



MEDINA, WASHINGTON

PARK BOARD MEETING

Virtual/Online

Monday, March 21, 2022 – 5:00 PM

AGENDA

BOARD CHAIR | Sarah Gray

BOARD VICE-CHAIR | Barbara Moe

BOARD MEMBERS | Rebecca Johnston, Collette McMullen, Gretchen Stengel, Katie Surbeck

EMERITUS MEMBER | Penny Martin

YOUTH ADVISORY MEMBER | Ben Johnston

STAFF LIAISON | Ryan Osada, Public Works Director

Virtual Meeting Participation

With the passage of the City's Proclamation of Local Emergency, City Hall is closed to the public. Park Board participation in this meeting will be by teleconference/online only. Members of the public may also participate by phone/online. Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 2PM on the day of the March 21st Park Board meeting. Please reference Public Comments for March 21st Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

Join Zoom Meeting

<https://us06web.zoom.us/j/87226933944?pwd=cW5pTytZeitJNFBIRmhtbDdrMFVlZz09>

Meeting ID: 872 2693 3944

Passcode: 842283

Dial by your location

+1 253 215 8782 US (Tacoma)

1. **CALL TO ORDER / ROLL CALL**
2. **ANNOUNCEMENTS**
3. **APPROVAL OF PARK BOARD MINUTES**
 - 3.1 [Park Board Meeting Minutes of February 15, 2022](#)
Recommendation: Adopt Minutes.
Staff Contact: Dawn Nations, Deputy City Clerk
4. **PUBLIC COMMENT**

Individuals wishing to speak live during the Virtual Park Board meeting will need to register their request with the Deputy City Clerk at 425.233.6410 or email dnations@medina-wa.gov and leave a message before 2PM on the day of the March 21st Park Board meeting. Please reference Public Comments for March 21st Park Board Meeting on your correspondence. The Deputy City Clerk will call on you by name or telephone number when it is your turn to speak. You will be allotted 3 minutes for your comment and will be asked to stop when you reach the 3 minute limit.

5. PARK BOARD BUSINESS

- 5.1 Medina Park Playground Project Update
 - a) Information Signage
 - b) Ribbon Cutting Ceremony Discussion

Recommendation: Discussion and direction.

Staff Contact: Ryan Osada, Public Works Director
- 5.2 Youth Advisory Position Outreach Update by Ben Johnston, Youth Advisor
- 5.3 Easter Egg Hunt Finalize Details
 - a) Reminder Egg Stuffing on March 24 at 10am - City Hall
 - b) Reminder- Bite Size Candy needed
 - c) Set up - Easter Egg Hunt - April 2 at Medina Park - arrive at 8:30am
- 5.4 Arbor Day Finalize Details
 - a) Tree and Location
 - b) Update Medina Elementary 1st graders of details

6. OTHER BUSINESS

- 6.1 Upcoming Park Board Event Date Reminders:
 - 1) March 24, 2022 at 10am Easter Egg Stuffing at City Hall
 - 2) April 2, 2022 Easter Egg Hunt at Medina Park - Setup at 8:30am - Hunt at 10am
 - 3) April 29, 2022 Arbor Day - Location/Time TBD

7. PARK REPORTS

Fairweather & Lid
Indian Trail
Lake Lane
Medina Beach Park
Medina Park
Viewpoint Park

8. ADJOURNMENT

Next Park Board Meeting: Monday, April 18, 2022 at 5:00 PM.

ADDITIONAL INFORMATION

Parks and Recreation Board meetings are held on the 3rd Monday of the month at 5 PM, unless otherwise specified. The agenda items are accessible on the City's website at www.medina-wa.gov on Fridays prior to the Regular Parks and Recreation Board Meeting.

In compliance with the Americans with Disabilities Act, if you need a disability-related modification or accommodation, including auxiliary aids or services, to participate in this meeting, please contact the City Clerk's Office at (425) 233-6410 at least 48 hours prior to the meeting.

UPCOMING MEETINGS

Monday, April 18, 2022 - Regular Meeting (5:00 PM)

Monday, May 16, 2022 - Regular Meeting (5:00 PM)

Monday, June 20, 2022 - Regular Meeting (5:00 PM)

July, 2022 - No Regular Meeting

Monday, August 15, 2022 - Regular Meeting (5:00 PM)

Monday, September 19, 2022 - Regular Meeting (5:00 PM)

Monday, October 17, 2022 - Regular Meeting (5:00 PM)

Monday, November 21, 2022 - Regular Meeting (5:00 PM)

December, 2022 - No Regular Meeting



MEDINA, WASHINGTON

PARKS AND RECREATION BOARD MEETING

Virtual/Online

Tuesday, February 15, 2022 – 5:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

PRESENT

Chair Sarah Gray
Vice Chair Barbara Moe
Board Member Gretchen Stengel
Board Member Rebecca Johnston
Board Member Katie Surbeck
Youth Advisor Ben Johnston

ABSENT

Board Member Collette McMullen
Emeritus Member Penny Martin

STAFF PRESENT

Ryan Osada, Pat Crickmore, Steve Burns, Dawn Nations

2. ANNOUNCEMENTS

None.

3. APPROVAL OF PARK BOARD MINUTES

3.1 Park Board Meeting Minutes of January 18, 2022

Recommendation: Adopt Minutes.

Staff Contact: Dawn Nations, Deputy City Clerk

ACTION: Motion made by Board Member Stengel, Seconded by Board Member Johnston. Carried 5-0
Voting Yea: Chair Gray, Vice Chair Moe, Board Member Stengel, Board Member Johnston, Board Member Surbeck

4. PUBLIC COMMENT

None.

5. PARK BOARD BUSINESS

5.1 Medina Park Playground Project Update by Ryan Osada, Public Works Director

Ryan Osada gave a brief update regarding the timeline of events. The playground will close on April 25, 2022. The Public Works department will do the demo of old equipment and removal of wood chips. A contractor will install the new playground equipment and installation will begin on May 9, 2022. Notices will be posted at Medina Park.

5.2 Youth Advisory Position Outreach Update by Ben Johnston, Youth Advisor

No update given at this meeting. Agenda item moved to the March 21, 2022 meeting.

5.3 Fairweather Park Improvement Ideas

Sarah Gray gave a brief overview of ideas for improvements to the park. The board discussed ideas on adding additional plants and benches with a concrete pad for the benches. It was discussed to have the board members meet at the park to look at the area in person. No date was chosen.

6. OTHER BUSINESS

6.1 Upcoming Park Board Event Dates

- 1) March 24, 2022 at 10am Easter Egg Stuffing at City Hall
- 2) April 2, 2022 Easter Egg Hunt at Medina Park - Time TBD
- 3) April 29, 2022 Arbor Day - Location/Time TBD

1) The board members discussed the March 24th egg stuffing event. Reminder wrapped bite size candy needed.

2) The Easter Egg Hunt on April 2nd start time of 10am was chosen. Board members meet at 8:30am to put the eggs out. Signage was discussed.

3) The Arbor day event was discussed. Public works will purchase the tree and pick location; update the board at the March 21st meeting. Ryan Osada will order seedling trees to hand out to the Medina Elementary 1st graders. Rebecca Johnston reported the 1st graders are very excited to attend.

7. PARK REPORTS

Fairweather & Lid - Stengel reported looks good.

Indian Trail - Stengel reported looks fine.

Lake Lane - Gray reported looks great.

Medina Beach Park - Gray and Moe reported looks good.

Medina Park - Moe asked about the muddy spots along the pathway. Public Works department reported adding sand can lead to dogs digging. PW reported there is an ongoing Beaver problem and are looking into a solution. Johnston reported dogs off leash in on leash area incident. Steve Burns reported that the PD is aware of the incident. The Police department will increase park patrols.

Viewpoint Park - Moe reported looks good.

8. ADJOURNMENT

Meeting adjourned at 5:34 PM.