



## MEDINA CITY COUNCIL

Monday, September 27, 2021

4:00 PM – REGULAR MEETING

### AGENDA

#### VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

#### MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL

### CITY COUNCIL REGULAR MEETING

Virtual/Online

Monday, September 27, 2021 – 4:00 PM

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## AGENDA

**MAYOR** | Jessica Rossman

**DEPUTY MAYOR** | Cythnia F. Adkins

**COUNCIL MEMBERS** | Roger Frey, Jennifer Garone, Harini Gokul, Alex Morcos, Bob Zook

**CITY MANAGER** | Michael Sauerwein

**CITY ATTORNEY** | Scott Missall

**CITY CLERK** | Aimee Kellerman

### Virtual Meeting Participation

With the passage of the City's Proclamation of Local Emergency, City Hall is closed to the public. Council participation in this meeting will be by teleconference/online only. Members of the public may also participate by phone/online. Individuals wishing to speak live during the Virtual City Council meeting will need to register their request with the City Clerk at 425.233.6411 or email [akellerman@medina-wa.gov](mailto:akellerman@medina-wa.gov) and leave a message before 2PM on the day of the September 27 Council meeting. Please reference Public Comments for September 27 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

[Join Microsoft Teams Meeting](#)

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Conference ID: 647 612 757#

### 1. REGULAR MEETING - CALL TO ORDER / ROLL CALL

Council Members Adkins, Frey, Garone, Gokul, Morcos, Rossman and Zook

### 2. APPROVAL OF MEETING AGENDA

### 3. PUBLIC COMMENT PERIOD

Individuals wishing to speak live during the Virtual City Council meeting will need to register their request with the City Clerk at 425.233.6411 or email [akellerman@medina-wa.gov](mailto:akellerman@medina-wa.gov) and leave a message **before 2PM** on the day of the September 27 Council meeting. Please reference Public Comments for September 27 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

### 4. PRESENTATIONS

None.

5. **CONSENT AGENDA**

None.

6. **LEGISLATIVE HEARING**

None.

7. **PUBLIC HEARING**

None.

8. **CITY BUSINESS**

[8.1](#) Detailed review of 2022 Preliminary Budget  
**Recommendation:** NA  
**Staff Contact:** Julie Ketter, Finance & HR Director

Time Estimate: 60 minutes

9. **CITY MANAGER'S REPORT**

None.

10. **REQUESTS FOR FUTURE AGENDA ITEMS AND COUNCIL ROUND TABLE**

11. **PUBLIC COMMENT**

Comment period is limited to 10 minutes. Speaker comments limited to one minute per person.

12. **EXECUTIVE SESSION**

**RCW 42.30.110(1)(i)**

To discuss with legal counsel representing the agency matters relating to agency enforcement actions, or to discuss with legal counsel representing the agency litigation or potential litigation to which the agency, the governing body, or a member acting in an official capacity is, or is likely to become, a party, when public knowledge regarding the discussion is likely to result in an adverse legal or financial consequence to the agency.

13. **ADJOURNMENT**

Next regular City Council Meeting: October 11, 2021 at 4 PM.

### **ADDITIONAL INFORMATION**

Public documents related to items on the open session portion of this agenda, which are distributed to the City Council less than 72 hours prior to the meeting, shall be available for public inspection at the time the documents are distributed to the Council. Documents are available for inspection at the City Clerk's office located in Medina City Hall.

The agenda items are accessible on the City's website at [www.medina-wa.gov](http://www.medina-wa.gov) on Thursdays or Fridays prior to the Regular City Council Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

### **UPCOMING MEETINGS**

Monday, October 11, 2021 - City Council Meeting (4:00 PM)

Monday, October 25, 2021 - City Council Meeting (4:00 PM)

Monday, November 8, 2021 - City Council Meeting (4:00 PM)

Monday, November 22, 2021 - City Council Meeting (4:00 PM)

***Thursday, November 25, 2021 - Thanksgiving Holiday - City Hall Closed***

***Friday, November 26, 2021 - Day After Thanksgiving Holiday - City Hall Closed***

Monday, December 13, 2021 - City Council Meeting (4:00 PM)

Monday, December 27, 2021 - City Council Meeting (4:00 PM)

### **CERTIFICATION OF POSTING AGENDA**

The agenda for September 27, 2021 Regular Meeting of the Medina City Council was posted and available for review on September 23, 2021 at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at [www.medina-wa.gov](http://www.medina-wa.gov).



# MEDINA, WASHINGTON

## AGENDA BILL

Monday, September 27, 2021

**Subject:** Detailed review of 2022 Preliminary Budget

**Category:** City Council Business

**Staff Contact:** Julie Ketter, Finance & HR Director

### **Summary**

This is the time of the year that Council and Staff review next year's preliminary budget at the line-item detail level, AKA The Deep Dive. The goal is to familiarize Council with the staff-prepared 2022 preliminary budget using a study session style, to allow questions and discussion to flow more organically than can be accomplished in a more formal presentation form.

As presented, the 2022 preliminary budget achieves the criteria outlined in the City's long-term financial plan created as part of the Levy Lid Lift measure of 2019:

- General Fund must have a minimum carryover balance of 25% at the end of the year.
- Expense increases must be controlled in such a way to maintain fiscal sustainability of the City through at least 2029.
- A minimum of \$2M must be in the Levy Stabilization Fund by 2025; we are projected to have half of that amount saved by the end of 2022.

This year, in addition to working through the traditional Big Spreadsheet, there will be special emphasis placed on notable changes over prior year:

- CPI-W of 6/30/2021 (6.3%)--labor contract negotiated COLA "ceilings" vs. unrepresented employees
- Pros & cons of carving Development Services out of General Fund into its own enterprise fund.
- Resuming passport application acceptance services, likely as an early agency to reopen for this service. Due to extreme pent-up demand, it is anticipated that this action would make it impossible for existing staff to manage without severely reducing other community services. Recent research indicated the potential volume to be close to 23 times that of our busiest year, 2019. Staff has a plan that they would like to discuss with Council.
- One-time revenues and one-time expenses: American Rescue Plan Act (ARPA), passport fees, PD cameras, etc.

### **Attachment(s)**

-Budget Variances at a Glance, 2022 vs 2021

-2022 Consolidated Preliminary Budget, v1

**Budget/Fiscal Impact:** NA

**Recommendation:** NA

**City Manager Approval:** 

**Proposed Council Motion:** NA

Time Estimate: 60 minutes

**Budget Variances At A Glance, 2022 vs 2021**  
 (+/- 5% & >20K)

REVENUES			Amount		
Fund	Account		Less(-)/More(+)		Notes
			than prior year		
			budget		
General	Sales tax		\$ 435,696	28.6%	2% to 2021.07 ytd rolling 12 mos (+ passthru ARCH cont. from SHB1406, COM ord 985, \$13,633 est)
General	Utility tax/Franchise fees		\$ 50,019	5.61%	Based on 2021.07 ytd rolling 12 mos, +2%
General	Coronavirus Local Fis. Rec. (ARPA)		\$ 84,000	NA	Allocate \$28K x 3 yrs to COB CARES program, see PD expense. Remaining ARPA in Capital.
General	Passport & Naturalization Fees		\$ 396,117	5592%	2022 one-time CS expense (\$107,520) of temps for reopening passport services/offset with one-time revenue (\$403,200), will discuss 9/27
General	Contributions/Donations		\$ 100,000	NA	Usually don't budget for this line item but staff has committed to collecting 25% community donations towards lic.plate reader camera system
New DS Fund	Development fees		\$ 445,433	48.9%	Per Steve Wilcox, budget 12-mos rollback thru 7/2021. Adding 4% inflation. Prior year line items in General.
Capital	REET (Real Estate Excise Tax)		\$ 831,763	107%	2021- Assume rolling 12 mos (July 2020-Aug 2021) with 15% reduction for potential market softening
Capital	Coronavirus Local Fis. Rec. (ARPA)		458,919	NA	2nd half collection, one-time funding
Capital	Property II Levy (Parks)		(\$ 50,000)	-100%	Deferring 2022 amt to 2023 for next segment of playground updating project
Capital	Roads Street CIP Improvements		(\$ 266,000)	-100%	2021 grant, not on-going source of revenue.
EXPENSES			Amount		
Fund	Department	Account	Less(-)/More(+)		Notes
			than prior year		
			budget		
General	Executive	Professional Services	\$ 32,000	89%	Consultants include \$20K Prothman fee for recruiting to replace retiring Finance & HR Director.
General	Finance	Total Compensation	\$ 61,479	22%	+ 3 mos of new finance director training by current FD, currently assuming new hire at top of range + full family benefits but unlikely we will need to offer this
General	Finance	Insurance (WCIA)	-\$ 9,393	-5%	Liability rate increase (18.4%) per 7/30 WCIA notice. Property 4%; B&M 5-10%, Crime 5-10% & Auto 3% pending Oct BOD vote notice; <b>less 15.56% alloc to DS, based on employee head-count.</b>
General	Legal	City Attorney	(\$ 56,000)	-18.7%	General fund expense decrease reflects DS fund allocation based on historical attny use. Total actual attny budget projected to remain flat.
General	Central Services	Professional Services	\$ 112,020	640%	+2022 one-time expense (\$107,520) of temps for reopening passport services/offset with revenue (\$403,200).
General	Central Services	Building Maintenance	\$ 65,752	110%	Per RO & MS, 9/9, increase = \$45K for lights, paint & railing replacement
General	Central Services	IT (multiple line items)	(\$ 31,901)	-8%	Due to allocation of DS-related items to new fund.
General	Police	Combined Wages & Benefits	\$ 125,178	6.4%	2021 not yet reflecting seasonal OT budget amendment. 2022 increasing OT add'l \$25K d/t more training requirements & "backlog" officer vacations. Newer officers now all eligible for merit pay (add'l \$20K)---fully loading these items adds another \$28K.
General	Police	Repairs & Maint-Equipment	\$ 20,000	250%	Additional for 2022 - \$10K for 2 City Hall antennas & \$10K for updated EM Repeater.
General	Police	Capital Exp, Cameras	\$ 390,000	1300%	\$400K License plate camera replacement @ entry intersections; partially offset by donations as noted above.
General	Fire	Fire Services	\$ 51,117	-6.6%	2nd year in a row of decrease! Bellevue Fire is currently receiving other sources of revenue, decreasing the expense total passed along to contract cities.
General	Misc.	Public Housing Services - ARCH	\$ 13,633	74%	See sales tax revenue above
General	NA	Transfers out	\$ 22,339	6%	To Street Fund, add'l amount needed to possibly cover potential reduction of DOE grant fund.
General	NA	Transfers out	\$ 1,000,000	NA	To new DS Fund, starting fund balance. Represents refundable customer deposits of \$600K (thru 8/31, will true up for actual transfer at 1/1/2022) + 1/3 of DS operating exps as carryover.
New DS Fund	Development	Combined Wages & Benefits	\$ 30,858	5.4%	3 of 4 FTEs eligible for step increases in addition to COLA
New DS Fund	Development	Line items transferred from GF	\$ 171,817	NA	DS portion of IT, Legal, Insurance, (recoverable) bank fees for customer credit card usage.
New DS Fund	Development	Planning Consultant	\$ 20,000	40%	Additional Planning Manager support needed due to comp plan update
New DS Fund	Development	Vehicle	\$ 40,000	NA	2 oldest hand-me-down Tahoes disposed d/t increasing maintenance cost, purchase mini SUV (Ford Escape?), keep newest Tahoe as backup vehicle.
Capital Projects	Capital Projects	Park Improvements	(\$ 50,000)	-33%	Deferring 2022 amt to 2023 for next segment of playground updating project, no projects planned for 2022 other than installation of delayed 2021 playground equip.
Capital Projects	Capital Projects	Street Improvement - Overlays	\$ 340,000	-100%	No overlays planned for 2022
Capital Projects	Capital Projects	Storm Drainage Improvements	\$ 950,000	1900%	Shift of capital projects focus to aging/failing storm drain system. Approx 89% paid using ARPA funding.
Capital Projects	Capital Projects	Sidewalk Improvements	\$ 110,000	39%	NE 12th ST ADA & Sidewalk Repairs carry over from 2021 + undergrounding; *PSE partially funds UG - amount TBD

## Comparative Summary by Fund

DESCRIPTION	2019 Actuals	2020 Actual	2021 Budget	2021 2021 as of 6/30/21	2022 Proposed Budget	Minimum Fund Year End Carryover Balances
<b>GENERAL FUND</b>						<b>2022 Fund Balance Projected, Excess/(Shortfall)</b>
BEGINNING FUND BALANCE	\$ 837,822	\$ 1,181,753	\$ 2,194,185	\$ 2,194,185	\$ 2,334,584	
REVENUES	6,816,529	7,983,720	7,909,764	4,816,187	8,255,623	
OPERATING TRANSFERS-IN	-	-	-	-	-	<b>\$26</b>
EXPENDITURES	6,432,598	6,601,288	6,892,234	3,238,229	6,772,674	
OPERATING TRANSFERS-OUT	40,000	370,000	877,132	438,566	1,899,471	<b>25% Policy Minimum (see note**)</b>
<b>Year end carryover balance</b>	<b>\$ 1,181,753</b>	<b>\$ 2,194,185</b>	<b>\$ 2,334,584</b>	<b>\$ 3,333,577</b>	<b>\$ 1,918,062</b>	<b>\$1,918,036</b>
<b>STREET FUND</b>						25.0%
BEGINNING FUND BALANCE	\$ 17,469	\$ 16,031	\$ 13,778	\$ 13,778	\$ 14,890	
REVENUES	88,024	65,875	139,092	43,127	118,801	
OPERATING TRANSFERS-IN	387,000	370,000	377,132	188,566	399,471	<i>Note: GF balances do not include SAO 2019 directive "fiduciary" amounts.</i>
EXPENDITURES	476,461	438,128	515,112	212,690	518,272	
OPERATING TRANSFERS-OUT	-	-	-	-	-	
<b>Year end carryover balance</b>	<b>\$ 16,031</b>	<b>\$ 13,778</b>	<b>\$ 14,890</b>	<b>\$ 32,781</b>	<b>\$ 14,890</b>	
<b>DEV. SERVICES FUND</b>						
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	
REVENUES	-	-	-	-	1,356,895	
OPERATING TRANSFERS-IN	-	-	-	-	1,000,000	
EXPENDITURES	-	-	-	-	1,179,917	
OPERATING TRANSFERS-OUT	-	-	-	-	-	
<b>Year end carryover balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,176,978</b>	
<b>TREE FUND</b>						
BEGINNING FUND BALANCE	\$ 139,689	\$ 113,572	\$ 110,072	\$ 110,072	\$ 75,147	
REVENUES	3,950	-	3,075	-	3,075	
OPERATING TRANSFERS-IN	-	-	-	-	-	
EXPENDITURES	30,067	3,500	38,000	13,551	40,000	
OPERATING TRANSFERS-OUT	-	-	-	-	-	
<b>Year end carryover balance</b>	<b>\$ 113,572</b>	<b>\$ 110,072</b>	<b>\$ 75,147</b>	<b>\$ 96,521</b>	<b>\$ 38,222</b>	
<b>LEVY STABILIZATION FUND</b>						
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ 500,000	
OPERATING TRANSFERS-IN	\$ -	\$ -	\$ 500,000	\$ 250,000	\$ 500,000	
OPERATING TRANSFERS-OUT	\$ -	\$ -	\$ -	\$ -	\$ -	
<b>Year end carryover balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 500,000</b>	<b>\$ 250,000</b>	<b>\$ 1,000,000</b>	<b>Must have min. of \$2M by 12/31/2025</b>
<b>CAPITAL PROJECTS FUND</b>						
BEGINNING FUND BALANCE	\$ 1,930,333	\$ 2,049,772	\$ 3,281,736	\$ 3,281,736	\$ 3,554,752	
REVENUES	1,420,455	1,841,084	1,113,016	-	2,086,618	
OPERATING TRANSFERS-IN	-	-	-	-	-	
EXPENDITURES	954,015	609,120	840,000	63,985	1,510,000	<i>Note: CPF balances do not include contractor retainage activity amounts</i>
OPERATING TRANSFERS-OUT	347,000	-	-	-	-	
<b>Year end carryover balance</b>	<b>\$ 2,049,772</b>	<b>\$ 3,281,736</b>	<b>\$ 3,554,752</b>	<b>\$ 3,217,751</b>	<b>\$ 4,131,371</b>	
<b>CONTINGENCY FUND</b>						
BEGINNING FUND BALANCE	\$ -	\$ -	\$ -	\$ -	\$ -	
REVENUES	\$ -	\$ -	\$ -	\$ -	\$ -	
OPERATING TRANSFERS-IN	\$ -	\$ -	\$ -	\$ -	\$ -	
OPERATING TRANSFERS-OUT	-	-	-	-	-	
<b>Year end carryover balance</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	
<b>TOTAL ALL FUNDS BUDGET</b>						
BEGINNING FUND BALANCE	\$ 2,925,313	\$ 3,361,128	\$ 5,599,771	\$ 5,599,771	\$ 6,479,373	
REVENUES	8,328,957	9,890,679	9,164,947	4,859,314	10,464,117	
OPERATING TRANSFERS-IN	387,000	370,000	877,132	188,566	899,471	
EXPENDITURES	7,893,142	7,652,036	8,285,345	3,528,454	8,840,946	
OPERATING TRANSFERS-OUT	387,000	370,000	877,132	438,566	1,899,471	
<b>Year end carryover balance</b>	<b>\$ 3,361,128</b>	<b>\$ 5,599,771</b>	<b>\$ 6,479,373</b>	<b>\$ 6,680,631</b>	<b>\$ 7,102,545</b>	

Note: 2022 only, removed DS starting fund transfer from calc.



ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Adopted Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget	2022 Preliminary Budget	
<b>GENERAL FUND - REVENUES</b>								Green = DS cost recovery amounts Comments from prior year, please update as needed:
PROPERTY & SALES TAX								
001 000 000 311 10 00 00	General Property Taxes	2,833,287	3,779,430	3,986,413	2,285,791		4,153,325	Includes 1% all'd increase + new constrct/improvmnts +levy lid lift portion at +5%
001 000 000 313 11 00 00	Local Retail Sales & Use Tax	1,374,390	1,587,383	1,522,354	953,026		1,958,050	2% to 2021.07 ytd rolling 12 mos (+ passthru ARCH cont. from SHB1406, COM ord 985, \$13,633 est)
001 000 000 313 71 00 00	Criminal Justice Funding	101,857	93,472	90,080	50,376		100,283	Flat to 2021.07 ytd rolling 12 mos
<b>TOTAL PROPERTY &amp; SALES TAX</b>		<b>4,309,534</b>	<b>5,460,285</b>	<b>5,598,847</b>	<b>3,289,193</b>	<b>-</b>	<b>6,211,658</b>	10.95%
BUSINESS & OCCUPATION-UTILITY TAX								
001 000 000 316 41 00 00	Electric - Puget Sound Energy	219,411	229,958	227,336	121,301		242,731	
001 000 000 316 42 00 00	Gas - Puget Sound Energy	99,667	113,383	112,257	77,350		121,352	
001 000 000 316 43 00 00	Water & Sewer	171,163	192,893	197,360	96,054		211,854	
001 000 000 316 45 00 00	Garbage, Solid Waste	72,272	41,986	42,158	21,183		43,151	
001 000 000 316 46 00 00	Cable - Comcast	109,071	80,749	82,115	38,982		80,177	
001 000 000 316 47 00 00	Telephone - Mobile & landline	54,286	42,519	42,888	17,739		40,425	
001 000 000 317 20 00 00	Leasehold Excise Tax	860	885	800	2,982		3,042	
BUSINESS LICENSE/PERMITS-FRANCHISE FEES								
001 000 000 321 91 00 00	Franchise Fees - Water/Sewer COB, Cable Comc	164,591	200,316	186,410	90,024		198,612	Assumes 4% Franchise Fee per Ord 895 of 11/30/2012 , applied as above
<b>TOTAL UTILITY TAX &amp; FRANCHISE FEES</b>		<b>891,321</b>	<b>902,688</b>	<b>891,325</b>	<b>465,615</b>	<b>-</b>	<b>941,345</b>	5.61%
LICENSES & PERMITS								
4XX 000 000 322 10 00 00	Building Permits	800,891	703,523	\$577,164	562,553		XX	Per Steve Wilcox, budget 12-mos rollback thru 7/2021. Adding 4% inflation
4XX 000 000 322 11 00 00	Building Permit - Technology Fee	10,131	9,324	\$8,473	6,064		XX	Per Steve Wilcox, budget 12-mos rollback thru 7/2021. Adding 4% inflation
001 000 000 322 30 00 00	Animal Licenses	470	515	699	320		640	Based on 2021.07 ytd annualized
001 000 000 322 90 00 00	Other Non Bus. Licenses & Permits (Gun Permits)	651	407	353	600		652	Based on 2021.07 ytd annualized
001 000 000 322 91 00 00	Special Permits-Events, Other	150	207	355	-		-	Based on 2021.07 ytd annualized
<b>TOTAL LICENSES &amp; PERMITS</b>		<b>812,293</b>	<b>713,975</b>	<b>\$587,045</b>	<b>569,537</b>	<b>-</b>	<b>1,292</b>	-99.78%
INTERGOVERNMENTAL								
001 000 000 332 92 10 00	COVID-19 Non-Grant Assistane (CARE)		146,025					2020 one-time, unbudgeted revenue
001 000 000 332 92 10 01	Coronavirus Local Fis. Rec. (ARPA)						84,000	Allocate \$28K x 3 yrs to COB CARES program, see PD expense. Remaining ARPA in Capital.
001 000 000 333 16 00 00	Dept of Justice- Federal Grant Bullet Proof Vest	557	492				500	Based on one budgeted vest replacement, see PD exp
001 000 000 334 03 10 00	DCE Grant, Shoreline Master Program	7,973					XX	E15-161 Grant , offset by Shoreline consultant costs
S/B in street	Multimodal Transportation - Cities	4,492	4,424	4,422			XX	2021: MRSC estimated distribution of State Shared Revenue, available late July
001 000 000 336 06 21 00	MVET-Criminal Justice-Pop.	1,000	1,025	1,089	525		1,167	2021: MRSC estimated distribution of State Shared Revenue, available late July
001 000 000 336 06 26 00	Criminal Justice-Special	3,500	3,638	3,861	1,874		4,135	2021: MRSC estimated distribution of State Shared Revenue, available late July
001 000 000 336 06 51 00	DUI/Other Criminal Justice	452	472		259			
001 000 000 336 06 94 00	Liquor Excise Tax	17,742	14,743	18,678	11,359		21,511	2021: MRSC estimated distribution of State Shared Revenue, available late July
001 000 000 336 06 95 00	Liquor Control Board Profits	21,162	25,406	26,070	10,432		25,980	2021: MRSC estimated distribution of State Shared Revenue, available late July
001 000 000 336 06 95 01	Liquor Control Board Profits-Public Safety Portion	5,290	6,352		2,608			2021: MRSC estimated distribution of State Shared Revenue, available late July
001 000 000 342 11 00 00	Hunts Point Police Contract- Add'l Police Serv	283,222	294,073	304,113	135,059		322,090	Based on 13.1% avg previous years of expense subtotal line
<b>TOTAL INTERGOVERNMENTAL</b>		<b>345,390</b>	<b>496,649</b>	<b>358,233</b>	<b>162,116</b>	<b>-</b>	<b>459,383</b>	28.24%
CHGS FOR GOODS AND SERVICES								
001 000 000 341 99 00 00	Passport & Naturalization Fees	17,641	4,132	7,083	-		403,200	2022 one-time CS expense (\$107,520) of temps for reopening passport services/offset with one-time revenue (\$403,200)
4XX 000 000 345 81 00 00	Zoning & Subdivision Fees	75,184	45,010	\$101,818	57,447		XX	Per Steve Wilcox, budget 12-mos rollback thru 7/2021. Adding 4% inflation
4XX 000 000 345 89 00 00	Other Planning & Development Fees	183,150	136,998	\$203,156	131,607		XX	Per Steve Wilcox, budget 12-mos rollback thru 7/2021. Adding 4% inflation
<b>TOTAL CHGS FOR GOODS/SERVICES</b>		<b>275,975</b>	<b>186,140</b>	<b>312,057</b>	<b>189,054</b>	<b>-</b>	<b>403,200</b>	29.21%
FINES & FORFEITURES								
001 000 000 353 10 00 00	Municipal Court-Traffic Infrac	9,649	15,231	11,250	6,237		15,000	Hx ratio of court costs (75%) to revenue
4XX 000 000 359 90 00 00	Misc. Fine, Penalties, Code	20,965	58,788	20,000	-		XX	

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Adopted Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget	2022 Preliminary Budget	
	<b>TOTAL FINES &amp; FORFEITURES</b>	<b>30,614</b>	<b>74,019</b>	<b>31,250</b>	<b>6,237</b>	<b>-</b>	<b>15,000</b>	-52.00%
	MISCELLANEOUS REVENUE							
001 000 000 361 11 00 00	Investment Interest	15,416	7,562	10,274	3,412		6,000	Assumes LGIP and Bond Investments Interest, allocated between General Fund (25%) & Capital (75%)--- 2021.07 ytd annualized
001 000 000 361 40 00 00	Sales Interest	2,496	1,997	2,496	743		1,997	Based on 2020 actual
001 000 000 362 00 00 10	Wireless Commun. Facility Leases	21,890	22,546	22,546	23,223		23,223	2022 American Towers Corp. flat to 2021
001 000 000 362 00 00 20	Post Office Facility Lease	91,520	80,374	88,508	51,630		88,508	Lease of \$7375.67/mo
001 000 000 367 11 00 00	Contributions/Donations	14,050	8,850		-		100,000	25% community donations towards lic.plate reader camera sx
001 000 000 369 30 00 10	Confiscated Property-Auction	1,371	-	200	-			
001 000 000 369 91 00 00	Other	30	-	30	152		30	Based on 2019 actual
001 000 000 369 91 00 05	Other-CC Convience fees	3,043	3,224	3,000	16,521		XX	Based on 2019 actual
001 000 000 369 91 00 10	Other-Copies	235	102	200	127		235	Based on 2019 actual
001 000 000 369 91 00 15	Other-Fingerprinting	590	72	590	50		590	Based on 2019 actual
001 000 000 369 91 00 35	Other-Notary	110	-	110	-		110	Based on 2019 actual
001 000 000 369 91 00 45	Other-Reports	53	44	53	27		53	Based on 2019 actual
	<b>TOTAL MISCELLANEOUS REVENUES</b>	<b>150,803</b>	<b>124,771</b>	<b>128,007</b>	<b>95,884</b>	<b>-</b>	<b>220,745</b>	72.45%
001 000 000 391 10 00 00	DEBT PROCEEDS GENERAL OBLIGATION Debt Proceeds General Obligation							
	<b>TOTAL DEBT PROCEEDS GENERAL OBLIGAT</b>	<b>-</b>		<b>-</b>		<b>-</b>	<b>-</b>	
	REFUNDABLE DEPOSITS (NOT REFLECTED IN BUDGET)							
001 000 000 382 10 00 01	Refundable Deposits - DS (CMP, PGB)	34,865						
001 000 000 382 10 00 02	Refundable DS Adv Deposit	5,454						
001 000 000 382 20 00 00	Refundable Retainage							
	<b>40,319</b>				<b>-</b>			
	DISPOSITION OF CAPITAL ASSETS							
001 000 000 395 10 00 00	Proceeds From Sales of Capital Assets	60	12,776	3,000	25		3,000	
001 000 000 395 10 00 20	PD Equipment Sale/Repl. Funds				38,525			
001 000 000 398 10 00 00	Insurance Recoveries	539	12,416		-			
	<b>TOTAL DISPOSITION OF CAPITAL ASSETS</b>	<b>599</b>	<b>25,192</b>	<b>3,000</b>	<b>38,550</b>	<b>-</b>	<b>3,000</b>	
	OPERATING TRANSFERS							
001 000 000 397 00 05 00	From Custodial (reclass in 2019 only)	267,365						
001 000 000 397 00 10 00	From Capital Projects Fund							
001 000 000 397 00 40 00	From Reserves Fund							
	<b>TOTAL OPERATING TRANSFERS</b>	<b>267,365</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
	<b>TOTAL GENERAL FUND REVENUE</b>	<b>7,124,213</b>	<b>7,983,720</b>	<b>\$ 7,909,764</b>	<b>4,816,187</b>	<b>-</b>	<b>\$ 8,255,623</b>	4.37%

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget	2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
	<b>GENERAL FUND - EXPENDITURES</b>							
	<b>LEGISLATIVE SERVICES</b>							
001 000 000 511 60 41 00	Professional Services							
001 000 000 511 60 41 01	Legislative Activities-Regional Intergovt	5,521	4,337	5,600	4,731		5,600	AWC (\$1900), PSRC (\$700), Eastside Transp.(?), Sound Cities (\$2,001)
001 000 000 511 60 43 00	Travel & Training	225	6,615	6,000	1,957		6,000	AWC training, conferences, meals, and travel + CC retreat
001 000 000 511 60 49 00	Miscellaneous	3,993	1,079	2,000	(64)		2,000	Park Board, Planning Comm, Council misc meeting expenses
001 000 000 511 60 49 10	Medina Days	12,070	-	26,000	-		26,000	\$10,000 Fireworks+ \$5,000 barge, \$1,000 sani-cans, \$10,000 Medina's 67th Birthday(?)
	<b>TOTAL LEGISLATIVE SERVICES</b>	<b>21,809</b>	<b>12,031</b>	<b>39,600</b>	<b>6,624</b>	<b>-</b>	<b>39,600</b>	

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
	<b>MUNICIPAL COURT</b>					
001 000 000 512 50 41 10	Prosecuting Attorney	52,000	44,000	48,000	24,000	
001 000 000 512 50 40 10	Municipal Court-Traffic/NonTrf	5,508	2,575	9,000	2,264	
	<b>TOTAL MUNICIPAL COURT</b>	<b>57,508</b>	<b>46,575</b>	<b>57,000</b>	<b>26,264</b>	<b>-</b>

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
48,000	\$4K per month x 12 months
11,250	Required Service/Expenditure - Offset by Court Revenue
<b>59,250</b>	

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
<b>EXECUTIVE</b>						
SALARIES & WAGES						
001 000 000 513 10 11 00	Salaries & Wages	165,086	171,163	172,675	88,808	
001 000 000 513 10 11 16	ICMA 457 Plan	7,179	7,157	7,200	3,571	
TOTAL SALARIES & WAGES		172,265	178,320	179,875	92,378	-
PERSONNEL BENEFITS						
001 000 000 513 10 21 00	Personnel Benefits	51,785	53,097	54,594	28,771	
TOTAL PERSONNEL BENEFITS		51,785	53,097	54,594	28,771	-
OTHER SERVICES AND CHARGES						
001 000 000 513 10 41 00	Professional Services	72,093	36,000	36,000	15,000	
001 000 000 513 10 43 00	Travel & Training	-	121	4,000	632	
001 000 000 513 10 49 01	Dues, Subscr.	383	315	350	315	
TOTAL OTHER SERVICES & CHARG		72,476	36,436	40,350	15,947	-
<b>TOTAL EXECUTIVE DEPARTMENT</b>		<b>296,527</b>	<b>267,853</b>	<b>274,819</b>	<b>137,095.87</b>	<b>-</b>

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
	FTE's: 1
184,908	CPI-W=4% COLA-- See Salary Model for addl details
7,200	
192,108	7%
52,859	AWC Medical, Vision, DRS, Empl Security and L&I, Payroll Taxes
52,859	-3%
68,000	SR520 Consultant, cancelling off. 1/1/2022 per MS (restored 9/7/21), + \$22K Prothman f
4,000	WCIA and other training
350	
72,350	79%
<b>317,317</b>	

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
<b>FINANCE DEPARTMENT</b>						
SALARIES & WAGES						
001 000 000 514 20 11 00	Salaries & Wages	168,418	191,234	199,948	99,871	
001 000 000 514 20 11 16	ICMA 457 Plan	8,973	9,835	10,200	5,056	
	<b>TOTAL SALARIES &amp; WAGES</b>	<b>177,391</b>	<b>201,069</b>	<b>210,148</b>	<b>104,926</b>	<b>-</b>
PERSONNEL BENEFITS						
001 000 000 514 20 21 00	Personnel Benefits	40,383	47,039	50,279	25,179	
001 000 000 514 20 21 17	Opt-Out Of Medical	13,289	14,579	16,022	7,943	
	<b>TOTAL PERSONNEL BENEFITS</b>	<b>53,672</b>	<b>61,617</b>	<b>66,301</b>	<b>33,122</b>	<b>-</b>
OTHER SERVICES & CHARGES						
001 000 000 514 20 41 01	Professional Services	7,000	7,350	10,300	7,570	
001 000 000 514 20 42 00	Intergvtml Prof Serv-Auditors	14,543	19,554	23,000	-	
001 000 000 514 20 43 00	Travel & Training	233	311	2,000	140	
001 000 000 514 20 46 00	Insurance (WCIA)	181,234	176,720	185,734	186,167	
001 000 000 514 20 49 00	Misc-Dues,Subscriptions	75	35	500	600	
001 000 000 514 20 49 10	Miscellaneous	11,246	10,044	15,000	18,245	
001 000 000 514 40 40 00	Elections Serv-Voter Reg Costs	8,633	7,959	12,000	-	
	<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>222,963</b>	<b>221,973</b>	<b>248,534</b>	<b>212,722</b>	<b>-</b>
	<b>TOTAL FINANCE DEPARTMENT</b>	<b>454,026</b>	<b>484,659</b>	<b>524,983</b>	<b>350,770</b>	<b>-</b>

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
	<b>FTE's: 1.7</b> <b>+ 3 mos of new finance director training by current FD</b>
242,004	CPI-W=4% COLA---see salary model notes
11,700	Assumes full participation
253,704	21%
76,307	AWC Medical, Vision, DRS, Empl Security and L&I, Payroll Taxes
7,917	
84,224	27%
10,300	Vision PS, Finance/Financial System Support + HR updates,, etc
25,663	Added 5K for overruns based on 2020 activity + 2.65% per 8/31/2021 SAO notice
2,000	PSFOA, Budgeting Workshop for DFD
176,342	Liability rate increase per 7/31 WCIA notice. Property 4%; B&M 5-10%, Crime 5-10% & Auto 3% pending Oct BOD vote notice <b>less</b>
	<b>15.56% alloc to DS</b>
250	WFOA, PSFOA, GFOA (Dues, Memberships),
11,000	Non DS Merchant credit card fees (offset by Revenue), Flex Spend Admin, Microflex, Tax/AP Forms, L&I,
12,000	Election year costs (every other year is higher), 2022 keep to prior yr budget d/t potential for less KC cost share
237,554	-4%
<b>575,482</b>	

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget	2022 Preliminary Budget	Comments from prior year, please update as needed:
LEGAL DEPARTMENT								Notes:
4XX 000 000 515 41 40 00	City Attorney, Dev. Serv.							FTE's: NA, contracted
001 000 000 515 41 40 00	City Attorney	256,837	456,288	300,000	113,098		244,000	New Fund allocation (\$56K)
001 000 000 515 45 40 00	Special Counsel	16,173	7,956	60,000	12,440		60,000	Per SM, hx avg of "routine legal service", "excluding itigation or highly contentious events"= \$250K. JDK added \$50K for "contentious", less \$56K to DS budget
001 000 000 515 91 40 00	Public Defender	6,600	5,750	7,200	2,200		7,200	HR and Labor Contract (3) Negotiation might spill into 2022
								Required Service/Expenditure
TOTAL LEGAL DEPARTMENT		279,610	469,994	367,200	127,738	-	311,200	

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget	2021 Preliminary Budget	Comments from prior year, please update as needed: Notes:
<b>CENTRAL SERVICES</b>								
	SALARIES & WAGES							
001 000 000 518 10 11 00	Salaries & Wages	242,335	252,693	257,765	128,256		277,857	FTE's: 3 CPI-W=4% COLA 1 non-rep employee + step increase; --see salary model notes for remaing staff
001 000 000 518 10 11 11	Longevity	4,365	4,452	4,544	2,223		4,953	
001 000 000 518 10 11 14	Education	1,200	1,199	1,200	599		1,200	
001 000 000 518 10 11 16	ICMA 457 Plan	5,997	5,992	12,000	2,993		12,000	Assumes participation full participation
001 000 000 518 10 11 17	Opt-Out of Medical	10,155	8,778	12,418	4,892		9,215	1 Employee participating in Opt-Out, same as 2021
001 000 000 518 10 12 00	Overtime	-	-	-	-		-	
	TOTAL SALARIES & WAGES	264,051	273,113	287,927	138,963	-	305,225	6%
	PERSONNEL BENEFITS							
001 000 000 518 10 21 00	Personnel Benefits	103,020	105,586	108,461	53,279		108,181	AWC Medical, Vision, DRS, Empl Security and L&I, Payroll Taxes
	TOTAL PERSONNEL BENEFITS	103,020	105,586	108,461	53,279	-	108,181	0%
001 000 000 518 10 31 00	Office and Operating Supplies	10,768	21,817	22,000	5,925		27,000	City Hall Office and Operating Expenses, Konica Copier \$7,200, Pitney Bowes \$3,000 Proshred, Municode, Scanning services \$10K, Avidex Chambers Support +2022 one-time expense (\$107,520) of temps for reopening
001 000 000 518 10 41 00	Professional Services	15,654	14,833	17,500	3,509		129,520	passport services/offset with revenue (\$403,200).
001 000 000 518 10 42 00	Postage/Telephone	11,978	10,651	11,000	3,362		9,000	Postage (City Hall printing/mailling services); fax & credit card lines
001 000 000 518 10 43 00	Travel & Training	813	1,481	11,000	60		11,000	Training for clerk, Deputy Clerk/Admin Asst, ISC
001 000 000 518 10 44 00	Advertising	8,757	10,411	5,000	3,290		5,000	DS, CS legal advertisements
001 000 000 518 10 47 00	Utility Serv-Elec,Water,Waste	21,453	20,830	21,000	8,734		30,000	Calculated using 8/16/20 - 8/16/21 rolling 12 mos + 4% increase
001 000 000 518 10 48 00	Repairs & Maint-Equipment	-	-	500	800		500	office equipment repairs
001 000 000 518 10 49 10	Miscellaneous	7,145	790	2,800	1,193		1,500	Printer Svcs-Budget
001 000 000 518 10 49 20	Dues, Subscriptions	730	674	600	215		600	City Clerk and Deputy Clerk
001 000 000 518 10 49 30	Postcard, public information	13,505	6,048	4,000	1,473		4,000	Community mailings placeholder, monthly postcard discontinued
001 000 000 518 10 49 40	Photocopies	338	26	1,000	50		500	Most expenditures reflect pass through costs related to public records
	TOTAL OTHER SERVICES & CHARGES	91,140	87,561	96,400	28,610	-	218,620	127%
	BUILDING MAINTENANCE							
001 000 000 518 30 45 00	Facility Rental	7,734	9,129	8,748	2,916		10,500	1 Public Storage Units (increased from v1 d/t rent notice) \$40k City Hall & PO cleaning Maint. \$15k Beach/Park Bathroom cleaning (increased due to COVID), \$10k HVAC Maint., Alarm/Fire
001 000 000 518 30 48 00	Repairs/Maint-City Hall Bldg	49,331	64,980	51,000	31,823		115,000	Monitoring \$2500, fire inspt, misc cleaning, bug service etc. ---# provided by Ryan Per RO & MS, 9/9, increase =\$45K for lights, paint & railing replacement
	TOTAL BUILDING MAINTENANCE	57,065	74,109	59,748	34,739	-	125,500	110%
001 000 000 518 61 40 00	Judgements, settlements & jobbing	-	116,420					
001 000 000 518 80 31 00	IT HW, SW, Operating Supplies	5,343	41,991	1,500	19,387		1,500	Replacement mouse, keyboards, Data Center replacement battery, etc
001 000 000 518 80 41 50	Technical Services, Software Services	178,226	169,911	149,020	63,609		237,772	IT Placeholder \$130,000 (less 15.56%=\$20,228 for TIG DS allocation) for Maint, monitoring, helpdesk, incident support; \$71K EmailSocial Media archive, GovDelivery, Municode Website hosting and Agenda Management, King County INET, DUO Access, Azure Storage, O365
001 000 000 518 80 48 00	Repairs & Maint: Annual Software Maint.	12,187	11,201	40,991	4,800		14,500	Licenses, MS Teams Audio, GovQA PRR/Redactions/Invoicing Software, 8X8 Phone System, Dude Solutions Asset Management
	TOTAL INFORMATION TECHNOLOGY	195,756	223,102	191,511	87,796	-	253,772	VEEAM, NetApp, Cisco SmartNet, Avidex, Domain Name Renewal, Vision Application Suite, Cisco FirePower, Cisco Umbrella
	<b>SUBTOTAL CENTRAL SERVICES</b>	<b>711,033</b>	<b>996,313</b>	<b>744,047</b>	<b>343,387</b>	-	<b>1,011,298</b>	33%
<b>DEBT SERVICE</b>								
001 000 000 591 18 71 00	LTGO Bond Loan Repayment - Principal	49,330						Post Office Year 3 Principal payment due 12/1/2019, per 1/2017 revised amtz schedule
001 000 000 592 18 83 00	LTGO Bond Loan Repayment - Interest	153						Post Office Year 3 Interest payment due 12/1/2019, per 1/2017 revised amtz schedule
	<b>TOTAL DEBT SERVICE</b>	<b>49,482</b>	<b>-</b>	<b>-</b>	<b>-</b>	-	<b>-</b>	
<b>CAPITAL EXPENDITURES</b>								
001 000 000 594 14 64 00	City Hall - IT HW/SW >\$5K Capital Outlay	70,713	63,048	197,592	72,232		103,430	HW Computer Replacements (10) \$28,430, SW Records Management Placeholder \$65,000, Bang the Table Community Engagement Placeholder \$10,000
	<b>TOTAL CAPITAL EXPENDITURES</b>	<b>70,713</b>	<b>63,048</b>	<b>197,592</b>	<b>72,232</b>	-	103,430	-48%
	<b>TOTAL CENTRAL SERVICES</b>	<b>831,228</b>	<b>1,059,361</b>	<b>941,639</b>	<b>415,619</b>	-	<b>1,114,728</b>	



ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
<b>POLICE DEPARTMENT</b>						
<b>SALARIES &amp; WAGES</b>						
001 000 000 521 20 11 00	Salaries & Wages	1,103,178	1,129,182	1,185,251	571,257	
001 000 000 521 20 11 11	Longevity	12,345	16,000	23,025	9,285	
001 000 000 521 20 11 14	Education	600	600	600	299	
001 000 000 521 20 11 16	ICMA 457 Plan	52,240	48,120	55,506	23,560	
001-000-000-521-20-11-17	Opt Out Medical	20,322	37,294	40,977	18,590	
001 000 000 521 20 11 18	Night Shift Differential	10,118	10,735	14,868	5,545	
001 000 000 521 20 12 00	Overtime	64,777	98,680	70,000	43,610	
001 000 000 521 20 12 01	Merit Pay	52,710	61,732	54,140	56,031	
001 000 000 521 20 13 00	Holiday Pay	36,187	37,498	50,200	-	
	<b>TOTAL SALARIES &amp; WAGES</b>	<b>1,352,478</b>	<b>1,439,840</b>	<b>1,494,567</b>	<b>728,176</b>	<b>-</b>
<b>PERSONNEL BENEFITS</b>						
001 000 000 521 20 21 00	Personnel Benefits	433,003	386,595	404,813	193,488	
001 000 000 521 20 21 10	Personnel Benefits-Retirees	50,024	39,023	43,852	23,593	
001 000 000 521 20 22 00	Uniforms	4,433	14,023	7,000	4,580	
001 000 000 521 20 22 01	DOJ Bullet Proof Vest Program	1,307	-	900	813	
001 000 000 521 20 23 00	Tuition	-	451	3,000	-	
	<b>TOTAL PERSONNEL BENEFITS</b>	<b>488,767</b>	<b>440,092</b>	<b>459,565</b>	<b>222,474</b>	<b>-</b>
<b>SUPPLIES</b>						
001 000 000 521 20 31 00	Office Supplies	4,900	16,033	9,000	5,301	
001 000 000 521 20 31 01	Off Equip, IT HW, SW <\$5K	754	324	10,000	2,958	
001 000 000 521 20 31 40	Police Operating Supplies	4,528	21,117	6,500	2,244	
001 000 000 521 20 31 60	Ammo/Range (Targets, etc.)	6,839	12,743	8,500	-	
001 000 000 521 20 32 00	Vehicle Expenses-gas, car wash	23,134	17,063	26,000	9,432	
001 000 000 521 20 35 20	Firearms (purchase & repair)	1,937	1,360	1,500	(210)	
	<b>TOTAL SUPPLIES</b>	<b>42,092</b>	<b>68,641</b>	<b>61,500</b>	<b>19,725</b>	<b>-</b>
<b>OTHER SERVICES &amp; CHARGES</b>						
001 000 000 521 20 41 00	Professional Services	3,190	3,672	5,000	711	
001 000 000 521 20 41 50	Recruitment-Background	790	3,382	2,000	4,166	
001 000 000 521 20 42 00	Communications (Phone, Pagers)	13,163	12,902	17,500	5,140	
001 000 000 521 20 43 00	Travel & Training	8,901	3,896	10,000	2,370	
001 000 000 521 20 45 00	Equipment-Lease & Rentals	3,030	1,521	2,500	613	
001 000 000 521 20 48 00	Repairs & Maint-Equipment	3,790	1,580	8,000	3,386	
001 000 000 521 20 48 10	Repairs & Maint-Automobiles	13,149	6,446	8,500	3,515	
001 000 000 521 20 48 20	Repairs & Maint- SW, HW Maint	26,418	20,185	30,000	6,713	
001 000 000 521 20 49 30	Animal Control	-	-	500	-	
001 000 000 521 20 49 40	Dues, Subscriptions, Memberships	3,174	5,124	4,500	2,338	
001 000 000 521 20 49 41	Lexipol Manuals	7,374	-	4,200	3,955	
001 000 000 521 20 49 60	Crime Prevention/Public Educ	2,725	990	5,000	-	
001 000 000 521 20 49 90	Misc-Investigative Fund	-	-	-	-	
	<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>85,704</b>	<b>59,698</b>	<b>97,700</b>	<b>32,908</b>	<b>-</b>
<b>INTERGOVERNMENTAL SERVICES</b>						
001 000 000 521 20 41 15	Dispatch Services-Norcom Trans	60,295	66,960	61,225	44,176	
001 000 000 521 20 41 20	Dispatch-EPSCA	5,066	5,252	6,500	2,915	
001 000 000 521 20 41 40	Marine Patrol Services	66,000	70,000	70,000	-	
# TBD	Bellevue CARE program	-	-	-	-	
001 000 000 521 20 41 55	Jail Service-Prisoner Board	19,435	4,430	17,500	127	
001 000 000 521 20 41 60	Prisoner Transport	-	-	500	-	
001 000 000 521 20 41 80	Domestic Violence-Kirkland	215	-	1,000	-	
	<b>TOTAL INTERGOVERNMENTAL SER</b>	<b>151,011</b>	<b>146,642</b>	<b>156,725</b>	<b>47,218</b>	<b>-</b>

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
	<b>FTE: 11</b>
1,195,655	CPI-W=4% COLA 2 non-rep employee; 3.5% CBA est COLA 2 employee; 4% CBA est ceiling COLA 7 employees
22,481	
600	
56,285	Incl contr. at DRS rate 2 DRS ineligible (DRS ER rate reduced from previous yr)
43,449	
15,204	Based on "average" week of coverage provided by Sergeant
120,000	Training, vacation leave, non-funded special events (Medina Days/SeaFair/Shredder Day, etc.)+ summer emphasis patrols
74,632	Paid Q1 of 2022 on 2021 earnings (reg + OT). 7/7 eligible
51,522	
1,579,828	6%
432,764	Payroll taxes, Medical, Dental benefits, etc, less DRS/ICMA replacement above.
51,118	LEOFF 1 Medical plus Unum (+4%) + 12 mos rolling reimb(+10%)
7,000	Uniform replacement
1,600	One vest replacement - external vest and covers
7,000	One officer collecting on tuition reimbursement
499,482	9%
11,000	Includes \$3,000 for Emergency Preparedness
7,000	HW upgrades, normal operating costs
6,500	Taser cartridges, evidence processing equip, radio batteries, etc.; NARCAN replacement
9,000	Per ofc. contract and for training/firearms qualifications - ammo costs continue to increase
26,000	Includes bridge tolls, vehicle tab renewals; fuel costs
1,500	
61,000	-1%
4,000	
2,500	PST fees
15,000	Cell phones and service, computer modems in patrol car, KC INET service.
10,000	Ongoing training requirements, evidence officer certification, updated firearms instructor course, mandatory CJTC training req.
2,500	Copy machine
28,000	Additional for 2022 - \$10K for 2 City Hall antennas & \$10K for updated EM Repeater. \$8,000 for maintain serviceable fire extinguishers, radar, property room software yearly maintenance fee of \$2500, copier quarterly maintenance fee.
8,500	
30,000	Server Maintenance License, camera monthly fees, camera maintenance, IT maintenance cameras, electrical to each intersection
5,000	WSPC, IACP Professional Memberships
6,000	Yearly maintenance agreement per contract to Lexipol. Add'l for 2022 - PowerDMS needed for WASPC Accreditation Requirements
5,500	Increased Shredder Day costs, victim resource & crime prevention brochures, school resource materials.
117,000	20%
65,395	NORCOM - anti-ciapted amount
6,500	Per contract - cost to maintain 800 Mhz police radio connectivity
85,000	KC Sheriff or other jurisdiction anti-ciapted
28,000	2022-2024 program offset by ARPA, \$28K/yr
15,000	King County Jail/SCORE/Kirkland Jail
500	Cost to shuttle prisoners from jail to court and back to jail
1,000	Mandated by court as resource to DV victims
201,395	29%

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
<b>SUBTOTAL POLICE</b>		2,120,051	2,154,913	2,270,057	1,050,500	-
CAPITAL OUTLAY						
001 000 000 594 21 64 10	Surveillance Cameras	-		30,000		
001 000 000 594 21 64 10	Police HW/SW, Equip >\$5K Capital	4,040	53,767	3,500	2,809	
001 000 000 594 21 70 00	Police Vehicle Leasing, Princ. Cost	30,024	34,532	77,000	30,995	
001 000 000 594 21 80 00	Police Vehicle Leasing, Int. Cost	7,322	7,718		8,775	
<b>TOTAL CAPITAL OUTLAY</b>		41,386	96,017	110,500	42,580	-
<b>TOTAL POLICE DEPARTMENT</b>		<b>2,161,438</b>	<b>2,250,929</b>	<b>2,380,557</b>	<b>1,093,079</b>	<b>-</b>

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
2,458,705	8%
420,000	2022 - \$400K budgeted for camera upgrade/replacement - goal to get 25% of cost to be covered through community donations.
4,500	Mandated mobile platform requirements
89,556	Vehicle leasing costs - increased leasing cost for three replacement pool police cars in 2022 (four year lease) and three leases expire in 2024
514,056	365%
<b>2,972,761</b>	

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
<b>FIRE &amp; MEDICAL AID DEPARTMENT</b>						
INTERGOVERNMENTAL SERVICES						
001 000 000 522 20 41 00	Fire Control Services	811,588	817,367	777,954	388,977	
001 000 000 522 20 41 00	Fire Control Services (LEOFF1 Liab.)	31,654		30,000		
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>843,242</b>	<b>817,367</b>	<b>807,954</b>	<b>388,977</b>	<b>-</b>
	<b>TOTAL FIRE &amp; MEDICAL DEPT</b>	<b>843,242</b>	<b>817,367</b>	<b>807,954</b>	<b>388,977</b>	<b>-</b>

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
726,837	Updated 7/30/21 with COB notice received. LEOFF1 contract obligation
30,000	
756,837	
<b>756,837</b>	<b>-6.3%</b>

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
<b>SOCIAL &amp; ENVIRONMENTAL SERVICES</b>						
<b>SOCIAL SERVICES</b>						
001 000 000 551 10 40 00	Public Housing Services - ARCH	16,561	18,376	18,476	6,523	
	TOTAL SOCIAL SERVICES	16,561	18,376	18,476	6,523	-
<b>ENVIRONMENTAL SERVICES</b>						
001 000 000 553 10 40 00	Land & Water Conservation Resources-King County	-		1,925		
001 000 000 553 70 40 00	Pollution Prevention-Puget Sound Clean Air Agency	9,835	9,964	9,953	9,953	
	TOTAL ENVIRONMENTAL SERVICES	9,835	9,964	11,878	9,953	-
<b>MENTAL HEALTH SERVICES</b>						
001 000 000 564 60 40 00	Mental Health Services-KC Substance Abuse Fees	884	932	884	472	
	<b>TOTAL SOCIAL &amp; ENVIRONMENTAL SVCS</b>	<b>27,280</b>	<b>29,272</b>	<b>31,238</b>	<b>16,948</b>	<b>-</b>

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
32,109	Same as prior year + pass-thru of "Affordable & Supp Housing" sales tax (\$13,633 est)
32,109	
4,000	
9,582	Per notice rec'd 6.24.2021
13,582	
1,000	
46,691	49%

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
	<b>RECREATION SERVICES (LIFEGUARDS AND BOYS &amp; GIRLS CLUB)</b>					
	SALARIES & WAGES					
001 000 000 571 00 10 00	Salaries & Wages	22,511	20,545	30,000		
001 000 000 571 00 11 00	Overtime	-	-	500	-	
	<b>TOTAL SALARIES &amp; WAGES</b>	<b>22,511</b>	<b>20,545</b>	<b>30,500</b>	<b>-</b>	<b>-</b>
	PERSONNEL BENEFITS					
001 000 000 571 00 20 00	Personnel Benefits	2,955	2,562	4,720		
001 000 000 571 00 30 00	Uniforms	1,555	1,339	2,000	1,238	
	<b>TOTAL PERSONNEL BENEFITS</b>	<b>4,510</b>	<b>3,901</b>	<b>6,720</b>	<b>1,238</b>	<b>-</b>
	SUPPLIES					
001 000 000 571 00 31 00	Operating Supplies	1,207	4,303			
001 000 000 571 00 32 00	Miscellaneous Lifeguard Expense	677	2,586	7,300	137	
	<b>TOTAL SUPPLIES</b>	<b>1,884</b>	<b>6,888</b>	<b>7,300</b>	<b>137</b>	<b>-</b>
	OTHER SERVICES & CHARGES					
001 000 000 571 00 40 00	Travel & Training	168		300	-	
001 000 000 571 00 41 00	Recreation - Boys & Girls Club	-				
	<b>TOTAL OTHER SERVICES &amp; CHARG</b>	<b>168</b>	<b>-</b>	<b>300</b>	<b>-</b>	<b>-</b>
	<b>TOTAL RECREATION-LIFEGUARDS</b>	<b>29,073</b>	<b>31,335</b>	<b>44,820</b>	<b>1,375</b>	<b>-</b>

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
35,000	Anticipated hourly increase to stay competitive
35,000	15%
4,200	
2,000	
6,200	-8%
7,300	Increase to reimburse for lifeguard certifications after hire
7,300	0%
-	
<b>48,500</b>	

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
<b>PARKS DEPARTMENT</b>						
	<b>SALARIES &amp; WAGES</b>					
001 000 000 576 80 11 00	Salaries & Wages	249,689	254,246	265,275	131,975	398,218
001 000 000 576 80 11 11	Longevity	10,776	9,282	8,798	3,451	
001 000 000 576 80 11 14	Education	3,238	3,835	4,680	1,877	
001 000 000 576 80 11 16	ICMA 457 Plan	10,789	10,182	10,800	5,084	
001 000 000 576 80 11 17	Opt-Out of Medical	13,240	9,935	11,034	5,304	
001 000 000 576 80 11 00	Salaries & Wages, SEASONAL WORKERS	19,658		20,453		
001 000 000 576 80 12 00	Overtime	4,679	2,998	3,236	4,331	
	<b>TOTAL SALARIES &amp; WAGES</b>	<b>312,069</b>	<b>290,478</b>	<b>324,276</b>	<b>152,022</b>	<b>398,218</b>
	<b>PERSONNEL BENEFITS</b>					
001 000 000 576 80 21 00	Personnel Benefits	99,480	106,385	103,805	48,861	
001 000 000 576 80 22 00	Uniforms	1,956	1,854	2,000	139	
	<b>TOTAL PERSONNEL BENEFITS</b>	<b>101,436</b>	<b>108,239</b>	<b>105,805</b>	<b>49,000</b>	<b>-</b>
	<b>SUPPLIES</b>					
001 000 000 576 80 31 00	Operating Supplies	20,836	30,592	19,000	3,939	
001 000 000 576 80 32 00	Vehicle Fuel & Lube	4,689	3,093	5,000	1,820	
	<b>TOTAL SUPPLIES</b>	<b>25,525</b>	<b>33,685</b>	<b>24,000</b>	<b>5,760</b>	<b>-</b>
	<b>OTHER SERVICES &amp; CHARGES</b>					
001 000 000 576 80 41 00	Professional Services	7,362	9,117	5,000	8,353	
001 000 000 576 80 41 04	Professional Services-Misc	349	514	4,000	-	
001 000 000 576 80 42 00	Telephone/Postage	5,313	6,737	6,500	2,814	
001 000 000 576 80 43 00	Travel & Training	1,322	284	5,000	256	
001 000 000 576 80 47 00	Utilities	20,283	16,446	22,000	5,791	
001 000 000 576 80 48 00	Repair & Maint Equipment	5,625	4,313	7,000	7,233	
001 000 000 576 80 49 00	Miscellaneous, annual lease	511	500	1,000	-	
001 000 000 576 80 49 01	Misc-Property Tax	192	324	200	265	
	<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>40,957</b>	<b>38,237</b>	<b>50,700</b>	<b>24,713</b>	<b>-</b>
	<b>CAPITAL OUTLAY</b>					
001 000 000 594 76 30 00	Park Improvements	10,516			-	
001 000 000 594 76 00 00	Furniture and Equipment: Replacement	-		7,000		
001 000 000 594 76 64 00	Parks Capital Outlay >\$5K	-	8,268		231	
	<b>TOTAL CAPITAL OUTLAY</b>	<b>10,516</b>	<b>8,268</b>	<b>7,000</b>	<b>231</b>	<b>-</b>
	<b>TOTAL PARKS DEPARTMENT</b>	<b>490,504</b>	<b>478,907</b>	<b>511,781</b>	<b>231,726</b>	<b>398,218</b>

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
	FTE: 3 of 5 total allocated Public Works are split 60% Parks and 40% Streets
271,732	CPI-W=4% COLA 1 non-rep employee; ---see salary model notes for remaining staff
6,269	
3,840	
10,800	Assumes full participation
16,323	
20,453	Unlikely to exceed 2021 budget d/t turnover
3,236	Special Events:Medina Days, Seafair, Parkboard--# provided by Ryan + gross up
332,653	3%
89,254	AWC Medical, Vision, DRS, Empl Security and L&I, Payroll Taxes
2,000	
91,254	-14%
37,000	Garbage bags, toilet paper, fertilizer, bark, topsoil, Mutt Mitts, bathroom supplies, Purell sanitizer, light bulbs, paint, mower blades, irrigation parts, tennis court nets, gloves, ear plugs, eye protection. Add'l \$16K 9/22 d/t WCIA audit compliance & \$7500 for small tool additions for new in-house work.
5,000	Public Works equipment & vehicles
42,000	75%
15,000	Arborist, irrigation repairs, engineeringBack-flow device testing, hazardous material disposal, fertilizing and spraying, \$5K added 9/22 d/t WCIA audit compliance (electrician)
3,000	Debris disposal
6,500	mobile phones, alarm/fire monitoring line, internet
3,000	Pesticide training, flagger training, certifications, licenses, conferences, qtrly safety meetings, AE Training
22,000	Utilities for public works shop and park restrooms, irrigation water, pond power
7,000	Backhoe, mowers,workman
600	yearly lease for Shop Yard
300	KC Real Estate Tax (Noxious Weeds)
57,400	13%
	*** see capital projects
7,000	Park Benches, Tables, Tennis Court Nets, Flags
7,000	0%
530,307	

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget	2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
	<b>OPERATING TRANSFERS</b>							
	<u>From General Fund to:</u>							
001 000 000 597 00 30 00	Levy Stabilization Fund			\$ 500,000	250,000		\$ 500,000	
001 000 000 597 00 30 00	Street Fund	40,000	370,000	\$ 377,132	188,566		\$ 399,471	
4XX 000 000 597 00 30 00	Dev. Services						1,000,000	Starting Fund Balance, including \$600K of cust deposits
	<b>TOTAL TRANSFERS FROM GENERAL FUND</b>	<b>40,000</b>	370,000	877,132	438,566	-	1,899,471	
	<u>From Contingency Fund to:</u>							
302 000 000 597 00 01 02	Street Fund							
	<b>TOTAL TRANSFERS FROM CAP RESERVE FUND</b>	-	-	-		-	-	
	<u>From Capital Projects Fund to:</u>							
307 000 000 597 00 00 10	General Fund							
307 000 000 597 00 00 30	Street Fund	347,000		-			-	
	<b>TOTAL TRANSFERS FROM CAPITAL FUND</b>	347,000	-	-	-	-	-	
	<b>TOTAL OPERATING TRANSFERS</b>	<b>387,000</b>	370,000	877,132	438,566	-	1,899,471	

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
<b>DEVELOPMENT SERV. ENT. FUND, EST 2022</b>						
Transfer from Gen. Rev tab:						
4XX 000 000 322 10 00 00	Building Permits			\$ 577,164		
4XX 000 000 322 11 00 00	Building Permit - Technology Fee			\$ 9,324		
4XX 000 000 334 03 10 00	DOE Grant. Shoreline Master Program			\$ -		
4XX 000 000 332 92 10 01	Zoning & Subdivision Fees			\$ 101,818		
4XX 000 000 333 16 00 00	Other Planning & Development Fees			\$ 203,156		
4XX 000 000 336 06 51 00	Misc. Fine, Penalties, Code			\$ 20,000		
001 000 000 369 91 00 05	Other-CC Convience fees					
4XX 000 000 395 10 00 00	Proceeds From Sales of Capital Assets					
	REVENUES			\$ 911,462		
OPERATING TRANSFERS						
4XX 000 000 397 00 30 00	From General Fund (001)					
<b>TOTAL TRANSFER REVENUE</b>		-	-	-	-	-
<b>TOTAL DEV. SERV. ENT. FUND</b>		-	-	-	-	-

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
\$ 967,444	Per Steve Wilcox, budget 12-mos rollback thru 7/2021. Adding 4% inflation
\$ 11,112	Per Steve Wilcox, budget 12-mos rollback thru 7/2021. Adding 4% inflation
\$ 25,000	DOE SMP Grant , offset by Shoreline consultant costs 2021-2023
\$ 81,060	Per Steve Wilcox, budget 12-mos rollback thru 7/2021. Adding 4% inflation
\$ 214,237	Per Steve Wilcox, budget 12-mos rollback thru 7/2021. Adding 4% inflation
\$ 20,000	
33,042	Based on 2021 Jan -June annualized
\$ 5,000	Sale of 2 oldest Tahoes
<b>\$ 1,356,895</b>	
1,000,000	New Fund. Identified 2021 DS associated ending fund balance ini GF.
1,000,000	Adv dep & other deposits thru 8/31 = \$600K
<b>2,356,895</b>	



ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget	2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
<b>DEVELOPMENT SERVICES DEPT</b>								<b>FTE's: 4</b>
4XX 000 000 558 60 11 00	SALARIES & WAGES						429,256	CPI-W=4% COLA 2 non-rep employees; 3.5% CBA est COLA 2 employees-----see salary model notes for step increase info
4XX 000 000 558 60 11 11	Salaries & Wages	342,525	347,165	403,613	188,912			
4XX 000 000 558 60 11 11	Longevity	1,459	361	-				
4XX 000 000 558 60 11 14	Education	-	766	1,200	599		2,700	
4XX 000 000 558 60 11 16	ICMA 457 Plan	11,964	14,283	18,000	7,585		18,000	Assumes full participation
4XX 000 000 558 60 11 17	Opt-Out of Medical	12,194	2,183	-	4,482		5,061	
	<b>TOTAL SALARIES &amp; WAGES</b>	<b>368,142</b>	<b>364,758</b>	<b>422,813</b>	<b>201,578</b>	<b>-</b>	<b>455,017</b>	<b>8%</b>
<b>PERSONNEL BENEFITS</b>								
4XX 000 000 558 60 21 00	Personnel Benefits	128,802	129,014	145,629	66,704		144,283	AWC Medical, Vision, DRS, Empl Security and L&I, Payroll Taxes
4XX 000 000 558 60 23 00	Tuition Reimbursement	-			-			Possible for 2022?
	<b>TOTAL PERSONNEL BENEFITS</b>	<b>128,802</b>	<b>129,014</b>	<b>145,629</b>	<b>66,704</b>	<b>-</b>	<b>144,283</b>	<b>-1%</b>
<b>SUPPLIES</b>								
4XX 000 000 558 60 31 00	Operating Supplies	1,902	2	3,000	(37)		4,000	Estimate
4XX 000 000 558 60 32 00	Vehicle Expenses - Gas, Oil, Maint.	327	420	2,000	156		3,000	Vehicle is getting older and may require increasing repairs in addition to regular maintenance.
	<b>TOTAL SUPPLIES</b>	<b>2,229</b>	<b>422</b>	<b>5,000</b>	<b>119</b>	<b>-</b>	<b>7,000</b>	<b>40%</b>
<b>OTHER SERVICES &amp; CHARGES</b>								
4XX 000 000 514 20 46 00	Insurance (WCIA)						32,495	Liability rate increase per 7/31 WCIA notice. Property 4%; B&M 5-10%, Crime 5-10% & Auto 3% pending Oct BOD vote notice, allocated 15.56% from Finance
4XX 000 000 515 41 40 00	City Attorney, Dev. Serv.						55,718	New Fund allocation
4XX 000 000 518 80 41 50	Technical Services, Software Services						20,228	IT Placeholder 15.56%= \$20,228 for TIG DS allocation from CS for Maint, monitoring, helpdesk, incident support
4XX 000 000 558 60 41 00	Professional Services	79,192	48,062	80,000	51,325		90,000	Building plan review consultant with activity similar to 2021, and new public portal implementation. <b>Fee study in 2023's budget?</b>
4XX 000 000 558 60 41 01	Planning Consultant	52,377	-	50,000	12,698		70,000	Planning Manager support. Increasing use of consultant. New contract due 8/22 with 5% increase anticipated.
4XX 000 000 558 60 41 02	Hearing Examiner	26,803	16,243	20,000	1,530		3,500	Activity similar to 2021
4XX 000 000 558 60 41 06	Building Inspector Contract	34,625	26,513	7,000	-		7,000	Deputy Building Official performs inspections. \$7,000 is contingency, vacations, etc. to cover 2-months
4XX 000 000 558 60 41 07	Engineering Consultant	93,971	80,077	98,000	69,305		100,000	Grading and drainage permit reviews, inspections, and other. Much of this expense is recovered through deposit reimbursement
4XX 000 000 558 60 41 08	Sound Testing Consultant	\$10,973	7,965	4,000	6,052		11,000	Most of this expense is recovered through fees. New contract due in 2022 with 5% increase anticipated.
4XX 000 000 558 60 41 50	Landscape Consultant	78,666	86,621	60,000	30,382		60,000	Tree Code and Landscape consultant. Much of this expense is recovered through deposit account reimbursement
4XX 000 000 558 60 41 55	Shoreline Consultant	3,975	-	5,000	-		5,000	Review by consulting shorelines specialist is needed on occasion
4XX 000 000 558 60 42 00	Communications		3,034				3,000	Expense added in 2022 due to DS having its own fund
4XX 000 000 558 60 43 00	Travel & Training	4,478	1,393	12,000	1,419		11,000	Four DS staff. \$3500 each for Director and Planning Manager. \$2000 each for Deputy Bldg. Off. and Dev. SVCS Coordinator
4XX 000 000 558 60 49 00	Dues, Subscriptions, Memberships	900		1,200	902		1,300	APA, AICP, WABO, ICC, WSPT, AWC Director. Estimate cost increase
4XX 000 000 558 60 49 10	Miscellaneous						33,042	Bank fees (offset with customer fees)
4XX 000 000 582 10 00 01	Refund of PGB/CMP Deposits (DS)	41,865						<b>Non-budget item</b>
4XX 000 000 582 10 00 02	Refund of DS Adv Deposits	13,355						<b>Non-budget item</b>
	<b>TOTAL OTHER SERVICES &amp; CHARGES</b>	<b>441,180</b>	<b>269,907</b>	<b>337,200</b>	<b>173,613</b>	<b>-</b>	<b>503,283</b>	<b>49%</b>
<b>CAPITAL OUTLAY</b>								
4XX 000 000 594 58 64 00	Furniture & Equipment		4,950					
4XX 000 000 594 XX XX XX	Vehicle						40,000	
4XX 000 000 594 60 64 00	DS- IT HW/SW >\$5K Capital Outlay						\$30,334	Dude solutions (E-permitting \$14K, portal \$3500); BlueBeam (License \$3500, Maintenance \$984) Computer replacement for DSC, DBO & PM (\$8550)---#s from AK
	<b>TOTAL CAPITAL OUTLAY</b>	<b>-</b>	<b>4,950</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>70,334</b>	
<b>TOTAL DEVELOPMENT SERVICES</b>		<b>940,353</b>	<b>769,051</b>	<b>910,642</b>	<b>442,013</b>	<b>-</b>	<b>1,179,917</b>	

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
<b>CITY STREET FUND REVENUE</b>						
	INTERGOVERNMENTAL REVENUE					
	DOE Sweeping Grant			19,000		
101 000 000 334 03 60 00	Nat'l Pollution Discharge Elim	19,610	12,368	50,000	12,198	
001 000 000 336 00 71 00	Multimodal Transportation - Cities				2,215	
101 000 000 336 00 87 00	Motor Fuel Tax and MVA Transpo	68,413	59,775	70,092	28,715	
	<b>TOTAL INTERGOVERNMENTAL</b>	88,024	72,143	139,092	43,127	-
	OPERATING TRANSFERS					
101 000 000 397 00 20 00	From Capital Reserves (302)					
101 000 000 397 00 10 00	From General Fund (001)	-	370,000	377,132	188,566	
101 000 000 397 00 30 00	From Capital Projects Fund (307)	347,000		-		
	<b>TOTAL OPERATING TRANSFERS</b>	347,000	370,000	377,132	188,566	-
	<b>TOTAL CITY STREET FUND</b>	435,024	442,143	516,224	231,693	-

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
50,000	80% reimbursement (thru 7/2021)
4,402	NPDES DOE Grant ?
64,399	2022: MRSC estimated distribution of State Shared Revenue, available late July
118,801	-15%
399,471	
-	Transfer from Capital Fund to Street Fund or REET1 eligible or unrestricted Capital
399,471	6%
518,272	0%

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Adopted Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
<b>CITY STREET FUND</b>						
SALARIES & WAGES						
101 000 000 542 30 11 00	Salaries & Wages	166,459	169,496	176,850	87,984	
101 000 000 542 30 11 11	Longevity	7,184	6,188	5,865	2,301	
101 000 000 542 30 11 14	Education	2,159	2,557	3,120	1,251	
101 000 000 542 30 11 16	ICMA 457 Plan	7,192	6,789	7,200	3,390	
101 000 000 542 30 11 17	Opt-Out of Medical	8,826	6,163	7,080	3,536	
101 000 000 542 30 11 00	Salaries & Wages (Seasonal Workers)	13,106	1,999	13,636		
101 000 000 542 30 12 00	Overtime	3,119		2,157	2,887	
TOTAL SALARIES & WAGES		208,045	193,191	215,908	101,349	-
PERSONNEL BENEFITS						
101 000 000 542 30 21 00	Personnel Benefits	66,342	70,809	69,204	32,468	
101 000 000 542 30 22 00	Uniforms	1,563	1,562	2,000	-	
TOTAL PERSONNEL BENEFITS		67,905	72,371	71,204	32,468	-
ROAD & STREET MAINTENANCE						
101 000 000 542 30 31 00	Operating & Maintenance Supplies	6,258	4,275	5,000	1,493	
101 000 000 542 30 35 00	Small Tools/Minor Equipment	4,686	4,377	4,000	817	
101 000 000 542 30 41 00	Professional Services	49,441	51,430	54,000	25,626	
101 000 000 542 30 41 03	Prof Svcs- NPDES Grant	33,993	49,875	50,000	8,725	
101 000 000 542 30 41 10	Road & Street Maintenance	124	8,161	10,000	-	
101 000 000 542 30 45 00	Machine Rental	603	90	1,000	611	
101 000 000 542 30 47 00	Utility Services	857	622	1,000	454	
101 000 000 542 30 48 00	Equipment Maintenance	7,285	6,579	7,000	3,071	
101 000 000 542 40 41 00	Storm Drain Maintenance	37,326	5,256	15,000	5,985	
101 000 000 542 63 41 00	Street Light Utilities	21,755	21,471	22,000	9,571	
101 000 000 542 64 41 00	Traffic Control Devices	3,849	10,916	10,000	5,702	
101 000 000 542 66 41 00	Snow & Ice Removal	160	680	1,000	-	
101 000 000 542 67 41 00	Street Cleaning	15,320	14,517	25,000	16,229	
101 000 000 542 70 40 00	Street Irrigation Utilities	18,854	7,235	23,000	590	
TOTAL ROAD & ST MAINTENANCE		200,511	185,484	228,000	78,873	-
CAPITAL OUTLAY						
101 000 000 594 42 64 00	>\$5,000 Equipment, HW & SW	-		6,000		
TOTAL CITY STREET FUND		476,461	451,045	515,112	212,690	-

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
	FTE: 2 of 5 total allocated Public Works are split 60% Parks and 40% Streets
181,155	CPI-W=4% COLA 1 non-rep employee; ---see salary model notes for remaining staff
4,179	
2,560	
7,200	Assumes full participation
10,882	
13,636	Unlikely to exceed 2021 budget d/t turnover
2,157	Special Events:Medina Days, Seafair, Parkboard--# provided by Ryan + gross up
221,769	3%
59,503	AWC Medical, Vision, DRS, Empl Security and L&I, Payroll Taxes
2,000	
61,503	-14%
5,000	Storm drain pipe, catch basin grates, marking paint, gravel, cement, bark, roadside plantings <b>REET1 eligible</b>
4,000	power tools, mower parts, Pole Saw, Weedeater
54,000	84th Median & 24th Roadside Maint, 24th traffic Signal (shared Clydehill # <b>netted</b> ), WRIA \$2941 (7/27 notice) <b>REET1 eligible</b>
50,000	NPDES Requirements <b>Grant \$50k</b>
10,000	Pavement patching, pavement markings, sidewalk maintenance, curb repairs <b>REET1 eligible</b>
2,000	ditch witch, compactor, compressor, manlift
1,000	Utility locates
7,000	PW vehicle and power equip repairs
15,000	Catch Basin Vactoring, Storm Line jetting, root cutting, camera
22,000	PSE street light Power, <b>REET1 eligible</b>
10,000	Posts, reflective signs(Fed Req), barricades, cones
1,000	Sand, ice melt
25,000	Street sweeping contracted service (DOE Grant til July 2021)
23,000	
229,000	0%
6,000	<b>Asset Essentials Licensing (2021 didn't make it into rollout)</b>
518,272	1%

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
	<b>TREE FUND REVENUE</b>					
	MISCELLANEOUS REVENUE					
103 000 000 345 89 00 00	Other -Tree Replacement	3,075		3,075	-	
103 000 000 382 20 00 00	Refundable Retainage Deposits	875				
	<b>TOTAL MISCELLANEOUS REVENUE</b>	<b>3,950</b>	-	3,075	-	-
	<b>TOTAL TREE FUND</b>	<b>3,950</b>	-	<b>3,075</b>	-	-

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
3,075	Expecting only minimum fines
3,075	
3,075	

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
<b>TREE FUND</b>						
OTHER SERVICES & CHARGES						
103 000 000 558 60 41 50	Professional Services	6,496		8,000	13,391	
103 000 000 558 60 49 10	Miscellaneous-Tree Replacement	23,572	4,332	30,000	160	
	TOTAL OTHER SERVICES & CHARG	30,067	4,332	38,000	13,551	-
	<b>TOTAL TREE FUND</b>	<b>30,067</b>	<b>4,332</b>	<b>38,000</b>	<b>13,551</b>	<b>-</b>

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
10,000	Consultant Arborist Tree Plantings, Hazardous Tree Program
30,000	
40,000	
<b>40,000</b>	

Comparative Summary by Fund  
2018 Budget

				2021	2021	2022
				Adopted	Actual	Prelimiary
ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	Budget	YTD 6-30-21	Budget
CONTINGENCY FUND						
302 000 000 397 00 01 00	From General Fund					
302 000 000 361 11 00 00	Investment Interest Earnings	-				
	Total Capital Reserve Revenue	-	-	-	-	-
TOTAL RESERVE FUND		-	-	-	-	-

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actuals	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
	LEVY STABLIZATION FUND					
303 000 000 397 00 30 00	OPERATING TRANSFERS From General Fund (001)	-	-	500,000	250,000	
	TOTAL TRANSFER REVENUE	-	-	500,000	250,000	-
	TOTAL LEVY STABILIZATION FUND	-	-	500,000	250,000	-

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
500,000	New Fund, must have min. fund balance of \$2M by 12/31/2025
500,000	
500,000	

ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actual	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget	2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
	<b>CAPITAL PROJECTS FUND REVENUE</b>							
	TAXES							
307 000 000 318 34 00 00	Real Estate Excise Tax 1	559,082	768,854	388,968	429,595		804,850	2021- Assume rolling 12 mos (July 2020-Aug 2021) with 15% reduction for potential market softening
307 000 000 318 35 00 00	Real Estate Excise Tax 2	559,082	768,854	388,968	429,595		804,850	
	<b>TOTAL TAXES</b>	<b>1,118,165</b>	<b>1,537,708</b>	<b>777,936</b>	<b>859,190</b>	<b>-</b>	<b>1,609,699</b>	87%
307 000 000 332 92 10 01	Coronavirus Local Fis. Rec. (ARPA)				458,919		458,919	KC Parks Levy, Nov 2019 went to ballot for renewal, passed, updated to reflect notice rec'd from KC of COM annual portion, deferring 2022 amt to 2023 for next segment of playground updating project
307 000 000 334 03 80 00	State Transp Improv Board Grant - Sidewalks	203,932	241,000					
307 000 000 334 06 91 02	Property II Levy	26,964	49,965	50,000				-6%
307 000 000 334 06 91 05	TIB-LED Streetlight Conversion Grants				31,337			
	<b>TOTAL INTERGOVERNMENTAL</b>	<b>230,896</b>	<b>290,965</b>	<b>50,000</b>	<b>490,256</b>	<b>-</b>	<b>458,919</b>	
307 000 000 344 10 02 00	Roads Street CIP Improvements	20,000	-	266,000	-			Assumes LGIP and Bond Investments Interest, allocated between General Fund (25%) & Capital (75%)--- 2021.07 ytd annualized
	<b>TOTAL TRANSPORTATION</b>	<b>20,000</b>	<b>-</b>	<b>266,000</b>		<b>-</b>	<b>-</b>	
307 000 000 361 11 00 00	Investment Interest Earnings	46,249	14,044	19,080	5,118		18,000	
307 000 000 367 00 00 00	Capital Project Donations - Non-Gov	5,145			564			
307 000 000 382 20 00 00	Refundable Retainage Deposits	18,258						
	OPERATING TRANSFERS - IN							
307 000 000 397 00 10 00	From General Fund to Capital		-					
307 000 000 397 00 04 00	From Custodial (reclass 2019 only)	14,231	-					
307 000 000 397 00 40 00	From Capital Reserve Fund to Capital	-	-	-			-	
	<b>TOTAL TRANSFERS</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	
	<b>TOTAL CAPITAL PROJECTS FUND</b>	<b>1,452,943</b>	<b>1,842,717</b>	<b>1,113,016</b>	<b>1,355,128</b>	<b>-</b>	<b>2,086,618</b>	



ACCOUNT NUMBER	DESCRIPTION	2019 Actuals	2020 Actual	2021 Budget	2021 Actual YTD 6-30-21	2022 Adopted Budget
<b>CAPITAL PROJECTS FUND</b>						
	IMPROVEMENTS					
307 000 000 594 18 60 00	Building Improvements	79,484	17,132	20,000	-	
307 000 000 594 76 63 20	Park Improvements	79,489	81,823	150,000	10,107	
307 000 000 595 30 63 01	Street Improvement - Overlays	515,098	152,160	340,000	539	
307.000 000 595 30 63 02	Storm Drainage Improvements	45	36,493	50,000	31,748	
307 000 000 595 30 63 10	Sidewalk Improvements	279,899	380,898	280,000	21,590	
Retired account codes:						
307 000 000 595 30 05 00	Overlake Drive East					
307 000 000 595 30 60 00	Poplar Tree Removal/Replacement					
307 000 000 595 30 63 12	Walkable Medina Project					
307 000 000 595 30 63 18	Medina Park Ponds					
307 000 000 595 90 11 00	Allocation of PW Director salary for project oversight					
	TOTAL IMPROVEMENTS	954,015	668,505	840,000	63,985	-
	<b>TOTAL CAPITAL PROJECTS</b>	<b>954,015</b>	<b>668,505</b>	<b>840,000</b>	<b>63,985</b>	<b>-</b>

Active Accounts, use category code for project #

2022 Preliminary Budget	Comments from prior year, please update as needed: Notes:
20,000 100,000	City Hall Painting, Rail replacement, Siding etc. <b>Reappropriate 2021 amount for installation of playground d/t delivery delays. KC Grant = \$NA, carry-over 2022's \$50K allocation to 2023 Turf</b>
1,000,000 390,000	77th Ave NE to OGCC Drainage Imp, other flood risk projects, funds offset by ARPA (\$890,735--net remaining after GF portion, see GF rev cell #36) NE 12th ST ADA & Sidewalk Repairs *carry over from 2021 + UG *PSE partially funds UG - amount TBD
1,510,000	
<b>1,510,000</b>	