



MEDINA, WASHINGTON

EMERGENCY PREPAREDNESS COMMITTEE

Medina City Hall - 501 Evergreen Point Road

Wednesday, April 12, 2023 – 4:00 PM

AGENDA

COMMITTEE CHAIR | Rosalie Gann

COMMITTEE MEMBERS | Doug Dicharry, Cy Humphreys

STAFF LIAISON | Captain Austin Gidlof

Hybrid Participation

The Medina City Council and its Boards and Commissions have moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person.

Joining instructions:

Link

<https://us06web.zoom.us/j/82665496300?pwd=eFAzaXI2U1B1R3VxeTRUYjAreC92Zz09>

Meeting ID 826 6549 6300

Passcode 892299

1. **WELCOME AND ANNOUNCEMENTS**

2. **APPROVAL OF EMERGENCY PREPAREDNESS MINUTES**

[2.1](#) Emergency Preparedness Meeting Minutes of January 11, 2023

3. **EMERGENCY PREPAREDNESS COMMITTEE BUSINESS**

3.1 Best Practices Review and Plan creation with Jason Shirron from King County Emergency Management

3.2 Medina Updates - Captain Gidlof

3.3 2023 Goals - Communicate, Educate, and Engage

4. **ROUND TABLE**

5. **ADJOURNMENT**

Next meeting: 12, July 2023 at 4:00 PM.

ADDITIONAL INFORMATION

Emergency Preparedness Committee meetings are held quarterly on the 2nd Wednesday of the month at 4 PM, unless otherwise specified. The agenda items are accessible on the City's website at www.medina-wa.gov on Tuesday prior to the Emergency Preparedness Committee Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact City Hall at 425-233-6400 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

Wednesday, July 13, 2022 - Quarterly Meeting (5:00 PM)

Wednesday, October 12, 2022 - Quarterly Meeting (5:00 PM)

CITY OF MEDINA
EMERGENCY PREPAREDNESS COMMITTEE MEETING (Hybrid)

January 11, 2023,
4:00 P.M

CALL TO ORDER

Chair Rosalie Gann, called the Emergency Preparedness Committee meeting to order at 4:05 p.m.

ROLL CALL

Leadership Team: Chair Rosalie Gann, Dr. Doug Dicharry, Dr. Kay Koelemay, Cy Humphreys
City Staff: Police Chief Sass, Police Captain Gidlof, Police Admin Hall, City Manager Burns

WELCOME, INTRODUCTIONS AND ANNOUNCEMENTS

Chair Rosalie Gann welcomed attendees to the meeting and outlined the meeting’s agenda. Gann introduced guest speaker, Jeremy Henshaw, NORCOM Law Enforcement Liaison

PRESENTATION - A Day in the Life Series by Jeremy Henshaw

Jeremy Henshaw began by explaining how NORCOM started out as a consolidation (Primary Answering Service Point) dispatch center and how it is now regarded as a world-renowned communications center – in terms of its technological advances and operational performance; As a not-for-profit organization, it is staffed by citizens (who undergo intensive training) that work for government agencies. It is overseen by a governing board of representatives from its six contracted police agencies and twelve fire departments. Henshaw went on to explain that NORCOM successfully deployed a “quick dispatch” format (for its callers). And or in the case of medical calls focuses on early CPR rather than a detailed diagnosis – citing a 68% survival rate for cardiac arrest callers in the NORCOM area compared to an 8-17% nationally. Henshaw spoke of other applications, such as Rapid SOS and texting features. And the possibility of having behavioral teams within the comms center in the future.

Jeremy responded to questions on NORCOM’S fee charging structure and cost effectiveness; outages and back up centers; metrics; landlines and cell service; It was noted that the Points communities were on the same radio frequency further streamlining the 911 process.

Chair Gann thanked Henshaw for his comprehensive and informative presentation.

APPROVAL OF MINUTES

Motion to approve October 12, EPC meeting minutes moved by Cy Humphreys and second by Doug Dicharry. The October 12, EPC meeting minutes were approved as written.

THE STATE OF MEDINA – Captain Gidlof

Captain Gidlof updated the committee on recent activity, stating that there had been an uptick in property crimes, but the percentage increase was significantly less in Medina compared to surrounding areas. Stolen mail (theft of Post Office mailbox) and vehicle theft were the main recent incidents of note. There was little violent crime. Gidlof shared that as the surrounding cities grew, so too did levels of criminal activity. In terms of emergency management, Gidlof asked committee members to share any verbiage they would like to include in E-lerts. Chair Gann thanked Gidlof for the “plug” for the radio group on a recent E-lert. Gidlof confirmed that the repeater project will be picked up again. *Chief Sass reported that crime levels in Medina had decreased.*

COMPREHENSIVE PLAN

City Manager Burns briefed the committee on the Comprehensive Plan and that the City had embarked on a two year program to update the plan. He requested committee members to encourage residents to complete the surveys that had been sent out. Burns expressed that it was important to get community input as that would help set the priorities that would help shape the new plan and set the future direction and growth for the city.

2023 GOALS - COMMUNICATE, EDUCATE AND ENGAGE

Committee members discussed how interesting and informative the last few meetings had been, with guest speakers. Members discussed ideas such as community forums, identifying leaders in neighborhoods and multiple language and media, to engage and educate residents. Chair Gann suggested that the next meeting could focus on brainstorming ideas.

RADIO GROUP

Dr. Dicharry updated the committee on the radio group and drills. Dicharry confirmed that the repeater needed attention and he mentioned exploring additional antennae.

Chair Gann closed the meeting at 5:30 p.m.

Minutes taken by Sunita Hall

Next Meeting Wednesday, April 12, 2023