



MEDINA, WASHINGTON

PARK BOARD MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Monday, November 18, 2024 – 5:00 PM

AGENDA

BOARD CHAIR | Barbara Moe

BOARD VICE-CHAIR | Katie Surbeck

BOARD MEMBERS | Dana Brekke, India Fitting-Koh, Michelle Lei, Collette McMullen,
Mary Nelson, Gretchen Stengel

EMERITUS MEMBER | Penny Martin

STAFF LIAISON | Ryan Osada, Public Works Director

Hybrid Meeting Participation

The Medina Park Board has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 2PM on the day of the Park Board meeting. Please reference Public Comments for Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

Join Zoom Meeting

<https://medina-wa.zoom.us/j/89600981332?pwd=RoOcqBIXLzc2GMuk3tpJQaM2ce2pbd.1>

Meeting ID: 896 0098 1332

Passcode: 956426

Dial by your location

- +1 253 215 8782 US (Tacoma)

1. **CALL TO ORDER / ROLL CALL**

2. **ANNOUNCEMENTS**

Reminder: The Annual Employee and Volunteer luncheon is on Thursday, December

12th at 12:00 PM at Overlake Golf and Country Club. Please R.S.V.P. by November 22nd.

3. APPROVAL OF PARK BOARD MINUTES

- 3.1** Adopt Meeting Minutes of September 16, 2024
Recommendation: Adopt minutes.
Staff Contact: Dawn Nations, Deputy City Clerk

4. PUBLIC COMMENT

Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 2PM on the day of the Park Board meeting. Please reference Public Comments for Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3-minute limit.

5. PARK BOARD BUSINESS

- 5.1 Christmas Ship Event Planning - Saturday, December 14, 2024
a) Christmas Choir
b) Lighted Necklaces
c) Set-up Time - 5pm (Ships arrive at 5:35pm)
d) Refreshments
- 5.2 Tennis Courts Update
Recommendation: Discussion.
Staff Contact: Ryan Osada, Public Works Director
- 5.3 Park Board Work Plan Update
Recommendation: Update.
Staff Contact: Stephen R. Burns, City Manager
- 5.4 Fall Clean Up Event Recap

6. OTHER BUSINESS

7. PARK REPORTS

Fairweather & Lid
Points Loop Trail
Lake Lane
Medina Beach Park
Medina Park
Viewpoint Park

8. ADJOURNMENT

Next Park Board Meeting: Tuesday, January 21, 2025 at 5:00 PM.
The meeting date is moved due to Martin Luther King Jr. Day on Monday the 20th.

ADDITIONAL INFORMATION

Parks and Recreation Board meetings are held on the 3rd Monday of the following months (January , March, May, July, September, November) at 5 PM, unless otherwise specified. The agenda items are accessible on the City's website at www.medina-wa.gov on Fridays prior to the Regular Parks and Recreation Board Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

Tuesday, January 21, 2025 - Regular Meeting (5:00 PM)

February 2025 - No Regular Meeting

Monday, March 17, 2025 - Regular Meeting (5:00 PM)

April 2025 - No Regular Meeting

Monday, May 19, 2025 - Regular Meeting (5:00 PM)

June 2025 - No Regular Meeting

Monday, July 21, 2025 - Regular Meeting (5:00 PM)

August 2025 - No Regular Meeting

Monday, September 15, 2025 - Regular Meeting (5:00 PM)

October 2025 - No Regular Meeting

Monday, November 17, 2025 - Regular Meeting (5:00 PM)

December, 2025 - No Regular Meeting



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MINUTES

1. **CALL TO ORDER / ROLL CALL**

Chair Barbara Moe called the Park Board meeting to order in the Medina Council Chambers at 5:00 PM.

PRESENT

- Board Chair Barbara Moe
- Board Vice Chair Katie Surbeck (Online)
- Board Member Dana Brekke (Online)
- Board Member Collette McMullen
- Board Member Gretchen Stengel
- Board Member India Fitting-Koh (Online)
- Board Member Michelle Lei
- Board Member Mary Nelson
- Emeritus Member Penny Martin

ABSENT

None

STAFF

Osada, Crickmore, Burns, Gidlof, and Kellerman

2. **ANNOUNCEMENTS**

2.1 Introduce New Park Board Member - Dana Brekke

Chair Moe introduced and welcomed new Park Board member Dana Brekke.

3. **APPROVAL OF PARK BOARD MINUTES**

ACTION: Motion McMullen second Stengel and carried by a 7:0 vote; the board adopted the Meeting Minutes of July 15, 2024.

3.1 Adopt Meeting Minutes of July 15, 2024

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

4. **PUBLIC COMMENT**

Chair Moe opened the public comment period. There were no speakers. Subsequently, public comments was closed.

5. **PARK BOARD BUSINESS**

5.1 Park Board Work Plan

Recommendation: Discussion and adopt work plan.

Staff Contact: Stephen R. Burns, City Manager

City Manager Steve Burns provided an update on the proposed Park Board Work Plan, noting that feedback so far has been limited, with only a single comment regarding maintenance concerns. He outlined the options available to the Council: 1) adopt the work plan as it stands, 2) request further clarification on the proposed tasks, or 3) suggest additional changes to the plan.

ACTION: Motion Stengel approve the Park Board Work Plan as proposed and forward to the City Council for review and final approval at their October meeting. This was seconded by McMullen and carried by a 7:0 vote.

5.2 Medina Days Pet Parade Recap

Chair Moe highlighted the success of the pet parade at Medina Days, noting its positive reception, strong turnout, and expressed appreciation of Officer Brady Halvorson and Sergeant Tyler Glenn as they served as judges for the event. Additionally, she thanked Board Member Brekke for her role in providing music and entertainment.

Vice Chair Surbeck praised the agility part of the event, noting its popularity and potential for future Medina Days events.

5.3 Fairweather Park - Goat Update

Recommendation: Update.

Staff Contact: Ryan Osada, Public Works Director

Director of Public Works Ryan Osada provided an update on the use of goats at Fairweather Nature Preserve. He reported that approximately 125 goats, along with four sheep and herding dogs, spent 19 days at the park, successfully clearing three to four acres of invasive ivy and blackberries. Osada explained the budget and cost-effectiveness of using goats over staff for maintenance.

Board Member India Fitting-Koh voiced concerns about the long-term effectiveness of using goats and their potential impact on native plants. She proposed adding Fairweather Nature Preserve to the Park Board Work Plan to explore additional solutions for eradicating the invasive species.

Board Member Dana Brekke commented on the use of goats and that she has a lot of experience with blackberry removal. She explained that if the blackberry shoots are consistently grazed, the roots will eventually starve and die off.

5.4 Fall Clean-up and/or Bulb Planting Event - Date TBD

The Board discussed the fall cleanup and bulb planting plans. With the success of last year's bulb planting, which resulted in many bulbs reemerging, the Park Board decided to shift focus this year to prioritize litter cleanup.

ACTION: By consensus, the board scheduled the fall cleanup for Wednesday, September 25th from 9:00 am to 11:00 am, meeting at Fairweather Park and Nature Preserve.

5.5 Christmas Ships Event Planning - Saturday, December 14, 2024

Chair Moe announced that the Christmas Ships event is scheduled for Saturday, December 14, 2024, at 5:30 p.m. She will contact the St. Thomas choir director to inquire about their participation, and Board Member Fitting-Koh will reach out to Medina Kitchen and Market.

The Board also discussed the fire pit, noting that it was not well-received. As a result, they decided to forgo the fire pit at future events, opting instead to focus on ambiance and safety.

6. **OTHER BUSINESS**

None.

7. **PARK REPORTS**

- Fairweather & Lid
- Points Loop Trail
- Lake Lane
- Medina Beach Park
- Medina Park
- Viewpoint Park

The board expressed satisfaction with the current state of the parks and trails. Director of Public Works Ryan Osada provided an update on the water lilies in the pond at Medina Park, noting that discussions are ongoing with the Department of Wildlife to obtain a variance for working outside the designated fish window period.

8. **ADJOURNMENT**

Without objection, Park Board adjourned at 5:40 p.m.