



MEDINA, WASHINGTON

PARKS AND RECREATION BOARD MEETING

Virtual/Online

Tuesday, January 18, 2022 – 5:00 PM

AGENDA

BOARD CHAIR |

BOARD VICE-CHAIR |

BOARD MEMBERS | Gabriele Dickmann, Sarah Gray, Rebecca Johnston, Collette McMullen, Barbara Moe, Gretchen Stengel, Katie Surbeck

EMERITUS MEMBER | Penny Martin

YOUTH ADVISORY MEMBER | Ben Johnston

STAFF LIAISON | Ryan Osada

Virtual Meeting Participation

With the passage of the City's Proclamation of Local Emergency, City Hall is closed to the public. Park Board participation in this meeting will be by teleconference/online only. Members of the public may also participate by phone/online. Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 2PM on the day of the January 18 Park Board meeting. Please reference Public Comments for January 18 Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

Join Zoom Meeting

<https://us06web.zoom.us/j/89426174714pwd=QWdPMGc4VzVKY3JhMWNsZWREY2g0dz09>

Meeting ID: 894 2617 4714

Passcode: 809792

Dial by your location

+1 253 215 8782 US (Tacoma)

1. **CALL TO ORDER / ROLL CALL**

2. **ELECTIONS**

Elections of Officers:

a) Chair

b) Vice Chair

3. **ANNOUNCEMENTS**

4. **APPROVAL OF PARK BOARD MINUTES**

4.1 Park Board Meeting Minutes of November 15, 2021

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

5. PUBLIC COMMENT

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6. PARK BOARD BUSINESS

6.1 Christmas Ships Recap

6.2 Medina Park Playground Project Update

Recommendation: Update and discussion.

Staff Contact: Ryan Osada, Public Works Director

6.3 Youth Advisory Position Outreach Presentation by Ben Johnston, Park Board Youth Advisor

6.4 Annual Easter Egg Hunt Discussion

6.5 Arbor Day Event - Friday, April 29, 2022

7. OTHER BUSINESS

8. PARK REPORTS

Fairweather & Lid
Indian Trail
Lake Lane
Medina Beach Park
Medina Park
Viewpoint Park

9. ADJOURNMENT

Next Park Board Meeting: Tuesday, February 15, 2022 at 5:00 PM.

ADDITIONAL INFORMATION

Parks and Recreation Board meetings are held on the 3rd Monday of the month at 5 PM, unless otherwise specified. The agenda items are accessible on the City's website at www.medina-wa.gov on Fridays prior to the Regular Parks and Recreation Board Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

Tuesday, February 15, 2022 - Regular Meeting (5:00 PM)

Monday, March 21, 2022 - Regular Meeting (5:00 PM)

Monday, April 18, 2022 - Regular Meeting (5:00 PM)

Monday, May 16, 2022 - Regular Meeting (5:00 PM)

Monday, June 20, 2022 - Regular Meeting (5:00 PM)

July, 2022 - No Regular Meeting

Monday, August 15, 2022 - Regular Meeting (5:00 PM)

Monday, September 19, 2022 - Regular Meeting (5:00 PM)

Monday, October 17, 2022 - Regular Meeting (5:00 PM)

Monday, November 21, 2022 - Regular Meeting (5:00 PM)

December, 2022 - No Regular Meeting



MEDINA, WASHINGTON

PARKS AND RECREATION BOARD MEETING MINUTES

Virtual/Online

Monday, November 15, 2021 – 5:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

Chair Sarah Gray called the meeting to order at 5 PM.

PRESENT

Huan Bui
Sarah Gray
Collette McMullen
Barbara Moe
Gretchen Stengel
Rebecca Johnston
Katie Surbeck
Ben Johnston, Youth Advisor

ABSENT

Penny Martin, Emeritus Member

STAFF PRESENT

Ryan Osada, Pat Crickmore, Dawn Nations, Jeff Sass

2. ANNOUNCEMENTS

Chair Gray announced Huan Bui would be stepping down from his position on Park Board effective December 31, 2021. The board thanked him for his service.

3. APPROVAL OF PARK BOARD MINUTES

3.1 Park Board Meeting Minutes of October 18, 2021

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

ACTION: Motion made by Stengel, Seconded by McMullen. Carried 6-0
Voting Yea: Gray, McMullen, Moe, Stengel, Johnston, Surbeck

4. PUBLIC COMMENT

None.

5. PARK BOARD BUSINESS

5.1 Christmas Ships Event Planning

The board discussed the logistics for the event. Board Member Johnston will be the lead for this event. Board members will send out invites via social media and contact local schools. Board Member Moe will assist the Public Works department with signage for the event to be put out 1 week prior to the event. The City will post the event on the website and sent out notices.

5.2 Fall Bulb Planting Recap

The board gave an update on the planting event; 400 bulbs were planted in Medina Park and Fairweather. The board thanked Board Member Surbeck for her assisting on getting the bulbs.

5.3 Playground Update

Osada gave a brief update on the playground equipment. The 4 pallets of parts are expected to arrive the week of November 21st. The existing swing replacement was delayed due to backordered parts.

6. OTHER BUSINESS

6.1 Fairweather - Fallen Trees

Gray showed pictures of the fallen trees. Crickmore gave update on how the public works department handled the debris from the fallen tree. The board discussed ideas of what to put in that area now that the trees are gone. Public Works will research ideas and bring them to the park board for discussion.

Youth Advisor Johnston was asked about how to promote the youth advisor position. Suggestions were to reach out to parents, presentations to youth groups and put in newsletters at local High Schools. More discussion to follow.

7. PARK REPORTS

Fairweather & Lid - McMullen reported the fallen trees. Stengel reported that residents volunteered their time to remove the ivy and reported a tree down by the tennis courts.

Indian Trail - Bui reported looks good.

Lake Lane - Stengel reported looks fabulous.

Medina Beach Park - Moe reported looks good.

Medina Park - Gray gave an update that people thanked the park board for changing the dog rules. Johnston asked about the weeping willow tree. Public Works reported they are cleaning up the debris but the tree is dying and will need to be removed in the future. Public works reported they are working on the puddles on the pathways and the holes by south bridge.

Viewpoint Park - Moe and Gray reported looks great.

8. ADJOURNMENT

Meeting adjourned at 5:54 PM.

Meeting Minutes taken by:

Dawn Nations, Deputy City Clerk