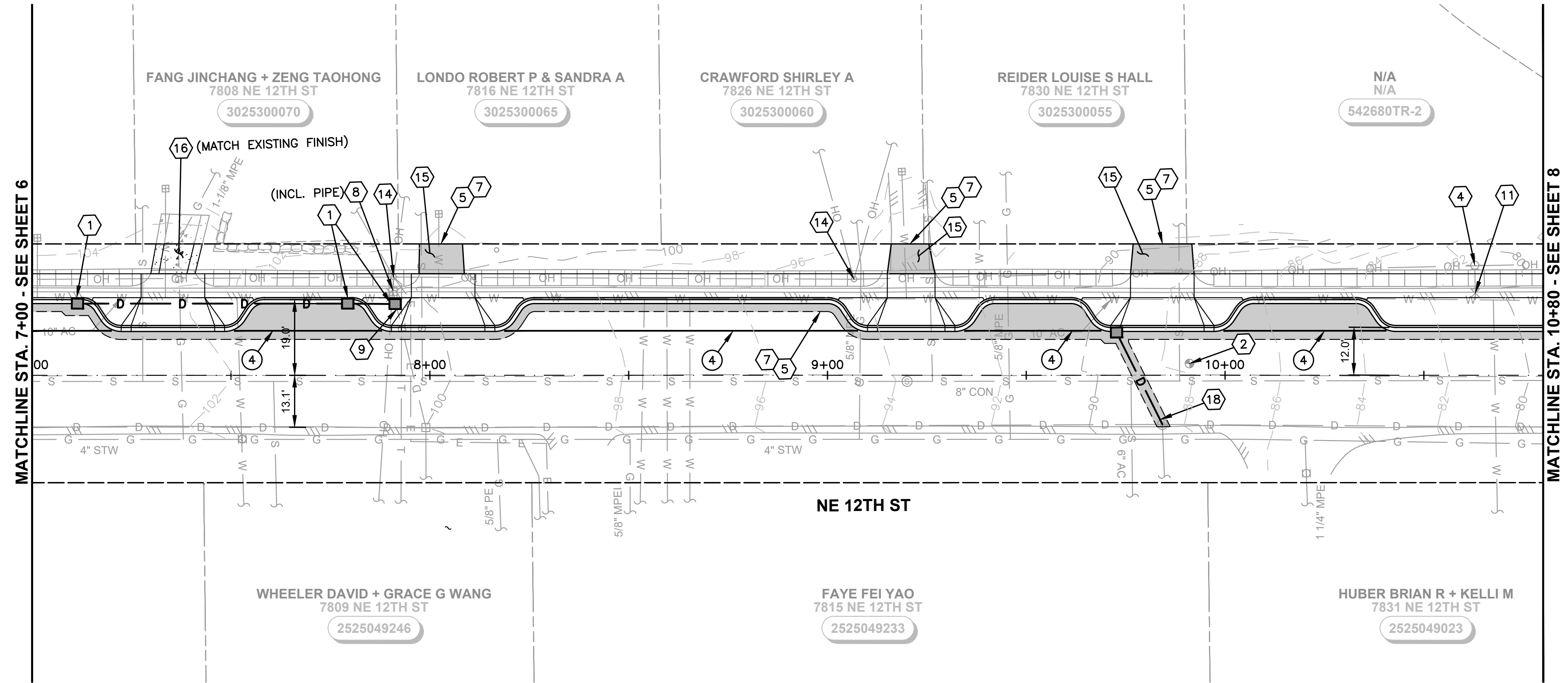
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CITY OF MEDINA
 KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
 PLAN-PROFILE

SHEET: **7**
 OF: **29**
 JOB NO.: 21441
 DWG PLAN-PROF



CONSTRUCTION NOTES

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- CONSTRUCT CEMENT CONCRETE TRAFFIC CURB PER DETAIL SHEET 19
- PROTECT EXISTING CURB, SIDEWALK, FENCE, POLE, LUMINAIRE, WALL, HYDRANT, BOLLARD, TREE, LANDSCAPING, IRRIGATION SYSTEM, DURING CONSTRUCTION.
- SAWCUT EXISTING PAVEMENT AND SEAL JOINT (WHERE APPLICABLE) THEN APPLY SAND BLANKET TO THE SURFACE JOINT.
- SAWCUT EXISTING CURB AND/OR SIDEWALK TO NEAREST FULL JOINT AND PROVIDE CLEAN EDGE.
- REMOVE AND WASTEHAUL EXISTING CURB, GUTTER, SIDEWALK, PAVEMENT, BOLLARD, FENCE, PER THE SPECIFICATIONS. COORDINATE WITH PROPERTY OWNER(S) AS REQUIRED.
- REMOVE AND WASTEHAUL EXISTING STORM DRAINAGE STRUCTURE(S)/PIPE.
- CONNECT EXISTING STORM PIPE TO NEW CATCH BASIN.
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GENERAL NOTES

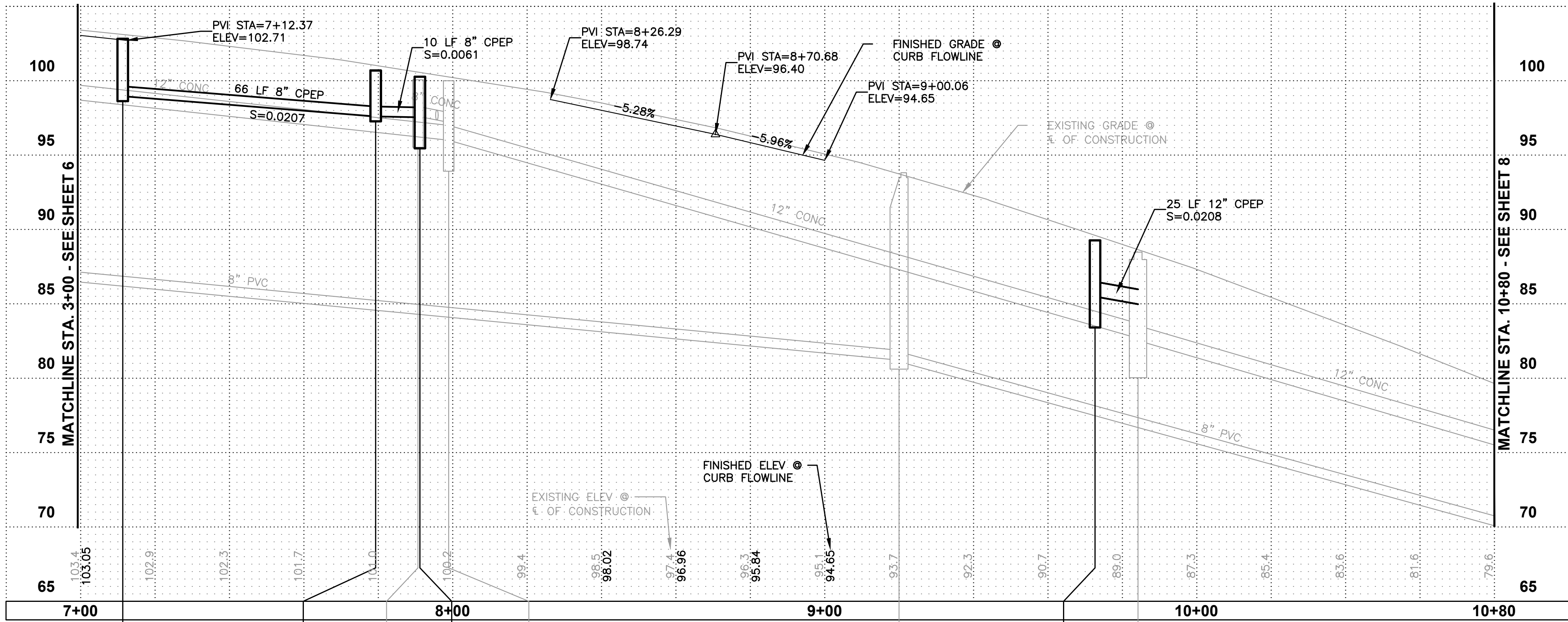
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CHANNELIZATION NOTES

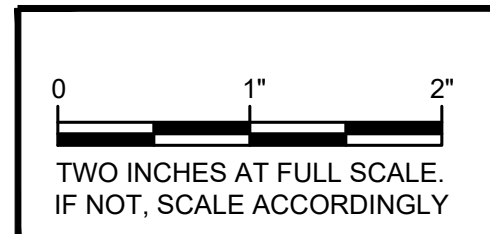
- REMOVE EXISTING PAVEMENT MARKINGS.
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CONC. INLET, CB NO. 5 STA. 7+11.4, 18.0' LT RIM=102.82 IE=98.96 8" CPEP E	CONC. INLET, CB NO. 6 STA. 7+79.3, 18.0' LT RIM=100.69 IE=97.60 8" CPEP W IE=97.60 8" CPEP E	EX. CB TYPE 1 STA. 7+90.7, 21.1' LT RIM=100.06 IE=97.61 8" CONC S	CB TYPE 1, CB NO. 7 STA. 7+91.2, 17.9' LT RIM=100.27 IE=97.54 8" CPEP W IE=97.54 8" CONC S	EX. CB TYPE 1 STA. 7+99.0, 13.1' RT RIM=100.00 IE=96.00 12" CONC W IE=97.20 8" CONC N IE=97.60 2" PVC S IE=96.00 12" CONC E	EX. 48" Ø STA. 9+20.0, 1.5' RT RIM=93.61 IE=81.21 8" PVC W IE=81.11 8" PVC E	CB TYPE 1, CB NO. 8 STA. 9+72.7, 10.8' LT RIM=89.27 IE=85.49 12" CPEP SE	EX. TYPE 2, 48" Ø STA. 9+84.2, 12.4' RT RIM=88.48 IE=82.68 12" CONC W IE=82.68 8" CMP S IE=82.53 12" CONC E IE=84.98 12" CPEP NW
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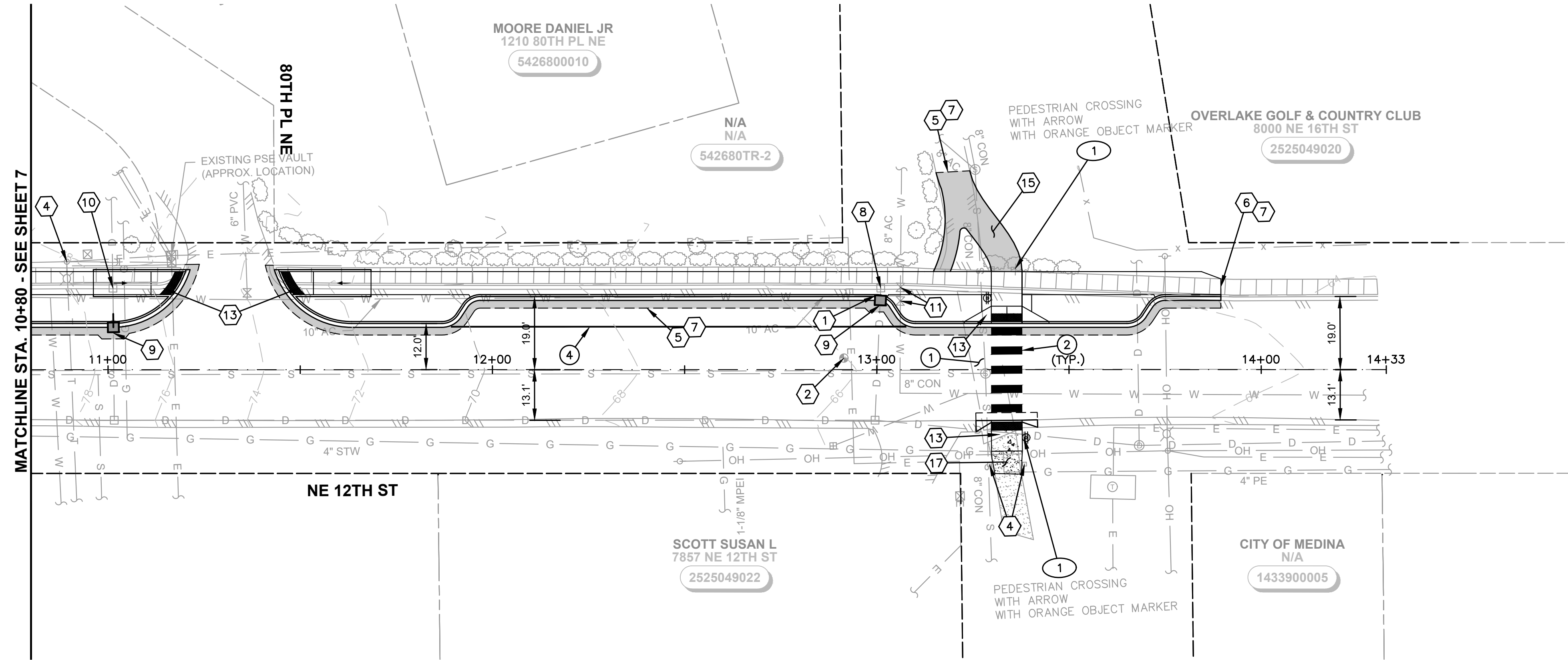
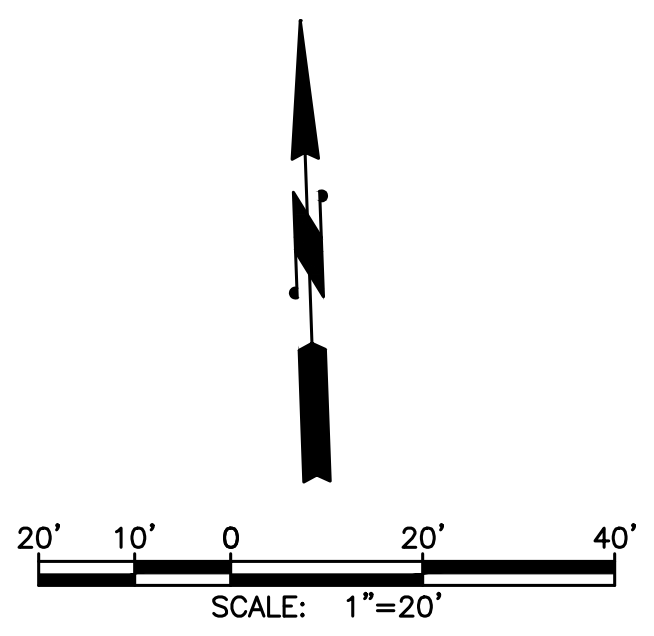
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CITY OF MEDINA
 KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
 PLAN-PROFILE

SHEET: **8**
 OF: **29**
 JOB NO.: 21441
 DWG/PLAN-PROF

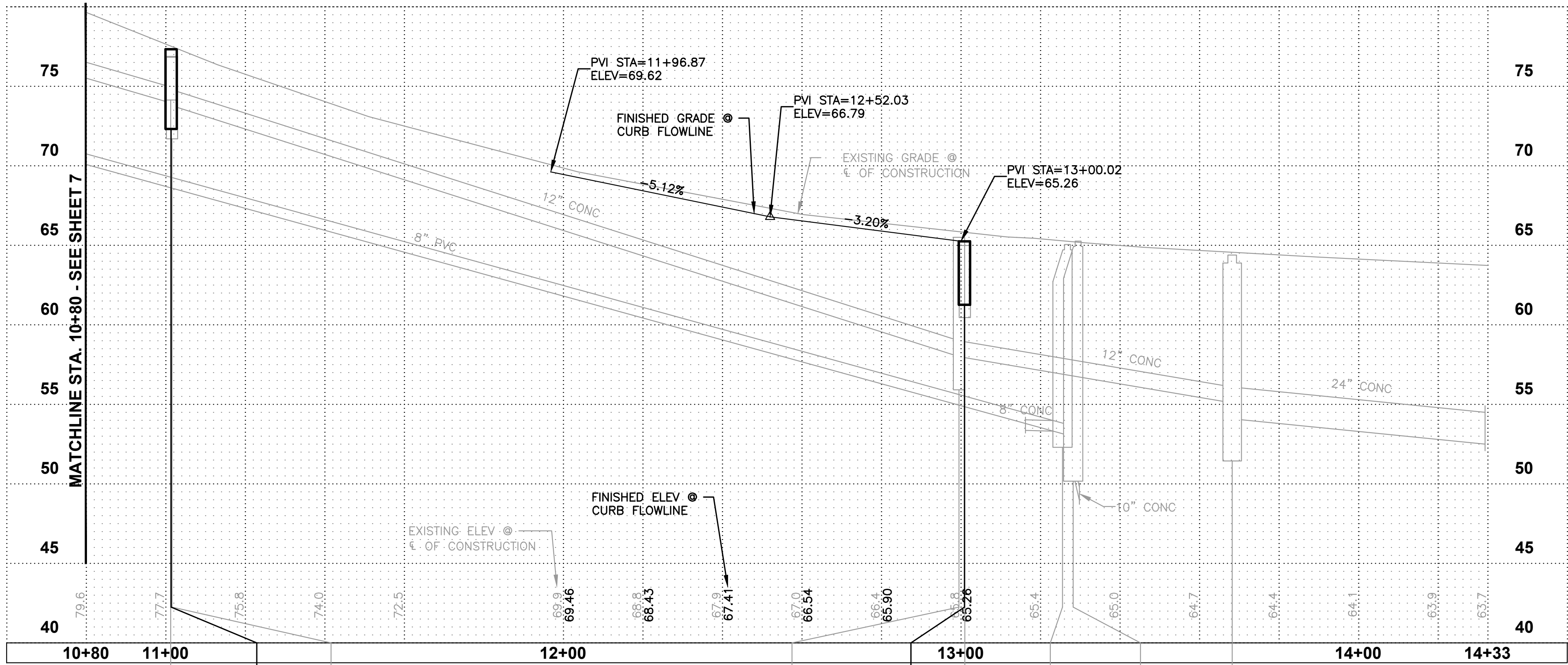


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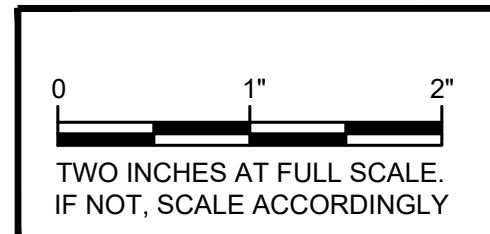
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EX. CB TYPE 1 STA. 11+01.3, 21.2', LT RIM=76.82 IE=74.47 8" CONC N IE=74.47 8" CONC S	CB TYPE 1, CB NO. 9 STA. 11+01.4, 11.0', LT RIM=77.33 IE=74.40 8" CPEP N IE=74.40 8" CONC S	EX. CB TYPE 1 STA. 11+01.6, 13.1', RT RIM=76.88 IE=73.93 12" CONC W IE=74.23 8" CONC N IE=73.78 12" CONC E	EX. CB TYPE 1 STA. 12+09.5, 13.1', RT RIM=65.50 IE=58.00 12" CONC W IE=62.30 8" CONC N IE=58.00 12" CONC E	CONC. INLET, CB NO. 10 STA. 13+00.9, 18.0', LT RIM=65.26 IE=62.51 8" CONC S EX. CB TYPE 1 STA. 13+01.0, 21.2', LT RIM=64.99 IE=62.54 8" CONC S	EX. 48" Ø STA. 13+25.6, 52.1', LT RIM=65.05 IE=53.30 8" CONC NW IE=52.85 8" CONC N IE=52.80 8" CONC S	EX. 48" Ø STA. 13+28.3, 1.0', RT RIM=65.27 IE=59.97 8" PVC W IE=50.77 8" CONC N IE=50.67 10" CONC S	EX. TYPE 2, 48" Ø STA. 13+68.2, 19.7', RT RIM=64.39 IE=55.09 12" CONC W IE=53.94 24" CONC N IE=54.09 24" CONC E
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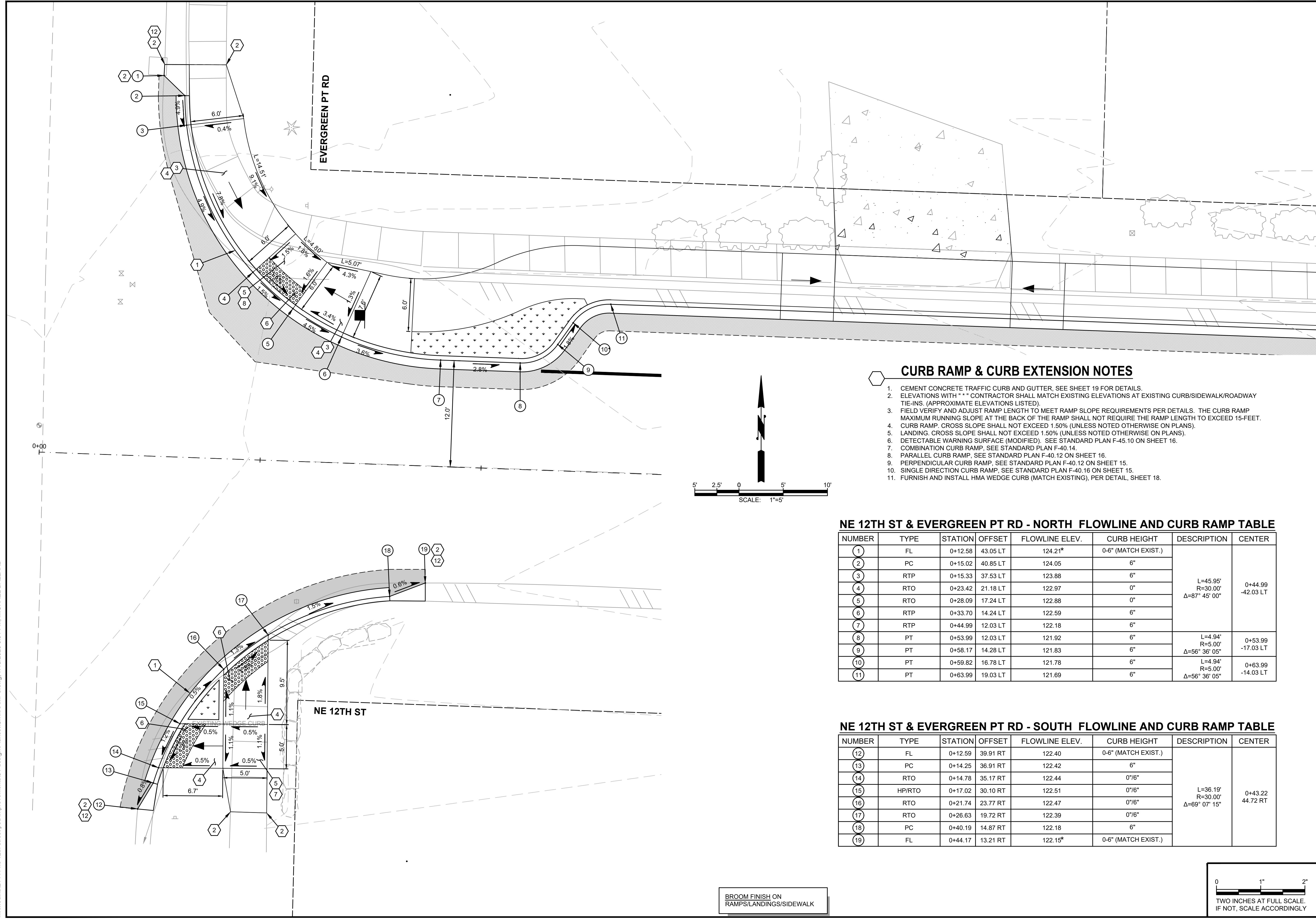
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NO.	REVISION	DATE	APPD



CITY OF MEDINA
 KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
 RAMP AND CURB PLANS

SHEET:	9
OF:	29
JOB NO.:	21441
DWG/GRAMPS	



- ### CURB RAMP & CURB EXTENSION NOTES
1. CEMENT CONCRETE TRAFFIC CURB AND GUTTER. SEE SHEET 19 FOR DETAILS.
 2. ELEVATIONS WITH " * " CONTRACTOR SHALL MATCH EXISTING ELEVATIONS AT EXISTING CURB/SIDEWALK/ROADWAY TIE-INS. (APPROXIMATE ELEVATIONS LISTED).
 3. FIELD VERIFY AND ADJUST RAMP LENGTH TO MEET RAMP SLOPE REQUIREMENTS PER DETAILS. THE CURB RAMP MAXIMUM RUNNING SLOPE AT THE BACK OF THE RAMP SHALL NOT REQUIRE THE RAMP LENGTH TO EXCEED 15-FEET.
 4. CURB RAMP. CROSS SLOPE SHALL NOT EXCEED 1.50% (UNLESS NOTED OTHERWISE ON PLANS).
 5. LANDING. CROSS SLOPE SHALL NOT EXCEED 1.50% (UNLESS NOTED OTHERWISE ON PLANS).
 6. DETECTABLE WARNING SURFACE (MODIFIED). SEE STANDARD PLAN F-45.10 ON SHEET 16.
 7. COMBINATION CURB RAMP. SEE STANDARD PLAN F-40.14.
 8. PARALLEL CURB RAMP. SEE STANDARD PLAN F-40.12 ON SHEET 16.
 9. PERPENDICULAR CURB RAMP. SEE STANDARD PLAN F-40.12 ON SHEET 15.
 10. SINGLE DIRECTION CURB RAMP. SEE STANDARD PLAN F-40.16 ON SHEET 15.
 11. FURNISH AND INSTALL HMA WEDGE CURB (MATCH EXISTING), PER DETAIL, SHEET 18.

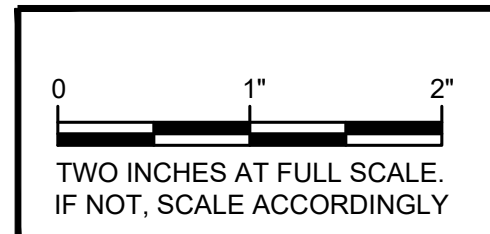
NE 12TH ST & EVERGREEN PT RD - NORTH FLOWLINE AND CURB RAMP TABLE

NUMBER	TYPE	STATION	OFFSET	FLOWLINE ELEV.	CURB HEIGHT	DESCRIPTION	CENTER
1	FL	0+12.58	43.05 LT	124.21*	0-6" (MATCH EXIST.)	L=45.95' R=30.00' Δ=87° 45' 00"	0+44.99 -42.03 LT
2	PC	0+15.02	40.85 LT	124.05	6"		
3	RTP	0+15.33	37.53 LT	123.88	6"		
4	RTO	0+23.42	21.18 LT	122.97	0"		
5	RTO	0+28.09	17.24 LT	122.88	0"		
6	RTP	0+33.70	14.24 LT	122.59	6"		
7	RTP	0+44.99	12.03 LT	122.18	6"		
8	PT	0+53.99	12.03 LT	121.92	6"	L=4.94' R=5.00' Δ=56° 36' 05"	0+53.99 -17.03 LT
9	PT	0+58.17	14.28 LT	121.83	6"		
10	PT	0+59.82	16.78 LT	121.78	6"		
11	PT	0+63.99	19.03 LT	121.69	6"	L=4.94' R=5.00' Δ=56° 36' 05"	0+63.99 -14.03 LT

NE 12TH ST & EVERGREEN PT RD - SOUTH FLOWLINE AND CURB RAMP TABLE

NUMBER	TYPE	STATION	OFFSET	FLOWLINE ELEV.	CURB HEIGHT	DESCRIPTION	CENTER
12	FL	0+12.59	39.91 RT	122.40	0-6" (MATCH EXIST.)	L=36.19' R=30.00' Δ=69° 07' 15"	0+43.22 44.72 RT
13	PC	0+14.25	36.91 RT	122.42	6"		
14	RTO	0+14.78	35.17 RT	122.44	0"/6"		
15	HP/RTO	0+17.02	30.10 RT	122.51	0"/6"		
16	RTO	0+21.74	23.77 RT	122.47	0"/6"		
17	RTO	0+26.63	19.72 RT	122.39	0"/6"		
18	PC	0+40.19	14.87 RT	122.18	6"		
19	FL	0+44.17	13.21 RT	122.15*	0-6" (MATCH EXIST.)		

BROOM FINISH ON RAMP/LANDINGS/SIDEWALK



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DATE:	JULY 2023	MB	BS
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No.	REVISION	DATE	APPD

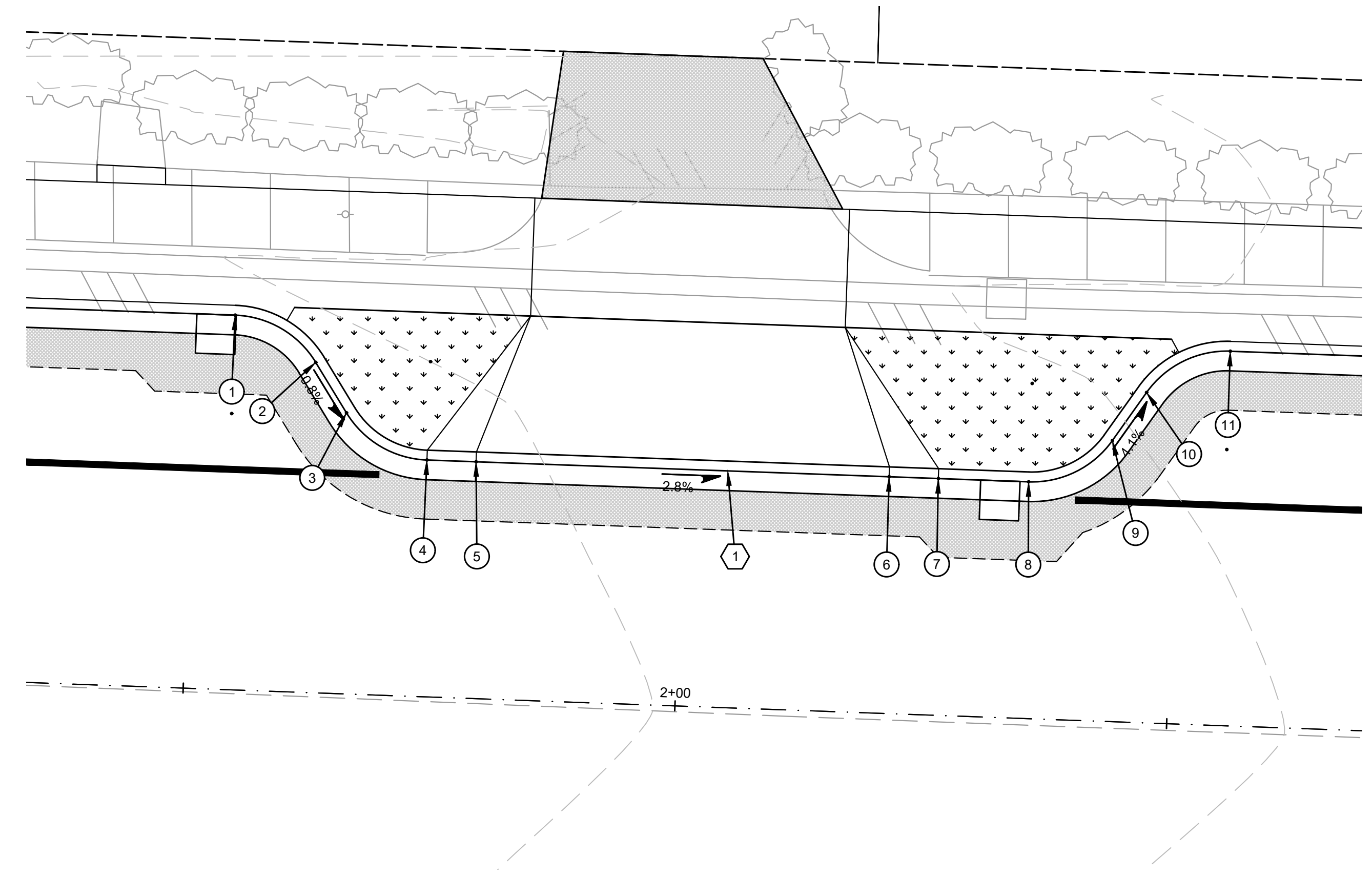
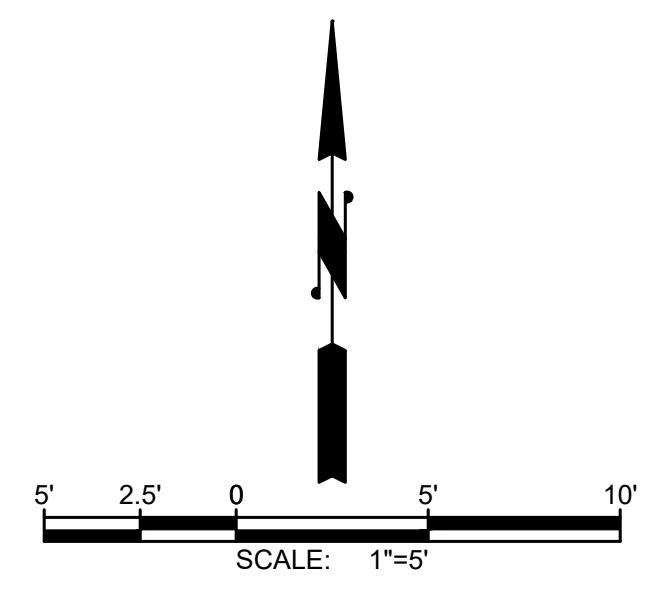


CITY OF MEDINA
 KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
 RAMP AND CURB PLANS

SHEET:	10
OF:	29
JOB NO.:	21441
DWG/RAMPS	

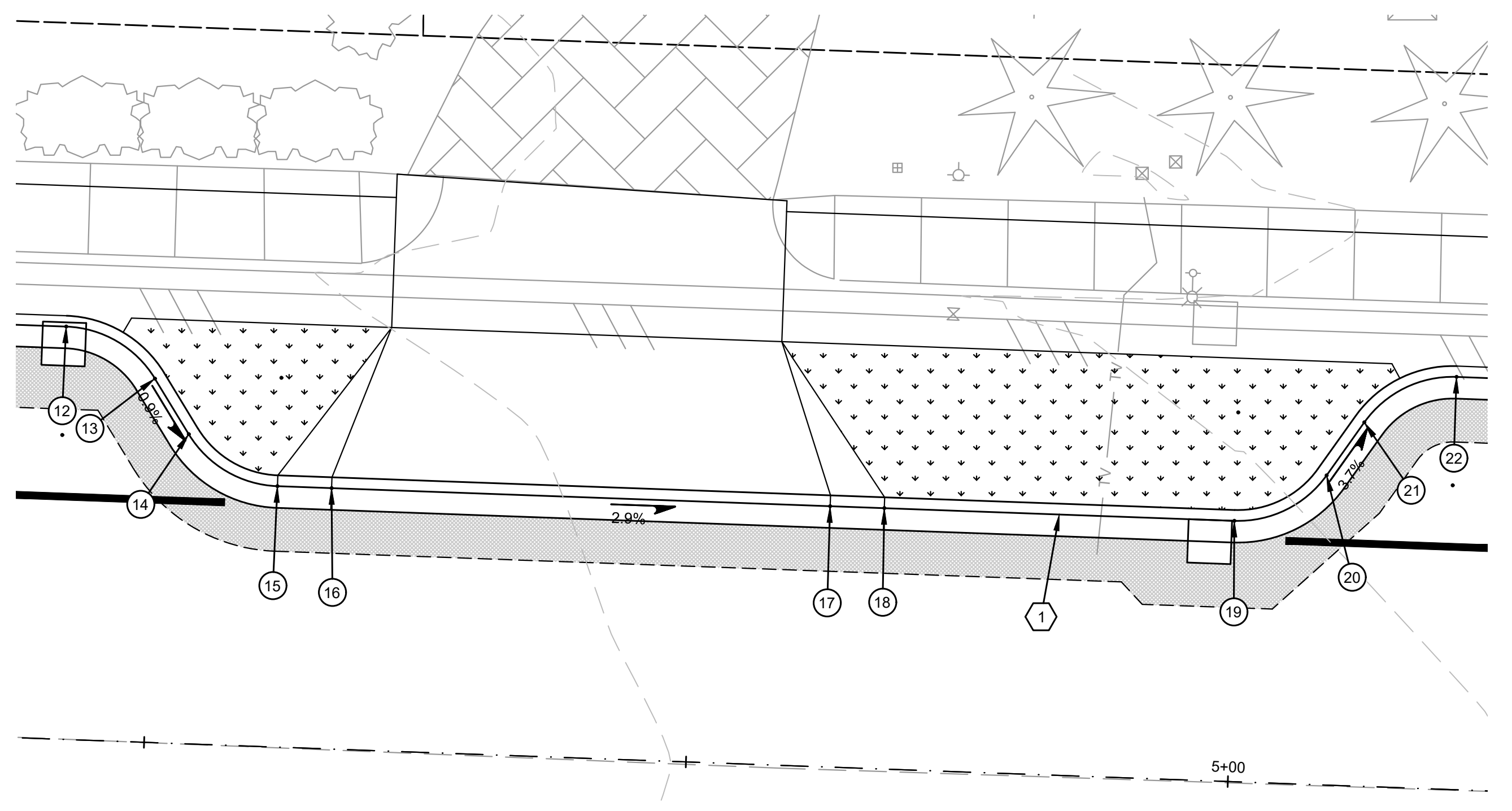
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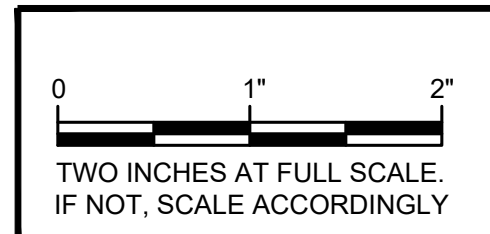
NE 12TH ST CURB EXTENSIONS - NORTH FLOWLINE TABLE

NUMBER	TYPE	STATION	OFFSET	FLOWLINE ELEV.	CURB HEIGHT	DESCRIPTION	CENTER
1	PT	1+76.96	19.03 LT	119.20	6"	L=4.94' R=5.00' Δ=56° 36' 05"	1+76.96
2	PT	1+81.13	16.78 LT	119.16	6"		-14.03 LT
3	PT	1+82.78	14.28 LT	119.14	6"		
4	PT	1+86.96	12.03 LT	119.10	6"		1+86.96
5	FL	1+89.46	12.03 LT	119.03	0"	L=4.94' R=5.00' Δ=56° 36' 05"	-17.03 LT
6	FL	2+10.46	12.03 LT	118.44	0"		
7	FL	2+12.96	12.03 LT	118.37	6"		
8	PT	2+17.55	12.03 LT	118.24	6"	L=4.94' R=5.00' Δ=56° 36' 05"	2+17.55
9	PT	2+21.72	14.27 LT	118.04	6"		-17.03 LT
10	PT	2+23.37	16.78 LT	117.91	6"	L=4.94' R=5.00' Δ=56° 36' 05"	2+27.55
11	PT	2+27.55	19.03 LT	117.71	6"		-14.03 LT



NE 12TH ST CURB EXTENSIONS - NORTH FLOWLINE TABLE

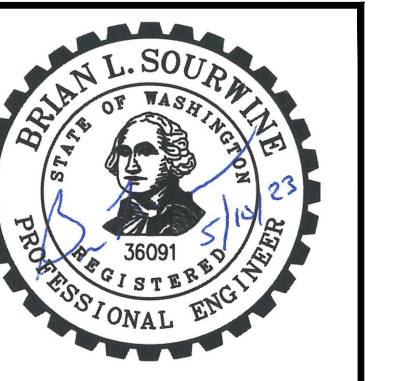
NUMBER	TYPE	STATION	OFFSET	FLOWLINE ELEV.	CURB HEIGHT	DESCRIPTION	CENTER
12	PT	4+45.72	19.02 LT	109.52	6"	L=4.94' R=5.00' Δ=56° 36' 05"	4+45.72
13	PT	4+49.89	16.77 LT	109.48	6"		-14.02 LT
14	PT	4+51.54	14.27 LT	109.45	6"		
15	PT	4+55.72	12.02 LT	109.41	6"		4+55.72
16	FL	4+58.22	12.02 LT	109.33	0"	L=4.94' R=5.00' Δ=56° 36' 05"	-17.02 LT
17	FL	4+81.22	12.02 LT	108.66	0"		
18	FL	4+83.72	12.02 LT	108.58	6"		
19	PT	4+99.86	12.02 LT	108.11	6"	L=4.94' R=5.00' Δ=56° 36' 05"	4+99.86
20	PT	5+04.04	14.27 LT	107.93	6"		-17.02 LT
21	PT	5+05.69	16.77 LT	107.82	6"	L=4.94' R=5.00' Δ=56° 36' 05"	5+09.86
22	PT	5+09.86	19.02 LT	107.64	6"		-14.02 LT





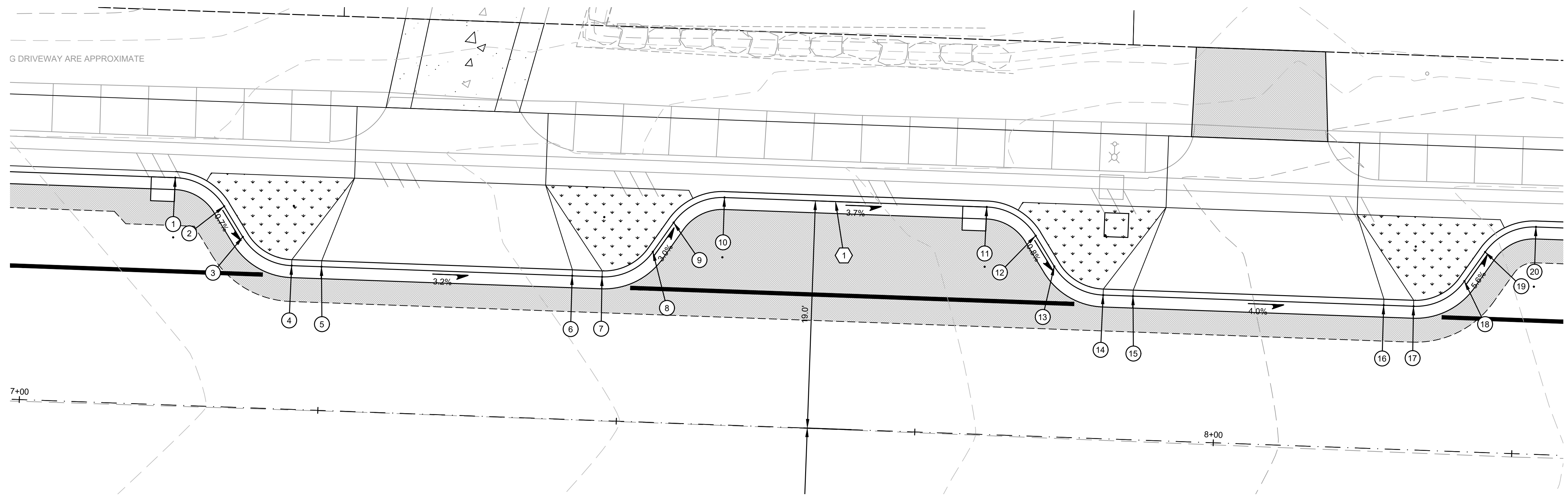
DATE:	JULY 2023
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REVISION	DATE	APPD
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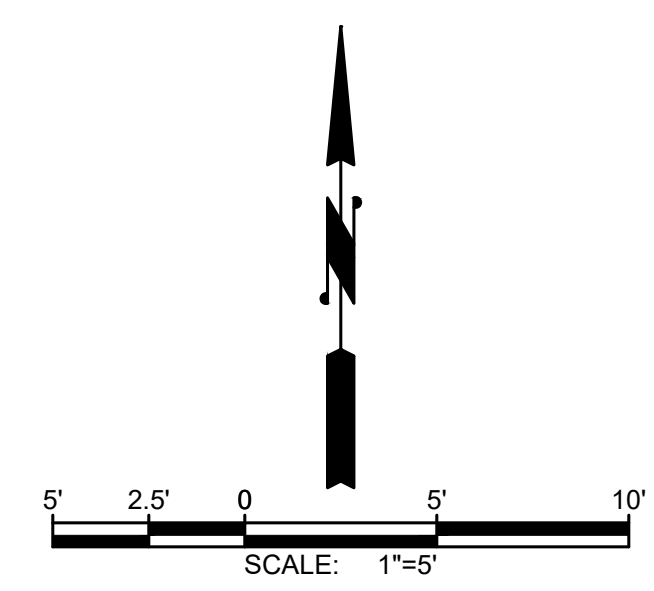
CITY OF MEDINA
 KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
 RAMP AND CURB PLANS

SHEET:	11
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DWG/RAMPS	



NE 12TH ST CURB EXTENSIONS - NORTH FLOWLINE TABLE

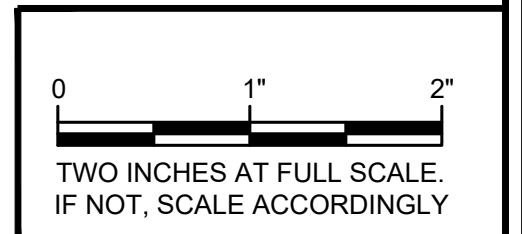
NUMBER	TYPE	STATION	OFFSET	FLOWLINE ELEV.	CURB HEIGHT	DESCRIPTION	CENTER
1	PT	7+12.37	19.02 LT	102.71	6"	L=4.94' R=5.00' Δ=56° 36' 05"	7+12.37 -14.02 LT
2	PT	7+16.55	16.77 LT	102.68	6"		
3	PT	7+18.20	14.27 LT	102.66	6"	L=4.94' R=5.00' Δ=56° 36' 05"	7+22.37 -17.02 LT
4	PT	7+22.37	12.02 LT	102.63	6"		
5	FL	7+24.87	12.02 LT	102.55	0"		
6	FL	7+45.87	12.02 LT	101.88	0"		
7	PT	7+48.37	12.02 LT	101.80	6"	L=4.94' R=5.00' Δ=56° 36' 05"	7+48.37 -17.02 LT
8	PT	7+52.55	14.26 LT	101.65	6"		
9	PT	7+54.20	16.77 LT	101.56	6"	L=4.94' R=5.00' Δ=56° 36' 05"	7+58.37 -14.02 LT
10	PT	7+58.37	19.02 LT	101.41	6"		
11	PT	7+80.34	19.02 LT	100.61	6"	L=4.94' R=5.00' Δ=56° 36' 05"	7+80.34 -14.02 LT
12	PT	7+84.52	16.77 LT	100.57	6"		
13	PT	7+86.17	14.26 LT	100.54	6"	L=4.94' R=5.00' Δ=56° 36' 05"	7+90.34 -17.02 LT
14	PT	7+90.34	12.01 LT	100.50	6"		
15	FL	7+92.84	12.02 LT	100.40	0"		
16	FL	8+13.84	12.02 LT	99.55	0"		
17	PT	8+16.34	12.02 LT	99.45	6"	L=4.94' R=5.00' Δ=56° 36' 05"	8+16.34 -17.02 LT
18	PT	8+20.52	14.26 LT	99.18	6"		
19	PT	8+22.17	16.77 LT	99.01	6"	L=4.94' R=5.00' Δ=56° 36' 05"	8+26.34 -14.02 LT
20	PT	8+26.34	19.02 LT	98.74	6"		



CURB RAMP & CURB EXTENSION NOTES

1. CEMENT CONCRETE TRAFFIC CURB AND GUTTER, SEE SHEET 19 FOR DETAILS.
2. ELEVATIONS WITH " " CONTRACTOR SHALL MATCH EXISTING ELEVATIONS AT EXISTING CURB/SIDEWALK/ROADWAY TIE-INS. (APPROXIMATE ELEVATIONS LISTED).
3. FIELD VERIFY AND ADJUST RAMP LENGTH TO MEET RAMP SLOPE REQUIREMENTS PER DETAILS. THE CURB RAMP MAXIMUM RUNNING SLOPE AT THE BACK OF THE RAMP SHALL NOT REQUIRE THE RAMP LENGTH TO EXCEED 15-FEET.
4. CURB RAMP. CROSS SLOPE SHALL NOT EXCEED 1.50% (UNLESS NOTED OTHERWISE ON PLANS).
5. LANDING. CROSS SLOPE SHALL NOT EXCEED 1.50% (UNLESS NOTED OTHERWISE ON PLANS).
6. DETECTABLE WARNING SURFACE (MODIFIED). SEE STANDARD PLAN F-45.10 ON SHEET 16.
7. COMBINATION CURB RAMP. SEE STANDARD PLAN F-40.14.
8. PARALLEL CURB RAMP. SEE STANDARD PLAN F-40.12 ON SHEET 16.
9. PERPENDICULAR CURB RAMP. SEE STANDARD PLAN F-40.12 ON SHEET 15.
10. SINGLE DIRECTION CURB RAMP. SEE STANDARD PLAN F-40.16 ON SHEET 15.
11. FURNISH AND INSTALL HMA WEDGE CURB (MATCH EXISTING), PER DETAIL, SHEET 18.

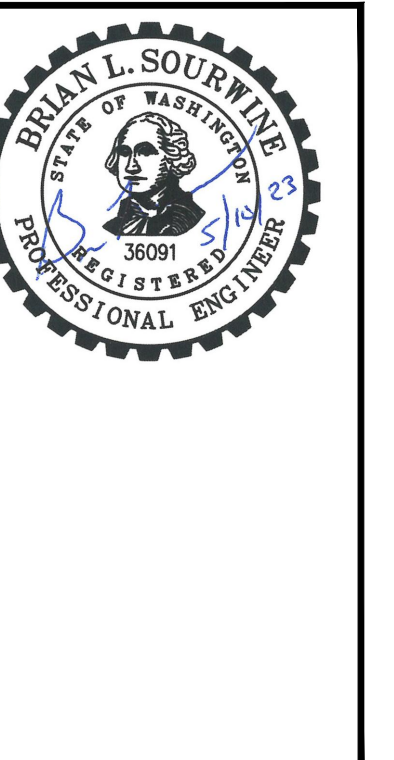
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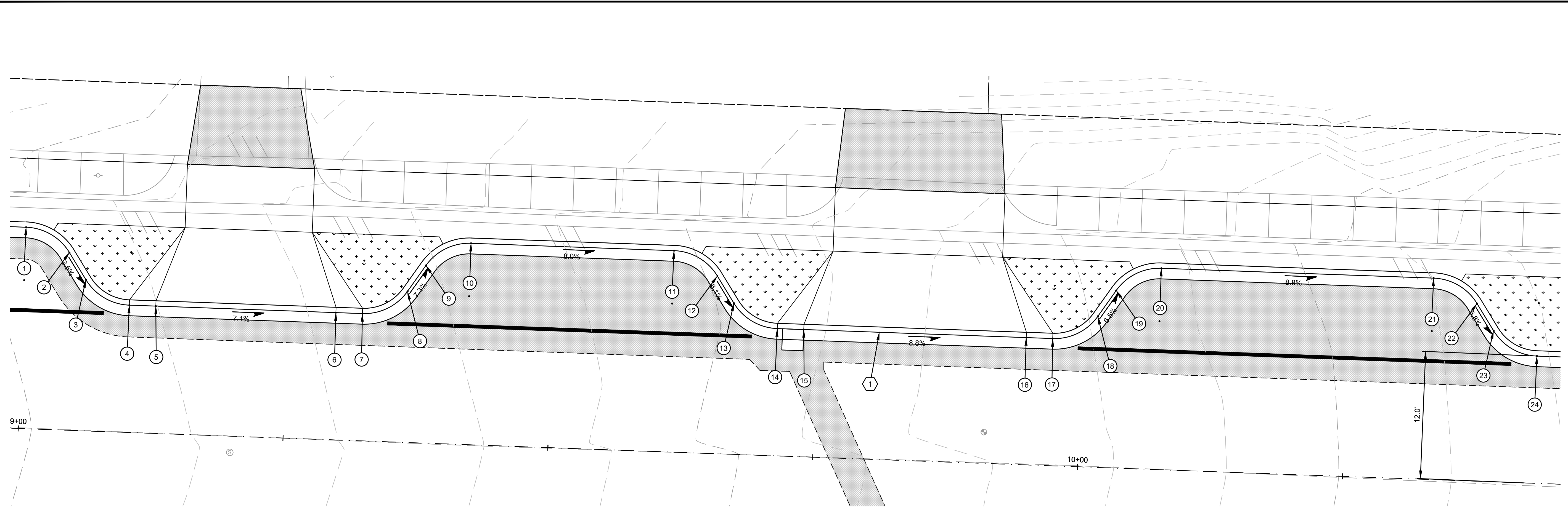
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CITY OF MEDINA
 KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
 RAMP AND CURB PLANS

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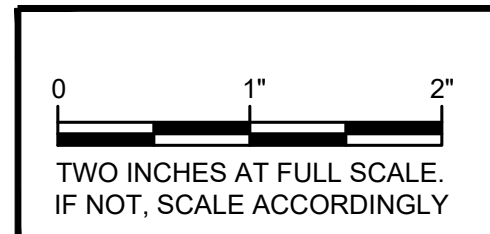
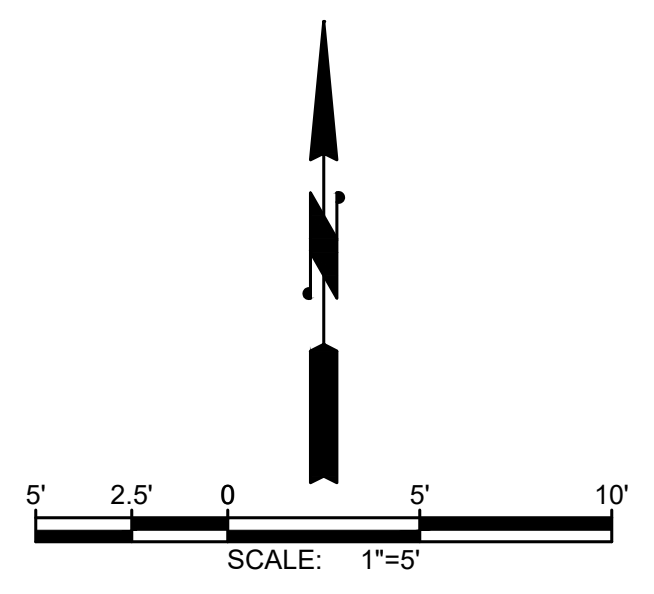


NE 12TH ST CURB EXTENSIONS - NORTH FLOWLINE TABLE

NUMBER	TYPE	STATION	OFFSET	FLOWLINE ELEV.	CURB HEIGHT	DESCRIPTION	CENTER
1	PT	9+00.06	19.01 LT	94.65	6"	L=4.94' R=5.00' Δ=56° 36' 05"	9+00.06 -14.01 LT
2	PT	9+04.23	16.77 LT	94.47	6"		
3	PT	9+05.88	14.26 LT	94.37	6"	L=4.94' R=5.00' Δ=56° 36' 05"	9+10.06 -17.01 LT
4	PT	9+10.06	12.01 LT	94.19	6"		
5	FL	9+12.56	12.01 LT	94.01	0"		
6	FL	9+29.56	12.01 LT	92.80	0"		
7	PT	9+32.06	12.01 LT	92.63	6"	L=4.94' R=5.00' Δ=56° 36' 05"	9+32.06 -17.01 LT
8	PT	9+36.23	14.26 LT	92.27	6"		
9	PT	9+37.88	16.77 LT	92.05	6"	L=4.94' R=5.00' Δ=56° 36' 05"	9+42.06 -14.01 LT
10	PT	9+42.06	19.01 LT	91.69	6"		
11	PT	9+61.22	19.01 LT	90.16	6"	L=4.94' R=5.00' Δ=56° 36' 05"	9+61.22 -14.01 LT
12	PT	9+65.40	16.77 LT	89.86	6"		
13	PT	9+67.05	14.26 LT	89.68	6"	L=4.94' R=5.00' Δ=56° 36' 05"	9+71.22 -17.01 LT
14	PT	9+71.22	12.01 LT	89.38	6"		
15	FL	9+73.72	12.01 LT	89.16	0"		
16	FL	9+94.72	12.01 LT	87.30	0"		
17	PT	9+97.22	12.01 LT	87.08	6"	L=4.94' R=5.00' Δ=56° 36' 05"	9+97.22 -17.01 LT
18	PT	10+01.40	14.26 LT	86.76	6"		
19	PT	10+03.05	16.76 LT	86.56	6"	L=4.94' R=5.00' Δ=56° 36' 05"	10+07.22 -14.01 LT
20	PT	10+07.22	19.01 LT	86.24	6"		
21	PT	10+32.93	19.01 LT	83.98	6"	L=4.94' R=5.00' Δ=56° 36' 05"	10+32.93 -14.01 LT
22	PT	10+37.10	16.76 LT	83.65	6"		
23	PT	10+38.75	14.26 LT	83.45	6"	L=4.94' R=5.00' Δ=56° 36' 05"	10+42.93 -17.01 LT
24	PT	10+42.93	12.01 LT	83.12	6"		

CURB RAMP & CURB EXTENSION NOTES

1. CEMENT CONCRETE TRAFFIC CURB AND GUTTER, SEE SHEET 19 FOR DETAILS.
2. ELEVATIONS WITH "*" CONTRACTOR SHALL MATCH EXISTING ELEVATIONS AT EXISTING CURB/SIDEWALK/ROADWAY TIE-INS. (APPROXIMATE ELEVATIONS LISTED).
3. FIELD VERIFY AND ADJUST RAMP LENGTH TO MEET RAMP SLOPE REQUIREMENTS PER DETAILS. THE CURB RAMP MAXIMUM RUNNING SLOPE AT THE BACK OF THE RAMP SHALL NOT REQUIRE THE RAMP LENGTH TO EXCEED 15-FEET.
4. CURB RAMP. CROSS SLOPE SHALL NOT EXCEED 1.50% (UNLESS NOTED OTHERWISE ON PLANS).
5. LANDING. CROSS SLOPE SHALL NOT EXCEED 1.50% (UNLESS NOTED OTHERWISE ON PLANS).
6. DETECTABLE WARNING SURFACE (MODIFIED). SEE STANDARD PLAN F-45.10 ON SHEET 16.
7. COMBINATION CURB RAMP, SEE STANDARD PLAN F-40.14.
8. PARALLEL CURB RAMP, SEE STANDARD PLAN F-40.12 ON SHEET 16.
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10. SINGLE DIRECTION CURB RAMP, SEE STANDARD PLAN F-40.16 ON SHEET 15.
11. FURNISH AND INSTALL HMA WEDGE CURB (MATCH EXISTING), PER DETAIL, SHEET 18.

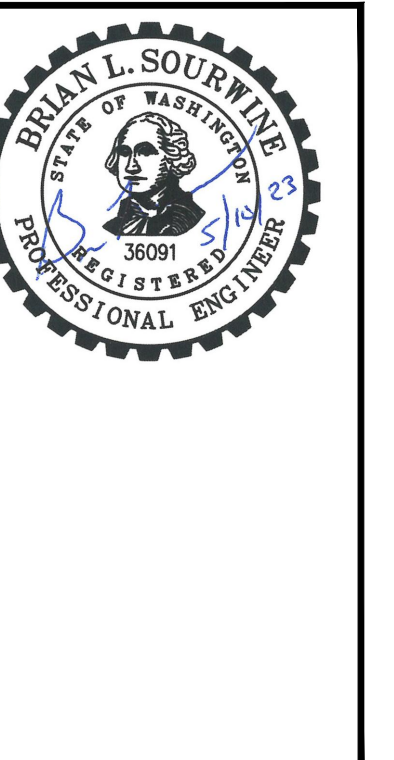


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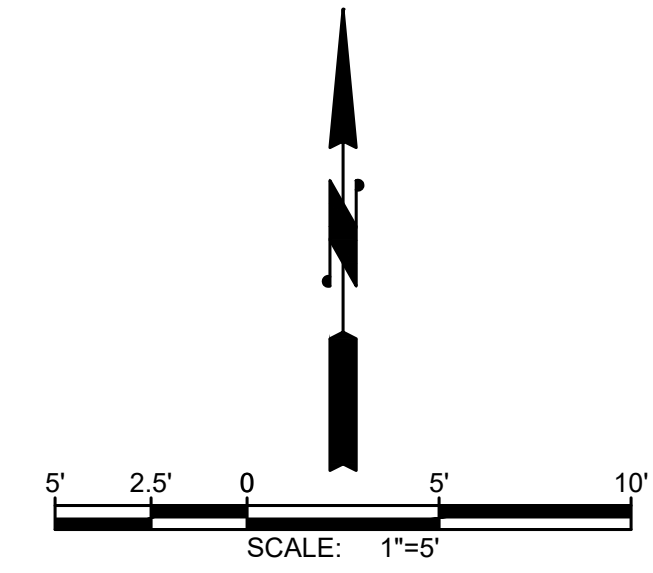


CITY OF MEDINA
KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
RAMP AND CURB PLANS

SHEET:	13
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DWG/RAMP	

CURB RAMP & CURB EXTENSION NOTES

1. CEMENT CONCRETE TRAFFIC CURB AND GUTTER, SEE SHEET 19 FOR DETAILS.
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10. SINGLE DIRECTION CURB RAMP, SEE STANDARD PLAN F-40.16 ON SHEET 15.
11. FURNISH AND INSTALL HMA WEDGE CURB (MATCH EXISTING), PER DETAIL, SHEET 18.

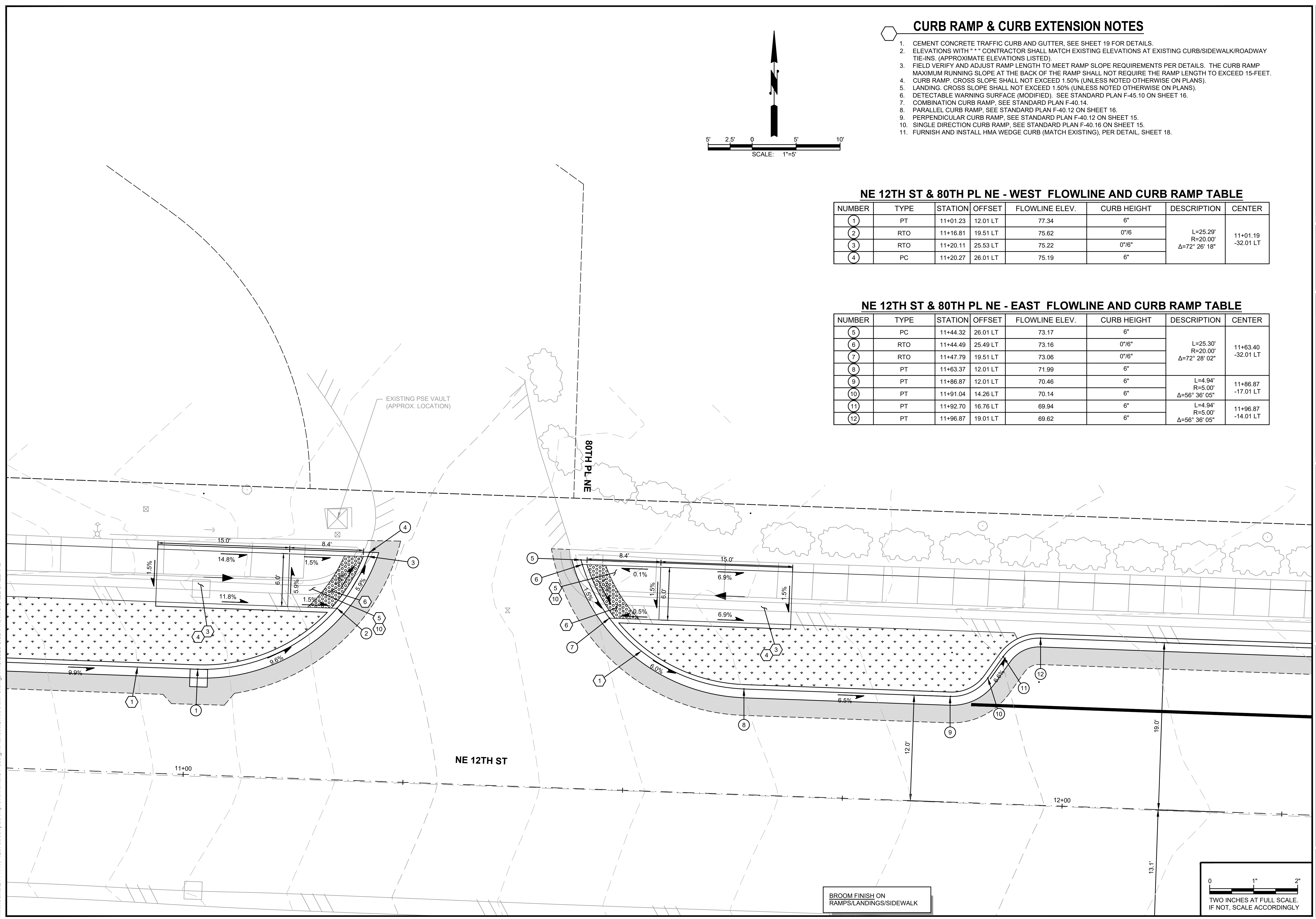


NE 12TH ST & 80TH PL NE - WEST FLOWLINE AND CURB RAMP TABLE

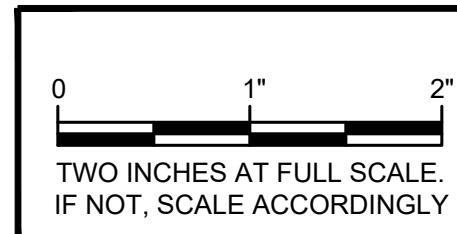
NUMBER	TYPE	STATION	OFFSET	FLOWLINE ELEV.	CURB HEIGHT	DESCRIPTION	CENTER
1	PT	11+01.23	12.01 LT	77.34	6"	L=25.29' R=20.00' Δ=72° 26' 18"	11+01.19
2	RTO	11+16.81	19.51 LT	75.62	0"/6"		-32.01 LT
3	RTO	11+20.11	25.53 LT	75.22	0"/6"		
4	PC	11+20.27	26.01 LT	75.19	6"		

NE 12TH ST & 80TH PL NE - EAST FLOWLINE AND CURB RAMP TABLE

NUMBER	TYPE	STATION	OFFSET	FLOWLINE ELEV.	CURB HEIGHT	DESCRIPTION	CENTER
5	PC	11+44.32	26.01 LT	73.17	6"	L=25.30' R=20.00' Δ=72° 28' 02"	11+63.40
6	RTO	11+44.49	25.49 LT	73.16	0"/6"		-32.01 LT
7	RTO	11+47.79	19.51 LT	73.06	0"/6"		
8	PT	11+63.37	12.01 LT	71.99	6"	L=4.94' R=5.00' Δ=56° 36' 05"	11+86.87
9	PT	11+86.87	12.01 LT	70.46	6"		-17.01 LT
10	PT	11+91.04	14.26 LT	70.14	6"	L=4.94' R=5.00' Δ=56° 36' 05"	11+96.87
11	PT	11+92.70	16.76 LT	69.94	6"		-14.01 LT
12	PT	11+96.87	19.01 LT	69.62	6"		



BROOM FINISH ON RAMP/LANDINGS/SIDEWALK



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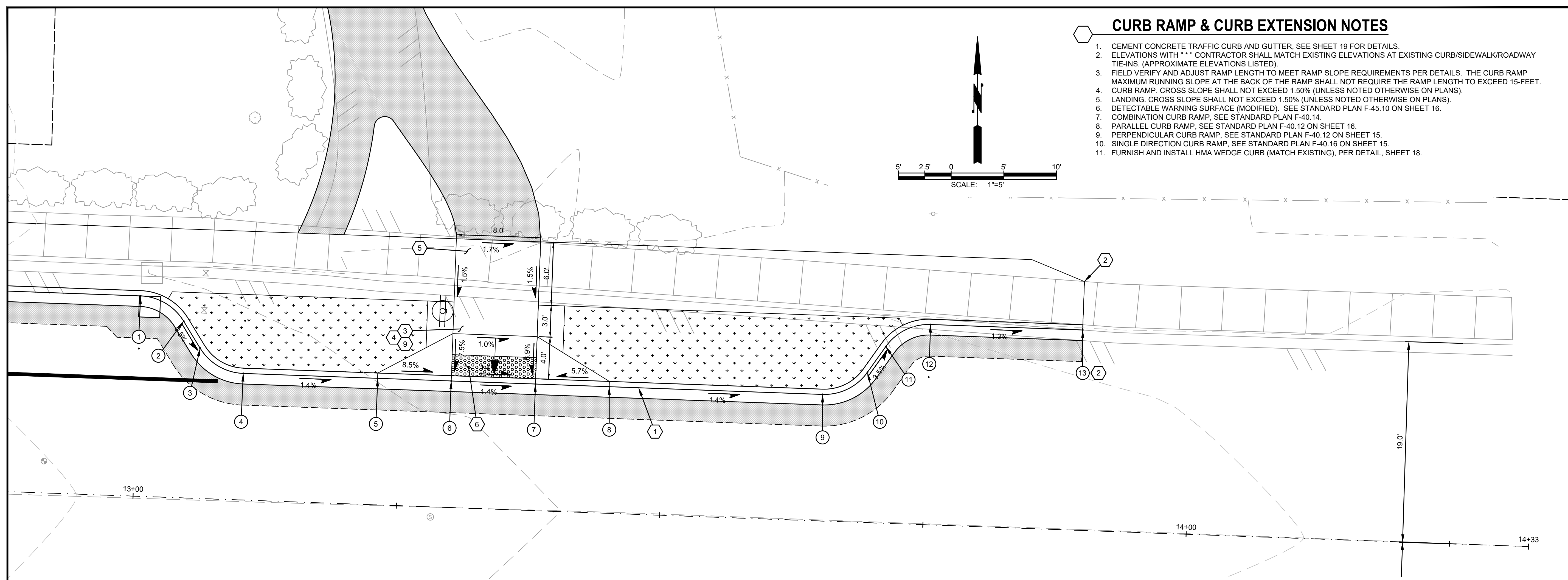
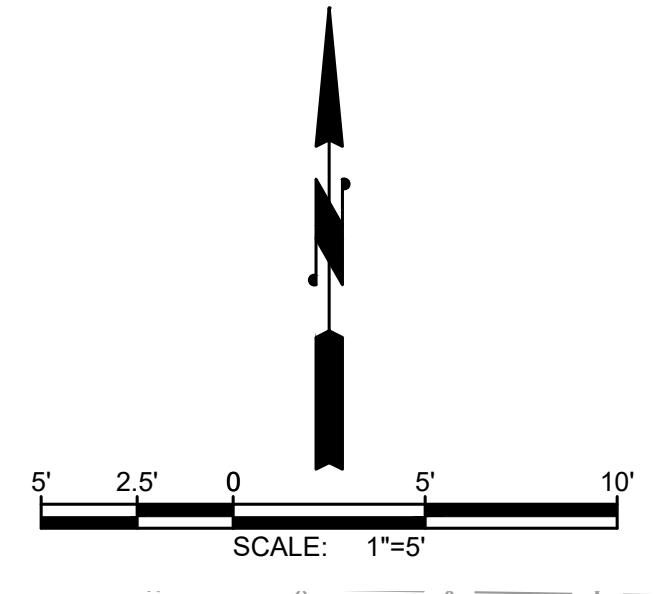


CITY OF MEDINA
 KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
 RAMP AND CURB PLANS

SHEET:	14
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CURB RAMP & CURB EXTENSION NOTES

1. CEMENT CONCRETE TRAFFIC CURB AND GUTTER, SEE SHEET 19 FOR DETAILS.
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4. CURB RAMP, CROSS SLOPE SHALL NOT EXCEED 1.50% (UNLESS NOTED OTHERWISE ON PLANS).
5. LANDING, CROSS SLOPE SHALL NOT EXCEED 1.50% (UNLESS NOTED OTHERWISE ON PLANS).
6. DETECTABLE WARNING SURFACE (MODIFIED), SEE STANDARD PLAN F-45.10 ON SHEET 16.
7. COMBINATION CURB RAMP, SEE STANDARD PLAN F-40.14.
8. PARALLEL CURB RAMP, SEE STANDARD PLAN F-40.12 ON SHEET 16.
9. PERPENDICULAR CURB RAMP, SEE STANDARD PLAN F-40.12 ON SHEET 15.
10. SINGLE DIRECTION CURB RAMP, SEE STANDARD PLAN F-40.16 ON SHEET 15.
11. FURNISH AND INSTALL HMA WEDGE CURB (MATCH EXISTING), PER DETAIL, SHEET 18.



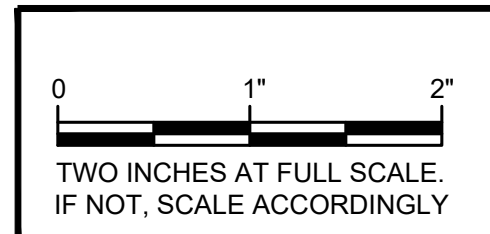
NE 12TH ST TRAIL CROSSING - NORTH FLOWLINE AND CURB RAMP TABLE

NUMBER	TYPE	STATION	OFFSET	FLOWLINE ELEV.	CURB HEIGHT	DESCRIPTION	CENTER
1	PT	13+00.02	19.01 LT	65.26	6"	L=4.94' R=5.00' Δ=56° 36' 05"	13+00.02 -14.01 LT
2	PT	13+04.20	16.76 LT	65.24	6"		
3	PT	13+05.85	14.25 LT	65.22	6"	L=4.94' R=5.00' Δ=56° 36' 05"	13+10.02 -17.01 LT
4	PT	13+10.02	12.01 LT	65.20	6"		
5	RTP	13+22.78	12.01 LT	65.02	6"		
6	RTO	13+29.78	12.01 LT	64.92	0"		
7	RTO	13+37.78	12.01 LT	64.81	0"		
8	RTP	13+44.78	12.01 LT	64.71	6"		
9	PT	13+65.04	12.01 LT	64.42	6"	L=4.94' R=5.00' Δ=56° 36' 05"	13+65.04 -17.01 LT
10	PT	13+69.22	14.25 LT	64.25	6"		
11	PT	13+70.87	16.76 LT	64.14	6"	L=4.94' R=5.00' Δ=56° 36' 05"	13+75.04 -14.01 LT
12	PT	13+75.04	19.01 LT	63.97	6"		
13	FL	13+89.49	19.01 LT	63.78*	±6" (MATCH EXIST.)		

NE 12TH ST TRAIL CROSSING - SOUTH FLOWLINE AND CURB RAMP TABLE

NUMBER	TYPE	STATION	OFFSET	FLOWLINE ELEV.	CURB HEIGHT	DESCRIPTION	CENTER
14	FL	13+25.78	13.25 RT	64.95*	0-6" (MATCH EXIST.)		
15	RTO	13+29.78	13.22 RT	64.89	0"		
16	RTO	13+37.78	13.15 RT	64.76	0"		
17	FL	13+41.78	13.05 RT	64.70*	0-6" (MATCH EXIST.)		

BROOM FINISH ON RAMP/LANDINGS/SIDEWALK

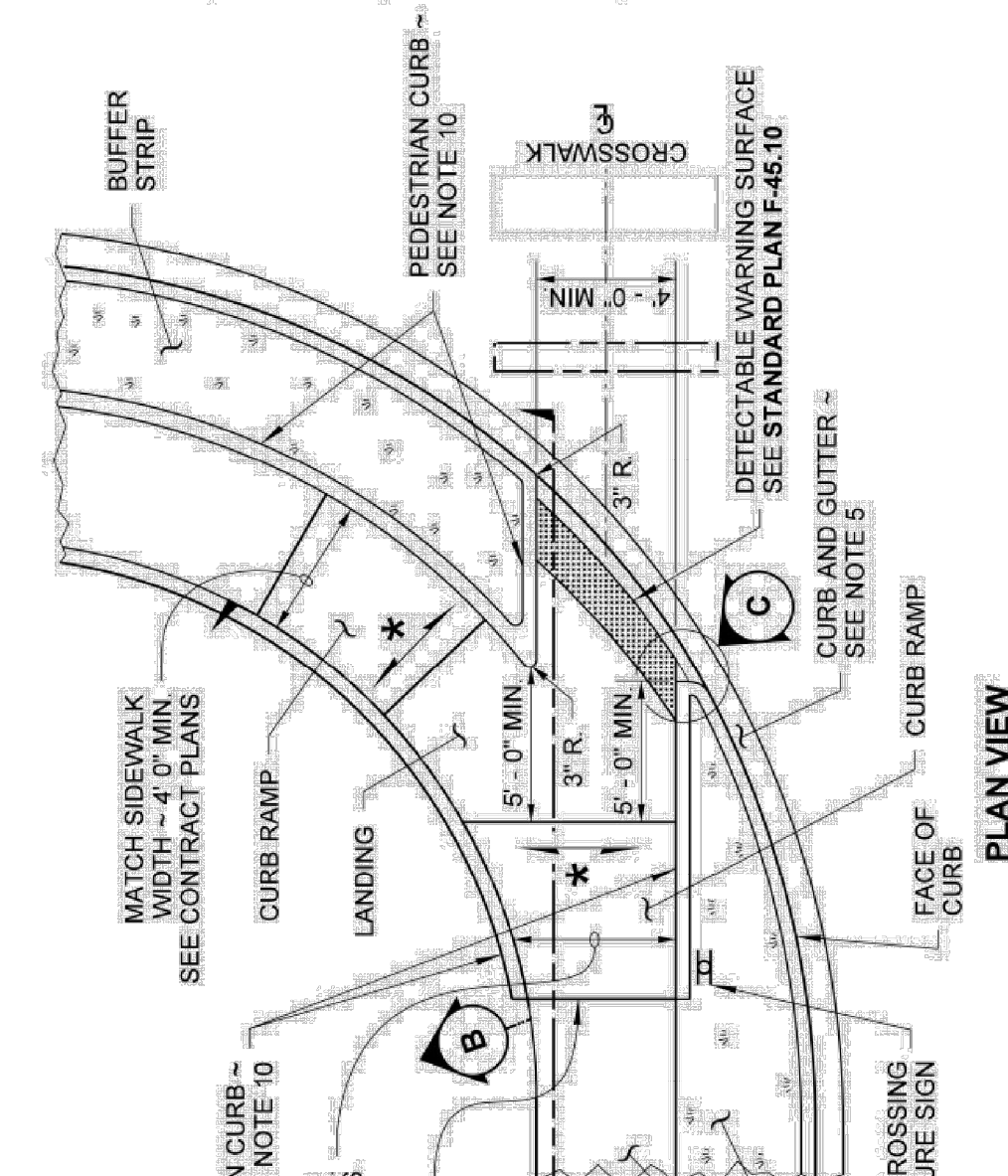


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NOTE: PAY LIMIT INCLUDES PEDESTRIAN CURBS

NOTE: PAY LIMIT INCLUDES PEDESTRIAN CURBS



PLAN VIEW TYPE SINGLE DIRECTION A

PLAN VIEW TYPE SINGLE DIRECTION B

NOTES

- This plan is to be used where pedestrian crossing in one direction is not permitted.
- At marked crosswalks, the connection between the Landing and the roadway must be contained within the width of the crosswalk markings.
- Where "GRADE BREAK" is called out, the entire length of the grade break between the two adjacent surface planes shall be flush.
- Do not place Gratings, Junction Boxes, Access Covers, or other appurtenances on any part of the Curb Ramp or Landing or in the Depressed Curb and Gutter where the Landing connects to the roadway.
- See Contract Plans for the curb design specified. See **Standard Plan F-10.12 for Curb, Curb and Gutter, Depressed Curb, Gutter and Pedestrian Curb details.**
- See **Standard Plan F-30.10 for Cement Concrete Sidewalk Details.** See Contract Plans for width and placement of sidewalk.
- The Bid Item "Cement Concrete Curb Ramp Type ___" does not include the adjacent Curb, Curb and Gutter, Depressed Curb and Gutter, Pedestrian Curb, or Sidewalks.
- The Curb Ramp length is not required to exceed 15 feet (unless shown otherwise in the Contract Plans). When applying the 15-foot max. length (measured from back of sidewalk) the running slope of the curb ramp is allowed to exceed 8.3%. Use a single constant slope from bottom of ramp to top of ramp to match into the sidewalk over a horizontal distance of 15 feet.
- Curb Ramps and Landings shall receive a broom finish. See **Standard Specifications 8-14.**
- Pedestrian Curb may be omitted if the ground surface at the back of the Curb Ramp and/or Landing will be at the same elevation as the Curb Ramp or Landing and there will not be material to retain.

LEGEND

	SLOPE IN EITHER DIRECTION
	1.5% OR FLATTER RECOMMENDED FOR DESIGN/FINISH WORK (2% MAX.)
	7.5% OR FLATTER RECOMMENDED FOR DESIGN/FINISH WORK (8.3% MAX.)

SECTION A

CONTRACTION JOINT (TYP.) - SEE STANDARD PLAN F-30.10 FOR CURB RAMP LENGTHS GREATER THAN 8'-0" PROVIDE CONTRACTION JOINT EQUALLY SPACED 4'-0" MIN. OC.

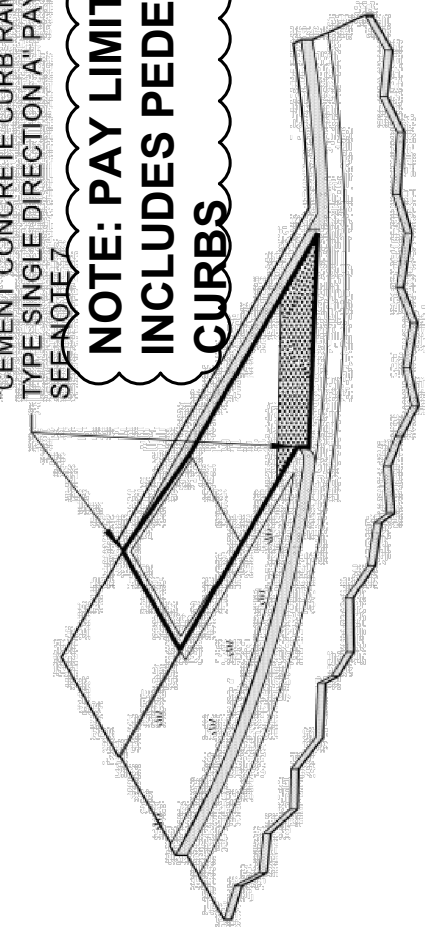
SECTION B

(ALONG INSIDE RADIUS AT BACK OF WALKWAY)

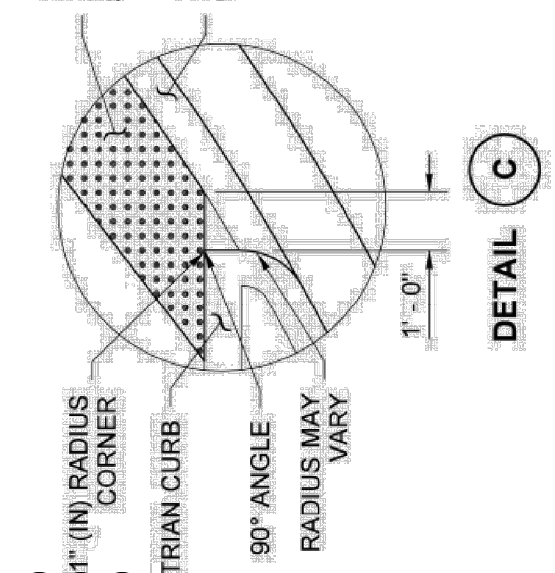
NOTE: PAY LIMIT INCLUDES PEDESTRIAN CURBS

NOTE: CONTRACTOR SHALL PLACE 2" CSTC (COMPACTED DEPTH) BENEATH ALL RAMPS.

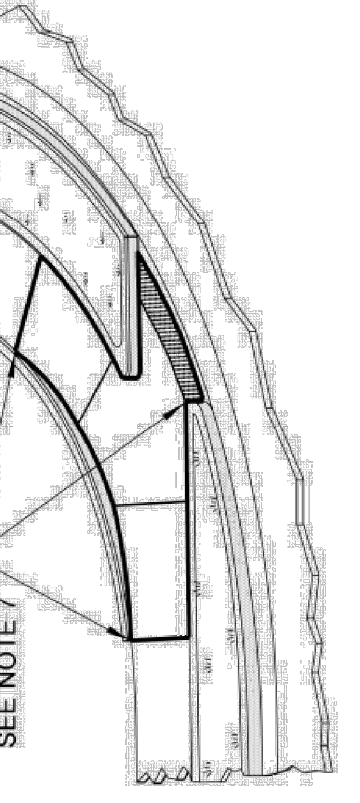
NOTE: PAY LIMIT INCLUDES PEDESTRIAN CURBS



ISOMETRIC VIEW TYPE SINGLE DIRECTION A PAY LIMIT



DETAIL C

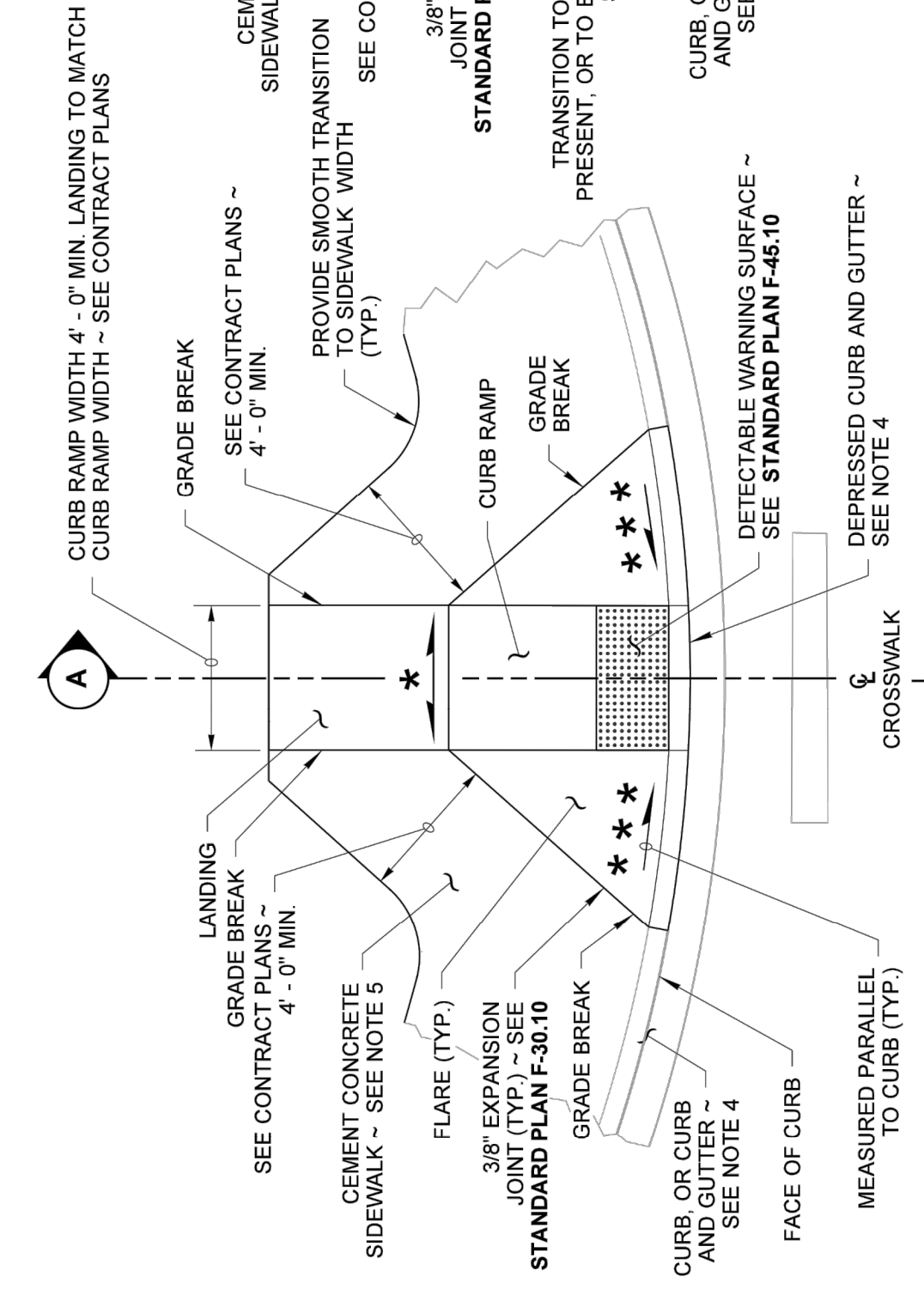


ISOMETRIC VIEW TYPE SINGLE DIRECTION B PAY LIMIT

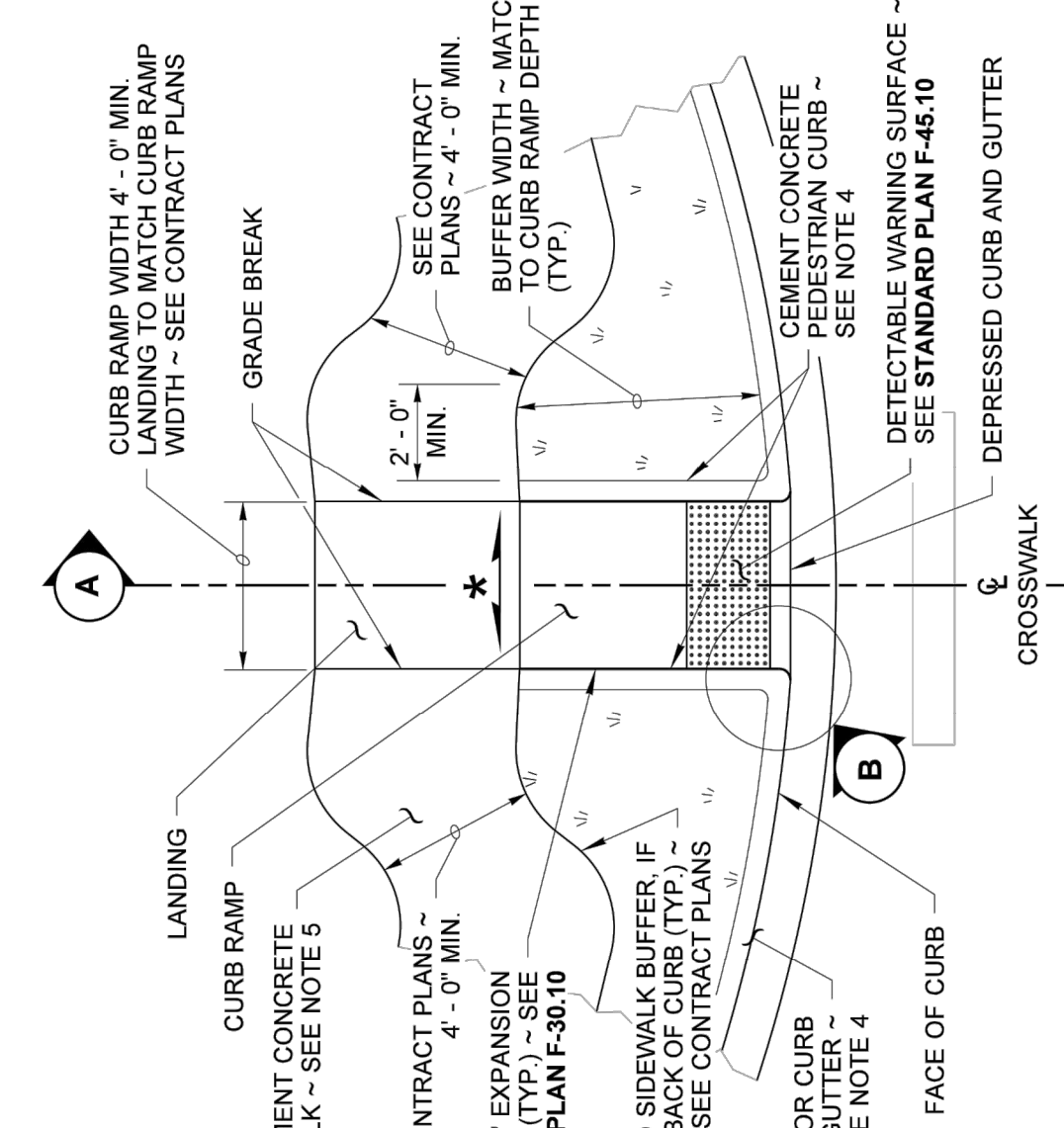
MODIFIED SINGLE DIRECTION CURB RAMP

STANDARD PLAN F-40.16-03

DRAWN BY: FERN LIDELLE



PLAN VIEW TYPE PERPENDICULAR A



PLAN VIEW TYPE PERPENDICULAR B (SHOWN WITH BUFFER)

NOTES

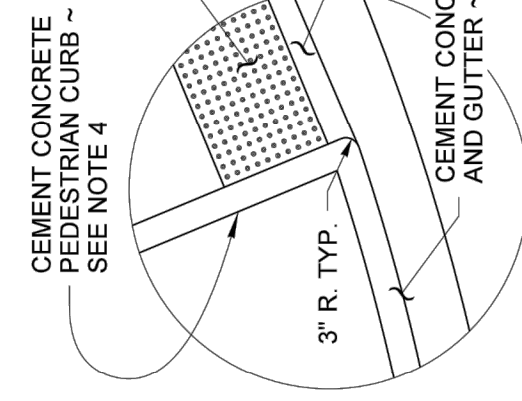
- At marked crosswalks, the connection between the curb ramp and the roadway must be contained within the width of the crosswalk markings.
- Where "GRADE BREAK" is called out, the entire length of the grade break between the two adjacent surface planes shall be flush.
- Do not place Gratings, Junction Boxes, Access Covers, or other appurtenances on any part of the Curb Ramp or Landing, or in front of the Curb Ramp where it connects to the roadway.
- See Contract Plans for the curb design specified. See **Standard Plan F-10.12 for Curb, Curb and Gutter, Depressed Curb and Gutter, and Pedestrian Curb details.**
- See **Standard Plan F-30.10 for Cement Concrete Sidewalk Details.** See Contract Plans for width and placement of sidewalk.
- The Bid Item "Cement Concrete Curb Ramp Type ___" does not include the adjacent Curb, Curb and Gutter, Depressed Curb and Gutter, Pedestrian Curb, or Sidewalks.
- The Curb Ramp length is not required to exceed 15 feet (unless shown otherwise in the Contract Plans). When applying the 15-foot max. length, the running slope of the Curb Ramp is allowed to exceed 8.3%. Use a single constant slope from bottom of ramp to top of ramp to match into the landing over a horizontal distance of 15 feet. Do not include the abutting landing in the 15-foot max. measurement.
- Curb Ramps and Landings shall receive a broom finish. See **Standard Specifications 8-14.**
- Pedestrian Curb may be omitted if the ground surface at the back of the Curb Ramp and/or Landing will be at the same elevation as the Curb Ramp or Landing and there will not be material to retain.

LEGEND

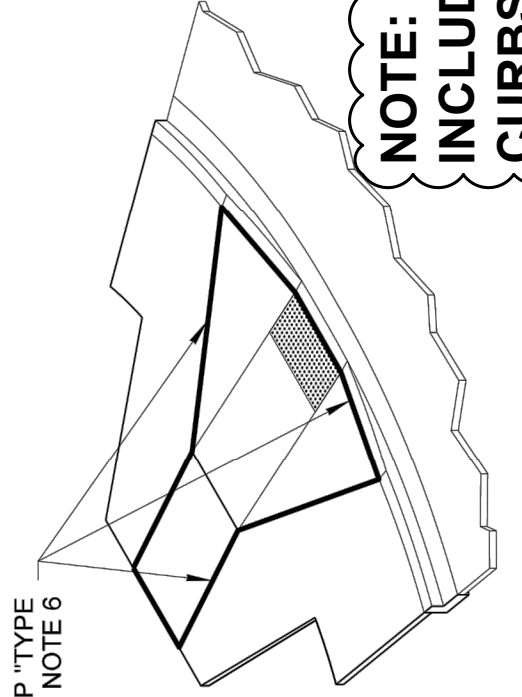
	SLOPE IN EITHER DIRECTION
	1.5% OR FLATTER RECOMMENDED FOR DESIGN/FINISH WORK (2% MAX.)
	7.5% OR FLATTER RECOMMENDED FOR DESIGN/FINISH WORK (8.3% MAX.)
	9.8% OR FLATTER RECOMMENDED FOR DESIGN/FINISH WORK (10% MAX.)

NOTE: PAY LIMIT INCLUDES PEDESTRIAN CURBS

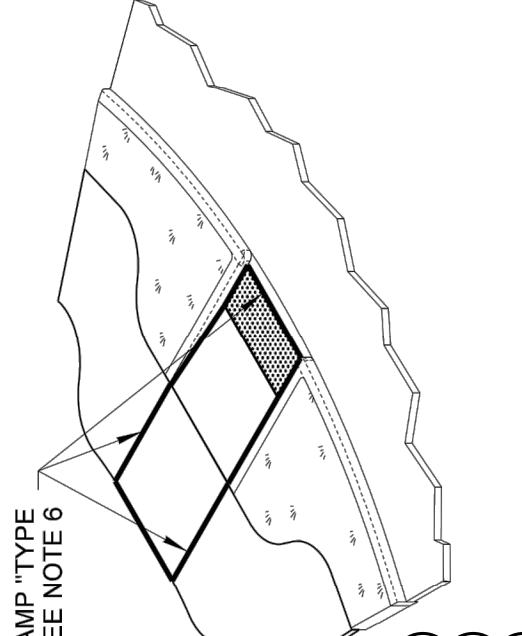
NOTE: CONTRACTOR SHALL PLACE 2" CSTC (COMPACTED DEPTH) BENEATH ALL RAMPS.



CURB RADIUS DETAIL B



ISOMETRIC VIEW TYPE PERPENDICULAR A PAY LIMIT



ISOMETRIC VIEW TYPE PERPENDICULAR B PAY LIMIT

MODIFIED PERPENDICULAR CURB RAMP

STANDARD PLAN F-40.15-03

SHEET 1 OF 1 SHEET

SHEET:	15
OF:	29
JOB NO.:	21441
DWG/RAMP DETAILS	

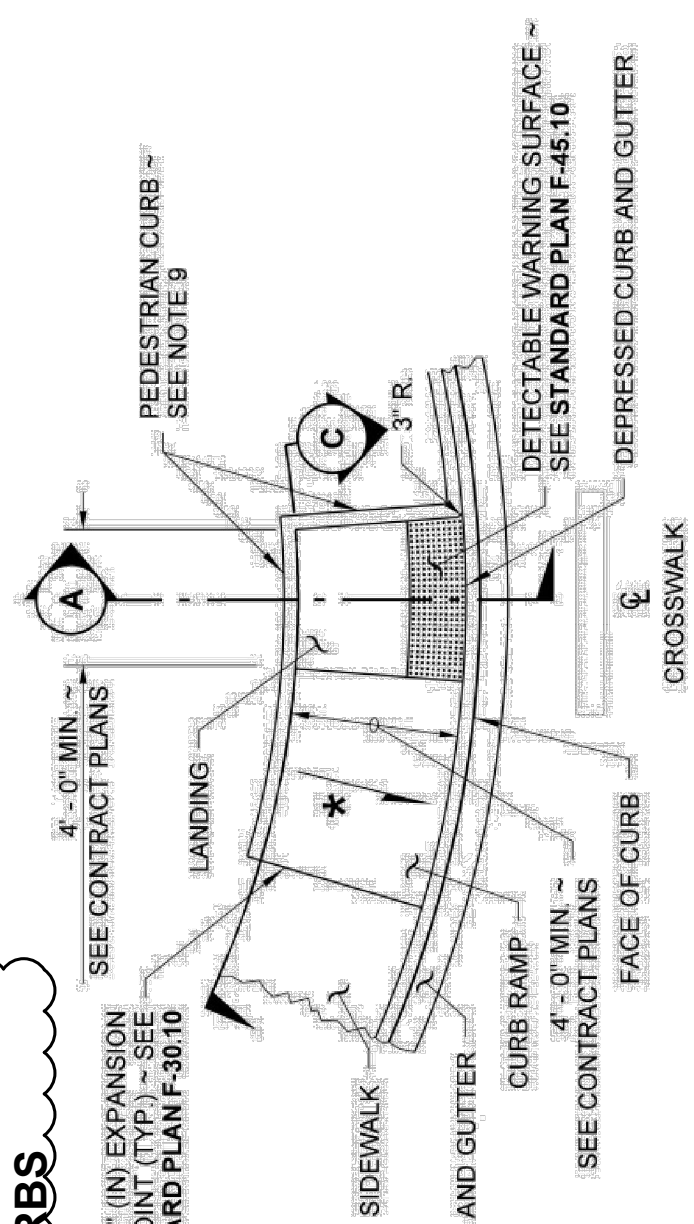
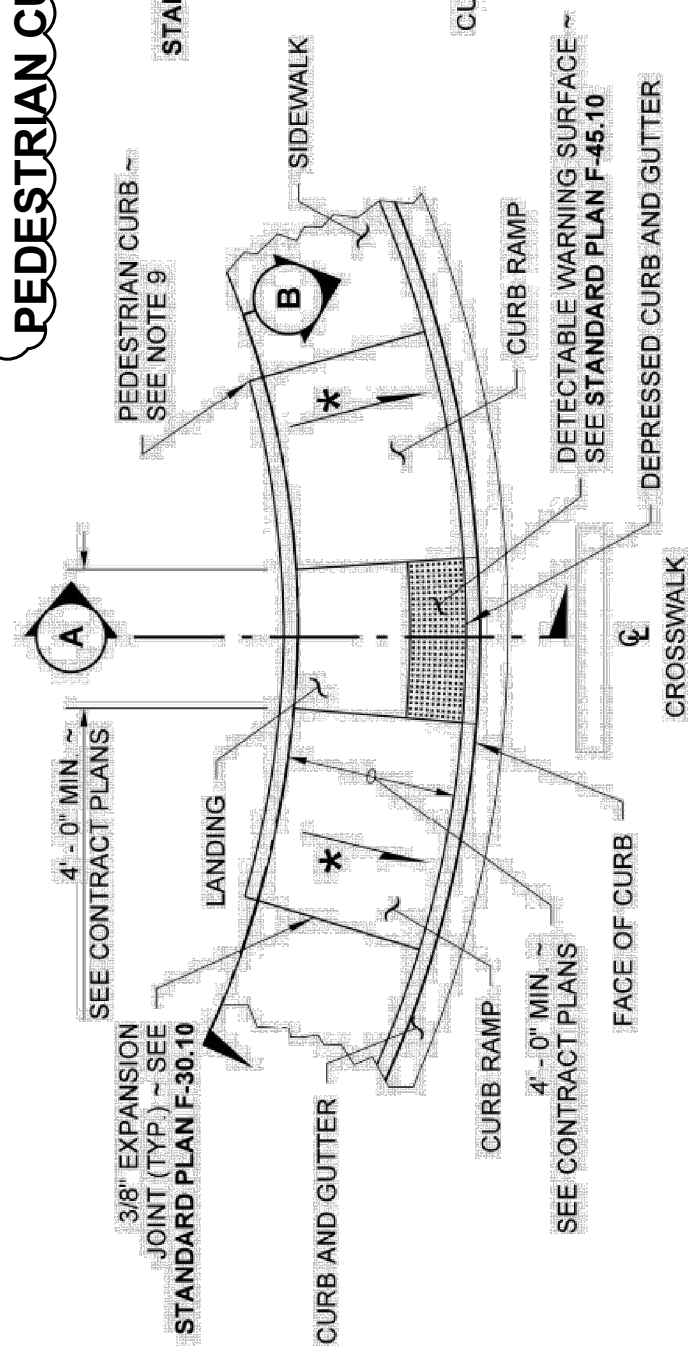
CITY OF MEDINA
KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
ROADWAY DETAILS



DATE:	JULY 2023	
DRAWN:	MB	
CHECKED:	MB	
APPROVED:	BS	
No.		
REVISION	DATE	APPD

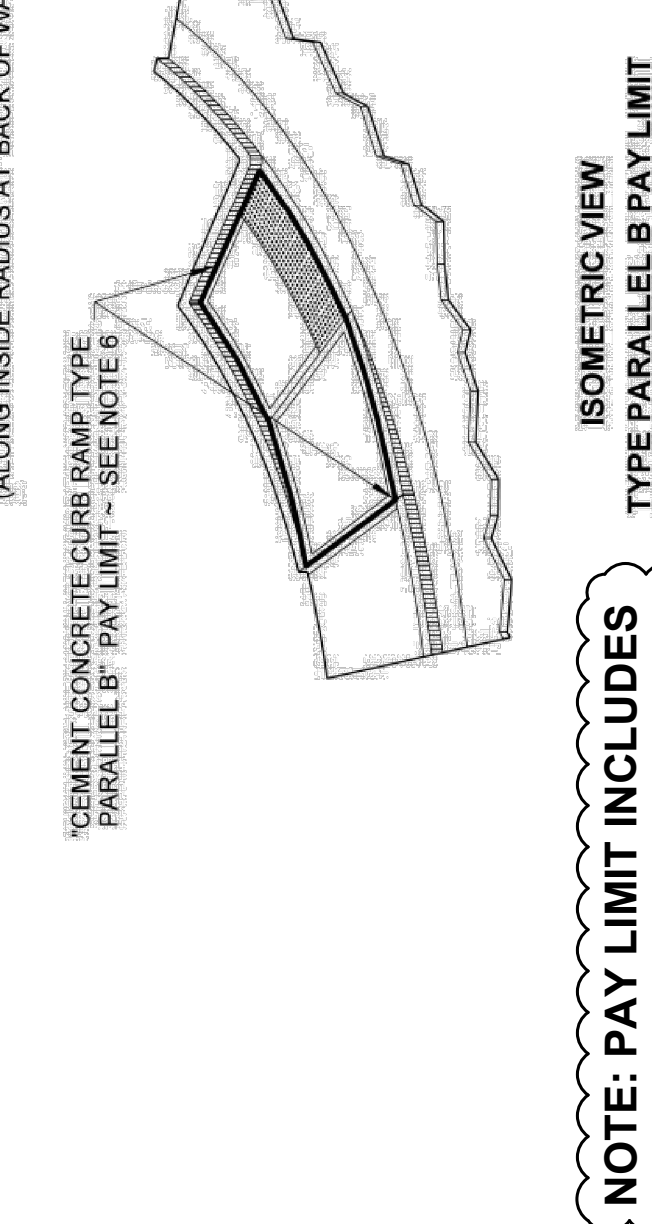
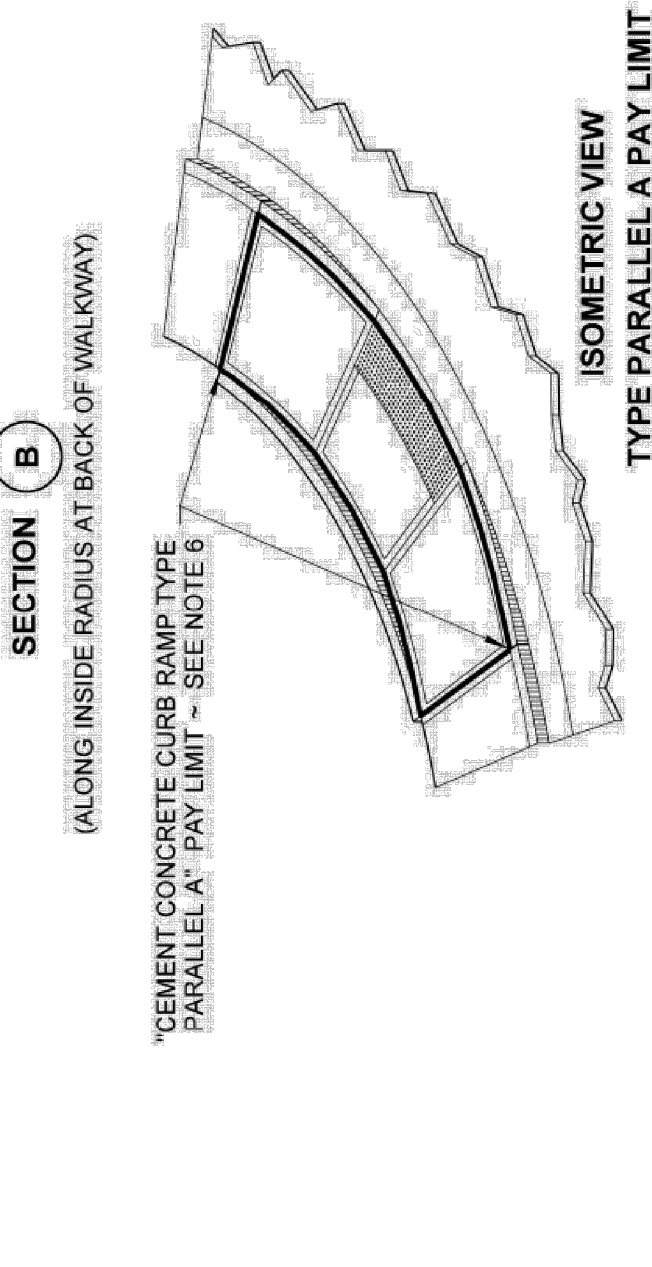
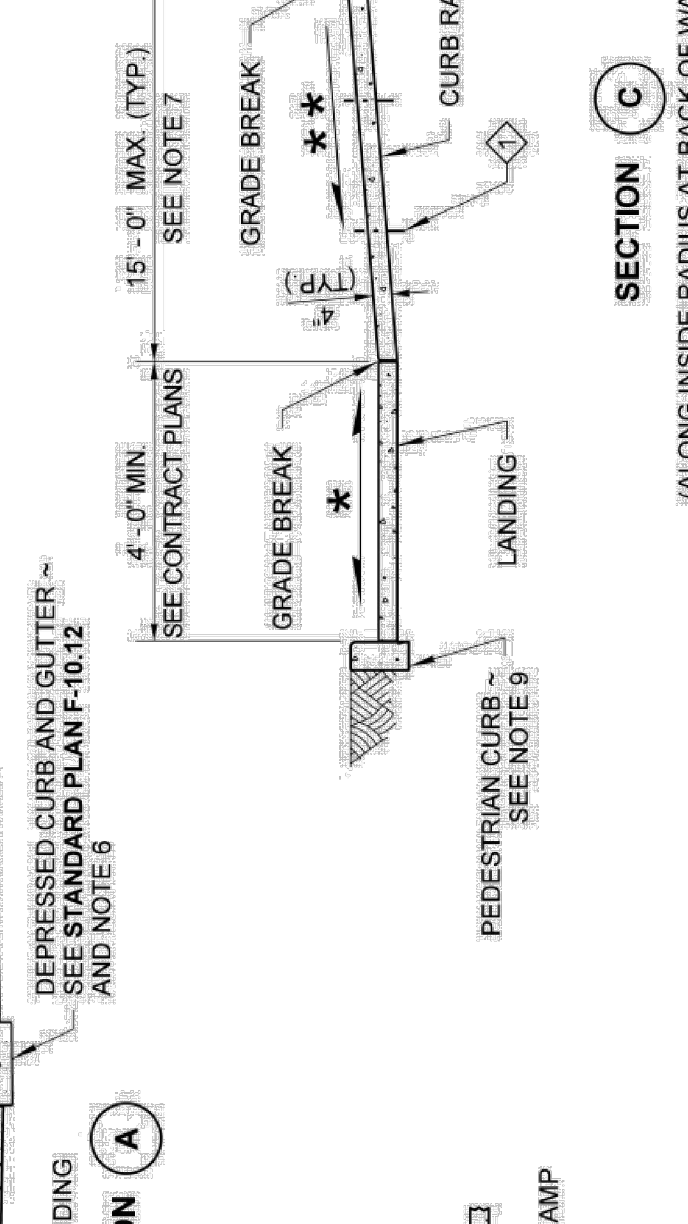
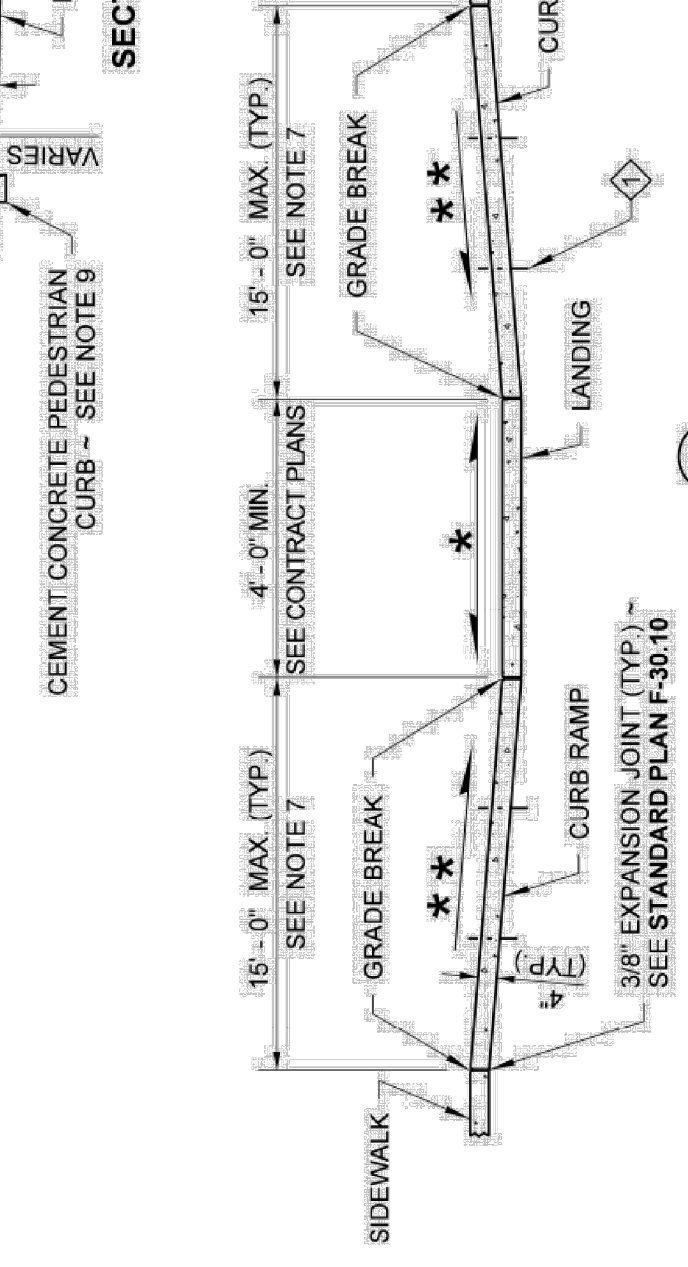
Gray & Osborne, Inc.
CONSULTING ENGINEERS
1130 RAINIER AVENUE SOUTH, SUITE 300
SEATTLE, WASHINGTON 98144 • (206) 964-0980

NOTE: PAY LIMIT INCLUDES PEDESTRIAN CURBS



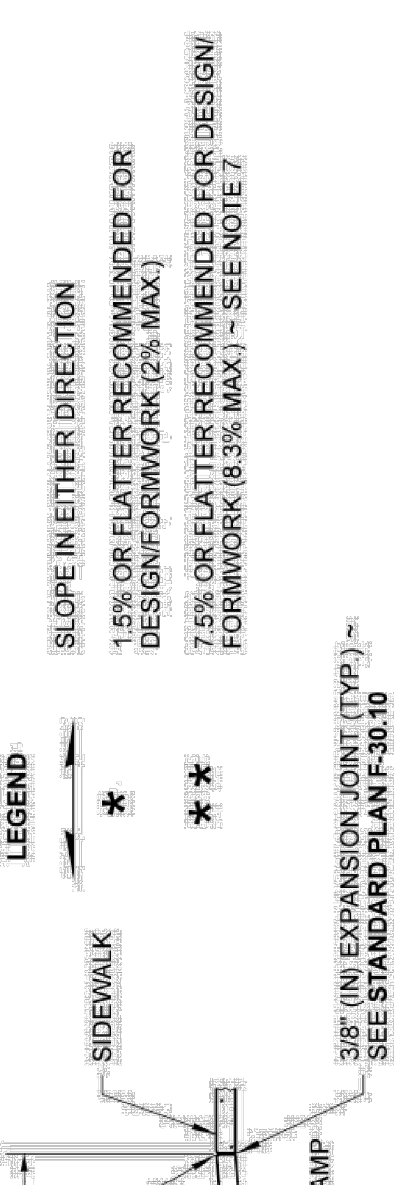
DRAWN BY: FERN LIDDELL

CONTRACTION JOINT (TYP.) - SEE STANDARD PLAN F-30.1 FOR CURB RAMP LENGTHS GREATER THAN 8'-0" PROVIDE CONTRACTION JOINT EQUALLY SPACED 4'-0" MIN. OC.



NOTE: PAY LIMIT INCLUDES PEDESTRIAN CURBS

- NOTES**
- At marked crosswalks, the connection between the landing and the roadway must be contained within the width of the crosswalk markings.
 - Where "GRADE BREAK" is called out, the entire length of the grade break between the two adjacent surface planes shall be flush.
 - Do not place Gratings, Junction Boxes, Access Covers, or other appurtenances on any part of the Curb Ramp or Landing, or in the Depressed Curb and Gutter where the Landing connects to the roadway.
 - See Contract Plans for the curb design specified. **See Standard Plan F-40.12 for Curb, Curb and Gutter, Depressed Curb and Gutter, and Pedestrian Curb details.**
 - See Standard Plan F-40.10 for Cement Concrete Sidewalk Details.** See Contract Plans for width and placement of sidewalk.
 - The Bid Item "Cement Concrete Curb Ramp Type ..." does not include the adjacent Curb, Curb and Gutter, Depressed Curb and Gutter, Pedestrian Curb, or Sidewalks.
 - The Curb Ramp length is not required to exceed 15 feet (unless otherwise shown in the Contract Plans). When applying the 15-foot max. length, the running slope of the curb ramp is allowed to exceed 8.3%. Use a single constant slope from bottom of ramp to top of ramp to match into the sidewalk over a horizontal distance of 15 feet. Do not include abutting landing(s) in the 15-foot max. measurement. When a ramp is constructed on a radius, the 15-foot max. length is measured on the inside radius along the back of the walkway.
 - Curb Ramps and Landings shall receive a broom finish. See **Standard Specifications 8-14**.
 - Pedestrian Curb may be omitted if the ground surface at the back of the Curb Ramp and/or Landing will be at the same elevation as the Curb Ramp or Landing and there will be no material to retain.

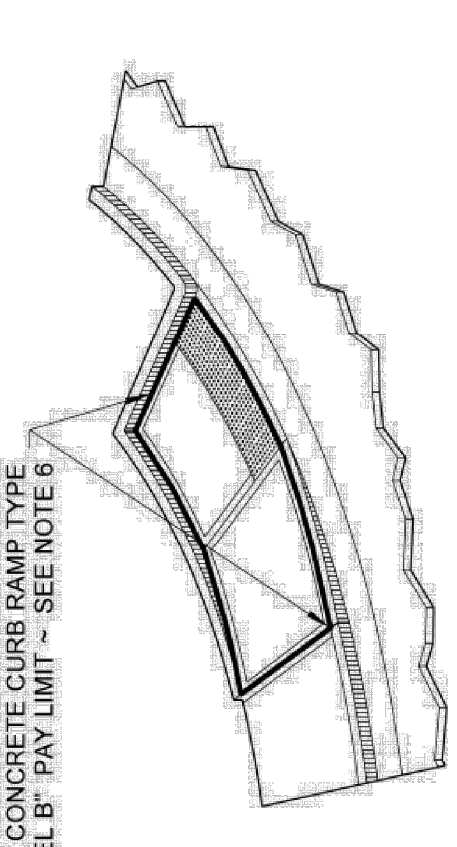


NOTE: CONTRACTOR SHALL PLACE 2" CSTC (COMPACTED DEPTH) BENEATH ALL RAMPS.

MODIFIED PARALLEL CURB RAMP STANDARD PLAN F-40.12-03

SECTION C

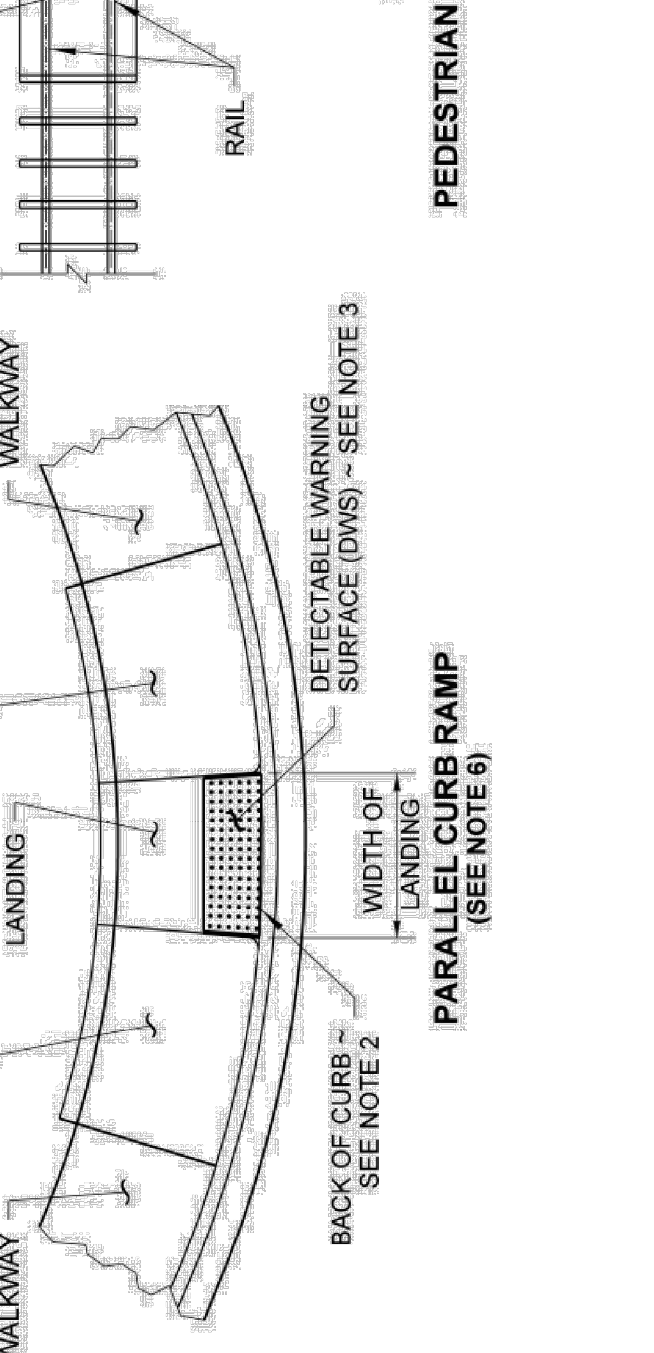
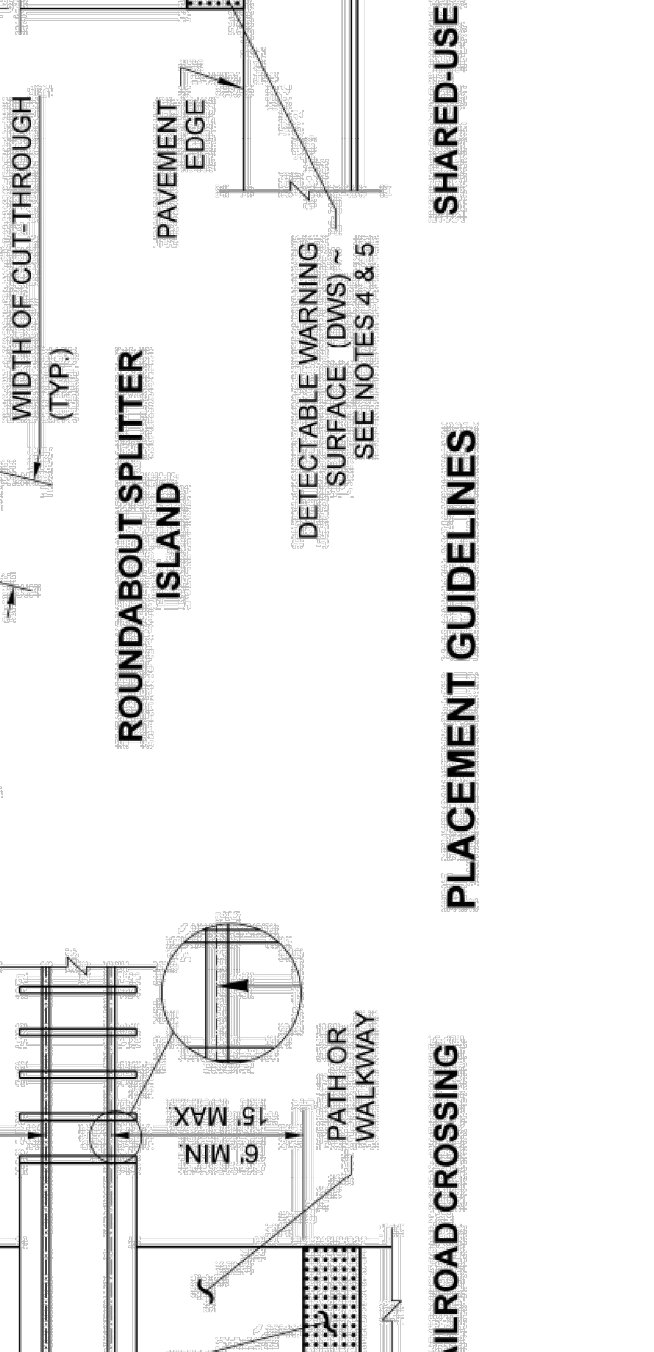
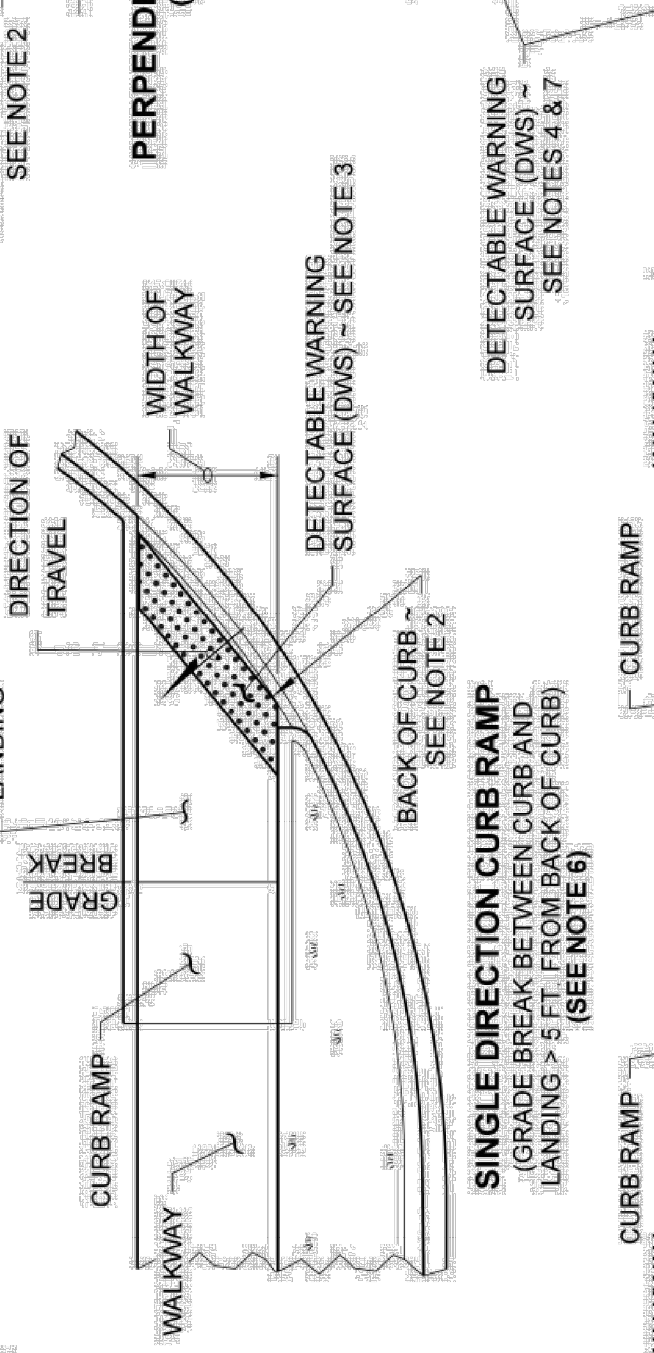
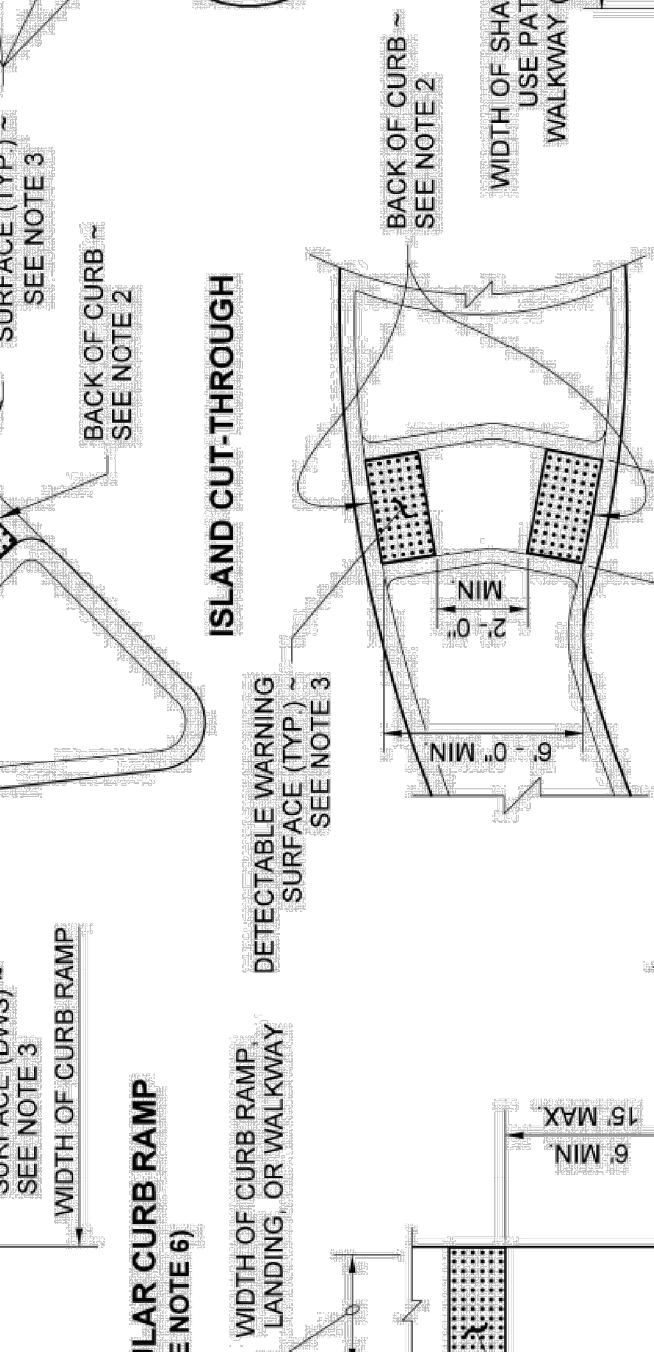
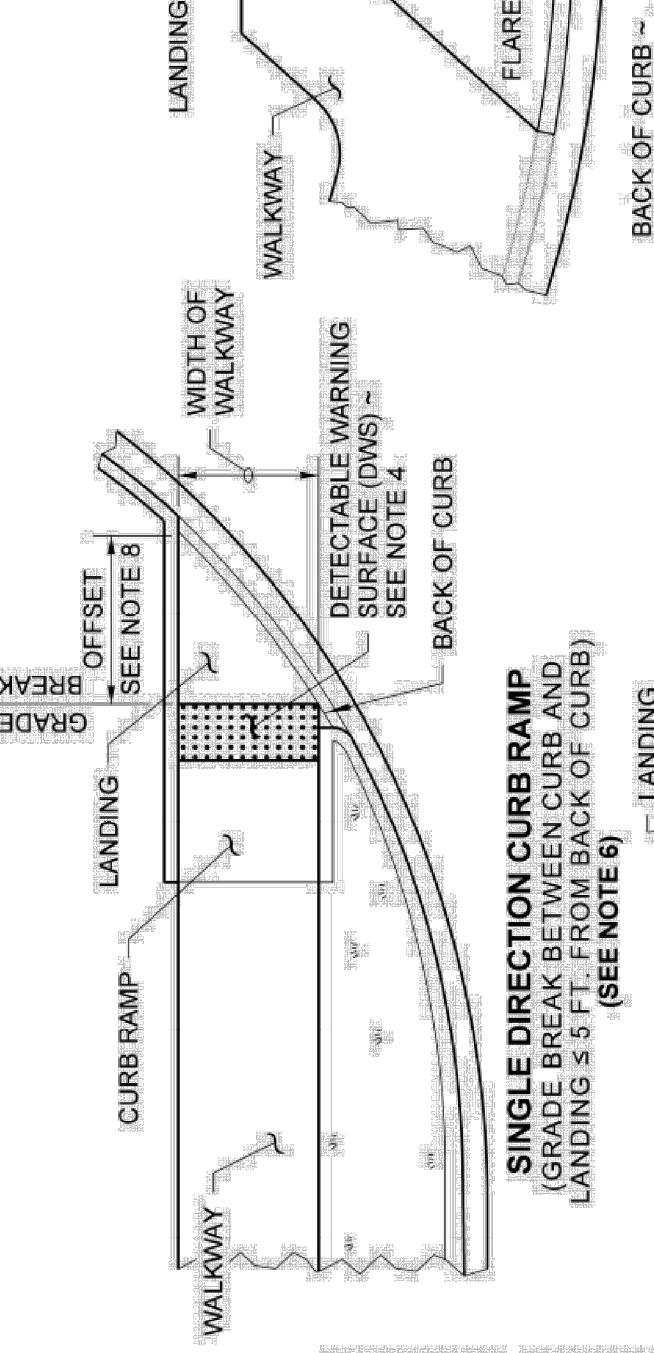
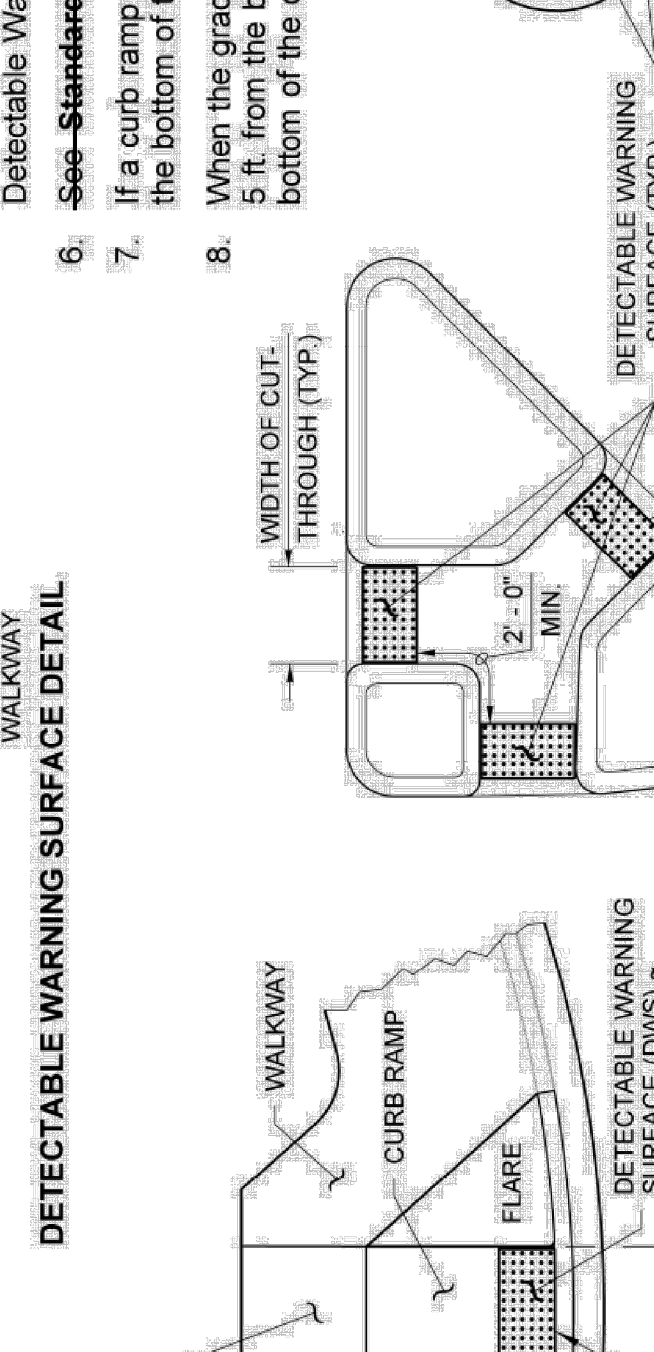
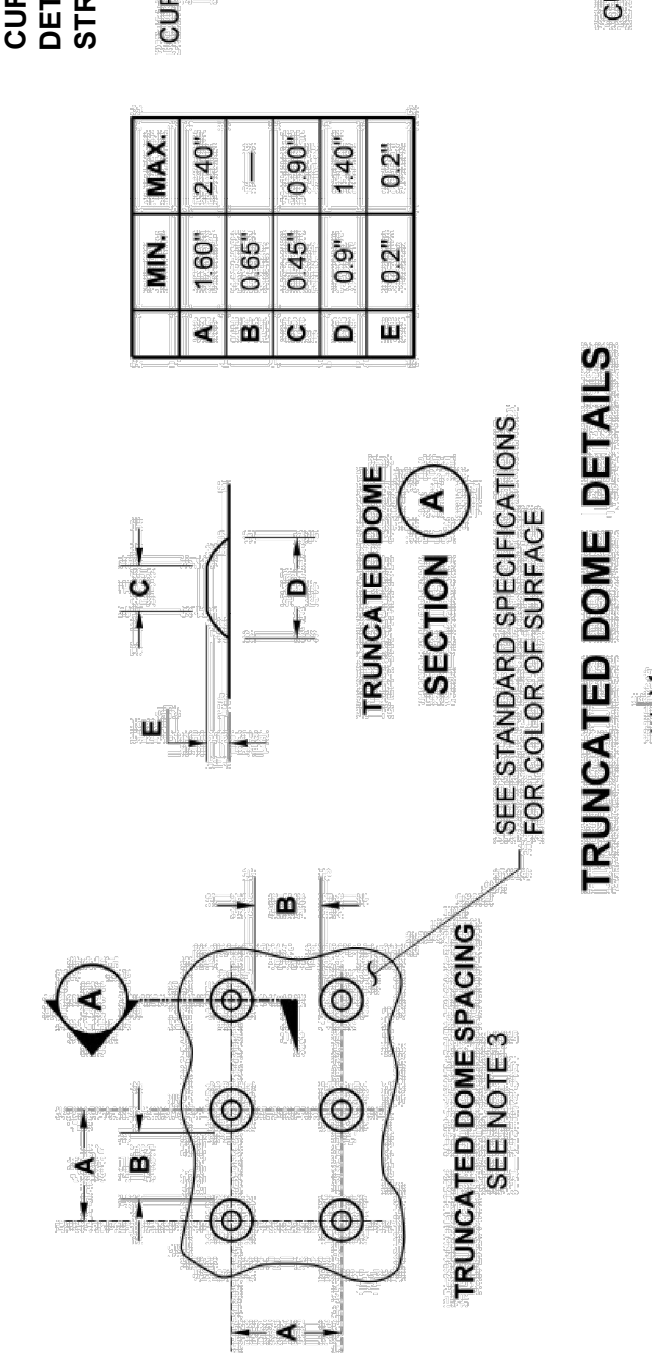
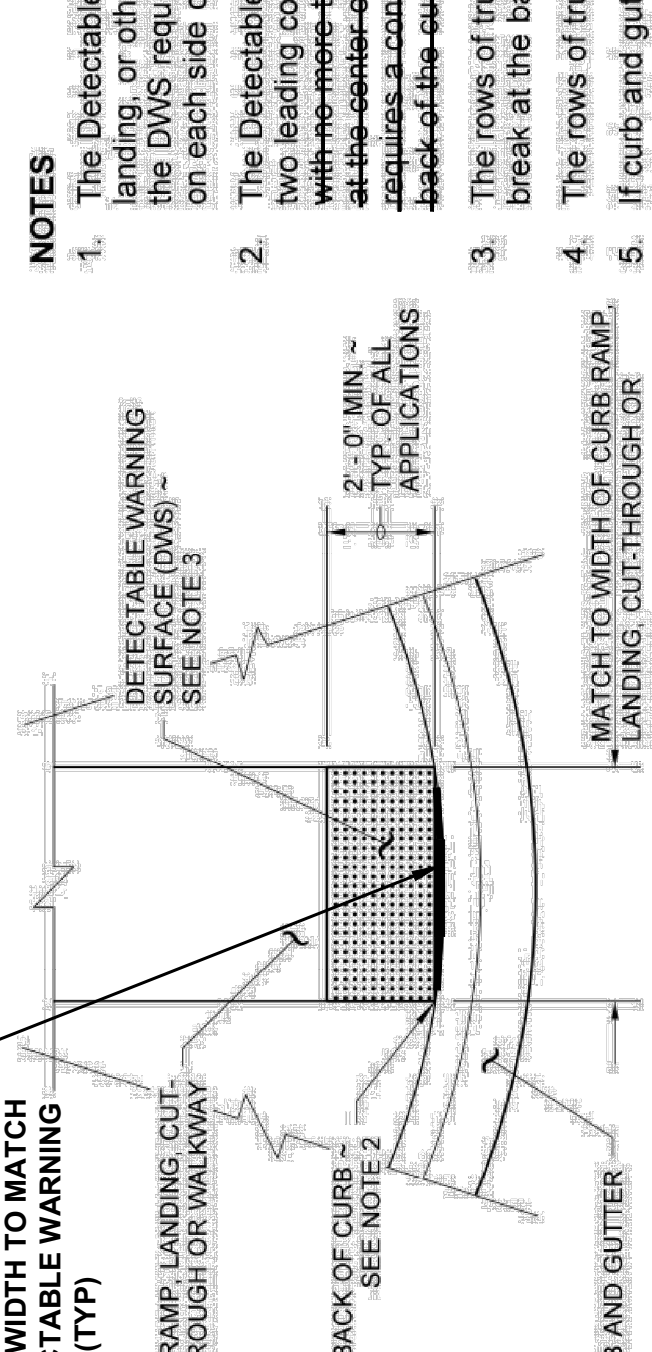
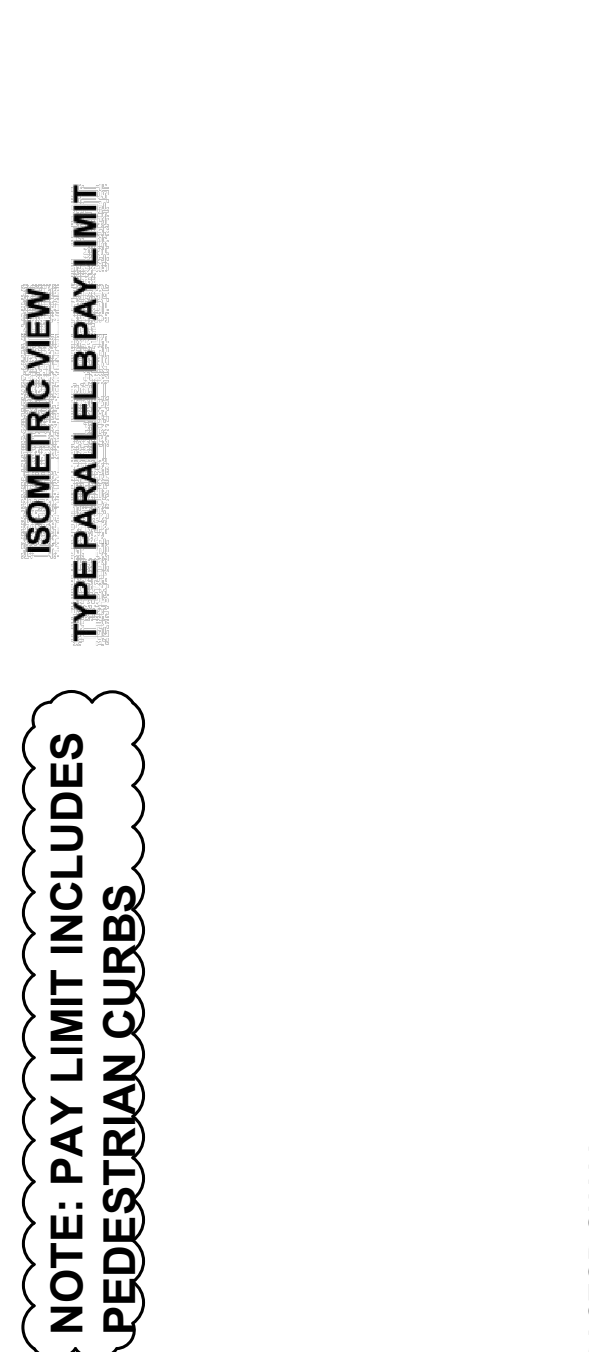
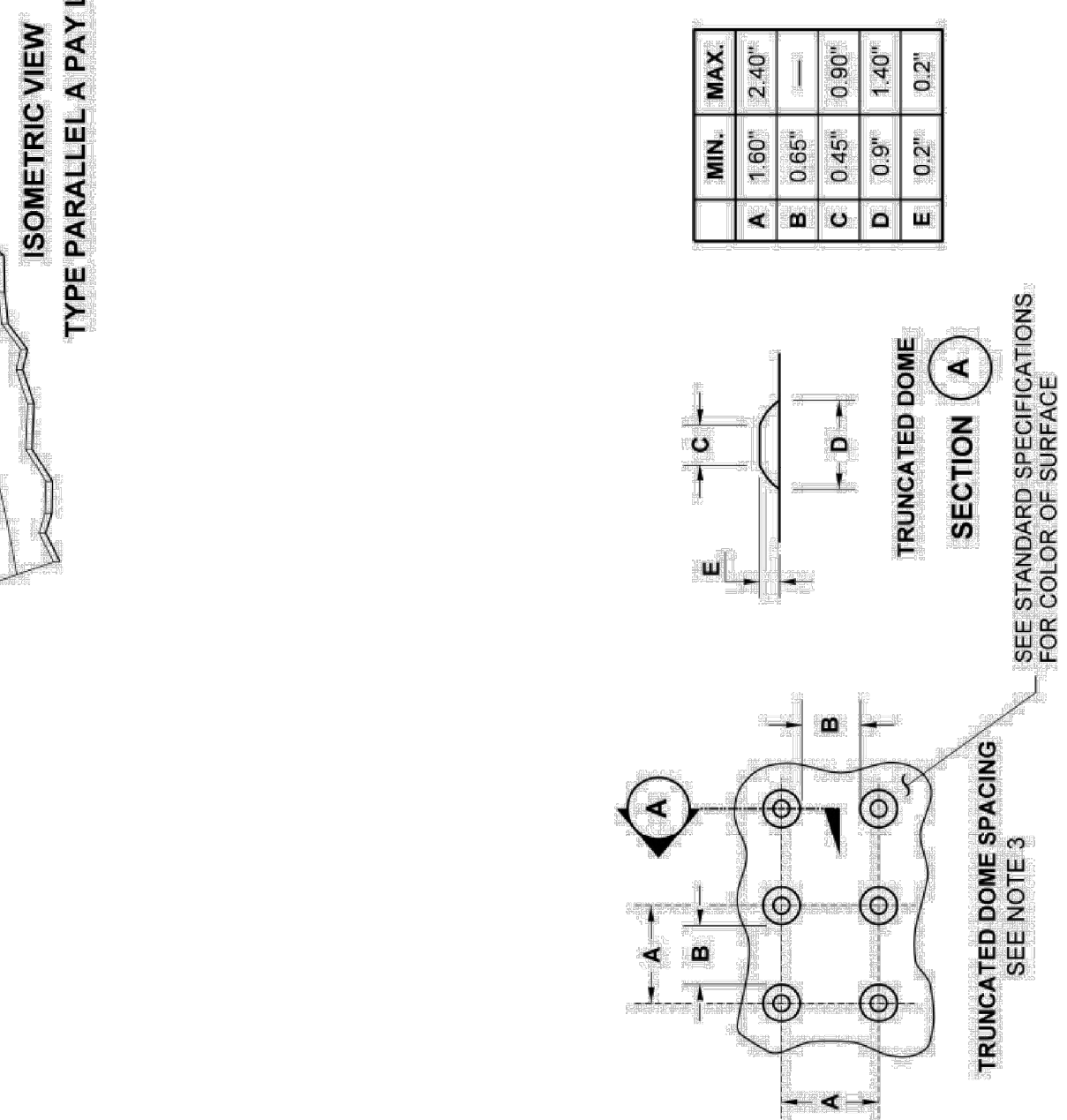
(ALONG INSIDE RADIUS AT BACK OF WALKWAY)



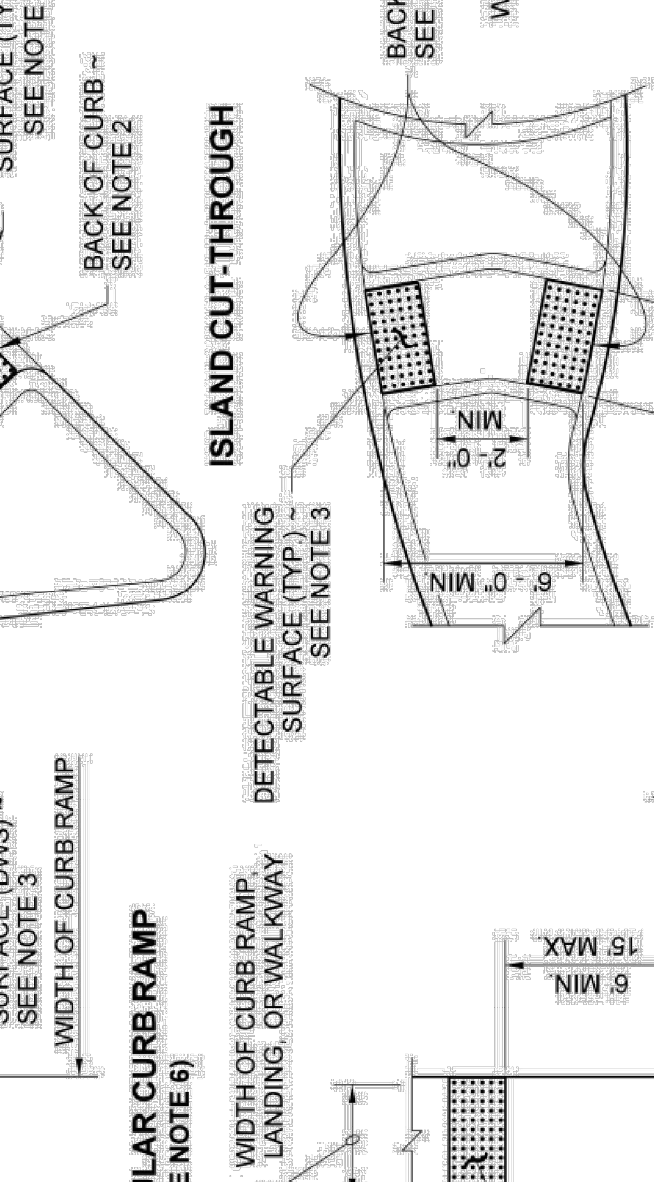
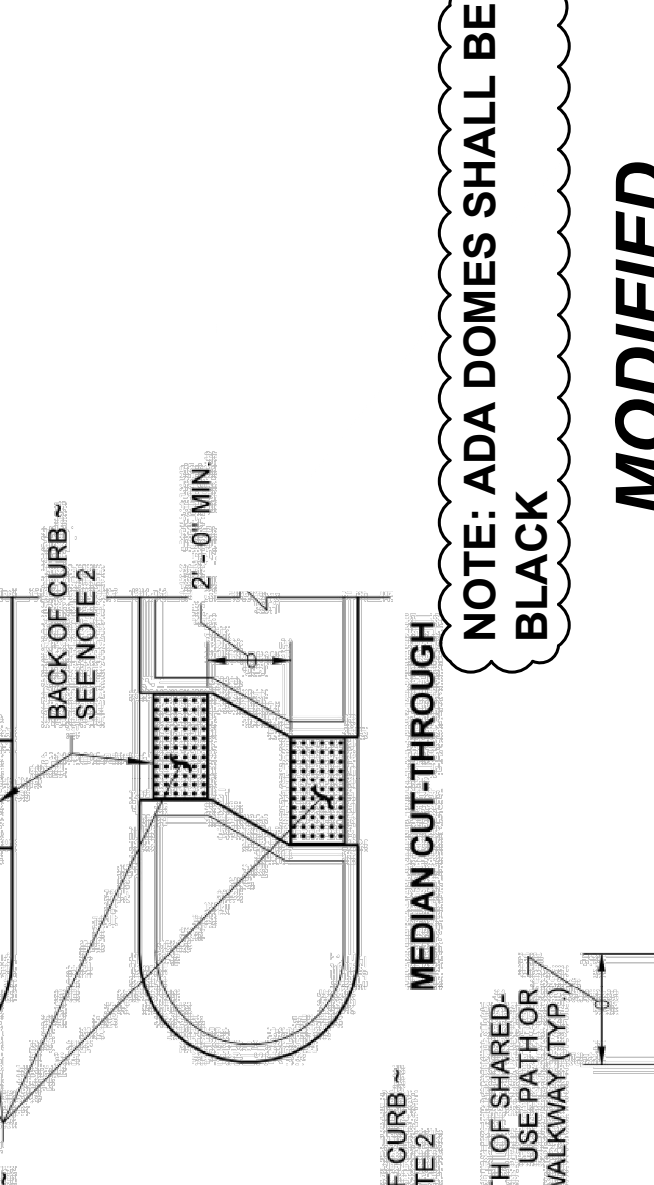
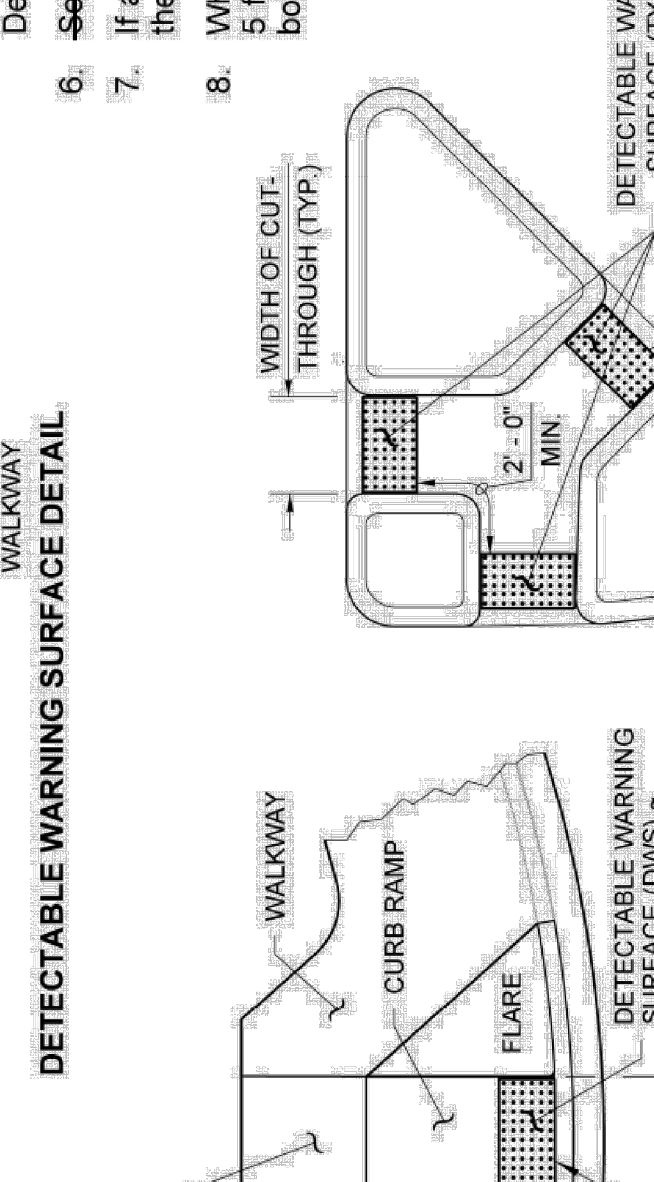
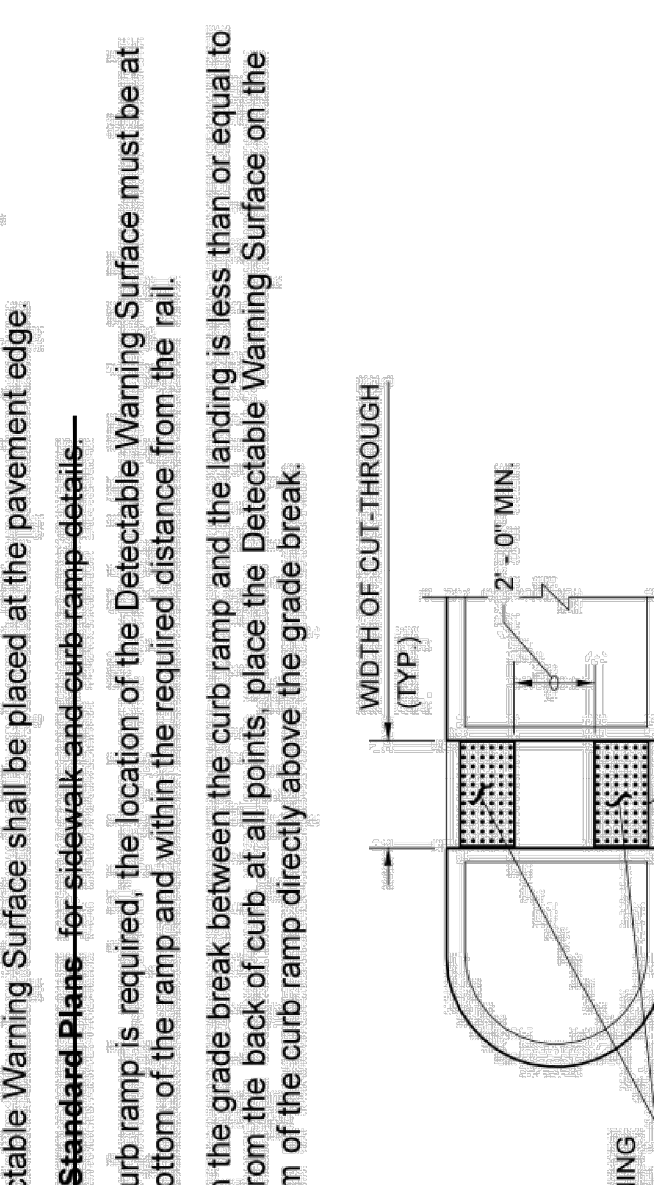
CEMENT CONCRETE CURB RAMP TYPE PARALLEL B PAY LIMIT - SEE NOTE 6

NOTE: PAY LIMIT INCLUDES PEDESTRIAN CURBS

NOTE: PAY LIMIT INCLUDES PEDESTRIAN CURBS

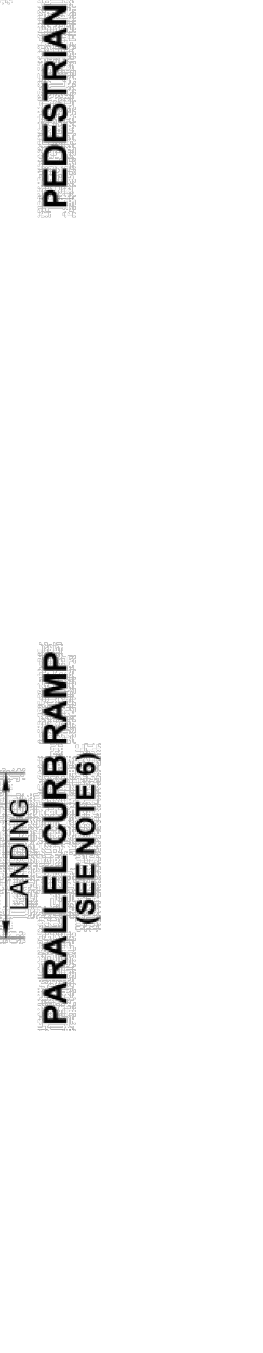


- NOTES**
- The Detectable Warning Surface (DWS) shall extend the full width of the curb ramp, landing, or other roadway entrance as applicable. Exception: If the Manufacturer of the DWS requires a concrete border around the DWS, a variance of up to 2 inches on each side of the DWS is permitted.
 - The Detectable Warning Surface (DWS) shall be placed at the back of curb, with the two leading corners of the DWS panel placed adjacent to the back of the curb, and with no more than a 2-inch gap between the DWS and the back of the curb measured at the center of the DWS panel. Exception: If the Manufacturer of the selected DWS requires a concrete border around the DWS, a variance of up to 2 inches from the back of the curb is permitted (measured at the leading corners of the DWS panel).
 - The rows of truncated domes shall be aligned to be perpendicular to the grade break at the back of curb.
 - The rows of truncated domes shall be aligned to be parallel to the direction of travel.
 - If curb and gutter are not present, such as a shared-use path connection, the Detectable Warning Surface shall be placed at the pavement edge.
 - See Standard Plans for sidewalk and curb ramp details.**
 - If a curb ramp is required, the location of the Detectable Warning Surface must be at the bottom of the ramp and within the required distance from the rail.
 - When the grade break between the curb ramp and the landing is less than or equal to 5 ft. from the back of curb at all points, place the Detectable Warning Surface on the bottom of the curb ramp directly above the grade break.



NOTE: ADA DOMES SHALL BE BLACK

MODIFIED DETECTABLE WARNING SURFACE STANDARD PLAN F-45.10-02



PEDESTRIAN RAILROAD CROSSING

PEDESTRIAN RAILROAD CROSSING

PEDESTRIAN RAILROAD CROSSING

PEDESTRIAN RAILROAD CROSSING

PEDESTRIAN RAILROAD CROSSING

PEDESTRIAN RAILROAD CROSSING

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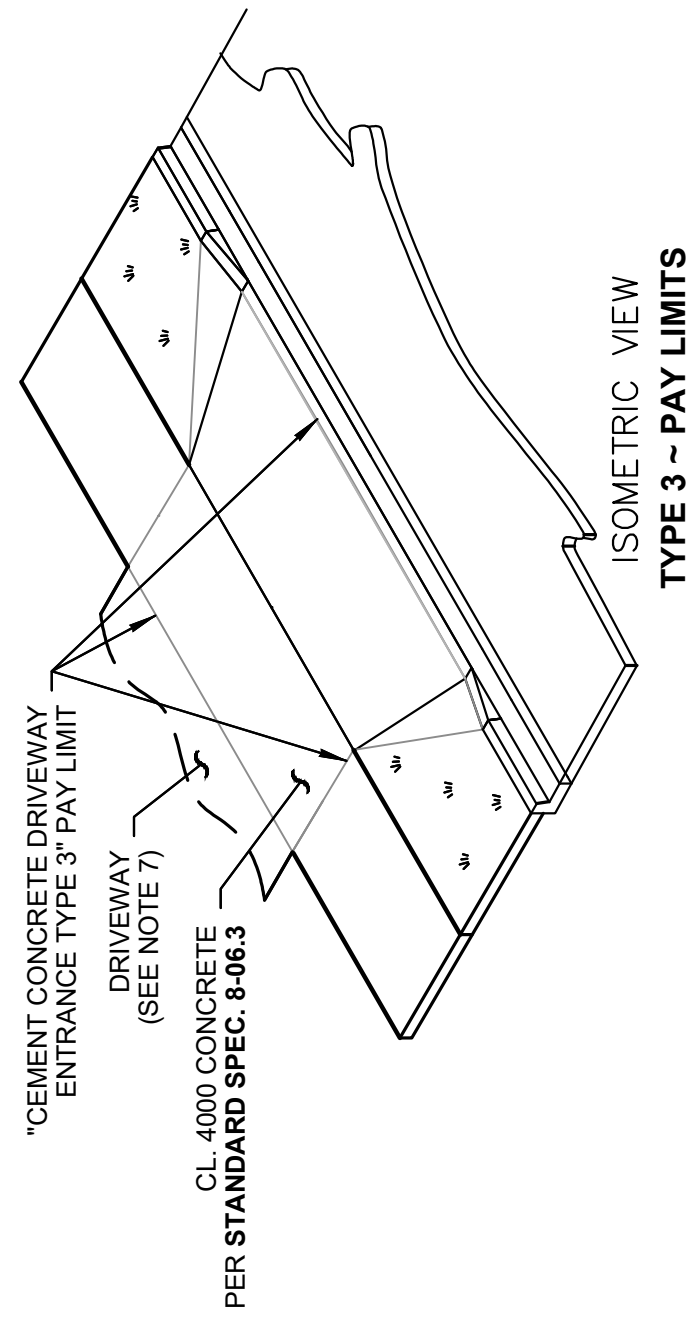
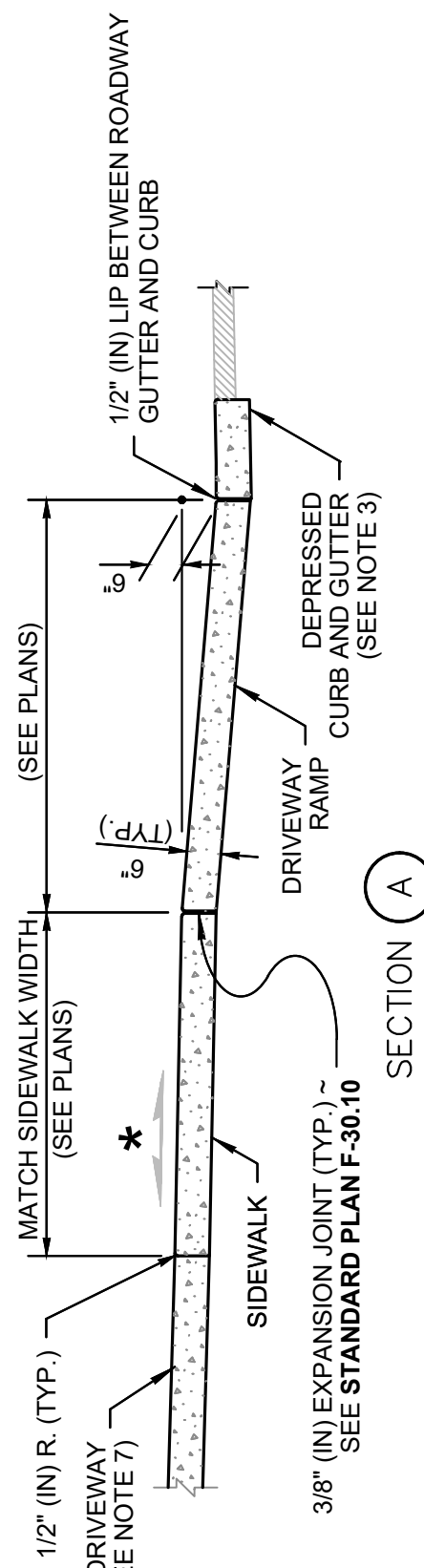
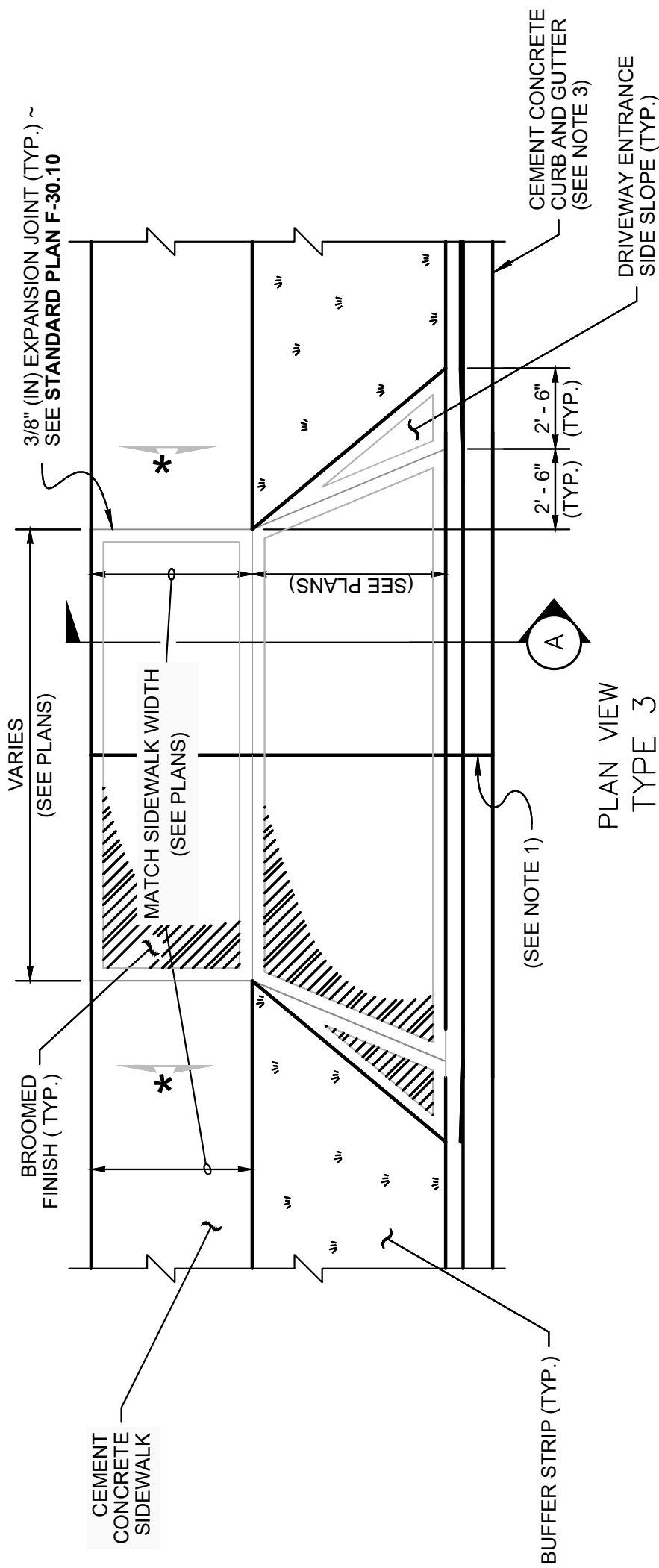
DATE:	JULY 2023
DRAWN:	MB
CHECKED:	MB
APPROVED:	BS

No.	REVISION	DATE	APPD

BRIAN L. SOURDIS
STATE OF WASHINGTON
PROFESSIONAL ENGINEER
36091

CITY OF MEDINA
KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
ROADWAY DETAILS

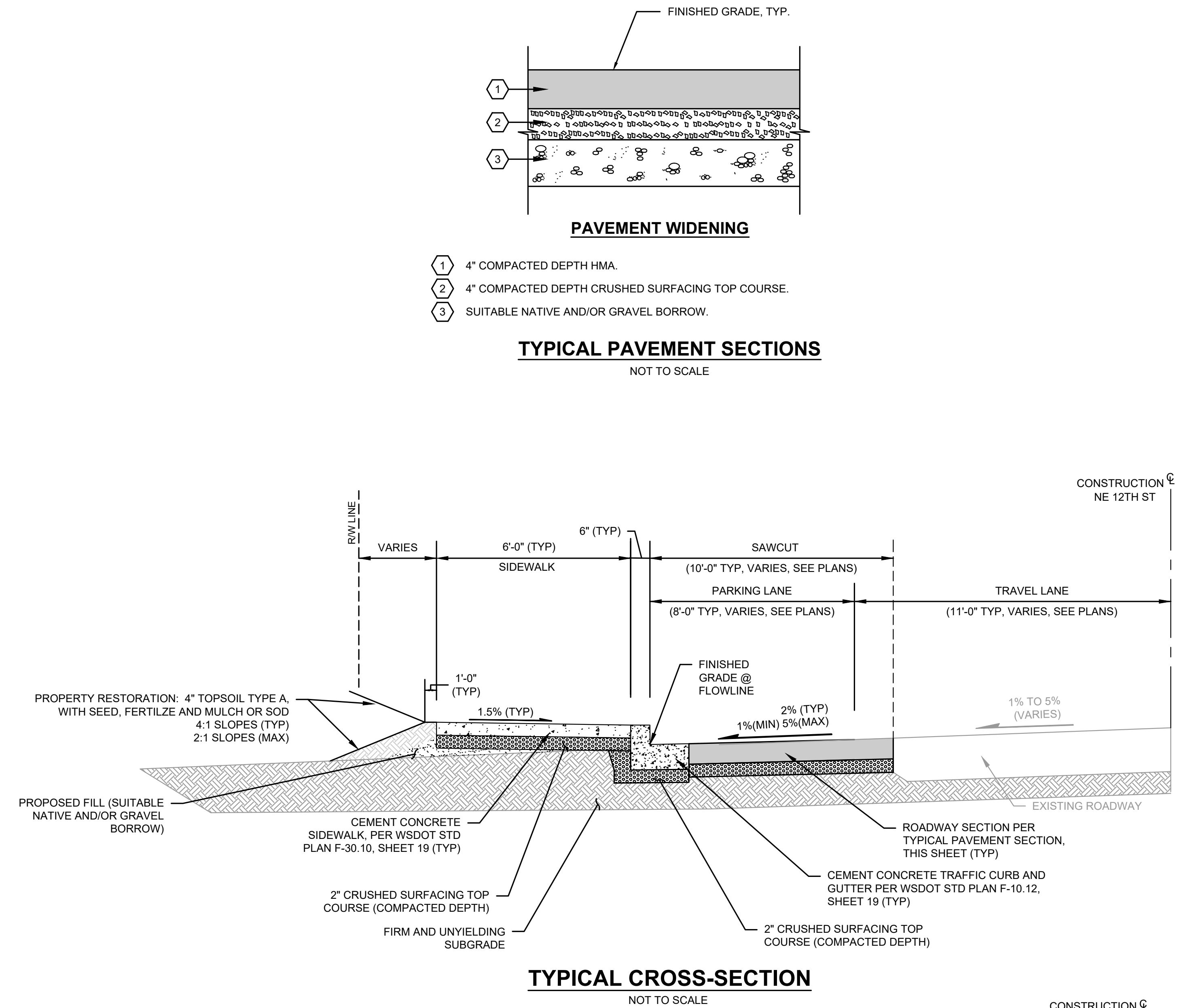
SHEET:	16
OF:	29
JOB NO.:	21441
DWG/RAMP DETAILS	



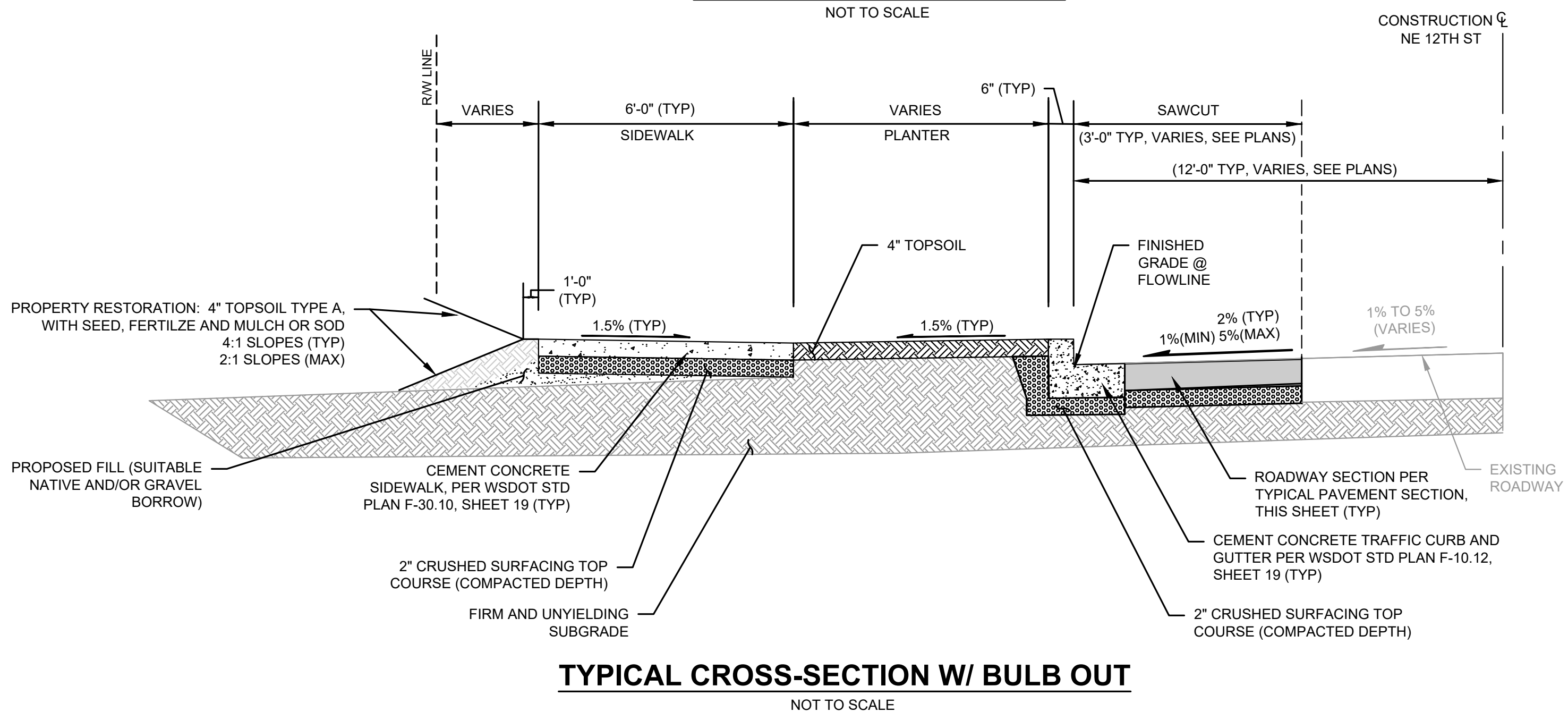
- NOTES**
- When the driveway width exceeds 15' (ft), construct a full depth expansion joint with 3/8" (in) joint filler along the driveway centerline. See **Standard Plan F-30.10**. Construct expansion joints parallel with the centerline as required at 15' (ft) maximum spacing when driveway widths exceed 30' (ft).
 - See **Standard Plan F-30.10** for sidewalk details.
 - Curb and Gutter shown; see the Contract Plans for the curb design specified. See **Standard Plan F-10.12** for Curb Details.
 - Avoid placing drainage structures, junction boxes or other obstructions in front of driveway entrances.
 - Where "GRADE BREAK" is called out, the entire length of the line between the two adjacent surface planes shall be flush.
 - The Pedestrian Ramp length is not required to exceed 15 feet (unless otherwise shown in the Contract Plans). When applying the 15-foot max. length (measured from back of sidewalk) the running slope of the pedestrian ramp is allowed to exceed 8.3%; use a single constant slope from bottom of ramp to top of ramp to match into the sidewalk over a horizontal distance of 15 feet.
 - Beyond limits shown. Pay item does not include driveway. See Contract Plans.

CEMENT CONCRETE DRIVEWAY ENTRANCE TYPE 3
STANDARD PLAN F-80.10-04 (MODIFIED)

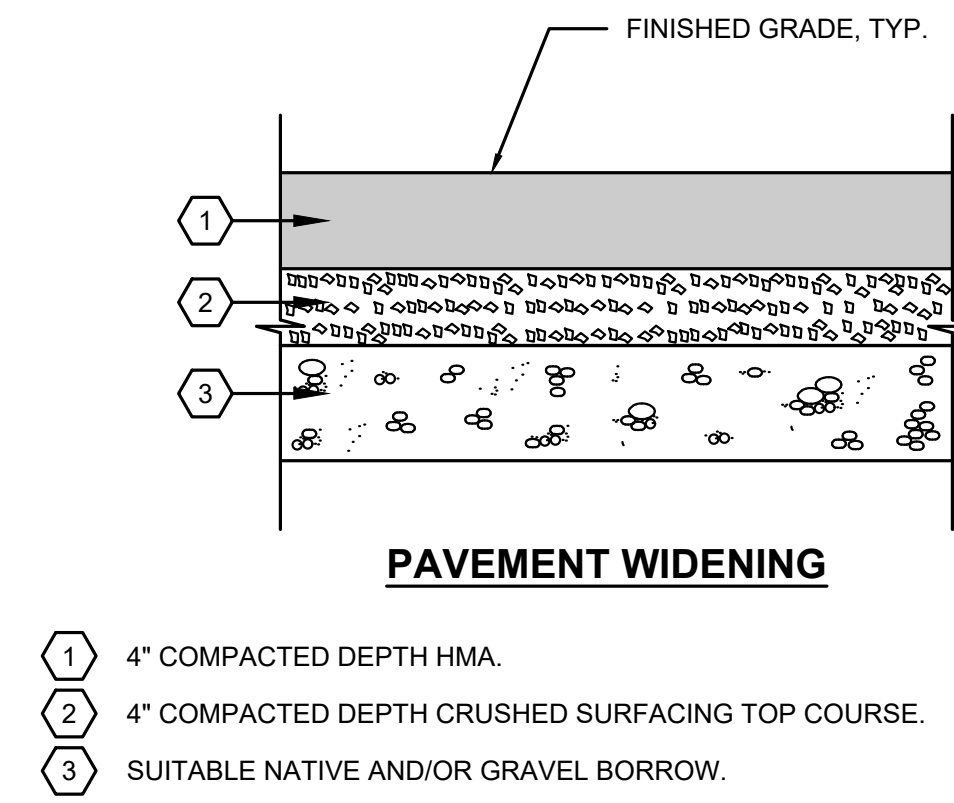
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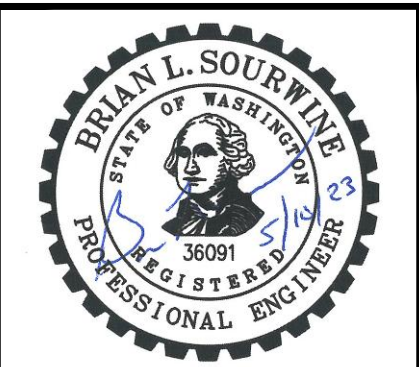
TYPICAL CROSS-SECTION
NOT TO SCALE



TYPICAL CROSS-SECTION W/ BULB OUT
NOT TO SCALE



TYPICAL PAVEMENT SECTIONS
NOT TO SCALE



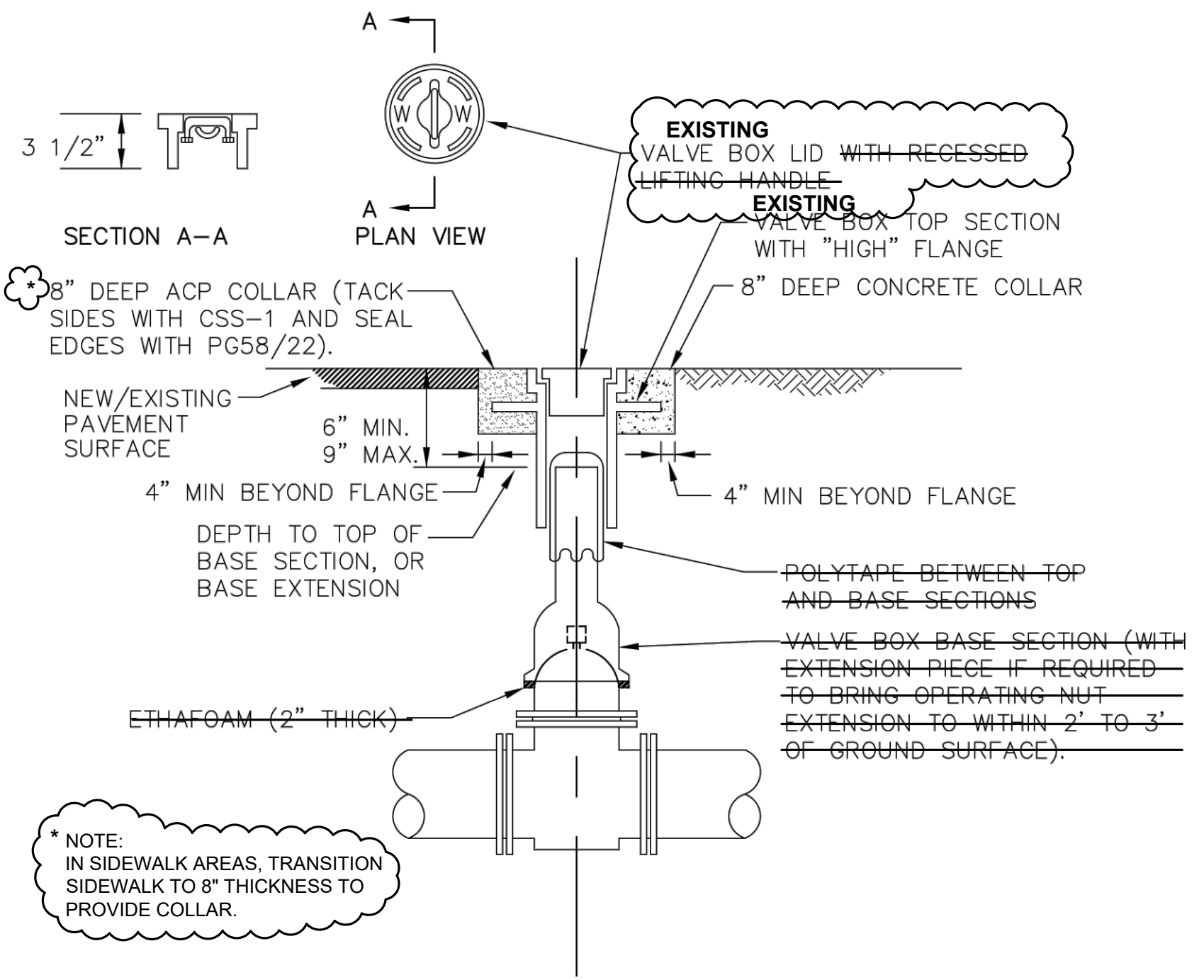
CITY OF MEDINA
KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
ROADWAY DETAILS

SHEET: **17**
OF: **29**
JOB NO.: 21441
DWG:XSEC

Gray & Osborne, Inc.
CONSULTING ENGINEERS
1130 RAINIER AVENUE SOUTH, SUITE 900
SEATTLE, WASHINGTON 98144 • (206) 284-0860

DATE: JULY 2023
DRAWN: MB
CHECKED: MB
APPROVED: BS

No.	REVISION	DATE	APPD.

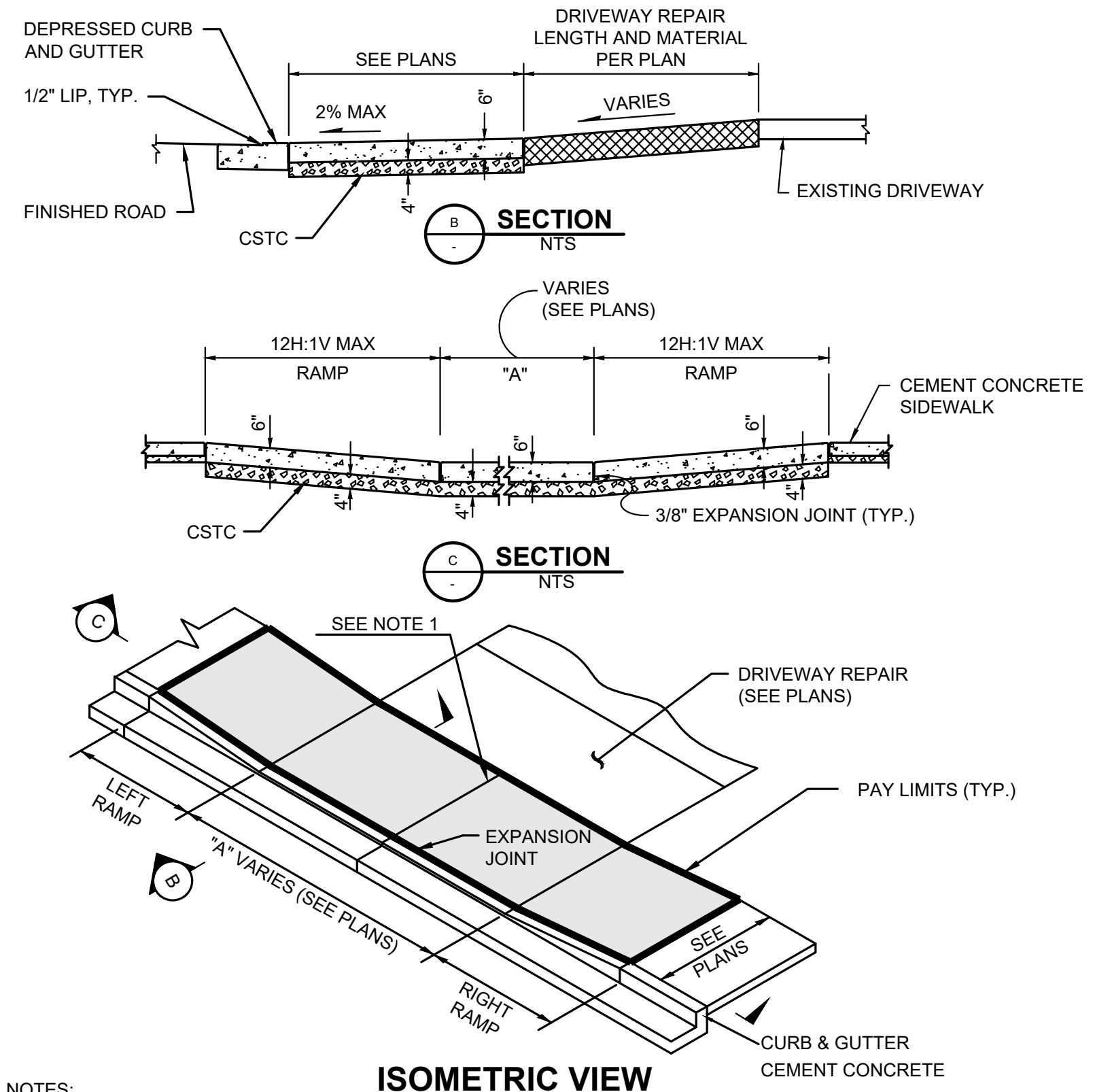


- NOTES:**
1. ALL PARTS SHALL BE CAST OR DUCTILE IRON AND COATED WITH ASPHALTIC VARNISH.
 2. OLYMPIC FOUNDRY INC: #VB045 LID, TOP AND BASE SECTION.
 3. RICH (VANRICH CASTING CORP.): TOP SECTION AND LID #045 WITH RICH STANDARD BASE.
 4. 12" ADJUSTING SLEEVE #044A.

City of Bellevue WATER UTILITY

TITLE: VALVE BOX INSTALLATION (MODIFIED)

NO SCALE NO. W-11



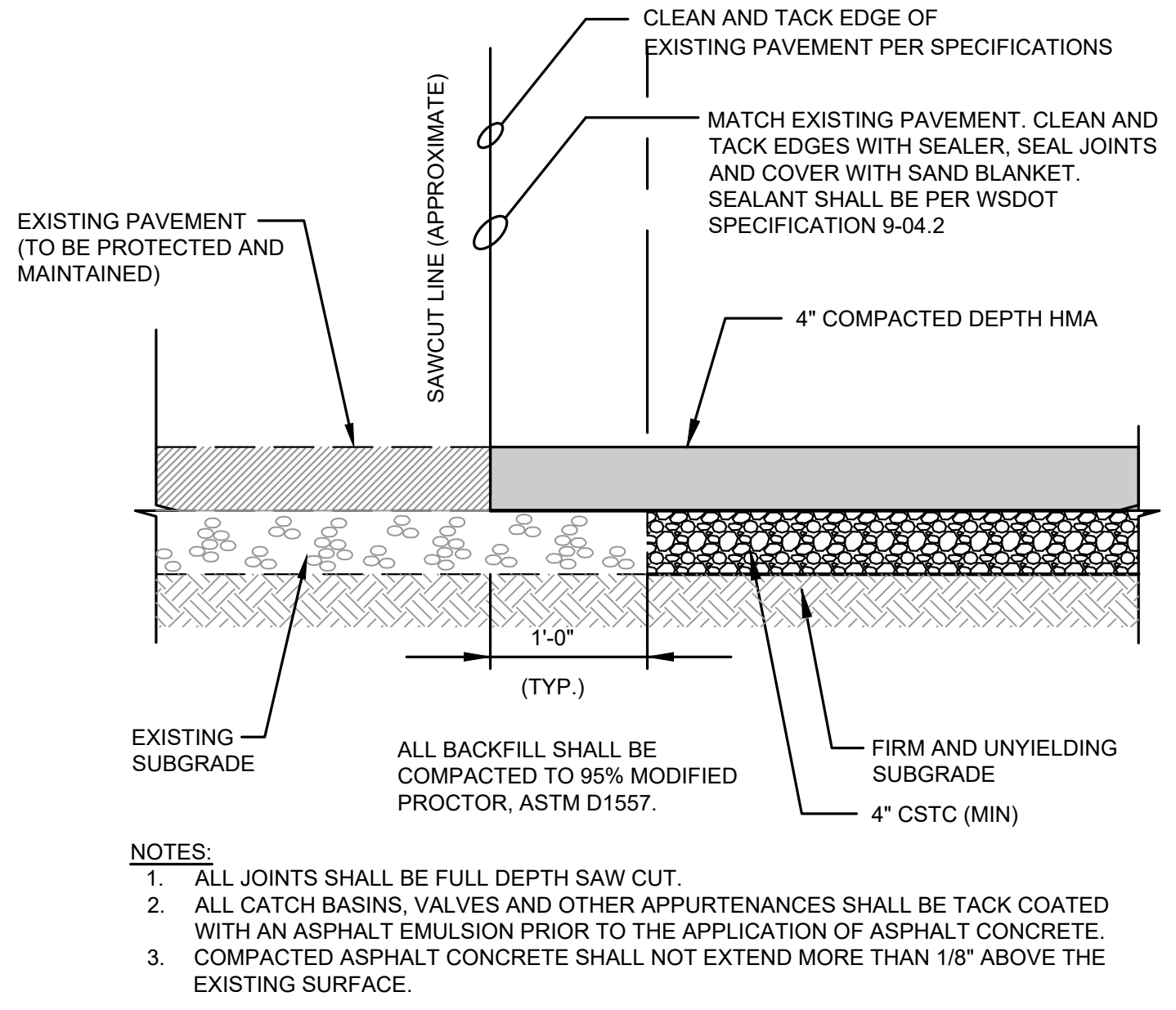
- NOTES:**
1. WHEN THE DRIVEWAY WIDTH EXCEEDS 15 FEET, CONSTRUCT A FULL DEPTH EXPANSION JOINT WITH 3/8" JOINT FILLER ALONG THE DRIVEWAY CENTERLINE. CONSTRUCT EXPANSION JOINTS PARALLEL WITH THE CENTERLINE AS REQUIRED AT 15' MAXIMUM SPACING WHEN DRIVEWAY WIDTHS EXCEED 30'.
 2. CEMENT CONCRETE DRIVEWAY SHALL BE CL 4000.

CEMENT CONCRETE DRIVEWAY ENTRANCE
NOT TO SCALE

DRIVEWAY SCHEDULE

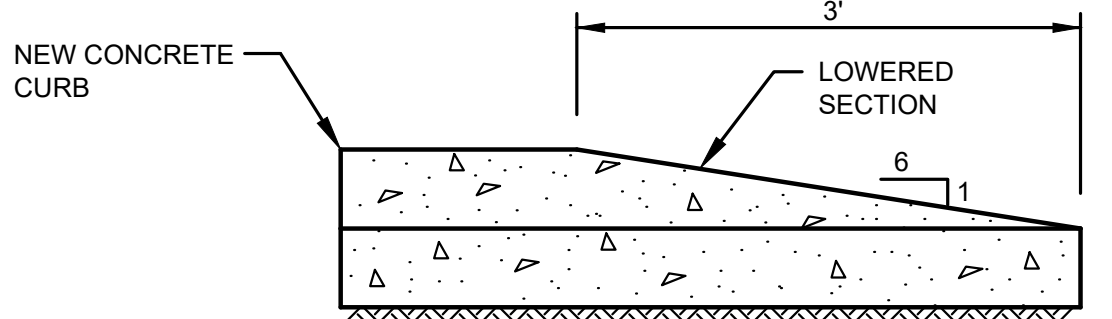
STREET	DRIVEWAY #	CENTER STATION	SIDE	WIDTH "A"	AREA (SY)	RAMP LENGTH (FT)		MATERIAL	AREA (SY)
						LEFT	RIGHT		
NE 12TH ST	1	0+99.2	LEFT	20'	21.3	6	6	CONCRETE	16.4
NE 12TH ST	2	2+00.0	LEFT	16'	27.0	N/A	N/A	HMA	10.6
NE 12TH ST	3	3+26.9	LEFT	54'	44.0	6	6	HMA	27.4
NE 12TH ST	4	4+69.7	LEFT	18'	31.4	N/A	N/A	CONCRETE	0
NE 12TH ST	5	5+91.8	LEFT	18'	20	6	6	HMA	8.7
NE 12TH ST	6	6+70.7	LEFT	20'	21.3	6	6	HMA/GRAVEL	10.3
NE 12TH ST	7	7+35.4	LEFT	16'	27.0	N/A	N/A	CONCRETE	9.5
NE 12TH ST	8	8+03.3	LEFT	16'	27.0	N/A	N/A	HMA	9.3
NE 12TH ST	9	9+21.1	LEFT	12'	21.2	N/A	N/A	HMA	8.9
NE 12TH ST	10	9+84.2	LEFT	16'	27.0	N/A	N/A	HMA	12.8

NOTE: CONTRACTOR SHALL CONFIRM ALL DRIVEWAY APPROACH STATIONS AND WIDTHS WITH CONTRACTING AGENCY PRIOR TO INSTALLATION.



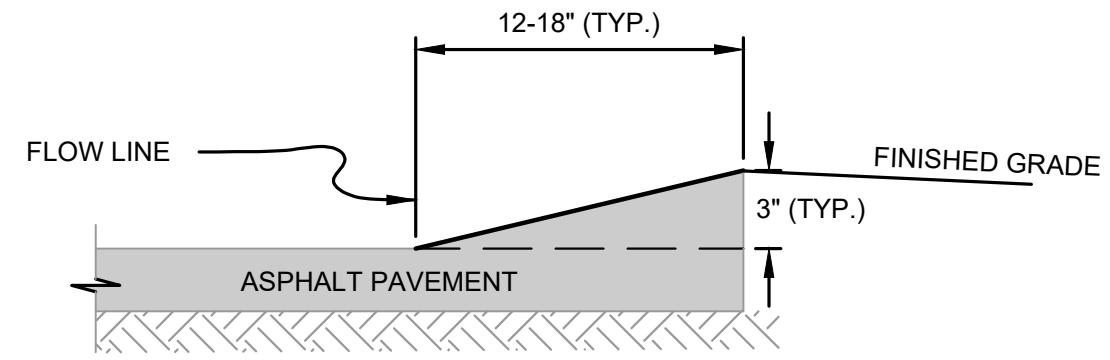
- NOTES:**
1. ALL JOINTS SHALL BE FULL DEPTH SAW CUT.
 2. ALL CATCH BASINS, VALVES AND OTHER APPURTENANCES SHALL BE TACK COATED WITH AN ASPHALT EMULSION PRIOR TO THE APPLICATION OF ASPHALT CONCRETE.
 3. COMPACTED ASPHALT CONCRETE SHALL NOT EXTEND MORE THAN 1/8" ABOVE THE EXISTING SURFACE.

HMA BUTT JOINT DETAIL
NOT TO SCALE



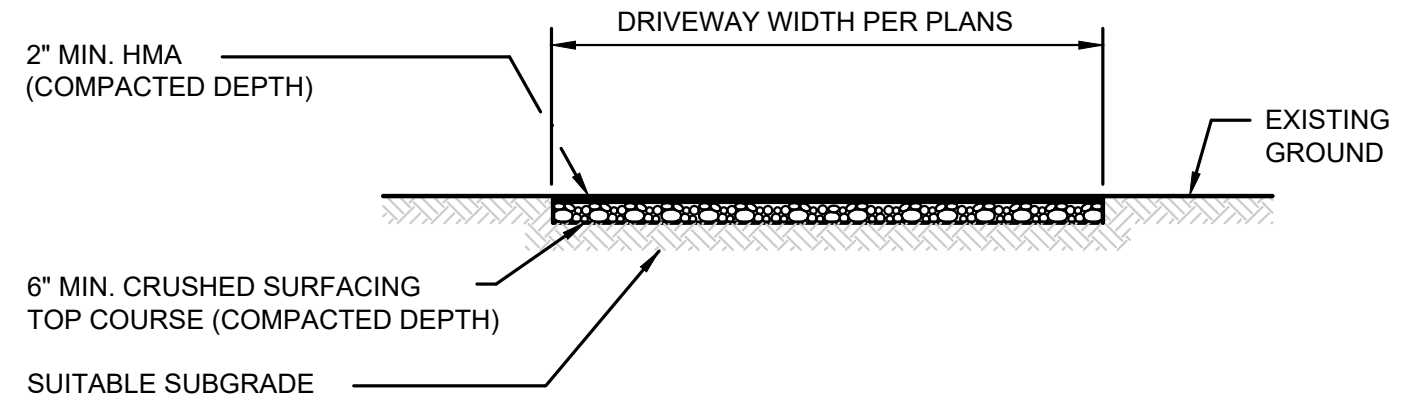
NOTE: CONCRETE CURB END SECTION TO BE USED AT ALL LOCATIONS WHERE NEW CURB DOES NOT MEET EXISTING CURB, AT SIDEWALK TRANSITION SECTIONS AND/OR AS REQUIRED IN THE FIELD BY THE ENGINEER.

CONCRETE CURB END SECTION
NOT TO SCALE

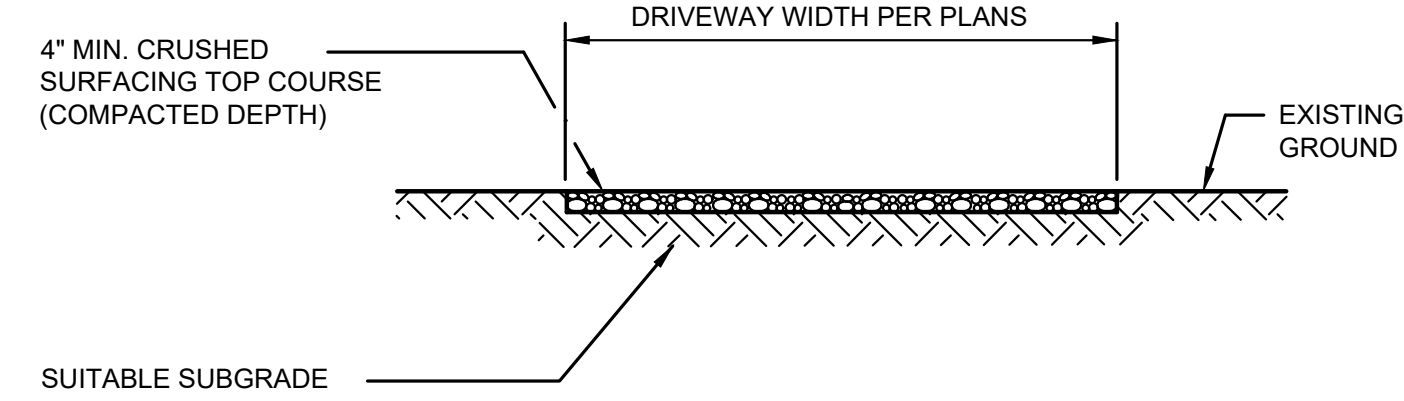


NOTE: MATCH EXISTING WEDGE CURB DIMENSIONS.

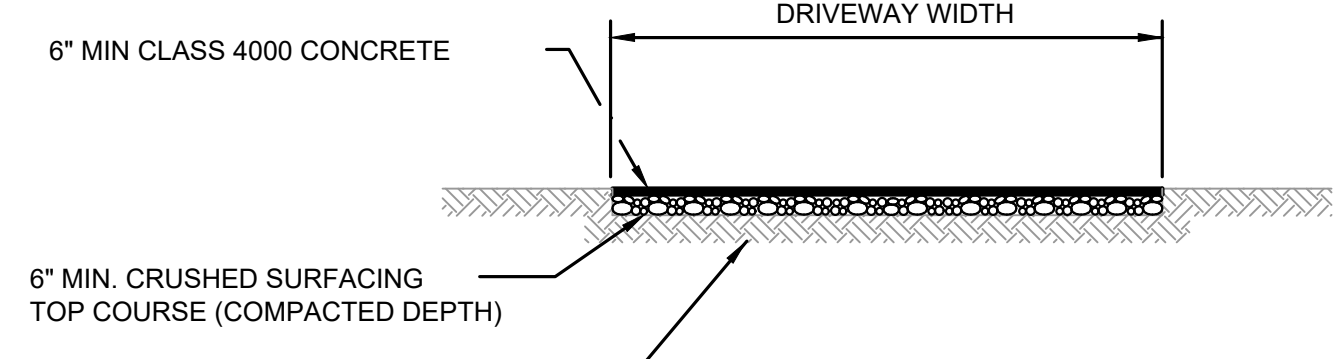
HMA WEDGE CURB DETAIL
NOT TO SCALE



HMA DRIVEWAY REPAIR
NOT TO SCALE



CRUSHED ROCK DRIVEWAY REPAIR
NOT TO SCALE

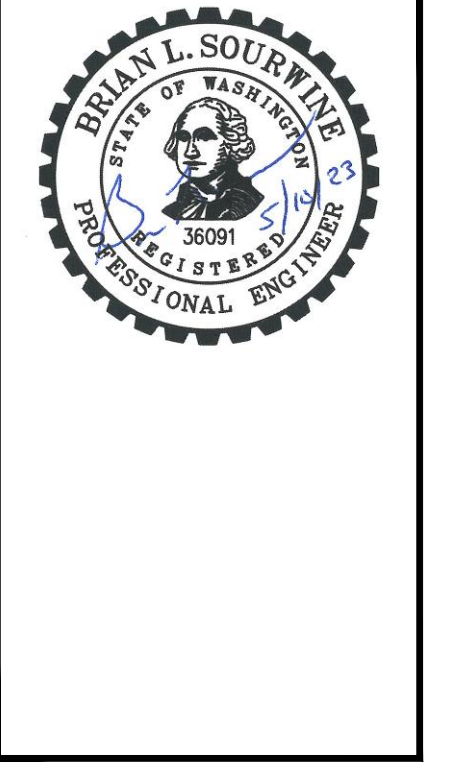


CONCRETE DRIVEWAY REPAIR
NOT TO SCALE

Gray & Osborne, Inc.
CONSULTING ENGINEERS
1130 RAINIER AVENUE SOUTH, SUITE 300
SEATTLE, WASHINGTON 98144 • (206) 284-0860

DATE:	JULY 2023	MB	MB	BS
DRAWN:				
CHECKED:				
APPROVED:				

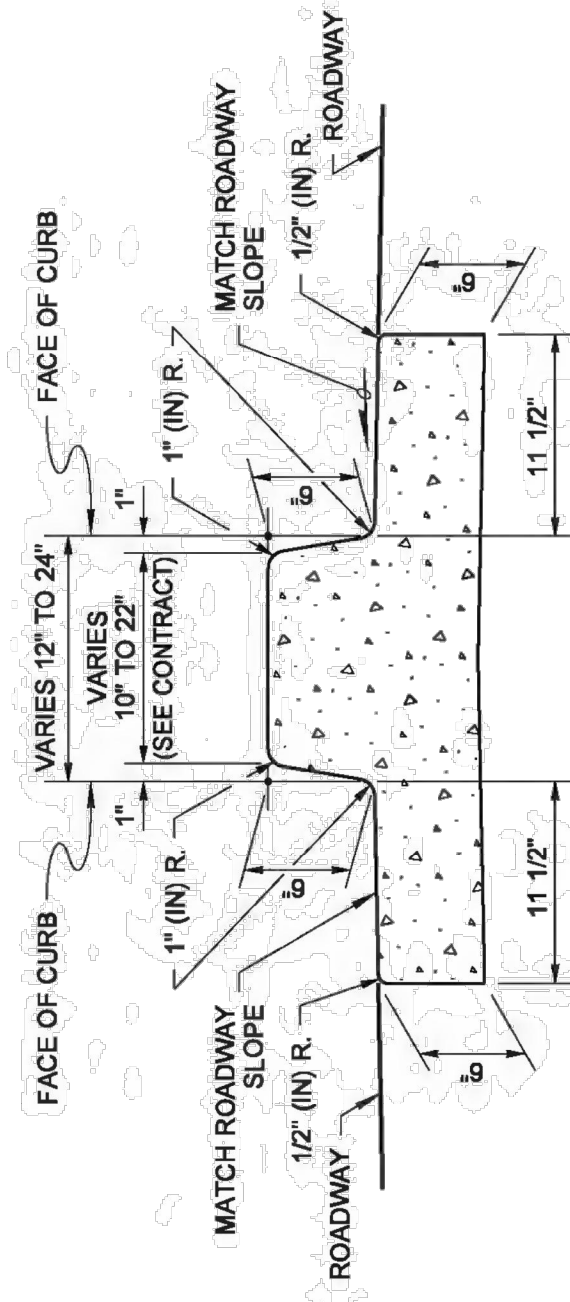
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		No.	



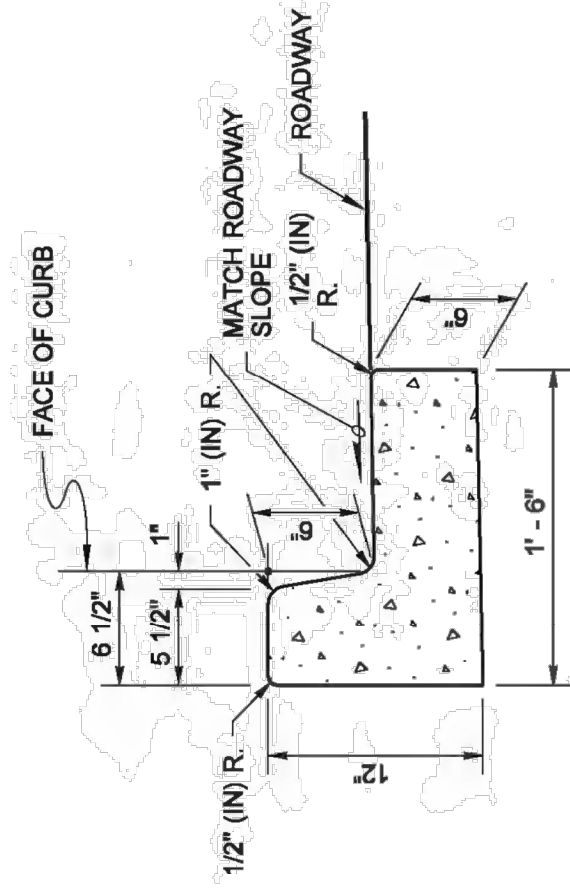
CITY OF MEDINA
WASHINGTON KING COUNTY
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
ROADWAY DETAILS

SHEET:	18
OF:	29
JOB NO.:	21441
DWG/GRD-SD	

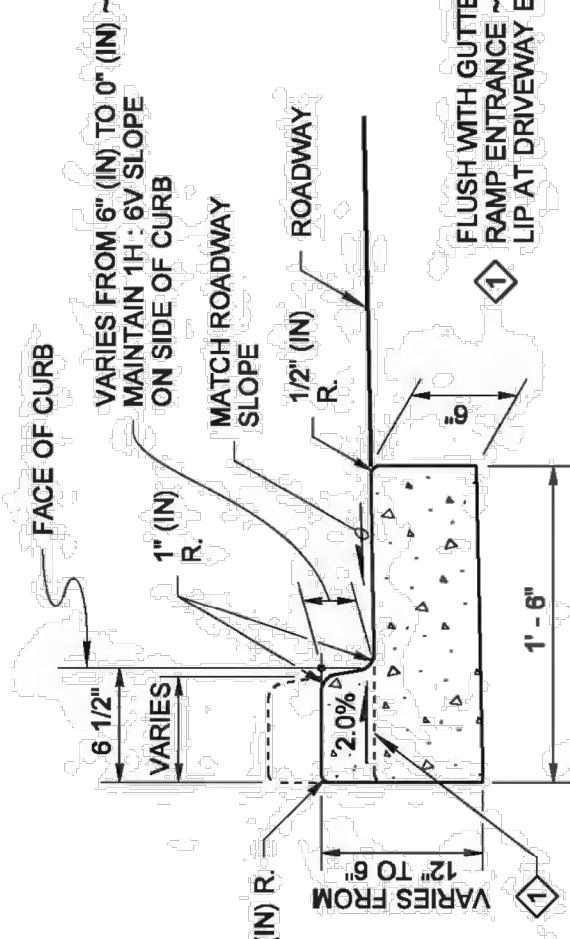
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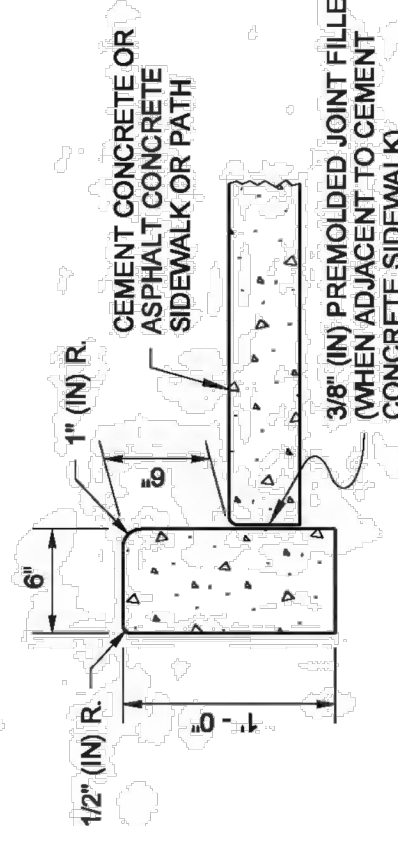
DUAL-FACED CEMENT CONCRETE TRAFFIC CURB AND GUTTER



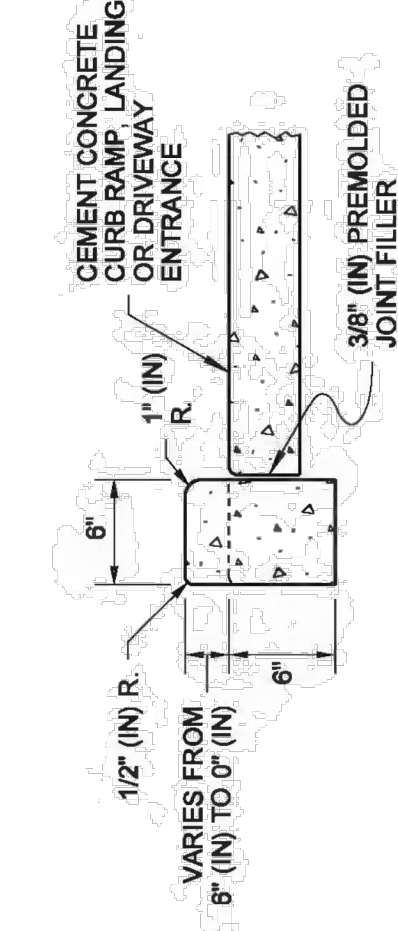
CEMENT CONCRETE TRAFFIC CURB AND GUTTER



DEPRESSED CURB SECTION AT CURB RAMPS AND DRIVEWAY ENTRANCES



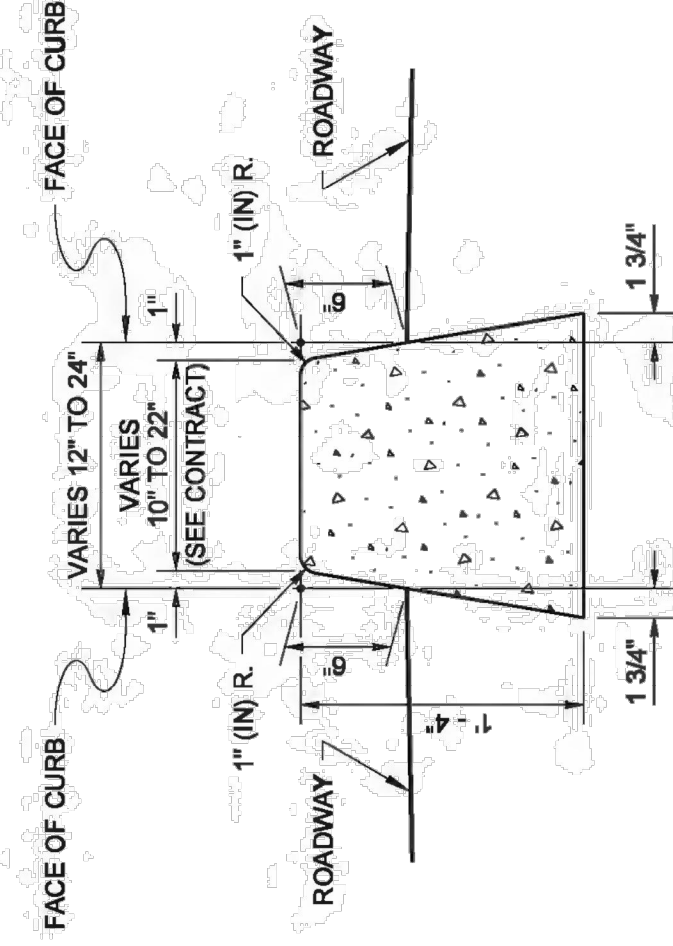
CEMENT CONCRETE PEDESTRIAN CURB AT CURB RAMPS, LANDINGS, AND DRIVEWAY ENTRANCES



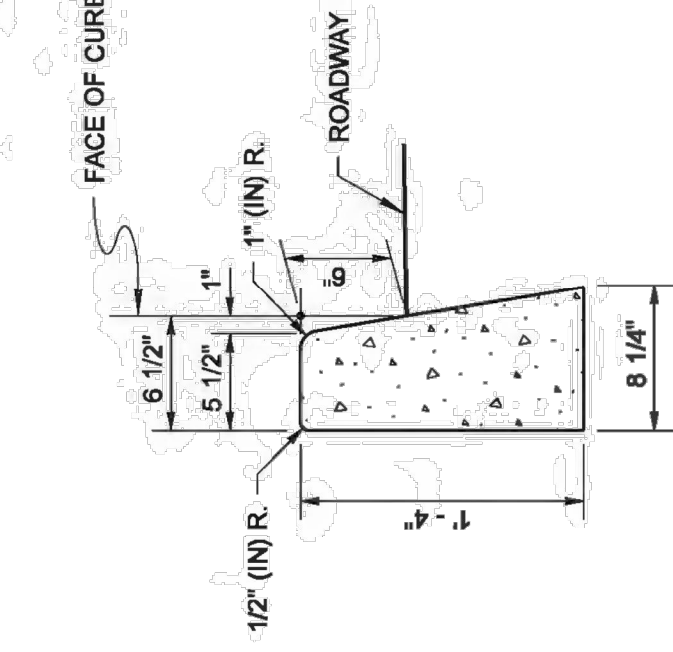
CEMENT CONCRETE PEDESTRIAN CURB AT CURB RAMPS, LANDINGS, AND DRIVEWAY ENTRANCES

NOTE

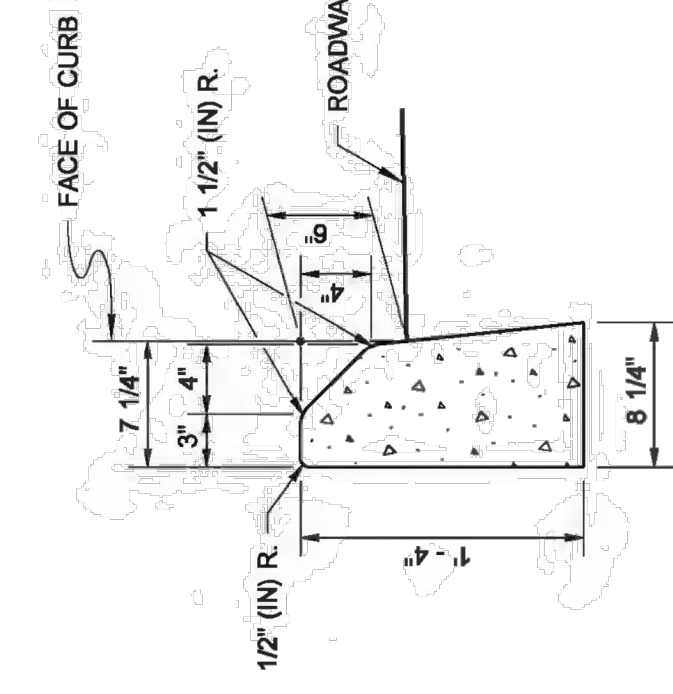
1. See Standard Plan F-30.10 for Curb Expansion and Contraction Joint spacing and see Standard Specification Sections 8-04 and 9-04 for additional requirements.



DUAL-FACED CEMENT CONCRETE TRAFFIC CURB



CEMENT CONCRETE TRAFFIC CURB



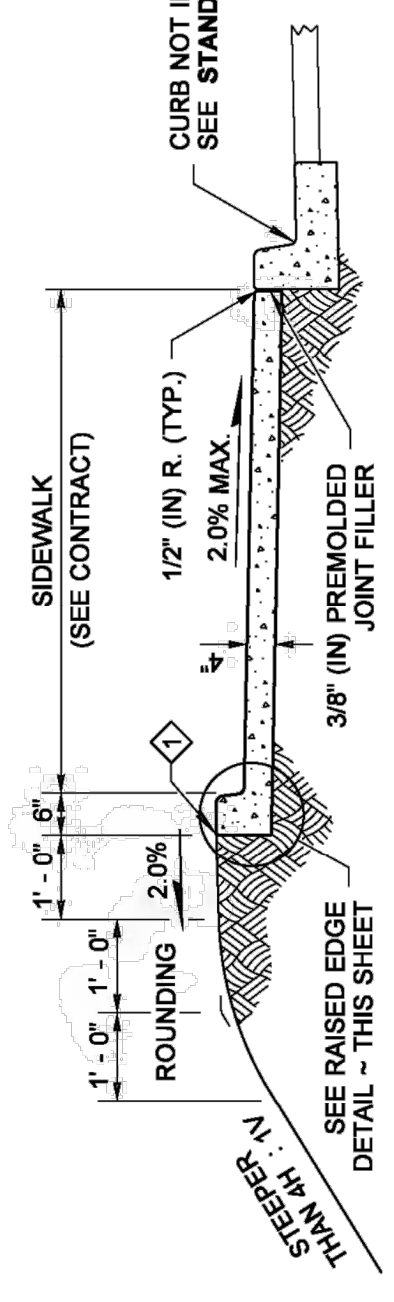
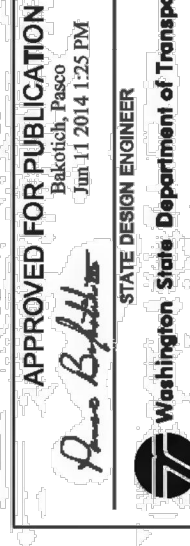
MOUNTABLE CEMENT CONCRETE TRAFFIC CURB



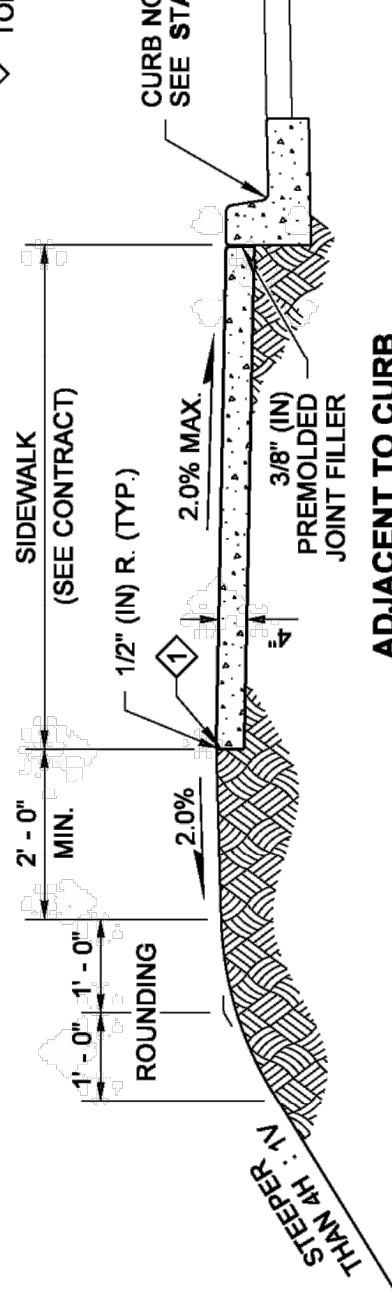
Barry, Ed.
May 6 2014 3:31 PM

CEMENT CONCRETE CURBS STANDARD PLAN F-10.12-03

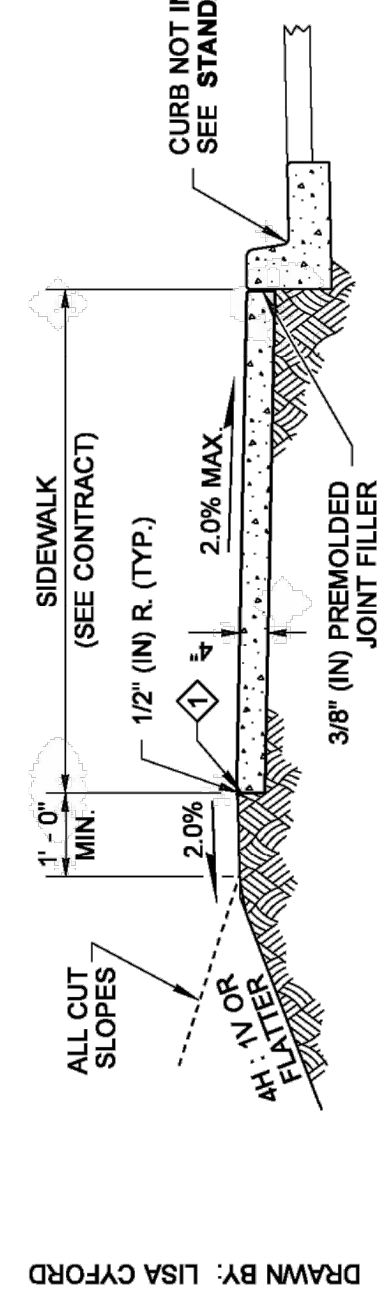
SHEET 1 OF 1 SHEET



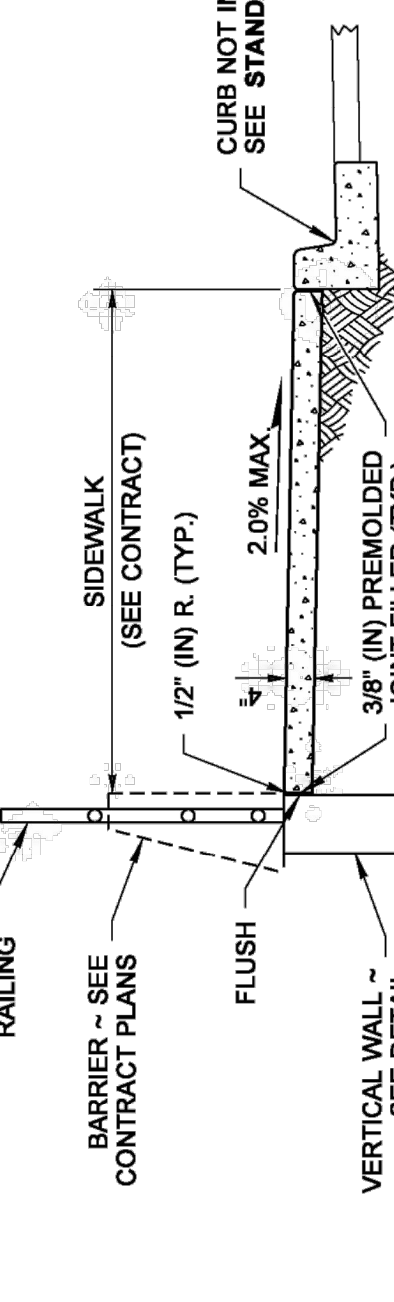
WITH RAISED EDGE



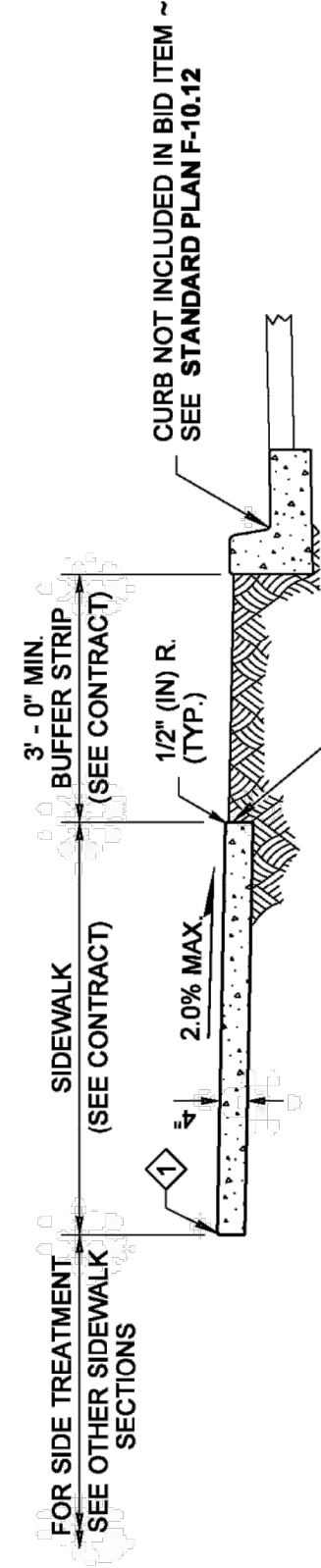
ADJACENT TO CURB (STEEP FILL SLOPES)



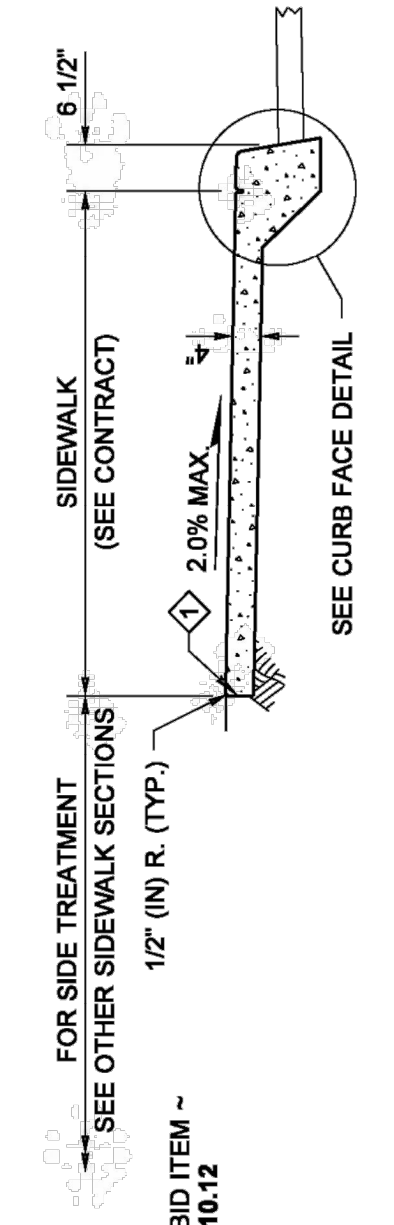
ADJACENT TO CURB



ADJACENT TO CURB AND RAILING OR WALL



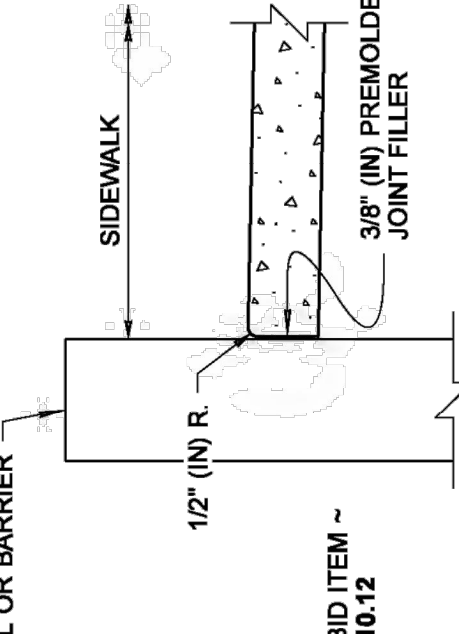
ADJACENT TO BUFFER STRIP



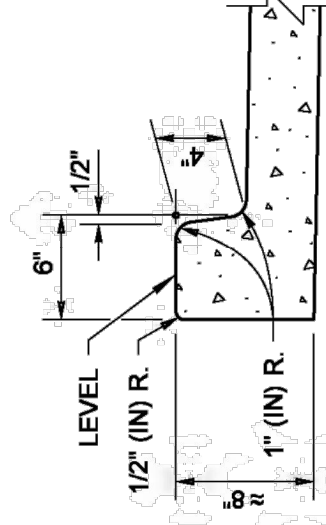
MONOLITHIC CEMENT CONCRETE CURB AND SIDEWALK

NOTE

1. Four feet of the sidewalk width shall be the minimum pedestrian accessible route free of vertical and horizontal obstructions. Gratings, Access Covers, Junction Boxes, Cable Vaults, Pull Boxes and other appurtenances within the sidewalk must have slip resistant surfaces, be flush with surface, and match grade of the sidewalk.

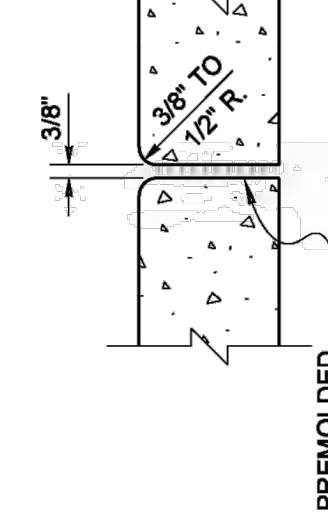


SIDEWALK ADJACENT TO WALL DETAIL

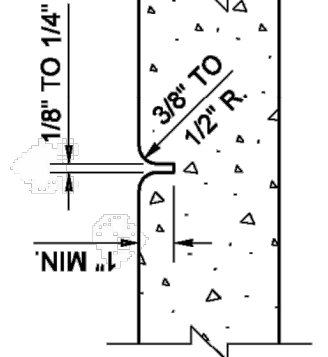


RAISED EDGE DETAIL

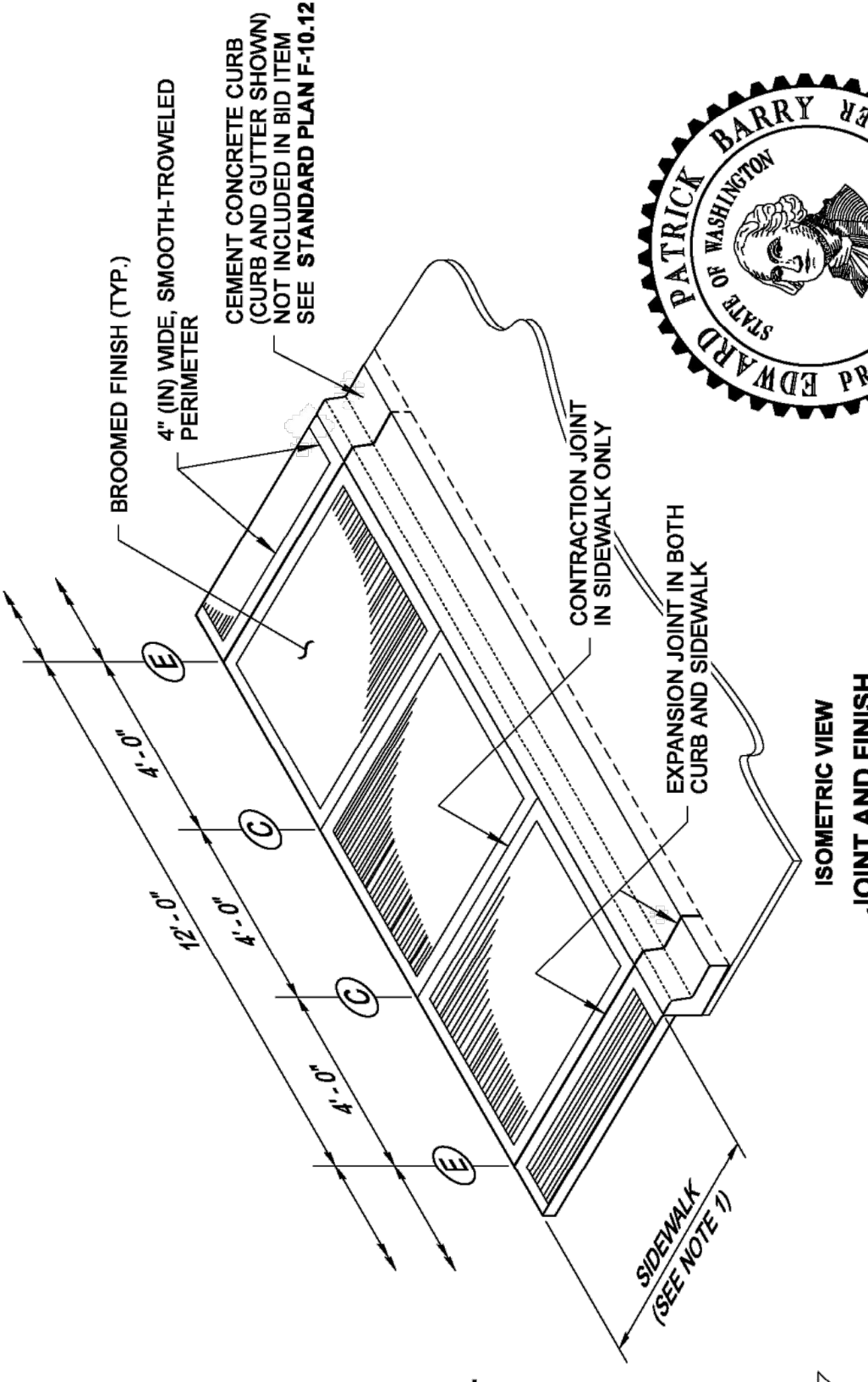
EXTEND SIDEWALK TRANSVERSE JOINTS TO INCLUDE RAISED EDGE



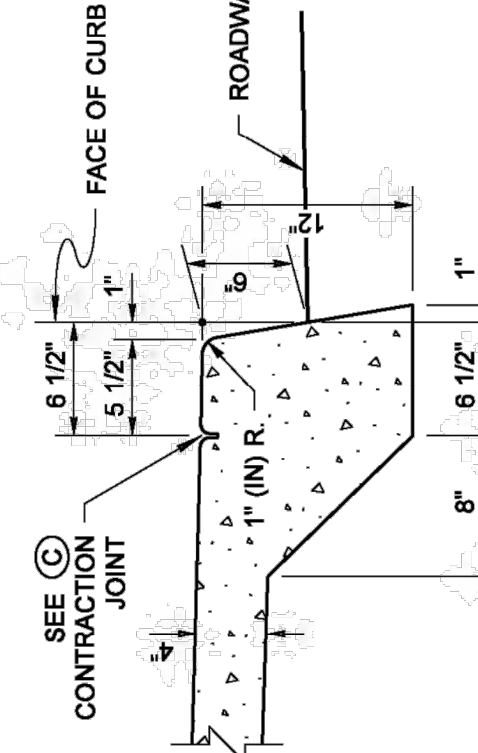
EXPANSION JOINT



CONTRACTION JOINT



ISOMETRIC VIEW JOINT AND FINISH DETAIL



CURB FACE DETAIL

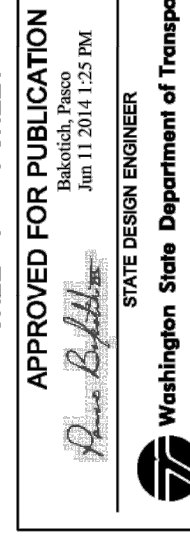
EXTEND SIDEWALK TRANSVERSE EXPANSION JOINTS TO INCLUDE CURB (FULL DEPTH)



Barry, Ed.
May 6 2014 3:41 PM

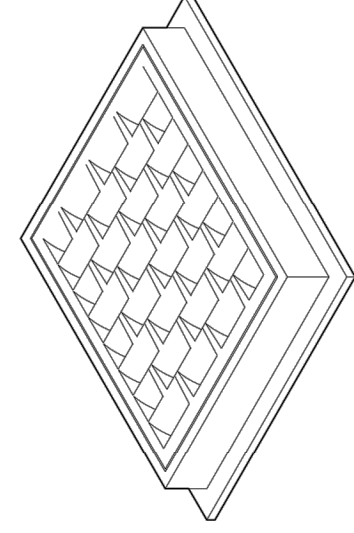
CEMENT CONCRETE SIDEWALK STANDARD PLAN F-30.10-03

SHEET 1 OF 1 SHEET

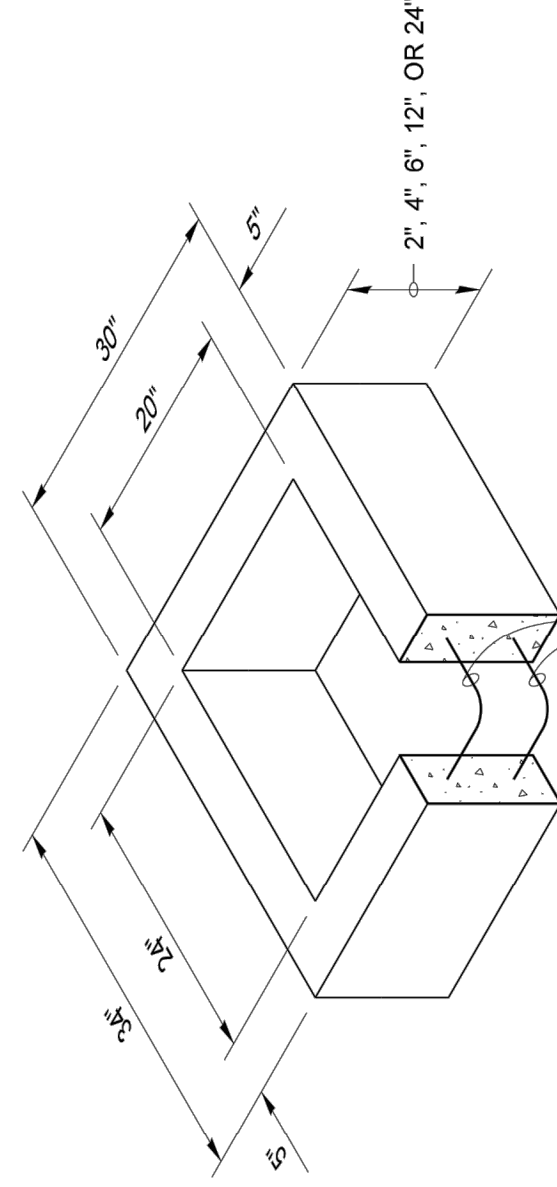


No.	REVISION	DATE	APPD

DRAWN BY: LISA CYROD

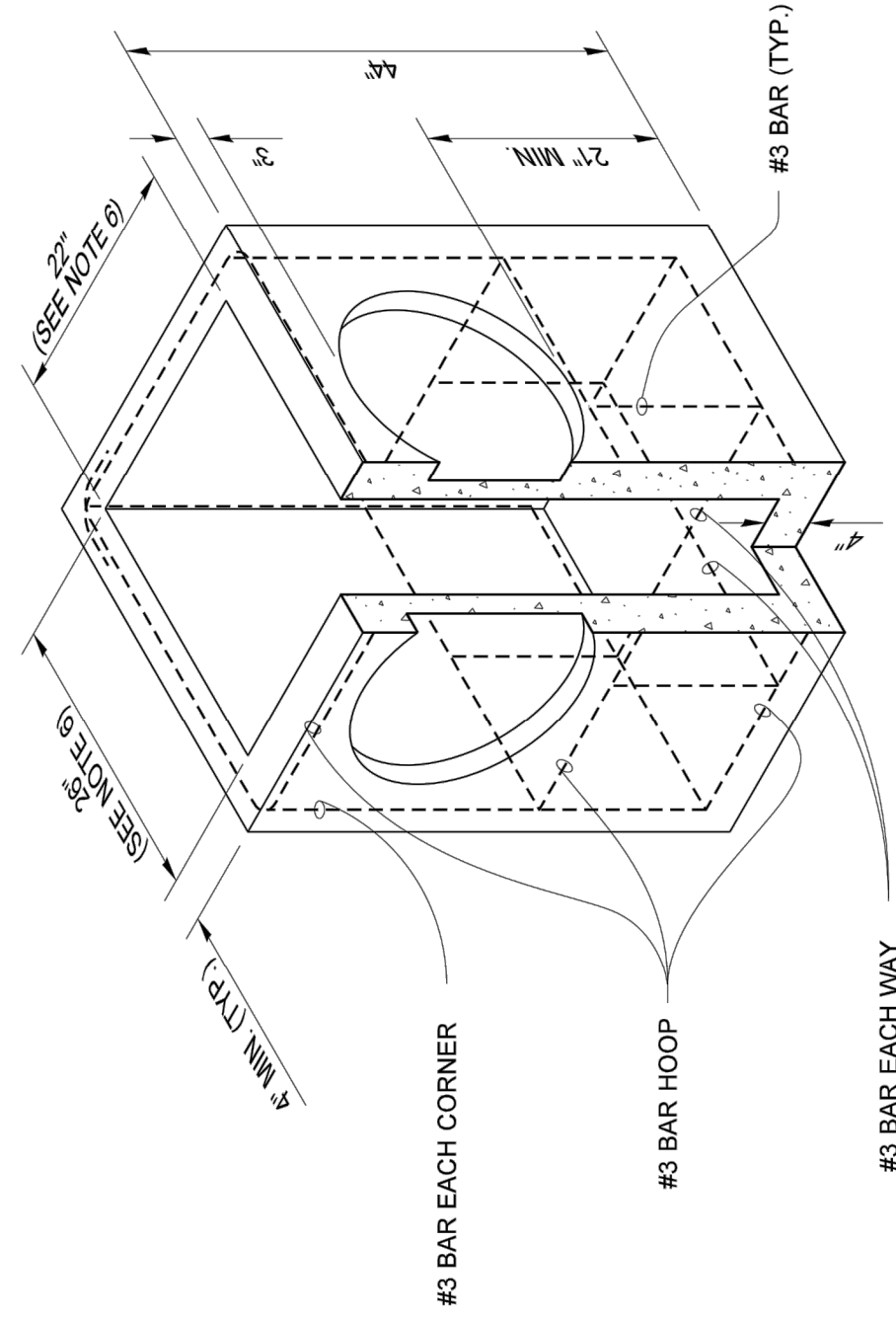


FRAME AND VANED GRATE

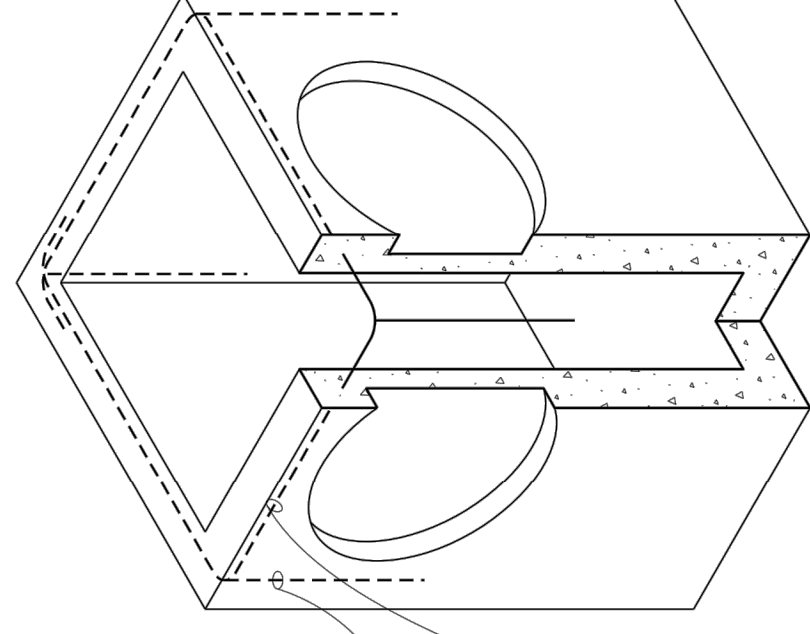


ONE #3 BAR FOR 6" (IN) HEIGHT INCREMENT (SPACED EQUALLY)

RECTANGULAR ADJUSTMENT SECTION



PRECAST BASE SECTION



ALTERNATIVE PRECAST BASE SECTION (SEE NOTE 1)

PIPE ALLOWANCES	
PIPE MATERIAL	MAXIMUM INSIDE DIAMETER (INCHES)
REINFORCED OR PLAIN CONCRETE	12"
ALL METAL PIPE	15"
CPSSP * (STD. SPEC. SECT. 9-05.20)	12"
SOLID WALL PVC (STD. SPEC. SECT. 9-05.12(1))	15"
PROFILE WALL PVC (STD. SPEC. SECT. 9-05.12(2))	15"

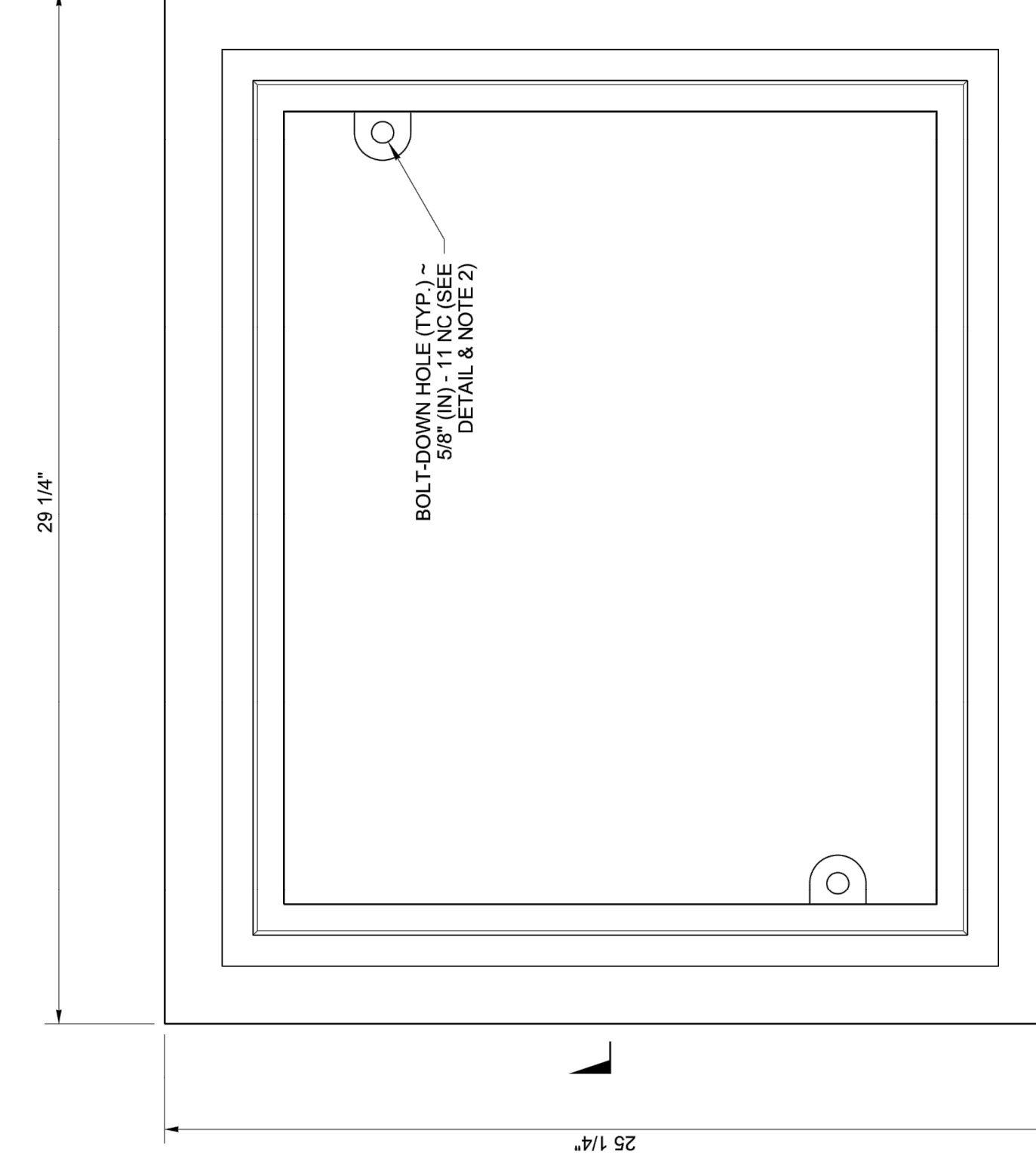
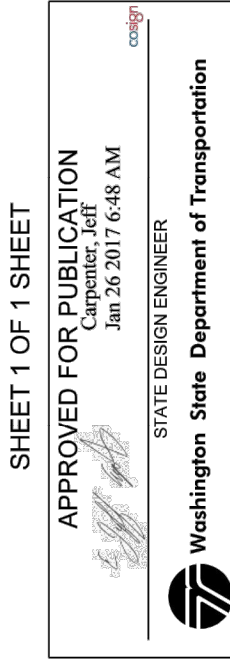
* CORRUGATED POLYETHYLENE STORM SEWER PIPE

NOTES

- As acceptable alternatives to the rebar shown in the **PRECAST BASE SECTION**, fibers (placed according to the Standard Specifications), or wire mesh having a minimum area of 0.12 square inches per foot shall be used with the minimum required rebar shown in the **ALTERNATIVE PRECAST BASE SECTION**. Wire mesh shall not be placed in the knockouts.
- The knockout diameter shall not be greater than 20" (in). Knockouts shall have a wall thickness of 2" (in) minimum to 2.5" (in) maximum. Provide a 1.5" (in) minimum gap between the knockout wall and the outside of the pipe. After the pipe is installed, fill the gap with joint mortar in accordance with **Standard Specification Section 9-04.3**.
- The maximum depth from the finished grade to the lowest pipe invert shall be 5' (ft).
- The frame and grate may be installed with the flange down, or integrally cast into the adjustment section with flange up.
- The Precast Base Section may have a rounded floor, and the walls may be sloped at a rate of 1 : 24 or steeper.
- The opening shall be measured at the top of the **Precast Base Section**.
- All pickup holes shall be grouted full after the basin has been placed.



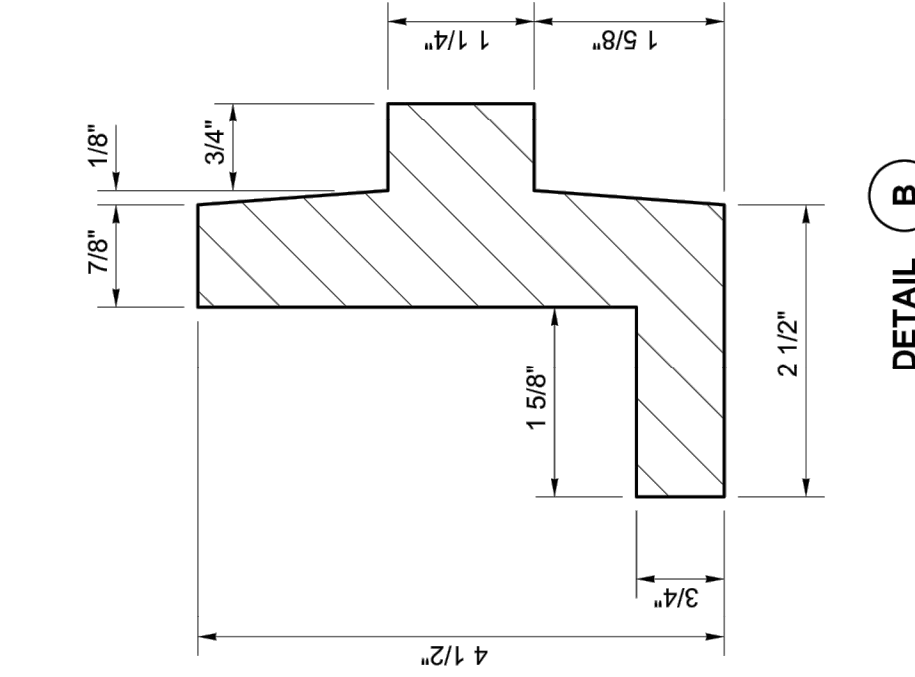
Julie Heilmann
Heilmann, Julie
Jan 25 2017 2:53 PM
CATCH BASIN TYPE 1
STANDARD PLAN B-5.20-02
SHEET 1 OF 1 SHEET



DRAWN BY: FERN LIDDELL

TOP

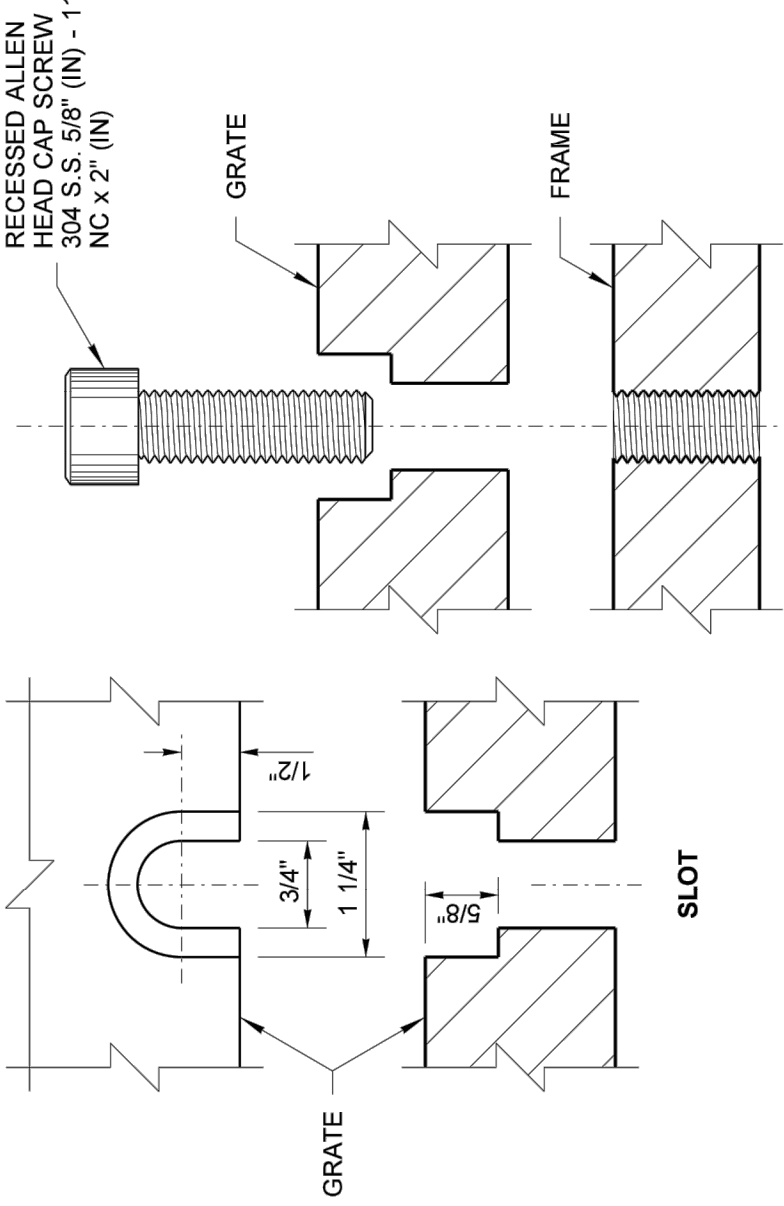
SECTION A



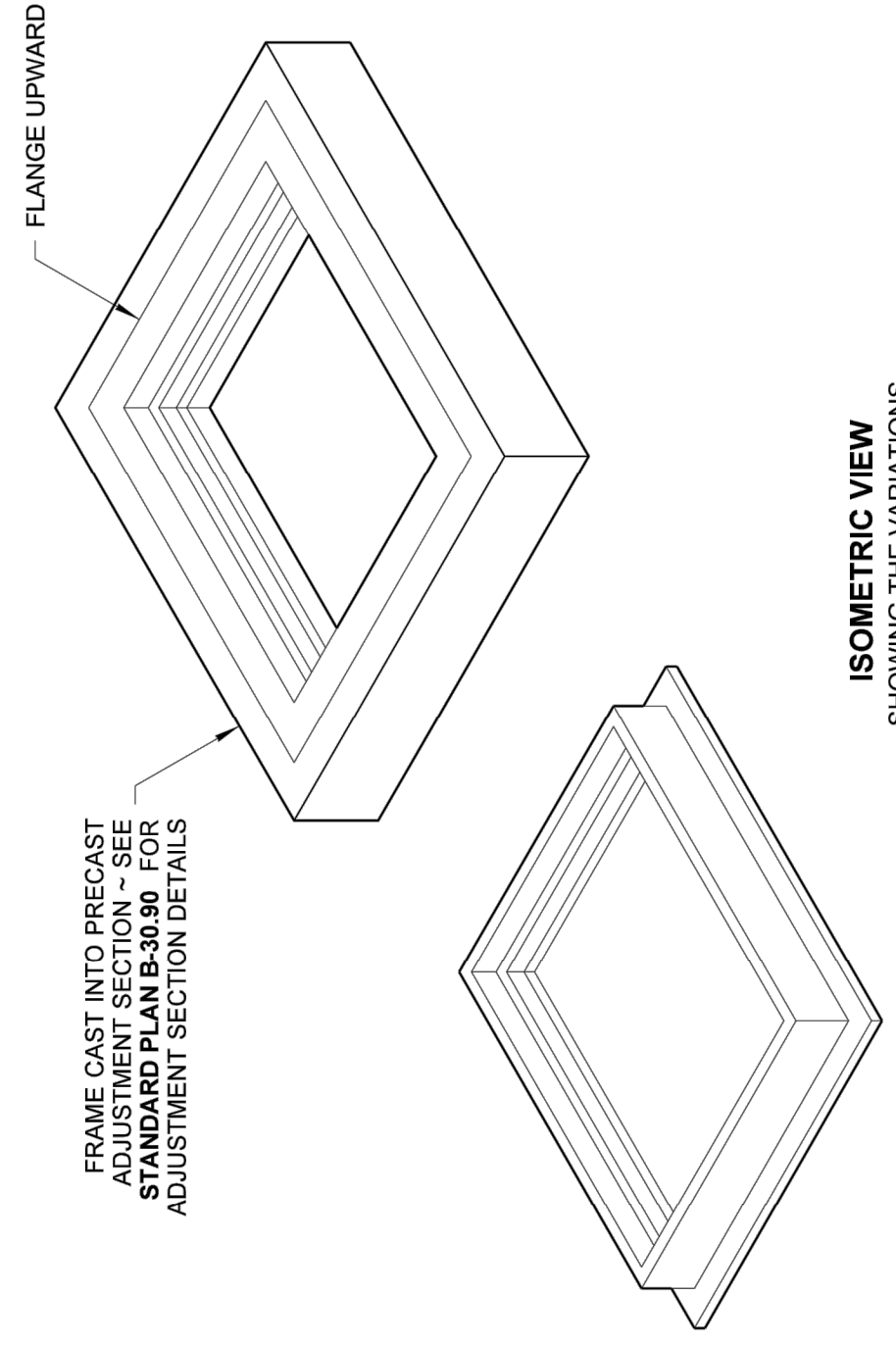
DETAIL B

NOTES

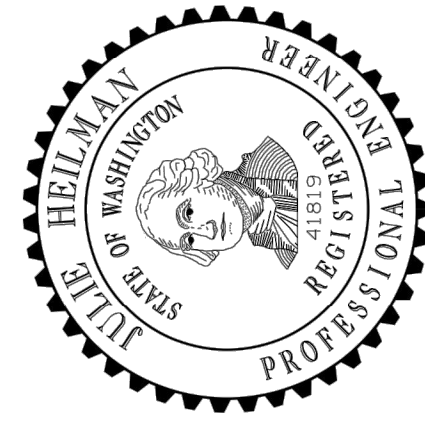
- This frame is designed to accommodate 20" (in) x 24" (in) grates or covers as shown on **Standard Plans B-30-20, B-30-30, B-30-40, and B-30-50**.
- Bolt-down capability is required on all frames, grates, and covers, unless specified otherwise in the Contract. Provide 2 holes in the frame that are vertically aligned with the grate or cover slots. The frame shall accept the 304 Stainless Steel (S.S.) 5/8" (in) - 11 NC x 2" (in) allen head cap screw by being tapped, or other approved mechanism. Location of bolt-down holes varies by manufacturer.
- Refer to **Standard Specification Section 9-05.15** and **9-05.15(2)** for additional requirements.



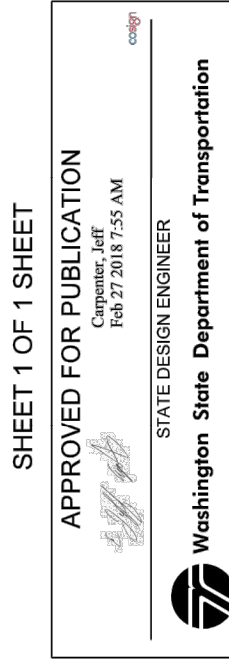
BOLT-DOWN DETAILS SEE NOTE 2



ISOMETRIC VIEW SHOWING THE VARIATIONS



Julie Heilmann
Heilmann, Julie
Feb 20 2018 12:52 PM
RECTANGULAR FRAME (REVERSIBLE)
STANDARD PLAN B-30.10-03
SHEET 1 OF 1 SHEET



SHEET:	20
OF:	29
JOB NO.:	21441
DWGRD-SD	

CITY OF MEDINA
KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
STORM DETAILS



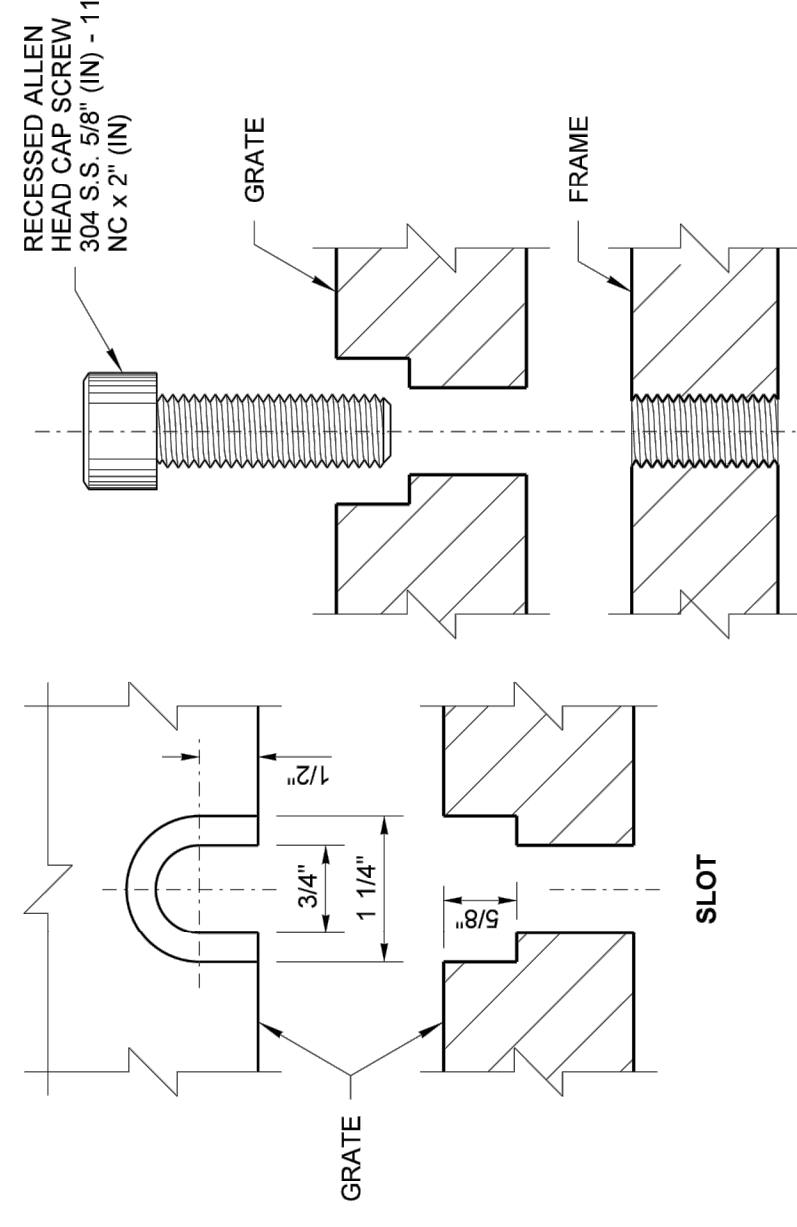
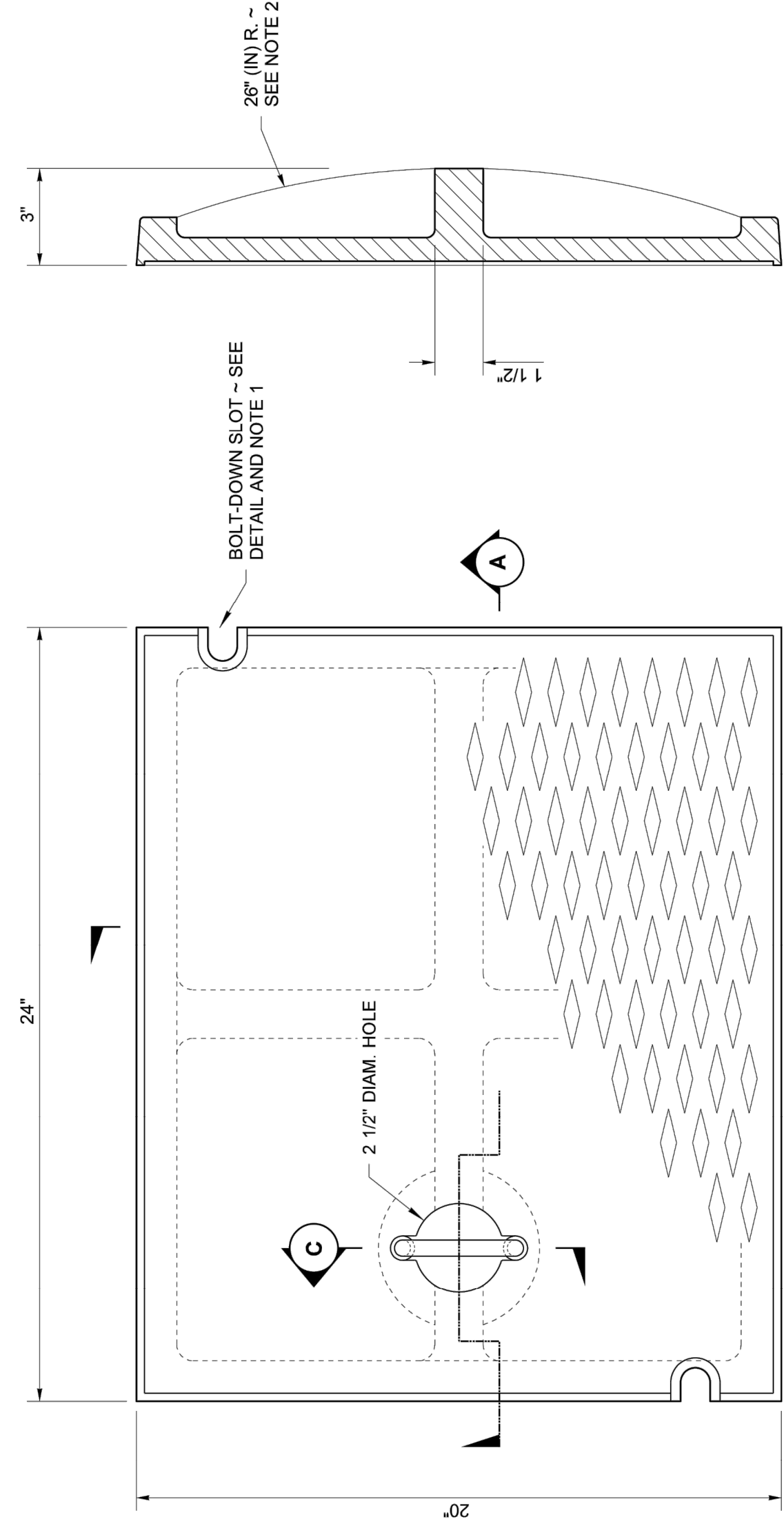
DATE:	JULY 2023
DRAWN:	MB
CHECKED:	MB
APPROVED:	BS

No.	REVISION	DATE	APPD
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DRAWN BY: FERN LIDDELL

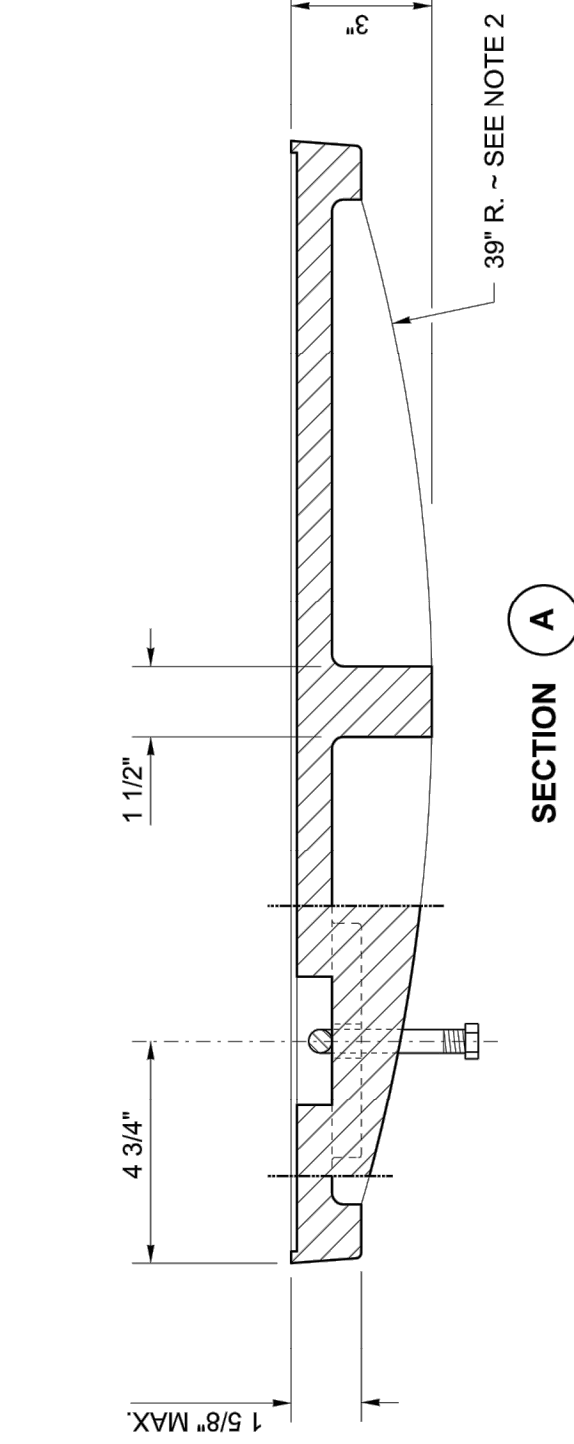
- NOTES**
- Bolt-down capability is required on all frames, grates, and covers, unless specified otherwise in the Contract. Provide 2 holes in the frame that are vertically aligned with the grate or cover slots. The frame shall accept the 304 Stainless Steel (S.S.) 5/8" (in) - 11 NC x 2" (in) allen head cap screw by being tapped, or other approved mechanism. Location of bolt-down holes varies by manufacturer.
 - Alternative reinforcing designs are acceptable in lieu of the rib design.
 - Refer to **Standard Specification Section 9-05.15** and **9-05.15(2)** for additional requirements.
 - For frame details, see **Standard Plan B-30.10**.



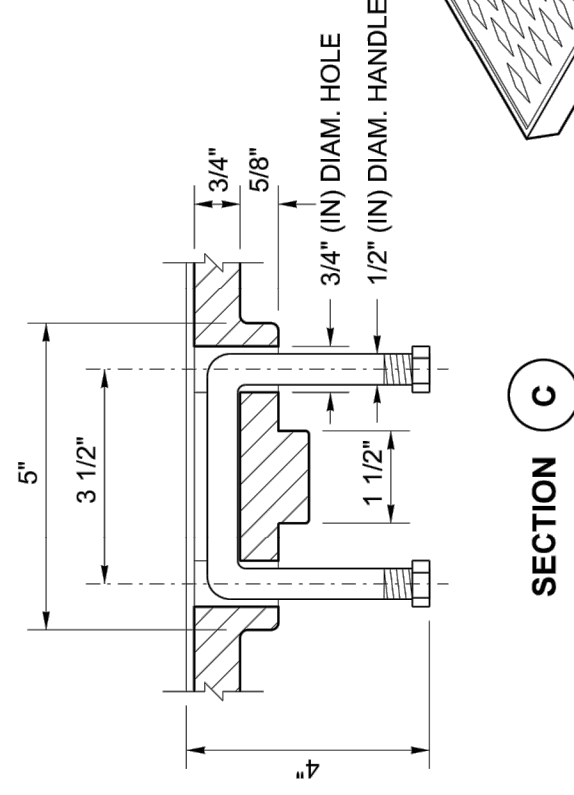
SECTION B

TOP

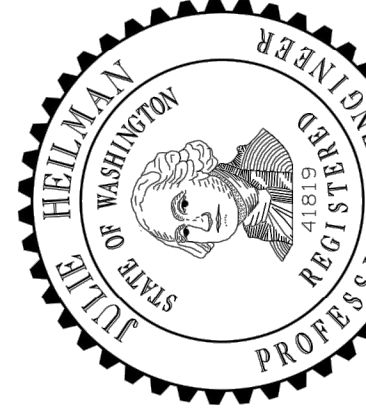
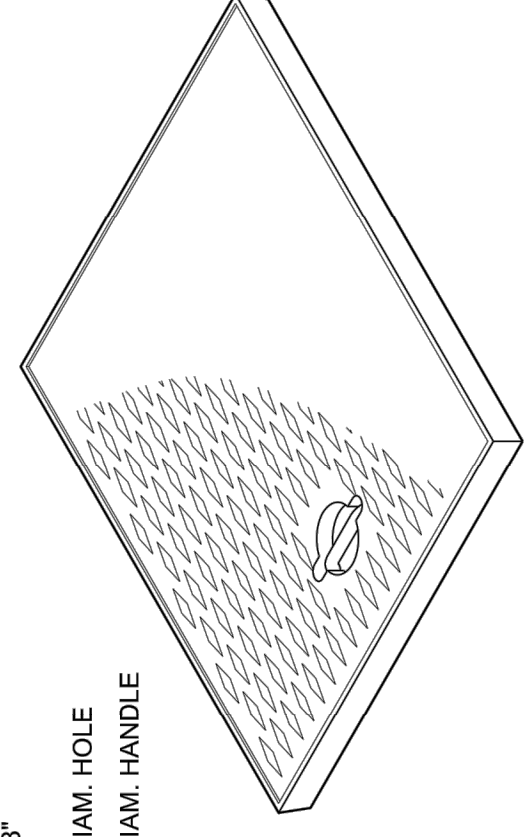
BOLT-DOWN DETAILS
SEE NOTE 1



SECTION A



SECTION C

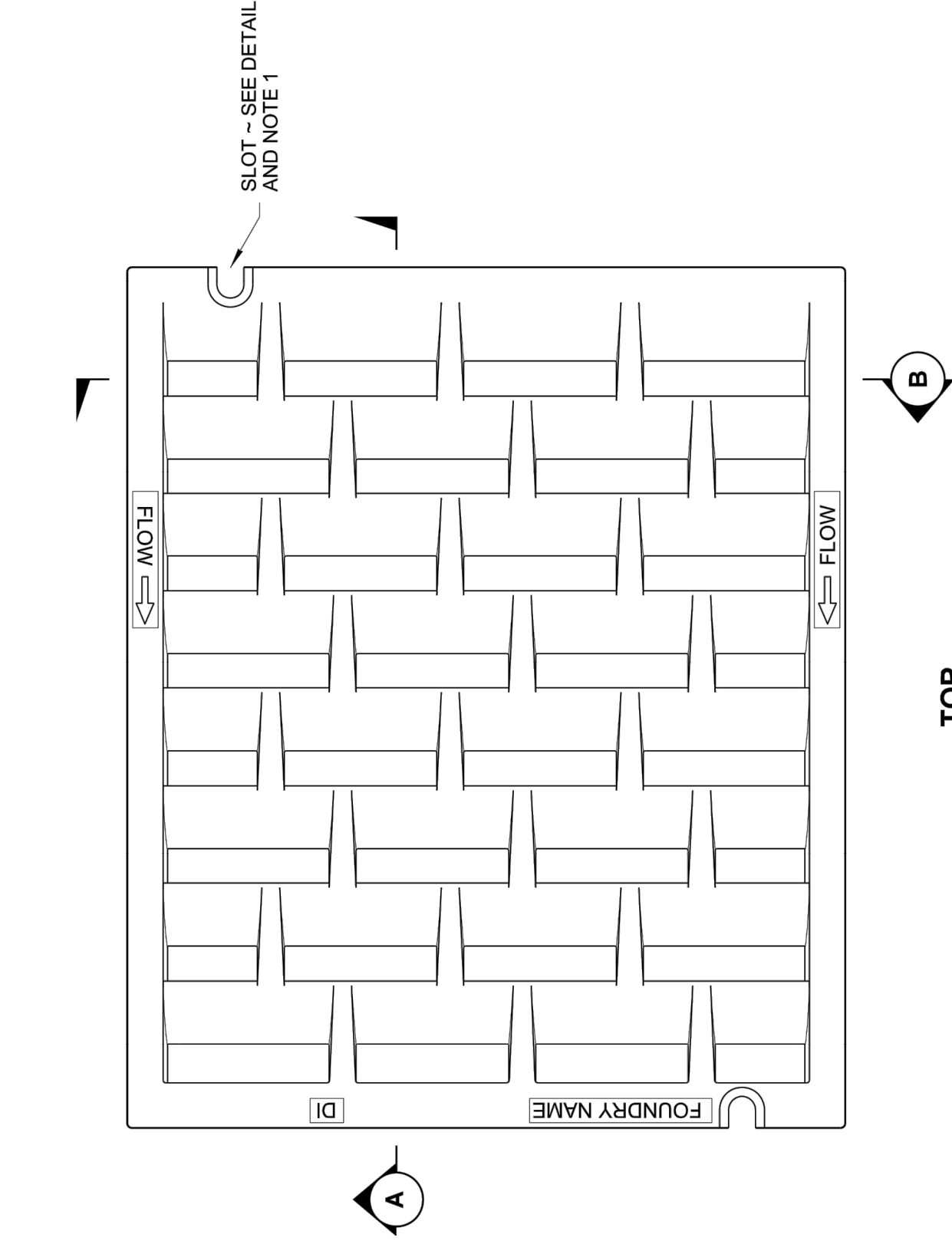


Julie Heilman
Professional Engineer
No. 41819
Feb 20 2018 12:53 PM
copy

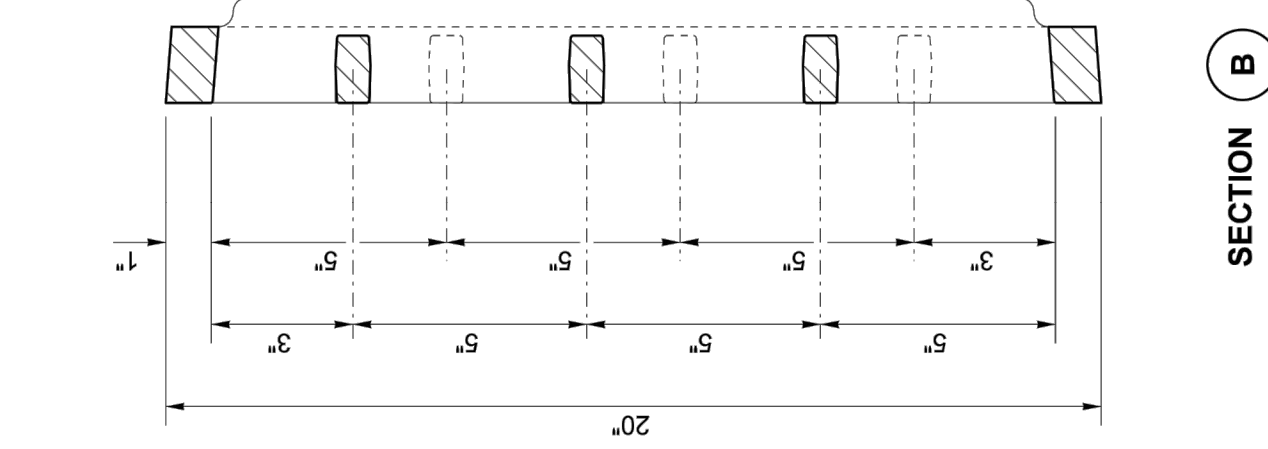
RECTANGULAR SOLID METAL COVER
STANDARD PLAN B-30.20-04
SHEET 1 OF 1 SHEET

APPROVED FOR PUBLICATION
Catherine Jeff
Feb 27 2018 7:51 AM
copy

STATE DESIGN ENGINEER
Washington State Department of Transportation

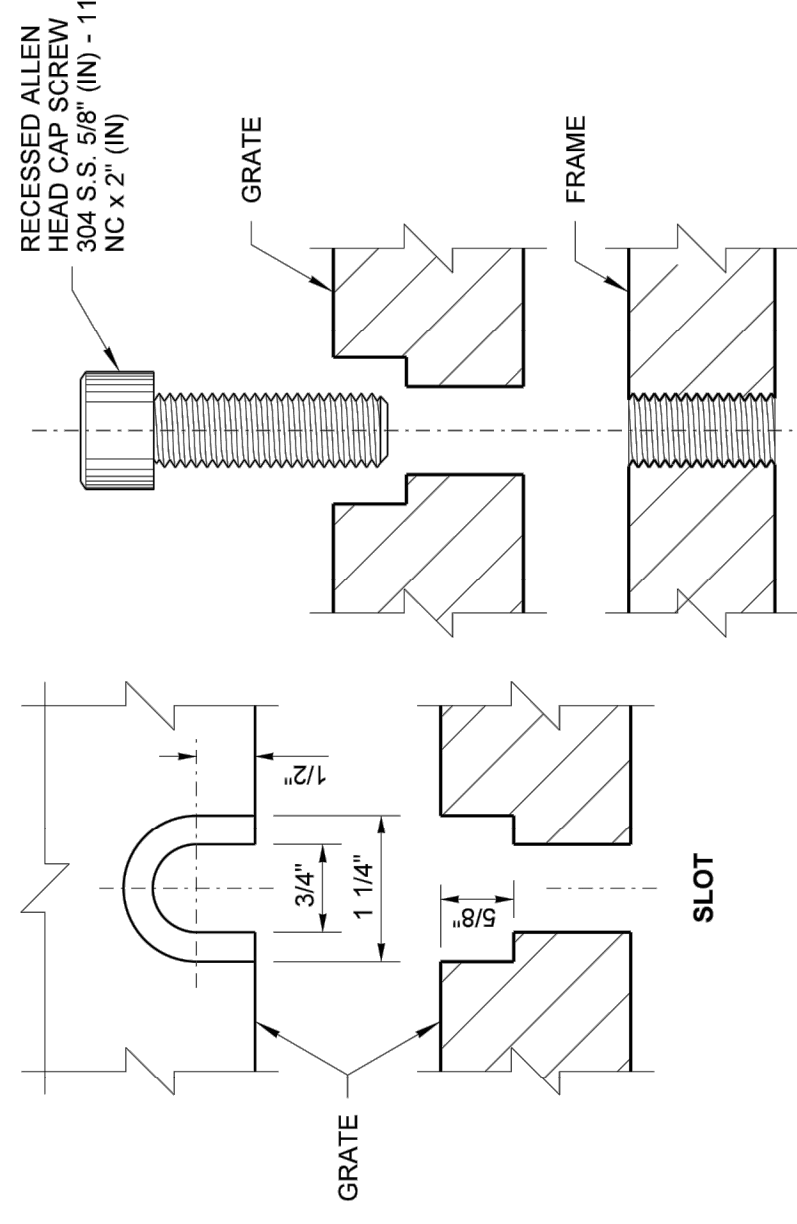


TOP

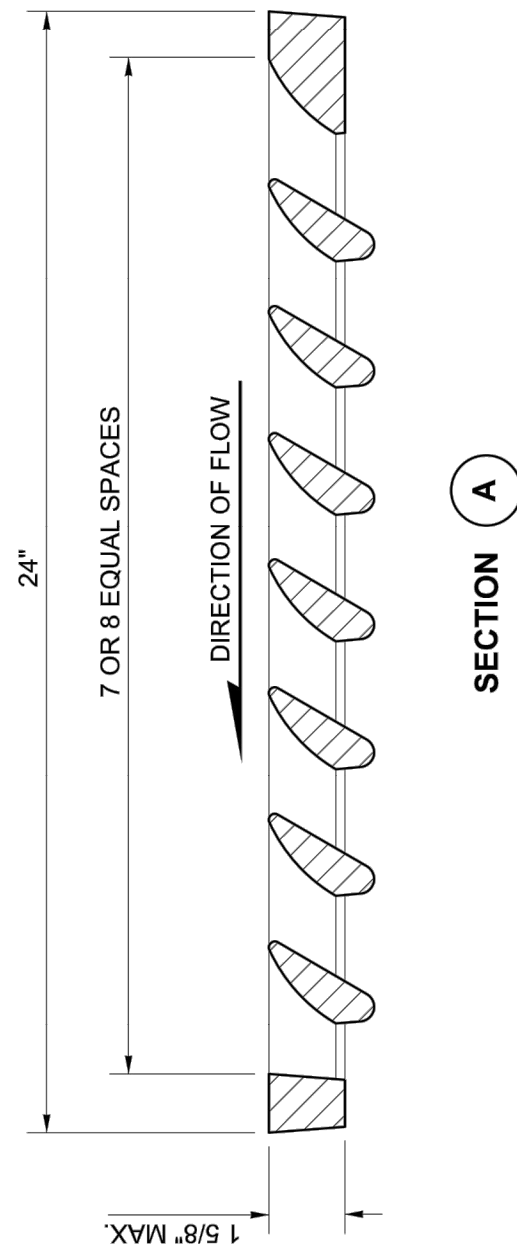


SECTION B

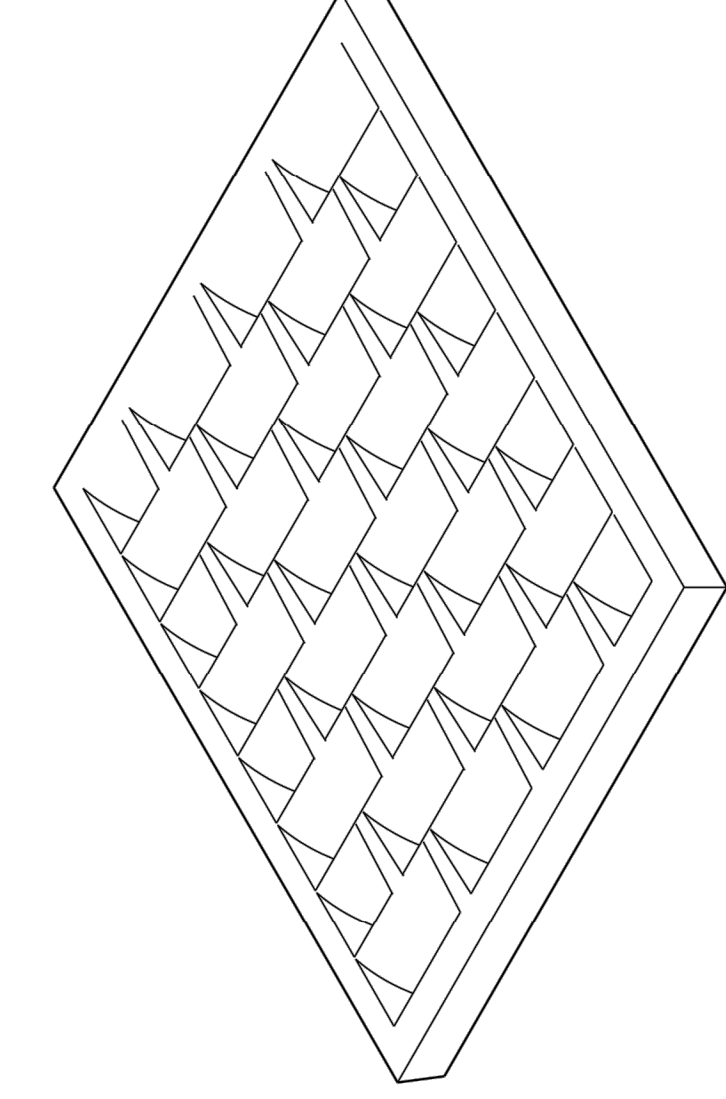
- NOTES**
- Bolt-down capability is required on all frames, grates, and covers, unless specified otherwise in the Contract. Provide 2 holes in the frame that are vertically aligned with the grate or cover slots. The frame shall accept the 304 Stainless Steel (S.S.) 5/8" (in) - 11 NC x 2" (in) allen head cap screw by being tapped, or other approved mechanism. Location of bolt-down holes varies by manufacturer.
 - Refer to **Standard Specification Section 9-05.15** and **9-05.15(2)** for additional requirements.
 - For frame details, see **Standard Plan B-30.10**.



BOLT-DOWN DETAILS
SEE NOTE 1



SECTION A



Julie Heilman
Professional Engineer
No. 41819
Feb 20 2018 12:54 PM
copy

RECTANGULAR VANED GRATE
STANDARD PLAN B-30.30-03
SHEET 1 OF 1 SHEET

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Catherine Jeff
Feb 27 2018 7:51 AM
copy

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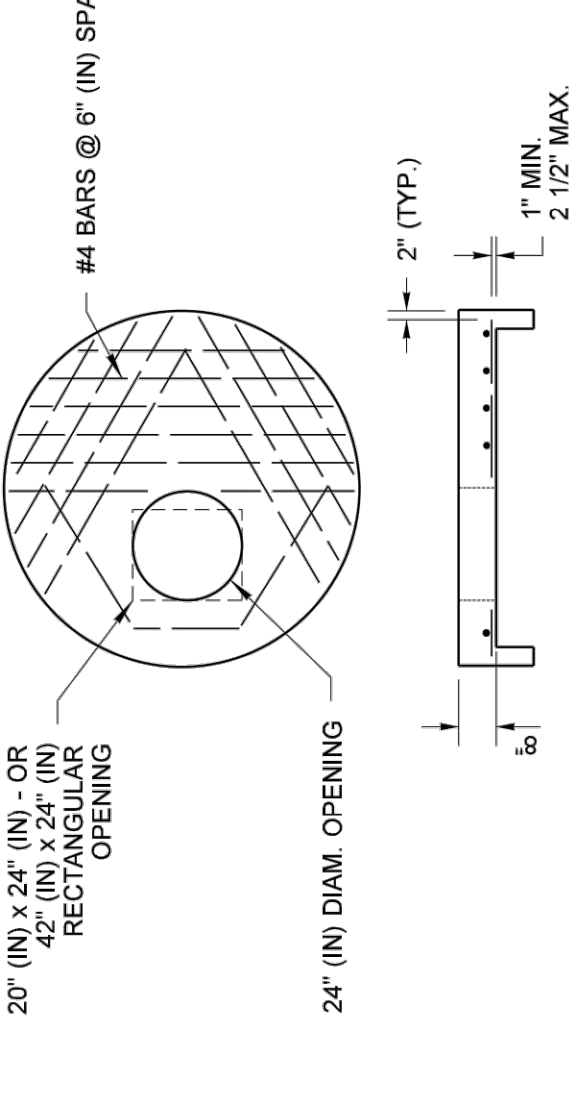
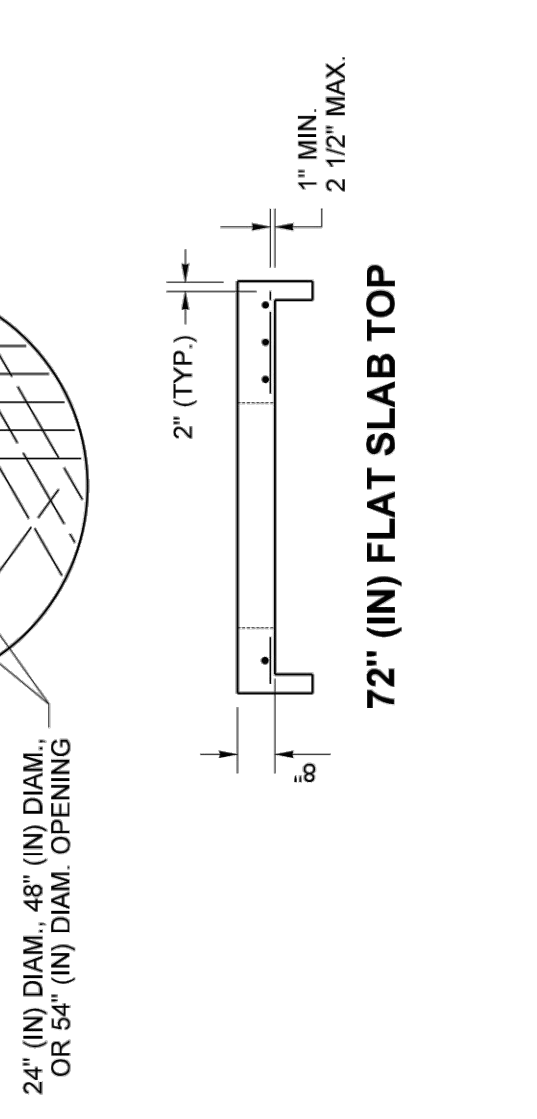
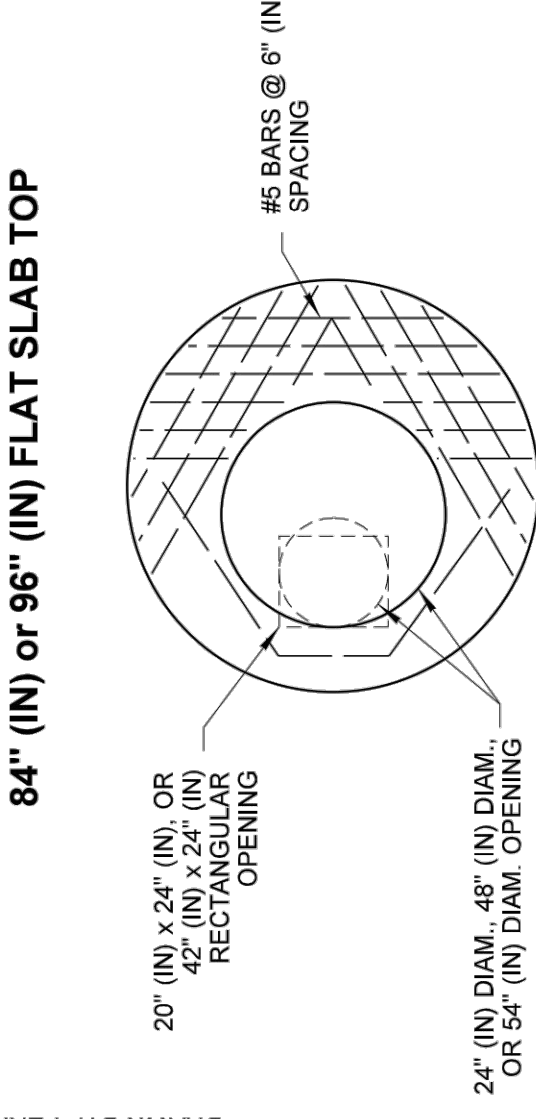
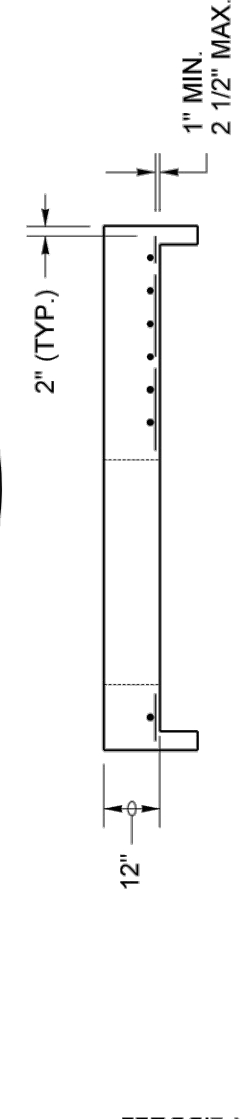
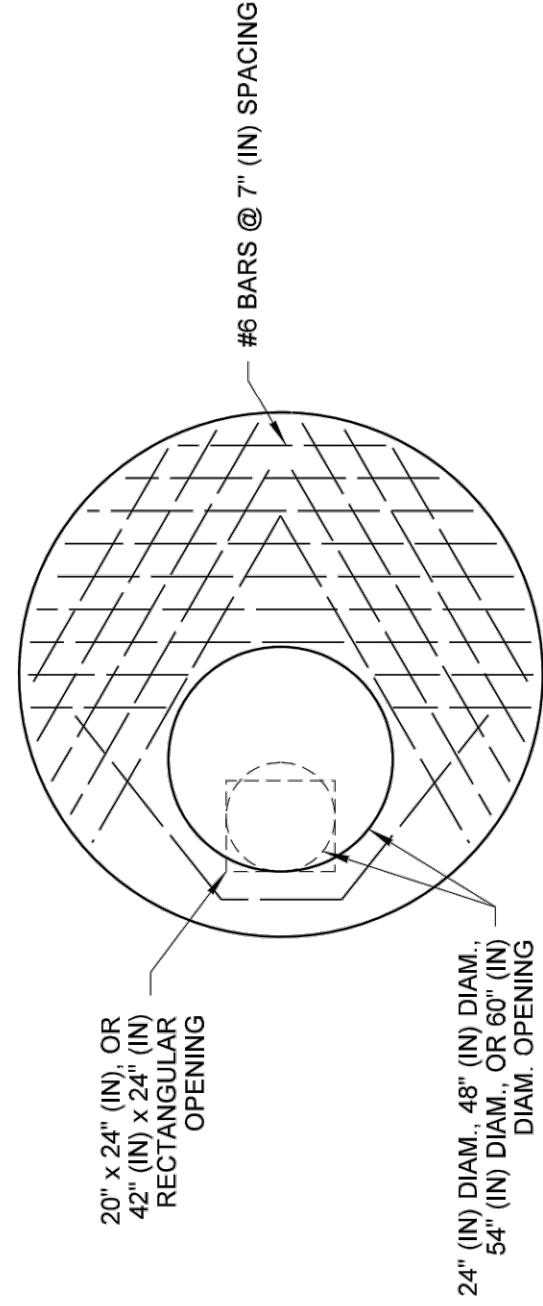
SHEET: 21
OF: 29
JOB NO.: 21441
DWGRD-SD

CITY OF MEDINA
KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
STORM DETAILS

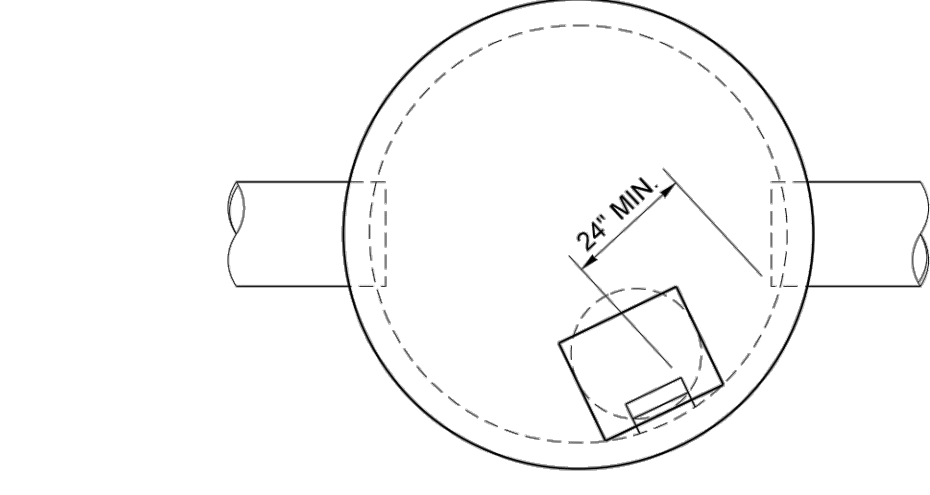


DATE:	JULY 2023	DATE APPD	
DRAWN:	MB	REVISION	
CHECKED:	MB		
APPROVED:	BS		
No.			

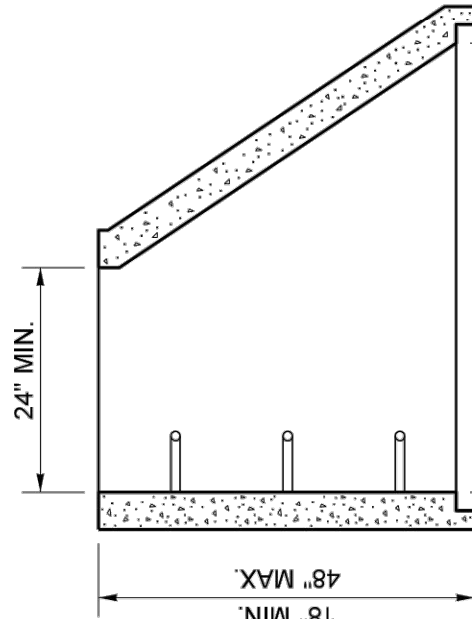
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1130 RAINIER AVENUE SOUTH, SUITE 300
SEATTLE, WASHINGTON 98144 • (206) 964-0980



48" (IN), 54", or 60" (IN) FLAT SLAB TOP



TYPICAL ORIENTATION FOR ACCESS AND STEPS

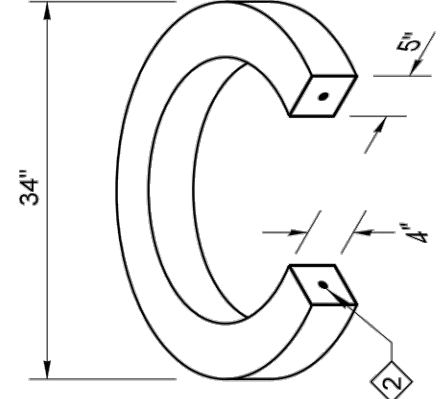


ECCENTRIC CONE SECTION



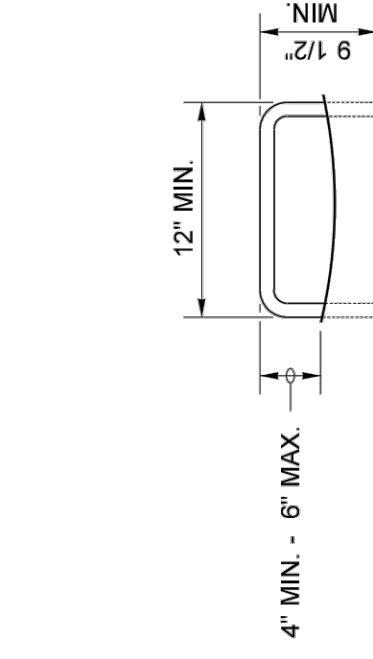
RECTANGULAR ADJUSTMENT SECTION

- 1. As an acceptable alternative to rebar, wire mesh having a minimum area of 0.12 square inches per foot may be used for adjustment sections.
- 2. As an acceptable alternative to conventional steel reinforcement manufacturers shall use Synthetic Structural Fibers meeting the requirements of Standard Specification Section 9-05.50(10).

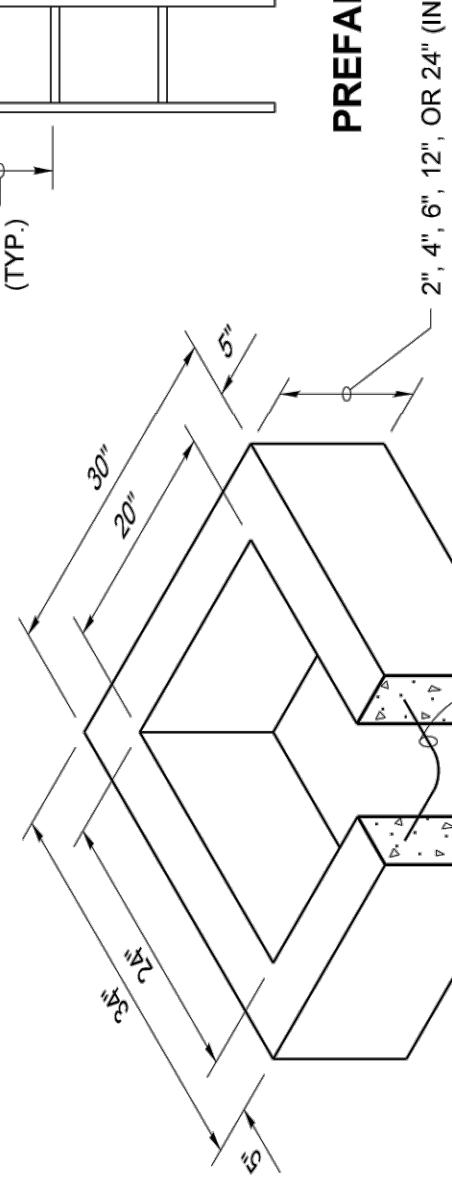


CIRCULAR ADJUSTMENT SECTION

For rectangular and circular adjustment sections, approved alternate material compositions are acceptable in lieu of precast concrete designs



STEP



PREFABRICATED LADDER

ONE #3 BAR HOOP FOR 2", 4", OR 6" (IN) TWO #3 BAR HOOPS FOR 12" (IN) FOUR #3 BAR HOOPS FOR 24" (IN)

NOTE
1. Ladder rungs for manholes and catch basins shall meet the requirements of AASHTO M 199.



MISCELLANEOUS DETAILS
DRAINAGE STRUCTURES
STANDARD PLAN B-30.90-02

SHEET 1 OF 1 SHEET
APPROVED FOR PUBLICATION
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DATE: 2017.6.27 AM
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Washington State Department of Transportation

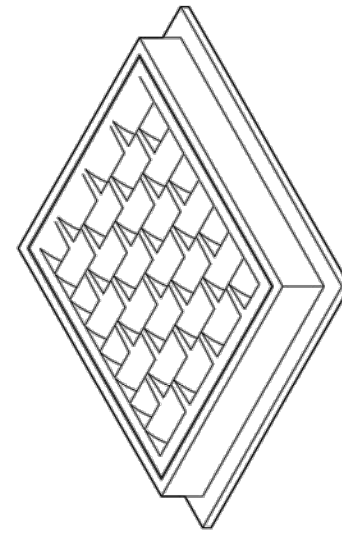
DRAWN BY: MARK SUJKA

PIPE ALLOWANCES	
PIPE MATERIAL	MAXIMUM INSIDE DIAMETER (INCHES)
REINFORCED OR PLAIN CONCRETE	12"
ALL METAL PIPE	15"
CPSSP * (STD. SPEC. SECT. 9-05.20)	12"
POLYPROPYLENE (STD. SPEC. SECT. 9-05.24)	12"
SOLID WALL PVC (STD. SPEC. SECT. 9-05.12(1))	15"
PROFILE WALL PVC (STD. SPEC. SECT. 9-05.12(2))	15"

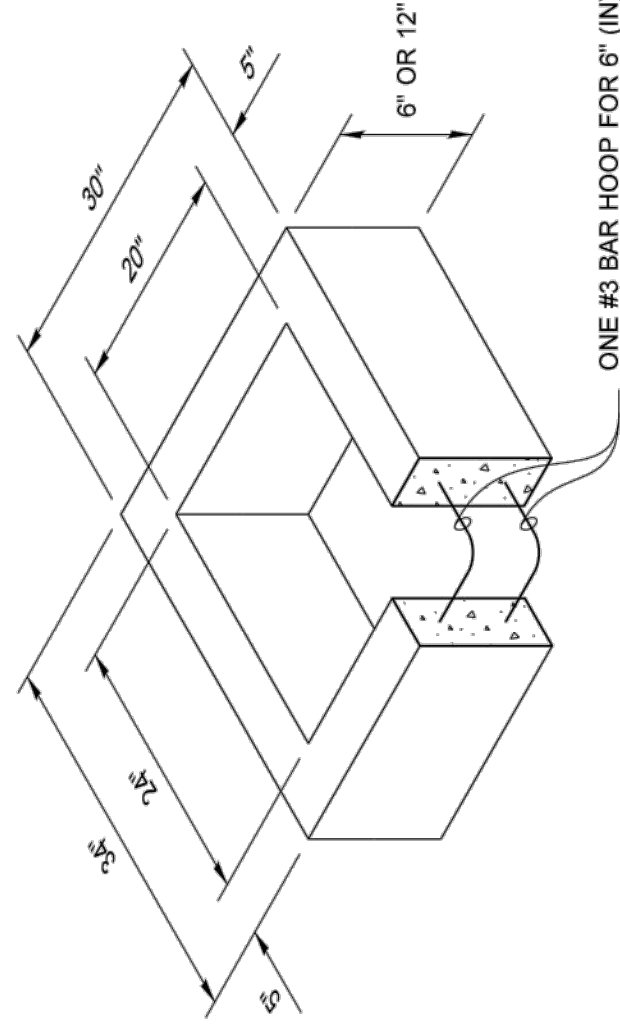
* CORRUGATED POLYETHYLENE STORM SEWER PIPE

NOTES

- As acceptable alternatives to the rebar shown in the PRECAST BASE SECTION, fibers (placed according to the Standard Specifications), or wire mesh having a minimum area of 0.12 square inches per foot shall be used with the minimum required rebar shown in the ALTERNATIVE PRECAST BASE SECTION. Wire mesh shall not be placed in the knockouts.
- The knockout diameter shall not be greater than 18" (in). Knockouts shall have a wall thickness of 2" (in) minimum to 2.5" (in) maximum. Provide a 1.5" (in) minimum gap between the knockout wall and the outside of the pipe. After the pipe is installed, fill the gap with joint mortar in accordance with Standard Specification Section 9-04.3.
- The maximum depth from the finished grade to the lowest pipe invert shall be 5' (ft).
- The frame and grate may be installed with the flange up or down. The frame may be cast into the adjustment section.
- The Precast Base Section may have a rounded floor, and the walls may be sloped at a rate of 1 : 24 or steeper.
- The opening shall be measured at the top of the precast base section.
- All pickup holes shall be grouted full after the inlet has been placed.

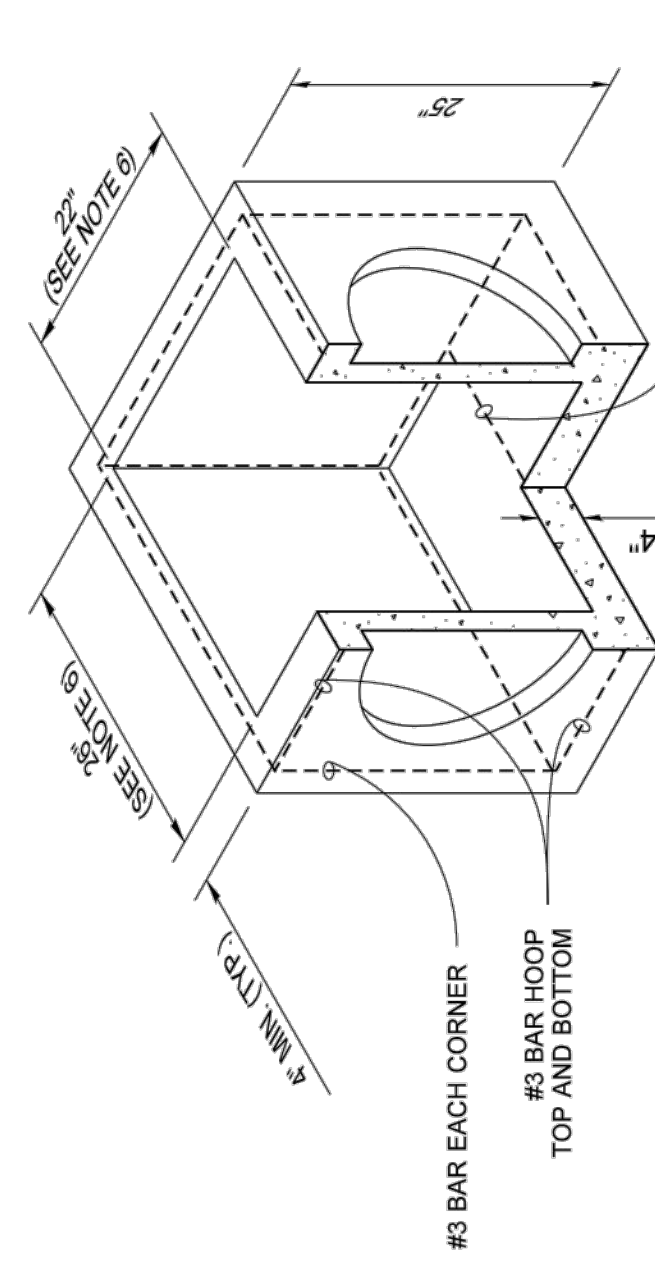


FRAME AND VANED GRATE

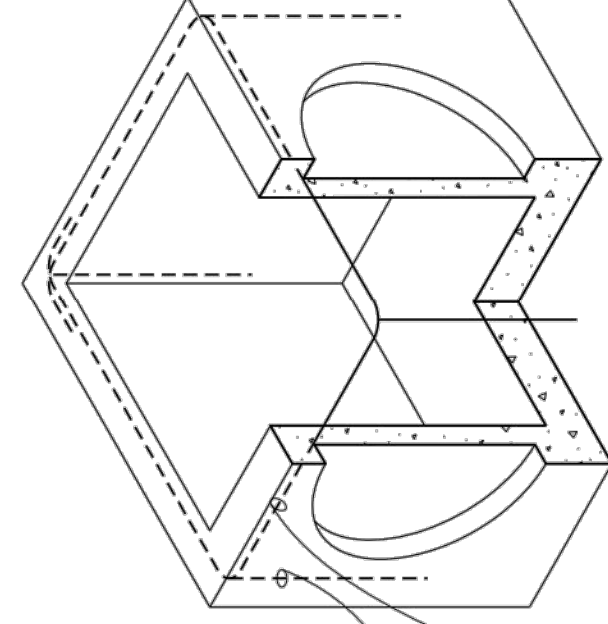


RECTANGULAR ADJUSTMENT SECTION

ONE #3 BAR HOOP FOR 6" (IN) HEIGHT TWO #3 BAR HOOPS FOR 12" (IN) HEIGHT



PRECAST BASE SECTION



ALTERNATIVE PRECAST BASE SECTION

SEE NOTE 1



Heitman, Julie
Feb 20 2018 12:51 PM

CONCRETE INLET

STANDARD PLAN B-25.60-02

SHEET 1 OF 1 SHEET

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SHEET: 22
OF: 29

JOB NO.: 21441
DWGRD-SD

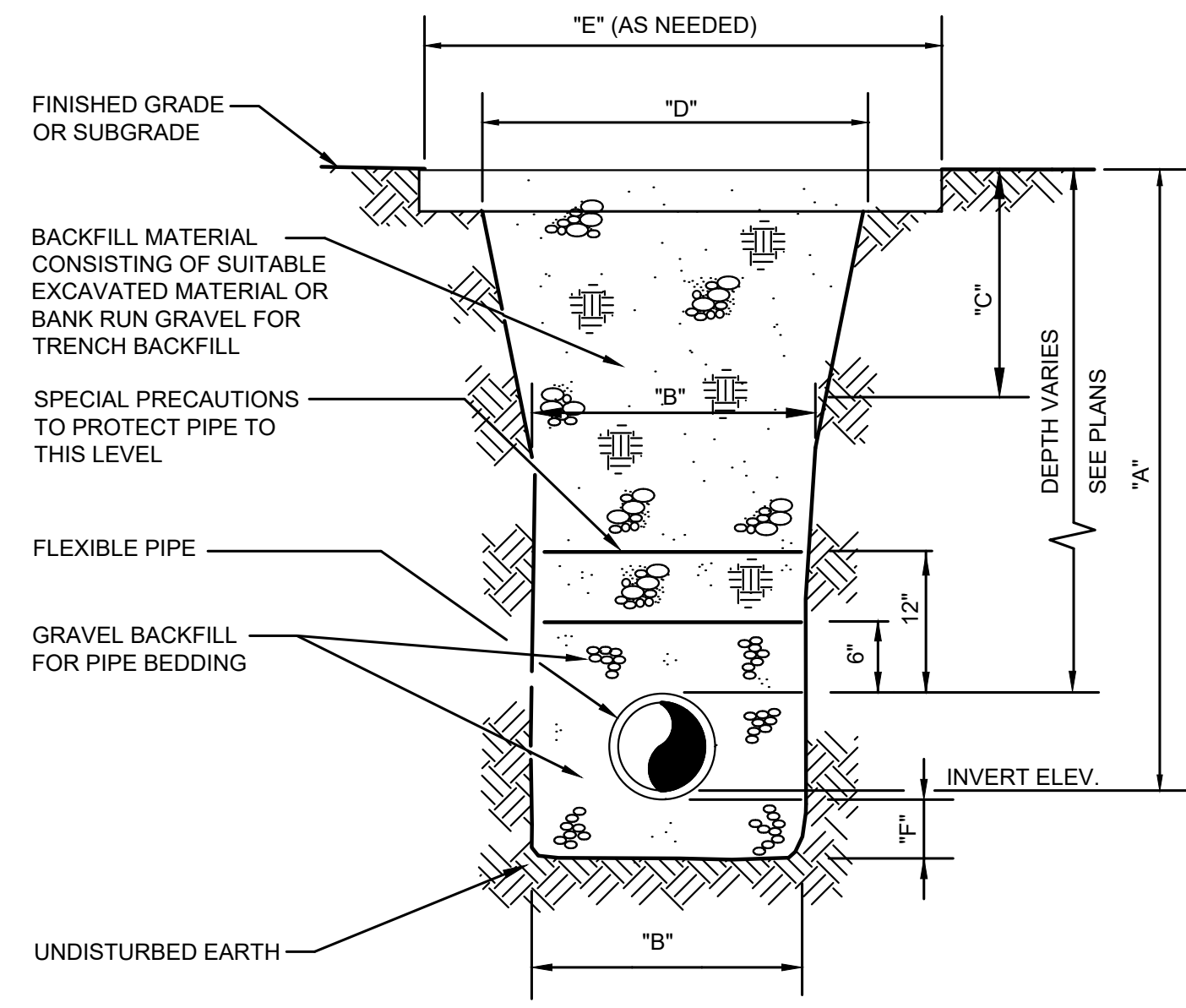
CITY OF MEDINA
KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
STORM DETAILS



DATE: JULY 2023
DRAWN: MB
CHECKED: MIB
APPROVED: BS

No.	REVISION	DATE	APPD.

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TRENCH SECTION - FLEXIBLE PIPE
NOT TO SCALE

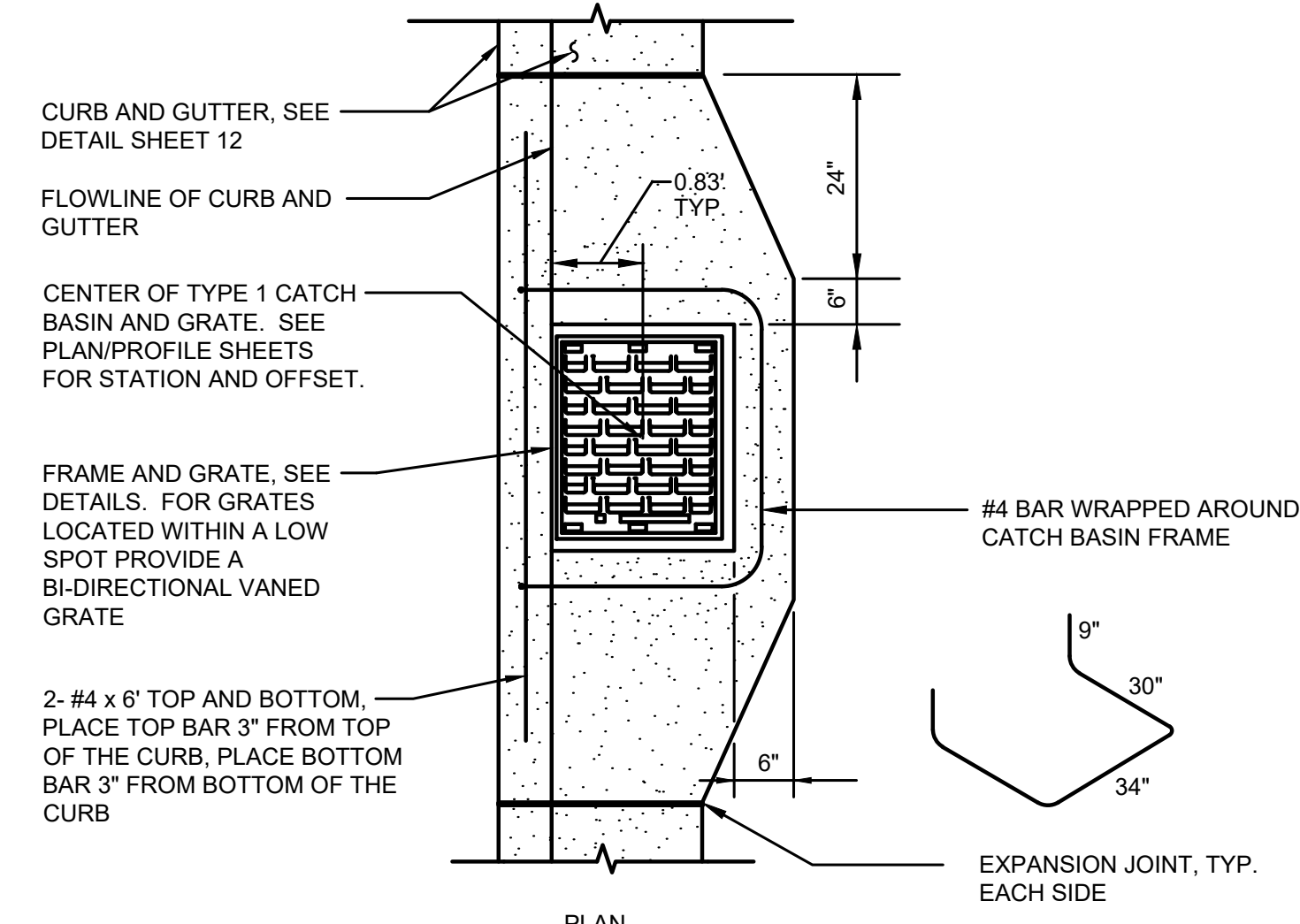
NOTES:

1. THE TRENCH SECTIONS SHOWN ON THE PLANS ARE FOR THE PAYMENT LIMITS FOR BANK RUN GRAVEL FOR TRENCH BACKFILL. PAYMENT FOR ALL BANK RUN GRAVEL FOR TRENCH BACKFILL SHALL BE COMPUTED FROM THE MEASUREMENT OF THE CONSTRUCTED TRENCH SECTION, TO THE MAXIMUM LIMITS AS INDICATED IN THE TABLES.
2. WHERE A "NEW ROADWAY SECTION" OR PAVEMENT REPAIR IS PROPOSED, THE TRENCH SECTION PAYMENT LIMIT LINE WILL BE BOUNDED AT THE TOP BY PAVEMENT SUBGRADE, PER TYPICAL ROADWAY SECTION DETAILS.

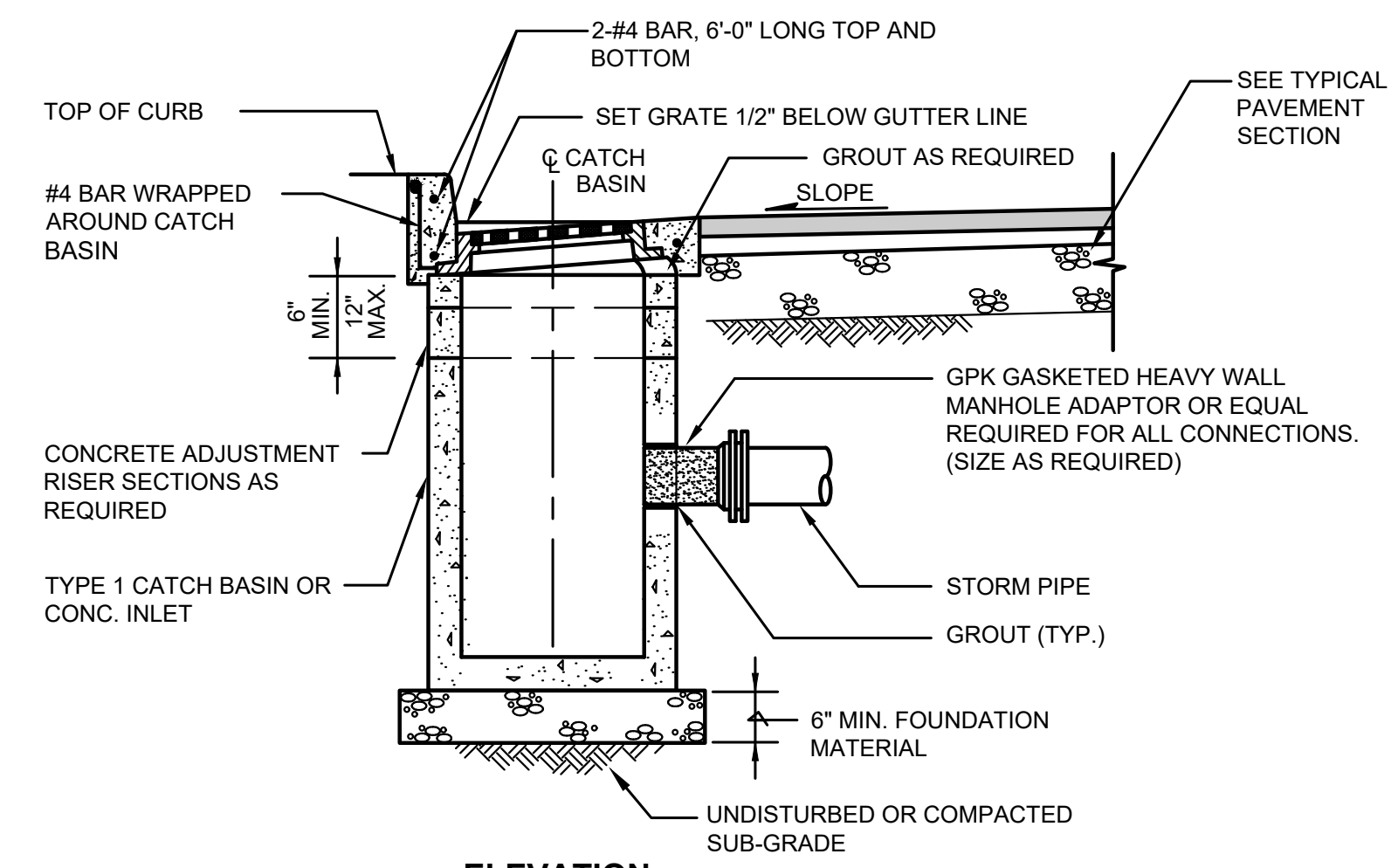
8" & 12" DIAMETER PIPES

A	6' OR LESS	8'	10'	12'	14'	16'	18'	20'	22'	24'	26'	28'
B	3.00'											
C	1.50'	1.50'	1.75'	2.25'	2.75'	3.25'	3.75'	4.25'	4.75'	5.25'	5.75'	6.25'
D	6.00'	6.00'	6.50'	7.50'	8.50'	9.50'	10.50'	11.50'	12.50'	13.50'	14.50'	15.50'
E	7.00'	7.00'	7.50'	8.50'	9.50'	10.50'	11.50'	12.50'	13.50'	14.50'	15.50'	16.50'
F	4 in											

TYPICAL TRENCH EXCAVATION LIMITS
STORM SEWER PIPE



PLAN



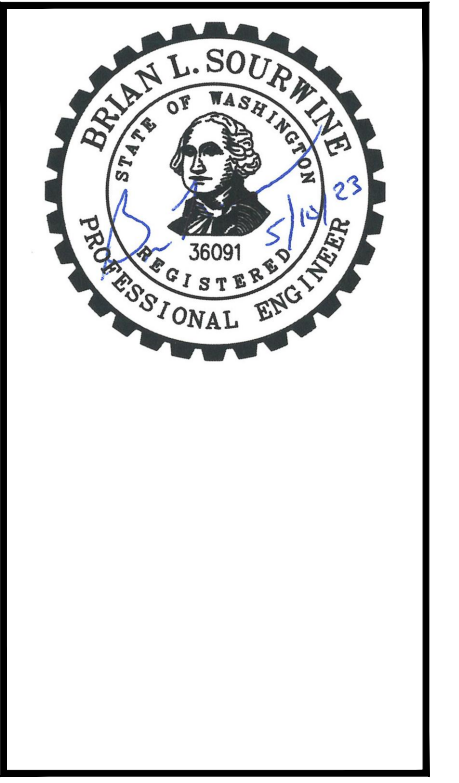
ELEVATION

TYPE 1 CATCH BASIN INSTALLATION DETAIL
W/ CURB AND GUTTER
NOT TO SCALE

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APPROVED:				

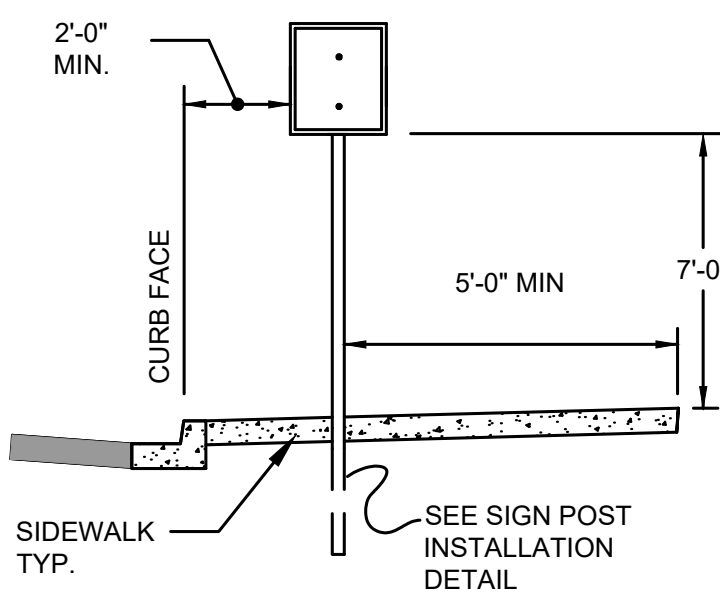
DATE	APPD	REVISION



CITY OF MEDINA
KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
STORM DETAILS

SHEET:	23
OF:	29
JOB NO.:	21441
DWG RD-SD	

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CASE 1
SIGN LOCATION DETAIL
NOT TO SCALE

NOTES

- Dimensions for the parts used to assemble the base connections are intentionally not shown. Base connections are not to be substituted. Connections that are in compliance with NCHRP 350 crash test criteria. The base connection details are shown on this plan only to illustrate how the parts are assembled.
- For "H1", refer to the Sign Specification Sheet in the Contract.
- A 2" (in) post with a 2 1/4" (in) PSST anchor or a 2 1/4" (in) post with a 2 1/2" (in) PSST anchor may be substituted. See Contract Plans.
- Perforated square steel post shall meet the requirements of **Standard Specification, Section 9-06**.
- Use only base connection manufacturer supplied hardware that meets the requirements of **Standard Specification, Sections 9-06 and 9-28**.

TYPE ST-1 SIGN SUPPORT

ELEVATION

TYPE ST-2 SIGN SUPPORT

ELEVATION

TYPE ST-3 SIGN SUPPORT

ELEVATION

TYPE ST-4 SIGN SUPPORT

ELEVATION

VIEW

DETAIL B

TYPE ST-1

TYPE ST-2

TYPE ST-3

TYPE ST-4

POST SIZE	BURIED DEPTH
2", 2 1/4"	2' - 6"
2 1/2"	3' - 0"

STEEL SIGN SUPPORT TYPES ST-1 - ST-4 INSTALLATION DETAILS STANDARD PLAN G-24.50-05

SHEET 1 OF 1 SHEET

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Subject: John

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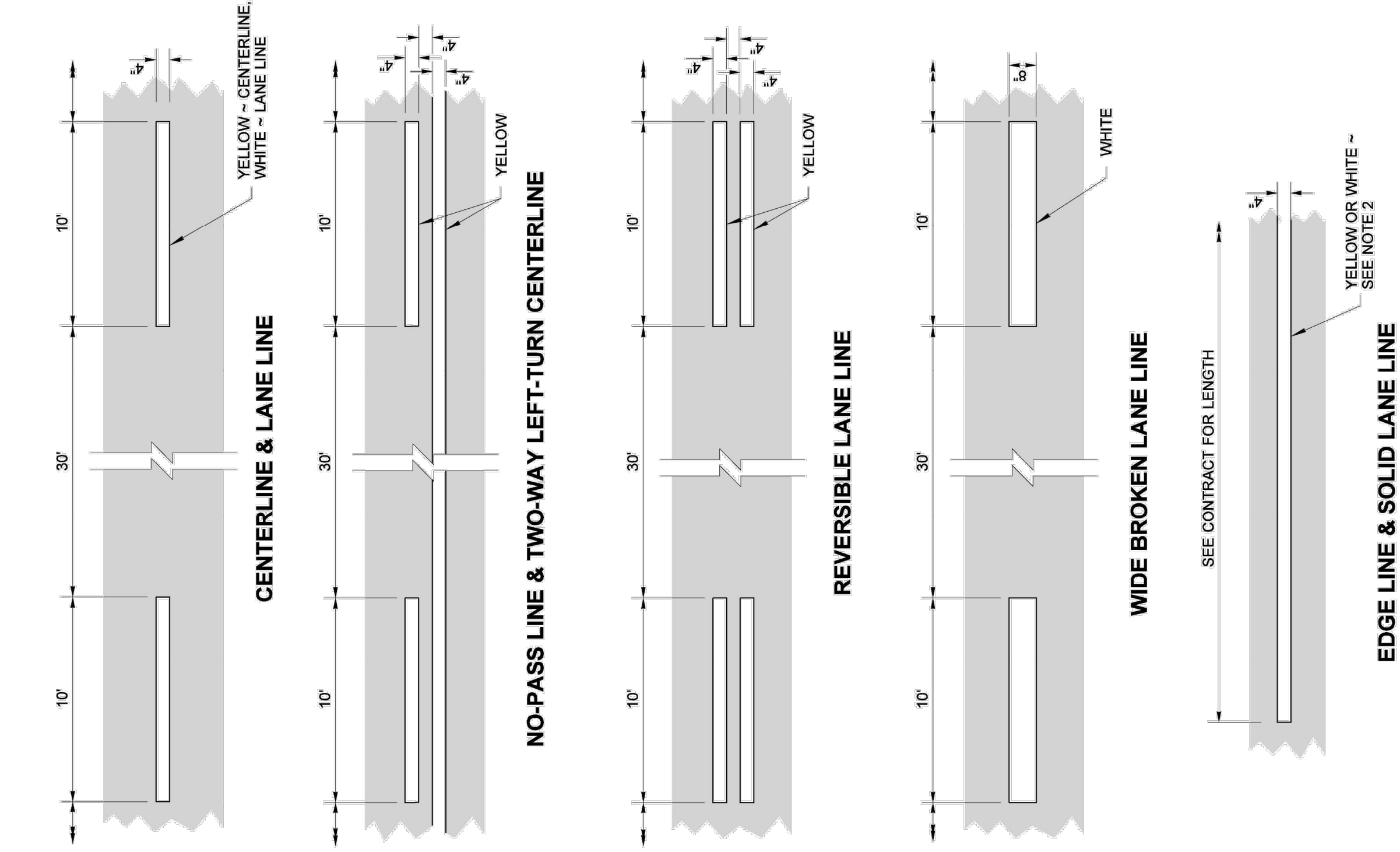
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BRIAN L. SOURWINE
STATE OF WASHINGTON
REGISTERED PROFESSIONAL ENGINEER
36091

CITY OF MEDINA
KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
CHANNELIZATION AND SIGNING DETAILS

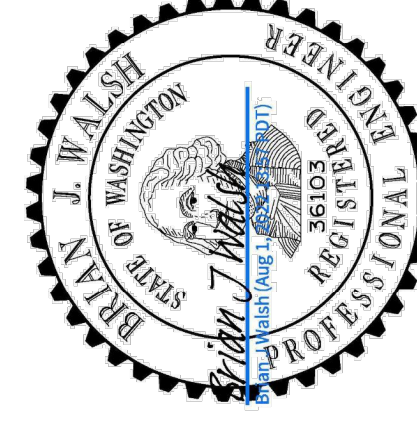
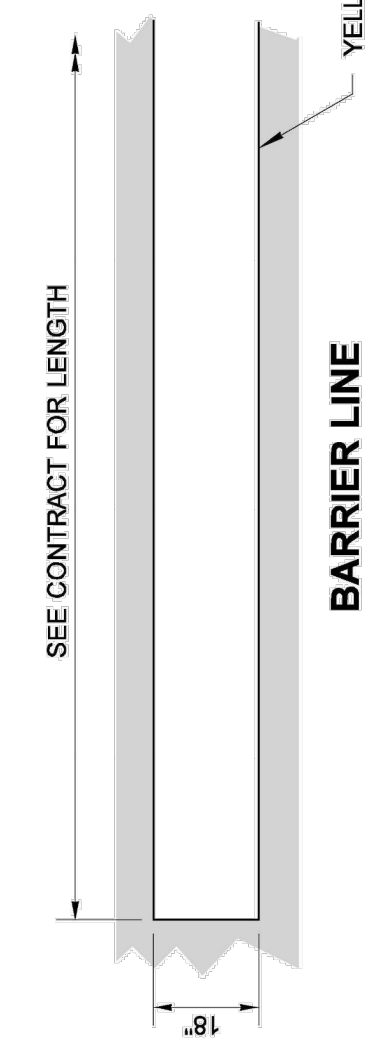
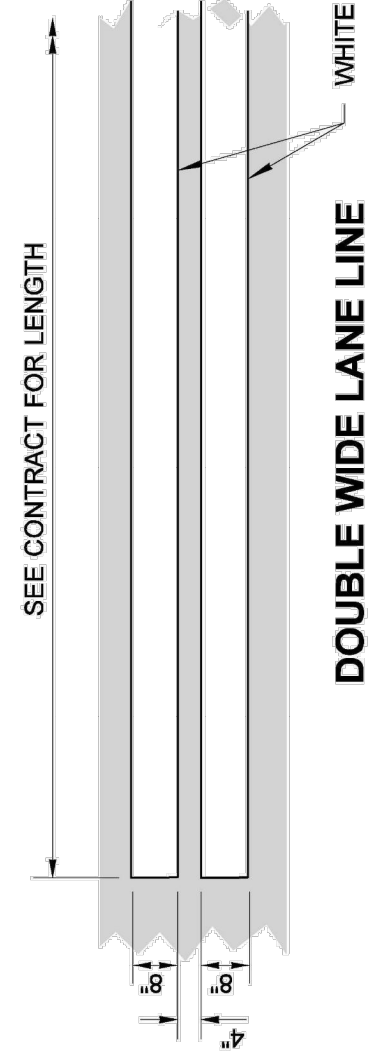
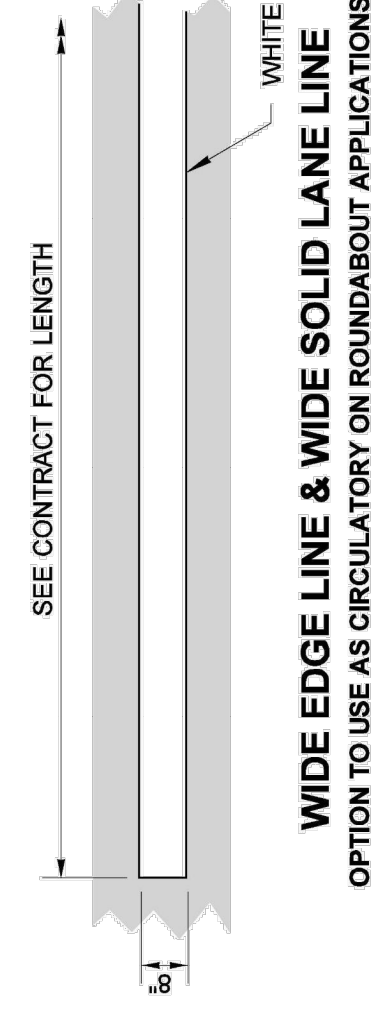
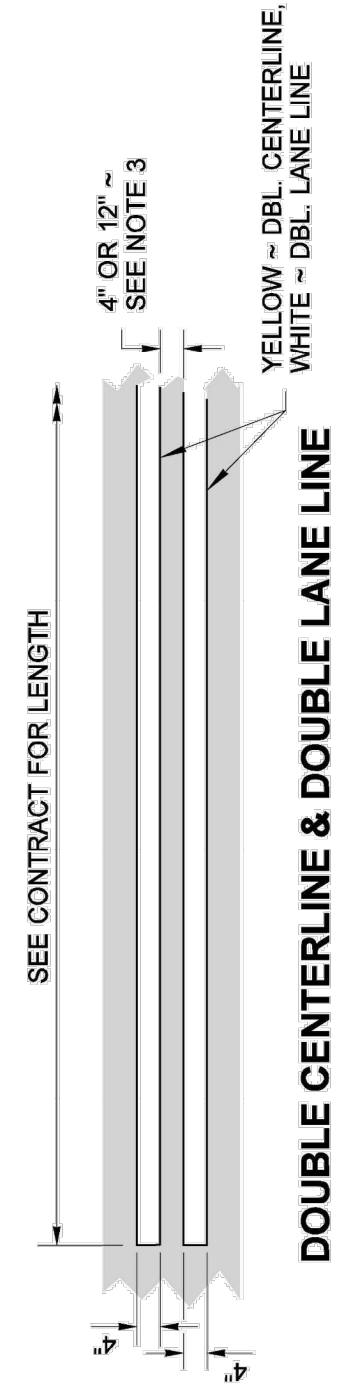
SHEET:	24
OF:	29
JOB NO.:	21441
DWG:	CHAN-DET



DRAWN BY: FERN LIDDELL

NOTES

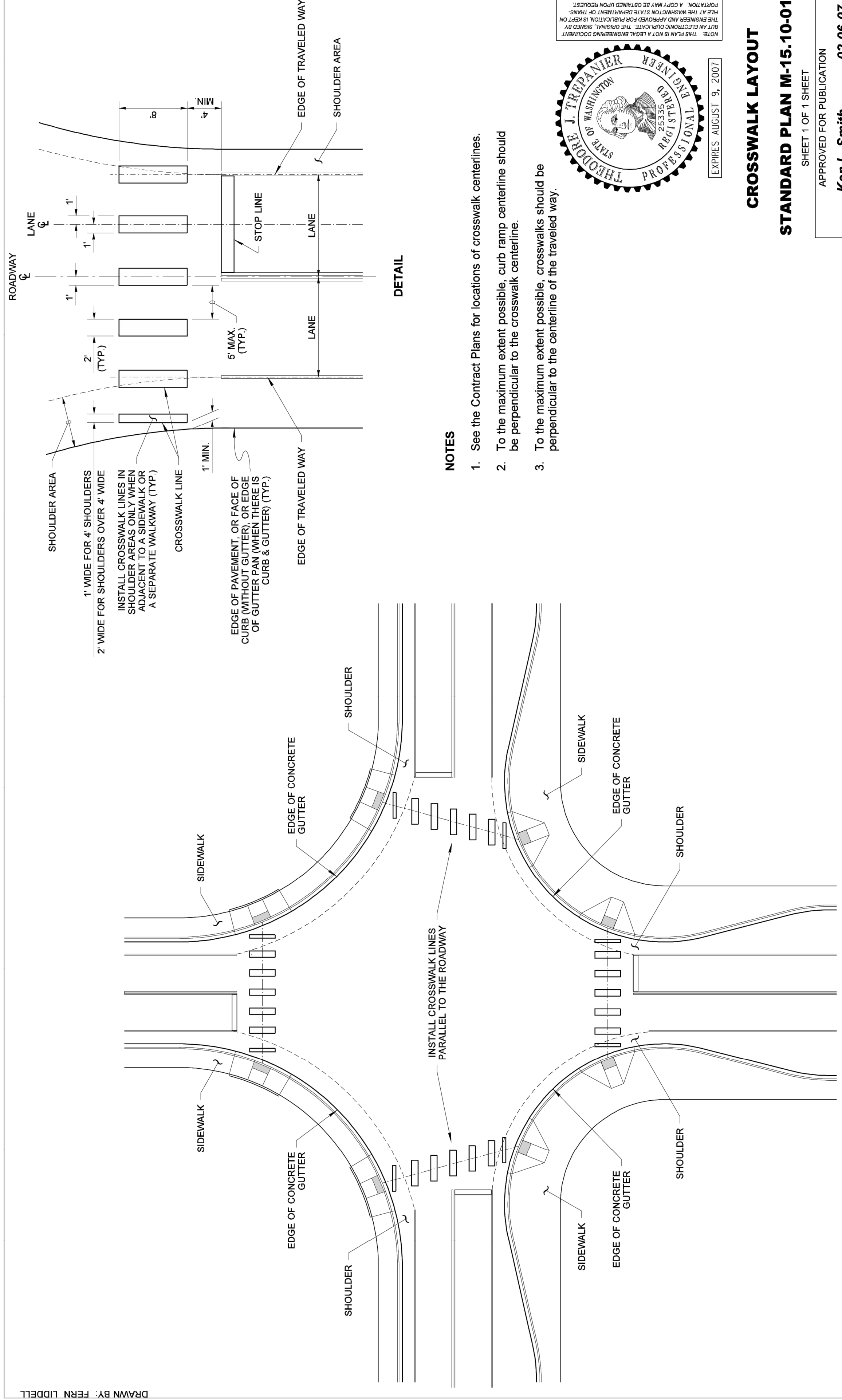
1. Dotted Extension Line shall be the same color as the line it is extending.
2. Edge Line shall be white on the right edge of traveled way, and yellow on the left edge of traveled way (on one-way roadways). Solid Lane Line shall be white.
3. The distance between the lines of the Double Centerline shall be 12" everywhere, except 4" for left-turn channelization and narrow roadways with lane widths of 10 feet or less. Local Agencies (on non-state routes) may specify a 4" distance for all locations.
 The distance between the lines of the Double Lane Line shall be 4".



Aug 1, 2022

LONGITUDINAL MARKING PATTERNS STANDARD PLAN M-20.10-04

SHEET 1 OF 4 SHEETS
 APPROVED FOR PUBLICATION
Ken L. Smith Aug 2, 2022
 STATE DESIGN ENGINEER
 Washington State Department of Transportation



NOTES

1. See the Contract Plans for locations of crosswalk centerlines.
2. To the maximum extent possible, curb ramp centerline should be perpendicular to the crosswalk centerline.
3. To the maximum extent possible, crosswalks should be perpendicular to the centerline of the traveled way.



EXPIRES AUGUST 9, 2007

CROSSWALK LAYOUT STANDARD PLAN M-15.10-01

SHEET 1 OF 1 SHEET
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Ken L. Smith 02-06-07
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 Washington State Department of Transportation

TYPICAL APPLICATIONS



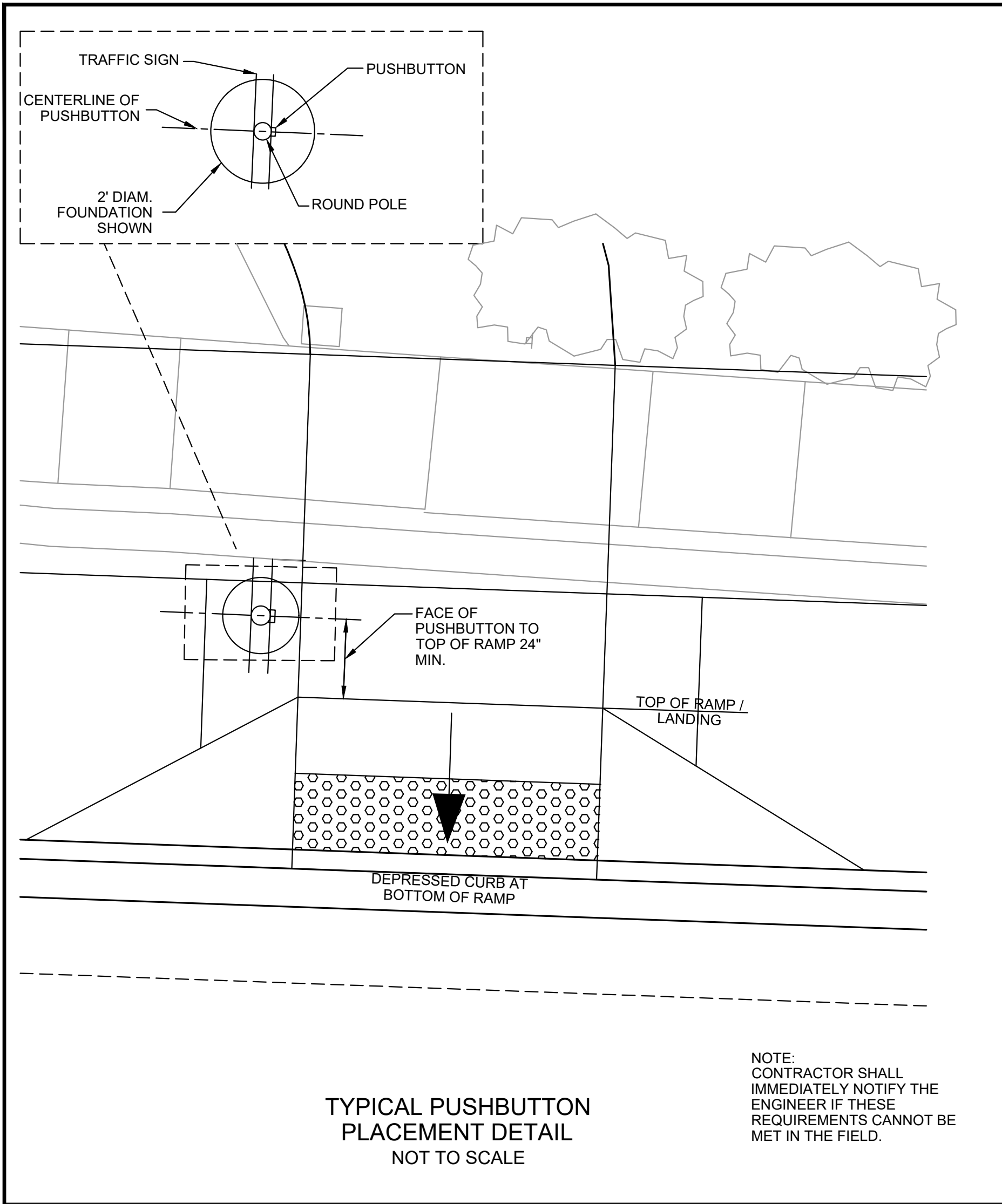
CITY OF MEDINA
 KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
 CHANNELIZATION AND SIGNING DETAILS

SHEET: **25**
 OF: **29**
 JOB NO.: 21441
 DWG: CHAN-DET

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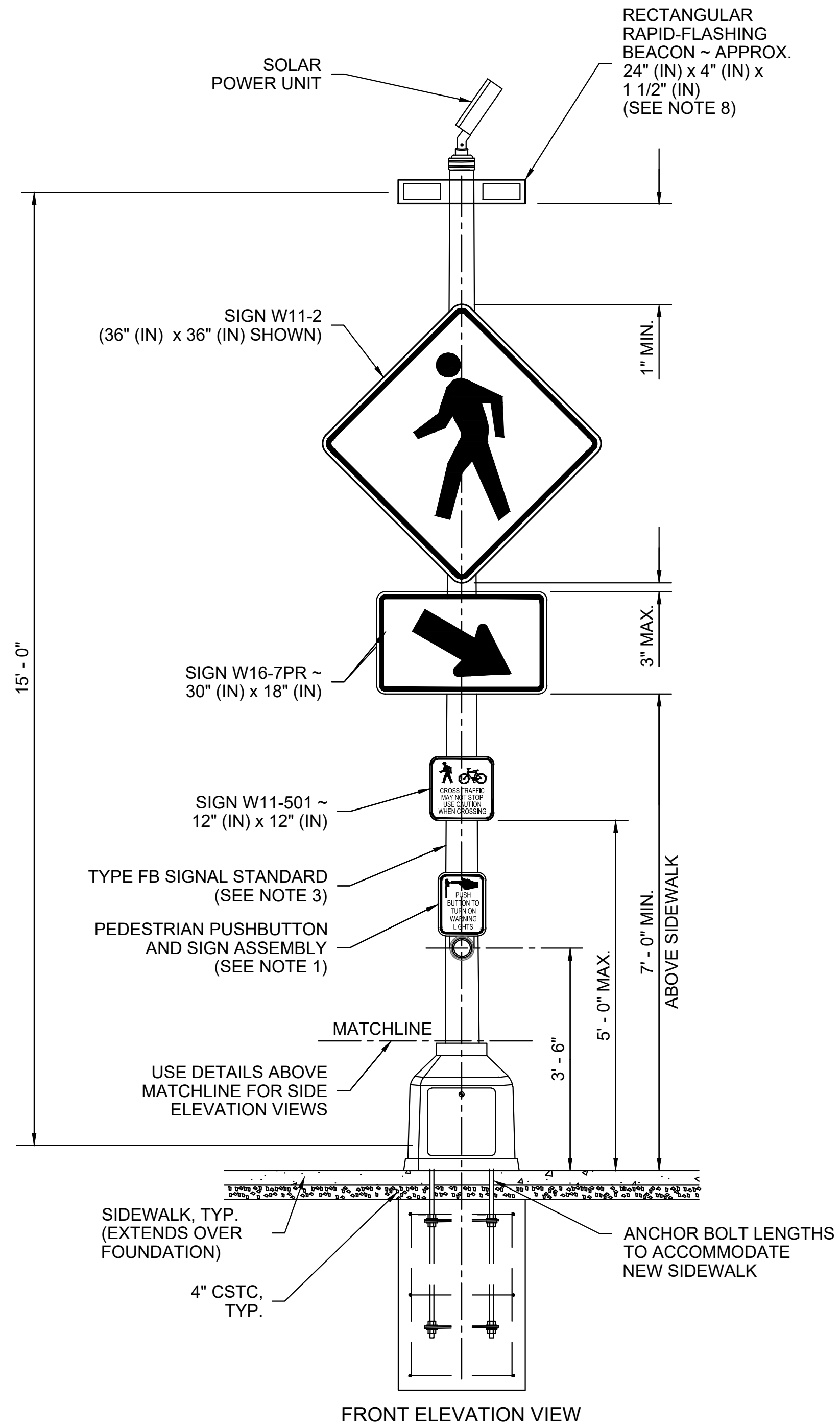
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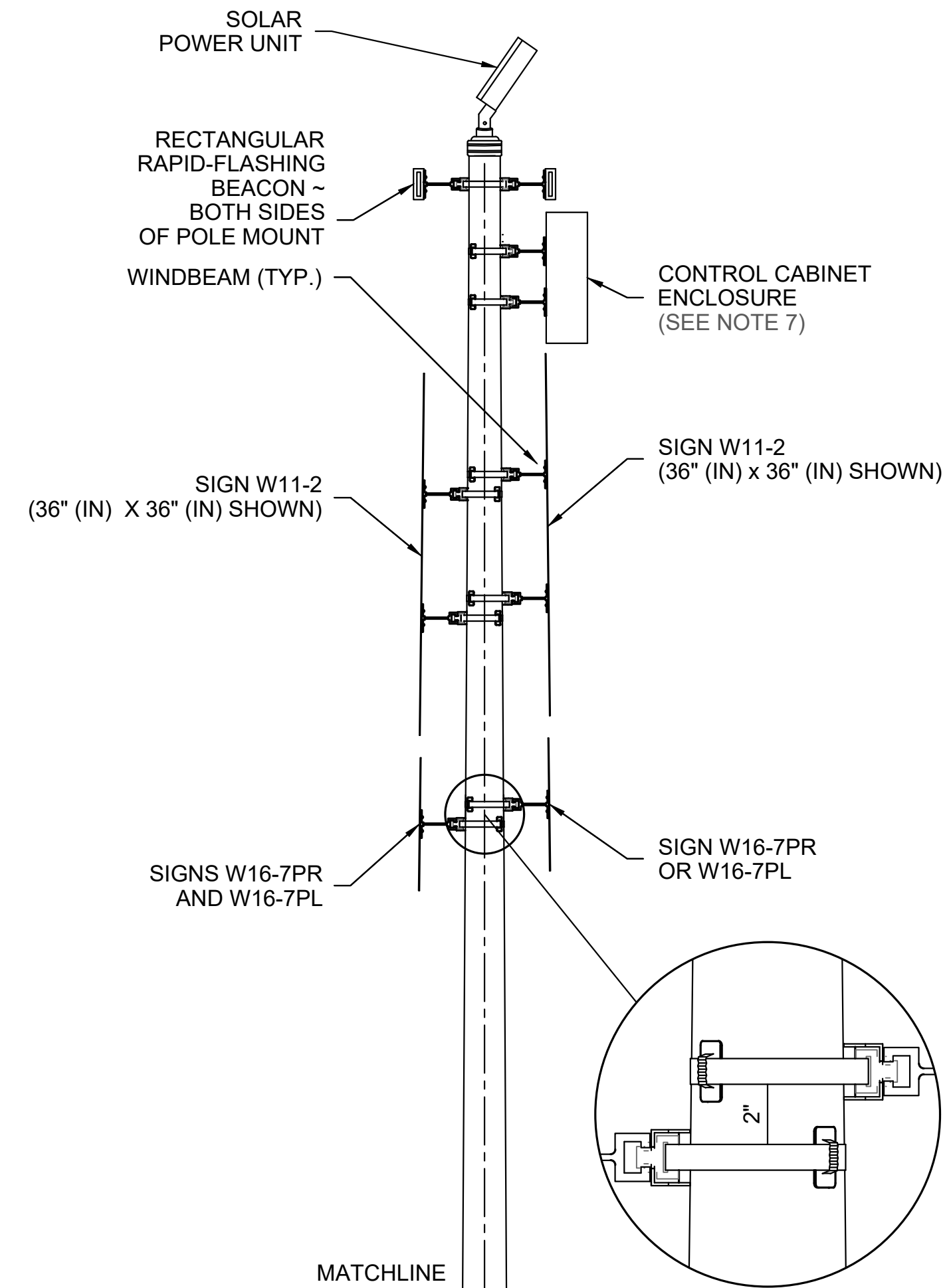
TYPICAL PUSHBUTTON
PLACEMENT DETAIL
NOT TO SCALE

NOTE:
CONTRACTOR SHALL
IMMEDIATELY NOTIFY THE
ENGINEER IF THESE
REQUIREMENTS CANNOT BE
MET IN THE FIELD.



RAPID-FLASHING BEACON
CONCRETE ROUND
FOUNDATION SHOWN (SEE NOTE 2)

RAPID-FLASHING BEACON
RECTANGULAR TYPE
(RRFB)
IS-22 (MOD)



SIDE ELEVATION VIEW
BI-DIRECTIONAL CONFIGURATION
DETAILS



W11-501
(12" x 12")

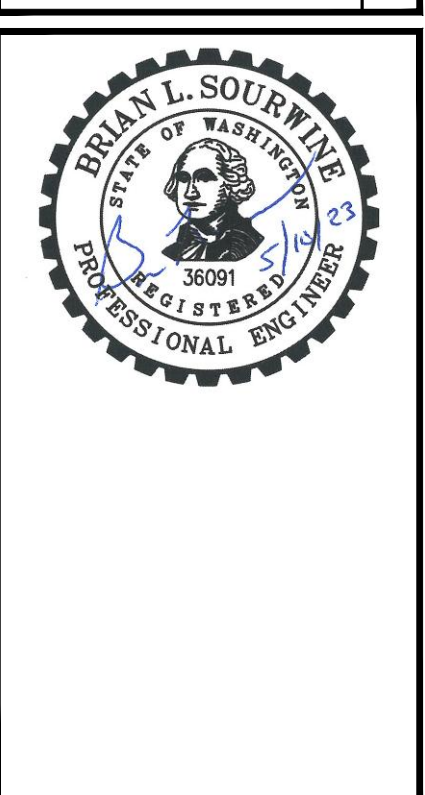
PEDESTRIAN SYMBOL HEIGHT - 4" (IN)
BICYCLE SYMBOL HEIGHT - 3" (IN)
LETTERS - 1" C
LEGEND - BLACK
BACKGROUND - YELLOW

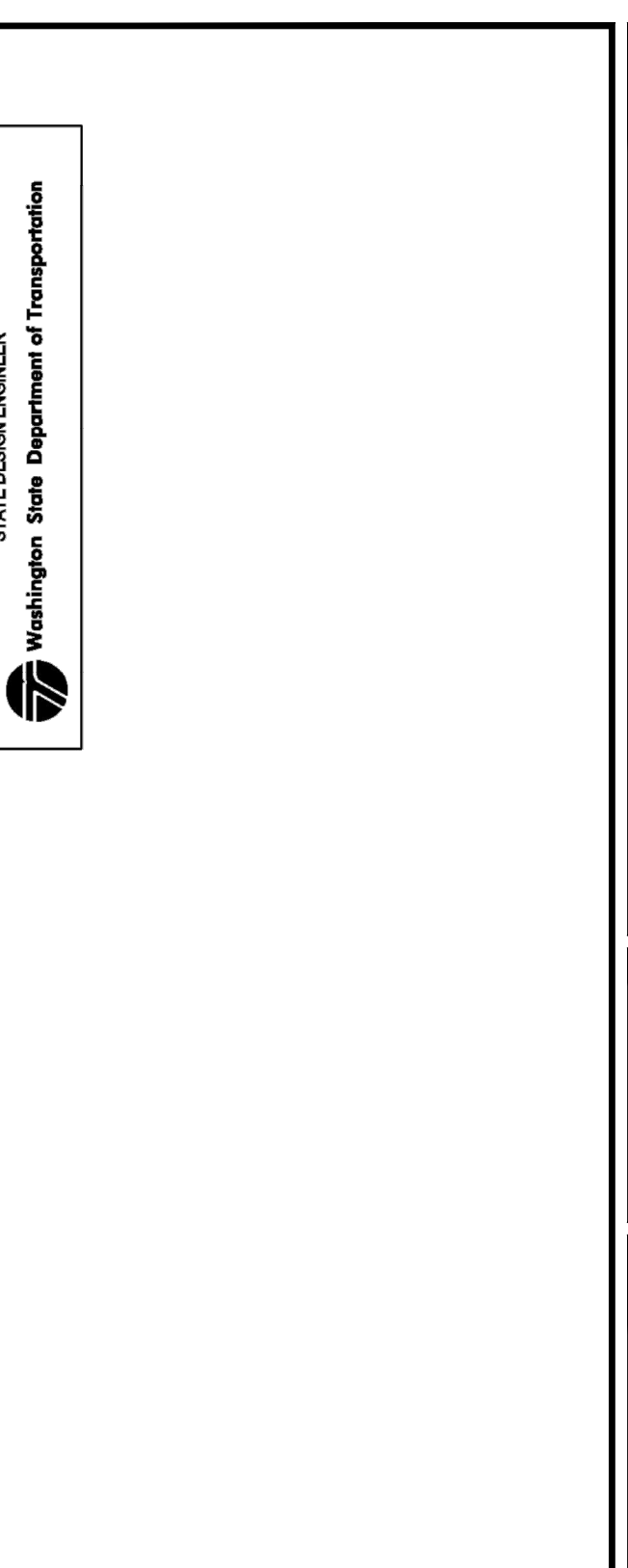
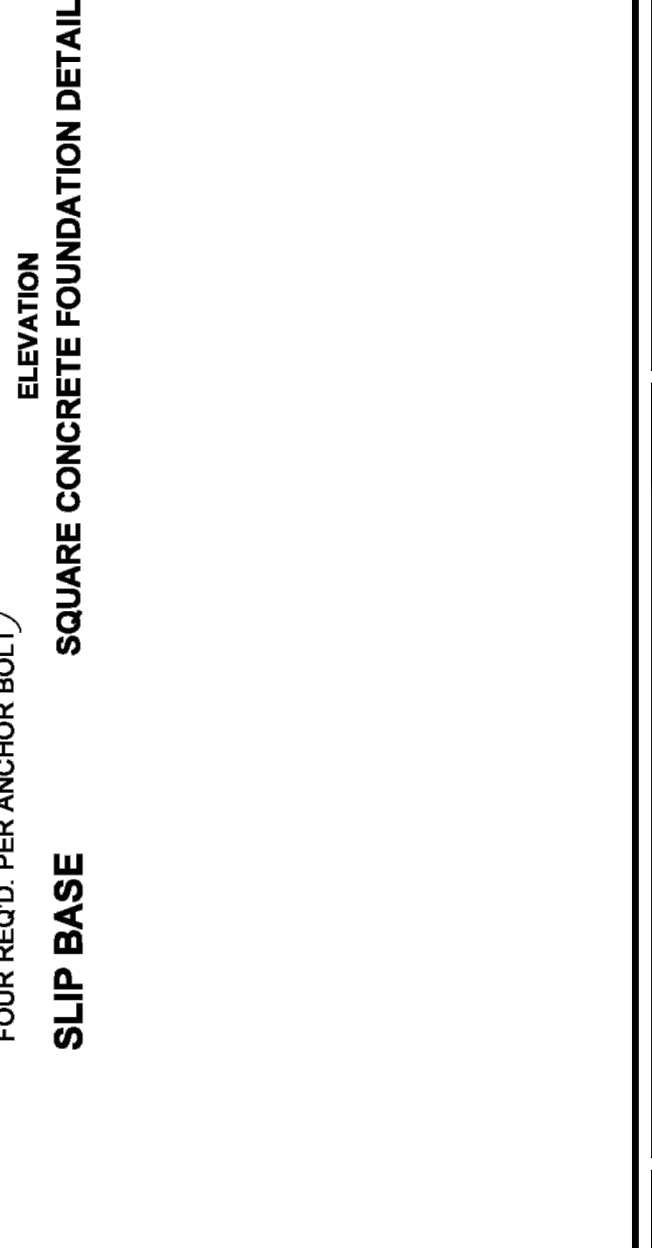
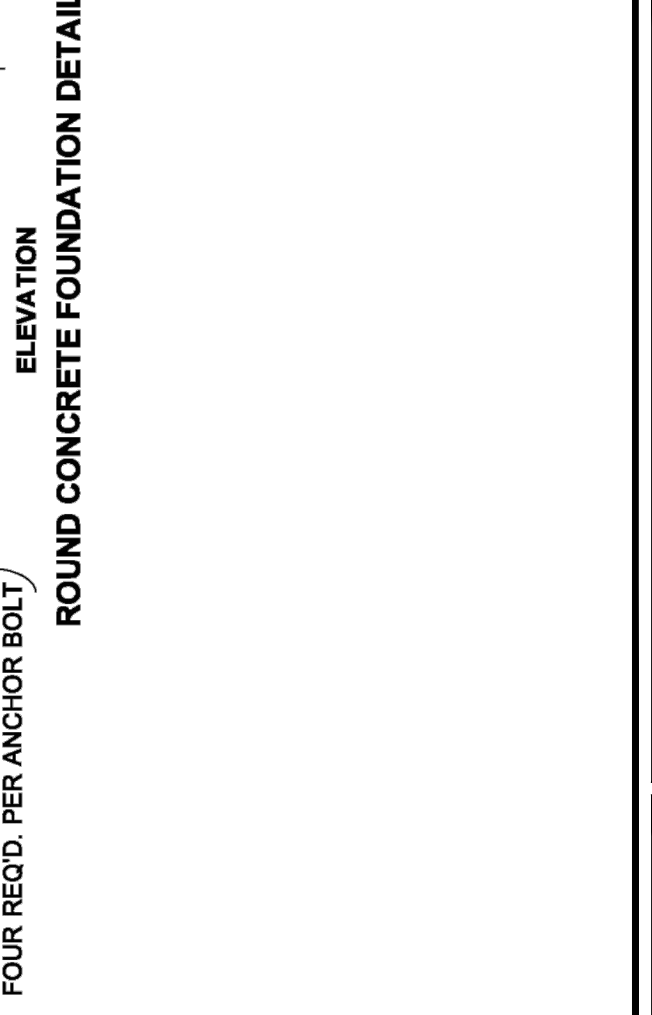
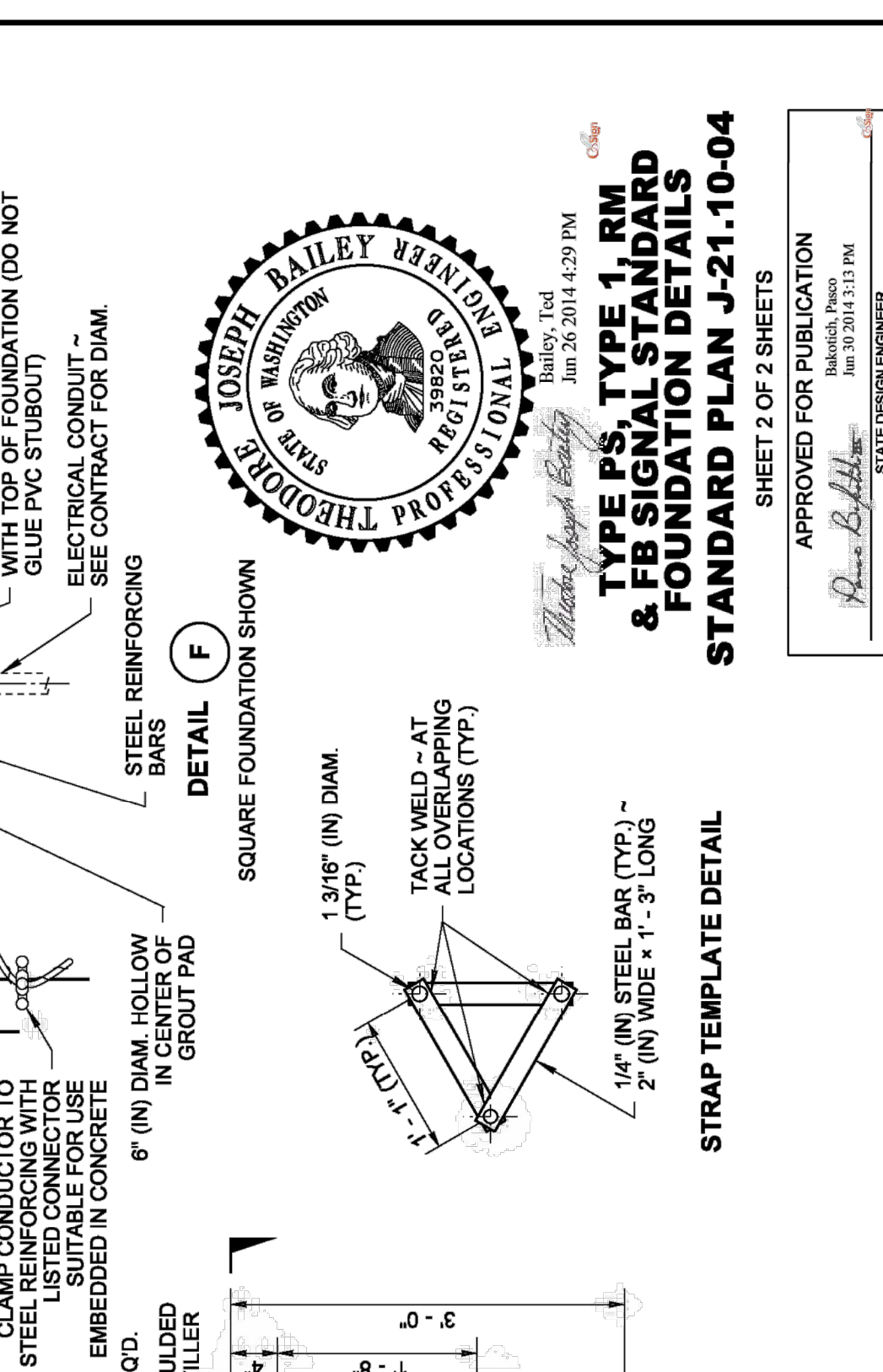
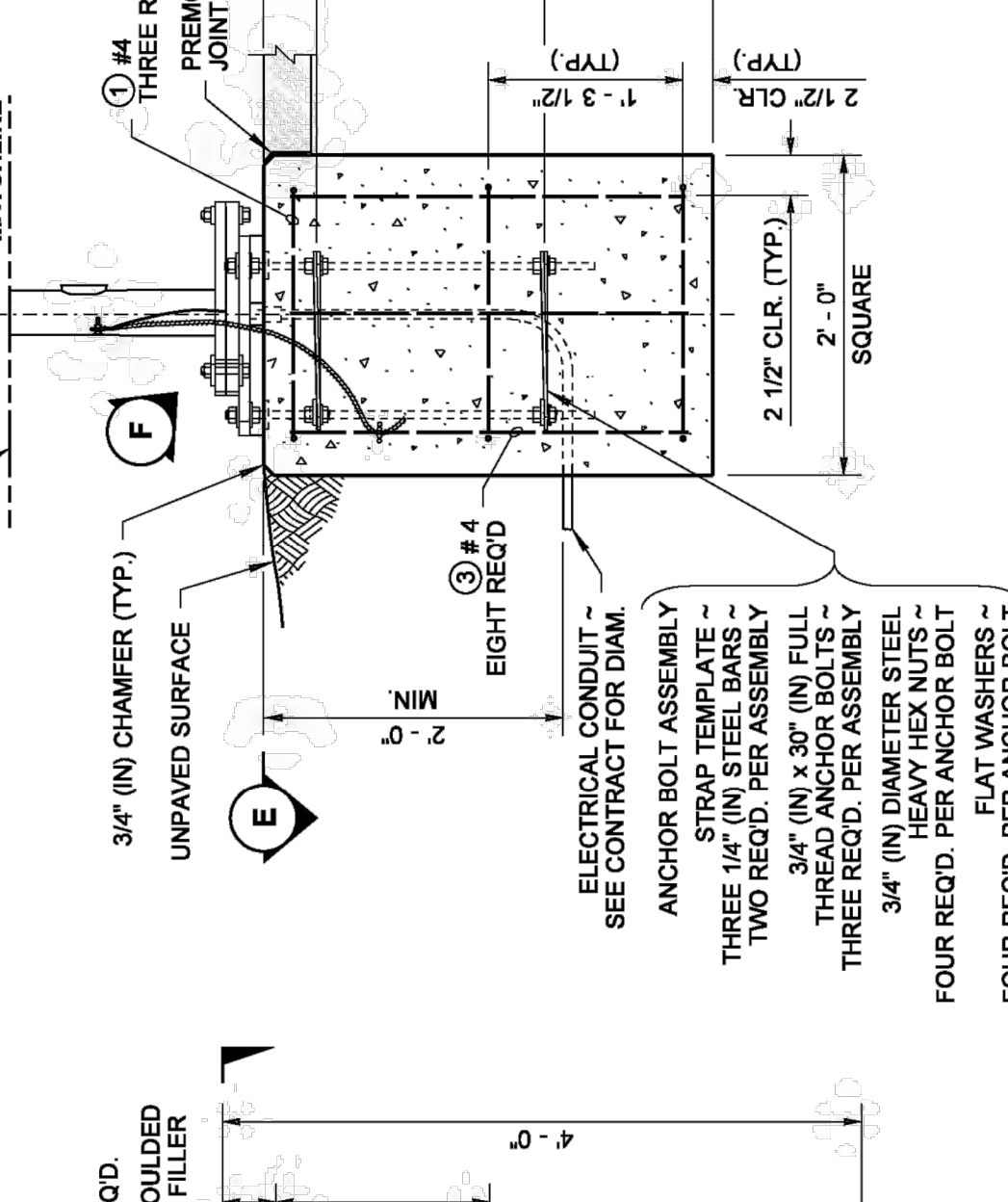
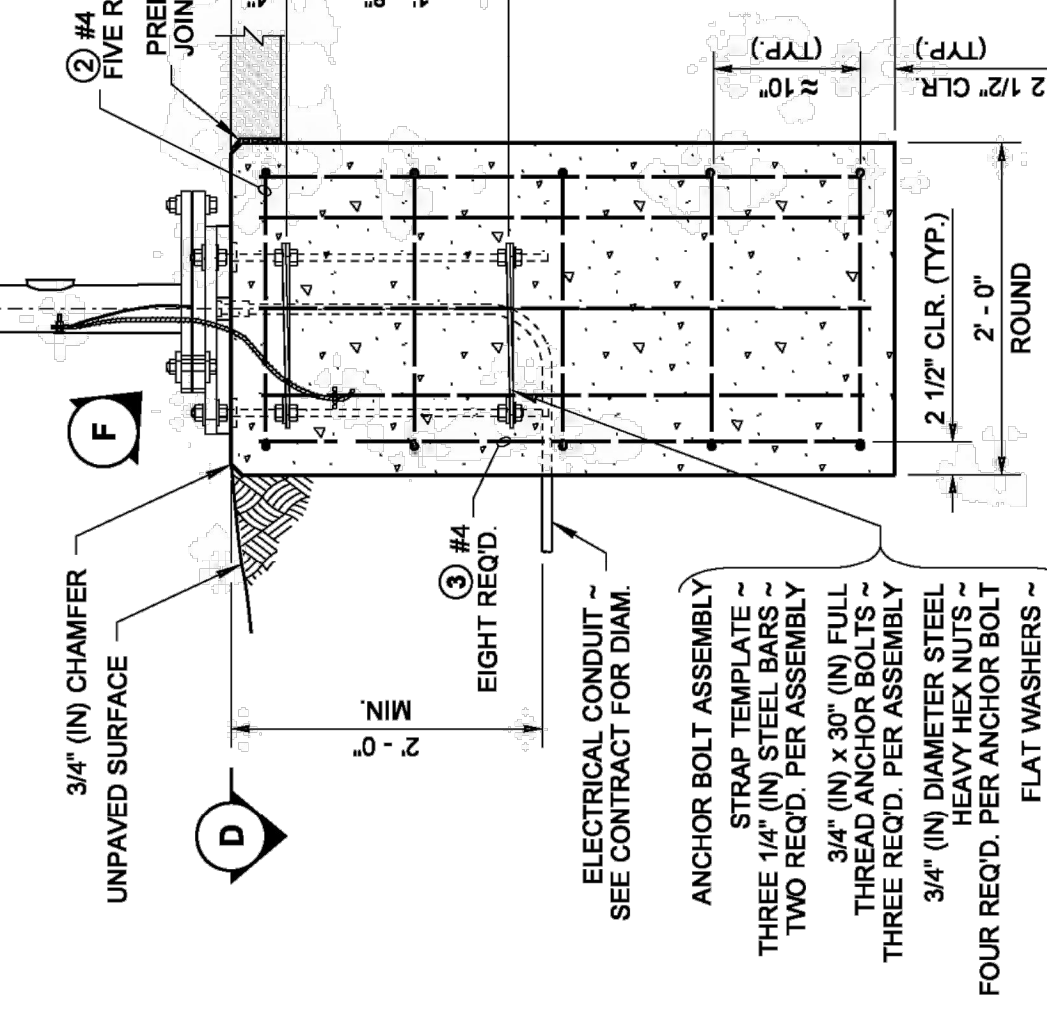
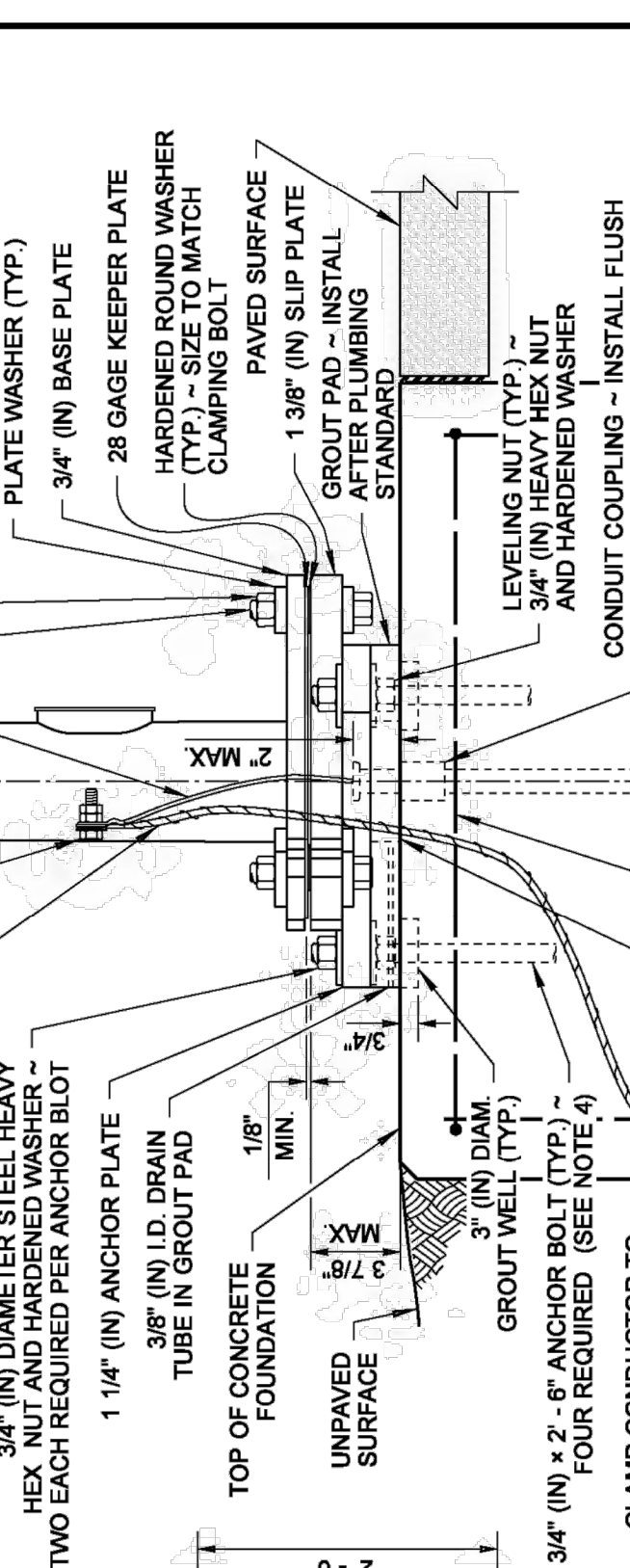
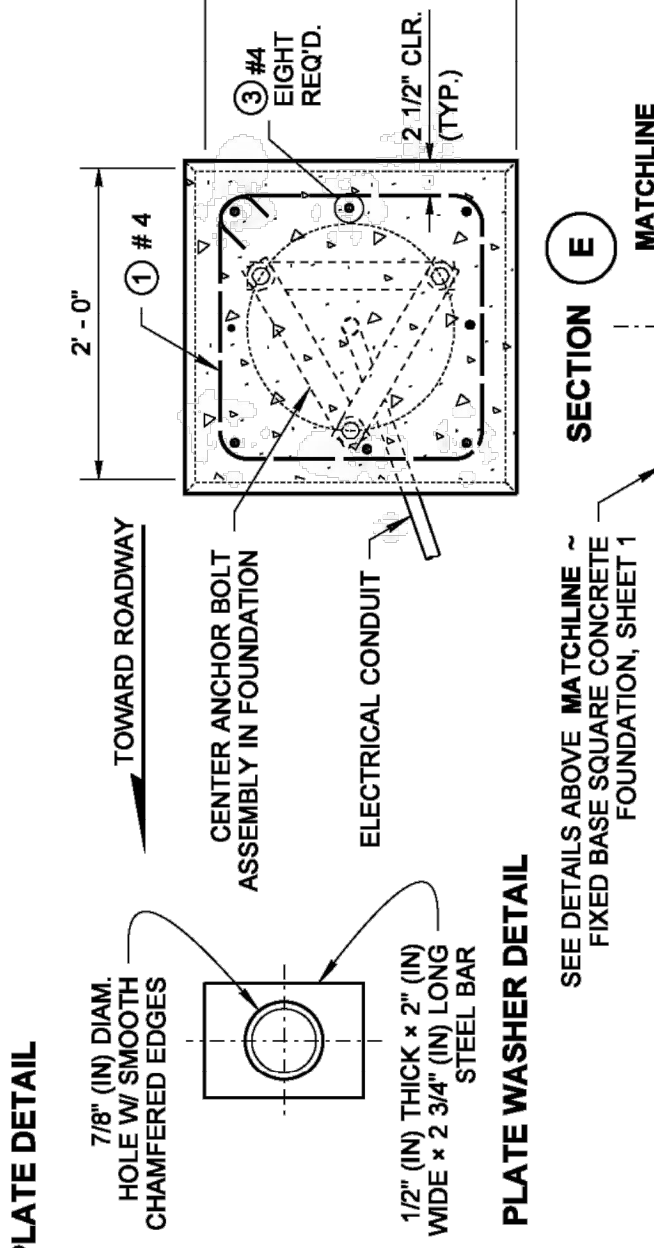
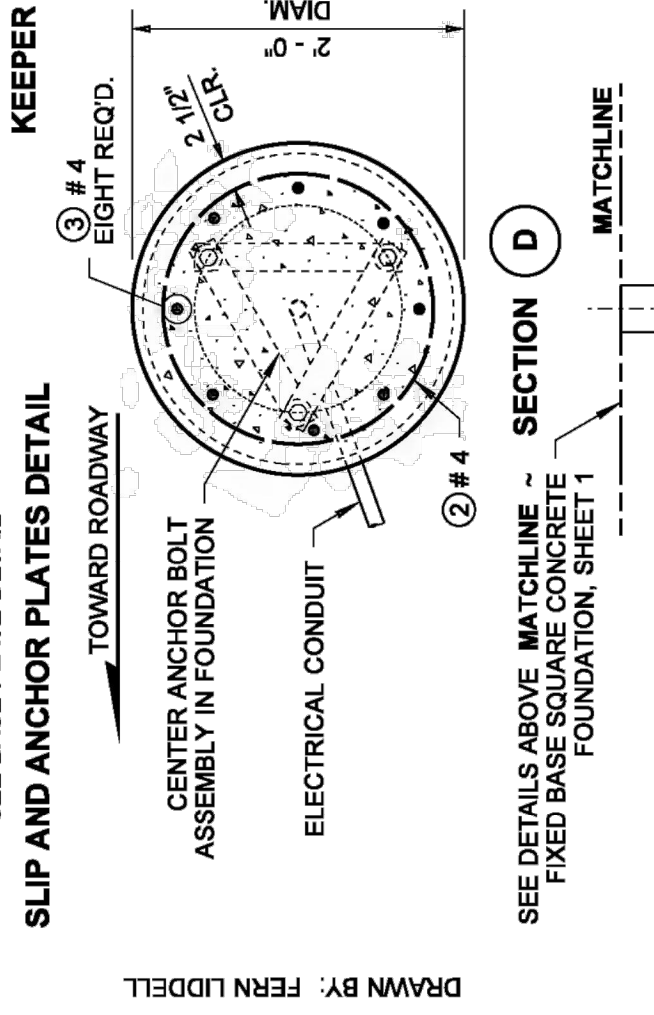
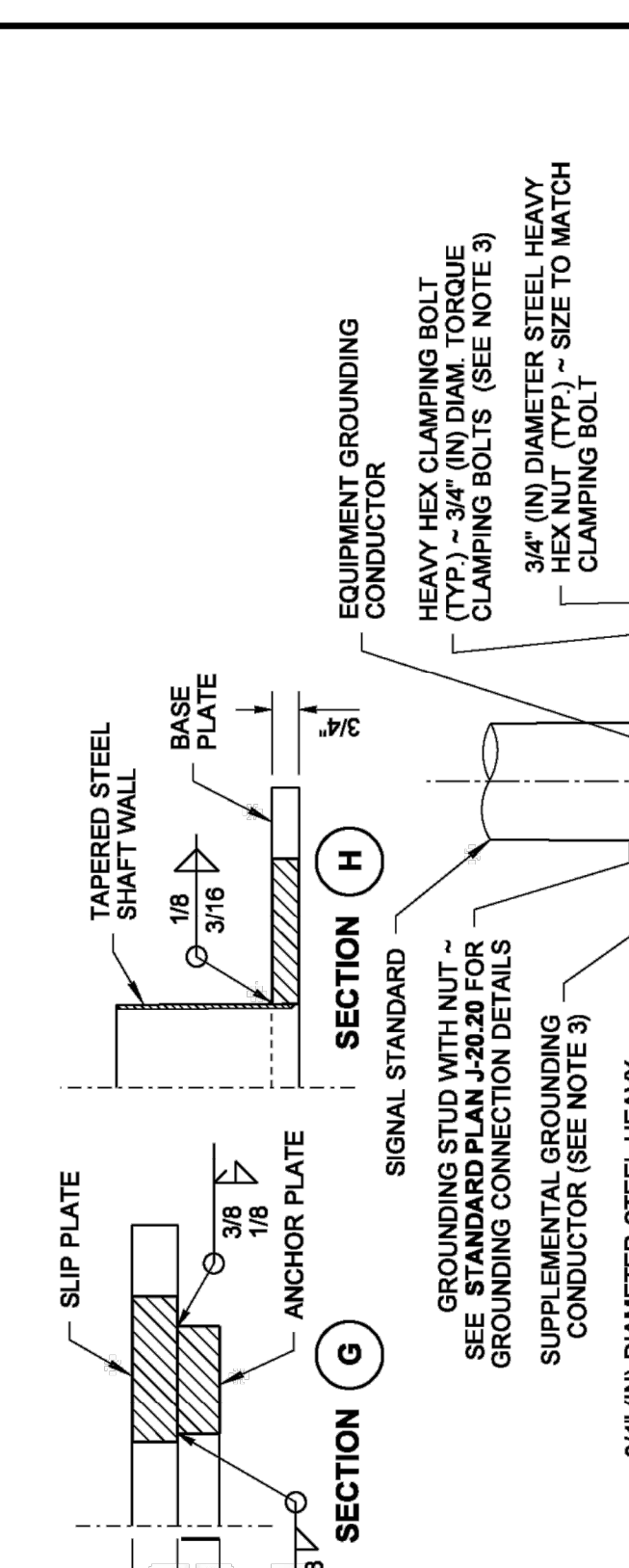
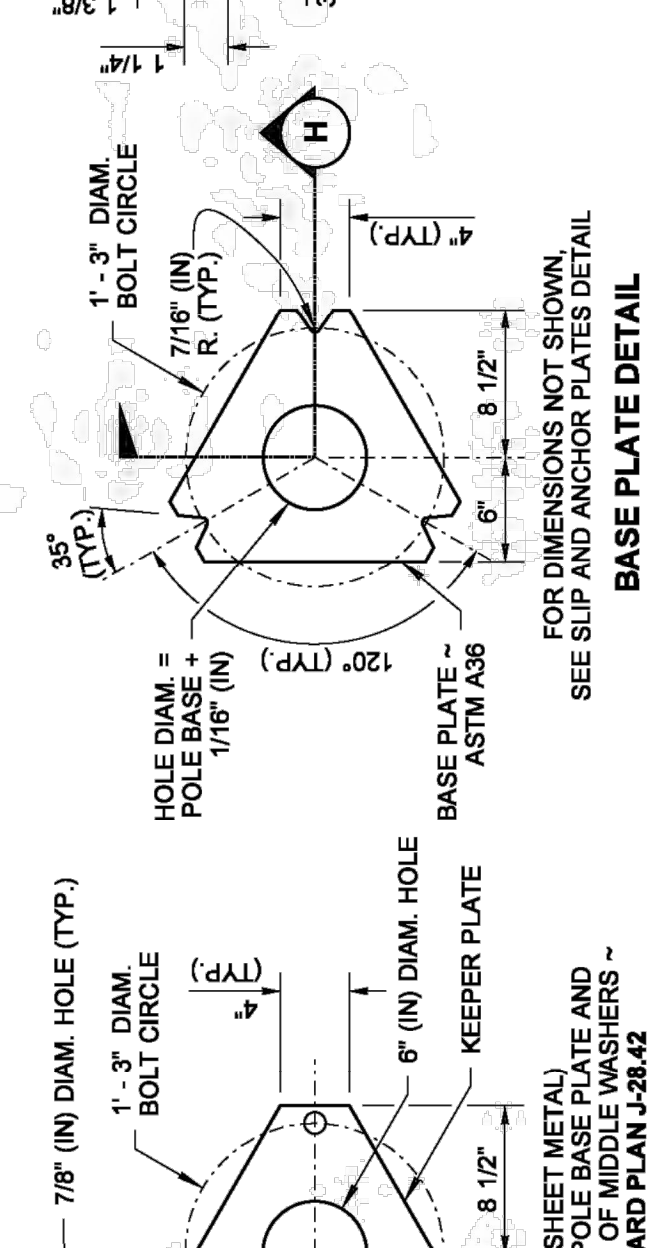
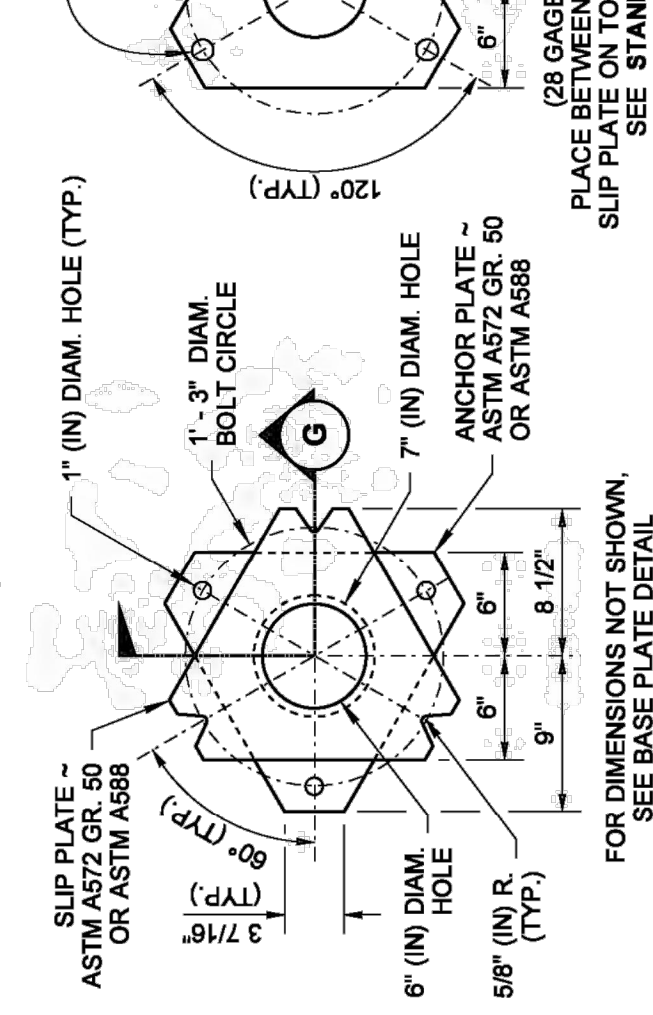
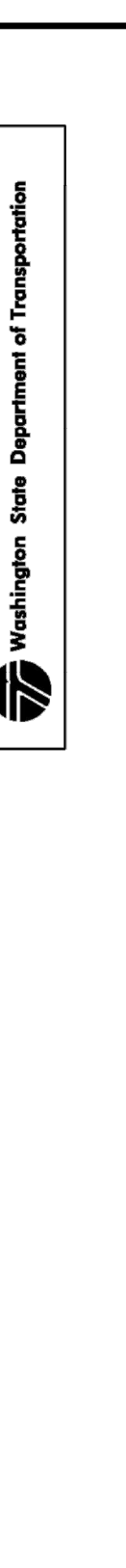
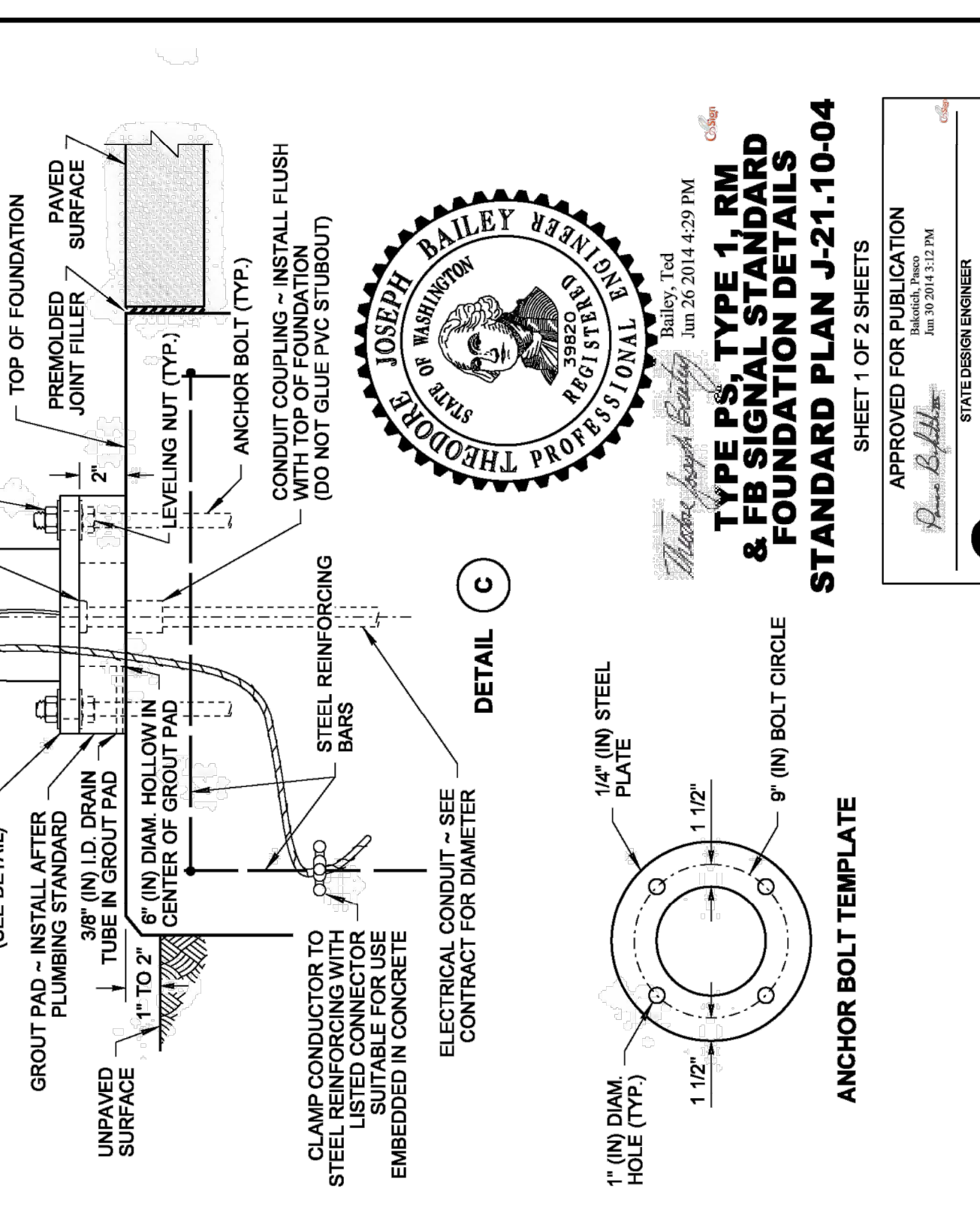
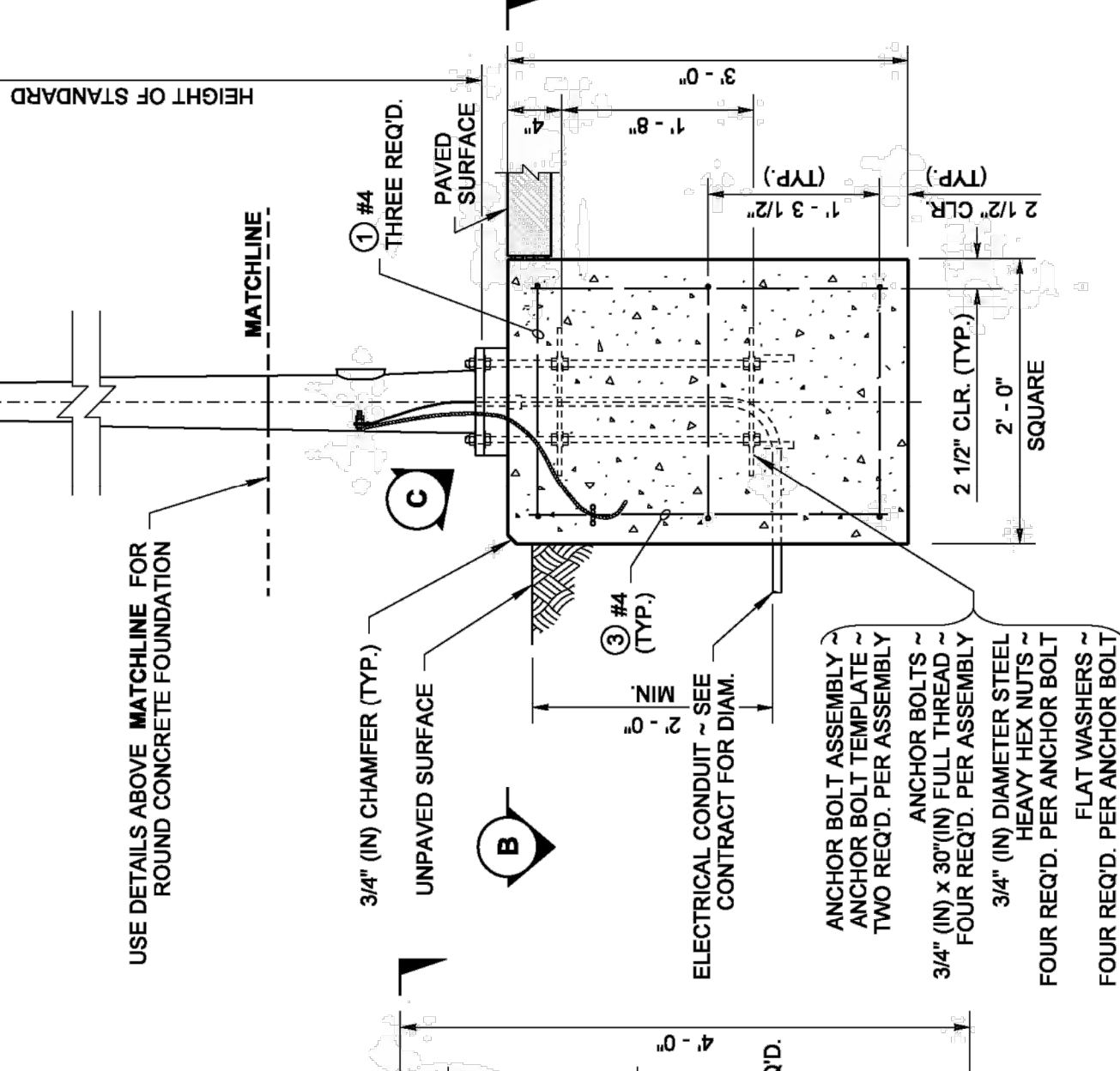
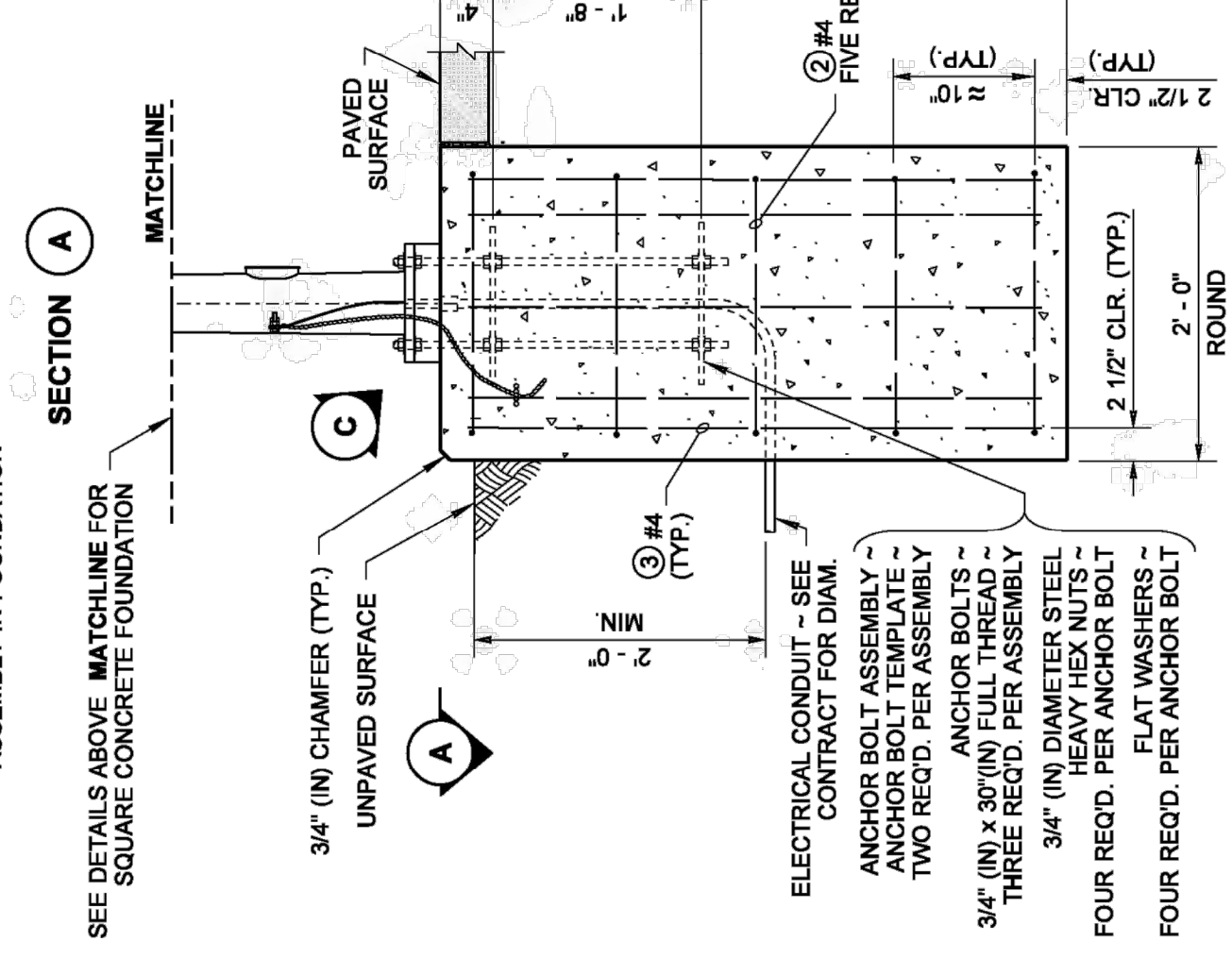
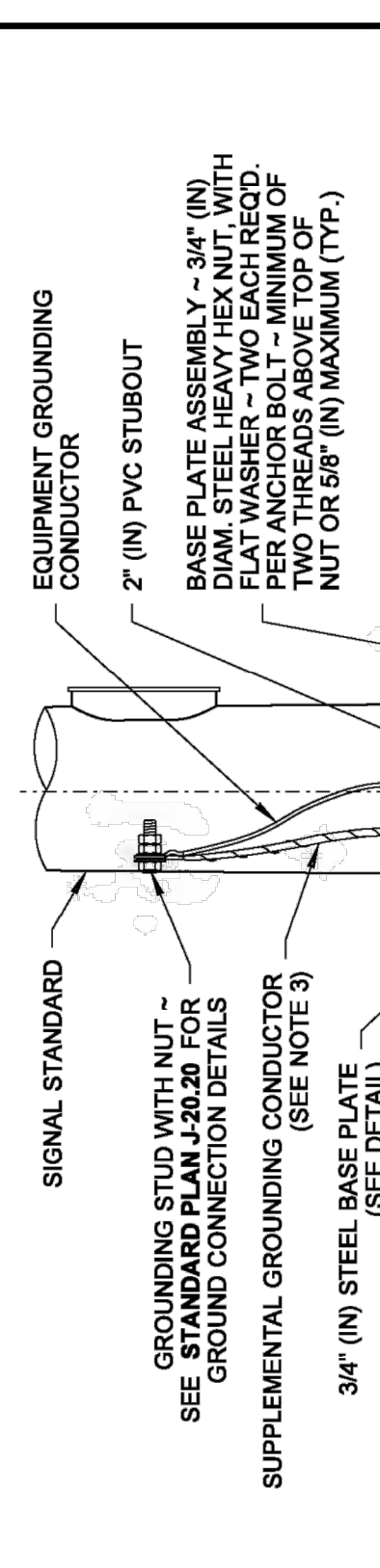
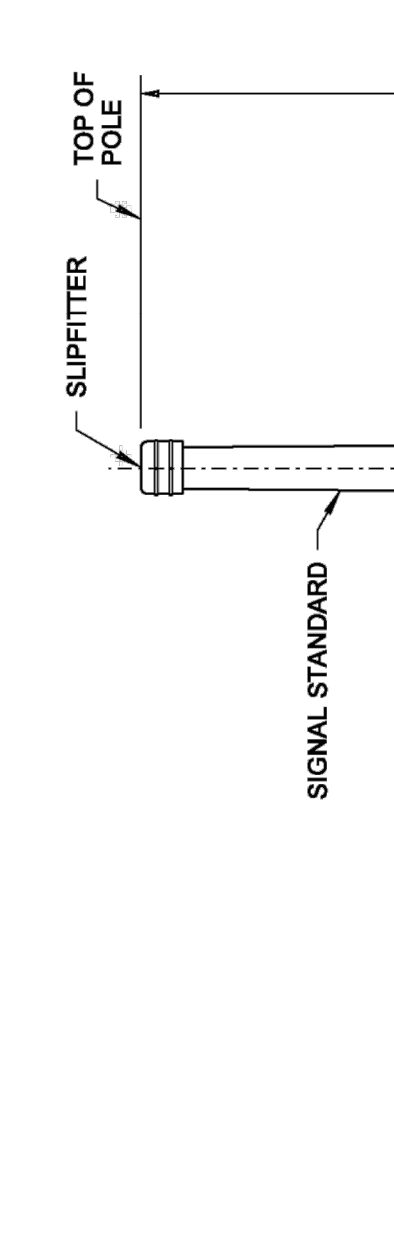
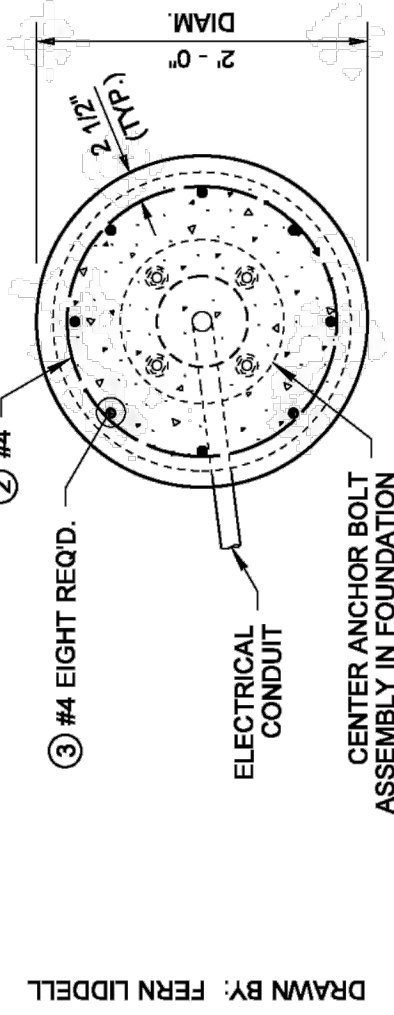
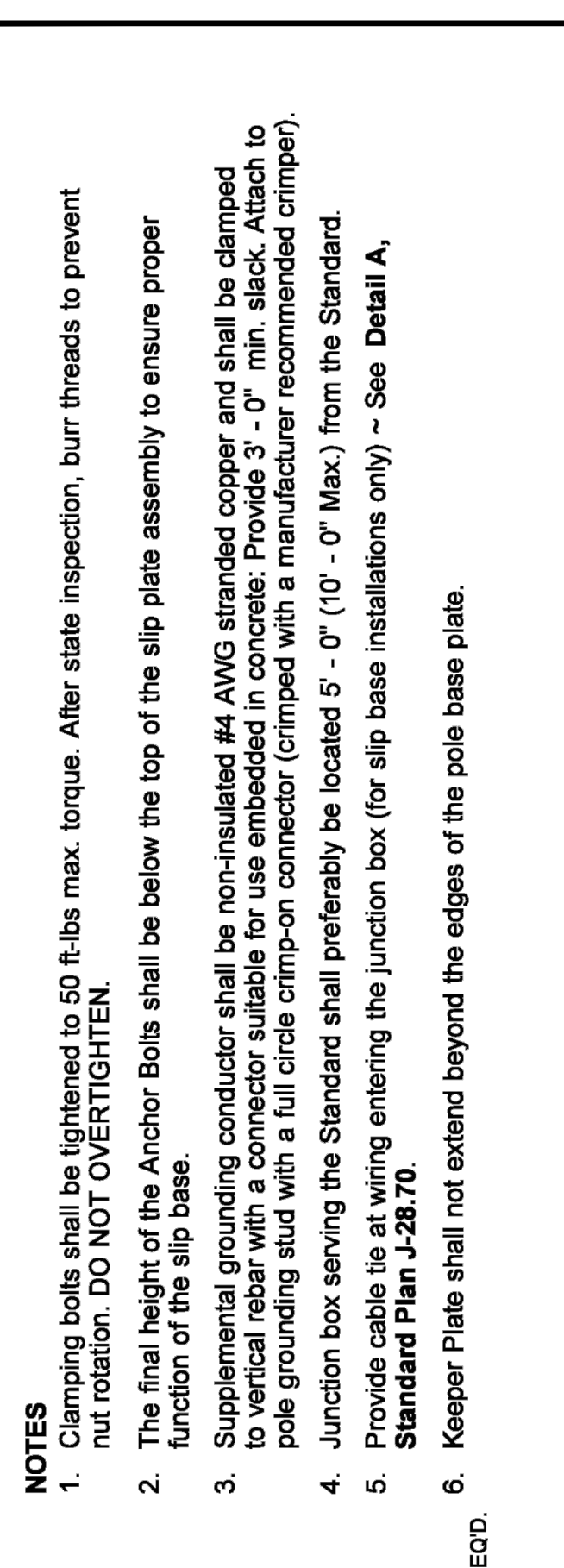
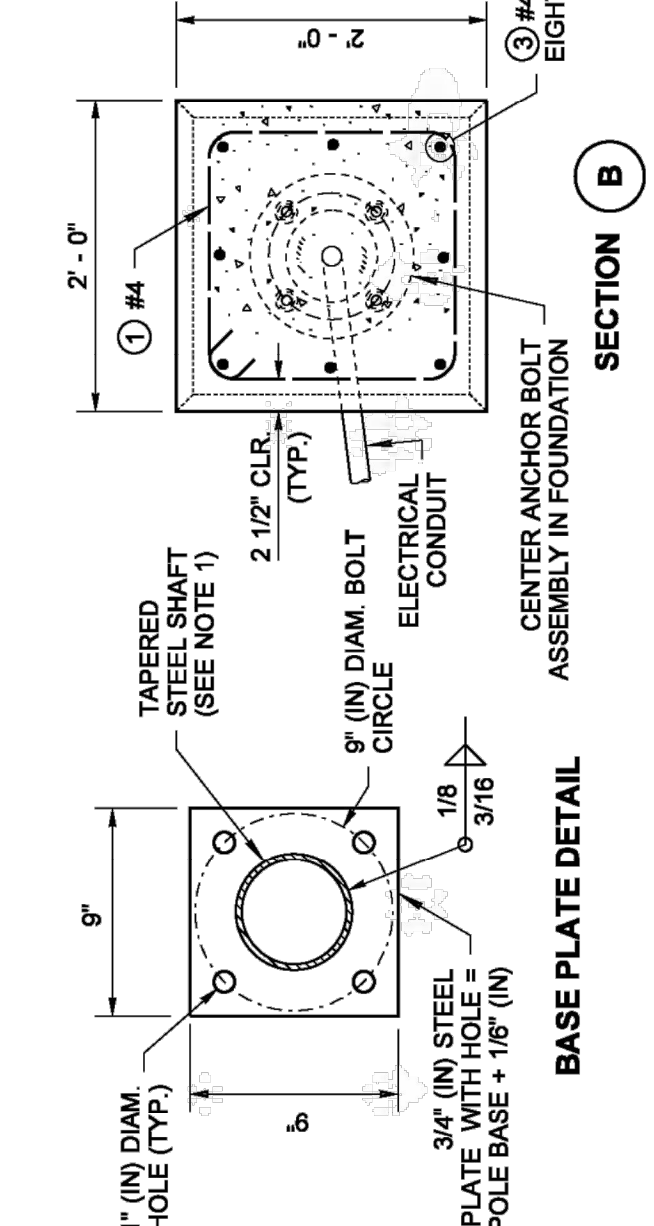
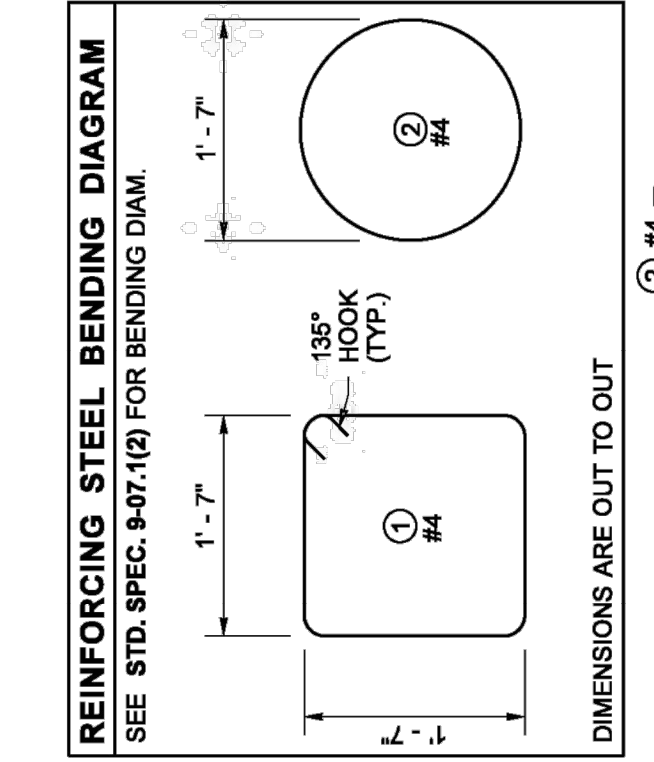
1. PEDESTRIAN PUSHBUTTON AND SIGN ASSEMBLY - MAY BE SEPARATE PARTS. USE 9" (IN) X 12" (IN) R10-25 SIGN IN ACCORDANCE WITH 2009 MUTCD.
2. SEE WSDOT STANDARD PLAN J-21.10 FOR SIGNAL STANDARD FOUNDATION DIMENSIONS, REINFORCING, AND ANCHOR BOLT ASSEMBLY REQUIREMENTS.
3. TAPERED STEEL SHAFT. POLE SHALL BE HOT DIP GALVANIZED PER AASHTO M111 (AS NOTED IN WSDOT STANDARD PLAN J-21.16).
4. VACANT.
5. SEE WSDOT STANDARD PLAN G-30.10 FOR SIGN INSTALLATION ON SIGNAL STANDARD DETAILS.
6. TERMINATE RFB CONNECTIONS PER MANUFACTURER'S RECOMMENDATION.
7. CONTROL CABINET ENCLOSURE SHALL BE SIZED BY THE RFB MANUFACTURER. THE CONTROL CABINET SHALL BE MANUFACTURED PER TERMINAL CABINET REQUIREMENTS OF STANDARD SPECIFICATION SECTION 9-29.25.
8. BEACON ASSEMBLY SHALL BE MOUNTED ON THE SIDE OF THE POLE.
9. VACANT.
10. FOR POSTED SPEEDS OF 35 MPH OR LOWER, THE W11-2 SIGNS SHALL BE 36" x 36".

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NOTES
1. Clamping bolts shall be tightened to 50 ft-lbs max. torque. After state inspection, burr threads to prevent nut rotation. DO NOT OVERTIGHTEN.
2. The final height of the Anchor Bolts shall be below the top of the slip plate assembly to ensure proper function of the slip base.
3. Supplemental grounding conductor shall be non-insulated #4 AWG stranded copper and shall be clamped to vertical rebar with a connector suitable for use embedded in concrete. Provide 3" - 0" min. slack. Attach to pole grounding stud with a full circle crimp-on connector (crimped with a manufacturer recommended crimper).
4. Junction box serving the Standard shall preferably be located 5' - 0" (10' - 0" Max.) from the Standard.
5. Provide cable tie at wiring entering the junction box (for slip base installations only) - See Detail A, Standard Plan J-28.70.
6. Keeper Plate shall not extend beyond the edges of the pole base plate.

ANCHOR BOLT TEMPLATE
1" (IN) DIAM HOLE (TYP.)
1 1/2" (TYP.)
9" (IN) BOLT CIRCLE
1/4" (IN) STEEL PLATE

ANCHOR BOLT TEMPLATE
1" (IN) DIAM HOLE (TYP.)
1 1/2" (TYP.)
9" (IN) BOLT CIRCLE
1/4" (IN) STEEL PLATE

ANCHOR BOLT TEMPLATE
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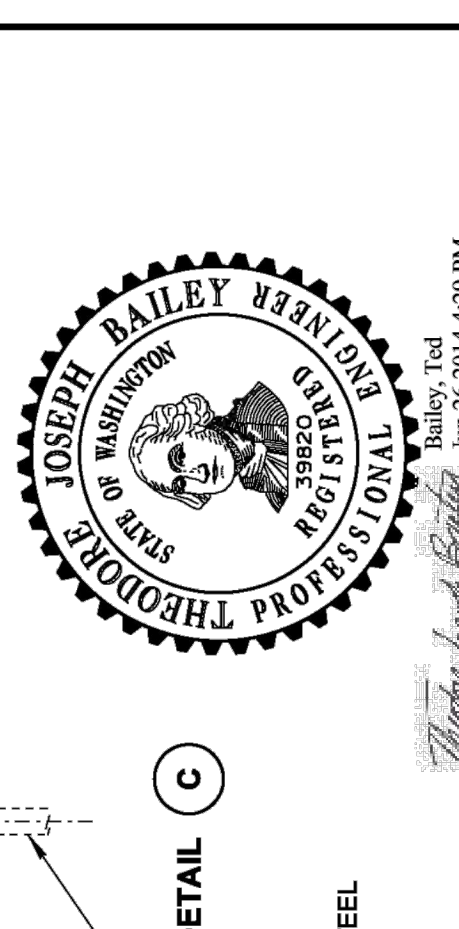
ANCHOR BOLT TEMPLATE
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1 1/2" (TYP.)
9" (IN) BOLT CIRCLE
1/4" (IN) STEEL PLATE

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CITY OF MEDINA
KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
ELECTRICAL DETAILS

BRIAN L. SOURDIS
STATE OF WASHINGTON
PROFESSIONAL ENGINEER
36091

GRAY & OSBORNE, INC.
CONSULTING ENGINEERS
1130 RAINIER AVENUE SOUTH, SUITE 300
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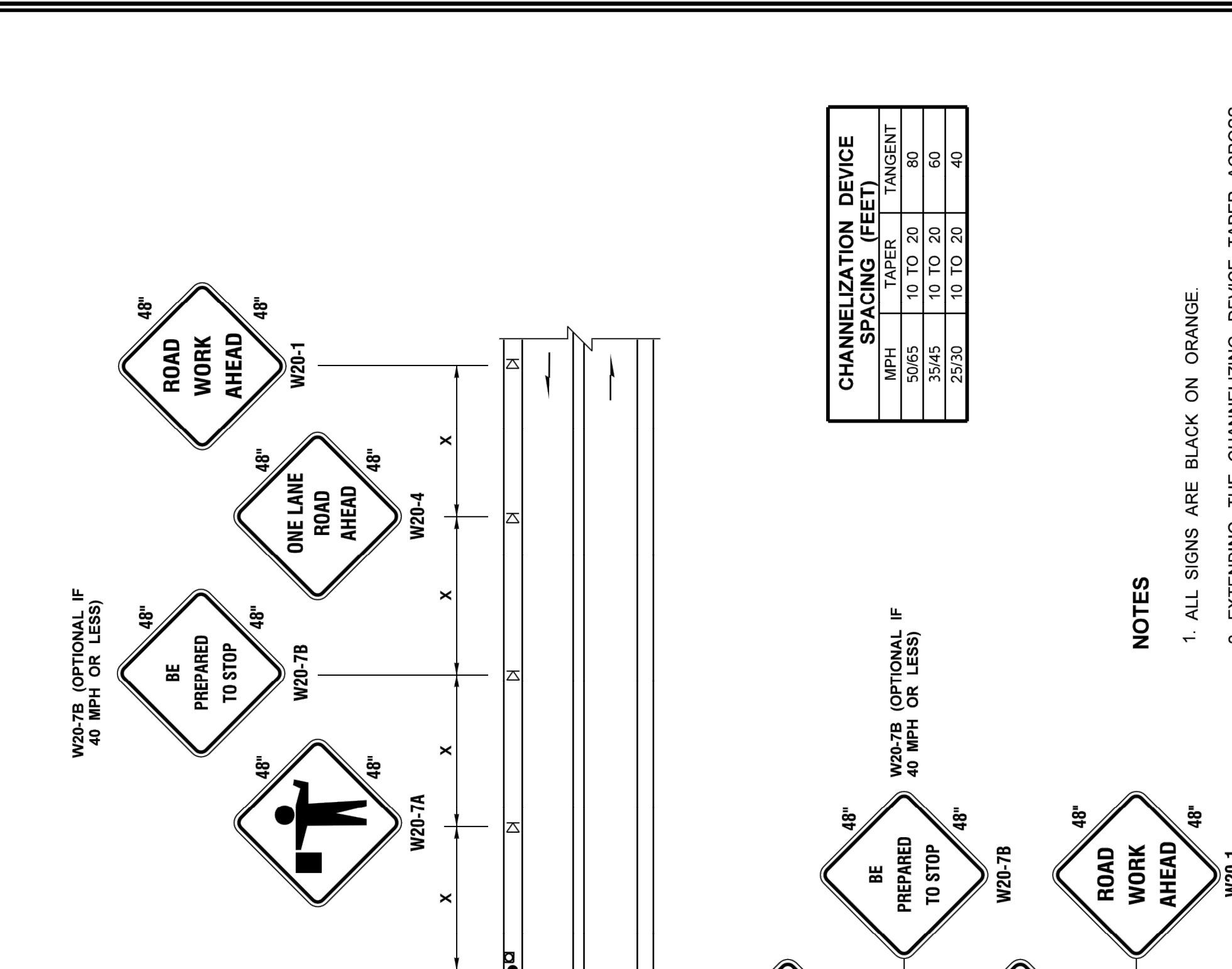
GENERAL TRAFFIC CONTROL NOTES

1. APPROPRIATE METHODS OF PEDESTRIAN AND VEHICULAR TRAFFIC CONTROL, INCLUDING FLAGGERS, SHALL BE EMPLOYED BY THE CONTRACTOR TO THE EXTENT DEEMED NECESSARY BY THE TRAFFIC CONTROL SUPERVISOR AND AS REQUIRED BY THE APPLICABLE AGENCY TO PROTECT WORKERS OR THIRD PARTIES.
2. THE CONTRACTOR AND/OR HIS AGENTS SHALL NOT PARK IN ANY PRIVATE PARKING LOTS / DRIVEWAYS WITHOUT WRITTEN PERMISSION FROM THE PROPERTY OWNER.
3. SEE ALSO SPECIFICATIONS AND SPECIAL PROVISIONS, INCLUDING WSDOT STANDARD SPECIFICATION SECTION 1-07.23(1).
4. ALL WARNING SIGNS SHALL BE 48" X 48". FOR OTHER SIGN SIZES REFER TO MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES (MUTCD) AND WSDOT SIGN FABRICATION MANUAL M55-05.

BUFFER DATA										
LONGITUDINAL BUFFER SPACE = B										
SPEED (MPH)	25	30	35	40	45	50	55	60	65	70
LENGTH (feet)	155	200	250	305	360	425	495	570	645	730
TRANSPORTABLE ATTENUATOR ROLL AHEAD DISTANCE = R										
HOST VEHICLE WEIGHT										
9,900 TO 22,000 lbs.										
< 45 MPH	45-55 MPH	> 55 MPH	> 55 MPH	< 45 MPH	45-55 MPH	> 55 MPH	> 55 MPH	> 55 MPH	> 55 MPH	> 55 MPH
100'	123'	172'	74'	100'	100'	150'	150'	150'	150'	150'
PROTECTIVE VEHICLE (WORK VEHICLE) = R										
NO SPECIFIED DISTANCE REQUIRED										

SIGN SPACING = X (1)		
RURAL HIGHWAYS	60 / 65 MPH	800' ±
RURAL ROADS	45 / 55 MPH	500' ±
RURAL ROADS & URBAN ARTERIALS	35 / 40 MPH	350' ±
RURAL ROADS, URBAN ARTERIALS, RESIDENTIAL & BUSINESS DISTRICTS	25 / 30 MPH	200' ± (2)
URBAN STREETS	25 MPH OR LESS	100' ± (2)

(1) ALL SPACINGS MAY BE ADJUSTED TO ACCOMMODATE INTERSECTIONS AND DRIVEWAYS
 (2) THIS SPACING MAY BE REDUCED IN URBAN AREAS TO FIT ROADWAY CONDITIONS.



NOTES

1. ALL SIGNS ARE BLACK ON ORANGE.
2. EXTENDING THE CHANNELIZING DEVICE TAPER ACROSS SHOULDER IS RECOMMENDED.
3. NIGHT WORK REQUIRES ADDITIONAL ROADWAY LIGHTING AT FLAGGING STATIONS. SEE THE STANDARD SPECIFICATIONS FOR ADDITIONAL DETAILS.
4. SEE SPECIAL PROVISIONS FOR WORK HOUR RESTRICTIONS.

ONE-LANE, TWO-WAY TRAFFIC CONTROL WITH FLAGGERS

NOT TO SCALE

- LEGEND**
- FLAGGING STATION
 - TEMPORARY SIGN LOCATION
 - CHANNELIZING DEVICES
 - PROTECTIVE VEHICLE

FILE NAME: S:\Design R P& S\Standard\2-Plan Sheet Library\01-Published PSL\TC Work Zone Traffic Control\TC-1 One Lane, Two Way Traffic Control with Flaggers\TC-1.dgn	REGION: WASH	STATE: WASH	FED.AID PROJ.NO.
DATE: 3/05/14 PM	DATE: 12/20/18	DATE: 12/20/18	DATE: 12/20/18
DESIGNED BY: lldell	DESIGNED BY: lldell	DESIGNED BY: lldell	DESIGNED BY: lldell
CHECKED BY: lldell	CHECKED BY: lldell	CHECKED BY: lldell	CHECKED BY: lldell
PROJ. ENGR. REGIONAL ADM.	PROJ. ENGR. REGIONAL ADM.	PROJ. ENGR. REGIONAL ADM.	PROJ. ENGR. REGIONAL ADM.
CONTRACT NO.	CONTRACT NO.	CONTRACT NO.	CONTRACT NO.
LOCATION NO.	LOCATION NO.	LOCATION NO.	LOCATION NO.
DATE	DATE	DATE	DATE
BY	BY	BY	BY
REVISION	REVISION	REVISION	REVISION
PLAN REF NO: TC1	SHEET OF SHEETS	TRAFFIC CONTROL PLAN	

CITY OF MEDINA
 KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
 TRAFFIC CONTROL DETAILS

SHEET: **28**
 OF: **29**

JOB NO.: 21441
 DWG: TC-DET

DATE: JULY 2023
 DRAWN: MB
 CHECKED: MB
 APPROVED: BS

Gray & Osborne, Inc.
 CONSULTING ENGINEERS
 1130 RAINIER AVENUE SOUTH, SUITE 300
 SEATTLE, WASHINGTON 98144 • (206) 964-0980

SIGN SPACING = X (1)

RURAL ROADS & URBAN ARTERIALS	35' ±	350' ±
RURAL ROADS, URBAN ARTERIALS, RESIDENTIAL & BUSINESS DISTRICTS	25' / 30' MPH	200' ± (2)
URBAN STREETS	25' MPH OR LESS	100' ± (2)

(1) ALL SPACING MAY BE ADJUSTED TO ACCOMMODATE INTERSECTIONS AND DRIVEWAYS.
 (2) THIS SPACING MAY BE REDUCED IN URBAN AREAS TO FIT ROADWAY CONDITIONS.

MINIMUM SHOULDER TAPER LENGTH = L/3 (feet)

SHOULDER WIDTH (feet)	Posted Speed (mph)					
	25	30	35	40	45	55
8'	40	40	60	90	-	-
10'	40	60	90	90	-	-

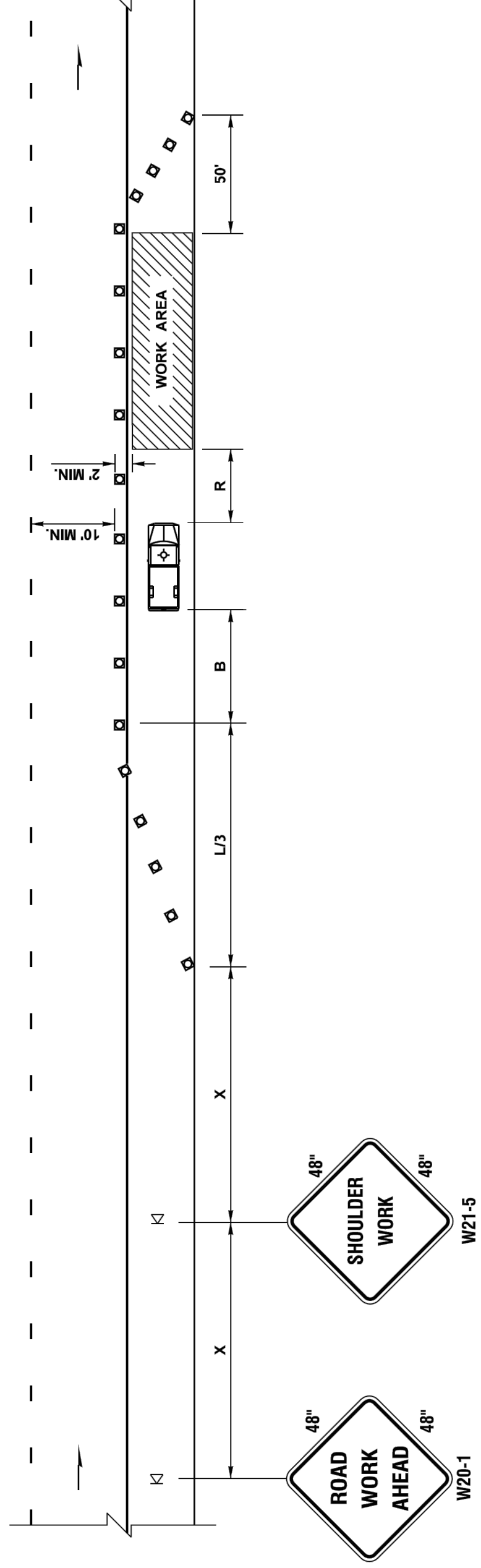
USE A 3 DEVICES TAPER FOR SHOULDERS LESS THEN 8'

BUFFER DATA

LONGITUDINAL BUFFER SPACE = B						
SPEED (MPH)	25	30	35	40	45	50
LENGTH (feet)	155	200	250	305	360	425
TRANSPORTABLE ATTENUATOR ROLL AHEAD DISTANCE = R						
HOST VEHICLE WEIGHT > 22,000 lbs.						
< 45 MPH	45-55 MPH	> 55 MPH	< 45 MPH	45-55 MPH	> 55 MPH	> 55 MPH
100'	123'	172'	74'	100'	100'	150'
PROTECTIVE VEHICLE (WORK VEHICLE) = R						
NO SPECIFIED DISTANCE REQUIRED						

CHANNELIZATION DEVICE SPACING (feet)

MPH	TAPER	TANGENT
35/40	30	60
25/30	20	40



LEGEND

- K1 TEMPORARY SIGN LOCATION
- CHANNELIZING DEVICES
- ▨ PROTECTIVE VEHICLE

SHOULDER CLOSURE - LOW SPEED (40 MPH OR LESS)

NOT TO SCALE

NOTES

1. DEVICE SPACING FOR THE DOWNSTREAM TAPER SHALL BE 20'(FT).
2. ALL SIGNS ARE BLACK ON ORANGE.

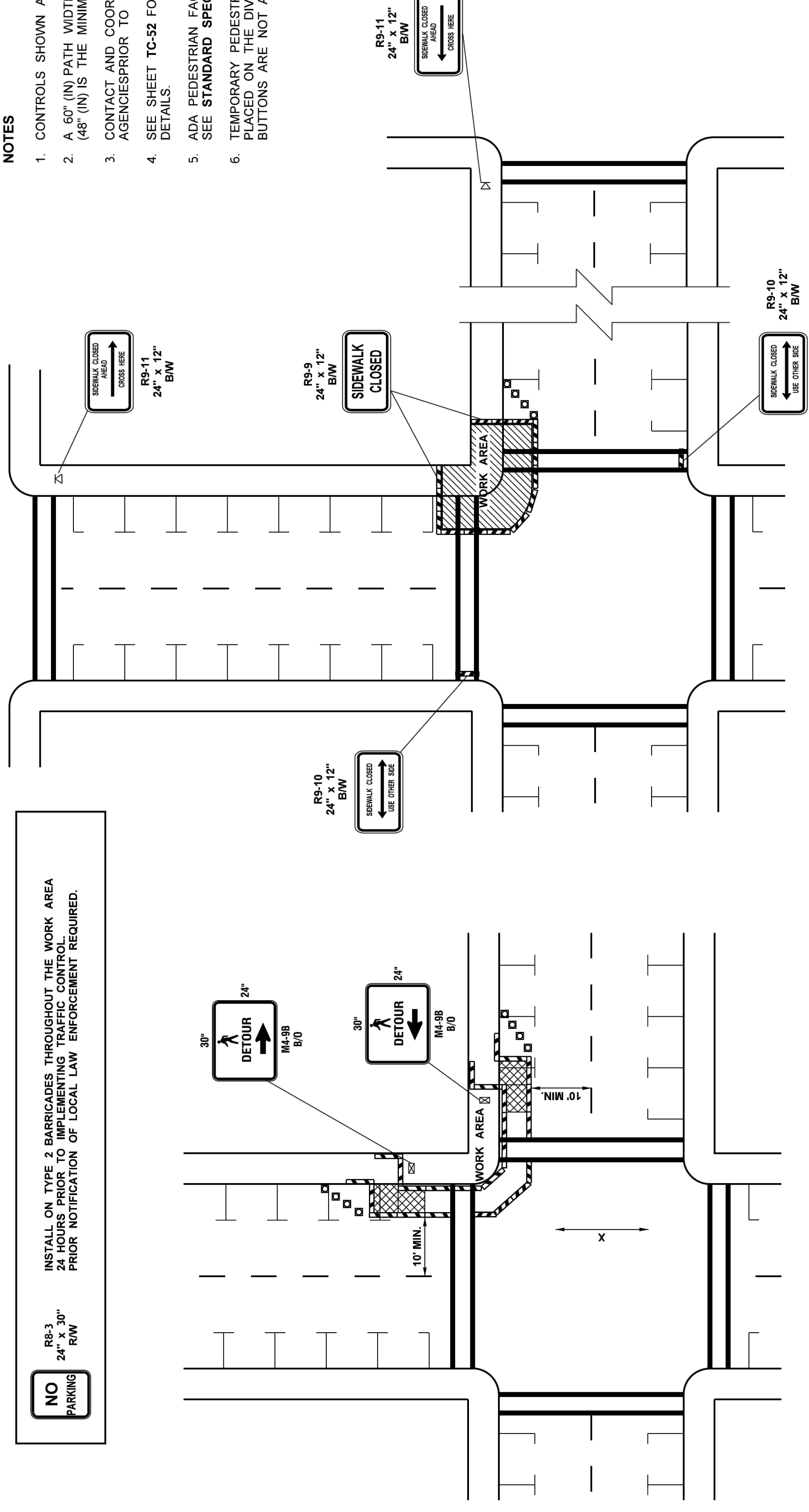
FILE NAME: S:\Design R Pk SW-Standard2-Plan Sheet Library\01-Published PSL\TC\Work Zone Traffic Control\TC-5\Shoulder Closure - Low Speed (40 MPH or Less)\TC-5.dgn	REGION: WASH	DATE: 11/26/24	BY: [Signature]
DATE: 2/25/24	STATE: WASH	DATE: [Stamp]	DATE: [Stamp]
DESIGNED BY: [Signature]	JOB NUMBER: [Stamp]	CONTRACT NO.:	LOCATION NO.:
ENTERED BY: [Signature]	CONTRACT NO.:	DATE:	BY:
PROJ ENGR: [Signature]	REVISION:	DATE:	BY:
REGIONAL ADM.:	REVISION:	DATE:	BY:

TRAFFIC CONTROL PLAN

PLAN REF NO	TC5
SHEET	1
OF	1

NO PARKING
 RS-3
 24" x 30" R/W

INSTALL ON TYPE 2 BARRICADES THROUGHOUT THE WORK AREA 24 HOURS PRIOR TO IMPLEMENTING TRAFFIC CONTROL. PRIOR NOTIFICATION OF LOCAL LAW ENFORCEMENT REQUIRED.



NOTES

1. CONTROLS SHOWN ARE FOR PEDESTRIAN TRAFFIC ONLY.
2. A 60" (IN) PATH WIDTH SHOULD BE MAINTAINED (48" (IN) IS THE MINIMUM).
3. CONTACT AND COORDINATE IMPACTED TRANSIT AGENCIES PRIOR TO IMPLEMENTING ANY CLOSURES.
4. SEE SHEET TC-52 FOR TEMPORARY PEDESTRIAN RAMP DETAILS.
5. ADA PEDESTRIAN FACILITIES MUST BE MAINTAINED. SEE STANDARD SPECIFICATION 1-10.2(1)B.
6. TEMPORARY PEDESTRIAN PUSH BUTTONS SHALL BE PLACED ON THE SIDEWALK AT THE DRIVEWAY ENDS. BUTTONS ARE NOT ACCESSIBLE TO PEDESTRIANS.

SIDEWALK DIVERSION

SIDEWALK DETOUR

LEGEND

- TEMPORARY SIGN LOCATION
- CHANNELIZING DEVICES
- ▨ PEDESTRIAN CHANNELIZING DEVICES
- ▨ TEMPORARY PEDESTRIAN RAMP FOR SIDEWALKS

INTERSECTION PEDESTRIAN TRAFFIC CONTROL

NOT TO SCALE

FILE NAME: S:\Design R Pk SW-Standard2-Plan Sheet Library\01-Published PSL\TC\Work Zone Traffic Control\TC-16\Intersection Pedestrian Traffic Control\TC-16.dgn	REGION: WASH	DATE: 11/26/24	BY: [Signature]
DATE: 11/26/24	STATE: WASH	DATE: [Stamp]	DATE: [Stamp]
DESIGNED BY: [Signature]	JOB NUMBER: [Stamp]	CONTRACT NO.:	LOCATION NO.:
ENTERED BY: [Signature]	CONTRACT NO.:	DATE:	BY:
PROJ ENGR: [Signature]	REVISION:	DATE:	BY:
REGIONAL ADM.:	REVISION:	DATE:	BY:

PEDESTRIAN CONTROL AND PROTECTION

PLAN REF NO	TC16
SHEET	1
OF	1

SHEET: 29
 OF: 29
 JOB NO.: 21441
 DWG: TC-DET

CITY OF MEDINA
 KING COUNTY WASHINGTON
NE 12TH STREET PEDESTRIAN IMPROVEMENTS - REBID
 TRAFFIC CONTROL DETAILS



DATE: JULY 2023
 DRAWN: MB
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MEDINA, WASHINGTON

AGENDA BILL

Monday, December 11, 2023

Subject: City Recruitment Update

Category: City Business

Staff Contact: Stephen R. Burns, City Manager

Summary

The City of Medina is process of hiring the following positions:

1. Development Services Planning Manager
2. Finance Department – Assistant Finance Director
3. Police Department - Police Officer
4. City Attorney Services

At the December 11, 2023, Council Meeting staff will provide an update regarding each position.

The City has been following previous hiring processes to include the following (except the police officer position which follows Civil Service Rules):

1. Announce job opening.
2. Receive applications.
3. Evaluate applications.
4. Schedule and conduct interviews.
5. Check references and background.
6. Select new hire and extend tentative job offer.
7. Official job offer.

Attachments:

Budget/Fiscal Impact: TBD

Recommendation: Discussion item only.

City Manager Approval:

Proposed Council Motion: N/A



MEDINA, WASHINGTON

AGENDA BILL

Monday, December 11, 2023

Subject: 2023 Budget Amendment

Category: Ordinance/City Council Business

Staff Contact: Ryan Wagner, Finance & HR Director

Summary

The purpose for recommending a 2023 Budget Amendment is to document budget changes that occurred after the 2023 Budget was adopted on November 13, 2022. Except items of an accounting “housekeeping” nature, all of these have been noted in Council’s monthly financial reports throughout the year as they occurred. As per our practice, these changes are gathered under one ordinance for passage towards the end of the budget year. These changes are as follows:

1) Correction of the 2023 WCIA Insurance Allocation

The adopted budgeted amount for the 2023 WCIA insurance liability, property, auto, cyber was understated. The actual billed amount from the City’s insurance carrier was \$283,038 which was \$23,817 over the budgeted amount of \$259,221. Insurance is split between the General Fund (84.4%) under the Finance section, and the Development Services Fund (15.6%).

2) Plow Truck and Sprayer

September 25, 2023, Council approved the purchase of a replacement Plow Truck and Sprayer unit to be included in the 2023 budget. This would be available for use in the winter of 2023-2024. The truck and sprayer all together is estimated to cost the City \$85,000, which will be split between the General Fund (Parks) and the Street Fund.

3) Levy Stabilization Fund Transfer


As the City gets closer to the end of the annual 5% increase on the Levy portion of property tax revenue, and with deficit spending predicted to start during the 2027 calendar year, staff recommends the Council approve the additional transfer of \$500,000 from the General Fund to the Levy Stabilization Fund in 2023. This will allow the City to achieve the goal of setting aside \$2,000,000 to offset deficit spending in 2027 and beyond. The City will continue to allocate excess revenue to the Stabilization fund going forward, to ensure that Medina is able to maintain service levels through calendar year 2032.

Attachment(s)

1. 2023 Budget Ordinance No. 1023 - amending Ordinance No. 1014
2. Medina Financial Policy on Excess Funds

Budget/Fiscal Impact		
General Fund		
General Fund Revenue	\$	105,112
Transfer to Street Fund		\$ (38,000)
Transfer to Levy Stabilization Fund		\$ (500,000)
Finance Department Expenditure		\$ (20,112)
Parks Department Expenditure		\$ (47,000)
Street Fund		
Street Department Transfer In	\$	38,000
Street Department Expenditure		\$ (38,000)
Development Services Fund		
Building Permit Revenue (Dev Services)	\$	3,706
Development Services Expenditure		\$ (3,706)
Levy Stabilization Fund		
Transfer In From General Fund	\$	500,000

Recommendation: Adopt Ordinance No. 1023.

City Manager Approval: 

Proposed Council Motion: "I move to adopt Ordinance No. 1023 amending the 2023 Budget,

Time Estimate: 10 minutes

Ordinance No. 1023

MEDINA CITY COUNCIL

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEDINA, WASHINGTON,
AMENDING ORDINANCE NO. 1014 TO ADOPT AND IMPLEMENT THE
2023 BUDGET; AND TO ESTABLISH AN EFFECTIVE DATE.**

WHEREAS, the Medina City Council enacted Ordinance 1014 on November 13, 2022 approving the budget for 2023; and

WHEREAS, it is necessary to increase General Fund Expenditures and Resources; and

WHEREAS, it is necessary to increase Street Fund Resources; and

WHEREAS it is necessary to increase Development Services Resources; and

WHEREAS, it is necessary to increase Levy Stabilization Fund; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MEDINA, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Ordinance No. 1014 is hereby amended as summarized below:

	General	Street	Tree	Dev Serv.	Contingency	Capital	Levy Stabilization	Total
	Fund	Fund	Fund	Fund	Fund	Projects	Fund	All Funds
Beginning Fund Balance	\$ 3,906,018.00	\$ 44,423.00	\$72,938.00	\$ 835,726.00	\$250,000.00	\$ 5,930,906.00	\$ 1,000,000.00	\$ 12,040,011.00
Revenues	\$ 7,923,880.58	\$ 135,166.00	\$ 3,075.00	\$ 1,011,244.00	\$ -	\$ 1,253,264.54	\$ -	\$ 10,326,630.12
Transfers In	\$ -	\$553,000.00	\$ -0-	\$ -	\$ -	\$ -0-	\$ 1,000,000.00	\$ 1,553,000.00
Total Resources	\$ 7,923,880.58	\$688,166.00	\$ 3,075.00	\$ 1,011,244.00	\$ -	\$ 1,253,264.54	\$ 1,000,000.00	\$ 11,879,630.12
Expenditures	\$ 6,869,938.94	\$680,802.84	\$40,000.00	\$ 1,017,002.76	\$ -	\$ 1,090,000.00	\$ -	\$ 9,697,744.54
Transfers Out	\$ 1,440,000.00	\$ -0-	\$ -0-		\$ -	\$ 75,000.00	\$ -	\$ 1,515,000.00
Total Uses	\$ 8,309,938.94	\$680,802.84	\$ 40,000.00	\$ 1,017,002.76	\$ -	\$ 1,165,000.00	\$ -	\$ 11,212,744.54
Ending Fund Balance	\$ 3,519,959.64	\$ 51,786.16	\$36,013.00	\$ 829,967.24	\$250,000.00	\$ 6,019,170.54	\$ 2,000,000.00	\$ 12,706,896.58

Section 2. The City Manager is authorized to make any changes necessary to carry out the terms of this ordinance.

Section 3. The effective date of this ordinance shall be (5) days after its publication of a summary of its intent and contents.

PASSED BY THE CITY COUNCIL OF THE CITY OF MEDINA ON THE 11TH DAY OF December 2023 BY A VOTE OF FOR, AGAINST, AND ABSTAINING, AND IS SIGNED IN AUTHENTICATION OF ITS PASSAGE THE 11TH DAY OF December 2023.

Jessica Rossman, Mayor

Approved as to form:
Ogden Murphy Wallace, PLLC

Attest:

Scott M. Missall, City Attorney

Aimee Kellerman, City Clerk

PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.: / AB

EXHIBIT A

City of Medina, Washington Financial Management Policies

Fund Policies

Adequate fund levels are a necessary component of the City's overall financial management strategy and a key factor in external agencies' measurement of the City's financial strength.

General Fund Operating Balance: Minimum 25% Fund Balance

The City will strive to maintain General Fund Operating Balances at a minimum level of 25% of the total General Fund Budgeted Expenditures.

The General Fund Operating Balance shall be created and maintained to provide sufficient cash flow to meet the needs of daily financial operations.

In general, the City shall endeavor to support ongoing operations with ongoing revenues, but may use General Fund Operations Balances on a limited basis to support City services pending the development of a longer-term financial solution.

The General Fund Operating Balance shall not be used in a manner that puts the City in danger of being unable to sustain future operations. If the General Fund Operating Balance falls below the policy level stated above, it will be important for the City to create a long-term plan to replenish the fund balance level.

Budget surpluses in the General Fund Operations Balance may be used on a limited basis to fund operations and to fund reserve accounts if:

- a) There are surplus balances remaining after all current expenditure obligations are met.
- b) The City has decided that revenues for the ensuing budget year are sufficient to support budgeted General Fund Operating needs.

A surplus is defined as the difference between the actual beginning fund balance and budgeted beginning fund balance. It consists of "under-expenditures" and/or "excess revenues" over and above the amounts included in the following year's annual budget.

Reserve Account Policies

The City maintains Reserve Accounts for a Levy Stabilization Fund Account, a Contingency Fund Account, a Capital Projects Fund Account, and an Equipment Replacement Account. The priority or sequence for allocating reserves to these accounts is:

1. The Levy Stabilization Fund account up to the annual targeted amount identified in the Levy.
2. The Contingency Fund account up to 25% of the annual general fund budgeted expenditures.
3. Any remaining reserves allocated to the Capital Projects Fund, the Equipment Replacement Account and/or the Levy Stabilization Fund as recommended by the City Manager and/or Finance Director.

Levy Stabilization Fund

On the November 2019 ballot, Medina voters approved a 6-year increase to their City property tax levy, starting in 2020, in order to maintain then-existing levels of service for the next 10 years. A promise was made to the voters that these additional funds would be managed in such a way as to keep those service levels in place for at least 10 years. The purpose of the Levy Stabilization Fund is to hold excess amounts resulting from the levy increase during 2020-2025 and to draw from the Levy Stabilization Fund to cover General Fund and Street Operations funding gaps during 2026 to 2029 (or longer, if feasible).