



## MEDINA CITY COUNCIL

Monday, October 24, 2022

5:00 PM – SPECIAL MEETING - RETREAT

### AGENDA

#### VISION STATEMENT

Medina is a family-friendly, diverse and inclusive community on the shores of Lake Washington. With parks and open spaces, Medina is a quiet and safe small city, with active and highly-engaged residents. Medina honors its heritage while preserving its natural environment and resources for current and future generations.

#### MISSION STATEMENT

Ensure efficient delivery of quality public services, act as responsible stewards of Medina's financial and natural resources, celebrate diversity, leverage local talent, and promote the safety, health, and quality of life of those who live, work, and play in Medina.



# MEDINA, WASHINGTON

## MEDINA CITY COUNCIL SPECIAL MEETING - RETREAT

Hybrid - Virtual/In-Person Medina City Hall - Council  
Chambers

Monday, October 24, 2022 – 5:00 PM

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### AGENDA

**MAYOR** | Jessica Rossman

**DEPUTY MAYOR** | Randy Reeves

**COUNCIL MEMBERS** | Cynthia F. Adkins, Jennifer Garone, Harini Gokul, Mac Johnston, Bob Zook

**CITY MANAGER** | Stephen R. Burns

**CITY ATTORNEY** | Scott Missall

**CITY CLERK** | Aimee Kellerman

#### Virtual Meeting Participation

The Medina City Council has moved to hybrid meetings, offering both in-person and online meeting participation. In accordance with the direction from Governor Inslee, masking and social distancing will be optional for those participating in person. Individuals who are participating online and wish to speak live must register their request with the City Clerk at 425.233.6411 or email [akellerman@medina-wa.gov](mailto:akellerman@medina-wa.gov) and leave a message before 2PM on the day of the October 24 Council meeting. Please reference Public Comments for October 24 Council Meeting on your correspondence. The City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit. The city will also accept written comments. Any written comments must be submitted by 2 PM on the day of the October 24 Council meeting to the City Clerk at [akellerman@medina-wa.gov](mailto:akellerman@medina-wa.gov).

#### [Join Zoom Meeting](#)

Meeting ID: 832 5227 3105

Passcode: 589036

One tap mobile

+12532158782,,83252273105# US (Tacoma)

#### 1. SPECIAL MEETING - CALL TO ORDER / ROLL CALL

Council Members Adkins, Garone, Gokul, Johnston, Reeves, Rossman and Zook

#### 2. COUNCIL RETREAT AGENDA

2.1 Council Retreat Agenda

#### 3. ADJOURNMENT

Next Regular Meeting: Monday, November 14, 2022 at 5:00 PM.

**UPCOMING MEETINGS**

Monday, November 14, 2022 - City Council Meeting (5:00 PM)

***Thursday, November 24, 2022 - Thanksgiving Holiday - City Hall Closed***

***Friday, November 25, 2022 - Day After Thanksgiving Holiday - City Hall Closed***

Monday, November 28, 2022 - City Council Meeting (5:00 PM)

Monday, December 12, 2022 - City Council Meeting (5:00 PM)

***Monday, December 26, 2022 - Day After Christmas Holiday - City Hall Closed***

Tuesday, December 27, 2022 - City Council Meeting (5:00 PM)

**CERTIFICATION OF POSTING AGENDA**

The agenda for the Monday, October 24, 2022 Special Meeting of the Medina City Council was posted and available for review on Friday, October 21, 2022 at City Hall of the City of Medina, 501 Evergreen Point Road, Medina, WA 98039. The agenda is also available on the city website at [www.medina-wa.gov](http://www.medina-wa.gov).



# City Council Retreat Overview

Monday, October 24th, 2022  
5:00-9:00 pm

**Focus:** Identifying our Priority Accomplishments for 2023

**Goals:** Council will identify shared concrete priorities for 2023; feel confident about alignment around criteria.

**Pre-Work:** Come with thoughts and ideas on what success looks like for each priority area.

Time	Segment	Description
5:00- 5:15	<b>Opening &amp; Overview of the Process</b>	Group introductions, agenda review, and brief walk through of the work ahead.
5:15- 7:30 approx	<p><b>Part 1: What will our specific, measurable accomplishments be in 2023?</b></p> <ul style="list-style-type: none"> <li>• Financial Sustainability and Accountability</li> <li>• Quality Infrastructure</li> <li>• Efficient and Effective City Government</li> <li>• Public Safety and Health</li> <li>• Neighborhood Character</li> </ul>	<p>Taking each Priority Arena of Focus, the group will determine what needs to be accomplished* during the year ahead:</p> <p><b>1) Current Reality:</b> First, we undertake a quick but thorough capture of what's going for us/what's in place/what's missing, etc that establishes the starting point for the work.</p> <p><b>2) Success Indicators:</b> What will be the evidence of our efforts? How will we know we've been successful here? What changes will we see?</p> <p><b>3) Concrete Accomplishments:</b> Drawing guidance from the success indicators, the group identifies &amp; agrees on a selection of potential 2023 accomplishments.</p> <p><b>Accomplishments can include:</b></p> <ul style="list-style-type: none"> <li>• Programs</li> <li>• Projects</li> <li>• Initiatives</li> <li>• Events</li> <li>• Activities</li> <li>• Plans</li> <li>• Enterprises</li> <li>• Ventures</li> <li>• Systems</li> <li>• Models</li> </ul>
<b>Breaks as needed during Part 1</b>		
7:30-8:15	<b>Part 2: Criteria &amp; Screening</b>	<p>Participants will identify shared criteria for filtering accomplishments and will review the potential accomplishments through these lenses and criteria such as: What's top priority? What's most doable? What's going to have the highest impact? What will the community be most happy to see?</p> <p>The group will refine the options into a finite number of discrete programs/ projects/ accomplishments that everyone agrees on.</p>
8:15-8:50	<b>Part 3: Coordination &amp; Resolve</b>	The group will review the shortlist of accomplishments to ensure alignment with the priority areas; discuss timing and interplay across departments; consider capacity and resources; agree on support structures and communication, tracking, monitoring, and reporting.
8:50- 9:00	<b>Closing &amp; Next Steps</b>	Closing reflection.