



MEDINA, WASHINGTON

PARKS AND RECREATION BOARD MEETING

Virtual/Online

Tuesday, February 15, 2022 – 5:00 PM

AGENDA

BOARD CHAIR | Sarah Gray

BOARD VICE-CHAIR | Barbara Moe

BOARD MEMBERS | Rebecca Johnston, Collette McMullen, Gretchen Stengel,
Katie Surbeck

EMERITUS MEMBER | Penny Martin

YOUTH ADVISORY MEMBER | Ben Johnston

STAFF LIAISON | Ryan Osada, Public Works Director

Virtual Meeting Participation

With the passage of the City's Proclamation of Local Emergency, City Hall is closed to the public. Park Board participation in this meeting will be by teleconference/online only. Members of the public may also participate by phone/online. Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 2PM on the day of the February 15 Park Board meeting. Please reference Public Comments for February 15 Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

Join Zoom Meeting

<https://us06web.zoom.us/j/89325714010?pwd=ZmpsL3huS216UWFkb0twTmU5Q2lNQ09>

Meeting ID: 893 2571 4010

Passcode: 373309

Dial by your location

+1 253 215 8782 US (Tacoma)

1. **CALL TO ORDER / ROLL CALL**
2. **ANNOUNCEMENTS**
3. **APPROVAL OF PARK BOARD MINUTES**

- [3.1](#) Park Board Meeting Minutes of January 18, 2022
Recommendation: Adopt Minutes.
Staff Contact: Dawn Nations, Deputy City Clerk

4. PUBLIC COMMENT

Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 2PM on the day of the February 15 Park Board meeting. Please reference Public Comments for February 15 Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

5. PARK BOARD BUSINESS

- 5.1 Medina Park Playground Project Update by Ryan Osada, Public Works Director
5.2 Youth Advisory Position Outreach Update by Ben Johnston, Youth Advisor
5.3 Fairweather Park Improvement Ideas

6. OTHER BUSINESS

- 6.1 Upcoming Park Board Event Dates
1) March 24, 2022 at 10am Easter Egg Stuffing at City Hall
2) April 2, 2022 Easter Egg Hunt at Medina Park - Time TBD
3) April 29, 2022 Arbor Day - Location/Time TBD

7. PARK REPORTS

Fairweather & Lid
Indian Trail
Lake Lane
Medina Beach Park
Medina Park
Viewpoint Park

8. ADJOURNMENT

Next Park Board Meeting: March 21, 2022 at 5:00 PM.

ADDITIONAL INFORMATION

Parks and Recreation Board meetings are held on the 3rd Monday of the month at 4 PM, unless otherwise specified. The agenda items are accessible on the City's website at www.medina-wa.gov on Fridays prior to the Regular Parks and Recreation Board Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

Monday, March 21, 2022 - Regular Meeting (5:00 PM)

Monday, April 18, 2022 - Regular Meeting (5:00 PM)

Monday, May 16, 2022 - Regular Meeting (5:00 PM)

Monday, June 20, 2022 - Regular Meeting (5:00 PM)

July, 2022 - No Regular Meeting

Monday, August 15, 2022 - Regular Meeting (5:00 PM)

Monday, September 19, 2022 - Regular Meeting (5:00 PM)

Monday, October 17, 2022 - Regular Meeting (5:00 PM)

Monday, November 21, 2022 - Regular Meeting (5:00 PM)

December, 2022 - No Regular Meeting



MEDINA, WASHINGTON

PARKS AND RECREATION BOARD MEETING MINUTES

Virtual/Online

Tuesday, January 18, 2022 – 5:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

Deputy City Clerk Dawn Nations called the meeting to order at 5:00 PM and took roll call.

PRESENT

- Sarah Gray
- Collette McMullen
- Barbara Moe
- Gretchen Stengel
- Rebecca Johnston
- Ben Johnston, Youth Advisor

ABSENT

- Katie Surbeck
- Penny Martin, Emeritus Member

STAFF PRESENT

Ryan Osada, Pat Crickmore, Dawn Nations, Austin Gidlof

2. ELECTIONS

Elections of Officers:

- a) Chair
- b) Vice Chair

Deputy City Clerk Dawn Nations called for nominations of Chair.

ACTION: Collette McMullen nominated Sarah Gray.

With no other nominations, the nomination period closed.

ACTION: With no objections and by consensus, Sarah Gray was elected Chair.

Chair Sarah Gray called for nominations for Vice Chair.

ACTION: Rebecca Johnston nominated Collett McMullen for Vice Chair. McMullen declined the nomination. Johnston withdrew her nomination.

ACTION: Sarah Gray/Collette McMullen nominated Barbara Moe for Vice Chair.

With no other nominations, the nomination period closed.

ACTION: With no objections and by consensus, Barbara Moe was elected Chair.

3. ANNOUNCEMENTS

Chair Sarah Gray announced the open Park Board position.

4. APPROVAL OF PARK BOARD MINUTES

4.1 Park Board Meeting Minutes of November 15, 2021

Recommendation: Adopt minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

ACTION: Motion made by McMullen, Seconded by Stengel. Carried 5-0
Voting Yea: Gray, McMullen, Moe, Stengel, Johnston

5. PUBLIC COMMENT

None.

6. PARK BOARD BUSINESS

6.1 Christmas Ships Recap

Rebecca Johnston gave a brief update and reported the event was a huge success and had incredible turn out. The weather held off and the patrons loved the lighted necklaces that were handed out. Johnston thanked the board members for the assistance with the event.

6.2 Medina Park Playground Project Update

Recommendation: Update and discussion.

Staff Contact: Ryan Osada, Public Works Director

Ryan Osada gave a brief update on the project and reported demo will start at the end of April. Notices will go out 1 month prior regarding the closure and timeline. The tentative installation date is May 9, 2022.

6.3 Youth Advisory Position Outreach Presentation by Ben Johnston, Park Board Youth Advisor

Ben Johnston gave a PowerPoint presentation on how to promote the Youth Advisor position. The Board members thanked him for his efforts. The board discussed the options presented.

6.4 Annual Easter Egg Hunt Discussion

The board discussed possible dates for the Easter Egg Hunt and decided on April 2,

2022. In preparation for the event there will be an Egg stuffing event on March 24th at 10am at Medina City Hall. Gray reported she has the plastic eggs and asked board members to bring small, wrapped candy.

6.5 Arbor Day Event - Friday, April 29, 2022

The board discussed the event and decided to start at 10 AM on April 29th. Medina Elementary 1st graders will be invited to attend. Osada will order the seedlings to give to the students. Pat Crickmore will bring tree ideas to the February meeting.

7. OTHER BUSINESS

None.

8. PARK REPORTS

Fairweather & Lid - Stengel reported looks good.
Indian Trail - Stengel reported looks good.
Lake Lane - McMullen reported looks good.
Medina Beach Park – Moe reported the north bathroom door lock is broken.
Medina Park -Gray asked about the hole on the pathway. Public works reported it was fixed. Gray showed park snow pictures.
Viewpoint Park - Moe reported looks good.

9. ADJOURNMENT

Meeting adjourned at 5:53 PM.