



MEDINA, WASHINGTON

PARK BOARD MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, May 20, 2024 – 5:00 PM

AGENDA

BOARD CHAIR | Barbara Moe

BOARD VICE-CHAIR | Katie Surbeck

BOARD MEMBERS | Rebecca Johnston, India Fitting-Koh, Collette McMullen, Gretchen Stengel

EMERITUS MEMBER | Penny Martin

YOUTH ADVISORY MEMBER | Hayool Park

STAFF LIAISON | Ryan Osada, Public Works Director

Virtual Meeting Participation

The Medina Park Board has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 2PM on the day of the Park Board meeting. Please reference Public Comments for Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

Join Zoom Meeting

<https://medina-wa.zoom.us/j/82283742861?pwd=2p45aT7OYrub4JNublA1xDnkeAVRZx.1>

Meeting ID: 822 8374 2861

Passcode: 223206

Dial by your location

- +1 253 215 8782 US (Tacoma)

1. CALL TO ORDER / ROLL CALL

2. **ANNOUNCEMENTS**

3. **APPROVAL OF PARK BOARD MINUTES**

3.1

Meeting Minutes of:

a) March 18, 2024 Regular Meeting; and

b) April 15, 2024 Special Meeting.

Recommendation: Adopt Minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

4. **PUBLIC COMMENT**

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5. **PARK BOARD BUSINESS**

5.1 Arbor Day Recap

5.2 Medina Day Event - Pet Parade Planning

5.3 Medina Park North Pond Improvement Project

6. **OTHER BUSINESS**

7. **PARK REPORTS**

Fairweather & Lid

Points Loop Trail

Lake Lane

Medina Beach Park

Medina Park

Viewpoint Park

8. **ADJOURNMENT**

Next Park Board Meeting: July 15, 2024 at 5:00 PM.

ADDITIONAL INFORMATION

Parks and Recreation Board meetings are held on the 3rd Monday of the following months (January , March, May, July, September, November) at 5 PM, unless otherwise specified. The agenda items are accessible on the City's website at www.medina-wa.gov on Fridays prior to the Regular Parks and Recreation Board Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

June 2024 - No Regular Meeting

Monday, July 15, 2024 - Regular Meeting (5:00 PM)

August 2024 - No Regular Meeting

Monday, September 16, 2024 - Regular Meeting (5:00 PM)

October 2024 - No Regular Meeting

Monday, November 18, 2024 - Regular Meeting (5:00 PM)

December, 2024 - No Regular Meeting



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PARK BOARD MEETING

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Monday, March 18, 2024 – 5:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

Meeting called to order at 5:00 PM by Chair Barbara Moe.

PRESENT

- Board Member Barbara Moe
- Board Member India Fitting-Koh (on-line)
- Board Member Rebecca Johnston
- Board Member Katie Surbeck
- Youth Advisory Member Hayool Park

ABSENT

- Board Member Collette McMullen
- Board Member Gretchen Stengel
- Emeritus Member Penny Martin

STAFF

- Osada, Crickmore, Burns, Sass, Nations

2. ANNOUNCEMENTS

Public Works Director, Ryan Osada gave brief update on the draft Park Board workplan. The City Leadership team is reviewing the draft work plan that came out of the City Council retreat on February 10, 2024. Staff has additional ideas to add to the plan and the draft plan will be presented to the Park Board at a later meeting.

Deputy City Clerk, Dawn Nations gave a brief update on the open Park Board position. The City has 3 candidates and will be conducting interviews soon.

3. APPROVAL OF PARK BOARD MINUTES

3.1 Meeting Minutes of January 16, 2024

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

Action: Motion Surbeck Second Johnston vote carried 4-0

4. PUBLIC COMMENT

None.

5. PARK BOARD BUSINESS

5.1 Spring Event Planning - Arbor Day - April 26, 2024

- a) Contact Medina Elementary
- b) Event Details - Medina Park at 10 AM

Recommendation: Discussion and direction.

Staff Contact: Ryan Osada, Public Works Director and Pat Crickmore, Public Works Supervisor

Pat Crickmore, Public Works Supervisor updated the board they are waiting to order the tree until nursery inventory improves. The planting location will be at Medina Park. Ryan Osada, Public Works Director stated the tree seedlings have been ordered to hand out to the participants. Board Member Rebecca Johnston will reach out to Medina Elementary 1st grade classes to confirm their participation in the event. The event will be April 26, 2024 at 10 AM.

5.2 Community Event Planning

Chair Barbara Moe gave a brief update on community event. She stated the Easter Egg hunt event took a pause this year to reign it in and bring it back to a community only event. Board members Moe, Surbeck and McMullen met to brainstorm ideas for other community events to bring to the board for discussion. It was discussed to organize an event during Medina Days. Board Member Katie Surbeck stated the goal of the event would be youth and community focused. The board discussed different ideas. They will reach out to Heija Nunn, organizer of Medina Days to coordinate with the event. The event details will be discussed in more detail at the May 20, 2024 meeting.

6. OTHER BUSINESS

6.1 Medina Park Storm Water Pond Improvement Project

Recommendation: Discussion and direction.

Staff Contact: Ryan Osada, Public Works Director

Ryan Osada gave a brief update on the Medina Park storm water pond improvement project. He explained the permit process and next steps. He is trying to get the project done this year but it may be pushed to 2025. He will update the park board at the May 20, 2024 meeting. The board will work with Public Works on making an information board to display at Medina Park to educate the community on the need and benefits of this project.

7. PARK REPORTS

Fairweather & Lid - Crickmore reported there was tree removal of hazardous trees and trees that came down in the storm. The PW crew will be cleaning up this area.

Points Loop Trail - Moe reported the pathway needs some additional gravel added.

Lake Lane - Moe reported it looks good. The dock repair looks great.

Medina Beach Park - Johnston reported looks good.

Medina Park - Crickmore reported some beaver damage. PW is started the mowing schedule now that the ground is drying out. Herons have moved from the park.

Viewpoint Park - Crickmore reported it is looking better.

8. ADJOURNMENT

Meeting adjourned at 5:43 PM.

Meeting minutes taken by: Dawn Nations, Deputy City Clerk

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MEDINA, WASHINGTON

PARK BOARD SPECIAL MEETING

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Monday, April 15, 2024 – 5:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

Meeting called to order at 5:00PM by Acting Chair Collette McMullen.

PRESENT

- Board Chair Barbara Moe (on-line)
- Board Vice-Chair Katie Surbeck (on-line)
- Board Member Rebecca Johnston (off-line at 5:45 PM)
- Board Member – “Acting Chair” Collette McMullen
- Board Member Gretchen Stengel
- Emeritus Member Penny Martin
- Youth Advisor Hayool Park

ABSENT

- Board Member India Fitting-Koh

STAFF

- Osada, Crickmore, Nations, Kesler, and Mahoney (consultant)

2. ANNOUNCEMENTS

Acting Chair Collette McMullen reminded the board of the Arbor Day celebration on Friday, April 26, 2024, at 10:00 am at Medina Park.

3. APPROVAL OF PARK BOARD MINUTES

The March 18, 2024 meeting minutes will be adopted at the May 20, 2024 meeting.

4. PUBLIC COMMENT

None.

5. PARK BOARD BUSINESS

- 5.1 Presentation of Comprehensive Plan Parks and Open Space Element by Jonathan Kesler, Planning Manager

Recommendation: Discussion item only.

Staff Contact: Jonathan Kesler, Planning Manager

Jonathan Kesler, Planning Manager and Kim Mahoney, Consultant gave a presentation on the Parks and Open Space Element which is part of the Medina Comprehensive Plan. They discussed the process, timeline, and overview of this element. They asked the Park Board for input on this element from the 2015 Comp Plan. The board asked questions and staff responded. The board members gave input and made revisions/updates to reflect accurate information regarding all the Parks in Medina for the 2024 Comp Plan.

6. OTHER BUSINESS

Board member Stengel asked about the upcoming community event that was tentatively scheduled for April 27th. Dawn Nations gave clarification that the board will be holding the event on April 27th but will be joining the Medina Days events in August and sponsoring a Dog Parade. Details will be discussed at the May 20, 2024, meeting. Board Member Surbeck gave a brief overview of the event.

The board members asked regarding feedback on the canceled Easter Egg hunt. The concerns and questions from residents were handled through the social median platform by Board member Johnston.

7. PARK REPORTS

No reports.

8. ADJOURNMENT

The meeting was adjourned at 5:59 PM.

Meeting minutes taken by: Dawn Nations, Deputy City Clerk