



MEDINA, WASHINGTON

PLANNING COMMISSION SPECIAL MEETING

Hybrid - Virtual/In-Person
Medina City Hall - Council Chambers
501 Evergreen Point Road, Medina, WA 98039
Wednesday, December 18, 2024 – 6:00 PM

MINUTES

1. CALL TO ORDER / ROLL CALL

Planning Commission Chair Laura Bustamante called to order the special meeting of the Medina Planning Commission in the Council Chambers at 6:00pm.

PRESENT

Commission Chair Laura Bustamante
Commission Vice-Chair Shawn Schubring
Commissioner Julie Barrett
Commissioner Li-Tan Hsu
Commissioner Evonne Lai (arrived @ 6:04pm)
Commissioner Mark Nelson
Commissioner Brian Pao (arrived @ 6:11pm)

STAFF

Abdulsalam, Bennett, Burns, Kesler, Peterson, Robertson, Tapert, Wilcox

2. APPROVAL OF MEETING AGENDA

Without objections, the meeting agenda was approved as presented.

3. APPROVAL OF MINUTES

3.1 Planning Commission Meeting Minutes of December 5, 2024

Recommendation: Adopt minutes.

Staff Contact: Rebecca Bennett, Development Services Coordinator

ACTION: Motion to adopt minutes with amendments added. (Approved 4-1)

Motion made by Commission Vice-Chair Schubring, Seconded by Commissioner Barrett.
Voting Yea: Commission Chair Bustamante, Commission Vice-Chair Schubring,
Commissioner Barrett, Commissioner Hsu
Voting Nay: Commissioner Nelson

ACTION: Motion to reconsider the approval of the minutes. (Approved 6-0)

Motion made by Commission Vice-Chair Schubring, Seconded by Commissioner Barrett.
Voting Yea: Commission Chair Bustamante, Commission Vice-Chair Schubring,
Commissioner Barrett, Commissioner Hsu, Commissioner Lai, Commissioner Nelson

ACTION: Motion to table the amended minutes until next meeting. (Approved 5-0-1)

Motion made by Commissioner Nelson, Seconded by Commission Vice-Chair Schubring.
Voting Yea: Commission Chair Bustamante, Commission Vice-Chair Schubring,
Commissioner Barrett, Commissioner Hsu, Commissioner Nelson
Voting Abstaining: Commissioner Lai

Nelson inquired about discussing the parking study. Kesler stated we will be talking about the parking study in January.

4. ANNOUNCEMENTS

4.1 Staff/Commissioners

Barrett announced that she put in an advertisement at St. Thomas for the January 9th Community Forum. Kesler announced that SCJ and him are advertising the Community Forum via email, postcards, and the church newsletter.

5. PUBLIC COMMENT PERIOD

There was no public comment.

6. DISCUSSION

6.1 Concerns of the Commission - Discussion of the January Joint Meeting

Chair Bustamante asked that the second January Planning Commission Meeting, the February Planning Commission Meeting(s), the March Planning Commission Meeting(s) and the Community Forums to be sent out via outlook calendar.

Abdulsalam talked about what will be discussed at the Wednesday, January 8th Special Joint Meeting with Council. Kesler mentioned we are bringing in Dane Jepsen with LDC to assist.

Commissioner Barrett asked to keep same language when talking about the Forum.

6.2 Middle Housing Review

Recommendation: Discussion

Staff Contacts: Jonathan Kesler, AICP, Planning Manager; Kirsten Peterson, Senior Project Manager, SCJ Alliance

Time Estimate: 90 minutes

Abdulsalam gave PowerPoint Presentation on the Middle Housing Update.
Commissioners discussed and asked questions.

7. ADJOURNMENT

Meeting adjourned at 7:58pm.

ACTION: Motion to adjourn. (Approved 7-0)

Motion made by Commissioner Pao, Seconded by Commissioner Hsu.

Voting Yea: Commission Chair Bustamante, Commission Vice-Chair Schubring,
Commissioner Barrett, Commissioner Hsu, Commissioner Lai, Commissioner Nelson,
Commissioner Pao

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