



MEDINA CITY COUNCIL

Monday, May 09, 2022

5:00 PM – SPECIAL MEETING

AGENDA

VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



MEDINA, WASHINGTON

MEDINA CITY COUNCIL

CITY COUNCIL SPECIAL MEETING

Virtual/Online

Monday, May 09, 2022 – 5:00 PM

AGENDA

MAYOR | Jessica Rossman

DEPUTY MAYOR | Randy Reeves

COUNCIL MEMBERS | Cynthia F. Adkins, Jennifer Garone, Harini Gokul, Mac Johnston, Bob Zook

INTERIM CITY MANAGER | Stephen R. Burns

CITY ATTORNEY | Scott Missall

CITY CLERK | Aimee Kellerman

Virtual Meeting Participation

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals who are participating online and wish to speak live must register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message before 2PM on the day of the May 9 Council meeting. Please reference “Public Comments for May 9 Council Meeting” on your email correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit. The city will also written comments. Any written comments must be submitted by 2 PM on the day of the May 9 Council meeting to the City Clerk at akellerman@medina-wa.gov.

[Join Zoom Meeting](#)

Meeting ID: 832 5227 3105

Passcode: 589036

One tap mobile

+12532158782,,83252273105# US (Tacoma)

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Adkins, Garone, Gokul, Johnston, Reeves, Rossman and Zook

2. APPROVAL OF MEETING AGENDA

3. PUBLIC COMMENT PERIOD

Individuals wishing to speak live during the Virtual City Council meeting will need to register their request with the City Clerk at 425.233.6411 or email akellerman@medina-wa.gov and leave a message **before 2PM** on the day of the May 9th Council meeting.

Please reference Public Comments for May 9th Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

4. **PRESENTATIONS**

- [4.1](#) Presentation on Lake Washington Lake Line by Angela Chung, Bellevue Senior Planner and Linda Debolt, Bellevue Utilities Assistant Director.

Time Estimate: 30 minutes

- 4.2 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Time Estimate: 10 minutes

5. **CONSENT AGENDA**

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

- [5.1](#) March and April 2022, Check Register

Recommendation: Approve.

Staff Contact: Stephen R. Burns, Interim City Manager

- [5.2](#) Approved March 29, 2022 Planning Commission Meeting Minutes

Recommendation: Receive and file.

Staff Contact: Rebecca Bennett, Development Services Coordinator

- [5.3](#) Draft City Council Meeting Minutes of:

a) April 11, 2022 Regular Meeting; and

b) April 25, 2022 Regular Meeting.

Recommendation: Adopt Minutes.

Staff Contact: Aimee Kellerman, City Clerk

- [5.4](#) Proclamation recognizing “National Police Week” and “Peace Officer Memorial Day”

Recommendation: Approve.

Staff Contact: Jeffrey R. Sass, Acting Chief

- [5.5](#) Proclamation in Recognition of Safe Boating Week: May 21 - 27, 2022

Recommendation: Approve.

Staff Contact: Stephen R. Burns, Interim City Manager

- [5.6](#) Passport Services Reinstatement

Recommendation: Approve.

Staff Contact: Aimee Kellerman, CMC, City Clerk

- [5.7](#) Amendments to Medina Municipal Code Section 16.40.060 Building Permit Expiration
Recommendation: Approve.
Staff Contact: Steven R. Wilcox, Development Services Director

6. **LEGISLATIVE HEARING**

None.

7. **PUBLIC HEARING**

None.

8. **CITY BUSINESS**

- [8.1](#) Management Transition Plan
Recommendation: Discussion.
Staff Contact: Scott Missall, City Attorney

Time Estimate: 5 minutes

- [8.2](#) Permanent and Supportive Transitional Housing - 1,000 ft Buffer Update
Recommendation: Update and discussion. Council may take action.
Staff Contact: Scott Missall, City Attorney

Time Estimate: 30 minutes

9. **INTERIM CITY MANAGER'S REPORT**

Time Estimate: 15 minutes

Police, Development Services, Finance, Central Services, Public Works, City Attorney

- [9.1a](#) ICM Monthly Report

- [9.1b](#) Police Monthly Report

- [9.1c](#) DS Monthly Report

- [9.1d](#) Finance Monthly Report

- [9.1e](#) CS Monthly Report

- [9.1f](#) PW Monthly Report

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

11. **PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

12. EXECUTIVE SESSION

RCW 42.30.140(4)(a)

Collective bargaining sessions with employee organizations, including contract negotiations, grievance meetings, and discussions relating to the interpretation or application of a labor agreement; or (b) that portion of a meeting during which the governing body is planning or adopting the strategy or position to be taken by the governing body during the course of any collective bargaining, professional negotiations, or grievance or mediation proceedings, or reviewing the proposals made in the negotiations or proceedings while in progress.

Council may take action following executive session.

13. EXECUTIVE SESSION

RCW 42.30.110(1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW **42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public

Council may take action following executive session.

14. ADJOURNMENT

Next regular City Council Meeting: Monday, May 23, 2022 at 5 PM.

ADDITIONAL INFORMATION

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at www.medina-wa.gov on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

Monday, May 23, 2022 - City Council Meeting (5:00 PM)
Monday, May 30, 2022 - Memorial Day - CITY HALL CLOSED
Monday, June 13, 2022 - City Council Meeting (5:00 PM)
Monday, June 27, 2022 - City Council Meeting (5:00 PM)
Monday, July 4, 2022 - Independence Day - City Hall Closed
Monday, July 11, 2022 - City Council Meeting (5:00 PM)
Monday, July 25, 2022 - City Council Meeting (5:00 PM)
Monday, August 8, 2022 - City Council Meeting - **Dark No Meeting**
Monday, August 22, 2022 - City Council Meeting - **Dark No Meeting**
Monday, September 5, 2022 - Labor Day - City Hall Closed
Monday, September 12, 2022 - City Council Meeting (5:00 PM)
Monday, September 26, 2022 - City Council Meeting (5:00 PM)
Monday, October 10, 2022 - City Council Meeting (5:00 PM)
Monday, October 24, 2022 - City Council Meeting (5:00 PM)
Monday, November 14, 2022 - City Council Meeting (5:00 PM)
Thursday, November 24, 2022 - Thanksgiving Holiday - City Hall Closed
Friday, November 25, 2022 - Day After Thanksgiving Holiday - City Hall Closed
Monday, November 28, 2022 - City Council Meeting (5:00 PM)
Monday, December 12, 2022 - City Council Meeting (5:00 PM)
Monday, December 26, 2022 - Day After Christmas Holiday - City Hall Closed
Tuesday, December 27, 2022 - City Council Meeting (5:00 PM)

CERTIFICATION OF POSTING AGENDA

The agenda for Monday, May 9, 2022 Special Meeting of the Medina City Council was posted and available for review on Friday, May 6, 2022 at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at www.medina-wa.gov.

Bellevue Utilities Lake Washington Lake Line Management Plan Project

Lake Line 101 Informational Briefing to Medina City Council

Angela Chung, PE, Senior Project Manager,
Engineering Division
Bellevue Utilities Department
May 9th, 2022



Purpose

Inform City of Medina
Council of Bellevue
Utilities Lake Line
Management Plan
Project and Respond to
Questions



PHOTO: DAVID JOHANSEN VASQUEZ

Agenda

1. A Lake Line History
2. Lake Washington Lake Line Challenges
3. Potential Lake Line Replacement Options
4. Lake Washington Lake Line
Management Plan & Anticipated Schedule



A Lake Line History

- Many species lived in Lake Washington.
- In the 1900s wastewater was being directly discharged into the lake... and development increased



- In 1940s – 50s, the nutrients in the lake caused unpleasant blooms of noxious blue-green algae

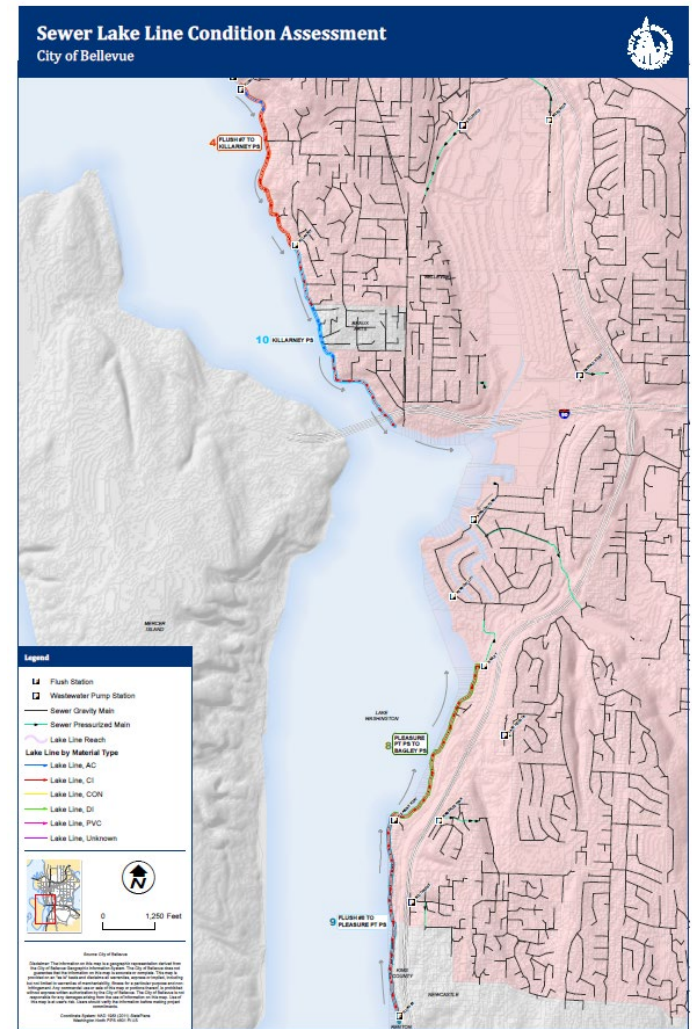


...and cleanup begins

- 1950's: Clean-up of Nutrient-rich water begins
- 1950's- 1960's: Lake Line Sewer Mains are installed in Lake Washington
- After the 60s, the Lake Lines were transferred to the City of Bellevue
- By 1975 Lake regained clarity. Present day it is clean enough to swim and recreate and healthier for our returning salmon to spawn.



King County



Lake Washington Lake Lines in City of Bellevue Service Area

Jurisdiction	Approx. Length (Miles)	% of total Lk Wa Lake Lines
Yarrow Point	1.5	10%
Hunts Point	2.0	14%
Medina	4.5	31%
Bellevue	5.7	39%
Beaux Arts	0.3	2%
Unincorporated King County	0.6	4%
<i>TOTAL</i>	<i>14.6</i>	<i>100%</i>

Note: City of Renton has 1 tax parcel being served by the Bellevue Lake Line

Problem Statement

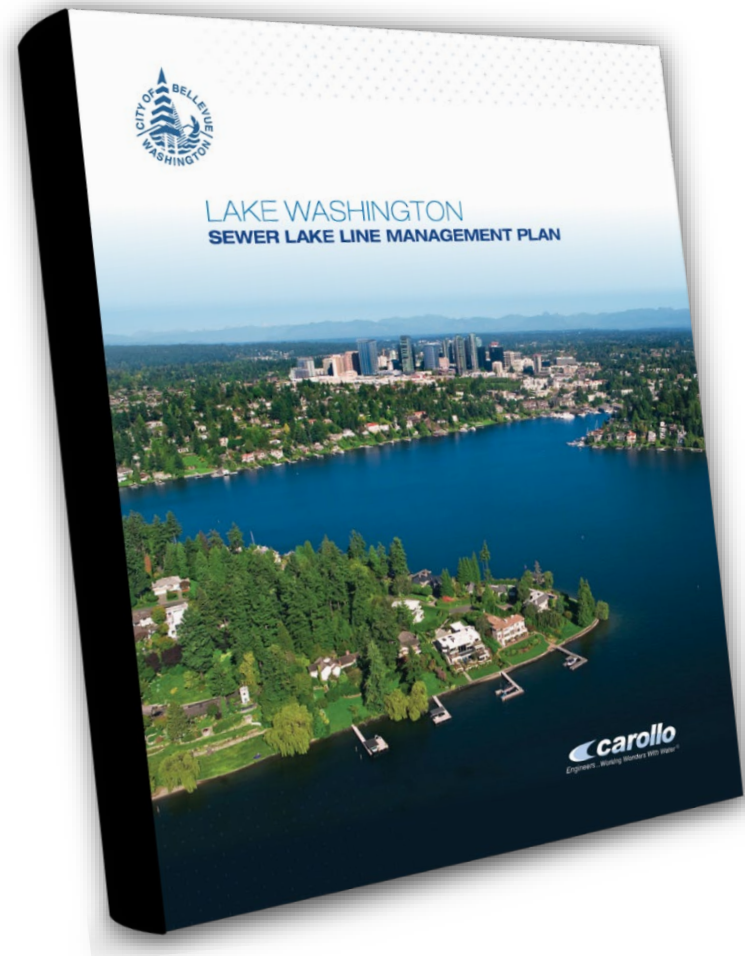


The Lake Washington Lake Line infrastructure is aging and portions may present potential service level, financial, and environmental risks.



Project Goal

Understand, identify, and prioritize the Lake Washington Lake Lines and key operational, financial and capital investment strategies to phase future repair, replacement and operations of the Lake Lines in a Sewer Lake Line Management Plan.



Existing System Knowledge

- Approximately 65 years old
- Missing or inaccurate as-built records
- Sags in the system
- Nightly to Weekly flushing done by O&M
- Risk of Failure: Need more information
- 2016 Condition Assessment



Potential Options for Lake Line Replacement

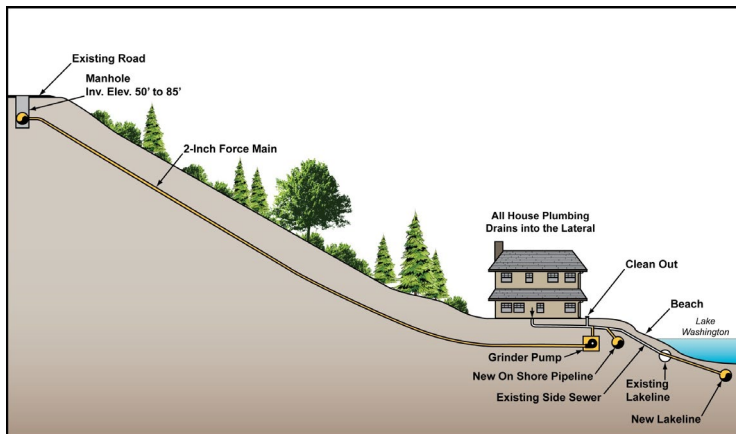


Pipe Bursting

- Options Within the Lake
- Options On Shore
- Options Upland



Gravity Sewer Line via Trenchless Technology



Grinder Pumps



Gravity Sewer Line via Open Cut Construction

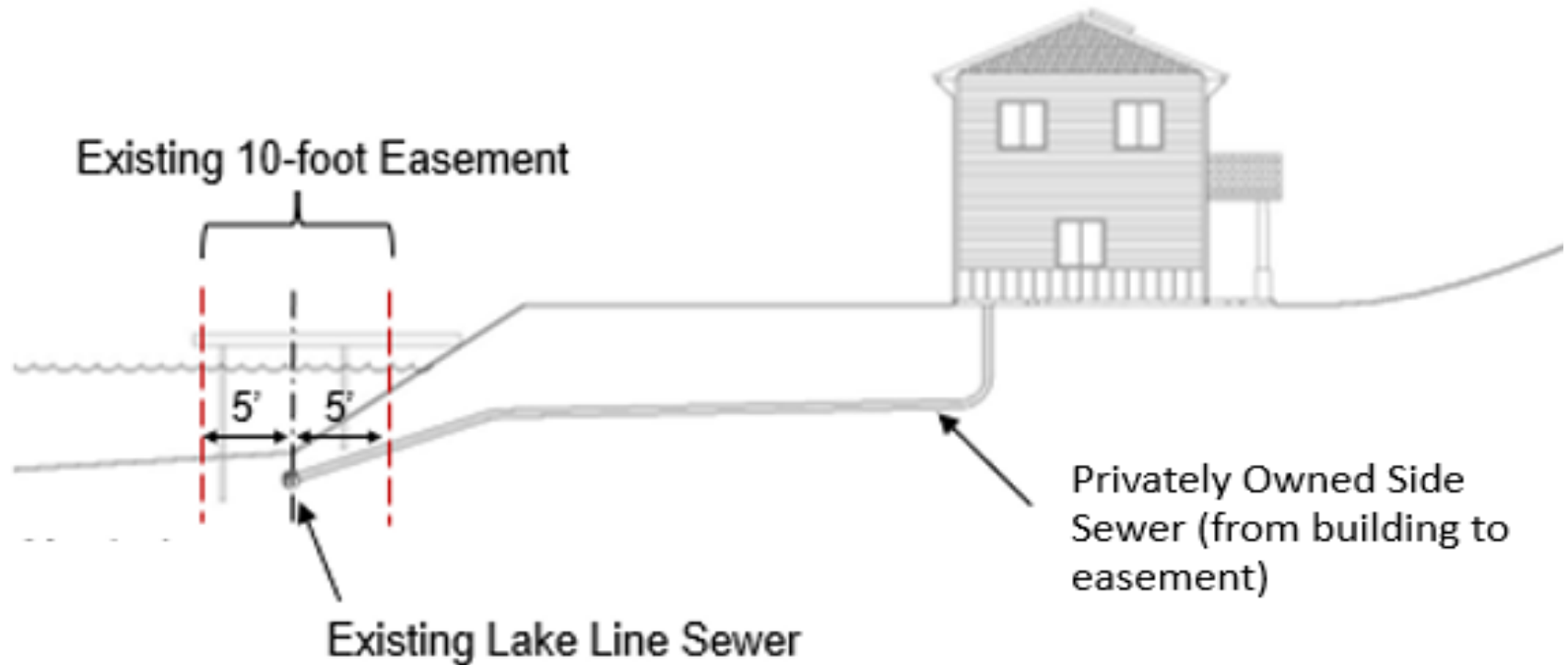


Cured-in-Place Pipe (CIPP)

Significant Challenges

- **Real Property**
- **Technical challenges**
- **Environmentally sensitive**
- **Impacts to waterfront property owners**
- **No single “fix-all” solution**
- **Public Outreach: Affects multiple communities in multiple jurisdictions**

Working with Property Owners



Example cross section





Technical Challenges

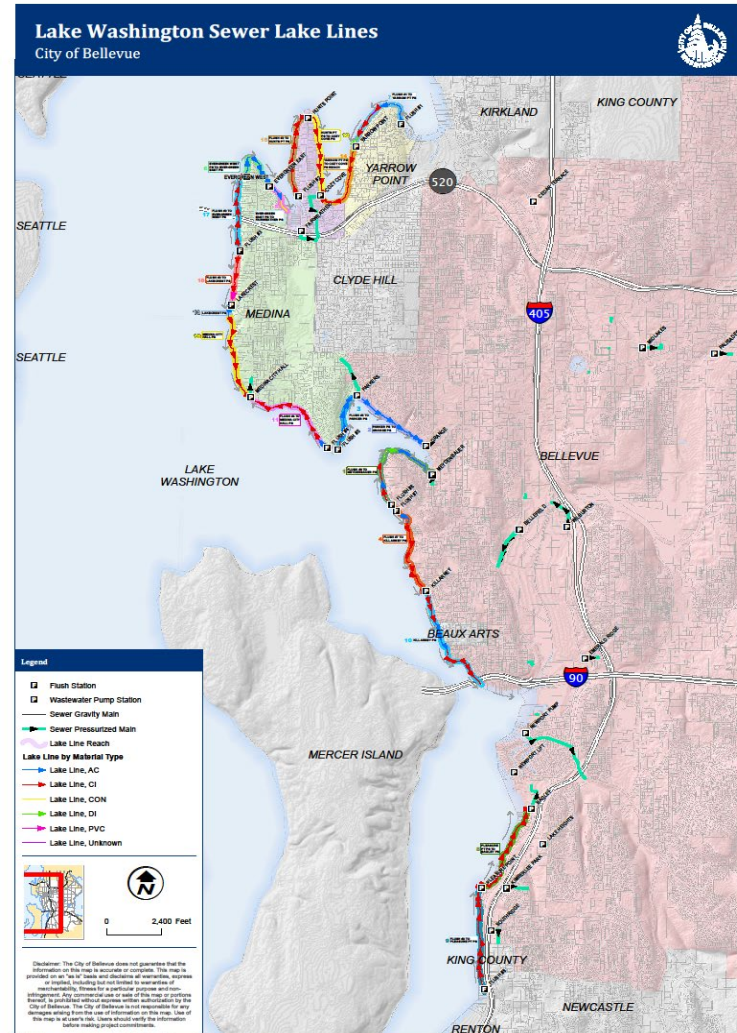


Environmentally Sensitive

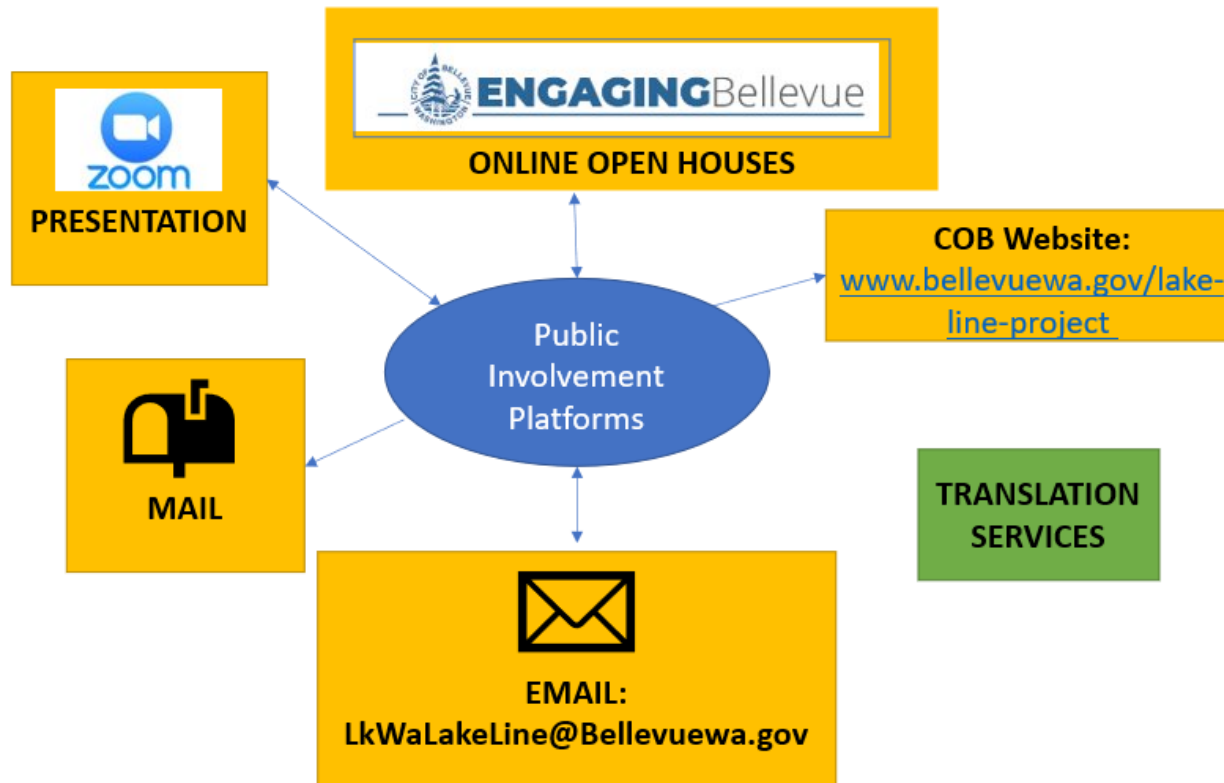


Communities and Public Outreach

Yarrow Point
Hunts Point
Medina
Bellevue
Beaux Arts
Unincorporated King
County



Public Involvement Plan – Engagement Platforms



Lake Washington Lake Line Management Plan and Schedule



Lake Washington Lake Line Management Plan Components

This plan will include:

- Community involvement
- Environmental Policy Act (SEPA) & Environmental Impact Statement (EIS)
- Decisions based on financial, environmental, and social risks and benefits analysis



This plan will help determine:

- Operational strategies and capital improvement projects.
- Construction Phasing & Timing
- Financial Strategy



Anticipated Project Schedule

Project Schedule								
	Q2 2022	Q3 2022	Q4 2022	Q1 2023	Q2 2023	Q3 2023	Q4 2023	Q1 2024
Program Wide EIS	<div>Project Description</div>	<div>Draft EIS & Analysis</div>			<div>Final EIS</div>			
Public Engagement	<div>Lake Line 101</div>	<div>EIS Scoping</div>		<div>Draft EIS Comment Period</div>			<div>Final Plan</div>	
Technical Project Tasks	<div>Define Phases</div>	<div>Initial Prioritization & Alternatives Development</div>		<div>Confirm Prioritization & Identify Preferred Alternative</div>		<div>Prepare Mgt. Plan with EIS Input</div>		<div>Final Plan Approval</div>



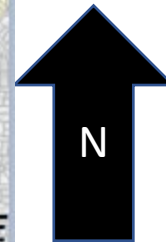
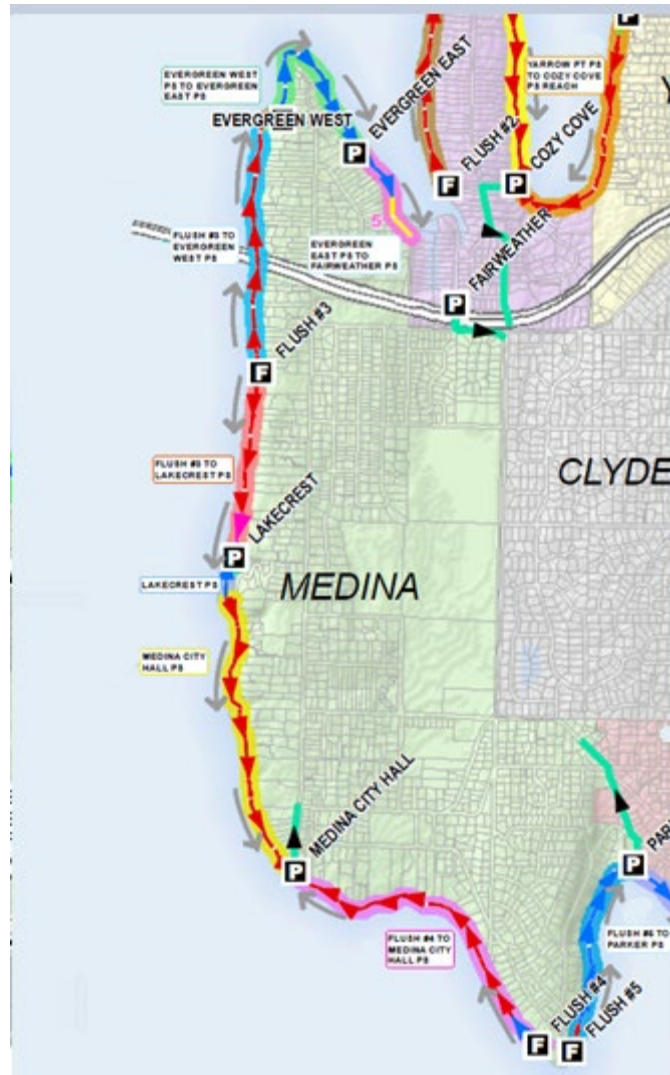
Questions?



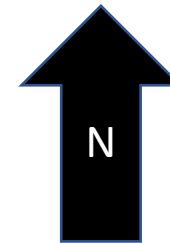
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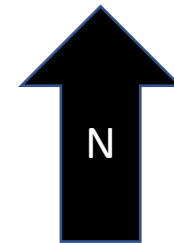
Medina



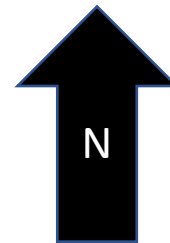
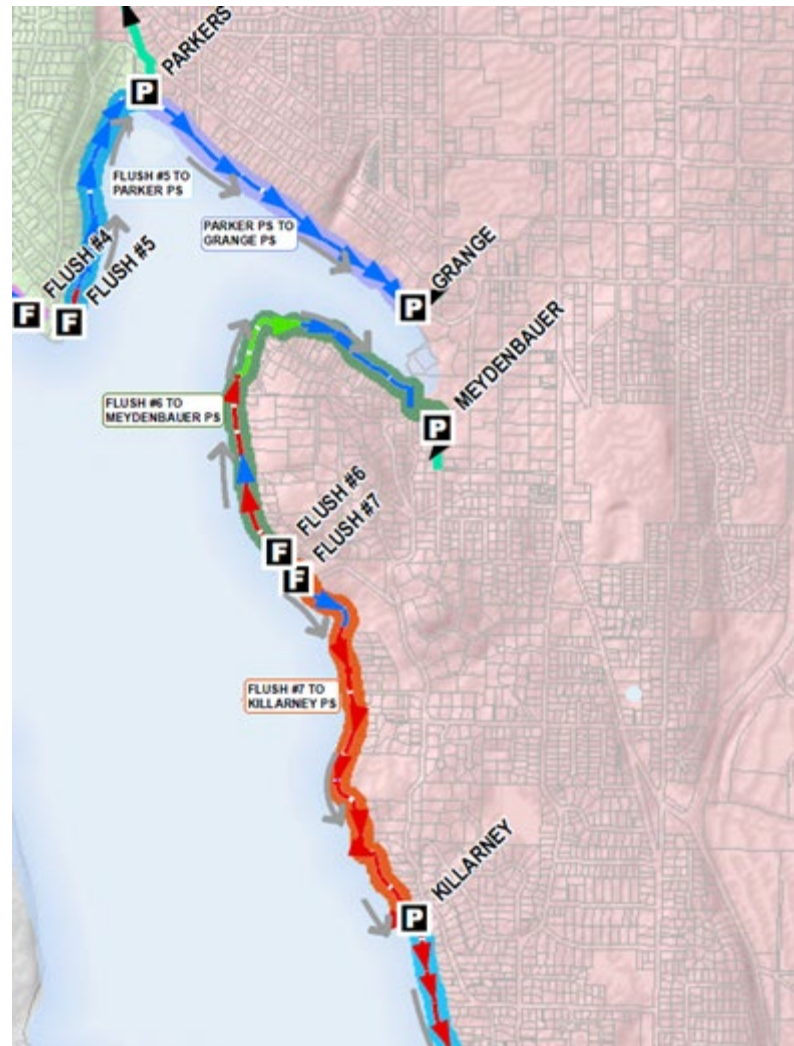
Yarrow Point



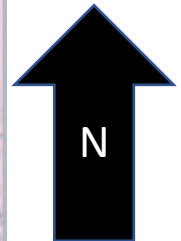
Hunts Point



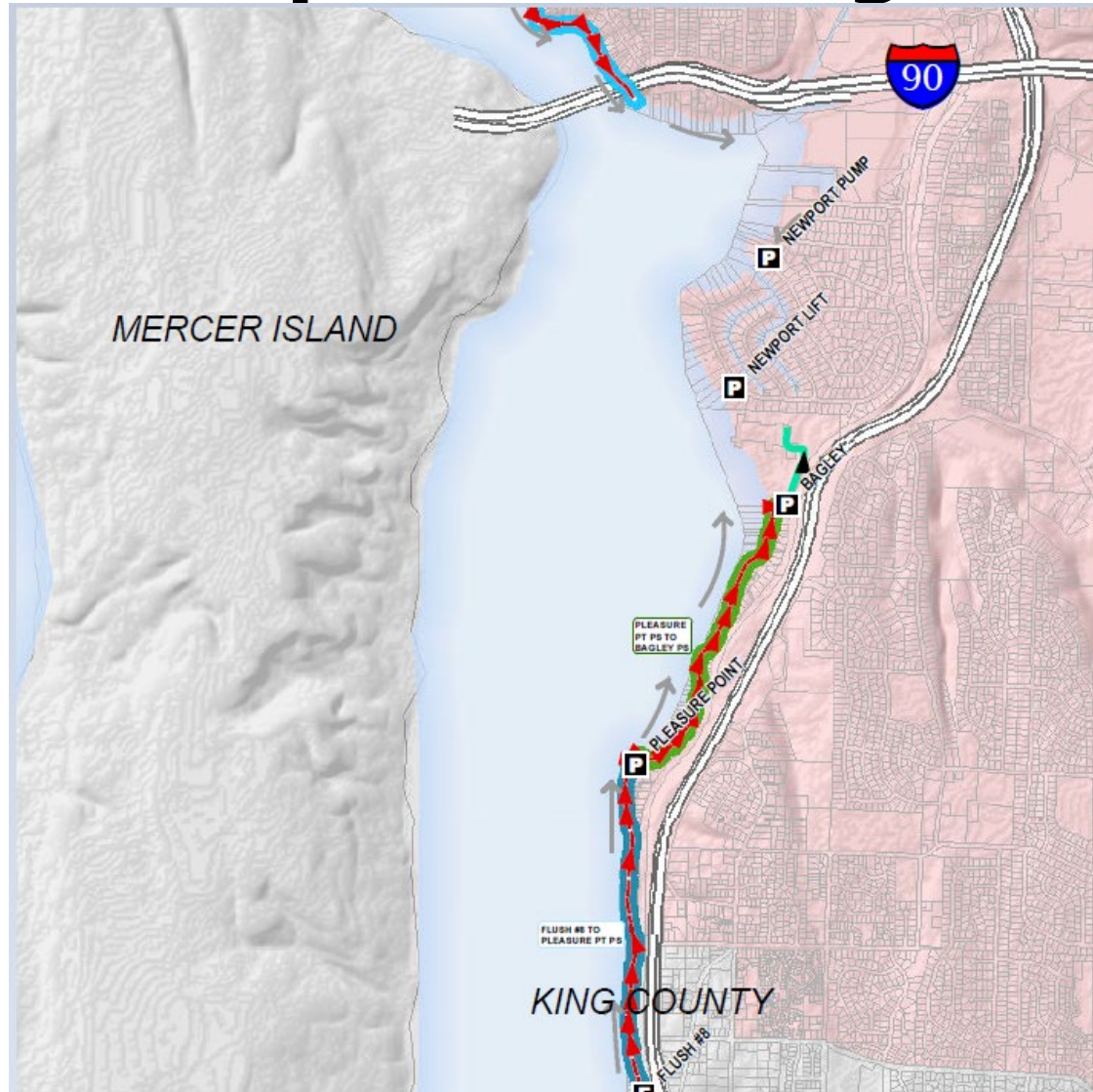
Bellevue



Beaux Arts



Unincorporated King County



Vendor Name	Invoice Number	Expense Notes	Invoice Amount	Check Number	Check Date	Account Number	Account Description
8X8, Inc.	3333480	CH Phones	\$905.35	63524	3/10/2022	001-000-000-518-80-41-50	Technical Services, Software Services
			\$905.35 63524 Total				
911 Supply Inc	INV-2-16967	PD Uniforms, Gidlof	\$103.48	63525	3/10/2022	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-16968	PD Uniforms, Gidlof	\$85.84	63525	3/10/2022	001-000-000-521-20-22-00	Uniforms
			\$189.32 63525 Total				
Alexander Gow Fire Equipment Co.	11880638	PD Fire Extinguisher Insp.	\$399.19	63526	3/10/2022	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg
			\$399.19 63526 Total				
American Electrical Construction LLC	1155	Police Solar Speed Signs	(\$1,878.15)	63527	3/10/2022	307-000-000-382-20-00-00	Retainage Deposits
American Electrical Construction LLC	1155	Police Solar Speed Signs	\$41,356.75	63527	3/10/2022	307-000-000-595-30-63-01	Street Improvements, Overlays
			\$39,478.60 63527 Total				
Applied Professional Services Inc.	126093	Storm System Assess.	\$1,740.00	63528	3/10/2022	307-000-000-595-30-63-02	Storm Sewer Improvements
			\$1,740.00 63528 Total				
AT&T Mobility	287287975246X02272022	Patrol Car Connection	\$805.19	63529	3/10/2022	001-000-000-521-20-42-00	Telephone/postage
			\$805.19 63529 Total				
AT&T MOBILITY	287290584494X02132022	PW Mobile Phones	\$275.82	63530	3/10/2022	001-000-000-576-80-42-00	Telephone/postage
			\$275.82 63530 Total				
AutoNation Chrysler, Jeep, Dodge Bellevue	305827	Veh. Maint., Sass Car	\$106.10	63531	3/10/2022	001-000-000-521-20-48-10	Repairs & Maint-Automobiles
			\$106.10 63531 Total				
Bellevue City Treasurer - Water	05065006 12/9/21-2/7/22	CH Utilities	\$754.80	63532	3/10/2022	001-000-000-518-10-47-00	Utility Serv-Elec,Water,Waste
Bellevue City Treasurer - Water	05066001 12/9/21-2/7/22	Beach Prk Irrig.	\$203.64	63532	3/10/2022	001-000-000-576-80-47-00	Utilities
Bellevue City Treasurer - Water	07522006 12/3/21-2/2/22	Fairweather Prk Irrig.	\$119.98	63532	3/10/2022	001-000-000-576-80-47-00	Utilities
Bellevue City Treasurer - Water	05172008 12/9/21-2/7/22	Medina Prk Irrig.	\$1,095.91	63532	3/10/2022	001-000-000-576-80-47-00	Utilities
Bellevue City Treasurer - Water	90108897 11/19/21-1/20/22	Lk WA Blvd Irrig.	\$125.44	63532	3/10/2022	101-000-000-542-70-40-00	Street Irrigation Utilities
Bellevue City Treasurer - Water	14971001 11/30/21-1/24/22	84th/24th Irrig.	\$119.56	63532	3/10/2022	101-000-000-542-70-40-00	Street Irrigation Utilities
			\$2,419.33 63532 Total				
Blueline Group LLC, The	23027	Housing Action Plan	\$4,560.00	63566	3/28/2022	401-000-000-558-60-41-01	Planning Consultant
Blueline Group LLC, The	22990	Bldg Permit Zoning Review	\$280.00	63566	3/28/2022	401-000-000-558-60-41-01	Planning Consultant
			\$4,840.00 63566 Total				
BRC Acoustics & Audiovisual Design	26670	Sound Test Svcs	\$2,169.43	63567	3/28/2022	401-000-000-558-60-41-08	Sound Testing Consultant
			\$2,169.43 63567 Total				
Buenavista Services, Inc	9492	CH&PD Janitorial Svcs	\$2,037.75	63533	3/10/2022	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg
Buenavista Services, Inc	9491	Park Janitorial Svcs	\$1,158.62	63533	3/10/2022	001-000-000-576-80-41-00	Professional Services
			\$3,196.37 63533 Total				
Car Wash Enterprises	Acct 59 for Feb '22	Car Washes Feb '22	\$12.00	63568	3/28/2022	001-000-000-521-20-32-00	Vehicle Expenses-Gas, Car Wash
			\$12.00 63568 Total				
Carquest Auto Parts Stores	2417-509351	Windshield Washer Pump	\$17.52	63569	3/28/2022	101-000-000-542-30-31-00	Operating & Maintenance Supplies
			\$17.52 63569 Total				
Carquest Auto Parts Stores	2417-508677	Chevy Pickup Parts	\$53.78	63534	3/10/2022	101-000-000-542-30-48-00	Equipment Maintenance
			\$53.78 63534 Total				
Centurylink	425-451-7838 049B 3/7-4/7/22	CH CC Terminal	\$165.67	63570	3/28/2022	001-000-000-518-10-42-00	Postage/Telephone
Centurylink	425-637-3989 759B 2/17-3/17/22	PD Phone/Fax	\$238.66	63570	3/28/2022	001-000-000-521-20-42-00	Communications (phone,Pager)
Centurylink	425-454-2095 384B 3/8-4/8/22	PD Emergency Line	\$129.45	63570	3/28/2022	001-000-000-521-20-42-00	Communications (phone,Pager)
			\$533.78 63570 Total				
Centurylink	425-454-8183 070B 2/8-3/8-22	PW Shop Alarm Line	\$129.63	63535	3/10/2022	001-000-000-576-80-42-00	Telephone/postage
			\$129.63 63535 Total				
Chevrolet Buick GMC of Bellevue	220-402515 for 2/11/22 Service	Veh Maint-Inspector Tahoe	\$216.84	63571	3/28/2022	401-000-000-558-60-32-00	Vehicle Expenses - Gas, Oil, Maint.

			\$216.84 63571 Total			
Comcast	8498 33 008 1741723 3/7-4/6/22	700 LWB Camera	\$250.87 63572	3/28/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
Comcast	8498 33 013 0197935 3/7-4/6/22	1000 LWB Camera	\$245.36 63572	3/28/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
Comcast	8498 33 013 0193223 3/16-4/15/22	NE 24th Camera	\$245.36 63572	3/28/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
Comcast	8498 33 013 0193264 3/16-4/15/22	NE 12th Camera	\$245.36 63572	3/28/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
			\$986.95 63572 Total			
Comcast	8498 33 013 0193587 2/25-3/24/22	PW Internet Svcs	\$156.36 63536	3/10/2022	001-000-000-576-80-42-00	Telephone/postage
			\$156.36 63536 Total			
Crystal And Sierra Springs-Admin	11037150 022622	CH Drinking Water	\$81.70 63537	3/10/2022	001-000-000-518-10-31-00	Office And Operating Supplies
			\$81.70 63537 Total			
Crystal And Sierra Springs-PW	5291929 022622	PW Drinking Water	\$61.20 63538	3/10/2022	001-000-000-576-80-31-00	Operating Supplies
			\$61.20 63538 Total			
CWA Consultants	22-079	Bldg Plan Review Svcs	\$2,200.00 63573	3/28/2022	401-000-000-558-60-41-00	Professional Services
CWA Consultants	22-082	Bldg Plan Review Svcs	\$220.00 63573	3/28/2022	401-000-000-558-60-41-00	Professional Services
			\$2,420.00 63573 Total			
Davidson-Macri Sweeping, Inc.	223035	CB & Storm Pipe Maint.	\$2,338.03 63539	3/10/2022	101-000-000-542-40-41-00	Storm Drain Maintenance
			\$2,338.03 63539 Total			
Dude Solutions, Inc.	INV-106359	Dev Svcs Coord Training	\$696.38 63574	3/28/2022	401-000-000-558-60-43-00	Travel & Training
			\$696.38 63574 Total			
Eastside Public Safety Communicat'n	10727	Radio Fees, March '22	\$495.39 63540	3/10/2022	001-000-000-521-20-41-20	Dispatch-EPSCA
			\$495.39 63540 Total			
Edward Cole/Wescom	23539	PD Car Calibration	\$660.60 63575	3/28/2022	001-000-000-521-20-48-10	Repairs & Maint-Automobiles
			\$660.60 63575 Total			
Esri Inc	94209658	GIS License Renewal	\$2,012.63 63576	3/28/2022	001-000-000-518-80-41-50	Technical Services, Software Services
			\$2,012.63 63576 Total			
FCI - Custom Police Vehicles	14255	Capt Veh Lease, March '22	\$692.42 63541	3/10/2022	001-000-000-594-21-70-00	Police Vehicle Lease, Principal Cost
FCI - Custom Police Vehicles	14256	Srgt Veh Lease, March '22	\$811.22 63541	3/10/2022	001-000-000-594-21-70-00	Police Vehicle Lease, Principal Cost
FCI - Custom Police Vehicles	14257	Chief Veh Lease, March '22	\$772.97 63541	3/10/2022	001-000-000-594-21-70-00	Police Vehicle Lease, Principal Cost
FCI - Custom Police Vehicles	14254	3 PD Veh Lease, March '22	\$2,787.61 63541	3/10/2022	001-000-000-594-21-70-00	Police Vehicle Lease, Principal Cost
FCI - Custom Police Vehicles	14288	New PD Veh Lease, April '22	\$982.96 63541	3/10/2022	001-000-000-594-21-70-00	Police Vehicle Lease, Principal Cost
FCI - Custom Police Vehicles	14255	Capt Veh Lease, March '22	\$246.70 63541	3/10/2022	001-000-000-594-21-80-00	Police Vehicle Lease, Interest Cost
FCI - Custom Police Vehicles	14254	3 PD Veh Lease, March '22	\$324.59 63541	3/10/2022	001-000-000-594-21-80-00	Police Vehicle Lease, Interest Cost
FCI - Custom Police Vehicles	14257	Chief Veh Lease, March '22	\$220.75 63541	3/10/2022	001-000-000-594-21-80-00	Police Vehicle Lease, Interest Cost
FCI - Custom Police Vehicles	14256	Srgt Veh Lease, March '22	\$269.86 63541	3/10/2022	001-000-000-594-21-80-00	Police Vehicle Lease, Interest Cost
FCI - Custom Police Vehicles	14288	New PD Veh Lease, April '22	\$386.00 63541	3/10/2022	001-000-000-594-21-80-00	Police Vehicle Lease, Interest Cost
			\$7,495.08 63541 Total			
Gray & Osborne, Inc.	20597.00-7	NPDES Assist.	\$1,753.57 63542	3/10/2022	101-000-000-542-30-41-03	NPDES Grant
Gray & Osborne, Inc.	22464.00-1	NPDES Assist.	\$1,266.65 63542	3/10/2022	101-000-000-542-30-41-03	NPDES Grant
Gray & Osborne, Inc.	21575.00-7	77th Ave Storm Repair	\$249.44 63542	3/10/2022	307-000-000-595-30-63-02	Storm Sewer Improvements
Gray & Osborne, Inc.	21441.00-14	12th St Ped Improv	\$613.42 63542	3/10/2022	307-000-000-595-30-63-10	Sidewalk Improvements
			\$3,883.08 63542 Total			
Gray & Osborne, Inc.	Job 19412.38 - 22427.03, 2/26/22 Invoice Summary	Grading & Drainage Svcs	\$3,244.80 63577	3/28/2022	401-000-000-558-60-41-07	Engineering Consultant
			\$3,244.80 63577 Total			
Home Depot Credit Services	0621849	Prk Bathroom Door Hinges	\$19.77 63543	3/10/2022	001-000-000-576-80-31-00	Operating Supplies
Home Depot Credit Services	0621848	Maintenance Tools	\$143.06 63543	3/10/2022	001-000-000-576-80-31-00	Operating Supplies
			\$162.83 63543 Total			
Home Depot Credit Services	6628747	Door Lockset-Med Prk Bathrm	\$60.52 63578	3/28/2022	001-000-000-576-80-31-00	Operating Supplies
			\$60.52 63578 Total			

Horticultural Elements, Inc.	6209	84th Median Maint, March '22	\$4,490.00 63544	3/10/2022	101-000-000-542-30-41-00	Professional Services
			\$4,490.00 63544 Total			
Kamins Construction Inc	PE 3	77th Storm Sys Repair, Ph 1	\$160,024.21 63545	3/10/2022	307-000-000-595-30-63-02	Storm Sewer Improvements
			\$160,024.21 63545 Total			
KC Finance-DCHS, Behavioral Health & Recovery Division	2140519	Subs Abuse Fee Qtr 1 2022	\$15.78 63579	3/28/2022	001-000-000-564-60-40-00	Mental Health Services-KC Substance Abuse
			\$15.78 63579 Total			
KC Office of Finance	11011457	KC I-NET Feb '22	\$375.00 63580	3/28/2022	001-000-000-518-80-41-50	Technical Services, Software Services
			\$375.00 63580 Total			
KC Office of Finance-Roads	117514-117514	84th Ave NE Overlay	\$7,914.85 63546	3/10/2022	307-000-000-595-30-63-01	Street Improvements, Overlays
			\$7,914.85 63546 Total			
King County Treasury	2022 R.E. Taxes	2022 R.E. Taxes	\$339.47 63547	3/10/2022	001-000-000-576-80-49-01	Misc-Property Tax
			\$339.47 63547 Total			
Kirkland Municipal Court	FEB22MED	Filing Fees, Jan '22	\$892.00 63548	3/10/2022	001-000-000-512-50-40-10	Municipal Court-Traffic/NonTrf
			\$892.00 63548 Total			
Konica Minolta Premier Finance	75541789	PW Shop Printer/Copier	\$106.69 63549	3/10/2022	001-000-000-518-10-31-00	Office And Operating Supplies
			\$106.69 63549 Total			
Konica Minolta Premier Finance	39593950	CH Copier Lease	\$533.61 63581	3/28/2022	001-000-000-518-10-31-00	Office And Operating Supplies
			\$533.61 63581 Total			
Kustom Signals, Inc.	591428	PD Equip Repair	\$161.00 63550	3/10/2022	001-000-000-521-20-31-40	Police Operating Supplies
			\$161.00 63550 Total			
LaCrosse Footwear Inc.	DM-008780	PD Uniform, Eng	\$158.40 63551	3/10/2022	001-000-000-521-20-22-00	Uniforms
			\$158.40 63551 Total			
LexisNexis Risk Management - Account 1011660	1011660-20220228	Investigative Tool	\$116.81 63582	3/28/2022	001-000-000-521-20-41-00	Professional Services
			\$116.81 63582 Total			
Message Watcher, LLC	47474.	Social Media Archiving, Feb '22	\$226.00 63552	3/10/2022	001-000-000-518-80-41-50	Technical Services, Software Services
			\$226.00 63552 Total			
Michael & JJ , LLC	1138	PD Dry Cleaning, Feb '22	\$84.79 63553	3/10/2022	001-000-000-521-20-22-00	Uniforms
			\$84.79 63553 Total			
Mike's Tree Care, Inc	3/28/22	Remove Broken Willow	\$1,651.50 63583	3/28/2022	103-000-000-558-60-41-50	Professional Services/Landscape Consultant
			\$1,651.50 63583 Total			
Moberly & Roberts, PLLC	1021.	Prosecution Svcs, Feb '22	\$4,000.00 63554	3/10/2022	001-000-000-512-50-41-10	Prosecuting Attorney
			\$4,000.00 63554 Total			
Navia Benefit Solutions	10436343	Flex Fees, Feb '22	\$50.00 63555	3/10/2022	001-000-000-514-20-49-10	Miscellaneous
			\$50.00 63555 Total			
Ogden Murphy Wallace	860975 - 860981	Legal Svcs, Feb. '22	\$812.50 63584	3/28/2022	001-000-000-515-41-40-00	City Attorney
Ogden Murphy Wallace	860975 - 860981	Legal Svcs, Feb. '22	\$1,825.00 63584	3/28/2022	001-000-000-515-41-40-00	City Attorney
Ogden Murphy Wallace	860975 - 860981	Legal Svcs, Feb. '22	\$665.00 63584	3/28/2022	001-000-000-515-41-40-00	City Attorney
Ogden Murphy Wallace	860975 - 860981	Legal Svcs, Feb. '22	\$4,745.00 63584	3/28/2022	001-000-000-515-41-40-00	City Attorney
Ogden Murphy Wallace	860975 - 860981	Legal Svcs, Feb. '22	\$685.00 63584	3/28/2022	001-000-000-515-41-40-00	City Attorney
Ogden Murphy Wallace	860975 - 860981	Legal Svcs, Feb. '22	\$4,470.00 63584	3/28/2022	001-000-000-515-41-40-00	City Attorney
Ogden Murphy Wallace	860975 - 860981	Legal Svcs, Feb. '22	\$2,535.00 63584	3/28/2022	001-000-000-515-41-40-00	City Attorney
Ogden Murphy Wallace	860975 - 860981	Legal Svcs, Feb. '22	\$837.50 63584	3/28/2022	401-000-000-515-41-40-00	City Attorney, Dev. Serv.
			\$16,575.00 63584 Total			
Otak, Inc.	000022200085	Tree Code Consultant	\$9,657.10 63556	3/10/2022	401-000-000-558-60-41-50	Landscape Consultant
			\$9,657.10 63556 Total			
Otak, Inc.	000032200060	Tree Code Consultant	\$7,626.25 63585	3/28/2022	401-000-000-558-60-41-50	Landscape Consultant
			\$7,626.25 63585 Total			
Pacific Topsoils, Inc.	22-T1237610	Dump Clean Green	\$183.60 63557	3/10/2022	001-000-000-576-80-41-00	Professional Services

Pacific Topsoils, Inc.	22-T1237904	Dump Clean Green	\$183.60 63557	3/10/2022	001-000-000-576-80-41-00	Professional Services
			\$367.20 63557 Total			
Pro-shred	51240	CH Shredding Svc	\$53.00 63558	3/10/2022	001-000-000-518-10-41-00	Professional Services
			\$53.00 63558 Total			
Pro-shred	51615	CH Shredding Svc	\$55.66 63586	3/28/2022	001-000-000-518-10-41-00	Professional Services
			\$55.66 63586 Total			
Puget Sound Energy	200018418620 1/20-2/17/22	CH Power	\$1,641.29 63559	3/10/2022	001-000-000-518-10-47-00	Utility Serv-Elec,Water,Waste
Puget Sound Energy	200024956076 1/20-2/17/22	82nd Ave Camera	\$30.57 63559	3/10/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
Puget Sound Energy	200004844698 1/21-2/18/22	NE 10th Camera	\$34.84 63559	3/10/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
Puget Sound Energy	200004844904 1/21-2/18/22	ODE Camera	\$34.60 63559	3/10/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
Puget Sound Energy	200004844466 1/21-2/18/22	View Pt. Park Pwr	\$15.75 63559	3/10/2022	001-000-000-576-80-47-00	Utilities
Puget Sound Energy	200012316424 1/20-2/17/22	Medina Pk & Shop Pwr	\$851.63 63559	3/10/2022	001-000-000-576-80-47-00	Utilities
Puget Sound Energy	220014371946 2/2-3/2/22	Street Light Pwr	\$105.46 63559	3/10/2022	101-000-000-542-63-41-00	Street Light Utilities
Puget Sound Energy	220014371912 2/2-3/2/22	Street Light Pwr	\$1,745.52 63559	3/10/2022	101-000-000-542-63-41-00	Street Light Utilities
Puget Sound Energy	300000000087 1/4-2/1/22	Street Light Pwr	\$23.61 63559	3/10/2022	101-000-000-542-63-41-00	Street Light Utilities
Puget Sound Energy	220013665165 2/2-3/2/22	Street Light Pwr	\$12.42 63559	3/10/2022	101-000-000-542-63-41-00	Street Light Utilities
Puget Sound Energy	220013672732 2/2-3/2/22	Street Light Pwr	\$29.19 63559	3/10/2022	101-000-000-542-63-41-00	Street Light Utilities
			\$4,524.88 63559 Total			
Seattle Times, The	15383	Planning & Legal Notices	\$153.87 63587	3/28/2022	001-000-000-518-10-44-00	Advertising
Seattle Times, The	15383	Planning & Legal Notices	\$401.40 63587	3/28/2022	401-000-000-558-60-42-00	Communications
			\$555.27 63587 Total			
SHI International Corp	B14855718	Azure Storage Aug '21	\$480.92 63588	3/28/2022	001-000-000-594-14-64-00	City Hall IT HW/SW >\$5K Capital Outlay
SHI International Corp	B14886974	Azure Storage Oct '21	\$480.63 63588	3/28/2022	001-000-000-594-14-64-00	City Hall IT HW/SW >\$5K Capital Outlay
SHI International Corp	B14886603	Azure Storage Nov '21	\$464.79 63588	3/28/2022	001-000-000-594-14-64-00	City Hall IT HW/SW >\$5K Capital Outlay
SHI International Corp	B14888704	Azure Storage Dec '21	\$486.43 63588	3/28/2022	001-000-000-594-14-64-00	City Hall IT HW/SW >\$5K Capital Outlay
SHI International Corp	B14855488	Azure Storage July '21	\$482.57 63588	3/28/2022	001-000-000-594-14-64-00	City Hall IT HW/SW >\$5K Capital Outlay
SHI International Corp	B14885789	Azure Storage Sept '21	\$473.17 63588	3/28/2022	001-000-000-594-14-64-00	City Hall IT HW/SW >\$5K Capital Outlay
			\$2,868.51 63588 Total			
Sound View Strategies, LLC	2615	SR520 Consulting, Feb '22	\$3,000.00 63560	3/10/2022	001-000-000-513-10-41-00	Professional Services
			\$3,000.00 63560 Total			
Spot-On Print & Design	56376	Window Envelopes	\$184.87 63561	3/10/2022	001-000-000-518-10-31-00	Office And Operating Supplies
			\$184.87 63561 Total			
Spot-On Print & Design	56270	Code Enforcement Notices	\$161.70 63589	3/28/2022	401-000-000-558-60-31-00	Operating Supplies
			\$161.70 63589 Total			
Staples Business Advantage	3501629250	PD Supplies	\$5.39 63562	3/10/2022	001-000-000-521-20-31-00	Office Supplies
Staples Business Advantage	3501629248	PD Supplies	\$26.40 63562	3/10/2022	001-000-000-521-20-31-00	Office Supplies
Staples Business Advantage	3501629249	PD Supplies	\$68.40 63562	3/10/2022	001-000-000-521-20-31-00	Office Supplies
			\$100.19 63562 Total			
Stewart MacNichols Harmell, Inc., PS	3/12/22	Public Defense, Feb. '22	\$250.00 63590	3/28/2022	001-000-000-515-91-40-00	Public Defender
			\$250.00 Total			
Summit Law Group	134561	Special Counsel, Gen Labor	\$5,781.00 63563	3/10/2022	001-000-000-515-45-40-00	Special Counsel
			\$5,781.00 63563 Total			
Summit Law Group	135281	Special Counsel, Gen Labor	\$1,365.00 63591	3/28/2022	001-000-000-515-45-40-00	Special Counsel
			\$1,365.00 63591 Total			
TIG Technology Integration Group	20677	IT Managed Svcs	\$10,619.78 63564	3/10/2022	001-000-000-518-80-41-50	Technical Services, Software Services
			\$10,619.78 63564 Total			
TIG Technology Integration Group	5449802	Network Security	\$7,215.80 63592	3/28/2022	001-000-000-594-14-64-00	City Hall IT HW/SW >\$5K Capital Outlay
			\$7,215.80 63592 Total			
TIG Technology Integration Group	20677	IT Managed Svcs	\$1,956.94 63564	3/10/2022	401-000-000-518-80-41-50	Technical Services, Software Services

			\$1,956.94 63564 Total				
Tiki Car Wash	022822-1	PD Car Washes, Feb. '22	\$11.93 63593	3/28/2022	001-000-000-521-20-32-00	Vehicle Expenses-Gas, Car Wash	
			\$11.93 63593 Total				
Toyota Lift Northwest	21800116	Storage Shelves	\$1,838.67 63594	3/28/2022	001-000-000-576-80-31-00	Operating Supplies	
			\$1,838.67 63594 Total				
US Bank Voyager Fleet Sys.	8693624262207	PD Fuel	\$1,933.98 63595	3/28/2022	001-000-000-521-20-32-00	Vehicle Expenses-Gas, Car Wash	
US Bank Voyager Fleet Sys.	8693624262211	PD Fuel	\$1,426.56 63595	3/28/2022	001-000-000-521-20-32-00	Vehicle Expenses-Gas, Car Wash	
Utilities Underground Location Ctr	2020180	Locate Svcs, Feb '22	\$86.43 63565	3/10/2022	101-000-000-542-30-47-00	Utility Services	
			\$3,446.97 63565 Total				
WA ST Dept of Transportation	*FB91017008221	Inspections Veh Fuel	\$66.11 63596	3/28/2022	401-000-000-558-60-32-00	Vehicle Expenses - Gas, Oil, Maint.	
			\$66.11 63596 Total				
WAPRO	5049	Annual WAPRO Membership	\$25.00 63597	3/28/2022	401-000-000-558-60-49-00	Dues, Subscriptions, Memberships	
			\$25.00 63597 Total				
Washington State Patrol	122003363	Background Chks, Dec '21	\$74.00 63598	3/28/2022	001-000-000-521-20-41-50	Recruitment-Background	
			\$74.00 63598 Total				
US Bank	Nations 2/2 - 3/2/22	CC Purchases	\$19.98 ACH Payment	3/28/2022	001-000-000-518-10-31-00	Office And Operating Supplies	
US Bank	Kellerman 2/2 - 3/2/22	CC Purchases	\$839.00 ACH Payment	3/28/2022	001-000-000-518-30-45-00	Facility Rental	
US Bank	Nations 2/2 - 3/2/22	CC Purchases	\$22.01 ACH Payment	3/28/2022	001-000-000-518-80-31-00	IT HW, SW, Operating Supplies	
US Bank	Kellerman 2/2 - 3/2/22	CC Purchases	\$0.28 ACH Payment	3/28/2022	001-000-000-518-80-41-50	Technical Services, Software Services	
US Bank	Burns 2/2 - 3/2/22	CC Purchases	\$165.15 ACH Payment	3/28/2022	001-000-000-521-20-22-00	Uniforms	
US Bank	Burns 2/2 - 3/2/22	CC Purchases	\$1,463.76 ACH Payment	3/28/2022	001-000-000-521-20-31-00	Office Supplies	
US Bank	Sass 2/2 - 3/2/22	CC Purchases	\$2.58 ACH Payment	3/28/2022	001-000-000-521-20-31-60	Ammo/Range (Targets, etc)	
US Bank	Burns 2/2 - 3/2/22	CC Purchases	\$286.14 ACH Payment	3/28/2022	001-000-000-521-20-31-60	Ammo/Range (Targets, etc)	
US Bank	Burns 2/2 - 3/2/22	CC Purchases	\$109.64 ACH Payment	3/28/2022	001-000-000-521-20-35-20	Firearms (Purchase & Repair)	
US Bank	Crickmore 2/2 - 3/2/22	CC Purchases	\$309.73 ACH Payment	3/28/2022	001-000-000-576-80-31-00	Operating Supplies	
US Bank	Crickmore 2/2 - 3/2/22	CC Purchases	\$16.50 ACH Payment	3/28/2022	001-000-000-576-80-48-00	Repair & Maint Equipment	
US Bank	Crickmore 2/2 - 3/2/22	CC Purchases	\$42.91 ACH Payment	3/28/2022	101-000-000-542-30-31-00	Operating & Maintenance Supplies	
US Bank	Wilcox 2/2 - 3/2/22	CC Purchases	\$65.00 ACH Payment	3/28/2022	401-000-000-558-60-43-00	Travel & Training	
US Bank	Wilcox 2/2 - 3/2/22	CC Purchases	\$600.00 ACH Payment	3/28/2022	401-000-000-558-60-49-00	Dues, Subscriptions, Memberships	
Hall, Sunita	3/22/22 Expense Reimbursement Request	IAPE Evidence Training	\$336.20 ACH Payment	3/28/2022	001-000-000-521-20-43-00	Travel & Training	
Eley, Griffen	Employee Reimbursement 3/28/22	Reimb Jan '22 LTC Premium	\$12.25 ACH Payment	3/28/2022	001-000-000-576-80-11-00	Salaries & Wages	
			\$4,291.13 ACH Payment Total				
US Bank	ACH, Bank Fees		\$2,604.82 ACH, Bank Fees	3/28/2022	401-000-000-558-60-49-10	Miscellaneous	
			\$2,604.82 ACH, Bank Fees Total				
			\$348,660.69 AP Total				
Payroll	March 2022 Payroll	Payroll	\$ 17,530.08 Total	3/28/2022	001-000-000-513-10-11-00	Salaries, Wages & Benefits	
Payroll	March 2022 Payroll	Payroll	31,252.37 Total	3/28/2022	001-000-000-514-20-11-00	Salaries, Wages & Benefits	
Payroll	March 2022 Payroll	Payroll	36,925.97 Total	3/28/2022	001-000-000-518-10-11-00	Salaries, Wages & Benefits	
Payroll	March 2022 Payroll	Payroll	119,911.85 Total	3/28/2022	001-000-000-521-20-11-00	Salaries, Wages & Benefits	
Payroll	March 2022 Payroll	Payroll	26,136.62 Total	3/28/2022	101-000-000-542-30-11-00	Salaries, Wages & Benefits	
Payroll	March 2022 Payroll	Payroll	51,795.17 Total	3/28/2022	001-000-000-558-60-11-00	Salaries, Wages & Benefits	
Payroll	March 2022 Payroll	Payroll	39,192.69 Total	3/28/2022	001-000-000-576-80-11-00	Salaries, Wages & Benefits	
			\$ 322,744.75 Payroll Total				
			\$ 671,405.44 Period Grand Total				

Vendor	Invoice Number	Expense Notes	Invoice Amount	Check Number	Check Date	Account Number	Account Description
8X8, Inc.	3365876	CH Phones	\$903.65	63631	4/10/2022	001-000-000-518-80-41-50	Technical Services, Software Services
			\$903.65	63631 Total			
911 Supply Inc	SO-2-21634	PD Unifrom / Gidlof	\$23.00	63662	4/28/2022	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-18033	PD Uniform / Cylenn	\$118.86	63662	4/28/2022	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-18034	PD Uniform / Scott	\$23.13	63662	4/28/2022	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-17836	PD Supplies/Chief Stars	\$23.06	63662	4/28/2022	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-17834	PD Supplies/Dept Issue	\$48.44	63662	4/28/2022	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-17837	PD Supplies/Tyler	\$47.35	63662	4/28/2022	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-17835	PD Supplies/Dept Issue	\$48.44	63662	4/28/2022	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-18032	PD Uniform / Cylenn	\$264.24	63662	4/28/2022	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-18035	PD Uniform / Hadland	\$23.13	63662	4/28/2022	001-000-000-521-20-22-00	Uniforms
			\$619.65	63662 Total			
911 Supply Inc	INV-2-17475	PD Supplies/Uniforms Aushin	\$142.99	63599	4/5/2022	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-17408	PD Supplies/Dept use	\$1,008.23	63599	4/5/2022	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	IMV-2-17473	PD SUpplies/Uniform Tyler	\$60.54	63599	4/5/2022	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-17474	PD Supplies/Uniforms Tyler	\$129.91	63599	4/5/2022	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-17409	PD Supplies/Uniform Cidloj	\$1,062.99	63599	4/5/2022	001-000-000-521-20-22-00	Uniforms
			\$2,404.66	63599 Total			
A. R. Brown Backflow Testing	1843-1	Backflow Testing & Repair	\$929.95	63632	4/10/2022	001-000-000-576-80-41-00	Professional Services
			\$929.95	63632 Total			
A. R. Brown Backflow Testing	1843	Backflow Testing & Repair	\$929.95	63619	4/5/2022	001-000-000-576-80-41-00	Professional Services
			\$929.95	63619 Total			
Alexander Gow Fire Equipment Co.	12209712	CH Fire Suppression	\$4,158.08	63659	4/14/2022	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg

			\$4,158.08 63659 Total			
Alliance Technology LLC	37056	Storm Mapping	\$1,528.33 63600	4/5/2022	307-000-000-595-30-63-02	Storm Sewer Improvements
Alliance Technology LLC	37013	Storm Mapping	\$7,152.67 63600	4/5/2022	307-000-000-595-30-63-02	Storm Sewer Improvements
			\$8,681.00 63600 Total			
Applied Professional Services Inc.	126719	78th Ave NE	\$820.00 63660	4/14/2022	307-000-000-595-30-63-02	Storm Sewer Improvements
Applied Professional Services Inc.	126712	7th st storm system	\$3,920.00 63660	4/14/2022	307-000-000-595-30-63-02	Storm Sewer Improvements
Applied Professional Services Inc.	126718	34th Evergreen Point Rd	\$820.00 63660	4/14/2022	307-000-000-595-30-63-02	Storm Sewer Improvements
			\$5,560.00 63660 Total			
AT&T Mobility	287287975246X03 272022	Patrol Car Connection	\$870.76 63601	4/5/2022	001-000-000-521-20-42-00	Communications (phone, Pagers)
			\$870.76 63601 Total			
AT&T MOBILITY	287290584494X03 132022	PW cell phones	\$275.82 63602	4/5/2022	001-000-000-576-80-42-00	Telephone/postage
			\$275.82 63602 Total			
AutoNation Chrysler, Jeep, Dodge Bellevue	307679	Maintenance-Car #28	\$1,200.28 63663	4/28/2022	001-000-000-521-20-48-10	Repairs & Maint-Automobiles
AutoNation Chrysler, Jeep, Dodge Bellevue	307758	Maintenance-Chief's Car	\$149.23 63663	4/28/2022	001-000-000-521-20-48-10	Repairs & Maint-Automobiles
			\$1,349.51 63663 Total			
Bellevue City Treasurer - Water	90107027 12/20/21-2/23/23	View pt pk irrig.	\$68.50 63603	4/5/2022	001-000-000-576-80-47-00	Utilities
Bellevue City Treasurer - Water	02623004 12/20/21-2/23/22	View pt pk irrig.	\$68.50 63603	4/5/2022	001-000-000-576-80-47-00	Utilities
			\$137.00 63603 Total			
Blueline Group LLC, The	23183	Bldg Permit Zoning Review	\$3,620.00 63661	4/14/2022	401-000-000-558-60-41-01	Planning Consultant
Blueline Group LLC, The	23288	Planning Support	\$5,400.00 63661	4/14/2022	401-000-000-558-60-41-01	Planning Consultant
			\$9,020.00 63661 Total			
BRC Acoustics & Audiovisual Design	26674	Sound Test Service	\$1,752.07 63636	4/14/2022	401-000-000-558-60-41-08	Sound Testing Consultant
			\$1,752.07 63636 Total			
Buenavista Services, Inc	9576	Janitorial Supplies CHAPO	\$2,037.75 63637	4/14/2022	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg
Buenavista Services, Inc	9575	Janitorial Supplies-Park Restrooms	\$1,158.62 63637	4/14/2022	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg

Buenavista Services, Inc	8710-1	Janitorial Supplies	\$269.43 63637	4/14/2022	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg
			\$3,465.80 63637 Total			
Car Wash Enterprises	March 2022	PD Car Washes	\$20.00 63664	4/28/2022	001-000-000-521-20-32-00	Vehicle Expenses-Gas, Car Wash
			\$20.00 63664 Total			
Cdw Government Inc	V149521	VEEAM Renewal	\$1,921.25 63638	4/14/2022	001-000-000-518-80-48-00	Repairs & Maint., Annual Software Maint.
Cdw Government Inc	V268215	Netapp renewal/support	\$946.86 63638	4/14/2022	001-000-000-518-80-48-00	Repairs & Maint., Annual Software Maint.
			\$2,868.11 63638 Total			
Centurylink	4254542095384B	PD Emergency Line	\$129.27 63665	4/28/2022	001-000-000-521-20-42-00	Communications (phone,Pager)
			\$129.27 63665 Total			
Centurylink	425-637-3989 759B 3/17-4/17-22	PD Phone/Fax	\$242.03 63604	4/5/2022	001-000-000-521-20-42-00	Communications (phone,Pager)
Centurylink	425-454-8183- 070B 3/8-4/8-22	PW Alarm/Fire Line	\$129.63 63604	4/5/2022	001-000-000-576-80-42-00	Telephone/postage
			\$371.66 63604 Total			
Clyde Hill, City of	2022-2	84th Irrigation	\$780.23 63605	4/5/2022	101-000-000-542-70-40-00	Street Irrigation Utilities
			\$780.23 63605 Total			
Comcast	849833013019793 5 4/07-05/06/22	1000 LWB NE Camera	\$255.36 63639	4/14/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
Comcast	849833008174172 3 4/07-05/06/22	700 LWB NE Camera	\$260.87 63639	4/14/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
			\$516.23 63639 Total			
Comcast	849833013019326 4 4/16-5/15/22	NE 12th st Camera	\$245.36 63666	4/28/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
Comcast	849833013019322 3 4/16-5/15/22	NE 24th st Camera	\$245.36 63666	4/28/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
			\$490.72 63666 Total			
Comcast	849833013019358 7 3/25-4/24/22	PW Internet Services	\$146.36 63606	4/5/2022	001-000-000-576-80-42-00	Telephone/postage
			\$146.36 63606 Total			
CWA Consultants	22-109	Bldg plan review svcs	\$110.00 63640	4/14/2022	401-000-000-558-60-41-00	Professional Services

CWA Consultants	22-108	Bldg plan review svcs	\$330.00 63640	4/14/2022	401-000-000-558-60-41-00	Professional Services
			\$440.00 63640 Total			
Davidson-Macri Sweeping, Inc.	223731	Vactor&Jetting SVC	\$1,941.13 63641	4/14/2022	101-000-000-542-40-41-00	Storm Drain Maintenance
Davidson-Macri Sweeping, Inc.	224303	Vactor&Jetting SVC	\$1,656.91 63641	4/14/2022	101-000-000-542-40-41-00	Storm Drain Maintenance
			\$3,598.04 63641 Total			
Davidson-Macri Sweeping, Inc.	224468	Vactor&Setting Service	\$1,416.44 63667	4/28/2022	101-000-000-542-40-41-00	Storm Drain Maintenance
Davidson-Macri Sweeping, Inc.	224470	Vactor&Setting Service	\$1,040.73 63667	4/28/2022	101-000-000-542-40-41-00	Storm Drain Maintenance
			\$2,457.17 63667 Total			
Eastside Public Safety Communicat'n	10756	Apr Monthly Fees	\$495.39 63642	4/14/2022	001-000-000-521-20-41-20	Dispatch-EPSCA
			\$495.39 63642 Total			
FCI - Custom Police Vehicles	14301	Lease for PD Vehicle	\$1,864.60 63643	4/14/2022	001-000-000-594-21-70-00	Police Vehicle Lease, Principal Cost
			\$1,864.60 63643 Total			
FCI - Custom Police Vehicles	14305	PD Veh Lease, 04/22	\$987.05 63607	4/5/2022	001-000-000-594-21-70-00	Police Vehicle Lease, Principal Cost
FCI - Custom Police Vehicles	14303	Capt Veh Lease, 04/22	\$695.31 63607	4/5/2022	001-000-000-594-21-70-00	Police Vehicle Lease, Principal Cost
FCI - Custom Police Vehicles	14306	Chief Veh Lease, 04/22	\$776.19 63607	4/5/2022	001-000-000-594-21-70-00	Police Vehicle Lease, Principal Cost
FCI - Custom Police Vehicles	14304	Sergeant Lease, 04/22	\$814.60 63607	4/5/2022	001-000-000-594-21-70-00	Police Vehicle Lease, Principal Cost
FCI - Custom Police Vehicles	14305	PD Veh Lease, 04/22	\$381.91 63607	4/5/2022	001-000-000-594-21-80-00	Police Vehicle Lease, Interest Cost
FCI - Custom Police Vehicles	14304	Sergeant Lease, 04/22	\$266.48 63607	4/5/2022	001-000-000-594-21-80-00	Police Vehicle Lease, Interest Cost
FCI - Custom Police Vehicles	14303	Capt Veh Lease, 04/22	\$243.81 63607	4/5/2022	001-000-000-594-21-80-00	Police Vehicle Lease, Interest Cost
FCI - Custom Police Vehicles	14306	Chief Veh Lease, 04/22	\$217.53 63607	4/5/2022	001-000-000-594-21-80-00	Police Vehicle Lease, Interest Cost
			\$4,382.88 63607 Total			
FCI - Custom Police Vehicles	14301	Lease for PD Vehicle	\$210.20 63643	4/14/2022	001-000-000-594-21-80-00	Police Vehicle Lease, Interest Cost
			\$210.20 63643 Total			
Gray & Osborne, Inc.	8-20597.00	NPDES Assistance	\$450.74 63644	4/14/2022	101-000-000-542-30-41-03	NPDES Grant
Gray & Osborne, Inc.	15-21441.00	2101 NE 12th PED-PE	\$869.30 63644	4/14/2022	307-000-000-595-30-63-01	Street Improvements, Overlays

Gray & Osborne, Inc.	1-22488.01	NE 7th St. Overlay-PE	\$359.16 63644	4/14/2022	307-000-000-595-30-63-01	Street Improvements, Overlays
Gray & Osborne, Inc.	8-21575.00	2105 77th Ave NE-Storm Repair	\$2,579.56 63644	4/14/2022	307-000-000-595-30-63-02	Storm Sewer Improvements
			\$4,258.76 63644 Total			
Gray & Osborne, Inc.	Feb 26-Mar 26	Grading and Drainage Service	\$6,672.74 63608	4/5/2022	401-000-000-558-60-41-07	Engineering Consultant
			\$6,672.74 63608 Total			
Hermanson Company, LLP	8025045	CH HVAC Maintenance	\$1,987.86 63609	4/5/2022	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg
			\$1,987.86 63609 Total			
Horticultural Elements, Inc.	6301	84th Ave NE Median Apr SVS	\$4,490.00 63668	4/28/2022	101-000-000-542-30-41-00	Professional Services
			\$4,490.00 63668 Total			
JR Mailing Services, Inc.	23638	CM Forum Postcard	\$738.42 63610	4/5/2022	001-000-000-518-10-49-30	Postcard, Public information
			\$738.42 63610 Total			
Kaiser Permanente	71663961	Background check-employee	\$1,467.00 63669	4/28/2022	001-000-000-521-20-41-50	Recruitment-Background
			\$1,467.00 63669 Total			
Kamins Construction Inc	485	84/24th Rail Repair	\$2,752.50 63611	4/5/2022	101-000-000-542-30-41-00	Professional Services
Kamins Construction Inc	PE 4	2105 77th AVE NE Storm Rpr	\$37,479.70 63611	4/5/2022	307-000-000-595-30-63-02	Storm Sewer Improvements
			\$40,232.20 63611 Total			
King County Treasury	195303	KC INET	\$375.00 63670	4/28/2022	001-000-000-518-80-41-50	Technical Services, Software Services
			\$375.00 63670 Total			
Kirkland Municipal Court	MAR22MED	March Filing Fees	\$1,213.12 63645	4/14/2022	001-000-000-512-50-40-10	Municipal Court-Traffic/NonTrf
			\$1,213.12 63645 Total			
Kirkland Municipal Court	APR22MED	March Filing Fees	\$499.52 63671	4/28/2022	001-000-000-512-50-40-10	Municipal Court-Traffic/NonTrf
			\$499.52 63671 Total			
Kirkland Municipal Court	Invoice - 4/1/2022 10:00:47 AM	Filing Fees, 02/22	\$1,213.12 63612	4/5/2022	001-000-000-512-50-40-10	Municipal Court-Traffic/NonTrf
			\$1,213.12 63612 Total			
Konica Minolta Premier Finance	75655335	CH Copier	\$952.68 63646	4/14/2022	001-000-000-518-10-31-00	Office And Operating Supplies
Konica Minolta Premier Finance	75845203	PW Shop printer/copier	\$101.18 63646	4/14/2022	001-000-000-518-10-31-00	Office And Operating Supplies

Konica Minolta Premier Finance	75390870	CH Copier	\$294.29 63646	4/14/2022	001-000-000-518-10-31-00	Office And Operating Supplies
			\$1,348.15 63646 Total			
Konica Minolta Premier Finance	39791680	CH Copier	\$533.61 63672	4/28/2022	001-000-000-518-10-31-00	Office And Operating Supplies
			\$533.61 63672 Total			
Kustom Signals, Inc.	592519	PD Equopment	\$272.33 63613	4/5/2022	001-000-000-521-20-31-40	Police Operating Supplies
Kustom Signals, Inc.	592518	PD Equipment	\$168.16 63613	4/5/2022	001-000-000-521-20-31-40	Police Operating Supplies
			\$440.49 63613 Total			
LexisNexis Risk Management - Account 1011660	1011660-20220331	Investigating tool	\$116.81 63673	4/28/2022	001-000-000-521-20-41-00	Professional Services
			\$116.81 63673 Total			
Max Rogov	21-0597	Row Application Fee	\$10,000.00 63674	4/28/2022	001-000-000-582-10-00-01	Refund of Deposits - Dev. Srvs.
Message Watcher, LLC	47730	Email/WEB/Social Media Arch	\$231.80 63614	4/5/2022	001-000-000-518-80-41-50	Technical Services, Software Services
			\$10,231.80 63614 Total			
Michael & JJ , LLC	1153	PD Dry Cleaning	\$55.89 63647	4/14/2022	001-000-000-521-20-22-00	Uniforms
			\$55.89 63647 Total			
Moberly & Roberts, PLLC	1028	City Procution Service	\$4,000.00 63615	4/5/2022	001-000-000-512-50-41-10	Prosecuting Attorney
			\$4,000.00 63615 Total			
Pacific Training Group LLC	2235	Training Officer Bell	\$375.00 63675	4/28/2022	001-000-000-521-20-43-00	Travel & Training
			\$375.00 63675 Total			
Pitney Bowes Global Financial Services LLC	3315470921	Postage Merer Lease	\$451.45 63648	4/14/2022	001-000-000-518-10-31-00	Office And Operating Supplies
			\$451.45 63648 Total			
Pro-shred	52375	CH Shredding Service	\$55.66 63649	4/14/2022	001-000-000-518-10-41-00	Professional Services
			\$55.66 63649 Total			
Pro-shred	51961	CH SHredding Service	\$55.66 63616	4/5/2022	001-000-000-518-10-41-00	Professional Services
			\$55.66 63616 Total			
Public Safety Testing, Inc.	2022-176	15t avarter dues	\$147.00 63676	4/28/2022	001-000-000-521-20-41-50	Recruitment-Background
			\$147.00 63676 Total			
Puget Sound Energy	200004844904 2/19-3-23/22	ODT Camera	\$38.98 63650	4/14/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras

Puget Sound Energy	200004844698 2/19-3/23/22	NE 10th St Camera	\$37.45 63650	4/14/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
			\$76.43 63650 Total			
Puget Sound Energy	200004850133 3/17-4/15/22	NE 24th st Camera	\$24.56 63677	4/28/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
			\$24.56 63677 Total			
Puget Sound Energy	200024956076 2/18-3/22-22	82nd AVE NE Cam	\$33.89 63618	4/5/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
Puget Sound Energy	200004850133 2/15-3/17-22	NE 24th St Camera	\$25.84 63618	4/5/2022	001-000-000-521-20-48-20	Repairs & Maint- HW/SW Maint Cameras
			\$59.73 63618 Total			
Puget Sound Energy	200012316424- 2/17-3/22/22	Median Park Shop Power	\$926.87 63650	4/14/2022	001-000-000-576-80-47-00	Utilities
Puget Sound Energy	200004844466- 2/18-3/23/22	View PT.PK.Power	\$16.35 63650	4/14/2022	001-000-000-576-80-47-00	Utilities
			\$943.22 63650 Total			
Puget Sound Energy	300000000087 2/2- 3/2-22	Street light Power storage bldg	\$23.61 63617	4/5/2022	001-000-000-576-80-47-00	Utilities
			\$23.61 63617 Total			
Puget Sound Energy	220003949835-3/3- 4/1/22	Street Light Power	\$0.00 63650	4/14/2022	101-000-000-542-63-41-00	Street Light Utilities
Puget Sound Energy	220017371912- *3/3-4/1/22	Street Light Power	\$1,745.52 63650	4/14/2022	101-000-000-542-63-41-00	Street Light Utilities
Puget Sound Energy	220013665165-3/3- 4/1/22	Street Light Power	\$12.42 63650	4/14/2022	101-000-000-542-63-41-00	Street Light Utilities
Puget Sound Energy	220013672732-3/3- 4/1/22	Street Light Power	\$29.19 63650	4/14/2022	101-000-000-542-63-41-00	Street Light Utilities
Puget Sound Energy	220014371946-3/3- 4/1/22	Street Light Power	\$105.46 63650	4/14/2022	101-000-000-542-63-41-00	Street Light Utilities
			\$1,892.59 63650 Total			
Robert Half International Inc. dba Office Team	59861571 04/18-04/22	Finance Dept Temp	\$3,720.00 63678	4/28/2022	001-000-000-514-20-11-00	Salaries & Wages
Robert Half International Inc. dba Office Team	59773182 04/04-04/08	Finance Dept Temp	\$3,720.00 63678	4/28/2022	001-000-000-514-20-11-00	Salaries & Wages
Robert Half International Inc. dba Office Team	59758461 04/01	Finance Dept Temp	\$744.00 63678	4/28/2022	001-000-000-514-20-11-00	Salaries & Wages
Robert Half International Inc. dba Office Team	59818310 04/11-04/15	Finance Dept Temp	\$3,720.00 63678	4/28/2022	001-000-000-514-20-11-00	Salaries & Wages
			\$11,904.00 63678 Total			
Scheid's Metal Fabrication & Design LLC	187	Toro Workman Kabinet Kit	\$1,500.00 63651	4/14/2022	001-000-000-576-80-41-00	Professional Services
			\$1,500.00 63651 Total			

Seattle Times, The	17003.	Legal Notice	\$75.82 63679	4/28/2022	001-000-000-518-10-44-00	Advertising
			\$75.82 63679 Total			
Sound Law Center	2731	Heoring Examiner SVCS	\$2,492.50 63652	4/14/2022	401-000-000-558-60-41-02	Hearing Examiner
			\$2,492.50 63652 Total			
Sound View Strategies, LLC	2648	Consulting-SR520, March'22	\$3,000.00 63620	4/5/2022	001-000-000-513-10-41-00	Professional Services
			\$3,000.00 63620 Total			
Spot-On Print & Design	56519	Community Forum Notice	\$928.40 63653	4/14/2022	001-000-000-518-10-49-30	Postcard, Public information
			\$928.40 63653 Total			
Spot-On Print & Design	56501	Closed play sound Poolers	\$440.00 63680	4/28/2022	001-000-000-518-10-49-30	Postcard, Public information
Spot-On Print & Design	56594	Business Cards/Scott, Hadllord	\$168.83 63680	4/28/2022	001-000-000-521-20-41-00	Professional Services
Spot-On Print & Design	56572	Business Cards-J.Sass	\$71.68 63680	4/28/2022	001-000-000-521-20-41-00	Professional Services
			\$680.51 63680 Total			
Spot-On Print & Design	56491	Business Cvrls	\$52.36 63653	4/14/2022	401-000-000-558-60-31-00	Operating Supplies
			\$52.36 63653 Total			
Staples Business Advantage	3504131198	Office supplies	\$129.19 63621	4/5/2022	001-000-000-518-10-31-00	Office And Operating Supplies
Staples Business Advantage	3504131197	Office supplies	\$242.27 63621	4/5/2022	001-000-000-518-10-31-00	Office And Operating Supplies
			\$371.46 63621 Total			
Staples Business Advantage	3504131200	PD Office Supplies	\$79.08 63654	4/14/2022	001-000-000-521-20-31-00	Office Supplies
Staples Business Advantage	3504131196	PD Office Supplies	\$147.36 63654	4/14/2022	001-000-000-521-20-31-00	Office Supplies
Staples Business Advantage	3504131199	PD Office Supplies	\$28.70 63654	4/14/2022	001-000-000-521-20-31-00	Office Supplies
Staples Business Advantage	3504131195	PD Office Supplies	\$28.70 63654	4/14/2022	001-000-000-521-20-31-00	Office Supplies
			\$283.84 63654 Total			
Staples Business Advantage	3490055512	PD Office Supplies	\$4.59 63681	4/28/2022	001-000-000-521-20-31-00	Office Supplies
Staples Business Advantage	3501629251	PD Office Supplies	\$94.88 63681	4/28/2022	001-000-000-521-20-31-00	Office Supplies
			\$99.47 63681 Total			
Statewide Security	213416	QRTrly Fire Alarm Monitoring	\$617.66 63655	4/14/2022	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg

Stewart MacNichols Harmell, 4/12/22 Inc., PS		Public Defence, Mar 22	\$617.66 63655 Total \$250.00 63656	4/14/2022	001-000-000-515-91-40-00	Public Defender
Stewart Title Company	384461	Storm sys mapping	\$250.00 63656 Total \$9,358.50 63622	4/5/2022	307-000-000-595-30-63-02	Storm Sewer Improvements
Summit Law Group	136167	Special Council	\$9,358.50 63622 Total \$700.00 63682	4/28/2022	001-000-000-515-45-40-00	Special Counsel
TIG Technology Integration Group	5453010	Council/Chamber Com Adapter	\$700.00 63682 Total \$53.95 63683	4/28/2022	001-000-000-518-80-31-00	IT HW, SW, Operating Supplies
TIG Technology Integration Group	5429285	Adapter for Chamber Cmptr	\$53.95 63683 Total \$70.46 63623	4/5/2022	001-000-000-518-80-31-00	IT HW, SW, Operating Supplies
TIG Technology Integration Group	58960	TIG SVCS 04/01- 04/30/22	\$70.46 63623 Total \$10,619.78 63657	4/14/2022	001-000-000-518-80-41-50	Technical Services, Software Services
TIG Technology Integration Group	5452668	Council/Chamber Computer Replacement	\$10,619.78 63657 Total \$2,606.07 63683	4/28/2022	001-000-000-594-14-64-00	City Hall IT HW/SW >\$5K Capital Outlay
TIG Technology Integration Group	5452524	Server Switches Replacement-PD/CH	\$7,964.71 63683	4/28/2022	001-000-000-594-14-64-00	City Hall IT HW/SW >\$5K Capital Outlay
TIG Technology Integration Group	58960	TIG SVCS 04/01- 04/30/22	\$10,570.78 63683 Total \$1,956.94 63657	4/14/2022	401-000-000-518-80-41-50	Technical Services, Software Services
Tiki Car Wash	033122-1	PD Car Washes	\$1,956.94 63657 Total \$23.87 63684	4/28/2022	001-000-000-521-20-32-00	Vehicle Expenses-Gas, Car Wash
Turf Star, Inc.	7220989-00	Toro Mover Parts	\$23.87 63684 Total \$261.12 63685	4/28/2022	001-000-000-576-80-48-00	Repair & Maint Equipment
Turf Star, Inc.	7219604-00	Starter for Toro Mower	\$261.12 63685 Total \$733.93 63624	4/5/2022	001-000-000-576-80-48-00	Repair & Maint Equipment
Utilities Underground Location Ctr	2030180	Utility/Locate Svcs	\$733.93 63624 Total \$112.23 63686	4/28/2022	101-000-000-542-30-47-00	Utility Services
Utilities Underground Location Ctr	SEP0032- FC,NOV0012-FC	Utility Local Services	\$112.23 63686 Total \$1.04 63625	4/5/2022	101-000-000-542-30-47-00	Utility Services

WA ST Dept of Retirement Systems	1500216	OASI Tax Year 2021	\$1.04 63625 Total \$25.00 63626	4/5/2022	001-000-000-514-20-49-00	Misc-Dues,Subscriptions
WA ST Dept of Transportation	FB91017009221	Inspections Vehicle Fuel	\$25.00 63626 Total \$49.57 63658	4/14/2022	401-000-000-558-60-32-00	Vehicle Expenses - Gas, Oil, Maint.
Washington State Patrol	I22003363	Background Chks, Dec'21	\$49.57 63658 Total \$74.00 63689	4/28/2022	001-000-000-521-20-41-50	Recruitment-Background
Washington State Patrol	I22005512	CPL Background	\$74.00 63689 Total \$26.50 63687	4/28/2022	631-000-000-589-30-02-00	WA ST Patrol-Gun-Fbi
Willard's Pest Control	380925	PO Rodent Services	\$26.50 63687 Total \$89.53 63688	4/28/2022	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg
Willard's Pest Control	378677	PO Rodent Services	\$89.53 63688 Total \$89.53 63627	4/5/2022	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg
Bell, Connor	Expense Reimbursement Mar31st-Apr1st	PD Training, Bell	\$89.53 63627 Total \$34.16 ACH Payment	4/5/2022	001-000-000-521-20-43-00	Travel & Training
WA ST Dept of Revenue	2021 use tax	2021 use tax	\$324.54 ACH Payment	4/5/2022	001-000-000-518-10-31-00	Office And Operating Supplies
WA ST Dept of Revenue	2021 use tax	2021 use tax	\$15.52 ACH Payment	4/5/2022	001-000-000-521-20-31-40	Police Operating Supplies
WA ST Dept of Revenue	2021 use tax	2021 use tax	\$424.00 ACH Payment	4/5/2022	001-000-000-521-20-48-10	Repairs & Maint-Automobiles
WA ST Dept of Revenue	2021 use tax	2021 use tax	\$32.20 ACH Payment	4/5/2022	001-000-000-576-80-31-00	Operating Supplies
WA ST Dept of Revenue	2021 use tax	2021 use tax	\$4.49 ACH Payment	4/5/2022	101-000-000-542-30-31-00	Operating & Maintenance Supplies
WA ST Dept of Revenue	2021 use tax	2021 use tax	\$252.54 ACH Payment	4/5/2022	101-000-000-542-64-41-00	Traffic Control Devices
WA ST Dept of Revenue	2021 use tax	2021 use tax	\$481.48 ACH Payment	4/5/2022	307-000-000-595-30-63-01	Street Improvements, Overlays
			ACH Payment			
			\$1,568.93 Total			
	ACH, Bank Fees		\$2,132.47 ACH, Bank Fees	4/1/2022	401-000-000-558-60-49-10	Miscellaneous
			ACH, Bank Fees Total \$2,132.47 Fees Total			

Payroll	April 2022 Payroll	Payroll	\$ 19,037.91	Total	4/28/2022	001-000-000-513-10-11-00	Salaries, Wages & Benefits
Payroll	April 2022 Payroll	Payroll	17,145.46	Total	4/28/2022	001-000-000-514-20-11-00	Salaries, Wages & Benefits
Payroll	April 2022 Payroll	Payroll	34,514.40	Total	4/28/2022	001-000-000-518-10-11-00	Salaries, Wages & Benefits
Payroll	April 2022 Payroll	Payroll	147,587.26	Total	4/28/2022	001-000-000-521-20-11-00	Salaries, Wages & Benefits
Payroll	April 2022 Payroll	Payroll	23,942.26	Total	4/28/2022	101-000-000-542-30-11-00	Salaries, Wages & Benefits
Payroll	April 2022 Payroll	Payroll	51,324.77	Total	4/28/2022	001-000-000-558-60-11-00	Salaries, Wages & Benefits
Payroll	April 2022 Payroll	Payroll	35,913.34	Total	4/28/2022	001-000-000-576-80-11-00	Salaries, Wages & Benefits
			\$ 329,465.40	Payroll Total			
			\$ 534,047.71	Period Grand Total			



MEDINA, WASHINGTON

PLANNING COMMISSION SPECIAL MEETING MINUTES

Virtual/Online

Tuesday, March 29, 2022 – 4:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

Chair Preston called the meeting to order at 4:03pm

PRESENT

Chair Laurel Preston
Vice Chair Shawn Schubring
Commissioner Laura Bustamante
Commissioner Mark Nelson
Commissioner Mike Raskin

ABSENT

Commissioner David Langworthy

STAFF

Bennett, Burns, Kellerman, Keyser, Miner, Wilcox

2. APPROVAL OF MEETING AGENDA

By consensus, Planning Commission approved the meeting agenda as presented.

3. APPROVAL OF MINUTES

3.1 Planning Commission Minutes of February 22, 2022

Recommendation: Approve Minutes

Staff Contact: Rebecca Bennett, Development Services Coordinator

By consensus, Planning Commission approved the meeting agenda as presented.

4. ANNOUNCEMENTS

4.1 Staff/Commissioners

Keyser announced that Council passed the Permanent Supportive and Transitional Housing Code 4:3. The Comp Plan's new deadline is December 31st 2024. The new commissioner, Li-Tan Hsu, will start next month. Joint Planning Commission/City Council meeting will be next month.

5. AUDIENCE PARTICIPATION

None.

6. DISCUSSION

6.1 Alternatives to Original Grade

Recommendation: Discussion

Staff Contact(s): Stephanie Keyser, Planning Manager

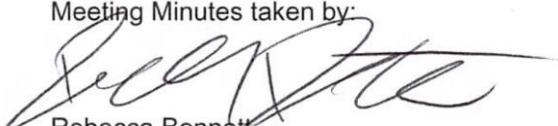
Time Estimate: 60 minutes

Keyser gave presentation on Alternatives to Original Grade and provided examples. Commissioners discussed and asked questions. Staff responded.

7. ADJOURNMENT

Motion made by Commissioner Schubring, Seconded by Commissioner Raskin. By consensus meeting adjourned at 5:07pm.

Meeting Minutes taken by:



Rebecca Bennett



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Virtual/Online

Monday, April 11, 2022 – 4:00 PM

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order at 4:00 p.m. via Zoom.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Cynthia Adkins
Councilmember Jennifer Garone
Councilmember Harini Gokul (online at 4:05 p.m.)
Councilmember Mac Johnston (online at 5:20 p.m.)
Councilmember Bob Zook

ABSENT

None.

STAFF PRESENT

Steve Burns, Scott Missall, Ryan Osada, Steve Wilcox, Jeff Sass, Ryan Wagner, Connor Bell, Dawn Nations, Aimee Kellerman

2. APPROVAL OF MEETING AGENDA

Mayor Rossman announced that Agenda Item 4.2 has been removed from the agenda. Agenda Items 4.3 and 4.4 were moved up accordingly.

ACTION: By consensus the meeting agenda was approved as modified.

3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

4. **PRESENTATIONS**

- 4.1 Senator Kuderer, Representatives Slatter and Walen will address the Council.

The 48th district legislators, Senator Kuderer, along with Representatives Slatter and Walen updated the City Council on activities in Olympia. Kuderer commented that the Senate passed over 300 bills this year with over 94 percent of them on a bi-partisan basis. They created a permanent emergency rental assistance funding program and added 45 million to help transition those camping near right-of-ways or near interstates in emergency permanent supportive housing. Other updates included gun safety, transportation and economic strengthening. Council asked questions and the legislators responded.

- 4.2 Introduction of New Tree Consultant Andrea Starbird by Steve Wilcox, Development Services Director

This agenda item was removed from the agenda.

- 4.3 Introduction of New Finance/HR Director Ryan Wagner by Stephen R. Burns, Interim City Manager

Interim City Manager Steve Burns welcomed and introduced new city employee Ryan Wagner as the new Finance and HR Director.

- 4.4 Reports and announcements from Park Board, Planning Commission, Emergency Preparedness, and City Council.

Acting Chief Jeff Sass reported that there is an Emergency Preparedness Committee meeting scheduled for Wednesday, April 13 at 4:00 p.m. via Zoom

5. **CONSENT AGENDA**

ACTION: Motion Garone second Reeves and carried by a 6:0 (Johnston absent) vote; Council approved the Consent Agenda as presented.

- 5.1 Approved February 15, 2022 Park Board Meeting Minutes

Recommendation: Receive and file.

Staff Contact: Dawn Nations, Deputy City Clerk

- 5.2 Approved February 22, 2022 Planning Commission Meeting Minutes

Recommendation: Receive and file.

Staff Contact: Rebecca Bennett, Development Services Coordinator

- 5.3 Draft City Council Meeting Minutes of:

a) March 14, 2022; and

b) March 28, 2022.

Recommendation: Adopt minutes.

Staff Contact: Aimee Kellerman, CMC, City Clerk

- 5.4 A Regional Coalition of Housing (ARCH) 2022 Budget, Work Plan and Trust Fund Recommendations and Interlocal Agreement

Recommendation: Approve.

Staff Contact: Stephen R. Burns, Interim City Manager

- 5.5 2022 Sexual Assault Awareness Month Proclamation

Recommendation: Adopt Proclamation.

Staff Contact: Stephen R. Burns, Interim City Manager

6. **LEGISLATIVE HEARING**

None.

7. **PUBLIC HEARING**

None.

8. **CITY BUSINESS**

- 8.1 Permanent Supportive and Transitional Housing 1000 ft. Buffer Update

Recommendation: Update.

Staff Contact: Scott Missall, City Attorney

City Attorney Scott Missall gave a brief update on his preliminary findings on Permanent Supportive and Transitional Housing 1,000 ft. buffer from schools. The attorneys office is still in the fact gathering stage. He anticipates finishing in May and will bring options to the May 9 City Council meeting for further discussion and possible action.

ACTION: Update only; no action taken.

9. **INTERIM CITY MANAGER'S REPORT**

Police, Development Services, Finance, Central Services, Public Works, City Attorney

Director of Development Services Steve Wilcox gave an updated on activities in Development Services.

Director of Public Works Ryan Osada gave a brief update on Bellevue's upcoming water main project in Medina.

Acting Chief Jeff Sass reported back on Council requests from the previous meeting and activities in the police department.

Interim City Manager Steve Burns updated Council on steps and training he's taking to learn his role as a City Manager. Burns also announced that we will be moving to a hybrid meeting starting with the May 9 City Council meeting.

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

10.1 April 26, 2022 - City Council and Planning Commission Joint Meeting Discussion

Recommendation: Discussion item.

Staff Contact: Stephen R. Burns, Interim City Manager

Council and staff discussed the Tuesday, April 26, 2022 Joint City Council and Planning Commission meeting and due to Council availability for attendance, it was decided to reschedule for a future date.

Mayor Rossman reported that Bellevue Fire gave a presentation at the Points Mayors meeting, noting that Bellevue Fire plan to tear down and rebuild the Clyde Hill fire station which services Medina. They're currently developing plans on how to continue service while in the construction phase. Rossman has suggested that they come and present to Medina as it gets closer and the plan for temporary service gets finalized.

Rossman also briefly gave a summary of the Regional Water Quality Committee meeting for King County. They are currently discussing the sewer rates proposal which the King County Wastewater Treatment Division is going to recommending a 5.75 percent rate increase to the King County Council.

Councilmember Jennifer Garone reported that she will be attending the SCA meeting on April 12th. Agenda topics for discussion include solid waste and sewer rates, local actions on climate change, affordable housing, regional transportation planning, levies and ballot measures in King County.

11. **PUBLIC COMMENT**

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, the public comment period was closed.

12. **EXECUTIVE SESSION**

Council moved into Executive Session at 6:00 p.m. for an estimated time of up to two-hours.

RCW 42.30.110(1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW **42.30.140(4)**, discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

Council the Executive Session back into the regular meeting at 7:02 p.m.

ACTION: No action was taken following the Executive Session.

13. ADJOURNMENT

Council adjourned the regular meeting at 7:02 p.m.

DRAFT



MEDINA, WASHINGTON

MEDINA CITY COUNCIL REGULAR MEETING

Virtual/Online

Monday, April 25, 2022 – 4:00 PM

MINUTES

1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Mayor Rossman called the regular meeting to order via Zoom at 4:03 p.m.

PRESENT

Mayor Jessica Rossman
Deputy Mayor Randy Reeves
Councilmember Cynthia Adkins
Councilmember Harini Gokul
Councilmember Mac Johnston
Councilmember Bob Zook (online 4:10 p.m.)

ABSENT

Councilmember Jennifer Garone

STAFF PRESENT

Steve Burns, Scott Missall, Steve Wilcox, Ryan Wagner, Aimee Kellerman

2. APPROVAL OF MEETING AGENDA

ACTION: By consensus the meeting agenda was approved as presented.

3. PUBLIC COMMENT PERIOD

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

4. CONSENT AGENDA

None.

5. PRESENTATIONS

None.

6. LEGISLATIVE HEARING

None.

7. CITY BUSINESS

7.1 Housing Needs Assessment Draft

Recommendation: Discussion item only; no action needed.

Staff Contact: Stephanie Keyser, AICP, Planning Manager

Planning Manager Stephanie Keyser introduced the City's planning consultants from Blueline, Chase Killebrew and Caitlin Hepworth.

Both planning consultants presented on the draft housing needs assessment for Medina, noting in the fall of 2021, city staff applied for and was awarded a grant to be used for the development of a housing action plan (HAP). The first step in the HAP development process is the creation of a housing needs assessment (HNA). The HNA is a study to identify the current and future housing needs of all economic segments of the community. The presentation was divided into three main parts: community overview, housing conditions and gap analysis. Council asked questions and the consultants responded.

ACTION: Presentation only; no action taken.

8. PUBLIC HEARING

None.

9. INTERIM CITY MANAGER'S REPORT

None.

10. REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE

None.

11. PUBLIC COMMENT

Mayor Rossman opened the public comment period. There were no speakers. Subsequently, public comment was closed.

12. EXECUTIVE SESSION

The City Council moved in to the Executive Session for an estimated time of up to two-hours.

ACTION: Council extended Executive Session of up to 30 minutes at 6:45 p.m.

RCW 42.30.110(1)(g)

To evaluate the qualifications of an applicant for public employment or to review the performance of a public employee. However, subject to RCW **42.30.140**(4), discussion by a governing body of salaries, wages, and other conditions of employment to be generally applied within the agency shall occur in a meeting open to the public, and when a governing body elects to take final action hiring, setting the salary of an individual employee or class of employees, or discharging or disciplining an employee, that action shall be taken in a meeting open to the public.

Council adjourned the Executive Session back into the regular meeting at 7:15 p.m.

ACTION: No action was taken following the Executive Session.

13. ADJOURNMENT

By consensus, the City Council adjourned the regular meeting at 7:15 p.m.



MEDINA, WASHINGTON

AGENDA BILL

April 18, 2022

Subject: Proclamation recognizing “National Police Week” and “Peace Officer Memorial Day”

Category: Consent

Staff Contact: Jeffrey R. Sass, Acting Chief

Summary

In 1962 the Congress and the President of the United States signed a proclamation which designated May 15 as “Peace Officer Memorial Day” and the week in which that date falls as “Police Week.”

This proclamation will recognize the week of May 15 – 21, 2022 as “National Police Week” and May 15 as “Peace Officer Memorial Day” in the City of Medina.

Attachment(s)

Proclamation recognizing “National Police Week” and “Peace Officer Memorial Day.”

Budget/Fiscal Impact: No budget impact

Recommendation: Approve on Consent Agenda

City Manager Approval:

Proposed Council Motion: N/A



City of Medina, Washington
PROCLAMATION

NATIONAL POLICE WEEK AND PEACE OFFICER MEMORIAL DAY

WHEREAS, In 1962 the Congress and the President of the United States signed a proclamation which designated May 15 as “*Peace Officer Memorial Day*” and the week in which that date falls as “*Police Week*”; and

WHEREAS, members of law enforcement recognize their duty to serve the citizens of the City of Medina by safeguarding life and property, by protecting them against violence and disorder, and by protecting the innocent against deception and the weak against oppression or intimidation; and

WHEREAS, during Law Enforcement Week, and throughout the year, the Medina City Council recognizes and appreciates the critical contributions and sacrifices made by members of law enforcement at all levels, and honors their courage and dedication; and

WHEREAS, the dedicated men and women of the Medina Police Department provide this vital public service day and night enforcing the law, safeguarding the lives and property, rights, and freedom of every community member,

NOW, THEREFORE, I, Jessica Rossman, Mayor of the City of Medina, Washington, and on behalf of the City Council, do hereby proclaim the City’s recognition and appreciation of our law enforcement officers, past and present, by designating the week of May 15 to 21, 2022 as

NATIONAL POLICE WEEK

in recognition of the service given by these men and women who stand guard to preserve the rights and security of all citizens.

Further, the City Council calls upon the citizens of Medina to observe May 15, 2022 as

PEACE OFFICER’S MEMORIAL DAY

in honor of those fallen law enforcement officers and those who became disabled in the performance of their duty and recognize and offer our respect to the survivors of our fallen heroes.

Jessica Rossman, Mayor



City of Medina, Washington
PROCLAMATION

NATIONAL SAFE BOATING AND PADDLING WEEK 2022

WHEREAS, Medina's proximity to Lake Washington and a variety of waterways brings residents and visitors to enjoy watersports and boating; and

WHEREAS, A large number of Medina's residents of all ages engage in recreational boating and paddling; and

WHEREAS, a significant number of boaters who lose their lives by drowning each year would be alive today had they worn their life jackets; and

WHEREAS, the mission of United States Coast Guard Auxiliary, Flotilla 130-02-02, serving Medina and other Eastside communities, is to collaborate with local public safety personnel to promote safety through education and outreach;

NOW, THEREFORE, I, Jessica Rossman, Mayor of Medina, Washington, and on behalf of the City Council, do hereby proclaim the week of May 21-27 as SAFE BOATING and PADDLING WEEK And encourage all of Medina's residents to dedicate themselves to learning about and practicing safe boating, including wearing life jackets.

Jessica Rossman, Mayor



MEDINA, WASHINGTON

AGENDA BILL

Monday, May 9, 2022

Subject: Passport Services Reinstatement

Category: Consent

Staff Contact: Aimee Kellerman, CMC, City Clerk

Summary

The city's passport services have been suspended since March of 2020. At the October 11, 2021, City Council meeting, staff proposed reinstating services in January. At the time, there were concerns about the potential risks of increasing exposure to COVID-19 and overwhelming staff with a high volume of passport service requests when other nearby agencies were not yet providing passport services. Council voted to continue the suspension of passport services until such time that the Council and the City Manager agree that passport services should be reinstated.

Since that meeting, several other agencies have resumed passport services and our city hall has officially opened back up the public, resuming normal business services on Monday, May 2, 2022. Staff is ready to get back to pre-COVID services and requests that the City Council and the Interim City Manager reinstate passport services.

Attachment

None.

Budget/Fiscal Impact: Passport service supplies were budgeted in the 2022 budget.

Recommendation: Approve.

City Manager Approval:

Proposed Council Motion: "I move to reinstate the city's passport service and direct staff to move forward with getting reinstated with the Department of State to become a Passport Acceptance Facility."



MEDINA, WASHINGTON

AGENDA BILL

Monday, May 9, 2022

Subject: Amendments to Medina Municipal Code Section 16.40.060 Building Permit Expiration

Category: Consent

Staff Contact: Steven R. Wilcox, Development Services Director

Summary: This is a proposal to amend an existing administrative procedure regarding building permits. This existing procedure is adopted within our Municipal Code Section 16.40.060. The purpose of this proposal is to provide better clarification of existing process for anyone using Medina Municipal Code Section 16.40.060, and to reduce excessive administration required by Medina staff. The benefit of these proposed amendments will be added simplicity and less administration.

Explanation of proposed amendments to MMC Section 16.40.060:

- Limits the number of 180-day extensions of time that may be authorized to begin a construction project following permit issuance to two. Currently the number of 180-day extensions that may be authorized is unlimited. Limiting the extensions to begin work helps control situations when permit applicants vest a project prior to an impending code change, but then do not start work. This commonly occurs with significant code changes that come every three years from the State. With approval of this amendment a permit applicant will have up to 1-year following permit issuance to begin their project.
- This proposed amendment would authorize the building official to extend an unexpired permit and eliminate the need to create and issue a new permit. Medina building permits are valid for 18-months from date of issuance. Many projects take more than 18-months to complete. The Medina building official is currently authorized to grant one permit extension of 12-months if a project is not completed within the first 18-months. Each time a project requires an additional extension beyond the 12-months currently allowed, our staff must create and issue a new permit. Creation of a new permit requires administration including a new permit number which becomes confusing for everyone involved. Some projects have multiple permit numbers for the same work.
- This proposed amendment would allow for renewal of a building permit which expired due to exceeding the 18-month limitation. The current requirement to obtain a new permit would be eliminated. Administration and confusion will be reduced by eliminating multiple permit numbers for the same work.
- This proposed amendment would allow all other non-building permits to be renewed following the 18-month limitation. The current requirement to obtain a new permit would

be eliminated. Administration and confusion will be reduced by eliminating multiple permits for the same work.

Attachment: Ordinance adopting amendments to Municipal Code Section 16.40.060 - Expiration

Budget/Fiscal Impact: No budget impact

Recommendation: Approve.

City Manager Approval:



Proposed Council Motion: I move to adopt Ordinance No. 1009 approving amendments to the Medina Municipal Code Section 16.40.060

ATTACHMENT

Ordinance No. 1009

MEDINA CITY COUNCIL

AN ORDINANCE OF THE CITY OF MEDINA, WASHINGTON, AMENDING MEDINA MUNICIPAL CODE SECTION 16.40.060 TO LIMIT THE NUMBER OF BUILDING PERMIT EXTENSIONS; PROVIDING FOR SEVERABILITY AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, Medina Municipal Code (“MMC”) chapter 16.40 adopts the state and international building and construction codes; and

WHEREAS, MMC section 16.40.060 establishes amendments to subsection 105.5 of the International Building Code and subsection R105.5 of the International Residential Code related to the expiration of permits; and

WHEREAS, the Medina City Council desires to revise and clarify the foregoing MMC section as established herein to ensure consistency with the City’s Comprehensive Plan and other development regulations.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF MEDINA, WASHINGTON, DOES ORDAIN AS FOLLOWS:

Section 1. Amend MMC Section 16.40.060. Amend the section titled “Expiration-Subsections 105.5 and R105.5 amended” as follows

Subsection 105.5 of the 2018 International Building Code and Subsection R105.5 of the 2018 International Residential Code are hereby amended to read as follows:

Expiration. Every permit issued shall become invalid unless the work authorized by such permit is commenced within 180 days after its issuance. The building official is authorized to grant, in writing, ~~not more than two-one-or-more~~ extensions of time, for periods not more than 180 days each. The extension shall be requested in writing and justifiable cause demonstrated. The processing of the extension may be subject to a fee set forth in the adopted fee schedule.

All work authorized by a permit shall be completed and final inspections made within 18 months from the date the permit is issued and all permits shall finally expire by limitation 18 months from the date of issuance. The building official is authorized to grant ~~one~~ extensions ~~s of time~~ for a period not to exceed 12 months provided the work authorized by the permit has not been suspended or abandoned for any 180 day period after the time the work has commenced. The extension shall be requested in writing and justifiable causes demonstrated.

If work or inspections are incomplete at the time a building permit expires, the property owner or their authorized agent may renew action on an expired building permit by ~~obtaining a new permit and~~ paying a new permit fee. The permit fee shall be based upon the building official's determination of percentage of inspection ~~s~~ completed and the fee schedule in effect at the time a new permit application is submitted. However, the permit fee shall not be less than 25 percent of the fee calculated using the fee schedule in effect

ATTACHMENT

at the time the new permit application is submitted. Any previous fees owed on the expired permit shall be paid before a new permit is issued.

If work or inspections are incomplete at the time a permit, other than a building permit, expires, the property owner or their agent may renew action on the expired permit by ~~obtaining a new permit and~~ paying a new full permit fee based upon the fee schedule in effect at the time ~~the new permit application is submitted.~~

Section 2. Corrections. The City Clerk and codifiers of this Ordinance are authorized to make necessary corrections to this Ordinance, including but not limited to the correction of scrivener and clerical errors, references, ordinance numbering, section/subsection numbering and any references thereto.

Section 3. Severability. If any section, subsection, paragraph, sentence, clause, or phrase of this Ordinance is declared unconstitutional or invalid for any reason, such invalidity shall not affect the validity or effectiveness of the remaining portions of this Ordinance.

Section 4. Effective Date. This Ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City and shall take effect and be in full force five (5) days after such publication.

APPROVED BY THE CITY COUNCIL OF THE CITY OF MEDINA ON THE 9th DAY OF MAY, 2022 AND SIGNED IN AUTHENTICATION OF ITS PASSAGE THE 9TH DAY OF MAY, 2022.

Jessica Rossman, Mayor

Approved as to form:
Ogden Murphy Wallace, PLLC

Attest:

Office of the City Attorney

Aimee Kellerman, City Clerk

PUBLISHED:
EFFECTIVE DATE:
ORDINANCE NO.:

NO ATTACHMENTS



MEDINA, WASHINGTON

AGENDA BILL

Monday, May 9, 2022

Subject: Permanent Supportive Housing and Transitional Housing – 1000ft Buffer Update

Category: City Business

Staff Contact: Scott Missall, City Attorney

Background

At its March 14, 2022 meeting, Council adopted Ord. 1008 (effective March 27, 2022) establishing new regulations that address Permanent Supportive Housing and Transitional Housing in Medina, pursuant to State legislation E2SHB 1220 (effective July 25, 2021). Because the legislation is relatively new and had not then been addressed widely, Council asked for an update and report on this general subject at its May 9, 2022 meeting.

Not much has changed in the intervening two months, but there are some trends we have identified through the compilation of current data. The first two attachments listed below summarize the existing data and background information on the use of buffers in other cities' Permanent Supportive Housing and Transitional Housing legislation. Attachment 3 illustrates the scope of 1,000 ft. buffers centered on three schools in Medina, and the fourth attachment states the public safety protection standard from RCW 35A.21.430.

PSH/TF is an ongoing and developing issue with many cities. As more cities take action there will be an opportunity to expand the data pool for further review by Council. If Council wishes to explore detailed options for further action concerning this legislation, the City Attorney recommends doing so in executive session.

Attachments

- (1) Summary of PSH/TH legislation status, buffer data and size/population for selected cities
- (2) PSH buffer descriptions adopted by selected cities
- (3) Illustration of scope of approximate 1,000 ft. boundaries centered on Medina schools
- (4) Legislative public safety protection standard (RCW 35A.21.430)

Budget/Fiscal Impact: N/A

Recommendation: Update and discussion. Council may take action.

City Manager Approval:

Proposed Council Motion: N/A.

Time Estimate: 30 minutes

ATTACHMENT 1

Information on Permanent Supportive Housing

Home City	Size (Square Miles)	Population (2020)
Medina	1.44	3, 283

City Name	Size (Square Miles)	Population(2020)	County	PSH Legislation (Yes, No, In Process)	School Buffer Zone? (Yes/No)	Buffer Zone Distance (feet)
Bothell	13.6	46, 386	King	No	No	No
Clyde Hill	1.1	3, 360	King	No	No	N/A
Des Moines	6.3	32, 000	King	Yes	Yes	1,000
Edmonds	8.9	42, 347	Snohomish	No	No	N/A
Federal Way	22.3	99, 812	King	Yes	No	N/A
Fife	5.8	10, 345	Pierce	No	No	No
Fircrest	1.6	6, 844	Pierce	No	No	No
Hunts Point	0.3	347	King	No	No	N/A
Issaquah	12.1	38, 707	King	No	No	N/A
Kenmore	6.1	22, 969	King	In process	No	N/A
Kirkland	17.8	91, 146	King	No	No	No
Lake Forest Park	3.5	13, 455	King	Yes	No	N/A
Lake Stevens	9.2	33, 470	Snohomish	No	No	N/A
Mercer Island	6.4	25, 820	King	Yes	Yes	600
Mill Creek	4.6	20, 750	Snohomish	No	No	No
Milton	2.8	8, 211	Pierce	Yes	Yes	1,000
Mukilteo	6.3	21, 414	Snohomish	No	No	N/A
Newcastle	4.4	12, 078	King	No	No	N/A
Redmond	16.6	67, 989	King	Yes	No	N/A
Renton	23.5	181, 871	King	No	N/A	N/A
SeaTac	10.1	29, 102	King	Yes	Yes	1,750
Sumner	7.5	10, 246	Pierce	Yes	No	N/A
Yarrow Point	0.4	1, 353	King	No	No	N/A

ATTACHMENT 2PSH Buffer Criteria/Text for Selected Cities

5.4.2022

Des Moines Municipal Code 18.182.050 (1)(D)

D. Facilities shall meet the following locational criteria:

- (i) Facilities shall be located within one-quarter mile from a transit stop.
- (ii) Facilities shall be located at least one-half mile from another supportive housing facility.
- (iii) Facilities shall be located at least 1,000 feet from an elementary, middle or high school, or other supportive housing facility, unless permitted as a family or youth shelter. For the purposes of this subsection, distance shall be measured in a straight line between the closest property line of the existing facility or school and the closest property line of the proposed facility.

City of Milton Municipal Code 17.44.130 (H)

H. The facility must not be located within 1,000 feet of an elementary or secondary school.

City of Mercer Island Code 19.06.080 (3)(C)

C. The facility is at least 600 feet from the property line of educational or recreational facilities where children are known to congregate, including but not limited to any public park, the I-90 Trail, churches or synagogues, schools, licensed daycares, the Mercer Island Branch of the King County Library, public pools, the Mercerwood ShoreClub, Mercer Island Beach Club, the Jewish Community Center, Mercer View Community Center, or the Boys and Girls Club.

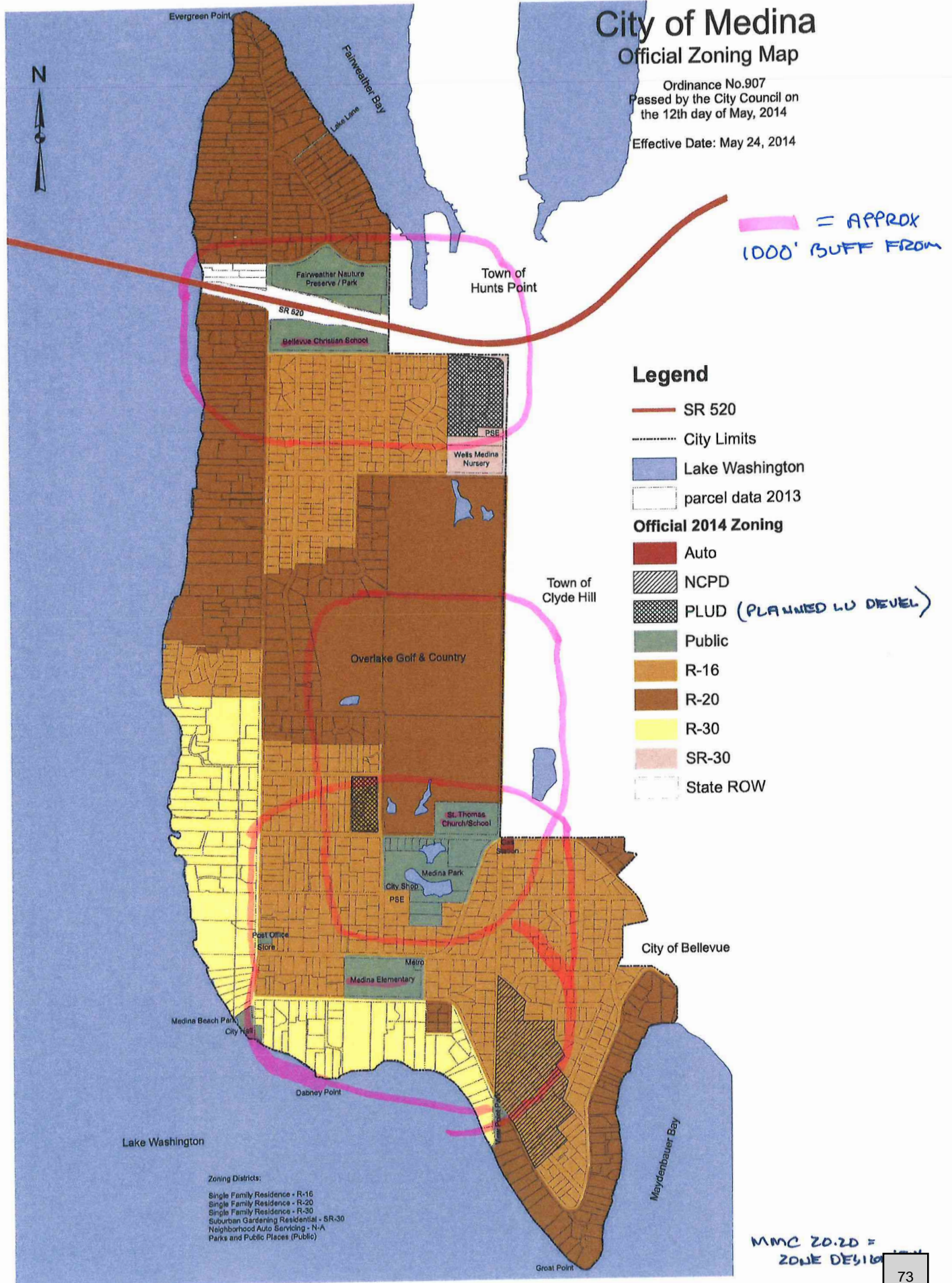
City of Seatac Municipal Code 15.465.350 (B)(2)(A)(i)

(i) Facilities shall not be located closer than one thousand seven hundred fifty (1,750) feet to an elementary-middle school, high school, public park, library, community center, or other emergency housing or emergency shelter facility. For the purposes of this subsection, distance shall be measured in a straight line between the closest property line of the existing facility or school and the closest property line of the proposed facility.

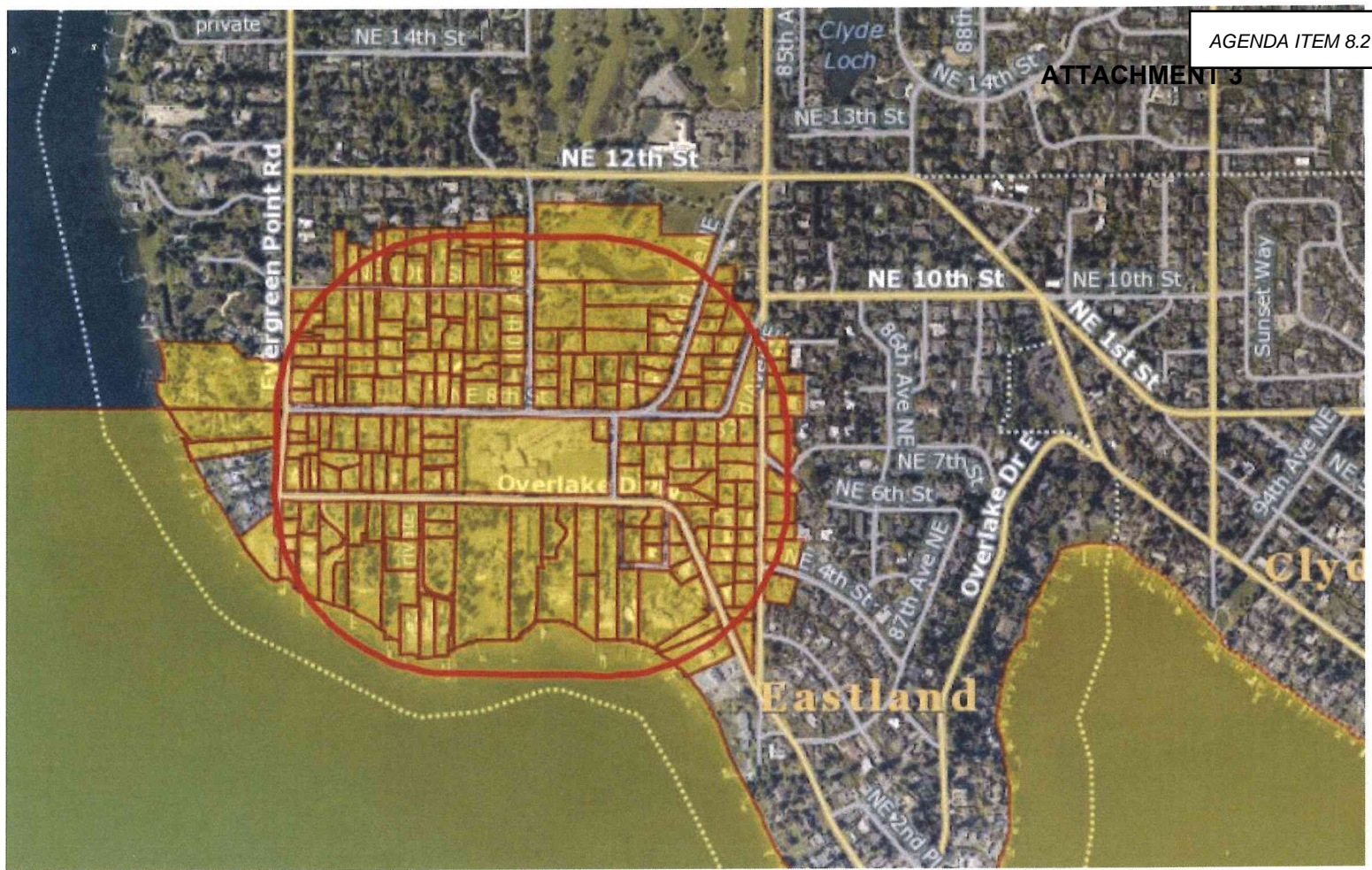
ATTACHMENT 3

City of Medina Official Zoning Map

Ordinance No.907
Passed by the City Council on
the 12th day of May, 2014
Effective Date: May 24, 2014

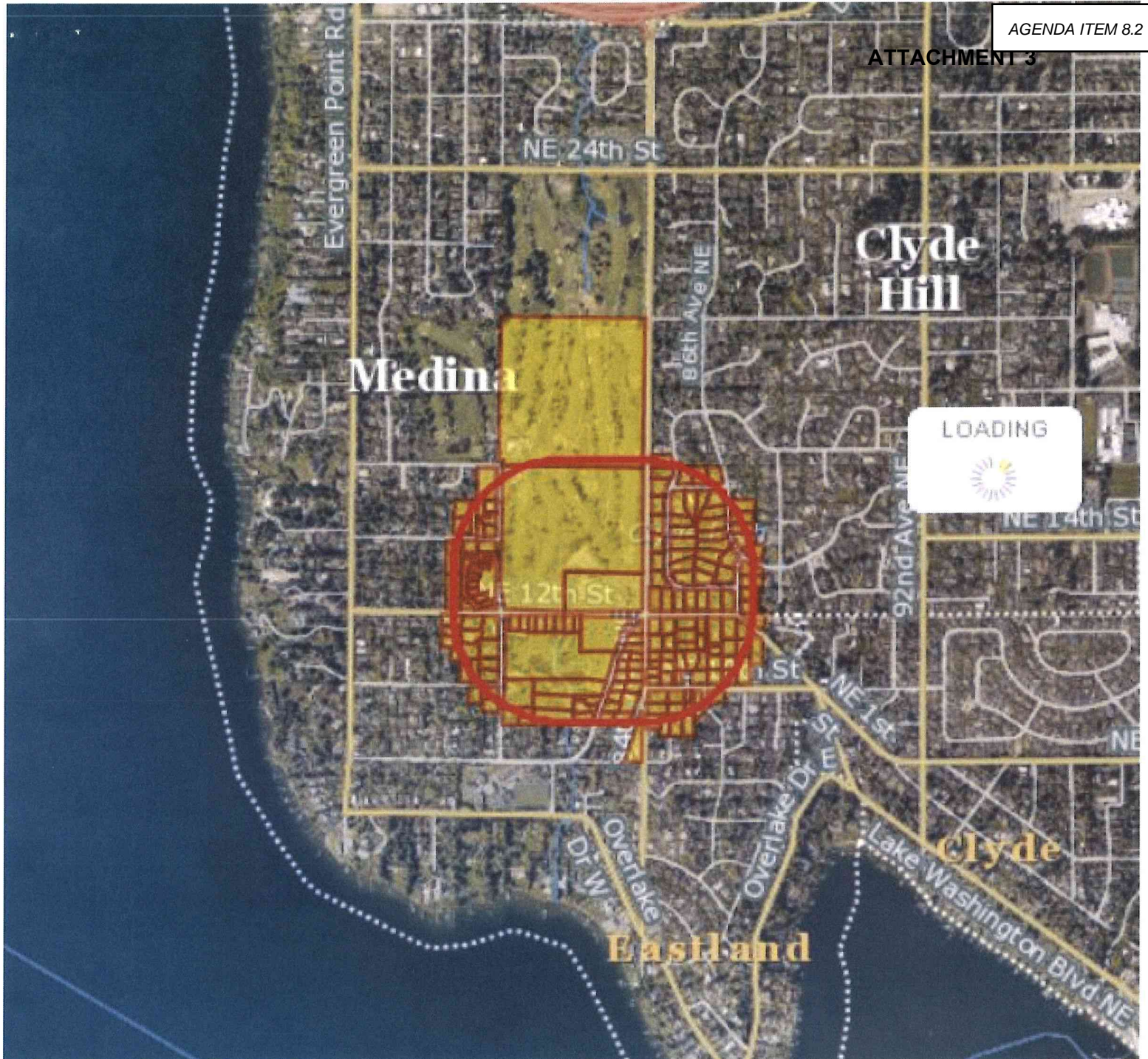


ATTACHMENT 3



1000 FOOT BUFF ON MEDIA ELEMENTARY

ATTACHMENT 3



1000' FOOT BUFF ON ST. THOMAS



1000' FOOT BUFFER at BELLEVUE CHRISTIAN SCH.

Transitional housing, permanent supportive housing, indoor emergency housing, and indoor emergency shelters.

A code city shall not prohibit transitional housing or permanent supportive housing in any zones in which residential dwelling units or hotels are allowed. Effective September 30, 2021, a code city shall not prohibit indoor emergency shelters and indoor emergency housing in any zones in which hotels are allowed, except in such cities that have adopted an ordinance authorizing indoor emergency shelters and indoor emergency housing in a majority of zones within a one-mile proximity to transit. Reasonable occupancy, spacing, and intensity of use requirements may be imposed by ordinance on permanent supportive housing, transitional housing, indoor emergency housing, and indoor emergency shelters to protect public health and safety. Any such requirements on occupancy, spacing, and intensity of use may not prevent the siting of a sufficient number of permanent supportive housing, transitional housing, indoor emergency housing, or indoor emergency shelters necessary to accommodate each code city's projected need for such housing and shelter under RCW 36.70A.070(2)(a)(ii).

[2021 c 254 § 3.]



CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144
TELEPHONE 425-233-6400 | www.medina-wa.gov

Date: May 9, 2022

To: Honorable Mayor and City Council

From: Stephen R. Burns, Interim City Manager

Subject: Interim City Manager Report – April 2022

1. City Management Transition – On January 4th, I started my role as interim city manager and have continued to work with department directors and staff to make an efficient transition. I continue to meet routinely with directors to ensure projects and programs stay on track.
2. State Route 520 Expansion Joint – University of Washington did a high-speed test at the PACCAR technical center track in Mount Vernon on March 11. They continue to review data and will be giving me an update within the next few weeks.
3. Medina Days – I met with the chair/organizer to continue planning for Medina Days 2022. It is anticipated that Medina Days events will occur during the week of August 8th, 2022. More information to come soon.
4. City Hall Reopens – On May 2, Medina City Hall reopened to the public and eliminated any restrictions for city business. During COVID, City employees continued to perform city related activities while City Hall was closed to the public. Opening City Hall allows residents to visit and handle city business in person.

Attachment - City Council Agenda/Action Calendar 2022

ATTACHMENT

**MEDINA CITY COUNCIL**

2022 AGENDA/ACTION CALENDAR

*Meetings scheduled for 4:00 pm, online (unless noticed otherwise).***JANUARY 10, City Council Regular Meeting, 4:00 pm**

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	Introduction of New CM's	Burns			
Presentation	Election of Mayor and DM	Kellerman			
Presentation	CM and Regional Committees	Burns/Rossman			
Consent Agenda	December, Check Register			Approved	
Consent Agenda	PC Nov. 16 Meeting Minutes			Approved	
Consent Agenda	Draft CC October 11, Minutes			Approved	
Legislative Hearing	None				
Public Hearing	None				
City Business	Police Department WASPC Accreditation			No Action	
City Business	Resolution Regarding King County Metro Bus Route 271			Approved	
City Business	MTP Discussion			No Action	

JANUARY 24, City Council Regular Meeting, 4:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Executive Session	RCW 42.30.140 (4)(a) Labor Relations RCW 42.30.110(1)(i) Potential Litigation	Sofia Mabee	1 hr each		
Presentation	None				
Consent Agenda	None				
Legislative Hearing	None				
Public Hearing	None				
City Business	Management Transition Plan	Burns/Missall	Discussion/Direction	No Action	
City Business	Development Services Committee	Wilcox	Approve	Approved	

ATTACHMENT

FEBRUARY 14, City Council Regular Meeting, 4:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	None				
Presentation					
Consent Agenda	January and 13th Month, Check Register		Approve	Approved	
Consent Agenda	PB Meeting Minutes		Receive and file	Approved	
Consent Agenda	PC Meeting Minutes		Receive and file	Approved	
Consent Agenda	Draft 1/10 and 1/24 CC Minutes		Approve	Approved	
Consent Agenda			Approve	Approved	
Consent Agenda	Mercer Island MP Agreement	Sass	Approve	Approved	
Legislative Hearing	None				
Public Hearing	None				
City Business	Permanent Supportive and Transitional Housing	Keyser	Discussion	No Action	
City Business	Council Committees	Burns	Approve/Appoint	Approved	
City Business	Council Retreat	Burns	Discussion	No Action	
City Business	City Management Transition Plan	Burns/Missall	Discussion/Direction	Referred to PC	

FEBRUARY 28, City Council Regular Meeting, 4:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	None				
Consent Agenda	Confirm DS Committee Appointments	Wilcox	Approve	Approved	
City Business	City Manager Update Review	Burns	Discussion/Direction	None	
City Business	Management Transition Plan - 30 Minutes	Rossmann	Discussion/Direction	Referred to PC	
Executive Session	RCW 42.30.110(1)(g) Evaluate Public Employee - 30 Minutes		N/A	None	
Executive Session	RCW 42.30.140 (4)(a) Labor Relations - 30 Minutes		N/A	None	

MARCH 10, RETREAT					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Retreat Item	Introductions and icebreakers				
Retreat Item	City Council Priorities				
Retreat Item	Council Goals 2022 and 2023				
Retreat Item	Council Workplan				

ATTACHMENT

MARCH 14, City Council Regular Meeting, 4:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	None				
Consent Agenda	Approved PB Minutes		Receive and file	Approved	
Consent Agenda	Approved PC Minutes		Receive and file	Approved	
Consent Agenda	DRAFT 2/28 CC Minutes		Approve	Adopted	
Consent Agenda	February 2022, Check Register		Approve	Approved	
Consent Agenda	Bellevue Cares ILA		Approve	Approved	
Consent Agenda	Confirmation of Appointment to PC		Approve	Approved	
Consent Agenda	Teamsters Contracts		Approve	Approved	
Consent Agenda	ARCH Business		Approve	Approved	
Legislative Hearing	None				
Public Hearing	Permanent Supportive and Transitional Housing	Keyser	Adopt	Adopted	2/17/2022
Public Hearing					
City Business	Management Transition Plan	Burns/Missall	Discussion/Direction	no action	
City Business					
Executive Session	RCW 42.30.140 (4)(a) Labor Relations - 30 Minutes	Burns			

MARCH 28, City Council Regular Meeting, 4:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	None				
Consent Agenda	Confirmation of Appointment to PB			Approved	
Legislative Hearing	None				
Public Hearing	None				
City Business	Stormwater Infrastructure Update - 90 Minutes	Osada	Discussion/Direction	no action	
City Business	Management Transition Plan	Burns/Missall	Discussion/Direction	no action	
Executive Session	RCW 42.30.110(1)(i) Potential Litigation	Missall/Osada			

ATTACHMENT

APRIL 11, City Council Regular Meeting, 4:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	Senator Kuderer, Representatives Slatter and Walen	Burns		completed	
Presentation	Introduction of New Tree Consultant Andrea Starbird	Wilcox		update given	
Presentation	Introduction of New Finance/HR Director Ryan Wagner	Burns		completed	
Consent Agenda	March 2022, Check Register		Approve	Approved	
Consent Agenda	PB Minutes 2/15		Receive and file	Approved	
Consent Agenda	PC Minutes 2/22		Receive and file	Approved	
Consent Agenda	3/14 & 3/28 CC Meeting Minutes		Adopt	Adopted	
Consent Agenda	ARCH Business	Burns	Approve	Approved	
Consent Agenda	2022 Sexual Assault Awareness Month Proclamation			Approved	
Legislative Hearing	None				
Public Hearing	None				
City Business	Permanent Supportive and Transitional Housing 1000ft buffer update	Missall		update given	
Executive Session	RCW 42.30.110(1)(g) Evaluate Public Employee			no action	

APRIL 25, City Council Regular Meeting, 4:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation	none				
Consent Agenda	none				
Legislative Hearing	none				
Public Hearing	none				
City Business	Housing Action Plan Update	Keyser	discussion only	no action	
Executive Session	RCW 42.30.110(1)(g) Evaluate Public Employee				
	RCW 42.30.140 (4)(a) Labor Relations - 30 Minutes			no action	
approved					

ATTACHMENT

MAY 9, City Council Special Meeting, 5:00 pm					
Item Type	Topic	Presenter	Recommendation	Council Action	Legal Notice
Presentation	Presentation on Lake Washington Lake Line	Angela Chung, Bellevue Senior Planner and Linda Debolt, Bellevue Utilities Assistant			
Consent Agenda	March/April 2022, Check Register	Wagner	Approve		
Consent Agenda	Approved 3/29 PC Minutes	Keyser	Approve		
Consent Agenda	4/11 and 4/25 DRAFT CC Minutes	Kellerman	Adopt		
Consent Agenda	National Police Week and Peace Officer Day Proclamation	Sass	Approve		
Consent Agenda	Safe Boating and Safe Paddling Week 2022 Proclamation	Burns	Approve		
Consent Agenda	Passport Services Reinstatement	Kellerman	Approve		
Consent Agenda	Amendments to Medina Municipal Code Section 16.40.060 Building Permit Expiration	Wilcox	Approve		
Legislative Hearing	None				
Public Hearing	None				
City Business	Permanent Supportive and Transitional Housing 1000ft buffer update	Missall	Update, Discussion and possible Action		
City Business	Management Transition Plan	Missall	Discussion		
Executive Session	RCW 42.30.140 (4)(a) Labor Relations	Burns			
Executive Session	RCW 42.30.110(1)(g) Evaluate Public Employee				

MAY 23, City Council Special Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					

ATTACHMENT

JUNE 13, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Consent Agenda	May 2022, Check Register				
Consent Agenda	Approved PB Minutes 3/21				
Consent Agenda	Approved PC Minutes 4/26				
Consent Agenda	Draft 5/9 and 5/23 CC Meeting Minutes				
Consent Agenda	Volunteer Appointments				
Consent Agenda	Ordinance Rescinding Emergency Proclamation				
Consent Agenda	Ordinance Amending Council Meeting Date/Time/Location				
Legislative Hearing					
Public Hearing	6 year Capital Improvement Plan (CIP/TIB/Non-TIB)	Osada			
Public Hearing					
City Business	Ordinance Rescinding Street Vacation	Missall			
City Business	Comp Plan Contract - Tentative	Wilcox/Keyser			
City Business					

JUNE 27, City Council Retreat, 5:00 pm - 7:00 pm					
Item Type	Topic	Presenter	Recommendation	Council Action	Legal Notice
Retreat Items	Work Plan				

JULY 11, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					

ATTACHMENT

Public Hearing	Average Grade	Keyser			
Public Hearing	Tree Code Update	Keyser			
City Business					
City Business					
City Business					

JULY 25, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
Public Hearing					
City Business					
City Business					
City Business					

AUGUST 8, City Council Dark No Meeting

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Legislative Hearing					
City Business					

AUGUST 22, City Council Dark No Meeting

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					

ATTACHMENT

SEPTEMBER 12, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Presentation					
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
Public Hearing					
City Business					
City Business					
City Business					

SEPTEMBER 26, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
City Business					

ATTACHMENT

OCTOBER 10, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Presentation					
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
Public Hearing					
City Business					
City Business					
City Business					

OCTOBER 24, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Presentation					
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
Public Hearing					
City Business					
City Business					
City Business					

ATTACHMENT

NOVEMBER 14, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
Public Hearing					
City Business					
City Business					
City Business					

NOVEMBER 28, City Council Regular Meeting, 5:00 pm					
Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Presentation					
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
Public Hearing					
City Business					
City Business					
City Business					

ATTACHMENT

DECEMBER 12, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
Public Hearing					
City Business					
City Business					
City Business					

DECEMBER 27, City Council Regular Meeting, 5:00 pm

Item Type	Topic	Staff Contact	Recommendation	Council Action	Legal Notice
Presentation					
Presentation					
Presentation					
Presentation					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing					
Public Hearing					
City Business					
City Business					
City Business					

ATTACHMENT**Parking Lot Items for Future Discussions:**

City Business	Undergrounding Utilities - Discussion	Burns/Osada
City Business	Cost Vs. Service Analysis and Advance Deposit	Wilcox
City Business	Code Enforcement Discussion	Wilcox
City Business	Gas Powered Lawn Equipment	Burns



MEDINA POLICE DEPARTMENT

DATE: May 9, 2022
TO: Interim City Manager Stephen R. Burns
FROM: Acting Chief Jeffrey R. Sass
RE: Police Department Update – April 2022

The following is a summary highlighting some of the Medina Police Department activity in April 2022.

Annual Easter Egg Hunt – Medina Park:

On April 2nd, Officer Glenn and Acting Chief Sass attended the Easter Egg Hunt at Medina Park, handing out stickers to the children at the event. The event saw a great turnout and the participants had a lot of fun hunting for the thousands of eggs in the grass!

New Recruits Join the Medina Police Department:

The Department's newest recruits (Roman Scott & Chris Hadland) were hired on April 4th and spent the month of April learning policies and getting ready for the Basic Law Enforcement Academy. The recruits start the Academy on May 3rd and graduation is set for September 9th. Upon graduation from the Basic Law Enforcement Academy, the recruits will begin their three-month Field Training Program with seasoned Medina Police Officers. The recruits are anticipated to complete the Field Training Program by mid-December 2022.



Emergency Preparedness Committee Meeting:

On April 13th, Acting Chief Sass conducted a presentation for the Emergency Preparedness Committee meeting on a “Day in the Life of a First Responder.” Acting Chief Sass presented on the Skagit River Bridge Collapse and how first responders work together from multiple jurisdictions using NIMS and ICS. Nathan Bradshaw, the Zone 1 Liaison for the King County Office of Emergency Management, provided a current situation report for COVID-19 as well as the current trends in King County.

Bellevue Christian Elementary School, First Grade Police Presentation:

On Tuesday, April 19, 2022, Officers Martin, Bell, and Recruit Officers Scott & Hadland spoke in front of two first grade classes at Bellevue Christian Elementary School about the roles of police officers in their community. After their presentation, the Officers gave all of the students a tour of their police cars and answered questions that the children had about being a police officer.



Shredder Day/Drug Take-Back/Electronics Recycling Event:

On April 23rd, the Medina Police Department held one of our biannual Shredder/Drug-Take-Back/E-recycle events from 9A-12N at Medina Park. Acting Captain Gidlof, Officer Martin and Office Manager Marxer represented the Department at the event. We took in 15 pounds of unwanted drugs, two truckloads of shredded materials and one truckload of electronic recycling.

**Shooting Incident:**

At approximately 5:45pm on Sunday, April 24th, 2022, an apparent road rage incident occurred in the 2400 block of 84th Avenue NE where one of the involved vehicles fired shots at another vehicle. The driver of the vehicle being fired upon was unharmed and there is no apparent property damage.

Medina Police Officer Anderson happened to be patrolling in the area at the time, did not witness the shooting incident but witnessed erratic driving by the suspect vehicle. The officer attempted to stop the vehicle for the traffic offenses, but the vehicle fled from him at a high rate of speed southbound on 84th Avenue NE. Shortly thereafter, Bellevue Police were dispatched to an incident on Main Street in downtown Bellevue with a firearm being displayed by an individual with a similar suspect description. A short time after the incident in Bellevue, Redmond Police apprehended the suspect with the vehicle without incident after the suspect reportedly committed yet another similar crime in their jurisdiction. The suspect was booked into jail and additional charges are likely forthcoming.

At the time of the incident, Facebook and Twitter posts were made to briefly and immediately inform the public about police activity in the area. There is no safety concern, and this incident appears to be nothing but a random and unfortunate event.



MISDEMEANOR CRIMES**Theft** **2022-00001452** **04/08/2022**

Officers were dispatched to the 7600 block of NE 16th Street for a report of a package theft from the front porch. The package's contents were valued at approximately \$400. There is no suspect information at this time.

Malicious Mischief **2022-00001690** **04/26/2022**

Officers were dispatched to the 2200 block of Evergreen Point Road for a report of apparent pry marks on two doors of a residence. The timeframe during which these pry marks were made is unknown and the circumstances are unclear as to the intent of the suspect. No entry was made into the residence and nothing was taken. There is no suspect information at this time.

OTHER**Recovered Property** **2022-00001496** **04/11/2022**

A Police Officer was dispatched to the 1400 Block of Evergreen Point Road for a report of a school bus blocking the resident's driveway. It was determined that the school bus had been reported as stolen. The owner was notified and retrieved the school bus.



MEDINA POLICE DEPARTMENT

Jeffrey R. Sass, Chief of Police (Acting)

City of Medina



AGENDA ITEM 9.1b

April 2022 - Monthly Report

CRIMES	Current Month	YTD 2022	YTD 2021	Year-End 2021
Burglary	3	4	5	13
Vehicle Prowl	0	3	5	13
Vehicle Theft	0	3	0	2
Theft (mail & all other)	3	4	6	15
ID Theft/Fraud	1	4	4	11
Malicious Mischief (Vandalism)	1	2	1	6
Domestic Violence/Violation of No Contact Order	0	2	2	10
Disturbance, Harassment & Non-DV Assault	0	3	5	17
TOTAL CRIMES	8	25	28	87

COMMUNITY POLICING	Current Month	YTD 2022	YTD 2021	Year-End 2021
Drug Violations - Referrals to Treatment	0	0	0	1
Community Assists	10	37	30	115
House Watch Checks	51	208	186	548
School Zone	11	83	72	304
Mental Health	0	8	9	49
TOTAL ENFORCEMENT	72	336	297	1017

TRAFFIC	Current Month	YTD 2022	YTD 2021	Year-End 2021
Collisions				
Injury	0	0	0	0
Non-Injury	0	3	7	18
Non-Reportable	0	0	N/A	N/A
Traffic Stops				
Citations/Infractions/Parking	18	117	15	171
Warnings	79	492	235	1808
Directed Patrol	6	55	174	488
TOTAL TRAFFIC	103	667	431	2485

CALLS FOR SERVICE	Current Month	YTD 2022	YTD 2021	Year-End 2021
Animal Complaints	0	11	12	33
Residential Alarms	17	74	63	242
Missing Persons	0	1	5	9
Suspicious Activity/Area Checks	25	74	67	304
Medical Call/Assist Fire Department	7	14	18	47
Juvenile (underage party, substance use, etc.)	0	1	7	11
TOTAL CALLS FOR SERVICE	49	175	172	646

*This report does not include all calls for service handled by Medina Police Officers. It is meant to be an overview of general calls for service within the specified reporting period.



TOWN OF HUNTS POINT
Jeff Sass, Acting Chief of Police



MONTHLY SUMMARY
APRIL 2022

FELONY CRIMES

Nothing to report.

MISDEMEANOR CRIMES

Nothing to report.



MEDINA POLICE DEPARTMENT

Jeffrey R. Sass, Chief of Police (Acting)

Town of Hunts Point

TOWN OF
HUNTS POINT
Washington

AGENDA ITEM 9.1b

April 2022 - Monthly Report

CRIMES	Current Month	YTD 2022	YTD 2021	Year-End 2021
Burglary	0	0	0	1
Vehicle Prowl	0	0	0	1
Vehicle Theft	0	0	0	2
Theft (mail & all other)	0	1	1	3
ID Theft/Fraud	0	0	1	1
Malicious Mischief (Vandalism)	0	0	0	2
Domestic Violence/Violation of No Contact Order	0	0	2	2
Disturbance, Harassment & Non-DV Assault	0	2	1	1
TOTAL CRIMES	0	3	5	13

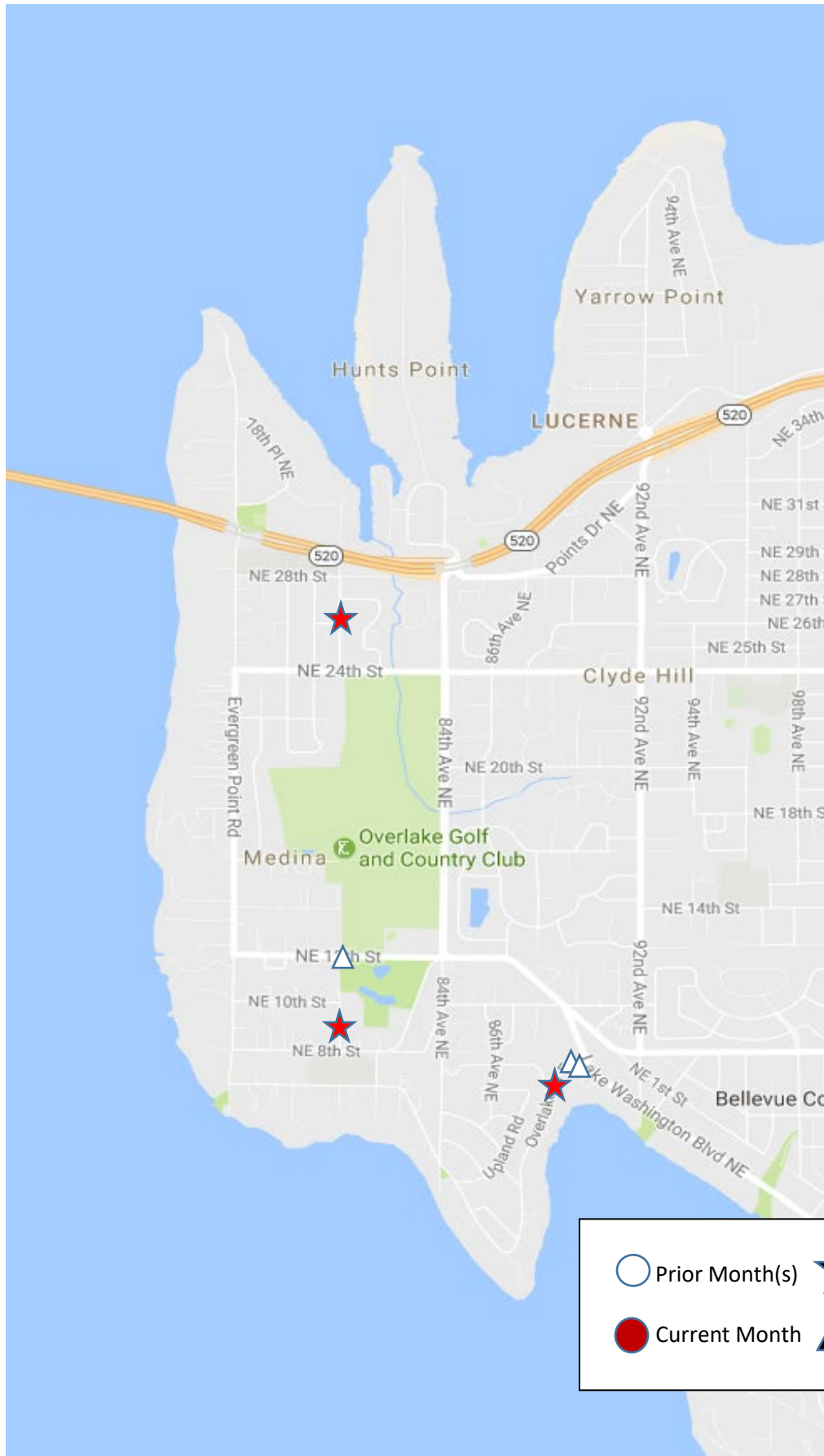
COMMUNITY POLICING	Current Month	YTD 2022	YTD 2021	Year-End 2021
Drug Violations - Referrals to Treatment	0	0	0	0
Community Assists	1	2	3	11
House Watch Checks	4	25	29	66
Mental Health	0	2	3	5
TOTAL ENFORCEMENT	5	29	35	82

TRAFFIC	Current Month	YTD 2022	YTD 2021	Year-End 2021
Collisions				
Injury	0	0	0	0
Non-Injury	0	0	0	1
Non-Reportable	0	0	0	0
Traffic Stops				
Citations/Infractions/Parking	12	36	5	28
Warnings	12	83	35	187
Directed Patrol		17	17	38
TOTAL TRAFFIC	24	136	57	254

CALLS FOR SERVICE	Current Month	YTD 2022	YTD 2021	Year-End 2021
Animal Complaints	0	1	0	5
Residential Alarms	1	9	7	24
Missing Person	0	0	0	0
Suspicious Activity/Area Check	1	5	8	33
Medical Call/Assist Fire Department	1	3	2	2
Juvenile (underage party, substance use, etc.)	0	0	0	1
TOTAL SERVICE	3	18	17	65

*This report does not include all calls for service handled by Medina Police Officers. It is meant to be an overview of general calls for service within the specified reporting period.

2022 Burglaries & Vehicle Prowls Medina & Hunts Point





CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144
TELEPHONE 425-233-6400 | www.medina-wa.gov

Date: May 9, 2022
To: Honorable Mayor and City Council
Via: Stephen R. Burns, Interim City Manager
From: Steven R. Wilcox, Development Services Department Director
Subject: Development Services Department Monthly Report

Permit Activity

Local construction industry professionals remain busy which is one indicator of future work for the Development Services Department.

We continue to watch construction activity carefully as it has affect on our workload and department budgeting.

The first quarter of 2022 was slow for permit activity which has direct affect on our budget. The first quarter of a year is typically busy as people are preparing to begin projects in Spring and Summer. There was no reason to anticipate the significant reduction in permit activity that we encountered in January through March of this year. The 2022 Development Services budget prediction followed historical annual trends in activity with a close look at 2021, and other years back to 2018.

We do not yet have detailed financial data to provide you, but Development Services did observe an increase in new home building permit applications in April over the previous 3-months. We are hoping to have financial data including revenue/expense comparisons for the past 5-years to better understand and show what is happening in 2022.

The current thought is that it will take a significant change in permit activity to make up for the slow first quarter of 2022 and achieve anticipated budget revenues. There will likely need to be a budget amendment of some degree for Development Services, but the decision on this should not be made until the second quarter activity of 2022 is known. With financial data and trends we will need to make decisions in June and July regarding the remainder of 2022.

Permit Fees

A Development Services “fee study” has been discussed for some time and this year we are working on at least some important aspects of it.

What we do in 2022 may not turn out to be a complete study of permit fees charged vs. services. Administrative changes to address the way we are now organized, our new Development Services Fund, potential budget concerns, and managing increases in consultant costs will be the focus this year.

Costs of consulting services are increasing. We are going to need to modify our approach to assuring that consultant costs are covered by permit fees or otherwise reimbursed. An approach we have used since 2010 is where a fairly small fee is charged for a permit then an additional Advanced Deposit account is also established. The intent of the Advanced Deposit account is to allow for easy payment of cost of services which exceed the permit fee. This AD system works fairly well for us and it is needed, but the process also has flaws. The most important first step to a review of costs and services is to adjust our Advanced Deposit process to eliminate any problems and make it even easier to use.

Prior to implementing the AD process the city would invoice permit holders for additional costs of service above permit fees paid. The invoice process did not work very well. The AD process is described in our ordinance and will require some formal amendments which should be to Council in June, or July at latest.

Tree Management Code Enforcement

Our new Tree Code Consultant, Andrea Starbird began work with us in March. Unfortunately, within two weeks of starting with us under contract through Tree Solutions Inc. Andrea announced that she was leaving her employer for a new position at another company.

Tree Solutions assigned Sean Dugan to replace Andrea. Sean is a part owner of Tree Solutions Inc. and has been with them for about 20-years. Sean is highly qualified and experienced.

The cost of enforcing our Tree Management Code will be increasing significantly. For the most part we will be relying upon our Advanced Deposit process to recover the cost of Tree Solutions and Sean Dugan’s services. But, we will need to also evaluate services vs. fees as well. I anticipate that our tree activity permit fees and the fee structure itself will need to be changed at least to some extent.

The costs of enforcing our tree code are increasing on an hourly basis from Tom Early and Otak at \$120/hour in 2021 to Sean Dugan and Tree Solutions at \$160/hour. Additionally, Sean is being asked to perform more work for us to assure that issued tree permits conform to the approvals throughout the development process.

Development Services is taking the opportunity of the change to a new tree code consultant to implement new approaches to enforcement. Over the summer we will be implementing some new pre-application process, inspections and inspections process, methods of notifications of tree removals and pending tree permits. We will be improving tree code enforcement where we are able to and where most of the problems have been which is with development project permitting. We will also look at improving supplemental tree retention enforcement. Code enforcement associated with those who remove trees without permits will need to be looked at too. Additionally, we are looking at a new threshold and potentially new permit for tree protection during construction that would not currently trigger a tree activity permit. Tree protection during construction is a significant issue for tree health and viability.

Planning Commission

At the April 26th Planning Commission meeting our Planning Manager gave a presentation on the topic “Housing Needs Assessment”. This was the same presentation given to Council on April 25th by our planning consultants from Blueline.

Additionally, discussion continued regarding a potential change from our original grade determination method of establishing a building height baseline, to another approach.

Permit Tracking and Portal

We are continuing to work with our permit portal vendor to repair some issues that users are having. Some permit applicants are unable to submit permits independent of help from our staff.

Our permit tracking software and public portal are called “SmartGov”. SmartGov has transitioned ownership over the years from Palladin, to Dude Solutions and now recently to Brightly.

Code Enforcement

Please see the April 2022 Code Enforcement report provided. The report shows much of the monthly code enforcement activity performed by Development Services. We perform many investigations either by complaint, or because of things we notice such as construction parking in the public right of way or advertising signs.

Coldwell Banker Real Estate has a new sign they use to advertise homes for sale. We found one of these new signs on Evergreen Point Road and discovered that it was about twice the size allowed by our Municipal Code. We informed the agent and asked for the sign to be removed, but we had to do the removal ourselves. Each time we see one of these new signs we will remove it and ask the agent listed to

come get it at City Hall. We typically remove any non-compliant sign and then inform the owner to come get pick it up at City Hall within 10-days.

Hearing Examiner

We have contracted with the Sound Law Center for several years for hearing examiner services. Sound Law has performed well for us. Our contract with Sound Law will be expiring soon and we have been informed that we will be asked to work under a new fee schedule and fee format.

Part of the new fee format is a \$825/month retainer. Sound Law says that the retainer fee will include a training session if we choose. In addition to the new retainer fee the costs of service have also increased along with a new hourly fee to be charged in certain circumstances. Apparently, we are the first existing contract jurisdiction that Sound Law has presented this new fee schedule to.

Our contract with Sound Law expires on May 31, 2022, but there is a clause which allows for a month-to-month extension pending termination. We will exercise the month-to-month clause while exploring other potential options. There are not many hearing examiner options for us, but we will need to confirm before agreeing to the new Sound Law fees. Our hearing examiner fees could need a significant increase.

Training

Development Services Director, Steve Wilcox began the Association of Washington Cities series "Certificate of Municipal Leadership" in April. The first of four seminars was titled "Roles, responsibilities, and legal requirements". This series is intended to primarily benefit newly elected officials and others, but provides excellent background for the department director.

Bellevue Fire Marshal

We will be meeting with the Bellevue Fire Marshal's Office ("Office of Fire Prevention") to talk about how our departments are working together. We occasionally meet with the Fire Marshal's staff to assure that our codes are still correct as Bellevue modifies their Municipal Code. We also want to assure that Bellevue is following our Municipal Code. Administration and staff changes also require us to meet and make adjustments from time to time.

Firework Display

The Overlake Golf and Country Club asked us about having a private fireworks display. Private fireworks displays over land that involve aerials over 8'-0" above the ground are not allowed by our Municipal Code.

Monthly Applications Submitted

04/01/2022 – 04/30/2022

Permit Type	Submitted Date	Permit Number	Total Valuation	Address
ADVANCE DEPOSIT	04/06/2022	DEP00174		530 87th Ave NE
ADVANCE DEPOSIT	04/28/2022	DEP00175		3243 Evergreen Point Rd
ADVANCE DEPOSIT	04/28/2022	DEP00176		8458 NE 9TH ST
ADVANCE DEPOSIT	04/28/2022	DEP00177		550 OVERLAKE DR E
TOTAL ADVANCE DEPOSIT:	4		\$0.00	
B-ADD/ALT	04/05/2022	B-22-046	\$9,646.62	2841 Evergreen Point Rd
B-ADD/ALT	04/06/2022	B-22-049	\$7,500.00	101 OVERLAKE DR E
B-ADD/ALT	04/06/2022	B-22-050	\$100,000.00	8435 MIDLAND RD
B-ADD/ALT	04/21/2022	B-22-061		2005 EVERGREEN POINT RD
TOTAL B-ADD/ALT:	4		\$117,146.62	
B-DECK	04/26/2022	B-22-062	\$10,500.00	7530 NE 28TH PL
TOTAL B-DECK:	1		\$10,500.00	
B-DEM	04/04/2022	D-22-005		3243 EVERGREEN POINT RD
B-DEM	04/04/2022	D-22-006		8467 MIDLAND RD
B-DEM	04/06/2022	D-22-007		2426 80TH AVE NE

B-DEM	04/08/2022	D-22-008		8458 NE 9TH ST
B-DEM	04/13/2022	D-22-009		530 87th Ave NE
B-DEM	04/18/2022	D-22-010		550 OVERLAKE DR E
TOTAL B-DEM:	6		\$0.00	
B-FENCE	04/12/2022	B-22-053	\$10,000.00	8000 NE 16TH ST
B-FENCE	04/21/2022	B-22-060	\$200.00	3621 EVERGREEN POINT RD
TOTAL B-FENCE:	2		\$10,200.00	
B-GAS	04/07/2022	G-22-012		2036 EVERGREEN POINT RD
B-GAS	04/11/2022	G-22-013		707 OVERLAKE DR E
B-GAS	04/27/2022	G-22-014		442 87TH AVE NE
TOTAL B-GAS:	3		\$0.00	
B-GATE	04/04/2022	B-22-042	\$20,000.00	202 OVERLAKE DR E
TOTAL B-GATE:	1		\$20,000.00	
B-MECHANICAL	04/18/2022	M-22-033		707 OVERLAKE DR E
B-MECHANICAL	04/04/2022	M-22-043		1827 EVERGREEN POINT RD
B-MECHANICAL	04/05/2022	M-22-044		8001 NE 8th St

B-MECHANICAL	04/07/2022	M-22-045		2450 78TH AVE NE
B-MECHANICAL	04/05/2022	M-22-046		7914 NE 26TH ST
B-MECHANICAL	04/14/2022	M-22-048		7749 NE 8TH ST
B-MECHANICAL	04/12/2022	M-22-049		8000 NE 16TH ST
B-MECHANICAL	04/14/2022	M-22-051		402 UPLAND RD
B-MECHANICAL	04/16/2022	M-22-052		3268 EVERGREEN POINT RD
B-MECHANICAL	04/18/2022	M-22-053		8419 NE 10TH ST
B-MECHANICAL	04/18/2022	M-22-054		8425 RIDGE RD
B-MECHANICAL	04/21/2022	M-22-055		7871 NE 21ST ST
B-MECHANICAL	04/25/2022	M-22-056		3212 EVERGREEN POINT RD
B-MECHANICAL	04/27/2022	M-22-057		7545 NE 28TH PL
TOTAL B-MECHANICAL:	14		\$0.00	
B-PIER	04/28/2022	B-22-063	\$276,632.00	8835 OVERLAKE DR W
TOTAL B-PIER:	1		\$276,632.00	
B-PLUMBING	04/05/2022	P-22-015		8001 NE 8th St
B-PLUMBING	04/25/2022	P-22-020		8905 Groat Point Dr

B-PLUMBING	04/30/2022	P-22-021		7829 NE 14TH ST
TOTAL B-PLUMBING:	3		\$0.00	
B-SFR	04/06/2022	B-22-016	\$948,500.00	2426 80TH AVE NE
B-SFR	04/01/2022	B-22-030	\$1,500,000.00	8467 MIDLAND RD
B-SFR	04/08/2022	B-22-033	\$1,533,140.00	8458 NE 9TH ST
B-SFR	04/14/2022	B-22-055		2231 78TH AVE NE
B-SFR	04/18/2022	B-22-057	\$2,000,000.00	550 OVERLAKE DR E
B-SFR	04/20/2022	B-22-059		1655 73rd Ave NE
TOTAL B-SFR:	6		\$5,981,640.00	
CAP - CONSTRUCTION ACTIVITY PERMIT	04/04/2022	CAP-22-010		3243 EVERGREEN POINT RD
CAP - CONSTRUCTION ACTIVITY PERMIT	04/04/2022	CAP-22-011		8467 MIDLAND RD
CAP - CONSTRUCTION ACTIVITY PERMIT	04/06/2022	CAP-22-013		2426 80TH AVE NE
CAP - CONSTRUCTION ACTIVITY PERMIT	04/08/2022	CAP-22-014		8458 NE 9TH ST
CAP - CONSTRUCTION ACTIVITY PERMIT	04/13/2022	CAP-22-015		530 87th Ave NE
CAP - CONSTRUCTION ACTIVITY PERMIT	04/18/2022	CAP-22-016		550 OVERLAKE DR E
TOTAL CAP - CONSTRUCTION ACTIVITY PERMIT:	6		\$0.00	

ENG-GRADING/DRAINAGE	04/04/2022	ENG-GD-22-005		8467 MIDLAND RD
ENG-GRADING/DRAINAGE	04/06/2022	ENG-GD-22-006		2426 80TH AVE NE
ENG-GRADING/DRAINAGE	04/08/2022	ENG-GD-22-007		8458 NE 9TH ST
ENG-GRADING/DRAINAGE	04/08/2022	ENG-GD-22-008		202 Overlake Dr E
ENG-GRADING/DRAINAGE	04/18/2022	ENG-GD-22-011		550 OVERLAKE DR E
ENG-GRADING/DRAINAGE	04/14/2022	ENG-GD-22-012		2231 78TH AVE NE
ENG-GRADING/DRAINAGE	04/21/2022	ENG-GD-22-013		7749 NE 8TH ST
TOTAL ENG-GRADING/DRAINAGE:	7		\$0.00	
P-MINOR DEVIATION	04/08/2022	P-22-012		2839 EVERGREEN POINT RD
TOTAL P-MINOR DEVIATION:	1		\$0.00	
P-NON ADMIN SUBSTANTIAL DEV	04/07/2022	P-22-016		130 OVERLAKE DR E
TOTAL P-NON ADMIN SUBSTANTIAL DEV:	1		\$0.00	
P-SEPA THRESHOLD	04/07/2022	P-22-017		130 OVERLAKE DR E
TOTAL P-SEPA THRESHOLD:	1		\$0.00	
PW-RIGHT OF WAY	04/01/2022	PW-ROW-22-038		2231 78TH AVE NE
PW-RIGHT OF WAY	04/18/2022	PW-ROW-22-043		8458 NE 9TH ST

PW-RIGHT OF WAY	04/19/2022	PW-ROW-22-044		7844 NE 10TH ST
PW-RIGHT OF WAY	04/28/2022	PW-ROW-22-045		1312 76TH AVE NE
TOTAL PW-RIGHT OF WAY:	4		\$0.00	
TREE-ADMIN ROW TREE REMOVAL	04/01/2022	TREE-22-028		8467 MIDLAND RD
TREE-ADMIN ROW TREE REMOVAL	04/22/2022	TREE-22-040		1018 84TH AVE NE
TOTAL TREE-ADMIN ROW TREE REMOVAL:	2		\$0.00	
TREE-PERFORMANCE	04/14/2022	TREE-22-036		1034 Evergreen Point Rd
TOTAL TREE-PERFORMANCE:	1		\$0.00	
TREE-RESTORATION	04/14/2022	TREE-22-034		8300 NE 24TH ST
TOTAL TREE-RESTORATION:	1		\$0.00	
TREE-WITH BUILDING/DEVELOPMENT	04/06/2022	TREE-22-012		2426 80TH AVE NE
TREE-WITH BUILDING/DEVELOPMENT	04/01/2022	TREE-22-027		8467 MIDLAND RD
TREE-WITH BUILDING/DEVELOPMENT	04/08/2022	TREE-22-029		8458 NE 9TH ST
TREE-WITH BUILDING/DEVELOPMENT	04/08/2022	TREE-22-030		202 OVERLAKE DR E
TREE-WITH BUILDING/DEVELOPMENT	04/18/2022	TREE-22-032		550 OVERLAKE DR E
TOTAL TREE-WITH BUILDING/DEVELOPMENT:	5		\$0.00	
Total # of Permits	74		\$6,416,118.62	



Monthly Issued Permit Report

April, 2022

AGENDA ITEM 9.1c

Page 1 of 1

Report run on: 05/02/2022 09:25 AM

Construction Value:	April 2022	April 2021	2022 YTM	2021 YTM	Difference
Accessory Structure	-	-	\$70,000.00	-	\$70,000.00
Addition / Alteration	\$1,108,916.62	\$1,121,100.00	\$2,003,951.62	\$3,716,622.94	(\$1,712,671.32)
Fence / Wall	\$10,200.00	\$15,000.00	\$88,700.00	\$32,100.00	\$56,600.00
New Construction	\$5,664,000.00	\$3,396,746.00	\$15,217,837.00	\$8,741,321.00	\$6,476,516.00
Repair / Replace	-	-	-	-	\$0.00
Wireless Comm. Facility	-	-	\$70,000.00	-	\$70,000.00
Total Value:	\$6,783,116.62	\$4,532,846.00	\$17,450,488.62	\$12,490,043.94	\$4,960,444.68

Permits Issued:	April 2022	April 2021	2022 YTM	2021 YTM	Difference
New Construction	2	2	6	4	2
Permit Extension	4	1	15	25	(10)
Accessory Structure	-	-	1	-	1
Addition / Alteration	5	5	8	13	(5)
Construction Activity Permit	2	5	10	9	1
Demolition	-	2	5	5	0
Fence / Wall	2	1	5	4	1
Grading / Drainage	2	4	7	6	1
Mechanical	14	12	46	34	12
Other - Moving	-	-	-	-	0
Plumbing / Gas	5	4	19	27	(8)
Repair / Replace	-	-	-	-	0
Reroof	-	-	-	-	0
Right of Way Use	7	11	30	31	(1)
Tree Mitigation	3	9	22	22	0
Wireless Comm. Facility	-	-	1	-	1
Total Permits:	46	56	175	180	(5)

Inspections:	April 2022	April 2021	2022 YTM	2021 YTM	Difference
Building	114	87	377	313	64
	22	27	87	81	6
Engineering/Other	6	3	23	13	10
Tree	5	3	26	8	18
Total Inspections:	147	120	513	415	98

Case Number	Case Type	Case Status	Assigned To	Address	Case Text
CC-2022-042	GENERAL	COMPLETED	Rob Kilmer	631 84TH AVE NE	<p>Description: Apparently construction related vehicles parked along Right of Way</p> <p>Action Taken: Spoke with homeowner. One vehicle is related to maintenance work that does not require a permit. The other vehicle is privately owned.</p>
CC-2022-043	GENERAL	COMPLETED	Rob Kilmer	3319 Evergreen Point Rd	<p>Description: Report of an illicit discharge.</p> <p>Action Taken: Investigated issue and spoke with homeowner. No signs could be found that the water caused erosion or reached the lake. The water would have had to travel a 200+ feet and cross an open field of grass and brush. Advised the homeowner that water should be discharged into the public sewer system.</p>
CC-2022-044	GENERAL	COMPLETED	Rob Kilmer	2227 78TH AVE NE	<p>Description: Received call regarding a fence that is falling over</p> <p>Action Taken: Investigated issue, spoke with both parties, and notified project Agent that they need to address the issue with the fence owner.</p>
CC-2022-045	INITIAL WARNING	COMPLETED	Rob Kilmer	2221 78TH AVE NE	<p>Description: Construction related vehicles in ROW</p> <p>Action Taken: Spoke with project Agent to give an initial warning. Also spoke with project manager and excavating subcontractor regarding parking rules.</p>
CC-2022-046	GENERAL	COMPLETED	Rob Kilmer	824 76TH AVE NE	<p>Description: Portable Toilet placed on sidewalk in ROW</p> <p>Action Taken: Spoke with homeowner. They've requested their workers move it onto the property. Portable was removed by the following day.</p>
CC-2022-047	GENERAL	COMPLETED	Rob Kilmer	2890 Evergreen Point Road	<p>Description: Potential construction-related vehicles parked at Park & Ride</p> <p>Action Taken: Photographed and left warning notices. Vehicles were no longer present by the time I returned to the area.</p>

Case Number	Case Type	Case Status	Assigned To	Address	Case Text
CC-2022-048	GENERAL	COMPLETED	Rob Kilmer	7648 NE 12TH ST	<p>Description: Concrete work vehicle parked along ROW. It's not clear where work is taking place as no work was visible from street.</p> <p>Action Taken: Photographed and left warning.</p>
CC-2022-049	GENERAL	COMPLETED	Rob Kilmer	8865 OVERLAKE DR W	<p>Description: Possible construction-related vehicle parked along ROW. Vehicle may be landscaping related.</p> <p>Action Taken: Photographed and left warning.</p>
CC-2022-050	STOP WORK ORDER	COMPLETED	Rob Kilmer	2451 78TH AVE NE	<p>Description: Report of work performed without a permit.</p> <p>Action Taken: Issued Stop Work Order to homeowner and requested that they submit information regarding the project for review.</p>
CC-2022-051	SIGN VIOLATION	COMPLETED	Rob Kilmer	2500 EVERGREEN POINT RD	<p>Description: Real Estate Agent sign placed in ROW that exceeds allowable size (sign is approximately 10 square feet in size).</p> <p>Action Taken: Notified Real Estate Agent that the sign must be removed/replaced with one that complies with the MMC requirements. Agent responded that the sign would be removed promptly. Sign was not removed after three days so we removed the sign and notified Agent that it could be picked up at City Hall.</p>
CC-2022-052	NOTICE OF VIOLATION	COMPLETED	Rob Kilmer	2451 78TH AVE NE	<p>Description: Notice of Violation needed to go with Stop Work Order issued 04/18/2022</p> <p>Action Taken: Notice of Violation issued. Delivered in person and via email 4/22/22 by Rob Kilmer. Copy of Notice attached to this record.</p> <p>4/28/22 Met with homeowner and confirmed that required changes have made to bring project into compliance with zoning rules.</p>
CC-2022-053	GENERAL	COMPLETED	Rob Kilmer	1034 76TH AVE NE	<p>Description: Report of tree removal taking place</p> <p>Action Taken: Confirmed that a tree-removal permit had been issued. Work is permitted under TREE-22-036 for the removal of 3 trees.</p>

Code Enforcement for April

Report run on: 05/02/2022 10:23 AM

Case Number	Case Type	Case Status	Assigned To	Address	Case Text
CC-2022-055	SIGN VIOLATION	COMPLETED	Rob Kilmer	8300 NE 24TH ST	<p>Description: Commercial advertising sign attached to utility pole by Right of Way</p> <p>Action Taken: Removed sign and contacted company to inform them of the municipal code rules regarding sign restrictions in Medina.</p>
CC-2022-056	GENERAL	COMPLETED	Rob Kilmer	7627 NE 10TH ST	<p>Description: Construction work observed that appears to require a building permit.</p> <p>Action Taken: Investigated and spoke with project manager about the scope of work being performed. Project is being required to apply for a building permit to ensure compliance with building code.</p>



CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144
TELEPHONE 425-233-6400 | www.medina-wa.gov

Date: May 9, 2022
To: Honorable Mayor and City Council
Via: Stephen Burns, Interim City Manager
From: Ryan Wagner, Finance & HR Director
Subject: April 2022 Financial Reporting

The May 2022 Reporting includes:

- March, April AP Check Register Activity Detail (Agenda item 5.1)
 - Finance Department Updates
 - April Cash Position Report
-

Key Items for April, May 2022:

Assistant Finance Director

- We have four candidates for the open Assistant Finance Director as of May 5th, 2022
- Interviews are scheduled for the week of May 9th

2021 Washington State Financial Statements Audit

- Schedules 1, C4, C5, and 9 have been prepared by Ana and Julie
- Set up a call with the state auditor's office this week, to be given a walkthrough of remaining schedules, to ensure accuracy and completeness of the 2021 report

Finance Committee

- Now that I am getting more comfortable in my role, I'd like to schedule a date for the Q2 Finance Committee meeting
- Looking at a June date for the meeting, will reach out to the committee members for availability to finalize

April 2022 Cash Positon Report

<u>2022 Beginning Cash Balance 4/1/2022</u>		<u>2022 Month End Cash Balance 4/31/2022</u>		Bond Maturity Dates
<u>Total Cash and Investments</u>		<u>Total Cash and Investments</u>		\$500K Bond (Mar 2021)
Beginning of Period: 4/1/2022		Beginning of Period: 4/1/2022		3/3/2025
WA ST INV POOL	\$ 6,065,909.18	WA ST INV POOL	\$ 6,213,280.50	
OTHER INVESTMENTS	\$ 1,500,000.00	OTHER INVESTMENTS	\$ 1,500,000.00	\$1M Bond (Aug 2020)
CHECKING	\$ 2,262,953.96	CHECKING	\$ 3,686,806.85	8/5/2024
	\$ 9,828,863.14		\$ 11,400,087.35	



CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144
TELEPHONE 425-233-6400 | www.medina-wa.gov

Date: May 9, 2022
To: Honorable Mayor and City Council
Via: Stephen R. Burns, Interim City Manager
From: Aimee Kellerman, City Clerk
Subject: Central Services Department Monthly Report

MAY AND JUNE PUBLIC MEETINGS AND EVENTS

Event	Date	Time	Location
Park Board Meeting	May 16	5:00 pm	In-Person/Online
City Council Meeting	May 23	5:00 pm	In-Person/Online
Planning Commission Meeting	May 24	4:00 pm	In-Person/Online
Memorial Day – City Hall Closed	May 30		
City Council Meeting	Jun 13	5:00 pm	In-Person/Online
Park Board Meeting	Jun 20	5:00 pm	In-Person/Online
City Council Meeting/Retreat	Jun 27	5:00 pm	In-Person/Online
Planning Commission Meeting	Jun 28	4:00 pm	In-Person/Online

Meetings are publicly noticed on the City's three official notice boards, City website, and via GovDelivery. Occasionally notices require publication in the City's official newspaper, The Seattle Times. Public meetings scheduled after publication of this report can be found on the City's website.

COMMUNICATION TO OUR COMMUNITY

E-Notice Program: During the month of April, the City issued 31 bulletins amounting to a total of 166,938 bulletins delivered to subscribers; approximately 14.7% were opened. See **Attachment 1**.

As of April 30, the city had 12,848 subscribers (change in total subscribers +225), with a combined total of 122,966 subscriptions (change in total subscriptions +1,582).

RECORDS REQUESTS

As of April 30, 8 public records requests have been received by Central Services. See **Attachment 2**.

ATTACHMENT 1

	Bulletins Developed	Total Recipients	Total Delivered	Unique Email Opens	Unique Email Open Rate	Wireless Recipients
Comparisons:						
April, 2022	31	166,938	154,946	17,108	14.70%	45,327
March, 2022	21	108,426	100,766	11,437	15.00%	28,354
February, 2022	17	48,354	44,691	4,260	11.80%	10,350
January, 2022	25	101,589	94,429	10,651	14.20%	23,288
December, 2021	32	193,448	180,037	18,165	13.10%	49,149
November, 2021	27	100,179	93,226	7,593	10.20%	22,569
October, 2021	37	124,366	118,068	9,230	8.60%	21,579
September, 2021	25	86,280	80,364	6,546	10.10%	18,846
August, 2021	21	98,271	92,022	9,193	12.40%	21,013
July, 2021	17	46,230	43,222	4,020	10.80%	7,435
June, 2021	23	80,050	75,120	6,629	10.40%	13,924
May, 2021	31	120,746	113,370	10,176	10.70%	21,364
April, 2021	35	115,716	109,081	9,571	10.10%	17,510
March, 2021	37	101,291	95,540	8,119	9.50%	12,522
Date Sent	Top 10 Most Read Bulletins During April				Emails Opened	Email Open Rate
04/01/2022 12:00 PM PDT	Tomorrow!!- Medina Easter Egg Hunt - Saturday, April 2, 2022				1,060	14%
04/04/2022 03:51 PM PDT	Medina City Manager Forum				1,160	15%
04/04/2022 04:14 PM PDT	Emergency Preparedness Committee Meeting Agenda - (Virtual) Wednesday, April 13 at 4:00 pm				1,356	16%
04/07/2022 12:35 PM PDT	Community Bulletin - Spring Clean and Shred on Saturday April 23, 2022				1,476	17%
04/08/2022 09:16 AM PDT	Save the Date! Annual Arbor Day Tree Planting - Friday, April 29, 2022				1,088	14%
04/08/2022 10:48 AM PDT	Save the Date! Medina City Manager Forum - Tuesday, April 19, 2022				1,096	13%
04/08/2022 10:52 AM PDT	Emergency Preparedness Committee Meeting (Virtual) Wednesday, April 13 at 4:00 pm				1,305	16%
04/19/2022 08:56 AM PDT	Community Bulletin -Shredder Day/Drug Take Back and E-Recycle - Saturday April 23rd				978	27%
04/20/2022 11:00 AM PDT	Annual Arbor Day Tree Planting - Friday, April 29, 2022				1,082	14%
04/27/2022 06:08 PM PDT	Community Bulletin -Shooting Incident in Medina - Sunday, April 24th, 2022				1,389	32%

**ATTACHMENT 2**

501 EVERGREEN POINT ROAD • P.O. BOX 144 • MEDINA, WA 98039-0144
TELEPHONE (425) 233-6400 • FAX (425) 451-8197 • www.medina-wa.gov

DATE: May 9, 2022
TO: Mayor and City Council
From: Aimee Kellerman, City Clerk
Subject: April 2022, Public Records Request Tracking

In April 2022, Central Services staff received **8** new public records requests, **1** ongoing public records request. These requests required approximately **5.5 hours** of Central Services staff time and **0 hours** of consulting time with the City Attorney. The overall April cost, which includes staff hourly rate plus benefits and City Attorney fees is approximately **\$296**.

In addition, the police department receives public records requests specific to police business that require records research and information distribution. In April 2022, the Police Department received **11** new records requests. These requests required approximately **4.5 hours** of staff time and **0 hours** of consulting time with the City Attorney. The overall April cost, which includes staff hourly rate plus benefits is approximately **\$280**. The requests are from outside law enforcement agencies, insurance carriers, the public and persons involved in the incidents.

April 2022 Monthly PRR Report

ATTACHMENT 2

April 2022 Monthly PRR Report

Assigned Dept	Create Date	Reference No	Request Type	Required Completion Date	Summary	Customer Full Name	PRR - Type of Records Requested	Public Record Desired	Assigned Staff
Central Services	4/4/2022	P002373-040422	Public Records Request	5/4/2022	Public Records Request	Assistant Director of Supplier Diversity Timolin Abrom	Development Services	Good morning, I am requesting the complete procurement file for the above referenced solicitation. This includes but is not limited to: RFP (including any amendments) List of notified vendors Responses received (please redact any proprietary information) Tabulations Evaluator notes All steering committee communication (on this project) of both councilmembers and planning committee members City documentation (policy) that allows the City Council to over-ride an award recommendation from procurement staff. I attempted to register for an account to submit this request online, but unfortunately the site would not allow me to. If you require a public records request to obtain this information, please respond by 4:00pm this afternoon, Tuesday, March 29, 2022. If you have any questions on this, ask please reach out to me via my contact information listed below. Timolin Abrom Office of Minority and Women's Business Enterprises Pronouns: She/her Cell 360-280-3121 www.omwbe.wa.gov	Dawn Nations
Central Services	4/5/2022	P002374-040522	Public Records Request	4/14/2022	Public Records Request	Elisa Weber	Public Works	Please provide As-Builts for water, sewer, and storm in the vicinity of 1013 84th Avenue NE, Medina WA 98039 (Parcel number 252504-9065 25-25-04). 22117	Dawn Nations
Central Services	4/11/2022	P002379-041122	Public Records Request	4/20/2022	Public Records Request	Braden Mineer	Building	Requesting a report of all issued and pending building permits for residential & commercial properties from 3/1/2022 to 3/31/2022. Report to include if possible: permit number, issue date, site addresses, valuation of project, description of work, contractor information and owner name. If a report is unavailable, then copies of the original permits would be more than adequate.	Dawn Nations
Central Services	4/12/2022	P002381-041222	Public Records Request	5/5/2022	Public Records Request	David McCourt	Building	8224 Overlake Dr W. (no bldg. permit located). 321 - 82nd Ave NE / B-19-081 2450 78th Ave NE (no bldg. permit located) Thanks! David	Dawn Nations
Central Services	4/15/2022	P002383-041522	Public Records Request	5/3/2022	Public Records Request	Agent David Martin	Building	Building plans (floor plans) for the new construction project at 202 Overlake Dr E Parcel #:383550-3010 Let me know if you need any additional information. Thanks. David	Dawn Nations

ATTACHMENT 2

Central Services	4/18/2022	P002384-041822	Public Records Request	5/6/2022	Public Records Request	Mark nelson	Development Services	Geo-tech Report (Soils Report) and Original Grade Determination Report for property at 543 and 531 Overlake Drive E., Medina, WA. Also, Variance submittal and Approval letter from city if it was needed for approval for building permit.	Dawn Nations
Central Services	4/27/2022	P002390-042722	Public Records Request	5/6/2022	Public Records Request	Jake Drake	Public Works	Hello, may I please request stormwater as-builts along NE 12th St from parcel, #3025300065, to the intersection of NE 12th St and 84th Ave NE? We are primarily looking for any outfall structures that may discharge into Medina Park if available. Thank you.	Dawn Nations
Central Services	4/27/2022	P002391-042722	Public Records Request	5/6/2022	Public Records Request	Scott Vajda	Building	Requesting copies of any existing approved building permit drawings for 816 82nd Ave. NW, 98039 for use of proposed new remodel.	Dawn Nations





CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144
TELEPHONE 425-233-6400 | www.medina-wa.gov

Date: May 9, 2022
To: Honorable Mayor and City Council
Via: Stephen R. Burns, Interim City Manager
From: Ryan Osada, Public Works Director
Subject: Public Works Monthly Report

- 1. PLAYGROUND IMPROVEMENTS** – Last month the Public Works crew closed the playground and parking lot at Medina Park to begin demolition of the old playground structures. Once the pieces are removed, the crew will grade and level the sub-surface for installation of the new structures. We will also repair damaged storm drainage pipe and blow in new play chip surfacing. The expected opening date is June 2nd.



2. **ARBOR DAY CELEBRATION** – This year National Arbor Day was recognized on Friday, April 29th. Park board, city council members and city staff joined along with two classrooms from Medina Elementary to plant a tree. It was a special treat to have a large group gather again to celebrate Medina’s Arbor Day. For 2022, a Black Gum Tree was planted, and all the participants received a boxwood tree seedling wrapped in a small burlap sack.



- 3. NE 12TH STREET UNDERGROUNDING** – Last month, the first round of notices was sent to the property owners along NE 12th Street. A total of 32 homes will be affected by the utility conversion project. Second notices will go out once a project agreement is in place with Lumen and Comcast for the joint utility trench. An open house will also be scheduled for this summer to provide valuable information to the homeowners.

RE: NE 12th Street Underground Utility Conversion Project - First Notice

Dear Medina Resident,

Fall 2022, the City of Medina is planning to underground the overhead utility lines on NE 12th Street between 80th Ave NE & Evergreen Point Road. You are receiving this letter because you may have existing utility services (power, phone, and/or cable) directly from an overhead connection to this distribution system. In accordance with the Revised Code of Washington (RCW) 35.96.050, the city is obligated to notify you that:

- 1.) Underground facilities will be made available for your property on or near September 2022;
- 2.) All power and communication service lines from the existing overhead facilities along NE 12th St to any structure or improvement must be disconnected and removed;
- 3.) If you have existing overhead service(s) you will be responsible for undergrounding your service line(s) from the right-of-way to your structure. This private scope of work and the associated expenses are separate from the city's overall public project cost and will vary for each affected homeowner. You can find more information about this topic by visiting the following website: <http://apps.leg.wa.gov/rcw/default.aspx?cite=35.96>

If you have questions, please feel free to contact me

4. HANDRAIL REPLACEMENT – Last year the handrailing at Medina Park, adjacent to the 12th St parking lot, was severely damaged. The new railing was finally installed last month, after a long lead time for custom fabrication and onsite installation. We were also able to include new handrailing at Overlake Drive West & 81st Ave NE to replace the existing wood and wire railing that had been failing for years.



5. MAINTENANCE UPDATES – Earlier in the month, the Public Works maintenance crew repaired portions of the foot bridge located inside Fairweather Nature Preserve. They were also able to do trail maintenance, clearing obstructions and installing steps over the steeper portions. In addition to the playground project, they are busy keeping up with weekly mowing tasks and daily garbage.





6. PROJECT UPDATES –

2015 Medina Park Stormwater Pond Imp. – We are looking into alternate ways to dredge the stormwater ponds. Overlake Golf & Country Club is applying for a permit to dredge the northern ponds. Depending on the outcome, the city may use the same method.

2017 Medina Beach Park Tree Replanting – Phase III tree planting.

Medina Park Playground Improvements – Public Works started demolition of the existing structures. The installers are scheduled for May 9th. Drainage work will happen May 16th- May 26th and the wood chips will be blown in May 27th. Anticipated opening June 2nd.

Post Office Floor Replacement – Our public works staff will evaluate the subfloor structure and recommended replacement scope.

Citywide Stormwater System Mapping & Evaluation – G&O has completed most of the mapping. We are currently working on scoping and mapping the storm infrastructure that is located on several private properties.

2022 Hazardous Tree Removal – in review

NE 12th Street Sidewalk Improvements & Undergrounding – finalizing 90% construction drawings. Still waiting for final drawings for luminaire locations. First round of notices was sent to residents along the corridor.

77th Ave NE Stormwater Repair – Final connection in Medina Heights has been delayed until May 4th.

TIB_NE 7th Street Overlay – 84th Ave NE to Overlake Dr – Stormwater improvement and overlay plans are being drafted. Survey was recently completed.

77th Ave NE Storm Repair Phase 2 & Phase 3 – partially completed with Phase 1

2022 Localized Repair_Stormwater – revised to NE 7th ST Stormwater Improvements

2022 City Hall Repairs – Miscellaneous – in review