



## MEDINA CITY COUNCIL

Monday, June 08, 2026

5:00 PM – STUDY SESSION  
6:00 PM - REGULAR MEETING

### AGENDA

#### VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

#### MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



**MEDINA, WASHINGTON**  
**MEDINA CITY COUNCIL**  
**SPECIAL AND REGULAR MEETING**

Hybrid - Virtual/In-Person  
Medina City Hall – Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Monday, June 08, 2026 – 5:00 PM**

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**AGENDA**

**MAYOR** | Jessica Rossman

**DEPUTY MAYOR** | Randy Reeves

**COUNCIL MEMBERS** | Laura Bustamante, Harini Gokul, Michael Luis, Heija Nunn, Jeff Price

**CITY MANAGER** | Jeff Swanson

**CITY ATTORNEY** | Jennifer S. Robertson

**ACTING CITY CLERK** | Dawn Nations

**Hybrid Meeting Participation**

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. Medina City Council welcomes and encourages in-person public comments. To participate in person, please fill out a comment card upon arrival at City Hall and turn it in to the City Clerk. To participate online, please register your request with the City Clerk at 425.233.6410 or email [dnations@medina-wa.gov](mailto:dnations@medina-wa.gov) and leave a message before 2PM on the day of the Council meeting; please reference Public Comments for the Council meeting on your correspondence. The City Clerk will call you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit. The city will also accept written comments to [Council@medina-wa.gov](mailto:Council@medina-wa.gov) at any time.

Join Zoom Meeting

<https://medina-wa.zoom.us/j/85147248958?pwd=hYo0rZACI5UdHRMxMBvrZXctvbkpknk.1>

Meeting ID: 851 4724 8958

Passcode: 909175

One tap mobile

+ 1 253 215 8782

1. **STUDY SESSION starts at 5:00 PM**

The Study Session is an informal discussion for the City Council. This session is held in person only and is not recorded. The public is welcome to attend; however, Zoom access will not be available until the regular meeting begins at **6:00 PM.**

1.1 Gas Powered Leaf Blowers

Time Estimate: 50 minutes

The regular meeting will start at 6:00 PM.

2. **REGULAR MEETING - CALL TO ORDER / ROLL CALL**

Council Members Bustamante, Gokul, Luis, Nunn, Price, Reeves, Rossman

3. **APPROVAL OF MEETING AGENDA**

4. **PUBLIC COMMENT PERIOD**

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. Medina City Council welcomes and encourages in-person public comments. To participate in person, please fill out a comment card upon arrival at City Hall and turn it in to the City Clerk. To participate online, please register your request with the City Clerk at 425.233.6410 or email [dnations@medina-wa.gov](mailto:dnations@medina-wa.gov) and leave a message before 2PM on the day of the Council meeting; please reference Public Comments for the Council meeting on your correspondence. The City Clerk will call you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit. The city will also accept written comments to [Council@medina-wa.gov](mailto:Council@medina-wa.gov) at any time.

5. **PRESENTATIONS**

5.1 Reports and announcements from Park Board, Planning Commission, and Emergency Preparedness.

Time Estimate: 10 minutes

6. **CITY MANAGER'S REPORT**

Time Estimate: 30 minutes

Police, Development Services, Finance, Central Services, Public Works, City Attorney

6.1a City Manager Monthly Report

6.1b Police Monthly Report

6.1c Development Services Monthly Report

6.1d Finance Monthly Report

[6.1e](#) Central Services Monthly Report

[6.1f](#) Public Works Monthly Report

**7. CONSENT AGENDA**

Time Estimate: 5 minutes

Consent agenda items are considered to be routine and will be considered for adoption by one motion. There will be no separate discussion of these items unless a Councilmember or City staff requests the Council to remove an item from the consent agenda.

[7.1](#) May 2026 - Check Register

**Recommendation:** Approve.

**Staff Contact:** Ryan Wagner, Finance/HR Director

[7.2](#) Draft City Council Meeting Minutes of April 27, 2026

**Recommendation:** Adopt minutes.

**Staff Contact:** Dawn Nations, Acting City Clerk

[7.3](#) Interim Official Control (IOC) Outdoor Lighting - Extended

**Recommendation:** Adopt Ordinance No. 1057 to extend and renew the interim official control which was extended on December 8, 2025 under Ordinance No. 1050.

**Staff Contact:** Jeff Swanson, City Manager and Jennifer Robertson, City Attorney

[7.4](#) Park Rules for Tennis Courts Ordinance

**Recommendation:** Adopt Ordinance No. 1056 to amend MMC 12.20.015.

**Staff Contacts:** Jennifer S. Robertson, City Attorney and Ryan Osada, Public Works Director

**8. LEGISLATIVE HEARING**

None.

**9. PUBLIC HEARING**

None.

**10. CITY BUSINESS**

None.

**11. COUNCILMEMBER REPORTS AND ROUNDTABLE**

a) Council Reports

b) Requests for future agenda items.

**12. PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments are limited to one minute per person.

**13. EXECUTIVE SESSION**

Time Estimate: 30 minutes

RCW 42.30.110(1)(i)

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

No action following Executive Session.

**14. ADJOURNMENT**

Next regular City Council Meeting: June 22, 2026, at 5 PM.

**ADDITIONAL INFORMATION**

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at [www.medina-wa.gov](http://www.medina-wa.gov) on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

**UPCOMING MEETINGS AND EVENTS**

***Friday, June 19, 2026 - Juneteenth - City Hall Closed***

Monday, June 22, 2026 - City Council Meeting (5:00 PM)

***Friday, July 3, 2026 - Independence Day - City Hall Closed***

Monday, July 13, 2026 - City Council Meeting (5:00 PM)

Monday, July 27, 2026 - City Council Meeting (5:00 PM)

Monday, August 24, 2026 - City Council Meeting (5:00 PM)

Monday, September 14, 2026 - City Council Meeting (5:00 PM)

Monday, September 28, 2026 - City Council Meeting (5:00 PM)

Monday, October 12, 2026 - City Council Meeting (5:00 PM)  
Monday, October 26 2026 - City Council Meeting (5:00 PM)  
Monday, November 9, 2026 - City Council Meeting (5:00 PM)  
Monday, November 16, 2026 - City Council Meeting (5:00 PM)  
Monday, December 14, 2026 - City Council Meeting (5:00 PM)  
**Monday, December 28, 2026 - City Council Meeting Canceled**

### **CERTIFICATION OF POSTING AGENDA**

The agenda for Monday, June 8, 2026, Regular Meeting of the Medina City Council was posted and available for review on Friday, June 5, 2026, at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at [www.medina-wa.gov](http://www.medina-wa.gov).

Study Session material will be emailed from City Manager Jeff Swanson to council directly and uploaded to the packet after they are sent to council.



# CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144  
TELEPHONE 425-233-6400 | [www.medina-wa.gov](http://www.medina-wa.gov)

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**Date:** June 8, 2026  
**To:** Honorable Mayor and City Council  
**From:** Jeff Swanson, City Manager  
**Subject:** City Manager Report

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- Bellevue Fire Report – May 2026 **See attachment 1.**
- 2026 City Council Calendar – **See attachment 2.**

Filter statement

Filters **Incident onset** Last Month | **Incident status** Locked, Draft, InReview | **Location city** MEDINA, Medina

# Incident Types (NERIS)

Count of Incidents

Count of Incidents  
**26**  
Count of Exposures **0**

Count of Medical Incidents (Primar...

Count of EMS Calls  
**13**  
Percent of EMS Calls **50.00%**

Count of Fire Incidents (Primary Co...

Count of Fire Calls  
**1**  
Percent of Fire Calls **3.85%**

Count of Other Incidents (Primary ...

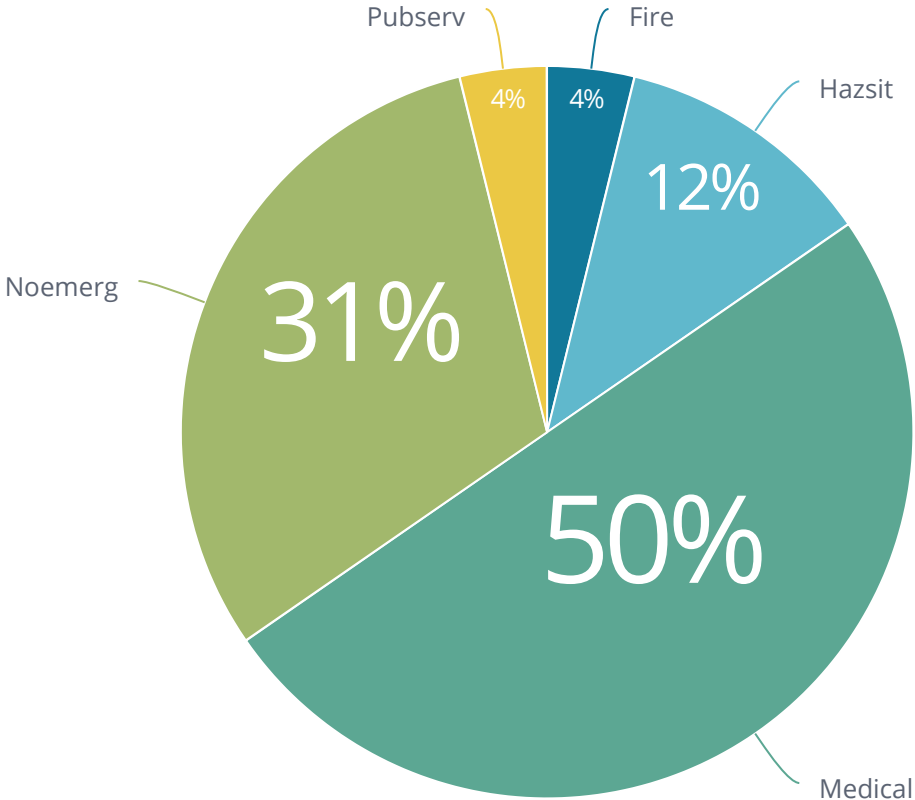
Count of Other Calls  
**12**  
Percent of Other Calls **46.15%**

ATTACHMENT 1

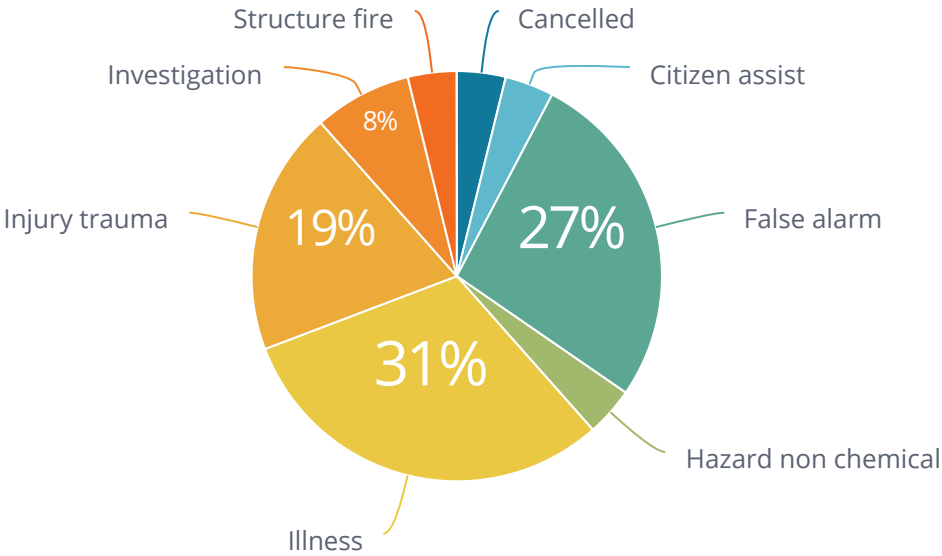
Filter statement

Filters Incident onset Last Month | Incident status Locked, Draft, InReview | Location city MEDINA, Medina

Primary Incident Type by Category



Primary Incident Types by Subcategory



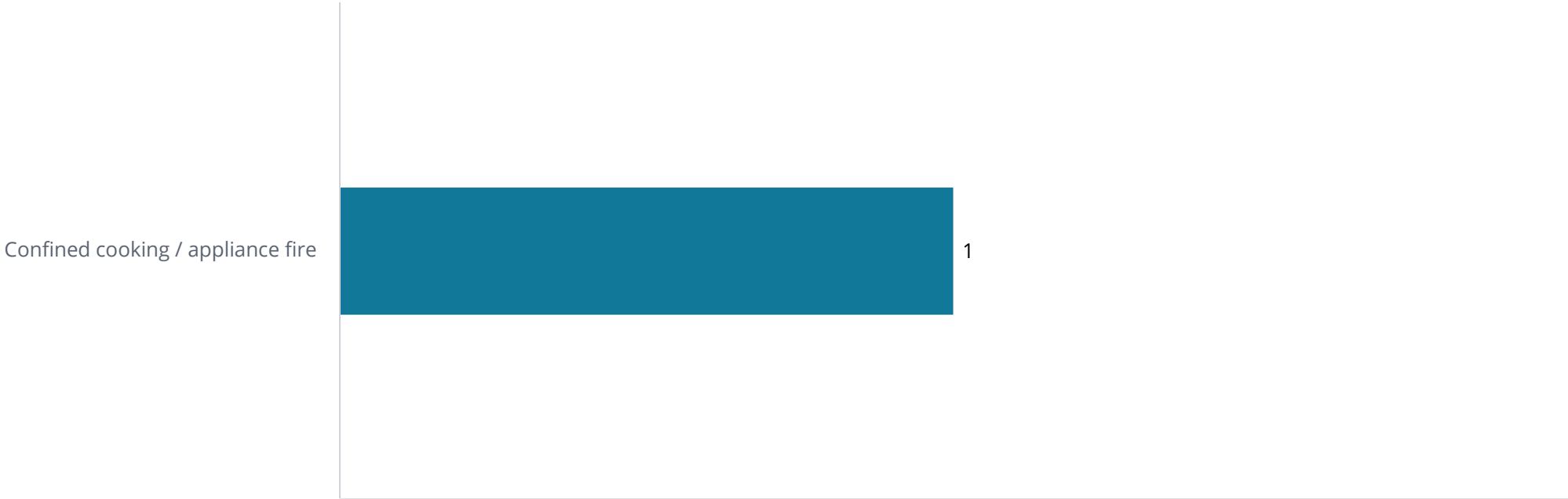
**ATTACHMENT 1**

Incident Types (NERIS) - CC Medina Jun 1, 2026 11:34:48 AM [Fire Incidents \(NERIS\)](#)

Filter statement

Filters **Incident onset** Last Month | **Incident status** Locked, Draft, InReview | **Location city** MEDINA, Medina

Count of Fire Incidents



**ATTACHMENT 1**

Incident Types (NERIS) - CC Medina Jun 1, 2026 11:34:48 AM [Fire Incidents \(NERIS\)](#)

Filter statement

Filters **Incident onset** Last Month | **Incident status** Locked, Draft, InReview | **Location city** MEDINA, Medina


Primary Incident Types (by month)

Primary Incident Type	Incidents	
	05/2026	Grand Total
Accidental alarm	6	
Breathing problems	1	
Cancelled	1	
Chest pain (non-trauma)	1	
Citizen assist / service call	1	
Confined cooking / appliance fire	1	
Electrical power line down / arching / malfunction	1	
Fall	3	
Heart problems	1	
Malfunctioning alarm	1	
No appropriate choice (medical response)	1	
Odor investigation	1	

Additional Incident Types (by month)

Additional Incident Type	Incidents	
	05/2026	Grand Total
Lift assist	1	1
Medical alarm	1	1
<b>Grand Total</b>	<b>2</b>	<b>2</b>

**ATTACHMENT 2**

	<b>MEDINA CITY COUNCIL</b>				
	2026 AGENDA/ACTION CALENDAR				
	<i>Meetings scheduled for 5:00 pm, online (unless noticed otherwise).</i>				
<b>JUNE 8, City Council Regular Meeting, 5:00 pm</b>					
<b>Item Type</b>	<b>Topic</b>	<b>Staff Contact</b>	<b>Recommendation</b>	<b>Council Action</b>	<b>Legal Notice</b>
Study Session	Gas Powered Leaf Blowers	Swanson			
Presentation	Boards and Commissions				
City Manager Report	All department reports				
Consent Agenda	Check Register May 2026	Wagner			
Consent Agenda	Draft CC Minutes 4-27	Nations			
Consent Agenda	IOC Extending Outdoor Lighting	Robertson, Wilcox			
Consent Agenda	Park Rules for Tennis Courts Ordinance	Osada			
Legislative Hearing	None				
Public Hearing	None				
City Business	None				
Executive Session	RCW 42.30.110(1)(i)				
<b>JUNE 22, City Council Regular Meeting, 5:00 pm</b>					
<b>Item Type</b>	<b>Topic</b>	<b>Staff Contact</b>	<b>Recommendation</b>	<b>Council Action</b>	<b>Legal Notice</b>
Study Session	CIP/TIP 2027- 2032	Osada			
Presentation					
City Manager Report					
Consent Agenda	Medina - 78th Place NE Improvements	Osada			
Consent Agenda	ILA King County Animal Control	Sass			
Legislative Hearing	None				
Public Hearing	CIP/TIP 2027- 2032	Osada			

**ATTACHMENT 2**

City Business					
Executive Session	Collective Bargaining RCW 42.30.140(4)(a)	Swanson, Wagner, Mabee			
<b>JULY 13, City Council Regular Meeting, 5:00 pm</b>					
<b>Item Type</b>	<b>Topic</b>	<b>Staff Contact</b>	<b>Recommendation</b>	<b>Council Action</b>	<b>Legal Notice</b>
Study Session					
Presentation					
City Manager Report	All department reports				
Consent Agenda					
Consent Agenda					
Consent Agenda					
Consent Agenda					
Legislative Hearing					
Public Hearing	CIP/TIP 2027- 2032	Osada			
City Business					
City Business					
City Business					
Executive Session					
<b>JULY 27, City Council Regular Meeting, 5:00 pm</b>					
<b>Item Type</b>	<b>Topic</b>	<b>Staff Contact</b>	<b>Recommendation</b>	<b>Council Action</b>	<b>Legal Notice</b>
Study Session					
Presentation					
City Manager Report					
Consent Agenda	Ord. 1052 IOC extension	Wilcox			
Consent Agenda					
Legislative Hearing					
Public Hearing					
City Business					
City Business					
Executive Session	RCW 42.30.110(1)(g)				



## MEDINA POLICE DEPARTMENT

**DATE:** June 8<sup>th</sup>, 2026

**TO:** Jeff Swanson, City Manager

**FROM:** Jeffrey R. Sass, Chief of Police

**RE:** Police Department Update – May, 2026

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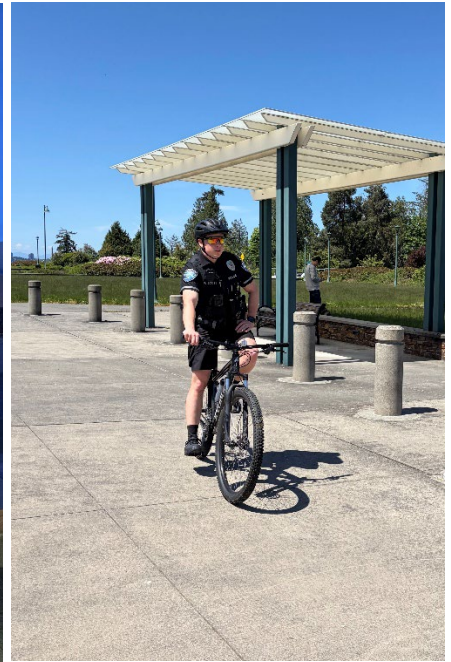
The following is a summary highlighting some of the Medina Police Department activity in May, 2026.

### Follow up:

Nothing to report.

### Medina Police Bike Patrol Program:

Officers Halverson, Scott and Abbott attended the training course for national bicycle officer certification from May 4-8<sup>th</sup>. The officers rode over 80 miles throughout downtown Seattle, West Seattle and South Seattle. Since completing the training, the officers have been able to conduct several bicycle patrols throughout our communities and interact with and educate our community members on bike and e-bike safety!



### Welcome Officer Bingcang:

On May 13<sup>th</sup>, newest Medina Police Officer Tyson Bingcang graduated from the 720-hour Basic Law Enforcement Academy and was presented with his graduation certificate and Peace Officer Certification by Chief Sass! Officer Bingcang is a welcomed addition to our police family!



**St. Thomas School Walk-a-thon:**

On May 15<sup>th</sup>, Officer Halverson and Officer Scott participated in St. Thomas School's Walk-a-thon event at Medina Park. The two police personnel had a great time riding the new patrol bikes around the park and interacting with the kids and parents!



**Marine Patrol:**

Nothing to report.



**MEDINA POLICE DEPARTMENT**  
*Jeffrey R. Sass, Chief of Police*  
**MONTHLY SUMMARY**  
**MAY, 2026**



**FELONY CRIMES**

- Theft** **2026-00002229** **05/05/2026**  
 Officers were dispatched to the 400 block of Upland Road for a report of a theft of boat parts from a vessel parked on the side of the roadway. The theft occurred over the previous four weeks. No additional investigatory leads are available at this time.
- Fraud** **2026-00002366** **05/15/2026**  
 Officers were dispatched to the 3400 block of Evergreen Point Road for a report of fraudulent activity noticed on the victim's bank account. There was no monetary loss. No additional investigatory leads are available at this time.
- Burglary** **2026-00002655** **05/29/2026**  
 Officers were dispatched to the 400 block of 86<sup>th</sup> Avenue NE for a report of a burglary of an unoccupied residence being witnessed by the homeowner remotely via security cameras. The suspects forced entry into the residence and stole approximately \$30,000 in cash and \$10,000 in jewelry. A police K9 search was unsuccessful in locating the suspects. Investigation ongoing.
- Fraud** **2026-00002647** **05/29/2026**  
 Officers were dispatched to the 7700 block of Overlake Drive West for a report of a family member having written over \$51,000 in fraudulent checks from the other family member's checkbook. Charges were forwarded to the Prosecuting Attorney's Office for review.

**MISDEMEANOR CRIMES**

**OTHER**

- Violation of Order** **2026-00002226** **05/05/2026**  
 Officers were dispatched to the 7800 block of NE 8<sup>th</sup> Street for a report of a violation of a domestic violence protection order.
- Order Service** **2026-00002238** **05/06/2026**  
 Officers were dispatched to the 2600 block of Evergreen Point Road for the service of a court order.
- Domestic Violence** **2026-00002257** **05/08/2026**  
 Officers were dispatched to the 8400 block of Midland Road for a report of a domestic violence incident.

**Warrant Arrest****2026-00002289****05/11/2026**

Officers conducted a traffic stop on a vehicle in the 7600 block of NE 8<sup>th</sup> Street. Upon further investigation, the driver of the vehicle had an outstanding misdemeanor warrant out of the Mercer Island Police Department for driving with a suspended license in the third degree with an amount of bail of \$1,000. The driver was booked into jail without incident.

**Marine Incident****2026-00002372****05/15/2026**

Marine Patrol was dispatched to a report of a 30-foot log lodged underneath a dock.

**Death Investigation****2026-00002447****05/19/2026**

Officers were dispatched to the 3400 block of Evergreen Point Road for a death investigation. Foul play is not suspected at this time.

**APS Investigation****2026-00002646****05/29/2026**

Officers were dispatched to the 3400 block of Evergreen Point Road for an investigation into an Adult Protective Services referral.



# MEDINA POLICE DEPARTMENT

Jeffrey R. Sass, Chief of Police

## MONTHLY REPORT



### MAY, 2026

CRIMES	Current Month	YTD 2026	YTD 2025	Year-End 2025
Burglary	1	2	2	5
Vehicle Prowl	0	1	0	0
Vehicle Theft	0	0	1	1
Theft (mail & all other)	1	4	5	8
ID Theft/Fraud	2	7	1	7
Malicious Mischief (Vandalism)	0	3	4	4
Domestic Violence	3	7	1	8
Disturbance, Harassment & Non-DV Assault	0	1	1	5
<b>TOTAL</b>	<b>7</b>	<b>25</b>	<b>15</b>	<b>38</b>

COMMUNITY POLICING	Current Month	YTD 2026	YTD 2025	Year-End 2025
Drug Violations	0	0	0	1
Community Assists	66	277	365	741
Marine	1	1	3	8
House Watch Checks	25	324	412	859
School Zone	34	207	137	264
Behavioral Health	5	14	6	14
<b>TOTAL</b>	<b>131</b>	<b>823</b>	<b>923</b>	<b>1887</b>

TRAFFIC	Current Month	YTD 2026	YTD 2025	Year-End 2025
<b>Collisions</b>				
Injury	0	0	0	1
Non-Injury	0	1	1	5
Non-Reportable	0	0	2	4
<b>TOTAL</b>	<b>0</b>	<b>1</b>	<b>3</b>	<b>10</b>
<b>Traffic Enforcement</b>				
Criminal Citations	0	19	11	32
Infractions	33	97	114	273
Warnings	137	785	970	2057
<b>TOTAL</b>	<b>170</b>	<b>901</b>	<b>1095</b>	<b>2362</b>

LICENSE PLATE READER EVENTS	Current Month	YTD 2026	YTD 2025	Year-End 2025
LPR alerts that were recovered	0	1	5	8
LPR alerts that were not located	0	4	26	41
LPR alerts that were located, not apprehended	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>5</b>	<b>31</b>	<b>49</b>

CALLS FOR SERVICE	Current Month	YTD 2026	YTD 2025	Year-End 2025
Animal	7	19	16	58
Residential Alarms	14	67	87	202
Missing Person	0	3	2	4
Suspicious Activity/Area Checks	61	257	267	749
<b>TOTAL</b>	<b>82</b>	<b>346</b>	<b>372</b>	<b>1013</b>

ADMINISTRATIVE	Current Month	YTD 2026	YTD 2025	Year-End 2025
Public Disclosure Requests Received	14	55	31	94
Concealed Pistol License Applications Processed	2	16	13	33
<b>TOTAL</b>	<b>16</b>	<b>71</b>	<b>44</b>	<b>127</b>

\*This report does not include all calls for service handled by Medina Police Officers. It is meant to be an overview of general calls for service within the specified reporting period.



**MEDINA POLICE DEPARTMENT**  
*Jeffrey R. Sass, Chief of Police*  
**MONTHLY SUMMARY**



**MAY, 2026 (through 05/27/2026)**

**FELONY CRIMES**

**MISDEMEANOR CRIMES**

**OTHER**

**Special Event** **2026-00002403** **05/17/2026**  
Officers attended the Annual Hunts Point Cleanup Day as pictured below.

**Order Service** **2026-00002471** **05/20/2026**  
Officers served a domestic violence protection order in the 3000 block of Fairweather Place.

**Marine Incident** **2026-00002523** **05/22/2026**  
Marine Patrol was notified to respond to the 4000 block of Hunts Point Road for a report of loud music coming from a nearby vessel.





# MEDINA POLICE DEPARTMENT

Jeffrey R. Sass, Chief of Police



## MONTHLY REPORT

### MAY, 2026 (through 05/27/2026)

CRIMES	Current Month	YTD 2026	YTD 2025	Year-End 2025
Burglary	0	0	0	0
Vehicle Prowl	0	0	0	2
Vehicle Theft	0	0	0	0
Theft (mail & all other)	0	1	0	0
ID Theft/Fraud	0	1	1	2
Malicious Mischief (Vandalism)	0	0	0	0
Domestic Violence	1	2	1	4
Disturbance, Harassment & Non-DV Assault	0	0	0	2
<b>TOTAL</b>	<b>1</b>	<b>4</b>	<b>2</b>	<b>10</b>

COMMUNITY POLICING	Current Month	YTD 2026	YTD 2025	Year-End 2025
Drug Violations	0	0	0	0
Community Assists	4	42	81	132
Marine	1	1	2	7
House Watch Checks	3	40	40	90
Behavioral Health	0	0	0	1
<b>TOTAL</b>	<b>8</b>	<b>83</b>	<b>123</b>	<b>230</b>

TRAFFIC	Current Month	YTD 2026	YTD 2025	Year-End 2025
<b>Collisions</b>				
Injury	0	0	0	0
Non-Injury	0	0	0	0
Non-Reportable	0	0	0	0
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Traffic Enforcement</b>				
Citations	3	7	2	12
Infractions	1	40	36	104
Warnings	55	249	201	518
<b>TOTAL</b>	<b>59</b>	<b>296</b>	<b>239</b>	<b>634</b>

LICENSE PLATE READER EVENTS	Current Month	YTD 2026	YTD 2025	Year-End 2025
LPR alerts that were recovered	0	0	0	0
LPR alerts that were not located	0	0	5	7
LPR alerts that were located, not apprehended	0	0	1	1
<b>TOTAL</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>8</b>

CALLS FOR SERVICE	Current Month	YTD 2026	YTD 2025	Year-End 2025
Animal	1	2	2	5
Residential Alarms	1	8	12	25
Missing Person	0	0	0	0
Suspicious Activity/Area Checks	10	46	53	109
<b>TOTAL</b>	<b>12</b>	<b>56</b>	<b>67</b>	<b>139</b>

*\*This report does not include all calls for service handled by Medina Police Officers. It is meant to be an overview of general calls for service within the specified reporting period.*



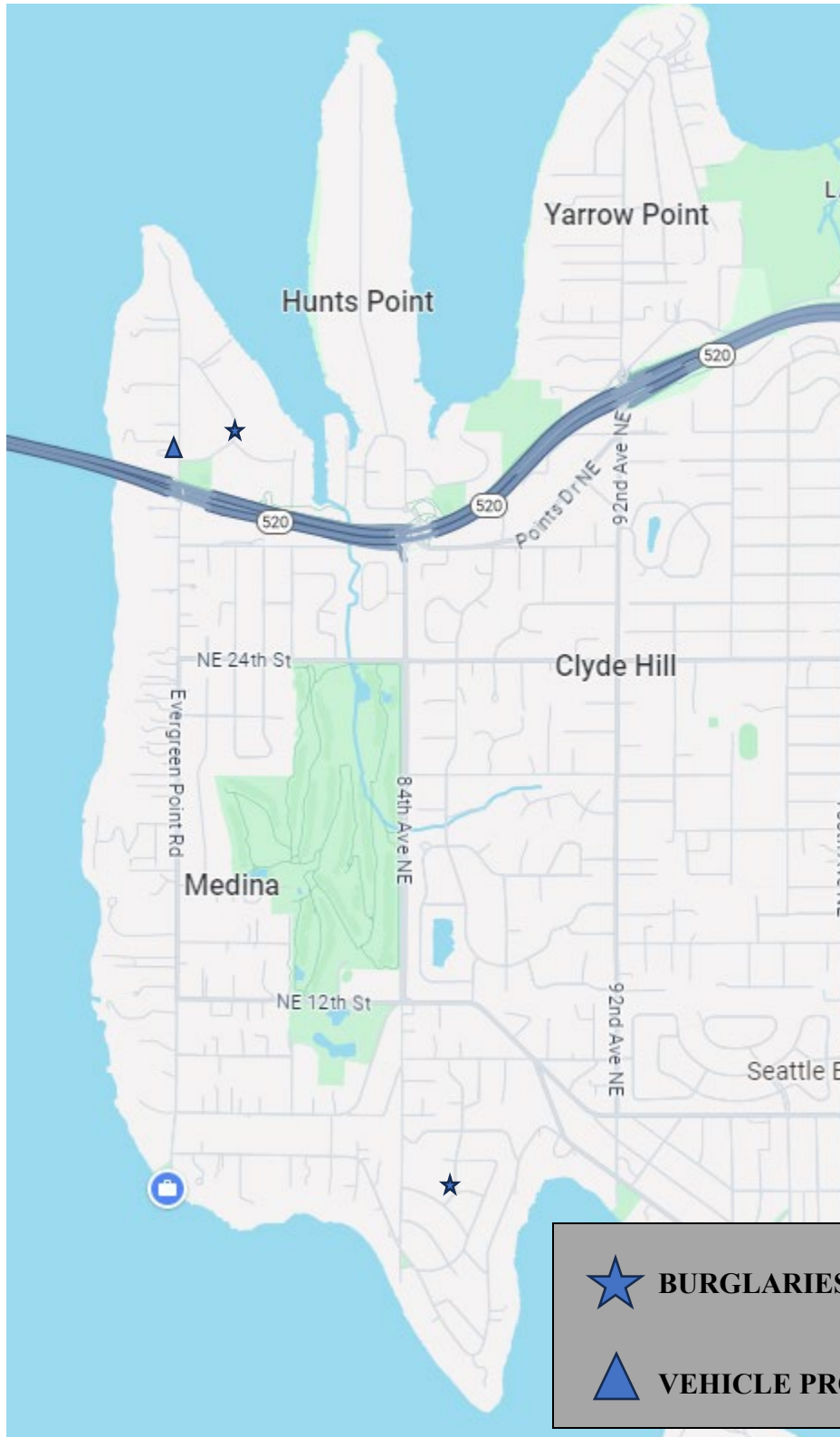
# MEDINA POLICE DEPARTMENT

## BURGLARY & MOTOR VEHICLE PROWL

### INCIDENT MAP

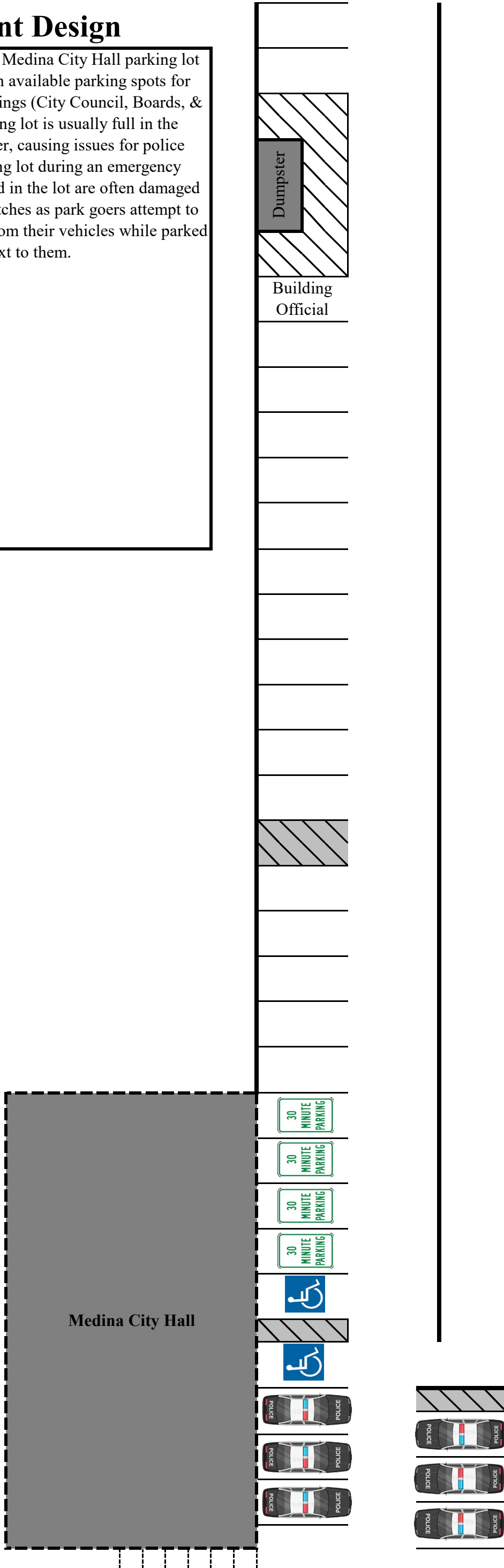


MAY YEAR-TO-DATE



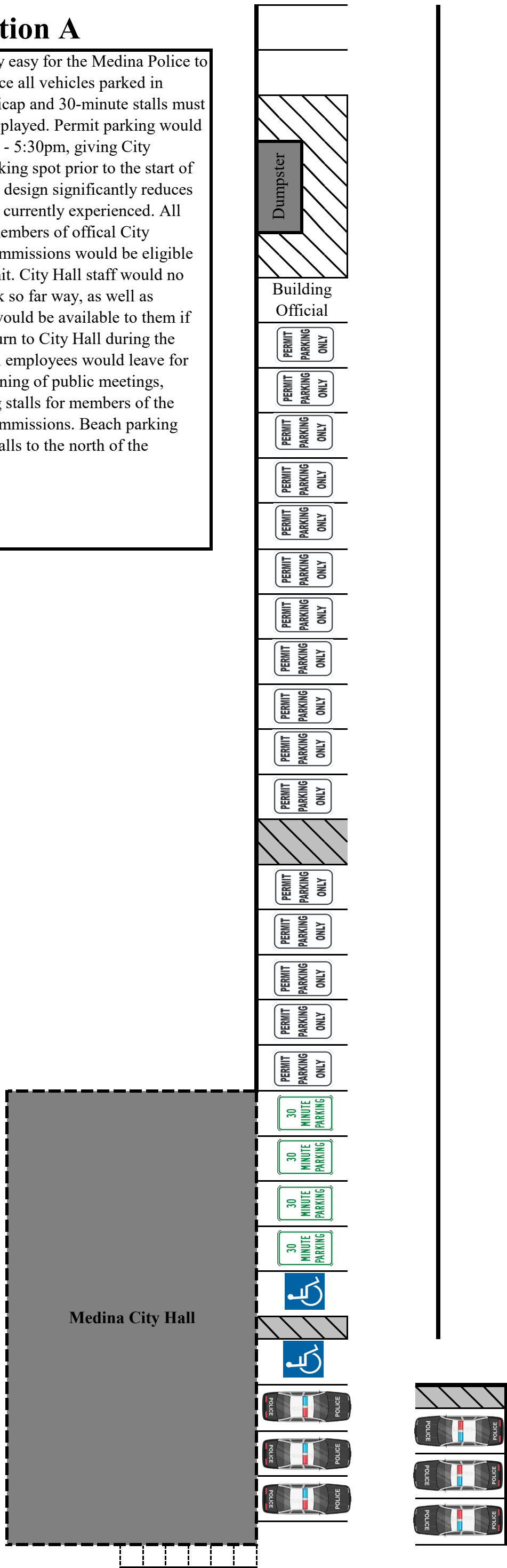
## Current Design

The current design of the Medina City Hall parking lot does not allow for enough available parking spots for post-business hours meetings (City Council, Boards, & Commissions). The parking lot is usually full in the months of warmer weather, causing issues for police vehicles to exit the parking lot during an emergency response. Vehicles parked in the lot are often damaged from door dings and scratches as park goers attempt to remove beach supplies from their vehicles while parked closely to the vehicles next to them.



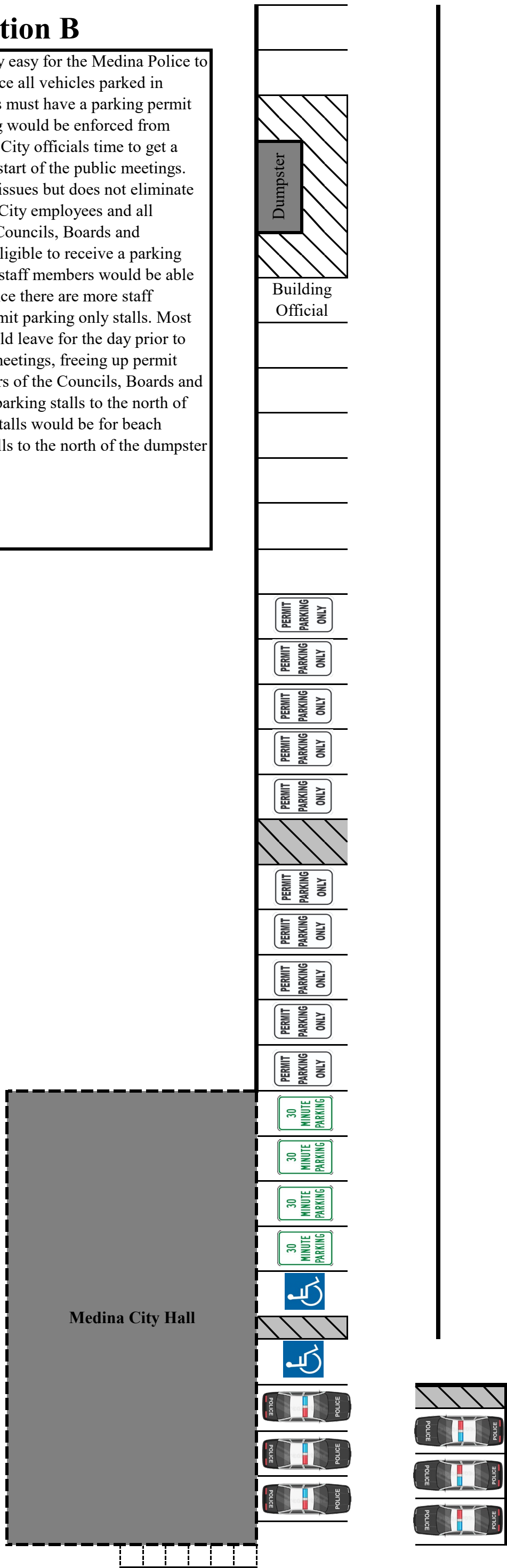
# Option A

This design option is very easy for the Medina Police to enforce parking laws, since all vehicles parked in anything other than handicap and 30-minute stalls must have a parking permit displayed. Permit parking would be enforced from 8:00am - 5:30pm, giving City officials time to get a parking spot prior to the start of the public meetings. This design significantly reduces parking and traffic issues currently experienced. All City employees and all members of official City Councils, Boards and Commissions would be eligible to receive a parking permit. City Hall staff would no longer be required to park so far away, as well as ensuring a parking stall would be available to them if they had to leave and return to City Hall during the work day. Most City Hall employees would leave for the day prior to the beginning of public meetings, freeing up permit parking stalls for members of the Councils, Boards and Commissions. Beach parking stalls would remain all stalls to the north of the dumpster year-round.



## Option B

This design option is very easy for the Medina Police to enforce parking laws, since all vehicles parked in permit parking only stalls must have a parking permit displayed. Permit parking would be enforced from 8:00am - 5:30pm, giving City officials time to get a parking spot prior to the start of the public meetings. This plan reduces traffic issues but does not eliminate the issue as a whole. All City employees and all members of official City Councils, Boards and Commissions would be eligible to receive a parking permit. Not all City Hall staff members would be able to park in these stalls, since there are more staff members than the 10 permit parking only stalls. Most City Hall employees would leave for the day prior to the beginning of public meetings, freeing up permit parking stalls for members of the Councils, Boards and Commissions. All other parking stalls to the north of the permit parking only stalls would be for beach parking, including all stalls to the north of the dumpster year-round.





# MEDINA POLICE DEPARTMENT

## MONTHLY REPORTING STANDARDS



CATEGORY	DETAILS
Burglary	Includes: <ul style="list-style-type: none"> <li>• Burglary (all degrees)</li> <li>• Residential Burglary</li> </ul>
Vehicle Prowl	All degrees of Motor Vehicle Prowl.
Vehicle Theft	Includes: <ul style="list-style-type: none"> <li>• Motor vehicle theft</li> <li>• Taking a motor vehicle without permission</li> <li>• Car jacking</li> </ul>
Theft	Includes: <ul style="list-style-type: none"> <li>• Possession of stolen property</li> <li>• Theft (all degrees)</li> <li>• Theft of mail</li> </ul>
ID Theft/Fraud	Includes: <ul style="list-style-type: none"> <li>• Identity theft</li> <li>• Fraud</li> </ul>
Malicious Mischief	Includes: <ul style="list-style-type: none"> <li>• Arson</li> <li>• Malicious Mischief (vandalism)</li> </ul>
Domestic Violence	Includes: <ul style="list-style-type: none"> <li>• DV Assault (all degrees)</li> <li>• Violation of Domestic Violence Court Order</li> <li>• DV Harassment (all degrees)</li> <li>• Custodial Interference</li> <li>• Order Service</li> <li>• DV Rape &amp; Sex Offenses</li> </ul>
Disturbance/Harassment /Non-DV Assault	Includes: <ul style="list-style-type: none"> <li>• Disturbance</li> <li>• Telephonic Harassment</li> <li>• Harassment (all degrees)</li> <li>• Assault (all degrees)</li> <li>• Abuse investigations</li> <li>• Extortion</li> <li>• Kidnapping</li> <li>• Non-DV Rape &amp; Sex Offenses</li> <li>• Robbery</li> </ul>
Drug Violations	Includes all Violations of the Uniformed Controlled Substances Act
Community Assists	Includes: <ul style="list-style-type: none"> <li>• Adult Protective Services (APS) investigations</li> <li>• Child Protective Services (CPS) investigations</li> <li>• Civil matters</li> <li>• Community Policing</li> </ul>

	<ul style="list-style-type: none"> <li>• Non-suspicious Death Investigations</li> <li>• Assisting the Fire Department/EMS</li> <li>• Found Child</li> <li>• Found Property</li> <li>• Special Events</li> </ul>
Marine	Includes all incidents within our jurisdiction on the waterways.
House Watch Checks	Total number of visits to residences on house watch within the reporting period.
School Zone	Total number of school zone patrols conducted at all three elementary schools within the reporting period.
Behavioral Health	Calls for service involving individuals experiencing a behavioral or mental health episode. The call may have resulted in anything ranging from no police action and an involuntary commitment to a medical facility for treatment.
Traffic Collisions	Includes: <ul style="list-style-type: none"> <li>• Injury collisions involve medical treatment to at least one of the involved parties, either by on-scene EMS evaluation/treatment and/or transportation to a medical facility for treatment. These collisions require a police case report by law.</li> <li>• Non-injury collisions involve a collision in which there is property damage amounting to at least \$1,000 but no involved parties were injured. These collisions require a police case report by law.</li> <li>• Non-reportable collisions involve a collision under any of the following circumstances: <ul style="list-style-type: none"> <li>○ Collision on private property with no injuries.</li> <li>○ Collision on public right of way with no injuries and any property damage did not amount to at least \$1,000.</li> </ul> </li> </ul>
Traffic Enforcement	<p>Citations:</p> <ul style="list-style-type: none"> <li>• Any criminal traffic citation, to include Driving With Suspended License, Reckless Driving, DUI, etc.</li> </ul> <p>Infractions:</p> <ul style="list-style-type: none"> <li>• Any non-criminal traffic stop that resulted in the issuance of a civil infraction (ticket) to the driver.</li> </ul> <p>Warnings:</p> <ul style="list-style-type: none"> <li>• Any traffic stop that resulted in a verbal warning to the driver.</li> </ul>
License Plate Reader (LPR) Events	<p>Stolen license plates/vehicles that alerted the LPR system and were recovered.</p> <p>Stolen license plates/vehicles that alerted the LPR system and were not located.</p> <p>Stolen license plates/vehicles that alerted the LPR system and were located but fled from law enforcement attempts to apprehend the vehicle.</p>
Animal	Includes: <ul style="list-style-type: none"> <li>• Found animal call for service</li> <li>• Lost animal call for service</li> <li>• Welfare check involving an animal</li> <li>• Noise complaints or nuisance calls for service involving an animal</li> </ul>
Residential Alarms	House alarms that are triggered and the alarm company contacts 911 for a police response. These calls for service do not include alarm calls that become a burglary investigation upon police arrival.
Missing Person	Calls for service where a missing person report is taken, or the assistance of law enforcement is requested to search for a missing person. These calls include adults as well as juveniles.

Suspicious Activity/Area Checks	<p>Includes:</p> <ul style="list-style-type: none"><li>• Noise complaints</li><li>• Suspicious person/activity reports</li><li>• Field contacts made by officers on patrol</li><li>• Loud party calls, juveniles</li><li>• Reports of dangerous driving</li><li>• Weapons Complaints</li><li>• Soliciting</li><li>• Welfare Check</li><li>• Prowler</li></ul>
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*\*This report does not include all calls for service handled by Medina Police Officers. It is meant to be an overview of general calls for service within the specified reporting period.*



501 Evergreen Point Road, Medina WA 98039  
425.233.6400 [www.medina-wa.gov](http://www.medina-wa.gov)

**Date:** June 8, 2026  
**To:** Honorable Mayor and City Council  
**Via:** Jeff Swanson, City Manager  
**From:** Steven R. Wilcox, Development Services Department Director  
**Subject:** Development Services Department Monthly Report

### **Permitting**

Please see the attached May 2026 permits received and permits issued reports. These reports include all permits that Development Services processes for the City of Medina including those for Public Works right of way.

### **Development Impacts (IOC Ord 1052) Process**

On June 17, 2026 there will be a public forum with a 'design charrette' at the St. Thomas Church. The Great Hall has been reserved, and preparations are being made for the event. Our planning Consultant Kim Gunderson is leading this project and the June 17th event. Kim produced the following descriptions:

1. General description of 6/17 event agenda:
  - a. The Development Impacts Project Charette/Forum will invite the collaboration of Medina residents and industry professionals on the City's approach to Phase 1 of the Project. The event will include a presentation on the project's background and concept approach, guided activities designed to explore varied methods for addressing Phase 1, and opportunities for group critique and question. The event will close with remarks offered by the City Manager.
2. Description of how the information gained at the 6/17 event will be applied:
  - a. The on-call Planner will use the Charette/Forum to inform attendees' general acceptance of the City's Phase 1 approach, and will also inform whether new or other ideas should be further contemplated by the Development Services Committee and Planning Commission in its prepared recommendation to Council.

### **ROW Tree Inventory**

Our City Arborist continues to progress in the inventory of right-of-way trees and has completed the first section in southeast Medina from 84<sup>th</sup> Ave. NE eastward. The inventory work is within budget.

Having the inventory of all City controlled trees such as in parks, right of way, open space, will allow for management of Medina's urban forest. If the Council were to choose to do so, the management of City trees could be defined within a new Tree Management Code. In my opinion, active management of public trees is a legacy project for the Council.

## **Development Services Topics**

### Council Work Plan

1. Recently I reviewed the entire workplan with our City Attorney to sort out what items could be combined and make process decisions.

I am now reformatting a version of the Council adopted workplan for my own use.

2. There are five State compliance tasks that are priorities for scheduling:
  - HB 1757 Conversion of nonresidential construction to residential. Due Summer 2026.
  - 2024 Washington State Building Code Update. Requires a review and updating of the MMC. Due May 2027.
  - SB 5559 Unit lot subdivisions. Due July 2027.
  - HB 1096 Residential lot splitting. Due July 2027.
  - SB 5509 Siting of childcare centers. Due July 2027.

The Planning Commission will have two of the five compliance tasks on their September 2026 meeting agenda for introductions by our planning consultant. In October or November 2026 the Planning Commission will be introduced to two additional compliance tasks. The 2024 Building Code Update has been assigned to our Building Official who has been working on this.

3. Various staff are responsible for workplan tasks and will need to bring each of them directly to the Council for discussion, or to the Planning Commission to begin their review.

Workplan State compliance tasks are being evaluated for possible grants.

### **Attachments:**

May 2026 Permits Received Report

May 2026 Permit Issued Report

May 2026 Tree Permit Report

## May 2026 Permit Applications Received

Permit Type	Submitted Date	Permit Number	Total Valuation	Address
B-ACCST	05/14/2026	B-26-030	\$50,000.00	7664 NE 14TH ST
<b>TOTAL B-ACCST:</b>	<b>1</b>		<b>\$50,000.00</b>	
B-ADD/ALT	05/26/2026	B-26-031	\$12,501.55	3313 EVERGREEN POINT RD
B-ADD/ALT	05/26/2026	B-26-032	\$5,000.00	2602 80TH AVE NE
<b>TOTAL B-ADD/ALT:</b>	<b>2</b>		<b>\$17,501.55</b>	
B-FENCE	05/05/2026	B-26-028	\$19,765.00	1019 Evergreen Pt Rd.
B-FENCE	05/31/2026	B-26-033	\$8,000.00	8024 NE 8TH ST
<b>TOTAL B-FENCE:</b>	<b>2</b>		<b>\$27,765.00</b>	
B-GAS	05/06/2026	G-26-011		7920 NE 32ND ST
B-GAS	05/08/2026	G-26-012		611 EVERGREEN POINT RD
B-GAS	05/08/2026	G-26-013		7657 NE 14th St.
B-GAS	05/15/2026	G-26-014		3217 EVERGREEN POINT RD
<b>TOTAL B-GAS:</b>	<b>4</b>		<b>\$0.00</b>	
B-MECHANICAL	05/01/2026	M-26-031	\$32,000.00	7649 NE 14th St
B-MECHANICAL	05/06/2026	M-26-032	\$50,000.00	7920 NE 32nd St.

B-MECHANICAL	05/15/2026	M-26-033	\$98,000.00	3217 Evergreen Pt Rd
B-MECHANICAL	05/26/2026	M-26-034		2039 79TH AVE NE
B-MECHANICAL	05/26/2026	M-26-035		1415 80TH AVE NE
B-MECHANICAL	05/29/2026	M-26-036		7831 NE 12TH ST
B-MECHANICAL	05/29/2026	M-26-037		410 OVERLAKE DR E
<b>TOTAL B-MECHANICAL:</b>	<b>7</b>		<b>\$180,000.00</b>	
B-POOL/SPA	05/12/2026	B-26-029	\$75,000.00	3217 EVERGREEN POINT RD
<b>TOTAL B-POOL/SPA:</b>	<b>1</b>		<b>\$75,000.00</b>	
CAP - CONSTRUCTION ACTIVITY PERMIT	05/06/2026	CAP-26-015		1019 EVERGREEN POINT RD
CAP - CONSTRUCTION ACTIVITY PERMIT	05/15/2026	CAP-26-016		7664 NE 14TH ST
CAP - CONSTRUCTION ACTIVITY PERMIT	05/31/2026	CAP-26-017		2602 80TH AVE NE
<b>TOTAL CAP - CONSTRUCTION ACTIVITY PERMIT:</b>	<b>3</b>		<b>\$0.00</b>	
P-ADMIN SUBSTANTIAL DEV	05/27/2026	P-26-035		3665 FAIRWEATHER LN
<b>TOTAL P-ADMIN SUBSTANTIAL DEV:</b>	<b>1</b>		<b>\$0.00</b>	
P-MINOR DEVIATION	05/01/2026	P-26-034		8431 RIDGE RD
<b>TOTAL P-MINOR DEVIATION:</b>	<b>1</b>		<b>\$0.00</b>	
PW-RIGHT OF WAY	05/01/2026	PW-ROW-26-036		7930 NE 32nd St.

PW-RIGHT OF WAY	05/03/2026	PW-ROW-26-037		7657 NE 14th St.
PW-RIGHT OF WAY	05/05/2026	PW-ROW-26-038		7816 NE 12th St.
PW-RIGHT OF WAY	05/13/2026	PW-ROW-26-039		1791 Evergreen Pt Rd.
PW-RIGHT OF WAY	05/13/2026	PW-ROW-26-040		3234 78th PI NE
PW-RIGHT OF WAY	05/13/2026	PW-ROW-26-041		8426 Overlake Dr. W.
PW-RIGHT OF WAY	05/19/2026	PW-ROW-26-042		809 Evergreen Point Road
PW-RIGHT OF WAY	05/20/2026	PW-ROW-26-043		7842 NE 8th St.
PW-RIGHT OF WAY	05/20/2026	PW-ROW-26-044		116 Overlake Dr E.
PW-RIGHT OF WAY	05/20/2026	PW-ROW-26-045		8809 NE 10th St.
PW-RIGHT OF WAY	05/20/2026	PW-ROW-26-046		8925 NE Lake Washington BLVD
PW-RIGHT OF WAY	05/20/2026	PW-ROW-26-047		8612 NE 10th St.
PW-RIGHT OF WAY	05/27/2026	PW-ROW-26-048		7649 NE 14th St
PW-RIGHT OF WAY	05/29/2026	PW-ROW-26-049		8845 OVERLAKE DR W
<b>TOTAL PW-RIGHT OF WAY:</b>	<b>14</b>		<b>\$0.00</b>	
TREE-PERFORMANCE	05/05/2026	TREE-26-013		8428 NE 10TH ST

TREE-PERFORMANCE	05/29/2026	TREE-26-015		8411 NE 10TH ST
<b>TOTAL TREE-PERFORMANCE:</b>	<b>2</b>		<b>\$0.00</b>	
TREE-WITH BUILDING/DEVELOPMENT	05/07/2026	TREE-26-014		8048 NE 8TH ST
<b>TOTAL TREE-WITH BUILDING/DEVELOPMENT:</b>	<b>1</b>		<b>\$0.00</b>	
<b>Total # of Permits</b>	<b>39</b>		<b>\$350,266.55</b>	



## May 2026 Issued Permits

<b>Construction Value:</b>	<b>May 2026</b>	<b>May 2025</b>	<b>2026 YTM</b>	<b>2025 YTM</b>	<b>Difference</b>
Accessory Structure	-	-	\$90,000.00	-	\$90,000.00
Addition / Alteration	\$400,000.00	\$951,345.00	\$3,002,068.75	\$3,664,398.42	(\$662,329.67)
Fence / Wall	\$19,765.00	\$113,200.00	\$107,047.00	\$177,956.00	(\$70,909.00)
New Construction	\$2,720,000.00	\$2,500,000.00	\$10,294,354.00	\$2,500,000.00	\$7,794,354.00
Repair / Replace	-	-	-	-	\$0.00
Wireless Comm. Facility	-	-	\$90,000.00	-	\$90,000.00
<b>Total Value:</b>	<b>\$3,139,765.00</b>	<b>\$3,564,545.00</b>	<b>\$13,583,469.75</b>	<b>\$6,342,354.42</b>	<b>\$7,241,115.33</b>
<b>Permits Issued:</b>	<b>May 2026</b>	<b>May 2025</b>	<b>2026 YTM</b>	<b>2025 YTM</b>	<b>Difference</b>
New Construction	1	1	5	1	4
Permit Extension	6	-	30	8	22
Accessory Structure	-	-	1	-	1
Addition / Alteration	1	4	8	11	(3)
Construction Activity Permit	3	6	16	20	(4)
Demolition	1	1	5	1	4
Fence / Wall	1	4	4	8	(4)
Grading / Drainage	1	3	6	6	0
Mechanical	4	9	24	41	(17)
Other - Moving	-	-	-	-	0
Plumbing / Gas	4	7	30	20	10
Repair / Replace	-	-	-	-	0
Reroof	-	-	-	-	0
Right of Way Use	18	9	45	28	17
Tree Mitigation	5	6	19	19	0
Wireless Comm. Facility	-	-	1	-	1
<b>Total Permits:</b>	<b>45</b>	<b>50</b>	<b>194</b>	<b>163</b>	<b>31</b>
<b>Inspections:</b>	<b>May 2026</b>	<b>May 2025</b>	<b>2026 YTM</b>	<b>2025 YTM</b>	<b>Difference</b>
Building	56	110	304	424	(120)
Engineering/Other	4	14	68	82	(14)
	-	2	26	12	14
Tree	4	7	20	17	3
<b>Total Inspections:</b>	<b>64</b>	<b>133</b>	<b>418</b>	<b>535</b>	<b>(117)</b>

## Tree Permit Activity Report May 2026 By Andy Crossett

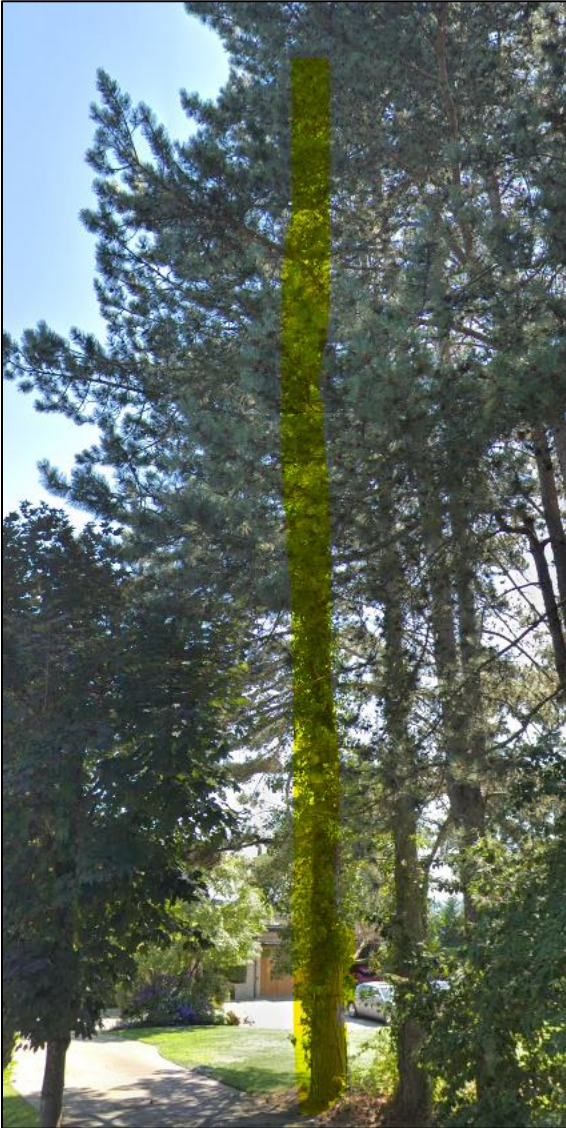
**TreePlotter Tree Inventory Update:** Zone 1 (everything east of 84th Ave NE), covering the southeast portion of Medina, has been completed. Fieldwork has now transitioned into Zone 2 (area west of 84th Ave NE and south of NE 12th St).

Issued Non-Development Tree Permit Activity Table						
Picture #	Permit Type	Address	# Trees Removed	Removed Tree (Size)	Supplemental Required	Description
1	TREE-RESTORATION	7747 Overlake Dr West	1 Austrian pine	25"	3	Private property tree removal. Tree roots are damaging the adjacent asphalt driveway.
N/A	TREE-PERFORMANCE	8428 NE 10 <sup>TH</sup> ST	1 Hornbeam, 1 Paper Birch	35", 32"	N/A	Private property tree removal. Minimum tree unit requirements have been met; therefore, no supplemental replacement trees are required.

New Development Tree Permit Activity Table						
Picture #	Permit Type	Address	# Trees Removed	Removed Tree (Size)	Supplemental Required	Description
N/A	REVISION – TREE-WITH BUILDING/DEV	8048 NE 8th St	1 Honey locust, 1 Scouler’s willow	19", 36"	N/A	Both trees were storm damaged and exhibited decay. Minimum tree unit requirements have been met; therefore, no supplemental replacement trees are required.

## Photographs

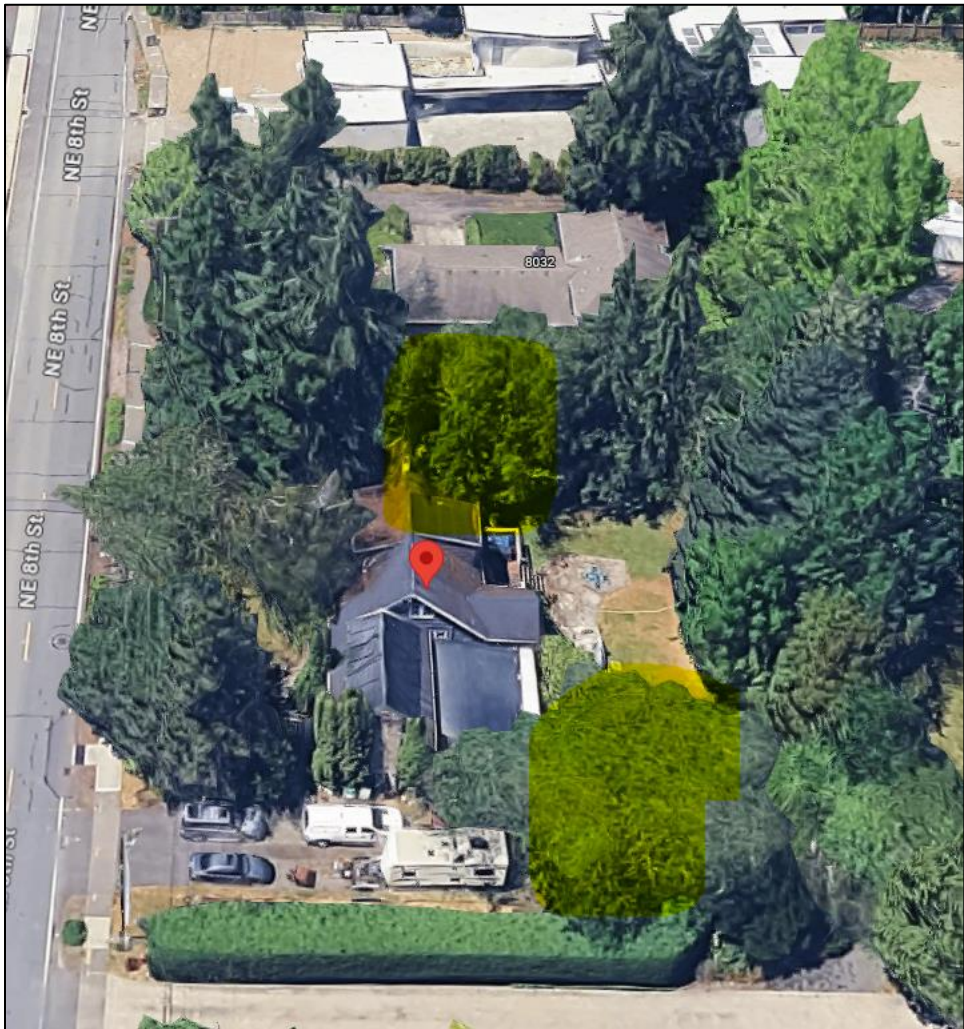
**Picture 1. 7747 Overlake Dr West:** Pine roots are causing heaving and cracking of the adjacent private asphalt driveway. Removal of this tree will require three supplemental replacement trees.



**Picture 2. 8428 NE 10TH ST:** Hornbeam (left) and birch (right). I met with the applicant to confirm that the application materials were accurate. The applicant believes the trees have outgrown the available planting space and are no longer well-suited to their location. No supplemental planting is required, as the lot will continue to meet the minimum tree unit requirements following removal of these trees.



**Picture 3. 8048 NE 8TH ST:** The honey locust is located on the lower side of the photo, with the willow above the home. Both trees experienced primary stem failure during the most recent windstorm and exhibited disease and decay in the remaining wood. Neither tree was viable for preservation following failure. No supplemental planting is required, as the lot will continue to meet the minimum tree unit requirements following removal of these trees.





## CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144  
 TELEPHONE 425-233-6400 | www.medina-wa.gov

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**Date:** June 8th, 2026  
**To:** Honorable Mayor and City Council  
**Via:** Jeff Swanson, City Manager  
**From:** Ryan Wagner, Finance & HR Director  
**Subject:** May 2026 Financials

The May 2026 report includes:

- May Key Revenue and Expenditure Numbers
  - May In Review for Finance
  - May Financial Summary
  - May Cash Statement
  - Key Highlights by Account
  - 2026 Financials by Account
  - April 2025 REET Report
  - May 2026, AP Check Register Activity Detail
- 

### May 2026 Key Revenue

- \$1.25M Property Taxes
- \$148K Local Sales and Use Tax
- \$101K April REET Revenue
- \$55K Utility and Franchise Fees
- \$42K Investment Earnings
- \$35K Permit Fees

### May 2026 Key Expenditures

- \$522K City of Bellevue – First Half Fire and Emergency Services
- \$168K Pape Machinery – PW Backhoe
- \$50K Issaquah Honda Kubota – PW Skidsteer
- \$30K Inslee Best – April City Attorney Services
- \$28K Axon – PD Leased Body Cams
- \$16K Mahoney Planning – Current Planning for April

## May in Review for Finance

### 2025 Annual Audit Report

For the last two months, the finance staff has been working hard to finalize the reporting for the annual state audit report. This forty-page report includes the unaudited financials for the 2025 calendar year, and covers the complete fund balances, reconciliations, liabilities, and state/federal grant reports.

This document will serve as a focal point of the 2025 audit that will commence later this year, and will be released to the public upon its completion.

### Public Works Vehicle/Equipment Surplus

With the City Council's approval of the purchase of the Skidsteer last month (Sidewalk sweeper), Public Works has worked to clear out old equipment and vehicles no longer in use by the City to offset the cost.

The following were sold in May of 2026

- Case 580 SK Turbo Backhoe Loader - \$17,200
- Kubota Tractor - \$15,000
- 2009 Chevrolet Tahoe - \$6,000
- Kohler 40KW Towable Generator - \$4,450
- 2008 Speed Radar Trailer - \$1,125
- 2007 Speed Radar Trailer - \$422
- 8 Ft. Inflatable Boat - \$160
- 8hp Evinrude Outboard Motor - \$130
- 10 Ft. Livingston Dinghy - \$100
- Lazer Line Striper LD - \$76
- 1998 HI-WAY Street Sander - \$12

**Total Surplus Funds Received: \$44,675**

In June, another Chevy Tahoe will be sold, and the estimated sale price should put the total above the cost of the Skidsteer that was purchased last month. These transactions will be provided to Council within the end of year budget amendments ordinance.

## May 2026 Financial Summary

REVENUES:	MAY ACTUAL	YTD ACTUAL	2026 ANNUAL BUDGET	% of Budget Total	REMAINING BUDGET
<b>General Fund</b>					
Property Tax	\$1,247,624	\$2,589,803	\$4,741,397	54.62%	\$2,151,594
Sales Tax	\$148,497	\$742,396	\$2,023,000	36.70%	\$1,280,604
Affordable & Sup. Housing	\$0	\$0	\$0	--	\$0
Criminal Justice	\$9,723	\$45,641	\$108,150	42.20%	\$62,509
B & O Tax: Utility & Franchise Fee	\$54,696	\$666,057	\$1,218,000	54.68%	\$551,943
Leasehold Excise Tax	\$0	\$0	\$0	0.00%	\$0
General Government (includes Hunts Point)	\$0	\$92,277	\$378,984	24.35%	\$286,707
Passports, General Licenses & Permits	\$62	\$20,061	\$78,036	25.71%	\$57,975
Fines, Penalties, Traffic Infr.	\$4,909	\$23,543	\$30,000	78.48%	\$6,457
Misc. Invest. Facility Leases	\$59,487	\$192,487	\$278,820	69.04%	\$86,333
Disposition of Capital Assets	\$0	\$0	\$0	--	\$0
<b>General Fund Total</b>	<b>\$1,524,998</b>	<b>\$4,372,266</b>	<b>\$8,856,387</b>	<b>49.37%</b>	<b>\$4,484,121</b>
<b>Development Services Fund Total</b>	<b>\$47,509</b>	<b>\$351,768</b>	<b>\$805,000</b>	<b>43.70%</b>	<b>\$453,232.34</b>
Development Services Fund Transfers In from GF	\$8,333	\$41,667	\$100,000	100.00%	\$0.00
<b>Street Fund Total</b>	<b>\$3,856</b>	<b>\$21,767</b>	<b>\$119,219</b>	<b>18.26%</b>	<b>\$90,446</b>
Street Fund Transfers In	\$46,250	\$231,250	\$555,000	41.67%	\$0
<b>Tree Fund Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$3,075</b>	<b>0.00%</b>	<b>\$3,075</b>
<b>Contingency Fund Total</b>	<b>\$0</b>	<b>\$20,287</b>	<b>\$0</b>	<b>0.00%</b>	<b>(\$20,287)</b>
<b>Capital Fund Total</b>	<b>\$122,168</b>	<b>\$479,829</b>	<b>\$1,395,000</b>	<b>34.40%</b>	<b>\$915,171</b>
<b>Levy Stabilization Fund Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>--</b>	<b>\$0</b>
Levy Fund Transfers In GF	\$0	\$0	\$0	--	\$0
<b>NonRevenue Trust Funds Total</b>	<b>\$4,719</b>	<b>\$23,094</b>	<b>\$0</b>	<b>--</b>	<b>(\$23,094)</b>
<b>Master Investments Total</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>--</b>	<b>\$0</b>
<b>Total (All Funds)</b>	<b>\$1,703,249</b>	<b>\$5,269,010</b>	<b>\$11,178,681</b>	<b>47.13%</b>	<b>\$5,909,671</b>
Total (All Funds) Transfers In	\$54,583	\$272,917	\$655,000	41.67%	\$382,083

EXPENDITURES:	MAY ACTUAL	YTD ACTUAL	2026 ANNUAL BUDGET	% of Budget Total	REMAINING BUDGET
<b>General Fund</b>					
Legislative	\$100	\$8,236	\$80,000	10.29%	\$71,764
Municipal Court	\$2,783	\$16,308	\$35,000	46.59%	\$18,692
Executive	\$23,967	\$129,248	\$325,603	39.70%	\$196,355
Finance	\$26,925	\$393,636	\$632,123	62.27%	\$238,487
Legal	\$34,875	\$134,822	\$527,000	25.58%	\$392,178
Central Services	\$57,112	\$330,597	\$1,026,030	32.22%	\$695,433
Police Operations	\$211,239	\$1,152,567	\$2,887,218	39.92%	\$1,734,651
Fire & Medical Aid	\$522,142	\$522,142	\$1,060,791	49.22%	\$538,650
Public Housing, Environmental & Mental Health Fees	\$28,469	\$54,022	\$56,143	96.22%	\$2,121
Recreational Services	\$0	\$193	\$44,300	0.44%	\$44,107
Long Range Planning	\$7,042	\$37,010	\$281,745	13.14%	\$244,735
Parks	\$56,357	\$241,227	\$639,065	37.75%	\$397,838
Equipment Replacement	\$208,670	\$333,465	\$422,995	78.83%	\$89,530
<b>General Fund Subtotal</b>	<b>\$1,179,680</b>	<b>\$3,353,473</b>	<b>\$8,018,013</b>	<b>41.82%</b>	<b>\$4,664,540</b>
General Fund Transfers Out	\$46,250	\$231,250	\$555,000	41.67%	\$323,750
<b>General Fund Total</b>	<b>\$1,225,930</b>	<b>\$3,584,723</b>	<b>\$8,573,013</b>	<b>41.81%</b>	<b>\$4,988,290</b>
<b>Development Services Fund Total</b>	<b>\$83,989</b>	<b>\$422,508</b>	<b>\$1,004,807</b>	<b>42.05%</b>	<b>\$582,299</b>
<b>City Street Fund Total</b>	<b>\$95,942</b>	<b>\$263,393</b>	<b>\$657,099</b>	<b>40.08%</b>	<b>\$393,706</b>
<b>Tree Fund Total</b>	<b>\$0</b>	<b>\$3,184</b>	<b>\$30,000</b>	<b>10.61%</b>	<b>\$26,816</b>
<b>Capital Fund Total</b>	<b>\$61,812</b>	<b>\$177,778</b>	<b>\$1,280,000</b>	<b>13.89%</b>	<b>\$1,102,222</b>
Capital Fund Transfers Out	\$8,333	\$41,667	\$100,000	41.67%	\$58,333
<b>NonRevenue Trust Funds Total</b>	<b>\$48</b>	<b>\$11,983</b>	<b>\$0</b>	<b>0.00%</b>	<b>(\$11,983)</b>
<b>Master Investments Total</b>	<b>\$0</b>	<b>\$503,610</b>	<b>\$0</b>	<b>0.00%</b>	<b>(\$503,610)</b>
<b>Total (All Funds)</b>	<b>\$1,421,471</b>	<b>\$4,232,320</b>	<b>\$10,989,919</b>	<b>38.51%</b>	<b>\$6,757,591</b>
Total (All Funds) Transfers Out	\$54,583	\$272,917	\$655,000	41.67%	\$382,083

## 2026 May Cash Balance

<u>2026 Cash Balance, 04/30/2026</u>		<u>2026 Cash Balance, 05/31/2026</u>	
<u>TOTAL CASH &amp; INVESTMENTS</u>		<u>TOTAL CASH &amp; INVESTMENTS</u>	
Period Ending: 04/30/2026		Period Ending: 05/31/2026	
WA ST INV POOL	\$ 13,501,867	WA ST INV POOL	\$ 13,708,125
OTHER INVESTMENTS*	4,985,284	OTHER INVESTMENTS*	4,985,284 <span style="font-size: small;">Market Value</span>
CHECKING	1,227,435 <span style="color: red;">▼</span>	CHECKING	1,452,867 <span style="color: red;">▼</span>
	\$ 19,714,586		\$ 20,146,275
		Outstanding Checks	\$170,729
		Total:	\$ 19,975,546

\$1M bond (Dec 2024)
5/15/2028
\$1.15M bond (Jan 2023)
6/30/2026
\$500K bond (May 2025)
3/1/2029
\$1M bond (Aug 2024)
7/8/2027
\$1M bond (Nov 2024)
11/15/2027
\$500K bond (Mar 2026)
9/30/2029

### Key Highlights by Account

Please note all accounts called out below are highlighted in the revenue and expenditure reports that follow.

#### General Fund Revenue – Utility Tax - 56.58% of budget

- For the third straight year, utility tax revenue is outpacing projections. The city can expect a surplus over budget of \$100,000 - \$150,000.

#### General Fund Revenue - Investment Interest Earnings – 85.93% of Budget

- With rates stabilizing with global politics and economic uncertainty, the city’s flow of investment earnings from the LGIP remains steady. The city can expect a budget surplus of investment earnings of around \$125,000. `

#### Police Department – Office Supplies – 148.28% of Budget

- The police department has two accounts for supplies, “office supplies” and “police operating supplies”. Staff will audit these transactions in June to make sure an adjusting entry is booked if needed to correct the balances.

#### Parks Department – Professional Services & Misc - -42% and 274.92% of Budget

- Just like with the Police Department, staff will audit these two accounts to make sure everything is coded correctly. A correcting entry in June will most likely be needed.

## May 2026 Revenue

Account Number	Title	Period	Fiscal	Budget	% of	Balance
<b>General Fund</b>						
<b>General Property Taxes</b>						
001-000-000-311-10-00-00	General Property Taxes	\$1,247,623.80	\$2,589,802.71	\$4,741,397.00	54.62%	\$2,151,594.29
	<b>Total General Property Taxes</b>	<b>\$1,247,623.80</b>	<b>\$2,589,802.71</b>	<b>\$4,741,397.00</b>	<b>54.62%</b>	<b>\$2,151,594.29</b>
<b>Retail Sales and Use Taxes</b>						
001-000-000-313-11-00-00	Local Retail Sales & Use Tax	\$148,497.02	\$742,396.33	\$2,023,000.00	36.70%	\$1,280,603.67
001-000-000-313-71-00-00	Criminal Justice Funding	\$9,722.97	\$45,641.43	\$108,150.00	42.20%	\$62,508.57
	<b>Total Retail Sales and Use Taxes</b>	<b>\$158,219.99</b>	<b>\$788,037.76</b>	<b>\$2,131,150.00</b>	<b>36.98%</b>	<b>\$1,343,112.24</b>
<b>Utility Tax</b>						
001-000-000-316-41-00-00	Electric	\$0.00	\$202,918.84	\$330,000.00	61.49%	\$127,081.16
001-000-000-316-42-00-00	Gas	\$0.00	\$113,223.63	\$167,000.00	67.80%	\$53,776.37
001-000-000-316-43-00-00	Water & Sewer	\$0.00	\$140,092.61	\$291,000.00	48.14%	\$150,907.39
001-000-000-316-45-00-00	Garbage/Solid Waste	\$18,714.46	\$37,432.38	\$69,000.00	54.25%	\$31,567.62
001-000-000-316-46-00-00	Cable-Television	\$29,018.47	\$56,827.76	\$97,000.00	58.59%	\$40,172.24
001-000-000-316-47-00-00	Telephone	\$5,062.87	\$15,191.40	\$46,000.00	33.02%	\$30,808.60
001-000-000-316-49-00-00	Other	\$0.00	\$75.00	\$0.00		(\$75.00)
	<b>Total Utility Tax</b>	<b>\$52,795.80</b>	<b>\$565,761.62</b>	<b>\$1,000,000.00</b>	<b>56.58%</b>	<b>\$434,238.38</b>
<b>Franchise Fees</b>						
001-000-000-321-91-00-00	Franchise Fees & Royalties	\$1,900.00	\$100,295.08	\$218,000.00	46.01%	\$117,704.92
	<b>Total Franchise Fees</b>	<b>\$1,900.00</b>	<b>\$100,295.08</b>	<b>\$218,000.00</b>	<b>46.01%</b>	<b>\$117,704.92</b>
<b>Licenses and Permits</b>						
001-000-000-322-30-00-00	Animal Licenses	(\$34.05)	\$30.00	\$4,500.00	0.67%	\$4,470.00
001-000-000-322-90-00-00	Gun Permits	\$96.00	\$252.00	\$750.00	33.60%	\$498.00
001-000-000-322-99-00-00	Medina Business Licenses	\$0.00	\$2,100.00	\$25,000.00	8.40%	\$22,900.00
	<b>Total Licenses and Permits</b>	<b>\$61.95</b>	<b>\$2,382.00</b>	<b>\$30,250.00</b>	<b>7.87%</b>	<b>\$27,868.00</b>
<b>Intergovernmental</b>						
001-000-000-336-06-21-00	Mvet-Criminal Justice-Pop.	\$0.00	\$601.30	\$1,166.00	51.57%	\$564.70
001-000-000-336-06-26-00	Criminal Justice-Special	\$0.00	\$2,100.44	\$4,081.00	51.47%	\$1,980.56
001-000-000-336-06-51-00	DUI/Other Criminal Justice	\$0.00	\$168.85	\$0.00		(\$168.85)
001-000-000-336-06-94-00	Liquor Excise Tax	\$0.00	\$9,160.99	\$20,055.00	45.68%	\$10,894.01
001-000-000-336-06-95-00	Liquor Control Board Profits	\$0.00	\$3,490.54	\$21,484.00	16.25%	\$17,993.46
001-000-000-336-06-95-01	Liquor Control Board Profits-	\$0.00	\$1,946.70	\$0.00		(\$1,946.70)
	<b>Total Intergovernmental</b>	<b>\$0.00</b>	<b>\$17,468.82</b>	<b>\$46,786.00</b>	<b>37.34%</b>	<b>\$29,317.18</b>

<b>Charges for Goods and Services</b>						
001-000-000-341-99-00-00	Passport & Naturalization Fees	\$0.00	\$210.00	\$1,000.00	21.00%	\$790.00
001-000-000-342-11-00-00	Hunts Point Police Contract	\$0.00	\$92,277.42	\$378,984.00	24.35%	\$286,706.58
<b>Total Charges for Goods and Services</b>		<b>\$0.00</b>	<b>\$92,487.42</b>	<b>\$379,984.00</b>	<b>24.34%</b>	<b>\$287,496.58</b>
<b>Fines and Penalties</b>						
001-000-000-353-10-00-00	Municipal Court-Traffic Infrac	\$4,909.39	\$23,543.14	\$30,000.00	78.48%	\$6,456.86
<b>Non-Court Fines, Forfeitures and</b>						
001-000-000-359-90-00-00	Misc. Fines, Penalties, Code	\$1,000.00	\$1,700.00	\$0.00		(\$1,700.00)
<b>Total Non-Court Fines, Forfeitures</b>		<b>\$1,000.00</b>	<b>\$1,700.00</b>	<b>\$0.00</b>		<b>(\$1,700.00)</b>
<b>Total Fines and Penalties</b>		<b>\$5,909.39</b>	<b>\$25,243.14</b>	<b>\$30,000.00</b>	<b>84.14%</b>	<b>\$4,756.86</b>
<b>Miscellaneous Revenues</b>						
001-000-000-361-11-00-00	Investment Interest Earnings	\$21,068.75	\$124,600.41	\$145,000.00	85.93%	\$20,399.59
001-000-000-361-40-00-00	Sales Interest	\$143.82	\$1,113.50	\$6,000.00	18.56%	\$4,886.50
001-000-000-362-00-00-10	Rents & Leases	\$30,378.42	\$30,378.42	\$30,631.00	99.18%	\$252.58
001-000-000-362-00-00-20	Post Office Facility Lease	\$7,895.83	\$31,583.32	\$93,054.00	33.94%	\$61,470.68
001-000-000-369-91-00-00	Other	\$0.00	\$4,811.55	\$3,500.00	137.47%	(\$1,311.55)
001-000-000-369-91-00-10	Other-Copies	\$0.00	\$0.00	\$75.00	0.00%	\$75.00
001-000-000-369-91-00-15	Other-Fingerprinting	\$0.00	\$0.00	\$400.00	0.00%	\$400.00
001-000-000-369-91-00-35	Other-Notary	\$0.00	\$0.00	\$100.00	0.00%	\$100.00
001-000-000-369-91-00-45	Other-Reports	\$0.00	\$0.00	\$60.00	0.00%	\$60.00
<b>Total Miscellaneous Revenues</b>		<b>\$59,486.82</b>	<b>\$192,487.20</b>	<b>\$278,820.00</b>	<b>69.04%</b>	<b>\$86,332.80</b>
<b>Non Revenues</b>						
001-000-000-382-10-00-01	Refundable Deposits - DS (CMP,	\$30,000.00	\$40,000.00	\$0.00		(\$40,000.00)
<b>Total Non Revenues</b>		<b>\$30,000.00</b>	<b>\$40,000.00</b>	<b>\$0.00</b>		<b>(\$40,000.00)</b>
<b>Disposition of Capital Assets</b>						
001-000-000-395-10-00-00	Sale Of Equipment/Property	\$15,000.00	\$15,000.00	\$0.00		(\$15,000.00)
<b>Total Disposition of Capital Assets</b>		<b>\$15,000.00</b>	<b>\$15,000.00</b>	<b>\$0.00</b>		<b>(\$15,000.00)</b>
<b>Total General Fund</b>		<b>\$1,570,997.75</b>	<b>\$4,428,965.75</b>	<b>\$8,856,387.00</b>	<b>50.01%</b>	<b>\$4,427,421.25</b>
<b>City Street Fund</b>						
<b>Intergovernmental Revenues</b>						
101-000-000-334-03-60-00	WA DOE Nat'l Pollution Discharge	\$0.00	\$0.00	\$65,000.00	0.00%	\$65,000.00
101-000-000-336-00-71-00	Multimodal Transportation - Cities	\$0.00	\$911.93	\$3,236.00	28.18%	\$2,324.07
101-000-000-336-00-87-00	Motor Fuel Tax(unrestricted)	\$3,856.14	\$20,855.21	\$50,983.00	40.91%	\$30,127.79
<b>Total Intergovernmental Revenues</b>		<b>\$3,856.14</b>	<b>\$21,767.14</b>	<b>\$119,219.00</b>	<b>18.26%</b>	<b>\$97,451.86</b>
<b>Transfers-In</b>						
101-000-000-397-00-10-00	Transfer to Street from General	\$37,916.67	\$189,583.35	\$455,000.00	41.67%	\$265,416.65

101-000-000-397-00-30-00	Transfer to Street from Capital	\$8,333.33	\$41,666.65	\$100,000.00	41.67%	\$58,333.35
<b>Total Transfers-In</b>		<b>\$46,250.00</b>	<b>\$231,250.00</b>	<b>\$555,000.00</b>	<b>41.67%</b>	<b>\$323,750.00</b>
<b>Total City Street Fund</b>		<b>\$50,106.14</b>	<b>\$253,017.14</b>	<b>\$674,219.00</b>	<b>37.53%</b>	<b>\$421,201.86</b>
<b>Tree Fund</b>						
103-000-000-345-89-00-00	Tree Replacement fees	\$0.00	\$0.00	\$3,075.00	0.00%	\$3,075.00
<b>Total Tree Fund</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$3,075.00</b>	<b>0.00%</b>	<b>\$3,075.00</b>
<b>Contingency Fund</b>						
302-000-000-361-11-00-00	Investment Interest Earnings	\$0.00	\$20,286.64	\$0.00		(\$20,286.64)
<b>Total Contingency Fund</b>		<b>\$0.00</b>	<b>\$20,286.64</b>	<b>\$0.00</b>		<b>(\$20,286.64)</b>
<b>Capital Projects Fund</b>						
<b>Other Taxes</b>						
307-000-000-318-34-00-00	Real Estate Excise Tax 1	\$50,549.40	\$187,757.49	\$600,000.00	31.29%	\$412,242.51
307-000-000-318-35-00-00	Real Estate Excise Tax 2	\$50,549.40	\$187,757.49	\$600,000.00	31.29%	\$412,242.51
<b>Total Other Taxes</b>		<b>\$101,098.80</b>	<b>\$375,514.98</b>	<b>\$1,200,000.00</b>	<b>31.29%</b>	<b>\$824,485.02</b>
307-000-000-334-06-91-02	Grant-Property II Levy	\$0.00	\$0.00	\$50,000.00	0.00%	\$50,000.00
307-000-000-361-11-00-00	Investment Interest Earnings	\$21,068.74	\$104,313.74	\$145,000.00	71.94%	\$40,686.26
<b>Total Capital Projects Fund</b>		<b>\$122,167.54</b>	<b>\$479,828.72</b>	<b>\$1,395,000.00</b>	<b>34.40%</b>	<b>\$915,171.28</b>
<b>Development Services Fund</b>						
401-000-000-322-10-00-00	Building Permits	\$35,081.45	\$276,627.47	\$635,000.00	43.56%	\$358,372.53
401-000-000-322-11-00-00	Building Permit - Technology Fee	\$678.00	\$3,660.25	\$8,500.00	43.06%	\$4,839.75
401-000-000-345-81-00-00	Zoning	\$2,950.00	\$27,595.00	\$40,000.00	68.99%	\$12,405.00
401-000-000-345-89-00-00	Planning	\$7,254.60	\$33,796.90	\$100,000.00	33.80%	\$66,203.10
401-000-000-359-00-00-00	Misc. Fine, Penalties, Code	\$0.00	\$0.00	\$1,500.00	0.00%	\$1,500.00
401-000-000-369-91-00-05	Other-CC Convenience Fees	\$1,544.67	\$10,088.04	\$20,000.00	50.44%	\$9,911.96
401-000-000-382-10-00-02	Refundable DS Advance Deposit	\$22,032.13	\$110,806.71	\$40,000.00	277.02%	(\$70,806.71)
401-000-000-382-10-00-03	Advanced Deposit Used to Fund	\$7,667.87	\$32,393.29	\$145,000.00	22.34%	\$112,606.71
401-000-000-397-00-30-00	Transfer from GF to DS Fund	\$8,333.33	\$41,666.65	\$100,000.00	41.67%	\$58,333.35
<b>Total Development Services Fund</b>		<b>\$85,542.05</b>	<b>\$536,634.31</b>	<b>\$1,090,000.00</b>	<b>49.23%</b>	<b>\$553,365.69</b>
<b>NonRevenue Trust Funds</b>						
<b>Agency Type Deposits</b>						
<b>State Remittances - Courts</b>						
<b>State Remittances - Emergency</b>						
631-000-000-386-83-08-00	WA ST Emer Med and Trauma	\$140.01	\$815.27	\$0.00		(\$815.27)
631-000-000-386-83-31-00	WA St- Gen Fund 93	\$279.87	\$1,021.78	\$0.00		(\$1,021.78)
631-000-000-386-83-32-00	WA St-Traumatic Brain Inj	\$279.87	\$1,468.74	\$0.00		(\$1,468.74)
<b>Total State Remittances -</b>		<b>\$699.75</b>	<b>\$3,305.79</b>	<b>\$0.00</b>		<b>(\$3,305.79)</b>
<b>State Remittances - Miscellaneous</b>						
631-000-000-386-89-09-00	WA ST Hwy Account	\$98.38	\$378.54	\$0.00		(\$378.54)

631-000-000-386-89-12-00	WA State Access Comm Acct	\$0.00	\$49.99	\$0.00	(\$49.99)
631-000-000-386-89-14-00	WA St. Hwy Safety	\$82.64	\$172.92	\$0.00	(\$172.92)
631-000-000-386-89-15-00	Death Inv Account	\$17.35	\$52.85	\$0.00	(\$52.85)
631-000-000-386-89-16-00	Motor Vehicle Account	\$37.50	\$37.50	\$0.00	(\$37.50)
631-000-000-386-89-22-00	Congestion Relief Traffic Safety	\$12.50	\$62.50	\$0.00	(\$62.50)
631-000-000-386-89-26-00	Drivers Lic Tech Support	\$173.80	\$969.38	\$0.00	(\$969.38)
<b>Total State Remittances -</b>		<b>\$422.17</b>	<b>\$1,723.68</b>	<b>\$0.00</b>	<b>(\$1,723.68)</b>
<b>Total State Remittances - Courts</b>		<b>\$1,121.92</b>	<b>\$5,029.47</b>	<b>\$0.00</b>	<b>(\$5,029.47)</b>
<b>State Remittances-Courts</b>					
631-000-000-386-90-02-00	WA St-State Gen Fund 54	\$29.70	\$76.42	\$0.00	(\$76.42)
631-000-000-386-91-00-00	WA St-State Gen Fund 40	\$1,745.78	\$9,556.37	\$0.00	(\$9,556.37)
631-000-000-386-92-00-20	WA St-State Gen Fund 50	\$998.42	\$5,611.53	\$0.00	(\$5,611.53)
<b>State Remittances - Crime Lab</b>					
631-000-000-386-96-03-00	WA St-Lab-Bld/breath	\$2.86	\$11.44	\$0.00	(\$11.44)
<b>Total State Remittances - Crime</b>		<b>\$2.86</b>	<b>\$11.44</b>	<b>\$0.00</b>	<b>(\$11.44)</b>
<b>State Remittances - Judicial</b>					
631-000-000-386-97-05-00	WA St-Judicial Info Systems	\$644.03	\$2,371.91	\$0.00	(\$2,371.91)
<b>Total State Remittances - Judicial</b>		<b>\$644.03</b>	<b>\$2,371.91</b>	<b>\$0.00</b>	<b>(\$2,371.91)</b>
<b>Total State Remittances-Courts</b>		<b>\$3,420.79</b>	<b>\$17,627.67</b>	<b>\$0.00</b>	<b>(\$17,627.67)</b>
<b>Total Agency Type Deposits</b>		<b>\$4,542.71</b>	<b>\$22,657.14</b>	<b>\$0.00</b>	<b>(\$22,657.14)</b>
631-000-000-389-30-00-01	WA St-Bldg Code Fee	\$32.50	\$65.00	\$0.00	(\$65.00)
631-000-000-389-30-00-88	Dept of Lic-Gun Permit-\$18/21	\$108.00	\$288.00	\$0.00	(\$288.00)
631-000-000-389-30-00-89	WA ST Patrol-Gun-Fbi (\$24)	\$36.00	\$84.00	\$0.00	(\$84.00)
<b>Total NonRevenue Trust Funds</b>		<b>\$4,719.21</b>	<b>\$23,094.14</b>	<b>\$0.00</b>	<b>(\$23,094.14)</b>
<b>Master Investments</b>					
<b>Revenue</b>					
<b>Nonrevenues</b>					
999-000-000-389-90-00-00	Investment Sales	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total Nonrevenues</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Revenue</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Total Master Investments</b>		<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>Grand Totals</b>		<b>\$1,833,532.69</b>	<b>\$5,741,826.70</b>	<b>\$12,018,681.00</b>	<b>47.77% \$6,276,854.30</b>

## May 2026 Expenditures

Account Number	Title	Period	Fiscal	Budget	% of Total	Balance
<b>General Fund</b>						
<b>Legislative Services</b>						
001-000-000-511-60-41-00	Professional Services		\$0.00	\$3,522.00	\$10,000.00	35.22% \$6,478.00
001-000-000-511-60-41-01	Legislative Activities- Regional/Intergovt		\$0.00	\$2,335.68	\$7,000.00	33.37% \$4,664.32
001-000-000-511-60-43-00	Travel & Training		\$0.00	\$1,735.24	\$10,000.00	17.35% \$8,264.76
001-000-000-511-60-49-00	Miscellaneous		\$100.00	\$643.03	\$3,000.00	21.43% \$2,356.97
001-000-000-511-60-49-10	Medina Days		\$0.00	\$0.00	\$50,000.00	0.00% \$50,000.00
<b>Total Legislative Services</b>			<b>\$100.00</b>	<b>\$8,235.95</b>	<b>\$80,000.00</b>	<b>10.29% \$71,764.05</b>
<b>Municipal Court</b>						
001-000-000-512-52-40-10	Municipal Court-Traffic/NonTrf		\$2,782.60	\$16,307.59	\$35,000.00	46.59% \$18,692.41
<b>Total Municipal Court</b>			<b>\$2,782.60</b>	<b>\$16,307.59</b>	<b>\$35,000.00</b>	<b>46.59% \$18,692.41</b>
<b>Executive</b>						
<b>Salaries &amp; Wages</b>						
001-000-000-513-10-11-00	Salaries & Wages		\$18,979.10	\$94,895.50	\$229,021.00	41.44% \$134,125.50
001-000-000-513-10-11-16	ICMA 457 Plan		\$400.00	\$2,000.00	\$4,800.00	41.67% \$2,800.00
<b>Total Salaries &amp; Wages</b>			<b>\$19,379.10</b>	<b>\$96,895.50</b>	<b>\$233,821.00</b>	<b>41.44% \$136,925.50</b>
<b>Personnel Benefits</b>						
001-000-000-513-10-21-00	Personnel Benefits		\$3,879.73	\$19,495.23	\$43,282.00	45.04% \$23,786.77
001-000-000-513-10-21-50	Auto Allowance		\$708.32	\$3,541.60	\$8,500.00	41.67% \$4,958.40
<b>Total Personnel Benefits</b>			<b>\$4,588.05</b>	<b>\$23,036.83</b>	<b>\$51,782.00</b>	<b>44.49% \$28,745.17</b>
001-000-000-513-10-41-00	Professional Services		\$0.00	\$9,000.00	\$36,000.00	25.00% \$27,000.00
001-000-000-513-10-43-00	Travel & Training		\$638.24	\$864.17	\$3,000.00	28.81% \$2,135.83
001-000-000-513-10-49-00	Miscellaneous		\$0.00	\$90.00	\$0.00	(\$90.00)
001-000-000-513-10-49-01	Dues, Subscriptions		\$0.00	\$0.00	\$1,000.00	0.00% \$1,000.00
<b>Total Executive</b>			<b>\$24,605.39</b>	<b>\$129,886.50</b>	<b>\$325,603.00</b>	<b>39.89% \$195,716.50</b>
<b>Finance Department</b>						
001-000-000-514-20-11-00	Salaries & Wages		\$18,964.00	\$85,970.14	\$233,054.00	36.89% \$147,083.86
001-000-000-514-20-11-16	ICMA 457 Plan		\$0.00	\$3,250.00	\$9,000.00	36.11% \$5,750.00
001-000-000-514-20-21-00	Personnel Benefits		\$4,843.31	\$23,711.88	\$68,575.00	34.58% \$44,863.12
001-000-000-514-20-21-17	Opt-Out Of Medical		\$0.00	\$0.00	\$5,754.00	0.00% \$5,754.00
001-000-000-514-20-41-01	Professional Services		\$2,541.58	\$26,034.38	\$44,000.00	59.17% \$17,965.62
001-000-000-514-20-42-00	Intergvtml Prof Serv-Auditors		\$0.00	\$19,908.71	\$25,000.00	79.63% \$5,091.29
001-000-000-514-20-43-00	Travel & Training		\$310.25	\$310.25	\$1,500.00	20.68% \$1,189.75
001-000-000-514-20-46-00	Insurance (WCIA)		\$0.00	\$218,358.50	\$217,240.00	100.51% (\$1,118.50)

001-000-000-514-20-49-00	Misc-Dues,Subscriptions	\$0.00	\$500.00	\$1,000.00	50.00%	\$500.00
001-000-000-514-20-49-10	Miscellaneous	\$265.67	\$1,501.22	\$15,000.00	10.01%	\$13,498.78
001-000-000-514-40-40-00	Election Services-Voter Regist	\$0.00	\$14,091.40	\$12,000.00	117.43%	(\$2,091.40)
<b>Total Finance Department</b>		<b>\$26,924.81</b>	<b>\$393,636.48</b>	<b>\$632,123.00</b>	<b>62.27%</b>	<b>\$238,486.52</b>
<b>Legal Department</b>						
001-000-000-515-41-40-00	City Attorney	\$28,529.00	\$110,575.56	\$365,000.00	30.29%	\$254,424.44
001-000-000-515-45-40-00	Special Counsel	\$2,346.00	\$2,346.00	\$100,000.00	2.35%	\$97,654.00
001-000-000-515-91-40-00	Public Defender	\$0.00	\$5,050.00	\$14,000.00	36.07%	\$8,950.00
001-000-000-515-93-40-10	Prosecuting Attorney	\$4,000.00	\$16,850.00	\$48,000.00	35.10%	\$31,150.00
<b>Total Legal Department</b>		<b>\$34,875.00</b>	<b>\$134,821.56</b>	<b>\$527,000.00</b>	<b>25.58%</b>	<b>\$392,178.44</b>
<b>Central Services</b>						
<b>Salaries &amp; Wages</b>						
001-000-000-518-10-11-00	Salaries & Wages	\$19,441.76	\$92,224.80	\$337,380.00	27.34%	\$245,155.20
001-000-000-518-10-11-11	Longevity	\$854.46	\$4,272.30	\$9,209.00	46.39%	\$4,936.70
001-000-000-518-10-11-14	Education	\$150.00	\$750.00	\$1,800.00	41.67%	\$1,050.00
001-000-000-518-10-11-16	ICMA 457 Plan	(\$750.00)	\$1,250.00	\$12,000.00	10.42%	\$10,750.00
001-000-000-518-10-12-00	Overtime	\$1,085.50	\$6,253.47	\$0.00		(\$6,253.47)
<b>Total Salaries &amp; Wages</b>		<b>\$20,781.72</b>	<b>\$104,750.57</b>	<b>\$360,389.00</b>	<b>29.07%</b>	<b>\$255,638.43</b>
<b>Personnel Benefits</b>						
001-000-000-518-10-21-00	Personnel Benefits	\$7,007.58	\$35,105.36	\$114,691.00	30.61%	\$79,585.64
<b>Total Personnel Benefits</b>		<b>\$7,007.58</b>	<b>\$35,105.36</b>	<b>\$114,691.00</b>	<b>30.61%</b>	<b>\$79,585.64</b>
<b>Office and Operating</b>						
001-000-000-518-10-31-00	Office And Operating Supplies	\$732.76	\$6,101.47	\$35,000.00	17.43%	\$28,898.53
<b>Total Office and Operating</b>		<b>\$732.76</b>	<b>\$6,101.47</b>	<b>\$35,000.00</b>	<b>17.43%</b>	<b>\$28,898.53</b>
<b>Other Services</b>						
001-000-000-518-10-41-00	Professional Services	\$0.00	\$6,634.19	\$37,200.00	17.83%	\$30,565.81
001-000-000-518-10-42-00	Postage/Telephone	\$1,072.40	\$3,650.66	\$8,000.00	45.63%	\$4,349.34
001-000-000-518-10-43-00	Travel & Training	\$0.00	\$0.00	\$8,000.00	0.00%	\$8,000.00
001-000-000-518-10-44-00	Advertising	\$0.00	\$2,075.77	\$7,500.00	27.68%	\$5,424.23
001-000-000-518-10-47-00	Utility Serv-Elec,Water,Waste	\$5,760.19	\$17,262.53	\$28,000.00	61.65%	\$10,737.47
001-000-000-518-10-48-00	Repairs & Maint-Equipment	\$0.00	\$0.00	\$750.00	0.00%	\$750.00
001-000-000-518-10-49-10	Miscellaneous	\$0.00	\$969.25	\$6,000.00	16.15%	\$5,030.75
001-000-000-518-10-49-20	Dues, Subscriptions	(\$3,831.25)	\$220.00	\$700.00	31.43%	\$480.00
001-000-000-518-10-49-30	Postcard, Public information	\$697.57	\$2,153.32	\$18,000.00	11.96%	\$15,846.68
001-000-000-518-10-49-40	Photocopies	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
<b>Total Other Services</b>		<b>\$3,698.91</b>	<b>\$32,965.72</b>	<b>\$114,650.00</b>	<b>28.75%</b>	<b>\$81,684.28</b>
<b>Building Maintenance</b>						
001-000-000-518-30-45-00	Facility Rental	\$0.00	\$2,064.00	\$4,800.00	43.00%	\$2,736.00
001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg	\$246.37	\$11,916.16	\$60,000.00	19.86%	\$48,083.84
<b>Total Building</b>		<b>\$246.37</b>	<b>\$13,980.16</b>	<b>\$64,800.00</b>	<b>21.57%</b>	<b>\$50,819.84</b>

001-000-000-518-80-31-00	IT HW, SW, Operating Supplies	\$22.05	\$107.71	\$1,500.00	7.18%	\$1,392.29
001-000-000-518-80-41-50	Technical Services, Software Services	\$13,803.36	\$56,696.56	\$170,000.00	33.35%	\$113,303.44
001-000-000-518-80-41-60	Software Services	\$9,389.55	\$78,262.33	\$150,000.00	52.17%	\$71,737.67
001-000-000-518-80-48-00	Repairs & Maint., Annual Software Maint.	\$0.00	\$0.00	\$15,000.00	0.00%	\$15,000.00
<b>Information Technology</b>						
001-000-000-518-90-49-00	Misc.	\$791.34	\$1,989.26	\$0.00		(\$1,989.26)
<b>Total Information Technology</b>		<b>\$791.34</b>	<b>\$1,989.26</b>	<b>\$0.00</b>		<b>(\$1,989.26)</b>
<b>Total Central Services</b>		<b>\$56,473.64</b>	<b>\$329,959.14</b>	<b>\$1,026,030.00</b>	<b>32.16%</b>	<b>\$696,070.86</b>
<b>Police Operations</b>						
<b>Salaries &amp; Wages</b>						
001-000-000-521-20-11-00	Salaries & Wages	\$135,631.19	\$596,910.78	\$1,425,110.00	41.89%	\$828,199.22
001-000-000-521-20-11-11	Longevity	\$3,725.60	\$18,025.42	\$40,110.00	44.94%	\$22,084.58
001-000-000-521-20-11-14	Education	\$50.00	\$250.00	\$600.00	41.67%	\$350.00
001-000-000-521-20-11-16	ICMA 457 Plan	(\$6,863.97)	\$20,045.10	\$49,000.00	40.91%	\$28,954.90
001-000-000-521-20-11-17	Opt-Out Of Medical	(\$2,239.01)	\$14,132.05	\$40,234.00	35.12%	\$26,101.95
001-000-000-521-20-11-18	Night Shift Differential	\$1,319.48	\$9,468.64	\$20,808.00	45.50%	\$11,339.36
001-000-000-521-20-11-19	2% Physical Fitness Incentive	\$1,154.44	\$5,772.20	\$19,063.00	30.28%	\$13,290.80
001-000-000-521-20-12-00	Overtime	\$13,447.39	\$45,028.64	\$130,000.00	34.64%	\$84,971.36
001-000-000-521-20-12-01	Merit Pay	\$0.00	\$72,108.20	\$71,205.00	101.27%	(\$903.20)
001-000-000-521-20-13-00	Holiday Pay	\$0.00	\$195.57	\$72,811.00	0.27%	\$72,615.43
<b>Total Salaries &amp; Wages</b>		<b>\$146,225.12</b>	<b>\$781,936.60</b>	<b>\$1,868,941.00</b>	<b>41.84%</b>	<b>\$1,087,004.40</b>
<b>Personnel Benefits</b>						
001-000-000-521-20-21-00	Personnel Benefits	\$39,169.01	\$207,585.39	\$536,540.00	38.69%	\$328,954.61
001-000-000-521-20-21-10	Personnel Benefits-Retirees	\$2,210.50	\$8,842.00	\$27,826.00	31.78%	\$18,984.00
001-000-000-521-20-22-00	Uniforms	\$3,069.70	\$8,634.19	\$17,500.00	49.34%	\$8,865.81
001-000-000-521-20-22-01	DOJ Bullet Proof Vest Program	\$0.00	\$2,074.75	\$4,000.00	51.87%	\$1,925.25
001-000-000-521-20-23-00	Tuition	\$0.00	\$0.00	\$6,000.00	0.00%	\$6,000.00
<b>Total Personnel Benefits</b>		<b>\$44,449.21</b>	<b>\$227,136.33</b>	<b>\$591,866.00</b>	<b>38.38%</b>	<b>\$364,729.67</b>
<b>Supplies</b>						
001-000-000-521-20-31-00	Office Supplies	\$7,744.54	\$22,242.27	\$15,000.00	148.28%	(\$7,242.27)
001-000-000-521-20-31-01	IT HW,SW Off Equip <\$5K	\$0.00	\$182.08	\$6,000.00	3.03%	\$5,817.92
001-000-000-521-20-31-40	Police Operating Supplies	\$1,166.83	\$2,016.50	\$20,000.00	10.08%	\$17,983.50
001-000-000-521-20-31-60	Ammo/Range (Targets, etc)	\$0.00	\$0.00	\$11,000.00	0.00%	\$11,000.00
001-000-000-521-20-32-00	Vehicle Expenses-Gas, Car Wash	\$3,853.03	\$15,298.99	\$35,000.00	43.71%	\$19,701.01
001-000-000-521-20-35-20	Firearms (Purchase & Repair)	\$0.00	\$106.21	\$2,500.00	4.25%	\$2,393.79
<b>Total Supplies</b>		<b>\$12,764.40</b>	<b>\$39,846.05</b>	<b>\$89,500.00</b>	<b>44.52%</b>	<b>\$49,653.95</b>
<b>Other Services &amp; Charges</b>						
001-000-000-521-20-41-00	Professional Services	\$131.71	\$1,543.18	\$4,000.00	38.58%	\$2,456.82
001-000-000-521-20-41-15	Dispatch Services-Norcom Trans	\$0.00	\$46,005.44	\$92,011.00	50.00%	\$46,005.56
001-000-000-521-20-41-20	Dispatch-EPSCA	\$0.00	\$6,158.88	\$15,000.00	41.06%	\$8,841.12
001-000-000-521-20-41-40	Marine Patrol Services	\$0.00	\$0.00	\$113,400.00	0.00%	\$113,400.00

001-000-000-521-20-41-41	Bellevue CARE program	\$0.00	\$2,732.57	\$8,500.00	32.15%	\$5,767.43
001-000-000-521-20-41-50	Recruitment-Background	\$0.00	\$2,005.43	\$5,000.00	40.11%	\$2,994.57
001-000-000-521-20-41-55	Jail Service-Prisoner Board	\$2,016.53	\$3,920.36	\$14,000.00	28.00%	\$10,079.64
001-000-000-521-20-41-60	Prisoner Transport	\$0.00	\$0.00	\$500.00	0.00%	\$500.00
001-000-000-521-20-42-00	Communications (phone,Pager)	\$1,314.28	\$5,480.50	\$18,000.00	30.45%	\$12,519.50
001-000-000-521-20-43-00	Travel & Training	\$2,313.54	\$14,746.22	\$20,000.00	73.73%	\$5,253.78
001-000-000-521-20-45-00	Equipment-Lease & Rentals	\$255.78	\$1,542.59	\$2,000.00	77.13%	\$457.41
001-000-000-521-20-48-00	Repairs & Maint-Equip & Evidence SW	\$0.00	\$0.00	\$12,000.00	0.00%	\$12,000.00
001-000-000-521-20-48-10	Repairs & Maint-Automobiles	\$1,521.44	\$5,504.41	\$10,000.00	55.04%	\$4,495.59
001-000-000-521-20-49-30	Animal Control	\$0.00	\$470.00	\$0.00		(\$470.00)
001-000-000-521-20-49-40	Dues,Subcriptions,Memberships	\$0.00	\$4,810.39	\$6,000.00	80.17%	\$1,189.61
001-000-000-521-20-49-41	Lexipol Manuals	\$0.00	\$6,627.52	\$9,000.00	73.64%	\$2,372.48
001-000-000-521-20-49-60	Crime Prevention/Public Educ	\$636.67	\$2,490.67	\$7,500.00	33.21%	\$5,009.33
<b>Total Other Services &amp;</b>		<b>\$8,189.95</b>	<b>\$104,038.16</b>	<b>\$336,911.00</b>	<b>30.88%</b>	<b>\$232,872.84</b>
<b>Total Police Operations</b>		<b>\$211,628.68</b>	<b>\$1,152,957.14</b>	<b>\$2,887,218.00</b>	<b>39.93%</b>	<b>\$1,734,260.86</b>
<b>Fire &amp; Medical Aid Department</b>						
001-000-000-522-20-41-00	Fire Control Services	\$522,141.50	\$522,141.50	\$1,060,791.00	49.22%	\$538,649.50
<b>Total Fire &amp; Medical Aid</b>		<b>\$522,141.50</b>	<b>\$522,141.50</b>	<b>\$1,060,791.00</b>	<b>49.22%</b>	<b>\$538,649.50</b>
<b>Public Housing Services-</b>						
001-000-000-551-10-40-00	Public Housing Services - ARCH	\$27,200.77	\$38,065.77	\$38,066.00	100.00%	\$0.23
<b>Total Public Housing</b>		<b>\$27,200.77</b>	<b>\$38,065.77</b>	<b>\$38,066.00</b>	<b>100.00%</b>	<b>\$0.23</b>
<b>Environmental Services</b>						
001-000-000-553-10-40-00	Land & Water Conservation Resources-	\$1,268.00	\$2,487.00	\$3,804.00	65.38%	\$1,317.00
001-000-000-553-70-40-00	Pollution Prevention - Puget Sound Clean	\$0.00	\$13,273.00	\$13,273.00	100.00%	\$0.00
<b>Total Environmental Services</b>		<b>\$1,268.00</b>	<b>\$15,760.00</b>	<b>\$17,077.00</b>	<b>92.29%</b>	<b>\$1,317.00</b>
<b>Development Services Dept</b>						
<b>Salaries &amp; Wages</b>						
001-000-000-558-60-11-00	Salaries & Wages	\$4,637.15	\$14,895.34	\$67,305.00	22.13%	\$52,409.66
001-000-000-558-60-11-16	ICMA 457 Plan	\$250.00	\$1,250.00	\$3,000.00	41.67%	\$1,750.00
001-000-000-558-60-11-17	Opt-Out of Medical	\$500.00	\$1,250.00	\$0.00		(\$1,250.00)
<b>Total Salaries &amp; Wages</b>		<b>\$5,387.15</b>	<b>\$17,395.34</b>	<b>\$70,305.00</b>	<b>24.74%</b>	<b>\$52,909.66</b>
<b>Personnel Benefits</b>						
001-000-000-558-60-21-00	Personnel Benefits	\$1,654.96	\$4,871.06	\$15,940.00	30.56%	\$11,068.94
<b>Total Personnel Benefits</b>		<b>\$1,654.96</b>	<b>\$4,871.06</b>	<b>\$15,940.00</b>	<b>30.56%</b>	<b>\$11,068.94</b>
<b>Other Services &amp; Charges</b>						
001-000-000-558-60-41-01	Planning Consultant	\$0.00	\$0.00	\$150,000.00	0.00%	\$150,000.00
001-000-000-558-60-41-03	Code Enforcement	\$0.00	\$619.00	\$5,000.00	12.38%	\$4,381.00
001-000-000-558-60-41-50	Landscape Consultant	\$0.00	\$9,975.00	\$0.00		(\$9,975.00)
<b>Total Other Services &amp;</b>		<b>\$0.00</b>	<b>\$10,594.00</b>	<b>\$155,000.00</b>	<b>6.83%</b>	<b>\$144,406.00</b>

001-000-000-558-62-41-00	Special Planning Projects	\$0.00	\$0.00	\$34,000.00	0.00%	\$34,000.00
001-000-000-558-66-49-00	Misc. (dues, Subscrip)	\$0.00	\$4,150.00	\$6,500.00	63.85%	\$2,350.00
<b>Total Development Services</b>		<b>\$7,042.11</b>	<b>\$37,010.40</b>	<b>\$281,745.00</b>	<b>13.14%</b>	<b>\$244,734.60</b>
<b>Mental Health Services -</b>						
001-000-000-564-60-40-00	Mental Health Services-KC Substance	\$0.00	\$196.11	\$1,000.00	19.61%	\$803.89
<b>Total Mental Health Services</b>		<b>\$0.00</b>	<b>\$196.11</b>	<b>\$1,000.00</b>	<b>19.61%</b>	<b>\$803.89</b>
<b>Recreational Services</b>						
001-000-000-571-00-10-00	Salaries & Wages - Lifeguards	\$0.00	\$0.00	\$32,000.00	0.00%	\$32,000.00
001-000-000-571-00-20-00	Personnel Benefits - Lifeguards	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
001-000-000-571-00-30-00	Uniforms - Lifeguards	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
001-000-000-571-00-32-00	Miscellaneous - Lifeguards	\$0.00	\$193.30	\$7,300.00	2.65%	\$7,106.70
<b>Total Recreational Services</b>		<b>\$0.00</b>	<b>\$193.30</b>	<b>\$44,300.00</b>	<b>0.44%</b>	<b>\$44,106.70</b>
<b>Parks Department</b>						
001-000-000-576-80-10-00	Seasonal Salaries & Wages	\$1,809.16	\$1,809.16	\$22,089.00	8.19%	\$20,279.84
001-000-000-576-80-11-00	Salaries & Wages	\$37,239.33	\$136,465.67	\$331,718.00	41.14%	\$195,252.33
001-000-000-576-80-11-11	Longevity	\$636.12	\$3,366.60	\$7,633.00	44.11%	\$4,266.40
001-000-000-576-80-11-14	Education	\$240.00	\$1,200.00	\$3,240.00	37.04%	\$2,040.00
001-000-000-576-80-11-16	ICMA 457 Plan	(\$7,380.00)	\$4,500.00	\$10,800.00	41.67%	\$6,300.00
001-000-000-576-80-11-17	Opt-Out Of Medical	(\$835.97)	\$4,179.61	\$7,806.00	53.54%	\$3,626.39
001-000-000-576-80-12-00	Overtime	\$914.81	\$1,769.01	\$15,000.00	11.79%	\$13,230.99
<b>Personnel Benefits</b>						
001-000-000-576-80-21-00	Personnel Benefits	\$10,123.28	\$49,660.11	\$118,429.00	41.93%	\$68,768.89
001-000-000-576-80-22-00	Uniforms	\$0.00	\$276.71	\$2,800.00	9.88%	\$2,523.29
<b>Total Personnel Benefits</b>		<b>\$10,123.28</b>	<b>\$49,936.82</b>	<b>\$121,229.00</b>	<b>41.19%</b>	<b>\$71,292.18</b>
<b>Supplies</b>						
001-000-000-576-80-31-00	Operating Supplies	\$9,009.28	\$20,723.26	\$37,000.00	56.01%	\$16,276.74
001-000-000-576-80-31-01	Maintenance Supplies	(\$20.97)	(\$20.97)	\$0.00		\$20.97
001-000-000-576-80-32-00	Vehicle Fuel & Lube	\$534.06	\$534.06	\$5,000.00	10.68%	\$4,465.94
<b>Total Supplies</b>		<b>\$9,522.37</b>	<b>\$21,236.35</b>	<b>\$42,000.00</b>	<b>50.56%</b>	<b>\$20,763.65</b>
<b>Other Services &amp; Charges</b>						
001-000-000-576-80-41-00	Professional Services	\$750.62	(\$8,405.90)	\$20,000.00	-42.03%	\$28,405.90
001-000-000-576-80-41-04	Professional Services-Misc	\$878.81	\$10,996.61	\$4,000.00	274.92%	(\$6,996.61)
001-000-000-576-80-41-05	Miscellaneous	\$0.00	\$1,200.00	\$0.00		(\$1,200.00)
001-000-000-576-80-42-00	Telephone/postage	\$728.29	\$2,476.45	\$8,000.00	30.96%	\$5,523.55
001-000-000-576-80-43-00	Travel & Training	\$25.52	\$185.35	\$4,000.00	4.63%	\$3,814.65
001-000-000-576-80-47-00	Utilities	\$1,378.22	\$10,166.80	\$28,000.00	36.31%	\$17,833.20
001-000-000-576-80-48-00	Repair & Maint Equipment	\$0.00	\$0.00	\$12,500.00	0.00%	\$12,500.00
001-000-000-576-80-49-00	Miscellaneous, annual lease	\$0.00	\$0.00	\$600.00	0.00%	\$600.00
001-000-000-576-80-49-01	Misc-Property Tax	\$0.00	\$390.52	\$450.00	86.78%	\$59.48
<b>Total Other Services &amp;</b>		<b>\$3,761.46</b>	<b>\$17,009.83</b>	<b>\$77,550.00</b>	<b>21.93%</b>	<b>\$60,540.17</b>

<b>Capital Outlay</b>						
001-000-000-576-80-63-00	Park Improvements	\$0.00	(\$572.41)	\$0.00		\$572.41
	<b>Total Capital Outlay</b>	<b>\$0.00</b>	<b>(\$572.41)</b>	<b>\$0.00</b>		<b>\$572.41</b>
<b>Total Parks Department</b>		<b>\$56,030.56</b>	<b>\$240,900.64</b>	<b>\$639,065.00</b>	<b>37.70%</b>	<b>\$398,164.36</b>
<b>Nonexpenditures</b>						
001-000-000-582-10-00-02	Refund of DS Adv Deposit	\$0.00	\$519.75	\$0.00		(\$519.75)
	<b>Total Nonexpenditures</b>	<b>\$0.00</b>	<b>\$519.75</b>	<b>\$0.00</b>		<b>(\$519.75)</b>
<b>Capital Expenditures</b>						
001-000-000-594-14-64-00	City Hall IT HW/SW >\$5K Capital Outlay	\$0.00	\$46,656.90	\$46,295.00	100.78%	(\$361.90)
001-000-000-594-18-64-00	City Hall Capital >\$5K	\$802.07	\$851.36	\$0.00		(\$851.36)
001-000-000-594-21-64-10	Police HW/SW Equipment >\$5K Capital	\$31,665.88	\$31,784.99	\$66,500.00	47.80%	\$34,715.01
001-000-000-594-21-70-00	Police Lease Repayment, Principal Cost	\$4,585.30	\$73,188.45	\$93,600.00	78.19%	\$20,411.55
001-000-000-594-21-80-00	Police Lease Repayment, Interest Cost	\$1,689.47	\$11,055.72	\$27,600.00	40.06%	\$16,544.28
001-000-000-594-76-30-00	Parks Improvements	\$0.00	\$0.00	\$9,000.00	0.00%	\$9,000.00
001-000-000-594-76-64-00	Parks Capital Outlay	\$169,927.26	\$169,927.26	\$180,000.00	94.40%	\$10,072.74
	<b>Total Capital Expenditures</b>	<b>\$208,669.98</b>	<b>\$333,464.68</b>	<b>\$422,995.00</b>	<b>78.83%</b>	<b>\$89,530.32</b>
<b>General Operating Transfers</b>						
001-000-000-597-00-00-03	Transfer from General to Street	\$37,916.67	\$189,583.35	\$455,000.00	41.67%	\$265,416.65
001-000-000-597-00-30-04	Trans from GF to Dev. Serv. Fund	\$8,333.33	\$41,666.65	\$100,000.00	41.67%	\$58,333.35
	<b>Total General Operating</b>	<b>\$46,250.00</b>	<b>\$231,250.00</b>	<b>\$555,000.00</b>	<b>41.67%</b>	<b>\$323,750.00</b>
<b>Total General Fund</b>		<b>\$1,225,993.04</b>	<b>\$3,585,306.51</b>	<b>\$8,573,013.00</b>	<b>41.82%</b>	<b>\$4,987,706.49</b>
<b>City Street Fund</b>						
101-000-000-542-30-10-00	Seasonal worker street	\$1,206.10	\$1,206.10	\$13,800.00	8.74%	\$12,593.90
101-000-000-542-30-11-00	Salaries & Wages	\$24,659.52	\$90,143.77	\$221,146.00	40.76%	\$131,002.23
101-000-000-542-30-11-11	Longevity	\$424.08	\$2,244.40	\$5,089.00	44.10%	\$2,844.60
101-000-000-542-30-11-14	Education	\$160.00	\$800.00	\$2,200.00	36.36%	\$1,400.00
101-000-000-542-30-11-16	ICMA 457 Plan	(\$4,920.00)	\$3,000.00	\$7,200.00	41.67%	\$4,200.00
101-000-000-542-30-11-17	Opt-Out Of Medical	(\$557.27)	\$2,786.41	\$5,212.00	53.46%	\$2,425.59
101-000-000-542-30-12-00	Overtime	\$609.88	\$1,179.35	\$12,000.00	9.83%	\$10,820.65
<b>Personnel Benefits</b>						
101-000-000-542-30-21-00	Personnel Benefits	\$6,476.86	\$31,711.93	\$78,952.00	40.17%	\$47,240.07
101-000-000-542-30-22-00	Uniforms	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
	<b>Total Personnel Benefits</b>	<b>\$6,476.86</b>	<b>\$31,711.93</b>	<b>\$81,952.00</b>	<b>38.70%</b>	<b>\$50,240.07</b>
<b>Supplies</b>						
101-000-000-542-30-31-00	Operating & Maintenance Supplies	\$432.59	\$1,430.91	\$7,000.00	20.44%	\$5,569.09
101-000-000-542-30-35-00	Small Tools/minor Equipment	\$353.59	\$892.91	\$8,000.00	11.16%	\$7,107.09
	<b>Total Supplies</b>	<b>\$786.18</b>	<b>\$2,323.82</b>	<b>\$15,000.00</b>	<b>15.49%</b>	<b>\$12,676.18</b>

101-000-000-542-30-41-00	Professional Services	\$7,372.16	\$51,366.72	\$60,000.00	85.61%	\$8,633.28
101-000-000-542-30-41-03	NPDES Grant	\$2,551.54	\$4,428.94	\$60,000.00	7.38%	\$55,571.06
101-000-000-542-30-41-10	Road & Street Maintenance	\$0.00	\$0.00	\$11,000.00	0.00%	\$11,000.00
101-000-000-542-30-45-00	Machine/Facility Rental	\$0.00	\$986.82	\$4,000.00	24.67%	\$3,013.18
101-000-000-542-30-47-00	Utility Services	\$103.50	\$368.55	\$1,000.00	36.86%	\$631.45
101-000-000-542-30-48-00	Equipment Maintenance	\$0.00	\$0.00	\$7,000.00	0.00%	\$7,000.00
101-000-000-542-40-41-00	Storm Drain Maintenance	\$0.00	\$0.00	\$15,000.00	0.00%	\$15,000.00
<b>Traffic And Pedestrian</b>						
101-000-000-542-63-41-00	Street Light Utilities	\$254.99	\$7,248.10	\$22,500.00	32.21%	\$15,251.90
101-000-000-542-64-41-00	Traffic Control Devices	\$0.00	\$0.00	\$10,000.00	0.00%	\$10,000.00
101-000-000-542-66-41-00	Snow & Ice Removal	\$0.00	\$0.00	\$2,000.00	0.00%	\$2,000.00
101-000-000-542-67-41-00	Street Cleaning	\$5,548.85	\$11,210.69	\$78,000.00	14.37%	\$66,789.31
<b>Total Traffic And Pedestrian</b>		<b>\$5,803.84</b>	<b>\$18,458.79</b>	<b>\$112,500.00</b>	<b>16.41%</b>	<b>\$94,041.21</b>
<b>Roadside</b>						
101-000-000-542-70-40-00	Street Irrigation Utilities	\$151.50	\$1,273.48	\$18,000.00	7.07%	\$16,726.52
<b>Total Roadside</b>		<b>\$151.50</b>	<b>\$1,273.48</b>	<b>\$18,000.00</b>	<b>7.07%</b>	<b>\$16,726.52</b>
<b>Capital Expenditures</b>						
101-000-000-594-42-64-00	Street Capital Equipment	\$50,896.80	\$50,896.80	\$5,000.00	1,017.94%	(\$45,896.80)
<b>Total Capital Expenditures</b>		<b>\$50,896.80</b>	<b>\$50,896.80</b>	<b>\$5,000.00</b>	<b>1,017.94%</b>	<b>(\$45,896.80)</b>
<b>Total City Street Fund</b>		<b>\$95,724.69</b>	<b>\$263,175.88</b>	<b>\$657,099.00</b>	<b>40.05%</b>	<b>\$393,923.12</b>
<b>Tree Fund</b>						
103-000-000-558-60-41-50	Professional Services/Landscape	\$0.00	\$2,922.95	\$0.00		(\$2,922.95)
103-000-000-558-60-49-10	Miscellaneous-Tree Replacement	\$0.00	\$261.42	\$30,000.00	0.87%	\$29,738.58
<b>Total Tree Fund</b>		<b>\$0.00</b>	<b>\$3,184.37</b>	<b>\$30,000.00</b>	<b>10.61%</b>	<b>\$26,815.63</b>
<b>Capital Projects Fund</b>						
307-000-000-582-20-00-00	Refund of Retainage Deposits	\$0.00	\$8,754.91	\$0.00		(\$8,754.91)
307-000-000-594-18-60-00	Building Improvements	\$21,214.67	\$72,707.56	\$150,000.00	48.47%	\$77,292.44
307-000-000-594-76-63-20	Park Improvements	\$1,700.95	\$2,178.00	\$420,000.00	0.52%	\$417,822.00
307-000-000-595-30-63-01	Street Improvements, Overlays	\$10,465.47	\$24,244.76	\$260,000.00	9.32%	\$235,755.24
307-000-000-595-30-63-02	Storm Sewer Improvements	\$28,430.75	\$67,201.61	\$250,000.00	26.88%	\$182,798.39
307-000-000-595-30-63-10	Sidewalk Improvements	\$0.00	\$1,422.13	\$200,000.00	0.71%	\$198,577.87
307-000-000-595-30-63-18	Medina Park Ponds	\$0.00	\$1,269.50	\$0.00		(\$1,269.50)
<b>Transfer Out</b>						
307-000-000-597-44-30-00	Transfer from Capital to Street	\$8,333.33	\$41,666.65	\$100,000.00	41.67%	\$58,333.35
<b>Total Transfer Out</b>		<b>\$8,333.33</b>	<b>\$41,666.65</b>	<b>\$100,000.00</b>	<b>41.67%</b>	<b>\$58,333.35</b>
<b>Total Capital Projects Fund</b>		<b>\$70,145.17</b>	<b>\$219,445.12</b>	<b>\$1,380,000.00</b>	<b>15.90%</b>	<b>\$1,160,554.88</b>
<b>Development Services Fund</b>						
401-000-000-555-50-41-08	Sound Testing Consultant	\$0.00	\$735.00	\$0.00		(\$735.00)

401-000-000-558-50-03-00	Insurance Allocation (WCIA)	\$0.00	\$39,954.50	\$40,031.00	99.81%	\$76.50
401-000-000-558-50-04-00	City Attorney, Dev. Serv.	\$1,950.00	\$9,825.00	\$0.00		(\$9,825.00)
401-000-000-558-50-05-00	Technical Services, Software Services	\$1,691.58	\$7,229.64	\$26,250.00	27.54%	\$19,020.36
401-000-000-558-50-41-06	Building Inspector Contract	\$0.00	\$0.00	\$2,500.00	0.00%	\$2,500.00
401-000-000-558-50-41-07	Engineering Consultant	\$8,100.88	\$28,635.32	\$85,000.00	33.69%	\$56,364.68
401-000-000-558-50-41-50	Arborist	\$3,750.00	\$10,425.00	\$50,000.00	20.85%	\$39,575.00
401-000-000-558-50-41-55	Shoreline Consultant	\$7,894.90	\$21,626.20	\$32,000.00	67.58%	\$10,373.80
401-000-000-558-60-11-00	Salaries & Wages	\$29,705.42	\$149,489.65	\$342,168.00	43.69%	\$192,678.35
401-000-000-558-60-11-11	Longevity	\$153.92	\$769.60	\$0.00		(\$769.60)
401-000-000-558-60-11-14	Education	\$200.00	\$1,424.00	\$2,400.00	59.33%	\$976.00
401-000-000-558-60-11-16	ICMA 457 Plan	\$1,000.00	\$5,000.00	\$12,000.00	41.67%	\$7,000.00
401-000-000-558-60-11-17	Opt-Out of Medical	(\$796.82)	\$3,984.10	\$5,408.00	73.67%	\$1,423.90
401-000-000-558-60-12-00	Overtime	\$0.00	\$0.00	\$3,000.00	0.00%	\$3,000.00
401-000-000-558-60-21-00	Personnel Benefits	\$8,425.13	\$46,140.62	\$103,950.00	44.39%	\$57,809.38
401-000-000-558-60-31-00	Operating Supplies	\$0.00	\$45.22	\$1,500.00	3.01%	\$1,454.78
401-000-000-558-60-32-00	Vehicle Expenses - Gas, Oil, Maint.	\$44.16	\$77.35	\$1,000.00	7.74%	\$922.65
401-000-000-558-60-41-00	Professional Services	\$0.00	\$0.00	\$35,000.00	0.00%	\$35,000.00
401-000-000-558-60-41-01	Planning Consultant	\$16,726.19	\$59,618.78	\$175,000.00	34.07%	\$115,381.22
401-000-000-558-60-41-02	Hearing Examiner	\$2,452.50	\$2,452.50	\$20,000.00	12.26%	\$17,547.50
401-000-000-558-60-42-00	Communications	\$0.00	\$416.16	\$5,000.00	8.32%	\$4,583.84
401-000-000-558-60-43-00	Travel & Training	\$0.00	\$0.00	\$5,000.00	0.00%	\$5,000.00
401-000-000-558-60-49-00	Dues, Subscriptions, Memberships	\$0.00	\$1,496.29	\$3,600.00	41.56%	\$2,103.71
401-000-000-558-60-49-10	Miscellaneous	\$2,845.49	\$12,060.37	\$24,000.00	50.25%	\$11,939.63
401-000-000-582-10-00-01	Refund of PGB/CMP Deposits (DS)	\$0.00	\$10,000.00	\$0.00		(\$10,000.00)
401-000-000-582-10-00-02	Refund of DS Adv Deposits	\$0.00	\$7,039.63	\$40,000.00	17.60%	\$32,960.37
401-000-000-594-60-64-00	DS- IT HW/SW >\$5K Capital Outlay	\$0.00	\$21,256.61	\$30,000.00	70.86%	\$8,743.39
<b>Total Development Services Fund</b>		<b>\$84,143.35</b>	<b>\$439,701.54</b>	<b>\$1,044,807.00</b>	<b>42.08%</b>	<b>\$605,105.46</b>

**NonRevenue Trust Funds**

**Expenditure**

**Non-Expenditures**

**Agency Type Disbursements**

631-000-000-586-00-01-00	WA St-Auto Theft Protection	\$0.00	\$176.91	\$0.00		(\$176.91)
631-000-000-586-00-02-00	WA ST Traumatic Brain Injury	\$0.00	\$886.77	\$0.00		(\$886.77)
631-000-000-586-00-03-00	WA St-State Highway Safety	\$0.00	\$86.46	\$0.00		(\$86.46)
631-000-000-586-00-04-00	WA ST Death Inv Account	\$0.00	\$34.70	\$0.00		(\$34.70)
631-000-000-586-83-08-00	WA St -Emer Med and Trauma	\$0.00	\$449.21	\$0.00		(\$449.21)
631-000-000-586-89-09-00	WA ST Highway Account	\$0.00	\$275.59	\$0.00		(\$275.59)
631-000-000-586-89-26-00	Drivers Lic Tech Support	\$0.00	\$524.79	\$0.00		(\$524.79)
631-000-000-586-90-02-00	WA State Gen Fund 54	\$0.00	\$31.59	\$0.00		(\$31.59)
631-000-000-586-91-00-00	WA St-State Gen Fund 40	\$0.00	\$5,144.34	\$0.00		(\$5,144.34)
631-000-000-586-92-00-00	WA St-State Gen Fund 50	\$0.00	\$2,988.77	\$0.00		(\$2,988.77)
631-000-000-586-96-03-00	WA St-Lab-Bld/breath	\$0.00	\$5.72	\$0.00		(\$5.72)
631-000-000-586-97-05-00	WA St-JIS	\$0.00	\$667.29	\$0.00		(\$667.29)
<b>Total Agency Type</b>		<b>\$0.00</b>	<b>\$11,272.14</b>	<b>\$0.00</b>		<b>(\$11,272.14)</b>

631-000-000-589-30-01-00	Dept Of Lic-Gun Permit	\$36.00	\$270.00	\$0.00		(\$270.00)
631-000-000-589-30-02-00	WA ST Patrol-Gun-Fbi	\$12.00	\$282.00	\$0.00		(\$282.00)

631-000-000-589-30-03-00	WA St-Bldg Code Fee	\$0.00	\$158.40	\$0.00	(\$158.40)
<b>Total Non-Expenditures</b>		<b>\$48.00</b>	<b>\$11,982.54</b>	<b>\$0.00</b>	<b>(\$11,982.54)</b>
<b>Total Expenditure</b>		<b>\$48.00</b>	<b>\$11,982.54</b>	<b>\$0.00</b>	<b>(\$11,982.54)</b>
<b>Total NonRevenue Trust Funds</b>		<b>\$48.00</b>	<b>\$11,982.54</b>	<b>\$0.00</b>	<b>(\$11,982.54)</b>
<b>Master Investments</b>					
<b>Expenditure</b>					
<b>Nonexpenditures</b>					
999-000-000-589-90-00-00	Investment Purchases	\$0.00	\$503,609.62	\$0.00	(\$503,609.62)
<b>Total Nonexpenditures</b>		<b>\$0.00</b>	<b>\$503,609.62</b>	<b>\$0.00</b>	<b>(\$503,609.62)</b>
<b>Total Expenditure</b>		<b>\$0.00</b>	<b>\$503,609.62</b>	<b>\$0.00</b>	<b>(\$503,609.62)</b>
<b>Total Master Investments</b>		<b>\$0.00</b>	<b>\$503,609.62</b>	<b>\$0.00</b>	<b>(\$503,609.62)</b>
<b>Grand Totals</b>		<b>\$1,476,054.25</b>	<b>\$5,026,405.58</b>	<b>\$11,684,919.00</b>	<b>43.02% \$6,658,513.42</b>



King County Recorder's Office  
 201 S. Jackson St., Ste 204  
 Seattle, WA 98104  
 (206) 477-6620

From 4/1/2026  
 Print Date:  
 Jurisdiction:

Excise Tax Number	Recorded Date	Conveyance Doc	Sale Date	Taxable Selling Price	Address	CIP 1	CIP 2	CIP 1 INT	CIP 2 INT	COUNTY	Total Local	Tax Amount
Jurisdiction: MEDINA												
3374516	4/20/2026	WARRANTY DEED	04/15/2026	6,024,000.00	1601 EVERGREEN POINT RD 98039	14,909.40	14,909.40	0.00	0.00	2,248.54	32,067.34	179,915.00
		Grantor: MOLINE TRUST,			Grantee: BEVINGTON PERSONAL RESIDENCE TRUST,					Parcel ID: 2260300060		Instrument: 20260420000531
3374893	4/22/2026	WARRANTY DEED	04/16/2026	2,150,000.00	1280 80th PI NE Medina WA 98039	5,321.25	5,321.25	0.00	0.00	572.41	11,214.91	46,512.50
		Grantor: JOYCE LIVING TRUST GILDA C,			Grantee: SCRIBNER, SCOTT					Parcel ID: 5426800080		Instrument: 20260422000265
3374957	4/22/2026	WARRANTY DEED	04/21/2026	9,000,000.00	8024 NE 8TH ST 98039	22,275.00	22,275.00	0.00	0.00	3,557.98	48,107.98	284,075.00
		Grantor: 8024 LLC,			Grantee: ELDERFLOWER REVOCABLE LIVING TRUST LILLIAN,					Parcel ID: 2525049098		Instrument: 20260422000525
3376268	4/30/2026	WARRANTY DEED	04/27/2026	3,250,000.00	2414 79TH AVE NE 98039	8,043.75	8,043.75	0.00	0.00	1,027.98	17,115.48	82,825.00
		Grantor: WILLEY, BRYNNE A			Grantee: HUANG, CHIU MAO					Parcel ID: 3262301440		Instrument: 20260430000918
<b>MEDINA Subtotal:</b>				<b>20,424,000.00</b>		<b>50,549.40</b>	<b>50,549.40</b>	<b>0.00</b>	<b>0.00</b>	<b>7,406.91</b>	<b>108,505.71</b>	
<b>Count:</b>	<b>4</b>	<b>Report Totals:</b>		<b>20,424,000.00</b>		<b>50,549.40</b>	<b>50,549.40</b>	<b>0.00</b>	<b>0.00</b>	<b>7,406.91</b>	<b>108,505.71</b>	



# CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144  
 TELEPHONE 425-233-6400 | www.medina-wa.gov

**Date:** June 8, 2026  
**To:** Honorable Mayor and City Council  
**Via:** Jeff Swanson, City Manager  
**From:** Dawn Nations, Acting City Clerk  
**Subject:** Central Services Department Monthly Report

## JUNE AND JULY PUBLIC MEETINGS AND EVENTS

<b>Event</b>	<b>Date</b>	<b>Time</b>	<b>Location</b>
City Council Special and Regular Meeting	June 8	5:00 pm	In-Person/Online
Park Board Special Meeting	June 15	5:00 pm	In-Person/Online
Development Impacts Forum & Design Charrette	June 17	5:00 to 8:00 pm	St Thomas Episcopal Church Great Hall
City Council Special and Regular Meeting	June 22	5:00 pm	In-Person/Online
Planning Commission Meeting and Public Hearing	June 23	6:00 pm	In-Person/Online
City Council Special and Regular Meeting	July 13	5:00 pm	In-Person/Online
Park Board Regular Meeting	July 20	5:00 pm	In-Person/Online
City Council Special and Regular Meeting	July 27	5:00 pm	In-Person/Online
Planning Commission Meeting	July 28	6:00 pm	In-Person/Online

*Meetings are publicly noticed on the City's three official notice boards, City website, and via GovDelivery. Occasionally notices require publication in the City's official newspaper, The Seattle Times. Public meetings scheduled after publication of this report can be found on the City's website.*

## COMMUNICATION TO OUR COMMUNITY

**E-Notice Program:** In May 2026 the city sent 17 bulletins to 214,780 recipients.

## RECORDS REQUESTS

During the month of May **13** public records requests were received by Central Services. See **Attachment 1**.

**ATTACHMENT 1**

501 EVERGREEN POINT ROAD • P.O. BOX 144 • MEDINA, WA 98039-0144  
TELEPHONE (425) 233-6400 • FAX (425) 451-8197 • [www.medina-wa.gov](http://www.medina-wa.gov)

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DATE: June 8, 2026

TO: Mayor and City Council

From: Dawn Nations, Acting City Clerk

Subject: May 2026, Public Records Request Tracking

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In May 2026, Central Services staff received **13** new public records requests. These requests required approximately **4.5 hours** of Central Services and Development Services staff time and **.4 hours** of consulting time with the City Attorney. The overall May cost, which includes staff hourly rate plus benefits and City Attorney fees, is approximately **\$470**

In addition, the police department receives public records requests specific to police business that require records research and information distribution. In May 2026, the Police Department received **15** new records requests. These requests required approximately **19 hours** of staff time and **1.5 hours** of consulting time with the City Attorney. The overall May cost, which includes staff hourly rate plus benefits, is approximately **\$1,738**. The requests are from outside law enforcement agencies, insurance carriers, the public and persons involved in the incidents.

# May 2026 Monthly PRR Report

## ATTACHMENT 1

Ref. #	Public Records Request	Requester Name	Request Date	Dept.	Assigned Staff
26-138	<p>Dear Medina city, This is a request for public records made under PRA and the common law right of access. Please confirm receipt of this message. Kindly send all responsive documents electronically — either by replying directly or emailing the address below. This unique address helps me organize my requests, so please use it exactly as shown: recordrequest+30895.1780034475859@govrecordrequest.com</p> <p>Records requested: Please send the final and compiled bid tabulation (bid tally), including all quantities and unit pricing for each bidder, for 'NE 12th St Pedestrian Improvements' that was submitted on 05/25/2023. We specifically request the line-item bid tabulation showing each material, quantity, unit, and unit price for every bidder. If no such line-item tally was created, please provide the full bid submissions from each contractor. A grand total sheet alone is not sufficient to satisfy this request unless it was a lump sum bid. Below is an example of the format we are looking for that the engineer usually creates at the completion of the bid: BIDDER 1 BIDDER 2 Item # Material Quantity Unit UNIT PRICE TOTAL UNIT PRICE TOTAL GRAND TOTAL</p> <p>Common law access / Public interest justification / Fee waivers: My public interest justification is as follows: Bid tabulations obtained through this request are made publicly available at no cost. This ensures that taxpayers, businesses, journalists, and policymakers have free access to procurement data that impacts public funds. Transparency and accountability: Publicly available bid results help prevent overpricing, bid-rigging, and favoritism in public contracts. Support for small businesses: Many firms, especially small and minority-owned businesses, rely on bid history to compete fairly in government contracting. Cost savings for taxpayers: Open access to bid tabulations promotes competition, leading to more cost-effective government spending. Attestations: I am a citizen of the United States and affirm my full name and contact information is true and correct. I have not been convicted of any indictable offense under the laws of any state whatsoever nor the United States. I, or another person, will use the requested government records for a commercial purpose; however, the responsive records themselves will be posted online and made available to the public free of charge. I am not seeking records in connection with a legal proceeding. Compliance Matters: Should you need it, my mailing address is 66 Main St #55, Farmingdale, NJ 07727, and my phone number is (732) 444-7051. For any compliance matters or other questions *not related* to the responsive record, please email our general counsel at legal[at]govrecordrequest.com. Please do not send responsive records to that address.</p>	Mark Zurada Esq.	05/28/2026	Public Works; Central 12 Services	Dawn Nations

**ATTACHMENT 1**

Dear Medina city, This is a request for public records made under PRA and the common law right of access. Please confirm receipt of this message. Kindly send all responsive documents electronically — either by replying directly or emailing the address below. This unique address helps me organize my requests, so please use it exactly as shown: recordrequest+30895.1779667845718@govrecordrequest.com

Records requested: Please send the final and compiled bid tabulation (bid tally), including all quantities and unit pricing for each bidder, for '2025 OVERLAY' that was submitted on 09/05/2025. We specifically request the line-item bid tabulation showing each material, quantity, unit, and unit price for every bidder. If no such line-item tally was created, please provide the full bid submissions from each contractor. A grand total sheet alone is not sufficient to satisfy this request unless it was a lump sum bid. Below is an example of the format we are looking for that the engineer usually creates at the completion of the bid: BIDDER 1 BIDDER 2 Item # Material Quantity Unit UNIT PRICE TOTAL UNIT PRICE TOTAL GRAND TOTAL Common law access / Public interest justification / Fee waivers: My public interest justification is as follows: Bid tabulations obtained through this request are made publicly available at no cost. This ensures that taxpayers, businesses, journalists, and policymakers have free access to procurement data that impacts public funds. Transparency and accountability: Publicly available bid results help prevent overpricing, bid-rigging, and favoritism in public contracts. Support for small businesses: Many firms, especially small and minority-owned businesses, rely on bid history to compete fairly in government contracting. Cost savings for taxpayers: Open access to bid tabulations promotes competition, leading to more cost-effective government spending.

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Compliance Matters: Should you need it, my mailing address is 66 Main St #55, Farmingdale, NJ 07727, and my phone number is (732) 444-7051. For any compliance matters or other questions \*not related\* to the responsive record, please email our general counsel at legal[at]govrecordrequest.com. Please do not send responsive records to that address.

26-137		Mark Zurada Esq.	05/22/2026 12 Services	Public Works; Finance; Central Dawn Nations
26-135	All development and construction plans that have been submitted on property located at 8457 NE 5Th St, Medina WA 98039.	Rebecca Molina	05/27/2026 11 Services	Development Dawn Nations
26-132	All emails and text messages to and from City Manager Swanson related to "ARCH" between March 1 and May 19 2026.		05/20/2026 01 Finance	City Manager; Dawn Nations

**ATTACHMENT 1**

26-125	<p>Pursuant to the Public Records Act (RCW 42.56), I am requesting the following records related to my property at 1017 84th Avenue Northeast, Medina, WA 98039: 1. Side sewer as-built drawing(s), plat, and/or permit records for 1017 84th Avenue Northeast, including any historical records from the Bellevue Sewer District. 2. Any recorded easement, joint use agreement, covenant, or shared use document related to the sanitary sewer line serving this property. 3. Any permit records related to side sewer modifications, repairs, additions, or connections at this property since original construction. 4. For context: I understand from the City's recent communication that this property may share a side sewer with adjacent properties. Any records documenting this shared configuration would also be of interest. Please provide records in electronic format if available. I can provide proof of ownership if needed. Thank you.</p>	Peicheng Yu	05/15/2026	Development 06 Services	Dawn Nations
26-124	<p>I would like to review all plans, applications, drawings, maps, inspections &amp; permits issued that are related to Permit P-25-032.</p>	David Martin	05/15/2026	Development 08 Services	Dawn Nations
26-121	<p>Request the permit between Aug/2025 and May/2026 for 2307 evergreen point rd to build the security gate with motor. The gate was installed on 5/11/2026.</p>	shuangtiao huang	05/12/2026	Development 04 Services	Dawn Nations
26-120	<p>I am writing to request information related to the document "Notice of Decision Administrative Special Use Permit P-25-052, and Critical Areas Review P-25-053". I would like to request Exhibits 3 through 9 that are included with this document.</p>	Sherri Del Bene	05/11/2026	Development 05 Services	Dawn Nations
26-118	<p>Requesting a report of all issued and pending building permits for residential &amp; commercial properties from 4/1/2026 to 4/30/2026. Report to include if possible: permit number, issue date, site addresses, valuation of project, description of work, contractor information and owner name. If a report is unavailable, then copies of the original permits would be more than adequate.</p>	Braden Mineer	05/11/2026	Development 03 Services	Dawn Nations
26-117	<p>Any permits, building plans or inspections on 329 Overlake Drive E regarding a 2018 \$250,000 renovation. If none, please explain why.</p>	James W Moses	05/10/2026	Development 05 Services	Dawn Nations

**ATTACHMENT 1**

26-115	Property Survey, Building Permits/Plans for 8400 Ridge Road	Xiaolin Su	05/05/2026	12	Development Services	Dawn Nations
26-114	Parcel 8440 Hunts Pt. LN / Permit BP25-1621 Thanks! David	David McCourt	05/05/2026	10	Development Services	Dawn Nations
26-113	Hello, I am requesting the recording of Medina's City Council Special and Regular Meeting of April 27 2026. My previous request for this did not result in me being able to access the recording, due to an error in the Mimecast security system that I cannot seem to circumvent.	Ryan Packerr	05/04/2026	10	Central Services	Dawn Nations



# CITY OF MEDINA

501 EVERGREEN POINT ROAD | PO BOX 144 | MEDINA WA 98039-0144  
TELEPHONE 425-233-6400 | www.medina-wa.gov

**Date:** May 11, 2026  
**To:** Honorable Mayor and City Council  
**Via:** Jeff Swanson, City Manager  
**From:** Ryan Osada, Public Works Director  
**Subject:** Public Works Monthly Report

- 1. CITYWIDE CATCH BASIN INSPECTION PROGRAM** – The City is required to inspect half of its catch basins each year and keep accurate records of the work performed. This is one of many requirements associated with the National Pollutant Discharge Elimination System permit. These inspections are typically done during the dry season to get an accurate visual of the catch basin conditions and maintenance needs.



2. **2026 TIB FUNDING WORKSHOP** – Every year, the Washington State Transportation Improvement Board (TIB) hosts funding workshops around the state to update agencies about upcoming grant opportunities and program requirements. For the 2026 funding cycle, Medina is eligible to apply for the Complete Streets Program, which offers the largest project funding range. Attendance is mandatory and provides insight about the program eligibility, application requirements, scoring criteria, and project selection assistance.



**3. PUBLIC WORKS MAINTENANCE** – Last month, Public Works took delivery of two important pieces of equipment. The first was a new backhoe, which will increase reliability and reduce maintenance downtime by replacing a 40-year-old backhoe. The backhoe is a critical tool for emergency response during storms and other weather-related events. Public Works also received a new Kubota Stand-On Loader/Sweeper, which has significantly improved the efficiency of the sidewalk sweeping operations.



**4. DRAFT SIX YEAR CIP 2027 – 2032** – A copy of the DRAFT 2027-2032 Six Year CIP, TIP, Non TIP is attached to the Public Works Monthly Report. The draft CIP will be briefly discussed during the Manager's Report.

STORM DRAINAGE PROJECTS (Not including storm drainage improvements in conjunction with street or path projects)

II - 1	2027	NE 22nd St	Evergreen Pt Rd	Culdesac End		Stormwater Infrastructure Improvements		\$200,000.00
II - 2	2027	NE 28th St Water Quality Vault				Stormwater Outfall Filtration Vault		\$470,000.00
II - 3	2028	NE 12th Street	80th Ave NE	84th Ave NE		Stormwater Infrastructure Improvements		\$50,000.00
II - 4	2029	NE 8th Street	Evergreen Pt Rd	82nd Ave NE		Stormwater Infrastructure Improvements		\$50,000.00
II - 5	2029	82nd Ave NE	NE 8th Street	NE 12th Street		Stormwater Infrastructure Improvements		\$50,000.00
II - 6	2030	78th Ave NE	NE 21st Street	NE 28th Street		Stormwater Infrastructure Improvements		\$200,000.00
II - 7	2031	Overlake Dr W	84th Ave NE	Overlake Dr E		Stormwater Infrastructure Improvements		\$200,000.00
II - 8	2032	NE 24th Street	Biofiltration Swale			Stormwater Biofiltration Swale		\$200,000.00

Movement Condition Legend for Part I. ACP Overlays: NOTES:

**5. PROJECT UPDATES -**

**STREETS:**

2026 Overlake Drive Bridge Repairs 1014C – scheduling  
 78th PL NE Asphalt Overlay – contractor selected, June 22<sup>nd</sup> consent item

**SIDEWALK:**

Resurface Gravel Sidewalk ODr & Points Loop Trail – scheduling  
 Pedestrian Improvements Design – RFP/RFQ draft

**PARKS:**

Fairweather Invasive Species Removal - Goats – June 10th  
 Fairweather Nature Preserve Foot Bridge Improvements – design and permitting  
 Post Office Park Design – Park Board to discuss and bring to council  
 Medina Beach Park Tree Planting \*trees purchased in 2025 - TBD

**STORMWATER:**

2026 Localized Improvements - 78th PL NE + three locations - design  
 2025 Medina Park North Pond Vegetation Removal – Phase 2 permitting, Phase 1 in progress  
 Citywide Stormwater System Mapping – on going updates

**BUILDING:**

2026 Post Office Interior Painting – completed  
 Public Works Carport & Storage – ordered  
 City Hall Backup Generator Inlet Plug - researching requirements  
 City Hall Security, Lobby Design & Space Planning - TBD  
 City Hall Water Filler Station – completed

**OTHER:**

Points Loop Trail - QR Code Sign – in progress  
 Beach & Medina Park Restroom Automated Locks – completed  
 2026 Hazardous Tree Removal & Planting Program – on going

<b>CITY OF MEDINA</b>							Updated 6/1/2026		
2027 - 2032 SIX YEAR CAPITAL IMPROVEMENT PLAN (CIP) 2027 - 2032 SIX YEAR TRANSPORTATION IMPROVEMENT PLAN (TIP) 2027 - 2032 SIX YEAR NON-TRANSPORTATION IMPROVEMENT PLAN (NON-TIP) DATE SUBMITTED:							Approved by: Medina City Council Date: Resolution Number:		
NO.	YEAR	STREET / LOCATION	FROM / AT	TO	LENGTH (mi)	PROJECT SCOPE	PAVEMENT CONDITION	PROJECT BUDGET	REVENUE SOURCE

**I. STREET IMPROVEMENT PROJECTS (ACP Overlays, Sidewalks, Storm Drainage, etc.)**

I - 1	2027	81st Ave NE	Overlake Dr W	NE 8th Street	0.09	Asphalt Overlay	68	\$70,000.00	REET Tax
I - 2	2027	Lake WA Blvd	88th Ave NE	NE 10th Street	0.11	Asphalt Overlay	64	\$110,000.00	REET Tax
I - 3	2028	NE 22nd St	Evergreen Pt Rd	East EOR	0.24	Asphalt Overlay	70	\$130,000.00	REET Tax
I - 4	2028	Overlake Dr Bridges			NA	Bridge Rehabilitation		\$100,000.00	REET Tax
I - 5	2028	Parking Lot	Medina Park	NE 82nd Street Lot	NA	Asphalt Overlay	71	\$50,000.00	REET Tax
I - 6	2028	NE 12th Street	Evergreen Pt Rd	84th Ave NE	0.5	Asphalt Overlay	70	\$225,000.00	REET Tax
I - 7	2029	NE 8th Street	Evergreen Pt Rd	82nd Ave NE	0.46	Asphalt Overlay	72	\$200,000.00	REET Tax
I - 8	2029	82nd Ave NE	NE 8th Street	NE 12th Street	0.29	Asphalt Overlay	72	\$180,000.00	REET Tax
I - 9	2029	Overlake Dr Bridges			NA	Bridge Rehabilitation		\$100,000.00	REET Tax
I - 10	2030	78th Ave NE	NE 21st Street	NE 28th Street	0.47	Asphalt Overlay	68	\$200,000.00	REET Tax
I - 11	2030	Overlake Dr Bridges			NA	Bridge Rehabilitation		\$100,000.00	REET Tax
I - 12	2031	Overlake Dr W	84th Ave NE	Overlake Dr E	0.28	Asphalt Overlay	68	\$160,000.00	REET Tax
I - 13	2031	Overlake Dr Bridges			NA	Bridge Rehabilitation		\$100,000.00	REET Tax
I - 14	2032	Overlake dr Bridges			NA	Bridge Rehabilitation		\$100,000.00	REET Tax
I - 15	2032	NE 24th St	Evergreen Pt Rd	84th Ave NE	0.5	Asphalt Overlay	81	\$250,000.00	REET Tax

**II. STORM DRAINAGE PROJECTS (Not including storm drainage improvements in conjunction with street or path projects)**

II - 1	2027	NE 22nd St	Evergreen Pt Rd	Culdesac End		Stormwater Infrastructure Improvements		\$200,000.00	REET Tax
II - 2	2027	NE 28th St Water Quality Vault				Stormwater Outfall Filtration Vault		\$470,000.00	REET Tax
II - 3	2028	NE 12th Street	80th Ave NE	84th Ave NE		Stormwater Infrastructure Improvements		\$50,000.00	REET Tax
II - 4	2029	NE 8th Street	Evergreen Pt Rd	82nd Ave NE		Stormwater Infrastructure Improvements		\$50,000.00	REET Tax
II - 5	2029	82nd Ave NE	NE 8th Street	NE 12th Street		Stormwater Infrastructure Improvements		\$50,000.00	REET Tax
II - 6	2030	78th Ave NE	NE 21st Street	NE 28th Street		Stormwater Infrastructure Improvements		\$200,000.00	REET Tax
II - 7	2031	Overlake Dr W	84th Ave NE	Overlake Dr E		Stormwater Infrastructure Improvements		\$200,000.00	REET Tax
II - 8	2032	NE 24th Street	Biofiltration Swale			Stormwater Biofiltration Swale		\$200,000.00	REET Tax

Pavement Condition Legend for Part I. ACP Overlays:

NOTES:

Based on a 100 point rating with 0 being the worst.  
Rating is generated by the TIB Performance Management  
Dashboard  
\*Rating is outdated - field verified

- 1) The above budget figures are to be considered preliminary project costs only.  
More precise budget figures will need to be determined once the final scope of each project is defined,  
which will require more extensive research, survey, and scope definition prior to the particular year's budgeting.
- 2) The projects identified above are preliminary in scope. Projects may be added to or deleted from this list.

**III. SIDEWALK / PATH PROJECTS (Including storm drainage improvements as needed)**

III - 1	2027	Evergreen Pt Rd	NE 12th Street	SR 520	1.18	Pedestrian Improvements - Design Vision		\$200,000.00	REET Tax
III - 2	2028	Evergreen Point Rd	NE 12th Street	NE 16th Street	0.3	Pedestrian Improvements		\$200,000.00	REET Tax
III - 3	2029	Evergreen Point Rd	NE 16th Street	2000 block	0.4	Pedestrian Improvements		\$200,000.00	REET Tax
III - 4	2030	77th Ave NE	NE 22nd ST	NE 16th St	0.6	Pedestrian Improvements		\$100,000.00	REET Tax
III - 5	2030	Evergreen Point Rd	2000 Block	NE 22nd Street	0.2	Pedestrian Improvements		\$200,000.00	REET Tax
III - 6	2031	Evergreen Point Rd	NE 22nd Street	NE 24th Street	0.13	Pedestrian Improvements		\$200,000.00	REET Tax
III - 7	2032	Evergreen Point Rd	NE 24th Street	NE 28th Street	0.24	Pedestrian Improvements		\$200,000.00	REET Tax

**NON-TRANSPORTATION IMPROVEMENT PROJECTS:**

**IV. BUILDING RESTORATION AND IMPROVEMENTS**

IV - 1	2027	City Hall				Lobby Security Review <i>Community-Oriented Design</i>		\$20,000.00	REET Tax
IV - 2	2028	Post Office				Re-Roof Building		\$40,000.00	REET Tax
IV - 3	2029	City Hall Bldg				Re-Roof Building		\$65,000.00	REET Tax
IV - 4	2030	Public Works Bldg				Exterior Painting		\$30,000.00	REET Tax
IV - 5	2031	Public Works Bldg				Re-Roof Building		\$70,000.00	REET Tax

**V. PARKS PROJECTS**

V - 1	2027	Medina Park	North Pond		N/A	Stormwater Pond Improvements		\$300,000.00	SROF
V - 2	2027	Post Office Park	Park		N/A	Hardscaping & Landscaping Phase 2		\$50,000.00	Park Levy
V - 3	2027	Fairweather Park	Nature Preserve		N/A	Invasive Species Removal		\$10,000.00	REET Tax
V - 4	2028	Post Office Park	Park		N/A	Hardscaping & Landscaping Phase 3		\$50,000.00	Park Levy
V - 5	2028	Fairweather & Medina	Park		N/A	Tennis Court Resurfacing		\$60,000.00	REET Tax
V - 6	2029	Medina Park	Playground		N/A	Wood Chip Rehabilitaion		\$20,000.00	Park Levy
V - 7	2029	Fairweather	Nature Preserve		N/A	Invasive Species Removal		\$10,000.00	Park Levy
V - 8	2030	Fairweather Park	Playfield		N/A	Playfield Drainage Improvements		\$150,000.00	REET Tax & Park Levy
V - 9	2031	Fairweather	Nature Preserve		N/A	Invasive Species Removal		\$10,000.00	Park Levy
V - 10	2032	Fairweather	Nature Preserve		N/A	Invasive Species Removal		\$10,000.00	REET

**SUMMARY TOTAL PROJECTED BUDGET BY YEAR:**

2027  
2028  
2029  
2030  
2031

**NOTES:**

1) The above budget figures are to be considered preliminary project costs only. More precise budget figures will need to be determined once the final scope of each project is defined, which will require more extensive research, survey, and scope definition prior to the particular year's budgeting.

2) The projects identified above are preliminary in scope. Projects may be added to or deleted from this list.

2032 TOTAL SIX YEAR C.I.P. 2027 - 2032 \$	-
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May 2026 Check Register

Vendor	Invoice Number	Expense Notes	Invoice Amount	Check Number	Check Date	Account Number	Account Description
ØX8, Inc.	5605114	CH Phones	\$918.65	67705	5/14/2026	001-000-000-518-80-41-50	Technical Services, Software Services
<b>ØX8, Inc. Total</b>			<b>\$918.65</b>				
911 Supply Inc	INV-2-60857	PD Uniform - Glenn	\$42.94	67706	5/14/2026	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-61068	PD Uniform - Martin	\$71.36	67723	5/27/2026	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-60861	PD Uniforms - Halverson	\$370.55	67706	5/14/2026	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-60814	Badges	\$409.93	67706	5/14/2026	001-000-000-521-20-31-40	Police Operating Supplies
911 Supply Inc	INV-2-57908	PD Uniform - Bingcang	\$416.50	67723	5/27/2026	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-61069	PD Uniform - Gidlof	\$428.34	67723	5/27/2026	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-60555	PD Badges	\$511.98	67683	5/11/2026	001-000-000-521-20-22-00	Uniforms
911 Supply Inc	INV-2-61169	PD Patches	\$639.75	67723	5/27/2026	001-000-000-521-20-31-40	Police Operating Supplies
<b>911 Supply Inc Total</b>			<b>\$2,891.35</b>				
ADP, Inc.	May 2026 Payroll Fees	May 2026 Payroll Fees	\$2,541.58	EFT Payment 5/8/2026 10:00:35 AM - 1	5/8/2026	001-000-000-514-20-41-01	Professional Services
<b>ADP, Inc. Total</b>			<b>\$2,541.58</b>				
Amazon Capital Services	1H1T-R4CC-Q9PG	Cell Phone Holder Bike	\$11.01	67724	5/27/2026	001-000-000-521-20-31-40	Police Operating Supplies
Amazon Capital Services	1FK9-CGF6-NMH3	PD Office Supplies 3 Ring Binders	\$11.36	67684	5/11/2026	001-000-000-521-20-31-00	Office Supplies
Amazon Capital Services	1RN3-Y3MN-7LQR	Bell for PD Bikes	\$15.39	67707	5/14/2026	001-000-000-521-20-31-40	Police Operating Supplies
Amazon Capital Services	1YL9-YNXJ-Q19X	PD Office Supplies Wall Texture	\$16.52	67684	5/11/2026	001-000-000-521-20-31-00	Office Supplies
Amazon Capital Services	13C7-FDJX-J9CW	PD Office Supplies	\$18.86	67724	5/27/2026	001-000-000-521-20-31-00	Office Supplies
Amazon Capital Services	1K6J-XF1X-R314	PD Office Supplies	\$25.97	67707	5/14/2026	001-000-000-521-20-31-40	Police Operating Supplies
Amazon Capital Services	169R-449F-LCJH	PD Computer Mouse	\$26.46	67707	5/14/2026	001-000-000-521-20-31-00	Office Supplies
Amazon Capital Services	1L3W-4CNH-J4CW	Bike Phone Holder	\$64.78	67724	5/27/2026	001-000-000-521-20-31-40	Police Operating Supplies
Amazon Capital Services	1FMG-RL33-JHMF	PD Uniforms	\$143.38	67684	5/11/2026	001-000-000-521-20-22-00	Uniforms
Amazon Capital Services	1M4C-6QLV-T1LF	Keyboard & Mouse	\$209.46	67724	5/27/2026	001-000-000-594-21-64-10	Police HW/SW Equipment >\$5K Capital Outlay
Amazon Capital Services	19RL-HRNL-1QP9	Laptop Screen Extender	\$242.64	67724	5/27/2026	001-000-000-594-21-64-10	Police HW/SW Equipment >\$5K Capital Outlay
Amazon Capital Services	1JL7-KWXT-HNHG	PD Uniform	\$448.36	67684	5/11/2026	001-000-000-521-20-22-00	Uniforms
<b>Amazon Capital Services Total</b>			<b>\$1,234.19</b>				
AT&T MOBILITY	287290584494X05132026	PW Cell Phones	\$420.51	67725	5/27/2026	001-000-000-576-80-42-00	Telephone/postage
AT&T Mobility	287287975246X04272026	PD Cell Phones	\$1,084.89	67685	5/11/2026	001-000-000-521-20-42-00	Communications (phone,Pager)
<b>AT&amp;T MOBILITY Total</b>			<b>\$1,505.40</b>				
Axon Enterprise, Inc.	INUS442130	Body Cameras	\$3,367.98	67686	5/11/2026	001-000-000-594-21-64-10	Police HW/SW Equipment >\$5K Capital Outlay
Axon Enterprise, Inc.	INUS442229	Body Cameras	\$27,845.80	67686	5/11/2026	001-000-000-594-21-64-10	Police HW/SW Equipment >\$5K Capital Outlay
<b>Axon Enterprise, Inc. Total</b>			<b>\$31,213.78</b>				
Belleveue City Treasurer - Water	Service from 02/28/2026 to 04/21/2026 8401 Overlake Dr W	View Pt Irrigation	\$85.61	67726	5/27/2026	001-000-000-576-80-47-00	Utilities
Belleveue City Treasurer - Water	Service from 01/26/2026-04/01/2026 7801 NE 32nd ST	Fairweather Irrigation	\$151.50	67708	5/14/2026	001-000-000-576-80-47-00	Utilities
Belleveue City Treasurer - Water	Service from 01/23/2026-03/25/2026 CNTR R W of 84th NE	84th/24th Irrigation	\$151.50	67708	5/14/2026	101-000-000-542-70-40-00	Street Irrigation Utilities
Belleveue City Treasurer - Water	Service from 01/29/2026-04/01/2026 506 Evergreen Point Rd	Beach Park Irrigation	\$256.26	67708	5/14/2026	001-000-000-576-80-47-00	Utilities
Belleveue City Treasurer - Water	Service from 01/29/2026-04/01/2026 501 Evergreen Point Rd	CH Utilities/Water	\$863.42	67708	5/14/2026	001-000-000-518-10-47-00	Utility Serv-Elec,Water,Waste
<b>Belleveue City Treasurer - Water Total</b>			<b>\$1,508.29</b>				
Belleveue, City of	55971	GF and Pass Through ARCH	\$27,200.77	67727	5/27/2026	001-000-000-551-10-40-00	Public Housing Services - ARCH
Belleveue, City of	56014	2026 Fire and Emergency Services	\$522,141.50	EFT Payment 5/11/2026 1:18:49 PM - 1	5/13/2026	001-000-000-522-20-41-00	Fire Control Services
<b>Belleveue, City of Total</b>			<b>\$549,342.27</b>				
Centurylink	Local Service from Apr 18 to May 17	PD/CH Emergency Lines	\$229.39	67687	5/11/2026	001-000-000-521-20-42-00	Communications (phone,Pager)
<b>Centurylink Total</b>			<b>\$229.39</b>				
Christopher Smythies	055601 Refund for Pet License	Refund for Pet License	\$34.05	67681	5/5/2026	001-000-000-322-30-00-00	Animal Licenses
<b>Christopher Smythies Total</b>			<b>\$34.05</b>				
Comcast	Services from 04/25/26-05/24/26	PW Shop Internet Provider	\$146.39	67709	5/14/2026	001-000-000-576-80-42-00	Telephone/postage
Comcast	Services from May 25, 2026 to Jun 24, 2026	PW Internet	\$161.39	67728	5/27/2026	001-000-000-576-80-42-00	Telephone/postage
<b>Comcast Total</b>			<b>\$307.78</b>				
Eland Mechanical LLC	313	CH Water Filler Station	\$8,217.35	67729	5/27/2026	307-000-000-594-18-60-00	Building Improvements
<b>Eland Mechanical LLC Total</b>			<b>\$8,217.35</b>				
Facet/DCG/Watershed	0072597	Medina Pk Pond Mitigation	\$750.62	67710	5/14/2026	001-000-000-576-80-41-00	Professional Services
Facet/DCG/Watershed	0070810	Medina Park Pond Mitigation	\$1,772.16	67730	5/27/2026	101-000-000-542-30-41-00	Professional Services
<b>Facet/DCG/Watershed Total</b>			<b>\$2,522.78</b>				
Farallon Consulting	0059806	Critical Area Review	\$7,894.90	67688	5/11/2026	401-000-000-558-50-41-55	Shoreline Consultant
<b>Farallon Consulting Total</b>			<b>\$7,894.90</b>				
FCI - Custom Police Vehicles	17544	Interest MPD veh	\$356.96	67731	5/27/2026	001-000-000-594-21-80-00	Police Lease Repayment, Interest Cost
FCI - Custom Police Vehicles	17543	Interest MPD Veh	\$494.13	67731	5/27/2026	001-000-000-594-21-80-00	Police Lease Repayment, Interest Cost
FCI - Custom Police Vehicles	17545	Interest MPD Veh	\$499.53	67731	5/27/2026	001-000-000-594-21-80-00	Police Lease Repayment, Interest Cost
FCI - Custom Police Vehicles	17544	MPD Lease Car 32	\$616.98	67731	5/27/2026	001-000-000-594-21-70-00	Police Lease Repayment, Principal Cost
FCI - Custom Police Vehicles	17545	MPD Lease Car 33	\$881.04	67731	5/27/2026	001-000-000-594-21-70-00	Police Lease Repayment, Principal Cost

FCI - Custom Police Vehicles	17543	MPD Lease Car 30 & 31	\$2,220.47	67731	5/27/2026	001-000-000-594-21-70-00	Police Lease Repayment, Principal Cost
<b>FCI - Custom Police Vehicles Total</b>			<b>\$5,069.11</b>				
Ford Credit Municipal Finance	1783385	Interest MPD Veh	\$338.85	67689	5/11/2026	001-000-000-594-21-80-00	Police Lease Repayment, Interest Cost
Ford Credit Municipal Finance	1783385	Lease PD Car 34	\$866.81	67689	5/11/2026	001-000-000-594-21-70-00	Police Lease Repayment, Principal Cost
<b>Ford Credit Municipal Finance Total</b>			<b>\$1,205.66</b>				
Gray & Osborne, Inc.	Inv # 7 Project # 25427.10	Grading and Drainage Svcs	\$84.72	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 8 Project # 24427.01	Grading and Drainage Svcs	\$84.72	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 4 Project # 24427.12	Grading and Drainage Svcs	\$84.72	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 7 Project # 23427.13	Grading and Drainage Svcs	\$84.72	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 6 Project # 25427.18	Grading and Drainage Svcs	\$169.44	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 8 Project # 23427.26	Grading and Drainage Svcs	\$175.20	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 7 Project # 25427.02	Grading and Drainage Svcs	\$175.20	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 8 Project # 24427.02	Grading and Drainage Svcs	\$175.20	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 7 Project # 23427.07	Grading and Drainage Svcs	\$175.20	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 11 Project # 23427.17	Grading and Drainage Svcs	\$177.36	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 2 Project # 25427.17	Grading and Drainage Svcs	\$208.50	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 18 Project # 22427.23	Grading and Drainage Svcs	\$208.50	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 4 Project # 25427.08	Grading and Drainage Svcs	\$217.14	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 3 Project # 25427.2	Grading and Drainage Svcs	\$217.44	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 5 Project # 22427.27	Grading and Drainage Svcs	\$294.56	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 23 Project # 21427.14	Grading and Drainage Svcs	\$294.56	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 10 Project # 24427.05	Grading and Drainage Svcs	\$295.28	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 4 Project # 25427.21	Grading and Drainage Svcs	\$347.52	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 1 Project # 26460.00	Fairweather Preserve Foot Bridge - PE	\$605.36	67711	5/14/2026	307-000-000-594-76-63-20	Park Improvements
Gray & Osborne, Inc.	Inv # 12 Project # 23427.15	Grading and Drainage Svcs	\$732.04	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 3 Project # 26421.00	NPDES Assistance	\$743.54	67711	5/14/2026	101-000-000-542-30-41-03	NPDES Grant
Gray & Osborne, Inc.	Inv # 4 Project # 26420.00	Post Office Park Survey	\$852.92	67711	5/14/2026	307-000-000-594-76-63-20	Park Improvements
Gray & Osborne, Inc.	Inv # 1 Project # 26427.01	Grading and Drainage Svcs	\$931.92	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 4 Project # 26427.00	Grading and Drainage Svcs	\$1,323.42	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 7 Project # 25427.05	Grading and Drainage Svcs	\$1,643.52	67690	5/11/2026	401-000-000-558-50-41-07	Engineering Consultant
Gray & Osborne, Inc.	Inv # 10 Project # 25439.01	Overlake Dr E Bridge Repair PE	\$4,049.17	67711	5/14/2026	307-000-000-595-30-63-01	Street Improvements, Overlays
Gray & Osborne, Inc.	Inv # 2 Project # 26447.00	78th PL NE Overlay PE	\$6,416.30	67711	5/14/2026	307-000-000-595-30-63-01	Street Improvements, Overlays
Gray & Osborne, Inc.	Inv # 1 Project # 26449.00	2026 Storm Drainage Imp	\$7,046.98	67711	5/14/2026	307-000-000-595-30-63-02	Storm Sewer Improvements
Gray & Osborne, Inc.	Inv # 4 Project # 25548.00	Medina Park North Pond Imp	\$12,207.07	67711	5/14/2026	307-000-000-595-30-63-02	Storm Sewer Improvements
<b>Gray &amp; Osborne, Inc. Total</b>			<b>\$40,022.22</b>				
Home Depot Credit Services	47115540265	Toilet Flapper	\$7.56		5/27/2026	001-000-000-576-80-31-00	Operating Supplies
Home Depot Credit Services	47115448675	Drinking Fountain Repair	\$17.29		5/11/2026	001-000-000-576-80-31-00	Operating Supplies
Home Depot Credit Services	47116248504	Supplies for Notice Board	\$61.01		5/11/2026	101-000-000-542-30-31-00	Operating & Maintenance Supplies
Home Depot Credit Services	47116248512	Moss Out for Shop Roof	\$117.78		5/11/2026	001-000-000-576-80-31-00	Operating Supplies
Home Depot Credit Services	47110139139	Screws for Notice Board	\$152.86		5/11/2026	101-000-000-542-30-31-00	Operating & Maintenance Supplies
<b>Home Depot Credit Services Total</b>			<b>\$356.50</b>				
Honey Bucket	055	2026 Lake Lane Dock Repair	\$242.67	67732	5/27/2026	307-000-000-594-76-63-20	Park Improvements
<b>Honey Bucket Total</b>			<b>\$242.67</b>				
Horticultural Elements, Inc.	10881	84th Median Irrigation Repairs	\$975.00	67712	5/14/2026	101-000-000-542-30-41-00	Professional Services
Horticultural Elements, Inc.	10907	84/24th & 84th Median Maintenance	\$4,625.00	67712	5/14/2026	101-000-000-542-30-41-00	Professional Services
<b>Horticultural Elements, Inc. Total</b>			<b>\$5,600.00</b>				
Inslee Best Doezie & Ryder, P.S.	455425	Current Planning, DS Admin, Code Enforcement	\$1,950.00	67691	5/11/2026	401-000-000-558-50-04-00	City Attorney, Dev. Serv.
Inslee Best Doezie & Ryder, P.S.	455425	City Attorney April 2026	\$28,529.00	67691	5/11/2026	001-000-000-515-41-40-00	City Attorney
<b>Inslee Best Doezie &amp; Ryder, P.S. Total</b>			<b>\$30,479.00</b>				
Issaquah Honda Kubota	11861P	Battery Blower Tube Extension	\$68.92	67692	5/11/2026	001-000-000-594-76-64-00	Parks Capital Outlay
Issaquah Honda Kubota	79604W	Electric Leaf Blowers	\$93.92	67733	5/27/2026	101-000-000-594-42-64-00	Street Capital Equipment
Issaquah Honda Kubota	11131P	Chainsaw Chains	\$218.72	67692	5/11/2026	101-000-000-542-30-31-00	Operating & Maintenance Supplies
Issaquah Honda Kubota	79449W	Battery Chainsaw	\$353.59	67692	5/11/2026	101-000-000-542-30-35-00	Small Tools/minor Equipment
Issaquah Honda Kubota	79450W	Two battery Blowers	\$1,803.34	67692	5/11/2026	001-000-000-594-76-64-00	Parks Capital Outlay
Issaquah Honda Kubota	Quote#2963719	Kubota SCL100 & Sweeper	\$50,802.88	67680	5/4/2026	101-000-000-594-42-64-00	Street Capital Equipment
<b>Issaquah Honda Kubota Total</b>			<b>\$53,341.37</b>				
KC Dept of Water & Land Resources	150412	Land and Water First	\$1,268.00	67734	5/27/2026	001-000-000-553-10-40-00	Land & Water Conservation Resources-KC
<b>KC Dept of Water &amp; Land Resources Total</b>			<b>\$1,268.00</b>				
KC Office of Finance	11017122	KC Inet	\$375.00	67735	5/27/2026	001-000-000-518-80-41-50	Technical Services, Software Services
<b>KC Office of Finance Total</b>			<b>\$375.00</b>				
Kirkland Municipal Court	May26Med	Filing Fees	\$2,707.60	67736	5/27/2026	001-000-000-512-52-40-10	Municipal Court-Traffic/NonTrf
<b>Kirkland Municipal Court Total</b>			<b>\$2,707.60</b>				
Kirkland, City of	KPD2026-033	Inmate Housing	\$294.00	67737	5/27/2026	001-000-000-521-20-41-55	Jail Service-Prisoner Board

<b>Kirkland, City of Total</b>			<b>\$294.00</b>				
Konica Minolta Premier Finance	597169816	PD Copier	\$29.38		EFT Payment 5/27/2026 11:54:11 AM -	5/27/2026	001-000-000-521-20-45-00 Equipment-Lease & Rentals
Konica Minolta Premier Finance	5037934922	Konica Printer PW Shop	\$103.94	67746		5/27/2026	001-000-000-518-10-31-00 Office And Operating Supplies
Konica Minolta Premier Finance	5038265605	Konica Printer PW Shop	\$109.38	67746		5/27/2026	001-000-000-518-10-31-00 Office And Operating Supplies
Konica Minolta Premier Finance	597150931	PD Copier	\$226.40		EFT Payment 5/27/2026 11:54:11 AM -	5/27/2026	001-000-000-521-20-45-00 Equipment-Lease & Rentals
Konica Minolta Premier Finance	5037885464	Konica Printer Main Floor	\$519.44	67746		5/27/2026	001-000-000-518-10-31-00 Office And Operating Supplies
<b>Konica Minolta Premier Finance Total</b>			<b>\$988.54</b>				
Landau Associates, Inc	0066879	2025 Medina Park North Pond Vegetation Removal	\$9,176.70	67738		5/27/2026	307-000-000-595-30-63-02 Storm Sewer Improvements
<b>Landau Associates, Inc Total</b>			<b>\$9,176.70</b>				
LexisNexis Risk Management - Account 1011660	1100300935	Investigative Tool	\$131.71	67739		5/27/2026	001-000-000-521-20-41-00 Professional Services
<b>LexisNexis Risk Management - Account 1011660 Total</b>			<b>\$131.71</b>				
Mahoney Planning, LLC	26-04	Current Planning Svcs	\$16,726.19	67693		5/11/2026	401-000-000-558-60-41-01 Planning Consultant
<b>Mahoney Planning, LLC Total</b>			<b>\$16,726.19</b>				
Message Watcher, LLC	2-62666	Email/SM/Web Archiving	\$381.80	67713		5/14/2026	001-000-000-518-80-41-60 Software Services
<b>Message Watcher, LLC Total</b>			<b>\$381.80</b>				
Michael's Fine Dry Cleaning	582	PD Dry Cleaning	\$161.46	67694		5/11/2026	001-000-000-521-20-22-00 Uniforms
<b>Michael's Fine Dry Cleaning Total</b>			<b>\$161.46</b>				
Moberly & Roberts, PLLC	1300	Prosecuting Attorney	\$4,000.00	67695		5/11/2026	001-000-000-515-93-40-10 Prosecuting Attorney
<b>Moberly &amp; Roberts, PLLC Total</b>			<b>\$4,000.00</b>				
Mutt Mitt	814585	Dog Waste Bages	\$8,799.20	67696		5/11/2026	001-000-000-576-80-31-00 Operating Supplies
<b>Mutt Mitt Total</b>			<b>\$8,799.20</b>				
Olbrechts and Associates, PLLC	March and April 2026 Hearing Examiner Services	Hearing Examiner	\$2,452.50	67697		5/11/2026	401-000-000-558-60-41-02 Hearing Examiner
<b>Olbrechts and Associates, PLLC Total</b>			<b>\$2,452.50</b>				
Osada, Ryan	TIB Funding Workshop		\$25.52		EFT Payment 5/27/2026 11:54:11 AM -	5/27/2026	001-000-000-576-80-43-00 Travel & Training
<b>Osada, Ryan Total</b>			<b>\$25.52</b>				
Pape Machinery	John Deere 410P Sales Order		\$168,055.00	67682		5/5/2026	001-000-000-594-76-64-00 Parks Capital Outlay
<b>Pape Machinery Total</b>			<b>\$168,055.00</b>				
PC Specialists, Inc.	5628511	DUO Subscription	\$89.34	67740		5/27/2026	001-000-000-518-80-41-60 Software Services
PC Specialists, Inc.	5628489	Anti Malware	\$705.92	67740		5/27/2026	001-000-000-518-80-41-60 Software Services
PC Specialists, Inc.	71276	IT Services	\$1,691.58	67714		5/14/2026	401-000-000-558-50-05-00 Technical Services, Software Services
PC Specialists, Inc.	5627466	Azure Subscription	\$1,864.88	67714		5/14/2026	001-000-000-518-80-41-60 Software Services
PC Specialists, Inc.	Quote # 114450	Smartnet License	\$3,329.96	67698		5/11/2026	001-000-000-518-80-41-50 Technical Services, Software Services
PC Specialists, Inc.	5628847	Saas for Palo Alto Firewalls	\$3,529.60	67740		5/27/2026	001-000-000-518-80-41-60 Software Services
PC Specialists, Inc.	71276	IT Services	\$9,179.75	67714		5/14/2026	001-000-000-518-80-41-50 Technical Services, Software Services
<b>PC Specialists, Inc. Total</b>			<b>\$20,391.03</b>				
Pitney Bowes Global Financial Services LLC	Statement Date April 19, 2026	Postage Fee	\$506.74	67699		5/11/2026	001-000-000-518-10-42-00 Postage/Telephone
<b>Pitney Bowes Global Financial Services LLC Total</b>			<b>\$506.74</b>				
Pitney Bowes Purchase Power	Statement Date May 19, 2026	Postage Refill	\$565.66	67741		5/27/2026	001-000-000-518-10-42-00 Postage/Telephone
<b>Pitney Bowes Purchase Power Total</b>			<b>\$565.66</b>				
Premier Painting Solutions LLC	0000124	Post Office Interior Painting	\$12,997.32	67722		5/14/2026	307-000-000-594-18-60-00 Building Improvements
<b>Premier Painting Solutions LLC Total</b>			<b>\$12,997.32</b>				
Primo Brands	06D8750289278	PW Drinking Water	\$67.45	67716		5/14/2026	001-000-000-576-80-31-00 Operating Supplies
<b>Primo Brands Total</b>			<b>\$67.45</b>				
Pro-Vac LLC	464597946	Street Sweeping	\$5,548.85	67742		5/27/2026	101-000-000-542-67-41-00 Street Cleaning
<b>Pro-Vac LLC Total</b>			<b>\$5,548.85</b>				
Puget Sound Energy	Services for 04/02/26-04/30/26 80th Ave NE & NE 10th St	Street Light Power	\$13.44	67743		5/27/2026	101-000-000-542-63-41-00 Street Light Utilities
Puget Sound Energy	Services for 03/20/26-04/20/26 84th Ave NE # PKNG	View Pt Park Power	\$19.18	67717		5/14/2026	001-000-000-576-80-47-00 Utilities
Puget Sound Energy	Services for 04/02/26-04/30/26 88th Ave NE & Lk WA Blvd	Street Light Power	\$40.65	67743		5/27/2026	101-000-000-542-63-41-00 Street Light Utilities
Puget Sound Energy	Services for 04/02/26-04/30/26 515 Evergreen Point Rd	Street Light Power	\$43.50	67743		5/27/2026	101-000-000-542-63-41-00 Street Light Utilities
Puget Sound Energy	Services for 03/20/26-04/20/26 1050 82nd Ave NE	Five Corners Power	\$47.44	67717		5/14/2026	001-000-000-576-80-47-00 Utilities
Puget Sound Energy	Services for 04/01/26-04/29/26 77th Ave NE & 79th Ave NE Takeover	Street Light Power	\$157.40	67743		5/27/2026	101-000-000-542-63-41-00 Street Light Utilities
Puget Sound Energy	Services for 03/20/26-04/20/26 1000 80th Ave NE	Medina Pk Power/PW Shop	\$818.23	67717		5/14/2026	001-000-000-576-80-47-00 Utilities
Puget Sound Energy	Services for 04/20/26-05/19/26 501 Evergreen Point RD		\$4,896.77		EFT Payment 5/21/2026 2:58:11 PM - 1	5/21/2026	001-000-000-518-10-47-00 Utility Serv-Elec,Water,Waste
<b>Puget Sound Energy Total</b>			<b>\$6,036.61</b>				
Rairdon's of Kirkland	444623	PD Veh Repair/Maint	\$161.88	67700		5/11/2026	001-000-000-521-20-48-10 Repairs & Maint-Automobiles
Rairdon's of Kirkland	445426	PD Veh Repair/Maint	\$286.62	67700		5/11/2026	001-000-000-521-20-48-10 Repairs & Maint-Automobiles
Rairdon's of Kirkland	444985	PD Veh Repair/Maint	\$930.81	67700		5/11/2026	001-000-000-521-20-48-10 Repairs & Maint-Automobiles

<b>Rairdon's of Kirkland Total</b>			<b>\$1,379.31</b>				
Ramp	May 2026		\$22.05	EFT Payment 5/11/2026 3:17:45 PM - 1	5/11/2026	001-000-000-518-80-31-00	IT HW, SW, Operating Supplies
Ramp	May 2026		\$100.00	EFT Payment 5/11/2026 3:17:45 PM - 1	5/11/2026	001-000-000-511-60-49-00	Miscellaneous
Ramp	May 2026		\$142.13	EFT Payment 5/11/2026 3:17:45 PM - 1	5/11/2026	001-000-000-521-20-48-10	Repairs & Maint-Automobiles
Ramp	May 2026		\$474.83	EFT Payment 5/11/2026 3:17:45 PM - 1	5/11/2026	001-000-000-521-20-22-00	Uniforms
Ramp	May 2026		\$636.67	EFT Payment 5/11/2026 3:17:45 PM - 1	5/11/2026	001-000-000-521-20-49-60	Crime Prevention/Public Educ
Ramp	May 2026		\$791.34	EFT Payment 5/11/2026 3:17:45 PM - 1	5/11/2026	001-000-000-518-90-49-00	Misc.
Ramp	May 2026		\$802.07	EFT Payment 5/11/2026 3:17:45 PM - 1	5/11/2026	001-000-000-594-18-64-00	City Hall Capital >\$5K
Ramp	May 2026		\$2,218.38	EFT Payment 5/11/2026 3:17:45 PM - 1	5/11/2026	001-000-000-521-20-32-00	Vehicle Expenses-Gas, Car Wash
Ramp	May 2026		\$2,313.54	EFT Payment 5/11/2026 3:17:45 PM - 1	5/11/2026	001-000-000-521-20-43-00	Travel & Training
Ramp	May 2026		\$7,671.34	EFT Payment 5/11/2026 3:17:45 PM - 1	5/11/2026	001-000-000-521-20-31-00	Office Supplies
<b>Ramp Total</b>			<b>\$15,172.35</b>				
Republic Services, Inc. dba Rabanco, Ltd.	0172-010269224	PW Debris Removal	\$878.81	67718	5/14/2026	001-000-000-576-80-41-04	Professional Services-Misc
<b>Republic Services, Inc. dba Rabanco, Ltd. Total</b>			<b>\$878.81</b>				
SCORE	9537	Virtual Court Fee	\$75.00	67701	5/11/2026	001-000-000-512-52-40-10	Municipal Court-Traffic/NonTrf
SCORE	9495	Inmate Housing April	\$1,722.53	67701	5/11/2026	001-000-000-521-20-41-55	Jail Service-Prisoner Board
<b>SCORE Total</b>			<b>\$1,797.53</b>				
Spot-On Print & Design	63289	Postcard - Development Impacts Charette	\$697.57	67744	5/27/2026	001-000-000-518-10-49-30	Postcard, Public information
<b>Spot-On Print &amp; Design Total</b>			<b>\$697.57</b>				
Summit Law Group	171709	Salary Review for Bargaining	\$2,346.00	67702	5/11/2026	001-000-000-515-45-40-00	Special Counsel
<b>Summit Law Group Total</b>			<b>\$2,346.00</b>				
Tree Frog LLC	INV-0058	Arborist Services	\$3,750.00	67703	5/11/2026	401-000-000-558-50-41-50	Arborist
<b>Tree Frog LLC Total</b>			<b>\$3,750.00</b>				
US Bank	May 2026 Service Charges	Bank Service Charges 2026	\$165.67	EFT Payment 5/1/2026 10:00:00 AM - 1	5/1/2026	001-000-000-514-20-49-10	Miscellaneous
US Bank	May 2026 Merchant Fee	May 2026 Merchant Fee	\$2,845.49	EFT Payment 5/1/2026 10:05:41 AM - 1	5/1/2026	401-000-000-558-60-49-10	Miscellaneous
<b>US Bank Total</b>			<b>\$3,011.16</b>				
Utilities Underground Location Ctr	6040191	Utility Locate Services	\$103.50	67719	5/14/2026	101-000-000-542-30-47-00	Utility Services
<b>Utilities Underground Location Ctr Total</b>			<b>\$103.50</b>				
Voyager Systems	8693624262619	PD Fuel	\$1,634.65	EFT Payment 5/11/2026 1:18:20 PM - 2	5/11/2026	001-000-000-521-20-32-00	Vehicle Expenses-Gas, Car Wash
<b>Voyager Systems Total</b>			<b>\$1,634.65</b>				
WA ST Dept of Licensing	May 2026 Firearms	May 2026 Firearms	\$36.00	EFT Payment 5/15/2026 10:01:10 AM -	5/15/2026	631-000-000-589-30-01-00	Dept Of Lic-Gun Permit
<b>WA ST Dept of Licensing Total</b>			<b>\$36.00</b>				
WA ST Dept of Transportation	FB91017010261	Inspection Vehicle Fuel	\$44.16	67720	5/14/2026	401-000-000-558-60-32-00	Vehicle Expenses - Gas, Oil, Maint.
WA ST Dept of Transportation	FB91017010261	PW Fuel	\$534.06	67720	5/14/2026	001-000-000-576-80-32-00	Vehicle Fuel & Lube
<b>WA ST Dept of Transportation Total</b>			<b>\$578.22</b>				
WA State Dept of Ecology	26-RS-WAR045527-1	SAM Reporting NPDES	\$1,808.00	67745	5/27/2026	101-000-000-542-30-41-03	NPDES Grant
<b>WA State Dept of Ecology Total</b>			<b>\$1,808.00</b>				
Wagner, Ryan	AWC Labor Institute Conference 2026		\$310.25	EFT Payment 5/27/2026 11:54:11 AM -	5/27/2026	001-000-000-514-20-43-00	Travel & Training
<b>Wagner, Ryan Total</b>			<b>\$310.25</b>				
Washington State Patrol	I2605979	CPL Background	\$12.00	67704	5/11/2026	631-000-000-589-30-02-00	WA ST Patrol-Gun-Fbi
<b>Washington State Patrol Total</b>			<b>\$12.00</b>				
Willard's Pest Control	457624	CH Spider Svcs	\$246.37	67721	5/14/2026	001-000-000-518-30-48-00	Repairs/maint-City Hall Bldg
<b>Willard's Pest Control Total</b>			<b>\$246.37</b>				
<b>Grand Total</b>			<b>\$1,042,096.89</b>	<b>AP Total</b>			
Payroll	May 2026 Payroll	Payroll	\$ 23,967.15		5/31/2026	001-000-000-513-10-11-00	Salaries, Wages & Benefits
Payroll	May 2026 Payroll	Payroll	\$ 23,907.31		5/31/2026	001-000-000-514-20-11-00	Salaries, Wages & Benefits
Payroll	May 2026 Payroll	Payroll	\$ 27,789.30		5/31/2026	001-000-000-518-10-11-00	Salaries, Wages & Benefits
Payroll	May 2026 Payroll	Payroll	\$ 187,214.85		5/31/2026	001-000-000-521-20-11-00	Salaries, Wages & Benefits
Payroll	May 2026 Payroll	Payroll	\$ -		5/31/2026	001-000-000-571-00-11-00	Salaries, Wages & Benefits
Payroll	May 2026 Payroll	Payroll	\$ 43,072.97		5/31/2026	001-000-000-576-80-11-00	Salaries, Wages & Benefits
Payroll	May 2026 Payroll	Payroll	\$ 28,276.63		5/31/2026	101-000-000-542-30-11-00	Salaries, Wages & Benefits
Payroll	May 2026 Payroll	Payroll	\$ 45,575.84		5/31/2026	401-000-000-558-60-11-00	Salaries, Wages & Benefits
			<b>\$ 379,804.05</b>	<b>Payroll Total</b>			
			<b>\$ 1,421,900.94</b>	<b>Grand Total</b>			



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL REGULAR MEETING

Hybrid – Virtual/In-Person  
Medina City Hall – Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Monday, April 27, 2026 – 5:00 PM**

### MINUTES

#### 1. **STUDY SESSION**

Mayor Jessica Rossman called the Medina City Council Study Session to order at 5:04 PM.

Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Councilmember Harini Gokul  
Councilmember Michael Luis  
Councilmember Laura Bustamante (online)

ABSENT  
Councilmember Heija Nunn

- 1.1 Medina Days Discussion  
**Recommendation:** Discussion and direction.  
**Staff Contact:** Jeff Swanson, City Manager

City Manager Jeff Swanson gave a presentation regarding proposed options for the council to consider regarding Medina Days. Council discussed, asked questions and staff responded.

#### 2. **REGULAR MEETING - CALL TO ORDER / ROLL CALL**

Mayor Jessica Rossman called the Medina City Council regular meeting of Monday, April 27, 2026, to order at 6:01 PM.

PRESENT  
Mayor Jessica Rossman  
Deputy Mayor Randy Reeves  
Councilmember Harini Gokul  
Councilmember Michael Luis  
Councilmember Laura Bustamante (online)  
Councilmember Heija Nunn (arrived at 6:10pm)

### **3. APPROVAL OF MEETING AGENDA**

**ACTION:** By consensus the meeting agenda was approved as presented.

### **4. PUBLIC COMMENT PERIOD**

Mayor Rossman opened the public comment period and reminded speakers that there was no public hearing on the agenda, so comments on city business should be made during public comment.

David Davis Amlan, speaking online, commented on Ordinance 1052. He stated that the ordinance had a disproportionate and punitive impact on narrow lots by increasing side setbacks and significantly constraining buildable envelopes, especially for two-story homes. He said development activity had already been affected.

Scott Thomas, speaking for the owners of 300 Overlake Drive East, said the interim controls created immediate hardship for property owners already far into design before the changes took effect. He said the increased upper-floor setbacks would remove nearly 20 feet on the view side of the property and would severely compromise fundamental spaces. He asked the city to consider a temporary discretionary pathway to grant relief where hardship and neighborhood compatibility could be demonstrated.

Jerry Parish, 2827 Evergreen Point Road, said his family's narrow lot was 63 feet wide. He stated that the goals of the interim ordinance were valid, but the side setback regulations did not appear to account for narrow or irregular lots.

Mark Nelson, 1233 Evergreen Point Road, spoke about Medina Days and opposed eliminating or diminishing the event. He said Medina Days had historically brought the community together and encouraged the city to consider better planning, earlier advertising for donations and fundraising, stronger event organization, and continuation of fireworks and parade elements.

Matt Mamiya, speaking on behalf of a custom home business, opposed Ordinance 1052 and questioned its adoption as an emergency ordinance. He asked the city to consider alternate solutions, particularly for lots 100 feet wide or less.

Rudra Mitra, with his wife Sarjana Mitra, homeowners at 1811 73rd Avenue Northeast, stated they had invested more than \$250,000 in plans under the prior regulations. He stated that Ordinance 1052 caused immediate loss in property value, made the proposed home difficult to design in an aesthetically pleasing way, and disproportionately affected narrow lots. He requested thoughtful evaluation of plans already in progress and consideration of allowing prior setbacks for homes that were aesthetically aligned with the city.

Mayor Rossman thanked the speakers, stated that the Council does not respond in the moment during public comment, and closed the public comment period.

## **5. PRESENTATIONS**

### 5.1 National Safe Boating and Paddling Week May 16- 22, 2026 Dale Vodicka, U.S. Coast Guard Auxiliary

Dale Vodicka of the U.S. Coast Guard Auxiliary thanked the city for recognizing National Safe Boating and Paddling Week and emphasized the importance of water safety in Medina. He noted increased deaths and injuries involving paddle craft, including kayaks and other small craft, and said paddle craft-related incidents had risen while motorized vessel incidents had declined.

Mr. Vodicka explained that during the pandemic Washington ranked high nationally for paddle craft-related deaths, as many new users began using paddle craft on Lake Washington and other waters. He noted that inflatable kayaks and similar crafts had become more common because they were cheaper and easier to store than motorized boats. Mayor Rossman thanked him for the information.

## **6. CITY MANAGER'S REPORT**

### 6.1a Regional Policy Positions:

(1) Regional Water Quality Committee – Sound Cities Association Proposed Sewer Rate Response Letter

(2) King County Transportation District Letter from Points Communities

(3) Eastside Transportation Partnership Support of Sound Transit 4 Line

**Recommendation:** Endorsement of all three draft policy positions.

**Staff Contact:** Jeff Swanson, City Manager

City Manager Jeff Swanson presented three regional policy position letters for Council consideration. He gave background on each policy. Council asked questions and staff responded.

**ACTION:** By consensus, the Council supported endorsement of all three regional policy positions and authorized staff to transmit Medina's position to the relevant regional partners

## **7. CONSENT AGENDA**

**ACTION:** Motion to approve the Consent Agenda as presented was made by Councilmember Gokul and seconded by Deputy Mayor Reeves. By consensus the consent agenda was approved as presented.

### 7.1 Proclamation - 57th Annual Professional Municipal Clerks Week May 3-9, 2026

**Recommendation:** Adopt.

**Staff Contact:** Jeff Swanson, City Manager

### 7.2 Proclamation - National Police Week May 10-16, 2026 - Peace Officers Memorial Day May 15, 2026

**Recommendation:** Adopt.

**Staff Contact:** Jeffrey R. Sass, Chief of Police

After the vote, Councilmember Gokul noted the National Police Week proclamation and thanked Chief Jeffrey Sass and the Police Department. Chief Sass said Medina's small department did not have a separate local event planned, but statewide and national observances would occur. He also noted that an officer would graduate from the academy that week, bringing the department to full staffing.

7.3 Proclamation - National Safe Boating and Paddling Week May 16- 22, 2026

**Recommendation:** Adopt.

**Staff Contact:** Jeff Swanson, City Manager

7.4 Medina Park Pond Material Sampling Contract

**Recommendation:** Approve.

**Staff Contact:** Ryan Osada, Public Works Director

**8. LEGISLATIVE HEARING**

None.

**9. PUBLIC HEARING**

None.

**10. CITY BUSINESS**

10.1 Development Impacts Discussion

**Recommendation:** Discussion and direction.

**Staff Contact:** Steve Wilcox, Development Service Director, Kim Gunderson, Consultant

Development Services Director Steve Wilcox introduced the development impacts discussion and noted that the topic had been referred to the Planning Commission after the Council adopted Ordinance 1052 in February. He introduced consultant Kim Gunderson, who would work with the Planning Commission on a recommendation for permanent regulations.

Ms. Gunderson said the purpose of the presentation was to seek Council direction on broad thematic approaches to permanent solutions addressing development impacts previously discussed as "bulk." She described the problem as an increasing trend of large homes being built close to neighboring properties, often with boxy massing and extensive glazing, resulting in impacts such as reduced privacy, diminished property enjoyment, increased light, noise, and perceived looming effects over neighboring outdoor or interior spaces.

She summarized Ordinance 1052 as an interim official control that increased setbacks, eliminated bonus height, and added provisions relating to protrusions and mechanical equipment. She also acknowledged that after adoption, the City heard concerns from property owners and developers about decreased buildability, loss of property value, and disproportionate impacts on narrow lots.

Ms. Gunderson reviewed examples of development impacts using properties on Evergreen Point Road and Northeast 12th Street, including homes where modest structures had been replaced or proposed to be replaced by much larger structures built to maximum allowed height, lot coverage, and setbacks. She emphasized that some of the examples had been built entirely consistent with existing code, illustrating that the issue was with the code's outcomes rather than code violations.

She then outlined possible permanent approaches for Planning Commission study, including adjustments to setbacks, height, lot coverage, design standards, landscaping requirements, floor area ratio, tree preservation and critical area interactions, incentive-based approaches, subdivision code amendments such as wider minimum lot widths, and possible zoning overlays such as height or view protection overlays. She recommended that the Council direct the Planning Commission to study each presented zoning reform opportunity for its efficacy and prepare a recommendation for Council adoption.

Council asked questions and staff responded.

**ACTION:** Motion to accept staff's recommendation to direct the Planning Commission to study each presented zoning reform opportunity for its efficacy in satisfying the goals of the development impact project and prepare a recommendation for Council's adoption was made by Councilmember Gokul and seconded by Councilmember Luis. The motion carried 5-1, with Councilmember Nunn opposed.

Mayor Rossman thanked the community for its participation and thanked staff and the Planning Commission for taking on the issue. Ms. Gunderson stated that she had clear direction and would get started.

[After a brief recess at 7:33pm, the Council resumed discussion of the Council vacancy process.](#)

#### 10.2 Council Personnel Committee – Council Vacancy Process Discussion

**Recommendation:** Discussion and direction.

**Staff Contact:** Jeff Swanson, City Manager

Councilmember Gokul, chair of the Personnel Committee, presented the committee's proposed process for filling a Council vacancy. She thanked Mayor Rossman and Deputy Mayor Reeves for their collaboration. She explained that although vacancies are uncommon, the city recently experienced a resignation and needed a transparent, equitable, and disciplined process for this and future Councils.

Councilmember Gokul said the process was intended to define the role clearly, create an open recruitment process, provide structured screening, involve all Councilmembers and staff as appropriate, conduct public interviews, gather public and community input, deliberate on credentials, make recommendations, and onboard the selected appointee. She noted that the immediate timeline was compressed because the vacancy needed to be filled by late May.

The Council discussed timing and clarified that the meeting for appointment would be May 26, not May 25. No formal motion was taken.

### 10.3 Sidewalk Sweeping Machine

**Recommendation:** Approve.

**Staff Contact:** Ryan Osada, Public Works Direction.

Public Works Director Ryan Osada presented a proposal to purchase a ride-on sidewalk sweeping machine. He said Public Works had been cleaning the City's approximately seven miles of sidewalks using a rented walk-behind machine that was inefficient, unreliable, and not designed for the task.

Mr. Osada explained that the proposed stand-on mini-loader with a sweeper attachment would fit on Medina's sidewalks, clean the full width in one pass, and provide hydraulic downward pressure. He said the machine also had multiple possible attachments and uses, including a bucket, possible brush cutter, access to parks or the Fairweather Nature Preserve, storm cleanup, and snow or ice removal. Staff proposed offsetting the cost by selling or trading in an older 2003 Kubota tractor that was not well suited for current needs. Finance Director Ryan Wagner stated that the city had received a \$15,000 trade-in offer and was still evaluating whether auction could yield more.

Council asked questions about cost, attachments, practical use, and whether the machine could assist with storm cleanup or snow and ice and staff responded.

Finance Director Wagner said the City was beginning work on a more formal equipment replacement and asset management approach for the 2027 budget process, including listing equipment, uses, useful lives, and replacement planning.

**ACTION:** Motion to approve the purchase of a new sidewalk sweeping machine and authorize the sale or trade-in of the existing Kubota tractor to offset the cost was made by Councilmember Michael Luis and seconded by Councilmember Gokul. The motion carried 5-1, with Councilmember Nunn opposed.

## 11. COUNCILMEMBER REPORTS AND ROUNDTABLE

Councilmember Bustamante reported receiving comments from neighbors in support of the interim official control, especially from residents living next to large homes.

Councilmember Nunn said she had received comments both for and against the IOC and noted that real estate agents had heard concerns from clients. She said she was encouraged that many professionals were interested in weighing in.

Chief Sass reported that King County Animal Control had finally approved moving forward with animal services after a delay related to county election transitions. He said a contract was under review and would come to the Council at an upcoming meeting.

Mayor Rossman reported receiving comments on various sides of the development impact issue, as well as questions about the Overlake development proposal and the pickleball noise mitigation plan. She also reported on an initial Sound Cities Association small cities work group meeting, which was primarily a brainstorming session. City Manager Swanson added that both Sound Cities Association and the Association of Washington Cities were increasing focus on small cities' needs and resource limitations.

Chief Sass reported the Police Department was preparing a bicycle and e-bike safety program for children, with an officer to be trained as a trainer. He also reported that, through the Medina Police Foundation and a large donation, the department had purchased three police bicycles and planned to send three officers to a 40-hour bicycle officer training course in Seattle.

## **12. PUBLIC COMMENT**

Mayor Rossman opened the second public comment period, limited to ten minutes total and one minute per speaker.

Mark Nelson thanked Public Works Director Osada for cleaning sidewalks and said he appreciated the work where it had occurred. He identified additional sidewalk areas needing attention, including the sidewalk from 8th to 12th, and said the roundabout near 84th was becoming mossy and overgrown.

No other speakers came forward, and Mayor Rossman closed the public comment period.

## **13. EXECUTIVE SESSION**

Mayor Rossman announced the Council would enter executive session at 8:30 PM for 10 minutes under RCW 42.30.110(1)(g) to evaluate the qualifications of an applicant for public employment or review the performance of a public employee, and for 15 minutes under RCW 42.30.110(1)(h) to evaluate the qualifications of a candidate for appointment to elective office. She stated that Council may take action following the executive session.

The Council returned to open session at 8:52 PM and extended the executive session for an additional 15 minutes.

**ACTION:** Upon returning to the public record, Mayor Rossman stated that the Council had received four applications for the open Council position and was prepared to move forward with interviews for all candidates. By consensus, and with no objections, the Council agreed to proceed with interviews for all four candidates on May 11, 2026, starting at 2PM.

The City Attorney Jennifer Robertson was present online during the Executive Session

## **14. ADJOURNMENT**

Mayor Rossman stated that the next regular Council meeting would be May 11, 2026, at 5:00 p.m., and that a special meeting would be scheduled for interviews as needed.

The meeting was adjourned at 9:10 PM

Meeting minutes taken by Dawn Nations, Acting City Clerk



# MEDINA, WASHINGTON

## AGENDA BILL

Monday, June 8, 2026

<p><b>Subject/Topic:</b> Outdoor Lighting Ordinance – Interim Official Control (Extension)</p> <p><b>Dept. Origin:</b> Development Services</p> <p><b>Category:</b> Consent</p> <p><b>Prepared by:</b> Jennifer S. Robertson, City Attorney and Steve Wilcox, Development Services Director</p> <p><b>Attachments:</b></p> <ul style="list-style-type: none"> <li>• Exhibit 1: Ordinance 1057 Extending Lighting Interim Official Control</li> <li>• Exhibit 2: Ordinance No. 1043</li> <li>• Exhibit 3: Ordinance No. 1050</li> </ul>	<p><b>Proposed Council Action/Motion:</b></p> <p><input type="checkbox"/> Information Only</p> <p><input type="checkbox"/> Receive and File</p> <p><input type="checkbox"/> Discuss</p> <p><input type="checkbox"/> Provide Direction</p> <p><input type="checkbox"/> Public Hearing</p> <p><input checked="" type="checkbox"/> <b>Adopt/Approve</b></p> <p><input type="checkbox"/> Other:</p>
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**Summary:**

The City Council passed middle housing legislation on May 27, 2025 (Ordinance No. 1040) which took effect on July 1, 2025. With the potential for significant increases in density and new construction, the Council expressed a desire to address the impacts of the lighting from such future developments in order to protect the sylvan nature of Medina, support “dark skies”, and make the new development more harmonious with the existing high quality natural and built environment in Medina. Lighting was also a prominent issues for the public when providing feedback on middle housing.

On June 23, 2025, the City Council adopted Ordinance No. 1043 an “Interim Official Control” (“IOC”) to address lighting. An IOC is a zoning ordinance that can be in effect while the staff, Planning Commission, and City Council consider, process, and perform outreach on permanent lighting regulations. This ensures that development applications that are submitted prior to the permanent regulations will be required to meet the IOC standards. The IOC was extended by Council adoption of Ordinance No. 1050 on December 8, 2025. While the Planning Commission is working on permanent lighting regulations, and the public hearing on the permanent regulations is scheduled for June 23, 2026, the work is not yet completed. The IOC will expire on June 20, 2026, therefore, to keep the IOC in effect until the permanent regulations are adopted, an extension is needed.

**Interim Official Control.** An interim official control is adopted using the same procedures as a moratorium. The Council may extend the IOC but is required to hold a public hearing within 60 days. The ordinance sets the hearing for July 27, 2026. The ordinance also gives the Director of Development Services the authority to interpret the IOC. Assuming the public hearing is held, the ordinance will be in effect for 6 months and may be renewed if needed. While the ordinance is in effect, the Planning Commission and Council will continue to consider and process permanent

regulations. In addition, it is likely that the permanent regulations could be adopted as early as July 13<sup>th</sup> or July 27<sup>th</sup>. If the permanent regulations are adopted on July 13<sup>th</sup>, the public hearing will be cancelled. The permanent regulations ordinance will extinguish the IOC upon the effective date of the permanent regulations.

These proposed Ordinances meet and support Council's priorities 2, 3, 4 and 5.

Council Priorities:

1. Financial Stability and Accountability
2. Quality Infrastructure
3. Efficient and Effective Government
4. Public Safety and Health
5. Neighborhood Character and Community Building

**Attachment(s)**

Exhibit 1: Ordinance No. 1057 extending the interim official control for outdoor lighting as set forth in Ordinance No. 1043 and as extended in Ordinance No. 1050.

Exhibit 2: Ordinance No. 1043

Exhibit 3: Ordinance No. 1050

**Budget/Fiscal Impact:** None

**Recommendation:** Adopt Ordinance to extend and renew the interim official control which was extended on December 8, 2025, under Ordinance No. 1050.

**City Manager Approval:**



**Proposed Council Motions:**

**MOTION:** "I move adoption the Ordinance No. 1057, adopted pursuant to RCW 35A.63.220 and RCW 36.70A.390; extending and renewing the interim official control adopted under ordinance no. 1043, relating to zoning, which added a new Chapter 16.25 to the Medina Municipal Code (MMC) to require outdoor lighting to meet certain standards therein, revising MMC 16.66.110 for consistency with new chapter 16.25 MMC; adopting findings in support of this ordinance; setting a public hearing as required by RCW 35A.63.220 and RCW 36.70A.390 to take testimony on this extension and renewal of the interim official control; providing for severability and corrections; and establishing an effective date."

## EXHIBIT 1

## CITY OF MEDINA, WASHINGTON

## Ordinance No. 1057

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEDINA, WASHINGTON, ADOPTED PURSUANT TO RCW 35A.63.220 AND RCW 36.70A.390; EXTENDING AND RENEWING THE INTERIM OFFICIAL CONTROL ADOPTED UNDER ORDINANCE NO. 1043, RELATING TO ZONING, WHICH ADDED A NEW CHAPTER 16.25 TO THE MEDINA MUNICIPAL CODE (MMC) TO REQUIRE OUTDOOR LIGHTING TO MEET CERTAIN STANDARDS THEREIN, REVISING MMC 16.66.110 FOR CONSISTENCY WITH NEW CHAPTER 16.25 MMC; ADOPTING FINDINGS IN SUPPORT OF THIS ORDINANCE; SETTING A PUBLIC HEARING AS REQUIRED BY RCW 35A.63.220 AND RCW 36.70A.390 TO TAKE TESTIMONY ON THIS EXTENSION AND RENEWAL OF THE INTERIM OFFICIAL CONTROL; PROVIDING FOR SEVERABILITY AND CORRECTIONS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, within the express terms of the Growth Management Act, the Washington State Legislature has specifically conferred upon the governing bodies of Washington cities the right to establish and adopt moratoria and interim zoning controls related to land uses; and

**WHEREAS**, the City possesses land use jurisdiction and regulatory authority over the City's incorporated lands; and

**WHEREAS**, on May 27, 2025, the City Council adopted Ordinance No. 1040 to update the City's land use codes to allow for middle housing and additional accessory dwelling units consistent with State law; and

**WHEREAS**, with increasing density, adopting standards that allow harmony between residents are of increased importance; and

**WHEREAS**, in order to make sure such increased density and development does not vest to the existing lighting standards, the City Council deems it in the public interest to adopt an interim official control until such time and the City can process, consider and adopt updated permanent lighting regulations; and

**WHEREAS**, the City Council adopted Ordinance No. 1043 on June 23, 2025 which was an interim official control on lighting and directed the Planning Commission to work on permanent lighting regulations; and

## EXHIBIT 1

**WHEREAS**, the interim official control imposed under Ordinance No. 1043 promotes the public good and is necessary for the protection of public health, property, safety, and welfare; and

**WHEREAS**, on December 8, 2025, the City Council extended the interim official control imposed under Ordinance No. 1043 by adoption of Ordinance No. 1050 in order to allow the Planning Commission to complete its work; and

**WHEREAS**, the Planning Commission has not yet completed work on the permanent regulations, however, the permanent regulation draft is scheduled for a public hearing before the Planning Commission on June 23, 2026 and therefore the Planning Commission and City Council need additional time to complete their work while the interim official control remains in effect; and

**WHEREAS**, the City Council determines that it is in the public interest, safety and welfare to extend and renew the interim official control as set forth in this Ordinance; **NOW, THEREFORE**,

**THE CITY COUNCIL OF THE CITY OF MEDINA, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

**Section 1. Findings of Fact.** The recitals set forth above are hereby adopted as the City Council's initial findings of fact in support of the interim official control established by this ordinance. The City Council may, in its discretion, adopt additional findings after the public hearing referenced in Section 6 below.

**Section 2. Interim Official Control Extended and Renewed.** As authorized by the police powers of the City as set forth, for example, in Article XI, Section 11, of the Washington State Constitution, and pursuant to statutory authority set forth, for example, in RCW 36.70A.390 and RCW 35A.63.220, the City hereby extends and renews the interim official control, as set forth in Ordinance No. 1043, which amends the Medina Municipal Code as set forth therein and established the procedures and vesting thereunder, as extended by Ordinance No. 1050.

**Section 3. Public Hearing.** Pursuant to RCW 35A.63.220 and RCW 36.70A.390, the City Council shall hold a public hearing at a City Council meeting within 60 days of adoption of this ordinance in order to take public testimony and to consider adopting further findings of fact, on or before August 8, 2026. The Council hereby schedules the public hearing for July 27, 2026. However, if the permanent regulations have been adopted prior to the public hearing, the public hearing will be canceled.

**Section 4. Severability.** If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

EXHIBIT 1

**Section 5. Publication.** This Ordinance shall be published by an approved summary consisting of the title.

**Section 6. Corrections.** Upon the approval of the city attorney, the city clerk, and/or the code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 7. Effective Date.** This extension of the interim official control imposed under Ordinance No. 1043 and extended under Ordinance No. 1050 shall take effect five days after publication as provided by law and shall remain effective for six (6) months, unless terminated earlier by the City Council. Provided, that the Council may, at its sole discretion, renew the interim official control for one or more six-month periods in accordance with state law. This ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City.

**PASSED BY THE CITY COUNCIL OF THE CITY OF MEDINA ON THE 8th DAY OF JUNE, 2026 BY A VOTE OF \_\_ FOR, \_\_ AGAINST, AND \_\_ ABSTAINING, AND IS SIGNED IN AUTHENTICATION OF ITS PASSAGE THE 8<sup>th</sup> DAY OF JUNE, 2026.**

\_\_\_\_\_  
Jessica Rossman, Mayor

Approved as to form:  
Inslee Best Doezie & Ryder, P.S.

Attest:

\_\_\_\_\_  
Jennifer R. Robertson, City Attorney

\_\_\_\_\_  
Dawn Nations, Acting City Clerk

PUBLISHED:  
EFFECTIVE DATE:  
ORDINANCE NO.: 1057/ AB

**CITY OF MEDINA, WASHINGTON**

**Ordinance No. 1043**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEDINA, WASHINGTON, ADOPTED PURSUANT TO RCW 35A.63.220 AND RCW 36.70A.390; IMPOSING AN INTERIM OFFICIAL CONTROL RELATING TO ZONING, ADDING A NEW CHAPTER 16.25 TO THE MEDINA MUNICIPAL CODE (MMC) TO REQUIRE OUTDOOR LIGHTING TO MEET CERTAIN STANDARDS THEREIN, REVISING MMC 16.66.110 FOR CONSISTENCY WITH NEW CHAPTER 16.25 MMC; ADOPTING FINDINGS IN SUPPORT OF THIS ORDINANCE; PROVIDING FOR VESTED RIGHTS, INTERPRETATION AUTHORITY AND SETTING A PUBLIC HEARING AS REQUIRED BY RCW 35A.63.220 AND RCW 36.70A.390 TO TAKE TESTIMONY ON THIS INTERIM OFFICIAL CONTROL; PROVIDING FOR SEVERABILITY AND CORRECTIONS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, within the express terms of the Growth Management Act, the Washington State Legislature has specifically conferred upon the governing bodies of Washington cities the right to establish and adopt moratoria and interim zoning controls related to land uses; and

**WHEREAS**, the City possesses land use jurisdiction and regulatory authority over the City's incorporated lands; and

**WHEREAS**, on May 27, 2025, the City Council adopted Ordinance No. 1040 to update the City's land use codes to allow for middle housing and additional accessory dwelling units consistent with State law; and

**WHEREAS**, with increasing density, adopting standards that allow harmony between residents are of increased importance; and

**WHEREAS**, in order to make sure such increased density and development does not vest to the existing lighting standards, the City Council deems it in the public interest to adopt an interim official control until such time and the City can process, consider and adopt updated permanent lighting regulations; and

**WHEREAS**, the interim official control imposed herein promotes the public good and is necessary for the protection of public health, property, safety, and welfare; and

**WHEREAS**, the City Council determines that it is in the public interest, safety and welfare to update its code as required by State law and as set forth in this Ordinance; **NOW, THEREFORE**,

**THE CITY COUNCIL OF THE CITY OF MEDINA, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

**Section 1. Findings of Fact.** The recitals set forth above are hereby adopted as the City Council’s initial findings of fact in support of the interim official control established by this ordinance. The City Council may, in its discretion, adopt additional findings after the public hearing referenced in Section 6 below.

**Section 2. Interim Official Control Imposed.** As authorized by the police powers of the City as set forth, for example, in Article XI, Section 11, of the Washington State Constitution, and pursuant to statutory authority set forth, for example, in RCW 36.70A.390 and RCW 35A.63.220, the City hereby imposes an interim official control, as described in Sections 3 through 4, to amend the Medina Municipal Code as set forth therein.

**Section 3.** A new chapter 16.25 is hereby added to the Medina Municipal Code to read as follows:

**Chapter 16.25 OUTDOOR LIGHTING ON PUBLIC AND PRIVATE PROPERTY**

**16.25.010 Purpose.**

**16.25.020 Definitions.**

**16.25.030 Applicability.**

**16.25.040 Exemptions.**

**16.25.050 General standards.**

**16.25.060 Prohibited.**

**16.25.070 Submittals.**

**16.25.080 Figures of acceptable shielding and direction of outdoor light fixtures.**

**16.25.010 Purpose.**

The purpose of this chapter is to provide regulations that preserve and enhance the view of the dark sky; promote health, safety, security, and productivity; and help protect natural resources. The provisions of this chapter are intended to control glare and light trespass. It is the intent of this chapter to provide standards for appropriate lighting practices and systems that will enable people to see essential detail in order that they

may undertake their activities at night, facilitate safety and security of persons and property, and curtail the degradation of the nighttime visual environment.

#### 16.25.020 Definitions.

The following terms have the following definitions for purposes of this chapter:

- A. *Accent lighting* means any luminaire that emphasizes a particular object or draws attention to a particular area for aesthetic purposes.
- B. *Cut-off angle* (of a luminaire) means the angle, measured from the lowest point between a vertical line from the center of the lamp extended to the ground and the first line of sight at which the bare source is not visible.
- C. *Director* means the director of development services for the City of Medina.
- D. *Fixture* (also called a "luminaire") means a complete lighting unit including the lamps, together with the parts required to distribute the light, to position and protect the lamps, and to connect the lamps to the power supply.
- E. *Foot-candle* means a measure of illuminance or a measure of how bright a light appears to the eye. One foot-candle is equal to one lumen per square foot. As an example, a typical 60-watt incandescent lamp (840 lumens) produces an illuminance of 0.1 foot-candles at a distance of about 25 feet.
- F. *Lamp* means the light-producing source installed in the socket portion of a luminaire.
- G. *Light pollution* means general sky glow caused by the scattering of artificial light in the atmosphere and resulting in decreased ability to see the natural night sky.
- H. *Light trespass* means any light emitted by an outdoor luminaire that shines directly beyond the property on which the luminaire is installed or indirectly shines beyond the property on which the luminaire is installed at a brightness (illuminance) that exceeds 0.1 foot-candles at the property line. This term includes light extending above a commercial building from a sky light.
- I. *Luminaire*. See definition for "fixture" (subsection D of this section).
- J. *Outdoor lighting fixture* means a luminaire outside of an enclosed building or structure or any luminaire directed such that it primarily illuminates outdoor areas.
- K. *Shielding* means that no light rays are emitted by a fixture above the horizontal plane running through the lowest point of the fixture.
- L. *Spotlight* means any lamp that incorporates a reflector or a refractor to concentrate the light output into a directed beam in a particular direction.

#### 16.25.030 Applicability.

- A. All outdoor lighting fixtures installed on private and public property shall comply with this chapter. This chapter does not apply to interior lighting; provided, however, that if it is determined by the director that any interior lighting emitting light outside of the

building or structure in which it is located creates a light trespass, the interior lighting shall be subject to the requirements of this chapter. Types of outdoor lighting to which this chapter applies include, but are not limited to, lighting for:

1. Buildings and structures including, but not limited to, overhangs and canopies;
  2. Parking lot lighting;
  3. Security lighting;
  4. Landscape lighting;
  5. Driveway lighting;
  6. Patio or deck lighting;
  7. Lighting on docks and piers;
  8. Street lighting.
- B. The city's departments of development services and public works shall administer and enforce this chapter.
- C. In the event of a conflict between the requirements of this chapter and any other requirement of the City of Medina Municipal Code, the more restrictive requirement shall apply.

#### **16.25.040 Exemptions.**

The following are exempt from the provisions of this chapter:

- A. Traffic control signals and devices;
- B. Street lights installed prior to the effective date of the ordinance codified in this chapter; provided, that when a street light fixture becomes inoperable, any replacement street light fixture shall be subject to the provisions of this chapter;
- C. Temporary emergency lighting (i.e., fire, police, repair workers) or warning lights;
- D. Moving vehicle lights;
- E. Navigation lights (i.e., radio/television towers, docks, piers, buoys) or any other lights where state or federal statute or other provision of the City of Medina Municipal Code requires lighting that cannot comply with this chapter. In such situations, lighting shall be shielded to the maximum extent possible, and lumens shall be minimized to the maximum extent possible, while still complying with state or federal statute;
- F. Public facilities where lighting is necessary for public safety purposes;
- G. Seasonal decorations do not have to be shielded; provided, that they do not have a brightness of more than 0.1 foot-candles at the property line on which they are installed;
- H. Outdoor lighting approved by the director for temporary or periodic events (e.g., fairs, nighttime construction).

**16.25.050 General standards.**

A. The following general standards shall apply to all nonexempt outdoor lighting fixtures and accent lighting:

1. All light trespass is prohibited.
2. Outdoor lighting fixtures and accent lighting must be shielded and aimed downward, and shall be installed at the minimum height necessary. Examples of acceptable and unacceptable light pollution control shielding are shown in Figures 1 through 4 in section 16.25.090. The shield must mask the direct horizontal surface of the light source. The light must be aimed to ensure that the illumination is only pointing downward onto the ground surface, with no escaping direct light permitted to contribute to light pollution by shining upward into the sky.
3. All outdoor lighting fixtures and accent lighting shall be designed, installed, located and maintained such that light trespass is essentially nonexistent (see Figure 3)
4. Outdoor lighting fixtures and accent lighting shall not directly illuminate public waterways, unless it is a navigational light subject to state or federal regulations.
5. Accent lighting shall be directed downward onto the illuminated object or area and not toward the sky or onto adjacent properties (see Figure 4). Direct light emissions of such accent lighting shall not be visible above the roof line or beyond the building, structure, or object edge.
6. Spotlighting on landscaping and foliage shall be limited to 150 watts incandescent (2,020 lumens output).

**16.25.060 Prohibited.**

A. The following fixtures (luminaires) are prohibited:

1. Searchlights for any purpose other than temporary emergency lighting or as allowed by a special event license;
2. Laser lights or any similar high-intensity light for outdoor use or entertainment, when projected above the horizontal plane;
3. Quartz lamps;
4. Mercury vapor lamps.

B. No lighting shall be allowed on private sports courts or private recreational facilities in the City.

C. The city reserves the right to further restrict outdoor lighting including, but not limited to, pole height, and level of illumination, when it is deemed to be in the best public interest consistent with the purpose of this chapter.

**EXHIBIT 2**

**16.25.070 Submittals.**

All building permit applications which include the installation of outdoor lighting fixtures shall demonstrate compliance with the requirements of this chapter by indicating the location and type of lighting used on the site plan submitted with the building permit application.

**16.25.080 Figures of acceptable shielding and direction of outdoor light fixtures.**

The following four figures illustrate acceptable and unacceptable outdoor lighting fixtures in the city:

**Figure 1: Wall-Mounted Lighting Fixtures**

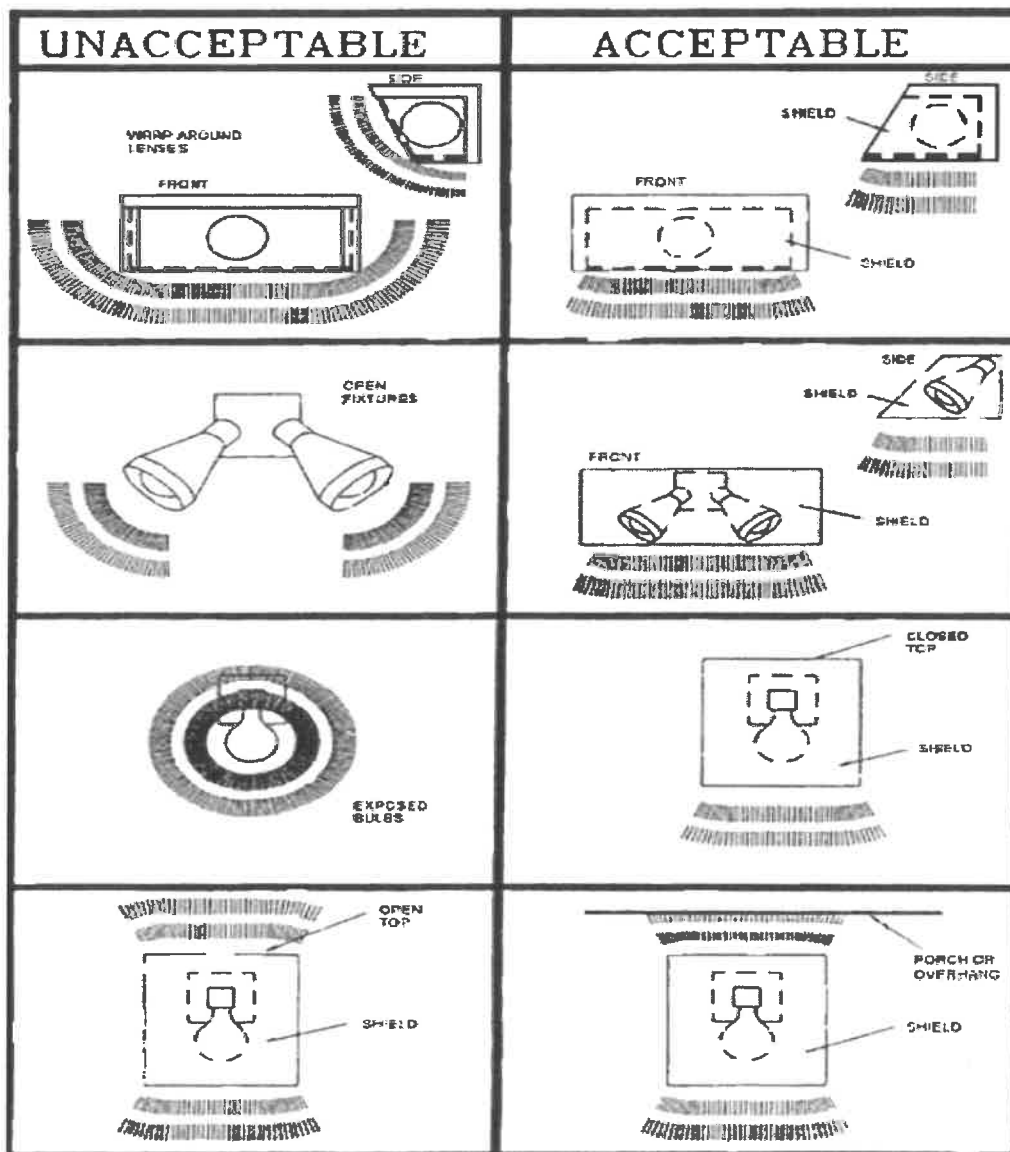


Figure 2: Freestanding Outdoor Lighting Fixtures

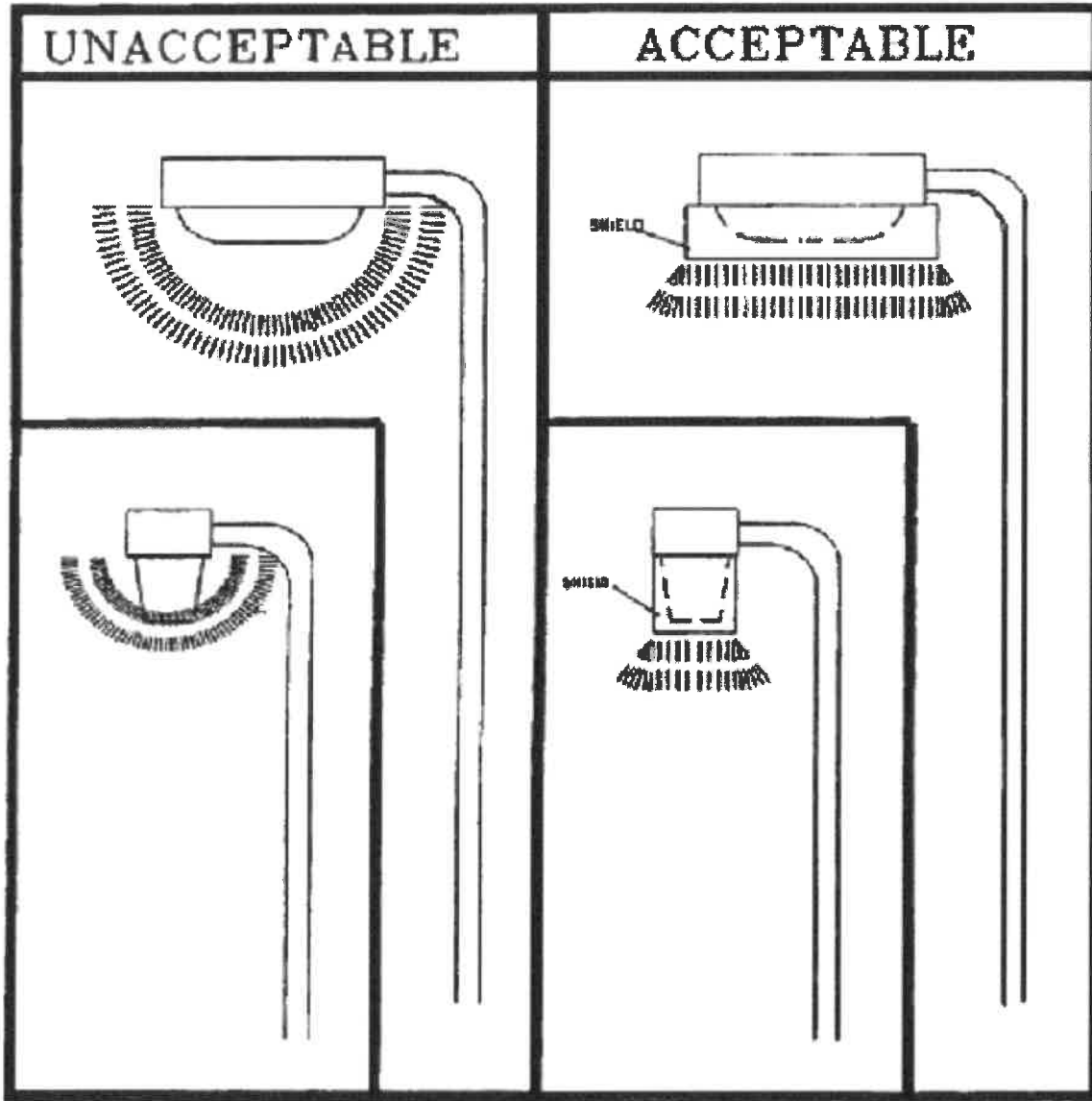
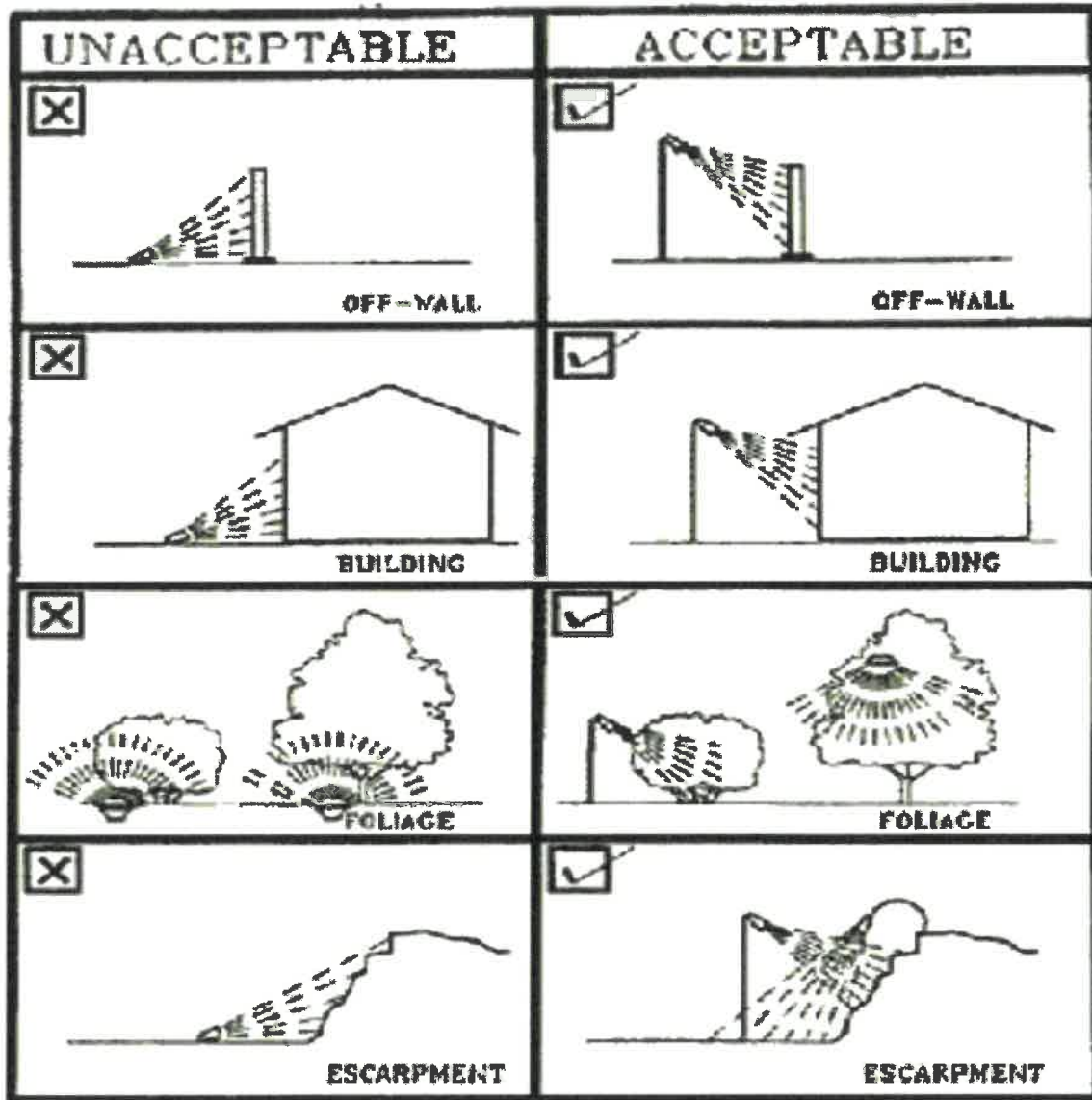


Figure 3: Accent Lighting



**Section 4.** Section 16.66.110 of the Medina Municipal Code is hereby amended to read as follows:

**16.66.110. Lighting.**

A. Exterior lighting shall be controlled using limits on height, light levels of fixtures, light shields, and other mechanisms that:

1. Prevent light pollution or other adverse effects that could infringe upon public enjoyment of the shoreline;

**EXHIBIT 2**

2. Protect residential uses from adverse impacts that can be associated with light trespass from adjoining properties; and

3. Prevent adverse effects on fish and wildlife species and their habitats.

B. Exterior lighting shall be directed downward and away from adjoining residential properties and Lake Washington and shall be consistent with the requirements of Chapter 16.25 of the Medina Municipal Code. Shielding may be required to conceal the light source.

C. Exterior lighting mounted on piers, docks or other water-dependent uses located at the shoreline edge shall be at ground or dock level and be designed to prevent lighting from spilling onto the lake water and shall be consistent with the requirements of Chapter 16.25 of the Medina Municipal Code.

D. ~~The following shall be exemptions set forth in Chapter 16.25 of the Medina Municipal Code shall also apply in the Shoreline area, from the lighting requirements in this section:~~

- ~~1. Emergency lighting required for public safety;~~
- ~~2. Lighting for public rights-of-way;~~
- ~~3. Outdoor lighting for temporary or periodic events (e.g., community events at public parks);~~
- ~~4. Seasonal decoration lighting; and~~
- ~~5. Lighting required by a state or federal agency for navigation purposes.~~

**Section 5. Effect on Vested Rights.** The interim official control imposed under Sections 3 and 4 of this Ordinance shall apply prospectively only and shall be all Permit Applications, Land Use Development Applications, and Variance Applications submitted after the effective date of this ordinance. Nothing in this ordinance shall be construed to extinguish, limit, or otherwise infringe on any permit applicant's vested development rights as defined by state law and City of Medina's regulations, provided that such an applicant has filed a complete Permit, Development or Variance Application before the effective date of this ordinance.

**Section 6. Public Hearing.** Pursuant to RCW 35A.63.220 and RCW 36.70A.390, the City Council shall hold a public hearing at a City Council meeting within 60 days of adoption of this ordinance in order to take public testimony and to consider adopting further findings of fact, on or before August 22, 2025. The Council hereby schedules the public hearing for July 28, 2025.

**Section 7. Interpretive Authority.** The City of Medina Development Services Director, or designee, is hereby authorized to issue official interpretations arising under or otherwise necessitated by this ordinance.

**Section 8. Severability.** If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.

**Section 9. Publication.** This Ordinance shall be published by an approved summary consisting of the title.

**Section 10. Corrections.** Upon the approval of the city attorney, the city clerk, and/or the code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener’s/clerical errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 11. Effective Date.** This interim official control shall take effect five days after publication as provided by law and shall remain effective for six (6) months, unless terminated earlier by the City Council. Provided, that the Council may, at its sole discretion, renew the interim official control for one or more six-month periods in accordance with state law. This ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City.

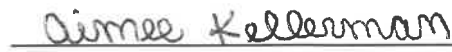
**PASSED BY THE CITY COUNCIL OF THE CITY OF MEDINA ON THE 23rd DAY OF JUNE, 2025 BY A VOTE OF 7 FOR, 0 AGAINST, AND 0 ABSTAINING, AND IS SIGNED IN AUTHENTICATION OF ITS PASSAGE THE 23RD DAY OF JUNE, 2025.**

  
Jessica Rossman, Mayor

Approved as to form:  
Inslee Best Doezie & Ryder, P.S.

Attest:

  
Jennifer R. Robertson, City Attorney

  
Aimee Kellerman, City Clerk

PUBLISHED: 6/26/2025  
EFFECTIVE DATE: 7/1/2025  
ORDINANCE NO.: / AB

**EXHIBIT 3****CITY OF MEDINA, WASHINGTON****Ordinance No. 1050**

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF MEDINA, WASHINGTON, ADOPTED PURSUANT TO RCW 35A.63.220 AND RCW 36.70A.390; EXTENDING AND RENEWING THE INTERIM OFFICIAL CONTROL ADOPTED UNDER ORDINANCE NO. 1043, RELATING TO ZONING, WHICH ADDED A NEW CHAPTER 16.25 TO THE MEDINA MUNICIPAL CODE (MMC) TO REQUIRE OUTDOOR LIGHTING TO MEET CERTAIN STANDARDS THEREIN, REVISING MMC 16.66.110 FOR CONSISTENCY WITH NEW CHAPTER 16.25 MMC; ADOPTING FINDINGS IN SUPPORT OF THIS ORDINANCE; SETTING A PUBLIC HEARING AS REQUIRED BY RCW 35A.63.220 AND RCW 36.70A.390 TO TAKE TESTIMONY ON THIS EXTENSION AND RENEWAL OF THE INTERIM OFFICIAL CONTROL; PROVIDING FOR SEVERABILITY AND CORRECTIONS; AND ESTABLISHING AN EFFECTIVE DATE.**

**WHEREAS**, within the express terms of the Growth Management Act, the Washington State Legislature has specifically conferred upon the governing bodies of Washington cities the right to establish and adopt moratoria and interim zoning controls related to land uses; and

**WHEREAS**, the City possesses land use jurisdiction and regulatory authority over the City's incorporated lands; and

**WHEREAS**, on May 27, 2025, the City Council adopted Ordinance No. 1040 to update the City's land use codes to allow for middle housing and additional accessory dwelling units consistent with State law; and

**WHEREAS**, with increasing density, adopting standards that allow harmony between residents are of increased importance; and

**WHEREAS**, in order to make sure such increased density and development does not vest to the existing lighting standards, the City Council deems it in the public interest to adopt an interim official control until such time and the City can process, consider and adopt updated permanent lighting regulations; and

**WHEREAS**, the City Council adopted Ordinance No. 1043 on June 23, 2025 which was an interim official control on lighting and directed the Planning Commission to work on permanent lighting regulations; and

**WHEREAS**, the interim official control imposed under Ordinance No. 1043 promotes the public good and is necessary for the protection of public health, property, safety, and welfare; and

**WHEREAS**, the Planning Commission has not yet completed work on the permanent regulations and needs additional time to complete its work while the interim official control remains in effect; and

**WHEREAS**, the City Council determines that it is in the public interest, safety and welfare to extend and renew the interim official control as set forth in this Ordinance; **NOW, THEREFORE**,

**THE CITY COUNCIL OF THE CITY OF MEDINA, WASHINGTON, DOES ORDAIN AS FOLLOWS:**

**Section 1. Findings of Fact.** The recitals set forth above are hereby adopted as the City Council's initial findings of fact in support of the interim official control established by this ordinance. The City Council may, in its discretion, adopt additional findings after the public hearing referenced in Section 6 below.

**Section 2. Interim Official Control Extended and Renewed.** As authorized by the police powers of the City as set forth, for example, in Article XI, Section 11, of the Washington State Constitution, and pursuant to statutory authority set forth, for example, in RCW 36.70A.390 and RCW 35A.63.220, the City hereby extends and renews the interim official control, as set forth in Ordinance No. 1043, which amends the Medina Municipal Code as set forth therein and established the procedures and vesting thereunder.

**Section 3. Public Hearing.** Pursuant to RCW 35A.63.220 and RCW 36.70A.390, the City Council shall hold a public hearing at a City Council meeting within 60 days of adoption of this ordinance in order to take public testimony and to consider adopting further findings of fact, on or before February 6, 2025. The Council hereby schedules the public hearing for January 26, 2026.

**Section 4. Severability.** If any section, sentence, clause, or phrase of this ordinance should be held to be invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity of any other section, sentence, clause, or phrase of this ordinance.


**Section 5. Publication.** This Ordinance shall be published by an approved summary consisting of the title.

**Section 6. Corrections.** Upon the approval of the city attorney, the city clerk, and/or the code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener's/clerical errors,


references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 7. Effective Date.** This extension of the interim official control imposed under Ordinance No. 1043 shall take effect five days after publication as provided by law and shall remain effective for six (6) months, unless terminated earlier by the City Council. Provided, that the Council may, at its sole discretion, renew the interim official control for one or more six-month periods in accordance with state law. This ordinance or a summary thereof consisting of the title shall be published in the official newspaper of the City.

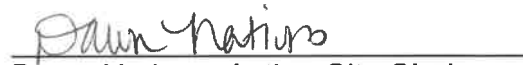
**PASSED BY THE CITY COUNCIL OF THE CITY OF MEDINA ON THE 8th DAY OF DECEMBER, 2025 BY A VOTE OF 1 FOR, 0 AGAINST, AND 0 ABSTAINING, AND IS SIGNED IN AUTHENTICATION OF ITS PASSAGE THE 8th DAY OF DECEMBER, 2025.**

  
\_\_\_\_\_  
Jessica Rossman, Mayor

Approved as to form:  
Inslee Best Doezie & Ryder, P.S.

  
\_\_\_\_\_  
Jennifer R. Roberts, City Attorney

Attest:

  
\_\_\_\_\_  
Dawn Nations, Acting City Clerk

PUBLISHED: 12/15/25  
EFFECTIVE DATE: 12/20/25  
ORDINANCE NO.: 1 AB/1050



# MEDINA, WASHINGTON

## AGENDA BILL

Monday, June 8, 2026

<p><b>Subject/Topic:</b> Park Rules for Tennis Courts</p> <p><b>Dept. Origin:</b> City Council</p> <p><b>Category:</b> Consent</p> <p><b>Prepared by:</b> Jennifer S. Robertson, City Attorney and Ryan Osada, Public Works Director</p> <p><b>Attachments:</b></p> <ul style="list-style-type: none"> <li>• Ordinance No. 1056 – Amending MMC 12.20.015 to clarify that public tennis courts may only be used for the sport of tennis</li> </ul>	<p><b>Proposed Council Action/Motion:</b></p> <p><input type="checkbox"/> Information Only</p> <p><input type="checkbox"/> Receive and File</p> <p><input type="checkbox"/> Discuss</p> <p><input type="checkbox"/> Provide Direction</p> <p><input type="checkbox"/> Public Hearing</p> <p><input checked="" type="checkbox"/> <b>Adopt/Approve</b></p> <p><input type="checkbox"/> Other:</p>
---	---

**Summary:**

Medina Parks contain public tennis courts which are often in high demand, particularly during warmer months. In recent years, there has been increasing use of tennis courts for other sports which results in tennis players being unable to use the courts for their intended purposes. This has kept the tennis courts from being used for their intended purpose. In addition, some of these alternative uses include pickleball which has a louder impact on other people using the parks and on nearby residences which has resulted in the City receiving noise complaints. The Council directed the staff to bring forward legislation that would clarify the allowed use of public tennis courts in Medina is limited to tennis. The revised MMC 12.20.015 amends the parks rules applying to clarify that no other sports may be played on public tennis courts in Medina parks.

These proposed Ordinances meet and support Council’s priority 5.

Council Priorities:

1. Financial Stability and Accountability
2. Quality Infrastructure
3. Efficient and Effective Government
4. Public Safety and Health
5. Neighborhood Character and Community Building

**Attachment(s)**

Exhibit 1: Ordinance amending MMC 12.20.015.

**Budget/Fiscal Impact:** None

**Recommendation:** Adopt Ordinance to amend MMC 12.20.015.

**City Manager Approval:**



**Proposed Council Motions:**

**MOTION:** "I move adoption the Ordinance No. 1056, amending section 12.20.015 of the Medina Municipal Code to clarify that tennis courts may not be utilized for other sports; providing for severability and corrections; and establishing an effective date."

**CITY OF MEDINA, WASHINGTON****ORDINANCE NO. 1056**

**AN ORDINANCE OF THE CITY OF MEDINA, WASHINGTON, AMENDING SECTION 12.20.015 OF THE MEDINA MUNICIPAL CODE TO CLARIFY THAT TENNIS COURTS MAY NOT BE UTILIZED FOR OTHER SPORTS; PROVIDING FOR SEVERABILITY AND CORRECTIONS; AND ESTABLISHING AN EFFECTIVE DATE.**

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**WHEREAS**, Medina Parks contain public tennis courts which are often in high demand, particularly during warmer months; and

**WHEREAS**, there have been an increasing use of tennis courts for other sports which results in tennis players being unable to use the courts for their intended purposes; and

**WHEREAS**, some of these alternative uses include pickleball at Medina Park which has a louder impact on other people using the parks and on nearby residences which has resulted in the City receiving noise complaints; and

**WHEREAS**, pickleball has not been an issue at Fairweather park; and

**WHEREAS**, in order to clarify the that public tennis courts at Medina Park are to be used solely for tennis, an amendment of the rules applying to public tennis courts is needed; and

**WHEREAS**, the Medina City Council finds it in the public interest and welfare to update the code with these clarifications; **NOW, THEREFORE**,

**THE CITY COUNCIL OF THE CITY OF MEDINA, WASHINGTON, DO ORDAIN  
AS FOLLOWS:**

**Section 1.** Section 12.20.015 of the Medina Municipal Code is hereby amended to read as follows:

**12.20.015. - Rules applying to all public tennis courts.**

A. The following rules, along with all other rules applicable to Medina public parks, shall apply to and be enforced at all public tennis courts:

1. Players shall observe posted tennis court rules and shall observe courtesies as well as rules of good conduct on and around the courts.

2. Playing on the courts without tennis shoes is prohibited. A tennis shoe is a heelless rubber-soled shoe.

3. No bicycles, skateboards, roller skates, rollerblades or pets are allowed on the courts. Food and beverages are restricted to use on the sidelines of the courts.

4. For Medina Park, only racket sports are tennis is permitted on the courts. No other racket sports or ball sports are permitted on the tennis courts. Therefore, all other sports or uses including but not limited to pickleball, badminton, basketball, soccer, and baseball are allowed prohibited on the courts.

5. For Fairweather Park, only tennis and other racket sports are permitted on the courts. No other sports are permitted, including but not limited to basketball, soccer, and baseball.

6. Whenever there are tennis players waiting to use the courts, the total play time of the parties on the court shall be limited to 1½ hours. Winners shall have no prior rights to remain on the courts.

**Section 2. Severability.** If any section, sentence, clause, or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

**Section 3. Corrections.** Upon the approval of the city attorney, the city clerk, and/or the code publisher is authorized to make any necessary technical corrections to this ordinance, including but not limited to the correction of scrivener's/clerk errors, references, ordinance numbering, section/subsection numbers, and any reference thereto.

**Section 4. Publication.** This Ordinance shall be published by an approved summary consisting of the title.

**Section 5. Effective Date.** This Ordinance shall be effective five days after publication as provided by law.

**PASSED BY THE CITY COUNCIL OF THE CITY OF MEDINA ON THE 8th DAY OF JUNE, 2026 BY A VOTE OF \_\_\_ FOR, \_\_\_ AGAINST, AND \_\_\_ ABSTAINING, AND IS SIGNED IN AUTHENTICATION OF ITS PASSAGE THE 8<sup>th</sup> DAY OF JUNE, 2026.**

\_\_\_\_\_  
Jessica Rossman, Mayor

Approved as to form:  
Inslee Best Doezie & Ryder, P.S.

Attest:

\_\_\_\_\_  
Jennifer R. Robertson, City Attorney

\_\_\_\_\_  
Dawn Nations, Acting City Clerk

PUBLISHED:  
EFFECTIVE DATE:  
ORDINANCE NO.:1056 / AB