



# MEDINA, WASHINGTON

## PARK BOARD SPECIAL MEETING

Virtual/Online

Monday, June 20, 2022 – 6:00 PM

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### MINUTES

#### 1. CALL TO ORDER / ROLL CALL

Meeting called to order at 6:00 PM by Vice-Chair Barbara Moe and roll call taken by Deputy City Clerk Dawn Nations.

##### PRESENT

Vice Chair Barbara Moe  
Board Member India Fitting-Koh  
Board Member Collette McMullen  
Board Member Rebecca Johnston  
Board Member Gretchen Stengel  
Board Member Katie Surbeck  
Emeritus Member Penny Martin  
Youth Advisor Ben Johnston

##### ABSENT

Chair Sarah Gray

##### STAFF PRESENT

Ryan Osada, Pat Crickmore, Steve Burns, Aimee Kellerman, Dawn Nations

#### 2. ANNOUNCEMENTS

Vice Chair Barbara Moe on behalf of the park board thanked Ben Johnston for his service on the board this past year and wished him well. Ben Johnston spoke to the board and thanked them for the opportunity.

#### 3. APPROVAL OF PARK BOARD MINUTES

None.

#### 4. PUBLIC COMMENT

None.

#### 5. PARK BOARD BUSINESS

##### 5.1 Park Board Meeting Time Change

**Recommendation:** Approve.

**Staff Contact:** Dawn Nations, Deputy City Clerk

Vice Chair Barbara Moe read the Agenda Bill outlining the proposed time change from the May 16, 2022, meeting and the board members discussed.

**Action:** Motion by McMullen and second Stengel. The motion was amended by Stengel Second Johnston. With further discussion the motions were withdrawn by Stengel McMullen. New Motion by McMullen to postpone the meeting start time discussion and vote until the July Park Board meeting. Second by Stengel by consensus the discussion was postponed to July.

5.2 Medina Park Playground Opening Recap

**Recommendation:** Update.

**Staff Contact:** Ryan Osada, Public Works Director

Ryan Osada, Public Works Director gave a brief update on opening and explained the opening delay of one week was due to the wood chips delivery. The event went well. Osada and the Park Board members thanked the Public Works department for all their hard work. Osada thanked the board for all their input and work on this project as well.

5.3 Medina Park - Willow Tree Update

**Recommendation:** Update.

**Staff Contact:** Ryan Osada, Public Works Director

Pat Crickmore, Public Works Supervisor gave a brief update the large new willow tree was installed, and installation went well. Ryan Osada gave an update on the size of tree and cost of the replacement. Steve Burns, Interim City Manager gave a brief update regarding funding as well.

5.4 Medina Park – Off Leash Dogs Update

**Recommendation:** Update.

**Staff Contact:** Stephen R. Burns, Interim City Manager

Park Board members asked the police department about more patrolling in the park for off leash dogs in on-leash area. Interim City Manager Steve Burns gave a brief update regarding the Police department doing targeted patrols in the park and informed the board that the staffing in the police department is down. He asked members to let the police department know specific times that violations are being seen. This will help in the targeted patrols timeframe. The board members asked questions and staff responded.

5.5 Medina Beach Park

a) Umbrellas

b) Lifeguard Start Date

**Recommendation:** Update.

**Staff Contact:** Ryan Osada, Public Works Director

Steve Burns announced the lifeguard season will be June 27 thru August 28, 2022. The program will be fully staffed with 12 guards, 7 days of week. He thanked Barbara Marxer, Police Office Manager for all her work on getting the program fully staffed. Ryan Osada, Public Works Director and Pat Crickmore, Public Works Supervisor announced

that the umbrellas will be put up on June 21, 2022, and the buoys and swim rope will be installed the week of June 27th.

## **6. OTHER BUSINESS**

The board asked about the Park Use permit status. Interim City Manager informed the board details would be discussed at a future meeting. The board members asked questions and staff responded. The board asked about the tree code and the board was informed the Planning Commission was working on it and will take to City Council this year. Steve Burns encouraged members to attend the Tree Code Open House June 30, 2022.

## **7. PARK REPORTS**

- Fairweather & Lid- McMullen thanked public works department for weeding in the park. She reported the dogwoods are beautiful. Public Works reported the stumps will be removed in the future. Fitting-Koh reported on the invasive plant species. Public Works will be working with the board to address these issues.
- Indian Trail – Moe and Johnston reported looks good.
- Lake Lane - Martin reported looks great and asked about the tree branch. Public Works reported the branch is on the homeowner's property and the City cannot remove it.
- Medina Beach Park - Moe reported looks good and the light fixed.
- Medina Park - Moe asked about the water fountain issue and Public Works reported they are working on the fountains.
- Viewpoint Park - Public works reported the park needs some work done but they are working on it.
- Public Works acknowledged the overgrown ROW areas. City Staff is addressing these issues. Board members asked questions and staff responded.

## **8. ADJOURNMENT**

The meeting was adjourned at 6:50 PM.

Minutes were taken by:

*Dawn Nations*

Dawn Nations, Deputy City Clerk