



MEDINA, WASHINGTON

JOINT CITY COUNCIL AND PLANNING COMMISSION SPECIAL MEETING

Virtual/Online

Tuesday, September 21, 2021 – 4:00 PM

MINUTES

1. **SPECIAL MEETING - CALL TO ORDER / ROLL CALL**

Mayor Rossman called the Joint Planning Commission and City Council meeting to order at 4:00 p.m. via MS Teams.

PRESENT:

Councilmember Roger Frey
Councilmember Jennifer Garone
Councilmember Alex Morcos
Deputy Mayor Cynthia Adkins
Mayor Jessica Rossman

Commissioner Laura Bustamante
Commissioner David Langworthy
Commissioner Mark Nelson
Commissioner Randy Reeves
Vice Chair Shawn Schubring (online at 4:30 p.m.)
Chair Laurel Preston

ABSENT:

Councilmember Harini Gokul
Councilmember Bob Zook

Commissioner Mike Raskin

STAFF:

Michael Sauerwein, Emily Miner, Stephanie Keyser, Steve Wilcox, Aimee Kellerman

2. **SPECIAL MEETING TOPICS**

- 2.1 Tree Code Retention and Replacement Proposal
Recommendation: N/A
Contact(s): Stephanie Keyser, Planning Manager

Planning Manager Stephanie Keyser gave a presentation on the proposed tree code retention and replacement proposal. Proposed changes includes:

- Replacing the word "retention" with "preservation" throughout
- Adding a new section "General Provisions and Applicability" MMC 20.52.015 to provide better guidance for properties that are undergoing redevelopment
- Repeal Tree Retention requirements - MMC 20.52.110
- Amend various sections of the code to set clear policy direction

Council and Planning Commission discussed and asked questions. Staff responded.

ACTION: Discussion item; no action taken. Council directed staff to move forward with Planning Commission's recommendations.

2.2 Comp Plan 101

Recommendation: N/A

Staff Contact: Stephanie Keyser, Planning Manager

Planning Manager Stephanie Keyser gave a presentation on the Medina Comprehensive Plan (Comp Plan). The Comp Plan is required under the Growth Management Act (GMA) and cities are on an 8-year update cycle. Medina's next update is due June 30, 2024. Mandatory elements include: land use, housing, capital facilities, utilities and transportation. Council and Planning Commission discussed and asked questions. Staff responded.

ACTION: Discussion only; no action taken.

2.3 2021-2022 Proposed Planning Commission Work Plan

Recommendation: Approve

Contact: Stephanie Keyser, Planning Manager

Planning Manager Stephanie Keyser gave a presentation on the proposed 2021-2022 Planning Commission Work Plan. The proposed work plan includes:

- Shoreline Master Program (SMP) with the next update due in 2028
- Tree Code Regulations
- Tree Code Enforcement
- Permanent Supportive and Transitional Housing
- Comprehensive Plan Update
- Alternatives to original grade
- Analysis and Strategic Review of Commuter Parking

Council and Planning Commission discussed and asked questions. Staff responded.

ACTION: Discussion item only; no action taken. Council directed staff to move forward with adding the 2021-2022 Planning Commission Plan at a future meeting for Council discussion and action.

3. **ADJOURNMENT**

By consensus, Council and Planning Commission adjourned the joint meeting at 6:06 p.m.