



# MEDINA, WASHINGTON

## PLANNING COMMISSION MEETING

Hybrid - Virtual/In-Person  
Medina City Hall - Council Chambers  
501 Evergreen Point Road, Medina, WA 98039  
**Tuesday, February 27, 2024 – 6:00 PM**

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### MINUTES

**COMMISSION CHAIR** | Laura Bustamante  
**COMMISSION VICE-CHAIR** | Shawn Schubring  
**COMMISSIONERS** | Li-Tan Hsu, Evonne Lai, Mark Nelson, Brian Pao  
**PLANNING MANAGER** | Jonathan G. Kesler, AICP  
**DEVELOPMENT SERVICES DIRECTOR** | Steve Wilcox  
**DEVELOPMENT SERVICES COORDINATOR** | Rebecca Bennett

#### **1. CALL TO ORDER / ROLL CALL**

Chair Bustamante called the meeting to order at 6:02pm.

##### PRESENT

Chair Laura Bustamante  
Commissioner Li-Tan Hsu  
Commissioner Evonne Lai  
Commissioner Mark Nelson  
Commissioner Brian Pao

##### ABSENT

Vice Chair Shawn Schubring

##### STAFF

Bennett, Burns, Mahoney, Wilcox

#### **2. APPROVAL OF MEETING AGENDA**

By consensus, Planning Commission approved the meeting agenda as presented.

#### **3. APPROVAL OF MINUTES**

- 3.1 Planning Commission Special Meeting Minutes of February 15, 2024  
**Recommendation:** Defer adoption to the Thursday, March 14th Special Meeting  
**Staff Contact:** Rebecca Bennett, Development Services Coordinator

**ACTION:** Motion to approve minutes. (Approved 5-0)

Motion made by Commissioner Nelson, Seconded by Commissioner Hsu.  
Voting Yea: Chair Bustamante, Commissioner Hsu, Commissioner Lai, Commissioner

Nelson, Commissioner Pao

#### **4. ANNOUNCEMENTS**

##### 4.1 Staff/Commissioners

None were heard.

#### **5. AUDIENCE PARTICIPATION**

There was no audience participation.

#### **6. DISCUSSION**

##### 6.1 Concerns of the Commission

Laura spoke on behalf of the concerns of the Commission.

##### 6.2 2024 Comprehensive Plan Update, Results of Council Review of the Revised Flow Chart for Comp Plan

**Recommendation:** Discussion and update.

**Staff Contact:** Jonathan Kesler, AICP, Planning Manager, Kim Mahoney, Principal, LDC Consultants

**Time Estimate:** 30 minutes

Mahoney gave a power point presentation on the Flow Chart for the Comp Plan. Commissioners discussed and asked questions.

##### 6.3 2024 Comprehensive Plan Update, Continued Review of the Utilities Element

**Recommendation:** Discussion and direction.

**Staff Contacts:** Jonathan Kesler, AICP, Planning Manager; Ryan Osada, Public Works Director

**Time Estimate:** 60 minutes

Mahoney gave a power point presentation on the Utilities Element. Commissioners discussed and asked questions.

#### **7. ADJOURNMENT**

Next meeting is the **Special** meeting of **Thursday, March 14, 2024**, at 6:00pm

Meeting adjourned at 7:20pm.

**ACTION:** Motion to adjourn. (Approved 5-0)

Motion made by Commissioner Pao, Seconded by Commissioner Nelson.  
Voting Yea: Chair Bustamante, Commissioner Hsu, Commissioner Lai, Commissioner Nelson, Commissioner Pao